Milwaukee County

County Courthouse
901 N. 9th Street, Rm. 201
Milwaukee, WI 53233

Meeting Minutes

Transportation, Public Works and Transit Committee

Chairperson: Supervisor Michael Mayo, Sr., 278-4241
Clerk: Jodi Mapp, 278-4073
Research Analyst: Martin Weddle, 278-5289

Wednesday, September 14, 2011 | **9:00 AM** | **Room 201-B**

Call To Order

Present 7 - Weishan, Borkowski, Dimitrijevic, Thomas, Harris, Haas and Mayo Sr.

DAS - 2

1 **INF 11-375** From the Capital Finance Manager, Department of Administrative Services (DAS), submitting an informational report regarding 2011 University of Wisconsin- Milwaukee (UWM) Land Sale Funded Capital Projects. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance and Audit.) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT
ATTACHMENT
Audio TPWT 09/14/11

APPEARANCES:
Justin Rodriguez, Interim Capital Finance Manager, Department of Administrative Services (DAS)
Jack Takerian, Director, Department of Transportation and Public Works

Supervisor Thomas requested a copy of a report that was submitted during last year's Budget cycle where a grading scale was used to rate the various Capital Projects that were outstanding be submitted and presented to the Committee. The grading scale used for that report should be applied to the projects addressed in this item's report.

This item was discussed with no action taken.

2 **INF 11-376**

From the Interim Fiscal and Budget Administrator, Department of Administrative Services, submitting a due diligence informational report regarding Phase 2 Guaranteed Energy Savings Performance Contracting (GESPC) with Ameresco. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance and Audit.) (Recommendation: Concur with Staff.) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT
Audio TPWT 09/14/11

APPEARANCE:
Sarah Jankowski, Fiscal and Management Analyst, Department of Administrative Services

Supervisor Dimitrijevic requested another technical energy audit be conducted at the Noyes and Pulaski Pools and information regarding this request be presented the October meeting cycle.

This item was discussed with no action taken.

TRANSIT - 1

3 **INF 11-359**

From the Director, Department of Transportation and Public Works, and the Managing Director, Milwaukee County Transit System (MCTS), submitting an informational report providing an update on the new Fare Collection System. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITEEE)**

Attachments: REPORT
Audio TPWT 09/14/11

APPEARANCE:
Lloyd Grant, Managing Director, Milwaukee County Transit System

This item was discussed with no action taken.

AUDIT - 2

4 **INF 11-290**

From the Director of Audits, submitting an informational report titled "Residency of Contractor Employees Working on County Construction Contracts." **(Referred to the Committees on Transportation, Public Works, and Transit and Economic and Community Development.) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT
Audio TPWT 09/14/11

APPEARANCE:
Jerry Heer, Director, Department of Audit

This item was discussed with no action taken.

5 **INF 11-377**

From the Director of Audits, submitting a status informational report regarding the audit titled "Milwaukee County Needs to Commit to a Preventive Repair and Maintenance Program to Ensure Public Safety." **(Referred to the Committees on Transportation, Public Works, and Transit and Finance and Audit.) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT
Audio TPWT 09/14/11

APPEARANCES:
Jerry Heer, Director, Department of Audit
Jack Takerian, Director, Department of Transportation and Public Works

This item was discussed with no action taken.

COMMUNITY BUSINESS DEVELOPMENT PARTNERS - 1

6 **11-405**

From the Director, Community Business Development Partners (CBDP) requesting authorization to submit the annual Disadvantaged Business Enterprise (DBE) goals for United States Department of Transportation assisted projects to the Federal Transit Administration (FTA) for anticipated contracts in Federal Fiscal Years (FFY) 2012-2014. **(Referred to the Committees on Transportation, Public Works, and Transit and Economic and Community Development.)**

Attachments:
MEMO
REPORT
RESOLUTION
FISCAL NOTE
APPENDIX B
APPENDIX C
Audio TPWT 09/14/11

APPEARANCES:
Freida Webb, Director, Community Business Development Partners (CBDP)
Mark Phillips, Contract Compliance Manager, DBE, CBDP

A motion was made by Supervisor Borkowski that this item be recommended for adoption. The motion PREVAILED by the following vote:

Aye: 7 - Weishan, Borkowski, Dimitrijevic, Thomas, Harris, Haas and Mayo Sr.

PRESENTATIONS - 1

7 **11-383**

From Engberg Anderson providing a presentation on the baggage claim remodeling project at General Mitchell International Airport (GMIA). **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT
Audio TPWT 09/14/11

APPEARANCES:
Barry Bateman, Director, General Mitchell International Airport (GMIA)
Jim Zsebe, Engineer, Architecture, Engineering, and Environmental Services Division, GMIA
Debra Sider, Engberg Anderson
Mark Ernst, Engberg Anderson

Supervisor Dimitrijevic requested a written letter of support from the County Executive on this project.

Supervisor Dimitrijevic also requested the Committee be emailed a copy of the power point presentation.

This item was discussed with no action taken.

AIRPORT - 8

8 **INF 11-370**

From the Director, Department of Transportation and Public Works, and the Airport Director submitting an informational report regarding the 2011 Aviation Careers Education (ACE) Summer Jobs Program. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Audio TPWT 09/14/11

APPEARANCES:
Barry Bateman, Director, General Mitchell International Airport (GMIA)
Pat Rowe, Marketing Public Relations Manager, GMIA
Jack Lake, Program Coordinator, Aviation Careers Education Program
Ricky Held, Rufus King High School

Supervisor Haas requested that more information regarding this program be forwarded to his office.

Chairman Mayo directed that the information requested by Supervisor Haas be sent to all County Board Supervisors.

This item was discussed with no action taken.

9 **11-375**

From the Director, Department of Transportation and Public Works, and the Airport Director requesting authorization to enter into a new month-to-month lease agreement with Host International, Inc., for rental of approximately 783 square feet of storage space on the lower level of Concourse C at General Mitchell International Airport (GMIA).

Attachments:
REPORT
RESOLUTION
FISCAL NOTE
Audio TPWT 09/14/11

APPEARANCE:
Barry Bateman, Director, General Mitchell International Airport (GMIA)

A motion was made by Supervisor Weishan that this item be recommended for adoption. The motion PREVAILED by the following vote:

Aye: 7 - Weishan, Borkowski, Dimitrijevic, Thomas, Harris, Haas and Mayo Sr.

10 **11-311**

From the Director, Department of Transportation and Public Works, and the Airport Director requesting authorization to rebrand the property at the former 440th Air Reserve Station (ARS) at General Mitchell International Airport (GMIA) as “Milwaukee County’s MKE Regional Business Park.”

Attachments:
REPORT
RESOLUTION
FISCAL NOTE
REVISED REPORT
REVISED RESOLUTION
REVISED FISCAL NOTE
ATTACHMENT
Audio TPWT 09/14/11

APPEARANCE:
Barry Bateman, Director, General Mitchell International Airport (GMIA)

A motion was made by Supervisor Borkowski that this item be recommended for adoption. The motion PREVAILED by the following vote:

Aye: 7 - Weishan, Borkowski, Dimitrijevic, Thomas, Harris, Haas and Mayo Sr.

Item #s 11 and 12 were considered together.

11 **11-377**

From the Director, Department of Transportation and Public Works, and the Airport Director requesting authorization to enter into a lease agreement with Air Cargo Carriers (ACC) Holding, Inc., for the lease of approximately 3,630 square feet of warehouse space (Building 301) at the former 440th Air Reserve Station (ARS) effective October 1, 2011.

Attachments: REPORT
RESOLUTION
FISCAL NOTE
Audio TPWT 09/14/11

APPEARANCES:
Barry Bateman, Director, General Mitchell International Airport (GMIA)
Ted Torcivia, Airport Business Manager, GMIA

A motion was made by Supervisor Borkowski that this item be recommended for adoption. The motion PREVAILED by the following vote:

Aye: 7 - Weishan, Borkowski, Dimitrijevic, Thomas, Harris, Haas and Mayo Sr.

12 **11-378**

From the Director, Department of Transportation and Public Works, and the Airport Director requesting authorization to enter into a lease agreement with Air Cargo Carriers (ACC) Holding, Inc., for the lease of approximately 2,800 square feet of office/classroom space (Building 305) at the former 440th Air Reserve Station (ARS) effective October 1, 2011.

Attachments: REPORT
RESOLUTION
FISCAL NOTE
Audio TPWT 09/14/11

APPEARANCES:
Barry Bateman, Director, General Mitchell International Airport (GMIA)
Ted Torcivia, Airport Business Manager, GMIA

A motion was made by Supervisor Borkowski that this item be recommended for adoption. The motion PREVAILED by the following vote:

Aye: 7 - Weishan, Borkowski, Dimitrijevic, Thomas, Harris, Haas and Mayo Sr.

13 **11-380**

From the Director, Department of Transportation and Public Works, and the Airport Director requesting authorization to amend the agreement between Milwaukee County and Federal Express Corporation to add approximately 9,000 square feet for a total of 226,398 square feet of air cargo apron space at General Mitchell International Airport (GMIA) effective October 1, 2011.

Attachments: REPORT
RESOLUTION
FISCAL NOTE
Audio TPWT 09/14/11

APPEARANCES:
Barry Bateman, Director, General Mitchell International Airport (GMIA)
Pat Walslager, Financial Administrator, GMIA

A motion was made by Supervisor Weishan that this item be recommended for adoption. The motion PREVAILED by the following vote:

Aye: 7 - Weishan, Borkowski, Dimitrijevic, Thomas, Harris, Haas and Mayo Sr.

14 **11-379**

From the Director, Department of Transportation and Public Works, and the Airport Director submitting an informational report on the status of all currently authorized Airport Capital Improvement Projects and requesting that 2007 Budget Amendment 1B027 be hereby rescinded and the requirement for the semi-annual report be eliminated. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance and Audit.)**

Attachments: REPORT
RESOLUTION
FISCAL NOTE
ATTACHMENT
Audio TPWT 09/14/11

APPEARANCES:
Barry Bateman, Director, General Mitchell International Airport (GMIA)
Pat Walslager, Financial Administrator, GMIA

A motion was made by Supervisor Weishan that this item be recommended for adoption. The motion PREVAILED by the following vote:

Aye: 6 - Weishan, Borkowski, Dimitrijevic, Thomas, Harris and Haas

No: 1 - Mayo Sr.

15 **INF 11-396**

From HMS Host, providing a verbal informational report regarding their internship program, which is partnered with Milwaukee Area Technical College (MATC) and administered throughout the school year, at General Mitchell International Airport (GMIA). **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Audio TPWT 09/14/11 Part 1
Audio TPWT 09/14/11Part 2

APPEARANCES:
Michael Fitchko, HMS Host
Willie Pauncey, CWF Solutions

This item was discussed with no action taken.

PUBLIC WORKS - 4

16 **11-382**

From the Director, Department of Transportation and Public Works, requesting authorization to prepare, review, approve, and execute all contract documents as required to hire Johnson Controls, Inc. (JCI), an Energy Services Company (ESCO) previously approved as qualified by the County Board, to conduct a Technical Energy Audit (TEA) for the buildings at the County Correctional Facility South (CCFS).

Attachments: REPORT
RESOLUTION
FISCAL NOTE
Audio TPWT 09/14/11

APPEARANCES:
Jack Takerian, Director, Department of Transportation and Public Works
Stevan Keith, Managing Engineer, Architecture, Engineering, and Environmental Services Division, Department of Transportation and Public Works

Supervisor Dimitrijevic requested that along with CCFS, technical energy audits be done on Noyes and Pulaski Pools through funding that was designated for City Campus.

A motion was made by Supervisor Dimitrijevic that this item be recommended for adoption. The motion PREVAILED by the following vote:

Aye: 7 - Weishan, Borkowski, Dimitrijevic, Thomas, Harris, Haas and Mayo Sr.

17 **INF 11-356**

From the Director, Department of Transportation and Public Works, submitting an informational report regarding the Comprehensive Facilities Plan for Milwaukee County. (**INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT
Audio TPWT 09/14/11

APPEARANCE:
Julie Esch, Budget and Policy Administrator, Department of Transportation and Public Works

This item was discussed with no action taken.

18 **INF 11-374**

From the Director, Department of Transportation and Public Works, submitting an informational report regarding the internal and external inspection of all County buildings. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance and Audit.) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT
ATTACHMENT 1
Audio TPWT 09/14/11

APPEARANCES:
Jack Takerian, Director, Department of Transportation and Public Works
Jerry Heer, Director, Department of Audit

This item was discussed with no action taken.

19 **INF 11-407**

From the Director, Department of Transportation and Public Works, submitting an "Operations and Inspection Manual for Building Components and Other Structures" to be distributed to departments for use as a guide and assist maintenance personnel in the various departments during annual building condition reviews. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: MANUAL
Audio TPWT 09/14/11

APPEARANCES:
Jack Takerian, Director, Department of Transportation and Public Works
Jerry Heer, Director, Department of Audit

This item was discussed with no action taken.

FUND TRANSFERS - 1

20 **INF 11-361** A summary of fund transfers being presented to the Finance and Audit Committee. **(INFORMATIONAL ONLY OTHERWISE DIRECTED BY THE COMMMITEE)**

Attachments: REPORT
Audio TPWT 09/14/11

APPEARANCE:
Gary Drent, Fiscal and Budget Manager, Architecture, Engineering, and Environmental Services Division, Department of Transportation and Public Works

This item was discussed with no action taken.

The foregoing items were not necessarily considered in agenda order.

Length of meeting: 9:05 a.m. to 11:37 a.m.

Adjourned,

Jodi Mapp
Committee Clerk
Committee on Personnel

Deadline for the next meeting:
The next regular meeting for the Committee on Transportation, Public Works, and Transit is Wednesday, October 19, 20111. All items for the agenda must be in the Committee Clerk's possession by the end of the business day on Tuesday, October 4, 2011.