

B U D G E T S U M M A R Y

Category	2015 Actual	2016 Actual	2017 Budget	2018 Budget	2018/2017 Variance
Expenditures					
Personnel Costs	\$3,063,211	\$3,286,901	\$3,333,418	\$3,610,453	\$277,035
Operation Costs	\$2,084,439	\$2,145,168	\$2,029,389	\$2,105,004	\$75,615
Debt for Vehicles	\$4,000,000	\$3,780,000	\$3,691,836	\$3,791,825	\$99,989
Capital Outlay	\$198,679	\$360,936	\$115,798	\$115,798	\$0
Interdept. Charges	\$1,713,041	\$1,805,254	\$1,643,663	\$1,686,113	\$42,250
Total Expenditures	\$11,059,370	\$11,378,259	\$10,814,103	\$11,309,193	\$495,089
<i>Legacy Healthcare/Pension</i>	<i>\$751,206</i>	<i>\$890,232</i>	<i>\$864,192</i>	<i>\$1,101,818</i>	<i>\$237,626</i>
Revenues					
Direct Revenue	\$132,116	\$112,634	\$15,100	\$90,000	\$74,900
Intergov Revenue	\$17,924	\$18,202	\$16,000	\$16,000	\$0
Indirect Revenue	\$11,708,461	\$12,384,342	\$10,263,525	\$12,236,169	\$1,972,644
Total Revenues	\$11,858,501	\$12,515,178	\$10,294,625	\$12,342,169	\$2,047,544
Tax Levy	(\$799,131)	(\$1,136,919)	\$519,478	(\$1,032,976)	(\$1,552,455)
Effective Tax Levy*	\$7,843,148	\$7,914,954	\$7,630,844	\$7,711,262	\$80,418
Personnel					
Full-Time Pos. (FTE)**	34.45	34.00	33.68	33.43	(0.25)
Seas/Hourly/Pool Pos.	0.50	0.50	0.50	0.50	0.00
Overtime \$	\$21,485	\$57,938	\$24,324	\$49,092	\$24,768

*The Effective Tax Levy excludes interdepartmental charges and fringe benefit costs.

**The 2018 Budget FTEs include Vacancy & Turnover (VANDT) & Overtime (OT). The 2017 Budget, 2016 Actual, and 2015 Actual FTEs are restated to reflect this change. Program Area tables include these changes as well.

Department Mission: Fleet Management is committed to providing a comprehensive fleet management program, including structured purchasing and preventive maintenance, that provides cost-effective customer service to all County departments that use the vehicles and equipment provided by Fleet Management.

Department Description: The Fleet Management Division purchases and maintains vehicles and equipment used by Milwaukee County departments. Keys to this program include minimizing vehicle and equipment downtime, providing a preventative maintenance program, and educating users on safe operation and daily maintenance. This division provides three main functions: Equipment Repairs, Inventory Management, and Equipment Coordination.

- **Equipment Repairs** maintains and manages approximately 1,877 vehicles and pieces of equipment ranging from fairway mowers and squad cars, to wheel loaders and tandem axle trucks that are used in operations like snow removal.
- **Inventory Management** maintains and manages a repair parts inventory for all Milwaukee County vehicles. Inventory Management operates four conveniently located fueling sites, supplying over 800,000 gallons of fuel annually.

DOT — FLEET MANAGEMENT (5300) BUDGET

Department: **Department of Transportation — Fleet Management**

UNIT NO. **5300**

FUND: **General — 0001**

- **Equipment Coordination** researches and develops the specifications for purchasing new vehicles and equipment, and works with user departments to ensure the correct piece of equipment is purchased. Fleet Management hosts and coordinates a semi-annual public auction of used equipment for Milwaukee County and other surrounding municipalities

In order to address a structural budgetary deficit caused primarily by growing pension and retiree health care costs, as well as reductions in support from the State, the 2018 Budget includes a vacancy and turnover increase of approximately one percent for most County departments for an overall savings of \$1,877,496. The increased vacancy and turnover for Fleet Management is \$28,860. In order to ensure that vacancy and turnover savings are realized, all requests to fill positions shall be reviewed and approved by the Department of Administrative Services before the position may be filled.

An expenditure reduction of \$30,471 is included in this department to avoid an increase of the countywide vehicle registration fee of \$30. This expenditure reduction shall be managed by the department to achieve a commensurate tax levy savings by seeking efficiencies to minimize the impact on the delivery of programs and services.

Prior to enacting any direct service cuts, departments will work with the Department of Administrative Services – Performance, Strategy, and Budget to identify opportunities to re-organize, streamline, consolidate, eliminate, or otherwise reduce duplication and the cost of administrative expenditures within County government. The initiative shall include a review of prior internal and external audits, consulting reports, workgroup activities, and studies. In addition, the effort should include a critical reassessment of any expenditure of contract funds for non-core services.

Strategic Program Area 1: County Fleet Maintenance

Service Provision: Administrative, Discretionary

Strategic Outcome: High Quality, Responsive Services

What We Do: Activity				
Activity	2015 Actual	2016 Actual	2017 Target	2018 Target
Repair Work Orders	8,290	8,478	N/A	8,300
Preventative Maintenance Work Orders	1,228	1,170	N/A	1,250
Vehicles / Equipment replaced	20	104	95	150

How We Do It: Program Budget Summary					
Category	2015 Actual	2016 Actual	2017 Budget	2018 Budget	2018/2017 Variance
Expenditures	\$11,059,370	\$11,378,259	\$10,814,103	\$11,309,193	\$495,089
Revenues	\$11,858,501	\$12,515,178	\$10,294,625	\$12,342,169	\$2,047,544
Tax Levy	(\$799,131)	(\$1,136,919)	\$519,478	(\$1,032,976)	(\$1,552,455)
FTE Positions	34.45	34.00	33.68	33.43	(0.25)

What We Do: Performance Measures				
Performance Measure	2015 Actual	2016 Actual	2017 Target	2018 Target
Weekly Ready For Use (RFU)	94%	94%	N/A	95%
Monthly On Time Scheduled Maintenance Completion	51%	47%	65%	70%
Vehicles Exceeding Replacement Criteria ^{2, 3,4}	147	143	135	130
Vehicles Underutilized ^{1, 2,4}	121	107	100	95

¹ Criteria for the use of Fleet vehicles can be found in the Milwaukee County Ordinance Chapter 56.22.

² This number excludes specialized vehicles which will be retained.

³ The replacement schedule is 4 yrs. for Sheriff marked squads, 7 yrs. for sedans and light duty vehicles, and 12 yrs. for large equipment and mowing equipment.

⁴ The vehicles that are exceeding replacement criteria and also fall under the vehicles underutilized will be considered for possible removal from the fleet

Strategic Overview: Fleet Managements long term goal is to have a readily available, right sized fleet for all County user departments.

Strategic Implementation: Overall, expenditures rise by just under \$500,000 due primarily to a combination of increases related to fringe benefits for existing personnel (approximately \$297,000), debt service (just under \$100,000) and cross charges from other departments (just over \$42,000). Debt service on vehicles is budgeted at just under \$3,800,000 for 2018 and reflects the debt repayment for equipment previously purchased.

DOT — FLEET MANAGEMENT (5300) BUDGETDepartment: **Department of Transportation — Fleet Management**UNIT NO. **5300**FUND: **General — 0001**

In 2018, there are no staffing or service level changes.

Milwaukee County Fleet Management was recognized as a “100 Best Fleet” in the Americas for 2016 and 2017 by the 100 Best Fleets of North America.

2018 VEHICLE ROLLING STOCK ON & OFF ROAD ALLOTMENT PER DEPARTMENT	
DEPARTMENT	TOTAL
Behavioral Health Division (BHD)	10
District Attorney (DA)	17
Office of Emergency Management	2
DAS A&E Environmental Services	1
Information Management Services Division (IMSD)	3
DAS-Facilities Management **	60
House of Correction (HOC)	49
MCDOT – Directors Office	2
MCDOT – Fleet Management ***	21
MCDOT - Highway	144
MCDOT – Transportation Services	3
Medical Examiner	3
Office for Persons with Disabilities	1
Parks *	561
Sheriff	125
Zoo	26
TOTAL	1,028

* These numbers include all mowing equipment

** Includes vehicles for the Architectural & Engineering division

*** Fleet Management also maintains motor pool vehicles

DOT — FLEET MANAGEMENT (5300) BUDGETDepartment: **Department of Transportation — Fleet Management**UNIT NO. **5300**FUND: **General — 0001**

DOT-Fleet Maintenance Budgeted Positions				
Position Title	2017 Budget	2018 Budget	Variance	Explanation
Analyst, Financial	1.00	1.00	0.00	
Assistant, Fleet	1.00	1.00	0.00	
Assistant Mechanic	2.00	2.00	0.00	
Assistant Parts	3.00	3.00	0.00	
Director Fleet	1.00	1.00	0.00	
Ironworker DPW	2.00	2.00	0.00	
Ironworker Seasonal	0.50	0.50	0.00	
Lead Mechanic	4.00	4.00	0.00	
Manager, Fleet	1.00	1.00	0.00	
Manager, Parts	1.00	1.00	0.00	
Mechanic	15.00	15.00	0.00	
Supervisor, Fleet	2.00	2.00	0.00	
Worker Maintenance Fleet	1.00	1.00	0.00	
Full Time Total	34.00	34.00	0.00	
Part Time Total	0.50	0.50	0.00	
Grand Total	34.50	34.50	0.00	