DRAFT

7-3-2014 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
A DEPARTMENTAL - RECEIPT OF REVENUE

Action Required
Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 appropriations of the respective listed departments:

1)			From	To
7973 – Protective Services				
8123	–	Purchase of Service		$30,000
8123	–	Purchase of Service		$120,000
2299	–	Other State Grant & Reimb	$150,000	

A transfer of $150,000 is requested by the Director, Department on Aging, to recognize the receipt of grant revenue related to an expansion of the Dementia Care Specialist Program.

The State of Wisconsin's Department of Health Services has agreed to increase the 2014 Aging and Disability Resource Center grant awarded to the Milwaukee County Department on Aging by $150,000. $120,000 of these funds will go towards purchase of service contracts to establish temporary placements for individuals with dementia experiencing crisis. A contract with the Alzheimer's Association will be increased by $30,000 to provide training and awareness services related to dementia.

Approval of this transfer results in $0 tax levy impact; there are no matching funds required.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE JULY 2, 2014.

2)				From	To
9910 – UW Extension					
4999	–	Other Misc Revenue		$2,706	
6148	–	Professional Services Operational	Recurring		$2,706

The director of the UW Extension requests authority to increase expenditure authority in the Services account series, in order to recognize revenue granted which will provide sufficient funding for annual UW Extension services contract.

There is no tax levy impact as a result of this action.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE JULY 2, 2014.

3)		From	To
3270 – County Clerk			
5201	– Overtime		$2,654
4930	– Gifts & Donations	$2,654	
4081 – Office of the Sheriff			
5201	– Overtime		$1,492
4930	– Gifts & Donations	$1,492	
5726 – DAS Facilities Management			
5201	– Overtime		$3,001
4930	Gifts & Donations	$3,001	

Request

An appropriation transfer in the amount of $7,147 is being requested by the Director of the Office of Performance, Strategy & Budget (DAS-PSB) to increase expenditure authority and revenue to account for donation revenue to the County to offset overtime costs incurred when a federal judge overturned the State of Wisconsin's ban on same-sex marriages.

On June 6, a Federal Court judge ruled that Wisconsin's ban on same-sex marriages was unconstitutional. As a result, the County Executive ordered the Courthouse to remain open for extended hours on Friday, June 6 and for additional hours on Saturday, June 7 so that same-sex couples could receive marriage licenses and associated documents. The County Executive indicated that he would reimburse the County for any additional costs incurred during these special hours.

This order led some offices and departments to incur overtime costs. The various agencies were surveyed by DAS-PSB to gather these costs. To date the Office of the Sheriff, the Office of the County Clerk and the Facilities Management Division of the Department of Administrative Services have responded with documentation showing total incurred costs of $7,147. This fund transfer would allocate donation revenue to these agencies and increase overtime expenditure budgets by the above amounts.

There is no tax levy impact of this fund transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE JULY 3, 2014.

4)		From	To
5605 – Transit			
8201	– Transit Operations		$141,956
5605 – Transit			
2299	– Other St Grants & Reimbursements	$141,956	

Request

An appropriation transfer in the amount of $141,956 is being requested by the Director of the Department of Transportation to increase expenditure authority and revenue for the Transit/Paratransit operating budget (Org. Unit 5600).

The Milwaukee County Transit System (MCTS) currently operates regular bus service on Mitchell Street, Lincoln Avenue, and Greenfield Avenue through bus routes 17, 53, 54, and 56. This service will be interrupted with the planned bridge closures during the I-43 Bridge Rehabilitation Project. Transit routes will also be detoured and multiple bus stops relocated.

A transit mitigation contract is being proposed between the Milwaukee County Department of Transportation (MCDOT) and the Wisconsin Department of Transportation (WisDOT) that would allow MCTS to add one bus to each of the routes listed above so that bus schedules are maintained, despite the added length of the route that results from the bridge construction detours. The contract will make up to $141,956 in additional expenditure authority available to MCTS for the increased bus services, which is offset with reimbursement revenue from the State of Wisconsin (WisDOT).

Per Wisconsin Statutes under Act 14, the proposed mitigation contract totaling $141,956 has been entered into Legistar for 14 Day Passive Review alongside this appropriation transfer request, which makes the necessary budget adjustments contingent upon contract approval. No property tax levy impact occurs from approval of this appropriation transfer request as the increase in expenditure authority for additional MCTS service provided through the mitigation contract is offset with reimbursement revenue from the State of Wisconsin.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE JULY 2, 2014.

DRAFT

7-3-2014 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
B CAPITAL - RECEIPT OF REVENUE

Action Required
Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 appropriations of the respective listed departments:

1)			From	To
WH020122 S. 68th St. Ryan Rd. to HOC #				
8530	–	Roadway Planning and Construction (CAP) (CHIP Financed)		$500,000
8530	–	Roadway Planning and Construction (CAP) (Local Share)	$50,000	
4907	–	General Obligation Bonds/Notes (2014)		$50,000
2299	–	State Grants and Reimbursements	$500,000	
WH020152 S. North Cape Road- High View to Forest Home Ave #				
8530	–	Roadway Planning and Construction (CAP) (CHIP Financed)	$500,000	
2299	–	State Grants and Reimbursements		$500,000
WH087012 Ryan Road Culvert East of S. 112th St. #				
8530	–	Roadway Planning and Construction (CAP) (Local Share)		$50,000
4907	–	General Obligation Bonds/Notes (2014)	$50,000	

 # Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of $1,100,000 is requested by the Director of the Department of Transportation (MCDOT) to increase expenditure authority, increase County Highway Improvement Program (CHIP) revenue, and decrease general obligation bond financing for Project WH020122 Ryan Rd. to the House of Corrections, to decrease expenditure authority and CHIP revenue for Project WH020152 S. North Cape Road- High View to Forest Home, and to increase expenditure authority and general obligation bond financing for Project WH087012 Ryan Road Culvert East of S. 112th St.

WH020152 S. North Cape Rd- (High View Dr. to W. Forest Home Ave.)

In 2012, the State/Municipal Agreement was approved for S. North Cape Rd. (CTH J) from Hi-View Dr. to W. Forest Home Ave. under the Wisconsin Department of Transportation (WISDOT) County Highway Improvement Program (CHIP) where 50% of eligible project costs are reimbursed by the State. The WISDOT funding expires on June 30, 2015.

It was anticipated that S. North Cape Rd. (CTH J) from Hi-View Dr. to W. Forest Home Ave. (2 miles) will be pulverized in place and overlaid with hot mix asphalt pavement, including other minor drainage and safety improvements.

The 2013 Budget provided $90,000 of expenditure authority for the design phase of the project and the 2014 Budget provided approximately $2.8 million of expenditure authority for the construction phase of the project.

The project is no longer eligible for CHIP financing due to suggested changes removed upon the formal request from the City of Franklin's (City) Common Council. These changes were made after public involvement meetings with residents and included removing the proposed bike and pedestrian accommodations from the plans. Wisconsin Administrative Code Chapter 75 Bikeways and Sidewalks in Highway Projects (Trans 75) mandates that these elements are in included in highway projects that receive state funds. Although the changes will result in a loss of CHIP funds, since the changes requested by the City will result in less impact to property owners and a reduction in the amount of trees that need to be removed in the project area, the new reduced scope of work will be able to be accomplished just with the existing budget for local financing. Since the CHIP funds that were originally anticipated to be

used for this project are not being used, they are requested to be transferred to Project WH020122 S. 68th St. - Ryan Rd. to the House of Corrections (HOC).

The MCDOT will develop a Local Municipal Agreement once the overall impacts to Franklin are determined, reflecting the final design for the project.

The project is anticipated to be substantially complete by the end of 2015.

WH020122 S. 68th St. (Ryan Rd. to HOC)

In 2012, the State/Municipal Agreement was approved for S. 68th St. (CTH A) from W. Ryan Rd. to House of Corrections under the Wisconsin Department of Transportation (WISDOT) County Highway Improvement Program (CHIP) where 50% of eligible project costs are reimbursed by the State. The WISDOT funding expires on June 30, 2015.

It was anticipated that S. 68th St. (CTH A) from W. Ryan Rd. to House of Corrections (0.75 miles) would be pulverized in place and overlaid with hot mix asphalt pavement, including other minor drainage and safety improvements.

The 2013 Budget provided $30,000 of expenditure authority for the design phase of the project and the 2014 Budget provided approximately $960,000 for the construction phase of the project.

This appropriation transfer will increase expenditure authority for the project by $450,000. The $450,000 is a combination of an increase in $500,000 of State CHIP funds and a decrease of $50,000 of Milwaukee County general obligation bond financing. The additional funding is necessary due to 1) the increased pavement thickness needed to meet the City of Franklin's (City) design requirements and 2) the increase in the shoulder width of the roadway, for bicycle accommodations, to comply with Trans 75.

The MCDOT is developing a Local Municipal Agreement now since bids have been opened. It is anticipated that the City's costs will be minimal for this project.

The project is anticipated to be substantially complete by the end of 2014.

WH087012 Ryan Road Culvert East of S. 112th St.

The 2013 Budget provided $40,000 of expenditure authority for the design phase of the project and the 2014 Budget provided approximately $300,000 for the construction phase of the project. The project is not eligible for Federal or State funding. The current culvert is severely deteriorated and will be removed and replaced.

This appropriation transfer will reallocate $50,000 of general obligation bond/note financing and expenditure authority from Project WH020122 S. 68th St. (Ryan Rd. to HOC) to the culvert project. The additional funding is needed due to the inclusion of erosion control measures and protection of the creek during construction that is required by the Wisconsin Department of Natural Resources (WDNR). In addition, it was also discovered that some existing drain tile needs to be replaced as a result of the culvert removal.

The project is anticipated to be substantially complete by the end of 2014.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE JULY 2, 2014.

2)			From	To
WO230012 Fleet Highway Building Modification #				
8509	–	Other Building Improvement (CAP)		$900,000
WG026012 Children's Court Parking Lot #				
8527	–	Land Improvements (CAP)	$250,000	
WO143012 Fleet/Vel Philips Independent Heating #				
8502	–	Major Maint Bldg- (EXP)	$145,000	
9706	–	Prof Div Services	$45,000	
WO141031 Environmental Assessment/Traffic Impact #				
6146	–	Prof. Serv- Cap/Major Maint	$460,000	

 # Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of $900,000 is requested by the Director of the Department of Transportation and the Director of Administrative Services to increase expenditure authority for the Zoo Interchange capital improvement project WO230012 - Fleet/Highways Building Modification. This $900,000 expenditure increase is offset by expenditure decreases in the following Zoo Interchange related capital improvement projects: 1) $250,000 WG026012 --Children's Court Parking Lot Access 2) $190,000 WO143012 -- Fleet/Vel Phillips Independent Heating and 3) $460,000 WO141031 -- Environmental Assessment and Traffic Impact.

In early 2013, the State of Wisconsin Department of Transportation (WisDOT) began construction work related to the Zoo Interchange Freeway project. The Zoo Interchange project included local road improvements in the area of Watertown Plank Road and Swan Boulevard which had a significant impact on operations including Fleet, Highway, Facilities, Sheriff and Zoo. WisDOT compensated Milwaukee County for multiple cost to cure projects that the County needed to be undertaken as a result of the Zoo Interchange project. The County budgets established for each of these projects were preliminary estimates with the best information available at that time.

WO230012 Fleet Highway Building Modification

One of the projects the County is undertaking as part of the Zoo Interchange is an adaptation of and addition to the Milwaukee County Department of Transportation's (MCDOT) Fleet Maintenance building to accommodate not only existing Fleet Maintenance operations but to consolidate the additional operations of the Sheriff's Patrol Bureau, MCDOT Highway Maintenance, as well as both the MCDOT Director's Office and MCDOT Transportation Services into the fleet facility. In March 2013, County Board Resolution (CB-Res) 13-279 appropriated $6.3 million for the project. A subsequent resolution (CB-Res 13-699) provided an additional $300,000 for moving costs and environmental site work. It was originally intended that the MCDOT administrative offices would move with the tenants of the Facilities West site; however the new Lapham St. site did not have space to accommodate them and no other suitable sites were available.

Based upon the consultant's prebid estimate for the fleet facility modifications, the project is projected to cost approximately $900,000 more than the initial $6.6 million budget that was allocated in 2013 for this particular project due to the additional office space needed for the administrative staff. Assuming approval of this appropriation transfer, it is anticipated the building addition will be substantially complete by the end of the first quarter of 2015.

This appropriation transfer requests to utilize surplus expenditure authority from other Zoo Interchange related capital improvement projects where bids have already been received and the estimated cost is favorable to budget (i.e. a surplus). A list of the projects is listed below.

WG026012 Children's Court Parking Lot

In September 2013, CB-Res 13-699 provided $2,630,000 in expenditure authority and land sale proceeds to finance the reconstruction of the access road and parking lot at Children's Court. Two separate estimates were combined to create the budget for the project. The estimates were prepared by WisDOT (for new access road loop from Innovation Drive to Watertown Plank Road) and a consultant for the Research Park (for reconstruction of the parking lot). There may have been some overlap in the estimates creating a larger contingency in the budget. This appropriation transfer would move $250,000 from this project to the Fleet Highway Building Modification project.

It is anticipated that construction of the Children's Court project will be substantially completed by September 2014 and that the project will be closed out by the middle of 2015.

WO143012 Fleet/Vel Philips Independent Heating

In September 2012, CB-Res 12-680 was approved that provided the financing for the boiler plants at the Fleet Management Facility and the Vel Philips Juvenile Justice Center. The resolution also created Project WO143 Fleet and Vel Philips Independent Heating System Replacement which appropriated $1,600,000 for the planning, design and construction to install natural gas fired boilers and hot water heaters at the Fleet Management Facility and the Vel Philips Juvenile Justice Center. Financing for the project was provided by land parcel sale proceeds required as a result of the Zoo Interchange project. The project is currently substantially complete and bids were received below the engineer's cost estimates and there were a few changes to the contract price during construction. This appropriation transfer would move $190,000 from this project to the Fleet Highway Building Modification project. The Independent Heating project should be closed out by the end of the year.

WO141031 Environmental Assessment/Traffic Impact

In March 2013, CB Res 13-279 appropriated $150,000 for the Environmental Assessment/Traffic Impact elements for the project. In September 2013, CB Res 13-699 added $500,000 to the project for MCDOT staff time related to mitigation planning meetings.

At the time of the fund transfer is was unclear how much work would be needed to be performed by MCDOT or DAS-A&E staff for environmental assessment or traffic impact work. During that time, when the County requested changes for certain activities, WisDOT would require the County to perform impact analyses or assessment activities. A majority of the work anticipated as part of the transfer was for pre-construction activities associated with Swan Boulevard and Watertown Plank Road. Swan Blvd. is complete and the work associated with Watertown Plank Road will be done by November 2014. The need for staff time associated with the Zoo Interchange project has dropped off considerably and since the majority of the work never materialized thus there are significant surplus funds available in this project. This appropriation transfer would move $460,000 from this project to the Fleet Highway Building Modification project.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE JULY 2, 2014.

3)			From	To
WP287 Greenfield Golf Course Irrigation #				
8527	–	Land Improvements (CAP)		$130,000
WP221 Lincoln Golf Course Irrigation #				
9706	–	Prof Serv Div Service	$65,000	
6146	–	Prof Serv-Cap/Major Mtce	$65,000	

 # Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of $130,000 is requested by the Director of the Department of Parks, Recreation and Culture to provide additional expenditure authority for Project WP287 Greenfield Golf Course Irrigation and to reduce expenditure authority by $130,000 for Project WP221 Lincoln Golf Course Irrigation.

During the July 2013 committee cycle, capital projects WP287 Greenfield Golf Course Irrigation ($640,000) and WP221 Lincoln Golf Course Irrigation ($940,000) were created and funded as part of an Unspent Bond resolution.1

Project WP221 Lincoln Golf Course Irrigation

The Lincoln Golf Course Irrigation project is currently in progress and replaces the existing irrigation system that is over 40 years old. Staff from the Department of Administrative Services – Facilities Management – Architectural & Engineering Services Division (DAS-FM), have indicated that this project will come in under budget (primarily due to lower than estimated staff and contracted costs) and be substantially complete by the end of September.

Project WP287 Greenfield Golf Course Irrigation

This project is divided into two-phases. Phase 1, which is currently in progress, includes the design work for the pump house, irrigation system, and golf tees as well as construction of a new pump house and golf tee reconstruction. Phase 2 includes the construction of the irrigation system and is anticipated in a future capital request.

DAS-FM staff have indicated that the current level of funding will allow the renovation of several tee complexes and the construction of the new irrigation pump house station (which has been bid and will be temporarily connected to the existing irrigation system). However, additional funding of $130,000 is required to complete the remaining tee complexes.

This appropriation transfer will provide sufficient funding to complete the balance of Phase 1 work related to the Greenfield Golf Course Irrigation project. Assuming approval of this appropriation transfer, construction on the project will be substantially complete by the end of 2014.

1 County Board File #13-633

TRANSFER SIGNED BY THE COUNTY EXECUTIVE JULY 2, 2014.

4)			From	To
WP131 Oak Leaf Trail – Bluemound to Rainbow Park				
#				
8527	–	Land Improvements (CAP)		$35,000
WP131 Oak Leaf Trail – Bluemound to Rainbow Park				
#				
2299	–	Other Building Improvement (CAP)	$35,000	

 # Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of $35,000 is requested by the Director of the Department of Parks, Recreation & Culture (Parks) to increase expenditure authority and revenue for capital project WP131 Oak Leaf Trail – Bluemound to Rainbow Park.

The 2010 Adopted Capital Improvements Budget included an appropriation of $390,000 for improvements to the sections of Oak Leaf Trail running from Bluemound Road to Rainbow Park. Partial funding for this project included a Wisconsin Department of Natural Resources (WDNR) grant of $140,128. In 2012, the grant amount was reduced with the understanding that the Wisconsin Department of Transportation (WisDOT) would be reconstructing a portion of the Oak Leaf Trail as part of a detention basin improvement project associated with the Zoo Interchange project. However, the initial plans for the Zoo Interchange changed, resulting in the elimination of the proposed detention basin as well as WisDOT's participation in reconstructing of the affected portion of the Oak Leaf Trail.

The WDNR reinstated a grant to assist the County in funding the portion of trail the WisDOT was scheduled to construct. This appropriation transfer will provide sufficient funding to complete the balance of the project. Assuming approval of this appropriation transfer, construction on the project will be substantially complete by the end of 2014.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE JULY 2, 2014.

DRAFT

7-3-2014 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
C UNALLOCATED CONTINGENCY

Action Required
Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 appropriations of the respective listed departments:

1)			From	To
1961 Litigation Reserve				
8901	–	Allocation for Contingencies	$285,000	
6149	–	Litigation Reserve		$285,000

The Office of the Corporation Counsel is requesting the transfer of $285,000 from the Allocation for Contingencies to replenish the Litigation Reserve. The 2014 Litigation Reserve is nearly expended. Funds are needed to pay for outside contract attorneys who are facilitating the public records review of the data provided through the John Doe rulings and are anticipated to be needed for other legal services for the balance of the year. The contract for attorneys conducting the public records review currently commits up to $85,000 for the review, but due to uncertainty about the total amount needed, a larger transfer is requested so that additional funds are available to allocate the resources needed to complete the review in a timely manner and/or available for other legal services.

This transfer will have no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE JULY 2, 2014.

DRAFT

7-3-2014 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
D DEPARTMENTAL

Action Required
Finance, Personnel and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 appropriations of the respective listed departments:

1)			From	To
7981- CMCS Administration (Racine, Kenosha)				
6080		Postage	1,200	
6148		Professional Services - Recurring	414,184	
6149		Professional Services - Non-Recurring	2,000	
6640		R/M Office Equipment	4,000	
6699		Other Repairs & Maint	1,000	
7920		Books & Periodicals	1,000	
7973		Minor Office Equipment	1,000	
7985- Care Managed Services (Racine, Kenosha)				
6148		Professional Services - Recurring		9,860
8126	A6DS	CMO Services (Durable Med Equip)		6,065
8126	A6DS	CMO Services (Disposable Med Supp)		17,665
8126	A6UC	CMO Services (Employment Services)		5,860
8126	A6RC	CMO Services (Residential Svcs)		594,825
8126	A6SD	CMO Services (Self Directed Supp)		90,200
8126	A6SH	CMO Services (Supp Home Care)		133,175
8126	A6TR	CMO Services (Transportation)		88,150
8127		Training and Best Practice		72,935
3726	A6CC	Care Mgmt Org Rev (Capitation)	1,370,767	
3727	A6CS	Member Share Rev (Cost Share)	24,550	
3727	A6RB	Member Share Rev (Room&Board)	293,560	

3727	A6SP	Member Share Rev (Spend Down)	49,190	

7988- Care Management Units (Region 6)

3727	A6RB	Member Share Rev (Room&Board)		51,750
3727	A6SP	Member Share Rev (Spend Down)		7,038
3726	A6CC	Care Mgmt Org Rev (Capitation)	125,070	
8126	A6DM	CMO Services (Disposable Med Supp)	9,525	
8126	A6DS	CMO Services (Durable Med Equip)	45,328	
8126	A6HH	Home Health Care	24,400	
8126	A6PR	Personal Response Unit	36,700	
8126	A6RC	Residential Svcs	159,855	
8126	A6SH	Supp Home Care	72,060	

7991- CMO Administration (Milwaukee)

4951		Recoveries - TRIP		17,000
6050		Contract Personal Svc - Short Term		5,000
6148		Professional Services - Recurring		335,586
6025		Bank Service Fees	14,400	
6149		Professional Services - Non-Recurring	49,280	
8297		Contribution to Reserve	14,758	

7995- Care Managed Units (Milwaukee)

3726	A6CC	Care Mgmt Org Rev - Capitation		5,430,000
6148		Professional Services - Recurring		433,576
8126	A6NH	CMO Services (Nursing Home)		1,461,362
8126	A6SH	CMO Services (Supp Home Care)		1,327,103
8126	A6RC	CMO Services (Residential Svcs)		730,925
8126	A6SD	CMO Services (Self-Directed Supp)		467,890
8127		Training and Best Practice		583,561
8497		Bad Debt Expense - Cost Share		61,750
8497		Bad Debt Expense - Room&Board		103,300
1414		Interest on Provider Audits	15,000	
3727		Member Share Rev - Cost Share	1,225,000	
3727		Member Share Rev - Room&Board	1,185,000	
3727		Member Share Rev - Spend Down	730,650	

4999	Other Misc. Revenue	322,171
8297	Contribution to Reserve	41,948
4707	Contribution from Reserve	5,800,980

The Director of the Milwaukee County Department of Family Care (MCDFC) is requesting a transfer of $12,034,576 based on updated revenue and expenditure projections based on actual experience from the first five months of 2014. These adjustments affect all regions MCDFC operates out of including Milwaukee, Racine, Kenosha, Washington, Walworth, Waukesha, Sheboygan, and Ozaukee counties.

The appropriation transfer reflects a net revenue increase of $5,636,150 which can be attributed to the updated enrollment forecast and the change in capitated payments received from DHS for 2014 (net decrease: $3,934,163), as well as, revisions to the projection for member share revenue (net increase of $3,449,162). Revenue in the form of a contribution from reserve is required to balance this appropriation transfer; MCDFC's surplus working capital reserve account will be used to provide these funds to the operating budget.

The appropriate transfer also reflects a net expenditure increase of $5,636,150. This is primarily due to member enrollment forecasts and corresponding increases in member service claims (net increase of $5,231,848). Professional service accounts are also increased to fund projects initiated within the first five months of 2014 and to fund the MCDFC quality team services until hiring is complete ($318,558). Bad debt expense is increased ($165,050) based on an updated forecast.

Approval of this transfer results in no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE JULY 2, 2014.

2)			From	To
3751 Comptroller				
5199	–	Salaries & Wages	$46,447	
5312	–	Social Sec	$3,553	
	–			
	–			
6148	–	Professional Services		$50,000
	–			
	–			
	–			

The Comptroller requests the transfer of surplus salary funds of $50,000 to provide for a contract with Baker Tilly Virchow Krause, LLP in the amount of $50,000 to provide assistance to the Office of the Comptroller in the compilation and completion of the 2013 Comprehensive Annual Financial Report (CAFR) and any other related financial assistance as requested by the Comptroller. A number of staffing vacancies in the Accounting Division results in both the salary surplus and the need for the contract.

There is no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE JULY 2, 2014.

3)			From	To
1120 – Personnel Review Board				
5199	-	Salaries-Wage Budget	$15,000	
5312	-	Social Security	$2,000	
5420	-	Employee Healthcare	$7,160	
5421	-	Employee Pension	$2,000	
Total			$26,160	
1120 – Personnel Review Board				
6050	-	Contract Pers Serv-Short Term		$20,160
6127	-	Transcription Fees		$6,000
Total				$26,160

The Interim Executive Secretary of the Personnel Review Board is requesting a fund transfer, from Salaries to Contract Personnel Services-Short Term in order to provide temporary clerical assistance to the Personnel Review Board until full-time staff can be hired. Hiring full-time staff into the position is contingent upon an Executive Secretary being appointed, which could take several months. The temporary staff will allow the Personnel Review Board to continue to operate until a new Executive Secretary is appointed and confirmed. In addition, a fund transfer from Salaries to Transcription Fees is requested to provide funds to cover fees that the judges are requesting audio recordings to be transcribed.

Approval of this fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE JULY 2, 2014.

DRAFT

7-3-2014 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
E DEPARTMENTAL

Action Required
Finance, Personnel and Audit Committee
County Board (Majority Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 appropriations of the respective listed departments:

1)			From	To
9000 – Parks, Recreation, and Culture				
0877	–	Playground Trust Fund	$75,000	
7145	–	Sand		$5,000
7980	–	Repair PTS-NON-Moto VH		$70,000

The Parks Director respectfully requests a transfer of funds from the Playground Trust to meet various maintenance and replacement needs throughout the system. Parks staff inspects all playgrounds on a regular and frequent basis to ensure public safety. Items such as safety surfaces, equipment replacement and parts are needed to maintain compliance with national safety standards. Any unspent funds will revert back to the balance sheet account at year end.

If the transfer is approved, the remaining trust fund balance will be $126,858. There is no tax levy impact as a result of this action.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE JULY 2, 2014.

2)			From	To
9000 – Parks, Recreation, and Culture				
0892	–	MMSD Ecological Trust Fund	$50,000	
7018	–	Other Agricultural Botanical Supplies		$50,000

The Parks Director respectfully requests a transfer of funds from the MMSD Ecological trust fund to upgrade and maintain the prairie habitat on the County Grounds located just west of the Parks Administration building. Any unspent funds will revert back to the balance sheet account at year end.

If the transfer is approved, the remaining trust fund balance will be $104,526. There is no tax levy impact as a result of this action.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE JULY 2, 2014.

3)			From	To
9000 – Parks, Recreation, and Culture				
0876	–	Bike Trail Trust Fund	$25,000	
6620	–	R/M Ground		$15,000
7395	–	Law Enforcement & Public Safety Supplies		$10,000

The Parks Director respectfully requests a transfer of funds from the Bike Trails trust fund to maintain trails and signage on bike trails. Any unspent funds will revert back to the balance sheet account at year end.

If the transfer is approved, the remaining trust fund balance will be $7,554. There is no tax levy impact as a result of this action.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE JULY 2, 2014.

4)			From	To
9000 – Parks, Recreation, and Culture				
0888	–	Park Security Trust Fund	$20,000	
7935	–	Law Enforcement & Public Safety Supplies		$20,000

The Parks Director respectfully requests a transfer of funds from the security trust fund to meet various security needs throughout the Department. The Parks Department routinely evaluates security in all our public facilities and cash handling locations to ensure staff safety and to secure revenue. Items such as safes, signage, and electronic security tools are needed to fulfill this need. Any unspent funds will revert back to the balance sheet account at year end.

If the transfer is approved, the remaining trust fund balance will be $18,708. There is no tax levy impact as a result of this action.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE JULY 2, 2014.

5)			From	To
9000 – Parks, Recreation, and Culture				
0875	–	Soccer Association Trust Fund	$3,517	
7940	–	PHY TRNG, OT & REC SUPPL		$3,517

The Parks Director respectfully requests a transfer of funds from the Soccer Association Trust Fund. The Parks Department provides public spaces for outdoor soccer throughout the system. Items such as soccer nets and soccer goal anchors are needed to provide these opportunities and to ensure public safety. Any unspent funds will revert back to the balance sheet account at year end.

If the transfer is approved, the trust fund balance would be zero. There is no tax levy impact as a result of this action.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE JULY 2, 2014.

2014 BUDGETED CONTINGENCY APPROPRIATION SUMMARY	
UNALLOCATED CONTINGENCY ACCOUNT	
2014 Budgeted **Unallocated** Contingency Appropriation Budget	$4,344,544
Approved Transfers from Budget through May 30, 2014	
Corporation Counsel Positions	$ (57,428)
County Board Crosscharge Fix	$ (84,030)
Comptroller Living Wage Positions	$ (78,374)
Govt Affairs Constituent Services Rep	$ 41,386
Corporation Counsel Transit Legal Services	$ (50,000)
Unallocated Contingency Balance June 30, 2014	$4,116,098
Transfers from the Unallocated Contingency Pending in Finance, Personnel & Audit Committee through July 31, 2014	
Corporation Counsel Litigation Reserve	$ (285,000)
Total Transfers Pending in Finance, Personnel & Audit Committee	$ (285,000)
Net Balance	**$ 3,831,098**
ALLOCATED CONTINGENCY ACCOUNT	
2014 Budgeted **Allocated** Contingency Appropriation Budget	$3,314,130
Approved Transfers from Budget through June 30, 2014	
UWM Land Sale	$ 3,750,000
Innovation Fund Allocation	$ (3,750,000)
Sheriff Absconder Unit	$ (338,130)
Allocated Contingency Balance June 30, 2014	$2,976,000
Transfers from the Allocated Contingency Pending in Finance, Personnel & Audit Committee through June 30, 2014	
Total Transfers Pending in Finance, Personnel & Audit Committee	$ -
Net Balance	**$ 2,976,000**