

1 By Supervisors Schmitt, DeBruin, Broderick, Haas, Weishan, Dimitrijevic, and Biddle

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A RESOLUTION

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opposing the proposed construction of an electric transmission line along Underwood
Creek Parkway (Route B), to the Milwaukee County Grounds to connect to the Power Plant
at 93rd Street and Watertown Plank Road, as part of the Western Milwaukee County
Electric Reliability Project proposed by We Energies and the American Transmission
Company (ATC).

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WHEREAS, ATC has stated their preference to build overhead transmission lines
versus underground lines due to cost, and prefers construction of an overhead electric
transmission line either completely along Underwood Parkway (Route B) from the County
Grounds to 120th Street (Route B) or potentially routing a portion of this line between 120th
and 115th streets through a County owned natural area (north of Underwood Creek and the
railroad) containing a natural section of Underwood Creek, and functional floodplain and
wetland system; and

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WHEREAS, for its entire route west of Mayfair Road, Route B runs through over a
mile of primary environmental corridor that was identified for preservation by the
Southeastern Wisconsin Regional Planning Commission (SEWPRC) in its report entitled,
Natural Areas and Critical Species Habitat Protection and Management Plan for the
Southeastern Wisconsin Region (Plan 44, December 2010 Amendment), and construction
of Route B would impact the continuity and habitat value for wildlife of this primary
environmental corridor; and

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WHEREAS, construction of Route B would impact the aesthetic beauty and
recreational quality of the award winning Milwaukee County Parkway system, developed
by Charles B. Whitnall in the 1920s to protect the rivers that traverse Milwaukee County,
while integrating green space and individual parks with an expanse of parkways; and

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WHEREAS, construction of Route B would impact the overall recreational
experience along the 108-mile Oak Leaf Trail, which encircles Milwaukee County
connecting woodland parks, nature reserves, and wildlife corridors along the lakefront and
area rivers; and

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WHEREAS, construction of the proposed sub-route between 120th Street and 115th
Street could require removal of an approximately 80 foot swath of wetland forest (or 40
feet on each side of the transmission line), which would damage the functionality and
value of the wetland and adjacent floodplain, as well as potentially increase flood stage of
Underwood Creek; and

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45 WHEREAS, Route B would impact the recently restored portion of Underwood
46 Creek just east of Mayfair Road and potentially preclude opportunities for naturalization
47 and enhancement of portions of the Creek west of Mayfair Road due to placement of the
48 transmission lines and towers very close to the Creek (that would preclude bank
49 reconstruction/grading); and
50

51 WHEREAS, construction of Route B would devastate the aesthetics of the parkway
52 that makes the Underwood Parkway neighborhood such a pleasant place to live and visit
53 whether on foot, on bike, or in a vehicle; remove trees that provide visual screening of the
54 adjacent railroad; decrease quality of life for residents; and potentially decrease home
55 values; and
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57 WHEREAS, residents are concerned by construction of high voltage transmission
58 lines in public parks and along County Parkways where people play, walk, ski, bike, and
59 sit, due to exposure to unknown risks from high levels of electro-magnetic fields; and
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61 WHEREAS, construction of an electric transmission line along Underwood Parkway
62 would set a very bad precedent for the entire Milwaukee County Parkway and Oak Leaf
63 Trail systems, which currently are not marred by any high voltage transmission lines; and
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65 WHEREAS, three other construction routes are available for consideration by the
66 Public Service Commission, as well as several alternatives not considered by ATC,
67 including underground burial of lines along Watertown Plank; and
68

69 WHEREAS, the Committee on Parks, Energy and Environment, at its meeting on
70 January 24, 2012, recommended approval of the resolution as amended (vote X-X); and
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72 WHEREAS, the County Grounds is one of the last and largest remaining natural
73 areas in Milwaukee County, and probably one of the top ten monarch butterfly migration
74 stop-over points in the US and ATC has already intimated that it would be able to bury
75 transmission lines along Watertown Plank Road; now, therefore,
76

77 BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby opposes
78 the proposed Route B Alternative for the Western Milwaukee County Electric Reliability
79 Project proposed by We Energies and the American Transmission Co. (ATC); and
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81 BE IT FURTHER RESOLVED that the County Board opposes any other current or
82 future plans involving placement of high voltage electric transmission lines along
83 Milwaukee County Parkways, the Oak Leaf Trail, or wetlands and natural areas owned and
84 managed by the County; and
85

86 BE IT FURTHER RESOLVED that the County Board requests that ATC and the PSC
87 trench the transmission lines that will traverse the County Grounds to connect to the
88 existing or planned WE Energies substation.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: January 12, 2012

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: A resolution opposing the proposed construction of an electric transmission line along Underwood Creek Parkway (Route B) to the Milwaukee County Grounds to connect to the Power Plant at 93rd Street and Watertown Plank Road, as part of the Western Milwaukee County Electric Reliability Project proposed by We Energies and the American Transmission Co. (ATC).

FISCAL EFFECT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input checked="" type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Approval of this resolution sill have no fiscal effect.

Department/Prepared By Glenn Butlman, Research Analyst, County Board

Authorized Signature _____

Did DAS-Fiscal Staff Review? Yes No

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

CHRIS ABELE, MILWAUKEE COUNTY EXECUTIVE
SUE BLACK, DIRECTOR OF PARKS, RECREATION AND CULTURE

Date: January 18, 2012
To: Gerry Broderick, Chair, Parks, Energy and Environment Committee
From: Sue Black, Director, Department of Parks, Recreation and Culture
Subject: **American Transmission Company, LLC Update – INFORMATIONAL**

ISSUE

Western Milwaukee County Electric Reliability Project.

BACKGROUND

Verbal report by the American Transmission Company, LLC updating the committee on the Western Milwaukee County Electric Reliability Project and the project's potential impact on Milwaukee County property.

RECOMMENDATION

No action requested. Informational item unless further action required.

Prepared by: Paul Kuglitsch, Contract Services Officer

Recommended by:

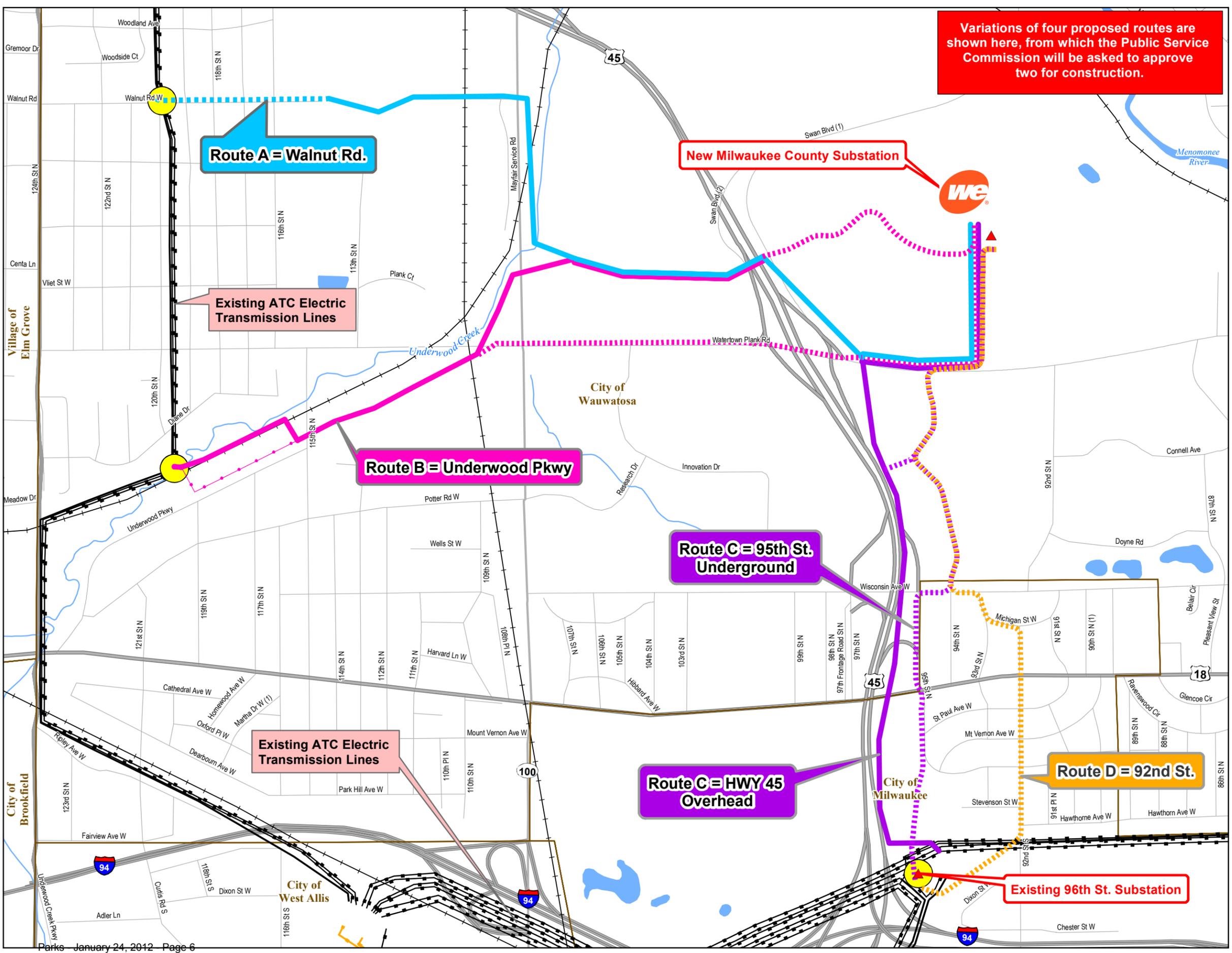
Approved by:

James Keegan, Chief of Administration and
External Affairs

Sue Black, Parks Director

Attachment – Proposed Route Options

Cc: County Executive Chris Abele
George Aldrich, Chief of Staff, County Executive's Office
Terrence Cooley, Chief of Staff, County Board
Supv. Joe Sanfelippo, Vice-Chair, Parks, Energy & Environment Committee
Sarah Jankowski, Fiscal Mgt. Analyst, Admin & Fiscal Affairs/DAS
Linda Durham, Parks, Energy & Environment Committee Clerk
Glenn Bultman, Research Analyst, County Board



Variations of four proposed routes are shown here, from which the Public Service Commission will be asked to approve two for construction.

Western Milwaukee County Electric Reliability Project

Proposed Route Options

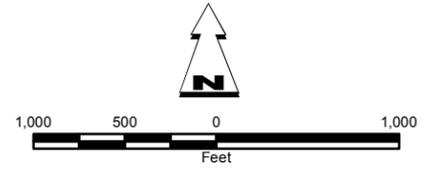
- Connection options to existing transmission system
- End Point
- Route A (Overhead)
- Route A (Underground)
- Route B (Overhead)
- Route B Alternative (Overhead)
- Route B (Underground)
- Route C HWY 45 (Overhead)
- Route C 95th St. (Underground)
- Route D (Underground)

Existing ATC Facilities

- Substations
- 138 kV
- Multiple circuit line

In order to operate two transmission lines reliably:

- Only one of the two proposed power lines can come from the west.
- At the point of entry to the new We Energies substation, at least one of the lines must be placed underground.



The information presented in this map document is advisory and is intended for reference purposes only. American Transmission Company owned and operated facility locations are approximate. Data Sources: WDNR - Trout Streams, Exceptional Resource Waterways, Wetlands, PSCW, WDOT



CHRIS ABELE, MILWAUKEE COUNTY EXECUTIVE
SUE BLACK, DIRECTOR OF PARKS, RECREATION AND CULTURE

Date: January 6, 2012

To: Gerry Broderick, Chair, Parks, Energy and Environment Committee

From: Sue Black, Director, Department of Parks, Recreation and Culture

Subject: Mitchell Park and Horticultural Conservatory Master Plan – INFORMATIONAL

ISSUE

Revisions to the adopted 2000 Mitchell Park and Horticultural Conservatory Master Plan (Master Plan).

BACKGROUND

Verbal report presented by Eppstein Uhen Architects and Journey House Center for Family Learning and Youth Athletics updating the Committee in greater detail on the elements of the updated Master Plan, including the possible donation of artificial turf to be used in the construction of the football facility at the north end of Mitchell Park.

RECOMMENDATION

No action requested. Informational item unless further action required.

Prepared by: Paul Kuglitsch, Contract Services Officer

Recommended by:

Approved by:

Laura Schloesser, Chief of Administration
and External Affairs

Sue Black, Parks Director

Cc: County Executive Chris Abele
Amber Moreen, Chief of Staff, County Executive's Office
Terrence Cooley, Chief of Staff, County Board
Supv. Jason Haas, Vice-Chair, Parks, Energy & Environment Committee
Sarah Jankowski, Fiscal Mgt. Analyst, Admin & Fiscal Affairs/DAS
Linda Durham, Parks, Energy & Environment Committee Clerk
Glenn Bultman, Research Analyst, County Board

CHRIS ABELE, MILWAUKEE COUNTY EXECUTIVE
SUE BLACK, DIRECTOR OF PARKS, RECREATION AND CULTURE

Date: January 10, 2012
To: Gerry Broderick, Chair, Parks, Energy and Environment Committee
From: Sue Black, Director, Department of Parks, Recreation and Culture
Subject: **Beer Garden Request for Proposals – INFORMATIONAL**

ISSUE

The Department of Parks, Recreation and Culture (DPRC) issued a Request for Proposals (RFP) to solicit interest in operating a Beer Garden at various Milwaukee County Parks locations.

BACKGROUND

In December of 2011 DRPC issued an RFP to solicit interest in operating a Beer Garden at various Milwaukee County Parks locations. In the event that sufficient interest is received, DPRC is considering but is not obligated to locate the concession at (1) the Brown Deer Park Boat House, (2) the Estabrook Park Comfort House – Central, (3) the Wilson Park Storage/Concession Building, and (4) the Kleztsch Park Pavilion. Prospective bidders were encouraged to suggest additional locations they believe to be viable alternatives to those listed in the RFP. Proposals were accepted until 5:00 p.m. January 20, 2012.

RECOMMENDATION

No action requested. Informational item unless further action required.

Prepared by: Paul Kuglitsch, Contract Services Officer

Recommended by:

Approved by:

Laura Schloesser, Chief of Administration
and External Affairs

Sue Black, Parks Director

Attachment – Beer Garden Request for Proposals

Cc: County Executive Chris Abele
Amber Moreen, Chief of Staff, County Executive's Office

Terrence Cooley, Chief of Staff, County Board
Supv. Joe Sanfelippo, Vice-Chair, Parks, Energy & Environment Committee
Sarah Jankowski, Fiscal Mgt. Analyst, Admin & Fiscal Affairs/DAS
Linda Durham, Parks, Energy & Environment Committee Clerk
Glenn Bultman, Research Analyst, County Board



Milwaukee County
Department of Parks, Recreation and Culture

REQUEST FOR PROPOSALS
for the operation of a
BEER GARDEN CONCESSION
at various Milwaukee County Parks locations

Proposal Due Date:

January 20, 2012
5:00 p.m.

Pre-Proposal Site Tour:

Available Upon Request
Various Milwaukee County Parks Locations

**Section I
GENERAL**

A. INVITATION

The Milwaukee County, Department of Parks, Recreation and Culture (“DPRC” or the “County”), 2009 National Gold Medal Award Winner for the Best Park System in the Nation, is pleased to offer an exciting opportunity for a well qualified individual or company (“Proposer”) to operate a beer garden concession (hereinafter referred to as “Concession”) at one or more Milwaukee County parks locations (please see **Exhibits A – D**). With proper long-term vision, DPRC expects the Concession to become another wonderful community asset and addition to the County’s award winning park system.

This Request for Proposals (“RFP”) is an invitation for qualified vendors to submit proposals to operate a beer garden concession on an exclusive basis for an initial contract period of three (3) years with the possibility of two (2) additional consecutive one (1) year periods if mutually agreeable.

The Proposer shall demonstrate the ability to perform in this type of business and clearly articulate achievable plans for operation. DPRC’s goals are to (1) provide the public with the best and most satisfactory service from the Concession, and (2) ensure that Milwaukee County receives adequate and appropriate compensation from private businesses allowed to operate on park property.

B. DESCRIPTION OF THE CONCESSION

The County owns and operates several facilities at various parks locations that could be used in support of the Concession. These facilities are either underutilized or in need of capital improvement to become operable. The successful Proposer will be responsible for renovating and updating the facilities in which the Concession operates to ensure the facilities are functioning in a manner compliant with appropriate codes, laws, and regulations at **NO COST** to the County. In addition to beer, the Concession will be expected to offer food, other non-alcoholic beverages, and merchandise. The Concession is expected to be open daily from approximately Memorial Day to Labor Day, weather permitting. The actual days and hours will be agreed upon between the County and the successful Proposer.

DPRC is seeking a Proposer to plan, manage, and operate the Concession according to all the terms and conditions listed in this RFP. For the privilege operating the Concession, the Proposer will pay to the County either a percentage (%) of the gross receipts, which is defined as the total of all merchandise sales less sales tax, or on a fee schedule tied to some other measurable standard. The successful Proposer shall also pay DPRC \$175 per month for utilities each month the Concession is in operation.

C. CONCESSION LOCATIONS UNDER CONSIDERATION

In the event that sufficient interest is received, the County is considering but is not required to locate the Concession in one or more of the parks locations listed below. If, in addition to the sites enumerated below, the Proposer believes this type of Concession would be viable at another location, please add the location to the proposal.

1. **Brown Deer Park Boathouse – Exhibit A**

The Boathouse is located on the northeast portion of Brown Deer Park, at the

northern bank of the lagoon. The building is a 3,309 sq.ft. one (1) story structure with a full walkout basement or lower level. It is currently used for meetings, functions, and comfort and warming during the winter season.

2. Estabrook Park Comfort Station – Central – Exhibit B
The Comfort Station – Central is located within Estabrook Park. The building is a 1,402 sq.ft. one (1) story structure. It is currently used to provide restroom services to park patrons and contains a concession area now used for storage.
3. Wilson Park Storage/Concession Building – Exhibit C
The Storage/Concession building is conveniently located adjacent to the Wilson Recreational Center and behind the County's Stadium Baseball Diamond. This location includes a significant amount of outdoor paved surface space.
4. Kletzsch Park Pavilion – Exhibit D
This building is situated within Kletzsch Park and is a 1,130 sq.ft. one (1) story structure. It contains restrooms, an office, concession area and main shelter rooms and is currently used to provide restroom and picnic services to park patrons.

Proposers may include one or more locations in their proposal, including locations not listed above. Please be advised that no more or less weight will be given to proposals that include more than one location. The parks locations cited above are for consideration only, and the proposals received will be evaluated to determine the interest in and viability of each location or any other location.

D. OBJECTIVE OF THE REQUEST FOR PROPOSALS

The objective of this Request for Proposals ("RFP") is to award a three (3) year Concession Agreement (hereinafter "Agreement") with the possibility for two (2) additional consecutive one (1) year options to an operator who will accomplish the following:

- Provide food, beverage, and other concessionable services to meet or exceed the needs and expectations of the park patrons and DPRC;
- Maximize park attendance through featured menu items, service, ambiance, and special events marketing;
- Reach out to the community to increase the current usage of the Concession through the use of marketing and advertising.

E. RECEIPT OF PROPOSALS

Each Proposer shall submit one (1) original and three (3) copies of its proposal. Proposals will be accepted until **5:00 p.m., local time, on January 20, 2012.** Proposals must be submitted in a sealed envelop or box clearly marked on the outside and mailed or delivered to the following address:

Proposal for the Operation of a Beer Garden Concession
Milwaukee County Department of Parks, Recreation and Culture
Attn: Paul Kuglitsch – Contract Services Officer
9480 W. Watertown Plank Road
Wauwatosa, WI 53226

Proposals received after the above stated date and time shall not be considered and shall be returned unopened. Partial or incomplete proposals will be rejected. No oral, fax, or telephone proposals will be accepted.

F. QUESTIONS CONCERNING THE RFP

Please direct all comments and questions to the Contract Services Officer. All contact regarding this RFP or any matter relating thereto must be in writing and may be mailed or e-mailed as follows:

Milwaukee County Department of Parks, Recreation and Culture
Attn: Paul Kuglitsch
9480 W. Watertown Plank Road
Wauwatosa, WI 53226
Phone: (414) 257-8017
Email: paul.kuglitsch@milwcnty.com

G. PRE-PROPOSAL SITE INSPECTION

Pre-proposal site inspections are available upon request. Each Proposer is encouraged to schedule and attend a site inspection of the location(s) of most interest. Reservations for site-inspections can be made by calling Mr. Paul Kuglitsch at (414) 257-8017.

The purpose of site-inspection is to view and discuss operations, services, bids forms and contract issues of the RFP. DPRC representatives will be available to answer questions; however, Proposers will be asked to submit any other questions in writing to facilitate an official written response. Any verbal responses will be best effort but not official answers.

Section II
PROPOSAL ITEMS, REQUIRED OPERATING RESPONSIBILITIES, AND
CONTRACTUAL PROVISIONS

A. PROPOSAL ITEMS

All proposal submittals (Attachments A through D) shall be completed and returned with your proposal including any or all supporting documentation. Proposals are to be prepared in such a way as to provide a straightforward, concise delineation of capabilities to satisfy the requirements of this RFP. Expensive bindings, color displays, and promotional materials are not necessary or desired. Emphasis should be concentrated on conformance to the RFP instructions, responsiveness to the RFP requirements and clarity of content.

Proposers shall respond to all questions as thoroughly as possible. Responses shall fully describe the Proposer's operational capabilities, the proposed services, and any other pertinent information. Any omission or deviation can be cause for the rejection of the entire proposal. Additional supporting documentation must reference the section and paragraph of the question(s) for which the answer is being provided. Provide a separate attachment wherever indicated in the proposal submittals. All attachments shall be organized chronologically, labeled clearly and submitted in a fastened format.

No oral, fax, or telephone proposals will be accepted. All costs directly or indirectly related to preparation of a response to the RFP or any oral presentation required to supplement or clarify a proposal shall be the sole responsibility of the Proposer. This includes charges for delivery, insurance, license fees, permits, preparation costs, and any other costs.

All proposals submitted shall be valid for a minimum period of ninety (90) days after the date of the proposal opening.

B. REQUIRED OPERATING RESPONSIBILITIES

The following are selected areas of operating responsibilities which will be required of the successful Proposer. Any award of contract resulting in an Agreement between DPRC and a Proposer will be "exclusive" food and beverage at the selected parks location only. DPRC reserves the right to award a contract with one or more additional vendors to provide food and beverage and/or other concessionable items in other areas of the Parks.

1. Cleanliness

Proposer shall, at its own expense, keep the premises and the surrounding area, at least twenty-five (25) feet, clean and sanitary at all times. No offensive or refuse matter, nor any substance constituting an unnecessary, unreasonable, or unlawful hazard, nor any material detrimental to the public health, shall be permitted to remain thereon, and vendor shall prevent any such matter or material from being or accumulating upon said premises.

Proposer, at its own expense, shall see that all garbage or refuse is collected as often as necessary and in no case less than once a day and disposed of in the County receptacles. The Proposer will incur the cost of all excessive garbage pick-up from the Concession during the term of the agreement.

2. Utilities

The Proposer shall remit to the County \$175.00 per month as contribution to County's utility charges.

3. Maintenance of Equipment

Proposer shall, at all times and at its own expense, keep and maintain all equipment, whether owned or installed by Proposer or County, such as, but not limited to, all of the fixtures, plate and mirror glass, equipment, and personal property therein, in good repair and in a clean, sanitary, and orderly condition and appearance.

No equipment provided by the County shall be removed or replaced by Proposer without the prior written consent of the Parks Director, and if consent is secured, such removal or replacement shall be at the expense of Proposer.

4. Obligations of the Concessionaire

- Provide food, beverage, and other concessionable services to meet or exceed the needs and expectations of the public and DPRC
- Meet all local health code requirements
- Obtain all necessary permits and licensing for the operation of a food and beverage concession in the City Milwaukee
- Provide any equipment necessary for the proposed service that is not already provided by DPRC
- Reimburse DPRC for any repairs of the facility or equipment due to the negligence of the Proposer or its employees
- Maintain all equipment and surroundings in a state of cleanliness and repair to prevent injuries to the public
- Be responsible for keeping the facility and the immediate outside area free of trash and litter
- Be responsible for the cleanliness of the public restrooms during the hours of operation of the Concession
- Operate as an independent contractor responsible for all applicable taxes, including sales tax and withholding tax
- By the 15th calendar day of each succeeding month, furnish a detailed monthly statement of receipt (format to be agreed upon) along with the commission payments to DPRC
- Provide all advertising and signage for the operation of the Concession
- Allow for inspection by the appropriate DPRC Staff at all times
- Comply with all current DPRC practices, including compliance with current DPRC agreements, including use of DPRC's exclusive non-alcoholic beverage provider, and forgoing the sale of glass bottles and gum

C. CONTRACTUAL PROVISIONS

The following are selected contractual provisions which will be required.

1. Term

The term of the Concession Agreement shall be for three (3) years, effective on the date of execution, with a possibility for two (2) additional consecutive one (1) year options, if mutually agreeable to the Parties.

2. Hours of Operation

The Parties agree to negotiate the hours of operation, days of service, and length of the operating season, which approvals shall not be unreasonably conditioned or delayed. The Parties agree to meet prior to May 1 to mutually agree upon the days and hours of operation.

3. Insurance

The selected Proposer shall acquire and maintain the established insurance and liability limits for this Concession. Such evidence shall include insurance coverage in the following minimum amounts:

<u>Type of Coverage</u>	<u>Minimum Limits</u>
Commercial General Liability	
Bodily Injury and Property Damage (incl. Personal Injury, Fire Legal, Contractual & Products/Completed Operations)	\$1,000,000 Per Occurrence \$1,000,000 General Aggregate
Liquor Liability	\$1,000,000
Automobile Liability	
Bodily Injury & Property Damage All Autos-Owned, non-owned and/or hired Uninsured Motorists	\$1,000,000 Per Accident Per Wisconsin Requirements
Wisconsin Workers' Compensation or Proof of All States Coverage	Statutory
Employers' Liability	\$100,000/\$500,000/\$100,000

Milwaukee County will be named as an additional insured for General Liability and Automobile Liability. A waiver of subrogation for Workers Compensation by endorsement in favor of Milwaukee County shall be provided. Disclosure must be made of any non-standard or restrictive additional insured endorsement, and any use of non-standard or restrictive additional insured endorsement will not be acceptable. A certificate indicating the above coverages shall be submitted for review and approval by the County.

4. Public Access

The Proposer understands that each of the parks locations is part of a public park and is to remain open and accessible to the public in a manner that is compatible with the use of the facilities as contemplated by the Agreement.

5. Taxes

The Proposer shall pay all taxes of whatever character which may be levied or charged upon the Proposer to use the facilities, or upon the improvements, fixtures, equipment or other property, or upon the operations under the Agreement.

Section III
SUBMISSION REQUIREMENTS; EVALUATION; AWARD

A. SUBMITTED PROPOSALS – Proposal must contain all of the following:

1. Cover Letter

Proposers are to include a cover letter indicating the contact information for the entity proposing. Include at a minimum:

- a. Key names, including title and position
- b. Complete mailing addresses
- c. Telephone and fax number (including office and cell numbers as appropriate)
- d. E-mail addresses, and any other information needed by County staff to contact Proposer
- e. A statement that the proposing entity confirms its acknowledgement and acceptance of the terms and conditions set forth herein, without exceptions

2. Proposal Items

Proposers are to submit complete, detailed responses to all of the Proposal Items in **Attachments A through D**.

3. Important Notices

Proposers who mail their proposals should allow adequate mail delivery time to ensure timely receipt of the proposals. Late proposals will not be considered for review. DPRC reserves the right to determine the timeliness of all proposals submitted. At the day and time appointed, all timely submitted proposals will be opened and the name of the proposer(s) announced.

DPRC reserves the right to extend the deadline for submission should such action be in the best interest of the County. In the event the deadline is extended, Proposers will have the right to revise their proposal. Proposals may be withdrawn by written request, signed by an authorized representative of the company, and submitted to DPRC prior to the scheduled closing time for receipt of proposals.

Submission of a proposal pursuant to this RFP shall constitute acknowledgement and acceptance of the terms and conditions set forth herein. All or portions of this RFP and the contents of the proposal submitted by the successful Proposer may become contractual obligation if an Agreement is awarded. Failure of the successful Proposer to accept these obligations may result in cancellation of the award. DPRC reserves the right to either reject any or all proposals if it deems such to be in the best interest of the County and the general public or to withdraw this RFP at any time without prior notice for any reason without making an award if it deems such to be in the best interest of the County and the general public.

All proposals submitted in response to this RFP become the property of the County.

B. EVALUATION AND AWARD

DPRC reserves the right to request additional information to clarify a submitted proposal. Responsive proposals will be scored in each of the criteria above and ranked according to

scores. Furthermore, the County reserves the right to conduct such investigations as it considers appropriate with respect to the qualifications of each Proposer and any information contained in its proposal.

1. Organization of Proposal

To expedite the evaluation of proposals, each Proposer **MUST** organize its proposal as described below. Proposals, which do not follow the specified format outlined below, may be deemed unresponsive and disqualified from the selection process. In addition, failure on the part of the Proposer to provide the required documentation may be cause for rejection of the proposal.

- a. Business information and experience questionnaire (Attachment A)
- b. Financial Offer (Attachment B)
- c. Exceptions (Attachment C)
- d. Suggested Products for Sale (Attachment D)

2. Evaluation Criteria

All properly completed proposals will be reviewed by a selection committee who shall make a recommendation to the Director of Milwaukee County Parks, Recreation and Culture for award of contract.

In seeking the best and highest quality of services, the following criteria shall be considered in the proposal evaluations. No one criteria or combination of criteria will be controlling in the selection process.

- | | | |
|----|--|-----|
| a. | Qualifications and experience of the Proposer in providing food and beverage concessions | 50% |
| b. | Percentage of revenue or otherwise to the County | 35% |
| c. | Quality of products and reasonableness of pricing | 15% |

The County reserves the right to waive any or all irregularities in the RFP process; to reject any or all proposals if it deems such to be in the best interest of the County and the general public; to cancel this RFP at any time for any reason without making an award if it deems such to be in the best interest of the County and the general public, or to make an award for a longer or shorter period than as indicated in Section 1.

C. CONFLICT OF INTEREST

The proposer certifies that to the best of its knowledge no employee of the County, nor any member thereof, nor any public agency or official affected by any agreement that results from this RFP, has any pecuniary interest in the business of the Proposer, and that no person associated with the Proposer has any interest that would conflict in any manner with the performance of the agreement.

County Ordinance 9.05 (2) (1) applies:

“No person(s) with a personal financial interest in the approval or denial of a contract being considered by a County department or with an agency funded and regulated by a County department, may make a campaign contribution to any County official who has approval authority over that contract during its consideration. Contract consideration shall begin when a contract is submitted directly to a County department or to an agency until the

contract has reached final disposition, including adoption, county executive action, proceedings on veto (if necessary) or departmental approval. This provision does not apply to those items covered by Section 9.15 unless an acceptance by an elected official would conflict with this section.”

D. REGULATIONS

The proposed services shall meet all current, pending and future regulatory requirements of all authorities having jurisdiction over its design, construction and operation, including the Federal, State and local laws and statutes including Milwaukee County or any other local municipality in which the service is located.

The Proposer shall fully comply with all applicable laws, regulations, and building codes governing non-discrimination in public accommodations and commercial facilities, including without limitation, the requirements of the Americans with Disabilities Act and all regulations thereunder. No contract shall be awarded to any person, firm, joint venture, or corporation that is in arrears or is in default to the County upon any debt or contract or that is a defaulter as surety or otherwise upon any obligation to the County.

ATTACHMENT A

BUSINESS INFORMATION and EXPERIENCE QUESTIONNAIRE

1. What is the full legal name of your company?

2. What is the organizational structure of the company?

- Corporation
- Partnership
- Joint Venture
- Sole Proprietorship

i. If a corporation, list the state of incorporation and the names of all persons or entities owning twenty-five percent (25%) or more of the proposer's voting stock.

ii. If a partnership, list all partners.

iii. If a joint venture, list the percentage of ownership and management for each party.

iv. If a sole proprietorship, list all business names under which such individual has done business during the last five years.

3. What is the business address and telephone number of the company?

4. List the primary contact persons for this contract including phone numbers and email addresses.

5. List a minimum of two bank references. Provide contact names, titles, and phone numbers.

6. Proposer stability includes the financial strength as well as the stability of the company in terms of years in business, number of employees, local office, prior experience, and history of the company.

i. State the number of years you have operated a food and beverage concession _____

ii. Where is (was) the location of the F&B concession? _____

- iii. What is (was) the name of the F&B concession? _____
 - iv. State the number of years you have held either a Class B or liquor license _____
 - v. Provide the permit/license number and the City granting the permit / license _____
 - vi. Number of employees at the location which will service this Agreement _____
7. Proposer must provide the following applicable financial information as an attachment to the proposal response. Failure to submit this information may result in immediate disqualification. A financial statement may be consolidated with that of a subsidiary or parent corporation as the case may be, but if consolidated with a parent corporation, the financial statement of the subsidiary shall be separately attested. A personal financial statement of an officer of a corporation shall not satisfy this requirement.
- i. Public Corporations - Last annual report.
 - ii. Private Corporations - CPA-prepared financial statements for the previous year.
 - iii. Partnerships/Individuals - Completed IRS tax returns for the previous year.
8. Has Proposer ever had any judgment or filing of bankruptcy or any other insolvency statute or any appointment of a receiver, trustee, or liquidator of all or substantially all of your company's assets or any other partner or principal owner of your company?
- Yes
 - No

If yes, provide as a separate attachment, a description of all such judgments.

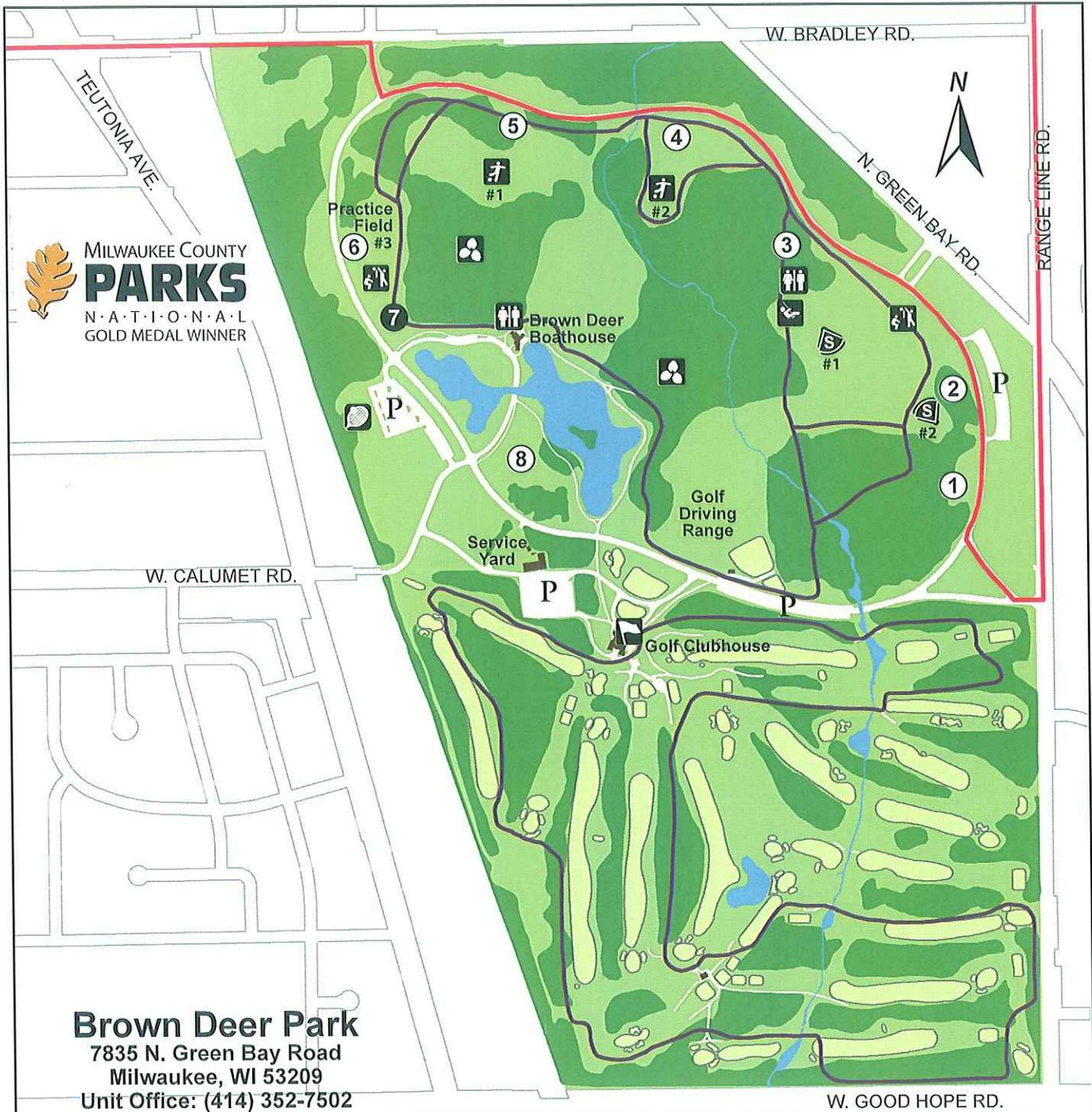
ATTACHMENT D

LOCATION(S) AND SUGGESTED FOOD AND BEVERAGE ITEMS

1. Location(s): _____

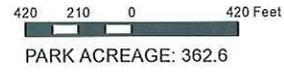
2. List below the top fifteen (15) products you envision selling at the Concession, including suggested retail price. Please include size and weight of products in ounces.

<u>Item Description</u>	<u>Suggested Price</u>
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____
6. _____	\$ _____
7. _____	\$ _____
8. _____	\$ _____
9. _____	\$ _____
10. _____	\$ _____
11. _____	\$ _____
12. _____	\$ _____
13. _____	\$ _____
14. _____	\$ _____
15. _____	\$ _____



Brown Deer Park
 7835 N. Green Bay Road
 Milwaukee, WI 53209
 Unit Office: (414) 352-7502

Park Legend			
Park Land	Restrooms	Soccer Fields	Pavilion & Picnic Reservations (414) 257-8005
Shrubs & Trees	Oak Leaf Trail (Recreational Trail)	Softball Diamond	
Parking Lot	Trail Segment	Tennis Courts	Parks Information (414) 257-PARK (7275) countyparks.com
Park Building	Exceptional Native-Plant Community	Tot Lot	
Reservable Picnic Area (Tents allowed)	Golf Course	X-country Ski Trail	
Reservable Picnic Area (No tents allowed)	Sand Volleyball		



UPDATED JUNE '11

Property: Parks
 Site: Brown Deer Park*

Asset Name: Boathouse*
 Asset Number: 980

STATISTICS

FCI Cost:	126,959	FCI:	0.37
Total Requirements Cost :	126,959	RI:	0.37

Current Replacement Value	344,235	Address 1	7835 N Green Bay Road
Size	3,309 SF	Address 2	-
Year Constructed	1936	City	Milwaukee
Year Renovated	-	State/Province/Region	WI
Commission Date	-	Zip/Postal Code	53209-1719
Decommission Date	-	Architect	-
Ownership	Client Owned	Historical Category	Eligible
Floors	1	Construction Type	WAC 5B Exterior Masonry - Unprotected
Type	Building	Use	Community Service

PHOTO



Architectural
 Bldg 980, Boathouse.

ASSET DESCRIPTION

ARCHITECTURAL

Building 980, the Boathouse, is part of the Milwaukee County Department of Parks, Recreation and Culture and is situated within Brown Deer Park, 7835 North Green Bay Rd., Glendale WI, 53209. The building is located on the northeast portion of the park, northern bank of the lagoon. Included in the assessment of the building are adjacent walkways, parking lots, stairways, light fixtures and surrounding fences.

The 3,309 square foot building built in 1936 is a one (1) story, structure with a full walkout basement or lower level. It is used primarily for meetings, functions, comfort and warming during the skating season.

Per the Wisconsin Administrative Code, Comm. Section 54, the Boathouse is classified as Assembly Occupancy. According to the Wisconsin Administrative Code, Comm. Section 51.02, the facility is construction class 8 or Wood Frame-Unprotected as determined from field observations and

All costs in USD.

as-built drawings. The NFPA Building Construction Type is II (000).

Building Exterior

The building envelope has a cut stone and stucco veneer with a concrete and wood framing backup system. There are multiple gabled roofs with wood shakes and copper flashing. The windows are a combination of fixed and operable with wood frames and single pane glazing in all areas with the exception of the thermal pane windows in the east wing. The pedestrian doors are solid wood with single and thermal pane glazing.

Building Interior

The ceilings are a combination of painted plaster and wall board, varnished wood and some two foot by four foot suspended acoustical ceiling tiles with an exposed grid in the basement or lower level. The walls consist of painted stucco, gypsum wall board (GWB), varnished wood, cut stone and ceramic tile wainscot in the restrooms. The floor coverings on the main level are primarily cushioned sheet vinyl, marble in the main entry foyer, ceramic tile and unfinished concrete in the lower level bathrooms and unfinished concrete in the lower level equipment spaces. The doors are solid core wood, some with vision panels, in wood frames with knob type hardware, the exception being the lever type hardware on the accessible restroom door located on the main level.

Structure

The substructure or foundation is reinforced poured concrete walls on strip footings and spread footings at the interior columns. The floor structure is a reinforced concrete slab on grade. The superstructure consists of reinforced concrete and heavy timber. The roof frame consists of heavy timber wood trusses.

Handicapped Accessibility

Building 980s compliance with handicapped accessibility was evaluated utilizing Wisconsin Administrative Code, Comm. Section 69 and ADAAG. This building is not exempt per the Codes. The building does have an accessible toilet room on the first floor but the lower level toilet rooms do not comply. The building lacks Braille signage, water fountains and compliant architectural hardware on the interior and exterior doors with the exception of the accessible toilet room on the first floor.

Hazardous Materials

An asbestos report was not provided for this building, however, based on the 1936 date of construction asbestos containing materials are presumed to be present in the building in areas not renovated.

Considering the building age, lead containing material such as paint may be present.

The interior fluorescent lighting fixtures have been updated however ballast that are suspected of containing PCB's may still be present.

MECHANICAL

HVAC

The building is heated and ventilated by a 192,500 Btu/h, gas fired, forced hot air furnace equipped with an air distribution filtration system. The unit is aged but appears to be still functional. Heating is controlled by a centrally located thermostat and distribution is by galvanized steel ductwork.

PLUMBING

Natural gas is supplied to the building by a 1-inch main with distribution by black steel pipe to the gas fired furnace.

Domestic water is supplied by a 6-inch service equipped with an isolation valve and water meter. The line is reduced to 3 inch and 2 inch branch feeders. The incoming line does not have a backflow prevention device. Domestic hot water is generated by a 52 gallon, 4500 Watt, 240v electric water heater. The unit, although aged is still functional. Distribution is by a mix of galvanized steel and copper piping. A float switch operated well pump equipped with a water meter is located in the tunnel area of the lower level and provides water to the lagoon.

All costs in USD.

The lower level men's room has a lavatory, three urinals, three water closets, while the women's room has two lavatories and four water closets. The first floor handicapped accessible restroom has a lavatory and a toilet. A small rinse sink is located outside the accessible restroom in a kitchenette area.

The sanitary system is gravity return to hub cast iron piping. Storm water is removed from the roof downspouts via internal hub cast iron risers to the site storm water drainage system.

FIRE PROTECTION

The building does not have an automatic wet pipe sprinkler system; however, hand held ABC type fire extinguishers are provided and a fire hydrant is located approximately 50 feet from the building on the west elevation. At the time of the assessment they were properly charged with current inspection tags.

ELECTRICAL

Electrical Service

The Brown Deer Boathouse and Pavilion is supplied electrically by WE Energies Power Company. The feed comes underground from a Utility owned Pad Mount Transformer outside the building. The Main Disconnect labeled Main Switch is located in the Storage Room. It is rated at 240 volts, 200 amps, 3 phase, 4 wire. A utility electric meter adjacent to the building monitors the service.

Electrical Distribution

The Main Disconnect feeds with conduit and wire to panels BH-A-L and BH-A-R. These panels, using conduit and wire, feed the buildings equipment for power, lighting, HVAC, Well Pump equipment.

Emergency Lighting

The facility is not equipped with any emergency lighting fixtures. Exit lighting is provided at some locations and consists of fluorescent and incandescent lit signs with red lettering.

Lighting and Branch Wiring

The facility uses incandescent lamps and spot lights and surface mounted fluorescent fixtures throughout the building. All observed fluorescent lamps are energy efficient T-8 units with electronic ballasts. Exterior perimeter lighting consists of incandescent floodlights and HPS wall packs located around the perimeter. Duplex receptacles are located throughout the building.

Fire Alarm Equipment

The building is not equipped with a fire alarm system, however, hard wired smoke detectors are provided in some areas and in the ventilation system ductwork

Security and Communication Systems

The building is equipped with a motion detection security system, alarm horn and blue strobe light. Telecommunications systems are provided by the local telephone company. The telecommunications system backbone is located in the boiler room, lower level.

Disclaimer

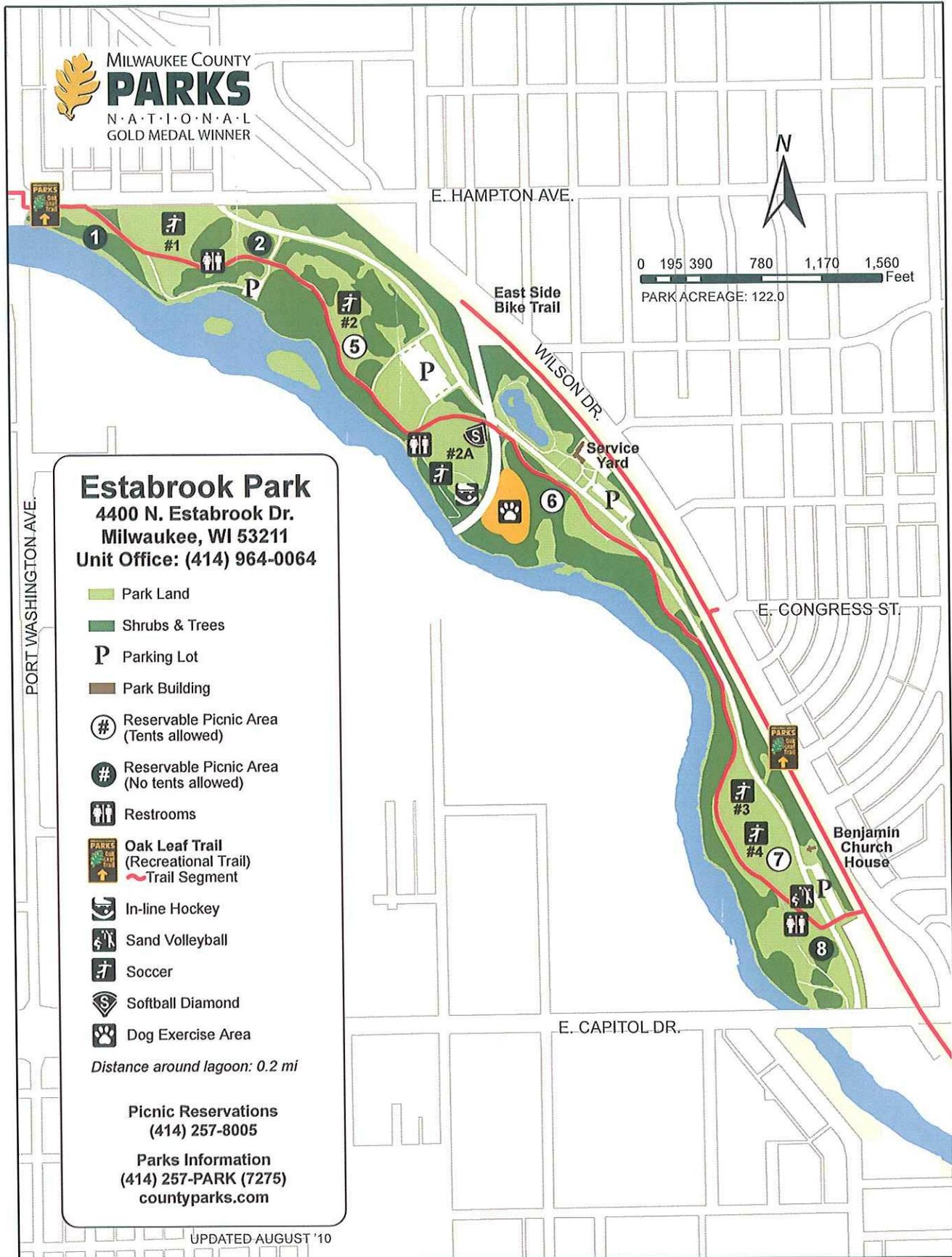
This report reflects the equipment or system deficiencies, and that the cost estimates do not reflect the actual costs of the project. All projects need to be submitted to the DPPI to verify actual cost estimates for any Capital Budget requests. All small building structures (storage sheds, booths, etc.) should be submitted for review and approval to the local building inspector to ensure compliance with the Wisconsin Administrative Code.

REQUIREMENTS

All costs in USD.

Requirement Name	Prime System	Category	Priority	Action Date	Cost
Doors: Non Accessible Code Compliant Hardware	C1020-Interior Doors	Accessibility	2 - Potentially Critical	05/03/2007	3,497
Emergency Light and Power Systems: No Battery Pack	D5092-Emergency Light and Power Systems	Operations	4 - Recommended	05/03/2014	2,030
Emergency Light and Power Systems: No Emergency Lights	D5092-Emergency Light and Power Systems	Operations	2 - Potentially Critical	05/03/2007	2,423
Exhaust Ventilation: None In Basement Restrooms	D3042-Exhaust Ventilation Systems	Air and Water Quality	2 - Potentially Critical	05/03/2007	16,550
Exterior Stairs: Do Not Have Handrails	C20-Stairs	Accessibility	2 - Potentially Critical	05/05/2007	8,325
Fire Alarm Systems: Inadequate Coverage	D5037-Fire Alarm Systems	Life Safety	5 - Does Not Meet Current Codes or Standards	05/05/2014	22,737
Handrails/Guards: Non-Compliant (Interior Stair)	C20-Stairs	Code Compliance	5 - Does Not Meet Current Codes or Standards	05/03/2014	12,034
Hazardous Materials: Test For Asbestos	F2020-Hazardous Components Abatement	Environmental	4 - Recommended	05/03/2014	931
Hazardous Materials: Test For Lead Paint	F2020-Hazardous Components Abatement	Environmental	4 - Recommended	05/03/2014	931
Plumbing Fixtures: Non Accessible Compliant	D2010-Plumbing Fixtures	Accessibility	1 - Currently Critical	05/03/2005	24,651
Roofing: Replace Aged Wood Shake System	B30-Roofing	Integrity	2 - Potentially Critical	05/03/2007	29,815
Telephone Systems: Wiring Not Secured/Supported	D5033-Telephone Systems	Code Compliance	5 - Does Not Meet Current Codes or Standards	05/03/2014	3,034
Total					126,958

All costs in USD.



Property: Parks
 Site: Estabrook Park*

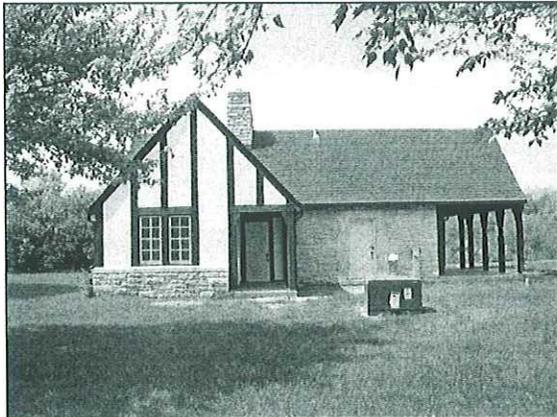
Asset Name: Comfort Station-Central*
 Asset Number: 1250

STATISTICS

FCI Cost:	31,669	FCI:	0.15
Total Requirements Cost :	31,669	RI:	0.15

Current Replacement Value	209,164	Address 1	4400 N Estabrook Dr
Size	1,402 SF	Address 2	-
Year Constructed	1938	City	Milwaukee
Year Renovated	-	State/Province/Region	WI
Commission Date	-	Zip/Postal Code	53209
Decommission Date	-	Architect	-
Ownership	Client Owned	Historical Category	None
Floors	1	Construction Type	WAC 5B Exterior Masonry - Unprotected
Type	Building	Use	Restroom

PHOTO



Architectural
 Bldg. 1250, Comfort Station - Central.

ASSET DESCRIPTION

ARCHITECTURAL

Building 1250, the Comfort Station-Central, is part of the Milwaukee County Department of Parks, Recreation and Culture and is located within Estabrook Park, 4400 Estabrook Parkway, Milwaukee WI, 53209. Included in the assessment of the building are adjacent walkways, parking lots, stairways, light fixtures and surrounding fences.

The building is a one (1) story, 1,402 square foot structure built in 1938. It is now used to provide restroom services to park patrons. The original design included a concession area now used for storage.

Per the Wisconsin Administrative Code, Comm. Section 54, the Comfort Station-Central is classified as Assembly Occupancy. According to the Wisconsin Administrative Code, Comm. Section 51.02, the facility is construction class 5B or Masonry-Unprotected as determined from field

All costs in USD.

observations and as-built drawings. The NFPA Building Construction Type is II (000).

Building Exterior

The building envelope is cut stone veneer with a wood framing backup system. The roof is gabled with asphalt shingles. The windows are fixed with wood frames, single pane glazing and exterior Plexiglas protection panels. The doors are solid wood with wood frames and knob type hardware.

Building Interior

The ceilings are a combination of painted plaster and wood. The walls consist of cement plaster walls on rock lath with a wood frame backing system in the restrooms and stone elsewhere. The floor covering throughout the building is unfinished concrete. The toilet partition doors are painted wood. Wood stairs lead to the attic and concrete stairs to the basement.

Structure

The substructure consists of a basement with a concrete slab on grade and perimeter wall foundation. The first floor structure is a reinforced concrete slab. The superstructure consists of mortared stone walls and heavy timber. The roof frame consists of wood trusses.

Handicapped Accessibility

Building 1250s compliance with handicapped accessibility was evaluated utilizing Wisconsin Administrative Code, Comm. Section 69 and ADAAG. This building is not exempt per the Codes. The building does not have accessible restrooms. The building lacks compliant architectural hardware on the exterior doors.

Hazardous Materials

An asbestos report was not provided for this building, however, based on the 1938 date of construction, asbestos and lead containing materials are presumed to be present in the building in areas not renovated.

MECHANICAL

HVAC

The building no longer has a heating system or any HVAC systems other than attic ventilation louvers on the on the roof.

PLUMBING

Domestic water is supplied via a 2-inch service equipped with an isolation valve and enters the building in the basement. The incoming line does not have a backflow prevention device. Distribution is by a mix of galvanized steel and copper piping. Hot water is not provided in this building.

The building has two restrooms. The Men's room is equipped with two lavatories, two water closets and three urinals. The Women's room is equipped with one lavatory and three water closets. The sanitary system is gravity return to hub cast iron piping. Storm water is removed from the roof via gutters and downspouts connected to the site storm water removal system.

FIRE PROTECTION

The building does not have any fire protection devices. A fire hydrant is located approximately 100 feet to the east.

ELECTRICAL

Service and Power Distribution

The Estabrook Park Comfort Station (Central) is supplied electrically by WE Energies Power Company. The feed comes underground from a WE Energies owned pad mount transformer on the East side of the building. The transformer feeds Panel B, which is located in the Storage Room. Panel B is rated at 120/240 volts, 60 amps, 1 phase, 3 wire, with a 60 amp fused main. A utility electric meter outside on the East wall monitors the electrical service.

All costs in USD.

Electrical Distribution

Panel B feeds Disconnect S-2, lights and receptacles other miscellaneous equipment in this building with conduit and wire.

Emergency Lighting

The facility is not equipped with battery powered emergency lighting fixtures. Exit lighting is not required.

Lighting and Branch Wiring

The facility uses incandescent and screw in fluorescent lamps housed in vandal resistant fixtures throughout the building. Exterior perimeter lighting consists of photocell controlled wall mounted HID units. Duplex receptacles are located in the former concession area.

Fire Alarm Equipment

The building is not equipped with a fire alarm system.

Security and Communication Systems

The building is not equipped with a security system or communications system.

Disclaimer

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REQUIREMENTS

Requirement Name	Prime System	Category	Priority	Action Date	Cost
Electrical Service and Distribution: Replace Aged Panel And Bad Wire	D5010-Electrical Service and Distribution	Integrity	4 - Recommended	05/26/2014	2,115
Electrical Service and Distribution: Replace Aged Panel And Bad Wire	D5010-Electrical Service and Distribution	Integrity	4 - Recommended	05/26/2014	2,115
Fire Protection: No Fire Extinguishers Present	E10-Equipment	Life Safety	1 - Currently Critical	05/27/2005	255
Hazardous Materials: Building May Contain Asbestos, Lead or PCBs	F2020-Hazardous Components Abatement	Environmental	4 - Recommended	05/27/2014	444
Lighting and Branch Wiring: Non-Energy Efficient	D5020-Lighting and Branch Wiring	Energy	4 - Recommended	05/27/2014	4,005
Plumbing Fixtures: Non-ADA Compliant	D2010-Plumbing Fixtures	Accessibility	1 - Currently Critical	05/27/2005	21,888
Superstructure: Fractured Concrete Sub Floor	B10-Superstructure	Integrity	3 - Necessary Not Yet Critical	05/27/2009	848
Total					31,670

All costs in USD.



S. 27TH ST.

W. HOWARD AVE.

VAN BECK AVE.

S. 20TH ST.

Senior Center

P

P

8

6

Wilson Ice Arena

Diving Well

Stadium

#1

#3

Backstop/
Practice Field #2

Wilson Recreation

4001 S. 20 St.

Milwaukee, WI 53221

Office: (414) 281-6289

-  Park Land
-  Shrubs & Trees
-  Parking Lot
-  Park Building
-  Reservable Picnic Area (Tents allowed)
-  Sand Volleyball
-  Softball Diamond
-  Swimming Pool
-  Tennis

Picnic Reservations (414) 257-8005

Parks Information (414) 257-PARK (7275)
countyparks.com

UPDATED JUNE '11

W. PLAINFIELD AVE.

0 40 80 160 240 320 Feet

PARK ACREAGE: 51.3



Property: Parks
 Site: Kletsch Park*

Asset Name: Pavilion*
 Asset Number: 1130

STATISTICS

FCI Cost:	21,849	FCI:	0.08
Total Requirements Cost :	21,849	RI:	0.08

Current Replacement Value	280,505	Address 1	6560 N Milwaukee River Pkwy
Size	1,810 SF	Address 2	-
Year Constructed	1936	City	Glendale
Year Renovated	-	State/Province/Region	WI
Commission Date	-	Zip/Postal Code	53209-3428
Decommission Date	-	Architect	-
Ownership	Client Owned	Historical Category	Eligible
Floors	1	Construction Type	WAC 8 Wood Frame - Unprotected
Type	Building	Use	Community Service

PHOTO



Architectural
 Bldg. 1130, Pavilion.

ASSET DESCRIPTION

ARCHITECTURAL

Building 1130, the Pavilion, is part of the Milwaukee County Department of Parks, Recreation and Culture and is situated within Kletsch Park, 6560 North Milwaukee River Parkway, Milwaukee WI, 53209. Included in the assessment of the building are adjacent walkways, parking lots, stairways, light fixtures and surrounding fences.

The building is a one (1) story, 1,786 square foot structure built in 1936. It contains restrooms, an office, concession area and main shelter rooms and is used to provide restroom and picnicking services to park patrons.

Per the Wisconsin Administrative Code, Comm. Section 54, the Comfort Station-Northeast is classified as Assembly Occupancy. According to the Wisconsin Administrative Code, Comm. Section 51.02, the facility is construction class 8 Wood Frame - Unprotected as determined from field

All costs in USD.

observations and as-built drawings. The NFPA Building Construction Type is II (000).

Building Exterior

The building envelope has painted wood and a eight inch thick stone veneer with a wood framing backup system. The roof is gabled with tile shingles. The windows are double hung with wood frames with single pane glazing. The doors are solid wood with wood frames and knob type hardware.

Building Interior

The ceilings are painted plaster on wallboard and painted wood. The walls consist of glazed ceramic tile with a wood frame backing system in the restrooms, painted wood and stucco type plaster in the remainder of the building. The floor coverings are ceramic tile in the restrooms and unfinished concrete in the remainder of the building. The toilet partition doors are painted steel. The interior doors are wood with wood frames and knob type hardware.

Structure

The substructure consists of a concrete slab on grade on spread footings. The floor structure is a reinforced concrete slab on grade. The superstructure consists of heavy timber. The roof frame consists of heavy timber wood trusses.

Handicapped Accessibility

Building 1130 compliance with handicapped accessibility was evaluated utilizing Wisconsin Administrative Code, Comm. Section 69 and ADAAG. This building is not exempt per the Codes. The building does not have fully accessible restrooms. The building lacks compliant architectural hardware on the exterior doors.

Hazardous Materials

An asbestos report was not provided for this building, however, based on the 1936 date of construction and construction as-built drawings, asbestos containing materials are listed as present in the building.

Considering the building age, lead-containing material such as paint may be present.

MECHANICAL

HVAC

The building has heat in the office and former concession area provided by electric unit heaters. The lounge has a large fireplace that provides some radiant heat. Ventilation in the remainder of the building is via exhaust fans for the restrooms and equipment room (former concession area) and natural draft through open windows.

PLUMBING

Domestic water is supplied by the city via a 2-inch service with an isolation valve. The incoming line does not have a backflow prevention device. A 50 gallon, 4500 Watt, 240v electric water heater generates domestic hot water. Distribution is by galvanized steel and some copper piping.

The building has two restrooms. The men's room is equipped with three lavatories, five water closets and four urinals. The women's room is equipped with three lavatories and nine water closets. A porcelain coated kitchen sink is located in the former concession area. The sanitary system is gravity return to hub cast iron piping. Storm water is removed from the roof via a perimeter drip edge design.

FIRE PROTECTION

The building does not have any fire protection devices.

ELECTRICAL

All costs in USD.

Electrical Service

The Kletsch Park Pavilion Building is supplied electrically from the Kletsch Park Transformer Building. The feed comes underground to the Main Disconnect. The Main Disconnect is a 200 amp fused disconnect rated at 200 amps, 240 volts, 3 phase, 3 wire, with 150 amp fuses. It is located in an electrical closet just South of the Office door. The utility electric meter that monitors the electrical service of this building is at the Transformer Building.

Electrical Distribution

The Main Disconnect feeds with conduit and wire to Panel A and an unused disconnect. Panel A feeds the buildings equipment for power, lighting, and miscellaneous needs.

Emergency Lighting

The facility is not equipped with battery powered emergency lighting fixtures or exit lighting.

Lighting and Branch Wiring

The facility has non-energy efficient T-12 fluorescent lighting and incandescent lamps housed in either vapor or vandal resistant fixtures throughout the building. Exterior perimeter lighting consists of wall mounted HID units. Duplex receptacles are located throughout the building with the exception of the restrooms.

Fire Alarm Equipment

The building is not equipped with any fire alarm devices.

Security and Communication Systems

The building is not equipped with a security system. Telephone service is provided.

Disclaimer

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REQUIREMENTS

Requirement Name	Prime System	Category	Priority	Action Date	Cost
Domestic Water Dist: Aged Hot Water Heater	D2020-Domestic Water Distribution	Integrity	4 - Recommended	05/06/2014	2,106
Electrical Service and Distribution: Replace Disconnect, Fuses, And Wire	D5010-Electrical Service and Distribution	Code Compliance	2 - Potentially Critical	05/13/2007	1,946
Emergency Light and Power Systems: No Exit Signs	D5092-Emergency Light and Power Systems	Life Safety	1 - Currently Critical	05/06/2005	2,471
Fire Protection: No Fire Extinguishers Present	E10-Equipment	Life Safety	2 - Potentially Critical	05/05/2007	167
Hazardous Materials: Test For Asbestos	F2020-Hazardous Components Abatement	Environmental	4 - Recommended	05/05/2014	333

All costs in USD.

Requirement Name	Prime System	Category	Priority	Action Date	Cost
Hazardous Materials: Test For Lead Paint	F2020-Hazardous Components Abatement	Environmental	4 - Recommended	05/06/2014	333
Lighting and Branch Wiring: Non-Energy Efficient	D5020-Lighting and Branch Wiring	Energy	4 - Recommended	05/06/2014	4,235
Plumbing Fixtures: No Anti Siphon Device-Hose Bibb	D2020-Domestic Water Distribution	Code Compliance	2 - Potentially Critical	05/06/2007	246
Plumbing Fixtures: Partially Accessible Compliant	D2010-Plumbing Fixtures	Accessibility	2 - Potentially Critical	05/03/2007	10,012
Telephone Systems: Non Accessible Public Telephone	D5033-Telephone Systems	Accessibility	4 - Recommended	05/06/2014	1
Total					21,850

All costs in USD.

CHRIS ABELE, MILWAUKEE COUNTY EXECUTIVE
SUE BLACK, DIRECTOR OF PARKS, RECREATION AND CULTURE

Date: January 4, 2012

To: Chairman Lee Holloway, Milwaukee County Board of Supervisors

From: Sue Black, Director, Department of Parks, Recreation and Culture

Subject: Res. File No. 08-184 – Land Exchange Between Milwaukee County and the Milwaukee Metropolitan Sewerage District – Action Item

POLICY

The Department of Parks, Recreation and Culture (DPRC) is requesting approval to transfer to the Milwaukee Metropolitan Sewerage District (MMSD) approximately 2.00 acres of Milwaukee County owned Underwood Creek Parkway (UCP) and to grant to MMSD up to 0.50 acres of temporary or permanent easement interests in UCP so that MMSD may complete its Underwood Creek Restoration and Flood Management Watercourse Improvements Project and its Milwaukee County Grounds Floodwater Management Facility – Structures and Tunnel Project.

BACKGROUND

In 2008 the Milwaukee County Board of Supervisors (Board) adopted Res. File No. 08-184 transferring 16.39 acres of Milwaukee County owned UCP and granting 0.73 acres of temporary or permanent easement interests in UCP to MMSD so that MMSD could construct its Underwood Creek Restoration and Flood Management Watercourse Improvements Project and complete and place on-line its Milwaukee County Grounds Floodwater Management Facility – Structures and Tunnel Project. In exchange for the UCP land transfer and easement grants, MMSD approved transferring 75.14 acres of MMSD owned land in the City of Oak Creek to Milwaukee County for inclusion into DPRC's Oak Creek Parkway corridor. To date Milwaukee County has transferred 11.324 acres of land and granted 0.16 acres in easement interests to MMSD, and MMSD has transferred to Milwaukee County all 75.14 acres of its property.

To complete the projects referenced above, MMSD requires from Milwaukee County the transfer of an additional 2.00 (+/-) acres of UCP, which was not included in Res. File No. 08-184 because a field survey of the property had not been conducted. Subsequent to the resolution's passage, DPRC and MMSD determined, through a certified survey map, that approximately 18.39 acres of UCP needed to be transferred, not the original estimated 16.39. Also, MMSD requires from Milwaukee County up to 0.50 acres of additional temporary or permanent easement interests in parcel 7PE (please see Exhibit A), which was not included in the original resolution because the area under consideration was not, at that time, considered to be in need of rehabilitation. After

much evaluation and discussion, DPRC and MMSD have concluded that granting the 0.50 (+/-) acres in temporary or permanent easement interests to MMSD is in the best interest of Milwaukee County so that MMSD can also rehabilitate the subject area.

DPRC has reviewed MMSD's plans for their proposed improvements and finds them consistent with its present and future plans for UCP, with minimal impacts to the surrounding areas. The projects are scheduled to be completed in 2013. All areas disturbed by the construction, operation or maintenance of the subject areas will be restored to DPRC specifications at no cost to the County. Appropriate County staff will review and approve all documents as required prior to execution.

RECOMMENDATION

The Parks Director respectfully recommends that DPRC, the Department of Administrative Services, Corporation Counsel and Risk Management staff be authorized to negotiate, prepare, review, approve, and record all documents and perform all actions required to implement the transfer of approximately 2.00 acres of Milwaukee County owned Underwood Creek Parkway and grant approximately 0.50 acres of temporary or permanent easement interests in the Underwood Creek Parkway to the Milwaukee Metropolitan Sewerage District for the construction, operation, rehabilitation and maintenance of MMSD's proposed improvements in the subject areas, and to execute the required permits for work within the subject areas. It is further recommended that the County Executive and County Clerk be authorized to execute the land transfers, easements and other required documents.

Prepared by: Paul Kuglitsch, Contract Services Officer/DPRC

Recommended by:

Approved by:

Laura Schloesser, Chief of Administration
and External Affairs

Sue Black, Parks Director

Cc: County Executive Chris Abele
Amber Moreen, Chief of Staff, County Executive's Office
Terrence Cooley, Chief of Staff, County Board
Supv. Gerry Broderick, Chairman, Parks, Energy & Environment Committee
Supv. Jason Haas, Vice-Chair, Parks, Energy & Environment Committee
Sarah Jankowski, Fiscal Mgt. Analyst, Admin & Fiscal Affairs/DAS
Linda Durham, Parks, Energy & Environment Committee Clerk
Glenn Bultman, Research Analyst, County Board

(ITEM NO.) From the Director, Department of Parks, Recreation and Culture, seeking approval to transfer approximately 2.00 acres of Underwood Creek Parkway and grant approximately 0.50 acres of temporary or permanent easement interests in the Underwood Creek Parkway to the Milwaukee Metropolitan Sewerage District to allow completion of its Underwood Creek Restoration and Flood Management Watercourse Improvements Project and Milwaukee County Grounds Floodwater Management Facility – Structures and Tunnel Project, by recommending adoption of the following:

A RESOLUTION

WHEREAS, in March 2008 the Milwaukee County Board of Supervisors adopted Res. File No. 08-184 transferring 16.39 acres of Milwaukee County owned Underwood Creek Parkway (UCP) and granting 0.73 acres of temporary or permanent easement interests in UPC to the Milwaukee Metropolitan Sewerage District (MMSD) so that MMSD could construct its Underwood Creek Restoration and Flood Management Watercourse Improvements Project and Milwaukee County Grounds Floodwater Management Facility – Structures and Tunnel Project; and

WHEREAS, in exchange for the UCP land transfer and easement grants, MMSD approved transferring 75.14 acres of MMSD owned land in the City of Oak Creek to Milwaukee County for inclusion in the Department of Parks, Recreation and Culture’s (DPRC’s) Oak Creek Parkway corridor; and

WHEREAS, to date, Milwaukee County has transferred 11.324 acres of land and granted 0.16 acres in temporary and permanent easements to MMSD, and MMSD has transferred to Milwaukee County all 75.14 acres of its property; and

WHEREAS, to complete its projects MMSD requires from Milwaukee County the transfer of an additional 2.00 (+/-) acres of UCP and a grant of 0.50 (+/-) acres in temporary or permanent easements; and

WHEREAS, the additional 2.00 (+/-) acres of land to be transferred was not included in Res. File No. 08-184 because a field survey of the property had not been conducted and the 16.39 acre figure provided was an estimate of the amount of land needing to be transferred, not the actual amount; and

WHEREAS, the additional 0.50 (+/-) acres of easement to be granted was not included in Res. File No. 08-184 because, at that time, this additional acreage was not believed to be in need of rehabilitation, which, after much review and discussion, DPRC and MMSD have concluded should be restored; and

45 WHEREAS, the proposed land transfer and easements will provide the rights needed
46 for MMSD to complete its projects; and

47

48 WHEREAS, DPRC has reviewed MMSD's plans for their proposed improvements
49 and finds them consistent with its present and future plans for the Underwood Creek
50 Parkway and continued operation of Hansen Golf Course; and

51

52 WHEREAS, the Parkway and all areas disturbed by the design, construction,
53 operation or maintenance of MMSD's improvements will be constructed and restored to
54 DPRC specifications at no cost to the County; and

55

56 WHEREAS, appropriate County staff will review and approve all documents as
57 required prior to execution; and

58

59 WHEREAS, the Parks Director has recommended that the authority to prepare,
60 review, approve, execute and record all documents as required to carry out the land
61 transfer and requested easements be granted to DPRC, the Department of Administration
62 Services, Corporation Counsel, Risk Management, County Clerk, Register of Deeds, and
63 the County Executive; now, therefore,

64

65 BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby
66 authorize the Parks Director, the Department of Administrative Services, Risk Management,
67 Corporation Counsel and Register of Deeds to negotiate, prepare, review, approve, execute
68 and record all documents, and perform all actions as required to implement the transfer of
69 approximately 2.00 acres of Milwaukee County owned Underwood Creek Parkway and
70 grant approximately 0.50 acres of temporary or permanent easements in the Underwood
71 Creek Parkway to the Milwaukee Metropolitan Sewerage District for the construction,
72 operation, rehabilitation and maintenance of MMSD's proposed improvements in the
73 subject areas; and

74

75 BE IT FURTHER RESOLVED that the County Executive and County Clerk are
76 authorized to execute the easements and required documents.

77

78

79

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: January 4, 2012

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Res. File No. 08-184 – Land Exchange Between Milwaukee County and the Milwaukee Metropolitan Sewerage District.

FISCAL EFFECT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input checked="" type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Milwaukee Metropolitan Sewerage District is currently implementing its Underwood Creek Restoration and Flood Management Watercourse Improvements Project and its Milwaukee County Grounds Floodwater Management Facility - Structures and Tunnel Project in and around the Milwaukee County owned Underwood Creek Parkway. To accomplish these projects, MMSD requires approximately 18.39 acres of Underwood Creek Parkway land in fee and approximately 1.23 acres in temporary and permanent easement interests in the property. Res. File No. 08-184 approved granting 16.39 acres in fee and 0.73 acres in easement. MMSD is requesting the balance of the land interest transfer to finalize the projects. DPRC has reviewed MMSD's plans for their proposed improvements and finds them consistent with its present and future plans for the Parkway, with minimal impacts to the surrounding area. Appropriate County staff will review and approve all documents as required prior to execution.

B. None.

C. No Impact.

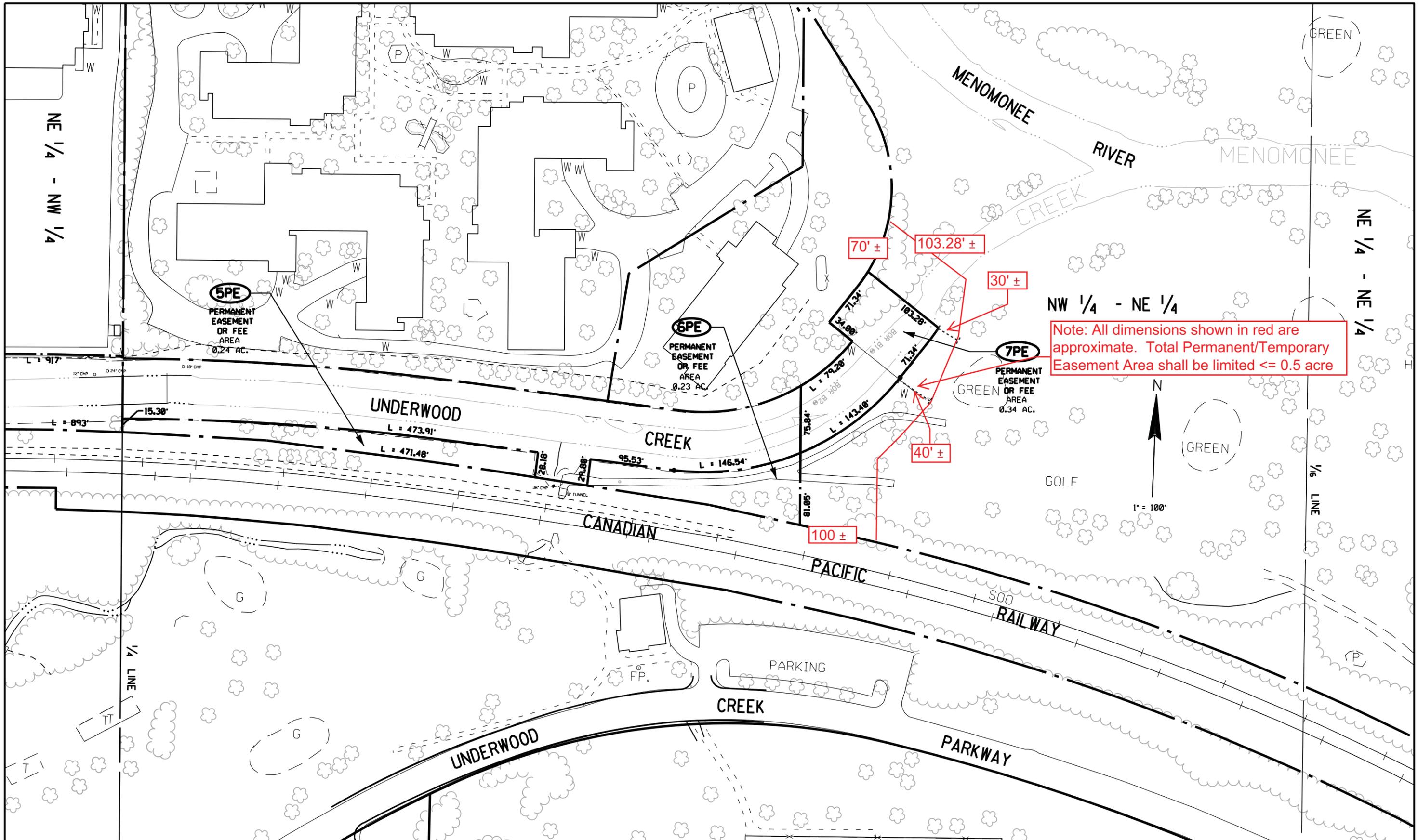
D. None.

Department/Prepared By Paul Kuglitsch/DPRC

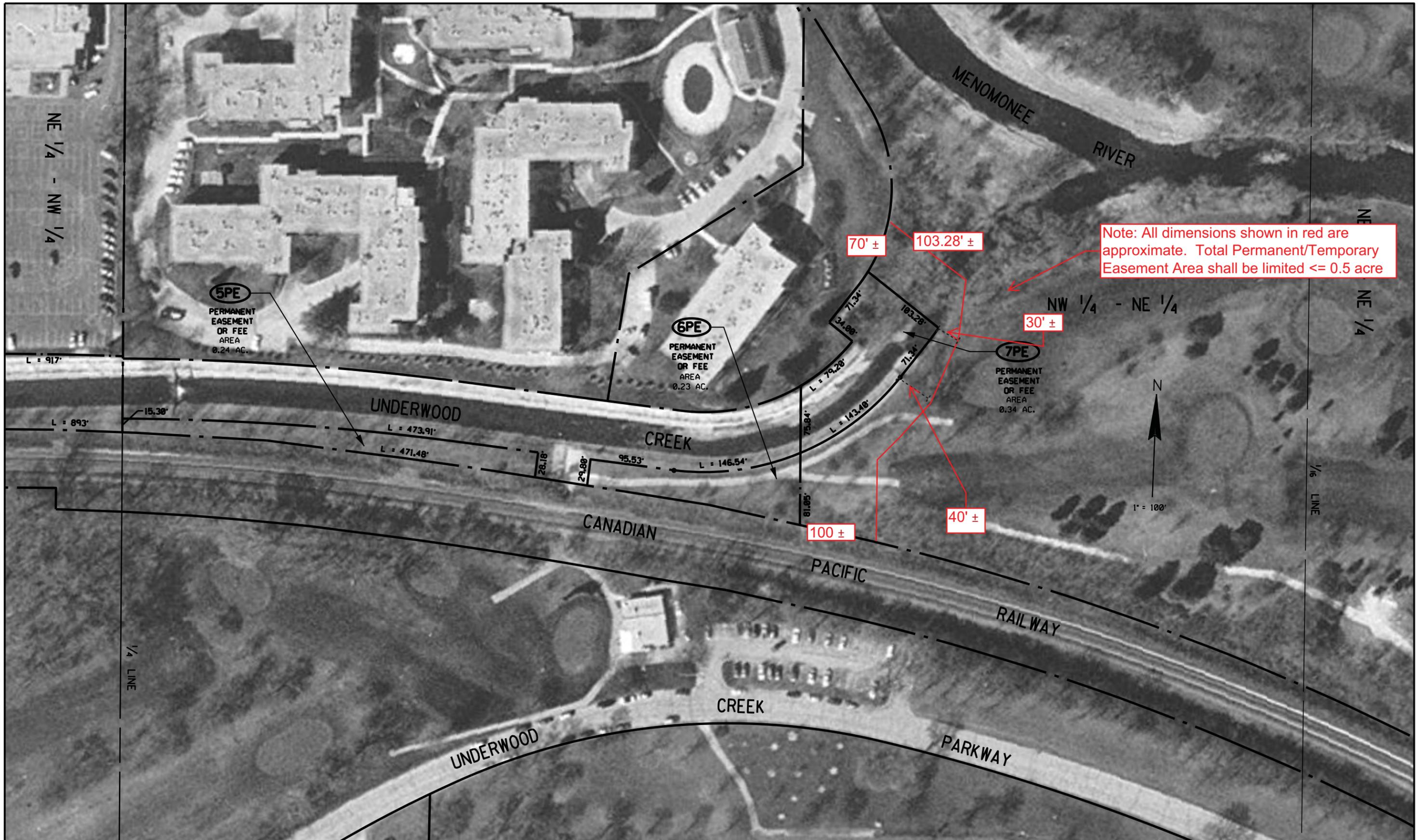
Authorized Signature _____

Did DAS-Fiscal Staff Review? Yes No

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.



REUSE OF DOCUMENTS THIS DOCUMENT AND THE IDEAS AND DESIGNS INCORPORATED HEREIN IS AN INSTRUMENT OF PROFESSIONAL SERVICE AND IS NOT TO BE USED, IN WHOLE OR IN PART, FOR ANY OTHER PROJECT WITHOUT THE WRITTEN AUTHORIZATION OF THE MILWAUKEE METROPOLITAN SEWERAGE DISTRICT.	VERIFY SCALES BAR IS ONE INCH ON ORIGINAL DRAWING IF NOT ONE INCH ON THIS SHEET, ADJUST TO 1" = 100'.	DSGN KMC	This Design Prepared For: MMSD By:		 Preserving The Environment Improving Water Quality	MILWAUKEE METROPOLITAN SEWERAGE DISTRICT UNDERWOOD CREEK REHABILITATION PROJECT 04-21-08 REVISIONS APPROVED BY MMSD COMMISSION 07-24-06 MMSD COMMISSION APPROVED	DRAWING NO.: uc113d.dgn
		DR KMC CHK CAD APVD	 In Association With:	02-15-08 07-05-06			ADD PARCELS 2-IS, 8PE, 9T REMOVE PARCELS 13PE, 14PE (MMSD OWNED)
REVISIONS: 02-15-08, 07-05-06		REV. NO.	DATE	REVISION DESCRIPTION	BY	APVD	MMSD FILE:



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VERIFY SCALES
 BAR IS ONE INCH ON ORIGINAL DRAWING
 IF NOT ONE INCH ON THIS SHEET, ADJUST TO 1" = 100'

DSGN	KMC
DR	KMC
CHK	CAD
APVD	APVD

This Design Prepared For MMSD By:
HNTB
 In Association With:

REV. NO.	DATE	REVISION DESCRIPTION	BY
	02-15-08	ADD PARCELS 2-1S, 8PE, 9T	
	07-05-06	REMOVE PARCELS 13PE, 14PE (MMSD OWNED)	

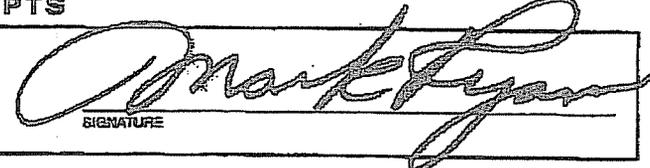


MILWAUKEE METROPOLITAN SEWERAGE DISTRICT
 UNDERWOOD CREEK REHABILITATION PROJECT
 04-21-08 REVISIONS APPROVED BY MMSD COMMISSION
 07-24-06 MMSD COMMISSION APPROVED

DRAWING NO.:	uc114p.dgn
SHEET:	14 of 14
DATE:	MAY 2006
CONTRACT:	42026
MMSD FILE:	

RECORD OF COUNTY BOARD AND COUNTY EXECUTIVE ACTIONS 3327 R2		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance	COUNTY BOARD FILE NO. File No. 08-184
CERTIFICATION TO COUNTY BOARD PASSAGE	I certify that the attached resolution or ordinance was adopted by The Board of Supervisors of Milwaukee County at a meeting held on the <u>22nd</u> day of <u>May</u> 20 <u>08</u> by a vote of <u>18</u> ayes <u>0</u> noes		
	DATE SIGNED <u>5-22-08</u>	 COUNTY CLERK	
COUNTY EXECUTIVE'S ACTION	I approve the attached resolution or ordinance. <u>6-6-2008</u> DATE SIGNED		
CERTIFICATION OF PUBLICATION	DATE PUBLISHED _____	DATE SIGNED _____	COUNTY CLERK _____

RECEIPTS

BY COUNTY CLERK'S OFFICE	<u>JUN 16 2008</u> DATE SIGNED	 SIGNATURE
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MAY 22 2008

Adopted

18-0

File No. 08-184
(Journal, May 22, 2008)

1
2
3
4 (ITEM 5) From the Director, Parks, Recreation and Culture, requesting authorization to
5 approve and finalize a mutually beneficial agreement between Milwaukee County and the
6 Metropolitan Sewerage District (MMSD), for the transfer of 16.39 acres of Milwaukee
7 County owned Underwood Creek Parkway and granting Underwood Creek Parkway
8 permanent easement interests totaling approximately 0.73 acres to MMSD required for
9 MMSD to construct the Underwood Creek Restoration and Flood Management
10 Watercourse Improvements Project and the Milwaukee County Grounds Floodwater
11 Management Facility-Structures and Tunnel Project, and granting permanent and temporary
12 easement interests totaling approximately 1.07 acres in Jackson Park to MMSD for MMSD
13 to construct the South 41st Street Relief Sewer Project in exchange MMSD will transfer
14 three separate parcels of land totaling 75.14 acres to the Milwaukee County Department of
15 Parks Recreation and Culture for inclusion to the Oak Creek Parkway recreation corridor,
16 by recommending adoption of the following:

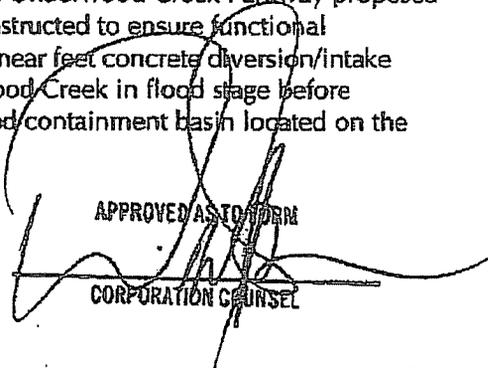
17
18 **A RESOLUTION**
19

20 WHEREAS, based on months of evaluation and discussion, MMSD and DPRC staff
21 have concluded it is in the mutual best interest of Milwaukee County and the MMSD to
22 transfer 16.39 acres of primarily floodway and wetland within the Milwaukee County
23 owned Underwood Creek Parkway to the MMSD rather than retain ownership of these
24 lands, based on the fact that this linear, narrow segment of floodway and wetlands within
25 the Underwood Creek Parkway, extending from just north of the High Point office building
26 on Watertown Plank Road to the County owned Hansen Golf Course, is required by the
27 MMSD to construct the Underwood Creek Rehabilitation and Flood Management
28 Watercourse Project followed by necessary construction to complete and place on-line the
29 Milwaukee County Grounds Floodwater Management Facility.- Structures and Tunnel
30 Project; and
31

32 WHEREAS, the size and scope of both MMSD flood management projects will
33 necessitate significant permanent changes to the present physical condition, function, and
34 aesthetics of this 16.39 acres of the Underwood Creek Parkway, including, but not limited
35 to: the removal of approximately 6,450 linear feet of the existing Underwood Creek
36 concrete channel lining, the excavation and moving of massive amounts of soil to enable
37 the flow of the creek to be realigned in a more meandering, natural condition; and
38

39 WHEREAS, a significantly long segment of the Underwood Creek Parkway proposed
40 to be transferred to the MMSD, will need to be reconstructed to ensure functional
41 compatibility with the as yet to be constructed 290 linear feet concrete diversion/intake
42 structure required to receive the flow of the Underwood Creek in flood stage before
43 diverting it, via underground tunnels, to the west flood containment basin located on the
44 former Milwaukee County Grounds; and

APPROVED AS TO FORM
CORPORATION COUNSEL



45 WHEREAS, this 290 linear feet diversion/intake structure will have numerous large
46 rectangular water intake openings covered by metal trash racks, a building to house utilities
47 and operating controls, and a 1,400 feet (0.27 mile) long permanent access road required
48 for its construction and future operation, maintenance, and periodic cleaning operations;
49 and
50

51
52 WHEREAS, as part of the wetland mitigation needed to construct the Milwaukee
53 County Grounds Floodwater Management Facility, the MMSD is required by the Wisconsin
54 Department of Natural Resources (WDNR) to restore and maintain in perpetuity
55 approximately 16 acres of Butler's garter snake habitat within the segment of the
56 Underwood Creek Parkway proposed to be transferred to the MMSD, which will demand
57 not only adherence to the goals and objectives of the WDNR's mandated Butler's garter
58 snake habitat management plan, but also the long-term (in essence perpetual) dedication of
59 resources, both operationally and financially, to maintaining and monitoring the
60 approximately 16 acres of snake specific habitat; and
61

62 WHEREAS, the extensive size and scope of both MMSD watercourse/flood
63 management construction projects, combined with the required long-term (perpetual)
64 financial and maintenance obligations, strongly indicates that MMSD ownership of this
65 16.39 acres of the Underwood Creek Parkway is more viably appropriate than for
66 Milwaukee County to retain ownership and grant the MMSD permanent and/or temporary
67 easements, only to have significantly large scale flood management infrastructure and
68 operations, together with their associated potential liabilities, risks, and safety concerns,
69 permanently occupy and functionally alter the County's property; and
70

71 WHEREAS, the MMSD's S. 41st Street Relief Sewer Project is being undertaken to
72 provide sanitary sewer relief in Burnham Street and Lincoln Avenue and is a court
73 mandated public health project; and
74

75 WHEREAS, the MMSD requires approximately 1.07 acres of permanent and
76 temporary easement interests in Jackson Park to construct, operate, and maintain a 42-inch
77 diameter relief sewer paralleling S. 43rd Street, which is the western boundary of Jackson
78 Park; and
79

80 WHEREAS, the MMSD's construction activities will utilize the asphalt parking lot
81 located in Jackson Park on the east side of S. 43rd Street and upon completion of the sewer
82 project work, the MMSD will reconstruct the Jackson Park asphalt parking lot and restore
83 all disturbed or damaged areas; and
84

85 WHEREAS, compensation to Milwaukee County for the required 1.07 acres of
86 permanent and temporary easement interests will be provided through the transfer and
87 exchange of the MMSD's 75.14 acres of land in Oak Creek; and
88

89 WHEREAS, in exchange for the 16.39 acres of the Underwood Creek Parkway that
90 the County will transfer to the MMSD, the MMSD will transfer to the DPRC ownership of
91 three separate parcels of land acquired through their "Greenseams" conservation reserve
92 program, subject to a Conservation Easement retained by the MMSD; and
93

94 WHEREAS, these parcels of land, totaling 75.14 acres, are located in the southern
95 part of the City of Oak Creek will be incorporated into the County's Oak Creek Parkway;
96 and
97

98 WHEREAS, on April 21, 2008, the MMSD Commissioners approved the transfer of
99 the 75.14 acres of Greenseams conservation reserve program land to the DPRC contingent
100 on the Milwaukee County Board of Supervisors' approval of the transfer of the 16.39 acres
101 of the Underwood Creek Parkway located in the City of Wauwatosa and the granting of
102 various permanent and temporary easement interests to the MMSD; and
103

104 WHEREAS, The 75.14 acres to be transferred to the DPRC are undeveloped open
105 space land purchased by the MMSD to preserve hydric (primarily organic and prone to
106 seasonal flooding) soils and provide protection against future flooding of developed areas;
107 and
108

109 WHEREAS, all three MMSD land parcels border the County's existing Oak Creek
110 Parkway and an off-road segment of the Oak Leaf Bicycle Trail, making attractive,
111 functional additions to the Oak Creek Parkway recreation corridor possible; and
112

113 WHEREAS, while the MMSD will retain a Conservation Easement on each of the
114 three land parcels (to prevent the construction of buildings, impermeable surfaces, or
115 inappropriate development that would acerbate urban flooding), the DPRC could construct
116 gravel (permeable) parking lots, hiking/nature trails, and linkages to the existing Oak Leaf
117 Bicycle Trail; and
118

119 WHEREAS, these three land parcels fill critical "gaps" in the County's Oak Creek
120 Parkway linear recreation and urban open space corridor and more ecologically significant,
121 the majority of this acreage is delineated as "Primary Environmental Corridor," making it a
122 top priority for public ownership, protection, and preservation; and
123

124 WHEREAS, DPRC staff envision these 75.14 acres being utilized for public open
125 space, appropriate passive orientated recreational usage, urban flood and water quality
126 protection, wildlife habitat, and the restoration of native plant communities, with seasonal
127 recreational activities including bicycling, hiking, nature observation, local school
128 environmental education classes/programs, cross-country skiing, and snowshoeing; and
129

130
131

132 WHEREAS, future DPRC operational and maintenance requirements are expected to
133 be minimal, most likely to include periodic removal of alien plant species, the biannual
134 clean up of wind blown litter or debris, and periodic site inspections estimated to increase
135 DPRC annual operation costs by approximately \$7,500.00; and
136

137 WHEREAS, it is estimated that the cost to the County and the DPRC to retain
138 ownership of the 16.39 acres of the Underwood Creek Parkway, based on the potential
139 liabilities, risk management issues, safety concerns, and increased site maintenance
140 requirements related to MMSD's flood management infrastructure, operations, and long-
141 term maintenance on this land could far exceed the estimated \$7,500.00 in annual DPRC
142 operation costs associated with accepting the 75.14 acre MMSD land transfer; and
143

144 WHEREAS, DPRC and MMSD staff will work together over the long term to ensure
145 these lands are being maintained and used in ways that meet the original intent of the
146 Greenseams program, as the goals and objectives of this program are mutually desirable
147 and in the best interest of the taxpaying public; and
148

149 WHEREAS, the two proposed MMSD Underwood Creek flood management
150 projects, the S. 41st Street Relief Sewer Project, and the County's ownership and
151 preservation of the 75.14 acres in Oak Creek will provide substantial health, water quality
152 and flood protection, open space preservation, and public recreation benefits to many
153 residents of Milwaukee County; and
154

155 WHEREAS, upon Milwaukee County Board of Supervisors' approval and
156 authorization, the DPRC and MMSD staff will begin detailing the process to implement the
157 land exchange and the permanent and temporary easement rights transfer to enable the
158 MMSD to complete and place on-line its Milwaukee County Grounds Floodwater
159 Management Project and construct the related Underwood Creek Rehabilitation and Flood
160 Management Watercourse Project; and
161

162 WHEREAS, the Committee on Economic and Community Development, at its
163 meeting on May 12, 2008, recommended approval of the Director of Parks, Recreation and
164 Culture's request by a vote of 7-0; and
165

166 WHEREAS, the Committee on Parks, Energy and Environment, at its meeting on
167 May 13, 2008, also recommended approval of the Director of Parks, Recreation and
168 Culture's request by a vote of 7-0; now, therefore,
169

170 BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby
171 authorizes and directs the Director of the Department of Parks, Recreation and Culture to
172 work with MMSD staff to finalize and implement the transfer of 16.39 acres of Milwaukee
173 County owned Underwood Creek Parkway and the granting of Underwood Creek Parkway
174 permanent easement interests totaling approximately 0.73 acre to the Milwaukee
175 Metropolitan Sewerage District (MMSD) required by the MMSD to construct the

176 Underwood Creek Restoration & Flood Management Watercourse Improvements Project
177 (Project No. W21005) and to complete and place on-line the Milwaukee County Grounds
178 Floodwater Management Facility – Structures and Tunnel Project (Project No.
179 W20004C06), and the granting of permanent and temporary easement interests totaling
180 approximately 1.07 acres in Jackson Park to the MMSD for the MMSD to construct the S.
181 41st Street Relief Sewer Project (Project No. C06009) in exchange for the MMSD transfer of
182 three (3) separate parcels of land totaling 75.14 acres to the Milwaukee County Department
183 of Parks, recreation and Culture for inclusion into Milwaukee County's Oak Creek Parkway
184 recreation corridor.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: May 1, 2008

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Negotiate, prepare, and execute an exchange of land with the Milwaukee Metropolitan Sewerage District (MMSD) whereby Milwaukee County will transfer 17.26 acres of Underwood Creek Parkway to the MMSD and grant the MMSD permanent and temporary easement rights in exchange for the MMSD transferring 75.14 acres of Greenseams conservation reserve program land to Milwaukee County to enable the MMSD to construct the Underwood Creek Restoration & Flood Management Watercourse Improvements Project, the Milwaukee County Grounds Floodwater Management Facility - Structures and Tunnel Project, and the S. 41st Street Relief Sewer Project.

FISCAL EFFECT:

- No Direct County Fiscal Impact
- Existing Staff Time Required
- Increase Operating Expenditures (If checked, check one of two boxes below)
- Absorbed Within Agency's Budget
- Not Absorbed Within Agency's Budget
- Decrease Operating Expenditures
- Increase Operating Revenues
- Decrease Operating Revenues
- Increase Capital Expenditures
- Decrease Capital Expenditures
- Increase Capital Revenues
- Decrease Capital Revenues
- Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	7,500.00
	Revenue		
	Net Cost	0	\$7,500.00
Capital Improvement Budget	Expenditure	0	0
	Revenue		
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

After months of evaluation and discussion, MMSD and DPRC staff have concluded it is in the mutual best interest of Milwaukee County and the MMSD to transfer 17.26 acres of Milwaukee County owned Underwood Creek Parkway to the MMSD rather than retain ownership of these lands. This conclusion is based on the fact that this linear segment of the Underwood Creek Parkway, extending from just north of the High Point office building on Watertown Plank Road to the County owned Hansen Golf Course (in the vicinity of the confluence of the Underwood Creek with the Menomonee River), is required by the MMSD to construct the Underwood Creek Rehabilitation and Flood Management Watercourse Project followed by necessary construction to complete and place on-line the Milwaukee County Grounds Floodwater Management Facility – Structures and Tunnel Project.

In exchange for the 17.26 acres of the Underwood Creek Parkway that the County will transfer to the MMSD, the MMSD will transfer to the DPRC ownership of three separate parcels of land acquired through their "Greenseams" conservation reserve program, subject to a Conservation Easement retained by the MMSD. These parcels of land, totaling 75.14 acres, are located in the southern part of the City of Oak Creek and would be incorporated into the County's Oak Creek Parkway. All three land parcels border the County's existing Oak Creek Parkway and off-road segment of the Oak Leaf Bicycle Trail, making attractive, functional additions to the Oak Creek Parkway recreation corridor possible. These parcels would fill critical "gaps" in the County's Oak Creek Parkway linear recreation and urban open space corridor. More ecologically significant, the majority of the acreage is delineated as "Primary Environmental Corridor," making it a top priority for public ownership, protection, and preservation. DPRC staff envision these 75.14 acres being utilized for public open space, appropriate passive orientated recreational usage, urban

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

flood and water quality protection, wildlife habitat, and the restoration, where appropriate, of native plant communities. Seasonal recreational activities might include bicycling, hiking, nature observation, local school environmental education classes/programs, cross-country skiing, and snowshoeing. Future DPRC operational and maintenance requirements are expected to be minimal, but will most likely include periodic removal of alien plant species, the biannual clean-up of wind blown litter or debris, and periodic site inspections.

Direct operational costs to the County and/or the DPRC are: DPRC staff time required to negotiate and prepare the land transfer documents, the required permanent and temporary easements, including meetings; and operations staff time and equipment to provide the required biannual site clean ups, more frequent site inspections, and the removal of alien plant species. This annual cost is estimated to be approximately \$7,500.00 or less.

This \$7,500.00 annual operations cost is estimated to be considerably less than the costs the County/DPRC might incur if it retained the 17.26 acres of Underwood Creek Parkway land, as these lands will have greater liability, risk management, and public safety concerns resulting from the MMSD's flood management infrastructure, operations, and required on-going maintenance operations on County/DPRC land. In addition, the County/DPRC is not in a financial position to assume all or part of the required long-term (virtually perpetual) Butler's quarter snake habitat maintenance, the costs of which are estimated to be far greater than the estimated \$7,500.00 additional operations costs associated with the land transfer and exchange.

Uncalculated Future Capital Project Expenditures are:

The County/DPRC may wish to budget for the construction of minimal facilities such as: one or two gravel vehicular parking lots, hiking and nature trail clearing and wood chip surfacing, Oak Leaf Bicycle Trail linkages, native plant community restoration work, and safety/public use signage. Many of these types of capital projects and related costs are eligible for grants and other cost-sharing programs, which the DPRC intends to take full advantage of. In addition, none of these suggested capital projects would need to be implemented in order for the accepted land to function as a major asset to the County/DPRC.

The assumption made in preparing this Fiscal Note is that the identified additional operations expenditures will be required on an annual basis and that capital costs would only be incurred if grants and other cost-sharing dollars were available and secured, thereby requiring the County provide capital dollars for a required grant match.

Department/Prepared By Parks, Recreation and Culture/Mike Raap

Authorized Signature

James Raap

Did DAS-Fiscal Staff Review?

Yes

No

CHRIS ABELE, MILWAUKEE COUNTY EXECUTIVE
SUE BLACK, DIRECTOR OF PARKS, RECREATION AND CULTURE

Date: January 4, 2012

To: Chairman Lee Holloway, Milwaukee County Board of Supervisors

From: Sue Black, Director, Department of Parks, Recreation and Culture

Subject: Village of Shorewood Request for a Sanitary Sewer Easement – Action Item

POLICY

The Department of Parks, Recreation and Culture (DPRC) respectfully requests authorization to grant to the Village of Shorewood (Village) a permanent easement so that the Village may construct, operate and maintain a sanitary sewer and related improvements in and across DPRC property in Estabrook Park.

BACKGROUND

At present, the Village owns and operates a sanitary sewer system located along Glendale Ave. east of Estabrook Park. This existing sewer has four (4) locations where excess sanitary flows can overflow into an existing storm sewer pipe during storm events. These connections allow for the sanitary sewer to overflow into the storm sewer system which discharges to the Milwaukee River in as little as a one inch (1.0") rain event. The Village is planning on relocating this existing sewer from Glendale Ave. to E. Kensington Blvd. This new sanitary sewer will carry the sanitary sewer flows from this area directly to the existing Metropolitan Interceptor Sewer (MIS) running north-south through Estabrook Park (see [Exhibit A](#)). A portion of the new sewer will be located in and across DPRC property in Estabrook Park

The proposed sewer will utilize one (1) overflow rather than the current four (4), and the overflow will be mechanically controlled, measured and managed so that the threshold for overflow of the new facility will be three inches (3.0") inches rather the one inch (1.0"), thereby reducing the frequency and magnitude of sanitary overflows. Moreover, the impacts on the receiving water body, the Milwaukee River, are mitigated by the fact that the overflow occurs under extreme wet weather conditions and only after a considerable period of very high flows. All bypasses will be electronically monitored and reported for maximum control over the proposed control relief point. The Village and DPRC are discussing the conditions and value of easement and will present to the Committee the agreed upon remuneration for the easement grant.

DPRC has reviewed and approved the Village's preliminary plans for these proposed improvements. The final proposed storm sewer alignment was chosen to minimize the impact to

DPRC property. The proposed easement will provide the land rights to install, operate and maintain the sewer at no cost to the County. The Village and DPRC have met to ensure that the potential impacts to County parkland from the proposed improvements within the subject area are minimal. The project is scheduled to be completed in 2012. All areas disturbed by the construction, operation or maintenance of the subject areas will be restored to DPRC specifications at no cost to the County. Appropriate County staff will review and approve all documents as required prior to execution.

RECOMMENDATION

The Parks Director respectfully recommends that DPRC, Department of Administrative Services, Corporation Counsel and Risk Management staff be authorized to negotiate, prepare, review, approve, execute and record all documents and perform all actions required to grant a permanent easement to the Village of Shorewood for the construction, operation and maintenance of the proposed sanitary sewer system. It is further recommended that the County Executive and County Clerk be authorized to execute the easements and required documents.

Prepared by: Paul Kuglitsch, Contract Services Officer/DPRC

Recommended by:

Approved by:

Laura Schloesser, Chief of Administration
and External Affairs

Sue Black, Parks Director

Attachment: Exhibit A – Proposed Sanitary Sewers

Cc: County Executive Chris Abele
Amber Moreen, Chief of Staff, County Executive's Office
Terrence Cooley, Chief of Staff, County Board
Supv. Gerry Broderick, Chairman, Parks, Energy & Environment Committee
Supv. Jason Haas, Vice-Chair, Parks, Energy & Environment Committee
Sarah Jankowski, Fiscal Mgt. Analyst, Admin & Fiscal Affairs/DAS
Linda Durham, Parks, Energy & Environment Committee Clerk
Glenn Bultman, Research Analyst, County Board

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4
5 (ITEM NO.) From the Director, Department of Parks, Recreation and Culture, seeking
6 authorization to grant a permanent easement to the Village of Shorewood to allow for the
7 construction, operation and maintenance of a sanitary sewer in and across certain portions
8 of Estabrook Park, by recommending adoption of the following:
9

10 A RESOLUTION

11
12 WHEREAS, Shorewood owns and operates a sanitary sewer system located along
13 Glendale Ave. east of Estabrook Park; and
14

15 WHEREAS, this existing sewer has four (4) locations where excess sanitary flows can
16 overflow into an existing storm sewer pipe which discharges to the Milwaukee River in as
17 little as a one inch (1.0") rain event ; and
18

19 WHEREAS, Shorewood is planning on relocating this existing sewer from Glendale
20 Ave. to E. Kensington Blvd and a portion will run in and across Estabrook Park; and
21

22 WHEREAS, this new sanitary sewer will carry the sanitary sewer flows from this area
23 directly to the existing Metropolitan Interceptor Sewer (MIS) running north-south through
24 Estabrook Park; and
25

26 WHEREAS, the proposed sewer will utilize one (1) overflow rather than the current
27 four (4), and the overflow will be monitored, mechanically controlled, measured and
28 managed so that the threshold for overflow of the new facility will be three inches (3.0")
29 inches of rain rather the one inch (1.0"), thereby reducing the frequency and magnitude of
30 sanitary overflows; and
31

32 WHEREAS, the impacts on the receiving water body, the Milwaukee River, are
33 mitigated by the fact that an overflow will only occur under extreme wet weather
34 conditions and only after a considerable period of very high flows; and
35

36 WHEREAS, to allow the sanitary sewer relocation and replacement, a short portion
37 of sewer will be located partially in and across Estabrook Park; and
38

39 WHEREAS, the Village has requested that Milwaukee County grant it a permanent
40 easement over the afore mentioned easement area; and
41

42 WHEREAS, the final proposed storm sewer alignment was chosen to minimize the
43 impact to DPRC property; and
44

45 WHEREAS, DPRC has reviewed and approved the Village's preliminary plans for
46 their proposed improvements; and

47

48 WHEREAS, the Village and its contractors will perform all construction, operation,
49 maintenance and site restoration for these improvements at no cost to the County; and

50

51 WHEREAS, Appropriate County staff will review and approve all documents as
52 required prior to execution; and

53

54 WHEREAS, the Parks Director has recommended that the authority to prepare,
55 review, approve, execute and record all documents as required to execute the requested
56 easement be granted to the Parks Department, the Department of Administrative Services,
57 Corporation Counsel, Risk Management, County Clerk, Register of Deeds, and the County
58 Executive; now, therefore,

59

60 BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby
61 authorize the Parks Director, the Department of Administrative Services, Risk Management,
62 Corporation Counsel and Register of Deeds to negotiate, prepare, review, approve, execute
63 and record all documents, and perform all actions as required to grant, execute and
64 implement the required permits and easements to the Village of Shorewood for the
65 construction, operation and maintenance of a sanitary sewer in and across portions of
66 Estabrook Park; and

67

68 BE IT FURTHER RESOLVED that the County Executive and County Clerk are
69 authorized to execute the easement and required documents.

70

71

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: January 6, 2012

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Authorization to Grant to the Village of Shorewood a Permanent Easement in and Across a Portion of Estabrook Park so that the Village may Construct a New Sanitary Sewer.

FISCAL EFFECT:

- | | |
|---|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact
<input type="checkbox"/> Existing Staff Time Required
<input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below)
<input type="checkbox"/> Absorbed Within Agency's Budget
<input type="checkbox"/> Not Absorbed Within Agency's Budget
<input type="checkbox"/> Decrease Operating Expenditures
<input type="checkbox"/> Increase Operating Revenues
<input type="checkbox"/> Decrease Operating Revenues | <input type="checkbox"/> Increase Capital Expenditures
<input type="checkbox"/> Decrease Capital Expenditures
<input type="checkbox"/> Increase Capital Revenues
<input type="checkbox"/> Decrease Capital Revenues
<input type="checkbox"/> Use of contingent funds |
|---|--|

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Village of Shorewood has requested from Milwaukee County a permanent easement in and across certain portion of Estabrook Park so that the Village may relocate, construct, install, and maintain a new sanitary sewer system.

B. The Village of Shorewood and the Parks Department are currently discussing the value of the easement and will present to the Committee the agreed upon remuneration for the easement grant.

C. No Impact.

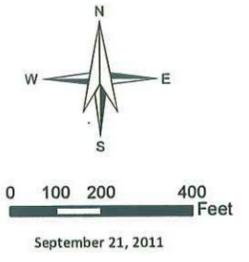
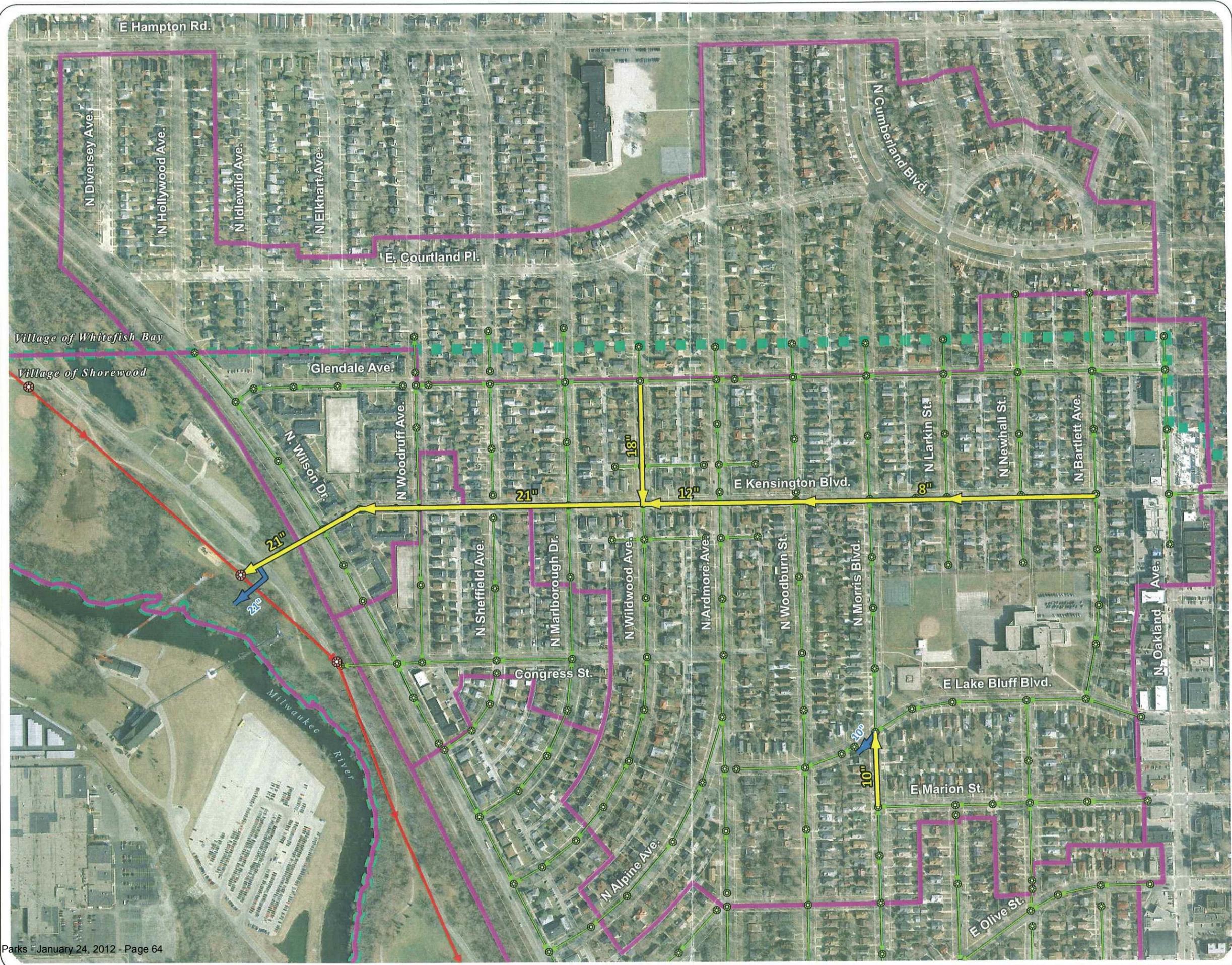
D. None.

Department/Prepared By Paul Kuglitsch/DPRC

Authorized Signature _____

Did DAS-Fiscal Staff Review? Yes No

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.



- Legend**
- Proposed Improvements**
 - Sanitary Pipes
 - Emergency Overflow Pipe
 - Existing Sanitary Sewer**
 - Sanitary Pipes
 - Sanitary Manholes
 - MMSD MIS
 - Municipal Limits
 - Sewer Shed Boundaries

VILLAGE OF SHOREWOOD, WISCONSIN

BASIN 6
PHASE I

EXHIBIT A PROPOSED SANITARY SEWERS





CHRIS ABELE, MILWAUKEE COUNTY EXECUTIVE
SUE BLACK, DIRECTOR OF PARKS, RECREATION AND CULTURE

Date: January 4, 2012

To: Chairman Lee Holloway, Milwaukee County Board of Supervisors

From: Sue Black, Director, Department of Parks, Recreation and Culture

Subject: Approval of the 2012 Milwaukee County Cultural, Artistic, and Musical Programming Advisory Council Allocation Recommendations – Action Item

POLICY

The Department of Parks, Recreation and Culture (DPRC) has received a formal request from the Milwaukee County Cultural, Artistic, and Musical Programming Advisory Council's (CAMPAC) Administrator seeking County Board approval of the 2012 CAMPAC allocations.

BACKGROUND

Since 1986, the County has utilized the services of CAMPAC to allocate County arts funds to various local art agencies, individuals, and organizations. The original agreement, as adopted under County Board Resolution No. 86-466 and 86-463, and as modified by County Board Resolution No. 87-732, has been extended on a year-to-year basis since 1986.

The 2012 adopted County Budget provided \$321,000 in funding for the CAMPAC initiative. Attached are the recommendations from CAMPAC, which outline the plan for distribution of the 2012 funds. The allocations were approved by CAMPAC at its December 14, 2011 board meeting.

RECOMMENDATION

The Parks Director respectfully recommends approval of the attached 2012 CAMPAC allocations.

Prepared by: Paul Kuglitsch, Contract Services Officer/DPRC

Recommended by:

Approved by:

Laura Schloesser, Chief of Administration
and External Affairs

Sue Black, Parks Director

Attachment – 2012 Milwaukee County Fund for the Arts Allocation Recommendations

Cc: County Executive Chris Abele
Amber Moreen, Chief of Staff, County Executive's Office
Terrence Cooley, Chief of Staff, County Board
Supv. Gerry Broderick, Chairman, Parks, Energy & Environment Committee
Supv. Jason Haas, Vice-Chair, Parks, Energy & Environment Committee
Sarah Jankowski, Fiscal Mgt. Analyst, Admin & Fiscal Affairs/DAS
Linda Durham, Parks, Energy & Environment Committee Clerk
Glenn Bultman, Research Analyst, County Board

(ITEM NO.) From the Director, Department of Parks, Recreation and Culture, requesting authorization to prepare and execute the necessary contractual agreements in 2012 with various arts groups through the Milwaukee County Artistic, Cultural and Musical Programming Advisory Council, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the 2012 adopted budget provided Milwaukee County (County) funding for the arts and an administrator; and

WHEREAS, adopted County Board Resolution No. 86-466 and 86-463 established guidelines and criteria for awarding County Arts funds; and

WHEREAS, adopted County Board Resolution No. 87-732 approved policy guidelines and funding criteria for arts program funding; and

WHEREAS, the various arts groups and organizations have appeared before the Cultural, Artistic and Musical Programming Advisory Council (CAMPAC) applying for arts funding and making comments relative to the arts program and the 2012 allocation level; and

WHEREAS, CAMPAC has reviewed and evaluated applications and comments and has made recommendations for awarding contracts and grants through the County arts program; and

WHEREAS, the recommended 2012 CAMPAC allocations were based on the format established in previous years with the consensus of the affected arts organizations; and

WHEREAS, the Parks Director recommends approval of the 2012 CAMPAC allocations; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby authorizes the Parks Director to prepare the necessary contractual agreements with the various arts groups for funding for Community Cultural Events programs during 2012 which provides free programming primarily for low-income minority, elderly, and disabled populations, and enter into 2012 contracts with the following agencies for the amounts listed:

2012 COMMUNITY CULTURAL EVENTS PROGRAM ALLOCATIONS

Agency

Award

45	African American Children's Theater	\$ 4,109
46	Latino Arts	5,672
47	Milwaukee Public Theatre	6,840
48	Walker's Point Center for the Arts	<u>5,379</u>
49	TOTAL	\$22,000

50

51 ; and

52

53 BE IT FURTHER RESOLVED, that Matching Grants funds are hereby authorized and
 54 awarded to the following arts groups which have been determined eligible under
 55 guidelines established and approved by the Milwaukee County Board of Supervisors, in the
 56 amounts identified below, including approved 2011 reallocations (see Memo attachment):

57

58

2012 ALLOCATION

59

60	<u>Established Organizations</u>	<u>Award</u>
61	African American Children's Theater	\$ 3,675.23
62	Bel Canto Chorus	5,697.19
63	Civic Music Association	3,603.43
64	Concord Chamber Orchestra	2,641.64
65	Dancecircus	1,794.06
66	Danceworks	8,350.07
67	Early Music Now	4,342.64
68	Festival City Symphony	4,712.31
69	First Stage	16,338.21
70	Florentine Opera	11,033.14
71	Frankly Music	3,038.77
72	In Tandem	4,740.66
73	Latino Arts	5,073.54
74	Master Singers of Milwaukee	2,221.94
75	Midwest Vocal Express	3,208.83
76	Milwaukee Ballet	19,846.43
77	Milwaukee Chamber Theater	7,679.13
78	Milwaukee Children's Choir	5,026.79
79	Milwaukee Choral Artists	1,802.97
80	Milwaukee Public Theatre	6,117.78
81	Milwaukee Repertory Theater	31,441.91
82	Milwaukee Symphony Orchestra	60,778.55
83	Milwaukee Youth Symphony Orchestra	9,082.64
84	Next Act Theatre	6,853.32
85	Organic Arts	1,950.51
86	Present Music	5,657.29
87	Renaissance Theaterworks	3,746.06
88	Ruach	5,918.49

89	Skylight Opera Theatre	12,203.66
90	Soulstice	1,558.27
91	Theatre Gigante	2,831.52
92	Walkers Point Center for the Arts	4,810.87
93	Wild Space Dance Company	4,393.09
94	Wisconsin Conservatory	10,807.06
95	Woodland Pattern	<u>5,437.91</u>
96	TOTAL	\$288,415.91

97
98 ; and
99

100 BE IT FURTHER RESOLVED, that an amount of \$13,000 is authorized for CAMPAC
101 administration in 2012.

102
103
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: January 4, 2012

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: 2012 CAMPAC Allocation Recommendations

FISCAL EFFECT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	321,000	
	Revenue		
	Net Cost	321,000	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

In the 2012 Parks Department budget, \$321,000 was allocated for Milwaukee County Cultural, Artistic and Musical Programming Advisory Committee (CAMPAC). The Advisory Committee has made recommendations to allocate these funds to various artists, individuals and organizations as set out below. The totals include \$2,415.91 of approved reallocations from CAMPAC's 2011 budget.

Matching Grant Organizations

Established Organizations	2012 Award
African American Children's Theatre	3,675.23
Bel Canto Chorus	5,697.19
Civic Music Association	3,603.43
Concord Chamber Orchestra	2,641.64
Dancecircus	1,794.06
Danceworks	8,350.07
Early Music Now	4,342.64
Festival City Symphony	4,712.31
First Stage	16,338.21
Florentine Opera	11,033.14
Frankly Music	3,038.77
In Tandem	4,740.66
Latino Arts	5,073.54

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Master Singers of Milwaukee	2,221.94
Midwest Vocal Express	3,208.83
Milwaukee Ballet	19,846.43
Milwaukee Chamber Theater	7,679.13
Milwaukee Children's Choir	5,026.79
Milwaukee Choral Artists	1,802.97
Milwaukee Public Theatre	6,117.78
Milwaukee Repertory Theater	31,441.91
Milwaukee Symphony Orchestra	60,778.55
Milw. Youth Symphony Orchestra	9,082.64
Next Act Theatre	6,853.32
Organic Arts	1,950.51
Present Music	5,657.29
Renaissance Theaterworks	3,746.06
Ruach	5,918.49
Skylight Opera Theatre	12,203.66
Soulstice Theatre Company	1,558.27
Theatre Gigante	2,831.52
Walker's Point Center for the Arts	4,810.87
Wild Space Dance Company	4,393.09
Wisconsin Conservatory	10,807.06
<u>Woodland Pattern</u>	<u>5,437.91</u>
Total	288,415.91

COMMUNITY CULTURAL EVENTS RECOMMENDATION:

<u>Established Organizations</u>	<u>2012 Award</u>
African American Children's Theater	4,109
Latino Arts	5,672
Milwaukee Public Theatre	6,840
<u>Walker's Point Center for the Arts</u>	<u>5,379</u>
Total	22,000

OTHER CAMPAC ALLOCATIONS:

ADMINISTRATION

CAMPAC is recommending an allocation of \$13,000. CAMPAC administration in 2012 will consist of CAMPAC meeting planning and follow-up; management of the application process for Matching Grants and Community Cultural Events; and conducting of research projects for CAMPAC's advisory council and arts groups.

RECOMMENDATION: \$13,000

Department/Prepared By DPRC / Paul Kuglitsch, Contract Services Officer

Authorized Signature _____

Did DAS-Fiscal Staff Review? Yes No

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

**2012 MILWAUKEE COUNTY FUND FOR THE ARTS
ALLOCATION RECOMMENDATIONS**

AVAILABLE FUNDS

2012 Milwaukee County Allocation \$321,000

TOTAL 2012 AVAILABLE FUNDING: \$321,000

Below are the recommendations for allocations to the CAMPAC programs supported by the Milwaukee County Fund for the Arts, including Matching Grants and Community Cultural Events and CAMPAC administration. The totals in each category reflect County Budget figures approved by the County Board of Supervisors as part of the 2012 County Budget process. According to those allocations the following recommendations have been provided:

MATCHING GRANT PROGRAM ALLOCATIONS

Of the 38 applications received for Matching Grants funding, 36 were returning, established organizations, and 2 were new organizations. All but three (3) of the 38 were approved/recommended for funding. Of the 2 new applicants, Soulstice Theatre Company met the eligibility criteria, and WMSE did not. Of the returning applicants, Ko-Thi and Boulevard Ensemble had incomplete applications and were not recommended for funding.

For 2012, CAMPAC is recommending 35 organizations for funding under the Matching Grant program according to the chart below. The recommended Matching Grant allocations follow the principle of the sliding scale formula originally established by CAMPAC and approved by the Milwaukee County Board of Supervisors.

Additionally, CAMPAC voted to reallocate \$2,415.91 of its 2011 budget to the Matching Grants Program. This represents less than 5% of the total CAMPAC budget, which the council was given authority by the County Board to reallocate without separate County Board approval.

RECOMMENDATION:

Established Organizations	2012 Award	2012 Approved Supplement	Total
AFRICAN AMERICAN CHILDREN'S THEATRE	3,644	30.79	3,675.23
BEL CANTO CHORUS	5,649	47.72	5,697.19
CIVIC MUSIC ASSOCIATION	3,573	30.18	3,603.43
CONCORD CHAMBER ORCHESTRA	2,620	22.13	2,641.64
DANCECIRCUS	1,779	15.03	1,794.06
DANCEWORKS	8,280	69.94	8,350.07
EARLY MUSIC NOW	4,306	36.38	4,342.64
FESTIVAL CITY SYMPHONY	4,673	39.47	4,712.31
FIRST STAGE	16,201	136.86	16,338.21
FLORENTINE OPERA	10,941	92.42	11,033.14
FRANKLY MUSIC	3,013	25.45	3,038.77
IN TANDEM	4,701	39.71	4,740.66
LATINO ARTS	5,031	42.50	5,073.54
MASTER SINGERS OF MILWAUKEE	2,203	18.61	2,221.94
MIDWEST VOCAL EXPRESS	3,182	26.88	3,208.83

Established Organizations	2012		Total
	Award	Approved Supplement	
MILWAUKEE BALLET	19,680	166.24	19,846.43
MILWAUKEE CHAMBER THEATER	7,615	64.32	7,679.13
MILWAUKEE CHILDREN'S CHOIR	4,985	42.11	5,026.79
MILWAUKEE CHORAL ARTISTS	1,788	15.10	1,802.97
MILWAUKEE PUBLIC THEATRE	6,067	51.25	6,117.78
MILWAUKEE REPERTORY THEATER	31,179	263.37	31,441.91
MILWAUKEE SYMPHONY ORCHESTRA	60,269	509.11	60,778.55
MILWAUKEE YOUTH SYMPH. ORCHESTRA	9,007	76.08	9,082.64
NEXT ACT THEATRE	6,796	57.41	6,853.32
ORGANIC ARTS	1,934	16.34	1,950.51
PRESENT MUSIC	5,610	47.39	5,657.29
RENAISSANCE THEATERWORKS	3,715	31.38	3,746.06
RUACH	5,869	49.58	5,918.49
SKYLIGHT OPERA THEATRE	12,101	102.22	12,203.66
*SOULSTICE THEATRE COMPANY	1,545	13.05	1,558.27
THEATRE GIGANTE	2,808	23.72	2,831.52
WALKER'S POINT CENTER FOR THE ARTS	4,771	40.30	4,810.87
WILD SPACE DANCE COMPANY	4,356	36.80	4,393.09
WISCONSIN CONSERVATORY	10,717	90.53	10,807.06
WOODLAND PATTERN	5,392	45.55	5,437.91
TOTAL	286,000	2,415.91	288,415.91

COMMUNITY CULTURAL EVENTS

We received five (5) applications for Community Cultural Events (CCE) funding, all of which were from organizations that received CCE funding previously. Ko-Thi, which had an incomplete application, was not recommended for funding. The four (4) funded organizations that were recommended are listed in the chart below. The charted groups utilize the same formula used for 2012 Matching Grants.

RECOMMENDATION:

Established Organizations	2012 Award
AFRICAN AMERICAN CHILDREN'S THEATER	4,109
LATINO ARTS	5,672
MILWAUKEE PUBLIC THEATRE	6,840
WALKER'S POINT CENTER FOR THE ARTS	5,379
TOTAL	22,000

ADMINISTRATION

CAMPAC is recommending an allocation of \$13,000 for administration. CAMPAC administration in 2012 will consist of CAMPAC meeting planning and follow-up; management of the application process for Matching Grants and Community Cultural Events; and conducting of research projects for CAMPAC's advisory council and arts groups.

RECOMMENDATION: \$13,000



Date: December 1, 2011

To: Chairman L. Holloway
Supervisor J. Thomas
Supervisor G. Broderick

CC: Jay Williams

**Subject: Report from the Milwaukee Public Museum
Fiscal 2011 Yearend Financial Update**

Summary

The continuing purpose of the museum is to educate, explore, discover and preserve the world and its people. MPM's mission, across time and cultures, is to be a world class museum that focuses on the intersections between people and the environment.

The museum attendance along with the theater and planetarium hosted nearly 600,000 guests during the year, half of which were children and school groups. Over 80,000 Milwaukee County residents took advantage of "Free Mondays" at the museum. Fiscal 2011 was highlighted by the hosting of two traveling exhibits, "*Frogs!, A Chorus of Colors*" and "*Mummies of the World.*" Frogs opened to the public on October 1st and closed at the end of January. Mummies opened December 17th and closed at the end of May. These two exhibits raised MPM's visibility to the community and helped buoy attendance during this difficult economic period. Overall, museum attendance was up 3% versus prior year at 465,000 while the theater attendance declined 14% to 135,000. A plan to revitalize the theater operation is under development.

Despite the slow economy, annual campaign fundraising finished ahead of both the plan and 5.3% over the prior year at \$3.65 million. MPM's two major fundraising events, the MPM Gala in the fall and Food & Froth in February, were both successful and exceeded the planned goals.

MPM introduced new branding for the museum during the year including a new logo (shown above) and tag line, "What Will You Find." One of the things you will find is a new "Green Roof" on the museum. A MMSD funded project has now been completed with over 6,000 sq. ft. of plants on the west wing of the building. This should improve the life of the roof as well as reduce storm run-off effects. MPM will also be conducting education programming related to the green roof project.

Financial Results (Audited)

Attached are audited financial statements for the fiscal 2011 year. As was reported in the prior quarters, the Museum settlement and refinance of its debt yielded a substantial non-operating gain included in the results. Operating revenues were \$12.9 million, 7.7% below plan and 19.3% below prior year. Comparison with the prior year is impacted in accounting differences associated with the traveling exhibits. In the prior year, Dead Sea Scrolls was an MPM production and consequently all revenues and expenses were recorded at a gross level. In fiscal 2011, the exhibits were shared arrangements with the exhibitors and consequently recorded at net values to MPM.

Milwaukee Public Museum

While attendance levels were above prior year for the museum overall, the planned levels were more aggressive. Traveling exhibit attendance reached over 216,000 but was down a third from plan. This impacted related revenues for theater, retail, and food service. Including the refinancing gain, investment gains and other changes to the restricted funds, MPM is showing a net \$10.9 million positive change in Net Assets for the year.

The balance sheet shows increases to Endowment assets and pledge commitments. Liabilities to Net Assets ratio has improved from 12:1 a year ago to only 1.2:1 at fiscal yearend. Total Net Assets are now \$12.7 million, \$5.1 million of which are positive Unrestricted Net Assets. The dramatic improvement compares to just 4 years ago when the museum's Total Net Assets were negative (\$8.9) million with (\$13.9) million in Unrestricted Net Assets.

Looking Forward

We continue to work on our infrastructure and permanent exhibits to improve the museum-going experience for our visitors. County supported projects for renovation of our electrical and HVAC systems are ongoing. The delivery entrance and parking area behind the museum has been resurfaced and completed in August. Other infrastructure improvements are being addressed through private funding sources. The museum announced it had negotiated an option to purchase the former Discovery World building for \$1.0 million and that private fundraising effort is underway.

“Cleopatra, The Search for the Last Queen of Egypt” opened to the public on October 14th and will run through April 2012.

Please contact me if you have any questions or concerns with the enclosed materials.

Sincerely,

Michael A. Bernatz

Michael A. Bernatz
Chief Financial Officer
Milwaukee Public Museum

Milwaukee Public Museum

MPM Consolidated Statement of Activities for the Year Ended 8/31/11					
	YTD	YTD		Prior Year	Prior Year
	Actual	Budget	Dev	Actual	Change
Revenue:					
Contributions and Membership	3,247,404	3,093,819	153,585	3,106,448	140,956
Special Event Revenue	401,665	390,100	11,565	357,369	44,296
Public Support	3,502,376	3,549,276	(46,900)	3,549,276	(46,900)
Admissions	2,086,432	3,444,241	(1,357,809)	4,583,123	(2,496,691)
IMAX/Planetarium	850,583	1,051,962	(201,378)	920,982	(70,398)
Programs	188,441	190,530	(2,089)	177,559	10,882
Contributed Services	288,824	0	288,824	248,154	40,670
Restaurant and Facility Rental	388,947	299,961	88,986	226,655	162,293
Retail	740,594	1,029,041	(288,447)	884,682	(144,088)
Other income	117,861	31,000	86,861	142,500	(24,639)
Net assets released from restrictions	1,119,365	925,877	193,487	1,833,696	(714,331)
Total Unrestricted Revenue	12,932,492	14,005,807	(1,073,315)	16,030,441	(3,097,949)
Operating Expenses:					
Curatorial	1,266,901	1,137,841	129,060	1,195,071	71,830
Exhibits	1,019,556	896,470	123,086	3,082,887	(2,063,331)
Special Events	169,977	176,040	(6,063)	152,716	17,261
Imax/Planetarium	736,414	809,150	(72,736)	820,000	(83,586)
Programs	571,632	555,245	16,388	625,271	(53,639)
Contributed Services	288,824	0	288,824	248,154	40,670
Restaurant and Facility Rental	90,260	73,304	16,956	85,496	4,764
Retail	638,205	850,012	(211,807)	738,955	(100,751)
Fundraising	1,034,695	1,116,088	(81,393)	1,024,714	9,981
Administrative	2,264,789	2,910,526	(645,737)	2,204,924	59,865
Facilities	3,144,645	2,764,921	379,724	3,027,836	116,809
Interest	249,893	328,800	(78,907)	335,450	(85,557)
Marketing	589,807	624,330	(34,523)	479,613	110,193
Depreciation	1,510,418	1,380,000	130,418	1,356,895	153,523
Total Operating Expenses	13,576,014	13,622,727	(46,713)	15,377,981	(1,801,968)
Inc (dec) in unrestricted net assets before non operating items	(643,521)	383,080	(1,026,602)	652,460	(1,295,982)
Non Operating Items:					
Pension & Post Retirement Benefits Expense	(494,872)	(744,000)	249,128	40,936	(535,808)
Investment Earnings	237,981	0	237,981	96,920	141,061
Gain (Loss) on Swap	(273,014)	0	(273,014)	0	(273,014)
Gain on Refinancing	10,853,676	0	10,853,676	0	10,853,676
Total Non Operating Items	10,323,770	(744,000)	11,067,770	137,856	10,185,914
Inc (dec) in unrestricted net assets	9,680,249	(360,920)	10,041,169	790,316	8,889,933
Changes in Temporarily Restricted Net Assets:					
Contributions	1,810,932	7,423,000	(5,612,068)	893,491	917,441
Investment Earnings	415,677	10,000	405,677	152,534	263,143
Net assets released from restrictions for operations	(1,119,365)	(925,877)	(193,487)	(1,833,696)	714,331
Inc (dec) in temporarily restricted net assets	1,107,244	6,507,123	(5,399,878)	(787,671)	1,894,915
Changes in Permanently Restricted Net Assets:					
Contributions	105,027	0	105,027	1,071,000	(965,973)
Investment Earnings	9,905	0	9,905	0	9,905
Net assets released from restrictions for operations	0	0	0	0	0
Inc (dec) in permanently restricted net assets	114,932	0	114,932	1,071,000	(956,068)
Inc (dec) in Net Assets	10,902,425	6,146,203	4,756,222	1,073,645	9,828,780

Milwaukee Public Museum

MPM Consolidated Statement of Financial Position as of 8/31/11			
	Consolidated	Consolidated	
	<u>8/31/11</u>	<u>8/31/10</u>	<u>Change</u>
Assets:			
Cash and cash equivalents	2,294,846	2,896,538	(601,692)
Investments	289,934	268,451	21,483
Accounts Receivable	59,918	60,603	(685)
Contributions Receivable - Current	999,612	739,615	259,997
Due From Other Entities	0	0	0
Inventories	29,043	28,643	400
Prepaid Expenses	387,031	187,655	199,376
Total Current Assets	4,060,384	4,181,505	(121,121)
Other Assets:			
Cash and investments held for endowment	6,936,255	6,129,463	806,792
Contributions Receivable - Long Term	946,907	720,054	226,853
Other Long Term Assets	0	152,110	(152,110)
Total Other Assets	7,883,162	7,001,627	881,535
Property & Equipment:			
Gross Property & Equipment	29,731,160	29,554,717	176,443
Less- Accumulated depreciation	(13,742,303)	(12,426,492)	(1,315,811)
Net Property & Equipment	15,988,857	17,128,225	(1,139,368)
Total Assets	27,932,403	28,311,357	(378,954)
Liabilities and Net Assets:			
Accounts Payable	503,919	448,017	55,902
Accrued Payroll & Benefits	670,803	657,112	13,691
Deferred Revenue	1,093,213	996,779	96,434
Interest Payable	18,867	55,291	(36,424)
Accrued Postretirement Benefits - Current	102,548	111,685	(9,137)
Notes Payable - Current	262,000	124,074	137,926
Capital Leases - Current	0	13,406	(13,406)
Total Current Liabilities	2,651,350	2,406,364	244,987
Capital Leases	0	0	0
Accrued Postretirement Benefits	7,726,326	7,914,911	(188,585)
Due to Other Entities	0	0	0
Notes Payable	4,607,000	16,217,794	(11,610,794)
Swap Liability	273,014	0	273,014
Total Liabilities	15,257,690	26,539,069	(11,281,378)
Net Assets:			
Unrestricted	5,108,892	(4,571,357)	9,680,249
Temporarily Restricted	3,746,596	2,639,352	1,107,244
Permanently Restricted	3,819,225	3,704,293	114,932
Total Net Assets	12,674,713	1,772,288	10,902,425
Total Liabilities and Net Assets	27,932,403	28,311,357	(378,953)

1 By Supervisors Jursik and Mayo

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A RESOLUTION

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directing the War Memorial Center Board of Trustees along with the boards of the Marcus Center for the Performing Arts, Villa Terrace Decorative Arts Museum, Charles Allis Art Museum and Milwaukee Art Museum to make recommendations to resolve concerns raised in a recent audit

WHEREAS, the Milwaukee County War Memorial, Inc., mission is to “honor the dead by serving the living” through the principles of arts and peace; and

WHEREAS, the County Board of Supervisors (“County Board”) directed that an audit be conducted to review the facility and parking of the War Memorial Center along with the governing structure of the War Memorial Center Board of Trustees and related boards; and

WHEREAS, the Audit entitled “New Strategies are Needed to Revitalize the War Memorial Center and Fulfill its Dual Mission to Honor Veterans and Promote the Arts” was released in September 2011 and made certain recommendations relating to both the facilities of the separate institutions and the operations of the respective boards; and

WHEREAS, the County Board supports the recommendations contained in the Audit, but wants input from the affected boards that represent these institutions prior to taking further action; and

WHEREAS, the County Board, desires to have the War Memorial Center Board of Trustees along with the boards of the Marcus Center for the Performing Arts, Villa Terrace Decorative Arts Museum, Charles Allis Art Museum and Milwaukee Art Museum review the Audit, respond with their own viewpoints and have an opportunity to offer suggestions to address the Audit recommendations prior to the County Board making decisions related to these issues; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby directs that the separate boards identified herein review the War Memorial Audit and make recommendations for resolving the concerns addressed in the Audit specifically responding to the following general areas: Governance; Facilities including maintenance; and Financial Support as specifically set out in the Audit document; and

BE IT FURTHER RESOLVED, that each board specifically respond to each recommendation of the Audit that is specific to the **governance, mission, facility and financial support** of their respective institution and further show how boards might attain independence to become self-supporting; each board shall prepare a responsive report with recommendations by May 2012 and submit said reports to the County Board Finance and Audit and Parks, Energy and Environment Committees; and

47 BE IT FURTHER RESOLVED, that the County Board urges the respective
48 boards to work creatively and interact with the other governing boards to find
49 appropriate solutions to the Audit concerns with the goal of working collaboratively
50 toward the best interest of each board and the financial health of their respective
51 missions while resolving the concerns expressed in the Audit; and

52
53 BE IT FURTHER RESOLVED, that the County Board will defer further action
54 pending the review and recommendations of each governing board so that the County
55 Board may take final actions in an inclusive manner, no earlier than May 2012, with
56 formal Board Resolutions, as needed, to resolve the issues addressed in the audit.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 28, 2011

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: A resolution directing the War Memorial Center Board of Trustees along with the boards of the Marcus Center for the Performing Arts, Villa Terrace Decorative Arts Museum, Charles Allis Art Museum and Milwaukee Art Museum to make recommendations to resolve concerns raised in a recent audit.

FISCAL EFFECT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input checked="" type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

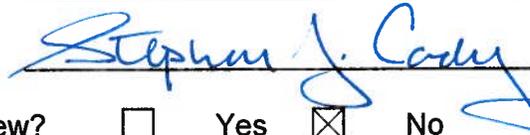
- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Approval of this resolution will require the War Memorial Center Board of Trustees along with the boards of the Marcus center for the Performing Arts, Villa Terrace Decorative Arts Museum, Charles Allis Art Museum and Milwaukee Art Museum to make recommendations to resolve concerns raised in an audit released in September 2011.

Approval of this resolution will not require an expenditure of funds.

Department/Prepared By Steve Cady, Fiscal and Budget Analyst, County Board

Authorized Signature



Did DAS-Fiscal Staff Review? Yes No

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.