

## ADDENDUM 1 Quote Q17-18-01 Rack Display Maintenance - Addendum 1

### NOTICE / REMINDER:

Dead line to ask questions has been extended: Was May 4, 2018. Now moved to May 18, 2018 - 4:30pm (CST)

Quote due date has been extended: Was May 18, 2018. Now moved to June 1, 2018 - 10:00 AM (CST)

TBE GOAL IS 4.8% - CONTACT THE CBDP OFFICE DIRECTLY AS LISTED IN QUOTE

GO TO [www.ridemcts.com](http://www.ridemcts.com) to view all information for Q17-18-01

NOTE THE ADDITION OF ATTACHMENT B - STRAIGHT TO THE GATE BROCHURE DISTRIBUTION & MAINTENANCE AND PRICE SHEET. THIS NEW PRICE SHEET WILL NEED TO BE SUBMITTED WITH THE FIRST PRICE SHEET IN THE ORIGINAL QUOTE.

The following questions were asked:

Question: Can you provide the previous award winner with specifications of charges for services and including the last 2 year term?

**Answer:** *Current Vendor: Milwaukee Pulse. Charges: Depends on frequency, location, etc.*

Question: What are the times of the day for restocking the racks?

**Answer:** *Decided by the vendor*

Question: Can we do it anytime?

**Answer:** *Items must be stocked/re-stocked during timeframe listed in Quote?*

Question: How flexible is this?

**Answer:** *Question unclear – please clarify question.*

Question: Are the buildings locked and is access limited to our entrance during certain days or weekends and hours for restocking?

**Answer:** *Various locations have different open hours.*

Question: Confirming, we would provide storage, etc in our facility would MCTS would provide us with a schedule of the days we should provide services?

**Answer:** *Question unclear – please clarify question.*

Question: Also, we would be expected to keep the racks maintained?

**Answer:** *You would be expected to provide day to day maintenance (ie. Make sure schedules pockets are filled, remove any trash around rack, etc). For any major issues (ie. Rack broken, vandalism) vendor would contact MCTS for repair, replacement.*

**Attachment B**  
**STRAIGHT TO THE GATE BROCHURE DISTRIBUTION & MAINTENANCE**

In addition to distribution and maintenance of racks listed in Attachment A, additional *Straight to the Gate* display filling requirements are listed below. Straight to the Gate is on racks May through September. Typically, the vendor can expect to receive the brochure by the first week of May and must be placed in Display Racks within one to two weeks of receipt.

**1. Locations Served Once**

- Festa Italiana Italian Conference Center, 631 E Chicago Ave (500)
- German Fest W140 N5762 Lilly Rd., Menomonee Falls (1,500)
- Indian Summer 10809 W Lincoln Ave Ste. 101 (500)
- Irish Fest 1532 W Wauwatosa Ave. (1,500)
- Mexican Fiesta Wisconsin Hispanic Scholarship Foundation, 2997 S. 20th St. (500)
- Polish Fest 6941 S. 68 Street, Franklin (500)
- PrideFest Milwaukee Pride, Inc., 1110 N. Market Street, Second Floor/Ste. 206 (500)
- Summerfest Summerfest, 639 E. Summerfest Place (Marketing Office) (3,000)
- State Fair Wisconsin State Fair Park, Administrative Office, 640 South 84th Street (2,000)

**2. Locations Served Once Per Month:**

- Best Western Plus 5105 S. Howell Avenue
- Country Inn & Suites 6200 S. 13th Streets
- Courtyard Milwaukee Airport 4620 S. 5th Street
- Crowne Plaza Airport 6401 S. 13th Street
- Econo Lodge 6541 S. 13th Street
- Hampton Inn 1200 W. College Avenue
- Hilton Garden Inn 5890 S. Howell Avenue
- Holiday Inn & Suites 545 W. Layton Avenue
- Home2 Suites by Hilton 5880 S. Howell Avenue
- Hyatt Place Milwaukee 200 W. Grange Avenue
- Milwaukee Airport Inn 1716 W. Layton Avenue
- Quality Suites 4488 S. 27th Street
- Super 8 Milwaukee Airport 5253 S. Howell Avenue
- GrandStay Hotel & Suites 6331 S. 13th Street
- Rodeway Inn & Suites 4400 S. 27th Street
- Capitol Manor Motel 7012 W Appleton Ave
- Comfort Suites Milwaukee 10831 W Park Place
- Hampton Inn Milwaukee 5601 N Lovers Lane Rd
- Hilton Garden Inn 11600 West Park Place

- Holiday Inn Express 4443 W Schroeder Dr.,
- Hyatt Place Milwaukee West 11777 W Silver Spring Dr.,
- Courtyard Inn by Marriott 5200 W Brown Deer Rd
- Four Points by Sheraton 8900 N Kildeer Ct, Brown Deer
- La Quinta Inn & Suites 5423 N Port Washington Rd.
- La Quinta Inn 5110 N Port Washington Rd.
- Motel 6 5485 N Port Washington Rd.
- Holiday Inn 4700 N Port Washington Rd.
- Residence Inn by Marriott 7003 N Port Washington Rd.
- Fairfield Inn 7035 N Port Washington Rd.

### **3. Locations Served Every Other Week:**

- Aloft Milwaukee 1230 N. Old World Third Street
- Ambassador Hotel 2308 W. Wisconsin Avenue
- Ambassador Inn at Marquette 2301 W. Wisconsin Avenue
- Astor Hotel 924 E. Juneau
- Courtyard Milwaukee 300 W. Michigan Street
- Days Inn & Suites Milwaukee 1840 N. 6th Street
- DoubleTree by Hilton Hotel 611 W. Wisconsin Avenue
- Fairfield Inn & Suites Milwaukee 710 N. Old World Third Street
- Hampton Inn & Suites Milwaukee 176 W. Wisconsin Avenue
- Hilton Garden Inn Milwaukee 611 N. Broadway
- Hilton Milwaukee City Center 509 W. Wisconsin Avenue
- Homewood Suites by Hilton 500 N. Water Street
- Hotel Metro 411 E. Mason
- Hyatt Regency Milwaukee 333 W. Kilbourn Avenue
- Intercontinental Milwaukee 139 E. Kilbourn Avenue
- Iron Horse Hotel 500 W. Florida Street
- Knickerbocker on the Lake 1028 E. Juneau Avenue
- Milwaukee Marriott 323 E. Wisconsin Avenue
- Potawatomi Hotel & Casino 1721 W. Canal Street
- Ramada Milwaukee 633 W. Michigan Street
- Residence Inn Milwaukee 648 N. Plankinton
- SpringHill Suites 744 N. 4th Street
- The Brewhouse Inn & Suites 1215 N. 10th Street
- The Kimpton Journeyman Hotel 310 E. Chicago
- The Pfister Hotel 424 E. Wisconsin Avenue
- The Westin Milwaukee 550 N. Van Buren Street

**PRICE SHEET QUOTE 17-18-01**

The undersigned vendor proposes to furnish the materials and services herein described at and for the prices hereinafter named, according to specification and, if successful, hereby agrees to enter into an agreement with Milwaukee Transport Services, Inc.

Please note: Contract will be awarded in the aggregate to the lowest responsive/responsible bidder.

**ITEM 1      Locations Served Once - Cost for Delivery, Stocking, and Maintenance Per Rack, Per Stop. (Estimated Usage 500 to 1,500 brochures)**

Bid Price in Words \_\_\_\_\_per rack/per stop.

Bid Price in Figures \$ \_\_\_\_\_per rack/per stop.

**ITEM 2      Locations Served Once Per Month - Cost for Delivery, Stocking, and Maintenance Per Rack, Per Stop. (Estimated Usage 20 racks pockets)**

Bid Price in Words \_\_\_\_\_rack/per stop.

Bid Price in Figures \$ \_\_\_\_\_rack/per stop.

**ITEM 3      Locations Served Every Other Week - Cost for Delivery, Stocking, and Maintenance Per Rack, Per Stop. (Estimated Usage 20 racks pockets)**

Bid Price in Words \_\_\_\_\_rack/per stop.

Bid Price in Figures \$ \_\_\_\_\_rack/per stop.

**No additional expenses will be allowed**

**Company Name:** \_\_\_\_\_