Chairperson: Kimberly Walker
Vice-Chairman: Vacant
Secretary: Dr. Robert Chayer
Senior Executive Assistant: Jodi Mapp, 257-5202

MILWAUKEE COUNTY MENTAL HEALTH BOARD

Thursday, February 25, 2016 - 8:00 A.M.
Zoofari Conference Center
9715 West Bluemound Road

REVISED MINUTES

PRESENT: Robert Chayer, Kelly Davis, Ronald Diamond, Jon Lehrmann, Jeffrey Miller, Maria Perez, Duncan Shrout, Michael Thorson, Kimberly Walker, and Brenda Wesley

SCHEDULED ITEMS:

1. **Welcome.**

Chairwoman Walker opened the meeting by greeting Board Members and the audience.

2. **Election of Officers – Chair, Vice-Chair, and Secretary.**

Madame Chair outlined the election process.

Chairwoman Walker nominated Duncan Shrout for Chairman of the Milwaukee County Mental Health Board.

Board Member Shrout accepted the nomination. No other nominations for Chairman were made.

MOTION BY:	***(Walker) Vote Duncan Shrout for Chairman of the Milwaukee County Mental Health Board by Acclimation and Unanimous Consent. 9-0***
MOTION 2ND BY:	***(Miller)***
AYES:	Chayer, Davis, Lutzow, Miller, Perez, Shrout, Thorson, Walker, and Wesley - 9
NOES:	0
ABSTENTIONS:	0

A voice vote was taken.

Immediately following the election of the Chairman, Board Member Shrout assumed his role as Chairman and facilitated the balance of the meeting.

SCHEDULED ITEMS (CONTINUED):

	Chairman Shrout nominated Thomas Lutzow for Vice Chairman of the Milwaukee County Mental Health Board. Board Member Lutzow accepted the nomination. No other nominations for Vice Chairman were made. ***MOTION BY:*** ***(Shrout) Vote Thomas Lutzow for Vice Chairman of the Milwaukee County Mental Health Board by Acclimation and Unanimous Consent. 9-0*** ***MOTION 2ND BY:*** ***(Miller)*** ***AYES:*** Chayer, Davis, Lutzow, Miller, Perez, Shrout, Thorson, Walker, and Wesley - 9 ***NOES:*** 0 ***ABSTENTIONS:*** 0 **A voice vote was taken.** Chairman Shrout nominated Board Member Brenda Wesley for Secretary of the Milwaukee County Mental Health Board. Ms. Wesley graciously declined the nomination. Board Member Walker nominated Board Member Robert Chayer for Secretary of the Milwaukee County Mental Health Board. Dr. Chayer accepted the nomination. ***MOTION BY:*** ***(Walker) Vote Robert Chayer for Secretary of the Milwaukee County Mental Health Board by Acclimation and Unanimous Consent. 9-0*** ***AYES:*** Chayer, Davis, Lutzow, Miller, Perez, Shrout, Thorson, Walker, and Wesley - 9 ***NOES:*** 0 ***ABSTENTIONS:*** 0 **A voice vote was taken.**
3.	**Approval of the Minutes from the December 17, 2015, Milwaukee County Mental Health Board Meeting.** ***MOTION BY:*** ***(Walker) Approve the Minutes, from the December 17, 2015, Milwaukee County Mental Health Board Meeting. 9-0*** ***MOTION 2ND BY:*** ***(Miller)*** ***AYES:*** Chayer, Davis, Lutzow, Miller, Perez, Shrout, Thorson, Walker, and Wesley - 9 ***NOES:*** 0 **A voice vote was taken on this item.**

SCHEDULED ITEMS (CONTINUED):

4.	**Board Positions Update. (Informational)** Hector Colon, Director, Department of Health and Human Services Mr. Colon extended a special welcome and introduction for the Board's newest member, Mr. Michael Thorson. Mr. Thorson provided brief comments regarding his background and experience. Mr. Colon explained Mental Health Board candidates are nominated through the statutory process outlined in Act 203. Nominations have been received for Pete Carlson's and Rochelle Landingham's seats. A decision is expected soon. Chairman Shrout took time to extend a special welcome and introduction for the Board's new designee member, Dr. Kelly Davis, who, in Mary Neubauer's absence, will represent the Milwaukee Mental Health Task Force. Ms. Davis provided brief comments regarding her background, experience, and affiliations.
5.	**Leadership Update for the Milwaukee County Behavioral Health Division. (Informational)** Hector Colon, Director, Department of Health and Human Services Mr. Colon announced Alicia Modjeska as the Interim Administrator of the Behavioral Health Division. Ms. Modjeska will assume her role as Chief Operations Officer for the Division once a permanent Administrator has been named. Candidates are currently being vetted. An accepted offer is anticipated sometime in April. The prospective Administrator will meet with Board Members individually prior to confirmation.
6.	**A Presentation on the Behavioral Health Division's Vision for 2020. (Informational)** Alicia Modjeska, Interim Administrator, Behavioral Health Division (BHD) Ms. Modjeska presented BHD's Vision for 2020 as a journey to extraordinary behavioral health care creating a system that is accessible, supportive, and keeps clients and their families at the center of their care. The path to recovery should be clear to everyone. Through early assessment and intervention, hope is given to individuals and their families via innovative recovery programs in behavioral health, wellness, recovery, research, and education. Ms. Modjeska explained the journey through the eyes and perspective of the client detailing access, assessment, support, the system, and sustainability. Questions and comments ensued.

SCHEDULED ITEMS (CONTINUED):

7.	**2016 Purchase of Service Contract with Community Advocates for Substance Use Prevention Activities Supported by Funds from the Division of Milwaukee Child Protective Services.** Amy Lorenz, Director, Community Access to Recovery Services (CARS) Ms. Lorenz stated the Division of Milwaukee Child Protective Services designated CARS to oversee a portion of its Substance Abuse Prevention and Treatment Block Grant funds to conduct prevention activities. Community Advocates will be contracted, pending approval, to manage the funds. The Behavioral Health Prevention Coordinator, with assistance from Community Advocates, determined how the funds will be allocated. Questions and comments ensued. ***MOTION BY:*** ***(Miller) Approve the Community Advocates Purchase of Service Contract. 8-0-1*** ***MOTION 2ND BY:*** ***(Perez)*** ***AYES:*** Chayer, Davis, Lutzow, Miller, Perez, Shrout, Thorson, and Wesley – 8 ***NOES:*** 0 ***ABSTENTIONS:*** Walker – 1
8.	**Conversion of Anticipated 2016 Medicaid Payments from the Behavioral Health Division to Community Providers of Mental Health Services.** Randy Oleszak, Chief Financial Officer, Behavioral Health Division (BHD) Mr. Oleszak stated previous to October of 2015, Targeted Case Management (TCM) and Community Support Program (CSP) providers billed Medicaid directly for services. Under the updated methodology, BHD began billing Medicaid on behalf of providers. In December 2015, the Board approved BHD's 2016 Purchase of Service Contracts, which included TCM and CSP programs. In a review of 2015 spending, it was found that some of the Medicaid pass-through estimates would not be sufficient for 2016. ***MOTION BY:*** ***(Walker) Approve the Conversion of Anticipated 2016 Medicaid Payments from the Behavioral Health Division to Community Providers of Mental Health Services. 9-0*** ***MOTION 2ND BY:*** ***(Lutzow)*** ***AYES:*** Chayer, Davis, Lutzow, Miller, Perez, Shrout, Thorson, Walker and Wesley – 9 ***NOES:*** 0 ***ABSTENTIONS:*** 0

SCHEDULED ITEMS (CONTINUED):

9.	**2015 Collective Bargaining Agreement with the Federation of Nurses and Health Professionals.** Randy Oleszak, Chief Financial Officer, Behavioral Health Division (BHD) Hector Colon, Director, Department of Health and Human Services Colleen Foley, Deputy, Corporation Counsel Mr. Oleszak indicated the Board needs to approve the 2015 fiscal impact related to the 2015 Collective Bargaining Agreement with the Federation of Nurses and Health Professionals Local 5001, AFT, AFL-CIO. The effective date of the bargaining agreement was January 1, 2015. As it relates to salary and wages, BHD is supportive of the agreement and the 1.5 percent increase. Preliminary results indicate the impact of this increase can be fully absorbed in the 2015 Budget. Questions and comments ensued. ***MOTION BY:*** ***(Miller) Approve the Fiscal Impact of the 2015 Collective Bargaining Agreement with the Federation of Nurses and Health Professionals. 9-0*** ***MOTION 2ND BY:*** ***(Davis)*** ***AYES:*** Chayer, Davis, Lutzow, Miller, Perez, Shrout, Thorson, Walker, and Wesley – 9 ***NOES:*** 0 ***ABSTENTIONS:*** 0
10.	**2017 Behavioral Health Division Budget Preparation Timeline and Budget Amendment Process. (Informational)** Randy Oleszak, Chief Financial Officer, Behavioral Health Division (BHD) Mr. Oleszak indicated in April, the 2017 Budget process will be underway. There is a lot of work that needs to be accomplished by the full Board and the Finance Committee in a very short timeframe. BHD's Budget has to be submitted to the County Executive by July. Improvements from last year to this year include more input from the Board and the public throughout the compilation of the Budget. Mr. Oleszak summarized the timeline and deliverables as delineated in the corresponding report. **The Board took a break after Item 10 at 9:13 a.m. and reconvened at approximately 9:22 a.m. The roll was taken, and all Board Members were present, except for Board Member Perez, who appeared shortly thereafter.**

SCHEDULED ITEMS (CONTINUED):

11.	**Administrative Update. (Informational)** Alicia Modjeska, Interim Administrator, Behavioral Health Division (BHD) Ms. Modjeska highlighted key activities and issues related to BHD operations. She addressed acute services, North Side and South Side community-based operations, a new BHD organizational structure, service model redesign, an enhanced workforce internal communication process, employee recruitment and retention, an enhanced contracting strategy, timely client access and admission, enhancement and improvement of the information technology infrastructure, and the development of methodology to continually evaluate costs and revenue. Questions and comments ensued.
12.	**Medical Staff Organization Governing Body's Proposed Changes to its Bylaws.** Dr. Clarence Chou, President, Medical Staff Organization, Behavioral Health Division Dr. Chou explained state statutes list the duties of the medical staff as it relates to having written rules and bylaws for governance of themselves. The Medical Staff Organization, at its meeting of February 3, 2016, amended and adopted the bylaws, which ensures compliance. Dr. Chow described in detail the changes made to the bylaws related to the areas of definitions, appointment categories, and officers and medical administration. ***MOTION BY:*** ***(Chayer) Approve the Behavioral Health Division Medical Staff Organization Bylaws as Amended. 8-0*** ***MOTION 2ND BY:*** ***(Davis)*** ***AYES:*** Chayer, Davis, Lutzow, Miller, Perez, Shrout, Thorson, and Wesley – 8 ***NOES:*** 0 ***EXCUSED:*** Walker – 1

SCHEDULED ITEMS (CONTINUED):

13.	**Medical Staff Organization Governing Body's Proposed Changes to its Rules and Regulations.** Dr. Clarence Chou, President, Medical Staff Organization, Behavioral Health Division Dr. Chou provided a summary of notable changes proposed to the Medical Staff Organization Rules and Regulations. ***MOTION BY:*** ***(Miller) Approve the Behavioral Health Division Medical Staff Organization Rules and Regulations as Amended. 8-0*** ***MOTION 2ND BY:*** ***(Thorson)*** ***AYES:*** Chayer, Davis, Lutzow, Miller, Perez, Shrout, Thorson, and Wesley – 8 ***NOES:*** 0 ***EXCUSED:*** Walker – 1
Pursuant to Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering employment or performance evaluation data for public employees over which the Board has jurisdiction and exercises responsibility. Some or all of the information discussed may also be subject to confidentiality under Section 146.38, Stats. as they relate to the following matter(s):	
14.	**Medical Executive Report and Credentialing and Privileging Recommendations.** Dr. Clarence Chou, President, Medical Staff Organization, Behavioral Health Division ***MOTION BY:*** ***(Lutzow) Adjourn into Closed Session under the provisions of Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering employment or performance evaluation data for public employees over which the Board has jurisdiction and exercises responsibility. Some or all of the information discussed may also be subject to confidentiality under Section 146.38, Stats. as it relates to Item #14. At the conclusion of the Closed Session, the Board may reconvene in Open Session to take whatever action(s) it may deem necessary on the aforesaid item. 8-0*** ***MOTION 2ND BY:*** ***(Chayer)*** ***AYES:*** Chayer, Davis, Lutzow, Miller, Perez, Shrout, Thorson, and Wesley - 8 ***NOES:*** 0 ***EXCUSED:*** Walker – 1 **A voice vote was taken on this item.**

SCHEDULED ITEMS (CONTINUED):

	The Committee convened into Closed Session at 10:20 a.m. and reconvened back into Open Session at approximately 10:28 a.m. The roll was taken, and all Board Members were present, except for Board Member Walker, who was excused. ***MOTION BY:*** ***(Davis) Approve the Medical Staff Credentialing Report and Executive Committee Recommendations. 8-0*** ***MOTION 2ND BY:*** ***(Perez)*** ***AYES:*** Chayer, Davis, Lutzow, Miller, Perez, Shrout, Thorson, and Wesley - 8 ***NOES:*** 0 ***EXCUSED:*** Walker – 1
15.	**The Behavioral Health Division's Funding Allocations and Program Efficiencies for Mental Health Programs in Compliance with Chapter 51 of Wisconsin Statutes. (Informational)** Alicia Modjeska, Interim Administrator, Behavioral Health Division Ms. Modjeska explained the Funding Allocations and Program Efficiencies for Mental Health Programs report, in compliance with Chapter 51 of Wisconsin Statutes, is a statutory obligation and required on an annual basis. It is an overall summary of 2015 activities. Everything in the associated report has previously been before the Board. Questions and comments ensued.
16.	**Adjournment.** Chairman Shrout informed the Board that he will not be present at the March Mental Health Board meeting, therefore, Vice Chairman Lutzow will preside. ***MOTION BY:*** ***(Davis) Adjourn. 8-0*** ***MOTION 2ND BY:*** ***(Wesley)*** ***AYES:*** Chayer, Davis, Lutzow, Miller, Perez, Shrout, Thorson, and Wesley - 8 ***NOES:*** 0 ***EXCUSED:*** Walker – 1 **A voice vote was taken on this item.**

SCHEDULED ITEMS (CONTINUED):

This meeting was recorded. The aforementioned agenda items were not necessarily considered in agenda order. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.

Length of meeting: 8:08 a.m. to 10:33 a.m.

Adjourned,

Jodi Mapp
Senior Executive Assistant
Milwaukee County Mental Health Board

The next meeting for the Milwaukee County Mental Health Board will be on Thursday, March 24, 2016, @ 4:30 p.m. at the Sojourner Family Peace Center 619 West Walnut Street

PUBLIC COMMENT WILL BE HEARD ON THE 2017 BUDGET

The February 25, 2016, meeting minutes of the Milwaukee County Mental Health Board are hereby submitted for approval at the next scheduled meeting of the Milwaukee County Mental Health Board.

Dr. Robert Chayer, Secretary
Milwaukee County Mental Health Board