

COUNTY OF MILWAUKEE
Behavioral Health Division Administration
Inter-Office Communication

DATE: March 9, 2020

TO: Thomas Lutzow, Chairperson – Milwaukee County Mental Health Board

FROM: Michael Lappen, Administrator, Behavioral Health Division
Submitted by Jennifer Bergersen, Chief of Operations, Behavioral Health Division

SUBJECT: Report from the Behavioral Health Division Administrator, Requesting Authorization to Draw from the Behavioral Health Division Building Reserve Fund for Expenses Related to the Systems Improvement Agreement

Issue

The condition of the physical plant and the overall hospital environment of care must be developed and maintained in such a manner that the safety and well-being of patients, staff and visitors are assured. The hospital must meet all applicable codes as to ensure life safety from fire, also including but not limited to, the assurance that facilities, supplies and equipment are maintained to meet an acceptable level of both safety and quality. State and Federal regulations require hospitals to now achieve a ligature resistant environment in all psychiatric units of acute care hospitals, including locked emergency departments. The presence of an unmitigated ligature risk in a psychiatric hospital is a significant health and safety violation and if left unmitigated, may jeopardize patient safety and continued participation and funding from the Centers for Medicare and Medicaid Program.

Background

Upon assessment and review, the hospital's current physical environment of care does not meet standards as required. The hospital is currently participating in a System Improvement Agreement to address all deficiencies with a targeted completion date September 2020. Immediate approval from the governing body is being requested to obtaining funding, to pursue contracted work, obtain permits for physical changes and or obtain products, supplies and labor to correct deficiencies and ensure timely completion of corrective actions.

BHD has a Building Reserve Fund, with a current balance of \$5.1 million.

46.18 (13) BUILDING RESERVE FUND. The Except in Milwaukee County, the county board shall maintain as a segregated cash reserve an annual charge of 2% of the original cost of new construction or purchase or of the appraised value of existing infirmity structures and equipment. In Milwaukee County, the Milwaukee County mental health board, for mental health infirmity structures and equipment, shall ensure the maintenance, as a segregated cash reserve, of an annual charge of 2 percent of the original cost of new construction or purchase or of the

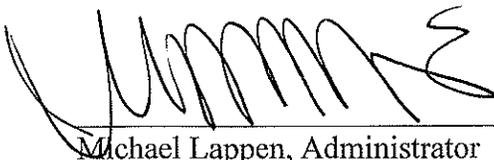
appraised value of existing mental health infirmary structures and equipment. If the infirmary or any of its equipment is replaced, any net cost of replacement in excess of the original cost is subject to an annual charge of 2%. No contributions to the cash reserve in excess of the amount required under this subsection may be included in the calculation under s. 49.726 (1). The county board, except the Milwaukee County board, may from time to time appropriate from such reserve sums to be expended solely for the enlargement, modernization or replacement of such infirmary and its equipment. In Milwaukee County, the Milwaukee County mental health board may require to be appropriated from reserve sums for mental health infirmaries to be expended for the enlargement, modernization, or replacement of a mental health infirmary and its equipment.

Recommendation

BHD administration respectfully requests the Executive Committee of the Mental Health Board to approve an amount not to exceed \$3,000,000.00 to be drawn from the Building Reserve Fund, as it will not be possible to meet the deadlines imposed under the Systems Improvement Agreement if each required contract must be approved by the Mental Health Board in advance of the work beginning. BHD Administration will bring any contracts related to the SIA to the Finance Committee and full Board at the next scheduled meeting April 23, 2020, and will seek approval from the full Board at that time to extend this temporary measure.

Fiscal Summary

Please see **Attachment A**.



Michael Lappen, Administrator
Behavioral Health Division

cc: Maria Perez, Chairperson
Mental Health Board Finance Committee

Attachment A

2020 BHD SIA - ESTIMATED CAPITAL COSTS as of March 2020

		Cost Estimate
All Patient Units		
DOORS		
Locks, hardware, hinges etc.	\$	150,475
FLOORING	\$	300,000
LIGHTING	\$	452,482
CEILINGS (Tiles/Grid)	\$	144,000
TOILETS	\$	746,400
SHOWERS		
Shower & Bathroom doors	\$	126,720
FURNITURE		
Beds	\$	163,200
Dining / Day Room		Unknown
Nurses Stations	\$	120,000
"LIGATURE RESISTANT PROJECT - 5 UNITS"		
Doors, Shower Doors, Hinges etc.	\$	154,800
Children's Unit		
FURNITURE		
Nurse Call	\$	75,000
Med Room	\$	30,000
ANTI-LIGATURE (53B ONLY)		
Sprinklers/Desks / Wardrobes	\$	24,870
MISCELLANEOUS		
High Security Carts	\$	7,420
Pick Proof Caulk		Unknown
Outlets		Unknown
Glass		Unknown
Corner Guards		Unknown
Hand Rails		Unknown
Cameras / Camera License	\$	6,000
Data Wiring		Unknown
Phone Wiring		Unknown
Courtyards / Screening		Unknown
Clock Domes	\$	1,862
UNIDENTIFIED COSTS IN ABOVE DETAIL	\$	500,000
Total	\$	3,003,229

**COUNTY OF MILWAUKEE
Behavioral Health Division Administration
Inter-Office Communication**

DATE: April 16, 2020

TO: Thomas Lutzow, Chairperson – Milwaukee County Mental Health Board

FROM: Mary Jo Meyers, Director, Department of Health and Human Services
Approved by Michael Lappen, Administrator, Behavioral Health Division

SUBJECT: **Report from the Director, Department of Health and Human Services, Requesting Authorization to Execute 2019 Professional Services Contract Amendments and 2020 Contracts for Consulting, Communications, Staffing and Software Applications Services**

Issue

Wisconsin Statute 51.41(10) requires approval for any contract related to mental health (substance use disorder) with a value of at least \$100,000. No contract or contract adjustment shall take effect until approved by the Milwaukee County Mental Health Board. Per the statute, the Director of the Department of Health and Human Services is requesting authorization for BHD/CARS/Wraparound/Inpatient Hospital to execute mental health and substance use contracts for 2020.

Background

Approval of the recommended contract allocations will allow BHD/CARS/Wraparound/Inpatient Hospital to provide a broad range of rehabilitation and support services to adults with mental health and/or substance use disorders and children with serious emotional disturbances.

Professional Services Contracts

Adult Service Contracts

University of Wisconsin Milwaukee (UWM) - \$146,600

UWM provides program evaluation of the State of Wisconsin Temporary Assistance for Needy Families (TANF) Alcohol and Other Drug Abuse (AODA) grant. The grant will focus on the process (what was done and how it was accomplished), and the outcomes (i.e. results) of the Milwaukee County TANF/AODA system of care. BHD is requesting \$146,000 for 2020. The one-year contract amount will be \$146,000.

Hospital/Operations Contracts

Kane Communications Group - \$350,000

BHD Communications Services was opened for Competitive proposals on October 21, 2019, via the Request for Proposal (RFP) process. The purpose of the communication services described in the RFP was to ensure that BHD employees, community partners and stakeholders are provided input, consistent communication, messaging, and information about BHD's strategic initiatives and activities to transition BHD through 2022. Based on the results of the solicitation Kane Communications is being awarded the contract. The one-year contract amount will be \$350,000.

LocumTenens.com LLC - \$421,500

The Behavioral Health Division is seeking an amendment to the current Agreement with LocumTenens.com LLC. This firm is utilized to fulfill required psychiatrist staffing for the Behavioral Health Division inpatient services on a temporary basis. Services include sourcing, screening, presenting and facilitating psychiatrist candidate assignments for essential vacation, leaves of absence and/or vacancy coverage. Due to the recent resignation of one full-time inpatient psychiatrist, additional funding is required while we make attempts to recruit for a replacement. This shall be the ninth amendment, since the agreement was initially executed on 11/16/2015. The need to utilize temporary staffing decreased between 2017 and 2019 as a result of permanent hires. However, the need to utilize temporary psychiatrist staffing will continue until the UHS transition occurs. We are seeking to amend the existing agreement by an additional \$421,500 for 2020. The five-year contract amount will increase to \$3,948,250.

Netsmart Technologies, Inc. - \$9,800

BHD is requesting \$9,800 for Netsmart to move Program Participation System (PPS) data collection from Episodic to Non-Episodic in our Electronic Health Record (EHR) system. This change will create efficiency and reduce burden for the Behavioral Health Division (BHD), community partners, and clients through reductions in PPS volume. By reducing the volume the goal is to have higher quality data. This change has been reviewed and approved by BHD's executive team and Change Request Management group. BHD is requesting the \$9,800 for 2020. The three-year contract amount will increase to \$3,785,158.

Youth Services Contracts

Kane Communications Group - \$15,000.00

Kane Communications Group provides community outreach, advertising and public information communications to assist Wraparound Milwaukee to increase the number of individuals served through the Coordinated Opportunities for Recovery and Empowerment (CORE) program. Kane Communications Group will assist in the creation and video a series of FEP training videos that cover various FEP topics to be added to the Technical Assistance Website. BHD is requesting \$15,000.00 for 2020. The one-year contract will be \$144,000.00

Fiscal Summary

The amount of spending requested in this report is summarized below.

Vendor Name	Existing Amount/New	2019 Amount Requested	2020 Amount Requested	2021 Amount Requested	2022 Amount Requested	2023 Amount Requested	Total Contract Amount
University of Wisconsin Milwaukee*	New	N/A	\$146,600	N/A	N/A	n/a	\$146,600
Kane Communications Group	New	\$0	\$350,000	\$0	\$0	\$0	\$350,000
LocumTenens.com, Inc.	\$3,526,750	\$0	\$421,500	\$0	\$0	\$0	\$3,948,250
Netsmart Technologies, Inc.	\$3,775,358	\$0	\$9,800	\$0	\$0	\$0	\$3,785,158
Kane Communications Group*	\$129,000	\$0	\$15,000	\$0	\$0	\$0	\$144,000
TOTAL	\$7,431,108	\$0	\$942,900	\$0	\$0	\$0	\$8,374,008

*Denotes a Vendor whose funding is supported by a grant.

Mary Jo Meyers, Director
 Department of Health and Human Services
 Cc: Maria Perez, Finance Chairperson

**COUNTY OF MILWAUKEE
Behavioral Health Division Administration
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DATE: April 16, 2020

TO: Thomas Lutzow, Chairperson – Milwaukee County Mental Health Board

FROM: Mary Jo Meyers, Director, Department of Health and Human Services
Approved by Michael Lappen, Administrator, Behavioral Health Division

SUBJECT: Report from the Director, Department of Health and Human Services, Requesting Authorization to Execute 2020 Purchase-of-Service Contract Amendments with a Value in Excess of \$100,000 for the Behavioral Health Division for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services

Issue

Wisconsin Statute 51.41(10) requires approval for any contract related to mental health (substance use disorder) with a value of at least \$100,000. No contract or contract adjustment shall take effect until approved by the Milwaukee County Mental Health Board. Per the statute, the Director of the Department of Health and Human Services is requesting authorization for BHD/CARS/Wraparound/Inpatient Hospital to execute mental health and substance use contracts for 2020

Background

Approval of the recommended contract allocations will allow BHD/CARS/Wraparound/Inpatient Hospital to provide a broad range of rehabilitation and support services to adults with mental health and/or substance use disorders and children with serious emotional disturbances.

Purchase-of-Service Contracts

Adult Service Contracts

Impact, Inc. - \$60,000

The Vendor provides the IMPACT 211 service, which is the free, confidential helpline and online resource directory to make it easy for residents to get connected to information and assistance. As a result of the COVID-19 Public Health Crisis the vendor has seen a significant increase in the need for assistance. BHD is requesting an additional \$50,000 for 2020. The one-year contract will be increased to \$375,000.

Milwaukee Center for Independence, Inc. - \$250,000

The Vendor provides Crisis Resource Centers that serve adults with mental health needs who are in need of crisis intervention and/or short-term crisis stabilization versus hospitalization. BHD is

requesting an additional \$250,000 for 2020 start-up funds for a third location. The one-year contract will be increased to \$2,570,000.

Wisconsin Community Services - \$50,000

Wisconsin Community Services will run the Outpatient Plus program for BHD, which is a new program to the CARS network. Outpatient Plus services are designed to meet the substance abuse treatment needs to uninsured and underinsured Milwaukee County residents; combining safe, sober, temporary housing with a clinical level of care, Outpatient Plus allows for a gradual reduction in treatment intensity, degree of structure and support, and allows for increasing independence and responsibility based on the consumers' treatment progress. This contract covers the start-up costs for the program. BHD is requesting \$50,000 for 2020. The three-year contract amount will be increased to \$250,000.

Youth Services Contracts

Christine Shafer DBA SEA Group - \$22,500

The Vendor provides educational advocacy services to help enrolled youth obtain an Individual Education Plan (IEP), achieve appropriate school placements, and reduce unnecessary residential and day treatment for the Wraparound Milwaukee Program serving children/youth and their families. BHD is requesting \$22,500 for 2020. The one-year contract amount will be increased to \$547,500.

Moving Families Forward, Inc. - \$50,000

The Vendor provides Family Engagement and Advocacy services for the Wraparound Milwaukee Program serving children/youth and their families. BHD is requesting an additional \$50,000 for 2020. The one-year contract amount will be increased to \$140,000.

Fiscal Summary

The amount of spending requested in this report is summarized below.

Vendor Name	Existing Amount/New	2019 Amount Requested	2020 Amount Requested	2021 Amount Requested	2022 Amount Requested	2023 Amount Requested	Total Contract Amount
Christine Shafer DBA SEA Group*	\$525,000	\$0	\$22,500	\$0	\$0	\$0	\$547,500
Impact, Inc.*	\$315,000	\$0	\$60,000	\$0	\$0	\$0	\$375,000
Milwaukee Center for Independence, Inc.	\$2,320,000	\$0	\$250,000	\$0	\$0	\$0	\$2,570,000
Moving Families Forward, Inc.*	\$90,000	\$0	\$50,000	\$0	\$0	\$0	\$140,000
Wisconsin Community Services, Inc.	\$200,000	\$0	\$50,000	\$0	\$0	\$0	\$250,000
	\$3,450,000	\$0	\$422,500	\$0	\$0	\$0	\$3,882,500

*Denotes a Vendor whose funding is supported by a grant.

Mary Jo Meyers, Director
Department of Health and Human Services

Cc: Maria Perez, Finance Chairperson

**COUNTY OF MILWAUKEE
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DATE: April 16, 2020

TO: Thomas Lutzow, Chairperson – Milwaukee County Mental Health Board

FROM: Mary Jo Meyers, Director, Department of Health and Human Services
Approved by Michael Lappen, Administrator, Behavioral Health Division

SUBJECT: **Report from the Director, Department of Health and Human Services, Requesting Authorization to Execute 2020 Fee-for-Service Agreement Amendments with a Value in Excess of \$100,000 for the Behavioral Health Division for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services**

Issue

Wisconsin Statute 51.41(10) requires approval for any contract related to mental health (substance use disorder) with a value of at least \$100,000. No contract or contract adjustment shall take effect until approved by the Milwaukee County Mental Health Board. Per the statute, the Director of the Department of Health and Human Services is requesting authorization for BHD/CARS/Wraparound/Inpatient Hospital to execute mental health and substance use contracts for 2020.

Background

Approval of the recommended contract allocation **projections** will allow BHD/CARS/Wraparound/Inpatient Hospital to provide a broad range of rehabilitation and support services to adults with mental health and/or substance use disorders and children with serious emotional disturbances.

Fee-for-Service Agreements

Adult Service Contracts

Goodwill Industries of Southeastern Wisconsin - \$135,000

The Vendor provides Individual Education Plan (IEP) services to assist CARS Consumers. BHD is requesting an additional \$135,000 for 2020. The two-year contract amount will be increased to \$579,000.

Wisconsin Community Services, Inc. - \$400,000

The Vendor runs the Outpatient Plus program for BHD, which is a new program to the CARS network. Outpatient Plus services are designed to meet the substance abuse treatment needs to uninsured and underinsured Milwaukee County residents; combining safe, sober, temporary

housing with a clinical level of care, Outpatient Plus allows for a gradual reduction in treatment intensity, degree of structure and support, and allows for increasing independence and responsibility based on the consumers' treatment progress. BHD is requesting an additional \$400,000 for 2020. The two-year contract amount will be increased to \$5,809,000.

Youth Services Contracts

Educates, LLC - \$70,000

This Vendor provides specialized academic support services for Wraparound Milwaukee Program serving children/youth and their families. BHD is requesting an additional \$70,000 for the 2020 contract. The two-year contract amount will be increased to \$291,000.

Fiscal Summary

The amount of spending requested in this report is summarized below.

Vendor Name	Existing Amount/New	2020 Amount Requested	Total 2020 Contract Amount
Goodwill Industries of Southeastern Wisconsin	\$444,000	\$135,000	\$579,000
Wisconsin Community Services, Inc.*	\$5,409,000	\$400,000	\$5,809,000
Educates, LLC	\$221,000	\$70,000	\$291,000
	\$6,074,000	\$605,000	\$6,679,000

*Denotes a Vendors whose funding is supported by a grant

Mary Jo Meyers, Director
Department of Health and Human Services

Cc: Maria Perez, Finance Chairperson