

**Chairperson:** Duncan Shrout  
**Vice-Chairman:** Thomas Lutzow  
**Secretary:** Dr. Robert Chayer  
**Senior Executive Assistant:** Jodi Mapp, 257-5202

**SPECIAL MEETING OF THE  
MILWAUKEE COUNTY MENTAL HEALTH BOARD  
EXECUTIVE COMMITTEE**

**Thursday, April 7, 2016 - 2:00 P.M.**  
**Milwaukee County Mental Health Complex  
Conference Room 1045**

**MINUTES**

**PRESENT:** Robert Chayer, Thomas Lutzow, and Duncan Shrout,

**SCHEDULED ITEMS:**

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| 1. | <p>Welcome.</p> <p>Chairman Shrout welcomed everyone to the first meeting of the Mental Health Board Executive Committee.</p>  |
| 2. | <p>Milwaukee County Audit Services Division's Follow-Up Audit to the 2010 Audit titled "System Changes are Needed to Help Ensure Patient and Staff Safety at the Milwaukee County Behavioral Health Division."</p> <p>Information previously requested by the Department of Audit was reviewed. Concerns were expressed by the Executive Committee and Administration regarding the protection of patient and staff information. This type of information was released publicly as a result of the audit conducted in 2010.</p> <p>Corporation Counsel noted the information was released without acquiring the proper consent from the patients or medical director.</p> <p>The Department of Audit clarified the patient information previously released was not a result of the 2010 audit and explained the importance of having access to patient information in order to properly conduct the audit. It was assured precautions are taken in protecting patient information.</p> <p>Questions and comments ensued.</p> <p>The Executive Committee recommended the Administration have the audit conducted by an outside firm, specifically with healthcare expertise, with input/guidance from the County's auditor as needed.</p> |

**SCHEDULED ITEMS (CONTINUED):**

3.	Adjournment.  Chairman Shrout ordered the meeting adjourned.
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This meeting was recorded. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.

Length of meeting: 2:04 p.m. to 3:24 p.m.

Adjourned,

***Jodi Mapp***

Senior Executive Assistant  
Milwaukee County Mental Health Board