

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS
 – HIGHWAY MAINTENANCE

UNIT NO. 5100
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Highway Maintenance section of the Department of Transportation and Public Works maintains all County trunk highways, parkways, State trunk highways and expressways. The

Division is also responsible for maintaining vacant freeway lands and the North Shore right-of-way.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 5,651,545	\$ 5,847,828	\$ 5,994,199	\$ 146,371
Employee Fringe Benefits (EFB)	3,737,876	4,306,557	4,320,779	14,222
Services	280,442	319,050	2,414,787	2,095,737
Commodities	1,324,013	1,507,801	1,736,567	228,766
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	2,995	23,100	115,100	92,000
Capital Contra	0	0	0	0
County Service Charges	6,947,311	5,282,886	2,737,049	(2,545,837)
Abatements	(2,018,538)	(169,354)	(1,363,367)	(1,194,013)
Total Expenditures	\$ 15,925,644	\$ 17,117,868	\$ 15,955,114	\$ (1,162,754)
Direct Revenue	66,489	26,800	49,300	22,500
State & Federal Revenue	16,240,687	16,084,580	16,090,156	5,576
Indirect Revenue	0	0	13,000	13,000
Total Revenue	\$ 16,307,176	\$ 16,111,380	\$ 16,152,456	\$ 41,076
Direct Total Tax Levy	(381,532)	1,006,488	(197,342)	(1,203,830)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 163,859	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	48,241	0	0	0
Distribution Services	4	0	0	0
Telecommunications	2,792	0	0	0
Record Center	0	0	0	0
Radio	202,423	0	0	0
Computer Charges	7,435	0	0	0
Applications Charges	35,877	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	35,042	0	0	0
Total Charges	\$ 495,673	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	(381,532)	1,006,488	(197,342)	(1,203,830)
Total Property Tax Levy	\$ 114,141	\$ 1,006,488	\$ (197,342)	\$ (1,203,830)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

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PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 5,651,545	\$ 5,847,828	\$ 5,994,199	\$ 146,371
Employee Fringe Benefits (EFB)	\$ 3,737,876	\$ 4,306,557	\$ 4,320,779	\$ 14,222
Position Equivalent (Funded)*	114.2	112.1	132.2	20.2
% of Gross Wages Funded	100.0	100.0	96.3	(3.7)
Overtime (Dollars)**	\$ 420,950	\$ 250,805	\$ 384,814	\$ 134,009
Overtime (Equivalent to Position)	9.4	5.2	9.5	4.3

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Highway Maintenance Worker 3	Abolish	9/9.0	Highway Maintenance	\$ (151,656)*
Director of Highway Operations	Transfer	1/1.0	From Transportation Services	109,018
Highway Operations Manager	Abolish	1/1.0	Highway Maintenance	0**
			TOTAL	\$ (42,638)

*5.0 FTE positions of Highway Maintenance Worker 3 were unfunded in 2008 so the fiscal effect in 2009 accounts for only 4.0 FTE positions.

**The Highway Operations Manager was unfunded in 2008 so there is no fiscal effect in 2009.

MISSION

Highway Maintenance will maintain county and state trunk highways in a manner that will provide citizens of the County with a safe, usable roadway system at a level of service acceptable to a majority of its citizens and at the lowest possible cost.

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- Maintain a safe and effective roadway system for the traveling public.
- Modernize and improve methods used in winter operations.
- Cross-train employees to make better use of County resources.
- Enhance technology to better deliver services.

DEPARTMENT DESCRIPTION

The **State Highway Maintenance Unit** provides general and winter maintenance on the expressways and state trunk highways within Milwaukee County. The state reimbursement for this program is based on actual labor, including incidental labor costs, machinery allowances as specified in the current State Department of Transportation's (WisDOT) actual cost provision and material purchases authorized by WisDOT. State highway maintenance costs are 100 percent offset by state reimbursement revenue.

The **County Highway Maintenance Unit** provides general and winter maintenance on the Milwaukee County highway system. This includes pavement repair and resurfacing, shoulder maintenance, vegetation control, safety appurtenances, road drainage, litter pickup, bridge maintenance, ice and snow control, traffic signal maintenance and highway signage.

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BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase \$146,371, from \$5,847,828 to \$5,994,199.
- As part of a department-wide restructuring initiative within the Department of Transportation and Public Works (DTPW), the Highway Maintenance Division is abolishing 1.0 FTE Highway Operations Manager vacant position and transferring in 1.0 FTE Director of Highway Operations position from the Transportation Services Division. This position will manage both the Highway Maintenance and Transportation Services Divisions. The Transportation Services Division will pay one-half of the salary and fringe costs for the Director of Highway Operations position.
- Additional restructuring within the Division results in the abolishment of 2.0 FTE Highway Maintenance Worker 3 vacant positions, which are replaced with 1.0 FTE Highway Maintenance Worker 3 (Temporary) position. The resulting salary and active fringe savings is \$116,187.
- Median and right-of-way mowing services on county trunk highways will be provided through partnerships with local municipalities and other entities. 3.0 FTE Highway Maintenance Worker positions are abolished and replaced with 1.5 FTE Highway Maintenance Worker (Temporary) positions. This initiative generates a 2009 budgetary savings of approximately \$16,256 from salary and active fringe savings and equipment and fuel reductions.
- The Division will discontinue its pavement marking services on state and county trunk highways. The Division will contract with local providers to perform this function on county trunk highways. Although there is an initial cost to implement this initiative, the larger savings comes from the ability to forgo the purchase of new pavement marking equipment in 2009 estimated at \$250,000. First year costs for this initiative include abolishing 3.0 FTE Highway Maintenance 3 Worker positions and replacing with 1.5 FTE Highway Maintenance Worker (Temporary) positions, unemployment and

contractor fees. This results in a first year cost of \$51,765.

- The department-wide reorganization of the Department of Transportation and Public Works includes a new structure for the Fleet Management Division. In 2009, vehicle owning and leasing departments no longer pay for vehicles through rental rates (crosscharged from Fleet), but are allocated a maintenance appropriation to pay for the maintenance and repairs on their vehicles to the County's maintenance provider. This restructuring results in a decrease in crosscharges from Fleet Management of \$3,784,585. The Division is allocated \$1,829,157 for maintenance and repairs of its vehicles and equipment for 2009.
- Vehicle and equipment depreciation and space rental are shown as a crosscharge and abatement in the Highway Maintenance Division for a zero levy effect.
- Vehicle fuel is budgeted at \$3.75/gallon, increasing costs from \$615,565 to \$892,500 in 2009.

STATE HIGHWAY MAINTENANCE

- Eligible costs related to the maintenance of state trunk highways and the freeway system are 100 percent reimbursable. For 2009, reimbursement revenue from the state will cover 79.2 percent of the central services allocation and other overhead costs. This revenue increases \$125,587.
- The Division will no longer perform pavement marking services on state trunk highways.

COUNTY HIGHWAY MAINTENANCE

- General Transportation Aids for 2009 are budgeted at \$2,426,881, a decrease of \$120,308 from 2008, reflecting the anticipated allocation from the Wisconsin Department of Transportation (WisDOT).
- Funding of \$16,100 is provided for building maintenance (\$10,000) and salt conveyor maintenance equipment (\$6,100).

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- Funding of \$100,000 in major maintenance and \$200,000 in services is appropriated for mitigation work performed on county trunk highways in conjunction with the WisDOT North – South Freeway project on I-94.
- Electricity costs are reduced by \$20,000 to reflect the completion of the Light Emitting Diode (LED) fixture replacement project in county trunk highway traffic signals.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has

sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY			
	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
<u>HIGHWAY MAINTENANCE PROGRAM</u>			
<u>Lane Miles (Maintenance)</u>			
County Trunk Highways	342.96	342.96	342.96
State Trunk Highways	633.80	633.80	633.80
Expressways	1,134.67	1,134.67	1,141.49
County Parkways	<u>120.00</u>	<u>120.00</u>	<u>0.00</u>
Total	2,231.43	2,231.43	2,118.25
<u>Acres (Grass Mowing)</u>			
County Trunk Highways	665.41	665.41	665.41
State Trunk Highways	781.51	781.51	781.51
Expressways	<u>1,875.87</u>	<u>1,875.87</u>	<u>1,875.87</u>
Total	3,322.79	3,322.79	3,322.79