

Chairperson: Duncan Shrout
Vice-Chairman: Thomas Lutzow
Secretary: Dr. Robert Chayer
Senior Executive Assistant: Jodi Mapp, 257-5202

MILWAUKEE COUNTY MENTAL HEALTH BOARD

Thursday, August 25, 2016 - 8:00 A.M.

Washington Park Senior Center
4420 West Vliet Street

MINUTES

SCHEDULED ITEMS:

PRESENT: *Robert Chayer, Michael Davis, *Ronald Diamond, Rachel Forman, Jon Lehrmann, *Thomas Lutzow, Mary Neubauer, Maria Perez, Duncan Shrout, Michael Thorson, and Brenda Wesley

EXCUSED: Jeffrey Miller

*Board Members Chayer, Diamond, and Lutzow were not present at the time the roll was called but joined the meeting shortly thereafter.

1. **Welcome.**

Chairman Shrout opened the meeting by greeting Board Members and the audience. Audience members were asked to introduce themselves.

2. **Approval of the Minutes from the June 23, 2016, Milwaukee County Mental Health Board Meeting.**

MOTION BY: (Perez) Approve the Minutes from the June 23, 2016, Milwaukee County Mental Health Board Meeting. 8-0-1

MOTION 2ND BY: (Lutzow)

AYES: Chayer, Davis, Lutzow, Neubauer, Perez, Shrout, Thorson, and Wesley - 8

NOES: 0

ABSTENTION: Forman - 1

3. **Board Positions Update. (Informational)**

Jon Janowski, Director of Legislative Affairs, Office of the County Executive

SCHEDULED ITEMS (CONTINUED):

	<p>Mr. Janowski introduced Rachel Forman, the Board's newest member, and briefly explained Ms. Forman's background and experience as it relates to the area of mental health. Ms. Forman will be filling the seat of the Community Health Care Provider representative. He addressed the remaining Board vacancy, which is that of legal background, and stated initial interviews have been conducted. Interviews with the County Executive have been scheduled, and a selection should be made in time for the October meeting.</p> <p>Chairman Shrout and Board Members welcomed Ms. Forman to the Board.</p>
4.	<p>Legal Opinion Update. (Informational)</p> <p>Colleen Foley, Interim Corporation Counsel</p> <p>Concerns were raised related to what, if any, motions to reconsider were made at the August 27, 2015, Board meeting, the validity of citing State Representative Sanfelippo's letter as a resource for determination, and statements made related to the comparison of Civil Service review as opposed to review by the Personnel Review Board.</p> <p>Ms. Foley provided further information surrounding the issue of reconsideration versus renewal. She clarified, through the legal opinion submitted, that the motion was a renewal and therefore, proper according to Robert's Rules of Order.</p> <p>Ms. Foley also addressed an email received from Board Member Neubauer.</p> <p>Questions and comments ensued.</p>
5.	<p>Milwaukee County Mental Health Board Bylaws Amendments.</p> <p>Colleen Foley, Interim Corporation Counsel</p> <p>Ms. Foley reviewed the various Bylaws amendments related to both the Finance and Quality Committees' process and protocol.</p> <p>Questions and comments ensued.</p> <p>MOTION BY: (Davis) Approve the Milwaukee County Mental Health Board Bylaws AS AMENDED. 7-0-2</p> <p>MOTION 2ND BY: (Lutzow)</p> <p>AYES: Chayer, Davis, Forman, Lutzow, Perez, Shrout, and Thorson - 7</p> <p>NOES: 0</p> <p>ABSTENTION: Neubauer and Wesley – 2</p>

SCHEDULED ITEMS (CONTINUED):

6.	<p>Administrative Update. (Informational)</p> <p>Mike Lappen, Administrator, Behavioral Health Division (BHD)</p> <p>Mr. Lappen highlighted key activities and issues related to BHD operations. He addressed the privatization of acute services, North Side and South Side community-based operations, the new BHD organizational structure, service model redesign, an enhanced workforce internal communication process, employee recruitment and retention, an enhanced contracting strategy, the creation of a robust intensive outpatient program, timely client access and admission, enhancement and improvement of the information technology infrastructure, the development of methodology to continually evaluate costs and revenue, a services gap analysis and strategic planning, and the State Department of Health Services' triannual survey. Mr. Lappen also discussed a complaint submitted to BHD regarding contracting policies and procedures.</p> <p>Questions and comments ensued.</p>
7.	<p>Local Public/Private Partnership and National Entity Partnership Joint Task Force Update. (Informational)</p> <p>Attorney Larri Broomfield, Reinhart Boerner Van Deuren S.C.</p> <p>Chairman Shrouf stated at the Joint Task Force's meeting on August 4, 2016, Joy Tapper of the Milwaukee Health Care Partnership presented an overview of the Partnership's behavioral health work plan. The Task Force was also updated on the due diligence process related to the outsourcing of Acute services.</p> <p>Mr. Broomfield reviewed in detail Phases I and II of the due diligence process currently underway.</p> <p>Questions and comments ensued.</p>
8.	<p>Mental Health Board Finance Committee Update and Contract Approval Recommendations.</p> <p>Alicia Modjeska, Chief of Operations, Behavioral Health Division</p> <ul style="list-style-type: none">• Dungarvin• ProElectric• Horizon Healthcare and Alternatives in Psychological Consultation• AMN Healthcare, Inc., <i>dba</i> Merritt Hawkins• Community Support Program Contracts<ul style="list-style-type: none">➤ Bell Therapy➤ Wisconsin Community Services➤ Milwaukee Mental Health Associates

SCHEDULED ITEMS (CONTINUED):

- Locum Tenens.com, LLC
- Netsmart Technologies, Inc.

Ms. Modjeska stated contracts for this August meeting cycle include Dungarvin for Community Consultation Team (CCT) services; ProElectric for Behavioral Health Division electrical and wiring services; Horizon Healthcare and Alternatives in Psychological Consultation for Targeted Case Management (TCM) and Crisis Case Management (CCM) services; Marritt Hawkins for psychiatrist searches; Bell Therapy, Wisconsin Community Services, and Milwaukee Mental Health Associates for Community Support Programs; and Locum Tenens for temporary psychiatrist staffing.

The Netsmart Technologies contract is for information purposes only and does not need Board approval.

Questions and comments ensued.

MOTION BY: *(Lutzow) Approve the Bell Therapy and Wisconsin Community Services Contracts. 7-2*

MOTION 2ND BY: *(Davis)*

AYES: Chayer, Davis, Forman, Lutzow, Perez, Shrout, and Thorson - 7

NOES: Neubauer and Wesley - 2

EXCUSED: 0

MOTION BY: *(Lutzow) Approve the Balance of Contract Recommendations as Delineated Above and in the Corresponding Report. 9-0*

MOTION 2ND BY: *(Chayer)*

AYES: Chayer, Davis, Forman, Lutzow, Neubauer, Perez, Shrout, Thorson, and Wesley - 9

NOES: 0

EXCUSED: 0

Vice-Chairman Lutzow stated at the August 18, 2016, Finance Committee meeting, Mr. Oleszak provided an overview of the Second Quarter June 2016 Fiscal Report detailing combined reporting and inpatient hospital annual projections. Items highlighted for 2016 that have the most financial importance include 2017 Budget initiatives; year-to-date revenue for acute adult inpatient, child and adolescent inpatient, and psychiatric crisis services; census trends; patient claim collections; payer mix; staffing vacancies; facility improvements; State plan amendment and Wisconsin Medicaid Cost Reporting (WIMCR) revenue; Institute for Mental Disease (IMD); community-based residential facility (CBRF) expansion; Targeted Case Management (TCM) fee-for-service (FFS) implementation; guarantor issues in Alcohol and Other Drug Abuse (AODA) network; Comprehensive Community Services (CCS) expansion; value-based contracting; and Northside hub development.

Questions and comments ensued.

SCHEDULED ITEMS (CONTINUED):

9.	<p>Recruitment Reimbursement.</p> <p>Alicia Modjeska, Chief of Operations, Behavioral Health Division</p> <p>Ms. Modjeska stated due to numerous open psychiatry positions and a nationwide shortage, the Behavioral Health Division has enhanced its recruitment and retention efforts by hosting physician recruiting events. Support of physician recruitment is critical. The correlating policy for this request will be revised to allow the use of funds for this purpose.</p> <p>MOTION BY: (Lutzow) Approve Funds, Retroactively From January of 2016, for Food and Restaurant Events Related to Physician Recruitment. 9-0</p> <p>MOTION 2ND BY: (Perez)</p> <p>AYES: Chayer, Davis, Forman, Lutzow, Neubauer, Perez, Shrout, Thorson, and Wesley - 9</p> <p>NOES: 0</p> <p>EXCUSED: 0</p>
10.	<p>Uncas Community-Based Residential Facility Update. (Verbal/Informational)</p> <p>Mike Lappen, Administrator, Behavioral Health Division (BHD)</p> <p>Mr. Lappen provided an update addressing concerns raised related to the Uncas facility. He discussed the results of an unannounced audit visit on patient care, structure related issues, and security conducted by BHD staff in July. The results of the audit indicate the facility is in full compliance.</p> <p>Questions and comments ensued.</p>
11.	<p>Medical Staff Organization Governing Body's Proposed Bylaws Changes.</p> <p>Dr. Clarence Chou, President, Medical Staff Organization, Behavioral Health Division</p> <p>Dr. Chou explained state statutes list the duties of the medical staff as it relates to having written rules and bylaws for governance of themselves. The Medical Staff Organization, at its meeting of August 3, 2016, amended and adopted the bylaws, which ensures compliance. Dr. Chou described the amendments proposed, which clarifies the current requirement that payment of outstanding dues must be made at the time of application for reappointment.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>MOTION BY: (Perez) Approve the Behavioral Health Division Medical Staff Organization Bylaws as Amended. 9-0</p> <p>MOTION 2ND BY: (Chayer)</p> <p>AYES: Chayer, Davis, Forman, Lutzow, Neubauer, Perez, Shrout, Thorson, and Wesley – 9</p> <p>NOES: 0</p> <p>EXCUSED: 0</p>
<p><i>Pursuant to Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering employment or performance evaluation data for public employees over which the Board has jurisdiction and exercises responsibility. Some or all of the information discussed may also be subject to confidentiality under Section 146.38, Stats. as they relate to the following matter(s):</i></p>	
12.	<p>Medical Executive Report and Credentialing and Privileging Recommendations.</p> <p>Dr. Shane Moisio, Medical Director, Behavioral Health Division</p> <p>MOTION BY: (Lutzow) Adjourn into Closed Session under the provisions of Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering employment or performance evaluation data for public employees over which the Board has jurisdiction and exercises responsibility. Some or all of the information discussed may also be subject to confidentiality under Section 146.38, Stats. as it relates to Item #12. At the conclusion of the Closed Session, the Board may reconvene in Open Session to take whatever action(s) it may deem necessary on the aforesaid item. 9-0</p> <p>MOTION 2ND BY: (Neubauer)</p> <p>AYES: Chayer, Davis, Forman, Lutzow, Neubauer, Perez, Shrout, Thorson, and Wesley - 9</p> <p>NOES: 0</p> <p>EXCUSED: 0</p> <p>The Committee convened into Closed Session at 9:23 a.m. and reconvened back into Open Session at approximately 9:45 a.m. The roll was taken, and all Board Members were present.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>MOTION BY: <i>(Forman) Approve Elaine Sorem's and Tony Thrasher's Medical Executive Committee Credentialing and Privileging Appointment Recommendations. 8-0-1</i></p> <p>MOTION 2ND BY: <i>(Chayer)</i></p> <p>AYES: Chayer, Davis, Forman, Lutzow, Perez, Shrout, Thorson and Wesley - 8</p> <p>NOES: 0</p> <p>EXCUSED: 0</p> <p>ABSTENTIONS: Neubauer – 1</p> <p>MOTION BY: <i>(Chayer) Approve Clarence Chou's Medical Executive Committee Credentialing and Privileging Appointment Recommendation. 8-0-1</i></p> <p>MOTION 2ND BY: <i>(Lutzow)</i></p> <p>AYES: Chayer, Davis, Forman, Lutzow, Neubauer, Perez, Shrout, and Thorson - 8</p> <p>NOES: 0</p> <p>EXCUSED: 0</p> <p>ABSTENTIONS: Wesley - 1</p> <p>MOTION BY: <i>(Lutzow) Approve the Balance of the Medical Staff Credentialing Report and Medical Executive Committee Recommendations. 9-0</i></p> <p>MOTION 2ND BY: <i>(Chayer)</i></p> <p>AYES: Chayer, Davis, Forman, Lutzow, Neubauer, Perez, Shrout, Thorson, and Wesley - 9</p> <p>NOES: 0</p> <p>EXCUSED: 0</p> <p>ABSTENTIONS: 0</p>
13.	<p>Adjournment.</p> <p>MOTION BY: <i>(Neubauer) Adjourn. 9-0</i></p> <p>MOTION 2ND BY: <i>(Perez)</i></p> <p>AYES: Chayer, Davis, Forman, Lutzow, Neubauer, Perez, Shrout, Thorson, and Wesley - 9</p> <p>NOES: 0</p> <p>EXCUSED: 0</p>

SCHEDULED ITEMS (CONTINUED):

This meeting was recorded. The aforementioned agenda items were not necessarily considered in agenda order. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.

Length of meeting: 8:04 a.m. to 10:40 a.m.

Adjourned,

Jodi Mapp

Senior Executive Assistant
Milwaukee County Mental Health Board

**The next meeting for the Milwaukee County Mental Health Board will be on
Tuesday, September 6, 2016, @ 4:00 p.m. at
American Serb Hall
5101 West Oklahoma Avenue
Wisconsin Hall South**

**PUBLIC COMMENT WILL BE HEARD ON
BEHAVIORAL HEALTH DIVISION TOPICS/SERVICES**

The August 25, 2016, meeting minutes of the Milwaukee County Mental Health Board are hereby submitted for approval at the next scheduled meeting of the Milwaukee County Mental Health Board.



Dr. Robert Chayer, Secretary
Milwaukee County Mental Health Board