



# HR Update

November, 2015

## Your Career, Your Life

We've always heard the saying that "life is just too short." True, but all the more reason that we need to make something of it. Both organizations and people thrive when everyone is doing what they enjoy, and what they are best at.

Steve Jobs was quoted as saying, "Your work is going to fill a large part of your life, and the only way to be truly satisfied is to do what you believe is great work. And the only way to do great work is to love what you do. If you haven't found it yet, keep looking. Don't settle. As with all matters of the heart, you'll know when you find it."

If you have ideas about furthering your career, developing new skills, or making a job change, consider talking with your manager or HR Partner to discuss your ideas. Also, here is an excellent article about continuing to learn and grow throughout your career, and how to find and do what you love.

<https://medium.com/keep-learning-keep-growing/the-complete-guide-for-finding-and-doing-what-you-love-1ed966a27a12>



## 2015 Vacation/Personal Time Balances

Can you believe it is November already?! This is just a reminder to log into Ceridian or Day-Force and check your time-off balances. Personal Time expires on December 31st—you may want to work with your manager to schedule it before it's gone! It is also a good time to review your vacation balances and make sure that you are using your time in accordance with your department's vacation carryover policy. If you have any questions on vacation or personal time usage, please contact your department's Human Resources Partner.



## Open Enrollment for 2016 Benefits

This year's open enrollment period and informational sessions will be held from **December 7, 2015** through **December 16, 2015**. At these sessions, County Employee Benefit staff will be present to answer questions about your County plans. Representatives from the County's medical, dental, pharmacy, life insurance and supplemental plans will also be present to answer questions.

Please watch for more detailed information to be distributed by the Benefits Division as we approach the December enrollment meetings. In the meantime, if you have any questions concerning your Milwaukee County employee benefits, please call **278-4198**, or e-mail [benefits@milwaukeecountywi.gov](mailto:benefits@milwaukeecountywi.gov).

Don't forget

## Thanksgiving Basket Drive

The Milwaukee County Diversity Committee has begun efforts to provide low income families with a Thanksgiving basket. Beginning in 2014, the Milwaukee County Diversity Committee has worked with the Dr. Martin Luther King Center and Kosciuszko Community Center to provide Thanksgiving Baskets to low income families. In 2014, your generous donations allowed us to provide 300 baskets, with each basket having an estimated value of **\$50.00**. The goal for 2015 is to provide **400 baskets** and we need your help!

You can support the 2015 Thanksgiving Basket Drive by donating non-perishable food items or offering a cash donation. Each basket we deliver will feed a family of six and contain the following:

- ✓ 1 Frozen Turkey (12-15 lbs.) – **Donated by grocers or purchased with cash donations.**
- ✓ 3 cans of Corn
- ✓ 3 cans of Green Beans
- ✓ 2 cans of Yams

- ✓ 2 cans of Cranberry Sauce
- ✓ 1 box of Stuffing Mix
- ✓ 2 cans Fruit Cocktail

**Donation period ends  
Friday, November 20, 2015!**

**We ask that you donate only the non-perishable items that will be included in each basket.**

**For your tax deductible donation, please make checks payable to:  
King Advisor, Inc.**

The following are collection points for all donations:

Location	Contact	Phone
CH Human Resources, Rm 210	Jennifer Mueller	278 4148
CH Child Support Services, Rm 101	Jacqueline Sargent	278-5311
CH Courts, Rm 104	Brenda Ottesen, Pria Micklevitz	278-4354
CH County Ex. Office	Linda Walsh	278-4211
Department on Aging, Coggs Center, Suite 300	Regina Harmon	289-5709
DHHS – Housing, 600 W. Walnut, Suite 100	Charmaine Gee	278-4344
King Center 1531 W. Vliet St	Dee McCollum	344-5600
Comptroller Office, 633 W. Wisconsin Ave., Suite 904	Edie Bland	278-4864
Airport Administration, 5300 S. Howell Ave	Niah Napoleon	747-4502, 257-5951
Parks Administration 9480 W. Watertown Plank Rd.	Alyssa Krueger	257-8019