

1 By Supervisor Broderick

Journal,  
2 File No. 11-

3 **A RESOLUTION**

4 Authorizing the Chief Judge of Milwaukee County to collaborate with the  
5 University of Wisconsin – Milwaukee to develop Shakespeare in the Courts as a  
6 pilot alternative to incarceration option for sentencing of juvenile offenders.

7 WHEREAS, the city of Pittsfield, MA implemented a Shakespeare in the  
8 Courts program in 2001 where youth offenders aged 13-17 are sentenced en lieu  
9 of incarceration or other programming for offenses such as assault, battery,  
10 breaking and entering, truancy and chronic school offenses; and

11 WHEREAS, in the Pittsfield, MA program adjudicated juvenile offenders  
12 work with Shakespeare & Company artists and participate in classes, rehearsals,  
13 and performances of scenes from Shakespeare's plays; and

14 WHEREAS, because of the structural, yet collegial environment of theater  
15 productions, participating youth learn to break down social barriers, increase their  
16 self-esteem and confidence, learn to meet individual and team responsibilities,  
17 and work collaboratively with diverse groups toward a positive outcome; and

18 WHEREAS, the Theatre Department at the Peck School of the Arts at the  
19 University of Wisconsin – Milwaukee, as the recipient of the assets of the  
20 dissolved Milwaukee Shakespeare Company, is uniquely positioned to implement  
21 Shakespeare productions; and

22 WHEREAS, the Milwaukee County Delinquency and Court Services  
23 Division of the Department of Health and Human Services (DCSD) is charged  
24 \$284 per day - \$103,660 annualized – by the State for each youth sentenced to  
25 incarceration at Wisconsin's secure juvenile detention center; and

26 WHEREAS, Shakespeare in the Courts would be an additional option for  
27 judges at the Vel Phillips Juvenile Justice Center to complement existing programs  
28 and services designed to help youth offenders rehabilitate rather than being  
29 incarcerated; and

30 WHEREAS, due to unavoidable delays in implementing Universal  
31 Screening until late in 2011, some of the funding allocated for that pilot project is  
32 available for reallocation prior to year end to help launch the Shakespeare in the  
33 Courts program, with the understanding that the Chief Judge and/or DCSD will  
34 pursue grant funding ; now, therefore,

35 BE IT RESOLVED, that the Chief Judge of Milwaukee County is authorized  
36 to collaborate with the Theatre Program at the Peck School of the Arts at the

37 University of Wisconsin-Milwaukee to develop a Shakespeare in the Courts pilot  
38 program as a sentencing alternative for youth offenders; and

39 BE IT FURTHER RESOLVED, that the Chief Judge is authorized to  
40 encumber up to \$65,000 of the unexpended 2011 allocation for Universal  
41 Screening for the pilot program; and

42 BE IT FURTHER RESOLVED that the Chief Judge and the Director,  
43 Department of Health and Human Services are authorized to apply for grants for  
44 the future underwriting of Shakespeare in the Courts programming.

45

**MILWAUKEE COUNTY FISCAL NOTE FORM**

**DATE:** November 17, 2011

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** A RESOLUTION

Authorizing the Chief Judge of Milwaukee County to collaborate with the University of Wisconsin – Milwaukee to develop Shakespeare in the Courts as a pilot alternative to incarceration option for sentencing of juvenile offenders.

**FISCAL EFFECT:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact                                     | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required  | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues     |
| <input type="checkbox"/> Absorbed Within Agency's Budget   | <input type="checkbox"/> Decrease Capital Revenues     |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget   |  |
| <input type="checkbox"/> Decrease Operating Expenditures   | <input type="checkbox"/> Use of contingent funds       |
| <input type="checkbox"/> Increase Operating Revenues   |  |
| <input type="checkbox"/> Decrease Operating Revenues   |  |

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. <sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Adoption of this resolution will re-allocate up to \$65,000 of the \$250,000 of 2011 property tax levy funding allocated for universal screening to a new pilot program called Shakespeare in the Courts. Courts staff has indicated that, due to unexpected and unavoidable delays in implementing universal screening in 2011, the full 2011 allocation for universal screening will not be expended prior to the end of the year. Following the recommended reallocation, staff expects to have sufficient funding remaining for 2011 universal screening activities. If the resolution is not adopted, the balance of the unexpended funds will lapse to the bottom-line and will be used to reduce the overall 2011 deficit in the Combined Court Related Operations.

This resolution will not increase 2011 or 2012 property tax levy.

Department/Prepared By County Board/Ceschin

Authorized Signature \_\_\_\_\_

Did DAS-Fiscal Staff Review?  Yes  No

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

**JEFFREY A. KREMERS**

Chief Judge  
Telephone: (414) 278-5116

**DAVID A. HANSHER**

Deputy Chief Judge  
Telephone: (414) 278-5340

**MAXINE A. WHITE**

Deputy Chief Judge  
Telephone: (414) 278-4482

**BRUCE M. HARVEY**

District Court Administrator  
Telephone: (414) 278-5115

**BETH BISHOP PERRIGO**

Deputy District Court Administrator  
Telephone: (414) 278-5025

STATE OF WISCONSIN  
**FIRST JUDICIAL DISTRICT**

MILWAUKEE COUNTY COURTHOUSE  
901 NORTH NINTH STREET, ROOM 609  
MILWAUKEE, WISCONSIN 53233-1425

TELEPHONE (414) 278-5112  
FAX (414) 223-1264



**TO:** Chairman Lee Holloway  
Milwaukee County Board of Supervisors

**FROM:** Chief Judge Jeffrey A. Kremers *Jeff Kremers*

**C:** Supervisor Willie Johnson, Jr., Chair-Judiciary, Safety & General Services Committee

**DATE:** November 14, 2011

**RE:** **Item for next Judiciary, Safety & General Services Committee Agenda**

Please place the following item on the next Judiciary, Safety and General Services Committee agenda:

1. Permission to create a trust fund to be utilized for the distribution of funds received from the Wisconsin Department of Justice to support the services and activities of the Milwaukee County Drug Treatment Court.

Please see the attached resolution and fiscal note in support of this request.

Please contact me if you have any questions.

Thank you.

From the Chief Judge requesting authorization to create a trust fund for the Milwaukee County Drug Treatment Court, and to have such funds separately banked from the County Treasurer, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Chief Judge has requested approval to create a trust fund to be utilized for the receipt and disbursement of funds associated with the Milwaukee County Drug Treatment Court ; and

WHEREAS, establishment of a Trust Fund requires approval of the County Board per Resolution File No. 86-779 (a)(a); and

WHEREAS, the Wisconsin Attorney General has distributed \$25,000 to the Milwaukee County Drug Treatment Court to be used to support the services and activities of the Drug Treatment Court; and

WHEREAS the County Board previously granted authority to the Chief Judge to receive and disburse these funds; and

WHEREAS, it is estimated time that the fund would be active for two years; and

WHEREAS, Chapter 15.18 of the County's General Ordinances governing departmental bank accounts must be revised to authorize the Chief Judge to establish the required accounts and to disburse funds from these accounts; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors authorizes the Director, Department of Administrative Services, to create a trust fund for the purposes of receiving and disbursing revenues received from the State for purposes of supporting the services and activities of the Drug Treatment Court; and

BE IT FURTHER RESOLVED, the disbursement of such funds is subject alone to the rules of a cash disbursement procedure prepared by the Courts and provided to the Director, Department of Administrative Services, and

BE IT FURTHER RESOLVED, that the Milwaukee County Board of Supervisors does hereby adopt the following ordinance:

AN ORDINANCE

To amend Section 15.18 of the General Ordinances of Milwaukee County relating to disbursement by other than the County Treasurer of other than department imprest funds.

The County Board of Supervisors of the County of Milwaukee does ordain as follows:

Section 1. Section 15.18 of the General Ordinances of Milwaukee County is amended by adding the following:

Department and Account	Checks Signed By
(16) Courts – Drug Treatment Court Courts	Chief Judge of Milwaukee County

SECTION 2: This ordinance shall become effective upon passage and publication.

FISCAL NOTE: An amount of \$25,000 was received by the courts to be used for the Drug Treatment Court. The Chief Judge is requesting approval to create a trust fund to be utilized for the receipt and disbursement of funds associated with this amount received from the Wisconsin Department of Justice.

**MILWAUKEE COUNTY FISCAL NOTE FORM**

**DATE:** 11/10/11

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** Milwaukee County Drug Treatment Court Trust Fund

**FISCAL EFFECT:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact                                     | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required  | <input type="checkbox"/> Decrease Capital Expenditures |
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*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

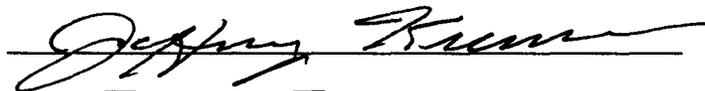
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- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
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- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

An amount of \$25,000 was received by the courts to be used for the Drug Court. The Chief Judge is requesting approval to create a trust fund to be utilized for the receipt and disbursement of funds associated with this amount received from the Wisconsin Department of Justice.

Department/Prepared By Holly Szablewski/Deborah Bachun

Authorized Signature



Did DAS-Fiscal Staff Review?  Yes  No

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.



Milwaukee County Board of Supervisors

Lee Holloway

Chairman of the Board

September 13, 2011

Sheriff David A. Clarke, Jr.  
Office of the Sheriff  
Safety Building, Room 107

Dear Sheriff Clarke:

Thank you for copying me on the letters you sent to County Executive Chris Abele and Chief Judge Jeffrey Kremers regarding your intent to relocate the Huber program housing from the Criminal Justice Facility (CJF) to the House of Correction. I agree that locating the Huber detainees in the CJF was intended to be a temporary solution to the closing of the Community Correctional Center, and I also agree that a permanent solution is necessary.

However, we both know that housing Huber detainees at the outer edges of the County without any provision for transporting those inmates back to the center of the city does a disservice to that population. By moving those detainees to Franklin, you are making it much more likely that they will be unable to meet the terms of their court-ordered Huber programming, and employed inmates would run the risk of losing their jobs. In short, you would be setting them up to fail. I don't see how that serves the interest of taxpayers. If you insist on not providing transportation solutions for Huber detainees, we will find a transportation solution and transfer funding from your budget to cover the expense.

We are in agreement that a permanent facility is needed. I've instructed my staff to work with your office and the Department of Administrative Services to renew efforts to develop options for locating a new Huber work release center. We share this goal, and I am confident that we can work collaboratively to resolve these Huber housing issues.

Sincerely,

A handwritten signature in black ink that reads "Lee Holloway".

Lee Holloway  
Chairman, Milwaukee County Board of Supervisors

Cc: Milwaukee County Board of Supervisors  
Milwaukee County Executive Chris Abele  
Chief Judge Jeffrey Kremers

*County of Milwaukee*  
**Office of the Sheriff**



**David A. Clarke Jr.**  
Sheriff

July 19, 2011

Chris Abele, County Executive  
Milwaukee County Courthouse  
901 North 9<sup>th</sup> Street, Room 306  
Milwaukee, WI 53223

Dear County Executive Abele:

In the fourth quarter of 2008, Dr. Jeffrey Schwartz, the National Institute of Corrections consultant to the former House of Correction, recommended to the County Executive that the Huber facility known as the Community Correctional Center (CCC) should be closed down. The recommendation was based on the facility structure being inappropriate for a Huber facility and the dilapidated conditions of the building. Dr. Schwartz recommended that a new Huber facility be constructed that would meet the appropriate standards for the level of security required for the housing of Huber inmates.

On January 1, 2009, when Sheriff David A. Clarke Jr. took over the House of Correction, including the CCC Huber facility, the CCC was permanently closed and the active Huber inmates were placed in what was originally designed to be temporary housing in the Milwaukee County Jail, (also known as the County Correctional Facility-Central).

The County Board ordered the formation of a committee to study and recommend solutions to replace the Huber facility, to result in the County Correctional Facility-Central getting back the needed space to house 250 high security inmates, who currently are housed at the County Correctional Facility South (CCF-South). The following was included in the County Executive's 2009 approved budget:

A work group consisting of staff from DAS, the Sheriff's Office, the Courts, and County Board staff will be convened by DAS in January 2009 to develop options for locating a new Huber work release center, either on the existing site or a new location, and will submit recommendations to the Sheriff, the County Executive, the Community Justice Council, and the County Board by July 1, 2009.

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County Executive Chris Abele

Page Two

July 19, 2011

The temporary location has been in place for 30 months without any known progress being made on determining a new and proper secure permanent facility for the Huber program.

Based on the significant number of pre-trial felons being housed at the CCF-South, it is imperative that there be a sense of urgency regarding a new Huber facility, which would result in the removal of the Huber inmates from the maximum-security facility. The CCF-Central is the most expensive and secure facility that I oversee. In short order, I intend to move the Huber inmates to the CCF-South in Franklin, and move the most dangerous felons from CCF-South to CCF-Central. This will result in an efficient utilization of the maximum-security space, and provide the best option for public safety.

The unintended consequence is the increased travel time that Huber inmates will have to their jobs and court-ordered appointments. There are few bus routes that are easily accessible to the CCF-South, and this will increase the need for the Huber inmates to find appropriate transportation. However, my highest priority is public safety, and moving the most dangerous inmates to the CCF-Central maximum-security facility is the right thing to do. My intention is to relocate the Huber site to the CCF-South facility on December 1, 2011.

I look to the leadership of the Milwaukee County Board to expedite the long-awaited recommendation on the new Huber facility. Several of my staff members have expertise in corrections and correctional facilities and would provide beneficial assistance in expediting the plans for an appropriate Huber facility. I will demonstrate my willingness to assist the process by assigning these individuals as needed to the planning and execution committee. What I request in return is that the County Board follow-through to make the recommendations a reality. This will result in enhanced public safety by keeping the most serious offenders in the maximum security CCF-Central, and placing Huber inmates in an appropriate Wisconsin Department of Corrections approved housing facility.

Please contact Inspector Richard Schmidt for further discussion at 278-4342.

Sincerely,



David A. Clarke Jr., Sheriff  
Milwaukee County

c: Lee Holloway, Chairman, Milwaukee County Board of Supervisors  
Patricia Jursik, Supervisor, Chairman Planning Committee

*County of Milwaukee*  
**Office of the Sheriff**



**David A. Clarke Jr.**  
**Sheriff**

August 16, 2011

The Honorable Jeffrey A. Kremers  
Chief Judge First Judicial District  
Milwaukee County Courthouse, Room 609  
901 N. 9<sup>th</sup> Street  
Milwaukee, WI 53233

Dear Judge Kremers:

Enclosed is a letter I sent to newly elected County Executive Chris Abele to bring to his attention an issue that had been left over from the last administration. My intent was also to renew a sense of urgency within the County Board of Supervisors about this issue, which has obviously become dormant: that being a proper, secure permanent site for the Huber program. All involved parties are aware that its location in the Criminal Justice Facility (CJF) was a temporary site. "Temporary" has turned into 31 months with no action.

The letter indicates my intention to relocate the Huber program housing from its temporary location inside the County Correctional Facility-Central (CCF-C) in downtown Milwaukee to the County Correctional Facility-South (CCF-S) on December 1, 2011, for safety and security reasons. A recent heroin overdose by a returning Huber inmate that occurred in a public bathroom in the lobby of the CJF served as a reminder to me that it is past time for a permanent solution.

This change will require inmates placed on the Huber program to make different transportation arrangements to get from the CCF-S to wherever they need to be. This is the responsibility of the inmate, not the taxpayer. Overcoming obstacles is a virtue which many inmates don't possess, and which our cradle-to-grave society doesn't demand of them. People are resourceful when they want to be and have to be, and learning to overcome obstacles will serve inmates well down the road. All of us have to be, and I would ask why we don't require it of this population. They can, and should, reach out to family, friends, and work associates for their transportation needs, not to county government or the sheriff. After all, they put themselves in their situation of confinement. I have to ask, who was providing transportation for them before they were arrested?

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The Honorable Jeffrey A. Kremers  
Page Two  
August 16, 2011

On September 1, 2011, we will begin to notify those currently in the Huber program of the location change and that they will have to make transportation adjustments starting December 1, 2011. This is more than enough time for them to make arrangements. I have already received a plan to accomplish the changeover from my Detention Services Bureau.

I am requesting that when a decision is made to place someone on Huber that they be notified that they are responsible for transportation arrangements to and from the CCF-S.

Sincerely,

  
David A. Clarke Jr., Sheriff  
Milwaukee County

Enc.

*Part of 5.*

**COUNTY OF MILWAUKEE  
INTEROFFICE COMMUNICATION**

DATE : July 1, 2009

TO : County Executive Scott Walker  
Chairman Lee Holloway, County Board of Supervisors  
Sheriff David A. Clarke, Jr.  
Members of the Community Justice Council

FROM : The Huber Work Release Relocation Work Group

SUBJECT: **Report on Huber Work Release Relocation**

The 2009 Adopted Budget created a work group consisting of staff from the Department of Administrative Services (DAS), the Sheriff's Office, the Courts and County Board that shall "develop options for locating a new Huber work release center, either on the existing site [Community Correctional Center] or a new location."

**BACKGROUND**

The 2008 Adopted Budget anticipated full closure of the Community Correctional Center (CCC) in 2008. The inmates in the Huber work-release program were to be transferred to an expanded home detention program that incorporated the use of global position surveillance (GPS) technology. The home detention program was budgeted for 710 inmates, an increase of 360 inmates over the 2007 Adopted Budget, and 36.0 FTEs were abolished. Before that implementation could occur, the plan was to be reviewed by the newly created Milwaukee County Community Justice Council (CJC) and the Milwaukee County Board of Supervisors.

The closure of the CCC was deemed necessary for several reasons including code violations and security issues.

At the time of budget deliberations for 2009, the CCC had not been closed and because the review by the CJC and County Board had not yet occurred, the House of Correction (HOC) requested approximately \$4,796,572 in expenditures to support the Huber program in 2009, offset by revenue of \$2,900,240. The County Executive, with support from the Sheriff, proposed a recommended budget that closed the CCC and transferred control of the HOC management and programming to the Sheriff's Office. The County Board concurred with this recommendation and the Sheriff began plans late in 2008 for transitioning all Huber inmates out of the CCC by January 1, 2009.

Pursuant to the Milwaukee County Sheriff's Office and House of Correction Merger Quarterly Report, the last inmate was transferred out of the CCC on January 2, 2009 and all inmates on work release are now housed in the Criminal Justice Facility. Additional changes have since been implemented to the work release and electronic monitoring programs. The Sheriff reported positive changes in security, staffing, overtime control, and accountability of inmates in these programs.

### **Status of Huber and Criminal Justice Facility (CJF)**

The CJF was retrofitted to expedite the entry and exit of the employed inmates with community access privileges. Work release inmates that have verified employed are housed in the CJF, and inmates who have other forms of community access are housed at the HOC and transported downtown as necessary.

### **ISSUES**

Because the closure of CCC and the corresponding loss of jail bed space could potentially strain the criminal justice system, DAS was instructed to convene a work group to review alternative options for housing Huber individuals.

The work group has convened and from these discussions, it is apparent that although a new facility would be ideal, the County lacks much of the information necessary to make an informed and cost effective decision. Determining the long-range needs of the County's criminal justice system and policy priorities for the system should precede any inmate relocation recommendation.

### **Inmate Population Analysis**

Prior to the addition of jail bed space, review of various indicators can help explain the growing inmate population and enable the County to meet the demand for jail space in an effective manner over time. According to the National Institute of Corrections, a detailed analysis of the data contained in a jail's information system is necessary to provide information on the populations that disproportionately increase jail space demands. An inmate Population analysis is currently being undertaken on a contract basis by the Pretrial Justice Institute from Washington, D.C. that will provide a solid base of information to assess future demands on the criminal justice system. It is anticipated this study will be complete in the fall.

## **Criminal Justice Master Plan**

The inmate population study is only a small tool in the larger evaluation that should be conducted within the County's criminal justice system. The Milwaukee County Community Justice Council was recently convened to "efficiently and collaboratively coordinate services and to effectively allocate financial resources to ensure crime reduction, victim support, offender accountability, and restorative community-based programs. Through strategic planning and research the Council will identify, evaluate, and develop strategies to improve the justice system to enhance public safety and the quality of life in Milwaukee County." These are essential components to make informed and evidence-based policy decisions to regulate the inmate population. Without the tools necessary to regulate the annual increase in the County's inmate population, the inmate population could continue to grow beyond today's capacity, and any future capacity added to the system.

## **Summary**

With the full closure of the CCC on January 2, 2009, inmates have been successfully transferred to either the CJF or HOC depending on their employment and community access privileges. The Sheriff has implemented an expedited system for Huber inmates to enter and exit the building and is confident that security at the CJF is not jeopardized by this system. Although the Huber inmates have displaced other inmates from the CJF to the HOC creating unforeseen strains on the system, the Sheriff has been working through these issues to establish better practices and procedures.

The completion of the inmate population study will provide information key to planning for potential future inmate population growth. It is recommended that this study be completed before a relocation plan is created.

## **Recommendation**

This report is for informational purposes only. No action is necessary.

**All members of the Work Group have reviewed this report and concur with its findings.**



*County of Milwaukee*  
**Office of the Sheriff**

---

David A. Clarke, Jr.  
*Sheriff*

**Date:** November 17, 2011

**To:** Supervisor Lee Holloway, Chairman, Milwaukee County Board of Supervisors

**From:** Richard Schmidt, Inspector, Office of the Sheriff, Milwaukee County

**Subject:** **Request to Execute a Contract with Government Payment Services, Inc. for the use of credit and debit cards for payment of bail and citations by citizens to the Office of the Sheriff**

The Sheriff is requesting referral to proper board committee for review and disposition, authorization to execute a contract with Government Payment Services, Inc. for the use of credit and debit cards for payment of bails and citations at a variety of locations within the Office of the Sheriff.

### **Background**

The Office of the Sheriff originally entered into a contract with Government Payment Services, Inc. in 2003 for the ability to accept credit and debit cards for bail payments. Possessing the ability to accept debit and credit cards allows people to bail out of the custody faster. The contract has expired and the Sheriff would like to enter into a new agreement with the company.

Currently, there are web-based machines from Government Payment Services, Inc. located at the cashier stations in the Criminal Justice Facility. Under the terms of the new contract, additional machines will be added at the County Correctional Facility-South, General Mitchell Airport and the Sub-station on the County Grounds.

### **Fee Schedule**

The following table shows the proposed fees by Government Payment Services, Inc. The proposed fee for bail payments is 6%. The fee in the prior agreement for bail payments

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averaged 8.35%. The Office of the Sheriff is attempting to negotiate a lower fee for the payments.

Type of Payment	Transaction Range	Via Web/Gov \$Swipe Machines	Via Call Center/Live agent
Bail payments		6.0%	6.0%
Bail-Related Payments		3.5% Minimum = \$3.50	5.0% Minimum = \$5.00
Citations	\$0.01-\$50.00	\$1.50	\$5.50
Citations	\$50.01-\$75.00	\$1.75	\$5.75
Citations	\$75.01-\$100.00	\$3.00	\$7.00
Citations	\$100.01-\$150.00	\$5.00	\$9.00
Citations	\$150.01-\$200.00	\$7.00	\$11.00
Citations	\$200.01 & up	\$1.75 for \$50.00	\$1.75 for \$50.00

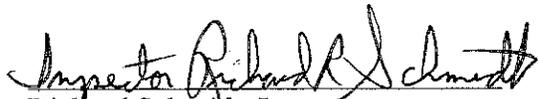
### Terms of Agreement

The contract term is for a one year period with four one year automatic renewals unless terminated earlier.

### Recommendation

It is requested that the Milwaukee County Board of Supervisors approve the Sheriff's request to execute a contract with Government Payment Services, Inc. to provide for credit and debit card payments for bails and citations at a variety of locations within the Office of the Sheriff.

**Fiscal Note:** There is no fiscal impact to the County due to the fee collected being retained by Government Payment Services, Inc. The ease of payment for bail and citations may result in increased revenues to the Office of the Sheriff.

  
 Richard Schmidt, Inspector  
 Milwaukee County Office of the Sheriff

cc: Willie Johnson, Jr., Chair, Judiciary, Safety and General Services Committee  
 Jon Priebe, Public Safety Fiscal Administrator  
 Pamela Bryant, Interim Fiscal and Budget Administrator, DAS  
 Molly Pahl, Fiscal Operations Manager – HOC  
 Rick Ceschin, Research Analyst, County Board  
 Linda Durham, Committee Clerk, County Board

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**MILWAUKEE COUNTY FISCAL NOTE FORM**

DATE: 11/17/11

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** Request to execute a Contract with Government Payment Services, Inc. for the use of credit and debit cards for payment of bail and citations by citizens to the Office of the Sheriff

**FISCAL EFFECT:**

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| <input checked="" type="checkbox"/> No Direct County Fiscal Impact                                     | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required  | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues     |
| <input type="checkbox"/> Absorbed Within Agency's Budget   | <input type="checkbox"/> Decrease Capital Revenues     |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget   |  |
| <input type="checkbox"/> Decrease Operating Expenditures   | <input type="checkbox"/> Use of contingent funds       |
| <input type="checkbox"/> Increase Operating Revenues   |  |
| <input type="checkbox"/> Decrease Operating Revenues   |  |

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	Expenditure or Revenue Category	Current Year	Subsequent Year
<b>Operating Budget</b>	Expenditure	0	
	Revenue		
	Net Cost		
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

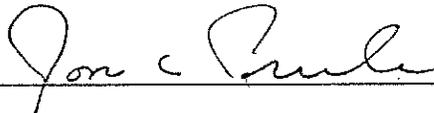
In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. <sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

From the Sheriff, a request to Contract with Government Payment Services, Inc. for the use of credit and debit cards for payment of bail and citations by citizens to the Office of the Sheriff. There is no fiscal impact to the County due to the fee collected being retained by Government Payment Services, Inc. The ease of payment for bail and citations may result in increased revenues to the Office of the Sheriff.

Department/Prepared By Molly Pahl, Fiscal Operations Manager

Authorized Signature



Did DAS-Fiscal Staff Review?

Yes

No

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

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(ITEM ) From the Sheriff requesting to Execute a Contract with Government Payment Services, Inc. for the use of credit and debit cards for payment of bail and citations by citizens to the Office of the Sheriff.

A RESOLUTION

WHEREAS, the Office of the Sheriff originally entered into a contract with Government Payment Services, Inc. in 2003 for the ability to accept credit and debit cards for bail payments and possessing the ability to accept debit and credit cards allows people to bail out of the custody faster; and

WHEREAS, the contract has expired and the Sheriff would like to enter into a new agreement with the company; and

WHEREAS, currently, there are web-based machines from Government Payment Services, Inc. located at the cashier stations in the Criminal Justice Facility and under the terms of the new contract, additional machines will be added at the County Correctional Facility-South, General Mitchell Airport and the Sub-station on the County Grounds; and

WHEREAS, the proposed fee for bail payments is 6% and the fee in the prior agreement for bail payments averaged 8.35%. The Office of the Sheriff is attempting to negotiate a lower fee for the payments; and

WHEREAS, the following table shows the proposed fees by Government Payment Services, Inc.; and

Type of Payment	Transaction Range	Via Web/Gov. \$Swi Machines	Via Call Center/Live ager
Bail payments		6.0%	6.0%
Bail-Related Payments		3.5% Minimum = \$3.50	5.0% Minimum = \$5.00
Citations	\$0.01-\$50.00	\$1.50	\$5.50
Citations	\$50.01-\$75.00	\$1.75	\$5.75
Citations	\$75.01-\$100.00	\$3.00	\$7.00
Citations	\$100.01-\$150.00	\$5.00	\$9.00
Citations	\$150.01-\$200.00	\$7.00	\$11.00
Citations	\$200.01 & up	\$1.75 for \$50.00	\$1.75 for \$50.00

WHEREAS, the contract term is for a one year period with four one year automatic renewals unless terminated earlier; now, therefore,

BE IT RESOLVED, the Sheriff is hereby authorized to execute a Contract with Government Payment Services, Inc. for the use of credit and debit cards for payment of bail and citations by citizens to the Office of the Sheriff.

**Fiscal Note:** There is no fiscal impact to the County due to the fee collected being retained by Government Payment Services, Inc. The ease of payment for bail and citations may result in increased revenues to the Office of the Sheriff.



*County of Milwaukee*  
**Office of the Sheriff**

---

David A. Clarke, Jr.  
*Sheriff*

**DATE:** November 17, 2011

**TO:** Supervisor Lee Holloway, Chairman, County Board of Supervisors

**FROM:** Richard Schmidt, Inspector, Milwaukee County Office of the Sheriff

**SUBJECT:** **Request to grant an amendment to Aramark Correctional Services, Inc. for Food Service provision at the County Correctional Facilities**

### REQUEST

The Sheriff of Milwaukee County requests the authority to grant an amendment to an existing contract with Aramark Correctional Services, Inc. for the provision of food service at the County Correctional Facilities for the period of January 1, 2012 until December 31, 2012.

### BACKGROUND

The CCFS, formerly the HOC, began contracting for food services in 2003 with Aramark Correctional Services, Inc. with an initial five-year contract that was completed on December 31, 2008. In the fall of 2008, the CCFS issued an RFP for food service provision. Aramark was selected as the provider. In December of 2008, County Board File No. 08-428 was approved which granted the CCFS the authority to enter into a contract with Aramark Correctional Services, Inc. for food service provision at the County Correctional Facilities.

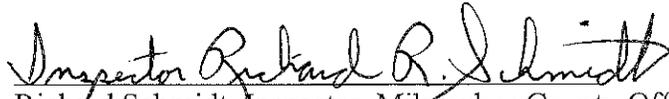
The term of the contract approved by County Board File No. 08-428 was from January 1, 2009 until December 31, 2010 with an additional three one-year extensions subject to the approval of the County Board's Judiciary Committee. The total term of the contract is not to exceed a total of five years.

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## FISCAL NOTE

The 2012 Adopted Budget for the Office of the Sheriff includes funding of \$3,434,449 for food service provision which will be sufficient for the contract costs for 2012.



Richard Schmidt, Inspector, Milwaukee County Office of the Sheriff

cc: Willie Johnson, Jr., Chair, Judiciary, Safety and General Services  
Committee  
Jon Priebe, Public Safety Fiscal Administrator  
Pamela Bryant, Interim Fiscal and Budget Administrator, DAS  
Molly Pahl, Fiscal Operations Manager – HOC  
Rick Ceschin, Research Analyst, County Board  
Linda Durham, Committee Clerk, County Board

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**MILWAUKEE COUNTY FISCAL NOTE FORM**

**DATE:** 11/17/11

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** Request to execute a contract amendment with Aramark Correctional Services, Inc. for food service provision at the County Correctional Facilities

**FISCAL EFFECT:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact                                     | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required  | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues     |
| <input type="checkbox"/> Absorbed Within Agency's Budget   | <input type="checkbox"/> Decrease Capital Revenues     |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget   |  |
| <input type="checkbox"/> Decrease Operating Expenditures   | <input type="checkbox"/> Use of contingent funds       |
| <input type="checkbox"/> Increase Operating Revenues   |  |
| <input type="checkbox"/> Decrease Operating Revenues   |  |

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	0	
	Revenue		
	Net Cost		
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

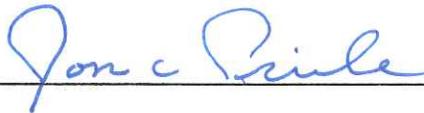
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- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
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- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

From the Sheriff, a request to grant an amendment to the contract with Aramark Correctional Services, Inc. for food service provision at the County Correctional Facilities. The 2012 Adopted Budget for the Office of the Sheriff includes funding of \$3,434,449 for food service provision which will be sufficient for the contract costs for 2012

Department/Prepared By Molly Pahl, Fiscal Operations Manager

Authorized Signature



Did DAS-Fiscal Staff Review?  Yes  No

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

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(ITEM ) From the Sheriff requesting to grant an extension to Aramark Correctional Services, Inc. for Food Service provision at the County Correctional Facilities from January 1, 2012 to December 31, 2012:

**A RESOLUTION**

WHEREAS, the CCFS, formerly the HOC, began contracting for food services in 2003 with Aramark Correctional Services, Inc. with an initial five-year contract that was completed on December 31, 2008; and

WHEREAS, in the fall of 2008, the CCFS issued an RFP for food service provision and Aramark was selected as the provider; and

WHEREAS, in December of 2008, County Board File No. 08-428 was approved which granted the CCFS the authority to enter into a contract with Aramark Correctional Services, Inc. for food service provision at the County Correctional Facilities; and

WHEREAS, the term of the contract approved by County Board File No. 08-428 was from January 1, 2009 until December 31, 2010 with an additional three one-year extensions subject to the approval of the County Board's Judiciary Committee; and

WHEREAS, the total term of the contract is not to exceed a total of five years; and

WHEREAS, this amendment to the contract is for January 1, 2012 to December 31, 2012; now, therefore,

BE IT RESOLVED, the Sheriff is hereby authorized to execute an extension to the Contract with Aramark Correctional Services, Inc. for Food Services provision at the Office of the Sheriff.

**FISCAL NOTE**

The 2012 Adopted Budget for the Office of the Sheriff includes funding of \$3,434,449 for food service provision which will be sufficient for the contract costs for 2012.



David A. Clarke, Jr.  
*Sheriff*

*County of Milwaukee*  
**Office of the Sheriff**

---

**DATE:** November 17, 2011

**TO:** Chairman Lee Holloway, Milwaukee County Board of Supervisors

**FROM:** Richard Schmidt, Inspector, Milwaukee County Sheriff's Office

**SUBJECT:** Request to apply for and accept, if awarded, Homeland Security grants that may be made available to Milwaukee County in 2012

### REQUEST

The Sheriff's Office requests the approval to apply for and accept, if awarded, homeland security grant funding from the State of Wisconsin Office of Justice Assistance during 2012.

### BACKGROUND

Under Chapter 99 of the County Ordinances and Wisconsin State Statute 323, County Emergency Management has certain responsibilities in the preparation, mitigation, response, and recovery of emergency situations. The state annually offers opportunities for counties to apply for federal and state homeland security grant dollars to assist with meeting these responsibilities.

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## FISCAL NOTE

Upon receipt of grant funds, an appropriation transfer request will be prepared to recognize the grant revenue and establish expenditure authority and will be submitted to the Committee on Finance and Audit for review. There is no local match to the funding and therefore no tax levy impact.

Sincerely,



Richard Schmidt, Inspector  
Milwaukee County Sheriff's Office

cc: Willie Johnson, Jr., Chair, Judiciary, Safety and General Services  
Committee  
Jon Priebe, Public Safety Fiscal Administrator  
Pamela Bryant, Interim Fiscal and Budget Administrator, DAS  
Molly Pahl, Fiscal Operations Manager – HOC  
Rick Ceschin, Research Analyst, County Board  
Linda Durham, Committee Clerk, County Board

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**MILWAUKEE COUNTY FISCAL NOTE FORM**

**DATE:** 11/17/11

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** Request to apply for and accept, if awarded, Homeland Security grants in 2012 from the State of Wisconsin Office of Justice Assistance

**FISCAL EFFECT:**

- |   |  |
|---|--|
| <input type="checkbox"/> No Direct County Fiscal Impact   | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required   | <input type="checkbox"/> Decrease Capital Expenditures |
| <input checked="" type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues     |
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| <input type="checkbox"/> Not Absorbed Within Agency's Budget  |  |
| <input type="checkbox"/> Decrease Operating Expenditures  | <input type="checkbox"/> Use of contingent funds       |
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	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	0	
	Revenue		
	Net Cost		
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

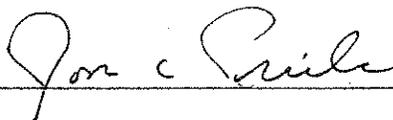
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- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

From the Sheriff, a request to apply for and accept, if awarded, homeland security grants from the State of Wisconsin Office of Justice Assistance. Upon receipt of grant funds, if awarded, an appropriation transfer request will be prepared to recognize the grant revenue and establish expenditure authority and will be submitted to the Committee on Finance and Audit for review. There is no local match to the funding and therefore no tax levy impact.

Department/Prepared By Molly Pahl, Fiscal Operations Manager

Authorized Signature



Did DAS-Fiscal Staff Review?

Yes

No

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

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(ITEM ) From the Sheriff requesting to apply for and accept, if awarded, Homeland Security grants that may be made available to Milwaukee County in 2012:

**A RESOLUTION**

WHEREAS, under Chapter 99 of the County Ordinances and Wisconsin State Statute 323, County Emergency Management has certain responsibilities in the preparation, mitigation, response, and recovery of emergency situations; and

WHEREAS, the state annually offers opportunities for counties to apply for federal and state homeland security grant dollars to assist with meeting these responsibilities; and

WHEREAS, there is no local match to the funding and therefore no tax levy impact; and

WHEREAS, upon receipt of grant funds, an appropriation transfer request will be prepared to recognize the grant revenue and establish expenditure authority and will be submitted to the Committee on Finance and Audit for review; now, therefore,

BE IT RESOLVED, the Sheriff is hereby authorized to apply for and accept, if awarded, homeland security grant funding from the State of Wisconsin Office of Justice Assistance during 2012.

**FISCAL NOTE**

Upon receipt of grant funds, an appropriation transfer request will be prepared to recognize the grant revenue and establish expenditure authority and will be submitted to the Committee on Finance and Audit for review. There is no local match to the funding and therefore no tax levy impact.



*County of Milwaukee*  
**Office of the Sheriff**

---

David A. Clarke, Jr.  
*Sheriff*

**Date:** November 17, 2011

**To:** Supervisor Lee Holloway, Chairman, Milwaukee County Board of Supervisors

**From:** Richard Schmidt, Inspector, Office of the Sheriff, Milwaukee County

**Subject:** **Request to Execute Contracts for Dialysis and Dental Services at the County Correctional Facilities for the Office of the Sheriff**

Pursuant to Milwaukee County Ordinance Chapter 56, the Sheriff is requesting referral to proper board committee for review and disposition, and is seeking authorization to execute Dialysis and Dental Service contracts at the Milwaukee County Correctional Facilities Central and South.

### Background

The 2012 Requested Budget for the Office of the Sheriff included a provision for outsourcing the Inmate Medical and Mental Health Programs. The 2012 Adopted Budget calls for the review of the program with the potential for transfer of the Inmate Medical and Mental Health Programs to the Behavioral Health Division effective July 1, 2012.

Due to the intended plan of the Office of the Sheriff to contract with an outside entity for the provision of these services, there are two contracts for medical services that are expiring at the end of 2011 which would have been put out for RFP if the outsourcing proposal had not been pursued. The following are the contracts that are in need of approval to be extended on a month-to-month basis to ensure that the services continue to be offered while the work group is analyzing the best method in which to provide inmate medical and mental health services at the County Correctional Facilities.

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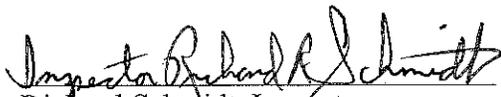
821 West State Street • Milwaukee, Wisconsin 53233-1488  
 414-278-4766 • <http://www.mksheriff.org>

Vendor	Service	Amount
Fresenius	Dialysis	\$50,000
One Call Dental	Dental	\$330,000

### Recommendation

It is requested that the Milwaukee County Board of Supervisors approve the Sheriff's request to execute month-to-month contracts to provide Dialysis and Dental services at the County Correctional Facilities.

**Fiscal Note:** The estimated annual cost of the contracts is \$380,000 and will be paid for by existing resources within the Office of the Sheriff 2012 Adopted Budget.



Richard Schmidt, Inspector  
Milwaukee County Office of the Sheriff

cc: Willie Johnson, Jr., Chair, Judiciary, Safety and General Services  
Committee  
Jon Priebe, Public Safety Fiscal Administrator  
Pamela Bryant, Interim Fiscal and Budget Administrator, DAS  
Molly Pahl, Fiscal Operations Manager – HOC  
Rick Ceschin, Research Analyst, County Board  
Linda Durham, Committee Clerk, County Board

*Service to the Community Since 1835*

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**MILWAUKEE COUNTY FISCAL NOTE FORM**

DATE: 11/17/11

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** Request to execute contracts for Dental and Dialysis Services for the County Correctional Facilities

**FISCAL EFFECT:**

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| <input checked="" type="checkbox"/> No Direct County Fiscal Impact                                     | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required  | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues     |
| <input type="checkbox"/> Absorbed Within Agency's Budget   | <input type="checkbox"/> Decrease Capital Revenues     |
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| <input type="checkbox"/> Increase Operating Revenues   |  |
| <input type="checkbox"/> Decrease Operating Revenues   |  |

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	0	
	Revenue		
	Net Cost		
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

**DESCRIPTION OF FISCAL EFFECT**

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
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- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

From the Sheriff, a request to Execute Contracts for Dental and Dialysis Services at the County Correctional Facilities on a month-to-month basis beginning January 1, 2012. The estimated annualized cost of the contracts is \$380,000. \$380,000 was included in the 2012 Adopted Budget for this purpose.

Department/Prepared By Molly Pahl, Fiscal Operations Manager

Authorized Signature 

Did DAS-Fiscal Staff Review?  Yes  No

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

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(ITEM ) From the Sheriff requesting to Execute Contracts for Dialysis and Dental Services at the County Correctional Facilities for the Office of the Sheriff:

**A RESOLUTION**

WHEREAS, the 2012 Requested Budget for the Office of the Sheriff included a provision for outsourcing the Inmate Medical and Mental Health Programs and the 2012 Adopted Budget calls for the review of the program with the potential for transfer of the Inmate Medical and Mental Health Programs to the Behavioral Health Division effective July 1, 2012; and

WHEREAS, the state annually offers opportunities for counties to apply for federal and state homeland security grant dollars to assist with meeting these responsibilities; and

WHEREAS, due to the intended plan of the Office of the Sheriff to contract with an outside entity for the provision of these services, there are two contracts for medical services that are expiring at the end of 2011 which would have been put out for RFP if the outsourcing proposal had not been pursued; and

WHEREAS, the following contracts are in need of approval to be extended on a month-to-month basis to ensure that the services continue to be offered while the work group is analyzing the best method in which to provide inmate medical and mental health services at the County Correctional Facilities: Dialysis services with Frensenius at a 2012 cost of \$50,000 and Dental Services with One Call Dental at a cost of \$330,000; now, therefore,

**BE IT RESOLVED**, the Sheriff is hereby authorized to Execute Contracts for Dialysis and Dental Services at the County Correctional Facilities for the Office of the Sheriff.

**FISCAL NOTE**

The estimated annual cost of the contracts is \$380,000 and will be paid for by existing resources within the Office of the Sheriff 2012 Adopted Budget.

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

**DATE:** November 17, 2011

**TO:** Lee Holloway, Chairman, Milwaukee County Board of Supervisors

**FROM:** Jim Sullivan, Director, Department of Child Support Enforcement

**SUBJECT:** AUTHORIZATION TO EXECUTE EXTENSION OF GENETIC TEST CONTRACT BETWEEN CHILD SUPPORT AND ORCHID CELLMARK

The Department of Child Support Enforcement respectfully requests authorization to execute an extension of Child Support's professional services agreement with Orchid Cellmark Inc. to provide genetic testing services from January 1, 2012, through December 31, 2012.

**DISCUSSION**

After a competitive bid process in 2008, the Department selected Orchid Cellmark Inc. to provide genetic test services for the price of \$32.25 per person tested, for the period February 1, 2009, through December 31, 2011, with the option of extending such services for two additional one year periods. The proposed professional services agreement received the approval of the Community Business Development Partners, Risk Management, Corporation Counsel, and the County Board, by Resolution 09-51, and that agreement was executed in February of 2009 (copy attached). On May 8, 2009, the Department and Orchid, with the approval of Risk Management and Corporation Counsel, entered into an addendum to that contract that modified the Certificate of Insurance provision (copy attached).

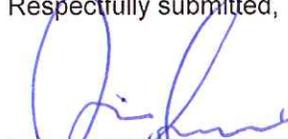
**FISCAL EFFECT**

A fiscal note is attached, reflecting no direct county fiscal impact, as execution of this extension was anticipated and included in the 2012 budget.

**RECOMMENDATION**

The Department recommends that the County Board of Supervisors authorize the Child Support Director to execute a one year extension of this genetic test contract.

Respectfully submitted,



Jim Sullivan, Director  
Department of Child Support Enforcement

cc: Chris Abele, Milwaukee County Executive  
Willie Johnson Jr., Chairman, Judiciary, Safety and General Services Committee  
George Aldrich, Chief of Staff, Milwaukee County Executive's Office  
Cynthia (CJ) Pahl, Assistant Fiscal & Budget Administrator, Department of Administrative Services  
Rick Ceschin, Analyst – County Board  
Antoinette Thomas-Bailey, Analyst – Department of Administrative Services  
Linda Durham, Committee Clerk – County Board

Attachments

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From the Committee on Judiciary, Safety and General Services, reporting on:

File No. \_\_\_\_\_  
(Journal, \_\_\_\_\_, 2011)

(Item \_\_\_\_ ) From the Director, Department of Child Support Enforcement, requesting authorization to execute an extension of the February 2009 through December 2011 Genetic Test Contract with Orchid Cellmark Inc., as amended by the May 2009 Addendum, by recommending adoption of the following:

**A RESOLUTION**

WHEREAS, the Department of Child Support Enforcement, pursuant to §767.80 (6m) Wis. Stats., is required to establish paternity for any child born in the County who does not have a father’s name on the birth certificate; and

WHEREAS, the Department is required to provide genetic testing in paternity cases pursuant to §767.84 (5) Wis. Stats.; and

WHEREAS, the Department is required to use a state-approved genetic test vendor in order to have the test costs qualify for federal reimbursement; and

WHEREAS, the State of Wisconsin recognizes Orchid Cellmark Inc. as an approved vendor for genetic testing; and

WHEREAS, the Director of Child Support has requested authorization to execute a one year extension of the terms of the 2009 – 2011 genetic test contract with Orchid Cellmark Inc., which was awarded based on a request for proposal successful bid; and

WHEREAS, the 2009 – 2011 genetic test contract was approved by the Milwaukee County Board Resolution 09-51; and

WHEREAS, the term of the one year extension shall be from January 1, 2012, through December 31, 2012; and

WHEREAS, the 2012 Department budget provides an appropriation of \$475,000 for this service; now, therefore,

BE IT RESOLVED, that the Committee on Judiciary, Safety, and General Services of the Milwaukee County Board of Supervisors hereby authorizes the Director, Child

- 42 Support Enforcement, to execute an extension of the contract for genetic testing with  
43 Orchid Cellmark Inc. effective January 1, 2012 through December 31, 2012.

**MILWAUKEE COUNTY FISCAL NOTE FORM**

**DATE:** 11/17/11

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** From the Director, Child Support Enforcement, requesting authorization to execute an extension of the Child Support contract for genetic test services with Orchid Cellmark Inc.

**FISCAL EFFECT:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact                                     | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required  | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues     |
| <input type="checkbox"/> Absorbed Within Agency's Budget   | <input type="checkbox"/> Decrease Capital Revenues     |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget   |  |
| <input type="checkbox"/> Decrease Operating Expenditures   | <input type="checkbox"/> Use of contingent funds       |
| <input type="checkbox"/> Increase Operating Revenues   |  |
| <input type="checkbox"/> Decrease Operating Revenues   |  |

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

**DESCRIPTION OF FISCAL EFFECT**

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. <sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director of Child Support Enforcement requests the County Board's authorization, by resolution, for the Department to extend its current contract with Orchid Cellmark Inc., which ends December 31, 2011, but provides the option for two additional one-year extensions, for the period January 1, 2012, through December 31, 2012.

B. There are no direct costs, savings or anticipated revenues associated with this action in the current budget year.

C. There is no budgetary impact associated with this contract in the current year or subsequent year, as the Department has budgeted for this extension in 2012.

D. No further assumptions are made.

Department/Prepared By Department of Child Support Enforcement, Jim Sullivan, Director

Authorized Signature \_\_\_\_\_

Did DAS-Fiscal Staff Review?     Yes     No

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

**MILWAUKEE COUNTY  
Interoffice Memo**

**DATE:** November 17, 2011

**TO:** Lee Holloway, Chairman, Board of Supervisors

**FROM:** Jim Sullivan, Director, Department of Child Support Enforcement

**RE:** **AUTHORIZATION TO EXECUTE EXTENSION OF CHILDREN FIRST CONTRACTS WITH UNITED MIGRANT OPPORTUNITIES SERVICES, INC. (UMOS) AND CENTER FOR VETERANS ISSUES**

The Department of Child Support is respectfully requesting authorization to execute the above listed contracts for employment assistance for unemployed or underemployed payers who are court ordered into the Children First Program.

**DISCUSSION**

After a competitive bid process in 2009, the Department selected the above-mentioned agencies to provide 2010 Children First services for Milwaukee County court-ordered payers who are unemployed or underemployed. Each contractor provides case management services and activities designed to promote job readiness and financial responsibility.

The 2010 Children First contract included language to extend the contracts (copy attached), and the County Board Resolution 10-49, passed on February 4, 2010, authorized the Department to execute the contracts. County Board Resolution 10-466, passed on December 19, 2010, extended the contracts for one year (copy attached).

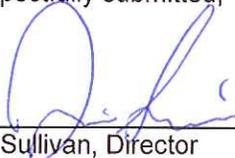
**FISCAL EFFECT**

A fiscal note is attached, reflecting no direct county fiscal impact, as the execution of these extensions were anticipated and included in the 2012 budget, and the costs of the contracts are fully funded by the State.

**RECOMMENDATION**

The Department recommends that the County Board authorize the execution of a second one year extension of the Children First contracts.

Respectfully submitted,




---

Jim Sullivan, Director  
Department of Child Support Enforcement

cc: Chris Abele, Milwaukee County Executive Office  
Willie Johnson, Jr. Chairman, Judiciary, Safety, and General Services Committee  
George Aldrich, Chief of Staff, Milwaukee County Executive's Office  
Cynthia (CJ) Pahl, Assistant Fiscal & Budget Administrator, Dept. of Administrative Services  
Rick Ceschin, Analyst, Judiciary Committee  
Antionette Thomas-Bailey, Analyst, Department of Administrative Services  
Linda Durham, Committee Clerk, Judiciary Committee

Attachments

1  
2 From the Committee on Judiciary, Safety and General Services, reporting on:

3  
4  
5 File No. \_\_\_\_  
6 (Journal, \_\_\_\_ 2010)

7 From the Director, Department of Child Support Enforcement, requesting  
8 authorization to execute Children First program contracts with United Migrant  
9 Opportunity Services, Inc (UMOS.) and Center for Veterans Issues for a period of  
10 January 1, 2012 through December 31, 2012, by recommending adoption of the  
11 following:

12 **A RESOLUTION**

13  
14 WHEREAS, Milwaukee County through the State of Wisconsin has Children  
15 First funding to assist participants in achieving self-sufficiency under Wis. Stat.  
16 §§767.55 and 49.36; and

17  
18 WHEREAS, each Children First contractor site facilitates case referrals and  
19 Children First activities, including, but not limited to employability plans; and

20  
21 WHEREAS, the contracts provide that contractors assist the County in  
22 collection of child support obligations with services provided to support payers;  
23 and

24  
25 WHEREAS, the contractors will be entitled to payment of \$400.00 per  
26 participant enrolled in the Children First Program in a 12 month period; and

27  
28 WHEREAS, the Director, Child Support Enforcement has requested  
29 authorization to execute a one year extension of the terms of the 2010 Children  
30 First Contracts awarded based on the request for proposals' successful bids; and

31  
32 WHEREAS, the 2010 Children First Contracts were approved by the  
33 Milwaukee County Board Resolution 10-49; and

34  
35 WHEREAS, the term of the one year contract extension shall be from  
36 January 1, 2012 through December 31, 2012; and

37  
38 WHEREAS, the contracting agencies include United Migrant Opportunities  
39 Services, Inc. (UMOS), and Center for Veterans Issues; now, therefore,

1           BE IT RESOLVED, that the Committee on Judiciary, Safety and General  
2 Services hereby authorizes the Director, Child Support Enforcement, to execute  
3 an extension of the contracts with United Migrant Opportunity Services, Inc.  
4 (UMOS), and Center for Veterans Issues to provide Children First case  
5 management and program activities to payers ordered into the program.

## MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 17, 2011

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** From the Director, Child Support Enforcement, requesting authorization to execute extensions of the 2009 Children First Contracts with United Migrant Opportunity Services Inc. (UMOS) and Center for Veterans Issues (CVI) to provide employment services to unemployed or underemployed child support obligors.

**FISCAL EFFECT:**

- |   |   |
|---|---|
| <p><input checked="" type="checkbox"/> No Direct County Fiscal Impact</p> <p style="padding-left: 20px;"><input type="checkbox"/> Existing Staff Time Required</p> <p><input type="checkbox"/> Increase Operating Expenditures<br/>(If checked, check one of two boxes below)</p> <p style="padding-left: 20px;"><input type="checkbox"/> Absorbed Within Agency's Budget</p> <p style="padding-left: 20px;"><input type="checkbox"/> Not Absorbed Within Agency's Budget</p> <p><input type="checkbox"/> Decrease Operating Expenditures</p> <p><input type="checkbox"/> Increase Operating Revenues</p> <p><input type="checkbox"/> Decrease Operating Revenues</p> | <p><input type="checkbox"/> Increase Capital Expenditures</p> <p><input type="checkbox"/> Decrease Capital Expenditures</p> <p><input type="checkbox"/> Increase Capital Revenues</p> <p><input type="checkbox"/> Decrease Capital Revenues</p> <p><input type="checkbox"/> Use of contingent funds</p> |
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*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	Expenditure or Revenue Category	Current Year	Subsequent Year
<b>Operating Budget</b>	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

**DESCRIPTION OF FISCAL EFFECT**

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director of Child Support Enforcement requests the County Board's authorization, by resolution, to extend Child Support's current Children First contracts with UMOS and CVI for the period January 1, 2012, through December 31, 2012.

B. There are no direct costs, savings or anticipated revenues associated with this action in the current budget year.

C. There is no budgetary impact associated with these contracts in the current year or subsequent year, as the Department has budgeted \$370,080 for this extension in 2012, and the costs of the contracts are fully funded by the State.

D. No further assumptions are made.

Department/Prepared By    Department of Child Support Enforcement, Jim Sullivan, Director

Authorized Signature \_\_\_\_\_

Did DAS-Fiscal Staff Review?     Yes    No

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

**MILWAUKEE COUNTY  
Interoffice Memo**

**DATE:** November 17, 2011

**TO:** Lee Holloway, Chairman, Board of Supervisors

**FROM:** Jim Sullivan, Director, Department of Child Support Enforcement

**RE:** **AUTHORIZATION TO EXECUTE EXTENSIONS OF CHILD SUPPORT SERVICES CONTRACTS WITH MILWAUKEE COUNTY W2 AGENCIES: MAXIMUS, UNITED MIGRANT OPPORTUNITIES SERVICE, POLICY STUDIES INC., YWCA OF GREATER MILWAUKEE AND THE SOCIAL DEVELOPMENT COMMISSION**

The Department of Child Support is respectfully requesting authorization to execute extensions of the contracts to provide child support services to the W2 vendors located in Milwaukee County.

**DISCUSSION**

Milwaukee County has five W2 districts which assist participants in achieving self-sufficiency. The Social Development Commission provides intake screening and assessment in each of the five districts. Through its contracts with these agencies, Child Support places staff at the five sites to assist W2 participants with their child support issues, whether those participants are support payers or payees. These services promote the W2 agencies' efforts toward participant self-sufficiency. The 2011 child support services contracts which Child Support seeks to extend (copies attached) included language to extend the contracts, and received the approval of Risk Management, Corporation Counsel and the County Board, by Resolution 11-308 (copy attached).

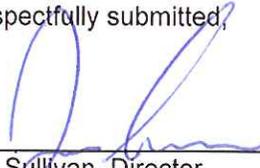
**FISCAL EFFECT**

A fiscal note is attached, reflecting no direct county fiscal impact, as the execution of these extensions was anticipated and the revenue generated was included in the 2012 budget.

**RECOMMENDATION**

The Department recommends that the County Board authorize the execution of a one year extension of these contracts.

Respectfully submitted,

  
\_\_\_\_\_  
Jim Sullivan, Director  
Department of Child Support Enforcement

cc: Chris Abele, Milwaukee County Executive Office  
Willie Johnson, Jr. Chairman, Judiciary, Safety, and General Services Committee  
George Aldrich, Chief of Staff, Milwaukee County Executive's Office  
Cynthia (CJ) Pahl, Assistant Fiscal & Budget Administrator, Dept. of Administrative Services  
Rick Ceschin, Analyst, Judiciary Committee  
Antionette Thomas-Bailey, Analyst, Department of Administrative Services  
Linda Durham, Committee Clerk, Judiciary Committee

Attachments

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From the Committee on Judiciary, Safety and General Services, reporting on:

File No. \_\_\_\_\_  
(Journal, \_\_\_\_\_ 2011)

(ITEM \_\_) From the Director, Department of Child Support Enforcement, requesting authorization to execute extensions of child support service contracts with United Migrant Opportunity Services, Inc., Maximus, Policy Studies Inc., Social Development Commission and the YWCA of Greater Milwaukee, by recommending adoption of the following:

**A RESOLUTION**

WHEREAS, Milwaukee County has five W2 regions to assist participants in achieving self-sufficiency; and

WHEREAS, the Director of Child Support Enforcement has recommended that the department extend its contracts with each of the W2 providers, allowing a child support staff person to be located at each site to gather data, review cases and take appropriate action when possible for child support payers and payees; and

WHEREAS, the term of the extension would be from January 1, 2012 through December 31, 2012; and

WHEREAS, the agencies with which the Department proposes to extend its contracts include Maximus, United Migrant Opportunities Services, Inc., Policy Studies Inc., Social Development Commission, and the YWCA of Greater Milwaukee; now, therefore,

BE IT RESOLVED, that the Committee on Judiciary, Safety and General Services hereby authorizes the Director, Child Support Enforcement, to execute extensions of contracts with Maximus, United Migrant Opportunity Services, Inc., Policy Studies Inc., Social Development Commission and the YWCA of Greater Milwaukee to provide child support services at five W2 agency sites effective January 1, 2012 through December 31, 2012.

## MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/17/11

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** From the Director, Child Support Enforcement, requesting authorization to execute extensions of the Child Support Services contracts with each of the County's W2 service providers: Maximus, United Migrant Opportunities Service, Policy Studies Inc., YWCA of Greater Milwaukee and the Social Development Commission.

**FISCAL EFFECT:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact<br><input type="checkbox"/> Existing Staff Time Required<br><input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below)<br><input type="checkbox"/> Absorbed Within Agency's Budget<br><input type="checkbox"/> Not Absorbed Within Agency's Budget<br><input type="checkbox"/> Decrease Operating Expenditures<br><input type="checkbox"/> Increase Operating Revenues<br><input type="checkbox"/> Decrease Operating Revenues | <input type="checkbox"/> Increase Capital Expenditures<br><input type="checkbox"/> Decrease Capital Expenditures<br><input type="checkbox"/> Increase Capital Revenues<br><input type="checkbox"/> Decrease Capital Revenues<br><input type="checkbox"/> Use of contingent funds |
|---|--|

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	Expenditure or Revenue Category	Current Year	Subsequent Year
<b>Operating Budget</b>	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. <sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director of Child Support Enforcement requests the County Board's authorization, by resolution, for the Department to extend its current contracts with the County's W2 providers to provide on-site child support services for one year. The previous contracts end December 31, 2011, but provide the option for the parties to extend them by mutual agreement. The extension of these contracts provides revenue of \$75,000 in 2012.

B. There are no direct costs, savings or anticipated revenues associated with this action in the current budget year.

C. There is no budgetary impact associated with this contract in the current year or subsequent year, as the Department has budgeted for the extension of these contracts in 2012.

D. No further assumptions are made.

Department/Prepared By Department of Child Support Enforcement, Jim Sullivan, Director

Authorized Signature \_\_\_\_\_

Did DAS-Fiscal Staff Review?  Yes  No

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

**DATE:** November 17, 2011

**TO:** Lee Holloway, Chairman, Milwaukee County Board of Supervisors

**FROM:** Jim Sullivan, Director, Department of Child Support Enforcement

**SUBJECT:** AUTHORIZATION TO EXECUTE CHILD SUPPORT PROVIDER CONTRACTS FOR PATHWAYS TO RESPONSIBLE FATHERHOOD GRANT; PARTNER AGREEMENTS WITH: COMPEL MILWAUKEE, MY FATHER'S HOUSE, INC., NEXT DOOR FOUNDATION, UNITED MIGRANT OPPORTUNITY SERVICES (UMOS), COMMUNITY ADVOCATES, INC. (CA), YWCA OF GREATER MILWAUKEE, CENTER FOR SELF SUFFICIENCY (CFSS), CENTRO LEGAL, NORTHCOTT NEIGHBORHOOD HOUSE, WISCONSIN COMMUNITY SERVICES, AND WISCONSIN REGIONAL TRAINING PARTNERSHIP (WRTP)

**Issue:**

Milwaukee County Child Support Enforcement has successfully been awarded a three year, \$1.8 million per year contract to provide Pathways to Responsible Fatherhood Services. Child Support requires the assistance of multiple non-profit partners to provide these services, as designated in the grant application (copy attached). The Board of Supervisors approved Child Support's application for this grant by County Resolution 11-272 (copy attached).

**Discussion:**

Milwaukee County Child Support will retain approximately \$412,000 per year out of the \$1.8 million grant money for its direct services under the grant. Milwaukee County Child Support, as the lead agency on the Pathways to Responsible Fatherhood grant, will purchase intake, curriculum, employment and other services for participants through 11 different local non-profit agencies:

- Compel Milwaukee
- My Father's House, Inc.
- Next Door Foundation
- United Migrant Opportunity Services (UMOS)
- Community Advocates, Inc. (CA)
- YWCA Of Greater Milwaukee
- Center for Self Sufficiency (CFSS)
- Centro Legal
- Northcott Neighborhood House
- Wisconsin Community Services
- Wisconsin Regional Training Partnership (WRTP)

Milwaukee County's compensation for services provided under the Pathways to Responsible Fatherhood grant will support six different FTE positions that are included in the existing department budget.

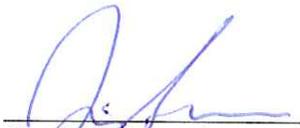
**FISCAL EFFECT**

A fiscal note is attached, reflecting no direct county fiscal impact, as execution of this extension was anticipated and included in the 2012 budget.

**Recommendation:**

The Department recommends that the County Board approve the services contract for Child Support Enforcement to commence Pathways to Responsible Fatherhood Grant services.

Respectfully submitted,



Jim Sullivan, Director  
Department of Child Support Enforcement

cc: Chris Abele, Milwaukee County Executive  
Willie Johnson Jr., Chairman, Judiciary, Safety and General Services Committee  
George Aldrich, Chief of Staff, Milwaukee County Executive's Office  
Cynthia (CJ) Pahl, Assistant Fiscal & Budget Administrator, Department of Administrative Services  
Rick Ceschin, Analyst – County Board  
Antoinette Thomas-Bailey, Analyst – Department of Administrative Services  
Linda Durham, Committee Clerk – County Board

Attachments

1  
2 From the Committee on Judiciary, Safety and General Services, reporting on:

3  
4  
5 File No. \_\_\_\_\_  
6 (Journal, \_\_\_\_\_, 2011)

7 (Item \_\_\_\_ ) From the Director, Child Support Enforcement, requesting authorization to  
8 execute contracts for services required under the Pathways to Responsible Fatherhood  
9 Grant: Partner agreements with: Compel Milwaukee, My Father's House, Inc., Next Door  
10 Foundation, United Migrant Opportunity Services, Community Advocates, Inc., YWCA Of  
11 Greater Milwaukee, Center for Self Sufficiency , Centro Legal, Northcott Neighborhood  
12 House, Wisconsin Community Services, and Wisconsin Regional Training Partnership, by  
13 recommending adoption of the following:

14  
15 **A RESOLUTION**

16  
17 WHEREAS, Milwaukee County CSE has been selected by the Federal Administration  
18 for Children and Families as lead agency for a "Pathways to Responsible Fatherhood" grant;  
19 and

20  
21 WHEREAS, Pathways to Responsible Fatherhood will provide vital job training,  
22 educational, and employment services to 1,850 primarily low income fathers; and

23  
24 WHEREAS, Pathways to Responsible Fatherhood will provide \$412,000 in support  
25 to CSE services every year for three years; and

26  
27 WHEREAS, Milwaukee County CSE will work with 11 partner agencies: Compel  
28 Milwaukee, My Father's House, Inc., Next Door Foundation, United Migrant Opportunity  
29 Services (UMOS), Community Advocates, Inc. (CA), YWCA Of Greater Milwaukee, Center  
30 for Self Sufficiency (CFSS), Centro Legal, Northcott Neighborhood House, Wisconsin  
31 Community Services, and Wisconsin Regional Training Partnership (WRTP), to provide  
32 intake, curriculum, job training and placement, and other services; and

33  
34 WHEREAS, these services and job skills will help fathers in Milwaukee to be more  
35 active parents, work to support families and childrens, and help participants fulfill their  
36 obligations of child support, now therefore:

37  
38 BE IT RESOLVED, that the Committee on Judiciary, Safety, and General Services of  
39 the Milwaukee County Board of Supervisors hereby authorizes the Department of Child  
40 Support Enforcement and to enter into partnership contracts with Compel Milwaukee, My  
41 Father's House, Inc., Next Door Foundation, United Migrant Opportunity Services,  
42 Community Advocates, Inc., YWCA Of Greater Milwaukee, Center for Self Sufficiency,  
43 Centro Legal, Northcott Neighborhood House, Wisconsin Community Services, and  
44 Wisconsin Regional Training Partnership in order to facilitate the Pathways to Responsible  
45 Fatherhood grant.

## MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/22/11

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** From the Director, Child Support Enforcement (CSE), requesting authorization to execute the Child Support contracts for Pathways to Responsible Fatherhood Grant; Partner agreements with: Compel Milwaukee, My Father's House, Inc., Next Door Foundation, United Migrant Opportunity Services (UMOS), Community Advocates, Inc. (CA), YWCA Of Greater Milwaukee, Center for Self Sufficiency (CFSS), Centro Legal, Northcott Neighborhood House, Wisconsin Community Services, and Wisconsin Regional Training Partnership (WRTP).

**FISCAL EFFECT:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact<br><input checked="" type="checkbox"/> Existing Staff Time Required<br><input checked="" type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below)<br><input type="checkbox"/> Absorbed Within Agency's Budget<br><input checked="" type="checkbox"/> Not Absorbed Within Agency's Budget<br><input type="checkbox"/> Decrease Operating Expenditures<br><input checked="" type="checkbox"/> Increase Operating Revenues<br><input type="checkbox"/> Decrease Operating Revenues | <input type="checkbox"/> Increase Capital Expenditures<br><input type="checkbox"/> Decrease Capital Expenditures<br><input type="checkbox"/> Increase Capital Revenues<br><input type="checkbox"/> Decrease Capital Revenues<br><input type="checkbox"/> Use of contingent funds |
|---|--|

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	Expenditure or Revenue Category	Current Year	Subsequent Year
<b>Operating Budget</b>	Expenditure	1,781,892	\$1,806,892
	Revenue	1,781,892	\$1,806,892
	Net Cost	0	0
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. <sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director of Child Support Enforcement requests the County Board's approval to enter into partnership contracts with 11 partner agencies in order to provide curriculum, training, and other services related to the Administration for Children and Families Pathways to Responsible Fatherhood grant. Child Support Enforcement will be compensated \$1,394,100 per year for up to three years which will be paid to the 11 partner agencies .

B. Approval of this request will enable CSE to perform duties as lead agency and administration of the Federal grant. Child Support Enforcement will be compensated in the amount of \$412,000 per year for up to three years. \$25,000 of these funds in have been anticipated and included in the current CSE budget, as a result the current year cost are only increasing \$387,000.

C. There is no budgetary impact associated with this contract.

D. No further assumptions are made.

Department/Prepared By Jim Sullivan, Director, Department of Child Support Enforcement

Authorized Signature \_\_\_\_\_

Did DAS-Fiscal Staff Review?  Yes  No

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

**DATE:** November 17, 2011

**TO:** Lee Holloway, Chairman, Milwaukee County Board of Supervisors

**FROM:** Jim Sullivan, Director, Department of Child Support Enforcement

**SUBJECT:** **AUTHORIZATION TO EXECUTE CONTRACT TO PROVIDE CHILD SUPPORT SERVICES FOR PARTICIPANTS IN THE YWCA OF GREATER MILWAUKEE'S SUPPORTING FAMILIES THROUGH WORK TRANSITIONAL JOBS PROGRAM**

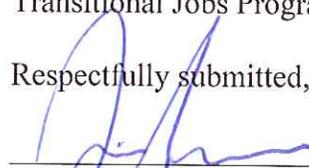
**Issue:** The YWCA of Greater Milwaukee has been awarded a Department of Labor Transitional Jobs Grant, under which the YWCA proposes to pay Child Support to provide specified child support services to program participants.

**Discussion:** The YWCA proposes to pay the Department \$97,635.35 annually for four years. In return, the Department will provide staff assistance to program participants with various specified child support services, such as modifying support orders, addressing state-owed arrears and interest, and providing Alternative Payment Plans for repayment of arrears at a rate that the participant can afford under the employments services provided by the grant.

**Fiscal:** A fiscal note is attached, reflecting no direct county fiscal impact, as the execution of this contract was anticipated and included in the 2012 budget.

**Recommendation:** The Department recommends that the County Board approve the contract for Child Support to provide services related to the Supporting Families Through Work Transitional Jobs Program.

Respectfully submitted,

  
\_\_\_\_\_  
Jim Sullivan, Director  
Department of Child Support Enforcement

cc: Chris Abele, Milwaukee County Executive  
Willie Johnson Jr., Chairman, Judiciary, Safety and General Services Committee  
Johnnie Thomas, Chairman, Finance and Audit Committee  
George Aldrich, Chief of Staff, Milwaukee County Executive's Office  
Cynthia (CJ) Pahl, Assistant Fiscal & Budget Administrator, Dept. of Admin. Services  
Rick Ceschin, Analyst – County Board  
Antoinette Thomas-Bailey, Analyst – Department of Administrative Services  
Linda Durham, Committee Clerk – County Board  
Johnny L. Thomas, Chair, Finance and Audit

Attachments

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From the Committee on Judiciary, Safety and General Services and the Committee on Finance and Audit, reporting on:

File No. \_\_\_\_\_  
(Journal, \_\_\_\_\_, 2011)

(Item \_\_\_\_ ) From the Director, Jim Sullivan, Department of Child Support Enforcement, requesting authorization to execute a contract to provide child support services for participants in the YWCA of Greater Milwaukee’s Supporting Families through Work Transitional Jobs Program, by recommending adoption of the following:

**A RESOLUTION**

WHEREAS, the YWCA of Greater Milwaukee has received a four year, Department of Labor Transitional Jobs grant under which it has developed the Supporting Families through Work Transitional Jobs Program; and

WHEREAS, the grant award requires the YWCA to provide specified child support services to program participants; and

WHEREAS, the Department of Child Support Enforcement has personnel trained and experienced in providing the required child support services; and

WHEREAS, the YWCA of Greater Milwaukee proposes to pay Child Support \$97,635.35 per year for four years for these child support services; now therefore,

BE IT RESOLVED, that the Committee on Judiciary, Safety, and General Services and the Committee on Finance and Audit, of the Milwaukee County Board of Supervisors, hereby authorize the Department of Child Support Enforcement to enter into a contract with the YWCA of Greater Milwaukee to provide child support services to participants enrolled in the Supporting Families through Work Transitional Jobs Program.

## MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/17/11

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** From Jim Sullivan, Director, Child Support Enforcement, requesting authorization to execute a contract with the YWCA of Greater Milwaukee to participate in Supporting Families Through Work, a Department of Labor Transitional Jobs Program.

**FISCAL EFFECT:**

- |  |  |
|--|--|
| <input type="checkbox"/> No Direct County Fiscal Impact<br><input checked="" type="checkbox"/> Existing Staff Time Required<br><input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below)<br><input type="checkbox"/> Absorbed Within Agency's Budget<br><input type="checkbox"/> Not Absorbed Within Agency's Budget<br><input type="checkbox"/> Decrease Operating Expenditures<br><input checked="" type="checkbox"/> Increase Operating Revenues<br><input type="checkbox"/> Decrease Operating Revenues | <input type="checkbox"/> Increase Capital Expenditures<br><input type="checkbox"/> Decrease Capital Expenditures<br><input type="checkbox"/> Increase Capital Revenues<br><input type="checkbox"/> Decrease Capital Revenues<br><input type="checkbox"/> Use of contingent funds |
|--|--|

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	Expenditure or Revenue Category	Current Year	Subsequent Year
<b>Operating Budget</b>	Expenditure	0	0
	Revenue	97,635.35	97,635.35
	Net Cost	0	0
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director of Child Support Enforcement requests the County Board's authorization, by resolution, for the Department to enter into a contract with the YWCA of Greater Milwaukee to participate in Supporting Families Through Work, a transitional jobs program.

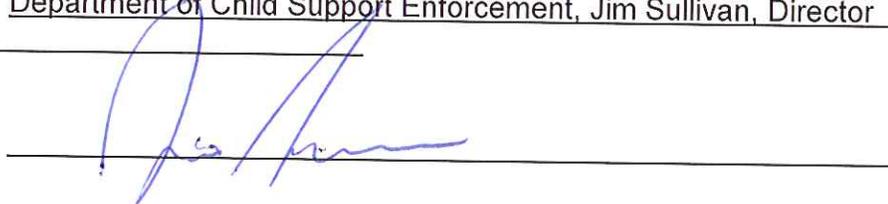
B. Anticipated revenues associated with this action in the current budget year are \$97,635.35.

C. The budgetary impact associated with this contract in the current year and the subsequent year, are \$97,635.35 annually.

D. No further assumptions are made.

Department/Prepared By Department of Child Support Enforcement, Jim Sullivan, Director

Authorized Signature



Did DAS-Fiscal Staff Review?  Yes  No

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.



**Milwaukee County**  
OFFICE OF CORPORATION COUNSEL

KIMBERLY R. WALKER  
Corporation Counsel

MARK A. GRADY  
Deputy Corporation Counsel

JOHN F. JORGENSEN  
JOHN E. SCHAPEKAHM  
TIMOTHY R. KARASKIEWICZ  
JEANEEN J. DEHRING  
ROY L. WILLIAMS  
COLLEEN A. FOLEY  
LEE R. JONES  
MOLLY J. ZILLIG  
ALAN M. POLAN  
Principal Assistant  
Corporation Counsel

**Date:** October 25, 2011

**To:** Mr. Lee Holloway, Chairman  
Milwaukee County Board of Supervisors

**From:** Mark Grady, Deputy Corporation Counsel  
Milwaukee County Corporation Counsel

**Subject:** Claim filed by: Bonnie Katzman (Auto Owners Ins.)  
760 Karen Lane, Horicon, WI  
Date of Loss: August 15, 2011

On August 15, 2011, Bonnie Katzman was stopped for traffic at the intersection of Air Cargo Way and Howell Avenue, waiting to turn right onto Howell Avenue. Ms. Katzman pulled forward to see around the poles to check if traffic was clear, as she stopped she was hit from behind by an airport maintenance tractor being operated by a county employee. The employee was cited for inattentive driving.

Ms. Katzman's 2005 Honda Accord had damage to the trunk, bumper and rear body panel. The vehicle damage totals \$3,478.29, including Ms. Katzman's \$250 deductible. TransPaC Solutions presented this claim on behalf of Auto Owners Insurance Company, Ms. Katzman's insurer. Ms. Katzman separately has a claim for rental car and fuel expenses totaling \$792.20.

It is the recommendation of Midwestern Adjustment Company's adjustor that we settle the subrogation claim of Auto Owners Insurance Company for an amount not to exceed \$3478.29 and settle Ms. Katzman's claim for rental car and fuel expenses for an amount not to exceed \$792.20. The total payments are \$4270.49. Both the county's adjustor and Corporation Counsel support this agreement.

Please refer this matter to the Judiciary Committee to be placed on the agenda for its next meeting. At that time we will appear seeking approval of the agreement. Thank you.

---

MAG/kpe

Cc: Linda Durham



**Milwaukee County**  
OFFICE OF CORPORATION COUNSEL

KIMBERLY R. WALKER  
Corporation Counsel

MARK A. GRADY  
Deputy Corporation Counsel

JOHN F. JORGENSEN  
JOHN E. SCHAPEKAHM  
TIMOTHY R. KARASKIEWICZ  
JEANEEN J. DEHRING  
ROY L. WILLIAMS  
COLLEEN A. FOLEY  
LEE R. JONES  
MOLLY J. ZILLIG  
ALAN M. POLAN  
Principal Assistant  
Corporation Counsel

**Date:** November 10, 2011

**To:** Mr. Lee Holloway, Chairman  
Milwaukee County Board of Supervisors

**From:** Mark Grady, Deputy Corporation Counsel  
Milwaukee County Corporation Counsel

**Subject:** Claim filed by: Robert Wojczulis  
5420 S. Tuckaway Lane, Milwaukee, WI  
Date of Loss: January 27, 2011

On January 27, 2011, while responding to a call, a Milwaukee County fire truck drove into a van parked in the employee parking lot at General Mitchell International Airport. A Milwaukee County employee, Robert Wojczulis, owned the van.

The van was a 2000 Dodge B150. Three estimates were done on the vehicle with the cost to repair the damage ranging from \$4,913.78 to \$6,186.47. An auto appraiser determined the value of the vehicle to be around \$2,895.00. An agreement was reached with Mr. Wojcczulis to settle this claim for \$2,770.00 and Mr. Wojczulis gets to keep the damaged van which has an approximate salvage value of \$125.00.

It is the recommendation of Midwestern Adjustment Company's adjustor that we settle this claim for the agreed upon amount of \$2,770.00. Corporation Counsel supports this agreement.

Please refer this matter to the Judiciary Committee to be placed on the agenda for its next meeting. At that time we will appear seeking approval of the agreement. Thank you.

---

MAG/kpe

Cc: Linda Durham  
Rick Ceschin  
Amber Moreen



**Milwaukee County**  
OFFICE OF CORPORATION COUNSEL

KIMBERLY R. WALKER  
Corporation Counsel

MARK A. GRADY  
Deputy Corporation Counsel

JOHN F. JORGENSEN  
JOHN E. SCHAPEKAHM  
TIMOTHY R. KARASKIEWICZ  
JEANEEN J. DEHRING  
ROY L. WILLIAMS  
COLLEEN A. FOLEY  
LEE R. JONES  
MOLLY J. ZILLIG  
ALAN M. POLAN  
Principal Assistant  
Corporation Counsel

**Date:** November 10, 2011

**To:** Mr. Lee Holloway, Chairman  
Milwaukee County Board of Supervisors

**From:** Mark Grady, Deputy Corporation Counsel  
Milwaukee County Corporation Counsel

**Subject:** Claim filed by: Artisan and Truckers Casualty Company,  
A division of Progressive Insurance  
Their Insured: Courtney Endres  
Date of Loss: February 4, 2011

On February 4, 2011, a Milwaukee County Highway Maintenance employee was operating a ½ ton pick-up truck southbound on 9<sup>th</sup> Street just past Wells Street when he approached Courtney Endres' vehicle. As her vehicle slowed to a stop due to traffic in front of her, the Milwaukee County maintenance vehicle rear-ended Ms. Endres' vehicle. The maintenance employee applied his brakes but due to slippery road conditions, the maintenance vehicle was unable to stop.

Courtney Endres' vehicle was a 2006 Ford Explorer. Damage was located on the rear bumper of the vehicle. Progressive Insurance has submitted subrogation documents verifying repair costs in the amount of \$972.03, which includes Ms. Endres' \$500.00 deductible.

It is the recommendation of Milwaukee County's insurance adjustor that we settle this claim for an amount not to exceed \$972.03. Corporation Counsel supports this agreement.

Please refer this matter to the Judiciary Committee to be placed on the agenda for its next meeting. At that time we will appear seeking approval of the agreement. Thank you.

---

MAG/kpe

Cc: Linda Durham  
Rick Ceschin  
Amber Moreen



**Milwaukee County**  
OFFICE OF CORPORATION COUNSEL

KIMBERLY R. WALKER  
Corporation Counsel

MARK A. GRADY  
Deputy Corporation Counsel

JOHN F. JORGENSEN  
JOHN E. SCHAPEKAHM  
TIMOTHY R. KARASKIEWICZ  
JEANEEN J. DEHRING  
ROY L. WILLIAMS  
COLLEEN A. FOLEY  
LEE R. JONES  
MOLLY J. ZILLIG  
ALAN M. POLAN  
Principal Assistant  
Corporation Counsel

**Date:** November 10, 2011

**To:** Mr. Lee Holloway, Chairman  
Milwaukee County Board of Supervisors

**From:** Mark Grady, Deputy Corporation Counsel  
Milwaukee County Corporation Counsel

**Subject:** Claim filed by: American Family  
Their Insured: Kelly Janikowski  
Date of Loss: February 8, 2011

On February 8, 2011, Kelly Janikowski was traveling southbound on Grant Park Drive in South Milwaukee, WI when a Milwaukee County plow truck that was traveling northbound on Grant Park Drive struck her vehicle. The plow truck slid on the snow-covered roadway into the Ms. Janikowski's lane of travel and struck her vehicle with the plow. The South Milwaukee Police report notes that the plow driver was driving too fast for conditions.

Ms. Janikowski was driving a 2008 Toyota Camry. American Family Insurance has submitted subrogation documents regarding their payment of \$8,551.31, which includes Ms. Janikowski's \$500.00 deductible. The estimate on damages covers the front bumper, hood, and right front fender, along with a majority of the right side of the Toyota.

It is the recommendation of Milwaukee County's insurance adjustor that we settle this claim for an amount not to exceed \$8,551.31. Corporation Counsel supports this agreement.

Please refer this matter to the Judiciary Committee to be placed on the agenda for its next meeting. At that time we will appear seeking approval of the agreement. Thank you.

---

MAG/kpe

Cc: Linda Durham  
Rick Ceschin  
Amber Moreen

## RESOLUTION

Re: Claim filed by American Family for their insured Kelly Janikowski  
Date Claim Filed: February 15, 2011  
Date of Loss: February 8, 2011

WHEREAS, On February 8, 2011, Kelly Janikowski was traveling southbound on Grant Park Drive in South Milwaukee, WI when a Milwaukee County plow truck that was traveling northbound on Grant Park Drive struck her vehicle, and,

WHEREAS, The plow truck slid on the snow-covered roadway into the Ms. Janikowski's lane of travel and struck her vehicle with the plow, and,

WHEREAS, The South Milwaukee Police report notes that the plow driver was driving too fast for conditions, and,

WHEREAS, Ms. Janikowski was driving a 2008 Toyota Camry. Her vehicle incurred damage to the front bumper, hood, and right front fender, along with a majority of the right side of the Toyota., and,

WHEREAS, American Family Insurance has submitted subrogation documents regarding their payment of \$8,551.31, which includes Ms. Janikowski's \$500.00 deductible.

WHEREAS, the County's adjustor and the Office of Corporation Counsel recommend the payment of \$8,551.31 to American Family in full settlement of any property damage claim arising out of the February 8, 2011, motor vehicle accident, and,

WHEREAS, the Committee on Judiciary, Safety and General Services at its meeting on December 1, 2011 approved the recommended settlement (vote:       ); now, therefore;

BE IT RESOLVED, that Milwaukee County approves the payment of \$8,551.31 to American Family to settle in full all property damage claims arising out of the February 8, 2011 motor vehicle accident.

**MILWAUKEE COUNTY FISCAL NOTE FORM**

**DATE:** 11/17/2011

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** Claim filed by: American Family (Insured: Kelly Janikowski)

**FISCAL EFFECT:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact                                     | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required  | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues     |
| <input type="checkbox"/> Absorbed Within Agency's Budget   | <input type="checkbox"/> Decrease Capital Revenues     |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget   |  |
| <input type="checkbox"/> Decrease Operating Expenditures   | <input type="checkbox"/> Use of contingent funds       |
| <input type="checkbox"/> Increase Operating Revenues   |  |
| <input type="checkbox"/> Decrease Operating Revenues   |  |

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
<b>Capital Improvement Budget</b>	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. <sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Approval of this Resolution will result in the amount of \$8,551.31 to be applied to Milwaukee County's 2011 deductible with Wisconsin County Mutual Insurance Corporation.

Department/Prepared By Corporation Counsel

Authorized Signature \_\_\_\_\_

Did DAS-Fiscal Staff Review?  Yes  No

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.



THOMAS G. CANNON  
Executive Director

November 22, 2011

Mr. John Schapekahm  
Office of the Corporation Counsel  
901 N. 9<sup>th</sup> Street  
Milwaukee County Courthouse  
Milwaukee WI 53233

Re: *Christensen et al v. Sullivan et al.* Case no. 1996 CV 1835

Dear John,

It has come to our attention that the County's 2012 budget in its latest version includes significant cuts in the Sheriff's budget which may directly affect staffing of the Milwaukee County Jail and House of Correction. We are writing to seek clarification on whether the budget changes will in fact result in a reduction in the number and the qualifications of the officers physically staffing at the Jail (Central facility) and the South facility (formerly "House of Correction"). We am also writing to let you know that we will seek court intervention to the extent that any reduction in jail staffing threatens to impact the safety of level of care and services (medical and otherwise) available to inmates and detainees covered by the *Christensen* consent decree.

While the consent decree provides that the Sheriff may make cost-effective changes in how the jail staffing and jail services are provided, the decree requires that staffing and supervision not be reduced in comparison to 2001 levels. In short, the Sheriff can change to some extent services are delivered. But ultimately, there cannot be a reduction in staffing or lesser level of supervision:

**Staffing: Throughout the life of this consent decree, County defendants shall maintain or enhance the present staffing levels at the jail and shall assure adequate training and supervision.** Nothing in this agreement shall, however, restrict Milwaukee County from implementing cost-effective alternatives to staffing as it presently exists, like contracting for outside services, such as for example, what was done regarding medical records.

Consent Decree, Part I, § II F page 5 (emphasis added).

The anticipated reduction of possible 18 booking room staff<sup>1</sup> and elimination of all or a significant number of supervisory positions raise serious concerns. As you are well aware, safety of inmates in the

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<sup>1</sup>It appears from budget documents as though the Sheriff's booking room staff has been cut significantly as a result of a mistaken assumption that "universal screening" (provided for elsewhere in the budget) would supplant or overlap the work of booking officers. Universal screening is an entirely different function, assembling personal background information for bail, programming and release decisions and is necessarily done by people *other than law enforcement/security staff*. While universal screening is necessary to decision-making and data to reduce unnecessary and expensive use of the Jail, there is no basis to reduce booking, security or supervisory staff in the Jail.

EQUAL JUSTICE FOR THE POOR SINCE 1916

booking room has been a critical concern since the beginning of the *Christensen* litigation, and was the basis for contempt litigation in 2004-2008. Unclassified individuals, whether soon to be released or those facing serious criminal charges, are held *en masse*, in a single open room monitored by a handful of security staff. Some of those staff are necessarily occupied with photographing and fingerprinting, processing admissions and release, facilitating medical screening or readying and transporting individuals to the Jail's housing areas. This area must be adequately staffed and supervised for the safety of the detainees and staff alike. In addition to maintaining safety and security and performing essential security functions, booking staff plays an important safety role in observing the population for signs of unstable medical and mental health conditions.

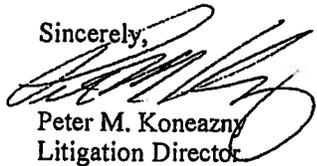
The reduction of supervisory personnel, absent some offsetting manner of providing supervision and training, is in direct violation of the decree. Supervision has a direct relation to inmate health and safety. The Jail (Central) opened in 1993 and employs the modern "direct supervision" model in which one or two (unarmed) officers monitor inmates in an open setting. There is no flexibility to reduce the number of staff in the jail without substantially impacting the conditions of confinement promised by the consent decree. Supervisory staff is an essential part of any operation, but is of critical important to a minimally staffed high security facility operating on the open-pod direct-supervision model. Supervisory staff provides support in crisis situations. And of equal importance, supervisors ensure effective interaction between the staff and a potentially volatile population.

Adequate staffing and supervision is particularly important in light of the shift, since the beginning of the decree, to staffing the Jail and House of Correction with a high percentage of "corrections officers" rather than sworn professional deputies. When the Jail was first opened in 1993, there was particular emphasis and pride in the training and selection of deputies able to project a calm and professional demeanor conducive to managing inmates in the open-pod housing model. The calm and professional style of management is much less apparent in 2011 than even at the heights of overcrowding while the *Christensen* case was in litigation. In some cases the staff appears to be a source of tension rather than the calming presence that reduces tension. With the current reliance on para-professional corrections officers rather than sworn deputies, the active presence of supervisory staff is a necessity for the safe operation of the Jail and the House of Correction.

Pursuant to our role in monitoring the *Christensen* decree, we request that you provide immediate notice of any actual reduction in the staffing of the Jail or House of Correction, including as to any unstaffed supervisory positions or booking room positions. It may also be useful for us to meet with you and representatives of the Sheriff's department and County government to help our understanding of whether any changes will have the effect of reducing staffing levels or supervision or otherwise negatively impact the health and safety of inmates.

Thank you for your assistance.

Sincerely,



Peter M. Koneazny  
Litigation Director  
Legal Aid Society of Milwaukee, Inc.

Larry J. Dupuis  
Legal Director  
ACLU of Wisconsin Foundation, Inc.

Class Counsel