

Chairperson: Duncan Shrout
Vice-Chairman: Thomas Lutzow
Secretary: Dr. Robert Chayer
Senior Executive Assistant: Jodi Mapp, 257-5202

MILWAUKEE COUNTY MENTAL HEALTH BOARD

Thursday, October 26, 2017 - 8:00 A.M.

Zoofari Conference Center
9715 West Bluemound Road

MINUTES

PRESENT: Robert Chayer, Michael Davis, Ronald Diamond, Rachel Forman, Jon Lehrmann, *Mary Neubauer, Maria Perez, and *Brenda Wesley

EXCUSED: Walter Lanier, Thomas Lutzow, and Duncan Shrout

*Board Members Mary Neubauer and Brenda Wesley were not present at the time the roll was called but joined the meeting shortly thereafter.

SCHEDULED ITEMS:

NOTE: All Informational Items are Informational Only Unless Otherwise Directed by the Board.

1. **Welcome.**

Board Secretary Robert Chayer welcomed Board Members and the audience to the meeting and announced due to Chairman Duncan Shrout's and Vice-Chairman Thomas Lutzow's absence, he would be serving as Acting Chairman for this meeting.

2. **Approval of the Minutes from the September 28, 2017, Milwaukee County Mental Health Board Meeting.**

MOTION BY: (Forman) *Approve the Minutes from the September 28, 2017, Milwaukee County Mental Health Board Meeting. 4-0*

MOTION 2ND BY: (Perez)

AYES: Chayer, Davis, Forman, and Perez – 4

NOES: 0

ABSTENTIONS: 0

EXCUSED: Neubauer and Wesley - 2

3. **2017 Collective Bargaining Agreement with the Wisconsin Federation of Nurses and Health Professionals (WFNHP).**

Kerry Mitchell, Chief Human Resources Officer, Department of Human Resources

SCHEDULED ITEMS (CONTINUED):

	<p>Ms. Mitchell explained under Act 10, the WFNHP is only allowed to negotiate on base wage and only up to a maximum of the Consumer Price Index (CPI), which is 1%. It is an across-the-board increase effective as of June 18, 2017. Upon this Board's vote of approval, the increase would be immediately processed.</p> <p>Questions and comments ensued.</p> <p>MOTION BY: (Davis) Approve the 2017 Collective Bargaining Agreement with the Wisconsin Federation of Nurses and Health Professionals. 4-0</p> <p>MOTION 2ND BY: (Perez)</p> <p>AYES: Chayer, Davis, Forman, and Perez – 4</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: Neubauer and Wesley - 2</p>
4.	<p>Administrative Update.</p> <p>Michael Lappen, Administrator, Behavioral Health Division (BHD)</p> <p>Mr. Lappen highlighted key activities and issues related to BHD operations. He provided updates on the Northside Facility community presence expansion; Community Access to Recovery Services (CARS) mobile rapid response; the Care Coordination, Crisis Mobile, and Crisis Assessment and Response Teams (CART); Access Points, the Crisis Resource Center (CRS) North, Team Connect, the collaboration with the Kresge/American Public Human Services Association (APHSA), City-County Heroin, Opioid, and Cocaine Taskforce related grant funding, and organizational leadership structure changes.</p> <p>Questions and comments ensued.</p> <p>Mr. Lappen also acknowledged the impressive performance of the play "Pieces" sponsored by Milwaukee Area Technical College in recognition of Mental Health Awareness, along with the assistance of Board Member Lanier. Board Members Neubauer and Wesley assumed a major role participating in the play's production.</p>
5.	<p>Local Public/Private Partnership and National Entity Partnership Joint Task Force Update.</p> <p>Michael Lappen, Administrator, Behavioral Health Division (BHD)</p> <p>Acting Chairman Chayer stated the process up to this point has identified one potential partner, Universal Health Services (UHS). Discussions between BHD Administration and UHS are ongoing.</p> <p>Mr. Lappen provided additional information explaining the "Site Visit Group" has taken on the responsibility of now being the Review Committee as it relates to the clinical</p>

SCHEDULED ITEMS (CONTINUED):

	<p>component and aspects of the written submission due from UHS November 6, 2017. The first meeting of this group was held on October 2, 2017, where a process of evaluation was developed and a timeline to a decision was created. A Review Committee related to the financial components and aspects of the written submission will be chartered by Milwaukee County in November.</p> <p>The Milwaukee Behavioral Health Coalition withdrew from consideration. The Coalition relayed the decision was based on their inability to provide a viable proposal at this time.</p> <p>The original purpose of the Joint Taskforce's October 5th meeting was to hear presentations from both UHS and the Coalition. Once the Coalition announced their withdrawal, the meeting was kept as scheduled and designated as an opportunity to provide the full Board with information and solicit everyone's input on how to move forward.</p> <p>It is anticipated that a request to proceed with negotiations will be brought forth to the Board at the December meeting.</p>
6.	<p>Mental Health Board Finance Committee Professional Services Contracts Approval Recommendations.</p> <p>Dennis Buesing, Contract Administrator, Department of Health and Human Services</p> <ul style="list-style-type: none">• Aramark Correctional Services, LLC• Locum Tenens.com, LLC• U.S. Securities <p>Professional Services Contracts focus on facility-based programming, supports functions that are critical to patient care, and are necessary to maintain hospital and crisis services licensure. Mr. Buesing presented background information on services the contracted agencies provide, which include food, psychiatrist staffing, and security services. Approvals would be for amendments to existing contracts.</p> <p>Board Member Davis explained past practice had been to approve a large number of contracts in December. The Board made a request that would help mitigate the excessive number of contracts brought forth at the end of the year by implementing a process that would allow the Board the ability to more thoroughly review contracts. Per that request, contracts are being brought to the Board upon finalization in anticipation of an approved Budget. Reviewing contracts every meeting cycle will lessen the number of contracts that need approval in December.</p> <p>Board Member Lehrmann reported the Finance Committee unanimously agreed to recommend approval of the Professional Services Contract Amendments as delineated in the corresponding report.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>MOTION BY: (Davis) Approve the Professional Services Contract Amendments as Delineated in the Corresponding Report. 6-0</p> <p>MOTION 2ND BY: (Forman)</p> <p>AYES: Chayer, Davis, Forman, Neubauer, Perez, and Wesley – 6</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p>
7.	<p>Mental Health Board Finance Committee Purchase-of-Service Contracts Approval Recommendations.</p> <p>Dennis Buesing, Contract Administrator, Department of Health and Human Services</p> <p>Purchase-of-Service Contracts for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services were reviewed. Mr. Buesing provided an overview detailing the various program contracts.</p> <p>Questions and comments ensued.</p> <p>Board Member Lehrmann reported he abstained from recommending the Milwaukee Center for Independence, Inc., dba Whole Health Clinical Group Crisis Resource Center (CRC) contract for approval at the Finance Committee meeting. Remaining Finance Committee Members unanimously agreed to recommend approval of the Milwaukee Center for Independence, Inc., dba Whole Health Clinical Group CRC contract to the full Board.</p> <p>Board Member Lehrmann continued by stating the Finance Committee, as a whole, unanimously agreed to recommend approval of the balance of Purchase-of-Service Contracts delineated in the corresponding report to the full Board.</p> <p>MOTION BY: (Perez) Approve the Purchase-of-Service Contracts as Delineated in the Corresponding Report. 6-0</p> <p>MOTION 2ND BY: (Neubauer)</p> <p>AYES: Chayer, Davis, Forman, Neubauer, Perez, and Wesley – 6</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p>
8.	<p>Mental Health Board Finance Committee Fee-for-Service Agreements Approval Recommendations.</p> <p>Dennis Buesing, Contract Administrator, Department of Health and Human Services Michael Lappen, Administrator, Behavioral Health Division (BHD) Amy Lorenz, Deputy Administrator, Community Access to Recovery Services (CARS), BHD</p>

SCHEDULED ITEMS (CONTINUED):

Mr. Buesing provided an overview detailing the various program agreements, which provide a broad range of rehabilitation and support services to adults with mental health and/or substance use disorders and children with serious emotional disturbances.

Board Member Lehrmann reported the Finance Committee unanimously agreed to recommend approval of the Fee-for-Service Agreements delineated in the corresponding report.

Board Members raised concerns regarding the Wisconsin Community Services, Inc. (WCS), Fee-for-Service Agreement.

Questions and comments ensued.

Ms. Lorenz stated CARS has not received any reports nor has been made aware of quality issues/concerns surrounding Targeted Case Management services being provided by WCS.

MOTION BY: (Davis) Approve the Wisconsin Community Services, Inc., Fee-for-Service Agreement. 3-2-1

MOTION 2ND BY: (Perez)

AYES: Chayer, Davis, and Perez - 3

NOES: Neubauer and Wesley - 2

ABSTENTIONS: Forman – 1

EXCUSED: 0

Mr. Lappen will report on concerns raised surrounding the WCS Fee-for-Service Agreement at the December meeting.

MOTION BY: (Davis) Approve the Alternatives in Psychological Consultation, S.C., Fee-for-Service Agreement. 5-0-1

MOTION 2ND BY: (Perez)

AYES: Chayer, Davis, Forman, Perez, and Wesley - 5

NOES: 0

ABSTENTIONS: Neubauer – 1

EXCUSED: 0

MOTION BY: (Davis) Approve the Ascent for Life, Inc., Fee-for-Service Agreement. 5-0-1

MOTION 2ND BY: (Perez)

AYES: Chayer, Davis, Forman, Perez, and Wesley - 5

NOES: 0

ABSTENTIONS: Neubauer – 1

EXCUSED: 0

SCHEDULED ITEMS (CONTINUED):

	<p>MOTION BY: (Davis) Approve the Balance of Fee-for-Service Agreements as Delineated in the Corresponding Report. 6-0</p> <p>MOTION 2ND BY: (Perez)</p> <p>AYES: Chayer, Davis, Forman, Neubauer, Perez, and Wesley - 6</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p> <p>Board Member Davis informed the Board of Finance Committee discussions regarding legacy costs, which increase yearly, and their impact on BHD's overall budget. It was concluded this type of major impact needs to be addressed. A recommendation was made by the Finance Committee that the Board request a legal opinion. Corporation Counsel would be asked to provide the Board with a legal opinion as to whether Act 203 addresses legacy costs, particularly in terms of future funding of the Behavioral Health Division's community and institutional services and also on the related impact of all allocated tax levy. Essentially, the legal opinion should address if anything in Act 203 protects tax levy from going to non-service areas.</p> <p>Discussion ensued at length.</p> <p>Acting Chairman Chayer requested Corporation Counsel provide the Board with a legal opinion as requested by the Finance Committee for the December meeting cycle.</p>
9.	<p>Milwaukee County Mental Health Board Ethics Policy.</p> <p>Colleen Foley, Deputy, Office of Corporation Counsel</p> <p>Ms. Foley explained this Ethics Policy is the counterpart to the Procurement Policy the Board previously adopted. It is overarching in broadness and addresses individuals from the medical profession, administration, and the Board. It is an attempt to consolidate all policies referenced in the corresponding report.</p> <p>MOTION BY: (Neubauer) Approve the Code of Ethics Policy. 6-0</p> <p>MOTION 2ND BY: (Perez)</p> <p>AYES: Chayer, Davis, Forman, Neubauer, Perez, and Wesley - 6</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p>
10.	<p>Mental Health Board Quality Committee Update.</p> <p>Board Member Neubauer, Chairwoman of the Quality Committee, reviewed topics addressed at the Quality Committee's quarterly meeting. She discussed seclusion and restraint progress, the facility's capital improvement needs, Health Insurance Portability and Accountability (HIPAA) compliance, the Press Ganey satisfaction survey for Targeted Case Management (TCM), and the hospital transfer waitlist.</p>

SCHEDULED ITEMS (CONTINUED):

11.	<p>Crisis Services Presentation.</p> <p>Chad Meinholdt, Director of Community Centers, Behavioral Health Division (BHD) Michele LeCloux, Psychiatric Social Worker, BHD Tanya Cummings, Crisis Services Manager, BHD Kirsten Juzenas, Administrative Coordinator, BHD</p> <p>Mr. Meinholdt explained an overview would be presented on Crisis Services and briefly introduced staff that would provide information on the various service areas.</p> <p>Ms. LeCloux described the Crisis Mobile Team's diverse staff, their roles, and training received. She detailed the functions of the Crisis line and mobiles stating in 2016 the Crisis Mobile Team completed 2,590 mobile assessments in the community.</p> <p>Ms. Juzenas discussed Crisis Stabilization Houses and their locations, the Observation Unit, and geriatric nurse services and the collaboration with the Department on Aging as it relates to the population served.</p> <p>Mr. Meinholdt highlighted the activities of the Crisis Assessment Response Team (CART), their collaboration with the Milwaukee Police Department and future plans to expand to West Allis, and CART objectives. He also provided information on the Access Clinic, who it serves, what new people should expect, and the linkage to services.</p> <p>Ms. Cummings presented an overview of Team Connect, its intended outcomes, what individuals can expect, and discharge. She discussed the Community Consultation Team (CCT), types of services offered, and the population served.</p>
12.	<p>Medical Executive Report and Credentialing and Privileging Recommendations.</p> <p>Dr. John Schneider, Chief Medical Officer, Behavioral Health Division</p> <p>MOTION BY: <i>(Neubauer) Adjourn into Closed Session under the provisions of Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering employment or performance evaluation data for public employees over which the Board has jurisdiction and exercises responsibility. Some or all of the information discussed may also be subject to confidentiality under Section 146.38, Stats. as it relates to Item 12. At the conclusion of the Closed Session, the Board may reconvene in Open Session to take whatever action(s) it may deem necessary on the aforesaid item. 6-0</i></p> <p>MOTION 2ND BY: <i>(Davis)</i></p> <p>AYES: Chayer, Davis, Forman, Neubauer, Perez, and Wesley - 6</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p>

SCHEDULED ITEMS (CONTINUED):

	<p>The Board convened into Closed Session at 10:47 a.m. to discuss Item 12 and reconvened back into Open Session at approximately 10:57 a.m. The roll was taken, and all Board Members were present.</p> <p>MOTION BY: (Forman) Approve the Medical Staff Credentialing Report and Medical Executive Committee Recommendations. 6-0</p> <p>MOTION 2ND BY: (Davis)</p> <p>AYES: Chayer, Davis, Forman, Neubauer, Perez, and Wesley – 6</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p>
13.	<p>2018 Board/Committee Tentative Meeting Dates.</p> <p>The Board was informed the 2018 meeting dates provided are tentative and subject to change. Calendar invitations are forthcoming, and the final document with confirmed dates will be presented at the December meeting.</p>
14.	<p>Adjournment.</p> <p>MOTION BY: (Neubauer) Adjourn. 6-0</p> <p>MOTION 2ND BY: (Perez)</p> <p>AYES: Chayer, Davis, Forman, Neubauer, Perez, and Wesley - 7</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p>
	<p>This meeting was recorded. The aforementioned agenda items were not necessarily considered in agenda order. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.</p> <p>Length of meeting: 8:14 a.m. to 11:00 a.m.</p> <p>Adjourned,</p> <p>Jodi Mapp Senior Executive Assistant Milwaukee County Mental Health Board</p> <p>The next regular meeting for the Milwaukee County Mental Health Board is Thursday, December 14, 2017, @ 8:00 a.m. at the Zoofari Conference Center 9715 Bluemound Road</p>

SCHEDULED ITEMS (CONTINUED):

The October 26, 2017, meeting minutes of the Milwaukee County Mental Health Board are hereby submitted for approval at the next scheduled regular meeting of the Milwaukee County Mental Health Board.



Dr. Robert Chayer/Acting Chairman/Secretary
Milwaukee County Mental Health Board