

**Chairperson:** Thomas Lutzow  
**Senior Executive Assistant:** Jodi Mapp, 257-5202

**MILWAUKEE COUNTY MENTAL HEALTH BOARD  
FINANCE COMMITTEE**

**Thursday, December 8, 2016 - 1:30 P.M.**  
**Milwaukee County Mental Health Complex  
Conference Room 1045**

**MINUTES**

**PRESENT:** Thomas Lutzow, Jon Lehrmann, Maria Perez, and Michael Davis  
**ABSENT:** Michael Thorson

**SCHEDULED ITEMS:**

1.	<p><b>Welcome.</b></p> <p>Chairman Lutzow welcomed everyone to the December 8, 2016, Mental Health Board Finance Committee meeting.</p>
2.	<p><b>2016 Financial Results.</b></p> <p>An overview was provided of the Third Quarter 2016 Fiscal Report detailing combined reporting, inpatient hospital annual projections, the status of 2016 Budget Initiatives, and 2016 year-to-date revenues and expenses. Program Dashboards for acute adult inpatient, child and adolescent inpatient, Psychiatric Crisis Services (PCS), Wraparound, Targeted Case Management (TCM), Comprehensive Community Services (CCS), Community Support Programs (CSP), and Community Recovery Services (CRS) were all reviewed. Third Quarter financial highlights include State plan amendment revenue, Wisconsin Medicaid Cost Reporting (WIMCR), the capital improvement reserve fund, inpatient census, staffing, and the payor mix.</p> <p>Questions and comments ensued.</p>
3.	<p><b>2017 Budget Update.</b></p> <p>2017 Budget initiatives were described as electronic medical records, security protocol, and opioid epidemic strategies enhancements and expansion of Comprehensive Community Services (CCS) and Targeted Case Management (TCM) enrollment, the Crisis Resource Center, and the Crisis Assessment Response Team.</p> <p>2017 Budget financial risks include adult inpatient census, adult inpatient payor mix, Medicaid inpatient rates, children and adolescent inpatient census, Wisconsin Interim Medicaid Cost Report (WIMCR), and Temporary Assistance for Needy Families (TANF).</p>

**SCHEDULED ITEMS (CONTINUED):**

	<p>2017 Budget opportunities fall in the areas of personnel, the Southside Access Clinic, community-based residential facility (CBRF) non-expansion, the State Plan Amendment, Comprehensive Community Services (CCS) billable units, Northside hub facility operations, and Psychiatric Crisis Services (PCS).</p> <p>Descriptions of the initiatives, risks, and opportunities were provided.</p>
4.	<p><b>2018 Budget Timeline Schedule.</b></p> <p>A timeline was provided on the sequence of events that will guide the Behavioral Health Division's budget process. As indicated in the timeline, the process will start earlier than in previous years to allow for a more thorough review with additional opportunities for public input.</p>
5.	<p><b>Contract Approval Recommendations.</b></p> <ul style="list-style-type: none"><li>• 2017 Purchase-of-Services Contracts</li><li>• 2017 Professional Services Contracts</li></ul> <p>Contracts reviewed for the December meeting cycle include 2017 Purchase-of-Service Contracts for Community Access to Recovery Services and Wraparound Milwaukee as delineated in the corresponding report. An overview was provided detailing the various program contracts.</p> <p>Professional services contracts focus on facility-based programming, supports functions that are critical to patient care, and are necessary to maintain hospital and crisis services licensure. Background information was provided on services the contracted agencies provide, which include cleaning, staffing, legal, electronic health record, and radiology readings.</p> <p>The Finance Committee unanimously agreed to recommend approval to the full Board.</p>
6.	<p><b>Employee Agreements.</b></p> <p>The corresponding employment agreements are for medical staff stipulating total compensation.</p> <p>Discussion amongst Committee Members ensued.</p> <p>The Finance Committee unanimously agreed to recommend approval of the physician employment agreements to the Board.</p>
7.	<p><b>Adjournment.</b></p> <p>Chairman Lutzow ordered the meeting adjourned.</p>

**SCHEDULED ITEMS (CONTINUED):**

This meeting was recorded. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.

Length of meeting: 1:32 p.m. to 3:30 p.m.

Adjourned,

Jodi Mapp  
Senior Executive Assistant  
Milwaukee County Mental Health Board

**The next regular meeting of the Milwaukee County Mental Health Board  
Finance Committee is Thursday, February 23, 2017, at 7:00 a.m., at the  
Zoofari Conference Center  
9715 West Bluemound Road**