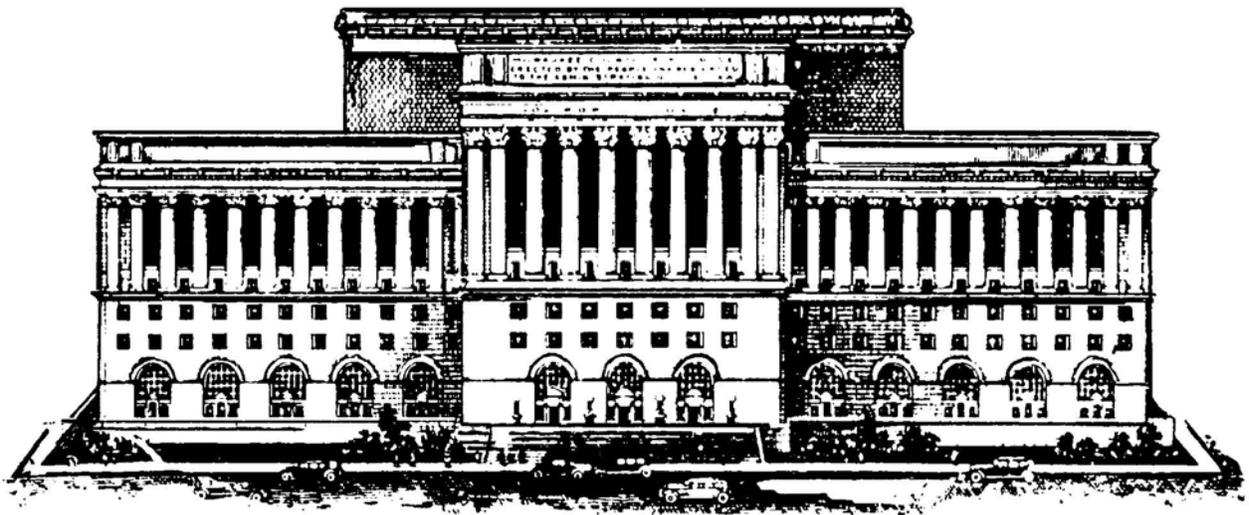


MILWAUKEE COUNTY 2009 ADOPTED BUDGET



Scott Walker
Milwaukee County Executive

COUNTY OF MILWAUKEE

MISSION STATEMENT

Milwaukee County Government will provide high-quality, responsive services that enhance self-sufficiency, personal safety, economic opportunity and quality of life for all its people.

VISION STATEMENT

The County of Milwaukee will be the premier county in the State of Wisconsin. The County will be a regional leader and the State's economic and cultural center because of its diverse, affordable, safe environment and its efficient and responsive government. It will be a county where people want to live, work and play because:

- ✓ Bright futures for children and youth are secured because of the priority placed on building strong and nurturing families;
- ✓ Every citizen enjoys basic well-being and has access to services that foster self-sufficiency and lead to a rewarding life;
- ✓ Older adults' unique and evolving needs are respected in a community that values their vital and integrated role in society;
- ✓ Cultural, ethnic and socioeconomic diversity is valued by all County residents and businesses;
- ✓ Business flourishes because economic development and opportunity are supported, and every citizen has access to family supporting employment;
- ✓ Affordable, convenient and well-maintained transportation systems promote economic growth and provide all citizens with a means to participate fully in society;
- ✓ Safe communities result from a continued emphasis on prevention and early intervention and an awareness that individuals are held accountable for their actions;
- ✓ Parks and the natural environment thrive because of a community-wide appreciation of nature and commitment to environmental stewardship;
- ✓ Recreational and cultural opportunities are abundant and accessible to all;
- ✓ Challenges are met with new efficiencies driven by innovative application of technology and educational excellence;
- ✓ Tax dollars are spent prudently and effectively and a customer-focused government is accountable to its residents and businesses.

Milwaukee County Government will be one of many leaders that contribute to making this vision a reality.

Milwaukee County Board

Lee Holloway

Chairman

Michael Mayo, Sr.

First Vice-Chairman

Peggy West

Second Vice-Chairman

Mark A. Borkowski

Gerry P. Broderick

Paul M. Cesarz

Toni M. Clark

Elizabeth M. Coggs

Lynne D. De Bruin

Marina Dimitrijevic

Willie Johnson, Jr.

Patricia Jursik

Christopher J. Larson

Theo A. Lipscomb

Joseph Rice

Joe Sanfelippo

James J. Schmitt

Johnny L. Thomas

John F. Weishan, Jr.

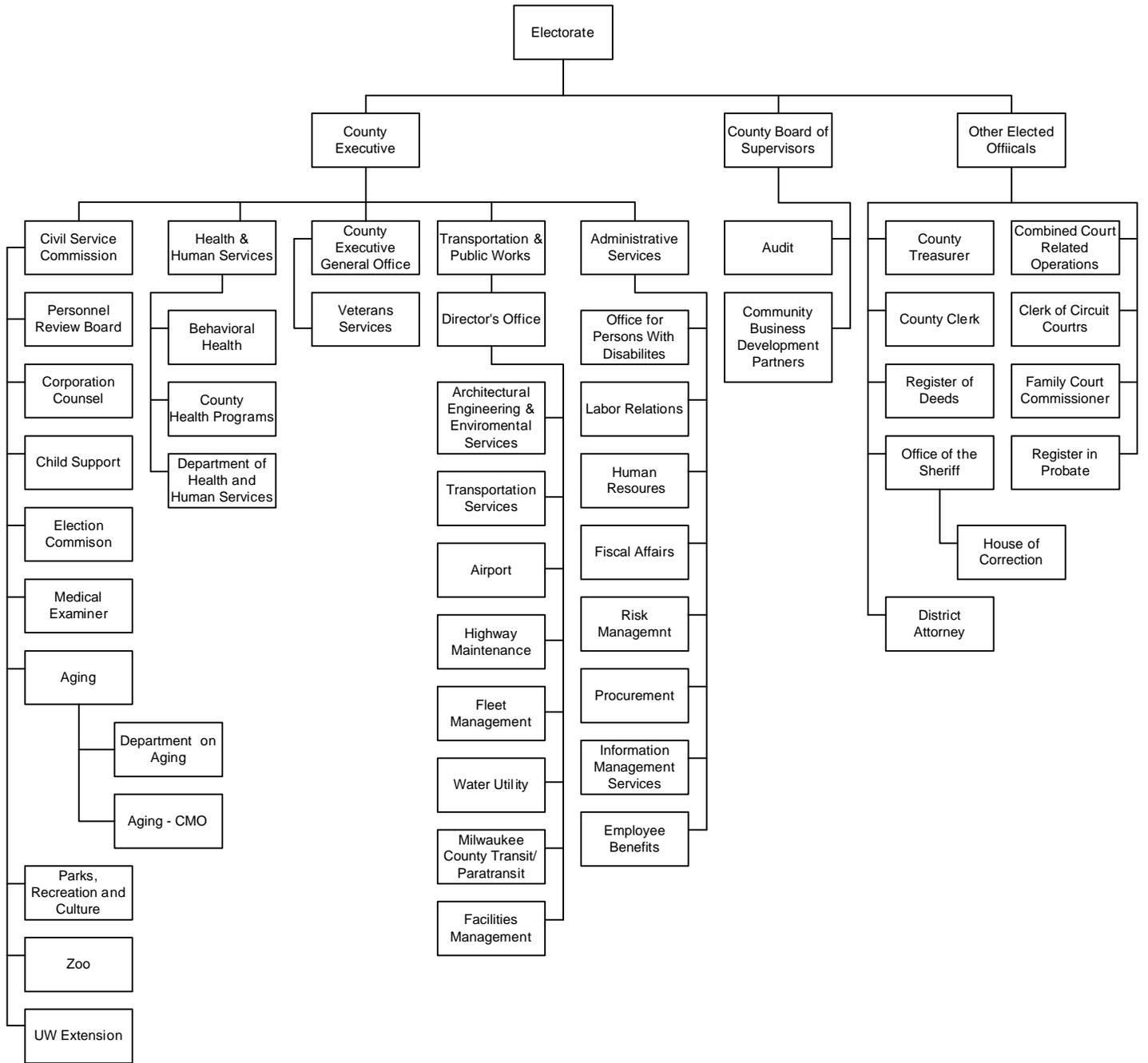


TABLE OF CONTENTS

INTRODUCTION

Budget Process
Budgetary Basis of Accounting
Expenditure Controls
Budget Documents

2009 BUDGET HIGHLIGHTS

SCHEDULES AND CHARTS

Comparison of 2008 Adopted Budget and 2009 Adopted Budget
Functional Tax Levy Distribution
Comparison of Expenditures, Revenues and Tax Levy (2005 to 2009)
Summary of Legislative and Executive Function (Schedule A)
Summary of Administration Function (Schedule B)
Summary of County-Wide Non Departmentals Function (Schedule C)
Summary of County-Wide Revenue Function (Schedule D)
Summary of Courts and Judiciary Function (Schedule E)
Summary of General Governmental Function (Schedule F)
Summary of Transportation Public Safety Function (Schedule G)
Summary of Public Works (Schedule H)
Summary of Health and Human Services Function (Schedule I)
Summary of Parks, Recreation and Culture Function (Schedule J)
Summary of Debt Service Function (Schedule K)
Summary of Capital Improvements Function (Schedule L)
Summary of Trust Funds (Schedule M)

FUNCTIONAL AREA SUMMARIES

County-wide Revenue
County-wide Non-Departmental
Legislative and Executive
Administration
Courts and Judiciary
General Government
Public Safety
Transportation and Public Works
Health and Human Services
Parks, Recreation and Culture
Debt Service

BUDGET NARRATIVES

Legislative and Executive Function

<u>Org.</u>	<u>Department Name</u>
1000	- County Board
1001	- County Board - Department of Audit
1040	- County Board - Office of Community Business Development Partners
1011	- County Executive - General Office
1021	- County Executive - Veterans Service

Staff Function

<u>Org.</u>	<u>Department Name</u>
1110	- Civil Service Commission
1120	- Personnel Review Board
1130	- Corporation Counsel
1019	- Department of Administrative Services - Office for Persons with Disabilities
1135	- Department of Administrative Services - Labor Relations
1140	- Department of Administrative Services - Human Resources
1188	- Department of Administrative Services - Employee Benefits
1150	- Department of Administrative Services - Risk Management
1151	- Department of Administrative Services - Administration and Fiscal Affairs
1152	- Department of Administrative Services - Procurement Division
1160	- Department of Administrative Services - Information Management Services Division
1905	- Ethics Board

Non-Departmental Revenues and Expenditures

Courts and Judiciary Function

<u>Org.</u>	<u>Department Name</u>
2000	- Combined Court Related Operations
2430	- Department of Child Support

General Governmental Services Function

<u>Org.</u>	<u>Department Name</u>
3010	- Election Commission
3090	- County Treasurer
3270	- County Clerk
3400	- Register of Deeds

Public Safety and Judiciary Function

<u>Org.</u>	<u>Department Name</u>
4000	- Office of the Sheriff
4300	- House of Correction
4500	- District Attorney
4900	- Medical Examiner

Department of Public Works Function

Org. Department Name

- 5040 - Department of Transportation and Public Works - Airport
- 5070 - Department of Transportation and Public Works - Transportation Services
- 5080 - Department of Transportation and Public Works - Architectural, Engineering and Environmental Services
- 5100 - Department of Transportation and Public Works - Highway Maintenance
- 5300 - Department of Transportation and Public Works - Fleet Management
- 5500 - Department of Transportation and Public Works – Water Utility
- 5600 - Milwaukee County Transit/Paratransit System
- 5700 - Department of Transportation and Public Works - Facilities Management
- 5800 - Department of Transportation and Public Works - Director's Office

Health and Human Services Function

Org. Department Name

- 6300 - Department of Health and Human Services-Behavioral Health Division
- 7200 - Department of Health and Human Services-County Health Programs
- 7900 - Department on Aging
- 7990 - Department on Aging-Care Management Organization
- 8000 - Department of Health and Human Services

Recreation and Culture Function

Org. Department Name

- 9000 - Parks, Recreation and Culture
- 9500 - Zoological Department
- 9700 - Milwaukee Public Museum
- 9910 - University Extension Service

Debt Service Function

Org. Department Name

- 9960 - General County Debt Service

Appendix

- Budget Message of the County Executive
- Glossary
- Comparison of Funded Full Time Position Equivalents

Capital Improvements

INTRODUCTION

Milwaukee County's 2009 Adopted Budget serves several important purposes. First, it functions as a statement of policy developed and approved by the County's elected officials. Second, the Budget documents serve as a financial and operational plan that assists departmental administrators in fulfilling their responsibility to provide needed public services in an effective and efficient manner. Finally, the Budget is a source of information for the general public, enabling citizens to understand the many functions of County government and how its resources are allocated.

THE BUDGET PROCESS

The process associated with the Budget's compilation and adoption is a long and difficult task. It starts in early March and becomes a reality in mid-November, at which time a budget is adopted and official appropriations are provided. The time sequence of the complete budget process is as follows:

March through May	Compilation of personal service cost data and projections of utility and commodity price changes prepared by the Budget Section and submitted to the operating departments. Budget instructions and forms are submitted to department administrators.
May 1	Capital Budget requests are submitted by County agencies to the Department of Transportation and Public Works.
June 1-15	Operating Budget requests and revenue estimates are submitted by County agencies to the Department of Administrative Services.
June/July	County Executive Public Hearing on the Budget, inviting County department administrators and the general public to comment on the Requested Budget. County Executive reviews agency budget requests.
August 15	Department of Administrative Services submits to the County Board a summary of requested budgets.
October 1	County Executive presents to the County Board the Executive Budget for the subsequent year. This is then referred to the Board's Finance and Audit Committee for review and recommendation.
October 1 - to 1st week in November	Finance and Audit Committee reviews the County Executive Budget.
14 days or more prior to County Board Public Hearing	Publication of County Executive Budget in newspapers.
November - Not later than 1st Monday of month	County Board public hearing on Budget, inviting members of general public to comment on the Executive Budget and Finance and Audit Committee changes to date.
Monday after 1st Thursday in November	County Board annual meeting and the adoption of the Budget and tax levies. During this meeting, the County Board acts on the amendments and recommendations submitted by the Finance and Audit Committee relative to the County Executive's Budget as well as amendments submitted by individual County Board members.
January 1 of the succeeding year	Departments translate Budget to public services.

Among the numerous duties and responsibilities of the County Executive, the broadest and most far ranging is the annual submission of the Executive Budget to the County Board. The Executive Budget can be an effective overall force in shaping policy and directing management. It is used to forge a responsible administrative organization out of a collection of unrelated departmental units. The value of a single responsible executive voice for County government is particularly apparent and best exemplified in the development of the Executive Budget. By this means, important problems are discussed and addressed and, more importantly, a tremendous growth in understanding of mutual problems occurs.

The Budget Section in the Fiscal Affairs Division of the Department of Administrative Services is primarily responsible for guidance and assistance in the compilation and adoption of the County's billion dollar annual Budget. This division provides assistance to the County Executive in the review of budget requests submitted by County agencies.

After presentation of the Executive Budget to the County Board of Supervisors, the Budget Section assists in presenting the Executive Budget to the County Board's Finance and Audit Committee. The Finance and Audit Committee reviews the Budget over a four to six week time period. The County Board adopts the final Budget in mid-November. After the Budget has been adopted and a detailed summary of appropriations is provided to County departments, the Budget Section and Controller's Office work with the County Executive and the Finance and Audit Committee in monitoring the Budget during the fiscal year. This monitoring involves periodic checks of expenditures against appropriations, reviewing actual revenue compared to budgeted revenue and reviewing requests for transfer of appropriations. This completes the budget process.

BUDGETARY BASIS OF ACCOUNTING

In accordance with Generally Accepted Accounting Principles (GAAP), the accounts of the County are maintained on the basis of funds. Each fund is a separate fiscal and accounting entity. The various funds are grouped into the following categories:

Governmental Funds

General Fund

The General Fund is used to account for all financial resources, except those required to be accounted for in another fund.

Debt Service Fund

The Debt Service Fund is used to account for the accumulation of resources and the payment of principal and interest on long-term general obligation debt.

Capital Projects Fund

The Capital Projects Fund is used to account for financial resources segregated for the acquisition of construction of major capital facilities other than those financed by proprietary funds.

Proprietary Funds

Enterprise Funds

The Enterprise Funds are used to account for operations that provide services which are financed primarily by user charges or activities where periodic measurement of net income is appropriate for capital maintenance, public policy, management control or other purposes.

Internal Service Funds

The Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments in the County or to other governmental entities, on a cost-reimbursement basis.

Governmental Funds

Governmental funds utilize the modified accrual basis of accounting, except for the treatment of the Fund Balance Reserved for Appropriations. For budget purposes, the Fund Balance Reserved for Appropriations is reflected as other financing sources, whereas, for accounting purposes it is reflected as part of fund balance.

Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become susceptible to accrual, that is, when they become both measurable and available to finance expenditures and commitments of the current period. Expenditures are recognized when the related liability is incurred, if measurable.

Proprietary Funds

Proprietary funds utilize the accrual basis of accounting. Under the accrual basis, revenues are recognized in the accounting period in which they are earned and expenses are recognized in the period in which they are incurred.

EXPENDITURE CONTROLS

Under Wisconsin State Statute, no payment may be authorized or made and no obligation incurred against the County unless the County has sufficient appropriations for each payment. Budgetary control over expenditures is maintained by a formal appropriation and encumbrance system. Encumbrances are charged against appropriations when purchase orders, contracts or other commitments are incurred. Liabilities which exceed appropriation balances are not paid until an increased appropriation is made available.

Every appropriation excepting an appropriation for capital expenditure or major repair lapses at December 31, to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure or a major repair continues in force until the purpose for which it was made has been accomplished or abandoned or three years pass without any expenditure or encumbrance. The County Board of Supervisors approves carryovers recommended by the Department of Administrative Services.

The legal level of control for each budget is by department. Once the Budget is adopted, transfers of appropriations among departments require approval by the Board of Supervisors. Supplemental appropriations for the purpose of public emergencies or from the contingency appropriation may be made from unanticipated revenues received or surplus, as defined by resolution adopted by a vote of two-thirds of the members of the Board of Supervisors. Supplemental appropriations from the issuance of tax anticipation notes require an affirmative vote of three-fourths of the members of the Board of Supervisors.

BUDGET DOCUMENTS

The 2009 Adopted Budget publications are as follows:

- The *2009 Adopted Budget* is presented in three volumes and provides detailed information and in-depth analysis of the Budget. Volume One is organized into three major sections. The first section presents summary information on the *2009 Adopted Budget* and includes a summary of major program and policy highlights of the Adopted Budget and summary schedules and graphs reflecting budgeted revenues and expenditures for 2008 and 2009 by fund and function. Volume Two presents detailed expenditures by object for each department. Volume Three provides position detail for each department.

The second section provides more in-depth analysis of the Operating Budget by department. Each departmental budget includes a Statement of Operating Authority and Purpose, Department Description and Objectives for 2009, a Budget and Personnel Summary, Budget Highlights and an Organizational Chart. Some of the large or complex budgets are presented programmatically, providing separate descriptions and analyses of the various programs that comprise the department's operations.

The third section is the Appendix and is the last major section of the Budget. The Appendix provides the reader with the County Executive's budget message presenting his Recommended Budget, a glossary of key terms and a presentation of County-wide position equivalents.

A separate *Adopted Capital Improvements Budget* is published in the beginning of the budget year, which provides project-by-project detail and five-year planning goals, objectives and funding requirements.

Copies of the budget publications are distributed to the County Executive, the County Board of Supervisors and department administrators, and are available on Milwaukee County's website.

2009 Budget Highlights

LEGISLATIVE AND EXECUTIVE

County Board:

- A new position of Grant Writer/Coordinator is being created with a salary and active fringe benefits cost of \$79,143. This position will work with all County Departments on pursuing grant opportunities that reflect the priorities of Milwaukee County, as established by the County Board.
- Due to the expanded needs of the County Supervisory Districts, additional funds are provided to increase the hours worked by Legislative Assistants from a maximum of 35 to 40

STAFF

Department of Administrative Services - Office for Persons with Disabilities (OPD):

- OPD will partner with Milwaukee County Transit System to utilize Federal New Freedom Funding in order to increase transportation alternatives for persons with disabilities. They also plan to assist in the implementation of a new pass for paratransit users to be able to ride the fixed route system for free. This program will facilitate increased independence of individuals and the financial sustainability of the paratransit program.

Department of Administrative Services – Human Resources:

- The Human Resources division will continue initiatives to diversify recruitment efforts; monitor and analyze FMLA utilization; and compliance with the Fair Labor Standards Act.

Department of Administrative Services – Employee Benefits:

- The Employee Benefits division will complete the implementation of the Vitech V3 application which will improve accuracy, track customer service and requests, reduce paper records, automate manual processes and eliminate redundant work effort related to the administration of post-employment benefits.
- The division will implement a new contract for third party administration of the County's medical and pharmaceutical benefit programs as well as analyze potential strategies for achieving additional cost savings.

Department of Administrative Services – Fiscal Affairs:

- In 2009 DAS Fiscal will implement a Collections and Receivables Program initiative that will focus on collection of approximately \$62 million of outstanding County receivables with an expected return of \$500,000 in revenues.

Department of Administrative Services – Information Management Services Division (IMSD):

- The 2009 budget includes revenue of \$250,000 from the IMSD providing or managing IT services to several local governments. This initiative began in 2008 and will be expanded in 2009.
- In 2009 the "Single Sign On" system will be implemented. IMSD currently maintains a staffed call desk to reset passwords and manage ID's. This system will allow Milwaukee County employees to sign on to all programs with a single user name and password, as opposed to having to remember numerous ID's and passwords. This system will provide a budget savings of \$320,651 through the unfunding of four positions.

Department of Administrative Services- Economic and Community Development:

- The Economic and Community Development Department is dissolved. The Community Development Block Grant section is now a function of the Department of Health and Human Services- Housing Division. The Real Estate Services section was transferred to the Director's Office of the Department of Transportation and Public Works.

GENERAL GOVERNMENT

Election Commission:

- The 2009 Capital Improvements Budget includes \$198,900 for an Electronic Vote Tabulation Project, which will enable an instantaneous tabulation of countywide unofficial election results from all 19 municipalities in Milwaukee County. This will allow the Office of Election Commission to provide accurate results to the media and all other interested parties more quickly.

Register of Deeds:

- Due to operational efficiencies that can be achieved using technology and changes to workflow processes and resulting from the decline in real estate activity the Register of Deeds will be reducing its staff in 2009. The staff reductions will occur in the following positions: 1.0 FTE Fiscal Assistant 2 position, 1.0 FTE Document Recorder position and 1.0 FTE Office Support Assistant 2 position.

County Treasurer

- A 0.5 FTE intern is added to help identify delinquent properties, which are environmentally contaminated. Since the County purchases the rights to delinquent property taxes from municipalities, identifying and removing these properties from the tax rolls will reduce County expense.

COURTS AND JUDICIARY

Combined Court Related Operations:

- The Community Justice Council Steering Committee will evaluate the costs and benefits related to the potential implementation of a Universal Screening initiative in the Milwaukee County Courts and Public Safety functional area. This initiative would provide screenings and assessments for better evaluation of offenders upon entrance into the Milwaukee County Circuit Court system. The information gathered would further enable various agencies within the criminal justice system to make effective decisions regarding offender needs and sentencing.
- The Courts have obtained a new Access, Inform, and Measure (AIM) grant from the State for \$500,000. This funding supports professional service contracts that provide pre-sentencing assessments that can be used to assist in making sentencing decisions.

Child Support Enforcement:

- In 2009 8.5 FTE positions will be unfunded due to a significant loss of revenue that resulted from the passage of the Federal Deficit Reduction Act of 2005, which reduced federal matching funds. On July 26, 2007 the Milwaukee County Board of Supervisors passed Resolution 07-332 in support of legislation that would restore these funds.
- The Department of Child Support Enforcement will continue to provide customer service for child support in Racine County, which will bring in an additional \$65,000 in revenue. The Department will market this service to other counties.

PUBLIC SAFETY

Sheriff:

- In 2009 the Office of the Sheriff will assume full responsibility for the House of Correction (HOC) and all associated programs and facilities. The Sheriff will appoint a transition team that will provide quarterly progress reports throughout the transition period to the Community Justice Council and Committee on Judiciary, Safety, and General Services.
- The Office of the Sheriff will assume management of the Huber/work-release program. The Community Correctional Center (CCC) will close and inmates housed at the CCC will either move to home detention or to the Criminal Justice Facility (CJF). A work group will develop options for locating a new Huber work release center and submit recommendations by July 1, 2009.

- The Office of the Sheriff will also supervise a home detention program for a maximum of 500 inmates. Staffing resources provided for the management of the home detention program and the creation of an Absconder Unit amount to \$592,462 in salary and active fringe benefits.
- Telephone commission revenue for calls placed by inmates decreases \$365,484 due to a system restriction of inmate outbound cellular calls.
- Five positions of Communications and Highway Safety Dispatcher are to assist with the high volume of cellular 911 calls and allow for implementation of a call-back procedure for disconnected 911 calls.

House of Correction:

- In 2009 the Office of the Sheriff will assume management of the HOC and all associated programs and facilities.
- The closure of the CCC is planned for 2009 with an expenditure reduction of \$1,770,964.
- The 2009 Adopted Budget assumes that all dorms at the HOC will remain in operation. The closure of the CCC will greatly reduce the number of available bed spaces throughout the system requiring the need to maintain all dorm operations.

District Attorney:

- The 2009 Budget includes \$339,373 for the new Maurice V. Pulley, Jr. Witness Protection Program, which will build upon the success of the three-month pilot program that was initiated over the summer of 2008. This program will ensure that victims or witnesses who are threatened or intimidated by defendants will be able to safely appear in court to testify.

DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS

Department of Transportation and Public Works - Airport:

- There are 37.52 FTE positions being created or transferred into the Airport to improve airfield security, maintenance and operating efficiencies.
- The Airport Director is authorized and directed to provide a report to the Committee on Transportation, Public Works, and Transit by July of 2009 on the status of airport privatization initiatives throughout the United States to determine whether any initiatives have been successful. This report is related to the Airport's 25 Year Master Lease Agreement that is set to expire September 30, 2010.

Department of Transportation and Public Works - Architecture, Engineering, and Environmental Services:

- The Wisconsin Department of Natural Resources/Department of Agriculture, Trade and Consumer Protection-Land Conservation Grant Program is budgeted at \$85,000. The funding from this grant is used to offset the cost of salaries in the Environmental/Energy Section.
- The division will manage the County's compliance with the Sanitary Sewer Capacity, Management Operation and Maintenance Program and the NR216 Stormwater Discharge Permit Compliance Program. The cost of contract management and administrative oversight of the programs is \$495,300 during 2009. AE&ES will crosscharge departments \$365,840 for services performed. An additional \$129,460 is provided for contractual services for the purpose of stormwater permit compliance work.
- In 2009 \$619,400 is budgeted in the Capital Improvements Budget for the reconstruction and rehabilitation of asphalt roadways and parking lots within the County's infrastructure.

Department of Transportation and Public Works – Transportation Services:

- In 2009 the division will manage highway and bridge capital improvements totaling \$18,242,150

Department of Transportation and Public Works – Fleet Management:

- Personnel, equipment and costs related to maintenance of airport equipment are formally transferred to the airport.
- This division is converted from an internal service fund to a general fund department
- The division will work with County departments to implement a 10 percent reduction in fleet vehicles and equipment countywide.

Department of Transportation and Public Works – Facilities Management:

- In 2009, the DTPW—Facilities Management division will participate in the implementation of a Guaranteed Energy Savings Performance Contract (GESPC) pilot project to improve the County's energy efficiency and promote environmental sustainability. As part of the pilot, the division has undertaken work with an approved vendor to retrofit light fixtures throughout the Courthouse Complex in order to reduce electricity consumption and realize utility cost savings. The budgeted cost of the DTPW—Facilities Management division project is \$195,175. This cost represents the approximate amount of debt service that will be paid in 2009 on a loan for the new fixtures and equipment.
- Major capital improvement projects for the Courthouse Complex total \$2,445,316 (excluding capitalized interest) and include items such as an Automation and Access Control Upgrade, Courthouse Light Court Windows and continued renovation of Courthouse Restrooms and Courtroom Bullet Resistant Glass Walls in misdemeanor courts. Project management of capital improvement projects will be handled through DTPW – Architecture and Engineering and Environmental Services Division.
- This division is converted from an internal service fund to a general fund department. The exception to the conversion is the Water Utility, which becomes a standalone (Internal Service Fund) Division within DTPW with oversight by the Facilities Management Division.

Department of Transportation and Public Works – Director's Office:

- The Director's Office will assume responsibility for County lease management including the review and approval of all County leases/lease extensions to protect the financial interest of the County and to ensure that leases are coordinated with the countywide space plan. The Real Estate Services section, formerly a part of the DAS – Economic and Community Development division is transferred to the Director's Office to support this new responsibility.
- In 2009, all expenditures not related to the Real Estate section in the Director's Office are fully crosscharged to all DTPW divisions. 35 percent of the Director's Office expenditures are charged to the Milwaukee County Transit System for transit-planning services provided by the Director's office. The remaining 65 percent of expenditures are crosscharged to all divisions in the DTPW for administrative and management services.

Milwaukee County Transit/Paratransit:

- The 2009 budget does not include any reduction in bus routes or frequency of services. Starting April 1, 2009 Route 11 is restored providing service from 60th and Vliet Street to downtown
- Passenger revenue is estimated to increase by \$2,030,642 due to a combination of passenger fee increases and an overall projected increase in ridership.
- The Milwaukee County Department on Aging (Aging) and Milwaukee County Department of Disability Services (DSD) will provide funding for trips provided to their clients in the amount of \$10.80 per trip for Aging and \$10.25 per trip for DSD. This is an increase of \$3.80 for Aging and \$3.25 for DSD from the amount previously billed to these agencies of \$7.00 per trip in the 2008 Adopted Budget.
- The Milwaukee County Transit System will implement a monthly transit pass option. Each pass will be available for purchase at \$60. The Department of Transportation and Public Works shall submit a report to the Committee on Transportation, Public Works and Transit on the results of implementation during the April 2009 committee cycle.

HEALTH AND HUMAN SERVICES

Department of Health and Human Services – Behavioral Health Division (BHD):

- The 2009 budget includes an additional \$1,500,000 in Medicaid revenue, given that the BHD is now able to bill Medicaid for crisis services currently being provided within the group homes.
- The 2009 budget includes \$750,000 for the purchasing of additional Crisis Group Home beds, which will increase the Division's ability to manage periods of high volume within Crisis Services.

- A housewide nursing staff is created by transferring 20.0 FTE of Certified Nursing Assistants from other program areas. These positions will be used to cover needs throughout BHD. Through this initiative, it is anticipated that hourly staff and overtime will be reduced.
- Wraparound Milwaukee will serve a projected daily enrollment of 624 children in its existing program. Approximately \$20.1 million in funding is provided by Medicaid, Child Welfare and DHHS – Delinquency and Court Services.
- BHD will expand its dietary outsourcing initiative, begun in 2007, by contracting out for all dietary services. Department on Aging and DHHS - Delinquency and Court Services will continue to use BHD Dietary services. Total savings associated with this initiative is \$1,251,076.

Department of Health and Human Services – County Health Programs:

- In 2009 funded positions decreased by 14.7 FTE, which is primarily due to the closure of the County run General Assistance Medical Programs (GAMP) and the transition of GAMP clients to the State of Wisconsin Badger Care Plus Childless Adults Program. The closure of the GAMP has also resulted in a decrease of expenditures in the amount of \$52,456,021, as well as a decrease in revenues in the amount of \$52,454,359. The County will dedicate \$6,800,000 in funds to the State of Wisconsin Badger Care Plus- Childless Adults Program per an agreement reached with the State of Wisconsin.

Department of Health & Human Services (DHHS):

- The 2009 Budget includes \$2,495,365 for the new voluntary FoodShare Employment and Training (FSET) Program, which assists FoodShare recipients in obtaining and maintaining employment.
- The 2009 Budget includes an initiative to contract with the University of Wisconsin-Milwaukee Continuing School of Education and IMPACT for the operation of Economic Support Division's (ESD) Call Center and Customer Service Unit at the Marcia P. Cogg Center.
- The Delinquency and Court Services Division (DCSD) Aftercare Initiative for 2009 is planned to be a collaborative effort between DCSD, the state Division of Juvenile Corrections, community-based providers and Wraparound Milwaukee to improve the sustainability of youth transitioning from a Juvenile Correction Institute placement to the community.
- The 2009 Budget anticipates state approval to allow the expansion of Family Care Program to individuals with disabilities between the ages of 18 to 59. Currently the Family Care Program is only offered to individuals over the age of 60. Expansion of the program will eliminate the waiting list for long-term support services for adults with physical and developmental disabilities, and allow services to be provided to an additional 2,500 individuals.
- The Community Development Block Grant Program was transferred to DHHS-Housing from the dissolved Community and Economic Development department.

Department on Aging:

- A Nutrition Study is underway in conjunction with the Milwaukee County Senior Meal Program Nutrition Council. The goal in accordance with the Milwaukee County Area Plan for Older People is to evaluate the program, determine appropriateness of current locations and reconfigure sites.
- Department on Aging continues as the lead agency in community collaboration efforts in Connecting Caring Communities partnership through funding of a two year grant for the project *Connecting Caring Communities – Neighborhood Technical Assistance Extension*. This project focuses on strengthening of the system of long term care resulting from implementation of multiple program innovations developed, nurtured and supported through partnerships provided under the Connecting

Department on Aging – Care Management Organization (CMO):

- The CMO is budgeting for expansion of the program to provide the Family Care benefit in 2009 to persons between the ages of 18 and 59 with disabilities. It is projected that by the end of 2009, Family Care enrollment will increase to 10,138 members: 7,042 elderly members and 3,096 disabled members.

PARKS, RECREATION, AND CULTURE

Department of Parks, Recreation and Culture:

- Operations of the O'Donnell Parking Structure will be provided by a private vendor through an RFP process in 2009. Based on the current market for similar parking structures in the area, this an additional revenue stream of \$250,000 for 2009.
- In 2009 the Parks Department will continue to seek food vendors to provide food and beverage service for its recreational based facilities as part of an effort to increase customer selection, improve service, and reduce costs while increasing revenues.
- The 2009 Capital Improvements Budget includes \$10,661,340 in capital investments for the Parks Department, including funding for construction at the Lincoln Park Family Aquatic Center, dog park construction, playground improvements, restroom renovations, ADA building improvements to the MLK Community Center, as well as parkway drive, parking lot, and bridge improvements
- The 2009 budget includes \$50,000 in support of America's Black Holocaust Museum. The funds will be used to prepare a strategic plan and/or fund development plan to allow for continued operation of the Museum
- Fees are increased for County golf courses, pavilion and picnic rentals, the McKinley Marina, the Mitchell Park Domes and pool admissions.

Zoological Department:

- Attendance is projected at the 2008 level of 1,350,000 visitors; however, the free visits are expected to increase by 1.5%, from 50.8% to 52.3% of the total.
- The hours for the zoo are adjusted to reflect seasonal demand and operating costs.
- General Admission (Walk-In) fees are raised \$1.00 which increases revenue by \$644,675
- An Interactive Avian Special Exhibit is planned for 2009. This exhibit consists of seed eating birds comprised of parakeets, cockatiels, and eastern rosellas. The cost for admission will be \$2.50, which is an increase of .50 from 2008.
- \$1,026,700 is included in the Capital Improvements Budget for a new point-of-sale system to replace the existing system, which has reached the end of its useful life. The new system will allow visitors to purchase tickets online, speed up transaction response time, and allow for pre-registration of community and educational groups, which will improve customer service and reduce wait times.

University Extension Service

- The Milwaukee County University Extension Service will relocate to either the former Child and Adolescent Treatment Center (CATC) building on the County Grounds or a privately owned facility due to the revocation of the special use permit at their current location in West Allis.

NON-DEPARTMENTAL REVENUES

- Revenue from land sales is budgeted at \$6,030,117, which is a decrease of \$1,215,214 from 2008.
- Medicare Part D revenue increases \$795,004 due to a change in reporting. This is a one-time increase.
- Earnings on investments decrease \$2,078,158 to reflect the declining return on short-term investments.
- Sales tax revenue increases by \$2,226,954 to reflect projections at the time the budget was developed.
- A \$7,946,529 surplus from 2007, per state statute, was included in the 2009 budget.

NON-DEPARTMENTAL EXPENDITURES

- Continued financial support is provided to the Historical Society, VISIT Milwaukee, Civil Air Patrol, War Memorial Center, Villa Terrace/Charles Allis Art Museums, MARCUS Center for the Performing Arts, Federated Library System, and the Milwaukee County Fund for the Arts

**Milwaukee County
2008 Adopted and 2009 Adopted Budgets**

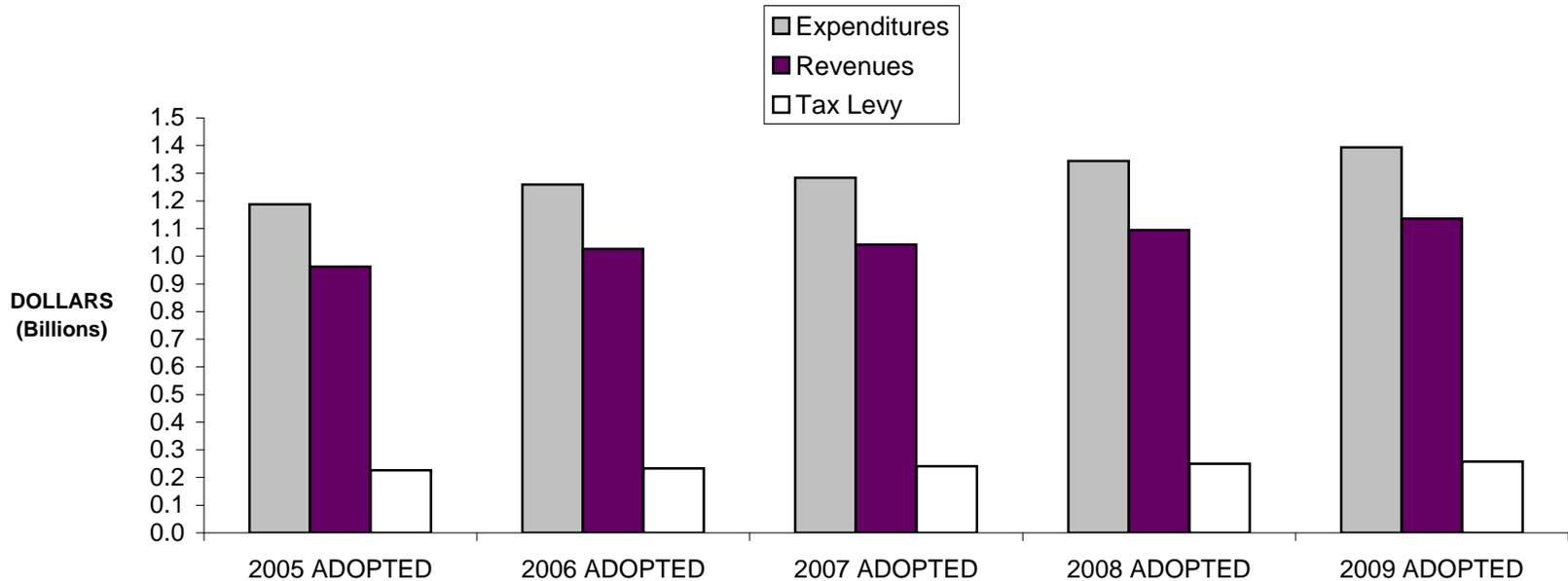
	2008 Adopted Budget	2009 Adopted Budget
<u>Expenditures</u>		
Legislative & Executive	11,252,520	12,022,820
Administration	43,309,468	39,434,204
Courts & Judiciary	69,016,777	68,579,249
Public Safety	164,978,120	168,628,930
General Government	7,825,716	7,228,296
Transportation and Public Works	254,215,241	262,232,280
Health & Human Services	662,759,526	666,515,113
Parks, Recreation & Culture	73,877,557	75,278,719
Debt Service	62,331,427	68,638,134
County-Wide Non-Departmentals	(64,008,359)	(53,303,643)
Capital Improvements	57,212,387	77,822,066
Trust Funds	1,169,858	1,024,490
Total Expenditures	\$1,343,940,239	\$1,394,100,657
<u>Revenues</u>		
Operating		
Sales Tax	65,208,949	67,435,903
Bond Proceeds	202,185	176,349
Other Direct Revenue	442,801,079	475,476,564
State Shared Revenue	38,062,280	37,733,754
Remaining State Revenue	350,076,204	334,911,577
Total Federal Revenue	57,482,836	59,749,159
Indirect Revenue	78,103,221	75,211,472
Prior Year Surplus (Deficit)	4,901,148	7,946,529
Operating Revenue Subtotal	\$1,036,837,902	\$1,058,641,307
Capital Improvement		
Sales Tax	417,000	420,000
Bond Proceeds	32,805,683	34,993,761
Other Direct Revenue	6,611,985	13,252,690
Remaining State Revenue	6,837,699	5,452,690
Total Federal Revenue	10,540,020	23,702,925
Capital Improvement Revenue Subtotal	\$57,212,387	\$77,822,066
Property Tax Levy	\$249,889,950	\$257,637,284
Total Revenues	\$1,343,940,239	\$1,394,100,657

**Milwaukee County
2009 Adopted Budget
Functional Tax Levy Distribution**

<u>Function</u>	<u>Expenditures</u>	<u>Non State and Federal Revenue</u>	<u>State and Federal Aids</u>	<u>Net Tax Levy Funds Required</u>	<u>% Tax Levy Funds</u>
Legislative & Executive	\$12,022,820	\$279,639	\$67,500	\$11,675,681	4.53%
Administration	\$39,434,204	\$26,907,197	\$0	\$12,527,007	4.86%
Courts & Judiciary	\$68,579,249	\$5,674,602	\$22,009,792	\$40,894,855	15.87%
Public Safety	\$168,628,930	\$11,828,609	\$18,385,447	\$138,414,874	53.72%
General Government	\$7,228,296	\$8,364,579	\$0	(\$1,136,283)	(0.44%)
Transportation and Public Works	\$262,232,280	\$134,987,069	\$107,383,819	\$19,861,392	7.71%
Health & Human Services	\$666,515,113	\$342,642,134	\$243,771,459	\$80,101,520	31.09%
Parks, Recreation & Culture	\$75,278,719	\$37,420,314	\$221,000	\$37,637,405	14.61%
Debt Service	\$68,638,134	\$8,870,767	\$0	\$59,767,367	23.20%
County-Wide Revenue	\$0	\$96,227,722	\$40,522,710	(\$136,750,432)	(53.08%)
County-Wide Non-Departmentals	(\$53,303,643)	(\$47,947,542)	\$0	(\$5,356,101)	(2.08%)
Capital Improvements	\$77,822,066	\$48,666,451	\$29,155,615	\$0	0.00%
Trust Funds	\$1,024,490	\$991,727	\$32,763	\$0	0.00%
Grand Total County	\$1,394,100,657	\$674,913,268	\$461,550,105	\$257,637,284	100.00%

ADOPTED 2009 BUDGET FOR GENERAL COUNTY PURPOSES

	2008 ADOPTED	2009 ADOPTED	CHANGE	PERCENT
EXPENDITURE	\$1,343,940,239	\$1,394,100,657	\$50,160,418	3.73%
REVENUE	<u>1,094,050,289</u>	<u>1,136,463,373</u>	<u>42,413,084</u>	<u>3.88%</u>
TAX LEVY	\$249,889,950	\$257,637,284	\$7,747,334	3.10%



**2009 Adopted Budget
Summary of Expenditures and Revenues
Legislative Executive**

	2008 Adopted Budget	2009 Adopted Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
County Board	\$6,315,208	\$6,627,044	\$311,836
County Board - Department of Audit	\$2,640,763	\$2,693,890	\$53,127
County Board - Comm Business Dev Partners	\$828,147	\$1,012,899	\$184,752
County Executive - General Office	\$1,145,839	\$1,353,623	\$207,784
County Executive - Veterans Service	\$322,563	\$335,364	\$12,801
Total Expenditures	\$11,252,520	\$12,022,820	\$770,300
<u>Revenues</u>			
County Board - Comm Business Dev Partners	\$225,400	\$279,639	\$54,239
Total Revenues	\$225,400	\$279,639	\$54,239
<u>State and Federal Aids</u>			
County Board	\$24,000	\$25,500	\$1,500
County Executive - General Office	\$24,000	\$29,000	\$5,000
County Executive - Veterans Service	\$13,000	\$13,000	\$0
Total State and Federal Aids	\$61,000	\$67,500	\$6,500
NET FUNDS REQUIRED	\$10,966,120	\$11,675,681	\$709,561

**2009 Adopted Budget
Summary of Expenditures and Revenues
Administration**

B-1

	2008 Adopted Budget	2009 Adopted Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
Civil Service Commission	\$61,695	\$61,694	(\$1)
Personnel Review Board	\$199,078	\$199,086	\$8
Corporation Counsel	\$1,931,690	\$1,849,488	(\$82,202)
DAS - Office for Persons with Disabilities	\$836,775	\$800,929	(\$35,846)
DAS - Labor Relations	\$636,909	\$613,151	(\$23,758)
DAS - Human Resources	\$3,139,184	\$3,028,691	(\$110,493)
DAS - Employee Benefits	\$2,249,263	\$2,377,294	\$128,031
DAS - Risk Management	\$7,035,317	\$7,193,505	\$158,188
DAS - Fiscal Affairs	\$4,278,353	\$4,153,527	(\$124,826)
DAS - Procurement	\$887,738	\$892,381	\$4,643
DAS - Information Management Services	\$18,542,564	\$18,205,783	(\$336,781)
DAS - Economic & Community Development	\$3,453,906	\$0	(\$3,453,906)
Ethics Board	\$56,996	\$58,675	\$1,679
Total Expenditures	\$43,309,468	\$39,434,204	(\$3,875,264)
<u>Revenues</u>			
Corporation Counsel	\$141,027	\$160,000	\$18,973
DAS - Office for Persons with Disabilities	\$135,500	\$138,500	\$3,000
DAS - Human Resources	\$4,700	\$56,200	\$51,500
DAS - Employee Benefits	\$1,263,690	\$1,458,066	\$194,376
DAS - Risk Management	\$7,035,317	\$7,193,505	\$158,188
DAS - Fiscal Affairs	\$11,000	\$551,000	\$540,000
DAS - Procurement	\$39,551	\$0	(\$39,551)
DAS - Information Management Services	\$17,927,001	\$17,349,926	(\$577,075)
DAS - Economic & Community Development	\$1,940,500	\$0	(\$1,940,500)
Total Revenues	\$28,498,286	\$26,907,197	(\$1,591,089)
<u>State and Federal Aids</u>			
DAS - Economic & Community Development	\$1,700,000	\$0	(\$1,700,000)
Total State and Federal Aids	\$1,700,000	\$0	(\$1,700,000)
NET FUNDS REQUIRED	\$13,111,182	\$12,527,007	(\$584,175)

**2009 Adopted Budget
Summary of Expenditures and Revenues
County-Wide Non-Departmentals**

C-1

	2008 Adopted Budget	2009 Adopted Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
Civil Air Patrol	\$10,000	\$10,500	\$500
Human Resource and Payroll System	\$1,662,145	\$1,662,145	\$0
MCAMLIS	\$995,000	\$879,000	(\$116,000)
Offset to Internal Service Charges	(\$63,471,356)	(\$60,785,046)	\$2,686,310
Charges to Other County Departments	(\$10,195,078)	(\$7,905,809)	\$2,289,269
Appropriation for Contingencies	\$6,655,758	\$7,760,427	\$1,104,669
Employee Fringe Benefits	\$6,347,699	\$6,396,056	\$48,357
Litigation Reserve	\$200,000	\$200,000	\$0
Capital Outlay/Depreciation Contra	(\$6,671,212)	(\$1,953,765)	\$4,717,447
Debt Issue Expense	\$213,685	\$187,849	(\$25,836)
Investment Advisory Services	\$245,000	\$245,000	\$0
Total Expenditures	(\$64,008,359)	(\$53,303,643)	\$10,704,716
<u>Revenues</u>			
Human Resource and Payroll System	\$1,662,145	\$1,662,145	\$0
MCAMLIS	\$995,000	\$879,000	(\$116,000)
Offset to Internal Service Charges	(\$63,471,356)	(\$60,852,453)	\$2,618,903
Employee Fringe Benefits	\$6,347,699	\$6,396,056	\$48,357
Capital Outlay/Depreciation Contra	\$3,324,178	\$3,791,361	\$467,183
Debt Issue Expense	\$202,185	\$176,349	(\$25,836)
Total Revenues	(\$50,940,149)	(\$47,947,542)	\$2,992,607
NET FUNDS REQUIRED	(\$13,068,210)	(\$5,356,101)	\$7,712,109

**2009 Adopted Budget
Summary of Expenditures and Revenues
County-Wide Revenue**

D-1

	2008 Adopted Budget	2009 Adopted Budget	Increase (Decrease) Amount
<u>Revenues</u>			
Unclaimed Money	\$225,705	\$950,000	\$724,295
Land Sales	\$7,245,331	\$6,030,117	(\$1,215,214)
Potawatomi Revenue	\$3,486,477	\$3,911,477	\$425,000
Medicare Part D	\$2,768,970	\$3,593,974	\$825,004
Earnings on Investments	\$8,041,000	\$5,962,842	(\$2,078,158)
County Sales Tax Revenue	\$65,208,949	\$67,435,903	\$2,226,954
Power Plant Revenue	\$356,880	\$356,880	\$0
Surplus from Prior Year	\$4,901,148	\$7,946,529	\$3,045,381
Other Misc. Revenue	\$565,000	\$40,000	(\$525,000)
Total Revenues	\$92,799,460	\$96,227,722	\$3,428,262
<u>State and Federal Aids</u>			
State Shared Taxes	\$38,062,280	\$37,733,754	(\$328,526)
State Exempt Computer Aid	\$2,485,518	\$2,788,956	\$303,438
Total State and Federal Aids	\$40,547,798	\$40,522,710	(\$25,088)
NET FUNDS REQUIRED	(\$133,347,258)	(\$136,750,432)	(\$3,403,174)

**2009 Adopted Budget
Summary of Expenditures and Revenues
Courts Judiciary**

E-1

	2008 Adopted Budget	2009 Adopted Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
Combined Court Related Operations	\$49,280,945	\$50,952,331	\$1,671,386
Department Of Child Support Enforcement	\$19,735,832	\$17,626,918	(\$2,108,914)
Total Expenditures	\$69,016,777	\$68,579,249	(\$437,528)
<u>Revenues</u>			
Combined Court Related Operations	\$4,476,347	\$4,575,002	\$98,655
Department Of Child Support Enforcement	\$2,912,069	\$1,099,600	(\$1,812,469)
Total Revenues	\$7,388,416	\$5,674,602	(\$1,713,814)
<u>State and Federal Aids</u>			
Combined Court Related Operations	\$8,097,177	\$6,639,875	(\$1,457,302)
Department Of Child Support Enforcement	\$15,608,754	\$15,369,917	(\$238,837)
Total State and Federal Aids	\$23,705,931	\$22,009,792	(\$1,696,139)
NET FUNDS REQUIRED	\$37,922,430	\$40,894,855	\$2,972,425

**2009 Adopted Budget
Summary of Expenditures and Revenues
General Government**

	2008 Adopted Budget	2009 Adopted Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
Election Commission	\$1,093,105	\$602,715	(\$490,390)
County Treasurer	\$1,484,448	\$1,547,455	\$63,007
County Clerk	\$836,889	\$801,536	(\$35,353)
Register of Deeds	\$4,411,274	\$4,276,590	(\$134,684)
Total Expenditures	\$7,825,716	\$7,228,296	(\$597,420)
<u>Revenues</u>			
Election Commission	\$50,000	\$40,500	(\$9,500)
County Treasurer	\$2,005,000	\$2,607,500	\$602,500
County Clerk	\$482,400	\$480,625	(\$1,775)
Register of Deeds	\$5,989,253	\$5,235,954	(\$753,299)
Total Revenues	\$8,526,653	\$8,364,579	(\$162,074)
NET FUNDS REQUIRED	(\$700,937)	(\$1,136,283)	(\$435,346)

**2009 Adopted Budget
Summary of Expenditures and Revenues
Public Safety**

G-1

	2008 Adopted Budget	2009 Adopted Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
Sheriff	\$88,091,678	\$93,152,040	\$5,060,362
House of Correction	\$52,740,817	\$50,365,974	(\$2,374,843)
District Attorney	\$20,055,950	\$20,556,861	\$500,911
Medical Examiner	\$4,089,675	\$4,554,055	\$464,380
Total Expenditures	\$164,978,120	\$168,628,930	\$3,650,810
<u>Revenues</u>			
Sheriff	\$6,171,169	\$8,242,350	\$2,071,181
House of Correction	\$5,661,242	\$2,438,624	(\$3,222,618)
District Attorney	\$109,875	\$76,250	(\$33,625)
Medical Examiner	\$960,001	\$1,071,385	\$111,384
Total Revenues	\$12,902,287	\$11,828,609	(\$1,073,678)
<u>State and Federal Aids</u>			
Sheriff	\$8,505,202	\$7,391,958	(\$1,113,244)
House of Correction	\$2,519,364	\$2,351,361	(\$168,003)
District Attorney	\$8,598,806	\$8,628,928	\$30,122
Medical Examiner	\$14,000	\$13,200	(\$800)
Total State and Federal Aids	\$19,637,372	\$18,385,447	(\$1,251,925)
NET FUNDS REQUIRED	\$132,438,461	\$138,414,874	\$5,976,413

2009 Adopted Budget
Summary of Expenditures and Revenues
Transportation and Public Works

H-1

	2008 Adopted Budget	2009 Adopted Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
Airport	\$72,446,549	\$76,622,183	\$4,175,634
Transportation Services	\$2,599,824	\$2,296,447	(\$303,377)
Architectural, Engineering & Environmental Svcs	\$6,104,955	\$6,313,363	\$208,408
Highway Maintenance	\$17,117,868	\$17,630,145	\$512,277
Fleet Management	\$10,477,421	\$9,414,622	(\$1,062,799)
Water Utility	\$1,461,943	\$1,769,657	\$307,714
Transit/Paratransit System	\$116,681,534	\$123,798,682	\$7,117,148
Facilities Management	\$26,979,509	\$22,643,776	(\$4,335,733)
Director's Office	\$345,638	\$1,743,405	\$1,397,767
Total Expenditures	\$254,215,241	\$262,232,280	\$8,017,039
<u>Revenues</u>			
Airport	\$74,309,425	\$78,431,579	\$4,122,154
Transportation Services	\$2,386,853	\$2,068,861	(\$317,992)
Architectural, Engineering & Environmental Svcs	\$5,065,090	\$5,468,420	\$403,330
Highway Maintenance	\$26,800	\$62,300	\$35,500
Fleet Management	\$10,459,721	\$9,355,504	(\$1,104,217)
Water Utility	\$1,600,537	\$1,769,657	\$169,120
Transit/Paratransit System	\$6,790,314	\$10,612,625	\$3,822,311
Facilities Management	\$25,841,784	\$24,938,726	(\$903,058)
Director's Office	\$203,652	\$2,279,397	\$2,075,745
Total Revenues	\$126,684,176	\$134,987,069	\$8,302,893
<u>State and Federal Aids</u>			
Airport	\$102,500	\$50,000	(\$52,500)
Transportation Services	\$13,000	\$0	(\$13,000)
Architectural, Engineering & Environmental Svcs	\$225,316	\$179,958	(\$45,358)
Highway Maintenance	\$16,084,580	\$16,713,221	\$628,641
Fleet Management	\$17,700	\$20,000	\$2,300
Transit/Paratransit System	\$87,719,762	\$90,420,640	\$2,700,878
Total State and Federal Aids	\$104,162,858	\$107,383,819	\$3,220,961
NET FUNDS REQUIRED	\$23,368,207	\$19,861,392	(\$3,506,815)

**2009 Adopted Budget
Summary of Expenditures and Revenues
Health Human Services**

	2008 Adopted Budget	2009 Adopted Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
DHHS - Behavioral Health Division	\$171,167,656	\$171,748,342	\$580,686
County Health Programs	\$68,305,802	\$15,849,781	(\$52,456,021)
Department On Aging	\$19,745,667	\$19,140,819	(\$604,848)
Care Managemenet Organization - Aging	\$188,572,509	\$261,513,684	\$72,941,175
Dept of Health & Human Services	<u>\$214,967,892</u>	<u>\$198,262,487</u>	<u>(\$16,705,405)</u>
Total Expenditures	\$662,759,526	\$666,515,113	\$3,755,587
<u>Revenues</u>			
DHHS - Behavioral Health Division	\$65,905,348	\$69,675,885	\$3,770,537
County Health Programs	\$53,981,239	\$1,526,880	(\$52,454,359)
Department On Aging	\$1,206,775	\$1,255,075	\$48,300
Care Managemenet Organization - Aging	\$188,560,759	\$261,000,161	\$72,439,402
Dept of Health & Human Services	<u>\$9,692,237</u>	<u>\$9,184,133</u>	<u>(\$508,104)</u>
Total Revenues	\$319,346,358	\$342,642,134	\$23,295,776
<u>State and Federal Aids</u>			
DHHS - Behavioral Health Division	\$60,681,757	\$59,559,177	(\$1,122,580)
Department On Aging	\$14,893,068	\$14,992,093	\$99,025
Care Managemenet Organization - Aging	\$377,707	\$515,446	\$137,739
Dept of Health & Human Services	<u>\$179,760,566</u>	<u>\$168,704,743</u>	<u>(\$11,055,823)</u>
Total State and Federal Aids	\$255,713,098	\$243,771,459	(\$11,941,639)
NET FUNDS REQUIRED	\$87,700,070	\$80,101,520	(\$7,598,550)

**2009 Adopted Budget
Summary of Expenditures and Revenues
Parks, Recreation Culture**

J-1

	2008 Adopted Budget	2009 Adopted Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
Milwaukee County Historical Society	\$242,550	\$242,550	\$0
VISIT Milwaukee	\$25,000	\$25,000	\$0
War Memorial	\$1,504,594	\$1,504,594	\$0
Villa Terrace/Charles Allis Art Museums	\$243,656	\$243,656	\$0
Marcus Center for the Performing Arts	\$1,280,000	\$1,280,000	\$0
Federated Library System	\$66,650	\$66,650	\$0
Milwaukee County Funds for the Performing Arts	\$377,688	\$377,688	\$0
Parks, Recreation & Culture	\$43,501,693	\$43,722,716	\$221,023
Zoological Department	\$22,802,230	\$23,818,680	\$1,016,450
Milwaukee Public Museum	\$3,502,376	\$3,502,376	\$0
UW Extension	\$331,120	\$494,809	\$163,689
Total Expenditures	\$73,877,557	\$75,278,719	\$1,401,162
<u>Revenues</u>			
Parks, Recreation & Culture	\$18,702,474	\$18,936,504	\$234,030
Zoological Department	\$16,925,532	\$18,362,730	\$1,437,198
UW Extension	\$121,080	\$121,080	\$0
Total Revenues	\$35,749,086	\$37,420,314	\$1,671,228
<u>State and Federal Aids</u>			
Parks, Recreation & Culture	\$60,500	\$221,000	\$160,500
Total State and Federal Aids	\$60,500	\$221,000	\$160,500
NET FUNDS REQUIRED	\$38,067,971	\$37,637,405	(\$430,566)

**2009 Adopted Budget
Summary of Expenditures and Revenues
Debt Service**

K-1

	2008 Adopted Budget	2009 Adopted Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
General County Debt Service	\$62,331,427	\$68,638,134	\$6,306,707
Total Expenditures	\$62,331,427	\$68,638,134	\$6,306,707
<u>Revenues</u>			
General County Debt Service	\$8,899,514	\$8,870,767	(\$28,747)
Total Revenues	\$8,899,514	\$8,870,767	(\$28,747)
NET FUNDS REQUIRED	\$53,431,913	\$59,767,367	\$6,335,454

**2009 Adopted Budget
Summary of Expenditures and Revenues
Capital Improvements**

L-1

	2008 Adopted Budget	2009 Adopted Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
Airport	\$11,302,400	\$25,914,800	\$14,612,400
Highway	\$16,839,040	\$18,242,150	\$1,403,110
Mass Transit	\$906,300	\$3,558,000	\$2,651,700
Environmental	\$877,360	\$517,400	(\$359,960)
Parks, Recreation, & Culture	\$7,764,006	\$8,671,640	\$907,634
Mckinley Marina	\$1,545,625	\$0	(\$1,545,625)
Museum	\$827,860	\$975,600	\$147,740
Zoological Department	\$1,546,978	\$2,035,230	\$488,252
Behavioral Health	\$240,092	\$167,696	(\$72,396)
Human Services	\$1,680,592	\$1,237,850	(\$442,742)
County Grounds	\$880,631	\$444,600	(\$436,031)
Courthouse Complex	\$1,034,334	\$2,445,316	\$1,410,982
House of Correction	\$714,180	\$831,482	\$117,302
Other Agencies	\$11,052,989	\$12,780,302	\$1,727,313
Total Expenditures	\$57,212,387	\$77,822,066	\$20,609,679
<u>Revenues</u>			
Airport	\$4,334,635	\$11,190,800	\$6,856,165
Highway	\$7,491,486	\$6,724,035	(\$767,451)
Mass Transit	\$186,300	\$644,500	\$458,200
Environmental	\$877,360	\$517,400	(\$359,960)
Parks, Recreation, & Culture	\$7,421,606	\$8,671,640	\$1,250,034
Mckinley Marina	\$1,545,625	\$0	(\$1,545,625)
Museum	\$827,860	\$975,600	\$147,740
Zoological Department	\$1,546,978	\$2,035,230	\$488,252
Behavioral Health	\$240,092	\$167,696	(\$72,396)
Human Services	\$1,680,592	\$1,237,850	(\$442,742)
County Grounds	\$880,631	\$444,600	(\$436,031)
Courthouse Complex	\$1,034,334	\$2,445,316	\$1,410,982
House of Correction	\$714,180	\$831,482	\$117,302
Other Agencies	\$11,052,989	\$12,780,302	\$1,727,313
Total Revenues	\$39,834,668	\$48,666,451	\$8,831,783
<u>State and Federal Aids</u>			
Airport	\$6,967,765	\$14,724,000	\$7,756,235
Highway	\$9,347,554	\$11,518,115	\$2,170,561
Mass Transit	\$720,000	\$2,913,500	\$2,193,500
Parks, Recreation, & Culture	\$342,400	\$0	(\$342,400)
Total State and Federal Aids	\$17,377,719	\$29,155,615	\$11,777,896
NET FUNDS REQUIRED	\$0	\$0	\$0

**2009 Adopted Budget
Summary of Expenditures and Revenues
Trust Funds**

M-1

	2008 Adopted Budget	2009 Adopted Budget	Increase (Decrease) Amount
<u>Expenditures</u>			
BHD Research	\$25,000	\$25,000	\$0
BHD Patient Activity/Special Events	\$10,100	\$10,100	\$0
Zoo Specimen	\$47,235	\$47,235	\$0
Zoo Railroad	\$1,075,523	\$930,155	(\$145,368)
Office on Disabilities Expendable Trust	\$12,000	\$12,000	\$0
Total Expenditures	\$1,169,858	\$1,024,490	(\$145,368)
<u>Revenues</u>			
BHD Research	\$25,000	\$25,000	\$0
BHD Patient Activity/Special Events	\$10,100	\$10,100	\$0
Zoo Specimen	\$47,235	\$47,235	\$0
Zoo Railroad	\$1,042,760	\$897,392	(\$145,368)
Office on Disabilities Expendable Trust	\$12,000	\$12,000	\$0
Total Revenues	\$1,137,095	\$991,727	(\$145,368)
<u>State and Federal Aids</u>			
Zoo Railroad	\$32,763	\$32,763	\$0
Total State and Federal Aids	\$32,763	\$32,763	\$0
NET FUNDS REQUIRED	\$0	\$0	\$0

FUNCTIONAL AREA SUMMARIES

ADOPTED 2009 BUDGET

MAJOR FUNCTION: County-Wide Revenue

DESCRIPTION

The revenue budgets contributing to this functional area are Unclaimed Money, Land Sales, Potawatomi Revenue, Medicare Part D, Earnings on Investments, State Shared Taxes, State Exempt Computer Aid, County Sales Tax Revenue, Surplus or Deficit from Prior Year, Power Plant Revenue, Other Miscellaneous Revenue and Property Taxes.

The non-departmental revenues are not associated with any specific operating department(s) and are budgeted in the County's general fund. The 2009 non-departmental revenues increased \$11,150,508.

This represents a 2.90% increase over the 2008 budget. This increase is largely driven by revenue increases of \$7,747,335 in property taxes, \$3,045,381 from a prior year surplus and 2,226,954 in sales taxes. Revenue increases are offset by decreases of \$2,078,158 in Earnings on Investments, and \$1,215,214 in Land Sales. See the table below for detail of actual and budgeted amounts for County-wide revenue sources.

REVENUE SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
<i>DEPARTMENT</i>				
Unclaimed Money (Org. 1901)	\$ 750,000	\$ 225,705	\$ 950,000	\$ 724,295
Land Sales (Org. 1933)	5,784,021	7,245,331	6,030,117	(1,215,214)
Potawatomi Revenue (Org. 1937)	3,436,125	3,486,477	3,911,477	425,000
Medicare Part D (Org. 1969)	2,713,354	2,768,970	3,593,974	825,004
Property Tax Levy (Org. 1991)	240,814,846	249,889,950	257,637,284	7,747,335
Earnings on Investments (Org. 1992)	12,980,600	8,041,000	5,962,842	(2,078,158)
State Shared Taxes (Org. 1993)	37,094,447	38,062,280	37,733,754	(328,526)
State Exempt Computer Aid (Org. 1994)	2,556,787	2,485,518	2,788,956	303,438
County Sales Tax Revenue (Org. 1996)	62,980,769	65,208,949	67,435,903	2,226,954
Power Plant Revenue (Org. 1997)	356,880	356,880	356,880	0
Surplus from Prior Year (Org. 1998)	0	4,901,148	7,946,529	3,045,381
Other Misc. Revenue (Org. 1999)	838,835	565,000	40,000	(525,000)
TOTAL	\$ 370,306,663	\$ 383,237,208	\$ 394,387,716	\$ 11,150,508

UNCLAIMED MONEY

Pursuant to Section 59.66 of the Wisconsin Statutes, the County Treasurer is to publish a notice of the fact that the Treasurer's Office possesses unclaimed money. If no legal claim is made within the time specified in such notice, all funds and interest earned are to be turned over to the general fund of the county treasury.

LAND SALES

Revenue from land sales is budgeted at \$6,030,117 million in 2009.

POTAWATOMI REVENUE

The Potawatomi Revenue Allocation budget includes \$5,400,000 in revenue. This budget also includes expenditures of \$1,488,523.

MEDICARE PART D

Under the Medicare Prescription Drug Improvement and Modernization Act of 2003 and implementing regulations at 42 C.F.R. subpart R, plan sponsors (employers, unions) who offer prescription drug coverage to their qualified covered retirees, are eligible to receive a 28% tax-free subsidy for allowable drug costs.

ADOPTED 2009 BUDGET

MAJOR FUNCTION: County-Wide Revenue

EARNINGS ON INVESTMENTS

Pursuant to Sections 66.0603(2) and 219.05, of the Wisconsin Statutes, a county has the authority to invest any of its funds not immediately needed in time deposits of a bank, credit union, trust company or savings and loan association, or in bonds or securities issued or guaranteed as to principal and interest of the U.S. Government, Federal agency and instrumentality securities, highly rated corporate securities or repurchase agreements.

STATE SHARED TAXES

Pursuant to Chapter 79, Wisconsin Statutes, the State apportions shared revenues to counties on the basis of population, equalized property values, and the value of utility property (at three mils times the equalized value for incorporated areas within a county).

STATE EXEMPT COMPUTER AID

Pursuant to 1997 Wisconsin Act 237, business computers are exempt from being subject to property taxes beginning with the 1999 property tax levy collected in 2000. The Act also provides for a State aid payment to offset the loss of taxable property.

COUNTY SALES TAX REVENUE

Pursuant to the provisions of Section 77.70 of the Wisconsin Statutes, counties may enact a one-half percent (0.5%) sales and use tax. The tax is typically imposed on the same goods and services as the State's 5.0 percent sales tax. Milwaukee County Ordinances require that sales tax revenues be used to pay for debt service costs and capital improvement financing. The net sales tax revenue, earmarked for debt service, is included in this non-departmental budget.

On June 18, 2003, the County Board of Supervisors approved Resolution File No. 03-263(a)(a), which modified Section 22.04 of the General Ordinances so that surplus sales and use tax revenues can be used to pre-fund employee benefit costs or fund anticipated or extraordinary annual increases in such costs or supplement the Appropriation for Contingencies.

A revised Ordinance will be submitted with the 2008 Recommended Budget to permanently codify the 2003 provisions scheduled to sunset in 2007. This allows all or a portion of the excess to be applied toward the County's Pension Fund Contribution, Employee/Retiree Health Care costs, or the Appropriation for Contingencies. The ordinance change sunsets in 2007.

POWER PLANT REVENUE

The Power Plant Revenue budget serves as a depository for proceeds from the sale of the power plant.

SURPLUS (DEFICIT) FROM PRIOR YEAR

The surplus from two years prior, in this case 2006, is carried over into the current Budget. In 2007, revenues exceeded expenditures by \$7,946,529.

OTHER MISCELLANEOUS REVENUE

Pursuant to Section 59.60, Wisconsin Statutes regarding submission of annual budget estimates, an estimate of revenue from all other sources is included in the budget.

PROPERTY TAXES

Pursuant to Section 59.60 of the Wisconsin Statutes, to determine the property tax levy requires: the total estimated expenditures less the estimated amount of revenue from other than property tax sources and the amount of any surplus at the close of the fiscal year preceding which has not been legally appropriated during the current year. Section 59.605, Wisconsin Statutes imposed a property tax rate limit on Wisconsin counties, effective August 12, 1993. Separate limits were imposed for operating levy rates and debt service levy rates. Initially, the baseline for the rate limit was the 1992 actual tax rate adopted for 1993 budget purposes. The County may not exceed these operating and debt levy rate limits unless one or more specified conditions apply, as described in the statute. Section 59.605 also establishes specific penalties for failure to meet the limit requirements. Among the penalties for exceeding the limits are reductions in state shared revenues and transportation aids.

ADOPTED 2009 BUDGET

MAJOR FUNCTION: County-Wide Revenue

The 2007/2008 Levy Cap: Wisconsin State Statute 66.062(2) is listed in its entirety in the 9960-General

County Debt Service Budget on page 9960-5 – 9960-8.

ADOPTED 2009 BUDGET

MAJOR FUNCTION: County-Wide Non-Departmentals

DESCRIPTION

This function includes non-departmental budgets which have a County-wide impact.

TAX LEVY SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
<i><u>DEPARTMENT</u></i>				
Civil Air Patrol (Org. 1913)	\$ 8,014	\$ 10,000	\$ 10,500	\$ 500
Human Resource and Payroll System (Org. 1921)	1,625,865	0	0	0
MCAMLIS (Org. 1923)	597,514	0	0	0
Offset to Internal Service Charges (Org. 1930)	0	0	67,407	67,407
Charges To Other County Depts. (Org. 1935)	384,788	(10,195,078)	(7,905,809)	2,289,269
Appropriation for Contingencies (Org. 1945)	0	6,655,758	7,760,427	1,104,669
Employee Fringe Benefits (Org. 1950)	3,266	0	0	0
Litigation Reserve (Org. 1961)	221,777	200,000	200,000	0
Capital Outlay/Depreciation Contra (Org. 1985)	0	(9,995,390)	(5,745,126)	4,250,264
Debt Issue Expense (Org. 1987)	(32,396)	11,500	11,500	0
Investment Advisory Services (Org. 1989)	182,771	245,000	245,000	0
TOTAL	\$ 2,991,599	\$ (13,068,210)	\$ (5,356,101)	\$ 7,712,109

**Tax levy for 2007 has been adjusted to include additional costs not included in tax levy to make 2007 comparable to 2008 and 2009.

CIVIL AIR PATROL

The Civil Air Patrol utilizes a County-owned hangar on lease to Youth & Aviation, Inc., at 9393 West Appleton Avenue, Timmerman Field and the second floor of the Tower Building at Timmerman Field. The County provides appropriations for the utility costs (heat, light, insurance and telephone) of these facilities. The County continues to provide office and hangar space at Timmerman Field.

HUMAN RESOURCE AND PAYROLL SYSTEM

This budget unit contains an appropriation for a fully hosted payroll, human resources and benefits management system. Authority for a contract with Ceridian to implement this system was established in 2006 by the County Board and the County Executive (File No. 05-145 (a)).

MILWAUKEE COUNTY AUTOMATED LAND INFORMATION SYSTEM

The Milwaukee County Automated Land Information System is authorized to design, develop and implement a land information system integrating property and ownership records with U.S. Public Land Survey referenced parcel-identified boundary information; prepare boundary-referenced parcel property maps suitable for producing accurate land title or survey boundary line information; and prepare maps with documented accuracy suitable for local planning.

Pursuant to Section 59.43 of the Wisconsin Statutes, a \$7 surcharge on Recording Fees is collected to fund a land information office, modernization of land records, the State of Wisconsin Land Information Program and the MCAMLIS Board. Of the total \$7 surcharge on recording fees, \$4 is retained to develop, implement, and maintain a Countywide plan for land record modernization. One dollar of the

ADOPTED 2009 BUDGET

MAJOR FUNCTION: County-Wide Non-Departmentals

surcharge is also retained locally and specifically designated for expenditures associated with initiatives to implement and maintain land information records on the internet including the County's land information records relating to housing. (No portions of the \$4 and \$1 surcharges are available for general County purposes). Two dollars of the additional \$7 surcharge are forwarded to the State Department of Administration.

OFFSET TO INTERNAL SERVICES CHARGES

The budget for the Offset to Internal Service Charges reduces total County expenditures and revenues by the amount of charges from internal service fund departments to other County departments. Without this adjustment, total County expenditures and revenues would be overstated. Expenditure and revenue offsets reflect the charges from the departments of DAS – Risk Management and IMSD, and Department of Transportation and Public Works - Transportation Services; Architectural, Engineering, and Environmental Services; Fleet Management; Water Utility; and Facilities Management.

CHARGES TO OTHER COUNTY ORGANIZATION UNITS

In order to show the full operating cost of many County departments, the costs of certain centralized service departments, such as DAS – Payroll, Procurement, Accounting, Human Resources and Department of Audit, are allocated to operating departments using the County's Cost Allocation Plan. From 1997-2007, the Central Service Allocation was not included as expenditure in departments' operating budgets. In 2008, centralized service costs are included as expenditures in departments' operating budgets. As a result, departments receiving grant revenues, indirect revenues (internal service fund departments) or outside (direct) revenues will include the Central Service Allocation, maximizing revenue to the County. In order to avoid double counting centralized service costs, this budget offsets those service costs that are allocated to departments.

APPROPRIATION FOR CONTINGENCIES

The budget for Appropriation for Contingencies includes budgeted expenditures to be used for unanticipated County-wide emergencies or contingencies. A department must obtain approval from the County Board before these funds can be used to offset any budget shortfall.

EMPLOYEE FRINGE BENEFITS

The budget for Employee Fringe Benefits includes expenditures for employee health, life insurance and retirement benefits; retiree health benefits; and the Transit Pass Program. These costs are primarily included in departmental budgets.

LITIGATION RESERVE

The litigation reserve account is intended to provide a source of funds for anticipated costs arising out of litigation brought by Milwaukee County relating to the pension benefit changes from 2000 and 2001.

INVESTMENT ADVISORY SERVICES

The Investment Advisory Services budget consists of all administrative expenses associated with managing the County's investment portfolio.

CAPITAL OUTLAY/DEPRECIATION CONTRA

The Capital Outlay/Depreciation Contra budget includes entries to offset the cost of depreciation and to reflect the cost of purchasing fixed assets for proprietary fund departments. These entries are required to budget for proprietary fund departments in accordance with Generally Accepted Accounting Principles (GAAP) without including inappropriate charges in the property tax levy.

DEBT ISSUE EXPENSE

Appropriations are for expenses incurred for issuing bonds by Milwaukee County. The bonds are issued, as provided under 67.04 of the Wisconsin Statutes, which authorizes issuing bonds for specific purposes, subject to stated limitations.

ADOPTED 2009 BUDGET

MAJOR FUNCTION: Legislative and Executive

DESCRIPTION

The County departments contributing to this functional area are the County Board, County Board-Department of Audit, County Board - Office of Community Business Development Partners, County

Executive General Office and County Executive - Veterans Service.

TAX LEVY SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
<u>DEPARTMENT</u>				
County Board (Org. 1000)	\$ 5,289,739	\$ 6,291,208	\$ 6,601,544	\$ 310,336
County Board - Department of Audit (Org. 1001)	2,216,089	2,640,763	2,693,890	53,127
County Executive - General Office (Org. 1011)	866,105	1,121,839	1,324,623	202,784
County Executive - Veterans Service (Org. 1021)	225,432	309,563	322,364	12,801
County Board – Comm. Business Dev Partners (Org. 1040)	353,264	602,747	733,260	130,513
TOTAL	\$ 8,950,629	\$ 10,966,120	\$ 11,675,681	\$ 709,561

**Tax levy for 2007 has been adjusted to include additional costs not included in tax levy to make 2007 comparable to 2008 and 2009.

COUNTY BOARD

The nature, composition, powers, duties and responsibilities of County Boards are delineated in Chapter 59, Wisconsin Statutes, pursuant to Article IV, Sections 22 and 23 of the State Constitution. Each county in the State is a body corporate empowered to sue and be sued; to acquire and hold, lease or rent property; to enter into leases and to make contracts. The power of the County can only be exercised by the County Board or pursuant to a resolution or ordinance adopted by it. The general powers of the Board are set down in Section 59.51 of the Wisconsin Statutes.

vendors of goods and services for compliance with equal opportunity and affirmative action requirements. The Department annually contracts for an audit of the financial statements of Milwaukee County and the Single Audit of Federal and State grants required by Federal OMB Circular A-133 and State Single Audit Guidelines. The staff also reconciles the County's checking accounts. In addition, the Department maintains a Hotline to receive information from citizens and employees regarding waste, fraud and abuse of Milwaukee County resources.

COUNTY BOARD - DEPARTMENT OF AUDIT

Pursuant to Section 59.47 of the Wisconsin Statutes and Chapter 57 of the Milwaukee County Ordinances, the Department of Audit is responsible for post auditing the fiscal concerns of Milwaukee County. The term audit is used to describe not only work done in examining financial statements, but also work done in reviewing internal accounting and administrative controls, compliance with applicable laws and regulations, economy and efficiency of operations, and effectiveness in achieving program results. The Department's audits are performed in accordance with Government Auditing Standards. In addition, the Department monitors contracts with

COUNTY BOARD – OFFICE OF COMMUNITY BUSINESS DEVELOPMENT PARTNERS

The Office of Community Business Development Partners is responsible for administering the County's disadvantaged business enterprise (DBE) program. Chapter 42 of the Milwaukee County Ordinances sets forth the policy and definitions of Milwaukee County's Federal and non-Federal DBE programs. Chapter 42 describes policies regarding DBE participation in procurement, public works and professional services contracts; goal setting for DBE participation; contractor/vendor good faith effort procedures; and procedure for findings of contractor non-compliance.

ADOPTED 2009 BUDGET

MAJOR FUNCTION: Legislative and Executive

COUNTY EXECUTIVE

Pursuant to the provisions of Section 59.17(2) of the Wisconsin Statutes and Section 23-A of Article IV of the Wisconsin Constitution, the County Executive has the following duties and responsibilities:

Coordinate and direct all administrative and management functions of County government; appoint department heads and appoint members of boards and commissions, subject to County Board confirmation; submit annually a recommended County budget to the County Board; communicate to the County Board the condition of the County or other matters requiring their attention; and approve or veto all resolutions or ordinances enacted by the County Board.

COUNTY EXECUTIVE - VETERANS SERVICE

The Veterans Service Office operates pursuant to Section 45.43 of the Wisconsin Statutes. Its purpose is to develop and coordinate programs for Milwaukee County veterans and their dependents. The Veterans Service Office advises and informs Milwaukee County veterans concerning any problems arising from service in the armed forces of the United States, and assists veterans and their dependents or survivors in the preparation of claims or applications for Federal, State and County benefits to which they may be entitled. The Veterans Service Office works with Federal, State and accredited veterans organizations whose primary responsibilities are the general well-being of the veterans community. The Veterans Service Office coordinates its work with other community agencies when issues related to veterans have varied implications.

ADOPTED 2009 BUDGET

MAJOR FUNCTION: Administration

DESCRIPTION

The County departments contributing to this functional area include the Department of Administrative Services (DAS) – Office of Persons with Disabilities, Civil Service Commission, Personnel Review Board, Corporation Counsel and other divisions of the DAS including Labor Relations, Human Resources, Risk Management,

Administration and Fiscal Affairs, Procurement, Information Management Services, Employee Benefits, Economic and Community Development, which was dissolved in 2009. This functional area also includes the non-departmental budget for the Ethics Board.

TAX LEVY SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
<u>DEPARTMENT</u>				
DAS - Office for Persons with Disabilities (Org. 1019)	\$ 473,958	\$ 701,275	\$ 662,429	\$ (38,846)
Civil Service Commission (Org. 1110)	50,437	61,695	61,694	(1)
Personnel Review Board (Org. 1120)	153,490	199,078	199,086	8
Corporation Counsel (Org. 1130)	1,085,778	1,790,663	1,689,488	(101,175)
DAS - Labor Relations (Org. 1135)	424,558	636,909	613,151	(23,758)
DAS - Human Resources (Org. 1140)	2,218,452	3,134,484	2,972,491	(161,993)
DAS - Risk Management (Org. 1150)	(134,763)	0	0	0
DAS - Fiscal Affairs (Org. 1151)	3,159,406	4,267,353	3,602,527	(664,826)
DAS - Procurement (Org. 1152)	450,611	848,187	892,381	44,194
DAS - Information Management Services (Org. 1160)	19,495,819	615,563	855,857	240,294
DAS - Employee Benefits (Org. 1188)	651,837	985,573	919,228	(66,345)
Ethics Board (Org. 1905)	51,205	56,996	58,675	1,679
DAS - Economic & Community Development (Org. 1192)	(2,472,469)	(186,594)	0	186,594
TOTAL	\$ 25,608,319	\$ 13,111,182	\$ 12,527,007	\$ (584,175)

**Tax levy for 2007 has been adjusted to include additional costs not included in tax levy to make 2007 comparable to 2008 and 2009.

DEPARTMENT OF ADMINISTRATIVE SERVICES - OFFICE FOR PERSONS WITH DISABILITIES

The Milwaukee County Commission for Persons with Disabilities was established March 21, 1978, under Chapter 73 of the Milwaukee County Ordinances, to “promote the independence of Milwaukee County’s handicapped and disabled persons.” As part of this charge, the Commission is empowered, by Section 73.09, to:

“advise the County Board of Supervisors of the needs of handicapped and disabled persons within Milwaukee County, and the status of existing services designed to meet such needs and may recommend any new program,

accommodation or service required to meet such needs.”

The Office for Persons with Disabilities provides Milwaukee County citizens with reliable and comprehensive disability-related information, fosters professional relationships that promote cooperation and effective collaboration, and assures that Milwaukee County programs, services, and facilities are accessible to people with disabilities.

CIVIL SERVICE COMMISSION

The five-member Civil Service Commission conducts hearings on the merit system and, when necessary,

ADOPTED 2009 BUDGET

MAJOR FUNCTION: Administration

makes recommendations to the County Board or its committees.

PERSONNEL REVIEW BOARD

The Personnel Review Board consists of five members functioning as a quasi-judicial body to review all disciplinary charges filed by appointing authorities or other authorized persons alleging that an officer or employee in Milwaukee County classified service has acted in such a manner as to show them to be incompetent to perform their duties or to have merited discipline, demotion, or discharge as mandated by the State pursuant to Wis. Statute 63.10 or 63.12. The PRB is authorized to hear all appeals by non-represented County employees of rulings made in the final step of the established County grievance procedure, to act as final arbitrator over grievances not appealed to arbitration under Union labor contracts, and to act as the "Independent Fact Finder" to determine whether violations of the Ethics Code exist in all cases referred to the Personnel Review Board by the Ethics Board, pursuant to Chapter 9 Code of Ethics, Milwaukee County Ordinances. The PRB also reviews the rules, practices and procedures of the Civil Service Commission.

CORPORATION COUNSEL

The Corporation Counsel prosecutes or defends all civil actions in which the County, or any of its boards, commissions, committees, departments or officers is interested or a party; issues opinions; drafts County ordinances and resolutions; drafts proposed legislation; processes commitments of mentally ill persons; drafts protective placement pleadings and guardianships for "developmentally disabled and aged infirm persons;" and acts as general counsel for the County in all civil matters in all Federal and State courts and before all Federal, State and County administrative bodies and agencies. In addition, pursuant to statutes, the Corporation Counsel represents State agencies or the Attorney General in civil matters and prosecutes various civil remedies mandated by State law.

DEPARTMENT OF ADMINISTRATIVE SERVICES - LABOR RELATIONS

The Labor Relations Division has general responsibility for the negotiation and administration of all collective bargaining agreements. The Division

is also responsible for establishing labor relations training programs for supervisory staff, and conducting, on behalf of Milwaukee County, all procedures ordered by the Wisconsin Employment Relations Commission, U.S. Department of Labor, or the Wisconsin Department of Workforce Development.

DEPARTMENT OF ADMINISTRATIVE SERVICES - HUMAN RESOURCES

The Division of Human Resources recruits and examines candidates for all positions in the Classified Service of Milwaukee County; certifies eligibility; investigates requests for changes in classification, increases in pay and changes in personnel practices and procedures; processes unemployment compensation claims; and administers the coordination and implementation of the County's affirmative action plan.

DEPARTMENT OF ADMINISTRATIVE SERVICES - RISK MANAGEMENT

The Risk Management Section of Fiscal Affairs is responsible for administering the County's risk management program. Section 59.52(11)(a) of the Wisconsin Statutes authorizes the County to provide public liability and property damage insurance, either from commercial companies or by self-insurance created by setting up an annual fund for such a purpose, or by a combination thereof, covering without exclusion because of enumeration, motor vehicles, malfeasance of professional employees, maintenance and operation of County highways, parks, parkways and airports, and other County activities involving the possibility of damage to the general public, and provide fire and casualty insurance for all County property.

Section 59.52 (11)(d) of the Wisconsin Statutes authorizes the County to provide for the protection of the County and public against loss or damage resulting from the act, neglect or default of County officers, department administrators and employees, and to contract for and procure bonds or contracts of insurance to accomplish that purpose, either from commercial companies or by self-insurance created by setting up an annual fund for such purpose or by a combination thereof. Section 65.90(6) of the Wisconsin Statutes allows any county having a population of 500,000 or more to establish, maintain and levy a tax for a liability reserve fund for the

ADOPTED 2009 BUDGET

MAJOR FUNCTION: Administration

purpose of paying liability claims or premiums on insurance to pay such claims. The annual taxes levied for the purpose may not exceed the level necessary to collect the amount recommended by an actuary, in accordance with generally accepted actuarial principles.

DEPARTMENT OF ADMINISTRATIVE SERVICES - ADMINISTRATION AND FISCAL AFFAIRS

The Department of Administrative Services was created pursuant to Section 59.52 (1) of the Wisconsin Statutes and Chapter 32 of the Milwaukee County Ordinances. The position of Director is authorized in the Fiscal Affairs Division and is responsible for the execution of the duties and powers assigned to the Department as specified in Chapter 32 of the Milwaukee County General Ordinances for the major divisions of Procurement, Information Management Services and Fiscal Affairs. Also reporting to the Director are Human Resources, Office for Persons with Disabilities, Employee Benefits, Labor Relations, Risk Management, and Economic and Community Development. The Fiscal Affairs Division is responsible for preparing and monitoring the County's annual operating and capital budgets and for preparing the County's Official Statements relating to debt issuance. It performs the County's accounting functions, which include centralized payroll, accounts payable, preparation of County financial statements, and determination of financial and cost accounting policies.

DEPARTMENT OF ADMINISTRATIVE SERVICES - PROCUREMENT

The Procurement Division of the Department of Administrative Services is empowered by Chapter 32 of the Milwaukee County Ordinances to purchase or contract for supplies, materials, equipment and contractual services needed by County departments, agencies and institutions. This authority does not include public works programs, professional service contracts, repairs or alterations to buildings, structures, purchase or leases of County-owned real estate and appurtenances. The Procurement Division is also authorized to develop standards, prepare specifications, sign and issue contracts and purchase orders, process requests for proposals, and assist the Milwaukee County Transit System's processing of purchase orders. The Procurement Division is responsible and accountable to the

Purchasing Standardization Committee as delineated in Chapter 32.23 of the Milwaukee County Code of General Ordinances.

Additionally, the Procurement Division provides Disadvantaged Business Enterprises an opportunity to participate in Milwaukee County's procurement process pursuant to ordinances and annual goals established by the Milwaukee County Board of Supervisors.

DEPARTMENT OF ADMINISTRATIVE SERVICES - INFORMATION MANAGEMENT SERVICES

The Information Management Services Division (IMSD) of the Department of Administrative Services provides technical and communication services to its clients, which includes Milwaukee County departments, other governmental units including municipal public safety agencies and regional partners, and the users of Milwaukee County's website. IMSD consists of four functional areas: Applications Services; Technical Support and Infrastructure Services; Distribution and Records Services; and Governance. Applications Services and Technical Support and Infrastructure Services are authorized by Section 32.64 of the Milwaukee County Ordinances. Sections 32.65 and 32.66 authorize the Records Center and Records Management Services.

DEPARTMENT OF ADMINISTRATIVE SERVICES – EMPLOYEE BENEFITS

The Division of Employee Benefits manages and coordinates the details of employee benefits programs, including hospital/surgical/dental care plans, life insurance plans, and employee services programs dealing with behavioral/medical problems.

The Employee Retirement Services Section administers and maintains the Milwaukee County Retirement System as established by Chapter 201 of the Milwaukee County General Ordinances. It provides for the determination of benefits and payments to all eligible employees or their beneficiaries, and monitors and reconciles all transactions affecting the retirement fund.

ADOPTED 2009 BUDGET

MAJOR FUNCTION: Administration

DEPARTMENT OF ADMINISTRATIVE SERVICES - ECONOMIC DEVELOPMENT

The Economic and Community Development Division was dissolved in 2009, with the Community Development and Block Grant (CDBG) section moved to Housing, and the Real Estate Services section moved to the Department of Transportation and Public Works – Director's Office.

ETHICS BOARD

The Ethics Board consists of six members who carry out the provisions of the Code of Ethics established under Chapter 9 of the Milwaukee County Ordinances.

ADOPTED 2009 BUDGET

MAJOR FUNCTION: Courts and Judiciary

DESCRIPTION

The County departments contributing to this functional area are the Combined Court Related Operations and the Department of Child Support.

TAX LEVY SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
<i>DEPARTMENT</i>				
Combined Court Related Operations (Org. 2000)	\$ 30,537,386	\$ 36,707,421	\$ 39,737,454	\$ 3,030,033
Department Of Child Support Enforcement (Org. 2430)	(810,735)	1,215,009	1,157,401	(57,608)
TOTAL	\$ 29,726,651	\$ 37,922,430	\$ 40,894,855	\$ 2,972,425

**Tax levy for 2007 has been adjusted to include additional costs not included in tax levy to make 2007 comparable to 2008 and 2009.

COMBINED COURT RELATED OPERATIONS

Family Court Commissioner Division

The Division of the Family Court Commissioner was created pursuant to Section 767.13(2) of the Wisconsin Statutes and is the legal extension of the Family Court Branch of the Circuit Court. The general purpose of this division is to conduct formal hearings in matters relating to marriage and actions affecting the family pursuant to Chapters 765 and 767 of the Wisconsin Statutes. It includes the Family Court Mediation Services Unit.

Register in Probate Division

Pursuant to Wisconsin Statutes, the Register in Probate maintains the records and files of all probate proceedings; receives payments of statutory fees; performs administrative services and ministerial duties in connection with mental commitment proceedings (Chapter 51), protective placement proceedings (Chapter 55), will proceedings, contests of claims and other probate proceedings; performs administrative duties directed by the judges designated to hear probate proceedings; reviews documents and makes determinations required for informal administration of estates (Chapter 865); and exercises the powers and duties of a probate court commissioner when designated to do so by a judge assigned probate jurisdiction.

In addition, the 1985 Supreme Court decision in *State ex rel. Watts v. Combined Community*

Services, 122 Wis. 2d 65, requires an annual court review of every existing protective placement case to protect the constitutional rights of persons under protective placement. The costs associated with such proceedings and other operating expenses not expressly assumed by the State are obligations of Milwaukee County [Sections 753.19 and Sections 753.016(4), Wisconsin Statutes. and *Romosco v. Milwaukee*, 108 Wis. 2d 32 (1982)]. Currently the Clerk of Circuit Court serves as the Register in Probate.

County-Funded State Court Services Division

Pursuant to Section 8, Article VII, Wisconsin Constitution, and Section 753.03, Wisconsin Statutes, the State Circuit Courts have original jurisdiction in all civil, juvenile and criminal matters. They also conduct administrative reviews. Milwaukee County comprises the First Judicial Administrative District of the State court system and has 47 judges.

Pursuant to Wisconsin Statutes, the Clerk of Circuit Court maintains the records, books and files of the Circuit Courts – Civil, Family, Criminal and Children’s Divisions; collects fees and costs prescribed by law; certifies copies of judgments or other papers or records; receives and disburses payment of trust, bail or other funds pursuant to court orders; invests funds and has custody of

ADOPTED 2009 BUDGET

MAJOR FUNCTION: Courts and Judiciary

securities held for the benefit of minors, as ordered by the Court; furnishes attorneys with legal papers; prepares the daily court calendar; processes termination of parental rights proceedings, agency adoptions and documents filed in all adoption proceedings (Chapters 48 and 882) and processes all cases. Pursuant to Chapter 100 of the Milwaukee County Ordinances and the rules of the County Board of Judges, the Clerk of Circuit Court is also Director of Court Services. Eligible jurors for the County funded state court system are summoned by the Clerk of Circuit Court. In addition, the Clerk of Circuit Court manages the Register in Probate Division.

DEPARTMENT OF CHILD SUPPORT

The Department of Child Support implements and administers the Child Support Enforcement Act

pursuant to Title IV-D of the Federal Social Security Act and Sections 49.22 and 59.53(5) of the Wisconsin Statutes, under contract with the State Department of Workforce Development. Title IV-D of the Federal Social Security Act applies to custodial parents receiving public assistance. Cases are referred by the Department of Health and Human Services, W-2 agencies and the Milwaukee Bureau of Child Welfare when a custodial parent or child is eligible for any one of a variety of benefits. The Department of Child Support works cooperatively with other County departments to comply with the IV-D program mandates. Title IV-D legislation requires the Department to provide services to locate parents, establish paternity, enforce and establish child support and medical support orders. Non-W-2 custodial parents may also apply to receive the Child Support Services that are provided to IV-D eligible custodial parents.

ADOPTED 2009 BUDGET

MAJOR FUNCTION: General Government

DESCRIPTION

The County departments contributing to this functional area are the Election Commission, County Treasurer, County Clerk and the Register of Deeds.

TAX LEVY SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
<u><i>DEPARTMENT</i></u>				
Election Commission (Org. 3010)	\$ 510,603	\$ 1,043,105	\$ 562,215	\$ (480,890)
County Treasurer (Org. 3090)	(951,726)	(520,552)	(1,060,045)	(539,493)
County Clerk (Org. 3270)	274,892	354,489	320,911	(33,578)
Register of Deeds (Org. 3400)	(1,733,895)	(1,577,979)	(959,364)	618,615
TOTAL	\$ (1,900,126)	\$ (700,937)	\$ (1,136,283)	\$ (435,346)

**Tax levy for 2007 has been adjusted to include additional costs not included in tax levy to make 2007 comparable to 2008 and 2009.

ELECTION COMMISSION

The Election Commission prepares, prints, distributes and has custody of ballots, including absentee, Braille and sample ballots; canvasses returns and certifies them to the State Elections Board; advertises all elections held on a Federal, State and County-wide basis in community and minority newspapers; distributes, receives and verifies the legality of nomination papers and recall petitions filed; receives Code of Ethics forms; audits campaign finance reports and registration forms of candidates and committees; maintains election records and files; prorates charges to municipalities and school boards for election services provided; reviews election laws; conducts recall elections; conducts recount proceedings and special elections; issues certificates of election to County Supervisors, County Executive and five County constitutional officers; provides a statistical election booklet every other year; prints Congressional, Supervisor, State Senate and Assembly maps, and attends meetings relative to the office.

COUNTY TREASURER

The County Treasurer receives all monies which belong to or are deposited in trust with the County of Milwaukee; pays out all monies on order of the County Board, or as otherwise provided by law or ordinances; transmits State taxes, fees, and revenues from other charges to the State Treasurer; collects and enforces the collection of delinquent property taxes; acts as custodian of the Employees' Retirement System; provides for the daily cash

requirements of Milwaukee County; and invests County appropriations not needed immediately in low risk short-term and mid-term investments.

COUNTY CLERK

The County Clerk records the proceedings of the County Board of Supervisors; distributes copies of the printed proceedings; maintains all of the legislative files; produces a continuous index of the ordinances and resolutions presented to the County Board at each meeting; updates existing ordinances and prepares copies of new ordinances for distribution; receives/processes court summons and complaints naming Milwaukee County; maintains the central file of County deeds, contracts, insurance policies, agreements, leases and easements; maintains SARA Title III records for Milwaukee County; administers oaths of office and maintains a file of such oaths as well as public official bonds; maintains a file of qualified public improvement contractors; receives and publicly opens all sealed bids for public improvement projects; receives bids for services and commodities; distributes copies of the Milwaukee County financial reports and statistical reports of property valuations; issues marriage, equestrian, hayride, horse and stable licenses; sells bus tickets and passes along with issuing passports; processes garnishment actions, tax levies and wage assignments of County employees; processes lien notices against contractors performing County public improvements; maintains the file of certificates of title for all County-owned vehicles; assists the County Treasurer in signing all County checks; and registers all lobbyists

ADOPTED 2009 BUDGET

MAJOR FUNCTION: General Government

and reports quarterly to the County Board on the number of registrants. Finally, the department serves as an informational clearinghouse for corporate Milwaukee County.

REGISTER OF DEEDS

The Register of Deeds records, indexes and optically scans real estate documents, corporation papers and military discharges; records informal probate instruments; files and indexes financing statements; files and indexes birth, marriage and death certificates; sells copies of the above-described documents; collects the real estate transfer tax; and performs such other functions as provided by law.

ADOPTED 2009 BUDGET

MAJOR FUNCTION: Public Safety

DESCRIPTION

The County departments contributing to this functional area are the Office of the Sheriff, House of

Correction, District Attorney, and the Medical Examiner.

TAX LEVY SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
<i><u>DEPARTMENT</u></i>				
Sheriff (Org. 4000)	\$ 60,456,506	\$ 73,415,307	\$ 77,517,732	\$ 4,102,425
House of Correction (Org. 4300)	44,040,726	44,560,211	45,575,989	1,015,778
District Attorney (Org. 4500)	9,358,976	11,347,269	11,851,683	504,414
Medical Examiner (Org. 4900)	2,851,330	3,115,674	3,469,470	353,796
TOTAL	\$ 116,707,538	\$ 132,438,461	\$ 138,414,874	\$ 5,976,413

**Tax levy for 2007 has been adjusted to include additional costs not included in tax levy to make 2007 comparable to 2008 and 2009.

OFFICE OF THE SHERIFF

The Sheriff of Milwaukee County is a State constitutional officer and, under Section 59.26 and 59.27 of the Wisconsin Statutes, is responsible for law enforcement, the safety and security of citizens and protection of property throughout the County. Chapter 166, Wisconsin Statutes, provides the authority of counties in matters pertaining to emergency government services, which is under the Sheriff. The Sheriff's Office also acts as an arm of the criminal justice system carrying out criminal investigations, effecting arrests and warrants, detaining prisoners, providing court security, serving process papers, transporting prisoners and patients and extraditing criminals. Security is provided at the General Mitchell International Airport and the County parks. Protection is rendered to County officials and domestic and international visiting dignitaries. Expressway patrol provides the capability of immediate 24-hour response to emergency situations involving protection, safety and law enforcement throughout Milwaukee County. The department provides specialized services to the community, County government, and municipal police agencies by means of investigative expertise, crowd control, photography, fingerprint and document examination, drug investigations, training, and emergency response.

DISTRICT ATTORNEY

Pursuant to Wisconsin Statutes Section 978.05, the District Attorney of Milwaukee County has the following duties:

- A. In the Circuit Courts of Milwaukee County having jurisdiction for criminal cases – Prosecutes all criminal actions; prosecutes all State forfeiture actions, County traffic actions, and actions concerning violations of County ordinances which are in conformity with State criminal laws; participates in John Doe or other investigatory proceedings; issues subpoenas and other processes to compel the attendance of witnesses; upon the request and under the supervision and direction of the Attorney General, briefs and argues all criminal cases brought by appeal or writ of error to the Court of Appeals or Supreme Court; handles all appeals or proceedings if the case is decided by a single Court of Appeals judge; institutes, commences, or appears in certain civil actions or special proceedings as set forth in Wisconsin Statutes Section 978.05(6).
- B. In the Circuit Courts of Milwaukee County having jurisdiction for juvenile cases – Represents the public's interest at the Children's Court Center for matters including children alleged to be delinquent, to have violated civil laws or ordinances, to be in need of protection or services, or who are developmentally disabled, mentally ill, alcoholic or drug dependent; and initiates and defends appeals and prosecutes termination of parental rights actions.

MEDICAL EXAMINER

Pursuant to Sections 59.34, 59.36, 59.38, 69.18, 157.02, and Chapter 979, Wisconsin Statutes, this

ADOPTED 2009 BUDGET

MAJOR FUNCTION: Public Safety

department investigates all deaths in which there are unexplained, unusual or suspicious circumstances, all homicides, all suicides, all deaths following criminal abortion, poisoning, and accident (whether the injury is or is not the primary cause of death), and all deaths in which there is no physician in attendance, or the attending physician refuses to sign the death certificate; investigates all deaths when the body is to be cremated; reports all deaths immediately to the District Attorney pursuant to Section 979.04(2) Statutes; performs autopsies, histologic studies and toxicological analyses, and testifies in court in regard to all investigative findings; issues death certificates, cremation permits and disinterment permits; takes possession of, stores and disposes of bodies when investigation is required or bodies are unclaimed; locates relatives of deceased persons; safeguards and legally disposes of money and property of deceased persons; and renders scientific aid to various law enforcement agencies in the examination of evidence.

HOUSE OF CORRECTION

The functions of the House of Correction are defined in Chapters 302, 303, 304 and 973 of the Wisconsin Statutes. This institution receives and maintains custody of all sentenced prisoners in Milwaukee County committed by authorized courts for periods not exceeding one year and from other jurisdictions as authorized by County ordinance; provides programs of work release, rehabilitation, education, work, recreation and training; provides medical, dental and other necessary services in conjunction with the Detention Bureau of the Sheriff's Department; processes and considers applications for parole; and releases prisoners upon expiration of sentence, parole, or upon orders of the courts or other recognized authorities. Section 302.315 of the Wisconsin Statutes permits this institution to receive and maintain custody of unsentenced prisoners from the Milwaukee County Sheriff. The department also operates a program of home detention using electronic surveillance equipment and other systems of control.

ADOPTED 2009 BUDGET

MAJOR FUNCTION: Transportation and Public Works

DESCRIPTION

This function includes the budgets for the eight divisions of the Department of Transportation and Public Works which are Airport, Transportation Services, Architectural, Engineering and

Environmental Services, Highway Maintenance, Fleet Management, Milwaukee County Transit/Paratransit System, Facilities Management, and the Director's Office.

TAX LEVY SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
<i>DEPARTMENT</i>				
Airport (Org. 5040)	\$ (2,861,199)	\$ (1,965,376)	\$ (1,859,396)	\$ 105,980
Transportation Services (Org. 5070)	36,164	199,971	227,586	27,615
Architectural, Engineering & Environmental Svcs (Org. 5080)	229,063	814,549	664,985	(149,564)
Highway Maintenance (Org. 5100)	(381,517)	1,006,488	854,624	(151,864)
Fleet Management (Org. 5300)	(557,656)	0	39,118	39,118
Transit/Paratransit System (Org. 5600)	23,272,568	22,171,458	22,765,417	593,959
Water Utility (Org. 5500)	(306,781)	(138,594)	0	138,594
Facilities Management (Org. 5700)	18,961,571	1,137,725	(2,294,950)	(3,432,675)
Director's Office (Org. 5800)	(5,134)	141,986	(535,992)	(677,978)
TOTAL	\$ 38,387,079	\$ 23,368,207	\$ 19,861,392	\$ (3,506,815)

**Tax levy for 2007 has been adjusted to include additional costs not included in tax levy to make 2007 comparable to 2008 and 2009.

Department of Transportation and Public Works

The mission of the Department of Transportation and Public Works is to develop and maintain Milwaukee County's public facilities in a cost efficient manner that is consistent with the values of the taxpayers, preserving and maintaining the County's quality of life in accordance with the policies of Milwaukee County.

The Department provides the following services to Milwaukee County:

AIRPORT

Milwaukee County operates and maintains General Mitchell International and Lawrence J. Timmerman Field Airports by authority granted under Chapters 59 and 114 of the Wisconsin Statutes. General Mitchell International Airport provides commercial, military and general aviation services. Timmerman Field Airport is primarily for general aviation. Under the terms of the negotiated agreement between Milwaukee County and the signatory airlines, all operating expenses and debt service costs are recovered through rates and charges assessed to

users (terminal and land rentals, concession fees and landing fees).

Due to the September 11, 2001 terrorist attacks in the United States, enhanced security measures will continue for the foreseeable future. These measures will be funded through federal reimbursement and through the rates charged to the airlines using the Airport.

TRANSPORTATION SERVICES

The mission of Transportation Services is to cost-effectively plan, design and implement projects necessary to maintain and enhance the safety and efficiency of the County's highways, bridges, traffic control facilities and transit systems.

ARCHITECTURAL, ENGINEERING AND ENVIRONMENTAL SERVICES

The Architectural, Engineering and Environmental Services Division provides a core competency for County professional and technical services. The Division is comprised of the following sections:

ADOPTED 2009 BUDGET

MAJOR FUNCTION: Transportation and Public Works

Architectural, Airport Engineering, Site Development and Civil Engineering, Environmental Services and Support Services. Through Division efforts, and extended staff provided by consultants, these sections research, design, administer and implement a diverse combination of programs and projects.

HIGHWAY MAINTENANCE

The Highway Maintenance Division maintains all Milwaukee County trunk highways, state trunk highways and expressways. It is responsible for maintaining vacant freeway lands and the North Shore right-of-way.

FLEET MANAGEMENT

The Fleet Management Division provides a broad array of services to the County and its customers, including developing vehicle replacement programs, developing and designing vehicle specifications, managing the County's fuel system, assigning vehicles and equipment to users, managing vehicle and equipment disposal through periodic auctions, maintaining all automotive equipment owned by the County, as well as authorizing and acquiring vehicles and equipment in the Fleet Capital Budget. Under the direction of the director of fleet operations, the Fleet Management Division controls, manages and maintains all automotive equipment owned by the County. It also centrally maintains materials and parts for the Parks Recreation and Culture and DTPW-Transportation Divisions.

MILWAUKEE COUNTY TRANSIT/PARATRANSIT SYSTEM

Milwaukee Transport Services, Inc., is a private, non-profit corporation which manages and operates the Transit/Paratransit System, under contract, for Milwaukee County. The corporation uses facilities

and equipment owned and provided by Milwaukee County. The Department of Transportation and Public Works-Transportation Services provides County oversight, conducts various transit-related studies, and prepares and administers federal and state transit grants. The DTPW-Transportation Services also facilitates the acquisition of capital equipment and provides design and construction services for capital facilities.

FACILITIES MANAGEMENT

The Facilities Management Division provides quality and cost effective property management, tenant services, and maintenance and skilled trades services to the various private entities and County departments occupying space within the Courthouse Complex, County Grounds buildings, the Children's Court Center, the Child and Adolescent Treatment Center and the building at 27th and Wells Street. Facilities Management also provides maintenance and skilled trades services to other County departments.

DIRECTOR'S OFFICE

The Director's Office is responsible for the management of the Department of Transportation and Public Works administrative functions, including establishment and implementation of policy and procedures, personnel administration, accounting and general public information services. The Director's Office also performs security operations at the Courthouse, City Campus, and Children's Court. In addition, the Director's Office is responsible for property management, oversight and approval of lease/lease extensions for all County-owned facilities as well as establishing and providing the due diligence procedures and standards, which are the sole responsibility of the departments to follow prior to executing lease agreements.

ADOPTED 2009 BUDGET

MAJOR FUNCTION: Health and Human Services

DESCRIPTION

The County Departments contributing to this functional area are the Department of Health and Human Services (DHHS) - Behavioral Health Division (BHD), DHHS - County Health Programs Division (CHP), the Department on Aging, the

Department on Aging – Care Management Organization (CMO), and the Department of Health and Human Services (DHHS).

TAX LEVY SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
<i><u>DEPARTMENT</u></i>				
DHHS - Behavioral Health Division (Org. 6300)	\$ 40,025,437	\$ 44,580,551	\$ 42,513,280	\$ (2,067,271)
County Health Programs (Org. 7200)	18,928,430	14,324,563	14,322,901	(1,662)
Department On Aging (Org. 7900)	2,391,885	3,645,824	2,893,651	(752,173)
Department On Aging - CMO (Org. 7990)	(3,971,259)	(365,957)	(1,923)	364,034
Dept of Health & Human Services (Org. 8000)	14,403,977	25,515,089	20,373,611	(5,141,478)
TOTAL	\$ 71,778,470	\$ 87,700,070	\$ 80,101,520	\$ (7,598,550)

**Tax levy for 2007 has been adjusted to include additional costs not included in tax levy to make 2007 comparable to 2008 and 2009.

DEPARTMENT OF HEALTH AND HUMAN SERVICES - BEHAVIORAL HEALTH DIVISION

Pursuant to Sections 46.03(1), 46.21, 51.08, 51.35, 51.42 and 51.437 of the Wisconsin Statutes, the Milwaukee County Department of Health and Human Services-Behavioral Health Division provides care and treatment of persons with disorders related to alcohol and substance abuse and developmentally, emotionally and mentally ill adults, children and adolescents through contracts with community agencies, outpatient care, day treatment services and inpatient care. Services include intensive short-term treatment, as well as extended care of persons with serious mental illness. Acute hospital admissions are initiated by voluntary application or through legal detention methods such as court commitment. The Adult and Child Inpatient Services require Title-XIX certification and appropriate State licensing to capture Title-XIX and other third-party reimbursement. The extended care portions of this agency require Federal certification as a Skilled Nursing Facility and Facility for the Developmentally Disabled, allowing for State reimbursement. Day treatment is offered to patients who have progressed to the stage where inpatient hospitalization is no longer indicated, but who require more intensive treatment than is available in an outpatient facility. The Community Services

Branch provides both mental health and AODA services through contract with community service providers or at community clinics. Programs are managed by the Behavioral Health Division Administrator under the jurisdiction of the Director of the Department of Health and Human Services, the Combined Community Services Board, the County Executive and the Milwaukee County Board of Supervisors.

DEPARTMENT OF HEALTH AND HUMAN SERVICES - COUNTY HEALTH PROGRAMS

The Emergency Medical Services (Paramedics) Program operates under Chapter 97 of the Milwaukee County Ordinances pertaining to comprehensive emergency medical care services.

The EMS (Paramedics) Program is responsible for managing all EMS related functions. The General Assistance Medical Program (GAMP), the County's health care financing/delivery system for medically indigent persons residing within Milwaukee County, is replaced in 2009 by the State of Wisconsin's BadgerCare Plus Plan for childless adults. Other County health programs are reviewed and approved by the County Executive and County Board of Supervisors.

ADOPTED 2009 BUDGET

MAJOR FUNCTION: Health and Human Services

DEPARTMENT ON AGING

Under the Older Americans Act, the Milwaukee County Department on Aging is a Federal/State designated Area Agency on Aging for Milwaukee County. The Department on Aging's responsibilities are outlined in Chapter 53 of the General Ordinances of Milwaukee County and include planning, developing, providing, purchasing and coordinating services for the County's older adult population. The Department reports directly to the County Executive and provides staff support to the Milwaukee County Commission on Aging.

This Department provides a single entry point for older adults and their caregivers who are in need of elderly service information and assistance throughout Milwaukee County. Services provided by the Department on Aging are designed to provide an appropriate mix of community-based care and direct services to prevent the inappropriate and costly institutionalization of older adults. The Department is the designated Resource Center and Care Management Organization for older people in Milwaukee County under the State of Wisconsin's Family Care initiative.

DEPARTMENT ON AGING – CARE MANAGEMENT ORGANIZATION

The Care Management Organization (CMO) Division was created in response to the Family Care initiative. In accordance with authorization initially granted by the County Board in 1997 (Resolution File No. 96-630) and 1998 (Resolution File No. 98-893), under Family Care, the Department's Care Management Organization coordinates all long term care services, including home and community based services and institutional services for eligible elders who require publicly funded long term care services. In 2009, the program is budgeted to expand to disabled adults.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

The Department of Health and Human Services (DHHS) operates under Chapters 46 (Social Services), 48 (Children's Code), 49 (Public Assistance), 51 (Mental Health), 55 (Protective Services) and 938 (Juvenile Delinquency) of the Wisconsin State Statutes.

DHHS provides a wide range of life-sustaining, life-saving and life-enhancing services to children and adults through age 60. Programs focus on providing services for delinquent children, dysfunctional families, developmentally disabled persons, physically disabled persons, mentally ill persons, homeless persons, and those in need of financial assistance. The Department also operates the County's housing programs. Many of the services provided are mandated by State Statute and/or provided through a State/County contract.

ADOPTED 2009 BUDGET

MAJOR FUNCTION: Parks, Recreation and Culture

DESCRIPTION

The County departments contributing to the Parks, Recreation and Culture functional area are the Parks Department, the Zoological Department, and the University of Wisconsin Extension. This functional area also includes contributions to various non-departmental activities such as the Milwaukee

County Historical Society, VISIT Milwaukee, War Memorial, Villa Terrace/Charles Allis Art Museums, Marcus Center for the Performing Arts, the Federated Library System, Milwaukee County Fund for the Performing Arts, and the Milwaukee Public Museum.

TAX LEVY SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
<u>DEPARTMENT</u>				
Milwaukee County Historical Society (Org. 1908)	\$ 242,550	\$ 242,550	\$ 242,550	\$ 0
VISIT Milwaukee (Org. 1912)	25,000	25,000	25,000	0
War Memorial (Org. 1914)	1,504,594	1,504,594	1,504,594	0
Villa Terrace/Charles Allis Art Museums (Org. 1915)	243,656	243,656	243,656	0
Marcus Center for the Performing Arts (Org. 1916)	1,280,000	1,280,000	1,280,000	0
Federated Library System (Org. 1966)	66,650	66,650	66,650	0
Milwaukee County Funds for the Performing Arts (Org. 1974)	383,625	377,688	377,688	0
Parks, Recreation & Culture (Org. 9000)	21,784,498	24,738,719	24,565,212	(173,507)
Zoological Department (Org. 9500)	5,653,697	5,876,698	5,455,950	(420,748)
Milwaukee Public Museum (Org. 9700)	3,327,257	3,502,376	3,502,376	0
UW Extension (Org. 9910)	181,600	210,040	373,729	163,689
TOTAL	\$ 34,693,127	\$ 38,067,971	\$ 37,637,405	\$ (430,566)

**Tax levy for 2007 has been adjusted to include additional costs not included in tax levy to make 2007 comparable to 2008 and 2009.

DEPARTMENT OF PARKS, RECREATION AND CULTURE

The Parks Department administers and operates the Milwaukee County Park System. The Park System spans almost 15,000 acres and encompasses 150 parks and parkways, 15 golf courses, two community/recreation centers, two indoor pools, nine outdoor pools, numerous wading pools and splash pads, two family aquatic centers, five beaches, 117 tennis courts, 178 picnic areas, 23 major pavilions, over 178 athletic fields, 108-mile Oak Leaf Trail, Nature Trails, Mitchell Park Horticultural Conservatory (the Domes), Boerner Botanical Gardens, McKinley Marina, Wehr Nature Center, and the O'Donnell Park Parking Structure.

ZOOLOGICAL DEPARTMENT

The Zoological Department is charged with the general management of the Zoo facility. This includes business operations, management of the animal collection, maintenance of buildings and grounds, visitor services, education, planning/oversight of construction related to the capital master plan and marketing of the Zoo. The Zoo originally opened in the 1890s as an animal and bird display in Washington Park. It was acquired by the County in 1937 and operated under the Park Commission until 1981 when it became an independent department. The Zoo moved to its present 200-acre site in 1960. Most of the Zoo's animal collection and exhibits are acquired through private funding. There are presently 16 animal groupings at the Zoo, including the Reptile and

ADOPTED 2009 BUDGET

MAJOR FUNCTION: Parks, Recreation and Culture

Aquarium group, Australian group, Asiatic group, and the Heritage Farm.

MILWAUKEE COUNTY UW EXTENSION

The Milwaukee County UW Extension Service provides a Cooperative Extension Service by joint agreement between Milwaukee County and the University of Wisconsin. The Extension identifies and responds to family and community needs for practical education, research and knowledge. It provides Milwaukee County with access to the research and resources of the University of Wisconsin System. Its educational programs promote community collaborations focused on youth and family development, community and economic development and the environment. The Extension strives to empower individuals, families, and communities by encouraging development of critical skills in leadership, strategic planning, problem solving and decision-making.

NON-DEPARTMENTAL BUDGETS

The Milwaukee County Historical Society collects and preserves the records and salient historical features of the County. VISIT Milwaukee promotes the County as a major tourist and convention destination. The War Memorial Center is a memorial to those who have served in war by providing art,

drama, music, public discussion and social assembly to serve the living. The Villa Terrace is an Italian Renaissance-style home richly decorated with antiques and retains almost all of its original fixtures dating back to the 1920s. The Charles Allis Art Museum was the home of a wealthy Milwaukeean who collected a vast quantity of museum-quality artifacts. The building and its contents were originally donated to the City of Milwaukee in 1946 and transferred to the County in 1979 under the War Memorial Corporation. The Marcus Center for the Performing Arts was deeded to the County as a public trust for the preservation and enrichment of the performing arts, including drama, music and dance. The facility is home to the Broadway Series, Milwaukee Symphony Orchestra, Milwaukee Ballet, Florentine Opera, Milwaukee Youth Symphony Orchestra, First Stage Children's Theatre, City Ballet Theatre, Hansberry-Sands Theatre Company and other performing arts groups. The Federated Library System County contribution provides support for the system. The Milwaukee County Fund for the Performing Arts provides cultural, artistic and musical programming administered by the County Cultural, Artistic and Musical Programming Advisory Council (CAMPAC). The Milwaukee Public Museum is one of the leading natural history museums in the nation, providing a valuable educational opportunity to visitors.

ADOPTED 2009 BUDGET

MAJOR FUNCTION: Debt Service

DESCRIPTION

This function includes the budgets for General County Debt Service on general obligation bonds issued in accordance with Chapter 67 of the Wisconsin Statutes. General obligation bonds of the

County are obligations for which the County pledges its full faith, credit and power to levy *ad valorem* taxes without limit as to rate or amount.

TAX LEVY SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
General County Debt Service (Org. 9960)	\$ 41,086,360	\$ 53,431,913	\$ 59,767,367	\$ 6,335,454

As of December 31, 2008, the County had general obligation bonds outstanding totaling \$440,575,889. Debt outstanding on December 31, 2008, represents 12.9 percent of the County's \$3,411,203,425 constitutional debt limit.

On July 21, 1994, the County Board of Supervisors adopted several debt management and capital financing policies or goals. These policies included a requirement that the County Executive's annual recommended budget include a summary of the impact that borrowing proposals contained in the recommended budget would have on various measures of debt affordability. The policies also established limitations on capital improvement borrowing by requiring an increase in project pay-as-you-go cash financing.

Policy Goals

1. Tax supported debt service costs shall not exceed actual sales and use tax revenue.
2. Cash financing for capital improvements shall provide for a minimum of 20 percent of County financed project costs. (This goal will be implemented over a ten-year period by increasing minimum cash financing by 2.0 per cent annually beginning with the 1995 budget.)
3. Direct debt shall not exceed 1.5 percent of equalized property value.

4. Financing terms shall not exceed 16 years for corporate purpose projects and 20 years for airport projects.
5. Average principal maturities shall not exceed ten years for corporate purpose projects and 12.5 years for airport projects.
6. Net present value savings for proposed advance refundings should total a minimum of three percent to five percent of refunded principal.
7. Direct debt per capita shall not exceed \$500.
8. Bond insurance will be used when it provides a net economic benefit.
9. County corporate purpose bond issue increases will be limited to a principal amount of no more than \$1 million over the principal amount of the previous year's corporate purpose bond issue through 2007.
10. Corporate purpose bond issues for 2008 and forward are limited to a principal amount of \$30 million plus three percent per year for inflation.

Debt Issue Expense

The County budgets tax levy of \$11,500 to finance costs associated with the issuance of its general obligation bonds that are not eligible for bond financing or costs associated with proposed bond financings that for various reasons are not issued.

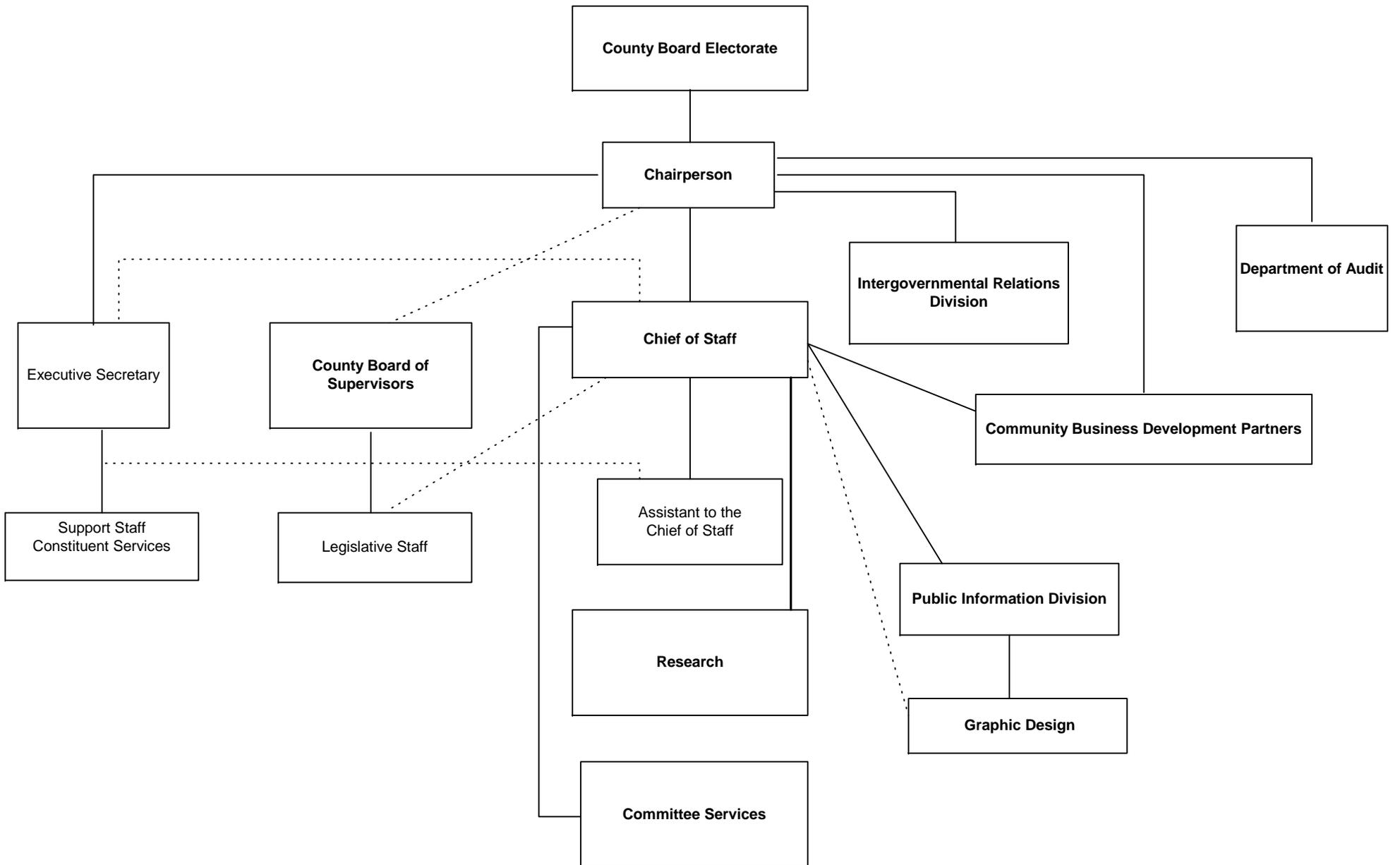
COUNTY EXECUTIVE'S 2009 BUDGET

GENERAL INFORMATION

Each Department in Milwaukee County must adhere to the following four provisions in their respective budgets:

- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.
- ECP positions are not provided step increases or performance awards in 2009 as allowed in County Ordinance Section 17.265 (3).
- In 2007, the abatement of Countywide crosscharges were included in departmental and non-departmental budgets. They were reflected in the Additional Costs Not Included In Tax Levy Table to show the "total" amount of tax levy support for each Department. The abatement of Countywide crosscharges were discontinued in 2008. The tax levy previously held in the servicing department was redistributed to the recipient departments in an amount corresponding to the crosscharges. This results in a tax levy redistribution equal to the change in abatements.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY BOARD



ADOPTED 2009 BUDGET

DEPT: COUNTY BOARD

UNIT NO. 1000
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The nature, composition, powers, duties and responsibilities of county boards are delineated in Chapter 59, Wisconsin Statutes, pursuant to Article IV, Sections 22 and 23 of the State Constitution. Each county in the State is a body corporate empowered to sue and be sued; to acquire and hold, lease or rent property; to enter into leases and to

make contracts. The power of the County can only be exercised by the County Board pursuant to a resolution or ordinance adopted by it. The general powers of the County Board are set forth in Section 59.51 of the Wisconsin Statutes.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,830,044	\$ 3,102,499	\$ 3,233,433	\$ 130,934
Employee Fringe Benefits (EFB)	2,084,036	2,056,672	2,196,750	140,078
Services	297,470	307,539	331,875	24,336
Commodities	52,992	58,526	52,750	(5,776)
Other Charges	1,352	2,500	2,500	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	833,846	787,472	809,736	22,264
Abatements	(782,123)	0	0	0
Total Expenditures	\$ 5,317,617	\$ 6,315,208	\$ 6,627,044	\$ 311,836
Direct Revenue	1,524	0	0	0
State & Federal Revenue	26,357	24,000	25,500	1,500
Indirect Revenue	0	0	0	0
Total Revenue	\$ 27,881	\$ 24,000	\$ 25,500	\$ 1,500
Direct Total Tax Levy	5,289,736	6,291,208	6,601,544	310,336

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 62,096	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	438,228	0	0	0
Tech Support & Infrastructure	117,710	0	0	0
Distribution Services	26,298	0	0	0
Telecommunications	20,648	0	0	0
Record Center	638	0	0	0
Radio	0	0	0	0
Computer Charges	12,392	0	0	0
Applications Charges	85,718	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	18,396	0	0	0
Total Charges	\$ 782,124	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 5,289,736	\$ 6,291,208	\$ 6,601,544	\$ 310,336
Total Property Tax Levy	\$ 6,071,860	\$ 6,291,208	\$ 6,601,544	\$ 310,336

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

ADOPTED 2009 BUDGET

DEPT: COUNTY BOARD

UNIT NO. 1000
FUND: General - 0001

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,830,044	\$ 3,102,499	\$ 3,233,433	\$ 130,934
Employee Fringe Benefits (EFB)	\$ 2,084,036	\$ 2,056,672	\$ 2,196,750	\$ 140,078
Position Equivalent (Funded)*	58.9	59.2	60.2	1.0
% of Gross Wages Funded	100.0	100.0	100.0	0.0
Overtime (Dollars)**	\$ 4,102	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.08	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Grants Writer/Coordinator	Create	1/1.0	County Board	\$ 54170
Adm Sec - Office Asst 3	Unfunded	1/0.5	County Board	(17,038)
			TOTAL	\$ 37,132

MISSION

The mission of the Board of Supervisors is to ensure a responsive, accessible and accountable government for the people of the County of Milwaukee, and to establish County policies that enhance self-sufficiency, personal safety, economic opportunity and quality of life.

the County as a whole, and to communicate those decisions and actions to the public.

OBJECTIVES

- The County Board will continue to make fiscal and programmatic decisions and provide overall policy direction, to assure essential and important services for the community to meet the safety, health and welfare needs of its citizens and the financial impact to the taxpayers.
- County Supervisors will continue to communicate with constituents, organizations and businesses in their districts to enhance understanding of the needs of the community and the laws, procedures and available resources under which Milwaukee County operates.
- County Board staff will continue to provide timely and accurate information for policymakers to make sound decisions for their constituency and

- The County Board, as the legislative branch of County government, will continue strengthening relationships with the executive and judicial branches of Milwaukee County and with other levels of government, including the Federal and State of Wisconsin governments – where the principal objective is to maximize State and Federal aid to Milwaukee County – as well as other counties, and municipalities, especially those located within the boundaries of Milwaukee County.
- County Board administration will continue to improve business operations to assure the County Board is managed in an efficient and fiscally prudent manner.

DEPARTMENT DESCRIPTION

Legislative Services

The Milwaukee County Board of Supervisors is a body of 19 legislative representatives elected by residents of 19 supervisory districts in the County. Legislative Services includes 19 Board members

ADOPTED 2009 BUDGET

DEPT: COUNTY BOARD

UNIT NO. 1000
FUND: General - 0001

who elect from their body the Chairperson of the Board and the First and Second Vice Chairpersons. Also included are individually assigned positions of Legislative Assistant. Upper management of all County Board services is the responsibility of the Chairperson of the County Board, who functions as the department head.

The Board's primary power is to determine policy and direct County government through the adoption of ordinances and resolutions. As such, the Board establishes programs, services and laws for the County. Among the Board's most important means of establishing policy is the adoption of the annual County budget. The Board conducts its business through nine standing committees, various subcommittees, commissions and task forces.

At the committee level, members hear testimony from Supervisors proposing legislation and requests from departments and outside agencies regarding policy changes. The public is also afforded the opportunity to speak to committees on an issue. Committee members may amend legislation to reflect the will of the committee and then vote on it. Committee recommendations are forwarded to the County Board with a recommendation for approval or rejection. The full Board may further amend the resolution or ordinance, lay it over or send it back to committee for additional study and referrals of questions. The full County Board then votes on a measure, accepting or rejecting it.

Legislative Support Services

Research Services

Duties include specialized research analysis and studies for specific standing committees, subcommittees and other special committees of the County Board and preparation of resolutions, ordinances, and fiscal notes. Research staff is involved annually in the review, analysis and development of recommendations for the Finance and Audit Committee and the County Board on Countywide departmental operations and capital budget requests as presented in the Executive Budget.

Committee Services

Duties include committee meeting support essential to the operation of the County Board. Primary responsibilities are to issue committee agendas and meeting notices and to enter in appropriate files kept

for that purpose, a complete record of all committee meetings, including attendance, appearances for and against pending matters, and to record and prepare minutes of meetings. These include all motions made, by whom, and how each member voted upon each matter considered, together with a final action by the committee.

Public Information Services

Duties include the provision of information to the public through all written and visual media, including newsletters, press releases, press relations, community outreach, web site development, etc.

Administration / Operations

Functions include overall administration, departmental information technology systems, budget and accounting, fiscal monitoring, purchasing, reception, constituent services, facilities management, general operations and clerical support.

Intergovernmental Relations

The Intergovernmental Relations Division is a function within the budget of the County Board to reflect the County Board's overall legislative and policy oversight function.

Intergovernmental Relations assists in coordinating and developing a legislative package and budgetary agenda for Milwaukee County, which defines areas where modifications to State and Federal legislation should be developed and introduced. Intergovernmental Relations also communicates and works with State and Federal officials to enact the County's legislative and budgetary package, and interfaces with other local units of government.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase \$130,934 from \$3,102,499 to \$3,233,433.
- Due to the expanded needs of County Supervisory Districts, the County Board Legislative Assistants are increased from a maximum of 35 hours per week to a maximum of 40 hours per week. The salary and active fringe cost of this initiative is \$84,293.

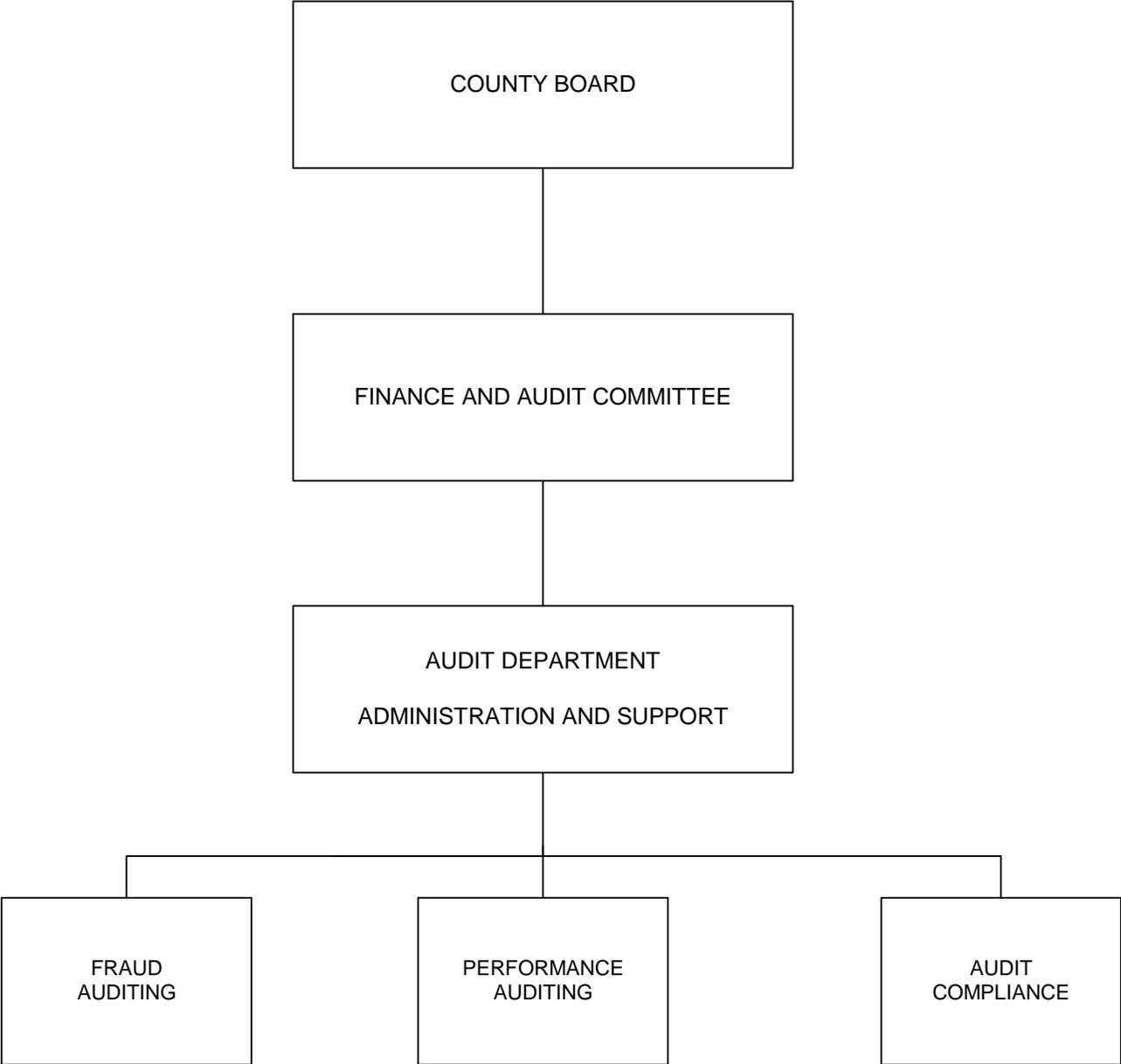
ADOPTED 2009 BUDGET

DEPT: COUNTY BOARD

UNIT NO. 1000
FUND: General - 0001

- One position of Grants Writer/Coordinator is created in Org. Unit 1000, for a salary and active Fringe Benefits cost of \$79,143. The position will be within the Intergovernmental Relations Division to pursue possible State, Federal, foundation, corporate and individual grant opportunities that reflect the priorities of Milwaukee County as established by the County Board. The Grants Writer/Coordinator shall work with all County departments in exploring grant opportunities on behalf of Milwaukee County.
- The Department unfunds .5 FTE Administrative Secretary – Office Assistant 3 position (vacant) that was unfunded for half of 2008 for a salary and active fringe savings of \$34,030.
- Services are increased \$24,336, from \$307,539 to \$331,875 due to the additional cost of general office supplies caused by the new term and increase in postage cost.
- \$50,000 is continued for Federal lobbying services as part of the Intergovernmental Relations function.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY BOARD – DEPARTMENT OF AUDIT



ADOPTED 2009 BUDGET

DEPT: COUNTY BOARD - DEPARTMENT OF AUDIT

UNIT NO. 1001
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.47 of the Wisconsin Statutes and Chapter 57 of the Milwaukee County Ordinances, the Department of Audit is responsible for post auditing the fiscal concerns of Milwaukee County. The term audit is used to describe not only work done in examining financial statements, but also work done in reviewing internal accounting and administrative controls, compliance with applicable laws and regulations, economy and efficiency of operations, and effectiveness in achieving program results. The Department's audits are performed in accordance with Government Auditing Standards. In addition, the Department monitors contracts with

vendors of goods and services for compliance with equal opportunity and affirmative action requirements. The Department annually contracts for an audit of the financial statements of Milwaukee County and the Single Audit of Federal and State grants required by Federal OMB Circular A-133 and State Single Audit Guidelines. The staff also reconciles the County's checking accounts. In addition, the Department maintains a Hotline to receive information from citizens and employees regarding waste, fraud and abuse of Milwaukee County resources.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,147,235	\$ 1,244,297	\$ 1,227,207	\$ (17,090)
Employee Fringe Benefits (EFB)	648,684	712,150	750,853	38,703
Services	435,634	416,496	445,496	29,000
Commodities	7,021	6,905	6,941	36
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	308,624	297,883	311,289	13,406
Abatements	(331,112)	(36,968)	(47,896)	(10,928)
Total Expenditures	\$ 2,216,086	\$ 2,640,763	\$ 2,693,890	\$ 53,127
Direct Revenue	0	0	0	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 0	\$ 0	\$ 0	\$ 0
Direct Total Tax Levy	2,216,086	2,640,763	2,693,890	53,127

ADOPTED 2009 BUDGET

DEPT: COUNTY BOARD - DEPARTMENT OF AUDIT

UNIT NO. 1001

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 0	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	179,436	0	0	0
Tech Support & Infrastructure	63,985	0	0	0
Distribution Services	159	0	0	0
Telecommunications	4,988	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	7,435	0	0	0
Applications Charges	33,481	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	5,832	0	0	0
Total Charges	\$ 295,316	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 2,216,086	\$ 2,640,763	\$ 2,693,890	\$ 53,127
Total Property Tax Levy	\$ 2,511,402	\$ 2,640,763	\$ 2,693,890	\$ 53,127

** In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,147,235	\$ 1,244,297	\$ 1,227,207	\$ (17,090)
Employee Fringe Benefits (EFB)	\$ 648,684	\$ 712,150	\$ 750,853	\$ 38,703
Position Equivalent (Funded)*	20.1	18.9	19.0	0.2
% of Gross Wages Funded	94.8	96.6	100.0	3.4
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Admin. Sec-Audit Supervisor	Abolish	1/1.0	Audit	\$ (75,176)
Admin Sec-Perf. Eval. 3	Fund	1/1.0	Audit	54,170
			TOTAL	\$ (21,006)

ADOPTED 2009 BUDGET

DEPT: COUNTY BOARD - DEPARTMENT OF AUDIT

UNIT NO. 1001
FUND: General - 0001

MISSION

Through independent, objective and timely analysis of information, the Milwaukee County Department of Audit assists both policymakers and program managers in providing high quality services in a manner that is honest, efficient, effective and accountable to the citizens of Milwaukee County.

OBJECTIVES

- Improve the pool of knowledge concerning Milwaukee County issues and programs among policy and administrative decision-makers.
- Increase the County Board's level of confidence in Milwaukee County's management of resources and program administration.
- Improve efficiency and effectiveness of Milwaukee County government services.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decreased by \$17,090, from \$1,244,297 to \$1,227,207.
- In 2009, the Department of Audit will abolish 1.0 FTE Admin. Secretary-Audit Supervisor position and fund 1.0 FTE Admin. Secretary-

Performance Evaluator 3 position for net salary and active fringe savings of \$25,521.

- Estimated professional service fees to conduct the County-wide audit and to procure technical/supplemental audit services increase \$29,000, from \$388,000 to \$417,000.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ADOPTED 2009 BUDGET

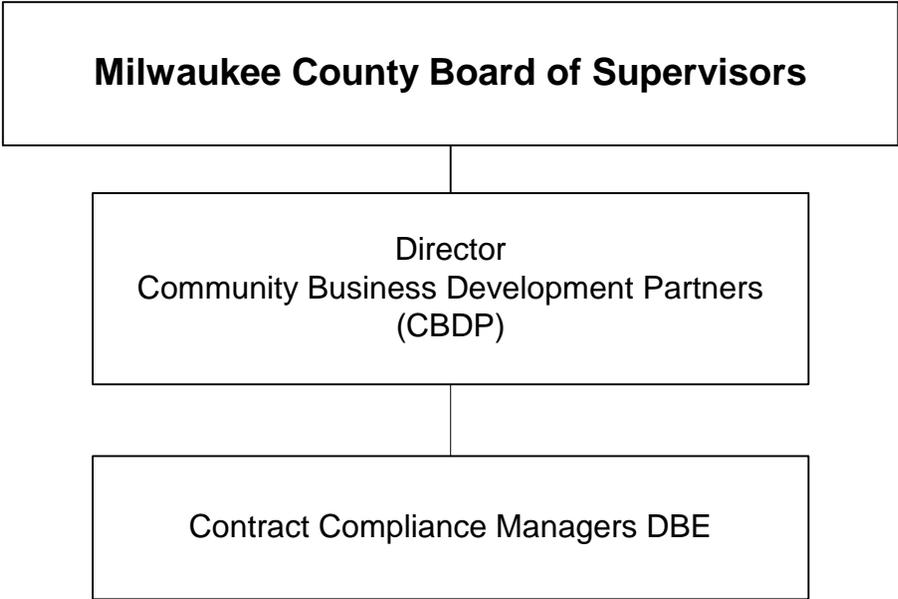
DEPT: COUNTY BOARD - DEPARTMENT OF AUDIT

UNIT NO. 1001

FUND: General - 0001

ACTIVITY AND STATISTICAL SUMMARY				
	<u>2007 Budget</u>	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
Person-Hours Available (net of paid time off)	33,250	30,811	33,250	31,800
<u>Allocation of Available Hours</u>				
Financial/Internal Control Audits	5,750	386	5,750	1,550
Performance Audits	7,800	11,255	7,800	8,230
Special Projects/Hotline	5,856	1,208	5,856	6,100
Bank Reconciliation	3,226	5,486	3,226	5,300
Contract Compliance	1,213	227	1,213	1,350
Administration and General	7,397	10,052	7,397	7,120
Other	<u>2,008</u>	<u>2,197</u>	<u>2,008</u>	<u>2,150</u>
Total	33,250	30,811	33,250	31,800
<u>Contract Compliance Activities</u>				
Desk Audits of Affirmative Action Plans	180	135	140	135
Equal Employment Opportunity Certificates Processed	100	80	70	80
<u>Bank Reconciliation Section Activities</u>				
Accounts Reconciled	636	807	732	720

**COUNTY BOARD –
OFFICE OF COMMUNITY BUSINESS DEVELOPMENT PARTNERS**



ADOPTED 2009 BUDGET

DEPT: COUNTY BOARD –OFFICE OF COMMUNITY BUSINESS
DEVELOPMENT PARTNERS

UNIT NO. 1040
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The County Board – Office of Community Business Development Partners is responsible for administering the County's disadvantaged business enterprise (DBE) program. Chapter 42 of the Milwaukee County Ordinances sets forth the policy and definitions of Milwaukee County's Federal and non-Federal DBE programs. Chapter 42 describes

policies regarding DBE participation in procurement, public works and professional services contracts; goal setting for DBE participation; contractor/vendor good faith effort (GFE) procedures; and procedures for findings of contractor non-compliance.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 328,170	\$ 385,618	\$ 395,649	\$ 10,031
Employee Fringe Benefits (EFB)	178,685	208,637	237,226	28,589
Services	48,203	98,624	225,196	126,572
Commodities	6,429	6,119	6,120	1
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	1,000	0	(1,000)
Capital Contra	0	0	0	0
County Service Charges	134,616	128,149	148,708	20,559
Abatements	(120,292)	0	0	0
Total Expenditures	\$ 575,811	\$ 828,147	\$ 1,012,899	\$ 184,752
Direct Revenue	15,480	21,000	10,000	(11,000)
State & Federal Revenue	0	0	0	0
Indirect Revenue	207,069	204,400	269,639	65,239
Total Revenue	\$ 222,549	\$ 225,400	\$ 279,639	\$ 54,239
Direct Total Tax Levy	353,262	602,747	733,260	130,513

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 21,738	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	84,036	0	0	0
Tech Support & Infrastructure	8,551	0	0	0
Distribution Services	3	0	0	0
Telecommunications	2,100	0	0	0
Record Center	554	0	0	0
Radio	0	0	0	0
Computer Charges	354	0	0	0
Applications Charges	1,421	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,535	0	0	0
Total Charges	\$ 120,292	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 353,262	\$ 602,747	\$ 733,260	\$ 130,513
Total Property Tax Levy	\$ 473,554	\$ 602,747	\$ 733,260	\$ 130,513

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

ADOPTED 2009 BUDGET

DEPT: COUNTY BOARD –
OFFICE OF COMMUNITY BUSINESS DEVELOPMENT PARTNERS

UNIT NO. 1040
FUND: General - 0001

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 328,170	\$ 385,618	\$ 395,649	\$ 10,031
Employee Fringe Benefits (EFB)	\$ 178,685	\$ 208,637	\$ 237,226	\$ 28,589
Position Equivalent (Funded)*	5.0	6.0	6.0	0.0
% of Gross Wages Funded	92.0	100.0	100.0	0.0
Overtime (Dollars)**	\$ 80	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	\$ 0

MISSION

The Office of Community Business Development Partners implements County/Federal DBE program regulations, establishes DBE goals, certifies DBE firms, monitors and enforces contract compliance, and promotes business opportunities and capacity building which increase overall economic viability for small and disadvantaged businesses in Milwaukee County.

- Complete the CBDP contract compliance auto solution and implement in the Department of Transportation and Public Works.

OBJECTIVES

- Continue community outreach to attract potential DBEs and to bring an understanding to the mission and purpose of the Community Business Development Partners. We will also continue with capacity building with our current DBEs and Milwaukee County departments. This will allow CBDP to be more proactive within the county and allows our current DBEs to grow and be prosperous through our program.
- Update and amend all DBE related Milwaukee County ordinances, policies, and procedures consistent with Federal and Milwaukee County regulations. Educate and train Milwaukee County departmental and divisional personnel on the proper implementation of those policies and procedures.

DEPARTMENT DESCRIPTION

The Office of Community Business Development Partners is responsible for the disadvantaged business enterprise (DBE) program of Milwaukee County. Milwaukee County receives substantial Federal funding for its Transit and Paratransit systems, Airports and Federal and State highway programs from the USDOT. The DBE program, on behalf of Milwaukee County, insures that full compliance is maintained with all Federal and State DBE laws.

Specific responsibilities of the office include annual and project goal setting for Federal Aviation Administration (FAA), Federal Transit Administration (FTA) and Wisconsin Department of Transportation (WisDOT) administered Federal Highway Administration (FHWA) programs; contract compliance monitoring; DBE firm certifications and appeals in accordance with 49 CFR 26 and terms of the Wisconsin Unified Certification Program (UCP) Agreement; DBE outreach programs that seek to promote greater utilization of DBE firms; DBE business development and technical assistance efforts; administration of revolving loan accounts to

ADOPTED 2009 BUDGET

DEPT: COUNTY BOARD –
OFFICE OF COMMUNITY BUSINESS DEVELOPMENT PARTNERS

UNIT NO. 1040
FUND: General - 0001

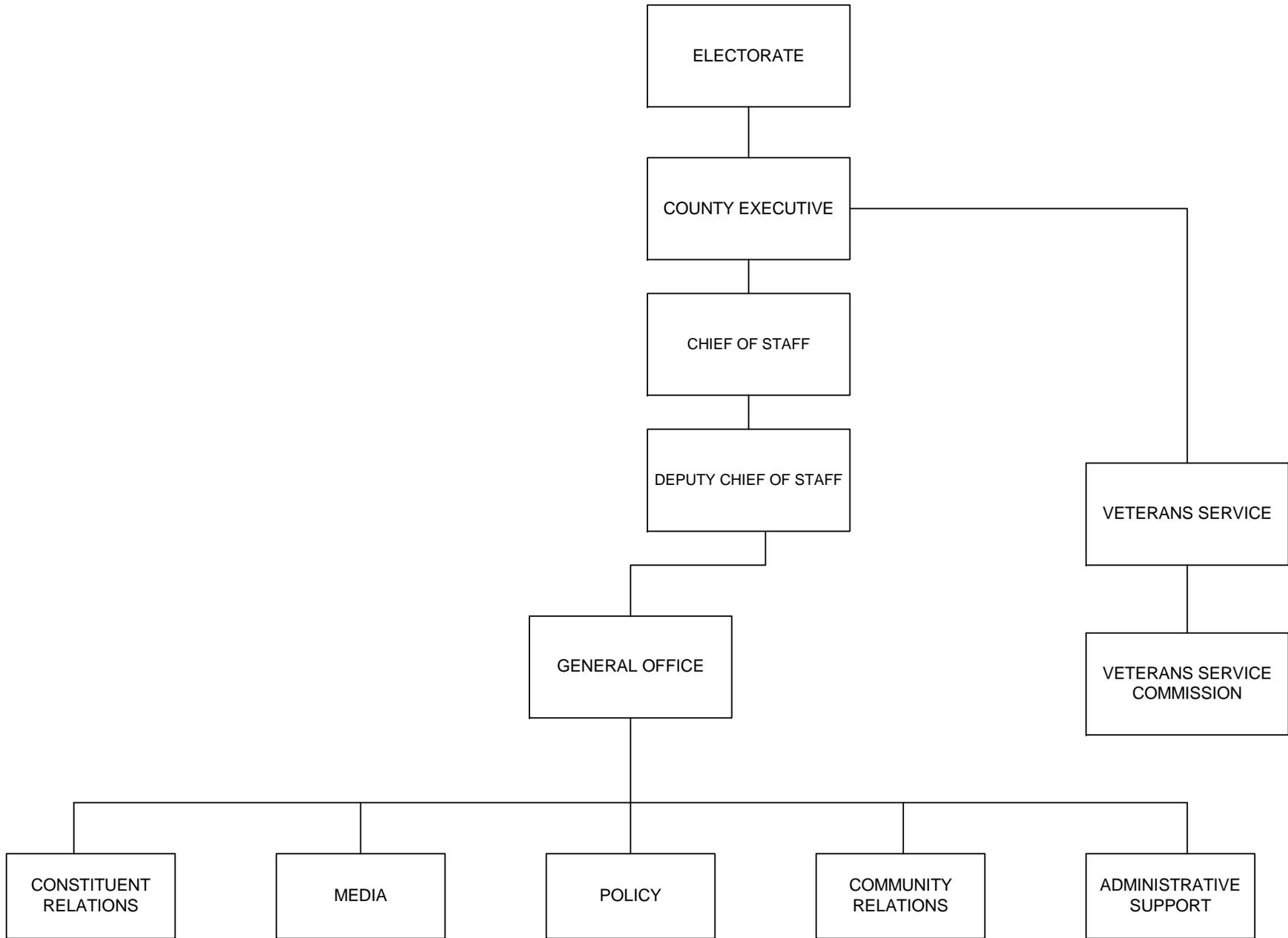
provide short-term assistance to qualifying DBE firms; and development of various small business seminars on effective business operations.

recommendations in order to provide more focus and equitable employment funding in work reform for men, particularly fathers and other men of color.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase by \$10,031 from \$385,618 in 2008 to \$395,649 in 2009.
 - Total indirect revenue increases from \$204,400 in 2008 to \$269,639 in 2009, for a total increase of \$65,239. A crosscharge of \$25,000 is appropriated to Airport operations, \$25,000 to Transit operations and \$219,639 to various capital projects.
 - Direct revenue decreases by \$11,000 from \$21,000 in 2008 to \$10,000 in 2009 for services provided during our annual Business EXPO.
 - The 2009 Budget allocates \$125,000 to retain outside consultant assistance and related services to continue to serve the Men of Color Task Force. The Task Force of five members was jointly appointed by the County Executive and County Board Chairman in 2008 to make
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY EXECUTIVE – GENERAL OFFICE



ADOPTED 2009 BUDGET

DEPT: COUNTY EXECUTIVE – GENERAL OFFICE

UNIT NO. 1011
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.17(2) of the Wisconsin Statutes and Section 23-A of Article IV of the Wisconsin Constitution, the County Executive has the following duties and responsibilities: coordinate and direct all administrative and management functions of County government; appoint department heads and members of boards and commissions, subject to County Board

confirmation; submit annually a recommended County budget to the County Board; communicate to the County Board the condition of the County or other matters requiring their attention; and approve or veto all resolutions or ordinances enacted by the County Board.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 505,323	\$ 661,970	\$ 705,918	\$ 43,948
Employee Fringe Benefits (EFB)	346,219	372,801	400,406	27,605
Services	10,466	13,242	13,242	0
Commodities	3,135	5,564	5,564	0
Other Charges	246	(131,740)	500	132,240
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	233,051	224,002	227,993	3,991
Abatements	(215,458)	0	0	0
Total Expenditures	\$ 882,982	\$ 1,145,839	\$ 1,353,623	\$ 207,784
Direct Revenue	152	0	0	0
State & Federal Revenue	16,728	24,000	29,000	5,000
Indirect Revenue	0	0	0	0
Total Revenue	\$ 16,880	\$ 24,000	\$ 29,000	\$ 5,000
Direct Total Tax Levy	866,102	1,121,839	1,324,623	202,784

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 33,153	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	107,424	0	0	0
Tech Support & Infrastructure	36,721	0	0	0
Distribution Services	920	0	0	0
Telecommunications	6,464	0	0	0
Record Center	1,200	0	0	0
Radio	0	0	0	0
Computer Charges	4,249	0	0	0
Applications Charges	22,852	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	2,476	0	0	0
Total Charges	\$ 215,459	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 866,102	\$ 1,121,839	\$ 1,324,623	\$ 202,784
Total Property Tax Levy	\$ 1,081,561	\$ 1,121,839	\$ 1,324,623	\$ 202,784

ADOPTED 2009 BUDGET

DEPT: COUNTY EXECUTIVE – GENERAL OFFICE

UNIT NO. 1011
FUND: General - 0001

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the “total” amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 505,323	\$ 661,970	\$ 705,918	\$ 43,948
Employee Fringe Benefits (EFB)	\$ 346,219	\$ 372,801	\$ 400,406	\$ 27,605
Position Equivalent (Funded)*	8.1	10.2	10.6	0.4
% of Gross Wages Funded	81.5	100.0	100.0	0.0
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	\$ 0

MISSION

The Milwaukee County Executive will work to create a safe, enjoyable and prosperous community for all people in Milwaukee County by providing leadership, guidance and vision, and managing and directing high-quality, responsive and cost-effective government services.

- The County Executive will continue to work with the Legislative and Judicial branches of County government, as well as State and Federal governments, to obtain and provide the fiscal resources necessary to achieve Milwaukee County’s mission.
- The County Executive will work with the County Board of Supervisors to provide a long-term plan of reform and good management through more financial oversight, pursuing a pension obligation bond program, initiating development of a master space plan, embarking on a long-term strategic planning process and supporting a stronger ethics code to restore the public’s trust in County government.
- The County Executive, departments, divisions and staff will continue working with the County Board to achieve our mutual goals of providing the highest quality of services for all Milwaukee County residents.

OBJECTIVES

- The County Executive will direct his Cabinet and staff to continue providing all citizens with a safe environment in which to live, raise a family, work, play and retire. He will continue his efforts to provide affordable County services, while also endeavoring to achieve those goals in a fiscally responsible manner.
- The County Executive will direct departments and divisions to provide efficient and effective safety net services to the County’s most vulnerable residents, including quality managed health care for low-income residents and better housing options for those with mental illness and other special needs.

ADOPTED 2009 BUDGET

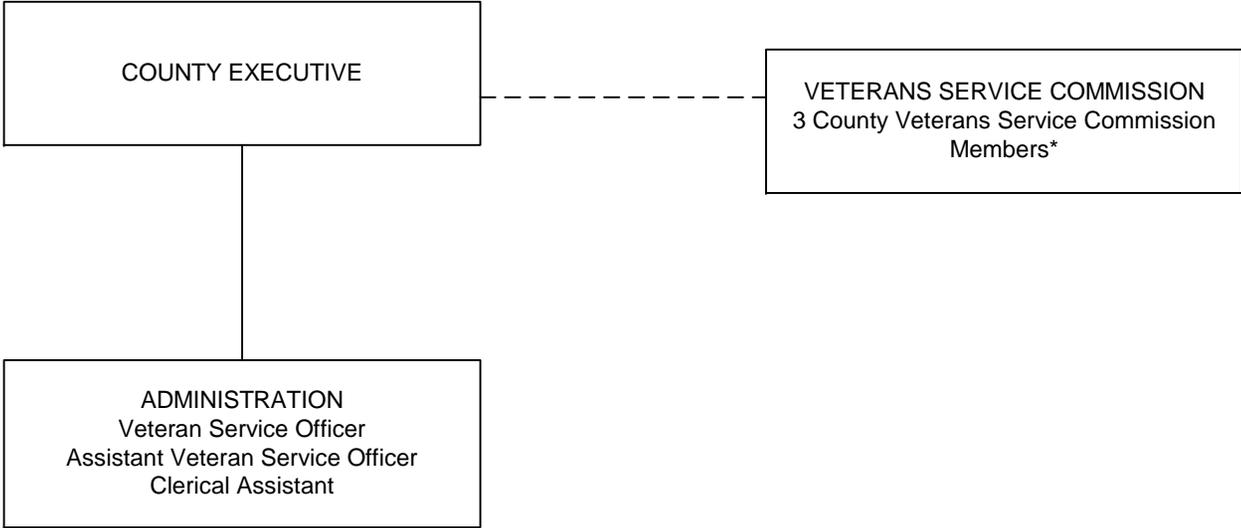
DEPT: COUNTY EXECUTIVE – GENERAL OFFICE

UNIT NO. 1011
FUND: General - 0001

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase \$43,948, from \$661,970 to \$705,918.
- Income maintenance reimbursement revenue is increased by \$5,000 from \$24,000 to \$29,000.
- An unallocated budget reduction of \$131,740 included in the 2008 Adopted Budget is removed in 2009.
- Departments have the authority to fill unfunded positions provided they do not incur a salary deficit.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY EXECUTIVE – VETERANS SERVICE



*Veterans Service Officer services as Executive Secretary of Veterans Service Commission.

ADOPTED 2009 BUDGET

DEPT: COUNTY EXECUTIVE – VETERANS SERVICE

UNIT NO. 1021
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Veterans Service Office operates pursuant to Section 45.43 of the Wisconsin Statutes. Its purpose is to develop and coordinate programs for Milwaukee County veterans and their dependents. The Veterans Service Office advises and informs Milwaukee County veterans concerning any problems arising from service in the armed forces of the United States and assists veterans and their dependents or survivors in the preparation of claims or applications for Federal, State and County benefits to which they may be entitled. The

Veterans Service Office works with Federal, State and accredited veterans organizations whose primary responsibilities are the general well being of the veterans community. The Veterans Service Office coordinates its work with other community agencies on issues related to veterans.

The Veterans Service Commission operates under Section 45.12 of the Wisconsin Statutes and its responsibility is in the area of aid to veterans.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 88,157	\$ 136,735	\$ 147,392	\$ 10,657
Employee Fringe Benefits (EFB)	107,154	103,852	108,797	4,945
Services	16,027	20,482	20,982	500
Commodities	25,786	29,000	29,000	0
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	43,019	32,494	29,193	(3,301)
Abatements	(41,712)	0	0	0
Total Expenditures	\$ 238,431	\$ 322,563	\$ 335,364	\$ 12,801
Direct Revenue	0	0	0	0
State & Federal Revenue	13,000	13,000	13,000	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 13,000	\$ 13,000	\$ 13,000	\$ 0
Direct Total Tax Levy	225,431	309,563	322,364	12,801

ADOPTED 2009 BUDGET

DEPT: COUNTY EXECUTIVE – VETERANS SERVICE

UNIT NO. 1021

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 6,779	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	20,473	0	0	0
Distribution Services	1,027	0	0	0
Telecommunications	1,002	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	1,062	0	0	0
Applications Charges	9,528	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,841	0	0	0
Total Charges	\$ 41,712	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 225,431	\$ 309,563	\$ 322,364	\$ 12,801
Total Property Tax Levy	\$ 267,143	\$ 309,563	\$ 322,364	\$ 12,801

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 88,157	\$ 136,735	\$ 147,392	\$ 10,657
Employee Fringe Benefits (EFB)	\$ 107,154	\$ 103,852	\$ 108,797	\$ 4,945
Position Equivalent (Funded)*	6.0	5.7	6.0	0.3
% of Gross Wages Funded	100.0	94.6	100.0	5.4
Overtime (Dollars)**	\$ 10	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				0
			TOTAL	\$ 0

MISSION

The mission of the Milwaukee County Department of Veterans Service is to serve all the Veterans of Milwaukee County and their families with dignity and compassion by providing prompt and courteous assistance in the preparation and submission of

claims for benefits to which they may be entitled and to serve as their principal advocate on Veterans' related issues.

ADOPTED 2009 BUDGET

DEPT: COUNTY EXECUTIVE – VETERANS SERVICE

UNIT NO. 1021

FUND: General - 0001

OBJECTIVES

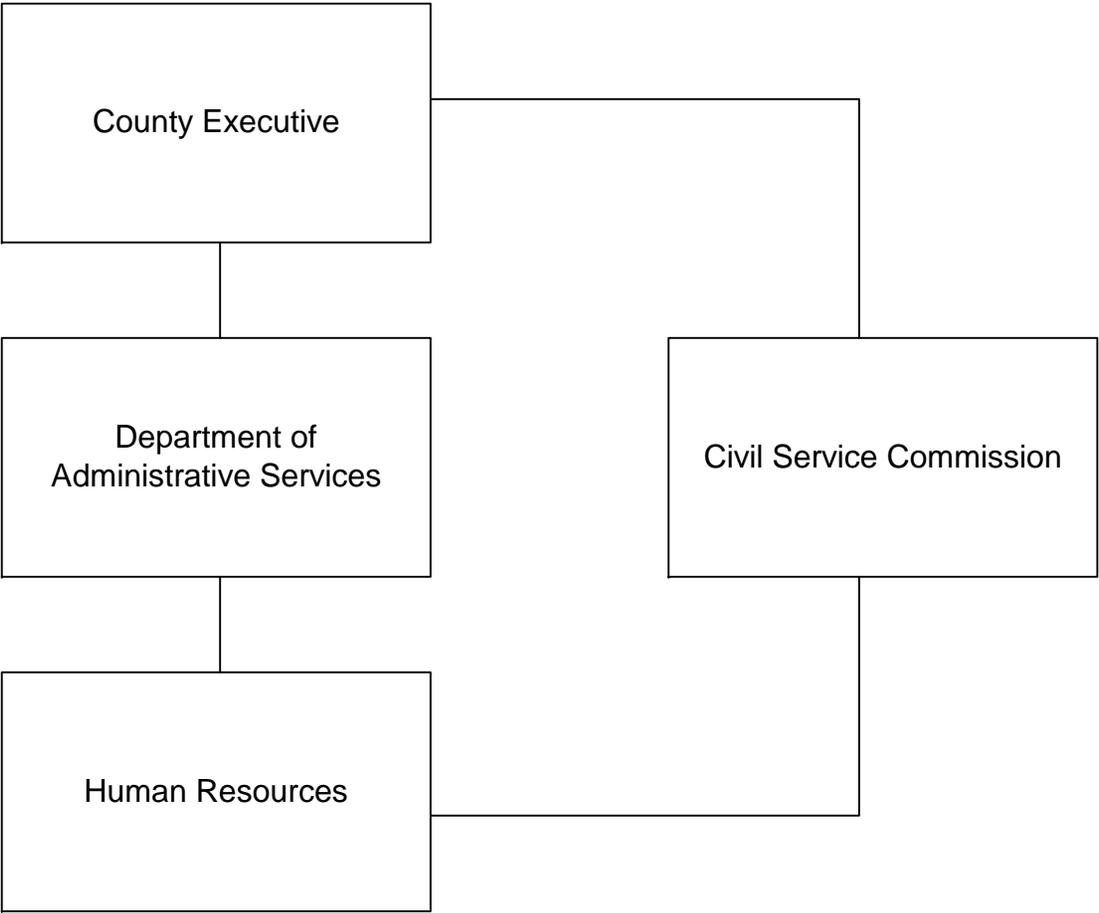
- Continue to expand outreach to WWII veterans/surviving spouses eligible for special pensions.
- Continue high level of customer service and advocacy for veterans and their families.
- Develop/support initiatives to preserve Soldier's Home Historic District and encourage programs for veterans.
- Develop clothing donation program for needy veterans/families through partnership with local business and veterans organizations.
- An appropriation of \$13,500 is maintained for the Emergency Fund for veterans, in compliance with Wis. Stat. S. 45.10. The purpose of the fund is to provide emergency food, travel, and payment of bills for needy veterans as determined by the Milwaukee County Veterans Service Board of Commissioners.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase \$10,657 from \$136,735 to \$147,392.
- The appropriation for flags and grave markers is maintained at \$14,000. This is sufficient to meet actual needs.
- Revenue remains at the 2006 level of \$13,000, which represents a grant from the State.

ACTIVITY AND STATISTICAL SUMMARY				
	<u>2006</u> <u>ACTUAL</u>	<u>2007</u> <u>ACTUAL</u>	<u>2008</u> <u>PROJ</u>	<u>2009</u> <u>PROJ</u>
Flag Holders Provided	50	92	50	50
Full and Part-Time Education Grants	782	851	500	500
Health Care Aid and Subsistence Grants	279	320	300	300
Personal Loan Program	122	105	200	200
Certificates of Eligibility	200	260	200	200
Vital Records Procured	1,000	1,000	1,500	1,500
Graves Registration	2,000	1,500	1,500	1,500
Wisconsin Veterans Home Admissions	15	20	25	25
Home Improvement Loans Program (HILP)	26	19	20	25
Retraining Grants	43	31	30	30
New Files Created	783	619	700	750
First Mortgage Home Loans	7	40	24	15

CIVIL SERVICE COMMISSION



ADOPTED 2009 BUDGET

DEPT: CIVIL SERVICE COMMISSION

UNIT NO. 1110
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 63.01 to 63.03 of the Wisconsin Statutes, there shall be a Civil Service Commission in every county containing 500,000 or more residents.

The five-member Civil Service Commission conducts hearings on the merit system and, when necessary, makes recommendations to the County Board or its committees. The Civil Service Commission budget includes the following two programs:

1. Quasi-Judicial – The Civil Service Commission acts as an adjudicating body, conducting hearings on merit system violations and appeals of actions taken by the Director of Human Resources and rendering decisions thereon.
2. Administrative – The Civil Service Commission exercises administrative control over the merit system, including promulgation of rules.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 49,347	\$ 53,033	\$ 53,074	\$ 41
Employee Fringe Benefits (EFB)	0	0	0	0
Services	1,000	7,141	7,099	(42)
Commodities	0	0	0	0
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	1,627	1,521	1,521	0
Abatements	(1,537)	0	0	0
Total Expenditures	\$ 50,437	\$ 61,695	\$ 61,694	\$ (1)
Direct Revenue	0	0	0	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 0	\$ 0	\$ 0	\$ 0
Direct Total Tax Levy	50,437	61,695	61,694	(1)

ADOPTED 2009 BUDGET

DEPT: CIVIL SERVICE COMMISSION

UNIT NO. 1110
FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 0	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	0	0	0	0
Distribution Services	0	0	0	0
Telecommunications	0	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	0	0	0	0
Applications Charges	3	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,535	0	0	0
Total Charges	\$ 1,538	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 50,437	\$ 61,695	\$ 61,694	\$ (1)
Total Property Tax Levy	\$ 51,975	\$ 61,695	\$ 61,694	\$ (1)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 49,347	\$ 53,033	\$ 53,074	\$ 41
Employee Fringe Benefits (EFB)	\$ 0	\$ 0	\$ 0	\$ 0
Position Equivalent (Funded)*	5.0	5.0	5.0	0.0
% of Gross Wages Funded	100.0	100.0	100.0	0.0
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.
 ** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	\$ 0

MISSION

The Civil Service Commission will serve the residents of Milwaukee County by conducting hearings and rendering decisions on merit system violations and appeals of actions taken by the Director of Human Resources. In addition, the Civil Service Commission has responsibility for the

adoption and amendment of rules and regulations governing the merit system.

ADOPTED 2009 BUDGET

DEPT: CIVIL SERVICE COMMISSION

UNIT NO. 1110

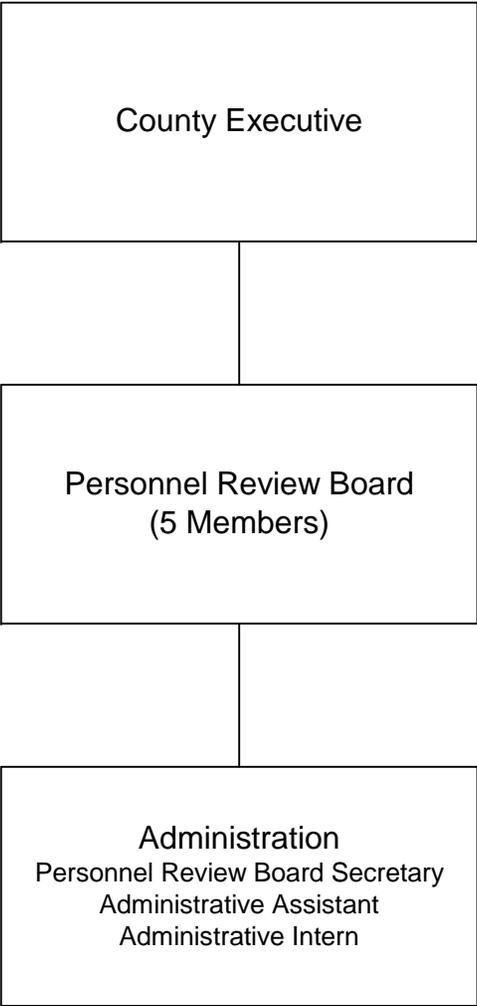
FUND: General - 0001

BUDGET HIGHLIGHTS

- There are no staffing changes proposed for the Civil Service Commission and levy support remains at the 2008 level in 2009.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred

against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

PERSONNEL REVIEW BOARD



ADOPTED 2009 BUDGET

DEPT: PERSONNEL REVIEW BOARD

UNIT NO. 1120
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Chapter 33 of the Milwaukee County Ordinances, the Personnel Review Board (PRB) consists of five members functioning as a quasi-judicial body to review all disciplinary charges filed by appointing authorities or other authorized persons alleging that an officer or employee in Milwaukee County classified service has acted in such a manner as to show them to be incompetent to perform their duties or to have merited discipline, demotion, or discharge as mandated by the State pursuant to Wis. Statute 63.10 or 63.12. The PRB is authorized to hear all appeals by non-represented

County employees of rulings made in the final step of the established County grievance procedure, to act as final arbitrator over grievances not appealed to arbitration under Union labor contracts, and to act as the "Independent Fact Finder" to determine whether violations of the Ethics Code exist in all cases referred to the Personnel Review Board by the Ethics Board, pursuant to Chapter 9 Code of Ethics, Milwaukee County Ordinances. The PRB also reviews the rules, practices and procedures of the Civil Service Commission.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 79,270	\$ 98,894	\$ 96,776	\$ (2,118)
Employee Fringe Benefits (EFB)	67,325	72,647	74,477	1,830
Services	7,341	1,875	2,458	583
Commodities	712	764	964	200
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	1,200	0	(1,200)
Capital Contra	0	0	0	0
County Service Charges	29,746	25,752	28,233	2,481
Abatements	(30,740)	(2,054)	(3,822)	(1,768)
Total Expenditures	\$ 153,654	\$ 199,078	\$ 199,086	\$ 8
Direct Revenue	165	0	0	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 165	\$ 0	\$ 0	\$ 0
Direct Total Tax Levy	153,489	199,078	199,086	8

ADOPTED 2009 BUDGET

DEPT: PERSONNEL REVIEW BOARD

UNIT NO. 1120

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 0	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	12,528	0	0	0
Tech Support & Infrastructure	7,999	0	0	0
Distribution Services	344	0	0	0
Telecommunications	394	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	708	0	0	0
Applications Charges	4,525	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	2,195	0	0	0
Total Charges	\$ 28,692	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 153,489	\$ 199,078	\$ 199,086	\$ 8
Total Property Tax Levy	\$ 182,181	\$ 199,078	\$ 199,086	\$ 8

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 79,270	\$ 98,894	\$ 96,776	\$ (2,118)
Employee Fringe Benefits (EFB)	\$ 67,325	\$ 72,647	\$ 74,477	\$ 1,830
Position Equivalent (Funded)*	7.2	7.5	7.4	(0.1)
% of Gross Wages Funded	97.7	100.0	98.3	(1.7)
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	\$

ADOPTED 2009 BUDGET

DEPT: PERSONNEL REVIEW BOARD

UNIT NO. 1120
FUND: General - 0001

MISSION

The Milwaukee County Personnel Review Board must assure a fair and impartial due process hearing for the discipline or discharge of County employees as provided by law and prescribed under Wisconsin State Statutes 63.10 and 63.12, Chapters 17.207 and 33 of the Milwaukee County Ordinances, and cases referred under Chapter 9, Milwaukee County Ordinances.

OBJECTIVES

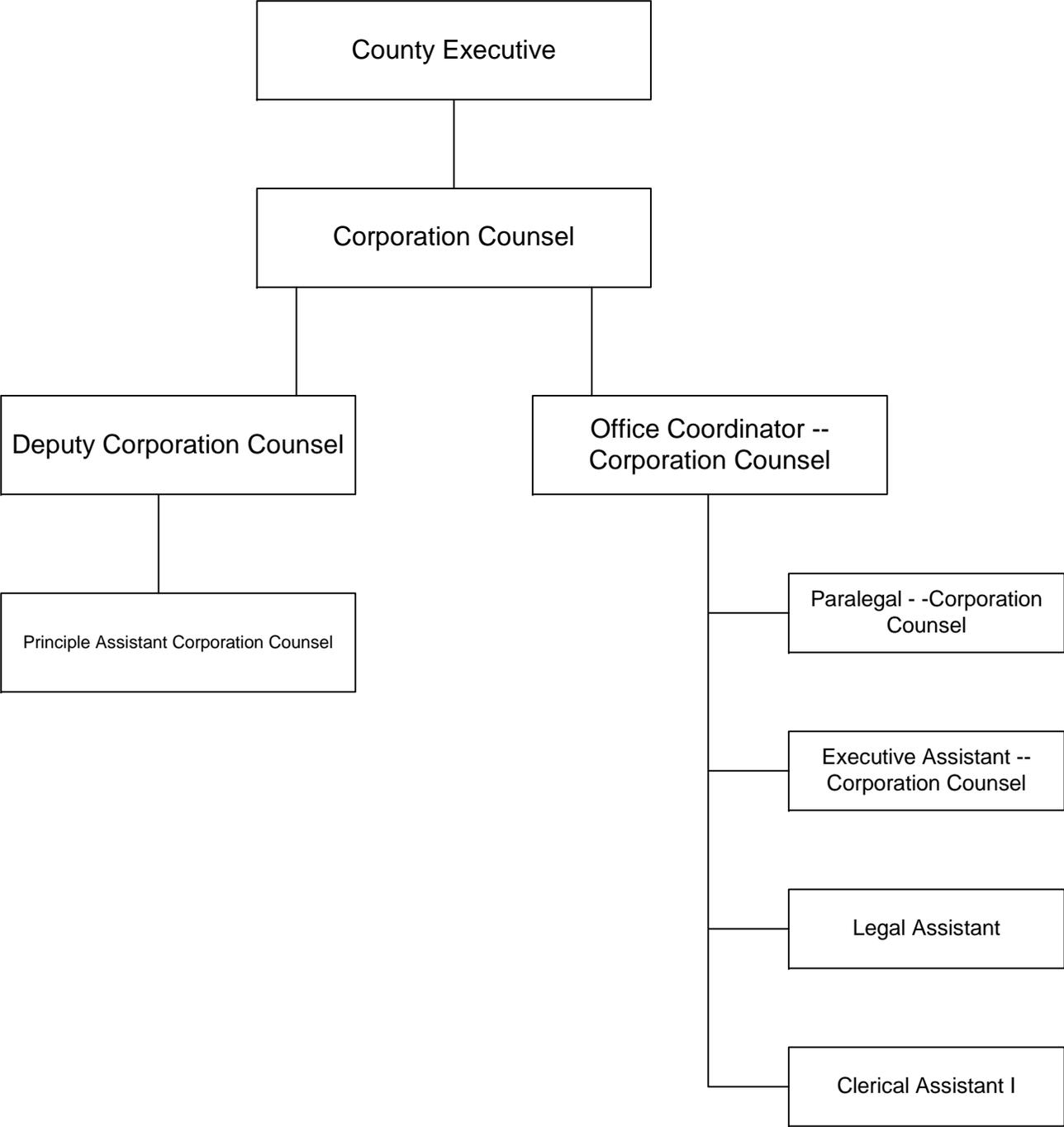
- To conduct discipline, grievance, and Ethics Code violation hearings in the highest professional, effective, efficient and equitable manner possible.
- Board members and the Executive Secretary will continue to provide research pertaining to laws, court rulings, arbitrator decisions and personnel trends.
- The Board will continue to maintain its reputation of being an open and fair citizen hearing body in all cases as regulated by governing statutes and ordinances and thereby minimize the change that their rulings will be overturned on appeals with consequent exposure to liability for the County.
- The Board will continue to be responsive to the needs of both management and employees resulting in increased productivity in the County personnel system.

BUDGET HIGHLIGHTS

- Personal services expenditures without fringe benefits decrease by \$2,118 from \$98,894 to \$96,776.
- In 2009, the Administrative Intern added in 2008 by the Personnel Review Board will continue to assist with the Ethics Board's increased workload with 75% of the intern's time being charged to the Personnel Review Board, and 25% to the Ethics Board.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY				
	2007 <u>Budget</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
Discipline/Grievance Hearings Placed on Docket	150	219	250	230
Number of PRB Meetings with Hearings	27	29	27	27
Hours Met in Session	72	68	72	72

CORPORATION COUNSEL



ADOPTED 2009 BUDGET

DEPT: CORPORATION COUNSEL

UNIT NO. 1130
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.42 of the Wisconsin Statutes, the Corporation Counsel prosecutes or defends all civil actions in which the County, or any of its boards, commissions, committees, departments or officers is interested or a party; issues opinions; drafts County ordinances and resolutions; drafts proposed legislation; processes commitments of mentally ill persons; drafts protective placement pleadings and guardianships for “developmentally

disabled and aged infirm persons;” and acts as general counsel for the County in all civil matters in all Federal and State courts and before all Federal, State and County administrative bodies and agencies. In addition, pursuant to statutes, the Corporation Counsel represents State agencies or the Attorney General in civil matters and prosecutes various civil remedies mandated by State law.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,693,634	\$ 1,886,747	\$ 1,846,651	\$ (40,096)
Employee Fringe Benefits (EFB)	730,991	890,317	937,715	47,398
Services	50,932	99,885	81,502	(18,383)
Commodities	19,296	29,960	19,960	(10,000)
Other Charges	54,448	56,120	46,000	(10,120)
Debt & Depreciation	0	0	0	0
Capital Outlay	0	7,600	0	(7,600)
Capital Contra	0	0	0	0
County Service Charges	270,056	254,894	262,840	7,946
Abatements	(1,563,131)	(1,293,833)	(1,345,180)	(51,347)
Total Expenditures	\$ 1,256,226	\$ 1,931,690	\$ 1,849,488	\$ (82,202)
Direct Revenue	170,449	141,027	160,000	18,973
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 170,449	\$ 141,027	\$ 160,000	\$ 18,973
Direct Total Tax Levy	1,085,777	1,790,663	1,689,488	(101,175)

ADOPTED 2009 BUDGET

DEPT: CORPORATION COUNSEL

UNIT NO. 1130

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 29,408	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	138,528	0	0	0
Tech Support & Infrastructure	37,124	0	0	0
Distribution Services	3,941	0	0	0
Telecommunications	5,422	0	0	0
Record Center	1,158	0	0	0
Radio	0	0	0	0
Computer Charges	6,373	0	0	0
Applications Charges	25,526	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	6,669	0	0	0
Total Charges	\$ 254,149	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 1,085,777	\$ 1,790,663	\$ 1,689,488	\$ (101,175)
Total Property Tax Levy	\$ 1,339,926	\$ 1,790,663	\$ 1,689,488	\$ (101,175)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,693,634	\$ 1,886,747	\$ 1,846,651	\$ (40,096)
Employee Fringe Benefits (EFB)	\$ 730,991	\$ 890,317	\$ 937,715	\$ 47,398
Position Equivalent (Funded)*	21.7	21.8	22.1	0.3
% of Gross Wages Funded	98.8	99.0	99.3	0.3
Overtime (Dollars)**	\$ 1,783	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	\$ 0

MISSION

It is the mission of the Office of Corporation Counsel to ensure that Milwaukee County, its officers, employees and agents adhere to all applicable legal requirements, and to minimize personal and fiscal liability for the aforementioned group.

OBJECTIVES

- The Office of Corporation Counsel will continue to ensure that the legal advice given to all Milwaukee County departments, boards, commissions and employees will be timely and accurate.

ADOPTED 2009 BUDGET

DEPT: CORPORATION COUNSEL

UNIT NO. 1130
FUND: General - 0001

- The Office of Corporation Counsel will refine and enhance the legal services provided to the Behavioral Health Division to ensure that the public, patients and BHD staff are properly served in this critical area.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease \$40,096, from \$1,886,747 to \$1,846,651 due to the salary budget being more closely aligned with prior year actuals.
- For reasons of internal and external parity, the salary for the Executive Director 3 – Corporation Counsel position, is advanced within the pay range from \$125,815 to \$136,299 for a salary and active fringe cost of \$12,811.
- Crosscharges for legal services to other County departments increase \$51,347 as follows:

Department	2008	2009	Change
ERS/Benefits	\$166,389	\$166,000	(\$389)
Child Support	\$4,400	\$4,400	\$0
DPW- Airport	\$223,000	\$223,000	\$0
DPW- Highway	\$25,000	\$25,000	\$0
DHHS- Behavioral Health	\$596,346	\$596,346	\$0
DHHS- Aging	\$123,264	\$175,000	\$51,736
DHHS-Disabilities	\$155,434	\$155,434	\$0
Total	\$1,293,833	\$1,345,180	\$51,347

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ADOPTED 2009 BUDGET

DEPT: CORPORATION COUNSEL

UNIT NO. 1130

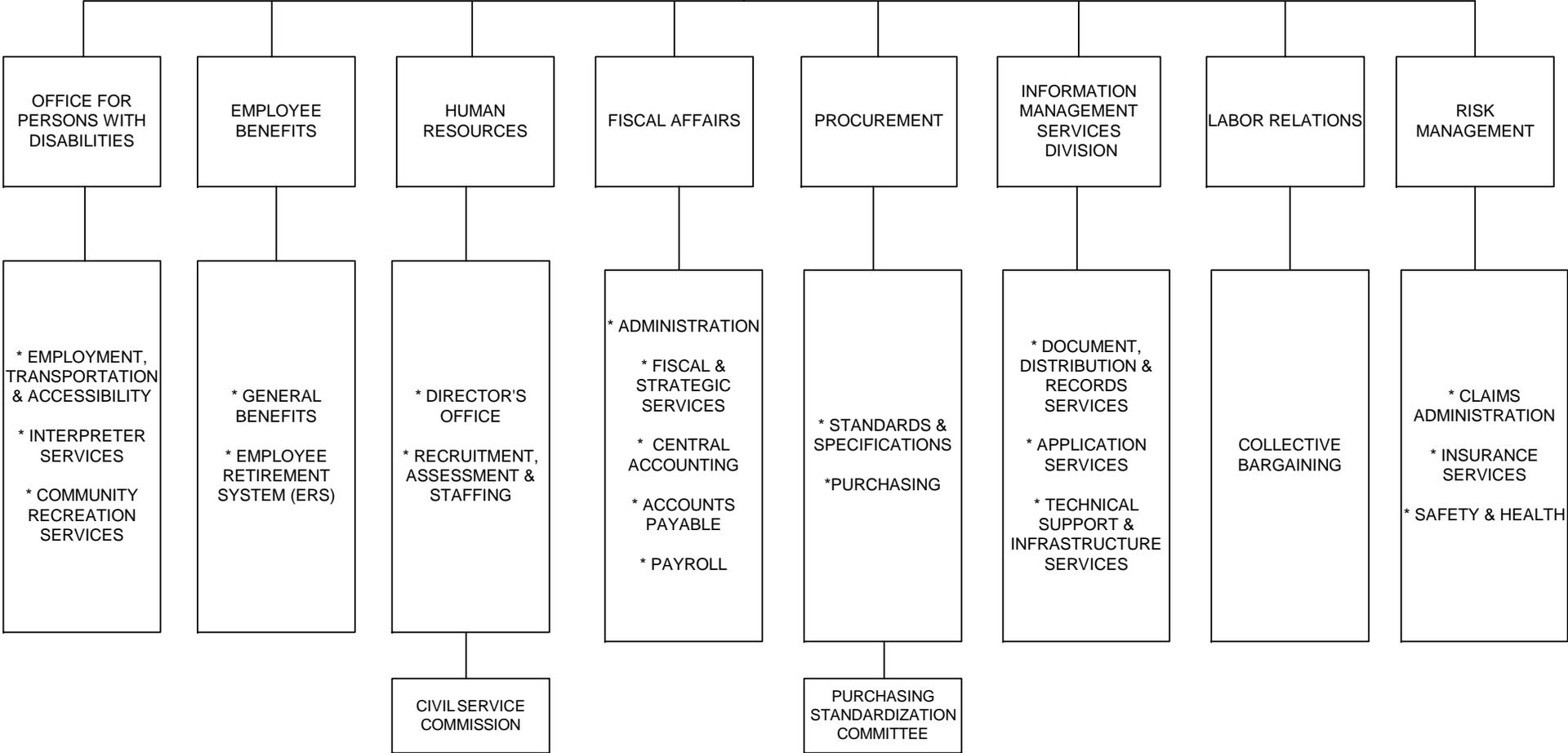
FUND: General - 0001

ACTIVITY AND STATISTICAL SUMMARY			
	<u>2007</u> <u>Actual</u>	<u>2008</u> <u>Budget</u>	<u>2009</u> <u>Budget</u>
A. Legal			
Legal Opinions & Advisory Memorandums	65	75	80
Advisory Meetings w/Departments	700	725	800
Claims Against County	237	340	425
Subrogations	90	100	100
Wage claims	130	130	160
Pesticide Lawsuits	8	8	10
Foreclosures -- mortgage and tax lien	80	100	100
Probate -- estates (object to claim)	20	20	25
DBE	100 hours	180 hours	180 hours
Major Lease & Contract Negotiations & Review	700 hours	1000 hours	1000 hours
Public Records	400	500	600
Open Meetings	200	500	300
Forfeiture Actions	80	80	100
Return of Property	5	15	10
B. Labor Relations			
Major Contract Negotiations-200 Hours or More	5	5	5
Unemployment Compensation Matters	50	50	75
Discrimination Complaints Including ADA	76	75	75
FMLA	7	15	10
Disability	7	10	10
Grievance Arbitration, Appeals of Disciplinary Suspension Before Permanent Umpire or WERC includes WERC prohibited practices	30	60	60
Personnel Review Board	178	200	210
C. Mental Health			
Mental Health Commitments	6,300	5,650	7,000
Guardianship/Protective Placement Cases	270	260	300
Watts Review Cases	300	300	300

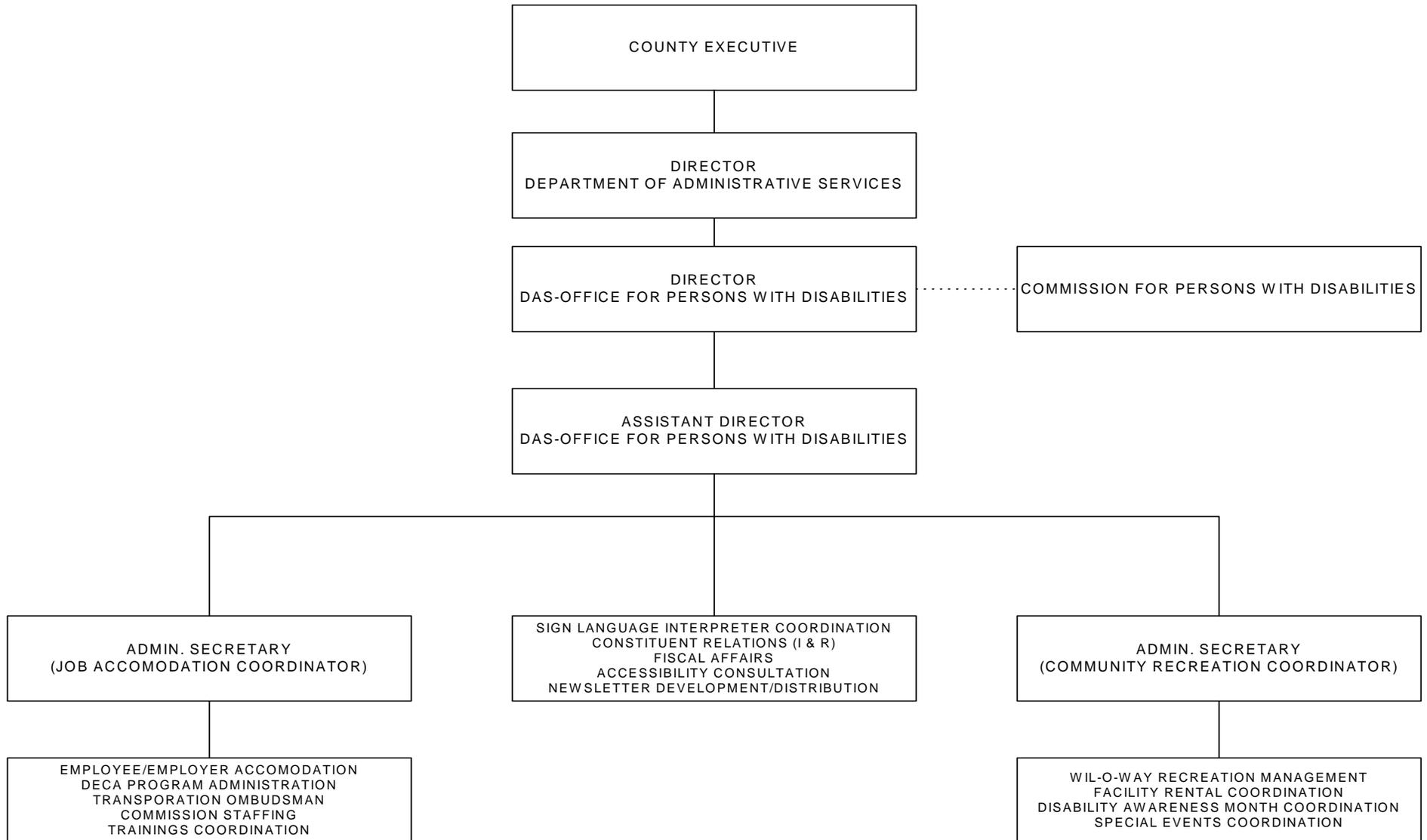
DEPARTMENT OF ADMINISTRATIVE SERVICES

COUNTY EXECUTIVE

DEPARTMENT OF ADMINISTRATIVE SERVICES



**DEPARTMENT OF ADMINISTRATIVE SERVICES –
OFFICE FOR PERSONS WITH DISABILITIES**



ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
OFFICE FOR PERSONS WITH DISABILITIES

UNIT NO. 1019
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Milwaukee County Commission for Persons with Disabilities was established March 21, 1978, under Chapter 73 of the Milwaukee County Ordinances, to “promote the independence of Milwaukee County’s handicapped and disabled persons.” As part of this charge, the Commission is empowered, by Section 73.09, to:

“advise the County Board of Supervisors of the needs of handicapped and disabled persons within Milwaukee County, and the status of existing services designed to meet such needs

and may recommend any new program, accommodation or service required to meet such needs.”

The Office for Persons with Disabilities (OPD) provides Milwaukee County citizens with reliable and comprehensive disability-related information, fosters professional relationships that promote cooperation and effective collaboration, and assures that Milwaukee County programs, services, and facilities are accessible to persons with disabilities.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 245,443	\$ 289,727	\$ 279,865	\$ (9,862)
Employee Fringe Benefits (EFB)	142,872	152,639	159,946	7,307
Services	203,102	257,583	254,262	(3,321)
Commodities	8,007	8,554	8,554	0
Other Charges	223,004	242,226	242,226	0
Debt & Depreciation	0	0	0	0
Capital Outlay	123,243	100,000	68,000	(32,000)
Capital Contra	0	0	0	0
County Service Charges	89,888	91,512	85,542	(5,970)
Abatements	(350,356)	(305,466)	(297,466)	8,000
Total Expenditures	\$ 685,203	\$ 836,775	\$ 800,929	\$ (35,846)
Direct Revenue	211,251	135,500	138,500	3,000
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 211,251	\$ 135,500	\$ 138,500	\$ 3,000
Direct Total Tax Levy	473,952	701,275	662,429	(38,846)

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
OFFICE FOR PERSONS WITH DISABILITIES

UNIT NO. 1019
FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 17,203	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	25,380	0	0	0
Tech Support & Infrastructure	10,161	0	0	0
Distribution Services	2,088	0	0	0
Telecommunications	2,134	0	0	0
Record Center	18	0	0	0
Radio	0	0	0	0
Computer Charges	1,770	0	0	0
Applications Charges	6,721	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,262	0	0	0
Total Charges	\$ 66,737	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 473,952	\$ 701,275	\$ 662,429	\$ (38,846)
Total Property Tax Levy	\$ 540,689	\$ 701,275	\$ 662,429	\$ (38,846)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 245,443	\$ 289,727	\$ 279,865	\$ (9,862)
Employee Fringe Benefits (EFB)	\$ 142,872	\$ 152,639	\$ 159,946	\$ 7,307
Position Equivalent (Funded)*	4.1	4.1	4.1	0.0
% of Gross Wages Funded	100.0	100.0	100.0	0.0
Overtime (Dollars)**	\$ 2,718	\$ 2,093	\$ 2,096	\$ 3
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Fringe Benefits)
None				
			TOTAL	\$ 0

MISSION

It is the mission of the Office for Persons with Disabilities (OPD) to effectively employ Milwaukee County and community resources to assure that people with disabilities share equally in programs, services and facilities of the County. The Office will

provide high quality, responsive services that enhance self-sufficiency, personal safety, economic opportunity and quality of life for all people with disabilities.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
OFFICE FOR PERSONS WITH DISABILITIES

UNIT NO. 1019
FUND: General - 0001

OBJECTIVES

- Consumers for the recreation programs, and the community renters, will find the Wil-O-Way Recreation Centers to be increasingly accessible, functional, and welcoming through program refinements and facility improvements.
- Through job accommodation and relocation services, Milwaukee County employees with disabilities will be retained as productive employees.
- Milwaukee County will deploy technology to enhance communication services for people who are deaf, hard of hearing, or require augmented speech.

DEPARTMENT DESCRIPTION

The Office for Persons with Disabilities includes the following functions: Employment, Transportation, Accessibility, Sign Language Interpreting and Recreation.

Employment includes administering and implementing the Disabled Expanded Certification Appointment (DECA) program, as well as providing job accommodation consultations and the Job Relocation Program to Milwaukee County departments and employees with disabilities.

Transportation involves the assurance of appropriate access to specialized transportation for persons with disabilities. Assistance is provided with problem solving, advocacy and consumer planning through the Transit Plus Advisory Council.

Accessibility consists of the review of building/remodeling plans proposed by departments for their facilities to assure compliance with accessibility standards. This is accomplished through physical site surveys as well as architectural plan reviews and technical guidance. In addition, this function also involves working with other departments in upgrading their level of accessibility offered to citizens with disabilities.

Sign Language Interpreting comprises the coordination and provision of sign language interpreting for County departments to citizens who are deaf/hard of hearing. It also coordinates and provides assistance to County departments with such technology as TTY's and Assistive Listening Devices, and telephone relay services.

Recreation is responsible for the creation and assured provision of integrated recreation programming for citizens with disabilities in venues operated by Milwaukee County and other community resources. OPD manages and operates two center-based recreational facilities, Wil-O-Way Grant and Wil-O-Way Underwood.

The department also provides other activities such as, but not limited to, the distribution of two informational newsletters (Handy-NEWS & NOTES and Access Update), disability-related training to Milwaukee County departments and the public and the distribution of tickets to people with disabilities for the Admirals, Brewers, Bucks, Wave and Holiday Folk Fair.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease \$9,862, from \$289,727 to \$279,865.
- In 2009, revenue increases by \$3,000, from \$135,500 to \$138,500. This increase is based on an anticipated modest increase in Wil-O-Way rental income and Key Card proceeds based on actual experience.
- Total Services decrease by \$3,321 to a total of \$254,262. This is mainly due to a decreased contractual services appropriation for short-term contracts, including sign language interpreters, of \$12,301 based on experience, and a \$3,500 projected decrease in utility funding for the Wil-O-Way Centers.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
OFFICE FOR PERSONS WITH DISABILITIES

UNIT NO. 1019
FUND: General - 0001

- OPD anticipates partnering with Milwaukee County Transit System (MCTS) utilizing Federal New Freedom funding to enhance transportation alternatives for people with disabilities and implementing a new pass for paratransit users to be able to ride the fixed route system for free. This program will facilitate increased independence of individuals and the financial sustainability of the paratransit program.
- The cost of interpreters is charged to user County departments through the Office for Persons with Disabilities cross charge. The total charged out by OPD in 2009 is \$209,200, which is a decrease of \$8,000 and reflects Courts assuming greater responsibility for coordination of their interpreting services.
- To meet the Office's responsibilities to ensure accessibility in County owned and operated facilities, \$68,000 is appropriated for maintenance of accessibility-related assets. This is a \$32,000 decrease from the 2008 appropriation. Implementation of this maintenance program will be coordinated by the Office for Persons with Disabilities and the Department of Administrative Services – Fiscal Affairs.
- The Handy-News & Notes newsletter continues to be produced in electronic formats. This has significantly reduced production and distribution costs.
- In concert with the Department on Aging and other interested parties, OPD will forward proposals to increase additional affordable and accessible housing options for people with disabilities and elders.
- OPD will investigate the current design of its Wil-O-Way recreation programs in light of the Family Care expansion to people with disabilities between the ages of 18-60 years of age.
- OPD staff will assist and support the Milwaukee County Commission for Persons with Disabilities in its effort to secure foundation and other funding in support of programs, services, and activities benefiting Milwaukee County residents with disabilities. In 2008, the Commission has initiated the process of creating the Disability Assistance Corporation of Greater Milwaukee (DACGM) to broaden available funding. Initial funding for this venture is anticipated from the existing Expendable Trust Fund attributable to the Commission and OPD.
- The 2009 Capital Improvements Budget includes approximately \$160,000 for improvements to the Wil-O-Way Center and \$210,000 for ADA related improvements to the King Community Center.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
OFFICE FOR PERSONS WITH DISABILITIES

UNIT NO. 1019
FUND: General - 0001

For 2009, Wil-O-Way community rental rates are proposed as follows:

FEE SCHEDULE		
Wil-O-Way Community Rental Rates	2008 (Based on a 4 hour minimum)	2009 (Based on a 4 hour minimum)
Non-Peak (January to May, September to December); Resident	\$ 225.00	\$ 225.00
Peak (June- August); Resident	\$ 275.00	\$ 275.00
Non-Peak (January to May, Sept. to December); Non-Resident	\$ 300.00	\$ 300.00
Peak (June- August); Non-Resident	\$ 350.00	\$ 350.00
Disability Related Organizations, Peak	\$ 190.00	\$ 190.00
Disability Related Organizations, Non-Peak	\$ 175.00	\$ 175.00
Additional Hour	\$ 60.00	\$ 60.00

ACTIVITY AND STATISTICAL SUMMARY			
	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
Joint Projects - Other Departments	35	35	35
Job Accommodation/Disabled Employee Consultations	250	250	250
Specialized Transportation Assessments	300	300	300
Interpreter Service - Hours	1,800	1,500	1,500
Handy-NEWS & NOTES - Circulation	434,699	350,000	450,000

DEPARTMENT OF ADMINISTRATIVE SERVICES - OFFICE FOR PERSONS WITH DISABILITIES EXPENDABLE TRUST (ORG. 0601)

Since 1983, the Milwaukee County Commission for Persons with Disabilities has maintained an expendable trust fund to benefit Milwaukee County residents with disabilities. Consistent with applicable Milwaukee County policy and procedure, the Commission initiates fiscal actions that require concurrence with the County Board of Supervisors and the County Executive. Through its actions, the Commission also fosters activities that support contributions to the corpus of the trust.

Total 2009 expenditures and revenues for the Disabilities Expendable Trust Fund are \$12,000 and include the following:

Expenditure

\$12,000: For the activities of the Commission throughout the year including, but not limited to, support for disability-related community events.

Revenue

\$12,000: From grants and advertisements in Handy-News & Notes.

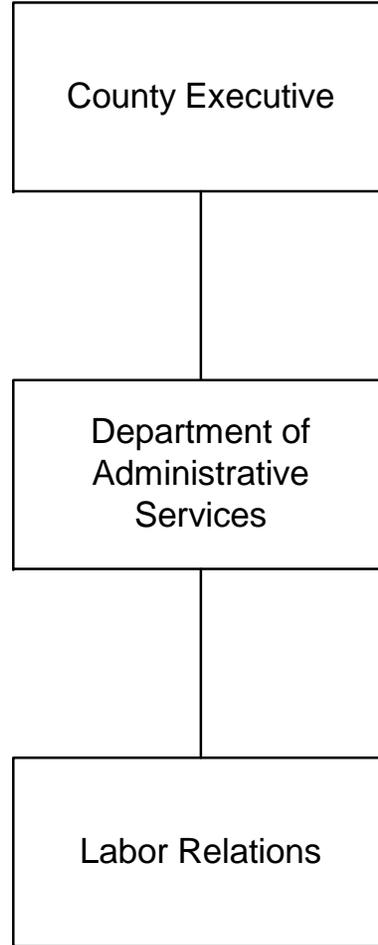
BUDGET SUMMARY		
Expenditure	Revenue	Tax Levy
\$12,000	\$12,000	\$0

**DEPARTMENT OF ADMINISTRATIVE SERVICES –
LABOR RELATIONS**

County Executive

Department of
Administrative
Services

Labor Relations



ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – LABOR RELATIONS

UNIT NO. 1135

FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Chapter 79 of the Milwaukee County General Ordinances, the Labor Relations Division has general responsibility for the negotiation and administration of all collective bargaining agreements. The Division is also responsible for establishing labor relations training programs for

supervisory staff, and conducting, on behalf of Milwaukee County, all procedures ordered by the Wisconsin Employment Relations Commission, U.S. Department of Labor, or the Wisconsin Department of Workforce Development.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 186,354	\$ 294,852	\$ 339,199	\$ 44,347
Employee Fringe Benefits (EFB)	71,246	152,254	165,519	13,265
Services	163,849	154,655	145,160	(9,495)
Commodities	2,319	2,300	3,100	800
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	9,765	0	(9,765)
Capital Contra	0	0	0	0
County Service Charges	27,083	23,083	22,880	(203)
Abatements	(26,295)	0	(62,707)	(62,707)
Total Expenditures	\$ 424,556	\$ 636,909	\$ 613,151	\$ (23,758)
Direct Revenue	0	0	0	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 0	\$ 0	\$ 0	\$ 0
Direct Total Tax Levy	424,556	636,909	613,151	(23,758)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 0	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	13,656	0	0	0
Tech Support & Infrastructure	8,150	0	0	0
Distribution Services	57	0	0	0
Telecommunications	1,313	0	0	0
Record Center	134	0	0	0
Radio	0	0	0	0
Computer Charges	0	0	0	0
Applications Charges	1,759	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,227	0	0	0
Total Charges	\$ 26,296	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 424,556	\$ 636,909	\$ 613,151	\$ (23,758)
Total Property Tax Levy	\$ 450,852	\$ 636,909	\$ 613,151	\$ (23,758)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – LABOR RELATIONS

UNIT NO. 1135

FUND: General - 0001

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 186,354	\$ 294,852	\$ 339,199	\$ 44,347
Employee Fringe Benefits (EFB)	\$ 71,246	\$ 152,254	\$ 165,519	\$ 13,265
Position Equivalent (Funded)*	3.0	4.0	4.4	0.4
% of Gross Wages Funded	100.0	100.0	100.0	0.0
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	\$ 0

MISSION

Labor Relations will negotiate and administer responsible and cost-effective collective bargaining agreements for Milwaukee County and the eight unions, which account for 84.2% of the entire Milwaukee County workforce.

OBJECTIVES

- Review procedures and policies on grievances; make necessary adjustments to ensure proper and timely grievance handling.
- Review existing contract language. Prepare for and begin negotiations for successor agreements to the existing contracts.
- Review all known/existing collateral agreements. Check them for relevance and incorporate into labor agreements, when applicable.

DEPARTMENT DESCRIPTION

Labor Relations negotiates and administers all collective bargaining agreements, establishes labor relations training programs for supervisory staff and conducts all procedures ordered by the Wisconsin Employment Relations Commission, U.S. Department of Labor, or the Wisconsin Department

of Workforce Development. All matters relating to labor relations introduced to the County Board are normally referred to Labor Relations for recommendation. In addition, Labor Relations may, under the direction of the County Board Personnel Committee, carry out those procedural responsibilities delegated to that committee by Chapter 80 of the Milwaukee County General Ordinances, and annually review the wages, hours and conditions of employment of all employees not represented for purposes of collective bargaining, and submit recommendations thereon to the County Board of Supervisors each year for the following year.

BUDGET HIGHLIGHTS

- Personal Services without fringe benefits increase by \$44,347, from \$294,852 to \$339,199.
- Total expenditures for Professional Services decrease by \$9,495, from \$154,655 to \$145,160.

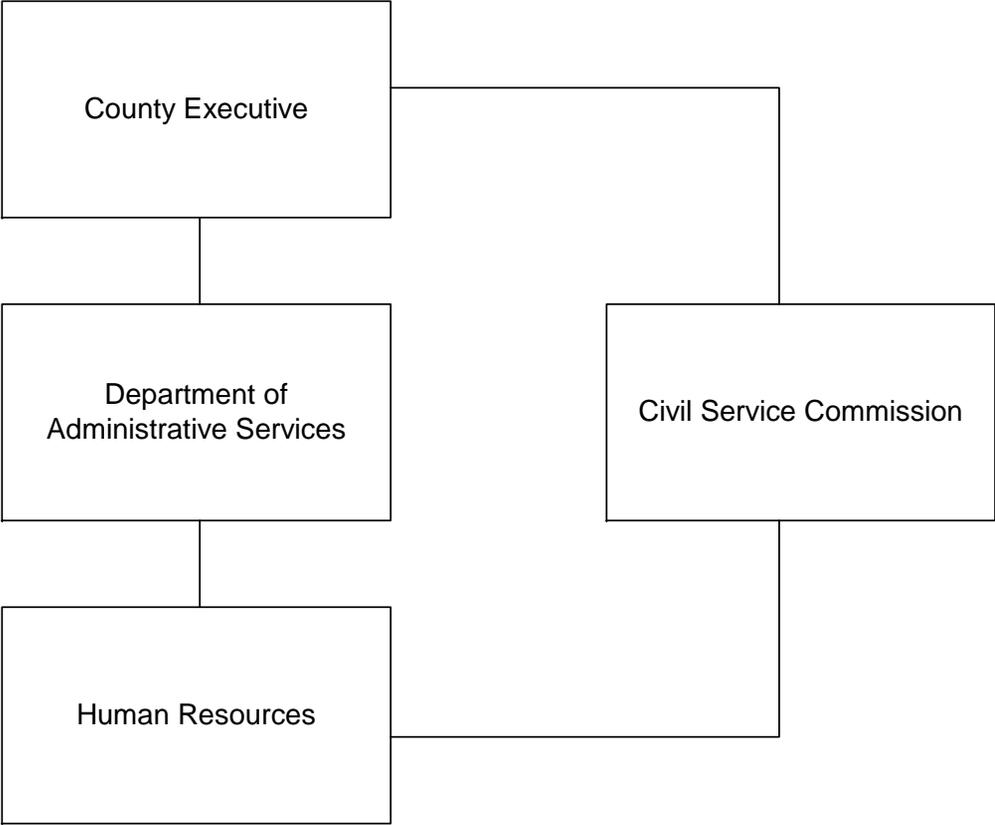
ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – LABOR RELATIONS

UNIT NO. 1135
FUND: General - 0001

- Contracts for all eight of the County labor unions are due to expire on December 31, 2008. Labor Relations will continue to negotiate successor agreements with all unions in 2009.
 - As soon as possible after the final adoption of the 2009 budget, the Department of Administrative Services – Human Resources, Fiscal Affairs and Labor Relations Divisions will jointly report to the Finance and Audit Committee and the Personnel Committee on the following:
 1. The number of current county employees who will be laid off in 2009 as a result of adopting the 2009 budget.
 2. Contract terms and language regarding preferential hiring of displaced Milwaukee County employees for all proposed services that had formerly been performed by County staff.
 3. The resource plan to provide assistance to displaced employees in seeking placement elsewhere in County government, assistance in understanding layoff and recall rights and procedures, and other outplacement services and potential assistance measures deemed appropriate for consideration.
- The employee resource plan shall identify the administration staff responsible for the plan's creation, implementation, and reporting to the County Board as well as any additional resources needed for plan components.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

**DEPARTMENT OF ADMINISTRATIVE SERVICES –
HUMAN RESOURCES**



ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – HUMAN RESOURCES

UNIT NO. 1140

FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Chapters 63.01 to 63.09, 63.11 and 63.13 to 63.17 of the Wisconsin Statutes and Chapter 79 of the Milwaukee County General Ordinances, this department recruits and examines candidates for all positions in the Classified Service of Milwaukee County; certifies eligibility; investigates requests for changes in classification, increases in

pay and changes in personnel practices and procedures; processes unemployment compensation claims; and administers the coordination and implementation of the County's affirmative action plan.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,770,218	\$ 1,856,868	\$ 1,827,454	\$ (29,414)
Employee Fringe Benefits (EFB)	978,752	1,108,884	1,149,912	41,028
Services	103,641	271,365	446,615	175,250
Commodities	19,497	32,290	32,061	(229)
Other Charges	(261)	2,000	0	(2,000)
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	740,655	708,230	780,855	72,625
Abatements	(1,386,519)	(840,453)	(1,208,206)	(367,753)
Total Expenditures	\$ 2,225,983	\$ 3,139,184	\$ 3,028,691	\$ (110,493)
Direct Revenue	7,531	4,700	56,200	51,500
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 7,531	\$ 4,700	\$ 56,200	\$ 51,500
Direct Total Tax Levy	2,218,452	3,134,484	2,972,491	(161,993)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 0	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	388,716	0	0	0
Tech Support & Infrastructure	144,974	0	0	0
Distribution Services	4,820	0	0	0
Telecommunications	10,939	0	0	0
Record Center	642	0	0	0
Radio	0	0	0	0
Computer Charges	19,473	0	0	0
Applications Charges	86,168	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	10,850	0	0	0
Total Charges	\$ 666,582	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 2,218,452	\$ 3,134,484	\$ 2,972,491	\$ (161,993)
Total Property Tax Levy	\$ 2,885,034	\$ 3,134,484	\$ 2,972,491	\$ (161,993)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – HUMAN RESOURCES

UNIT NO. 1140

FUND: General - 0001

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,770,218	\$ 1,856,868	\$ 1,827,454	\$ (29,414)
Employee Fringe Benefits (EFB)	\$ 978,752	\$ 1,108,884	\$ 1,149,912	\$ 41,028
Position Equivalent (Funded)*	36.9	31.0	30.6	(0.4)
% of Gross Wages Funded	99.0	98.0	97.5	(0.5)
Overtime (Dollars)**	\$ 3,564	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.1	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				
			TOTAL	\$ 0

MISSION

The Department of Administrative Services – Human Resources (DHR) will provide Milwaukee County government with an equitable and effective system for the recruitment, classification, compensation, development and retention of a talented, skilled and culturally diversified workforce. DHR will create eligibility lists in a timely manner and develop training for County employees. At all times, DHR will assure strict adherence to Federal, State and County laws, regulations and policies related to human resources.

- DHR will actively manage countywide Family Medical Leave Act (FMLA) compliance issues and accountability in conjunction with the various Departments.

DEPARTMENT DESCRIPTION

DHR is comprised of two operating sections: the Director's Office and the Employment and Staffing Section.

OBJECTIVES

- DHR will develop and engage in a dynamic, comprehensive recruitment initiative to attract the most qualified and capable applicants to contribute to Milwaukee County's diversified workforce.
- DHR will fully utilize the new Ceridian Recruitment System (CRS) with the anticipated benefits being: online recruitment capability, accelerated application and selection processes, as well as implementation of the self-service function by employees.

The *Director's Office* administers human resource programs, assigns projects, and coordinates the work of the HR coordinators and managers located in various departments throughout Milwaukee County; assists County departments in identifying resources for training and staff development; submits the annual departmental budget; presents all department recommendations to the Civil Service Commission and the Personnel Committee of the County Board; serves as staff to the Personnel Committee; analyzes and reports on legislation affecting the human resource function in Milwaukee County; directs the implementation of the automated Human Resources Information System (HRIS); and provides analysis, recommendations, and implementation of new approaches to human resource/human capital administration. The Director

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – HUMAN RESOURCES

UNIT NO. 1140

FUND: General - 0001

of Human Resources serves as secretary of the Civil Service Commission. The Director's Office also studies requests for salary reallocations and changes in compensation policies and practices and estimates the fiscal impact of these actions. The department also maintains the classification system, performs job analyses, maintains salary provisions mandated by labor contracts or County Ordinances, implements provisions of the Executive Compensation Plan, and prepares recommendations to County Ordinances reflecting various personnel actions.

The **Employment and Staffing** Section develops, administers, and monitors employee selection processes for all positions in the Milwaukee County Classified Service and, upon request, for positions in the unclassified service. This effort includes the assessment of job specifications and minimum qualifications; the development and administration of applicant examinations; and the certification of qualified candidates to department heads and appointing authorities. Implicit in this activity is the responsibility of administering employee selection and related procedures in compliance with prevailing Milwaukee County, State, Federal and Civil Service rules and parameters. In addition, this section is responsible for activities supporting the recruiting of employees within the Milwaukee County Classified Service, as well as the maintenance of appropriate records and reports.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decreased \$29,414 from \$1,856,868 to \$1,827,454.
- The Services budget increased \$175,250, from \$271,365 to \$446,615.
- The division of Human Resource's budget includes an abatement of \$1,208,206, an increase of \$367,753 over the 2008 abatement of \$840,453, due in part to an HR Assistant being crosscharged 100% to DTPW Director's Office. This abatement offsets the cost of DHR Services and eleven positions that are deployed in various County departments.
- A Human Resources Specialist was created in 2008 to lead a recruitment initiative. This position will be funded in the 2009 budget. An allocation of \$25,000 is included in the 2009

budget for advertising related to minority recruiting.

- A second Human Resources Specialist was created in 2008 dedicated to monitoring and analyzing the use of FMLA and overtime countywide. This position will also be responsible for centralized approval of FMLA. This position will be funded in the 2009 budget.
- The Internship program in DHR, which was started in 2007, will be continued in 2009.
- In 2009, \$40,000 is being appropriated for a consultant contract to review compliance with federal law in regards to the Fair Labor Standards Act (FLSA).
- The Division launches an initiative designed to enhance and expedite services to departments. This initiative modifies procedures, redeploys assets and enhances accountability.
 - o Through a procedural change, hiring managers will directly request certifications from Human Resources for any authorized positions for which the requesting department determines funding exists.
 - o HR managers and other HR field staff currently serving in departments may be redeployed centrally or in targeted departments to address exigent matters at the discretion of the Human Resources Director.
- The Human Resources Director will begin a new practice of providing a monthly informational report to the Committee on Personnel detailing the length of time elapsed from receipt of a request for a certification to hire, including days elapsed from request to posting and from application deadline to the creation of a cert list.
- An appropriation of \$150,000 is allocated to provide funds for a Summer Youth Employment Program. The release of these funds is contingent on Milwaukee Public Schools (MPS) providing at least a \$150,000 matching amount. The Economic Development Reserve shall provide \$50,000 toward the County's commitment of \$150,000. The Director of Human Resources shall furnish a report to the County Board on the proposed structure of the Summer Youth Employment Program no later than the May 2009 committee cycle.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – HUMAN RESOURCES

UNIT NO. 1140

FUND: General - 0001

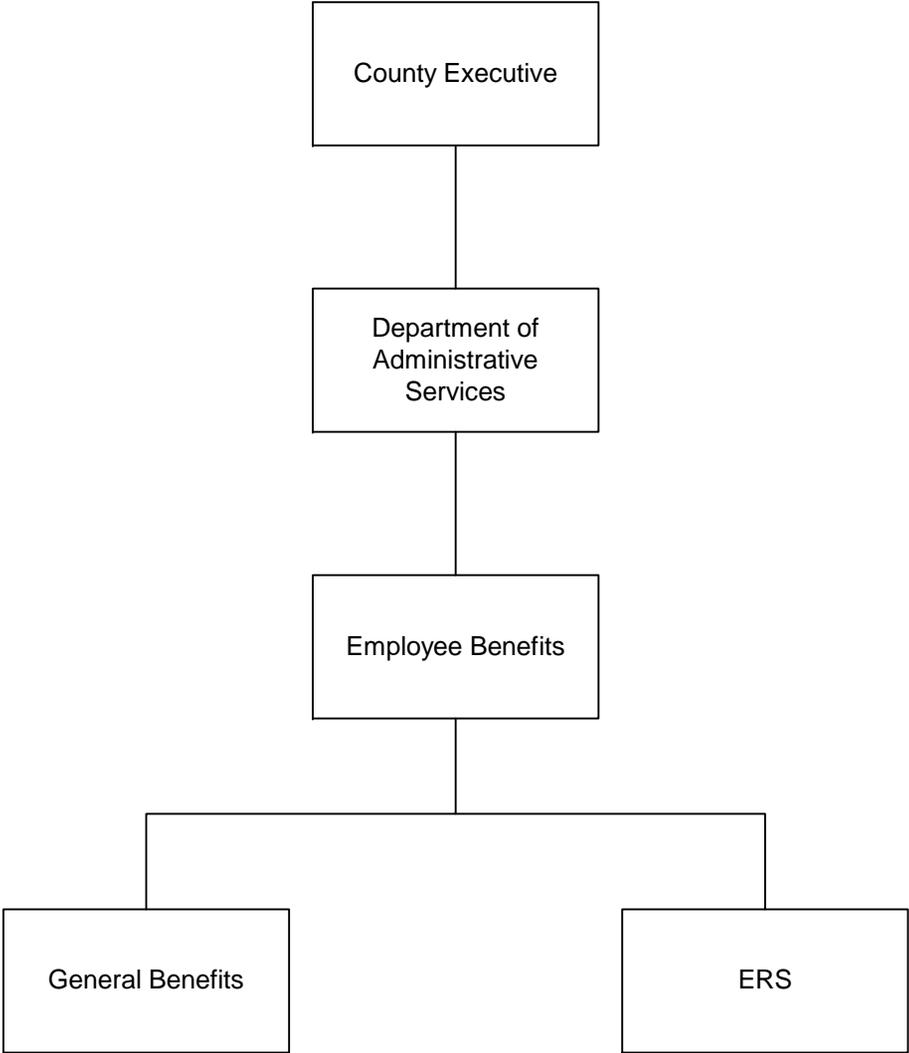
- As soon as possible after the final adoption of the 2009 budget, the Department of Administrative Services – Human Resources, Fiscal Affairs and Labor Relations Divisions will jointly report to the Finance and Audit Committee and the Personnel Committee on the following:

1. The number of current county employees who will be laid off in 2009 as a result of adopting the 2009 budget.
2. Contract terms and language regarding preferential hiring of displaced Milwaukee County employees for all proposed services that had formerly been performed by County staff.
3. The resource plan to provide assistance to displaced employees in seeking placement elsewhere in County government, assistance in understanding layoff and recall rights and procedures, and other outplacement services and potential assistance measures deemed appropriate for consideration.

The employee resource plan shall identify the administration staff responsible for the plan's creation, implementation, and reporting to the County Board as well as any additional resources needed for plan components.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be Removed for cause."

**DEPARTMENT OF ADMINISTRATIVE SERVICES –
EMPLOYEE BENEFITS**



ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – EMPLOYEE BENEFITS

UNIT NO. 1188

FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Chapters 63.01 to 63.09, 63.11 and 63.13 to 63.17 of the Wisconsin Statutes and Chapter 58 of the Milwaukee County General Ordinances, this division manages and coordinates the details of employee benefits programs, including hospital/surgical/dental care plans, life insurance plans, and employee services programs dealing with behavioral/medical problems.

The Employee Retirement Services Section administers and maintains the Milwaukee County Retirement System as established by Chapter 201 of the Milwaukee County General Ordinances. It provides for the determination of benefits and payments to all eligible employees or their beneficiaries, and monitors and reconciles all transactions affecting the retirement fund.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 666,866	\$ 1,142,699	\$ 1,202,355	\$ 59,656
Employee Fringe Benefits (EFB) Services	382,411	694,489	761,825	67,336
Commodities	285,386	166,550	134,250	(32,300)
Other Charges	3,034	9,090	10,780	1,690
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	253,760	236,435	268,084	31,649
Abatements	(44,531)	0	0	0
Total Expenditures	\$ 1,546,926	\$ 2,249,263	\$ 2,377,294	\$ 128,031
Direct Revenue	895,094	1,263,690	1,458,066	194,376
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 895,094	\$ 1,263,690	\$ 1,458,066	\$ 194,376
Direct Total Tax Levy	651,832	985,573	919,228	(66,345)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 0	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	23,388	0	0	0
Tech Support & Infrastructure	3,169	0	0	0
Distribution Services	12,418	0	0	0
Telecommunications	2,196	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	0	0	0	0
Applications Charges	0	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	3,361	0	0	0
Total Charges	\$ 44,532	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 651,832	\$ 985,573	\$ 919,228	\$ (66,345)
Total Property Tax Levy	\$ 696,364	\$ 985,573	\$ 919,228	\$ (66,345)

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – EMPLOYEE BENEFITS

UNIT NO. 1188

FUND: General - 0001

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the “total” amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 666,866	\$ 1,142,699	\$ 1,202,355	\$ 59,656
Employee Fringe Benefits (EFB)	\$ 382,411	\$ 694,489	\$ 761,825	\$ 67,336
Position Equivalent (Funded)*	15.3	18.8	19.6	0.8
% of Gross Wages Funded	100.0	97.2	97.6	0.4
Overtime (Dollars)**	\$ 11,820	\$ 20,137	\$ 0	\$ (20,137)
Overtime (Equivalent to Position)	0.2	0.4	0.0	(0.4)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Pension Information Systems Spe	Create	1/1.0	ERS	\$ 60,670
Fiscal Officer Assistant	Create	1/1.0	ERS	63,400
Sr Exec Asst Benefits**	Unfund	1/1.0	General Benefits	(38,108)
			Total	\$ 85,962

** Existing position to be shared with Division of Human Resources

MISSION

The Division of Employee Benefits manages the fringe benefits program, including health care benefits and the retirement benefits for Milwaukee County employees and retirees.

- Work cooperatively with the Milwaukee County Pension Board to responsibly administer Pension benefits and provide proper stewardship over the Employee Retirement System.

OBJECTIVES

- Administer health care, retirement and other benefits for County employees and retirees in a fiscally responsible and customer-friendly manner.
- Efficiently implement major benefits information systems improvements, including the Ceridian Benefits System and the Vitech V3 system.
- Develop and implement strategies to reduce the cost of health care provided to employees and retirees without diminishing the quality of care.

DEPARTMENT DESCRIPTION

The division is responsible for, and accountable for, the management of the health care and pension benefits programs for Milwaukee County active employees and retirees. This includes responsibility for all business activities, including contract solicitation, contract awards and monitoring; customer service; and budgeting, accounting and financial analysis. The Director of this division who reports to the Director of Administrative Services is responsible for all aspects of benefits management, including recruitment, management and coordination of staff.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – EMPLOYEE BENEFITS

UNIT NO. 1188

FUND: General - 0001

BUDGET HIGHLIGHTS

- Personal Services without fringe benefits increase \$59,656, from \$1,142,699 to \$1,202,355.
- The 2009 Budget continues a re-organization initiative developed by the Director of Employee Benefits to provide for a more efficient staffing arrangement. Total FTE's increase to 19.6. Two positions are created: 1.0 FTE Pension Information Systems Specialist position – salary and active fringe \$87,040 and 1.0 FTE Fiscal Officer Assistant position – salary and active fringe \$90,357. These positions are fully funded by the Employee Retirement System.
- In the General Benefits area, 1.0 FTE Senior Executive Assistant position - \$59,629 including salary and active fringe benefits was unfunded. Employee Benefits will share a single Senior Executive Assistant with DAS-Division of Human Resources. A cross charge of \$29,771 is added to the 2009 Budget to fund Employee Benefits' share of the position.
- Expenditures for Services decrease by \$32,300, from \$166,550 to \$134,250. The decrease is due to a reduction in professional services for consulting and actuarial assistance. Staff will assume more of the duties previously performed by consultants.
- Direct Revenue increases \$194,376 to a total of \$1,458,066. This revenue provides funding for staff and other expenditures dedicated to the ERS/Pension system.
- The Vitech V3 application is being implemented during 2008 and will "go live" in January of 2009. This system will replace the existing Pension and Post-Employment Life/Health systems. V3 is a web-based solution that will improve accuracy, track customer service and requests, reduce dependency on paper records, automate manual processes, and eliminate redundant work effort. Implementation of V3 will also provide online access for participants, business continuity and recovery capabilities for critical data and business processes, and comprehensive compliance and reporting capabilities.
- The department is analyzing potential strategies for achieving additional cost savings. The department will continue to work with the Employee Health Care Work Group on development of health benefit initiatives.
- The department is in the process of renegotiating contracts for third party administration of the County's medical and pharmaceutical benefit programs. During 2009, the department will work to implement these contracts.
- The department is reviewing its mental health and EAP services for greater efficiencies in preparation of Mental Health Network (MHN) contract renewals for 2010.
- Following the completion of a prescription drug formulary at the Behavioral Health Division, the Director of Employee Benefits will facilitate a review of medical purchases, including pharmaceuticals and medical supplies, at the Behavioral Health Division and the Sheriff's Office to determine the potential for cost savings and other efficiencies in purchasing and administration. The development of a formulary in BHD, combined with savings achieved through efficiencies, may produce a substantial positive fiscal impact. An appropriation of \$15,000 is allocated in Org. Unit 1188 – Employee Benefits, to retain outside consultant services as needed for this review. The review shall be submitted for consideration to the appropriate standing committees of the County Board by September 1, 2009.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – EMPLOYEE BENEFITS

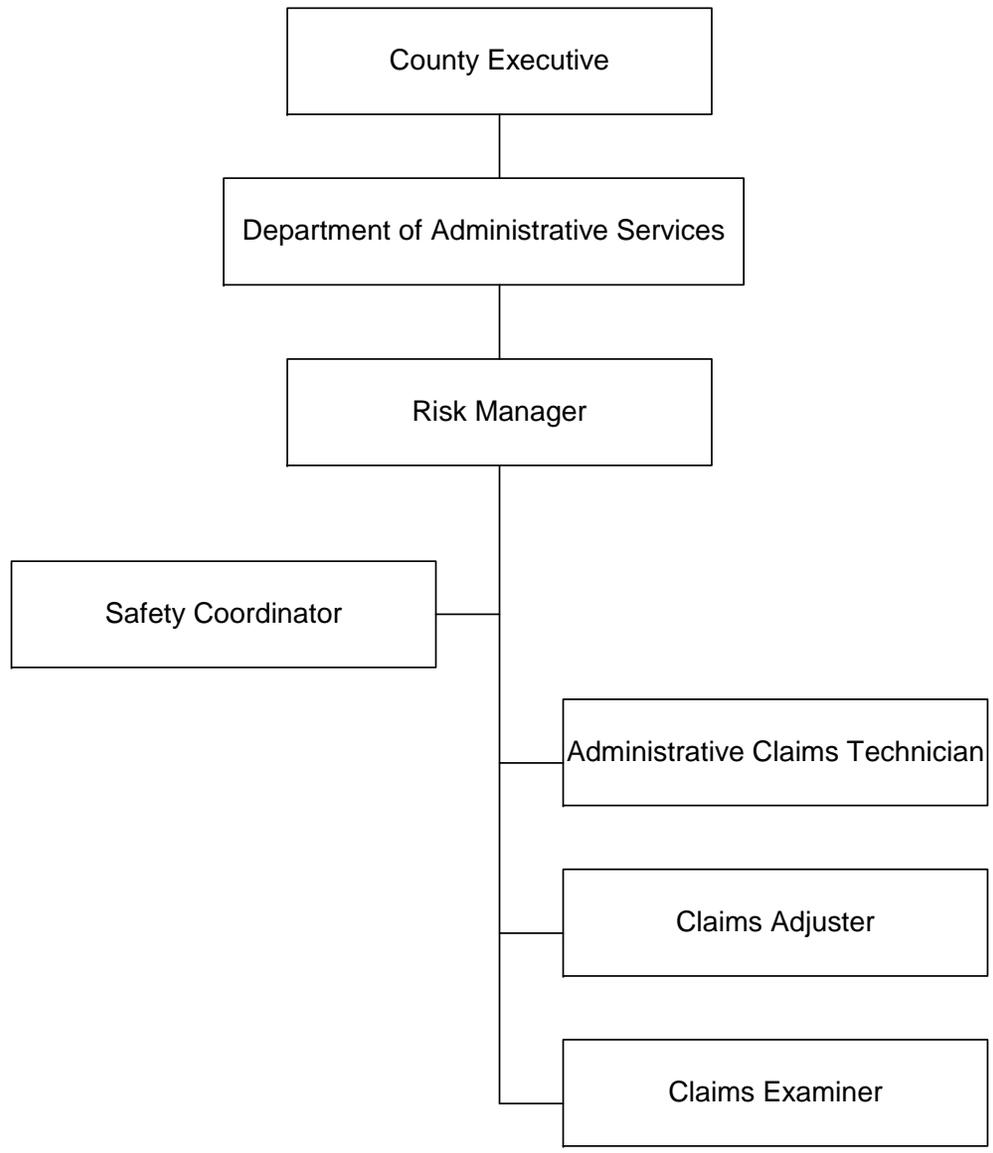
UNIT NO. 1188

FUND: General - 0001

jointly and severally liable to the county for the full amount paid. A county employee who

knowingly violates this subsection may be removed for cause."

**DEPARTMENT OF ADMINISTRATIVE SERVICES –
RISK MANAGEMENT**



ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – RISK MANAGEMENT

UNIT NO. 1150

FUND: Internal Service - 0040

OPERATING AUTHORITY & PURPOSE

The Department of Administrative Services is created pursuant to Section 59.52(1) of the Wisconsin Statutes and Chapter 32 of the Milwaukee County Ordinances. DAS – Risk Management is responsible for administering the County’s risk management program. Section 59.52(11)(a) of the Wisconsin Statutes authorizes the County to provide public liability and property damage insurance, either from commercial companies or by self-insurance created by setting up an annual fund for such a purpose, or by a combination thereof, covering without exclusion because of enumeration, motor vehicles, malfeasance of professional employees, maintenance and operation of County highways, parks, parkways and airports, and other County activities involving the possibility of damage to the general public, and provide fire and casualty insurance for all County property.

Section 59.52 (11)(d) of the Wisconsin Statutes authorizes the County to provide for the protection of the County and public against loss or damage resulting from the act, neglect or default of County officers, department administrators and employees, and to contract for and procure bonds or contracts of insurance to accomplish that purpose, either from commercial companies or by self-insurance created by setting up an annual fund for such purpose or by a combination thereof. Section 65.90(6) of the Wisconsin Statutes allows any county having a population of 500,000 or more to establish, maintain and levy a tax for a liability reserve fund for the purpose of paying liability claims or premiums on insurance to pay such claims. The annual taxes levied for the purpose may not exceed the level necessary to collect the amount recommended by an actuary, in accordance with generally accepted actuarial principles.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 310,614	\$ 372,849	\$ 336,936	\$ (35,913)
Employee Fringe Benefits (EFB)	281,774	314,866	294,928	(19,938)
Services	52,129	65,104	75,240	10,136
Commodities	2,249	6,553	8,760	2,207
Other Charges	6,876,766	6,121,040	6,321,413	200,373
Debt & Depreciation	5,089	18,939	18,939	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	135,041	135,966	137,289	1,323
Abatements	(132,657)	0	0	0
Total Expenditures	\$ 7,531,005	\$ 7,035,317	\$ 7,193,505	\$ 158,188
Direct Revenue	174,077	134,000	138,634	4,634
State & Federal Revenue	0	0	0	0
Indirect Revenue	7,491,694	6,901,317	7,054,871	153,554
Total Revenue	\$ 7,665,771	\$ 7,035,317	\$ 7,193,505	\$ 158,188
Direct Total Tax Levy	(134,766)	0	0	0

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – RISK MANAGEMENT

UNIT NO. 1150

FUND: Internal Service - 0040

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 75,221	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	29,508	0	0	0
Tech Support & Infrastructure	13,353	0	0	0
Distribution Services	1,226	0	0	0
Telecommunications	1,309	0	0	0
Record Center	1,211	0	0	0
Radio	0	0	0	0
Computer Charges	2,939	0	0	0
Applications Charges	6,356	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,534	0	0	0
Total Charges	\$ 132,657	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ (134,766)	\$ 0	\$ 0	\$ 0
Total Property Tax Levy	\$ (2,109)	\$ 0	\$ 0	\$ 0

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the “total” amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 310,614	\$ 372,849	\$ 336,936	\$ (35,913)
Employee Fringe Benefits (EFB)	\$ 281,774	\$ 314,866	\$ 294,928	\$ (19,938)
Position Equivalent (Funded)*	5.0	5.3	5.0	(0.3)
% of Gross Wages Funded	89.9	88.7	100.0	11.3
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Risk Management Coordinator	Abolish	1/1.0	Risk Management	\$ (73,978)
			TOTAL	\$ (73,978)

MISSION

It is the mission of Risk Management to protect the health and safety of employees, citizens and users of the facilities and services of Milwaukee County, through the use of risk management, claims management and employee safety techniques.

OBJECTIVES

- Assure that County assets are effectively protected through risk management risk financing programs.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – RISK MANAGEMENT

UNIT NO. 1150

FUND: Internal Service - 0040

- Investigate and process work related injury claims in a prompt efficient manner while minimizing the related costs.
- Provide a safe and healthy environment for County workers and the general public.

DEPARTMENT DESCRIPTION

The Risk Management Section includes the following sections: Administration, Self-Insurance, Insurance Policy and Services and Claims Management (Workers' Compensation).

The **Administration Section** supervises the professional staff, coordinates activities between departments, submits reports, reviews contracts for liability exposures and prepares budget documents. The unit is responsible for internal service fund accounting and cost allocations to departments. County-wide loss control activities are also administered by this section.

The **Self-Insurance Section** is responsible for property, general and automobile liability claim reporting, loss analysis, claim data and financing of self-retained losses.

The **Insurance Policy and Services Section** is responsible for selection of brokers, requests for proposals, determination of deductibles, limits and coverage, researching the market and negotiating with brokers and companies for bundled and unbundled insurance services.

The **Claims Management Section** is responsible for administering the Workers' Compensation claims of employees who sustain job-related injuries for medical-only and lost-time claims, and coordination of the return-to-work program. In addition, a database is maintained for all claims.

BUDGET HIGHLIGHTS

ADMINISTRATION

- Personal Services expenditures without fringe benefits decreased \$35,913 from \$372,849 to \$336,936.
- Funding for Other Post Employment Benefits (OPEB) Liability increases \$5,958 from \$99,300 in 2008 to \$105,258 in 2009.

- Total Services increase by \$10,136 to a total of \$75,240.
- Direct revenue is budgeted at \$138,634, an increase of \$4,634 from 2008. This amount includes the following: \$49,634 from the Milwaukee Public Museum insurance premiums, \$40,000 of projected dividends from Wisconsin County Mutual, \$5,000 from project management fees, \$4,000 from Airport Liability profit share and \$40,000 from subrogation recoveries.
- Risk Management expenditures are charged out to other County departments. Direct revenue is allocated back to charged departments at year-end. In 2009, direct revenue is used to reduce crosscharges to departments.

SELF-INSURANCE

- Expenditures for property, general and automobile liability claim reporting, loss analysis, claim data and financing of self-retained losses decreased \$8,000 from \$975,500 in 2008 to \$967,500 in 2009. In 2009, direct revenue reduces this crosscharge by \$40,000.

INSURANCE POLICY AND SERVICES

- Insurance purchases decrease \$13,768, from \$1,932,884 to \$1,919,116, due to stable insurance market conditions. Direct revenue reduces this crosscharge by \$53,634.

CLAIMS MANAGEMENT (WORKERS' COMPENSATION)

- Workers' Compensation self-insurance expenditures increase \$222,141, from \$3,212,656 to \$3,434,797. Frequency of claims has decreased but severity, driven primarily by medical costs, has increased. This expense is fully charged out to County departments. Direct revenue reduces this crosscharge by \$40,000.
- A charge for administration of the Workers' Compensation program is issued to all County departments as part of the Risk Management administration crosscharge.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES – RISK MANAGEMENT

UNIT NO. 1150

FUND: Internal Service - 0040

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to

make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

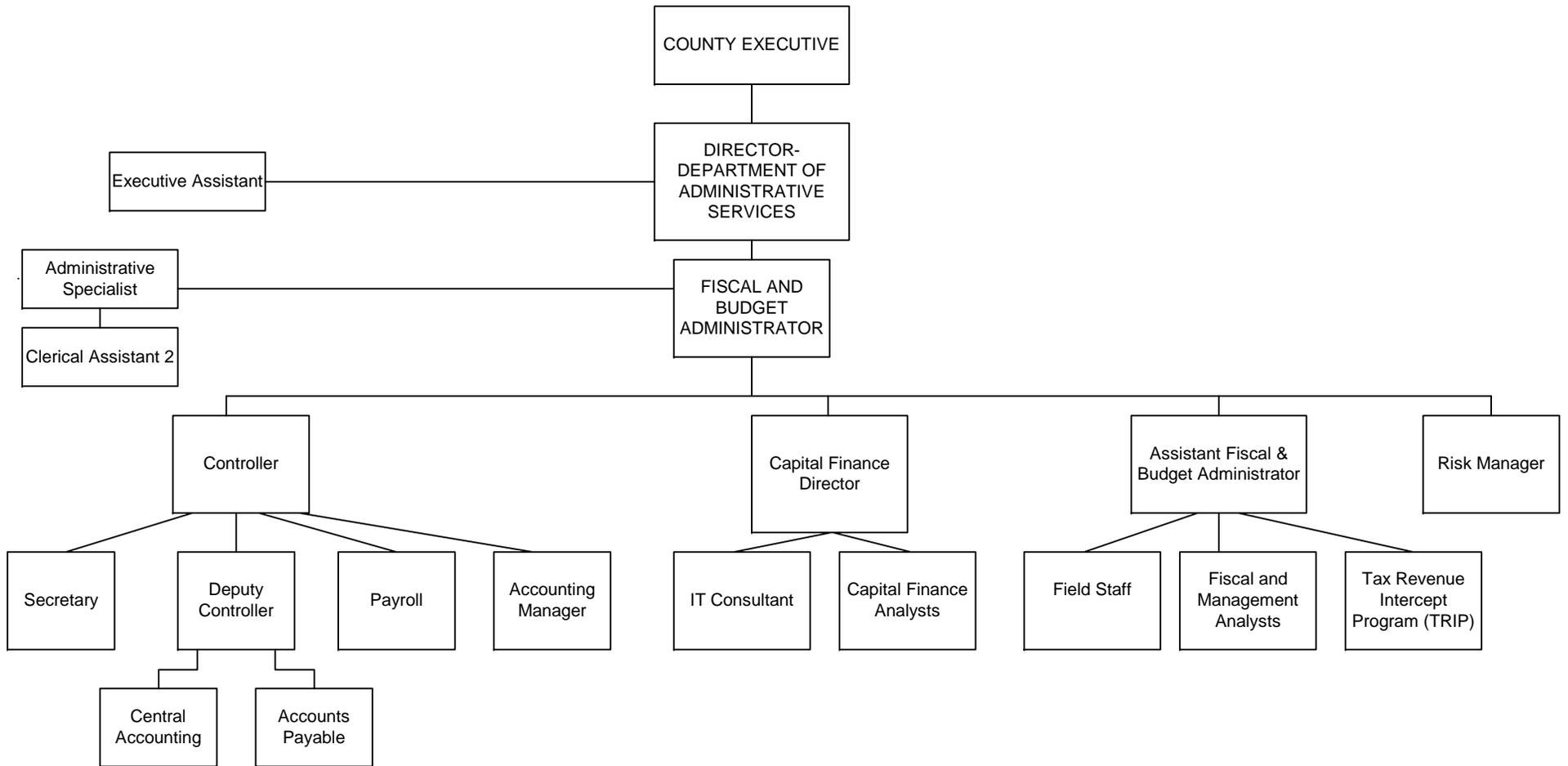
ACTIVITY AND STATISTICAL SUMMARY			
	2007	2008	2009
	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
Retained Losses (Self-Insured)*	\$ 875,500	\$ 935,500	\$ 927,500
Net Insurance Premiums*	\$ 1,903,268	\$ 1,883,884	\$ 1,865,482
Workers' Compensation Claims Processed	753	950	800
Dollar Amount of Work Comp Claims Processed*	\$ 3,055,810	\$ 3,172,656	\$ 3,394,797
Property Insurance Claims Processed**	160	125	125
Property Insurance Recoveries***	\$ 1,427,421	\$ 2,000,000	\$ 1,500,000

*2009 Cross charge reduced by direct revenue

**2008 and 2009 property claim frequency is estimated

***2007 is actual with 2008, 2009 as estimated recoveries based on recent loss trends

**DEPARTMENT OF ADMINISTRATIVE SERVICES –
ADMINISTRATION AND FISCAL AFFAIRS DIVISION**



ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES-
ADMINISTRATION & FISCAL AFFAIRS DIVISION

UNIT NO. 1151
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Department of Administrative Services is created pursuant to Section 59.52 (1) of the Wisconsin Statutes and Chapter 32 of the Milwaukee County Ordinances. The position of Director is authorized in the Fiscal Affairs Division and is responsible for the execution of the duties and powers assigned to the Department as specified in Chapter 32 of the Milwaukee County General Ordinances for the major divisions of Procurement, Information Management Services and Fiscal Affairs. Also reporting to the Director are Human

Resources, Labor Relations, Office for Persons with Disabilities, Property Management, and Employee Benefits. The Fiscal Affairs Division is responsible for preparing and monitoring the County's annual operating and capital budgets and for preparing the County's Official Statements relating to debt issuance. It performs the County's accounting functions, which include centralized payroll, accounts payable, preparation of County financial statements, and determination of financial and cost accounting policies.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,571,848	\$ 2,893,423	\$ 2,960,378	\$ 66,955
Employee Fringe Benefits (EFB)	1,447,251	1,727,045	1,816,877	89,832
Services	154,877	299,410	134,500	(164,910)
Commodities	14,213	10,970	10,970	0
Other Charges	1,624	1,200	0	(1,200)
Debt & Depreciation	0	0	0	0
Capital Outlay	17,302	0	0	0
Capital Contra	0	0	0	0
County Service Charges	679,644	570,128	622,596	52,468
Abatements	(1,702,130)	(1,223,823)	(1,391,794)	(167,971)
Total Expenditures	\$ 3,184,629	\$ 4,278,353	\$ 4,153,527	\$ (124,826)
Direct Revenue	25,233	11,000	551,000	540,000
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 25,233	\$ 11,000	\$ 551,000	\$ 540,000
Direct Total Tax Levy	3,159,396	4,267,353	3,602,527	(664,826)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 12,485	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	242,292	0	0	0
Tech Support & Infrastructure	186,964	0	0	0
Distribution Services	8,734	0	0	0
Telecommunications	12,498	0	0	0
Record Center	4,013	0	0	0
Radio	0	0	0	0
Computer Charges	12,744	0	0	0
Applications Charges	109,316	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	13,827	0	0	0
Total Charges	\$ 602,873	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 3,159,396	\$ 4,267,353	\$ 3,602,527	\$ (664,826)
Total Property Tax Levy	\$ 3,762,269	\$ 4,267,353	\$ 3,602,527	\$ (664,826)

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
ADMINISTRATION & FISCAL AFFAIRS DIVISION

UNIT NO. 1151
FUND: General - 0001

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the “total” amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,571,848	\$ 2,893,423	\$ 2,960,378	\$ 66,955
Employee Fringe Benefits (EFB)	\$ 1,447,251	\$ 1,727,045	\$ 1,816,877	\$ 89,832
Position Equivalent (Funded)*	44.2	47.0	46.1	(0.9)
% of Gross Wages Funded	97.5	96.7	93.0	(3.7)
Overtime (Dollars)**	\$ 37,234	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.7	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Accounting Manager	Create	1/0.5	Accounting Admin	\$ 35,360
Administrative Intern	Create	1/0.85	Fiscal & Strategic Svcs	19,970
			TOTAL	\$ 55,330

MISSION

Provide quality, efficient and responsive financial services and administrative business functions to the County Executive, County Board and County departments to enable the delivery of financially sound and effective services to the community.

OBJECTIVES

- Expand and enhance the County Financial Website and other automation initiatives.
- Centralize and coordinate debt collection activities.
- Continue development of strategic planning initiatives that are deemed essential to the county's ability to responsibly and effectively address its long-term fiscal challenges and facility needs.
- Working with the Division of Human Resources to reconcile list of authorized positions between the County Budget system and DHR's position control system.
- Review and improve the County's operating and capital budgeting process and document. Implement a multi-year capital improvement plan.
- Revise and improve long range financial forecasting and budgeting.
- Improve collaboration and facilitate sharing of ideas among county fiscal staff.
- Create a work group of finance and budget staff from overlapping taxing bodies in Milwaukee County to identify opportunities for intergovernmental collaboration and cost savings.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
ADMINISTRATION & FISCAL AFFAIRS DIVISION

UNIT NO. 1151
FUND: General - 0001

DEPARTMENT DESCRIPTION

Administration. The Director is responsible for coordinating the operations of the divisions, including Procurement, Information Management Services, Fiscal Affairs, Risk Management, Human Resources, Labor Relations, Employee Benefits, Office for Persons with Disabilities.

The primary responsibilities of the **Fiscal and Strategic Services Section** are budget preparation and fiscal control for both operations and capital. All budget requests are analyzed with recommendations submitted to the County Executive. Assistance is provided both to the County Executive in preparing and presenting the Executive Budget, and to the Finance and Audit Committee in its review of the County Executive's recommended budget, including the preparation of budget amendments approved by the Finance and Audit Committee and the County Board. During the year, all appropriation transfer requests are analyzed and a recommendation submitted to the County Executive. In conjunction with the Accounting Section, County departmental accounts are analyzed to determine potential expenditure deficits or revenue shortfalls, with department administrators required to submit a corrective plan of action. Other major duties include (a) the study of all new position requests, with reports and recommendations submitted to County Board committees; (b) fiscal studies for the County Executive and County Board committees, including fiscal impact of legislative bills; and (c) special studies for the County Executive and County Board committees.

In addition, **Reimbursement Services** is responsible for the County-wide Tax Refund Intercept Program.

Central Accounting functions include Accounting Administration, Accounting, Accounts Payable and Payroll. A brief description of the responsibilities of each area follows:

Accounting Administration is responsible for the overall management and coordination of Central Accounting activities, the development of special studies and reports and technical assistance to both Central Accounting and other County departments and the publishing of the

Comprehensive Annual Financial Report and the Single Audit Report.

Accounting is responsible for the timely and accurate preparation of countywide monthly financial reports, publication of the Comprehensive Annual Financial Report, the State of Wisconsin Financial Report Form, and the Single Audit Report and development of the indirect cost allocation plan. In addition, Accounting is responsible for adherence to Generally Accepted Accounting Principles (GAAP), the development and maintenance of the Advantage financial information system, the fixed-asset system and the grant system, conducting budget performance reviews on an ongoing basis to identify potential year-end deficits so that problems can be resolved in a timely manner, and ongoing training and technical assistance to departments.

Accounts Payable is responsible for establishment of countywide payment procedures, coordination with the Procurement Division, encumbrances of purchases, payment of vendor invoices, development and maintenance of the accounts payable system, and technical assistance to departments. In addition, Accounts Payable monitors payments to ensure that purchasing regulations have been followed by departments and unencumbered appropriation balances to ensure that the County has sufficient appropriations available for each payment.

Payroll is responsible for establishment of County-wide payroll procedures, coordination with the Division of Human Resources, implementation of the new Ceridian system including monitoring the preparation of payroll checks and maintenance of all earnings and deductions records, ensuring that County payroll practices meet Federal, State and contractual requirements, and filing of all required Federal and State reports on a timely basis.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase \$66,955, from \$2,893,423 to \$2,960,378.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
ADMINISTRATION & FISCAL AFFAIRS DIVISION

UNIT NO. 1151
FUND: General - 0001

- In 2007, DAS – Fiscal Affairs requested an opinion from the County's Bond Counsel regarding charging staff costs (including salary, social security and active fringe) for capital finance matters related to the bond financings. Based on the opinion, approximately 42 percent of staff time in the DAS Capital Finance Section and a small portion of DAS management time is allocated to capital finance related tasks and is charged to the bond issues. An abatement of \$176,349 is included to account for eligible charge-back costs.
 - A position of Accounting Manager was budgeted in 2008 at 0.5 FTE for one half of the year. An additional 0.5 FTE is budgeted in 2009 to fund the position for the entire year at a cost of \$49,625 including salary and active fringe costs. An additional 0.85 FTE of Administrative Intern is also budgeted in 2009 for a cost of \$21,498 including salary and social security, which will be funded through salary savings from a Fiscal & Management Analyst position that will remain vacant during 2009. This will result in a net tax levy savings of \$59,471.
 - The Director of DAS shall continue to coordinate Long-Range Strategic Planning for the County in 2009. In 2008, the Long Range Strategic Plan Steering Committee (LRPSC) was formed to help define core County services and rank and prioritize those services so that difficult budget decisions can be made in the context of the County's overall strategic priorities and mission.
 - Expenditures for contractual services decrease by \$168,910 from \$278,500 to \$109,590. This is because the 2008 budget included additional funding for a Strategic Planning initiative, a Space and Facilities initiative, specialized Accounting services, and additional funding for a BRASS consultant. The 2009 budget removes one-time expenditures so to be consistent with actual spending for contractual services in years prior to 2008.
 - The TRIP program continues to be housed within the Fiscal Affairs Division in 2009. All revenue collected through this program is budgeted in County Department budgets and is offset with a crosscharge to recover the administrative costs associated with this program. The County anticipates net revenue of approximately \$407,879 for this program in 2009, an increase of \$105,042 from 2008.
 - DAS Fiscal will implement a Collections and Receivables Program initiative in 2009 that will focus on collection of approximately \$62 million of outstanding County receivables, with an expected return of \$500,000 in additional revenue. Elements of the program include implementation of a TRIP administration fee of \$50 and a new, comprehensive collections contract. Another component of the program will be development of an intercept program directed at County Accounts Payable. This program will identify those vendors to the County that also owe the County money. Similar to a program at the State level, the internal intercept will capture outstanding debt from any payments to these vendors.
 - As soon as possible after the final adoption of the 2009 budget, the Department of Administrative Services – Human Resources, Fiscal Affairs and Labor Relations Divisions will jointly report to the Finance and Audit Committee and the Personnel Committee on the following:
 1. The number of current county employees who will be laid off in 2009 as a result of adopting the 2009 budget.
 2. Contract terms and language regarding preferential hiring of displaced Milwaukee County employees for all proposed services that had formerly been performed by County staff.
 3. The resource plan to provide assistance to displaced employees in seeking placement elsewhere in County government, assistance in understanding layoff and recall rights and procedures, and other outplacement services and potential assistance measures deemed appropriate for consideration.
- The employee resource plan shall identify the administration staff responsible for the plan's creation, implementation, and reporting to the County Board as well as any additional resources needed for plan components.

ADOPTED 2009 BUDGET

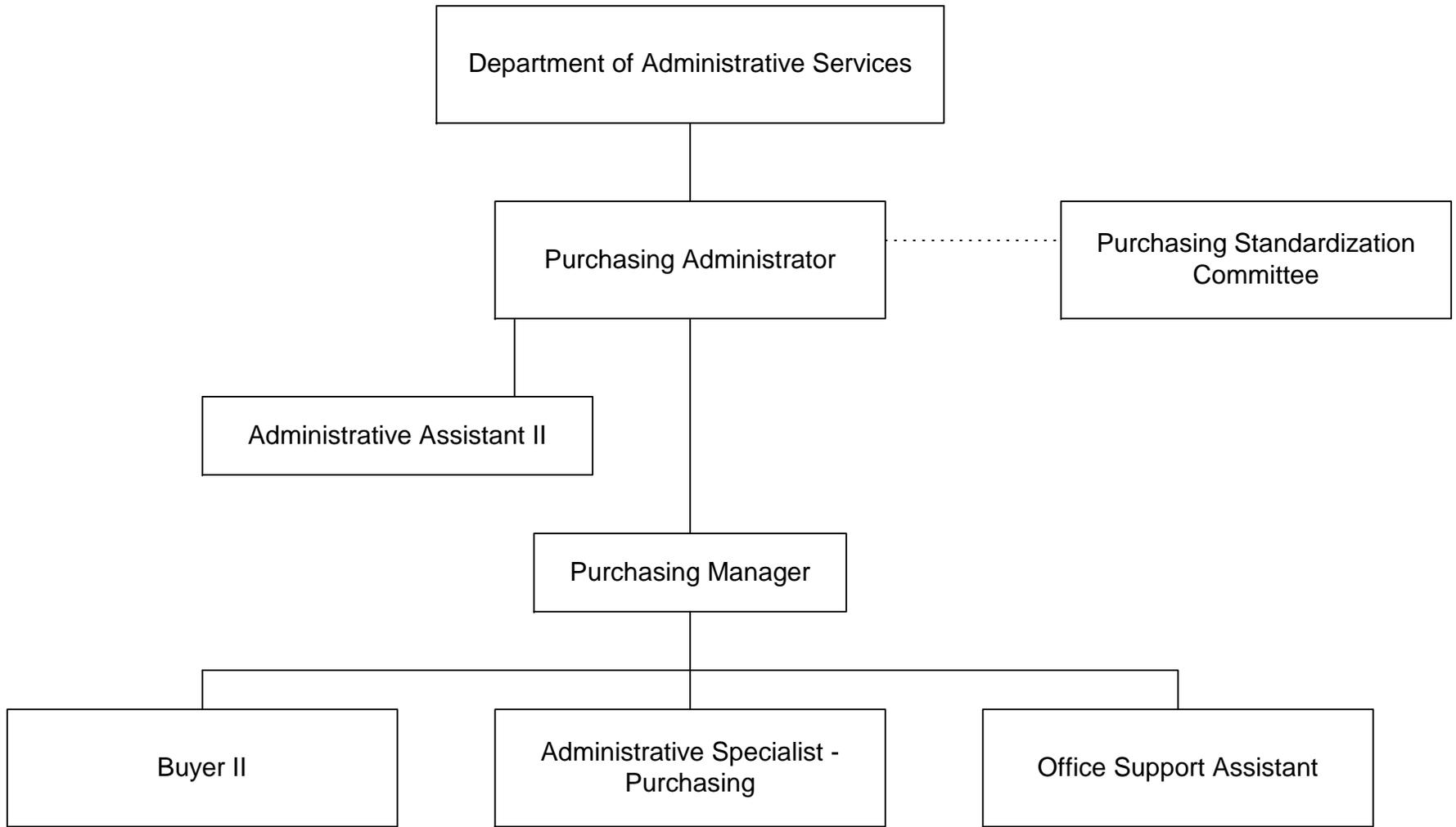
DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
ADMINISTRATION & FISCAL AFFAIRS DIVISION

UNIT NO. 1151
FUND: General - 0001

- The 2009 Capital Improvements budget includes \$150,000 for automation of financial reports and processes.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first

certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

DEPARTMENT OF ADMINISTRATIVE SERVICES – PROCUREMENT



ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES - PROCUREMENT

UNIT NO. 1152

FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Procurement Division of the Department of Administrative Services is empowered by Chapter 32 of the Milwaukee County Ordinances to purchase or contract for supplies, materials, equipment and contractual services needed by County departments, agencies and institutions. This authority does not include public works programs, professional service contracts, repairs or alterations to buildings, structures, purchase or leases of County-owned real estate and appurtenances. The Procurement Division is also authorized to develop standards, prepare specifications, sign and issue contracts and purchase orders, process requests for proposals,

and assist the Milwaukee County Transit System's processing of purchase orders. The Procurement Division is responsible and accountable to the Purchasing Standardization Committee as delineated in Chapter 32.23 of the Milwaukee County Code of General Ordinances.

Additionally, the Procurement Division provides Disadvantaged Business Enterprises an opportunity to participate in Milwaukee County's procurement process pursuant to ordinances and annual goals established by the Milwaukee County Board of Supervisors.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 251,048	\$ 443,159	\$ 379,737	\$ (63,422)
Employee Fringe Benefits (EFB)	174,859	289,043	259,574	(29,469)
Services	48,495	35,473	125,557	90,084
Commodities	4,336	4,460	4,460	0
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	124,405	115,603	123,053	7,450
Abatements	(114,148)	0	0	0
Total Expenditures	\$ 488,995	\$ 887,738	\$ 892,381	\$ 4,643
Direct Revenue	38,388	39,551	0	(39,551)
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 38,388	\$ 39,551	\$ 0	\$ (39,551)
Direct Total Tax Levy	450,607	848,187	892,381	44,194

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES - PROCUREMENT

UNIT NO. 1152

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 0	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	69,468	0	0	0
Tech Support & Infrastructure	22,636	0	0	0
Distribution Services	1,593	0	0	0
Telecommunications	2,405	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	3,186	0	0	0
Applications Charges	12,099	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	2,762	0	0	0
Total Charges	\$ 114,149	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 450,607	\$ 848,187	\$ 892,381	\$ 44,194
Total Property Tax Levy	\$ 564,756	\$ 848,187	\$ 892,381	\$ 44,194

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 251,048	\$ 443,159	\$ 379,737	\$ (63,422)
Employee Fringe Benefits (EFB)	\$ 174,859	\$ 289,043	\$ 259,574	\$ (29,469)
Position Equivalent (Funded)*	9.0	7.8	6.7	(1.1)
% of Gross Wages Funded	100.0	97.4	95.7	(1.6)
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Purchasing Manager	Unfund	1/-1.0	Purchasing	(71,150)
			TOTAL	\$ (71,150)

MISSION

The Procurement Division, within the scope of Chapter 32, shall obtain goods and services for Milwaukee County customers in a manner that enhances the quality of life in Milwaukee County and fully utilizes all segments of the business community.

OBJECTIVES

- Procure needed goods and services for County departments in an efficient and timely manner.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES - PROCUREMENT

UNIT NO. 1152
FUND: General - 0001

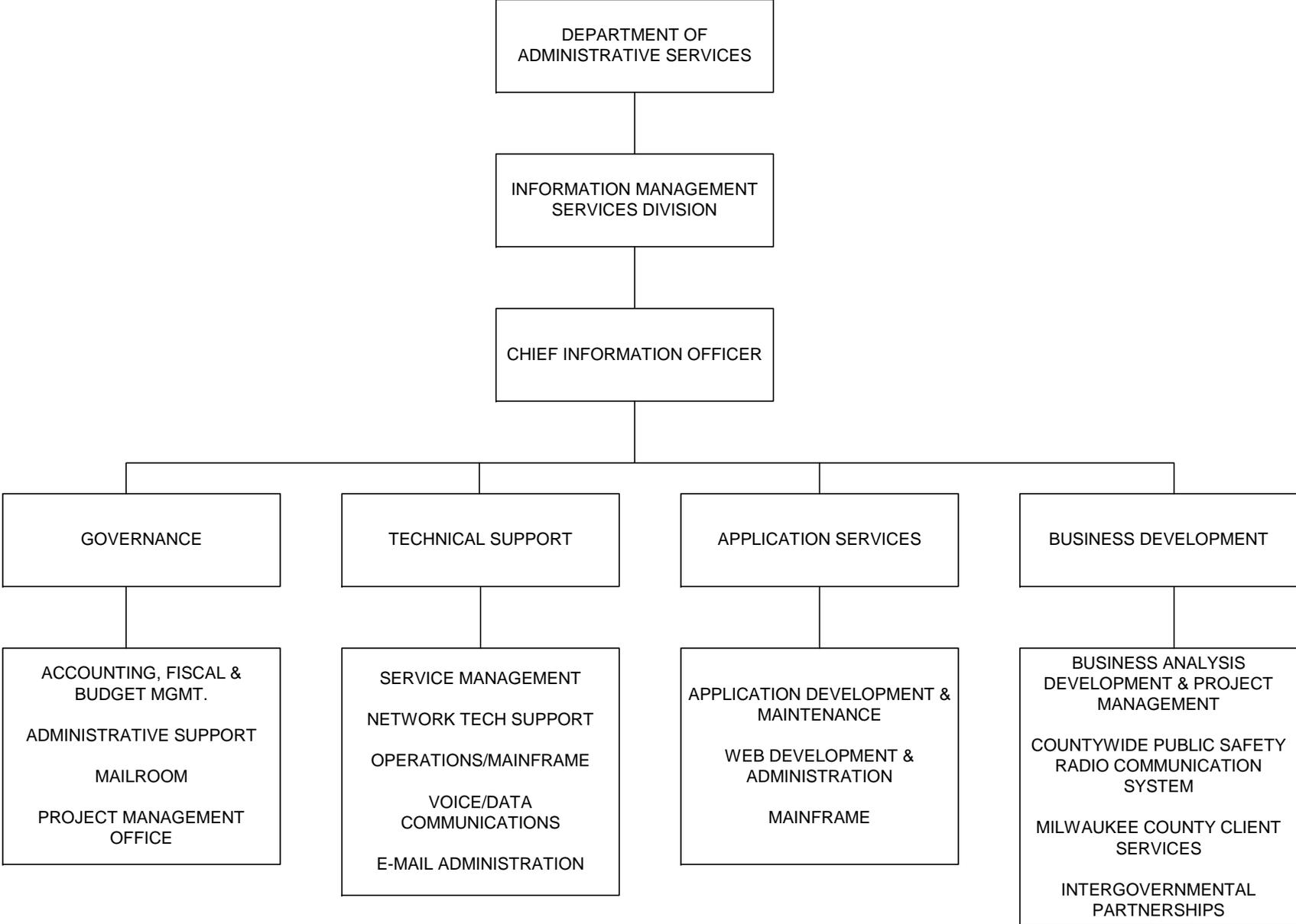
- Provide an atmosphere for equal opportunity for all vendors and suppliers who wish to participate in County contracts.

BUDGET HIGHLIGHTS

- Personal services without fringe benefits decrease \$63,422 from \$443,159 to \$379,737.
- In 2009, Procurement will discontinue the collection of revenue in the amount of \$39,551 that is associated with an annual fee of \$25 for vendors who want to be added to the Milwaukee County list of approved vendors. This function will return to being provided at no cost to vendors.
- Contract Personal Services increases \$98,684 from \$3,100 in 2008 to \$101,784 in 2009 to more accurately reflect actual staffing of the Division. Since 2007, the Purchasing Administrator has applied salary savings from a vacant position of Purchasing Manager to support a contract employee (who had retired from Procurement). In 2008, an appropriation transfer was approved shifting appropriations from salaries to Contract Personal Services to support this position. In 2009, the budget is updated to reflect this staffing arrangement. There is no reduction in overall support to Procurement.

- The department will address concerns found in the Auditor's report done in May 2008, by filling vacancies and improving procedures.
- Procurement will continue the strategic partnerships with other County departments and local and regional agencies to utilize collaborative contract agreements to reduce the demand on staff. The department will also continue to seek best practices to provide more efficient service.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

**DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION**



ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

OPERATING AUTHORITY & PURPOSE

The Information Management Services Division (IMSD) of the Department of Administrative Services provides technical and communication services to its clients, which includes Milwaukee County departments, other governmental units including municipal public safety agencies and regional partners, and the users of Milwaukee County's website. IMSD consists of four functional areas:

Applications Services; Technical Support and Infrastructure Services; Business Development Services; and Governance. Applications Services and Technical Support and Infrastructure Services are authorized by Section 32.64 of the Milwaukee County Ordinances. Sections 32.65 and 32.66 authorize Records Management Services.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 5,989,636	\$ 6,282,700	\$ 6,267,496	\$ (15,204)
Employee Fringe Benefits (EFB)	3,854,162	3,988,440	4,048,500	60,060
Services	6,294,418	4,359,584	4,106,264	(253,320)
Commodities	321,822	170,400	520,400	350,000
Other Charges	0	0	0	0
Debt & Depreciation	3,063,097	2,068,301	2,286,360	218,059
Capital Outlay	93,414	0	0	0
Capital Contra	(233,426)	0	0	0
County Service Charges	4,075,785	3,710,843	3,957,772	246,929
Abatements	(3,659,883)	(2,037,704)	(2,981,009)	(943,305)
Total Expenditures	\$ 19,799,025	\$ 18,542,564	\$ 18,205,783	\$ (336,781)
Direct Revenue	303,220	519,410	742,720	223,310
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	17,407,591	16,607,206	(800,385)
Total Revenue	\$ 303,220	\$ 17,927,001	\$ 17,349,926	\$ (577,075)
Direct Total Tax Levy	19,495,805	615,563	855,857	240,294

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 220,608	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	331,488	0	0	0
Tech Support & Infrastructure	189,592	0	0	0
Distribution Services	1,988	0	0	0
Telecommunications	1,697	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	43,195	0	0	0
Applications Charges	90,358	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	25,390	0	0	0
Total Charges	\$ 904,316	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 19,495,805	\$ 615,563	\$ 855,857	\$ 240,294
Total Property Tax Levy	\$ 20,400,121	\$ 615,563	\$ 855,857	\$ 240,294

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 5,989,636	\$ 6,282,700	\$ 6,267,496	\$ (15,204)
Employee Fringe Benefits (EFB)	\$ 3,854,162	\$ 3,988,440	\$ 4,048,500	\$ 60,060
Position Equivalent (Funded)*	93.2	86.9	81.3	(5.6)
% of Gross Wages Funded	97.4	95.2	95.5	0.3
Overtime (Dollars)**	\$ 199,883	\$ 0	\$ 139,933	\$ 139,933
Overtime (Equivalent to Position)	3.2	0.0	2.0	2.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Infor Tech Oper Mgr	Fund	0/0.5	Network Support	\$ 42,063
Business Analyst IV	Create	1/1.0	Network Support	69,228
Clerical Specialist (Records)	Unfund	1/1.0	Network Support	(41,045)
Client Support Specialist 4	Unfund	1/1.0	Network Support	(50,403)
Communications Specialist 3	Unfund	2/2.0	Telecommunications	(133,154)
Network Tech Spec 4	Unfund	3/3.0	Network Support	(237,774)
Network Tech Spec 4	Abolish	1/1.0	Network Support	(79,258)
Operations Specialist 3	Unfund	1/1.0	Network Support	(46,650)
			TOTAL	\$ (476,993)

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Applications	Expenditure	\$ 7,995,563	\$ 4,914,190	\$ 5,127,902	\$ 213,712
	Abatement	(477,715)	(106,982)	(355,284)	(248,302)
	Revenue	195,600	339,000	4,232,861	3,893,861
	Tax Levy	\$ 7,322,248	\$ 4,468,208	\$ 539,757	\$ (3,928,451)
Technical Support and Infrastructure	Expenditure	\$ 12,104,397	\$ 13,261,223	\$ 13,507,673	\$ 246,450
	Abatement	(138,038)	(134,592)	(751,157)	(616,565)
	Revenue	106,121	180,410	12,552,977	12,372,567
	Tax Levy	\$ 11,860,238	\$ 12,946,221	\$ 203,539	\$ (12,742,682)
Document, Distribution & Records Services	Expenditure	\$ 668,940	\$ 430,922	\$ 447,462	\$ 16,540
	Abatement	(79,172)	0	(48)	(48)
	Revenue	0	0	314,088	314,088
	Tax Levy	\$ 589,768	\$ 430,922	\$ 133,326	\$ (297,596)
Administration, Fiscal & Support	Expenditure	\$ 2,690,026	\$ 1,973,933	\$ 2,103,754	\$ 129,821
	Abatement	(2,964,961)	(1,796,130)	(1,874,520)	(78,390)
	Revenue	1,500	17,407,591	250,000	(17,157,591)
	Tax Levy	\$ (276,435)	\$ (17,229,788)	\$ (20,766)	\$ 17,209,022

MISSION

IMSD's mission is to support Milwaukee County's technology needs for the 21st century and lead the development and execution of an IT strategy that accelerates Milwaukee County's leadership in the state. IMSD will achieve its mission through teamwork, customer focus, accountability, reliability, responsiveness, fiscal responsibility, employee growth and satisfaction, and strategic IT relationships.

VISION

IMSD's vision is to provide centralized management of Milwaukee County's IT resources and support the goals and objectives of the County by working to:

- o Achieve clients' business objectives
- o Integrate technology with business processes
- o Simplify government for citizens
- o Increase alternative revenue
- o Centralize internal processes

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

- Continue to improve Project Management Office (PMO) structure
- Support portfolio management
- Centralize business analysis processes
- Define application standards
- Implement packaged application solutions
- Automate defined repeatable processes
- Create flexible and scalable application portfolio
- Define architectural standards and asset lifecycle management
- Provide efficient and reliable application hosting and communications environments
- Enable proactive and efficient customer service management procedures
- Improve regional interoperability
- Define roles and responsibilities
- Strengthen cross-training and on-boarding processes
- Leverage centers of excellence and shared resources with regional partners
- Accelerate leadership

OBJECTIVES

- Provide baseline functions:
 - Continue to maintain high availability of existing Data / Voice systems.
 - Improve internal processes.
 - Reduce costs and improve service.
- Leverage existing County technology and resources to enhance department efficiencies and service delivery to citizens.
- Increase efficiency by:
 - Streamlining business processes.
 - Automating manual tasks.
 - Documenting systems and services to achieve repeatability.
- Support the County's applications and participate in analysis leading to upgrades or replacement of existing systems.
- Embrace interoperability to improve regional communication and data sharing.
- The objectives of the PMO are:
 - Ensure alignment of IT projects to strategic Milwaukee County organizational needs.

- Govern PMO industry standards, best practices, tools and processes to ensure quality and consistency.
- Maintain project portfolio.
- Integrate project management into Milwaukee County divisions through business liaisons.
- Build competent and productive project teams.
- Implement consistent, formalized project management.

2009 GOALS

- IMSD's Business Development Services goals for 2009 include:
 - Improve client communications by establishing quarterly meetings with all clients.
 - Utilize standard project management processes and documentation.
 - Effectively prioritize all projects by client and business portfolio.
 - Establish cross-functional teams within IMSD to effectively plan and implement projects.
 - Complete and close 90 percent of scheduled projects.
 - Successfully implement staff cross-training and succession planning.
 - Increase partnerships with local municipalities by providing value-added IT services.
- IMSD's Application Services goals for 2009 include:
 - Convert legacy applications to reduce overall support costs.
 - Implement better software development life cycle security practices.
 - Integrate/convert existing County applications into web-based portals and other web-based initiatives to provide high-quality services to the public.
 - Complete implementation, configuration and enhancement of Ceridian and the new Employee Retirement System (Vitech).
- IMSD's Governance goals for 2009 include:
 - Centralize and standardize internal process.
 - Continuous improvement of PMO structure.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

- IMSD's Technology goals for 2009 include:
 - Achievement of Satisfied on 70 percent of all help desk survey responses.

DEPARTMENT DESCRIPTION

The Information Management Services Division (IMSD) of the Department of Administrative Services consists of four areas of service: Applications Services, Technical Support and Infrastructure, Business Development, and Governance. Overall, IMSD's core purpose is to meet the needs of the business owners by providing business and technical solutions.

Application Services supports software applications on a variety of platforms including mainframe, servers, Internet and desktops. This area is responsible for analyzing applications needs, as well as modification, maintenance, support and training for the County's software. This area is also responsible for managing service level objectives with application service providers.

Examples of applications that IMSD supports include the Lotus Notes email, database and workflow system; the Intranet; the Criminal Justice Information System; the Advantage System for financial and budgeting functions; the Juvenile Information Management System; Photo-Fingerprint System; Paramedics database; and human services client and payment tracking systems (SIMPLE/SCRIPTS). IMSD also supports specialty applications in departments including Ceridian HRIS, Cobra, Affirmative Action, Fleet Anywhere, E-Recording at the Register of Deeds, Point of Sale at the Zoo and the Parks, and the Call Center System at the Department of Health and Human Services and Child Support Enforcement. Also, as part of a collaborative regional partnership with Racine County, IMSD administers the Docushare/Apropos application utilized by Child Support Enforcement.

Technical Support and Infrastructure Services provides research, acquisition, installation, maintenance, training and support services for multi-department, complex, local-area-network-specific and desktop operating systems, hardware and software standards countywide. The group also installs and maintains the County's telecommunications infrastructure (cabling, telephones, voicemail) and implements and

administers information technology standards countywide.

This area is divided into three subgroups: Technical Support, Telecommunications Services (cabling and voice) and Service Management.

Technical Support focuses on the implementation, management and maintenance of the infrastructure (hardware and operating systems) that supports the County's applications. The group:

- Provides technical guidance and support for County departments.
- Conducts short-term and long-range capacity planning.
- Identifies and implements system performance improvements.
- Maintains connectivity to other agencies' data centers, mainframes and servers.
- Coordinates hardware and software installation and maintenance.
- Ensures the smooth operation and around-the-clock availability of the County's website, and other systems such as the Wide Area Network (WAN) and its enterprise server (mainframe), and production job scheduling, coordination of equipment maintenance and monitoring the data center environment.

Telecommunications Services administers the County's voice communications system, including the telephones, cellular and pager programs, and the telephone communications environment. This group assists departments in acquiring additional or modifying existing telephone service, coordinates the installation of departmental telephone and data cabling, and administers the telecommunications service contracts. The group also manages the County's wide area transport and its connection points.

Service Management is responsible for managing the support processing within IMSD. This group provides first and second level help desk support, and is responsible for the administration of IMSD's Change Management, Problem Management, and Service Level Management processes. This group collects the metrics that measure IMSD's responsiveness of its support processes and the availability of its production applications.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

Business Development Services manages all client relations, business analysis, business solutions development and project management for over 50 internal and external clients. This area is responsible for working directly with County departments and regional partners to build effective relationships, analyze business needs, develop critical solutions and manage projects to successful completion. The Business Development Services area also actively collaborates with other internal IMSD functions to effectively respond to client needs. Business Development Services staff is responsible for IT business analysis and project management in the areas of health and human services, public safety, transportation and public works, parks, zoo, government services and intergovernmental partnerships.

The Business Development Services area also provides administration of the County's public safety radio communications system, including management of 32 Federal Communications Commission frequency licenses, the County's installed radio equipment and transmission facilities, and the conventional and 800 MHz trunked radio systems. This group also manages the intergovernmental agreements with 17 municipalities within Milwaukee County for the shared use of the 800 MHz radio system. IMSD is responsible for the oversight, reliable operation and future development of this mission critical public safety communications system that is utilized by police, fire and EMS agencies in 17 municipalities, as well as the Milwaukee County Sheriff's Office, Milwaukee County Transit System and numerous other users. As part of the intergovernmental agreements, IMSD's services are provided at no cost to Milwaukee County's municipal public safety agencies that use the radio system.

Governance covers Fiscal and Policy Compliance, Administrative Support and the Project Management Office (PMO).

Fiscal and Policy Compliance provides overall direction, coordination and planning for effective fiscal management and policy compliance including contract-monitoring, responses to audit requests and implementing County resolutions.

Administrative Support provides overall support of IMSD's operating requirements, such as recruitment,

payroll processing, purchasing management and clerical support. Administration manages interns who provide entry-level information systems support to IMSD.

The **Distribution and Records Services** area provides mail services for departments, consultation to County departments for effective records management, and administers the central Records Center, an off-site storage for departmental records that are required to be retained.

Project Management Office (PMO) provides project management discipline and improvements of project delivery in terms of time and budget.

Customer Services continue to be the responsibility of all employees, with oversight by the leadership team.

The Technology Review Board reviews and approves all proposed technical solutions in accordance with the new County Technology Standards. The Portfolio Quality Assurance Committee governs the countywide portfolio by ensuing proper resource allocation, issues management and prioritization of projects. This supports the IT Steering Committee's goals to ensure alignment of IMSD projects to Milwaukee County's strategic organizational needs.

BUDGET HIGHLIGHTS

- Total expenditures decrease \$336,781, from \$18,542,564 to \$18,205,783. Direct revenues increase \$223,310, from \$519,410 to \$742,720, based primarily on increasing intergovernmental collaboration. Indirect Revenue, or revenues collected from other County departments in exchange for IMSD services, decreases \$800,385, resulting in a tax levy increase of \$240,294 from \$615,563 to \$855,857. The increase in levy is partially due to the PC replacement program which is budgeted in 2009.
- Personal Services without Fringe Benefits decrease by \$15,204 from \$6,282,700 in 2008 to \$6,267,496 in 2009.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

- Services are reduced \$253,320, from \$4,359,584 to \$4,106,264, through the elimination of support agreements, 3rd party disaster recovery and reductions in communications costs.
- IMSD continues to provide centralized management of the County's IT resources. IMSD's baseline functions that keep the County's systems running include:
 - Project Management Office
 - Computer Operations
 - Help Desk and Problem Resolution
 - Network Management
 - Virus Containment
 - Email, Intranet, Web Pages
 - System Testing and Change Control
 - Applications Development and Maintenance
 - Public Safety Radio System
 - Telephone and Cell Phone
 - Mail Distribution
 - Record Management
 - Hardware and Software Maintenance
 - Connectivity including Internet Access
 - Business process flows/strategic planning
- IMSD continues to implement defined repeatable processes and procedures through its Project Management Office (PMO). The PMO establishes processes for managing projects from start to finish, as well as tracking project metrics for useful reporting and control.
- As part of the strategic plan, IMSD management continues to reorganize the Division to develop staff, policies and procedures to establish a strategic direction to better support County clients. This includes developing staff to support the transition from mainframe legacy systems to a networked server environment, including web-based technology.
- In 2008, the Chief Information Officer restructured the Applications Services area of IMSD into two separate units: Applications Services and Business Development Services. Applications Services was then structured into resource pools which focus on product support and development and will continue to support existing applications and to develop and/or implement new web-based solutions.
- The newly created Business Development Services unit is responsible for working directly with County departments and external partners to analyze business operations, develop solutions and manage projects to completion.
- Business Development Services staff will meet regularly with County departments to prioritize IT projects and to collaborate on identifying creative solutions to department business needs that enhance program delivery through automation and other IT enhancements.
- In order to mitigate rising technology costs and increase flexibility in areas of expertise, IMSD continues to aggressively seek ways to cooperate with regional partners. Milwaukee County continues to support the Milwaukee-Racine joint child support call center, the City of Milwaukee collaborative website making constituent searches for municipal services easier, a shared space in the City of Milwaukee's Data Center and look for further opportunities to exchange services with the City of Milwaukee and other regional government agencies.
- The new collaboration initiative begun in 2008 which engages IMSD in providing or managing IT services to several other local governments and will be expanded in 2009. Revenue of \$250,000 is anticipated from this initiative in 2009.
- One Network Technical Specialist 4 is abolished (savings of \$109,624, including fringe benefits) and one Business Analyst position is created (cost of \$97,438, including fringe benefits) for the purpose of coordinating regional collaborative IT initiatives with municipalities for Milwaukee County. This action will result in a cost savings of \$12,186.
- IMSD continues the regional partnership with Racine County to purchase contractual services to provide cost savings while still providing high quality service to County departments.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, “No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause.”

APPLICATIONS

- Applications Services also manages Internet content and presentation consistency for the County’s web pages, as well as departmental web pages, and coordinates the overall effort of implementing electronic commerce (e-commerce) applications. This service is a collaborative effort with the City of Milwaukee and is intended to reduce costs for both public entities.
- Applications costs include software license and hardware maintenance fees that are required for baseline services and increased annually due to market conditions. These include financial, payroll, communication and other systems necessary for operation of County functions.
- Applications Services costs are partially offset by \$246,720 of revenue from Social Security Administration for reports of inmates in custody, an increase of \$71,720 from 2008.

TECHNICAL SUPPORT AND INFRASTRUCTURE

- An appropriation of \$350,000 is included for the purchase of replacement PC equipment with the goal of reaching a 5 year replacement cycle for department PC equipment. IMSD will continue to maintain and manage the countywide

technology systems and planning, and will work with Departments to ensure purchases are compliant with that plan.

- During 2009, IMSD will continue a contract with IBM to provide hot-site recovery services in the event of a disaster to our mainframe computer facility. A regional disaster recovery site is the subject of a collaborative initiative for our network server environment.
- During 2009, IMSD will assess and investigate options for sourcing and hosting our mainframe environment. The mainframe is not a future strategic platform and there are significant costs associated with managing it internally.
- The current Milwaukee County workplace functions with the outdated and labor intensive practice of maintaining IT system security by the use of different unique logon IDs and passwords. This practice requires Milwaukee County employees to remember numerous codes for different systems. Furthermore it requires that IMSD maintain a staffed call desk to reset passwords and manage system IDs. In 2008 IMSD will implement a technological solution to address this problem which involves “Single Sign On” and “Password Self-Service Reset” allowing us to achieve the benefits of automated and confidential password resets and provide budget savings for 2009. This will be achieved by an increased software maintenance cost of \$31,800.

(\$219,247)	Unfund 2 Network Tech Specialist 4 positions
(63,197)	Unfund 1 Clerical Specialist Records
(70,007)	Unfund 1 Operations Specialist
31,800	Increased software maintenance cost
<u>(\$320,651)</u>	

In addition, productivity savings are anticipated for all PC users since they will no longer have to make a phone call to have passwords reset. This is roughly estimated at 100 Hours based on:

5 minutes per call times 12,000 calls to ID management in a year (1000 per month average)

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

- In 2008, a position of Information Technology Operations Manager was funded for one half of the year. This position is funded for the entire year of 2009, at an additional cost of \$57,769.

- The following position actions are also implemented in the 2009 Budget:

(\$109,624)	Unfund 1	Network	Technical Specialist 4
(\$ 74,566)	Unfund 1	Client Support	Specialist 4
(\$188,434)	Unfund 2	Communications	Specialist positions
<u>305,600</u>		Increase contractual services	
(\$ 67,024)			

RADIO

- The FCC mandated 800 MHz radio rebanding project continues in 2009, requiring radios to be reprogrammed or replaced to eliminate cell phone interference with public safety mission critical communications. IMSD successfully negotiated and implemented a Planning Funding Agreement and a Frequency Reconfiguration Agreement that will require Sprint Nextel to pay for the reprogramming or replacement of radio hardware, including Milwaukee County Transit System CAD/AVL communications equipment.
- Two positions in the Radio Services section for 2009 oversee the critical rebanding initiative mandated by the FCC and funded by Sprint Nextel. Funding of \$200,000 is anticipated from Sprint Nextel to cover staff costs.

- IMSD continues to work with the Sheriff's Office to seek state and federal grant funds to convert the existing analog radio system to digital technology.

DISTRIBUTION AND RECORDS SERVICES

- Mailroom staff continues to perform folding and inserting services along with the sorting and delivery of incoming mail and the daily processing of outgoing mail.
- Records Management Services continue to be provided by a commercial records management vendor under the oversight of IMSD.

PROJECT MANAGEMENT OFFICE

- IT Task Forces are being created throughout the County to help departments streamline their top priorities. Internal time tracking measures have been established to forecast future staffing needs, improve project work effort estimates, and to more effectively allocate staff. For 2009, the portfolio consists of 30 total Business projects including 10 internal IMSD projects.
- Over \$1.5 million is included in the 2009 Capital Improvements Budget for projects maintaining the County's communications and information technology infrastructure.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF ADMINISTRATIVE SERVICES –
INFORMATION MANAGEMENT SERVICES DIVISION

UNIT NO. 1160

FUND: Internal Service - 0026

ACTIVITY AND STATISTICAL SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Project Management Office			
Business Portfolio Projects Completed	21	20	20
Technology Portfolio Projects Completed	14	12	10
Application Services			
Enterprise Services Applications	42	40	44
Network Services Applications	105	105	108
Web Content Management Tool User Ids	67	150	94
Lotus Notes Email Ids	6000	6,000	4,000
Distribution Services			
Total Pieces Mailed	1,099,908	1,300,000	1,200,000
All Pre-Sort Mail	1,045,186	1,200,000	1,100,000
First Class and Flats	54,722	110,000	60,000
Records Center			
Total Boxes	91,558	86,000	88,000
New Boxes	8,978	5,000	6,000
Boxes Destroyed	1,180	4,000	2,000
Technical Support & Infrastructure			
Service Desk Services			
Service Calls	29,160	27,000	32,000
Speed to Answer	:35	1:00	:25
In-Scope First-Call Resolution	93%	90%	95%
Enterprise Services			
Criminal Justice Information System Availability	99.82%	99.75%	99.90%
Financial System Availability	99.96%	99%	100.00%
Human Resource Information System Availability	N/A	99%	99.00%
Email Availability	99.22%	99.50%	99.50%
Internet Availability	99.99%	99.99%	99.99%
Pages, Laser Printed Reports	4,505,954	3,400,000	2,500,000
Pages, Impact Printed Reports	0	0	0
Enterprise Server User Ids	4,000	4,000	4,000
Network Services			
Computers maintained	3,400	3,400	3,400
Computers to be replaced	174	0	350
New computers to be installed	0	0	0
Network Servers maintained	145	150	80
Virtual Server Images maintained	213	230	250
Network Servers to be replaced	17	10	16
Network Availability (CH, Coggs, CCC)	99.92%	99.90%	99.99%
Network Availability (Remainder of sites)	99.90%	99.00%	99.90%
Telecommunications Services			
Voicemail Availability	99.00%	99.00%	99.00%
Cellular and pager units in Service	1,837	2,000	1,900
Telephone Units in Service	7,088	7,000	7,100

ETHICS BOARD

ETHICS BOARD

County Executive



Ethics Board



Administration
Personnel Review Board Secretary
Administrative Assistant
Administrative Intern

ADOPTED 2009 BUDGET

DEPT: ETHICS BOARD

UNIT NO. 1905
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

On February 11, 1975, the County Board of Supervisors created Chapter 9 of the Milwaukee County Ordinances. This chapter establishes a Code of Ethics (Section 9.05) and an Ethics Board (Section 9.07), which shall adopt guidelines and procedures necessary to carry out the provisions of the ordinance. The Board consists of six residents of Milwaukee County appointed by the County Executive and confirmed by the County Board. The

County Executive appoints, subject to confirmation by the County Board, an Executive Director who shall perform such duties as the Board assigns to him/her. The County Board shall provide such additional personnel as may be required in the administration of this chapter.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 46,762	\$ 50,606	\$ 51,595	\$ 989
Employee Fringe Benefits (EFB)	0	0	0	0
Services	2,319	3,017	1,939	(1,078)
Commodities	402	981	981	0
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	2,272	2,392	4,160	1,768
Abatements	(131)	0	0	0
Total Expenditures	\$ 51,624	\$ 56,996	\$ 58,675	\$ 1,679
Direct Revenue	420	0	0	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 420	\$ 0	\$ 0	\$ 0
Direct Total Tax Levy	51,204	56,996	58,675	1,679

MISSION

The Milwaukee County Ethics Board assures compliance with the requirements of the Ethics Code pursuant to Chapter 9, Milwaukee County Ordinances, and reviews, investigates and hears, as needed, all verbal and written complaints of ethics code violations.

OBJECTIVES

- Ensure that the public has confidence in the integrity of County government.
- Ensure that County Employees are confident that they comply with the Ethics Code, by responding to requests for information about the Ethics Code.

BUDGET HIGHLIGHTS

- Personal Services expenditures with fringe benefits increase by \$989.
- The Executive Secretary of the Personnel Review Board (PRB), also functions as Executive Director and Administrative Assistant of the Ethics Board. The PRB charges the Ethics Board for 25% of all salary and benefit costs via a direct labor transfer.
- Crosscharges from the Personnel Review Board for operational costs increase by \$1,768 due to increases in IMSD costs.
- The 2008 Appropriation for Contingencies reserved \$200,000 for implementing revisions to the Milwaukee County Code of Ethics. After approval of the Code of Ethics revisions by the

ADOPTED 2009 BUDGET

DEPT: ETHICS BOARD

UNIT NO. . 1905
FUND: General - 0001

County Board in June 2008, the Ethics Board subsequently requested and received \$12,234 from this fund. For 2009, \$175,000 is reserved for the Ethics Board to fully implement the adopted changes to the Code of Ethics.

- In 2009, the Administrative Intern added in 2008 by the Personnel Review Board will continue to assist with the Ethics Board's increased workload with 75% of the intern's time being charged to the Personnel Review Board, and 25% to the Ethics Board.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

INDEX

NON-DEPARTMENTAL - REVENUES (Blue Pages)

1901	Unclaimed Money
1933	Land Sales
1937	Potawatomi Revenue
1969	Medicare Part D Revenue
1991	Property Taxes
1992	Earnings on Investments
1993	State Shared Taxes
1994	State Exempt Computer Aid
1996	County Sales Tax Revenue
1997	Power Plant Revenue
1998	Surplus (or Deficit) from Prior Year
1999	Other Miscellaneous Revenue

NON-DEPARTMENTAL - EXPENDITURES

1908	County Historical Society
1912	VISIT Milwaukee
1913	Civil Air Patrol
1914	War Memorial Center
1915	Villa Terrace/Charles Allis Art Museums
1916	Marcus Center for the Performing Arts
1921	Human Resource and Payroll System
1923	Milwaukee County Automated Land Information System
1930	Offset to Internal Service Charges
1935	Charges to Other County Organization Units
1945	Appropriation for Contingencies
1950	Employee Fringe Benefits
1961	Litigation Reserve Account
1966	Federated Library System
1974	Milwaukee County Funds for the Arts
1985	Capital Outlay/Depreciation Contra
1987	Debt Issue Expense
1989	Investment Advisory Services

ADOPTED 2009 BUDGET

DEPT: UNCLAIMED MONEY

UNIT NO. 1901
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.66 of the Wisconsin Statutes, the County Treasurer is to publish a notice of the fact that the Treasurer's Office possesses unclaimed money. If no legal claim is made within the time

specified in such notice, all funds and interest earned are to be turned over to the General Fund of the County treasury.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Unclaimed Money	\$ 750,000	\$ 225,705	\$ 950,000

NON-DEPARTMENTAL DESCRIPTION

According to State Statutes 59.66 Section 2 (2a) "Any money or security of which the treasurer has taken possession or control under paragraph 1 (a) and has had in his or her possession or control for more than one year shall, to the extent possible, be deposited into the County's 'General Fund'.

BUDGET HIGHLIGHTS

- Every other year, the Treasurer widely advertises unclaimed funds before they are forfeited. As a result, this revenue fluctuates from one year to the next. In 2009, unclaimed funds are projected to be \$950,000.

ADOPTED 2009 BUDGET

DEPT: LAND SALES

UNIT NO. 1933
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of

the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Revenues	\$ 5,784,021	\$ 7,245,331	\$ 6,030,117
Property Tax Levy	\$ (5,784,021)	\$ (7,245,331)	\$ (6,030,117)

POLICY

Any land sale revenue received in excess of the 2009 budgeted amount shall be placed in Org. Unit 1945 – Appropriation for Contingencies.

BUDGET HIGHLIGHTS

- For 2009, Land Sales are budgeted at \$6,030,117, a decrease of \$1,215,214 from 2008.
- In 2009, 10% of the first \$4,000,000 of land sales revenue is budgeted in DAS – Facilities Management & Real Estate Services Division. Any excess land sale revenue above the budgeted amount is distributed per the policy cited above.
- Land Sales revenue is increased \$150,000 and appropriated to the Economic Development Reserve Fund. This appropriation will be provided to the Economic Development Reserve Fund only if Land Sales revenue exceeds \$5,880,117 in 2009. This \$150,000 appropriation to the Economic Development Reserve Fund shall be included in the Real Estate Services budget with this contingent language.
- Potential Land Sales include lands approved for sale by the County Board.

ADOPTED 2009 BUDGET

DEPT: POTAWATOMI REVENUE

UNIT NO. 1937
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of

the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Gross Potawatomi Revenue	\$ 4,824,648	\$ 4,875,000	\$ 5,400,000
Allocation to Operating Departments	\$ (1,388,523)	\$ (1,388,523)	\$ (1,488,523)
Net Potawatomi Revenues	\$ 3,436,125	\$ 3,486,477	\$ 3,911,477

DESCRIPTION

On February 18, 1999, the County Board adopted a resolution (File No. 99-119) authorizing the execution of an Intergovernmental Cooperation Agreement between the Forest County Potawatomi Community and the City and County of Milwaukee. The agreement specifies that Milwaukee County will receive an annual payment of 1.5% of the annual Class III Net Win at the Potawatomi Bingo Casino, or \$3.24 million, whichever is greater. The annual payment is based on the Net Win at the Potawatomi Bingo Casino for each 12-month period, beginning July 1, 1999. Payment is made to the County on August 15 of each year for the immediately preceding 12-month period, beginning August 15, 2000.

The purpose of this non-departmental budget is to reflect the receipt of Potawatomi Revenue to the County.

BUDGET HIGHLIGHTS

- For 2009, Potawatomi Revenue is budgeted at \$5,400,000, which is based on the projected monthly Class III Net Win at the Potawatomi Bingo Casino, from July 1, 2008, to June 30, 2009. The amount allocated to various departments is \$1,488,523, which provides net revenue of \$3,911,477 for general county purposes.
- A portion of the appropriation is allocated to operating budget programs and the remainder budgeted in org. unit 1937. The allocation of Potawatomi Revenue to programs and projects is intended to address the provision in Resolution File No. 99-119, that "it shall be the policy of Milwaukee County to use the payments received from the Potawatomi tribe for quality of life enhancements and activities that promote economic growth and job opportunities for the benefit of all Milwaukee County residents."

ADOPTED 2009 BUDGET

DEPT: POTAWATOMI REVENUE

UNIT NO. 1937
FUND: General - 0001

2008 Potawatomi Revenue Allocation	
<u>Program/Service</u>	<u>Amount of Offset</u>
DHHS-BHD Adult Community Services Division	\$ 337,203
DHHS-BHD AODA Voucher Treatment Program	500,000
DHHS-Disabilities Services Division	350,000
DHHS-Delinquency and Court Services Division	<u>201,320</u>
TOTAL	\$ 1,388,523

DHHS-Behavioral Health Division (Org. 6300)

\$337,203 – Adult Community Services Section

\$337,203 is allocated to support the Community Services Section programs.

\$500,000 – Alcohol and Other Drug Abuse (AODA)

\$500,000 is allocated to support Alcohol and Other Drug Abuse (AODA) treatment through the Non-Temporary Assistance to Needy Families (TANF) AODA Voucher System.

Department of Health and Human Services (Org. 8000)

\$350,000 – Disabilities Service Division

\$350,000 is allocated to increase the level of revenue in the Division’s Birth-to-Three program to avoid a reduction in Federal revenue due to non-compliance with the Maintenance of Effort expenditure requirement.

\$201,320 – Delinquency and Court Services Division

\$201,320 is allocated to support the programs of the Delinquency and Court Services Division.

\$100,000 – Safe Alternatives for Youth program (SAY)

\$100,000 of Potawatomi Revenue funding is allocated for the SAY program to continue community-based services to low-income, “at risk youth.”

ADOPTED 2009 BUDGET

DEPT: MEDICARE PART D REVENUE

UNIT NO. 1969
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and manage the County's

business and concerns in all cases where no other provision is made.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Receipt of Medicare Related Revenues	\$ 2,713,354	\$ 2,768,970	\$ 3,593,974

MISSION

Under the Medicare Prescription Drug Improvement and Modernization Act of 2003 and implementing regulations at 42 C.F.R. subpart R, plan sponsors (employers, unions) who offer prescription drug coverage to their qualified covered retirees, are eligible to receive a 28 percent tax-free subsidy for allowable drug costs. In order to qualify, plan sponsors must submit a complete application to the Centers for Medicare and Medicaid Services (CMS) with a list of retirees for whom it intends to collect the subsidy.

BUDGET HIGHLIGHTS

- Based on actual payments approved by Medicare in 2007, and the projected availability of funds for 2008 and 2009, it is estimated that the County will receive \$3,593,974 in revenues associated with this program in 2009.

ADOPTED 2009 BUDGET

DEPT: PROPERTY TAXES

UNIT NO. 1991
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.60 of the Wisconsin Statutes, property tax requirements are determined by estimating total expenditures and deducting the estimated amount of revenue from non-property tax sources and the amount of any surplus at the close of the prior fiscal year.

1993 Levy Rate Cap: Effective August 12, 1993, Section 59.605, Wisconsin Statutes imposed a property tax rate limit for Wisconsin counties. Separate limits were imposed for operating levy rates and debt service levy rates. The operating levy rate is \$4.08 per \$1,000 equalized value and the debt levy rate limit is \$1.42 per \$1,000 equalized value. The baseline for the rate limit is the 1992 actual tax rate adopted for 1993 budget purposes. The County cannot exceed the operating levy rate and debt levy rate limits unless one or more conditions apply, as described below. The statute establishes specific penalties for failure to meet the tax rate limit requirements. Among the penalties for exceeding the tax rate limits are reductions in State shared revenues and transportation aids.

Under the terms of the 1993 levy rate cap, general obligation debt can be issued only if one of the following conditions is met: (1) a referendum is held that approves the debt issuance; (2) the County Board of Supervisors adopts a resolution that sets forth its reasonable expectation that the issuance of the debt will not cause the County to increase the debt levy rate; (3) the issuance of the debt was authorized by an initial resolution adopted prior to the effective date of 1993 Wisconsin Act 16 (August 12, 1993); (4) the debt is issued for certain specified purposes, including financing regional projects under

Section 67.5(7)(f); (5) the debt is issued to fund or refund outstanding municipal obligations; or (6) the County Board of Supervisors adopts an initial resolution authorizing the issuance of the debt by a vote of at least three-fourths of the members-elect of the County Board.

2007 Wisconsin Act 20: As passed by the State Legislature, Senate Bill 40 prohibits any city, village, town or county from increasing its levy in 2007 (payable in 2008) by more than the allowable percentage increase for 2007(08) levies of net new construction of 3.86 percent plus the terminated TID percentage. The State allowed for a 3.86 percent levy limit increase payable in 2007 only.

Milwaukee County net new construction percentage for 2007 (payable in 2008) is 2.54 percent plus the terminated TID percentage for 2007 (payable in 2008) of .52 percent.

According to the State of Wisconsin the levy cap for 2008 will not be released until October of 2008. It is anticipated that the 2008 (payable in 2009) levy limit will consist of net new construction, which is 1.683 for 2008 (payable in 2009) plus the terminated TID percentage percent. The 2007 terminated TID percentage was .52 percent. This percentage may change for 2008.

The 2007/2008 Levy Cap: Wisconsin State Statute 66.062(2) is listed in its entirety in the 9960-General County Debt Service Budget on page 9960-5 – 9960-8.

BUDGET SUMMARY			
	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
Property Tax Levy	\$ 241,047,846	\$ 249,889,950	\$ 257,637,284

STATISTICAL SUPPORTING DATA

General County

Expenditures	\$ 1,343,940,239	\$ 1,394,100,657	\$ 50,160,418
Revenues	1,061,244,606	1,098,654,612	37,410,006
Bond Issues	32,805,683	37,808,761	5,003,078
General County Property Tax Levy	\$ 249,889,950	\$ 257,637,284	\$ 7,747,334

ADOPTED 2009 BUDGET

DEPT: PROPERTY TAXES

UNIT NO. 1991
FUND: General - 0001

Summary of 2009 Tax Levy

Dept. No.	Department Description	2009 Budget			Type Fund**
		Expenditures	Revenues	Tax Levy	
<u>Legislative and Executive</u>					
1000	County Board	\$ 6,627,044	\$ 25,500	\$ 6,601,544	GEN
1001	County Board-Department of Audit	2,693,890	0	2,693,890	GEN
1011	County Executive-General Office	1,353,623	29,000	1,324,623	GEN
1021	County Exec-Veteran's Services	335,364	13,000	322,364	GEN
1040	County Board-Office of Community Business Development Partners	1,012,899	279,639	733,260	GEN
	Total Legislative and Executive	\$ 12,022,820	\$ 347,139	\$ 11,675,681	
<u>Staff Agencies</u>					
1019	DAS-Office for Persons w/Disabilities	\$ 800,929	\$ 138,500	\$ 662,429	GEN
1110	Civil Service Commission	61,694	0	61,694	GEN
1120	Personnel Review Board	199,086	0	199,086	GEN
1130	Corporation Counsel	1,849,488	160,000	1,689,488	GEN
1135	DAS-Labor Relations	613,151	0	613,151	GEN
1188	DAS-Employee Benefits	2,377,294	1,458,066	919,228	GEN
1140	DAS-Human Resources	3,028,691	56,200	2,972,491	GEN
1150	DAS-Risk Management	7,193,505	7,193,505	0	INTER
1151	DAS-Fiscal Affairs	4,153,527	551,000	3,602,527	GEN
1152	DAS-Procurement	892,381	0	892,381	GEN
1160	DAS-Information Mgt Services	18,205,783	17,349,926	855,857	INTER
1905	Ethics Board	58,675	0	58,675	GEN
	Total Staff Agencies	\$ 39,434,204	\$ 26,907,197	\$ 12,527,007	
<u>County-Wide Non-Departmental Revenues</u>					
1901	Unclaimed Money (1901-4980)*	\$ 0	\$ 950,000	\$ (950,000)	GEN
1933	Land Sales	0	6,030,117	(6,030,117)	GEN
1937	Potawatomi Revenue	0	3,911,477	(3,911,477)	GEN
1969	Medicare Part D	0	3,593,974	(3,593,974)	GEN
1992	Earnings on Investments (1900-1850)*	0	5,962,842	(5,962,842)	GEN
1993	State Shared Taxes (1900-2201)*	0	37,733,754	(37,733,754)	GEN
1994	State Exempt Cmptr Aid (1900-2202)*	0	2,788,956	(2,788,956)	GEN
1996	Cnty Sales Tax Revenue (1900-2903)*	0	67,435,903	(67,435,903)	GEN
1997	Power Plant Revenue (1900-4904)*	0	356,880	(356,880)	GEN
1998	Surplus from Prior Year (1900-4970)*	0	7,946,529	(7,946,529)	GEN
1999	Other Misc Revenue (1900-4999)*	0	40,000	(40,000)	GEN
	Total County-Wide Non-Departmental Revenues	\$ 0	\$ 136,750,432	\$ (136,750,432)	

ADOPTED 2009 BUDGET

DEPT: PROPERTY TAXES

UNIT NO. 1991
FUND: General - 0001

Summary of 2009 Tax Levy

Dept. No.	Department Description	2009 Budget			Type Fund**
		Expenditures	Revenues	Tax Levy	
<u>County-Wide Non-Departmentals</u>					
1913	Civil Air Patrol	\$ 10,500	\$ 0	\$ 10,500	GEN
1921	Human Resources & Payroll System	1,662,145	1,662,145	0	GEN
1923	MCAMLIS	879,000	879,000	0	GEN
1930	Internal Service Abatement	(60,785,046)	(60,852,453)	67,407	GEN
1935	Charges to Other County Units	(7,905,809)	0	(7,905,809)	GEN
1945	Appropriation for Contingencies	7,760,427	0	7,760,427	GEN
1950	Employee Fringe Benefits	6,396,056	6,396,056	0	GEN
1961	Litigation Reserve	200,000	0	200,000	GEN
1985	Capital/Depreciation Contra	(1,953,765)	3,791,361	(5,745,126)	GEN
1987	Debt Issue Expense (1900-8026)*	187,849	176,349	11,500	GEN
1989	Investment Advisory Svcs (1900-6025)*	245,000	0	245,000	GEN
	Total County-Wide Non-Departmentals	\$ (53,303,643)	\$ (47,947,542)	\$ (5,356,101)	
<u>Courts and Judiciary</u>					
2000	Combined Court Related Services	\$ 50,952,331	\$ 11,214,877	\$ 39,737,454	GEN
2430	Department of Child Support	17,626,918	16,469,517	1,157,401	GEN
	Total Courts and Judiciary	\$ 68,579,249	\$ 27,684,394	\$ 40,894,855	
<u>General Government</u>					
3010	Election Commission	\$ 602,715	\$ 40,500	\$ 562,215	GEN
3090	County Treasurer	1,547,455	2,607,500	(1,060,045)	GEN
3270	County Clerk	801,536	480,625	320,911	GEN
3400	Register of Deeds	4,276,590	5,235,954	(959,364)	GEN
	Total General Government	\$ 7,228,296	\$ 8,364,579	\$ (1,136,283)	
<u>Public Safety</u>					
4000	Sheriff	\$ 93,152,040	\$ 15,634,308	\$ 77,517,732	GEN
4300	House of Correction	50,365,974	4,789,985	45,575,989	GEN
4500	District Attorney	20,556,860	8,705,178	11,851,682	GEN
4900	Medical Examiner	4,554,055	1,084,585	3,469,470	GEN
	Total Public Safety	\$ 168,628,929	\$ 30,214,056	\$ 138,414,873	

ADOPTED 2009 BUDGET

DEPT: PROPERTY TAXES

UNIT NO. 1991
FUND: General - 0001

Summary of 2009 Tax Levy

Dept. No.	Department Description	2009 Budget			Type Fund**
		Expenditures	Revenues	Tax Levy	
<u>Public Works</u>					
5040	DTPW-Airport	\$ 76,622,183	\$ 78,481,579	\$ (1,859,396)	ENTER
5070	DTPW-Transportation Services	2,296,447	2,068,861	227,586	INTER
5080	DTPW-Architect, Engineer & Environ	6,313,363	5,648,378	664,985	INTER
5100	DTPW-Highway Maintenance	17,630,145	16,775,521	854,624	GEN
5300	DTPW-Fleet Maintenance	9,414,622	9,375,504	39,118	GEN
5600	Transit/Paratransit	172,348,262	149,582,845	22,765,417	ENTER
5500	DTPW-Water Utility	1,769,657	1,769,657	0	INTER
5700	DTPW-Facilities Management	22,643,776	24,938,726	(2,294,950)	GEN
5800	DTPW-Director's Office	1,743,405	2,279,397	(535,992)	GEN
	Total Public Works	\$ 310,781,860	\$ 290,920,468	\$ 19,861,392	
<u>Health and Human Services</u>					
6300	DHHS-Behavioral Health Division	\$ 171,748,342	\$ 129,235,062	\$ 42,513,280	ENTER
7200	DHHS-County Health Programs	15,849,781	1,526,880	14,322,901	GEN
7900	Department on Aging	19,140,819	16,247,168	2,893,651	GEN
7990	Department on Aging - Care Management Organization	261,513,684	261,515,607	(1,923)	GEN
8000	Dept of Health & Human Services	198,262,487	177,888,876	20,373,611	GEN
	Total Health and Human Services	\$ 666,515,113	\$ 586,413,593	\$ 80,101,520	
<u>Parks, Recreation and Culture</u>					
1908	Milwaukee County Historical Society	\$ 242,550	\$ 0	\$ 242,550	GEN
1912	VISIT Milwaukee	25,000	0	25,000	GEN
1914	War Memorial	1,504,594	0	1,504,594	GEN
1915	Villa Terrace/Charles Allis	243,656	0	243,656	GEN
1916	Marcus Center for the Performing Arts	1,280,000	0	1,280,000	GEN
1966	Federated Library	66,650	0	66,650	GEN
1974	Milwaukee County Fund for the Arts	377,688	0	377,688	GEN
9000	Parks, Recreation and Culture	43,722,716	19,157,504	24,565,212	GEN
9500	Zoological Department	23,818,680	18,362,730	5,455,950	GEN
9700	Museum	3,502,376	0	3,502,376	GEN
9910	University Extension	494,809	121,080	373,729	GEN
	Total Parks, Recreation and Culture	\$ 75,278,719	\$ 37,641,314	\$ 37,637,405	
<u>Debt Service</u>					
9960	General County Debt Service	\$ 68,638,134	\$ 8,870,767	\$ 59,767,367	DEBT
	Total Debt Service	\$ 68,638,134	\$ 8,870,767	\$ 59,767,367	
<u>Capital Projects</u>					
1200-1876	Capital Improvements*	\$ 77,822,066	\$ 77,822,066	\$ 0	CAP
	Total Capital Projects	\$ 77,822,066	\$ 77,822,066	\$ 0	

ADOPTED 2009 BUDGET

DEPT: PROPERTY TAXES

UNIT NO. 1991
FUND: General - 0001

Summary of 2009 Tax Levy

Dept. No.	Department Description	2009 Budget			Type Fund**
		Expenditures	Revenues	Tax Levy	
<u>Expendable Trust Funds</u>					
0601	Office for Disabilities Trust Fund	\$ 12,000	\$ 12,000	\$ 0	TF
0701- 0702	BHD Trust Funds	35,100	35,100	0	TF
0319- 0329	Zoo Trust Funds	977,390	977,390	0	TF
	Total Expendable Trust Funds	\$ 1,024,490	\$ 1,024,490	\$ 0	
	Total County	\$ 1,442,650,237	\$ 1,185,012,953	\$ 257,637,284	

* Revenues include \$30,595,011 in general obligation bonding, \$28,558,115 in reimbursement revenue, 443,900 in construction fund investment earnings, \$420,000 in sales tax revenues, \$7,756,675 in Passenger Facility Charge cash financing, \$1,018,875 in revenue from the Airport capital improvement reserve, \$5,340,250 in Airport revenue bonds and \$1,198,240 in private donations..

** Type of fund, according to generally accepted accounting principles (GAAP), includes the following:

<u>Designation</u>	<u>Type of Fund</u>
GEN	General Fund
INTER	Internal Service Fund
ENTER	Enterprise Fund
DEBT	Debt Service Fund
CAP	Capital Projects Fund
TF	Trust Fund

ADOPTED 2009 BUDGET

DEPT: EARNINGS ON INVESTMENTS

UNIT NO. 1992
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 66.0603(2) and 219.05 of the Wisconsin Statutes, a county has the authority to invest any of its funds not immediately needed in time deposits of a bank, credit union, trust company or savings and loan association, or in bonds or

securities issued or guaranteed as to principal and interest of the U.S. Government, Federal agency and instrumentality securities, highly rated corporate securities or repurchase agreements.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Earnings on Investments	\$ 12,980,600	\$ 8,041,000	\$ 5,962,842

Statistical Reporting Data	2007 Actual	2008 Budget	2009 Budget
Earnings on all Funds (net of Mark-to-Market)	\$17,726,470	\$12,600,000	\$8,060,140
Earnings on Trust Fund Reserves and other Deferred Interest Liabilities	(\$1,650,163)	(\$1,767,000)	(\$1,209,127)
Earnings on Bonds Allocated to Capital Fund and Debt Service Fund	(\$3,095,707)	(\$2,792,000)	(\$888,171)
General Fund Earnings	\$12,980,600	\$8,041,000	\$5,962,842

Average Daily Balance

The average daily investment balance for 2009 is projected at \$311 million, based on experience in 2008. The earnings on investment rate for the 2009 Budget is projected at 2.6%, which is a reduction of 1.6% from the 2008 Adopted Budget. A 2.6% total rate of return will result in \$5,962,842 of net investment earnings.

Mark-to-Market

The General Accounting Standards Board in Statement 31 (GASB 31) requires governmental entities to report investments that have maturities greater than one year at fair market value. Therefore, the County will report a loss when the book value is greater than the fair market value. This amount is recorded in the investment earnings budget. When the book value is less than the fair market value, the County books the gain to a reserve to offset future losses. The County has experienced losses that have exhausted the reserve and resulted in the recording of losses in the investment earnings budget. The losses have been captured in the Earnings on all Funds (net of Mark-to-Market) line in the table above.

Earnings on Trust Funds, Reserves and Other Deferred Interest Liabilities

Budgeted restricted earnings total \$1,209,127 for 2009. The budgeted amount includes earnings on

the following funds: Airport (non-bonds), Zoo, Office for Persons with Disabilities, Federated Library System, Art Museum, Charles Allis Art Museum, Friends of Boerner, Law Enforcement Block Grant, Wolcott Memorial, HUD-Rent Assistance and Milwaukee County Historical Society. Previous amounts included bond proceeds for Airport Revenue Bonds. The earnings for the Airport Revenue Bonds have been included in the amount for the Earnings on Bonds Allocated to Capital Fund and Debt Service Fund.

Earnings on trust funds, reserves and other deferred interest liabilities were estimated at 15.0% of the Earnings on all Funds.

Earnings on Bonds Allocated to Capital Fund and Debt Service Fund

The 2009 budget includes \$888,171 in earnings on unspent bond proceeds for all departments. The earnings are recorded in the capital projects fund. These investment earnings are used to offset capitalized interest expense for projects that are under construction or in progress. Investment earnings on bonds that have lapsed to the sinking fund are recorded in the debt service fund.

Earnings on bonds were estimated at 11.0% of the earnings on all funds.

ADOPTED 2009 BUDGET

DEPT: STATE SHARED TAXES

UNIT NO. 1993
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Chapter 79 of the Wisconsin Statutes, the State apportions Shared Revenues to counties on the basis of population, equalized property

values, the relative ranking of local purpose revenues, and the value of utility property.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
State Shared Taxes	\$ 37,094,446	\$ 38,062,280	\$ 37,733,754

<u>STATISTICAL SUPPORTING DATA</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
Base Payment	\$ 56,341,506	\$ 57,321,505	\$ 56,341,505
Utility Payment	854,241	842,075	1,493,549
Subtotal State Shared Taxes	\$ 57,195,747	\$ 58,163,580	\$ 57,835,054
State Child Welfare Reallocation	(20,101,300)	(20,101,300)	(20,101,300)
Emergency Medical Services	(728,200)	(768,600)	(728,200)
Emergency Medical Services	728,200	768,600	728,200
Total State Shared Taxes	\$ 37,094,447	\$ 38,062,280	\$ 37,733,754

The State Shared Revenue (State Shared Taxes) formula provides that the previous year's base, plus the utility payment, determines the budgeted amount. The budgeted amount for 2009 is \$37,733,754

Utility Payment Component

The utility payment component compensates local governments for costs they incur in providing services to public utilities. These costs cannot be directly recouped through property taxation since utilities are exempt from local taxation and instead are taxed by the State.

The State of Wisconsin changed the methodology for calculating the utility payment. Previously, the utility payments to cities and villages were computed at a rate of six mills (\$6 per \$1,000 of net book value), while payments to towns are computed at a rate of three mills. Payments to counties were computed at three mills if the property is located in a city or village or at six mills if the property is located in a town. Starting in 2009, municipalities and counties with power plants that became operational before January 1, 2004 will receive a utility payment based on the higher of the net book value formula amount or the megawatt capacity formula amount.

The estimated utility payment component for 2009 is \$1,493,549.

State Child Welfare Reallocation

In accordance with Wisconsin State Statute 48.561(3), the Wisconsin Department of Administration has reallocated \$20,101,300 from Milwaukee County's State Shared Revenue allocation to the State's Child Welfare Program. These funds are for the purpose of defraying the State costs for program administration.

ADOPTED 2009 BUDGET

DEPT: STATE SHARED TAXES

UNIT NO. 1993
FUND: General - 0001

Supplemental Payment

It is anticipated that State Shared Revenue payments will be reduced by an amount equal to a new supplemental payment begun in November 2003 to governments that provide emergency transportation service. The State Department of Health and Family Services was directed to capture additional Federal Medical Assistance funding based on actual claims submitted by service providers in the previous fiscal year. For 2009, Milwaukee County's State Shared Revenue payment to Emergency Medical Services are projected to be \$728,200, which is the actual amount for 2007. This allocation will be offset by a supplemental payment for the same amount.

ADOPTED 2009 BUDGET

DEPT: STATE EXEMPT COMPUTER AID

UNIT NO. 1994
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to 1997 Wisconsin Act 237 (The Act), business computers are exempt from being subject to property taxes, beginning with the 1999 property

tax levy collected in 2000. The Act also provided for a State aid payment to offset the loss of taxable property from the exemption.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
State Exempt Computer Aid	\$ 2,556,787	\$ 2,485,518	\$ 2,788,956

Based on the current formula provided by the Wisconsin Department of Revenue, Milwaukee County will receive \$2,788,956 of revenue in 2009 to compensate for the exemption of business computers from the property tax rolls. The annual payment is based on the equalized value of the

exempt computers; the Milwaukee County equalized value (excluding tax incremental districts) and the property tax levy. Presented in the table below are the equalized values for tax-exempt computers and a comparison of budgeted and actual revenues, beginning with the first budget year of the program.

<u>Budget Year</u>	<u>For Exempted Computers</u>	<u>Budget</u>	<u>Actual</u>	<u>Surplus/ (Deficit)</u>
2001	707,457,900	3,902,952	3,916,789	13,837
2002	732,885,100	3,928,507	3,942,995	14,488
2003	657,056,200	3,329,435	3,342,175	12,740
2004	686,396,400	3,266,700	3,279,053	12,353
2005	667,717,700	3,033,203	3,044,445	11,242
2006	652,412,100	2,764,371	2,774,324	9,953
2007	651,558,500	2,547,369	2,556,587	9,218
2008	668,912,100	2,485,518	2,601,031	115,513

ADOPTED 2009 BUDGET

DEPT: COUNTY SALES TAX REVENUE

UNIT NO. 1996
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 77.70 of the Wisconsin Statutes, counties may enact a 0.5 percent sale and use tax. The tax is typically imposed on the same goods and services as the

State's 5.0 percent sales tax. Section 22.04 of the Milwaukee County Ordinances addresses uses of sales tax revenue.

BUDGET SUMMARY			
	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
County Sales Tax Collections	\$ 62,980,769	\$ 65,208,949	\$ 67,435,903

<u>STATISTICAL SUPPORTING DATA</u>	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
Estimated County Sales Tax Collections, Excluding Retailer's Discount	\$ 64,745,861	\$ 67,394,859	\$ 69,664,532
State Administrative Fee	<u>(1,133,053)</u>	<u>(1,168,910)</u>	<u>(1,208,629)</u>
Milwaukee County Sales Tax Collections	\$ 63,612,808	\$ 66,225,949	\$ 68,455,903
Less State Repayment		(600,000)	(600,000)
Less County Sales Tax Allocated to Capital Improvements	\$ <u>(632,039)</u>	\$ <u>(417,000)</u>	\$ <u>(420,000)</u>
Milwaukee County Net Sales Tax Collections	\$ 62,980,769	\$ 65,208,949	\$ 67,435,903
Less Sales Tax Dedicated to Debt Service	<u>(42,606,043)</u>	<u>(53,431,913)</u>	<u>(59,869,209)</u>
Available for General Fund	\$ 20,374,726	\$ 11,777,036	\$ 7,566,694

On April 1, 1991, Milwaukee County retailers began collecting a 0.5 percent county sales and use tax. Generally, items that are currently subject to the State's 5.0 percent sales tax are subject to the county sales and use tax in counties that have enacted the tax. Milwaukee County is currently one of 58 counties in the State of Wisconsin that relies on the sales tax to fund services formerly financed by local property taxes. The county sales and use tax is administered and collected by the Wisconsin Department of Revenue. The budgets above reflect the 1.75 percent State administrative fee.

2009 Budget Amount

The 2009 County Sales Tax amount less the state administrative fee is projected at \$68,455,903 or 3.40 percent above the amount budgeted in 2008. The budget amount that is net of the allocation to the Capital Improvement Program and the required State repayment is \$67,435,903.

Based upon the first six months of actual sales tax collections, the projected total for 2008 is \$66,725,704. The 2009 budget applies a 1.69 percent increase, which is the average increase for the last 5 years, to the actual and projected monthly 2008 totals. This results in the 2009 estimate of \$67,435,903.

State Repayment

In 2005, the Wisconsin Department of Revenue contacted counties to notify them of software glitches detected in the computer program used to distribute sales and use tax to Wisconsin counties. There were five categories of software defects that resulted in the system over or under distributing sales tax revenues to counties for the years 2002-2005.

According to the State, Milwaukee County received an over distribution of sales tax revenue that totaled approximately \$1.8 million. The State will capture this overpayment in equal increments over a three-year period from 2008 to 2010. Therefore, sales tax revenue for Milwaukee will be reduced by approximately \$600,000 for three successive years, starting with the 2008 Budget.

Sales and Use Tax Ordinance

Section 22.04, Milwaukee County Ordinances, originally required sales tax revenue be used to pay tax-supported debt service costs. Surplus revenues not needed for debt service payments were required to be used to directly finance capital improvements.

ADOPTED 2009 BUDGET

DEPT: COUNTY SALES TAX REVENUE

UNIT NO. 1996
FUND: General - 0001

On June 18, 2003, the County Board of Supervisors approved Resolution File No. 03-263(a)(a), which modified Section 22.04 of the General Ordinances so that surplus sales and use tax revenues could be used to also pre-fund employee benefit costs or fund anticipated or extraordinary annual increases in such costs or supplement the Appropriation for Contingencies. The 2003 resolution permitted excess sales tax revenues to be used for the above general fund purposes through calendar year 2007.

As noted above, 2009 sales tax collections are projected at \$67,435,903. The State repayment amount is \$600,000, amounts committed to capital improvements in 2009 are estimated at \$420,000, and debt service costs for 2009 are estimated at

\$59,869,209. Since the net sales tax revenue exceed debt service costs, \$7,566,694 in sales tax revenue will be applied towards general fund expenses.

Under the current Milwaukee County Sales Tax Ordinance, the excess could only be used to cash finance 2008 capital improvements. A revised Ordinance will be submitted with the 2009 Recommended Budget to permanently codify the 2003 provisions that sunset in 2007. This allows all or a portion of the excess to be applied toward the County's Pension Fund Contribution, Employee/Retiree Health Care costs, or the Appropriation for Contingencies.

ADOPTED 2009 BUDGET

DEPT: POWER PLANT REVENUE

UNIT NO. 1997
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of

the business and concerns of the County in all cases.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Power Plant Revenue	\$ 356,880	\$ 356,880	\$ 356,880

In 1995, the County negotiated the sale of its co-generation power plant, located at the Milwaukee Regional Medical Center, to the Wisconsin Electric Power Company. Phase I of the sale related to power plant electrical generation and distribution and was finalized on December 29, 1995. Phase II of the sale, related to all remaining portions of the power plant, including steam and chilled water generation, occurred on December 2, 1996. Sales revenues totaling \$58 million will be realized over several years. Phase I sale revenues totaled \$7 million and have already been received by the County. Phase II revenues include \$20 million at closing that occurred in 1996 plus an added \$31 million over 16 years. Revenue anticipated for 2009 totals \$356,880.

In accordance with the conditions of the sale of the power plant, the County will receive proceeds until 2011. The table below lists the annual payments.

<u>Year</u>	<u>Amount</u>
2009	\$356,880
2010	\$356,880
2011	\$356,880

ADOPTED 2009 BUDGET

DEPT: SURPLUS (OR DEFICIT) FROM PRIOR YEAR

UNIT NO. 1998
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.60(3m) of the Wisconsin Statutes, every accounting and budgeting procedure applied under this section shall comply with generally accepted accounting principles for

government, as promulgated by the Governmental Accounting Standards Board.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Surplus from Prior Years	\$ 4,664,280	\$ 4,901,148	\$ 7,946,529

SURPLUS CALCULATION

2007 Expenditures and Encumbrances

Expenditure Appropriation	\$ 1,458,119,868
Less: Actual Expenditures and Encumbrances	(1,378,441,135)
Appropriation Carryover to 2008	(56,131,984)
Available Appropriation, December 31, 2007	\$ 23,546,749

2007 Revenues

Revenue Appropriation	\$ (1,421,231,138)
Less: Actual Revenues	1,351,084,369
Appropriation Carryover to 2008	57,589,915
Appropriation Shortfall, December 31, 2007	\$ (12,556,854)

Adjustments to Surplus

Eliminate Expendable Trusts	\$ 711,722
Transfer to Debt Service Reserve	(2,000,000)
Other Reserve Adjustments	(1,755,088)
NET ADJUSTMENTS	\$ (3,043,366)

2007 SURPLUS FOR 2009 BUDGET

\$ 7,946,529

ADOPTED 2009 BUDGET

DEPT: OTHER MISCELLANEOUS REVENUE

UNIT NO. 1999
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.60 of the Wisconsin Statutes regarding submission of annual budget estimates,

an estimate of revenue from all other sources is included in the budget.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Other Misc. Revenue	\$ 838,835	\$ 565,000	\$ 40,000

Miscellaneous revenue for the last five years is summarized in the following table.

<u>Year</u>	<u>Revenue</u>
2003	957,278
2004	138,074
2005	29,508
2006	1,762,078
2007	838,835

BUDGET HIGHLIGHTS

- The 2009 Budget amount consists of \$40,000 from the cancellation of uncashed County Checks.

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE COUNTY HISTORICAL SOCIETY

UNIT NO. 1908
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.56(5) of the Wisconsin Statutes, the County Board may appropriate money to any historical society located in the County and incorporated under Section 44.03 for the purpose of collecting and preserving the records and salient historical features of the County. This unit maintains the historical exhibits of the Milwaukee County Historical Society and assists with other phases of

the program. Funds provided to subsidize the operation of the Society are used to employ a director and associate staff. The Society acts as custodian for non-current County records. The County appropriates funds for use by the Society pursuant to an agreement approved by the County Board of Supervisors on December 14, 1965 and renewed on May 16, 1988.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
County Historical Society	\$ 242,550	\$ 242,550	\$ 242,550

OVERVIEW OF OPERATION

The Historical Society's total operating budget for 2009 amounts to \$703,550 with \$461,000 coming from non-County funds. Sources include gifts, grants, membership fees (individual and corporate), bequests, investments, sales and receipts from public programs.

Following are examples of some of the Historical Society's program activities.

1. Accessibility Initiative: During 2006 and 2007, the Historical Society completed Phase II of its Capital Restoration Project with the goal of making the Historical Center more accessible to all visitors. Work included the installation of a full-service elevator, the upgrading of restrooms to meet ADA requirements, the relocation of the main staircase, the installation of a new reception desk and gift shop, and the restoration of one section of the ornamental plaster ceiling. All components of the project were completed by June 2007, well below the capital budget allocated under the public/private partnership established between the Society and Milwaukee County.
2. Outcomes: The Historical Society experienced increases in several areas of operation during 2007. Most notably, attendance during summer River Rhythms Concerts more than doubled, increasing from 1,538 in 2006 to 3,543 in 2007. Visits to the Historical Society's website also increased for the fourth consecutive year, rising from 239,335 in 2006 to 242,549 in 2007.

On the other hand, general and tour group visitation to the Historical Center declined considerably due to ongoing construction from January through May, as did in-person visits to the Research Library. Visitation to Trimborn Farm and the Society's Period Homes remained fairly stable from 2006 to 2007. Due to the impact of construction, overall participation in all public programming offered by the Historical Society decreased from 36,692 in 2006 to 32,976 in 2007.

3. Diversity: For the fourth consecutive year, the Historical Society was especially successful in bringing exhibitions and programs highlighting cultural diversity to Milwaukee County. From January 20 through April 8, 2007, the Society hosted the national traveling exhibition *100 Years of Service: The Alpha Kappa Alpha Story*, celebrating the centennial of the country's oldest African American sorority. In conjunction with the exhibition, national and regional figures associated with AKA presented a variety of lectures and programs.
4. Collections: The Historical Society acquired several significant new collections during 2007, which included portraits of Alexander Mitchell and Eliot Grant Fitch donated by Chase Bank, and several quilts created by local African American quilter Ella Brooks. The primary focus of the collections staff during 2007 was the re-shelving of artifacts and documents in storage

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE COUNTY HISTORICAL SOCIETY

UNIT NO. 1908
FUND: General - 0001

and the conversion of collection records to the Past Perfect software system.

5. Publications. During 2007, the Historical Society released a new book entitled *Milwaukee at Mid-Century: The Photographs of Lyle Oberwise*. Nearly 3,200 copies were sold during the last quarter of 2007, generating total revenues of approximately \$50,000.
6. Public Programming: The Society and its Friends organization continue to sponsor public programs on a variety of topics. During 2007, the Society hosted its 54th Annual Recognition Banquet at the Wisconsin Club, drawing over 200 people and presenting awards to a record 34 individuals and groups.

The Friends of the Milwaukee County Historical Society continued their expanded programming schedule during 2007, presenting a number of special events. Among these were tours of Forest Home Cemetery and the Milwaukee Harbor, a Scottish Ethnic Dinner and Curling Demonstration at Hart Park in Wauwatosa, and a week-long tour of Ireland organized through County Clare Restaurant. For the fifth consecutive year, the Friends donated more than \$10,000 in program revenue to the Society.

7. County Landmarks: Since 1976, the Historical Society has operated, under County ordinance, a landmark recognition program for areas of Milwaukee County outside the City of Milwaukee. Nearly 100 sites have been designated as landmarks throughout the history of the program. During 2007, the Landmark Committee added three properties to its list of County Landmarks including the First Congregational Church of Wauwatosa, the Milwaukee County Cemetery on the County Grounds in Wauwatosa, and the Lion Gates in Bayside.
8. Museum Houses: In addition to all three of the period homes operated by the Historical Society being open to the public during 2007, the Society offered expanded programming at Trimborn Farm in Greendale. The Society was able to attract significant numbers of school children, adults, and seniors for guided tours throughout the year. Especially successful were a series of special events hosted by the Farm,

including the Second Annual Folk Art Show and Sale which attracted over 500 visitors; the 3rd Annual Vintage Base Ball Tournament, which drew a similar crowd; the 25th Annual Harvest of Arts and Crafts, which brought in over 6,000 visitors; and the 4th Annual Civil War Encampment, which attracted roughly 125 re-enactors and an audience of over 1,000 guests, among them 200 students who attended a special Friday "School Day."

MISSION

- The Milwaukee County Historical Society was founded in 1935 to collect, preserve and make available materials relating to the history of Milwaukee County. Through a broad program, the Society seeks to promote a greater appreciation of the community's rich heritage and a better understanding of present-day challenges and advantages. The Society's library and museum collections, exhibitions and activities serve a variety of constituencies including scholars, students, genealogists, local businesses and organizations and Milwaukee County residents and visitors.

OBJECTIVES

- The Milwaukee County Historical Society will develop and utilize various alternative strategies in order to continue providing researchers with access to archival resources and the general public with an active program of exhibitions and special events during completion of Phase III of the Society's Building Restoration.

BUDGET HIGHLIGHTS

- The 2009 contribution to the Historical Society remains at the 2008 level of \$242,550.
- In order to remain at the current level of County support, the Historical Society has balanced increases in supply and materials costs with decreases in building operation expenses. Some of the building operation cost reductions result from the anticipated closing of the building for five months during capital construction in 2009. However, some costs have been transferred to the General Fund (Private) Budget to maintain a constant level of service.

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE COUNTY HISTORICAL SOCIETY

UNIT NO. 1908
FUND: General - 0001

- Funding of \$3,121,700 is budgeted in 2009 for the ongoing construction of the Historical Society's Restoration Project. This is the fourth and final phase of the project and will address both mechanical and functional issues. The County's contribution is \$1,896,060 in general obligation bonds and \$27,400 in investment earnings. The Historical Society's contribution is \$1,198,240. For further detail, refer to the 2009 Capital Improvements Budget.
- The Milwaukee County Department of Administrative Services will continue its 2005 initiative to facilitate collaboration between the Historical Society and other County cultural entities. In 2005, efficiencies were realized with some organizations negotiating shared professional service contracts and others offering joint programs and cross-promotion.

The County Historical Society spends the County's contribution as follows:

	2007 Actual	2008 Budget	2009 Budget
Expenditures			
Personal Services	\$ 191,227	\$ 191,227	\$ 191,227
Space and Utilities	48,788	46,288	44,788
Office and Administrative Supplies	2,535	5,035	6,535
Total Expenditures	\$ 242,550	\$ 242,550	\$ 242,550

ACTIVITY AND STATISTICAL SUMMARY				
	2006 Actual	2007 Actual	2008 Budget	2009 Budget
Meetings/Public Programs	13	10	12	12
Organizational Members	1,337	1,260	1,700	1,700
Research Requests:	4,083	3,645	4,000	4,000
Library - In Person	1,337	945	1,333	1,333
Telephone	1,514	1,576	1,333	1,333
Mail/E-mail	1,232	1,124	1,334	1,334
Public Attendance	36,692	32,976	20,000	20,000
Guided Tours:				
Historical Center	68	44	40	40
Period Homes	56	31	100	100
Accessions:				
Library	122	98	130	130
Museum	35	63	60	60
Pages of Publication	542	232	150	150
Staff Program Presentations	30	29	50	50
Slide Shows/Media Appearances	12	11	15	15
Website Visits	239,335	242,549	300,000	350,000

ADOPTED 2009 BUDGET

DEPT: VISIT MILWAUKEE

UNIT NO. 1912
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.56(10) of the Wisconsin Statutes, the County Board may appropriate funds to advertise the advantages, attractions and resources of the County and to

conserve, develop and improve the same. Any county may cooperate with any private agency or group in this work.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
VISIT Milwaukee	\$ 25,000	\$ 25,000	\$ 25,000

DESCRIPTION

This appropriation represents Milwaukee County's share of support of VISIT Milwaukee. A major function of the organization is the promotion of the County as a major tourist and convention destination.

VISIT Milwaukee assists the County in marketing its facilities and attractions. All County tourism-related institutions are represented by VISIT Milwaukee. Individual fees customarily charged to similar institutions are waived by the County's umbrella investment in VISIT Milwaukee.

VISIT Milwaukee is a non-profit, 501(c)6 equal opportunity organization. It is governed by a 40-member board of directors on which Milwaukee County maintains two seats plus one on the Executive Committee.

VISIT Milwaukee services include:

- All County facilities and attractions receive full VISIT Milwaukee membership and benefits.
- A listing of all County facilities and attractions in 350,000 Official Visitor Guides, 10,000 Destination Guides, 25,000 Multicultural Visitor Guides and Milwaukee Gay & Lesbian Travel Guides.
- A listing of all County sponsored events in the bi-monthly Calendar of Events - 420,000 produced and distributed annually.
- Participation in all VISIT Milwaukee sponsored events, e.g., membership exchanges, education seminars, National Tourism Week events and the new Visitor Services Award Program.

- Travel writer support and sponsored programs.
- Two full-time representatives in Washington, D.C. actively selling Milwaukee County to association executives and one representative developing and selling the multicultural market.
- The development of targeted direct mail programs to reach and sell these markets on Milwaukee County.
- Production and placement of press releases, feature articles and stories in local, regional and national media to increase exposure of, and interest in, Milwaukee County.
- Operation of two Visitor Information Centers and a Call Center providing the traveling public with information on Milwaukee County.
- A web site listing general community information as well as membership information, including County history and Milwaukee County facts and attractions.
- Operation of a Milwaukee Film Office, working closely with the State's Film Office, to attract film production for Milwaukee County.

ADOPTED 2009 BUDGET

DEPT: VISIT MILWAUKEE

UNIT NO. 1912
FUND: General - 0001

MISSION

To lead the effort to market greater Milwaukee as a premier destination for conventions, trade shows, and leisure travel through the development of internal organizational excellence and external strategic partners, thereby creating positive economic impact, and to help each Milwaukee guest experience our brand promise.

OBJECTIVES

- Increase Economic Impact: Economic impact totals \$2.6 billion in direct expenditures from increased convention business and leisure travelers, and these results are promoted to all stakeholders, government leaders and community influencers.
- Enhance Destination Image/Perception: VISIT Milwaukee's customers rank Milwaukee's image more positively and understand our city's unique

competitive advantage. Milwaukee embodies the Brand Promise and there is community awareness and buy-in to our economic impact and mission.

- Increase Budget: VISIT Milwaukee's operating budget grows to \$8 million.
- Develop Product: VISIT Milwaukee is a leader in the further development of Milwaukee's destination product.

BUDGET HIGHLIGHTS

- The 2009 contribution to VISIT Milwaukee remains at the 2008 level of \$25,000.
- The Milwaukee County Department of Administrative Services-Fiscal Affairs will continue to work with VISIT Milwaukee to ensure that County funding will directly assist in marketing Milwaukee County facilities.

ADOPTED 2009 BUDGET

DEPT: CIVIL AIR PATROL

UNIT NO. 1913
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.54(18) of the Wisconsin Statutes, the County Board may appropriate funds or donate property and equipment to Civil Air Patrol units in the County for the purpose

of enabling such Civil Air Patrol units to perform their assigned missions and duties as prescribed by U.S. Air Force regulations.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Civil Air Patrol	\$ 8,014	\$ 10,000	\$ 10,500

NON-DEPARTMENTAL DESCRIPTION

The Civil Air Patrol utilizes a County owned hangar on lease to Youth & Aviation, Inc., at 9393 West Appleton Avenue, Timmerman Field and the second floor of the Tower Building at Timmerman Field. The County provides appropriations for the utility costs (heat, light, insurance and telephone) of these facilities. The County continues to provide office and hangar space at Timmerman Field.

BUDGET HIGHLIGHTS

- The 2009 County contribution to the Civil Air Patrol increases \$500 from the 2008 level of \$10,000.

ACTIVITY AND STATISTICAL SUMMARY				
	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
Number of Meetings	340	350	360	360
Number of Organization Members	675	770	795	810

Civil Air Patrol mission activities include:

1. A national program of aerospace education for youth and adults.
2. Participation in disaster emergency services and Homeland Security exercises, nationally and locally.
3. Cooperation with, and support of, Civil Defense and American Red Cross disaster and relief programs.
4. Participation in all search and rescue missions authorized by the U.S. Air Force and Coast Guard.
5. Flying shore patrol for the boating public as authorized by the U.S. Coast Guard.
6. Assisting the U.S. Customs Service and Drug Enforcement Administration by patrolling in aircraft to detect illegal drug activity and marijuana fields and reporting such activity to the U.S. Customs Service.

ADOPTED 2009 BUDGET

DEPT: WAR MEMORIAL CENTER

UNIT NO. 1914
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 45.058 of the Wisconsin Statutes and in accordance with agreements between Milwaukee County War Memorial, Inc. and the County of Milwaukee, Milwaukee County War Memorial, Inc. presently operates the War Memorial Center. The Center is situated at the south end of Lincoln Memorial Drive overlooking Lake Michigan and is directly adjacent to County parkland.

The Center stands as a memorial to those who have given their lives for our collective freedom. "To Honor the Dead by Serving the Living" is the motto of the Center.

The facility is home to the Milwaukee Art Museum, which boasts major cultural exhibits, including the Mrs. Harvey L. Bradley Collection. Through tax levy dollars provided by the County, the Center supports the Art Museum by providing building services for

the space the Museum occupies in the Saarinen Building and Kahler Addition as well as direct funding.

The Center provides office space to major service groups and veterans' organizations such as the Rotary Club of Milwaukee, Kiwanis Club of Milwaukee, USO of Wisconsin, AMVETS State headquarters, Thurgood Marshall Scholarship Foundation Midwest Regional Office, Chipstone Foundation, International Association for Orthodontics, Creative Sharp Presentation, America's Freedom Center Foundation and the War Memorial Center itself.

To maximize utilization of the facility, the Center is available for general use by the public, veterans' groups, art groups and civic groups.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
War Memorial	\$ 1,504,594	\$ 1,504,594	\$ 1,504,594

MISSION

To serve as a memorial to the veterans of our armed services, their families, and the community; to provide to all people of the community a state of the art facility with attractive meeting space; and to recognize and educate, especially the young, regarding the sacrifice and service made by the veterans of our armed services.

OBJECTIVES

- Increase the number of events and partnerships with veteran/military organizations and other organizations thereby enhancing our visibility as a memorial to those who serve(d) our Country.

- Increase the number of revenue generating events to help support building operations.

BUDGET HIGHLIGHTS

- The War Memorial Center will continue to provide quarterly reports of financial status and projections through the fiscal year in accordance with past practice.
- The 2009 contribution to the War Memorial Center remains at the 2008 Level of \$1,504,594.

ADOPTED 2009 BUDGET

DEPT: WAR MEMORIAL CENTER

UNIT NO. 1914
FUND: General - 0001

The War Memorial Center budget consists of the following:

ACTIVITY AND STATISTICAL SUMMARY			
	2007	2008	2009
	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
<u>Attendance</u>			
Memorial Hall	27,748	25,650	24,700
Fitch Plaza	4,621	4,000	3,670
Veterans Memorial Gallery	2,050	500	500
Meeting Rooms	5,022	3,450	4,800
Class Rooms	10,640	5,940	10,260
Special Events - WMC Grounds/Lakefront	66,230	50,000	50,000
General Public	5,000	5,000	5,000
Milwaukee Art Museum	271,796	300,000	285,000
TOTAL	393,107	394,540	383,930
<u>Number of Events</u>			
Memorial Hall	214	190	190
Fitch Plaza	54	20	20
Veterans Memorial Gallery	9	10	10
Meeting Rooms	424	230	320
Class Rooms	537	297	500
Special Events	3	1	1
TOTAL	1,241	748	1,041

The War Memorial Center budget consists of the following:

WAR MEMORIAL CENTER BUDGET SUMMARY			
	2007	2008	2009
	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
<u>Expenditures</u>			
Personal Services	\$ 707,407	\$ 791,488	\$ 791,488
Professional Fees	109,550	120,240	119,800
Advertising and Promotion	65,477	42,000	52,000
Meetings and Auto Allowance	4,337	5,400	5,500
Facility Expenses	443,025	305,000	349,206
Utilities	506,524	579,966	595,600
Office and Administrative Supplies	21,722	23,500	24,000
New & Replacement Equipment	20,910	0	0
Master Plan	101,129	0	0
Milwaukee Art Museum Direct Funding	250,000	250,000	250,000
<i>Total War Memorial Center Expenditures</i>	<i>\$ 2,230,081</i>	<i>\$ 2,117,594</i>	<i>\$ 2,187,594</i>
<u>Revenues</u>			
Parking	\$ 338,227	\$ 260,000	\$ 285,000
Miscellaneous	46,055	35,000	44,000
Catering Commission	21,174	20,000	24,000
Office Rental	170,621	165,000	190,000
Hall and Plaza Rental	120,643	115,000	120,000
Meeting Room Rental	16,243	6,000	8,000
Liquor Commission	12,524	12,000	12,000
Milwaukee County Contribution	1,504,594	1,504,594	1,504,594

ADOPTED 2009 BUDGET

DEPT: VILLA TERRACE/CHARLES ALLIS ART MUSEUMS

UNIT NO. 1915
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 45.058 of the Wisconsin Statutes and in accordance with agreements between Milwaukee County War Memorial Center, Inc., and the County of Milwaukee, Villa Terrace Decorative Arts Museum, 2220 North Terrace Avenue and Charles Allis Art Museum, 1801 North Prospect Avenue function as a combined operation under the auspices of the Milwaukee County War Memorial Corporation. The museum partnership "Honors the War Dead by Serving the Living" through community cultural enrichment. Public programming includes monthly changing art exhibits, regularly scheduled concerts, films, workshops, an annual youth concert series and special events. The facilities are available for rent by civic, cultural, veteran, educational, business and private groups. Both museums are on the National Registry of Historic Places.

The Villa Terrace Art Museum is an Italian Renaissance-style home richly decorated with

antiques and retains almost all of its original fixtures dating back to the 1920s. The permanent collection features Asian, European and American decorative arts including wrought-iron artistry. The rear terrace area, which overlooks Lake Michigan, extends down a bank to the Renaissance Garden fronting on Lincoln Memorial Drive.

The Charles Allis Art Museum was the home of a Milwaukee industrialist who collected a vast quantity of fine art objects. The building and its contents were originally donated to the City of Milwaukee in 1946 and operated under the auspices of the Milwaukee Public Library System. In 1979, this priceless community asset was transferred to the War Memorial Corporation, again to be held in the public trust. Temporary exhibitions feature primarily Wisconsin art. In 1998, the Margaret Rahill Great Hall was completed.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Villa Terrace/Charles Allis Art Museums	\$ 243,656	\$ 243,656	\$ 243,656

MISSION

The mission of the Villa Terrace Decorative Arts Museum and Charles Allis Art Museum of Milwaukee County is to fully utilize both museums, gardens and their art collections for community education and cultural enrichment. As a part of the Milwaukee County War Memorial Corporation, the museums honor the war dead by serving the living.

OBJECTIVES

- Increase the well being of area youth through collaborative educational programs.
- Contribute to the quality of life in Milwaukee County by improving the visitor experience at both museums with physical upgrades and creative programming.
- The 2009 contribution to the CAVT remains at the 2008 level of \$243,656.

ADOPTED 2009 BUDGET

DEPT: VILLA TERRACE/CHARLES ALLIS ART MUSEUMS

UNIT NO. 1915

FUND: General - 0001

MUSEUM BUDGET SUMMARY			
	2007	2008	2009
<u>Expenditures</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Personnel Services	\$ 345,812	\$ 328,460	\$ 345,285
Professional Fees CA	23,581	23,550	26,400
Professional Fees VT	43,246	51,400	44,400
Advertising and Promotion	47,195	47,000	60,000
Space and Utilities CA	52,030	47,900	58,800
Space and Utilities VT	64,197	75,500	77,600
Office and Administrative Supplies	19,596	27,470	27,561
Mileage Reimbursement	441	610	610
Major Maintenance CA	2,560	6,000	0
Major Maintenance VT	4,622	6,000	0
New & Replacement Equipment CA	0	6,000	0
Total Expenditures	\$ 603,280	\$ 619,890	\$ 640,656
Revenues			
Charles Allis Friends Direct Support	\$ 6,954	\$ 2,000	\$ 0
Villa Friends Direct Support	15,373	13,760	0
Garden Support	15,526	18,480	16,000
Private Support CA & VT	29,239	50,000	95,000
Membership CA & VT	39,600	40,000	40,000
Admissions CA	19,264	9,000	9,000
Admissions VT	21,374	21,000	21,000
General Revenue CA	51,853	47,065	50,000
General Revenue VT	152,224	170,000	157,000
Interest Trust Account	8,217	4,929	9,000
Milwaukee County Tax Levy Contribution	243,656	243,656	243,656
Total Revenues	\$ 603,280	\$ 619,890	\$ 640,656

ACTIVITY AND STATISTICAL SUMMARY			
	2007	2008	2009
<u>Attendance</u>	<u>Actual</u>	<u>Goal</u>	<u>Goal</u>
General Museum Attendance	5,724	8,100	8,100
Museum Program Attendance	9,272	13,100	13,100
Private Rentals	15,174	19,000	19,000
Volunteer Activity	1,196	1,500	1,500
Meetings/Appointments (estimated)	<u>2,600</u>	<u>2,600</u>	<u>2,600</u>
Total Attendance	33,966	44,300	44,300

ADOPTED 2009 BUDGET

DEPT: MARCUS CENTER FOR THE PERFORMING ARTS

UNIT NO. 1916
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 45.058 of the Wisconsin Statutes and in accordance with agreements, the Milwaukee County War Memorial Center, Inc. operates the Milwaukee County Ben and Ceil Marcus Center for the Performing Arts (the Marcus Center). The Marcus Center was built with private money in 1969 and deeded to Milwaukee County as a public trust for the preservation and enrichment of the performing arts, including drama, music and dance. The facility is home to the Broadway Series, Milwaukee Symphony Orchestra, Milwaukee Ballet, Florentine Opera, Milwaukee Youth Symphony

Orchestra, First Stage Children’s Theatre, City Ballet Theatre, Hansberry-Sands Theatre Company and other performing arts groups. The Marcus Center is located at 929 North Water Street. In addition to the Marcus Center providing a first class facility for the performing arts, the Center supports a number of free community events and activities year-round, including ethnic and cultural festivals such as Martin Luther King Day Celebration, Cantos de Las Americas, Get up and Dance!, and KidZ Days children’s programming.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Marcus Ctr for the Performing Arts	\$ 1,280,000	\$ 1,280,000	\$ 1,280,000

MISSION

To serve the community, the Marcus Center offers facilities and services of the highest quality, sponsors a wide range of the performing arts, and advocates for effective collaboration for the arts community.

In 2004, Milwaukee County’s contribution was \$1,380,000. This included \$880,000 from tax levy, \$400,000 of debt forgiveness, and a \$100,000 major maintenance allocation.

OBJECTIVES

- Provide Marcus Center patrons with a high level of customer service and entertainment value from Marcus Center events.
- Enhance Milwaukee County residents’ quality of life through the Marcus Center’s diverse offerings of arts, culture and entertainment in a variety of ticket price ranges.
- Provide quality performing art(s) events to Milwaukee County residents in all geographic areas.

BUDGET HIGHLIGHTS

- The 2009 contribution to the Marcus Center remains at the 2008 level of \$1,280,000.
- The Marcus Center will continue to provide quarterly reports of current financial status and projections through the fiscal year in accordance with past practice.
- Expenditures of \$613,900 are budgeted in the 2009 Capital Improvements Budget for the design and construction of the Marcus Center’s HVAC system. See the 2009 Capital Improvements Budget for further detail.
- The County issued a total of \$5,802,000 in General Obligation Bonds during 1994 and 1995 for the purpose of renovating the interior of the Marcus Center for the Performing Arts. The Marcus Center instituted a facility fee on tickets for the specific purpose of repaying the County bonds. Based on information provided by the Marcus Center, facility fee income is sufficient to

OPERATING HISTORY

On May 20, 1993, the County Board of Supervisors adopted a resolution [File No. 93-283(a)(a)] that approved a memorandum of understanding between the County and the Marcus Center, which provided a fixed level of operating support of \$1.5 million for the years 1994 through 1998.

ADOPTED 2009 BUDGET

DEPT: MARCUS CENTER FOR THE PERFORMING ARTS

UNIT NO. 1916
FUND: General - 0001

repay bonds issued by Milwaukee County for this project. The budget amount for 2009 is \$261,968. This restructured amount reflects a one-year extension of the loan repayment until 2011. Payments for 2010 and 2011 will be

\$252,612 and \$243,253, respectively. The reduced payments will assist the Marcus Center for the Performing Arts in maintaining the County-owned facility, through accelerating work on needed major maintenance projects.

ACTIVITY AND STATISTICAL SUMMARY						
	2007 Actual		2008 Budget		2009 Budget	
	<u>Events</u>	<u>Attend</u>	<u>Events</u>	<u>Attend</u>	<u>Events</u>	<u>Attend</u>
All Events Public & Private	1,984	551,303	2,250	600,000	2,250	600,000

The Marcus Center for the Performing Arts budget consists of the following:

MARCUS CENTER FOR THE PERFORMING ARTS			
	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
<u>Expenditures</u>			
Personal Services	\$ 3,111,524	\$ 3,249,906	\$ 3,228,141
Professional Fees	318,007	323,630	321,960
Advertising and Promotion	91,736	116,950	134,595
Meetings, Travel and Auto Allowance	11,826	11,300	12,500
Space	330,899	361,685	351,225
Telephone & Utilities	463,228	466,750	484,200
Office and Administrative Supplies	59,119	60,350	60,700
New & Replacement Equipment	0	0	0
<i>Total Marcus Center Expenditures</i>	<u>\$ 4,386,339</u>	<u>\$ 4,590,571</u>	<u>\$ 4,593,321</u>
<u>Revenues</u>			
Hall Rental	\$ 1,114,883	\$ 1,124,782	\$ 1,287,505
Office Rental	78,107	75,000	79,200
Equipment Rentals	196,679	217,850	198,350
Reimbursement Income	1,301,137	1,454,451	1,302,616
Concession Income	178,873	175,000	179,000
Contributed Income	135,815	100,000	100,000
Misc. Income	100,847	168,000	166,650
Milwaukee County Contribution	1,280,000	1,280,000	1,280,000
<i>Total Marcus Center Revenues</i>	<u>\$ 4,386,339</u>	<u>\$ 4,595,083</u>	<u>\$ 4,593,321</u>

ADOPTED 2009 BUDGET

DEPT: HUMAN RESOURCE AND PAYROLL SYSTEM

UNIT NO. 1921
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have management of the

business and concerns in all cases where no other provision is made.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Services	\$ 1,625,865	\$ 1,662,145	\$ 1,662,145	\$ 0
Abatements	0	0	0	0
County Service Charges	0	0	0	0
Total Expenditures	1,625,865	1,662,145	1,662,145	0
Total Revenue	0	1,662,145	1,662,145	0
Direct Tax Levy	\$ 1,625,865	\$ 0	\$ 0	\$ 0

*2007 Includes implementation costs in addition to normal run costs.

MISSION

This org. unit contains an appropriation for a fully hosted payroll, human resources and benefits management system. Authority for a contract with Ceridian to implement this system was established in 2006 by the County Board and the County Executive (File No. 05-145 (a)(a)).

Under the human resource and payroll system, Ceridian, Milwaukee County employees use online self-service tools to report their time. Ceridian manages the detail of position history, organizational hierarchy, payroll calculations, applicant recruitment, and distribution of deposit notices and related reports. The system also automates employee benefits and recruitment functions.

BUDGET HIGHLIGHTS

- In 2009, total operating expenditures remain at the 2008 level of \$1,662,145. Included in these are \$269,230 in processing fees, \$746,784 in monthly charges, \$29,235 for W2 and year end payroll processing, and \$616,896 for Benefits Administration.
- The 2009 Budget includes a crosscharge to receiving departments for the Human Resource and Payroll System costs to capture revenue from revenue-producing departments. The estimated revenue off-set for 2009 is \$237,374, or 14.3% of total system expenditures. These revenues continue to be recognized within other County departments.

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE COUNTY AUTOMATED LAND INFORMATION SYSTEM

UNIT NO. 1923

FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 15.105(16), 16.971, 20.505(4)(im) and 59.72 of the Wisconsin Statutes and County Board Resolution File 90-707(a), approved on November 8, 1990, the Milwaukee County Automated Land Information System (MCAMLIS) may design, develop and implement a land information system integrating property and ownership records with U.S. Public Land Survey referenced parcel-identified boundary information; prepare boundary-referenced parcel property maps suitable for producing accurate land title or survey boundary line information; and prepare maps with documented accuracy suitable for local planning.

Pursuant to Section 59.43, a \$7 surcharge on recording fees is collected to fund a land information office, modernization of land records, the State of Wisconsin Land Information Program and the

MCAMLIS Board. Of the total \$7 surcharge on recording fees, four dollars is retained to develop, implement and maintain a Countywide plan for land record modernization. One dollar of the surcharge is also retained locally and specifically designated for expenditures associated with the implementation and maintenance of land information records on the internet, including the County's land information records relating to housing. (No portions of the \$4 and \$1 surcharges are available for general County purposes.) Two dollars of the \$7 surcharge are forwarded to the State Department of Administration.

Fee for MCAMLIS	4
Fee for Land Records Modernization Initiatives	1
Fee for State Land Information Program	<u>2</u>
	\$ 7

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Services	\$ 1,187,013	\$ 638,315	\$ 549,952	\$ (88,363)
Commodities	0	5,000	5,000	0
Capital Outlay	0	8,000	19,480	11,480
County Service Charges	320,585	343,685	304,568	(39,117)
Total Expenditures	\$ 1,507,598	\$ 995,000	\$ 879,000	\$ (116,000)
Direct Revenue	887,285	995,000	879,000	(116,000)
State & Federal Revenue	22,799	0	0	0
Total Revenue	\$ 910,084	\$ 995,000	\$ 879,000	\$ (116,000)
Direct Total Tax Levy	597,514	0	0	0

BUDGET HIGHLIGHTS

- This appropriation provides 2009 expenditure authority of \$879,000 for the Automated Land Information System. Revenue of \$700,000 is budgeted from the \$4 surcharge collected by the Register of Deeds (ROD) earmarked for land information modernization by Section 59.72(5) of the Wisconsin Statutes. Revenue of \$175,000 is budgeted from the \$1 surcharge, which is also collected by the ROD. In addition, \$4,000 in miscellaneous revenue is budgeted based on prior experience. No tax levy dollars are used to fund the Automated Land Information System.
- Expenditure authority includes the continued development and maintenance of the automated base map and parcel-based land information system as outlined in the plan approved by the

County Board. More specifically, 2009 expenditures include:

- \$175,000 to develop and maintain a computerized indexing of the County's land information records related to housing consistent with the requirement of Section 66.100(2)(b) Wisconsin Statutes.
- \$77,175 for surveying services provided by the Southeastern Wisconsin Regional Planning Commission in performance of its duties as the Milwaukee County Surveyor under the requirements of Section 59.635, Wisconsin Statutes.

ADOPTED 2009 BUDGET

MILWAUKEE COUNTY AUTOMATED LAND INFORMATION SYSTEM

UNIT NO. 1923
FUND: General - 0001

- \$71,630 to replace/upgrade existing computer equipment, software maintenance and upgrades and data processing consulting services.
- \$179,958 to the Architectural, Engineering & Environmental Services Division of the Department of Transportation and Public Works for project management.
- \$99,610 to the Register of Deeds for MCAMLIS data maintenance.
- \$25,000 to the Department of Administrative Services for fiscal oversight.
- \$6,000 for meetings and other authorized travel.
- In 2009, MCAMLIS contractual services include agreements with the City of Milwaukee Department of Administration – Information and Technology Management Division. The City of Milwaukee contract, in the amount of \$79,242, is to provide Cadastral and Street Address Database Management.
- In December 2004, the MCAMLIS Steering Committee approved a total appropriation of \$3,252,710 in existing MCAMLIS funds for a digital topographic mapping replacement project. This includes \$39,200 to complete topographic mapping of the Marquette Interchange in 2009. This project will provide new topographic mapping and digital orthophotography for the entire county. This appropriation is to be divided over four years from 2005 to 2009.
- In January 2004, the MCAMLIS Steering Committee approved a total appropriation of \$436,000 in existing MCAMLIS funds for a countywide digital floodplain mapping project. This project is providing updated floodplain mapping based on newly acquired digital topographic maps and field collected flood elevation data. This appropriation will be divided over five years from 2005 to 2009.
- MCAMLIS has authorized up to \$450,000 for the Register of Deeds to convert microfiche images for the seven-year period 1988-1994 (approximately 2.7 million images). An additional \$200,000 is being provided to the ROD for improvements to computerized systems providing bulk access to data, linking multiple databases and eliminating property record verification backlogs.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, “No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriation for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause.”

ADOPTED 2009 BUDGET

DEPT: OFFSET TO INTERNAL SERVICE CHARGES

UNIT NO. 1930
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of

the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	2008 Budget	2009 Budget	2008/2009 Change
Expenditure			
Offset to Services Departments Charges	\$ (63,471,356)	\$ (60,785,046)	\$ 2,686,310
Revenues			
Offset to Service Departments Revenue	(63,471,356)	(60,852,453)	2,618,903
Property Tax Levy	0	67,407	67,407

The purpose of this non-departmental budget is to reduce total County expenditures and revenues by the amount of charges from internal service fund departments to other County departments. Without this adjustment, total County expenditures and

revenues would be overstated. Expenditures (\$60,785,046) and revenue offsets of (\$60,852,453) reflect the charges from the following departments in the table below to other County departments.

BUDGET SUMMARY			
	2008 Budget	2009 Budget	2008/2009 Change
Department of Administrative Services (DAS)			
DAS-Risk Management	\$ (6,901,317)	\$ (7,054,871)	\$ (153,554)
DAS-IMSD	(17,407,591)	(16,607,206)	800,385
Department of Transportation and Public Works (DTPW)			
Transportation Services	(2,301,453)	(1,973,461)	327,992
Architectural, Engineering & Environmental Services	(4,896,340)	(5,328,420)	(432,080)
Fleet Management	(10,229,265)	(9,310,704)	918,561
Property Management	(21,761,481)	(21,504,069)	257,412
Water Utility	(120,235)	(147,427)	(27,192)
Subtotal	\$ (63,617,682)	\$ (61,858,751)	\$ 1,758,931
Allowance for Undistributed Crosscharges	0	0	0
Total	\$ (63,617,682)	\$ (61,858,751)	\$ 1,758,931

* Reorganizations that occurred in 2009 are also changed in the 2008 column for comparison purposes. This includes the reorganization of Facilities. In addition, the Water Utility was moved from Facilities and established as its own division and the history is displayed above which is reflective of the reorganization.

ADOPTED 2009 BUDGET

DEPT: CHARGES TO OTHER COUNTY ORGANIZATION UNITS

UNIT NO. 1935
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of

the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
	\$	\$	\$
Abatements	(792,782)	(10,195,078)	(10,155,809)
Charges to Other Organization Units	792,782	10,195,078	10,155,809
Unallocated Cross-Charges	1,177,570	0	2,250,000

This budget represents the offset to Central Service costs allocated to departments in order to show the full cost of operating a department. Beginning in 1997, the Central Service Allocation was not included as an expenditure in departments' operating budgets. The Central Service Allocation will continue to be developed by Central Accounting and sent to departments. Departments receiving grant revenues, indirect revenues (internal service fund departments) or outside (direct) revenues will include the Central Service Allocation amounts for purposes of obtaining reimbursement revenues.

The Central Service Allocation amounts for the 2009 budget are based upon the 2009 Cost Allocation Plan. The 2009 Plan uses 2007 actual costs as its base and includes a carryover provision for the difference between the 2007 Plan (which was based on 2006 actual costs) and 2007 actual costs. Reflecting the 2008 carryover in the 2009 budget increases charges to those departments that were undercharged in 2007 and reduces charges to those departments that were overcharged in 2007.

The Central Service Allocation for 2009 reflects the prorated cost for the following services:

Organizational Name	Org. Number	2008 Budget	2009 Budget	2008/2009 Change
Carryover		\$ 47,979	\$ 213,393	\$ 165,414
County Treasurer	3090	672,399	985,905	313,506
County-Wide Audit		295,461	307,169	11,708
DAS-Accounting*	1158	689,391	836,769	147,378
DAS-Accounts Payable	1159	761,302	878,589	117,287
DAS-Fiscal	1157	905,375	806,687	(98,688)
Personnel	1110/1120/1140/1135/1188	3,748,481	3,760,192	11,711
DAS-Payroll	1187	429,979	485,676	55,697
DAS-Procurement	1152	694,681	661,354	(33,327)
Department of Audit	1001	1,950,030	1,220,075	(729,955)
Total		\$ 10,195,078	\$ 10,155,809	\$ (39,269)

ADOPTED 2009 BUDGET

DEPT: CHARGES TO OTHER COUNTY ORGANIZATION UNITS

UNIT NO. 1935

FUND: General - 0001

ALLOCATION SUMMARY				
		2008 Budget	2009 Budget	2008/2009 Change
1000	County Board	\$ 69,389	\$ 57,988	\$ (11,401)
1011	County Executive	29,000	28,730	(270)
1019	DAS - Office for Persons with Disabilities	14,710	14,446	(264)
1021	Veteran's Services	6,666	4,330	(2,336)
1040	County Board - Comm Business Dev Partners	24,073	27,302	3,229
1130	Corporation Counsel	32,160	32,280	120
1150	DAS - Risk Management	77,124	77,124	0
1151	DAS - Fiscal Affairs	44,969	12,100	(32,869)
1160	DAS - Information Management Services	235,561	229,671	(5,890)
2000	Combined Court Related Operations	618,187	723,865	105,678
2430	Department of Child Support Enforcement	202,981	164,164	(38,817)
3010	Election Commission	10,459	11,051	592
3270	County Clerk	15,533	17,566	2,033
3400	Register of Deeds	72,102	74,127	2,025
4000	Sheriff	1,199,739	1,135,530	(64,209)
4300	House of Correction	545,203	539,520	(5,683)
4500	District Attorney	188,128	176,428	(11,700)
4900	Medical Examiner	61,780	52,928	(8,852)
5040	Airport	543,249	447,001	(96,248)
5070	Transportation Services	3,492	2,892	(600)
5080	Architectural, Engineering & Environmental Svcs	79,302	45,720	(33,582)
5100	Highway Maintenance	172,933	168,764	(4,169)
5300	Fleet Management	251,621	257,655	6,034
5600	Transit/Paratransit Systems	122,671	164,597	41,926
5700	Property Management	277,348	244,414	(32,934)
5800	Director's Office	109,685	128,112	18,427
6300	DHHS - Behavioral Health Division	1,403,821	1,439,707	35,886
7200	DHHS - County Health Programs	204,932	200,695	(4,237)
7900	Department on Aging	643,158	719,276	76,118
8000	Dept of Health & Human Svcs	1,350,999	1,350,550	(449)
9000	Parks, Recreation & Culture	1,000,509	1,093,491	92,982
9500	Zoological Department	583,594	509,517	(74,077)
9910	UW Extension Service	4,683	4,268	(415)
	Total Charges to Other Organizational Units	\$ 10,199,761	\$ 10,155,809	\$ (43,952)

* Reorganizations that occurred in 2009 are also changed in the 2008 column for comparison purposes. This includes the reorganization of Facilities (renamed Property Management and moved to the Department of Administration Services) as well is the dissolution of DAS – Economic and Community Development.

ADOPTED 2009 BUDGET

DEPT: APPROPRIATION FOR CONTINGENCIES

UNIT NO. 1945
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.60(5)(e) of the Wisconsin Statutes, the Director, Department of

Administrative Services may transmit an estimate of funds required as an appropriation for contingencies.

BUDGET SUMMARY				
	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>	<u>2008/2009 Change</u>
Expenditures	\$ 0	\$ 6,655,758	\$ 7,760,427	\$ 1,104,669
Revenues	0	0	0	0
Property Tax Levy	\$ 0	\$ 6,655,758	\$ 7,760,427	\$ 1,104,669

Contingency Appropriation Analysis

Year	Adopted Budget	Appropriations Transfers In	Appropriations Transfers Out	Year End Balance
2004	\$ 4,417,022	\$ 3,274,565	\$ (5,748,447)	\$ 1,943,140
2005	4,417,022	10,102,596	(1,442,356)	13,077,262
2006	9,310,058	0	(1,097,343)	8,212,715
2007	3,110,427	3,614,476	(1,654,253)	5,070,650
2008*	6,655,758	4,708,090	(974,144)	10,389,704

* Transfer information for 2008 through November 2008

MISSION

Since 2003, it has been the policy of Milwaukee County that any new or unanticipated revenue actually received in the current year that is not identified in that year's budget shall be transferred to the Appropriation for Contingencies (Org. Unit 1945) Budget. This policy shall apply to new revenue sources, unanticipated revenues and revenues from existing sources that are in excess of the amounts included in the current year's budget. The Department of Administrative Services is authorized and directed to process such fund transfer(s) as necessary if and when such new revenue sources or excess revenues are identified.

The first priority for use of any such revenues is to allow the County to achieve a balanced budget in the current year. The second goal will be to achieve a surplus equal to that in the previous year's budget. Finally, if it appears that the first two goals will be achieved, such revenue can be used for emergency needs during the current budget year.

BUDGET HIGHLIGHTS

- In 2009 the Appropriation for Contingencies is budgeted at \$7,760,427.

- The amount appropriated for the Appropriation for Contingencies contains an earmark of \$294,850 for the continued operation of the farm and fish hatchery program at the House of Correction if electronic surveillance revenues are not sufficient to cover the cost of the program. House of Correction administrators shall determine if additional funding is necessary to operate the farm and fish hatchery program due to a shortfall in electronic surveillance revenues. If needed, HOC administrators shall submit an appropriation transfer request to cover the shortfall from the Appropriation for Contingencies for consideration in 2009.
- The 2008 Appropriation for Contingencies reserved \$200,000 for implementing revisions to the Milwaukee County Code of Ethics. After approval of the Code of Ethics revisions by the County Board in June 2008, the Ethics Board subsequently requested and received \$12,234 from this fund. For 2009, \$175,000 is reserved for the Ethics Board to fully implement the adopted changes to the Code of Ethics.

ADOPTED 2009 BUDGET

DEPT: APPROPRIATION FOR CONTINGENCIES

UNIT NO. 1945
FUND: General - 0001

- An appropriation of \$1.5 million is included in the Appropriation for Contingencies.

ADOPTED 2009 BUDGET

DEPT: EMPLOYEE FRINGE BENEFITS

UNIT NO. 1950
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have management of the

business and concerns in all cases where no other provision is made.

BUDGET SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Health Benefits-Hospital, Professional, Major Medical & Dental	\$ 122,389,868	\$ 139,130,847	\$ 131,462,085	\$ (7,668,762)
Employee Group Life Insurance	2,309,861	1,693,000	2,421,918	728,918
Annuity – County Mandatory Contribution	20,223	31,500	31,500	0
Retirement System Contribution- OBRA	529,000	522,000	548,100	26,100
Retirement System Contribution	49,265,000	39,327,788	48,359,730	9,031,942
Medicare Reimbursement to Retired Employees	5,601,425	5,962,000	6,293,761	331,761
Health Benefits and Retirement- Consultant Fees	180,301	1,244,285	1,349,834	105,549
Local Transportation (Transit Pass Program)	515,329	542,700	588,150	45,450
Other Contributions	1,137,000	1,000,000	500,000	(500,000)
Personnel Related Costs Actual Adjustment				0
Total Expenditures	\$ 181,958,197	\$ 189,454,120	\$ 191,555,078	\$ 2,100,958
Abatements	(174,125,070)	(183,106,421)	(185,159,022)	(2,052,601)
Total Direct Revenue	\$ 7,829,861	\$ 6,347,699	\$ 6,396,056	\$ 48,357
Direct Total Tax Levy	\$ 3,266	\$ 0	\$ 0	\$ 0

BUDGET HIGHLIGHTS

County Board and Department of Audit staff, in consultation with the Controller and Director, Department of Administrative Services, conducted a study of alternative options to allocate fringe costs to departmental budgets. A report was submitted to the Committees on Finance and Audit and Personnel for consideration in March 2007, and the following methodology was adopted by both Committees and the County Board:

2009 Budget Per Eligible FTE Fringe Benefit Cost Detail

	Health Care	Health Care as % of Salary*	Pension % of Salary	Total
Active Employee	\$13,330	26.73%	13.84%	40.57%
Legacy Cost	\$13,644	27.52%	6.03%	33.55%
TOTAL:	\$26,974	54.25%	19.87%	74.12%

*Percent of Salary shown for presentation purposes

In the 2009 Budget Employee Fringe Benefits are segregated into two components, health care and pension. The health care portion is budgeted as a fixed cost per eligible FTE reflecting the way the costs are incurred. The

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

ADOPTED 2009 BUDGET

DEPT: EMPLOYEE FRINGE BENEFITS

UNIT NO. 1950
FUND: General - 0001

health care portion includes all health benefits and other non-pension related benefits. The pension component is calculated as a percent of salary and includes all of the retirement system contributions.

5403 - Health Benefits - Hospital, Professional, Major Medical and Dental Expense

Decrease \$7,668,762, from \$139,130,847 to \$131,462,085

Projected changes from the 2008 to the 2009 Employee Health Benefits Budget are as follows:

	2008 Budget	2009 Budget	2008/2009 Change	Percent Change
Basic Health Benefits, Including Major Medical	\$ 133,779,932	\$ 125,427,324	\$ (8,352,608)	-6.24%
Wellness Program Savings	(1,059,285)	0	1,059,285	-100.00%
Mental Health/Substance Abuse/EAP Carve-Out	1,377,900	1,290,343	(87,557)	-6.35%
Employee Assistance Program & Health Waiver	227,700	107,271	(120,429)	-52.89%
County Dental Plan	2,245,800	1,827,125	(418,675)	-18.64%
Dental Maintenance Organizations (DMO)	2,558,800	2,810,022	251,222	9.82%
Total Health Benefit Cost	\$ 139,130,847	\$ 131,462,085	\$ (7,668,762)	-5.51%

In 2006, the County entered into a four-year contract with Wisconsin Physician Services (WPS), Inc., to provide health insurance coverage. This contract continued in 2008 on a self-insured basis for both the HMO and PPO plan products with estimated expenditures totaling \$133,779,932. Due to a disruption in the network of physicians under contract available through WPS, a request for proposal for the health plan and prescription drug coverage was issued with the intent to execute a new contract effective January 1, 2009. United Healthcare (UHC) has been selected as the new healthcare provider for Milwaukee County. The contract will begin in 2009 and continue on a self-insured basis for both the HMO and PPO plan products. Estimated expenditures for 2009 total \$125,427,324. The expenditure estimate is based on actual health insurance claims data and actual enrollment data for 2008 at the time of publication. The estimate assumes an inflation/growth factor of 10 percent for the overall cost of providing health insurance, offset by improvements to contracted provider discounts. Fixed costs such as administration and stop-loss insurance fees are also included in the estimate provided above.

The total cost to the County may rise or fall depending on changes in the number of health care contracts, utilization and price/provider rate structure in the overall health care market.

The Wellness and Disease Management Program is detailed below under 6000s – Health Benefits and Retirement Contribution – Consultant Fee/Professional Services. The projected savings associated with this program are shown above as a reduction in costs in Health Benefits.

A five-year comparison of budget and actual experience for all health benefits (including medical, dental, mental health, employee assistance, run outs, etc.) is as follows:

Year	Modified Budget	Actual	% Change of Actual from prior year
2003	\$ 80,601,606	\$ 84,875,417	--
2004	\$ 101,269,028	\$ 99,630,209	17.38%
2005	\$ 112,174,416	\$ 120,243,817	20.69%
2006	\$ 125,166,827	\$ 123,744,481	2.91%
2007	\$ 132,610,570	\$ 122,389,868	(1.09%)
2008*	\$ 139,130,847	--	--
2009	\$ 131,462,085	--	--

* - Data from 2008 Adopted Budget

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

ADOPTED 2009 BUDGET

DEPT: EMPLOYEE FRINGE BENEFITS

UNIT NO. 1950
FUND: General - 0001

5404 - Employee Group Life Insurance

Increase \$728,918, from \$1,693,000 to \$2,421,918

The group life insurance appropriation is based on the coverage amount, which in turn is based on employees' salaries. From 2006 through 2008, Milwaukee County's contract with MetLife required stability in the premium rates. For 2009, Milwaukee County's current contract has been renewed with no increase to premiums. The difference in budgeted amount is due to a change in reporting from net cost to separating cost from operating revenue from employee contributions. The \$728,918 increase is offset by operating revenue.

A five-year comparison of budget and actual experience for group life insurance is as follows:

Year	Modified Budget	Actual	% Change of Actual from prior year
2003	\$ 1,500,598	\$ 1,514,694	--
2004	\$ 1,486,866	\$ 1,799,398	18.80%
2005	\$ 1,421,458	\$ 2,089,718	16.13%
2006	\$ 1,683,661	\$ 2,258,914	8.10%
2007	\$ 1,767,800	\$ 2,309,861	2.26%
2008*	\$ 1,693,000	--	--
2009	\$ 2,421,918	--	--

* - Data from 2008 Adopted Budget

5405 - Annuity - County Mandatory Contribution

2008 level remains at the 2007 level of \$31,500

The budget for the County's mandatory annuity contribution relates to eligible employees who have been members of the pension system prior to January 1, 1971 at the following rates:

- 8 percent of earnings for Deputy Sheriff
- 8 percent of earnings for Elected Officials
- 6 percent of earnings for Other Employees

A five-year comparison of budget and actual experience for the annuity contribution is as follows:

Year	Modified Budget	Actual	% Change of Actual from prior year
2003	\$ 496,375	\$ 349,739	--
2004	\$ 417,000	\$ 233,178	(33.33%)
2005	\$ 313,000	\$ 45,185	(80.62%)
2006	\$ 42,000	\$ 35,154	(22.20%)
2007	\$ 42,000	\$ 20,223	(42.47%)
2008*	\$ 31,500	--	--
2009	\$ 31,500	--	--

* - Data from 2008 Adopted Budget

5406 - Retirement System Contribution - OBRA

Increase \$26,100, from \$522,000 to \$548,100

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

ADOPTED 2009 BUDGET

DEPT: EMPLOYEE FRINGE BENEFITS

UNIT NO. 1950
FUND: General - 0001

The OBRA pension contribution was established as a separate account in 1992 to differentiate from the Employee Retirement System contribution made for full-time County employees.

A five-year comparison of budget and actual experience for the Retirement System Contribution - OBRA is as follows:

Year	Modified Budget	Actual	% Change of Actual from prior year
2003	\$ 279,727	\$ 279,727	--
2004	\$ 348,000	\$ 348,000	24.41%
2005	\$ 365,000	\$ 365,000	4.89%
2006	\$ 462,000	\$ 462,000	26.58%
2007	\$ 529,000	\$ 529,000	14.50%
2008*	\$ 522,000	--	--
2009	\$ 548,100	--	--

* - Data from 2008 Adopted Budget

5409 - Retirement System Contribution

Increase \$9,031,942, from \$39,327,788 to \$48,359,730

The table below, provided by the Department of Audit, provides details on annualized pension payments.

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

ADOPTED 2009 BUDGET

DEPT: EMPLOYEE FRINGE BENEFITS

UNIT NO. 1950
FUND: General - 0001

**Retiree and Beneficiary Membership Data (January 2008)
 Number and Average Annual Benefit**

Age Last Birthday	Number	Annual Benefit	Average Annual Benefit
Retired Participants			
Under 60	932	\$25,606,995	\$27,475
60-64	1,183	25,656,004	21,687
65-69	976	19,073,539	19,543
70-74	854	15,966,024	18,696
75-79	835	13,845,811	16,582
Over 79	1,350	16,076,287	11,908
Total	6,130	\$116,224,660	\$18,960

Beneficiary Participants

Under 60	99	\$1,534,249	\$15,497
60-64	55	834,472	15,172
65-69	63	1,002,348	15,910
70-74	114	1,507,117	13,220
75-79	158	2,013,976	12,747
Over 79	458	4,166,093	9,096
Total	947	\$11,058,255	\$11,677

Disabled Participants

Under 60	107	\$2,095,320	\$19,582
60-64	37	638,520	17,257
65-69	32	572,968	17,905
70-74	25	405,922	16,237
75-79	24	388,023	16,168
Over 79	19	227,583	11,978
Total	244	\$4,328,336	\$17,739

Grand Total Average Annual Benefit	7,321	\$131,611,251	\$17,977
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Note: A total of \$133.15 million in backDROP lump sum payments was issued to 1,041 individuals upon retirement as of January 1, 2008. Exercising the lump sum payment option reduced subsequent annual pension payments for those individuals.

Source: Milwaukee County Employees' Retirement System

The 2009 adopted budget provides \$48,343,504 for the County's contribution to the Milwaukee County Employees Retirement System (ERS), which includes debt service costs of \$20,973,817, a stabilization fund contribution of \$2,000,000, an unfunded actuarial accrued liability (UAAL) cost of \$2,609,402 and normal costs of \$22,698,585. These amounts are based on the proposal for the issuance of pension obligation bonds as approved in the 2008 Adopted Budget.

The 2008 Adopted Budget included an issuance amount of \$267,000,000, with market gains of \$62,000,000 to be amortized over a five-year period. The actual issuance amount and structure of the pension obligation bonds have not been determined at this time, so the amounts approved in the 2008 Adopted Budget are used to

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

ADOPTED 2009 BUDGET

DEPT: EMPLOYEE FRINGE BENEFITS

UNIT NO. 1950
FUND: General - 0001

calculate the ERS contribution for the 2009 requested budget. These amounts may change since the May 2008 actuarial report indicated an unfunded actuarial accrued liability (UAAL) of \$398,000,000 as of January 1, 2008. This compares to a UAAL amount of \$329,000,000 as of January 1, 2007 for the 2008 Adopted Budget.

As discussed above, the debt service cost for the bond issuance approved in the 2008 Adopted Budget is \$20,973,817. To accurately reflect all benefit-related costs, the debt service cost for 2009 is budgeted in the Org. 1950 - Employee Fringe Benefits. In addition, to accurately reflect all debt service costs, this amount is also included in the principal and interest amounts within the General Debt Service Fund Budget. To avoid duplication of the debt service costs, the amount is abated in the General Debt Service Budget.

5416 - Medicare Reimbursement to Retired Employees

Increase \$331,761, from \$5,962,000 to \$6,293,761

This account provides for County payment of the Medicare Part B premium for retired employees, including their eligible beneficiaries over age 65, who retired with 15 or more years of pension-credited service or are on Disability Medicare. The actual cost of the premium is not yet finalized by Congress.

A five-year comparison of budget and actual experience for Medicare reimbursement to retired employees is as follows:

Year	Modified Budget	Actual	% Change of Actual from prior year
2003	\$ 3,714,216	\$ 3,805,265	--
2004	\$ 4,028,728	\$ 4,007,933	5.33%
2005	\$ 4,610,081	\$ 4,662,442	16.33%
2006	\$ 5,329,377	\$ 5,370,131	15.18%
2007	\$ 5,560,000	\$ 5,601,425	4.31%
2008*	\$ 5,962,000	--	--
2009	\$ 6,293,761	--	--

* - Data from 2008 Adopted Budget

Under the Medicare Prescription Drug Improvement and Modernization Act of 2003 and implementing regulations at 42 C.F.R. subpart R (Medicare Part D), the County estimates revenue of approximately \$2.8 million in 2009. This revenue will be deposited into a non-departmental account (Org. Unit 1969—Medicare Part D Revenue).

6000s - Health Benefits and Retirement Contribution- Consultant Fees/Professional Services

Increase \$105,549, from \$1,244,285 to \$1,349,834

An appropriation of \$237,585 is included to retain outside consultants to assist the Department of Administrative Services – Employee Benefits (Org. Unit 1180) staff in actuarial analysis, ad hoc reporting, Request For Proposals and contract/rate negotiations, and other areas where an additional expertise in health care advisory services may be needed. This amount includes \$50,000 intended for investigating the viability of alternative health plan designs for consideration for 2010.

The 2009 Budget includes an appropriation of \$1,059,285 for the Wellness and Disease Management program that was established in the 2008 Adopted Budget for all active employees and their spouses. The estimated cost of this new program is based on calculations prepared by Cambridge Advisory Group, assuming 50% participation in the Health Risk Appraisal and \$100 incentive payments to all participants. The actual cost will be based on the actual rate of participation from employees and eligible spouses. It is anticipated that savings will grow as the program gains greater acceptance and participation and as the wellness and disease management strategies have more time to produce results.

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

ADOPTED 2009 BUDGET

DEPT: EMPLOYEE FRINGE BENEFITS

UNIT NO. 1950
FUND: General - 0001

6804 - Local Transportation (Transit Pass Program)

Increase \$45,450, from \$542,700 to \$588,150

An appropriation of \$588,150 is included to cover the continuation of the County's corporate transit pass program based on approximately 800 enrollees. The County (as the employer) purchases quarterly passes for \$183.00 each, an increase of \$6.00 from 2008. For 2009, the employee continues to reimburse the County \$30.00 per quarter/\$10.00 per month through a payroll deduction.

8299 – Other Contributions

Decrease \$500,000, from \$1,000,000 to \$500,000

Costs associated with the County's obligation to United Regional Medical Services in the amount of \$500,000 for pension-related expenses from the closure of John L. Doyne Hospital are included in this budget for 2009.

Total Direct Revenue

Increase \$48,357, from \$6,347,699 to \$6,396,056

Year	Modified Budget	Actual	% Change of Actual from prior year
2003	\$ 7,526,764	\$ 7,216,382	--
2004	\$ 7,072,826	\$ 8,158,201	13.05%
2005	\$ 7,307,013	\$ 8,055,820	(1.25%)
2006	\$ 8,134,045	\$ 8,154,698	1.23%
2007	\$ 7,297,634	\$ 7,829,861	(3.98%)
2008*	\$ 6,347,699	--	--
2009	\$ 6,396,056	--	--

* - Data from 2008 Adopted Budget

Total direct revenue is an offset to employee fringe benefit expenditures. This revenue projection includes the following items: employee health insurance contributions (active and certain retirees), employee transit pass contributions and Doyne healthcare offsets.

Five-year comparisons of budget and actual experience are based on adjusted budget figures.

ADOPTED 2009 BUDGET

DEPT: LITIGATION RESERVE ACCOUNT

UNIT NO. 1961
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and manage the County's

business and concerns in all cases where no other provision is made.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Litigation Reserve	\$ 221,777	\$ 200,000	\$ 200,000

BUDGET HIGHLIGHT

- The litigation reserve account is intended to provide a source of funds for anticipated costs arising out of the litigation by Milwaukee County relating to the pension benefit changes from

2000 and 2001 and any ancillary issues related to that litigation or those changes.

ADOPTED 2009 BUDGET

DEPT: FEDERATED LIBRARY SYSTEM

UNIT NO. 1966
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.03(1) and 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the

management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Federated Library System	\$ 66,650	\$ 66,650	\$ 66,650

The 2008 budget appropriation of \$66,650 is based upon Section 43.15(2)(b) of the Wisconsin Statutes, which requires County support for library services at a level not lower than the average for the previous three years. The amount is not designated for any specific purpose or special program. It is to be used by the Federated Library System to offset program costs which are determined to be priorities.

MISSION

The mission of the Milwaukee County Federated Library System (MCFLS) shall be to assume a leadership role in facilitating cooperation among its member libraries, improving access to and encouraging sharing of resources, promoting the most effective use of local, County, State and Federal funds and assisting member libraries in the utilization of current and evolving technologies to provide the highest possible level of library service to all residents of Milwaukee County.

OBJECTIVES

- Assume a leadership role in facilitating cooperation among member libraries, i.e. all public libraries in Milwaukee County.
- Improve access to greater quality and quantity of resources for patrons of Milwaukee County by virtue of all public libraries being part of the Milwaukee County Federated Library System.
- Promote the most effective use of local, county, state and federal funds.
- Assist member libraries in the effective utilization of current and evolving technologies.

BUDGET HIGHLIGHTS

- The 2009 funding for MCFLS is \$66,650. This is the statutory amount Milwaukee County is required to provide.

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE COUNTY FUND FOR THE ARTS (CAMPAC)

UNIT NO. 1974
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.17 and 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the

management of the business and concerns of the County in all cases where no other provision is made.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Milwaukee County Funds for The Performing Arts	\$ 383,625	\$ 377,688	\$ 377,688

MISSION

The Milwaukee County Fund for the Arts, through the Milwaukee County Cultural Artistic and Musical Programming Advisory Council (CAMPAC), allocates County property tax dollars to support and encourage cultural and artistic activities which have an important impact on the economic well-being and quality of life of the community.

On November 9, 1989, the County Board adopted a resolution (File No. 88-631(a)(a)) that granted the Director of Parks, Recreation and Culture administrative authority for all County cultural programs previously administered by the County Board.

OBJECTIVES

- To provide Milwaukee County residents, especially underserved populations, with greater access to a full range of arts and cultural experiences.
- To utilize County funding to sustain artistic growth of arts organizations and artists and enhance management capacity.
- To enhance the quality of life in Milwaukee County and encourage investment in Milwaukee County through support of a vibrant and healthy arts community.

The 1991 adopted budget re-established a non-departmental appropriation for County arts funding (Org. 1974). The administrative authority, appropriation request and responsibility for County cultural programs, however, remained with the Parks Department.

On January 17, 1991, the County Board adopted a resolution (File No. 91-18(a)(a)) that authorized and awarded matching grants funds, rental subsidies and Artistic Development Program allocations to eligible organizations and individuals. The Board also authorized the Director of Parks, Recreation and Culture to prepare contractual agreements with specific agencies for community cultural events and to enter into an agreement with the Greater Milwaukee Foundation to administer Milwaukee County's performing and visual arts fund. Allocations of the cultural arts funds are recommended by CAMPAC.

NON-DEPARTMENTAL HISTORY

On October 2, 1986, the County Board adopted resolutions (File Nos. 84-466 and 86-463) which specified that a non-departmental account be established for cultural programming to be administered by the County Board, with certain guidelines and criteria for awarding County arts funds. In addition, CAMPAC was created to advise the County Board, through the Committee on Parks, Recreation and Culture, with regard to the cultural, artistic and musical programming and endowment/grant components of County arts funding.

CAMPAC funding is allocated among three program areas: Community Cultural Events, Matching Grants, and Administration.

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE COUNTY FUND FOR THE ARTS (CAMPAC)

UNIT NO. 1974

FUND: General - 0001

I. COMMUNITY CULTURAL EVENTS

There are three separate components of this funding category:

Parks programming

In 2006, the County Board doubled the allocation for this program from \$25,000 to \$50,000. The programming is administered by the Parks Department and funds a wide variety of performances in numerous County Parks at no cost to the public. Expenses include performance fees, marketing and technical support.

Programming for underserved populations

This program supports arts organizations whose programming is targeted to serve minority and underserved communities, which was the intent of the program at the time it was created.

Milwaukee County High School Theatre Festival

This program was revived in 1995 at the request of the County Board of Supervisors. The UWM Peck School of the Arts matches the financial commitment of the County with in-kind resources devoted to the project. It serves a broad mix of high school students both inside and outside of Milwaukee County.

Community Cultural Events Program		
<u>Agency</u>	2007 <u>Actual</u>	2008 <u>Actual</u>
Latino Arts, Inc. (Friends of the Hispanic Community)	\$ 7,697	\$ 2,670
City Ballet		
Ko-Thi Dance Company	7,800	5,089
Milwaukee Public Theater	7,004	5,233
Walker's Point Center	NA	3,810
Milwaukee High School Theater Festival	2,500	2,500
Parks Programming*	50,000	50,000
Total	\$ 75,001	\$ 69,302

II. MATCHING GRANTS

The Matching Grants program continues to be the highest funding priority, as it is critical to sustaining Milwaukee County's arts organizations. This program allows the County to offer a broad variety of artistic experiences to its residents, while providing

base support to small and large organizations according to an equitable formula. Support from this program goes to arts organizations with total budgets exceeding \$46.5 million. Without this support, organizations would not be in a position to provide high quality artistic programming and presentations to Milwaukee County's residents.

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE COUNTY FUND FOR THE ARTS (CAMPAC)

UNIT NO. 1974

FUND: General - 0001

Matching Grants Program		
<u>Expenditures</u>	2007 <u>Grants</u>	2008 <u>Grants</u>
African American Children's Theatre	\$ 3,572	\$ 3,237
Bel Canto Chorus	5,140	6,044
Boulevard Ensemble	3,531	3,938
City Ballet	0	
Civic Music Association	2,799	3,375
Concord Chamber Orchestra	1,078	1,311
Dancecircus	2,191	2,257
Danceworks	6,362	6,791
Early Music Now	4,044	
Festival City Symphony	5,085	2,339
First Stage Milwaukee	13,209	14,909
Florentine Opera Company	12,622	14,824
Hansberry Sands Theatre Company	3,152	
In Tandem Theatre	3,857	
Ko-Thi Dance Company	6,516	6,170
Latino Arts (Friends of Hispanic Community)	6,430	6,908
Master Singers of Milwaukee	2,425	2,747
Milwaukee Ballet	17,706	19,883
Milwaukee Chamber Theatre	6,743	7,864
Milwaukee Children's Choir	4,671	5,460
Milwaukee Coral Artists	985	1,149
Milwaukee Dance Theatre	2,550	
Milwaukee Public Theatre	5,851	6,345
Milwaukee Repertory Theater	32,430	35,035
Milwaukee Shakespeare Co	8,115	8,934
Milwaukee Symphony Orchestra	61,351	56,100
Milwaukee Youth Symphony	7,670	8,235
Modjeska Youth Theatre Company	5,522	5,485
Musical Offering		536
Next Act Theater	6,478	6,794
Organic Arts		2,726
Present Music	6,193	6,237
Renaissance Theatreworks	4,771	5,364
Skylight Opera Theater	12,129	11,806
Walker's Point Theater for the Arts	4,172	4,619
Wild Space Dance Company	3,552	3,790
Wisconsin Conservatory of Music	10,382	11,237
Woodland Pattern	4,907	5,737
TOTAL	\$ 288,191	\$ 288,186

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE COUNTY FUND FOR THE ARTS (CAMPAC)

UNIT NO. 1974
FUND: General - 0001

III. Administrative Services

BUDGET HIGHLIGHTS

- In 2006, the County Board approved a contract to provide administrative services to the program.
- The 2009 contribution to CAMPAC remains at the 2008 level of \$377,688.

ADOPTED 2009 BUDGET

DEPT: CAPITAL OUTLAY/DEPRECIATION CONTRA

UNIT NO. 1985
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Sections 59.17 and 59.51(2) of the Wisconsin Statutes, the County Board may represent the County and have the management of the business and concerns of the

County in all cases where no other provision is made.

BUDGET SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Expenditures	\$ 0	\$ (6,671,212)	\$ (1,953,765)	\$ 4,717,447
Revenues	0	3,324,178	3,791,361	467,183
Property Tax Levy	\$ 0	\$ (9,995,390)	\$ (5,745,126)	\$ 4,250,264

Proprietary Fund departments include Enterprise Fund departments (e.g., General Mitchell International Airport) and Internal Service Fund departments (e.g., DAS-Information Management Services Division). Budgeting for Proprietary Fund departments in accordance with Generally Accepted Accounting Principles (GAAP) requires that Proprietary Funds expense the cost of fixed assets over the life of the asset through depreciation. Prior to 1997, fixed assets were defined as buildings and equipment with a cost in excess of \$500. In 1997, the definitions regarding fixed assets changed. The per unit cost for non-computer equipment must exceed \$2,500 and have a useful life greater than one year. Computer related equipment must exceed \$1,000 per unit to be considered a fixed asset.

Appropriations for depreciation are included in Proprietary Fund departmental budgets while appropriations for Capital Outlay - Fixed Assets, the original cost for the fixed asset, are excluded from those budgets. To ensure proper budgeting in accordance with GAAP, yet also ensure that these departments retain control over the purchase of

fixed assets, Proprietary Fund departments reflect an appropriation for Capital Outlay - Fixed Assets and an offsetting credit appropriation.

However, the cost of Capital Outlay - Fixed Assets for Proprietary Fund Departments should be included in the property tax levy. In order to achieve this, all capital outlay costs for Proprietary Fund Departments are included in this non-departmental budget. The costs for depreciation should not be included in the tax levy, therefore, an offsetting contra for all Proprietary Fund Departments' depreciation costs is included in this non-departmental budget. This budgetary procedure has no County-wide tax levy impact.

The following table depicts the capital outlay by department for 2009 compared to 2008, the amount of depreciation in 2009 compared to 2008 and finally, the combination of these two entries that determines the tax levy amount for this non-departmental budget.

ADOPTED 2009 BUDGET

DEPT: CAPITAL OUTLAY/DEPRECIATION CONTRA

UNIT NO. 1985

FUND: General - 0001

Org.	Department Name	2008 Capital Outlay	2009 Capital Outlay	2008/2009 Change
1150	DAS-Risk Management	\$ 0	\$ 0	\$ 0
1160	DAS-IMSD	0	0	0
5040	Airport	2,109,100	2,581,650	472,550
5070	Transportation Services	0	11,056	11,056
5080	Arch., Eng. & Environ Svcs	2,500	0	(2,500)
5300	Fleet Management	34,420	10,301	(24,119)
5600	Transit/Paratransit	370,500	546,000	175,500
5700	Facilities	0	0	0
TOTAL		\$ 2,516,520	\$ 3,149,007	\$ 632,487

Org.	Department Name	2008 Depreciation Contra	2009 Depreciation Contra	2008/2009 Change
1150	DAS-Risk Management	\$ (18,939)	\$ (18,939)	\$ 0
1160	DAS-IMSD	(2,068,301)	(2,286,360)	(218,059)
5040	Airport	(1,877,000)	(1,648,460)	228,540
5070	Transportation Services	(10,850)	(4,400)	6,450
5080	Arch., Eng. & Environ Svcs	(23,807)	(18,251)	5,556
5300	Fleet Management	(2,262,519)	0	2,262,519
5600	Transit/Paratransit	(2,307,437)	(2,658,622)	(351,185)
5700	Facilities	(2,410,179)	0	2,410,179
TOTAL		\$ (10,979,032)	\$ (6,635,032)	\$ 4,344,000

Fund Type:	Org. Department Name	2009 Capital Outlay	2009 Depreciation Contra	2009 Net Total Contra
Internal Service	1150-DAS-Risk Management	\$ 0	\$ (18,939)	\$ (18,939)
Internal Service	1160-DAS-IMSD	0	(2,286,360)	(2,286,360)
Enterprise	5040-Airport	2,581,650	(1,648,460)	933,190
Internal Service	5070-Transportation	11,056	(4,400)	6,656
Internal Service	5080-Arch., Eng. & Environ Svcs	0	(18,251)	(18,251)
Internal Service	5300-Fleet Management	10,301	0	10,301
Enterprise	5600-Transit/Paratransit	546,000	(2,658,622)	(2,112,622)
Internal Service	5700-Facilities	0	0	0
TOTAL		\$ 3,149,007	\$ (6,635,032)	\$ (3,486,025)
	Airport Capital Reserve Year-End Closing Entry*			(2,259,101)
	TOTAL TAX LEVY IMPACT			\$ (5,745,126)

*To accurately budget the effect of the Agreement between General Mitchell International Airport (GMIA) and the carriers serving GMIA, this non-departmental budget reflects the fact that the Airport Capital Reserve will be charged and the general fund balance will be credited for \$2,259,101 as a year-end closing entry for the year 2009. This entry includes \$1,532,260 for non-terminal depreciation offset by contributions from reserves of

ADOPTED 2009 BUDGET

DEPT: CAPITAL OUTLAY/DEPRECIATION CONTRA

UNIT NO. 1985

FUND: General - 0001

\$2,581,650 for capitalized operating items and \$1,209,711 for principal on non-terminal GMIA and Lawrence J. Timmerman Airport debt, resulting in the net credit of \$2,259,101.

<u>EXPENDITURES/REVENUE SUMMARY</u>			
	<u>Expenditure</u>	<u>Revenue</u>	<u>Tax Levy</u>
Capital Outlay-reflects appropriations for Proprietary Fund departments	\$ 3,149,007	\$	\$
Depreciation Contra-offsets depreciation cost in Proprietary Fund departments.	(6,635,032)		
<u>Airport Year-End Closing Entry</u>			
Airport non-terminal depreciation	1,532,260		
Contribution from Capital Improvement Reserves:			
Payment for Airport capitalized operating items		2,581,650	
Non-Terminal Project Principal		1,209,711	
TOTAL	\$ (1,953,765)	\$ 3,791,361	\$ (5,745,126)

ADOPTED 2009 BUDGET

DEPT: DEBT ISSUE EXPENSE

UNIT NO. 1987
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Appropriations are for expenses incurred for issuing bonds by Milwaukee County. The bonds are issued as provided under 67.04 of the Wisconsin Statutes,

which authorizes issuing bonds for specific purposes, subject to stated limitations.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Debt Issue Expense	\$	\$ 11,500	\$ 11,500

		2007		2008		2009
<u>STATISTICAL SUPPORTING DATA</u>		<u>Actual</u>		<u>Budget</u>		<u>Budget</u>
Debt Issue Expense (8026)	\$	342,576	\$	341,500	\$	386,500
DAS-Fiscal Affairs Division - Staff Costs (9787)		0		202,185		176,349
Total Expenditures		342,576		543,685		562,849
General Obligation Bond Proceeds (4907)		96,411		202,185		176,349
Airport Cash*		35,310		0		0
Airport Revenue Bond Proceeds* (4907)		202,536		330,000		375,000
Total Bond Proceeds		334,257		532,185		551,349

* According to the Airport Master Lease Agreement, the Airport is required to pay all direct costs associated with the issuance of airport debt. Airport debt issuance costs, totaling \$375,000 have been included in the Airport's 2009 operating budget and prior years.

DESCRIPTION

Expenses not eligible to be paid from financing proceeds are reflected in this budgetary appropriation.

In addition, this non-departmental account exists to pay bond counsel, financial advisor fees and other costs associated with issuing debt, including credit rating agency fees, financial auditor fees, printing and distribution costs for the official statement, and fiscal agent and trustee fees.

Currently, a significant portion of debt issue expenses are paid from the proceeds of each financing. Under current Federal law, up to 2% of each financing may be used to cover expenses related to the issue.

BUDGET HIGHLIGHTS

- The Department of Administrative Services-Fiscal Affairs Division crosscharges the debt issue expense budget for costs associated with the preparation and issuance of the bond issues, the preparation of the capital improvements budget as it relates to capital improvements for which bonds will be issued and fiscal monitoring of the expenditure of the bond proceeds. The estimated amount for these costs for 2009 is \$176,349.
- Estimated costs of issuance amounts for the general obligation bond will be budgeted in the Debt Issue Expense Budget. The costs of issuance amounts for the Airport Revenue Bonds are budgeted in the Airport's operating budget in the debt issue expense object. Any

ADOPTED 2009 BUDGET

DEPT: DEBT ISSUE EXPENSE

UNIT NO. 1987
FUND: General - 0001

adjustments to the costs of issuance amount, once the financing amounts have been determined, will be done through a DAS-only appropriation transfer. In addition, the revenue to finance the debt issue expense will be budgeted in the Debt Issue Expense and Airport operating budget instead of the General Debt Service Fund budget for a more transparent accounting of revenue and expenses associated with the issuance of debt.

- Estimated costs of issuance amounts for 2009 consist of \$176,349 for the general obligation bonds and \$375,000 for the Airport revenue bond issue. Non-Airport debt issue expenses not eligible to be paid from financing proceeds totaled \$11,500 for 2009 and will be financed with property tax levy.

ADOPTED 2009 BUDGET

DEPT: INVESTMENT ADVISORY SERVICES

UNIT NO. 1989
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 59.51(2) of the Wisconsin Statutes, the county board may represent the County and have management of the business

and concerns in all cases where no other provision is made.

BUDGET SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Expenditures	\$ 182,771	\$ 245,000	\$ 245,000	\$ 0
Revenues	0	0	0	0
Property Tax Levy	\$ 182,771	\$ 245,000	\$ 245,000	\$ 0

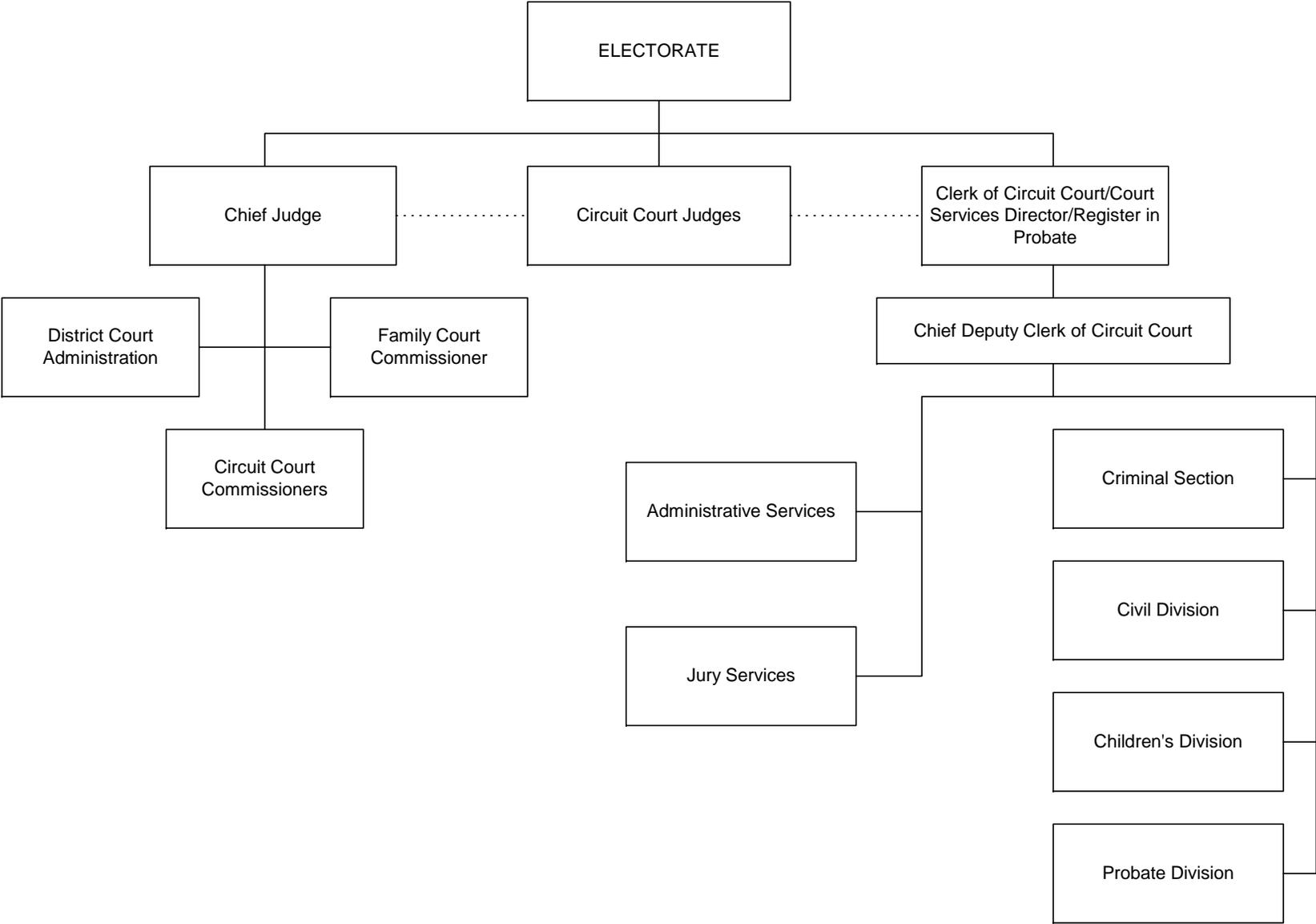
BUDGET HIGHLIGHT

- A 1997 internal audit recommended a Request for Proposal (RFP) or bid process to contract with investment advisors to make decisions about which investments best meet the County's needs. The RFP for these contracts was re-issued in December 2005. In 2006, the Treasurer's Office entered into service contracts with Dana Investment Advisors, Inc., Marshall & Ilsley Trust Company, and JP Morgan Chase. The term of the contract is one year, with a two-year extension.
- In 2008, the Treasurer implemented an annual review of the portfolio performance of each of the investment advisors' portfolios in comparison with the index stipulated in the RFP. This report is similar to the routine audit of the performance of the investment advisor utilized by the Pension

Board. This report will be used in both the future contract renewal process and in the grading process for the proposals submitted in response to the new RFP for these services that will be issued in 2009. The cost of this performance review will be absorbed into this budget in 2009.

- The cost of the investment advisors services has not changed over the 3-year term of investment advisors contracts. In 2009 a new RFP will be issued and new contracts will take effect in June 2009. The fiscal impact of that new RFP process on the cost of these services is not known at this time.
- The 2009 budget for Investment Management Services is \$245,000; this amount reflects the fee structure covered in these contracts.

COMBINED COURT RELATED OPERATIONS



ADOPTED 2009 BUDGET

DEPT: COMBINED COURT RELATED OPERATIONS

UNIT NO. 2000
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

County-Funded State Court Services Division

Pursuant to Section 8, Article VII, Wisconsin Constitution, and Section 753.03, Wisconsin Statutes, the State Circuit Courts have original jurisdiction in all civil, family, juvenile, criminal and Probate matters. They also conduct administrative reviews. Milwaukee County comprises the First Judicial Administrative District of the State court system and has 47 judges.

Family Court Commissioner Division

The general purpose of this division is to conduct formal hearings in matters relating to marriage and actions affecting the family pursuant to Chapters 765 and 767 of the Wisconsin Statutes. It includes the Family Court Mediation Services Unit. It also handles Chapter 813 matters related to domestic abuse and harassment.

Clerk of Circuit Court

Pursuant to Wisconsin Statutes, the Clerk of Circuit Court maintains the records, books and files of the Circuit Courts – Civil, Family, Criminal and Children’s Divisions; collects fees and costs prescribed by law; certifies copies of judgments or other papers or records; receives and disburses payment of trust, bail or other funds pursuant to court orders; invests funds and has custody of securities held for the benefit of minors, as ordered by the Court; furnishes attorneys with legal papers; prepares the daily court calendar; processes termination of parental rights proceedings, agency adoptions and documents filed in all adoption proceedings (Chapters 48 and 882) and processes all cases. Pursuant to Chapter 100 of the Milwaukee County Ordinances and the rules of the County Board of Judges, the Clerk of Circuit Court is also Director of Court Services. Eligible jurors for

the County-funded State Court System are summoned by the Clerk of Circuit Court. In addition, the Clerk of Circuit Court manages the Register in Probate Division.

Register in Probate Division

Pursuant to Wisconsin Statutes, the Register in Probate maintains the records and files of all probate proceedings; receives payments of statutory fees; performs administrative services and ministerial duties in connection with mental commitment proceedings (Chapter 51), protective placement proceedings (Chapter 55), will proceedings, contests of claims and other probate proceedings; performs administrative duties directed by the judges designated to hear probate proceedings; reviews documents and makes determinations required for informal administration of estates (Chapter 865); and exercises the powers and duties of a probate court commissioner when designated to do so by a judge assigned probate jurisdiction.

In addition, the 1985 Supreme Court decision in *State ex rel. Watts v. Combined Community Services*, 122 Wis. 2d 65, requires an annual court review of every existing protective placement case to protect the constitutional rights of persons under protective placement. The costs associated with such proceedings and other operating expenses not expressly assumed by the State are obligations of Milwaukee County [Sections 753.19 and Sections 753.016(4), Wisconsin Statutes. and *Romosco v. Milwaukee*, 108 Wis. 2d 32 (1982)]. Currently the Clerk of Circuit Court serves as the Register in Probate.

ADOPTED 2009 BUDGET

DEPT: COMBINED COURT RELATED OPERATIONS

UNIT NO. 2000

FUND: General - 0001

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 14,664,444	\$ 14,929,120	\$ 14,874,288	\$ (54,832)
Employee Fringe Benefits (EFB)	10,009,347	10,361,399	10,366,976	5,577
Services	9,839,482	9,230,962	10,660,721	1,429,759
Commodities	257,803	254,450	244,280	(10,170)
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	28,767	0	30,061	30,061
Capital Contra	0	0	0	0
County Service Charges	18,268,882	23,633,517	23,932,664	299,147
Abatements	(10,323,704)	(9,128,503)	(9,156,659)	(28,156)
Total Expenditures	\$ 42,745,021	\$ 49,280,945	\$ 50,952,331	\$ 1,671,386
Direct Revenue	4,443,493	4,476,347	4,575,002	98,655
State & Federal Revenue	7,764,170	8,097,177	6,639,875	(1,457,302)
Indirect Revenue	0	0	0	0
Total Revenue	\$ 12,207,663	\$ 12,573,524	\$ 11,214,877	\$ (1,358,647)
Direct Total Tax Levy	30,537,358	36,707,421	39,737,454	3,030,033

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 635,186	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	5,218,932	0	0	0
Tech Support & Infrastructure	251,313	0	0	0
Distribution Services	114,482	0	0	0
Telecommunications	118,807	0	0	0
Record Center	117,460	0	0	0
Radio	0	0	0	0
Computer Charges	2,124	0	0	0
Applications Charges	81,638	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	87,718	0	0	0
Total Charges	\$ 6,627,661	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 30,537,358	\$ 36,707,421	\$ 39,737,454	\$ 3,030,033
Total Property Tax Levy	\$ 37,165,019	\$ 36,707,421	\$ 39,737,454	\$ 3,030,033

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

ADOPTED 2009 BUDGET

DEPT: COMBINED COURT RELATED OPERATIONS

UNIT NO. 2000
FUND: General - 0001

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 14,664,444	\$ 14,929,120	\$ 14,874,288	\$ (54,832)
Employee Fringe Benefits (EFB)	\$ 10,009,347	\$ 10,361,399	\$ 10,366,976	\$ 5,577
Position Equivalent (Funded)*	275.2	277.5	277.4	(0.2)
% of Gross Wages Funded	91.8	91.8	91.8	0.0
Overtime (Dollars)**	\$ 76,495	\$ 80,100	\$ 80,210	\$ 110
Overtime (Equivalent to Position)	1.6	1.6	1.6	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Clerical Assistant 1	Abolish	1/1.0	Children's Division-Perm. Plan Rev.	(35,673)
TOTAL				(35,673)

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Family Court Commissioner	Expenditure	\$ 4,877,537	\$ 4,676,275	\$ 4,626,340	\$ (49,935)
	Abatement	(2,724,422)	(2,705,088)	(2,735,258)	(30,170)
	Revenue	219,329	302,917	265,927	(36,990)
	Tax Levy	\$ 1,933,786	\$ 1,668,270	\$ 1,625,155	\$ (43,115)
Register in Probate	Expenditure	\$ 2,629,231	\$ 2,619,168	\$ 2,802,933	\$ 183,765
	Abatement	(398,820)	(137,805)	(133,799)	4,006
	Revenue	487,667	466,340	493,342	27,002
	Tax Levy	\$ 1,742,744	\$ 2,015,023	\$ 2,175,792	\$ 160,769
County Funded State Court Services	Expenditure	\$ 45,562,003	\$ 51,114,005	\$ 52,679,717	\$ 1,565,712
	Abatement	(7,200,474)	(6,285,610)	(6,287,602)	(1,992)
	Revenue	11,500,671	11,804,267	10,455,608	(1,348,659)
	Tax Levy	\$ 26,860,858	\$ 33,024,128	\$ 35,936,507	\$ 2,912,379

MISSION

The mission of Combined Court Related Operations is to provide judges, attorneys, persons proceeding without an attorney and all other persons involved in Circuit Court proceedings or other functions of the Circuit Court with courteous, proficient and professional services which facilitate the operations of the Circuit Court system.

OBJECTIVES

- Fulfill state constitutional mandates to keep all courts functioning for the benefit and safety of the citizens of this county.
- Manage resources properly and in such a way that instills confidence among the general public, policymakers and State and Federal funding entities.

ADOPTED 2009 BUDGET

DEPT: COMBINED COURT RELATED OPERATIONS

UNIT NO. 2000
FUND: General - 0001

- Expand and enhance the provision of Court services via the use of technology.
- Provide timely, thorough and accurate court record information and related documents. Statistical reports will provide policymakers with the ability to make sound and informed decisions.

DEPARTMENT DESCRIPTION

The Department of Combined Court Related Operations includes the following three divisions: Family Court Commissioner, Register of Probate and County-funded State Court Services, which includes the Clerk of Circuit Court.

The **Family Court Commissioner Division** has three sections: the General Office Unit, Child Support Enforcement Unit and Family Court Mediation Services Unit.

The *General Office Unit* conducts hearings for the family matters of separation, divorce, domestic abuse and harassment cases. This unit also provides clerical support for these activities. A portion of salaries for this unit are internally charged to the Child Support Enforcement Unit for services provided to that unit.

The *Child Support Enforcement Unit* provides support to Child Support Enforcement in coordination with the County-funded State Court Services and the Family Courts. This unit conducts the paternity hearings and monitors the job search task for those individuals liable for child support. This unit also receives staff support from the General Office Unit.

The *Family Court Mediation Services Unit* was created in 1989 to provide mediation services and custody studies for the Family Courts as mandated by Section 767.11, Wisconsin Statutes. Costs of mediation and custody studies are funded by user fees, filing fees and from a portion of the fee for marriage licenses.

The **Register in Probate Division** has two sections, the Probate Administration Unit and Probate Court Support Unit.

The *Probate Administration Unit* provides administrative services for the probate system. It

maintains all wills deposited for safekeeping or filed for probate, all probate records of estates, trusts, guardianships of persons and estates, conservatorship, protective placements and involuntary commitments; provides information on probate procedures, practices and the status of pending probate proceedings; verifies disbursements and assets in guardianship accounts; collects probate filing fees; issues certified copies of probate records; microfilms probate records and processes originals for destruction; provides the mechanism and direct public services for informal administration of estates; provides legal services associated with procedural requirements for final settlements of estates and enforcement of time limits for filing estate inventories and guardianship accounts and for closing estates; and certifies appeal records to the Court of Appeals.

The *Probate Court Support Unit* assists the courts assigned probate jurisdiction in adjudicating matters involving probate, trusts, guardianships of persons and estates, conservatorship, protective placements, involuntary commitments, temporary restraining orders and injunctions in individuals at risk cases.

The **County-Funded State Court Services Division** consists of three sections; the Chief Judge, Alternatives to Incarceration, and the Clerk of Circuit Court. The Clerk of Circuit Court includes the following divisions: Administration, Criminal, Civil, and Children's.

The *Chief Judge* is the Administrative Chief of the First Judicial Administrative District which is solely comprised of Milwaukee County. The Chief Judge is responsible for the oversight of administration of judicial activities in the 47 Circuit Courts within the District.

The *Alternatives to Incarceration* section was created in 2001 to recognize the incorporation of the Non-Departmental Alternatives to Incarceration budget (Org. 1940) into the County-funded State Court Services Division of Combined Court Related Operations. The programs under this section are designed to reduce pretrial failure to appear and re-arrest rates, enhance public safety, reduce overcrowding at the Criminal Justice Facility and House of Correction and enhance the processing and adjudication of criminal cases. The Chief Judge and the Judicial Review Coordinator are responsible for managing and monitoring pretrial contracts,

ADOPTED 2009 BUDGET

DEPT: COMBINED COURT RELATED OPERATIONS

UNIT NO. 2000
FUND: General - 0001

programs, and program outcomes. In addition, a Pretrial Services Advisory Board meets regularly to review program activity, outcomes and recommendations regarding program development.

The **Clerk of Circuit Court** has four divisions: Administration, Criminal, Civil and Children's.

The *Administration Division*, under direction of the Clerk of Circuit Court/Court Services Director, plans, directs and coordinates the operations of all the divisions of the Circuit Court. It includes General Administration, Budget and Accounting, Appeals, Jury Management, and Management Information units. The Administration Division coordinates budget preparation, accounting controls, cash management and investments, personnel, courts automation, jury management and the purchase and distribution of equipment and supplies, prepares statistical reports for the court system, and prepares cases for appeal to the State Appellate Court.

The courts in the *Criminal Division* hear, try and determine all matters for pretrial, trial and post-conviction proceedings in felony, misdemeanor and traffic matters. In addition, the Misdemeanor Courts conduct proceedings on matters in which jury demands have been filed in the municipal courts in Milwaukee County. The Clerk of Circuit Court, Criminal Division, consults with litigants and attorneys on procedural matters; processes the records for the court; receives cases from the municipal courts; accounts for and disburses fees and fines to the County Treasurer; prepares judgment rolls and case records; issues warrants and necessary documents for court actions including the issuance of occupational licenses in operating while intoxicated cases, and maintains records for the automated JUSTIS System.

In the *Civil Division*, the Civil Courts adjudicate small-claims, large claims, replevin and eviction actions. The Clerk of Circuit Court consults with litigants and attorneys on procedural matters, calculates costs and records judgments. This section maintains the central court files for civil and family matters. The Civil Section directs the work of the clerical staff of the court, assigns and calendars all cases in the Civil Division of the Circuit Court and supervises the processing of civil appeals to the State Court of Appeals. The Civil Division includes Family Courts which hear all actions affecting the

family as set forth in Chapter 767, Wisconsin Statutes.

The Clerk of Circuit Court, *Children's Division*, consults with petitioners, court-appointed guardians, probation officers and other officials. The Children's Courts exercise jurisdiction over matters involving persons under the age of 18 years regarding delinquency, dependency, neglect, guardianships, detention and termination of parental rights. This section directs the preparation of legal processes, court orders and vouchers and maintains and files Children's Court records, including disposition of cases. This section also processes termination of parental rights proceedings, agency adoptions and documents filed in all adoption proceedings (Chapters 48 and 882).

BUDGET HIGHLIGHTS

DEPARTMENTAL

- Personal Services expenditures without fringe benefits decrease \$54,832, from \$14,929,120 to \$14,874,288.
- One (1.0 FTE) Clerical Assistant 1 position is abolished in the Permanency Plan Review division for a salary and active fringe benefit cost reduction of \$56,671. The position savings is offset by a corresponding decrease in grant revenue from the State.
- Expenditure authority is budgeted at \$50,952,331, partially offset by revenue of \$11,214,877. The County provides property tax levy of \$39,737,454 to support the State Circuit Court System, a \$3,030,033 increase over the 2008 Adopted Budget.
- Expenditures for professional services increase by \$650,643, from \$2,434,294 to \$3,084,937, primarily due to the following:
 - Contract appropriations associated with a \$146,643 increase in the Treatment and Diversion (TAD) grant;
 - Professional service appropriations supported by a new Assess, Inform, and Measure (AIM) grant in the amount of \$500,000.

ADOPTED 2009 BUDGET

DEPT: COMBINED COURT RELATED OPERATIONS

UNIT NO. 2000
FUND: General - 0001

- Milwaukee County is responsible for certain costs associated with the operation of the State Circuit Court System. Some of these costs are partially reimbursed with revenues from the State of Wisconsin. Fees paid to outside vendors by the Combined Court Related Operations are necessary to support court proceedings as determined by a judicial officer. The fee amounts are determined either by State Statute or local judicial directive, as approved by the Chief Judge of the First Judicial District. The table below highlights the major fees paid by all Milwaukee County court divisions for the State Circuit Court System.

Major Expenses	2008 Budget	2009 Budget	2008/2009 Change
Legal Fees-General	\$ 415,000	\$ 480,750	\$ 65,750
Guardian ad Litem Fees	2,400,743	2,785,200	384,457
Adversary Counsel Fees	1,300,000	1,375,000	75,000
Psychiatrist Fees	517,000	642,000	125,000
Transcript Fees Outside Services	125,150	142,100	16,950
Interpreter Fees	256,400	370,400	114,000
Juror Expenses (Meals, Hotel, Fees)	742,100	742,000	(100)
TOTAL	\$ 5,756,393	\$ 6,537,450	\$ 781,057

- Guardian ad Litem (GAL) expenditures increase by \$384,457, from \$2,400,743 to \$2,785,200, a 16 percent increase over the 2008 Adopted Budget. State revenue for GAL services is estimated to decrease \$4,918, from \$986,773 to \$981,855, requiring additional property tax levy of \$389,375.
- Psychiatrist fee expenditures increase \$125,000, from \$517,000 to \$642,000, a 24 percent increase over the 2008 Adopted Budget.
- Interpreter fee expenditures increase \$114,000, from \$256,400 to \$370,400, a 44 percent increase over the 2008 Adopted Budget. The increase in interpreter fees is completely offset by an increase in state reimbursement.
- The State of Wisconsin appropriates payments to counties under the Circuit Court Support Grant Program. The support payment decreases \$2,113,516, from \$5,656,291 in the

2008 Adopted Budget to \$3,542,775 in 2009. The level of support included in the 2008 Adopted Budget was based on a proposal that would have increased the circuit court support payment to Milwaukee County by approximately \$2,000,000. However, that funding was not approved in the final 2007-09 Biennial State Budget.

- In 2007, the Chief Judge and the Sheriff developed a Memorandum of Understanding for provision of bailiff services. In 2009, the crosscharge to the Combined Court Related Operations for bailiff services is \$9,534,360, a \$34,928 increase from the 2008 Adopted Budget. The Bailiff Services Unit is authorized with 87.0 FTE Deputy Sheriff 1 positions, 3.0 FTE Deputy Sheriff Sergeant positions, 1.0 FTE Deputy Sheriff Lieutenant position, 1.0 FTE Deputy Sheriff Captain position, and 1.0 FTE Clerical Assistant 1 position. The budgeted positions provide coverage for the following 75 posts:

BAILIFF POSTS	
Felony (including preliminary)	27
Misdemeanor and Traffic	19
Intake Court	2
Small Claims	2
Family Branches & Commissioners	9
Children's Court Judges & Commissioners	15
Traffic Court Commissioner	1
Total Posts	75

All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ADOPTED 2009 BUDGET

DEPT: COMBINED COURT RELATED OPERATIONS

UNIT NO. 2000
FUND: General - 0001

FAMILY COURT COMMISSIONER DIVISION

- Personal Services expenditures without fringe benefits decrease \$73,599, from \$1,839,899 to \$1,766,300.
- Expenditure authority for this division is budgeted at \$1,891,082, partially offset by revenue of \$265,927, for a total tax levy cost of \$1,625,155. This is a tax levy decrease of \$43,115 from the 2008 Adopted Budget.
- The Family Court Commissioner IV-D section provides support to the Department of Child Support Enforcement (CSE) in coordination with the Sheriff, County-funded State Court Services and the Family Courts. The 2009 crosscharge issued from the Family Court Commissioner to CSE is \$2,553,314, an increase of \$51,175 over 2008. An additional crosscharge is issued to CSE from the Family and Civil Courts in the County-funded State Court Services Division in the amount of \$1,529,027, an increase of \$68,381 over 2008. The total combined crosscharge from Courts to CSE is \$4,082,341 for a total increase of \$119,556 from 2008.
- The crosscharges to the Child Support program from the Family Court Commissioner and Clerk of Circuit Court are limited to the 66 percent federal revenue offset. The remaining 34 percent is charged back to the Combined Court Related Operations in the amount of \$1,388,075.
- The \$268,766 cost contained in the Family Court Mediation Services section is offset with revenues collected from filing fees in certain family cases, user fees for mediation and custody study services, and from a portion of marriage licenses. If, during 2009, the actual revenue received from these sources exceeds actual expenditures, the State mandates that the excess revenue be set-aside in a reserve account to offset future operating costs in this section. For 2009, a contribution of \$36,445 from the reserve is budgeted for a zero tax levy in this section.

REGISTER IN PROBATE DIVISION

- Personal Services expenditures without fringe benefits increase \$35,356, from \$967,673 to \$1,003,029.
- Expenditure authority for this division is budgeted at \$2,669,134, partially offset by revenue of \$493,342, for a total tax levy cost of \$2,175,792. This is a tax levy increase of \$160,769 above the 2008 Adopted Budget.
- Legal fee expenditures increase \$16,750, from \$175,000 to \$191,750, due to an increase in the number of cases the Legal Aid Society is handling for Milwaukee County.
- Guardian ad Litem fee expenditures increase \$81,843 in this division, from \$158,657 to \$240,500. Revenue from the State to offset GAL court costs for the Register in Probate Division decreases slightly, requiring additional property tax levy support of \$82,286.

COUNTY-FUNDED STATE COURT SERVICES DIVISION

- Personal Services expenditures without fringe benefits decrease by \$16,589, from \$12,121,548 to \$12,104,959.
- One (1.0 FTE) Clerical Assistant 1 position is abolished in the Permanency Plan Review unit for a salary and active fringe benefit cost reduction of \$56,671. The position savings is offset by a corresponding decrease in grant revenue from the State.
- Expenditure authority for this division is budgeted at \$46,392,115, partially offset by revenue of \$10,455,608, for a total tax levy cost of \$34,936,507. This is a tax levy increase of \$2,912,379 above the 2008 Adopted Budget.
- Expenditure authority of \$2,948,491 is budgeted in the Alternatives to Incarceration section for programs developed by the Chief Judge's Work Group on Pretrial Services, an increase of \$617,975 from 2008. The Chief Judge is responsible for managing and monitoring the pretrial programs developed by the Chief Judge's Work Group for Pretrial Services.

ADOPTED 2009 BUDGET

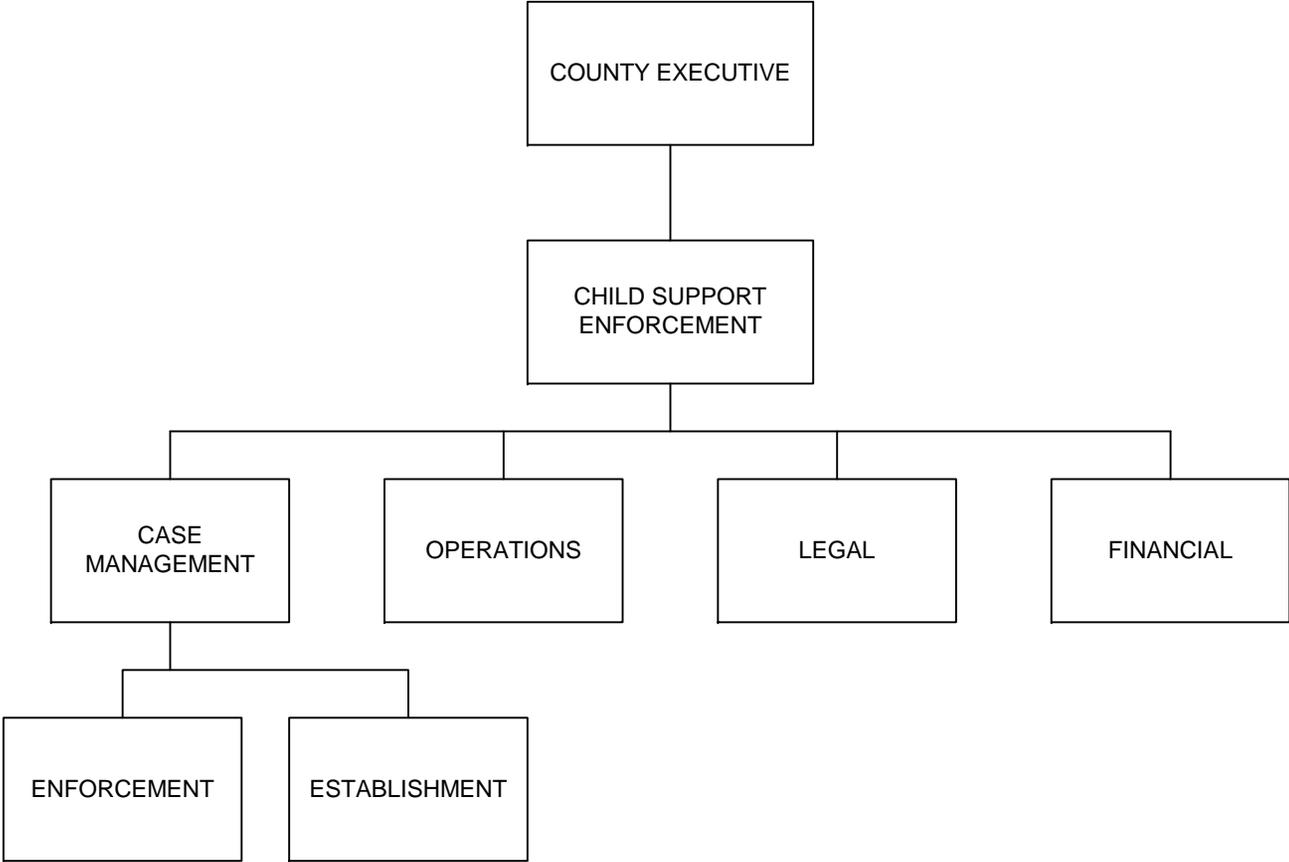
DEPT: COMBINED COURT RELATED OPERATIONS

UNIT NO. 2000
FUND: General - 0001

- The Community Justice Council Steering Committee will evaluate the costs and benefits related to the potential implementation of a Universal Screening initiative in the Milwaukee County Courts and Public Safety functional area. This initiative would provide screenings and assessments for better evaluation of offenders upon entrance into the Milwaukee County Circuit Court system. The information gathered would further enable various agencies within the criminal justice system to make effective decisions regarding offender needs and sentencing.
- The Courts have acquired a new Access, Inform, and Measure (AIM) grant from the State for \$500,000. This funding supports professional service contracts that provide presentencing assessments that can be used to assist in making sentencing decisions.
- The State will continue to fund the Treatment and Diversion (TAD) grant in the amount of \$375,000, a revenue increase of \$146,643 above the 2008 Budget.
- Revenue from the State in the amount of \$109,470 will continue to fund the Operating While Intoxicated (OWI) program.
- One (1.0 FTE) position of Audio Visual Technician, created in 1999 for the video conferencing initiative in the Courts, is continued at a salary and active fringe benefit cost of \$62,326 and offset with Federal Justice Assistance Grant (JAG) revenue. The initiative allows court participants in certain cases to appear via video and telephone link-ups. The goal is to reduce the cost of transporting inmates, especially from remote facilities, and to lessen the security risk to the community.
- Guardian ad Litem fees increase \$302,614 in the Family and Children’s divisions, from \$2,242,086 to \$2,544,700, as a result of increased appointments. Revenue from the State to offset Guardian ad Litem court costs for the Family and Children’s divisions decreases, requiring additional property tax levy support of \$307,089.
- Juror costs are budgeted at \$742,000 for 2009, a decrease of \$100 from 2008. This includes \$640,000 for juror fees, \$92,000 for juror meals and \$10,000 for juror hotel bills.
- For 2009, the Permanency Plan Review division has expenditure authority of \$586,197, which is offset with State revenue. The project provides children in an out-of-home situation with a review every six months by the court. Revenue from the Bureau of Child Welfare funds 5.0 FTE positions. As previously mentioned, a Clerical Assistant 1 position was budgeted for the Permanency Plan Review grant in prior years; however, this position is abolished in 2009 due to a loss in grant funding.
- Bail forfeitures remain at \$700,000 in 2009. However, a possible reduction could occur beginning in 2008 as a result of Wisconsin Act 447 and changes to WI Statutes 969.02(2), 969.03(1)(d) and 969.13(1). Forfeited bail may now be applied to court ordered restitution.
- The Clerk of Circuit Court is requesting authority to enter into the following Professional Service Contracts in 2009. It is included in this budget for County Board approval in lieu of separate review and approval during the budget year. This contract is with an identified vendor.

Contract Amount	Description	Provider
\$218,000	Legal Resource Center	State of Wisconsin

DEPARTMENT OF CHILD SUPPORT



ADOPTED 2009 BUDGET

DEPT: CHILD SUPPORT ENFORCEMENT

UNIT NO. 2430
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Department of Child Support implements and administers the Child Support Enforcement Act pursuant to Title IV-D of the Federal Social Security Act and Sections 49.22 and 59.53(5) of the Wisconsin Statutes, under contract with the State Department of Workforce Development. Title IV-D of the Federal Social Security Act applies to custodial parents receiving public assistance. Cases are referred by the Department of Health and Human Services, W-2 agencies and the Milwaukee Bureau of Child Welfare when a custodial parent or child is eligible for any one of a variety of benefits.

The Department of Child Support works cooperatively with other County departments to comply with the IV-D program mandates. Title IV-D legislation requires the Department to provide services to locate parents, establish paternity, enforce and establish child support and medical support orders. Non-W-2 custodial parents may also apply to receive the Child Support Services that are provided to IV-D eligible custodial parents.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 7,282,716	\$ 7,171,334	\$ 6,738,590	\$ (432,744)
Employee Fringe Benefits (EFB)	5,634,395	5,039,192	4,906,860	(132,332)
Services	1,204,797	1,492,456	1,252,111	(240,345)
Commodities	85,593	112,741	89,141	(23,600)
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	1	0	0	0
Capital Contra	0	0	0	0
County Service Charges	5,970,198	5,920,109	6,113,723	193,614
Abatements	(1,803,179)	0	(1,473,507)	(1,473,507)
Total Expenditures	\$ 18,374,521	\$ 19,735,832	\$ 17,626,918	\$ (2,108,914)
Direct Revenue	1,386,078	1,571,943	1,099,600	(472,343)
State & Federal Revenue	16,542,526	15,608,754	15,369,917	(238,837)
Indirect Revenue	1,256,658	1,340,126	0	(1,340,126)
Total Revenue	\$ 19,185,262	\$ 18,520,823	\$ 16,469,517	\$ (2,051,306)
Direct Total Tax Levy	(810,741)	1,215,009	1,157,401	(57,608)

BUDGET

DEPT: CHILD SUPPORT ENFORCEMENT

UNIT NO. 2430

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 202,043	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	393,132	0	0	0
Tech Support & Infrastructure	599,161	0	0	0
Distribution Services	103,905	0	0	0
Telecommunications	53,954	0	0	0
Record Center	32,592	0	0	0
Radio	0	0	0	0
Computer Charges	64,795	0	0	0
Applications Charges	295,978	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	57,625	0	0	0
Total Charges	\$ 1,803,185	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ (810,741)	\$ 1,215,009	\$ 1,157,401	\$ (57,608)
Total Property Tax Levy	\$ 992,444	\$ 1,215,009	\$ 1,157,401	\$ (57,608)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 7,282,716	\$ 7,171,334	\$ 6,738,590	\$ (432,744)
Employee Fringe Benefits (EFB)	\$ 5,634,395	\$ 5,039,192	\$ 4,906,860	\$ (132,332)
Position Equivalent (Funded)*	190.8	138.6	130.5	(8.1)
% of Gross Wages Funded	99.6	97.4	96.6	(0.8)
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security and Fringe)
Clerical Asst. 1	Fund	1/1.0	Child Support	\$ 34,481
Office Support Assistant 2	Unfund	1/1.0	Child Support	(33,023)
Child Support Supervisor	Unfund	1/1.0	Child Support	(53,474)
Child Support Specialist	Unfund	1/0.5	Child Support	(20,650)
Child Support Specialist B/L	Unfund	1/1.0	Child Support	(41,218)
Legal Couns Chld Supp1	Unfund	1/1.0	Child Support	(92,163)
Paralegal CS	Unfund	4/4.0	Child Support	(206,556)

ADOPTED 2009 BUDGET

DEPT: CHILD SUPPORT ENFORCEMENT

UNIT NO. 2430
FUND: General - 0001

MISSION

The Department of Child Support Enforcement, through the utilization of community resources, promotes family stability by creating a better quality of life for the children of Milwaukee County.

OBJECTIVES

- Promote family self-sufficiency by the administration of Wisconsin's Child Support Enforcement Program in Milwaukee County using available judicial and administrative tools.
- Efficiently and effectively adapt to the changing Federal funding landscape and the uncertainty of the State budget.
- Maintain performance levels in all four federal performance measures. The four performance areas are: Paternity Establishment, Order Establishment, Collection of Current Support, and Collection on Arrears. Baseline for measurement is established after the close of the Federal Fiscal Year in September 2008.
- Create and maintain a partnership with the State of Wisconsin to develop realistic policy and procedures to implement medical support order enforcement following federal guidelines.
- Scan incoming mail such as postmaster letter responses for increased access to the information and to avoid spending time processing paper.
- Ensure that everyone who contacts the Department receives quality customer service, including high levels of accuracy, and short wait times.
- Actively pursue all administrative remedies for non-payment.
- Continue to cultivate relationships with community-based organizations to better serve program participants and educate the general public about Child Support services.

DEPARTMENT DESCRIPTION

The Department has four divisions: Case Management (Establishment and Enforcement), Financial, Legal and Operations.

The **Case Management Division** includes the Establishment and Enforcement areas and monitors approximately 141,000 cases annually for establishment and enforcement of child support obligations. This division responds to customer service inquiries from case participants via the telephone, e-mail, or walk-in services. In addition, the division also handles medical support orders and works with other states and tribes to establish paternity and support orders as well as enforce existing orders.

Establishment consists of multiple functions including: initiation of cases, establishment of paternity, and establishment of case support orders. This area receives referrals from W-2 agencies, the Department of Health and Human Services (DHHS), individuals applying for services, Foster Care and Kinship Care providers. Initiation reviews data and schedules establishment interview appointments. Interviewing mothers and potential fathers to determine whether court action is appropriate is the primary responsibility of establishment paralegals. Interviews take place at the Courthouse, W-2 sites and DHHS.

The Enforcement section monitors cases to ensure timely payment of child support orders and, if necessary, takes administrative and/or legal action to enforce payment. Staff locates parents who are delinquent in support and identifies income and assets that may be used to satisfy support orders. This area also monitors automated delinquency reports, sends enforcement warning letters to delinquent payers, and sends income withholding notices to employers when employment is reported by the payer, the payee, or through the Federal or State new-hire directories. Applicants for child support services automatically receive tax intercept services. The Internal Revenue Service (IRS) and the State Department of Revenue (DOR) intercept tax refunds due to support payers who have outstanding support debts. Personnel utilize all enforcement tools to collect child support arrears

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: CHILD SUPPORT ENFORCEMENT

UNIT NO. 2430
FUND: General - 0001

including: Financial Institution Data Match (FIDM), Lien Docket, and License Suspension.

The **Financial Division** is responsible for maintaining Milwaukee County family court orders on KIDS, the statewide support computer system. Personnel are charged with entering all court orders on KIDS ensuring that support payments properly pay out to the custodian as ordered.

Additionally, staff monitors reports allowing payments to flow through the case accounts and pay out in an accurate, timely manner. Staff are responsible for manually allocating payments to cases which cannot be processed automatically by pulling files and printing payment records for the courts, participants, agencies and co-workers. The division completes financial record reviews for cases that are placed upon the State Support Lien Docket.

The **Legal Division** is responsible for representing the Department of Child Support Enforcement in Family Court hearings in Milwaukee County. The division's attorneys represent the Department and the State of Wisconsin before the County's Family Court judges and Family Court commissioners. They also appear, as needed, in probate and bankruptcy proceedings affecting the Department's cases.

The **Operations Division** provides support services to department managers, including budget preparation and payroll services.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease \$432,744, from \$7,171,334 to \$6,738,590.
- Federal incentive revenue awarded to Milwaukee County and federal matching funds continue to be the major source of funding for child support enforcement operations. In 2009, the State will continue to contribute general-purpose revenue (GPR) to maintain these operations and offset a significant loss of federal matching funds that came out of the Federal Deficit Reduction Act of 2005. The following bullets provide the basis of these supports and the 2009 budgeted levels.

- Federal Incentive Payments: The Federal Government allocates money to the State for Child Support Enforcement based upon the following measures:
 - Paternity establishment
 - Establishment of support orders
 - Collection of current support obligations
 - Collection of child support arrears
 - Cost effectiveness
- All of the first \$12.69 million of the State's allocation is passed through to the county child support agencies plus 30 percent of any additional remaining balance. Milwaukee has nearly 39 percent of the state's cases and its estimated allocation for 2009 of \$3,874,343 represents approximately 31 percent of the total distribution.
- The 2009 Budget is based on the performance funds allocated by the State to county child support agencies. The Department expects to earn incentive revenue of \$3,874,343 under the terms of the State/County contract. The performance revenue in 2009 is based on the following levels of performance standards and begins with a baseline approximately established on September 30, 2008:
 - Maintain paternity performance.
 - Maintain current support and arrears collections.
 - Maintain order establishment rate.
- Resolution 07-332, adopted by the Milwaukee County Board of Supervisors on July 26, 2007 expressed Milwaukee County's support for the passage of Federal legislation to rescind the devastating cuts to child support enforcement activities due to the passage of the Federal Deficit Reduction Act of 2005. The Wisconsin Counties Association (WCA) and National Association of Counties (NACo) have passed similar resolutions in support of restored funding for child support enforcement operations.
- Federal Matching Funds: Most administrative and enforcement costs incurred by child support enforcement agencies are eligible for reimbursement by the federal government at a 66 percent matching rate. In past years, all federal incentive revenue expended on the child support program could draw down additional

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: CHILD SUPPORT ENFORCEMENT

UNIT NO. 2430
FUND: General - 0001

federal dollars based upon the 66 percent match. Under the terms of the Federal Deficit Reduction Act of 2005, beginning on October 1, 2007, the Department no longer receives federal match for the expenditure of federal incentive revenue.

- Supplemental Incentive Revenue (GPR): During Calendar Year 2009, the State proposes to allocate \$5.5 million in GPR to county child support agencies for child support services. Milwaukee's estimated allocation of these funds for 2009 is \$1,748,757. This amount is eligible for federal match in the amount of \$3,394,645.
- County Board Resolution 1A-013, file number 07-379 permitted early access to 2008 performance funds in the amount of \$217,882 and required the Department to carry forward an equivalent level of local property tax levy funding to 2008. This allowed the County to draw an additional \$422,947 in federal matching dollars. This method to match advance performance funds in exchange for tax levy was exhausted in 2008, resulting in a total funding reduction of \$640,829.
- If during 2009 the amount of actual performance revenue exceeds the amount of budgeted revenue, the surplus is to be recorded in a special revenue account, titled Revenue from Other Governmental Units. These funds can only be expended via an appropriation transfer requiring approval of the County Executive and County Board.
- The Federal Office of Child Support (ACF-OCSE) reviewed and modified the State of Wisconsin's distribution methodology for Federal Tax Offset. Revenue on Patient Services decreases by \$205,000, from \$805,000 to \$600,000. This adjustment results in a total funding reduction of \$602,941.
- The 2009 Budget restores funding for 1.0 FTE Clerical Assistant 1 position at a salary and active fringe cost of \$55,222.
- Due to the previously mentioned revenue reductions, the following 8.5 FTEs are being unfunded in 2009 for a salary and active fringe savings of \$656,485: 1.0 FTE Office Support Assistant 2 position, 1.0 FTE Child Support

Supervisor position, 0.5 FTE Child Support Specialist position, 1.0 FTE Child Support Specialist Bilingual position, 1.0 FTE Legal Counsel Child Support 1 position, and 4.0 FTE Paralegal Child Support positions.

- In addition to unfunding positions, the department reduces contractual services by 16 percent and commodities by 21 percent.
- GPR from the Wisconsin Department of Workforce Development (DWD) is budgeted at \$1,748,757. If this revenue is not realized in 2009, Child Support Enforcement would need to reduce expenditures by the amount of the unrealized revenue plus the federal match to achieve the department budget. This includes the possibility of additional personnel reductions beyond the unfunding of 8.5 FTEs already included in the 2009 Budget.
- The cross-charges to the Child Support program from the Family Court Commissioner, District Attorney and Clerk of Circuit Court are limited to the 66 percent federal revenue offset. The remaining 34 percent is charged back to Combined Court Related Operations in the amount of \$1,388,075.

The following table details the crosscharges Child Support receives from the serving departments in 2009:

CROSSCHARGES FROM OTHER COUNTY AGENCIES			
	2008 <u>Budget</u>	2009 <u>Budget</u>	2008/2009 <u>Change</u>
Family Court Commissioner	\$ 2,502,139	\$ 2,553,314	\$ 51,175
Clerk of Court	1,460,646	1,529,027	68,381
District Attorney	<u>157,825</u>	<u>162,478</u>	<u>4,653</u>
TOTAL	\$ 4,120,610	\$ 4,244,819	\$ 124,209

- The Department anticipates revenue in the amount of \$35,000 in 2009 from its participation in the County's Tax Refund Intercept Program (TRIP). Fees and costs owed to the County on non-IVD cases will be submitted for collection.
- The Department will begin charging a \$25 fee to fax satisfactions for Real Estate or Financing transactions. Anticipated revenue from these fees is \$1,500 for 2009.

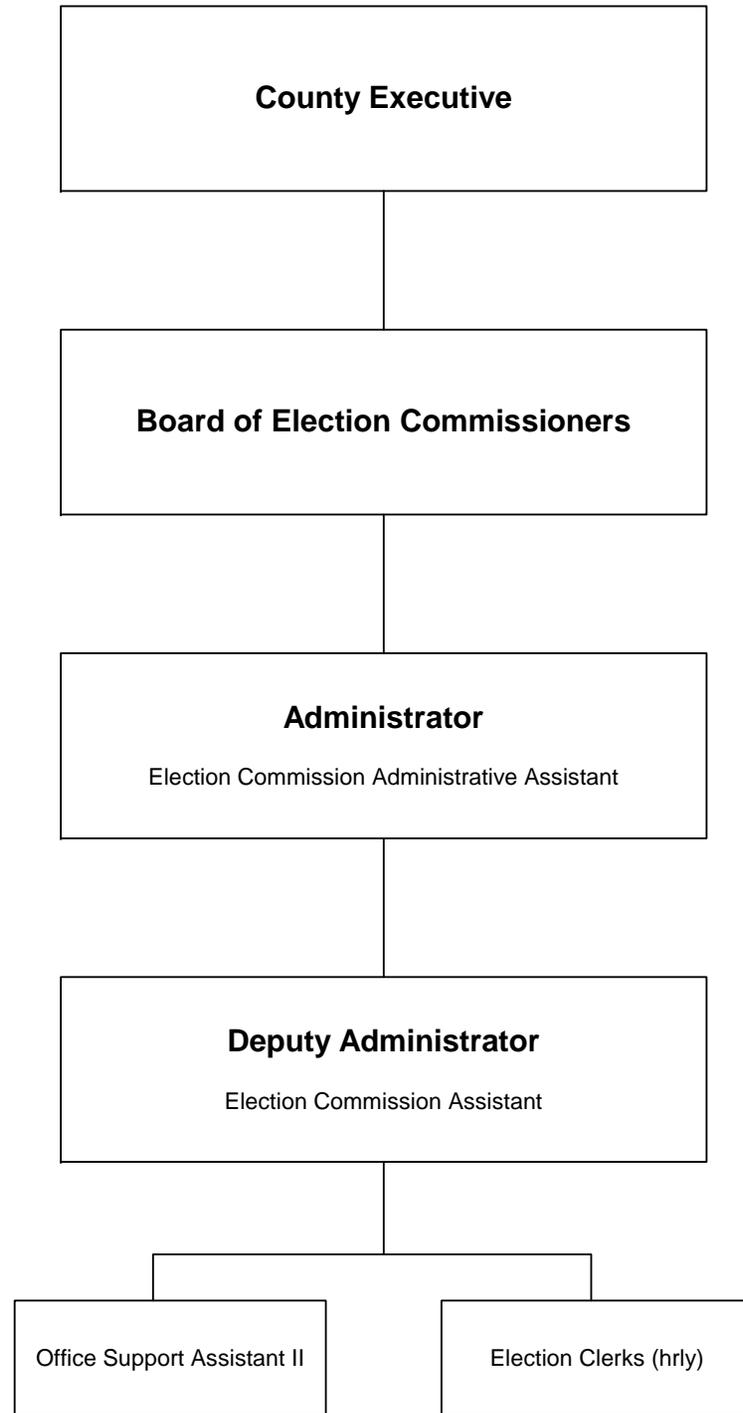
COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: CHILD SUPPORT ENFORCEMENT

UNIT NO. 2430
FUND: General - 0001

- The Department will continue the cooperative agreement to provide telephone customer service for child support in Racine County. The Call Center program began in 2006 as a pilot project and has been successful. For 2009, revenue remains budgeted at \$65,000. In addition, the department is currently marketing this service to other counties.
- The three-year Section 1115 Demonstration grant ended in July 2008, a loss of \$333,537. This federal grant supported the Legal Advocacy Program. Appropriations previously supported by this grant have been eliminated.
- The cost of 1.0 FTE Economic Support Specialist (ESS) position is again cross-charged to Child Support from DHHS to reflect the role of a dedicated ESS worker on cases in which Income Maintenance and Child Support issues intersect. Through this initiative, both departments can improve their performance standards by enhancing the accuracy of the data maintained in the KIDS database.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ELECTION COMMISSION



ADOPTED 2009 BUDGET

DEPT: ELECTION COMMISSION

UNIT NO. 3010
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 7.10, 7.21 and 7.60 of the Wisconsin Statutes, this department prepares, prints, distributes and maintains custody of ballots, including absentee, Braille and sample ballots; canvasses returns and certifies them to the State Elections Board; advertises all elections held on a Federal, State and County-wide basis in community and minority newspapers; distributes, receives and verifies the legality of nomination papers and recall petitions filed; receives Code of Ethics forms; audits campaign finance reports and registration forms of candidates and committees; maintains election

records and files; prorates charges to municipalities and school boards for election services provided; reviews election laws; conducts recall elections; conducts recount proceedings and special elections; issues certificates of election to County Supervisors, the County Executive and to five County constitutional officers; provides a statistical election booklet every other year; prints Congressional, Supervisory districts, State Senate and Assembly maps; and attends meetings relative to the office.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 166,712	\$ 207,975	\$ 169,123	\$ (38,852)
Employee Fringe Benefits (EFB)	112,634	105,908	103,691	(2,217)
Services	291,882	686,274	234,177	(452,097)
Commodities	1,068	2,700	1,100	(1,600)
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	112,272	90,248	94,624	4,376
Abatements	(105,378)	0	0	0
Total Expenditures	\$ 579,190	\$ 1,093,105	\$ 602,715	\$ (490,390)
Direct Revenue	68,589	50,000	40,500	(9,500)
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 68,589	\$ 50,000	\$ 40,500	\$ (9,500)
Direct Total Tax Levy	510,601	1,043,105	562,215	(480,890)

ADOPTED 2009 BUDGET

DEPT: ELECTION COMMISSION

UNIT NO. 3010
FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 9,288	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	53,304	0	0	0
Tech Support & Infrastructure	14,638	0	0	0
Distribution Services	171	0	0	0
Telecommunications	525	0	0	0
Record Center	6,091	0	0	0
Radio	0	0	0	0
Computer Charges	2,124	0	0	0
Applications Charges	17,066	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	2,173	0	0	0
Total Charges	\$ 105,380	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 510,601	\$ 1,043,105	\$ 562,215	\$ (480,890)
Total Property Tax Levy	\$ 615,981	\$ 1,043,105	\$ 562,215	\$ (480,890)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 166,712	\$ 207,975	\$ 169,123	\$ (38,852)
Employee Fringe Benefits (EFB)	\$ 112,634	\$ 105,908	\$ 103,691	\$ (2,217)
Position Equivalent (Funded)*	7.1	7.7	6.6	(1.1)
% of Gross Wages Funded	100.0	95.4	95.1	(0.3)
Overtime (Dollars)**	\$ 6,645	\$ 27,562	\$ 9,973	\$ (17,589)
Overtime (Equivalent to Position)	0.3	1.1	0.4	(0.7)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Election Clerk*	Reduce Hrs	0/(0.48)	Election Commission	(12,273)
			TOTAL	\$ (12,273)

*The number of positions of Election Clerk remains at 8, the 2008 level. Funding and hours are reduced due to workload reductions.

MISSION

The mission of the Milwaukee County Election Commission is to administer Federal, State, County and Municipal elections in a manner that assures public confidence in the accuracy, efficiency and

fairness of the election process and to enforce State election and campaign finance laws.

ADOPTED 2009 BUDGET

DEPT: ELECTION COMMISSION

UNIT NO. 3010
FUND: General - 0001

OBJECTIVES

- To administer and coordinate with 19 municipalities the scheduled elections for 2009 (Spring Primary on February 17, 2009 and Spring General on April 7, 2009), which will include the state offices of State Supreme Court Justice, Court of Appeals – District 1, nine Circuit Court Judge Branches (Branch 2, 3, 7, 12, 16, 22, 29, 30 and 42) and the State Superintendent of Public Instruction as well as any municipal or school district races or referenda. These elections will be administered in a manner that assures public confidence in the accuracy, efficiency and fairness of the election process and to enforce State election and campaign finance laws.
- While administering the elections, to further implement recent federal and state mandates ensuring that Milwaukee County's municipalities make voting equipment accessible to voters with various disabilities allowing them to vote independently and privately and to utilize the Statewide Voter Registration System (SVRS) for maintaining voter records, all of which are required under the Help America Vote Act (HAVA).
- Install and receive training and begin the implementation of an Automated Election Result Tabulation System with the goal that it will be ready for the scheduled elections in the Fall of 2010. The system will enable the Election Commission to provide instantaneous countywide unofficial election results on election night. This system will also eliminate the need for data entry significantly reducing the amount of time needed to produce the official canvass of election results, for filing with the State Government Accountability Board – Elections Division, as required by law. This automated system will also reduce the number of hours paid to the department's hourly employees who assist with the compilation of the canvass of results.
- Continue to receive education and training from the State Government Accountability Board – Elections Division (GAB). Training sessions are provided by the GAB in Madison and via teleconference (Wisline courses). In addition, the 2009 Budget includes funding for attendance

at three conferences per year during which the Wisconsin County Clerks Association holds its own sessions regarding election procedures including presentations by the GAB to ensure comprehension and implementation of updated election laws/procedures, which change frequently.

- Begin to assist municipalities with the training of election workers, allowing the Election Commission to educate the municipal clerks and election workers regarding updated election procedures and the proper completion of all election forms in an effort to prevent future errors or omissions in paperwork.

DEPARTMENT DESCRIPTION

The Election Commission budget includes the following two programs:

1. Spring Elections – The primary and general elections held in the spring are Judicial, County, municipal and school board elections. Municipalities reimburse the County for their share of expenses. The County must absorb all costs for Federal, State, Judicial and County elections. In presidential election years, there is also a presidential preference election.
2. Fall Elections – The primary and general elections held in the Fall are primarily State and national elections, with the exception of elections for County constitutional officers. Almost all costs of Fall elections are not reimbursed to the County and are, therefore, expenses subsidized by the tax levy.

BUDGET HIGHLIGHTS

- Personal Services without Fringe Benefits decreased by \$38,852 from \$207,975 to \$169,123.
- The workload of the Election Commission varies significantly from year to year according to the number and type of elections anticipated. Because 2009 is a two-election year as opposed to a four-election year, various appropriations decrease, including the following:

ADOPTED 2009 BUDGET

DEPT: ELECTION COMMISSION

UNIT NO. 3010
FUND: General - 0001

- The appropriation for Ballots and Election Supplies decreases \$400,000 from \$600,000 to \$200,000.
- The appropriation for Election Clerks who assist in the Election Commission Office during peak activity decreases \$10,959 from \$24,447 to \$13,488.
- In 2009, the Office of the Milwaukee County Election Commission will be installing an Electronic Result Tabulation system that will enable the instantaneous tabulation of countywide unofficial election results from the 19 municipalities in Milwaukee County. The office will be able to provide accurate results to the media as well as to other interested parties.
- Fees are unchanged from 2008 levels.
- The 2009 Capital Improvements Budget includes \$198,900 for an Electronic Vote Tabulation project.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ADOPTED 2009 BUDGET

DEPT: ELECTION COMMISSION

UNIT NO. 3010
FUND: General - 0001

ACTIVITY AND STATISTICAL SUMMARY				
	<u>2007 Budget</u>	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
Spring				
Elections	2	2	2	2
Recall Elections	0	1	0	0
Recall Petitions	0	0	0	0
Recall Hearings	0	0	0	0
Referenda	6	5	4	0
Special Elections	1	2	1	0
Candidate Financial Statement	65	51	70	60
Nomination Papers	0	6	45	0
Ballot Set-up and Proofing	2	4	3	2
Challenge	0	0	0	0
Recounts	0	0	0	0
Statistical Book	1	0	0	0
Braille Conversions	2	2	2	2
Fall				
Elections	0	0	2	0
Recall Elections	0	0	0	0
Recall Petitions	0	0	0	0
Recall Hearings	0	0	0	0
Referenda	0	1	2	0
Special Elections	0	1	0	0
Candidate Financial Statement	65	51	65	60
Nomination Papers	0	0	6	0
Ballot Set-up and Proofing	0	3	2	0
Challenge	0	0	0	0
Recounts	0	0	0	0
Braille Conversions	0	0	2	0

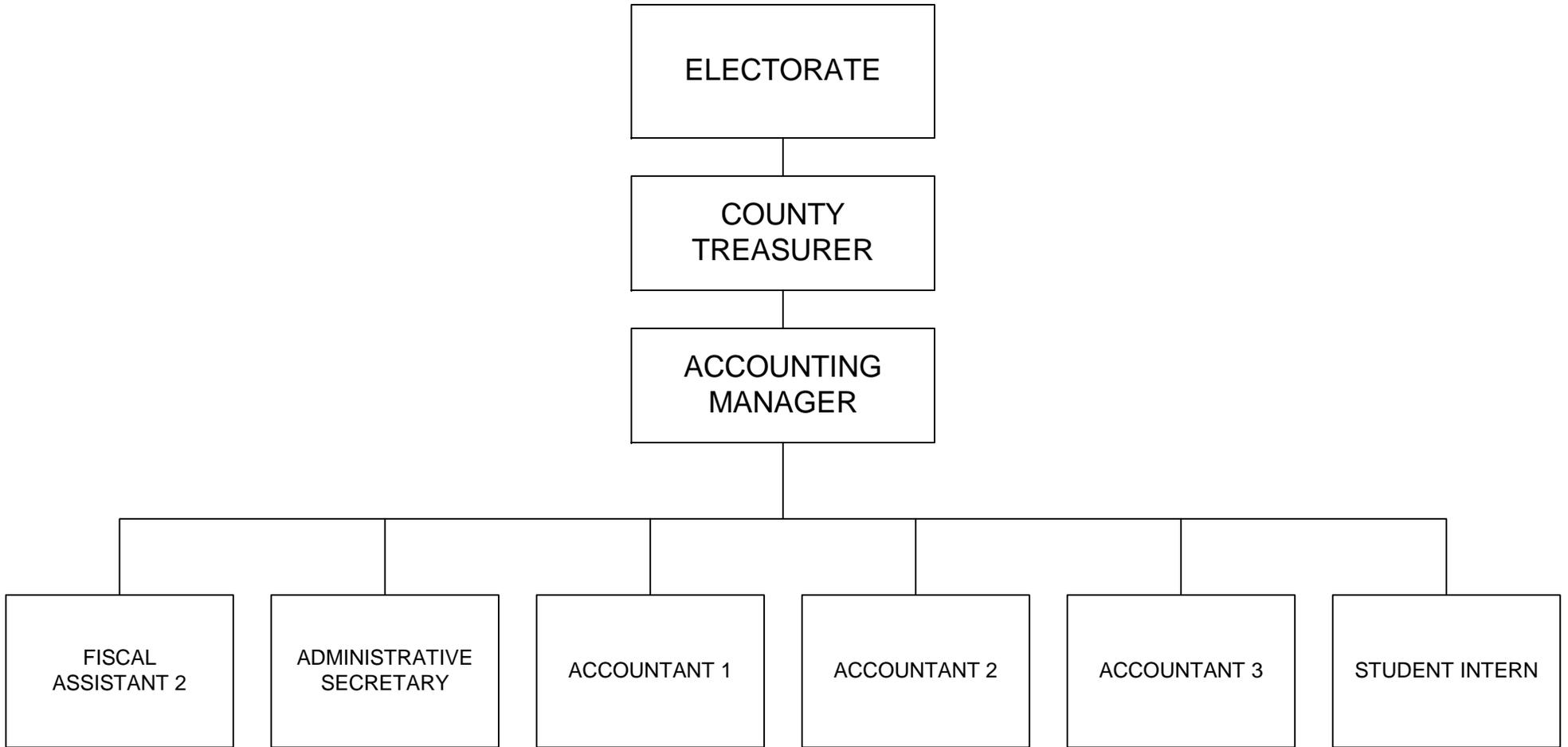
Service

Copies
 Copies of Statutes
 Copies of Campaign Finance/Bookkeeping Manuals
 Copies of Statistical Booklet of prior elections
 Ballots, programming, election supplies for municipalities and school Boards
 SVRS-generated Voter Lists Burned onto a compact disc

Fee

\$.20/sheet
 \$ 2.00/copy
 \$ 2.00/copy
 Actual printing cost (varies)
 Actual costs (varies)
 \$25.00 base fee per report
 \$ 5.00 for first 1,000 records
 \$ 5.00 for each addl. record

COUNTY TREASURER



ADOPTED 2009 BUDGET

DEPT: COUNTY TREASURER

UNIT NO. 3090
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.25 of the Wisconsin Statutes, this Department receives all monies which belong to, or are deposited in trust with the County of Milwaukee; pays out all monies on order of the County Board, or as otherwise provided by law or ordinances; transmits State taxes, fees and revenues from other charges to the State Treasurer;

collects and enforces the collection of delinquent property taxes; acts as custodian of the Employees' Retirement System; provides for the daily cash requirements of Milwaukee County; and invests County appropriations not needed immediately in low risk short-term and mid-term investments.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 416,224	\$ 419,214	\$ 445,561	\$ 26,347
Employee Fringe Benefits (EFB)	321,462	283,072	299,225	16,153
Services	145,791	183,896	199,227	15,331
Commodities	13,386	10,500	11,750	1,250
Other Charges	418,007	437,500	442,500	5,000
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	157,364	150,266	149,192	(1,074)
Abatements	(145,016)	0	0	0
Total Expenditures	\$ 1,327,218	\$ 1,484,448	\$ 1,547,455	\$ 63,007
Direct Revenue	2,278,944	2,005,000	2,607,500	602,500
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 2,278,944	\$ 2,005,000	\$ 2,607,500	\$ 602,500
Direct Total Tax Levy	(951,726)	(520,552)	(1,060,045)	(539,493)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 0	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	72,876	0	0	0
Tech Support & Infrastructure	31,188	0	0	0
Distribution Services	17,562	0	0	0
Telecommunications	2,387	0	0	0
Record Center	916	0	0	0
Radio	0	0	0	0
Computer Charges	3,541	0	0	0
Applications Charges	13,785	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	2,762	0	0	0
Total Charges	\$ 145,017	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	(951,726)	(520,552)	(1,060,045)	(539,493)
Total Property Tax Levy	(806,709)	(520,552)	(1,060,045)	(539,493)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

ADOPTED 2009 BUDGET

DEPT: COUNTY TREASURER

UNIT NO. 3090

FUND: General - 0001

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 416,224	\$ 419,214	\$ 445,561	\$ 26,347
Employee Fringe Benefits (EFB)	\$ 321,462	\$ 283,072	\$ 299,225	\$ 16,153
Position Equivalent (Funded)*	9.0	8.0	8.5	0.5
% of Gross Wages Funded	100.0	100.0	100.0	0.0
Overtime (Dollars)**	\$ 15	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Student Intern	Create	0.5	Acctg, Ck Distr, Cash/ Rec	\$ 11,747
			TOTAL	\$ 11,747

MISSION

The Milwaukee County Treasurer's Office will provide prompt, high-quality services to sustain the overall operation of County government for the benefit of its citizens by carrying out the functions of cash receipt and disbursement, property tax services and investment.

OBJECTIVES

- The implementation of on-line tax payment capability and increased collections efforts will result in increased delinquent property tax collections by this office.
- Efficiencies in the county vendor and employee payments systems will be pursued through increasing the number of employees using direct deposit and the number of vendors using direct deposit or debit cards.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase by \$26,347, from \$419,214 to \$445,561. Implementation of enhanced technology, specifically providing Internet access to delinquent property tax information and the automation of payroll distribution, allowed the Treasurer to reassess the department's personnel needs.
- The budget includes the addition of 0.5 FTE Student Intern at a total cost of \$12,645 including salary and Social Security. This position will identify delinquent properties which are environmentally contaminated. Since the County purchases the rights to delinquent property taxes from municipalities, identifying and removing these properties from the tax rolls will reduce County expense.
- Expenditures for Services increased by \$15,331, from \$183,896 to \$199,227. The increase is partially attributable to an \$8,000 increase in advertising expenses, due to mandated publishing of unclaimed funds only in odd numbered years and an increase in postage expenses.

ADOPTED 2009 BUDGET

DEPT: COUNTY TREASURER

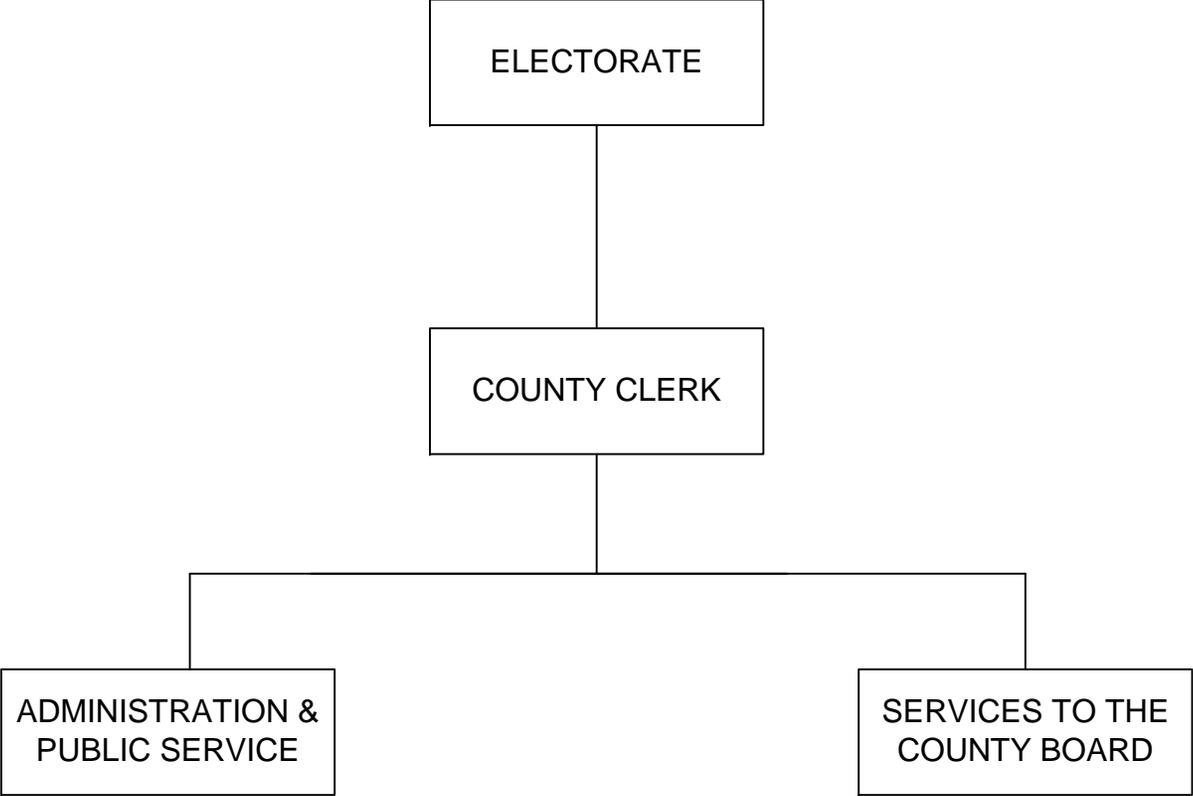
UNIT NO. 3090

FUND: General - 0001

- The 2009 expenditure for Unpaid Personal Property Tax Chargebacks increase by \$5,000, from \$400,000 to \$405,000, based on actual experience.
- Total revenue increases \$602,500, from \$2,005,000 to \$2,607,500. This is primarily due to a \$600,000 increase, for a 2009 total of \$2,600,000, in interest collected on delinquent property taxes. The Treasurer plans an aggressive campaign to collect delinquent taxes in 2009.
- The administrative costs remain unchanged at \$250 per foreclosure and \$150 for delinquent property listings. The revenue related to these fees has been increased to \$7,000 based on actual experience.
- \$75,000 is budgeted for fees relating to the County's banking services.
- In an attempt to curb the growing liability of outstanding stale dated checks to the County, this office will be inserting a caption on the bottom third of all checks issued by Milwaukee County reminding "All Payees" that the check is only valid for 60 days and a "replacement check" fee of \$15 will be assessed for not cashing their checks within the valid time period stated on all checks. This action should reduce staff time, expenses relating to advertising of unclaimed funds and bank fees associated with the reissuing of new checks.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY			
	<u>2007</u> <u>Actual</u>	<u>2008</u> <u>Budget</u>	<u>2009</u> <u>Budget</u>
Checks Issued	215,285	200,000	200,000
Lost Checks and Forgeries Processed	350	200	400
Receipts Issued: Property Taxes	5,128	4,600	4,600
Delinquent Tax Notices Processed	6,851	8,000	8,000
Unpaid Property Taxes Submitted to Treasurer (000's)	3,576	3,400	3,400
Number of Parcels with Bankruptcy Claims, Petitions for Foreclosure	402	150	200
Forms Furnished to Municipalities	680,941	875,000	800,000

COUNTY CLERK



ADOPTED 2009 BUDGET

DEPT: COUNTY CLERK

UNIT NO. 3270
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.20 of the Wisconsin Statutes, and Section 56.09 of the Milwaukee County Ordinances, the County Clerk records the proceedings of the County Board of Supervisors; distributes copies of the printed proceedings; maintains all of the legislative files; produces a continuous index of the ordinances and resolutions presented to the County Board at each meeting; updates existing ordinances and prepares copies of new ordinances for distribution; receives/processes court summons and complaints naming Milwaukee County; maintains the central file of County deeds, contracts, insurance policies, agreements, leases and easements; maintains SARA Title III records for Milwaukee County; administers oaths of office and maintains a file of such oaths as well as public official bonds; maintains a file of qualified public improvement contractors; receives and publicly

opens all sealed bids for public improvement projects; receives bids for services and commodities; distributes copies of the Milwaukee County financial reports and statistical reports of property valuations; issues marriage, equestrian, hayride, horse and stable licenses; sells bus tickets and passes, along with issuing passports; processes garnishment actions, tax levies and wage assignments of County employees; processes lien notices against contractors performing County public improvements; maintains the file of certificates of title for all County-owned vehicles; assists the County Treasurer in signing all County checks; and registers all lobbyists and reports quarterly to the County Board on the number of registrants. Finally, the department serves as an informational clearinghouse for corporate Milwaukee County.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 416,739	\$ 390,974	\$ 337,636	\$ (53,338)
Employee Fringe Benefits (EFB)	285,744	266,506	267,268	762
Services	15,385	30,192	30,192	0
Commodities	6,669	6,425	4,650	(1,775)
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	140,942	142,792	161,790	18,998
Abatements	(136,140)	0	0	0
Total Expenditures	\$ 729,339	\$ 836,889	\$ 801,536	\$ (35,353)
Direct Revenue	454,449	482,400	480,625	(1,775)
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 454,449	\$ 482,400	\$ 480,625	\$ (1,775)
Direct Total Tax Levy	274,890	354,489	320,911	(33,578)

ADOPTED 2009 BUDGET

DEPT: COUNTY CLERK

UNIT NO. 3270
FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 14,819	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	74,892	0	0	0
Tech Support & Infrastructure	23,039	0	0	0
Distribution Services	1,911	0	0	0
Telecommunications	1,338	0	0	0
Record Center	18	0	0	0
Radio	0	0	0	0
Computer Charges	3,541	0	0	0
Applications Charges	14,852	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,730	0	0	0
Total Charges	\$ 136,140	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 274,890	\$ 354,489	\$ 320,911	\$ (33,578)
Total Property Tax Levy	\$ 411,030	\$ 354,489	\$ 320,911	\$ (33,578)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 416,739	\$ 390,974	\$ 337,636	\$ (53,338)
Employee Fringe Benefits (EFB)	\$ 285,744	\$ 266,506	\$ 267,268	\$ 762
Position Equivalent (Funded)*	7.6	7.6	6.6	(1.0)
% of Gross Wages Funded	95.7	95.0	94.2	(0.9)
Overtime (Dollars)**	\$ 13,799	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.3	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

Job Title/Classification	Action	Positions/ Total FTE	Division	(Excluding Social Security & Fringe)
Legal Proceedings Clerk*	Abolish	1/1.0		\$ 0
Librarian 1 (NR)*	Abolish	1/1.0		0
Assistant County Clerk	Abolish	1/1.0		(55,538)
			TOTAL	\$ (55,538)

* These positions were unfunded in 2007 and 2008, so no savings will result from their abolishment in 2009.

MISSION

The County Clerk's responsibility is to serve the needs of corporate Milwaukee County as required by State Statutes and County Ordinances. Information and public service are provided to the citizens and employees of the corporation in a

responsible and responsive fashion. "The customer always comes first."

ADOPTED 2009 BUDGET

DEPT: COUNTY CLERK

UNIT NO. 3270
FUND: General - 0001

OBJECTIVES

- Continue to provide responsible and responsive public services.
- The County Clerk's Office will continue to make efforts to reduce its dependency on the county tax levy.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease \$53,338 from \$390,974 to \$337,636.
- One (1.0 FTE) Legal Proceedings Clerk and 1.0 FTE Librarian 1 (NR) are abolished in 2009. These positions have been vacant and unfunded since 2007.
- One (1.0 FTE) of Assistant County Clerk is abolished.
- Expenditures for Services are unchanged from 2008.
- An appropriation for conference expenses of \$2,700 is budgeted to enable the County Clerk to attend the Wisconsin County Constitutional Officers conference and the Wisconsin County Clerk's conference, along with NACo.
- Fees are maintained at the 2008 level.

- County Board proceedings and ordinances are now available on the County Clerk's website.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ADOPTED 2009 BUDGET

DEPT: COUNTY CLERK

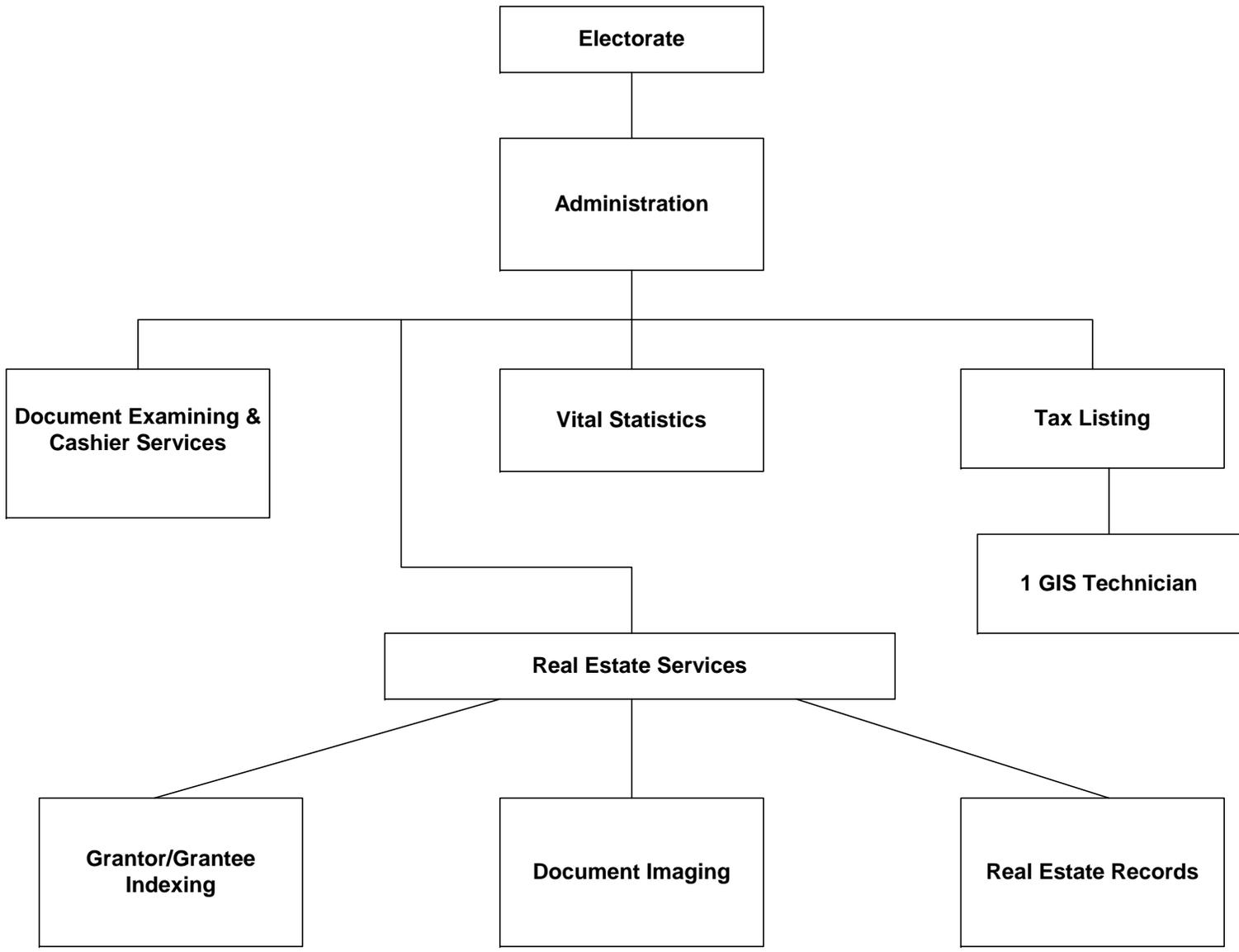
UNIT NO. 3270

FUND: General - 0001

ACTIVITY AND STATISTICAL SUMMARY				
	<u>2007</u> <u>BUDGET</u>	<u>2007</u> <u>ACTUAL</u>	<u>2008</u> <u>BUDGET</u>	<u>2009</u> <u>BUDGET</u>
Marriage Licenses	6,033	4,932	5,229	5,229
Marriage License Waivers	340	182	340	340
Marriage Civil Ceremonies	1,043	999	1,043	1,043
Dog/Cat Licenses	0	0	0	0
County Board Files	1,000	950	1,000	1,000
County Board Citations	550	660	550	550
County Ordinances	25	22	25	25
County Board Proceedings Pages	2,600	2,732	2,600	2,600
County Board Digests, Actions Summarized/Routed	850	917	850	850
Employees Garnishments	7,000	1,430	7,500	7,500
Employee Wage Assignments	27,000	8,810	27,000	27,000
Employee Tax Levies	1,800	61	1,800	1,800
Contractor Lien Notices/Vendor Tax Levies	70	37	90	90
Contractor Qualification Statements	550	622	650	650
Claims Processed	1,600	1,703	1,550	1,550
Summons and Complaints Processed	1,500	1,582	1,200	1,200
Construction Bid Notices	300	380	450	450
Procurement Bid Notices Processed	0	0	0	0
Legal Documents Assigned to Central Files	5,000	8,624	6,500	6,500
County Checks Signature Processed	598,000	601,564	600,000	600,000
Lobbyist Registration	25	64	40	40
Passports	2,400	940	2,400	2,400

<u>Service</u>	<u>Fee</u>
Marriage Licenses	\$100
Other License/Permits	Varies
Marriage Waiver Fees	\$10.00
Copy Fees	\$0.20 per page
Notary Fees	\$0.50
Marriage Ceremonies	\$100
Passports	\$100

REGISTER OF DEEDS



ADOPTED 2009 BUDGET

DEPT: REGISTER OF DEEDS

UNIT NO. 3400
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 59.43, 69.22 and other pertinent sections of the Wisconsin Statutes, the Register of Deeds records, indexes and optically scans real estate documents, corporation papers and military discharges; records informal probate instruments; files and indexes financing statements;

files and indexes birth, marriage and death certificates; sells copies of the above described documents; collects the real estate transfer tax; and performs such other functions as provided by law.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,860,121	\$ 1,909,379	\$ 1,760,611	\$ (148,768)
Employee Fringe Benefits (EFB)	1,592,239	1,466,226	1,444,359	(21,867)
Services	189,231	289,230	296,949	7,719
Commodities	44,905	62,810	64,160	1,350
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	772,845	696,209	710,511	14,302
Abatements	(716,850)	(12,580)	0	12,580
Total Expenditures	\$ 3,742,491	\$ 4,411,274	\$ 4,276,590	\$ (134,684)
Direct Revenue	5,394,811	5,897,194	5,137,544	(759,650)
State & Federal Revenue	0	0	0	0
Indirect Revenue	81,583	92,059	98,410	6,351
Total Revenue	\$ 5,476,394	\$ 5,989,253	\$ 5,235,954	\$ (753,299)
Direct Total Tax Levy	(1,733,903)	(1,577,979)	(959,364)	618,615

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 72,938	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	325,656	0	0	0
Tech Support & Infrastructure	131,795	0	0	0
Distribution Services	50,956	0	0	0
Telecommunications	5,645	0	0	0
Record Center	4,406	0	0	0
Radio	0	0	0	0
Computer Charges	13,807	0	0	0
Applications Charges	96,579	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	15,073	0	0	0
Total Charges	\$ 716,855	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ (1,733,903)	\$ (1,577,979)	\$ (959,364)	\$ 618,615
Total Property Tax Levy	\$ (1,017,048)	\$ (1,577,979)	\$ (959,364)	\$ 618,615

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

ADOPTED 2009 BUDGET

DEPT: REGISTER OF DEEDS

UNIT NO. 3400

FUND: General - 0001

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,860,121	\$ 1,909,379	\$ 1,760,611	\$ (148,768)
Employee Fringe Benefits (EFB)	\$ 1,592,239	\$ 1,466,226	\$ 1,444,359	\$ (21,867)
Position Equivalent (Funded)*	49.1	47.6	42.6	(5.0)
% of Gross Wages Funded	100.0	97.1	96.7	(0.4)
Overtime (Dollars)**	\$ 127,626	\$ 149,544	\$ 76,136	\$ (73,408)
Overtime (Equivalent to Position)	3.7	4.0	2.0	(2.0)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Fiscal Asst 2	Abolish	1/1.0	Administration - 3410	\$ (33,250)
Document Recorder	Unfund	1/1.0	Real Estate - 3430	(32,142)
Office Support Asst 2	Unfund	1/1.0	Real Estate - 3430	(30,240)
TOTAL				\$ (95,632)

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Administration	Expenditure	\$ 925,171	\$ 882,921	\$ 898,051	\$ 15,130
	Abatement	(395,476)	(12,580)	0	12,580
	Revenue	81,784	1,000	1,000	0
	Tax Levy	\$ 447,911	\$ 869,341	\$ 897,051	\$ 27,710
Cashier Service	Expenditure	\$ 647,893	\$ 667,328	\$ 681,223	\$ 13,895
	Abatement	(29,408)	0	0	0
	Revenue	(1,753)	0	0	0
	Tax Levy	\$ 620,238	\$ 667,328	\$ 681,223	\$ 13,895
Real Estate Services	Expenditure	\$ 1,737,059	\$ 1,728,474	\$ 1,472,123	\$ (256,351)
	Abatement	(176,959)	0	0	0
	Revenue	4,926,794	5,420,194	4,662,544	(757,650)
	Tax Levy	\$ (3,366,694)	\$ (3,691,720)	\$ (3,190,421)	\$ 501,299
Vital / Statistics / Identification	Expenditure	\$ 691,989	\$ 689,631	\$ 709,223	\$ 19,592
	Abatement	(73,570)	0	0	0
	Revenue	464,931	470,000	469,000	(1,000)
	Tax Levy	\$ 153,488	\$ 219,631	\$ 240,223	\$ 20,592
Tax Listing Services	Expenditure	\$ 457,241	\$ 455,500	\$ 515,970	\$ 60,470
	Abatement	(41,442)	0	0	0
	Revenue	4,638	98,059	103,410	5,351
	Tax Levy	\$ 411,161	\$ 357,441	\$ 412,560	\$ 55,119

ADOPTED 2009 BUDGET

DEPT: REGISTER OF DEEDS

UNIT NO. 3400
FUND: General - 0001

MISSION

The Milwaukee County Register of Deeds Office provides timely, secure, accurate, archival, accessible and cost-effective record systems and services that are delivered in a prompt and courteous manner.

OBJECTIVES

- Publicize the benefits of electronic recording so as to increase the percentage of documents submitted electronically. Increase eRecording from the current 20% to above 60%, resulting in greater efficiency and workflow benefits for both the department and the public.
- Investigate upgrading to our software vendor's new cutting-edge real estate software system (based upon Microsoft Vista), which has the potential to enable more efficient and accurate methods of recording, imaging and indexing documents.
- Pre-1988 information and documents currently available only on microfilm and tract books will be converted to digital format. This allows for efficient access by employees and the public on Register of Deeds computers and on the Internet.

DEPARTMENT DESCRIPTION

The **Administration** Division directs the activities of the Department in its recording, filing and sale of official documents, deeds and certificates; prepares the departmental budget and maintains budgetary controls; presents departmental recommendations to the Judiciary, Safety and General Services Committee of the County Board; analyzes and reports on legislation affecting the Register of Deeds function in Milwaukee County; performs all departmental business functions such as reconciliation of all revenue and statistical reports, all personnel functions, preparation and processing of requisitions, work authorizations, expenditure/revenue transaction forms, receipt and dispersal of office supplies and inventory control; and maintains and controls escrow funds.

The **Cashier Services** Division receives all monies required by the Department, determines the recordability and records all documents according to State Statutes.

The primary responsibility of the **Real Estate Services** Division is to comply with State Statutes regarding the indexing and optical scanning of all public real estate indices. The duties include optical imaging of all documents, maintaining the automated real estate tract index, maintaining indices for motor vehicle liens, financing instruments, and military discharges; and validating Department of Commerce weatherization stipulations and waivers.

The **Vital Statistics** Division (formerly the Vital Statistics/Identification Services Division) maintains files on birth, death and marriage records and change of name orders according to State Statute. Records are updated and changed due to legitimization and adoption. Certified copies of these documents are sold to the general public. This Division also conducts genealogical research.

The **Tax Listing Services** Division reviews tax descriptions, assigns new tax key numbers due to real estate boundary changes, maintains plat books and property records, assists in preparation of petitions for foreclosure action and provides copies of real estate document recordings to local assessors. This Division includes 1.0 FTE of Geographic Information Technician (funded by Milwaukee County Automated Mapping and Land Information System (MCAMLIS) – Org. Unit 1923).

BUDGET HIGHLIGHTS

- Personal Services without Fringe Benefits decrease by \$148,768 from \$1,909,379 in 2008 to \$1,760,611 in 2009.
- Register of Deeds has identified operational efficiencies that can be achieved using technology and changes to workflow processes. In addition, the reduction in workload due to the general decline in real estate activity has allowed for a further reduction in staff. In total, 1.0 FTE Fiscal Assistant 2 position in the Administrative Division is abolished; 1.0 FTE Document Recorder position and 1.0 FTE Office Support Assistant 2 position have been unfunded.

ADOPTED 2009 BUDGET

DEPT: REGISTER OF DEEDS

UNIT NO. 3400
FUND: General - 0001

- Total revenue decreases by \$753,299, from \$5,989,253 to \$5,235,954. This decrease is primarily due to a \$701,150 reduction in revenues generated by the Real Estate Transfer Fee and a \$180,000 reduction in General Recording Fee revenues. The decrease in revenue is based on the slowdown in the real estate market, tighter lending standards, depressed housing values and an end to the refinancing boom. While the 2009 budget projects a decrease in revenues in comparison with the 2008 budget, some recovery in the real estate market is assumed to occur in 2009. The projected number of documents to be recorded in 2009, 180,250, represents an increase of 21,250 over the estimated number of documents recorded in 2008. (Note: the 2008 Adopted Budget assumed that 198,000 documents would be recorded).
- As a result of the revenue reductions described above, tax levy support to the Register of Deeds increases by \$618,615, from (\$1,577,979) in 2008 to (\$959,364) in 2009.
- Increases in some fees offset the loss of revenue to some extent. Fees charged for internet access, digital images, sale of microfilm images, and for certification survey maps and review of subdivision plats are all increased, generating \$44,000 in additional revenue.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ADOPTED 2009 BUDGET

DEPT: REGISTER OF DEEDS

UNIT NO. 3400
FUND: General - 0001

REGISTER OF DEEDS 2007 FEE SCHEDULE		
<u>Description</u>	<u>Statutory Authority or Ordinance</u>	<u>Fee</u>
Real Estate Search	Ordinance 56.28	\$10.00
Rents/Weatherization	State Statute 101.122	30.00
General Recording Fees	State Statute 59.43(2)	11.00*
Digital Images (fee per image)	State Statute 59.43(2c)	0.05
Internet Access (per month)	State Statute 59.43(2c)	500.00
Birth/Death/Marriage/Vital Statistics	State Statute 69.22	20.00**
Vital Statistics – Duplicate Copies	State Statute 69.22	3.00
Certification Filings/Recording Fees	State Statute 59.43(2)	1.00
Other Fees (Vital Check)	State Statute 69.22	20.00***
Copy Fees	State Statute 59.43(2)	2.00
Real Estate Transfer (Per \$100)	State Statute 77.22	0.30****
Tax Listing Fees (Per Document)	Ordinance 88.473	1.20
Other Service Fees (Vital Statistics)	State Statute 69.22	7.00

- * Of the \$11.00 Fee, Milwaukee County realizes \$4.00 of revenue.
- ** Of the \$20.00 Death/Marriage/Vital Statistics Record Fee, Milwaukee County realizes \$7.00 of revenue.
Of the \$20.00 Birth Record Fee, Milwaukee County realizes \$5.00 of revenue
- *** Of the \$20.00 Other Fees (Vital Check) Milwaukee County realizes \$10.00 of revenue.
- **** Of this fee, Milwaukee County retains 20% or \$0.06 per \$100.

RECORDINGS HISTORICAL		
<u>Year</u>	<u>Total Recordings</u>	<u>Recordings per day</u>
2002	226,057	887
2003	291,021	1,141
2004	212,273	832
2005	230,466	911
2006	205,705	807
2007	179,818	705

ADOPTED 2009 BUDGET

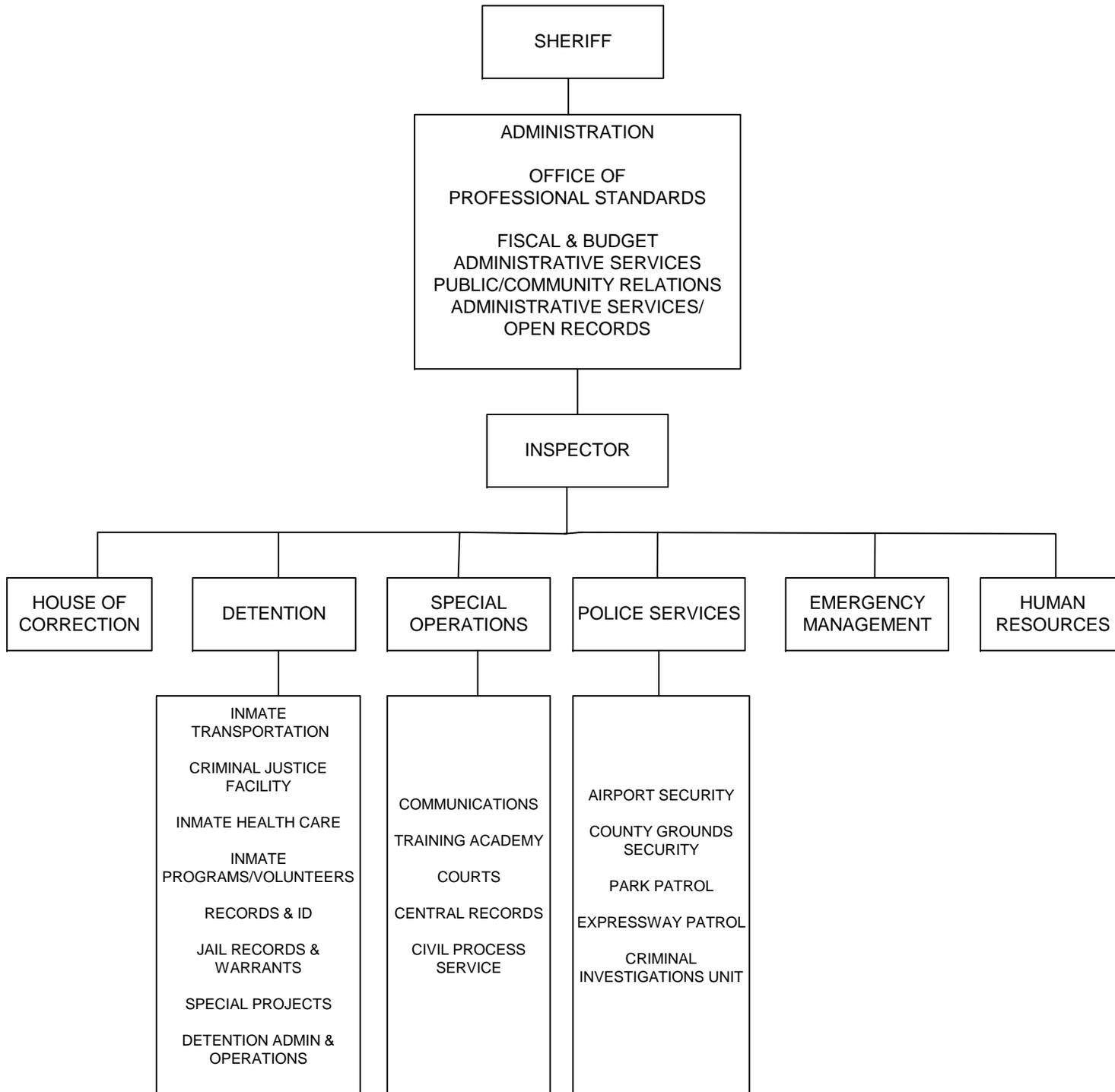
DEPT: REGISTER OF DEEDS

UNIT NO. 3400

FUND: General - 0001

ACTIVITY AND STATISTICAL SUMMARY				
	<u>2006</u> <u>Actual</u>	<u>2007</u> <u>Actual</u>	<u>2008</u> <u>Budget</u>	<u>2009</u> <u>Budget</u>
Recording	205,705	179,818	198,000	180,250
Vital Statistics Placed on File	31,350	30,887	30,000	30,000
Certified Copies - Birth, Death, Marriage	100,250	101,232	100,000	100,000
Transfer Tax	21,082	16,817	18,000	15,000
Vital Statistics Corrections - No Fee	8,472	0	7,000	7,000
Vital Statistics Certifications - No Fee (VA)	321	201	300	300
Termination of Joint Tenancy	1,824	1,654	2,000	2,000
Genealogy Services	3,076	0	3,000	3,000
Real Estate Searches	495	0	500	500
Marriage Registrations	4,858	0	5,000	5,000
DILHR Validation	1,317	947	1,200	1,200

OFFICE OF THE SHERIFF



ADOPTED 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Sheriff of Milwaukee County is a State constitutional officer and, under Section 59.26 and 59.27 of the Wisconsin Statutes, is responsible for law enforcement, the safety and security of citizens and protection of property throughout the County. Chapter 166, Wisconsin Statutes, provides the authority of counties in matters pertaining to emergency government services.

The Sheriff acts as an arm of the criminal justice system, carrying out criminal investigations, effecting arrests and warrants, detaining prisoners at the Criminal Justice Facility and the House of Correction, providing court security, serving process papers, transporting prisoners and patients and extraditing criminals. Security is provided at General

Mitchell International Airport and the County Parks. Protection is rendered to County officials and domestic and international visiting dignitaries.

Expressway patrol provides the capability of immediate 24-hour response to emergency situations involving protection, safety and law enforcement throughout Milwaukee County.

The Sheriff provides specialized services to the community, County government and municipal police agencies by means of investigative expertise, drug investigations, training and emergency response.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 49,727,849	\$ 52,490,088	\$ 54,764,207	\$ 2,274,119
Employee Fringe Benefits (EFB)	30,508,156	32,372,175	33,430,684	1,058,509
Services	3,424,035	2,983,602	4,342,977	1,359,375
Commodities	3,205,806	3,528,376	4,275,627	747,251
Other Charges	204	(1,142,837)	(1,142,837)	0
Debt & Depreciation	0	0	0	0
Capital Outlay	276,948	230,231	188,080	(42,151)
Capital Contra	0	0	0	0
County Service Charges	19,179,774	17,048,844	16,617,933	(430,911)
Abatements	(31,230,958)	(19,418,801)	(19,324,631)	94,170
Total Expenditures	\$ 75,091,814	\$ 88,091,678	\$ 93,152,040	\$ 5,060,362
Direct Revenue	6,403,806	6,171,169	8,242,350	2,071,181
State & Federal Revenue	8,231,537	8,505,202	7,391,958	(1,113,244)
Indirect Revenue	0	0	0	0
Total Revenue	\$ 14,635,343	\$ 14,676,371	\$ 15,634,308	\$ 957,937
Direct Total Tax Levy	60,456,471	73,415,307	77,517,732	4,102,425

ADOPTED 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 998,452	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	5,459,988	0	0	0
Tech Support & Infrastructure	1,868,613	0	0	0
Distribution Services	12,147	0	0	0
Telecommunications	99,430	0	0	0
Record Center	21,532	0	0	0
Radio	1,139,477	0	0	0
Computer Charges	110,824	0	0	0
Applications Charges	3,142,991	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	285,606	0	0	0
Total Charges	\$ 13,139,060	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 60,456,471	\$ 73,415,307	\$ 77,517,732	\$ 4,102,425
Total Property Tax Levy	\$ 73,595,531	\$ 73,415,307	\$ 77,517,732	\$ 4,102,425

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 49,727,849	\$ 52,490,088	\$ 54,764,207	\$ 2,274,119
Employee Fringe Benefits (EFB)	\$ 30,508,156	\$ 32,372,175	\$ 33,430,684	\$ 1,058,509
Position Equivalent (Funded)*	951.0	935.2	952.9	17.7
% of Gross Wages Funded	92.1	94.1	93.7	(0.5)
Overtime (Dollars)**	\$ 2,603,407	\$ 2,898,480	\$ 3,233,429	\$ 334,949
Overtime (Equivalent to Position)	51.7	51.3	61.4	10.1

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

ADOPTED 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000

FUND: General - 0001

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Communications Disp.	Create	5/5.0	Communications	\$ 197,760
Correctional Officer 1	Create	3/3.0	Criminal Justice Facility	113,379
Clerical Specialist (Sheriff)	Fund	1/1.0	Criminal Justice Facility	39,149
Deputy Sheriff 1	Abolish	3/3.0	Expressway Patrol	(162,833)
Deputy Sheriff 1	Unfund	4/4.0	Criminal Justice Facility	(214,980)
Correctional Officer 1	Transfer from HOC	7/7.0	Criminal Justice Facility	264,551
Comm. Services Coord.	Transfer from HOC	1/1.0	Criminal Justice Facility	37,268
Parking Checker	Transfer Out	1/0.4	Airport Security	(15,611)
Parking Checker	Transfer In	1/0.4	Park Patrol	15,369
Deputy Sheriff Lieutenant	Transfer Out	3/3.0	Criminal Justice Facility	(203,328)
Deputy Sheriff Lieutenant	Transfer In	1/1.0	Expressway Patrol	67,776
Deputy Sheriff Lieutenant	Transfer In	1/1.0	General Invest Services	67,776
Deputy Sheriff Lieutenant	Transfer In	1/1.0	Courts	67,776
Administrative Asst (NR)	Transfer Out	1/1.0	Medical Unit	(34,494)
Administrative Asst (NR)	Transfer In	1/1.0	Criminal Justice Facility	41,303
Deputy Sheriff 1	Delete - Jailer Initiative	15/15.0	Criminal Justice Facility	(847,918)
			TOTAL	\$ (567,057)

The 2005 adopted budget abolished Deputy Sheriff 1 positions upon vacancy due to the transition from Deputy Sheriff positions to Correction Officer positions in the Criminal Justice Facility. The 2009 budget reduces the number of authorized Deputy Sheriff 1 positions by 15.0 FTE due to this initiative.

ADOPTED 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Administration	Expenditure	\$ 7,877,016	\$ 7,496,459	\$ 7,268,451	\$ (228,008)
	Abatement	(3,884,787)	(1,132,830)	(966,750)	166,080
	Revenue	476,037	297,000	461,000	164,000
	Tax Levy	\$ 3,516,192	\$ 6,066,629	\$ 5,840,701	\$ (225,928)
Emergency Management	Expenditure	\$ 1,265,246	\$ 1,070,018	\$ 1,058,301	\$ (11,717)
	Abatement	(196,019)	0	0	0
	Revenue	636,556	415,696	512,539	96,843
	Tax Levy	\$ 432,671	\$ 654,322	\$ 545,762	\$ (108,560)
Police Services	Expenditure	\$ 24,281,371	\$ 25,373,140	\$ 25,631,698	\$ 258,558
	Abatement	(6,890,001)	(7,094,259)	(7,280,174)	(185,915)
	Revenue	8,423,130	8,025,491	7,336,343	(689,148)
	Tax Levy	\$ 8,968,240	\$ 10,253,390	\$ 11,015,181	\$ 761,791
Detention	Expenditure	\$ 56,636,281	\$ 56,904,757	\$ 62,138,183	\$ 5,233,426
	Abatement	(8,206,513)	(214,336)	(226,173)	(11,837)
	Revenue	4,073,603	4,670,684	6,819,951	2,149,267
	Tax Levy	\$ 44,356,165	\$ 52,019,737	\$ 55,092,059	\$ 3,072,322
Special Operations	Expenditure	\$ 16,101,132	\$ 16,666,105	\$ 16,380,038	\$ (286,067)
	Abatement	(12,053,649)	(10,977,376)	(10,851,534)	125,842
	Revenue	864,247	1,267,500	504,475	(763,025)
	Tax Levy	\$ 3,183,236	\$ 4,421,229	\$ 5,024,029	\$ 602,800
Sheriff's Forfeiture	Expenditure	\$ 161,780	\$ 0	\$ 0	\$ 0
	Abatement	0	0	0	0
	Revenue	161,780	0	0	0
	Tax Levy	\$ 0	\$ 0	\$ 0	\$ 0

MISSION

The Milwaukee County Sheriff's Office will partner with the community, forming a circle of trust, dependability, respect and justice. The Sheriff's Office will reach its greatest potential by empowering employees with a supportive and professional environment that encourages innovative leadership guided by uncompromising integrity and values that enhance the quality of life in Milwaukee County.

OBJECTIVES

- Provide bailiff services in the various branches of the circuit courts in the Courthouse, Safety Building, Criminal Justice Facility and Children's Court Center and maintain a courtroom environment that is safe and secure for all courtroom participants.
- Keep fatal accidents on the Milwaukee County Freeways at a rate of less than one death per 100 million vehicle miles. Provide for safe travel on roadways patrolled by Deputy Sheriffs.
- Provide a safe and secure environment for travelers through General Mitchell International Airport.
- Provide a safe and secure environment in the Milwaukee County Park System and on the County Grounds.
- Provide specialized services to the community, County government and municipal police
- Accept individuals arrested by law enforcement agencies into a safe and secure facility to facilitate trial by the State Circuit Court System.
- Promote and maintain a unified and cohesive correctional system within Milwaukee County. Continue to spread best practices within the Criminal Justice Facility and Adult Correctional Center to ensure proper staff and inmate conduct.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

agencies such as investigative expertise, drug investigations and emergency response.

- Successfully serve over 80 percent of all civil process papers received.
- Provide uniformed personnel with a level of training and caliber of equipment necessary to deal with law enforcement situations encountered.

AGENCY DESCRIPTION

The following is a departmental summary of functions.

The **Administration Bureau** performs management and support functions for the Sheriff as well as community relations activities and public information. Included in these duties are leadership, personnel management, preparation of the annual budget, fiscal monitoring, accounting and payroll functions. Also included in this bureau is the Internal Affairs Division, which investigates all incidents involving Sheriff's Office personnel.

The **Emergency Management Division** was created in 1998 by merging the County Executive-Emergency Government Division into the Sheriff's Office. The Emergency Management Division administers a unified, County-wide emergency plan to mitigate all hazards, maintains communications and enhances public awareness campaigns to assure the community has knowledge of typical hazards and outlines preventive measures which can be taken. The Division provides direction and guidance to all County and municipal agencies, as well as the private sector, in the development of individual emergency plans.

The **Police Services Bureau** is responsible for patrolling the Airport, the County Grounds, the Parks, and the Expressway. In addition, the Police Services Bureau includes the Criminal Investigations Division, the Drug Enforcement Unit and the High Intensity Drug Trafficking Area (HIDTA). The Criminal Investigations Division investigates physical and property crimes, effects arrests, gathers and processes evidence and testifies in court. Deputy and Investigator (hourly) positions assigned to this division are responsible for completing background investigations on all county law enforcement candidates and civilians applying for positions in the Sheriff's Office. In addition, they serve state-

mandated civil writs such as Temporary Restraining Orders, Commitments to Mental Health, Body Attachments, Writs of Restitution/Assistance, Executions and Evictions. This Bureau also houses the SWAT team, the bomb disposal unit and the dive team.

The **Detention Services Bureau** includes the County Jail, Inmate Transportation, and Medical and Psychiatric Services for the Sheriff's Office and the House of Correction. The jail is a secure detention facility with total bed space of 990 beds for holding accused felons, misdemeanants and municipal violators until they are released on a pretrial basis or are adjudicated, and a small number of sentenced offenders awaiting transfers or hearings on new charges. The bed capacity of the County Jail has increased from 798 to 990 due to double bunking. The Detention Bureau also oversees the Huber/work-release program housed at the Criminal Justice Facility and a home detention program of up to 500 inmates. The Sheriff has the authority to transfer inmates between the County Jail and the House of Correction in order to maximize the use of available beds.

The **House of Correction** receives and maintains custody of all sentenced prisoners in Milwaukee County committed by authorized courts for periods not exceeding one year and from other jurisdictions as authorized by County ordinance; provides rehabilitation, education, work, recreation and training; provides medical, dental and other necessary services in conjunction with the Detention Bureau; processes and considers applications for parole; and releases prisoners upon expiration of sentence, parole, or upon orders of the courts or other recognized authorities. This institution is permitted to receive and maintain custody of unsentenced prisoners from the Milwaukee County Sheriff. The narrative for Org. 4300 provides budget detail for the House of Correction.

The **Special Operations Bureau** is responsible for providing Bailiff services to the Clerk of Courts, the Communications Center, which handles all cellular 911 phone calls and provides dispatch services for Sheriff's deputies, operates Central Records, the Civil Process Unit and the Training Academy, which provides recruit training, firearms training and in-service training for Sheriff's personnel and outside agencies.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

BUDGET HIGHLIGHTS

DEPARTMENTAL

- Personal Services expenditures without fringe benefits increase \$2,274,119, from \$52,490,088 to \$54,764,207.
- In the 2009 Budget, 9.0 FTE positions are created or funded for a salary and active fringe benefit cost of \$545,549.
- Seven (7.0 FTE) positions are abolished or unfunded for a salary and active fringe benefit savings of \$552,330.
- Expenditure authority for the Sheriff's Office is budgeted at \$93,152,040, partially offset by revenue of \$15,634,308, for a total tax levy cost of \$77,517,732. This is a tax levy increase of \$4,102,425 above the 2008 Adopted Budget.
- In 2009, the Sheriff will assume management of the House of Correction (HOC) and all associated facilities. Narrowing the management of Milwaukee County custodial institutions to the oversight of the Sheriff will allow for a more cohesive approach to inmate population management. Refer to the Org. 4300 budget narrative for detail on the 2009 HOC budget.
 - o As noted in the transition plans presented by the Sheriff's Office, the Sheriff will appoint a transition team comprised of administrators from the Detention Services Bureau, HOC, Department of Human Resources, District Council 48, IMSD, Corporation Counsel, County Board staff and other Sheriff and County staff as needed. The recommendations of the operational review of the House of Correction conducted by the National Institute of Corrections and dated January 2008, will serve as a blueprint for the transition team. Beginning January 2009 and continuing for the duration of the transition, the transition team will provide a quarterly progress report to the Community Justice Council and the Committee on Judiciary, Safety and General Services.
 - o A work group consisting of staff from DAS, the Sheriff's Office, the Courts, and County Board staff will be convened by DAS in January 2009 to develop options for locating a new Huber work release center, either on the existing site or a new location, and will submit recommendations to the Sheriff, the County Executive, the Community Justice Council, and the County Board by July 1, 2009.
 - o Prior to discontinuing or implementing any programming, treatment or home detention policy changes at the HOC or the CCC, the Sheriff's Office will seek the advice and counsel of the Community Justice Council and the Committee on Judiciary, Safety and General Services.
- The Huber/work-release program and home detention program previously housed under the HOC is moved to the Criminal Justice Facility (CJF).
- The Sheriff's budget continues to maintain an undistributed lump sum expenditure reduction of \$1,162,837.
- Expenditures of \$482,600 are budgeted for capital improvements in 2009 for the Office of the Sheriff. This appropriation includes fleet equipment for Expressway Patrol and video cameras for squad cars. For further detail, refer to the 2009 Capital Improvements Budget.
- Following the completion of a prescription drug formulary at the Behavioral Health Division, the Director of Employee Benefits will facilitate a review of medical purchases, including pharmaceuticals and medical supplies, at the Behavioral Health Division and the Sheriff's Office to determine the potential for cost savings and other efficiencies in purchasing and administration. The development of a formulary in BHD, combined with savings achieved through efficiencies, may produce a substantial positive fiscal impact. An appropriation of \$15,000 is allocated in Org. Unit 1188 – Employee Benefits, to retain outside consultant services as needed for this review. The review shall be submitted for consideration to the appropriate standing committees of the County Board by September 1, 2009.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ADMINISTRATION

- Personal services expenditures, without fringe benefits, for this division decrease by \$234,274 from \$2,753,237 to \$2,518,963.
- Expenditure authority for this division is budgeted at \$6,301,701, partially offset by revenue of \$461,000, for a net tax levy cost of \$5,840,701. This is a tax levy decrease of \$225,928 from the 2008 Adopted Budget.

EMERGENCY MANAGEMENT

- Personal services expenditures, without fringe benefits, for this division continue at \$476,182.
- Total expenditures of \$1,058,301 are offset by revenues of \$512,539 for a tax levy cost of \$545,762. This is a tax levy decrease of \$108,560 from the 2008 Adopted Budget.
- The Emergency Management division is staffed with 2.0 FTE Clerical Assistant 2 positions, 4.0 FTE Municipal Emergency Service Coordinator positions, 1.0 FTE Emergency Government Coordinator (SARA) and 1.0 FTE Assistant Director of Emergency Management.

POLICE SERVICES

- Personal Services expenditures, without fringe benefits, for this division decrease by \$24,532 from \$14,026,891 to \$14,002,359.
- Three (3.0 FTE) grant funded Deputy Sheriff 1 positions assigned to Expressway Patrol are abolished for a salary, social security, and active fringe benefit savings of \$237,822. This and other expenditure reductions result from the termination of the Marquette Interchange Reconstruction Project with a reduction of state grant reimbursements of \$424,440.
- Expenditure authority for this division is budgeted at \$18,351,524, partially offset by revenue of \$7,336,343, for a tax levy cost of \$11,015,181. This is a tax levy increase of \$761,791 from the 2008 Adopted Budget.
- In 2009, the Sheriff's Office will provide security at General Mitchell International Airport with authorization for 59.0 FTE Deputy Sheriff 1 positions (including 4.0 FTE Deputy Sheriff 1 dog handler positions), 6.0 FTE Deputy Sheriff Sergeant positions, 1.0 FTE Deputy Sheriff Captain position and 2.0 FTE Clerical Assistant 1 positions. Five of the Deputy Sheriff 1 positions are unfunded through vacancy and turnover. The operating cost of this program, less citation and grant revenue of \$252,500, is charged to the Airport in the amount of \$7,221,128. This is an increase of \$185,915 above the 2008 Adopted Budget.
- The Sheriff provides security to the Zoo at an annual cost of \$59,046.
- The 2009 Budget continues sector and parking patrol on the County Grounds, offset by revenue of \$26,500 from parking citations and \$587,085 from private geographic members located on the County Grounds, for a tax levy cost of \$676,941. The security post at the Froedtert Hospital trauma center continues, as do security services for County departments located on the County Grounds. Ten (10.0 FTE) Deputy Sheriff 1 positions, 1.0 FTE Deputy Sheriff Sergeant position and 1.0 FTE Clerical Assistant 1 position provide these services.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

- The General Investigative Services Division conducts investigations on County property, serves criminal warrants, processes extradition papers, performs background checks, and serves writs, three party petitions and temporary restraining orders. This unit consists of 25.0 FTE Deputy Sheriff 1 positions, 2.0 FTE Deputy Sheriff Sergeant positions, 1.0 Deputy Sheriff Lieutenant position, 1.0 FTE Deputy Sheriff Captain position, 1.0 FTE Administrative Specialist (Sheriff) position, 1.0 FTE Investigator (hourly) position and 1.0 FTE Clerical Assistant 1 position. Program expenditures of \$4,315,839 are partially offset by revenue of \$360,000, resulting in a tax levy cost of \$3,955,839.

	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
Background Checks	284	324	324
Writs of Restitution	3,340	2,885	3,500
Temporary Restraining Orders Received	368	340	340

- The Tactical Enforcement Unit continues in 2009 with 25.0 FTE Deputy Sheriff 1 positions and 2.0 FTE Deputy Sheriff Sergeant positions. Expenditures and tax levy for this program are budgeted at \$3,043,536. This unit supplements Park Patrol, Expressway Patrol, Bailiff Services and other areas of the Sheriff's Office as needed.
- Expenditures for Park Patrol are fully funded with a budget of \$459,060, partially offset by parking citation revenue of \$45,000 and special event reimbursements of \$125,000, resulting in a tax levy cost of \$289,060.
- For 2009, the Expressway Patrol unit will consist of 47.0 FTE Deputy Sheriff 1 positions, 5.0 FTE Deputy Sheriff Sergeant positions, 1.0 FTE Deputy Sheriff Lieutenant position, 1.0 FTE Deputy Sheriff Captain position and 1.0 FTE Administrative Assistant position. Expenditure appropriations of \$7,874,266 are partially offset by citation revenue of \$2,585,000, County Trunk Maintenance revenue of \$1,909,476, and \$1,090,800 in revenue from the State of

Wisconsin for patrolling of the expressway. Additionally, the Department of Transportation is providing \$234,982 for assisting disabled motorists and to help maintain traffic flow, especially during rush hours and in construction zones in 2009. This results in a tax levy contribution of \$2,054,008 for the Expressway Patrol Unit, an increase of \$589,511.

	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
Traffic Citations Issued	41,791	44,500	41,830
Auto Accidents Reported and Investigated	4,632	4,220	4,500

- The Milwaukee High Intensity Drug Trafficking Area (HIDTA) grant program continues for 2009 with 1.0 FTE Deputy Sheriff 1 position and 1.0 FTE Deputy Sheriff Captain position. Expenditures for this program are budgeted at \$267,736, partially offset by grant funding of \$120,000, resulting in a tax levy cost of \$147,736.
- The Drug Enforcement Unit continues in 2009 with 4.0 authorized FTE Deputy Sheriff 1 positions (of which three positions are unfunded through vacancy and turnover) and 1.0 FTE Deputy Sheriff Sergeant position. This unit has net expenditures and tax levy cost of \$502,235 in 2009.

DETENTION BUREAU

The 2009 Budget for the Sheriff's Office includes an inmate population control "cap proposal" for the Milwaukee County detention population.

Milwaukee County was a defendant in litigation (Milton Christensen, et al vs. Michael J. Sullivan, et al) wherein plaintiffs allege that overcrowded conditions exist in the County Jail. In recognition of past overcrowded conditions in the County Jail, the Wisconsin Supreme Court has ruled that the State cannot force the County to house State probation and parole violators when, in the opinion of the Milwaukee County Sheriff, overcrowded conditions exist in the County Jail.

Consistent with previous years, the Sheriff has advanced a safe and reasonable way of

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

accommodating the incarceration needs of Milwaukee County by proposing a cap for the County Jail of 960 inmates, which is tied to a system-wide cap, which includes the County Jail and House of Correction. The capacity of the current system, which is defined as both the original design capacity and the expanded/modified capacity, is as follows: the County Jail has a design capacity of 744. It has an expanded rated capacity of 936. Its total bed space is 990. The House of Correction has a design capacity of 1,858. It has a rated capacity of 2,010. Its current total bed space is 2,340. The entire system has a design capacity of 2,602. It has a rated capacity of 2,946. It has total bed space of 3,330. The cap proposal addresses the system's population in levels or thresholds, meaning that when the system reaches certain population levels, these levels would trigger the following necessary and appropriate actions by the criminal justice system in order for the system to operate safely:

LEVEL I: Criminal Justice Facility (CJF) = 960; System Wide (CJF and House of Correction combined) = 3,300

HOC staff would: **(1)** Increase number of administrative modifications to electronic surveillance/home detention; **(2)** begin to identify people sentenced to community access with Operating While Intoxicated (OWI) convictions who have served less than fifty percent (50%) of their sentence; **(3)** add non-violent felons to the pool (it is estimated this action might open approximately 100 beds at the HOC); **(4)** refer persons who would otherwise qualify for electronic surveillance, but do not meet the telephone requirements to the In-House home detention program; and **(5)** request bail review and re-evaluations for everyone with bail of \$500 or less, with consideration of the numbers and categories of offenses involved.

LEVEL II: CJF = 960; System Wide = 3,300 (for 5 consecutive days)

(1) Review all unemployed sentenced misdemeanors with community access for administrative modification to electronic surveillance; **(2)** refer anyone identified who cannot meet the telephone requirements to the In-House detention program (approximately 250 people in this category); **(3)** seek bail review and re-evaluations for persons with bails up to \$750, with consideration of the numbers and categories of offenses involved; **(4)** give a future date to report and begin serving their

sentence to all newly sentenced persons who are not in custody; **(5)** review persons serving municipal commitments and persons who have served a portion of their sentence for possible release; and **(6)** review and modify custody agreements as necessary.

LEVEL III: = CJF 960; System Wide = 3,400

(1) Review all persons with community access sentences for administrative modification of the sentence to electronic surveillance; **(2)** refer anyone identified who cannot meet the telephone requirements to the In-House detention program; **(3)** continue to give a future report date to anyone out-of-custody and newly-sentenced to a community access sentence; **(4)** seek bail review and re-evaluations for persons with bails up to \$1,000, with consideration of the numbers and categories of offenses involved; **(5)** release all municipal commitments; **(6)** seek early release and modification of sentences to time served for persons who have served seventy-five percent (75%) of their sentence with good time; **(7)** seek additional jail space, including utilization of 5 East (located within the Safety Building at 821 W. State St.) as well as renting space in other jails; **(8)** review new admissions, and, where appropriate, cite and release persons from custody; and **(9)** identify vacant buildings for use as custody space.

LEVEL IV: CJF = 960; System Wide = 3,400 (for 5 consecutive days)

(1) Review all straight time misdemeanor sentences for administrative modification to electronic surveillance; **(2)** refer anyone identified who cannot meet the telephone requirements to the In-House detention program; **(3)** identify persons serving community access sentences to have sentences interrupted, to return later to resume serving their sentence; **(4)** seek bail review and re-evaluations for persons with bails up to \$2,500, with consideration of the numbers and categories of offenses involved; and **(5)** include in requests for sentence modification all persons who have served up to fifty percent (50%) of their original sentence.

- Personal Services expenditures, without fringe benefits, for this division increase by \$2,589,691, from \$27,233,274 to \$29,822,965.
- The Community Justice Council Steering Committee will evaluate the costs and benefits

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

related to the potential implementation of a Universal Screening initiative in the Milwaukee County Courts and Public Safety functional area. This initiative would provide screenings and assessments for better evaluation of offenders upon entrance into the Milwaukee County Circuit Court system. The information gathered would further enable various agencies within the criminal justice system to make effective decisions regarding offender needs and sentencing.

- Four (4.0 FTE) Deputy Sheriff 1 positions are unfunded for a salary and active fringe benefit savings of \$314,508.
- One (1.0 FTE) Clerical Specialist (Sheriff) is funded at a salary and active fringe benefit cost of \$60,894.
- Expenditure authority for this division is budgeted at \$61,912,010, partially offset by revenue of \$6,819,951, for a tax levy cost of \$55,092,059.

The Sheriff's Office will assume management of the Huber/work-release and home detention programs. These programs were previously maintained in the Community Correctional Center (CCC) under the direction of the Superintendent of the HOC. The CCC will cease operation, and 150 Huber/work-release inmates formerly housed at the CCC will be relocated to the CJF. In addition, the Sheriff will manage up to 500 inmates on home detention.

Huber/ Work-release Program

The functions previously housed at the CCC will now fall under the Sheriff's Office. The CCC facility will no longer house Huber/work-release inmates, reducing bed capacity system wide. The CJF has been identified as an acceptable housing alternative for Huber/work-release inmates. Shifting 150 Huber/work-release inmates to the CJF will cause 150 pre-trial inmates to be displaced to the ACC. Since the inmate population at the CJF will go unchanged, no additional resources will be needed to monitor the Huber/work-release program. Resources previously dedicated to CCC operation will support the Sheriff's home detention program, an Absconder Unit, and the opening of additional dorms at the ACC.

- o The 2009 Budget includes Huber Board revenue of \$1,314,000 based on 150 Huber/work-release inmates paying \$24.00 per day, a \$2.50 increase from the previous rate of \$21.50.

Home Detention Program

The Sheriff will supervise a home detention program for a maximum of 500 inmates. Inmates will be monitored using a combination of voiceprint, electronic surveillance (ES), global positioning surveillance (GPS), and Secure Continuous Remote Alcohol Monitoring (SCRAM). For offenders sentenced by the Courts with community access privileges, eligibility for home detention will be determined at the discretion of the Sheriff. Information gathered through various assessments and evaluations will assist in determining inmate eligibility.

- o Staffing resources provided for the management of the home detention program and the creation of an Absconder Unit amount to \$592,462 in salary and active fringe benefit costs.
 - Six (6.0 FTE) Correctional Officer 1 positions transferred from the CCC will manage and monitor inmate activity.
 - Four (4.0 FTE) Correctional Officer 1 positions, including three newly created positions and one position transferred from the CCC, will displace 4.0 FTE Deputy Sheriff 1 positions at the CJF, positions that will be dedicated to the Absconder Unit. This unit will respond to all serious violations of home detention conditions and regulations.
 - In addition, 1.0 FTE Community Services Coordinator will be transferred to the CJF to help connect inmates with rehabilitative programs offered throughout the community.
- o The 2009 Budget includes home detention revenue of \$1,133,000 based on 130 employed home detention inmates paying \$24.00 per day.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

- The 2009 Budget includes appropriations of \$952,317 to support home detention equipment rentals and \$170,000 for drug testing supplies.
- An appropriation of \$67,000 is provided to continue the inmate education and jail literacy programs through the Wisconsin Technical College and MATC. Grant revenue is budgeted at \$48,700, resulting in a tax levy contribution of \$18,300 for these programs.
- Funding for the contract with the Benedict Center for library services of \$35,000 is included in 2009.
- Commissary revenue increases by \$18,750, from \$150,000 to \$168,750.
- Telephone commission revenue for telephone calls placed by inmates in the CJF is \$829,200, a \$365,484 decrease from 2008. This revenue reduction results from a system error that has restricted inmate outbound cellular calls, calls that make up a significant amount of overall phone use. The cost of a collect call remains at \$5.55. The cost of debit card calls remains at \$3.30.
- In 2008, the County entered into a contract with the State of Wisconsin to house up to 192 inmates for a fee of \$51.46 per day. Actual inmate counts are projected to average 180 inmates per day in 2009. This results in county-wide revenue of \$3,380,922 and increased expenditures at the ACC for the operation of three additional dormitories as a result of housing 180 additional State inmates at the CJF. The revenue is split between the CJF and the ACC after reimbursing the ACC for the cost of operating the additional dormitories.
- The 2009 Budget includes Federal revenue for housing inmates for the U.S. Marshal's Service at \$1,800,000 based on experience. The 2009 Budget is based on housing an average of 80 inmates per day at a rate of \$60 per day plus transportation reimbursement.
- The 2009 Budget includes \$75,000 in State Criminal Alien Assistance Program (SCAAP) revenue that will help offset expenditures related to incarcerating undocumented immigrants.

- The Jailer initiative began in 2005 and continues in 2009 with Deputy Sheriff 1 positions being replaced by Correctional Officer 1 positions in the Criminal Justice Facility through attrition. This initiative aims to fill up to 200.0 FTE Correctional Officer 1 positions. The 2009 budget is based on 129 filled Correction Officers in the CJF.
- The 2009 budget anticipates implementation of the jail booking interface with the City of Milwaukee Police Department by July 1, 2009. Therefore, Deputy Sheriff 1/Correction Officer staffing in the CJF is budgeted at 270 positions for the first six months of 2009 and 258 positions for the last six months of 2009.

	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
Bookings	46,527	50,000	45,500
Daily Average Pop.	886	900	900

- Medical service expenditures for inmates at the County Jail and the House of Correction increased from \$6,793,407 in 1999 to \$14,310,935 in 2007. This increase was primarily due to increased staffing levels and temporary help expenditures in order to meet the requirements of the Milton Christensen, et al vs. Michael J. Sullivan, et al lawsuit, and an increase in prescription drugs, lab testing fees, medical records expenditures and outside medical service fees at clinics and hospitals. The 2008 Budget provided tax levy of \$15,840,836 for inmate medical services. For 2009, outside inmate medical service fees are increased \$100,000, from \$600,000 to \$700,000 Prescription drug appropriations are increased \$100,000, from \$1,350,000 to \$1,450,000. Total tax levy used to support inmate medical service expenditures at the County Jail and the House of Correction in 2009 is budgeted at \$16,386,490, an increase of \$545,654 from 2008.
- Inmate Medical Service co-payment decreases by \$17,000, from \$52,000 to \$35,000 based on experience. Inmates are charged through their inmate trust account and charges are collected if funds are available. No inmate is denied necessary medical services due to an inability to pay. This practice has significantly reduced the number of frivolous requests for services from inmates.

COUNTY EXECUTIVE'S 2009 BUDGET

DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

SPECIAL OPERATIONS

- Personal Services expenditures, without fringe benefits, for this division decrease by \$56,697 from \$8,000,435 to \$7,943,738.
- Five positions of Communications and Highway Safety Dispatcher are created at a salary and active fringe benefit cost of \$306,917. These positions will allow the Sheriff's Office to continue managing the high volume of cellular 911 calls and allow for implementation of a call back procedure and follow-up for all 911 calls that are disconnected.
- Expenditure authority for this division is budgeted at \$5,528,504, partially offset by revenue of \$504,475, for a tax levy of \$5,024,029. This is a tax levy increase of \$602,800 from the 2008 Adopted Budget.
- In 2005, the Sheriff's Office was designated the Public Safety Answering Point (PSAP) for cellular E-911 telephone calls in Milwaukee County. This designation made the Sheriff's Office eligible for State reimbursement of E-911 related expenses from 1999 through 2008. Reimbursements were scheduled to begin in May 2006 and continued for 36 months. Milwaukee County received approximately \$2.5 million over this three-year period. The 2008 budget includes PSAP revenue of \$800,000, an increase of \$467,844 over the \$332,156 that was budgeted in 2007. This revenue stream no longer exists for 2009, resulting in a tax levy increase of \$800,000.
- The 2009 Budget for Communications includes expenditures of \$266,381 for various maintenance agreements. This includes agreements for the computer aided dispatch system of \$173,238, the communication voice logger \$13,171, the mobile data computer infrastructure of \$14,980 and the positron 911 system of \$51,381.
- The Communications Division includes 26.0 authorized FTE Communications & Highway Safety Dispatcher positions, 1.0 FTE Mapping System Specialist position, 1.0 FTE Dispatch Systems Specialist position, 3.0 FTE Dispatch Coordinator positions, and 1.0 FTE Deputy Sheriff Captain position. The Communications Division has expenditures and tax levy of \$3,641,587 in 2009.
- The Information Technology Unit consists of 1.0 FTE Deputy Sheriff 1 plus a crosscharge from IMSD for one Network Applications Specialist 4. This division has expenditures and tax levy of \$255,986 in 2009.
- The Central Records Division includes 6.0 FTE Clerical Assistant 1 positions who enter all civil process, parking citation and traffic citations into the appropriate computer systems. This Division has expenditures of \$569,186, offset by revenue of \$66,000, for a tax levy cost of \$503,186.
- The Process Service Division is staffed with 5.0 FTE Deputy Sheriff 1 positions and has expenditures of \$530,715, offset by revenue of \$210,000, for a tax levy cost of \$320,715.
- The Support Administration Division is staffed by 3.0 FTE Deputy Sheriff 1 positions and 1.0 FTE Administrative Assistant position and has expenditures of \$576,803, offset by revenue of \$7,000, for a tax levy cost of \$569,803.
- In 2007, the Chief Judge and the Sheriff developed a Memorandum of Understanding for provision of bailiff services. The 2009 Budget provides for bailiff services at a cost of \$9,534,360, a \$34,928 increase from the 2008 Adopted Budget. The Bailiff Services Unit is authorized with 87.0 FTE Deputy Sheriff 1 positions, 3.0 FTE Deputy Sheriff Sergeant positions, 1.0 FTE Deputy Sheriff Lieutenant position, 1.0 FTE Deputy Sheriff Captain position, and 1.0 FTE Clerical Assistant 1 position. When Courts are not in service, deputies are reassigned to other areas of the Sheriff's Office to reduce overtime expenditures. The budgeted positions provide coverage for the following 75 posts:

COUNTY EXECUTIVE'S 2009 BUDGET

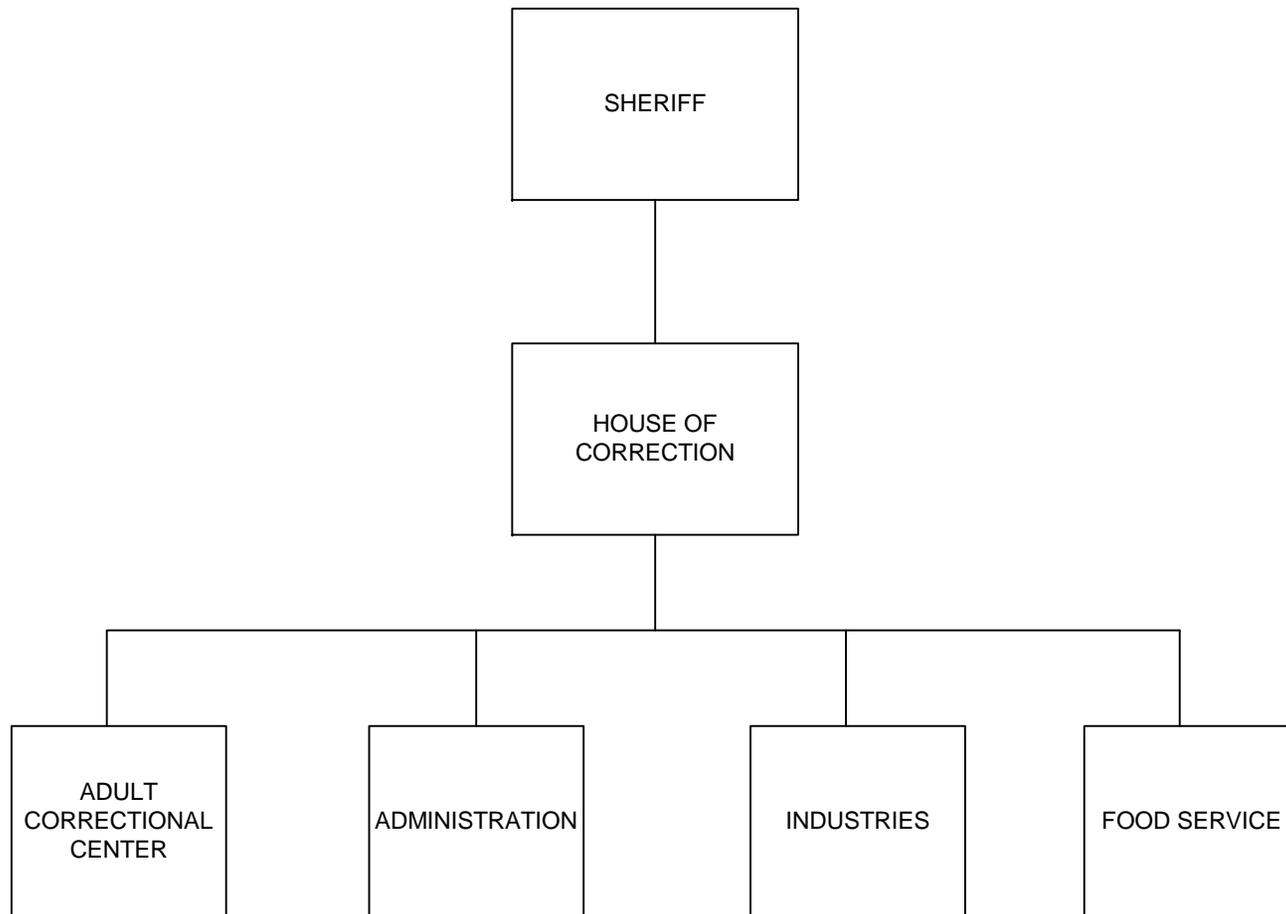
DEPT: OFFICE OF THE SHERIFF

UNIT NO. 4000
FUND: General - 0001

BAILIFF POSTS	
Felony (including preliminary)	27
Misdemeanor and Traffic	19
Intake Court	2
Small Claims	2
Family Branches & Commissioners	9
Children's Court Judges & Commissioners	15
Traffic Court Commissioner	1
Total Posts	75

- The Training Academy is authorized with 3.0 FTE Deputy Sheriff 1 positions, 2.0 FTE Deputy Sheriff Sergeant positions, 1.0 FTE Deputy Sheriff Captain position and 1.0 FTE Clerical Assistant 2 position. The tax levy costs of \$1,294,599 are allocated to other cost centers in the Sheriff's Office based on the number of sworn officers assigned to each low organizational unit.

HOUSE OF CORRECTION



ADOPTED 2009 BUDGET

DEPT: HOUSE OF CORRECTION

UNIT NO. 4300
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The functions of the House of Correction (HOC) are defined in Chapters 302, 303, 304 and 973 of the Wisconsin Statutes. This institution receives and maintains custody of all sentenced prisoners in Milwaukee County committed by authorized courts for periods not exceeding one year and from other jurisdictions as authorized by County ordinance; provides programs of rehabilitation, education, work, recreation and training; provides medical, dental and other necessary services in conjunction with the

Detention Bureau of the Sheriff's Department; processes and considers applications for parole; and releases prisoners upon expiration of sentence, parole, or upon orders of the courts or other recognized authorities. Section 302.315 of the Wisconsin Statutes permits this institution to receive and maintain custody of unsentenced prisoners from the Milwaukee County Sheriff.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 24,733,782	\$ 23,335,308	\$ 22,511,200	\$ (824,108)
Employee Fringe Benefits (EFB)	16,294,756	16,528,821	16,785,670	256,849
Services	6,279,925	6,660,181	5,772,502	(887,679)
Commodities	1,879,961	1,626,788	1,688,906	62,118
Other Charges	1,059,434	1,226,764	1,063,454	(163,310)
Debt & Depreciation	0	0	0	0
Capital Outlay	34,441	58,185	107,300	49,115
Capital Contra	0	0	0	0
County Service Charges	4,543,461	3,910,940	3,043,112	(867,828)
Abatements	(4,229,011)	(606,170)	(606,170)	0
Total Expenditures	\$ 50,596,749	\$ 52,740,817	\$ 50,365,974	\$ (2,374,843)
Direct Revenue	5,491,191	5,631,242	2,408,624	(3,222,618)
State & Federal Revenue	1,039,325	2,519,364	2,351,361	(168,003)
Indirect Revenue	25,525	30,000	30,000	0
Total Revenue	\$ 6,556,041	\$ 8,180,606	\$ 4,789,985	\$ (3,390,621)
Direct Total Tax Levy	44,040,708	44,560,211	45,575,989	1,015,778

ADOPTED 2009 BUDGET

DEPT: HOUSE OF CORRECTION

UNIT NO. 4300

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 433,275	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	789,576	0	0	0
Tech Support & Infrastructure	948,317	0	0	0
Distribution Services	2,079	0	0	0
Telecommunications	55,503	0	0	0
Record Center	0	0	0	0
Radio	291,124	0	0	0
Computer Charges	50,278	0	0	0
Applications Charges	868,631	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	163,278	0	0	0
Total Charges	\$ 3,602,061	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 44,040,708	\$ 44,560,211	\$ 45,575,989	\$ 1,015,778
Total Property Tax Levy	\$ 47,642,769	\$ 44,560,211	\$ 45,575,989	\$ 1,015,778

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 24,733,782	\$ 23,335,308	\$ 22,511,200	\$ (824,108)
Employee Fringe Benefits (EFB)	\$ 16,294,756	\$ 16,528,821	\$ 16,785,670	\$ 256,849
Position Equivalent (Funded)*	527.4	512.3	486.0	(26.3)
% of Gross Wages Funded	93.8	97.3	88.9	(8.4)
Overtime (Dollars)**	\$ 4,251,240	\$ 1,382,750	\$ 1,384,281	\$ 1,531
Overtime (Equivalent to Position)	107.6	32.5	32.3	(0.2)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

ADOPTED 2009 BUDGET

DEPT: HOUSE OF CORRECTION

UNIT NO. 4300
FUND: General - 0001

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Corr Officer 2 - Truck Driver	Abolish	2/2.0	Industries	\$ (87,896)
Plumber	Unfund	1/1.0	Maintenance	(67,442)
Correctional Officer 2	Unfund	5/5.0	Adult Correctional Center	(219,698)
Corrections Manager	Abolish*	1/1.0	Comm. Corr. Center	0
Corr. Officer Lieutenant	Abolish*	2/2.0	Comm. Corr. Center	0
Corr. Officer Lieutenant	Abolish	1/1.0	Comm. Corr. Center	(56,379)
Correctional Officer 1	Transfer to CJF	7/7.0	Comm. Corr. Center	(264,551)
Comm. Services Coord.	Transfer to CJF	1/1.0	Comm. Corr. Center	(37,268)
Corr. Officer 1 (DOT)	Fund/Transfer Out	7/7.0	Comm. Corr. Center	0
Corr. Officer 1 (DOT)	Transfer In	7/7.0	Adult Correctional Center	289,968
Correctional Officer 1	Fund/Transfer Out	1/1.0	Comm. Corr. Center	0
Correctional Officer 1	Transfer Out	12/12.0	Comm. Corr. Center	(453,516)
Correctional Officer 1	Transfer In	13/13.0	Adult Correctional Center	491,309
Correctional Officer 1	Transfer Out*	9/9.0	Comm. Corr. Center	0
Correctional Officer 1	Transfer In*	9/9.0	Comm. Corr. Center	0
Corr. Officer 2	Transfer Out*	8/8.0	Comm. Corr. Center	0
Correctional Officer 2	Transfer In*	8/8.0	Adult Correctional Center	0
Corr. Officer Lieutenant	Transter Out*	2/2.0	Comm. Corr. Center	0
Corr. Officer Lieutenant	Transfer In*	2/2.0	Adult Correctional Center	0
			TOTAL	\$ (405,473)

* These positions were unfunded in 2008 so the 2009 actions of abolishment, unfund, or transfer have no fiscal effect.

ADOPTED 2009 BUDGET

DEPT: HOUSE OF CORRECTION

UNIT NO. 4300
FUND: General - 0001

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Administration	Expenditure	\$ 8,486,220	\$ 8,047,907	\$ 8,013,098	\$ (34,809)
	Abatement	(1,326,363)	0	0	0
	Revenue	598,191	550,700	567,192	16,492
	Tax Levy	\$ 6,561,666	\$ 7,497,207	\$ 7,445,906	\$ (51,301)
Food Service	Expenditure	\$ 4,233,642	\$ 3,944,814	\$ 3,642,050	\$ (302,764)
	Abatement	(3,306)	0	0	0
	Revenue	0	0	0	0
	Tax Levy	\$ 4,230,336	\$ 3,944,814	\$ 3,642,050	\$ (302,764)
Inmate Industries	Expenditure	\$ 2,240,655	\$ 2,311,724	\$ 2,430,001	\$ 118,277
	Abatement	(527,170)	(606,170)	(606,170)	0
	Revenue	135,269	88,759	383,609	294,850
	Tax Levy	\$ 1,578,216	\$ 1,616,795	\$ 1,440,222	\$ (176,573)
Adult Correctional Center	Expenditure	\$ 33,453,144	\$ 34,128,270	\$ 35,903,984	\$ 1,775,714
	Abatement	(1,523,249)	0	0	0
	Revenue	3,425,199	4,696,323	3,839,184	(857,139)
	Tax Levy	\$ 28,504,696	\$ 29,431,947	\$ 32,064,800	\$ 2,632,853
Community Correctional Center	Expenditure	\$ 6,412,129	\$ 4,914,272	\$ 983,011	\$ (3,931,261)
	Abatement	(848,930)	0	0	0
	Revenue	2,397,388	2,844,824	0	(2,844,824)
	Tax Levy	\$ 3,165,811	\$ 2,069,448	\$ 983,011	\$ (1,086,437)

MISSION

The Milwaukee County House of Correction is dedicated to providing a safe and secure environment for staff, community and inmates. To this end, all under its employ will display professional conduct, which exemplifies honesty, integrity and personal responsibility. We will meet daily challenges, assuring that all persons are treated fairly with dignity and respect, while afforded the opportunity and encouragement to reach their full potential.

The **Inmate Industries Division** employs approximately 200 inmates and consists of a graphics print shop, laundry, welding and recycling center. It provides basic training in vocational jobs and meaningful work experience in business and industrial operations, offsetting expenses with revenues produced by providing useful products and services to public and private agencies.

AGENCY DESCRIPTION

The **Administration Division** consists of the Central Administration, Business Office, Inmate Canteen, Maintenance and Power Plant Sections.

The **Food Service Division** prepares meals for the inmates at the House of Correction and the County Jail. The County began contracting with Aramark Correctional Services, Inc., for operation of the inmate food service program on July 1, 2003. The HOC has issued an RFP for a new contract effective January 1, 2009.

The expanded **Adult Correctional Center**, has a design capacity of 1,650 inmates: 400 beds in the main facility, 250 beds in the Franklin Lotter Building and 1,000 beds in the new addition. The 24-bed infirmary and the 58-bed disciplinary/protective custody unit are not counted in the facility capacity. The housing capacity has been increased by placing additional beds in each of the dormitories. The 2009 budget is based on housing 2,038 inmates at the Adult Correctional Center.

The **Community Correctional Center**, located at 1004 N. 10th Street, has a design capacity of 200 inmates. The housing capacity has been increased to 420 by adding a fifth floor for inmate housing and placing additional beds on each of the other four floors. The Sheriff's Office will take over the

ADOPTED 2009 BUDGET

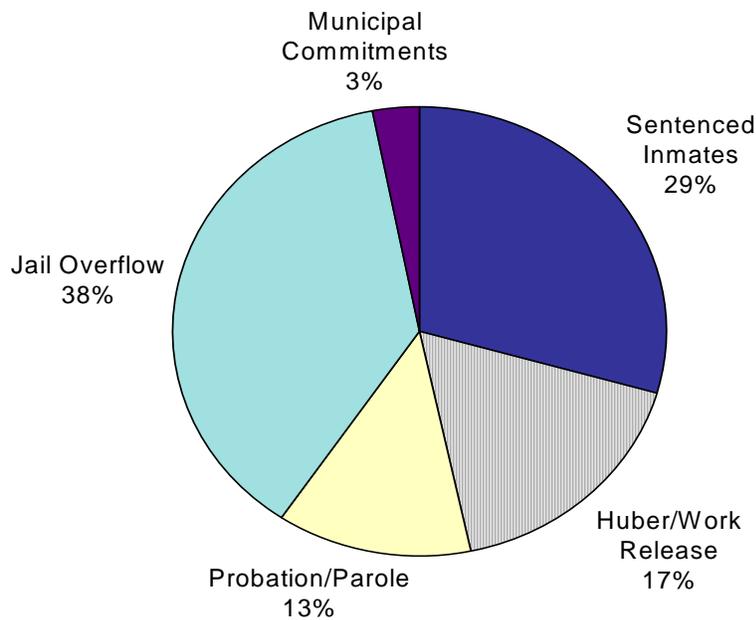
DEPT: HOUSE OF CORRECTION

UNIT NO. 4300
FUND: General - 0001

management of the Huber/work-release and home detention programs in 2009. These programs were previously maintained in the Community Correctional Center under the direction of the Superintendent of the House of Correction. The CCC will cease operation, and 150 Huber/work-release inmates formerly housed at the CCC will be relocated to the Criminal Justice Facility. The Sheriff will also manage up to 500 inmates on home detention. The

majority of these inmates have community access, under court order, to work, attend school, provide childcare, or to receive medical attention. The 2008 Adopted budget had reduced the number of inmates housed at the CCC and moved several offenders to an expanded home detention program. The 2008 Adopted Budget anticipated that the staff at the CCC would manage a program of home detention for up to 710 inmates.

**HOUSE OF CORRECTION - TOTAL POPULATION
2009 BUDGET**



ADOPTED 2009 BUDGET

DEPT: HOUSE OF CORRECTION

UNIT NO. 4300
FUND: General - 0001

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease \$824,108, from \$23,335,308 in 2008 to \$22,511,200 in 2009.
- Expenditure authority for the House of Correction is budgeted at \$50,365,974, partially offset by revenue of \$4,789,985, for a total tax levy of \$45,575,989. This is a tax levy increase of \$1,015,778 from the 2008 Adopted Budget.

Sheriff Management of HOC

In 2009, the Sheriff assumes the management of the House of Correction (HOC) and all associated facilities. The 2009 Budget includes the closure of the Community Correctional Center (CCC). The programs previously housed under the CCC are transferred to the Criminal Justice Facility (CJF). Narrowing the management of custodial institutions to the oversight of the Sheriff will allow for a more cohesive approach to inmate population management. This unification will allow for significant efficiencies. The 2009 Budget assumes a savings of \$600,000, beyond the savings realized from the CCC closure, during the first year of the management change. Additional future savings are anticipated due to the standardization of policies and procedures, implementation of consistent staff training and development, and the ability to balance offender population housed in various County facilities or on home detention.

- The 2009 Budget includes the closure of the CCC. The Huber/work-release program and home detention program previously housed under the CCC are transferred to the CJF under the management of Sheriff staff.

2008 HOC Adopted Budget - CCC Operations

- The 2008 Adopted Budget anticipated implementation of the full closure of the CCC in early 2008. The inmates in the Huber/work-release program were to be transferred to an expanded home detention program that incorporated the use of global positioning surveillance (GPS) technology. Anticipated savings from this initiative, including the unfunding of 30.0 FTE positions, amounted to \$1,897,383. However, various issues related to this initiative delayed possible implementation, contributing to a significant projected 2008 year-end deficit in the HOC budget.

- In 2008, the HOC actually operated all five floors of the CCC and housed a daily average of 360 inmates with community access, and an additional 140 inmates were placed in home detention. The 2008 Adopted Budget was based on 710 inmates on home detention.
- If the CCC were to remain open, the HOC would need to fill all fifty authorized correctional positions at the CCC for an additional appropriation of \$3,219,948. Of these positions, 30.0 FTE positions were unfunded in the 2008 Adopted Budget for an anticipated savings of \$1,987,004.
- Of the 500 inmates on Huber/work-release and home detention combined, approximately 300 were employed paying \$21.50 per day. This generated revenue of approximately \$2,354,250, \$341,210 below that anticipated by the 2008 Adopted Budget.
- As noted in the transition plans presented by the Sheriff's Office, the Sheriff will appoint a transition team comprised of administrators from the Detention Services Bureau, HOC, Department of Human Resources, District Council 48, IMSD, Corporation Counsel, County Board staff and other Sheriff and County staff as needed. The recommendations of the operational review of the House of Correction conducted by the National Institute of Corrections and dated January 2008, will serve as a blueprint for the transition team. Beginning January 2009 and continuing for the duration of the transition, the transition team will provide a quarterly progress report to the Community Justice Council and the Committee on Judiciary, Safety and General Services.
- A work group consisting of staff from DAS, the Sheriff's Office, the Courts, and County Board staff will be convened by DAS in January 2009 to develop options for locating a new Huber work release center, either on the existing site or a new location, and will submit recommendations to the Sheriff, the County Executive, the Community Justice Council, and the County Board by July 1, 2009.
- Prior to discontinuing or implementing any programming, treatment or home detention policy changes at the HOC or the CCC, the Sheriff's Office will seek the advice and counsel of the

ADOPTED 2009 BUDGET

DEPT: HOUSE OF CORRECTION

UNIT NO. 4300
FUND: General - 0001

Community Justice Council and the Committee on Judiciary, Safety and General Services.

in 2009 consistent with the 2008 Adopted Budget.

2009 Closure of the CCC

- The Sheriff will manage 150 Huber/work-release inmates at the CJF and a maximum of 500 inmates on home detention. The following position changes result from the closure of the CCC and the shifting of inmates to Huber Work Release and home detention resulting in a total expenditure adjustment of \$1,770,964:
 - o Abolish 1.0 FTE Corrections Manager position that was unfunded in 2008 for no fiscal impact.
 - o Abolish 3.0 FTE Correctional Officer Lieutenant positions, of which 2.0 FTE positions were unfunded in the 2008 Adopted Budget, for a salary and active fringe benefit savings of \$81,827.
 - o Transfer the following positions to the CJF to assist with managing the Huber/work-release and home detention programs:
 - 7.0 FTE Correctional Officer 1 positions, a transfer of \$414,724 in salary and active fringe benefit costs.
 - 1.0 FTE Community Services Coordinator position to help connect inmates with rehabilitative programs offered throughout the community, a transfer of \$58,608 in salary and active fringe benefit costs.
 - o Transfer the following positions to the ACC to maintain full dorm operations:
 - 13.0 FTE Correctional Officer 1 positions, a transfer of \$770,201 in salary and active fringe benefit costs.
 - 7.0 FTE Correctional Officer 1 (DOT) positions, a transfer of \$445,604 in salary and active fringe benefit costs.
 - Position authorization is transferred to the ACC for 9.0 FTE Correctional Officer 1 positions, 8.0 FTE Correctional Officer 2 positions, and 2.0 Correctional Officer Lieutenant positions that will be unfunded
- The House of Correction anticipates operating with no dorm closures in 2009. The 2008 Adopted Budget anticipated operating with two dorms closed. However, in 2009, the closure of the CCC has decreased the available bed space system wide, causing further need to maintain the operation of all dorms.
- The HOC will ease inmate housing pressures by employing the following policy changes:
 - o Increase bed space per dorm from 60 beds to 64 beds where possible.
 - o Place any inmate within one month of release onto home detention under the Sheriff's supervision.
- The Community Justice Council Steering Committee will evaluate the costs and benefits related to the potential implementation of a Universal Screening initiative in the Milwaukee County Courts and Public Safety functional area. This initiative would provide screenings and assessments for better evaluation of offenders upon entrance into the Milwaukee County Circuit Court system. The information gathered would further enable various agencies within the criminal justice system to make effective decisions regarding offender needs and sentencing.
- The 2009 Budget includes the following position actions beyond those previously mentioned:
 - o Five positions of Correctional Officer 2, which equals one post, are unfunded for a salary and active fringe benefit savings of \$333,570.
 - o Two positions of Correctional Officer 1 Truck Driver are abolished for a salary and active fringe benefit savings of \$133,448. Two Correctional Officers who are currently canine officers will replace the truck drivers. The canine unit at the HOC is decreased by two dogs through attrition, from 12 to 10.
 - o One position of Plumber is unfunded for a salary and active fringe benefit savings of \$95,268.

ADOPTED 2009 BUDGET

DEPT: HOUSE OF CORRECTION

UNIT NO. 4300
FUND: General - 0001

- The Farm and Fish Hatchery is continued in 2009. The amount appropriated for the Appropriation for Contingencies contains an earmark of \$294,850 for the continued operation of the farm and fish hatchery program at the House of Correction if electronic surveillance revenues are not sufficient to cover the cost of the program. House of Correction administrators shall determine if additional funding is necessary to operate the farm and fish hatchery program due to a shortfall in electronic surveillance revenues. If needed, HOC administrators shall submit an appropriation transfer request to cover the shortfall from the Appropriation for Contingencies for consideration in 2009.
- Funding for the Community Justice Resource Center (CJRC) is continued in 2009 with tax levy support of \$983,011. A crosscharge of \$226,173 from the Sheriff's Office is continued for the cost of two Sheriff Deputy I positions at the CJRC.
- An appropriation of \$48,745 is continued in 2009 to execute a professional services contract with WCS to provide a part-time instructor for an offset printing training program and job placement services. Program costs are offset by an increase in the personal services lump sum reduction. Any revenue generated above the projected Print Shop revenue of \$84,759 will be directed to offset the cost of this program. Print shop revenue continues at \$84,759 in 2009 to reflect actual experience.
- An appropriation of \$38,500 is provided for the library contract with the current vendor, Susan Harrington.
- An appropriation of \$26,667 is provided as the 25 percent local match for the Adult Education and Family Literacy Act (AEFL) funds, which are used to supply basic skills/GED programming provided by MATC at the House of Correction.
- The contract for Job Development and Job Readiness with WCS is continued in 2009 for \$242,217.
- In 2008, the County entered into a contract with the State of Wisconsin to house up to 192 inmates for a fee of \$51.46 per day. Actual inmate counts are projected to average 180 inmates per day in 2009. This results in county-wide revenue of \$3,380,922 and increased expenditures at the ACC for the operation of three additional dormitories as a result of housing 180 additional State inmates at the CJF. The revenue is split between the CJF and the ACC after reimbursing the ACC for the cost of operating the additional dormitories. Revenue of \$2,281,361 is included in the ACC to offset expenditures of \$1,181,799.
- Municipal Board revenue remains at the 2008 level of \$370,831, based on experience.
- Telephone commission revenue decreases \$800,000 from \$1,899,992 in 2008 to \$1,099,992 in 2009. This revenue reduction results from a system error that has restricted inmate outbound cellular calls, calls that make up a significant amount of overall phone use. The cost of a collect call remains at \$5.55. The cost of debit card calls remains at \$3.30.
- Commissary revenue increases \$16,992, from the 2008 level of \$495,000 to \$511,992.
- 2009 contains a new appropriation of \$53,000 for Storm water charges based on data provided to the HOC from the Department of Transportation and Public Works.
- Fuel costs at the HOC increase \$37,000 in 2009.
- The HOC has released a Request for Proposals for the provision of food service at the HOC. The HOC is anticipating a reduction in meal cost from the current rate of \$1.17 per meal to \$1.10. Due to the anticipated reduction in cost, the funding for food services decreases \$296,141, from \$3,766,397 to \$3,470,256.
- Any inmate released from the HOC shall receive generic prescriptions whenever possible and a maximum three-day prescription supply or the remainder of a prescription.
- The House of Correction will continue to provide laundry services to the Behavioral Health Division and the Children's Court Center. The total crosscharge for these services remains at \$306,170 in 2009.
- Expenditures of \$819,282 are budgeted for capital improvements in 2009 for the House of Correction. This appropriation supports laundry and kitchen replacements as well as various infrastructure improvements. For further detail, refer to the 2009 Capital Improvements Budget.

ADOPTED 2009 BUDGET

DEPT: HOUSE OF CORRECTION

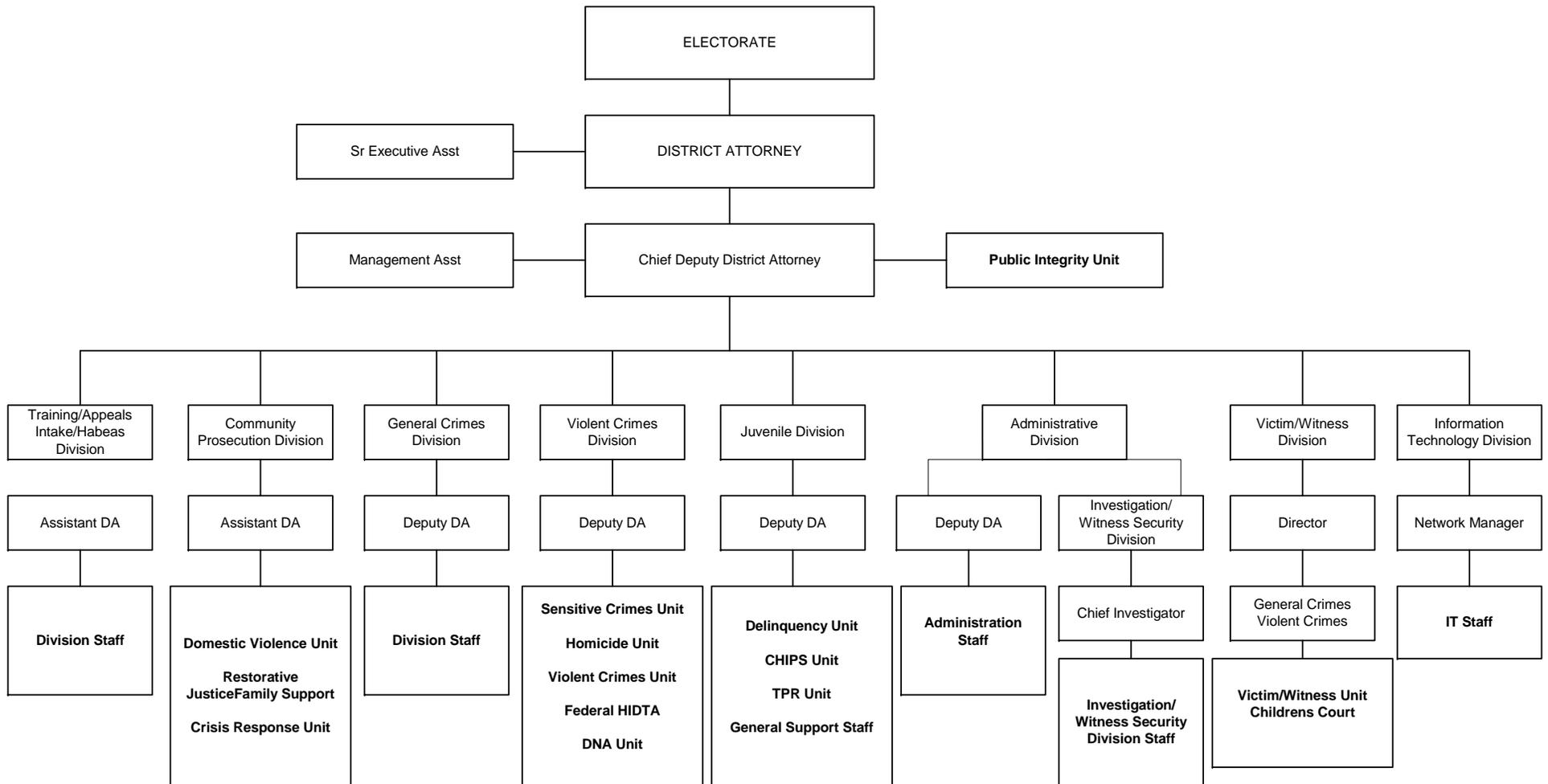
UNIT NO. 4300
FUND: General - 0001

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance

is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY			
	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
Average Daily Population:			
Milwaukee County Jail Overflow	608	700	760
Huber/Work Release	644	240	350
Probation and Parole	250	280	263
Municipal Commitments	72	65	65
Sentenced Inmates	<u>599</u>	<u>625</u>	<u>600</u>
Total Population Daily Average	2,173	1,910	2,038

DISTRICT ATTORNEY



ADOPTED 2009 BUDGET

DEPT: DISTRICT ATTORNEY

UNIT NO. 4500
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Wis. Stat. § 978.05, the District Attorney of Milwaukee County has the following duties:

A. In the Circuit Courts of Milwaukee County having jurisdiction for criminal cases – Prosecutes all criminal actions; prosecutes all state forfeiture actions, county traffic actions and actions concerning violations of county ordinances which are in conformity with state criminal laws; participates in John Doe or other investigative proceedings; issues subpoenas and other process to compel the attendance of witnesses; upon the request and under the supervision and direction of the Attorney General, briefs and argues all criminal cases brought by appeal or writ of error to the Court of Appeals or Supreme Court; handles all appeals

or proceedings if the case is decided by a single Court of Appeals judge; institutes, commences, or appears in certain civil actions or special proceedings as set forth in Wis. Stat. § 978.05 (6).

B. In the Circuit Courts of Milwaukee County having jurisdiction for juvenile cases – Represents the public’s interest at the Children’s Court Center for matters including children alleged to be delinquent, to have violated civil laws or ordinances, to be in need of protection or services or who are developmentally disabled, mentally ill, alcoholic or drug dependent; and initiates and defends appeals and prosecutes termination of parental rights actions.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 8,070,139	\$ 8,410,801	\$ 8,551,747	\$ 140,946
Employee Fringe Benefits (EFB)	5,678,692	5,525,294	5,694,109	168,815
Services	3,356,211	3,912,661	3,984,658	71,997
Commodities	120,266	147,330	191,746	44,416
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	65,637	53,447	89,785	36,338
Capital Contra	0	0	0	0
County Service Charges	2,606,700	2,261,504	2,274,471	12,967
Abatements	(2,252,034)	(255,087)	(229,655)	25,432
Total Expenditures	\$ 17,645,611	\$ 20,055,950	\$ 20,556,861	\$ 500,911
Direct Revenue	111,120	109,875	76,250	(33,625)
State & Federal Revenue	8,175,516	8,598,806	8,628,928	30,122
Indirect Revenue	0	0	0	0
Total Revenue	\$ 8,286,636	\$ 8,708,681	\$ 8,705,178	\$ (3,503)
Direct Total Tax Levy	9,358,975	11,347,269	11,851,683	504,414

ADOPTED 2009 BUDGET

DEPT: DISTRICT ATTORNEY

UNIT NO. 4500

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 184,560	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	1,006,044	0	0	0
Tech Support & Infrastructure	306,950	0	0	0
Distribution Services	22,823	0	0	0
Telecommunications	64,733	0	0	0
Record Center	33,222	0	0	0
Radio	15,920	0	0	0
Computer Charges	0	0	0	0
Applications Charges	322,384	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	51,788	0	0	0
Total Charges	\$ 2,008,424	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 9,358,975	\$ 11,347,269	\$ 11,851,683	\$ 504,414
Total Property Tax Levy	\$ 11,367,399	\$ 11,347,269	\$ 11,851,682	\$ 504,414

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 8,070,139	\$ 8,410,801	\$ 8,551,747	\$ 140,946
Employee Fringe Benefits (EFB)	\$ 5,678,692	\$ 5,525,294	\$ 5,694,109	\$ 168,815
Position Equivalent (Funded)*	161.5	147.2	148.8	1.6
% of Gross Wages Funded	90.6	96.5	96.2	(0.3)
Overtime (Dollars)**	\$ 184,459	\$ 174,716	\$ 224,458	\$ 49,742
Overtime (Equivalent to Position)	4.8	3.6	5.3	1.7

* For 2007 Actuals, the Position Equivalent is the budgeted amount. For 2008 and 2009, Position Equivalent and Percent of Gross Wages Funded exclude 15.75 FTE state prosecutors on the county payroll in org. unit 4503.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
HIDTA Director	Abolish	1/1.0	District Attorney-General	\$ (104,803)
HIDTA Coordinator	Abolish	1/1.0	District Attorney-General	(73,978)
Paralegal	Abolish	0.5/0.5	District Attorney-General	(25,060)
Clerical Assistant 1	Abolish	1/1.0	District Attorney-General	(34,481)
Investigator	Create	3/3.0	District Attorney-General	174,045
Administrative Intern	Fund	5/0.57	District Attorney-General	12,090
			TOTAL	\$ (52,187)

MISSION

The mission of the Milwaukee County District Attorney's office is to promote public peace and safety by just and vigorous prosecution; to seek and do impartial justice by ensuring that the guilty are punished and the innocent go free; to protect the health and welfare of children who are victims of child abuse and neglect; and to safeguard the rule of law and promote citizens' participation in law enforcement by treating all persons who come in contact with the criminal justice system with fairness, dignity and respect.

OBJECTIVES

- Target, investigate, successfully prosecute and incarcerate shooters, other illegal gun offenders, and other violent criminals through the coordinated efforts of the Community Prosecution, General Crimes, and Violent Crimes units.
- Reduce crime by coordinating the efforts of the Community Prosecution, General Crimes, and Violent Crimes units and assigning each general crimes and violent crimes team to one or more Milwaukee police districts and adjoining suburbs to promote accountability and facilitate investigation and prosecution of criminal gangs and violent offenders.
- Establish a permanent Witness Protection Unit, building off a \$50,000 pilot project grant from the Wisconsin Department of Justice, to ensure that crime victims and witnesses who are threatened or intimidated are able to safely appear and testify in court; and that offenders who threaten, intimidate, or harm crime victims and witnesses are successfully prosecuted and punished.
- Continue to work closely with the courts, the State Public Defender, and Justice 2000 and other community organizations to maintain a successful diversion and deferred prosecution program for nonviolent offenders with serious substance abuse and mental health treatment needs.
- Continue the successful operation of the Violent Crimes Courts project, which aims to bring homicide and sexual assault cases to trial within 90 to 120 days of the issuance of criminal charges.
- Continue to carry out the mandate of the crime victims' rights bill, enacted in response to a 1994 amendment to the Wisconsin Constitution that was effective on April 1, 1998, to ensure that all victims and witnesses of crime are treated with dignity, respect, courtesy, and sensitivity; and that the rights extended to victims and witnesses of crime are honored and protected no less vigorously than the protections afforded criminal defendants.
- Continue to enhance the prosecution of felony drug cases through the Milwaukee High Intensity Drug Trafficking Area (HIDTA), the Milwaukee Metropolitan Drug Enforcement Group (MMDEG), the Community Prosecution Unit, and the Violent Crimes Unit by targeting, investigating and prosecuting major drug dealers; ridding neighborhoods of drug dealers and nuisance properties; and continuing the successful operation of the Speedy Trial Drug Courts project, which aims to bring drug cases to trial within 120 days of the issuance of criminal charges.
- Continue the successful operation with the state Bureau of Milwaukee Child Welfare of the Termination of Parental Rights (TPR) Speedy Resolution project at the Children's Court Center to ensure that children do not languish in substitute care for years without realistic prospect of a return home or adoption by a loving family.
- Continue to implement 2005 Wisconsin Act 60, which mandated electronic recording of statements of adults in custodial interrogation, effective January 1, 2007, and requires the District Attorney to copy, edit, index, provide discovery, and play in court the electronically recorded statements of defendants in felony cases.

ADOPTED 2009 BUDGET

DEPT: DISTRICT ATTORNEY

UNIT NO. 4500
FUND: General - 0001

DEPARTMENT DESCRIPTION

District Attorney Functions: The District Attorney is responsible for the following duties: plans and organizes the prosecution of all criminal, juvenile and applicable ordinance violations in Milwaukee County; recruitment and staffing of all professional positions and making major assignments of personnel and cases; and coordination and supervision of all department activities and approval and control over all departmental policies, procedures and activities.

Chief Deputy District Attorney Functions: The Chief Deputy District Attorney is responsible for the following duties: supervision of all division functions and oversight of the implementation of all departmental policies and procedures; supervision of liaisons with other county officials and departments, city, state, federal officials, law enforcement agencies and community groups; serving as office liaison to the legislature and initiation and review of proposals for criminal and juvenile law legislation; supervision of the public integrity unit; the extradition of defendants from other states on felony charges; and proceedings related to the extradition of uncooperative witnesses on felony cases to or from Milwaukee County.

DA and Chief Deputy DA Program Personnel	
District Attorney	1
Chief Deputy District Attorney	1
County Staff	2
Assistant District Attorneys	4

General Crimes Division: The general crimes division staffs all general felony and misdemeanor courts and presents evidence, argues motions, negotiates cases, and conducts jury and court trials for all general felony, misdemeanor and applicable ordinance violations in Milwaukee County. The division staffs five general felony courts and seven general misdemeanor courts in Milwaukee County circuit court, and strives to ensure application of uniform negotiation policies in general felony, misdemeanor, and ordinance cases, and to develop and maintain systems to ensure the highest quality of prosecution and speedy disposition of general felony, misdemeanor, and ordinance violation cases.

General Crimes Division Personnel	
Deputy District Attorney	1
County Staff	5
Assistant District Attorneys	30

Administrative and Witness Security Division: The investigation subdivision of the Administrative Division, which is headed by the Chief Investigator, supervises District Attorney Investigators, who investigate police shootings of civilians and deaths in police custody, public corruption, major multi-jurisdictional crimes, industrial deaths and injuries, as well as providing post-charging investigation on major crimes, and maintain office security. The investigators also run the Witness Security Program, which seeks to insure that witnesses who are threatened or intimidated are able to safely appear and testify in court by focusing enforcement efforts on prosecuting offenders and offering specialized security services to victims and witnesses.

The Administrative Division also administers the department's state and county budgets and fiscal systems, develops and coordinates grants and revenues, and controls the expenditure of funds. The division also supervises internal management, including inventory, purchasing systems and procedures, record management and statistics as well as organizing, staffing, directing and coordinating clerical functions. The division is also responsible for long-range planning, and maintaining liaison with the administrative and fiscal personnel of the state, Milwaukee County, law enforcement agencies and other governmental organizations.

Administrative Division Personnel	
Deputy District Attorney	1
County Staff	23.70
Assistant District Attorneys	0

Violent Crimes Division: The violent crimes division staffs the specialized criminal courts for homicide, sexual assault, felony drug, and firearms cases, and presents evidence, argues motions, negotiates cases, and conducts jury and court trials for all felony violations in the specialized felony Milwaukee County felony courts. The division, which consists of the homicide, sensitive crimes, sensitive crimes victim witness services, violent crimes – drug, and violent crimes – firearms units, staffs seven specialized felony courts in Milwaukee County Circuit Court and strives to ensure application of uniform negotiation policies in violent crimes' cases,

ADOPTED 2009 BUDGET

DEPT: DISTRICT ATTORNEY

UNIT NO. 4500
FUND: General - 0001

and to develop and maintain systems to ensure the highest quality of prosecution and speedy disposition of violent crimes' cases.

Violent Crimes Division Personnel	
Deputy District Attorney	1
County Staff	18.50
Assistant District Attorneys	32.75

Juvenile Division: The Juvenile Division performs the following functions: reviews all referrals for possible delinquency prosecution and orders additional investigation as required; provides legal advice to Children's Court staff; drafts and files petitions to declare juveniles delinquent or in need of protection and services (CHIPS) under Chapters 48 and 938 of Wisconsin Statutes; prepares and argues waivers of jurisdiction from Children's Court to adult court; prosecutes all delinquency and CHIPS actions in the Children's Court of Milwaukee County; reviews and prosecutes all matters involving termination of parental rights in the Children's Court of Milwaukee County; conducts a continuing education and informational program for law enforcement personnel, social services agencies, child protection social workers and citizens on latest developments and practices in juvenile law; and directs the Victim/Witness Services Unit of the Children's Court Center, including the witness notification and subpoena functions.

Juvenile Division Personnel	
Deputy District Attorney	1
County Staff	27
Assistant District Attorneys	30.5

Training/Appeals and Intake/Habeas Division: The training/appeals and intake/habeas division is responsible for training of the legal staff, especially new assistant district attorneys; for monitoring legislation and notifying the legal staff of changes in the law; for staffing the in-custody and out-of-custody intake courts for felony and misdemeanor cases; for representing the state on writs of habeas corpus and certiorari in Milwaukee county circuit court; for representing the state on one-judge appeals in the court of appeals and three-judge appeals in the court of appeals and supreme court when authorized by the attorney general; and for the assignment and supervision of the paralegals in the criminal division.

Training/Appeals & Intake/Habeas Personnel	
Deputy District Attorney	0
County Staff	7.5
Assistant District Attorneys	2.25

Community Prosecution Division: The Community Prosecution Division supervises the community prosecutors in six Milwaukee police district stations; the Domestic Violence Unit, which prosecutes all domestic violence cases in three specialized courts in Milwaukee County Circuit Court; the Restorative Justice and Family Support Unit; and the Crisis Response Unit, which provides services to crime victims after the commission of a crime. The division also supervises the diversion and treatment alternatives to criminal charges program.

Community Prosecution Personnel	
Deputy District Attorney	0
County Staff	18
Assistant District Attorneys	22

Information Technology Division: The Information Technology Division manages the District Attorney's computer network downtown and at Children's Court, which is part of the statewide District Attorney computer network; manages District Attorney connections to the county mainframe for the CJIS, Advantage, Ceridian, and BRASS applications; trains District Attorney staff in office computer applications; prepares courtroom exhibits and copies and edits electronic media in criminal and juvenile cases; and manages District Attorney facilities in the Safety Building and Criminal Justice Facility.

Information Technology Personnel	
Deputy District Attorney	0
County Staff	2
Assistant District Attorneys	0

Victim/Witness Division: The Victim/Witness Division, which is headed by the Director of the Victim/Witness Services Unit, supervises the victim/witness staff in the criminal and juvenile divisions, which provides comprehensive services to crime victims and witnesses on criminal cases; and also supervises the Outreach Process Unit, which serves subpoenas and other process on criminal and juvenile cases.

ADOPTED 2009 BUDGET

DEPT: DISTRICT ATTORNEY

UNIT NO. 4500
FUND: General - 0001

Victim/Witness Personnel	
Deputy District Attorney	0
County Staff	43
Assistant District Attorneys	0

State Prosecutors and the County Payroll and Benefit System: The district attorney’s budget includes 15.75 FTE prosecutors who elected to remain in the Milwaukee County Employee Retirement System and retained county fringe benefits when District Attorneys became state employees on January 1, 1990. There are also 13 prosecutors on the state payroll that retained county

fringe benefits when district attorneys became state employees. The budget reflects county payments to prosecutors on the county payroll and state reimbursement for these payments as well as the actual county cost of fringe benefits provided to the 28.75 prosecutors with county fringe benefits. The county is reimbursed biweekly for salary, social security, and retirement benefits and semi-annually for health, dental, and life insurance. Wis. Stat. §§ 978.12 (5) & (6) provide that state reimbursement must be based on actual county fringe benefits’ costs or comparable state costs, whichever is less.

CHARGES FROM THE STATE

Charges from the state for prosecutors increase \$65,286 for the salaries and fringe benefits of 35.0 FTE Assistant District Attorneys whose positions are offset with federal and state grant revenue. The District Attorney receives the revenue for these positions and passes the revenue to the state. Of the \$3,179,737 received by the District Attorney for state grants, \$2,751,086 is passed to the State for prosecutor costs.

Revenue from state grants for 2009 is comprised of five programs that are detailed in the following table:

STATE GRANTS			
State Revenue Programs	2008 Budget	2009 Budget	2008/09 Variance
Victim/Witness Program	\$ 1,217,000	\$ 1,250,500	\$ 33,500
Victim of Crimes Act (VOCA)	290,600	314,900	24,300
Special Prosecution Courts’ Clerks	306,550	311,100	4,550
CHIPS-Termination of Parental Rights State Contract	1,097,500	1,162,300	64,800
State Violence Against Women Act	140,937	140,937	0
TOTAL	\$ 3,052,587	\$ 3,179,737	\$ 127,150

The Victim/Witness Program, which provides services to victims and witnesses of crimes pursuant to Chapter 950 of the Wisconsin Statutes, will consist of 33.5 FTE positions in 2009: 3.5 FTE Victim/Witness Coordinator positions, 25.0 FTE Victim/Witness Advocate position, 1.0 FTE Sensitive Crimes Victim Advocate position, and 4.0 FTE clerical personnel. Wis. Stat. § 950.06 provides that the state can reimburse counties for up to 90 percent of costs of their victim/witness programs. In the 1990s, the reimbursement rate averaged 80 to 85 percent of costs, but the reimbursement rate has been declining in recent years. For 2009, based upon recent experience, the District Attorney is estimating a reimbursement rate of 50%, the same rate as the 2008 budget.

provide funding for 5.0 FTE positions in 2009: 2.0 FTE Victim/Witness Advocate positions assigned to the Crisis Response Unit and 3.0 FTE Assistant Sensitive Crimes Victim Advocate positions in the Sensitive Crimes Victim Services Unit. OCVS provides 80 percent reimbursement for these positions and operating expenses through VOCA.

The Special Prosecution Courts’ Clerks statutory grant provides funding for the salaries and fringe benefits of 6.5 FTE Secretary positions: 3.5 FTE Secretarial Assistant positions and 3.0 FTE Clerical Assistant 1 positions in the Homicide, Sensitive Crimes, and Violent Crimes units. The Clerk of Circuit Court collects the grant revenue from a \$3.50 fee levied on civil case filings, only in Milwaukee County, pursuant to Wis. Stat. § 814.86 (1m).

Victims Of Crime Act (VOCA) funding from the Wisconsin Department of Justice, OCVS, will

ADOPTED 2009 BUDGET

DEPT: DISTRICT ATTORNEY

UNIT NO. 4500
FUND: General - 0001

The CHIPS-Termination of Parental Rights grant will provide continuing funding for 8.5 FTE Assistant District Attorney positions, 4.0 FTE Paralegal positions and 2.0 FTE Secretarial Assistant positions under a state contract with the Department of Health and Family Services - Division of Children and Family Services.

The State Violence Against Women Act (VAWA) Formula Grant for Domestic Violence and Sexual Assault Prosecution from the Wisconsin Office of Justice Assistance (OJA) will provide funding for 1.0 FTE Assistant District Attorney and 1.0 FTE Assistant Sensitive Crimes Victim Advocate position.

Revenue from federal grants for 2009 is comprised of six programs that are detailed in the following table. Funding is uncertain next year for the 10.0 Assistant District Attorney positions funded by Byrne JAG grants and for the 5.0 FTE Assistant District Attorney positions funded by the domestic violence congressional earmark. The 2008 federal budget reduced Byrne grant funding by approximately 67 percent and the funds for the domestic violence earmark will run out in April 2009. If funding is not restored or continued for any of these prosecutors, the positions will be vacated when funding ends for no tax levy effect.

FEDERAL GRANTS			
	2008 Budget	2009 Budget	2008/09 Variance
JAG Prosecution of Drug Crimes Grants	\$ 143,000	\$ 157,600	\$ 14,600
HIDTA	730,500	# 470,900	(259,600)
2005 JAG County MMDEG	300,000	0	(300,000)
JAG OJA MMDEG	845,725	1,052,250	206,525
2008 JAG County Equipment	27,547	0	(27,547)
Domestic Violence Congressional Earmark	389,600	401,850	12,250
Federal VAWA Domestic Violence	638,300	673,550	35,250
OJA 5th District Community Prosecution	0	100,000	100,000
TOTAL	\$ 3,074,672	\$ 2,856,150	\$ (218,522)

The Byrne Justice Assistance Grant (JAG) Prosecution of Drug Crimes grant will provide approximately \$157,600 from OJA for the salaries and fringe benefits of 2.0 FTE Assistant District Attorney positions assigned to the Milwaukee Metropolitan Drug Enforcement Group (MMDEG).

The Milwaukee High Intensity Drug Trafficking Area (HIDTA) grant will provide 100 percent funding from the federal Office of National Drug Control Policy (ONDCP) for 5.0 FTE Assistant District Attorney positions and 1.0 FTE Clerical Specialist position. The positions of HIDTA Director and HIDTA Coordinator are abolished in the 2009 budget as a result of the University of Wisconsin-Milwaukee replacing the District Attorney's Office as the administrator of the Milwaukee HIDTA.

The Domestic Violence Congressional Earmark provides funding for the salaries and fringe benefits of 5.0 FTE Assistant District Attorney positions dedicated to domestic violence cases.

The Byrne JAG OJA MMDEG task force and community prosecution grants will provide funding for 8.0 FTE Assistant District Attorney positions and 2.0 FTE Secretary positions in the Violent Crimes – Drug Unit, payments to the Milwaukee, South Milwaukee, and West Allis police departments for the salaries and fringe benefits of officers assigned to MMDEG, and reimbursement for confidential funds' expenditures by MMDEG officers. One position of Clerical Assistant 1 for which grant funding ended on January 1, 2008, and which has been held vacant since then, is abolished in the 2009 budget.

ADOPTED 2009 BUDGET

DEPT: DISTRICT ATTORNEY

UNIT NO. 4500
FUND: General - 0001

The Federal VAWA Domestic Violence grant will provide funding for the salaries and fringe benefits of 3.0 FTE Assistant District Attorney positions dedicated to domestic violence cases; payments to the project's community partners – the Task Force on Family Violence, Sojourner Truth House, Alma Center, and the state Department of Corrections - and reimbursement for telephone and travel expenses.

The Milwaukee Fifth District Community Prosecution grant from OJA will provide funding for the salary and fringe benefits of 1.0 FTE Assistant District Attorney position that serves as the community prosecutor for the Milwaukee fifth police district.

CHARGES TO OTHER COUNTY AGENCIES				
Department	Program	2008 Budget	2009 Budget	2008/09 Change
Child Support	Criminal Child Support Prosecutions	157,825	162,478	4,653
Health & Human Serv	First Offender Program	32,462	33,075	613
Health & Human Serv	JAIBG Juvenile Firearms Prosecutions	64,800	34,102	(30,698)
TOTAL		255,087	229,655	(25,432)

Child Support Enforcement

Wis. Stat. § 948.22 provides criminal penalties for failure to support a child. The Department of Child Support Enforcement (CSE) refers the most egregious cases to the District Attorney for criminal prosecution. The District Attorney cross charges CSE for services of 1.0 FTE Assistant District Attorney on the state payroll and a 1.0 FTE Paralegal position that prosecute criminal child support cases. CSE receives federal reimbursement of 66 percent for the cost of these positions and charges back the remaining 34 percent to the district attorney. The state charges the District Attorney for the costs of the Assistant District Attorney position dedicated to child support cases.

Department of Health and Human Services

The costs for 0.5 FTE Paralegal position assigned to the Children's Court Center First Time Offender program are cross charged to the Department of Health and Human Services (DHHS) to recover grant funding. In addition, the costs for 1.0 FTE Assistant District Attorney position are charged to DHHS to recoup grant funding from the Juvenile Accountability and Incentive Block Grant (JAIBG). DHHS receives this grant funding in its budget.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase by \$140,946, from \$8,410,801 to \$8,551,747.
- In the 2009 Budget, due to the discontinuation of grant funding, 3.50 FTE positions are abolished for a total salary and active fringe benefit cost of \$336,202: 1.0 FTE HIDTA Director position, 1.0 FTE HIDTA Coordinator position, 0.5 FTE Paralegal position and 1.0 FTE Clerical Assistant 1 position.
- The 2009 Budget includes appropriations for a new Witness Protection program. This program will be named the Maurice V. Pulley, Jr. Witness Protection Program. This initiative will build on the success of the three-month pilot program that the District Attorney engaged in during the summer of 2008. Additional appropriations of \$339,373 are included in the 2009 Budget to support the Maurice V. Pulley, Jr. Witness Protection Program.

Purpose:

- This program will ensure that victims or witnesses who are threatened or intimidated by defendants or others are able to safely appear in court and testify. This will allow for better functioning of the criminal justice

ADOPTED 2009 BUDGET

DEPT: DISTRICT ATTORNEY

UNIT NO. 4500
FUND: General - 0001

system and proper prosecution of offenders who threaten and intimidate.

Program Support:

- The Witness Protection Program will be staffed with 5.0 FTE District Attorney Investigator positions. This staffing level will be achieved through a reallocation of current Investigator positions, dedicating 33 percent of investigative staffing resources to the Witness Protection Program. This shift still permits the District Attorney Investigators to continue with their core missions: investigating allegations of public corruption, investigating use of deadly force by law enforcement officers and deaths in police custody, and providing post-charging criminal investigation to support major criminal cases. In addition, 3.0 FTE District Attorney Investigator positions are created for an additional salary, social security, and active fringe cost of \$251,444.
- Existing staff will provide clerical, administrative and analytical support for the Witness Protection Program. In addition, the 2008 Budget funds 0.57 Administrative Intern positions to provide additional support at a salary and social security cost of \$13,015.
- Additional overtime and special premium appropriations are provided at a salary and social security cost of \$26,140.
- Appropriations of \$46,019 will support the purchase of vehicles, law enforcement equipment, and computers.
- The District Attorney will seek authorization for partial reimbursement of personnel costs from the Wisconsin Department of Justice, Office of Crime Victim Services, pursuant to the state Victim/Witness Program under Wis. Stat. § 950.06.
- IMSD is coordinating the upgrade of the county law enforcement radio system to a digital radio network, but departments are responsible for budgeting for replacement costs of the radios. The District Attorney's budget includes \$27,360 for the replacement of nine mobile radios in District Attorney squad cars. This includes funding to support re-templating and re-banding costs.
- The District Attorney is requesting that all District Attorney Investigators be equipped with tasers to provide an effective less-than-lethal force option. Following best practices, District Attorney Investigators adhere to a use of force continuum that requires the availability of intermediate force options. The District Attorney will use tasers as one intermediate use of force as seen in other law enforcement agencies. Funding of \$9,450 is budgeted to purchase tasers for all ten investigators.
- An appropriation of \$50,000 is provided for Career Youth Development (CYD) for the Victory Over Violence Grief Counseling and Survivor Center Initiative. These funds will help support violence prevention in Milwaukee County and the Survivor Center Homicide Group.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Wis. Stat. § 59.60(12), "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

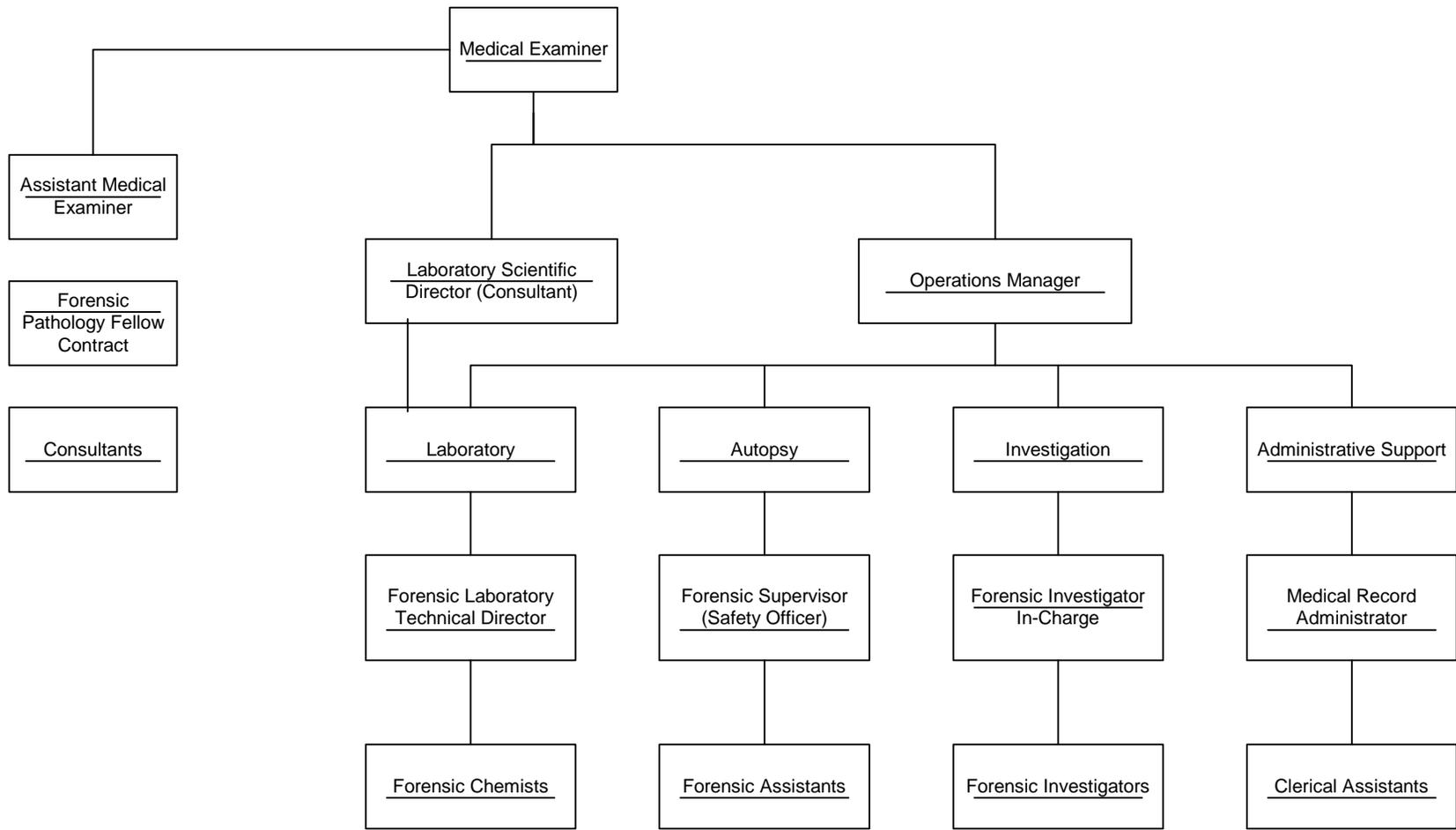
ADOPTED 2009 BUDGET

DEPT: DISTRICT ATTORNEY

UNIT NO. 4500
FUND: General - 0001

MILWAUKEE COUNTY DISTRICT ATTORNEY'S OFFICE CASELOAD STATISTICS – FILINGS				
	2005	2006	2007	2006/07 Change
Felony	6,980	6,776	6,270	(506)
Misdemeanor	10,156	9,677	9,027	(650)
Criminal Traffic	12,017	8,734	6,275	(2,459)
Children in Need of Protective Services (CHIPS)	1,304	1,760	1,717	(43)
Juvenile Delinquency	2,643	2,736	2,467	(269)
TPR (Termination of Parental Rights)	420	382	285	(97)

MEDICAL EXAMINER



Assistant Medical Examiner

Forensic Pathology Fellow Contract

Consultants

Medical Examiner

Laboratory Scientific Director (Consultant)

Operations Manager

Laboratory

Autopsy

Investigation

Administrative Support

Forensic Laboratory Technical Director

Forensic Supervisor (Safety Officer)

Forensic Investigator In-Charge

Medical Record Administrator

Forensic Chemists

Forensic Assistants

Forensic Investigators

Clerical Assistants

ADOPTED 2009 BUDGET

DEPT: MEDICAL EXAMINER

UNIT NO. 4900
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 59.34, 59.36, 59.38, 69.18, 157.02, and Chapter 979, Wisconsin Statutes, this department investigates all deaths in which there are unexplained, unusual or suspicious circumstances, all homicides, all suicides, all deaths following criminal abortion, poisoning, and accident (whether the injury is or is not the primary cause of death), and all deaths in which there is no physician in attendance, or the attending physician refuses to sign the death certificate; investigates all deaths when the body is to be cremated; reports all deaths immediately to the District Attorney pursuant to Section 979.04(2) Statutes; performs autopsies,

histologic studies and toxicological analyses, and testifies in court in regard to all investigative findings; issues death certificates, cremation permits and disinterment permits; takes possession of, stores and disposes of bodies when investigation is required or bodies are unclaimed; locates relatives of deceased persons; safeguards and legally disposes of money and property of deceased persons; and renders scientific aid to various law enforcement agencies in the examination of evidence.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,032,145	\$ 1,899,088	\$ 2,251,514	\$ 352,426
Employee Fringe Benefits (EFB)	862,941	1,044,149	1,146,637	102,488
Services	568,078	496,448	474,242	(22,206)
Commodities	154,956	143,182	160,405	17,223
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	514,143	506,808	521,257	14,449
Abatements	(466,859)	0	0	0
Total Expenditures	\$ 3,665,404	\$ 4,089,675	\$ 4,554,055	\$ 464,380
Direct Revenue	789,075	960,001	1,071,385	111,384
State & Federal Revenue	25,000	14,000	13,200	(800)
Indirect Revenue	0	0	0	0
Total Revenue	\$ 814,075	\$ 974,001	\$ 1,084,585	\$ 110,584
Direct Total Tax Levy	2,851,329	3,115,674	3,469,470	353,796

ADOPTED 2009 BUDGET

DEPT: MEDICAL EXAMINER

UNIT NO. 4900
FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 44,667	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	289,212	0	0	0
Tech Support & Infrastructure	64,891	0	0	0
Distribution Services	894	0	0	0
Telecommunications	6,548	0	0	0
Record Center	0	0	0	0
Radio	1,895	0	0	0
Computer Charges	1,062	0	0	0
Applications Charges	50,137	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	7,553	0	0	0
Total Charges	\$ 466,859	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 2,851,329	\$ 3,115,674	\$ 3,469,470	\$ 353,796
Total Property Tax Levy	\$ 3,318,188	\$ 3,115,674	\$ 3,469,470	\$ 353,796

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,032,145	\$ 1,899,088	\$ 2,251,514	\$ 352,426
Employee Fringe Benefits (EFB)	\$ 862,941	\$ 1,044,149	\$ 1,146,637	\$ 102,488
Position Equivalent (Funded)*	25.0	25.3	29.4	4.1
% of Gross Wages Funded	94.8	95.1	95.0	(0.1)
Overtime (Dollars)**	\$ 119,179	\$ 71,212	\$ 49,808	\$ (21,404)
Overtime (Equivalent to Position)	2.0	1.1	0.7	(0.4)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
MedExDir Assistant ME	Create	1/1.0	Medical Examiner	\$ 151,740
			TOTAL	\$ 151,740

MISSION

The mission of the Milwaukee County Medical Examiner's Office is to promote and maintain the highest professional standards in the field of death investigation; to provide timely, accurate and legally defensible determination of the cause and manner of death; to enhance public health and safety through

reducing the incidence of preventable deaths; to foster public awareness and support the advancement of professional, medical and legal education; and to protect the interests of deceased individuals, their loved ones, and the communities it serves.

ADOPTED 2009 BUDGET

DEPT: MEDICAL EXAMINER

UNIT NO. 4900
FUND: General - 0001

OBJECTIVES

- Upgrade hardware and software computer technology to better take advantage of cost savings.
- Aggressively pursue grant funding to offset expenses related to public health issues.
- During 2009, identify an alternative facility to house the Medical Examiner in anticipation of the closure of the CCC.
- The Medical Examiner will begin to conduct forensic neuropathology in-house, producing \$18,000 in savings from no longer using outside providers.
- The Medical Examiner's Office will begin to offer forensic neuropathology consultations to outside entities, resulting in \$40,000 in additional revenue.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increased by \$352,426, from \$1,899,088 to \$2,251,514.
- The Medical Examiner's budget includes the creation of 1.0 FTE Assistant Medical Examiner position for a salary and active fringe benefit cost of \$197,685.
- An agreement between the Medical Examiner and the Medical College of Wisconsin continues in 2009, in which a pathologist provides educational services to Medical College house staff, pathology, residents, and fellows for an annual fee of \$100,000. This represents an increase of \$5,000 from 2008.
- Milwaukee County will continue the referral program with Ozaukee County for autopsy services, a program that earns \$45,000 in revenue. As staffing allows, the Medical Examiner will seek to extend this service to other counties.
- The Medical Examiner will continue to conduct an annual Forensic Science Seminar that educates pathologists, coroners, attorneys, law enforcement officers, and other health professionals on topics related to forensic science. This seminar generates \$30,000 in revenue.
- Fees for cremation permits increase by \$20 from \$165 to \$185. This fee increase will result in additional revenue of \$72,295.
- The Paul Coverdell National Forensic Science Improvement Act grant provides funding of \$13,200, an \$800 decrease from 2008. These funds will be used to maintain laboratory accreditation and purchase upgrades to existing equipment in the toxicology laboratory.
- The Medical Examiner's Office will initiate the process of identifying an alternate facility to house its operations in expectation of the closure of the Community Correctional Center.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ADOPTED 2009 BUDGET

DEPT: MEDICAL EXAMINER

UNIT NO. 4900

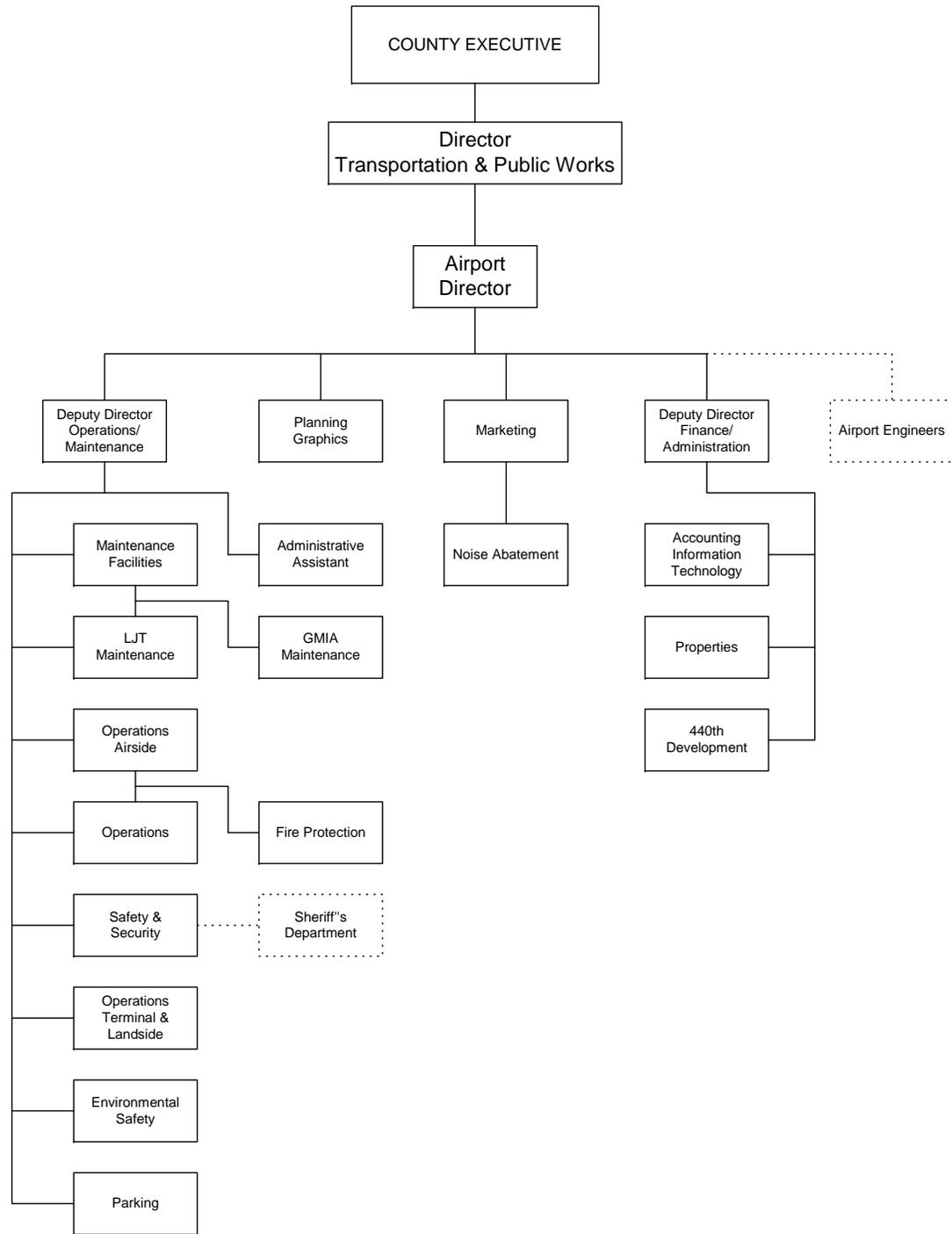
FUND: General - 0001

ACTIVITY AND STATISTICAL SUMMARY			
	<u>2007</u>	<u>2008</u>	<u>2009</u>
	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
Autopsies	1,048	1,050	1,074
Referral Autopsies	27	29	29
Death Certificates	1,703	1,975	2,117
Cremation Permits	3,212	3,794	3,805
Tissue Room Rental	39	60	60
Deaths Investigated	5,094	5,250	5,250

MEDICAL EXAMINER FEES			
	<u>2008 Fee</u>	<u>2009 Fee</u>	<u>Change</u>
Cremation permits	\$ 165.00	\$ 185.00	\$ 20.00
Death certificates	\$ 75.00	\$ 75.00	\$ 0.00
Disinterment permits	\$ 50.00	\$ 50.00	\$ 0.00
Certified copies, per page charges:			
Autopsy protocol	\$ 0.50	\$ 0.50	\$ 0.00
Toxicology report	\$ 0.50	\$ 0.50	\$ 0.00
Death report	\$ 0.50	\$ 0.50	\$ 0.00
Duplicate photos	\$ 3.50	\$ 3.50	\$ 0.00
Duplicate 35 mm slide	\$ 3.50	\$ 3.50	\$ 0.00
Duplicate microscopic slide	\$ 12.50	\$ 12.50	\$ 0.00
Duplicate x-ray film	\$ 25.00	\$ 25.00	\$ 0.00
Postage and handling	\$ 5.00	\$ 5.00	\$ 0.00
Body storage - per day, after 1 day	\$ 35.00	\$ 35.00	\$ 0.00
Professional testimony hourly fee	\$ 400.00	\$ 400.00	\$ 0.00
Tissue room rental	\$ 1,250.00	\$ 1,250.00	\$ 0.00

DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS

DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT



ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT

UNIT NO. 5040

FUND: Enterprise - 0076

OPERATING AUTHORITY & PURPOSE

Milwaukee County operates and maintains General Mitchell International and Lawrence J. Timmerman Field Airports by authority granted under Chapters 59 and 114 of the Wisconsin Statutes. General Mitchell International Airport provides commercial, military and general aviation services. Timmerman Airport is primarily for general aviation. Under the terms of the negotiated agreement between

Milwaukee County and the signatory airlines, all operating expenses and debt service costs are recovered through rates and charges assessed to users (terminal and land rentals, concession fees and landing fees).

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 10,214,287	\$ 11,301,448	\$ 13,397,623	\$ 2,096,175
Employee Fringe Benefits (EFB)	8,546,077	9,601,944	11,426,082	1,824,138
Services	14,755,845	17,335,450	18,733,334	1,397,884
Commodities	2,399,530	2,589,255	3,699,489	1,110,234
Other Charges	1,023,004	743,100	68,200	(674,900)
Debt & Depreciation	16,313,610	19,469,490	18,686,879	(782,611)
Capital Outlay	1,120,465	2,541,100	3,190,050	648,950
Capital Contra	(706,349)	(2,109,100)	(2,581,650)	(472,550)
County Service Charges	10,206,875	11,015,886	10,002,176	(1,013,710)
Abatements	(42,364)	(42,024)	0	42,024
Total Expenditures	\$ 63,830,980	\$ 72,446,549	\$ 76,622,183	\$ 4,175,634
Direct Revenue	66,309,830	74,039,245	78,154,979	4,115,734
State & Federal Revenue	34,627	102,500	50,000	(52,500)
Indirect Revenue	347,741	270,180	276,600	6,420
Total Revenue	\$ 66,692,198	\$ 74,411,925	\$ 78,481,579	\$ 4,069,654
Direct Total Tax Levy	(2,861,218)	(1,965,376)	(1,859,396)	105,980

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT

UNIT NO. 5040

FUND: Enterprise - 0076

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 485,492	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	120,325	0	0	0
Distribution Services	6,216	0	0	0
Telecommunications	3,119	0	0	0
Record Center	0	0	0	0
Radio	26,156	0	0	0
Computer Charges	0	0	0	0
Applications Charges	85,235	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	66,580	0	0	0
Total Charges	\$ 793,123	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ (2,861,218)	\$ (1,965,376)	\$ (1,859,396)	\$ 105,980
Total Property Tax Levy	\$ (2,068,095)	\$ (1,965,376)	\$ (1,859,396)	\$ 105,980

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 10,214,287	\$ 11,301,448	\$ 13,397,623	\$ 2,096,175
Employee Fringe Benefits (EFB)	\$ 8,546,077	\$ 9,601,944	\$ 11,426,082	\$ 1,824,138
Position Equivalent (Funded)*	216.4	229.0	269.8	40.8
% of Gross Wages Funded	95.3	97.0	97.6	0.6
Overtime (Dollars)**	\$ 797,042	\$ 300,008	\$ 383,145	\$ 83,137
Overtime (Equivalent to Position)	18.8	6.7	8.4	1.7

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT

UNIT NO. 5040

FUND: Enterprise - 0076

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Noise Abatement Specialist	Create	1/1.0	Administration	\$ 51,835
Airport Marketing & PR Coord.	Create	1/1.0	Administration	60,601
Clerical Assistant 2	Create	1/1.0	Administration	37,326
Contract Payment Specialist	Create	1/1.0	Administration	49,754
Accountant 4 (NR)	Create	1/1.0	Administration	53,768
Electrical Mechanic (DOT)	Create	1/1.0	Maintenance	61,206
Airport Maintenance Worker	Create	10/6.52	Maintenance	294,346
Heating and Ventilation Mech 2	Create	1/1.0	Maintenance	41,495
Clerical Assistant 1	Create	1/0.5	Maintenance	17,240
Asst Airport Maintenance Supv	Create	1/1.0	Maintenance	51,339
Automotive & Equip Svc. Supr.	Transfer In	1/1.0	Maintenance	51,446
Automotive & Svc. Tech. (DOT)	Transfer In	8/8.0	Maintenance	372,736
Auto & Equip. Svc. Tech I/C	Transfer In	1/1.0	Maintenance	48,169
Airport Operations Manager	Create	1/1.0	Landside Operations	77,727
Asst Airport Operation Manager	Create	1/1.0	Landside Operations	62,128
Airport Operations Coord. 2	Create	5/5.0	Landside Operations	289,515
Airport Control Center Oper.	Create	1/1.0	Landside Operations	39,369
Firefighter Equipment Operator	Create	3/3.0	Fire Protection	114,678
Airport Firefighter Training Offcr	Create	1/1.0	Fire Protection	52,693
Clerical Assistant 1	Create	1/0.5	Fire Protection	17,240
		42/37.52	TOTAL	\$ 1,844,611

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT

UNIT NO. 5040

FUND: Enterprise - 0076

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
GMIA - Administration	Expenditure	\$ 18,041,214	\$ 20,106,426	\$ 19,649,431	\$ (456,995)
	Abatement	19,658	(42,024)	0	42,024
	Revenue	38,544,318	46,748,964	46,571,492	(177,472)
	Tax Levy	\$ (20,483,446)	\$ (26,684,562)	\$ (26,922,061)	\$ (237,499)
GMIA - Parking Operations	Expenditure	\$ 13,771,496	\$ 15,177,598	\$ 15,273,866	\$ 96,268
	Abatement	(614)	0	0	0
	Revenue	27,842,228	27,225,800	30,796,500	3,570,700
	Tax Levy	\$ (14,071,346)	\$ (12,048,202)	\$ (15,522,634)	\$ (3,474,432)
GMIA - Maintenance	Expenditure	\$ 19,817,378	\$ 21,924,815	\$ 24,039,527	\$ 2,114,712
	Abatement	(41,766)	0	0	0
	Revenue	0	60,901	72	(60,829)
	Tax Levy	\$ 19,775,612	\$ 21,863,914	\$ 24,039,455	\$ 2,175,541
GMIA - Environmental / Safety	Expenditure	\$ 510,179	\$ 650,409	\$ 636,022	\$ (14,387)
	Abatement	(613)	0	0	0
	Revenue	0	0	0	0
	Tax Levy	\$ 509,566	\$ 650,409	\$ 636,022	\$ (14,387)
GMIA - Airside Operations	Expenditure	\$ 1,536,092	\$ 2,605,540	\$ 2,810,362	\$ 204,822
	Abatement	(7,151)	0	0	0
	Revenue	0	0	0	0
	Tax Levy	\$ 1,528,941	\$ 2,605,540	\$ 2,810,362	\$ 204,822
GMIA - Landside Operations	Expenditure	\$ 0	\$ 0	\$ 813,592	\$ 813,592
	Abatement	0	0	0	0
	Revenue	0	0	0	0
	Tax Levy	\$ 0	\$ 0	\$ 813,592	\$ 813,592
GMIA - Fire Protection	Expenditure	\$ 2,317,580	\$ 3,003,488	\$ 3,257,873	\$ 254,385
	Abatement	(9,059)	0	0	0
	Revenue	0	0	0	0
	Tax Levy	\$ 2,308,521	\$ 3,003,488	\$ 3,257,873	\$ 254,385
GMIA - Security & Safety	Expenditure	\$ 7,449,969	\$ 8,425,902	\$ 8,752,666	\$ 326,764
	Abatement	(1,857)	0	0	0
	Revenue	0	0	0	0
	Tax Levy	\$ 7,448,112	\$ 8,425,902	\$ 8,752,666	\$ 326,764
GMIA - 440th	Expenditure	\$ 0	\$ 0	\$ 798,811	\$ 798,811
	Abatement	0	0	0	0
	Revenue	0	0	784,627	784,627
	Tax Levy	\$ 0	\$ 0	\$ 14,184	\$ 14,184
Timmerman Field Airport	Expenditure	\$ 429,460	\$ 594,395	\$ 590,033	\$ (4,362)
	Abatement	(963)	0	0	0
	Revenue	305,656	376,260	328,888	(47,372)
	Tax Levy	\$ 122,841	\$ 218,135	\$ 261,145	\$ 43,010

MISSION

The Airport's mission is to plan, provide, operate, maintain and enhance efficient, cost-effective air transportation facilities that meet the present and future socio-economic needs of the region, airlines,

and tenants while maintaining sensitivity to the residents in the environs of the Airports.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT

UNIT NO. 5040

FUND: Enterprise - 0076

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- Provide an operating environment that meets or exceeds the needs of air carriers and the traveling public.
- Provide a level of quality service to all users and customers of the Airport at a reasonable price.
- Increase the use of General Mitchell International Airport by all customers.
- Continue the implementation of the Capital Improvement Plan generated by the needs of the Airport.
- Continue planning for the phased implementation of the revised Master Plan to meet anticipated growth by recognizing the needs of Milwaukee County, Southeastern Wisconsin, and the air transportation industry while addressing the concerns of parties affected by airport expansion.
- Upon transfer of the title to the County, assume the role of caretaker and developer of the former 440th Air Force Reserve site.

DEPARTMENT DESCRIPTION

The Airport has essentially one program: Air Transportation. This includes all activities necessary for the efficient, day-to-day operation of General Mitchell International Airport (GMIA) and Lawrence J. Timmerman Field (LJT). In support of this program, operations are divided into the following areas of responsibility:

Administration is responsible for general administration, planning, marketing and public relations, accounting, payroll, budget, procurement, airside and landside business operations. Administration of the Noise Mitigation program and ongoing noise monitoring and abatement activities are also handled in this section.

Parking Operations records the various expenses of operating the parking structure, debt service and associated interest expense on the parking structure

addition. In addition, this group oversees all GMIA ground transportation activities including taxi, shuttle, limousine and bus operators. Parking revenue fees are collected and accounted for by this section.

Maintenance is responsible for keeping the physical plants of the Airports in good condition, including custodial, HVAC, and maintaining the electrical power supply to the terminal and airfields. Snow plowing and grass cutting are also handled by the maintenance staff.

Environmental and Safety is responsible for capturing the costs and activities related to workplace safety, compliance with governmental safety requirements, glycol recovery programs, and wastewater treatment programs.

Operations is responsible for keeping the airfield and ramp areas open for business around the clock. This area oversees the day-to-day activities of the Airport and ensures compliance with Federal Aviation Administration (FAA), Transportation Security Administration (TSA), state and local regulations. Operations coordinates emergency responses, construction activities, special events, and snow removal. Beginning in 2009, this unit is divided into two sections: Airside Operations and Landside Operations. The creation of two sections will enable the Airport to devote appropriate attention to the airside (the airfield) and landside (terminal and perimeter) aspects of Airport operations.

Fire Protection maintains round-the-clock staffing to deal with emergency situations on the airfield, within the parking structure and surface lots. They respond to emergency needs involving patrons, tenants, and Airport staff.

Safety and Security is responsible for safety and security functions within the airfield perimeters, working closely with other agencies and taking actions necessary to keep the Airports in compliance with TSA standards and regulations.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT

UNIT NO. 5040
FUND: Enterprise - 0076

Timmerman (Lawrence J. Timmerman Airport) is the general aviation reliever airport in the GMIA system. It is located on the Northwest side of Milwaukee. Costs and revenues of this facility are governed by the terms of the signatory airline long-term lease.

440th Air Force Reserve Transfer. In February 2008, 102 acres of Federal Government land adjacent to the Airport that had been occupied by the 440th Air Force Reserve Base was completely vacated by the military. At the present time, title to this property is with the Federal Government. It is anticipated that sometime in 2009, if not before, the Federal Government will transfer title of this property, and all buildings on it, to the County/Airport. The cost of security and maintenance of this property is contained in this budget. It is anticipated that some of this site will be leased to appropriate private enterprise. In the initial stages, over recovered airline funds will absorb the costs but the overall intent is to have this area become self-sustaining through tenant rents until eventually needed for a proposed runway expansion.

BUDGET HIGHLIGHTS

- Personal Services without fringe benefits increase by \$2,096,175, from \$11,301,448 to \$13,397,623.
- The increase in Personal Service expenditures over the 2008 Adopted Budget primarily results from staffing increases. A major staffing change included in this budget is the addition of 37.52 FTEs created or transferred into the Airport in the interest of airfield safety and security, airfield maintenance, and operating efficiencies. The following organizational units within the General Mitchell International Airport (GMIA) are affected by this proposed staffing change including Administration, Maintenance, Operations (Landside), and Fire Protection.
- The Airport Director is authorized and directed to provide a report to the Committee on Transportation, Public Works and Transit by July 2009 on the status of airport privatization initiatives throughout the United States to determine whether any successful privatizations have been achieved. The report shall include options for the continued public operation of

Milwaukee County airports that would enable additional revenues to be generated for the benefit of other County operations.

This report is related to the extension of the Airport's 25-year Master Lease Agreement that is set to expire September 30, 2010. The Airport Director is also directed to provide a report to the Committee on Transportation, Public Works and Transit for consideration at the January 2009 meeting on the recommended plan for the extension of the current Master Lease Agreement so that specific policy direction can be provided to ensure both the long-term viability of airline operations and the best interest of the citizens of Milwaukee County.

- Administration
The following positions are added to this section to provide increased operational efficiency for a total cost of \$374,374 including salary and active fringe.
 - 1.0 FTE of Noise Abatement Specialist is created to accomplish the day-to-day activities of monitoring, compiling, and analyzing noise issues as well as dealing with these noise issues. This addition increases the staff in this area to a total of three employees.
 - 1.0 FTE of Airport Marketing and Public Relations Coordinator is created in response to the significant growth in passenger traffic over recent years, which combined with media attention to Airport activities, has led to greater demand for 24/7 information to be available. This position will also develop new opportunities to increase Airport revenue.
 - 1.0 FTE of Clerical Assistant 2 is created to address the growth in payroll processing demands and to be responsive to the queries for information.
 - 1.0 FTE of Contract Payment Specialist is created to assist the incumbent Airport Properties Specialist with the development and enforcement of airside and airline contract issues. Certain lease issues, if more proactively promoted and enforced, could lead to enhanced airline revenues.
 - 1.0 FTE of Accountant 4 (NR) is created to coordinate existing activities of the Airport staff. New grant opportunities will be explored by working with staff of the Airport

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT

UNIT NO. 5040

FUND: Enterprise - 0076

and Architecture Engineering and Environmental Services divisions within the Department of Transportation and Public Works.

- Maintenance
The following positions are added to this section for a total cost of \$1,406,450 including salary and active fringe.
 - 1.0 FTE of Electrical Mechanic (DOT) is created to better comply with Federal Aviation Regulation (FAR) Part 139 that governs how airports are operated.
 - 6.52 FTEs of Airport Maintenance Workers are created to operate additional and more sophisticated snow removal equipment that is already on order. These positions will reduce the amount of time needed to clear the airfield safely, thereby permitting normal airfield operations in severe weather, which benefits the airlines serving GMIA as well as the traveling public.
 - 1.0 FTE of Heating and Ventilation Mechanic 2 is created and added to the second shift to service and maintain the significant capital investment that has been made in the HVAC equipment over the past several years.
 - 0.5 FTE of Clerical Assistant 1 is created and shared with the Fire Protection section (which is physically located near the Maintenance Shop) to assume a variety of record keeping tasks.
 - 1.0 FTE of Assistant Airport Maintenance Supervisor is created to mitigate staffing issues that arise in protracted periods of inclement weather and to allow for better annual coverage of other supervisor off-time on the first and third shifts.
 - Responsibility for the repair and maintenance of airport-based vehicles formerly handled by Fleet Services is transferred to the Airport. This will involve the transfer of physical facilities, inventory, and vehicle records as well as staff. The staff transferred into the Airport Maintenance section includes: 1.0 FTE of Automotive and Equipment Service Supervisor (DOT), 8.0 FTE of Automotive and Service Technician (DOT) and 1.0 FTE of Automotive and Equipment Service Technician I/C (DOT). Appropriations are
- Operations
Beginning in 2009, this unit is divided into two sections: Airside Operations and Landside Operations. The creation of two sections will enable the Airport to devote appropriate attention to the airside (the airfield) and landside (terminal and perimeter) aspects of airport operations. The core function of the operations section is achieving compliance with FAR Part 139: Certification of Airports (which governs Airside Operations). The Landside Operations section is created to focus on the needs of passengers in the terminal and on concourses as well as landside physical plant monitoring (Landside Operations). As a result, the Airside Operations can focus solely on FAR Part 139 compliance. The newly created Landside Operations section will include the following positions at a total cost of \$676,129 for salary and active fringe:
 - 1.0 FTE of Airport Operations Manager is created to oversee the Landside Operations section.
 - 1.0 FTE of Assistant Airport Operations Manager is also created in this section.
 - 5.0 FTEs of Airport Operations Coordinator 2 and 1.0 FTE of Airport Control Center Operator are created to provide year-round staffing from early morning until the end of the day. Recent unfavorable weather events that resulted in delays and safety concerns as well as increased passenger need and attention necessitate the creation of these positions.
- Fire Protection
Over the past years, the number of alarms and requests for assistance that the Fire Protection section must respond to have more than doubled; however staffing levels have not increased over that time period. The Fire Protection section is staffed at the minimum required for an airport of GMIA's size. Increasing daily staffing by one person per crew will allow better response to emergency needs, and should result in less overtime by this unit, since minimum requirements are not expected to change. In addition, the Federal Aviation Administration (FAA) recommends over 100 hours of annual training per person, which is an

also budgeted for parts, outside services and fleet related depreciation.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT

UNIT NO. 5040

FUND: Enterprise - 0076

increase from the former requirement of 40 hours per year. Concentrating the training component in this position relieves the chief and support staff from the duties related to this function. The additional cost for the creation of these positions totals \$284,276 including salary and active fringe.

- 3.0 FTEs of Firefighter Equipment Operator are created.
- 1.0 FTE of Airport Firefighter Training Officer is created to address overall training needs of this section.
- 0.5 FTE of Clerical Assistant 1 is created and shared with the Maintenance section (which is physically located near the Firehouse) to assume a variety of record keeping tasks. All incident responses are documented in compliance with the National Incident Management System Incident Command Structure. Increased attention is needed to accomplish this task.
- 440th Air Force Reserve Base
Beginning in 2009, approximately \$800,000 is budgeted for anticipated expenses from the transfer of the 440th Air Force Reserve Base land to the County. For 2009, the increased cost is funded with over recovered airline funds.
 - 1.0 FTE of Airport Business Manager is transferred within GMIA from the Administration section to the 440th section to develop leases with private enterprise that will eventually occupy the 440th land.
- The cost of Airport security includes staff dedicated to security, towing, maintenance of the perimeter and internal security system. Total security costs are \$8,752,666, including Sheriff Department costs of \$7,221,128.
- Other Post Employment Benefits (OPEB) expenses increase \$131,494 to \$2,323,084 from the 2008 Adopted Budget.
- An appropriation of \$129,320 is provided for GMIA to either issue a request for proposal (RFP) or amend an existing contract with a vendor to provide additional custodial services.
- The appropriation for Capital Outlay increases \$648,950, from \$2,541,100 in 2008 to \$3,190,050 in 2009. Major items include: \$120,000 to repair and replace membrane surfaces in the parking structure, \$146,400 to resurface one-half of remote parking lot A, \$140,000 to replace light fixtures and poles on the ticketing road, in the bag make-up alley and in the administrative area; \$80,000 for the phased replacement of escalator steps; \$250,000 for roof failures, conveyors and some smaller HVAC needs; \$90,000 for the parking entry sign; \$60,000 for a snow melter on the parking structure, \$165,000 to replace the elevators' intercom system; and an estimated \$250,000 for a major overhaul of the Airport radio system.
- Parking Fee revenue increases \$3,536,000 from \$26,314,000 to \$29,850,000 primarily due to an increase in parking rates paid by the traveling public.
Parking rates increase as follows:
\$21.00 to \$22.00 Hourly/Short Term (per day)
\$11.00 to \$12.00 Daily/Long Term (per day)
\$11.00 to \$13.00 Surface Lot (per day)
\$8.00 to \$9.00 Remote Lots (per day)
- The additional funds generated by increased parking fees are used to partially offset higher personnel expenses from the creation of new positions at GMIA. In addition, increased revenues from higher parking fees are offset with a corresponding decrease in terminal rent recovered from the airlines using GMIA.
- Passenger Facility revenue increases \$100,000 from \$7,225,000 to \$7,325,000.
- Car Rental Concession revenue increases \$700,000, from \$7,600,000 to \$8,300,000.
- The Airport has a Direct Tax Levy surplus of \$1,859,396 in accordance with the terms of the 25-year master lease agreement and represents a repayment to the County for the payment of debt service on bonds issued for the terminal expansion (in 1985) net of terminal project depreciation expenses. This lease expires September 30, 2010.
- Provide budgeting authority for approximately \$25,914,800 in capital improvement projects. Major projects include Runway Safety Area improvements, In-line Baggage Screening improvements, Security System Fiber Optic

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS - AIRPORT

UNIT NO. 5040

FUND: Enterprise - 0076

Replacement and Mall Level Restroom Renovations.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance

is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY				
	2006 Actual	2007 Actual	2008 Budget	2009 Budget
Passengers:				
Enplaned	3,641,503	3,868,098	3,715,000	3,715,000
Deplaned	<u>3,657,791</u>	<u>3,845,046</u>	<u>3,715,000</u>	<u>3,715,000</u>
Total	7,299,294	7,713,144	7,430,000	7,430,000
Revenue Landing Weight (1,000 lbs)	5,701,137	5,728,235	5,800,000	5,400,000
Air Freight (1,000 lbs)	194,110	187,352	195,000	195,000
Aircraft Operations (Takeoffs and Landings)				
Commercial	179,001	177,453	195,000	180,000
Military	2,559	2,356	1,700	1,250
General	20,945	20,396	25,000	25,000
Timmerman	<u>53,010</u>	<u>44,631</u>	<u>55,000</u>	<u>50,000</u>
Total	255,515	244,836	276,700	256,250

**DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS -
TRANSPORTATION SERVICES**

COUNTY EXECUTIVE

DIRECTOR
TRANSPORTATION & PUBLIC WORKS

DIRECTOR OF HIGHWAY OPERATIONS
ORG 5100

Transportation Engineering

Administrative and Fiscal Support

Highway Engineering
Highway Capital Improvement Project
Planning and Design
County Highway Action Program
Projects
Coordination of Local Road
Improvement Projects

Bridge Engineering
Bridge Planning, Design and
Construction
Rehabilitation of Existing Bridges
Biennial Bridge Inspections
Administer Local Bridge Program

Traffic Engineering
Planning, Design and Implementation
of Traffic Safety Projects
Signal Installation and timing
Pavement Marking Design
Roadway Signage Design and
Installation
Hazard Elimination Program
Right of Way Permit Issuance

Construction Management
Project Field Inspection
Construction Engineering
Contract Administration

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
TRANSPORTATION SERVICES

UNIT NO. 5070

FUND: Internal Service - 0028

OPERATING AUTHORITY & PURPOSE

The Transportation Services Division of the Department of Transportation and Public Works (DTPW) implements projects defined under County policy in accordance with the guidelines provided by

grantor agencies and/or as prescribed by law. The projects are funded through state and/or federal grants, with local funds provided by the County, cities or villages and private developers.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,241,338	\$ 1,352,115	\$ 941,868	\$ (410,247)
Employee Fringe Benefits (EFB)	814,991	764,598	653,777	(110,821)
Services	19,964	31,142	47,351	16,209
Commodities	7,183	15,969	43,567	27,598
Other Charges	0	0	0	0
Debt & Depreciation	11,138	10,850	4,400	(6,450)
Capital Outlay	28,651	2,500	21,056	18,556
Capital Contra	0	(2,500)	(11,056)	(8,556)
County Service Charges	854,052	786,683	826,141	39,458
Abatements	(750,415)	(361,533)	(230,657)	130,876
Total Expenditures	\$ 2,226,902	\$ 2,599,824	\$ 2,296,447	\$ (303,377)
Direct Revenue	149,122	85,400	95,400	10,000
State & Federal Revenue	23,636	13,000	0	(13,000)
Indirect Revenue	2,017,981	2,301,453	1,973,461	(327,992)
Total Revenue	\$ 2,190,739	\$ 2,399,853	\$ 2,068,861	\$ (330,992)
Direct Total Tax Levy	36,163	199,971	227,586	27,615

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 38,270	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	136,020	0	0	0
Tech Support & Infrastructure	42,003	0	0	0
Distribution Services	1,242	0	0	0
Telecommunications	5,591	0	0	0
Record Center	592	0	0	0
Radio	0	0	0	0
Computer Charges	6,019	0	0	0
Applications Charges	27,180	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	5,755	0	0	0
Total Charges	\$ 262,671	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 36,163	\$ 199,971	\$ 227,586	\$ 27,615
Total Property Tax Levy	\$ 298,834	\$ 199,971	\$ 227,586	\$ 27,615

** In 2007 these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
TRANSPORTATION SERVICES

UNIT NO. 5070

FUND: Internal Service - 0028

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 1,241,338	\$ 1,352,115	\$ 941,868	\$ (410,247)
Employee Fringe Benefits (EFB)	\$ 814,991	\$ 764,598	\$ 653,777	\$ (110,821)
Position Equivalent (Funded)*	17.8	17.7	12.1	(5.6)
% of Gross Wages Funded	100.0	100.0	100.0	0.0
Overtime (Dollars)**	\$ 30,162	\$ 43,246	\$ 34,354	\$ (8,892)
Overtime (Equivalent to Position)	0.5	0.6	0.5	(0.1)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Director of Highway Operations	Transfer Out	1/1.0	To Highway Maintenance	\$ (109,018)
Transit Business Manager	Transfer Out	1/1.0	To DTPW-Directors Office	(80,524)
Manager of Transit Planning	Transfer Out	1/1.0	To DTPW-Directors Office	(80,524)
Accountant IV	Transfer Out	1/1.0	To DTPW-Directors Office	(56,613)
Resident Inspector (Hourly)	Abolish	1/0.5	Transportation Services	(14,739)
			TOTAL	\$ (341,418)

MISSION

The mission of the Transportation Services Division is to cost-effectively plan, design and implement projects necessary to maintain and enhance the safety and efficiency of the County's highways, bridges and traffic control facilities.

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- Maintain a safe and effective roadway, bridge and traffic system for the traveling public.
- Review operational procedures and implement cost saving measures so that projects are delivered on time and within established costs.

DEPARTMENT DESCRIPTION

The Transportation Services Division consists of the following Transportation Engineering functional areas.

Highway Engineering provides planning and design activities for highway capital Improvement projects, County Highway Action Program projects and Local Road Improvement Program projects as required by State law and County policy.

Construction Management is responsible for field inspection, construction engineering, construction management and contract administration of highway and transportation projects. Projects include intersection improvements and road and bridge rehabilitation or reconstruction.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
TRANSPORTATION SERVICES

UNIT NO. 5070

FUND: Internal Service - 0028

Bridge Engineering provides planning, design and construction of new bridges and for the rehabilitation of existing County-owned bridges. This group, as mandated by State law, conducts and oversees biennial bridge inspections of all County-owned bridges and administers the Local Bridge Program for all municipality-owned bridges in Milwaukee County free of charge.

Traffic Engineering provides planning, design and implementation of projects needed to maintain and improve the safety, operational efficiency and functional integrity of the County's highway network, including projects in the Congestion Mitigation and Air Quality Program and Hazard Elimination Program.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease \$410,247, from \$1,352,115 to \$941,868. The majority of the decrease is due to position changes resulting from an ongoing restructuring of the Department of Transportation and Public Works.
- Three transit planning positions are transferred from the Transportation Services Division to the Director's Office. These positions include an Accountant 4, Transit Business Manager and Manager of Transit Planning. Because of this restructuring, the Professional Service revenue received for the work conducted by these employees is also moved to the Director's Office, resulting in a revenue decrease of \$381,954 in the Transportation Services Division.
- The Director of Highway Operations is transferred to the Highway Maintenance Division and will manage both the Highway Maintenance and Transportation Services Divisions. The Transportation Services Division will pay one-half of the salary and fringe costs through a crosscharge from the Highway Maintenance Division.
- The vacant position of Resident Inspector (Hourly) is abolished. The State has revised its position so that counties may use approved consultants for inspection services. This action provides a salary savings of \$15,687.
- Funding of \$20,800 is appropriated to hire the equivalent of 0.5 FTE Interns during the 2009 fiscal year. Interns will perform pavement management and sign and signal inventory duties.
- In 2009, Capital Outlays increase in the amount of \$18,556, from \$2,500 to \$21,056. This increase reflects payment due to the City of West Allis for Milwaukee County's portion of the costs for the traffic project at West Oklahoma Avenue and West National Avenue.
- Commodities costs increase \$27,598 from \$15,969 to \$43,567. This includes \$23,748 for an AutoCad software upgrade necessary for compatibility with the Wisconsin Department of Transportation's AutoCad version, and \$7,000 for sign inventory software to develop sign replacement methods that comply with Federal Highway Administration requirements on sign retro-reflectivity.
- Funding for the Local Road Improvement Program decreases from \$13,000 to \$0. These funds are received biennially in even numbered years from the state, and therefore, there is no funding for this program in 2009.
- An appropriation of \$18.2 million, including \$6.6 million of bonding authority, is included in the 2009 Capital Improvement Budget for transportation-related infrastructure improvements.
- Starting in 2009, Transportation Services will be given the flexibility to implement projects approved for the budget year and to the extent that these projects are delayed or deferred, will have the authority to replace projects with projects listed in the five-year capital plan. Transportation Services must obtain approval from the Department of Administrative Services prior to substitution or replacement of current year projects. Quarterly reports will be

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
TRANSPORTATION SERVICES

UNIT NO. 5070

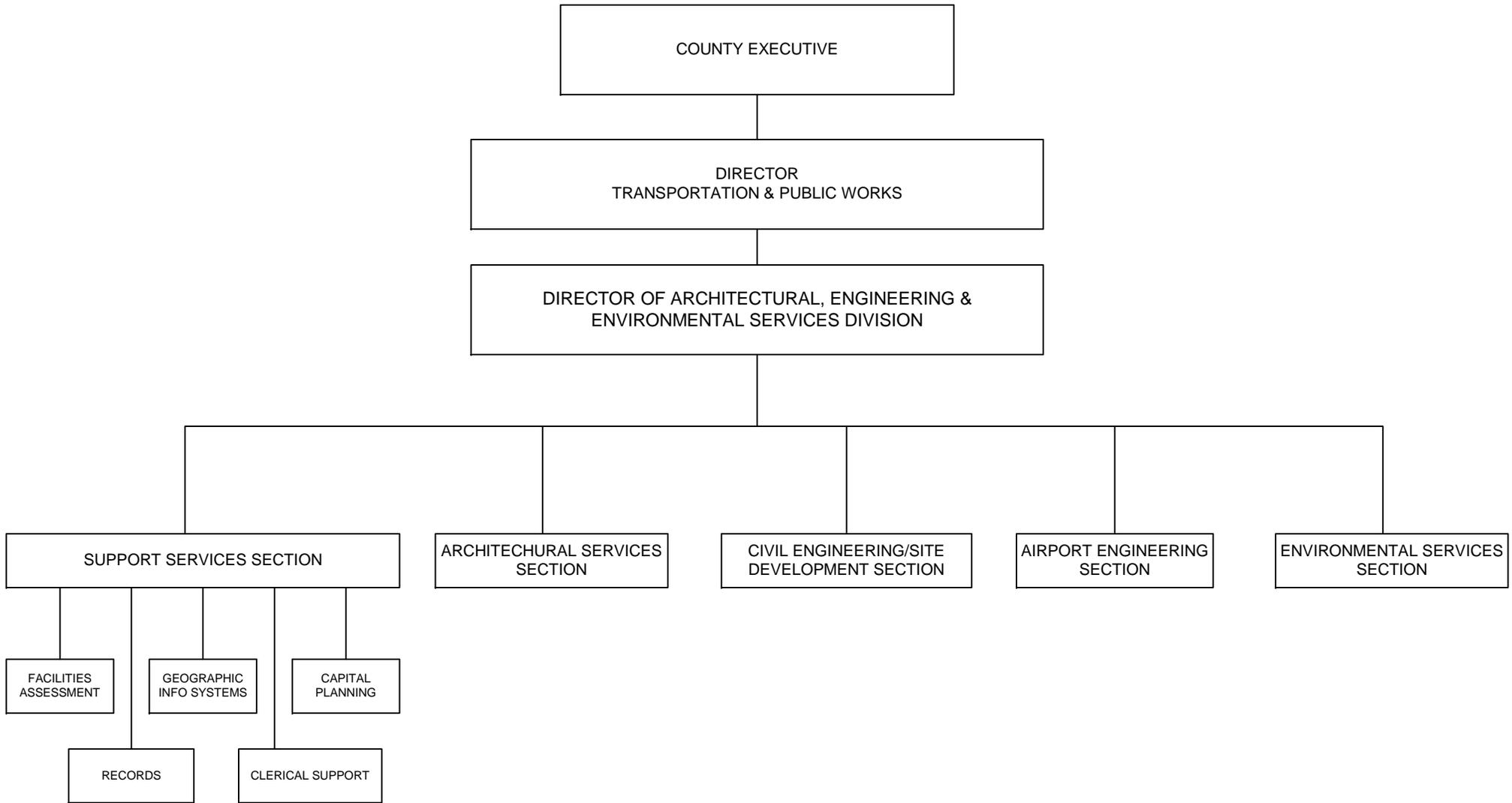
FUND: Internal Service - 0028

submitted to the appropriate standing committee regarding the status of highway capital projects.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first

certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

**DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS -
ARCHITECTURAL, ENGINEERING & ENVIRONMENTAL SERVICES DIVISION**



ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – ARCHITECTURAL
ENGINEERING AND ENVIRONMENTAL SERVICES

UNIT NO. 5080

FUND: Internal Service - 0028

OPERATING AUTHORITY & PURPOSE

The Architectural, Engineering and Environmental Services Division of the Department of Transportation and Public Works (DPTW) provides professional and technical services related to reconstruction and rehabilitation of the County's natural resources and public infrastructure. The Division is comprised of five sections: Architectural,

Airport Engineering, Site Development Engineering, Environmental Services and Support Services. These sections research, design, administer and implement a diverse combination of programs and projects.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,794,549	\$ 2,834,892	\$ 2,803,536	\$ (31,356)
Employee Fringe Benefits (EFB)	1,964,267	1,958,800	1,944,975	(13,825)
Services	179,499	313,531	306,691	(6,840)
Commodities	34,459	51,249	43,774	(7,475)
Other Charges	21,865	50,000	30,000	(20,000)
Debt & Depreciation	34,641	23,807	18,251	(5,556)
Capital Outlay	365,369	261,364	235,000	(26,364)
Capital Contra	(8,043)	0	0	0
County Service Charges	1,732,255	2,248,875	2,323,681	74,806
Abatements	(1,462,730)	(1,637,563)	(1,392,545)	245,018
Total Expenditures	\$ 5,656,131	\$ 6,104,955	\$ 6,313,363	\$ 208,408
Direct Revenue	119,854	168,750	140,000	(28,750)
State & Federal Revenue	228,514	225,316	179,958	(45,358)
Indirect Revenue	5,078,702	4,896,340	5,328,420	432,080
Total Revenue	\$ 5,427,070	\$ 5,290,406	\$ 5,648,378	\$ 357,972
Direct Total Tax Levy	229,061	814,549	664,985	(149,564)

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – ARCHITECTURAL
ENGINEERING AND ENVIRONMENTAL SERVICES

UNIT NO. 5080

FUND: Internal Service - 0028

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 50,172	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	323,928	0	0	0
Tech Support & Infrastructure	131,392	0	0	0
Distribution Services	1,799	0	0	0
Telecommunications	11,649	0	0	0
Record Center	3,314	0	0	0
Radio	0	0	0	0
Computer Charges	22,306	0	0	0
Applications Charges	97,241	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	12,553	0	0	0
Total Charges	\$ 654,354	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 229,061	\$ 814,549	\$ 664,985	\$ (149,564)
Total Property Tax Levy	\$ 883,415	\$ 814,549	\$ 664,985	\$ (149,564)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,794,549	\$ 2,834,892	\$ 2,803,536	\$ (31,356)
Employee Fringe Benefits (EFB)	\$ 1,964,267	\$ 1,958,800	\$ 1,944,975	\$ (13,825)
Position Equivalent (Funded)*	40.9	39.2	37.6	(2.6)
% of Gross Wages Funded	100.0	96.6	100.0	3.2
Overtime (Dollars)**	\$ 7,483	\$ 0	\$ 20,001	\$ 20,001
Overtime (Equivalent to Position)	0.1	0.0	0.3	0.3

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – ARCHITECTURAL
ENGINEERING AND ENVIRONMENTAL SERVICES

UNIT NO. 5080

FUND: Internal Service - 0028

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Managing Architect	Abolish	1/1.0	Architect/Eng Services	\$ (80,524)
Engineering Technician	Abolish	1/1.0	Architect/Eng Services	(56,218)
Architectural Technician	Abolish	1/1.0	Architect/Eng Services	(42,834)
Engineering Intern	Abolish	1/0.9	Architect/Eng Services	(23,077)
Draft Technician - 3 Electric	Abolish	1/1.0	Architect/Eng Services	(41,495)
Office Support Assistant II	Abolish	1/1.0	Architect/Eng Services	(27,033)
Architectural Designer	Create	1/1.0	Architect/Eng Services	43,640
			TOTAL	\$ (227,541)

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Architectural / Engineering Services	Expenditure	\$ 5,774,659	\$ 5,918,136	\$ 5,918,510	\$ 374
	Abatement	(1,020,623)	(713,126)	(804,545)	(91,419)
	Revenue	4,848,393	4,904,356	5,005,904	101,548
	Tax Levy	\$ (94,357)	\$ 300,654	\$ 108,061	\$ (192,593)
Environment / Energy	Expenditure	\$ 1,344,208	\$ 1,824,382	\$ 1,787,398	\$ (36,984)
	Abatement	(442,108)	(924,437)	(588,000)	336,437
	Revenue	578,680	386,050	642,474	256,424
	Tax Levy	\$ 323,420	\$ 513,895	\$ 556,924	\$ 43,029

MISSION

The mission of the Architectural, Engineering and Environmental Services Division (AE&ES) is to provide technical services to plan, design, construct, manage, operate and preserve Milwaukee County's natural resources and public facilities.

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- Implement Guaranteed Energy Savings Performance Contracting and other provisions of the Green Print resolution adopted by the County Board in 2007.
- Publicize successful projects and initiatives in APWA and other trade newsletter articles.
- Implement an online distribution of consultant's Request For Proposals.
- Increase accountability for contract change orders.
- Implement construction contract revisions recommended by the Department of Audit in 2008.
- Commence Countywide Sanitary Sewer Monitoring and Maintenance Program implementation and explore a transition to jurisdictional departments as program progresses.
- Initiate the Countywide Stormwater Management NR-216 Permit Administration and explore transition to jurisdictional departments as program progresses.
- Maintain a standard overhead rate, which is competitive with the private sector, but maximizes the use of County resources.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – ARCHITECTURAL
ENGINEERING AND ENVIRONMENTAL SERVICES

UNIT NO. 5080

FUND: Internal Service - 0028

DEPARTMENT DESCRIPTION

Architectural, Engineering and Environmental Services provides professional and technical services related to the reconstruction and rehabilitation of the County's natural resources and public infrastructure. The Architectural, Engineering and Environmental Services Division is comprised of the Architectural Services Section, Civil Engineering/Site Development Section, Airport Engineering Section, Environmental Services Section and Support Services Section.

1. The **Architectural Services Section** provides technical services in building maintenance, remodeling, additions and new construction for all County departments. Specific tasks performed include: budget development and cost estimation; bid document design, evaluation and contract award; design development; and project management from conception to project completion.
2. The **Airport Engineering Section** provides planning, design and construction management services for all major maintenance and passenger facility charge projects at General Mitchell International and Lawrence J. Timmerman Airports. This section coordinates planning and administration of projects with state and federal agencies, and those sponsored by the airlines and other airport tenants.
3. The **Civil Engineering and Site Development Section** provides civil engineering and land surveying services. Specific services include project management; design and preparation of drawings, technical specifications and bidding documents; engineering feasibility studies and needs assessments for County facilities; certified survey maps, site surveys and construction staging.

4. The **Environmental Services Section** provides technical and support services for environmental issues including stormwater management, hazardous substance control (asbestos, lead, PCBs, mercury, etc.), underground storage tanks, landfills, air quality, recycling, solid wastes, water quality, brownfields, pesticides/herbicides and environmental due diligence for property acquisition/disposal.
5. The **Support Services Section** provides records management, facilities assessments, and Milwaukee County Automated Mapping and Land Information System administration. Services include the development and maintenance of the property assets inventory, asset records, and project records archive; and infrastructure assessments used for five-year major maintenance and capital improvement planning.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease \$31,356, from \$2,834,892 to \$2,803,536.
- To reconcile the County's budgeting and HR systems, the Division has abolished 1.0 FTE Managing Architect position, 1.0 FTE Engineering Technician position and 1.0 FTE Architectural Technician position. These positions have been vacant but funded since 2007. Additionally, the Division has created a 1.0 FTE Architectural Designer position. These actions result in a salary and active fringe savings of \$191,814.
- The Division has also abolished 0.9 FTE Engineering Intern position (vacant), 1.0 FTE Draft Technician 3 (Electric) position and 1.0 FTE Office Support Assistant 2 position (vacant). These actions result in a salary and active fringe savings of \$134,760.

ADOPTED 2009 BUDGET

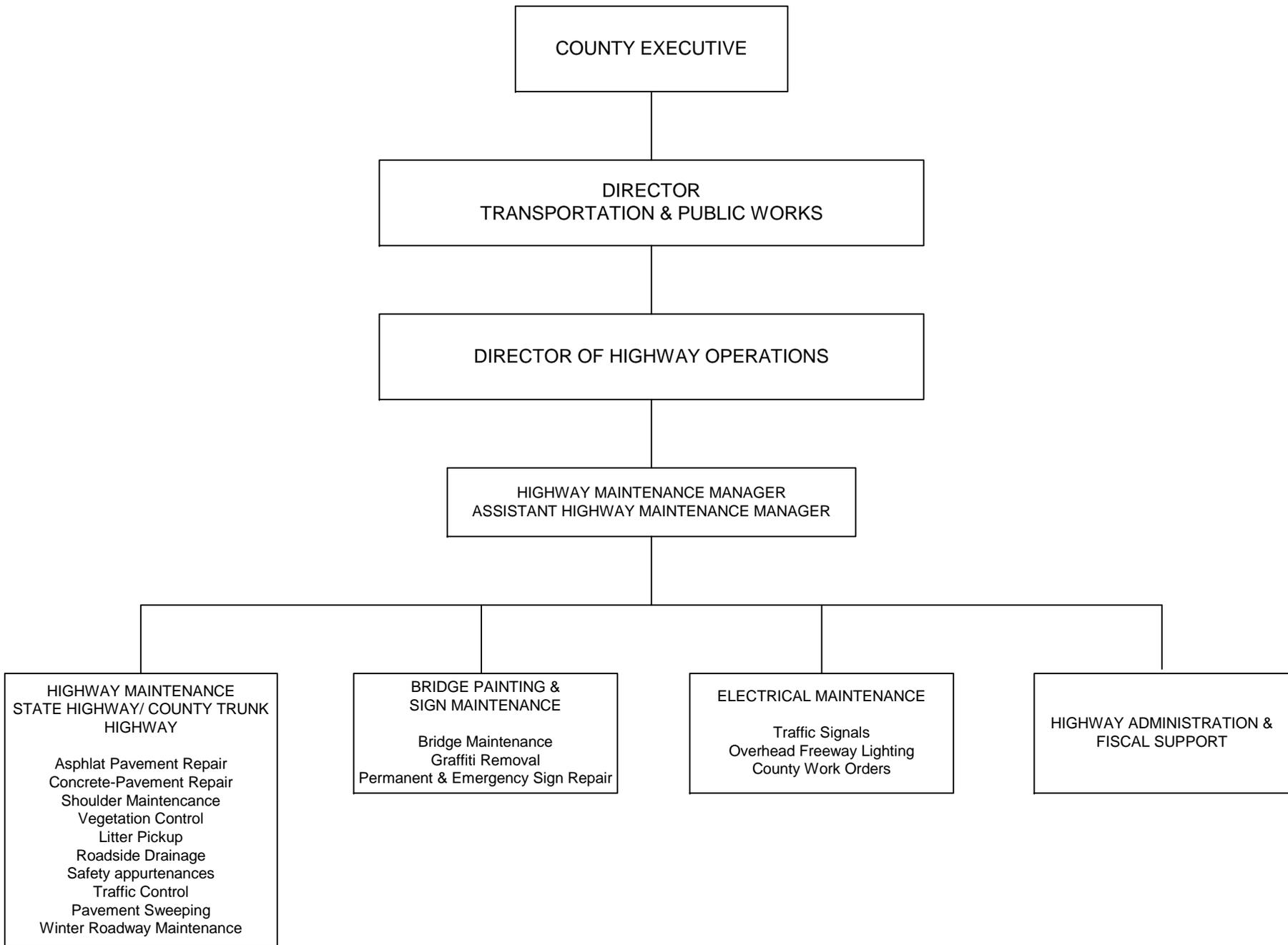
DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – ARCHITECTURAL
ENGINEERING AND ENVIRONMENTAL SERVICES

UNIT NO. 5080

FUND: Internal Service - 0028

- Reduce non-point grant expenditures by \$20,000 from \$50,000 to \$30,000 to reconcile with actual experience.
- The Wisconsin Department of Natural Resources/Department of Agriculture, Trade and Consumer Protection-Land Conservation Program grant is budgeted at \$85,000. This grant is used to offset the cost of salaries in the Environmental/Energy Section.
- Revenue of \$179,958 is budgeted for Milwaukee County Automated Mapping and Land Information System (MCAMLIS) project management. This effort will merge the County's internal GIS functions with MCAMLIS.
- Indirect Revenue increases \$432,080 from \$4,896,340 to \$5,328,420. The increase primarily reflects the implementation of the Sanitary Sewer Capacity, Management, Operation and Maintenance Program (CMOM) and NR216 Stormwater Discharge Permit Compliance Program. The Division also receives indirect revenue for work completed on capital projects and capitalized major maintenance projects.
- Departments having jurisdiction for storm and sanitary sewers are crosscharged for services performed to meet the requirements of the NR-216 Stormwater Permit Administration and the Countywide Sanitary Sewer Monitoring and Maintenance Program. The cost of contract management and administrative oversight of the programs is \$495,300 during 2009. AE&ES will crosscharge departments \$365,840 for services performed. An additional \$129,460 is provided for contractual services for the purpose of stormwater permit compliance work.
- In conjunction with the Countywide Sanitary Sewer Monitoring and Maintenance Program, an appropriation of \$517,400 is budgeted in the 2009 Capital Budget for the repair and reconstruction of lower portions of the sanitary sewer manholes and sewer piping. Continuation of this work allows the County to meet the requirements of the stipulated agreement between the County and the State to improve the condition of sanitary sewer facilities to minimize the inflow and infiltration of clear water into the sanitary sewer system.
- An appropriation of \$619,400 is budgeted in the 2009 Capital Budget for the countywide replacement of asphalt roadways and parking lots. The overall condition of the various access drives and parking lots throughout County facilities continues to deteriorate. This appropriation will provide funding for the reconstruction of the Estabrook Parkway Drive and the Dineen Park parking lot, two of the worst rated in the system.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

**DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS -
HIGHWAY MAINTENANCE**



ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS
 – HIGHWAY MAINTENANCE

UNIT NO. 5100
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Highway Maintenance section of the Department of Transportation and Public Works maintains all County trunk highways, parkways, State trunk highways and expressways. The

Division is also responsible for maintaining vacant freeway lands and the North Shore right-of-way.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 5,651,545	\$ 5,847,828	\$ 6,138,143	\$ 290,315
Employee Fringe Benefits (EFB)	3,737,876	4,306,557	4,249,093	(57,464)
Services	280,442	319,050	305,630	(13,420)
Commodities	1,324,013	1,507,801	1,768,070	260,269
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	2,995	23,100	115,100	92,000
Capital Contra	0	0	0	0
County Service Charges	6,947,311	5,282,886	5,459,313	176,427
Abatements	(2,018,538)	(169,354)	(405,204)	(235,850)
Total Expenditures	\$ 15,925,644	\$ 17,117,868	\$ 17,630,145	\$ 512,277
Direct Revenue	66,489	26,800	49,300	22,500
State & Federal Revenue	16,240,687	16,084,580	16,713,221	628,641
Indirect Revenue	0	0	13,000	13,000
Total Revenue	\$ 16,307,176	\$ 16,111,380	\$ 16,775,521	\$ 664,141
Direct Total Tax Levy	(381,532)	1,006,488	854,624	(151,864)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 163,859	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	48,241	0	0	0
Distribution Services	4	0	0	0
Telecommunications	2,792	0	0	0
Record Center	0	0	0	0
Radio	202,423	0	0	0
Computer Charges	7,435	0	0	0
Applications Charges	35,877	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	35,042	0	0	0
Total Charges	\$ 495,673	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	(381,532)	1,006,488	854,624	(151,864)
Total Property Tax Levy	\$ 114,141	\$ 1,006,488	\$ 854,624	\$ (151,864)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
HIGHWAY MAINTENANCE

UNIT NO. 5100
FUND: General - 0001

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 5,651,545	\$ 5,847,828	\$ 6,138,143	\$ 290,315
Employee Fringe Benefits (EFB)	\$ 3,737,876	\$ 4,306,557	\$ 4,249,093	\$ (57,464)
Position Equivalent (Funded)*	114.2	112.1	135.7	23.7
% of Gross Wages Funded	100.0	100.0	96.4	(3.6)
Overtime (Dollars)**	\$ 420,950	\$ 250,805	\$ 384,814	\$ 134,009
Overtime (Equivalent to Position)	9.4	5.2	9.5	4.2

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Highway Maintenance Worker 3	Abolish	6/6.0	Highway Maintenance	\$ (37,914)*
Director of Highway Operations	Transfer	1/1.0	From Transportation Services	109,018
Highway Operations Manager	Abolish	1/1.0	Highway Maintenance	0**
			TOTAL	\$ 71,104

*5.0 FTE positions of Highway Maintenance Worker 3 were unfunded in 2008 so the fiscal effect in 2009 accounts for only 1.0 FTE position.

**The Highway Operations Manager was unfunded in 2008 so there is no fiscal effect in 2009.

MISSION

Highway Maintenance will maintain county and state trunk highways in a manner that will provide citizens of the County with a safe, usable roadway system at a level of service acceptable to a majority of its citizens and at the lowest possible cost.

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- Maintain a safe and effective roadway system for the traveling public.
- Modernize and improve methods used in winter operations.
- Cross-train employees to make better use of County resources.
- Enhance technology to better deliver services.

DEPARTMENT DESCRIPTION

The **State Highway Maintenance Unit** provides general and winter maintenance on the expressways and state trunk highways within Milwaukee County. The state reimbursement for this program is based on actual labor, including incidental labor costs, machinery allowances as specified in the current State Department of Transportation's (WisDOT) actual cost provision and material purchases authorized by WisDOT. State highway maintenance costs are 100 percent offset by state reimbursement revenue.

The **County Highway Maintenance Unit** provides general and winter maintenance on the Milwaukee County highway system. This includes pavement repair and resurfacing, shoulder maintenance, vegetation control, safety appurtenances, road drainage, litter pickup, bridge maintenance, ice and snow control, traffic signal maintenance and highway signage.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
HIGHWAY MAINTENANCE

UNIT NO. 5100
FUND: General - 0001

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase \$290,315, from \$5,847,828 to \$6,138,143.
- As part of a department-wide restructuring initiative within the Department of Transportation and Public Works (DTPW), the Highway Maintenance Division is abolishing 1.0 FTE Highway Operations Manager vacant position and transferring in 1.0 FTE Director of Highway Operations position from the Transportation Services Division. This position will manage both the Highway Maintenance and Transportation Services Divisions. The Transportation Services Division will pay one-half of the salary and fringe costs for the Director of Highway Operations position.
- Additional restructuring within the Division results in the abolishment of 2.0 FTE Highway Maintenance Worker 3 vacant positions, which are replaced with 1.0 FTE Highway Maintenance Worker 3 (Temporary) position. The resulting salary and active fringe savings is \$98,419.
- Median and right-of-way mowing services on county trunk highways will be reviewed by staff in 2009 to determine if other local municipalities are interested in partnering to reduce costs.
- The Division will continue its pavement marking services on state and county trunk highways.
- Vehicle fuel is budgeted at \$3.75/gallon, increasing costs from \$615,565 to \$892,500 in 2009.

STATE HIGHWAY MAINTENANCE

- Eligible costs related to the maintenance of state trunk highways and the freeway system are 100 percent reimbursable. For 2009, reimbursement revenue from the state will cover 79.2 percent of the central services allocation and other overhead costs. This revenue increases \$434,815.

COUNTY HIGHWAY MAINTENANCE

- General Transportation Aids for 2009 are budgeted at \$2,426,881, a decrease of \$120,308 from 2008, reflecting the anticipated allocation from the Wisconsin Department of Transportation (WisDOT).
- Funding of \$16,100 is provided for building maintenance (\$10,000) and salt conveyor maintenance equipment (\$6,100).
- Funding of \$100,000 in major maintenance and \$200,000 in services is appropriated for mitigation work performed on county trunk highways in conjunction with the WisDOT North – South Freeway project on I-94.
- Electricity costs are reduced by \$20,000 to reflect the completion of the Light Emitting Diode (LED) fixture replacement project in county trunk highway traffic signals.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

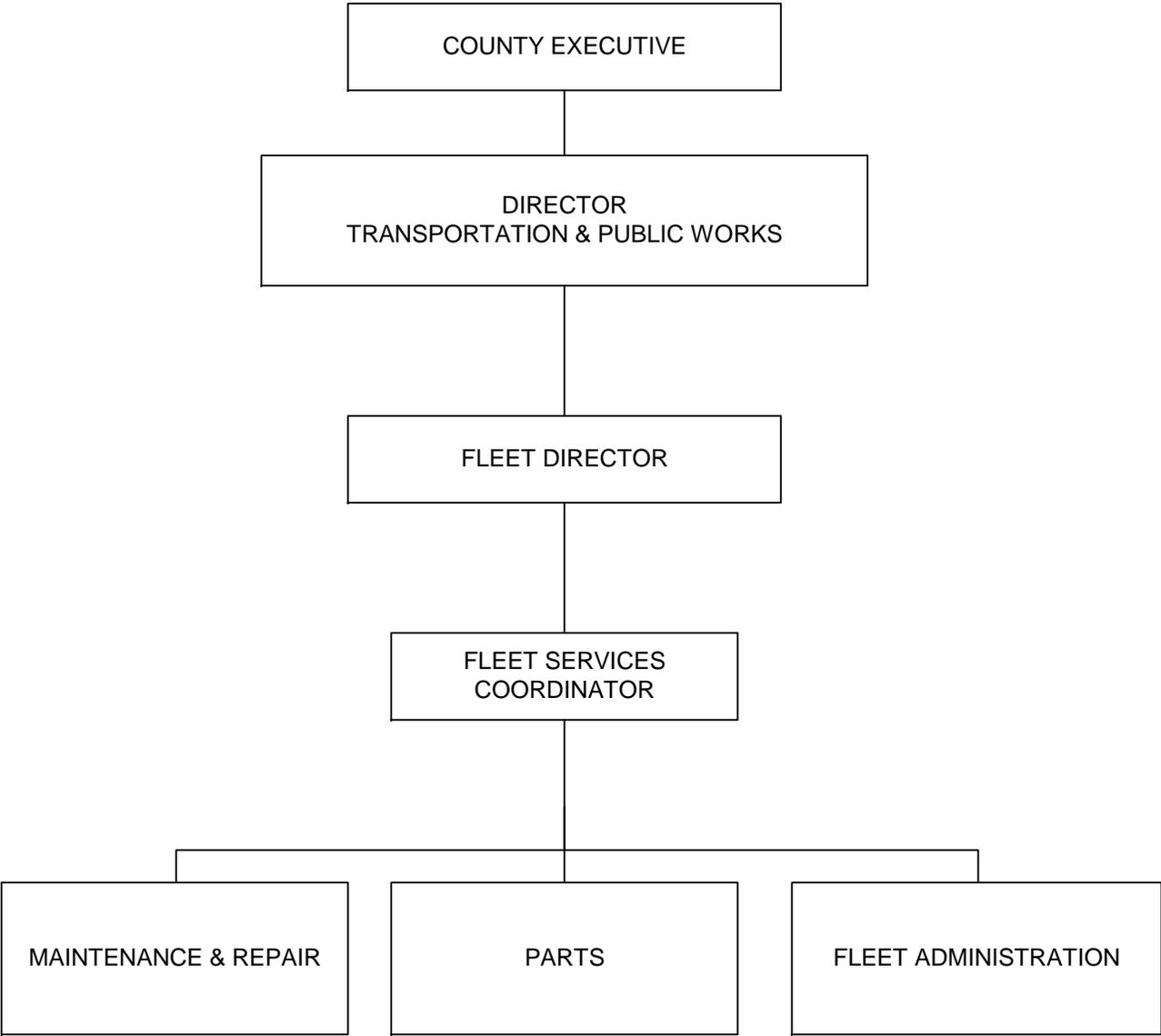
ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
HIGHWAY MAINTENANCE

UNIT NO. 5100
FUND: General - 0001

ACTIVITY AND STATISTICAL SUMMARY			
	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
<u>HIGHWAY MAINTENANCE PROGRAM</u>			
Lane Miles (Maintenance)			
County Trunk Highways	342.96	342.96	342.96
State Trunk Highways	633.80	633.80	633.80
Expressways	1,134.67	1,134.67	1,141.49
County Parkways	<u>120.00</u>	<u>120.00</u>	<u>0.00</u>
Total	2,231.43	2,231.43	2,118.25
Acres (Grass Mowing)			
County Trunk Highways	665.41	665.41	665.41
State Trunk Highways	781.51	781.51	781.51
Expressways	<u>1,875.87</u>	<u>1,875.87</u>	<u>1,875.87</u>
Total	3,322.79	3,322.79	3,322.79

**DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS -
FLEET MANAGEMENT**



ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
FLEET MANAGEMENT

UNIT NO. 5300

FUND: General Fund - 0001

OPERATING AUTHORITY & PURPOSE

The Fleet Management Division of the Department of Transportation and Public Works (DTPW) provides a broad array of technical services to County departments. These services include providing direction and contract oversight for vehicle replacement programs throughout the County including developing standards, preparing specifications, signing and issuing contracts. The Division also assists departments in processing

purchase orders and licensing and registering vehicles. The Division is responsible for developing economical, operational procedures to purchase environmentally friendly vehicles and equipment. The Division is also charged with managing the County's maintenance operations and maintenance service providers; managing the County's fuel system; and coordinating vehicle and equipment disposal through periodic auctions.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,552,871	\$ 2,589,437	\$ 2,180,924	\$ (408,513)
Employee Fringe Benefits (EFB)	2,330,481	2,386,082	1,515,688	(870,394)
Services	955,114	797,951	3,390,244	2,592,293
Commodities	1,569,670	1,283,478	1,328,862	45,384
Other Charges	0	0	0	0
Debt & Depreciation	2,116,426	2,262,519	0	(2,262,519)
Capital Outlay	29,637	40,320	10,301	(30,019)
Capital Contra	(21,501)	(34,420)	(10,301)	24,119
County Service Charges	1,464,362	1,484,667	3,572,599	2,087,932
Abatements	(533,686)	(332,613)	(2,573,695)	(2,241,082)
Total Expenditures	\$ 10,463,374	\$ 10,477,421	\$ 9,414,622	\$ (1,062,799)
Direct Revenue	109,965	230,456	44,800	(185,656)
State & Federal Revenue	18,080	17,700	20,000	2,300
Indirect Revenue	10,892,986	10,229,265	9,310,704	(918,561)
Total Revenue	\$ 11,021,031	\$ 10,477,421	\$ 9,375,504	\$ (1,101,917)
Direct Total Tax Levy	(557,657)	0	39,118	39,118

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
FLEET MANAGEMENT

UNIT NO. 5300

FUND: General Fund - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 225,030	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	71,930	0	0	0
Distribution Services	0	0	0	0
Telecommunications	3,566	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	18,127	0	0	0
Applications Charges	48,587	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	16,101	0	0	0
Total Charges	\$ 383,341	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ (557,657)	\$ 0	\$ 39,118	\$ 39,118
Total Property Tax Levy	\$ (174,316)	\$ 0	\$ 39,118	\$ 39,118

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,552,871	\$ 2,589,437	\$ 2,180,924	\$ (408,513)
Employee Fringe Benefits (EFB)	\$ 2,330,481	\$ 2,386,082	\$ 1,515,688	\$ (870,394)
Position Equivalent (Funded)*	57.5	53.1	43.3	(9.8)
% of Gross Wages Funded	96.0	97.0	99.4	2.4
Overtime (Dollars)**	\$ 53,640	\$ 70,967	\$ 58,693	\$ (12,274)
Overtime (Equivalent to Position)	1.3	1.3	1.3	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Auto & Equip Attendant	Abolish	1/1.0	Fleet Management	0*
Auto & Equip Srv Tech (DOT)	Abolish	1/1.0	Fleet Management	0*
Auto & Equip Service Supervisor	Transfer	1/1.0	To Airport	(51,446)
Auto & Equip Srv Tech (DOT)	Transfer	8/8.0	To Airport	(372,736)
Auto & Equip Srv Tech (DOT) In Charge	Transfer	1/1.0	To Airport	(48,169)
Park Worker 2 (Seasonal)	Abolish	1/0.3	Fleet Management	(5,032)
Fiscal Assistant 2	Abolish	1/1.0	Fleet Management	(36,784)
			TOTAL	\$ (514,167)

*This position was unfunded in 2008 so there is no fiscal effect in 2009.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
FLEET MANAGEMENT

UNIT NO. 5300
FUND: General Fund - 0001

MISSION

The Fleet Management Division of the Department of Transportation and Public Works (DTPW) will provide innovative services and advice to County departments to maximize efficiency with respect to County vehicle and equipment usage.

OBJECTIVES

- Provide the technical capacity necessary to efficiently administer and achieve long-term sustainability in vehicle maintenance and replacement programs in the County.
- Develop vehicle and equipment standards that are economically viable and environmentally friendly.
- Assist vehicle owning and leasing departments in developing operating and maintenance procedures so that departments have direct control over and accountability for their fleet resources.
- Implement a countywide ten percent fleet reduction to eliminate the most costly and inefficient vehicles and equipment in service.
- Develop public-public and public-private partnerships to develop economies of scale in the maintenance and repair of vehicles and equipment.
- Achieve the most efficient pricing in vehicle purchasing, leasing, maintenance and repair.

BUDGET HIGHLIGHTS

- Personal Services without fringe benefits decreases \$408,513, from \$2,589,437 to \$2,180,924. This is largely due to an initiative to transfer General Mitchell International Airport staff and fleet to the airport for oversight.
- The airport initiative includes the transferring of 8.0 FTE Auto & Equipment Service Tech positions, 1.0 FTE Auto & Equipment Service Supervisor position and 1.0 FTE Auto & Equipment Tech In Charge position to the newly

created Airport Division. As part of this transition the equipment and related costs are also transferred. The total estimated cost reduction for Fleet Management is \$1,087,654.

- The Division is changed from an internal service fund to a general fund. The transition to a general fund generates various savings for the Division.
 - o OPEB costs are eliminated for a savings of \$629,928.
 - o Compensated Absences are no longer accrued for, generating a savings of \$52,900.
 - o Direct Labor and Fringe Benefit Transfers are reduced to \$0 from \$10,500 and \$19,285, respectively.
 - o Depreciation (\$2,056,371) and Interest Allocation (\$416,428) remain budgeted in the Division, but are shown as a cross-charge and abatement. This action allows the division to continue recouping funds paid for fleet equipment and vehicles.
- For 2009, funding for motor vehicle parts increases \$45,933, from \$1,200,239 to \$1,246,172 and funding for direct repairs through external vendors increases \$54,094 from \$245,906 to \$300,000.
- Budgeted revenue from the sale of fixed assets associated with the Fleet auction decreases \$175,656, from \$200,656 to \$25,000. This adjustment is intended to bring budgeted revenue closer to anticipated revenue.
- In 2009, 1.0 FTE Fiscal Assistant 2 vacant position, and 1.0 FTE Auto & Equip Service Technician and Auto & Equipment Attendant (both unfunded and vacant) positions are abolished. This results in a salary and active fringe savings of \$58,020.
- The budgeted amount for Heat is increased \$61,477 from \$196,000 to \$257,477 to reflect the rising costs of energy.
- Starting in 2007, the costs of fuel have been budgeted in individual department budgets. Fuel for 2009 is again budgeted in individual

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
FLEET MANAGEMENT

UNIT NO. 5300

FUND: General Fund - 0001

departments. The Fleet Management Division budgeted fuel at \$3.75/gallon for lead-free and \$4.21/gallon for diesel #2. The 2009 budgeted amount of \$34,386 is \$5,976 less than the 2008 amount.

- In 2009, \$1,163,800 is budgeted in the Capital Improvements Budget for replacement equipment. Replacement equipment is budgeted for the Sheriff's Department, Parks and other County departments. All departments receiving replacement equipment are required to turn in used equipment unless, as required, the department has obtained County Board approval to retain the old vehicles.
- The Fleet Management Division will implement a 10 percent reduction in the size of the County's fleet in order to identify and eliminate pieces of equipment that are inordinately expensive to operate and maintain.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12),

Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY				
	<u>2007</u> <u>Budget</u>	<u>2007</u> <u>Actual</u>	<u>2008</u> <u>Budget</u>	<u>2009</u> <u>Budget</u>
Highway Patrol (Miles)	2,220,000	2,083,739	2,220,000	2,100,000
Other Cars (Miles)	915,000	859,990	926,000	900,000
Trucks (Miles)	2,550,000	2,759,775	2,680,000	2,760,000
Leased vehicles (Miles)	0	600,770	0	600,000
Fire Trucks (Miles)	7,000	7,907	8,800	8,800
Other Equipment (Miles)	40,000	73,009	65,000	65,000
Total (Miles)	5,732,000	6,385,190	5,899,800	6,433,800

**DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS -
WATER UTILITY**

COUNTY EXECUTIVE

DIRECTOR
TRANSPORTATION AND PUBLIC WORKS

WATER UTILITY

WATER

SEWER

STORM SEWER

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – WATER UTILITY **UNIT NO.** 5500
FUND: Internal Service - 0029

OPERATING AUTHORITY & PURPOSE

The Water Utility, a distinct division under the organizational umbrella of the Department of Transportation and Public Works (DTPW), maintains the Water Distribution System that is located on the Milwaukee County Grounds and is owned by Milwaukee County. This division within the DTPW will be responsible for all aspects of water distribution as well as sewer and storm sewer collection. The Water Utility shall utilize county staff and other resources as budgeted to meet demands

of the customers on the County Grounds and shall have the right to recover expenses incurred in provision of water distribution through the independent setting of rates and charges to its customers. The Water Utility is also responsible for repair, maintenance and oversight of the physical infrastructure in the provision of water distribution.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Employee Fringe Benefits (EFB)	\$ 0	\$ 0	\$ 0	\$ 0
Services	562,014	707,694	800,946	93,252
Commodities	4,341	4,600	4,600	0
Other Charges	0	0	83,418	83,418
Debt & Depreciation	90,727	52,761	32,450	(20,311)
Capital Outlay	397,640	450,000	450,000	0
Capital Contra	0	0	0	0
County Service Charges	537,553	300,858	398,243	97,385
Abatements	(52,293)	(53,970)	0	53,970
Total Expenditures	\$ 1,539,982	\$ 1,461,943	\$ 1,769,657	\$ 307,714
Direct Revenue	1,754,102	1,480,302	1,622,230	141,928
State & Federal Revenue	0	0	0	0
Indirect Revenue	92,663	120,235	147,427	27,192
Total Revenue	\$ 1,846,765	\$ 1,600,537	\$ 1,769,657	\$ 169,120
Direct Total Tax Levy	(306,783)	(138,594)	0	138,594

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – WATER UTILITY **UNIT NO.** 5500
FUND: Internal Service - 0029

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 0	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	0	0	0	0
Distribution Services	0	0	0	0
Telecommunications	0	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	0	0	0	0
Applications Charges	0	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	0	0	0	0
Total Charges	\$ 0	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ (306,783)	\$ (138,594)	\$ 0	\$ 138,594
Total Property Tax Levy	\$ (306,783)	\$ (138,594)	\$ 0	\$ 138,594

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

MISSION

Milwaukee County will operate a Water Utility located on the County Grounds that provides its customers with efficient and cost effective service for the distribution of water and collection of sewer and storm sewer waste.

BUDGET HIGHLIGHTS

- A new division of Water Utility is created (Org. Unit 5500) that is charged with the provision of continued water distribution service to customers located on the Milwaukee County Grounds. Sewer and storm sewer services are also provided. This division previously existed as part of the DTPW – Facilities Management Division.
- For 2009, the Water Utility is established as a separate internal service fund under the DTPW wherein the expenses incurred from the provision of water distribution services are fully reimbursed through rates and charges to customers.
- The DTPW – Facilities Management – Division will continue to perform oversight of the water distribution function. DTPW staff will continue to be crosscharged to the Water Utility Division as needed, which is consistent with past practice.
- Total expenses and revenues for the Water Utility are budgeted at \$1,769,657 for 2009.
- Capital infrastructure improvements related to the Water Utility includes design funds of \$444,600 in 2009 for a 1,000,000 gallon elevated water storage tank to meet anticipated demand for water storage. Construction is scheduled to commence in 2010 at an approximate cost of \$2,500,000, which is subject to appropriation.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation

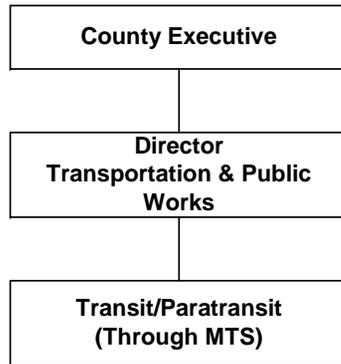
ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS – WATER UTILITY **UNIT NO.** 5500
FUND: Internal Service - 0029

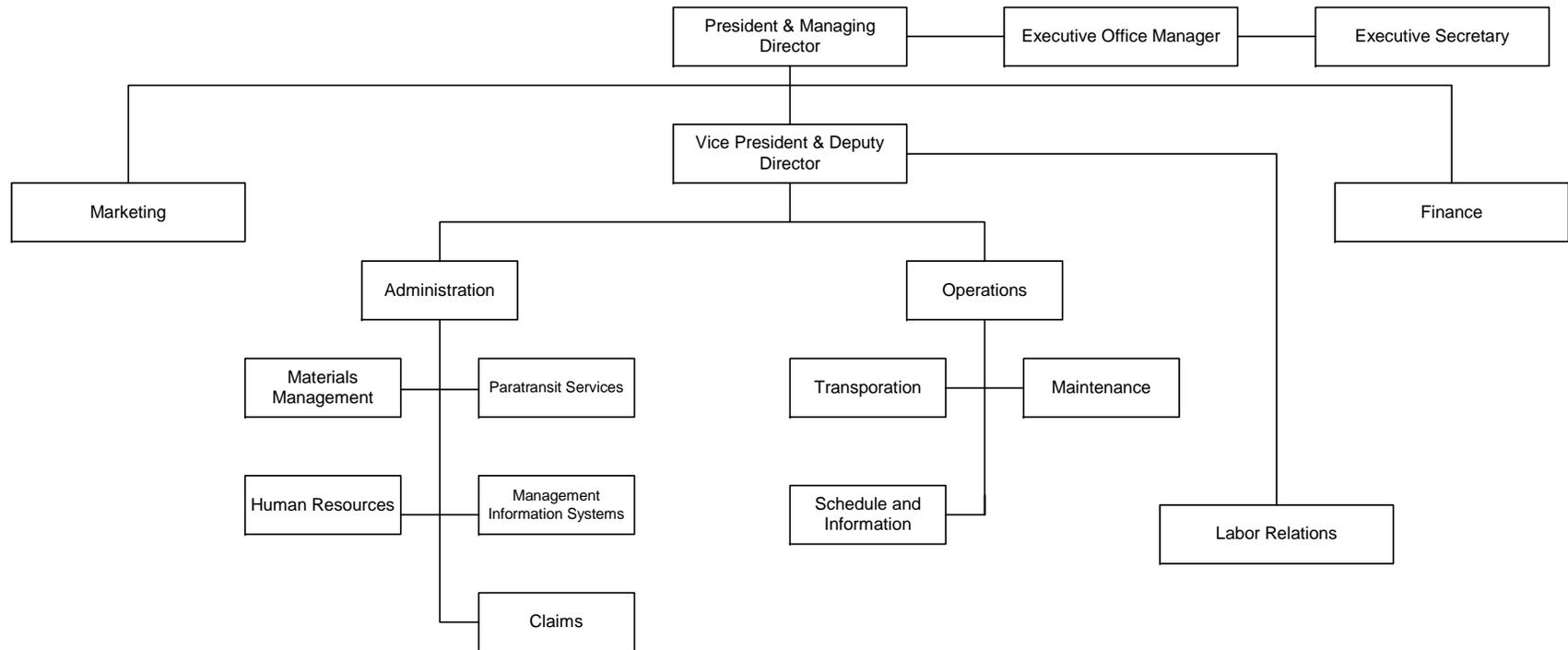
when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the

full amount paid. A county employee who knowingly violates this subsection may be removed for cause.”

MILWAUKEE COUNTY TRANSIT/PARATRANSIT SYSTEM



**Milwaukee Transport Services, Inc
(MTS)**



ADOPTED 2009 BUDGET

DEPT: MILWAUKEE COUNTY TRANSIT/PARATRANSIT SYSTEM

UNIT NO. 5600
FUND: Enterprise - 0083

OPERATING AUTHORITY & PURPOSE

The Department of Transportation & Public Works (DTPW) provides public transit services through the Milwaukee County Transit System. Direct management and operation of the transit system, including paratransit services, is provided by Milwaukee Transport Services, Inc. (MTS), a private nonprofit corporation under contract to the County. The corporation uses transit facilities and equipment owned and provided by Milwaukee County.

Paratransit operations include the provision of demand responsive transportation and orientation to

transportation services. These services provide a complement to the fixed-route services of MCTS and are available to those who are Americans with Disabilities Act (ADA) Paratransit eligible.

The Transportation Planning Division of the DTPW provides County oversight as well as conducts various transit related studies, and prepares and administers federal and state transit grants. Division personnel also facilitate the acquisition of capital equipment, and provide design and construction services for capital facilities.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 0	\$ 0	\$ 0	\$ 0
Employee Fringe Benefits (EFB)	0	0	0	0
Services	479,550	434,204	432,204	(2,000)
Commodities	472,783	490,000	460,000	(30,000)
Transit Operations	131,164,393	136,084,896	141,813,541	5,728,645
Other Charges	23,718,620	24,376,642	26,722,146	2,345,504
Capital Outlay	571,841	540,396	297,300	(243,096)
County Service Charges	1,926,386	1,846,358	2,623,071	776,713
Abatements	(193,706)	(12,024)	0	12,024
Total Expenditures	\$ 158,139,867	\$ 163,760,472	\$ 172,348,262	\$ 8,587,790
State & Federal Revenue	82,475,576	87,719,762	90,420,640	2,700,878
Other Direct Revenue	2,780,592	3,303,730	6,975,000	3,671,270
Transit Revenue	49,611,132	50,565,522	52,187,205	1,621,683
Total Revenue	\$ 134,867,300	\$ 141,589,014	\$ 149,582,845	\$ 7,993,831
Direct Total Tax Levy	23,272,567	22,171,458	22,765,417	593,959

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE COUNTY TRANSIT/PARATRANSIT SYSTEM

UNIT NO. 5600
FUND: Enterprise - 0083

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 125,024	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	0	0	0	0
Distribution Services	0	0	0	0
Telecommunications	0	0	0	0
Record Center	0	0	0	0
Radio	56,861	0	0	0
Computer Charges	0	0	0	0
Applications Charges	0	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	0	0	0	0
Total Charges	\$ 181,885	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 23,272,566	\$ 22,171,458	\$ 22,765,417	\$ 593,959
Total Property Tax Levy	\$ 23,454,451	\$ 22,171,458	\$ 22,765,417	\$ 593,959

** In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

MISSION

The Milwaukee County Transit/Paratransit System exists to provide reliable, convenient and safe public transportation services that efficiently and effectively meet the varied travel needs of the community and contribute to its quality of life.

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- Work with service providers to ensure that high quality paratransit service is provided cost effectively while meeting the needs of individuals with disabilities.
- Provide a safe and dependable transit system for the traveling public.
- Implement cost control measures while working with executive and legislative bodies toward improved fiscal sustainability.

DEPARTMENT DESCRIPTION

The *Transit Operations Program* includes all activities necessary for the efficient, day-to-day management and operation of the Milwaukee County Transit System, and the Transit Plus paratransit service by Milwaukee Transport Services, Inc. (MTS), a private nonprofit corporation under contract with Milwaukee County. MTS corporation employs a work force totaling approximately 1,100 employees.

The *Transit Policy and Capital Acquisition Program* is staffed by four positions in the Transportation Planning Division and is responsible for studies related to transit planning, oversight of the replacement and acquisition of transit capital assets, and providing design and construction services for capital facilities. In addition, this division develops and submits grant applications and administers all approved state and federal grants.

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE COUNTY TRANSIT/PARATRANSIT SYSTEM

UNIT NO. 5600

FUND: Enterprise - 0083

Transit Operations

- The budget has been developed without any reduction in bus routes or frequency of service.
- Operating expenses total \$139,284,270, an increase of \$4,873,798 over the 2008 budget. Higher operating expenses are primarily due to an increase of \$5,761,018 in fuel cost and additional expenses for increased maintenance. For 2009, fuel is budgeted at \$3.65 per gallon compared to \$2.30 per gallon in the 2008 budget.
- The budget includes some passenger fare increases for fixed route bus service in order to offset increases in fuel costs. Refer to the table below entitled "FARE STRUCTURE" for detailed fare information.
- The Milwaukee County Transit System will implement a monthly transit pass option. Each pass will be available for purchase at \$60. It is not expected to impact revenues, as it is a new initiative. The Department of Transportation and Public Works shall submit a report to the Committee on Transportation, Public Works and Transit on the results of implementation during the April 2009 committee cycle.
- Passenger revenue (passenger abatement) is estimated at \$45,579,580, an increase of \$2,030,642 due to a combination of passenger fare increases and an overall projected increase in ridership.
- Bus ridership is projected to be 42,706,629, an increase of 991,754 (2.4 percent) compared to the 2008 budget.
- Starting April 1, 2009, Route 11 is restored providing service from 60th and Vliet Street to downtown. Total expenditures of \$941,976 are partially offset with increased abatements of \$424,980 for a net tax levy increase of \$516,996.
- A \$55,000 appropriation is provided for continued operation of Route 17, also known as the Canal Street bus route. This route serves numerous employers and employees in the Menomonee Valley. Since 1998, nearly 4,200 jobs have been created in or moved to the

Menomonee Valley and more than 45 acres of public park space has been created including a system of bicycle and pedestrian trails.

The Route 17 was established in August 2006 through a public-private funding collaborative to improve transit access to jobs in the Menomonee Valley. Various stakeholders, including Business Improvement District #26, Menomonee Valley Partners, Inc., Cargill, Potawatomi Bingo Casino, Palermo Villa, Cerac and Miller Park raised \$69,000 to pay for a pilot project through April 2009. The pilot project was funded by \$345,000 in Federal Job Access and Reverse Commute grants, \$201,000 in Potawatomi bingo Casino funding, \$114,000 in Wisconsin Department of Transportation funding and \$30,000 in funding from BID #26. Currently, Route 17 provides more than 100 rides/day.

- The DTPW will prepare and submit an application to the Federal Transportation Administration under the Very Small Starts grant program for bus rapid transit (BRT). \$50,000 is budgeted for consultant services related to BRT. Upon approval of the application, DTPW will receive and expend grant funds for the purpose of BRT.
- The level percentage method of calculating OPEB costs results in a required contribution of \$16,821,992.
- In 2008, MTS joined the Business Health Care Group (BHCG), which includes more than 500 businesses in Southeastern Wisconsin and covers approximately 89,000 individuals. A competitive bid process revealed that the High Performance Network offered by BHCG was approximately \$1,750,000 million less per year than the next closest bid, and nearly \$3,800,000 million less than the highest bidder. MTS intends to remain a member of the BHCG in order to continue to benefit from its negotiating power, but reserves the right to seek competitive bids if warranted. This change and increased employee and retiree co-pays negotiated in 2007 have also helped to mitigate the increases in operating costs of the fixed route system.

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE COUNTY TRANSIT/PARATRANSIT SYSTEM

UNIT NO. 5600

FUND: Enterprise - 0083

Paratransit Operations

- Paratransit trips are estimated at 1,155,477, an increase of 78,726 (7.3 percent) compared to the 2008 budget.
- The fare for Paratransit riders remains at the 2008 Adopted Budget level of \$3.25 per trip (one-way).
- Purchased transportation expense is estimated at \$24,063,524 an increase of \$2,204,247 (10.1 percent) compared to the 2008 Adopted Budget.
- The Milwaukee County Department on Aging (Aging) and Milwaukee County Department of Disability Services (DSD) will provide funding for trips provided to their clients in the amount of \$10.80 per trip for Aging and \$10.25 per trip for DSD. This is an increase of \$3.80 for Aging and \$3.25 for DSD from the amount previously billed to these agencies of \$7.00 per trip in the 2008 Adopted Budget. The additional revenue from these agencies is \$3,538,130. The budgeted trip subsidy (not including the fare) revenue is \$5,456,500 compared to \$1,918,370 in 2008.
- Overall productivity for van service is projected to be 2.05 rides per hour in 2009, a slight increase from the 2008 budget.
- This budget assumes that MCTS will continue to receive full reimbursement for Title XIX trips provided by paratransit.
- The Transit System will partner with DAS – Office for Persons with Disabilities to initiate a pilot program during 2009 to offer conditionally eligible paratransit clients complimentary rides

on the existing fixed route bus system. The purpose of this program is to foster greater independence of conditionally eligible paratransit clients and to transition these clients to the less costly fixed route bus system.

Transit Policy and Capital Acquisition

- State operating assistance is estimated to be \$65,300,000, an increase of \$1,515,000 (2.4 percent) compared to the 2008 budget.
- State specialized transportation assistance is projected to increase \$17,000 (1.2 percent) to \$1,494,000.
- Federal formula funds used for transit operations decrease \$100,000 from the 2008 budget level to \$18,600,000.
- Federal cost of contracting funds (FTA formula funds) used for paratransit operations will be \$1,850,000, an increase of \$100,000 compared to the 2008 budget.
- Expenditures of \$3,558,000 are budgeted for capital improvements in 2009 for Transit. This appropriation includes replacement equipment for the MCTS Dispatch Center; roof and heating, ventilation, and air conditioning (HVAC) repairs to the MCTS administration building, a diesel pump/piping replacement project at the Kinnickinnic operating garage and bike racks on buses. For further detail, refer to the 2009 Recommended Capital Improvements Budget.

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE COUNTY TRANSIT/PARATRANSIT SYSTEM

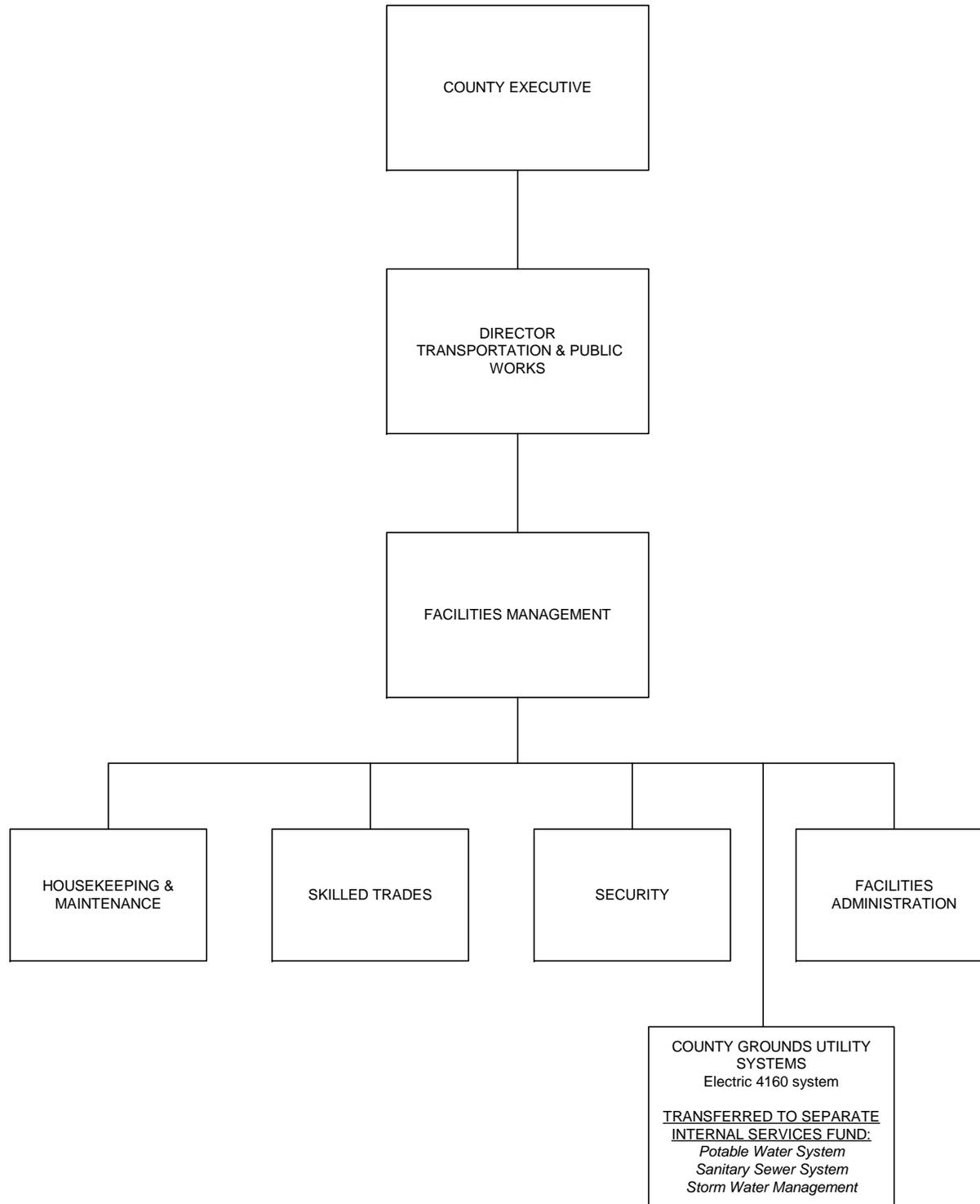
UNIT NO. 5600
FUND: Enterprise - 0083

FARE STRUCTURE			
<i>Fare Type</i>	<i>Current Fare</i>	<i>2009 Fare</i>	<i>Fare Change</i>
Adult Cash	\$2.00	\$2.00	\$0.00
Adult Ticket	10/\$16.00	10/\$16.50	\$0.50
Premium Cash	\$2.75	\$3.00	\$0.25
Premium Ticket	10/\$22.00	10/\$22.50	\$0.50
All Half Fares Cash	\$1.00	\$1.00	\$0.00
All Half Fares Tickets	10/\$10.00	10/\$10.00	\$0.00
Adult Pass*	\$16.00	\$16.50	\$0.50
Student Pass - Special*	\$15.00	\$15.50	\$0.50
U-Pass**	\$41.00	\$42.00	\$1.00
Commuter Value Pass***	\$177.00	\$183.00	\$6.00

*Per week
 **Per school term
 ***Per Quarter

ACTIVITY & STATISTICAL SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Buses Fleet	483	483	483
Buses Operated	431	394	394
Bus Miles	18,494,513	17,903,359	17,975,653
Bus Hours	1,376,762	1,339,612	1,337,644
Revenue Passengers	42,531,691	41,714,875	42,706,629
Cost per Mile	\$ 6.97	\$ 7.51	\$ 7.75
Cost per Revenue Passenger	\$ 3.03	\$ 3.22	\$ 3.26
Revenue per Revenue Passengers	\$ 1.00	\$ 1.04	\$ 1.07
Farebox Recovery Ratio	33.01%	32.40%	32.72%
Transit Plus Van Trips/Hour	2.05	2.02	2.05
Transit Plus Ridership	1,091,823	1,076,751	1,155,477
Transit Plus Cost/Ride	\$ 20.14	\$ 21.32	\$ 21.82

**DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS -
FACILITIES MANAGEMENT**



ADOPTED 2009 BUDGET

DEPT: FACILITIES MANAGEMENT

UNIT NO. 5700

FUND: General Fund - 0031

OPERATING AUTHORITY & PURPOSE

The Facilities Management section of the Department of Transportation and Public Works (DTPW) provides property management, tenant services and maintenance, housekeeping, security and skilled trades services to various private entities and County departments. Facilities Management is the steward of such County owned properties as the Courthouse Complex (Courthouse, Safety Building,

Criminal Justice Facility, St. Anthony's, 6th & State Parking Area and the surface lot located at the former Annex site), County Grounds buildings (Child Adolescent Treatment Center (CATC) and Children's Court), City Campus, Muirdale Building, Eschweiler Buildings and the electric, sanitary water & sewer and storm systems on the County Grounds.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 7,756,349	\$ 8,036,324	\$ 7,847,506	\$ (188,818)
Employee Fringe Benefits (EFB)	7,825,399	7,129,765	5,432,669	(1,697,096)
Services	5,650,964	5,157,924	5,708,885	550,961
Commodities	826,285	755,450	703,302	(52,148)
Other Charges	1,224,811	1,285,639	1,285,639	0
Debt & Depreciation	2,464,171	2,357,418	0	(2,357,418)
Capital Outlay	298,629	150,000	210,000	60,000
Capital Contra	0	0	0	0
County Service Charges	16,426,664	16,175,394	18,554,224	2,378,830
Abatements	(15,024,288)	(14,068,405)	(17,098,449)	(3,030,044)
Total Expenditures	\$ 27,448,984	\$ 26,979,509	\$ 22,643,776	\$ (4,335,733)
Direct Revenue	3,251,296	4,080,303	3,434,657	(645,646)
State & Federal Revenue	0	0	0	0
Indirect Revenue	5,236,126	21,761,481	21,504,069	(257,412)
Total Revenue	\$ 8,487,422	\$ 25,841,784	\$ 24,938,726	\$ (903,058)
Direct Total Tax Levy	18,961,562	1,137,725	(2,294,950)	(3,432,675)

(For comparison purposes, each column in the Budget Summary table and subsequent tables are net of the expenditures and revenues for the Water Utility which are reflected for 2009 in Org. Unit 5500).

ADOPTED 2009 BUDGET

DEPT: FACILITIES MANAGEMENT

UNIT NO. 5700

FUND: General Fund - 0031

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 274,754	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	50,807	0	0	0
Distribution Services	84	0	0	0
Telecommunications	36,859	0	0	0
Record Center	0	0	0	0
Radio	313,055	0	0	0
Computer Charges	6,727	0	0	0
Applications Charges	46,102	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	33,488	0	0	0
Total Charges	\$ 761,876	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 18,961,562	\$ 1,137,725	\$ (2,294,950)	\$ (3,432,675)
Total Property Tax Levy	\$ 19,723,438	\$ 1,137,725	\$ (2,294,950)	\$ (3,432,675)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 7,756,349	\$ 8,036,324	\$ 7,847,506	\$ (188,818)
Employee Fringe Benefits (EFB)	\$ 7,825,399	\$ 7,129,765	\$ 5,432,669	\$ (1,697,096)
Position Equivalent (Funded)*	148.9	159.2	150.1	(9.1)
% of Gross Wages Funded	75.2	95.3	97.7	2.4
Overtime (Dollars)**	\$ 289,072	\$ 67,057	\$ 0	\$ (67,057)
Overtime (Equivalent to Position)	5.6	1.5	0.0	(1.5)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Custodial Work Supv 2	Unfund	1/1.0	Operations	(37,673)
Facilities Maint Supv	Unfund	2/2.0	Operations	(79,766)
Facilities W rkr 4	Unfund	5/5.0	Operations	(209,145)
Facilities W rkr 4 In-Charge	Create	5/5.0	Operations	233,830
Facilities/Grnds Supv	Create	2/2.0	Operations	102,892
Mechanical Tech (HRLY)	Unfund	6/3.0	Operations	(95,904)
			TOTAL	\$ (85,766)

ADOPTED 2009 BUDGET

DEPT: FACILITIES MANAGEMENT

UNIT NO. 5700

FUND: General Fund - 0031

MISSION

- Facilities Management will continue to expand and enhance the use of technology within the Division in order to improve efficiency, communications and responsiveness.
- Facilities Management will continue to look for ways to deliver its services that create savings through energy conservation initiatives.

OBJECTIVES

- Operate within established budgets while maximizing the quality and timeliness of services provided.
- Facilities Management will strive to maintain core services currently provided to its end-users.

DEPARTMENT DESCRIPTION

DTPW – Facilities Management provides services and performs functions in two areas: maintenance operations and property management.

The Maintenance Operations Unit is responsible for approximately 3.7 million square feet of building space and associated grounds and mechanical systems for all facilities under the stewardship of Facilities Management. The functions include daily custodial for public areas and repair services, grounds care and snow removal, provision of centralized electrical, mechanical and engineering services, security operations, and maintenance of the various utility distribution systems.

The Management Services Unit is responsible for property management and lease administration functions for Facilities Management. Unit functions include management of land and building leases for the Courthouse, Criminal Justice Facility, Safety Building, St. Anthony's, City Campus, Children's Court Center and Child & Adolescent Treatment Center (CATC). In addition, this unit acts as a liaison between the County and major tenants, such as the Milwaukee Regional Medical Center (MRMC) and We Energies.

Facilities Management is responsible for operating all buildings on a 24/7 basis, especially County facilities (i.e. Criminal Justice Facility, Community Corrections, Children's Court and CATC) that have service activity on a constant basis.

BUDGET HIGHLIGHTS

- The DTPW – Facilities Management Division will have the sole responsibility for establishing and implementing a space allocation standard for all Milwaukee County buildings. This Division will work with all departments to ensure that a formalized countywide approach to management of space utilization is employed.
- The Department of Transportation and Public Works (DTPW) – Facilities Management Division is converted to a General Fund. The exception to the conversion is the Water Utility, which becomes a standalone (Internal Service Fund) Division within DTPW with oversight by the Facilities Management Division.
- Due to conversion of DTPW – Facilities Management to a General Fund department, Other Post Employment Benefit (OPEB) tax levy savings total approximately \$1,670,000 for 2009. In addition, depreciation and interest allocation continues to be included in rates and charges to user departments and entities but is crosscharged and abated within DTPW – Facilities Management. This change in methodology results in an expenditure decrease within DTPW—Facilities Management while continuing to recognize income from departmental users and other entities giving this Division a direct tax levy surplus.
- Personal Services expenditures, without fringe benefits, decrease \$188,818 from \$8,036,324 to \$7,847,506. The decrease in Personal Services expenditures is primarily due to the elimination of accrual for OPEB expenses.
- An appropriation of \$20,000 is included to cover unemployment expenditures due to positions that are unfunded.

ADOPTED 2009 BUDGET

DEPT: FACILITIES MANAGEMENT

UNIT NO. 5700

FUND: General Fund - 0031

- 5.0 FTE Facility Worker 4 In-Charge positions are created and 5.0 FTE Facility Worker 4 positions are unfunded for a net salary and active fringe cost of \$29,991. In addition, 2.0 FTE Facilities Grounds Supervisors are created and 1.0 FTE Custodial Worker Supervisor 2 and 2.0 FTE Facility Maintenance Supervisors are unfunded for a net salary and active fringe savings of \$31,004. The position actions detailed above will allow increased supervision of housekeeping & maintenance staff. As the positions of Facility Worker 4, Facilities Maintenance Supervisor and Custodial Worker Supervisor 2 become vacant, due to promotion to the Facilities In-Charge or Facilities Grounds Supervisor positions, these positions will continue to be held unfunded.
- Budgeted utility costs increase by approximately \$475,000 over the 2008 appropriation for utility increases based on projections from vendors for costs associated with heat, steam, water, sewer and electricity.
- An appropriation of \$50,000 is included for consultant services to assist DTPW—Facilities Management in formalizing a countywide approach to the strategic use of its space, facilities consolidation and sale of assets.
- Included among charges for 2009 is \$1,285,639, which is the estimated cost for the Wauwatosa Fire contract.
- In 2009, the DTPW—Facilities Management Division will participate in the implementation of a Guaranteed Energy Savings Performance Contract (GESPC) pilot project to improve the County's energy efficiency and promote environmental sustainability. As part of the pilot, the Division has undertaken work with an approved vendor to retrofit light fixtures throughout the Courthouse Complex in order to reduce electricity consumption and realize utility cost savings. The budgeted cost of the DTPW—Facilities Management Division project is \$195,175. This cost represents the approximate amount of debt service that will be paid in 2009 on a loan for the new fixtures and equipment.
- An appropriation of \$57,100 is budgeted in 2009 for the Summer Youth Employment program funded by revenue from the 6th and State parking lot.
- Parking revenues decrease \$27,917, from \$531,429 to \$503,512 in 2009. The revenue sources are represented by the following lots:
 - Annex Surface lot of \$82,727 (\$80/month).
 - 6th and State lot of \$266,750.
 - The budgeted revenue anticipates that the 6th & State lot will not be sold in 2009.
 - Museum lot of \$28,977 (\$75/month).
 - Code 10 Garage of \$909 (\$80/month).
 - Medical Examiner area and the St. Anthony's dock area of \$16,193 (\$75/month).
 - MacArthur Square parking of \$107,955 (\$95/month). The MacArthur Square parking is directly offset with an expense of \$107,955, which Milwaukee County pays the City of Milwaukee to rent the stalls.
- An appropriation of \$60,000 is included for maintenance of the floor structure in the laboratory area of the Technology Innovation Center at the Milwaukee County Research Park. This section of floor has become unstable and requires structural repair.
- Major capital improvement projects for the Courthouse Complex total \$2,445,316 (excluding capitalized interest) and include items such as an Automation and Access Control Upgrade, Courthouse Light Court Windows and continued renovation of Courthouse Restrooms and Courtroom Bullet Resistant Glass Walls in misdemeanor courts. Project management of capital improvement projects will be handled through DTPW – Architecture and Engineering and Environmental Services Division.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to

ADOPTED 2009 BUDGET

DEPT: FACILITIES MANAGEMENT

UNIT NO. 5700

FUND: General Fund - 0031

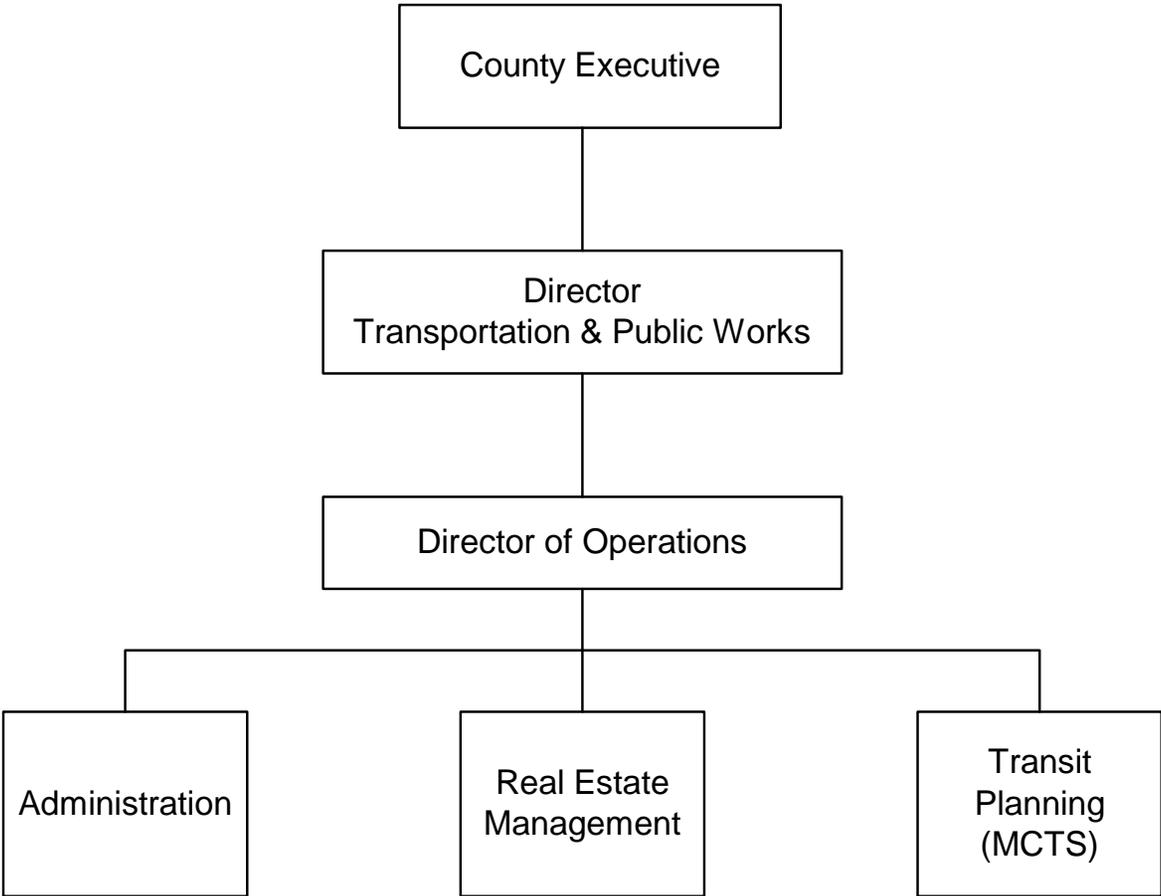
make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the

full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY			
	<u>2007</u> <u>Actual</u>	<u>2008</u> <u>Budget</u>	<u>2009</u> <u>Budget</u>
Work Orders Logged on System*	6,600	30,000*	30,000*
Time and Materials Orders - Facilities Related	67	100	100
Time and Materials Orders - Non-Facilities Related	39	50	50

*Includes Building Trades and Maintenance Work Orders.

**DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS -
DIRECTOR'S OFFICE**



ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS –
DIRECTOR'S OFFICE

UNIT NO. 5800
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Director's Office is charged with the general management of the Department of Transportation and Public Works (DTPW) and multimodal transportation planning in the County.

The DTPW - Director's Office provides management and support services to the DTPW divisions through oversight, coordination and technical assistance.

The Transportation Planning Section within the Director's Office represents the County interests in pertinent safety and multimodal transportation planning, prepares related transportation plans, and aggressively seeks out, applies for and professionally manages state and federal grant funds which reduce tax levy support for County transportation projects.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 242,970	\$ 264,302	\$ 872,254	\$ 607,952
Employee Fringe Benefits (EFB)	142,872	159,521	457,136	297,615
Services	5,812	12,461	1,129,649	1,117,188
Commodities	1,268	8,250	12,156	3,906
Other Charges	230	1,000	16,500	15,500
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	480,749	422,604	709,852	287,248
Abatements	(657,796)	(522,500)	(1,454,142)	(931,642)
Total Expenditures	\$ 216,105	\$ 345,638	\$ 1,743,405	\$ 1,397,767
Direct Revenue	221,241	203,652	2,279,397	2,075,745
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 221,241	\$ 203,652	\$ 2,279,397	\$ 2,075,745
Direct Total Tax Levy	(5,136)	141,986	(535,992)	(677,978)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 124,342	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	45,360	0	0	0
Tech Support & Infrastructure	30,082	0	0	0
Distribution Services	127	0	0	0
Telecommunications	0	0	0	0
Record Center	225	0	0	0
Radio	0	0	0	0
Computer Charges	4,603	0	0	0
Applications Charges	22,222	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	1,227	0	0	0
Total Charges	\$ 228,188	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	(5,136)	141,986	(535,992)	(677,978)
Total Property Tax Levy	\$ 223,052	\$ 141,986	(535,992)	(677,978)

BUDGET

DEPT: DEPARTMENT OF PUBLIC WORKS – DIRECTOR’S OFFICE

UNIT NO. 5800

FUND: General - 0001

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the “total” amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 242,970	\$ 264,302	\$ 872,254	\$ 607,952
Employee Fringe Benefits (EFB)	\$ 142,872	\$ 159,521	\$ 457,136	\$ 297,615
Position Equivalent (Funded)*	3.9	3.3	11.3	8.0
% of Gross Wages Funded	100.0	84.1	100.0	15.9
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Director of Operations	Create	1/1.0	DTPW - Director's Office	75,886
Accountant 2	Abolish	1/1.0	DTPW - Director's Office	(41,001)
Accountant 4	Transfer In	1/1.0	From Transportation Services	56,613
Transit Business Manager	Transfer In	1/1.0	From Transportation Services	80,524
Manager of Transit Planning	Transfer In	1/1.0	From Transportation Services	80,524
Manager of Real Estate Services	Transfer In	1/1.0	From DAS - ECD	76,232
Real Estate Agent	Transfer In	1/1.0	From DAS - ECD	56,748
Economic Development Specialist	Transfer In	1/1.0	From DAS - ECD	53,946
Administrative Specialist (Econ. Dev.)	Transfer In	1/1.0	From DAS - ECD	46,743
ExDir2 Dir of Econ Dev	Transfer In	1/1.0	From DAS - ECD	91,389
ExDir2 Dir of Econ Dev	Abolish*	1/1.0	From DAS - ECD	(91,389)
			TOTAL	\$ 486,215

*The Position of ExDir2 Dir of Econ Dev will be abolished upon transfer to DTPW-Director’s Office.

MISSION

The mission of the DTPW - Director’s Office is to provide essential management and support services to DTPW divisions through oversight, coordination and technical assistance.

- Enhance the use of technology throughout the department to improve efficiency and responsiveness.
- Deliver fiscal savings through energy conservation initiatives.
- Expand and create new opportunities to increase and/or secure new revenue sources within all areas of operations.
- Review DTPW operational procedures and implement process improvements to eliminate

OBJECTIVES

- Strive to maintain all core services provided by all of the divisions within the Department of Transportation and Public Works.

BUDGET

DEPT: DEPARTMENT OF PUBLIC WORKS – DIRECTOR'S OFFICE

UNIT NO. 5800
FUND: General - 0001

duplication, create efficiencies and maximize resources.

- Develop and implement written policies and procedure manuals, succession planning and cross training for all critical positions in the department.
- Provide fiscal and operational oversight in all DTPW divisions to maximize the quality and timeliness of services provided.
- Consolidate fiscal and administrative staff throughout the Department of Transportation and Public Works to create work distribution efficiencies.

In 2009, the Department of Transportation and Public Works – Real Estate Services section is created. The Real Estate Services section is responsible for property management, oversight and approval of lease/lease extensions for all County-owned facilities. To facilitate the review and approval process, departments will be required to notify the Real Estate Services section prior to the commencement of negotiations of leases or lease extensions.

The Real Estate Service section will establish and provide the due diligence procedures and standards, which are the sole responsibility of the departments to follow prior to executing lease agreements.

DEPARTMENT DESCRIPTION

The DTPW – Director's Office is responsible for the management of the Department of Transportation and Public Works administrative functions, including establishment and implementation of department policies and procedures, personnel administration, accounting, safety and training and general public information services. Human resources and budgeting functions are provided for the department through the Department of Administrative Services – Fiscal Affairs and Human Resources Divisions.

The Transportation Planning Section within the Director's Office represents the County interests in pertinent safety and multimodal transportation planning, prepares related transportation plans, and aggressively seeks out, applies for and professionally manages state and federal grant funds which reduce tax levy support for County transportation projects. The Transportation Planning Section provides technical and professional expertise for multimodal and transit planning and coordination, grant preparation and development, as well as transit system development and oversight.

BUDGET

DEPT: DEPARTMENT OF PUBLIC WORKS – DIRECTOR'S OFFICE

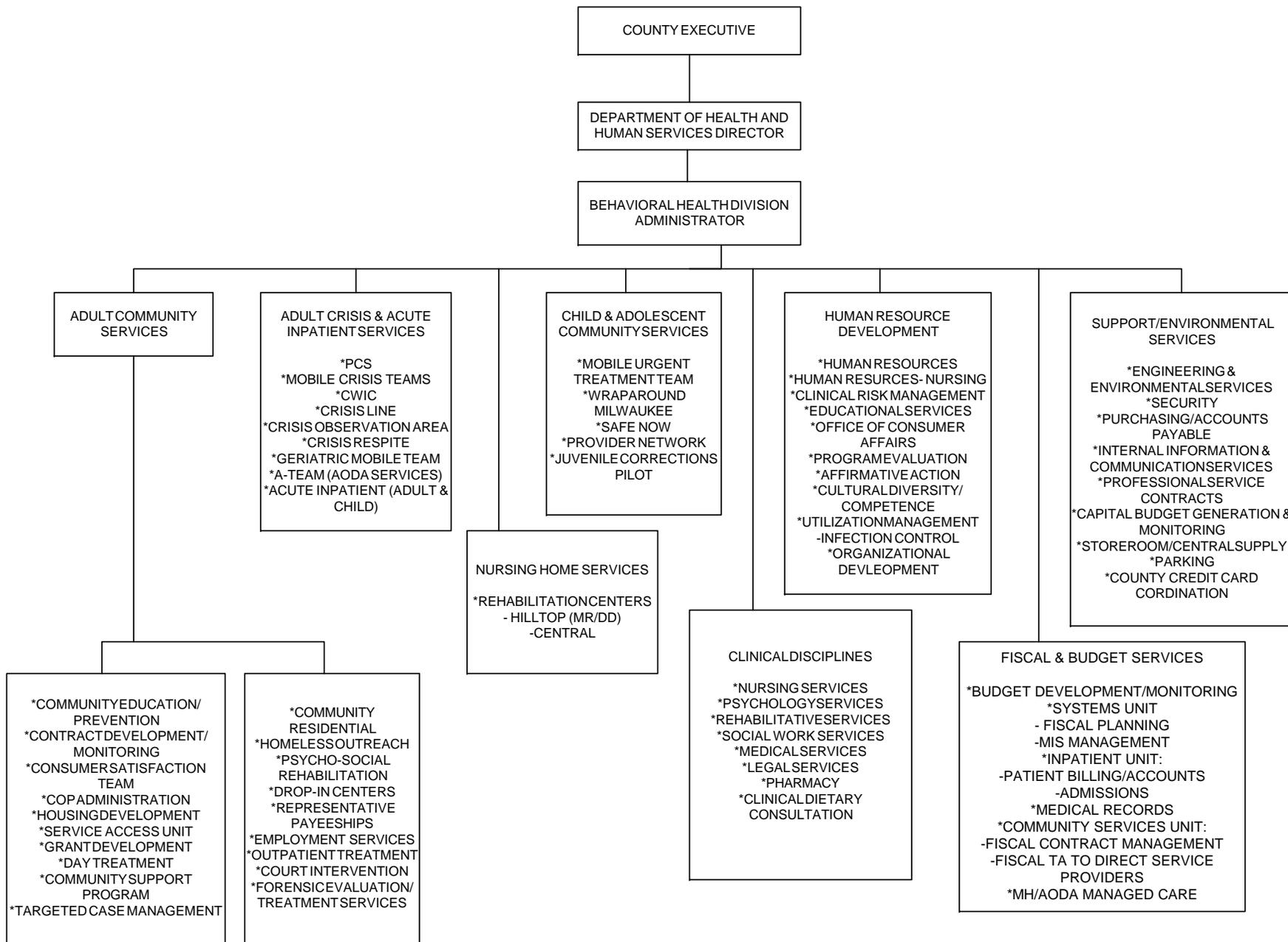
UNIT NO. 5800

FUND: General - 0001

BUDGET HIGHLIGHTS

- Personal Services without fringe benefits increases \$607,952 from \$264,302 to \$872,254.
- The 2009 Budget reflects an ongoing restructuring of the Department of Transportation and Public Works. Three positions are transferred from the Transportation Services Division to the Director's Office. These positions provide fiscal oversight for the County's transit program. They include 1.0 FTE Accountant 4 position, 1.0 FTE Transit Business Manager position and 1.0 FTE Manager of Transit Planning position. The Director of Operations is also created to provide oversight and assistance to DTPW divisions. Fifty percent of this employee's time will be spent on transit-related issues.
- The Department of Administrative Services (DAS) – Economic and Community Development Division (ECD) is eliminated and the ECD – Real Estate Services section is transferred to the Director's Office. This results in the transfer of 1.0 FTE Manager of Real Estate Services, 1.0 FTE Real Estate Agent, 1.0 FTE Economic Development Specialist and 1.0 FTE Administrative Specialist (Economic Development) into the Director's Office. The DAS – Human Resources Division will perform a classification study to review the duties and salary of the Manager of Real Estate Services position based on additional responsibilities. The position shall be classified as a civil service appointment.
- The Real Estate Services section will have the sole responsibility for establishing and implementing a space allocation standard for all Milwaukee County buildings. This section will work with all departments to ensure that a formalized countywide approach to management of space utilization is employed.
- The DTPW – Director's Office will assume responsibility for County lease management including the review and approval of all County leases/lease extensions to protect the financial interest of the County and to ensure that leases are coordinated with the countywide space plan.
- The Department of Administrative Services (DAS) will provide the Director's Office with 1.0 FTE Budget and Policy Administrator position and 1.0 FTE Human Resources Coordinator position. These positions are fully funded by the Director's Office through a crosscharge. Additionally, DAS provides the Division a 1.0 FTE Management Assistant (Human Resources) position, which was previously fully funded by DAS. In 2009, the full costs of the Management Assistant (Human Resources) are paid for by the Director's Office through a crosscharge.
- The restructuring of the Department of Transportation and Public Works includes consolidation of fiscal and budgetary responsibilities throughout the department. In 2009, this ongoing effort results in the abolishment of 1.0 FTE Accountant 2 position for a salary and active fringe savings of \$63,144.
- In 2009, all expenditures not related to the Real Estate Section in the Director's Office are fully crosscharged to all DTPW divisions. 35 percent of the Director's Office expenditures are charged to the Transit Division for transit-planning services provided by the Division. The remaining 65 percent of expenditures are crosscharged to all divisions in the DTPW for administrative and management services.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

**DEPARTMENT OF HEALTH AND HUMAN SERVICES -
BEHAVIORAL HEALTH DIVISION**



COUNTY EXECUTIVE

DEPARTMENT OF HEALTH AND HUMAN SERVICES DIRECTOR

BEHAVIORAL HEALTH DIVISION ADMINISTRATOR

ADULT COMMUNITY SERVICES

ADULT CRISIS & ACUTE INPATIENT SERVICES

- *PCS
- *MOBILE CRISIS TEAMS
- *CWIC
- *CRISIS LINE
- *CRISIS OBSERVATION AREA
- *CRISIS RESPITE
- *GERIATRIC MOBILE TEAM
- *A-TEAM (AODA SERVICES)
- *ACUTE INPATIENT (ADULT & CHILD)

CHILD & ADOLESCENT COMMUNITY SERVICES

- *MOBILE URGENT TREATMENT TEAM
- *WRAPAROUND MILWAUKEE
- *SAFE NOW
- *PROVIDER NETWORK
- *JUVENILE CORRECTIONS PILOT

HUMAN RESOURCE DEVELOPMENT

- *HUMAN RESOURCES
- *HUMAN RESOURCES- NURSING
- *CLINICAL RISK MANAGEMENT
- *EDUCATIONAL SERVICES
- *OFFICE OF CONSUMER AFFAIRS
- *PROGRAM EVALUATION
- *AFFIRMATIVE ACTION
- *CULTURAL DIVERSITY/COMPETENCE
- *UTILIZATION MANAGEMENT
- INFECTION CONTROL
- *ORGANIZATIONAL DEVELOPMENT

SUPPORT/ENVIRONMENTAL SERVICES

- *ENGINEERING & ENVIRONMENTAL SERVICES
- *SECURITY
- *PURCHASING/ACCOUNTS PAYABLE
- *INTERNAL INFORMATION & COMMUNICATIONS SERVICES
- *PROFESSIONAL SERVICE CONTRACTS
- *CAPITAL BUDGET GENERATION & MONITORING
- *STOREROOM/CENTRAL SUPPLY
- *PARKING
- *COUNTY CREDIT CARD COORDINATION

NURSING HOME SERVICES

- *REHABILITATION CENTERS
- HILLTOP (MR/DD)
- CENTRAL

CLINICAL DISCIPLINES

- *NURSING SERVICES
- *PSYCHOLOGY SERVICES
- *REHABILITATIVE SERVICES
- *SOCIAL WORK SERVICES
- *MEDICAL SERVICES
- *LEGAL SERVICES
- *PHARMACY
- *CLINICAL DIETARY CONSULTATION

FISCAL & BUDGET SERVICES

- *BUDGET DEVELOPMENT/MONITORING
- *SYSTEMS UNIT
- FISCAL PLANNING
- MIS MANAGEMENT
- *INPATIENT UNIT:
- PATIENT BILLING/ACCOUNTS
- ADMISSIONS
- *MEDICAL RECORDS
- *COMMUNITY SERVICES UNIT:
- FISCAL CONTRACT MANAGEMENT
- FISCAL TA TO DIRECT SERVICE PROVIDERS
- *MH/AODA MANAGED CARE

- *COMMUNITY EDUCATION/PREVENTION
- *CONTRACT DEVELOPMENT/MONITORING
- *CONSUMER SATISFACTION TEAM
- *COP ADMINISTRATION
- *HOUSING DEVELOPMENT
- *SERVICE ACCESS UNIT
- *GRANT DEVELOPMENT
- *DAY TREATMENT
- *COMMUNITY SUPPORT PROGRAM
- *TARGETED CASE MANAGEMENT

- *COMMUNITY RESIDENTIAL
- *HOMELESS OUTREACH
- *PSYCHO-SOCIAL REHABILITATION
- *DROP-IN CENTERS
- *REPRESENTATIVE PAYEESHIPS
- *EMPLOYMENT SERVICES
- *OUTPATIENT TREATMENT
- *COURT INTERVENTION
- *FORENSIC EVALUATION/TREATMENT SERVICES

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

OPERATING AUTHORITY & PURPOSE

Pursuant to Sections 46.03(1), 46.21, 51.08, 51.35, 51.42 and 51.437 of the Wisconsin Statutes, the Milwaukee County Department of Health and Human Services-Behavioral Health Division provides care and treatment of persons with disorders related to alcohol and substance abuse and developmentally, emotionally and mentally ill adults, children and adolescents through contracts with community agencies, outpatient care, day treatment services and inpatient care. Services include intensive short-term treatment, as well as extended care of persons with serious mental illness. Acute hospital admissions are initiated by voluntary application or through legal detention methods such as court commitment. The Adult and Child Inpatient Services require Title-XIX certification and appropriate State licensing to capture Title-XIX and other third-party reimbursement. The extended care portions of this agency require Federal certification

as a Skilled Nursing Facility and Facility for the Developmentally Disabled, allowing for State reimbursement. Day treatment is offered to patients who have progressed to the stage where inpatient hospitalization is no longer indicated, but who require more intensive treatment than is available in an outpatient facility. The Community Services Branch provides both mental health and AODA services through contracts with community service providers or at community clinics. Programs are managed by the Behavioral Health Division Administrator under the jurisdiction of the Director of the Department of Health and Human Services, the Combined Community Services Board, the County Executive and the Milwaukee County Board of Supervisors.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 46,989,811	\$ 46,749,011	\$ 47,012,626	\$ 263,615
Employee Fringe Benefits (EFB)	28,154,835	29,662,735	28,440,476	(1,222,259)
Services	9,843,891	9,157,622	11,547,685	2,390,063
Commodities	7,857,351	7,461,072	7,763,653	302,581
Other Charges	71,835,693	71,676,569	71,338,614	(337,955)
Debt & Depreciation	0	0	0	0
Capital Outlay	127,713	237,500	250,700	13,200
Capital Contra	0	0	0	0
County Service Charges	38,239,391	39,292,726	40,269,510	976,784
Abatements	(34,964,662)	(33,069,579)	(34,874,922)	(1,805,343)
Total Expenditures	\$ 168,084,023	\$ 171,167,656	\$ 171,748,342	\$ 580,686
Direct Revenue	63,542,347	55,704,025	59,531,545	3,827,520
State & Federal Revenue	62,415,018	60,681,757	59,559,177	(1,122,580)
Indirect Revenue	2,101,285	10,201,323	10,144,340	(56,983)
Total Revenue	\$ 128,058,650	\$ 126,587,105	\$ 129,235,062	\$ 2,647,957
Direct Total Tax Levy	40,025,373	44,580,551	42,513,280	(2,067,271)

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 1,390,167	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	941,577	0	0	0
Distribution Services	12,674	0	0	0
Telecommunications	140,124	0	0	0
Record Center	8,477	0	0	0
Radio	20,469	0	0	0
Computer Charges	90,277	0	0	0
Applications Charges	758,640	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	272,544	0	0	0
Total Charges	\$ 3,634,949	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 40,025,373	\$ 44,580,551	\$ 42,513,280	\$ (2,067,271)
Total Property Tax Levy	\$ 43,660,322	\$ 44,580,551	\$ 42,513,280	\$ (2,067,271)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 46,989,811	\$ 46,749,011	\$ 47,012,626	\$ 263,615
Employee Fringe Benefits (EFB)	\$ 28,154,835	\$ 29,662,735	\$ 28,440,476	\$ (1,222,259)
Position Equivalent (Funded)*	886.8	890.9	858.8	(32.1)
% of Gross Wages Funded	94.7	93.2	95.0	1.7
Overtime (Dollars)**	\$ 4,194,603	\$ 2,776,793	\$ 2,355,826	\$ (420,967)
Overtime (Equivalent to Position)	94.3	51.4	47.4	(4.0)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Office Support Assistant 2	Abolish	2/1.5	Position Reconciliation	\$ (48,762)
Mental Health Assistant	Abolish	1/1.0	Position Reconciliation	(34,022)
Clerical Assistant 1	Create	1/1.0	Position Reconciliation	34,481
Clerical Specialist	Unfund	1/1.0	Position Reconciliation	(\$36,414)
Clinical Psychologist 3	Unfund	1/1.0	Position Reconciliation	(\$75,734)
Occupational Therapist 2	Fund	1/1.0	Position Reconciliation	\$49,632
Occupational Therapist 2	Unfund	1/1.0	Position Reconciliation	(\$53,728)
Admin Coord	Fund	1/1.0	Position Reconciliation	\$63,516
Psych LPN	Fund	1/1.0	Position Reconciliation	\$43,213
RN 1	Fund	1/5	Position Reconciliation	\$29,112
Office Support Asst 2	Fund	1/1.0	Position Reconciliation	\$32,460
Clinical Psychologist 3	Unfund	1/5	Position Reconciliation	(\$37,526)
Clinical Prog Director Psych	Fund	1/8	Position Reconciliation	\$64,688
Quality/Util Review Spec	Unfund	1/1.0	Position Reconciliation	(\$50,571)
RN 2	Fund	1/1.0	Position Reconciliation	\$64,345
Secretarial Asst	Unfund	1/1.0	Position Reconciliation	(\$38,041)
Clerical Specialist	Fund	1/1.0	Position Reconciliation	\$41,045
Staffing Asst	Unfund	1/1.0	Position Reconciliation	(\$38,001)
Admin Asst (NR)	Fund	1/1.0	Position Reconciliation	\$41,541
Staff Psychiatrist	Create	1/1.4	Acute Adult	\$220,048
Certified Nursing Asst	Abolish	1/1.0	Acute Adult	(\$30,270)
Cert Occ Therapy Asst	Abolish	1/1.0	Acute Adult	(\$39,196)
Psych Social Worker (Pool)	Create	1/5	Acute Adult	\$40,000
Musical Therapist 2*	Abolish	1/1.0	Acute Adult	(\$49,632)
Music Therapy Program Coord	Create	1/1.0	Acute Adult	\$54,170
Unit Clerk	Abolish	1/5	Acute Adult	(\$15,489)
Spirituality Integration Coord (Hrly)	Create	1/5	Acute Adult	\$25,000
Medical Prog Dir - CATC	Create	1/5	Child and Adol	\$93,319
RN 2	Create	1/1.0	Child and Adol	\$66,326
Advanced Practice Nurse Prescriber	Abolish	1/1.0	Community Services	(\$86,504)
Secretary	Abolish	1/1.0	Community Services	(\$41,045)
SAIL Prog Coord*	Abolish	1/1.0	Community Services	(\$77,379)
Integrated Services Coord*	Abolish	1/1.0	Community Services	(\$74,908)
Ex Dir 1 - SAIL operations Coord	Create	1/1.0	Community Services	\$87,178
House Physician 3	Abolish	2/1.9	Crisis Services	(\$336,724)
Medical Prog Dir - CATC	Create	1/5	Crisis Services	\$93,319
Community Service Nurse	Abolish	2/2.0	Crisis Services	(\$124,218)
RN 2 - MH	Abolish	1/1.0	Crisis Services	(\$65,593)
Psych Social Worker	Transfer Out	1/1.0	Housing - DHHS	(\$55,634)
Clerical Asst 2 (NR)	Transfer In	1/1.0	HR Unit - DHHS	\$36,616
Payroll Assistant	Transfer In	2/2.0	HR Unit - DHHS	\$73,220
Fiscal Asst 2	Transfer-In	4/4.0	Accounting-DHHS	\$148,632
Fiscal Spec	Transfer-In	1/1.0	Accounting-DHHS	\$35,825
			SUB-TOTAL	\$ 76,598

* Abolish Upon Vacancy

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Accountant 2	Transfer-In	1/1.0	Accounting-DHHS	\$ 43,101
Accountant 3	Transfer-In	1/1.0	Accounting-DHHS	\$ 49,754
Accountant 4 (NR)	Transfer-In	1/1.0	Accounting-DHHS	\$ 54,170
Accountant 4 - Hospital	Transfer-In	1/1.0	Accounting-DHHS	\$ 54,458
Admin Asst (NR)	Create	1/1.0	Mgmt/Support Services	\$ 41,541
Secretarial Asst	Create	1/1.0	Mgmt/Support Services	\$ 37,237
Admin Specialist	Create	1/1.0	Mgmt/Support Services	\$ 44,170
Office Support Asst 2	Abolish	1/1.0	Mgmt/Support Services	(\$31,430)
HSW Supervisor	Abolish	1/1.0	Mgmt/Support Services	(\$58,541)
Ed Services Prog Coord	Create	1/1.0	Mgmt/Support Services	\$ 83,298
Safety Compliance Officer	Create	1/1.0	Mgmt/Support Services	\$ 70,578
QA Coordinator	Create	2/2.0	Mgmt/Support Services	\$ 127,982
Contract Services Coordinator	Create	1/1.0	Mgmt/Support Services	\$ 61,735
Psych LPN	Create	2/1.5	Inpatient Services	\$ 66,546
RN 1	Unfund	2/2.0	Inpatient Services	(\$115,650)
Office Support Asst 2**	Abolish	2/2.0	Dietary	(\$50,348)
Stores Clerk 1**	Abolish	1/1.0	Dietary	(\$26,236)
Cook 1**	Abolish	7/7.0	Dietary	(\$186,074)
Cook 3**	Abolish	1/1.0	Dietary	(\$30,246)
Dietitian 1	Create	1/1.0	Dietary	\$ 42,911
Dietitian 2	Abolish	1/1.0	Dietary	(\$43,583)
Dietitian 3	Create	1/1.0	Dietary	\$ 49,000
Food Service Worker 1**	Abolish	29/29.0	Dietary	(\$645,221)
Food Service Worker 1 - Hrly**	Abolish	13/12.45	Dietary	(\$217,008)
Food Service Worker 2**	Abolish	6/6.0	Dietary	(\$144,024)
Food Service Asst Supervisor**	Abolish	5/5.0	Dietary	(\$118,610)
Food Service Worker 2 - Hrly**	Abolish	2/1.87	Dietary	(\$34,608)
Food Service Supervisor**	Abolish	8/8.0	Dietary	(\$209,560)
			SUB-TOTAL Pg 3	\$ (\$1,084,658)
			SUB-TOTAL Pg 4	\$ 76,598
			TOTAL BHD	\$ (\$1,008,060)

* Abolish Upon Vacancy
** Abolish as of April 1, 2009

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Management / Support Services	Expenditure	\$ 34,676,338	\$ 34,696,038	\$ 39,743,282	\$ 5,047,244
	Abatement	(33,736,694)	(33,068,791)	(34,874,922)	(1,806,131)
	Revenue	910,524	964,100	2,929,579	1,965,479
	Tax Levy	\$ 29,120	\$ 663,147	\$ 1,938,781	\$ 1,275,634
Inpatient Services: Nursing Facility Services	Expenditure	\$ 26,632,550	\$ 25,637,082	\$ 24,153,385	\$ (1,483,697)
	Abatement	(133,027)	0	0	0
	Revenue	9,405,354	9,270,013	9,270,013	0
	Tax Levy	\$ 17,094,169	\$ 16,367,069	\$ 14,883,372	\$ (1,483,697)
Inpatient Services: Acute Adult / Child Services	Expenditure	\$ 35,633,291	\$ 34,208,208	\$ 35,185,724	\$ 977,516
	Abatement	(97,345)	0	0	0
	Revenue	17,804,333	15,600,000	15,670,596	70,596
	Tax Levy	\$ 17,731,613	\$ 18,608,208	\$ 19,515,128	\$ 906,920
Adult Community Services	Expenditure	\$ 35,238,689	\$ 31,907,544	\$ 29,162,481	\$ (2,745,063)
	Abatement	(498,442)	0	0	0
	Revenue	34,878,649	32,436,664	33,809,712	1,373,048
	Tax Levy	\$ (138,402)	\$ (529,120)	\$ (4,647,231)	\$ (4,118,111)
Child and Adolescent Services	Expenditure	\$ 38,149,142	\$ 42,799,009	\$ 42,436,567	\$ (362,442)
	Abatement	(182,779)	0	0	0
	Revenue	39,354,863	42,777,336	42,318,620	(458,716)
	Tax Levy	\$ (1,388,500)	\$ 21,673	\$ 117,947	\$ 96,274
Adult Crisis Services	Expenditure	\$ 13,512,503	\$ 16,217,155	\$ 17,204,717	\$ 987,562
	Abatement	(145,547)	(788)	0	788
	Revenue	8,018,249	8,553,022	8,453,122	(99,900)
	Tax Levy	\$ 5,348,707	\$ 7,663,345	\$ 8,751,595	\$ 1,088,250
AODA Services	Expenditure	\$ 19,206,280	\$ 18,772,199	\$ 18,737,108	\$ (35,091)
	Abatement	(170,856)	0	0	0
	Revenue	17,686,694	16,985,970	16,783,420	(202,550)
	Tax Levy	\$ 1,348,730	\$ 1,786,229	\$ 1,953,688	\$ 167,459

MISSION

The Milwaukee County Department of Health and Human Services Behavioral Health Division(BHD) is a public sector system for the integrated treatment and recovery of persons with serious behavioral health disorders.

VISION

The Milwaukee County Behavioral Health Division will be a Center of Excellence for person-centered, quality best practice in collaboration with community partners.

OBJECTIVES

Please see Org. Unit 8000 – Department of Health and Human Services (DHHS) for a Department-wide listing of objectives.

CORE VALUES

- Patient-centered care
- Best practice standards and outcomes
- Accountability at all levels
- Recovery support in the least restrictive environment
- Integrated service delivery

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

Patient-Centered Care: All members of the organization embrace a person-centered approach focused on service that is respectful, individualized and invites active participation. Treatment is goal-directed toward helping persons pursue personal recovery and enjoy independent, productive and healthy lives in the community.

Safe and Cost-Effective Best Practices: Treatment and support services incorporate current best practice standards to achieve effective outcomes. All participants are committed to an environment of care that ensures safety, manages risk and meets or exceeds national patient safety standards.

Accountable Strategic Planning: Service areas participate in strategic planning with accountability for dynamic priority setting and outcome measurement.

OVERVIEW

The Department of Health and Human Services – Behavioral Health Division (BHD) budget is presented in a programmatic format based on seven major programs or service areas:

- a. Management/Support Services
- b. Inpatient Services
 - Nursing Facility Services
 - Acute Adult /Child Services
- c. Adult Community Services
- d. Child and Adolescent Community Services
- e. Adult Crisis Services
- f. AODA Services

Under this format, program costs consist of both direct expenditures and allocated costs that are attributable to the operation of the program. All costs not directly offset by revenue in the Management/Support Sections are distributed to the other six program areas. The allocated or indirect costs are distributed to the program areas using a step-down methodology that operates under Medicare Cost Reporting principles. Those principles involve the use of statistical parameters that represent measures to allocate costs based on resources consumed by a program. For example, parameters include the number of patients served, space used, number of staff, etc.

Revenues for each program consist of both charges directly associated with the provision of services to patients and other operating revenues that are not directly related to patient services.

BUDGET OVERVIEW

- For the 2009 Budget, BHD has focused on the following goals:
 - Preserve core patient services and capacity
 - Promote clinical quality and safety
 - Reduce overhead costs while maintaining high standards of environment of care
 - Operate efficiently and effectively
- The 2009 Budget includes an initiative to modify the delivery of service in the BHD contracted group homes. Under Chapter 51 of the Wisconsin Statutes, HFS - 34, this change will allow BHD to bill Medicaid for crisis services currently being provided within the group homes. This initiative is estimated to generate an additional \$1.5 million in Medicaid revenue.
- An appropriation of \$750,000 is included to purchase additional Crisis Group Home beds. This appropriation will allow Community Services to add mental health capacity to the system, which, in turn, will increase BHD's ability to manage periods of high volume within Crisis Services.
- In order to increase capacity for people experiencing mental health crisis, \$200,00 of funding is allocated to the Crisis Resource Center (CRC).
- The 2009 budget includes a new initiative to help provide flexibility and proper staffing levels to the various patient units. A total of 20.0 FTE of Certified Nursing Assistants are transferred from other program areas to create a housewide nursing staff. These positions will be used, at the discretion of the Director of Nursing, to cover needs throughout BHD. Through this initiative, it is anticipated that hourly staff and overtime will be reduced.
- Total expenditures increase \$580,686, from \$171,167,656 to \$171,748,342. Total revenues increase \$2,647,957, from \$126,587,105 to

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

\$129,235,062, due to revised estimates based on 2008 year-to-date actuals.

- Personal Services expenditures without fringe benefits increased \$263,615, from \$46,749,011 to \$47,012,626.
- In the 2009 Budget BHD conducted a thorough reconciliation between budgeted positions and Human Resources position control. As a result, 2.5 FTE are abolished, 6.5 FTE are unfunded, 1.0 FTE is created, and 8.3 FTE are funded for total cost of \$51,234 (salary only).
- An appropriation of \$167,696 is included in the Capital Improvement Budget to replace the nurse call system in the Behavioral Health Division.
- The Behavioral Health Division Administrator will appoint a work group to work with its pharmacy vendor to develop a prescription drug formulary by July 1, 2009. The goal of the formulary is to contain costs and attain efficiencies and consistency in medications. The Division Administrator will report on the formulary plan at the July 2009 meeting of the Committee on Health and Human Needs.
- The Division will prepare a report addressing the necessary steps to become certified by the Joint Commission (on Accreditation of hospitals). A report outlining the advantages and disadvantages shall be prepared and submitted to the Committee on Health and Human Needs in the January 2009 committee meeting cycle.
- Following the completion of a prescription drug formulary at the Behavioral Health Division, the Director of Employee Benefits will facilitate a review of medical purchases, including pharmaceuticals and medical supplies, at the Behavioral Health Division and the Sheriff's Office to determine the potential for cost savings and other efficiencies in purchasing and administration. The development of a formulary in BHD, combined with savings achieved through efficiencies, may produce a substantial positive fiscal impact. An appropriation of \$15,000 is allocated in Org. Unit 1188 – Employee Benefits, to retain outside consultant services as needed for this review. The review

shall be submitted for consideration to the appropriate standing committees of the County Board by September 1, 2009.

- All departments are required to operate within their expenditure appropriations and their overall Budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

INPATIENT SERVICES/ NURSING FACILITY SERVICES

Program Description

The Nursing Home Facilities are licensed Rehabilitation Centers under HFS132 and HFS134 that provide long-term, non-acute care to patients who have developmental disabilities and serious mental illness.

The Rehabilitation Center-Central is a 70-bed, Title XIX certified, skilled-care licensed nursing home. The facility consists of three units, which serve geriatric, as well as young, physically aggressive persons with serious mental illness. The primary source of admission to the program is the Behavioral Health Division Acute Adult Hospital. The facility is one of the few long-term care settings in Southeastern Wisconsin that provides locked-unit settings for extremely aggressive persons with serious mental illness.

The Rehabilitation Center-Hilltop is a 72-bed Title XIX certified facility licensed as a Facility for the Developmentally Disabled (FDD). The facility provides programs and an environment specially

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

designed for residents with a primary diagnosis of developmental disability and secondary psychiatric diagnoses. The majority of the facility’s residents are referred from Milwaukee County’s Disability Services Division.

BUDGET HIGHLIGHTS

- Total expenditures decrease \$1,483,697, from \$25,637,082 to \$24,153,385. Revenues are maintained at the 2008 level of \$9,270,013.
- Personal Services without fringe benefits are reduced \$624,005, from \$8,164,126 to \$7,540,121. This reduction is primarily due to a new initiative, which realigns nursing staff between the Hilltop and Central units to provide appropriate staffing of Certified Nursing Assistants (CNA) and other nursing staff on each shift. As part of this initiative, 13.0 FTE CNA positions are transferred to BHD Nursing Administration. In addition, 1.5 FTE Psychiatric LPN positions are created and 2.0 FTE RN 1 positions remain unfunded in 2009 for a total salary and active fringe savings of \$66,323. BHD staff shall present its realignment initiative for review and discussion to the Health and Human Needs Committee prior to implementation.
- A total of \$70,000 is included (\$35,000 for Hilltop and Central) for the purchase of durable medical equipment. This amount includes the possible purchase of specialized chairs, lifts and beds for patients. The amount will help with ongoing equipment upkeep, reducing larger equipment requests in the future.

**INPATIENT SERVICES
ACUTE ADULT / CHILD SERVICES**

Program Description

Hospital inpatient services are provided in five licensed, 24-bed units. Four units include specialized programs in geropsychiatry and general acute adult. One unit includes specialized programs for children and adolescents.

The acute adult units provide inpatient care to individuals over age 18 who require safe, secure short-term or occasionally extended hospitalization.

A multi-disciplinary team approach of psychiatry, psychology, nursing, social service and rehabilitation therapy provide assessment and treatment designed to assist the return of the patient to his or her own community. Admissions to the psychiatric hospital have increased 30 percent between 2000 and 2007, of which approximately 80 percent of the admissions are considered involuntary. The median length of stay of the adult psychiatric hospital is seven days.

The child and adolescent unit provides inpatient care to individuals age 18 and under that require secure short term or occasionally extended hospitalization. While utilization of child and adolescent inpatient services has declined with the emphasis on community-based care through the Wraparound Program, there is still a significant need for short-term assessment and treatment provided by the inpatient services. Child and adolescent units continue to provide all emergency detention services for Milwaukee County as well as inpatient screening for Children’s Court. In 2007, there were 1,557 admissions to the child and adolescent unit or 130 per month. In 2008, this unit is averaging 140 patient admissions per month.

BUDGET HIGHLIGHTS

- Total expenditures increase \$977,516, primarily due to increased internal cross charges and personnel costs. Revenue increase by \$70,596 based on projections.
- In the Acute Adult area, the following position changes are included: 1.0 FTE vacant Certified Nursing Asst position and 1.0 FTE vacant Certified Occupational Therapy Assistant positions are abolished, and 0.5 FTE of Psych Social Worker pool is created. These changes better reflect the staffing needs of the unit and produce a total salary and active fringe savings of \$55,794.
- To help BHD provide oversight and better use of existing Music Therapy staff, 1.0 FTE of Music Therapist 2 position is abolished upon vacancy and 1.0 FTE of Music Therapy Program Coordinator position is created for a salary and active fringe cost of \$5,513.
- In 2009, 0.5 FTE of Spirituality Integration Coordinator (Hrly) position is created for a salary

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

cost of \$25,000. This position will help coordinate spiritually-focused activities for both patients and staff.

- As part of an initiative to reallocate psychiatry staff within BHD, 1.4 FTE of Staff Psychiatrist positions are created for a salary and active fringe cost of \$286,007.
- The 2009 Budget includes the rental of five Pyxis medication-dispensing machines for a total cost of \$30,000. These machines reduce medication errors and waste and have been used in other areas of BHD.
- The 2009 Budget includes an increase in contractual services of \$160,000 to cover the cost of client placement in the State Institutes, Winnebago and Mendota, for the most seriously mentally ill. The total budget for these costs is \$660,000, which covers the cost of care for two clients. This increase is based upon actual charges from the State for these placements.
- The Acute Adult unit includes \$35,000 for the purchase of durable medical equipment. This amount includes the purchase of specialized chairs, lifts and beds for patients.

ADULT COMMUNITY SERVICES

Program Description

Adult Community Services is composed of community-based services for persons having a serious and persistent mental illness and for persons having substance abuse problems or a substance dependency. The majority of services in the mental health program area are provided through contracts with community agencies. However, BHD also directly operates several community-based mental health programs. It is the intent of BHD to transition all direct service community contracts to fee-for-service in 2009 in order to take advantage of a new federal initiative within the Medicaid Program. This change could potentially allow more federal financial participation revenue to be recognized beginning in 2010. Access to all long-term community-based mental health services is managed centrally by the Service Access to Independent Living unit (SAIL). Access to all community-based substance abuse

treatment services is managed by several independently contracted central intake units.

The mental health program area consists of the following program areas: Community Support Programs, Community Residential, Targeted Case Management, Outpatient Treatment, Day Treatment and Prevention and Intervention services. The services provided in these program areas include both those directly provided by Milwaukee County and those purchased from community agencies. Services are designed to provide for a single mental health delivery system that reduces institutional utilization and promotes consumer independence and recovery. The Community Services area is dedicated to providing all services in the least restrictive and most therapeutically appropriate, cost-effective setting.

BUDGET HIGHLIGHTS

- Total expenditures decrease \$2,745,063 from \$31,907,544 to \$29,162,481 primarily due to an internal crosscharge decrease.
- Total revenues increase \$1,373,048 from \$32,436,664 to \$33,809,712 due to a new Crisis Billing initiative off-set by reduced TCM revenue.
- The 2009 Budget includes a new Group Home Crisis Billing initiative to modify the delivery of service in the BHD contracted group homes. This initiative will, under Chapter 51 of the Wisconsin Statutes, HFS-34, allow BHD to bill Medicaid for crisis services currently being provided within the group homes, and is estimated to generate an additional \$1.5 million in Medicaid revenue.
- In support of the new Group Home Crisis Billing initiative, 1.0 FTE Economic Support Specialist position is created in DHHS – Economic Support. The cost of this position, along with ten percent of an Economic Support Supervisor, is crosscharged to BHD at a cost of \$68,155. The net cost to BHD, after 50 percent federal revenue match, is \$34,078.
- In the 2009 Budget, the BHD unit of Targeted Case Management continues to provide services to approximately 244 clients.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

- In the 2008 Budget, a new Housing Division was created within DHHS (Org 8000), and all housing related functions and positions were taken out of BHD. To complete the transfer, \$510,168 in housing related contracts remaining in Community Services are transferred to DHHS – Housing. In addition, one position of Psychological Social Worker is transferred to DHHS - Housing to conduct assessments of BHD patients and help find appropriate community placements. Total cost including salary and active fringe for this position is \$80,922.
- In the Community Support Programs (CSP) area, 1.0 FTE vacant Advanced Practice Nurse Prescriber position is abolished for a salary and active fringe savings of \$118,427.
- In 2009, 1.0 FTE Secretary position is abolished for a salary and active fringe savings of \$63,197.
- As part of an ongoing effort within BHD to realign positions and create an efficient management team, 1.0 FTE SAIL Program Coordinator position and 1.0 FTE Integrated Service Coordinator position are abolished upon vacancy, and 1.0 FTE Exec Dir 1 – SAIL Operations Coordinator position is created. Total salary and active fringe savings associated with this initiative is \$92,433.

ADULT CRISIS SERVICES

Program Description

The Adult Crisis Services function is composed of multiple programs that assist individuals in need of immediate mental health intervention to assess their problems and develop mechanisms for stabilization and linkage. The Psychiatric Crisis Service/Admission Center (PCS) serves between 12,000 and 14,000 patients each year. Approximately 65 percent of the persons receiving services are brought in by police on an Emergency Detention. The rest of the individuals seen are Milwaukee County residents who walk in and receive services on a voluntary basis. In addition to PCS, Adult Crisis Services runs a Mental Health Crisis Walk-In Clinic, an Observation Unit, the Crisis Line, Mobile Crisis Teams, an Alcohol and Drug Abuse Team, a Geriatric Psychiatry Team and two

eight-bed Crisis Respite houses. A multi-disciplinary team of mental health professionals provides these services. In 2007, there were a total of over 47,000 clinical contacts between the various program components.

BUDGET HIGHLIGHTS

- Total expenditures increase by \$987,562 from \$16,217,155 to \$17,204,717. This increase is mainly due to increased internal crosscharges and an additional group home bed purchase.
- Total revenues decrease by \$99,900 from \$8,553,022 to \$8,453,122 due to adjustments made based on projections.
- As part of an initiative to reallocate psychiatry staff within BHD, 1.9 FTE House Physician 3 position is abolished and .5 FTE Medical Director – CATC position is created for a salary and active fringe savings of \$314,384.
- 2.0 FTE Community Service Nurse position and 1.0 FTE RN 2 – MH position are abolished for a salary and active fringe savings of \$270,599. Their duties, under a new model of service delivery, will be performed by a collaborative team, including social workers and the Mobile Team.
- Purchase of service contracts are increased by \$750,000 to purchase additional Crisis Group Home beds. This increase will allow Community Services to add mental health capacity to the system, which, in turn, will have an impact on BHD's ability to manage periods of high volume within Crisis Services. This initiative will decrease the number of episodes and duration of delayed status in PCS.
- It is assumed that the four major hospital system partners again will provide \$500,000 to offset the costs associated with 16 crisis respite beds in the Adult Crisis Services area. The availability of these crisis resources has allowed BHD to effectively manage the census on the adult psychiatric inpatient hospital units, which, in turn, has alleviated delays in transferring individuals in psychiatric crisis from local general hospital emergency rooms to the BHD Psychiatric Crisis Service.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

ALCOHOL AND OTHER DRUG ABUSE (AODA) SERVICES

Program Description

The Alcohol and Other Drug Abuse (AODA) Services area includes detoxification, residential, day treatment, outpatient clinical treatment services, prevention, intervention, and recovery support services. The majority of funds provided to community agencies are through a fee-for-service voucher system. Purchase of service contracts that remain are specifically for detoxification, prevention, intervention and central intake unit services.

In the fall of 2007, the Behavioral Health Division, through the State of Wisconsin, received a new federal "Access to Recovery" (ATR) grant in the annual amount of \$4,824,950. The grant includes \$593,068 in administrative support, with the remaining funds being available for treatment. ATR funds are a major component of the AODA system, which is now called Wiser Choice. The Wiser Choice AODA services system provides a range of service access, clinical treatment, recovery support coordination (case management) and recovery support services. The target populations include: 1) the general population, which includes adults seeking assistance in addressing their substance abuse disorder; 2) a population that is involved with the state correctional system, which includes Milwaukee County residents returning to the community from the prison system and individuals on probation or parole and facing revocation; and 3) a population that is involved in the local, Milwaukee County correctional system, i.e., the House of Correction and Jail. Within these three populations are two priority sub-populations: pregnant women and women with children. Revenues derived from the new ATR grant are included in BHD's 2009 budget.

BUDGET HIGHLIGHTS

- The total AODA expenditure budget for 2009 is \$18,737,108, a decrease of \$35,091 from the 2008 budgeted amount of \$18,772,199. This total includes the second 3-year ATR grant award of \$4,824,950 per year.

- The 2009 Budget includes \$100,000 for the Community Information Line (211). DHHS (Org 8000) budgets \$380,000, and the Department on Aging budgets \$20,000, for a total County commitment of \$500,000.
- BHD continues to purchase AODA client services through the Wiser Choice network in 2009. This framework provides increased access, efficiency, capacity and services to individuals to support their recovery from substance abuse.
- An appropriation of \$5,000 is budgeted for the Safe Ride of Milwaukee County program, whose other sponsors include the Tavern League of Wisconsin and Business Against Drunk Driving.

CHILD AND ADOLESCENT COMMUNITY SERVICES

Program Description

The Child and Adolescent Community Services Branch of the Behavioral Health Division functions as a purchaser and manager for the mental health services system for Milwaukee County youth through the Wraparound Milwaukee Program and the Family Intervention Support Services (FISS) Program. Additionally, it provides mental health crisis intervention services to the Milwaukee Public School System, Child Welfare System and to all Milwaukee County families in need of services.

The Wraparound Milwaukee Program contracts with the Wisconsin Medicaid Program, the Bureau of Milwaukee Child Welfare and the DHHS Delinquency and Court Services Division to function as the managed care, HMO entity for Milwaukee County. Services are targeted to children with severe emotional and behavioral problems who are involved with two or more child-serving systems and at risk of residential treatment, correctional or psychiatric inpatient placement.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

The Child and Adolescent Community Services Branch also operates the FISS Services Program for adolescents who have a history of truancy, parent/child conflicts and runaway behaviors. The program, which is funded by the Bureau of Milwaukee Child Welfare and Medicaid, provides mental health and support services to divert youth from formal court intervention.

Besides providing general crisis intervention to all Milwaukee County families, the Mobile Urgent Treatment Team (MUTT) has separate contracts with the Milwaukee Public Schools to provide six crisis intervention workers for youth whose disruptive behavior and emotional needs threaten their school placement. MUTT also has an agreement with the Bureau of Milwaukee Child Welfare to provide crisis services to foster families to maintain the stability of foster homes and reduce “failed foster” placements.

BUDGET HIGHLIGHTS

- Total expenditures decrease \$362,442, from \$42,799,009 to \$42,436,567. This reduction is primarily due to reductions in purchase of service contracts based on actual use.
- Total revenues decrease \$458,716, from \$42,777,336 to \$42,318,620 due to adjustments made based upon revenue projections.
- The 2009 Budget for Wraparound Milwaukee includes approximately \$20.1 million in Medicaid capitation and crisis payments, in addition to the case rate funding from Child Welfare and fixed payments from DHHS – Delinquency and Court Services. Wraparound Milwaukee serves a projected daily enrollment of 624 children in its existing program.
- In 2009, the DHHS-Delinquency and Court Services Division and Wraparound Milwaukee will continue to collaborate on the highly successful FOCUS program for youth who would otherwise be committed to Juvenile Corrections.
- Total State Child Welfare and Medicaid funding for the FISS Program is maintained at \$440,000 to serve approximately 50 families per month in 2009.
- As part of an initiative to reallocate psychiatry staff within BHD, 0.5 FTE Medical Director - CATC position is created for a salary and active fringe cost of \$120,042. Additional position changes are included in Inpatient Services and Child and Adolescent Services for a net cost of \$63,800 (including salary and active fringe).
- Medicaid revenues in 2009 for non-court ordered youth enrolled in the REACH program, in conjunction with MPS, is \$3,905,049. In 2008, Wraparound Milwaukee received Medicaid approval to increase its enrollment by 200 additional youth for a total of 800 Medicaid eligible SED (Severe Emotional, behavioral and mental health Disorders) youth. This increase is to target youth from the Milwaukee Public Schools or other agencies with serious emotional needs who are not currently under a Child Welfare or Juvenile Justice court order. All funds to serve these youth will be state or federal Medicaid funds. An additional request is pending at this time but not yet approved to serve another 200 youth for the REACH program.
- Due to changing program requirements for the REACH program, an expanded Medicaid program for non-court ordered youth, 1.0 FTE RN II (salary and active fringe cost of \$93,912) and .50 FTE Medical Director - CATC position (mentioned above) are created. These positions will provide medication services to all REACH youth.
- Wraparound Milwaukee revenues for the Mobile Urgent Treatment Team for Foster Families and the Safe Schools/Healthy Students Initiative with MPS are \$826,065, which is a reduction of \$82,572 from 2008. The adjustment is based on the actual 2008 contracts.
- Beginning in 2008 and continuing for 2009, Wraparound Milwaukee is providing a mental health liaison for MPS schools under a federal grant called Safe Schools/Healthy Students. \$96,000 of new federal funding has been allocated to BHD-Wraparound by Milwaukee Public Schools to pay for this position and additional training provided by the Mobile Urgent Treatment Team.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

MANAGEMENT/SUPPORT SERVICES

Program Description

Management/Support Services is comprised of centralized programs, services and related costs necessary for the overall operation of the Behavioral Health Division, such as General and Administrative, Fiscal, Patient Accounts and Admissions, Management Information Systems, and Medical Records. The Management/Support Services section has responsibility for management of the environment of care that is composed of Maintenance and Housekeeping, among other environmental services. Contracted services include Pharmacy and Security. Other aspects of overall operation include Dietary and the Store Room. Clinical Administration provides the leadership in directing the quality, appropriateness, and safety of patient care across the Division. The Medical Staff oversees the coordination of the related services of Medical Officer of the Day and professional education. Quality Assurance and Utilization Review are responsible, in collaboration with program administrators/directors, for quality improvement activities and monitoring of compliance with standards. Expenditures are allocated to the Inpatient Services/Nursing Facility, Inpatient Services/Acute Adult/Child, Adult Community, Adult Crisis and Child and Adolescent Programs, according to Medicare and Medicaid cost allocation methodologies reflective of services consumed by the programs.

BUDGET HIGHLIGHTS

- Total expenditures increased \$3,241,113 from \$1,627,247 to \$4,868,360. Total revenues increased by \$1,965,479 from \$964,100 to \$2,928,579 due to a realignment of revenues within the department.
- The utilities budget is increased by \$455,766 based on experience.
- The 2009 appropriations for security (\$978,804) is maintained at the 2008 level.
- The total BHD pharmaceutical budget is maintained at \$4,120,000. BHD is currently in the process of releasing an RFP for pharmaceuticals. It is anticipated that the savings from the RFP will off-set anticipated drug cost increases.
- \$60,000 is budgeted for new and replacement computers, which is in addition to the IMSD five-year replacement computer plan and will help BHD meet specific IT needs within the division.
- The 2009 budget includes an appropriation of \$400,000 to expand existing software to include a Physician Order Entry and Medication Administration Record System.
- In 2009, BHD will contract out for the remaining Dietary Services. In 2007, the purchasing and supervisory duties for Dietary Services were taken over by an outside agency. In 2009, BHD will expand that initiative by contracting out for all personnel in Dietary. The following positions are abolished as of April 1, 2009: 2.0 FTE Office Support Assistant 2, 1.0 FTE Stores Clerk 1, 7.0 FTE Cook 1, 1.0 FTE Cook 3, 29.0 FTE Food Service Worker 1, 12.45 FTE Food Service Worker (Hrly), 6.0 FTE Food Service Worker 2, 1.87 FTE Food Service Worker 2 (Hrly), 5.0 FTE Food Service Asst Supervisor, and 8.0 FTE Food Service Supervisors. In addition, 1.0 FTE Dietician 1 and 1.0 FTE Dietician 3 are created and 1.0 FTE Dietician 2 is abolished to maintain specialized staff for menu planning. Department on Aging and DHHS - Delinquency and Court Services will continue to use BHD Dietary services. Savings for salaries and active fringe for positions eliminated are \$2,683,450. Professional Services increase \$1,468,123. Total savings associated with this initiative is \$1,251,076.
- The 2009 appropriation for food increased by \$43,332 to \$1,875,332 from the 2008 level (\$1,832,000). An RFP for Dietary Services is currently being written and will be released in 2008, which will include purchase of food.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

UNIT NO. 6300
FUND: General - 0077

- To address safety and quality assurance issues within patient care areas, it is recommended that 1.0 FTE Safety Compliance Officer position and 2.0 FTE Quality Assurance Coordinator position are created for a total salary and active fringe cost of \$281,288.
- In 2009, 1.0 FTE Admin Specialist position is created to supervise and manage the Staffing Office. This position will assist BHD in providing proper staff and responding to building needs as quickly as possible. Total salary and active fringe cost is \$66,994.
- Due to the number and volume of contract initiatives included in the 2009 Budget, 1.0 FTE Contract Services Coordinator position is created at a salary and active cost of \$88,334.
- Over the past several years, BHD has hired many new staff members in the patient care areas. As a result, additional training needs have been identified. Staff development assists with establishing clinical best practices and improves safety. To improve education and training for staff, 1.0 FTE Education Services Program Coordinator position is created for a salary and active fringe cost of \$114,532.
- In 2009, the DHHS HR, Payroll, and Accounting staff assigned to the Behavioral Health Division (BHD) are transferred back to BHD. This change is made to reflect that the BHD Associate Administrator for Fiscal Services provides day-to-day supervision of these staff. It also confirms their status as BHD employees under the policies of BHD concerning overtime usage and during snow or other emergencies. The following 12 positions are transferred: 1.0 FTE Clerical Asst 2 (NR), 2.0 FTE Payroll Assistant, 4.0 FTE Fiscal Assistant 2, 1.0 FTE Fiscal Specialist, 1.0 FTE Accountant 2, 1.0 FTE Accountant 3, 1.0 FTE Accountant 4 (NR), and 1.0 FTE Accountant 4 – Hospital.
- In 2009, 0.5 FTE of a vacant Unit Clerk position in Acute Adult is abolished and 1.0 FTE of Secretarial Asst is created to provide more support in Nursing Administration. The total salary and active fringe cost of this change is \$33,087.
- In 2009, 1.0 vacant Office Support Assistant 2 and 1.0 vacant Human Service Supervisor are abolished for a salary and active fringe savings of \$135,969.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
BEHAVIORAL HEALTH DIVISION

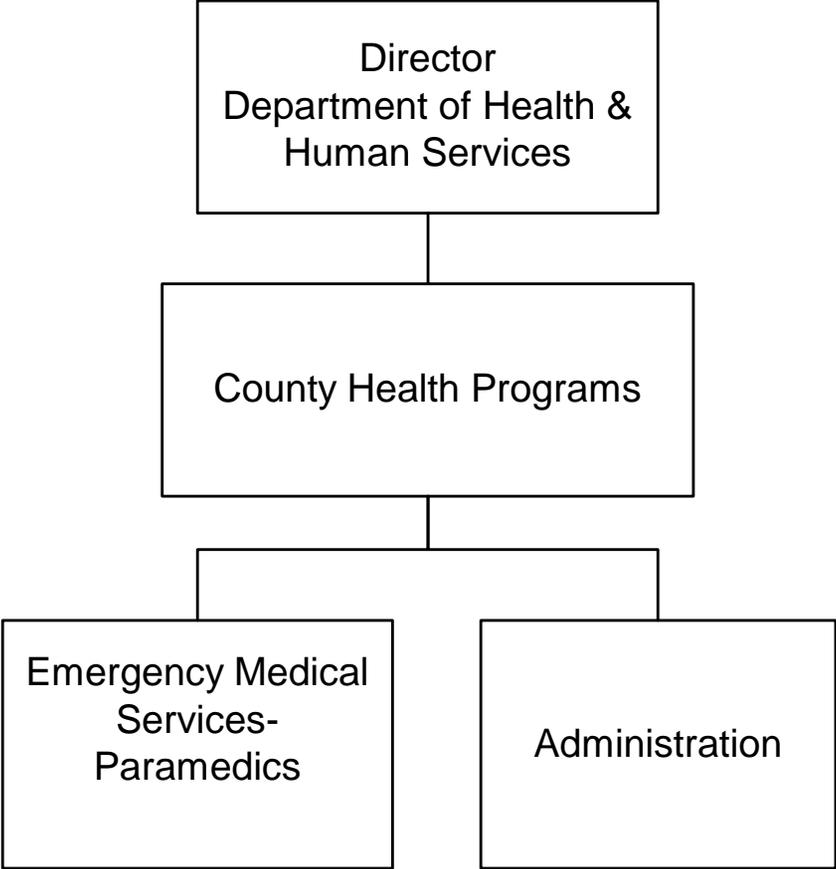
UNIT NO. 6300
FUND: General - 0007

EXPENDABLE TRUST ACCOUNTS

The following, for informational purposes, are expendable trust accounts, which may be utilized only for purposes which are legally mandated or where a formal trust relationship exists. The expenditures from these organizational units are limited to the purpose specifically designated by the donor. These trusts are not included as part of the BHD operating budget.

<u>Org. Unit</u>	<u>Description of Expendable Trust</u>	<u>Projected Balances as of 12/31/08</u>
0701	BHD – Research Fund	\$270,000
	Referred to as the Frieda Brunn Mental Health Research Fund, this fund was created in 1970 for the purpose of supporting mental health research. Expenditure recommendations from this fund are made by the Research Committee at BHD.	
	<u>Expenditure</u> \$25,000	<u>Revenue</u> \$25,000
0702	BHD – Patient Activities and Special Events	\$160,000
	This fund is comprised of various trusts, which stipulate the expenditures should be made to provide for patient activities and special events.	
	<u>Expenditure</u> \$10,100	<u>Revenue</u> \$10,100

**DEPARTMENT OF HEALTH AND HUMAN SERVICES -
COUNTY HEALTH PROGRAMS**



ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
COUNTY HEALTH PROGRAMS

UNIT NO. 7200
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Emergency Medical Services (Paramedics) Program operates under Chapter 97 of the Milwaukee County Ordinances pertaining to comprehensive emergency medical care services. The EMS Program is responsible for managing all EMS-related functions.

Other County Health Programs are reviewed and approved by the County Executive and County Board of Supervisors.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,347,816	\$ 2,629,282	\$ 1,960,606	\$ (668,676)
Employee Fringe Benefits (EFB)	1,482,820	1,678,149	1,159,502	(518,647)
Services	7,186,017	5,851,412	4,517,091	(1,334,321)
Commodities	649,424	576,267	631,096	54,829
Other Charges	47,729,221	56,741,921	6,800,000	(49,941,921)
Debt & Depreciation	0	0	0	0
Capital Outlay	10,149	26,500	30,275	3,775
Capital Contra	0	0	0	0
County Service Charges	1,091,683	1,075,995	1,033,210	(42,785)
Abatements	(728,937)	(273,724)	(281,999)	(8,275)
Total Expenditures	\$ 59,768,193	\$ 68,305,802	\$ 15,849,781	\$ (52,456,021)
Direct Revenue	66,572,615	53,981,239	1,526,880	(52,454,359)
State & Federal Revenue	(25,732,834)	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 40,839,781	\$ 53,981,239	\$ 1,526,880	\$ (52,454,359)
Direct Total Tax Levy	18,928,412	14,324,563	14,322,901	(1,662)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 139,281	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	140,245	0	0	0
Distribution Services	7	0	0	0
Telecommunications	19,825	0	0	0
Record Center	4,907	0	0	0
Radio	90,978	0	0	0
Computer Charges	16,640	0	0	0
Applications Charges	92,008	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	15,268	0	0	0
Total Charges	\$ 519,158	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 18,928,412	\$ 14,324,563	\$ 14,322,901	\$ (1,662)
Total Property Tax Levy	\$ 19,447,570	\$ 14,324,563	\$ 14,322,901	\$ (1,662)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
COUNTY HEALTH PROGRAMS

UNIT NO. 7200
FUND: General - 0001

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,347,816	\$ 2,629,282	\$ 1,960,606	\$ (668,676)
Employee Fringe Benefits (EFB)	\$ 1,482,820	\$ 1,678,149	\$ 1,159,502	\$ (518,647)
Position Equivalent (Funded)*	49.8	49.2	34.5	(14.7)
% of Gross Wages Funded	95.2	95.0	93.5	(1.5)
Overtime (Dollars)**	\$ 62,163	\$ 31,568	\$ 32,140	\$ 572
Overtime (Equivalent to Position)	1.3	0.6	0.6	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security and Fringe)
Accounting Coordinator (CHP)	Transfer	1.0/1.0	CHP-ADMIN	\$ 56,636
Office Support Asst 2*	Abolish	2.0/2.0	GAMP	(62,456)
Secretary*	Abolish	1.0/1.0	GAMP	(35,825)
Health Care Plan Supervisor*	Abolish	1.0/1.0	GAMP	(53,474)
Health Care Plan Specialist*	Abolish	4.0/4.0	GAMP	(152,216)
Health Care Plan Specialist 2*	Abolish	2.0/2.0	GAMP	(80,656)
Health Care Plan Specialist 2**	Abolish	3.0/3.0	GAMP	(60,492)
Client Services Specialist*	Abolish	1.0/1.0	GAMP	(46,335)
RN-2 Utilization Review*	Abolish	3.0/2.5	GAMP	(160,986)
RN-2 Utilization Review**	Abolish	2.0/2.0	GAMP	(64,394)
GAMP Program Director**	Abolish	1.0/1.0	GAMP	(41,648)
			TOTAL	\$ (701,846)*

* Abolish on January 10, 2009

** Abolish on July 1, 2009

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
COUNTY HEALTH PROGRAMS

UNIT NO. 7200
FUND: General - 0001

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Administration	Expenditure	\$ 882,348	\$ 832,051	\$ 728,528	\$ (103,523)
	Abatement	(151,965)	0	0	0
	Revenue	0	5,642,535	0	(5,642,535)
	Tax Levy	\$ 730,383	\$ (4,810,484)	\$ 728,528	\$ 5,539,012
Emergency Medical Services (Paramedics)	Expenditure	\$ 8,871,283	\$ 7,200,499	\$ 7,601,160	\$ 400,661
	Abatement	(287,466)	(109,248)	(165,434)	(56,186)
	Revenue	2,613,971	489,000	590,000	101,000
	Tax Levy	\$ 5,969,846	\$ 6,602,251	\$ 6,845,726	\$ 243,475
General Assistance - Medical Program	Expenditure	\$ 50,614,428	\$ 60,396,962	\$ 7,727,092	\$ (52,669,870)
	Abatement	(288,067)	(164,476)	(116,565)	47,911
	Revenue	38,016,375	47,699,704	861,880	(46,837,824)
	Tax Levy	\$ 12,309,986	\$ 12,532,782	\$ 6,748,647	\$ (5,784,135)
Healthier Community Programs	Expenditure	\$ 125,806	\$ 150,000	\$ 75,000	\$ (75,000)
	Abatement	0	0	0	0
	Revenue	209,437	150,000	75,000	(75,000)
	Tax Levy	\$ (83,631)	\$ 0	\$ 0	\$ 0

MISSION

The Division of County Health Programs (CHP), through the programs and staff for which it is responsible, provides leadership, coordination, education and operational programs related to the provision of health services for the benefit of Milwaukee County citizens, employees and visitors, especially those most in need in our community.

The Division develops, implements and evaluates programs, opportunities and partnerships related to improving or providing for the health of Milwaukee County citizens. The Division creates and maintains innovative, high-quality, community-based services which serve target populations in a cost-effective/efficient, customer-focused manner through a variety of partnerships by utilizing a systematic approach for service integration and delivery.

DEPARTMENTAL PROGRAM DESCRIPTION

The Department of Health and Human Services (DHHS), Division of County Health Programs (CHP) is comprised of programs that pertain to health services for County residents or visitors. The Division is comprised of two areas of service: Administration and Emergency Medical Services (EMS).

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decreased by \$668,676, from \$2,629,282 to \$1,960,606.
- Funded positions decrease by 14.7 from 49.2 to 34.5. This is primarily due to the closure of the County-run GAMP program and the transition of clients to the BadgerCare Plus Childless Adults program.
- Overall requested expenditures for 2009 have decreased by \$52,456,021 with a corresponding decrease in revenue of \$52,454,359. This is primarily due to the closure of the GAMP program and the transition of GAMP clients to the State of Wisconsin BadgerCare Plus Childless Adults program.
- Aurora Health Care will donate approximately \$80,000 of Occupational Health and Safety services for County employees and \$65,000 for the Nurse Call-Line.
- The Healthier Wisconsin Partnership Program awarded GAMP a three-year grant, ending June 30, 2009. The grant will be used to study and improve GAMP's Chronic Disease Management Program. The 2009 budget includes \$75,000

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
COUNTY HEALTH PROGRAMS

UNIT NO. 7200
FUND: General - 0001

for the Healthier Wisconsin Partnership Program, a decrease of \$75,000 since the grant expires in the middle of the 2009 fiscal year.

ADMINISTRATION

The Division of County Health Programs includes an administration section that contains costs associated with the overall management of the Division and the provision of coordinated employee health services. Administration costs include charges from other County departments and general operating expenses not allocated directly to other sections of the Division.

BUDGET HIGHLIGHTS

- Expenditures decrease by \$103,523 from \$832,051 to \$728,528 and revenues decrease by \$5,642,535 to \$0. Expenses in administration decrease due to all risk management-related services being budgeted at the department level, instead of budgeting all of the costs in Administration. Revenues decreased due to a decrease in hospital donations related to the transition from GAMP to BadgerCare Plus – Childless Adults.
- The appropriation for Professional Consulting services for Information Technology (IT) increases by \$8,900 from \$8,900 to \$17,800, to reflect anticipated IT maintenance services for CHP Administration.
- It is assumed that an agreement reached with Aurora Health Care to donate approximately \$80,000 of Occupational Health and Safety services for County employees will be continued in 2009.
- The Accounting Coordinator (CHP) position is transferred to CHP Administration, due to the decentralization of the accounting Division in DHHS.

EMERGENCY MEDICAL SERVICES (PARAMEDICS)

The Emergency Medical Services (EMS) Program (Paramedics) is a Milwaukee County-managed and sponsored program designed to benefit the entire community. There are seven major components to

the area-wide service: the Community Support component which provides a County property tax levy allocation to municipalities that provide the paramedic transport units serving Milwaukee County; the Education/Training Center for initial and refresher paramedic education and other EMS-related courses; a Quality Assurance program which reviews and monitors service delivery; the Health Information Center which collects, enters and maintains patient care data; the Communication Center which is staffed with emergency medical communicators to coordinate on-line medical control and hospital notification for local and regional emergency calls; the Equipment and Supplies Center which orders and delivers supplies, monitors controlled substances, and facilitates equipment repair; and the AHA Community Training Center (CTC), which provides and coordinates Milwaukee County employee and public education for Cardio-Pulmonary Resuscitation (CPR), Automatic External Defibrillator (AED), Advanced Life Support (ALS) and Pediatric Advanced Life Support (PALS) courses. Medical direction and control for the EMS Division is provided through a professional services contract with the Medical College of Wisconsin (MCW).

The Emergency Medical Services Division is a broad-based community partnership system with various municipalities and private providers. These services are funded by property tax levy and revenues generated from the delivery of education services, as well as paramedic services at the Bradley Center or other activities.

BUDGET HIGHLIGHTS

- EMS Expenditures increase by \$400,661 to \$7,601,160 and revenues increase by \$101,000 to \$590,000. The increase in expenditures is due to salary, systems, and Medical Director expense increases. The increase in revenues is due to projections for the Tax Refund Intercept Program (TRIP).
- EMS implemented a new funding paradigm based on a market-based approach approved by the County Board in November 2006 for 2007 and forward. Host municipalities retain the reimbursement revenue directly for ALS services. Previously, Milwaukee County collected the revenue directly and paid the

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
COUNTY HEALTH PROGRAMS

UNIT NO. 7200
FUND: General - 0001

municipalities based on a formula developed by the Intergovernmental Cooperation Council (ICC). Municipalities are now paid based on the number of paramedic runs and also receive a supplemental payment from the County, distributed based on a formula developed by the ICC. The entire administrative cost of the EMS program is included in the County's budget. The 2007-2008 contracts with the municipalities reflect this new reimbursement model. The 2009 Budget continues the existing contractual arrangement between the County and municipalities at the existing payment level.

- The net revenue collected for 2004 dates of service and beyond from the Tax Refund Intercept Program (TRIP) will be forwarded to host municipalities per the 2004-2006 municipal contracts.
- Personal services expenditures for the EMS Program increase by \$53,301 due to increases in union negotiated salaries and the cost of health care.
- Net revenue from TRIP recoveries for 2009 are budgeted at \$245,838. As noted above, all TRIP revenue collected for 2004 dates of service and beyond will be forwarded to host municipalities per the 2004-2006 municipal contracts. TRIP is housed in the DAS budget and was initiated in 2003.
- Children's Hospital of Wisconsin (CHW) revenue budgeted in the EMS Program for paging is budgeted at the 2008 level of \$32,000.
- EMS Information Technology (IT) expenditures increase by \$139,614 from \$78,368 to \$217,982. This increase is partially offset by cross charges to other DHHS divisions of \$51,002. The cross charges remain the same at the 2008 budget level and will now be budgeted in EMS instead of GAMP. The net increase of IT after the credit for cross charging other DHHS departments is \$88,612.
- Several class fees are increased in the 2009 fee schedule below. Most of these fees have remained the same for three years. The rate increases do not result in an increase in revenues because of the decrease in classes, and space issues associated with the Coggs Center.
- The Wilberg Community Planning LLC consulting contract is budgeted in EMS for \$30,000 in the 2009 budget. Wilberg Community Planning provides planning and program development for pandemic planning, EMS annual reporting and federal grant preparation.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
COUNTY HEALTH PROGRAMS

UNIT NO. 7200
FUND: General - 0001

- The EMS training fee schedule has been revised in the 2009 requested budget. Following is the revised fee schedule, which will be implemented January 1, 2009:

AHA Courses Offered by the Community Training Center			
Service	2008 Fee	2009 Fee	2008/2009 Change
Basic Life Support (CPR) Health Care Provider	\$65	\$75	\$10
Basic Life Support (CPR) Health Care Provider (skill testing only)	\$50	\$55	\$5
Basic Life Support (CPR) in conjunction with ACLS	\$40	\$50	\$10
Advanced Cardiac Life Support (per person)	\$225	\$250	\$25
Advanced Cardiac Life Support (per person) (Skill testing only)	\$115	\$125	\$10
Pediatric Advanced Life Support (per person)	\$270	\$280	\$10
Advanced Life Support Instructor (per person)	\$160	\$175	\$15
Pediatric Advanced Life Support Instructor/Person	\$160	\$175	\$15
Basic Life Support (CPR) Instructor/Person	\$110	\$125	\$15
Automatic Electronic Defibrillator (per person)	\$40	\$50	\$10
Heartsaver CPR	\$40	\$50	\$10
Children and Infant CPR	\$40	\$50	\$10
Heartsaver/First Aid	\$60	\$65	\$5
EMS Courses Offered by the Education Center Service			
Service	2008 Fee	2009 Fee	2008/2009 Change
Paramedic Course (per person)	\$7,000	\$7,500	\$500
Paramedic Refresher Course (8 Hour Block)	\$100	\$125	\$25
Paramedic Continuing Education Units per person (per hr)	\$25	\$30	\$5
National Registry Exam	***	***	***
Written only	***	***	***
Practical only	\$250	\$300	\$50
Practical Retakes per station	\$35	\$40	\$5
Basic IV Tech Course	\$450	\$500	\$50
Basic IV Refresher Course	\$100	\$125	\$25
First Responder Course	\$300	\$325	\$25
First Responder Refresher Course	\$180	\$200	\$20
Observational Ride along/8 hour day**	\$60	\$75	\$15
Other Services Offered by the Emergency Medical Department			
Service	2008 Fee	2009 Fee	2008/2009 Change
Quality Assurance-fee is based on every 1,000 runs in system	\$2,700	\$2,700	\$0
Data Management-fee is based on every 1,000 runs in system	\$6,000	\$6,000	\$0
Medical Director-fee is based on every 1,000 runs in system	\$9,000	\$9,000	\$0
Administrative Fee-system charged at 20% of total system run fees above	20%	20%	\$0

** Activities offered by Emergency Medical Services (EMS)

***Class no longer offered

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
COUNTY HEALTH PROGRAMS

UNIT NO. 7200
FUND: General - 0001

GENERAL ASSISTANCE – MEDICAL PROGRAM

The General Assistance Medical Program (GAMP) was the health care financing system for medically indigent persons currently residing within Milwaukee County. In 2009 existing GAMP clients will be transitioned to a new program with the State of Wisconsin called BadgerCare Plus – Childless Adults. County residents not currently enrolled in GAMP will be able to apply for the BadgerCare Plus – Childless Adults benefits in 2009. The County will continue to dedicate \$6.8 million in funds for County residents enrolled in Badger Care Plus – Childless Adults.

BUDGET HIGHLIGHTS

- GAMP expenditures decrease by \$52,669,870 from \$60,396,962 to \$7,727,092, and revenues decrease by \$46,837,824 from \$47,699,704 to \$861,880. The decrease is due to the closure of GAMP and the transition of GAMP clients to the State of Wisconsin BadgerCare Plus – Childless Adults program.
- The County will dedicate \$6.8 million in funds for the BadgerCare Plus – Childless Adults Program per agreement with the State of Wisconsin.
- Due to the closure of GAMP the following positions are abolished as of January 10, 2009: 2.0 FTE Office Support Assistant 2, 1.0 FTE of Secretary, 1.0 FTE of Health Care Plan Supervisor, 4.0 FTE Health Care Plan Specialist, 2.0 FTE Health Care Plan Specialist 2, 1.0 FTE Client Services Specialist, 2.5 FTE RN 2 – Utilization Review.
- To complete the closure of the GAMP program certain tasks need to be completed such as closing out all GAMP claims, appeals and T-19 conversions. The following positions are needed in GAMP for the first half of 2009 and are abolished as of July 1, 2009: 3.0 FTE of Health Care Plan Specialist 2, 2.0 FTE RN 2 – Utilization Review and 1.0 FTE GAMP Program Director.
- GAMP will continue to provide claims processing services to the Office of the Sheriff in 2009. As a result, 1.0 FTE Health Care Plan Specialist 2 is maintained.
- The 2009 Budget increases the T-19 Recoupment Revenue by \$44,727 to a total of \$359,880.
- The 2009 Budget includes revenue and expenditure cross charges for collections due to GAMP Subrogation claims. The DHHS Business Office administers the claims and, since 2006, forwards the revenues to GAMP. Projected 2009 revenues are \$500,000.
- It is assumed that an agreement with Aurora Health Care to fund the Nurse Call-Line will continue in 2009. Funding of \$65,000 for the Nurse Call-Line was provided by Aurora in 2005 after the expiration of a Federal CAP Grant. The Nurse Call-Line is a valuable resource for clients in need of immediate medical advice and/or assistance in non-life threatening situations. Nurse Call-Line services can reduce medical expenditures by eliminating the need for costly Emergency Room visits.
- It is assumed that CHP's contract with Wisconsin Physician Services, Inc. (WPS) will continue in 2009 to close out GAMP claims and provide other administrative fiscal services.
- The Healthier Wisconsin Partnership Program awarded GAMP a three-year grant, ending June 30, 2009. The grant will be used to study and improve GAMP's Chronic Disease Management Program. The 2009 Budget includes only \$75,000 for this grant, which represents a reduction of \$75,000 in expenses and revenue. Since the grant will end on June 30, 2009, only half the amounts of a normal year have been budgeted.

ADOPTED 2009 BUDGET

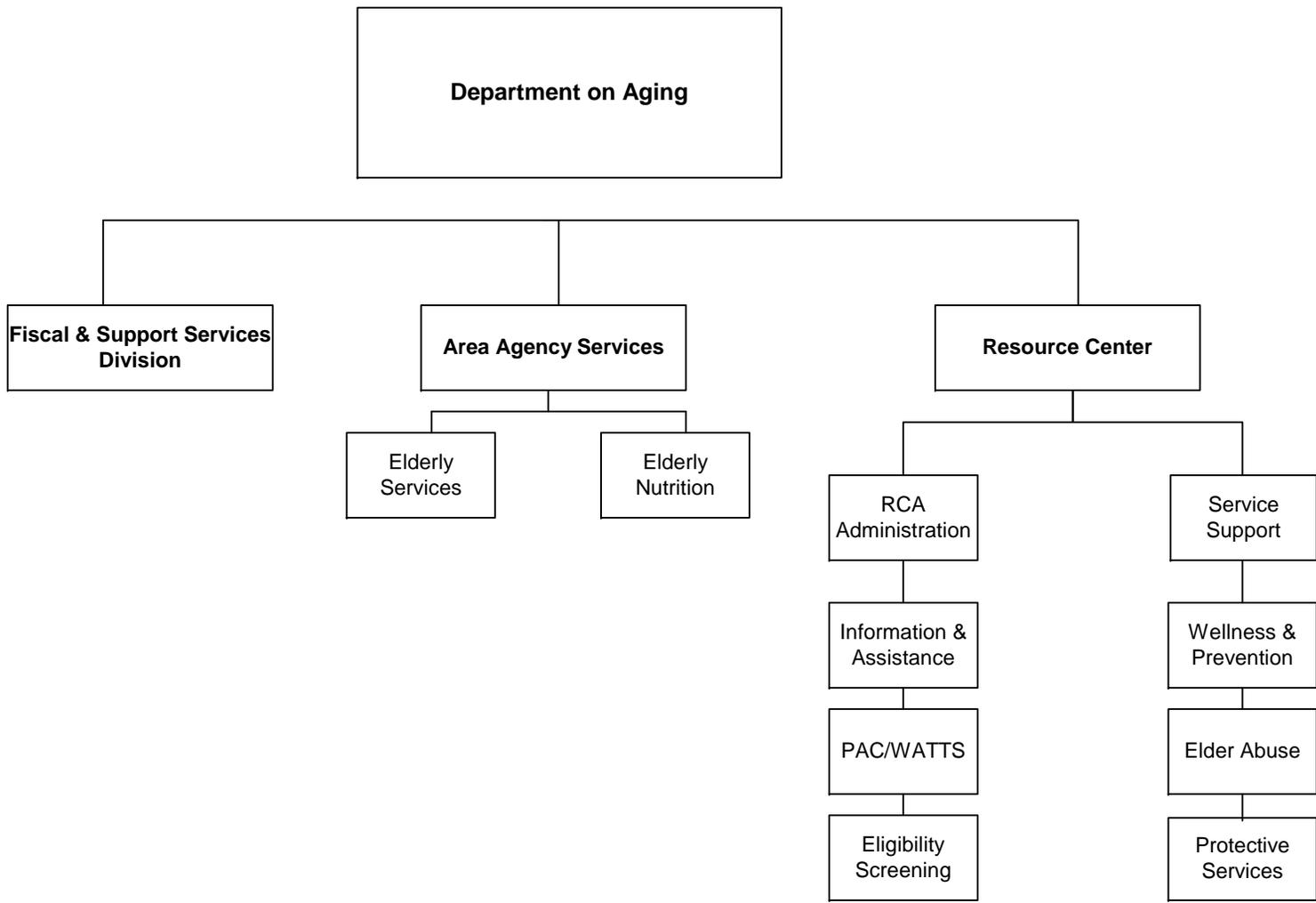
DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES –
COUNTY HEALTH PROGRAMS

UNIT NO. 7200
FUND: General - 0001

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to

make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

DEPARTMENT ON AGING



ADOPTED 2009 BUDGET

DEPT: DEPARTMENT ON AGING

UNIT NO. 7900
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Under the Older Americans Act, the Milwaukee County Department on Aging is a Federal/State designated Area Agency on Aging for Milwaukee County. The Department on Aging's responsibilities are outlined in Chapter 53 of the General Ordinances of Milwaukee County and include planning, developing, providing, purchasing and coordinating services for the County's older adult population. The Department reports directly to the County Executive and provides staff support to the Milwaukee County Commission on Aging.

This Department provides a single entry point for older adults and their caregivers who are in need of elderly service information and assistance throughout Milwaukee County. Services provided by the Department on Aging are designed to provide an appropriate mix of community-based care and direct services to prevent the inappropriate and costly institutionalization of older adults. The Department is the designated Resource Center and Care Management Organization for older people in Milwaukee County under the State of Wisconsin's Family Care initiative.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 4,487,368	\$ 4,843,480	\$ 4,716,874	\$ (126,606)
Employee Fringe Benefits (EFB)	2,971,823	3,216,807	3,163,552	(53,255)
Services	838,639	834,479	927,650	93,171
Commodities	1,140,726	1,214,483	1,198,823	(15,660)
Other Charges	6,854,145	6,683,912	6,512,884	(171,028)
Debt & Depreciation	0	0	0	0
Capital Outlay	290,296	304,325	150,000	(154,325)
Capital Contra	0	0	0	0
County Service Charges	4,445,877	4,958,762	4,827,447	(131,315)
Abatements	(2,380,616)	(2,310,581)	(2,356,411)	(45,830)
Total Expenditures	\$ 18,648,258	\$ 19,745,667	\$ 19,140,819	\$ (604,848)
Direct Revenue	1,251,575	1,206,775	1,255,075	48,300
State & Federal Revenue	15,004,798	14,893,068	14,992,093	99,025
Indirect Revenue	0	0	0	0
Total Revenue	\$ 16,256,373	\$ 16,099,843	\$ 16,247,168	\$ 147,325
Direct Total Tax Levy	2,391,885	3,645,824	2,893,651	(752,173)

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT ON AGING

UNIT NO. 7900
FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Courthouse Space Rental	\$ 0	\$ 0	\$ 0	\$ 0
Tech Support & Infrastructure	358,660	0	0	0
Distribution Services	11,112	0	0	0
Telecommunications	36,701	0	0	0
Record Center	5,451	0	0	0
Radio	0	0	0	0
Computer Charges	708	0	0	0
Applications Charges	230,576	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	27,087	0	0	0
Total Charges	\$ 670,295	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 2,391,885	\$ 3,645,824	\$ 2,893,651	\$ (752,173)
Total Property Tax Levy	\$ 3,062,180	\$ 3,645,824	\$ 2,893,651	\$ (752,173)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 4,487,368	\$ 4,843,480	\$ 4,716,874	\$ (126,606)
Employee Fringe Benefits (EFB)	\$ 2,971,823	\$ 3,216,807	\$ 3,163,552	\$ (53,255)
Position Equivalent (Funded)*	88.3	89.4	83.3	(6.1)
% of Gross Wages Funded***	95.6	97.0	97.2	(3.0)
Overtime (Dollars)**	\$ 47,144	\$ 43,738	\$ 42,975	\$ (763)
Overtime (Equivalent to Position)	1.0	3.0	0.8	(2.2)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
I & A Outreach Coordinator	Abolish	1/1.0	Resource Center	\$ (53,525)
				\$ (53,525)

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT ON AGING

UNIT NO. 7900
FUND: General - 0001

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Administration	Expenditure	\$ 1,949,502	\$ 2,310,581	\$ 2,145,328	\$ (165,253)
	Abatement	(1,943,823)	(2,310,581)	(2,147,798)	162,783
	Revenue	162,330	0	0	0
	Tax Levy	(156,651)	\$ 0	\$ (2,470)	\$ (2,470)
Area Agency: Elderly Services	Expenditure	\$ 3,543,956	\$ 3,400,962	\$ 3,453,131	\$ 52,169
	Abatement	(34,881)	0	(59,029)	(59,029)
	Revenue	3,251,058	2,964,689	3,189,380	224,691
	Tax Levy	\$ 258,017	\$ 436,273	\$ 204,722	\$ (231,551)
Area Agency: Senior Meal Program	Expenditure	\$ 4,405,071	\$ 4,729,781	\$ 4,774,008	\$ 44,227
	Abatement	(11,296)	0	(15,000)	(15,000)
	Revenue	4,518,482	4,766,262	4,766,262	0
	Tax Levy	\$ (124,707)	\$ (36,481)	\$ (7,254)	\$ 29,227
Area Agency: Senior Centers	Expenditure	\$ 1,628,126	\$ 1,647,359	\$ 1,492,145	\$ (155,214)
	Abatement	0	0	0	0
	Revenue	0	0	0	0
	Tax Levy	\$ 1,628,126	\$ 1,647,359	\$ 1,492,145	\$ (155,214)
Resource Center: Community Alternatives & Intervention Services	Expenditure	\$ 9,334,928	\$ 9,799,597	\$ 9,434,702	\$ (364,895)
	Abatement	(390,626)	0	(134,584)	(134,584)
	Revenue	8,154,935	8,174,797	8,087,492	(87,305)
	Tax Levy	\$ 789,367	\$ 1,624,800	\$ 1,212,626	\$ (412,174)

MISSION

The mission of the Milwaukee County Department on Aging is to affirm the dignity and value of older adults of this County by supporting their choices for living in or giving to our community.

- MCDA Fiscal and IT staff will develop and implement a system in place of Scripts to pay for client services.

DEPARTMENT DESCRIPTION

The Milwaukee County Department on Aging was created in the 1991 budget to serve as Milwaukee County's designated Area Agency on Aging under the Older Americans Act and as the County's designated unit to administer aging programs. The Department plans for and services the growing needs of Milwaukee County's large and diverse older adult population. It is the one dedicated, specialized agency within Milwaukee County government to represent and serve the needs of the elderly.

The Department integrates several Federal and State revenue streams involving the Older Americans Act, the Senior Community Services Program, Specialized Transportation Assistance Program for Counties (S85.21), the Alzheimer's Family and Caregiver Support Program (AFCSP), Base Community Aids (BCA) and Family Care.

OBJECTIVES

- Recommendations of the Commission on Aging regarding a Nutrition Site Survey will be followed.
- A guide to volunteer opportunities for seniors in Milwaukee County using the Gatekeeper format will be disseminated.
- Training material developed by the Health Wisconsin Partnership with the Medical College of Wisconsin will be made available to medical professionals and providers.
- The public will be able to access an Aging Resource Center database on a web portal.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT ON AGING

UNIT NO. 7900
FUND: General - 0001

The Department is the designated Aging Resource Center and Care Management Organization (CMO) for older people in Milwaukee County under the State of Wisconsin's Family Care initiative. Family Care is a coordinated managed care, long term care, Medicaid waiver system which provides entitlement to comprehensive and flexible home and community-based care to foster independence and quality of life for persons ages 60 and older. Family Care Expansion will provide additional services to those 18-59 and is discussed in Aging-CMO 7990.

The sixteen member Commission on Aging is the lead county agency responsible for assessing the major aging issues and needs concerning the sixty (60) and over, age population, and for reviewing the planning and service efforts of organizations and institutions in the county and its aging network, and for making recommendations thereof. The Commission on Aging functions through three standing committees – Advocacy, Resource Center Oversight, and Service Delivery. The Advisory Council to the Commission on Aging is made up of thirty (30) persons representing the diversity of Milwaukee County. The Commission on Aging has also created a permanent Intergenerational Council and a Wellness Council which includes members that represent the entire County of Milwaukee. Department on Aging serves as the administrative arm of the Commission on Aging.

The Department on Aging consists of four service areas:

Administration includes the Director's Office and the Fiscal and Support Services Division. The major functions of the Fiscal and Support Services Division include budget development and management, accounting, and personnel administration. The Division monitors departmental expenditures and revenues, reviews audits; reports service utilization and expenditures to County and State agencies, projects revenues and expenditures, and monitors compliance with funding source requirements. This Division also develops the Department's fiscal policies and assesses operations for effectiveness and efficiency.

Area Agency Services provides a comprehensive network of support services through community-based agencies that assist older adults to remain independent in their homes. These programs are funded through the Older Americans Act and State

revenue earmarked for elderly services. The Division is responsible for planning, research, and program development. In addition, unit staff solicit, monitor, evaluate and administer contracts for a variety of services in the community. Staff assists with contract development and coordinates the request for proposals process with other County departments.

The Area Agency Services Division provides staff support to the Milwaukee County Commission on Aging, its standing committees and the Advisory Council. The Advisory Council addresses issues identified in public hearings through three principle workgroups, including the Volunteer, Technology, and the Under-served Population workgroups. Division staff assists the Commission in conducting public hearings and needs assessments as required under Federal statute, provide technical assistance and serve as a resource for businesses, universities and voluntary organizations interested in meeting the needs of older adults in the community.

The Senior Meal Program, part of the Area Agency Services Division, is funded under Titles III-C-1 and III-C-2 of the Older Americans Act, as well as other State and Federal funds received from the State of Wisconsin Bureau on Aging and Long Term Care Resources. The program also receives reimbursement for eligible elderly meals from the United States Department of Agriculture (USDA).

The purpose of the Senior Meal Program is:

1. To provide older persons, particularly those with low incomes; low-cost, nutritionally sound meals in strategically located congregate sites. One of the 31 meal sites offers weekend meals to program participants. One of the 31 meal sites offers weekend meals to program participants. The program also seeks to reduce the social isolation of participants by providing supportive services including recreation, transportation, education and information about other programs and services available to older adults.
2. To provide home-delivered meals five to seven days a week to eligible frail, homebound, older adults. The program assists older adults in remaining independent and living within their own homes and provides limited gap-filling services in addition to meals.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT ON AGING

UNIT NO. 7900
FUND: General - 0001

The **Resource Center** Division acts as a point of entry for the Department's Family Care and is responsible for arranging short-term assistance for older adults with immediate or pressing needs. It is the primary source of quality information and assistive services on issues affecting persons 60 years of age and older and their family support networks.

As a major component of the State of Wisconsin Family Care initiative, this Division has four primary functions: (1) to provide Milwaukee County's older adults, their caregivers and the general public one central number to call for information about programs and services 24 hours a day; (2) to provide pre-admission counseling to elders seeking residential placements; (3) to determine eligibility for the Family Care benefit; and (4) to provide community education to older adults, their families, and caregivers on a broad range of subjects, including wellness and prevention of functional decline. Another integral function of the Resource Center is to coordinate daily with the Economic Support Division of the Department of Health and Human Services to assure Medicaid eligibility compliance for persons choosing the Family Care benefit. Other major Resource Center responsibilities include investigating allegations of elder abuse and providing protective services, guardianships and protective placement services to vulnerable older adults.

The **Care Management Organization (CMO)** Division operates the Family Care Program in Milwaukee County. This Division is detailed in a separate narrative in 2009.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease by \$126,606, from \$4,843,480 to \$4,716,874. The decrease is primarily due to the abolishment of 1.0 FTE vacant I&A Outreach Coordinator (Aging), and 2008 transfers.
- The 2009 budget includes a tax levy reduction of \$752,173, from \$3,645,824 in 2008 to \$2,893,651 in 2009. Revenue increased by \$147,325, from \$16,099,843 to \$16,247,168. Expenditures decreased by \$604,848, from \$19,745,667 to \$19,140,819, primarily due to decreases in the purchase of service contracts, capital outlay and crosscharges.
- Contractual Services increased by \$93,171. This increase primarily includes \$32,325 for data access services and licensing for a nutrition scanner system, \$20,713 for phone services, \$25,630 for building space rental and \$10,083 in auto allowance reimbursements.
- Space rental expenditures increase by \$25,630 from \$400,213 to \$425,843 due to a negotiated five-year lease, with an expiration of December 31, 2010. The lease terms afford the right to extend the term of the lease for one (or one (1) period of five (5) years ("the Second Option") based on specified conditions outlined in the contract agreement. Written notification to extend the current Lease is required no later than 180 days prior to commencement of applicable Renewal Terms.
- Departmental grant funding includes \$35,050 for the second year of a three-year project from the Healthier Wisconsin Partnership at the Medical College of Wisconsin. The grant funds a community partnership with the Resource Center for implementation of an innovative, educational tool to promote timely recognition, response and referral of suspected cases of elder abuse and neglect. The program is a model that can be adopted and replicated by other providers, counties, communities and institutions. The project will also develop and test tools to help clinicians reliably detect elders who are at high risk or are victims of maltreatment and clearly identify the Department on Aging as the lead investigative agency for Milwaukee County.
- Department on Aging continues as the lead agency in community collaboration efforts in Connecting Caring Communities partnership through funding of a two year grant for the project *Connecting Caring Communities – Neighborhood Technical Assistance Extension*. Expenditures and revenues increase \$75,000 for the second year of a two-year grant beginning in 2008 with funding provided by Faye McBeath, Helen Bader and Greater Milwaukee foundations. *Connecting Caring Communities – Neighborhood Technical Assistance Extension* continues strengthening of the system of long

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT ON AGING

UNIT NO. 7900
FUND: General - 0001

term care resulting from implementation of multiple program innovations developed, nurtured and supported through partnerships provided under the Connecting Caring Communities project, initially funded through the Robert Wood Johnson Foundation Community Partnerships for Older Adults, including local community match from the Helen Bader, Faye McBeath and Greater Milwaukee foundations.

- The Aging and Disability Resource Center prevention project which began in 2008 continues in 2009 with grant funding of \$93,984. Project grant funds provided for Milwaukee Chronic Disease Self-Management Programs (CDSMP) and other community based risk reduction programs are to be coordinated into a sustainable local network. The network will support increased CDSMP participation, facilitate participants' access to post program interventions/support and support training of additional lay leaders.

ADMINISTRATION

- Expenditures decrease by \$165,253 from \$2,310,581 to \$2,145,328. An increase of abatements of \$162,783, from \$2,310,581 to \$2,147,798 equates to a decrease in tax levy of \$2,470.

AREA AGENCY SERVICES

The Area Agency Services Division consists of three major program areas: Elderly Services, the Senior Meal Program and the Senior Centers.

Elderly Services

- Expenditures increase by \$52,169 from \$3,400,962 to \$3,453,131 with a decrease in abatements of \$59,029. Revenues increased \$224,691 from \$2,964,689 to \$3,189,380.
- Funding for purchase of services decreases by \$59,029 to reflect changes in individualized transportation and senior programming, as well as meal site repositioning and collaboration.

Senior Meal Program

	2008	2009	2008/2009
	<u>Budget</u>	<u>Budget</u>	<u>Change</u>
Number of Meal Sites Open	31	31	0
Meals Served at Meal Sites	348,522	322,219	(26,303)
Home-Delivered Meals	272,945	249,207	(23,738)
Total Meals Served	621,467	571,426	(50,041)

- Expenditures increased by \$44,227 from \$4,729,281 to \$4,774,008. Abatements decreased by \$15,000 resulting in a tax levy increase of \$29,227.
- Meal sites remain at 31 in 2009, unchanged since 2006.
- Home-delivered and congregate meals continue to project a decline in 2009 based on 2007 and 2008 projected experience. Congregate meal site utilization reflect decreases by individual meal site location. Meal site utilization reflects a decline partially due to housing patterns established in many years past. As certain sites are experiencing decreases, other meal sites are experiencing growth in utilization due to client relocations. Enhanced facilities and opening of new meal sites in locations providing ease of access and other programs and services are meal sites reflecting an increase in utilization.
- A Nutrition Study is underway in conjunction with the Milwaukee County Senior Meal Program Nutrition Council. The goal in accordance with the Milwaukee County Area Plan for Older People is to evaluate the program, determine appropriateness of current locations and reconfigure sites.
- The Senior Meal Program Director (a Registered Dietician) will provide consulting services to the CMO through a continuous quality improvement plan to address the nutritional needs of Home Delivered Meal clients, assure program compliance, and maintain fair and consistent pricing.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT ON AGING

UNIT NO. 7900
FUND: General - 0001

- The nutrition program utilizes the Wisconsin Department of Health and Family Services data system known as SAMS to track client nutrition data. Department on Aging implemented a SAMS compatible data scanner system called SAMScan Swipe in 2008. SAMScan is a tool used in conjunction with scanning client identifiers and service units from different bar-coded rosters. SAMScan downloads service records from a scanning device and allows the scanned records to be reviewed and edited before uploading the data to SAMS. Expenditures increase \$32,325 for licenses permitting unlimited access to SAMScan Swipe Web Application, on-call technical support, routine upgrades and an annual SAMS integration fee.
- The Senior Meal Program consists of the Commodity Supplemental Food Program (administered by the Hunger Task Force) and the Reach Program (administered by Second Harvest). These programs will continue at no additional cost to seniors. The programs also enable participants at various meal sites to receive food boxes each month. University of Wisconsin Extension classes will continue at 17 meal sites.

Senior Centers

- Expenditures decreased by \$155,214 from \$1,647,359 to \$1,492,145 resulting in a decrease in tax levy of \$155,214.
- In 2009, major maintenance reflects a decrease of \$150,000 from \$300,000 for continued maintenance needs of the County-owned Senior Centers. Projects will be funded based on long-range capital and operating plans as established in 2006 and updated on an annual basis.
- Purchase of Service contracts for the operations of the Senior Centers in the amount of \$1,258,867 remain at the 2008 budget appropriation level.
- The Department on Aging continues to seek grant funding and partnerships to sustain and expand fitness and physical activity programming at the Senior Centers.
- Expenditures of \$382,888 are budgeted for capital improvements in 2009 for capital improvements related to the Washington Park Senior Center. This appropriation includes replacing the fire alarm system, and infrastructure improvements. For further detail, refer to the 2009 Capital Improvements Budget.

RESOURCE CENTER: COMMUNITY ALTERNATIVES & INTERVENTION SERVICES DIVISIONS

- The Resource Center reflects an overall tax levy reduction of \$412,174 due to a decrease in expenditures by \$364,895, an abatement decrease of \$134,584, and a decrease of \$87,305 in revenue.
- Department on Aging continues to unfund the following positions in 2009: 2.0 FTE Human Service Workers, and 1.0 FTE Program Coordinator (Resource Center) created in 2008. The Department retains authority to fill these positions should additional revenue for outreach, expansion, and an aging populations growing demand for long-term care be identified in 2009.
- Revenues decrease \$87,305 due primarily to the transfer of \$99,098 in the Family Caregiver and Support Program (Title III E) and \$167,942 in Alzheimers Family Caregiver Support Program funded services from the Resource Center to Area Agency Division. Client services funded with Family Caregiver and Support Program and Alzheimers Family Caregiver Support Program revenue will be provided through contractual agreement in 2009 in the Area Agency Division. Revenue decreases are partially offset by an increase of \$119,807 in 100% time reporting for Resource Center I&A revenues and \$61,322 in Income Maintenance revenue for Medicaid reimbursable services.
- Elder Abuse Awareness grant funding continues in 2009 at \$35,050, reflecting a reduction of \$26,700 from the 2008 funding level of \$61,750. The grant is funded through an endowment at the Medical College of Wisconsin as a result of Blue Cross Blue Shield. The grant funds a community partnership with the Resource Center to improve the health and safety of at-risk elders by increasing awareness, response

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT ON AGING

UNIT NO. 7900
FUND: General - 0001

and referral of elder abuse and neglect. The project will develop and test tools to help clinicians reliably detect elders who are at high risk or are victims of maltreatment and clearly identify the Department on Aging as the lead investigative agency for Milwaukee County. The effective period of performance for this partnership project extends from July 2007 through June 30, 2010.

**CARE MANAGEMENT COORDINATED
SERVICES DIVISION
(CARE MANAGEMENT ORGANIZATION)**

- The CMO budget presented in a separate narrative continues to recognize the CMO's continued growth and distinctive programming and remains under the authority of the Department on Aging in 2009. The CMO budget details Family Care Expansion and the associated changes therein.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

DEPARTMENT ON AGING – CARE MANAGEMENT ORGANIZATION



ADOPTED 2009 BUDGET

DEPT: DEPARTMENT ON AGING – CARE MANAGEMENT ORGANIZATION

UNIT NO. 7990

FUND: Fund 0002

OPERATING AUTHORITY & PURPOSE

The Care Management Organization (CMO) Division was created in response to the Family Care initiative. In accordance with authorization initially granted by the County Board in 1997 (Resolution File No. 96-630) and 1998 (Resolution File No. 98-893), under Family Care, the Department’s Care Management Organization coordinates all long term

care services, including home and community based services and institutional services for eligible elders who require publicly funded long term care services.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,915,236	\$ 3,621,274	\$ 5,461,402	\$ 1,840,128
Employee Fringe Benefits (EFB)	1,756,422	2,103,868	3,442,923	1,339,055
Services	3,236,721	4,355,201	5,198,521	843,320
Commodities	33,615	57,000	50,776	(6,224)
Other Charges	166,967,757	176,112,950	244,286,254	68,173,304
Debt & Depreciation	0	0	0	0
Capital Outlay	32,221	19,400	8,752	(10,648)
Capital Contra	0	0	0	0
County Service Charges	1,878,700	2,302,816	3,105,056	802,240
Abatements	(508,907)	0	(40,000)	(40,000)
Total Expenditures	\$ 176,311,765	\$ 188,572,509	\$ 261,513,684	\$ 72,941,175
Direct Revenue	179,994,220	188,560,759	261,000,161	72,439,402
State & Federal Revenue	288,804	377,707	515,446	137,739
Indirect Revenue	0	0	0	0
Total Revenue	\$ 180,283,024	\$ 188,938,466	\$ 261,515,607	\$ 72,577,141
Direct Total Tax Levy	(3,971,259)	(365,957)	(1,923)	364,034

* Prior to 2008, Department on Aging costs were reported in a single narrative. In 2009, these costs are reported in separate narratives: Org Unit 7900 – Department on Aging and Org Unit 7990 – Department Aging – Care Management Organization.

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 286,752	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	14,940	0	0	0
Distribution Services	5,648	0	0	0
Telecommunications	851	0	0	0
Radio	0	0	0	0
Applications Charges	16,152	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	18,273	0	0	0
Total Charges	\$ 342,616	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ (3,971,259)	\$ (365,957)	\$ (1,923)	\$ 364,034
Total Property Tax Levy	\$ (3,628,643)	\$ (365,957)	\$ (1,923)	\$ 364,034

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the “total” amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

BUDGET

DEPT: DEPARTMENT ON AGING – CARE MANAGEMENT ORGANIZATION

UNIT NO. 7990

FUND: Fund 0002

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 2,915,236	\$ 3,621,274	\$ 5,461,402	\$ 1,840,128
Employee Fringe Benefits (EFB)	\$ 1,756,422	\$ 2,103,868	\$ 3,442,923	\$ 1,339,055
Position Equivalent (Funded)*	59.5	60.4	91.4	31.0
% of Gross Wages Funded***	97.2	100.0	100.0	0
Overtime (Dollars)**	\$ 65,502	\$ 70,953	\$ 46,197	\$ (24,756)
Overtime (Equivalent to Position)	1.3	1.4	0.9	(0.5)

* For 2007 Actuals, the Positions Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

*** Prior to 2008, Aging and the Care Mangement Organization were reported together. This table reflects the change in reporting.

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Claim Technician	Abolish	1/1.0	CMO	\$ (41,330)
Contract Service Co-ord (CMO)	Create	1/1.0	CMO	58,019
Human Service Wrkr (Aging)	Unfund	1/1.0	CMO	(52,972)
Family Care Ops Mgr	Create	1/1.0	Expansion	96,345
Health Care Plan Specialist 2	Create	2/2.0	Expansion	79,868
Office Support Asst 1	Transfer In	1/1.0	Expansion from DSD	31,783
Accountant 3	Create	1/1.0	Expansion	48,948
Fiscal & Mgt Analyst 3	Create	1/1.0	Expansion	62,437
Fiscal Asst 1	Create	1/1.0	Expansion	36,049
Accountant 2	Create	2/2.0	Expansion	84,128
Service Provider Training Spec	Create	1/1.0	Expansion	45,333
Performance Evaluator 3	Create	2/2.0	Expansion	108,340
Fiscal Asst 2	Transfer In	1/1.0	Expansion from DSD	36,784
Info & Outreach Coord Aging	Create	1/1.0	Expansion	53,525
Contract Servs Coord	Transfer In	2/2.0	Expansion from DSD	123,470
Program Coordinator(ASD)	Create	2/2.0	Expansion	129,846
Client/Provider Liaison	Create	1/1.0	Expansion	58,049
LTC Functional Screener	Create	1/1.0	Expansion	55,645
Quality Impr Coord (CMO)	Create	1/1.0	Expansion	65,271
Human Serv Wkr (QMGT)	Create	2/2.0	Expansion	103,100
RN 2 Dept on Aging	Create	1/1.0	Expansion	64,869
			TOTAL	\$ 1,247,507

MISSION

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT ON AGING – CARE MANAGEMENT ORGANIZATION

UNIT NO. 7990

FUND: Fund 0002

Using inter-disciplinary teams of nurses, human service workers, other professionals and volunteers, the Department on Aging-Care Management Organization (CMO) oversees the provision of a comprehensive package of services. These include Adult Day Care, Supportive Home Care, transportation, accessibility equipment and home modifications, residential care services, money management, durable medical equipment, home health care, personal care, skilled nursing services and skilled nursing home care. In return for coordinating and managing these services, the Department's CMO receives a capitated rate payment per member per month from the State.

Human Services Disability Services Division waitlist. This increase in enrollment will require an increase in the CMO provider network (currently at 691 providers) to accommodate new members as well as to provide services in the benefit package that are not usually accessed by the current elderly population (i.e. pre-vocational services, supported employment, vocational futures planning). Expansion of the Family Care benefit in Milwaukee County will also require additional administrative staff to expand the provider network cost effectively and efficiently; to administer the operations of the program, and to ensure continued fiscal solvency.

OBJECTIVES

- Provide Family Care benefit as the sole CMO in Milwaukee County to all eligible adults and eliminate waiting lists for services.
- Heighten public awareness of the Milwaukee County Department on Aging Care Management Organization.
- Enhance provider network capacity and quality.
- Improve internal and external communication.
- Enhance Care Management Unit education and training curriculum.
- Maintain effective working relationship with the State.
- Enhance administrative infrastructure of CMO and continue to enhance sustained managed care fiscal model and maintain CMO's solvency.
- In 2008, the Department on Aging was awarded the sole contract to operate the Care Management Organization in Milwaukee County. The contract includes optional renewals through 2009.
- Total expenditures increase by \$72,941,175 from \$188,572,509 to \$261,513,684. Total revenues increase by \$72,577,141 from \$188,938,466 to \$261,515,607. Expenditures and revenues increase primarily due to projected growth in Care Management Organization enrollments from expansion and corresponding capitation rate receipts from the State of Wisconsin.
- Personal Services expenditures without fringe benefits increased by \$1,840,128 from \$3,621,274 to \$5,461,402 to address administrative resource needs due to increased enrollment from expansion and increased demands by the Wisconsin Department of Health and Family Services that has occurred since 2005.

BUDGET HIGHLIGHTS

- The CMO is budgeting for expansion of the program to provide the Family Care benefit in 2009 to persons between the age of 18 and 59 with disabilities. It is projected that by the end of 2009, Family Care enrollment will increase to 10,138 members: 7,042 elderly members and 3,096 disabled members. The 3,096 disabled members will include those in the existing Community Integration Program (CIP)/Community Options Program (COP) waiver program as well as targeted individuals presently on the Department of Health and
- Contractual services for data processing increased \$225,600, from \$710,000 to \$935,600 to hire contract staff due to difficulty in hiring qualified staff for the management and development of the MIDAS system. The decision to pursue this direction was made jointly with the IMSD Chief Information Officer. These increases are for two additional web developers to maintain, support and document the MIDAS system. IMSD will continue to maintain all other non MIDAS IT systems.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT ON AGING – CARE MANAGEMENT ORGANIZATION

UNIT NO. 7990

FUND: Fund 0002

- The CMO's capitated rate in 2009 is budgeted at the 2008 comprehensive nursing, and intermediate non-nursing level. Preliminary rate data had not been provided to the CMO at the time of budget approval.
 - The CMO will continue to work with the Behavioral Health Division to assist in the transition of BHD clients who may be eligible to opt into the Family Care program when appropriate, as well as increase the utilization of services by the Behavioral Health Division to CMO members.
 - An initiative has been established by the CMO to reduce institutional placements of enrollees. The CMO will work aggressively to ensure all members reside in the least restrictive and most integrated setting commensurate with their needs. The goal of this initiative is to reduce institutional placement utilization from 10.71% to 9.0%.
 - In 2007 the CMO hired a paralegal to focus efforts on converting high cost corporate guardianship cases, when appropriate, to more cost effective volunteer guardians. In 2009 the CMO anticipates savings of approximately \$50,000 from these efforts.
 - In the 2009 Budget, the CMO abolishes 1.0 FTE Claims Technician position and 1.0 FTE Human Service Worker (Aging) position is unfunded. These actions are offset by the creation and transfer of 24 positions for the expansion of Family Care to individuals with disabilities. These actions result in an increase in personal services of \$1,738,417.
 - The State Department of Health and Family Services requires the CMO to establish a separate professional services contract with the Best Practices Team rather than include this service in the member expense package. The 2009 budgeted contract amount is \$824,469 to accommodate this requirement.
 - In 2008, the CMO increased the co-pay paid to Paratransit for clients who use that service from \$7.00 to \$10.25. This is still below the actual cost of a Paratransit ride, which exceeds \$20. In 2009, the CMO co-pay increases to \$10.80. This results in increased cost of \$880,000 annually to the CMO. The Department of Health and Human Services Disabilities Services Division (DSD) undertook a similar initiative, and in 2009, the DSD co-pay increases to \$10.25.
 - The CMO has established a network of 691 providers to provide and manage care for its members. All providers must be HIPPA compliant. The CMO's contract with the Wisconsin Department of Health and Family Services requires the CMO to continually monitor the provider network to ensure that service capacity and access are managed in accordance with current and anticipated member service demands. The CMO is planning for an expansion of the provider network to increase the capacity to serve persons with disabilities age 18-59. Out of 152 providers under contract with the Department of Health and Human Services Disability Services Division (DSD), the CMO already contracts with 82 providers. Many of the remaining providers with whom MCDA does not contract are small 1 or 2 bed Adult Family Care Homes.
 - o 47% of existing CMO providers serve persons with developmental disabilities.
 - o 80% of existing CMO providers serve persons with a mental health diagnosis.
- Agencies providing Care Management under contract with DSD include the following CMO care management units:
- o Milwaukee Center For Independence (MCFI)
 - o Goodwill
 - o Curative
- In addition, DSD utilizes Creative Community Living Services (CCLS) and Easter Seals/Kindcare for care management. These agencies are not currently under contract with the MCDA however MCDA has begun contracting discussions with them.
- The 2008 Budget projected a CMO surplus of \$715,712. There is no budgeted surplus anticipated for 2009.
 - All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT ON AGING – CARE MANAGEMENT ORGANIZATION

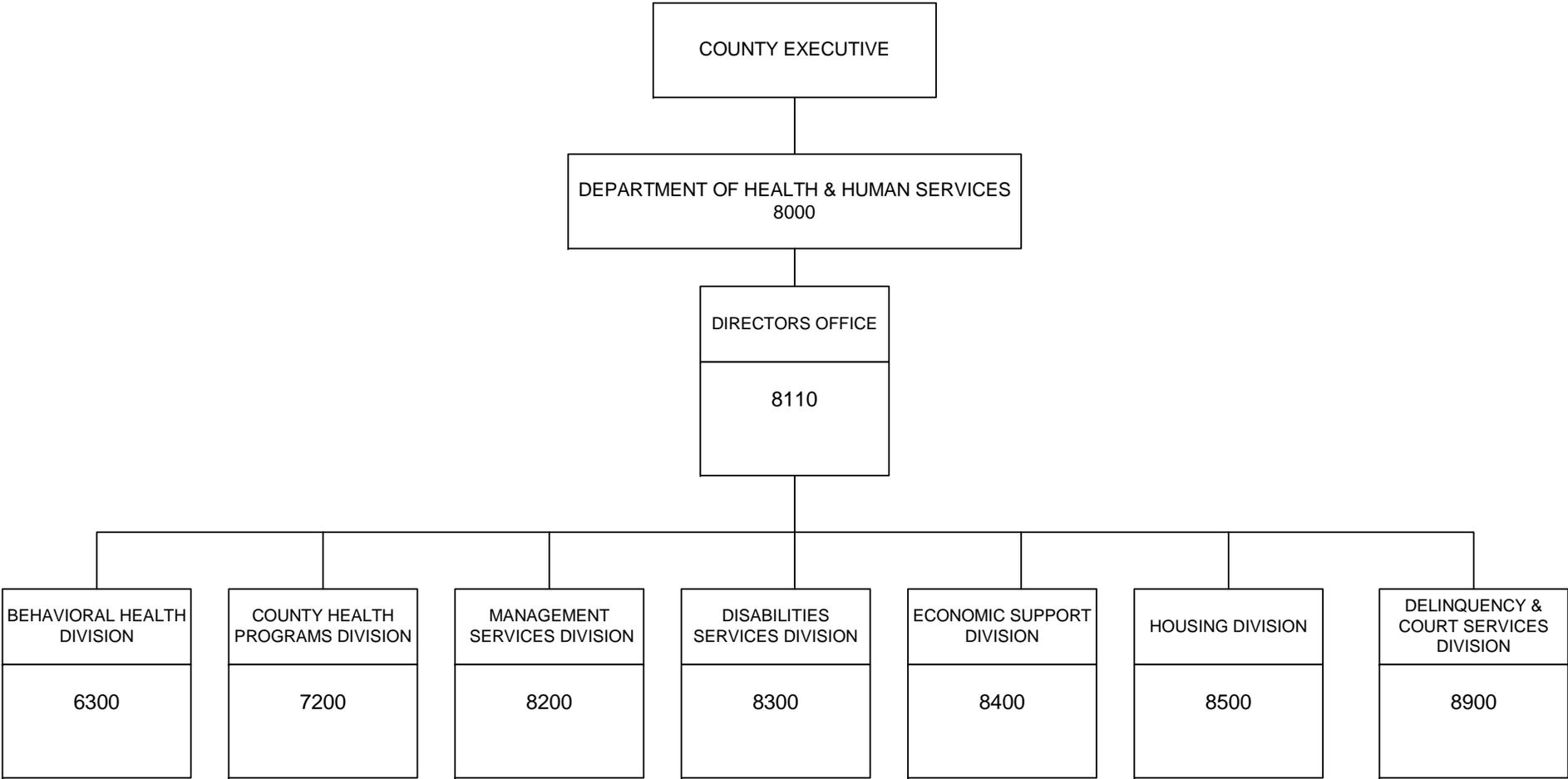
UNIT NO. 7990

FUND: Fund 0002

against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation

incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

DEPARTMENT OF HEALTH AND HUMAN SERVICES



ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000

FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Department of Health and Human Services (DHHS) operates under Chapters 46 (Social Services), 48 (Children's Code), 49 (Public Assistance), 51 (Mental Health), 55 (Protective Services) and 938 (Juvenile Delinquency) of the Wisconsin State Statutes.

DHHS provides a wide range of life-sustaining, life-saving and life-enhancing services to children and

adults through age 60. Programs focus on providing services for delinquent children, dysfunctional families, developmentally disabled persons, physically disabled persons, mentally ill persons, homeless persons, and those in need of financial assistance. Many of the services provided are mandated by State Statute and/or provided through a State/County contract.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 32,357,883	\$ 34,273,450	\$ 32,562,163	\$ (1,711,287)
Employee Fringe Benefits (EFB)	24,417,096	26,222,620	25,433,413	(789,207)
Services	18,021,386	15,441,588	13,972,661	(1,468,927)
Commodities	444,639	582,990	611,713	28,723
Other Charges	118,854,630	133,175,381	120,221,095	(12,954,286)
Debt & Depreciation	0	0	0	0
Capital Outlay	191,605	97,502	146,139	48,637
Capital Contra	0	0	0	0
County Service Charges	18,579,398	18,576,530	16,765,347	(1,811,183)
Abatements	(18,223,856)	(13,402,169)	(11,450,044)	1,952,125
Total Expenditures	\$ 194,642,781	\$ 214,967,892	\$ 198,262,487	\$ (16,705,405)
Direct Revenue	11,629,637	9,028,637	8,414,659	(613,978)
State & Federal Revenue	167,964,289	179,760,566	168,704,743	(11,055,823)
Indirect Revenue	644,955	663,600	769,474	105,874
Total Revenue	\$ 180,238,881	\$ 189,452,803	\$ 177,888,876	\$ (11,563,927)
Direct Total Tax Levy	14,403,900	25,515,089	20,373,611	(5,141,478)

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 915,740	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	1,730,895	0	0	0
Distribution Services	17,321	0	0	0
Telecommunications	193,363	0	0	0
Record Center	9,267	0	0	0
Radio	77,330	0	0	0
Computer Charges	155,074	0	0	0
Applications Charges	1,657,299	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	221,014	0	0	0
Total Charges	\$ 4,977,303	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 14,403,900	\$ 25,515,089	\$ 20,373,611	\$ (5,141,478)
Total Property Tax Levy	\$ 19,381,203	\$ 25,515,089	\$ 20,373,611	\$ (5,141,478)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 32,357,883	\$ 34,273,450	\$ 32,562,163	\$ (1,711,287)
Employee Fringe Benefits (EFB)	\$ 24,417,096	\$ 26,222,620	\$ 25,433,413	\$ (789,207)
Position Equivalent (Funded)*	745.4	745.6	682.3	(63.3)
% of Gross Wages Funded	94.6	94.8	94.4	(0.4)
Overtime (Dollars)**	\$ 2,530,821	\$ 954,082	\$ 666,290	\$ (287,792)
Overtime (Equivalent to Position)	0.0	22.5	15.1	(7.4)

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Accounting Supv - MCHCP	Fund	1/0.5	Management Services	\$ 28,374
Accountant 4 - Fiscal	Unfund	1/0.5	Management Services	(33,151)
Fiscal Assistant 2	Transfer-Out	4/4.0	Mgt Svs (to BHD)	(148,632)
Fiscal Specialist	Transfer-Out	1/1.0	Mgt Svs (to BHD)	(35,825)
Accountant 2	Transfer-Out	1/1.0	Mgt Svs (to BHD)	(43,101)
Accountant 3	Transfer-Out	1/1.0	Mgt Svs (to BHD)	(49,754)
Accountant 4 (NR)	Transfer-Out	1/1.0	Mgt Svs (to BHD)	(54,170)
Accountant 4 - Hospital	Transfer-Out	1/1.0	Mgt Svs (to BHD)	(54,458)
Accounting Coordinator (CHRP)	Transfer-Out	1/1.0	Mgt Svs (to CHP)	(56,632)
Clerical Assistant II (NR)	Transfer-Out	1/1.0	Mgt Svs (to BHD)	(36,616)
Payroll Assistant	Transfer-Out	2/2.0	Mgt Svs (to BHD)	(73,220)
Contract Services Coordinator	Transfer-Out	2/2.0	DSD (to Aging)	(123,468)
Quality Assurance Specialist (ASD)	Abolish*	1/1.0	Disabilities Services	-
Office Support Asst 1	Abolish	1/1.0	Disabilities Services	(31,783)
Office Support Asst 1	Transfer-Out	1/1.0	DSD (to Aging)	(31,783)
Business Systems Project Manager	Create	1/75	Disabilities Services	61,820
Fiscal Assistant 2	Transfer-Out	1/1.0	Mgt Svs (to Aging)	(36,784)
Human Service Worker	Abolish	1/1.0	Disabilities Services	(51,550)
Program Coordinator (Resource Center)	Abolish*	1/1.0	Disabilities Services	(64,690)
Resource Center Manager-Disabilities	Create	1/1.0	Disabilities Services	63,716
Unit Supervisor - Long Term Support	Unfund	2/2.0	Disabilities Services	(112,822)
Administrative Assistant NR	Abolish	1/1.0	Economic Support	(41,544)
Econ Support Supervisor 1	Abolish*	4/4.0	Economic Support	(169,968)
Energy Asst Prog Spec	Abolish	1/1.0	Economic Support	(32,910)
Econ Support Spec	Create	1/1.0	Economic Support	39,780
Econ Support Training Asst	Unfund	2/2.0	Economic Support	(96,338)
Administrative Coordinator - Fin Asst	Abolish	1/1.0	Economic Support	(59,272)
Quall Assur Mgr Fin Asst	Abolish	1/1.0	Economic Support	(71,752)
Contract Services Coordinator	Create	1/1.0	Economic Support	61,740
Clerical Assistant II (NR) Bi-Lingual Spani	Create	1/1.0	Economic Support	37,714
Quality Assurance Tech	Create	1/1.0	Economic Support	41,258
Office Support Asst 2	Create	1/38	Economic Support	12,335
Economic Support Supervisor 1	Create	1/1.0	Economic Support	42,599
Economic Support Specialist	Create**	5/2.5	Economic Support	97,056
Psych Social Worker	Transfer-In	1/1.0	Housing (from BHD)	55,634
Economic Development Coord	Transfer-In	1/1.0	Housing (from ECD)	70,578
Housing Program Analyst	Transfer-In	1/1.0	Housing (from ECD)	45,670
Office Support Asst 2	Unfund	1/1.0	Delinquency & Crv Svce	(32,460)
Custodial Worker 1	Unfund	1/1.0	Delinquency & Crv Svce	(28,899)
Intake Specialist CCC	Unfund	1/1.0	Delinquency & Crv Svce	(41,495)
Human Services Worker FTO	Unfund	1/1.0	Delinquency & Crv Svce	(51,550)
Human Services Worker	Unfund	4/4.0	Delinquency & Crv Svce	(202,114)
Juvenile Correctional Officer	Fund	6/6.0	Delinquency & Crv Svce	242,994
			TOTAL	\$ (2,238,966)

*Abolish Upon Vacancy

**Effective July 1, 2009

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Director's Office	Expenditure	\$ 320,886	\$ 555,826	\$ 647,781	\$ 91,955
	Abatement	(346,599)	(555,826)	(647,767)	(91,941)
	Revenue	0	0	0	0
	Tax Levy	\$ (25,713)	\$ 0	\$ 14	\$ 14
Economic Support Division	Expenditure	\$ 54,340,411	\$ 52,399,167	\$ 54,916,759	\$ 2,517,592
	Abatement	(4,017,783)	(2,340,924)	(2,791,980)	(451,056)
	Revenue	50,801,197	45,851,870	50,457,305	4,605,435
	Tax Levy	\$ (478,569)	\$ 4,206,373	\$ 1,667,474	\$ (2,538,899)
Delinquency & Court Services Division	Expenditure	\$ 39,894,295	\$ 41,699,915	\$ 41,386,444	\$ (313,471)
	Abatement	(1,212,249)	0	0	0
	Revenue	25,349,236	24,733,478	23,081,656	(1,651,822)
	Tax Levy	\$ 13,332,810	\$ 16,966,437	\$ 18,304,788	\$ 1,338,351
Disabilities Services	Expenditure	\$ 108,315,465	\$ 106,028,148	\$ 83,860,760	\$ (22,167,388)
	Abatement	(2,225,738)	(1,940,795)	(104,255)	1,836,540
	Revenue	103,884,269	102,098,475	85,690,517	(16,407,958)
	Tax Levy	\$ 2,205,458	\$ 1,988,878	\$ (1,934,012)	\$ (3,922,890)
Housing Division	Expenditure	\$ 0	\$ 18,511,605	\$ 20,780,802	\$ 2,269,197
	Abatement	0	(49,000)	0	49,000
	Revenue	0	16,588,998	18,433,998	1,845,000
	Tax Levy	\$ 0	\$ 1,873,607	\$ 2,346,804	\$ 473,197
Management Services Division	Expenditure	\$ 9,995,700	\$ 9,175,400	\$ 8,119,985	\$ (1,055,415)
	Abatement	(10,421,517)	(8,515,624)	(7,906,042)	609,582
	Revenue	204,193	179,982	225,400	45,418
	Tax Levy	\$ (630,010)	\$ 479,794	\$ (11,457)	\$ (491,251)

MISSION

The mission of the Milwaukee County Department of Health and Human Services is to secure human services for individuals and families who need assistance in living a healthy, independent life in our community.

OBJECTIVES

- DHHS will work with the Department on Aging to implement an expansion of the Family Care Program that will serve persons with developmental and physical disabilities under the age of 60, including further refinement of the business plan.
- Continue to enhance efforts within the ESD Modernization Initiative, with the goal of servicing an increasing number of Food Share, Child Care, and Medical Assistance customers through on-line, phone, and mail-in case processing, as well as create additional access points for customers through partnering with various community-based organizations and agencies.
- Improve customer service within the ESD Call Center and Customer Service Unit by outsourcing both areas with a goal of increasing the staffing level, call response capacity, call wait times, and overall customer case resolutions.
- Maintain staffing levels in the Department's 24-hour, institutional operations sufficient to reduce overtime significantly in those areas compared to 2007 actual and 2008 projected levels.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

- Continue to expand collaborative efforts between the Behavioral Health Division (BHD) and private hospitals, and implement other internal operational changes in BHD's crisis service and acute inpatient operations sufficient to reduce the incidents of Psychiatric Crisis Service (PCS) "standby" compared to 2008 incidents.

DEPARTMENT DESCRIPTION

The Department of Health and Human Services (DHHS) includes the following seven divisions: Economic Support Division, Delinquency and Court Services Division, Disabilities Services Division, Housing Division, Management Services Division, Behavioral Health Division, and County Health Programs Division.

The DHHS Behavioral Health Division (Org. 6300) and the County Health Programs Division (Org. 7200) appear and operate under a separate organizational unit in the County Budget.

The **Director's Office** provides guidance, support and administrative direction to all DHHS divisions. The DHHS Director reports directly to the County Executive as a cabinet officer.

The **Economic Support Division**, pursuant to State Statutes, is charged with the responsibility of assisting eligible people to obtain Food Share (formerly called Food Stamps), Medical Assistance (Title 19)/Badger Care Plus, and Child Day Care benefits. In addition, the Economic Support Division is responsible for administering specialized financial assistance programs, such as Fraud Detection and Benefit Repayment, Wisconsin Home Energy Assistance, Burials and the County's Interim Disability Assistance Program (IDAP).

The **Delinquency and Court Services Division** administers a 120-bed Juvenile Detention Center, juvenile court intake services, custody intake and probation services, and support staff for the operation of the Children's Court. Purchased programs, administered by the Division, include pre-dispositional, non-secure, out-of-home placement resources, diversion programming through the First Time Juvenile Offender Program, and programs that serve adjudicated delinquent youth that are designed to divert youth from State correctional facilities while maintaining community safety. The

Division is charged by the State for the cost of correctional care and aftercare services for juveniles committed to the Division of Juvenile Corrections.

The Juvenile Detention Center operation is a 24/7 secure correctional facility, which primarily houses juveniles being held pending court proceedings who present a safety risk to the community. Custody Intake staff screen and assume custody of youth that are released to the Juvenile Detention Center by law enforcement for continued custodial determination. Court Intake staff prepares case reports and histories for the Children's Court pursuant to State Statute. Probation staff supervises youth adjudicated for delinquent behavior in the community under court ordered supervision.

The **Disabilities Services Division** provides human services that are targeted to populations with special needs, including adults and children with physical and developmental disabilities. A wide variety of services are provided, including case management for long-term support, residential services, work and day services, community living support services, community treatment, community support, adult day care, fiscal agent services, and service access and prevention. Many of these services enable persons to live in the community and avoid institutional placements. The Division also utilizes a Resource Center to serve as a source of information, assessment, and referral for persons with disabilities.

The **Management Services Division** provides contract administration and quality assurance, accounting, business office, collections, building operations, and procurement services to the Director's Office, Delinquency and Court Services, Economic Support, Housing, and Disabilities Services divisions. In addition, this Division provides mail delivery to the above entities as well as to the Behavioral Health Division and provides payroll services to the County Health Programs Division. The Division also includes the costs for Countywide services such as Risk Management, Audit, Payroll and other functions. Budgeting and Human Resources functions previously provided under this Division are now provided in cooperation with the Department of Administrative Services (DAS).

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

The **Housing Division** consolidates several housing programs from the County into a single division in order to improve the integration of housing programs with social services provided by DHHS, and to provide a strategic focus on prioritizing the use of County housing resources to address the needs of persons with mental illness or other special needs. The Division contains the Housing and Urban Development (HUD) funded Special Needs, Housing Choice Voucher and HOME/Home Repair Programs.

The Special Needs Homeless Section manages the Safe Haven and Shelter Plus Care Programs. The Safe Haven Program provides a home-like environment to seriously mentally ill homeless individuals who might otherwise be institutionalized. The Shelter Plus Care Program links supportive services with rental subsidies for homeless individuals who are seriously mentally ill, AIDS-HIV infected or alcohol/drug dependent.

The Housing Choice Voucher Section manages the Housing Choice Voucher (Section 8) Program. This Federally funded program subsidizes the rent of nearly 2,000 eligible low-income households living in privately owned housing throughout Milwaukee County.

The HOME/Home Repair Section administers the HOME Investment Partnership Program. This Federal entitlement grant provides funding for the production of affordable housing and the rehabilitation of existing housing, as well as down payment and closing cash assistance for eligible first-time homebuyers. This section manages the Home Repair Loan Programs that provide low or no interest loans to limited-income homeowners to repair their homes and provides assistance to homeowners in determining the best method of home repair, selecting reputable contractors, and proper inspections to ensure that quality work is performed at a reasonable cost.

BUDGET HIGHLIGHTS

DEPARTMENTAL

- Personal Services expenditures, excluding fringe benefits, decrease \$1,711,287, from \$34,273,450 to \$32,562,163.
- Total expenditures decrease \$16,705,405, from \$214,967,892 to \$198,262,487, and total

revenues decrease \$11,563,927, from \$189,452,803 to \$177,888,876, for a net tax levy decrease of \$5,141,478.

- As a result of the State paying itself first from the County's Youth Aids allocation, the total expenditure and revenue amounts in the DHHS budget do not include \$28,020,792 of State Department of Corrections charges and Youth Aids revenue.
- The State of Wisconsin Department of Administration continues the practice of intercepting \$20,101,300 from State Shared Revenue and intercepts \$38,792,200 of Community Aids revenue to fund the operation of the State Bureau of Milwaukee Child Welfare.
- An appropriation of \$51,150, the same as in 2008, is included for the McClears information system, which was originally developed for the General Assistance Medical Program (GAMP). This amount provides funding for continued system maintenance for ESD's Child Day Care and Burials Programs and consulting assistance for the Disabilities Services Division's Medical Assistance Personal Care (MAPC) program.

DIRECTOR'S OFFICE

- The DHHS Director's Office continues its practice of distributing its cost to each of the DHHS divisions as part of the Department cost allocation plan, thereby eliminating the tax levy for the Division.
- Expenditures for contracted services, commodities and crosscharges are reduced \$7,681 compared to the 2008 Budget. Only expenditures for personal services increase \$100,289 due to the internal transfer of 1.0 FTE of Contract Services Coordinator from the DHHS Contract Administration Unit into the Director's Office. This position will assist the DHHS Director as a liaison for State – County contracts covering Community Aids and Income Maintenance Administration, Youth Aids, Child Day Care Administration and the Home Energy Assistance Program.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

ECONOMIC SUPPORT DIVISION

- Economic Support Division (ESD) expenditures increase by \$2,066,536, to \$52,124,779 from \$50,058,243. Revenues increased by \$4,605,435 from \$45,851,870 to \$50,457,305. Tax levy in ESD decreases by \$2,538,899.
- The 2009 Budget reflects the twelfth full year of Wisconsin Works, or W-2, implementation in Milwaukee County. ESD does not administer W-2, but complements it by offering access to Food Stamps, Child Day Care and Medical Assistance. The costs incurred by ESD that are associated with W-2 are funded by revenues from the State of Wisconsin that come to Milwaukee County through contractual agreements with private W-2 agencies. The 2009 Budget includes \$1,643,201 of revenue from W-2 agencies for Child Care eligibility and other functions performed by ESD staff in support of W-2. This is the same level of funding as 2008.
- Income Maintenance (IM) revenue is projected at \$16,551,954. This amount reflects an increase of \$273,316 compared to the 2008 Budget due to additional responsibilities involving income verification, citizenship and identity documentation, and Medical Assistance as required under the State contract.
- The State has notified Milwaukee County of a reduction in funding of \$244,175 for the Regional Training Program. As a result, DHHS unfunds 2.0 FTE Economic Support Training Assistant positions for a salary and active fringe savings of \$143,705 and budgets an additional \$50,180 in IM match revenue and a corresponding \$50,180 in tax levy.
- The 2009 Budget includes \$2,495,365 for the new voluntary FoodShare Employment and Training (FSET) Program, which assists FoodShare recipients in obtaining and maintaining employment. As of March 1, 2008, the State of Wisconsin modified its FSET program to eliminate job search as a requirement for receiving FoodShare benefits. Although the FSET program will continue to serve FoodShare recipients who wish to voluntarily enroll, FoodShare participants can no longer be sanctioned from benefits for non-participation in FSET. The budget amount includes \$88,340 for 1.0 FTE Contract Services Coordinator position (salary and active fringe) and \$2,387,931 for a purchase of service contract with the YWCA of Greater Milwaukee to administer the program. Costs associated with FSET are 100 percent reimbursed by the State of Wisconsin.
- The Milwaukee Modernization Initiative, a new approach to service delivery which encourages customers to apply and recertify for benefits online and by phone, continues in the 2009 Budget. This new business model was implemented in 2008 to improve the management of ESD's current caseload of nearly 100,000 cases and offer more flexibility to ESD's working population.

Call Center Initiative

- ESD's Call Center has long experienced an overwhelming number of calls, which the center has not been able to adequately handle, forcing customers to wait an average of 42.5 minutes before speaking with a caseworker. Given the long wait time, customers often hang up and call back overloading the system with repeat calls.
- Over the past few years, actual workers available to answer calls has varied between 11 to 14 Economic Support Specialists due to approved medical leave and difficulty recruiting candidates and filling vacancies. On average, only 56 percent of slots dedicated to the Call Center were filled in 2008.
- The 2009 Budget includes an initiative to contract with the University of Wisconsin-Milwaukee Continuing of School of Education and IMPACT for the operation of ESD's Call Center at the Marcia P. Coggs Center. IMPACT currently runs the 211 help line, which connects disadvantaged residents to social services in Milwaukee County.
- DHHS shall furnish a report to the Committee on Health and Human Needs at its January 2009 meeting as to its staffing and consulting plan to operate the Call Center more effectively.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

- The Call Center continues to receive full-time technical support from the Information Management Services Division (IMSD). One Network Application Specialist is crosscharged to the Economic Support Division at a cost of \$125,571.

Customer Services Initiative

- The 2009 Budget includes a contract with UW-Milwaukee School of Continuing Education for the operation of the Customer Service Unit.
- Funding of \$75,000 is continued for outside contractual services to support an electronic case file system as part of an ongoing effort to improve payment accuracy in ESD's Food Share and Medical Assistance Programs. Beginning in 2008 and continued in 2009, ESD will implement a project to transition the current system to a web-based electronic inbox allowing staff and customers to easily track verification.
- ESD continues to deploy 20.0 FTE Economic Support Specialists, 1.0 FTE Office Support Assistant II position, 1.0 FTE Clerical Assistant 2 position (NR BL SP), 2.0 FTE ESS Supervisors and one Quality Assurance Technician to perform eligibility and related functions for the Family Care program. The Department on Aging is cross-charged for all personal services costs related to this unit, with the exception of the Quality Assurance Technician position, which is covered with regular IM revenue. IM revenue also funds a Section Manager position that dedicates a significant percentage of its time to overseeing the Family Care unit.
- The Division includes the creation of 5.50 FTEs which is crosscharged to Aging and DSD: 2.5 FTEs Economic Support Specialist, 1.0 FTE Economic Support Supervisor, 1.0 FTE Quality Assurance Technician, and 1.0 FTE Clerical Assistant II (NR/BL). These positions are created to complete applications to determine Title 19 eligibility as part of the Family Care Expansion for the Disability Resource Center and CMO. The total crosscharge is \$669,387 of which \$433,024 is charged to DSD and the remaining \$236,363 is charged to Aging.
- The cost of 1.0 FTE Economic Support Specialist is again cross-charged to the

Department of Child Support Enforcement to reflect the role of a dedicated ESS worker on cases in which Income Maintenance and Child Support issues intersect. Through this initiative, both departments can improve their performance standards by enhancing the accuracy of the data maintained in the Wisconsin Kids Information Data System (KIDS) database.

- Child Day Care Administration revenue from the State of Wisconsin Department of Workforce Development totals \$8,509,856, which reflects the anticipated 2009 contract. This amount is an increase of \$429,722 over the 2008 Budget. A reduction was included in the 2008 Budget due to a proposal in the State Budget to reduce the Child Day Care Budget by a total of \$2 million statewide. This reduction never materialized and the County's contract was level funded in 2008.
- ESD and DWD are focusing more resources on program integrity, fraud, monitoring and customer service within the Child Care program. DWD has identified these items as priorities for the 2009 contract. As a result, ESD's budget includes the continuation of a Child Care Fraud Unit to strengthen the division's current fraud intervention efforts.
- Professional and purchase of service contracts in the Child Day Care program decrease \$57,039, from \$446,720 to \$389,681 in 2009 due to the discontinuation of two contracts. The first contract involving a strengthening families effort with the University of Wisconsin-Milwaukee was discontinued by DWD. The other contract with a Hmong translation service was no longer needed, as Hmong translation services are provided through ESD in-house staff and another outside contract.
- Contract funding is divided among three service categories: Health and Safety, Certification, and Training and Technical Assistance.
- Health and Safety funding decreases by \$50,000, from \$183,870 to \$133,870. This amount includes a \$128,750 allocation for the Coggs Center Child Care Drop-off Center, which serves as a best practices training model, as

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

well as an important service for Coggs Center clients.

- Certification funding increases by \$42,961, from \$162,850 to \$205,811. This amount includes an outside contract to conduct a parent survey of certified day care providers as required under the County's contract with DWD.
- Training and Technical Assistance is reduced by \$50,000, from \$100,000 to \$50,000 in 2009.
- Beginning in 2008, the County contracted with the Social Development Commission (SDC) to operate the Home Energy Assistance program at various sites throughout Milwaukee County. Total anticipated Energy revenue in the 2009 Budget is \$2,802,326 which funds the costs of administration and outside contracts.
- Due to efficiencies associated with the SDC contract, 1.0 FTE Energy Assistance Program Specialist is abolished for a salary, social security and fringe savings of \$53,314.
- Funding for the Community Information (211) line in DHHS remains at the 2008 level of \$380,000. The BHD budget contains an appropriation of \$100,000, and the Department on Aging budget contains an additional \$20,000, for a total County commitment of \$500,000.
- In support of the new Group Home Crisis Billing initiative, 1.0 FTE position of Economic Support Specialist is created. The cost of this position, along with ten percent of an Economic Support Supervisor in ESD, is crosscharged to BHD at a cost of \$68,155. The net cost to BHD, after 50 percent federal revenue match, is \$34,078.
- 4.0 FTE ESS Supervisor 1 positions, 1.0 FTE Administrative Assistant (NR) position, 1.0 FTE Administrative Coordinator FA position, and 1.0 FTE Quality Assurance Manager FA position are abolished at a salary, social security and fringe savings of \$509,470
- 0.38 FTE Office Support Assistant II is created for a salary and active fringe cost of \$20,052. This position is offset with 100% Child Care Administration revenue.
- An allocation of \$325,000 is included for indigent burials, which represents level funding compared to 2008. This amount is based on actual expenditures, and is linked to cost containment strategies, including establishment of maximum allowable reimbursement for funeral expenses, burials and cremations.
- An appropriation of \$2,375,000 for W2 and Supplemental Security Income (SSI) burials is included and reflects an increase of \$95,000 based on a three-year average of actual expenditures. This program is completely offset by State burial aid revenue.
- The Interim Disability Assistance Program (IDAP) is included in the 2009 Budget and reflects expenditures of \$433,582, revenues of \$282,462 and net tax levy of \$151,120. Tax levy decreases by \$94,560 over 2008 for IDAP payments based on prior actual experience.

DELINQUENCY & COURT SERVICES DIVISION

- Delinquency and Court Services Division (DCSD) expenditures decreased \$313,471, from \$41,699,915 to \$41,386,444. Revenues decrease \$1,651,822, from \$24,733,478 to \$23,081,656, resulting in a net tax levy increase of \$1,338,351. These totals do not include State Department of Corrections charges and associated revenues.
- DHHS receives Youth Aids to fund State Juvenile Correctional Charges and community-based juvenile justice services. Total Youth Aids revenue for 2009 is estimated to be \$38,021,088. This estimate is based on the actual 2008 contract, Milwaukee County's estimated share of the Youth Aids increase in the State budget for 2009, and estimated Corrective Sanctions Youth Aids funding. This is a net decrease of \$227,355 from the \$38,248,423 budgeted in 2008. The 2008 Budget assumed a larger Youth Aids increase than the actual amount included in the 07-09 State Budget passed by the Legislature.
- Total State Division of Juvenile Corrections (DJC) charges for juveniles placed into State custody in 2009 are estimated to be \$28,020,792. This amount is an increase of \$2,168,446 over 2008 and is funded by a

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

reduction in the amount of Youth Aids revenue for local juvenile justice services of \$2,395,781, including a projected reduction in the ADP from the DCSD Aftercare Initiative detailed below. Juvenile Correctional Institution (JCI) costs are projected to increase \$2,177,924 from 23,556,530 to \$25,734,454.

The base projection using the April 2008 ADP (262) results in total State DJC Charges of \$28,481,985. This projected cost is then reduced by an estimated decrease of almost five ADP, resulting in Youth Aids savings of \$461,193 due to the initiative. The average daily placements in the Child Caring Institution (CCI) are decreased by seven to five in 2009, which results in a projected decrease in DJC-CCI placement costs of \$784,707, from \$1,249,193 to \$464,486. State charges for Aftercare programs are projected to increase \$82,737, from \$518,148 to \$600,885 in 2009, and the Corrective Sanctions Program increases \$692,492, from \$528,475 to \$1,220,967.

- The DCSD Aftercare Initiative for 2009 is planned to be a collaborative effort between DCSD, DJC, community-based providers, and Wraparound Milwaukee to improve the sustainability of youth transitioning from a JCI placement to the community. This pilot project will re-involve Milwaukee County in the discharge planning process and increase the availability of community-based service options at the local level. The budget includes \$415,633 of expenditures to increase available funds to purchase services from community providers including case management and mental health services available through the Wraparound service delivery model. Due to past budget constraints, the DCSD liaison was discontinued. These funds will be used to contract with an agency to serve as a liaison with DJC to identify appropriate youth, assist in their discharge planning, and monitor their progress. A portion of these costs will be offset due to anticipated Medicaid reimbursement in the amount of \$125,232.
- Prior-year State contract reconciliation revenue is budgeted at \$2,500,000 in the overall DHHS budget, an increase of \$400,000 over 2008. This includes \$1,450,000 in DCSD, an increase of \$400,000 over 2008. An additional

\$1,050,000 of prior-year revenue is budgeted in the Disabilities Services Division, the same amount as in 2008.

- An appropriation of \$301,320 in Potawatomi Revenue is maintained in DCSD's 2009 Budget.
- DCSD is planning changes to JCO staffing and overtime for 2009 to provide adequate staffing coverage to the 24/7 Juvenile Detention Center operation and reduce the use of mandatory overtime.

The DHHS Juvenile Detention Center is a 120-bed, 24/7 facility consisting of seven pods in the following format: (3) 22-beds; (2) 16-beds; and (2) 11-beds. Based on overall population and the gender mix, the two 11-bed pods are generally opened only as necessary. DCSD has historically staffed first and second shifts at a staff-to-client ratio as follows: 22-bed at 1:11; 16-bed at 1:8; and 11-bed at 2:11. The standard set in the State Administrative Code of staff-to-client ratio is 1:15.

For 2009, DCSD proposes to staff the two, 11-bed pods at the staff-to-client ratio of 1:11, consistent or exceeding that of the other remaining five pods. This adjustment is estimated to reduce overtime by \$137,000.

Due to the 24/7 nature of the Detention Center, adequate coverage of posts within the Center is required at all times.

For a number of years, DCSD has prepared its Detention Center budget utilizing an outdated Shift Relief Factor that did not accurately reflect the amount of coverage time not available due to time off, injuries on duty, mandatory training time, use of family medical leave, and time absent without pay. This outdated Shift Relief Factor results in an average availability of staff for 218 regular shifts per year. Under such a scenario, DCSD would need the equivalent of 62.5 FTE to fully staff five pods and 71.0 FTE to provide full coverage for six pods.

For 2009, DCSD has updated the Shift Relief Factor, resulting in an adjusted average availability of staff from 218 regular shifts per year to 207 regular shifts per year. To correct this staffing issue, the 2009 Budget funds 6.0

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

FTE Juvenile Corrections Officer (JCO) positions, resulting in a salary and active fringe cost of \$375,202. The total number of JCO's in the Detention Center increases from 62.0 to 68.0 FTE. Staffing at this level will permit DCSD to operate five of the seven Detention Center pods without the use of overtime. In 2008, budgeted overtime in the Detention Center totaled \$569,012 for Salary & Social Security (the equivalent of 12.0 FTE). For 2009, overtime for the Detention Center is budgeted at \$164,544.

- The Firearm Supervision program is a highly-regarded program that helps divert adjudicated delinquents from placement in State facilities. The budget continues to support 60 slots for the Firearm Supervision program and the equivalent of 10 slots to serve additional siblings of delinquent youth as a means of prevention. Federal grant revenues decrease by \$26,825, resulting in a tax levy increase for this program of \$10,964 to a total of \$830,779.
- DCSD purchases community-based treatment and care coordination services from BHD's Wraparound Program as an alternative to more costly institutional care. DHHS will pay \$8,032,174 for 350 slots in the basic Wraparound Program, which is the same amount as 2008.
- DCSD will pay \$1,768,416 for 47 slots, the same amounts in 2008, in BHD's intensive Wraparound Program known as FOCUS, to provide more intensive services for clients. FOCUS is one of the components of the Disproportionate Minority Contact (DMC) grant.
- DCSD will receive \$769,474 in revenue from the Wraparound Program to pay for Temporary Shelter, Group Home and Day Treatment slots that Wraparound buys from DCSD. This is an increase of \$105,874 from 2008.
- The 2009 Budget maintains funding to purchase 105 slots in the Level II Supervision Program, 66 beds of shelter care, and 45 slots in the Serious Chronic Offender Program. These purchase of service programs provide for and support community treatment and increased supervision options as an alternative to Juvenile Detention

Center placement and State correctional placement.

- The 2008 initiative to provide crisis stabilization and seek Medicaid reimbursement continues for 2009, and is projected to generate \$400,000 in Federal/State Medicaid revenue to help offset the cost of out-of-home care services provided by DCSD. This amount is an increase of \$135,794 over the \$264,206 budgeted in 2008.
- A \$100,000 appropriation is included to continue funding of the Safe Alternatives for Youth (SAY) program in 2009, funded with Potawatomi Revenue. This program was initially established with a \$150,000 appropriation in the 2003 County Budget to provide community-based services to young people living in low-income areas of Milwaukee County who were exposed to barriers that placed them at risk in their community. Since 2003, under the direction of the SAY Oversight Committee and the administration of the Milwaukee Urban League as fiscal agent, SAY has distributed more than 80 small grants for one-time educational, cultural, recreational and other activities, which have enhanced life experiences of disadvantaged youth and have positively impacted 3,000 youth. The 2008 Adopted Budget also included a \$150,000 appropriation for this purpose.

In 2009, the SAY program will continue to operate under the provisions of Adopted County Board Resolution File No. 03-247, which established the Safe Homes (subsequently re-named Safe Alternatives for Youth) Oversight Committee. Consistent with the terms of the Adopted Resolution, the SAY Oversight Committee, appointed by the County Board Chairman, will continue to oversee the program and direct the distribution of small SAY grants, and the Milwaukee Urban League will continue to serve as the SAY fiscal agent. The Director of the Department of Health and Human Services shall execute a contract in the amount of \$8,000 with the Milwaukee Urban League for fiscal agent services, including serving as depository for the funds to be allocated, distributing the funds as directed by the SAY Oversight Committee, preparing and distributing tax forms for grantees, and providing quarterly reports on the distribution of funds and

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

remaining balances to the SAY Oversight Committee. In addition, the Director of the Department of Health and Human Services is authorized to deposit \$92,000 in SAY appropriations with the Milwaukee Urban League as fiscal agent, which identifies activities to be funded under the program.

- 1.0 FTE Office Support Assistant 2, 1.0 FTE Intake Specialist CCC, 1.0 FTE Custodial Worker 1, 1.0 FTE Human Services Worker (FTO) and 4.0 FTE Human Service Worker positions are unfunded for a salary, social security and active fringe benefit savings of \$539,787.
- Funding for the Youth Sports Authority is maintained at 2008 levels for 2009 in the amount of \$200,000.

DISABILITIES SERVICES DIVISION

- Disabilities Services Division (DSD) expenditures decrease \$20,330,848 from \$104,087,353 to \$83,756,505. Revenues decrease by \$16,407,958 from \$102,098,475 to \$85,690,517. This results in a net tax levy decrease of \$3,922,890 and is due to Family Care Expansion.
- An appropriation of \$350,000 in Potawatomi Revenue is maintained in the 2009 Budget for DSD.
- DSD will continue efforts to maximize the generation of MAPC revenue, including requiring MAPC billing to be done by major residential providers and implementation of additional business process and information technology improvements. Based on 2007 actual MAPC revenue and 2008 year-to-date projections, the 2009 Budget projects total MAPC revenue of \$4,958,782, an increase of \$453,506 over the \$4,505,276 budgeted in 2008.
- 2.0 FTE Unit Supervisor – Long Term Support are unfunded, for a salary and active fringe savings of \$163,732.
- The 2009 Budget again includes \$250,000 to fund a Crisis Residential Service for LTS clients. The need for such a service emerged from the growing number of LTS clients receiving care in

the community that has resulted from recent ICF-MR downsizing initiatives and nursing home closures, as well as the lack of emergency services system capacity in Milwaukee County.

- Prior-year State contract reconciliation revenue is budgeted at \$2,500,000 in the overall DHHS budget, an increase of \$400,000 over 2008. This includes \$1,050,000 in DSD, the same amount as in 2008. An additional \$1,450,000 of prior-year revenue is budgeted in the Delinquency and Court Services Division, an increase of \$400,000 over 2008.
- DSD has historically provided support to Milwaukee area shelters for homeless persons (particularly single women with children) and battered women. For 2008, funding totaled \$494,234, consisting of \$418,881 for Emergency Shelter Care, \$30,353 for Battered Women's Counseling and \$45,000 for Coordinated Community Housing. This funding has been transferred to the DHHS Housing Division (Org 8500) for 2009.
- In 2008, DSD increased the co-pay paid to Paratransit for clients who use that service from \$7.00 to \$10.25. This is still below the actual cost of a Paratransit ride, which exceeds \$20. This results in increased cost of \$1,447,200 annually to DSD. The Department on Aging-CMO undertook a similar initiative.

Family Care Expansion

- The State of Wisconsin created the Family Care Program to replace its existing Medicaid Waiver Long-Term Support programs for elderly and disabled individuals. Family Care is an entitlement for eligible persons, and, unlike the waiver programs, is operated under managed care principles. Currently, Family Care is only available in Milwaukee County to persons age 60 and older through the Department on Aging.
- The 2009 Budget anticipates State approval to expand Family Care to persons with disabilities ages 18 to 59. Through Milwaukee County's Family Care expansion plan, the wait list for long-term support services for adults with physical and developmental disabilities would be eliminated, allowing services to be provided to an estimated 2,500 additional individuals.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

- Family Care expansion affects both the DHHS Disabilities Services Division (DSD) and the Milwaukee County Department on Aging (see Org Unit 7990 - Aging Care Management Organization) budgets. In DSD, Family Care expansion is reflected in the creation of an expanded Disabilities Resource Center (DRC) by January 1, 2009 and the transfer of clients from DSD's Medicaid Waiver Long-Term Support programs to managed care. The Department on Aging's budget reflects expansion of its current CMO services to persons with disabilities. The CMO anticipates enrollment to begin by April 1, 2009.
- In July 2008, DSD submitted an application to the State of Wisconsin Department of Health Services (DHS) to expand and certify its current Resource Center. The new DRC is designed to serve as a single point of contact to assist all persons with disabilities under age 60 with choices regarding the most appropriate managed care program to meet their individual needs.
- In order to accommodate the Family Care expansion transition and provide the new required functions in the Disability Resource Center(DRC), staffing is increased by 28.75 full-time equivalent (FTE) positions to 44.75 FTEs in the DRC. The majority of these DRC positions are shifted from other units within DSD, resulting in a net, Division-wide reduction of 5.25 FTEs compared to the 2008 Adopted Budget. Total DRC expenditures increase by \$3,085,679 and revenues increase by \$4,417,231, resulting in a net tax levy decrease of \$1,331,552 compared to the 2008 Adopted Budget.
- In the first year of implementation, the Division anticipates receiving \$3.4 million in additional revenue from the State toward the DRC. However, the State DHS is in the process of reviewing the division's DRC application and has not made a final funding commitment.
- During the second and third years of implementation, DSD will experience a dramatic reduction in revenues, once Medicaid Waiver consumers are transitioned to the CMO. The Department will continue to work to obtain full funding from the State and will develop alternatives if full funding for future years is not achieved.
- Due to DSD gradually transitioning out of its COP and Medicaid Waiver programs over a 12-month period, the Division is able to retain approximately 75% of its existing revenue in 2009.
- 4.0 FTEs are abolished for a total salary, social security, and active fringe benefit savings of \$283,285: 1.0 FTE Human Service Worker, 1.0 FTE Office Support Assistant 1, 1.0 FTE Quality Assurance Specialist (abolished upon becoming vacant) and 1.0 FTE Program Coordinator (abolished upon becoming vacant).
- 4.0 FTEs are transferred to the Department on Aging for a total salary, social security, and active fringe benefit savings of \$286,630: 1.0 FTE Office Support Assistant 1, 1.0 FTE Fiscal Assistant 2, and 2.0 FTEs Contract Services Coordinator.
- The following 1.75 FTEs are created in DSD for a total salary and active fringe benefit cost of \$175,846: .75 FTE Business Systems Project Manager and 1.0 FTE Resource Center Manager (Disabilities). In addition, the Economic Support Division includes the creation of 5.50 FTEs which is crosscharged to Aging and DSD: 2.5 FTEs Economic Support Specialist, 1.0 FTE Economic Support Supervisor, 1.0 FTE Quality Assurance Technician, and 1.0 FTE Clerical Assistant II (NR/BL). These positions are created to complete applications to determine Title 19 eligibility as part of the Family Care Expansion for the Disability Resource Center and CMO. The total crosscharge is \$669,387 of which \$433,024 is charged to DSD and the remaining \$236,363 is charged to Aging.
- While full funding from the State DHS is critical to success, the potential impact of Family Care Expansion to individuals with disabilities in this community is extremely significant due to the elimination of lengthy wait lists for services and the availability of an entitlement benefit to all persons with developmental and physical disabilities.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

HOUSING DIVISION

The Housing Division was created in DHHS in the 2008 Budget. This initiative consolidated all housing programs spread across the County into a single division. DHHS was chosen to house this new division to reflect the County's desire to integrate housing programs with other social service programs and to prioritize the use of housing resources to address the needs of persons with mental illness or other special needs. The Special Needs Program was transferred from DHHS – BHD, and the Housing Choice Voucher and the HOME/Home Repair programs CDBG were transferred from DAS - Economic and Community Development. All four programs receive funding from the federal Department of Housing and Urban Development (HUD).

- Expenditures increase by \$2,318,197 and revenues increase by \$1,845,000 for a net tax levy increase of \$473,197. The tax levy increase is primarily caused by increased personal services and the transfer of contracts from the Behavioral Health and Disabilities Divisions as described below.

The Housing Division continues administration and oversight of several initiatives focusing on permanent housing for persons with mental illness. A total of \$306,500 in tax levy is appropriated in the following manner:

- An appropriation of \$72,500 is budgeted to provide additional on-site staff at West Samaria through a contract with the Red Cross. The additional staff helps to ensure improved living conditions for BHD and Red Cross consumers who reside there. This staff support will continue at a new location once West Samaria is completely vacated (anticipated on or before September 1, 2008).
- A contribution of \$50,000 to the Continuum of Care (COC) is budgeted. The COC is a consortium of local governmental entities and non-profit organizations charged with the responsibility of securing HUD funds to provide housing assistance to the homeless population of Milwaukee County. This contribution, with the stipulation that the funds be used towards the goal of increasing permanent housing, will assist in providing administrative capacity to the

organization to achieve this objective. This increased contribution reflects a recommendation from the Special Needs Housing Action Team formed by the County Executive and Mayor of Milwaukee in late 2006.

- An appropriation of \$110,000 is budgeted for on-site support services for the United Christian Church/Cardinal Capital Management project. This development, which opens on September 1, 2008, provides permanent housing and support services for 24 BHD consumers.
- An appropriation of \$49,000 is budgeted for on-site support services for the Guest House/Heartland Housing project, which is expected to be completed and ready for occupancy in 2009. This development will provide permanent housing and support services for 24 individuals who are low-income, have been homeless, and/or who are BHD consumers.
- A contribution of \$25,000 is budgeted to assist in the activities of the newly created Supportive Housing Development Commission (SHDC). SHDC members are appointed by the County Executive and the Mayor of Milwaukee. Members include elected officials, service providers, city and county government administrators, and philanthropic and advocacy organizations for persons with disabilities. The Commission is charged with the responsibility for coordinating countywide efforts to promote the development of selected supportive housing projects, and ensure timely delivery of financial commitments from local governments. The establishment of this Commission and the \$25,000 appropriation to support it reflect a recommendation from the Special Needs Housing Action Team.

In addition, the Housing Division will assume responsibility for several existing programs currently operated by BHD. These programs, totaling \$510,170 in tax levy, are focused primarily on housing and include:

- A contract with Social Rehabilitation and Residential Resources to operate its supported apartment program (\$110,743). This program currently has the capacity to serve 48 BHD consumers in shared apartments.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

- A contract with Transitional Living Services to operate its Supported Apartments at the Main Street and Oklahoma Avenue locations (\$177,273). This more intensive program has the capacity to serve 28 BHD consumers.
- \$50,000 will be transferred from BHD to the Transitional Housing Program. These dollars provide monthly rent payments on behalf of BHD consumers who are in need of short-term housing following their hospitalization. The county contracts with the Red Cross to administer the THP. The dollars for this contract (\$75,000) are also transferred to the Housing Division.
- A contract with Our Space Inc. to provide Peer Support Specialists at new supported housing developments (\$97,154). Peer Support Specialists are individuals who have experienced severe and persistent mental illness and who have received intensive training to assist consumers in managing their symptoms and provide support with activities of daily living.
- DSD has historically provided support to Milwaukee area shelters for homeless persons (particularly single women with children) and battered women. For 2008, funding totaled \$494,234, consisting of \$418,881 for Emergency Shelter Care, \$30,353 for Battered Women's Counseling and \$45,000 for Coordinated Community Housing. This funding has been transferred to the DHHS Housing Division (Org 8500) for 2009.
- 1.0 FTE position of Psychiatric Social Worker is transferred from BHD into Housing – Special Needs Administration. This transfer reflects \$80,923 in salary and active fringe costs. This position will assist in discharge planning and follow consumers in the community on a short-term basis to ensure successful housing placements. The goal of this position is to reduce the length of hospitalization stays and improve consumers' quality of life by providing improved housing choices.
- A one-time contribution of \$250,000 from the Reserve for Housing (HOME) program provides revenue to support the division in 2009.
- Management of Community Development Block Grants (CDBG) is also a function of the Department of Health and Human Services Housing Division (DHHS).
- Block Grant Section is responsible for managing, monitoring and distributing Federal Community Development Block Grant funds throughout 16 participating County Municipalities. This federal funding source provides approximately \$1.36 million annually for economic development, public works, housing, and other services that principally benefit low and moderate-income individuals and families in participating communities.
- In order to provide greater fiscal oversight responsibility, the CDBG program is transferred to DHHS-Housing, from the dissolved Economic Community Development department. CDBG accounting responsibilities will be absorbed by accounting staff housed in DHHS and crosscharged to the CDBG program. Programmatic administration will be coordinated by DHHS Housing. 2.0 FTE positions of Housing Program Analyst and Economic Development Coordinator are transferred to the DHHS - Housing Division as part of the reorganization for a cost increase of \$167,894 (including salary and active fringe costs) to this budget. Countywide, the net fiscal impact of these actions is an increase in expense of \$69,648 (including salary and active fringe costs). The direct costs for these two positions as well as the accounting cost for CDBG will be paid from CDBG revenue. If CDBG revenue limits for administrative costs are insufficient to pay for other administrative crosscharges, costs will be paid for by tax levy or other revenue in the 2009 budget.
- The Director of DHHS-Housing, in conjunction with the Director of Audits, shall review the finances of the CDBG Program prior to its implementation in DHHS to ensure financials are in proper order.

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

MANAGEMENT SERVICES DIVISION

- Expenditures decrease by \$445,833 from \$659,776 to \$213,943. Revenues increase by \$45,418 from \$179,982 to \$225,400 resulting in a net tax levy decrease of \$491,251.
- In the Accounting Section, 0.5 FTE Accounting Supervisor – MCHCP is funded and 0.5 FTE Accountant IV – Fiscal is unfunded for a net personnel reduction of \$5,804 (salary and active fringe). This fully funds the Accounting Supervisor MCHCP and unfunds the Accountant IV – Fiscal.
- In 2009, the Accounting staff for the Behavioral Health Division (BHD) is transferred back to BHD. This change is made to reflect that day-to-day supervision of this staff is provided by the BHD Associate Administrator for Fiscal Services. It also confirms their status as BHD employees under the policies of BHD concerning overtime usage and during snow or other emergencies. The following eleven positions are transferred: 4.0 Fiscal Assistant 2; 1.0 Fiscal Specialist; 1.0 Accountant 2; 1.0 Accountant 3; 1.0 Accountant 4 (NR); and 1.0 Accountant 4 – Hospital.
- In 2009, the Accounting staff for the County Health Programs Division (CHP) is also transferred back to CHP. This change is made to reflect that day-to-day supervision is provided by the CHP Fiscal and Budget Manager. As a result, 1.0 Accounting Coordinator (CHRP) is transferred to CHP.
- In 2009, the Human Resources staff for BHD are also transferred back to the Behavioral Health Division. This change is made to reflect that day-to-day supervision is provided by the BHD Human Resources Manager. As a result, 1.0 FTE Clerical Assistant II (NR) and 2.0 FTE Payroll Assistants are transferred to BHD.
- 2.0 FTE Contract Services Coordinator positions are transferred to the Department on Aging CMO as part of Family Care expansion.
- In 2009, DHHS will continue to participate in the implementation of a Guaranteed Energy Performance Contracting initiative (GEPC) designed to improve energy efficiency and promote environmental sustainability throughout Milwaukee County. As part of the pilot, DHHS will work with an approved vendor to retrofit or replace energy-consuming equipment in the Marcia P. Coggs Center to reduce consumption and realize utility cost savings. The budgeted cost of the DHHS GEPC project is \$46,663, offset by an energy reduction in the same amount. This cost represents the approximate amount of debt service that will be paid in 2009 on a loan for the new energy saving fixtures and equipment.
- An appropriation of \$854,962 is budgeted to improve the heating, ventilation and air conditioning (HVAC) systems throughout the Marcia P. Coggs Human Services Building (Coggs Center). Financing will be provided from \$842,762 in general obligation bonds and \$12,200 in investment earnings.
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000

FUND: General - 0001

COMMUNITY AIDS FOR THE DEPARTMENT OF HEALTH AND HUMAN SERVICES			
	<u>2008 Adopted</u>	<u>2009 Request</u>	<u>2008/2009 Change</u>
I. <u>Programs Requiring Match</u>			
<u>Base Community Aids</u>			
Disabilities Services Division	\$ 12,605,025	\$ 10,299,360	\$ (2,305,665)
Delinquency Services Division	7,484,329	7,484,329	0
SUB-TOTAL	\$ 20,089,354	\$ 17,783,689	\$ (2,305,665)
Mental Health Division	24,250,844	24,250,844	0
State Juvenile Corrections	0	0	0
GRAND TOTAL	\$ 44,340,198	\$ 42,034,533	\$ (2,305,665)
II. <u>Other Programs</u>			
Birth to Three Year Old	2,996,882	2,996,882	0
Community Integration Program IA	12,699,554	9,905,574	(2,793,980)
Community Integration Program IB	38,037,500	27,350,662	(10,686,838)
COP - Waiver	7,118,638	5,062,384	(2,056,254)
Community Integration Program II	5,227,243	4,073,718	(1,153,525)
Community Options Program	\$ 7,022,595	\$ 4,852,606	\$ (2,169,989)
Brain Injury Waiver	2,174,644	1,426,358	(748,286)
Foster Care Continuation	79,224	79,224	0
DD Family Support	852,668	852,668	0
Community Intervention	1,426,350	1,461,350	35,000
Prior Year Reconciliation	2,100,000	2,500,000	400,000
Juvenile Court AODA	453,554	453,554	0
Mental Health Block Grant	50,000	50,000	0
<u>Youth Aids</u>			
State Juvenile Corrections	25,852,346	28,020,792	2,168,446
Community Programs	12,082,354	9,686,573	(2,395,781)
Youth Aids - AODA	313,723	313,723	0
SUB TOTAL YOUTH AIDS	\$ 38,248,423	\$ 38,021,088	\$ (227,335)
TOTAL OTHER PROGRAMS	\$ 118,487,275	\$ 99,086,068	\$ (19,401,207)

ECONOMIC SUPPORT REVENUE IN THE DEPARTMENT OF HEALTH AND HUMAN SERVICES			
<u>Program</u>	<u>2008 Budget</u>	<u>2009 Request</u>	<u>2008/2009 Change</u>
Income Maintenance Administration	\$ 16,278,638	\$ 16,551,954	\$ 273,316
Day Care Administration	8,080,134	8,424,160	344,026
W2 and Other Private Agencies	2,331,629	2,284,056	(47,573)
Energy Assistance Administration	2,688,578	2,792,808	104,230
Program Integrity	335,150	369,120	33,970
TOTAL	\$ 29,714,129	\$ 30,422,098	\$ 707,969

ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

ACTIVITY AND STATISTICAL SUMMARY			
	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
ECONOMIC SUPPORT DIVISION			
Food Stamp Cases	60,089	57,911	63,019
Medicaid Recipients	206,726	205,627	217,925
Child Day Care Families Per Month	13,420	13,462	13,662
Interim Disability Assistance Program Cases	78	76	78
Maximum Monthly Grant	\$204	\$207	\$205
DELINQUENCY & COURT SERVICES DIVISION			
Detention and Caseloads			
Staffed Capacity of Juvenile Detention	109	109	109
Annual Detention Admissions	3,360	3,600	3600
Average Monthly Probation/Court Intake Cases	3,114	3,300	3300
Average Monthly Delinquency Referrals	314	340	340
State Division of Corrections			
Average Monthly Cases:			
DOC-Corrections	256	245	257
DOC-Child Care Institution	<u>9</u>	<u>12</u>	<u>5</u>
DOC Subtotal	265	257	262
Juveniles Served in a Year by Program			
Pre-dispositional			
Temporary Shelter Care	982	1,200	1,200
Level II Monitoring	997	1,100	1,300
In-Home Monitoring	197	200	0
First Time Juvenile Offender Program	<u>422</u>	<u>680</u>	<u>680</u>
Pre-dispositional Subtotal	2,598	3,180	3,180
Post-dispositional			
FOCUS	77	100	100
Wraparound	670	600	600
Group Home Care	90	93	90
Foster Care	7	8	8
Sex Offender	79	130	130
Day Treatment	192	260	260
Serious Chronic Offender	89	80	80
Probation Network Services	372	500	500
Girls Program - Family Connections	42	70	0
Firearm Project	<u>130</u>	<u>146</u>	<u>146</u>
Post-dispositional Subtotal	<u>1,748</u>	<u>1,987</u>	<u>1914</u>
Total Juveniles Served in a Year (Excludes Detention and DOC)	4,346	5,167	5,094

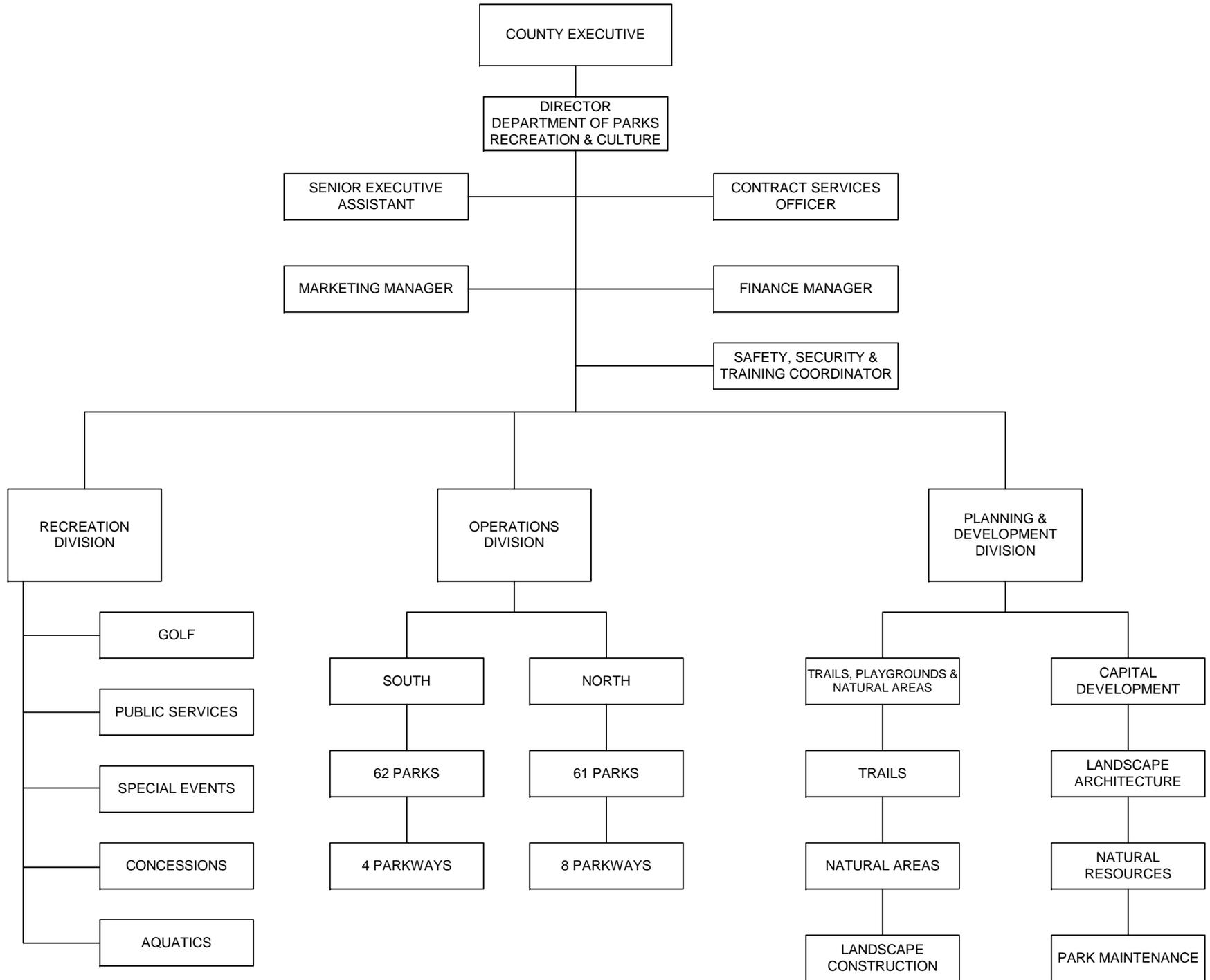
ADOPTED 2009 BUDGET

DEPT: DEPARTMENT OF HEALTH AND HUMAN SERVICES

UNIT NO. 8000
FUND: General - 0001

ACTIVITY AND STATISTICAL SUMMARY			
	2007 <u>Actual</u>	2008 <u>Budget</u>	2009 <u>Budget</u>
DISABILITIES SERVICES DIVISION			
<u>DD Service Bureau - Adults</u>			
Community Residential	2	8	5
Community Living Support Services	723	687	723
Work and Day Services (Adult)	150	171	150
Long Term Support	1,715	1,726	1,715
Family Support	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL DD Adult	2,590	2,592	2,593
<u>DD Service Bureau - Children</u>			
Children's LTS Waiver (Autism)	256	222	256
Children's LTS Pilot Re-design	28	25	69
Work and Day Program (Birth-3 Early Intervention)	3,471	3,357	3,471
Family Support	<u>458</u>	<u>321</u>	<u>470</u>
TOTAL DD Children	4,213	3,925	4,266
<u>Physical Disabilities</u>			
Long Term Support Services	808	803	808
Family Support	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL PD ADULT	808	803	808
<u>Resource Center Services</u>			
Watts Reviews	730	945	780
Phone Calls	12,100	12,055	12,400
COP Assessments/Competency Evaluations	741	1,253	997
Referrals Processed	2,055	1,848	2,106
TOTAL RESOURCE CENTER	15,626	16,101	16,283
HOUSING DIVISION			
Special Needs - Safe Haven (Persons per Year)	74	23	23
Special Needs - Shelter Plus Care (Persons/Year)	402	309	309
HOME/Home Repair - Units Assisted	307	300	300
Housing Choice Voucher			
Payments to Owners	\$10,783,724	\$11,255,074	\$11,255,074
Households Assisted	1,736	2,014	2,014
Unit Inspections	2,856	3,000	3,000

DEPARTMENT OF PARKS, RECREATION AND CULTURE



ADOPTED 2009 BUDGET

DEPT: PARKS, RECREATION AND CULTURE

UNIT NO. 9000
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Department of Parks, Recreation and Culture administers and operates the Milwaukee County Park System. Residents and visitors are offered approximately 15,000 acres of parkland that includes: 150 parks and parkways, 15 golf courses, two community/recreation centers, two indoor pools, nine outdoor pools, numerous wading pools and

splash pads, two family aquatic centers, five beaches, 117 tennis courts, 178 picnic areas, 23 major pavilions, over 178 athletic fields, 108-mile Oak Leaf Trail, Nature Trails, Mitchell Park Horticultural Conservatory (the Domes), Boerner Botanical Gardens, McKinley Marina, Wehr Nature Center, and the O'Donnell Park Parking Structure.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 17,965,413	\$ 20,177,311	\$ 19,765,488	\$ (411,823)
Employee Fringe Benefits (EFB)	8,299,824	9,569,781	9,630,770	60,989
Services	5,208,150	5,079,583	5,677,058	597,475
Commodities	2,725,643	2,653,348	2,968,712	315,364
Other Charges	18,588	12,750	17,750	5,000
Debt & Depreciation	0	0	0	0
Capital Outlay	576,859	918,021	252,500	(665,521)
Capital Contra	0	0	0	0
County Service Charges	9,336,696	8,167,737	9,100,867	933,130
Abatements	(5,733,724)	(3,076,838)	(3,690,429)	(613,591)
Total Expenditures	\$ 38,397,449	\$ 43,501,693	\$ 43,722,716	\$ 221,023
Direct Revenue	16,531,404	18,680,768	18,914,798	234,030
State & Federal Revenue	58,599	60,500	221,000	160,500
Indirect Revenue	22,978	21,706	21,706	0
Total Revenue	\$ 16,612,981	\$ 18,762,974	\$ 19,157,504	\$ 394,530
Direct Total Tax Levy	21,784,468	24,738,719	24,565,212	(173,507)

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 835,729	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	343,673	0	0	0
Distribution Services	3,194	0	0	0
Telecommunications	27,197	0	0	0
Record Center	349	0	0	0
Radio	19,332	0	0	0
Computer Charges	33,987	0	0	0
Applications Charges	261,505	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	141,865	0	0	0
Total Charges	\$ 1,666,831	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 21,784,468	\$ 24,738,719	\$ 24,565,212	\$ (173,507)
Total Property Tax Levy	\$ 23,451,299	\$ 24,738,719	\$ 24,565,212	\$ (173,507)

ADOPTED 2009 BUDGET

DEPT: PARKS, RECREATION AND CULTURE

UNIT NO. 9000
FUND: General - 0001

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 17,965,413	\$ 20,177,311	\$ 19,765,488	\$ (411,823)
Employee Fringe Benefits (EFB)	\$ 8,299,824	\$ 9,569,781	\$ 9,630,770	\$ 60,989
Position Equivalent (Funded)*	485.5	539.7	547.5	7.8
% of Gross Wages Funded	86.9	96.2	96.3	0.0
Overtime (Dollars)**	\$ 210,988	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	6.8	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
Park Maintenance Worker 2	Unfund	4/4.0	Recreation/Operations	(155,164)
Park Worker 3 (Seasonal)	Abolish	2.11	Department-wide	(73,308)
Lifeguard (Seasonal)	Create	1.33	Recreation	36,653
			TOTAL	\$ (191,819)

MISSION

Pursuant to the budget and policy guidelines established by the Milwaukee County Board of Supervisors, the Parks Department serves Milwaukee County citizens and visitors by preserving and protecting the all-natural environments, providing open space for public recreation, and providing a variety of safe and active recreation opportunities to the public.

- Develop a long-term plan for use of current, new and replacement assets to meet future needs.
- Reallocate staff resources, invest in training, and promote education for greatest efficiency and skill and to support the team concept.
- Create mutually beneficial revenue producing opportunities in the Parks.
- Apply for the Gold Medal Award Program through the National Recreation and Park Association and be recognized as a top four finalist.

OBJECTIVES

- Preserve and maintain Park assets to ensure safe recreational opportunities to Milwaukee County citizens.
- Work with the Sheriff's Office to support a program of law enforcement presence and regulation enforcement in the Parks.
- Develop and maintain recreational partnerships that meet the needs of area youth.

GENERAL DESCRIPTION

The Department of Parks, Recreation and Culture is organized into three divisions (Operations, Planning and Development, and Recreation Services), under direct management of the Director's Office.

PROGRAM DESCRIPTIONS

Director's Office. The Parks Director directly oversees operations, planning and recreation functions and staff (see attached organizational chart). The Director's Office is also responsible for administrative functions including finance, human resources, contracts, marketing, safety, security and training.

The Finance Section provides oversight of budget, revenue tracking, contract coordination, centralized purchasing, human resources, and accounting. This section ensures adherence to revenue and expenditure targets through responsible budget management.

The Marketing Section provides media connections and promotion services for parks related events, activities and programs (e.g., golf, concerts, special events, etc.). Marketing activities are conducted through the use of cross-promotion, printed materials, website, radio, television, and partnerships. This section is also responsible for writing and distributing press releases, constructing and staffing vendor booths, and designing displays for use at various locations.

The Human Resources Section manages the department's staffing procedures, including hiring, payroll, and labor management.

The 2009 request creates a new Safety, Security and Training Section. This section will promote security in the Parks by overseeing the Park Ranger program and coordinating with the Milwaukee County Sheriff's Office, municipal police departments and internal staff. This section will also manage training for full-time and seasonal employees, and will coordinate insurance reimbursement and restitution relating to property damage, vandalism and theft.

Planning and Development Division is responsible for overseeing the daily operation of the Planning and Development Section including design and construction of capital projects (in conjunction with the Department of Transportation and Public Works – Architecture and Engineering Division), and the Parks Maintenance Section.

The Planning and Development Section prepares the capital budget, provides in-house design and

master planning for park facilities, reviews the plans provided by consultants, conducts long and short range system planning including setting goals and priorities relating to the future development of the Parks System, manages and oversees the Department's land assets including land acquisitions and dispositions, easements, and right-of-entry permitting, develops and maintains the geographic information system (GIS) which includes an inventory of park facilities and assets, and provides mapping and analysis, identifies grants, selects projects, prepares applications and implements grant projects, coordinates and oversees department activities relating to the legislative function of the County Board of Supervisors, and maintains historical records and archives.

The Park Maintenance Section provides professional skilled trades in the areas of plumbing, electrical, carpentry, heating and cooling, ironwork, and other skilled trades to ensure public health and safety, and code compliance of all Parks facilities.

Operations Division oversees individual parks throughout Milwaukee County, including horticultural operations. This division is organized into three sections: North Region, South Region, and the new Forestry, Trails and Parkways section. The North and South regions are responsible for 14 park units and 17 service yards that provide maintenance to 150 parks throughout Milwaukee County.

The South Region includes the oversight of the horticulture operations. This unit is responsible for the cultivation of all plant life located in County parks, parkways, and building landscapes. It also oversees a contract with the University of Wisconsin Extension for the Nature in the Parks (NIP) program, which provides services to the WEHR Nature Center, and participates in the "Keep Milwaukee Beautiful" program.

The 2009 Budget includes a new Forestry, Trails and Parkways section within the Operations Division. This section will be primarily responsible for creation and maintenance of natural areas, nature trail construction and maintenance, mapping existing and new trails, as well as installation of trail signage. This section will have primary responsibility for maintenance of more than 85 miles of parkways.

This crew will maintain the 108-mile Oak Leaf Trail, lead erosion control/bioengineering projects, and

ADOPTED 2009 BUDGET

DEPT: PARKS, RECREATION AND CULTURE

UNIT NO. 9000
FUND: General - 0001

remove invasive plant species. Americorps Crew, Scout Troops, and the Milwaukee Conservation Leadership Corps work cooperatively with the Trails/Natural Areas Crew annually on several projects.

This section will also contain the playground crew, responsible for Tier II safety inspections, and Park Unit staff, responsible for weekly Tier I safety inspections. The playground crew pressure washes and cleans the 112 play units in spring and fall. Responsibilities also include graffiti removal, general maintenance of play structures, delivery of sand and fibar, and replacement of worn parts.

These crews will continue to help other departments such as the Zoo. These crews have been integral in constructing new play units, excavation work, pavement patching and repair (walks/parking lots), turf restoration, and other landscape projects.

Recreation Services Division is organized into four sections: Recreation and Aquatics, Golf and Turf Maintenance, Concessions and Clubhouse Operations, and Public Services. The Recreation Services Division provides a variety of recreational opportunities to the citizens of Milwaukee County, including the recreational programming and partnership development of parks and athletic fields.

The Recreation and Aquatics Section is responsible for daily operation of seven outdoor deep-well pools, two indoor pools, two recreation centers and three family aquatic centers (including the new David F. Schulz Aquatics Center at Lincoln Park). Recreation Services offers programs such as aerobics, water exercise, athletics, boxing, martial arts, football, soccer, disc golf, nature education, and gymnastics.

The Golf and Turf Maintenance Section is responsible for the operation of 15 golf courses within the park system. This includes turf maintenance, programming, promotional development and tournament preparation for the US Bank Championship. The Golf and Turf Manager also provides expertise to the Operations Division with general turf and field maintenance.

The Concessions and Clubhouse Operations Section manages the County's golf courses and concessions across the Parks system. The clubhouse operations program manages 15

clubhouse operations, including golf starter and marshaling operations.

The Concessions program manages 40 locations ranging in complexity from vending machines to concession stands, ice skate rentals, convenience stores, special events, full service restaurants and catering operations.

The Public Services Section operates 37 organized sports leagues, provides permits for 175 athletic fields, and provides reservations of all 178 picnic areas and 25 pavilions and other facilities. It also maintains the Department's e-commerce capabilities.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits decrease by \$411,823, from \$20,177,311 in 2008 to \$19,765,488 in 2009.
- The Department unfunds 4.0 FTE Park Maintenance Worker 2 positions that are vacant.
- Commodities (i.e. fuel and materials) increase by \$315,364 over the 2008 Adopted Budget. This increase mainly reflects rising fuel costs of \$238,072 for 2009.
- Operations of the O'Donnell Parking Structure is provided by a private vendor. Based on the current market for similar parking structures in the area, this an additional revenue stream of \$250,000 for 2009.
- A \$50,000 appropriation will support the operation of the Hales Corners Pool for 2009.
- A \$50,000 appropriation will support the America's Black Holocaust Museum. This funding will be used to prepare a strategic plan and/or a fund development plan for continued operation of the Museum. A representative of the Museum shall provide an informational report to the Committee on Parks, Energy, and Environment as to the status of these or any other relevant plans by June of 2009.
- In an effort to explore opportunities to increase customer selection, improve service, and reduce costs while increasing revenues, the Parks Department is committed to seeking vendors to

ADOPTED 2009 BUDGET

DEPT: PARKS, RECREATION AND CULTURE

UNIT NO. 9000
FUND: General - 0001

provide food and beverage services for its recreational-based facilities throughout 2009 and into the future.

- o Operations of the food and beverage services for the Brown Deer Golf Clubhouse is provided by a private vendor that will produce an additional revenue stream of \$20,000.
- o Parks will seek vendors to operate food and beverage services at the Schulz Aquatic Center which will provide an additional \$30,000 in commission revenues.
- The Director of Parks, Recreation, and Culture will have the flexibility to adjust any park fee in order to respond in a timely manner to changing market competition, weather conditions, seasonal needs, and special events in an overall effort to maximize the revenue generated by the Milwaukee County Park System.

The following fees are increased, from the 2008 Adopted Budget, to more accurately reflect market demand and offset operations costs (see the *Milwaukee County Parks System –Adopted 2009 Fee Schedule Changes* table for rate increases):

- o Increase fees for Gold level courses by \$1.25/per 9-hole round, Silver level courses by \$1/per 9-hole round and Par 3 courses by \$0.50 over 2008 levels. Any discount cardholder will receive the eighth round of golf free (either 9-hole if previous rounds were 9-hole or 18-hole if previous rounds were 18-hole), for a revenue increase of \$454,400. Discount cards for residents increase \$1 for 1 year, \$1 for 2 years and \$3 for 3 years. Discount cards for non-residents increase \$5 for 1 year, \$5 for 2 years and \$5 for 3 years, for a revenue increase of \$24,996.
- o Maintain the \$0.50 golf enhancement fee that will be dedicated, in a separate account, for golf capital projects.
- o Increase McKinley Slip Rental fees by 7% to 9% for residents and non-residents, for a \$171,200 increase in revenues.

- o Increase McKinley Boat Launch fees by 7% to 9% for all except seniors and increase all other boat launch fees by 9%, again, except for seniors. Senior rates will be the same as 2008, with boat launch fee revenue increasing by \$5,000.
- o Increase boat storage fees by \$5.00, for a revenue increase of \$2,000.
- o Mitchell Parks Domes admissions fees increase \$0.50 for all admissions for a revenue increase of \$80,000.
- o Annual/Comprehensive Pool Passes increase in order to encourage the purchase of the \$10.00, \$15.00, and \$25.00 annual passes, which are more economical. An additional \$140,227 in revenue is anticipated.
- o Eliminate 1-50 people category for pavilion rentals, for a revenue increase of \$74,000.
- o Increase fees for Pavilion rentals by \$5.00/hour for a revenue increase of 50,000.
- o Increase fees for Picnic area rentals by \$5.00 for a revenue increase of \$15,000.

- The 2009 Budget includes funding in the amount of \$15,000 to replace three existing Parks vehicles with leased hybrids. The Department will review its entire fleet on a monthly basis and replace vehicles with hybrid vehicles as appropriate.
- The Department shall study the ability to obtain a liquor license or contract with the Professional Golfers Association or other private entity for sale of liquor at the Milwaukee County golf courses for additional revenue generating opportunities.
- The Department will continue to implement provisions of the Green Print initiative through measures such as prairie naturalization, and will require green technology in appropriate capital projects.
- The 2009 Capital Improvements Budget includes \$10,661,340 in capital investments for the Parks Department, including funding for

ADOPTED 2009 BUDGET

DEPT: PARKS, RECREATION AND CULTURE

UNIT NO. 9000
FUND: General - 0001

construction at the Lincoln Park Family Aquatic Center, dog park construction, playground improvements, as well as parkway drive, parking lot, and bridge improvements. The projects are as follows:

- o Expansion of the Dog Park Exercise Areas: \$248,400.
- o The final construction phase of the Lincoln Aquatics Center and replacement of the Lincoln Park playground equipment: \$5,368,400.
- o Lion's Bridge structural improvements: \$450,000.
- o Brown Deer Park Golf Course asphalt cart path construction for the 13th and 15th holes: \$141,000.
- o Parks Countywide Play Area Redevelopment Program which replaces all Parks playgrounds, with a grade of a "D+" or less, with new playground equipment: \$1,904,400.
- o Parks Countywide Restroom Renovation Program which replaces all Park Restrooms, with a grade of "F+" or less, with new restroom facilities: \$559,440.
- o Rehabilitation of the Lake Park Bridge that spans the Lake Park Drainage Ravine: \$1,005,400.

- o Completion of Americans with Disabilities Act (ADA) building improvements to the Dr. Martin Luther King Recreation and Community Center (King Community Center): \$210,700.
- o The Hard-Surface program addresses the following Parks' infrastructure"
 - Estabrook Parkway: Capital Avenue to Hampton Avenue: \$520,800
 - Root River Parkway Drive: 76th Street to Grange Avenue: \$154,200.
 - Dineen Park Parking Lot: \$98,600.

See the 2009 Recommended Capital Budget for more detail.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause.

ADOPTED 2009 BUDGET

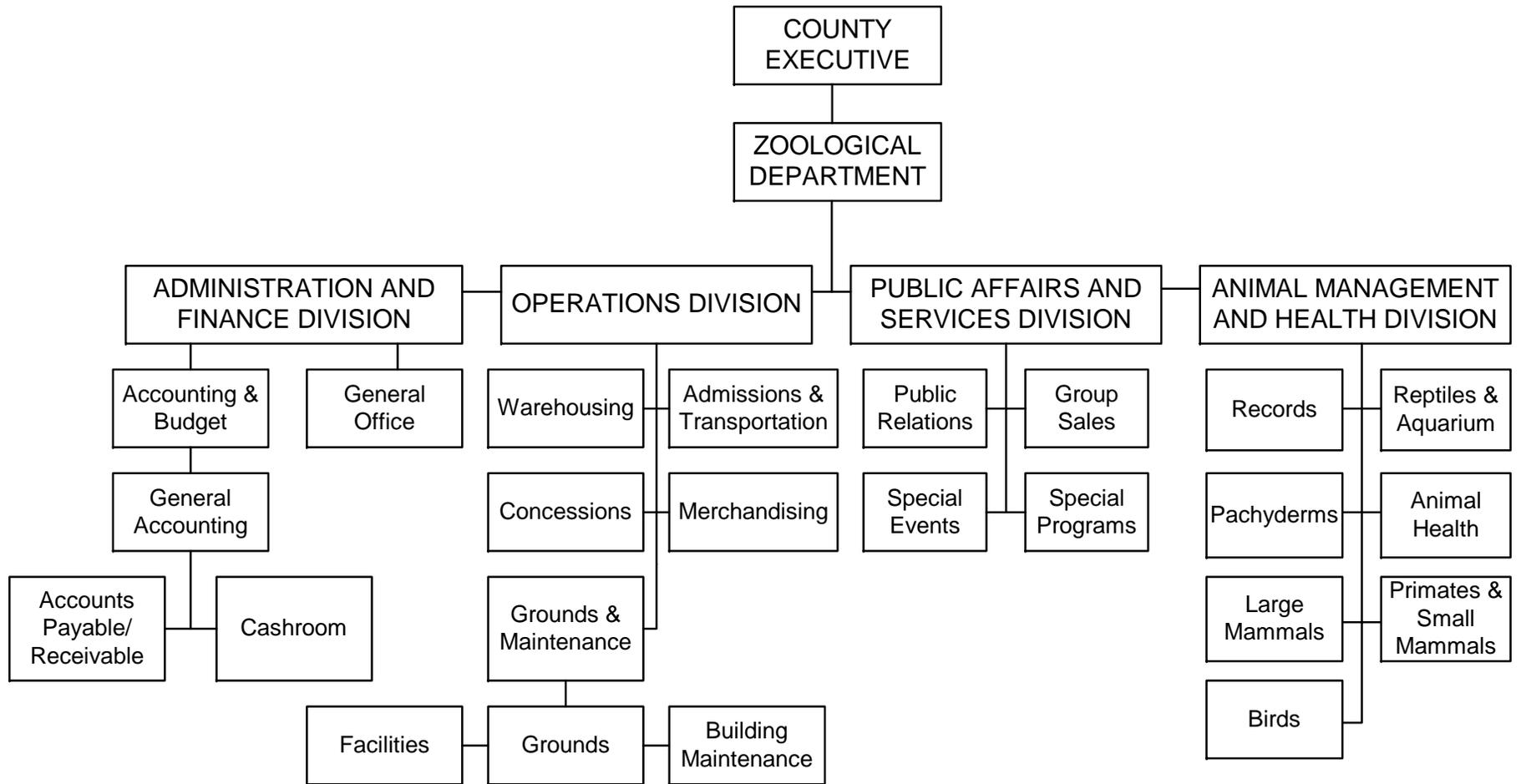
DEPT: PARKS, RECREATION AND CULTURE

UNIT NO. 9000
FUND: General - 0001

Milwaukee County Park System - Adopted 2009 Fee Schedule Changes

<u>Type</u>	<u>Fee Description</u>	<u>Detail</u>	<u>FY08</u>	<u>FY09 Adopted</u>
GOLF COURSE FEES				
Golf Course Fee	Standard / 9-Hole Round - Premium Course - Brown Deer	Monday-Friday	\$44.75	\$44.75
		Saturday-Sunday / Holiday	\$49.00	\$49.00
Golf Course Fee	Standard / 9-Hole Round - Gold Course - Dretzka, Oakwood, Whitnall	Monday-Friday	\$18.50	\$19.75
		Saturday-Sunday / Holiday	\$22.50	\$23.75
Golf Course Fee	Standard / 9-Hole Round - Silver Course - Currie, Grant, Greenfield	Monday-Friday	\$16.50	\$17.50
		Saturday-Sunday / Holiday	\$18.50	\$19.50
Golf Course Fee	Standard / 9-Hole Round - Silver Course - Lincoln	Monday-Friday	\$13.75	\$14.75
		Saturday-Sunday / Holiday	\$13.75	\$14.75
Golf Course Fee	Standard / 9-Hole Round - Bronze Course - Hansen, Warnimont	Monday-Friday	\$10.50	\$10.50
		Saturday-Sunday / Holiday	\$10.50	\$10.50
Golf Course Fee	Standard / 9-Hole Round - Oak Course - Doyne, Lake, Madison, Noyes, Zablocki	Monday-Friday	\$6.50	\$7.00
		Saturday-Sunday / Holiday	\$6.50	\$7.00
MARINA SLIP FEES				
Marina	McKinley	All Slip Rentals	Increase 5%	Increase 7% - 9%
SWIM- DAILY ADMISSION				
Swim-Outdoor	Adult (12 & Older)	Resident & Non Res	\$1.50	\$1.50
Swim-Outdoor	Junior (Ages 3 - 11)	Resident & Non Res	\$1.00	\$1.00
Swim-Cool Waters	Non -Resident Adult (12 & Older)	Non Resident	\$10.50	\$10.50
Swim-Cool Waters	Resident Adult (12 & Older)	Resident only	\$6.75	\$6.75
Swim-Cool Waters	Junior/Senior (Ages 3 - 11, 60 and over)	Resident & Non Res	\$5.00	\$5.00
Swim-Pelican Cove	Resident Adult (12 & Older)	Resident & Non Res	\$1.50	\$1.50
Swim-Pelican Cove	Junior (Ages 3 - 11)	Resident & Non Res	\$1.00	\$1.00
Swim-Pelican Cove	Senior (60 and over)	Resident & Non Res	\$1.00	\$1.00
Swim-Indoor	Adult (12 & Older)	Resident & Non Res	\$2.75	\$2.75
Swim-Indoor	Junior (Ages 3 - 11)	Resident & Non Res	\$1.50	\$1.50
SWIM SEASON PASS				
Swim-Indoor	Annual Pass-Adult Open Swim		\$150.00	Variable
Swim-Indoor	Annual Pass-Junior Open Swim		\$75.00	Variable
Swim-Indoor	Annual Pass-Comprehensive (Adult)		\$265.00	Variable
Swim-Indoor	(Senior)		\$185.00	Variable

ZOOLOGICAL DEPARTMENT



ADOPTED 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Zoological Department is charged with the general management of the Zoo facility. Included are business operations, management of the animal collection, maintenance of buildings and grounds, visitor services, education, planning/oversight of construction related to the capital master plan and marketing of the Zoo.

The Zoo originally opened in the 1890s as an animal and bird display in Washington Park. It was

acquired by the County in 1937 and operated under the Park Commission until 1981 when it became an independent department. The Zoo moved to its present 200-acre site in 1960. The Zoo's animal collection and exhibits are acquired with the assistance of private funding. There are presently 16 animal groupings at the Zoo, including the Reptile and Aquarium group, Australian group, Asiatic group and the Family Farm.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 7,849,536	\$ 8,247,167	\$ 8,394,988	\$ 147,821
Employee Fringe Benefits (EFB)	4,109,485	4,151,578	4,366,253	214,675
Services	4,529,210	5,232,869	5,608,377	375,508
Commodities	2,876,712	3,032,730	3,323,431	290,701
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	148,127	271,415	310,916	39,501
Capital Contra	0	0	0	0
County Service Charges	1,974,497	1,891,471	1,839,715	(51,756)
Abatements	(1,013,934)	(25,000)	(25,000)	0
Total Expenditures	\$ 20,473,633	\$ 22,802,230	\$ 23,818,680	\$ 1,016,450
Direct Revenue	14,819,971	16,925,532	18,362,730	1,437,198
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 14,819,971	\$ 16,925,532	\$ 18,362,730	\$ 1,437,198
Direct Total Tax Levy	5,653,662	5,876,698	5,455,950	(420,748)

ADOPTED 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 543,427	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	196,837	0	0	0
Distribution Services	2	0	0	0
Telecommunications	38,205	0	0	0
Record Center	2	0	0	0
Radio	1,137	0	0	0
Computer Charges	25,846	0	0	0
Applications Charges	131,939	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	76,555	0	0	0
Total Charges	\$ 1,013,950	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 5,653,662	\$ 5,876,698	\$ 5,455,950	\$ (420,748)
Total Property Tax Levy	\$ 6,667,612	\$ 5,876,698	\$ 5,455,950	\$ (420,748)

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 7,849,536	\$ 8,247,167	\$ 8,394,988	\$ 147,821
Employee Fringe Benefits (EFB)	\$ 4,109,485	\$ 4,151,578	\$ 4,366,253	\$ 214,675
Position Equivalent (Funded)*	250.3	246.3	251.8	5.5
% of Gross Wages Funded	96.1	97.0	94.5	(2.5)
Overtime (Dollars)**	\$ 287,402	\$ 379,672	\$ 385,440	\$ 5,768
Overtime (Equivalent to Position)	9.2	11.5	11.7	0.2

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security and Fringe)
Zoo Worker 3	Create	10/2.0	Operations	\$ 44,760
Custodial Worker 2*	Fund	4/4.0	Facilities	-
Vehicle Machine Operator*	Fund	2/2.0	Grounds	-
Executive Assistant*	Fund	1/1.0	Director's Office	-
			TOTAL	\$ 44,760

**Positions were unfunded in 2008 but then funded in 2009 with a corresponding reduction in Vacancy & Turnover for a net tax levy impact of \$0.*

ADOPTED 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

ORGANIZATIONAL COST SUMMARY					
DIVISION		2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Animal Health and Management	Expenditure	\$ 6,654,155	\$ 6,719,426	\$ 7,036,985	\$ 317,559
	Abatement	(53,656)	0	0	0
	Revenue	42,790	81,000	81,000	0
	Tax Levy	\$ 6,557,709	\$ 6,638,426	\$ 6,955,985	\$ 317,559
Operations	Expenditure	\$ 7,498,853	\$ 7,908,344	\$ 8,258,978	\$ 350,634
	Abatement	(43,625)	0	0	0
	Revenue	11,104,610	12,010,046	12,623,751	613,705
	Tax Levy	\$ (3,649,382)	\$ (4,101,702)	\$ (4,364,773)	\$ (263,071)
Administration and Finance	Expenditure	\$ 4,916,688	\$ 5,485,219	\$ 5,768,427	\$ 283,208
	Abatement	(910,440)	(25,000)	(25,000)	0
	Revenue	729,717	804,918	1,298,402	493,484
	Tax Levy	\$ 3,276,531	\$ 4,655,301	\$ 4,445,025	\$ (210,276)
Public Affairs and Services	Expenditure	\$ 2,417,930	\$ 2,714,241	\$ 2,779,290	\$ 65,049
	Abatement	(6,230)	0	0	0
	Revenue	2,942,861	4,029,568	4,359,577	330,009
	Tax Levy	\$ (531,161)	\$ (1,315,327)	\$ (1,580,287)	\$ (264,960)

MISSION

The Milwaukee County Zoo will inspire public understanding of global conservation efforts by creating a unifying bond between visitors and the living earth. The Zoo will also provide an environment for personal renewal and enjoyment for guests by:

- Contributing to world-wide animal management, conservation and research efforts;
- Fostering sound physical, psychological and social development for the animal groups in our care;
- Improving the quality of our professional development, administration and operating environment;
- Striving for the financial self-sufficiency of the organization;
- Continuing the public-private partnership with the Zoological Society of Milwaukee County.

- Make significant contributions to the body of scientific knowledge applied towards animal care and the global conservation of animal species.
- Maintain and improve the Zoo's buildings and grounds.
- Continue to maximize efficiency of operations.
- Continue to explore new ways to generate revenue.
- Renegotiate the Memorandum of Understanding with the Zoological Society of Milwaukee County.
- Develop a new Master Plan for the Zoo for the next public/private capital plan initiative.
- Obtain revenue and service enhancements through implementation of a new point of sale system.
- Continue to expand safety, health and loss prevention programming.
- Coordinate and implement all scheduled public special events.

OBJECTIVES

- Make significant contributions to the improvement of animal care and the global conservation of animal species and their natural habitat.

ADOPTED 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

- Through group sales efforts, increase consignment ticket sales and rentals of the Gathering Place.
- Successfully coordinate, stage and promote the summer special exhibit to accomplish revenue and attendance goals.
- Continue to keep the Zoo a top-of-mind destination through successful marketing, public relations and advertising efforts.

DEPARTMENT DESCRIPTION

The Zoo's organizational structure is designed to maximize efficiency of operations, facilities, animal management and human resources. The Zoo includes four divisions: Animal Management and Health, Operations, Administration and Finance, and Public Affairs and Services. These divisions provide a work force organized to address the seasonal nature of operations, increase attendance and revenue-earning opportunities and provide optimum animal care.

The **Animal Management and Health Division** is responsible for the care and management of the extensive animal collection, which means maintaining fish, amphibians, reptiles, birds, mammals and invertebrates in good health to allow their conservation, propagation and display. This includes providing a well-balanced, nutritious diet, a preventive medicine program and routine physical exams for such animals as the great apes and the large cats. Specialized medical health services such as surgery, immunology, parasite control and drug and physical therapy are also performed. The animal facilities are designed and maintained to provide the proper environment for the animals and to provide an educational and entertaining experience to the visitor.

The **Operations Division** includes business and concessions functions related to the Zoo's major revenue sources such as admissions, parking lot, two restaurants with a patio complex, coffee shop, three major food concession facilities and various food stands, gift, novelty and souvenir stores, a miniature train ride, a Zoomobile ride and a carousel ride. In addition, this division provides for the maintenance, improvement and overall grooming of the grounds, which are critical to visitor satisfaction and return trade. Included in this area are

mechanical and preventive maintenance programs for equipment, ventilating, air-conditioning and heating systems, and minor electrical and plumbing repairs. Also included are housekeeping and general cleaning of the entire Zoo.

The **Administration and Finance Division** support functions include cash management, financial and capital project planning and control, accounts payable and receivable, personnel and payroll, reception, switchboard, radio dispatch, other general office services and all clerical support. This division provides the Zoo with planning direction, goals for all divisions, and daily financial and administrative management oversight control.

The **Public Affairs and Services Division** is responsible for public relations, promotional activities, special events and programs, group sales and entertainment program development to increase public use, enjoyment and awareness of the Zoo facility.

This division consolidates efforts and activities of marketing, special programs such as the sea lion and raptor shows and group sales rentals into a single division for improved coordination of promotional efforts. Through news releases, interviews and other promotional activities, the Zoo attempts to attract residents of major Wisconsin and northern Illinois markets. The Zoo engages in cross-promotions with other cultural and tourist attractions to increase attendance and encourage return visitation.

Included among annual special events activities held at the Zoo are "Milwaukee a la Carte," Sunset Zoofaris, Halloween Spooktacular, Family Farm Weekend, Egg Days and the Samson Stomp.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increase by \$147,821 from \$8,247,167 in 2008 to \$8,394,988 in 2009.
- To assist in reconciliation of BRASS positions to Ceridian Position Control, the following positions that were unfunded in 2008 are funded in 2009 but offset with vacancy and turnover for a zero tax levy impact: 4.0 FTE Custodial Worker 2 positions, 2.0 FTE Zoo Vehicle Machine

ADOPTED 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

Operator positions and 1.0 FTE Executive Assistant (Zoo) position.

- Due to the seasonal nature of Zoo attendance and events and to provide more flexibility for the custodial operation during peak and non-peak periods, 2.0 FTE vacant positions of Custodial Worker 2 are put in vacancy and turnover for a salary and active fringe savings of \$106,763 and 2.0 FTE of Zoo Worker 3 hours are created at a cost of \$45,410 for a net savings of \$61,353.
- Zoo attendance is expected to be at the 2008 projected level of 1,350,000 visitors. However, the mix of free and paid admissions is adjusted to reflect an increase of 19,288 in free admissions, or 1.5%, from 50.8% to 52.3%.
- Hours for the Zoo are as follows:

Peak Season	
May 25 - September 7	9:00 am to 5:00 pm
Sundays & Holidays	See Seasonal Hours
Non-Peak Season	
September 8 - October 31	9:00 am to 4:30 pm
November 1 - February 29**	9:30 am to 2:30 pm
March 1 - May 24	9:00 am to 4:30 pm
Thanksgiving Day*	9:00 am to 3:00 pm
Christmas Day*	11:00 am to 4:00 pm

* The Zoo offers free admission on these holidays.

** The Zoo will be open weekends until 4:30 pm during these months.

- The A La Carte event will close at 8:00 pm (instead of 10:00 pm) with the gates to the Zoo closing at 7:00 pm for Sunday. The Zoo will remain open until 10:00 pm for the Thursday, Friday, and Saturday dates for this event.
- An Interactive Avian Special Exhibit is planned for 2009. This exhibit features seed-eating birds comprised of Parakeets, Cockatiels and Eastern Rosellas. Visitors will have the ability to feed the birds and also enjoy a "touch" experience. The admission price for this new special exhibit is \$2.50, an increase of .50 from the 2008 exhibit.
- The Zoological Department is requesting authority to enter into the following Professional

Service Contracts in 2009. They are included in this budget for County Board approval in lieu of separate review and approval during the budget year. These contracts are with an identified vendor.

Contract Amount	Description	Provider
\$170,000	Sea Lion Show	Oceans of Fun, Inc.
\$103,117	Mold-a-Ramas	William A. Jones Co.
\$84,200	Raptor Bird Show	World Bird Sanctuary

- In 2008, the County Board of Supervisors approved a Guaranteed Energy Savings Performance Contract with Johnson Controls to maximize energy cost savings by upgrading facilities and providing services to complement efforts of County staff. The Department of Administrative Services secured financing for a total cost of \$1,780,918, which is to be paid over a ten-year period. The budget includes \$178,092 for the 2009 debt service payment on the loan, which was projected to be offset by an energy reduction in the same amount. The 2009 energy savings of \$178,092 are partially offset by \$108,568 in projected price increases and a change in meter billings, for a net reduction of \$69,524. Also included in the budget as part of the energy savings program is \$30,000 for a new service agreement with Johnson Controls.
- The Zoological Department is requesting that the Milwaukee County Purchasing Administrator be authorized to issue and deliver letters of intent to overseas vendors at a cost not to exceed \$400,000 in aggregate for advance ordering of the Zoo's 2009 and 2010 resale purchases for novelties and souvenirs in October of 2008 and October 2009 respectively. This amount is approximately 57% of the total requested appropriation for resale novelties and souvenirs. A substantial portion of resale merchandise sold at the Milwaukee County Zoo is purchased from import vendors to provide the quantity and variety of items desired by the general public visiting the Zoo. Due to the distance and travel time required for overseas shipments, the Zoo must order resale merchandise in the fall for spring delivery. Precedent exists in past County Board authorization for the Zoo to purchase resale items for the upcoming year. Budget authority is included in the 2009 Zoo budget in lieu of separate review and approval during the budget

ADOPTED 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

year. The County Board of Supervisors may revoke this authority if 2010 funds are not appropriated for Zoo novelties and souvenirs during the 2010 budget deliberations in October of 2009.

- The following table identifies expenditures, revenues and gross profit for novelties and concessions.

Novelties and Concessions			
	2008	2009	2008/2009 Change
Novelties			
Revenues	\$ 1,926,128	1,933,285	7,157
Labor	291,668	\$ 285,611	\$ (6,057)
CGS	698,822	698,822	0
Gross Profit	\$ 935,638	\$ 948,852	\$ 13,214
Concessions			
Revenues	\$ 3,911,898	\$ 4,027,362	\$ 115,464
Labor	822,107	827,286	5,179
CGS	1,163,866	1,223,337	59,471
Gross Profit	\$ 1,925,925	\$ 1,976,739	\$ 50,814

- The animal food budget increases \$121,505, from \$458,495 to \$580,000 based on projected food cost increases and actual experience.
- The cost of gasoline increases \$60,000 based on experience and the current gas prices for both unleaded and diesel fuel.
- An appropriation of \$1,026,700 is included in the Zoo's 2009 Capital Budget for a new Point-of-Sale system. The current system is seven years old and the registers have been deemed by the manufacturer to be at the end of its useful life by December of 2008. The new system will include the ability to purchase tickets on-line, speed up transaction response time and allow for pre-registration of community and educational groups resulting in improved customer service and reduced waiting lines. In addition, self-serve kiosks, gift cards, expanded connectivity and targeted sales analysis reports will be utilized to improve the visitor experience. The operating budget includes an abatement of \$25,000 for staff time charges to the project. The department will absorb this specific cost in its Operating Budget should any portion not be eligible for bond financing.

- Zoo revenue increases \$1,437,198, from \$16,925,532 to \$18,362,730 due to the following:
 - \$46,000 in additional group sale revenue
 - \$128,000 for additional billboard revenue
 - \$6,000 for Breakfast with the Bunny
 - \$14,000 for increases in picnic permits
 - \$185,484 increase for the special Avian exhibit
 - \$112,464 for concessions
 - \$7,157 in novelty sales
 - \$(28,949) sales tax adjustment, Point-of-Sale enhancements (e-tickets, gift-card, donations) increases revenues by \$300,000
 - General Admission (Walk-In) fees are raised \$1.00 which increases revenue by \$644,675
 - Miscellaneous changes of \$22,367
- The fee for double strollers increases \$1.00, from \$8.00 to \$9.00. The fee is set by contract.
- Expenditures of \$2,035,230 are included in the Zoo's 2009 Capital Request for infrastructure improvements.
- The Zoo will continue the following initiatives through 2009:
 - The flexibility to reallocate major maintenance projects and equipment purchases while remaining within the total appropriation;
 - Discounted admission fees of \$7.00 for adults and \$4.50 for juniors and school groups for Milwaukee County residents on Wednesdays;
 - The Zoo Director's authorization is continued to discount or waive admission fees and to provide one free admission day per month during the months of January through April, and November and December.

ADOPTED 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severally liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ECONOMIC IMPACT OF THE MILWAUKEE COUNTY ZOO

In 2006, the Milwaukee County Zoo retained the Institute of Survey and Policy Research of the University of Wisconsin-Milwaukee to conduct a study of the Zoo's economic impact on the four-county area that includes Milwaukee, Ozaukee, Washington, and Waukesha. The Institute used statistics and formulas from the Bureau of Economic Analysis of the US Department of Commerce and Wisconsin Department of Tourism.

For a \$5.633 million annual direct tax levy contribution from Milwaukee County in 2007, the annual economic impact of the Milwaukee County Zoo from the study is as follows:

- Direct economic contributions from out-of-area visitor's expenditures are estimated to be \$56.7 million in output (ten times the tax levy), \$18 million in earnings and 795 jobs.
- Direct economic contributions from future construction are estimated to be \$10.7 million in output, \$3 million in earnings and 105 jobs.
- Indirect economic contributions from operating expenses are estimated to be

\$44.7 million in output, \$16.9 million in earnings and approximately 397 jobs.

- Induced economic contributions are estimated to be \$4.5 million in State revenues, \$1.7 million in local revenues and 968 jobs.

Total estimated direct and indirect impact of the Milwaukee County Zoo on the four-county area is \$112.1 million in output (20 times the tax levy), \$38.1 million in earnings and 1,297 jobs. As impact of construction on output, earnings and employment are only during the phase of construction, they must be excluded to obtain annual impacts. Assuming that operating expenses and revenue from tourism stay steady over time, annual impacts are \$101.4 million in output, \$35.1 million in earnings and 1,192 jobs.

The Milwaukee County Zoo is a major contributor to the economy of the four county Milwaukee-Waukesha PMSA (Primary Metropolitan Statistical Area). Milwaukee County Zoo is a vital quality-of-life institution with a significant positive economic impact on the entire four-county region.

ZOOLOGICAL SOCIETY SUPPORT

- The relationship between Milwaukee County and the Zoological Society began in 1910 when the Washington Park Zoological Society, now the Zoological Society of Milwaukee County, was organized to help raise funds for animal acquisition. The Society has functioned for many years for the purpose of aiding the County in the operation, maintenance and development of the Zoo and its animal collection. Its mission is to promote conservation, education, exhibition of animals, research and recreation through fundraising and volunteerism.
- In February, 1989, the relationship was formalized with a Memorandum of Understanding, thus forging a strong public/private partnership for the continuing support of the Milwaukee County Zoo. The Memorandum of Understanding was renewed in 1992 and again in 1996. The agreement provides office space for the Society on the Zoo grounds, including utilities, custodial and maintenance services and staff parking. To

ADOPTED 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

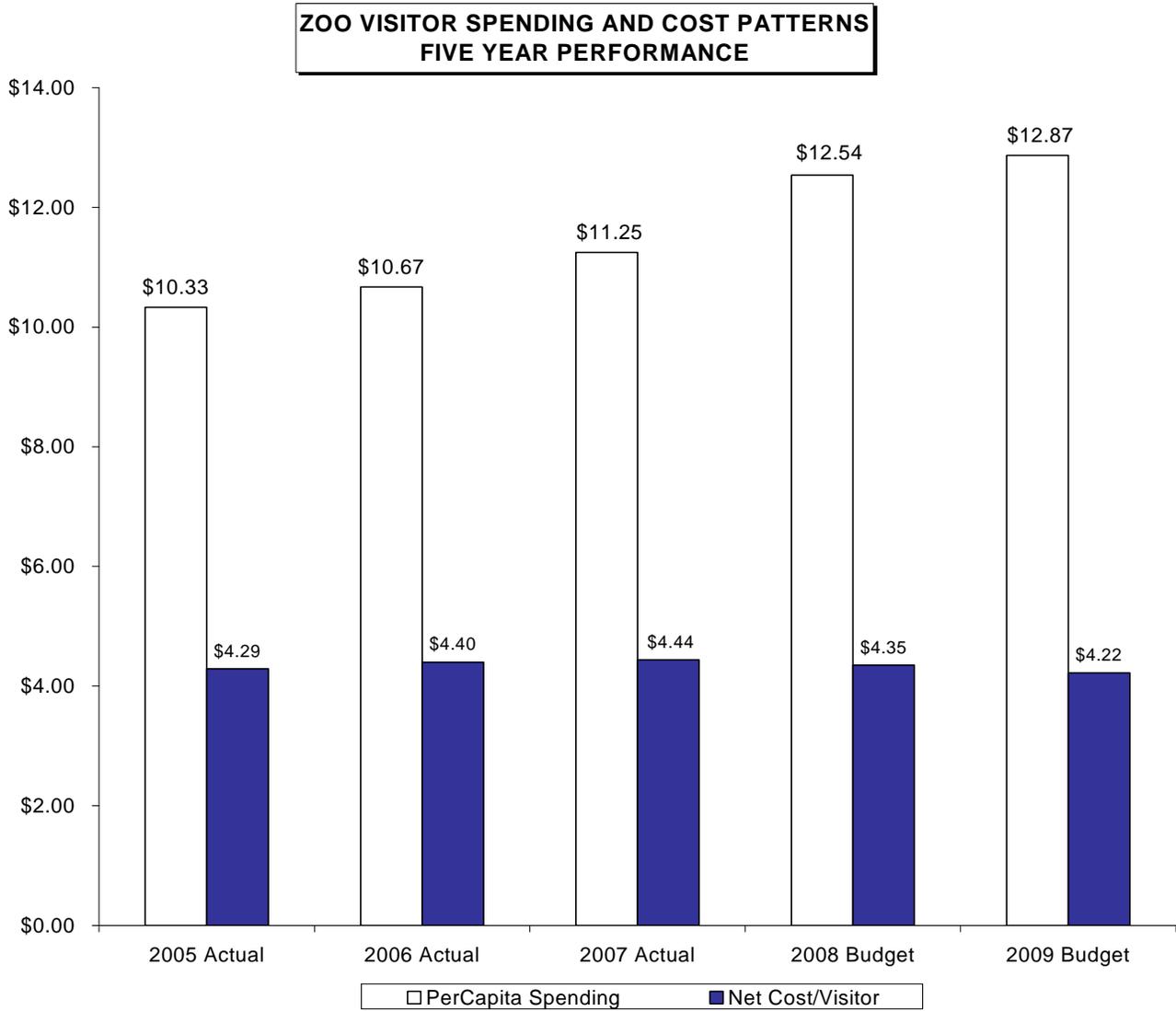
- assure continued support for the Zoo, the County provides free admission for Society members throughout the term of the Memorandum of Understanding.
 - \$424,865 continuation of 2008 additional support;
 - \$310,750 in sponsorship revenue;
 - \$74,288 for various ticket reimbursement for Society members;
 - \$55,000 summer exhibit support;
 - \$93,712 in miscellaneous support.
- For 2009, the Zoological Society support of \$958,615 consists of the following:

ACTIVITY AND STATISTICAL SUMMARY				
	<u>2007 Budget</u>	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2009 Budget</u>
<u>Attendance</u>				
Paid Adult	460,318	419,486	438,326	429,722
Paid Junior	228,503	209,847	225,653	214,968
Free	<u>661,179</u>	<u>688,508</u>	<u>686,021</u>	<u>705,310</u>
Total Attendance	1,350,000	1,317,841	1,350,000	1,350,000
<u>Activities - Revenues</u>				
Parking Sales	\$ 2,217,781	\$ 2,249,780	\$ 2,466,948	\$ 2,466,948
Admission Sales	\$ 4,918,870	\$ 4,495,694	\$ 5,361,858	\$ 6,294,545
Food Concession Sales	\$ 3,819,398	\$ 3,970,735	\$ 3,911,898	\$ 4,028,562
Gift Sales	\$ 1,926,128	\$ 1,837,095	\$ 1,926,128	\$ 1,933,285
Sea Lion Show Sales	\$ 182,018	\$ 154,043	\$ 182,018	\$ 182,018
Carousel	\$ 200,000	\$ 173,890	\$ 200,000	\$ 200,000
Train Ride Sales	\$ 732,000	\$ 651,508	\$ 650,000	\$ 660,000
Zoomobile Ride Sales	\$ 88,000	\$ 69,904	\$ 80,000	\$ 80,000
SkyGlider	\$ 400,000	\$ 194,006	\$ 250,000	\$ 250,000

ADOPTED 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

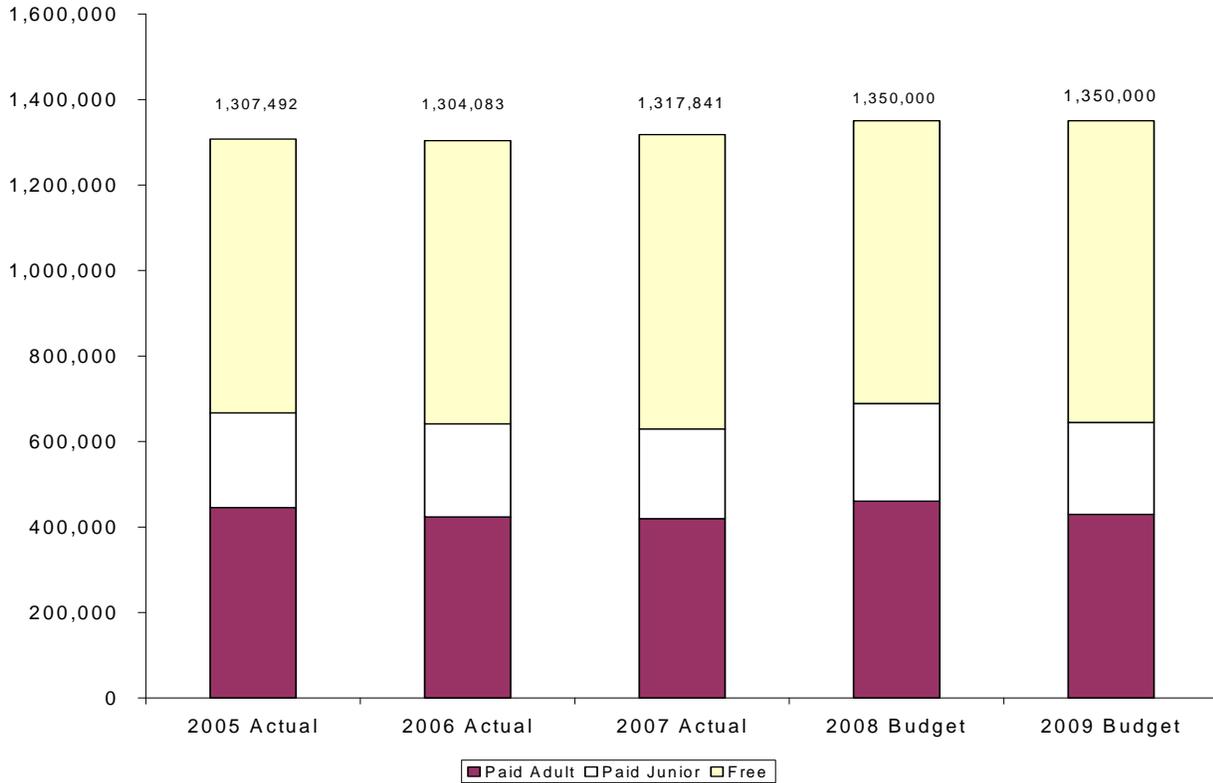


ADOPTED 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

**ZOO ATTENDANCE PATTERNS
FIVE YEAR PERFORMANCE**



**RAILROAD EXPENDABLE TRUST ACCOUNT
(Org. 0320)**

The Railroad Fund exists for the purpose of recording the receipt of all revenue derived from the operation of the Zoo's miniature passenger railroad.

Expenditure	Revenue	Tax Levy
\$930,155	\$930,155	\$ 0

Total 2009 expenditures and revenues for the Railroad Fund are \$930,155 and include the following:

Expenditures

\$443,598 – Reflects personal service charges from the Zoological Department for services provided by four Locomotive Engineers, eight Trackless Train

Operators and various seasonal and other support staff.

\$260,094 – Appropriation for the operation and repair of locomotives, track, ties, coaches and Zoomobiles, as well as train or coach purchases and train station improvements.

\$28,000 – Appropriation for animal purchases.

\$198,463 – Other commodities and supplies, expenses for conservation programs and grants, library operators and staff training, travel and conference expenses.

Revenue

ADOPTED 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

\$930,155 – Reflects revenue of \$740,000 from operation of the train and Zoomobile, \$90,263 from miscellaneous revenue, and a \$99,892 contribution from reserves.

**SPECIMEN EXPENDABLE TRUST ACCOUNT
(Org. 0319)**

The Specimen Fund exists for the purpose of recording receipts from the sale of animals. Disbursements are to be made for the purchase of animals and related expenditures such as freight and express charges on the shipment of animals.

Expenditure	Revenue	Tax Levy
\$ 47,235	\$ 47,235	\$ 0

Total 2009 expenditures and revenues for the Specimen Fund are \$47,235 and include the following:

Expenditures

\$34,970 – Freight charges and travel expenses related to animal shipments.

\$ 12,265 – Appropriation for animal replacement and miscellaneous commodity purchases.

Revenue

\$47,235 – Revenue from animal sales, miscellaneous investment earnings and giraffe feedings.

ADOPTED 2009 BUDGET

DEPT: ZOOLOGICAL DEPARTMENT

UNIT NO. 9500
FUND: General - 0001

GENERAL ZOO VISITOR FEE SCHEDULE			
	2008	2009	
	<u>Rate</u>	<u>Rate</u>	<u>Change</u>
<u>Admissions</u>			
Adult summer-County	\$9.50	\$10.50	\$1.00
Junior summer-County	\$6.50	\$7.50	\$1.00
Adult summer-Non-County	\$11.25	\$12.25	\$1.00
Junior summer-Non-County	\$8.25	\$9.25	\$1.00
Adult winter-County	\$8.00	\$9.00	\$1.00
Junior winter-County	\$5.00	\$6.00	\$1.00
Adult winter-Non-County	\$9.75	\$10.75	\$1.00
Junior winter-Non-County	\$6.75	\$7.75	\$1.00
Adult discount day	\$6.00	\$7.00	\$1.00
Junior discount day	\$3.50	\$4.50	\$1.00
Adult education-County	\$7.50	\$8.50	\$1.00
Junior education-County	\$4.50	\$5.50	\$1.00
Adult education-Non-County	\$9.25	\$10.25	\$1.00
Junior education-Non-County	\$6.25	\$7.25	\$1.00
Adult group-County	\$8.25	\$9.25	\$1.00
Junior group-County	\$5.25	\$6.25	\$1.00
Adult group-Non-County	\$10.00	\$11.00	\$1.00
Junior group-Non-County	\$7.00	\$8.00	\$1.00
Senior summer-County	\$8.50	\$9.50	\$1.00
Senior winter-County	\$6.50	\$7.50	\$1.00
Senior summer-Non-County	\$10.25	\$11.25	\$1.00
Senior winter-Non-County	\$8.25	\$9.25	\$1.00
<u>Attractions</u>			
Camel Ride*	\$4.00	\$4.00	\$0.00
Carousel	\$2.00	\$2.00	\$0.00
Pony Ride*	\$4.00	\$4.00	\$0.00
Sea Lion	\$2.00	\$2.00	\$0.00
SkyGlider*	\$3.00	\$3.00	\$0.00
Special Exhibit**	\$2.00	\$2.50	\$0.50
Train-Adult	\$2.50	\$2.50	\$0.00
Train-Child	\$1.50	\$1.50	\$0.00
Zoomobile-Adult	\$1.50	\$1.50	\$0.00
Zoomobile-Child	\$1.00	\$1.00	\$0.00
Zoomobile-Sr Citizen	\$1.25	\$1.25	\$0.00
<u>Parking Fees</u>			
Cars	\$10.00	\$10.00	\$0.00
Buses	\$14.00	\$14.00	\$0.00
<u>Other Fees</u>			
Stroller-Single*	\$6.00	\$6.00	\$0.00
Stroller-Double*	\$8.00	\$9.00	\$1.00

* Fee set by contract

** Fee determined by type of special exhibit

MILWAUKEE PUBLIC MUSEUM

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE PUBLIC MUSEUM

UNIT NO. 9700
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Wisconsin Statute 59.56(2), Milwaukee County may acquire, own, operate and maintain a public museum in the County and appropriate money for such purposes. As a museum of human and natural history, it provides a dynamic and stimulating environment for learning. The Museum

interprets the world's cultural and natural heritage through collections, research, education and exhibits. It holds its collections as a public trust and is dedicated to their preservation for the enrichment of present and future generations.

BUDGET SUMMARY			
	2007 Actual	2008 Budget	2009 Budget
Property Tax Levy Contribution to Milwaukee Public Museum	\$ 3,327,257	\$ 3,502,376	\$ 3,502,376

MISSION

The Milwaukee Public Museum (MPM) is an educational and research institution that focuses on the natural sciences, anthropology and history. Beginning in 2007, MPM opened a planetarium and included astronomy in its program offering.

collection, building and land while MPM provides operational management of the Museum. A fixed base level funding amount of \$4.3 million was established for MPM during the initial five-year period of the Lease and Management Agreement.

MPM preserves and cares for its collections in the public trust. Through its research and collections, the Museum seeks knowledge and understanding of global change and diversity from geological, biological, cultural and historical perspectives. MPM interprets these themes to diverse audiences through its exhibits, programs and publications.

The Lease and Management Agreement was re-negotiated in 1997 to continue the County's annual \$4.3 million payment to the MPM for five years, unless the County or MPM requested that base support levels be modified after March 31, 1999.

MPM's mission is best accomplished through the coordinated use of its public exhibits, research capabilities, collections and educational programs.

As a result of the re-negotiation, the Museum Endowment Funds were transferred to MPM in August 1997.

OPERATING HISTORY

Milwaukee County acquired the MPM from the City of Milwaukee in 1976. In its 125 years as a public institution, the Museum has grown to be one of the leading natural history museums in the nation, providing a valuable educational opportunity to visitors.

In 1999, the County extended the current term of the MPM Lease Agreement for an additional 33 months through December 31, 2004 (File No. 99-28(a)(a)) to facilitate the Museum Corporation's ability to sell long-term revenue bonds and to facilitate a capital campaign to raise charitable donations in support of the Museum Corporation's Butterfly Garden capital improvement project. This agreement remains in effect with a five-year renewal in perpetuity for 35 years, or until a new agreement is negotiated and signed.

Based on the recommendations of a Blue Ribbon Task Force created in 1990 to study alternative funding of the Museum, County Board Resolution (File No. 91-775), adopted November 12, 1991, created a not-for-profit Museum Corporation with a Board of Directors providing management of the facility, effective March 31, 1992. In this arrangement, the County retains ownership of the

In 2005, MPM required a loan to remain solvent because of severe cash flow problems resulting from overly aggressive expansion, financial mismanagement and lax Museum Board oversight. The County guaranteed the repayment of up to a \$6 million loan package on June 30, 2005 in order for MPM to be eligible for working capital resources

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE PUBLIC MUSEUM

UNIT NO. 9700
FUND: General - 0001

from JPMorgan Chase and Marshall & Ilsley Banks, the "Lenders." In January 2007, a Museum Recovery Committee was formed, including all major MPM stakeholders, to determine and recommend a comprehensive financial recovery plan to ensure the long-term financial viability of the museum. The recovery plan, approved by the County Board, included major donor commitments including a \$5 million matching challenge grant, lender concessions and debt restructuring, MPM fund raising commitments and operating efficiencies, and a 10-year funding commitment to MPM from Milwaukee County. The commitments and actions of each of the stakeholders resulted in a substantial multi-million dollar package of financial improvements for the museum. As part of the recovery plan, Milwaukee County agreed to provide a minimum of \$4.0 million in capital improvement funding over a 5-year period. In February 2008, the proceeds from the \$5.0 million challenge grant were used to pay off and extinguish the outstanding County guaranteed debt that was established in the 2005 loan package.

CAPITAL BUDGET HISTORY

In 1994, Milwaukee County issued \$8.9 million in bonds for the addition of a large screen theater (IMAX) to the Museum Complex. In 1996, MPM and Discovery World Museum jointly opened the theater and shared operating expenses and revenues. In 1999, the County and MPM refunded the remaining outstanding debt for the IMAX Theater of approximately \$8.0 million. In March of 2000, Milwaukee County, acting as a conduit for MPM, issued \$4.2 million in revenue bonds for MPM to fund the Pulicher Butterfly Wing and purchase Discovery World's interest in, and assume full operation of, the IMAX Theater. The purchase was completed in April 2000.

BUDGET HIGHLIGHTS

- For 2009, Milwaukee County's contribution to MPM remains at the \$3,502,376 funding level per the approved Recovery Plan and Amendment 10 to the Lease and Management Agreement. This amount is based on the funding agreement as stipulated in the amended Lease and Management Agreement, which states that annual funding is fixed for a 10-year period beginning January 1, 2008.
- The 2009 Capital Improvements Budget includes \$975,600 for Museum infrastructure improvements.
- County Board Resolution (File No. 07-260), adopted June 21, 2007, states that Milwaukee County's contribution to MPM increases \$175,119, from \$3,327,257 in 2007 to \$3,502,376 in 2008, equivalent to the 2006 funding level per the approved Recovery Plan and Amendment 10 to the Lease and Management Agreement. This amount is based on the funding agreement as stipulated in the amended Lease and Management Agreement, which states that annual funding is fixed for a 10-year period beginning January 1, 2008.

MILWAUKEE COUNTY UNIVERSITY EXTENSION SERVICE

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE COUNTY UNIVERSITY EXTENSION SERVICE

UNIT NO. 9910

FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

Pursuant to Section 59.56(3) of the Wisconsin Statutes, Milwaukee County UW-Extension provides a Cooperative Extension Service by joint agreement between Milwaukee County and the University of Wisconsin. The UW-Extension identifies and responds to family and community needs for practical education, research and knowledge. It provides Milwaukee County access to the research and resources of the University of Wisconsin

System. Its educational programs promote community collaborations focused on youth and family development, community and economic development and the environment. It strives to empower individuals, families, and communities through the development of critical skills in leadership, strategic planning, problem solving and decision-making.

BUDGET SUMMARY				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 0	\$ 29,699	\$ 24,101	\$ (5,598)
Employee Fringe Benefits (EFB)	71	13,717	24,973	11,256
Services	261,325	274,695	429,206	154,511
Commodities	0	0	4,000	4,000
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	13,553	13,009	12,529	(480)
Abatements	(13,236)	0	0	0
Total Expenditures	\$ 261,713	\$ 331,120	\$ 494,809	\$ 163,689
Direct Revenue	80,112	121,080	121,080	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 80,112	\$ 121,080	\$ 121,080	\$ 0
Direct Total Tax Levy	181,601	210,040	373,729	163,689

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE COUNTY UNIVERSITY EXTENSION SERVICE

UNIT NO. 9910

FUND: General - 0001

ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Central Service Allocation	\$ 5,677	\$ 0	\$ 0	\$ 0
Courthouse Space Rental	0	0	0	0
Tech Support & Infrastructure	5,834	0	0	0
Distribution Services	0	0	0	0
Telecommunications	0	0	0	0
Record Center	0	0	0	0
Radio	0	0	0	0
Computer Charges	0	0	0	0
Applications Charges	1,495	0	0	0
Apps Charges - Network	0	0	0	0
Apps Charges - Mainframe	0	0	0	0
HRIS Allocation	231	0	0	0
Total Charges	\$ 13,237	\$ 0	\$ 0	\$ 0
Direct Property Tax Levy	\$ 181,601	\$ 210,040	\$ 373,729	\$ 163,689
Total Property Tax Levy	\$ 194,838	\$ 210,040	\$ 373,729	\$ 163,689

* In 2007, these costs were included in other charging departmental and non-departmental budgets. They were reflected here to show the "total" amount of tax levy support for this Department. In 2008 and 2009, these costs are budgeted within the receiving department to show the tax levy cost in the department.

PERSONNEL SUMMARY				
	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Personal Services (w/o EFB)	\$ 0	\$ 29,699	\$ 24,101	\$ (5,598)
Employee Fringe Benefits (EFB)	\$ 71	\$ 13,717	\$ 24,973	\$ 11,256
Position Equivalent (Funded)*	0.8	0.75	0.75	0.00
% of Gross Wages Funded	100.0	100.0	100.0	0.0
Overtime (Dollars)**	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

* For 2007 Actuals, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Social Security & Fringe)
None				\$
			TOTAL	\$

MISSION

The Milwaukee County University Extension Service's (UW-Extension) mission is to connect people to university knowledge they can use. The UW-Extension makes a special effort to reach those who are traditionally underserved including minorities, low-income families, and people with disabilities. The goal is to provide high-quality, low-

cost educational opportunities that emphasize practical skills to be applied immediately.

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE COUNTY UNIVERSITY EXTENSION SERVICE

UNIT NO. 9910
FUND: General - 0001

DEPARTMENT DESCRIPTION

UW-Extension consists of Administration, Family Living, Horticulture/Urban Agriculture, Youth Development and Community Natural Resources, and Economic Development sections. The department delivered 22 different programs and reached about 73,000 county residents in 2006.

Administrative operations include program support and evaluation, professional development, personnel management, accounting and financial planning and technology support. These resources are provided for Milwaukee County and the State of Wisconsin through contracts with the University of Wisconsin-Extension. The Director of the Milwaukee County Extension department serves as the representative of the University of Wisconsin-Extension and works with Extension faculty to ensure strong and effective educational programs.

Family Living provides training in the areas of parenting, food science and nutrition, poverty, financial management, foreclosure prevention and predatory lending. This program also provides professional development for home visitors.

Horticulture/Urban Agriculture offers instruction on home and community food production and the safe use of pesticides, assistance for community gardens, rental gardens, volunteer service and education through the Master Gardener Program, and advice on plant care for homeowners.

Youth Development helps youth build leadership and life skills through experiential learning, promotes the natural sciences to youth between the ages of 6 and 19, broadens awareness of career and education opportunities, helps youth and youth workers develop conflict management and communication skills, networks with other youth serving agencies and school teachers.

Community Natural Resources and Economic Development stresses economic revitalization, water quality improvement, waste management, small business development, local government education, strategic planning, non-profit and neighborhood organizational development and technology education.

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE COUNTY UNIVERSITY EXTENSION SERVICE

UNIT NO. 9910

FUND: General - 0001

Milwaukee County UW Cooperative Extension programs are funded through County, State, Federal and private sources. Cooperative Extension is able to leverage large amounts of additional dollars for use with Milwaukee County residents. County property tax dollars are essential as the “local match” for many of these grants.

The Extension department matches each dollar in County property tax with about \$9.00 in grants, contracts, contributions or fees. The following is a 12-month snapshot (January 2008-December 2008) of the additional funds from grants, contracts and contributions that Extension is bringing into Milwaukee County:

GRANTS, CONTRACTS & CONTRIBUTIONS	AMOUNT
4-H Foundation	\$ 650
4-H Leaders Association	7,000
After School Programs	140,500
Boerner Diagnostics Center	33,378
Community Gardening/Urban Agriculture	3,632
Early Child Care	8,333
Empowering Families of Milwaukee	180,000
FEEDs Community Gardens Project	36,163
Foreclosure Prevention	53,488
Friends of Wehr	52,000
GYFT (Government Education for Youth)	2,000
Health Rocks	3,500
Innovation Grant – PreCollege	25,060
Master Gardeners	19,640
MiniSociety	6,667
Nutrition Education	552,009
Pollinating Our Future	650
Quad Counties UW-Extension	6,663
Root-Pike Watershed Initiative Network	5,300
Small Gifts and Donations	3,594
Smile for a Snack Mini-Grant	60
Strengthening Local Food Systems	400
Teaching Life Skills through Gardening	7,000
Watershed Education	117,359
University Support for Milwaukee County UWEX	618,224
TOTAL	\$ 1,883,270

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE COUNTY UNIVERSITY EXTENSION SERVICE

UNIT NO. 9910
FUND: General - 0001

BUDGET HIGHLIGHTS

- The property tax levy appropriated for cross-charges for the 2008 budget was not allocated to the department. To account for this discrepancy, the department's property tax funding was increased by \$13,009 for 2009. This allocation was factored into the 2009 requested budget and represents a 3% decrease in property tax funding compared to what the 2008 property tax levy would have been if it included the appropriations for cross-charges.
- The Milwaukee County University Extension Service will relocate to either the former Child and Adolescent Treatment Center (CATC) building on the County Grounds or a privately owned facility due to the revocation of the special use permit at their current location in West Allis. Funding for the relocation would include an additional \$140,000 in space costs (20,000 square feet at \$10/square feet) to adjust for market rates and \$20,000 for relocation costs

(movers, phone line connections and wiring) for an expenditure increase of \$160,000.

- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

COUNTY REVENUES				
Revenue Sources	2007 Actual	2008 Budget	2009 Budget	2008/2009 Change
Garden Rental & Urban Horticulture	\$ 20,946	\$ 23,000	\$ 23,000	\$ 0
Consumer Horticulture	4,040	8,300	8,300	0
Family Living	9,000	8,000	8,000	0
Home Ownership/Financial Management	4,975	8,000	8,000	0
Milwaukee Family Project	2,000	11,000	11,000	0
Nutrition Education Program	22,500	30,000	30,000	0
Youth Development Programs	2,518	6,500	6,500	0
4-H Program	2,000	6,500	6,500	0
Community Resource Development	0	6,500	6,500	0
Watershed Education	10,000	10,000	10,000	0
Bulletin Sales	500	600	600	0
Administrative and Room Rental	1,634	2,680	2,680	0
Total Revenues	\$ 80,113	\$ 121,080	\$ 121,080	\$ 0

ADOPTED 2009 BUDGET

DEPT: MILWAUKEE COUNTY UNIVERSITY EXTENSION SERVICE

UNIT NO. 9910

FUND: General - 0001

WORK VOLUME STATISTICS			
	<u>2007</u>	<u>2008</u>	<u>2009</u>
	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
Classes, Conferences, Workshops, Events	101,121	118,400	100,000
4-H and Youth Participation	31,238	30,200	30,000
Yard and Garden Information Calls	1,348	1,500	1,300
Gardens Rented	834	900	900
Low-Income Residents Reached with Nutrition Education	8,490	12,000	10,000
Businesses Receiving Assistance	12	11	10
Non-Profit Assistance	49	188	50
Shows, Fairs and Festivals	84,100	52,270	50,000
Community Projects	264	460	300

FEE SCHEDULE	
<u>Service</u>	<u>Cost</u>
Garden Rental	\$22 to \$46 depending on plot size
Plant and Insect Identification	\$4 for Milwaukee Co. Residents \$10 for Non-Milwaukee Co. Residents
Workshops/Classes	Depends on Workshop/Class Costs
Audio-Visual Equipment Rental	\$10 to \$35/day depending on equipment type
Education Bulletins	Retail price set in Madison plus handling and postage fee
Classroom Rental	\$20-\$100/day depending on room size

GENERAL COUNTY DEBT SERVICE

ADOPTED 2009 BUDGET

DEPT: GENERAL COUNTY DEBT SERVICE

UNIT NO. 9960

FUND: Debt Service - 0016

OPERATING AUTHORITY & PURPOSE

Pursuant to the provisions of Section 67.05(10) of the Wisconsin Statutes, the County Board shall levy, by a recorded resolution, a direct annual irrevocable

tax sufficient to pay the interest on general obligation bond and loan obligations as they fall due, and to pay the bond principal at maturity.

BUDGET SUMMARY			
	2007 Actual*	2008 Budget	2009 Budget
<u>Expenditures</u>			
Debt Service Principal (8021)	\$ 31,363,227	\$ 47,032,113	\$ 52,475,466
Debt Service Interest (8022)	19,725,243	19,546,854	41,703,531
Total Principal and Interest	\$ 51,088,470	\$ 66,578,967	\$ 94,178,997
Interest Allocation (9880)	(4,252,643)	(4,247,540)	(25,540,863)
Total Expenditures	\$ 46,835,827	\$ 62,331,427	\$ 68,638,134
<u>Contributions</u>			
Reserve for County Bonds (4703)	\$ 0	\$ 3,009,454	\$ 3,198,161
Total Contributions	\$ 0	\$ 3,009,454	\$ 3,198,161
<u>Revenues</u>			
Jail Assessment Surcharge (1315)	\$ 1,236,910	\$ 1,360,000	\$ 1,373,600
Golf Course Enhancement Fee - Debt Service (4207)	0	300,000	0
Sale of Capital Asset (4905)	2,919,000	2,919,000	3,190,000
Revenue from Project Rents (4999)	1,293,557	1,311,060	1,109,005
Total Revenues	\$ 5,449,467	\$ 5,890,060	\$ 5,672,605
Direct Property Tax Levy**	\$ 41,386,360	\$ 53,431,913	\$ 59,767,368

* 2007 actual excludes balance sheet entries to record principal retired for proprietary fund departments. This adjustment is intended to allow 2007 information to be reported on a basis comparable to the subsequent year budget summaries.

** County sales and use tax revenues are dedicated primarily to the payment of general obligation debt service costs. For budgetary purposes, the County's pledge to levy ad valorem taxes for the payment of debt service payments treats sales tax revenues and property tax revenues as interchangeable.

ADOPTED 2009 BUDGET

DEPT: GENERAL COUNTY DEBT SERVICE

UNIT NO. 9960

FUND: Debt Service - 0016

Summary of Bonds and Notes Outstanding

Type of Issue	True Interest Rate	Date of Bond Issue	Final Maturity Date	Bonds or Notes Outstanding 12/31/07	2009 Budget Requirements	
					Principal	Interest
R	5.04	10/15/93	10/01/11	\$ 20,974,991	\$ 6,180,964	\$ 592,461
R	4.23	03/01/99	10/01/12	12,340,000	3,135,000	528,163
C	4.48	05/01/99	10/01/14	3,575,000	3,575,000	178,750
A	4.60	05/01/99	10/01/14	2,730,000	455,000	127,628
R	4.67	05/27/99	10/01/13	905,000	165,000	42,860
C	5.46	03/01/00	09/01/15	3,300,000	3,300,000	177,375
C	4.40	04/01/01	10/01/16	20,000,000	2,500,000	1,000,000
TB	6.06	06/01/01	12/01/11	750,000	250,000	46,625
R	3.87	10/01/01	12/01/11	18,075,000	9,450,000	723,000
AR	4.47	10/01/01	12/01/11	435,000	145,000	19,140
R	4.08	06/01/02	09/01/11	15,700,000	7,850,000	785,000
C	4.20	02/01/02	08/01/17	22,725,000	2,525,000	1,155,188
C	3.95	02/01/03	08/01/18	17,325,000	1,725,000	888,000
R	3.48	07/01/03	08/01/17	100,025,000	-	3,363,805
C	3.72	02/01/04	08/01/19	20,955,000	955,000	784,406
C	4.24	06/01/06	12/01/20	21,050,000	1,400,000	916,200
R	3.89	02/01/06	10/01/15	62,500,000	2,705,000	3,132,663
C	4.14	04/01/07	10/01/21	28,980,000	0	1,449,000
C	4.12	06/01/08	12/01/22	32,100,000	770,000	1,298,175
C	3.93	06/01/08	12/01/23	<u>30,860,000</u>	<u>520,000</u>	<u>1,730,325</u>
Projected Outstanding Balance as of December 31, 2007 and Associated Debt Service				\$ 435,304,991	\$ 47,605,964	\$ 18,938,764
STFLP-Pension	6.00	03/15/04	03/15/09	\$ 4,129,867	\$ 4,129,867	\$ 247,792
STFLP-Equip	2.75	03/15/05	03/15/09	141,030	141,030	3,889
STFLP-Housing	6.00	03/15/09	03/15/17	<u>1,000,000</u>	<u>64,797</u>	<u>81,813</u>
				\$ 5,270,898	\$ 4,335,694	\$ 333,494
				\$ 440,575,889	\$ 51,941,658	\$ 19,272,256
2009 Proposed Pension Obligation Bonds Debt Service						\$ 22,965,083
2009 Total Budgeted Debt Service for General Obligation Bonds						\$ 89,509,809
2009 Total Budgeted Debt Service for State Trust Fund Loan						<u>4,669,188</u>
						<u>\$ 94,178,997</u>

Type of Issue Explanation

- A -Airport Bonds
- B -Building Bonds
- C -Corporate Purpose Bonds
- D -Detention Facility Bonds
- N -General Obligation Note
- R -Refunding Bonds
- AR -Airport Refunding Bonds
- TB -Taxable Bonds
- STFLP- State Trust Fund Loan Program

ADOPTED 2009 BUDGET

DEPT: GENERAL COUNTY DEBT SERVICE

UNIT NO. 9960

FUND: Debt Service - 0016

DEBT SERVICE CONTRIBUTIONS

Pension Obligation Bond Debt Service Abatement

The 2009 Budget assumes the issuance of Pension Obligation Bonds (POB) in the fall of 2008. A POB workgroup has been meeting throughout 2008 to develop a proposal for the issuance of the bonds. The final issuance amount and structure have not been approved at this time. Therefore, the 2009 budget is based on a structure similar to the 2008 Adopted Budget proposal. The amount of debt service has changed since the May 2008 actuarial report indicated an unfunded actuarial accrued liability (UAAL) of \$398,000,000 as of January 1, 2008. This compares to a UAAL amount of \$329,000,000 as of January 1, 2007 for the 2008 Adopted Budget. (See Org 1950-Employee Fringe Benefits for details on the POB proposal.)

The 2009 Recommended Budget includes a proposal to bond for a UAAL of \$393,800,000. The 2009 debt service costs for the proposed bond issuance are \$22,965,082. To accurately reflect all benefit related costs, this amount is budgeted in the Org. 1950 - Employee Fringe Benefits. In addition, to accurately reflect all debt service costs, this amount is also included in the principal and interest amounts within the General Debt Service Fund Budget. To avoid duplication of the debt service costs, the amount is abated in the General Debt Service Budget.

Reserve for County Bonds (4703)

A contribution of \$3,198,161 from the Reserve for County Bonds is anticipated for 2009.

The reserve proceeds consist of accrued interest and unallocated bond proceeds of \$297,802 from the sale of the 2008 General Obligation Corporate Purpose Bonds that will be applied towards the 2009 interest payment for those bonds in accordance with State Statute. In addition, \$855,088 in lapsed bond proceeds from completed or abandoned capital projects, \$45,271 in surplus 2007 bond proceeds and \$2,000,000 from the 2007 year-end surplus will be applied towards the 2009 debt service payment.

As of September 2008, the available service reserve balance is \$161,577.

Jail Assessment Surcharge (1315)

Jail Assessment Surcharge Revenue of \$1,373,000 is projected to be used to pay 2009 debt service costs for the construction of the Criminal Justice Facility (CJF) as allowed by Wisconsin Statutes Section 302.46(2).

Golf Course Enhancement Fee – Debt Service (4702)

In 2008, a new Golf Course Enhancement Fee was created (50 cents for every nine holes of golf played) with the revenue generated to offset debt service expenditures for capital improvements related to golf courses. There are no golf revenues budgeted in General Debt Service Fund Budget for 2009. All golf revenues are budgeted in the Parks Department operating budget.

Sale of Capital Asset (4905)

Doyne Hospital Sale Revenues

Based on the sale agreement between Milwaukee County and Froedtert Memorial Lutheran Hospital (Froedtert), the County will receive annual payments over 20 years beginning in 1997 and ending in 2016 based on the net operating cash flow generated by Froedtert. Based on 5.25 percent of net operating cash flow, the estimated revenue for 2009 is \$3,190,000.

Year	Budget	Actual	Surplus / Deficit
2006	\$ 4,018,000	\$ 2,596,000	\$ (1,422,000)
2007	\$ 3,796,000	\$ 2,919,000	\$ (877,000)
2008	\$ 2,919,000	\$ 6,877,000	\$ 3,958,000

Revenues for 2008 exceeded the budget by nearly \$4 million due to a reclassification of various financial accounts by Froedtert Hospital. Since this was a one-time reclassification, 2009 revenues are budgeted based on a seven-year average excluding the 2008 payment.

Revenue from Project Rents (4999)

Milwaukee Kickers Soccer Club

The County issued a total of \$3,750,000 in 1994 and 1995 General Obligation Bonds for the Milwaukee Kickers Soccer Club (MKSC) for the purpose of purchasing land and developing an indoor/outdoor sports complex to be located at the Uihlein Soccer

ADOPTED 2009 BUDGET

DEPT: GENERAL COUNTY DEBT SERVICE

UNIT NO. 9960
FUND: Debt Service - 0016

Park at 7101 West Good Hope Road in Milwaukee. The MKSC agreed to repay the County for debt service on these bonds.

On July 23, 1998, the County Board of Supervisors approved Resolution File No. 98-427, which authorized an amendment of the lease agreement between the MKSC and Milwaukee County to restructure the lease payment schedule. The new payment plan reflects the donation to MKSC of the Uihlein Soccer Park land and associated costs by establishing a level payment schedule of \$430,000 annually and extending the schedule from 2010 to 2011, beginning in 1998.

In addition, the payment dates were changed from June and December to August and February, beginning in 1999. On October 18, 2001, Milwaukee County issued \$49,925,000 in Corporate Purpose Refunding Bonds to refund a portion of the 1994, 1995 and 1996 bonds. A portion of the refund savings and premium have been applied to the outstanding Milwaukee Kickers debt, which has reduced the lease payment from \$430,000 to \$424,000 for 2003 and future years.

The payment amount for 2009 is \$424,000.

Marcus Center Renovation

The County issued a total of \$5,802,000 in General Obligation Bonds during 1994 and 1995 for the purpose of renovating the interior of the Marcus Center for the Performing Arts. The Marcus Center instituted a facility fee on tickets for the specific purpose of repaying the County bonds. Based on information provided by the Marcus Center, facility fee income is sufficient to repay bonds issued by Milwaukee County for this project. The budget amount for 2009 is \$261,968. This restructured amount reflects a one-year extension of the loan repayment until 2011. Payments for 2010 and 2011 will be \$252,612 and \$243,253, respectively. The reduced payments will assist the Marcus Center for the Performing Arts in maintaining the County-owned facility, through accelerating work on need major maintenance projects.

Intergovernmental Cooperation Council

The County issued \$2,500,000 General Obligation Building Bonds, Series 1997A on July 17, 1997 on behalf of the Intergovernmental Cooperation Council (ICC) for the development of an animal control

shelter. The County and ICC have developed a final agreement as required for the release of the bond proceeds to the ICC. The ICC will repay the County for actual debt service costs on this issue.

In 2005, Milwaukee County refunded the debt, which resulted in savings of \$55,643 over the life of the issue. The debt service payments reflect the savings per maturity.

Reimbursement for debt service costs for 2009 total \$222,645.

Private Geographic Members (PGMs)

In 2003, Milwaukee County issued general obligation bonds to finance Project WG008 – Milwaukee County Grounds Roadway Rehabilitation. Milwaukee County Ordinance 98.01 states that the Private Geographic Members (PGM's) shall share in the cost of improvements at the County Grounds on an equitable basis. The PGM's consist of Milwaukee County (DHHS – Behavioral Health Division), Froedtert Hospital, Children's Hospital, Medical College of Wisconsin, Curative Rehabilitation and Blood Center of Southeastern Wisconsin.

The cost allocations for improvements are based on a cost sharing formula that is determined by the square footage of building area that the geographic members bear to the total gross square feet of the building area of all geographic members combined. The square footage is evaluated annually and is expressed as a percentage. Presently, the allocation for the County is 17.8 percent and the combined percentage for the remaining PGM's is 82.2 percent. Therefore, 82.2 percent of the debt service costs for the roadway improvements will be paid by the remaining PGMs. The budgeted amount for 2009 is \$200,393.

State Trust Fund Loan Program

In 2004, Milwaukee County borrowed \$539,524 from the State Trust Fund Loan Program to finance various equipment items. The County borrowed an additional \$18,627,012 to finance a portion of its pension contribution variance. In 2007, the County borrowed \$1,000,000 from the State Trust Fund Loan Program to finance housing for persons with mental illness. The amortization periods are four years for the equipment loan, five years for the pension loan and 10 years for the housing loan. The 2009 principal and interest amounts for the loans are

ADOPTED 2009 BUDGET

DEPT: GENERAL COUNTY DEBT SERVICE

UNIT NO. 9960

FUND: Debt Service - 0016

\$4,335,694 and \$333,494, respectively. These amounts are included in the account 8021 and 8022 for the payment of principal and interest. Total loan payments for 2009 are \$5,270,898.

1993 Levy Rate Cap: Effective August 12, 1993, Section 59.605, Wisconsin Statutes imposed a property tax rate limit for Wisconsin counties. Separate limits were imposed for operating levy rates and debt service levy rates. The operating levy rate is \$4.08 per \$1,000 equalized value and the debt levy rate limit is \$1.42 per \$1,000 equalized value. The baseline for the rate limit is the 1992 actual tax rate adopted for 1993 budget purposes. The County cannot exceed the operating levy rate and debt levy rate limits unless one or more conditions apply, as described below. The statute establishes specific penalties for failure to meet the tax rate limit requirements. Among the penalties for exceeding the tax rate limits are reductions in State shared revenues and transportation aids.

Under the terms of the 1993 levy rate cap, general obligation debt can be issued only if one of the following conditions is met: (1) a referendum is held that approves the debt issuance; (2) the County Board of Supervisors adopts a resolution that sets forth its reasonable expectation that the issuance of the debt will not cause the County to increase the debt levy rate; (3) the issuance of the debt was authorized by an initial resolution adopted prior to the effective date of 1993 Wisconsin Act 16 (August 12, 1993); (4) the debt is issued for certain specified purposes, including financing regional projects under Section 67.5(7)(f); (5) the debt is issued to fund or refund outstanding municipal obligations; or (6) the County Board of Supervisors adopts an initial resolution authorizing the issuance of the debt by a vote of at least three-fourths of the members-elect of the County Board.

2007/2008 Levy Cap: Wisconsin State Statute 66.062(2)

Milwaukee County net new construction percentage for 2007 (payable in 2008) is 1.683 percent plus the terminated TID percentage for 2008 (payable in 2009) of .04 percent. The State of Wisconsin levy cap is established as the net new construction percentage or two percent, whichever is greater plus the terminated TID percentage.

The 2007 levy cap combines operating and debt service levy amounts. The conditions under which the levy limit may be adjusted include:

- (a) if a political subdivision transfers to another governmental unit responsibility for providing any service that the political subdivision provided in the preceding year, the levy increase limit otherwise applicable under this section to the political subdivision in the current year is decreased to reflect the cost that the political subdivision would have incurred to provide that service, as determined by the department of revenue;
- (b) if a political subdivision increases the services that it provides by adding responsibility for providing a service transferred to it from another governmental unit that provided the service in the preceding year, the levy increase limit otherwise applicable under this section to the political subdivision in the current year is increased to reflect the cost of that service, as determined by the department of revenue;
- (c) if a city or village annexes territory from a town, the city's or village's levy increase limit otherwise applicable under this section is increased in the current year by an amount equal to the town levy on the annexed territory in the preceding year and the levy increase limit otherwise applicable under this section in the current year for the town from which the territory is annexed is decreased by that same amount, as determined by the department of revenue;
- (d) (1) If the amount of debt service for a political subdivision in the preceding year is less than the amount of debt service needed in the current year, as a result of the political subdivision adopting a resolution before July 1, 2005, authorizing the issuance of debt, the levy increase limit otherwise applicable to the political subdivision in the current year is increased by the difference between these two amounts, as determined by the department of revenue and (2) the limit otherwise applicable under this section does not apply to amounts levied by a political subdivision for the payment of any general obligation debt service, including debt service on debt issued or reissued to fund or refund outstanding obligations of the political subdivision, interest on outstanding

ADOPTED 2009 BUDGET

DEPT: GENERAL COUNTY DEBT SERVICE

UNIT NO. 9960

FUND: Debt Service - 0016

obligations of the political subdivision, or the payment of related issuance costs or redemption premiums, authorized on or after July 1, 2005, and secured by the full faith and credit of the political subdivision and (3) the limit otherwise applicable under this section does not apply to amounts levied by a county having a population of 500,000 or more for the payment of debt service on appropriation bonds issued under s. 59.85 including debt service on appropriation bonds issued to fund or refund outstanding appropriation bonds of the county, to pay related issuance costs or redemption premiums, or to make payments with respect to agreements or ancillary arrangements authorized under s. 59.86 and (4) if the amount of a lease payment related to a lease revenue bond for a political subdivision in the preceding year is less than the amount of the lease payment needed in the current year as a result of the issuance of a lease revenue bond before July 1, 2005, the levy increase limit otherwise applicable under this section to the political subdivision in the current year is increased by the difference between these two amounts. (6m) If the department of revenue does not certify a value increment for a tax incremental district for the current year as a result of the district's termination, the levy increase limit otherwise applicable under this section in the current year to the political subdivision in which the district is located is increased by an amount equal to the political subdivision's maximum allowable levy for the immediately preceding year, multiplied by a percentage equal to 50 percent of the amount determined by dividing the value increment of the terminated tax incremental district, calculated for the previous year by the political subdivision's equalized value for the previous year, all as determined by the department of revenue;

- (e) The limit otherwise applicable under this section does not apply to any of the following: (1) The amount that a county levies in that year for a county children with disabilities education board. (2) The amount that a 1st class city levies in that year for school purposes. (3) The amount that a county levies in that year under §82.08 (2) for bridge and culvert construction and

repair. (4) The amount that a county levies in that year to make payment to public libraries under §43.12. (5) The amount that a political subdivision levies in that year to make up any revenue shortfall for the debt service on a revenue bond issued under §66.0621 by the political subdivision or by a joint fire department if the joint fire department uses the proceeds of the bond to pay for a fire station and assesses the political subdivision for its share of that debt, under an agreement entered into under §66.031, which is incurred by the joint fire department but is the responsibility of the political subdivision. (6) The amount that a county levies in that year for a county-wide emergency medical system. (7) The amount that a village levies in that year for police protection services, but this subdivision applies only to a village's levy for the year immediately after the year in which the village changes from town status and incorporates as a village, and only if the town did not have a police force. (g) If a county has provided a service in a part of the county in the proceeding year and if a city, village, or town has provided that same service in another part of the county in the proceeding year, and if the provision of that service is consolidated at the county level, the levy increase limit otherwise applicable under this section to the county in the current year is increased to reflect the total cost of providing that service, as determined by the department of revenue. (h) 1. Subject to subd. 2., the limit otherwise applicable under this section does not apply to the amount that a city, village, or town levies in that year to pay for charges assessed by a joint fire department, but only to the extent that the amount levied to pay for such charges would cause the city, village, or town to exceed the limit that is otherwise applicable under this section. (2) The exception to the limit that is described under subd. 1. applies only if all of the following apply: (a.) The total charges assessed by the joint fire department for the current year increase, relative to the total charges assessed by the joint fire department for the previous year, by a percentage that is less than or equal to the percentage change in the U.S. consumer price index for all urban consumers, U.S. city average, as

ADOPTED 2009 BUDGET

DEPT: GENERAL COUNTY DEBT SERVICE

UNIT NO. 9960

FUND: Debt Service - 0016

determined by the U.S. department of labor, for the 12 months ending on September 30 of the year of the levy, plus 2 percent. (b.) The governing body of each city, village, and town that is served by the joint fire department adopts a resolution in favor of exceeding the limit as described in subd.1. (4) REFERENDUM EXCEPTION. (a) A political subdivision may exceed the levy increase limit if its governing body adopted a resolution to that effect and if the resolution is approved in a referendum. The resolution shall specify the proposed amount of increase in the levy beyond the amount that is allowed, and shall specify whether the proposed amount of increase is for the next fiscal year only or if it will apply on an ongoing basis. With regard to a referendum relating to the 2005 levy, or any levy in an odd-numbered year thereafter, the political subdivision may call a special referendum for the purpose of submitting the resolution to the electors of the political subdivision for approval or rejection. With regard to a referendum relating to the 2006 levy, or any levy in an even-numbered year thereafter, the referendum shall be held at the next succeeding spring primary or election or September primary or general election. (b) The clerk of the political subdivision shall publish type A, B, C, D, and E notices of the referendum under §10.01 (2). Section 5.01 (1) applies in the event of failure to comply with the notice requirements of this paragraph. (c) The referendum shall be held in accordance with chs. 5 to 12. The political subdivision shall provide the election officials with all necessary election supplies. The form of the ballot shall correspond substantially with the standard form for referendum ballots prescribed by the elections board under §§5.64 (2) and 7.08 (10(a)). The question shall be submitted as follows: "Under state law, the increase in the levy of the(name of political subdivision) for the tax to be imposed for the next fiscal year, (year), is limited to%, which results in a levy of \$.... Shall the(name of political subdivision) be allowed to exceed this limit and increase the levy for the next fiscal year, ...(year, by a total of%, which results in a levy of \$....?". (d) Within 14 days after referendum, the clerk of the political subdivision shall certify the

results of the referendum to the department of revenue. The levy increase limit otherwise applicable to the political subdivision under this section is increased in the next fiscal year by the percentage approved by a majority of those voting on the question. If the resolution specifies that the increase is for one year only, the amount of the increase shall be subtracted from the base used to calculate the limit for the 2nd succeeding fiscal year. (5) EXCEPTION CERTAIN TOWNS. A town with a population of less than 2,000 may exceed the levy increase limit otherwise applicable under this section to the town if the town board adopts a resolution supporting an increase and places the question on the agenda of an annual town meeting or a special town meeting and if the annual or special town meeting adopts a resolution endorsing the town board's resolution. The limit otherwise applicable to the town under this section is increased in the next fiscal year by the percentage approved by a majority of those voting on the question. Within 14 days after the adoption of the resolution, the town clerk shall certify the results of the vote to the department of revenue. (6) PENALTIES. Except as provided in sub. (6m), if the department of revenue determines that a political subdivision has a penalized excess in any year, the department of revenue shall do all of the following: (a) Reduce the amount of county and municipal aid payments to the political subdivision under §79.035 in the following year by an amount equal to the amount of the penalized excess. (b) Ensure that the amount of any reductions in county and municipal aid payments under par. (a) lapses to the general fund. (c) Ensure that the amount of the penalized excess is not included in determining the limit described for the political subdivision for the following year. (d) Ensure that, if a political subdivision's penalized excess exceeds the amount of aid payment that may be reduced under par. (a), the excess amount is subtracted from the total amount of penalized excess is subtracted from the aid payments. (6m) MISTAKES IN LEVIES. The department of revenue may issue a finding that a political subdivision is not liable for a penalty that would otherwise be imposed under sub. (6)

ADOPTED 2009 BUDGET

DEPT: GENERAL COUNTY DEBT SERVICE

UNIT NO. 9960

FUND: Debt Service - 0016

If the department determines that the political subdivision's penalized excess is caused by one of the following clerical errors: (a) The department through mistake or inadvertence, has assessed to any county or taxation district, in the current year or in the previous year, a greater or less valuation for any year than should have been

assessed, causing the political subdivision's levy to be erroneous in a way that directly causes a penalized excess. (b) A taxation district clerk or a county clerk, through mistake or inadvertence in preparing or delivering the tax roll, cause a political subdivision's levy to be erroneous in a way that directly causes a penalized excess.

Org. No.	Capitalized and Operating Interest Expense for Proprietary Fund Departments	2009 Amount
1162	DAS-Information Management Services Division	\$ 570,680
5041	DTPW-Airport Divison	222,140
5605	Milwaukee County Transit/Paratransit Services	979,460
	Sub-Total	\$ 1,772,280
1200-1850	Capitalized Interests	\$ 803,500
1950	Potential Pension Obligation Bond Debt Service Amount	<u>\$ 22,965,083</u>
	Total Estimated 2009 Debt Service Abatement	\$ 25,540,863

APPENDIX



**County Executive Scott Walker
2009 Budget Address
September 25, 2008**

Chairman Holloway, members of the County Board, Constitutional Officers and – most importantly – fellow citizens of Milwaukee County, it is my honor to present our 2009 county budget.

Last spring, I ran for reelection on a bold agenda to improve public safety and protect core services – all without adding to the taxpayers' burden. I am proud to say that this budget fulfills that aggressive agenda by transforming our government today so that it can sustain important services tomorrow. This budget represents the next wave of reform.

When we first arrived here six years ago, the county government was nearly bankrupt. Pensions, sick leave benefits and years of fiscal mismanagement had left the county in dire straits. While we still have significant challenges, today, we are headed in the right direction.

Since 2002, our debt is down 10% and our workforce has decreased 23%. These changes, along with reforms throughout our government, led the national ratings firms to improve the status of our bond rating. And in 2007, together, we finished the year with a \$7.9 million surplus.

As Chairman Holloway knows, I mentioned these facts at our meetings with the bond rating agencies and acknowledged that this was a great team effort. It shows that our reforms are working.

Interestingly, during the same six years over in Madison, the state bond rating was lowered, and the target of cutting 10,000 jobs in eight years is some 75% short. On top of that, Wisconsin now has one of the largest GAAP (Generally Accepted Accounting Principles) deficits in the country.

While state government failed to address its serious fiscal problems, we worked together to get our financial house in order. And our reforms are working.

To continue this positive trend, our budget transforms the way we deliver services so we can sustain important programs far into the future. And we do it while protecting taxpayers with the 7th straight budget that does not raise the property tax levy from the previous year.

Through key reforms, we make government work better for less. Let's examine a few of these reforms:

We make bold reforms in this budget that transform the way we insure public safety in our county.

Specifically, we propose that all of the corrections functions in the county be consolidated under the authority of the Sheriff. I want to personally thank Sheriff David Clarke for his leadership on this important reform.

The jail, House of Correction and Huber facility will all be under the supervision of our chief law enforcement official in the county. This will improve public safety.

We also propose a new system of universal screening to insure that all criminal justice agencies collect and share the same information about offenders. This is a product of the leadership of the Community Justice Council.

Earlier this year, Attorney General J.B. Van Hollen helped our DA create a new program to protect witnesses so that they are not intimidated by criminals who don't want them to testify in court. We make that program permanent in this budget.

In addition to District Attorney John Chisholm, I want to specifically thank Maurice Pulley. He is a dedicated county employee and union official and he is also the father of Maurice Pulley, Jr.

Mr. Pulley's son died last year. He was witness to a violent crime and the thugs who committed the crime gunned him down to keep him from testifying against them.

Mr. Pulley never backed down and pushed for a new program to help protect witnesses. Mr. Pulley, I want to thank you for your courage and for your dedication to making sure that other families do not have to go through what you did last year.

We make bold reforms in this budget that transform the way we care for those in need in our county.

John Wagner, who is 40 years old, lives with his mother, Joan Wagner, and requires considerable assistance including help with all of his daily personal care needs. John's father, Terry Wagner, died last year of heart disease and John's brother has been helping to provide for John's care.

John has been on the waiting list for services since 1994 and is waiting for residential services to provide the help he needs.

In this budget, we propose to eliminate those waiting lists by expanding Family Care to people under the age of 60 with developmental and physical disabilities. We eliminated the waiting lists for older adults and we will do it again for people with disabilities. And, we continue to expand the number of older adults who are enrolled in the current Family Care program.

Today, I ask you to allow us to negotiate for a state-of-the-art mental health facility on the site of the former St. Michael Hospital, and to sell the land on the county grounds so we have a funding source to sustain mental health services for years to come.

We asked the developer to sharpen his pencil on this project and he did. This greatly reduced the cost to Milwaukee County. It is clear that building our own structure will cost considerably more, result in more delays and shift significant financial risks to the County.

Mental health advocates understand that the time to act is now. Prolonged debate and delay comes at the expense of the clients we serve and the dedicated staff that work hard day in and day out providing quality care in a facility that has outlived its useful purpose. Let's get this job done!

Finally, we create an exciting program called New Freedom in this budget. It opens the door to people who are Paratransit eligible so they can ride the bus for free. Not only does this save the county money, this reform will actually help individuals gain new levels of independence. It was a team effort, but I want to particularly thank Don Natzke for his passion as we put together this dynamic reform.

We make bold reforms in this budget that transform the way we provide quality of life programs in the county.

In this budget, we add 26,000 hours of labor in the parks and provide the Park's Director with the flexibility to bring on staff during the times when people are actually using the system. We open a new aquatic center in Lincoln Park and improve our Park assets by taking all of the bathrooms and playgrounds that have failing grades and replace them

in 2009. We also set out to create up to 10 new dog parks and to keep Bradford Beach open again next summer.

This budget continues to improve our attractions at the zoo and maintains our commitment to the public museum, war memorial, art museum and other cultural assets. We see their value to the community and our support must continue.

The national convention for the Association of Zoos and Aquariums (AZA) was in town last week. The AZA just completed the accreditation of our zoo and they gave us very high marks. I do too.

In addition to our fine staff at the zoo, I want to thank our partner - the Zoological Society of Milwaukee and their many generous benefactors - for their tremendous support. US Bank Wisconsin Market President Bill Bertha is a great supporter of the zoo and I want to publicly thank Bill for his leadership in building the US Bank Gathering Place. This is one of the more than \$70 million worth of new capital investments at the zoo since the last AZA convention held in Milwaukee in 1988, and the society played the lead role in raising those funds. And I thank them.

A recent survey by the Public Policy Forum showed that our zoo and parks receive the highest ratings for customer satisfaction. This budget recognizes that high level of interest and support and makes further improvements in the Parks and Zoo.

We make bold reforms in this budget that transform how we use transportation in our county.

Even though the high price of gas drove up the cost of fuel for the transit system by \$6 million, we propose passing on less than \$2 million of those costs through fares and we insure that all of our bus routes remain intact for 2009. No routes will be cut and there will be no cutbacks in service for Paratransit riders.

Looking to the future, we move forward with a Bus Rapid Transit plan that will improve and upgrade our current bus system. Our budget includes the resources we need to submit an application to the federal government for funding to start a Bus Rapid Transit line from the northwest side, along Fond du Lac Avenue to downtown Milwaukee and back along National Avenue to the southwest side.

This new line can move forward regardless of the lack of positive action by the Mayor over the \$91.5 million for transit improvements. On this issue, you - the county board - and I are united, as we believe that these funds should be spent to improve and upgrade the existing bus system – not to create a new city system that will drain dollars away from the county transit system.

In addition, I propose that we put in place a process to prepare for a bid to lease the operations of our airport. Mitchell International is very well run. In fact, we just announced another record-breaking month – the 16th consecutive month of record-breaking growth at the airport.

The positive news at Mitchell is exactly what will make it attractive to potential bidders in the future.

If successful, contracting out operations would provide a steady revenue stream to the county. These funds should then be used to support and improve transit in our county - and throughout our region - for years to come. And we can do it without raising another tax.

Chicago is doing something similar even as we speak. The city got more than \$1.3 billion several years ago for the Skyway Toll Bridge. Bids for Midway Airport are now being received this week. We should move forward with a plan to see if it can work in Milwaukee too.

On top of that, this budget aggressively improves our roads, highways, bridges and parkways.

We make bold reforms in how we run government in this budget so we can maintain core services while we protect the taxpayers.

In this budget, we propose contracting out \$9.8 million worth of programs and services. I said many times during the last election that county government could either be an employment service or a provider of key services to people in the community. I pick the latter.

So far, we have plenty of successes in partnering with groups for things like Family Care - which is drawing national attention for the quality of our care – and in many other areas of human services, transportation and infrastructure.

From getting more help for people in need by using Impact 211 operators who will handle our call centers, to adding 26,000 more hours of labor in the parks by shifting from year-round to seasonal employees, we transform our workforce to sustain or improve core services – all without adding to the burden of our taxpayers.

This budget turns to partnership contracts to maintain core services while keeping jobs within the county, just not necessarily with county government. These decisions lead to long-term sustainability for the county.

Changes in the use of our workforce and resources – along with a major reorganization – lead to a reform budget that truly transforms government. This is a budget that does more with less and presents a way to sustain vital services for years to come.

In total, the government reforms I propose in the budget will save this County over \$27 million dollars next year and every year thereafter. If we are to sustain our core functions and ensure quality services, we must be bold.

Now, more than ever, I ask the members of the County Board to consider the choices before us today. Do you embrace reform and provide core services through new and innovative ways to protect the taxpayer? Or, do you cling to the status quo and reduce the ability to provide core services in the future while adding to the burden of local taxpayers?

I choose to protect the taxpayers and I choose to embrace reform. I hope you will too.

GLOSSARY

Abatement	Represents a reduction to overall expenditure amounts in a department. Similar to a revenue, it is an account classification used to record the delivery of services from one County department to another County department.
Activity	A subdivision or cost center of a program against which work is reported.
Advantage	An automated accounting and financial management system.
Agency	A code used to define an operating entity within a government that is charged with the responsibility of providing certain services.
Appropriation	An authorization granted by the Board of Supervisors and approved by the County Executive to make expenditures and to incur obligations for specific purposes. (Note: Appropriations are specified as to amount and the time in which they may be expended.)
Appropriation Unit	An accumulation of detail expense budget lines used to control budget expenditures.
Bond	A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.
BRASS	Budgeting, Reporting and Analysis Support System.
Budget	A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term indicates a financial plan for a single year.
Budget Control	The control or management of a governmental unit of enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.
Budget Message	A general discussion of the proposed budget which outlines important features and indicates any major change in policy as presented in writing by the budget-making authority to the legislative body.
Budgetary Unit	The basic accounting entity within the operating appropriations. The level at which budget appropriations are made by the County Board and to which, in most instances, appropriations are controlled.
Capital Improvement	A non-recurring expenditure used for the preparation of overall program plans (master plans) or for acquiring a permanent fixed asset such as land (title or easement); improvement of land; construction of roadways, bridges, structures or buildings and/or additions thereto; installation of initial equipment necessary for the operation of the improvement; replacement of existing fixed assets; and substantial reconstruction and/or alteration of existing permanent fixed assets which upgrade the improvement beyond its original conditions.
Capital Outlay	Expenditures which result in the acquisition of or addition to fixed assets.
Crosscharge	An internal charge from one County unit to another County unit for services rendered. It is the offset to an "abatement."

Debt Service Fund	A fund established for administering the annual payments of interest and principal on long-term debts other than special assessment and revenue bonds.
Department	A level one organizational unit within the County. Responsible for developing work plans, overseeing and directing operations of component units (e.g., Department of Parks).
Direct Charges	Those expenses which can be charged directly as a part of the cost of a product or service, or of a department or operating unit as distinguished from overhead and other indirect expenses.
Division	A level two organizational unit normally reporting to the department level (e.g., Marketing Division, Department of Parks).
Enterprise Fund	A fund established to account for the financing of a primarily self-supporting enterprise that renders goods or services to the public at large on a consumer charge basis (e.g., Airport).
Expenditure	The cost of goods delivered or services rendered, whether paid or unpaid.
Fiscal Year	Any twelve-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. The fiscal year for Milwaukee County extends from January 1 to December 31, as prescribed by State law.
Fringe Benefits or Employee Group Benefits	Benefits provided to Milwaukee County employees, including group health and life insurance, retirement and Social Security.
Function	An authorized group of activities having a related purpose.
Funded Full Time-Equivalent Position	The total budgeted positions including full-time, part-time, temporary and overtime positions, after a lump-sum reduction to establish a net salary budget, converted to the decimal equivalent of a full-time position based on 2,088 hours per year.
General Fund	A fund established to account for all financial transactions not properly accounted for in another fund.
Grant	A contribution from another governmental unit or outside agency. The contribution is usually made to aid in the support of a specified function, but it sometimes is also for general programs or specific projects.
Group	A level four organizational unit in the reporting hierarchy which is a subdivision of section organization units (e.g., McKinley Marina, North Region Section, Operations Division, Department of Parks).
Indirect Charges	Those expenses which by their nature cannot be readily allocated to a specific activity or project on a direct basis. These expenses are prorated to the activity code or project levels.

Internal Service Fund	A fund established for the financing of special activities and services performed by a designated organization unit within a governmental jurisdiction for other organization units within the same governmental jurisdiction (e.g., Facilities Management Division, Department of Parks and Public Infrastructure).
Net Salary Reduction	A reduction to personnel costs based on departmental experience of retaining unoccupied positions and frequency of persons hired to replace those leaving. Net salary reduction is also used to curtail personal service spending, while maintaining vacant funded positions.
Objective	A description of a task or function to be accomplished in specific and measurable terms within a defined period of time.
Other Direct Revenue	A source of income to the County through a user fee, sale of goods, interest earnings and other similar activities. This income is a result of such things as the sale of licenses and permits, fines, forfeitures and penalties and other service fee charges.
Program	Any (or a number of) activities combined in a specific plan to accomplish a service objective within the guidelines of the resource management framework.
Reporting Category	Used to track financial information related to grants.
Revenue	Income received by County Government in support of the government's program of services to the community. It includes such items as property taxes, fees, user charges, grants, fines and State or Federal funds.
SBFS	Salary, Benefit and Forecasting System used to determine total costs of salaries, wages and fringe benefits paid to or for employees of Milwaukee County.
Section	A level three organizational unit which is a subdivision of division organizational units.
Service	A grouping of programs in the resources management hierarchy. Services are delineated as part of predetermined functions aimed at general community goals.
Tax Levy	The total public contribution of general property taxes to be collected by the government to meet public needs.

**COMPARISON OF FUNDED
FULL-TIME POSITION EQUIVALENTS**

<u>Org.</u>	<u>Description</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2008/2009 CHANGE</u>
LEGISLATIVE AND EXECUTIVE								
1000	County Board	57.5	57.5	57.7	58.9	59.2	60.2	1.0
1001	County Board- Audit Department	20.1	20.0	20.3	20.1	18.9	19.0	0.1
1040	County Board- Office of Community Development Partners*	5.0	5.0	5.8	5.0	6.0	6.0	0.0
1011	County Executive- General Office	11.9	10.4	9.6	8.1	10.2	10.6	0.4
1021	County Executive- Veterans Service	6.6	6.5	7.0	6.0	5.7	6.0	0.3
TOTAL LEGISLATIVE AND EXECUTIVE		101.1	99.4	100.4	98.1	99.9	101.7	1.8
ADMINISTRATION								
1110	Civil Service Commission	5.0	5.0	5.0	5.0	5.0	5.0	0.0
1120	Personnel Review Board	7.0	7.0	7.0	7.2	7.5	7.4	(0.1)
1130	Corporation Counsel	16.9	18.5	20.3	21.7	21.8	22.1	0.2
1019	Dept. of Admin. Services - Office for Persons with Disabilities	5.3	5.2	5.2	4.1	4.1	4.1	0.0
1135	Dept. of Admin. Services - Labor Relations**	0.0	0.0	0.0	3.0	4.0	4.4	0.4
1140	Dept. of Admin. Services - Human Resources	52.8	53.3	55.5	36.9	31.0	30.6	(0.4)
1188	Dept. of Admin. Services - Employee Benefits***	0.0	0.0	0.0	15.3	18.8	19.6	0.8

* The 2005 Budget transferred the Office of Community Development Partners to the County Board.

** From 2003 to 2006, Labor Relations was part of DAS-Human Resources. The 2007 Budget established Labor Relations as its own organizational unit within the Department of Administrative Services.

*** The 2007 Budget transferred the Employee Benefits section from DAS-Human Resources, establishing it as its own organizational unit within the Department of Administrative Services. Additional transfers were made from Human Resources to Employee Benefits in 2008.

**COMPARISON OF FUNDED
FULL-TIME POSITION EQUIVALENTS**

<u>Org.</u>	<u>Description</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2008/2009 CHANGE</u>
1150	Dept. of Admin. Services - Risk Management	5.5	5.5	5.8	5.0	5.3	5.0	(0.3)
1151	Dept. of Admin. Services - Fiscal Affairs	49.1	45.9	44.6	44.2	47.0	46.1	(0.9)
1152	Dept. of Admin. Services - Procurement	9.7	10.1	10.7	9.0	7.8	6.7	(1.1)
1160	Dept. of Admin. Services - Information Management Services	96.3	99.3	98.0	93.2	86.9	81.3	(5.7)
1192	Dept. of Admin. Services - Economic & Community Development*	38.4	36.0	35.5	29.0	6.2	0.0	(6.2)
TOTAL STAFF		286.0	285.8	287.6	273.7	245.5	232.3	(13.2)
COURTS AND JUDICIARY								
2000	Combined Court Related Operations	311.6	302.9	280.7	275.2	277.5	277.4	(0.1)
2430	Department of Child Support	205.3	191.0	193.1	190.8	138.6	130.5	(8.1)
TOTAL COURTS AND JUDICIARY		516.9	493.9	473.8	465.9	416.2	407.9	(8.3)
GENERAL GOVERNMENTAL SERVICES								
3010	Election Commission**	4.6	3.8	8.1	7.1	7.7	6.6	(1.1)
3090	County Treasurer	9.0	9.0	8.9	9.0	8.0	8.5	0.5
3270	County Clerk	7.0	7.0	7.6	7.6	7.6	6.6	(1.0)
3400	Register of Deeds	51.0	48.0	49.5	49.1	47.6	42.6	(5.1)
TOTAL GENERAL GOVERNMENTAL SERVICES		71.6	67.7	74.2	72.8	70.9	64.2	(6.7)

*

The 2004 Budget combined Economic Development and Housing into one department. The 2008 Budget transfers the Home/Home Repair and the Voucher Program to the newly created Housing Division in the Department of Health and Human Services. The 2009 Budget dissolved the division and transferred the Block Grant program to the Housing Division and Real Estate Services to the Department of Transportation- Public Works Director's Office

** The 2003-2004 numbers do not include commissioners.

**COMPARISON OF FUNDED
FULL-TIME POSITION EQUIVALENTS**

<u>Org.</u>	<u>Description</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2008/2009 CHANGE</u>
PUBLIC SAFETY								
4000	Office of the Sheriff	1,042.5	1,009.8	986.1	951.0	935.2	952.9	17.6
4300	House of Correction	517.5	557.4	545.6	527.4	512.3	486.0	(26.3)
4500	District Attorney	161.1	161.6	159.1	161.5	162.9	164.6	1.7
4900	Medical Examiner	30.9	29.8	27.2	25.0	25.3	29.4	4.1
TOTAL PUBLIC SAFETY		1,752.0	1,758.5	1718.0	1664.9	1635.8	1,632.9	(2.9)
DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS*								
5040	Airport	212.7	213.9	217.4	216.4	229.0	269.8	40.8
5070	Transportation Services	23.1	18.9	20.4	17.8	17.7	12.1	(5.6)
5080	Architectural, Engineering and Environmental Services	70.4	51.0	48.9	40.9	40.2	37.6	(2.6)
5100	Highway Maintenance	132.0	129.9	117.9	114.2	112.1	135.7	23.7
5300	Fleet Management	70.6	71.0	63.6	57.5	53.1	43.3	(9.8)
5700	Facilities Management**	230.1	164.5	172.0	148.9	159.2	150.1	(9.1)
5800	Director's Office ***	7.1	54.5	46.9	3.9	3.3	11.3	8.0
TOTAL TRANSPORTATION AND PUBLIC WORKS		1,363.8	1,238.5	687.1	599.5	614.5	659.9	45.4

* In 2004, the Parks and Public Works departments merged into the Department of Parks and Public Infrastructure and Org. 5800 was renamed from Administration to Director's Office. The 2006 Budget split DPPI, re-establishing Parks as a separate department and placing the remaining organizations under the Department of Transportation and Public Works.

** As part of the de-merger, several Parks specific positions were transferred from Facilities Management to Parks.

*** The 2007 Budget transfers Security operations from the Director's Office to Facilities Management. The 2009 Budget transfers 3 transit planning positions to the Director's office from the Transportation Services Division, as well as the entire Real Estate services from the Economic and Community Development Division.

**COMPARISON OF FUNDED
FULL-TIME POSITION EQUIVALENTS**

<u>Org.</u>	<u>Description</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2008/2009 CHANGE</u>
HEALTH AND HUMAN SERVICES								
6300	DHHS-Behavioral Health Division	916.4	903.2	876.4	886.8	890.9	858.8	(32.1)
7200	DHHS-County Health Programs	56.4	51.9	51.1	49.8	49.2	34.5	(14.7)
7900	Department on Aging	183.7	158.5	160.6	147.8	89.4	83.3	(6.1)
7990	Department on Aging - Care Management Organization *	0.0	0.0	0.0	0.0	60.4	91.4	31.0
8000	Department of Health and Human Services**	<u>749.3</u>	<u>797.8</u>	<u>795.1</u>	<u>745.4</u>	<u>745.6</u>	<u>682.3</u>	<u>(63.4)</u>
TOTAL HEALTH AND HUMAN SERVICES		1,905.7	1,911.3	1883.2	1829.7	1835.4	1,750.1	(85.3)

**COMPARISON OF FUNDED
FULL-TIME POSITION EQUIVALENTS**

<u>Org.</u>	<u>Description</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2008/2009 CHANGE</u>
PARKS, RECREATION AND CULTURE								
9000	Parks Division	617.8	534.8	548.0	485.5	542.2	547.5	5.3
9500	Zoological Department	257.1	250.4	253.1	250.3	246.3	251.8	5.5
9910	University Extension	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>0.8</u>	<u>0.8</u>	<u>0.8</u>	<u>0.0</u>
TOTAL RECREATION AND CULTURE		<u>258.1</u>	<u>251.4</u>	<u>802.0</u>	<u>736.6</u>	<u>789.3</u>	<u>800.0</u>	<u>10.8</u>
* The 2008 Budget includes a separate narrative for the Care Management Organization, although it remains under the authority of the Department on Aging.								
** The 2008 Budget transfers the Home/Home Repair and the Voucher Program from DAS - Economic and Community Development to the newly created Housing Division in the Department of Health and Human Services.								
TOTAL - ALL OPERATING DEPARTMENTS								
		<u>6,255.2</u>	<u>6,106.6</u>	<u>6026.2</u>	<u>5741.2</u>	<u>5707.4</u>	<u>5,649.0</u>	<u>(58.3)</u>

CAPITAL IMPROVEMENTS

Capital Improvements

The 2009 Adopted Capital Improvements Budget includes 96 separate projects for a total expenditure appropriation of \$77,822,066. Anticipated reimbursement revenue (Federal, State and local grants) totals \$29,175,615 resulting in a net County financing of \$48,646,451.

Appropriations for 78 corporate purpose projects total \$51,907,266 with offsetting reimbursement revenues of \$14,451,615. The resulting net county financing of \$37,455,651 is to be financed by \$32,465,511 in general obligation corporate purpose bonds, \$420,000 in sales tax revenues, \$443,900 in investment earnings from the bond proceeds, \$2,925,000 in Passenger Facility Charges (PFC) revenue and \$1,198,240 in private donations.

Budgeted expenditure appropriations for 2009 Airport capital improvements total \$25,914,800. Airport reimbursement revenue of \$14,724,000 results in net County financing of \$11,190,800. Net County financing for Airport projects includes \$5,340,250 in General Airport Revenue Bonds and \$5,850,550 in Passenger Facility Charges (PFC) revenue bonds and/or pay-as-you-go PFC financing.

From 1982 through 2000, all Airport improvement costs not reimbursed by State or Federal agencies were debt financed using general obligation bonds or financed through pay-as-you-go PFC revenues. Airlines housed in General Mitchell International Airport (GMIA) agreed to pay all accrued principal and interest payments on debt issued on behalf of the Airport. Debt issued for the Airport from 1982 to 1984 is being repaid by the Airlines in accordance with a 25-year repayment schedule outlined in the Airline lease agreement. Bonds issued after 1984 are repaid by the Airlines over the actual term of the issue. Airport bonds issued after 1985 are classified as private activity bonds. These bonds remain tax-exempt, but income earned from interest on these bonds may be subject to the Alternative Minimum Tax for some taxpayers. The County began issuing General Airport Revenue Bonds in 2000 to finance the GMIA parking facility. Beginning in 2004, the County has been issuing PFC-backed revenue bonds supported by GARBs. All debt service payments for the revenue bonds will be the responsibility of the Airlines using GMIA. A portion of the PFC-backed bond issues were GARBs.