

## B U D G E T S U M M A R Y

Category	2015 Actual	2016 Actual	2017 Budget	2018 Budget	2018/2017 Variance
<b>Expenditures</b>					
Personnel Costs	\$964,772	\$1,167,718	\$1,271,979	\$1,126,260	(\$145,719)
Operation Costs	\$692,180	\$667,774	\$77,986	\$94,945	\$16,959
Debt & Depreciation	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Interdept. Charges	(\$766,048)	(\$881,584)	(\$1,064,334)	(\$938,106)	\$126,228
<b>Total Expenditures</b>	<b>\$890,904</b>	<b>\$953,908</b>	<b>\$285,631</b>	<b>\$283,099</b>	<b>(\$2,532)</b>
<i>Legacy Healthcare/Pension</i>	<i>\$203,287</i>	<i>\$251,835</i>	<i>\$259,561</i>	<i>\$90,823</i>	<i>(\$168,738)</i>
<b>Revenues</b>					
Direct Revenue	\$384,156	\$632,751	\$285,631	\$290,000	\$4,369
Intergov Revenue	\$621,881	\$120,590	\$0	\$0	\$0
Indirect Revenue	\$0	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$1,006,037</b>	<b>\$753,341</b>	<b>\$285,631</b>	<b>\$290,000</b>	<b>\$4,369</b>
<b>Tax Levy</b>	<b>(\$115,133)</b>	<b>\$200,567</b>	<b>\$0</b>	<b>(\$6,901)</b>	<b>(\$6,901)</b>
<b>Effective Tax Levy*</b>	<b>\$297,748</b>	<b>\$640,059</b>	<b>\$599,134</b>	<b>\$617,284</b>	<b>\$18,150</b>
<b>Personnel</b>					
<b>Full-Time Pos. (FTE)**</b>	7.00	8.00	8.00	8.00	0.00
<b>Seas/Hourly/Pool Pos.</b>	0.00	0.00	0.00	0.00	0.00
<b>Overtime \$</b>	\$972	\$4,603	\$0	\$0	\$0

\*This Effective Tax Levy excludes interdepartmental charges and fringe benefit costs.

\*\*The 2018 Budget FTEs include Vacancy & Turnover (VANDT) & Overtime (OT). The 2017 Budget, 2016 Actual, and 2015 Actual FTEs are restated to reflect this change. Program Area tables include these changes as well.

**Department Mission:** The mission of the Department of Transportation (DOT) - Director's Office is to provide essential management and support services to DOT Divisions through oversight, coordination and technical assistance.

The DOT consists of the following Divisions: Transit/Paratransit, Fleet Management, Airport, and Highway.

**Department Description:** The DOT-Director's Office is responsible for the management of DOT's administrative functions and transportation planning. Administrative functions include:

- Establishment and implementation of department policies and procedures
- Personnel administration
- Accounting
- Budgeting
- Training
- General public information services

## **DOT — DIRECTOR'S OFFICE (5800) BUDGET**

Department: **Department of Transportation — Director's Office**

UNIT NO. **5800**

FUND: **General — 0001**

The Transportation Planning section provides technical and professional expertise for multimodal and transit planning and coordination, as well as transit system development and compliance oversight. The Transportation Planning section aggressively identifies, applies for, and professionally manages state and federal grant funds that reduce tax levy support for County transportation projects.

An expenditure reduction of \$6,901 is included in this department to avoid an increase of the countywide vehicle registration fee of \$30. This expenditure reduction shall be managed by the department to achieve a commensurate tax levy savings by seeking efficiencies to minimize the impact on the delivery of programs and services.

Prior to enacting any direct service cuts, departments will work with the Department of Administrative Services – Performance, Strategy, and Budget to identify opportunities to re-organize, streamline, consolidate, eliminate, or otherwise reduce duplication and the cost of administrative expenditures within County government. The initiative shall include a review of prior internal and external audits, consulting reports, workgroup activities, and studies. In addition, the effort should include a critical reassessment of any expenditure of contract funds for non-core services.

**DOT — DIRECTOR'S OFFICE (5800) BUDGET**Department: **Department of Transportation — Director's Office**UNIT NO. **5800**FUND: **General — 0001****Strategic Program Area 1: Director of Transportation**Service Provision: **Administrative**Strategic Outcome: **High Quality, Responsive Services**

<b>What We Do: Activity</b>				
<b>Item</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Target</b>	<b>2018 Target</b>
This service does not have activity data.				

<b>How We Do It: Program Budget Summary</b>					
<b>Category</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>	<b>2018/2017 Var</b>
<b>Expenditures</b>	\$890,904	\$953,908	\$285,631	\$283,099	(\$2,532)
<b>Revenues</b>	\$1,006,037	\$753,341	\$285,631	\$290,000	\$4,369
<b>Tax Levy</b>	(\$115,133)	\$200,567	\$0	(\$6,901)	(\$6,901)
<b>FTE Positions</b>	7.00	8.00	8.00	8.00	0.00

<b>How Well We Do It: Performance Measures</b>				
<b>Performance Measure</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Target</b>	<b>2018 Target</b>
This service does not have performance measures.				

**Strategic Overview:** The DOT-Director's Office continues the best practice of charging the DOT Divisions for the net cost of operating the Director's Office after applying non-county revenue received for administration of the freeway towing program. Non-county revenue for administration of the freeway towing program increases just over \$4,000 from approximately \$286,000 to \$290,000 in 2018.

**Strategic Implementation:** For 2018, there are no staffing or service level changes.

**DOT — DIRECTOR'S OFFICE (5800) BUDGET**Department: **Department of Transportation — Director's Office**UNIT NO. **5800**FUND: **General — 0001**

<b>DOT-Director's Office Budgeted Positions</b>				
<b>Position Title</b>	<b>2017 Budget</b>	<b>2018 Budget</b>	<b>Variance</b>	<b>Explanation</b>
Analyst Transportation	1.00	1.00	0.00	
Deputy Director Transportation	1.00	1.00	0.00	
Ex Director Transportation	1.00	1.00	0.00	
Sr Analyst--GIS	1.00	1.00	0.00	
Sr Assistant Executive	1.00	1.00	0.00	
Sr Manager Financial	1.00	1.00	0.00	
Sr Manager Grants Compliance	1.00	1.00	0.00	
Sr Manager Grants Development	1.00	1.00	0.00	
<b>Grand Total</b>	<b>8.00</b>	<b>8.00</b>	<b>0.00</b>	