

**Chairperson:** Duncan Shrout  
**Vice-Chairman:** Thomas Lutzow  
**Secretary:** Dr. Robert Chayer  
**Senior Executive Assistant:** Jodi Mapp, 257-5202

## MILWAUKEE COUNTY MENTAL HEALTH BOARD

Thursday, October 27, 2016 - 8:00 A.M.  
Zoofari Conference Center  
9715 West Bluemound Road

### MINUTES

**PRESENT:** Michael Davis, \*Ronald Diamond, Rachel Forman, \*Walter Lanier, Thomas Lutzow, Mary Neubauer, Maria Perez, Duncan Shrout, and Brenda Wesley  
**EXCUSED:** Robert Chayer, Jon Lehrmann, Jeffrey Miller, and Michael Thorson

\*Board Members Diamond and Walter Lanier were not present at the time the roll was called but joined the meeting shortly thereafter.

#### SCHEDULED ITEMS:

1. **Welcome.**

Chairman Shrout opened the meeting by greeting Board Members and the audience. Audience members were asked to introduce themselves.

2. **Approval of the Minutes from the September 6, 2016, Milwaukee County Mental Health Board Meeting.**

Chairman Shrout recommended that the September 6, 2016, meeting minutes be corrected to reflect Board Member Davis was "Excused" and not "Absent" from the meeting. After further review, Chairman Shrout was later informed the minutes did, in fact, indicate Board Member Davis was Excused and not Absent.

With that clarification, no correction to the September 6, 2016, Milwaukee County Mental Health Board meeting minutes is necessary.

**MOTION BY:** (Perez) Approve the Minutes from the September 6, 2016, Milwaukee County Mental Health Board Meeting. 6-0-1-1

**MOTION 2<sup>ND</sup> BY:** (Wesley)

**AYES:** Davis, Lutzow, Neubauer, Perez, Shrout, and Wesley - 6

**NOES:** 0

**ABSTENTION:** Forman - 1

**EXCUSED:** Lanier - 1

**SCHEDULED ITEMS (CONTINUED):**

<p>3.</p>	<p><b>Milwaukee Health Care Partnership Mental Health Task Force Presentation. (Informational)</b></p> <p>Joy Tapper, Milwaukee Health Care Partnership.</p> <p>Ms. Tapper provided information relative to her background and experience in the area of mental health. She presented an overview of the Partnership's Behavioral Health Workplan that included the mission, members, core functions, goals, organizational structure, collaborative planning, issues faced, purpose of the Steering Committee, and delivery indicators.</p> <p>A summary of the goals and strategies was reviewed. They are as follows: maintain and ensure adequate and effective inpatient and crisis capacity for adults and children, enhance outpatient behavioral health capacity and capabilities, enhance care coordination capabilities within and across the delivery system, support community-based prevention and early intervention efforts and recovery services to reduce mental health and substance use disorders, develop and advance cross-cutting support initiatives, and enhance behavioral health committee infrastructure and effectiveness.</p> <p>Questions and comments ensued.</p>
<p>4.</p>	<p><b>Board Positions Update. (Informational)</b></p> <p>Jon Janowski, Director of Legislative Affairs, Office of the County Executive</p> <p>Mr. Janowski introduced Walter Lanier, the Board's newest member, and briefly explained Mr. Lanier's background and experience as it relates to the area of mental health. Mr. Lanier will be filling the seat of the legal representative.</p> <p>Mr. Lanier addressed the Board by providing brief comments.</p> <p>Chairman Shrouf and Board Members welcomed Mr. Lanier to the Board.</p>
<p>5.</p>	<p><b>Administrative Update. (Informational)</b></p> <p>Mike Lappen, Administrator, Behavioral Health Division (BHD)</p> <p>Mr. Lappen highlighted key activities and issues related to BHD operations. He provided updates on the Northside Facility and the Uncas Community-Based Residential Facility; discussed BHD collaborations with the Milwaukee Mental Health Task Force's Peer Run Respite Steering Committee and funds received from the MacArthur, Substance Abuse and Mental Health Services Administration (SAMHSA), and First Episode Psychosis grants; and clarified various community misconceptions.</p>

**SCHEDULED ITEMS (CONTINUED):**

	Questions and comments ensued.
6.	<p><b>Mental Health Board Subcommittee Update. (Informational)</b></p> <p>Jennifer Bergersen, Chief Clinical Officer, Behavioral Health Division</p> <ul style="list-style-type: none"><li>• Executive Committee</li></ul> <p>Chairman ShROUT explained the Executive Committee met on September 22, 2016, in response to a request for expedited approval related to the appointment and privileging of a doctor to fill a critical inpatient need contingent upon Wisconsin license attainment.</p> <p>The Executive Committee voted unanimously to approve the Medical Staff Organization's request. Said approval was provisional and requires approval of the full Board.</p> <ul style="list-style-type: none"><li>• Quality Committee</li></ul> <p>Ms. Bergersen discussed Quality Management Services, which includes contract performance management; compliments, complaints, and grievances; data request management and the client experience/satisfaction; the dashboard; Joint Commission survey progress; acute hospital recertification; Comprehensive Community Services (CCS) survey; community-based residential facility (CBRF) audit; Wraparound's resource fair; Community Access to Recovery Services (CARS) quality improvement event; and the Psychiatric Crisis Services (PCS) hospital transfer waitlist.</p> <p>Questions and comments ensued.</p> <p>Board Member Neubauer requested an edit be made to the September 12, 2016, Mental Health Board Quality Committee minutes as it relates to Item 3, the 2016 Key Performance Indicators (KPI) Dashboard report. Board Member Neubauer indicated the numbers represented in Item 27 of the report (Percent of patients returning to Acute Adult within 30 days) and Item 36 of the report (Percent of patients returning to Child/Adolescent Inpatient Services, CAIS, within 30 days) do not factor in readmissions. She stated this is due to a change in the Medicaid/Medicare Rule regarding the maximum amount of days covered under the Institution for Mental Disease (IMD).</p> <p>Board Member Neubauer's recommended change will be addressed at the December Mental Health Board Quality Committee meeting.</p>

**SCHEDULED ITEMS (CONTINUED):**

***Pursuant to Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering employment or performance evaluation data for public employees over which the Board has jurisdiction and exercises responsibility. Some or all of the information discussed may also be subject to confidentiality under Section 146.38, Stats. as they relate to the following matter(s):***

**7. Medical Executive Report and Credentialing and Privileging Recommendations.**

Dr. Shane Moisió, Medical Director, Behavioral Health Division (BHD)  
Lora Dooley, Director of Medical Staff Services, BHD  
Dr. John Schneider, Chief Medical Officer, BHD

**MOTION BY:** *(Lutzow) Adjourn into Closed Session under the provisions of Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering employment or performance evaluation data for public employees over which the Board has jurisdiction and exercises responsibility. Some or all of the information discussed may also be subject to confidentiality under Section 146.38, Stats. as it relates to Item #7. At the conclusion of the Closed Session, the Board may reconvene in Open Session to take whatever action(s) it may deem necessary on the aforesaid item. 7-0*

**MOTION 2<sup>ND</sup> BY:** *(Neubauer)*

**AYES:** Davis, Forman, Lanier, Lutzow, Neubauer, Shrout, and Wesley - 7

**NOES:** 0

**EXCUSED:** Perez - 1

The Board convened into Closed Session at 9:45 a.m. and reconvened back into Open Session at approximately 9:57 a.m. The roll was taken, and all Board Members were present.

**MOTION BY:** *(Lutzow) Approve the Medical Staff Credentialing Report and Medical Executive Committee Recommendations. 8-0*

**MOTION 2<sup>ND</sup> BY:** *(Neubauer)*

**AYES:** Davis, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, and Wesley – 8

**NOES:** 0

**EXCUSED:** 0

The Board took a break after Item 7 at 9:59 a.m. and reconvened at approximately 10:09 a.m. The roll was taken, and all Board Members were present, with the exception of Walter Lanier, who joined the meeting shortly thereafter.

**SCHEDULED ITEMS (CONTINUED):**

8.	<p><b>Gap Analysis Report Presentation – Next Steps. (Informational)</b></p> <p>Alicia Modjeska, Chief of Operations, Behavioral Health Division (BHD) Mike Lappen, Administrator, BHD Jeanette May, Patina Solutions</p> <p>Ms. Modjeska explained the history behind this particular project, which began approximately eight months ago. The purpose was to synthesize all reports developed during the last four years regarding the effectiveness and efficiency of BHD and clearly and succinctly identify strategies for improvement. Therefore, Dr. May was engaged to review all the reports in an effort to connect the dots.</p> <p>Mr. Lappen stated it was valuable to have an outside person with expertise identify opportunities to help inform and guide BHD’s strategic plan.</p> <p>Dr. May provided information relative to her background and experience in the areas of Human Services and medical related research. She presented an overview of the report, in which the goal was to synthesize a series of reports that focused on specific aspects of service. Findings can be used by BHD leadership, as well as the Mental Health Board, to create a very informed and evidenced-based long-term strategy to help move BHD forward.</p> <p>Goals of engagement were reviewed; key findings were discussed for reimbursement, measurement, inpatient services, and community-based care; and next steps were identified.</p> <p>Questions and comments ensued.</p>
9.	<p><b>Mental Health Board Finance Committee Contract Approval Recommendations.</b></p> <p>Alicia Modjeska, Chief of Operations, Behavioral Health Division (BHD)</p> <ul style="list-style-type: none"><li>• Targeted Case Management Contracts:<ul style="list-style-type: none"><li>➤ La Causa</li><li>➤ Whole Health Clinical Group</li><li>➤ Milwaukee Mental Health Associates</li><li>➤ Outreach Community Health Centers</li><li>➤ Wisconsin Community Services</li></ul></li><li>• Reinhart Boerner Van Deuren</li><li>• Community Access to Recovery Services and Wraparound Milwaukee Fee-for-Service Agreements</li></ul>

**SCHEDULED ITEMS (CONTINUED):**

Ms. Modjeska reviewed contracts for the October meeting cycle, to include La Causa, Whole Health Clinical Group, Milwaukee Mental Health Associates, Outreach Community Health Centers, and Wisconsin Community Services, which are Targeted Case Management (TCM) Fee-for-Service (FFS) Agreements; Reinhart Boerner Van Deuren for legal services rendered to the Mental Health Board Joint Task Force in the evaluation of potential acute psychiatric care vendors; Community Access to Recovery Services FFS Agreements as delineated in Attachment A of the corresponding report; and Wraparound Milwaukee FFS Agreements as delineated in Attachment B of the corresponding report.

FFS Agreements contain performance measures and compliance indicators, which improve the Behavioral Health Division's ability to track and monitor the quality of services provided to clients. The fee-for-service format also improves and enhances utilization review at the service code level and allows for the ability to analyze network adequacy.

Questions and comments ensued.

**MOTION BY:** (Lutzow) *Approve Alternatives in Psychological Consultation, Inc.'s, Community Access to Recovery Services and Wraparound Milwaukee Fee-for-Service Contracts. 7-0-1*

**MOTION 2<sup>ND</sup> BY:** (Perez)

**AYES:** Davis, Forman, Lanier, Lutzow, Perez, Shrout, and Wesley - 7

**NOES:** 0

**ABSTENTIONS:** Neubauer - 1

**MOTION BY:** (Lutzow) *Approve Wisconsin Community Services, Inc.'s, Community Access to Recovery Services Fee-for-Service Contract. 6-0-2*

**MOTION 2<sup>ND</sup> BY:** (Davis)

**AYES:** Davis, Forman, Lanier, Lutzow, Perez, and Shrout - 6

**NOES:** 0

**ABSTENTIONS:** Neubauer and Wesley - 2

**MOTION BY:** (Lutzow) *Approve the Balance of Fee-for-Service Contract Recommendations for Community Access to Recovery Services and Wraparound Milwaukee as Delineated in the Corresponding Report. 8-0*

**MOTION 2<sup>ND</sup> BY:** (Davis)

**AYES:** Davis, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, and Wesley - 8

**NOES:** 0

**ABSTENTIONS:** 0

**SCHEDULED ITEMS (CONTINUED):**

10.	<p>Procurement Methodology and Spending Approvals.</p> <p>Alicia Modjeska, Chief of Operations, Behavioral Health Division</p> <p>Ms. Modjeska clarified the differences between sole and single source contracting and the differences between the bidding and Request-for-Proposals process. General and financial considerations were explained, as well as how the oversight process would be conducted, which includes spending authority and the County's approval requirements.</p> <p>Questions and comments ensued.</p> <p><b>MOTION BY:</b> (Lutzow) <i>Approve the Procurement Methodology and Spending Approvals Contingent Upon the Policy, Once Created, will be Brought Back Before the Board for Final Approval. 4-1-3</i></p> <p><b>MOTION 2<sup>ND</sup> BY:</b> (Perez)</p> <p><b>AYES:</b> Davis, Forman, Lutzow, and Perez - 4</p> <p><b>NOES:</b> Shrout - 1</p> <p><b>ABSTENTION:</b> Lanier, Neubauer, and Wesley – 3</p> <p><b>MOTION BY:</b> (Neubauer) <i>Reconsider Item 10. 4-4</i></p> <p><b>MOTION 2<sup>ND</sup> BY:</b> (Wesley)</p> <p><b>AYES:</b> Davis, Lanier, Neubauer, and Wesley - 4</p> <p><b>NOES:</b> Forman, Lutzow, Perez, and Shrout - 4</p> <p><b>ABSTENTIONS:</b> 0</p> <p style="text-align: center;"><b>Due to a tie vote, the motion to Reconsider Item 10 failed.</b></p>
11.	<p>Process/Protocol for Utilizing the Newly Designated Mental Health Board Analyst. (Informational)</p> <p>Randy Oleszak, Chief Financial Officer, Behavioral Health Division (BHD)</p> <p>Mr. Oleszak stated as part of the 2017 Budget deliberations, BHD Administration made a commitment to provide a resource and process for Board Members to request research and/or analysis or that data be collected. A policy has been drafted describing the process, which Mr. Oleszak reviewed. Upon approval of the policy, the form used for such requests will be emailed to Board Members.</p> <p>Chairman Shrout recommended all questions from Board Members regarding this process be directed to him or Mr. Oleszak.</p> <p>Questions and comments ensued.</p>

**SCHEDULED ITEMS (CONTINUED):**

12.	<p>Local Public/Private Partnership and National Entity Partnership Joint Task Force Update. (Informational)</p> <p>Chairman Shrout reported on the Joint Task Force's October 6, 2016, meeting. He explained how the Joint Task Force has been functioning up to this point and indicated that all of the data collected thus far needs to be analyzed in greater detail. Interest has been expressed from local groups regarding potentially providing inpatient services. It was recommended that Board Members attend Joint Task Force meetings to keep informed. The next Mental Health Board Joint Task Force meeting is scheduled for Thursday, November 3, 2016, at 8 a.m.</p> <p>The Joint Task Force has begun to discuss and prepare to conduct facility site visits. A team has been identified to participate. Four sites total have been proposed. Both Correct Care and Universal Health Services recommended two sites each.</p> <p>Vice-Chairman Lutzow stated a full report to the Board is forthcoming.</p>
13.	<p>Adjournment.</p> <p><b>MOTION BY:</b> (Neubauer) Adjourn. 8-0 <b>MOTION 2<sup>ND</sup> BY:</b> (Perez) <b>AYES:</b> Davis, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, and Wesley – 8 <b>NOES:</b> 0 <b>ABSTENTIONS:</b> 0</p>
<p>This meeting was recorded. The aforementioned agenda items were not necessarily considered in agenda order. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.</p> <p>Length of meeting: 8:11 a.m. to 11:55 a.m.</p> <p>Adjourned,</p> <p><b>Jodi Mapp</b> Senior Executive Assistant Milwaukee County Mental Health Board</p>	
<p><b>The next meeting for the Milwaukee County Mental Health Board will be on Thursday, December 15, 2016, @ 8:00 a.m. at the Zoofari Conference Center 9715 West Bluemound Road</b></p>	

**SCHEDULED ITEMS (CONTINUED):**

The October 27, 2016, meeting minutes of the Milwaukee County Mental Health Board are hereby submitted for approval at the next scheduled meeting of the Milwaukee County Mental Health Board.



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Chairman Duncan Shrou for Dr. Robert Chayer, Secretary  
Milwaukee County Mental Health Board