

1 By Supervisor Borkowski

2 File No. 13-544

3 **A RESOLUTION**

4 Authorizing the Interim Director of the Department of Parks, Recreation and
5 Culture (DPRC) to manage and operate a temporary Recreational Vehicle (RV)
6 campground site within the Milwaukee County Parks System.

7 WHEREAS, Milwaukee County strives to encourage and accommodate local
8 forms of recreational activity within its Parks System; and

9 WHEREAS, there is very limited availability of campground locations for RVs
10 currently in Milwaukee County; and

11 WHEREAS, an RV campground could serve as a previously untapped revenue
12 source for Milwaukee County during special events; and

13 WHEREAS, the DPRC has previous experience in hosting events that have
14 accommodated RVs in County parks; and

15 WHEREAS, there are multiple areas within the Parks system that could serve as
16 an ideal location to host a temporary RV campground for the weekend of August 29,
17 2013 through September 2, 2013, during the 110th Harley Davidson Anniversary; and

18 WHEREAS, any Parks location that is selected would be strictly used for “dry
19 camping” purposes, and therefore would not require any special equipment hookups or
20 unnecessary amenities to be installed; and

21 WHEREAS, the revenues generated from the sale of permits to the campground
22 would offset the out-of-pocket costs associated with providing these accommodations to
23 visitors of Milwaukee County; now, therefore,

24 BE IT RESOLVED, that the Interim Director of the Department of Parks,
25 Recreation and Culture is authorized and directed to select a location for, manage and
26 operate a temporary Recreational Vehicle campground site within the Milwaukee
27 County Parks System during the last week of August 2013 through September 2, 2013,
28 in order to accommodate the increased tourism needs during the 110th Harley
29 Davidson Anniversary celebration; and

30 BE IT FURTHER RESOLVED that the temporary campground site will be
31 permitted for “dry camping” purposes only, and will not require any special equipment
32 installations or unnecessary amenities; and

33
34 BE IT FURTHER RESOLVED that any additional costs associated with the
35 operation of the RV campground will be offset by the revenues generated from the
36 permit sales to the site.
37

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 5/28/13

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Authorizing the Interim Director of the Department of Parks, Recreation and Culture to manage and operate a temporary RV campground site within the Milwaukee County Parks System

FISCAL EFFECT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input checked="" type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Approval of this resolution will have no fiscal impact.

Department/Prepared By Jessica Janz-McKnight, Research Analyst, County Board

Authorized Signature



Did DAS-Fiscal Staff Review? Yes No

Did CBDP Review?² Yes No Not Required

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.



CHRIS ABELE, MILWAUKEE COUNTY EXECUTIVE
JAMES KEEGAN, INTERIM DIRECTOR OF PARKS, RECREATION AND CULTURE

Date: May 31, 2013
To: Chairwoman Marina Dimitrijevic, County Board of Supervisors
From: James Keegan, Interim Director, Department of Parks, Recreation and Culture
Subject: **Authorization to Enter Into a License Agreement with the City of Brookfield for the Oak Leaf Trail - ACTION**

POLICY

The Interim Director of the Department of Parks, Recreation and Culture (DPRC) is seeking authorization to enter into a license agreement with the City of Brookfield for the Oak Leaf Trail.

BACKGROUND

In 1985, Milwaukee County entered into a 25-year license agreement with the City of Brookfield that allowed the DPRC to build approximately 2,300 feet of paved, non-motorized, multiple-use trail on City of Brookfield land along the Underwood Creek as a part of the Oak Leaf Trail System (Attachment A). The proposed agreement (Attachment B) has a term of 25-years and has been reviewed and approved by the DPRC's Contract Services Officer.

RECOMMENDATION

The Interim Director of the DPRC respectfully recommends that the DPRC be authorized to enter into the new license agreement with the City of Brookfield, allowing it to continue to operate and maintain a multiple-use trail on approximately 2,300 feet of City of Brookfield land along the Underwood Creek.



Prepared by: Bill Waldron, Natural Resources Specialist

Recommended by:

Approved by:

Laura Schloesser, Chief of Administration & External Affairs James Keegan, Interim Parks Director

Attachment A – Map of Licensed Area

Attachment B – License Agreement

cc: County Executive Chris Abele
Amber Moreen, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board
Supv. Gerry Broderick, Chairman, Parks, Energy & Environment Committee
Supv. Jason Haas, Vice-Chair, Parks, Energy & Environment Committee
Dan Laurila, Fiscal Mgt. Analyst, Admin & Fiscal Affairs/DAS
Alexis Gassenhuber, Parks, Energy & Environment Committee Clerk
Jessica Janz-McKnight, Research Analyst, County Board

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(ITEM NO.) From the Interim Director, Department of Parks, Recreation and Culture (DPRC), seeking authorization to enter into a license agreement authorizing the DPRC to operate and maintain a multiple-use trail on City of Brookfield land along the Underwood Creek by recommending adoption of the following:

A RESOLUTION

WHEREAS, in 1985 Milwaukee County entered into a 25 year license agreement with the City of Brookfield that allowed the DPRC to build approximately 2,300' of paved, non-motorized, multiple-use trail on City of Brookfield land along the Underwood Creek as a part of the Oak Leaf Trail System; and

WHEREAS, the DPRC intends to continue to operate and maintain the trail; and

WHEREAS, the proposed agreement has a 25-year term; and

WHEREAS, the Interim Parks Director respectfully recommends that the DPRC be authorized to enter into the new license agreement with the City of Brookfield, allowing it to continue to operate and maintain a multiple-use trail on approximately 2,300 feet of City of Brookfield land along the Underwood Creek; now, therefore

BE IT RESOLVED, that the DPRC is hereby authorized to enter into a new license agreement with the City of Brookfield, allowing it to continue to operate and maintain a multiple-use trail on approximately 2,300 feet of City of Brookfield land along the Underwood Creek.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: May 28, 2013

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: License Agreement with the City of Brookfield to operate and maintain a portion of the Oak Leaf Trail along Underwood Creek

FISCAL EFFECT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input checked="" type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

- A. Request to enter into a license agreement with the City of Brookfield to allow DPRC to operate and maintain a portion of the OLT along Underwood Creek.
- B. None
- C. No Impact
- D. None

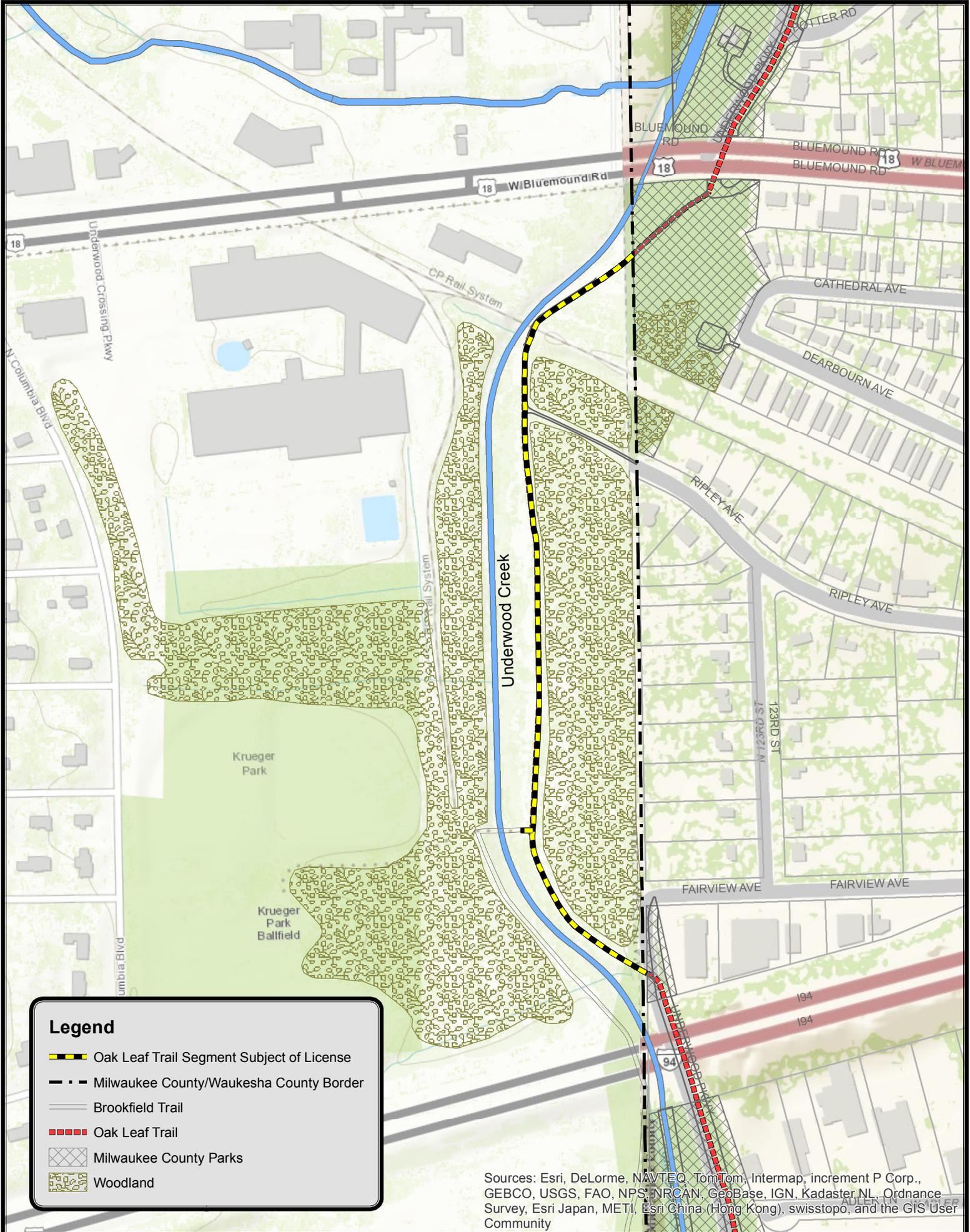
Department/Prepared By Laura Schloesser/DPRC

Authorized Signature _____

Did DAS-Fiscal Staff Review? Yes No

Did CDBP Review?² Yes No Not Required

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.



Legend

- Oak Leaf Trail Segment Subject of License
- Milwaukee County/Waukesha County Border
- Brookfield Trail
- Oak Leaf Trail
- Milwaukee County Parks
- Woodland

Sources: Esri, DeLorme, NAVTEQ, TomTom, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, and the GIS User Community

LICENSE

THIS LICENSE, made and entered into, this ____ day of _____, 2013, by and between the CITY OF BROOKFIELD (hereinafter referred to as Licensor) , and the MILWAUKEE COUNTY DEPARTMENT OF PARKS, RECREATION AND CULTURE (hereinafter referred to as Licensee).

WITNESSETH:

Licensor, for and in consideration of the covenants, conditions, and agreements hereinafter contained, hereby, grants license and permission unto Licensee, for the term of twenty-five years from the date of this document, for the development and use as a linear trail facility for non-motorized multi-use recreational and utilitarian trail purposes and for no other purpose or purposes whatsoever (except those purposes as may be determined by Licensor for its own use), that portion of Licensor's property described as follows:

Running approximately 2,300 feet along the east bank of the Underwood Creek between Bluemound Avenue to the north and Fairview Avenue to the south in the City of Brookfield, Waukesha County, Wisconsin (see attached Exhibit A).

The license and permission herein granted is subject to the following:

1. Licensee has examined the herein described premises and knows the condition thereof. Licensor makes no representations as to the condition and repair thereof and no agreements to make any alterations, repairs or improvements in or about the licensed premises. Licensor shall not be liable for any damages arising from acts or neglect of Licensee or invitees, or from public use of the herein described premises.
2. Licensee will not use the herein described premises for any purpose or purposes other than hereinbefore specified, nor assign this license, and will not permit any transfer by operation of law of the interest in the herein described premises acquired through this license.
3. Licensee will not install, or construct or permit to be installed or constructed, any improvements, or make any alterations to the licensed premises without first submitting plans and specifications to Licensor. Licensee shall have the right to install such neat and inoffensive signs as are necessary to identify Licensee's occupancy and restricted use, as a bicycle trail, of the herein described premises, provided such signs are approved by Licensor before erection or installation.
4. Licensee shall have the right and privilege at its sole cost and expense, to grade, level, pave and plant grass seed on the licensed premises except that the Licensee shall not in any manner alter or change the original ground grade level of the licensed premises nor change the grade of or alter in any manner the drainage on the licensed premises without first submitting plans and specifications to Licensor. Licensee agrees that it will maintain at its expense, the licensed premises as a linear bicycle trail, performing grass mowing and other landscaping maintenance necessary to maintain an appearance suitable to such use as a linear trail. Licensee agrees to keep the licensed premises clean and free from all kinds of debris, rubbish and trash that may be deposited on the premises by the public.
5. Licensee hereby agrees that Licensor has made no representations that the licensed premises are properly zoned for the proposed use by Licensee and it is expressly understood that Licensee hereby assumes any and all obligations and responsibilities with respect to any zoning laws and ordinances of any regulatory bodies which may have jurisdiction. This license is conditioned on Licensee's obtaining necessary use permits or authority for the proposed use by Licensee. Any permits required hereunder shall be acquired by Licensee at its sole cost and

expense. Licensee hereby agrees that it will seek no change in the zoning of said premises and understands and agrees that Licensor does not grant Licensee the right or authority by the terms of this License at any time to have the licensed premises rezoned for the use hereinbefore stated.

6. Licensee hereby agrees to save harmless and indemnify Licensor against all loss, cost, liability, damage and expense, including attorneys' fees incurred by Licensor on account of any injury to or death of any person or persons whosoever or on account of damage to property sustained by any person or persons whosoever caused by, connected with or arising directly or indirectly, wholly or in part, from any use or operation of the licensed premises resulting in any manner from the privileges herein given, the failure of Licensee to observe the covenants of this License, or any lawful use of the herein described Premises; provided, however, that Licensee shall not be liable for any use of the premises by Licensor, its employees, agents, representatives, assigns or grantees, or any damages or injury caused thereby, pursuant to Section 9 herein.

Milwaukee County has self-insured retention (S.I.R.) of \$1,000,000 which is funded budgetarily, and has excess insurance of \$10,000,000 above the S.I.R.

7. The Licensee agrees that no motorized recreational vehicles, including but not limited to snowmobiles, motor bikes, minibikes, go-carts and all-terrain vehicles will be used, operated or permitted on the licensed premises.

8. It is understood and agreed that this agreement is subject to all existing easements, grants and licenses.

9. This License shall not in any manner, or to any extent, limit or restrict the right of Licensor to use or dispose of the herein described premises as Licensor in its discretion may desire, and particularly, but not in limitation of the foregoing, Licensor, at all times, shall have free and unrestricted access for its employees, agents, representatives, assigns or grantees to come upon the licensed premises by any means whatsoever for the purpose of ingress and egress to the abutting property of Licensor. Licensor shall not be liable to any extent for any damage to Licensee's property or any improvements which Licensee may make or install on the licensed premises that may be occasioned as a result of entry by Licensor's employees, agents, representatives, assigns or grantees, assuming reasonable care is used.

10. All notices to Licensor shall be sent by certified mail, addressed to City of Brookfield, 2000 North Calhoun Road, Brookfield, WI 53005, or at such other place as Licensor may from time to time designate in writing.

All notices to Licensee shall be sent by certified mail, addressed to Milwaukee County Department of Parks, Recreation and Culture, Attn: Parks Director, 9480 Watertown Plank Road, Wauwatosa, WI 53226, or at such other place as Licensee may from time to time designate in writing.

11. The covenants and agreements herein contained shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns, except as provided in Paragraph 2 hereof.

Signature page follows

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

City of Brookfield

By _____
Mayor Steven Ponto

Milwaukee County Department of
Parks, Recreation and Culture

By _____
James Keegan, Interim Director

Approved as to form and independent status:

Reviewed by:

By: _____ Date: _____
Corporation Counsel

By: _____ Date: _____
Risk Management



UW
Extension
Cooperative Extension

Eloisa Gómez
Director

Milwaukee County
Cooperative Extension
9501 W. Watertown Plank Rd. Bldg. A
Wauwatosa, WI 53226-3552

414-256-4640
414-256-4646 (fax)

eloisa.gomez@ces.uwex.edu
http://milwaukee.uwex.edu

DATE: May 30, 2013

TO: Chairwoman Marina Dimitrijevic

FROM: Eloisa Gómez, Director
Cooperative Extension

RE: REQUEST FOR AUTHORIZATION TO EXECUTE A
PROFESSIONAL SERVICES CONTRACT FOR STAFFING
OF MILWAUKEE COUNTY COOPERATIVE EXTENSION

Background

Milwaukee County and the University of Wisconsin-Extension enter into a contract annually to provide professional staffing of the Milwaukee County Cooperative Extension office in the areas of Family Development, Youth Development, Horticulture and Community and Leadership Development. Within these agreements, the County provides for 40% of faculty and academic staff salary and fringe benefits and 100% of a county clerical assistant. Funding for travel reimbursement, a limited amount of hourly staffing and miscellaneous expenses is also provided by the county through this contract. In return, the University provides funding for 60% of faculty salary and fringe benefits and most professional development. The county's funding for this contract is provided in the 2013 adopted county budget for Cooperative Extension.

Through this contract, Milwaukee County residents have access to free or modestly priced programs such as food and nutrition education, youth development programming, and foreclosure prevention awareness. County-funded faculty receive ongoing professional development through its partnership with UW Cooperative Extension and research based information from the University system is shared with County employees who interface with the public on community issues on a regular basis.

In addition to faculty and academic staff hired through this contract, the county provides, through the normal county departmental budgeting procedures, funding for facility rental, clerical support and operational costs.

Action Requested

Approval of resolution authorizing the Chairman of the Parks, Energy and Environment Committee to execute a professional services contract with the University of Wisconsin-Extension for the period January 1, 2013 through December 31, 2013 in the amount of \$157,614.

Fiscal Impact

Approval of this resolution will result in the expenditure of \$157,614 of funding as appropriated in the adopted 2013 Milwaukee County budget for Cooperative Extension.

Reasonable accommodations for disabilities or limitations are available.

University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating, UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

WHEREAS, the Director, Milwaukee County Cooperative Extension has requested that the Chairman of the Committee on Parks, Energy and Environment, on behalf of Milwaukee County, enter into the annual contract between Milwaukee County and the University of Wisconsin-Extension for the period January 1, 2013 through December 31, 2013; and

WHEREAS, Milwaukee County and the Board of Regents of the University of Wisconsin System contract annually for the delivery of programs supporting Youth, Families, Communities, the Environment and Horticulture in Milwaukee County; and

WHEREAS, Milwaukee County residents have access to greater educational programming as a result of the partnership between Milwaukee County and UW Cooperative Extension; and

WHEREAS, the Director of Milwaukee County Cooperative Extension has prepared and presented a contract for the period commencing January 1, 2013 through December 31, 2013 for execution to the Chairman of the Committee on Parks, Energy and Environment; and

WHEREAS, the contract has been approved by the Milwaukee County offices of Risk Management and Community Business Development Partners; now, therefore

BE IT RESOLVED, that the Chairman of the Committee on Parks, Energy and Environment is hereby authorized and directed, on behalf of Milwaukee County, to execute the contract between Milwaukee County and the University of Wisconsin-Extension, for delivery of programs relating to Youth, Families, Communities, the Environment and Horticulture for the period commencing January 1, 2013 through December 31, 2013, for which Milwaukee County will pay the University of Wisconsin-Extension \$157,614 as set forth in the said contract.

FISCAL NOTE: Funding for this contract is included in the 2013 adopted Milwaukee County Budget for Milwaukee County Cooperative Extension.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: May 31, 2013

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: REQUEST FOR AUTHORIZATION TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR STAFFING OF MILWAUKEE COUNTY COOPERATIVE EXTENSION

FISCAL EFFECT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact
<input checked="" type="checkbox"/> Existing Staff Time Required
<input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below)
<input type="checkbox"/> Absorbed Within Agency's Budget
<input type="checkbox"/> Not Absorbed Within Agency's Budget
<input type="checkbox"/> Decrease Operating Expenditures
<input type="checkbox"/> Increase Operating Revenues
<input type="checkbox"/> Decrease Operating Revenues | <input type="checkbox"/> Increase Capital Expenditures
<input type="checkbox"/> Decrease Capital Expenditures
<input type="checkbox"/> Increase Capital Revenues
<input type="checkbox"/> Decrease Capital Revenues
<input type="checkbox"/> Use of contingent funds |
|--|--|

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	157,614	
	Revenue	157,614	
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of resolution authorizing the Chairman of the Parks, Energy and Environment Committee to execute a professional services contract with the University of Wisconsin-Extension for the period January 1, 2013 through December 31, 2013, for \$157,614. This contract is based on the contracts from previous years; there are no substantive changes.

B. Milwaukee County and the University of Wisconsin-Extension enter into a contract annually to provide professional staffing of the Milwaukee County Cooperative Extension office in the areas of Family Development, Youth Development, Horticulture and Community and Leadership Development. Within these agreements, the County provides for 40% of faculty and academic staff salary and fringe benefits. Funding for travel reimbursement, a limited amount of hourly staffing and miscellaneous expenses is also provided by the county through this contract. In return, the University provides funding for 60% of faculty and fringe benefits. The county's funding for this contract is provided in the 2013 adopted county budget for Cooperative Extension.

C. Approval of this resolution will result in the expenditure of \$157,614 of funding as appropriated in the adopted 2013 Milwaukee County Budget for Cooperative Extension.

D. No assumptions or interpretations were used.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By Ramona Zeb, Executive Assistant-UW-Extension

Authorized Signature *Eloisa Gómez*

Did DAS-Fiscal Staff Review? Yes No

Did CBDP Review?² Yes No Not Required