

REVISED**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: December 17, 2012

TO: Michael Mayo, Sr., Chairperson,
Transportation, Public Works & Transit Committee

FROM: Brian Dranzik, Interim Director, Department of Transportation

SUBJECT: Overview of Security Incidents on MCTS Buses

POLICY

The Chairman of the Transportation, Public Works and Transit Committee requested an informational report regarding security incidents occurring on MCTS buses.

BACKGROUND

In providing a vital service for the community, MCTS strives to maintain a safe and secure environment for passengers and transit employees. To accomplish this goal, MCTS has numerous security measures in place including emergency alarms, surveillance cameras and a radio communications system on buses. Transit personnel and transit security also coordinate security activities with local law enforcement agencies. Additionally, we routinely compile and analyze information about security related incidents occurring on or around MCTS buses. This significantly assists our security team by revealing how best to deploy available resources to maintain a safe and secure environment. Incidents are coded by severity in three categories: high severity, moderate severity and low severity.

High severity incidents usually involve assistance or action by law enforcement and may result in issuance of a ticket, citation or arrest. We note that high severity incidents are rare in relation to the 40 million passenger trips per year taken on MCTS buses. Moderate severity incidents involve ordinance violations and disorderly conduct that do not threaten the safety of the bus driver or passengers. These incidents are typically handled by contracted security personnel to maintain order and to ensure that the problem does not escalate. Low severity incidents are quality of life issues that are not threatening and may not require intervention by security personnel. All incidents are tracked and monitored to identify patterns and to maintain a state of awareness of where problems are occurring on bus routes for daily security briefing and deployment purposes.

MCTS uses 40 individual codes to track and analyze incidents. We also analyze incident data by hour or time of day, day of week, bus route, route segment, municipality, police district, and incident severity. Furthermore, G4S and MCTS provide regular security updates and statistical information to law enforcement agencies including the Milwaukee Police Department (MPD) and the Milwaukee County Sheriff Office (MCSO). MPD has reported that this information is extremely useful to the various police districts.

Here are some highlights of the current trends:

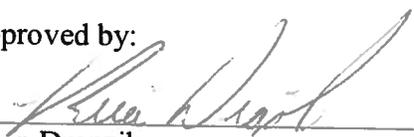
- **G4S** responded to or assisted in more than one-half of all security incidents in 2010, 2011 and 2012.
 - To ensure a high level of effectiveness of the security program, G4S security personnel are deployed daily on buses operating on routes with a high rate of incidents. The top 5 high incident bus routes are Routes 12, 19, 23, 27 and 30.
 - Incident data is reviewed daily to access what, where and when incidents are taking place to enable MCTS to effectively deploy security personnel and provide current incident information to law enforcement agencies.
- Since January 2012, **Milwaukee Police** made over 12,000 boardings on MCTS buses at major intersections providing reassurance to passengers and drivers of public safety on buses.
- **Low severity** incidents are down 7.6 percent from 2011.
 - Of the roughly 40 million passenger trips on MCTS buses through November 20, 2012, there were 1326 low security incidents.
 - G4S security officers respond to the majority of low severity incidents (85.5 percent) on buses.
 - Strategic deployment and bus riding by security officers continues to be emphasized as part of our prevention strategy. In addition, the 2013 requested transit budget included increased funding for added hours of security personnel on buses.
- **High severity** incidents are down in 2012 compared to 2011 and represent 6.0 percent of all security incidents.
 - There was an increase in objects or liquids thrown at bus drivers during the very hot summer in 2012. The bus fleet will be equipped with driver protective shields in 2013 which should substantially reduce or eliminate incidents of this nature.
 - Through November 20, 2012, there were 5 driver assaults related to paper transfers of which 1 involved a driver being physical struck by another person.

RECOMMENDATION

This report is informational only unless otherwise directed by the Committee.

Prepared by: Lloyd Grant, Jr., Managing Director, MCTS

Approved by:



Brian Dranzik

Interim Director, Department of Transportation

December 17, 2012
Page 3

cc: Chris Abele, Milwaukee County Executive
Marina Dimitrijevic, Chairwoman, County Board of Supervisors
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Amber Moreen, Chief of Staff, Milwaukee County Executive Office
John Zapfel, Deputy Chief of Staff, Milwaukee County Executive Office
Pat Farley, Director, Department of Administrative Services
Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services
Vince Masterson, Fiscal and Budget Analyst, Department of Administrative Services

Milwaukee County Transit System Operator Security Calls				
Category	2010	2011	2012*	Included in Category
Security Issues	257	238	323	Police stop bus, Passenger security issues
Thefts	45	163	103	Theft (not counterfeit)
Ordinance Violations	554	697	680	Other ordinance violations, Sleepers, Suspicious activity, Music or Loud students
Disorderly Conduct	994	865	718	Lewd conduct, Vulgar language, Weapon, Operator threatened, Intoxicated passengers
Off Bus Incidents	166	236	177	Off bus incidents
Vandalism or Graffiti	532	573	479	Vandalism/Graffiti, Objects thrown at bus
Fare Disputes	682	621	504	Fare disputes, Counterfeit passes
Passenger Altercations	216	261	217	Any assault on passenger on bus, fights
Operator Struck by Person	3	6	6	May or may not have needed medical attention
Operator Struck by Object	13	15	22	
Liquid Thrown at Operator	12	8	12	
Operator Spit on or at	8	4	10	
Operator Assaulted Off Bus	1	1	2	
	3483	3688	3253	

*Through 11/10/12

Security Calls from MCTS Bus Operators

	2010	2011	2012*
Any assault on operator	37	34	52
Any assault on passenger on bus	51	51	45
Theft (not counterfeit)	45	163	103
Weapon	33	41	24
Off bus incidents	166	236	177
Counterfeit passes	125	44	17
Fights	165	210	172
Intoxicated passengers	524	487	372
Lewd conduct	19	22	22
Music or loud students	101	162	170
Operator threatened	135	123	118
Other ordinance violations	62	52	43
Sleepers	352	436	430
Vulgar language	283	192	182
Objects thrown at bus	269	312	289
Passenger security issues	199	187	242
Police stop bus	58	51	81
Suspicious activity	39	47	37
Fare disputes	557	577	487
Vandalism/Graffiti	263	261	190
	3483	3688	3253

*Through 11/10/12

High Severity Incidents
Moderate Severity Incidents
Low Severity Incidents



Milwaukee County Transit System Police and Security Response Summary

The following are calls from MCTS operators to dispatchers where Law enforcement were involved. Non-Police are those incidents that were handled by MCTS personnel or Law enforcement were not needed.

2010

Sheriff	180	5.17%
MPD	375	10.77%
CPO	1843	52.91%
WAPD	20	0.57%
Cudahy	4	0.11%
Greendale	7	0.20%
Glendale	7	0.20%
Wauwatosa	21	0.60%
Non-police	1025	29.44%

Total 3483

2011

Sheriff	154	4.18%
MPD	393	10.66%
CPO	1960	53.15%
West Allis	6	0.16%
Cudahy	2	0.05%
Greendale	3	0.08%
Glendale	12	0.33%
Wauwatosa	14	0.38%
Non-police	1144	31.02%

Total 3688

2012*

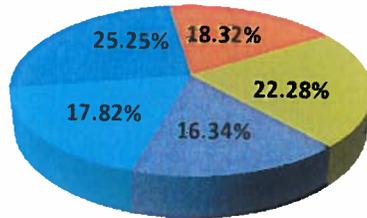
Sheriff	14	0.43%
MPD	421	12.94%
CPO	1811	55.67%
West Allis	7	0.22%
Cudahy	5	0.15%
Greendale	3	0.09%
Glendale	5	0.15%
Wauwatosa	22	0.68%
Brookfield	4	0.12%
DC off the bus	961	29.54%

Total 3253

*Through 11/10/12

2010 High Severity Incidents		
Any Assault on Passenger	51	25.25%
Any Assault on Operator	37	18.32%
Theft (not counterfeit)	45	22.28%
Weapons (on and off bus)	33	16.34%
Off Bus Incidents	36	17.82%
Total	202	

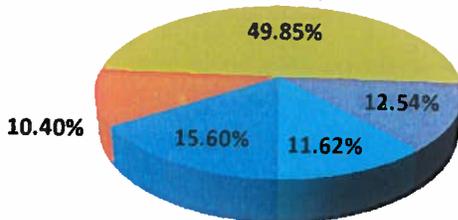
2010 High Severity Incidents



- Any Assault on Passenger
- Any Assault on Operator
- Theft (not counterfeit)
- Weapons (on and off bus)
- Off Bus Incidents

2011 High Severity Incidents		
Any Assault on Passenger	51	15.60%
Any Assault on Operator	34	10.40%
Theft (not counterfeit)	163	49.85%
Weapons (on and off bus)	41	12.54%
Off Bus Incidents	38	11.62%
Total	327	

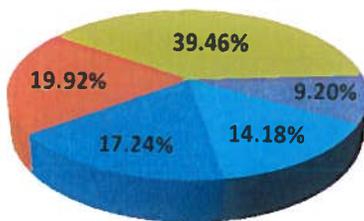
2011 High Severity Incidents



- Any Assault on Passenger
- Any Assault on Operator
- Theft (not counterfeit)
- Weapons (on and off bus)
- Off Bus Incidents

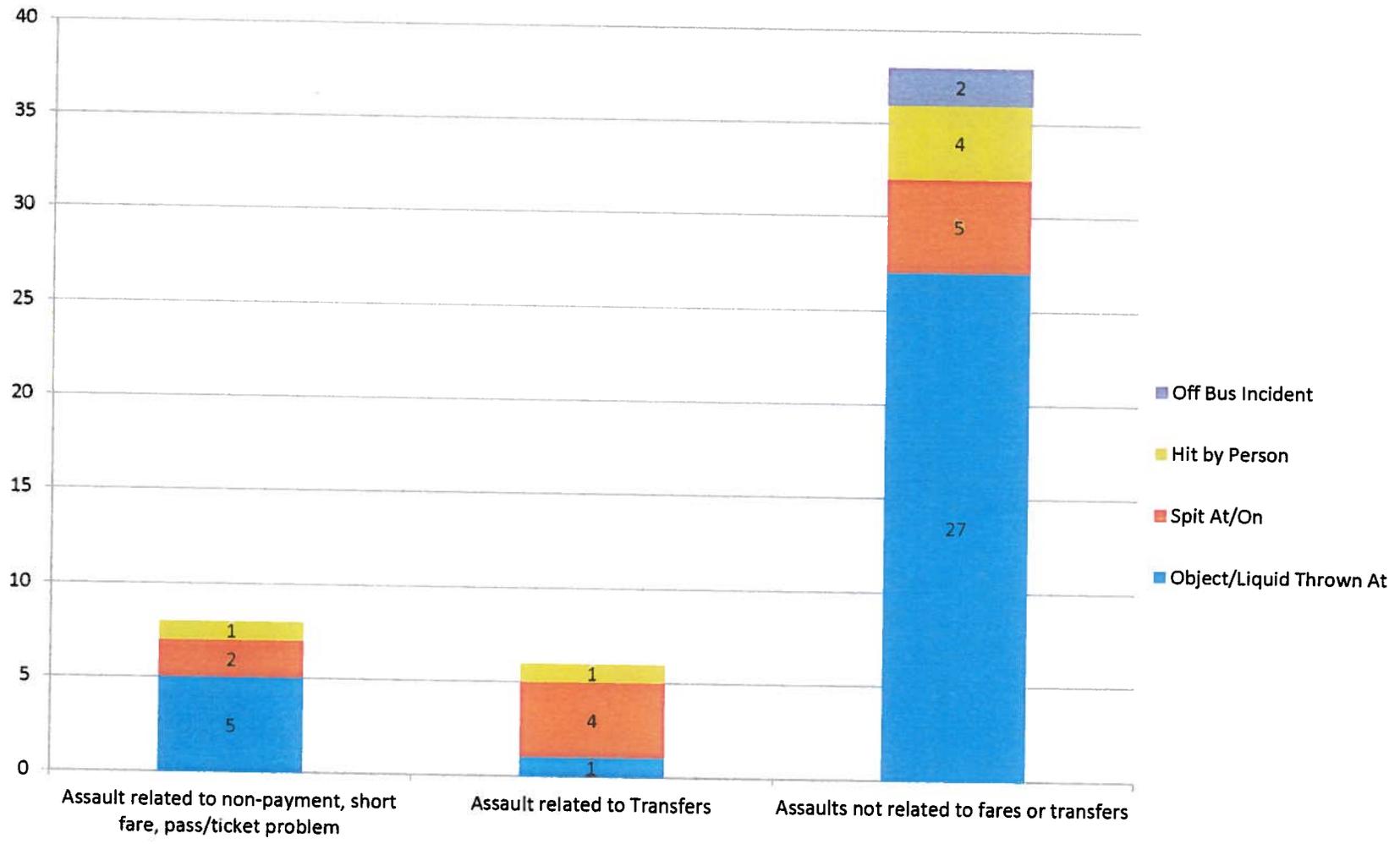
2011 High Severity Incidents		
Any Assault on Passenger	45	17.24%
Any Assault on Operator	52	19.92%
Theft (not counterfeit)	103	39.46%
Weapons (on and off bus)	24	9.20%
Off Bus Incidents	37	14.18%
Total	261	

2012 YTD High Severity Incidents



- Any Assault on Passenger
- Any Assault on Operator
- Theft (not counterfeit)
- Weapons (on and off bus)
- Off Bus Incidents

Assaults on Operators - through 11/10/12



Milwaukee County Transit System Operator Security Calls				
Category	2010	2011	2012*	Included in Category
Security Issues	257	238	323	Police stop bus, Passenger security issues
Thefts	45	163	103	Theft (not counterfeit)
Ordinance Violations	554	697	680	Other ordinance violations, Sleepers, Suspicious activity, Music or Loud students
Disorderly Conduct	994	865	718	Lewd conduct, Vulgar language, Weapon, Operator threatened, Intoxicated passengers
Off Bus Incidents	166	236	177	Off bus incidents
Vandalism or Graffiti	532	573	479	Vandalism/Graffiti, Objects thrown at bus
Fare Disputes	682	621	504	Fare disputes, Counterfeit passes
Passenger Altercations	216	261	217	Any assault on passenger on bus, fights
Operator Struck by Person	3	6	6	May or may not have needed medical attention
Operator Struck by Object	13	15	22	
Liquid Thrown at Operator	12	8	12	
Operator Spit on or at	8	4	10	
Operator Assaulted Off Bus	1	1	2	
	3483	3688	3253	

*Through 11/10/12

Security Calls from MCTS Bus Operators

	2010	2011	2012*
Any assault on operator	37	34	52
Any assault on passenger on bus	51	51	45
Theft (not counterfeit)	45	163	103
Weapon	33	41	24
Off bus incidents	166	236	177
Counterfeit passes	125	44	17
Fights	165	210	172
Intoxicated passengers	524	487	372
Lewd conduct	19	22	22
Music or loud students	101	162	170
Operator threatened	135	123	118
Other ordinance violations	62	52	43
Sleepers	352	436	430
Vulgar language	283	192	182
Objects thrown at bus	269	312	289
Passenger security issues	199	187	242
Police stop bus	58	51	81
Suspicious activity	39	47	37
Fare disputes	557	577	487
Vandalism/Graffiti	263	261	190
	3483	3688	3253

*Through 11/10/12

High Severity Incidents
Moderate Severity Incidents
Low Severity Incidents



Milwaukee County Transit System Police and Security Response Summary

The following are calls from MCTS operators to dispatchers where Law enforcement were involved. Non-Police are those incidents that were handled by MCTS personnel or Law enforcement were not needed.

2010

Sheriff	180	5.17%
MPD	375	10.77%
CPO	1843	52.91%
WAPD	20	0.57%
Cudahy	4	0.11%
Greendale	7	0.20%
Glendale	7	0.20%
Wauwatosa	21	0.60%
Non-police	1025	29.44%

Total 3483

2011

Sheriff	154	4.18%
MPD	393	10.66%
CPO	1960	53.15%
West Allis	6	0.16%
Cudahy	2	0.05%
Greendale	3	0.08%
Glendale	12	0.33%
Wauwatosa	14	0.38%
Non-police	1144	31.02%

Total 3688

2012*

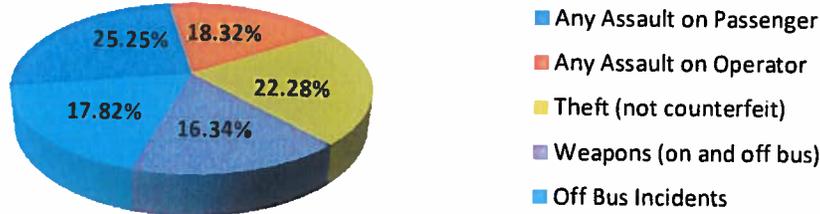
Sheriff	14	0.43%
MPD	421	12.94%
CPO	1811	55.67%
West Allis	7	0.22%
Cudahy	5	0.15%
Greendale	3	0.09%
Glendale	5	0.15%
Wauwatosa	22	0.68%
Brookfield	4	0.12%
DC off the bus	961	29.54%

Total 3253

*Through 11/10/12

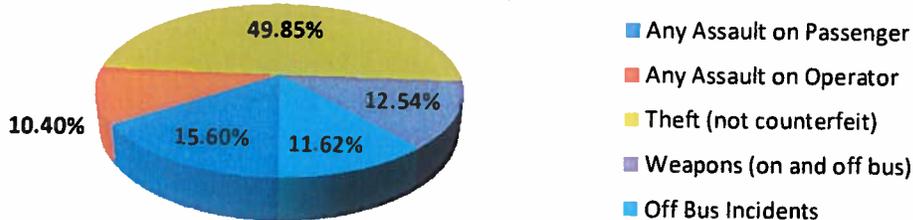
2010 High Severity Incidents		
Any Assault on Passenger	51	25.25%
Any Assault on Operator	37	18.32%
Theft (not counterfeit)	45	22.28%
Weapons (on and off bus)	33	16.34%
Off Bus Incidents	36	17.82%
Total	202	

2010 High Severity Incidents



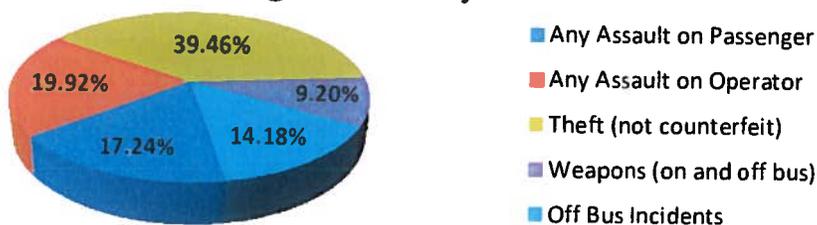
2011 High Severity Incidents		
Any Assault on Passenger	51	15.60%
Any Assault on Operator	34	10.40%
Theft (not counterfeit)	163	49.85%
Weapons (on and off bus)	41	12.54%
Off Bus Incidents	38	11.62%
Total	327	

2011 High Severity Incidents

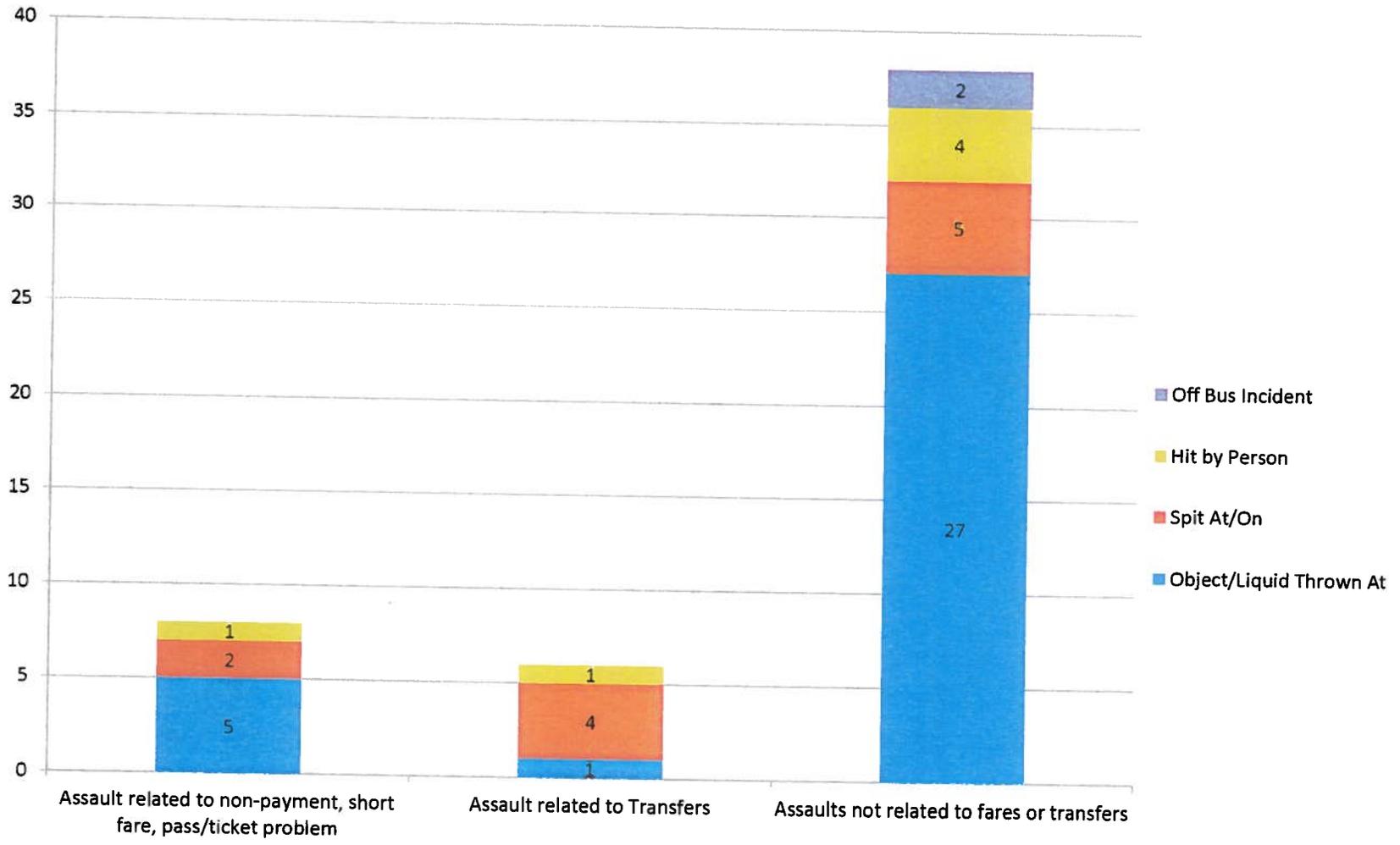


2011 High Severity Incidents		
Any Assault on Passenger	45	17.24%
Any Assault on Operator	52	19.92%
Theft (not counterfeit)	103	39.46%
Weapons (on and off bus)	24	9.20%
Off Bus Incidents	37	14.18%
Total	261	

2012 YTD High Severity Incidents



Assaults on Operators - through 11/10/12





Economic & Community Development Committee January 28, 2013

440th Airlift Wing

Air Force Reserve



440th Airlift Wing

Air Force Reserve

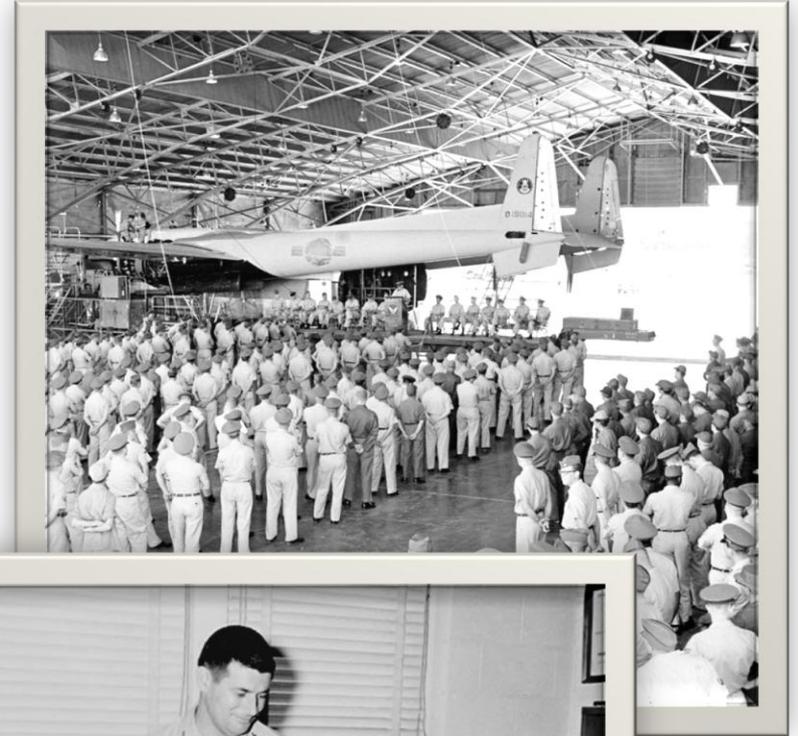
- ▶ Southern end of Mitchell International Airport
- ▶ In service mid 1950s–2008
- ▶ Closed as part of base realignment & closure act



440th Airlift Wing

Air Force Reserve

- ▶ Deployments included:
 - Cuban Missile Crisis
 - Operation Desert Shield
 - Operation Desert Storm
 - Operation Iraqi Freedom
 - Operation Enduring Freedom
 - National emergencies
 - Natural disasters



440th Airlift Wing

Air Force Reserve

- ▶ Unit transferred to Pope AFB, NC in 2008
- ▶ 370 civilian/1,409 military personnel affected



Transition to Milwaukee County



MILWAUKEE  COUNTY'S

MIKE REGIONAL
BUSINESS PARK



- ▶ Campus-like setting
- ▶ Approx. 175,000 sq. ft. of building space available for lease
- ▶ 15–20 acres potentially available for development



- ▶ Current tenants include:
 - Tax–Air/Flyer Logistics Solutions
 - SkyWest Airlines
 - Hunger Task Force
 - Air Cargo Carriers



Flyer Logistics Solutions



- ▶ Subsidiary of Tax AirFreight, Inc.

- ▶ Coordinating business to business shipping across United States



MILWAUKEE COUNTY'S
MKE REGIONAL
BUSINESS PARK
SkyWest Airlines

- ▶ Regional airline under contract to operate and maintain regional jet aircraft for Delta, United, and ExpressJet



MILWAUKEE COUNTY'S
MKE REGIONAL
BUSINESS PARK
Hunger Task Force

- ▶ Local food bank warehouse
- ▶ Receive, store, and sort food
- ▶ Distribute emergency food to those in need



MKE REGIONAL BUSINESS PARK

Hunger Task Force

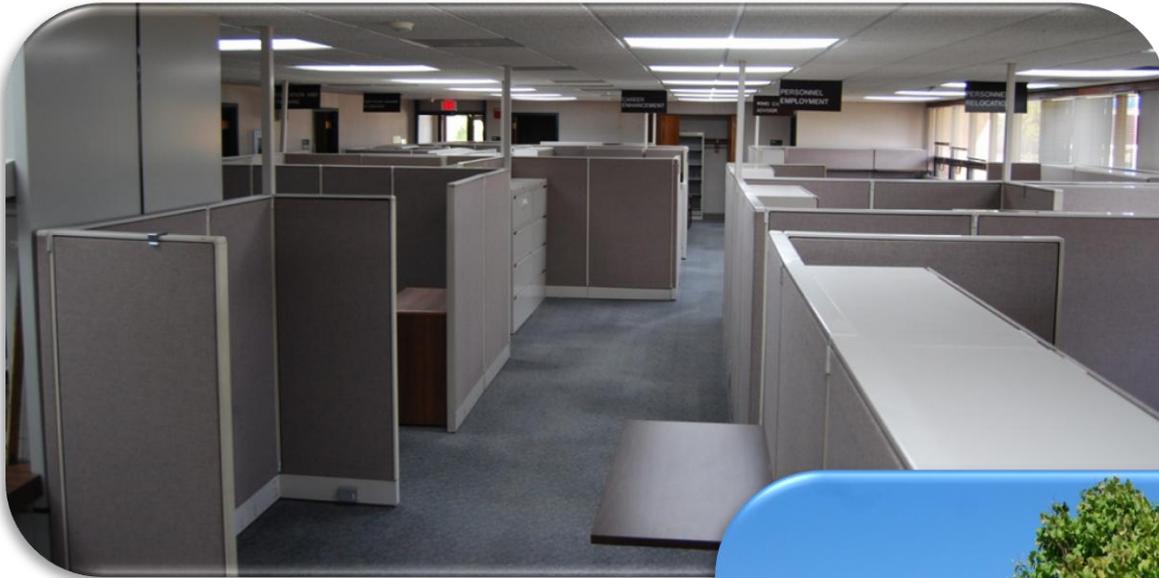


MILWAUKEE COUNTY'S
MKE REGIONAL
BUSINESS PARK
Air Cargo Carriers



- ▶ Cargo airline headquartered in Milwaukee
- ▶ Largest civilian operator of Shorts aircraft in the world





- ▶ Space available to accommodate wide range of uses



Air, water, rail and road transportation

- ▶ Easy access to all transport modes:
 - General Mitchell International Airport
 - Port of Milwaukee
 - Milwaukee County Transit System
 - Chicago and Milwaukee via I-94
 - College Avenue corridor widened
 - Rebuilt Mitchell Interchange
 - Lake Parkway



Business Opportunities available



- ▶ Approx. 175,000 square feet of building space
- ▶ Sizes range from 500 to 25,000 sq. ft.
- ▶ 15–20 acres potentially available for development



Milwaukee County's Economic Development Division Department of Administrative Services

Chris Abele, County Executive

Jill Didier, Economic Development Coordinator

MILWAUKEE  COUNTY'S

MKE REGIONAL BUSINESS PARK

300 East College Avenue

Contact Ted Torcivia

414-747-5751

ttorcivia@mitchellairport.com

MKERegionalBusinessPark.com

COUNTY OF MILWAUKEE
Inter-Office Communication

DATE: December 10, 2012

TO: Supervisor Marina Dimitrijevic, Chairperson, County Board
Supervisor Michael Mayo, Sr., Chairperson, TPW&T Committee

FROM: Brian Dranzik, Interim Director, Department of Transportation

SUBJECT: **ASSIGN DTG OPERATIONS, INC. DBA THRIFTY CAR RENTAL AGREEMENT TO SIMPLY WHEELZ LLC D/B/A ADVANTAGE RENT A CAR AT GENERAL MITCHELL INTERNATIONAL AIRPORT**

POLICY

County Board approval is required for agreement assignments at General Mitchell International Airport (GMIA).

BACKGROUND

Milwaukee County has agreements with seven (7) rental car companies. They are Avis, Budget, Dollar, Thrifty, Enterprise, Hertz, and Midwest Car Corp (Alamo & National). Advantage Rental Car Company operates “off-airport,” providing curbside shuttle service to their offices and rental cars. “Off-airport” companies pay to the County a privilege fee of 6.5% of their gross receipts.

In November 2012, the Hertz Corporation acquired the Dollar and Thrifty Car Rental brands. Hertz currently owns and operates Advantage Rent A Car. As a condition of acquiring Dollar and Thrifty, the Federal Trade Commission (FTC) is requiring that Hertz sell Advantage Rent A Car. Hertz has entered into an agreement to sell Advantage Rent A Car to Adreca Holdings Corp. The FTC has also expressed concerns about how Hertz’s acquisition of Dollar and Thrifty would impact the competitive environment at Milwaukee and has required that the Thrifty agreement be assigned to Advantage Rent A Car. Hertz is requesting that Airport Agreement No. CN-1849 be assigned to Simply Wheelz LLC (Advantage Rent A Car) so that the Advantage brand would operate on-Airport. Hertz would then take the Thrifty brand off-airport, and operate as an off-airport rental car company in accordance with the Milwaukee County General Ordinances. Milwaukee County Ordinances 4.33 (1)(d) requires that off-airport rental car companies pay a privilege fee of 6.5%.

RECOMMENDATIONS

Airport staff recommends that Milwaukee County approve the assignment of Airport Agreement No. CN-1849 from DTG Operations, Inc. d/b/a Thrifty Car Rental to Simply Wheelz LLC, effective as of the date of the sale of the Advantage Rent A Car brand to Adreca Holdings Corp.

FISCAL NOTE

This assignment will have no impact on rental car concession revenues, since Advantage will pay the same rents and minimum annual guarantee that Thrifty pays.

Prepared by: Kathy Nelson, Airport Properties Manager

Approved by:

Brian Dranzik
Interim Director of Transportation

C. Barry Bateman
Airport Director

H:\Private\Clerk Typist\Aa01\TPW&T 13\01 - Jan 13\REPORT - Assign Thrifty Agreement to Advantage.doc

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38

File No.
Journal

(ITEM) From the Interim Director, Department of Transportation, requesting that Milwaukee County approve the assignment of Airport Agreement No. CN-1849 from DTG Operations, Inc. d/b/a Thrifty Car Rental to Simply Wheelz LLC at General Mitchell International Airport (GMIA) by recommending adoption of the following:

RESOLUTION

WHEREAS, Milwaukee County has agreements with seven (7) rental car companies. They are Avis, Budget, Dollar, Thrifty, Enterprise, Hertz, and Midwest Car Corp (Alamo & National); and

WHEREAS, in November 2012, the Hertz Corporation acquired the Dollar and Thrifty Car Rental brands. Hertz currently owns and operates Advantage Rent A Car; and

WHEREAS, as a condition of acquiring Dollar and Thrifty, the Federal Trade Commission (FTC) is requiring that Hertz sell Advantage Rent A Car; and

WHEREAS, Hertz has entered into an agreement to sell Advantage Rent A Car to Adreca Holdings Corp; and

WHEREAS, the FTC has also expressed concerns about how Hertz's acquisition of Dollar and Thrifty would impact the competitive environment at Milwaukee and has required that the Thrifty agreement be assigned to Advantage Rent A Car; and

WHEREAS, Hertz is requesting that Airport Agreement No. CN-1849 be assigned to Simply Wheelz LLC (Advantage Rent A Car) so that the Advantage brand would operate on-airport; now, therefore,

BE IT RESOLVED, that the Airport Director is hereby authorized to execute an assignment of Airport Agreement No. CN-1849 from DTG Operations, Inc. dba Thrifty Car Rental to Simply Wheelz LLC, effective as of the date of the sale of the Advantage Rent A Car brand to Adreca Holdings Corp.

H:\Private\Clerk Typist\Aa01\TPW&T 13\01 - Jan 13\RESOLUTION - Assign Thrifty Agreement to Advantage.doc

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: December 10, 2012

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: ASSIGN DTG OPERATIONS, INC. DBA THRIFTY CAR RENTAL AGREEMENT TO SIMPLY WHEELZ LLC D/B/A ADVANTAGE RENT A CAR AT GENERAL MITCHELL INTERNATIONAL AIRPORT

FISCAL EFFECT:

- | | |
|---|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input checked="" type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of Contingent Funds |
| <input checked="" type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

This assignment will have no impact on rental car concession revenues, since Advantage will pay the same rents and minimum annual guarantee that Thrifty pays.

Department/Prepared by: Kathy Nelson
Airport Properties Manager

Authorized Signature _____

Did DAS-Fiscal Staff Review? Yes No
Reviewed by:

H:\Private\Clerk Typist\Aa01\TPW&T 13\01 - Jan 13\FISCAL NOTE - Assign Thrifty Agreement to Advantage.doc

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: December 10, 2012

TO: Supervisor Marina Dimitrijevic, Chairperson, County Board
Supervisor Michael Mayo, Sr., Chairperson, TPW&T Committee

FROM: Brian Dranzik, Interim Director, Department of Transportation

SUBJECT: **BUILDING LEASE AGREEMENT BETWEEN MILWAUKEE COUNTY AND HSS, INC.**

POLICY

County Board approval is required for Milwaukee County to enter into a building lease agreement with HSS, Inc. for an office building at Milwaukee County's MKE Regional Business Park at General Mitchell International Airport (GMIA).

BACKGROUND

HSS, Inc. is one of the largest and foremost providers of specialized aviation contract security services in the United States. HSS, Inc. has over 45 years of experience at providing contract security and is under contract to provide such services at General Mitchell International Airport.

HSS has requested a lease of building #203 located at 6248 South Jasper Avenue. The approximately 1,390 square foot building includes office spaces and is located near the front entrance to Milwaukee County's MKE Regional Business Park. A location exhibit is attached.

RECOMMENDATION

Airport staff recommends that Milwaukee County enter into a lease agreement with HSS, Inc., effective February 1, 2013, for the lease of approximately 1,390 square feet of office space at Milwaukee County's MKE Regional Business Park, under standard terms and conditions for County-owned land and building space, inclusive of the following:

1. The term of the triple net lease agreement shall be for three (3) years, effective February 1, 2013, and ending January 31, 2016, with one (1) two-year mutual renewal option.
2. Any furniture, office equipment, or any other material identified will be inventoried in the office building and made available to HSS, Inc. at no charge, to be returned at the conclusion of the lease.
3. Rental for the approximately 1,390 square feet of space in the building will be established at: \$8.00/sq. ft. for an approximate total of \$11,120.00 for the first year of the lease. An option to extend the lease term for an additional two years shall be at the fair market value lease rate to be determined.
4. Ten (10) spaces of paved parking area will be provided at no charge for the duration of the lease.

5. The lease agreement shall contain the current standard insurance and environmental language for similar agreements. Under these terms of this triple net lease agreement HSS, Inc. will be responsible for the cost of insurance, utilities and common area maintenance charges.

FISCAL NOTE

Rental revenues will be approximately \$11,120.00 for the first year of the agreement.

Prepared by: Ted J. Torcivia, Airport Business Manager

Approved by:

Brian Dranzik, Interim Director
Department of Transportation

C. Barry Bateman
Airport Director

H:\Private\Clerk Typist\Aa01\TPW&T 13\01 - Jan 13\REPORT - HSS Lease 440th.doc

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44

(ITEM) From the Director, of Department of Transportation requesting that Milwaukee County enter into a building lease agreement with HSS, Inc. at Milwaukee County's MKE Regional Business Park at General Mitchell International Airport (GMIA) by recommending adoption of the following.

RESOLUTION

WHEREAS, HSS, Inc. is one of the largest and foremost providers of specialized aviation contract security services in the United States. HSS, Inc. has over 45 years of experience at providing contract security and has been under contract to provide such services at General Mitchell International Airport for over three years now; and

WHEREAS, HSS has requested a lease of the building located at 6248 South Jasper Avenue. The approximately 1,390 square foot building includes office spaces and a large assembly area and is located near the front entrance to Milwaukee County's MKE Regional Business Park; now, therefore

BE IT RESOLVED, that the Director, of Department of Transportation and the Airport Director are hereby authorized to enter into a lease agreement with HSS, Inc., effective February 1, 2013, for the lease of: approximately 1,300 square feet of office space (6248 South Jasper Avenue) at Milwaukee County's MKE Regional Business Park, under the following terms and conditions:

1. The term of the triple net lease agreement shall be for three (3) years, effective February 1, 2013, and ending January 31, 2016, with one (1) two-year mutual renewal option.
2. Any furniture, office equipment or any other material identified will be inventoried in the office building and made available to HSS, Inc. at no charge, to be returned at the conclusion of the lease.
3. Rental for the approximately 1,390 square feet of office space will be established at \$8.00/sq. ft. for a total of \$11,120.00 for the first year of the lease. An option to extend the lease term for an additional two years shall be at the fair market value lease rate to be determined.
4. Ten (10) spaces of paved parking area will be provided at no charge for the duration of the lease.
5. The lease agreement shall contain the current standard insurance and environmental language for similar agreements. Under these terms of this triple net lease agreement HSS, Inc. will be responsible for the cost of insurance, utilities and common area maintenance charges.

H:\Private\Clerk Typist\Aa01\TPW&T 13\01 - Jan 13\RESOLUTION - HSS lease.doc

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: December 10, 2012

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: BUILDING LEASE AGREEMENT BETWEEN MILWAUKEE COUNTY AND HSS, INC.

FISCAL EFFECT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of Contingent Funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$11,120.00	\$11,120.00
	Revenue	\$11,120.00	\$11,120.00
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Rental revenues will be approximately \$11,120.00 for the first year of the agreement.

Department/Prepared by: Ted J. Torcivia, Airport Business Manager

Authorized Signature _____

Did DAS-Fiscal Staff Review? Yes No

Reviewed by:

H:\Private\Clerk Typist\Aa01\TPW&T 13\01 - Jan 13\FISCAL NOTE - HSS Lease 440th.doc

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: December 10, 2012

TO: Supervisor Marina Dimitrijevic, Chairperson, County Board
Supervisor Michael Mayo, Sr., Chairperson, TPW&T Committee

FROM: Brian Dranzik, Interim Director, Department of Transportation

SUBJECT: **BUILDING AND PARKING LEASE AGREEMENT BETWEEN MILWAUKEE COUNTY AND CUSTOM LIMOUSINE SERVICES, INC.**

POLICY

County Board approval is required for Milwaukee County to enter into a building and parking area lease agreement with Custom Limousine Services, Inc. at Milwaukee County's MKE Regional Business Park at General Mitchell International Airport (GMIA).

BACKGROUND

Custom Limousine Services, Inc. is a locally owned agency that has been in business since 1985. They provide limousine and mini coach service upon request and also maintain an "on demand" account with: Delta, United, American Eagle, Frontier, and Air Tran.

Custom Limousine Services has requested a lease of storage building #204 and parking at 6254 South Jasper Avenue. The approximately 1,600 square foot building area is a former truck inspection facility and the open garage type space is expected to house up to three (3) of their mini-coach style vehicles. The approximately 7,200 square feet of paved parking area is located adjacent to the aforementioned building. A location exhibit is attached.

RECOMMENDATION

Airport staff recommends that Milwaukee County enter into a lease agreement with Custom Limousine Services, Inc., effective February 1, 2013, for the lease of approximately 1,600 square feet of vehicle storage space at Milwaukee County's MKE Regional Business Park and approximately 7,200 square feet of paved parking area, under standard terms and conditions for County-owned land and building space, inclusive of the following:

1. The term of the triple net lease agreement shall be for three (3) years, effective February 1, 2013, and ending January 31, 2016, with one (1) two-year mutual renewal option.
2. Any furniture, office equipment, or any other material identified will be inventoried in the building and made available to Custom Limousine Services at no charge, to be returned at the conclusion of the lease.
3. Rental for the approximately 1,670 square feet of space in the building will be established at: \$1.65/sq. ft. for an approximate total of \$2,700.00 for the first year of the lease. Rental for the approximately 7,200 square feet of paved parking area will be established at: \$0.40/sq. ft. for an approximate total of \$2,880.00 for the first year of the lease. An option to extend the lease term for an additional two years shall be at the fair market value lease rate to be

determined.

4. The lease agreement shall contain the current standard insurance and environmental language for similar agreements. Under these terms of this triple net lease agreement Custom Limousine Services, Inc. will be responsible for the cost of insurance, utilities and common area maintenance charges.

FISCAL NOTE

Rental revenues will be approximately \$5,580.00 for the first year of the agreement.

Prepared by: Ted J. Torcivia, Airport Business Manager

Approved by:

Brian Dranzik, Interim Director
Department of Transportation

C. Barry Bateman
Airport Director

H:\Private\Clerk Typist\Aa01\TPW&T - May 2012\REPORT - Custom Limo Lease 440th.doc

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46

(ITEM) From the Director, of Department of Transportation requesting that Milwaukee County enter into a building lease agreement with Custom Limousine Services, Inc. at Milwaukee County's MKE Regional Business Park at General Mitchell International Airport (GMIA) by recommending adoption of the following.

RESOLUTION

WHEREAS, Custom Limousine Services, Inc. is a locally owned agency that has been in business since 1985. They provide limousine and mini coach service upon request and also maintain an "on demand" account with: Delta Airlines; United Airlines; American Eagle Airlines; Frontier Airlines; and, Air Tran Airlines; and

WHEREAS, Custom Limousine Services has requested a lease of a storage building and parking at 6254 South Jasper Avenue. The approximately 1,600 square foot area is a former truck inspection facility and the open garage type space is expected to accommodate up to three of their mini coach style vehicles and the approximately 7,200 square feet of paved parking area is adjacent to the aforementioned building; now, therefore

BE IT RESOLVED, that the Director, of Department of Transportation and the Airport Director are hereby authorized to enter into a lease agreement with Custom Limousine Services, Inc., effective February 1, 2013, for the lease of: approximately 1,600 square feet of storage space (6254 South Jasper Avenue) and approximately 7,200 square feet of paved parking area adjacent to the building at Milwaukee County's MKE Regional Business Park, under the following terms and conditions:

1. The term of the triple net lease agreement shall be for three (3) years, effective February 1, 2013, and ending January 31, 2016, with one (1) two-year mutual renewal option.
2. Any furniture, office equipment or any other material identified will be inventoried in the storage building and made available to Custom Limousine Services, Inc. at no charge, to be returned at the conclusion of the lease.
3. Rental for the approximately 1,600 square feet of office space will be established at \$1.65/sq. ft. for a total of \$2,700.00 for the first year of the lease. Rental for the approximately 7,200 square feet of paved parking area will be established at \$0.40/sq. ft. for a total of \$2,880.00 for the first year of the lease. An option to extend the lease term for an additional two years shall be at the fair market value lease rate to be determined.
4. The lease agreement shall contain the current standard insurance and environmental language for similar agreements. Under these terms of this triple net lease agreement Custom Limousine Services, Inc. will be responsible for the cost of insurance, utilities and common area maintenance charges.

H:\Private\Clerk Typist\Aa01\TPW&T 13\01 - Jan 13\RESOLUTION - Custom Limo lease.doc

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: December 10, 2012

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT: BUILDING LEASE AGREEMENT BETWEEN MILWAUKEE COUNTY AND
CUSTOM LIMOUSINE SERVICES, INC.**

FISCAL EFFECT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of Contingent Funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$5,580.00	\$5,580.00
	Revenue	\$5,580.00	\$5,580.00
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Rental revenues will be approximately \$5,580.00 for the first year of the agreement.

Department/Prepared by: Ted J. Torcivia, Airport Business Manager

Authorized Signature _____

Did DAS-Fiscal Staff Review? Yes No

Reviewed by:

H:\Private\Clerk Typist\Aa01\TPW&T 13\01 - Jan 13\FISCAL NOTE - Custom Limo Lease 440th.doc

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: December 10, 2012

TO: Supervisor Marina Dimitrijevic, Chairperson, County Board
Supervisor Michael Mayo, Sr., Chairperson, TPW&T Committee

FROM: Brian Dranzik, Interim Director, Department of Transportation

SUBJECT: **BUILDING LEASE AGREEMENT BETWEEN MILWAUKEE COUNTY AND MAGIC CARPET TRAVEL, INC. AND CUSTOM LIMOUSINE SERVICES, INC.**

POLICY

County Board approval is required for Milwaukee County to enter into a building lease agreement with Magic Carpet Travel, Inc. and Custom Limousine Services, Inc. for an office building at Milwaukee County's MKE Regional Business Park at General Mitchell International Airport (GMIA).

BACKGROUND

Magic Carpet Travel, Inc. is a locally owned retail travel agency that has been in business since 1979. They have been located at their current location, the Wyndam Hotel on South Howell Avenue, for the past 32 years and they arrange corporate and leisure travel for clients in the Milwaukee region.

Custom Limousine Services, Inc. is also a locally owned agency that has been in business since 1985. They provide limousine and mini coach service upon request and also maintain an "on demand" account with: Delta, United, American Eagle, Frontier, and Air Tran.

Magic Carpet Travel and Custom Limousine services have requested to lease building #207 at 6276 South Jasper Avenue at the MKE Regional Business Park. The approximately 1,300 square foot building includes private office spaces and is located near the front entrance. Both businesses combined are expected to accommodate up to six (6) employees.

Magic Carpet Travel, Inc. and Custom Limousine Services, Inc. have identified this office space as suitable for their individual business operations, and they wish to enter a joint agreement with the County. A location exhibit is attached.

RECOMMENDATION

Airport staff recommends that Milwaukee County enter into a joint tenant lease agreement with Magic Carpet Travel, Inc. and Custom Limousine Services, Inc., effective February 1, 2013, for the lease of approximately 1,300 square feet of office space at Milwaukee County's MKE Regional Business Park, under standard terms and conditions for County-owned land and building space, inclusive of the following:

1. The term of the triple net lease agreement shall be for three (3) years, effective February 1, 2013, and ending January 31, 2016, with one (1) two-year mutual renewal option.

2. Any furniture, office equipment, or any other material identified will be inventoried in the office building and made available to Magic Carpet Travel, Inc. and Custom Limousine Services, Inc. at no charge, to be returned at the conclusion of the lease.
3. Rental for the approximately 1,300 square feet of space in the building will be established at: \$7.00/sq. ft. for an approximate total of \$9,000.00 for the first year of the lease. An option to extend the lease term for an additional two years shall be at the fair market value lease rate to be determined.
4. Seven (7) spaces of paved parking area will be provided at no charge for the duration of the lease.
5. The lease agreement shall contain the current standard insurance and environmental language for similar agreements. Under these terms of this triple net lease agreement Magic Carpet Travel, Inc. and Custom Limousine Services, Inc. will be responsible for the cost of insurance, utilities and common area maintenance charges.

FISCAL NOTE

Rental revenues will be approximately \$9,000.00 for the first year of the agreement.

Prepared by: Ted J. Torcivia, Airport Business Manager

Approved by:

Brian Dranzik, Interim Director
Department of Transportation

C. Barry Bateman
Airport Director

H:\Private\Clerk Typist\Aa01\TPW&T 13\01 - Jan 13\REPORT - Magic Carpet Custom Limo Lease 440th.doc

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46

(ITEM) From the Director, of Department of Transportation requesting that Milwaukee County enter into a building lease agreement with Magic Carpet Travel, Inc. and Custom Limousine Services, Inc. at Milwaukee County's MKE Regional Business Park at General Mitchell International Airport (GMIA) by recommending adoption of the following.

RESOLUTION

WHEREAS, Magic Carpet Travel, Inc. is a locally owned retail travel agency that has been in business since 1979. They have been located at their current location on South Howell Avenue for the past 32 years and they arrange corporate and leisure travel for clients in the Milwaukee area and beyond; and

WHEREAS, Custom Limousine Services, Inc. is also a locally owned agency that has been in business since 1985. They provide limousine and mini coach service upon request and also maintain an "on demand" account with: Delta Airlines; United Airlines; American Eagle Airlines; Frontier Airlines; and, Air Tran Airlines; and

WHEREAS, The approximately 1,300 square foot building includes private office spaces and is located at the front entrance to Milwaukee County's MKE Regional Business Park. Both businesses combined are expected to accommodate up to six (6) employees; and

WHEREAS, Magic Carpet Travel, Inc. and Custom Limousine Services, Inc. have identified this office space as suitable for their individual business operations. A copy of their Agreement to Joint Tenancy will be provided to Milwaukee County prior to Committee approval; now, therefore

BE IT RESOLVED, that the Director, of Department of Transportation and the Airport Director are hereby authorized to enter into a lease agreement with Magic Carpet Travel, Inc. and Custom Limousine Services, Inc., effective February 1, 2013, for the lease of: approximately 1,300 square feet of office space (6276 South Jasper Avenue) at Milwaukee County's MKE Regional Business Park, under the following terms and conditions:

1. The term of the triple net lease agreement shall be for three (3) years, effective February 1, 2013, and ending January 31, 2016, with one (1) two-year mutual renewal option.
2. Any furniture, office equipment or any other material identified will be inventoried in the office building and made available to Magic Carpet Travel, Inc. and Custom Limousine Services, Inc. at no charge, to be returned at the conclusion of the lease.
3. Rental for the approximately 1,300 square feet of office space will be established at \$7.00/sq. ft. for a total of \$9,000.00 for the first year of the lease. An option to extend

- 47 the lease term for an additional two years shall be at the fair market value lease rate
48 to be determined.
- 49 4. Seven (7) spaces of paved parking area will be provided at no charge for the
50 duration of the lease.
- 51 5. The lease agreement shall contain the current standard insurance and environmental
52 language for similar agreements. Under these terms of this triple net lease agreement
53 Magic Carpet Travel, Inc. and Custom Limousine Services, Inc. will be responsible for
54 the cost of insurance, utilities and common area maintenance charges.

55
56

H:\Private\Clerk Typist\Aa01\TPW&T 13\01 - Jan 13\RESOLUTION - Magic Carpet Custom Limo lease.doc

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: December 10, 2012

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: BUILDING LEASE AGREEMENT BETWEEN MILWAUKEE COUNTY AND MAGIC CARPET TRAVEL, INC. AND CUSTOM LIMOUSINE SERVICES, INC.

FISCAL EFFECT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of Contingent Funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$9,000.00	\$9,000.00
	Revenue	\$9,000.00	\$9,000.00
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Rental revenues will be approximately \$9,000.00 for the first year of the agreement.

Department/Prepared by: Ted J. Torcivia, Airport Business Manager

Authorized Signature _____

Did DAS-Fiscal Staff Review? Yes No

Reviewed by:

H:\Private\Clerk Typist\Aa01\TPW&T 13\01 - Jan 13\FISCAL NOTE - Magic Carpet Lease Custom Limo 440th.doc

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: December 3, 2012

TO: Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors
Michael Mayo Sr., Chairperson, Transportation, Public Works & Transit Committee

FROM: Brian Dranzik, Interim Director, Department of Transportation

SUBJECT: **AMENDMENT TO AIRPORT LEASE AGREEMENT BETWEEN MILWAUKEE COUNTY AND RITE-HITE HOLDING CORPORATION FOR THE EXTENSION OF LEASE FOR AN ADDITIONAL FIVE (5) YEAR TERM**

POLICY

County Board approval is required for the extension of lease agreements beyond one year at General Mitchell International Airport (GMIA).

BACKGROUND

On February 29, 2012, the Milwaukee County Board of Supervisors approved the sale of a hangar from Marshall & Ilsley Corporation to Rite-Hite Holding Corporation and agreed to enter into a new lease agreement between the County and Rite-Hite Holding Corporation for the lease of approximately 21,500 square feet of land at GMIA on which to operate and maintain an aircraft hangar. The agreement was for an initial term commencing upon the date of sale and ending November 31, 2013, provided, however, that the Lessee had the right to renew the Agreement for one (1) additional option term of five (5) years upon the same terms and conditions. Rite-Hite Holding Corporation is now requesting that the County agree to amend the new lease agreement between the County and Rite-Hite Holding Corporation to include an additional option term of five (5) years upon the same terms and conditions effective December 1, 2018.

RECOMMENDATION

Airport staff recommends that the County approve an amendment to the new lease agreement between Milwaukee County and Rite-Hite Holding Corporation to include an additional option term of five (5) years upon the same terms and conditions effective December 1, 2018.

FISCAL NOTE

There will be no fiscal impact with the approval of an additional term of five (5) years. Rite-Hite Holding Corp. will continue to submit appropriate rents in accordance with the lease agreement.

Prepared by: Steven A. Wright, A.A.E. - Airport Properties Manager

Approved by:

Brian Dranzik, Interim Director
Department of Transportation

C. Barry Bateman
Airport Director

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

(ITEM) From the Interim Director, Department of Transportation, recommending that Milwaukee County approve the amendment of the airport lease agreement between Milwaukee County and Rite-Hite Holding Corporation for the extension of the lease for an additional five (5) year option term by recommending adoption of the following:

A RESOLUTION

WHEREAS, on February 29, 2012, the Milwaukee County Board of Supervisors approved the sale of a hangar from Marshall & Ilsley Corporation to Rite-Hite Holding Corporation and agreed to enter into a new lease agreement between Milwaukee County and Rite-Hite Holding Corporation for the lease of approximately 21,500 square feet of land at General Mitchell International Airport (GMIA) on which to operate and maintain an aircraft hangar; and

WHEREAS, the agreement was for an initial term commencing upon the date of sale and ending November 31, 2013, provided, however, that Lessee had the right to renew the Agreement for one (1) additional option term of five (5) years upon the same terms and conditions; and

WHEREAS, Rite-Hite Holding Corporation is now requesting that Milwaukee County agree to amend the new lease agreement between Milwaukee County and Rite-Hite Holding Corporation to include an additional option term of five (5) years upon the same terms and conditions effective December 1, 2018; and

WHEREAS, the Transportation, Public Works and Transit Committee, at its meeting on January 23, 2013, recommended approval (vote _____) that Milwaukee County amend the new lease agreement between Milwaukee County and Rite-Hite Holding Corporation to include an additional option term of five (5) years upon the same terms and conditions effective December 1, 2018, now, therefore,

BE IT RESOLVED, that the Interim Director, Department of Transportation and the County Clerk are hereby authorized and directed to execute an amendment to the new lease agreement between Milwaukee County and Rite-Hite Holding Corporation to include an additional option term of five (5) years upon the same terms and conditions effective December 1, 2018.

H:\Private\Clerk Typist\Aa01\TPW&T 13\01 - Jan 13\RESOLUTION - Rite-Hite Amendment 1.docx

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: December 3, 2012

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: AMENDMENT TO AIRPORT LEASE AGREEMENT BETWEEN MILWAUKEE COUNTY AND RITE-HITE HOLDING CORPORATION FOR THE EXTENSION OF LEASE FOR AN ADDITIONAL FIVE (5) YEAR TERM

FISCAL EFFECT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of Contingent Funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

There will be no fiscal impact with the approval of an additional option term of five (5) years. Rite-Hite Holding Corporation will continue to submit the appropriate rents in accordance with the lease agreement.

Department/Prepared by: Steven Wright, A.A.E. – Airport Properties Manager

Authorized Signature _____

Did DAS-Fiscal Staff Review? Yes No
Reviewed by:

H:\Private\Clerk Typist\Aa01\TPW&T 13\01 - Jan 13\FISCAL NOTE - Rite-Hite Amendment 1.docx

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: December 3, 2012

TO: Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors
Michael Mayo Sr., Chairperson, Transportation, Public Works & Transit Committee

FROM: Brian Dranzik, Interim Director, Department of Transportation

SUBJECT: **LEASE AGREEMENT TRANSACTIONS RELATED TO THE SWAP OF LEASED PREMISES BETWEEN FRONTIER AIRLINES, INC. AND DELTA AIR LINES, INC.**

POLICY

For informational purposes.

BACKGROUND

Frontier Airlines, Inc. no longer uses General Mitchell International Airport (GMIA) as a hub for its commercial airline services and has reduced its flights to and from Milwaukee. Consequently, Frontier has underutilized leased premises on Concourse D. Frontier has reached an agreement with Delta Air Lines, Inc. to relinquish part of its leased premises on D for reassignment to Delta while taking assignment of Delta's existing leased premises on Concourse E. Likewise, Delta has agreed with Frontier to relocate its airline operations to a portion of Frontier's existing space on D while relinquishing its gates and operations space on Concourse E for reassignment to Frontier. Delta will also be taking over the lease of the Midwest/Frontier Best Care Club room and using it for the Delta Sky Club.

Subsequently, the agreements of Frontier and Delta will be amended in order to make the appropriate adjustments regarding this swap of space since both air carriers entered into Milwaukee County's long-term Airline-Airport Use and Lease Agreement. The County Board has previously approved of a payment of \$300,000 to Delta to incentivize and mitigate the costs associated with this move.

RECOMMENDATION

For informational purposes.

FISCAL NOTE

Airport airline rental income will remain neutral with the swap of terminal building airline rental space between Frontier and Delta.

Prepared by: Steven A. Wright, A.A.E. - Airport Properties Manager

Approved by:

Brian Dranzik, Interim Director
Department of Transportation

C. Barry Bateman
Airport Director

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: December 3, 2012

TO: Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors
Michael Mayo Sr., Chairperson, Transportation, Public Works & Transit Committee

FROM: Brian Dranzik, Interim Director, Department of Transportation

SUBJECT: **LEASE AGREEMENT TRANSACTIONS RELATED TO THE SWAP OF LEASED PREMISES BETWEEN SOUTHWEST AIRLINES CO. AND US AIRWAYS, INC.**

POLICY

For informational purposes.

BACKGROUND

Southwest Airlines Co. acquired AirTran Airways, Inc. and has integrated its operations on Concourse C at General Mitchell International Airport (GMIA). Southwest has agreed with US Airways, Inc. to swap space between Concourse C and Concourse D at GMIA.

Therefore, US Airways will relinquish its leased premises on Concourse C for reassignment to Southwest while taking assignment of Southwest's existing leased premises on Concourse D. Likewise, Southwest will relocate its airline operations to US Airways' existing space on Concourse C while relinquishing Southwest's operations space on Concourse D for reassignment to US Airways. This will give Southwest 10 contiguous gates on Concourse C; AirTran had 8 gates.

Subsequently, the agreements of Southwest and US Airways will be amended in order to make the appropriate adjustments regarding this swap of space since both air carriers entered into the Milwaukee County Airline-Airport Use and Lease Agreement.

RECOMMENDATION

For informational purposes.

FISCAL NOTE

Airline rental income will remain neutral upon effectuating the swap of space between Southwest and US Airways.

Prepared by: Steven A. Wright, A.A.E. - Airport Properties Manager

Approved by:

Brian Dranzik, Interim Director
Department of Transportation

C. Barry Bateman
Airport Director



Community Business Development Partners

MILWAUKEE COUNTY

MARINA DIMITRIJEVIC • Chairwoman, Milwaukee County Board of Supervisors
 NELSON SOLER • Interim Director, Community Business Development Partners

INTER-OFFICE COMMUNICATION

DATE: January 7, 2013

TO: Supervisor Marina Dimitrijevic, Chair, County Board of Supervisors
 Supervisor Patricia Jursik, Chair, Economic & Community Development Committee
 Supervisor Michael Mayo, Sr., Chair, Transportation, Public Works & Transit Committee

FROM: Nelson Soler, Interim Director, Community Business Development Partners

SUBJECT: **DBE WAIVER REPORT FOR NOVEMBER & DECEMBER 2012**

DIRECTIVE

At the request of the Committee on Economic and Community Development, the Community Business Development Partners Department (CBDP) provides a monthly update on the Disadvantaged Business Enterprise (DBE) utilization waivers requested by, and granted to, Milwaukee County departments/divisions.

BACKGROUND

CBDP is responsible for designing, implementing, monitoring and enforcing Milwaukee County's DBE Program in order to maintain compliance with Federal Regulations and Milwaukee County Ordinances. Implementation of the Program includes establishing participation goals on, both, Federal and County funded contracts, as well as monitoring and enforcing compliance of these contracts. Participation goals may only be established on contracts where opportunities exist for ready, willing and able certified firms to perform commercially useful functions related to the satisfaction of those contracts.

In 1999, the United States Department of Transportation (USDOT) implemented DBE Program rules with seven (7) objectives directed at creating a level playing field on which certified firms could compete fairly for USDOT-assisted contracts. This legislation, 49 CFR Part 26, requires all recipients of USDOT funds to establish and maintain a DBE program that, not only, complies with the intent and language of the legislation, but that has also been reviewed and approved by USDOT. As a result of public and private stakeholder input, Milwaukee County determined and approved, by action of the County Board, to establish and maintain a program based upon the Federal DBE Program rules and standards for all of its contracts. This action of the County Board and County Executive established, and adopted, rules and regulations of USDOT Office of the Secretary, per the Federal Register (49 CFR Parts 23 and 26), over Milwaukee County's Federally, and County, funded projects.

Milwaukee County, as a Federal funding recipient, is required to provide and establish contract opportunities for certified firms on its projects based upon the number of ready, willing and able firms certified to perform within the scope(s) of each of these projects. Only firms certified through Wisconsin's Unified Certification Program (UCP), a consortium of 24 municipalities and agencies throughout the State, count as ready, willing and able firms for this purpose. Four of the UCP members serve as certifying partners for the consortium, Milwaukee County, WisDOT, Dane County, and the City of Madison. These certifying partners share the responsibility of verifying and maintaining the status of the 883 currently certified firms throughout the State, while processing all new applications.

MILWAUKEE COUNTY - CITY CAMPUS • 2711 WEST WELLS STREET, 8TH FLOOR, ROOM 830 • MILWAUKEE, WI 53208
 TELEPHONE (414) 278-5248 • FAX (414) 223-1958

DBE GOALS

The Milwaukee County Board of Supervisors has established the County's overall desired levels of DBE participation as follows:

Public Works, Construction & Design	25%
Time & Material Contracts	25%
Professional Service Contracts	17%
Procurement of Service Contracts	17%
Procurement of Goods & Commodities	10%

WAIVER REQUESTS

When CDBP receives a waiver request from a department/division, staff thoroughly reviews it and available supporting documentation before forwarding the request on to the Director for determination. The Director may require staff to gather more comprehensive information or to provide more detailed clarification regarding any identified issues prior to issuing a determination.

WAIVER REPORT SUMMARY

The figures below include Professional Service and Capital Improvement/Maintenance contracts awarded during November and December. This report does not include contracts awarded by Procurement Division processes under Chapter 32, as CDBP is not authorized access to this information. Please see the attachment for waivers requested as broken out by owner department, contractor/consultant awarded, scope of services rendered, total contract amounts, and reason for approval, or lack thereof.

Total Contracted Dollars for Period	\$	9,125,960.74
Total Contracted Dollars w/ Waiver Approval	\$	175,451.41
Total Contracted Dollars w/o Waiver Approval	\$	15,985.00
Percentage of Contracts Waived for Period		2.10%

RECOMMENDATION

CBDP prepared this informational report, and humbly proposes that it be received and filed, as such.

Approved by:



Nelson Soler
Interim Director

CC: Chris Abele, Milwaukee County Executive

Milwaukee County Community Business Development Partners Department (CBDP) DBE Waiver Report November & December 2012

DEPARTMENT	CONSULTANT/CONTRACTOR	SCOPE OF SERVICES	CONTRACT AMOUNT	APPROVAL REASON
<u>CBDP Approved Waivers ¹</u>				
State Court Services	Midwest Medical Records	On-site copying of court records	19,500.00	No DBE vendor bid on the contract
Human Resources	Mary J. Mountin	Provide legal service for the Civil Service Commission	1,310.00	Under \$2,000.00
DAS - Risk Management	Arthur J. Gallagher Risk Management Svcs	Provide an audit for self insured workers compensation claims program	19,220.00	Per Chapter 56.30(a)
DOT - Airport Division	Institute for Human Factors	Conduct 4 session class on "Overcoming Your Fear of Flying"	1,000.00	Under \$2,000.00
Personnel Review Board	Gonzalez, Saggio & Harlan	Outside counsel for the PRB for September-December 2012	23,166.00	Per Chapter 56.30(a)
Medical Examiner	Jim Caruso, MD	Keynote - 24th Annual John R. Teggatz Forensic Science Seminar	577.20	Under \$2,000
Grounds - by DAS - FM	Clark Dietz	Illicit Connection Field Study	9,900.00	Annual Consultant Utilization ²
GMIA - by DAS - FM	Graef USA	Parking Structure Pre-Cast Investigation	4,800.00	Annual Consultant Utilization; Emergency investigation
Parks by DAS-FM	Harwood Engineering	MLK Community Center Roof Replacement - Skylight Replacement	2,700.00	Annual Consultant Utilization; Prior facility knowledge
Facilities - by DAS - FM	Jackson MacCudden	Light Court #3 Asbestos Inspection Services	4,510.00	Annual Consultant Utilization; Prior facility knowledge
Facilities - by DAS - FM	Sigma Group	Environmental Site Assessment 1400 N 113th St	2,294.14	Annual Consultant Utilization; Participation on subsequent phase
Parks - by DAS - FM	Jackson MacCudden	Wil-O-Way Grant RC Floor Abatement Testing	1,500.00	Annual Consultant Utilization
Facilities - by DAS - FM	Sigma Group	Renovation of War Memorial Windows	889.62	Annual Consultant Utilization
Grounds - by DAS - FM	Gregg Martin	Service Agreement - Telemetry & Instrumentation Service	1,270.00	No DBE firms within this work category
Grounds - by DAS - FM	Visu-Sewer	Clean & CCTV Sewer Lines	24,205.45	Only one DBE firm with capacity to perform project scope
Facilities - by DAS - FM	Jackson MacCudden	Safety Bldg Domestic Violence Unit Remodeling - Asbestos Consulting	2,100.00	Annual Consultant Utilization
NMP by GMIA	Craig's Remodeling	Sound Mitigation Improvements at 3630 E Martin Ave	56,509.00	NMP Program guidelines

Contracts Issued Without CBDP Review ³

Human Resources	M.R.A. The Management Association	Strategic HR Partner Meeting August 2012	1,500.00	No CBDP Review
DHHS - Housing	Benavides Enterprises	Provide one day training	1,595.00	No CBDP Review
DHHS	Human Services Leadership Institute	Provide one day training	1,125.00	No CBDP Review
MCTS by DOT	Foley & Lardner	MCTS Project Ride Consultant Services	11,765.00	No CBDP Review

Total Contract \$ Amount for Month ⁴	\$9,125,960.74
Total Approved Waiver \$ Amount	\$175,451.41
Total Unapproved Waiver \$ Amount	\$15,985.00
Percentage Waived	2.10%

¹ Waivers approved by CBDP; within guidelines of Code of General Ordinances

² Award of this project is to an Consultant operating under a blanket contract with the County to provide Architectural & Engineering Design Services outside of current staffing capacity

³ Contracts issued by Departments in violation of the Code of General Ordinances; CBDP is made aware of these projects when Accounts Payable forwards new contract information

⁴ Total does not include Procurement Division Figures

COUNTY OF MILWAUKEE

INTER-OFFICE COMMUNICATION

DATE: December 12, 2012

TO: Marina Dimitrijevic, Chairwoman County Board of Supervisors

FROM: Brian Dranzik, Interim Director, Department of Transportation

SUBJECT: Requesting Approval to Enter Into Mitigation Agreements Related to the Zoo Interchange Reconstruction Project with the State of Wisconsin Department of Transportation.

POLICY

County Board approval is required to authorize the use of funds for specified purposes.

BACKGROUND

The Wisconsin Department of Transportation (WisDOT) will begin the initial stages of reconstructing the Zoo Interchange in early 2013. Milwaukee County Trunk Highways, along with other municipal roadways, will be impacted by the activities undertaken by WisDOT. For the purposes of mitigating traffic impacts in various locations, WisDOT and the Milwaukee County Department of Transportation (MCDOT) would like to enter into various agreements to address these impacts. Under the agreement, Milwaukee County will perform necessary activities of planning, coordination and staffing services for mitigation activities needed in the affected area. The State will reimburse Milwaukee County for these activities. These agreements generally are in effect for two years while work is performed.

The first agreement for \$50,000 has been presented to MCDOT to mitigate traffic impacts in the area of I-94 and I-894 from Lincoln Avenue on the south Underwood Parkway on the west, Burleigh Road on the north and 70th Street on the east. It is anticipated that future contracts will likely be presented to the Department for other areas within the boundaries of the Zoo Interchange project as work becomes necessary. Future contracts are estimated to be of similar amounts of approximately \$50,000 each. Since these agreements are presented to the Department with limited advanced notice, the Department is seeking Board approval to enter into these agreements when necessary so work can be performed without delay to the project or impact to the community.

RECOMMENDATION

For the purposes of executing the first Zoo Interchange mitigation agreement of \$50,000 and future agreements without delay, the Department of Transportation is requesting that

County Board provide authorization to the Interim Director to enter into mitigation agreements and incur expenses not-to-exceed \$300,000 with reimbursement by WisDOT. The Department will report annually on actual expenses incurred and reimbursements received related to mitigation work performed.

Approved by:

Brian Dranzik, Interim Director
Department of Transportation

Cc: Chris Abele, Milwaukee County Executive
Amber Moreen, Chief of Staff, Milwaukee County Executive
Chris Abele
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Pat Farley, Director, Department of Administrative Services
Craig Kammholz, Fiscal and Budget Administrator, DAS
Pam Bryant, Capital Finance Manager, Office of the Comptroller

1 (Item) From the Interim Director, Department of Transportation requesting approval to
2 enter into multiple Mitigation Agreements related to the Zoo Interchange Reconstruction
3 Project between the Wisconsin Department of Transportation and the Milwaukee
4 County Department of Transportation in an amount not to exceed \$300,000 for Capital
5 Improvement Project WO141 Zoo Interchange.
6
7
8

9 **A RESOLUTION**
10
11
12

13 WHEREAS, the Wisconsin Department of Transportation (WisDOT) continues
14 with implementation of the Zoo Interchange Reconstruction Project and has requested
15 to partner with the Milwaukee County Department of Transportation (MCDOT) to ensure
16 safe and efficient travel during this project; and
17

18 WHEREAS, a request has been made by WisDOT for MCDOT to enter into an
19 agreement to mitigate the impacts upon traffic that are expected to occur as a result of
20 the Zoo Interchange Reconstruction Project and WisDOT will provide up to \$50,000 for
21 expenses incurred by Milwaukee County toward this purpose as directed by WisDOT;
22 and
23

24 WHEREAS, MCDOT expects that additional requests to enter into multiple
25 similar mitigation agreements will be made by WisDOT as the Zoo Interchange
26 Reconstruction Project progresses; and
27

28 WHEREAS, it is necessary to respond to and execute similar mitigation
29 agreements with WisDOT in an expedited fashion to ensure the continued success of
30 the Zoo Interchange Reconstruction Project; now, therefore,
31

32 BE IT RESOLVED, that the Interim Director of the Milwaukee County Department
33 of Transportation (MCDOT) is authorized to enter into multiple Mitigation Agreements
34 that are expected to be requested by the Wisconsin Department of Transportation
35 (WisDOT) related to the Zoo Interchange Reconstruction Project and to incur expenses
36 in an amount not-to-exceed \$300,000 to be reimbursed by WisDOT; and
37

38 BE IT FURTHER RESOLVED that the Interim Director of the Milwaukee County
39 Department of Transportation (MCDOT) will report no less than annually on actual
40 expenses incurred and reimbursements received related to the executed Mitigation
41 Agreements; and
42

43 BE IT FURTHER RESOLVED that the Department of Administrative Services is
44 authorized to process an administrative transfer to increase the expenditure authority
45 and revenue for Capital Improvement Project WO141 Zoo Interchange by \$300,000 to
46 reflect approval of this request.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 12/9/12

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Request to establish expenditure authority and revenue in an amount not-to-exceed \$300,000 for anticipated Zoo Interchange Reconstruction related Mitigation Agreements between the Wisconsin Department of Transportation (WisDOT) and the Milwaukee County Department of Transportation (MCDOT) within Capital Improvement project WO141 Zoo Interchange.

FISCAL EFFECT:

- | | |
|--|---|
| <input type="checkbox"/> No Direct County Fiscal Impact | <input checked="" type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input checked="" type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure	300,000	
	Revenue	300,000	
	Net Cost	0	

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Provide expenditure authority and revenue in an amount not-to-exceed \$300,000 for anticipated mitigation agreements between the Wisconsin Department of Transportation (WisDOT) and the Milwaukee County Department of Transportation (MCDOT) related to the Zoo Intechange Reconstruction Project.

Multiple mitigation agreements are expected to be necessary as the Zoo Interchange Reconstruction Project continues forward. For example, these agreements could cover areas such as traffic mitigation, utilities mitigation, public transit mitigation, etc., as WisDOT deems necessary.

B. The requested not-to-exceed amount of \$300,000 in expenditure authority and revenue is based upon the large size and complexity of the WisDOT Zoo Interchange Reconstruction Project as well as the single mitigation agreement request received to date totaling \$50,000.

Direct costs are not anticipated to result from these mitigation agreements as WisDOT is expected to reimburse Milwaukee County based upon actual costs incurred.

C. Budgeted expenditures and revenue for the Zoo Interchange capital improvement project would be increased by \$300,000. Expenditures incurred and reimbursement revenue received will be based upon actual work performed.

D. It is assumed that each mitigation agreement will include a not-to-exceed expenditure limit and that mitigation costs incurred by Milwaukee County will be within these limits and fully offset with reimbursement revenue from WisDOT.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

At a minimum, agreements are expected to cover the time period of January 1, 2013 through December 31, 2014.

Department/Prepared By James H. Martin, Interim Fiscal Administrator - MCDOT

Authorized Signature _____

Did DAS-Fiscal Staff Review? Yes No

AGREEMENT BETWEEN
THE WISCONSIN DEPARTMENT OF TRANSPORTATION
AND
THE MILWAUKEE COUNTY DEPARTMENT OF TRANSPORTATION

State Project I.D. 1060-37-90
Contract No. 8
2013-2014 Traffic Mitigation
Zoo Interchange Project

This agreement is a formal partnership, made and entered into between the Wisconsin Department of Transportation (DEPARTMENT) and the Milwaukee County Department of Transportation (COUNTY) provides for services as described herein. The Wisconsin Department of Transportation and Milwaukee County Department of Transportation are partnering during the Zoo Interchange Project (PROJECT) to ensure safer and more efficient travel in Milwaukee County.

The DEPARTMENT advises implementation of a comprehensive and cost effective transportation management plan that will help ensure the safety, accessibility and mobility for the traveling public in the PROJECT area. The PROJECT area is defined as interstates I-94 and I-894/USH-45 from Lincoln Avenue on the south, west of Underwood Parkway on the west, Burleigh Road on the north and 70th Street on the east. Included in the PROJECT area are local alternate route streets within two miles of the interstate roadways.

To mitigate traffic impacts caused by the PROJECT, the DEPARTMENT will provide \$50,000 to the COUNTY. In turn, the COUNTY will provide planning, coordination and staffing services (as outlined below) in an effort to mitigate traffic impacts in the PROJECT area and stay informed of PROJECT roadway closures and construction progress for a 2-year period commencing on January 1, 2013 and ending on December 31, 2014.

The monies provided by this agreement will allow for dedicated staff to assist in:

- Implement intersection improvements
- Pavement maintenance and restoration
- Traffic calming
- On-street parking restrictions
- Signal jurisdictional transfer coordination
- Signal timing and equipment improvements
- Signing and pavement marking improvements
- Pedestrian and crosswalk improvements
- Bicycle route improvements
- Participation in incident “dry run” exercises
- Assist in development of a crisis-communications plan

Project Approval Process

For all signal hardware, signing, pedestrian, and/or bicycle route work, the COUNTY and DEPARTMENT shall agree upon the location(s) and specifications of proposed work. The COUNTY may perform work under this contract without prior agreement from the DEPARTMENT in the event of an emergency or unsafe condition.

Basis of Payment

The COUNTY shall charge actual costs incurred and attributable to the work performed and described above under this agreement to the DEPARTMENT. The DEPARTMENT will provide to the COUNTY reimbursable funding for these functions in the amount of \$50,000. Total reimbursement to the COUNTY for traffic mitigation measures under this agreement will not exceed \$50,000. Billings shall be directed by the COUNTY to the attention of Chris Hager Wisconsin Department of Transportation, Southeast Region, 141 NW Barstow Street, P.O. Box 798, Waukesha, WI 53187-0798 and will include a statement of expenses supported by a description of items and services provided and expended. The DEPARTMENT shall pay the bill promptly upon receipt thereof.

Notifications

Other correspondence and notifications required under this agreement shall be given as follows:

Notice to the County: Aziz Aleiow
Managing Engineer
Milwaukee County, Department of Transportation
Transportation Services Division
2711 W. Wells Street, Suite 300
Milwaukee, WI 53208
(414) 278-5096
Aziz.Aleiow@milwcnty.com

Notice to the Department: Chris Hager, PE
Work Zone Transportation Management Plan Lead
Zoo Interchange Project
WisDOT SE Region - Southeast Freeways PDS
141 NW Barstow
Waukesha, WI 53187-0798
(414) 750-1487
christopher.hager@dot.wi.gov

Signatures

This agreement may only be amended by a written document signed by each of the parties hereto.

APPROVED _____
For the Milwaukee County Department of Works Date

APPROVED _____
For the Milwaukee County Comptroller Date

APPROVED _____
For the Wisconsin Department of Transportation Date

APPROVED _____
Governor, State of Wisconsin Date

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: October 19, 2012

TO: Chairperson Michael Mayo Sr., Transportation, Public Works & Transit Committee
Co-Chair Willie Johnson, Jr., Finance, Personnel and Audit Committee
Co-Chair David Cullen, Finance, Personnel and Audit Committee

FROM: Brian Dranzik, Interim Director, Department of Transportation

SUBJECT: **SEMI-ANNUAL REPORT ON AIRPORT CAPITAL IMPROVEMENT PROJECTS**

POLICY

Informational Report

BACKGROUND

Per the adopted 2012 Capital Budget, the Airport Director shall continue to submit a semi-annual report to the Committees on Finance and Audit and Transportation and Public Works on the status of all currently authorized Capital Improvement Projects. In a form pre-approved by the DAS Capital Finance Manager, County Board staff and Director of Audits, the report shall provide the following information for each authorized Capital Improvement Project:

- Date of initial County Board approval
- Brief description of scope of project
- Estimated completion date
- Expenditures and revenues summary, including reconciliation of each revenue source (e.g. Passenger Facility Charges, Airport Reserve, Bonds and Miscellaneous Revenue) and amount of committed funds for each.
- Date, purpose and amount of any approved appropriation transfers

Attached is the second semi-annual report for 2012, which indicates the expenditure and revenue summaries of the Airport's active Capital Improvement projects through June, 2012. The capital projects shown are at various stages of development, several of which have reached completion and will be closed out as part of the 2012 year end activities. The next report will be submitted after the close of period 14, December 31, 2012.

Prepared by: Patricia M Walslager, Deputy Airport Director, Finance & Administration

Approved by:

Brian Dranziki, Interim Director
Department of Transportation

Barry Bateman
Airport Director

October 19, 2012
Page 2

Cc: Patrick Farley, Director, Department of Administrative Services
Pamela Bryant, Capital Finance Manager
Justin Rodriguez, Capital Finance Management Analyst
James Martin, Fiscal Management Analyst
Carol Mueller, Committee Clerk, Finance & Audit Committee
Jodi Mapp, Committee Clerk, Transportation, Public Works & Transit Committee

Attachment: Excel Spreadsheet summarizing Capital Improvement Projects through June 2012

H:\Private\Clerk Typist\Aa01\TPW&T 12\10- Oct 2012\INFORMATIONAL REPORT - Semi-Annual Report on Capital Improvement Projects.doc

**GMIA Capital Projects
Summary of Revenue Funding by Source**

Project #	Project Name	Manager	Proj Approved	Proj Complete	GARB BONDS A/C 4907	PFC BACKED BONDS A/C 4907	INTEREST ON BONDS A/C 1841	STATE GRANT A/C 2299	FEDERAL GRANT A/C 2699	PFC REVENUE A/C 4901	CAPITAL RESERVE	TOTAL FUNDING	Approved	Fund	Number of	
													by way of Capital Budget	Transfer Revisions	Fund Transfers	
ACTIVE GMIA PROJECTS																
WA005	Master Plan Update	Kevin Demitros	7/19/2001	Transfer						1,787,160		1,787,160		1,787,160	4	
WA006	C Concourse, Four Gate Expansion	Ed Baisch	1999	Adopted budget		59,586,366	1,079,000			3,992,853	583,300	65,241,519	32,915,070	32,326,449	15	
WA022	Abrasive Storage Building- Design	Paul Montalto	9/15/2009	Budget				283,758	1,702,545	283,758		2,270,060	2,270,060			
WA042	Baggage Claim Remodeling	Jim Zsebe	2006	Adopted Budget						7,131,750		7,131,750	7,131,750			
WA044	In-line Bag Screening, Phase 1 and 2	Tim Kipp	2002	Adopted Budget		26,236,300	289,500	393,312	17,289,018	7,880,000		52,088,130	26,565,800	25,522,330	1	
WA048	D Concourse Improvements	Ed Baisch	2003	Adopted Budget		10,791,950	318,000			8,522,630	375,000	20,007,580	10,084,950	9,922,630	6	
WA061	E Concourse Stem Remodeling & Electrical	Ed Baisch	2004	Adopted Budget	9,455,299	17,000	4,000			350,000	1,204,000	11,030,299	9,455,299	1,575,000	2	
WA064	Phase II Mitigation Program	Kim Berry	9/15/2009	Budget				2,775,260	22,202,080	2,775,260		27,752,600	27,752,600			
WA072	LJT Runway Crack Repair and Sealcoating	Paul Montalto	2006	Adopted Budget				59,525	2,135,220	35,750	25,775	2,256,270	1,979,270	277,000	3	
WA094	Runway Safety Area Improvements - RSA-Runway 1L, 19R, 7R	Jim Zsebe	2005	Adopted Budget		10,711,184		8,624,434	53,736,604	947,750		74,019,972	58,316,831	15,703,141	3	
WA095	Terminal Cable Tray System	Wilfredo Rivera	9/15/2009	transfer							347,000	347,000	347,000	347,000	1	
WA096	Parking Structure Relighting	Tim Kipp	9/15/2009	transfer		1,616,000				195,000		1,811,000	1,616,000	195,000	1	
WA100	Security Sys Fiber Optic Cable Replacement	Steve Dragosz	11/7/2006	adopted budget				186,375	1,118,250	522,375		1,827,000	1,827,000			
WA108	HVAC Equipment Replacement	V. Mehla	5/31/2006	Budget	6,412,700		46,700				400,000	6,859,400	5,933,150	926,250	1	
WA122	Airfield Pavement Rehabilitation	Paul Montalto	11/7/2006	adopted budget				552,625	3,315,750	816,725	490,000	5,175,100	4,325,100	850,000	1	
WA123	Airfield Safety Improvements	Tim Kipp	11/7/2006	adopted budget				289,500	1,737,000	165,250	128,250	2,320,000	2,320,000		1	
WA124	Install Ground Power Units & Preconditioned Air	Ed Baisch	11/3/2007	Adopted Budget				278,625	1,923,750	288,025		2,490,400	1,269,400	1,221,000	1	
WA125	Security and Wildlife Perimeter Fence	Paul Montalto	11/3/2007	Adopted Budget				147,750	886,500	147,200		1,181,450	866,450	315,000	2	
WA127	GMIA Terminal Expansion Design Study	Mac Malas	11/3/2007	Adopted Budget						500,000		500,000	500,000			
WA130	Noise Barrier Study	Kim Berry	11/3/2007	Adopted Budget				35,510	284,080	36,410		356,000	180,900	175,100	1	
WA131	Part 150 Ramp Electrification	Ed Baisch	11/3/07	Adopted Budget				50,562	357,375	50,063		458,000	458,000			
WA133	D Hammerhead Restroom Remodel	J. Zsebe	11/11/2008	Adopted Budget		2,190,000				221,000		2,411,000	2,210,000	2,190,000	1	
WA135	Runway 1L/19R & 7R/25L Intersection	Ed Baisch	10/8/2008	Adopted Budget				1,709,045	10,244,184	1,688,229		13,641,458	8,750,000	4,891,458	1	
WA139	Redundant Main Electrical Feed	Jim Zsebe	11/11/2008	Adopted Budget		160,500				4,184,000	3,702,500	8,047,000	8,047,000			
WA141	Admin BLDG Ground Level Build Out GMIA TRAINING FACILITY	Bernie Mielcarek	11/11/2008	Adopted Budget	2,415,000						489,000	2,904,000	2,904,000			
WA142	LJT Runway 15L - 33R Extension	Ed Baisch	11/11/2008	Adopted Budget				13,450	511,100		13,450	538,000	538,000			
WA145	Runway Guard Lights	T. Kipp	11/11/2008	Transfers	1,648,000			168,000	1,008,000	168,000		2,992,000		2,992,000	2	
WA147	Deicing pads at Cargo	Jim Zsebe	2011	Transfers						100,000		100,000	100,000	100,000	1	
WA148	Expand Fleet Building	Paul Montalto	1/1/2010	Budget						3,616,000		3,616,000	3,366,000	250,000	1	
WA149	Snow Equipment Storage Building	Jim Zsebe	1/1/2010	Budget		13,272,000				330,000		13,602,000	13,272,000	330,000	1	
WA151	Part 150 Noise Monitoring	Kim Berry	2013	Budget				214,000	1,712,000	214,000		2,140,000	1,850,000	290,000	1	
WA152	Part 150 Vacant land Acquisition	Kim Berry	2009	Budget				156,000	1,248,000	156,000		1,560,000	1,040,000	520,000	1	
WA153	Purchase Non-County owned jet bridges	Tom Heller	2012	Budget	3,000,000	2,000,000				5,500,000		10,500,000	6,550,000	3,950,000	1	
WA158	GMIA Deicing Pad	Tim Kipp	2013	Budget						300,000		300,000	300,000			
WA160	GMIA Narrow Band Conversion	Terry Blue	2011	Budget	2,000,000							2,000,000	2,000,000			
WA161	GMIA Terminal Roadway Signage	Bernie Mielcarek	2011	Budget						3,100,000		3,100,000	3,100,000			
WA162	GMIA CESSNA SERVICE APRON RECONSTRUCTION	Paul Montalto	2012	Budget				139,500	837,000	11,875	127,625	1,116,000	1,116,000			
WA163	GMIA PERIMETER ROAD BRIDGE OVER HOWELL AVENUE	Karl Stave	2012	Budget				750,000	4,500,000	750,000		6,000,000	3,500,000	2,500,000	1	
WA165	Taxiway B Reconstruction	Tim Kipp	2011	Budget				2,373,600			593,400	2,967,000	2,140,000	827,000	2	
WA166	GMIA Perimeter Road Extension	Tim Kipp	1/1/2012	Adopted Budget				137,500	825,000	137,500		1,100,000	1,100,000			
WA167	GMIA Terminal Escalator Replacement	Pete Asfari	1/1/2012	Adopted Budget							600,000	600,000	600,000			
WA169	LJT Runway and Taxiway Lights	Paul Montalto	1/1/2012	Adopted Budget				6,250	237,500		6,250	250,000	250,000			
WA173	GMIA Fuel Farm Electrical Service	Mary Turner	1/1/2012	Adopted Budget							150,000	150,000	150,000			
WA175	GMIA Concourse C Checkpoint	Ed Baisch	2011	Fund Transfer							472,000	472,000		472,000	1	
Data shown is as of end of June 2012					Grand total GMIA Projects	27,120,999	124,391,300	1,737,200	19,344,581	127,810,956	56,904,563	9,707,550	367,017,148	256,561,630	110,455,518	67

**GMIA Capital Projects
Summary of Expenditures**

Project #	Project Name	Manager	Proj Approved	Proj Complete	Amounts Per Advantage					Expedition Remaining Commitments Note A	Currently Uncommitted Funds	Future Commitments Per A&E Note B	Net Available	
					Cumulative Budget	Cumulative Expended	Cumulative Unrealized	Currently Encumbered	Available Funds					
ACTIVE GMIA PROJECTS														
WA005	Master Plan Update	Kevin Demitros	7/19/2001	Transfer	2013	1,787,160	1,775,399	11,761	0	11,761	0	11,761	11,760	1
WA006	C Concourse, Four Gate Expansion	Ed Baisch	1999	Adopted budget	2010	65,241,519	64,318,518	923,001	28,257	894,744	0	894,744	169,402	725,342
WA022	Abrasive Storage Building- Design	Paul Montalto	9/15/2009	Budget	2012	2,270,060	261,612	2,008,448	318,500	1,689,948	0	1,689,948	1,687,738	2,210
WA042	Baggage Claim Remodeling	Jim Zsebe	2006	Adopted Budget	2014	7,131,750	3,598,458	3,533,292	2,384,720	1,148,572	822	1,147,750	999,429	148,321
WA044	In-line Bag Screening, Phase 1 and 2	Tim Kipp	2002	Adopted Budget	2013	52,088,130	34,035,741	18,052,389	9,345,353	24,690,389	15,609,314	9,081,075	9,081,075	0
WA048	D Concourse Improvements	Ed Baisch	2003	Adopted Budget	2012	20,007,580	18,539,495	1,468,085	10,255	1,457,830	9,820	1,448,010	74,971	1,373,039
WA061	E Concourse Stem Remodeling & Electrical	Ed Baisch	2004	Adopted Budget	2011	11,030,299	10,677,224	353,075	27,707	325,368	6,843	318,525	316,932	1,593
WA064	Phase II Mitigation Program	Kim Berry	9/15/2009	Budget	2014	27,752,600	9,964,879	17,787,721	2,556,451	15,231,270	0	15,231,270	14,218,270	1,013,000
WA072	LJT Runway Crack Repair and Sealcoating	Paul Montalto	2006	Adopted Budget	2012	2,256,270	1,038,602	1,217,668	247,806	969,862	1,040,210	232,729	232,729	0
WA094	Runway Safety Area Improvements - RSA-Runway 1L, 19R, 7R and	Jim Zsebe	2005	Adopted Budget	2013	74,019,972	59,813,715	14,206,257	10,005,354	4,200,903	141,982	4,058,921	4,023,616	35,305
WA095	Terminal Cable Tray System	Wilfredo Rivera	9/15/2009	transfer	2011	347,000	266,258	80,742	11,618	69,124	34,316	34,808	14,153	20,655
WA096	Parking Structure Relighting	Tim Kipp	9/15/2009	transfer	2012	1,811,000	363,512	1,447,488	57,623	1,389,865	431,078	958,787	958,787	0
WA100	Security Sys Fiber Optic Cable Replacement	Steve Dragosz	11/7/2006	adopted budget	2010	1,827,000	1,721,861	105,139	0	105,139	0	105,139	105,139	0
WA108	HVAC Equipment Replacement	V. Mehla	5/31/2006	Budget	2011	6,859,400	6,624,245	235,155	0	235,155	99,028	136,127	106,297	29,830
WA122	Airfield Pavement Rehabilitation	Paul Montalto	11/7/2006	adopted budget	2012	5,175,100	4,053,208	1,121,892	967,052	154,839	10,118	144,721	68,263	76,458
WA123	Airfield Safety Improvements	Tim Kipp	11/7/2006	adopted budget	2012	2,320,000	2,284,229	35,771	0	35,771	0	35,771	17,570	18,201
WA124	Install Ground Power Units & Preconditioned Air	Ed Baisch	11/3/2007	Adopted Budget	2011	2,490,400	1,011,652	1,478,748	408,114	1,070,635	93,183	977,452	975,209	2,243
WA125	Security and Wildlife Perimeter Fence	Paul Montalto	11/3/2007	Adopted Budget	2012	1,181,450	773,248	408,202	162,869	245,333	8,525	236,808	236,763	45
WA127	GMIA Terminal Expansion Design Study	Mac Malas	11/3/2007	Adopted Budget	2016	500,000	0	500,000	0	500,000	0	500,000	500,000	0
WA130	Noise Barrier Study	Kim Berry	11/3/2007	Adopted Budget	2011	356,000	1,000	355,000	0	355,000	0	355,000	355,000	0
WA131	Part 150: Ramp Electrification	Ed Baisch	11/3/2007	Adopted Budget	2012	458,000	0	458,000	0	458,000	0	458,000	458,000	0
WA133	D Hammerhead Restroom Remodel	J. Zsebe	11/11/2008	Adopted Budget	2012	2,411,000	1,174,723	1,236,277	59,184	1,177,092	0	1,177,092	1,177,092	0
WA135	Runway 1L/19R & 7R/25L Intersection	Ed Baisch	10/8/2008	Adopted Budget	2013	13,641,458	5,825,559	7,815,899	4,834,597	4,037,913	20,588	4,017,325	2,707,139	1,310,186
WA139	Redundant Main Electrical Feed	Jim Zsebe	11/11/2008	Adopted Budget	2013	8,047,000	428,275	7,618,725	36,830	7,581,895	836	7,581,059	7,561,331	19,728
WA141	Admin BLDG Ground Level Build Out GMIA TRAINING FACILITY	Bernie Mielcarek	11/11/2008	Adopted Budget	2013	2,904,000	97,363	2,806,637	0	2,754,133	9,025	2,745,108	2,740,728	4,380
WA142	LJT Runway 15L - 33R Extension	Ed Baisch	11/11/2008	Adopted Budget	2011	538,000	172,682	365,318	30,158	335,160	28,809	306,351	306,351	0
WA145	Runway Guard Lights	T. Kipp	11/11/2008	Transfers	2012	2,992,000	1,107,072	1,884,928	0	1,884,928	11,718	1,873,210	225,210	1,648,000
WA147	Deicing pads at Cargo	Jim Zsebe	2011	Transfers	2013	100,000	15,527	84,473	0	84,473	0	84,473	84,473	0
WA148	Expand Fleet Building	Paul Montalto	1/1/2010	Budget	2012	3,616,000	445,967	3,170,033	341,635	2,828,398	0	2,828,398	2,821,660	6,738
WA149	Snow Equipment Storage Building	Jim Zsebe	1/1/2010	Budget	2012	13,602,000	576,338	13,025,662	494,560	12,531,102	0	12,531,102	12,530,513	589
WA151	Part 150 Noise Monitoring	Kim Berry	2010	Adopted Budget	2013	2,140,000	0	2,140,000	0	2,140,000	0	2,140,000	2,140,000	0
WA152	Part 150 Vacant land Acquisition	Kim Berry	2010	Adopted Budget	2012	1,560,000	0	1,560,000	0	1,560,000	0	1,560,000	1,560,000	0
WA153	Purchase Non-County owned jet bridges	Tom Heller	2010	Transfer 2009	2014	10,500,000	1,825,260	8,674,740	0	8,674,740	0	8,674,740	8,674,740	0
WA158	GMIA Deicing Pad	Paul Montalto	2013	Budget	2013	300,000	0	300,000	0	300,000	0	300,000	275,000	25,000
WA160	GMIA Narrow Band Conversion	Terry Blue	2010	Budget	2013	2,000,000	1,663,167	336,833	89,552	247,280	0	247,280	0	247,280
WA161	GMIA Terminal Roadway Signage	Bernie Mielcarek	2011	Budget	2013	3,100,000	143,245	2,956,755	137,445	2,819,310	70,893	2,748,417	2,748,417	0
WA162	GMIA CESSNA SERVICE APRON RECONSTRUCTION	Paul Montalto	2012	Budget	2013	1,116,000	0	1,116,000	0	1,116,000	75,000	1,041,000	1,041,000	0
WA163	GMIA PERIMETER ROAD BRIDGE OVER HOWELL AVENUE	Karl Slave	2012	Budget	2013	6,000,000	403,005	5,596,995	113,742	5,483,253	1	5,483,252	5,472,508	10,744
WA165	Taxiway B Reconstruction	Tim Kipp	2011	Budget	2012	2,967,000	2,736,361	230,639	4,551	226,088	-320	226,408	226,308	100
WA166	GMIA Perimeter Road Extension	Tim Kipp	1/1/2012	Adopted Budget	2013	1,100,000	26,519	1,073,481	12,808	1,060,673	19,451	1,041,222	1,028,804	12,418
WA167	GMIA Terminal Escalator Replacement	Pete Asfari	1/1/2012	Adopted Budget	2013	600,000	238	599,762	0	599,762	11,449	588,313	587,957	356
WA169	LJT Runway and Taxiway Lights	Paul Montalto	1/1/2012	Adopted Budget	2013	250,000	0	250,000	764	249,236	20,219	229,017	228,232	785
WA173	GMIA Fuel Farm Electrical Service	Mary Turner	1/1/2012	Adopted Budget	2013	150,000	0	150,000	0	150,000	75,000	75,000	75,000	0
WA175	GMIA Concourse C Checkpoint	Ed Baisch	2011	Fund Transfer	2013	472,000	313,075	158,925	73,922	85,003	14,775	70,228	67,711	2,517
Data shown is as of end of June 2012						367,017,148	238,077,232	128,939,915	32,761,427	113,165,948	17,842,685	95,626,339	88,891,277	6,735,062

Note A: Defined as total commitments per Expedition, less expenditures to date and less encumbrances
In other words, planned future expenditures not yet recognized in Advantage.

Note B: Estimates by A&E of future commitments, not yet in either Advantage or Expedition.
These are being picked up as uncommitted funds as per Project Listing report

COUNTY OF MILWAUKEE**INTER-OFFICE COMMUNICATION**

DATE: January 14, 2013

TO: Michael Mayo, Sr., Chairman, Transportation Public Works
& Transit Committee

FROM: Brian Dranzik, Interim Director, Department of Transportation

SUBJECT: 2013 Initiatives for the Department of Transportation

POLICY

This report is presented to the Committee for informational purposes.

BACKGROUND

As requested by the Chairman of the Transportation, Public Works and Transit Committee, the Department of Transportation has prepared this report to provide a brief summary of 2013 departmental initiatives. The Department of Transportation is comprised of the Airport, Fleet Management, Highway Operations, Transit and the Director's Office. A listing of initiatives is provided for each area.

AIRPORT**Baggage Claim Remodeling**

Commence construction for the remodeling of the baggage claim. Originally built in 1955, and last remodeled in 1985, this \$50 million project will totally renovate the baggage claim building, providing new baggage carousels, HVAC, and new finishes including a barrel vault light well, and a green roof.

In-Line Security Baggage System

Complete construction of the in-line security baggage system. This \$38 million project will move the TSA's baggage screening machines from the public ticket lobby, to a back-of-the-house secure room. The automated system will take the bags from the ticket counters, screen them, and deliver the bag to the appropriate airline for placement on the flight. After construction is completed, TSA has to certify the system.

Regional Marketing

General Mitchell International Airport will continue to market the airport with emphasis on customers in Northern Illinois, who are closer to GMIA than to O'Hare.

Maintaining Competitive Balance

The airport will continue to market the airport and provide air service proposals to new and incumbent airlines to add flight activity.

FLEET MANAGEMENT

Vehicle and Equipment Replacement Program

Fleet Management will provide \$5.2 million in replacement equipment to user departments. Of the major user departments, Highway will receive \$1.2 million, Parks \$1.5 million, the Sheriff \$900,000 and Airport \$700,000 in replacement equipment.

Alternative Fuel Vehicles

Fleet Management continues to purchase alternative fuel vehicles when practical for the type and use of vehicle. Fleet Management will continue to monitor trends in alternative fuel vehicles with an emphasis on providing long term operational savings and reduced carbon based emissions.

Zoo Interchange Impact

The Department of Transportation is currently in discussions with the State Department of Transportation about the impact of the Zoo Interchange project to the Fleet Management facility and its operation.

HIGHWAY OPERATIONS

State Routine Maintenance

The Department is discussions with the State regarding the level of work requested by the State relative to the amount of funding provided in the State Biennial Budget. Funding levels are currently provided by a level of service model that the State recognizes it is currently underfunding. Among topics of discussion is adequate funding for additional lane miles, and the change in workload due to major project developments such as the Mitchell Interchange.

Zoo Interchange Impact

The Department will continue to work the State monitoring activities in 2013 that may impact Highway Maintenance ability to perform its duties as anticipated. Work on the extension of Swan Boulevard and its potential impact to the Highway yards area is of primary concern. The site of the replacement salt dome will also be an issue that will require attention and input from the department.

Zoo Mitigation Work

Initial work has begun on the Zoo Interchange project primarily on the road network surrounding the Interchange itself. The State will be asking the County to perform certain mitigation activities in conjunction with this work. One contract has already been received and others are anticipated.

County Truck Project Work

Design work will begin on the following road segments:

- Mill Road from 43rd Street to N. Teutonia Avenue
- South 76th Street W. Puetz to Imperial Drive
- South 68th Street Ryan to House of Correction
- North Cape Road from Hi-View Drive to Carroll Circle
- Ryan Road Culvert east of 112th Street

In addition, construction will begin on North 107th from Brown Deer Road to the County Line.

Traffic hazard Elimination Program

Work will continue on the Traffic Hazard Elimination Program in the areas of:

- 76th Street at Edgerton and Layton
- Layton Avenue at 60th Street

In addition, pedestrian countdown heads will be installed at locations throughout the County.

TRANSIT

New Clean Diesel Buses

55 new buses are on order with the New Flyer Corporation. In addition to the 180 buses replaced over the last three years, more than one-half of the bus the fleet will have been replaced with new buses by fall of 2013 which will enhance service reliability for transit riders. Delivery of the 55 clean diesel buses is scheduled to begin in summer 2013.

Real Time Bus Arrival Information

Work has been completed to upgrade the radio system on MCTS buses and the global positioning system (GPS) that tracks the location of each bus. In 2013, MCTS will take the next step of interfacing these upgraded systems with the route scheduling system which will allow MCTS to provide customers the arrival time of the next bus. MCTS will be seeking bids for software services to create applications for delivery of real time bus arrival information to the public through iPhones, androids and over the internet.

On-Board Bus Stop Announcement System

Installation of a new bus stop announcement system on MCTS buses is scheduled to begin in July 2013. The automated announcement system will provide riders with audio and visual messaging on the next location where the bus is scheduled to stop on the route. For example, the automated system will announce “the next stop is 9th and Wells” and the same message will scroll across a screen at the front of the bus. The new system will help riders who may not know parts of the county very well as well as disabled riders who have a hearing or visual impairment. The system will let riders know where the bus is on the route and where the bus is heading. Overall, this is another step in the direction of improving the system for riders by making it easier to use and navigate.

New Fare Collection System and Contactless Smartcards

New fareboxes, fare vaulting equipment and information technology equipment for the fare collection system is slated to be installed by year end 2013. System design work with the Scheidt & Bachman Company is well underway. Work is also underway by MCTS management to prepare for the transition to the new fare collection system. Planning includes public engagement and education well in advance of the launch of introducing contactless smartcards, and an extensive training program for bus drivers, mechanics and other service personnel.

DIRECTOR'S OFFICE

Zoo Interchange

The Director's Office continues to work as the County's central point of contact for various aspects of the State Department of Transportation Zoo Interchange work. In 2013, the Director's Office will monitor progress and work with the State on minimizing the impacts to various county facilities and institutions, both in and along impacted areas.

State Budget

The Director's Office will monitor the State's Biennial Budget process to assess the impact that it may have to the various divisions within the Department of Transportation. Input will be provided if needed and when appropriate.

Program Funding Impacts

The Department will be monitoring funding criteria changes anticipated for the Surface Transportation Program (STP). The Southeast Wisconsin Regional Planning Commission (SEWRPC) has advised the urbanized area representatives that the methodology for funding STP programs will change based on Federal law requirements. This process will take place in 2013 prior to the next round of program application.

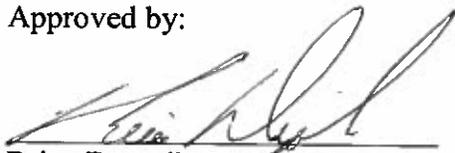
Federal Transportation Bill Changes

The Director's Office will monitor programmatic changes made to various transportation programs as they are made available by each agency within the Federal Department of Transportation. It is anticipated that transit will have the most programmatic impacts. As these changes are developed at the federal level, the Director's Office and transit will review how MCTS will best implement these changes.

RECOMMENDATION

This report is informational.

Approved by:



Brian Dranzik, Interim Director
Department of Transportation

Cc: Chris Abele, Milwaukee County Executive
Amber Moreen, Chief of Staff, Milwaukee County Executive
Chris Abele
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Pat Farley, Director, Department of Administrative Services
Craig Kammholz, Fiscal and Budget Administrator, DAS
CJ Pahl, Assistant Fiscal and Budget Administrator, DAS

MILWAUKEE COUNTY

INTER-OFFICE COMMUNICATION

DATE: December 14, 2012

TO: Supervisor Michael Mayo, Sr., Chairperson, Transportation, Public Works and Transit Committee

FROM: Brian Dranzik, Interim Director, Department of Transportation

SUBJECT: INFORMATIONAL REPORT: Summary of Fund Transfers for Consideration at the January 2013 Meeting of the Committee on Finance, Personnel and Audit

2012 Fund Transfers

<u>Description:</u>	<u>Amount:</u>
1. DOT – Transit	\$745,000

The Managing Director of the Milwaukee County Department of Transportation – Transit Division is requesting an appropriation transfer to provide funding in a capital improvement project to retrofit 326 Milwaukee County Transit Services (MCTS) buses with operator protective shields. \$596,000 of federal funds is available toward the cost of this project with the remaining \$149,000 of required County match to be funded using a portion of the 2012 projected operating budget surplus for Transit.

2. DOT – Highway	\$40,000
------------------	----------

The Interim Director of the Milwaukee County Department of Transportation (MCDOT) is requesting an appropriation transfer to provide an increase in expenditure authority for the right-of-way acquisition phase and to decrease expenditure authority for the construction phase of capital improvement project WH02201 N. 107th St. (County Trunk Highway – CTH F) from W. Brown Deer Rd. to W. County Line Rd.

Right-of-way acquisitions are necessary for this roadway project to ensure safety of the traveling public and must be purchased prior to proceeding with construction in early 2013.

3. DOT – Highway \$250,000

The Interim Director of the Milwaukee County Department of Transportation (MCDOT) is requesting an appropriation transfer to allow the design phase of replacement for two Whitnall Park Bridges to be completed simultaneously. This appropriation transfer request increases expenditure authority for design on capital improvement project WH030131 – Whitnall Park Bridge over Root River – Bridge # P-40-0713 and decreases expenditure authority for construction on capital improvement project WH030062 Whitnall Park Bridge over Root River – Bridge # P-40-0721.

A future budget appropriation request is anticipated to replace the \$250,000 of construction funds utilized from bridge # P-40-0721 and for the construction of bridge # P-40-0713.

2013 Fund Transfers

Description: Amount:

1. DOT – Airport Temporary Carryovers – Multiple Capital Projects.

The Director of the Milwaukee County Department of Transportation (MCDOT) – Airport Division is requesting an appropriation transfer to provide the Airport with expenditure authority during the first half of 2013 to continue work on existing 2012 highway capital improvement projects until final carryovers are approved. Without approval of this appropriation transfer request, work on these projects would not be able to continue. This transfer request is an administrative process required by the Department of Administrative Services and is later reversed upon approval of final carryovers.

2. DOT – Highways Temporary Carryovers – Multiple Capital Projects.

The Interim Director of the Milwaukee County Department of Transportation (MCDOT) is requesting an appropriation transfer to provide Transportation Services with expenditure authority during the first half of 2013 to continue work on existing 2012 highway capital improvement projects until final carryovers are approved. Without approval of this appropriation transfer request, work on these projects would not be able to continue. This transfer request is an administrative process required by the Department of Administrative Services and is later reversed upon approval of final carryovers.

3. DOT – Airport \$2,200,000

The Director of the Milwaukee County Department of Transportation (MCDOT) – Airport Division is requesting an appropriation transfer to provide additional funding for Capital Improvement Project WA163011 Perimeter Road Bridge over Howell Avenue at General Mitchell International Airport. The previously authorized capital improvement project will provide a bridge over Howell Avenue that will connect the existing perimeter road to the

east side of Howell Avenue at Citation Way. This appropriation transfer represents an estimated increase in construction costs for the project as soil testing has revealed that due to settlement issues a more specialized type of retaining wall will be necessary and will also lengthen the estimated period of time for project completion.

4. DOT- Airport \$705,000

The Director of the Milwaukee County Department of Transportation (MCDOT) – Airport Division is requesting an appropriation transfer to create a capital improvement project that would convert four unused ramps in the General Mitchell Internal Airport (GMIA) parking structure into additional dedicated parking for rental car companies. Funding for this project will initially be provided through the Airport Development Fund (ADF) capital reserve. However, a Customer Facility Charge (CFC) will be reinstated to recover the project costs with the rental car companies charging their customers a \$1.00 per rental contract fee. The total payback period is estimated to be a maximum of five years with these funds being used to reimburse the ADF capital reserve fund. It should be noted the CFC process utilized here is the same as that utilized to fund the \$2,000,000 rent-a-car center in 2000.

APPROPRIATION TRANSFER REQUEST				FISCAL YEAR	DEPT. NO.	INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.				
1699 R4E MILWAUKEE COUNTY				2013	1300					
DEPARTMENT NAME						DOT - Airport				
Were Appropriations Requested Below Denied For The Current Budget?				Yes	No	X				
	Line No.	ACCOUNT DISTRIBUTION					OBJECT CODE DESCRIPTION	Transfer Request	DOA Account Modification	
		Fund	Agency	Org. Unit	Revenue/Objct	Activity				Project
TO (Credit)		1300	120	1300	8502		WA163011	Perimeter Road bridge Over Howell Avenue	\$ 1,900,000.00	
		1300	120	1300	9706		WA163011	Perimeter Road bridge Over Howell Avenue	\$ 50,000.00	
		1300	120	1300	6146		WA163011	Perimeter Road bridge Over Howell Avenue	\$ 250,000.00	
TO TOTALS (Credit)								\$ 2,200,000.00	\$ -	
FROM (Debit)		1300	120	1300	2299		WA163011	Perimeter Road bridge Over Howell Avenue	\$ 275,000.00	
		1300	120	1300	2699		WA163011	Perimeter Road bridge Over Howell Avenue	\$ 1,650,000.00	
		1300	120	1300	4901		WA163011	Perimeter Road bridge Over Howell Avenue	\$ 275,000.00	
FROM TOTALS (Debit)								\$ 2,200,000.00	\$ -	

E X P L A N A T I O N

Increased airline traffic has prompted renewed nation-wide vigilance of aviation safety. Accordingly, in recent years there has been an increasing need to add more safety related features and aids on the nation's commercial airports. One such feature is to provide and maintain a secured perimeter roadway system whereby airport support vehicles can access all reaches of the airfield without the need to cross active taxiways and runways or travel on public streets. This project proposes to provide a bridge over Howell Avenue that will connect the existing perimeter road to the east side of Howell Avenue at Citation Way. With future projects this road will ultimately extend to the south end of the runway 1L for access to the southeast corner of the airfield. This project is a specific Runway Safety Action Team initiative and is strongly recommended by the FAA Airport Certification Safety office.

A fund transfer was approved in May 2012 increasing the project budget. Subsequent to that fund transfer, additional soils investigation was undertaken to better understand a potential settlement issue in the embankment areas that create the bridge approaches. The additional soil investigation revealed the potential for settlement up to three times the settlement that was initially projected.

This fund transfer is requested to cover the increase in construction cost that are primarily due to the settlement issue for the retaining walls and associated perimeter road fill material. The current settlement is estimated to be as much as 14.5 inches, which is more than the initially designed mechanically stabilized earth retaining walls can tolerate. This resulted in a change in retaining wall type, and a construction time frame of two years instead of one year. To accommodate the estimated settlement, the mechanically stabilized earth retaining walls were changed to a wire-faced wall system that would be constructed in the first year. Fill retained by the wire-faced wall system in the bridge approach areas will consolidate the underlying soils. In the second year after the settlement has occurred, construction of the retaining wall system will be completed by placing precast concrete wall panels to cover the wire-faced wall. The perimeter road pavement and associated storm sewer system will be constructed in the second year rather than the first year.

With the change in retaining wall type, additional geotechnical work and addition of one year to the construction time line, the current project cost estimate has increased to \$8,200,000, which includes the additional \$2,200,000 requested in this appropriation transfer. The source of funding for this transfer is 75% Federal AIP with 12.5% State funding and a local 12.5% PFC funding match.

Approval of this requested appropriation transfer will have no fiscal impact on the tax levy of Milwaukee County.

Brian Dranzik, Interim Director
Department of Transportation

C. Barry Bateman
Airport Director

TYPE OF TRANSFER							TRANSFER NO.
	AP		EB			RB	

IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.

DATE OF REQUEST	SIGNATURE OF DEPARTMENT HEAD	TITLE
12/14/2012		Interim Director, DOT

A c t i o n		Dept. of Administration	County Executive	Finance Committee	County Board
	DATE				
	APPROVE				
	DISAPPROVE				
	MODIFY				

APPROPRIATION TRANSFER REQUEST				FISCAL YEAR	DEPT. NO.	INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.				
1699 R4E MILWAUKEE COUNTY				2013	5040					
DEPARTMENT NAME						Department of Transportation - Airport Division				
Were Appropriations Requested Below Denied For The Current Budget?						No	X	No		
	Line No.	ACCOUNT DISTRIBUTION					OBJECT CODE DESCRIPTION	Transfer Request	DOA Account Modification	
		Fund	Agency	Org. Unit	Revenue/O bject	Activity				Project
TO (Credit)										
TO TOTALS (Credit)							\$ -	\$ -		
FROM (Debit)										
FROM TOTALS (Debit)							\$ -	\$ -		

E X P L A N A T I O N

TYPE OF TRANSFER		TRANSFER NO.
AP	EB	RB

IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.

DATE OF REQUEST	SIGNATURE OF DEPARTMENT HEAD	TITLE

A c t i o n		Dept. of Administration	County Executive	Finance Committee	County Board
	DATE				
	APPROVE				
	DISAPPROVE				
MODIFY					

DOT - Highway							No	X		
Were Appropriations Requested Below Denied For The Current Budget?							Yes			
ACCOUNT DISTRIBUTION										
Line No.	Fund	Agency	Org. Unit	Revenue/O bje	Activity	Project	OBJECT CODE DESCRIPTION	Transfer Request	DOA Account Modification	
TO										
(Credit)										
	1	1200	120	1200	9706	WH002011	Prof. Services Division	\$ 16,979		
	2	1200	120	1200	8530	WH002012	Roadway Plan and Construction (CAP)	\$ 350,000		
	3	1200	120	1200	6146	WH010021	Prof. Serv. Cap/Major Mtce	\$ 17,362		
	4	1200	120	1200	9706	WH010021	Prof. Services Division	\$ 180,588		
	5	1200	120	1200	9706	WH010051	Prof. Services Division	\$ 30,000		
	6	1200	120	1200	6146	WH010052	Prof. Serv. Cap/Major Mtce	\$ 178,562		
	7	1200	120	1200	9706	WH010171	Prof. Services Division	\$ 143,300		
	8	1200	120	1200	8526	WH010173	Land (Capital)	\$ 340,097		
	9	1200	120	1200	6146	WH020052	Prof. Serv. Cap/Major Mtce	\$ 420,000		
	10	1200	120	1200	9706	WH020052	Prof. Services Division	\$ 140,000		
	11	1200	120	1200	9706	WH022011	Prof. Services Division	\$ 337,500		
	12	1200	120	1200	6146	WH022012	Prof. Serv. Cap/Major Mtce	\$ 1,024,222		
	13	1200	120	1200	9706	WH022012	Prof. Services Division	\$ 272,261		
	14	1200	120	1200	8526	WH022013	Land (Capital)	\$ 40,000		
	15	1200	120	1200	6146	WH030061	Prof. Serv. Cap/Major Mtce	\$ 89,931		
	16	1200	120	1200	9706	WH030061	Prof. Services Division	\$ 60,000		
	17	1200	120	1200	6146	WH030131	Prof. Serv. Cap/Major Mtce	\$ 220,000		
	18	1200	120	1200	9706	WH030131	Prof. Services Division	\$ 30,000		
	19	1200	120	1200	6146	WH080031	Prof. Serv. Cap/Major Mtce	\$ 183,920		
	20	1200	120	1200	9706	WH080031	Prof. Services Division	\$ 30,000		
	21	1200	120	1200	6146	WH080032	Prof. Serv. Cap/Major Mtce	\$ 116,635		
	22	1200	120	1200	9706	WH080032	Prof. Services Division	\$ 30,000		
	23	1200	120	1200	9706	WH082011	Prof. Services Division	\$ 34,435		
	24	1200	120	1200	9706	WH082012	Prof. Services Division	\$ 410,830		
	25	1200	120	1200	8526	WH082013	Land (Capital)	\$ 222,510		
	26	1200	120	1200	9706	WH082013	Prof. Services Division	\$ 41,411		
FROM TOTALS (Credits)								\$ 4,960,543.00		

E X P L A N A T I O N

An appropriation transfer of \$4,960,543 is requested by the Interim Director of the Department of Transportation to provide expenditure authority and revenue for seven, 2012 Highways Capital Improvement Projects to allow work to move forward during the carryover process.

This fund transfer will provide Transportation Services with expenditure authority in the first half of the year prior to the approval of the carryovers. This is being done so that work can continue on existing projects without having to wait until May 2013. Subsequent to the final approval of the carryovers, this fund transfer will be reversed through an administrative appropriation transfer. Below is a brief explanation for the transfer of funds by project:

Below is a brief explanation for the transfer of funds by project:

Project	Project Description	\$ NEEDED
WH002		\$366,979
WH002011 & WH002012 Interjurisdictional Traffic Signal System		
The proposed project will reduce traffic congestion along Milwaukee County Trunk Highways by establishing a comprehensive, inter-jurisdictional traffic communication system that will connect Milwaukee County and State signalized intersections systems utilizing both existing and new fiber optic systems.		
The design (WH002011) is complete and MCDOT is awaiting WISDOT approval to advertise and bid the project. The construction (WH002012) is anticipated to begin in February 2013 and be substantially complete by November 2013.		
WH010		\$889,909
WH010021 – W. Mill Rd. (N. 43rd St. to N. Teutonia Ave.), City of Milwaukee		
The proposed 1.2 mile segment of W. Mill Rd. (CTH S) from N. 43rd St. to N. Teutonia Ave. will be reconstructed as a two-lane urban section with an auxiliary lane from N. 43rd St. to N. 40th St. From N. 40th St. to N. Teutonia Ave. the roadway will be a two-lane rural section with paved shoulders. The limits of the project will be extended from N. Teutonia Ave. to N. Sydney Pl. in 2013.		
The design (WH010021) is 30 percent complete and will continue in 2013.		
WH010051 & WH010052 W. College Ave. (S. 51st St. to S. 27th St.), Milwaukee, Franklin & Greenfield, Greendale		
The proposed 1.5 mile segment of W. College Ave. (CTH ZZ) from S. 51 st St. to S. 27 th St. will be reconditioned by milling and asphalt overlay along with shoulder paving and minor spot drainage improvements.		
The design (WH010051) is 100% complete. The construction (WH010052) project has been partially accepted and will be finalized before June 2013.		

(Continued on Page 2)

TYPE OF TRANSFER				TRANSFER NO.			
AP	EB	RB					
IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.							
DATE OF REQUEST		SIGNATURE OF DEPARTMENT HEAD				TITLE	
A c t i o n	Dept. of Administration		County Executive		Finance Committee		County Board
	DATE						
	APPROVE						
	DISAPPROVE						

APPROPRIATION TRANSFER REQUEST

INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.

1699 R4E MILWAUKEE COUNTY 2013-1 1200

DEPARTMENT NAME DOT - Highway

Were Appropriations Requested Below Denied For The Current Budget? Yes No X

ACCOUNT DISTRIBUTION										DOA Account Modification
Line No.	Fund	Agency	Org. Unit	Revenue/Objct	Activity	Project	OBJECT CODE DESCRIPTION	Transfer Request		
FROM	1	1200	120	1200	2699	WH002011	Other Fed Grants and Reimb	\$ 16,979		
(Debit)	2	1200	120	1200	2699	WH002012	Other Fed Grants and Reimb	\$ 350,000		
	3	1200	120	1200	2699	WH010021	Other Fed Grants and Reimb	\$ 197,950		
	4	1200	120	1200	2699	WH010051	Other Fed Grants and Reimb	\$ 30,000		
	5	1200	120	1200	2299	WH010052	Other State Grants and Reimb	\$ 178,562		
	6	1200	120	1200	2699	WH010171	Other Fed Grants and Reimb	\$ 143,300		
	7	1200	120	1200	2699	WH010173	Other Fed Grants and Reimb	\$ 340,097		
	8	1200	120	1200	4907	WH020052	Bond and Note Proceeds	\$ 560,000		
	9	1200	120	1200	2299	WH022011	Other State Grants and Reimb	\$ 337,500		
	10	1200	120	1200	2699	WH022012	Other Fed Grants and Reimb	\$ 1,296,483		
	11	1200	120	1200	2699	WH022013	Other Fed Grants and Reimb	\$ 40,000		
	12	1200	120	1200	2699	WH030061	Other Fed Grants and Reimb	\$ 149,931		
	13	1200	120	1200	2699	WH030131	Other Fed Grants and Reimb	\$ 250,000.00		
	14	1200	120	1200	2699	WH080011	Other Fed Grants and Reimb	\$ 213,920.00		
	15	1200	120	1200	2699	WH080012	Other Fed Grants and Reimb	\$ 146,635.00		
	16	1200	120	1200	2699	WH082011	Other Fed Grants and Reimb	\$ 34,435.00		
	17	1200	120	1200	2699	WH082012	Other Fed Grants and Reimb	\$ 410,830.00		
	18	1200	120	1200	2699	WH082013	Other Fed Grants and Reimb	\$ 263,921.00		
FROM TOTALS (Debits)								\$ 4,960,543.00		

E X P L A N A T I O N

(Continued from Page 1)

Project Project Description \$ NEEDED

WH010171 & WH010173 S. 76th St. (W. Puetz Rd. to W. Imperial Dr.), City of Franklin

The 2.0 mile segment of S. 76th St. (CTH U) from W. Puetz Rd. to W. Imperial Dr. will be reconstructed and widened from a two-lane rural section to a four-lane urban section with bicycle and pedestrian accommodations.

The design (WH010171) is 75% complete. The right-of-way acquisition (WH010173) is 10% complete and will be completed by August 2013. The final design and right-of-way acquisition of the project will continue in 2013.

WH020 \$560,000

WH020052 – W. Oklahoma Ave. (S. 108th St. to S. 76th St.), West Allis, Greenfield and Milwaukee

The proposed 1.7 mile segment of W. Oklahoma Ave. (CTH NN) from S. 108th St. to S. 76th St. was rehabilitated by milling and asphalt overlay along with minor spot improvements. The Oklahoma Ave. (CTH NN) construction was divided into two (2) construction phases due to the length of the project.

Phase 1 construction (WH020052) has been completed and Phase 2 (WH020052) has been partially accepted and will be finalized before June 2013.

WH022 \$1,673,983

WH02201/2/3 – N. 107th St. (W. Brown Deer Rd. to North County Line Rd.), City of Milwaukee

The proposed 1.0 mile segment of N. 107th St. (CTH F) from W. Brown Deer Rd. to N. County Line Rd. will be reconstructed by replacing the existing concrete pavement, including widened paved shoulders and other drainage and safety improvements.

The design (WH022011) is 90% complete. Right-of-way acquisition (WH022013) will take place prior to construction and Construction (WH022012) is planned to begin in March 2013 and be substantially complete by fall 2014.

(Continued on Pg 3)

TYPE OF TRANSFER	TRANSFER NO.
AP EB RB	

IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.

DATE OF REQUEST	SIGNATURE OF DEPARTMENT HEAD	TITLE
12/14/2012		Interim Director, DOT

A c t i o n	Dept. of Administration	County Executive	Finance Committee	County Board
	DATE			
	APPROVE			
	DISAPPROVE			

APPROPRIATION TRANSFER REQUEST							FISCAL YEAR	DEPT. NO.	INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.		
1699 R4E		MILWAUKEE COUNTY					2012	1			
DEPARTMENT NAME		Department of Transportation - Airport Division									
Were Appropriations Requested Below Denied For The Current Budget?							Yes	No			
ACCOUNT DISTRIBUTION											
	Line No.	Fund	Agency	Org. Unit	Revenue/Objct	Activity	Project	OBJECT CODE DESCRIPTION	Transfer Request	DOA Account Modification	
		120		1300							
		120		1300							
		120		1300							
		120		1300							
		120		1300							
		120		1300							
		120		1300							
		120		1300							
		120		1300							
		120		1300							
		120		1300							
FROM TOTALS (Debit) \$									-		

EXPLANATION CONTINUED FROM PAGE 3

(Continued from Page 3)

The Acting Director of Transportation and the Airport Director further request and recommend that this transfer be reversed in it's entirety upon the approval of the 2011 carryovers to 2012.

 Frank Busalacchi, Acting Director
 Department of Transportation

 C. Barry Bateman
 Airport Director

TYPE OF TRANSFER						TRANSFER NO.	
	AP		EB		RB		
IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.							
DATE OF REQUEST		SIGNATURE OF DEPARTMENT HEAD				TITLE	
A c t i o n		Dept. of Administration		County Executive		Finance Committee	
	DATE						
	APPROVE						
	DISAPPROVE						
	MODIFY						

APPROPRIATION TRANSFER REQUEST							FISCAL YEAR	DEPT. NO.	INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.		
1699 R4E	MILWAUKEE COUNTY						2013	1300			
DEPARTMENT NAME											
DOT - Airport											
Were Appropriations Requested Below Denied For The Current Budget?							Yes	No	X		
ACCOUNT DISTRIBUTION										DOA Account Modification	
Line No.	Fund	Agency	Org. Unit	Revenue/Objct	Activity	Project	OBJECT CODE DESCRIPTION		Transfer Request		
TO											
(Credit)	1	1300	120	1300	8509	WA044012	Other Building Improvements - Capital		\$ 1,000,000.00		
	2	1300	120	1300	8527	WA072022	Land Improvements Capital		\$ 54,000.00		
	3	1300	120	1300	8527	WA094012	Land Improvements Capital		\$ 400,000.00		
	4	1300	120	1300	8509	WA096012	Other Building Improvements - Capital		\$ 1,300,000.00		
	5	1300	120	1300	6146	WA131011	Professional Service - Capital		\$ 100,000.00		
	6	1300	120	1300	6146	WA139012	Professional Service - Capital		\$ 100,000.00		
	7	1300	120	1300	8501	WA141012	Building/Structures - New		\$ 200,000.00		
	8	1300	120	1300	6146	WA151012	Professional Service - Capital		\$ 300,000.00		
	9	1300	120	1300	8557	WA153012	Land Improvements Capital		\$ 150,000.00		
	10	1300	120	1300	8527	WA163012	Land Improvements Capital		\$ 1,537,000.00		
	11	1300	120	1300	8527	WA167012	Land Improvements Capital		\$ 30,000.00		
	12	1300	120	1300	6146	WA175012	Professional Service - Capital		\$ 200,000.00		
	13	1850	120	1850	8502	WO114072	Major Maintenance - Buildings		\$ 200,000.00		
	14										
	15										
	16										
	17										
	18										
	19										
	20										
									\$ 5,571,000.00		
FROM TOTALS (Credits)									\$ -		

E X P L A N A T I O N

An appropriation transfer of \$5,571,000 is requested by the Acting Director of Transportation and the Airport Director to provide expenditure authority and revenue for 13, 2012 Airport Capital Improvement Projects to allow work to move forward during the carryover process. General Mitchell is required to meet FAA requirements and as a result is required to maintain the airfield and airfield related structures. The airside projects must be kept on schedule to stay in compliance with FAA grant requirements. The major projects currently in process include the Inline Baggage Screening project (WA044) for which design work is complete and now will be bid for construction contracts awarded for a first quarter 2013 start, the Parking Structure Relighting Project (WA096) construction contracts will now be bid, estimated completion end of 2013 and the Perimeter Road Bridge over Howell Ave (WA 163) which the construction contract will be awarded when the AIP grant is awarded.

This fund transfer will provide the airport with expenditure authority in the first half of the year prior to the approval of the carryovers. This is being done so that work can continue on existing projects without having to wait until May. Subsequent, to the final approval of the carryovers, this fund transfer will be reversed through an administrative appropriation transfer. Below is a brief explanation for the transfer of funds by project:

Below is a brief explanation for the transfer of funds by project:

project	Project Description	\$ NEEDED
WA044	PROJECT DESCRIPTION INLINE BAGGAGE CLAIM needed as contingency for pending and potential change orders; Substantial completion anticipated in 2014	1,000,000.00
WA072	LJT R/W & TW REHABILITATION needed for pending change order prior to closeout; project is already substantially complete.	54,000.00
WA094	RUNWAY SAFETY AREA IMPROVEMENTS needed for pending change orders prior to closeout; project is already substantially complete	400,000.00
WA096	PARKING STRUCTURE RELIGHTING All available balance – the construction is being bid and need all available for encumbering just after the first of the year; Substantial completion will be late 2013.	1,300,000.00
WA131	PART 150 RAMPL ELECTRIFICATION To hire consultant to aid early during design in Voluntary Airport Low Emissions Program (VALE) eligibility and funding process; design is anticipated to be complete by end of 2013.	100,000.00
WA139	GMIA - REDUNDANT MAIN ELECTRIC Needed to extend consultant contract for bidding and construction phase (project is expected to be bid in April), Substantial completion will be in 2014.	100,000.00
WA141	GMIA TRAINING FACILITY Needed as contingency for pending and potential change orders; Substantial completion anticipated in summer 2013.	200,000.00

TYPE OF TRANSFER							TRANSFER NO.				
	AP		EB			RB					

IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.

DATE OF REQUEST	SIGNATURE OF DEPARTMENT HEAD						TITLE				

A c t i o n	Dept. of Administration		County Executive		Finance Committee		County Board				
	DATE										
	APPROVE										
	DISAPPROVE										
MODIFY											

APPROPRIATION TRANSFER REQUEST								FISCAL YEAR	DEPT. NO.	INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.		
1699 R4E	MILWAUKEE COUNTY							2013	1300			
DEPARTMENT NAME								DOT - Airport				
Were Appropriations Requested Below Denied For The Current Budget?								Yes	No	X		
ACCOUNT DISTRIBUTION								OBJECT CODE DESCRIPTION		Transfer Request	DOA Account Modification	
FROM	Line No.	Fund	Agency	Org. Unit	Revenue/Objct	Activity	Project					
(Debit)	1	1300	120	1300	4914		WA044012	Revenue Bond Proceeds		\$ 1,000,000.00		
	2	1300	120	1300	2699		WA072022	Federal Grants (AIP - Airport Improvement)		\$ 54,000.00		
	3	1300	120	1300	2699		WA094012	Federal Grants (AIP - Airport Improvement)		\$ 400,000.00		
	5	1300	120	1300	4907		WA096012	Bond & Notes proceeds		\$ 1,300,000.00		
	6	1300	120	1300	2699		WA131011	Federal Grants (AIP - Airport Improvement)		\$ 100,000.00		
	7	1300	120	1300	2699		WA139012	Federal Grants (AIP - Airport Improvement)		\$ 100,000.00		
	8	1300	120	1300	2699		WA141012	Federal Grants (AIP - Airport Improvement)		\$ 200,000.00		
	9	1300	120	1300	2699		WA151012	Federal Grants (AIP - Airport Improvement)		\$ 300,000.00		
	10	1300	120	1300	2699		WA153012	Federal Grants (AIP - Airport Improvement)		\$ 150,000.00		
	11	1300	120	1300	2699		WA163012	Federal Grants (AIP - Airport Improvement)		\$ 1,537,000.00		
	12	1300	120	1300	4707		WA167012	ADF-D - Capital reserve		\$ 30,000.00		
	13	1300	120	1300	2699		WA175012	Federal Grants (AIP - Airport Improvement)		\$ 200,000.00		
	14	1300	120	1300	4707		WO114072	ADF - Capital reserve		\$ 200,000.00		
	15											
	16											
	17											
	18											
	19											
	20											
								FROM TOTALS (Debits)	\$ 5,571,000.00	\$ -		

E X P L A N A T I O N

(Continued from Page 1)

project	Project Description	\$ NEEDED
WA151	PART 150 STUDY - NOISE MONITOR Needed for design consultant to be retained in 1st quarter 2013; Substantial Ccompletion will be in 2014.	300,000.00
WA153	GMIA PURCHASE OF NON-COUNTY OWED JET BRIDGES the purchases will begin in 1st quarter of 2013	150,000.00
WA163	PERIMETER RD BRIDGE-HOWELL AVE Needed to encumber remainder of construction contract when grant is received (expected in April 2013); Substantial completion will be in 2015.	1,537,000.00
WA167	GMIA TERMINAL ESCALATOR REPLACEMENT Needed for contingency for potential change orders; Substantial completion in fall 2013.	30,000.00
WA175	C CONCOURSE CHECKPOINT EXP Needed for design consultant retention if the December fund transfer is subject to carryover.	200,000.00
WO114	FAÇADE REPAIRS Funds needed in 1st quarter for precast panel evaluation and reinforcement, Substantial completion late 2013.	200,000.00
GRAND TOTAL	13 PROJECTS	\$ 5,571,000.00

Brian Dranzik, Interim Director
Department of Transportation

C. Barry Bateman
Airport Director

TYPE OF TRANSFER				TRANSFER NO.			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	AP	<input type="checkbox"/>	EB	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	RB
IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.							
DATE OF REQUEST		SIGNATURE OF DEPARTMENT HEAD				TITLE	
12/14/2012						Interim Director, DOT	
A c t i o n	Dept. of Administration		County Executive		Finance Committee		County Board
	DATE						
	APPROVE						
	DISAPPROVE						
12/14/2013 - Page 90							
MODIFY							

APPROPRIATION TRANSFER REQUEST							FISCAL YEAR	DEPT. NO.	INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.		
1699 R4E		MILWAUKEE COUNTY					2012	1			
DEPARTMENT NAME		Department of Transportation - Airport Division									
Were Appropriations Requested Below Denied For The Current Budget?							Yes	No			
ACCOUNT DISTRIBUTION											
	Line No.	Fund	Agency	Org. Unit	Revenue/O bject	Activity	Project	OBJECT CODE DESCRIPTION	Transfer Request	DOA Account Modification	
		120		1300							
		120		1300							
		120		1300							
		120		1300							
		120		1300							
		120		1300							
		120		1300							
		120		1300							
		120		1300							
		120		1300							
		120		1300							
		120		1300							
FROM TOTALS (Debit) \$									-		

EXPLANATION CONTINUED FROM PAGE 3

(Continued from Page 3)

The Acting Director of Transportation and the Airport Director further request and recommend that this transfer be reversed in it's entirety upon the approval of the 2011 carryovers to 2012.

Frank Busalacchi, Acting Director
Department of Transportation

C. Barry Bateman
Airport Director

TYPE OF TRANSFER						TRANSFER NO.	
	AP		EB		RB		
IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.							
DATE OF REQUEST		SIGNATURE OF DEPARTMENT HEAD				TITLE	
A c t i o n		Dept. of Administration		County Executive		Finance Committee	
	DATE						
	APPROVE						
	DISAPPROVE						
	MODIFY						

APPROPRIATION TRANSFER REQUEST

1699 R4E MILWAUKEE COUNTY
DEPARTMENT NAME DOT - Transportation Svcs

FISCAL YEAR 2012 DEPT. NO. 1200

INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.

Were Appropriations Requested Below Denied For The Current Budget?								Yes	No	X	DAS
Line No.	ACCOUNT DISTRIBUTION							OBJECT CODE DESCRIPTION	Transfer Request	Account Modification	
	Fund	Agency	Org. Unit	Revenue/O bject	Activity	Balance Sheet					
TO (Credit)	1	1200	120	1200	8526			WH022013 - N. 107th St Brown Deer to NCL - Land (Cap)	40,000		
	2										
	3										
	4										
	5										
	6										
	7										
	8										
	9										

TO TOTALS (Credit) 40,000 \$ -

FROM (Debit)	1	1200	120	1200	6146			WH022012 - N. 107th St. Brown Deer to NCL - Prof. Svc (Cap)	40,000	
	2									
	3									
	4									
	5									
	6									
	7									
	8									
	9									

FROM TOTALS (Debit) 40,000 \$ -

E X P L A N A T I O N

The Interim Director of the Milwaukee County Department of Transportation (MCDOT) is requesting a 2012 appropriation transfer of \$40,000 to increase expenditure authority for capital improvement project WH022013 - N.107th St. (CTH F) from W. Brown Deer Rd. to W. County Line Rd. (right-of-way acquisition phase) and decrease expenditure authority for capital improvement project WH022012 - N. 107th St (CTH F) from W. Brown Deer Rd. to W. County Line Rd. (construction phase).

Right-of-way acquisition was not anticipated for this project; however, the alignment of the intersection of N. 107th St. (CTH F) and W. County Line Rd. had to be improved to increase the safety of the intersection. This required strip acquisitions at three properties near the intersection. The right-of-way acquisition is necessary prior to proceeding with construction in early 2013.

No tax levy impact results from approval of this appropriation transfer request as the increase in expenditures of \$40,000 for WH022013 - N 107th St. (CTH F) from W. Brown Deer Rd. to W. County Line Rd. (right-of-way acquisition phase) is offset by a decrease in expenditure authority for capital improvement project WH022012 - N. 107th St. (CTH F) from W. Brown Deer Rd. to W. County Line Rd. (construction phase).

TYPE OF TRANSFER							TRANSFER NO.
AP		EB			RB		

IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.

DATE OF REQUEST	SIGNATURE OF DEPARTMENT HEAD	TITLE
12/14/2012		Interim Director, DOT

A c t i o n		Dept. of Administration	County Executive	Finance Committee	County Board
	DATE				
	APPROVE				
	DISAPPROVE				
	MODIFY				

APPROPRIATION TRANSFER REQUEST

1699 R4

MILWAUKEE COUNTY

FISCAL YEAR

2013

DEPT. NO.

2

INSTRUCTIONS:

REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.

DEPARTMENT NAME **Department of Transportation - Airport Division**

Were Appropriations Requested Below Denied For The Current Budget? Yes No

Line No.	ACCOUNT DISTRIBUTION						OBJECT CODE DESCRIPTION	TRANSFER REQUEST	DOA Account Modification
	Fund	Agency	Org. Unit	Revenue/ Object	Activity	Project number			
TO (Credit)	1								
	2								
	3								
	4								
	5								
	6								
	7								
	8								
	9								
	10								
	11								
	12								
	13								
	14								
	15								
	16								
	17								
	18								
	19								
	20								
	21								
	22								
TO TOTALS (Credit)								0	\$ -

FROM (Debit)	1								
	2								
	3								
	4								
	5								
	6								
	7								
	8								
	9								
	10								
	11								
	12								
	13								
	14								
	15								
	16								
	17								
	18								
	19								
	20								
	21								
	22								
FROM TOTALS (Debit)								0	\$ -

E X P L A N A T I O N

TYPE OF TRANSFER		TRANSFER NO.
<input type="checkbox"/> AP <input type="checkbox"/> EB <input type="checkbox"/> RB		
IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.		
DATE OF REQUEST	SIGNATURE OF DEPARTMENT HEAD	TITLE

A C T I O N		Dept. of Administration	County Executive	Finance Committee	County Board
	DATE				
	APPROVE				
	DISAPPROVE				
	MODIFY				

APPROPRIATION TRANSFER REQUEST

FISCAL YEAR 2013 DEPT. NO. 1300

INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.

1699 R4E MILWAUKEE COUNTY

DEPARTMENT NAME DOT - Airport Division

Were Appropriations Requested Below Denied For The Current Budget?		Yes	No	X	DOA					
TO (Credit)	Line No.	ACCOUNT DISTRIBUTION					OBJECT CODE DESCRIPTION	Transfer Request	Account Modification	
		Fund	Agency	Org. Unit	Revenue/ Object	Activity				Project
	1	1300	120	1300	6146		WAXXX	Professional Service - Capital	78,000	
	2	1300	120	1300	8527		WAXXX	Land Improvements Capital	575,000	
	3	1300	120	1300	9706		WAXXX	Professional Service Division	52,000	
	4									
	5									
	6									
	7									
	8									
	9									
	10									
	11									
	12									
	13									
	14									
	15									
	16									
	17									
	18									
	19									
	20									
TO TOTALS (Credit)								\$ 705,000.00	\$ -	

FROM (Debit)	Line No.	ACCOUNT DISTRIBUTION					OBJECT CODE DESCRIPTION	Transfer Request	Account Modification	
		Fund	Agency	Org. Unit	Revenue/ Object	Activity				Project
	1	0076	504		0774		WAXXX	ADF - Capital reserve	705,000	
	2									
	3									
	4									
	5									
	6									
	7									
	8									
	9									
	10									
	11									
	12									
	13									
	14									
	15									
	16									
	17									
	18									
	19									
	20									
FROM TOTALS (Debit)								705,000	\$ -	

EXPLANATION

An appropriation transfer of \$705,000 is requested by the Interim Director of Transportation and the Airport Director to provide expenditure authority and revenue for a new capital improvement project. This appropriation transfer creates a new capital improvement project for the removal and infilling of the parking deck on the second floor at various second level ramps in the General Mitchell International Airport (GMIA) Parking Structure.

Milwaukee County GMIA is considering removing four unused ramps at the second floor in the parking structure and infilling the spaces with a structural slab. The purpose of these modifications is to increase the available parking space for the various rental car companies at the airport.

A report by GRAEF & K. Singh and Associates investigated the feasibility of the removal of four second level ramps and infilling two of the ramps with structural slabs and restoring at grade slabs under the ramps for the purpose of increased available parking space. As part of a current RFP for the rental car companies located at GMIA, the car rental companies have a need for additional on airport parking spaces to coincide with their car rental business.

Funding for this project will originally be provided by the ADF capital reserve fund. However, a Customer Facility Charge will be reinstated to recover the costs. The rental car companies will charge their customer a \$1.00 (one dollar) per rental contract fee. The payback period (including an interest charge of 3.5%) is estimated to be a maximum of five years. These funds will be used to reimburse the ADF Capital Reserve Fund. (The same CFC process was used to fund the \$2,000,000 rent-a-car center in 2000).

Brian Dranzik, Interim Director
Department of Transportation

C. Barry Bateman
Airport Director

TYPE OF TRANSFER				TRANSFER NO.	
AP	EB	RB			

IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.

DATE OF REQUEST	SIGNATURE OF DEPARTMENT HEAD	TITLE
12/14/2012		Interim Director, DOT

A c t i o n	Dept. of Administration	County Executive	Finance Committee	County Board
	DATE			
	APPROVE			
	DISAPPROVE			
	MODIFY			

APPROPRIATION TRANSFER REQUEST

1699 R4E

MILWAUKEE COUNTY

FISCAL YEAR

DEPT. NO.

INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.

DEPARTMENT NAME

Were Appropriations Requested Below Denied For The Current Budget?								Yes	No	
Line No.	ACCOUNT DISTRIBUTION							OBJECT CODE DESCRIPTION	Transfer Request	DOA Account Modification
	Fund	Agency	Org. Unit	Revenue /Object	Activity	Project				
TO (Credit)	43									
	44									
	45									
	46									
	47									
	48									
	49									
	50									
	51									
	52									
	53									
	54									
	55									
	56									
	57									
	58									
	59									
	60									
	61									
	62									

TO TOTALS (Credit) \$ - \$ -

Line No.	ACCOUNT DISTRIBUTION							OBJECT CODE DESCRIPTION	Transfer Request	DOA Account Modification
	Fund	Agency	Org. Unit	Revenue /Object	Activity	Project				
FROM (Debit)	43									
	44									
	45									
	46									
	47									
	48									
	49									
	50									
	51									
	52									
	53									
	54									
	55									
	56									
	57									
	58									
	59									
	60									
	61									
	62									

E X P L A N A T I O N

TYPE OF TRANSFER				TRANSFER NO.			
AP		EB		RB			

IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.

DATE OF REQUEST	SIGNATURE OF DEPARTMENT HEAD	TITLE

A c t i o n		Dept. of Administration	County Executive	Finance Committee	County Board
	DATE				
	APPROVE				
	DISAPPROVE				
	MODIFY				

APPROPRIATION TRANSFER REQUEST

FISCAL YEAR

DEPT. NO.

INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.

1699 R4E

MILWAUKEE COUNTY

DEPARTMENT NAME

Were Appropriations Requested Below Denied For The Current Budget?								Yes	No	
	Line No.	ACCOUNT DISTRIBUTION						OBJECT CODE DESCRIPTION	Transfer Request	DOA Account Modification
		Fund	Agency	Org. Unit	Revenue /Object	Activity	Project			
TO (Credit)	63									
	64									
	65									
	66									
	67									
	68									
	69									
	70									
	71									
	72									
	73									
	74									
	75									
	76									
77										
78										
79										
80										
81										
82										
								TO TOTALS (Credit) \$ - \$ -		

FROM (Debit)	63									
	64									
	65									
	66									
	67									
	68									
	69									
	70									
	71									
	72									
	73									
	74									
	75									
	76									
77										
78										
79										
80										
81										
82										

E X P L A N A T I O N

TYPE OF TRANSFER		TRANSFER NO.
AP	EB	RB

IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.

DATE OF REQUEST	SIGNATURE OF DEPARTMENT HEAD			TITLE
	Dept. of Administration	County Executive	Finance Committee	County Board
A c t i o n	DATE			
	APPROVE			
	DISAPPROVE			
	MODIFY			

APPROPRIATION TRANSFER REQUEST

1699 R4

MILWAUKEE COUNTY

FISCAL YEAR

2013

DEPT. NO.

2

INSTRUCTIONS:

REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.

DEPARTMENT NAME **Department of Transportation - Airport Division**

Were Appropriations Requested Below Denied For The Current Budget? Yes No

TO (Credit)	Line No.	ACCOUNT DISTRIBUTION						OBJECT CODE DESCRIPTION	TRANSFER REQUEST	DOA Account Modification
		Fund	Agency	Org. Unit	Revenue/ Object	Activity	Project number			
	1									
	2									
	3									
	4									
	5									
	6									
	7									
	8									
	9									
	10									
	11									
	12									
	13									
	14									
	15									
	16									
	17									
	18									
	19									
	20									
	21									
	22									
TO TOTALS (Credit)									0 \$	-

FROM (Debit)	Line No.	Fund	Agency	Org. Unit	Revenue/ Object	Activity	Project number	OBJECT CODE DESCRIPTION	TRANSFER REQUEST	DOA Account Modification
	2									
	3									
	4									
	5									
	6									
	7									
	8									
	9									
	10									
	11									
	12									
	13									
	14									
	15									
	16									
	17									
	18									
	19									
	20									
	21									
	22									
FROM TOTALS (Debit)									0 \$	-

E X P L A N A T I O N

TYPE OF TRANSFER		TRANSFER NO.
<input type="checkbox"/> AP <input type="checkbox"/> EB <input type="checkbox"/> RB		
IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.		
DATE OF REQUEST	SIGNATURE OF DEPARTMENT HEAD	TITLE

A C T I O N		Dept. of Administration	County Executive	Finance Committee	County Board
	DATE				
	APPROVE				
	DISAPPROVE				
	MODIFY				

APPROPRIATION TRANSFER REQUEST

FISCAL YEAR 2013 DEPT. NO. 1300

INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.

1699 R4E MILWAUKEE COUNTY DEPARTMENT NAME DOT - Airport Division

Were Appropriations Requested Below Denied For The Current Budget?		Yes	No	X						
TO (Credit)	Line No.	ACCOUNT DISTRIBUTION					OBJECT CODE DESCRIPTION	Transfer Request	DOA Account Modification	
		Fund	Agency	Org. Unit	Revenue/ Object	Activity				Project
	1	1300	120	1300	6146		WAXXX	Professional Service - Capital	78,000	
	2	1300	120	1300	8527		WAXXX	Land Improvements Capital	575,000	
	3	1300	120	1300	9706		WAXXX	Professional Service Division	52,000	
	4									
	5									
	6									
	7									
	8									
	9									
	10									
	11									
	12									
	13									
	14									
	15									
	16									
	17									
	18									
	19									
	20									
TO TOTALS (Credit)									\$ 705,000.00	\$ -
FROM (Debit)	Line No.	ACCOUNT DISTRIBUTION					OBJECT CODE DESCRIPTION	Transfer Request	DOA Account Modification	
		Fund	Agency	Org. Unit	Revenue/ Object	Activity				Project
	1	0076	504		0774		WAXXX	ADF - Capital reserve	705,000	
	2									
	3									
	4									
	5									
	6									
	7									
	8									
	9									
	10									
	11									
	12									
	13									
	14									
	15									
	16									
	17									
	18									
	19									
	20									
FROM TOTALS (Debit)									705,000	\$ -

EXPLANATION

An appropriation transfer of \$705,000 is requested by the Interim Director of Transportation and the Airport Director to provide expenditure authority and revenue for a new capital improvement project. This appropriation transfer creates a new capital improvement project for the removal and infilling of the parking deck on the second floor at various second level ramps in the General Mitchell International Airport (GMIA) Parking Structure.

Milwaukee County GMIA is considering removing four unused ramps at the second floor in the parking structure and infilling the spaces with a structural slab. The purpose of these modifications is to increase the available parking space for the various rental car companies at the airport.

A report by GRAEF & K. Singh and Associates investigated the feasibility of the removal of four second level ramps and infilling two of the ramps with structural slabs and restoring at grade slabs under the ramps for the purpose of increased available parking space. As part of a current RFP for the rental car companies located at GMIA, the car rental companies have a need for additional on airport parking spaces to coincide with their car rental business.

Funding for this project will originally be provided by the ADF capital reserve fund. However, a Customer Facility Charge will be reinstated to recover the costs. The rental car companies will charge their customer a \$1.00 (one dollar) per rental contract fee. The payback period (including an interest charge of 3.5%) is estimated to be a maximum of five years. These funds will be used to reimburse the ADF Capital Reserve Fund. (The same CFC process was used to fund the \$2,000,000 rent-a-car center in 2000).

Brian Dranzik, Interim Director
Department of Transportation

C. Barry Bateman
Airport Director

TYPE OF TRANSFER		TRANSFER NO.	
AP	EB	RB	

IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.

DATE OF REQUEST	SIGNATURE OF DEPARTMENT HEAD	TITLE
12/14/2012		Interim Director, DOT

A c t i o n	Dept. of Administration	County Executive	Finance Committee	County Board
	DATE			
	APPROVE			
	DISAPPROVE			
	MODIFY TPWT - 01/23/2013 - Page 99			

APPROPRIATION TRANSFER REQUEST

1699 R4E

MILWAUKEE COUNTY

FISCAL YEAR

DEPT. NO.

INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.

DEPARTMENT NAME

Were Appropriations Requested Below Denied For The Current Budget?								Yes	No	
Line No.	ACCOUNT DISTRIBUTION							OBJECT CODE DESCRIPTION	Transfer Request	DOA Account Modification
	Fund	Agency	Org. Unit	Revenue /Object	Activity	Project				
TO (Credit)	43									
	44									
	45									
	46									
	47									
	48									
	49									
	50									
	51									
	52									
	53									
	54									
	55									
	56									
	57									
	58									
	59									
	60									
	61									
	62									

TO TOTALS (Credit) \$ - \$ -

FROM (Debit)	43									
	44									
	45									
	46									
	47									
	48									
	49									
	50									
	51									
	52									
	53									
	54									
	55									
	56									
	57									
	58									
	59									
	60									
	61									
	62									

E X P L A N A T I O N

TYPE OF TRANSFER							TRANSFER NO.
	AP		EB		RB		

IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.

DATE OF REQUEST	SIGNATURE OF DEPARTMENT HEAD	TITLE

A c t i o n		Dept. of Administration	County Executive	Finance Committee	County Board
	DATE				
	APPROVE				
	DISAPPROVE				
	MODIFY				

APPROPRIATION TRANSFER REQUEST

FISCAL YEAR

DEPT. NO.

INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.

1699 R4E

MILWAUKEE COUNTY

DEPARTMENT NAME

Were Appropriations Requested Below Denied For The Current Budget?								Yes	No	
	Line No.	ACCOUNT DISTRIBUTION						OBJECT CODE DESCRIPTION	Transfer Request	DOA Account Modification
		Fund	Agency	Org. Unit	Revenue /Object	Activity	Project			
TO (Credit)	63									
	64									
	65									
	66									
	67									
	68									
	69									
	70									
	71									
	72									
	73									
	74									
	75									
	76									
77										
78										
79										
80										
81										
82										
								TO TOTALS (Credit) \$ - \$ -		

FROM (Debit)	63									
	64									
	65									
	66									
	67									
	68									
	69									
	70									
	71									
	72									
	73									
	74									
	75									
	76									
77										
78										
79										
80										
81										
82										

E X P L A N A T I O N

TYPE OF TRANSFER		TRANSFER NO.
AP	EB	RB

IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.

DATE OF REQUEST	SIGNATURE OF DEPARTMENT HEAD				TITLE
	Dept. of Administration	County Executive	Finance Committee	County Board	
A c t i o n	DATE				
	APPROVE				
	DISAPPROVE				
	MODIFY				

APPROPRIATION TRANSFER REQUEST

1699 R4E MILWAUKEE COUNTY
DEPARTMENT NAME

FISCAL YEAR 2012 DEPT. NO. 1200

INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.

DOT - Transportation Svcs

Were Appropriations Requested Below Denied For The Current Budget?								Yes	No	X	DAS
Line No.	ACCOUNT DISTRIBUTION							OBJECT CODE DESCRIPTION	Transfer Request	Account Modification	
	Fund	Agency	Org. Unit	Revenue/O bject	Activity	Balance Sheet					
TO (Credit)	1	1200	120	1200	6146			WH030131 - Whitnall Park Bridge Over Root River P-40-0713	187,500		
	2	1200	120	1200	9706			WH030131 - Whitnall Park Bridge Over Root River P-40-0713	62,500		
	3	1200	120	1200	2699			WH030062 - Whitnall Park Bridge Over Root River P-40-0721	250,000		
	4										
	5										
	6										
	7										
	8										
	9										

TO TOTALS (Credit) 500,000 \$ -

FROM (Debit)	1	1200	120	1200	8530			WH030062 - Whitnall Park Bridge Over Root River P-40-0721	250,000	
	2	1200	120	1200	2699			WH030131 - Whitnall Park Bridge Over Root River P-40-0713	250,000	
	3									
	4									
	5									
	6									
	7									
	8									
	9									

FROM TOTALS (Debit) 500,000 \$ -

EXPLANATION

The Interim Director of the Milwaukee County Department of Transportation (MCDOT) is requesting a 2012 appropriation transfer of \$250,000 to increase expenditure authority and revenue for capital improvement project WH030131 - Whitnall Park Bridge over Root River (Bridge # P-40-0713) and to decrease expenditure authority and revenue for capital improvement project WH030062 - Whitnall Park Bridge over Root River (Bridge # P-40-0721).

The Whitnall Park Bridges over Root River (Bridge # P-40-0721 and Bridge # P-40-0713) have bridge sufficiency ratings that are below desirable levels and that indicate replacement of these structures is necessary. Because these two bridges are similar in type and located in close physical proximity to each other, it is advisable to complete the design and construction for replacement of these structures simultaneously in order to minimize public interruption during the construction period and capture any potential cost savings that may be available.

This transfer request reallocates \$250,000 of expenditure authority from the construction phase of capital improvement project WH030062 - Whitnall Park Bridge over Root River (Bridge # P-40-0721) to the design phase of capital improvement project WH030131 - Whitnall Park Bridge over Root River (Bridge # P-40-0713).

A future budget appropriation request is anticipated to replace the \$250,000 of construction funds utilized from capital improvement project WH030062 - Whitnall Park Bridge over Root River (Bridge # P-40-0721) and to fund the construction phase of WH030132 - Whitnall Park Bridge over Root River (Bridge # P-40-0713). In addition, MCDOT anticipates submitting an application to the Wisconsin Department of Transportation in June 2013 for Surface Transportation Program (STP) funds to cover 80 percent of construction costs for these bridge projects.

No tax levy impact results from approval of this appropriation transfer request as the increase in expenditures of \$250,000 for WH030131 - Whitnall Park Bridge over Root River (Bridge # P-40-0713) is offset by a decrease in expenditure authority for WH030062 - Whitnall Park Bridge over Root River (Bridge # P-40-0721).

TYPE OF TRANSFER							TRANSFER NO.
AP		EB			RB		

IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.

DATE OF REQUEST	SIGNATURE OF DEPARTMENT HEAD	TITLE
12/14/2012		Interim Director, DOT

A c t i o n		Dept. of Administration	County Executive	Finance Committee	County Board
	DATE				
	APPROVE				
	DISAPPROVE				
	MODIFY				

APPROPRIATION TRANSFER REQUEST

1699 R4E
DEPARTMENT NAME

MILWAUKEE COUNTY

FISCAL YEAR
2012

DEPT. NO.
1250/5600

INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.

DOT - Transit

Were Appropriations Requested Below Denied For The Current Budget?								Yes	No	X	DAS
Line No.	ACCOUNT DISTRIBUTION							OBJECT CODE DESCRIPTION	Transfer Request	Account Modification	
	Fund	Agency	Org. Unit	Revenue/Objct	Activity	Balance Sheet					
TO (Credit)	1	1250	120	1250	8588			WT071 - Bus Shields - 8558 Other Capital Outlay (Exp)	745,000		
	2										
	3										
	4										
	5										
	6										
	7										
	8										
	9										

TO TOTALS (Credit) 745,000 \$ -

Line No.	ACCOUNT DISTRIBUTION							OBJECT CODE DESCRIPTION	Transfer Request	Account Modification
	Fund	Agency	Org. Unit	Revenue/Objct	Activity	Balance Sheet				
FROM (Debit)	1	1250	120	1250	2699			WT071 - Bus Shields - 2699 Other Fed Grants and Reimb	596,000	
	2	0083	560	5605	8201			Transit Operations	149,000	
	3									
	4									
	5									
	6									
	7									
	8									
	9									

FROM TOTALS (Debit) 745,000 \$ -

E X P L A N A T I O N

The Interim Director of the Milwaukee County Department of Transportation (MCDOT) is requesting a 2012 appropriation transfer of \$745,000 to increase expenditure authority for capital improvement project WT071014 - Bus Shields . This \$745,000 expenditure increase is offset by 1) \$596,000 of anticipated federal revenue (80 percent federal share) for the project and 2) \$149,000 (20 percent County share) of projected surplus expenditure authority from the current year Transit Operating Budget (Org. Unit 5600).

The \$745,000 of requested expenditure authority would allow for the purchase and installation to retrofit 326 Milwaukee County Transit Services (MCTS) buses with operator protective shields at a cost of \$2,285 per bus. This capital improvement project was included as an amendment to the 2013 Capital Improvements Budget; however, it was subsequently determined that the \$149,000 County matching funds requirement was not eligible to be financed using general obligation bonds. Therefore, the County match requirement is requested to be funded from a portion of the 2012 projected operating budget surplus for Transit. MCDOT anticipates submitting a carryover request so that the 2012 funds would be available to implement the Bus Shields project in a future year. Therefore, this 2012 appropriation transfer request would in effect replace the 2013 capital improvement project for bus shields that was added through amendment to the 2013 Capital Improvements Budget.

Approval of this appropriation transfer request will reduce the projected 2012 operating surplus for Transit by \$149,000.

TYPE OF TRANSFER							TRANSFER NO.
	AP		EB			RB	

IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.

DATE OF REQUEST	SIGNATURE OF DEPARTMENT HEAD	TITLE
12/14/2012		Interim Director, DOT

A c t i o n		Dept. of Administration	County Executive	Finance Committee	County Board
	DATE				
	APPROVE				
	DISAPPROVE				
	MODIFY				

1 By Supervisor Mayo
2
3

4 **A RESOLUTION**

5 Authorizing and directing the Comptroller's Audit Services Division to conduct an
6 audit of General Mitchell international Airport (GMIA) as it relates to minority and
7 gender hiring practices, historical data, promotions, termination practices and
8 turnover.
9

10 WHEREAS, the 2013 Adopted Budget provides 289 County staff for GMIA;
11 and
12

13 WHEREAS, it is vital that GMIA is reflective of the County's commitment to
14 diversity because it is the "gateway" for persons visiting Milwaukee County for
15 business or leisure; and
16

17 WHEREAS, questions have been raised about diversity and employment
18 practices at GMIA; and
19

20 WHEREAS, as a means to ensure diversity is being stressed and employment
21 practices are fair and consistent it is reasonable and prudent that an audit be
22 conducted of employment practices at GMIA, now, therefore
23

24 BE IT RESOLVED, the Milwaukee County Board of Supervisors does hereby
25 authorize and direct the Comptroller's Audit Services Division to conduct an audit
26 of GMIA as it relates to minority and gender hiring practices, historical data,
27 promotions, termination practices and turnover.
28
29

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: January 11, 2013

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Authorizing and directing the Comptroller’s Audit Services Division to conduct an audit of General Mitchell international Airport (GMIA) as it relates to minority and gender hiring practices, historical data, promotions, termination practices and turnover.

FISCAL EFFECT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input checked="" type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency’s Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency’s Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues <input type="checkbox"/> | <input type="checkbox"/> Decrease Operating Revenues |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
 - A. A resolution authorizing and directing the Comptroller's Audit Services Division to conduct an audit of General Mitchell international Airport (GMIA) as it relates to minority and gender hiring practices, historical data, promotions, termination practices and turnover.
 - B. N/A
 - C. N/A
 - D. No assumptions were made.

Department/Prepared By CB/M. Weddle

Authorized Signature _____

Did DAS-Fiscal Staff Review? Yes No

Did CBDP Staff Review? _____ No

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.