

**Chairperson:** Maria Perez  
**Senior Executive Assistant:** Jodi Mapp, 257-5202

**MILWAUKEE COUNTY MENTAL HEALTH BOARD  
FINANCE COMMITTEE**

**Thursday, April 23, 2020 - 8:00 A.M.**  
**Teleconference Meeting**

**MINUTES**

**PARTICIPANTS:** Maria Perez, Michael Davis, Kathie Eilers, Jon Lehrmann, and Duncan Shrout

**SCHEDULED ITEMS:**

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| 1. | <p><b>Welcome.</b></p> <p>Chairwoman Perez welcomed everyone to the April 23, 2020, Mental Health Board Finance Committee's first remote/virtual meeting.</p>   |
| 2. | <p><b>Report on the Fiscal Impact of the Systems Improvement Agreement and Request for Funds.</b></p> <p>Attached to the report is a list of items in need of repair in the facility to bring it up to the appropriate standards. There is a lot of work to accomplish within a very short timeframe. Repairs have already begun. Operations has been actively planning and have acquired estimates on some of the costs. BHD is requesting the Finance Committee recommend approval of an amount not to exceed \$3 million, drawn from the Building Reserve fund, to move forward. Deadlines and Systems Improvement Agreement requirements must be met, but more importantly, ensuring an anti-ligature free environment is created for the health and safety of those that are being served is a priority.</p> <p>The Committee was cautioned the attached list is preliminary. As labor is identified and people are brought in to do the work, efficiencies will be sought. There are other areas requiring attention not reflected in the total cost at this time, including enhancements and/or related build-outs regarding the emergency room to meet Emergency Medical Treatment and Labor Act (EMTALA) requirements.</p> <p>In order to do the improvements, renovations will be done two units at a time. A plan has been devised on moving units around while maintaining operations. Areas are being vacated and patients are being safely moved. Once repairs are satisfactorily completed, BHD will participate in two subsequent Centers for Medicare and Medicaid Services (CMS) surveys to gage progress and inspect corrections made towards the plan.</p> <p>The intent is to keep this Committee and the Board updated on progress made and bring forth any related contracts for consideration. Today's recommended approval will allow purchases to</p> |

**SCHEDULED ITEMS (CONTINUED):**

	<p>continue to be made and the work itself can continue to be done. The County has a program under which a project manager will be provided to oversee the job.</p> <p>Questions and comments ensued.</p> <p>The Building Reserve fund by statute is described as an Infirmary Reserve fund. There have been multiple interpretations over the years as to what happens to those funds after BHD no longer operates an infirmary. The funds, however, were intended for a purpose exactly like this. If the funds are not used by the time the building is vacated, it is the Comptroller's opinion the funds do not stay with BHD. In a future state, BHD could operate psychiatric crisis services and an emergency department with a micro hospital associated, which could possibly be defined as an infirmary. One would argue the funds apply to that future state structure. Otherwise, there is very limited use of these funds outside of the BHD facility.</p> <p>The Finance Committee unanimously agreed to recommend approval of the funds requested to address systematic hospital improvements as described in the corresponding report.</p>
3.	<p><b>Mental Health Board Finance Committee Professional Services Contracts Recommendation.</b></p> <ul style="list-style-type: none"><li>• 2019 Contract Amendment(s)<ul style="list-style-type: none"><li>➤ LocumTenens.com, Inc.</li><li>➤ Netsmart Technologies, Inc.</li><li>➤ Kane Communications, Inc.</li></ul></li><li>• 2020 Contracts<ul style="list-style-type: none"><li>➤ University Wisconsin Milwaukee</li><li>➤ Kane Communications, Inc.</li></ul></li></ul> <p>Professional Services Contracts focus on facility-based programming, supports functions that are critical to patient care, and are necessary to maintain hospital and crisis services licensure. An overview was presented of all hospital/operations and youth services provided.</p> <p>The Finance Committee unanimously agreed to recommend approval of the 2019 Professional Services Contract Amendments and 2020 Contracts to the Board as delineated in the corresponding report.</p>
4.	<p><b>Mental Health Board Finance Committee Purchase-of-Service Contracts Recommendation.</b></p> <ul style="list-style-type: none"><li>• 2020 Contract Amendments</li></ul> <p>Purchase-of-Service Contracts for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services were reviewed. An overview was provided detailing the various adult and children program contracts and amendments.</p>

**SCHEDULED ITEMS (CONTINUED):**

	<p>Chairwoman Perez noted the Revised report received delineates a \$50,000 contract with IMPACT, Inc. However, it doesn't add up to the total amount of the contract reflected to date. The Fiscal Administrator indicated the Chairwoman was accurate with identification of the typo, and the requested amount should be for \$60,000. The report will be updated to reflect the correction.</p> <p>The Finance Committee unanimously agreed to recommend approval of the 2020 Purchase-of-Service Contract Amendments to the Board as delineated in the corresponding report.</p>
5.	<p><b>Mental Health Board Finance Committee Fee-for-Service Agreements Recommendation.</b></p> <p>Fee-for-Service Agreements are for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services. An overview was provided detailing the program agreements, which provide a broad range of support services for adults and children with serious emotional disturbances and their families.</p> <p>The Finance Committee unanimously agreed to recommend approval of the 2020 Fee-for-Service Agreements to the Board as delineated in the corresponding report.</p>
6.	<p><b>Adjournment.</b></p> <p>Chairwoman Perez ordered the meeting adjourned.</p>
<p>This meeting was recorded. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.</p> <p>Length of meeting: 8:09 a.m. to 8:37 a.m.</p> <p>Adjourned,</p> <p><i>Jodi Mapp</i></p> <p>Jodi Mapp Senior Executive Assistant Milwaukee County Mental Health Board</p>	

**SCHEDULED ITEMS (CONTINUED):**

**The next meeting of the Milwaukee County Mental Health Board's Finance Committee  
will be on Thursday, June 4, 2020, at 4:30 p.m. at a  
Location to be Determined**

**Visit the Milwaukee County Mental Health Board Web Page at:  
<https://county.milwaukee.gov/EN/DHHS/About/Governance>**