

MILWAUKEE COUNTY ETHICS BOARD
Meeting Minutes

of the

Monday, May 23, 2012 Ethics Board Meeting

Call to order

Chairman David B. Carr called to order a meeting of the **Ethics Board** at **2:15 PM** on **May 23, 2012** in **Room 203-R of the Milwaukee County Courthouse**.

1.0 Roll call

The Ethics Board Executive Director, Veronica W. Robinson, conducted a roll call. The following Board Members were present: Chairman David B. Carr, Christian B. Flores, Marcia F. Drame, and Reverend Gary B. Manning. Vice Chairman Henry Hamilton III appeared by telephone.

2.0 Approval of the Minutes for the Meeting of May 23, 2012 Preliminary Conference

3.0 Welcome the new Ethics Board member, Carol Wichmann

Ms. Wichmann was welcomed to the Ethics Board and requested confirmation of her termination date. The Board's Executive Director, Veronica W. Robinson, promised to email Ms. Wichmann her correct service termination date.

Mr. Carr also briefly welcomed Charmaine Gee, the Board's new administrative assistant.

4.0 Approval of the Ethics Board Annual Report

The Ethics Board received a draft copy of the annual report for review and comments. Ms. Robinson explained that the statistics included in the 2011 report was removed and would be added in a different format. The report format was restored to that of 2010. The statistical information would be reported in a different format. The Board had no comments and took no action at that time. The Board agreed that if it had any comments, they would be individually sent to Ms. Robinson within the next three weeks and incorporated in the final draft.

5.0 Report from the Executive Director

- 5.1** First Quarter 2012 Lobbying Report from County Clerk Joseph Czarnecki
The Board reviewed this information report and had no comments.

5.2 Status Report on SEI project

Ms. Robinson updated the Board on the status of the online SEI reporting project. The project has been tested and should be in pilot form. It is expected that the online filing system will begin to be used in 2012.

5.3 Report on Activities of Corporate Compliance and Ethics Week

Ms. Robinson updated the Ethics Board on the games and activities of the second observance of Corporate Compliance and Ethics Week. Efforts to get CEU credits for the half-day ethics training are underway.

5.4 Newsletter Updates

Ms. Robinson shared a copy of the most recent Ethics Board newsletter and explained the basis for the name change. Ms. Robinson then gave the Board an explanation of the SEI quiz inside the newsletter and asked the Board to consider playing the game.

6.0 Status Report from Rules of Procedure and By-Laws Review Committee

Board member Marcia Facey updated the Board regarding the status of its efforts to finalize recommendations on the Ethics Board Rules of Procedure and By-Laws.

7.0 Report of the Chairman

7.1 Confidential Advisories, if any

7.2 Confidential Verified Complaints & Investigation Requests, if any

7.3 Update on Outcome of Preliminary Conference

Mr. Flores moved, Ms. Drame seconded, and the Board, pursuant to Section 19.85(1) (f), Wis. Stats, met in closed session to discuss items 7.1, 7.2, and 7.3.

Reverend Manning moved, Ms. Drame seconded, and the Board voted 6-0 to come out of closed session.

Adjournment

Rev. Manning moved, Ms. Drame seconded, and the meeting was adjourned at 5:00 P.M.

Minutes submitted by: Veronica W. Robinson

A handwritten signature in blue ink, appearing to read "Veronica W. Robinson", is written over a horizontal blue line.

Executive Director, Ethics Board

