



David A. Clarke, Jr.
Sheriff

County of Milwaukee
Office of the Sheriff

DATE : June 30, 2011
TO : Supervisor Lee Holloway, Chairman, County Board of Supervisors
FROM : Richard Schmidt, Inspector, Milwaukee County
SUBJECT : 2011 Edward Byrne Memorial Justice Assistance Grant (JAG)

REQUEST

Approval to apply for and accept Edward Byrne Memorial Justice Assistance Grant funds for Federal Fiscal Year 2011 is requested.

BACKGROUND

In June of 2011, the Sheriff's Office was notified by the U.S. Department of Justice (U.S. DOJ) that it had released applications for the 2011 Edward Byrne Memorial Justice Assistance Grant (JAG).

JAG funding is awarded to municipalities based upon the average annual number of Part 1 violent crimes reported by the unit to the Federal Bureau of Investigations (FBI). Since Milwaukee County bears the cost of prosecution and incarceration that arise out of Part 1 violent crimes, the DOJ has declared Milwaukee County a disparate jurisdiction and therefore eligible to share in the funding awarded to municipalities located within Milwaukee County.

The funding also requires the qualifying localities to negotiate a Memorandum of Understanding (MOU) regarding the administration and distribution of funds.

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Milwaukee County is not eligible for a direct grant award from the Bureau of Justice Assistance.

The following is a list of municipalities that are eligible for funding and their award amount:

Municipality	Award Amount
MILWAUKEE	\$1,072,191
WAUWATOSA	\$14,348
WEST ALLIS	\$31,419
TOTAL	\$1,117,958

Since 96% of all the local funds are earmarked for the City of Milwaukee, no attempt was made to extract funding from the municipalities other than the City of Milwaukee. After discussions with Milwaukee Police Department, it was agreed that funding would first be provided to the Office of the Sheriff to fund the Community Justice Council Coordinator position housed at the Public Policy Forum at a cost of \$77,791. The net award to the City of Milwaukee is then \$994,400. Of that, Milwaukee County will receive \$397,760 or 40% of the City of Milwaukee's award.

Milwaukee County has agreed to act as the fiscal agent for the 2011 JAG grant as it currently is for the current JAG grants. Responsibility as the fiscal agent was transferred from the Department of Administrative Services to the Sheriff's Office effective January 1, 2006.

Matching Funds Requirement

The JAG grant does not require a local match.

Trust Fund Requirement

The JAG funds, which are forwarded to the County and pursuant to grant guidelines, must be held in a separate trust account.

Spending Plan

The spending plan is attached.

RECOMMENDATION

In order to strengthen the collective ability of local jurisdictions to combat violent crime, it is recommended that the Sheriff be authorized to apply for and accept JAG funds. In addition, a separate trust fund must also be authorized and established to meet grant requirements and to deposit the grant monies that will be forwarded to the County.

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FISCAL NOTE

Approval of this request will result in total 2011 JAG funds of \$1,117,958 being provided to the following localities:

Municipality	Award Amount
MILWAUKEE COUNTY	\$475,551
MILWAUKEE	\$596,640
WAUWATOSA	\$14,348
WEST ALLIS	\$31,419
TOTAL	\$1,117,958

This grant does not require a local match; however, staff time is required because Milwaukee County will be the fiscal agent for the grant. The Office of the Sheriff, upon verification that expenses submitted for reimbursement are consistent with the approved joint spending plan, will transfer the funds to the appropriate departmental account from the trust account where the funds will be held. In addition, the Office of the Sheriff, upon verification that expenses submitted for reimbursement are consistent with the approved joint spending plan, will make payment to the municipalities from the trust account where the funds will be held.

Richard Schmidt
Inspector, Sheriff's Office

pc: Chris Abele, County Executive
Supervisor Willie Johnson, Jr., Chairman, Committee on Judiciary, Safety and
General Services
Patrick Farley, Director, Department of Administrative Services
Jon Priebe, Public Safety Fiscal Administrator
Molly Pahl, Fiscal Operations Manager

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From the Sheriff, requesting approval to apply for and accept Edward Byrne Memorial Justice Assistance Grant (JAG) funds for Federal Fiscal Year 2011

A RESOLUTION

WHEREAS, in June of 2011, the Sheriff was notified by the U.S. Department of Justice (U.S. DOJ) that it had released applications for the 2011 Edward Byrne Memorial Justice Assistance Grant (JAG); and

WHEREAS, as a part of the funding, the U.S. DOJ requires the qualifying localities to negotiate a Memorandum of Understanding (MOU) regarding the administration and distribution of funds; and

WHEREAS, the following localities Milwaukee, Milwaukee County, Wauwatosa and West Allis are eligible for a total funding amount of \$1,117,958; and

WHEREAS, funding is awarded to municipalities based upon the average annual number of Part 1 violent crimes reported by the unit to the Federal Bureau of Investigations (FBI) and since Milwaukee County bears the cost of prosecution and incarceration that arise out of Part 1 violent crimes, the DOJ has declared Milwaukee County a disparate jurisdiction and therefore eligible to share in the funding awarded to municipalities located within Milwaukee County; and

WHEREAS, the City of Milwaukee was awarded \$1,072,191 which is 96% of all the local funds, no attempt was made to extract funding from the municipalities other than the City of Milwaukee and after discussions with Milwaukee Police Department, it was agreed that funding would first be provided to the Office of the Sheriff to fund the Community Justice Council Coordinator position housed at the Public Policy Forum at a cost of \$77,791, therefore, the net award to the City of Milwaukee is then \$994,400 and of that, Milwaukee County will receive \$397,760 or 40% of the City of Milwaukee's award; and

WHEREAS, the grant does not require a local match; and

WHEREAS, the application submission deadline is July 21, 2011; and

WHEREAS, Milwaukee County will be the fiscal agent for the grant; and

WHEREAS, in order to meet the grant requirements, a separate trust fund must be established to deposit the grant monies which Milwaukee County will receive; now, therefore,

BE IT RESOLVED, that the County Board of Supervisors does hereby authorize the Sheriff to apply for and accept Edward Byrne Memorial Justice Assistant Grant (JAG) funds; and

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BE IT FURTHER RESOLVED, that a separate trust fund be established to deposit the grant monies.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 6/30/11

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: 2011 Justice Assistance Grant (JAG) -

FISCAL EFFECT:

- | | |
|---|--|
| <input type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input checked="" type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input checked="" type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input checked="" type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	475,551
	Revenue		475,551
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

From the Sheriff, requesting approval to apply for and accept Edward Byrne Memorial Justice Assistance Grant (JAG) funds for 2011.

Approval of this request will result in total 2011 JAG funds of \$1,117,958 being provided to the following localities including \$77,791 in funding being provided to Milwaukee County to provide funding to the Public Policy Forum for their CJC Coordinator:

Municipality	Award Amount
MILWAUKEE COUNTY	\$475,551
MILWAUKEE	\$596,640
WAUWATOSA	\$14,348
WEST ALLIS	\$31,419
TOTAL	\$1,117,958

This grant does not require a local match, however, staff time is required because Milwaukee County will be the fiscal agent for the grant. The Office of the Sheriff, upon verification that expenses submitted for reimbursement are consistent with the approved joint spending plan, will transfer the funds to the appropriate departmental account from the trust account where the funds will be held. In addition, the Office of the Sheriff, upon verification that expenses submitted for reimbursement are consistent with the approved joint spending plan, will make payment to the municipalities from the trust account where the funds will be held.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Molly Pahl, Fiscal Operations Manager

Authorized Signature _____

Did DAS-Fiscal Staff Review? Yes No



OFFICE OF THE COUNTY EXECUTIVE

Milwaukee County

CHRIS ABELE • COUNTY EXECUTIVE

July 15, 2011

David Clarke
Office of the Sheriff
Milwaukee County
821 W. State Street
Milwaukee, WI 53233

Sheriff Clarke:

I am writing to inform you that I am designating the Department of Administrative Services – Fiscal Division (DAS-Fiscal) as the fiscal agent for the Edward Byrne Memorial Justice Assistance Grant (JAG), effective immediately. The 2011 grant instructions specifically provide that:

“The Chief Executive Officer (CEO) of a unit of local government is responsible for determining which government official will apply for funding, and may designate an agency head.”

Because this grant provides funding for multiple programs and departments, and because DAS-Fiscal is in the best position to evaluate program priorities and needs on a County-wide basis, I am designating DAS-Fiscal as fiscal agent for this grant.

I understand the application for the 2011 JAG grant is due on Thursday, July 21, 2011. Due to the timely nature of this grant process, please forward all relevant grant information (Data Universal Number System number, Central Contractor Registration number, application process details, forms, etc.) to the attention of Pamela Bryant, Interim Fiscal and Budget Administrator, no later than Monday, July 18, 2011. Please also direct your fiscal and management staff to work with DAS-Fiscal to ensure the grant application is completed properly.

Thank you for your assistance with this matter.

A handwritten signature in black ink, appearing to read "Chris Abele", written over a horizontal line.

Chris Abele
Milwaukee County Executive

CC: Lee Holloway, Chairman, Milwaukee County Board of Supervisors
Willie Johnson, Chairman, Committee on Judiciary, Safety, and General Services
Members of the Committee on Judiciary, Safety, and General Services
Jeffrey Kremers, Chief Judge, Milwaukee County Circuit Court
John Chisholm, Milwaukee County District Attorney

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