

MILWAUKEE COUNTY ETHICS BOARD

Tuesday, May 17, 2016, Ethics Board Meeting Minutes

1.0 Call to Order and Roll Call

Board Chair Christian B. Flores called to order a meeting of the Ethics Board at 3:00 p.m. on May 17, 2016, in Room 306 of the Milwaukee County Courthouse.

The Ethics Board Administrator, Rebecca Janz, conducted a roll call. The following Board Members were present: Gary B. Manning, Christian B. Flores, Carol Wichmann, Christopher Meuler, and Howard Schnoll (by telephone). Clarence Nicholas was excused.

2.0 Approval of the Minutes for the Meeting of February 9, 2016

Reverend Manning moved, Ms. Wichmann seconded, and the Board voted 5-0 to approve the minutes of the February 9, 2016 Ethics Board meeting.

3.0 Report of the Executive Director

Rebecca M. Janz, Executive Director, and the Board discussed the proposed Ethics Training Module as well as updates on Hearing Procedures, Electronic Filing of Statements of Economic Interest and Legislation.

3.1 2015 Lobbying Expenditure Report and 2016 1st Quarter Lobbying Report from County Clerk, Joseph Czarnecki

These items were informational only. There was no action taken by the Board.

3.2 Ethics Introductory Training LMS Module

Rebecca M. Janz, Executive Director, presented the proposed Ethics Introductory Training LMS Module. The Board and Ms. Janz discussed ways to offer ethics training to new and current employees and officials. The Board requested Ms. Janz gather additional information as to how Milwaukee County currently tracks LMS training.

3.3 Update on Electronic Filing of Statements of Economic Interests

Rebecca M. Janz, Executive Director, reported that she is currently working with IMSD to gather information regarding electronic filing systems in order to implement the best practices and system for Milwaukee County.

3.4 Enforcement Process Diagrams

This item was informational only. There was no action taken by the Board.

3.5 Hearing Procedures Update

The Board and Ms. Janz discussed making revisions to Ethics Board Hearing Procedures for clarity purposes. The Board requested Ms. Janz provide additional detail regarding the procedures at the next Ethics Board Meeting.

3.6 Legislative Update

Rebecca M. Janz, Executive Director, reported on recent legislation passed and proposed concerning the Milwaukee County Ethics Code.

4.0 **Closed Session**

At 3:52 p.m., Ms. Wichmann moved, Reverend Manning seconded, and the Board voted 5-0 to go into closed session.

19.85 (1) (f) The Board may investigate charges against specific persons.

19.85 (1) (g) The Board may confer with legal counsel concerning litigation strategy.

19.85(1) (h) The Board's deliberations on requests for advice under the ethics code shall be in closed session.

Mr. Schnoll left the meeting at 4:51 p.m.

At 5:08 p.m., after discussion in closed session, Reverend Manning moved, Ms. Wichmann seconded, and the Board voted (4-0) to reconvene in open session.

5.0 **Adjournment**

Ms. Wichmann moved, Mr. Meuler seconded, and the Board adjourned the meeting at 5:09 p.m.

Minutes submitted by: Rebecca M. Janz
Executive Director, Ethics Board