OFFICE OF THE COUNTY EXECUTIVE

Milwaukee County

CHRIS ABELE COUNTY EXECUTIVE

Date: March 28, 2014

To: Marina Dimitrijevic, Chairwoman, County Board of Supervisors

From: Chris Abele, County Executive

Subject: Appointment of Mr. Greg Smith to the Milwaukee County Pension Board

Subject to the confirmation of our Honorable Body and pursuant to the provisions set forth in Chapter 201.24 (8.2) of Milwaukee County General Ordinances, I am hereby appointing Mr. Greg Smith to serve on the Milwaukee County Pension Board. Mr. Smith's term will expire on April 30, 2017.

A copy of Mr. Smith's resume is attached for your review. Your consideration and confirmation will be appreciated.

Chris Abele
Milwaukee County Executive

CC: Supervisor Willie Johnson, Jr., Co-Chair, Finance and Personnel Committee
Supervisor David Cullen, Co-Chair, Finance and Personnel Committee
Kelly Bablitch, County Board of Chief of Staff
Janelle Jensen, Committee Clerk
Greg Smith

Gregory A. Smith

North Barnett Lane
Fox Point, WI 53217

Education

The University of Chicago Booth Graduate School of Business, Chicago, IL 1988-1990
MBA with honors, Concentrations in Accounting, Finance and International Business
James Kemper Foundation Scholar

Princeton University, Princeton, NJ 1981-1985
BA in Economics with honors

Professional Experience

Marshall & Ilsley Corporation (NYSE: MI), Milwaukee, WI 2006-2011
Chief Financial Officer and Senior Vice President (Marshall & Ilsley Corporation)

- *Led corporate finance organization*: Leadership responsibilities included strategic planning, acquisitions, investor relations, accounting, financial control environment, internal/external reporting, forecasting, capital planning, treasury, investment portfolio, asset/liability management, balance sheet management ($65 billion peak), liquidity and tax. Approximate headcount managed: 200.
- *Key financial advisor to Board of Directors and CEO*: Advised Board of Directors and senior management on strategy, financial issues, industry trends, strategic business topics and capital management strategies. Intensive focus on regulatory changes and their implications. Maintained regular dialogue with Board Audit Committee covering disclosure, accounting, tax, finance, control and risk issues. Active with Board Risk and Retirement Committees. Elected to be only employee Director of Southwest Bank (St. Louis).
- *Implemented transformational strategies*: Primary architect of Metavante "sponsored spin-out" unlocking $4 billion of shareholder value with an independent Metavante stock and substantial capital re-allocation to the bank. Enhanced franchise with three bank and three asset management acquisitions. Led comprehensive strategic review with external/internal team. Key architect of M&I's 35% premium sale to BMO for $4 billion.
- *Directed and implemented cross-functional projects:* Actively drove cost discipline, sponsored business model improvements and managed internal strategic projects. Sponsored analytical and process improvements in liquidity planning, interest rate risk modeling, contingency funding, capital adequacy assessment and capital planning. Created cross-functional teams to develop risk management analytics.
- *Active engagement with external and internal constituencies*: Maintained on-going dialogue with institutional investors, stock analysts (20+), banking regulators, external auditors and rating agencies. Represented M&I in local and national markets, including quarterly conference calls, analyst events, press interviews and customer economic briefings. Hosted employee town halls in Milwaukee and regional offices (maximum headcount: 14,000 employees). Assisted business leaders in strengthening customer relationships. Successfully completed two common equity offerings raising $1.4 billion, as well as numerous investment grade fixed income issuances.
- *Integration Advisor (BMO Harris Bank, July 2011 – December 2011):* M&I was acquired by BMO in July 2011. Assisted M&I's acquirer with integration, including client and employee retention efforts. Guided BMO senior management regarding M&I management and finance team social issues. Developed specific business line synergy targets with multi-disciplinary group drawn from acquirer, acquiree and external third party experts. Actively involved in purchase loan accounting and finance integration teams.

Current Professional Experience

American Bankers Association / Stonier Graduate School of Banking, Philadelphia, PA 2013 - Present
Associate Curriculum Director, Instructor and Advisor for the Wharton-based program..

Lubar School of Business, University of Wisconsin Milwaukee, Milwaukee, WI 2012 - Current
Adjunct Professor, Executive in Residence

- Teach and plan two courses for upper level business majors: receive top tier teaching evaluations.

- *Management Analysis*, capstone course in strategic management. Key topics: leadership, defining strategy, building vision and mission, internal/external analysis, formulating strategy, mergers and acquisitions, new ventures and corporate governance.

- *Financial Institutions and Markets*, covering traditional money and banking curriculum. Key topics: financial intermediation by banks and other financial institutions, financial instruments and their markets, the term structure of interest rates and central bank monetary policy. Teach both undergraduate and graduate students.

Barnett Financial Advisors, Milwaukee, WI 2012 – Current
Independent strategy consultant specializing in the financial services industry..

Prior Investment Banking Experience

Credit Suisse First Boston, Chicago, IL 2004-2006
Managing Director, Investment Banking – Financial Institutions and Processors

- *Client-focused senior strategic executive:* Advised clients on strategic and analytical topics including potential acquisitions, business line divestitures and strategic partnerships. Client base included: banks, financial processors, diversified financial companies and asset management companies.

- *Results-oriented team leader:* Presented to Boards of Directors and senior management teams on topics including: strategic alternatives, merger and acquisition tactics, fairness opinions, capital structure, financing alternatives and industry strategic landscape.

- *Broad financial expertise:* Provided capital markets services and underwriting capabilities to regional banks assessing opportunities in the equity and fixed income markets.

UBS Investment Bank, Chicago, IL 2000-2004
Managing Director, Investment Banking – Financial Institutions and Processors

Donaldson, Lufkin & Jenrette, Chicago, IL 1989-2000
Shearson Lehman Hutton, New York, NY and Chicago, IL
Investment Banking – Financial Institutions and Processors
Senior Vice President (1998 – 2000)
Vice President (1994 – 1998)
Associate (1990 – 1994)
Summer Associate (1989)

Other Interests and Experiences

Milwaukee Symphony Orchestra, Milwaukee, WI 2009 - Current
Board Member, Treasurer, Finance Committee Co-Chair, and Annual Fund, past Individual Giving Chair

National Association of Corporate Directors, Member
Guest lecturer on business topics at University of Wisconsin Milwaukee and Marquette University.

Married with three children (14, 11 and 9).
Enjoy running, swimming and family travel.
Completed three marathons.

Gregory A. Smith

COUNTY OF MILWAUKEE
DISTRICT ATTORNEY'S OFFICE
INTEROFFICE COMMUNICATION

Legistar File No. 14-265

DATE : March 26, 2014

TO : Supervisor Willie Johnson, Jr., Co-Chairman, Finance, Personnel and Audit Committee
Supervisor David Cullen, Co-Chairman, Finance, Personnel and Audit Committee

FROM : District Attorney's Office

SUBJECT : Unanticipated Revenue Surplus from District Attorney's Victim Witness Grant

County Board Resolution 86-666 requires department heads to report to the Finance, Personnel and Audit Committee revenues received from sources not anticipated in the budget in excess of $100,000, or revenues received that exceed budget estimates by that amount. The report is to be submitted on a quarterly basis.

The district attorney's office received unanticipated revenue of $103,615 on March 14, 2014, as follows:

Item	Short Description	Budget Amount	Actual Amount	Variance
1	Victim Witness Grant	$632,817	$736,432	$103,615

The Wisconsin Department of Justice, Office of Crime Victim Services, reimburses counties semi-annually for the costs of their victim/witness programs, pursuant to Wis. Stat. § 950.06. In our year-end accrual for the July-December 2013 reporting period, we estimated a reimbursement of 49 percent, but the actual reimbursement rate was 57 percent, resulting in an unanticipated revenue surplus of $103,615 in the 2014 budget.

The state reimbursement rate for the victim/witness program plummeted to 40 percent in the July-December 2011 reporting period, but has rebounded since then, rising to 46.85 percent in January-June 2012, 46.5 percent in July–December 2012, 47.5 percent in January-June 2013, and to 57 percent in the most recent July-December 2013 reporting period.

Respectfully Submitted,

John T. Chisholm
District Attorney

cc: Chris Abele, County Executive
Marina Dimitrijevic, Chair, County Board of Supervisors
Scott Manske, Comptroller
Josh Fudge, Director, DAS Office of Performance, Strategy & Budget

MILWAUKEE PUBLIC MUSEUM

Date: March 31, 2014

To: Chairwoman M. Dimitrijevic
Supervisor W. Johnson, Jr.
Supervisor D. Cullen
Supervisor G. Broderick

CC: Jay Williams

Subject: Report from the Milwaukee Public Museum Fiscal 2014 – 1st Half Financial Update

Summary

The continuing purpose of the museum is to educate, explore, discover and preserve the world and its people. MPM's mission, across time and cultures, is to be a world class museum that focuses on the intersections between people and the environment and the impact each has on the other.

The museum board of directors announced the selection of Dennis Kois as the new president, effective May 1st. A native of Milwaukee and a graduate of UW-Milwaukee, Dennis returns to the area after having served in progressive leadership roles at the Metropolitan Museum of Art, two of the Smithsonian Institution's galleries, Executive Director of the Grace Museum in Abilene, TX and most recently as Executive Director of the deCordova Sculpture Park and Museum in Boston, MA.

For MPM, tough winter weather including three days in January of closure due to extreme cold cut into museum attendance levels. The *Scoop on Poop* exhibit, which ended mid-January, drew significantly fewer visitors than was anticipated.

BodyWorlds, the Cycle of Life exhibition opened to the public on February 6th and runs until mid-June. The exhibition focuses on health and lifestyle choices impacting the body from birth to death. This fascinating exhibition will be accompanied by "The Human Body" full dome film, which takes the visitor through the systems and structures beneath the skin and looks at the biological processes that go on without our control and often without our notice.

MPM's collective bargaining agreement with AFSME was scheduled to expire June 30th, 2013. The parties initially agreed to a six month extension and subsequently agreed to a new three-year contract that will expire December 31, 2016.

Starting in January, MPM admission is free to Milwaukee County Residents the first Thursday of every month in 2014. "Thank You Thursdays" are in addition to $2.00 off the Museum admission fee any day of the week for Milwaukee County residents.

Some of the program activities during the quarter included:

- Fifteen students from Carmen High School and Boys & Girls Club completed the first of two semesters in the NASA sponsored CREATE program. On December 31, MPM celebrated their achievement by hosting them and their families for a day at the museum.
- Education staff continued their collaborative efforts with several partners – Milwaukee Succeeds/Read to Succeed, MPS, local charter schools and Children's Hospital as well as local and state curriculum specialists.
- A new, energy-efficient lighting system was installed in the Crow Indian Bison Hunt. We hope to expand this lighting improvement to other areas as resources allow.

Financial Results

Attached are unaudited financial statements for the 1st half of fiscal 2014 ending February 28th. The museum has a $0.25 million deficit through the first 6 months. While a loss, this compares favorably by $0.625 million to the planned loss and is $0.40 million ahead of prior year for the same period. Operating revenues of $7.3 million are $0.60 million below plan. Higher revenues this fiscal year compared to last are a result of the Discovery World building purchase being released from restriction. Lower admissions and retail revenues are due to soft attendance levels. Operating expenses are running $0.45 million (6.4%) below plan, helping to offset the revenue shortfall. Favorable non-operating impacts include unplanned investment income of $0.67 million to date on investments.

MPM's remaining term debt has been further reduced to $1.8 million as payments from debt reduction gift commitments have been used to lower debt principal. In addition, MPM has $140,000 outstanding in a term loan related to the theater renovations which will be paid off in July 2014. The museum's line of credit stands at $500,000 as of the end of February.

MPM continues to have a significant liability for retiree pension, medical and life insurance costs for former county employees. Invested pension assets continue to grow. MPM is at 95.4% funding of the projected pension benefit obligation as of the end of February. Retiree medical benefits continue to represent a $4.6 million liability for MPM.

Looking Forward

The museum's south facing façade along Wells Street is currently under construction. The project will result in the largest solar panel array in Milwaukee. This project supports not only improvements to the building structure and insulation but will provide related museum programming focused on energy conservation and sustainability of resources. Current expectations have the project completing in July subject to weather impacts.

Please contact me if you have any questions or concerns with the enclosed materials.

Sincerely,

Michael A. Bernatz

Michael A. Bernatz
Chief Financial Officer
Milwaukee Public Museum

Milwaukee Public Museum

MPM Consolidated Statement of Activities for the Six Months Ended 2/28/14					
	YTD Actual	YTD Budget	Dev	Prior Year Actual	Prior Year Change
Revenue:					
Contributions and Membership	1,880,524	1,959,382	(78,858)	1,646,671	233,853
Special Event Revenue	486,313	538,900	(52,587)	532,934	(46,620)
Public Support	1,750,792	1,750,793	(1)	1,751,188	(396)
Admissions	657,528	1,014,260	(356,732)	1,041,944	(384,415)
Theatre/Planetarium	165,581	277,625	(112,044)	199,126	(33,545)
Programs	65,952	67,225	(1,273)	61,984	3,969
Contributed Services	45,066	0	45,066	14,470	30,596
Restaurant and Facility Rental	124,068	121,536	2,532	101,232	22,836
Retail	208,443	319,452	(111,009)	270,749	(62,306)
Other income	122,252	113,925	8,327	46,906	75,346
Net assets released from restrictions	1,789,391	1,739,716	49,675	575,455	1,213,936
Total Unrestricted Revenue	7,295,910	7,902,814	(606,903)	6,242,657	1,053,253
Operating Expenses:					
Cost of Goods Sold	87,357	148,372	(61,015)	117,147	(29,789)
Supplies	653,204	799,655	(146,451)	644,050	9,154
Salaries and Wages	2,838,784	2,905,382	(66,598)	2,893,973	(55,189)
Benefits	700,856	717,316	(16,460)	617,865	82,991
Travel	18,021	31,628	(13,607)	75,616	(57,594)
Insurance	55,904	55,637	267	89,033	(33,130)
Public Relations	308,035	428,689	(120,654)	377,139	(69,104)
Member\Donor Development	30,261	51,725	(21,464)	26,749	3,511
Subscriptions/Memberships	13,100	16,345	(3,245)	15,281	(2,181)
Maintenance	397,223	414,390	(17,167)	303,708	93,515
Utilities	529,025	518,917	10,108	506,126	22,899
Professional Fees	259,791	311,182	(51,391)	274,484	(14,693)
Interest Expense	83,598	43,558	40,040	109,736	(26,138)
Miscellaneous	41,555	61,874	(20,319)	56,801	(15,245)
Sales Tax Expense	12,496	14,500	(2,004)	13,783	(1,288)
Donated Services Used	45,066	0	45,066	0	45,066
Depreciation	603,714	612,252	(8,538)	617,636	(13,922)
Total Operating Expenses	6,677,991	7,131,423	(453,432)	6,739,126	(61,135)
Inc (dec) in unrestricted net assets before non operating items	617,919	771,391	(153,472)	(496,469)	1,114,389
Non Operating Items:					
Investment Earnings	249,274	0	249,274	197,189	52,085
Loss on Swap Liability	3,888	0	3,888	47,101	(43,213)
Pension & Post Retirement Expenses	(177,552)	(191,000)	13,448	(296,638)	119,086
Total Non Operating Items	75,611	(191,000)	266,611	(52,348)	127,959
Inc (dec) in unrestricted net assets	693,530	580,391	113,139	(548,818)	1,242,348
Changes in Temporarily Restricted Net Assets:					
Contributions	421,641	285,000	136,641	164,000	257,641
Investment Earnings	408,820	0	408,820	301,613	107,208
Contributed Services	0	0	0	0	0
Net assets released from restrictions for operations	(1,789,391)	(1,739,716)	(49,675)	(575,455)	(1,213,936)
Inc (dec) in temporarily restricted net assets	(958,930)	(1,454,716)	495,786	(109,842)	(849,088)
Changes in Permanently Restricted Net Assets:					
Contributions	5,000	0	5,000	0	5,000
Investment Earnings	10,057	0	10,057	7,646	2,411
Net assets released from restrictions for operations	0	0	0	0	0
Inc (dec) in permanently restricted net assets	15,057	0	15,057	7,646	7,411
Inc (dec) in Net Assets	(250,343)	(874,325)	623,982	(651,014)	400,671

Milwaukee Public Museum

	Consolidated 2/28/14	Consolidated 8/31/13	Change
Assets:			
Cash and cash equivalents	2,042,159	2,783,938	(741,779)
Investments	290,999	262,079	28,920
Accounts Receivable	61,411	54,894	6,517
Contributions Receivable -Current	921,771	1,246,820	(325,049)
Inventories, net	46,406	61,979	(15,573)
Prepaid Expenses	154,303	160,026	(5,723)
Total Current Assets	3,517,049	4,569,736	(1,052,687)
Other Assets:			
Cash and investments held for endowment	6,891,922	6,545,098	346,824
Contributions Receivable - Long Term	2,937,876	2,937,876	0
Other Long Term Assets	0	0	0
Total Other Aassets	9,829,798	9,482,974	346,824
Property & Equipment:			
Gross Property & Equipment	31,829,514	30,758,392	1,071,122
Less-Accumulated depreciation	(16,831,420)	(16,244,242)	(587,178)
Net Property & Equipment	14,998,094	14,514,150	483,944
Total Assets	28,344,941	28,566,860	(221,919)
Liabilities and Net Assets:			
Accounts Payable	588,534	408,351	180,183
Accrued Payroll & Benefits	494,575	483,215	11,360
Deferred Revenue	959,574	1,100,311	(140,737)
Interest Payable	11,402	17,891	(6,489)
Accrued Postretirement Benefits - Current	107,063	107,063	0
Notes Payable - Current	1,070,000	945,000	125,000
Lease Payable - Current	14,997	0	14,997
Total Current Liabilities	3,246,144	3,061,831	184,313
Accrued Postretirement Benefits	5,842,708	5,815,187	27,521
Interest Rate Swap Liability	172,463	176,351	(3,888)
Notes Payable	1,397,000	1,627,000	(230,000)
Lease Payable	50,477	0	50,477
Total Liabilities	10,708,793	10,680,369	28,424
Net Assets:			
Unrestricted	7,488,487	6,794,957	693,530
Temporarily Restricted	6,292,188	7,251,118	(958,930)
Permanently Restricted	3,855,473	3,840,416	15,057
Total Net Assets	17,636,148	17,886,491	(250,343)
Total Liabilities and Net Assets	28,344,941	28,566,860	(221,919)

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE: March 11, 2014

TO: Chairperson Michael Mayo Sr., Transportation, Public Works & Transit Committee
Co-Chair Willie Johnson Jr., Finance, Personnel and Audit Committee
Co-Chair David Cullen, Finance, Personnel and Audit Committee

FROM: Brian Dranzik, Director, Department of Transportation

REPORT ON AIRPORT CAPITAL IMPROVEMENT PROJECTS

POLICY

Informational Report

BACKGROUND

Per the adopted 2013 Capital Budget, the Airport Director shall continue to submit a semi-annual report to the Committees on Finance and Audit and Transportation and Public Works on the status of all currently authorized Capital Improvement Projects. In a form pre-approved by the DAS Capital Finance Manager, County Board staff, and Director of Audits, the report shall provide the following information for each authorized Capital Improvement Project:

- Date of initial County Board approval
- Brief description of scope of project
- Estimated completion date
- Expenditures and revenues summary, including reconciliation of each revenue source (i.e., Passenger Facility Charges, Airport Reserve, Bonds, and Miscellaneous Revenue) and the amount of committed funds for each.
- Date, purpose, and amount of any approved appropriation transfers

Attached is the first semi-annual report for 2014, which indicates the expenditure and revenue summaries of the Airport's active Capital Improvement Projects through December, 2013. The capital projects shown are in various stages of development, several of which have reached completion and will be closed out

during 2014. The next report will be submitted in September 2014 for the period ending June 30, 2014.

Prepared by: Karen Freiberg, Airport Accounting Manager

Approved by:

_____	_____
Brian Dranzik, Director	C Barry Bateman
Department of Transportation	Airport Director

Cc: James Martin, Director of Operations, Department of Transportation
Don Tyler, Director, Department of Administrative Services
Pamela Bryant, Capital Finance Manager
Justin Rodriguez, Capital Finance Management Analyst
Janelle Jensen, Committee Clerk, Finance, Personnel and Audit Committee
Jodi Mapp, Committee Clerk, Transportation, Public Works & Transit Committee

ATTACHMENT: Excel spreadsheet summarizing Capital Improvement Projects through December 31, 2013

GMIA Capital Projects
Summary of Expenditures

Project #	Project Name	Manager	Proj Approved.		Proj Complete	Amounts Per Advantage: Cumulative Budget	Cumulative Expended	Cumulative Unrealized	Currently Encumbered	Available Funds	Expedition Remaining Commitments Note A	Currently Uncommited Funds	Future Commitments Per A&E Note B	Net Available
	ACTIVE GMIA PROJECTS													
WA006	C Concourse, Four Gate Expansion	Ed Baisch	1999	Adopted budget	2012	65,241,519	64,342,664	898,854	0	898,854	0	898,854	0	898,854
WA042	Baggage Claim Remodeling	Jim Zsebe	2006	Adopted Budget	2015	53,154,000	7,139,194	46,014,806	33,394,645	12,620,168	-2,211,794	14,831,962	14,831,962	0
WA044	In-line Bag Screening, Phase 1 and 2	Tim Kipp	2002	Adopted Budget	2013	49,273,130	33,969,828	15,303,302	3,907,788	11,395,515	187,291	11,208,223	11,208,223	0
WA048	D Concourse Improvements	Vijay Mehta	2003	Adopted Budget	2012	19,632,580	16,862,613	2,769,967	0	2,769,967	0	2,769,967	0	2,769,967
WA061	E Concourse Stem Remodeling & Electrical	Ed Baisch	2004	Adopted Budget	2012	11,030,299	10,713,002	317,297	0	317,297	0	317,297	0	317,297
WA064	Phase II Mitigation Program	Kim Berry	2009	Budget	2015	55,972,600	35,759,254	20,213,346	5,866,013	14,347,333	-1,447,664	15,794,997	15,794,997	0
WA072	LJT Runway Crack Repair and Sealcoating	Ed Baisch	2006	Adopted Budget	2014	2,256,270	1,347,953	908,317	195,715	712,602	772	711,830	711,829	1
WA094	Runway Safety Area Improvements - RSA-Runway 1L, 19R, 7R and	Jim Zsebe	2005	Adopted Budget	2014	74,019,972	71,941,271	2,078,701	410,339	1,668,362	-41,162	1,709,524	1,709,524	0
WA095	Terminal Cable Tray System	Tim Kipp	2009	transfer	2015	347,000	324,640	22,360	0	22,360	4,125	18,235	4,125	14,110
WA096	Parking Structure Relighting	Tim Kipp	2009	transfer	2014	1,811,000	1,220,264	590,736	315,669	275,067	274,774	292	0	292
WA108	HVAC Equipment Replacement	Vijay Mehta	2006	Adopted Budget	2015	6,859,400	6,677,892	181,508	119,134	39,882	-23,475	63,357	32,544	30,813
WA112	GMIA TAXIWAY R & R3 Reconstruction	Ed Baisch	2012	Adopted Budget	TBD	400,000	0	400,000	0	400,000	2,000	398,000	398,000	0
WA122	Airfield Pavement Rehabilitation	Tim Kipp	2006	Adopted Budget	2014	6,175,100	6,048,050	127,050	14,323	112,728	0	112,728	6,669	106,059
WA123	Airfield Safety Improvements	Tim Kipp	2006	Adopted Budget	2014	3,463,000	2,601,503	861,497	932,614	-71,117	125,360	556,721	556,721	0
WA124	Install Ground Power Units& Preconditioned Air	Ed Baisch	2007	Adopted Budget	2014	2,490,400	1,572,369	918,031	0	918,031	0	918,031	918,031	0
WA125	Security and Wildlife Perimeter Fence	Anthony Raab	2007	Adopted Budget	2014	1,452,450	1,160,227	292,223	34,882	257,340	10,503	246,837	246,837	0
WA127	GMIA Terminal Expansion Design Study	Ed Baisch	2007	Adopted Budget	2016	500,000	0	500,000	0	500,000	0	500,000	500,000	0
WA130	Noise Barrier Study	Kim Berry	2007	Adopted Budget	2014	356,000	72,227	283,773	278,139	5,634	0	5,634	5,634	0
WA131	Part 150: Ramp Electrification	Ed Baisch	2007	Adopted Budget	TBD	458,000	0	458,000	0	458,000	0	458,000	458,000	0
WA133	D Hammerhead Restroom Remodel	J. Zsebe	2008	Adopted Budget	2013	2,411,000	1,186,941	1,224,059	0	1,224,059	0	1,224,059	1,224,059	0
WA135	Runway 1L/19R & 7R/25L Intersection	Ed Baisch	2008	Adopted Budget	2013	13,641,458	10,995,081	2,646,377	0	2,646,377	671	2,645,706	2,405,463	240,243
WA139	Redundant Main Electrical Feed	Mary Turner	2008	Adopted Budget	2015	8,047,000	1,256,736	6,790,264	6,405,299	384,965	3,566	381,399	381,399	0
WA141	Admin BLDG Ground Level Build Out GMIA TRAINING FACILITY	Bernie Mielcarek	2008	Adopted Budget	2015	2,904,000	2,525,304	378,696	17,773	360,923	-4,038	364,961	364,961	0
WA142	LJT Runway 15L - 33R Extension	Tim Kipp	2008	Adopted Budget	2012	538,000	197,246	340,754	0	340,754	21,629	319,125	0	319,125
WA143	Cargo Ramp 3D Access Security	Andy Tran	2008	Adopted Budget	2013	270,000	204,757	65,243	19,325	45,918	0	45,918	0	45,918
WA145	Runway Guard Lights	T. Kipp	2008	Transfers	2012	2,992,000	1,107,912	1,884,088	0	1,884,088	0	1,884,088	0	1,884,088
WA147	Deicing pads at Cargo	Jim Zsebe	2011	Transfers	2014	100,000	15,527	84,473	0	84,473	0	84,473	84,473	0
WA148	Expand Fleet Building	Anthony Raab	2010	Adopted Budget	2014	3,616,000	535,235	3,080,765	512,009	2,568,757	235	2,568,522	2,568,522	0
WA149	Snow Equipment Storage Building	Ed Baisch	2010	Adopted Budget	TBD	13,602,000	608,545	12,993,455	1,378	12,992,078	609,922	12,382,156	0	12,382,156
WA151	Part 150 Noise Monitoring	Kim Berry	2010	Adopted Budget	2015	2,140,000	0	2,140,000	0	2,140,000	0	2,140,000	2,140,000	0
WA152	Part 150 Vacant land Acquisition	Kim Berry	2010	Adopted Budget	TBD	1,560,000	0	1,560,000	0	1,560,000	0	1,560,000	1,560,000	0
WA153	Purchase Non-County owned jet bridges	Jim Zsebe	2010	Transfer 2009	2014	10,500,000	3,751,025	6,748,975	0	6,748,975	-1,925,765	8,674,740	9,724,740	-1,050,000
WA158	GMIA Deicing Pad Design and Construction	Tim Kipp	2013	Adopted Budget	2015	13,200,000	438,276	12,761,724	885,176	11,876,547	-664,729	12,541,276	12,241,276	300,000
WA160	GMIA Narrow Band Conversion	Terry Blue	2010	Adopted Budget	2013	2,000,000	1,908,500	91,500	0	91,500	0	91,500	0	91,500
WA161	GMIA TERMINAL ROADWAY SIGNAGE	Bernie Mielcarek	2011	Adopted Budget	2013	3,100,000	751,399	2,348,601	2,348,663	0	0	0	0	0
WA162	GMIA CESSNA SERVICE APRON RECONSTRUCTION	Jim Zsebe	2012	Adopted Budget	2013	1,116,000	1,667	1,114,333	0	1,114,333	73,333	1,041,000	1,041,000	0
WA163	GMIA PERIMETER ROAD BRIDGE OVER HOWELL AVENUE	Karl Stave	2012	Adopted Budget	2014	8,200,000	4,294,949	3,905,051	1,905,293	1,999,758	1,999,758	0	0	0
WA165	Taxiway B Reconstruction	Tim Kipp	2011	Transfer	2012	2,967,000	2,740,863	226,137	0	226,137	0	226,137	0	226,137
WA166	GMIA Perimeter Road Extension 128th to College Ave.	Paul Montalto	2012	Adopted Budget	2013	1,100,000	685,826	414,174	0	414,174	0	414,174	0	414,174
WA167	GMIA Terminal Escalator Replacement	Anthony Raab	2012	Adopted Budget	2014	1,250,000	997,493	252,507	159,234	93,274	19,172	74,102	74,102	0
WA169	LJT Runway and Taxiway Lights	Tim Kipp	2012	Adopted Budget	2013	500,000	174,620	325,380	149,556	175,824	21,485	154,339	154,339	0
WA172	GMIA terminal Sanitary Sewer Utility Upgrade	Ed Baisch	2012	Adopted Budget	2015	300,000	1,055	298,945	0	298,945	5,977	292,968	0	292,968
WA173	GMIA Fuel Farm Electrical Service	Mary Turner	2012	Adopted Budget	2014	1,100,000	193,240	906,760	577,401	329,358	-5,259	334,617	334,617	0
WA175	GMIA Concourse C Checkpoint	Bernie Mielcarek	2011	Transfer	2013	472,000	440,860	31,140	0	31,140	-6,249	37,389	36,513	876
WA176	GMIA Airport Master Plan-AGIS/eALP	Ed Baisch	2012	Adopted Budget	2014	500,000	6,758	493,242	221,878	271,364	5,242	266,122	266,122	0
WA177	GMIA Parking Structure Repairs	Julie Bastin	2012	Adopted Budget	2014	959,000	9,087	949,913	0	949,913	98,409	851,504	851,504	0
WA178	GMIA Parking Garage	Julie Bastin	2011	Adopted Budget	2014	1,030,000	289,358	740,642	628,807	111,835	27,121	84,714	84,714	0
WA182	GMIA SNOW MELTER	Jim Zsebe	2013	Transfer	2014	1,290,265	283,299	1,006,966	852,377	154,589	0	154,589	154,589	0
WA184	GMIA -ADS-B Squitter Transponders	Terry Blue	2013	Transfer	2014	562,500	0	562,500	533,713	28,787	-19,004	47,791	47,291	500
Data shown is as of end of December 31, 2013		**Grand total GMIA Projects**				**462,745,163**	**301,113,615**	**161,631,548**	**60,687,141**	**100,921,981**	**(2,857,795)**	**104,532,974**	**83,122,779**	**21,410,195**

Note A Defined as total commitments per Expedition, less expenditures to date and less encumbrances
In other words, planned future expenditures not yet recognized in Advantage.

Note B Estimates by A&E of future commitments, not yet in either Advantage or Expedition.
These are being picked up as uncommitted funds as per Project Listing report

GMIA Capital Projects
Summary of Revenue Funding by Source

Project #	Project Name	Manager	Proj Approved.		Proj Complete	GARB BONDS A/C 4907	PFC BACKED BONDS A/C 4907	INTEREST ON BONDS A/C 1841	STATE GRANT A/C 2299	FEDERAL GRANT A/C 2699	PFC REVENUE A/C 4901	CAPITAL RESERVE	TOTAL FUNDING	Approved by way of Capital Budget	Fund Transfer Revisions	Number of Fund Transfers
	ACTIVE GMIA PROJECTS															
WA006	C Concourse, Four Gate Expansion	Ed Baisch	1999	Adopted budget	2012		59,586,366	1,079,000			3,992,853		65,241,519	33,666,513	31,575,006	15
WA042	Baggage Claim Remodeling	Jim Zsebe	2006	Adopted Budget	2015		41,022,250				12,131,750		53,154,000	53,154,000		
WA044	In-line Bag Screening, Phase 1 and 2	Tim Kipp	2002	Adopted Budget	2013		26,236,300	289,500	393,312	17,289,018	5,065,000		49,273,130	49,273,130		1
WA048	D Concourse Improvements	Vijay Mehta	2003	Adopted Budget	2012		10,791,950	318,000			8,522,630		19,632,580	10,084,950	9,547,630	6
WA061	E Concourse Stem Remodeling & Electrical	Ed Baisch	2004	Adopted Budget	2012	9,455,299	17,000	4,000			350,000	1,204,000	11,030,299	9,455,299	1,575,000	2
WA064	Phase II Mitigation Program	Kim Berry	2009	Budget	2015				5,597,260	44,778,080	5,597,260		55,972,600	45,697,600	10,275,000	1
WA072	LJT Runway Crack Repair and Sealcoating	Ed Baisch	2006	Adopted Budget	2014				59,525	2,135,220		61,525	2,256,270	1,979,270	277,000	3
WA094	Runway Safety Area Improvements - RSA-Runway 1L, 19R, 7R	Jim Zsebe	2005	Adopted Budget	2014		10,711,184		8,624,434	53,736,604	947,750		74,019,972	58,316,831	15,703,141	3
WA095	Terminal Cable Tray System	Tim Kipp	2009	transfer	2015							347,000	347,000		347,000	1
WA096	Parking Structure Relighting	Tim Kipp	2009	transfer	2014		1,616,000				195,000		1,811,000	1,616,000	195,000	1
WA108	HVAC Equipment Replacement	Vijay Mehta	2006	Adopted Budget	2015	6,412,700		46,700				400,000	6,859,400	5,933,150	926,250	1
WA112	GMIA TAXIWAY R & R3 Reconstruction	Ed Baisch	2012	Adopted Budget	TBD				50,000	300,000	50,000		400,000	400,000		
WA122	Airfield Pavement Rehabilitation	Tim Kipp	2006	Adopted Budget	2014				677,625	4,065,750	941,725	490,000	6,175,100	4,325,100	1,850,000	1
WA123	Airfield Safety Improvements	Tim Kipp	2006	Adopted Budget	2014				432,375	2,594,250	308,125	128,250	3,463,000	2,320,000	1,143,000	1
WA124	Install Ground Power Units& Preconditioned Air	Ed Baisch	2007	Adopted Budget	2014				278,625	1,923,750	288,025		2,490,400	1,269,400	1,221,000	1
WA125	Security and Wildlife Perimeter Fence	Anthony Raab	2007	Adopted Budget	2014				181,625	1,089,750	181,075		1,452,450	866,450	586,000	2
WA127	GMIA Terminal Expansion Design Study	Ed Baisch	2007	Adopted Budget	2016						500,000		500,000	500,000		
WA130	Noise Barrier Study	Kim Berry	2007	Adopted Budget	2014				35,510	284,080	36,410		356,000	180,900	175,100	1
WA131	Part 150: Ramp Electrification	Ed Baisch	2007	Adopted Budget	TBD				50,562	357,375	50,063		458,000	458,000		
WA133	D Hammerhead Restroom Remodel	J. Zsebe	2008	Adopted Budget	2013	2,190,000					221,000		2,411,000	221,000	2,190,000	1
WA135	Runway 1L/19R & 7R/25L Intersection	Ed Baisch	2008	Adopted Budget	2013				1,709,045	10,244,184	1,688,229		13,641,458	8,750,000	4,891,458	3
WA139	Redundant Main Electrical Feed	Mary Turner	2008	Adopted Budget	2015	3,702,500	3,702,500				642,000		8,047,000	8,047,000		
WA141	Admin BLDG Ground Level Build Out GMIA TRAINING FACILIT	Bernie Mielcarek	2008	Adopted Budget	2015	2,415,000						489,000	2,904,000	2,904,000		
WA142	LJT Runway 15L - 33R Extension	Tim Kipp	2008	Adopted Budget	2012				13,450	511,100		13,450	538,000	538,000		
WA143	Cargo Ramp 3D Access Security	Andy Tran	2008	Adopted Budget	2013			33,750	202,500	33,750			270,000	270,000		
WA145	Runway Guard Lights	T. Kipp	2008	Transfers	2012	1,648,000			168,000	1,008,000	168,000		2,992,000		2,992,000	2
WA147	Deicing pads at Cargo	Jim Zsebe	2011	Transfers	2014						100,000		100,000		100,000	1
WA148	Expand Fleet Building	Anthony Raab	2010	Adopted Budget	2014						3,616,000		3,616,000	3,366,000	250,000	1
WA149	Snow Equipment Storage Building	Ed Baisch	2010	Adopted Budget	TBD		13,272,000				330,000		13,602,000	13,272,000	330,000	1
WA151	Part 150 Noise Monitoring	Kim Berry	2013	Adopted Budget	2015				214,000	1,712,000	214,000		2,140,000	1,850,000	290,000	1
WA152	Part 150 Vacant land Acquisition	Kim Berry	2009	Adopted Budget	TBD				156,000	1,248,000	156,000		1,560,000	1,040,000	520,000	1
WA153	Purchase Non-County owned jet bridges	Jim Zsebe	2012	Adopted Budget	2014	3,000,000	2,000,000				5,500,000		10,500,000	6,550,000	3,950,000	2
WA158	GMIA Deicing Pad Design and Construction	Tim Kipp	2013	Adopted Budget	2015				5,197,500	2,805,000	5,197,500		13,200,000	13,200,000		
WA160	GMIA Narrow Band Conversion	Terry Blue	2011	Adopted Budget	2013	2,000,000							2,000,000	2,000,000		1
WA161	GMIA TERMINAL ROADWAY SIGNAGE	Bernie Mielcarek	2011	Adopted Budget	2013						2,750,000	350,000	3,100,000	3,100,000		
WA162	GMIA CESSNA SERVICE APRON RECONSTRUCTION	Jim Zsebe	2012	Adopted Budget	2013				139,500	837,000	11,875	127,625	1,116,000	1,116,000		
WA163	GMIA PERIMETER ROAD BRIDGE OVER HOWELL AVENUE	Karl Stave	2012	Adopted Budget	2014				1,025,000	6,150,000	1,025,000		8,200,000	3,500,000	4,700,000	2
WA165	Taxiway B Reconstruction	Tim Kipp	2011	Transfer	2012				2,373,600			593,400	2,967,000	2,140,000	827,000	2
WA166	GMIA Perimeter Road Extension 128th to College Ave.	Paul Montalto	2012	Adopted Budget	2013				137,500	825,000	137,500		1,100,000	1,100,000		
WA167	GMIA Terminal Escalator Replacement	Anthony Raab	2012	Adopted Budget	2014							1,250,000	1,250,000	1,250,000		
WA169	LJT Runway and Taxiway Lights	Tim Kipp	2012	Adopted Budget	2013				12,500	475,000		12,500	500,000	500,000		
WA172	GMIA terminal Sanitary Sewer Utility Upgrade	Ed Baisch	2012	Adopted Budget	2015							300,000	300,000	300,000		
WA173	GMIA Fuel Farm Electrical Service	Mary Turner	2012	Adopted Budget	2014							1,100,000	1,100,000	1,100,000		
WA175	GMIA Concourse C Checkpoint	Bernie Mielcarek	2011	Transfer	2013							472,000	472,000		472,000	1
WA176	GMIA Airport Master Plan-AGIS/eALP	Ed Baisch	2012	Adopted Budget	2014				62,500	375,000	62,500		500,000	500,000		
WA177	GMIA Parking Structure Repairs	Julie Bastin	2012	Adopted Budget	2014	959,000							959,000	959,000		
WA178	GMIA Parking Garage	Julie Bastin	2012	Transfer	2014							1,030,000	1,030,000		1,030,000	1
WA182	GMIA SNOW MELTER	Jim Zsebe	2013	Transfer	2014						1,290,265		1,290,265		1,290,265	1
WA184	GMIA -ADS-B Squitter Transponders	Terry Blue	2013	Transfer	2014				70,313	421,875	70,312		562,500		562,500	1
	Data shown is as of end of December 31, 2013		**Grand total GMIA Projects**			**31,782,499**	**168,955,550**	**1,770,950**	**28,262,081**	**157,598,706**	**63,570,563**	**8,368,750**	**462,745,163**	**361,166,653**	**101,578,510**	**64**

COUNTY OF MILWAUKEE

INTER-OFFICE COMMUNICATION

DATE: April 2, 2014

TO: Marina Dimitrijevic, Chairwoman, County Board of Supervisors

FROM: Brian Dranzik, Director, Department of Transportation

SUBJECT: Contract for Consulting Services related to Management Options for the Milwaukee County Transit System

It is requested the attached contract be referred to the Committee on Finance, Personnel, and Audit. Pursuant to 59.52(31)(b)(1), Wisconsin Statutes, the County Executive has approved this contract, authorizing a sum not to exceed $250,000 and the contract will take effect unless the Committee takes action to reject or affirm the contract with 14 days (but see below regarding fund transfer).

The contract is for a consultant to examine and provide a recommendation on transit management options that may be available to Milwaukee County based upon both the policy direction established by the Milwaukee County Board of Supervisors in the 2014 Adopted Budget and more recent discussions in the standing policy committees given the outcome of the previous RFP process which concluded on February 20, 2014 without a contract award to a vendor.
The transit management options that may be available could include:

- Third Party Contract Provider (current Model): Re-RFP to competitively award a contract to a third party provider for transit management services
- Transit is In-sourced and Directly Provided by Milwaukee County: In-sourcing where current contract provider employees become Milwaukee County employees
- Hybrid/Alternate Model: Examination of alternative transit management structures that may be available and feasible.

The Milwaukee County Department of Transportation (MCDOT) has selected Huron Consulting Group (located in Chicago) as a sole source contractor to perform this scope of work. A sole source contract is recommended based upon the limited number of firms that can provide the specialized expertise required and the timing by which all activities need to be completed (deadline of January 1, 2015) per the policy direction provided in the 2014 Adopted Budget. Huron has an impressive reputation in the management consulting field, expert industry knowledge, and an understanding of the complex legal and regulatory environment needed to appropriately advise Milwaukee County on the options listed above. In addition to advising on transit management options, Huron will also assist to ensure compliance with regulatory policies for any eventual re-bid of the transit management contract.

The contract is contingent upon a fund transfer of $150,000 from the 2014 Appropriation for Contingencies to the 2014 Transit/Paratransit Budget, Org. Unit 5600. That fund transfer is being submitted by the Department of Administrative Services to the County Board in this April 2014 business cycle to provide the needed funds. The remaining $100,000 ($250,000 total contract value minus $150,000 Appropriation for Contingency) will be provided from the existing budgeted appropriation for Transit/Paratransit.

Cc: Amber Moreen
Kelly Bablitch
Janelle Jensen
Steve Cady
Raisa Koltun

March 28, 2014

Brian Dranzik
Director of Transportation
Department of Transportation
Director's Office
2711 West Wells Street
Milwaukee, WI 53208

Dear Mr. Dranzik**:**

I am pleased to propose, on behalf of Huron Consulting Services LLC ("Huron"), an engagement to provide the Department of Transportation, Milwaukee County ("Milwaukee" or "the County") with consulting assistance to evaluate insourcing and outsourcing service delivery model options; to ensure compliance with regulatory policies for the possible rebid of part or all of the transit system services; and to assist the County in either (a) the transfer of the transit operational business processes and employees to the County through an insourcing process, or (b) the development of a RFP and assistance throughout the rebidding process through an outsourcing of part or all of the transit services.

At Huron, we understand that different institutions have different desired approaches and objectives when it comes to delivering effective and efficient public services. We work with our clients to define the spectrum of feasible options and to balance operational concerns with return on investment. We specialize in assisting public entities with improving process efficiency and increasing customer service and satisfaction. We understand that the delivery of "Operational Excellence" ("OE") projects depends not just efficiency but how relations are handled with key stakeholders like riders and employees. Very few other companies can combine the transactional and regulatory experience, technical expertise, and understanding of the larger policy goals possessed by the Huron team.

Our differentiators include:

1. *Our track record* – Members of our team have decades of experience delivering substantial cost savings and service quality enhancements on innovative operational excellence projects for a range of state and local governments.
2. *The depth and breadth of our experience* – We are not niche players, but can provide you experience-based advice on almost the entire range of services and asset classes that the County can consider for OE projects.
3. *Our understanding of public sector goals* – We know that public institutions have a societal purpose to fulfill that goes beyond maximizing return on investment and that there are multiple interested stakeholders that must participate in the OE conversation.

Our Understanding of Your Needs

It is our understanding that Milwaukee is interested in consulting assistance relating to two specific focus areas:

1. Phase I - The Milwaukee County transit system management contract is coming to an end, and the County is interested in determining if transit services should be insourced or if they should continue to be contracted out in part or in full to a third party. For a potential rebid of transit services, the County needs to be cognizant of the Federal Transit Administration (FTA) rules and procedures. Issues of particular concern include competitive bidding and employee protection laws referred to as "protective arrangements" or "Section 13(C) arrangements". The Huron project team will analyze and provide the County with insourcing and outsourcing service delivery model options that would best meet the County's needs as well as provide guidance on FTA regulation compliance for a potential rebidding process. Although the project team will not primarily focus its efforts on analyzing service efficiency, potential opportunities for improving service delivery, identified during this phase, will be reported.

2. Phase II - Considering the recommendations made at the end of Phase I, the Milwaukee County will decide which service delivery model to pursue: (a) insource business operations and employees of the transit system; or (b) re-procure outsourced transit services in part or in full. If the County decides to insource transit services, the Huron project team will assist in planning and managing the transfer of operations and employees, advise on change management best practices, and identify potential synergies with other County operations. If the County decides to rebid transit services, the Huron project team will assist in the development of the procurement documents and management of the procurement and transition processes.

The remainder of this document presents some additional background on Huron, key personnel, and our approach and pricing for each of the two phases of the engagement. We have also included our general business information in order to expedite consideration of any resulting consulting engagement.

About Huron Consulting Group

Huron Consulting Group (NASDAQ:HURN) is a leading provider of business consulting services. The Company was founded in 2002 with about 200 people and it has grown to almost 2,300 today. Our people come from industry, academia, healthcare, and other leading consulting firms.

The Company currently has offices in Atlanta, Boston, Detroit, Houston, London, New York City, Portland, San Diego, Washington, D.C., and headquarters in Chicago. We continue today to attract and

retain world-class talent into our organization. Each of our managing directors has more than 10 years of experience serving the business community, and our most experienced managing directors have been serving clients for more than 30 years.

Huron's results reflect a portfolio of service offerings focused on helping clients address complex business challenges. The Company has three operating segments as follows: Health, Education, and Public Sector Consulting, Legal Consulting, and Financial Consulting, representing 67.0%, 29.5% and 3.5% of full year 2012 total revenues, respectively.

Our clients include cities and states, some of the most widely recognized Fortune 500 companies, financial institutions, healthcare companies, government agencies, major universities, academic medical centers, and premier law firms.

Huron's professionals utilize our deep financial, analytical, and problem-solving skills to provide a full range of professional services. We are an academically diverse group of professionals who possess financial, transactional, investigative, quantitative, and facilitative skills. Our projects range from technical collaboration to comprehensive investigations to independent opinions.

About Huron Public Sector

Governing for the future demands that public service organizations transform the way they provide services. Taking a strategic and thoughtful approach to government service transformation is essential for governments in order to maintain their competitiveness when it comes to attracting and retaining citizens and businesses in a fast moving global economy.

Huron Public Sector recognizes that public entities are currently operating in an environment that includes:

- Increasing demands for public services;
- Shrinking funding from federal and state levels of government;
- Retiree commitments, health care costs, and unfunded infrastructure demands that are likely to continue grow indefinitely; and
- Limited opportunities for new revenues.

Huron Consulting Group's Public Sector practice helps clients like states, cities, counties, and other public agencies achieve success under challenging circumstances. By combining Huron's traditional strengths in operational areas like procurement, human resources, information technology, and finance, with a new team featuring deep experience in operational excellence, asset optimization, and data analytics developed from decades of service to public sector clients, we enable clients to mitigate risk and

optimize performance. Led by the former Mayor of Indianapolis and Deputy Mayor of New York City, Stephen Goldsmith, Huron's Public Sector practice is positioned to help clients provide to their constituents responsive and high quality services in an era of constrained resources.

About FaegreBD Consulting (Sub-Contractor)

FaegreBD Consulting, a sub-consultant for this engagement, is a national advisory and advocacy firm focusing on interdisciplinary services for growth sectors of the U.S. economy, including health and biosciences, energy and environment, economic development, education, communities and local government, and financial services. Since 1985, FaegreBD Consulting professionals have served private and public sector clients across the country through policy, regulatory and financing services.

FaegreBD Consulting is a division of Faegre Baker Daniels LLP, a full-service law firm with more than 750 lawyers and consultants in 12 locations in the United States, London and China. The firm offers a wide complement of legal services to clients ranging from emerging enterprises to multinational companies and handles complex transactional, regulatory and litigation matters.

About Bronner Group, LLC (Sub-Contractor)

Bronner Group, LLC (BRONNER), a nationally known and respected woman-owned business, is a multi-disciplined, professional services company recognized for its domain expertise in enabling government agencies to accomplish their mission-critical goals, improving operating performance, building workforce skills, and demonstrating accountability to all government stakeholders. By focusing exclusively on the public sector since 1987, BRONNER has developed a comprehensive understanding of the issues and solutions most relevant to its clients within this arena. In 27 years, BRONNER has assembled a client list of over 350 government agencies at the federal, state, and local levels.

BRONNER's Center for Transportation Management was established in 2011 to provide thoughtful and strategic advice on public transportation. The Center includes individuals who have extensive experience navigating the federal and state processes by which transit projects progress from concept to completion and operation. The background of these individuals include decades of experience as senior-level leaders and managers in the public transportation sector. The Center has become well-known as a source of expertise in several areas, including performance management, stakeholder engagement, financial analysis, and technical assistance with federal compliance.

BRONNER, a certified DBE, has provided comprehensive professional management consulting services, technology consulting services, large-scale workforce training services, and assurance services to both state and local Transportation/Transit Agencies. BRONNER is a certified DBE with the State of Wisconsin.

BRONNER's transit customers include:

- Birmingham-Jefferson County Transit Authority
- Cape Cod Regional Transit Authority
- Central Arkansas Transit Authority
- Chicago Transit Authority
- Cook County Department of Highways and Transportation
- Illinois Department of Transportation
- Massachusetts Bay Transportation Authority
- Metra (IL)
- Northern Indiana Commuter Transit District
- Regional Transportation Authority (Chicago, IL)
- Atlanta Hartsfield-Jackson International Airport
- Chicago Department of Aviation

Team Personnel

Stephen Goldsmith

The Huron Team is led by Managing Director Stephen Goldsmith, who will have overall responsibility for the execution of this engagement. Mr. Goldsmith brings his extensive knowledge and expertise to the project, having conducted analyses and lead operational excellence projects as a government official and as an advisor to public clients for over twenty years. As mayor, deputy mayor and advisor to governmental entities Mr. Goldsmith has been involved in over 100 public private partnerships.

Mr. Goldsmith has had a distinguished career in politics, public policy, and academe. He was the two-term mayor (1992-99) of Indianapolis, the 12th largest city in the United States, and served as Deputy Mayor for Operations in New York City. He is currently the Daniel Paul Professor of Government and the Director of the Innovations in American Government Program at Harvard University's Kennedy School of Government.

As mayor of Indianapolis he conducted more than eighty public private competitions, which resulted in savings of more than $400 million. The Wall Street Journal has called Mayor Goldsmith a "pioneering privatizer of city services."

Mr. Goldsmith has been active as Mayor and Deputy Mayor in various efficiency and outsourcing efforts in the provision of transit and mobility services. Along with David Gogol, below, Mr. Goldsmith served

as an advisor to the American Public Transit Association to advise APTA, the White House and Congress on the reauthorization of the Surface Transportation Act.

Some of the major operational excellence projects with which Goldsmith has been involved include the following:

- As former Mayor of Indianapolis, Goldsmith assisted the Indianapolis Authority Board to submit management of facilities to competition. A management agreement was won by a firm focusing on streamlining operations and increasing revenues.
- As the former Deputy Mayor for Operations of New York City (2011), Goldsmith helped the City's Department of Environmental Protection (DEP) set global benchmarks for operational performance of water and waste water services and pioneered a new form of performance-based partnership by teaming public employees with the private sector.
- Goldsmith was selected by the Governor of Pennsylvania to advise the court-appointed City of Harrisburg receiver on the optimization of a range of the City of Harrisburg's assets, including water, solid waste, and parking. He advised the transaction regarding the lease of the City's parking assets to the Pennsylvania Economic Development Financing Authority, which included a private operation contract with guaranteed payment to the City.

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David Gogol

David Gogol is the founder of FaegreBD Consulting's federal consulting practice. He has more than 30 years' experience in Washington, D.C.; in the Senate; and as a consultant.

While David serves a diverse practice, he is best known for his work with local governments on federal regulatory issues and on federal funding. Having worked for dozens of communities across the nation, he brings a broad base of experience to local leaders, playing a broad advisory role in addition to his federal affairs expertise. Perhaps distinctively, David works for communities led by both political parties, serving some communities for 20 years and advising multiple administrations.

David's transit expertise is built upon his work as the lead Senate staff in the drafting and passage of the Mass Transportation Authorization of 1982. This legislation created the structure and framework of the current programs of the Federal Transportation Administration (FTA). Since that time David has worked with cities, transit agencies, private companies and associations on FTA regulatory and funding issues.

Some examples of David's work illustrate the breadth of his work with FTA and on transit issues:

- For the City of Minneapolis, David leads the federal affairs team that is working to develop a new streetcar line in the downtown.

- For the South Bend transit agency, TRANSPO, David developed a complex inter-local agreement that resulted in a 15% increase in local operating revenue.
- On behalf of Milwaukee-based Ways to Work, David led the effort that reversed a proposed FTA rule which would have prevented the use of FTA funds for programs designed to assist low-income mothers increase access to jobs.
- For a transit agency, David led a team that was evaluated fuels for the agency's next generation of buses.
- For DesignLine, David led the company's efforts to challenge FTA's interpretation of Buy America as applied to a Chinese bus company engaged in unfair competition.
- For the Regional Development Authority of NW Indiana, David is leading the federal affairs effort to add a new commuter line to Chicago.
- For Transpo, the South Bend transit agency, David is leading the federal affairs work to establish a CNG vehicle fueling service to serve the agency, the city and the community.

In federal funding matters, David has led hundreds of efforts to secure federal funding through earmarks, competitive grants and federal agency partnerships. His long experience and cross-agency expertise provides expertise that is valued by institutions with broad missions

Joseph J. Smith

Mr. Smith has over 36 years' of experience working in the transportation industry where he has succeeded in various leadership positions. The breadth of Mr. Smith's experience is inimitable. His background in administrative and operational management represents a unique combination of disciplines.

He merged three major groups of the New York Metropolitan Transportation Authority, MTA New York City Transit Buses, MTA Bus Company and MTA Long Island Bus in one entity. In addition, Mr. Smith implemented major improvements to the facilities; addressed Labor Relation issues to promote a harmonious relationship between union organizations and management; revised route structures to support service needs; established comprehensive safety, training and quality programs to support the workforce and facilities; purchased a significant quantity of new buses to meet service needs and replace antiquated equipment.

Some additional examples of Mr. Smith's work further illustrate his breadth of experience in the transportation industry:

- Managed the largest Mass Transit Surface System in North America, progressing through the ranks to become Head of Engineering, Operations/ Transportation, Maintenance, Quality, Safety, Training, Finance, Labor Relations, Public Relations and General Administration.

- Performed a complete Operation Review for Los Angeles Metro with the aim to create major savings for their systems.
- Conducted an analysis of MV Transportation involving property acquisitions, labor/ contract efficiencies and route/ operations.

Ilze Swanepoel

Ilze has a Masters in Economics with a focus on transportation from the VU University Amsterdam as well as an MBA from the University of Notre Dame. Ilze started her career as a consultant in the transportation industry where her responsibilities included amongst others economic evaluations, operational analysis and project management.

Some examples of Ilze's experience illustrate her international exposure to various different transportation systems and methodologies:

- 2010 FIFA World Cup (South Africa) – Ilze was part of the engagement team responsible for the strategic planning and implementation of the transportation system during the World Cup event. She was personally responsible for creating a model to forecast tournament transportation operations by collecting and analyzing data to develop a spectator demand model that was combined with a spectator flow mode. Ilze implemented and managed, as part of a bigger team, fleet operations before and during the World Cup event.
- Buffalo City Municipality and Nelson Mandela Bay Municipality (South Africa) – Ilze developed a concept of operations for the technology integration of public transportation operating systems. The concept of operations facilitated the integration of technology such as on-board equipment (e.g. traveler information boards, GPS, CCTV, ticket readers, etc.), and station management to achieve improved operational performance of the new public transportation systems.
- Western Cape Regional District (South Africa) – Ilze evaluated and analyzed efficiency savings for the public transportation system in the Western Cape Province. In addition, she was also responsible to evaluate the permits awarded to the various service providers and to develop a strategy to streamline this process.
- Coega Development Association (South Africa) – Ilze assisted in the development of a transportation master plan for a new industrial park development.

Our Services

We propose to provide the following services to Milwaukee County, divided into Phase I and Phase II.

Phase I

Communication and Kick-Off

The effort begins with communication to include all affected parties.

Analyze Insourcing/Outsourcing Service Delivery Model Options

The following scope of work to determine which service delivery model would best serve the County's needs, involves the assessment of operations, financial, organizational and third-party practices:

a) Initiate Data Request and Review – Huron will prepare a detailed information request that will be used to obtain historical budget and operations data. Items of information to be requested and subsequently reviewed may include, but are not limited to:
   i. Monthly statements of income and expense of the transit operations;
   ii. The transit system's 2012-2014 operating budgets;
   iii. The transit system's 2012-2014 capital budgets;
   iv. Third-party management and union contract(s) – including any amendments;
   v. Department of Transportation and the transit system's organizational charts and staffing tables (management, line operations, and support);
   vi. Job descriptions and classifications;
   vii. Performance reports of the current outsourced model to date;
   viii. All operational contracts currently in place, such as fuel, uniforms, maintenance, etc.;
   ix. Payment and billing processes between the County, third party service provider, and suppliers;
   x. Organizational strategy documents and/or vision, mission, and objective statements;
   xi. The standard operating procedures (SOP) manual; and
   xii. Current customer service practices and customer satisfaction measures.

b) Conduct Site Visit and Interviews – The project team will conduct a multi-day visit for the purpose of:
   i. Meeting with all affected parties;;
   ii. Identifying the root causes of any operational and financial shortcomings;
   iii. Analyzing the operational performance of the current outsourced model to date;
   iv. Developing an understanding of the strategic challenges facing the County's Department of Transportation over the next five years; and

v. Identifying potential synergies and areas of alignment for the County and Transit Management.

c) Insourcing/Outsourcing Service Delivery Model Report - The project team will prepare a report that details the different service delivery options, as well as an assessment of the strengths and weaknesses of each, which should be considered by the County for implementation during Phase II. The County can expect the following elements to be addressed in our findings and recommendations report:

i. An assessment of the environment facing the County Transportation Department over the next five to ten years;
ii. The baseline financial and operational performance, and level of service of the transit system (based on information provided by the County);
iii. A matrix of options for County leaders to consider that represent multiple service delivery models with differing mixes of public and private sector involvement;
iv. An assessment of the options in terms of their probable strengths and weaknesses in enabling the County to meet its objectives;
v. References to relevant case studies from comparable jurisdictions;
vi. Additional due diligence completed to support the County's insourcing/outsourcing decision;
vii. Potential synergies and organizational alignment with other County operations; and
viii. Baseline customer service practices and satisfaction levels (based on information provided by the County);
ix. A roster of obvious high-level service efficiency recommendations.

Assess Compliance with Regulatory Policies for the Potential Rebid of the Transit System Management

As Milwaukee County seeks to evaluate insourcing and outsourcing of the transit system and to potentially seek improvements in service delivery, it will need to be cognizant of FTA rules and procedures. FaegreBD Consulting will be responsible for assisting the County in the effort to remain in compliance with FTA regulations and guidance. Issues of particular concern include: competitive bidding, and Section 13 (C).

With the disruption in the contract award and the pending expiration of the existing management contract, the County will need to work proactively with FTA leadership at the national and regional levels to assure FTA that the County is taking all appropriate actions to maintain service and to manage FTA funded assets.

As the County explores service enhancements, cost savings and other operational improvements, it will need to be cognizant of federal regulations. Actions such as service modifications, route changes and similar actions must be taken in accord with FTA guidance and regulations.

FaegreBD Consulting will support the County in its work with the FTA, to ensure that the County maintains a positive relationship with the FTA, to ensure compliance with all applicable Federal procurement rules, and to avoid potential grant interruptions.

Service Delivery Model Decision Guidance

The final step in Phase I consists of various meetings and discussions between the Huron project team and the County to provide the County clarity on the presented service delivery models and guide its decision on which model to pursue and implement during Phase II.

Phase II

The precise scope of work for Phase II will be determined by the County's decision on the model to pursue in Phase I. Thus, the actual scope of work will likely differ somewhat from these two options. They are, however, guides as to the work that would generally be conducted based on the County's decision to insource or outsource.

Option A – Service Insourcing

Support Immediate Insourcing of the Transit System Management

Working with Milwaukee County and with our sub-contractor FaegreBD Consulting ("FaegreBD"), Huron will develop a structured transfer process. This exercise, first and foremost, focuses on protecting the community's work force and assets, using an approach that *preserves the public work force and public governance*.

The insourcing process will consist of the following three steps:

1. Assist in the Transfer of Business Operations and Employees – The planning and scheduling of the transfer of business operations and employees in part or in full will be carried out collaboratively with the project team and the County personnel including all affected parties. This collaborative effort will include individual interviews, financial analysis, synergy evaluation, facilitated meetings, and addressing of questions raised by elected representatives and employees.

2. Prepare and Advise on Change Management Best Practices – The project team will work collaboratively with the County to successfully identify and assist in the implementation of change management best practices in order to reduce the risk of any disruptions or decrease in transit services being offered.

3. Assist in the Implementation of Synergies with other County Operations – The project team will also assist in the implementation of synergies and shared service opportunities across all County operations in order to benefit from economies of scale and reduce operational costs while improving overall service delivery.

Option B– Service Outsourcing

Should the County decide to authorize the development and issuance of an RFB/RFP for transit services, the Huron project team will assist in the development of the procurement documents and management of the procurement and transition processes:

1. Procurement Management – The project team will generate interest among qualified vendors and assist with the management of the procurement process from start to finish. We will run the procurement transparently to ensure that the proposals received are maximally responsive to the County's needs

2. Vendor Selection – The project team will provide summary data on all bids/proposals received and assist the County in the evaluation of such. We will manage any best and final offer process that is required

3. Contract Negotiation – The project team will support the County in the development and negotiation of any resulting contracts

4. Implementation Management – The project team will assist the County's project manager for the implementation of the new service agreements. Additionally, we will work with the County to establish suitable contract oversight structures, including performance metrics, dashboards, and oversight processes.

Approach

Stephen Goldsmith, a Managing Director with Huron, will serve as the senior Huron client executive and will have overall responsibility for the successful execution of this engagement. He will be assisted by Huron resources with a background in the tasks outlined in the previous section, including Ilze Swanepoel, an Associate with Huron. The Huron team will be further assisted by David Gogol, from FaegreBD Consulting, who has a background in working with governments on regulatory issues. Joe Smith, an urban transit subject matter expert will provide further assistance.

While we will attempt to comply with your requests for specific individuals, we retain the right to assign and reassign our personnel, as appropriate, to perform the services.

It should be noted that Huron is not a law firm, does not offer, and is not authorized to provide legal advice or counseling in any jurisdiction. **Huron and its subcontractors will provide expert consulting advice on FTA regulatory issues such as Section 13 (C), for example assisting in the determination of how changes in the transit routes would impact riders and employees and whether such changes may trigger Section 13 (C) protection. Other legal questions should be handled by County lawyers, its corporate council, or whoever provides its regular legal advisory services.** Huron is a management consulting firm and not a CPA firm. Huron does not provide attest services, audits, or other engagements in accordance with standards established by the AICPA or auditing standards promulgated by the Public Company Accounting Oversight Board ("PCAOB"). We will not audit any financial statements or perform attest procedures with respect to information in conjunction with this engagement. Our services are not designed, nor should they be relied upon, to identify weaknesses in internal controls, financial statement errors, irregularities, illegal acts or disclosure deficiencies.

Client Responsibilities

In connection with our provision of services, Milwaukee County will perform the tasks, furnish the personnel, provide the resources, and undertake the responsibilities specified below.

Milwaukee County will designate an employee or employees within your senior management who will make or obtain all management decisions with respect to this engagement on a timely basis. **In addition, Milwaukee County will appoint a dedicated project manager to handle all project management related tasks on behalf of the County throughout the duration of the engagement.** Milwaukee County also agrees to provide Huron with such further information we may need and which we can rely on to be accurate and complete. Milwaukee County also agrees to cause all levels of its employees and contractors to cooperate fully and timely with Huron. We will be entitled to rely on all Milwaukee County (County for all) decisions and approvals and we will not be obligated to evaluate, advise on, confirm, or reject such decisions and approvals.

To help maximize the value of our work to Milwaukee and to keep the project moving on schedule, Milwaukee agrees to comply with all of our reasonable requests and to provide us timely access to all information and locations reasonably necessary to our performance of the services.

The successful delivery of our services, and the fees charged, are dependent on (i) Milwaukee's timely and effective completion of its responsibilities, (ii) the accuracy and completeness of any assumptions, and (iii) timely decisions and approvals by Milwaukee's management. Milwaukee will be responsible for any delays, additional costs, or other liabilities caused by any deficiencies in the assumptions or in carrying out your responsibilities.

Timing, Fees, and Expenses

Our team expects that Phase I of this engagement will continue for 12 weeks from the date on which it starts. Given the extent of the work that must be completed to accomplish either an insourcing or rebid outsourcing, Huron strongly suggests that the County begin the project upon execution of the contract.

An estimated, high-level project timeline for Phase I is as follows:

Task(s)	Weeks											
	1	2	3	4	5	6	7	8	9	10	11	12
Communication and Kick-Off												
Analyze Insourcing/Outsourcing Service Delivery Model Options												
Initiate Data Request and Review												
Conduct Site Visit and Interviews												
Insourcing/Outsourcing Service Delivery Model Report												
Assess Compliance with Regulatory Policies for the Potential Rebid of the Transit System Management												
Service Delivery Model Decision Guidance												

Phase II's timeline would be dependent on the County's decision on which service delivery option to pursue.

If the County decides to rebid and outsource, the Huron project team will support the County's efforts to have the bidding process complete and a newly appointed contractor by December 31, 2014. If the County decides to insource, the Huron project team will support the County's efforts to have the transition of business operations and employees completed by December 31, 2014.

However, the timelines for both options are dependent on such factors as:

a) The decision to insource or outsourcing being made timely by the County following the presentation of the options report by Huron;
b) The availability of requested information; and
c) The responsiveness and cooperation of all stakeholders involved.
d) The need to address any appeals or legal action that may delay the implementation of either option.

As compensation for providing the detailed above, Milwaukee County will pay Huron at the rates set forth in the Professional Service Contract for staff. Monthly invoices shall reflect an itemization for all services rendered, a description of services and rate including those of subcontractors, related reasonable travel expenses and incidentals. Expenses shall not exceed $250,000 (including travel expenses). This amount, $250,000, does not include any legal fees associated with legal advice provided by an independent legal firm.

We understand that our bills should be sent to:

Brian Dranzik
Director of Transportation
Brian. Dranzik@milwaukeecountywi.gov
2711 West Wells Street, Suite 300
Milwaukee, WI 53208

We appreciate the opportunity to submit this proposal and look forward to any questions you may have.

Sincerely,

Stephen Goldsmith, Managing Director
Huron Consulting Group

PROFESSIONAL SERVICE CONTRACT
Huron Consulting Services LLC

This Contract between Milwaukee County, a Wisconsin municipal body corporate (hereinafter called "County"), represented by its Director of the Department of Transportation, and Huron Consulting Services LLC (hereafter called "Contractor"), as represented by Stephen Goldsmith, Managing Director, (312) 447-1765, is entered into on April 2, 2014.

1. SCOPE OF SERVICES.

Contractor shall specifically perform all of the tasks set forth in Project Scope, attached hereto as Exhibit A.

The Contract consists of the following (number) documents listed below in the order of precedence that will be followed in resolving any inconsistencies between the terms of the Contract and the terms of any Exhibits, Schedules, or Attachments thereto:

a) This Professional Service Contract

2. STAFFING.

Contractor's employees and subcontractors listed below are the primary employees to be assigned to the project and work the approximate hours listed below:

Position	Est. Hours	Billing Rate
1. Steve Goldsmith – Managing Director	60	$336
2. Mike Brink – Senior Director	40	$273
3. Ilze Swanepoel – Associate	660	$161
4.Joseph Smith – Subcontractor	300	$195

Contractor shall not replace the primary employees without the prior approval of the County. If the successor to said primary employees cannot be mutually agreed upon, the County shall have the right to terminate this Contract upon thirty (30) days' notice. Any replacement of other listed personnel shall be by persons of equal qualifications, which shall be attested to by Contractor.

Contractor represents that its employees and subcontractors possess the necessary skill, expertise, and capability, including sufficient personnel with the necessary qualifications, to perform the services required by this Contract. Contractor shall provide, at its own expense, all personnel required in performing the services under this Contract. Such personnel shall not be the employees of, or have any other contractual relationship with, the County.

3. OFFICE SPACE AND OTHER SUPPORT TO BE PROVIDED BY COUNTY.
The County hereby agrees to make available, without charge to Contractor, office space needed by Contractor for the performance of its services agreed to within this Contract.

4. DATES OF PERFORMANCE.

The term of this Contract shall begin on or after the date of all necessary signatures for both the Contractor and County and is expected to extend through approximately April 1, 2015, or until such time as either party notifies the other of its termination, as provided herein.

5. COMPENSATION.

Contractor shall be compensated for work performed on an hourly basis at the billing rate listed in section 2 of this Contract. This compensation shall include any and all out-of-pocket expenses incurred by Contractor or its employees. The total compensation to Contractor for services performed under the Contract shall not exceed $250,000 unless agreed to by County in writing. State Prompt Pay Law, Section 66.285, does not apply to this Contract. As a matter of practice, the County attempts to pay all invoices in 30 days.

6. BILLING.

Contractor shall provide County with monthly billings, which shall include, but not be limited to, the following:

A. Name
B. Dates and hours worked
C. General task performed
D. [if applicable] Detail out-of-pocket expenses, indicating their purpose such as telephone, travel, hotel, graphic reproduction, postage, etc., for these expenditures provided for in the Contract.

7. REPORTS.

Contractor shall provide written progress reports to County as requested by County. Prior to completion of this Contract, Contractor shall provide a final report summarizing the work completed and include any recommendations based upon the work completed. Contractor may be required by County to make oral presentations in connection with the work completed and with any reports.

8. OWNERSHIP OF DATA.

Upon completion of the work or upon termination of the Contract, it is understood that all completed or partially completed data, drawings, records, computations, survey information, and all other material that Contractor has collected or prepared in carrying out this Contract shall be provided to and become the exclusive property of the County. Therefore, any reports, information and data, given to or prepared or assembled by Contractor under this Contract shall not be made available to any individual or organization by Contractor without the prior written approval of County.

No reports or documents produced in whole or in part under this Contract shall be the subject of an application for copyright by or on behalf of the Contractor.

9. AUDIT AND INSPECTION OF RECORDS.

Contractor shall permit the authorized representatives of County, after reasonable notice, to inspect and audit all data and records of Contractor related to carrying out this Contract for a period up to three years after completion of the Contract. The prime consultant must obtain prior Milwaukee

County approval for all subconsultants and/or associates to be used in performing its contractual obligations. There must be a written contractual agreement between the prime consultant and its County approved subconsultant and/or associates which binds the subconsultant to the same audit contract terms and conditions as the prime consultant.

10. AFFIRMATIVE ACTION.
The Contractor assures that it will undertake an affirmative action program as required by 14 CFR Part 152, Subpart E, to insure that no person shall on the grounds of race, creed, color, national origin, or sex be excluded from participating in any employment activities covered in 14 CFR Part 152, Subpart E. The Contractor assures that no person shall be excluded on these grounds from participating in or receiving the services or benefits of any program or activity covered by this subpart. The Contractor assures that it will require that its covered suborganizations provide assurances to the Contractor that they similarly will undertake affirmative action programs and that they will require assurances from their suborganizations, as required by 14 CFR Part 152, Subpart E, to the same effect.

11. DISADVANGED BUSINESS ENTERPRISE.
The Contractor shall comply with Milwaukee County Ordinance Chapter 42 and CFR 49 part 23, which has an overall goal of seventeen percent (17%) participation of certified disadvantaged, minority and/or women business enterprise (DBE) on professional service contracts. In accordance with this, the Contractor shall ensure that DBE's have the maximum opportunity to participate in this project. The specific goal for this project is seventeen percent (17%).

12. NON-DISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION PROGRAMS.
In the performance of work under this Contract, Contractor shall not discriminate against any employee or applicant for employment because of race, color, national origin, age, sex, or handicap, which shall include, but not be limited to, the following:

Employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeships. Contractor will post in conspicuous places, available for employees and applicants for employment, notices setting forth the provisions of the non-discriminatory clause.

Contractor agrees to strive to implement the principles of equal employment opportunity through an effective Affirmative Action program, and has so indicated on the Equal Employment Opportunity Certificate attached hereto as and made a part of this Contract. The program shall have as its objective to increase the utilization of women, minorities and handicapped persons, and other protected groups, at all levels of employment, in all divisions of Contractor's work force, where these groups may have been previously under-utilized and under-represented. Contractor also agrees that in the event of any dispute as to compliance with the aforestated requirements, it shall be its responsibility to show that it has met all such requirements.

When a violation of the non-discrimination, equal opportunity or Affirmative Action provisions of this section has been determined by County, Contractor shall immediately be informed of the violation and directed to take all action necessary to halt the violation, as well as such action as may be necessary to correct, if possible, any injustice to any person adversely affected by the violation, and immediately take steps to prevent further violations.

If, after notice of a violation to Contractor, further violations of the section are committed during the term of the Contract, County may terminate the Contract without liability for the uncompleted portion or any materials or services purchased or paid for by the Contractor for use in completing the Contract, or it may permit Contractor to complete the Contract, but, in either event, Contractor shall be ineligible to bid on any future contracts let by County.

13. INSURANCE.

The Contractor understands and agrees that financial responsibility for claims or damages to any person, or to Contractor's employees and agents, shall rest with the Contractor. The Contractor may effect and maintain any insurance coverage, including, but not limited to, Worker's Compensation, Employers Liability and General Contractual, Profession and Automobile Liability, to support such financial obligations. The indemnification obligation, however, shall not be reduced in any way by existence or non-existence, limitation, amount or type of damages, compensation or benefits payable under Worker's Compensation laws or other insurance provisions.

The Contractor shall provide evidence of the following coverages and minimum amounts:

Type of Coverage	Minimum Limits
Wisconsin Workers' Compensation or Proof of All States Coverage	Statutory (waiver of subrogation)
Employer's Liability	$100,000/500,000/100,000
Commercial or Comprehensive General Liability Bodily Injury and Property Damage (incl. Personal Injury, Fire Legal, Contractual & Products/Completed Operations)	$1,000,000 Per Occurrence $1,000,000 General Aggregate
Professional Liability	$1,000,000 Per Occurrence $1,000,000 Aggregate
Automobile Liability	
Bodily Injury & Property Damage	$1,000,000 Per Accident
All Autos-Owned, non-owned and/or hired	
Uninsured Motorists	Per Wisconsin Requirements

Milwaukee County will be named as an additional insured for General, Automobile, Garage Keepers Legal and Environmental Impairment Liability, as respects the services provided in this Contract. Disclosure must be made of any non-standard or restrictive additional insured endorsement, and any use of non-standard or restrictive additional insured endorsement will not be acceptable. A certificate indicating the above coverages shall be submitted for review and approval by the County for the duration of this Contract.

Coverages shall be placed with an insurance company approved by the State of Wisconsin and rated "A" per Best's Key Rating Guide. Additional information as to policy form, retroactive date, discovery provisions and applicable retentions shall be submitted to County, if requested, to obtain approval of insurance requirements. Any deviations, including use of purchasing groups, risk retention groups, etc., or requests for waiver from the above requirements shall be submitted in writing to the County for approval prior to the commencement of activities under this Contract.

The insurance requirements contained within this Agreement are subject to periodic review and adjustment by the County Risk Manager.

A.1. Compliance with Governmental Requirements.
Contractor shall evidence satisfactory compliance for Unemployment Compensation and Social Security reporting as required by Federal and State Laws.

A.2. Professional Liability – Additional Provisions.
Contractor agrees to provide additional information on their professional liability coverages as respects policy type, i.e. errors and omissions for consultants, architects, and/or engineers, etc.; applicable retention levels; coverage form, i.e. claims made, occurrence; discover clause conditions, and effective retroactive and expiration dates, to the County Director of Risk Management and Insurance as may be requested to obtain approval of coverages as respects this section.

It is understood and agreed that coverages which apply to the services inherent in this Contract will be extended for two (2) years after completion of all work contemplated in this project if coverage is written on a claims-made basis.

Deviations and waivers may be requested in writing based on market conditions to the County Director of Risk Management and Insurance. Approval shall be given in writing of any acceptable deviation or waiver to the Contractor prior to the Contractor effecting any change in conditions as contained in this section. Waivers shall not be unduly withheld nor denied without consultation with the Contractor.

It is understood that the Contractor will obtain information on the professional liability coverages of all subcontractors in the same form as specified above for review of the County.

NOTE: Professional Liability will be required for Architectural and Engineering design and supervision. If the principal consulting firm is not eligible for this coverage, the principal consulting firm shall disclose the subcontractor who will perform the Architectural and Engineering design work and evidence the existence of professional liability coverages for such subcontractors as respects this section.

For Medical-Dental, Clinical, HMO, etc., please contact the Director of Risk Management for insurance requirements.

14. PERMITS, TAXES, LICENSES.
Contractor is responsible for procuring, maintaining and paying for all necessary federal, state, and local permits, licenses, fees and taxes required to carry out the provisions of this Contract.

15. TERMINATION BY CONTRACTOR.
Contractor may, at its option, terminate this Contract upon the failure of the County to pay any amount which may become due hereunder for a period of forty five (45) days following submission of appropriate billing and supporting documentation. Upon said termination, Contractor shall be paid the compensation due for all services rendered through the date of termination including any retainage.

16. TERMINATION BY COUNTY FOR VIOLATIONS BY CONTRACTOR.
If the Contractor fails to fulfill its obligations under this Contract in a timely or proper manner, or violates any of its provisions, the County shall there upon have the right to terminate it by giving thirty (30) days written notice of termination of contract, specifying the alleged violations, and effective date of termination. It shall not be terminated if, upon receipt of the notice, Contractor promptly cures the alleged violation prior to the end of the thirty (30) day period. In the event of termination, the County will only be liable for services rendered through the date of termination and not for the uncompleted portion, or for any materials or services purchased or paid for by Contractor for use in completing the Contract.

17. UNRESTRICTED RIGHT OF TERMINATION BY COUNTY.
The County further reserves the right to terminate the Contract at any time for any reason by giving Contractor thirty (30) days written notice of such termination. In the event of said termination, the Contractor shall reduce its activities hereunder as mutually agreed to, upon receipt of said notice, and turn over all work product to the County. Upon said termination, Contractor shall be paid for all services rendered through the date of termination. This section also applies should the Milwaukee County Board of Supervisors fail to appropriate additional monies required for the completion of the Contract.

18. INDEPENDENT CONTRACTOR.
Nothing contained in this Contract shall constitute or be construed to create a partnership or joint venture between County or its successors or assigns and Contractor or its successors or assigns. In entering into this Contract, and in acting in compliance herewith, Contractor is at all times acting and performing as an independent contractor, duly authorized to perform the acts required of it hereunder.

19. SUBCONTRACTS.
Assignment of any portion of the work by subcontract must have the prior approval of County.

20. ASSIGNMENT LIMITATION.
This Contract shall be binding upon and inure to the benefit of the parties and their successors and assigns; provided, however, that neither party shall assign its obligations hereunder without the prior written consent of the other.

21. PROHIBITED PRACTICES.

A. Contractor during the period of this contract shall not hire, retain or utilize for compensation any member, officer, or employee of County or any person who, to the knowledge of Contractor, has a conflict of interest.

B. Contractor hereby attests that it is familiar with Milwaukee County's Code of Ethics which states, in part, "No person may offer to give to any County officer or employee or his immediate family, and no County officer or employee or his immediate family, may solicit or receive anything of value pursuant to an understanding that such officer's or employee's vote, official actions or judgment would be influenced thereby."

22. NOTICES.
All notices with respect to this Contract shall be in writing. Except as otherwise expressly provided in this Agreement, a notice shall be deemed duly given and received upon delivery, if delivered by hand, or three days after posting via US Mail, to the party addressed as follows:

To Contractor:

Attn.: Stephen Goldsmith
Huron Consulting
550 W. Van Buren
Chicago, IL 60607

To County:

Attn.: Brian Dranzik
Director of Transportation - Milwaukee County
2711 W. Wells St., Room 300
Milwaukee, WI 53208

Either party may designate a new address for purposes of this Lease by written notice to the other party.

23. MISCELLANEOUS.
This Contract shall be interpreted and enforced under the laws and jurisdiction of the State of Wisconsin. This Contract constitutes the entire understanding between the parties and is not subject to amendment unless agreed upon in writing by both parties hereto. Contractor acknowledges and agrees that it will perform its obligations hereunder in compliance with all applicable state, local or federal law, rules and regulations and orders.

24. AUTHORIZATION.
The County has executed this Contract on _____, 2014.

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the day, month and year first above written.

Huron Consulting Services LLC

By: _____ Date: 4/2/2014
Stephen Goldsmith, Managing Director

Director, Department of Transportation- Duly Authorized

By: _____ Date: 4/3/14

Brian Dranzik

Approved as to form and independent status:

By: _____ Date: 4/3/14
Deputy Corporation Counsel

Reviewed by:

By: _____ Date: 4/3/14
Risk Management

By: _____ Date: _____
Comptroller

Approved with regards to County Ordinance Chapter 42:

By: _____ Date: 4/3/2014
Community Business Development Partners

PROFESSIONAL SERVICE CONTRACT
Huron Consulting Services LLC

By: _____ Date: 4/3/14
County Executive

By Supervisor Bowen

A RESOLUTION

Requesting the Facilities Management and Procurement staff of the Department of Administrative Services, the Department of Transportation, and the Department of Health and Human Services to issue a Request for Proposals (RFP) to provide housekeeping and janitorial services in county facilities

WHEREAS, Facilities Management and Procurement staff of the Department of Administrative Services, the Department of Transportation, and the Department of Health and Human Services issued a Request for Proposals (RFP #928003), dated October 29, 2012, to provide housekeeping and janitorial services in county facilities; and

WHEREAS, the submitted proposal from Encore One, d/b/a CleanPower, LLC, ("CleanPower") to provide housekeeping and janitorial services in the courthouse complex, the county grounds, McDOT's highway maintenance and fleet management buildings, the psychiatric hospital, the behavior health division, the community service center, the detention center, and Marcia P. Coggs Human Service Center was accepted by the Department of Administrative Services; and

WHEREAS, the Department of Administrative Services put forth a resolution (File No. 13-581), dated June 24, 2013, requesting the County Board's approval of an Agreement with CleanPower; and

WHEREAS, on November 7, 2013, the Milwaukee County Board voted (vote 17-0-1) to reject the proposed Agreement with CleanPower because of concerns related to the RFP procedures used by the Department of Administrative Services; and

WHEREAS, some of the concerns related to the RFP procedures included the weighting of the contract price as only 20 percent of the total evaluation score and the bundling of the contract to effectively deny minority firms an opportunity to be the primary contractor, thus restricting their participation to that of a DBE sub-contractor to another firm; and

WHEREAS, on March 20, 2014, the Milwaukee County Board elected not to adopt a resolution (File No. 14-108), related to in-sourcing housekeeping and janitorial services for the courthouse complex; and

WHEREAS, the Department of Administrative Services put forth a resolution (File No. 14-302), dated March 28, 2014, requesting the County Board's approval of the originally-proposed Agreement with CleanPower without incorporating the County Board's concerns related to the RFP procedures; now, therefore,

BE IT RESOLVED, the Facilities Management and Procurement staff of the Department of Administrative Services, the Department of Transportation, and the Department of Health and Human Services shall issue a new Request for Proposals (RFP) to provide housekeeping and janitorial services in county facilities; and

BE IT FURTHER RESOLVED, the new Request for Proposals (RFP) shall incorporate recommended improvements made by the County Board during the 2013 committee hearings of the Finance, Personnel and Audit Committee and the Transportation, Public Works and Transit Committee that included weighting contract cost more than 20 percent of the total evaluation score and structuring the proposal (unbundling) so that DBE firms could effectively compete as main contractors or as sub-contractors.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 7, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution requesting the Facilities Management and Procurement staff of the Department of Administrative Services, the Department of Transportation, and the Department of Health and Human Services to issue a Request for Proposals (RFP) to provide housekeeping and janitorial services in county facilities

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution would require the Facilities Management and Procurement staff of the Department of Administrative Services, the Department of Transportation, and the Department of Health and Human Services to issue a new Request for Proposals (RFP) to provide housekeeping and janitorial services in county facilities.

B. Approval of this resolution would not require an expenditure of funds, but would require existing staff time to accomplish. It should be noted that the expenditure of staff time would be significant for required meetings and tours of facilities for vendors wishing to submit a proposal, based on past experience.

C. None.

D. None.

Department/Prepared By Jill Suurmeyer, Research and Policy Analyst, Office of the Comptroller

Authorized Signature Jill Suurmeyer

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

COUNTY OF MILWAUKEE
INTER-OFFICE COMMUNICATION

DATE: March 28, 2014

TO: Supervisor Marina Dimitrijevic, Chairperson,
Milwaukee County Board of Supervisors

FROM: Don Tyler, Director of Department of Administrative Services

SUBJECT: HOUSEKEEPING AND JANITORIAL SERVICES FOR MILWAUKEE COUNTY FACILITIES

SUMMARY

During the October 2013 County Board cycle, both the Finance, Personnel & Audit Committee, and the Milwaukee County Board, elected not to approve an Agreement with Encore One DBA CleanPower ("CleanPower") to provide housekeeping and janitorial services in various Milwaukee County ("County") facilities (File No. 13-581). Feedback from Supervisors to the Department of Administrative Services ("DAS") indicated that it may not have been approved, in part, due to the discussions related to rehiring former County employees for housekeeping services in the Courthouse Complex. At the March 20, 2014 meeting of the Board of Supervisors, the Board elected not to adopt a resolution (File No. 14-108) related to in-sourcing housekeeping services for the Courthouse Complex. As a result, DAS recommends approval of the originally-proposed agreement with CleanPower. CleanPower has agreed to honor the terms and conditions stated in its original proposal and best and final offer from 2013. This action will result in an approximate savings of $2 million over the three year term of the contract.

REQUEST

DAS seeks approval to enter into an Agreement with CleanPower for the provision of housekeeping and janitorial services in County facilities. We respectfully request that this report and attached documents be referred to the Finance, Personnel & Audit Committee for consideration.

BACKGROUND

Historically, housekeeping and janitorial vendors have provided services to County facilities pursuant to year-long price agreements with provisions for up to two one-year renewal periods. On October 29, 2012, the Department of Administrative Services-Facilities Management ("DAS-FM"), the Department of Transportation ("DOT"), and the Department of Health and Human Services ("DHHS") cooperatively issued an RFP (RFP # 928003) in accordance with Chapter 32 of the Milwaukee Code of General Ordinances, soliciting proposals from vendors to provide housekeeping and janitorial services for County facilities. Proposals were due by December 3, 2012.

The RFP outlined such elements as minimum standards and requested services in order for proposers to offer solutions to the objectives, problems, and needs set forth in the RFP. Proposers were encouraged to define how they intended to meet or exceed the RFP requirements. The RFP was developed with direct input from facility stakeholders and operational personnel. The RFP described evaluation criteria (including cost, technical knowledge and experience,

quality of labor/personnel, and references/work history) and the relative weights applied to each criterion.

Broad notification of the RFP was performed via publication, posting on the Milwaukee County procurement website, posting on the Milwaukee County Business Opportunity Portal, use of the County's E-notify System, and direct identification of potential vendors. A pre-bid conference and tours of all facilities covered by the RFP were held. At the conclusion of the bidding period, numerous proposals were received.

The RFP divided specific County facilities into three categories: Group A buildings (those managed by DAS-FM), Group B buildings (those managed by DHHS), and Group C buildings (those managed by DOT). While the RFP reserved the County's right to award different groups of buildings to different vendors, the RFP stated the County's intention to execute a single prime vendor contract for all janitorial services in all buildings covered by the RFP. This approach is in concert with the Comprehensive Facilities Planning effort underway as the result of a facilities study completed by CBRE earlier this year, encouraging a "one County, one landlord" approach to facilities.

At the time the RFP was issued, multiple vendors were providing janitorial services to County facilities pursuant to price agreements. Currently, the three vendors continue to provide janitorial services on a month-to-month basis, on the terms contained in the price agreements. Should approval to enter into an Agreement with CleanPower for housekeeping and janitorial services be denied, we would need to operate under the current price agreement or via an emergency procurement action, if needed, until a new RFP could be issued.

DISCUSSION

Prior to receipt of RFP responses, DAS determined to convene an Evaluation Panel to review the proposals received in response to the RFP in order to help ensure that various internal stakeholders' requirements were met and to perform an individual and independent evaluation of scoring criteria as outlined in the RFP. While not required under Chapter 32, the Evaluation Panel was established to provide additional evaluative expertise.

Upon receipt of RFP responses, each Evaluation Panel member performed an independent and individual evaluation related to both technical and cost elements of the RFP. At the conclusion of the evaluation process, CleanPower's total evaluative score (cost, technical knowledge, experience, quality of labor/personnel, and references/work history) by the Evaluation Panel members was the highest of all proposers and determined a competitive range; as such the Evaluation Panel recommended that DAS enter into negotiations with CleanPower.

After conducting additional in-depth tours of all facilities and extensive negotiations, CleanPower submitted its best and final offer on May 22, 2013. This best and final offer was incorporated into the proposer's original RFP response to create the final terms of the agreement. Corporation Counsel, Risk Management and CBDP have all reviewed and approved the agreement and the underlying documents.

Subsequently, Intent to Award notifications were released to all proposers on June 4, 2013, as required by MCGO 32.50. No protests were received. Therefore, MCGO 32.40(6) (relating to protests and appeals prior to submission for board approval prior to award) has been satisfied.

The proposed agreement is for one year (May 1, 2014 – April 30, 2015), with two optional one-year renewal terms. The County may terminate the agreement at any time for any reason upon 60 days advance written notice to CleanPower. In the event of the expiration or termination of the agreement, CleanPower will be required to continue to provide services for up to 90 days while new service provider(s) are phased in. While the agreement allows for modification of services to reflect current needs of the covered facilities all housekeeping and janitorial services performed under the current terms of the agreement will be provided for $3,374,645.38 a year.

For the period of May-December, 2014, services under the agreement will be provided for $2,249,763; this exceeds the budget amount of $2,134,953 by $114,800 for the same period. Broken down by department, DAS-Facilities Management's janitorial expenditure budget will decrease by about $2,100 for the remainder of 2014. DOT-Fleet Management will have a decrease of approximately $3,500 in its janitorial expenditures and DHHS will have an increase of approximately $120,400 in its janitorial expenditures for the remainder of 2014. DHHS will absorb this cost increase via surpluses in other budgeted areas. The increase over the budgeted amounts is attributable in part to an increase in services in certain DHHS facilities designed to further the County's goal of infection control.

If the County and CleanPower mutually agree to extend the optional one-year renewals, any contract price adjustments will be negotiated between the County and CleanPower based on documented Consumer Price Index (CPI) and Producer Price Index (PPI) data as published by the US Department of Labor, Bureau of Labor Statistics. In no case shall the contract price for the renewal year(s) exceed 3.0% of either the CPI or PPI.

RECOMMENDATION

DAS recommends approval of the proposed agreement with CleanPower. By approving the contract prior to May 19, 2014, when the Living Wage Ordinance takes effect, Milwaukee County will realize a savings of approximately $2 million over a three year contract period, as estimated by the Comptroller in a February 5, 2014 report entitled, "Addendum to Fiscal Analysis of the Proposed Minimum Wage (reflecting 01/30/14 amendment)."

Respectfully Submitted:

Don Tyler, Director
Department of Administrative Services

cc: County Executive Chris Abele
Brian Dranzik, Director, Department of Transportation

Hector Colon, Director, Department of Health and Human Services
Patrick Lee, Director of Procurement, Department of Administrative Services
Gary Waszak, Facilities Maintenance Manager, DAS-Facilities
Amber Moreen, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Stephen Cady, Research & Policy Director, Office of the Comptroller

File No. 14-
(Journal,)

(ITEM NO.) From the Director of Administrative Services, requesting approval of a contract between Milwaukee County and Encore One, d/b/a CleanPower, LLC, for the provision of housekeeping and janitorial services in county facilities, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Facilities Management and Procurement staff of the Department of Administrative Services, the Department of Transportation, and the Department of Health and Human Services issued a Request for Proposals (RFP) to provide housekeeping and janitorial services in county facilities; and

WHEREAS, the RFP process enabled County staff to obtain specific information about the vendors and their proposed provision of housekeeping and janitorial services, which included information included vendor qualifications, costs of services, technical knowledge and experience, and staffing allocation and experience; and

WHEREAS, in response to the RFP, numerous vendors submitted proposals to Milwaukee County by the required deadline; and

WHEREAS, the submitted proposal and best and final offer from Encore One, d/b/a CleanPower, LLC, ("CleanPower") stipulates that CleanPower will provide housekeeping and janitorial services in the courthouse complex, the county grounds, MCDOT's highway maintenance and fleet management buildings, the psychiatric hospital, the behavior health division, the community service center, the detention center, and Marcia P. Coggs Human Service Center at an annual cost of approximately $3,374,645.38 per year for a one (1) year initial term (May 1st – April 30th) with two (2) twelve month extensions (if mutually agreeable to both parties); and

WHEREAS, the cost of the contracted services for the period May – December, 2014 will exceed current 2014 budgeted amounts by approximately $114,800 due in part to the addition of services in certain DHHS facilities to further advance the County's goals of infection control; the increase to be absorbed by DAS Facilities Management via surpluses in other areas of its budget. DHHS is negotiating with CleanPower to adjust services so that costs do not exceed budgeted amounts, but is able to absorb any increase attributable to DHHS via surpluses in other areas of its respective budget; and

WHEREAS, the experience and reputation of CleanPower is well documented in county facilities as well as in other facilities in the Milwaukee area; now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby approves of

the contract between Milwaukee County and Encore One, d/b/a CleanPower, LLC, (incorporated by reference herein) for the provision of housekeeping and janitorial services at the enumerated county facilities.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 28, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Housekeeping and Janitorial Services Agreement

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year*	Subsequent Year**
Operating Budget	Expenditure	$114,800	$1,124,882
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

*Fiscal impact based on comparison between existing contract and proposed contract pro-rated for the months of May-December, 2014.
**Fiscal impact calculated based on remaining initial term of contract for the months January-April 2015 ($1,124,882).

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director of the Department of Administrative (DAS) is requesting that the County Board approve a resolution to enter into an agreement for the provision of housekeeping and janitorial services at certain county facilities.

B. Direct costs are anticipated to be approximately $3,374,645 per year or $2,249,763 for the period of May-December, 2014. This is an increase of approximately $114,800 over the budget amount of $2,134,953 for the same time period.

C. The budgetary impact will be that DAS-Facilities Management will have a decrease of approximately $2,100 in its housekeeping and janitorial services expenditures for the remainder of 2014. DOT-Fleet Management will have a decrease of approximately $3,500 in its housekeeping and janitorial services expenditures for the remainder of 2014. DHHS will have an increase of approximately $120,400 in its housekeeping and janitorial services expenditures for the remainder of 2014. DHHS will absorb this increase of cost via surpluses in other budgeted areas.

Of the total $3,374,645 first year contact cost, approximately $2,249,763 will be realized in 2014 (May-December) and approximately $1,124,882 will be realized in 2015 (January-April). If mutually agreed to, the contract may be extended for two additional extension periods of 12 months each. Any contract price adjustments will be negotiated between the County and vendor based on documented Consumer Price Index (CPI) and Producer Price Index (PPI) data as published by the US Department of Labor, Bureau of Labor Statistics. In no case shall the contract price for the extension year(s) exceed 3.0% of either the CPI or PPI.

D. None.

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By: Patrick Lee, Director, DAS-Procurement

Authorized Signature(s) _____

Did DAS-Fiscal Staff Review?	☒	Yes	☐	No	
Did CBDP Review?[2]	☒	Yes	☐	No	☐ Not Required

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE: March 28, 2014

TO: Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors

FROM: Teig Whaley-Smith, Economic Development Director, Department of Administrative Services

SUBJECT: The Director of the Department of Administrative Services – Economic Development recommends authorization to apply for, and if awarded, accept and implement a Community Development Investment Grant from the Wisconsin Economic Development Corporation in an amount up to $250,000 to assist in funding streetscaping improvements for the expansion of Milwaukee's Asian Market Phongsavan.

POLICY
Milwaukee County Board review and approval is required for the submission of grant funding applications, pursuant to MCGO 56.06.

BACKGROUND
The Wisconsin Economic Development Corporation (WEDC) is the State of Wisconsin's lead economic development agency focused on sustainable business growth and job creation. The economic development resources WEDC provides to local governments and private parties are numerous and include several grant opportunities. One such opportunity is the Community Development Investment Grant (CDIG) Program. This program is meant to, "support urban, small city and rural community redevelopment efforts by providing financial incentives for shovel-ready projects with emphasis on, but not limited to, downtown community driven efforts," by providing grants to local municipalities for use on specific projects which "demonstrate significant, measureable benefits in job opportunities, property values and/or leveraged investment by local and private partners."

DAS-Economic Development is seeking authorization to apply for a Tier 2 CDIG in an amount up to $250,000 to assist in the redevelopment and expansion of Milwaukee's Asian Market Phongsavan. Milwaukee's Asian Market Phongsavan is located on the northwest side of the City of Milwaukee at 6300 N. 76th Street. Opened in 2008 in a former blighted and abandoned auto repair building, the market features groceries, produce, a café and 30 vendor stalls providing an assortment of goods including fruits, vegetables and Hmong cultural items. To accommodate the massive growth and demand of the current market, Milwaukee's Asian Market Phongsavan began planning a new two-story building adjacent to the existing structure that would provide not only new vendor stalls, but restaurants, medical offices and an assortment of other services that could benefit the community, including basketball courts and community halls. The new venue would be approximately 70,582 square feet and feature 160 rentable spaces in a variety of sizes. To date, the majority of the new building has been pre-leased. Upon completion of the new building, the existing 14,000 square foot structure will be converted solely into grocery store.

Milwaukee's Asian Market Phongsavan's expansion project will cost approximately $4.1 million. The majority of the project is funded through a $3,346,300, 75% SBA-backed loan serviced by Ridgestone Bank. The unguaranteed 25% of the loan consists of $418,281 MEDC participation and $418,294 Ridgestone Bank participation. Owner equity and WEDC grant funds will be used to cover the remaining project costs. WEDC grant funds would be used specifically for streetscaping improvements, including but not limited to landscaping, signage, storefront windows, doors and awnings. These improvements would be made to the existing building as well as the new building, ensuring a cohesive and inviting professional appearance.

The CDIG requires a local 75% match. Match funds need not be from the County, but can come from private investment into the project. In this case, the SBA Note, MEDC loan and owner equity constitute eligible matching funds. Because a grant of $250,000 constitutes roughly 6% of total project costs, the match requirement has been more than satisfied.

To implement the grant, if awarded, DAS-Economic Development will enter into a Development Agreement with Milwaukee's Asian Market Phongsavan, with terms including, but not limited to the following:

- DBE participation pursuant to Ch. 42 for the portion of the project funded by the grant;
- Goal of 25% residential hiring for the portion of the project funded by the grant;
- Good faith efforts to utilize workers from Milwaukee JobCorps where possible on the entire project;
- Submittal to County of paid itemized invoices for eligible expenses with proof of payment for reimbursement purposes, as required by WEDC;
- Semi-annual performance reporting during the life of the project, with a final report due upon completion, as required by WEDC;
- Reporting for the next several years regarding job creation and retention, leveraged investment, project specific gains and the increase in the tax base, as required by WEDC;
- Indemnification in favor of County in the event of a default entitling WEDC to a return of any grant funds expended;
- Guaranty that County is not responsible for financial obligations of Milwaukee's Asian Market Phongsavan, including but not limited to loan default by the principal;
- Access to project records during the life of the project and for at least three years thereafter for auditing purposes.

RECOMMENDATION

The Director of the Department of Administrative Services – Economic Development recommends authorization to apply for, and if awarded, accept and implement a Community Development Investment Grant from the Wisconsin Economic Development Corporation in an amount up to $250,000 to assist in funding streetscaping improvements for the expansion Milwaukee's Asian Market Phongsavan.

FISCAL NOTE
Acceptance of the grant will have a net zero impact on the division's budget. Milwaukee County's role in the process will be that of a compliance administrator and conduit for grant funds. Staff time to monitor the project and process the reimbursements will be absorbed in the agency's existing budget.

Teig Whaley-Smith
Economic Development Director, Department of Administrative Services

cc: Chris Abele, County Executive
Supervisor Patricia Jursik, Chair, Economic & Community Development Committee (ECD)
Supervisor Willie Johnson, Jr., Chair, Finance, Personnel & Audit Committee (FPA)
Supervisor David Cullen, Chair, Finance, Personnel & Audit Committee (FPA)
Supervisor David Bowen, Vice Chair, ECD Committee
Supervisor Michael Mayo, Sr., ECD Committee
Supervisor James (Luigi) Schmitt, ECD Committee
Supervisor Steve F. Taylor, ECD Committee
Supervisor Khalif Rainey ECD Committee
Supervisor Jason Haas, Vice Chair, FPA Committee
Supervisor James "Luigi" Schmitt, FPA Committee
Supervisor Romo West, FPA Committee
Supervisor Theordore, Lipscomb, Sr. FPA Committee
Supervisor Russell Stamper, II, FPA Committee
Don Tyler, Director, Department of Administrative Services
Amber Moreen, Chief of Staff, Office of the County Executive
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Raisa Koltun, Director of Legislative Affairs, County Executive's Office
Julie Esch, Director of Operations, DAS
Steve Cady, Research & Policy Director, Comptroller's Office
Jessica Janz-McKnight, Research Analyst, Comptroller's Office
Jill Suurmeyer, Research Analyst, Comptroller's Office

File No.
(Journal,)

(ITEM) The Director of the Department of Administrative Services – Economic Development recommends authorization to apply for, and if awarded, accept and implement a Community Development Investment Grant from the Wisconsin Economic Development Corporation in an amount up to $250,000 to assist in funding streetscaping improvements for the expansion of Milwaukee's Asian Market Phongsavan.

A RESOLUTION

WHEREAS, the Wisconsin Economic Development Corporation (WEDC) is the State of Wisconsin's lead economic development agency focused on sustainable business growth and job creation; and

WHEREAS, WEDC's Community Development Investment Grant (CDIG) Program is meant to, "support urban, small city and rural community redevelopment efforts by providing financial incentives for shovel-ready projects with emphasis on, but not limited to, downtown community driven efforts," by providing grants to local municipalities for use on specific projects which "demonstrate significant, measureable benefits in job opportunities, property values and/or leveraged investment by local and private partners."; and

WHEREAS, DAS-Economic Development is seeking authorization to apply for a Tier 2 CDIG in an amount up to $250,000 to assist in the redevelopment and expansion of Milwaukee's Asian Market Phongsavan; and

WHEREAS, Milwaukee's Asian Market Phongsavan, located on the northwest side of the City of Milwaukee at 6300 N. 76th Street opened in 2008 in a former blighted and abandoned auto repair building and features groceries, produce, a café and 30 vendor stalls providing an assortment of goods including fruits, vegetables and Hmong cultural items; and,

WHEREAS, to accommodate the massive growth and demand of the current market, Milwaukee's Asian Market Phongsavan began planning a new two-story building adjacent to the existing structure that would provide not only new vendor stalls, but restaurants, medical offices and an assortment of other services that could benefit the community, including basketball courts and community halls; and,

WHEREAS, the new venue would be approximately 70,582 square feet and feature 160 rentable spaces in a variety of sizes, the majority of which have already been pre-leased.

WHERERAS, upon completion of the new building, the existing 14,000 square foot structure will be converted solely into grocery store; and

WHEREAS, Milwaukee's Asian Market Phongsavan's expansion project will cost approximately $4.1 million, funded primarily through a $3,346,300, 75% SBA-backed loan serviced by Ridgestone Bank with $418,281 MEDC participation.

WHEREAS, owner equity and WEDC grant funds will be used to cover the remaining project costs; and

WHEREAS, WEDC grant funds would be used specifically for streetscaping improvements on both the existing building and the new building, including but not limited to landscaping, signage, storefront windows, doors and awnings.

WHEREAS, the required 75% local match requirement is satisfied by the $3,346,000 loan and owner equity, which account for approximately 94% of project costs; now, therefore,

BE IT RESOLVED that the Director for Economic Development Division is hereby authorized to apply for, and if awarded, accept CDIG funds in an amount not to exceed $250,000 from the Wisconsin Economic Development Corporation to pay for streetscaping improvements for the expansion of Milwaukee's Asian Market Phongsavan; and

BE IT FURTHER RESOLVED, that if awarded the grant DAS-Economic Development is authorized to enter into a CDIG Agreement with WEDC and a Development Agreement with Milwaukee's Asian Market Phongsavan, subject to the approval of Risk Management and Corporation Counsel; and

BE IT FURTHER RESOLVED, the Development Agreement shall include at least the following terms and conditions:

(a) DBE participation pursuant to Ch. 42 for the portion of the project funded by the grant;
(b) Goal of 25% residential hiring for the portion of the project funded by the grant;
(c) Good faith efforts to utilize workers from Milwaukee JobCorps where possible on the entire project;
(d) Submittal to County of paid itemized invoices for eligible expenses with proof of payment for reimbursement purposes, as required by WEDC;
(e) Semi-annual performance reporting during the life of the project, with a final report due upon completion, as required by WEDC;
(f) Reporting for the next several years regarding job creation and retention, leveraged investment, project specific gains and the increase in the tax base, as required by WEDC;
(g) Indemnification in favor of County in the event of a default entitling WEDC to a return of any grant funds expended;
(h) Guaranty that County is not responsible for financial obligations of Milwaukee's Asian Market Phongsavan, including but not limited to loan default by the principal;
(i) Access to project records during the life of the project and for at least three years thereafter for auditing purposes.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 28, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: The Director of the Department of Administrative Services – Economic Development recommends authorization to apply for, and if awarded, accept and implement a Community Development Investment Grant from the Wisconsin Economic Development Corporation in an amount up to $250,000 to assist in funding streetscaping improvements for the expansion of Milwaukee's Asian Market Phongsavan.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	N/A	N/A
	Revenue	N/A	N/A
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Economic Development Director is requesting authorization to apply for, and if awarded, accept and implement a Community Development Investment Grant from the Wisconsin Economic Development Corporation to be utilized for the redevelopment and expansion of Milwaukee's Asian Market Phongsavan.
B. No net increase or decrease in the annual budget. Milwaukee County's role in the process will be that of a compliance administrator and conduit for grant funds. Staff time to monitor the project and process the reimbursements will be absorbed in the agency's existing budget.
C. There will be no budgetary impact as a result of acceptance of the WEDC grant. All matching funds are provided through private investment in the project, as permitted by WEDC.

Funding Agency						
Ridgestone Bank SBA guaranteed $2,509,725	Ridgestone Bank Participation $418,294	MEDC Participation $418,281	WEDC Grant $250,000	*Owner Equity $487,969	TOTAL FUNDING $3,346,300	*75% SBA-backed loan*
					$737,969	*Grants and Equity*
					$4,084,269	Total Project Costs

*Owner equity will be reduced if additional grant funding can be secured, such as a grant from the Havenwoods Economic Development Corporation or a City of Milwaukee façade grant.

D. None.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By Teig Whaley-Smith, Economic Development Director

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

County of Milwaukee

Office of the Sheriff

David A. Clarke Jr.
Sheriff

DATE: March 4, 2014

TO: Supervisor Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

FROM: Richard R. Schmidt, Inspector, Office of the Sheriff, Milwaukee County

SUBJECT: Request to accept State of Wisconsin Department of Transportation grant for 2014 Alcohol Enforcement program in the amount of $91,327 for the Office of the Sheriff.

REQUEST

The Sheriff of Milwaukee County requests authority to accept grant funding of $91,327 from the State of Wisconsin Department of Transportation for an Alcohol Enforcement 2014 program.

BACKGROUND

Alcohol-impaired Driving: In Wisconsin during 2012 alcohol was listed as a contributing factor in 4.6% of all crashes. 37.1% of all vehicle crash fatalities in 2012 were alcohol-related, resulting in 221 deaths. Alcohol-impaired driving is associated with other high-risk behaviors that increase the likelihood of a crash and of significant injury or death occurring; these include speeding, and failure to wear safety belts.

Enforcement Area (Targeting): WisDOT analysis has identified roadway segments patrolled by this agency as 'at-risk'. All alcohol and speed-related crash data from the three previous years for every jurisdiction in Wisconsin were analyzed, including those involving property damage through all ranges of injuries to those that resulted in death. These data were scientifically weighted following established statistical protocol. Using this weighted data, the Bureau identified those places in Wisconsin with the largest crash frequency due to excess alcohol use or speed. After factoring in each identified, at-risk location's population density, a snapshot of the state's most likely places for similar crashes per capita was established.

This grant has the following objectives:

1. To adopt a zero tolerance policy for impaired driving during all motor vehicle stops.
2. To adopt a zero tolerance policy for unrestrained occupants during all motor vehicle stops.
3. During past deployments, Grantees have typically initiated a recorded traffic stop every 45 minutes. To maintain or exceed historical activity levels during grant-funded activity Grantee will, on average, initiate a recorded traffic stop every 45 minutes.

4. During past grant-funded deployments, Grantees typically maintained an agency ratio of three citations to one written warning.
5. To make contacts with local media, community groups or other groups to increase public awareness of information related to seatbelt related crashes, and subsequent enforcement efforts a minimum of once during every quarter of grant approval. Creating partnerships with community groups, public and private, to enforce public awareness of this campaign.

Mandatory deployment dates are:

1. December 7-16, 2013 (Booze and Belts)
2. March 4-20, 2014 (St. Patrick's Day)
3. May 20-June 2, 2014 (CIOT National Mobilization)
4. July 1-7, 2014 (Summer Heat)
5. Aug 16-Sep 2, 2014 (Alcohol Crackdown)

The grant period is from October 1, 2013 until September 30, 2014. It is anticipated that there will be 101 specific deployments with three officers per deployment at four hours per officer for a total of 1,212 enforcement hours plus additional deployment hours of 420 for a total of 1,632. Payment is based on an average overtime/fringe hourly rate of $53.01 per hour. Grant funds also include equipment expenditure authority of $4,815 for 5,000 Personal Breathalyzer Testing Tubes and 7 Personal Breathalyzers Testing Units. The grant requires a local match of 25% on salary and equipment expenses of $91,327 bringing the total project funding to $114,159. The match requires NO additional budget funds.

FISCAL NOTE

Grant funds total $91,327 with a 25% local match required of $22,832 bringing the total project funding to $114,159. All funding will be used for wages and fringe benefits and authorized equipment purchases.

_____

Richard R. Schmidt, Inspector
Milwaukee County Office of the Sheriff

cc: Chris Abele, County Executive
Supervisor Theodore Lipscomb, Sr. Chair, Judiciary, Safety & General Services Committee
Kelly Bablitch, Chief of Staff
Alexis Gassenhuber, Committee Clerk
Jessica Janz-McKnight, Research Analyst

File No.
(Journal, 2014)

(ITEM) From the Sheriff requesting to apply for and accept a State of Wisconsin Department of Transportation grant for a 2014 Alcohol Enforcement program grant in the amount of $91,327:

A RESOLUTION

WHEREAS, the State of Wisconsin Department of Transportation has identified roadway segments patrolled by Milwaukee County as ‘at-risk’; and

WHEREAS, based upon this analysis, the State of Wisconsin Department of Transportation identified those places in Wisconsin with the largest crash frequency due to excess alcohol use or speed; and

WHEREAS, the State of Wisconsin Department of Transportation has awarded the Milwaukee County Sheriff a 2014 Alcohol Enforcement program grant: and

WHEREAS, the grant period is from October 1, 2013 until September 30, 2014 and it is anticipated that there will be 101 mandated deployments and other deployments for a total of 1,632 enforcement hours; and

WHEREAS, payment is based on an average overtime/fringe hourly rate of $53.01 per hour and equipment expenditure authority of $4,815 for seven (7) Personal Breathalyzer Test units and 5,000 Personal Breathalyzer Test tubes, the grant requires a local match on salary and equipment expenses of 25% or $22,832 bringing the total project funding to $114,159; now, therefore,

BE IT RESOLVED, the Office of the Sheriff is hereby authorized to apply for and accept State of Wisconsin Department of Transportation grant for a 2014 Alcohol Enforcement program grant in the amount of $91,327.

FISCAL NOTE

Grant funds total $91,327 with a 25% local match required which is $22,832 bringing the total project funding to $114,159.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 03/04/14

Original Fiscal Note X

Substitute Fiscal Note ☐

SUBJECT: The Sheriff of Milwaukee County requests the authority to accept grant funding of $91,327 from the State of Wisconsin Department of Transportation for a 2014 Alcohol Enforcement program.

FISCAL EFFECT:

No Direct County Fiscal Impact

Existing Staff Time Required

X Increase Operating Expenditures
(If checked, check one of two boxes below)

X Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

X Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$91,327	
	Revenue	$91,327	
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Sheriff of Milwaukee County is requesting the authority to accept grant funding from the State of Wisconsin Department of Transportation for a 2014 Alcohol Enforcement program in the amount of $91,327. Grant funds total $91,327 with a 25% local match which is $22,832 bringing the total program funding to $114,159. The Office of the Sheriff has existing budgeted salary and equipment funds to provide for the required match.

Department/Prepared By William R. Lethlean, Public Safety Fiscal Administrator

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes X No

Did CBDP Review? ☐ Yes ☐ No X Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Proposed Project Title:	**ALCOHOL ENFORCEMENT**
Type of Municipality:	County
Applicant Agency/County:	Milwaukee County
Enforcement Area:	Milwaukee County
Agency Federal Employer ID (FEIN):	39-600572
DUNS Number	08-792-8113

Agency Head or Authorizing Official

First Name:	David
Last Name:	Clarke
Title:	Sheriff
Address:	821 W. State St
City:	Milwaukee
State:	Wisconsin
Zip Code:	53233

Project Coordinator

First Name:	Charles
Last Name:	Stowers
Title:	Sergeant
Address:	821 W. State St
City:	Milwaukee
State:	Wisconsin
Zip Code:	53233
Phone:	4144544090
Fax:	4144544083
E-mail Address:	charles.stowers@milwcnty.com

Alcohol-impaired Driving: In Wisconsin during 2012 alcohol was listed as a contributing factor in 4.6% of all crashes. 37.1% of all vehicle crash fatalities in 2012 were alcohol-related, resulting in 221 deaths. Alcohol-impaired driving is associated with other high-risk behaviors that increase the likelihood of a crash and of significant injury or death occurring; these include speeding, and failure to wear safety belts.

Enforcement Area (Targeting): WisDOT analysis has identified roadway segments patrolled by this agency as 'at-risk'. All alcohol and speed-related crash data from the three previous years for every jurisdiction in Wisconsin were analyzed, including those involving property damage through all ranges of injuries to those that resulted in death. These data were scientifically weighted, following established statistical protocol. Using the weighted data, the Bureau identified those places in Wisconsin with the largest crash frequency due to excess alcohol use or speed. After factoring in each identified, at-risk location's population density, a snapshot of the state's most likely places for similar crashes per capita was established. *Source: BOTS Analysis*

For Alcohol Enforcement Grantees, Enforcement reimbursed with NHTSA Grant Funds must take place between the hours of 6:00P and 4:30A (Data is preliminary).

Additional Justification

This grant is for the full Fiscal Year 2014. The grant is for $100,000.00.

✔ I agree to the terms and conditions above.

1. To adopt a zero tolerance policy for impaired driving during all motor vehicle stops.
Evaluation: Activity Report - Citations

2. To adopt a zero tolerance policy for unrestrained occupants during all motor vehicle stops.
Evaluation: Activity Report - Citations

3. During past deployments, Grantees have typically initiated a recorded traffic stop about every 45 minutes. To maintain or exceed historical activity levels during grant-funded activity Grantee will, on average, initiate a recorded traffic stop every 45 minutes.
Evaluation: Activity Report - Contacts

4. During past grant-funded deployments, Grantees typically maintain an agency ratio of three citations to one written warning.
Evaluation: Activity Report - Citations/Warnings

5. To make contacts with local media, community groups or other groups to increase public awareness of information related to crashes, and subsequent enforcement efforts. This should be done a minimum of once during every quarter of grant approval. Creating partnerships with public and private community groups to enforce public awareness of this campaign is strongly encouraged.

An Agency's failure to meet project Objectives may affect their consideration for future grant awards.

Objectives/Evaluation

To effectively provide enhanced enforcement for Impaired Motor Vehicle Operators in Milwaukee County. The targeted area will mainly be the Milwaukee County Freeway System.

- ✔ I agree to the terms and conditions above.

All policies listed below should be made available to the Bureau of Transportation Safety upon request.

1. Biased-Based Policing Policy:

Grantee agency certifies that it has a written departmental policy on biased based policing or that it will initiate development of one during the grant period.

2. IACP Pursuit Policy:

Grantee agency certifies that it has a written departmental policy on pursuits that is in compliance with the IACP's policy, or that it will initiate development of one during the grant period.

3. Fatal Crash Driver BAC Testing Policy:

Grantee agency certifies that it has a written departmental policy on the BAC testing of all drivers involved in alcohol-related, fatal vehicle crashes, or that it will initiate one during the grant period. Currently all killed drivers in fatal crashes are required to be tested under s.346.71 (2). Surviving drivers involved in fatal crashes can be tested if there exists probable cause to suspect drug / alcohol impairment [s.343.305 (3) (a) and (am)], the driver is operating a CMV (FMCSR 382.303), or if conditions exist that are pursuant to Act 413 [343.305 (3) (ar)]. Agencies will encourage all surviving drivers to willingly submit to a BAC test regardless of circumstance.

4. Fleet Safety Belt Use Policy:

Grantee agency certifies that it has a written departmental policy on the use of safety belts by employees, or that it will initiate development of one during the grant period.

5. Title VI Compliance:

Grantee must comply with Title VI of the Civil Rights Act of 1964 and Presidential Executive Order 13166 regarding language access and "Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons".

6. Additional Requirements

✔ I agree to the terms and conditions above.

Federal Grant Period:

Grant activities are funded for one federal fiscal year. Funded fiscal year 2014 activities may begin no earlier than October 1, **2013** and end no later than **September 30, 2014.**

1. Work Plan /Calendar:

The Work Plan/Calendar contained within this contract is a term of the contract. It describes timing and level of enforcement activity. At a minimum, during the term of this contract:

A. Grantee will implement at least one deployment each month within the specified grant period as planned in the Work Plan/Calendar.
The Agencies must participate in Highly Visible Enforcement (HVE) saturation patrols during the timeframes listed below if within specified grant period. HVE saturation patrols must be in high risk locations, supported by publicity and may be a collaborative effort with other LEAs.

- December 7th – 16th, 2012 (Booze and Belts)
- March 4th – 20th, 2013 (St Patrick's Day)
- May 20th – June 2nd, 2013 (CIOT National Mobilization – minimum of 4 deployments)
- July 1st – 17th, 2013 (Summer Heat)
- Aug 16th – Sept 2nd, 2013 (Alcohol Crackdown – minimum of 4 deployments)

NOTE:
During CIOT, Grantees will schedule a minimum of 50% of the hours of enforcement at night during each of the four (4) mandatory deployments, with a minimum of 4-hour shifts.
NHTSA Grant Funds dictate that during Alcohol Enforcement, Grantees must perform enforcement during the hours of 6:00pm and 4:30am.

If grantee cannot perform the planned patrols, BOTS must be notified. Failure to perform planned activity may be considered grounds for terminating the grant.

2. Work Plan Amendments:

If the work plan or other documentation must be changed after the contract is signed, Grantee must submit an amendment request via the WISE Grants System. Amended activity may not commence prior to BOTS approval. **Amendments will not be considered after July 1 of the fiscal year during which the project is commenced.**

WORK PLAN/CALENDAR

Month	Enforcement Type	(A) Deployments	(B) Hours per Deployment	(C) Officers per Deployment	(D) Total Officer Hours (AxB)xC = D
October	Saturation/HVE	4	4	3	48
November	Saturation/HVE	8	4	3	96
December	Booze & Belts HVE	8	4	3	96

	OTHER	1	4	20	80
January	Saturation/HVE	8	4	3	96
February	Saturation/HVE	8	4	3	96
March	St. Patrick's HVE	1	4	30	120
	OTHER	8	4	3	96
April	Saturation/HVE	8	4	3	96
May	CIOT HVE	8	4	3	96
	OTHER	1	4	20	80
June	CIOT HVE	10	4	3	120
	OTHER				0
July	Summer Heat HVE	10	4	3	120
	OTHER	1	4	30	120
August	Alcohol Crackdown HVE	8	4	3	96
	OTHER				0
September	Alcohol Crackdown HVE	8	4	3	96
	OTHER	1	4	20	80
TOTAL		101	68	156	1632

WORK PLAN ITEMS – Required:

1. Saturation Patrols and Sustained Enforcement Deployments:
Grantee will assign only sworn, SFST-trained officers in patrols. Part-time officers may be assigned only if the grant funded activity and their resulting weekly total hours do not exceed 39 hours.

2. Total Hours: Grantee agrees to implement 101 deployments for a total of 1632 enforcement hours.

3. Grant Reimbursable Hours & Rate: Grantee's estimate of funded reimbursable hours is based upon an estimated average hourly wage/fringe rate of $53.01

4. State / National Mobilization Activity/Crackdown Reports: Grantee will complete the Activity Reports and submit them to the Grantor no later than the 15th of the month following the mobilization:

"Booze & Belts Mobilization Activity Report due by Jan 15.
"St Patrick's Day Mobilization Activity Report due by Mar 15.
"Click It or Ticket" Safety Belt Mobilization Activity Report due by June 15.
"Summer Heat" Mobilization Activity Report due by July 15.
Alcohol Crackdown Activity Report due by Sept 15.

5. Additional Items:

✓ I agree to the terms and conditions above.

1. Budget Plan:

The Budget spreadsheet within this contract is a term of the contract. Eligible cost items for this project include: Wage, Fringe, Low-cost Equipment and High-cost Equipment. Grantee must complete the Federal Share AND Estimated Local Match columns.

2. Equipment Purchase:

The Equipment Purchase Form within this contract is a term of this contract, if either High-cost or Low-cost Equipment is purchased. "High-cost" Equipment is defined in the General Terms; other equipment is considered 'low-cost'.

3. Budget/Equipment Amendments:

If the work plan or other documentation must be changed after the contract is signed, Grantee must submit an amendment request via the WISE Grants System. Amended activity may not commence prior to BOTS approval.
Amendments will not be considered after July 1st of the fiscal year during which the project is commenced.

Budget

Item	Federal Grant	Local Match	Totals
Wage/Fringe	$86,512.32	$22,831.83	$109,344.15
Travel/Mileage	Ineligible		$0
Training	Ineligible		$0
Contractual Services	Ineligible		$0
Equipment	$4,815.00	$0	$4,815.00
Materials & Supplies	Ineligible		$0
Other	Ineligible		$0
Total	$91,327.32	$22,831.83	$114,159.15

1. Relationship to work plan:

All budget items must relate to activities described in the Work Plan. Reimbursement will be based on actual costs, NOT budgeted rates. Only project activities and expenses described in the approved work plan and budget, incurred during the grant period, are eligible for reimbursement. Expenses incurred that are not specified in the budget or work plan will not be reimbursed.

2. Document Requirements:

Grantee will document hours, wage and fringe rate, and all match costs. Fringe benefit shall be actual costs. Payment for salaries and wages shall be supported by a time and attendance report, or equivalent records, which shall be kept on file at the agency for three years from the date the project closes. Grantor reserves the right to perform monitoring activities, to include ongoing review and audit of department records.

3. Match Requirements:

A local match of at least 25% of the grant total is required. **The match budget line may consist of estimates of program match.**

Equipment Purchase

Item	Federal Grant	Local Match	Totals
5000 PBT Tubes	$1,000.00		$1,000.00
7 PBT's Units	$3,815.00		$3,815.00
			$0
			$0
			$0
			$0
			$0
			$0
			$0
			$0
Total	**$4,815.00**	**$0**	**$4,815.00**

4. Equipment Requirements:

Grantee must specify make, model, quantity and purchase price of each type of equipment to be purchased.

No more than one-half (50% Rule) of the grant funds may be allocated to equipment, **not to exceed $4,999.00.** If equipment **costs exceed the cap of $ 4,999.00, NHTSA approval would need to be obtained prior to purchase, and any amount in excess of $4,999.00 would be Local Match.** Grantor will mark the equipment and maintain a proprietary interest until the total equipment value falls below $4,999.00.

Note: The 50% Rule relates to reimbursed grant funds, not to the initial grant award.

For example: The Grantee receives a grant of $10,000.00 and budgets $5,001.00 for Wage and Fringe and $4,999.00 for Equipment. The Grantee utilizes only $2,500.00 for Wage and Fringe. Then, the total grant amount is reduced to $5,000.00, of which no more than 50%, or $2,500.00 (not $4,999.00) can be used to purchase said equipment.

Important!

While equipment may be ordered/purchased once the Grant is approved by BOTS, actual reimbursement for said equipment will not occur until grantee has worked the minimum hours needed to insure that the 50% rule is met.

For example: An Agency budgets $15,000.00 for enforcement and $4,500.00 for Equipment, $4,500.00 in Enforcement must take place before the equipment purchase will be reimbursed.

Grantor reserves the right to monitor the use of all equipment purchased using Highway Safety Funds.

Grantee will make the equipment available for viewing by grantor upon notice.

..pproved Equipment:

Alcohol/drug-testing, and alcohol enforcement devices must comply with standards and specifications established by NHTSA or other nationally recognized standard-setting agencies.

NOTE: No equipment will be allowed on Seat Belt Enforcement Grants.

NHTSA Guidelines do not allow the purchase of Speed Enforcement Equipment with Alcohol Grant Funds

5. Signatures:

The signature of agency head or authorizing official must be emailed to DOTsafetygrants@dot.wi.gov. An electronic grant submission through the WISE-Grants System will initiate the grant approval process, but no reimbursement will be made until the signature page is received.

✔ I agree to the terms and conditions above.

Forms: Forms will only be accepted through the WISE-Grants. Questions about grant submissions should be referred to either the State Program Manager, or the Regional Program Manager.

1. **Project Match Report:**

Grantee will complete the Final Project Match Report form provided by Grantor AFTER all project activity is complete, but no later than **November 1st of the fiscal year during which the project is commenced.**

2. **Earned Media Event Documentation:**

Documentation (hard-copy, faxed and/or electronic copies of media materials) of each earned media event must be submitted to BOTS. An electronic link to a print article, news online or other format is acceptable documentation.

3. **Place of Delivery:**

All Electronic Project Deliverables shall be submitted via the WISE-Grants System

Signature Pages shall be e-mailed to DOTsafetygrants@dot.wi.us

Questions about the Traffic Safety Program or this project should be addressed to the State Program Manager or the Regional Program Manager.

Mailing Address:

Wisconsin State Patrol, BOTS

P.O. Box 7936

MADISON, WI 53707-7936

FAX: (608) 267-0441

Additional Deliverables:

✓ I agree to the terms and conditions above.

This Grant Agreement ("Agreement"), entered into by and between the Bureau o f Transportation Safety ("BOTS") and Milwaukee County Sheriff's Office ("Grantee"), is executed pursuant to terms that follow.

1. Purpose of this Agreement

The Bureau of Transportation Safety, housed within the Wisconsin Department of Transportation's Division of State Patrol, serves as the administering agency for state and federal grants relating to transportation safety. The purpose of this Agreement is to enable BOTS to award grant funding to Grantee for eligible costs of the Grant Project ("Grant") undertaken as outlined in the project narrative and work plan. The funds shall be used exclusively in accordance with the provisions of this Agreement, as well as applicable federal and state laws and regulations.

2. Term

Work conducted under this Grant must occur within the federal fiscal year: October 1 to September 30. This Agreement expires September 30 of the fiscal year during which the Grant is conducted.

3. Implementation

Grantee shall be solely responsible for the design and implementation of the Grant as described in the project narrative and work plan. Grantee agrees to conduct the Grant in accordance with these plans as approved by BOTS.

Modification of the Grant shall require prior approval of BOTS. Any change in project coordinator, financial officer, authorizing official, addresses, or telephone numbers requires written notification to BOTS. If the work plan or other documentation must be changed after the contract is signed, Grantee must submit an amendment request via the WISE Grants System. Amended activity may not commence prior to BOTS approval. Amendments will not be considered after July 1 of the fiscal year during which the project is commenced.

Failure to perform planned activity may be considered grounds for termination of funding.

4. Audit and Maintenance of Records

Grantee government subdivisions are responsible for obtaining audits in accordance with the Single Audit Act Amendments of 1996 (31 U.S. C. 7501-8507) and revised OMB Circular A-133. If grantee government subdivision is subject to an AB-133 audit, BOTS must be notified of the audit and subsequent results. BOTS may take corrective action within six months and may require independent auditors to have access to grantee's records and financial statements. Note: Circular A-133 may be obtained by contacting the Financial Standards and Reporting Branch, Office of the Federal Financial Management, Office of Management and Budget, Washington, DC 20503, telephone, (202) 395-3993.

Documentation of costs shall be maintained for three years following final reimbursement. Reimbursement claim cost detail shall include a list of all personnel whose time is claimed; current billing period and year-to-date wages and fringe benefits paid to each person listed; all travel listed individually and broken out by transportation/mileage, meals, lodging, and related costs; all materials and supplies and contractual services, itemized, required to complete project activity. Employee time records for actual hours worked or percent of time dedicated to project activity are to be maintained by Grantee and made available to BOTS upon request with reasonable notice. Each budget item identified as "Other" shall be claimed separately.

5. Monitoring by the State

Grantee consents to monitoring by BOTS staff to ensure compliance with applicable state and federal regulations. Monitoring may occur on-site and will require access to original versions of employee payroll information, citations, and other materials related to

the implementation of this grant.

6. Payment of Funds by the State

All highway safety projects are funded on a cost reimbursement basis. State or local funds shall be expended before federal reimbursement is made.

BOTS shall reimburse Grantee only for the actual hours worked, and for other eligible costs, and only if the costs are incurred in performing tasks identified in the Project Narrative or Work Plan. Personnel costs shall be reimbursed on the basis of hourly salary and fringe rate(s) that have been verified and approved by BOTS, or on the basis of percentage of annual salary and fringe dedicated to project activity as described in the Project Narrative or Work Plan. All expenses for which Grantee seeks reimbursement must be documented in Project Activity Reports.

7. Equipment

Tangible, non-expendable personal property having an acquisition cost of $5,000 or more, with a useful life of greater than two years, that is purchased in whole or in part by Grantee using funds awarded as part of this Agreement must be justified in the project narrative or work plan and approved by the NHTSA Regional Office in writing. Each item shall be tagged, inventoried, and monitored until the federal interest is released.

Tangible, non-expendable personal property having an acquisition cost of less than $5,000, and budgeted as materials and supplies, will also be monitored. Grantee must inform BOTS when equipment is no longer used for the purpose for which it was acquired.

8. Print and Audio Visual Materials

Grantee shall submit all materials developed under this Agreement to BOTS for approval of content and style prior to final production and release. All video materials intended for general public viewing must be close-captioned. Grantee shall credit the Wisconsin Department of Transportation Bureau of Transportation Safety and the National Highway Traffic Safety Administration on all such materials. Grantee may not copyright any portion of materials produced under this Agreement.

9. Program Income

Program income is gross income derived by Grantee from grant-supported activities. Grantee will report program income on reimbursement claims, stating whether the income is retained or credited as a reduction in federal share of project expenditures. If retained, such income may be used only for highway safety activities and is subject to audit by BOTS.

10. Additional Requirements Where Funds Are Expended on Law Enforcement

Grantee agency certifies that it has a written departmental policy on biased based policing, or that it will initiate development of one during the grant period.

A. Grantee agency certifies that it has a written departmental policy on pursuits or that it will initiate development of one during the grant period. The policy should conform to the guidelines of IACP or a similar pursuit policy.

B. Grantee agency certifies that it has a written departmental policy on the BAC testing of all drivers involved in fatal vehicle crashes involving alcohol, or that it will initiate one during the grant period. Grantee agency will require a test of all killed drivers and will encourage all surviving drivers to consent to a test.

C. Grantee agency certifies that it has a written departmental policy on the use of safety belts by employees, or that it will initiate

development of one during the grant period.

D. Grantee must comply with Title VI of the Civil Rights Act of 1964 and Presidential Executive Order 13166 regarding language access and "Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons".

11. Supplanting

The replacement of routine or existing state or local expenditures with the use of federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of a state or local agency is prohibited.

12. Nondiscrimination

Grantee agrees that it shall not discriminate against any employee or applicant for employment relating to this Grant because of the employee or applicant's: race, color, national origin, ancestry, religion, sex, age, disability, status as a veteran, or any other characteristic protected by federal, state, or local law.

13. Debarment and Suspension

Grantee certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from entering into this Grant by any federal agency, or by any department, agency, or political subdivision of the state. For purposes of this grant, "principal" includes an officer, director, owner, partner, or other person with primary management and supervisory responsibilities, or a person who has critical influence on or substantive control over the operations of Grantee.

14. Political Activities

Grantee certifies that Grant funding shall not be used to further any type of political or voter activity. Grantee further agrees to comply with the applicable provisions of the Hatch Act, 5 USC 1501-1508 and 7324-7326, which limit political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

15. Lobbying Activities

Grantee assures that no federally appropriated funds have been paid, or will be paid, by or on behalf of Grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress, in connection with the awarding of any federal grant, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant, loan, or cooperative agreement.

Grantee assures that no Grant funds will be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. This prohibition includes both direct and indirect lobbying activities. This prohibition does preclude routine direct communication with state or local legislative officials, as necessary for performance of job duties, even if such communication relates to specific pending legislative proposals.

16. Buy America Act

Grantee agrees to comply with the provisions of the Buy America Act, 23 USC 101, which includes the following requirements:

Only steel, iron and manufactured products produced in the United States may be purchased with federal funds unless the

Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest; that such materials are not reasonably available and of satisfactory quality; or that inclusion of domestic materials will increase the cost of the overall project Grant by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

17. Termination

This grant may be terminated upon BOTS' determination that Grantee has materially failed to comply with terms of this Agreement. Termination may be considered among the criteria for subsequent grant awards.

18. Correspondence

All correspondence with BOTS regarding this project shall include the Grant Number, and shall be submitted to the following address:

Wisconsin State Patrol

BOTS

P.O. Box 7936

Madison, WI 53707

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

INSTRUCTIONS FOR CERTIFICATION:

1. By signing and submitting this proposal, the prospective low tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which the transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms covered transaction, "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definition and Coverage sections of 49 CFR Part 29. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion –Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transaction. (See below)

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement list.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this on, in addition to other remedies available to the Federal government, the department of agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – LOWER TIER COVERED TRANSACTIONS:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statement in this certification, such prospective participants shall attach an explanation to this proposal.

SIGNED: Inspector RR Schmidt 02/28/14

(Agency Head or Authorizing Official), (Date), (Agency Name)

(Director, Bureau of Transportation Safety), (Date)

Administrative Information

Federal Identifier	2014-31-05-K8
CFDA Number	20.601
DUNS Number	08-792-8113
Amount	$91,400
Funding Year	2014
Project ID Number	0954-31-75
Revenue Project ID Number	000
Appropriation	185
Program	1051
Object Codes	5100
Agency Federal Employer ID (FEIN):	39-600572
Vendor Number	396005720-CT
County-Muni Code	41-000
Payee	Treasurer Milwaukee County
SPM Assigned	Jill Benkert
Agency Head	Sheriff David Clarke
Start Date	10/23/2013

Reviewed by Risk Management:

X Amy C Pichacek 2/19/14

APPROVED FOR EXECUTION

Paul Barrett

CORPORATION COUNSEL

Feb 21 2014

County of Milwaukee

Office of the Sheriff

David A. Clarke Jr.
Sheriff

DATE: March 13, 2014

TO: Supervisor Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

FROM: Richard R. Schmidt, Inspector, Office of the Sheriff, Milwaukee County

SUBJECT: Request to Accept State of Wisconsin Department of Transportation grant for Seat Belt Enforcement 2014 program in the amount of $10,178 for the Office of the Sheriff.

REQUEST

The Sheriff of Milwaukee County requests authority to accept grant funding of $10,178 from the State of Wisconsin Department of Transportation for a Seat Belt Enforcement 2014 program.

BACKGROUND

In 2011, 52% of persons killed and 25% of persons sustaining incapacitating injuries in Wisconsin crashes were NOT wearing safety belts. Many of these people were ejected from their vehicle. Statewide safety belt use was 79.2% in 2010, however Wisconsin safety belt use still remains about six percentage points lower than the national average. It has been estimated that safety belt use by motor vehicle occupants in Wisconsin prevents more than 200 traffic related fatalities and more than 8,000 serious injuries annually (2011 data is preliminary).

Click-it or Ticket (CIOT) Enforcement Grant Recipients are targeted based upon seatbelt usage. The intention is to encourage extraordinary seat-belt enforcement in areas of the state with low seatbelt usage.

This grant has the following objectives:

1. To increase the percentage of vehicle occupants wearing safety belts within the municipality.
2. To adopt a zero tolerance policy for unrestrained occupants during all motor vehicle stops.
3. During past deployments, Grantees have typically initiated a recorded traffic stop every 45 minutes. To maintain or exceed historical activity levels during grant-funded activity Grantee will, on average, initiate a recorded traffic stop every 45 minutes.
4. During past grant-funded deployments, Grantees typically maintain an agency ratio of three citations to one written warning.

5. To make contacts with local media, community groups or other groups to increase public awareness of information related to seatbelt related crashes, and subsequent enforcement efforts a minimum of once during every quarter of grant approval. Creating partnerships with community groups, public and private, to enforce public awareness of this campaign.

Mandatory deployment dates are:

1. December 7-16, 2013 (Booze and Belts)
2. March 4-20, 2014 (St. Patrick's Day)
3. May 20-June 2, 2014 (CIOT National Mobilization)
4. July 1-7, 2014 (Summer Heat)
5. Aug 16-Sep 2, 2014 (Alcohol Crackdown)

The grant period is from October 1, 2013 until September 30, 2014. It is anticipated that there will be 16 deployments with three officers per deployment at four hours per officer for a total of 192 enforcement hours. Payment is based on an average overtime/fringe hourly rate of $53.01 per hour. The grant requires a local match of 25% on salary expenses or $10,178 bringing the total project funding to $12,855. The match requires NO additional budget funds.

FISCAL NOTE

Grant funds total $10,178 with a 25% local match required of $2,677 bringing the total project funding to $12,855. All funding will be used for wages and fringe benefits.

_____

Richard R. Schmidt, Inspector
Milwaukee County Office of the Sheriff

cc: Chris Abele, County Executive
Supervisor Theodore Lipscomb, Chair, Judiciary, Safety & General Services Committee
Kelly Bablitch, Chief of Staff
Alexis Gassenhuber, Committee Clerk
Jessica Janz-McKnight, Research Analyst

File No.
(Journal, 2014)

(ITEM) From the Sheriff requesting to apply for and accept a State of Wisconsin Department of Transportation grant for a 2014 Seat Belt Enforcement program grant in the amount of $10,178:

A RESOLUTION

WHEREAS, the State of Wisconsin Department of Transportation has identified roadway segments patrolled by Milwaukee County as at risk of highway related crashes with unrestrained vehicle occupants; and

WHEREAS, based upon this analysis, the State of Wisconsin Department of Transportation has awarded the Milwaukee County Sheriff a 2014 Seat Belt Enforcement program grant; and

WHEREAS, the grant period is from October 1, 2013 until September 30, 2014 and it is anticipated that there will be 16 deployments for a total of 192 enforcement hours; and

WHEREAS, payment is based on an average overtime/fringe hourly rate of $53.01 per hour and the grant requires a local match on salary expenses of 25% or $2,677 bringing the total project funding to $12,855; now, therefore,

BE IT RESOLVED, the Office of the Sheriff is hereby authorized to apply for and accept State of Wisconsin Department of Transportation grant for a 2014 Seat Belt Enforcement program grant in the amount of $10,178.

FISCAL NOTE

Grant funds total $10,178 with a 25% local match required which is $2,677 bringing the total project funding to $12,855.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 03/13/14

Original Fiscal Note X

Substitute Fiscal Note ☐

SUBJECT: The Sheriff of Milwaukee County requests the authority to accept grant funding of $10,178 from the State of Wisconsin Department of Transportation for a 2014 Seat Belt Enforcement program.

FISCAL EFFECT:

No Direct County Fiscal Impact

Existing Staff Time Required

X Increase Operating Expenditures
(If checked, check one of two boxes below)

X Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

X Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$10,178	
	Revenue	$10,178	
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Sheriff of Milwaukee County is requesting the authority to accept grant funding from the State of Wisconsin Department of Transportation for a 2014 Seat Belt Enforcement program in the amount of $10,148. Grant funds total $10,148 with a 25% local match which is $2,677 bringing the total program funding to $12,855. The Office of the Sheriff has existing budgeted salary funds to provide for the required match.

Department/Prepared By William R. Lethlean, Accounting Manager

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes X No

Did CBDP Review? ☐ Yes ☐ No X Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Proposed Project Title:	**Seat Belt Enforcement**
Type of Municipality:	County
Applicant Agency/County:	Milwaukee County
Enforcement Area:	Milwaukee County
Agency Federal Employer ID (FEIN):	39-600572
DUNS Number	08-792-8113

Agency Head or Authorizing Official

First Name:	David
Last Name:	Clarke
Title:	Sheriff
Address:	821 W. State St
City:	Milwaukee
State:	Wisconsin
Zip Code:	53233

Project Coordinator

First Name:	Charles
Last Name:	Stowers
Title:	Sergeant
Address:	821 W. State St
City:	Milwaukee
State:	Wisconsin
Zip Code:	53233
Phone:	4144544100
Fax:	4144544083
E-mail Address:	charles.stowers@milwaukeecountywi.gov

Organization: MILWAUKEE CO SO

FG-2014-MILWAUKE-02355

In 2011, 52% of persons killed and 25% of persons sustaining incapacitating injuries in Wisconsin crashes were NOT wearing safety belts. Many of these people were ejected from their vehicle. Statewide safety belt use was 79.2% in 2010, however Wisconsin safety belt use still remains about six percentage points lower than the national average. It has been estimated that safety belt use by motor vehicle occupants in Wisconsin prevents more than 200 traffic related fatalities and more than 8,000 serious injuries annually (2011 data is preliminary).

Click-it or Ticket (CIOT) Enforcement Grant Recipients are targetted based upon seatbelt usage. The intention is to encourage extraordinary seat-belt enforcement in areas of the state with low seatbelt usage.

Additional Justification

$10,000 available for Q1 & Q2 (March through August).

✔ I agree to the terms and conditions above.

Organization: MILWAUKEE CO SO

FG-2014-MILWAUKE-02355

1. To increase the percentage of vehicle occupants wearing safety belts within the municipality. (Pre - surveys will be completed just prior to the National CIOT Mobilization.) Post Survey results will be completed just after the National CIOT Mobilization, and the information entered in the 2013 CIOT Funded Agency CIOT Report.

CIOT Enforcement Grantees will complete both the pre CIOT-observational survey and the post CIOT-observational surveys, and enter the survey information in the space provided on the Funded Agency Activity Report form. Please use whole numbers only.

Evaluation: Agency Safety Belt Observational Surveys – Pre/Post Enforcement Mobilization (CIOT only)

2. To adopt a zero tolerance policy for unrestrained occupants during all motor vehicle stops.

Evaluation: Activity Report - Citations

3. During past deployments, Grantees have typically initiated a recorded traffic stop about every 45 minutes. To maintain or exceed historical activity levels during grant-funded activity Grantee will, on average, initiate a recorded traffic stop every 30 minutes.

Evaluation: Activity Report - Contacts

4. During past grant-funded deployments, Grantees typically maintain an agency ratio of three citations to one written warning.

Evaluation: Activity Report - Citations/Warnings

5. To make contacts with local media, community groups or other groups to increase public awareness of information related to crashes, and subsequent enforcement efforts. This should be done a minimum of once during every quarter of grant approval. Creating partnerships with public and private community groups to enforce public awareness of this campaign is strongly encouraged.

An Agencies failure to meet project Objectives may affect their consideration for future grant awards.

Objectives/Evaluation

✔ I agree to the terms and conditions above.

All policies listed below should be made available to the Bureau of Transportation Safety upon request.

1. Biased-Based Policing Policy:

Grantee agency certifies that it has a written departmental policy on biased based policing or that it will initiate development of one during the grant period.

2. IACP Pursuit Policy:

Grantee agency certifies that it has a written departmental policy on pursuits that is in compliance with the IACP's policy, or that it will initiate development of one during the grant period.

3. Fatal Crash Driver BAC Testing Policy:

Grantee agency certifies that it has a written departmental policy on the BAC testing of all drivers involved in alcohol-related, fatal vehicle crashes, or that it will initiate one during the grant period. Currently all killed drivers in fatal crashes are required to be tested under s.346.71 (2). Surviving drivers involved in fatal crashes can be tested if there exists probable cause to suspect drug / alcohol impairment [s.343.305 (3) (a) and (am)], the driver is operating a CMV (FMCSR 382.303), or if conditions exist that are pursuant to Act 413 [343.305 (3) (ar)]. Agencies will encourage all surviving drivers to willingly submit to a BAC test regardless of circumstance.

4. Fleet Safety Belt Use Policy:

Grantee agency certifies that it has a written departmental policy on the use of safety belts by employees, or that it will initiate development of one during the grant period.

5. Title VI Compliance:

Grantee must comply with Title VI of the Civil Rights Act of 1964 and Presidential Executive Order 13166 regarding language access and "Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons".

6. Additional Requirements

✔ I agree to the terms and conditions above.

Federal Grant Period:

Grant activities are funded for one federal fiscal year. Funded fiscal year 2014 activities may begin no earlier than **October 1, 2013** and end no later than **September 30, 2014.**

1. Work Plan /Calendar:

The Work Plan/Calendar contained within this contract is a term of the contract. It describes timing and level of enforcement activity. At a minimum, during the term of this contract:

A. Grantee will implement at least one deployment each month within the specified grant period as planned in the Work Plan/Calendar.
The Agencies must participate in Highly Visible Enforcement (HVE) saturation patrols during the timeframes listed below if within specified grant period. HVE saturation patrols must be in high risk locations, supported by publicity and may be a collaborative effort with other LEAs.

- December 7th – 16th, 2012 (Booze and Belts)
- March 4th – 20th, 2013 (St Patrick's Day)
- May 20th – June 2nd, 2013 (CIOT National Mobilization – minimum of 4 deployments)
- July 1st – 17th, 2013 (Summer Heat)
- Aug 16th – Sept 2nd, 2013 (Alcohol Crackdown – minimum of 4 deployments)

NOTE:
During CIOT, Grantees will schedule a minimum of 50% of the hours of enforcement at night during each of the four (4) mandatory deployments, with a minimum of 4-hour shifts.
NHTSA Grant Funds dictate that during Alcohol Enforcement, Grantees must perform enforcement during the hours of 6:00pm and 4:30am.

If grantee cannot perform the planned patrols, BOTS must be notified. Failure to perform planned activity may be considered grounds for terminating the grant.

2. Work Plan Amendments:

If the work plan or other documentation must be changed after the contract is signed, Grantee must submit an amendment request via the WISE Grants System. Amended activity may not commence prior to BOTS approval. **Amendments will not be considered after July 1 of the fiscal year during which the project is commenced.**

WORK PLAN/CALENDAR

Month	Enforcement Type	(A) Deployments	(B) Hours per Deployment	(C) Officers per Deployment	(D) Total Officer Hours (AxB)xC = D
October	Saturation/HVE	0	0	0	0
November	Saturation/HVE	0	0	0	0
December	Booze & Belts HVE	0	0	0	0

	OTHER				0
January	Saturation/HVE	0	0	0	0
February	Saturation/HVE	0	0	0	0
March	St. Patrick's HVE	1	4	3	12
	OTHER	1	4	3	12
April	Saturation/HVE	2	4	3	24
May	CIOT HVE	3	4	3	36
	OTHER				0
June	CIOT HVE	3	4	3	36
	OTHER				0
July	Summer Heat HVE	3	4	3	36
	OTHER				0
August	Alcohol Crackdown HVE	3	4	3	36
	OTHER				0
September	Alcohol Crackdown HVE	0	0	0	0
	OTHER				0
TOTAL		**16**	**28**	**21**	**192**

WORK PLAN ITEMS – Required:

1. Saturation Patrols and Sustained Enforcement Deployments:
Grantee will assign only sworn, SFST-trained officers in patrols. Part-time officers may be assigned only if the grant funded activity and their resulting weekly total hours do not exceed 39 hours.

2. Total Hours: Grantee agrees to implement 16 deployments for a total of 192 enforcement hours.

3. Grant Reimbursable Hours & Rate: Grantee's estimate of funded reimbursable hours is based upon an estimated average hourly wage/fringe rate of $53.01

4. State / National Mobilization Activity/Crackdown Reports: Grantee will complete the Activity Reports and submit them to the Grantor no later than the 15th of the month following the mobilization:

"Booze & Belts Mobilization Activity Report due by Jan 15.
"St Patrick's Day Mobilization Activity Report due by Mar 15.
"Click It or Ticket" Safety Belt Mobilization Activity Report due by June 15.
"Summer Heat" Mobilization Activity Report due by July 15.
Alcohol Crackdown Activity Report due by Sept 15.

5. Additional Items:

✔ I agree to the terms and conditions above.

1. Budget Plan:

The Budget spreadsheet within this contract is a term of the contract. Eligible cost items for this project include: Wage, Fringe, Low-cost Equipment and High-cost Equipment. Grantee must complete the Federal Share AND Estimated Local Match columns.

2. Equipment Purchase:

The Equipment Purchase Form within this contract is a term of this contract, if either High-cost or Low-cost Equipment is purchased. "High-cost" Equipment is defined in the General Terms; other equipment is considered 'low-cost'.

3. Budget/Equipment Amendments:

If the work plan or other documentation must be changed after the contract is signed, Grantee must submit an amendment request via the WISE Grants System. Amended activity may not commence prior to BOTS approval.
Amendments will not be considered after July 1st of the fiscal year during which the project is commenced.

Budget

Item	Federal Grant	Local Match	Totals
Wage/Fringe	$10,177.92	$2,677.00	$12,854.92
Travel/Mileage	**Ineligible**		$0
Training	**Ineligible**		$0
Contractual Services	**Ineligible**		$0
Equipment	$0	$0	$0
Materials & Supplies	**Ineligible**		$0
Other	**Ineligible**		$0
Total	**$10,177.92**	**$2,677.00**	**$12,854.92**

1. Relationship to work plan:

All budget items must relate to activities described in the Work Plan. Reimbursement will be based on actual costs, NOT budgeted rates. Only project activities and expenses described in the approved work plan and budget, incurred during the grant period, are eligible for reimbursement. Expenses incurred that are not specified in the budget or work plan will not be reimbursed.

2. Document Requirements:

Grantee will document hours, wage and fringe rate, and all match costs. Fringe benefit shall be actual costs. Payment for salaries and wages shall be supported by a time and attendance report, or equivalent records, which shall be kept on file at the agency for three years from the date the project closes. Grantor reserves the right to perform monitoring activities, to include ongoing review and audit of department records.

3. Match Requirements:

A local match of at least 25% of the grant total is required. The match budget line may consist of estimates of program match.

Equipment Purchase

Item	Federal Grant	Local Match	Totals
			$0
			$0
			$0
			$0
			$0
			$0
			$0
			$0
			$0
			$0
Total	**$0**	**$0**	**$0**

4. Equipment Requirements:

Grantee must specify make, model, quantity and purchase price of each type of equipment to be purchased.

No more than one-half (50% Rule) of the grant funds may be allocated to equipment, **not to exceed $4,999.00. If equipment costs exceed the cap of $ 4,999.00, NHTSA approval would need to be obtained prior to purchase, and any amount in excess of $4,999.00 would be Local Match.** Grantor will mark the equipment and maintain a proprietary interest until the total equipment value falls below $4,999.00.

Note: The 50% Rule relates to reimbursed grant funds, not to the initial grant award.

For example: The Grantee receives a grant of $10,000.00 and budgets $5,001.00 for Wage and Fringe and $4,999.00 for Equipment. The Grantee utilizes only $2,500.00 for Wage and Fringe. Then, the total grant amount is reduced to $5,000.00, of which no more than 50%, or $2,500.00 (not $4,999.00) can be used to purchase said equipment.

Important!

While equipment may be ordered/purchased once the Grant is approved by BOTS, actual reimbursement for said equipment will not occur until grantee has worked the minimum hours needed to insure that the 50% rule is met.

For example: An Agency budgets $15,000.00 for enforcement and $4,500.00 for Equipment, $4,500.00 in Enforcement must take place before the equipment purchase will be reimbursed.

Grantor reserves the right to monitor the use of all equipment purchased using Highway Safety Funds.

Grantee will make the equipment available for viewing by grantor upon notice.

Approved Equipment:

Alcohol/drug-testing, and alcohol enforcement devices must comply with standards and specifications established by NHTSA or

other nationally recognized standard-setting agencies.

NOTE: No equipment will be allowed on Seat Belt Enforcement Grants.

NHTSA Guidelines do not allow the purchase of Speed Enforcement Equipment with Alcohol Grant Funds

5. Signatures:

The signature of agency head or authorizing official must be emailed to DOTsafetygrants@dot.wi.gov. An electronic grant submission through the WISE-Grants System will initiate the grant approval process, but no reimbursement will be made until the signature page is received.

✔ I agree to the terms and conditions above.

Forms: Forms will only be accepted through the WISE-Grants. Questions about grant submissions should be referred to either the State Program Manager, or the Regional Program Manager.

1. **Project Match Report:**

Grantee will complete the Final Project Match Report form provided by Grantor AFTER all project activity is complete, but no later than **November 1st of the fiscal year during which the project is commenced.**

2. **Earned Media Event Documentation:**

Documentation (hard-copy, faxed and/or electronic copies of media materials) of each earned media event must be submitted to BOTS. An electronic link to a print article, news online or other format is acceptable documentation.

3. **Place of Delivery:**

All Electronic Project Deliverables shall be submitted via the WISE-Grants System

Signature Pages shall be e-mailed to DOTsafetygrants@dot.wi.us

Questions about the Traffic Safety Program or this project should be addressed to the State Program Manager or the Regional Program Manager.

Mailing Address:

Wisconsin State Patrol, BOTS

P.O. Box 7936

MADISON, WI 53707-7936

FAX: (608) 267-0441

Additional Deliverables:

✔ I agree to the terms and conditions above.

This Grant Agreement ("Agreement"), entered into by and between the Bureau o f Transportation Safety ("BOTS") and MILWAUKEE COUNTY SHERIFF'S OFFICE ("Grantee"), is executed pursuant to terms that follow.

1. Purpose of this Agreement

The Bureau of Transportation Safety, housed within the Wisconsin Department of Transportation's Division of State Patrol, serves as the administering agency for state and federal grants relating to transportation safety. The purpose of this Agreement is to enable BOTS to award grant funding to Grantee for eligible costs of the Grant Project ("Grant") undertaken as outlined in the project narrative and work plan. The funds shall be used exclusively in accordance with the provisions of this Agreement, as well as applicable federal and state laws and regulations.

2. Term

Work conducted under this Grant must occur within the federal fiscal year: October 1 to September 30. This Agreement expires September 30 of the fiscal year during which the Grant is conducted.

3. Implementation

Grantee shall be solely responsible for the design and implementation of the Grant as described in the project narrative and work plan. Grantee agrees to conduct the Grant in accordance with these plans as approved by BOTS.

Modification of the Grant shall require prior approval of BOTS. Any change in project coordinator, financial officer, authorizing official, addresses, or telephone numbers requires written notification to BOTS. If the work plan or other documentation must be changed after the contract is signed, Grantee must submit an amendment request via the WISE Grants System. Amended activity may not commence prior to BOTS approval. Amendments will not be considered after July 1 of the fiscal year during which the project is commenced.

Failure to perform planned activity may be considered grounds for termination of funding.

4. Audit and Maintenance of Records

Grantee government subdivisions are responsible for obtaining audits in accordance with the Single Audit Act Amendments of 1996 (31 U.S. C. 7501-8507) and revised OMB Circular A-133. If grantee government subdivision is subject to an AB-133 audit, BOTS must be notified of the audit and subsequent results. BOTS may take corrective action within six months and may require independent auditors to have access to grantee's records and financial statements. Note: Circular A-133 may be obtained by contacting the Financial Standards and Reporting Branch, Office of the Federal Financial Management, Office of Management and Budget, Washington, DC 20503, telephone, (202) 395-3993.

Documentation of costs shall be maintained for three years following final reimbursement. Reimbursement claim cost detail shall include a list of all personnel whose time is claimed; current billing period and year-to-date wages and fringe benefits paid to each person listed; all travel listed individually and broken out by transportation/mileage, meals, lodging, and related costs; all materials and supplies and contractual services, itemized, required to complete project activity. Employee time records for actual hours worked or percent of time dedicated to project activity are to be maintained by Grantee and made available to BOTS upon request with reasonable notice. Each budget item identified as "Other" shall be claimed separately.

5. Monitoring by the State

Grantee consents to monitoring by BOTS staff to ensure compliance with applicable state and federal regulations. Monitoring may occur on-site and will require access to original versions of employee payroll information, citations, and other materials related to

the implementation of this grant.

6. Payment of Funds by the State

All highway safety projects are funded on a cost reimbursement basis. State or local funds shall be expended before federal reimbursement is made.

BOTS shall reimburse Grantee only for the actual hours worked, and for other eligible costs, and only if the costs are incurred in performing tasks identified in the Project Narrative or Work Plan. Personnel costs shall be reimbursed on the basis of hourly salary and fringe rate(s) that have been verified and approved by BOTS, or on the basis of percentage of annual salary and fringe dedicated to project activity as described in the Project Narrative or Work Plan. All expenses for which Grantee seeks reimbursement must be documented in Project Activity Reports.

7. Equipment

Tangible, non-expendable personal property having an acquisition cost of $5,000 or more, with a useful life of greater than two years, that is purchased in whole or in part by Grantee using funds awarded as part of this Agreement must be justified in the project narrative or work plan and approved by the NHTSA Regional Office in writing. Each item shall be tagged, inventoried, and monitored until the federal interest is released.

Tangible, non-expendable personal property having an acquisition cost of less than $5,000, and budgeted as materials and supplies, will also be monitored. Grantee must inform BOTS when equipment is no longer used for the purpose for which it was acquired.

8. Print and Audio Visual Materials

Grantee shall submit all materials developed under this Agreement to BOTS for approval of content and style prior to final production and release. All video materials intended for general public viewing must be close-captioned. Grantee shall credit the Wisconsin Department of Transportation Bureau of Transportation Safety and the National Highway Traffic Safety Administration on all such materials. Grantee may not copyright any portion of materials produced under this Agreement.

9. Program Income

Program income is gross income derived by Grantee from grant-supported activities. Grantee will report program income on reimbursement claims, stating whether the income is retained or credited as a reduction in federal share of project expenditures. If retained, such income may be used only for highway safety activities and is subject to audit by BOTS.

10. Additional Requirements Where Funds Are Expended on Law Enforcement

Grantee agency certifies that it has a written departmental policy on biased based policing, or that it will initiate development of one during the grant period.

A. Grantee agency certifies that it has a written departmental policy on pursuits or that it will initiate development of one during the grant period. The policy should conform to the guidelines of IACP or a similar pursuit policy.

B. Grantee agency certifies that it has a written departmental policy on the BAC testing of all drivers involved in fatal vehicle crashes involving alcohol, or that it will initiate one during the grant period. Grantee agency will require a test of all killed drivers and will encourage all surviving drivers to consent to a test.

C. Grantee agency certifies that it has a written departmental policy on the use of safety belts by employees, or that it will initiate

development of one during the grant period.

D. Grantee must comply with Title VI of the Civil Rights Act of 1964 and Presidential Executive Order 13166 regarding language access and "Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons".

11. Supplanting

The replacement of routine or existing state or local expenditures with the use of federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of a state or local agency is prohibited.

12. Nondiscrimination

Grantee agrees that it shall not discriminate against any employee or applicant for employment relating to this Grant because of the employee or applicant's: race, color, national origin, ancestry, religion, sex, age, disability, status as a veteran, or any other characteristic protected by federal, state, or local law.

13. Debarment and Suspension

Grantee certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from entering into this Grant by any federal agency, or by any department, agency, or political subdivision of the state. For purposes of this grant, "principal" includes an officer, director, owner, partner, or other person with primary management and supervisory responsibilities, or a person who has critical influence on or substantive control over the operations of Grantee.

14. Political Activities

Grantee certifies that Grant funding shall not be used to further any type of political or voter activity. Grantee further agrees to comply with the applicable provisions of the Hatch Act, 5 USC 1501-1508 and 7324-7326, which limit political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

15. Lobbying Activities

Grantee assures that no federally appropriated funds have been paid, or will be paid, by or on behalf of Grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress, in connection with the awarding of any federal grant, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant, loan, or cooperative agreement.

Grantee assures that no Grant funds will be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. This prohibition includes both direct and indirect lobbying activities. This prohibition does preclude routine direct communication with state or local legislative officials, as necessary for performance of job duties, even if such communication relates to specific pending legislative proposals.

16. Buy America Act

Grantee agrees to comply with the provisions of the Buy America Act, 23 USC 101, which includes the following requirements:

Only steel, iron and manufactured products produced in the United States may be purchased with federal funds unless the

Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest; that such materials are not reasonably available and of satisfactory quality; or that inclusion of domestic materials will increase the cost of the overall project Grant by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

17. Termination

This grant may be terminated upon BOTS' determination that Grantee has materially failed to comply with terms of this Agreement. Termination may be considered among the criteria for subsequent grant awards.

18. Correspondence

All correspondence with BOTS regarding this project shall include the Grant Number, and shall be submitted to the following address:

Wisconsin State Patrol

BOTS

P.O. Box 7936

Madison, WI 53707

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

INSTRUCTIONS FOR CERTIFICATION:

1. By signing and submitting this proposal, the prospective low tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which the transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms covered transaction, "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definition and Coverage sections of 49 CFR Part 29. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion –Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transaction. (See below)

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that

the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement list.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this on, in addition to other remedies available to the Federal government, the department of agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – LOWER TIER COVERED TRANSACTIONS:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statement in this certification, such prospective participants shall attach an explanation to this proposal.

SIGNED:

* Richard R Schmitt, 03/10/14 Milwaukee County Sheriff's

(Agency Head or Authorizing Official), (Date), (Agency Name)

(Director, Bureau of Transportation Safety), (Date)

* 2/26/14

Amy C. Pechacek, Risk Management

Approved as to form and
independent Contractor status
by Corporation Counsel
3/6/14

County of Milwaukee

Office of the Sheriff

David A Clarke, Jr.
Sheriff

To: Marina Dimitrijevic, Supervisor, Chairwoman
Milwaukee County Board of Supervisors

From: Richard R. Schmidt, Inspector
Milwaukee County Office of the Sheriff

Date: Wednesday, March 26, 2014

Re: Memorandum of Understanding between the Milwaukee County Sheriff's Office and the Milwaukee County House of Correction for the use of the Milwaukee County Sheriff's Office Training Academy

REQUEST

The Milwaukee County House of Correction requests the use of the Milwaukee County Sheriff's Office Training Academy.

BACKGROUND

The 2014 budget maintains the responsibility for the Training Academy with the Office of the Sheriff. The Sheriff's Office was asked to develop an agreed upon plan by April 1, 2014, which outlines an agreement for the House of Correction to use the training academy for its training needs. A written agreement between the House of Correction and the Sheriff's Office was reached and is attached to this document.

Richard R. Schmidt, Inspector
Milwaukee County Office of the Sheriff

MEMORANDUM OF UNDERSTANDING
Between
the Milwaukee County Sheriff's Office
and Milwaukee County House of Correction

This agreement is made and entered into by and between the Milwaukee County Sheriff's Office (MCSO) and the Milwaukee County House of Correction (HOC).

WHEREAS the Milwaukee County Sheriff's Office administers and manages the Milwaukee County Sheriff's Office Training Academy,

WHEREAS the Milwaukee County House of Correction will utilize the facility for training purposes in exchange for services defined herein.

NOW THEREFORE IT IS MUTUALLY AGREED UPON AS FOLLOWS:

EFFECTIVE DATE, DURATION, AND TERMINATION

This agreement shall be effective April 1, 2014, and will remain in effect as long as annual funding is provided by the County Executive and County Board to operate the training facility and the terms of agreement are followed as outlined below:

NOTIFICATIONS

MCSO
Richard R. Schmidt, Inspector
821 W. State Street
Milwaukee, WI 53233

HOC
Michael Hafemann, Superintendent
8885 S. 68th Street
Franklin, WI 53132

TERMS OF AGREEMENT

Building/Premises Use

- In November and December, the MCSO Training Academy and HOC staff will meet to establish the training schedule for the upcoming year. Copies of the agreed upon schedule shall be submitted to the Deputy Inspector of the Countywide Services Bureau.
- Upon mutual consent of the MCSO and HOC staff, the upcoming year's training schedule may be amended due to unanticipated training needs and the availability of the facility's resources (i.e., classroom and other training spaces). Changes to the original training schedule shall be documented.
- Room reservations shall follow the current scheduling procedure as for any outside agency.
- HOC shall ensure that the facility is cleaned and restored to the same condition as prior to the training session(s).
- The HOC is responsible for any damages to the facility incurred by HOC and will pay for any repairs needed to put the areas into the same conditions as they were received.

Building/Premises Security

- HOC shall provide exterior security patrols.
- HOC shall continuously monitor and maintain the premises security, fire control, and gas sensor systems.
- All security breaches shall be immediately reported to MCSO Communications Center.
- All damage to the premises must be reported to MCSO Communications Center.

Exchange of Services

- At no cost to the MCSO, the HOC will be responsible grounds maintenance, landscaping, and snow removal. And, the availability of MCSO staff to train HOC personnel will be determined and scheduled as part of the process to establish the annual training scheduled for the training facility. However, HOC will first exhaust all HOC training staff to provide training for HOC personnel. Furthermore, MCSO may request and use of HOC staff to train MCSO personnel after exhausting all MCSO training staff to provide training for MCSO personnel.
- In exchange for providing the building and premises security (reference the **Building/Premises Security** section of this agreement), the MCSO will provide at no cost to the HOC MCSO stocked non-expendable training equipment, aids and/or resources. If HOC staff through misuse damages the non-expendable training equipment, the HOC will pay for the cost to replace the equipment. But, the HOC will not be responsible to replace equipment that was properly used by staff, but became damaged do to continued use and wear.
- At no cost to the MCSO, the HOC will be responsible for providing HOC maintenance staff labor to address any repairs to the physical plant and the replacement of non-training aids malfunctioning items/equipment at the facility. The MCSO will be responsible for the cost of parts and equipment needed to address repairs to the physical plant and the replacement of non-training aids malfunctioning items/equipment.
    - The cost of labor provided by the HOC maintenance staff during a calendar year will not exceed $5,000.00 per year.
    - In exchange, the MCSO will provide to HOC at no cost to the HOC 15,000 rounds of ammunition, storage, and inventory control.
    - Additional expendable equipment in exchange for labor cost may be considered as agreed upon during the current year.

RESERVATION OF RIGHTS

MCSO reserves the right to remove from the facility any visitors or Milwaukee County employees who violate security regulations and procedures of the Sheriff's Office, or who present an immediate security risk or threat as determined by MCSO.

MCSO will notify the Superintendent of any immediate action taken against HOC personnel and will mutually work with HOC to resolve any issues that involve a perceived threat or violation of security regulations and procedures.

This Agreement, which shall be binding upon the parties hereto, their successors and assigns, sets forth all the promises, agreements, conditions and understandings between the County, MCSO and the HOC. All prior and contemporaneous understandings, representations, and agreements must be merged therein or superseded hereby. No alterations, modifications, releases or waivers of the agreement or any portion thereof will be effective unless in writing and executed by mutual agreement of the MCSO and HOC.

Richard R. Schmidt, Inspector Office of the Sheriff, Milwaukee County	03/25/14 Date	Michael Hafemann Superintendent, House of Correction	3/24/2014 Date

Approved as to form:

Risk Management	3/25/14 Date	Corporation Counsel	3/25/14 Date

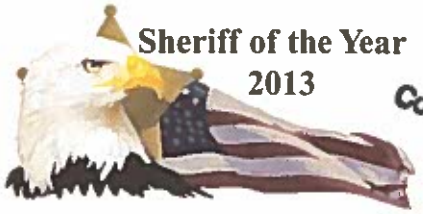
FPA 12

County of Milwaukee

Office of the Sheriff

David A. Clarke Jr.
Sheriff

Referred
APR 07 2014
County Board Chair



Constitutional Sheriffs and Peace Officers Association

March 27, 2014

The Honorable Chris Abele
Milwaukee County Executive
Milwaukee County Courthouse
901 N. 9th Street, Room 306
Milwaukee, WI 53233

The Honorable Marina Dimitrijevic
Chairwoman, Milwaukee County Board of Supervisors
Milwaukee County Courthouse
901 N. 9th Street, Room 201
Milwaukee, WI 53233

County Executive Abele and Chairwoman Dimitrijevic:

The Sheriff's Office has a responsibility to inform County officials when circumstances arise which have the potential to expose the County to significant liability. Specifically, deputy and correctional officer staffing is at a critical emergency state due to ongoing mandated personnel cuts by the County Executive's Office. These cuts have impeded the Sheriff's Office's ability to meet the constitutional and statutory demands of the Office.

The 2014 recommended budget from the County Executive's Office cited that the cutting of Sheriff's Office deputies and correctional officers would result in improved efficiency within the Sheriff's Office. The cuts resulted in the exact opposite. The position cuts have placed public safety in jeopardy and have led to the physical burnout of deputies and correctional officers who are required to work an excessive amount of overtime. Quality of life issues for employees at all levels are deteriorating based on not receiving appropriate levels of off time. This excessive burden has the unintended consequence of lower performance, yet the County Executive's budget cites messages about the Sheriff's Office improving performance based on a reduction in personnel, an illogical conclusion.

A reasonable person who chooses a career in law enforcement expects to make sacrifices in regards to their schedule. Dedicated law enforcement professionals know they will work on many holidays and occasionally on scheduled off days. Working overtime is an acknowledged necessity during summer and other events throughout the year. However, when a lack of authorized, budgeted positions results in deputies and correctional officers losing all of their off days and working double shifts on a regular basis to maintain public safety, it is an untenable position. The current state of the Sheriff's Office, due to the ongoing yearly budgeted personnel cuts, is placing the public at risk and exposing Milwaukee County to liability. The County's Department of Administrative Services implemented a naïve and uneducated budgeting approach in setting the public safety budget.

The Sheriff's Office requested budget for 2014 asked for an increase of 137 positions. The County failed to take into account the appropriate number of personnel recommended by professional law enforcement administrators and the proper relief factors for mandated staffing needs. The Sheriff's Office is subject to collective bargaining agreements, which include transfer notices and other factors that reduce certain options for flexible use of personnel. At the current budgeted staffing level, the Sheriff's Office lacks the flexibility to maintain services short of utilizing excessive amounts of overtime. Overtime is a management tool, but utilizing overtime as a normal course of business to cover unbudgeted positions to maintain the constitutionally mandated assignments of the Sheriff's Office is an inappropriate fiscal approach.

An appropriate number of budgeted positions are immediately needed to provide the Sheriff's Office the flexibility to meet the constitutional and statutory requirements of the Office. Positions are needed to assist in absorbing deputies and correctional officers who retire, are sick, injured, or on vacation, and we must account for sudden increases in workloads beyond the "normal," such as public safety emergencies. The hiring and training of new deputies and correctional officers takes approximately one year, thus showing the extreme sense of urgency required by those with the ability to positively impact the Sheriff's Office's ability to immediately start the hiring process. The exigency of the issue cannot be overstated.

A statutory mandate requires the Sheriff's Office to perform the service of civil process. The County appropriated only five positions for civil process, which in reality requires 16 deputies to cover the entire County on a daily basis. The importance of expeditiously serving legal documents, and specifically restraining orders, to meet the time sensitive deadlines is another generator of excessive overtime based on myopic budgeting practices.

The 2014 budget for the Courts Division provided 94 deputy sheriff positions in the adopted budget and three correctional officers. The Sheriff's Office does not have enough correctional officer staff in the jail to additionally use three correctional officers daily in the Courts Division. A policy decision to use the correctional officers in positions outside the jail--in the Courts Division for bailiff positions--is not acceptable. The Courts Division must fill 90 positions daily to meet mandatory work assignments in the Courts Division, which does include three positions

daily to staff visiting control (a post outside the secure jail with public contact and requiring the ability to make arrests). This leaves four deputies in reserve. Additional staff is oftentimes needed to cover enhanced security above the staffing previously needed for high profile trials, movement of inmates to/from court, etc.

The deputies work Monday–Friday with their off days being the weekends. Overtime is required daily to cover deputies extended for courts operating past the normal eight-hour shift. The 94 deputies have 4-6 weeks of vacation, which requires additional funded positions for the relief factor. The provision of the four deputies in "reserve" accentuates the poorly constructed logic used in the County's budgeting process to cover sick absences, doctor appointments, vacations, high security trials, unanticipated security issues, and in-service training. Frequently, 20 deputies, or 21% of the staff, are on overtime in the courts to cover the positions.

Deputies from the Patrol Division and the Airport Division are mandated to either work on off days or work double shifts to cover the Courts Division. Those who have to work double shifts are either extending 3rd shifters (having already worked throughout the night) or requiring 2nd shifters to come into work before their regular shift. The 2nd shifters must remain at the Courts Division until the end of the Courts workday, which then daily forces 1st shifters from both the Airport Division and the Patrol Division to be mandated to stay until the 2nd shifters are released from the Courts. In the instance of 3rd shifters being extended, they are working from 10 p.m. the previous night and by 10 a.m. have worked 16 hours. When possible they are relieved and sent home, but seldom does this occur, which then forces them beyond 16 hours to complete the work day. Or, the agency has to disrupt other work areas by taking their personnel and reassigning them to the courts to keep the Courts Division working.

In the meantime, the mandated work volume in those areas is negatively impacted and causing deficits there. These regular extended hours are negatively impacting safety due to fatigue. This is forcing the Sheriff's Office to basically employ a "rob from Peter to pay Paul" analogy on a regular basis. This complicated explanation accentuates the extreme conditions placed upon officers to compensate for the lack of authorized budgeted positions required to properly tend to the courts, a constitutional and statutory mandate of the Sheriff's Office. It further contradicts the statement by the County Executive of creating efficiencies within the Sheriff's Office.

The 2014 budget authorizes 245 deputy sheriffs. The Sheriff's Office currently has 256 positions filled, with the caveat that the eleven "extra positions" are abolished upon vacancy. There are currently nineteen (19) deputy sheriffs not working due to light duty, extended leave, and worker's compensation or pending disability. This does not take into account those on intermittent Family Medical Leave (FML) and on sick leave (SA). The authorized 245 positions do not provide the appropriate number of deputies required to provide a reasonable level of resources for public safety.

The budgetary limitations further resulted in the Sheriff's Office not having the ability to hire deputy sheriffs since 2002. The youngest deputy is 33.2 years of age, and the oldest deputy is 62.9 years of age, resulting in the average age of a deputy sheriff for this agency being 46. Sixty-eight (68) deputy sheriffs are 48 years of age or older, which accounts for 27% of positions currently filled. A random suburban agency within Milwaukee County of 50 or more sworn officers was polled. The survey included every sworn position, including supervision, into their calculation and determined the average age was 39.3 years. If supervision were taken out of the equation, the average age would be lower. If we use this agency as an example and if we said this was optimal for illustration purposes only, the Milwaukee County Sheriff's Office staffing only has 11% of the currently filled positions (256) that fall within this average age or lower.

At the point when the Sheriff's Office receives the authorized funding to hire new deputy sheriffs and correctional officers, there will be a significant period of time before they are ready to work on their own. There first must be recruitment, testing, establishing a certification list, background investigations, an interview process, job offering, and training academy certification through Wisconsin Training & Standards (520- hour program and soon to become 700 hours). Once a deputy sheriff graduates from the training academy and is state certified, each deputy must undergo extensive field training. This process, under the best circumstances, could be twelve months on the low end. We are also only able to properly field train a certain number of deputy sheriffs at one time. Mass hiring and compromising standards for new employee evaluation will lead to serious issues to which Milwaukee County would be liable. Ultimately, these issues negatively influence public safety.

Appropriate levels of supervision were decimated in the 2014 budget. The 2014 adopted budget only funds 13 Correctional Officer Lieutenant positions to supervise 256 Correctional Officer 1 positions in the Sheriff's budget. The 2014 adopted budget for the House of Correction (HOC) funded 23 Correctional Officer Lieutenant positions to supervise 238 Correctional Officer 1 positions. The County budget analysts understood the necessity of providing adequate supervisory staff in the County Executive-run facility, but not in the Sheriff's Office Jail. The disparate number accentuates the intent of the County Executive's budget personnel.

In addition, the 2014 adopted budget only funded 12 Deputy Sheriff Sergeant positions, abolishing eight sergeant positions to cover three shifts in seven divisions, plus multiple specialty units. There is a need for 24/7 Deputy Sheriff Sergeant supervisors at the Airport and Patrol Divisions. There is a need for three Deputy Sheriff Sergeant supervisors in the Courts Division, plus at least one Deputy Sheriff Sergeant supervisor is needed in General Investigations and Civil Process. The Targeted Enforcement Unit needs a minimum of two Deputy Sheriff Sergeant supervisors.

The County Board restored many of the draconian and micromanagement cuts presented in the County Executive's originally proposed 2014 budget for the Sheriff's Office. Despite the Board's efforts, for which they are sincerely thanked, our 2014 budget started in January 2014, with a $4.5 million dollar structural deficit. The shortsighted and poorly researched work performed by the County Executive's budget staff, for what the Executive claimed was his most important focus, resulted in an unrealistic, punitive budget for public safety.

The Sheriff's Office requires a minimum of 137 new non-supervisory positions, including 102 Deputy Sheriffs and 35 Correctional Officers, as requested in our 2014 budget proposal, for the Sheriff's Office to meet the constitutional and statutory obligations in an effective manner. The Sheriff's Office also requires a minimum of an additional 10 Correctional Officer Lieutenant positions to adequately supervise the jail, as well as 10 additional Deputy Sheriff Sergeant positions to properly supervise multiple divisions, shifts and units throughout the Sheriff's Office.

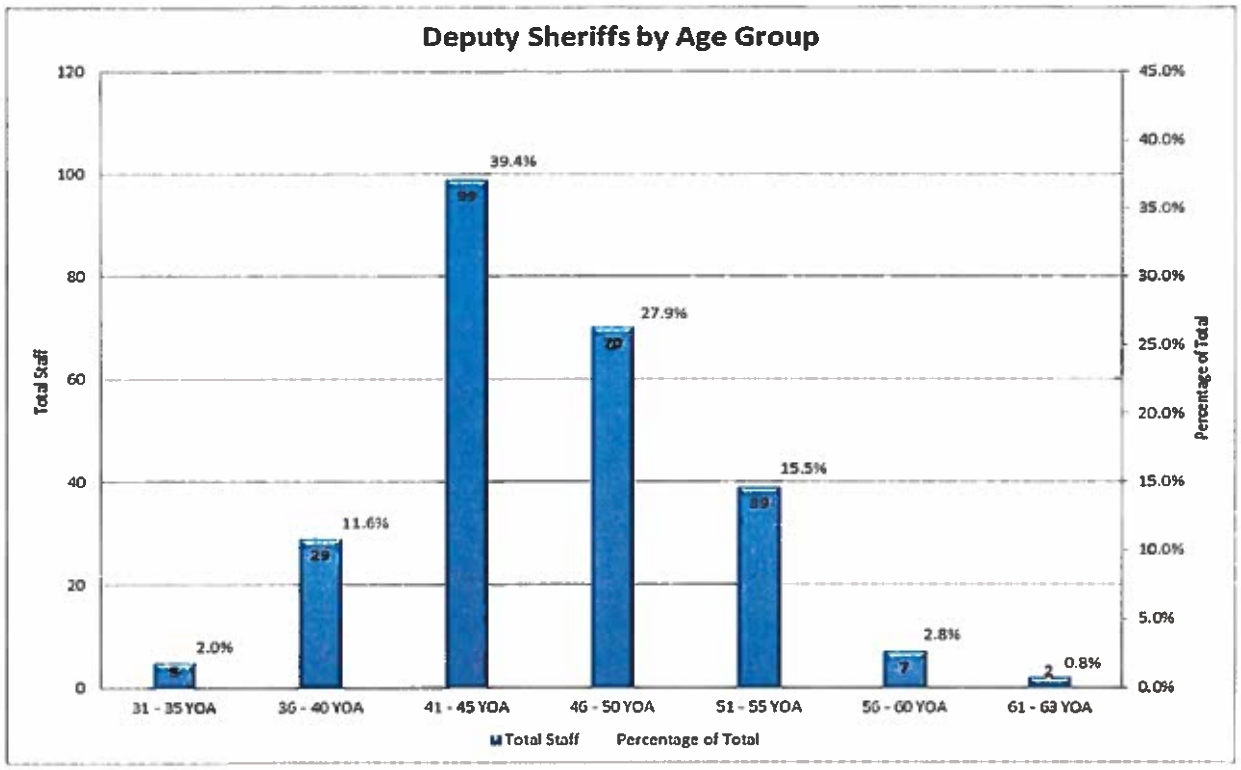
The Band-Aid approach of using excessive amounts of overtime requires the emergency application of a tourniquet of new positions. Therefore, I am requesting immediate approval and funding to hire the needed staff to mitigate the staffing crisis. Failure to provide an expeditious approval to move forward in hiring needed personnel leaves no choice but to contemplate legal action.

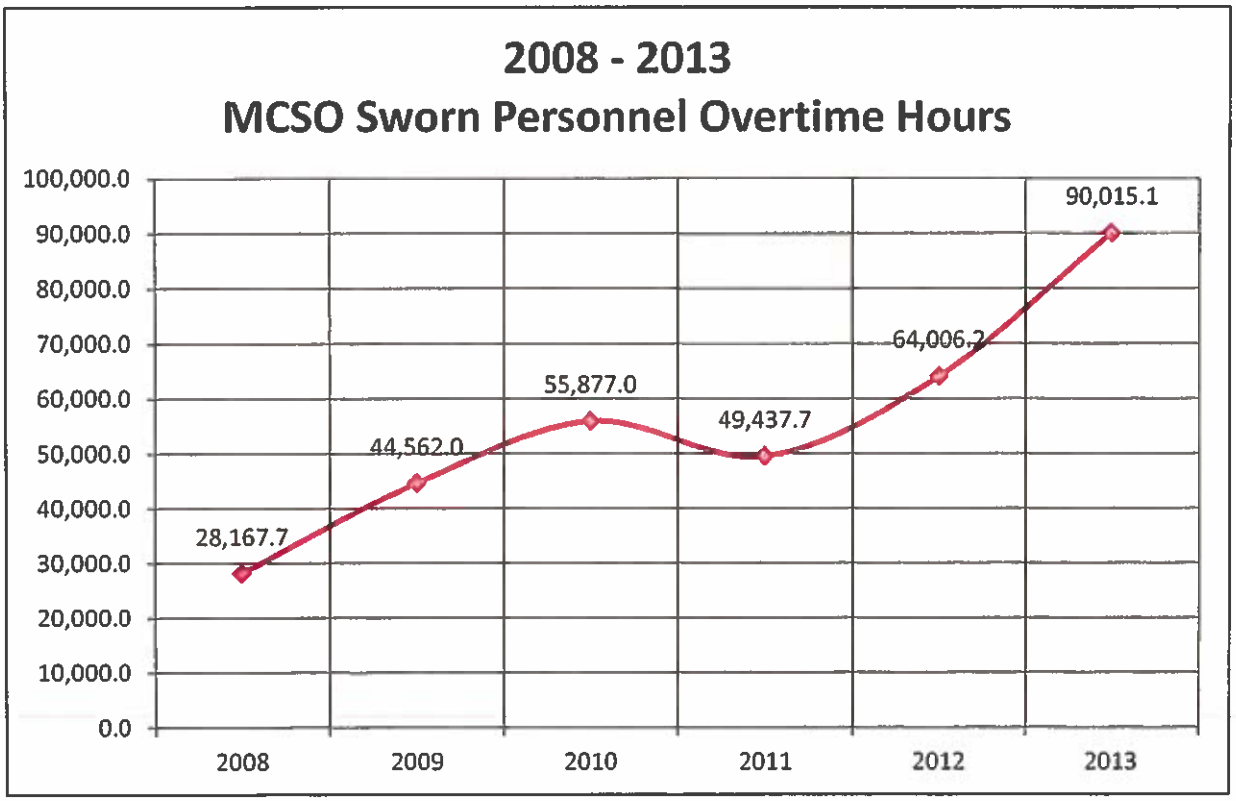
Sincerely,

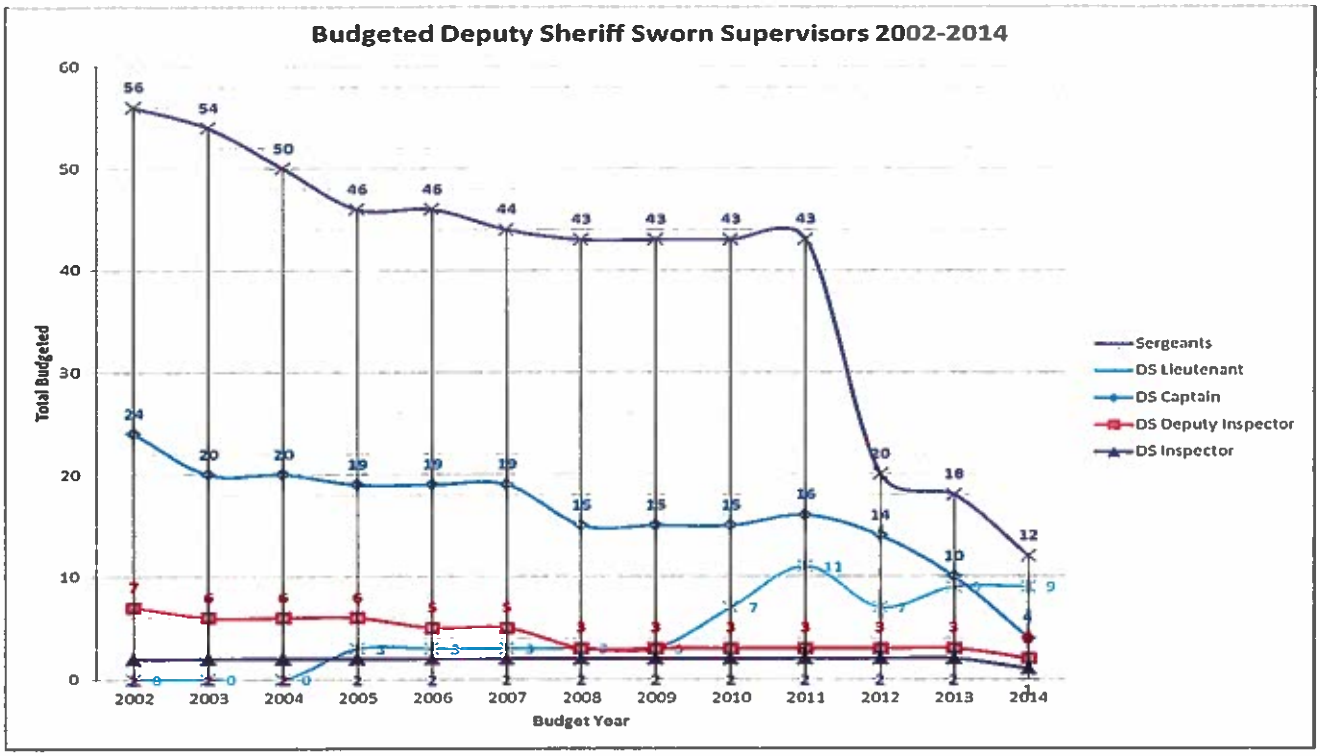
David A. Clarke Jr., Sheriff
Milwaukee County

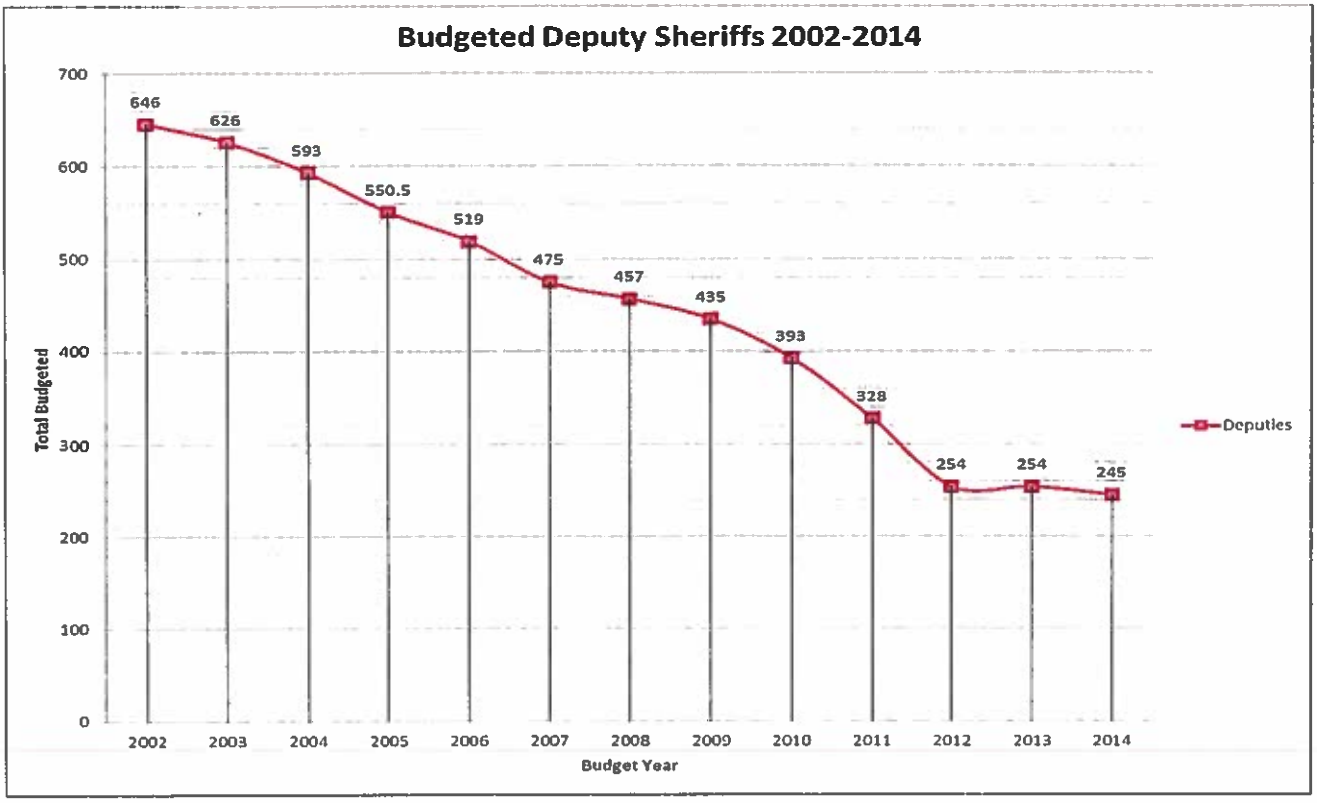
encs.

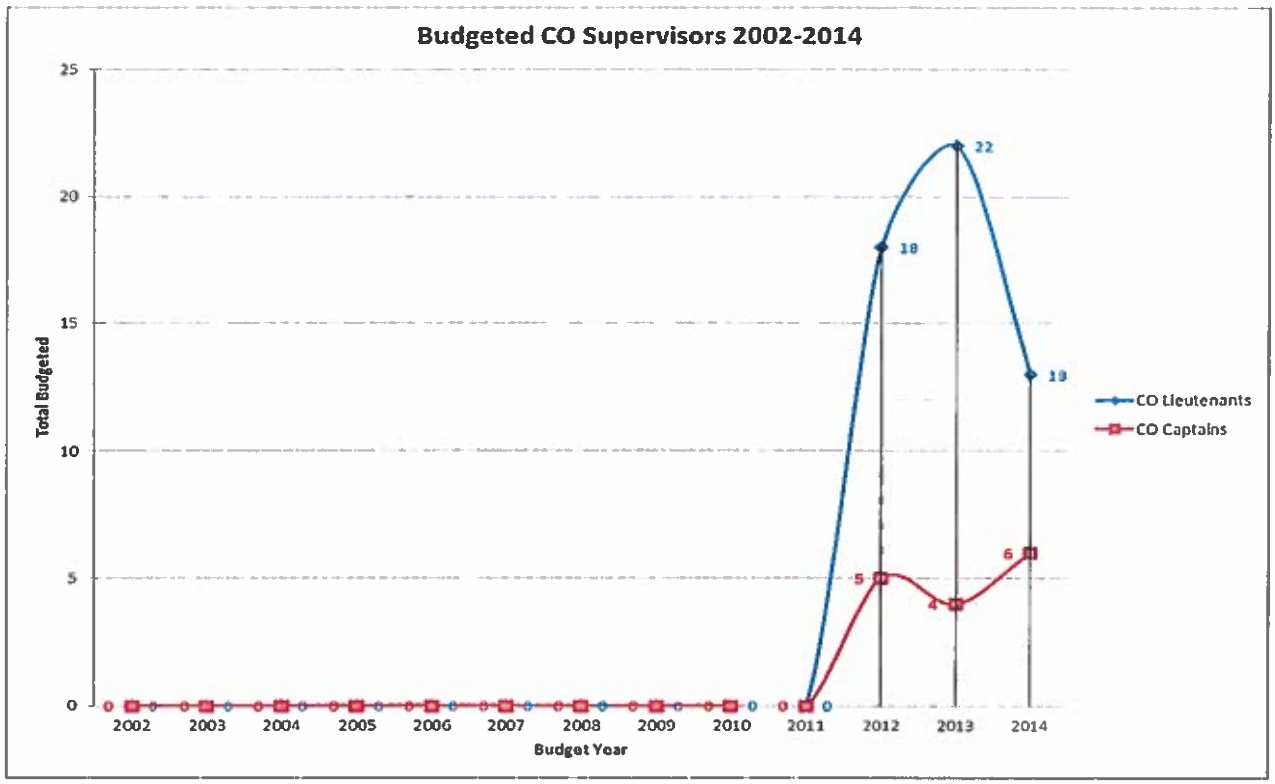
c w/encs.: Corporation Counsel Paul E. Bargren
Amy Pechacek, Director, Risk Management
Mark Kass, Editor-in-Chief, Milwaukee Business Journal
Milwaukee Deputy Sheriffs' Association


Deputy Sheriffs by Age Group
Total Staff
Percentage of Total
120
100
80
60
40
20
0
45.0%
40.0%
35.0%
30.0%
25.0%
20.0%
15.0%
10.0%
5.0%
0.0%
2.0%
11.6%
39.4%
27.9%
15.5%
2.8%
0.8%
29
99
70
39
7
2
31 - 35 YOA
36 - 40 YOA
41 - 45 YOA
46 - 50 YOA
51 - 55 YOA
56 - 60 YOA
61 - 63 YOA
Total Staff
Percentage of Total


2008 - 2013
MCSO Sworn Personnel Overtime Hours
100,000.0
90,000.0
80,000.0
70,000.0
60,000.0
50,000.0
40,000.0
30,000.0
20,000.0
10,000.0
0.0
28,167.7
44,562.0
55,877.0
49,437.7
64,006.2
90,015.1
2008
2009
2010
2011
2012
2013


Budgeted Deputy Sheriff Sworn Supervisors 2002-2014
Total Budgeted
Budget Year
Sergeants
DS Lieutenant
DS Captain
DS Deputy Inspector
DS Inspector


Budgeted Deputy Sheriffs 2002-2014
Total Budgeted
Budget Year
Deputies
646
626
593
550.5
519
475
457
435
393
328
254
254
245


Budgeted CO Supervisors 2002-2014
Total Budgeted
25
20
15
10
5
0
2002
2003
2004
2005
2006
2007
2008
2009
2010
2011
2012
2013
2014
Budget Year
22
18
19
5
4
6
CO Lieutenants
CO Captains

SHERIFF'S OFFICE UNIFORMED STAFF

Title	2002 ADOPTED	2003 ADOPTED	2004 ADOPTED	2005 ADOPTED	2006 ADOPTED	2007 ADOPTED	2008 ADOPTED	2009 ADOPTED	2010 ADOPTED	2011 ADOPTED	2012 ADOPTED	2013 ADOPTED	2014 ADOPTED	Title
Co	0	0	0	37.5	50	92	114	142	184	253	250	270	258	Co
Co Lt	0	0	0	0	0	0	0	0	0	0	18	22	13	Co Lt
Corr Managers	0	0	0	0	0	0	0	0	0	0	5	4	6	Corr Managers
Deputies	647	626	593	550.5	519	475	457	435	393	328	254	254	245	Deputies
Sergeants	56	54	50	46	46	44	43	43	43	43	20	18	12	Sergeants
D S Lieutenant	0	0	0	3	3	3	3	3	7	11	7	9	9	D S Lieutenant
Captain	24	20	20	19	19	19	15	15	15	16	14	10	4	Captain
DI	7	6	6	6	5	5	3	3	3	3	3	3	2	DI
Inspector	2	2	2	2	2	2	2	2	2	2	2	2	1	Inspector
Sheriff	1	1	1	1	1	1	1	1	1	1	1	1	1	Sheriff
Total Staff	737	709	672	665	645	641	638	644	648	657	574	593	551	Total Staff

Authorized and funded but does not account for unfunded positions

Budgeted Jail Officers		v&t	net after v&t
2011	297 253 co 1; 44 ds 1	-2	295
2012	247 co 1	-20	227
2013	265 co 1	-20	245
2014	253 co 1	-25	238

County of Milwaukee
Office of the Sheriff

David A. Clarke, Jr.
Sheriff

DATE: March 27, 2014

FROM: Edward H. Bailey, Inspector, Milwaukee County Office of the Sheriff

SUBJECT: Authority of the Milwaukee County Sheriff

As a constitutional officer of the state, but an elected official of the county, case law and statute have aided in establishing the nature and limits of the sheriff's roles and responsibilities. Generally speaking, the sheriff has a degree of autonomy not granted county department heads. The county board has budget authority over the sheriff's office but must fund the office sufficiently to meet state mandates and provide law enforcement. There are several notable statutory citations and court cases on the Milwaukee County Sheriff's authority, which have come to define the duties of this sheriff:

The Wisconsin State Constitution, Article VI, County officers; election, terms, removal; vacancies.

Coroners, registers of deeds, district attorneys, and all other elected county officers, except judicial officers, sheriffs, and chief executive officers, shall be chosen by the electors of the respective counties once in every 2 years.

Beginning with the first general election at which the governor is elected which occurs after the ratification of this paragraph, sheriffs shall be chosen by the electors of the respective counties, or by the electors of all of the respective counties comprising each combination of counties combined by the legislature for that purpose, for the term of 4 years.

Sheriffs may not hold any other partisan office.

When a vacancy occurs in the office of sheriff, the vacancy shall be filled by appointment of the governor, and the person appointed shall serve until his or her successor is elected and qualified.

Wisconsin Professional Police Association v. Dane County (1982):

In the exercise of executive and administrative functions, in conserving the public peace, in vindicating the law, and in preserving the rights of the government, he (the sheriff) represents the sovereignty of the State and he has no superior in his county.

Washington County v. Washington County Deputy Sheriff's Association (2008):

The Wisconsin Constitution does not define the duties of a sheriff, but case law has described examples and a method of analysis. Initially, the definition of whether duties were part of the sheriff's constitutionally protected powers focused on a historical analysis of whether they were longstanding established duties of the sheriff at common law such as housing the county's prisoners in the jail...But...the Wisconsin Supreme Court shifted the focus of the analysis to those duties that characterized and distinguished the office of sheriff...

Andreski v. Industrial Commission et al (1952)

> The position of sheriff is one of great antiquity and honor. He was the deputy of the king in his shire and was accountable to no one but the king to whom he was responsible...
>
> He was accompanied by his court, composed as was the king's court, of representative nobles, freeholders and burglers, before whom his officers brought persons accused of crime. Trial was had under the supervision of the sheriff and if conviction resulted the sheriff imposed the sentence and executed it. Although in rank some noblemen might be higher, in temporal power and authority within his shire and within his term of office the sheriff was legally superior to them all. He was the representative of the king, accountable only to the king and the king's authority lay in him.
>
> Within the field of his responsibility for the maintenance of law and order the sheriff today retains his ancient character and is accountable only to the sovereign, the voters of his county...
>
> No other county official supervises his work or can require a report or an accounting from him concerning his performance of his duty. He chooses his own ways and means of performing it. He divides his time according to his own judgment of what is necessary and desirable but is always subject to call and is eternally charged with maintaining the peace of the county and the apprehension of those who break it. In the performance of this duty he is detective and patrolman, as well as executive and administrator...
>
> We recite these qualities and characteristics of the office not because they are novel but because they are so old that they are easily forgotten or unappreciated...
>
> The sheriff's hours of work are such as he deems necessary. So, too, are his methods.

In the *Andreski* case the court was very clear, firm, and definitive when describing the Sheriff's authority. Even though the *Andreski* decision was made a half-century ago, it is often referenced in other court and Attorney General opinions. The *Andreski* case reinforced

the Sheriff's authority by saying "a Sheriff's work, his methods and his hours, are carried out as he sees fit." In this case we do not deal with a subordinate municipal employee who is duplicated over and over but with one who is sui generis.

Wis. Stats. § 59.22, which states (in part): **Compensation, fees, salaries and traveling expenses of officials and employees**:

The compensation established shall not be increased nor diminished during the officer's term and shall remain for ensuing terms unless changed by the board.

The board shall establish the annual compensation of the sheriff as straight salary. No portion of that salary may include or be based on retention of fees by the sheriff. No portion of that salary may be based on providing food to prisoners.

Wis. Stats. § 59.27, which states (in part): **Sheriff; duties**: The sheriff of a county shall do all of the following:

- Take the charge and custody of the jail maintained by the county...
- Attend upon the circuit court held in the sheriff's county…
- Personally, or by the undersheriff or deputies, serve or execute all processes, writs, precepts and orders issued or made by lawful authority and delivered to the sheriff.
- In counties having a population of 300,000 or more, assign one deputy, to be mutually agreed upon by the sheriff and the district attorney, to the office of the district attorney.
- Conduct operations within the county and, when the board so provides, in waters of which the county has jurisdiction…for the rescue of human beings and for the recovery of human bodies.
- Enforce all city, or village, ordinances in a city, or village, in which the sheriff provides law enforcement services under a contract

Wis. Stats. § 59.28(1), which states (in part): **Peace maintenance; powers and duties of peace officers**

"Sheriffs and their undersheriffs and deputies shall keep and preserve the peace in their respective counties…"

Wis. Stats. § 59.84(10)(b), which states (in part): **Expressways and mass transit facilities in populous counties:** Policing of expressways[1]

---

[1] Note: It is helpful to provide two key definitions (from statute) when considering this issue, to wit:

Expressway means a divided arterial highway for through traffic with full or partial control of access and, generally, with grade separations at intersections.

Policing of expressways. Expressways shall be policed by the sheriff who may, when necessary, request and shall receive cooperation and assistance from the police departments o each municipality in which expressways are located…

Wis. Stats. § 349.02(1), which states (in part): **Police and traffic officers to enforce law**

It is the duty of the police, sheriff's and traffic departments of every unit of government and each authorized department of the state to enforce chs. 346 to 348 and 350.

Wis. Stats. § 302.425 which states (in part): **Prisons; State, County and municipal;** Home detention programs.

Sheriff's or superintendent's general authority. A county sheriff or a superintendent of a house of correction may place in the home detention program any person confined in jail. The sheriff or superintendent may transfer any prisoner in the home detention program to the jail.

The sheriff or superintendent may, if he or she determines that the home detention program is appropriate for a prisoner, place the prisoner in the home detention program and provide that the prisoner be detained at the prisoner's place of residence or other place designated by the sheriff or superintendent and be monitored by an active electronic monitoring system.

S:// Edward H. Bailey, I7
Edward H. Bailey, Inspector
Milwaukee County Office of the Sheriff

Highway means all public ways and thoroughfares.

JOURNAL INTERACTIVE

PRINTTHIS

After Abele says hold the line, Clarke asks for 100 more deputies

Milwaukee County sheriff seeking 137 new positions in 2014 budget request

By Steve Schultze of the Journal Sentinel
July 4, 2013

Milwaukee County Sheriff David A. Clarke Jr. wants to add 137 positions to his staff next year, which would more than make up for a two-year trend of reductions imposed by County Executive Chris Abele and the County Board.

About 100 of the extra positions would be deputies, who would be used for new drunken-driving and drug interdiction units in the sheriff's freeway patrol division, as well as to enhance the rosters for criminal investigations, courtroom security, airport protection, community relations and other areas.

Clarke also is seeking 35 more correctional officers for the county jail and three jobs he says are needed because of this year's separation of the House of Correctionfrom the sheriff's oversight. Clarke objected to that change but lost a challenge in court.

The expansions are detailed in Clarke's 2014 budget request and would mean a 17% increase, or $15 million, in tax levy support over his existing budget. That would bring his budget to $99.6 million for next year.

The office's budget guideline for next year, issued by an Abele staffer, called for no levy increase — in line with the guidance given to most county departments.

Abele declined to comment on the sheriff's budget request, which is likely to undergo significant revision by the county executive and County Board.

Clarke did not respond to a request for comment.

Efficiency measures pushed by Abele since 2012 have led to deep disagreement between the sheriff and the county executive. In February, Clarke even accused Abele of "penis envy" in an interview.

Abele has said he'll reintroduce his plan next year to turn over patrol of lakefront and other county parks in the city to the Milwaukee Police Department. Abele has said the job could be done better and cheaper through a service agreement with city police, saving taxpayers money.

The board sided with Clarke on the issue during deliberations for the 2013 budget last fall, which resulted in restoration of 27 deputy jobs that Abele had wanted to cut. For 2012, 48 deputies lost their jobs to budget cuts.

Clarke's budget plan for next year details a proposed hiring binge.

Among the expansions: He'd add seven staffers in his "analytics division" to review crime data, at a cost of $556,000; 35 more deputies for freeway alcohol and drug enforcement, for an extra $4 million; add four staffers to beef up dispatching — for an increase of $327,000 — even though cellphone 911 calls are now rerouted to the Milwaukee Police Department, and add 16 positions for investigations, for an extra $1.5 million.

Splitting the jail and House of Correction will necessitate hiring 41 staffers, mainly correctional officers, at a cost of nearly $2.1 million, the sheriff's request says. Part of the explanation for the extra officers: an anticipated uptick in the inmate population and the reopening of two mothballed jail housing units.

The hiring plans were hailed by Roy Felber, president of the deputies union, who said no new deputies have been hired in a decade. The department now has 274 deputies, fewer than half the number from a decade ago, when Clarke began replacing deputies with less costly correctional officers as a cost-saving measure.

Staff shortages have led to large overtime costs in the last two years, Felber said. Overtime for 2011 and 2012 totaled almost $12 million — about double what was budgeted, county records show.

Supervisor Theo Lipscomb Jr., chairman of the County Board Judiciary, Public Safety and General Service Committee, said there was "no way" Clarke would get all the positions he's seeking. Clarke's request must be considered in conjunction with other departmental requests, Lipscomb said.

Supervisor Mark Borkowski, who describes himself as a Clarke backer, said he expected Clarke and Abele to continue their feud over the sheriff's budget.

"It's going to come down to the board" to settle things, Borkowski said.

The County Board was the only unit of county government to fail to submit a budget request to Abele for next year.

County Board Chairwoman Marina Dimitrijevic sent a letter saying it was impossible to figure out a board budget until full ramifications of Act 14 are known. That law cuts the board's budget through a complicated formula aimed at forcing cuts to staff and other areas.

"Since it is not possible right now to determine next year's tax levy, I am requesting the maximum amount of budgeted expenditures allowable under the state limitation," Dimitrijevic says in her letter to the county budget director.

The board also has voted to hire an outside legal firm to possibly mount a legal challenge to Act 14. The law also requires a binding referendum next spring on cutting supervisor pay in half to about $24,000.

Facebook: fb.com/steve.schultze3

Twitter: twitter.com/SteveSchultzeJS

Find this article at:

COUNTY OF MILWAUKEE
Behavioral Health Division Administration
INTER-OFFICE COMMUNICATION

DATE: March 28, 2014

TO: Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

FROM: Héctor Colón, Director, Department of Health and Human Services
Prepared by Jim Kubicek, Interim Administrator, Behavioral Health Division

SUBJECT: **From the Director, Department of Health and Human Services, requesting approval of a retention package for employees affected by the restructuring of the Behavioral Health Division**

Issue

The 2014 Adopted Budget for the Behavioral Health Division (BHD) includes the following language: "To maintain staff experience and expertise during the restructuring, a retention package for employees remaining at BHD until their employment status is affected by the redesign process will be developed and submitted to the County Board for approval."

Background

BHD is seeking authorization to implement a retention package for employees affected by the budgeted downsizings for BHD in 2014. Details of the 2014 retention package are attached. The intent of the retention package is to stabilize staffing to ensure that appropriate levels of patient care are maintained during these downsizings.

The total estimated cost for the retention package is $500,000 in 2014. This cost reflects salary bonuses awarded to employees remaining in active BHD employment until they are laid off. The closures are staggered throughout 2014 with target dates being May 1 and November 1 for the complete closure of Hilltop and July 1 for the closure of one Central unit. The Acute Inpatient downsizing will be contingent on census. Depending upon the specific classification, bonuses are calculated at 15 percent or 20 percent of an employee's gross salary.

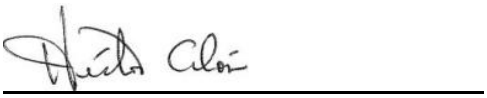
The department is requesting to cover this additional cost through the use of $500,000 in funding from the County's contingency fund. A fund transfer has been submitted in the April cycle requesting the use of these funds.

Recommendation

It is recommended that the Milwaukee County Board of Supervisors authorize the Director, DHHS, or his designee, to implement a retention package for employees affected by the restructuring of the Behavioral Health Division.

Fiscal Impact

Approval of this request has no tax levy impact. A fiscal note is attached.



Héctor Colón, Director
Department of Health and Human Services

cc: County Executive Chris Abele
Raisa Koltun, County Executive's Office
Kelly Bablitch, County Board
Peggy Romo-West, Chair – Health & Human Needs Committee
Don Tyler, Director – DAS
Josh Fudge, Director, Office of Performance, Strategy & Budget
Matthew Fortman, Fiscal and Management Analyst – DAS
Steve Cady, Director of Research– Comptroller's Office
Erica Hayden, Research Analyst – Comptroller's Office
Janelle Jensen, County Clerk's Office
Jodi Mapp, County Clerk's Office

REVISED COPY

2014 RETENTION BONUS PLAN
FOR
BEHAVIORAL HEALTH DIVISION SITE CLOSURES

The 2014 Milwaukee County Retention Bonus Plan is for the benefit of eligible employees of the Behavioral Health Division in connection with the proposed site closures. Milwaukee County considers it essential to encourage the continued employment and cooperation of key employees during the period prior to and immediately after a site closure in order to continue to serve the needs of the patient population. This plan summary is addressed to all identified eligible employees, subject to compliance with the Retention Bonus Plan terms.

The purpose of the Plan is to provide you with a Retention Bonus if you stay through a designated closing period for an affected Behavioral Health program to the point at which you are laid off or retire in good standing.

ELIGIBILITY

The 2014 Plan is generally available to all active employees assigned to an affected Behavioral Health program. The determination of eligible employees will be made in the sole discretion of the Department of Health and Human Services Executive Director or the Chief Human Resources Officer. The Department of Human Resources and the Behavioral Health Division will maintain the list of all eligible employees and will be individually informing employees of their eligibility. The Behavioral Health Division will provide periodic and timely employee lists to District Council 48 and WFNHP as circumstances develop.

To be eligible under this plan, BHD employees must be working or on authorized paid leave at the time of layoff and not otherwise ineligible.

INELIGIBILITY

You will NOT be eligible for the Retention Bonus under this Plan if:

a) you are not identified as an eligible employee as defined in the Plan or cease to be eligible under the provisions of this section ;
b) you voluntarily transfer to another position within Milwaukee County (i.e., any transfer within or outside your current Department, Division and/or Unit) that is not covered by this Plan, from and after the date of such transfer;
c) you are on or go out on any unpaid leave of absence including but not limited to FMLA, Civil Service, Administrative, Personal, or have any unauthorized unpaid absence;
d) you have a retirement date prior to the start date of a designated closing or transition period;

e) you resign or otherwise abandon your job;
f) you are suspended pending discharge, discharged for cause or separated during probation from the employment of Milwaukee County on or before layoff or retirement. This section (f) does not apply to an employee whose discharge hearing results in the employee being fully reinstated with no suspension.
g) you have been disciplined with a written warning or greater discipline, supported by documentation, starting now through layoff. Discipline under this section (g) includes employees who have been issued discipline for violations of mandatory overtime directives issued on or after June 1, 2014.
h) Management level employees must have completed performance evaluations for all direct report employees.

RETENTION BONUS

The Retention Bonus is a one (1) time allowance per eligible employee. You will be entitled to receive a lump-sum bonus payment if you stay through the designated closing period and are laid off as a direct result of a closure or retire in good standing. An employee 'bumped' and laid off under applicable layoff/placement guidelines will receive the retention bonus if the position from which they were bumped was within the Behavioral Health Division.

ADDITIONAL CONSIDERATIONS

An employee who receives a retention bonus under the provisions of this plan will be eligible for re-hire to a pool position, without eligibility for an additional retention bonus. Such re-employment will be subject to the limitations of applicable labor contracts, statutes, ordinances and rules.

RETENTION BONUS FORMULA

The Retention Bonus will be paid as a percentage of your annualized base pay (calculation based on regularly scheduled hours). The Retention Bonus percentages are as follows for plan eligible employees through the designated closing period:

- Support employee (i.e.: Clerical Assistant, Unit Clerk and Nursing Assistant) **15%**
- Professional/Management employee (i.e.: RN, Therapist, Program Director) **20%**

You will earn an amount equal to the applicable percentage shown above multiplied by your annual base pay *(i.e., $15,000.00 x .20= $3,000.00).*

RETENTION BONUS PAYMENT

Your Retention Bonus will be paid as soon as administratively practical on a regularly scheduled pay date following the designated closing period.

The Retention Bonus Plan shall not confer employment rights upon any employee. No employee shall be entitled, by virtue of the Plan, to remain in the employment of the County. The terms and conditions of this plan may be revised or withdrawn by the Department, in its sole discretion, if court or legislative actions reinstate collective bargaining provisions for effected employees that are inconsistent with or duplicate the terms or goals of this plan or benefits offered by the plan.

File No.
(Journal,)

(ITEM *) Report from the Director, Department of Health and Human Services, requesting approval of a retention package for employees affected by the restructuring of the Behavioral Health Division, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the 2014 Adopted Budget for the Behavioral Health Division (BHD) includes the following language: "To maintain staff experience and expertise during the restructuring, a retention package for employees remaining at BHD until their employment status is affected by the redesign process will be developed and submitted to the County Board for approval."; and

WHEREAS, in order to ensure that appropriate levels of patient care are maintained during the budgeted downsizings of the Hilltop and Central units that are occurring in 2014, BHD is submitting a request to implement an employee retention package; and

WHEREAS, the retention package reflects salary bonuses of 15 or 20 percent of gross salary, depending upon an employee's classification, awarded to employees remaining in active BHD employment until they are laid off; and

WHEREAS, the closures are staggered throughout 2014 with target dates being May 1 and November 1 for the complete closure of Hilltop and July 1 for the closure of one Central unit; with the Acute Inpatient downsizing being contingent on census; and

WHEREAS, the total 2014 estimated cost for the retention package is $500,000 to be covered by funds available in the Contingency Fund as requested by a fund transfer submitted by the department for the April cycle; now, therefore,

BE IT RESOLVED, that the Director of the Department of Health and Human Services, or his designee, is authorized to implement an employee retention package for employees impacted by the BHD restructuring.

Revised Copy

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 3/28/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From the Director, Department of Health and Human Services, requesting approval of a retention package for employees affected by the restructuring of the Behavioral Health Division

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☒ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☒ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	500,000	0
	Revenue	500,000	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. BHD is seeking authorization to implement a retention package for employees affected by the budgeted downsizings of both Hilltop and Central in 2014. The intent of the retention package is to stabilize staffing to ensure that appropriate levels of patient care are maintained during these downsizings.

B. Originally, the 2014 County Executive's Budget included a cost estimate of $1 million for the retention package. The package being proposed currently reflects a total maximum cost of $500,000. This reduction from the original cost of $1 million reflects the restoration of employees attached to the Community Support Program and Adult Acute Unit as part of the 2014 Adopted Budget.

The $500,000 retention package funds salary bonuses for Hilltop and Central employees remaining in active BHD employment until the closures are complete. The closures are staggered throughout 2014 with targets dates being May 1 and November 1 for the complete closure of Hilltop and July 1 for the closure of one Central unit. Depending upon the specific classification, bonuses are calculated at 15 percent or 20 percent of an employee's gross salary.

The department is requesting to cover this additional cost through the transfer of $500,000 in funding from the County's Contingency Fund to a salary line (object 5323) in BHD. DHHS has submitted a fund transfer in the April cycle to reflect this request.

C. There is no tax levy impact associated with approval of this request.

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

D. The overall cost assumes all employees at risk for layoff will remain in active employment until their unit is closed.

Department/Prepared By Clare O'Brien, DHHS Fiscal & Management Analyst

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did CDPB Staff Review? ☐ Yes ☐ No ☒ Not Required

COUNTY OF MILWAUKEE
Delinquency and Court Services Division (DHHS)
INTER-OFFICE COMMUNICATION

DATE: April 3, 2014

TO: Marina Dimitrijevic, Chairwoman – Milwaukee County Board of Supervisors

FROM: Héctor Colón, Director, Department of Health and Human Services
Prepared by B. Thomas Wanta, Administrator/ Chief Intake Officer – DCSD

SUBJECT: **Informational Report from the Director of the Department of Health and Human Services regarding the 2014 Purchase of Service Contract with Wisconsin Community Services for an Alternative to Detention program within the Delinquency and Court Services Division**

Background

Since 1970, DHHS has supported a social service delivery system comprised of both directly provided and purchased services using a combination of State, grant and local tax funds. Partnerships with community providers have allowed DHHS to cooperate and collaborate with various community agencies and resources. These partnerships further the opportunities for community participation, leverage resources and utilize community expertise regarding the DCSD community response to delinquency.

The Director of the Department of Health and Human Services (DHHS) intends to increase the purchase of service contract with Wisconsin Community Services by an amount not to exceed $81,500 to expand the Alternative Sanction Program within the Delinquency and Court Services Division (DCSD) to implement juvenile justice system reform activities associated with the Annie E. Casey Foundation's Juvenile Detention Alternatives Initiative (JDAI).

Discussion

DCSD recently applied for and was awarded a Juvenile Justice Title II Formula grant from the Wisconsin Department of Justice to implement juvenile justice system reform activities associated with the Annie E. Casey Foundation's Juvenile Detention Alternatives Initiative (JDAI). On January 31, 2014 DCSD received a grant award notice in the amount of $47,000 for the time period spanning January 1, 2014 through December 31, 2014. There is no local funding match requirement associated with this grant revenue. The department has submitted a fund transfer this cycle to accept the grant funds and to recognize the revenue from the grant that supports the increase in funding.

JDAI is a national juvenile detention reform effort that has been implemented in nearly 200 jurisdictions in 39 states. JDAI has successfully reduced the number of youth in confinement while maintaining or improving public safety in other states across the country through

implementing eight core strategies. Milwaukee County was chosen in 2012 by the Annie E. Casey Foundation to participate in JDAI as one of three Wisconsin counties, along with Manitowoc and Racine Counties, as part of a statewide roll-out through the Wisconsin Office of Justice Assistance. Milwaukee County formally agreed to serve as a pilot JDAI demonstration site and follow the JDAI model through the signing of a Memorandum of Understanding with the Wisconsin Office of Justice Assistance (Wisconsin Department of Justice as of July 2013).

As a JDAI demonstration site, DCSD receives technical assistance from the Annie E. Casey Foundation designed to:

- Reduce reliance on confinement
- Improve public safety
- Utilize best practice programs
- Save taxpayers' dollars
- Reduce racial disparities & bias
- Stimulate overall juvenile justice reforms

The Milwaukee County Board passed a resolution in January 2013 (File No. 13-84) in support of efforts to implement system reform strategies within the Milwaukee County juvenile justice system through participation in the Annie E. Casey Foundation Juvenile Detention Alternatives Initiative. This resolution stated support for the overall principle of safely reducing reliance on confinement of youth while maintaining or improving public safety and for Milwaukee County's participation in JDAI including receiving technical assistance from the Annie E. Casey Foundation to implement system reform strategies.

The Alternative Sanction Program is designed as a program to provide a community-based alternative to detention for sanctions placement for youth who violate the conditions of their probation. According to the detention utilization study conducted by DCSD, 31 percent of detention admissions in 2011 were for sanctions. The Alternative Sanctions Program will provide a timely response that holds youth accountable relative to their violations and engages them in positive and constructive programming.

The goals of the Alternative Sanction Program include the following:

- Provide a timely community-based alternative to sanctions in detention
- Hold youth accountable for violations of the conditions of their dispositional order
- Assist youth in restoring and maintaining compliance with the conditions of their dispositional order
- Target interventions to address the nature of youth's violations and build skills and competencies for improved decision-making relative to behavior leading to violations
- Expose youth to community-based services and positive programming with the potential to lead to continuing involvement beyond their sanction and/or probation involvement

DCSD issued a request for proposals (RFP) in April 2013 for the operation of the Alternative Sanction Program. In addition to Section 46.09 of the County Ordinances, DCSD conforms to the DHHS RFP process to ensure objectivity and fairness in the awarding of purchase of service

contracts. Based on the scores from the RFP community panel, DCSD recommended, was approved by board resolution, and entered into a purchase of service contract with Wisconsin Community Services in the amount of $40,000 for July 1, 2013 through December 31, 2013. The RFP program requirements and the winning proposal included a provision to eventually expand the program.

Wisconsin Community Services implemented the Alternative Sanction Program, called the Saturday Alternative Sanction (SAS) program in July 2013. The SAS program consists of a weekend (Saturday) report center that features structured activities, community service opportunities, family engagement, behavioral contracts (incentives) and transportation to and from the program. The provider also works to engage the youth's family by including the parent/guardian in the intake process and hosting family days at the agency. Referrals to community resources are also available for youth and their families. The program includes the opportunity for youth to participate in three groups that address their specific probation violations and build skills and competencies for improved decision making related to the behaviors leading to violations. These groups are: Thinking For Change, Aggression Replacement Training and Alcohol & Other Drugs Abuse (AODA). The target population for the program is youth who are referred by their probation officer or ordered by a judge to participate in the program as a response to violating the conditions of their dispositional (probation) order. The capacity of the report center on a given day is currently up to 16 youth.

Thirty-nine youth between the ages of thirteen and seventeen have been referred to the program since its inception with twelve youth successfully completing the program as of January 2014 and eleven of those youth still enrolled in the program. There has been a positive response from workers, as well as partners in the judicial system, and there had been a wait list for this program in the fourth quarter of 2013 and at the time of this report, the program is full. The detention admissions for sanctions have decreased in the last quarter compared to the previous three quarters of 2013.

DCSD plans to expand the Alternative Sanction Program contract with Wisconsin Community Services by adding up to an additional $81,500 to the existing contract of $90,500 for a total contract amount not to exceed $172,000. The expanded funding includes $47,000 in grant funding and additional funds, which were budgeted in 2014 for the purpose of post-dispositional alternative sanctions programs. This expansion would increase the capacity of the program from April 1, 2014 through December 31, 2014 and adding a north side location.

Recommendation

This is an informational report. No action is necessary.

Héctor Colón, Director
Department of Health and Human Services

cc: County Executive Chris Abele
Raisa Koltun, County Executive's Office

Kelly Bablitch, County Board
Peggy Romo-West, Chair – Health & Human Needs Committee
Don Tyler, Director – DAS
Josh Fudge, Director, Office of Performance, Strategy & Budget
Matthew Fortman, Fiscal and Management Analyst – DAS
Steve Cady, Director of Research– Comptroller's Office
Erica Hayden, Research Analyst – Comptroller's Office
Janelle Jensen, County Clerk's Office
Jodi Mapp, County Clerk's Office

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/13/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
M3 Insurance Solutions, Inc.
P.O. Box 8950
Madison WI 53708-8950

CONTACT NAME: Melissa Adamany
PHONE (A/C, No, Ext): 608-273-0655 FAX (A/C, No): 608-273-1725
E-MAIL ADDRESS: melissa.adamany@m3ins.com
PRODUCER CUSTOMER ID #:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Progressive Casualty Company	16322
INSURER B: Wisconsin Insurance Plan	
INSURER C: West Bend Mutual Insurance	22608
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Wisconsin Community Services, Inc.
3732 W. Wisconsin Ave., Rm 200
Milwaukee WI 53208-3166

COVERAGES

CERTIFICATE NUMBER: 1275753087 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	GENERAL LIABILITY	Y		NST0449672	2/9/2014	2/9/2015	EACH OCCURRENCE	$1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$200,000
	CLAIMS-MADE [X] OCCUR						MED EXP (Any one person)	$10,000
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$2,000,000
	POLICY PRO-JECT LOC							$
A C	AUTOMOBILE LIABILITY	Y		04127570-9 NST0449672	2/5/2014 2/9/2014	2/5/2015 2/9/2015	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS						BODILY INJURY (Per accident)	$
	X SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	$
	X HIRED AUTOS							$
	X NON-OWNED AUTOS							$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DEDUCTIBLE							$
	RETENTION $							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		Y	6JUB5037P51412	2/9/2014	2/9/2015	X WC STATU-TORY LIMITS OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$100,000
							E.L. DISEASE - POLICY LIMIT	$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Re: WIser Choice program, 3732 W. Wisconsin Ave, Suite 310, 53208.
Certificate holder is listed as an Additional Insured for General Liability, Auto and Umbrella to the extent required by contract. Auto liability applies to all autos owned by the insured. Waiver of Subrogation in favor of Milwaukee County.

CERTIFICATE HOLDER

Milwaukee County Department of Health and Human Services
1220 W. Vliet Street, Suite #301
Milwaukee WI 53205

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
M. Adamany

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/13/2014

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PRODUCER
M3 Insurance Solutions, Inc.
P.O. Box 8950
Madison WI 53708-8950

CONTACT NAME: Melissa Adamany
PHONE (A/C, No, Ext): 608-273-0655 FAX (A/C, No): 608-273-1725
E-MAIL ADDRESS: melissa.adamany@m3ins.com
PRODUCER CUSTOMER ID #:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Progressive Casualty Company	16322
INSURER B : West Bend Mutual Insurance	22608
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Wisconsin Community Services, Inc.
3732 W. Wisconsin Ave., Rm 200
Milwaukee WI 53208-3166

COVERAGES

CERTIFICATE NUMBER: 783034368 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	GENERAL LIABILITY	Y		NST0449672	2/9/2014	2/9/2015	EACH OCCURRENCE	$1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$200,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$10,000
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$2,000,000
	POLICY PRO-JECT LOC							$
A B	AUTOMOBILE LIABILITY	Y		04127570-9 NST0449672	2/5/2014 2/9/2014	2/5/2015 2/9/2015	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS						BODILY INJURY (Per accident)	$
	X SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	$
	X HIRED AUTOS							$
	X NON-OWNED AUTOS							$
B	UMBRELLA LIAB X OCCUR			NUT0451620	2/9/2014	2/9/2015	EACH OCCURRENCE	$4,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$4,000,000
	DEDUCTIBLE							$
	X RETENTION $0							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y				WC STATU-TORY LIMITS / OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Re: WIser Choice program, 3732 W. Wisconsin Ave, Suite 310, 53208.
Certificate holder is listed as an Additional Insured for General Liability, Auto and Umbrella to the extent required by contract. Auto liability applies to all autos owned by the insured. Waiver of Subrogation in favor of Milwaukee County.

CERTIFICATE HOLDER

Milwaukee County Department of Health and Human Services
1220 W. Vliet Street, Suite #301
Milwaukee WI 53205

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
M. Adamany

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M3 INS SOLUTIONS INC
PO BOX 8950
MADISON, WI 53708

884134 8620 1 AT 0.406 PMIDS01B 040 008620

PROGRESSIVE®

Policy number: 04127570-9
Underwritten by:
Artisan and Truckers Casualty Co
Insured: WISCONSIN COMMUNITY
February 13, 2014
Policy Period: Feb 5, 2014 - Feb 5, 2015

MILWAUKEE COUNTY
1220 W VLIET ST
MILWAUKEE, WI 53205

Mailing Address
Artisan and Truckers Casualty Co
PO Box 94739
Cleveland, OH 44101

1-800-444-4487
For customer service, 24 hours a day, 7 days a week

Additional insured endorsement

Name of Person or Organization

MILWAUKEE COUNTY
1220 W VLIET ST
MILWAUKEE, WI 53205

The person or organization named above is an **insured** with respect to such liability coverage as is afforded by the policy, but this insurance applies to said **insured** only as a person liable for the conduct of another **insured** and then only to the extent of that liability. **We** also agree with **you** that insurance provided by this endorsement will be primary for any power unit specifically described on the **Declarations Page**.

Limit of Liability

Bodily Injury	Not applicable
Property Damage	Not applicable
Combined Liability	$1,000,000 each **accident**

All other terms, limits and provisions of this policy remain unchanged.

This endorsement applies to Policy Number: 04127570-9

Issued to (Name of Insured): WISCONSIN COMMUNITY SERVICES INC

Effective date of endorsement: 02/05/2014 Policy expiration date: 02/05/2015

Form 1198 (01/04)

FEB 20 2014

DocuSign Envelope ID: C7051AB8-E437-4619-BA3F-E2BC856A2286

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/25/2013

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PRODUCER
M3 INSURANCE SOLUTIONS
PO BOX 8950
MADISON WI 53708
24L3K

CONTACT NAME:
PHONE (A/C, No, Ext):
FAX (A/C, No): MAR 0 5 2013
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
WISCONSIN COMMUNITY SERVICES INC &
3732 W WISCONSIN AVE, STE #200
MILWAUKEE WI 53208

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY						EACH OCCURRENCE	$
	COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence	$
	CLAIMS-MADE / OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY / PROJECT / LOC						PRODUCTS – COMP/OP AGG	$
								$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO / SCHEDULED AUTOS						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / NON-OWNED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			(6JUB-5037P51-4-13)	02-09-13	02-09-14	X WC STATUTORY LIMITS / OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N Y	N/A					E.L. EACH ACCIDENT	$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE – EA EMPLOYEE	$ 100,000
							E.L. DISEASE – POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

WAIVER OF SUBROGATION

CERTIFICATE HOLDER

MILWAUKEE COUNTY DEPARTMENT OF
HEALTH AND HUMAN SERVICES
CONTRACT ADMINISTRATOR
1220 W VLIET ST SUITE 300
MILWAUKEE WI 53205

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREFO, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Brian MacLean

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CONTRACT FORM 1684 R4 (Refer to ADMINISTRATIVE MANUAL Section 1.13, for procedures)

Mail to:
Preliminary: Office of the Comptroller, Contract Signatures, Room 301 Courthouse
Final: Office of the Comptroller, Accounts Payable, Room 301 Courthouse
Community Business Development Partners, 8th Floor City Campus

CONTRACT TYPE	
Professional Service - Operating	
Professional Service - Capital	
Purchase of Service	X
Preliminary X	Final

DEPARTMENT NAME	AGENCY NO.	DEPARTMENT (HIGH) ORG
Health and Human Services		800

VENDOR INFORMATION

VENDOR NO.	ORDER TYPE	NEW or	AMEND	CONTRACT NO.
				DCSD 40-14945- 400A

NAME OF VENDOR	ADDRESS
Wisconsin Community Services, Inc.	3732 West Wisconsin Avenue, Suite 200
	Milwaukee, WI 53208

TAX I.D. NO.	EFFECTIVE DATES: begin date	end date	LENGTH OF CONTRACT (IN MONTHS)	AMENDMENT ONLY: DOLLAR CHANGE	TOTAL CONTRACT AMOUNT
39-0808464	01/01/14	12/31/14	12	$81,500	$172k

ACCOUNTING INFORMATION

Year to be Expended	Line No	Fund	Agency	Org Unit	Activity	Function	Object	Job Number	Report Cat	Units	Amount to be Expended/ Amendment
2014				8934			8123				$ 172,000.00

PURPOSE OF CONTRACT

The purpose of this contract is to provide a saturday reporting center as an alternative to using secure detention as a way to sanction youth for violating the terms of their probation. The contract includes two reporting centers - north side and south side. This 1684 is being submitted along with a planned contract amendment that adds a north side location to the program.

Was County Board approval received prior to contract execution or contract amendment or extension?

[ ] If YES, give County Board File No. _____ Date Approved _____

[X] If NO, why is County Board approval not required? Original<100k, Amended subject to passive review

Was Contract **fully** executed prior to work being performed (all signatures received)? [X] YES [ ] NO

Is Vendor a certified professional service DBE? [ ] YES [X] NO

DocuSigned by: Peter Madaus BDADDBA09927457... 3/8/2014
Prepared By — Date — Contract Services/Intrim Administrative Coordinator — Title

DocuSigned by: Dennis Buesing DFFF6633B6934E7... 3/20/2014
Signature of County Administrator — Date — DHHS Contract Administrator — Title

ATTACHMENT I - SCHEDULE OF SERVICES TO BE PURCHASED

Milwaukee County Department of Health and Human Services
Delinquency and Court Services Division

Contract Period: January 1, 2014 through December 31, 2014

Contract # 40-14945-400A

Contractor: Wisconsin Community Services, Inc.

3732 W. Wisconsin Avenue., Suite 200
Milwaukee, WI 53208

Fed ID: 39-0808464
Contact: Clarence Johnson

Resolution #: N/A
Board Approval: N/A

Disability/ Target Group	Program Area	Total Agency Program Budget	Total Units	Cost Per Unit	Total Agency Clients	County Units	County Slots	County Cost Per Slot	County Contract
Delinquency	**1. Alternative Sanction Program**	N/A	N/A	N/A	N/A	N/A	16	N/A	$90,500
Delinquency	**2. Alternative Sanction Program**	N/A	N/A	N/A	N/A	N/A	16	N/A	$81,500
								Total:	**$172,000**

*****Payment method for Program 1. Alternative Sanction Program: A) paid on **Net Expenses** in accordance with payment policy on Attachment II

FOR AMENDMENTS ONLY:

Amended: 3/8/2014
Contract Change #: 1
This amendment supersedes Attachment I attached to:
Contract # 0-14945-400A
Dated: 2/3/2014

Amendment #1 adds Program 2. Alternative Sanction Program - Holton Street Location and adds $81,5
to total contract allocation, adjusts term and slots.

Risk Manager: DocuSigned by: 7B72D6575EEB489... 3/10/2014 Date

Corp Counsel: DocuSigned by: Mark A Grady DCBDDD53FF33491... 3/14/2014 Date

Contractor: DocuSigned by: Hollis Patzer D617E95440914F8... 3/17/2014 Date

DCSD Administrator: DocuSigned by: B. Thomas Wanta D846C4FDFBA4458... 3/10/2014 Date

DHHS Director: DocuSigned by: Hector Colon 007CB9EC605D482... 3/20/2014 Date

Comptroller: DocuSigned by: F7354A95DB0643E... 3/27/2014 Date

County Executive: DocuSigned by: 2E580B33A2CC443... 3/28/2014 Date

Certificate of Completion

Envelope Number: C7051AB8E4374619BA3FE2BC856A2286

Status: Completed

Subject: WCS - Alternative Sanction Program Expansion

Source Envelope:

Document Pages: 9

Signatures: 9

Envelope Originator:

Certificate Pages: 6

Initials: 0

Peter Madaus

AutoNav: Enabled

pmadaus@milwcnty.com

EnvelopeId Stamping: Enabled

IP Address: 204.194.251.5

Record Tracking

Status: Original
3/8/2014 9:17:59 AM PT

Holder: Peter Madaus
pmadaus@milwcnty.com

Location: DocuSign

Signer Events	Signature	Timestamp
Amy Pechacek apechacek@milwcnty.com Director of Risk Management Milwaukee County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered ID:	DocuSigned by: 7B72D6575EEB489... Using IP Address: 204.194.251.5	Sent: 3/8/2014 9:38:49 AM PT Viewed: 3/10/2014 2:15:40 PM PT Signed: 3/10/2014 2:15:58 PM PT
B. Thomas Wanta b.wanta@milwaukeecountywi.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 3/10/2014 10:40:50 AM PT ID: 9173c630-4818-4d80-bb21-7625e3938ec9	DocuSigned by: B. Thomas Wanta D846C4FDFBA4458... Using IP Address: 204.194.251.5	Sent: 3/8/2014 9:38:49 AM PT Viewed: 3/10/2014 10:40:50 AM PT Signed: 3/10/2014 10:41:13 AM PT
Dennis Buesing dbuesing@milwcnty.com Contract Administator Milwaukee County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered ID:	DocuSigned by: Dennis Buesing DFFF6855B6934E7... Using IP Address: 204.194.251.5	Sent: 3/8/2014 9:38:49 AM PT Resent: 3/13/2014 2:20:43 PM PT Viewed: 3/20/2014 2:22:07 PM PT Signed: 3/20/2014 2:22:43 PM PT
Hollis Patzer hpatzer@wiscs.org Executive Director Wisconsin Community Services, Inc Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 3/17/2014 10:04:30 AM PT ID: 64af3dea-4fdc-451c-b941-4969a31173da	DocuSigned by: Hollis Patzer D617E95440914F8... Using IP Address: 12.155.248.34	Sent: 3/8/2014 9:38:49 AM PT Resent: 3/13/2014 2:20:43 PM PT Viewed: 3/13/2014 7:57:01 AM PT Signed: 3/17/2014 10:04:54 AM PT
Mark A Grady corpcounselsignature@milwcnty.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 3/14/2014 6:15:35 AM PT ID: c9907568-f8b6-4cf1-ad04-84680ed73b8c	DocuSigned by: Mark A Grady DCBDDD53EF33491... Using IP Address: 204.194.251.5	Sent: 3/8/2014 9:38:49 AM PT Resent: 3/13/2014 2:20:44 PM PT Viewed: 3/10/2014 6:17:04 AM PT Signed: 3/14/2014 6:16:29 AM PT

Signer Events	Signature	Timestamp
Peter Madaus pmadaus@milwcnty.com Contract Services Coordinator Milwaukee County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered ID:	DocuSigned by: Peter Madaus BDADDBA00927457... Using IP Address: 204.194.251.5	Sent: 3/8/2014 9:38:49 AM PT Viewed: 3/8/2014 9:38:59 AM PT Signed: 3/8/2014 9:39:10 AM PT
Hector Colon hcolon@milwcnty.com Director of the Department of Health and Human Services Milwaukee County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered ID:	DocuSigned by: Hector Colon 007CB9EC605D482... Using IP Address: 70.92.154.165	Sent: 3/20/2014 2:22:46 PM PT Viewed: 3/20/2014 3:04:48 PM PT Signed: 3/20/2014 3:05:19 PM PT
Comptroller comptrollersignature@milwcnty.com Comptroller Milwaukee County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered ID:	DocuSigned by: F7354A95DB0643E... Using IP Address: 204.194.251.5	Sent: 3/20/2014 3:05:21 PM PT Resent: 3/24/2014 9:24:33 AM PT Resent: 3/25/2014 7:13:02 AM PT Viewed: 3/27/2014 5:59:45 AM PT Signed: 3/27/2014 11:23:51 AM PT
Chris Abele cabele@milwcnty.com County Executive Milwaukee County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered ID:	DocuSigned by: 2E580B33A2CC443... Using IP Address: 204.194.251.5	Sent: 3/27/2014 11:23:55 AM PT Viewed: 3/28/2014 11:39:12 AM PT Signed: 3/28/2014 11:39:21 AM PT

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Notary Events		Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/27/2014 11:23:55 AM PT
Certified Delivered	Security Checked	3/28/2014 11:39:12 AM PT
Signing Complete	Security Checked	3/28/2014 11:39:21 AM PT

Envelope Summary Events	Status	Timestamps
Completed	Security Checked	3/28/2014 11:39:21 AM PT

Electronic Record and Signature Disclosure

CONSUMER DISCLOSURE

From time to time, Wisconsin Milwaukee County (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Wisconsin Milwaukee County:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: plee@milwcnty.com

To advise Wisconsin Milwaukee County of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at plee@milwcnty.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from Wisconsin Milwaukee County
To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to plee@milwcnty.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.
To withdraw your consent with Wisconsin Milwaukee County

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an e-mail to plee@milwcnty.com and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	• Allow per session cookies • Users accessing the internet behind a Proxy Server must enable HTTP

	1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Wisconsin Milwaukee County as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Wisconsin Milwaukee County during the course of my relationship with you.

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: March 25, 2014

To: Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

From: Jerome J. Heer, Director of Audits

Subject: Proposed Resolution to Amend the Professional Services Contract between the Audit Services Division and Baker Tilly Virchow Krause, LLP

REQUEST

Per Section 1.13 of the Milwaukee County Administrative Manual, all contract extensions or amendments to provide additional reimbursement to the same vendor require County Board approval for each extension, unless the original contract, plus extensions, is less than $50,000.

The Audit Services Division respectfully requests an amendment to the professional services contract between Milwaukee County (represented by the Audit Services Division) and Baker Tilly Virchow Krause, LLP (Baker Tilly), for the provision of additional audit services.

BACKGROUND

As previously authorized by the County Board, the Department of Audit (now the Audit Services Division within the Office of the Comptroller) renewed a professional services contract with Baker Tilly in 2014 to conduct the annual countywide financial statement audit, single audit, and certain other audit services required by regulatory agencies, for the year ended December 31, 2013. Baker Tilly has committed to a DBE participation goal of 34%.

In 2010, the State of Wisconsin expanded its oversight of the Department of Family Care's (DFC) operation of a Care Management Organization (CMO) under the State's Family Care Program. Previously, State oversight of DFC vested solely with the Department of Health Services. However, since 2010, DFC is subject to additional oversight by the Office of the Commissioner of Insurance (OCI). Specifically, audit requirements codified under Section Ins 57 of the Wisconsin Administrative Code have been added. In 2011, 2012 and 2013 these regulatory requirements were met through the acquisition of additional audit services from Baker Tilly. These services are again being sought from the firm in 2014.

RECOMMENDATION

To comply with State OCI requirements imposed on DFC in an efficient and economical manner, the Director of Audits, with the concurrence of the Director of the Department of Family Care, respectfully requests approval to amend the professional services contract with Baker Tilly Virchow Krause, LLP for the procurement of additional audit services.

The cost of the contract amendment (not to exceed $28,000) will be paid by DFC using State Family Care Program funding. Baker Tilly will commit to meet or exceed County DBE goals in regard to the contract amendment.

The required resolution and fiscal note are attached for your consideration and referral to the appropriate standing committee(s) of the County Board of Supervisors.

Jerome J. Heer

JJH/PAG/cah

Attachments

cc: Scott B. Manske, Milwaukee County Comptroller
Supervisor Willie Johnson, Jr., Co-Chair, Committee on Finance, Personnel & Audit
Supervisor David Cullen, Co-Chair, Committee on Finance, Personnel & Audit
Chris Abele, Milwaukee County Executive
Maria Ledger, Director, Department of Family Care
Kelly Bablitch, Chief of Staff, County Board Staff
Steve Cady, Director of Research, Office of the Comptroller
Janelle Jensen, Chief Committee Clerk, Office of the County Clerk
John Knepel, Partner, Baker Tilly Virchow, Krause, LLP

File No. 14-260
(Journal,)

(ITEM) From the Director of Audits, Audit Services Division, requesting authorization to amend a professional services contract between Baker Tilly Virchow Krause, LLP and the Audit Services Division to acquire additional audit services necessary for the Department of Family Care to comply with State requirements, by recommending adoption of the following:

A RESOLUTION

WHEREAS, in 2010, regulation of the Care Management Organization Division (CMO) of the Department on Aging was expanded beyond the State Department of Health Services to include the Office of the Commissioner of Insurance (OCI), thereby subjecting the CMO to a new body of regulations, including audit requirements specified in Ins 57, Wisconsin Administrative Code; and

WHEREAS, also in 2010, the State set forth a requirement that the CMO be organizationally separated from the Department on Aging and the Department of Health and Human Services as a condition for continuing under contract with the State to operate as a care management organization for administration of the Family Care Program within Milwaukee County; and

WHEREAS, the Department of Family Care was created in July 2010 to achieve the separation required by the State; and

WHEREAS, the Director of Audits, Audit Services Division, requests approval to amend the existing professional services agreement with Baker Tilly Virchow Krause, LLP for the annual audit of the County as a whole for the year ended December 31, 2013 to acquire the additional audit services required for the Department of Family Care to comply with State regulations; and

WHEREAS, the effect of the requested amendment would be to expand the current professional services contract to include additional audit services as required of the Milwaukee County Department of Family to meet the requirements of Ins 57, Wisconsin Administrative Code and to increase the total value of the contract by $28,000, increasing the total value of the contract from $468,000 to $496,000; and

WHEREAS, File No. 08-131 was previously adopted by the County Board of Supervisors to authorize and direct the Director, Department of Audit to enter into an agreement with Virchow, Krause & Company, LLP (currently Baker Tilly Virchow Krause, LLP) for the audit of the County as a whole for one year ending December 31, 2008, with annual renewals for 2009, 2010, 2011, 2012 and 2013 at the County's option.

WHEREAS, the professional services contract with Baker Tilly Virchow Krause, LLP was renewed in 2014 for the audit of Milwaukee County for the year ending December 31, 2013, in the amount of $468,000, which will be paid out of Audit Services Division budget appropriations; and

WHEREAS, the $28,000 cost attributable to the contract amendment will be paid by the Department of Family Care using State Family Care Program funding; and

WHEREAS, the firm of Baker Tilly Virchow Krause, LLP has committed to a DBE goal of 34% for the countywide audit contract and it will commit to meet or exceed County DBE goals in regard to the contract amendment; and

BE IT RESOLVED, the Director of Audits, Audit Services Division, is authorized to amend the professional services contract with the firm of Baker Tilly Virchow Krause, LLP, for additional audit services, which will enable the Department of Family Care to comply with State regulations; and

BE IT FURTHER RESOLVED, the effect of the requested amendment would be to increase the total value of the contract by $28,000 increasing the total value of the contract from $468,000 to $496,000.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 25, 2014

Original Fiscal Note X

Substitute Fiscal Note ☐

SUBJECT: Amendment to the 2014 Annual Countywide Audit Contract for the Year Ended 12/31/13.

FISCAL EFFECT:

No Direct County Fiscal Impact

Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

X Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Approval of this resolution would authorize and direct the Director of Audits to amend the 2014 countywide audit contract with the firm of Baker Tilly Virchow Krause, LLP for additional audit services. This will enable the Department of Family Care to comply with State regulations. There will be no fiscal impact since the $28,000 cost associated with the amendment is included in the 2014 operating budget for the Department of Family Care.

Department/Prepared By Office of the Comptroller – Audit Services Division/Paul Grant

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes X No

Did CBDP Review?[2] X Yes ☐ No Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: March 28, 2014

To: Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

From: Jerome J. Heer, Director of Audits

Subject: Proposed Resolution to Provide Funding Necessary for the Audit Services Division to Comply with Enforcement Duties Assigned by the New Minimum Living Wage Ordinance

REQUEST

The Audit Services Division respectfully requests the transfer of $78,384 from the Contingency Fund to the Audit Services Division budget to provide funding for the addition of three audit positions and related computer equipment in the current year.

BACKGROUND

At its meeting on March 20, 2014, the County Board approved a resolution enacting a minimum living wage ordinance for service, concession, lease and financial assistance agreements publicly funded by Milwaukee County and amending Chapter 32.09(17) of the Milwaukee County Code of General Ordinances (File No. 13-955).

The approved resolution/ordinance calls for the Audit Services Division of the Office of the Comptroller to enforce compliance with the provisions of the minimum living wage ordinance.

The Comptroller issued a fiscal analysis report dated December 12, 2013 on the proposed minimum living wage ordinance. Among other impacts, the Comptroller's fiscal report identified the need for three additional positions within the Audit Services Division to comply with the new enforcement duties assigned to the division.

RECOMMENDATION

To comply with new enforcement duties assigned to the Audit Services Division under the new minimum living wage ordinance, we recommend the transfer of $78,384 from the Contingency Fund to the Audit Services Division budget to provide funding for the addition of three audit positions and related computer equipment in the current year. It is anticipated the positions will be filled in August and September of 2014.

The required resolution and fiscal note are attached for your consideration and referral to the Finance, Personnel and Audit Committee of the County Board of Supervisors.

Jerome J. Heer

JJH/DCJ/cah

Attachments

cc: Scott B. Manske, Comptroller
Supervisor Willie Johnson, Jr., Co-Chair, Committee on Finance, Personnel and Audit
Supervisor David Cullen, Co-Chair, Committee on Finance, Personnel and Audit
Chris Abele, County Executive
Amber Maureen, Chief of Staff, County Executive's Office
Josh Fudge, Director, Office of Performance Strategy & Budget, DAS
Kelly Bablitch, Chief of Staff, County Board Staff
Steve Cady, Director of Research, Office of the Comptroller
Janelle Jensen, Chief Committee Clerk

File No. 14-282

(ITEM) From the Director of Audits, a request to fund three positions and three corresponding computer workstations in the Office of the Comptroller - Audit Services Division necessary for monitoring compliance, conducting investigations of employee complaints, managing the quarterly reporting process and responding to open records requests associated with the recently created Living Wage Ordinance, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Chapter 111 of the Milwaukee County General Ordinances was recently created to set forth policy, procedures, and minimum wage requirements for certain contractors, lessees, and recipients of financial assistance doing business with Milwaukee County; and

WHEREAS, the Office of the Comptroller – Audit Services Division is charged with enforcing compliance with the requirements of Chapter 111; and

WHEREAS, Compliance activities will necessitate three additional staff members; one Lead Auditor, one Performance Evaluator 3 and one Performance Evaluator 1; and

WHEREAS, Whereas these three positions, while authorized within the Audit Services Division, are currently vacant and unfunded; and

WHEREAS, Whereas the total funding of salary, FICA, and active pension and health care costs associated with filling the three positions for the remainder of 2014 is estimated to be $73,473, assuming the positions are filled between August and September 2014; and

Whereas additional computer equipment and software are needed for the three employees to perform their work at an estimated cost of $4,901; and

Whereas the Director of Audits is requesting a transfer of funds from the Contingency Fund to the 2014 Audit Services Division budget in the amount of $78,374; now therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby approves the request from the Director of Audits to transfer funds in the amount of $78,374 from the Contingency Fund to the 2014 Office of the Comptroller – Audit Services Division.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 28, 2014

Original Fiscal Note X

Substitute Fiscal Note ☐

SUBJECT: Resolution submitted to request a fund transfer in the amount of $78,374 from the Contingency fund to the Office of the Comptroller - Audit Services Division (org. 3741) to fund three positions and purchase computer equipment necessary to monitor compliance with the recently enacted Living Wage Ordinance.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

X Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	78,374	217,369
	Revenue	0	0
	Net Cost	78,374	217,369
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Approval of this resolution will transfer $78,374 from the County's Contingency fund to the Office of the Comptroller – Audit Services Division (org 3741) operating budget to fund three positions and the purchase of computer equipment necessary to monitor compliance with recently enacted Chapter 111 (Living Wage Ordinance) of the Milwaukee County General Ordinances, in 2014. The cost of monitoring efforts in 2015 would increase to an estimated $217,369.*

* *Includes payroll costs of $214,457, which is calculated using active fringe benefit rates but does not include legacy fringe benefit costs and the impact of potential wage increases in 2015; plus $2,912 for the three additional staff members to meet government auditing standards requirements for continuing professional education.*

Department/Prepared By Office of the Comptroller – Audit Services Division/Paul Grant

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes X No

Did CBDP Review?[2] ☐ Yes ☐ No X Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

2013 Annual Report
Audit Hotline and Audit Activity
Related to Fraud, Waste and Abuse

March 2014

Milwaukee County Office of the Comptroller
Audit Services Division

Scott B. Manske, CPA
Milwaukee County Comptroller

Jerome J. Heer, Director of Audits
Douglas C. Jenkins, Deputy Director of Audits

Investigations:
James D. Felde, CPA, CFE

Administrative Support:
Cheryl Hosp

Office of the Comptroller
Audit Services Division

Milwaukee County

Jerome J. Heer • Director of Audits
Douglas C. Jenkins • Deputy Director of Audits

February 27, 2014

To the Honorable Chairwoman
of the Board of Supervisors
of the County of Milwaukee

We have completed an annual report concerning operation of the Audit Hotline and other related audit activities undertaken by the Office of the Comptroller's Audit Services Division during 2013.

The attached report includes a statistical summary of these activities, as well as a brief narrative that describes the nature of various categories of cases resolved during the year. In addition, some of the more interesting cases closed during 2013 are presented in greater detail. Direct savings to taxpayers of Milwaukee County and other jurisdictions attributed to Audit Hotline and audit activity related to fraud, waste and abuse in 2013 totaled $49,433. In addition, we estimate future savings of approximately $228,600 resulting from Rent Assistance program participant terminations facilitated by Hotline verifications performed at the request of County program staff. Further, County departments experienced continued success from our proactive procedures to reduce the number of unauthorized electronic banking transactions perpetrated on County accounts.

The nature of alleged improprieties presented to the Audit Services Division for investigation is often complex and continues to involve inter-agency cooperation with numerous governmental entities. As the Audit Services Division begins its 21st year of operating the Hotline, the experience gained from working cooperatively with County departments, the District Attorney's Office, the Office of the Sheriff and other law enforcement agencies has improved the effectiveness of our efforts to combat waste, fraud and abuse in Milwaukee County government. We believe the attached report demonstrates the value those efforts.

I would like to take this opportunity to acknowledge the dedication and professionalism of Mr. James Felde, CPA, CFE. Mr. Felde is retiring after 34 years of exceptional service with the County Audit Department/Audit Services Division. That service included performing lead investigative services for the Audit Hotline since 1996. His presence will be missed.

Please refer this report to the Committee on Finance, Personnel and Audit.

Jerome J. Heer
Director of Audits

JJH/DCJ/cah

Attachment

cc: Scott B. Manske, CPA, Milwaukee County Comptroller
Milwaukee County Board of Supervisors
Chris Abele, Milwaukee County Executive
Amber Maureen, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, Milwaukee County Board
Don Tyler, Director, Department of Administrative Services
Janelle Jensen, Chief Committee Clerk, Office of the County Clerk

City Campus, 9th Floor • 2711 West Wells Street
Milwaukee, Wisconsin 53208 • Telephone (414) 278-4806 • Fax (414) 223-1895

2013 Annual Report
Audit Hotline and Audit Activity
Related to Fraud, Waste and Abuse

Background

The Milwaukee County Board of Supervisors approved the establishment of an Audit Hotline on September 23, 1993. The Hotline was created for concerned citizens and other interested individuals to report suspected instances of fraud, waste or abuse in County government. Callers are not required to identify themselves and, if they wish, may remain anonymous.

A County Board Resolution (File No. 95-210) directs the Audit Services Division of the Office of the Comptroller to submit annual reports on Hotline activities to the Committee on Finance, Personnel and Audit. This report provides a statistical summary of Hotline and other related audit activity during the past year, a description of various categories of resolved cases, as well as details of selected cases closed during 2013. Direct savings attributed to Audit Hotline and audit activity related to fraud, waste and abuse in 2013 totaled $49,433. In addition, we estimate additional future savings of approximately $228,600 resulting from Rent Assistance program participant terminations facilitated by Hotline verifications performed at the request of County program staff.

Statistical Summary

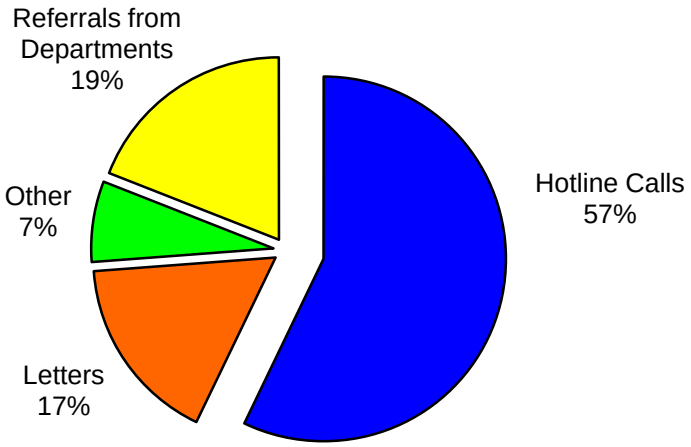
The Audit Services Division received 42 contacts concerning allegations of fraud, waste or abuse in 2013. These contacts are categorized by source in **Table 1**.

Table 1
2013 Allegations of Fraud, Waste or Abuse
Source of Contact

Source	Number	Percentage
Hotline Calls	24	57%
Referrals from Departments	8	19%
Letters	7	17%
Other	3	7%
Total	**42**	**100%**

The source of 2013 Hotline contacts information is presented graphically as **Figure 1.**

Figure 1
2013 Allegations of Fraud, Waste or Abuse
Source of Contact



Cases Opened

Cases opened in 2013 concerned allegations of individuals receiving benefits to which they were not entitled, employee fraud or misconduct, and counterfeit or unauthorized transactions, among others. When allegations involve issues beyond the jurisdiction of County government, they are referred to appropriate non-County agencies. All allegations of Wisconsin Works (W-2) fraud are referred to the State of Wisconsin Department of Children and Families' Fraud Hotline to avoid duplication.

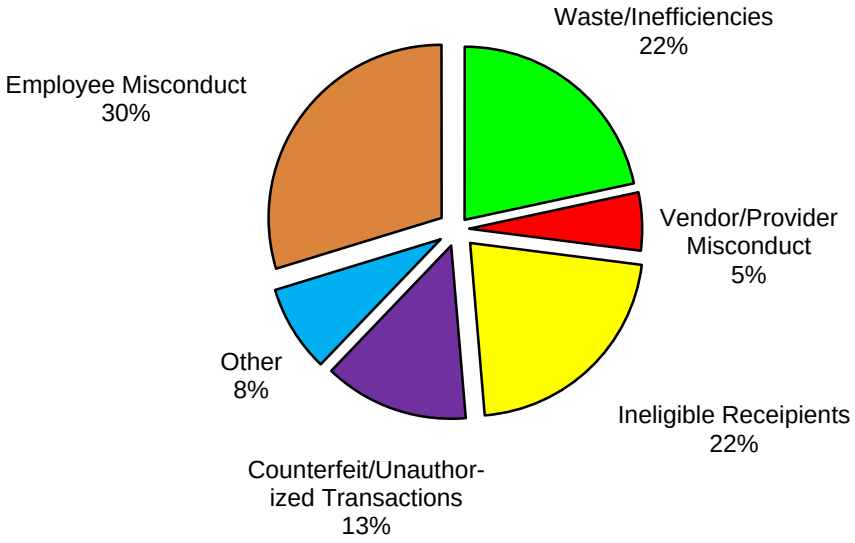
Table 2 identifies, by type of allegation, Hotline cases opened in 2013.

Table 2
2013 Cases Opened
Type of Allegation

Type of Allegation	Number	Percentage
Employee Misconduct	11	30%
Ineligible Recipients	8	22%
Waste/Inefficiencies	8	22%
Counterfeit/Unauthorized Transactions	5	13%
Vendor/Provider Misconduct	2	5%
Other	3	8%
Total	**37**	**100%**

The types of allegations made in Hotline cases opened in 2013 are presented graphically as **Figure 2.**

Figure 2
2013 Cases Opened
Type of Allegation



Cases Closed

During 2013, 38 cases were closed for a variety of reasons. Of these, four cases were opened in 2012, while the remaining 34 were opened during 2013. As of year-end 2013, two cases remained active.

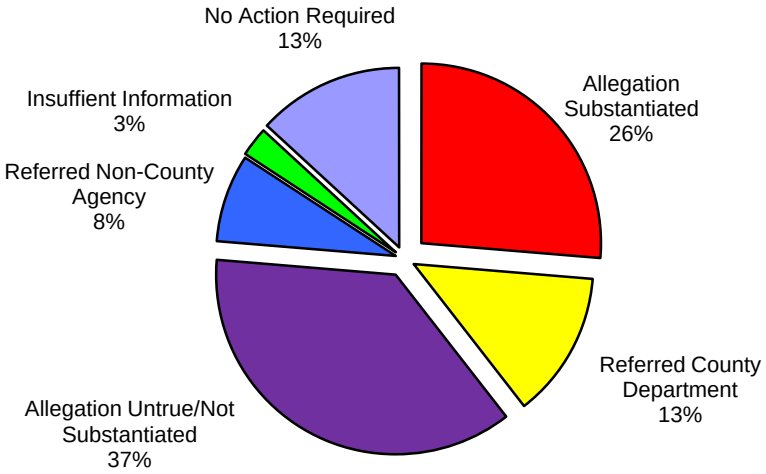
Table 3 categorizes the 38 cases closed in 2013. Ten cases were closed because the allegations were determined to be either correct or substantially correct, and corrective measures were either implemented or in the process of being implemented. Fourteen cases were determined to be either incorrect allegations or we were unable to substantiate the allegation. Of the remaining 14 cases closed in 2013, three were referred to a non-County agency; there was no action required in five cases; there was insufficient information provided to reach any conclusion in one case; and five cases were referred to a County department for additional review and action.

Table 3
2013 Cases Closed
Reason for Closing

Reason for Closing	Number	Percentage
Allegation Untrue/Not Substantiated	14	37%
Allegation Substantiated	10	26%
No Action Required	5	13%
Referred to County Department	5	13%
Referred to Non-County Agency	3	8%
Insufficient Information	1	3%
Total	**38**	**100%**

The reasons for closing Hotline cases in 2013 are presented graphically as **Figure 3**.

Figure 3
2013 Cases Closed
Reason for Closing



Case Highlights

Following are descriptions of some of the more interesting cases closed during 2013. The diverse nature of these cases demonstrates the value Countywide of maintaining the Audit Hotline.

Service Provider Fraud

In 2013, a service provider notified the Milwaukee County Behavioral Health Division (BHD) that the provider had conducted an internal review that found billing discrepancies related to one of its clinicians. The matter was referred to the Administration Section of the Department of Health and Human Services (DHHS). Staff from Contract Administration immediately contacted the Office of the Comptroller Audit Services Division and requested our guidance.

According to the service provider, its internal review included a complete chart audit of the clinician's files and associated billing reports. The clinician had cooperated openly with the internal review, hoping to minimize any consequences, and admitted falsely billing for clients that failed to appear for scheduled counseling services. According to the service provider, the clinician would make telephone contact with clients that missed appointments to 'touch base' and then falsely document and bill the calls as if face-to-face counseling services had been rendered.

The service provider reported that the clinician was immediately terminated following discovery of the falsified billings. In addition, the service provider supplied the County with a copy of a formal complaint that the agency had submitted to the State of Wisconsin Department of Safety and Professional Services regarding the matter. The service provider also supplied the County with documentation that it had reported the incident to the Milwaukee Police Department.

Additional action taken by the service provider included:

- Conducted an in-service meeting with its clinic staff regarding proper billing procedures.
- Implemented additional checks and balances at both the clinic and corporate office levels to help prevent and detect employee misconduct.
- Reinforced with staff that the service provider's ethical standards and business practices must be followed at all times, and that failure to do so would lead to disciplinary action including possible termination, prosecution and license revocation.

The service provider's internal review report of billing discrepancies related to the clinician was described as follows:

> *After review, due to existing management controls, it appears the clinician's misconduct was limited to Milwaukee County funded mental health clients who were served between November, 2012 to December, 2012. During this two month period, the clinician billed for 24 clients (total of 27 sessions) whom he did not see and did not provide services as required. Total amount is $1,512.00 for 11/2012 and 12/2012.*

As a result of its internal review, the service provider reported nine additional claims the service provider should not have billed due to lack of proper documentation to support the claim, bringing the total to $2,016.

A joint meeting of staff from the service provider, DHHS Contract Administration, Audit Services Division and BHD was held to further discuss the service provider's internal review and findings related to the falsified billings submitted by the clinician. At the meeting, the service provider was advised by the Audit Services Division that Milwaukee County would conduct its own independent

review of client case files which would include an expanded review of client files for services billed by the clinician in question, as well as other clinicians.

The results of the County's review identified the following additional problems:

- Sessions and/or client signatures were not confirmed by clients contacted;
- Documentation required for billing purposes was missing; and
- Duplicate billings were identified.

The review resulted in a proposed fiscal disallowance of $6,233, including the service provider's initial review findings totaling $2,016. The service provider agreed to the additional disallowances and reimbursed Milwaukee County the full amount.

Rent Assistance

Milwaukee County's Rent Assistance program provides rent and utility subsidies based on a participant's income and family size. The Hotline tips relating to the program in 2013 consist primarily of allegations that participants have not reported all of their income, or that they have not disclosed a change in the household makeup (other individuals are now residing in the residence).

In recent years, tips relating to the federal Section 8 Housing Choice Voucher Program (Rent Assistance) have accounted for a relatively high percentage of the allegations reported to the Hotline. For the five-year period 2008 through 2012, tips concerning Rent Assistance issues accounted for 35% of all Hotline allegations.

Due to the number of Hotline allegations related to the Rent Assistance program, in May 2010, the Audit Services Division issued an audit report, *Better Management Oversight Needed for the County Administered Federal Rent Assistance Program.* The report identified the need for improved management oversight and additional program resources to reduce errors and omissions in the calculation of rent subsidies paid on behalf of program participants. Errors and omissions resulted in estimated annualized overpayments of $328,000 in the $11.9 million Milwaukee County Rent Assistance program. The report also recognized an estimated $355,000 in future program savings achieved by management, while noting the opportunity for enhanced program integrity efforts.

In 2013, there was a substantial departure from this recent trend, with six tips (14% of the total received) related to Rent Assistance. Two of the tips were referred to the City of Milwaukee's Fraud Hotline, as the names of the participants and addresses provided were not in Milwaukee County's

program. Of the four tips received in 2013, we were able to substantiate one incident of Rent Assistance impropriety. The caller stated that an individual with a criminal record had moved into the program participant's residence, a potential program violation. We located the individual in the State of Wisconsin Offender database. He was assigned to a Probation Agent. We contacted the Probation Agent and verified that the individual was residing with the program participant. We provided the information to the Rent Assistance program and the program participant was terminated from the program for not reporting a change in household residence. We estimate the future savings to the program is approximately $41,800.

In addition to receiving allegations related to program participants, we also have been contacted by Rent Assistance program staff to assist in verifying information related to annual recertification forms. Based on the information we provided, five additional individuals were terminated from the program in 2013, resulting in an estimated future savings of approximately $228,600. It is our observation that Rent Assistance management has taken a more aggressive stance in pursuing program violations during the past year.

Counterfeit Checks/Unauthorized Transactions

With assistance from the Audit Services Division's Bank Reconciliation staff, the Audit Hotline continues to work closely with bank officials and law enforcement investigators to identify and track counterfeit check activity and unauthorized transactions against Milwaukee County bank accounts.

During 2013, five cases of unauthorized transactions involving Milwaukee County bank accounts were identified:

- Three checks involved forged endorsements.
- One check was altered to change the payee and dollar amount.
- One check was cancelled after having been reported lost, but ultimately was cashed at a later date.

Of the three forged endorsements, two were checks issued to Department of Health and Human Services clients and the other was issued to a jury duty participant. All three reported that they had not received their checks. We generated copies of the checks and verified that the checks were cashed and that the endorsements appeared to be forged. We contacted the appropriate bank staff and the accounts were reimbursed the appropriate funds. In addition, the three individuals were reissued checks.

The check that was altered and the check that was cancelled were identified by the Positive Pay system initiated by the Office of the County Treasurer. The Treasurer's Office electronically provides a list of checks and amounts to the bank. When a check is presented, the check number and the amount are verified against the Positive Pay list. If there is a variance, the check is rejected. In both cases, the checks were deposited into the accounts of another bank and then presented to the Treasurer's Office bank account. The Positive Pay system worked as designed and rejected both checks. We provided the necessary unauthorized transaction documentation to the banks affected.

This represents a substantial reduction in the County's exposure to this type of activity compared to prior years. We believe the reduction is due to our constant vigilance over Milwaukee County's bank accounts, as well as implementation of our previous recommendations to place restrictive controls on various accounts to combat unauthorized transactions.

As we have noted in previous Hotline reports, theft by unauthorized electronic fund transfer and counterfeit checks is a nationwide problem. Easy access to sophisticated computer graphics printing capabilities, as well as increasing reliance on electronic fund transfers, creates an environment of greater risk of bogus transactions. Early detection is critical to avoiding losses from unauthorized transactions, as timely notification places the liability on the accepting party and/or the bank. Proactive procedures implemented by the Audit Services Division to identify questionable transactions on County bank accounts continue to pay dividends.

Ongoing Hotline Benefits

We frequently have been approached by other audit organizations at both the state and local levels for advice regarding the establishment of hotline functions in their respective jurisdictions. We provide the following information regarding the ongoing benefits of the Fraud Hotline to Milwaukee County citizens. This information has been updated to reflect 2013 activity.

- **Milwaukee County Hotline Savings (1994—2013)**
    - Total Direct = $4,919,311
    - Total Direct/Indirect = $9,838,622

- **Intangible Benefits**
    - Someone's Watching: The Audit Hotline has a deterrent effect, for both internal and external sources of fraud, waste and abuse.

- Someone Cares: A public message of 'zero tolerance' for fraud, waste and abuse is sent by allocating resources to a Hotline function.

- Beneficial Contacts: Interaction with the District Attorney's Office, police/sheriff departments, state and federal data sources, and even corporate security staff help forge alliances beneficial to the pursuit of eradicating fraud, waste and abuse from government.

- **Future Audit Project Leads**

  - Hotline tips often point to areas in need of review. Our current audit of the Milwaukee County Rent Assistance Program is an example of using data from the Hotline to identify areas of County operations at risk for potential fraud, waste or abuse.

As the Milwaukee County Audit Services Division proceeds with its 21st year of operating a Hotline, the benefits described above continue to play an important part in the department achieving its stated mission:

> **Audit Services Division Mission Statement**
>
> Through independent, objective and timely analysis of information, the Milwaukee County Audit Services Division assists both policy makers and program managers in providing high-quality services in a manner that is honest, efficient, effective and accountable to the citizens of Milwaukee County.

Historic Hotline Data

Tables 4 through **7** present annual Hotline statistics from its inception in 1994 through 2013.

Table 4
Milwaukee County Department of Audit Fraud Hotline
Savings Identified 1994—2013

Year	Savings
1994	$169,427
1995	$182,920
1996	$0
1997	$17,044
1998	$182,512
1999	$94,487
2000	$282,627
2001	$238,152
2002	$123,962
2003	$2,504
2004	$1,249,032
2005	$155,635
2006	$389,123
2007	$171,417
2008	$1,070,650
2009	$75,840
2010	$144,675
2011	$245,765
2012	$74,106
2013	$49,433
Direct Savings	**$4,919,311**
Estimated Total Savings	**$9,838,622**

Note: Estimated total savings based on industry standard of $1 indirect savings for every $1 direct savings.

Table 5
Milwaukee County Fraud Hotline Statistics 1994—2013
Sources of Contacts

Year	Calls	Letters	Referred from Departments	Leads from Audits	Elected Officials	Other	Total
1994	420	21	0	0	0	10	451
1995	139	7	0	0	0	3	149
1996	54	4	0	0	0	0	58
1997	28	5	2	0	3	5	43
1998	26	4	5	0	1	1	37
1999	17	0	3	0	2	1	23
2000	40	14	11	7	0	4	76
2001	27	8	10	9	0	1	55
2002	21	9	4	8	12	3	57
2003	29	5	5	7	3	2	51
2004	18	9	5	3	1	4	40
2005	27	5	8	5	2	2	49
2006	67	9	1	7	2	3	89
2007	34	5	2	9	0	5	55
2008	48	3	3	3	2	3	62
2009	49	9	4	4	0	7	73
2010	51	7	0	1	1	2	62
2011	49	10	4	1	0	3	67
2012	39	4	5	0	0	5	53
2013	24	7	8	0	1	2	42
Total	1,207	145	80	64	30	66	1,592
% of Total	75.8%	9.1%	5.0%	4.0%	1.9%	4.1%	100.0%
Average	60.4	7.3	4.0	3.2	1.5	3.3	79.6
1996—2013 Total	648	117	80	64	30	53	992
1996—2013 Average	**36.0**	**6.5**	**4.4**	**3.6**	**1.7**	**2.9**	**55.1**
1996—2013 Average %	**65.3%**	**11.8%**	**8.1%**	**6.5%**	**3.0%**	**5.3%**	**100.0%**

Note: During 1995, all allegations of welfare fraud were referred to the Department of Health and Human Services to avoid duplication. Consequently, separate statistical averages are maintained for post-1995 data. Detail may not add to totals due to rounding.

Table 6
Milwaukee County Fraud Hotline Statistics 1994—2013
Types of Allegations

Year	Employee Misconduct	Ineligible Recipients	Waste or Inefficiencies	Vendor or Provider Misconduct	Counterfeit or Unauthorized Transactions	Non-County Issues	Other	Total
1994	59	213	22	12	0	38	80	424
1995	17	71	9	3	0	15	26	141
1996	9	22	5	2	0	5	8	51
1997	11	4	8	7	0	6	3	39
1998	9	3	9	6	0	6	2	35
1999	8	2	4	5	0	3	1	23
2000	34	2	15	9	6	6	2	74
2001	17	1	8	10	0	0	13	49
2002	14	9	9	6	7	0	2	47
2003	10	13	7	4	7	0	7	48
2004	13	12	6	4	2	1	0	38
2005	12	15	5	5	5	0	4	46
2006	20	37	6	6	7	0	2	78
2007	12	18	3	5	7	1	2	48
2008	15	21	1	7	3	0	2	49
2009	17	22	5	6	6	0	1	57
2010	10	28	1	5	2	0	4	50
2011	18	25	4	6	1	0	3	57
2012	19	17	5	3	0	0	1	45
2013	11	8	8	2	5	0	3	37
Total	335	543	140	113	58	81	166	1,436
% of Total	23.3%	37.8%	9.7%	7.9%	4.0%	5.6%	11.6%	100.0%
Average	16.8	27.2	7.0	5.7	2.9	4.1	8.3	71.8
1996—2013 Total	259	259	109	98	58	28	60	871
1996—2013 Average	**14.4**	**14.4**	**6.1**	**5.4**	**3.2**	**1.6**	**3.3**	**48.4**
1996—2013Average %	**29.7%**	**29.7%**	**12.5%**	**11.3%**	**6.7%**	**3.2%**	**6.9%**	**100.0%**

Note: During 1995, all allegations of welfare fraud were referred to the Department of Health and Human Services to avoid duplication. Consequently, separate statistical averages are maintained for post-1995 data. Detail may not add to totals due to rounding.

Table 7
1994—2013
Reasons for Case Closings

Year	Allegation Substantiated	Allegation Untrue/ Not Substantiated	Referred to Non-County Agency	Insufficient Information	Referred to County Department	No Action Required	Other	Total
1994	74	84	31	17	29	0	30	265
1995	45	105	28	11	87	10	8	294
1996	5	6	6	2	27	3	4	53
1997	12	8	3	7	2	1	0	33
1998	13	14	0	1	2	2	0	32
1999	13	9	1	4	0	3	0	30
2000	24	23	2	4	0	4	0	57
2001	18	12	0	1	8	7	0	46
2002	16	26	1	6	4	7	0	60
2003	10	19	5	3	6	6	0	49
2004	16	10	4	2	1	1	0	34
2005	12	21	7	0	2	3	0	45
2006	15	35	17	0	3	6	0	76
2007	19	17	10	3	4	0	0	53
2008	15	11	12	0	7	5	0	50
2009	14	23	11	0	7	2	0	57
2010	7	15	12	5	3	6	0	48
2011	19	13	10	5	7	6	0	60
2012	10	14	11	3	2	4	0	44
2013	10	14	3	1	5	5	0	38
Total	367	479	174	75	206	81	42	1,424
% of Total	25.8%	33.6%	12.2%	5.3%	14.5%	5.7%	2.9%	100.0%
Average	18.4	24.0	8.7	3.8	10.3	4.1	2.1	71.2
1996—2013 Total	248	290	115	47	90	71	4	865
1996—2013 Average	**13.8**	**16.1**	**6.4**	**2.6**	**5.0**	**3.9**	**0.2**	**48.1**
1996—2013 Average%	**28.7%**	**33.5%**	**13.3%**	**5.4%**	**10.4%**	**8.2%**	**0.5%**	**100.0%**

Note: During 1995, all allegations of welfare fraud were referred to the Department of Health and Human Services to avoid duplication. Consequently, separate statistical averages are maintained for post-1995 data. Detail may not add to totals due to rounding.

MILWAUKEE COUNTY GOVERNMENT

H O T L I N E

Ph: (414) 93-FRAUD – Fax: (414) 223-1895 (933-7283)

Write: Audit Hotline- 2711 W. Wells St., 9th Floor, Milwaukee, WI 53208
Website: my.execpc.com/~milcoaud

A service of the Milwaukee County Comptroller's Office

For Reporting:

- **Incidents of fraud or waste in County government**
- **Concerns over inefficient Milwaukee County government operations**

CALLERS NOT REQUIRED TO IDENTIFY THEMSELVES

-------- Other Numbers --------

Milwaukee County:

Aging - Elder Abuse Helpline	414-289-6874
Child Support - TIPS Hotline (Turn in Parents for Support)	414-278-5222
District Attorney –	
Consumer Fraud Unit	414-278-4585
Public Integrity Unit	414-278-4645
Mental Health	
Crisis Hotline	414-257-7222
Crisis Hotline (TTY/TDD)	414-257-6300

City of Milwaukee:

Fraud Hotline	414-286-3440

Sheriff's Department –

Community Against Pushers (Anonymous Drug Reporting)	414-273-2020
Guns Hotline	414-278-4867

State of Wisconsin:

Child Abuse or Neglect Referrals	414-220-7233
DOJ Consumer Protection Unit	1-800-998-0700
Wisconsin W-2 Fraud Hotline	1-877-865-3432
Wisconsin Child Care Fraud	1-877-302-3728
Legislative Audit Bureau Hotline	1-877-372-8317

Federal:

Medicare Fraud	1-800-447-8477
Social Security Fraud	1-800-269-0271
Federal Funds Fraud (FraudNet)	1-800-424-5454

(2/3/14)

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: March 19, 2014

To: Supervisor Marina Dimitrijevic, Chairwoman
Milwaukee County Board of Supervisors

From: Jerome J. Heer, Director of Audits

Subject: External Quality Review of the Office of the Comptroller's Audit Services Division

Wisconsin State Statute §§ 59.255(i) requires our office to perform our work in compliance with government auditing standards issued by the Comptroller General of the United States. Those standards require that our office undergo a periodic external quality review. The enclosed report represents the results of that review for the period July 1, 2010 through June 30, 2013.

The review was conducted under the auspices of the Association of Local Government Auditors by a team of seasoned professionals from two of the nation's most respected local government audit offices.

We are proud of the fact that the review team has given us a 'clean' opinion. The team also made three observations in its management letter. We agree with the observations and will implement the corresponding suggestions.

Please refer the review to the Finance, Personnel and Audit Committee.

Sincerely,

Jerome J. Heer

Attachments

JJH/cah

cc: Scott B. Manske, CPA, Milwaukee County Comptroller
Chris Abele, Milwaukee County Executive
Supervisor Willie Johnson, Jr., Co-Chair, Committee on Finance, Personnel & Audit
Supervisor David Cullen, Co-Chair, Committee on Finance, Personnel & Audit
Kelly Bablitch, Chief of Staff, County Board Staff
Janelle Jensen, Chief Committee Clerk, Office of the County Clerk

External Quality Control Review

of the

Milwaukee County
Office of the Comptroller
Audit Services Division

Conducted in accordance with guidelines of the

Association of Local Government Auditors

for the period July 1, 2010 through June 30, 2013

Association of Local Government Auditors

March 14, 2014

Mr. Jerome Heer
Director of Audits
Milwaukee County Office of the Comptroller
Audit Services Division
City Campus, 9th Floor
2711 W. Wells Street
Milwaukee, Wisconsin 53208

Dear Mr. Heer,

We have completed a peer review of the Milwaukee County Office of the Comptroller, Audit Services Division for the period July 1, 2010 through June 30, 2013. In conducting our review, we followed the standards and guidelines contained in the *Peer Review Guide* published by the Association of Local Government Auditors (ALGA).

We reviewed the internal quality control system of your audit organization and conducted tests in order to determine whether your internal quality control system operated to provide reasonable assurance of compliance with *Government Auditing Standards* issued by the Comptroller General of the United States. Our procedures included:

- Reviewing the audit organization's written policies and procedures.
- Reviewing internal monitoring procedures.
- Reviewing a sample of audit engagements and working papers.
- Reviewing documents related to independence, training, and development of auditing staff.
- Interviewing auditing staff and management, to assess their understanding of, and compliance with, relevant quality control policies and procedures.

Due to variances in individual performance and judgment, compliance does not imply adherence to standards in every case, but does imply adherence in most situations.

Based on the results of our review, it is our opinion that the Milwaukee County Office of the Comptroller Audit Services Division's internal quality control system was suitably designed and operating effectively to provide reasonable assurance of compliance with *Government Auditing Standards* for audit engagements during the period July 1, 2010 through June 30, 2013.

We have prepared a separate letter offering suggestions to further strengthen your internal quality control system.

Sincerely,

David A. Schroeder
Office of the City Controller
Audit Division
Houston, Texas

Michael C. Houston
Office of the City Auditor
San José, California

Association of Local Government Auditors

March 14, 2014

Mr. Jerome Heer
Director of Audits
Milwaukee County Office of the Comptroller
Audit Services Division
City Campus, 9th Floor
2711 W. Wells Street
Milwaukee, Wisconsin 53208

Dear Mr. Heer,

We have completed a peer review of the Milwaukee County Office of the Comptroller, Audit Services Division for the period July 1, 2010 through June 30, 2013 and issued our report thereon dated March 14, 2014. We are issuing this companion letter to offer certain observations and suggestions stemming from our peer review.

We would like to mention some of the areas in which we believe your office excels:

- Audit leadership and management have an extensive background in the auditing profession within the public sector, specifically county government, and possess a high level of technical skill and experience.
- The audit organization demonstrates a strong commitment to adding value to all stakeholders and is a trusted and valued resource to county government.
- The audit organization's approach to providing audit services balances cost with benefits in delivering a quality work product that is compliant with professional standards while also identifying and addressing relevant risks within a complex audit environment.

We offer the following observations and suggestions to enhance your organization's demonstrated adherence to *Government Auditing Standards*:

- GAGAS 3.83 states that an audit organization's system of quality control encompasses the audit organization's leadership, emphasis on performing high quality work, and the organization's policies and procedures designed to provide reasonable assurance of complying with professional standards.

  In performing our review of the quality control system (QCS) documentation and the policies and procedures manual of the Milwaukee County Office of the Comptroller, Audit Services Division, we noted that some areas/sections lacked clarity and did not include guidance related to specific GAGAS requirements (3.85). These areas related to: independence (GAS 3.07-3.08; 3.25-3.26); non-audit services (GAS 2.12); initiating/declining/terminating an engagement (GAS 3.89; A3.10); modifications to audit scope (GAS 6.32-6.35); and communication protocol where certain conditions exist (GAS 7.07; 7.21-7.22; 7.24-7.26).

  The audit organization should update policies and procedures with defined processes, including any relevant documentation to address the areas noted above.

- GAGAS 2.12 defines nonaudit services as *"...professional services other than audits or attestation engagements...."* Therefore, auditors do not report that the nonaudit services were conducted in accordance with GAGAS. Thus a scope of work generally fits the criteria of: (1) audit/attestation or (2) nonaudit service and is then subject to different evaluation elements accordingly.

  For the peer review, the audit organization identified two types of services: performance audits and other services. Projects that were identified as "Other" represented approximately 25% of the hours

1404 Corp. Hagloff Circle, Suite 200, Lexington, KY 40503 Phone: (859) 276-0686 Fax: (859) 278-0507
webmaster@nasact.org • www.algonline.org

that the audit organization charged to specific projects during the peer review period. In performing our testwork, we noted some projects classified as "Other" contained a significant level of effort (hours and procedures), a published deliverable, recommendations and other audit activities. The decision of how to classify a scope of work is up to the audit organization based on the audit objectives, but should be based on documented criteria (e.g., GAGAS and/or policy and procedures). Once the audit organization decides on a classification, the appropriate framework should be applied.

The audit organization should identify and outline parameters for determining how work is classified, in accordance with GAGAS procedures, for the purpose of adhering to specific professional standards,

- GAGAS 3.95 along with supplemental guidance provided in A3.10c requires that:

  "The audit organization should analyze and summarize the results of its monitoring process at least annually, with identification of any systemic or repetitive issues needing improvement, along with recommendations for corrective action. The audit organization should communicate to appropriate personnel any deficiencies noted during the monitoring process and make recommendations for appropriate remedial action."

  Part of establishing and maintaining a system of quality control includes monitoring and correction of deficiencies noted, and identifying areas for improvement on an iterative basis. While the audit organization has implemented a QCS monitoring checklist and has sufficient quality elements designed and in place to validate the existence and occurrence of key activities, it does not summarize and formally communicate the results to management for corrective action.

  The audit organization should perform an annual monitoring process whereby they identify systemic issues needing improvement, summarize the results, and make recommendations for appropriate remedial actions and communicate those results to appropriate personnel. This could be achieved by reviewing Section 7 workpapers containing the engagement QCS checklists; validating the existence of QCS elements, considering other items noted during engagement and other management activities. Periodic cumulative reviews of these elements could help them identify patterns that initiate change/updated processes, enhanced P&P, and other opportunities for continuous improvement.

We extend our thanks to you, your staff and the other county officials we met for the hospitality and cooperation extended to us during our review.

Sincerely,

David A. Schroeder
Office of the City Controller
Audit Division
Houston, Texas

Michael C. Houston
Office of the City Auditor
San José, California

Office of the Comptroller
Audit Services Division

Milwaukee County

Jerome J. Heer • Director of Audits
Douglas C. Jenkins • Deputy Director of Audits

March 14, 2014

Mr. David A. Schroeder
City of Houston Controller's Office
Houston, TX 77251

Dear Mr. Schroeder,

On behalf of the entire staff of the Milwaukee County Office of the Comptroller – Audit Services Division, I would like to acknowledge the professionalism and courtesy exhibited by you and Mr. Michael Houston during this engagement. Your review was both comprehensive and thorough. The management team is especially appreciative of the kind remarks expressed in your management letter.

We concur with all suggestions contained in the management letter. Specifically:

- Comment

  In performing our review of the QCS documentation and the policies and procedures manual of the Milwaukee County Office of the Comptroller, Audit Services Division, we noted that some areas/sections lacked clarity and did not include guidance related to specific GAGAS requirements (3.85). These areas related to: independence (GAS 3.07-3.08; 3.25-3.26); non-audit services (GAS 2.12); initiating/declining/terminating an engagement (GAS 3.89; A3.10); modifications to audit scope (GAS 6.32-6.35); and communication protocol where certain conditions exist (GAS 7.07; 7.21-7.22; 7.24-7.26).

  The audit organization should update policies and procedures with defined processes, including any relevant documentation to address the areas noted above.

  Response

  The Audit Services Division will review and update its policies and procedures manual to add clarity with defined processes and relevant documentation requirements sufficient to address each of the specific professional standards identified by the peer review team.

- Comment

  The audit organization should identify and outline parameters for determining how work is classified, in accordance with GAGAS procedures, for the purpose of adhering to specific professional standards.

  Response

  The Audit Services Division will modify its current policy regarding Classification of Work Assignments (Section 2100) to provide a clear and consistent framework for identifying scopes of work as either Audit/Attestation or Non-audit Services. Applicable GAGAS requirements will be followed accordingly. This modification will eliminate the Division's current "Other" category of work classification.

- Comment

The audit organization should perform an annual monitoring process whereby they identify systemic issues needing improvement, summarize the results, and make recommendations for appropriate remedial actions and communicate those results to appropriate personnel. This could be achieved by reviewing Section 7 workpapers containing the engagement QA checklists; validating the existence of QA elements, considering other items noted during engagement and other management activities. Periodic cumulative reviews of these elements could help them identify patterns that initiate change/updated processes, enhanced P&P, and other opportunities for continuous improvement.

Response

The Audit Services Division's current Quality Assurance protocol includes assignment of the Audit Compliance Manager as the lead reviewer on all end-of-project QA Reviews. This provides both consistency and accountability for ensuring adherence to applicable professional standards and division policies and procedures on each engagement. The Audit Compliance Manager meets with the entire Audit Services Division management team on a regular basis to discuss a number of issues including work assignments, project deadlines, staff development, administrative tasks, etc. These regular meetings afford the Audit Compliance Manager the opportunity to discuss QA issues with the other audit managers as well as the Director and Deputy Director of Audits.

The peer review team's suggestions for formalizing and enhancing the Audit Services Division's ongoing efforts to ensure and improve the quality of its reports and activities will be implemented with a specific addition to the Division's policies and procedures manual. The Audit Compliance Manager will prepare a formal summary, as outlined in the peer review team's comments, on an annual basis for review by the management team.

Thank you for your efforts. Your observations and suggestions are constructive and are appreciated.

Jerome J. Heer
Director of Audits

cc: Michael Houston, City of San Jose, CA
Kelly Hammond, Frederick County, MD
Scott B. Manske CPA, Milwaukee County Comptroller

The Association of Local Government Auditors

Awards this

Certificate of Compliance

to

Office of the Comptroller, Audit Services Division
Milwaukee County

Recognizing that the organization's internal quality control system was suitably designed and operating effectively to provide reasonable assurance of compliance with *Government Auditing Standards* for audit and attestation engagements during the period July 1, 2010, through June 30, 2013.

Gary S. Chapman
ALGA Peer Review Committee Chair

Bill Greene
ALGA President

COUNTY OF MILWAUKEE

INTEROFFICE COMMUNICATION

Office of the Comptroller

DATE : March 28, 2014

TO : Chairwoman Marina Dimitrijevic, Milwaukee County Board of Supervisors

FROM : Scott B. Manske, Comptroller

SUBJECT : Extension of Standby Reimbursement Agreement with US Bank

Policy Issue

A Standby Reimbursement Agreement ("Agreement") between Milwaukee County and US Bank is set to terminate on August 15, 2014. This Agreement needs to be maintained due to the continuation of the Credit Assistance Agreement between Midwest Airlines and Milwaukee County.

The Office of the Comptroller and US Bank are requesting an extension of one-year to August 15, 2015 for the Standby Reimbursement Agreement. Midwest Airlines complied with covenants under the Credit Assistance Agreement in 2009 for an extension of the Standby Reimbursement Agreement.

Action Requested

A resolution is attached, which will allow the Office of the Comptroller to extend the Standby Reimbursement Agreement for a period of one year.

Background

Milwaukee County entered into a Credit Assistance Agreement with Midwest Airlines in July 2003 (Resolution 03-265(a)(a) to provide credit support to the airline. The Credit Assistance Agreement required Milwaukee County to be the guarantor of letters of credit issued by US Bank, in place of Midwest Airlines. The letters of credit guaranteed payment on two industrial development revenue bonds (IDR Bonds) issued for Midwest Airlines to build hangars.

The guarantee to US Bank was formalized through a Standby Reimbursement Agreement, between the County and the Bank. With Milwaukee County's

guarantee, Midwest Airline assets that had been used to support the letters of credit could be used to obtain additional credit from financial institutions.

The Standby Reimbursement Agreement had a termination date of August 15, 2009. Previously, the Standby Reimbursement Agreement was extended to August 15, 2014 and this resolution would extend it one additional year to August 15, 2015.

If the County does not extend the Standby Reimbursement Agreement, the bondholders could call the letters of credit to pay off the IDR Bonds. The County could become responsible for repaying the bank for the funds issued to the bondholders.

The Credit Assistance Agreement, between Milwaukee County and Midwest Airlines, remains in place; therefore, it is important that the County maintain the Standby Reimbursement Agreement, as long as the Credit Assistance Agreement is outstanding.

The County guarantee is supported by a mortgage on two hangars owned by Midwest Airlines and Skyway Airlines, and a trust fund. The trust fund currently has a balance of $5,727,200. The trust fund was originally established with a contribution of $4.0 million from the State Department of Commerce and Racine County through a Wisconsin Community Development Block Grant. In addition, Midwest Airlines deposited $900,000 of its own funds into the trust.

In 2009, Republic Airways Holdings, Inc. purchased Midwest's stock from a private equity company. Republic and Frontier have been making the payments on the debt on behalf of Midwest Airlines. No transfer of the obligation of Midwest Airlines was ever made to Frontier Airlines. The County's Credit Assistance for Midwest Airlines, is therefore, still with Midwest Airlines.

Status of Loans and Collateral

There are currently two debt issues for which the County is providing a guarantee. The Skyway Hangar has debt outstanding of $5,750,000, with an appraised value on the hangar of $4,200,000. The Midwest Hangar has debt outstanding of $6,835,000, with an appraised value on the hangar of $10,500,000. The Midwest Hangar has a higher appraised value because the hangar includes not only the portion built with the IDRB bonds, but an original hangar that was privately funded by Midwest.

There are two reserves which are being used to support the guarantee. The Midwest Reserve has a current balance of $1,135,465. These funds will be maintained by the County for debt service payments. In addition, the County has a reserve from the State of Wisconsin – Department of Commerce that has a current balance of $4,591,777.

The trust reserve from the State of Wisconsin – Department of Commerce requires that as principle payments are made by Frontier Airways on the outstanding debt, a prorated portion of the trust must be returned to the State of Wisconsin – Department of Commerce. One of the parties to the trust agreement was Racine County under the agreement between State of Wisconsin – Department of Commerce and Racine County; the two entities are to split the prorated portion equally. A recent amendment to the agreement requires that Racine County receive the entire payment until their 50% share is received and then the remaining payment will go to State of Wisconsin – Department of Commerce. Under this agreement on the trust, the County has returned $502,114 as of December 31, 2013. Frontier Airways has made principle payments as of March 31, 2014 of $1,415,000.

The following is a comparison of the loan balance and collateral as of October 2003 and October 2013.

Item	Description	2003 Balances	2013 Balances
1	1998 Bonds	$7,905,000	$6,835,000
2	2001 Bonds	6,310,000	5,750,000
3	**Total Debt**	**$14,215,000**	**$12,585,000**
4	Appraisal Midwest Hangar	$8,850,000	$10,500,000
5	Appraisal Skyway Hangar	3,900,000	4,200,000
6	Midwest Airlines Reserve Account	900,000	1,135,465
7	State CDBG Reserve Account	4,000,000	4,591,777
8	**Total Collateral**	**$17,650,000**	**$20,427,242**

Scott B. Manske
Comptroller

cc: Chris Abele, County Executive
Supervisor William Johnson, Jr., Co-Chairman, Finance, Audit and Personnel Committee
Supervisor David Cullen, Co-Chairman, Finance, Audit and Personnel Committee
Don Tyler, Director, Department of Administrative Services
Josh Fudge, Director, Office of Performance, Strategy and Budget
Stephen Cady, Research Director, Office of the Comptroller

ADDENDUM #5
TO
STANDBY REIMBURSEMENT AGREEMENT

THIS ADDENDUM, dated June 30, 2014, amends the STANDBY REIMBURSEMENT AGREEMENT (the "Agreement") between MILWAUKEE COUNTY, WISCONSIN (the "County") and U.S. BANK NATIONAL ASSOCIATION (the "Bank") as follows:

Section 1.1 of the original Agreement between the County and the Bank indicates that the agreement terminates on August 15, 2008. An addendum, dated July 31, 2008, extended the Agreement's termination date for a one-year period to August 15, 2009. Addendum #2 extended the Agreement's termination date for a period of two years to August 15, 2012. Addendum #3 extended the Agreement's termination date for a period of one year to August 15, 2013. Addendum #4 extended the Agreement's termination date for a period of one year to August 15, 2014. This Addendum #5 will extend the Agreement's termination date for a period of one year to August 15, 2015.

This addendum incorporates all of the findings and conditions of Milwaukee County Resolution 14-xxx attached herein.

MILWAUKEE COUNTY, WISCONSIN

BY_____

Its___ Director, Department of Administrative Services___

U.S. BANK NATIONAL ASSOCIATION

BY_____

Its_____

File No. –
(Journal,)

From Comptroller recommending authorization to extend credit relief to Midwest Airlines, by recommending adoption of the following

A RESOLUTION AUTHORIZING
EXTENSION OF THE STANDBY REIMBURSEMENT AGREEMENT
FOR MIDWEST AIRLINES

WHEREAS, Midwest Airlines, Inc. ("Midwest") and Skyway Airlines, Inc. d/b/a Midwest Connect ("Midwest Connect") (collectively, "Midwest Airlines") is now doing business as Frontier Airlines ("Frontier") and Republic Airways; and

WHEREAS, the Standby Reimbursement Agreement is due to expire on August 15, 2014 and must be extended, or the outstanding bonds will be called due against the Letters of Credit, with the County becoming responsible for the guaranteed payment under the Letter of Credit; and

WHEREAS, the City of Milwaukee, Wisconsin issued its $8,300,000 City of Milwaukee, Wisconsin Variable Rate Demand Industrial Development Revenue Bonds, Series 1998 (Midwest Express Airlines, Inc. Project) (the "1998 Bonds") and its $7,000,000 City of Milwaukee, Wisconsin Variable Rate Demand Industrial Development Revenue Bonds, Series 2001 (Skyway Airlines Project) (the "2001 Bonds"); and

WHEREAS, at the respective times of issuance of the 1998 Bonds and the 2001 Bonds, U.S. Bank National Association ("U.S. Bank") issued its irrevocable letters of credit (the "Letters of Credit") in an amount sufficient during their respective terms to pay the principal of and up to 45 days of interest on the 1998 Bonds and 2001 Bonds from time to time outstanding; and

WHEREAS, the Letters of Credit were issued pursuant to agreements (collectively, as amended, the "Credit Facility") pursuant to which U.S. Bank has agreed, subject to the terms and conditions contained therein to extend certain credit to Midwest Airlines, including the credit extended through the issuance of the Letters of Credit; and

WHEREAS, in 2003 the County was requested to provide credit assistance to Midwest Airlines in order to provide additional credit capacity to Midwest Airlines by guaranteeing payment of amounts required to be paid by the Letters of Credit; and

WHEREAS, pursuant to Resolution 03-265(a)(a) adopted by the County Board of Supervisors (the "Board") on July 24, 2003, the Board approved the provision of credit relief to Midwest Airlines with respect to the 1998 and 2001 Bonds; and

WHEREAS, the County entered into a Credit Assistance Agreement, Standby Reimbursement Agreement, and other documents to secure the County's credit position; and

WHEREAS, the County agreed to enter into the Standby Reimbursement Agreement with U.S. Bank provide credit support with respect to Midwest Airlines obligations under the 1998 and 2001 Bond agreements in order that Midwest Airlines could obtain additional credit from lenders; and

WHEREAS, the original Standby Reimbursement Agreement had a termination date of August 15, 2008; and

WHEREAS, an extension of one-year was granted for the Standby Reimbursement Agreement and the new termination date is August 15, 2009 for the Standby Reimbursement Agreement: and

WHEREAS, a second extension was granted on August 15, 2010 for a new termination date of August 15, 2012 for the Standby Reimbursement Agreement; and

WHEREAS, a third extension was granted on August 15, 2012 for a new termination date of August 15, 2013 for the Standby Reimbursement Agreement; and

WHEREAS, a fourth extension was granted on August 15, 2013 for a new termination date of August 15, 2014 for the Standby Reimbursement Agreement, and

WHEREAS, an extension requires the approval of the County Executive and County Board; and an extension of one year is being requested to the Standby Reimbursement Agreement; now, therefore

BE IT RESOLVED, that the Comptroller shall extend the Standby Reimbursement Agreement with U.S. Bank from the current termination date of August 15, 2014, for a period of one-year, to August 15, 2015; and

BE IT FURTHER RESOLVED, that the Comptroller shall execute an application to amend the Standby Reimbursement Agreement similar in format to that attached hereto.

FISCAL NOTE: The extension of the Standby Reimbursement Agreement will not create any fiscal or budgetary impact on the County, greater than what currently exists with the existing Standby Reimbursement Agreement.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 03/27/2014

Original Fiscal Note x

Substitute Fiscal Note ☐

SUBJECT: Extension of the Standby Reimbursement Agreement with U.S. Bank

FISCAL EFFECT:

X No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Comptroller is requesting to extend the Standby Reimbursement Agreement with US Bank for a period of one year. The Standby Reimbursement Agreement is part of the Credit Assistance that Milwaukee County provided to Midwest Airlines in 2003. The Standby Reimbursement Agreement provides a guarantee that the County will pay for the costs of any call on a letter of credit that is used to guarantee two debt issues that were used to construct hangars at Mitchell Airport. Currently, Frontier Airlines acquired Midwest Airlines, and is holding Midwest Airlines in name only, and is paying for the debt issue costs and letter of credit costs. The Standby Reimbursement Agreement needs to be extended or the debt will be called upon the termination of the Standby Reimbursement Agreement. if the debt is called the County will be responsble for the payment on the debt. The County can attempt to recoup funds from Midwest Airlines or Frontier Airlines, but is mainly looking to its interest in two hangars at the Airport, and a trust fund.
B. There are no costs as long as the letter of credit and Standby Reimbursement agreement remain in force. Costs could be incurred if Midwest Airlines becomes unable to pay the debt. The County was provided with collateral to support the debt in case it is responsible for the debt repayment. This includes a mortgage on the two hangars, plus over $5.6 million of cash in a trust held by Milwaukee County.
C. No additional costs to current year. The extension of this agreement does not increase or decrease the current fiscal guarantee that the County has in support of the two IRB's. Midwest Express is responsible for all costs of the letter of credit, plus all interest and principle payments on the IRB debt.
D. Information was based on conversations with US Bank, and Frontier Airlines, plus the review of related documents from 2003, when the Standby Reimbursement Agreement was approved.

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By Molly Pahl, Office of the Comptroller

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes x No

Did CBDP Review?[2] ☐ Yes x No ☐ Not Required

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE : March 14, 2014

TO : Chairwoman Marina Dimitrijevic

FROM : Scott B. Manske, Comptroller

RE : Request to Abolish 1.0 FTE Payroll Assistant and to Create 1.0 FTE Payroll Systems Coordinator

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ISSUE

The Comptroller is requesting authorization to abolish 1.0 FTE Payroll Assistant (Title Code 00001541) (PR 04P) and to create 1.0 FTE Payroll Systems Coordinator (Title Code NEW) (PR 31M) to meet the reporting and processing needs of the recently centralized Payroll Division.

BACKGROUND

During 2013, the Office of the Comptroller removed payroll functions from field staff and consolidated the function under its Payroll Division. In doing so, it increased payroll and data integrity, limited access to sensitive employee information, and created a centralized and specialized staff that applies county payroll policies and procedures uniformly across departments.

During the time of consolidation it was anticipated that eight Payroll Assistants would be necessary to meet the needs of a centralized unit. After approximately six months of full scale, centralized operation for the Payroll Division, the Office of the Comptroller has realized staffing efficiencies in the payroll processing unit. However, by limiting departmental access to the payroll system, there has been an unanticipated increase in technical and reporting assistance required by administrative, professional and other personnel throughout the County. There has also been an increased need to address system related issues in cooperation with the Department of Human Resources, the outside provider of payroll/human resource data services and IMSD.

The Payroll Manager currently has responsibility for the day-to-day payroll system administration and functionality. However, given the demand of these responsibilities, the time necessary to complete these tasks has more than doubled consuming most of the Payroll Manager's time. It is anticipated that the newly created position will work directly with the Payroll Manager to meet these system demands and to assist in the systems oversight of payroll processing. In addition, this position will assist in implementation of Ceridian upgrades for the time and attendance and payroll modules.

RECOMMENDATION

The Comptroller respectfully requests that the position of Payroll Assistant (Title Code 00001541) (PR 04P) be abolished and the position of Payroll Systems Coordinator (Title Code NEW) (PR 31M) be created.

FISCAL IMPACT

The estimated expenditure difference between one position of Payroll Assistant and one position of Payroll Systems Coordinator for 9 pay periods in 2014 is approximately $12,148. The Office of the Comptroller is currently projecting a salary surplus for 2014 in excess of $20,000. For 2015, the increase in costs is approximately $35,095. These costs will be offset by salary savings achieved in other areas of the Office of the Comptroller.

Scott B. Manske
Comptroller

COUNTY OF MILWAUKEE
Department of Human Resources
INTER-OFFICE COMMUNICATION

DATE : 03/28/2014

To : Committee on Finance, Personnel & Audit

FROM : Kerry Mitchell, Director of Human Resources

SUBJECT : **Position Creation Under Consideration by the Committee**

A review of the duties to be assigned to the new position requested by the department resulted in the following recommendation:

Org. Unit	Title Code	No. of Positions	Recommended Title	Pay Range	Min/Max of Pay Range
3700	TBD	1	Payroll Systems Coordinator	30M	$58,532 - $69,906

-COUNTY OF MILWAUKEE-
INTEROFFICE COMMUNICATION

DATE : March 28, 2014

TO : Supervisor Marina Dimitrijevic, Chairwoman, Board of Supervisors

FROM : Josh Fudge, Director, Office of Performance, Strategy, and Budget

SUBJECT : Request to create 1.0 FTE Payroll Systems Coordinator (Title Code TBD, Pay Range 30M ($58,532-$69,906)), and abolish 1.0 FTE Payroll Assistant (Title Code 00001541, Pay Range 04P ($30,037-$38,519).

REQUEST

The Office of the Comptroller (Comptroller) is requesting authority to create 1.0 FTE Payroll Systems Coordinator (Title Code TBD, Pay Range 30M ($58,532-$69,906)), and abolish 1.0 FTE Payroll Assistant (Title Code 00001541, Pay Range 04P ($30,037-$38,519) in its payroll division.

BACKGROUND/ANALYSIS

The Comptroller is requesting this position action to increase the professional capabilities of the payroll section due to an unanticipated increase in technical reporting assistance required by County departments since the consolidation of payroll staff. The more professional and technical duties of the newly created position include:

- Assisting Payroll Manager in addressing payroll system demands and assisting in the systems oversight of payroll processing.
- Providing technical and reporting assistance to countywide personnel and will assist in Ceridian payroll enhancements and updates.
- Providing technical and reporting assistance on a County-wide basis to countywide personnel involved in the payroll process.
- Preparing reports / compile summaries as requested by HR, Finance, auditors, etc.
- Developing ad hoc reports.
- Identifies and resolves technological issues within the Ceridian system, coordinating with the IMSD team and Ceridian.
- Assisting in implementation of county-wide Ceridian enhancements and upgrades.

The Comptroller indicates it is necessary to fill this position during the spring so that the incumbent is trained and ready to assist with time and attendance conversion work in July.

RECOMMENDATION

The Department of Administrative Services, Office of Performance, Strategy, and Budget recommends that the request to create 1.0 FTE Payroll Systems Coordinator and Abolish 1.0 FTE Payroll Assistant be approved.

FISCAL NOTE

Approval of this request will result in a net annual salary, social security, and benefit cost increase of $24,731 in 2014, assuming the Payroll Systems Coordinator is filled at the start of pay period 13 in 2014 at step 3 (the midpoint) of the pay range. The Comptroller indicates that the current year cost can be absorbed within existing appropriations due to vacancies in other areas.

_____

Josh Fudge
Director of Performance, Strategy, and Budget

cc: Chris Abele, County Executive
Supervisor Willie Johnson Jr., Co-Chair, Finance, Personnel & Audit Committee
Supervisor David Cullen, Co-Chair, Finance, Personnel & Audit Committee
Scott Manske, Milwaukee County Comptroller

From the Committee on, Reporting on:

File No.

(ITEM NO.) A resolution to create 1.0 FTE Payroll Systems Coordinator (Title Code TBD, Pay Range 30M ($58,532-$69,906)), and abolish 1.0 FTE Payroll Assistant (Title Code 00001541, Pay Range 04P ($30,037-$38,519) in the Office of the Comptroller.

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A RESOLUTION

WHEREAS, the countywide payroll function has been centralized in the Office of the Comptroller; and

WHEREAS, the centralization of payroll has led to increased reporting and data demands by user departments; and

WHEREAS, these functions require an increased level of technical skill and professionalism; and

WHEREAS, the Payroll Manager does not have the resources to meet this demand; and

WHEREAS, the Office of the Comptroller will identify resources to fund this action through vacancies in other areas, including efficiencies in the payroll section; and

WHEREAS, the Department of Administrative Services, Office of Performance Strategy and Budget recommends that the following request effective April 24, 2014, be approved: create 1.0 FTE Payroll Systems Coordinator (Title Code TBD, Pay Range 30M ($58,532-$69,906)), and abolish 1.0 FTE Payroll Assistant (Title Code 00001541, Pay Range 04P ($30,037-$38,519) in the Office of the Comptroller; now, therefore

BE IT RESOLVED, that the following position action is approved for the Office of the Comptroller:

Action	Title	No. of FTEs	No. of Positions
Create	Payroll Systems Coordinator	1.0	1
Abolish	Payroll Assistant	1.0	1

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 27, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request to create 1.0 FTE Payroll Systems Coordinator (Title Code TBD, Pay Range 30M ($58,532-$69,906)), and abolish 1.0 FTE Payroll Assistant (Title Code 00001541, Pay Range 04P ($30,037-$38,519).

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	**Current Year**	**Subsequent Year**
Operating Budget	Expenditure	$24,731	$40,188
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Office of the Comptroller is requesting authority to create 1.0 FTE Payroll Systems Coordinator (Title Code TBD, Pay Range 30M ($58,532-$69,906)), and abolish 1.0 FTE Payroll Assistant (Title Code 00001541, Pay Range 04P ($30,037-$38,519).

The Payroll Assistant position is presently vacant. Assuming the position were filled at the beginning of pay period 13, on or about May 27, at the third step of pay range 30M, the increased salary, social security and active fringe benefit cost for the remainder of 2014 would be approximately $24,731. This is an annualized cost increase of $40,188. The Office of the Comptroller indicates the increased cost can be absorbed within its operating budget due to vacancies in other areas.

Department/Prepared By Josh Fudge, Director, DAS-PSB

Authorized Signature _____

Did DAS-Fiscal Staff Review?	☒	Yes	☐	No	
Did CBDP Review?[2]	☐	Yes	☐	No	☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

COUNTY OF MILWAUKEE

INTEROFFICE COMMUNICATION

Office of the Comptroller

Scott B. Manske, Comptroller

DATE : March 27, 2014

TO : Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors

FROM : Scott B. Manske, Comptroller

SUBJECT: Monthly Update of the 2013 Fiscal Projection of Milwaukee County (February 2014 Report) **(For Information Only)**

Policy Issue

County Ordinance 56.02(2) was modified to reflect changes adopted under 2011 Wisconsin Act 62 which created the Office of the Comptroller and requires a monthly update of the fiscal condition of the County to the County Board. To comply with this ordinance, the Comptroller is providing the County Board with a monthly update to the projection of 2013 year-end financial results fiscal report that was submitted to the County Board and County Executive during the meeting on February 26, 2014 for the March 2014 cycle of the County Board.

Updated 2013 Year-end Fiscal Projection – February 2014

Based on financial results through the 3rd quarter of 2013, updated information from certain departments, and analysis performed by the Office of the Comptroller on preliminary 2013 financial results, the County is projected to have a 2013 surplus that exceeds $15.0 million. The projected surplus assumes a balance of $1,741,152 in the contingency fund is applied to offset departmental and non-departmental deficits.

As of February 26 2014, Milwaukee County's projected surplus was $15.0 million. Milwaukee County's projected 2013 surplus as of the third quarter was $6.2 million.

This is a ***preliminary estimate*** and should not be considered the final results for 2013. The 2013 year-end results will be impacted significantly as departments close accounts for the year, and as the Office of the Comptroller prepares for the year-end audit.

Committee Action

This is an informational report only. This report should be referred to and reviewed by the Finance, Personnel and Audit Committee.

Scott B. Manske
Comptroller

cc: Chris Abele, County Executive
Supervisor Willie Johnson, Jr., Co-Chairman, Finance, Audit & Personnel Committee
Supervisor David Cullen, Co-Chairman, Finance, Audit & Personnel Committee
Finance, Audit and Personnel Committee
Don Tyler, Director, Department of Administrative Services
Josh Fudge, Director, Office of Performance, Strategy and Budget
Janelle Jensen, Committee Clerk, County Clerk
Department Heads

COUNTY OF MILWAUKEE

INTEROFFICE COMMUNICATION

Office of the Comptroller

DATE : March 27, 2014

TO : Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors

FROM : Scott B. Manske, Comptroller

SUBJECT: 2014 Fiscal Projection for Milwaukee County – (February 2014) **(For Information Only)**

Policy Issue

County Ordinance 56.02(2) was modified to reflect changes adopted under 2011 Wisconsin Act 62 which created the Office of the Comptroller and requires a monthly update of the fiscal condition of the County to the County Board. To comply with this ordinance, the Comptroller is providing the County Board with a monthly update to the projection of 2014 year-end financial results fiscal report that was submitted to the County Board and County Executive during the March 2014 cycle of the County Board.

Updated 2014 Year-end Fiscal Projection – February 2014

The Office of the Comptroller is continuing to review departmental fiscal reports for 2014 but due to there being only two months of fiscal activity it is too early to issue a projection on the year end position of the County. The Office of the Comptroller will begin work on the first quarter fiscal report upon the closing of Accounting Period 3 and will issue a full first quarter report at the committee's meeting in May, 2013.

However, the purpose of this report is to alert the County Board to certain anticipated fiscal issues facing the County. These fiscal issues at the present time and detailed below have an overall positive variance for the County.

Projected Variances to the 2014 Adopted Budget

The following are projected significant variances from the 2014 Adopted Budget:

Department	Issue	Surplus/Deficit vs. Budget
Courts	Projected deficit in Bail Forfeitures/interest on investments and contributions from reserves	($150,000)
Register of Deeds	Decrease in Recording Fees and Real Estate Transfer Fees	($400,000)
Sheriff	Projected deficits in traffic citation revenue, US Marshall inmate housing revenue, county trunk	($4,100,000)

	maintenance revenue and salary, wages and social security of $2.7M (which is an improvement over the $3.3M reported in January) due to filled unfunded positions, overtime and security related staffing.	
HOC	Overtime costs due to unfilled CO positions and increased estimate of inmate medical costs in addition to a lower projected revenue surplus.	($1,658,000)
DOT-Fleet Maintenance	Increased costs for Vehicle Repair Parts and utilities.	($350,000)
DOT-Transit	Actual OPEB valuation	$2,580,000
Contingency Fund - Unallocated	Any unused balance falls to the bottom line at the end of the fiscal year. Current unallocated balance is $4,203,086.	$4,203,086
Contingency Fund – Allocated	The 2014 Adopted Budget included allocated funding of $3,314,130.	$0
Contingency Fund – Land Sale Program	Payment of $5.0 million was received from UWM Innovation Park and per the adopted Budget $3,750,000 was placed into an Allocated Contingency within the Contingency Fund. Funds are intended to be awarded to Departments per the policy established in the Adopted Budget.	$0

Committee Action

This is an informational report only. This report should be referred to and reviewed by the Finance and Audit Committee.

Scott B. Manske
Comptroller

Attachments

cc: Chris Abele, County Executive
Supervisor Willie Johnson, Jr., Co-Chairman, Finance, Audit & Personnel Committee
Supervisor David Cullen, Co-Chairman, Finance, Audit & Personnel Committee
Finance, Audit and Personnel Committee
Don Tyler, Director, Department of Administrative Services
Josh Fudge, Director, Office of Performance, Strategy and Budget
Janelle Jensen, Committee Clerk, County Clerk
Department Heads

COUNTY OF MILWAUKEE

INTEROFFICE COMMUNICATION

Office of the Comptroller

DATE : March 28, 2014

TO : Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors

FROM : Scott B. Manske, Comptroller

SUBJECT: Report of Professional Service Contracts–4th Quarter of 2013–(Information Only)

Policy Issue

Pursuant to County Ordinance 56.30(8), attached is a summary of professional service contract notifications received by the Office of the Comptroller from October 1, 2013 through December 31, 2013.

The notification of a professional service contract has to be received in the Comptroller's office prior to any payment being made on a contract.

The data for the quarter listed above, does not include DBE participation for subcontractors. DBE participation data is reported separately by the Community Business Development Partners office and is no longer included in this report.

Committee Action

This is an informational report only. This report should be referred to and reviewed by the Finance and Audit Committee.

Scott B. Manske
Comptroller

Attachments

cc: Chris Abele, County Executive
Don Tyler, Director, Department of Administrative Services
Josh Fudge, Fiscal and Budget Administrator
Jerome Heer, Director of Audit
Rick Norris, Community Business Development Partners
Stephen Cady, Research Director, Office of the Comptroller
Janelle Jensen, Head Committee Clerk, County Board

SUMMARY OF PROFESSIONAL SERVICE CONTRACTS REPORTED TO OFFICE OF COMPTROLLER

*NO APPROVAL REQUIRED FOR:

A - Capital Projects
B - Capital/Major Maintenance Under $50,000
C - Operating Contracts Under $50,000
D - Annual T&M Contracts (Approval obtained on Project-by-Project Basis)
+ - Represents Increase to Existing Contract

Professional Service Contracts for 10/01/2013 thru 12/31/2013

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
1000	COUNTY BOARD									
	CENTER FOR INTERNATIONAL HEALTH	$15,000	6999	01/13	12	SISTER CITIES PROGRAM DEVELOPMENT USING THE CONTRACT AGREEMENT SIGNED IN DECEMBER 2012.	--	C	N	N
1040	CNTY BD COMM BUS DEVELP PTNERS									
	ROWJAC CONSULTING, LLC.	$85,000 + $40,000	6106	07/13	6	PERFORM THE ROLE OF DIRECTOR ON AN INTERIM BASIS. THE AMENDMENT MODIFIES THE CONTRACT DOLLAR AMOUNT FROM THE ORIGINAL MAXIMUM AMOUNT OF $45,000 TO A MAXIMUM AMOUNT OF $85,000 BY ADDING $40,000.	--	C	N	Y
	B2GNOW/ASKREPLY, INC.	$55,363	6148	06/13	19	DIVERSITY SOFTWARE FOR 49 CFR PART 23 AND 26 COMPLIANCE. SOFTWARE ALLOWS THE TRACKING, REPORTING AND MONITORING OF CONTRACTS AND PAYMENTS, WHILE ALSO ALLOWING THE AUTOMATION OF MOST OF THE DBE/ACDBE/SBE CERTIFICATION PROCESS.	--	C	N	Y
	ROWJAC CONSULTING, LLC.	$45,000	6106	07/13	6	PERFORM THE ROLE OF DIRECTOR ON AN INTERIM BASIS.	--	C	N	Y
1140	HUMAN RESOURCES									
	TALX CORPORATION	$19,000	6148	08/13	12	ASSIST IN COMPLYING WITH THE IMMIGRATION REFORM AND CONTROL ACT OF 1986 BY PROVIDING THE I-9 MANAGEMENT PRODUCT.	--	C	N	Y
	NICOLE ROBBINS	$1,831	6148	08/13	4	LEGAL SERVICE FOR THE CIVIL SERVICE COMMISSION.	--	C	N	Y
1150	DAS - RISK MANAGEMENT									
	AURORA MEDICAL GROUP	$515,000 + $300,000	8040	01/12	24	OCCUPATIONAL HEALTH MEDICAL SERVICES.	10-448	--	N	Y
	AEGIS	$37,975 + $15,000	6148	10/13	10	MEDICAL MANDATORY INSURER REPORTING SERVICES.	--	C	N	Y

+ Increase to existing contract

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
	AMSET, INC.	$50,000	6149	11/13	2.5	COURTHOUSE FIRE INVESTIGATION SERVICES THAT WILL BE PROVIDED ON MILWAUKEE COUNTY'S BEHALF DURING THE STATE OF WISCONSIN'S CAUSE AND ORIGIN INVESTIGATION OF THE COURTHOUSE ELECTRICAL FIRE.	–	C	N	Y
1160	DAS - INFORMATION MNGMNT SVS DIV									
	RELIABLE RESOURCES, INC.	$25,000	6147	12/13	7	DATA CENTER ASSESSMENT OF MILW CNTY'S 2 DATA CENTERS (MER AND G2A) AGAINST REQUIREMENTS FOR DISASTER RECOVERY AND PROVISIONING OF HIGH AVAILABILITY SERVICES.	--	C	N	Y
1192	DAS--ECON & COMM DEVELOPMENT									
	WRTP/BIG STEP	$1,000,000 + $55,559	6149	08/12	18	OPERATION OF THE "READY TO WORK" INITIATIVE WHICH PROVIDES EDUCATIONAL TRAINING AND ON-THE-JOB WORK EXPERIENCE FOR ELIGIBLE PARTICIPANTS.	12-632	--	N	Y
	G.R.W. INC.	$125,000 + $5,790	6149	03/13	8.5	THE UPDATE OF EXISTING DIGITAL PLANIMETRIC FEATURE MAP DATABASES. PRODUCT IS TO CONFORM THE NATIONAL MAP ACCURACY STANDARDS AT A SCALE OF ONE-INCH EQUALS ONE HUNDRED FEET AND BE COMPATIBLE WITH CURRENT SOFTWARE.	13-69	--	N	Y
	THE NICHOLSON GROUP, LLC.	$35,000 + $10,000	6001	11/13	UNKNOWN	MARKET ANALYSIS, PROPERTY VALUATION AND APPRAISAL SERVICE FOR COUNTY-OWNED PROPERTIES AND/OR COUNTY MANAGED REAL ESTATE.	–	C	N	Y
	FIRST STOP APPRAISAL	$12,000 + $8,000	6001	12/13	UNKNOWN	MARKET ANALYSIS, PROPERTY VALUATION AND APPRAISAL SERVICE FOR COUNTY-OWNED PROPERTIES AND/OR COUNTY MANAGED REAL ESTATE.	–	C	Y	Y
	COMMERCIAL ASSOCIATION OF REALTORS	$15,000	6148	12/13	UNKNOWN	MARKETING SERVICES FOR PARK EAST LANDS BY A PROFESSIONAL TRADE ASSOCIATION WITH HUNDREDS OF LOCAL MEMBERS AND NATIONAL CONNECTIONS.	–	C	N	Y
	MOEGENBURG RESEARCH, INC.	$3,500	6001	09/13	INDEFINITE	MARKET ANALYSIS, PROPERTY VALUATION AND APPRAISAL SERVICE FOR COUNTY PROPERTIES AND COUNTY MANAGED REAL ESTATE.	--	C	N	Y
	QUORUM ARCHITECTS, INC.	$2,263	6149	11/13	UNKNOWN	FACILITATE SPACE PLANNING FOR THE DEPARTMENT OF ADMINISTRATIVE-ECONOMIC DEVELOPMENT DIVISION THAT WILL BE USED FOR THE CFP PROCESS.	–	C	Y	Y

+ Increase to existing contract

Professional Service Contracts for 10/01/2013 thru 12/31/2013

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
1200	**HIGHWAYS & BRIDGES**									
	K. SINGH & ASSOCIATES, INC.	$83,832 + $3,978	6146	11/13	26	AMEND CONTRACT TO ALLOW CORING 10 FEET INTO THE ROCK AT TWO LOCATIONS TO DETERMINE QUALITY AND APPROXIMATE THICKNESS. THE AMENDMENT IS REQUIRED TO COVER EXTRA FEES DUE TO THE VENDOR ENCOUNTERING ROCK WHILE BORING BELOW THE ROAD.	–	A	Y	Y
1250	**MASS TRANSIT**									
	EFFECTIVE MANAGEMENT DECISIONS	$2,000	6146	10/13	2	TRANSIT BUS WASH QUALITY REVIEW.	--	A	N	N
1300	**AIRPORT**									
	CSDA DESIGN GROUP	$19,904,428 + $5,920,000	8509	11/13	12	IMPLEMENT RESIDENTIAL SOUND INSULATION PROGRAM INCLUDING SERVICES TO IMPLEMENT VARIOUS LAND AND NOISE MITIGATION PROGRAMS OF THE FAR PART 150 NOISE COMPATIBILITY PROGRAM.	08-44 (A) (B)	–	N	Y
	ENGBERG ANDERSON, INC.	$4,118,796 + $43,082	6146	11/13	2	GMIA BAGGAGE CLAIM BUILDING REMODEL. FEE INCREASE #15.	--	A	N	N
	AMERICAN DESIGN & BUILD, INC.	$3,167,589 + $954,265	6146	11/13	2	GMIA BAGGAGE SCREENING IMPROVEMENTS PHASE 2. FEE INCREASE #1.	–	A	N	N
	GRAEF-USA, INC.	$3,223,149 + $14,894	6146	09/13	3	GMIA BAGGAGE SCREENING IMPROVEMENTS PHASE 2. FEE INCREASE #8.	–	A	N	N
	COLLINS ENGINEERS, INC.	$2,643,063 + $18,161	6146	10/13	3	GMIA RUNWAY SAFETY AREA IMPROVEMENTS. FEE INCREASE #6.	--	A	N	N
	M.A. MORTENSON COMPANY	$1,808,335 + $306,852	6146	12/13	6	GMIA BAGGAGE CLAIM BUILDING REMODEL. FEE INCREASE #1.	–	A	N	N
	CDM SMITH	$987,845 + $161,736	6146	11/13	2	GMIA SNOW MELTER EFFLUENT STUDY. FEE INCREASE #1.	--	A	N	N
	CRAWFORD, MURPHY & TILLY, INC.	$221,878	6146	10/13	2	GMIA AIRPORT MASTER PLAN COMPLETION OF AIRPORT LAYOUT PLAN.	–	A	N	N
	GRAEF	$170,734 + $8,780	6146	11/13	2	GMIA HVAC SYSTEM RETRO COMMISSIONING. FEE INCREASE #2.	–	A	N	N
	QUORUM ARCHITECTS, INC.	$133,081 + $1,775	6146	11/13	2	GMIA TRAINING CENTER. FEE INCREASE #5.	--	A	N	N

+ Increase to existing contract

ORG	DEPT & VENDOR		ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
	JAMES OTTO ARCHITECT, LLC.	+	$94,535 $2,120	6146	11/13	2	GMIA TRAINING CENTER. FEE INCREASE #5.	–	A	N	N
	WASTE CAP RESOURCE SOLUTIONS		$19,999	6146	10/13	2	GMIA BAGGAGE CLAIM BUILDING REMODEL.	–	A	N	N
1375	ENVIRONMENTAL										
	AECOM	+	$184,705 $59,800	6146	09/13	3	RAWSON AVE. LIFT STATION REPAIRS. FEE INCREASE #1.	–	A	N	N
1400	PARKS										
	THE KUBALA WAHATKO ARCHITECTS, INC.	+	$420,473 $24,844	6146	11/13	2	MITCHELL PARK GREENHOUSE FACILITIES: DESIGN SERVICE FEE INCREASE #3.	–	A	N	N
	HUNZINGER CONSTRUCTION COMPANY	+	$319,868 $67,324	6146	11/13	2	MITCHELL PARK GREENHOUSE FACILITIES: CONSTRUCTION MANAGEMENT SERVICES. FEE INCREASE #2.	–	A	N	N
	SAA DESIGN GROUP		$138,543	6146	10/13	8	CALVIN MOODY PARK COMMUNITY BUILDING AND PARK RENOVATION.	–	A	N	N
	GILES ENGINEERING & ASSOCIATES	+	$96,690 $21,893	6146	12/13	1	MITCHELL PARK GREENHOUSE FACILITIES: QUALITY ASSURANCE TESTING. FEE INCREASE #2.	–	A	N	N
	GAI CONSULTANTS, INC.		$75,695	6146	11/13	2	MENOMONEE RIVER PARKWAY RECONSTRUCTION FROM CHURCH STREET TO CONGRESS STREET.	–	A	N	N
	T.J. EMMERICH ASSOCIATES, INC.		$42,915	6146	12/13	1	GREENFIELD PARK GOLD COURSE IRRIGATION DESIGN.	–	A	N	N
	T.J. EMMERICH ASSOCIATES, INC.	+	$25,965 $1,185	6146	11/13	2	LINCOLN PARK GOLF COURSE IRRIGATION DESIGN. FEE INCREASE #1.	–	A	N	N
	T.J. EMMERICH ASSOCIATES, INC.		$24,780	6146	11/13	2	LINCOLN PARK GOLF COURSE IRRIGATION DESIGN.	–	A	N	N
1575	ZOO										
	PECKHAM GUYTON ALBERS & VIETS, INC.	+	$271,810 $45,810	6146	09/13	3	ZOO MASTER PLAN 2012-2013. FEE INCREASE #1.	–	A	N	N
1750	COURTHOUSE COMPLEX										
	JACKSON MCCUDDEN, INC.		$22,712	6146	12/13	6	CH LIGHT COURT #3 WINDOW REPLACEMENT FOR ABESTOS ABATEMENT.	–	A	N	N

+ Increase to existing contract

Professional Service Contracts for 10/01/2013 thru 12/31/2013

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
1850	**OTHER AGENCIES**									
	MICHAEL, BEST & FRIEDRICH, LLP.	$545,000 + $175,000	6106	12/12	ONGOING	REPRESENT MILW COUNTY IN LAND ACQUISITIONS, SALES, CONVEYANCES, ETC. REGARDING IMPACT FROM THE ZOO INTERCHANGE RECONSTRUCTION PROJECT.	12-865	–	N	Y
	VANDERWEIL FACILITY ADVISORS, INC.	$186,320 + $23,560	6146	11/13	2	HOUSE OF CORRECTION FACILITIES ASSESSMENT. FEE INCREASE #1.	–	A	N	N
	VANDERWELL FACILITY ADVISORS, INC.	$162,760	6146	10/13	3	HOUSE OF CORRECTION FACILITIES ASSESSMENT.	–	A	N	N
	HAMMEL, GREEN AND ABRAHAMSON, INC.	$145,152 + $5,200	6146	10/13	2	MILWAUKEE PUBLIC MUSEUM EXTERIOR FAÇADE RESTORATION. FEE INCREASE #1.	–	A	N	N
	GRUMMAN/BUTKUS ASSOCIATES	$83,183 + $5,670	6146	11/13	1	INDEPENDENT HEATING SYSTEM FOR CHILDREN'S COURT BUILDING & FLEET GARAGE/SHERIFF'S BUILDING. FEE INCREASE #2.	–	A	N	N
	GRUMMAN/BUTKUS ASSOCIATES	$53,607 + $5,669	6999	12/13	1	FACILITIES MANAGEMENT WEST RELOCATION. FEE INCREASE #3.	–	A	N	N
	GRUMMAN/BUTKUS ASSOCIATES	$47,938 + $5,500	6999	10/13	3	FACILITIES MANAGEMENT WEST RELOCATION. FEE INCREASE #2.	–	A	N	N
	GRUMMAN/BUTKUS ASSOCIATES	$42,438 + $5,590	6999	09/13	3	FACILITIES MANAGEMENT WEST RELOCATION. FEE INCREASE #1.	–	A	N	N
	GRUMMAN/BUTKUS ASSOCIATES	$36,848	6999	10/13	3	FACILITIES MANAGEMENT WEST RELOCATION.	–	A	N	N
1905	**ETHICS BOARD ADMIN**									
	PLEAS WILLIAMS, LLC.	$12,700 + $5,700	6106	09/13	3	OUTSIDE COUNSEL FOR THE ETHICS BOARD.	–	C	Y	Y
1921	**HUMAN RESOURCES AND PAYROLL SY**									
	CERIDIAN CORPORATION	$12,709,444 + $472,000	6005	07/13	5	AUTOMATED BENEFIT AND PAYROLL SERVICES FROM AN OUTSIDE HOSTED SERVICE FIRM FOR THE YEAR 2013. THE EXTENSION OF THE CONTRACT WILL ALLOW FOR PAYMENTS TO CONTINUE TO BE MADE FOR 2013.	05-145(a)(a)	–	N	Y

+ Increase to existing contract

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
	CERIDIAN CORPORATION	$12,237,444 + $728,000	6005	01/13	7	AUTOMATED BENEFIT AND PAYROLL SERVICES FROM AN OUTSIDE HOSTED SERVICE FIRM FOR THE YEAR 2013. THE EXTENSION OF THE CONTRACT WILL ALLOW FOR PAYMENTS TO CONTINUE TO BE MADE FOR 2013.	05-145(a)(a)	--	N	Y
1961	LITIGATION RESERVE									
	WHYTE HIRSCHBOECK DUDEK, SC.	$200,000 + $75,000	6149	02/12	UNKNOWN	REPRESENT MILWAUKEE COUNTY IN MATTERS RELATING TO THE PROSECUTION OF ANY CLAIMS THAT IS MAY HAVE AGAINST POTENTIALLY RESPONSIBLE PARTIES FOR LOSS OR DAMAGES RELATING TO THE FAILURE OF THE O'DONNELL PARK PARKING STRUCTURE.	12-79	--	N	Y
	HAWKS QUINDEL, SC.	$99,999 + $49,999	6149	06/13	INDEFINITE	SERVE AS LEGAL COUNSEL FOR THE MILWAUKEE COUNTY BOARD TO PROVIDE ADVICE AS SET FORTH IN FILE NOS. 13-411 AND 13-569.	13-411	--	N	Y
	HANSEN REYNOLDS DICKINSON CRUEGER, LLC.	$70,000 + $20,001	6149	06/13	INDEFINITE	ADVICE REGARDING THE RFP PROCESS FOR TRANSIT MANAGEMENT SERVICES.	--	C	N	Y
1987	DEBT ISSUANCE EXPENSE									
	CHAPMAN AND CUTLER	$66,273	8026	01/13	12	RELATED TO THE ISSUANCE OF $26,935,000 OF GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2013A.	13-105	--	N	Y
	FITCH RATINGS	$47,000	8026	08/13	6	ASSOCIATED WITH THE 2013 CP BONDS AND THE 2013 POBS.	13-105/13-251	--	N	Y
	BAKER TILLY VIRCHOW KRAUSE & COMPANY	$10,400	8026	12/08	60	1) AUDIT PROCEDURES REQUIRED TO ISSUE A REPORT ON THE COUNTY'S COMPLIANCE WITH THE COVENANTS AND PROVISIONS CONTAINED IN THE AIRPORT REVENUE BOND AGREEMENTS. 2) REVIEW OF 2013A&B GARB OFFICIAL STATEMENTS. 3) POST AUDIT REVIEW OF TAXABLE POBS & GO BONDS.	08-321	--	N	Y
2430	DEPT OF CHILD SUPPORT									
	MY FATHER'S HOUSE	$788,250 + $88,250	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	--	N	Y

+ Increase to existing contract

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
	CENTER FOR SELF SUFFICIENCY	$544,200 + $80,000	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	--	N	Y
	COMMUNITY ADVOCATES, INC.	$292,500 + $37,500	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	--	N	Y
	YWCA OF GREATER MILWAUKEE	$245,000 + $32,500	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. YR 2 OF 3.	11-472	--	N	Y
	COMPEL MILWAUKEE	$228,000 + $28,000	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	--	N	Y
	NEXT DOOR FOUNDATION	$205,392 + $28,000	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	--	N	Y
	UNITED MIGRANT OPPORTUNITY SERVICES	$151,729 + $25,000	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	--	N	Y
	CENTER FOR VETERANS ISSUES	$100,000 + $40,000	6148	01/13	12	ASSIST NON-CUSTODIAL PARENT TO OBTAIN EMPLOYMENT.	13-196	--	N	Y

+ Increase to existing contract

Professional Service Contracts for 10/01/2013 thru 12/31/2013

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
	NORTHCOTT NEIGHBORHOOD HOUSE, INC.	$80,000 + $40,000	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	--	N	Y
	CENTRO LEGAL	$101,484 + $13,158	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	–	N	Y
	UNITED MIGRANT OPPORTUNITY SERVICES, INC	$92,000 + $20,000	6148	01/13	12	ASSIST NON-CUSTODIAL PARENT TO OBTAIN EMPLOYMENT.	13-196	–	N	Y
	NORTHCOTT NEIGHBORHOOD HOUSE, INC.	$90,000 + $10,000	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	–	N	Y
	WISCONSIN COMMUNITY SERVICES	$34,200 + $19,200	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	–	N	Y
	WISCONSIN COMMUNITY SERVICES	$40,450 + $6,250	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	–	N	Y
	WISCONSIN REGIONAL TRAINING PARTNERSHIP	$32,500 + $12,500	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	–	N	Y

+ Increase to existing contract

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
2800	COMBINED COURT RELATED OPER									
	LEGAL AID SOCIETY	$1,822,350 + $7,950	6108	01/13	12	AMENDMENT TO THE 2013 CONTRACT TO INCLUDE MILEAGE FOR OUT-OF-COUNTY HOME VISITS THAT TOOK PLACE MORE THAN 50 MILES FROM MKE PER ITEM IIIC IN THE CONTRACT.	12-958	--	N	Y
	WILBERG COMMUNITY PLANNING, LLC.	$13,150	6148	01/13	12	DEVELOP A SUSTAINABILITY PLAN FOR THE FDTC TO INCLUDE IDENTIFYING FUNDING TO CONTINUE THE FDTC COORDINATOR POSITION.	--	C	N	Y
	MIDWEST MEDICAL RECORDS ASSOC., INC.	$3,987	6999	01/13	12	ON-SITE COPYING OF COURT RECORDS. DOLLAR COST TO MKE CNTY WAS ESTIMATED TO BE $19,500.00, HOWEVER, THIS EXPENSE IS FULLY RECOVERED BY THE COUNTY FROM USERS OF THIS SERVICE.	--	C	N	Y
2900	COMBINED COURT RELATED OPER									
	JUSTICEPOINT, INC.	$1,673,740 + $30,000	6148	01/13	12	AMENDMENT TO THE PRETRIAL SERVICES - GPS/ELECTRONIC MONITORING, PRETRIAL SUPERVISION/MONITORING AND RELEASE PLANNING UNIT. THE ADDITIONAL FUNDING RESULTS IN ADDITIONAL DIRECT COMPENSATION.	13-773	--	N	Y
4000	SHERIFF									
	G4S SECURE SERVICES (U.S.A.), INC.	$7,691,142 + $1,983,704	6148	10/13	48	INMATE TRANSPORTATION SERVICES, INCLUDING STAFFING AND VEHICLES.	10-148	--	Y	Y
	WHITCOMB, MICHAEL A.I., LAW OFFICES OF	$95,000 + $45,001	6106	09/13	15.5	OUTSIDE ATTORNEY FOR A LEGAL MATTER WHERE THE COUNTY AND THE SHERIFF MAY HAVE A CONFLICT OF INTEREST. SETTLEMENT AGREEMENT FOR LEGAL SERVICES INCURRED BEFORE JULY 2013.	13-622	--	N	Y
	WHITCOMB, MICHAEL A.I., LAW OFFICES OF	$49,999	6106	09/13	15.5	OUTSIDE ATTORNEY FOR A LEGAL MATTER WHERE THE COUNTY AND THE SHERIFF MAY HAVE A CONFLICT OF INTEREST. SERVICES RELATE TO THE MATTER OF PETITIONING THE MKE CNTY CIRCUIT COURT TO DIRECT THAT HOC ACCEPT INMATE TRANSFERS FROM THE MCJ DUE TO OVERCROWD.	--	C	N	Y
	BRENTWOOD ANIMAL HOSPITAL	$23,485 + $152	6109	11/13	14	MCSO VETERINARY SERVICES.	--	C	N	Y
	BRENTWOOD ANIMAL HOSPITAL	$23,333	6109	11/13	14	MCSO VETERINARY SERVICES.	--	C	N	Y

+ Increase to existing contract

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4300	HOUSE OF CORRECTION									
	ARAMARK CORRECTION SERVICES	$3,531,798	6148	01/13	24	PROVIDE FOOD SERVICES TO INMATES AT THE JAIL AND HOC.	13-754	–	N	Y
	WPS INSURANCE CORP.	$889,500 + $58,000	6109	01/13	12	MEDICAL CLAIMS, ADMINISTRATIVE AND PROCESSING SUPPORT. DATED CLAIMS AND PRE-ARMOR CLAIMS ARE PROCESSED UNDER THIS CONTRACT.	12-193	–	N	Y
	ATTIC CORRECTIONAL SERVICES, INC.	$571,838 + $24,003	8123	01/13	12	ALCOHOL AND OTHER DRUG ABUSE (AODA) TREATMENT AND COGNITIVE INTERVENTION ("CIP") CLASSES.	13-854	–	N	Y
	JUSTICEPOINT, INC.	$289,033 + $34,033	6503	05/13	7	RELEASE ELIGIBLE INMATES FROM THE HOC FOR "WORK-RELEASE" OR "DAY CENTER REPORTING" THROUGH THE END OF THE YEAR BY UTILIZING JUSTICEPOINT'S GPS MONITORING.	13-787	–	N	N
	JUSTICEPOINT, INC.	$255,000	6503	05/13	7	RELEASE ELIGIBLE INMATES FROM THE HOC FOR "WORK-RELEASE" OR "DAY CENTER REPORTING" THROUGH THE END OF THE YEAR BY UTILIZING JUSTICEPOINT'S GPS MONITORING.	13-787	–	N	N
	DR. RONALD M. SHANSKY, M.D.S.C.	$115,188 + $14,132	6148	12/07	ONGOING	COURT APPOINTED MEDICAL MONITOR PER THE APPROVED SETTLEMENT AGREEMENT IN MILTON CHRISTENSEN ET AL VS. ROBERT B. KLIESMET ET AL, MILWAUKEE COUNTY CASE NUMBER 96-CV-001835. DR. SHANSKY MAKES A DETERMINATION OF OUR COMPLIANCE.	COURT ORDER	–	N	Y
	WISCONSIN COMMUNITY SERVICES (WCS)	$94,000 + $17,440	6503	05/13	7	ENABLE THE SUPERINTENDENT TO RELEASE ELIGIBLE INMATES FROM THE HOC TO THE COMMUNITY THROUGH SECURE CONTINUOUS REMOTE ALCOHOL MONITORING THROUGH THE END OF THE YEAR.	13-855	–	N	N
	WISCONSIN COMMUNITY SERVICES (WCS)	$99,860	8123	12/13	12	EMPLOYMENT PREPARATION CLASSES FOR INMATES, WHO ARE NINETY DAYS FROM RELEAST, AT HOC FACILITIES. WCS ALSO PROVIDES ONE-ON-ONE EMPLOYMENT COUNSELING AND WILL REFER INDIVIDUALS WHO SUCCESSFULLY COMPLETE THE CLASSES TO COMMUNITY-BASED AGENCIES AND ORGS.	--	C	N	Y
	WISCONSIN COMMUNITY SERVICES (WCS)	$76,560	6503	05/13	7	ENABLE THE SUPERINTENDENT TO RELEASE ELIGIBLE INMATES FROM THE HOC TO THE COMMUNITY THROUGH SECURE CONTINUOUS REMOTE ALCOHOL MONITORING THROUGH THE END OF THE YEAR.	13-855	–	Y	N
	MILWAUKEE AREA TECHNICAL COLLEGE	$20,560	8123	07/13	12	OPERATE LEARNING CENTERS AT OUR FACILITIES, WHICH PROVIDE INMATES WITH ADULT BASIC EDUCATION.	08-63	–	N	Y

+ Increase to existing contract

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	BENEDICT CENTER	$4,140	8123	10/13	3	PILOT PROGRAM FOR AT-RISK WOMEN TO REDUCE RECIDIVISM.	–	C	N	N
4500	DISTRICT ATTORNEY									
	RESOURCE CLINICAL AND CONSULTING	$4,000	6109	04/13	10	CONDUCT A FORENSIC EVALUATION TO DETERMINE WHETHER INMATE CONTINUES TO BE A "SEXUALLY VIOLENT PERSON" AS DEFINED IN WIS. STAT. S. 980.01(7).	--	C	N	Y
	BEHAVIORAL CONSULTANTS	$2,600	6109	01/13	7	RETAINED A FORENSIC PSYCHOLOGIST TO EVALUATE INMATE.	–	C	N	N
	CHRISTOPHER K. POULOS, M.D.	$1,800	6109	02/13	1	PERFORMED THE AUTOPSY OF PATIENT WHILE HE WAS EMPLOYED AS A MILWAUKEE COUNTY ASSISTANT MEDICAL EXAMINER. DR. POULOS TESTIFIED AS STATE'S WITNESS AT THE INQUEST INTO PATIENT'S DEATH, CASE NO. 12JD00027.	–	C	N	N
4900	MEDICAL EXAMINER									
	MEDICAL COLLEGE OF WISCONSIN	$87,300	6148	07/13	12	PROVIDE AUTOPSY SUPPORT THROUGH A FORENSIC TRAINING PROGRAM SPONSORED BY THE MEDICAL COLLEGE OF WISCONSIN.	--	C	N	Y
5040	AIRPORT, GMIA, TIMMERMAN									
	CENTRAL PARKING SYSTEMS	$24,777,000 + $227,000	6142	09/09	3/5 YR	PARKING MANAGEMENT SERVICES AT GMIA.	09-231	--	N	Y
	CHAPMAN AND CUTLER	$94,905	8026	01/13	12	ISSUANCE OF $47,095,000 OF 2013A GENERAL AIRPORT REVENUE BONDS AND $3,330,000 OF 2013B AIRPORT REFUNDING BONDS.	13-106/13-107	--	N	Y
	UNISON CONSULTING, INC.	$64,999 + $15,000	6148	01/13	23	PERFORM CIP AND PFC TASKS.	13-163	–	Y	Y
	EXPLORER SOLUTIONS, LLC.	$49,800	6149	10/13	6	DEVELOP A STRATEGIC POSITIONING NICHE MARKET FOR GMIA.	–	C	N	Y
	BLUE & CO, LLC	$47,550	6149	12/13	10	RECOMPUTE FACILITY CHARGES FOR RENTAL CONTRACTS, PREPARED DRAFT REPORTS FOR EACH COMPANY AND PROVIDE THOSE FOR THE AIRPORTS REVIEW, THEN ISSUE FINAL REPORTS.	–	C	N	Y
	WOLF MANAGEMENT CONSULTANTS, LLC	$11,500	6149	09/13	1	COME TO AGREEMENT ON THE MECHANICS OF SURVEY DESIGN AND ADMINISTRATION, INFORM EMPLOYEES OF SURVEY PROCESS, AND ENGAGE THEM IN CONVERSATION ABOUT THE REASONS FOR DOING IT AND OUTCOMES DESIRED.	--	C	N	Y

+ Increase to existing contract

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	JAMES G. OTTO ARCHITECT, LLC.	$9,675	6149	10/13	1	ENGINEERING SERVICES FOR THE CONCOURSE D AND E APRON LEVEL OPERATIONS SPACES EXISITING CONDITIONS REVIEW. TO IDENTIFY CONSTRUCTION.REMODELING WORK COMPLETED BY THE AIRLINE TENANTS THAT MAY NOT BE CODE COMPLIANT.	--	C	N	N
	MEAD & HUNT, INC.	$6,000	6149	12/13	1	ASSIST AIRPORT STAFF IN THE ENGINEERING REVIEW OF FIRE SUPRESSION SYSTEMS AT AIRPORT HANGAR NOS. 2017 AND 302 AT THE MKE REGIONAL BUSINESS PARK.	--	C	N	Y
	U.S. BANK	$5,558	8026	06/13	6	U.S. BANK ADMINISTRATION FEES FOR THE 2003A, 2005A, 2006A+B, 2007A+B, 2009A AIRPORT REVENUE BONDS.	99-535 (a) (a)	--	N	Y
	INSTITUTE FOR HUMAN FACTORS	$1,500	6148	10/13	2	CONDUCT A CLASS ON "OVERCOMING YOUR FEAR OF FLYING" TO TAKE PLACE IN OCTOBER 2013.	--	C	N	N
	U.S. BANK	$1,250	8026	03/14	6	U.S. BANK ADMINISTRATION FEES FOR THE 2004A AIRPORT REVENUE BONDS.	99-535 (a) (a)	--	N	Y
	U.S. BANK	$1,000	8026	11/13	6	U.S. BANK ADMINISTRATION FEES FOR THE 2010A&B AIRPORT REVENUE BONDS.	99-535 (a) (a)	--	N	Y
5100	**HIGHWAY MAINTENANCE**									
	ACL, INC.	$26,025 + $2,500	6109	06/13	12	EXTENSION OF PREVIOUS CONTRACT FOR DRUG AND ALCOHOL TESTING FOR EMPLOYEES.	--	C	N	Y
5700	**DAS--FACILITIES MANAGEMENT**									
	CBRE PROJECT MANAGEMENT WISCONSIN	$50,000	6149	11/13	3	ADDRESS THE CONTINUED USE AND OR ALTERNATIVES FOR THE COUNTY FACILITY AT 2725 WEST WELLS ST (CITY CAMPUS) AND AT 1220 WEST VLIET ST (COGGS).	--	C	Y	Y
6300	**DHHS - BEHAVIORAL HEALTH DIV**									
	OAK CREEK, CITY OF	$200,000 + $20,000	6148	01/13	48	PROVIDE EMERGENCY MEDICAL SERVICES TO COUNTY RESIDENTS AND OTHERS.	12-944	--	N	Y
	MILWAUKEE POLICE DEPARTMENT	$109,375	6148	06/13	6	BECOME A DEDICATED PART OF THE BHD MOBILE CRISIS TEAM AND RESPOND TO BEHAVIORAL HEALTH CRISES IN THE COMMUNITY.	13-331	--	N	Y
	ENTERPRISE MEDICAL SERVICES	$49,000	6148	10/13	6	SERVE AS EXECUTIVE SEARCH FIRM TO IDENTIFY AND PRESENT TO THE COUNTY QUALIFIED INDIVIDUALS MEETING THE COUNTY'S PRACTICE NEEDS FOR THE BEHAVIORAL HEALTH DIVISION.	--	C	N	Y

+ Increase to existing contract

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	PUBLIC POLICY FORUM	$31,600	6148	10/13	7	FINAL REPORT SUMMARIZING THE IMPLICATIONS FOR THE COUNTY'S ADULT MENTAL HEALTH REDESIGN PLANS.	--	C	N	Y
	QUARLES & BRADY	$30,000	6149	05/13	8	LEGAL GUIDANCE AND THE DEVELOPMENT OF TREATMENT AND INVESTIGATION PLANS RELATED TO COUNTY NURSING HOME CARE.	--	C	N	Y
7900	DEPARTMENT ON AGING									
	SUPERIOR SUPPORT RESOURCES, INC.	$45,250	6147	12/13	36.5	HOUSING AND APPLICATION SUPPORT SERVICES CONSISTENT WITH THE PROPOSAL SUBMITTED, SSR PROVIDE THE SOLUTION AS A SERVICE MODEL AND INCLUDE ALL EQUIPMENT COST, IMPLEMENTATION, SERVICES AND HOSTING COST ON A MONTHLY FEE BASIS.	–	C	Y	Y
	SOJOURNER FAMILY PEACE CENTER	$10,000	6149	9/13	4	PLANNING AND COORDINATION OF A TWO-DAY DOMESTIC VIOLENCE CONFERENCE FOCUSED ON EDUCATING AND TRAINING HUMAN SERVICE, SOCIAL WORK AND AGING PROFESSIONALS/PARAPROFESSIONALS ABOUT VULNERABLE ADULTS 60 YEARS AND OLDER.	--	C	N	Y
7990	DEPARTMENT OF FAMILY CARE									
	SERENDIPITY COMMUNICATIONS, LLC.	$48,935	6149	10/13	8	DEVELOP TWO TRAINING VIDEOS FOR CARE MANAGERS AND NURSES IN AREAS THAT MCDFC FEELS MOST BENEFICIAL TO THEIR DUTIES.	–	C	Y	Y
	EINSTEIN PRODUCTIONS	$19,500	6149	11/13	8	WEBSITE CONSTRUCTION AND DESIGN, TRAINING SESSION FOR WEBSITE EDITING, SOCIAL MEDIA ACCOUNT CONSTRUCTION, ETC.	–	C	Y	Y
	THOMSON, LA CRECIA S	$1,800	6030	10/13	3	FACILITATE 3 FOCUS GROUPS IN MILWAUKEE, RACINE AND KENOSHA TO BE COMPLETED FROM OCT, 2013 TO NOVEMBER, 2013.	–	C	N	N
8000	DEPT HEALTH AND HUMAN SVCS									
	CITY OF MILWAUKEE	$99,900	6148	12/13	13	ASSIST PROVIDERS OF SERVICES TO HOMELESS INDIVIDUALS WITH REDESIGNING THEIR PROGRAMS FROM TRANSITIONAL, EMERGENCY SERVICES, TO PERMANENT HOUSING SERVICES. THIS TRANSITION IS BEING MANDATED DUE TO A PRIORITY SHIFT IN FEDERAL FUNDING.	–	C	N	Y
	COMMUNITY DEVELOPMENT GRANTS ADMIN.	$24,900	6148	12/13	12	PRODUCE AN IMPEDIMENTS TO FAIR HOUSING REPORT, MANDATED BY HUD. THIS UPDATE IS BEING CARRIED OUT BY THE CITY. THE CONTRACT AMOUNT REPRESENTS MKE CNTY'S SHARE OF THE REPORT COSTS.	–	C	N	Y

+ Increase to existing contract

Professional Service Contracts for 10/01/2013 thru 12/31/2013

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
	ADOLESCENCE MENTORING EDUCATIONAL NTWRK	$16,210	6148	10/13	3	APPROVED UNDER A STATE GRANT TO PROVIDE SERVICES TO SUPPORT A COMMUNITY-BASED, VOLUNTEER MENTORING PROGRAM TO SERVCE YOUTH REFERRED BY THE DELINQUENCY AND COURT SERVICES DIVISION.	--	C	N	Y
9000	**PARKS DEPARTMENT**									
	GRAEF-USA	$91,000	6610	12/13	1	MITCHELL DOMES STRUCTURAL EVALUATION. LARGE ANNUAL.	--	C	N	N
	MILWAUKEE METROPOLITAN SEWERAGE DISTRICT	$33,000	6050	01/13	12	SURVEY OF STORMWATER IN VICINITY OF DINEEN PARK.	--	C	N	Y
	W.F. BAIRD & ASSOCIATES, LTD.	$15,000	8588	08/13	4	BENDER PARK ACCESS JETTY.	--	C	N	N
9500	**ZOOLOGICAL DEPARTMENT**									
	MARY KAZMIERCZAK	$22,900 + $1,400	6148	01/13	12	ZOO LIBRARY SERVICES.	--	C	N	Y
	EDWARDS WILDMAN PALMER, LLP.	$5,000	6149	11/13	N/A	CONSULTING LEGAL ADVICE - ACCELERANDO/ZOO SETTLEMENT.	--	C	Y	Y
9910	**UNIVERSITY EXTENSION SERVICE**									
	UNIVERSITY OF WISCONSIN EXTENSION	$157,614	6148	01/13	12	PROVISION OF COOPERATIVE EXTENSION PROGRAMS IN MILW CNTY.	13-551	--	N	Y

+ Increase to existing contract

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICAITON

DATE : March 28, 2014

TO : Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors

FROM : Scott Manske, Milwaukee County Comptroller
Josh Fudge, Director, Office of Performance, Strategy and Budget

SUBJECT : 2013 Report of Departmental Surpluses and Deficits

In the event of a surplus, State Statute 59.60 (5)(g) and County Ordinance 32.91 (4)(a)(3) allow the County to transfer surplus funds into a Debt Service Reserve. The transfer must have the approval of 2/3 of the voting members of the County Board.

The 2013 unaudited fiscal year result is currently projected with a surplus of approximately $15.0 million. *This amount is a preliminary report of the annual results since the 2013 year-end audit has not been completed*.

Under State Statute, the one-time annual surplus of the County is required to be applied against the tax levy requirements of the subsequent year's budget, in this case, the 2015 budget. In 2012, the year-end surplus was $24.3 million, of which $5 million was reserved for 2014 operations and the remaining amount of the surplus was transferred to the Debt Service Reserve. It is recommended that the amount of surplus available to offset the subsequent year's budget be maintained at $5.0 million.

Due to the fact that the 2014 County-wide projection is unknown, albeit early in the year, and due to the fact that current fiscal forecast projects continued structural imbalance in 2015, the Office of the Comptroller and the Department of Administrative Services – Office of Performance, Strategy and Budget (DAS-PSB) are recommending that the 2013 year-end surplus be transferred to the Debt Service Reserve with the exception of $5.0 million which, by State Statute, will be reserved for the 2015 operations budget. This would be the same action as was taken in 2013 with the 2012 surplus. This would allow for the 2013 surplus, beyond the $5.0 million to be available to service outstanding debt, to offset any issues in the current fiscal year (2014) or future fiscal years. The final amount placed into the Debt Service Reserve will be determined once the year-end audit has been completed.

By prudently placing the funds into the Debt Service Reserve, the funds would be available to offset potential deficits in future years. Should the County experience unforeseen expenditures, the Debt Service Reserve could offset any deficit in the current year.

,

Recommendation:
The Office of the Comptroller and DAS-PSB recommend the approval of the attached resolution to transfer all but $5,000,000 of the 2013 year-end surplus to the Debt Service Reserve.

_____
Scott Manske
Milwaukee County Comptroller

_____
Josh Fudge
Director, Office of Performance, Strategy and Budget

cc: Chris Abele, County Executive
Don Tyler, Director of Administrative Services
Finance, Audit and Personnel Committee

From the Department of Administrative Services, requesting the transfer of excess funds from the 2013 surplus to the Debt Service Reserve:

A RESOLUTION

WHEREAS, the unaudited 2013 surplus for Milwaukee County is approximately $15 million; and

WHEREAS, State Statute and County Ordinance provide the County the ability to transfer surplus funds to a Reserve for the redemption of County bonded obligation; and

WHEREAS, the Office of the Comptroller and the Department of Administrative Services is recommending the transfer of all but $5.0 million to the Reserve for Debt Service; and

WHEREAS, the remaining 2013 surplus of $5,00,000 would be available for the 2015 budget, which is the same as the 2014 budgeted amount, but a more realistic and manageable future amount; and

BE IT RESOLVED, that the Office of the Comptroller is authorized and directed to contribute all but $5.0 million to the Debt Service Reserve for the financial statements for the year ended December 31, 2013.

FISCAL NOTE: Adoption of this resolution will increase the Debt Service Reserve by approximately $5,000,000. This debt service reserve will potentially provide for tax levy savings of $5,000,000 for future budget years. *This figure is not final until the completion of the 2013 year-end audit.*

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 3/28/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: 2013 Report of Departmental Surpluses and Deficits

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE : March 28, 2014

TO : Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors

FROM : Josh Fudge, Director of Performance, Strategy and Budget, DAS
Scott Manske, Comptroller, Office of the Comptroller

SUBJECT : **Report of 2013 Carryovers to 2014 Fiscal Year**

REQUEST

The Department of Administrative Services (DAS) and the Office of the Comptroller (Comptroller) are requesting approval of the preliminary recommended expenditures and revenues to be carried over from 2013 to 2014 in accordance with Section 32.91 of the Milwaukee County General Ordinances (Section 32.91). The DAS is required by Section 32.91 to prepare an annual report on operating and capital carryovers. The DAS and the Comptroller will submit final carryovers for approval at the May 2014 meeting of the Committee on Finance, Personnel and Audit.

DISCUSSION

For several years, the DAS has limited operating carryovers to those that are offset with non-County revenue or for extenuating circumstances. This policy has been continued for the 2013 carryover process.

Approved Carryover

Resolution File 14-127 authorized and directed the DAS and the the Comptroller to carry over $2,675,000 for Project WO150 Courthouse Fire Project. Therefore, in the attached Carryover Schedule the balance for Project WO150 Courthouse Fire is $2,675,000 less because the balance has already been carried over.

Operating Carryovers

Operating budget capital outlay, equipment and major maintenance appropriations recommended to be carried over from 2013 to 2014 total $6,253,733 (These are detailed in attachment Schedule A: Appropriations – Capital Outlay/Equipment/Major Maintenance Carried Over From 2013-2014 and are detailed in Schedule B). Revenues (Schedule B) recommended to be carried over total $8,267,299. This compares to carryovers from 2012 to 2013 of $7,798,968 and $12,149,591, respectively.

The majority of the operating expenditure and revenue carryover amounts are for Community Development Block Grant projects within the HOME Grant, Community

Development Block Grant and Revolving Loan Program projects within the Department of Health and Human Services – Housing Division.

Historically, the Housing Division has not budgeted the expenditure and revenues in the appropriate objects and accounts. This practice has continued without any direction toward correction. The DAS recommends that the Housing Division submit an appropriation transfer to reallocate the budgeted authority from the 2013 carryovers and the 2014 Adopted Budget to the appropriate expenditure objects and revenue accounts.

Attachment Schedule A: Appropriations – Capital Outlay/Equipment/Major Maintenance Carryovers Not Recommended for 2013 - 2014 reflects total operating major maintenance items of $8,403,512 that have been lapsed to the general fund for 2013. This amount will be included in the year-end 2013 results.

Included in the lapsed amount is $500,000 in the Department of Parks, Recreation and Culture in major maintenance expenditure authority for repairs to the Arid and Show Domes. Resolution File No. 14-89 authorized and directed the DAS and the Comptroller to carry over $500,000 in the Parks major maintenance accounts from the 2013 to 2014 to provide for these repairs.

Capital Carryovers

Schedule C is included to summarize capital expenditures and revenues recommended to be carried over to 2013. Capital project fund expenditure appropriation carryovers from 2013 to 2014 total $125,253,731 for corporate purpose projects. Associated revenues to be carried over total $170,995,549. This compares to appropriation carryovers of $133,289,053 for 2012 to 2013. The associated capital improvement revenue carryovers from a year ago totaled $172,246,235. Revenues exceed expenditure carryovers due primarily to the carryover of revenues associated with expenditures already encumbered.

Airport capital improvement expenditure and revenue carryovers from 2013 to 2014 total $59,768,199 and $117,619,121, respectively. This compares to carryovers of $63,475,383 in expenditures and $97,430,494 in revenues for the Airport from 2012 to 2013.

Lapsed Unspent Bonds

Unspent bond proceeds of $733,701 from the lapsed capital projects will be deposited into the County's debt service reserve. In addition, the DAS will work with departments to develop an appropriation transfer to utilize the lapsed bonds.

Airport Capital Results

The Airport will receive a contribution to its reserves of $2,058,661 from the lapsed capital projects. The contribution consists of $288,249 in cash and $1,770,412 in Airport bond proceeds.

General Fund Impact from Capital Program

A schedule of capital improvement appropriations and revenues not recommended for carryover is also attached. Excluding Airport appropriations and revenues, $2,636,587 will be allocated to the County's general fund in 2013. This amount reflects the lapsing of $2,675,000 in cash from Project WO150 – Courthouse Fire. As stated above, this amount was previously approved for carry over at the February 2014 meeting of the County Board of Supervisors.

The lapsed $2,675,000 amount was combined with a net cash deficit of $38,413 that is primarily the result of over expenditures for major maintenance repairs for Project WO114102 – Courthouse Complex Improvements (net deficit of $29,680) and Project WO114162 – Transit Infrastructure Improvements (net deficit of $17,122). According to the Department, these deficit amounts could be offset with surpluses from the other major maintenance projects to be completed in 2014.

Unspent Bond Proceeds

The Comptroller is in the process of preparing the unspent bond report. The majority of the bond proceeds are Build America Bonds and must be applied towards capital improvement projects. The DAS and the Comptroller are in the process of determining the Build America Bond amount. This information will be provided in the final carryover report for the May Cycle of the Committee on Finance, Personnel and Audit.

Recommendation

The DAS and the Comptroller recommend the carryover of $6,253,733 in operating budget expenditures and $8,267,299 in operating revenues, $65,485,532 in expenditures and $53,376,428 in revenues for corporate purpose projects, $59,768,199 in expenditures and $117,619,121 in revenues for airport capital projects. The recommendation for lapsed items consists of $733,701 in unspent bonds to the debt service reserve and a negative cash balance of $38,413 to the general fund. The recommended contribution to the Airport is $2,058,661 which consists of lapsed Airport bonds of $1,770,412 and lapsed cash of $288,249. These amounts represent the preliminary results. The DAS and the Comptroller will update the results and submit a final informational report in May 2014 to the Committee on Finance, Personnel and Audit.

Josh Fudge
Director of PSB

Scott Manske
Comptroller

Attachments

pc: Chris Abele, County Executive
Amber Moreen, Chief of Staff, Milwaukee County Executive
Kelly Bablitch, Chief of Staff, Milwaukee County Board
Pamela Bryant, Capital Finance Manager, Office of the Comptroller
Stephen Cady, Comptroller, Research Director
Department Heads
DAS-Fiscal Staff

Schedule A

Appropriations – Capital Outlay/Equipment/Major Maintenance Carried Over From 2013-2014

SCHEDULE A
APPROPRIATIONS - CAPITAL OUTLAY/EQUIPMENT/MAJOR MAINTENANCE
CARRIED OVER FROM 2013 - 2014
(* = Indicates Related Revenue Carryover - See Schedule B)

Description	ADVANTAGE Coding Fund	LowOrg	Object	RevSrc	Activity	Budget Column Only	Department Totals
DEPT OF CHILD SUPPORT							
COMPUTER EQUIPMENT-REPL>$500	0001	2432	8558			$19,200.00	
							$19,200.00
AIRPORT, GMIA, TIMMERMAN							
COMPUTER EQUIPMENT-NEW >$500	0076	5041	8557			$546,245.00	
COMPUTER EQUIPMENT-REPL>$500	0076	5041	8558			$414,931.00	
CAPITAL OUTLAY-CONTRA	0076	5041	8590			($2,791,301.00)	
MAJOR MAINT BLDG-(EXP)	0076	5045	8502			$126,654.00	
OTHER BLDG IMPR'MT-(CAP)	0076	5045	8509			$100,000.00	
MAJOR MAINT LAND IMP-(EXP	0076	5045	8528			$125,000.00	
MAJOR MAINT BLDG-(EXP)	0076	5051	8502			$44,409.00	
OTHER BLDG IMPR'MT-(CAP)	0076	5051	8509			$312,468.00	
LAND IMPROVEMENTS-(CAP)	0076	5051	8527			$20,000.00	
MACH & EQUIP-REPL>$2500	0076	5051	8551			$64,023.00	
MAJOR MAINT LAND IMP-(EXP	0076	5055	8528			$56,582.00	
MACH & EQUIP-NEW>$2500	0076	5064	8552			$344,680.00	
							($636,309.00)
HIGHWAY MAINTENANCE							
MAJOR MAINT LAND IMP-(EXP	0001	5130	8528			$6,325.00	
							$6,325.00
DAS--FACILITIES MANAGEMENT							
MAJOR MAINT-PERF CONTR-(EXP)	0031	5725	8503			$190,091.00	
MAJOR MAINT-PERF CONTR-(EXP)	0031	5740	8503			$25,709.00	
MAJOR MAINT-PERF CONTR-(EXP)	0031	6150	8503			$264,189.00	
							$479,989.00
DEPARTMENT OF FAMILY CARE							
OTH CAPITAL OUTLAY-(CAP)	0002	7991	8589			$503,123.00	
							$503,123.00
DEPT HEALTH AND HUMAN SVCS							
BLOCK GRANT EXPENDITURES	0001	8524	8774		3AB0	$150,188.00	
REVOLVING ACCT-HOUSING	0001	8524	8779		3WPI	$129,577.00	
REVOLVING ACCT-HOUSING	0001	8524	8779		3WMR	$13,947.00	
REVOLVING ACCT-HOUSING	0001	8524	8779		3SUR	$90,191.00	
REVOLVING ACCT-HOUSING	0001	8524	8779		3SMR	$15,733.00	
REVOLVING ACCT-HOUSING	0001	8524	8779		3SBR	$52,269.00	
REVOLVING ACCT-HOUSING	0001	8524	8779		3OCR	$176,080.00	
REVOLVING ACCT-HOUSING	0001	8524	8779		3M13	$376,704.00	
REVOLVING ACCT-HOUSING	0001	8524	8779		3M12	$816,567.00	
REVOLVING ACCT-HOUSING	0001	8524	8779		3M11	$881,725.00	
REVOLVING ACCT-HOUSING	0001	8524	8779		3M10	$928,424.00	
REVOLVING ACCT-HOUSING	0001	8524	8779		3M09	$996,003.00	
REVOLVING ACCT-HOUSING	0001	8524	8779		3LCW	$82,785.00	
REVOLVING ACCT-HOUSING	0001	8524	8779		3GRR	$49,610.00	
REVOLVING ACCT-HOUSING	0001	8524	8779		3GLR	$16,239.00	
REVOLVING ACCT-HOUSING	0001	8524	8779		3EMR	$144,117.00	
REVOLVING ACCT-HOUSING	0001	8524	8779		3CUR	$14,782.00	
REVOLVING ACCT-HOUSING	0001	8524	8779			$91,970.00	
HOUSING CAPITAL	0001	8528	8773		3T67	$1,363.00	

SCHEDULE A
APPROPRIATIONS - CAPITAL OUTLAY/EQUIPMENT/MAJOR MAINTENANCE
CARRIED OVER FROM 2013 - 2014
(* = Indicates Related Revenue Carryover - See Schedule B)

	ADVANTAGE Coding					Budget Column	Department
Description	**Fund**	**LowOrg**	**Object**	**RevSrc**	**Activity**	**Only**	**Totals**
HOUSING CAPITAL	0001	8528	8773			$853,131.00	
							$5,881,405.00
TOTAL							$6,253,733.00

Schedule B

Revenues – Related To Encumbrances/Capital Outlay/Equipment/Major Maintenance Carried Over From 2013-2014

SCHEDULE B
REVENUES - RELATED TO ENCUMBRANCES/CAPITAL OUTLAY/EQUIPMENT/MAJOR MAINTENANCE
CARRIED OVER FROM 2013 - 2014
(* = Indicates Related Revenue Carryover - See Schedule A)

Description	ADVANTAGE Coding Fund	LowOrg	Object	RevSrc	Activity	Budget Column Only	Department Totals
DEPT OF CHILD SUPPORT							
COLLECTION COST CHILD SUP	0001	2432		2275		$12,672.00	
							$12,672.00
SHERIFF							
OTHER ST GRANTS & REIMBUR	0001	4064		2299		$10,000.00	
							$10,000.00
HOUSE OF CORRECTION							
PERFORMANCE CONTRACT ESCROWREV	0001	4372		4925	F3HC	$260,739.00	
							$260,739.00
AIRPORT, GMIA, TIMMERMAN							
UNDISTRIBUTED REVENUE	0076	5041		4995		$1,658,153.00	
							$1,658,153.00
HIGHWAY MAINTENANCE							
ST XWAY WINTER MAINT	0001	5190		2218		$6,534.00	
ST EXPRESSWAY-GEN MAINTEN	0001	5190		2216		$4,655.00	
ST TRUNK MAINTENANCE-WIN	0001	5190		2213		$2,083.00	
							$13,272.00
FLEET MANAGEMENT							
PERFORMANCE CONTRACT ESCROWREV	0030	5300		4925		$52,028.00	
							$52,028.00
TRANSIT/PARATRANSIT SYS							
OTHER FED GRANTS & REIM	0083	5605		2699	T3LV	$365,468.00	
							$365,468.00
DAS--FACILITIES MANAGEMENT							
PERFORMANCE CONTRACT ESCROWREV	0031	5725		4925		$151,556.00	
							$151,556.00
PERFORMANCE CONTRACT ESCROWREV	0031	5735		4925		$41,905.00	
							$193,461.00
DEPT HEALTH AND HUMAN SVCS							
HUD PROGRAM REVENUE	0001	8524		2631		$788,495.00	
HUD PROGRAM REVENUE	0001	8524		2631	3M10	$928,424.00	
HUD PROGRAM REVENUE	0001	8524		2631	3M09	$996,003.00	
HUD PROGRAM REVENUE	0001	8524		2631	3EMR	$120,000.00	
HUD PROGRAM REVENUE	0001	8524		2631	3SUR	$125,025.00	
HUD PROGRAM REVENUE	0001	8524		2631	3M12	$816,567.00	
HUD PROGRAM REVENUE	0001	8524		2631	3M11	$881,725.00	
BLOCK GRANT REVENUE	0001	8524		2634	3AB0	$150,188.00	
HUD ADMININISTRATIVE REVENUE	0001	8524		2632	3M13	$19,975.00	
							$4,826,402.00
HUD PROGRAM REVENUE	0001	8528		2631	3T67	$1,363.00	
HUD PROGRAM REVENUE	0001	8528		2631	3B23	$1,292.00	
HUD PROGRAM REVENUE	0001	8528		2631		$809,955.00	

SCHEDULE B
REVENUES - RELATED TO ENCUMBRANCES/CAPITAL OUTLAY/EQUIPMENT/MAJOR MAINTENANCE
CARRIED OVER FROM 2013 - 2014
(* = Indicates Related Revenue Carryover - See Schedule A)

	ADVANTAGE Coding						
Description	**Fund**	**LowOrg**	**Object**	**RevSrc**	**Activity**	Budget Column Only	Department Totals
HUD ADMININISTRATIVE REVENUE	0001	8528		2632	3AM3	$20,610.00	
HUD PROGRAM REVENUE	0001	8528		2631	3D26	$16,242.00	
HUD PROGRAM REVENUE	0001	8528		2631	3D22	$4,023.00	
HUD PROGRAM REVENUE	0001	8528		2631	3CA2	$2,349.00	
HUD PROGRAM REVENUE	0001	8528		2631	3MF3	$12,821.00	
HUD PROGRAM REVENUE	0001	8528		2631	3LE3	$5,250.00	
HUD PROGRAM REVENUE	0001	8528		2631	3K38	$1,199.00	
						$41,884.00	$5,701,506.00
TOTAL							$8,267,299.00

Schedule A

Appropriations – Capital Outlay/Equipment/Major Maintenance
Denied Carryovers From 2013-2014

SCHEDULE A
APPROPRIATIONS - CAPITAL OUTLAY/EQUIPMENT/MAJOR MAINTENANCE
DENIED CARRYOVERS FROM 2013 - 2014
(* = Indicates Related Revenue Carryover - See Schedule B)

Description	ADVANTAGE Coding Fund	LowOrg	Object	RevSrc	Activity	Budget Column Only	Department Totals
COUNTY BOARD							
MACH & EQUIP-REPL>$2500	0001	1000	8551			$8,027.00	
							$8,027.00
DAS--PERSONS WITH DISABILITIES							
OTH CAPITAL OUTLAY-(CAP)	0001	1018	8589			($60,964.92)	
OTH CAPITAL OUTLAY-(CAP)	0001	1018	8589		DL15	$78,000.00	
							$17,035.08
HUMAN RESOURCES							
MAJOR MAINT BLDG-(EXP)	0001	1141	8502			$4,563.02	
							$4,563.02
DAS - INFORMATN MNGMNT SVC DIV							
CAPITAL OUTLAY-CONTRA	0026	1174	8590			$7,811.46	
CAPITAL OUTLAY-CONTRA	0026	1176	8590			$13,714.20	
							$21,525.66
DAS--ECON & COMM DEVELOPMENT							
COMPUTER EQUIPMENT-REPL>$500	0001	1199	8558			$3,565.00	
							$3,565.00
COUNTY WIDE NON-DEPT							
BUDGET ABATEMENT-CAP	0001	1985	8595			$7,159,168.00	
							$7,159,168.00
COMBINED COURT RELATED OPER							
MACH & EQUIP-REPL>$2500	0001	2836	8551			$7,875.00	
MACH & EQUIP-REPL>$2500	0001	2843	8551			($11,150.00)	
MACH & EQUIP-REPL>$2500	0001	2863	8551			$7,875.00	
MACH & EQUIP-REPL>$2500	0001	2864	8551			($3,786.00)	
							$814.00
DEPT OF CHILD SUPPORT							
FURNITURES & FIXTR-REPL>$2500	0001	2432	8556			$500.00	
COMPUTER EQUIPMENT-REPL>$500	0001	2432	8558			$7,265.00	
							$7,765.00
DEPT OF PRE-TRIAL SERVICES							
MAJOR MAINT BLDG-(EXP)	0001	2911	8502			$18,921.00	
MAJOR MAINT BLDG-(EXP)	0001	2911	8502		F3SB	($18,920.82)	
							$0.18
TREASURER							
MACH & EQUIP-REPL>$2500	0001	3090	8551			$1,093.00	
							$1,093.00
SHERIFF							
OTH CAPITAL OUTLAY-(EXP)	0001	4013	8588			($22,000.00)	
VEHICLES-REPLACEMENT	0001	4018	8554			$21,565.00	
MACH & EQUIP-NEW>$2500	0001	4021	8552			$49,171.00	
VEHICLES-NEW	0001	4021	8553			$20,930.45	
VEHICLES-REPLACEMENT	0001	4021	8554			$8,926.05	
MACH & EQUIP-NEW>$2500	0001	4064	8552			$10,000.00	
							$88,592.50
HOUSE OF CORRECTION							

SCHEDULE A
APPROPRIATIONS - CAPITAL OUTLAY/EQUIPMENT/MAJOR MAINTENANCE
DENIED CARRYOVERS FROM 2013 - 2014
(* = Indicates Related Revenue Carryover - See Schedule B)

Description	ADVANTAGE Coding Fund	LowOrg	Object	RevSrc	Activity	Budget Column Only	Department Totals
CAPITAL OUTLAY-LEASE PURC	0001	4372	8587			$1.73	
							$1.73
DISTRICT ATTORNEY							
MAJOR MAINT BLDG-(EXP)	0001	4501	8502		D1G2	($0.05)	
MACH & EQUIP-REPL>$2500	0001	4501	8551		D1G2	$1,073.00	
MACH & EQUIP-NEW>$2500	0001	4501	8552		D1B6	$10,500.00	
MACH & EQUIP-NEW>$2500	0001	4501	8552		D1G2	$3,054.00	
COMPUTER EQUIPMENT-NEW >$500	0001	4501	8557		D1G2	$2,363.00	
COMPUTER EQUIPMENT-REPL>$500	0001	4501	8558		D1G2	($4,705.31)	
							$12,284.64
MEDICAL EXAMINER							
MACH & EQUIP-NEW>$2500	0001	4900	8552			($2,600.20)	
MACH & EQUIP-NEW>$2500	0001	4900	8552		X1LB	$2,600.00	
							($0.20)
AIRPORT, GMIA, TIMMERMAN							
BLDG/STRUCTURES NEW-(CAP)	0076	5041	8501			$13,114.00	
BLDG/STRUCTURES NEW-(CAP)	0076	5041	8501		A1AM	$425,000.00	
BLDG/STRUCTURES NEW-(CAP)	0076	5041	8501		A1SO	($124,487.00)	
MAJOR MAINT BLDG-(EXP)	0076	5041	8502			($14,169.75)	
MAJOR MAINT BLDG-(EXP)	0076	5041	8502		A1G3	($21,388.00)	
OTHER BLDG IMPR'MT-(CAP)	0076	5041	8509			$50,000.00	
OTHER BLDG IMPR'MT-(CAP)	0076	5041	8509		A1A4	($65,179.00)	
MACH & EQUIP-REPL>$2500	0076	5041	8551			$75,000.00	
MACH & EQUIP-NEW>$2500	0076	5041	8552		A1E0	($96,040.00)	
COMPUTER EQUIPMENT-NEW >$500	0076	5041	8557			$644,640.00	
COMPUTER EQUIPMENT-NEW >$500	0076	5041	8557		A17C	$34,507.26	
COMPUTER EQUIPMENT-NEW >$500	0076	5041	8557		A1AM	($16,805.88)	
COMPUTER EQUIPMENT-NEW >$500	0076	5041	8557		A1G3	($1,987.91)	
COMPUTER EQUIPMENT-NEW >$500	0076	5041	8557		A1GB	($112,542.50)	
COMPUTER EQUIPMENT-NEW >$500	0076	5041	8557		A1GE	($6,342.00)	
COMPUTER EQUIPMENT-NEW >$500	0076	5041	8557		A1GG	($5,200.00)	
COMPUTER EQUIPMENT-NEW >$500	0076	5041	8557		A1GH	($43,216.73)	
COMPUTER EQUIPMENT-NEW >$500	0076	5041	8557		A1GJ	($8,685.00)	
COMPUTER EQUIPMENT-NEW >$500	0076	5041	8557		A1GL	($7,990.00)	
COMPUTER EQUIPMENT-NEW >$500	0076	5041	8557		A1GP	($33,363.00)	
COMPUTER EQUIPMENT-NEW >$500	0076	5041	8557		A1GQ	($40,140.65)	
COMPUTER EQUIPMENT-NEW >$500	0076	5041	8557		A1OP	($9,351.56)	
COMPUTER EQUIPMENT-NEW >$500	0076	5041	8557		A1WQ	($231,848.22)	
COMPUTER EQUIPMENT-REPL>$500	0076	5041	8558			$150,481.65	
COMPUTER EQUIPMENT-REPL>$500	0076	5041	8558		A17C	($119,425.88)	
COMPUTER EQUIPMENT-REPL>$500	0076	5041	8558		A1A5	($16,855.00)	
COMPUTER EQUIPMENT-REPL>$500	0076	5041	8558		A1AM	($7,744.62)	
COMPUTER EQUIPMENT-REPL>$500	0076	5041	8558		A1G5	($636.00)	
COMPUTER EQUIPMENT-REPL>$500	0076	5041	8558		A1GB	($252,914.75)	
COMPUTER EQUIPMENT-REPL>$500	0076	5041	8558		A1GE	($33,850.86)	
COMPUTER EQUIPMENT-REPL>$500	0076	5041	8558		A1GH	($2,800.00)	
COMPUTER EQUIPMENT-REPL>$500	0076	5041	8558		A1GK	($7,919.00)	
COMPUTER EQUIPMENT-REPL>$500	0076	5041	8558		A1GQ	($96,698.30)	
COMPUTER EQUIPMENT-REPL>$500	0076	5041	8558		A1GT	($800.00)	
COMPUTER EQUIPMENT-REPL>$500	0076	5041	8558		A1GU	($15,700.00)	
COMPUTER EQUIPMENT-REPL>$500	0076	5041	8558		A1WQ	($27,300.00)	
CAPITAL OUTLAY-LEASE PURC	0076	5041	8587			($32,820.55)	
CAPITAL OUTLAY-CONTRA	0076	5041	8590			$908,818.47	
CAP OUTLY CONTR-LEASE PUR	0076	5041	8594			$84,509.08	
BLDG/STRUCTURES NEW-(CAP)	0076	5042	8501			$3,132.00	

SCHEDULE A
APPROPRIATIONS - CAPITAL OUTLAY/EQUIPMENT/MAJOR MAINTENANCE
DENIED CARRYOVERS FROM 2013 - 2014
(* = Indicates Related Revenue Carryover - See Schedule B)

Description	ADVANTAGE Coding Fund	LowOrg	Object	RevSrc	Activity	Budget Column Only	Department Totals
MACH & EQUIP-REPL>$2500	0076	5042	8551			$50,000.00	
MACH & EQUIP-REPL>$2500	0076	5042	8551		A1SV	($46,456.98)	
CAPITAL OUTLAY-CONTRA	0076	5042	8590			($3,543.02)	
MAJOR MAINT BLDG-(EXP)	0076	5045	8502			$28,078.00	
MAJOR MAINT BLDG-(EXP)	0076	5045	8502		A1PK	($28,077.70)	
CAPITAL OUTLAY-CONTRA	0076	5045	8590			($79,130.00)	
BLDG/STRUCTURES NEW-(CAP)	0076	5046	8501			$25,000.00	
BLDG/STRUCTURES NEW-(CAP)	0076	5046	8501		A19X	$50,000.00	
MAJOR MAINT BLDG-(EXP)	0076	5046	8502			$100,000.00	
MAJOR MAINT BLDG-(EXP)	0076	5046	8502		A19X	($26,946.87)	
CAPITAL OUTLAY-CONTRA	0076	5046	8590			$1,946.87	
MAJOR MAINT BLDG-(EXP)	0076	5051	8502			$71,093.00	
MAJOR MAINT BLDG-(EXP)	0076	5051	8502		A1IA	($538.78)	
MAJOR MAINT BLDG-(EXP)	0076	5051	8502		A1MJ	($1,917.32)	
MAJOR MAINT BLDG-(EXP)	0076	5051	8502		A1S1	($47,319.00)	
MAJOR MAINT BLDG-(EXP)	0076	5051	8502		A1SD	($593.20)	
MAJOR MAINT BLDG-(EXP)	0076	5051	8502		A1SL	($20,725.03)	
OTHER BLDG IMPR'MT-(CAP)	0076	5051	8509			$283,001.00	
OTHER BLDG IMPR'MT-(CAP)	0076	5051	8509		A17F	($10,454.69)	
OTHER BLDG IMPR'MT-(CAP)	0076	5051	8509		A1SB	($251,956.38)	
OTHER BLDG IMPR'MT-(CAP)	0076	5051	8509		A1SL	($5,000.55)	
LAND IMPROVEMENTS-(CAP)	0076	5051	8527			$270,861.00	
LAND IMPROVEMENTS-(CAP)	0076	5051	8527		A17M	($120,197.56)	
LAND IMPROVEMENTS-(CAP)	0076	5051	8527		A1E1	($122,065.00)	
MACH & EQUIP-REPL>$2500	0076	5051	8551			$63,655.00	
MACH & EQUIP-REPL>$2500	0076	5051	8551		A1E0	($2,474.84)	
MACH & EQUIP-REPL>$2500	0076	5051	8551		A1M3	($7,500.00)	
MACH & EQUIP-REPL>$2500	0076	5051	8551		A1MB	($39,457.30)	
MACH & EQUIP-REPL>$2500	0076	5051	8551		A1SL	($14,222.59)	
MACH & EQUIP-NEW>$2500	0076	5051	8552			$52,500.00	
CAPITAL OUTLAY-LEASE PURC	0076	5051	8587			$416,171.79	
CAPITAL OUTLAY-LEASE PURC	0076	5051	8587		A1M3	($51,360.32)	
CAPITAL OUTLAY-CONTRA	0076	5051	8590			($974,802.83)	
MAJOR MAINT LAND IMP-(EXP	0076	5055	8528			$72,976.00	
MAJOR MAINT LAND IMP-(EXP	0076	5055	8528		A1EV	($72,976.21)	
MACH & EQUIP-REPL>$2500	0076	5062	8551			$45,000.00	
MACH & EQUIP-REPL>$2500	0076	5062	8551		A1FF	($48,685.57)	
MACH & EQUIP-NEW>$2500	0076	5062	8552			$62,067.00	
MACH & EQUIP-NEW>$2500	0076	5062	8552		A17C	($11,609.58)	
MACH & EQUIP-NEW>$2500	0076	5062	8552		A1FF	($24,200.00)	
MACH & EQUIP-NEW>$2500	0076	5062	8552		A1GX	($16,514.04)	
MACH & EQUIP-NEW>$2500	0076	5062	8552		A1WQ	$355.00	
CAPITAL OUTLAY-CONTRA	0076	5062	8590			($10,789.08)	
MACH & EQUIP-NEW>$2500	0076	5064	8552			$4,600.00	
MACH & EQUIP-NEW>$2500	0076	5064	8552		A1S7	($4,600.20)	
CAPITAL OUTLAY-CONTRA	0076	5064	8590			($326,405.80)	
							$161,784.52
HIGHWAY MAINTENANCE							
MAJOR MAINT LAND IMP-(EXP	0001	5130	8528			$2,649.29	
MAJOR MAINT LAND IMP-(EXP	0001	5130	8528		TXLD	($2,648.88)	
MACH & EQUIP-REPL>$2500	0001	5180	8551		H500	($6,362.78)	
MAJOR MAINTENANCE-EQUIP (EXP)	0001	5180	8559			$5,100.00	
MAJOR MAINT BLDG-(EXP)	0001	5190	8502			$5,000.00	
MAJOR MAINT LAND IMP-(EXP	0001	5190	8528			$10,000.00	
MACH & EQUIP-REPL>$2500	0001	5190	8551			$11,082.00	
MACH & EQUIP-REPL>$2500	0001	5190	8551		H500	($20,420.00)	

SCHEDULE A
APPROPRIATIONS - CAPITAL OUTLAY/EQUIPMENT/MAJOR MAINTENANCE
DENIED CARRYOVERS FROM 2013 - 2014
(* = Indicates Related Revenue Carryover - See Schedule B)

Description	ADVANTAGE Coding Fund	LowOrg	Object	RevSrc	Activity	Budget Column Only	Department Totals
							$4,399.63
FLEET MANAGEMENT							
COMPUTER EQUIPMENT-REPL>$500	0030	5300	8558			($1,336.00)	
CAPITAL OUTLAY-LEASE PURC	0030	5300	8587			$1.26	
							($1,334.74)
DAS--UTILITIES							
MAJOR MAINT BLDG-(EXP)	0029	5745	8502			$10,000.00	
MAJOR MAINT BLDG-(EXP)	0029	5746	8502			$630,647.00	
MAJOR MAINT BLDG-(EXP)	0029	5746	8502		F3UT	($669,880.82)	
MAJOR MAINT BLDG-(EXP)	0029	5746	8502		F3Y0	($13,733.30)	
CAPITAL OUTLAY-CONTRA	0029	5746	8590			$262,339.63	
MAJOR MAINT BLDG-(EXP)	0029	5748	8502			$58,705.00	
MAJOR MAINT BLDG-(EXP)	0029	5748	8502		F3UT	($15,462.99)	
CAPITAL OUTLAY-CONTRA	0029	5748	8590			$5,852.80	
							$268,467.32
TRANSIT/PARATRANSIT SYS							
MAJOR MAINT BLDG-(EXP)	0083	5605	8502			$2,515.29	
MAJOR MAINT LAND IMP-(EXP	0083	5605	8528			$3,280.00	
MACH & EQUIP-REPL>$2500	0083	5605	8551			$61,714.00	
MACH & EQUIP-NEW>$2500	0083	5605	8552			$10,944.00	
COMPUTER EQUIPMENT-NEW >$500	0083	5605	8557			($86,748.70)	
COMPUTER EQUIPMENT-REPL>$500	0083	5605	8558			$235,206.48	
MS TR STUDY PLAN & CONSTR	0083	5605	8580			$187,500.00	
CAPITAL OUTLAY-CONTRA	0083	5605	8590			($784,146.80)	
							($369,735.73)
DAS--FACILITIES MANAGEMENT							
MAJOR MAINT BLDG-(EXP)	0031	5702	8502			$105,000.00	
MAJOR MAINT BLDG-(EXP)	0031	5702	8502		F3CJ	($10,200.00)	
MACH & EQUIP-REPL>$2500	0031	5702	8551			$4,990.00	
MAJOR MAINT BLDG-(EXP)	0031	5725	8502			$36,269.00	
MAJOR MAINT BLDG-(EXP)	0031	5725	8502		F3CH	($2,430.00)	
MAJOR MAINT BLDG-(EXP)	0031	5725	8502		F3CJ	($47,094.00)	
MAJOR MAINT BLDG-(EXP)	0031	5725	8502		F3SA	($1,360.00)	
MAJOR MAINT BLDG-(EXP)	0031	5725	8502		F3SB	($495.00)	
MAJOR MAINT BLDG-(EXP)	0031	5725	8502		F3W9	($2,395.01)	
MAJOR MAINT-PERF CONTR-(EXP)	0031	5725	8503			$77,871.00	
CAPITAL OUTLAY-LEASE PURC	0031	5725	8587			$195,175.00	
CAPITAL OUTLAY-LEASE PURC	0031	5725	8587		F3HA	($195,174.62)	
MAJOR MAINT-PERF CONTR-(EXP)	0031	5735	8503			$130,540.00	
MAJOR MAINT-PERF CONTR-(EXP)	0031	5735	8503		F3CC	($130,540.00)	
MAJOR MAINT BLDG-(EXP)	0031	5736	8502		F3W9	($21,910.00)	
MAJOR MAINT BLDG-(EXP)	0031	5738	8502			$1,932.00	
MAJOR MAINT-PERF CONTR-(EXP)	0031	5740	8503			$0.51	
MAJOR MAINT LAND IMP-(EXP	0031	5741	8528			$19,666.38	
							$159,845.26
DHHS - BEHAVIORAL HEALTH DIV							
MACH & EQUIP-REPL>$2500	0077	6312	8551			$30,000.00	
MACH & EQUIP-NEW>$2500	0077	6312	8552			$3,762.52	
COMPUTER EQUIPMENT-NEW >$500	0077	6312	8557			($155,185.00)	
COMPUTER EQUIPMENT-REPL>$500	0077	6336	8558			$533.00	
MAJOR MAINT BLDG-(EXP)	0077	6363	8502			$20,000.00	
MACH & EQUIP-REPL>$2500	0077	6363	8551			$33,750.00	
MACH & EQUIP-NEW>$2500	0077	6363	8552			$13,230.00	

SCHEDULE A
APPROPRIATIONS - CAPITAL OUTLAY/EQUIPMENT/MAJOR MAINTENANCE
DENIED CARRYOVERS FROM 2013 - 2014
(* = Indicates Related Revenue Carryover - See Schedule B)

Description	ADVANTAGE Coding Fund	LowOrg	Object	RevSrc	Activity	Budget Column Only	Department Totals
MACH & EQUIP-REPL>$2500	0077	6364	8551			$35,000.00	
MACH & EQUIP-NEW>$2500	0077	6364	8552			$20,000.00	
MACH & EQUIP-REPL>$2500	0077	6373	8551			$8,125.00	
MACH & EQUIP-NEW>$2500	0077	6373	8552			$38,250.00	
MACH & EQUIP-REPL>$2500	0077	6443	8551			$20,970.00	
MACH & EQUIP-NEW>$2500	0077	6443	8552			($5,119.00)	
MACH & EQUIP-NEW>$2500	0077	6474	8552			$25,000.00	
MACH & EQUIP-NEW>$2500	0077	6503	8552			$81,260.71	
MAJOR MAINT BLDG-(EXP)	0077	6514	8502			($9,774.09)	
MAJOR MAINT BLDG-(EXP)	0077	6532	8502			($50,291.65)	
MACH & EQUIP-REPL>$2500	0077	6532	8551			$20,000.00	
MACH & EQUIP-NEW>$2500	0077	6532	8552			($141,092.00)	
MAJOR MAINT BLDG-(EXP)	0077	6533	8502			$80,621.22	
COMPUTER EQUIPMENT-NEW >$500	0077	6556	8557			($35,742.00)	
MACH & EQUIP-REPL>$2500	0077	6673	8551			($6,442.00)	
FURNITURE & FIXTURES-NEW>$2500	0077	6673	8555			($5,654.00)	
							$21,202.71
DEPARTMENT ON AGING							
MACH & EQUIP-NEW>$2500	0001	7932	8552			$0.02	
OTH CAPITAL OUTLAY-(CAP)	0001	7934	8589			$53,920.79	
COMPUTER EQUIPMENT-REPL>$500	0001	7961	8558			($1,284.00)	
COMPUTER EQUIPMENT-REPL>$500	0001	7962	8558			($2,568.00)	
COMPUTER EQUIPMENT-REPL>$500	0001	7967	8558			($2,568.00)	
							$47,500.81
DEPARTMENT OF FAMILY CARE							
MACH & EQUIP-NEW>$2500	0002	7991	8552			$4,700.00	
COMPUTER EQUIPMENT-REPL>$500	0002	7991	8558			$2,937.30	
OTH CAPITAL OUTLAY-(CAP)	0002	7991	8589			$32,500.00	
							$40,137.30
DEPT HEALTH AND HUMAN SVCS							
COMPUTER EQUIPMENT-NEW >$500	0001	8212	8557			($1,549.00)	
MAJOR MAINT BLDG-(EXP)	0001	8244	8502			$19,000.00	
MAJOR MAINT-PERF CONTR-(EXP)	0001	8244	8503			$226,803.00	
MAJOR MAINT-PERF CONTR-(EXP)	0001	8244	8503		H0BE	($18,129.99)	
COMPUTER EQUIPMENT-NEW >$500	0001	8244	8557			($214.00)	
CAPITAL OUTLAY-LEASE PURC	0001	8244	8587		F3HA	$46,663.00	
CAPITAL OUTLAY-LEASE PURC	0001	8244	8587		H9HA	($46,662.94)	
COMPUTER EQUIPMENT-NEW >$500	0001	8305	8557			$24,418.00	
MAJOR MAINT BLDG-(EXP)	0001	8921	8502			($95,209.39)	
MACH & EQUIP-REPL>$2500	0001	8921	8551			($44,579.13)	
COMPUTER EQUIPMENT-REPL>$500	0001	8921	8558			$7,989.11	
							$118,528.66
PARKS DEPARTMENT							
OTH CAPITAL OUTLAY-(EXP)	0001	9035	8588			$2,800.00	
OTH CAPITAL OUTLAY-(EXP)	0001	9035	8588		KGCH	($9,900.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9035	8588		KREC	($2,800.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9036	8588		KGCH	($4,300.80)	
OTH CAPITAL OUTLAY-(EXP)	0001	9036	8588		KGLF	($12,718.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9120	8588			$615,952.00	
OTH CAPITAL OUTLAY-(EXP)	0001	9120	8588		KBOT	($15,000.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9120	8588		KDAM	($15,237.31)	
OTH CAPITAL OUTLAY-(EXP)	0001	9125	8588			$31,845.00	
OTH CAPITAL OUTLAY-(EXP)	0001	9125	8588		KBOY	($31,166.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9125	8588		KDOG	($27,121.91)	

SCHEDULE A
APPROPRIATIONS - CAPITAL OUTLAY/EQUIPMENT/MAJOR MAINTENANCE
DENIED CARRYOVERS FROM 2013 - 2014
(* = Indicates Related Revenue Carryover - See Schedule B)

Description	ADVANTAGE Coding Fund	LowOrg	Object	RevSrc	Activity	Budget Column Only	Department Totals
OTH CAPITAL OUTLAY-(EXP)	0001	9125	8588		KPAL	($200.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9125	8588		KPWD	($395.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9125	8588		KWYL	($3,335.34)	
OTH CAPITAL OUTLAY-(EXP)	0001	9136	8588		KDOG	($48,380.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9136	8588		KPAL	($746.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9137	8588		KMSP	($16,307.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9155	8588			$118,242.00	
OTH CAPITAL OUTLAY-(EXP)	0001	9155	8588		KBOT	($2,811.85)	
OTH CAPITAL OUTLAY-(EXP)	0001	9155	8588		KPAL	($37,342.80)	
OTH CAPITAL OUTLAY-(EXP)	0001	9155	8588		KPWD	($38,200.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9155	8588		KSVB	($8,500.67)	
OTH CAPITAL OUTLAY-(EXP)	0001	9155	8588		KWYL	($60,909.85)	
OTH CAPITAL OUTLAY-(EXP)	0001	9166	8588			($26,949.28)	
OTH CAPITAL OUTLAY-(EXP)	0001	9166	8588		KPRK	($2,600.00)	
MAJOR MAINT-PERF CONTR-(EXP)	0001	9167	8503			$33,219.00	
MAJOR MAINT-PERF CONTR-(EXP)	0001	9167	8503		KPP7	($33,218.01)	
OTH CAPITAL OUTLAY-(EXP)	0001	9167	8588		KPSW	($2,669.75)	
OTH CAPITAL OUTLAY-(EXP)	0001	9168	8588			$23,676.00	
OTH CAPITAL OUTLAY-(EXP)	0001	9168	8588		KCOR	($2,738.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9168	8588		KGLF	($18,787.62)	
OTH CAPITAL OUTLAY-(EXP)	0001	9168	8588		KREC	($1,907.50)	
OTH CAPITAL OUTLAY-(EXP)	0001	9168	8588		KRNK	($4,808.32)	
OTH CAPITAL OUTLAY-(EXP)	0001	9168	8588		KWYL	($405.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9176	8588			$3,068.00	
OTH CAPITAL OUTLAY-(EXP)	0001	9176	8588		KDME	($91,000.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9176	8588		KHBD	($362.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9199	8588		KADM	($14,091.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9199	8588		KGCH	($6,875.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9199	8588		KWAR	($23,028.21)	
OTH CAPITAL OUTLAY-(EXP)	0001	9199	8588		KWYL	($2,073.85)	
OTH CAPITAL OUTLAY-(EXP)	0001	9420	8588			$14,940.00	
OTH CAPITAL OUTLAY-(EXP)	0001	9420	8588		KFWK	($2,000.15)	
OTH CAPITAL OUTLAY-(EXP)	0001	9420	8588		KLGN	($21,850.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9420	8588		KMGT	($7,001.35)	
OTH CAPITAL OUTLAY-(EXP)	0001	9420	8588		KWYL	($14,000.00)	
CAPITAL OUTLAY-LEASE PURC	0001	9430	8587			$158,121.80	
CAPITAL OUTLAY-LEASE PURC	0001	9430	8587		KPHA	($158,121.80)	
OTH CAPITAL OUTLAY-(EXP)	0001	9430	8588			$595,045.00	
OTH CAPITAL OUTLAY-(EXP)	0001	9430	8588		KADM	($8,322.13)	
OTH CAPITAL OUTLAY-(EXP)	0001	9430	8588		KBAS	($20,467.50)	
OTH CAPITAL OUTLAY-(EXP)	0001	9430	8588		KCOR	($1,730.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9430	8588		KDOG	($446.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9430	8588		KFCE	($4,925.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9430	8588		KFCS	($2,704.51)	
OTH CAPITAL OUTLAY-(EXP)	0001	9430	8588		KGLF	($2,420.76)	
OTH CAPITAL OUTLAY-(EXP)	0001	9430	8588		KPAL	($61,210.66)	
OTH CAPITAL OUTLAY-(EXP)	0001	9430	8588		KPMW	($7,217.00)	
OTH CAPITAL OUTLAY-(EXP)	0001	9430	8588		KPSW	($61,506.82)	
OTH CAPITAL OUTLAY-(EXP)	0001	9430	8588		KWAR	($3,920.36)	
OTH CAPITAL OUTLAY-(EXP)	0001	9430	8588		KWYL	($150,812.02)	
							$501,366.67
ZOOLOGICAL DEPARTMENT							
MACH & EQUIP-REPL>$2500	0001	9511	8551			$13,000.00	
MACH & EQUIP-REPL>$2500	0001	9512	8551			$18,500.00	
MACH & EQUIP-NEW>$2500	0001	9512	8552			($7,775.31)	
MACH & EQUIP-REPL>$2500	0001	9519	8551			$6,356.64	
MAJOR MAINT BLDG-(EXP)	0001	9522	8502			($1,699.12)	

SCHEDULE A
APPROPRIATIONS - CAPITAL OUTLAY/EQUIPMENT/MAJOR MAINTENANCE
DENIED CARRYOVERS FROM 2013 - 2014
(* = Indicates Related Revenue Carryover - See Schedule B)

	ADVANTAGE Coding					Budget Column	Department
Description	**Fund**	**LowOrg**	**Object**	**RevSrc**	**Activity**	Only	Totals
MACH & EQUIP-NEW>$2500	0001	9523	8552			$7,000.00	
COMPUTER EQUIPMENT-NEW >$500	0001	9523	8557			($2,432.00)	
MACH & EQUIP-REPL>$2500	0001	9524	8551			$17,200.00	
MACH & EQUIP-NEW>$2500	0001	9524	8552			($14,375.52)	
MAJOR MAINT BLDG-(EXP)	0001	9525	8502			$58,760.06	
COMPUTER EQUIPMENT-REPL>$500	0001	9552	8558			$1,260.00	
MACH & EQUIP-REPL>$2500	0001	9556	8551			$12,000.00	
COMPUTER EQUIPMENT-NEW >$500	0001	9556	8557			$764.84	
CAPITAL OUTLAY-LEASE PURC	0001	9558	8587			$178,092.00	
CAPITAL OUTLAY-LEASE PURC	0001	9558	8587		F3JC	($178,091.76)	
MACH & EQUIP-REPL>$2500	0001	9582	8551			($770.00)	
MACH & EQUIP-NEW>$2500	0001	9582	8552			$12,000.00	
MACH & EQUIP-REPL>$2500	0001	9595	8551			$7,125.46	
							$126,915.29
					TOTAL DENIED		**$8,403,512.31**

Schedule C
Capital Improvement Carryovers
2013 Carryover to 2014

Capital Improvement Carryovers
2013 Carryover to 2014

		Expenditures	Revenues
	HIGHWAYS & BRIDGES		
WH001	TRAFFIC HAZARD ELIMINATION PRO	$927,208.00	$871,393.00
WH002	Congestion Mitigation & Air Qu	$112,068.00	$633,706.00
WH010	W. COLLEGE AVE. 51ST TO 27TH	$6,298,005.00	$6,440,218.00
WH020	MAJOR REHABILITATION	$474,185.00	$330,000.00
WH022	N. 107TH ST. BROWN DEER TO NCL	$396,122.00	$2,508,660.00
WH030	BRIDGE REPLACEMENT PROGRAM	$845,781.00	$546,794.00
WH080	BRIDGE REHABILITATION	$210,729.00	$203,125.00
WH082	WEST RAWSON AVENUE	$1,082,297.30	$1,958,748.00
WH083	W SILVER SPRING DRIVE	$98,483.00	$86,747.00
WH087	CULVERT REPLACEMENT PROGRAM	$10,649.00	$0.00
WH237	E LAYTON AVE.PAVEMENT GRINDING	$300,000.00	$300,000.00
WO114	COUNTYWIDE INFRASTRUCTURE IMPR	$295.48	$0.00
	Total Highways & Bridges	$10,755,822.78	$13,879,391.00
	MASS TRANSIT		
WT026	BUS REPLACEMENT PROGRAM (110)	$0.00	$11,580,000.00
WT027	FARE BOX RENOVATION	$88,814.00	$4,315,724.00
WT040	NEW ANNUNCIATORS	$75,652.00	$1,807,107.00
WT049	BUS VACUUM SYS AT KK GARAGE	$121,498.00	$600,050.00
WT052	FIRE ALARM SYS AT FDL GARAGE	$0.00	$200,000.00
WT053	BUS VACUUM SYS FIEBRANTZ GAR	$45,737.00	$200,000.00
WT054	BUS WASH SYS AT KK GARAGE	$101,264.00	$600,100.00
WT056	REPLACE HVAC SYS AT KK GARAGE	$70,990.00	$584,365.00
WT057	REPLACE FDL BUS WASH SYSTEM	$150,134.00	$900,060.00
WT066	BUS WASH SYS FIEBRANTZ GARAGE	$89,809.00	$362,562.00
WT067	ROOF FLASHING-MCTS FLEET MAINT	$115,177.00	$96,000.00
WT069	REPLACE UST AT MCTS FLEET MAIN	$0.00	$66,767.00
WT071	BUS PROTECTOR SHIELDS	$145,285.00	$596,000.00
	Total Mass Transit	$1,004,360.00	$21,908,735.00
	AIRPORT		
WA042	GMIA BAG CLAIM REMODELING	$12,615,709.00	$45,958,957.00
WA044	INLINE BAGGAGE CLAIM	$13,840,243.00	$17,983,190.00
WA061	E CONCOURSE STEM REMODELING	$317,303.00	$316,217.00
WA064	PHASE II MITIGATION PROGRAM	$231,300.00	$6,103,344.00
WA072	LJT R/W & TW REHABILITATION	$711,814.00	$755,032.00
WA094	RUNWAY SAFETY AREA IMPRVMNTS-R	$1,667,987.00	$1,203,157.00
WA095	TERMINAL CABLE TRAY SYSTEM	$22,363.00	$22,360.00
WA096	PARKING STRUCTURE RELIGHTING	$274,773.00	$483,268.00
WA108	HVAC REPLACEMENTS	$32,543.00	$1,134,189.00
WA112	GMIA TAXIWAY R & R3 RECONSTR	$400,000.00	$400,000.00
WA122	AIRFIELD PAVEMENT REHABILITATI	$151,461.00	$592,824.00
WA123	GMIA-AIRFIELD SAFETY IMPROVEME	$161,472.00	$1,123,173.00
WA124	GRND PWER/PRECON AIR UNITS	$918,031.00	$918,078.00
WA125	SECURITY & WILDLIFE DETER PERI	$255,078.00	$292,222.00
WA130	PART 150 NOISE BARRIER STUDY	$5,634.00	$283,772.00
WA139	GMIA - REDUNDANT MAIN ELECTRIC	$328,387.00	$6,390,261.00
WA141	GMIA TRAINING FACILITY	$362,729.00	$378,695.00
WA148	FLEET MAINTENANCE EXPANSION	$2,567,077.00	$3,123,570.00
WA153	GMIA PURCHASE OF NON-COUNTY OW	$7,798,974.00	$6,748,975.00
WA158	GMIA - DEICER PADS	$11,572,878.00	$12,461,722.00
WA161	GMIA TERMINAL ROADWAY SIGNAGE	$0.00	$2,293,016.00
WA162	GMIA CESSNA SERVICE APRON RECO	$1,114,333.00	$1,114,333.00
WA163	PERIMETER RD BRIDGE-HOWARD AVE	$2,011,596.00	$2,919,625.00
WA167	GMIA TERMINAL ESCALATOR REPLAC	$91,297.00	$252,507.00
WA169	LJT RUNWAY AND TAXIWAY LIGHTS	$175,824.00	$329,221.00
WA172	GMIA SANITARY SEWER UPGRADE	$298,153.00	$298,945.00
WA173	GMIA FUEL FARM ELECTRICAL SERV	$327,021.00	$757,443.00
WA176	GMIA MASTER PLAN AGIS/EALP	$271,351.00	$493,241.00
WA177	GMIA PARKING STRUCTURE REPAIRS	$949,912.00	$949,912.00

Capital Improvement Carryovers
2013 Carryover to 2014

		Expenditures	Revenues
WA178	GMIA PARKING GAR RNTL CAR AREA	$109,582.00	$35,642.00
WA182	GMIA SNOW MELTER	$154,587.00	$939,730.00
WA184	GMIA SQUITTER TRANSPONDERS	$28,787.00	$562,500.00
	Total Airport	$59,768,199.00	$117,619,121.00
	ENVIRONMENTAL		
WV009	COUNTYWIDER SANITARY SEWER REP	$48,518.00	$0.00
WV017	DOYE LANDFILL EXTRACTION SYSTE	$8,117.00	$0.00
WV018	UNDERGROUND STORAGE TANKS UPGR	$190,642.00	$100.00
WV020	ROOT RIVER ASBESTOS DUMP REMOV	$4,550.00	$0.00
WV022	FRANKLIN LANDFILL INFRASTRUCT.	$8,736.00	$0.00
WV025		$246,457.00	$500.00
WV029	GRANT PARK LIFT STATION	$181,763.00	$50.00
	Total Environmental	$688,783.00	$650.00
	PARKS		
WP063	ESTABROOK DAM REHABILITATION	$1,628,210.00	$1,629,873.00
WP070	BROWN DEER PARK GOLF COURSE AS	$133,316.00	$0.00
WP131	OAK LEAF TRAIL	$3,017,605.00	$2,392,269.00
WP143	MITCHELL PARK GREENHOUSE	$2,911,572.00	$4,598,440.00
WP167	PKS COUNTWIDE RESTROOM RENOVAT	$369,960.00	$0.00
WP172	PKS INFRA IMPROVEMENTS	$474,821.00	$0.00
WP190	SOUTH SHORE BEACH RELOCATION	$0.00	$40,000.00
WP191	MOODY POOL RENOVATION	$1,778,421.00	$0.00
WP192	COUNTYWIDE PARKS FEMA IMP	$32,176.00	$0.00
WP200	JACKSON BOAT HOUSE ROOF	$101,100.00	$0.00
WP202	MLK JR. COMMUNITY CENTER HVAC	$1,509,274.00	$0.00
WP221	LINCOLN GOLF COURSE IRRIGATION	$860,298.00	$0.00
WP228	BOAT LAUNCH PIERS REPLACEMENT	$16,801.00	$55,794.00
WP229	DINEEN PARKING LOT AND WALKWAY	$20,236.00	$0.00
WP248	RESTROOM /FIRE PROTECTION SYS	$13,615.00	$0.00
WP251	PARKS MAINTENANCE SHOP ROOF	$88,810.00	$0.00
WP252	ROOT RIVER PRKWY LIGHTING SYST	$30,374.00	$0.00
WP257	KKSPORTS COMPLEX IMPROVEMENTS	$2,219.00	$0.00
WP260	HOLLER PARK POOL SAND FILT SYS	$118,785.00	$0.00
WP264	ESTABROOK DAM IMPD SED REMED.	$4,200,000.00	$1,200,000.00
WP267	OAK LEAF PARKWAY OLT PROG	$260,283.00	$0.00
WP269	WEHR NATURE CENTER IMPROVEMENT	$88,519.00	$0.00
WP270	OAK CREEK PARKWAY LIGHTING SYS	$18,854.00	$0.00
WP271	JOHNSON PARK PAVILION	$365,303.00	$100.00
WP272	NOYES POOL ROOF REPLACEMENT	$123,532.00	$100.00
WP273	GROBSCHMIDT PARK POOL REHAB	$153,970.00	$100.00
WP275	MENOMONEE RIVER PRKWY WETLANDS	$206,609.40	$70,000.00
WP279	PARK WALKWAYS PROGRAM	$57,457.00	$100.00
WP281	SCOUT LAKE PAVILION ROOF REPL	$7,827.00	$0.00
WP284	CLARKE SQUARE PLAYGROUND	$96,821.00	$0.00
WP287	GREENFIELD GC IRRIGATION	$567,847.00	$100.00
WP394	BAY VIEW DOG PARK	$50,000.00	$0.00
WP395	COUNTYWIDE FURNACES/BOILERS	$17,873.00	$0.00
	Total Parks	$19,322,488.40	$9,986,876.00
	MCKINLEY MARINA		
	Total Mckinley Marina	$0.00	$0.00
	MUSEUM		
WM005	MUSEUM AIR HANDLING AND PIPING	$28,647.00	$0.00
	Total Museum	$28,647.00	$0.00
	ZOO		
WZ040	POLAR BEAR & SEAL EXHIBIT STRU	$3,409.00	$50.00

Capital Improvement Carryovers
2013 Carryover to 2014

		Expenditures	Revenues
WZ057	AVIARY ROOF REPLACEMENT	$64,975.00	$10.00
WZ063	WINTER QUARTERS MAIN ROOF REPL	$60,391.00	$100.00
WZ067	ZOO SEAL LION POOL COATING	$14,308.00	$20.00
WZ073	ZOO SOUTH END SERVICE GARAGE	$30,738.00	$30.00
WZ083	ZOO PAVEMENT AND LIGHTING	$28,677.00	$240.00
WZ089	ZOO SOUTH END HAY BARN ROOF	$22,378.00	$0.00
WZ099	ZOO ARC CHIMNEY BASES REHAB	$5,204.00	$5.00
WZ100	ELEPHANT SVC AREA UTILITY PROT	$29,863.00	$10.00
WZ101	APES BLDG BOILER REPLACEMENT	$34,064.00	$60.00
WZ103	TRAIN GARAGE OVERHEAD CRANE	$6,762.00	$12.00
WZ104	GIRAFE BUILDING UPPER ROOF	($197.47)	$0.00
WZ107	BEAR SERVICE AREA IMPROVEMENTS	$160,820.00	$100.00
WZ108	ZOO BOARDWALK REPLACEMENTS	$19,006.00	$0.00
WZ114	ZOO LIFE SUPPORT EMERGENCY GEN	$1,445.00	$0.00
WZ115	GREAT APES MECH ROOM ROOF REPL	$5,241.00	$0.00
WZ600	ZOO MASTER PLAN	$18,159.00	$150,000.00
	Total Zoo	$505,242.53	$150,637.00
	MHC		
WE027	BHD PARKING LOTS	$49,304.00	$0.00
WE028	REPLACE NURSE CALL SYSTEM	$114,043.00	$0.00
	Total Mhc	$163,347.00	$0.00
	HUMAN SERVICES		
WS038	COGGS CANOPY RENOVATION	$91,585.00	$0.00
WS040	SENIOR CENTER INFRASTRUCTURE	$5,864.00	$0.00
	Total Human Services	$97,449.00	$0.00
	COUNTY GROUNDS		
WG012	Waterspheroid Tank	$59,759.00	$0.00
WG014	SOUTH RESERVOIR REHABILITATION	$1,219,200.00	$1,219,200.00
WG026	CHILD CRT PARKING LOT /ACCESS	$2,624,157.00	$0.00
WG027	CATC PARKING LOT REPLACEMENT	$723,000.00	$0.00
	Total County Grounds	$4,626,116.00	$1,219,200.00
	COURTHOUSE COMPLEX		
WC013	CRIMINAL JUSTICE CENTER DEPUTY	$38,469.00	$0.00
WC023	CH COMPLEX AUTOMATION & ACCESS	$107,359.00	$0.00
WC025	COURTHOUSE REST ROOM RENOVATIO	$179,505.00	$0.00
WC027	Courthouse Light Court Window	$511,406.00	$0.00
WC038	COURTHOUSE ROOF DRAIN	$86,340.00	$0.00
WC050	COURTROOM PA SYSTEM REPLACE	$259,682.00	$0.00
WC070	DOMESTIC VIOLENCE AREA RECONST	$67,957.00	$0.00
WC071	DA SECURITY CARD SYSTEM	$5,200.00	$0.00
WC078	MKE JUSTICE CNT AREA BUILD OUT	$39,894.00	$0.00
WC081	SAFETY BLDG COOLING TOWER REPL	$125,537.00	$0.00
WC086	CITY CAMPUS COOLING TOWERS RPL	$127,796.00	$0.00
WC098	VICTIM WITNESS SB 421 MODS	$34,500.00	$0.00
WC100	COURTHOUSE MAJOR MAINTENANCE	$49,100.00	$0.00
WC103	CJF COOLING TOWER	$419,766.00	$0.00
	Total Courthouse Complex	$2,052,511.00	$0.00
	HOUSE OF CORRECTION		
WJ051	HOC SECURITY CAMERA SYSTEM	$11,215.00	$0.00
	Total House Of Correction	$11,215.00	$0.00
	OTHER AGENCIES		
WO038	Marcus Center HVAC Upgrade	$36,878.00	$0.00
WO048	WOW GRANT REC CNT BOILER REPL	$4,253.00	$0.00

Capital Improvement Carryovers
2013 Carryover to 2014

		Expenditures	Revenues
WO057	Wiloway-Grant Storage Room	$1,836.00	$0.00
WO060	DOCTOR PARK - PARKING LOT	$135,642.00	$0.00
WO071	WOW GRANT REC CT 2ND ADA EXIT	$2,927.00	$0.00
WO073	UNDERWOOD CRK PRKWY- OLT PROG	$76,617.00	$0.00
WO106	FLEET GEN/TRANSFER SWITCH REPL	$48,690.00	$0.00
WO112	FLEET EQUIPMENT ACQUISITION	$3,036,420.00	$2,850,334.00
WO114	COUNTYWIDE INFRASTRUCTURE IMPR	$1,987,832.00	$305,795.00
WO115	CONVERSION TO INDEPDNT CHILLER	$14,414.00	$0.00
WO118	HISTORICAL SOCIETY EXT RENOVAT	$137,873.40	$0.00
WO128	WOW GRANT INTERIOR IMPROVMENTS	$8,861.00	$25.00
WO129	W-O-W UNDERWOOD WADING POOL	$8,521.00	$0.00
WO130	WOW UNDERWOOD INTERIOR IMPRVMN	$5,800.00	$0.00
WO131	WOW UNDERWOOD SINGLE STALL RR	$12,015.00	$0.00
WO132	WOW UNDERWOOD HVAC REPLACEMENT	$7,524.00	$0.00
WO136	TRIMBORN FARM STONE BARN ROOF	$57,888.00	$0.00
WO141	ZOO INTERCHANGE	$1,710,206.00	$65,693.00
WO143	FLEET/VEL PHILIPS IND HEATING	$258,138.00	$0.00
WO150	COURTHOUSE FIRE PROJECT	$1,175,666.00	$0.00
WO151	COURTHOUSE FIRE BOND REIMBURSE	$2,000,000.00	$2,000,000.00
WO205	AUTOMATION PROGRAM	$346,805.00	$0.00
WO215	STORAGE EXPANSION	$351,857.00	$0.00
WO218	TECHNICAL INFRASTRUCTURE REPLA	$126,523.00	$0.00
WO221	DATA CNTR EQUIPMNT AND CONSTRU	$133,546.00	$110.00
WO223	RESEARCH PARK ENTRANCE RELOCAT	$188,455.00	$443,828.00
WO224	ZOO INTER UTILITIES RELOCATION	$127,490.00	$0.00
WO229	WAREHOUSE FACILITY REPLACEMENT	$1,612,150.00	$0.00
WO230	FLEET/HIGHWAYS BLDG MODIFICAT	$6,102,084.00	$0.00
WO235	CSE SECURITY SYSTEM UPGRADES	$6,500.00	$0.00
WO237	MILWAUKEE COUNTY PUBLIC ART	$50,000.00	$0.00
WO433	GLASS BARRIER AT CJF	$136,051.00	$0.00
WO509	VILLA TERRACE - SECURITY SYST.	($15,975.20)	$0.00
WO514	WM WINDOW REPLACEMENT & REPAIR	$41,111.00	$0.00
WO515	WM WINDOW LEDGE LEAK REPAIR	$15,300.00	$0.00
WO517	WAR MEMORIAL RENOVATIONS	$1,880,659.00	$565,154.00
WO602	MAINFRAME APPLICATIONS MIGRATI	$250,000.00	$0.00
WO606	DISTRICT ATTORNEY PROTECT WIRI	$20,000.00	$0.00
WO614	BUILD OUT TEN SITES TO DIGITAL	$1,557,189.00	$0.00
WO626	COMPUTER REPLACEMENTS	$1,611,643.00	$0.00
WO627	MEDICAL EXAMINER CASE MGT SYST	$104,037.00	$0.00
WO870	COUNTY SPECIAL ASSESSMENTS	$366,129.00	$0.00
WO888		$20,000.00	$0.00
WO895	CNTY WIDE REVLNG ACCT	$24,797.00	$0.00
WO949	INVENTORY & ASSESS CNTY BLDGS	$445,198.00	$0.00
	Total Other Agencies	$26,229,550.20	$6,230,939.00
	TOTAL GENERAL GOVERNMENT	$28,293,571.68	$6,230,939.00
	GRAND TOTAL CAPITAL IMPROVEMENTS	$125,253,730.91	$170,995,549.00
	9960 Corporate Purpose	$65,485,531.91	$53,376,428.00
	9960 Airport	$59,768,199.00	$117,619,121.00

Schedule of Expenditure Appropriations and Revenues Not Recommended for Carryover

Capital Improvement Carryovers
2013 Carryover to 2014

Schedule of Expenditure Appropriations and Revenues Not Recommended for Carryover

Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WA005	GMIA - Master Plan Update	01	0	$0.00	$0.00	$0.00	$0.00	
WA005	GMIA - Master Plan Update	01	1	$11,760.00	$11,760.00	$0.00	$0.00	
	Total			$11,760.00	$11,760.00	$0.00	$0.00	$0.00
WA042	GMIA Baggage Claim Remodeling	01	1	($1.32)	$0.00	($1.32)	$0.00	($1.32)
WA042	GMIA Baggage Claim Remodeling	01	2	$1.93	$0.77	$1.16	$0.00	$1.16
	Total			$0.61	$0.77	($0.16)	$0.00	($0.16)
WA044	GMIA - In-Line Baggage (formerly Enhanced Security Post)	01	1	($1,206,669.09)	$1.00	($1,206,670.09)	$0.00	($1,206,670.09)
WA044	GMIA - In-Line Baggage (formerly Enhanced Security Post)	01	2	$1,206,668.88	$1.20	$1,206,667.68	$0.00	$1,206,667.68
	Total			($0.21)	$2.20	($2.41)	$0.00	($2.41)
WA061	E Concourse Stem Remodeling	01	1	($0.51)	$0.34	($0.85)	$0.00	($0.85)
WA061	E Concourse Stem Remodeling	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			($0.51)	$0.34	($0.85)	$0.00	($0.85)
WA064	GMIA - Phase II Mitigation Program	01	2	($2.76)	$1.47	($4.23)	($4.23)	
WA072	LJT R/W & TW Rehabilitation	01	1	$0.00	$0.00	$0.00	$0.00	
WA072	LJT R/W & TW Rehabilitation	01	2	$2.28	$1.39	$0.89	$0.89	
WA072	LJT R/W & TW Rehabilitation	02	2	$0.00	$0.00	$0.00	$0.00	
	Total			$2.28	$1.39	$0.89	$0.89	$0.00
WA094	Runway Safety Area - NEPA Compliance	01	1	($64,087.37)	$0.00	($64,087.37)	($56,076.45)	($8,010.92)
WA094	Runway Safety Area - NEPA Compliance	01	2	$89,912.00	$0.45	$89,911.55	$78,672.61	$11,238.94
$0.00	Total	0	0	$25,824.63	$0.45	$25,824.18	$22,596.16	$3,228.02
WA095	GMIA - Terminal Cable Tray System	01	1	($0.02)	$2,797.50	($2,797.52)	$0.00	($2,797.52)
WA095	GMIA - Terminal Cable Tray System	01	2	$0.00	($2,797.19)	$2,797.19	$0.00	$2,797.19
	Total			($0.02)	$0.31	($0.33)	$0.00	($0.33)
WA096	GMIA - Parking Structure Relighting	01	2	($0.58)	$0.35	($0.93)	($0.93)	
WA108	GMIA-HVAC Equipment Replacement	01	1	$59,733.00	$0.00	$59,733.00	$0.00	$59,733.00
WA108	GMIA-HVAC Equipment Replacement	01	2	($59,732.05)	$0.00	($59,732.05)	$0.00	($59,732.05)
	Total			$0.95	$0.00	$0.95	$0.00	$0.95
WA112	GMIA Taxiway R &R3 Reconstruction	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WA122	GMIA - Airfield Pavement Rehabilitation	01	1	($34,262.57)	$0.00	($34,262.57)	($34,262.57)	
WA122	GMIA - Airfield Pavement Rehabilitation	01	2	$34,264.22	$0.95	$34,263.27	$34,263.27	
$0.00	Total			$1.65	$0.95	$0.70	$0.70	$0.00
WA123	GMIA Runway Safety Improvements	01	1	$0.00	$0.00	$0.00	$0.00	

Capital Improvement Carryovers
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Schedule of Expenditure Appropriations and Revenues Not Recommended for Carryover

Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WA123	GMIA Runway Safety Improvements	01	2	$6,952.19	$0.90	$6,951.29	$6,951.29	
	Total			$6,952.19	$0.90	$6,951.29	$6,951.29	$0.00
WA124	GMIA Concourse E Ground Power and Preconditioned Air Units	01	1	$0.92	$0.00	$0.92	$0.92	
WA124	GMIA Concourse E Ground Power and Preconditioned Air Units	01	2	($0.41)	$2.23	($2.64)	($2.64)	
	Total			$0.51	$2.23	($1.72)	($1.72)	$0.00
WA125	Security and Wildlife Deterrent Perimeter Fencing	01	1	$0.00	($139,720.00)	$139,720.00	$139,720.00	
WA125	Security and Wildlife Deterrent Perimeter Fencing	01	2	$1.13	$139,720.95	($139,719.82)	($139,719.82)	
	Total			$1.13	$0.95	$0.18	$0.18	$0.00
WA130	GMIA - Part 150 Study - Noise Barrier Study	01	1	($0.31)	$0.69	($1.00)	($1.00)	
WA131	GMIA - Part 150 Study - Ramp Electrification	01	1	$458,000.00	$458,000.00	$0.00	$0.00	$0.00
WA133	GMIA - Concourse D Hammerhead Restroom Remodeling	01	1	$46,966.80	$203,591.00	($156,624.20)	$0.00	($156,624.20)
WA133	GMIA - Concourse D Hammerhead Restroom Remodeling	01	2	$1,177,092.00	$1,020,468.50	$156,623.50	$0.00	$156,623.50
$0.00	Total	0	0	$1,224,058.80	$1,224,059.50	($0.70)	$0.00	($0.70)
WA135	Runway 1L-19R & 7R-25L Intersect Repavement Study	01	1	$98.00	$2,333,660.00	($2,333,562.00)	($2,333,562.00)	
WA135	Runway 1L-19R & 7R-25L Intersect Repavement Study	01	2	$2,406,140.10	$415,122.46	$1,991,017.64	$1,991,017.64	
$0.00	Total	0	0	$2,406,238.10	$2,748,782.46	($342,544.36)	($342,544.36)	$0.00
WA139	GMIA - Redundant Main Electric Service Feed	01	1	($9,477.07)	$0.00	($9,477.07)	$0.00	($9,477.07)
WA139	GMIA - Redundant Main Electric Service Feed	01	2	$62,487.50	$0.51	$62,486.99	$0.00	$62,486.99
	Total			$53,010.43	$0.51	$53,009.92	$0.00	$53,009.92
WA141	GMIA - Administration Building Buildout	01	1	($1.05)	$0.80	($1.85)	$0.00	($1.85)
WA141	GMIA - Administration Building Buildout	01	2	$0.11	$0.00	$0.11	$0.00	$0.11
$0.00	Total	0	0	($0.94)	$0.80	($1.74)	$0.00	($1.74)
WA142	GMIA - LJT RUNWAY 15L - 33R EXTENSION	01	1	$21,628.88	($11,603.04)	$33,231.92	$33,231.92	
WA142	GMIA - LJT RUNWAY 15L - 33R EXTENSION	01	2	$0.00	$0.00	$0.00	$0.00	
	Total			$21,628.88	($11,603.04)	$33,231.92	$33,231.92	$0.00
WA143	GMIA - Cargo Ramp 3D Access Control Security	01	1	$0.00	$0.00	$0.00	$0.00	
WA147	GMIA - Deicing Pads - Collections at Cargo	01	1	$84,473.00	$84,473.00	$0.00	$0.00	
WA148	GMIA - Fleet Maintenance Expansion	01	1	$20,687.09	$0.00	$20,687.09	$20,687.09	
WA148	GMIA - Fleet Maintenance Expansion	01	2	($20,685.72)	$0.00	($20,685.72)	($20,685.72)	
	Total			$1.37	$0.00	$1.37	$1.37	$0.00
WA149	GMIA - Snow Equipment Storage Building	01	1	($0.35)	$0.00	($0.35)	($0.35)	

Capital Improvement Carryovers
2013 Carryover to 2014

Schedule of Expenditure Appropriations and Revenues Not Recommended for Carryover

Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WA149	GMIA - Snow Equipment Storage Building	01	2	$0.00	$0.00	$0.00	$0.00	
	Total			($0.35)	$0.00	($0.35)	($0.35)	$0.00
WA151	GMIA Part 150 Study - Noise Monitor System	01	1	$290,000.00	$290,000.00	$0.00	$0.00	
WA151	GMIA Part 150 Study - Noise Monitor System	01	2	$1,850,000.00	$1,850,000.00	$0.00	$0.00	
	Total			$2,140,000.00	$2,140,000.00	$0.00	$0.00	$0.00
WA152	GMIA Part 150 Study - Vacant Land	01	2	$1,560,000.00	$1,560,000.00	$0.00	$0.00	
WA153	GMIA - Purchase of Non-County Owned Jet Brdiges	01	2	$1.04	$0.04	$1.00	$1.00	
WA153	GATE D30 IMPROVEMENTS	02	2	$0.00	$0.00	$0.00	$0.00	
WA153	GATE D47 IMPROVEMENTS	03	2	$0.00	$0.00	$0.00	$0.00	
WA153	E60&E61 PASS BRIDGE REPLACEMNT	04	2	$0.00	$0.00	$0.00	$0.00	
	Total			$1.04	$0.04	$1.00	$1.00	$0.00
WA158	GMIA - Deicer Pads	01	1	$12,885,270.81	$12,900,000.00	($14,729.19)	($14,729.19)	
WA158	GMIA - Deicer Pads	01	2	($12,885,269.97)	($12,899,998.37)	$14,728.40	$14,728.40	
$0.00	Total	0	0	$0.84	$1.63	($0.79)	($0.79)	$0.00
WA160	GMIA - Narrowband Conversion	01	2	$0.00	$91,500.18	($91,500.18)	($91,500.18)	
WA161	GMIA TERMINAL ROADWAY SIGNAGE	01	1	($211,374.47)	$0.64	($211,375.11)	($211,375.11)	
WA161	GMIA TERMINAL ROADWAY SIGNAGE	01	2	$211,313.00	$0.91	$211,312.09	$211,312.09	
$0.00	Total	0	0	($61.47)	$1.55	($63.02)	($63.02)	$0.00
WA162	GMIA CESSNA SERV APRON RECONST	01	1	$0.52	$0.00	$0.52	$0.52	
WA162	GMIA CESSNA SERV APRON RECONST	01	2	$0.00	$0.52	($0.52)	($0.52)	
	Total			$0.52	$0.52	($0.00)	($0.00)	$0.00
WA163	GMIA Perimeter Road Bridge over Howard Avenue	01	1	$1,663,006.15	$1,543,765.58	$119,240.57	$119,240.57	
WA163	GMIA Perimeter Road Bridge over Howard Avenue	01	2	($1,663,007.45)	($1,543,766.06)	($119,241.39)	($119,241.39)	
	Total			($1.30)	($0.48)	($0.82)	($0.82)	$0.00
WA165	Taxiway B (Segment Reconstruction)	01	1	$0.00	($499,030.00)	$499,030.00	$499,030.00	
WA166	GMIA Perimeter Road Ext-128th ARW to	01	1	$414,174.10	$398,838.18	$15,335.92	$15,335.92	
WA167	GMIA Terminal Escalator Replacement	01	2	$0.83	$0.31	$0.52	$0.52	
WA169	LJT Runway and Taxiway Lighting Replacement	01	1	($74,176.02)	$0.86	($74,176.88)	($74,176.88)	
WA169	LJT Runway and Taxiway Lighting Replacement	01	2	$74,176.00	$1.49	$74,174.51	$74,174.51	
	Total			($0.02)	$2.35	($2.37)	($2.37)	$0.00
WA171	GMIA Holding Room Seating Replacement	01	4	$0.00	$0.00	$0.00	$0.00	

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WA172	GMIA Terminal Sanitary Sewer Utility Upgrade	01	2	$1.47	($0.10)	$1.57	$1.57	
WA173	GMIA Fuel Farm Electrical Service Upgrade	01	1	$1.36	$0.28	$1.08	$1.08	
WA175	C Concourse Checkpoint Expansion	01	1	$37,421.22	$0.00	$37,421.22	$37,421.22	
WA175	C Concourse Checkpoint Expansion	01	2	($18,913.50)	$37,702.28	($56,615.78)	($56,615.78)	
WA175	C CONCOURSE CHKPT EXP (8 LANES	02	1	$150,000.00	$0.00	$150,000.00	$150,000.00	
	Total			$168,507.72	$37,702.28	$130,805.44	$130,805.44	$0.00
WA176	Airport Master Plan - AGIS/eALP	01	1	$0.62	$0.55	$0.07	$0.07	
WA177	GMIA Parking Structure Repairs	01	2	$1.29	$1.29	$0.00	$0.00	
WA178	GMIA Parking Structure Ramp Infill	01	2	$0.99	$0.08	$0.91	$0.91	
WA182	GMIA Snow Melter	01	1	$0.21	($290,265.00)	$290,265.21	$290,265.21	
WA182	GMIA Snow Melter	01	2	$0.63	$290,265.52	($290,264.89)	($290,264.89)	
	Total			$0.84	$0.52	$0.32	$0.32	$0.00
WA184	Vehicles - Squitters	01	2	($514,709.00)	$0.00	($514,709.00)	($514,709.00)	
WA184	Vehicles - Squitters	01	4	$514,709.00	$0.00	$514,709.00	$514,709.00	
	Total			$0.00	$0.00	$0.00	$0.00	$0.00
	Total Active Airport			$8,574,577.68	$8,244,505.41	$330,072.27	$273,839.57	$56,232.70
WA006	GMIA-"C" Concourse Four Gate Expansion	01	1	$18,913.50	$0.00	$18,913.50	$0.00	$18,913.50
WA006	GMIA-"C" Concourse Four Gate Expansion - construction	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
WA006	GMIA-"C" Concourse - Continental Operations Space	02	2	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$18,913.50	$0.00	$18,913.50	$0.00	$18,913.50
WA048	D Concourse Improvements	01	1	$30,136.43	$0.00	$30,136.43	$0.00	$30,136.43
WA048	D Concourse Improvements	01	2	$1,661,996.53	($255.00)	$1,662,251.53	$0.00	$1,662,251.53
	Total			$1,692,132.96	($255.00)	$1,692,387.96	$0.00	$1,692,387.96
WA104	GMIA - Southside Trituration Building	01	1	$0.00	($200.78)	$200.78	$200.78	
WA104	GMIA - Southside Trituration Building	01	2	$0.00	$0.00	$0.00	$0.00	
	Total			$0.00	($200.78)	$200.78	$200.78	$0.00
WA134	GMIA - Perimeter & ARFF Road Reconfiguration	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WA134	GMIA - Perimeter & ARFF Road Reconfiguration	01	2	$0.00	($2,877.86)	$2,877.86	$0.00	$2,877.86
$0.00	Total	0	0	$0.00	($2,877.86)	$2,877.86	$0.00	$2,877.86
WA145	GMIA - Runway Guard Lights Phase 2	01	1	$0.00	$0.00	$0.00	$0.00	

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WA145	GMIA - Runway Guard Lights Phase 2	01	2	$0.00	($12,849.80)	$12,849.80	$12,849.80	
	Total			$0.00	($12,849.80)	$12,849.80	$12,849.80	$0.00
WA154	Runway Improvements	01	1	$0.00	$2,249.00	($2,249.00)	($2,249.00)	
WA320	LJT, Master Plan	01	2	$0.00	($3,608.00)	$3,608.00	$3,608.00	
	Total Inactive Airports			$1,711,046.46	($17,542.44)	$1,728,588.90	$14,409.58	$1,714,179.32
	Total Airports			$10,285,624.14	$8,226,962.97	$2,058,661.17	$288,249.15	$1,770,412.02
	Highways and Bridges							
Active Projects								
WH001	Traffic Hazard Elimination - Signal Interconnection	02	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	Traffic Hazard Elimination - Signal Interconnection	02	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	Traffic Hazard Elimination - Signal Interconnection	02	4	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	Traffic Hazard Elimination - Signal Optimization	03	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	Traffic Hazard Elimination - Signal Optimization	03	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	Traffic Hazard Elimination - Signal Optimization	03	4	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	Traffic Hazard Elimination - West Layton Avenue S. 27th	04	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	Traffic Hazard Elimination - West Layton Avenue S. 27th	04	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	Traffic Hazard Elimination - West Layton Avenue S. 27th	04	4	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	Traffic Hazard Elimination - West Oklahoma Ave., West Beloit R	05	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	Traffic Hazard Elimination - West Oklahoma Ave., West Beloit R	05	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	Traffic Hazard Elimination - West College Avenue, S. 27th	06	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	Traffic Hazard Elimination - West College Avenue, S. 27th	06	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	Traffic Hazard Elimination - West College Avenue, S. 27th	06	4	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	West Hampton Aven 60th to North 124th	09	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	West Hampton Aven 60th to North 124th	09	2	$0.22	$0.49	($0.27)	$0.00	($0.27)
WH001	Traffic Hazard Elimination - West Rawson Ave & S. 68th St,	12	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	Traffic Hazard Elimination - West Rawson Ave & S. 68th St,	12	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	S.76th St. Intersects of Edgerton & Layton Avenue	15	1	($423.19)	$0.49	($423.68)	$0.00	($423.68)
WH001	S.76th St. Intersects of Edgerton & Layton Avenue	15	2	$423.00	$0.00	$423.00	$0.00	$423.00
WH001	Pedestrian Countdown Signal Heads (49 Locations)	16	1	$0.92	$0.50	$0.42	$0.00	$0.42
WH001	Pedestrian Countdown Signal Heads (49 Locations)	16	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	Intersection of CTH Y & S.60th St.	17	1	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$0.95	$1.48	($0.53)	$0.00	($0.53)
WH002	Inter-jurisdictional Traffic System CMAQ	01	1	$11,376.03	$2,684.32	$8,691.71	$0.00	$8,691.71
WH002	Inter-jurisdictional Traffic System CMAQ	01	2	($3,232.93)	($301.51)	($2,931.42)	$0.00	($2,931.42)
$0.00	Total	0	0	$8,143.10	$2,382.81	$5,760.29	$0.00	$5,760.29
WH010	Reconstruct Mill Road - 43rd to Teutonia	02	1	($7,476.78)	($755.08)	($6,721.70)	$0.00	($6,721.70)
WH010	Reconstruct Mill Road - 43rd to Teutonia	02	3	$5,202.60	($618.18)	$5,820.78	$0.00	$5,820.78

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WH010	College Avenue South 51st to South 27th St.	05	1	$126.11	$34.00	$92.11	$0.00	$92.11
WH010	College Avenue South 51st to South 27th St.	05	2	$251,091.98	$254,424.43	($3,332.45)	$0.00	($3,332.45)
WH010	College Avenue South 51st to South 27th St.	05	3	$2,667.14	($45.61)	$2,712.75	$0.00	$2,712.75
WH010	Reconstruct CTH "Y" Layton Ave 27th to 43rd	06	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH010	Reconstruct CTH "Y" Layton Ave 27th to 43rd	06	3	$0.00	$0.00	$0.00	$0.00	$0.00
WH010	Reconstruct CTH "v" South 13th	07	1	($13,521.16)	($24,122.06)	$10,600.90	$0.00	$10,600.90
WH010	Reconstruct CTH "v" South 13th	07	2	$452.11	$0.43	$451.68	$0.00	$451.68
WH010	Reconstruct CTH "v" South 13th-ROW	07	3	$226.91	$189.52	$37.39	$0.00	$37.39
WH010	Reconstruct Hampton from 92nd	09	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH010	Reconstruct Hampton from 92nd	09	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH010	West College 51st to Loomis	12	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH010	S.13th St.: So. County Line Road to	13	1	($0.00)	$0.00	($0.00)	$0.00	($0.00)
WH010	N. Port Washington Road: Daphne to	14	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH010	Reconstruct 13th: Ryan to Rawson	16	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH010	S-76th St. - Puetz to Imperial	17	1	($269,626.28)	$0.03	($269,626.31)	$0.00	($269,626.31)
WH010	S-76th St. - Puetz to Imperial	17	2	$259,353.65	($0.00)	$259,353.65	$0.00	$259,353.65
WH010	S-76th St. - Puetz to Imperial	17	3	($4,813.06)	($5,598.94)	$785.88	$0.00	$785.88
WH010	Reconsruct Hampton Avenue Hwy 100 to 124th	18	2	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$223,683.22	$223,508.54	$174.68	$0.00	$174.68
WH020	College Avenue - 13th to 20th	02	1	$30,481.01	$30,657.31	($176.30)	$0.00	($176.30)
WH020	Mill Road 91st to STH 45	04	1	$0.00	($14.81)	$14.81	$0.00	$14.81
WH020	Mill Road 91st to STH 45	04	2	($133.26)	($25.93)	($107.33)	$0.00	($107.33)
WH020	Resurface West Oklahoma Avenue: 108th	05	1	$394,703.80	$405,144.52	($10,440.72)	$0.00	($10,440.72)
WH020	Resurface West Oklahoma Avenue: 108th	05	2	$9,756.15	($64,517.28)	$74,273.43	$0.00	$74,273.43
WH020	S. 68th St. (W. Ryan Rd. to House of Corrrection)	12	1	($14.38)	($10.01)	($4.37)	$0.00	($4.37)
WH020	Oklahoma Aveneue: 72nd to 76th St. West	14	1	$11.25	$0.00	$11.25	$0.00	$11.25
WH020	S. North Cape Rd (Hi-View Dr. to S. Carrol C)	15	1	($286.01)	($128.65)	($157.36)	$0.00	($157.36)
WH020	East Layton Ave. - Howell to Pennsylvania	16	1	$0.00	$75,000.00	($75,000.00)	$0.00	($75,000.00)
	Total			$434,518.56	$446,105.15	($11,586.59)	$0.00	($11,586.59)
WH021	Mill Road - North 84th to North 56th	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH021	Mill Road - North 84th to North 56th	01	2	$74,100.00	$0.00	$74,100.00	$0.00	$74,100.00
$0.00	Total	0	0	$74,100.00	$0.00	$74,100.00	$0.00	$74,100.00
WH022	N. 107th St. Brown Deer to NCL	01	1	$9,901.56	$500.00	$9,401.56	$0.00	$9,401.56
WH022	N. 107th St. Brown Deer to NCL	01	2	($97.49)	($476.56)	$379.07	$0.00	$379.07
WH022	N. 107th St. Brown Deer to NCL	01	3	$305.87	($23.71)	$329.58	$0.00	$329.58
	Total			$10,109.94	($0.27)	$10,110.21	$0.00	$10,110.21
WH023	West Mill Road - 84th St. to 91st, 51st to 43rd	01	1	($6,118.74)	($610.41)	($5,508.33)	$0.00	($5,508.33)
WH023	West Mill Road - 84th St. to 91st, 51st to 43rd	01	2	$93,050.75	$93,991.60	($940.85)	$0.00	($940.85)
$0.00	Total	0	0	$86,932.01	$93,381.19	($6,449.18)	$0.00	($6,449.18)

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WH030	Forest Home Bridge over Root River	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	Forest Home Bridge over Root River	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	Forest Home Bridge over Root River	01	3	($0.00)	$0.00	($0.00)	$0.00	($0.00)
WH030	Oak Creek Parkway Bridge #741	02	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	Oak Creek Parkway Bridge #741	02	2	$174,216.97	$174,079.31	$137.66	$0.00	$137.66
WH030	Milwaukee River Parkway Bridge	03	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	Milwaukee River Parkway Bridge	03	2	($80.38)	($2.57)	($77.81)	$0.00	($77.81)
WH030	Jackson Park Drive KK River Bridge	04	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	W. College Ave. Whitnall Park Bridge#562	05	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	W. College Ave. Whitnall Park Bridge#562	05	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	Whitnall Park Bridge - Root River - 721	06	1	($1,393.31)	($141.54)	($1,251.77)	$0.00	($1,251.77)
WH030	Whitnall Park Bridge - Root River	06	2	$745.02	($499.30)	$1,244.32	$0.00	$1,244.32
WH030	Milwaukee River Parkway Bridge	07	1	$159.00	$15.61	$143.39	$0.00	$143.39
WH030	Milwaukee River Parkway Bridge	07	2	($158.40)	($15.08)	($143.32)	$0.00	($143.32)
WH030	Honeycreek pfwy bridge#779	08	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	Honeycreek pfwy bridge#779	08	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	Honeycreek pfwy bridge#780	09	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	Honeycreek pfwy bridge#780	09	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	Whitnall Park Bridge - Root River - 713	13	1	($234.54)	($235.05)	$0.51	$0.00	$0.51
WH030	Whitnall Park Bridge - Root River - 713	13	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	W. Oaklahoma Ave. over Honey Creek	16	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	W. Oaklahoma Ave. over Honey Creek	16	2	$15,233.28	$15,591.47	($358.19)	$0.00	($358.19)
	Total			$188,487.64	$188,792.85	($305.21)	$0.00	($305.21)
WH060	Transportation Division Project Mgmt	01	1	$0.00	$0.00	$0.00	$0.00	
WH080	S. 76th to W. Forest Home Ave. - Bridge Rehabilitation	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH080	S. 76th to W. Forest Home Ave. - Bridge Rehabilitation	01	2	$24,966.65	$24,966.00	$0.65	$0.00	$0.65
WH080	Lake Bridge over Drainage	03	1	($7,773.83)	($17,157.09)	$9,383.26	$0.00	$9,383.26
WH080	Lake Bridge over Drainage	03	2	$7,772.52	$17,158.36	($9,385.84)	$0.00	($9,385.84)
WH080	KK River Parkway Bridge	04	1	$3,132.49	($6.91)	$3,139.40	$0.00	$3,139.40
WH080	KK River Parkway Bridge	04	2	$193,770.34	$194,334.62	($564.28)	$0.00	($564.28)
WH080	Root River Parkway Bridge	05	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH080	Jackson Park Bridge	07	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH080	S. 76th St. Root River Bridge	14	1	($0.00)	$0.00	($0.00)	$0.00	($0.00)
WH080	S. 76th St. Root River Bridge #057	15	1	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$221,868.17	$219,294.98	$2,573.19	$0.00	$2,573.19
WH082	Reconstruct CTH ZZ College Howell	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH082	Reconstruct CTH ZZ College Howell	01	2	$0.09	$0.66	($0.57)	$0.00	($0.57)
WH082	Reconstruct CTH ZZ College Howell	01	3	$188,554.56	$179,849.10	$8,705.46	$0.00	$8,705.46
WH082	West Rawson Avenue 27th to 6th	03	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH082	West Rawson Avenue 27th to 6th	03	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)
WH082	West Rawson Avenue 6th to Ash	04	1	$0.00	$0.00	$0.00	$0.00	$0.00

Capital Improvement Carryovers
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Schedule of Expenditure Appropriations and Revenues Not Recommended for Carryover

Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WH082	West Rawson Avenue 6th to Ash	04	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH082	East College: Packard to Pennsylvania	06	1	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$188,554.65	$179,849.76	$8,704.89	$0.00	$8,704.89
WH083	W. Silver Spring-N124th to N69th	01	1	$783.77	$0.79	$782.98	$0.00	$782.98
WH083	W. Silver Spring-N124th to N69th	01	2	$190.21	($9,475.72)	$9,665.93	$0.00	$9,665.93
WH083	West Silver Spring Drive over Little Menomonee	03	2	$66,714.98	$67,781.18	($1,066.20)	$0.00	($1,066.20)
WH083	West Silver Spring Drive over Little Menomonee	04	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)
	Total			$67,688.96	$58,306.25	$9,382.71	$0.00	$9,382.71
WH084	S. 76th St. W. Parkview Drive	01	1	$24.59	($3.99)	$28.58	$0.00	$28.58
WH084	S. 76th St. W. Parkview Drive	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$24.59	($3.99)	$28.58	$0.00	$28.58
WH086	West Good Hope	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH086	West Good Hope	01	2	$515.00	$156.17	$358.83	$0.00	$358.83
WH086	West Good Hope	01	3	$7,552.41	($20.69)	$7,573.10	$0.00	$7,573.10
WH086	W. Good Hope Rd. Little Menomonee	02	1	$43,329.84	$9,767.05	$33,562.79	$0.00	$33,562.79
WH086	W. Good Hope Rd. Little Menomonee	02	2	$27,743.91	$20,019.92	$7,723.99	$0.00	$7,723.99
WH086	W. Good Hope Rd. Little Menomonee to North 91st	03	2	$0.00	($2,756.90)	$2,756.90	$0.00	$2,756.90
	Total			$79,141.16	$27,165.55	$51,975.61	$0.00	$51,975.61
WH087	Ryan Rd Culvert East of S. 112th	01	1	($0.49)	($145.62)	$145.13	$0.00	$145.13
WH088	North Shop Salt Shed Replacement	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH089	13th St. and Puetz Intersection	01	2	($380.91)	($174.93)	($205.98)	$0.00	($205.98)
WH201	South 76th Street Between Parkview Road And W. Grange Aver	02	0	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	South 76th Street Between Parkview Road And W. Grange Aver	02	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	South 76th Street Between Parkview Road And W. Grange Aver	02	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	S. 76th St.Between Parkview Rd & W. Grange Ave. ROW and S	02	3	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	ROW West Layton Ave. Between S. 108th and S. 84th	03	1	$488.00	$454.64	$33.36	$0.00	$33.36
WH201	ROW West Layton Ave. Between S. 108th and S. 84th	03	2	$27,800.01	$27,829.84	($29.83)	$0.00	($29.83)
WH201	ROW West Layton Ave. Between S. 108th and S. 84th	03	3	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	W. Beloit Rd Between S. 108th & S. 103rd	06	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	West Beloit Rd./S.108th St. and S. 103rd	06	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	PE - S. 76th Between W. Puetz Rd and Imperial Drive	07	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	S. 76th Between W. Puetz Rd and Imperial Drive - ROW	07	3	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	PE - N. Teutonia Ave. Between W. Bradley Rd. and N. 43rd St.	08	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	N. Teutonia Ave. Between W. Bradley Rd. and N. 43rd St. (Cons	08	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	Railroad Crossing CTH "Y" E. Layton Avenue	09	4	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	CTH Development Review	10	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	Bridge Administration Program	11	1	$0.00	$0.00	$0.00	$0.00	$0.00

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WH201	N. 43rd St. Good Hope to Bradley	12	2	$0.00	$0.00	($0.00)	$0.00	($0.00)
WH201	Preliminary Eng. Reconstruct N. Port Washington and Bergen	13	1	($0.00)	$0.00	($0.00)	$0.00	($0.00)
WH201	Reconstruct N. Port Washington and Bergen Construction	13	2	$114,256.12	$114,256.00	$0.12	$0.00	$0.12
WH201	ROW Acquistion N. Port Washington Road	13	3	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	West Mill Road Construction	14	2	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$142,544.13	$142,540.48	$3.65	$0.00	$3.65
WH222	NHS - West Rawson Avenue	01	0	$0.00	$0.00	$0.00	$0.00	$0.00
WH222	NHS - West Rawson Avenue	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH222	NHS - West Rawson Avenue	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH222	W. Rawson Ave. 27th to Hawthorne ROW	01	3	$0.00	$0.00	$0.00	$0.00	$0.00
WH222	National Highway System-Rawson Avenue	02	1	$144,900.00	$130,700.71	$14,199.29	$0.00	$14,199.29
WH222	NHS-Good Hope Rd/S. 107th	03	1	$0.00	$0.00	$0.00	$0.00	$0.00
WH222	NHS-Good Hope Rd/S. 107th	03	2	$0.00	$0.00	$0.00	$0.00	$0.00
WH222	Resurface CTH "BB" Rawson Avenue	04	1	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$144,900.00	$130,700.71	$14,199.29	$0.00	$14,199.29
WH237	East Layton Pavement Grinding	01	1	$3,641.60	$0.00	$3,641.60	$0.00	$3,641.60
WH237	East Layton Pavement Grinding	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$3,641.60	$0.00	$3,641.60	$0.00	$3,641.60
	Total Highway and Bridges			$1,873,957.28	$1,711,704.94	$162,252.34	$0.00	$162,252.34
	Mass Transit							
Active Projects								
WT026	Bus Replacement Program	01	4	$8,679.00	$0.00	$8,679.00	$0.00	$8,679.00
WT026	Bus Replacement Program	02	4	$0.00	$0.00	$0.00	$0.00	$0.00
WT026	Bus Replacement Program	03	4	($94,908.44)	($9,576.22)	($85,332.22)	$0.00	($85,332.22)
$0.00	Total	0	0	($86,229.44)	($9,576.22)	($76,653.22)	$0.00	($76,653.22)
WT027	Fare Box Renovation	01	4	$0.96	$0.00	$0.96	$0.00	$0.96
WT040	New Annunciators	01	1	$0.00	$0.00	$0.00	$0.00	
WT040	New Annunciators	01	4	$0.37	$0.00	$0.37	$0.37	
	Total	0	0	$0.37	$0.00	$0.37	$0.37	$0.00
WT049	Replace Bus Vacuum System at Kinnickinnic Garage	01	1	$7,207.32	$0.00	$7,207.32	$0.00	$7,207.32
WT049	Replace Bus Vacuum System at Kinnickinnic Garage	01	4	($7,207.26)	($735.31)	($6,471.95)	$0.00	($6,471.95)
	Total			$0.06	($735.31)	$735.37	$0.00	$735.37
WT052	Replace Fire Alarm System at Fond Du Lac Garage	01	1	($2,273.40)	$0.00	($2,273.40)	$0.00	($2,273.40)
WT052	Replace Fire Alarm System at Fond Du Lac Garage	01	4	($1,811.43)	($62.89)	($1,748.54)	$0.00	($1,748.54)
	Total			($4,084.83)	($62.89)	($4,021.94)	$0.00	($4,021.94)

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WT053	Replace Bus Vacuum System at Fiebrantz Garage	01	1	$0.76	$0.00	$0.76	$0.00	$0.76
WT053	Replace Bus Vacuum System at Fiebrantz Garage	01	4	$105.65	($220.87)	$326.52	$0.00	$326.52
	Total			$106.41	($220.87)	$327.28	$0.00	$327.28
WT054	Replace Bus Wash System at Kinnickinnic Garage	01	1	$10,524.62	$0.00	$10,524.62	$0.00	$10,524.62
WT054	Replace Bus Wash System at Kinnickinnic Garage	01	4	($11,274.30)	($783.45)	($10,490.85)	$0.00	($10,490.85)
	Total			($749.68)	($783.45)	$33.77	$0.00	$33.77
WT056	Replace HVAC System at Kinnickinnic Garage	01	1	($27,817.11)	$0.00	($27,817.11)	$0.00	($27,817.11)
WT056	Replace HVAC System at Kinnickinnic Garage	01	4	$27,762.29	($540.38)	$28,302.67	$0.00	$28,302.67
	Total			($54.82)	($540.38)	$485.56	$0.00	$485.56
WT057	Replace FDL Bus Wash System	01	1	$24,331.73	$608,058.00	($583,726.27)	$0.00	($583,726.27)
WT057	Replace FDL Bus Wash System	01	4	($24,331.60)	($608,058.01)	$583,726.41	$0.00	$583,726.41
	Total			$0.13	($0.01)	$0.14	$0.00	$0.14
WT066	Replace Bus Wash System at Fiebrantz Garage	01	1	$0.18	$0.00	$0.18	$0.00	$0.18
WT066	Replace Bus Wash System at Fiebrantz Garage	01	4	($4.81)	($1.71)	($3.10)	$0.00	($3.10)
	Total			($4.63)	($1.71)	($2.92)	$0.00	($2.92)
WT067	Replace Roof Flashings at MCTS Fleet Maintenance	01	1	$0.22	$0.00	$0.22	$0.00	$0.22
WT067	Replace Roof Flashings at MCTS Fleet Maintenance	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$0.22	$0.00	$0.22	$0.00	$0.22
WT069	Replace Underground Storage Tanks at MCTS Fleet	01	1	($660.01)	$0.00	($660.01)	$0.00	($660.01)
WT069	Replace Underground Storage Tanks at MCTS Fleet	01	4	$153,724.43	$153,064.06	$660.37	$0.00	$660.37
	Total			$153,064.42	$153,064.06	$0.36	$0.00	$0.36
WT070	Bus Shields	01	1	$100,000.00	$100,000.00	$0.00	$0.00	$0.00
WT070	Bus Shields	01	4	$645,000.00	$645,000.00	$0.00	$0.00	$0.00
	Total			$745,000.00	$745,000.00	$0.00	$0.00	$0.00
WT071	Bus Protector Shields	01	4	$0.00	$0.00	$0.00	$0.00	$0.00
WT303	HVAC Control System	01	1	$633.91	($0.59)	$634.50	$0.00	$634.50
WT303	HVAC Control System	01	4	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$633.91	($0.59)	$634.50	$0.00	$634.50
	Total Mass Transit			$807,683	$886,143	($78,460)	$0.37	($78,459.92)
	Environmental							
Active Projects								
WV009	Countywide Sanitary Sewer Replacement	01	1	($0.00)	$0.00	($0.00)	$0.00	($0.00)
WV009	Countywide Sanitary Sewer Replacement	01	2	$110,063.76	$0.00	$110,063.76	$0.00	$110,063.76

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WV009	Countywide Sanitary Sewer Replacement	02	2	($110,064.26)	$0.00	($110,064.26)	$0.00	($110,064.26)
WV009	Airport Sanitary Sewer Repairs	03	2	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			($0.50)	$0.00	($0.50)	$0.00	($0.50)
WV012	Pond and Lagoon Demonstration Project	01	1	$0.51	$0.00	$0.51	$0.00	$0.51
WV012	Pond and Lagoon Demonstration Project	01	2	($204.23)	($23.07)	($181.16)	$0.00	($181.16)
	Total			($203.72)	($23.07)	($180.65)	$0.00	($180.65)
WV013	McKinley Beach SW Outfall Pretreatment	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WV013	McKinley Beach SW Outfall Pretreatment	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$0.00	$0.00	$0.00	$0.00	$0.00
WV014	Dretzka Park Groundwater and Soil Remediation	01	1	($87.99)	$0.00	($87.99)	$0.00	($87.99)
WV014	Dretzka Park Groundwater and Soil Remediation	01	2	$2,292.36	($78.19)	$2,370.55	$0.00	$2,370.55
	Total			$2,204.37	($78.19)	$2,282.56	$0.00	$2,282.56
WV016	NR216 Stormwater TSS Controls	01	2	($490.25)	($46.40)	($443.85)	$0.00	($443.85)
WV017	Doyne Landfill Gas Extraction	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
WV017	Franklin Landfill FEMA Mitigation	02	2	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$0.00	$0.00	$0.00	$0.00	$0.00
WV018	Underground Storage Tanks Upgrades	01	1	($0.50)	$0.00	($0.50)	$0.00	($0.50)
WV018	Underground Storage Tanks Upgrades	01	2	($1,000.34)	($1,725.09)	$724.75	$0.00	$724.75
	Total			($1,000.84)	($1,725.09)	$724.25	$0.00	$724.25
WV020	Root River Asbestos Dump Removal	01	1	$0.49	$0.00	$0.49	$0.00	$0.49
WV020	Root River Asbestos Dump Removal	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$0.49	$0.00	$0.49	$0.00	$0.49
WV022	Franklin Landfill Infrastructure	01	1	$0.17	($136.87)	$137.04	$0.00	$137.04
WV025	Rawson Avenue Pump Station	01	1	$289,726.59	($660,000.00)	$949,726.59	$0.00	$949,726.59
WV025	Rawson Avenue Pump Station	01	2	($290,725.56)	$648,811.73	($939,537.29)	$0.00	($939,537.29)
	Total			($998.97)	($11,188.27)	$10,189.30	$0.00	$10,189.30
WV029	Grant Park Lift Station	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WV029	Grant Park Lift Station	01	2	($500.40)	($931.60)	$431.20	$0.00	$431.20
	Total			($500.40)	($931.60)	$431.20	$0.00	$431.20
	Total Environmental			($990)	($14,129)	$13,139.84	$0.00	$13,139.84
	TOTAL TRANSPORTATION & PUBLIC WORKS			$12,966,275	$10,810,681	$2,155,593.80	$288,249.52	$1,867,344.28

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Schedule of Expenditure Appropriations and Revenues Not Recommended for Carryover

Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
	PARKS, RECREATION & CULTURE							
	Museum							
Active Projects								
WM003	Electrical Distribution Replacement	01	1	($2,474.15)	$0.00	($2,474.15)	$0.00	($2,474.15)
WM003	Electrical Distribution Replacement	01	2	$1,718.88	($2.11)	$1,720.99	$0.00	$1,720.99
	Total			($755.27)	($2.11)	($753.16)	$0.00	($753.16)
WM005	Museum Air Handing and Piping Replacement	01	1	($6,703.63)	$0.00	($6,703.63)	$0.00	($6,703.63)
WM005	Museum Air Handing and Piping Replacement	01	2	$6,699.82	($5.50)	$6,705.32	$0.00	$6,705.32
	Total			($3.81)	($5.50)	$1.69	$0.00	$1.69
WM018	MPM Rectify Steam/Condensate Piping AHU 5&6	01	1	$381.45	$0.00	$381.45	$0.00	$381.45
	Total Museum			($377.63)	($7.61)	($370.02)	($0.00)	($370.02)
	Department of Parks, Rec. & Culture							
Active Projects								
WP057	Dog Park Phase I	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WP057	Dog Park Phase I	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
WP057	Dog Park Phase II	02	1	$0.00	$0.00	$0.00	$0.00	$0.00
WP057	Dog Park Phase II	02	2	$0.00	$0.00	$0.00	$0.00	$0.00
WP057	Dog Park Phase III	03	1	($8,055.33)	$0.00	($8,055.33)	$0.00	($8,055.33)
WP057	Dog Park Phase III	03	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)
	Total			($8,055.33)	$0.00	($8,055.33)	$0.00	($8,055.33)
WP063	Estabrook Dam	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
WP063	Estabrook Dam	02	2	($0.58)	($0.41)	($0.17)	$0.00	($0.17)
$0.00	Total	0	0	($0.58)	($0.41)	($0.17)	$0.00	($0.17)
WP069	Countywide Play Area Redevelopment	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WP069	Countywide Play Area Redevelopment	01	2	$20,798.99	($215.29)	$21,014.28	$0.00	$21,014.28
WP069	Southwood Glen Play Area	02	2	$0.00	$0.00	$0.00	$0.00	$0.00
WP069	Humbodlt Park No. 1	03	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)
WP069	Wedgewood Park	04	2	$0.00	$0.00	$0.00	$0.00	$0.00
WP069	Cathedral Square Park	05	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)
WP069	Johnsons Park	06	2	$0.00	$0.00	$0.00	$0.00	$0.00
WP069	Sheridan Park No.2 (Pool)	07	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)
WP069	Greenfield Park No. 2	08	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)
	Total			$20,798.99	($215.29)	$21,014.28	$0.00	$21,014.28
WP070	Lindbergh Park Wading Pool Roof Replacement	25	2	($1.72)	($997.01)	$995.29	$0.00	$995.29
	Total			($1.78)	($997.01)	$995.23	$0.00	$995.23
WP090	Greenfield Park Pool Coping Stone	08	2	($161,767.72)	$0.00	($161,767.72)	$0.00	($161,767.72)

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WP090	Kosciusko Park Pool Toy Piping Replacement	10	2	$0.00	$0.00	$0.00	$0.00	$0.00
WP090	McCarty Park Pool Entryway & Concessions	11	2	$0.00	$0.00	$0.00	$0.00	$0.00
WP090	McCarty Park Pool	12	2	$41,858.70	($218.81)	$42,077.51	$0.00	$42,077.51
WP090	Sheridan Park Pool Improvements	13	2	$23,480.55	($339.65)	$23,820.20	$0.00	$23,820.20
WP090	Washington Park Pool Improvements	14	2	$37,066.10	($184.52)	$37,250.62	$0.00	$37,250.62
WP090	Jackson Park Pool Improvements	15	2	$33,025.19	($342.26)	$33,367.45	$0.00	$33,367.45
WP090	Kosciusko Park Pool Improvements	16	2	$14,136.06	($68.97)	$14,205.03	$0.00	$14,205.03
	Tool			($12,201.12)	($1,154.21)	($11,046.91)	$0.00	($11,046.91)
WP105	Lincoln Family Aquatic Center Phase 2	02	2	($0.07)	$0.00	($0.07)	$0.00	($0.07)
$0.00	Total	0	0	($0.07)	$0.00	($0.07)	$0.00	($0.07)
WP129	Basketball Courts	04	1	$10,000.00	$0.00	$10,000.00	$0.00	$10,000.00
WP129	Basketball Courts	04	2	($18,248.44)	($744.43)	($17,504.01)	$0.00	($17,504.01)
WP129	Tennis Courts	05	2	($20,126.81)	($1,863.42)	($18,263.39)	$0.00	($18,263.39)
$0.00	Total	0	0	($28,375.25)	($2,607.85)	($25,767.40)	$0.00	($25,767.40)
WP131	Oak Leaf Trail - Bluemouind - Rainbow Park	01	1	$12,693.30	$0.00	$12,693.30	$12,693.30	
WP131	Oak Leaf Trail - Bluemouind - Rainbow Park	01	2	($12,692.88)	($40,750.52)	$28,057.64	$28,057.64	
WP131	Oak Leaf Trail - Leon Terrace - Bridge	02	1	$2,050.00	$0.00	$2,050.00	$0.00	$2,050.00
WP131	Oak Leaf Trail - Leon Terrace - Bridge	02	2	$3,139.66	($12.40)	$3,152.06	$0.00	$3,152.06
WP131	Oak Leaf Trail - NW Side to Downtown	03	1	$33,985.78	$0.00	$33,985.78	$0.00	$33,985.78
WP131	Oak Leaf Trail - NW Side to Downtown	03	2	($33,981.53)	$0.98	($33,982.51)	$0.00	($33,982.51)
WP131	Oak Leaf Tail - Downtown Connector - Phase 4	04	1	$0.00	$0.00	$0.00	$0.00	$0.00
WP131	Oak Leaf Tail - Downtown Connector - Phase 5	04	2	$0.10	$40,762.30	($40,762.20)	($40,762.20)	
$0.00	Total	0	0	$5,194.43	$0.36	$5,194.07	($11.26)	$5,205.33
WP132	Mitchell Park Domes Generator Replacement	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
WP132	Mitchell Park Diomes Sound System and Security System	02	2	$0.00	$0.00	$0.00	$0.00	$0.00
WP132	Mitchell Park Domes Reflections Pool	03	2	$3,705.63	($3.50)	$3,709.13	$0.00	$3,709.13
$0.00	Total	0	0	$3,705.63	($3.50)	$3,709.13	$0.00	$3,709.13
WP147	Sherman Park Boys and Girls Club Improvements	01	2	$12,179.96	($58.83)	$12,238.79	$0.00	$12,238.79
WP153	Riverside Park - Various Access Improvements	01	2	($917.51)	($922.00)	$4.49	$4.49	
WP167	Parks Countwide Resroom Renovations	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WP167	Parks Countwide Resroom Renovations	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
WP167	Greenfield Park Golf 15th Tee Restroom Renovation	02	2	$33,278.59	($162.37)	$33,440.96	$0.00	$33,440.96
WP167	Jackson Park Boathouse Pavilion Restroom Renovation	03	2	($100.40)	$0.00	($100.40)	$0.00	($100.40)
WP167	McKinley Park Marina Roundhouse Restroom	04	2	($245.54)	$0.00	($245.54)	$0.00	($245.54)
WP167	Veterans Park Comfort Station Renovation	05	1	($19,300.00)	$0.00	($19,300.00)	$0.00	($19,300.00)
WP167	Veterans Park Comfort Station Renovation	05	2	($14,232.39)	($1,572.15)	($12,660.24)	$0.00	($12,660.24)
WP167	Wilson Park Shelter Building Restroom Renovation	06	2	($0.49)	$0.00	($0.49)	$0.00	($0.49)

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WP167	Wilson Park Recreation Center Restroom Renovation	07	2	$0.00	$0.00	$0.00	$0.00	$0.00
WP167	Zablocki Park Service Building Restroom Renovation	08	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)
	Total			($600.23)	($1,734.52)	$1,134.29	$0.00	$1,134.29
WP172	Washington Park Boathouse Roof	08	2	$0.11	($14.85)	$14.96	$0.00	$14.96
WP172	Kozy Aquatic Center Pool Buildings Rood	09	2	($0.17)	($176.26)	$176.09	$0.00	$176.09
WP172	Falk Park Pavilion Roof	14	2	$0.00	$0.00	$0.00	$0.00	$0.00
WP172	South Shore Pavilion Roof	15	2	$0.00	$0.00	$0.00	$0.00	$0.00
WP172	Vogal Park Pavilion HVAC	16	2	$0.00	$0.00	$0.00	$0.00	$0.00
WP172	Mitchell Park Domes Roof	17	2	$0.00	($721.59)	$721.59	$0.00	$721.59
WP172	MLK Community Center Roof Replacement	18	2	$0.62	($1,933.32)	$1,933.94	$0.00	$1,933.94
	Total			$0.56	($2,846.02)	$2,846.58	$0.00	$2,846.58
WP181	Lake Park South Lions Bridge Rehabilitation	01	2	$50.00	$0.00	$50.00	$0.00	$50.00
WP189	Dineen Park Community Room	01	2	$201.83	$0.00	$201.83	$201.83	
WP190	SOUTH SHORE BEACH RELOCATION	01	1	($38.59)	$0.00	($38.59)	($38.59)	
WP191	MOODY POOL RENOVATION	01	1	$20,632.65	$0.00	$20,632.65	$0.00	$20,632.65
WP191	MOODY POOL RENOVATION	01	2	($20,632.83)	$1,009.35	($21,642.18)	$0.00	($21,642.18)
	Total			($0.18)	$1,009.35	($1,009.53)	$0.00	($1,009.53)
WP192	Bradford Beach Parking Lot and Bike Trail	01	1	$0.00	$0.00	$0.00	$0.00	
WP192	Estabrook Park OLT Erosion Repair	02	1	($0.32)	$0.00	($0.32)	($0.32)	
WP192	Honey Creek Parkway/Portland Avenue Erosion	03	1	($374.70)	$0.00	($374.70)	($374.70)	
WP192	Oak Creek Parkway Erosion Repair	04	1	($0.31)	$0.00	($0.31)	($0.31)	
WP192	Estabrook Park/Wilson St. Tunnel Repair	05	1	$2,000.00	$0.00	$2,000.00	$2,000.00	
WP192	Pleasant Valley Erosion Repair	06	1	($722.43)	$0.00	($722.43)	($722.43)	
WP192	Grant Park Picnic Area #2 Erosion Repair	07	1	($0.70)	$0.00	($0.70)	($0.70)	
WP192	Big Bay Park/Bluff Erosion Repair	08	1	($0.79)	$0.00	($0.79)	($0.79)	
WP192	Riverside Park/East Bank Erosion Repair	09	1	($2.21)	$0.00	($2.21)	($2.21)	
WP192	Juneau Park/Bluff & OLT Erosion Repair	10	1	($900.16)	$0.00	($900.16)	($900.16)	
$0.00	Total	0	0	($1.62)	$0.00	($1.62)	($1.62)	
WP197	Humboldt Park Band Shell Roof	01	2	($3,500.00)	$0.00	($3,500.00)	$0.00	($3,500.00)
WP200	Jackson Boat House Roof Replacement	01	2	$0.22	($493.29)	$493.51	$0.00	$493.51
WP202	MLK Community Center HVAC Replacement	01	1	$15,817.10	$0.00	$15,817.10	$0.00	$15,817.10
WP202	MLK Community Center HVAC Replacement	01	1	($15,816.28)	($7,204.55)	($8,611.73)	$0.00	($8,611.73)
	Total			$0.82	($7,204.55)	$7,205.37	$0.00	$7,205.37
WP221	Lincoln Golf Course Irrigation/Pumphouse	01	1	$45,779.46	$0.00	$45,779.46	$0.00	$45,779.46

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WP221	Lincoln Golf Course Irrigation/Pumphouse	01	2	($45,779.66)	($4,333.29)	($41,446.37)	$0.00	($41,446.37)
	Total			($0.20)	($4,333.29)	$4,333.09	$0.00	$4,333.09
WP227	Grant Park - Pedestrian Bridges	01	2	$852.22	($54.75)	$906.97	$0.00	$906.97
WP228	Boat Launch Piers Replacement	01	2	($0.63)	$0.43	($1.06)	$0.00	($1.06)
WP229	Dineen Parking Lot and Walkway Replacement	01	2	$299.92	($109.96)	$409.88	$0.00	$409.88
WP230	Oakwood Golf Course Clubhouse Roof	01	2	$15,387.81	($75.08)	$15,462.89	$0.00	$15,462.89
WP232	Oak Leaf Trail Rehabilitation at Meaux Park	01	2	($7,507.83)	$0.00	($7,507.83)	$0.00	($7,507.83)
WP248	Sports Complex Security and Fire Sys Replacement	01	1	($36,168.02)	$0.00	($36,168.02)	$0.00	($36,168.02)
WP248	Sports Complex Security and Fire Sys Replacement	01	2	$36,168.02	($99.47)	$36,267.49	$0.00	$36,267.49
	Total			$0.00	($99.47)	$99.47	$0.00	$99.47
WP251	Parks Maintenance Shop Roof	01	2	($0.34)	($425.36)	$425.02	$0.00	$425.02
WP252	Root River Parkway Lighting System Replacement	01	2	($0.17)	($222.31)	$222.14	$0.00	$222.14
WP257	KK Sports Complex #1 Fencing	02	1	$0.00	$0.00	$0.00	$0.00	$0.00
WP257	KK Sports Complex #1 Fencing	02	2	($0.08)	($10.40)	$10.32	$0.00	$10.32
	Total			($0.08)	($10.40)	$10.32	$0.00	$10.32
WP260	Holler Park Pool - Conversion to Sand Filtration	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WP260	Holler Park Pool - Conversion to Sand Filtration	01	2	$0.38	($556.80)	$557.18	$0.00	$557.18
	Total			$0.38	($556.80)	$557.18	$0.00	$557.18
WP267	Oak Leaf Parkway - Oak Leaf Trail Program	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WP267	Oak Leaf Parkway - Oak Leaf Trail Program	01	2	$0.23	($1,269.97)	$1,270.20	$0.00	$1,270.20
	Total			$0.23	($1,269.97)	$1,270.20	$0.00	$1,270.20
WP269	Wehr Nature Improvements	01	1	($6,840.03)	$0.00	($6,840.03)	($6,840.03)	
WP269	Wehr Nature Improvements	01	2	$6,839.54	$0.00	$6,839.54	$6,839.54	
	Total			($0.49)	$0.00	($0.49)	($0.49)	$0.00
WP270	Oak Creek Parkway Lighting System	01	1	$26,842.23	$0.00	$26,842.23	$0.00	$26,842.23
WP270	Oak Creek Parkway Lighting System	01	2	($26,842.54)	($2,189.08)	($24,653.46)	$0.00	($24,653.46)
	Total			($0.31)	($2,189.08)	$2,188.77	$0.00	$2,188.77
WP271	Johsons Park Pavilion	01	1	$0.14	$0.00	$0.14	$0.00	$0.14
WP271	Johsons Park Pavilion	01	2	($0.27)	($1,812.34)	$1,812.07	$0.00	$1,812.07
	Total			($0.13)	($1,812.34)	$1,812.21	$0.00	$1,812.21

Capital Improvement Carryovers
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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WP272	Noyes Pool Roof Replacement	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WP272	Noyes Pool Roof Replacement	01	2	$0.30	($702.74)	$703.04	$0.00	$703.04
	Total			$0.30	($702.74)	$703.04	$0.00	$703.04
WP273	Grobschmidt Park Pool Rehabilitation	01	1	($88.69)	$0.00	($88.69)	$0.00	($88.69)
WP273	Grobschmidt Park Pool Rehabilitation	01	2	$88.76	($851.68)	$940.44	$0.00	$940.44
	Total			$0.07	($851.68)	$851.75	$0.00	$851.75
WP274	Hales Corners Pool Main Drain Replacement	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WP274	Hales Corners Pool Main Drain Replacement	01	2	$2,401.22	($11.72)	$2,412.94	$0.00	$2,412.94
	Total			$2,401.22	($11.72)	$2,412.94	$0.00	$2,412.94
WP276	McKinley Marina BMPs and Lake Michigan Water Quality Impro	01	1	$1,498.64	$0.00	$1,498.64	$0.00	$1,498.64
WP279	Humboldt Park Walkways	01	2	($0.21)	($574.59)	$574.38	$0.00	$574.38
WP280	Menomonee River Parkway Reconstruction	01	1	($13,604.33)	($305.12)	($13,299.21)	$0.00	($13,299.21)
WP281	Scout Lake Pavilion Roof Replacement	01	2	($0.26)	($0.90)	$0.64	$0.00	$0.64
WP284	Clarke Square Playground	01	1	$0.11	$0.00	$0.11	$0.00	$0.11
WP284	Clarke Square Playground	01	2	$0.07	($24.02)	$24.09	$0.00	$24.09
	Total			$0.18	($24.02)	$24.20	$0.00	$24.20
WP287	Greenfield Golf Course Irrigation	01	1	($686.63)	$0.00	($686.63)	$0.00	($686.63)
WP287	Greenfield Golf Course Irrigation	01	2	$686.34	($245.28)	$931.62	$0.00	$931.62
	Total			($0.29)	($245.28)	$244.99	$0.00	$244.99
WP394	Bayview Dog Park	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WP395	Cannon Furnace Replacement	01	2	$16,008.90	($12.28)	$16,021.18	$0.00	$16,021.18
WP395	Wedgewood Furnace Replacement	02	2	($0.38)	($5.18)	$4.80	$0.00	$4.80
WP395	Greene Park Boiler Replacement	03	2	($11,149.29)	($6.71)	($11,142.58)	$0.00	($11,142.58)
WP395	Wahl Park - Replace Steam Boiler with Hot Water Boiler	04	2	($4,759.95)	($12.67)	($4,747.28)	$0.00	($4,747.28)
WP395	Falk Furnace and Air Conditioner Replacement	05	2	$13,854.72	($11.70)	$13,866.42	$0.00	$13,866.42
WP395	Hansen Furnace Replacement	06	2	($13,954.73)	($61.27)	($13,893.46)	$0.00	($13,893.46)
	Total			($0.73)	($109.81)	$109.08	$0.00	$109.08
WP143	Mitchell Park Greenhouse	01	1	($51,371.68)	($9,336,559.07)	$9,285,187.39	$9,285,187.39	
WP143	Mitchell Park Greenhouse	01	2	$51,372.20	$9,336,560.00	($9,285,187.80)	($9,285,187.80)	
	Total			$0.52	$0.93	($0.41)	($0.41)	$0.00
	Total Dept. of Parks, Recreation and Culture			($12,234.33)	($31,211.08)	$18,976.75	$153.95	$18,822.80

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
	Zoo							
Active Projects								
WZ014	Australian Building Renovations	59	2	($0.45)	$0.00	($0.45)	$0.00	($0.45)
WZ014	Drive In Admission Booths Transformer	60	2	$0.00	$0.00	$0.00	$0.00	$0.00
WZ014	Bird Winter Quarters HVAC Replacement	61	2	$0.00	$0.00	$0.00	$0.00	$0.00
WZ014	ARC HVAC Replacement	62	2	($333.77)	($2.26)	($331.51)	$0.00	($331.51)
WZ014	Seal Pool Filter Room Rehabilitation	63	2	($4,602.58)	($3.27)	($4,599.31)	$0.00	($4,599.31)
WZ014	Small Mammal HVAC Replacement	64	2	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			($4,936.80)	($5.53)	($4,931.27)	$0.00	($4,931.27)
WZ038	Peck Center HVAC Replacement	01	1	($8,320.02)	$0.00	($8,320.02)	$0.00	($8,320.02)
WZ038	Peck Center HVAC Replacement	01	2	$8,267.90	($0.26)	$8,268.16	$0.00	$8,268.16
WZ038	Peck Boardwalk Electrical Piping Replacement	02	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)
WZ038	Peck Center Flooring Replacement	03	2	$0.00	$0.00	$0.00	$0.00	$0.00
	Total	0	0	($52.12)	($0.26)	($51.86)	$0.00	($51.86)
WZ040	Polar Bear & Seal Exhibit Shade Structure	01	1	($1,330.41)	$0.00	($1,330.41)	$0.00	($1,330.41)
WZ040	Polar Bear & Seal Exhibit Shade Structure	01	2	$1,329.14	($80.95)	$1,410.09	$0.00	$1,410.09
	Total			($1.27)	($80.95)	$79.68	$0.00	$79.68
WZ041	Aviary Fire and Smoke Detection Devices	01	2	$2,695.35	($0.05)	$2,695.40	$0.00	$2,695.40
WZ042	Primate House Fire and Smoke Detection Devicies	01	2	($1,492.47)	($7.25)	($1,485.22)	$0.00	($1,485.22)
WZ045	AHC ELECTRICAL SERV EXTENSION	01	2	$474.33	($2.44)	$476.77	$0.00	$476.77
WZ057	Aviary Roof Replacement	01	1	($0.18)	($22.62)	$22.44	$0.00	$22.44
WZ058	Winter Quarters Barn Renovation - Camel	01	1	$6,802.82	($1.52)	$6,804.34	$0.00	$6,804.34
WZ063	Winter Quarters Main Roof Replacement	01	1	$36,290.72	($50.00)	$36,340.72	$0.00	$36,340.72
WZ063	Winter Quarters Main Roof Replacement	01	2	($36,290.42)	($179.56)	($36,110.86)	$0.00	($36,110.86)
	Total	0	0	$0.30	($229.56)	$229.86	$0.00	$229.86
WZ067	Zoo Sea Lion Show Pool Coating	01	2	$0.68	($49.39)	$50.07	$0.00	$50.07
WZ073	Zoo South end Service/Train Garage Improvement	01	2	$0.41	($68.82)	$69.23	$0.00	$69.23
WZ078	Elephant Shade Structure	01	1	$13,448.38	$0.00	$13,448.38	$0.00	$13,448.38
WZ078	Elephant Shade Structure	01	2	($11,533.35)	($0.43)	($11,532.92)	$0.00	($11,532.92)
	Total			$1,915.03	($0.43)	$1,915.46	$0.00	$1,915.46
WZ083	Zoo Pavement Replacement and Lighting	01	2	($0.15)	($480.10)	$479.95	$0.00	$479.95

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WZ089	Zoo South End Hay Barn Roof Replacement	01	1	($19,723.59)	$0.00	($19,723.59)	$0.00	($19,723.59)
WZ089	Zoo South End Hay Barn Roof Replacement	01	2	$19,723.99	($9.49)	$19,733.48	$0.00	$19,733.48
	Total			$0.40	($9.49)	$9.89	$0.00	$9.89
WZ093	Zoo Storm Drain and Manhole Rehabilitation	01	2	($0.50)	$0.00	($0.50)	$0.00	($0.50)
WZ099	Zoo Aquatic Reptile Center Chimney Bases	01	2	($0.35)	($11.47)	$11.12	$0.00	$11.12
WZ100	Zoo Elephant Service Area Utility	01	1	($77.38)	$0.00	($77.38)	$0.00	($77.38)
WZ100	Zoo Elephant Service Area Utility	01	2	$76.75	($21.79)	$98.54	$0.00	$98.54
	Total			($0.63)	($21.79)	$21.16	$0.00	$21.16
WZ101	Zoo Apes Building Boiler Replacement	01	1	$14,336.00	$0.00	$14,336.00	$0.00	$14,336.00
WZ101	Zoo Apes Building Boiler Replacement	01	1	($14,336.03)	($121.88)	($14,214.15)	$0.00	($14,214.15)
$0.00	Total	0	0	($0.03)	($121.88)	$121.85	$0.00	$121.85
WZ103	Zoo Train Garage Overhead Crane	01	1	$6,429.76	$0.00	$6,429.76	$0.00	$6,429.76
WZ103	Zoo Train Garage Overhead Crane	01	2	($6,430.00)	($24.89)	($6,405.11)	$0.00	($6,405.11)
	Total			($0.24)	($24.89)	$24.65	$0.00	$24.65
WZ107	Zoo Bear Service Area Improvements	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WZ107	Zoo Bear Service Area Improvements	01	2	$0.35	($205.94)	$206.29	$0.00	$206.29
	Total			$0.35	($205.94)	$206.29	$0.00	$206.29
WZ108	Peck Boardwalk	01	1	$0.43	$0.00	$0.43	$0.00	$0.43
WZ108	Peck Boardwalk	01	2	$0.07	$0.00	$0.07	$0.00	$0.07
	Total			$0.50	$0.00	$0.50	$0.00	$0.50
WZ110	Penguin Chiller Replacement	01	4	$13.23	$0.00	$13.23	$0.00	$13.23
WZ114	Zoo Life Support Emergency Generator	01	1	$8,410.00	$0.00	$8,410.00	$0.00	$8,410.00
WZ114	Zoo Life Support Emergency Generator	01	2	($2,760.18)	($12.80)	($2,747.38)	$0.00	($2,747.38)
	Total			$5,649.82	($12.80)	$5,662.62	$0.00	$5,662.62
WZ115	Great Apes Mechanical Room Roof Replacement	01	1	$4,759.00	$0.00	$4,759.00	$0.00	$4,759.00
WZ115	Great Apes Mechanical Room Roof Replacement	01	2	($2,759.18)	($12.80)	($2,746.38)	$0.00	($2,746.38)
	Total			$1,999.82	($12.80)	$2,012.62	$0.00	$2,012.62
WZ600	Zoo Master Plan	01	1	$0.32	$0.00	$0.32	$0.32	
WZ601	Point of Sale Replacement	01	1	($4,463.04)	($20.71)	($4,442.33)	($4,442.33)	
WZ029	Special Exhibits Building Roof Replacement	01	1	$0.00	$0.00	$0.00	$0.00	$0.00

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WZ029	Special Exhibits Building Roof Replacement	01	2	$0.00	($400.00)	$400.00	$0.00	$400.00
	Total			$0.00	($400.00)	$400.00	$0.00	$400.00
WZ597	Resurface Parking Lots	0	0	$0.00	$0.00	$0.00	$0.00	
WZ599	Pachyderm Building Modification	0	0	$0.00	$0.00	$0.00	($800.00)	$800.00
	Total Inactive Zoo			$0	($400)	$400	($800.00)	$1,200.00
	Total Zoo			$8,605.58	($1,790.69)	$10,396.27	($5,242.01)	$15,638.28
	TOTAL PARKS, RECREATION & CULTURE			($4,006.38)	($33,009.38)	$29,003.00	($5,088.06)	$34,091.06
	HEALTH & HUMAN SERVICES							
	DHS-Behavioral Health Division							
Active Projects								
WE027	BHD Parking Lots	01	1	$0.59	$0.00	$0.59	$0.00	$0.59
WE027	BHD Parking Lots	01	2	$0.60	$0.00	$0.60	$0.00	$0.60
	Total			$1.19	$0.00	$1.19	$0.00	$1.19
WE033	Behavioral Health Facility	01	1	$1.00	$0.00	$1.00	$0.00	$1.00
WE033	Behavioral Health Facility	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
WE033	Behavioral Health Facility - Furniture	02	2	$1.00	$0.00	$1.00	$0.00	$1.00
WE033	BHD Kitchen Renovations/Equip. Smoke Doors	03	2	$0.00	$0.00	$0.00	$0.00	$0.00
WE033	BHD Concrete Stairs and Fireproof Medical Records Room	04	2	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$2.00	$0.00	$2.00	$0.00	$2.00
WE048	EMS - Zoll Cardiac Monitor/Defibrillator Z Series	01	4	$71.80	$0.00	$71.80	$0.00	$71.80
WE028	Replace Nurse Call System	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WE028	Replace Nurse Call System	01	2	($1,000.00)	$0.00	($1,000.00)	$0.00	($1,000.00)
WE028	Replace Nurse Call System	02	1	($6,532.84)	($25.73)	($6,507.11)	$0.00	($6,507.11)
WE028	Replace Nurse Call System	02	2	$7,534.00	$0.00	$7,534.00	$0.00	$7,534.00
	Total			$1.16	($25.73)	$26.89	$0.00	$26.89
	Total DHS-Mental Health Division			$76.15	($25.73)	$101.88	$0.00	$101.88
	DPW County Grounds							
Active Projects								
WG012	1000 MG Waterspheroid (190' TCI) Tank	01	1	($12,922.89)	$0.00	($12,922.89)	$0.00	($12,922.89)
WG012	1000 MG Waterspheroid (190' TCI) Tank	01	2	$12,920.75	($21.84)	$12,942.59	$0.00	$12,942.59
$0.00	Total	0	0	($2.14)	($21.84)	$19.70	$0.00	$19.70
WG026	CHILD CRT PARKING LOT /ACCESS	01	1	$0.81	$0.00	$0.81	$0.00	$0.81
WG026	CHILD CRT PARKING LOT /ACCESS	01	2	$0.00	$0.00	$0.00	$0.00	$0.00

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
	Total			$0.81	$0.00	$0.81	$0.00	$0.81
	Total DPW County Grounds			($1.33)	($21.84)	$20.51	($0.00)	$20.51
	Department of Human Services							
Active Projects								
WS032	Variable Air Volume Boxes - Upgrade/Replace	01	1	($45,185.54)	$0.00	($45,185.54)	$0.00	($45,185.54)
WS032	Variable Air Volume Boxes - Upgrade/Replace	01	2	$54,745.48	($13.56)	$54,759.04	$0.00	$54,759.04
	Total	0	0	$9,559.94	($13.56)	$9,573.50	$0.00	$9,573.50
WS034	Washington Park Senior Center Roof Replacement	01	1	($852.64)	$0.00	($852.64)	$0.00	($852.64)
WS034	Washington Park Senior Center Roof Replacement	01	2	($5,223.28)	($38.16)	($5,185.12)	$0.00	($5,185.12)
	Total			($6,075.92)	($38.16)	($6,037.76)	$0.00	($6,037.76)
WS035	Coggs - Roof Replacement	01	1	($2,737.30)	($6.21)	($2,731.09)	$0.00	($2,731.09)
WS035	Coggs - Roof Replacement	01	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)
	Total			($2,737.30)	($6.21)	($2,731.09)	$0.00	($2,731.09)
WS038	Coggs Canopy Renovation	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WS038	Coggs Canopy Renovation	01	2	$0.31	($20.48)	$20.79	$0.00	$20.79
	Total			$0.31	($20.48)	$20.79	$0.00	$20.79
WS040	McGovern Main Kitchen Replacement	05	1	$368.00	$0.00	$368.00	$0.00	$368.00
WS040	McGovern Main Kitchen Replacement	05	2	($366.74)	($1.70)	($365.04)	$0.00	($365.04)
	Total			$1.26	($1.70)	$2.96	$0.00	$2.96
	Total Department of Human Services			$748.29	($80.11)	$828.40	$0.00	$828.40
	TOTAL HEALTH & HUMAN SERVICES			$823.11	($127.68)	$950.79	$0.00	$950.79
	GENERAL GOVERNMENT							
	Courthouse Complex							
Active Projects								
WC013	Criminal Justice Center Deputy Workstations	01	1	($51,750.90)	$0.00	($51,750.90)	$0.00	($51,750.90)
WC013	Criminal Justice Center Deputy Workstations	01	2	$51,750.45	($72.71)	$51,823.16	$0.00	$51,823.16
$0.00	Total	0	0	($0.45)	($72.71)	$72.26	$0.00	$72.26
WC014	Courthouse HVAC System	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WC014	Courthouse HVAC System	01	2	($2,164.37)	$0.00	($2,164.37)	$0.00	($2,164.37)
	Total			($2,164.37)	$0.00	($2,164.37)	$0.00	($2,164.37)
WC023	CH Complex Automation & Access Control Upgrade	01	1	($84,861.01)	$0.00	($84,861.01)	$0.00	($84,861.01)
WC023	CH Complex Automation & Access Control Upgrade	01	2	$84,860.99	($133.39)	$84,994.38	$0.00	$84,994.38
	Total			($0.02)	($133.39)	$133.37	$0.00	$133.37

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WC025	Courthouse Restroom Renovation	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WC025	Courthouse Restroom Renovation	01	2	$1.75	($42.66)	$44.41	$0.00	$44.41
$0.00	Total	0	0	$1.75	($42.66)	$44.41	$0.00	$44.41
WC027	Courthouse Ligh Court Window Replacement	01	1	($3,579.29)	$0.00	($3,579.29)	$0.00	($3,579.29)
WC027	Courthouse Ligh Court Window Replacement	01	2	$3,579.99	($124.93)	$3,704.92	$0.00	$3,704.92
$0.00	Total	0	0	$0.70	($124.93)	$125.63	$0.00	$125.63
WC038	Courthouse Roof Drain Replacement	01	2	$0.32	$0.00	$0.32	$0.00	$0.32
WC050	Courthouse Courtroom Public Address System	01	1	($3,391.41)	$0.00	($3,391.41)	$0.00	($3,391.41)
WC050	Courthouse Courtroom Public Address System	01	2	$3,391.77	($12.32)	$3,404.09	$0.00	$3,404.09
	Total			$0.36	($12.32)	$12.68	$0.00	$12.68
WC070	Domestic Violence Area Reconsrtruction	01	1	$200,848.46	$0.00	$200,848.46	$0.00	$200,848.46
WC070	Domestic Violence Area Reconsrtruction	01	2	($200,849.74)	($4.65)	($200,845.09)	$0.00	($200,845.09)
$0.00	Total	0	0	($1.28)	($4.65)	$3.37	$0.00	$3.37
WC071	District Attorney Security Card System	01	1	$0.10	($10.38)	$10.48	$0.00	$10.48
WC075	Courthouse Masonry Improvements	01	1	($0.67)	$0.00	($0.67)	($0.67)	
WC075	Courthouse Masonry Improvements	02	2	$0.00	$0.00	$0.00	$0.00	
$0.00	Total	0	0	($0.67)	$0.00	($0.67)	($0.67)	$0.00
WC078	Milwaukee Justice Center Area Build Out	01	1	$3,999.03	$0.00	$3,999.03	$0.00	$3,999.03
WC078	Milwaukee Justice Center Area Build Out	01	2	($3,998.60)	($18.55)	($3,980.05)	$0.00	($3,980.05)
	Total			$0.43	($18.55)	$18.98	$0.00	$18.98
WC081	Safety Building Cooling Tower Replacement	01	1	($3,831.27)	$0.00	($3,831.27)	$0.00	($3,831.27)
WC081	Safety Building Cooling Tower Replacement	01	2	$3,830.87	($31.23)	$3,862.10	$0.00	$3,862.10
	Total			($0.40)	($31.23)	$30.83	$0.00	$30.83
WC086	City Campus Cooling Tower	01	1	($2,074.78)	$0.00	($2,074.78)	$0.00	($2,074.78)
WC086	City Campus Cooling Tower	01	2	$2,074.95	($31.73)	$2,106.68	$0.00	$2,106.68
	Total			$0.17	($31.73)	$31.90	$0.00	$31.90
WC087	New Huber Facility	01	1	$153,233.13	($7.27)	$153,240.40	$0.00	$153,240.40
WC098	Safety Building Witness Waiting Room	02	2	$0.00	$0.00	$0.00	$0.00	$0.00
WC100	Courthouse Major Maintenance	01	2	($0.40)	$0.00	($0.40)	($0.40)	
WC103	CJF Cooling Tower	01	2	$0.02	($93.89)	$93.91	$0.00	$93.91

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
	Total Courthouse Complex			$151,069.39	($583.71)	$151,653.10	($1.07)	$151,654.17
	House of Correction							
Active Projects								
WJ051	HOC Security Camera System	01	1	$340,532.00	$0.00	$340,532.00	$0.00	$340,532.00
WJ051	HOC Security Camera System	01	2	($340,421.39)	($111.68)	($340,309.71)	$0.00	($340,309.71)
WJ051	HOC Security Cameras	01	4	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	Total	0	0	$110.61	($111.68)	$222.29	$0.00	$222.29
WJ021	ACC HVAC System - Planning	01	1	$615.89	($0.15)	$616.04	$0.00	$616.04
WJ021	ACC HVAC System - Replacement	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$615.89	($0.15)	$616.04	$0.00	$616.04
	Total House of Correction			$726.50	($111.83)	$838.33	$0.00	$838.33
	Other County Agencies							
Active Projects								
WO038	Marcus Center HVAC Upgrade	01	1	$168,419.34	$0.00	$168,419.34	$0.00	$168,419.34
WO038	Marcus Center HVAC Upgrade	01	2	($168,419.41)	($10.51)	($168,408.90)	$0.00	($168,408.90)
$0.00	Total	0	0	($0.07)	($10.51)	$10.44	$0.00	$10.44
WO044	WIL-o-Way Grant Floor Replacement	01	1	$0.48	$0.00	$0.48	$0.00	$0.48
WO044	WIL-o-Way Grant Floor Replacement	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$0.48	$0.00	$0.48	$0.00	$0.48
WO048	Wil-O-Way Grant HVAC Rehab	01	2	$382.06	$0.00	$382.06	$0.00	$382.06
WO048	Wil-O-Way Grant HVAC Rehab	01	2	($381.63)	($1.77)	($379.86)	$0.00	($379.86)
$0.00	Total	0	0	$0.43	($1.77)	$2.20	$0.00	$2.20
WO057	Wil-O-Way Storage Room	01	2	($0.69)	($3.02)	$2.33	$0.00	$2.33
WO060	Doctor Parks - Parking Lot	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
WO060	Dineen Park Parking Lot	04	2	$0.00	$0.00	$0.00	$0.00	$0.00
WO060	Sports Complex Parking Lot	05	2	($2,369.84)	$0.00	($2,369.84)	$0.00	($2,369.84)
WO060	Greene Park Parking Lot	06	2	($6,435.52)	$0.00	($6,435.52)	$0.00	($6,435.52)
WO060	Hampton Ave. I-43 to Green Bay Road	07	1	($0.00)	$0.00	($0.00)	$0.00	($0.00)
WO060	Hampton Ave. I-43 to Green Bay Road	07	2	($463.23)	$0.00	($463.23)	$0.00	($463.23)
WO060	Roort River Parkway - Service Yard to Rec Center	08	2	$0.00	$0.00	$0.00	$0.00	$0.00
WO060	Juneau Park - Landfill to Marina Lots	09	2	($490.22)	($2.27)	($487.95)	$0.00	($487.95)
WO060	Lapke Park - North Newberry to Pavilion	10	2	($2,079.00)	$0.00	($2,079.00)	$0.00	($2,079.00)
WO060	KK Parkway - S. 57th St. to S. 60th St.	11	1	($4,952.51)	$0.00	($4,952.51)	$0.00	($4,952.51)
WO060	KK Parkway - S. 57th St. to S. 60th St.	11	2	$9,188.38	($7.92)	$9,196.30	$0.00	$9,196.30
WO060	Doctor Park - Road to Picnic Area #3 to Fox Point	12	2	$5,193.57	($8.63)	$5,202.20	$0.00	$5,202.20

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WO060	Grant Park - From Fort; NW to Lake Drive	13	2	$2,409.82	($5.97)	$2,415.79	$0.00	$2,415.79
WO060	Lake Park - Ravine Drive North to Service Drive	14	2	$1.27	($17.84)	$19.11	$0.00	$19.11
	Total			$2.72	($42.63)	$45.35	$0.00	$45.35
WO064	Wil-O-Way Recreation Center Entrance Addition	01	2	($4,655.97)	($21.60)	($4,634.37)	$0.00	($4,634.37)
WO065	Wil-O-Way Recreation Center Renovation	01	2	($1,453.36)	$0.00	($1,453.36)	$0.00	($1,453.36)
WO071	Wil-O-Way Grant Recreation Center 2nd ADA Exit	01	2	$0.72	($0.88)	$1.60	$0.00	$1.60
WO073	Underwood Creek Prkwy Trail- W of Swan Blvd.	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WO073	Underwood Creek Prkwy Trail- W of Swan Blvd.	01	2	($0.43)	($3.64)	$3.21	$0.00	$3.21
$0.00	Total	0	0	($0.43)	($3.64)	$3.21	$0.00	$3.21
WO106	Fleet Generator/Transfer Switch Replacement	01	1	($17,712.59)	$0.00	($17,712.59)	$0.00	($17,712.59)
WO106	Fleet Generator/Transfer Switch Replacement	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
WO106	Fleet Generator/Transfer Switch Replacement	01	4	$17,712.76	($13.49)	$17,726.25	$0.00	$17,726.25
$0.00	Total	0	0	$0.17	($13.49)	$13.66	$0.00	$13.66
WO112	Fleet General Equipment	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
WO112	Fleet General Equipment	01	4	($290,632.43)	($59.96)	($290,572.47)	$0.00	($290,572.47)
WO112	Fleet Airport Equipment	02	2	$0.00	$0.00	$0.00	$0.00	
WO112	Fleet Airport Equipment	02	4	$20.00	($10,776.00)	$10,796.00	$10,796.00	
WO112	Sheriff Fleet Equipment	03	4	$0.00	$0.00	$0.00	$0.00	$0.00
WO112	HOC Fleet Equipment	04	4	$9.53	($7.89)	$17.42	$0.00	$17.42
WO112	Parks Fleet Equipment	05	4	$290,735.65	($1.18)	$290,736.83	$0.00	$290,736.83
WO112	Transit Fleet Equipment	06	4	$0.00	$0.00	$0.00	$0.00	$0.00
WO112	Fleet Equipment Acquisition (Grant Funded)	07	4	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$132.75	($10,845.03)	$10,977.78	$10,796.00	$181.78
WO114	O'Donnell Park Improvements	01	2	$1,757.86	$0.00	$1,757.86	$1,757.86	
WO114	City Campus Façade and Other Inspections	03	1	$0.82	$0.00	$0.82	$0.82	
WO114	City Campus Façade and Other Inspections	03	2	$0.00	$0.00	$0.00	$0.00	
WO114	Museum Façade Repair and Replacement	05	2	($40,204.48)	($174.39)	($40,030.09)	$0.00	($40,030.09)
WO114	Safety Building Restoration	06	1	($77,861.53)	$0.00	($77,861.53)	$0.00	($77,861.53)
WO114	Safety Building Restoration	06	2	$167,659.84	($103.66)	$167,763.50	$0.00	$167,763.50
WO114	GMIA & LJT Airport Improvements	07	2	($0.50)	$0.48	($0.98)	($0.98)	
WO114	Research Park Infrastructure Improvements	09	2	$0.00	$0.00	$0.00	$0.00	
WO114	County Grounds Improvements	10	2	($29,680.24)	$0.00	($29,680.24)	($29,680.24)	
WO114	Courthouse Complex Improvements	11	2	($2,295.04)	$0.00	($2,295.04)	($2,295.04)	
WO114	HOC Infrastrucuture Improvements	12	2	$0.61	$0.00	$0.61	$0.61	
WO114	DHHS Infrastructure Improvements	13	2	$0.00	$0.00	$0.00	$0.00	
WO114	Senior Centere Infrastructure Improvements	14	2	$0.62	$0.00	$0.62	$0.62	
WO114	Trimborn Farm Infrastructure Improvements	15	2	$0.00	$0.00	$0.00	$0.00	

Capital Improvement Carryovers
2013 Carryover to 2014

Schedule of Expenditure Appropriations and Revenues Not Recommended for Carryover

Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WO114	Transit Infrastructure Improvements	16	2	($17,122.03)	$0.00	($17,122.03)	($17,122.03)	
WO114	Parks Infrastructure Improvements	17	2	$0.85	$0.00	$0.85	$0.85	
WO114	Zoo Infrastructure Improvements	18	2	($0.46)	$0.00	($0.46)	($0.46)	
	Total			$2,256.32	($277.57)	$2,533.89	($47,337.99)	$49,871.88
WO115	County Grounds Conversion from Chilled Water to Chillers (form	01	1	$86,359.76	$0.00	$86,359.76	$86,359.76	
WO115	County Grounds Conversion from Chilled Water to Chillers (form	01	2	($86,359.77)	$0.00	($86,359.77)	($86,359.77)	
	Total			($0.01)	$0.00	($0.01)	($0.01)	$0.00
WO118	Historical Society Exterior Renovation	01	1	$0.96	$0.00	$0.96	$0.96	
WO128	Wil-O-Ways Grant Lighting	01	1	$363.58	$0.00	$363.58	$363.58	
WO128	Wil-O-Ways Grant Lighting	01	2	($362.75)	($190.84)	($171.91)	($171.91)	
	Total			$0.83	($190.84)	$191.67	$191.67	$0.00
WO129	Wil-O-Ways Underwood Wading Pool Improvements	01	2	$0.40	($294.73)	$295.13	$0.00	$295.13
WO131	Wil-O-Ways Underwood Single Stall Restroom	01	1	$813.31	$0.00	$813.31	$813.31	
WO131	Wil-O-Ways Underwood Single Stall Restroom	01	2	($813.07)	($372.72)	($440.35)	($440.35)	
	Total			$0.24	($372.72)	$372.96	$372.96	$0.00
WO132	Wil-O-Ways Underwood Recreation Center HVAC	01	1	$476.00	$0.00	$476.00	$0.00	$476.00
WO132	Wil-O-Ways Underwood Recreation Center HVAC	01	2	($475.73)	($218.08)	($257.65)	$0.00	($257.65)
	Total			$0.27	($218.08)	$218.35	$0.00	$218.35
WO133	Medical Examiner Cryostat Machine	01	4	$21,327.05	($99.97)	$21,427.02	$0.00	$21,427.02
WO141	Zoo Interchange	01	1	($1.05)	$0.00	($1.05)	($1.05)	
WO141	Zoo Interchange - Alloc Contingency	02	1	$0.00	$0.00	$0.00	$0.00	
WO141	Zoo Interchange - Environ Assess/Traffic Impact	03	1	$0.16	$0.00	$0.16	$0.16	
WO141	Zoo Interchange - Signage	04	1	$0.00	$0.00	$0.00	$0.00	
WO141	Zoo Interchange - Mitigation Agreement	05	1	$1.40	$0.35	$1.05	$1.05	
WO141	Zoo Electrical and Communication Cables Relocation	06	2	$0.83	$0.00	$0.83	$0.83	
WO141	Fleet Mgmt O'Donnell Panels Relocation	07	2	$0.00	$0.00	$0.00	$0.00	
WO141	HIGHWAY YARD MOVE	08	2	$0.46	$0.00	$0.46	$0.46	
	Total			$1.80	$0.35	$1.45	$1.45	$0.00
WO143	Fleet and Vel Phillips Heating Systems Replacement	01	2	$3.90	$0.00	$3.90	$3.90	
WO150	Courthouse Fire Project	01	2	$2,675,000.08	$0.00	$2,675,000.08	$2,675,000.08	
WO205	Advantage Capital Projects Module	01	4	$0.00	$0.00	$0.00	$0.00	
WO205	Fiscal Monitoring System	02	2	$2,394.10	$0.00	$2,394.10	$2,394.10	
WO205	Courts Scanning	04	2	($2,395.87)	$0.00	($2,395.87)	($2,395.87)	

Capital Improvement Carryovers
2013 Carryover to 2014

Schedule of Expenditure Appropriations and Revenues Not Recommended for Carryover

Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
	Total			($1.77)	$0.00	($1.77)	($1.77)	$0.00
WO215	Storage Expansion	01	4	$0.80	($1,649.31)	$1,650.11	$0.00	$1,650.11
	Total			$0.80	($1,649.31)	$1,650.11	$0.00	$1,650.11
WO218	Technical Infrastructure Replacement	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WO218	Technical Infrastructure Replacement	01	4	$0.38	($675.95)	$676.33	$0.00	$676.33
	Total			$0.38	($675.95)	$676.33	$0.00	$676.33
WO219	Narrowbanding	01	4	$2,152.23	($122.25)	$2,274.48	$0.00	$2,274.48
WO221	Data Center Equipment and Construction	01	1	($17,522.83)	$0.00	($17,522.83)	$0.00	($17,522.83)
WO221	Data Center Equipment and Construction	01	4	$3,677.50	$0.00	$3,677.50	$0.00	$3,677.50
WO221	Clean Agent Fire Suppression System in MER	02	1	$2,591.15	$0.00	$2,591.15	$0.00	$2,591.15
WO221	Clean Agent Fire Suppression System in MER	02	2	$32,534.79	($888.11)	$33,422.90	$0.00	$33,422.90
WO221	Phase 2 Upgrade of MER Server Room @ CJF	03	1	($20,800.00)	$0.00	($20,800.00)	$0.00	($20,800.00)
WO221	Phase 2 Upgrade of MER Server Room @ CJF	03	2	($480.58)	($184.46)	($296.12)	$0.00	($296.12)
	Total			$0.03	($1,072.57)	$1,072.60	$0.00	$1,072.60
WO223	Research Park Entrance Signage/Landscaping	01	2	$0.84	$0.45	$0.39	$0.39	
WO224	Zoo Interchange Utilities Relocation	01	2	$0.46	$0.00	$0.46	$0.46	
WO229	Warehouse Replacement	01	2	$0.15	$0.00	$0.15	$0.15	
WO230	Fleet Highways Building Modification	01	2	$0.72	$0.00	$0.72	$0.72	
WO422	In Squad Cameras - Vision Hawk Digital	01	4	$4,871.00	($23.07)	$4,894.07	$0.00	$4,894.07
WO423	Security Cameras in Criminal Justice Facility	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WO423	Security Cameras in Criminal Justice Facility	01	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)
WO423	Security Cameras in Criminal Justice Facility	01	4	$1.00	$0.00	$1.00	$0.00	$1.00
	Total			$1.00	$0.00	$1.00	$0.00	$1.00
WO433	Glass Partition Barrier Extension	01	1	($2,548.28)	$0.00	($2,548.28)	$0.00	($2,548.28)
WO433	Glass Partition Barrier Extension	01	2	$2,548.69	($646.50)	$3,195.19	$0.00	$3,195.19
	Total			$0.41	($646.50)	$646.91	$0.00	$646.91
WO444	MCSO - Electronic Medical Records System	01	1	$1.00	$0.00	$1.00	$0.00	$1.00
WO444	MCSO - Electronic Medical Records System	01	2	$0.00	$0.00	($0.00)	$0.00	($0.00)
WO444	MCSO - Electronic Medical Records System	01	4	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$1.00	$0.00	$1.00	$0.00	$1.00
WO508	Marcus Center - Pedestrian Pavement Replacement	01	2	$0.00	$0.00	$0.00	$0.00	$0.00

Capital Improvement Carryovers
2013 Carryover to 2014

Schedule of Expenditure Appropriations and Revenues Not Recommended for Carryover

Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WO509	Villa Terrace - Security System	01	2	($1.55)	$0.00	($1.55)	$0.00	($1.55)
WO511	Charles Allis - Security System	01	2	($3,637.16)	$0.00	($3,637.16)	$0.00	($3,637.16)
WO514	War Memorial Window Replacement & Repair (Eastern Window	01	1	($0.35)	$0.00	($0.35)	($0.35)	
WO514	War Memorial Window Replacement & Repair (North and South	02	2	$0.00	$0.00	$0.00	$0.00	
	Total			($0.35)	$0.00	($0.35)	($0.35)	$0.00
WO515	WM WINDOW LEDGE LEAK REPAIR	01	1	$0.00	$0.00	$0.00	$0.00	
WO517	War Memorial Renovations	01	1	($36,027.60)	$0.00	($36,027.60)	$0.00	($36,027.60)
WO517	War Memorial Renovations	01	2	$36,027.36	($0.50)	$36,027.86	$0.00	$36,027.86
	Total			($0.24)	($0.50)	$0.26	$0.00	$0.26
WO602	Main Frame Apps Migration	01	1	$0.00	$0.00	$0.00	$0.00	
WO606	Rewire County Facilities	01	1	$107,950.00	$0.00	$107,950.00	$0.00	$107,950.00
WO606	Rewire County Facilities	01	2	$24,562.21	$0.00	$24,562.21	$0.00	$24,562.21
WO606	Rewire County Facilities	01	4	$78,400.80	($1,457.11)	$79,857.91	$0.00	$79,857.91
WO606	BHD Wireless Infrastructure	02	4	$30,242.61	($147.10)	$30,389.71	$0.00	$30,389.71
	Total			$241,156	($1,604)	$242,760	$0	$242,759.83
WO614	Build Out Ten Sites to Digital	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WO614	Build Out Ten Sites to Digital	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
WO614	Build Out Ten Sites to Digital	01	4	($0.84)	($12,226.52)	$12,225.68	$0.00	$12,225.68
	Total			($0.84)	($12,226.52)	$12,225.68	$0.00	$12,225.68
WO618	Franklin Public Safety Communication Project	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WO618	Franklin Public Safety Communication Project	01	2	($0.58)	$0.00	($0.58)	$0.00	($0.58)
WO618	Franklin Public Safety Communication Project	01	4	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			($0.58)	$0.00	($0.58)	$0.00	($0.58)
WO619	Diaster Recovery Site	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WO619	Diaster Recovery Site	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
WO619	Diaster Recovery Site	01	4	($0.82)	$0.00	($0.82)	$0.00	($0.82)
	Total			($0.82)	$0.00	($0.82)	$0.00	($0.82)
WO620	Greenfield Public Safety Communications	01	4	$0.47	$0.00	$0.47	$0.00	$0.47
WO626	Computer Replacement	01	4	($0.10)	($7,554.49)	$7,554.39	$0.00	$7,554.39
WO627	Medical Examiner Case Management System Replacement Pro	01	4	$0.34	($593.72)	$594.06	$0.00	$594.06

Capital Improvement Carryovers
2013 Carryover to 2014

Schedule of Expenditure Appropriations and Revenues Not Recommended for Carryover

Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds
	TRANSPORTATION & PUBLIC WORKS							
	Airports							
Active Projects								
WO870	Special Assessments	01	0	$0.00	$0.00	$0.00	$0.00	
WO870	Special Assessments	01	1	$0.18	$0.00	$0.18	$0.18	
WO870	Special Assessments	01	2	$0.00	$0.00	$0.00	$0.00	
	Total			$0.18	$0.00	$0.18	$0.18	$0.00
WO888	Todd Wehr Elevator Modernization	01	1	$0.00	$0.00	$0.00	$0.00	$0.00
WO888	Todd Wehr Elevator Modernization	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
WO888	Todd Wehr Elevator Modernization	03	1	$67,432.55	$0.00	$67,432.55	$0.00	$67,432.55
WO888	Todd Wehr Elevator Modernization	03	2	$42,443.58	($2,342.85)	$44,786.43	$0.00	$44,786.43
	Total			$109,876.13	($2,342.85)	$112,218.98	$0.00	$112,218.98
WO895	Countywide Revolving Engineering Account	01	0	($140.32)	$0.00	($140.32)	($140.32)	
$0.00	Total			($140.32)	$0.00	($140.32)	($140.32)	$0.00
WO949	INVENTORY & ASSESS CNTY BLDGS	01	1	($0.42)	$0.00	($0.42)	($0.42)	
WO029	Milwaukee County Historical Society Renovation	01	1	$319.00	$0.00	$319.00	$0.00	$319.00
WO029	Milwaukee County Historical Society Renovation	01	2	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$319.00	$0.00	$319.00	$0.00	$319.00
WO098	Legislative Workflow and Public Access Program	01	1	$0.00	$0.00	$0.00	$0.00	
WO098	Legislative Workflow and Public Access Program	01	2	$2,787.34	$0.00	$2,787.34	$2,787.34	
	Total			$2,787.34	$0.00	$2,787.34	$2,787.34	$0.00
WO999	1999 Expenditures w/o Project Number	99	1	$0.00	$0.00	$0.00	$0.00	$0
	Total Inactive Other County Agencies			$3,106.34	$0.00	$3,106.34	$2,787.34	$319.00
	Total Other County Agencies			$3,050,002.54	($40,907.62)	$3,090,910.16	$2,641,675.40	$449,234.76
	TOTAL GENERAL GOVERNMENT			$3,201,798.43	($41,603.16)	$3,243,401.59	$2,641,674.33	$601,727.26
	GRAND TOTAL CAPITAL IMPROVEMENTS			$16,164,890.01	$10,735,940.83	$5,428,949.18	$2,924,835.79	$2,504,113.39
	9960 Corporate Purpose			$5,879,265.87	$2,508,977.86	$3,370,288.01	$2,636,586.64	$733,701.37
	9960 Airport			$10,285,624.14	$8,226,962.97	$2,058,661.17	$288,249.15	$1,770,412.02
							$2,675,000.00	Already Approved
							($38,413.36)	Net Deficit

File No.
(Journal,)

(ITEM) From Director of Performance, Strategy and Budget and the Comptroller, submitting Report of 2013 Carryovers to 2014, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Section 32.91(7) of the General Ordinances of Milwaukee County requires the Department of Administrative Services (DAS) to prepare an annual report to the Committee on Finance and Audit indicating those appropriation carryover requests concurred with and those recommended for denial; and

WHEREAS, the Finance, Personnel and Audit Committee reviews the Department of Administrative Services report and submits its recommendations to the County Board; and

WHEREAS, the final carryovers for 2013 to 2014 recommended by the DAS and Comptroller include $6,253,733 in appropriations and $8,267,299 in related revenues, and $125,253,731 of capital improvement appropriations including carryovers for the Airport and $170,995,549 of capital improvement revenues; and

WHEREAS, recommended lapsed expenditure appropriations and revenues for the capital projects fund of $2,636,587 is required from the County's general fund and $733,701 to the County's Debt Service Reserve; and

WHEREAS, net expenditures and revenues from lapsed Airport projects total $2,058,661, from the lapsed capital projects; and

WHEREAS, the contribution to the Airport consists of $288,249 in cash and $1,770,412 in Airport bond proceeds; now therefore,

BE IT RESOLVED, that the preliminary carryovers from 2013 to 2014 recommended by the DAS and the Comptroller and approved by the Finance, Personnel and Audit Committee are hereby approved; and

BE IT FURTHER RESOLVED, that the DAS and the Comptroller are authorized and directed to make the necessary adjustments to complete the carryover process and submit a final carryover report for the May 2014 cycle of the Committee on Finance, Personnel and Audit; and

BE IT FURTHER RESOLVED, that the Department of Health and Human Services – Housing Division is directed to submit an appropriation transfer to realign the appropriate accounts; and

BE IT FURTHER RESOLVED, that an amount of $2,636,587 in cash from lapsed capital projects is lapsed to the general fund and $733,701 in surplus bonds which are not eligible to be included in the determination of net surplus, shall be deposited in the Debt Service Reserve; and,

BE IT FURTHER RESOLVED, the Department of Administrative Services and the Office of the Comptroller are authorized and directed to perform an administrative appropriations transfer to reverse the temporary carryover transfer approved by the County Board of Supervisors.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 03/28/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report of 2013 Carryovers to 2014 Fiscal Year

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☒ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	See Explanation	See Explanation
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Department of Administrative Services (DAS) and the Office of the Comptroller (Comptroller) are requesting approval of the preliminary recommended expenditures and revenues to be carried over from 2013 to 2014 in accordance with Section 32.91(7) of the Milwaukee County General Ordinances . The DAS is required by Section 32.91(7) to prepare an annual report on operating and capital carryovers.
B. Approval of the carryovers will not provide additional expenditure authority. The purpose of the carryover is to allocate previously appropriated expenditure and revenues that have not been expended or encumbered to the new fiscal year. Encumbered amounts are automatically carried over, and therefore are not included in this request.
C. Operating budget capital outlay, equipment and major maintenance appropriations recommended to be carried over from 2013 to 2014 total $6,253,733. Revenues recommended to be carried over total $8,267,299.

   Capital project fund expenditure appropriation carryovers from 2013 to 2014 total $65,485,532 for corporate purpose projects. Associated revenues to be carried over total $53,376,428. Airport capital improvement expenditure and revenue carryovers from 2013 to 2014 total $59,768,199 and $117,619,121, respectively.

   Excluding Airport appropriations and revenues, $2,636,587 will be allocated to the County's general fund in 2013. This amount reflects the lapsing of $2,675,000 in cash from Project WO150 – Courthouse Fire. As stated above, this amount was previously approved for carry over at the February 2014 meeting of the County Board of Supervisors.

   The lapsed $2,675,000 amount was combined with a net cash deficit of $38,413.36 that is primarily the result of over expenditures for major maintenance repairs for Project WO114102 –

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Courthouse Complex Improvements (net deficit of $29,680) and Project WO114162 – Transit Infrastructure Improvements (net deficit of $17,122). According to the Department, these deficit amounts could be offset with surpluses from the other major maintenance projects to be completed in 2014.

Unspent bond proceeds of $733,701 from the lapsed capital projects will be deposited into the County's debt service reserve. The majority of the bond proceeds are Build America Bonds and must be applied towards capital improvement projects. The DAS and Comptroller are in the process of determining the Build America Bond amount. In addition, the DAS and Comptroller will work with departments to develop an appropriation transfer to utilize the lapsed Build America Bonds.

Net expenditures and revenues from lapsed Airport projects total $2,058,661, which reflects the lapsing of project expenditure deficits or unrealized revenues to the Airport's reserve. As a result, the Airport will receive a contribution to its reserves of $2,058,661 from the lapsed capital projects. The contribution consists of $288,249.15 in cash and $1,770,412 in Airport bond proceeds.

D. N/A

Department/Prepared By Pamela Bryant

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Office of the Comptroller is estimating a 2013 year-end surplus of $15 million. This resolution would require that $5 million of this surplus be available for the 2015 budget, with the remainder being transferred into the Debt Service Reserve

C. Undetermined at this time. However, this action would leave $5 million available for the 2015 budget.

D. The exact amount of the 2013 surplus has not yet been finalized. The amounts cited are therefore approximate and based on data that is curently available.

Department/Prepared By Josh Fudge

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

Date: March 28, 2014

To: Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors

From: Josh Fudge, Director, Office of Performance, Strategy and Budget; Department of Administrative Services, on behalf of the Innovation Fund Workgroup

Subject: Recommended Innovation Fund Allocations

Issue
The 2014 Adopted Budget for Non-Departmental Revenues created the Milwaukee County Innovation Fund (Innovation Fund), for the purpose of providing resources for "…one-time projects that will enhance operational efficiencies, reduce ongoing operating or debt service costs, and improve service delivery and the County's long-term fiscal sustainability". The 2014 Adopted Budget created a workgroup (Innovation Fund Workgroup) to solicit applications for projects under the Innovation Fund, which included representatives from the County Board, the Office of the Comptroller, and the Department of Administrative Services – Office of Performance, Strategy and Budget (DAS-PSB). The Innovation Fund Workgroup presents its recommendations for project funding in the attached resolution.

Background
The 2014 Adopted Budget envisioned that funding for such projects would come from a $5,000,000 payment from the UWM Innovation Park LLC (UWM) for the 2011 sale of 88.9 acres of land in the Northeast Quadrant of the County Grounds for the development of a new College of Engineering and Applied Sciences (Innovation Park); and from an estimated $680,000 payment by UWM from its sale of land at Innovation Park which is also part of the adopted payment plan.

ITEM	AMOUNT
UWM Payment Per Adopted Payment Plan	$5,000,000
Proceeds from Hotel Sale	$680,000
TOTAL Resources:	**$5,680,000**
Less: 25 Percent Allocation to Economic Development Fund:	($1,420,000
Less: Allocation for 2014 Adopted Capital Projects	($156,000)
NET RESOURCES AVAILABLE:	**$4,104,000**

Of the total $5,680,000 in revenue, the 2014 Adopted Budget directs that 75 of the total, or $4,260,000, be directed to the Innovation Fund, with the remainder directed to the Economic Development Fund. Of the $4,260,000 available for the Innovation Fund, $156,000 is dedicated to two capital projects included in the 2014 Adopted Capital Budget - WO23401-Liquid

Chromatograph Tandem Mass Spectrometer ($126,000) and WC09501-Courthouse-Masonry ($30,000). This leaves a net total of $4,104,000 available for the Innovation Fund, as shown in the chart above.

The County received the $5,000,000 payment referenced above from UWM on February 6. Seventy-five percent of these funds ($3,750,000) were transferred to the Allocated Appropriation for Contingencies in the March cycle.

The Innovation Fund Workgroup met in January to agree on evaluation criteria and a scoring process, and solicited project requests from departments. The evaluation criteria awarded points on a 1-10 point scale for:

- Operational Need (Urgency)
- Impact on Customers
- Impact on Operational Efficiency & Budget

In addition, a 5-point bonus was awarded to projects submitted by a combination of two or more departments. The highest score that could be earned by a project therefore was 105 (or 35 points per Innovation Fund Workgroup member).

A total of 35 projects were requested by the deadline of February 28 that would require $19.4 million in County funding.

The Innovation Fund Workgroup members reviewed and scored the projects individually based on the established criteria, and subsequently met on March 11 to discuss the proposals. A number of follow-up questions were submitted to requesting departments, and based on responses to these questions members finalized their project scores. The total scores earned by projects ranged from 83 to 35. There were projects that scored highly but were not recommended by the Innovation Fund Workgroup, in some cases due to cost considerations or if it was determined that the project was more of an on-going service than a one-time investment.

Recommendation

The Innovation Fund Workgroup recommends funding the following projects in 2014. It is recommended that the projects be split into two tiers of funding. The first tier would be funded with proceeds from the $5,000,000 payment by UWM that has been actually received. Net of the 2014 Adopted Capital Projects noted above, that amount is approximately $3,594,000. The second tier would be funded contingent upon the receipt of proceeds from the sale by UWM of land related to the hotel development. This amount is $510,000. If the funds are not received by the County during 2014, the projects would not be funded and not permitted to commence.

Additionally, it is recommended that projects with a cost of greater than $50,000 be created as capital projects. The attached resolution authorizes the Office of the Comptroller to create new capital project numbers and then would allow DAS-PSB to transfer the funds from the Allocated Appropriation for Contingencies into these capital projects. Projects with a cost of less than $50,000 would be funded through departmental operating budgets, and the attached resolution allows DAS-PSB to implement the required fund transfers.

Tier One Recommended Projects:

Department	Project Title	Funding Amount
DAS-Facilities Management (A&E)	Project Management Software	$200,000
DHHS – Housing Division	AODA Housing Construction	$500,000
Child Support Services	Data Flow Consulting & Call Center Upgrade	$187,000*
Zoo	LED Lighting Upgrade	$8,520
House of Correction & Sheriff	Jail Management System	$1,165,000
DOT – Highways	Highway Maintenance Billing Software	$688,675
DAS-PSB, DAS-Procurement, HR	LEAN Government Consulting	$30,000
DHHS – Disabilities Svcs	Core Competency Training	$75,000
Parks	Lincoln Memorial Drive Lighting Retrofit	$128,420
Parks	Tennis Court Lighting Retrofits	$601,385
TOTAL		$3,584,000

** = Sixty-six percent of the funding for this project would be provided by federal child support program reimbursement, for a total funding level of $550,000. The fund transfer that would be authorized in the attached resolution would include $187,000 in land sales revenue and $363,000 in federal child support reimbursement.*

Tier Two Recommended Projects:

Department	Project Title	Funding Amount
Combined Courts	CCAP Scanning Equipment	$70,000
Behavioral Health Division	Acute & Children's' Unit Whiteboard Units	$145,000
Medical Examiner	iSTAT Chemical Analyzer	$15,000
Medical Examiner	Digital Dental X-Ray Equipment	$40,000
Parks	Amenities Matching Fund	$250,000
TOTAL		$520,000

As noted above, the attached resolution would allow DAS-PSB to process a fund transfer to provide funding to the tier two projects once the proceeds are actually received by the County.

The attached resolution also requires the departments listed above to provide informational reports to the policy committees of the County Board of Supervisors and to the County Executive by the October 2014 committee cycle. The resolution requires that these reports provide information on the progress towards implementation, impacts on service, etc.

The Innovation Fund Workgroup would like to thank all of the departments and offices that submitted projects. All of the requests had merit and these allocations represent our best effort to ensure the best return on investment for the County, the best improvement in operations for departments, and the best improvement in services for impacted customers.

Prepared by:

_____

Josh Fudge, Director
Office of Performance, Strategy & Budget

File No.
(Journal, date)

From the Director, Office of Performance, Strategy and Budget, Department of Administrative Services, on behalf of the Innovation Fund Workgroup, submitting a recommended allocation of funding for Innovation Fund projects, authorizing the creation of new capital projects, and authorizing necessary fund transfers.

A RESOLUTION

WHEREAS, the County anticipates receiving a $5,000,000 payment from UWM Innovation Park LLC (UWM) for the 2011 sale of 88.9 acres of land in the Northeast Quadrant of the County Grounds for the development of a new College of Engineering and Applied Sciences (Innovation Park) and

WHEREAS, the County also anticipates receiving approximately $680,000 in proceeds from the sale by UWM of a parcel at Innovation Park for the development of a hotel; a share of which must be remitted to the County as part of the adopted payment plan; and

WHEREAS, the 2014 Adopted Budget requires that 75 percent of these total funds, or approximately $4,260,000, less funding provided for two 2014 Adopted Capital Projects in the amount of $156,000 be provided to the Milwaukee County Innovation Fund; and

WHEREAS, the Milwaukee County Innovation Fund (Innovation Fund) will provide resources for one-time projects that "…will enhance operational efficiencies, reduce ongoing operating or debt service costs, and improve service delivery and the County's long-term fiscal sustainability"; and

WHEREAS, a workgroup was created in the 2014 Adopted Budget, made up of representatives of the County Board of Supervisors, the Office of the Comptroller, and the Department of Administrative Services, to solicit and evaluate projects to be financed from the Innovation Fund; and

WHEREAS, the workgroup met in January to develop evaluation criteria, solicited project ideas from departments in February, and has completed its analysis and review of requested projects; and

WHEREAS, the workgroup feels the projects below provide the best mix of return on investment for the County, the best improvement in operations for impacted departments, and the best improvement in services for affected customers; now, therefore,

BE IT RESOLVED, that the proceeds identified above are allocated to the specific projects listed below; and

BE IT FURTHER RESOLVED, that the Office of the Comptroller is authorized to create new capital projects for those projects with an investment level of over $50,000; and

that those projects with investment of under $50,000 shall be funded in the operating budgets of the lead project departments; and

BE IT FURTHER RESOLVED, that for the projects listed as "Tier One Projects" below, the Office of Performance, Strategy and Budget is authorized, upon adoption of this resolution, to implement the necessary fund transfers to allocate the funding from the Allocated Contingency Fund to the appropriate newly-created capital projects and the appropriate operating budgets; and

BE IT FURTHER RESOLVED, that, for the "Tier Two Projects" listed below, the Office of Performance, Strategy and Budget is authorized to implement the necessary fund transfers to allocate the funding to the appropriate newly-created capital projects and the appropriate operating budgets only upon receipt of the proceeds from the hotel development, as certified by the Director of Economic Development; and

BE IT FURTHER RESOLVED that for Tier One projects listed below the recipient department is required to provide an informational report on the project to that department's policy oversight committee and to the County Executive no later than the October 2014 cycle of the Milwaukee County Board. The report shall include information about the progress towards implementation, improvements in service realized, operating budget impacts, and any other relevant information. For projects funded in Tier Two, the lead department must provide the informational report six months after the associated fund transfer is processed.

Tier One Projects (Underlined Department to submit Informational Report)

Department	Project Title	Funding Amount
DAS-Facilities Management (A&E)	Project Management Software	$200,000
DHHS – Housing Division	AODA Housing Construction	$500,000
Child Support Services	Data Flow Consulting & Call Center Upgrade	$187,000*
Zoo	LED Lighting Upgrade	$8,520
House of Correction & Sheriff	Jail Management System	$1,165,000
DOT – Highways	Highway Maintenance Billing Software	$688,675
DAS-PSB, DAS-Procurement, HR	LEAN Government Consulting	$30,000
DHHS – Disabilities Svcs	Core Competency Training	$75,000
Parks	Lincoln Memorial Drive Lighting Retrofit	$128,420
Parks	Tennis Court Lighting Retrofits	$601,385

Tier Two Projects

Department	Project Title	Funding Amount
Combined Courts	CCAP Scanning Equipment	$70,000
Behavioral Health	Acute & Children's' Unit Whiteboard	$145,000

Division	Units	
Medical Examiner	iSTAT Chemical Analyzer	$15,000
Medical Examiner	Digital Dental X-Ray Equipment	$40,000
Parks	Amenities Matching Fund	$250,000

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 3/28/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Allocation of Funds for the Milwaukee County Innovation Fund

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

This resolution would authorize the allocation of $3,584,000 currently in the Allocated Appropriation for Contingencies to be transferred to newly-created capital projects or departmental operating budgets for several projects awarded under the Milwaukee County Innovation Fund. It would also authorize the Department of Administrative Services - Office of Performance, Strategy and Budget to allocate an additional $520,000 to a second tier of such projects once the funds are received and certified by the Director of Economic Development.

This action has no fiscal impact, as it would allocate funds already received by the County and permit the allocation of other funds only once they are actually received.

Department/Prepared By Josh Fudge

Authorized Signature _____

Did DAS-Fiscal Staff Review?	☒	Yes	☐	No	
Did CBDP Review?[2]	☐	Yes	☐	No	☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-

By Supervisor Stamper

A RESOLUTION

Authorizing the Director of Human Resources to implement the classifications and rates of compensation for three Department of Administrative Services-Economic Development Division positions recommended for creation in the 2014 Adopted Budget.

WHEREAS, in the 2014 Adopted County Budget, the County Board approved the restructuring of the Economic Development Division by eliminating three outdated positions ("Eliminated 2013 Positions") in favor of three revised positions ("2014 Project Manager Positions"); and

WHEREAS, the Eliminated 2013 Positions cannot be filled because they no longer exist, and the 2014 Project Manager Positions cannot be filled until this resolution is adopted; and

WHEREAS, without the adoption of this resolution, the Economic Development project management staff would be reduced by 66%; and

WHEREAS, the Economic Development project management staff is critical to the implementation of the Ready to Work program, the Foreclosure Mitigation Initiative and continued development of the Park East and other Milwaukee County parcels; and

WHEREAS, in 2013 the Economic Development Division was responsible for the creation of $24 Million in tax base, $6 Million in land sales revenue, $1 Million in lease revenue, and the creation, preservation or placement of over 1,000 jobs; and

WHEREAS, the continued success of the County's economic development programming would be jeopardized without consistent and adequate staffing levels; and

WHEREAS, the Director of Human Resources, in a report dated January 2014 (copy attached), reviewed the recommended position creations contained in the 2014 Adopted County Budget relative to classification and rate of compensation; and

WHEREAS, the creation of positions in the 2014 Adopted Budget require action by the Committee on Finance, Personnel and Audit to establish the classification and rate of compensation for those positions; and

WHEREAS, at the January 30, 2014, meeting of the Committee on Finance, Personnel and Audit several categories of positions were held over, including Org. Unit 1192-DAS-Economic Development Division positions; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize and direct the Director of Human Resources to implement the classifications and rates of compensation (as attached and contained in a report from the Director of Human Resources dated January 10, 2014) for three positions in Org. Unit 1192-DAS-Economic Development Division recommended for creation in the 2014 Adopted Budget.

2014 NEW BUDGET CREATES - PHASE II

DEPT. #	FTE(S)	JOB CODE	REQUESTED JOB TITLE	RECOMMENDED JOB TITLE	PAY GRADE	PAY RANGE (MIN. - MAX.)
1151	1.0	00000073	Admin Spec - Fiscal Affairs NR	Administrative Assistant	06PM	$34,420.26 - $44,138.43
1151	1.0	00004464	Fiscal Analyst - NR	Budget Analyst	26M	$50,960.83 - $58,532.45
1152	1.0	00080106	Contracts Administrator	Contracts Manager	901E	$61,668.26 - $90,274.91
1192	3.0	Z0035	Project Manager	Economic Development Project Manager	34M	$69,906.51 - $83,262.61
				Associate Economic Development Project Manager	30M	$58,532.45 - $69,906.51
4000	2.0	00077110	Correction Manager	*Correction Manager	915E	$61,669.09 - $80,170.06
4300	1.0	00004041	Fiscal Assistant 2	*Fiscal Assistant 2	04P	$30,037.49 - $38,519.10
4900	0.6	00064920	Forensic Investigator	Forensic Investigator	23	$47,168.37 - $54,119.31
5040	1.0	Z0012	Airport Marketing Manager	Airport Marketing Manager	36M	$76,303.55 - $90,283.02
5040	2.0	00019560	Assistant Airport Maint Supv	*Assistant Airport Maint Supv	26M	$50,960.83 - $58,532.45
5040	1.0	Z0014	Manager - IT Airport	Information Technology Manager	35M	$72,796.88 - $83,262.61
5040	1.0	00065492	Network Tech Spec IV Airport	*Network Tech Spec IV Airport	28D	$67,795.94 - $83,657.39
6300	0.5	00045750	Adv Prac Nurse Presciber-Pool	*Adv Prac Nurse Presciber-Pool	51N2	$97,034.91
6300	1.5	00045760	Adv Prac Nurse Prescriber	*Adv Prac Nurse Prescriber	32NZ	$71,433.02 - $88,095.07
6300	1.0	00057024	BH Clinical Psychologist III	*BH Clinical Psychologist III	31PT	$85,587.63 - $111,262.53
6300	1.0	00059025	BH Emer Serv Clinician	*BH Emer Serv Clinician	24	$48,285.95 - $56,252.77
6300	4.0	00045110	Nursing Prog Coord	*Nursing Prog Coord	28MN	$62,474.05 - $81,173.87
6300	0.5	00053440	Occ Therapist Pool	*Occ Therapist Pool	51N3	$59,687.06
6300	1.0	00056965	Psych Crisis Srvs Coord	*Psych Crisis Srvs Coord	31M	$61,135.37 - $72,797.09
6300	1.0	00056941	Psych Soc Wkr Pool	*Psych Soc Wkr Pool	24	$48,285.95 - $56,252.77
6300	1.0	00058026	Qual Assur Coord	*Qual Assur Coord	29	$55,867.34 - $66,957.28
6300	1.0	00044760	RN 2 UR	*RN 2 UR	18N	$55,141.01 - $71,911.63
7900	1.0	z0032	Management Asst- Aging	Administrative Assistant	06PM	$34,420.26 - $44,138.43
7900	1.0	z0062	Outreach and Cust Svs Coord	Nutrition Outreach Coordinator	23	$47,168.37 - $54,119.31
7900	1.0	z0053	Prog Coord - Elderly Services	Elder Abruse Prevention Program Coordinator	29M	$55,872.96 - $66,964.14
7990	1.0	00004300	Accountant 3	*Accountant 3	21	$43,580.58 - $50,306.67
7990	1.0	00087785	Asst Prog Administrator	*Asst Prog Administrator	33M	$66,964.14 - $79,811.47
7990	1.0	00080108	ExDir2AsscDirClincalCompliance	*ExDir2AsscDirClincalCompliance	902E	$78,536.64 - $116,369.34
7990	4.0	00056700	Prog Coord - LTS	*Prog Coord - LTS	29M	$55,872.96 - $66,964.14
7990	2.0	00058036	Qual Assur Spec	*Qual Assur Spec	16C	$33,794.80 - $54,135.74
7990	1.0	00044700	RN 2	*RN 2	18N	$55,141.01 - $71,911.63
8000	1.0	00045135	Adm Coord BH	*Adm Coord BH	27	$53,817.09 - $64,222.29
8000	1.0	00057093	BH Clinical ProgDir Psychology	*BH Clinical ProgDir Psychology	34MP	$102,150.05 - $132,792.61
8000	0.2	00000043	Clerical Asst 1 Hr	*Clerical Asst 1 Hr	03P	$28,126.80 - $36,068.86
8000	0.8	00054821	EMS Instructor- Hourly	*EMS Instructor- Hourly	18N	$55,141.01 - $71,911.63
8000	1.0	00004042	Fiscal Spec	*Fiscal Spec	05P	$32,363.55 - $41,500.99
8000	0.0	00056162	Human Ser Wkr Pool	*Human Ser Wkr Pool	16C	$33,794.80 - $54,135.74
8000	1.0	00057761	Integrated Service Coor	*Integrated Service Coor	31	$64,222.29 - $76,472.86
8000	1.0	00057340	Prog Coord - Res Center	*Prog Coord - Res Center	29M	$55,872.96 - $66,964.14
8000	1.0	00058051	Qual Assur Spec EMS	*Qual Assur Spec EMS	16C	$33,794.80 - $54,135.74
8000	0.1	00044510	RN 1 Pool	*RN 1 Pool	51N1	$68,975.09 - $81,090.88
8000	1.0	00076130	Sect Mgr	*Sect Mgr	914E	$55,188.22 - $71,744.19

* Reflects positions that are within departments that are currently under review and/or finalization for the Job Analysis & Evaluation Project.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: February 25, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorizing the Director of Human Resources to implement the classifications and rates of compensation for three DAS-Economic Development Division positions that were recommended for creation in the 2014 Adopted Budget.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution will provide County Board authorization of the classifications and rates of pay, as recommended by the Department of Human Resources, for three positions created in the 2014 Adopted Budget for Org. Unit. 1192 – DAS-Economic Development Division. Approval will allow the positions to be filled.

B. The funds for these three positions were included in the 2014 Adopted Budget. There is no additional fiscal impact since the funds are already contained within the division's budget.

C. No fiscal impact.

D. None.

Department/Prepared By Jessica Janz-McKnight, Research Analyst, Office of the Comptroller

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

Date: March 28, 2014

To: Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

From: Josh Fudge, Director, Office of Performance, Strategy and Budget; Department of Administrative Services

Subject: Funding Mechanism for Human Resources Positions

Issue
In the March County Board Committee cycle, the Department of Human Resources (DHR) requested, and the Department of Administrative Services – Office of Performance, Strategy and Budget (DAS-PSB) approved a fund transfer of $126,674 from the Appropriation for Contingencies to fund three positions that DHR views as critical to their operations. The Committee on Finance, Personnel and Audit has requested that an alternate funding mechanism for two of these positions be considered. The attached resolution would allocate funding from identified savings due to vacancies, and approve the creation of 4.0 FTE positions included in the phase II position creation report related to the 2014 Adopted Budget.

Analysis
The two positions that would be funded are 2.0 FTE Management Assistant – Human Resources (also referred to as Human Resources Information System (HRIS) Assistants), title code 00000019, pay grade 06PM. Funding for these positions was included in the 2014 County Executive's Recommended Budget; however this funding was eventually eliminated in the Adopted Budget.

The DHR views these positions as being critical to the functioning of their office, and the Office of the Comptroller has indicated support for them due to critical integrity issues related to multiple employee data access points (see attached letter). Based on a review of DHR's year-to-date salary expenditures relative to the budget, DHR does not have sufficient resources to hire these two positions. It is estimated that if the attached resolution is approved on April 24, and the three positions are hired as of May 24, the total salary and social security costs would be approximately $46,050.

DAS-PSB has analyzed available resources in other departments to determine if funding is available to allow DHR to hire these two positions. Based on this analysis and the available timeframe, the following resources could be made available to DHR:

1. Facilities Director Vacancy: The position of Facilities Director in the Facilities Management Division of the Department of Administrative Services (DAS-FM) is presently vacant. The Executive Director, Administrative Services indicates that a

candidate for this position has recently rejected the appointment due to uncertainty over the pay grade (903E). Therefore, this position is now likely to be vacant for at least two to three more months. Assuming the position is not hired until June 1, salary and social security savings of $17,700 are available to transfer to DHR.

2. Facilities Maintenance Coordinator Vacancy: The position of Facilities Maintenance Coordinator in DAS-FM is also vacant. The Executive Director, Administrative Services indicates that a candidate for this position recently informed DAS-FM that he was staying in his present employment, and as a result this position must be re-solicited. Assuming the position is not hired until June 1, salary and social security savings of $15,900 are available to transfer to DHR.

3. Economic Development Project Managers: Three new project management positions were created and funded in the 2014 Adopted Budget; however these positions have not yet been authorized for creation. Since they have been vacant for the first three months of 2014, approximately $2,250 in salary and social security savings are available to transfer to DHR.

4. Contract Manager, DAS-Procurement: One new position of Contract Manager was created and funded in the 2014 Adopted Budget; however this position has not yet been authorized. Since the position has been vacant for the first three months of 2014, approximately $5,000 in salary and social security savings are available to transfer to DHR.

5. Accountant, Office of the Comptroller: One accountant position has been vacant for the first quarter of the year; therefore, approximately $5,000 in salary and social security savings are available to transfer to DHR.

6. Budget Analyst, DAS-Fiscal Affairs: One new position of Budget Analyst was created and funded to administer the collections program; however this position has not yet been authorized. Since the position has been vacant for the first three months of 2014, approximately $1,700 is available to transfer to DHR.

The available salary and social security resources above total $46,050, which is the estimated amount necessary to fill the positions in DHR, as noted previously.

Because State Statute prevents inter-departmental fund transfers until the fourth quarter of the year, the attached resolution would create a policy directive requiring DAS-PSB to implement a fund transfer on October 1, 2014 to move the resources identified above to DHR in order to offset the anticipated cost of the positions.

The resolution would also approve the creation of 4.0 FTE positions that were funded in the 2014 Adopted Budget and were included in the phase II position creation report: 2.0 FTE Economic Development Project Manager and 1.0 FTE Associate Economic Development Project Manager positions in the Economic Development Division of the Department of Administrative Services (DAS-Economic Development), and 1.0 FTE Budget Analyst in DAS-Fiscal Affairs.

Recommendation
It is recommended that DHR be allowed fill the two positions listed above (2.0 FTE HRIS Specialist) in a way that does not require any additional funds other than the $46,050 estimated cost above. Assuming this action results in a forecasted salary and social security deficit in DHR, DAS-PSB will implement a fund transfer in the fourth quarter of 2014 that would move the salary and social security resources identified above into DHR.

It also recommended that 2.0 FTE Economic Development Project Manager and 1.0 FTE Associate Economic Development Project Manager positions be created in DAS-Economic Development, and 1.0 FTE Budget Analyst be created in DAS-Fiscal Affairs.

Fiscal Impact
There is no fiscal impact of this action. This resolution authorizes the future transfer of available surpluses and creates 4.0 FTE positions that are funded in the 2014 Adopted Budget.

Josh Fudge
Director, Office of Performance, Strategy & Budget

Attachment

CC:
Scott Manske, Milwaukee County Comptroller
Don Tyler, Executive Director, Administrative Services
Kerry Mitchell, Chief Human Resources Officer

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE: March 7, 2014

TO: Supervisor David Cullen, Co-Chair, Committee on Finance, Personnel and Audit
Supervisor Willie Johnson, Jr., Co-Chair, Committee on Finance, Personnel and Audit

FROM: Scott B. Manske, Comptroller

SUBJECT: **Letter in Support of Centralization of Data-Entry Functions for the County's Human Resources Information System (Ceridian)**

The Department of Human Resources (DHR) has requested an appropriation transfer to fund two full-time clerical positions to centralize data-entry functions for the County's Human Resources Information System (Ceridian). I would like to express my support of DHR's actions to centralize this data entry function.

As Comptroller, I am responsible for administering payroll for the County. Accurate and timely administration of payroll relies heavily on the employee information inputted into Ceridian at the time of hire, termination, or other job change. The employees responsible for this data entry function vary by department, change frequently, and often have not been properly trained, which all have contributed to an increase in errors in Ceridian. In the past several months, these data entry errors have resulted in unacceptable payroll errors. For example:

- Newly hired employees have not been paid timely because their employee information was not inputted into the system accurately. In some cases, there information was not inputted at all.
- Annuity codes have improperly been entered, resulting in employees either paying too much or nothing towards their pension contributions.

Because of the increase in erroneous data being entered into Ceridian, the hours spent by payroll staff on data integrity issues has increased substantially in the past several months. It is my opinion that centralizing this function within DHR will result in more accurate data entry within Ceridian and reduce the hours spent by payroll staff correcting data issues.

Last year, I worked closely with the departments across the County to create a centralized unit for payroll functions, removing those duties from field staff. As a result, we limited access to sensitive employee information, increased payroll and data integrity, and created a specialized staffing unit that now applies County payroll policies consistently across all departments. I am confident that centralization of data entry in DHR will produce similar results.

I respectfully request you join me in supporting the Department of Human Resources' in their actions to centralize the data entry functions described above and provide the funding necessary to support those actions. I am happy to provide any additional information requested.

Scott B. Manske
Comptroller

From the Committee on, Reporting on:

File No.

(ITEM NO.) A resolution to authorize the Department of Administrative Services, Office of Performance, Strategy and Budget (DAS-PSB) to implement an interdepartmental fund transfer in the fourth quarter of 2014 to provide necessary salary and social security funding to the Department of Human Resources so that it may fill two vacant positions; and to direct the Director of Human Resources to implement the classifications and rates of compensation for 1.0 FTE position of Budget Analyst in DAS-PSB, and 1.0 FTE Economic Development Project Manager and 2.0 FTE Associate Economic Development Project Manager positions in the Economic Development Division of the Department of Administrative Services (DAS-Economic Development).

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A RESOLUTION

WHEREAS, the Executive Director, Human Resources indicates that 2.0 FTE HRIS Assistants (title code 00000019), are critical to the successful implementation of human resources functions such as data entry, position changes (hiring, termination, transfers, etc) ; and

WHEREAS, the Office of the Comptroller indicates that significant employee data integrity issues exist due to the HRIS Specialist positions not being filled, and supports the filling of these two positions; and

WHEREAS, the Department of Human Resources does not have sufficient funding to fill these two positions, which would require approximately $46,050 in salary and social security costs, based on year-to-date budget projections; and

WHEREAS, the Department of Administrative Services, Office of Performance, Strategy and Budget (DAS-PSB) has identified surpluses in departments that could provide resources to fill these three positions; and

WHEREAS, some of these surpluses are available due to key positions not being filled in the Department of Administrative Services, as the positions have not yet been authorized for creation; now, therefore,

BE IT RESOLVED, that, the Milwaukee County Board of Supervisors does hereby authorize the Director of Human Resources to fill the two positions referenced in lines 19.

BE IT FURTHER RESOLVED, that DAS-PSB is authorized to implement a fund transfer in the fourth quarter of the year that would move the following funding into the salary and social security accounts into the Department of Human Resources:

$32,100 in salary and social security funds from the Department of Administrative Services – Facilities Management Division

$5,000 in salary and social security funds from the Office of the Comptroller

$5,000 in salary and social security funds from the Department of Administrative Services – Procurement Division

$2,250 in salary and social security funds from the Department of Administrative Services – Economic Development Division

$1,700 in salary and social security funds from the Department of Administrative Services – Fiscal Affairs Division

BE IT FURTHER RESOLVED, that the Department of Human Resources is authorized to implement the classifications and rates of compensation for the positions listed below, which were approved for creation in the 2014 Adopted Budget:

1.0 FTE Budget Analyst at pay grade 26M in the Department of Administrative Services, Fiscal Affairs Division

2.0 FTE Economic Development Project Manager at pay grade 34M, Department of Administrative Services, Economic Development Division

1.0 FTE Associate Economic Development Project Manager at pay grade 30M, Department of Administrative Services, Economic Development Division

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 28, 2014

Original Fiscal Note ☐

Substitute Fiscal Note ☒

SUBJECT: Authorize the Office of Performance, Strategy & Budget to implement a fund transfer in the fourth quarter of 2014 to offset a possible expenditure deficit in the Department of Human Resources that would result from the filling of two key positions; and authorizing the Department of Human Resources to implement the classification and compensation for three positions in the Department of Administrative Services – Economic Development Division and one position in the Department of Administrative Services – Fiscal Affairs Division.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The attached resolution would authorize the following:

- Authorize the Department of Human Resources to fill two unfunded Human Resources Information System Assistants, for which the Department does not presently have the necessary salary and social security resources, at an estimated impact of $46,050.
- Authorize the Department of Administrative Services, Office of Performance, Strategy and Budget (DAS-PSB) to implement a fund transfer in the fourth quarter of 2014 to reallocate surplus salary and social security resources from various departments listed in the attached report and resolution to Human Resources to cover the above anticipated impact.
- Authorize the Department of Human Resources to implement the classifications and rates of compensation for three positions in the Economic Development Division of the Department of Administrative Services, and one position in the Fiscal Affairs Division of the Department of Administrative Services.

This resolution has no fiscal impact because it authorizes DAS-PSB to implement a fund transfer to cover the cost of the positions that would be filled by the Department of Human Resources, and would authorize the implementation of classifications and compensation for four positions that are created and funded in the 2014 Adopted Budget.

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By Josh Fudge, Director, DAS-PSB

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

DRAFT

3-28-2014 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
A DEPARTMENTAL - RECEIPT OF REVENUE File No.14-292

Action Required
Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 appropriations of the respective listed departments:

1)			From	To
4010 – Office of the Sheriff				
6149	–	Prof. Serv. – Nonrecurring Operational		$3,891
2699	–	Federal Revenue	$3,891	

Request

A transfer in the amount of $3,891 is being requested by the Milwaukee County Sheriff's Office (MCSO) to increase expenditure authority for Professional Services – Nonrecurring Operational.

The MCSO was notified on February 26, 2014 that it had received funding from the State of Wisconsin Department of Military Affairs, 2013 Homeland Security Program Grant for a Homeland Security/HS EX 2013 Fire/EMS Mass Casualty TTX.

The funding will be used by the MCSO for the functional exercise, which will be completed in conjunction with Mutual Aid Box Alarm System (MABAS) and coordination with WHEEP Hospital Group. The functional exercise will allow emergency responders, along with jurisdictional healthcare providers, the opportunity to validate procedures and plans in place to be used in response to a mass casualty incident that will require coordination of various agencies.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

2)			From	To
4010 – Office of the Sheriff				
6149	–	Prof. Serv. – Nonrecurring Operational		$8,204
2699	–	Federal Revenue	$8,204	

Request

A transfer in the amount of $8,204 is being requested by the Milwaukee County Sheriff's Office (MCSO) to increase expenditure authority for Professional Services – Nonrecurring Operational.

The MCSO was notified on February 26, 2014 that it had received funding from the State of Wisconsin Department of Military Affairs, 2013 Homeland Security Program Grant for a Homeland Security/HS EX 2013 Catastrophic Event Functional Exercise.

The funding will be used by the MCSO for the functional exercise, which will be completed in conjunction with Wauwatosa's Emergency Operations Center and will include partners from the School District of Wauwatosa and Mayfair Mall. The proposed scenario of the functional exercise will be an F3-F4 tornado event that impacts the area.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

3)			From	To
4021 – Expressway Patrol (Office of the Sheriff)				
5201	–	Overtime		$10,178
2299	–	Other St Grants and Reimbur	$10,178	

Request

A transfer in the amount of $10,178 is being requested by the Office of the Sheriff to increase the appropriations relating to other state grants and reimbursements. The request is being submitted to recognize the receipt of revenue from a grant administered by the State of Wisconsin for Seat Belt Enforcement for 2014.

The grant monies must be spent prior to September 30, 2014, as stipulated by the grant. This fund transfer seeks to use the grant monies for overtime costs in an amount not to exceed $10,178, as detailed above, to fund patrol hours authorized under this grant. Patrol hours will be utilized for increasing the percentage of vehicle occupants wearing seatbelts.

The grant requires a 25% match, which will be provided from existing funds in the Office of the Sheriff budget relating to Expressway Patrol.

It should be noted that the acceptance of this transfers is contingent upon acceptance of the grant award by the County Board.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

4)			From	To
8751 – Wraparound Services				
5199	–	Salaries		$33,521
5312	–	Social Security		$2,564
5420	–	Employee Health Care		$6,918
5421	–	Employee Pension		$3,634
6803	–	Auto Allowance		$660
6805	–	Education/Seminar Payments		$1,618
6809	–	Conference Expenses		$1,000
6148	–	Professional Services		$11,000
7973	–	Minor Office Equipment		$1,000
7910	–	Office Supplies		$500
2699	–	Other Fed Grant & Reimb	$62,415	

A transfer of $62,415 is requested by the Director, Department of Health and Human Services, to recognize the receipt of revenue and expenditures related to the Healthier Wisconsin Partnership Program grant awarded to Wraparound Milwaukee.

The Healthier Wisconsin Partnership Program grant was awarded to Wraparound Milwaukee in late 2013. The purpose of this grant is to identify and provide services for youth who have been victims of human trafficking. Wraparound Milwaukee will collaborate on this project with the Medical College of Wisconsin through December 31, 2015. In total, Wraparound will receive $127,185 over the two-year term of this grant. This fund transfer reflects the 2014 portion of the grant; the 2015 funds will be built into the Department's 2015 budget request.

In January 2014, The County Board approved creation of one Grant Program Coordinator (File No. 13-942) related to this grant. $46,637 of the $62,415 in this fund transfer will go to fund that position (including social security and benefits). $11,000 will go towards outside medical services through a professional services contract and the remaining $4,778 will be devoted to travel, training, and office supplies related to the project.

Approval of this transfer results in $0 tax levy impact; there are no matching funds required.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

5)		From	To
4501 – District Attorney			
6090	– Charges from State		$80,000
2699	– Federal Revenue	$80,000	

Request

A transfer in the amount of $80,000 is being requested by the District Attorney's Office to increase expenditure authority for Charges from the State.

In March of 2014, the US Department of Justice made a grant award of $80,000, under the Edward Byrne Memorial Justice Assistance Grant (JAG) program, to Milwaukee County. The grant provides for funding for one assistant district attorney to serve as an Early Intervention General Crimes Unit prosecutor.

Funding for this position expands and strengthens the Milwaukee County Early Intervention program by identifying early in the criminal justice process nonviolent offenders whose criminal risk can be safely managed by community-based programs.

This fund transfer seeks to provide budgetary authority in 2014 for charges from the state for the salaries and fringe benefits of the prosecutor. Further, this fund transfer seeks to recognize the receipt of revenue related to this grant.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

6)			From	To
4021 – Expressway Patrol (Office of the Sheriff)				
5201	–	Overtime		$79,894
5312	–	Social Security Taxes		$ 6,618
8552	–	Mach and Equip New > $2,500		$ 4,815
2299	–	Other St Grants and Reimbur	$91,327	

Request

A transfer in the amount of $91,327 is being requested by the Office of the Sheriff to increase the appropriations relating to other state grants and reimbursements. The request is being submitted to recognize the receipt of revenue from a grant administered by the State of Wisconsin for Alcohol Enforcement for 2014.

The grant monies must be spent prior to September 30, 2014, as stipulated by the grant. This fund transfer seeks to use the grant monies by purchasing seven Personal Breathalyzer Testing units and 5,000 Personal Breathalyzer Testing unit tubes in an amount not to exceed $4,815 and for overtime costs in an amount not to exceed $86,512, as detailed above, to fund 1,632 patrol hours authorized under this grant. Patrol hours will be utilized for reducing the number of alcohol-related crashes and fatalities.

The grant requires a 25% match, which will be provided from existing funds in the Office of the Sheriff budget relating to Expressway Patrol.

It should be noted that the acceptance of this transfers is contingent upon acceptance of the grant award by the County Board.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

7)			From	To
8727 – AODA Intoxicated Driver				
5199	–	Salaries		$48,700
5312	–	Social Security		$3,779
5420	–	Employee Health Care		$10,100
5421	–	Employee Pension		$5,260
8137	–	AODA Client Services		$32,161
3199	–	Other Court Fees and Revenues	$100,000	

A transfer of $100,000 is requested by the Director, Department of Health and Human Services, to recognize the receipt of revenue and expenditures related to the Intoxicated Driver Program operated by the Community Access to Recovery Services Division (CARSD) within DHHS.

Intoxicated Driver Program revenue comes from user fees for assessment, education, and treatment services related intoxicated driving incidents. The program is experiencing a surplus in revenue; this fund transfer will bring budgeted funds in line with actual experience. The majority of the additional revenue will fund the Human Services Program Analyst Position approved by the Board in March 2014 (File No. 14-160). Another $32,161 in revenue will be used for AODA Client Services.

Approval of this transfer results in $0 tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

8)	From	To
2940 – Pretrial Services		
2699 – Other Federal Grants	$300,000	
2940 – Pretrial Services		
6148 – Professional Services Recurring		$300,000

Request

A transfer in the amount of $300,000 is being requested by the Chief Judge and Department of Pretrial Services to increase the appropriations relating to other federal grants and reimbursements. This request is being submitted to recognize the receipt of revenue from a grant administered by the Bureau of Justice Assistance for Phase II Justice Reinvestment Initiative funding approved by County Board File No. 13-584.

This fund transfer seeks to use grant monies to execute a contract not to exceed $300,000 with JusticePoint for provision of Central Liaison Unit services in support of Milwaukee County's Early Intervention Programs, which were approved as part of the grant application process.

The County Board approved the execution of the contract with JusticePoint in November of 2013 under File No. 13-722. However, no expenditure occurred during the 2013 fiscal year, and as such, it is being requested that the 2014 budget be amended to allow for expenditures in fiscal year 2014.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

DRAFT

3-28-2014 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
B UNALLOCATED CONTINGENCY File No. 14-292

Action Required
Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 appropriations of the respective listed departments:

1)		From	To
5605 – Transit			
6148	– Prof Svcs – Recurring Operations		$150,000
1945 – Appropriation for Contingency			
8901	– Appropriation for Contingency	$150,000	

Request
The Director of the Department of Transportation (MCDOT) is requesting a fund transfer in the amount of $150,000 to reallocate expenditure authority from the Appropriation for Contingencies to the Department of Transportation – Transit System.

This transfer would provide funding to MCDOT for the purpose of hiring a consultant to examine and advise/recommend on various Transit management options, including:

- Third party management (the current model)
- Direct County management
- Alternate or hybrid models that may satisfy all requirements

The 2014 Adopted Budget includes a provision (Amendment 1A040) that would bring management and operation of the Transit System in-house if a contract for outside management is not approved by April 1, 2014. There are many issues that would need to be addressed in order to accomplish this, as detailed in the report from the Comptroller's Office dated February 25, 2014.

MCDOT has selected Huron Consulting Group as a sole source contractor based on the limited number of firms that can provide the specialized expertise required and the timing by which all activities must be completed to minimize any impact on Transit service. In addition to advising on the transit management options above, Huron will also assist to ensure compliance with regulatory policies for any eventual re-bid of the Transit management contract.

The total contract value is estimated at $250,000. $100,000 is available from the existing 2014 budgeted appropriation for Transit (Org. Unit 5600), with this transfer request addressing the remaining funding need of $150,000.

DRAFT

This fund transfer has no tax levy impact

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

2)		From	To
1945 – Appropriation for Contingencies			
8901	– Appropriation for Contingencies	$224,000	
8902	– Appr for Conting – Allocated	$276,000	
6312 – Central Administration			
5323	– Retention Package		$500,000

The Director of the Department of Health and Human Services is requesting a fund transfer in the amount of $500,000 to transfer expenditure authority ($224,000) from the unallocated contingency and from allocated contingency ($276,000) previously set aside for Child Support Services to establish expenditure authority for the Behavioral Health Division's employee retention plan.

The Department of Health and Human Services (DHHS) will be proposing this plan. DHHS staff indicate approximately $500,000 in funding could be necessary to provide the retention bonuses anticipated based on the scheduled reduction of inpatient staff at the Behavioral Health Facility

.

During the 2014 budget process, Child Support Services (CSS) was projecting a revenue shortfall of approximately $700,000 due to changes in the allocation of funding formula at the State of Wisconsin. At that time, the funding formula was not finalized and was still being discussed by the State. Now that the funding formula decision has been made, CSS has learned that the shortfall will be no greater than $100,000. A total of $376,000 was put in Allocated Contingency for CSS in the 2014 budget to assist with the shortfall. Since CSS will only need $100,000, the remainder of the funds is being reallocated to the DHHS retention plan.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

Action Required
Finance, Personnel and Audit Committee
County Board (Majority Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2013 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 capital improvement appropriations:

1)		From	To
	WC098022 – Victim Witness Secure Entrance		
	8588 – Other Capital Outlay		$24,500
	WC098022 – Victim Witness Secure Entrance		
	8509 – Other Building Improvement	$24,500	

Request
A transfer in the amount of $24,500 is being requested by the District Attorney's Office and Department of Administrative Services – Facilities Management to change the scope of capital project WC098022, Victim Witness Secure Entrance and to increase expenditure authority for Other Capital Outlay for that project.

In September 2013, the County Board authorized the transfer of surplus funds to create a new capital project for a secure entrance vestibule area in room 421 of the Safety Building as part of a remodeling proposal to use that area as a waiting room for victims and witnesses who are appearing in criminal court.

The District Attorney's Office, upon further review of space needs, has determined that room 421 needs to have a broader use for their staff and therefore, requests a change in scope of the capital project to provide for a remodel of the designated space. The department further requests that expenditure authority be increased in Other Capital Outlay as part of the change in scope.

The District Attorney's Office has worked with DAS-Facilities Management to create a proposal that allows for use of a portion of room 421 as a multi-room waiting area for victims and witnesses, including a secure reception area, general waiting space, a play area, and a separate private waiting area. In addition, the remainder of the space will be used to create a separate office suite to house District

Attorney Investigators. Based on the proposal, with the change in scope, it is anticipated that the project will come in at the original budgeted amount.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

DRAFT

3-28-2014 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
D CAPITAL OUTLAY File No. 14-292

Action Required
Finance, Personnel and Audit Committee
County Board (Majority Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2013 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 capital improvement appropriations:

1)		From	To
	4372 – House of Correction		
	5201 – Overtime		$300,000
	4311 – House of Correction		
	8588 – Other Capital Outlay	$150,000	
	4315 – House of Correction		
	8588 – Other Capital Outlay	$ 40,000	
	6610 – R/M-Bldg. & Structures	$ 55,000	
	4372 – House of Correction		
	6610 – R/M-Bldg. & Structures	$ 55,000	

Request
A transfer in the amount of $300,000 is being requested by the House of Correction (HOC) to increase expenditure authority for Overtime and decrease expenditure authority in various service and capital outlay accounts as detailed above.

In an effort to control the 2014 budget deficit being projected by the House of Correction in the Personal Services accounts, funds from various service and capital outlay accounts are requested to be moved to increase expenditure authority in the Personal Services, overtime account.

DRAFT

As of February of 2014, the House of Correction is projecting a deficit of approximately $300,000 in Personal Services - Overtime account due to not being fully staffed at the facility. This fund transfer seeks to correct the deficit with other funds at the House of Correction.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

DRAFT

3-28-2014 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
E DEPARTMENTAL File No. 14-292

Action Required
Finance, Personnel and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 appropriations of the respective listed departments:

			From	To
1)	9000 – Parks, Recreation, and Culture			
	6503	- Equipment Rental-Short Term	$14,000	
	0755	- Reserve for Imprest Fund		$14,000

A fund transfer of $14,000 is requested by the Director of Parks, Recreation and Culture to temporarily increase the Parks Department Imprest Fund from $38,155 to $52,155.

The Imprest Fund is used as start up cash for revenue producing operations in the Park System and to reimburse employees for petty cash purchases. Milwaukee County General Ordinances Section 15.17 authorizes the Parks Department to maintain an Imprest Fund in the amount of $42,155 from November to April and $56,155 from May to October. The additional funds are requested to ensure sufficient change is available for parking at summer events along the lakefront and the David F. Schulz Aquatic Center. Experience has shown that the higher amount is needed to handle the number of vehicles anticipated in the summer.

The funds will be returned to the operations account in November through an appropriation transfer.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

2014 BUDGETED CONTINGENCY APPROPRIATION SUMMARY	
UNALLOCATED CONTINGENCY ACCOUNT	
2014 Budgeted **Unallocated** Contingency Appropriation Budget	$4,344,544
Approved Transfers from Budget through March 28, 2014	
Corporation Counsel Positions	$ (57,428)
County Board Crosscharge Fix	$ (84,030)
Unallocated Contingency Balance March 28, 2014	$4,203,086
Transfers from the Unallocated Contingency Pending in Finance, Personnel & Audit Committee through March 28, 2014	
Transit RFP Consultant	$ (150,000)
BHD Retention Plan	$ (500,000)
Comptroller Living Wage Positions	$ (78,374)
Total Transfers Pending in Finance, Personnel & Audit Committee	$ (728,374)
Net Balance	**$ 3,474,712**
ALLOCATED CONTINGENCY ACCOUNT	
2014 Budgeted **Allocated** Contingency Appropriation Budget	$3,314,130
Approved Transfers from Budget through March 28, 2014	
UWM Land Sale	$ 3,750,000
Allocated Contingency Balance March 28, 2014	$7,064,130
Transfers from the Unallocated Contingency Pending in Finance, Personnel & Audit Committee through March 28, 2014	
Innovation Fund Allocation	$ (3,750,000)
Total Transfers Pending in Finance, Personnel & Audit Committee	$ (3,750,000)
Net Balance	**$ 3,314,130**

County of Milwaukee
Interoffice Communication

Date: March 28, 2014

To: Supervisor Marina Dimitrijevic, Chairwoman, Board of Supervisors

From: Josh Fudge, Director, Office of Performance, Strategy, and Budget

Subject: Due Diligence Report for a Memorandum of Understanding between the Milwaukee County Zoo and the Milwaukee County Zoological Society.

Issue & Background
I respectfully request that this report be forwarded to the appropriate standing committee(s).

The Milwaukee County Zoo (Zoo) requests approval to enter into a Memorandum of Understanding (MOU) with the Milwaukee County Zoological Society (Society) regarding operations and support of the Milwaukee County Zoo.

The Society was founded in 1910 to purchase animals and provide funding for the Zoo. The Zoo and Society have entered into several agreements specifying the level of support that the Society provides to the Zoo. A MOU from November 1996 is currently in effect. At its February 11, 2014 meeting, the Society Board of Directors approved the draft agreement that is before the County Board in the April 2014 cycle.

The Department of Administration – Office of Performance, Strategy, and Budget (DAS-PSB), Corporation Counsel, and Risk Management (Risk) have reviewed the draft proposal with the Society.

Analysis
Applicable portions of the requirements of MCGO 32.88(4) are listed below:

Letter of Full Disclosure
The Society provided a letter outlining their intention to comply with the provisions of MCGO 32.88 and attached the required documentation.

Org Chart / Mission Statement
The Society provided an organizational chart. Their mission statement is:

"The mission of the Zoological Society of Milwaukee is to take part in conserving wildlife and endangered species, to educate people about the importance of wildlife and the environment, and to support the Milwaukee County Zoo."

Cash Flow Projections
Cash flow information is available for Fiscal Years 2010 through 2012 and is listed below. It is not expected that there are any significant changes from these years to future years. The Society's Fiscal Year starts in October and ends in September of the next year. 2012 is the most recent year with available data.

Fiscal Year	2010	2011	2012
Personnel	1,781,736	1,876,428	1,861,651
Grants	1,190,927	1,376,285	1,541,215
Direct Zoo Support	3,850,040	3,683,233	4,279,392
Other Expenses	1,690,725	1,520,303	1,665,736
Total EXP	8,513,428	8,456,249	9,347,994
Membership Dues	5,469,307	5,169,306	5,948,973
Contributions	2,605,336	1,758,187	2,584,059
Program Revenue	511,906	494,789	502,121
Investment Income	109,384	132,906	99,856
Fundraising Events	302,871	313,669	385,094
Total REV	8,998,804	7,868,857	9,520,103
REV less EXP	485,376	(587,392)	172,109

Based on these figures and the recent performance of the Society, the term of the proposed agreement appear to be reasonable and attainable.

County Operating Budget Impact
Under the current agreement, the direct support from the Society to the Zoo consists of reimbursement for the parking fee for each "Parking Plus" member less $1 up to an annual cap of $1,648,142. The Zoo and the Society also negotiate on an annual basis a direct cash contribution to the Zoo. In 2013, the Zoo received approximately $3.0 million in direct cash contributions from the Society. In the proposed agreement, the previous contribution structure is eliminated. Instead, the Zoo would receive half of the total revenue of Zoo Pass membership. Based on the proposed agreement and membership projections by the Society, the Zoo is expected to receive approximately $3.2 million in direct cash contributions. The proposed agreement also includes guidelines on the relationship between admission rates and the Zoo Pass memberships to keep the ratio between the two fees consistent.

Debt Management
The Society indicates they do not hold any debt and do not plan to incur any debt due to the proposed agreement.

Legal Liability
The Society indicates that there are no outstanding legal issues. However, a letter from the legal firm representing the Society has not been received by DAS as of the submittal date of this report.

Financial Reporting Systems
The Society has a finance/accounting staff of three employees, including one CPA. Additionally, a private firm is retained to perform an annual audit.

Right-To-Audit Provisions
Section 8 of the proposed agreement states that the Society shall provide to the County its audited financial statements and management letter on an annual basis.

Project Feasibility
No feasibility study was conducted. Based on the successful partnership between the Zoo and the Society for over 100 years, the proposed venture is likely feasible.

Governance Structure, Procedures, and Tax Consequences
The Society is registered as a charitable organization in Wisconsin and a 501(c)(3) tax-exempt organization by the IRS. The Society provided a copy of their Articles of Incorporation and Bylaws.

Employee/Labor Relations Impacts
The Society is not involved in any labor contracts. The Zoo will likely need to devote staff time to ensuring that the terms of the agreement are fulfilled. A need for additional County staff is not anticipated.

Environmental Concerns
No potential environmental concerns have been identified.

Capital Management/Maintenance
From time to time, the Society may contribute to capital projects related to the Zoo. The County and Society will execute a specific agreement describing the sources and uses of the funds and other relevant details related to scheduling and project management. The agreement does not guarantee any contribution from the Society for any capital projects.

Conflict of Interest/Ethics
The Society has stated they are aware of the Milwaukee County Ethics Code and to their knowledge no potential conflicts of interest exist.

Name of Bank to Determine Single or Combined Reporting
ABC-E maintains accounts at BMO Harris Bank, 770 N. Water St, Milwaukee, WI 53202.

Recommendation

Upon review of the available information, and upon consultation with Corporation Counsel, Risk Management, and Parks. DAS-PSB recommends approval of the draft agreement.

Josh Fudge, Director, Office of Performance, Strategy, and Budget

cc: Chris Abele, County Executive
Supervisor Marina Dimitrijevic, Chair, County Board of Supervisors
Amber Moreen, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Chuck Wikenhauser, Director, Zoo
Vera Westphal, Deputy Director (Admin/Finance, Zoo)
Don Tyler, Director, Department of Administrative Services
Jessica Janz-McKnight, Office of the Comptroller
Stephen Cady, Office of the Comptroller

COUNTY OF MILWAUKEE
INTER-OFFICE COMMUNICATION

DATE: March 27, 2014

TO: Supervisor Marina Dimitrijevic, County Board Chairman

FROM: Charles Wikenhauser, Zoo Director

SUBJECT: **APPROVAL TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN MILWAUKEE COUNTY AND THE ZOOLOGICAL SOCIETY OF MILWAUKEE**

ISSUE

The Milwaukee County Zoo requests approval to execute a Memorandum of Understanding (MOU) between Milwaukee County and the Zoological Society of Milwaukee. The agreement includes a renewable three-year term and describes the relationship and authority of each party as well as revenues, expenses, and benefits provided by each respective organization.

BACKGROUND

The Zoological Society of Milwaukee (Society) and Milwaukee County (County) have been partners in supporting the Milwaukee County Zoo for over 100 years. An initial MOU between the two parties was adopted on February 11, 1989 and renewed on February 11, 1992 and November 27, 1996. During this time, the Society has contributed hundreds of thousands of dollars in operating support and co-funded two capital programs of $26 million and $29 million respectively. The Society also provides the educational programs and creative services for Zoo signage and printed materials as well as a large volunteer organization called Zoo Pride.

In the new MOU, the Society continues to provide educational programming and creative services. In addition, a new shared revenue program replaces a cumbersome member parking plus reimbursement program and other arbitrary annual financial support. The Zoo will now receive 50% of the membership fees collected by the Society. In 2014, this will provide an increase in annual Society funding of $195,972. Additional details are provided in the attached Fiscal Note.

In exchange for the direct financial support, the County will continue to provide the Society's members with free admission and parking and space on Zoo grounds for Society Administration and program needs. Additional specific details are listed in the attached MOU document. It has been reviewed by Corporation Counsel and Risk Management.

RECOMMENDATION

It is recommended that the Director of the Milwaukee County Zoo be authorized to execute a Memorandum of Understanding between Milwaukee County and the Zoological Society of Milwaukee for a period of three (3) years with the option to renew for an additional three (3) year term if mutually agreeable to both parties.

_____

Charles Wikenhauser
Zoo Director

c: Chris Abele, County Executive
Amber Moreen, Chief of Staff, County Executive's Office
Raisa Koltun, Director of Legislative Affairs, County Executive's Office
Supervisor Gerry Broderick, Chairman, Parks, Energy, and Environment Committee
Scott Manske, Comptroller
Steve Cady, Research & Policy Director, Comptroller's Office
Kelly Bablitch, Chief of Staff, County Board
Jessica Janz-McKnight, Research Analyst, Comptroller's Office
Don Tyler, Director, Department of Administrative Services
Josh Fudge, Fiscal and Budget Director, DAS – Fiscal Affairs
Daniel Laurila, Fiscal & Management Analyst, DAS – Fiscal Affairs
Vera Westphal, Deputy Zoo Director (Admin./Finance)
Dr, Bert Davis, President, Zoological Society of Milwaukee County

File No.

(Journal,)

(ITEM NO.) , by recommending adoption of the following:

A RESOLUTION

WHEREAS, the County has constructed and maintains a zoological garden known as the Milwaukee County Zoo (Zoo) to collect and exhibit to the residents of the County and general public a collection of animals and to promote conservation, education and recreation; and

WHEREAS, the Zoological Society of Milwaukee's (Society) mission is to take part in conserving wildlife and endangered species, to educate people about the importance of wildlife and the environment, and to support the Zoo; and

WHEREAS, the Milwaukee County Zoo has become one of the finest zoos in the world and a major tourist attraction in Wisconsin, with a substantial and beneficial economic, cultural and educational impact on the County and southeastern Wisconsin; and

WHEREAS, the County and Society wish to assure the continued success and prosperous growth of the Zoo in the future; and

WHEREAS, the County and Society have previously entered into Memorandums of Understanding on February 11, 1989, February 11, 1992 and November 27, 1996; and

WHEREAS, the County shall receive from the Society for the Zoo, program, service, and financial support as further set forth in this Memorandum of Understanding and upon which the parties agree from time to time; and

WHEREAS, the Society and its members shall receive program, service support and other benefits from the County as further set forth in this Memorandum of Understanding and upon which the parties agree from time to time; and

WHEREAS, the County and Society agree that, as independent and separate entities, each shall maintain a staff and management structure independent of the other; and

WHEREAS, the County and the Society agree to replace the previous Zoo Pass Plus parking payment program and the additional cash financial support provided to the Zoo (not including sponsorships raised by the Society for Zoo programs) with a Zoo Pass Membership 50% revenue share program; now, therefore

BE IT RESOLVED, that the County Board of Supervisors authorize the Director of the Milwaukee County Zoo to execute a Memorandum of Understanding with the Zoological Society of Milwaukee (incorporated by reference herein); and

BE IT FURTHER RESOLVED, that the Initial Term of this Memorandum of Understanding shall be three (3) years and shall automatically renew for an additional three (3) years and that either party may terminate this Memorandum of Understanding only by providing at least one calendar year written notice to the other party prior to the extension of any Additional Term.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 19, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Revised Memorandum of Understanding (MOU) with the Zoological Society

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Zoo management requests the authority to execute an updated Memorandum of Understanding with the Zoological Society of Milwaukee (Society). The revised MOU more clearly defines the roles and responsibilities of each organization and changes the funding mechanisms from the Society. In the past, the Zoo and Society would annually negotiate the amount of direct cash support for the Zoo's next fiscal year. The revised MOU has simplified this process by eliminating the parking plus reimbursement program (Society reimbursed the Zoo for the parking fee for each parking plus member less $1 for an annual cap of $1,648,142) and direct cash support ($1,262,440 in 2013) by replacing both funding programs with a 50/50 split on membership sales. The revised MOU does not change the sponsorship and annual appeal program and the Society will continue to pay for Zoo expenses identified in Exhibit H under "Zoo Expenses Paid by Society", which is estimated at $618,522 for 2014.

   By August 15 of each year, the Society will provide to the Zoo an estimate of the budgeted amount and scope of financial support for Zoo operations that the Society anticipates providing to the County for the upcoming year. The estimated support will include details regarding their projection on membership sales, sponsorships, in-kind services and similar items.

B. In 2013, the Zoo received from the Society $1,262,440 in direct cash support, $70,000 for the annual appeal and $1,648,142 in parking plus for a total of $2,980,582. For 2014, the direct cash support and parking plus reimbursement are being eliminated and replaced with a 50/50 membership split. The Society's projections based on the membership base totals $6,213,107 for 2014 with 50 % or $3,106,554 in revenues for the Zoo and $70,000 for the annual appeal for a total of $3,176,554. The 2014 includes this dollar amount, which is an increase of $195,972 over the 2013 Budget.

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

C. The new funding program is included in the 2014 Budget. If the Society exceeds their membership revenue goal of $6,213,107 both organizations benefit and the reverse is true if sales decrease, revenue to both organizations will also decrease. Both organizations are committed to making the 50/50 membership split program a success.

D. The membership sales projections were provided by the Society.

Department/Prepared By Vera Westphal, Deputy Zoo Director (Admin/Finance)

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

Memorandum of Understanding between
Milwaukee County and the Zoological Society of Milwaukee County, Inc.
Regarding Operations and Support of the Milwaukee County Zoo

This Memorandum of Understanding is entered into between Milwaukee County (County) and the Zoological Society of Milwaukee County, Inc. (Society), this ___day of _____.

The County is a municipal body corporate in the State of Wisconsin. The County has constructed and maintains a zoological garden known as the Milwaukee County Zoo (Zoo) to collect and exhibit to the residents of the County and general public a collection of animals and to promote conservation, education and recreation. The Zoo has become one of the finest zoos in the world. It is a major tourist attraction in Wisconsin, with a substantial and beneficial economic, cultural and educational impact on the County and southeastern Wisconsin. The County has a commitment to operate, maintain and improve the Zoo.

The Society is a nonstock corporation organized under Chapter 181 of the Wisconsin Statutes. The Society is exempt from federal income tax because it is described in section 501(c)(3) of the Internal Revenue Code (Code). It is separate and independent from the County. The purposes of the Society, as set forth in its Articles of Incorporation, are to (a) support the Zoo; (b) provide assistance to the County in all proper ways to develop, and to promote the enjoyment and understanding of, zoological exhibits that shall be a credit to the County; (c) raise funds by dues, subscriptions, solicitations, donations, gifts, lectures, entertainment events, educational programs, and all other lawful and appropriate means; and (d) make expenditures from the funds so raised for the acquisition of animals for, and the betterment of, said zoological exhibits and the zoo or zoos operated in connection therewith, for promoting the better enjoyment and understanding thereof, and for the proper administration of the affairs of the Society. In furtherance of these purposes, the Society's mission is to take part in conserving wildlife and endangered species, to educate people about the importance of wildlife and the environment, and to support the Zoo.

The County and Society wish to assure the continued success and prosperous growth of the Zoo in the future. The County and the Society acknowledge that the continued operation, maintenance and improvement of the Zoo provide an invaluable asset to the residents of the

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County and the public in general. The County desires to continue to receive the support of the Society. The Society desires to continue its support of the Zoo.

Milwaukee County is required to follow the guidelines in Milwaukee County General Ordinances Chapter 13 for establishing partnerships with support groups. Specifically, under Chapter 13.06 it reads "Because of their close relationship with public institutions, friends groups acquire a quasipublic status. The public often perceives them to be a functional part and representative of a county department. Public confidence and support is best maintained by adequate disclosure of all activities". This is true of the relationship between the County and the Society. The public perceives the Zoo and Society as the "Zoo" and not as separate organizations. The Zoological Society recognizes that the County Board endorses a policy of open meetings, open records, affirmative action and its code of ethics, and expects Milwaukee County employees to understand and comply with such policies in working with friends groups. The County and Society are committed to making the partnership as successful as possible to benefit both organizations in supporting and maintaining the Milwaukee County Zoo. Notwithstanding any of the foregoing, the parties acknowledge and agree that the Society is not a functional part, representative, or agency of the County, nor is it a quasipublic government unit or agency. The Society is an independent nonstock Wisconsin corporation that is not subject to any of the open meetings, open records, affirmative action, code of ethics, and similar policies and requirements that apply to the County, to functional parts, representatives, agencies of the County, or to quasipublic government units or agencies.

The County through this agreement entrusts the Society to develop, collect fees and maintain a membership program. **Exhibit B** outlines the Zoo Pass Membership Program and Benefits. The Society is accountable to the Zoological Society Board of Directors as to how the funds collected from membership fees are used to support the Zoo within the mission of the Society. The Society, on an annual basis, shall disclose all activities as to how the funds were expended through the submission of the Society's independently prepared annual audit and reports listed in **Exhibit C**.

THEREFORE, for valuable consideration given and received by the County and the Society, the receipt of which is hereby acknowledged by all parties, the parties enter into this MEMORANDUM OF UNDERSTANDING:

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1. RIGHTS AND OBLIGATIONS OF EACH PARTY.

(a) The County has the exclusive right and obligation to operate and maintain all aspects of the Zoo in accordance with the policies and directives established by the Milwaukee County Board of Supervisors (County Board) and the County Executive. The County shall receive from the Society, program, service, and financial support as further set forth in this Memorandum of Understanding and upon which the parties agree from time to time. The County shall provide to the Society certain facilities and support as further set forth in this Memorandum of Understanding and upon which the parties agree from time to time.

(b) The Society shall continue to function as a nonstock corporation organized under Chapter 181 of the Wisconsin Statutes and as an organization described in section 501(c)(3) of the IRS Code, independent and separate from the County. The Society shall receive from the County certain facilities and support as further set forth in this Memorandum of Understanding and upon which the parties agree from time to time. The Society shall direct its efforts towards supporting the Zoo within the mission of the Society. The Society shall provide program, service, and financial support to the County for the Zoo as further set forth in this Memorandum of Understanding and upon which the parties agree from time to time.

2. COUNTY SUPPORT PROVIDED TO THE SOCIETY

(a) The County shall provide to the Society such administrative, office, and classroom space on the Zoo grounds as is reasonably necessary for the operation of the Society (Administrative Facilities). The Administrative Facilities shall be provided to the Society inclusive of utilities, custodial and maintenance services and parking for Society staff. The Administrative Facilities are described on **Exhibit A.** At the Zoo's discretion, with one-year written notice to the Society's President and CEO or if mutually agreed upon, the location and amount of space made available may change.

(b) To assure continued support for the Zoo, the County shall continue to provide free admission to the Zoo during regular hours of operation for Society members throughout the term of this Memorandum of Understanding. By mutual agreement with the Society, the County may charge for afterhours Zoo events listed in **Exhibit D** and/or other Zoo events developed in the future. The County shall also permit the Society to offer to its members

certain benefits and discounts (Member Benefits), which shall be reviewed and approved by the Zoo Director annually. The Member Pricing and Benefits are described on **Exhibit B** hereto and may be amended from time to time by agreement of the parties.

(c) The Society and County agree that the County will continue to procure and maintain a collection of small animals that can be used by the Society in support of its school-based and public education programming throughout the term of this Memorandum of Understanding. The County agrees to maintain the collection at a size and level of diversity that is sufficient to meet the needs of the Society, as communicated to the Zoo Director by the Society's President and CEO from time to time, and as approved by the Zoo Director.

(d) The County will, in accordance with standards established by the Zoo Director, provide Zoo staff to train, at no-cost to the Society, designated Society education staff with respect to the proper handling, care and management of the animals in the collection described in Section 2(c).

(e) The County will provide support for special events conducted by the Society. The Society shall submit proposals in writing, for approval by the Zoo Director, for special events to be sponsored, operated, and funded by the Society, for Zoo merchandise to be sold in connection with such events, and for Zoo facilities, staff and equipment to be made available to the Society for such events. Any such facilities, merchandise, staff, and equipment will be provided to the Society at no more than the actual cost to the County for such space, merchandise, staff (including during normal working hours), and equipment, and the parties will enter into a Letter of Intent (LOI) specifying the rights and obligations of each party with respect to each such event. The LOI must be submitted a minimum of six weeks in advance of any event or activity. Within two weeks of the event, a written estimate of costs associated with the event will be provided to the Society for review and approved.

(f) To the extent that any activity to be conducted by the Society pursuant to this Memorandum of Understanding subjects the Society to obligations, restrictions or requirements under the Milwaukee County Code of General Ordinances, the County agrees to notify the Society of such obligation, restriction or requirement prior to its effective date.

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(g) To the extent that Society employees and volunteers conduct activities on Zoo premises, they are subject to Zoo policies and procedures with regards to, for example, safety, security, program animal use, emergency response, behind the scenes tours, use of radios, media contact, vehicle use, smoking on Zoo grounds and any other applicable policies and procedures.

(h) The County's In-kind support for the Society and its membership is described in **Exhibit G**. This list is not meant to be all-inclusive but serve as a representation of Zoo support and commitment to the Society.

3. ZOO OPERATIONAL SUPPORT PROVIDED BY THE SOCIETY

(a) The Society will provide to the County such programming and other services as the parties may agree from time to time, including, but not limited to, such programs and other services that assist the Zoo in maintaining its accreditation with the Association of Zoos and Aquariums (Programs).

(b) The Zoo and Society agree to modify the method of the Society providing financial support from Zoo Pass membership dues for parking. **Exhibit E** outlines the new funding mechanism to be utilized starting January 1, 2014. These terms are subject to modification by mutual consent.

(c) The Society's Conservation Education, Creative and Communications departments will be responsible for developing all Zoo interpretive signage in conjunction with Zoo staff and as approved by the Zoo Director or his/her designee. Conservation Education staff shall review and suggest modifications to education presentation scripts that are to be delivered by Zoo staff, Zoo Pride volunteers, and private animal-related vendors operating within the Zoo. The Society will coordinate efforts with the Zoo to enhance visitors' awareness and support of wildlife and resource conservation through onsite programs and performances. Conservation Education will provide registration services for all school/youth groups planning a visit to the Zoo and manage an animal biofact collection, including USFWS-tagged items from endangered animals. The Society may also, on the Zoo's behalf and with approval of the Zoo Director, or his/her designee, conduct offsite programming as may be appropriate as a part of its Conservation Education program.

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(d) Society publications, advertisements, merchandise, graphics, donor recognition materials, electronic media and other items with text or images referencing or depicting the Zoo are subject to Zoo Director, or his/her designee, approval prior to publication, installation or distribution. Society fund-raising initiatives on Zoo grounds are subject to Zoo Director approval.

(e) By August 15 each year, the Society President and CEO shall provide to the Zoo Director an estimate of the budgeted amount and scope of financial support for Zoo operations that the Society anticipates providing to the County for the Zoo for the Society's upcoming fiscal year. The Estimated Financial Support shall include detail regarding the projected amount of support anticipated to be provided to the County for items such as, but not limited to, cash operating support which is generated from a 50% share of Zoo Pass membership revenue earned, sponsorship, summer exhibit support, in-kind services, ticket sales, and similar items. The parties acknowledge that the Estimated Annual Financial Support is the Society's good faith estimate and that the actual amount of financial support provided by the Society on an annual basis may vary from the Estimated Annual Financial Support depending on the Society's financial position and based on hardship or circumstances, as determined by its Board of Directors. Such hardship or circumstances, along with the variance of actual amount of financial support and a corrective action plan, must be reported in writing to the County for presentation to the appropriate County Board committees. The Society may make such amendments to the Estimated Annual Financial Support as its Board of Directors deems appropriate. The County acknowledges that the Estimated Annual Financial Support is an estimate only and that the Society is required to provide the Estimated Annual Financial Support to the County only to the extent that the Society's Board of Directors, in its sole discretion, determines that it is prudent for the Society to do so.

(f) The Society's in-kind support for the Zoo is described in **Exhibit H**. This list is not meant to be all-inclusive but serves as a representation of Society support and commitment to the Zoo.

4. MANAGEMENT OF COUNTY AND SOCIETY AFFAIRS; EMPLOYEES.

(a) The County and Society agree that, as independent and separate entities, each shall maintain a staff and management structure independent of the other.

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(b) The Zoo Director is the County official responsible for administration of this Memorandum of Understanding for the County.

(c) The President and CEO is the Society employee responsible for administration of this Memorandum of Understanding for the Society.

(d) The Society shall not make any direct payment or reimbursement to a County employee without the approval of the Zoo Director or Deputy Zoo Director. An example of an acceptable payment would be the payment or reimbursement of travel expenses incurred by the County's Zoo staff in connection with activities that have been requested by the Society related to conservation research, an animal or exhibit situation.

(e) The Society shall direct Zoo Pride efforts at the Zoo. The scope of Zoo Pride duties at the Zoo will be in accordance with standards approved by the Zoo Director and the Society's President and CEO.

(f) The Society and County agree to encourage cooperation and open communication between the Society's staff and the County's Zoo staff. However, in no event will the County's Zoo staff report to, be treated as, or be supervised by employees of the Society, and in no event will the Society's staff report to, be treated as, or be supervised by employees of the County.

(g) The Society and Zoo will work creatively and cooperatively to maintain Zoo attendance and Society membership numbers. The Zoo and Society agree that the marketing staff of each organization will work closely together to provide zoo guests and members with opportunities to visit the Zoo. The two organizations may need to pursue marketing initiatives to maintain interest in the Zoo and jointly look at flexible pricing strategies, in-park spending incentives, etc.

5. FINANCIAL MATTERS.

(a) The County and the Society shall maintain separate books and records and each shall obtain a separate audit of its financial statements. Each audit shall be made in accordance with generally accepted auditing standards by an independent certified public accountant.

(b) The County and the Society may engage in joint promotional efforts, provided that the parties first execute a letter of intent specifying the rights and responsibilities of each party with respect to each such joint promotional effort.

(c) The Society and Zoo may receive funds intended for the other organization and agree to provide a reconciliation and transfer of funds on a monthly basis. This includes, but is not limited to memberships sold by the Zoo at the gate and sponsorship monies secured by the Society on the Zoo's behalf.

6. CAPITAL PROJECTS

(a) The County and the Society may agree from time to time to jointly or separately fund capital projects for the Zoo. With regard to each such capital project, the County and the Society agree to proceed as follows:

(1) For projects funded partially or totally by the County, appropriations for each project shall be established by the County in writing and reviewed annually during the County budget deliberations or more often if appropriate. The Society must obtain approval from the Society Board for any projects that the Society agrees to fund or partially funds.

(2) The Society and the County will agree to share costs only under procedures mutually agreed to in writing by the Society and the County from time to time.

(3) For each such capital project, the County and the Society will execute a specific agreement describing sources and uses of funds, procedures for transferring the Society's share of project costs to the County, program management, project schedule, County Architectural Services fees, and any other specific agreements. The Zoo Director will submit each agreement to the Committee on Parks, Energy and Environment for approval prior to bidding the project.

(4) No such capital project may proceed where the County will share the cost of such capital project until the County Board appropriates funds for such project and until the Society transfers its share of the appropriation or provides assurances acceptable to the County of the timely availability of such funds.

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(5) The County and the Society shall share the costs of a project manager to coordinate and monitor any capital project as agreed to by the Society and the County, the terms of such shared costs to be agreed to by the Society and the County in advance.

(b) Before accepting a donation for a Zoo capital project, the Society agrees to notify the Zoo Director of any donation, intent to support or indication of interest in any new capital project not already authorized by the County. Upon receipt of such information, the Zoo Director shall, at his discretion, inform the County Executive and the Committee on Parks, Energy and Environment, and seek approval to proceed to the next phase or recommend disapproval.

7. SOLICITATIONS AND DONATIONS.

(a) The Society shall have the right to solicit and receive donations, gifts, grants and other forms of revenue from any source during the term of this agreement, provided such revenue received is used by the Society to support the Zoo within the mission of the Society.

(b) Zoo employees authorized by the Zoo Director may participate in solicitations at the request of the Society.

(c) No other County employee shall solicit any donations for the Society unless the County specifically approves such activity.

(d) Any proposed donation to benefit programs, activities or exhibits at the Zoo that includes restrictions or contingencies must be approved by the Zoo Director prior to acceptance, and any building or renovated area that is created through the donations are the property of the County.

(e) The County and the Society agree to encourage cooperative and collaborative fundraising efforts among the Zoo staff and the Society's staff in support of the Zoo. Participation in such cooperative efforts must be approved by the Zoo Director (with respect to County staff) and the Society's President and CEO (with respect to Society staff). By July 1 each year, the Zoo Director and the President and CEO of the Society, along with the appropriate support staff, will meet to jointly establish a prioritized list of capital projects, animal

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acquisitions, green initiatives, programs, and equipment. The County and Society will review estimated costs from the list of priorities provided by the County and agree to specific projects by August 1 each year that the Society will attempt to fundraise for. Interim reports will be provided by the Society at the request of the Zoo Director.

(f) The Society will plan, organize and execute fundraising events throughout the year. Society staff will work with Zoo staff to schedule events within the Zoo master calendar and will follow the LOI and work order requirements established between the Zoo and Society. At the request of the Society's President and CEO and subject to the approval of the Zoo Director, the County will make a senior Zoo staff person available at Society events such as Zoo Ball and the Birdies and Eagles Golf Outing.

The Society's current fundraising efforts are noted below. This is a representation of some of the methods used by the Society and is not intended as an all-inclusive listing.

- <u>Annual Appeal</u>
    - The Society generally undertakes an appeal to members/donors for a specified project each year. Such projects typically are mutually agreed upon by the Society and Zoo. Promotional banners and signs may be placed in the Zoo to increase awareness of the appeal on the Zoo grounds. Articles describing the appeal may be placed in the Society Publications.

- <u>Sponsorships</u>
    - The Society will solicit sponsorships for Zoo events and attractions and for Society events and programs. The terms of Zoo sponsorships will be approved by the Zoo's Director of Public Affairs and Services. By June 1 each year, Zoo and Society staff will prepare the sponsorship budget, evaluate the fair market values of sponsorship opportunities and develop a prospect list of potential marketing partners. Jointly, the staff will develop recognition material and acknowledgement of current sponsors and present a summary album documenting the fulfillment of contractual agreements with sponsors. The Society staff will take the lead on producing the summary albums; however staff from the Society and Zoo will work together in compiling the support data for these albums. Zoo and Society staff will work closely

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together on collateral for any sponsored event/attraction to ensure logos are accurately displayed and sponsors sign off on materials. The funds received from sponsorships will come to the Society. The Society will pay the Zoo the sponsorship fee, less the cost of materials to produce any sponsorship recognition. The sponsorship dollars received from the Society will be credited in the Zoo's budget as Society support for sponsorship.

(g) Neither the County nor the County's employees may utilize the Society's donor list or donor information to contact or solicit support for the Zoo or any other organization from such individuals without the prior written approval of the Society President and CEO.

(h) Donations from the Public

(1) The Society shall have the right to solicit and receive donations, gifts, and other forms of revenue to support programs, activities or exhibits at the Zoo from any source during the term of this agreement, provided that such revenue received is used by the Society to support the Zoo within the mission of the Society.

(2) To the extent that a donation in support of the Zoo is made directly to the County, the County shall inform the Society's Development Department of the amount of the gift, the date of the gift, and any restrictions placed on the gift. Upon approval by the Zoo Director, the Society may, at its discretion, contact such donor to recognize the gift made in support of the Zoo. Any additional follow-up with such donor will be the responsibility of the County. The Society will not issue an acknowledgment letter to the donor for purposes of documenting a tax-deductible charitable donation. The County, at its discretion, is responsible for providing any such acknowledgment.

(i) Grants from the Society

(1) The Society shall provide written notification to the Zoo Director of any grant opportunity based on research that will support the Zoo's mission.

(2) Prior to applying for any such grant, the Society shall require timely written confirmation from the Zoo Director that the opportunity would be of benefit to

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programs, activities, or projects at the Zoo, and that the Zoo will cooperate in the Society's activities in connection with such grant.

(3) The Society will work with the Zoo Director, or his/her designee, to compile progress reports for all funded projects.

(4) The Society will track and provide a status report of grants that were accepted and/or declined for programs, activities, or projects at the Zoo to the Zoo Director and the Society's President and CEO.

(5) The Society will provide the Zoo with a copy of awarded grant agreements which will outline the terms and/or restrictions of the grant.

(7) If Zoo staff assist the Society in implementing all or part of a grant, the Zoo Director, or his/her designee, agrees to cooperate in the reporting with respect to such grant, including but not limited to, assisting in design options, project management, vendor identification and expenditure review to assure that uses of grant funds are within the approved purposes of the grant agreement.

(8) To provide for full disclosure of Zoo operating revenues and expenditures, the County agrees to establish and maintain a specially designated account with the County Treasurer to receive Society grants and to expend any revenues received from that account according to any applicable restrictions on use.

8. RECORDS

(a) The Society shall provide the following to the County annually:

(1) The Society's audited financial statements and management letter issued in conjunction therewith.

(2) A copy of the Society's adopted budget for its upcoming fiscal year.

(3) When applicable, updated copies of the Society's Articles of Incorporation and Bylaws.

(4) The public disclosure copy of the Society's IRS Form 990.

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(5) An annual report of the Endowment funds held by the Society for the benefit of programs, activities or exhibits at the Zoo, including the fund balance and details of any disbursements from the fund(s). Interim reports will be provided by the Society upon written request of the Zoo Director.

(6) Upon the close of each of the Society's fiscal years, the Society President and CEO shall provide to the Zoo Director a report of the scope and actual amounts of financial support for Zoo operations, capital projects and other support that the Society provided to the Zoo in that fiscal year. The report shall include a listing of all funds donated to the Society for the benefit of programs, activities or exhibits at the Zoo, along with the amount donated and the designated purpose for each project receiving funding. The report shall also include an account of funds expended for in-kind operational support provided to the Zoo by the Society.

(b) The Society and the County shall provide each other access to all construction and other documents or records related to the construction of or disbursement of funds for capital improvement projects in which the Society participates. These documents and records shall include an accounting of the amount of funds received and disbursed by the Society and/or the County for a particular capital improvement project, but shall not include any documents which would contain information regarding individual donors or other sources of such funds.

(c) The Society and the County shall provide each other with access to all documents or records related to co-sponsored events or programs. These documents and records shall include an accounting for the expenses incurred and funds received disbursed by the Society and/or the County for such co-sponsored event or program, but shall not include any document which would contain information regarding individual donors or other sources of funds.

(d) The Society and the Zoo/County shall exchange such additional reports as may be helpful to the operation of the Society and the Zoo. The Reports are described on **Exhibit C** and may be amended from time to time by agreement of the parties.

9. INDEPENDENT CONTRACTORS.

In the performance of this Memorandum of Understanding, both the County and the Society will be acting in an individual capacity and not as agents, employees, partners, joint

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venturers or associates of one another. The agents or employees of the one shall not be construed to be the agents or employees of the other. County employees shall remain employees of the County notwithstanding the fact that they may assist the Society.

10. CONFLICT OF INTEREST.

(a) The County and Society each are responsible for ensuring that its employees are informed of and comply with the provisions of its respective ethics and conflict of interest policies. Neither party is responsible for supervising compliance with the provisions of the other's ethics or conflict of interest policies.

(b) County employees may join the Society but shall not serve as officers or directors.

(c) The Zoo and their agents and employees shall comply with all applicable Federal, State, and Milwaukee County laws and regulations governing conflicts of interest.

(d) The Society shall comply with the conflicts of interest rules that apply to it as a Wisconsin nonstock corporation organized under Chapter 181 of the Wisconsin Statutes and with the excess benefit transaction rules set forth in Section 4958 of the Code that apply to it as an organization described in Sections 501(c)(3) and 509(a)(1) of the Code.

11. TERMS.

(a) The initial term of this Memorandum of Understanding shall be three (3) years (Initial Term) and shall automatically renew for an additional three (3) years (Additional Term). Either party may terminate this Memorandum of Understanding only by providing at least one calendar year written notice (as defined in Section 15) to the other party prior to the extension of any Additional Term. For purposes of clarification, neither party may terminate this Agreement except at the end of an Additional Term.

(b) This Memorandum of Understanding contains all the terms and conditions agreed upon by the parties hereto, and no other agreement, oral or otherwise, regarding the subject matter of this Memorandum of Understanding shall be deemed to exist or to bind any of the parties hereto, or to vary any of the terms contained herein, unless contained in a written agreement entered into by both of the parties hereto. All the provisions of this Memorandum of Understanding and any amendment thereto shall extend to and be binding upon and inure

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to the benefit of the successors of the respective parties. This Memorandum of Understanding, or any provision hereof or any right or obligation arising hereunder, is not assignable by either party in whole or in part, without the express written consent of the other party.

12. INDEMNIFICATION.

To the fullest extent permitted by law, the County and the Society agree to indemnify, defend and hold harmless the other party and their elected officials, officers, employees and agents, against any and all liability, losses, charges, fines, costs or expenses including attorney's fees to the extent such damages including suits at law or in equity are caused by or resulting from any wrongful, intentional or negligent acts or omissions of the indemnifying party which may result in any person, persons, or organization suffering bodily injury, personal injury, death or property loss or damage, employment practices, civil rights or environmental liability and impairments arising out of this Agreement. Milwaukee County's liability shall be limited by Wis. Stat. § 345.03(3) for automobile and § 893.80(3) for general liability.

13. INSURANCE

(a) The Society shall, during the term of this Agreement, keep in full force and effect a policy of Commercial General Liability insurance, $1,000,000 Per Occurrence $2,000,000 General Aggregate (bodily injury & property damage including personal injury, fire, legal contractual and products/completed operations) and automobile insurance in an amount not less than $1,000,000 per accident combined single limit, with coverage for bodily injury & property damage, all autos owned, non-owned and/or hired, and uninsured motorists coverage per Wisconsin requirements. The Society shall also maintain insurance coverage for worker's compensation (waiver of subrogation by policy endorsement in favor of Milwaukee County) as required by the State of Wisconsin, including employer's liability. The Zoo and Milwaukee County as its interests may appear shall be named as an additional insured for general liability and vehicle liability, and be afforded a thirty (30) day written notice of cancellation or non-renewal. Disclosure must be made of any non-standard or restrictive additional insured endorsement, and any use of non-standard or restrictive additional insured endorsement will not be acceptable. Additional information as to policy form, retroactive date, discovery provisions and applicable retentions, shall be submitted to County, if requested, to obtain approval of insurance requirements. Any deviations, including use of purchasing groups, risk

retention groups, etc., or requests for waiver from the above requirements shall be submitted in writing to the County for approval prior to the commencement of activities under this agreement. Coverages shall be placed with an insurance company approved by the State of Wisconsin. A certificate indicating the above coverages shall be submitted for review and approval by the County for the duration of this agreement.

(b) Milwaukee County is a municipal body corporate that self-funds for liability under Wis. Stat. secs. 893.80 and 895.461(1), and for automobile liability under Wis. Stat. sec. 345.05. Milwaukee County is also permissibly self-insured under Wis. Stat. sec. 102.28(2)(b) for Workers' Compensation. This protection is applicable to Milwaukee County officers, employees and agents while acting within the scope of their employment or agency. The County agrees to provide a letter of financial responsibility in proof of this.

14. APPLICABLE LAW.

The validity, legality and all matters relating to the interpretation and effect of this Memorandum of Understanding including any amendment shall be governed by the laws of the State of Wisconsin.

15. AMENDMENTS.

No amendment, change or modification to this Memorandum of Understanding shall be effective or enforceable unless it is in writing and executed by each party to this Memorandum of Understanding.

16. NOTICE.

(a) Any notice or notices required or permitted to be given pursuant to this Memorandum of Understanding may be personally served on the other party by the party giving such a notice, or may be served by certified mail, postage prepaid, return receipt requested.

(b) All notices to the County shall be sent addressed to the following: Director, Milwaukee County Zoo, 10001 West Blue Mound Road, Milwaukee, Wisconsin 53226.

(c) All notices to the Society shall be sent addressed to the following: President & CEO, Zoological Society of Milwaukee County, 10005 West Blue Mound Road, Milwaukee, Wisconsin 53226.

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17. TERMINATION OF PRIOR MEMORANDUM OF UNDERSTANDING.

The Memorandum of Understanding previously executed between the County and the Society dated November 27, 1996 is hereby terminated effective as of the date above written.

MILWAUKEE COUNTY	ZOOLOGICAL SOCIETY OF MILWAUKEE COUNTY, INC.
_____	_____
Director, Milwaukee County Zoo	President & CEO
_____	_____
County Executive	Chairman of the Board

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Exhibit A

Facilities

Communications, Membership and Marketing department

- Office, storage and Guest Services space located primarily in the northeast section of the US Bank Gathering Place (approximately 2,810 sq. ft.).

Creative department

- Office and storage space located in the loft area of the octagonal barn in the Northwestern Mutual Family Farm (approximately 2,038 sq.ft.).

Conservation and Conservation Education departments

- Office, classroom, staff lunchroom, storage and conference room space located at the Karen Peck Katz Education Center on the south end of the parking lot (approximately 15,063 sq.ft. over two floors).

Kohl's Wild Theater Education Program

- Outdoor performance space located in the Northwestern Mutual Family Farm for spring, summer and fall shows (approximately 3,600 sq.ft. – includes bleacher sitting and two backstage storage areas). This space will be shared with other performances and shows that the Zoo may wish to provide. Zoo and Society staff will coordinate the schedule.
- Indoor performance space and storage space located in the US Bank Gathering Place Atrium during the summer (approximately 631 sq.ft. - minimum of two performances daily).
- Rehearsal space in the Special Exhibits Building or the Zoofari Conference Center during portions of May and September (approximately 1,600 sq.ft.).
- School group lunchroom space in the Special Exhibits Building (eastern portion) from October to March each year (approximately 1,600 sq.ft.) when available.
- Occasional usage of the Peck Welcome Center for high school lecturers and Animal Ambassador graduations.

President/CEO, Finance/Accounting, Development and Zoo Pride departments

- Offices and storage located in the lower level of the Peck Welcome Center (approximately 2,700 sq. ft.).

Garage location

Cart storage garage located behind the Flamingo Café on the northwest side of main parking lot (approximately 800 sq. ft.).

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(Please note: In addition to the items referenced above, staff utilize parking spaces in the Zoo's public parking lot at no charge.)

This list describes the location and amount of space currently provided to the Society. At the Zoo's discretion, with one-year written notice to Society's President and CEO, or sooner if mutually agreed upon by the Zoo Director and the Society's President and CEO, the location and amount of space made available may change.

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Exhibit B

Zoo Pass Membership Pricing and Benefits

Zoo Pass Membership Pricing

The Zoo and the Society are committed to balancing and maximizing revenue from admission and membership, while continuing to fulfill the Zoo's mission and ensuring that the Zoo is accessible to all but also keeping in mind the cost of running the zoo. A successful Zoo helps the Society generate more memberships which, in turn, helps in raising funds to support the Zoo and the Society. As part of its annual budget process, the Society's Board of Directors will approve Zoo Pass membership rates. As part of its annual budget process, the County Board will approve admission rates. The Society and the Zoo will provide one another with a synopsis of the due diligence process used to determine any adjustment to membership fees/admission fees.

To keep Zoo admission and Society Zoo Pass membership prices in line, the Zoo and Society agree to the following general membership pricing ranges:

- Individual memberships will generally range in price between 3.5 to 3.9 times the regular County summer individual admission prices for the basic membership and between 3.5 and 3.9 times the regular County summer individual admission and parking for the parking plus memberships.

- Family memberships will generally range in price between 2.0 to 2.5 times the regular County summer admission prices (based at a minimum of 2 adults and 2 children) for basic and between 2.0 and 2.5 times for County summer admission prices (based on 2 adults and 2 children and the parking fee) for parking plus memberships.

- The above multipliers are general guidelines to be used in determining membership pricing. Another consideration, of equal importance, is the price the Milwaukee market will bear when compared to other peer Midwest zoos. Economic factors and the timing since the last increase(s) should be taken into consideration when reviewing membership pricing.

Membership Benefits

All Zoo Pass membership benefits must be approved by the Zoo Director. Text and images are subject to the Zoo Director's approval in accordance with Section 3(d) of the MOU.

The following benefits will be associated with the Society's Zoo Pass membership program:

- Zoo Pass members will receive free admission into the Zoo during regular Zoo hours for the adults named on card and minor children and/or grandchildren. (The Zoo Pass

members will be informed that a photo ID and Zoo Pass card will need to be presented for admission.)

- Participation in AZA's reciprocation program as approved by the Zoo Director, which will be maintained by the Society.
- 10% gift shop discount when the Society membership card is presented
- Free parking for one vehicle per membership per day with Zoo Pass Plus
- Special members-only events that will be coordinated with the Zoo's master calendar and be documented in Letters of Intent.

* Zoo Pass admission/parking privileges are not inclusive of company picnics or class field trips when group rates have been established for the picnic/field trip.

Member Field Trips:

The Society can offer field trips to members as a benefit of membership. These trips will be to other zoos, aquariums, museums and places of interest as determined by surveys of participants. Society staff will serve as host/hostesses on the buses. The Society will follow the LOI and work order requirements in requesting support from the Zoo concessions for the continental breakfast and area set-up for participant check-in.

Additional membership benefits:

- The Society and Zoo may negotiate higher gift shop discounts or discounts on certain items subject to Zoo Director's approval.
- Upon agreement of the Society President and CEO and Zoo Director, the Society and Zoo may offer loyalty programs to increase in-park member spending.

Membership Marketing:

The Society will establish a budget to promote the Society membership program, the Zoo and its events/animals.

- The Society media plan along with all promotional/advertising materials will be shared with the Zoo's Director of Public Affairs and Services to ensure maximum visibility within the community and to assist the Zoo in establishing their media marketing calendar to ensure maximum media coverage during the summer season. The Zoo's Director of Public Affairs and Services will share the Zoo's media plan and promotional/advertising materials to ensure message consistency and to provide for maximum media coverage in the community.

- Copies of pieces that promote sponsors (events and attractions) will be included in sponsor wrap-up albums with the corresponding circulation numbers.
- The Society will present the animals and Zoo in a positive light and in a respectful manner.

Society Publications:

The Society will produce publications for distribution to the members (53,000+ Households circulation) and a complimentary list that will consist of other zoos, aquariums, doctors' offices, etc. The publications currently consist of *ALIVE* magazine, *Wild Things* newsletter, and the Annual report for the Society which will be an online publication. These are a benefit of Society membership.

ALIVE Magazine

- The magazine will feature articles that relate to the Society's mission.
- The magazine will be produced up to three times per year.
- Zoo staff will be interviewed at their convenience and with the approval of senior Zoo staff. Zoo staff will have the opportunity to proof articles pertaining to the animals, events or the Zoo prior to publication.

Wild Things Newsletter:

- The intent of the publication is to be the source of information for events and programs at the Zoo and for the Society.
- Zoo staff will have the opportunity to proof articles pertaining to the animals, events or the Zoo prior to publication.
- Wild Things will be produced at least 6 times per year.
- The publication will associate sponsors with the events/attractions and provide timely updates for members on the annual appeal, events and other promotions.

Annual Report:

- The Society annual report will be an online document made available on the Society Web site by the end of May following the previous fiscal year.
- An abbreviated form the annual report will be submitted to the Zoo Communications department to be included the Zoo annual report.
- The annual report will be provided to the Zoo for review prior to its publication.

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Social Media and E-mails:

- The Society will promote Zoo and Society events and programs to the Society members via e-mail blasts and social media.
- When needed, and with the approval of the Zoo's Director of Public Affairs and Services, the Society will send out an e-mail to members to encourage participation in fundraising activities such as Breakfast and Lunch with Santa.

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Exhibit C

Reports

Reports to be Provided by the Society

Name	Description	Frequency	Method of Delivery
Society Special Event Attendance	# of people attending Society Special Events	Generally within 30 days after the event.	Email
Society Special Attraction Attendance	# of people attending Society Special Attractions	Generally within 30 days after the event.	Email
Education Field Trip Attendance	# of people on field trip	Generally within 30 days after the event.	Email
Zoo Pass Plus parking report	Reflects parking errors and education parking	Monthly	Email
Partial and Full Gate reports	Record of zoo visitors who joined at the gate or after admission pd	Bi-Monthly	Email
Society Media Grid	Spreadsheet of media placement by Society	Annually	Email
Membership statistic report	Stats on member household and renewal rates for AZA.	Annually	Email
Contributions received	Amounts, purpose and sources	Annually	Email
Endowment Report	Beginning balance with detail of disbursements for funds held for the benefit of Zoo programs & activities.	Annually	Email

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Capital Expenditures report	Capital project summary for Zoo – amount and purpose	Annually	Email
Additional Reports	As listed in Section 8(a) of the MOU	Annually	Email or printed copy
Field Conservation Support	Cash & in-kind support for each ZSM field conservation project	Annually	Email
Society Annual Audit	Externally prepared annual audit	Annually (est. April)	Email or printed copy to Zoo & County Audit Division
Society Zoo Pass Membership Expenditure Uses	Expenditures associated with the Zoo Pass membership program	Annually	Email
List of Zoo Pass Members by Category	List of Members by category and Revenue Associated with each Category	Annually	Email
Synopsis of Zoo Pass Pricing due diligence	Provide information on the assessment process including market rate data on similar institutions	Annually	Email
Society Operating Budget	Revenue and Expense budget	Annually	Email
Schedule reflecting "Society Support Provided to the Zoo" (in the format presented in Exhibit H)	Reflecting support provided to the Zoo	Annually	Email

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Reports to be Provided by the Zoo

Name	Description	Frequency	Method of Delivery
General Zoo Attendance Records	Daily attendance including weather status	Daily	Email
Parking Reports	Parking for members and non-members	Monthly	Email
Membership transactions by Zoo staff	Including partial and full gate transactions.	Monthly or more frequently as needed.	Email
Zoo Special Event Attendance	# of people attending Zoo Special Events	Generally within 30 days after the event.	Email
Zoo Special Attraction Attendance	# of people attending Zoo Special Attractions.	Generally within 30 days after the event.	Email
Per Cap Spending	Spending analysis of all attendees.	Monthly	Email
Contributions received by the Zoo	Funds received by the Zoo for projects or program support.	As received.	Email to Society CEO and Development Director
Conservation Project Requests for funding by the Society	Description of Society funded Zoo conservation projects.	Annual – Initial identification of projects after budget is approved. Final project reports following the end of the fiscal year.	Email
Animal Inventory Report	Status of animals at the Zoo (births, deaths, shipments, etc…)	Monthly (or as released)	Email

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County support provided to the Society	Value of in kind support provided (rent, utilities, etc.)	Annually	Email
Synopsis of Zoo Admission Pricing due diligence	Provide information on the assessment process including market rate data on similar institutions	Annually	Email
Schedule reflecting "County Support Provided to the Society" (in the format presented in Exhibit G)	Zoo In-kind support to the Society	Annually	Email

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Exhibit D

After-hour Zoo Events at the Zoo

The Zoo, with agreement by the Society, may charge members a nominal admission fee for the following after-hour events:

- Sunset Zoofaris (6 nights – 6:00 p.m. to 9:00 p.m.) 81% of guests are members
- Boo at the Zoo (2 nights - 6:00 p.m. to 9:00 p.m.) 85% of guests are members
- Halloween Spooktacular (2 nights - 6:00 p.m. to 9:00 p.m.) 81% of guests are members
- Other events as mutually agreed upon

In order to communicate any nominal admission fee charged by the Zoo to Society members, the Zoo Director will inform the Society's President and CEO a minimum of four months prior to the event.

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Exhibit E

Zoo Pass Membership 50% Revenue Share Program

The Society and the Zoo have the following common goals:

- We hope to grow the Society Zoo Pass Membership to support increase attendance, provide a steady revenue stream and create the opportunity for increased financial support.
- All parties want to encourage repeat visitation and encourage increased in-park spending.
- To ease administrative burden, our goal is to streamline the reporting and reconciliation of payments between both organizations.

The Zoo and the Society agree to replace the previous Zoo Pass Plus parking payment program and the additional cash financial support provided to the Zoo (not including sponsorships raised by the Society for Zoo programs) with the following Zoo Pass Membership 50% revenue share program beginning on January 1, 2014:

- For any Zoo Pass membership received by the Society, the Society will pay to the Zoo 50% of the net Zoo Pass Membership revenue received (revenue received less credit card charges). This includes Basic and Plus Zoo Pass memberships. 50% of any multi-year Zoo Pass memberships will be paid to the Zoo in the respective year (2nd or 3rd).
- For any Zoo Pass membership received at the Zoo's admission gates, the Zoo will pay to the Society 50% of the net Zoo Pass Membership revenue received (revenue received less credit card charges). This includes Zoo Pass Basic and Plus memberships.
- On a monthly basis, staff from the Society and the Zoo will share reports via email on memberships sold and calculate the 50%/50% split. Payments between the Zoo and the Society for their respective share will occur as follows:

Time Period	Payment Month
1/1 – 3/31	April
4/1 – 6/30	July
7/1 – 9/30	November
10/1 – 12/31	January

- It is estimated that Zoo Pass Membership revenues for calendar 2014 could total $6,200,000 allowing each entity to receive $3,100,000 in Zoo Pass Membership revenue if member retention/recruitment rates are consistent with the previous year.
- If Zoo Pass membership should increase or decrease, the Zoo and the Society will jointly share in the risk and rewards.

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Exhibit F

In-kind Program Support provided by the Society to the Zoo

Conservation Education Programs

Conservation Education can provide:

- It is estimated that over 320,000 individuals are impacted annually by Conservation Education
- Grade-appropriate, school-focused education program experiences for age 3 Kindergarten through 12th grade students
- Continuing education for teachers in the form of 2.5 hour early childhood teacher workshops and 1-credit environmental education courses offered through the University of Wisconsin – Milwaukee
- Promotion to schools in southeastern Wisconsin of the availability of field trip opportunities at the Zoo and optional education programs to enhance student learning. Promotion occurs through Web sites, School Program brochures and Wild Things/Alive publications
- Fee-based early childhood classes for individual children ages 2-5 and one accompanying adult (member and non-member) – offered weekdays and weekends throughout much of the year
- Fee-based classes and camps for children ages 6-14 (member and non-member) – offered weekends October-May and weekdays from mid-June to mid-August
- Fee-based classes for families (member and non-member) – offered weekends
- Fee-based programming for Scout groups – offered schools days off & weekends
- Invitational, grant-funded programming focused on serving disadvantaged youth through schools and community centers:
    - *Animal Ambassador* programs involve 2nd, 3rd and/or-4th grade classes from schools serving low-income neighborhoods in multi-contact programming that culminates with the 4th grade students "graduating" as ambassadors and receiving tickets that allow the students and up to five family members to visit the Zoo in the summer. Generally serving 26 schools
    - *Camps for Disadvantaged Youth* provide day camp experiences at no cost to parents/guardians of up to 504 children attending one of seven community centers
- *Kohl's Wild Theater*: Free, theater-based conservation education programming for Zoo guests (summer months) as well as free community outreach throughout much of the year to schools, festivals, libraries and community centers within an hour's drive of the Zoo. By several measures this is now the largest zoo-based theater program in the U.S.
- The Society partners with many groups to make education programs possible. These include the UW-Milwaukee School of Education, several Milwaukee-area elementary schools, Big Brothers Big Sisters, and neighborhood centers
- The Society also provides funding for Zoo education programs including, but not limited to:
    - Animal Pathology Fellowship Program and associated expenses
    - Clinical Zoo Veterinary Residency Program and associated expenses
    - Animal Division Preceptorships/Internships

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Communications, Membership and Marketing departments

Guest Services:

The Society will provide welcoming services to non-members and members visiting the Zoo via Guest Services. These services will include but will not be limited to: providing information to enhance a Zoo visit, way-finding at the Zoo, lost and found (turned over to the Zoo at close of business), information on attractions, lost children (to be directed to main Zoo office), emergency supply of diapers, wipes, etc., monitoring brochure kiosks to ensure ample stock, comments/concerns collection and distribution to appropriate departments.

Travel Program:

As the economy allows, the Society may develop and execute an international travel program allowing for the Zoo Director and/or key Zoo staff to serve as trip escorts/guides.

- Society will promote the program/trip to cover the transportation & tour costs.
- The Society will work with a licensed travel agent to plan/execute the trip.
- Whenever possible, the Society will incorporate a donation to the Society in the cost of the trip.

Creative department

The Society Creative department will provide the following services to the Zoo:

- Offset-print creative services for the Zoo including such items as the gate brochure, event invitations and programs and other assorted projects
- Graphic services needed for the upkeep of the Milwaukee County Zoo website
- Research, writing and design of animal interpretive signage and exhibit signage. They will also design and produce temporary Zoo event signage
- Creative design for web, monitor and kiosk video and interactive programs
- Creative brainstorming and outsourcing on the Zoo's behalf for new exhibit displays
- Coordination with Zoo staff to determine the upgrades and sign replacements made and charged to the yearly line item in the creative budget as zoo support.

Conservation department

The Society's Conservation Department is charged with implementing national and international programs designed to contribute to the survival of endangered animal species (with relevance to the Zoo) and their habitat. Current programs and activities are:

- BCBI*:* The Bonobo and Congo Biodiversity Initiative (BCBI) was created in 1997 to study and ensure the survival of wild bonobos in the Salonga National Park, a UNESCO World Heritage Site and the largest block of protected bonobo habitat in the Democratic Republic of Congo. The bonobo (*Pan paniscus*) is an endangered great ape found only in the rainforests of the DRC.
- SSP: In tandem with BCBI is Society's participation in the management of the captive bonobo population within zoos in North America, otherwise known as the Bonobo Species Survival Plan (SSP).

- Support of Zoo: Funds are provided annually to the Zoo to help support conservation and research projects, some of which involve zoo staff such as the Humboldt penguin in Chile and amphibians in Grenada. These projects may vary from year-to-year.

Development Department

The Society's Development Department is responsible for establishing and nurturing relationships with external constituencies to cultivate their interest and inspire them to support the Society and the Zoo with financial resources, products, services, time, and/or counsel.

The intent of building and stewarding these relationships is to form a solid foundation that will in turn support the Zoological Society's mission; to take part in conserving wildlife and endangered species, to educate people about the importance of wildlife and the environment, and to support the Milwaukee County Zoo.

Programs managed by the Development Department include:

- Platypus Circle - The Platypus Circle is the highest level donor recognition group in the Society's network of support.
- Simba Circle - The Simba Circle recognizes and honors individuals who have made a planned or deferred gift to the Zoological Society, for the benefit of the Zoo or the Zoological Society as directed by the donor(s).
- In-kind Donations - The Society's Development Department identifies possible sources for in-kind donations, solicits, acknowledges, and stewards in-kind gifts of services, products, expertise, etc. that primarily benefit programs, exhibits or activities at the Zoo. In-kind donors are recognized in the Platypus Circle.
- Grants - The Society's Development Department pursues funding from foundations and individuals that are committed to providing grants that support the Society's mission. In addition, the Society will help to secure grant funding for the Milwaukee County Zoo that aligns with the Zoo's mission and goal of increasing the percentage of funds accredited zoos allocate towards conservation efforts.
- Capital Campaign - Funding for Capital Campaign projects consists of public and private funds managed through the Society to improve animal exhibits and facilities.
- Endowment - Restricted endowment gifts and bequests to benefit both the Zoo and the Society. Funds are retained and invested to generate annual earnings and used solely for its stated purpose.

Information Technology

The Society supports the Zoo with information technology-related services including but not limited to:

- Web site development and maintenance
- Gathering Place LCD programming, scheduling, and up-keep (such material will be reviewed by the Zoo prior to posting)
- Joint intranet (InsideMCZ), development and maintenance
- Transfer and reporting of data to support member information and transactions within the Zoo's point-of-sale system

- Web cam installation and maintenance
- E-ticketing server purchase and hosting.

Zoo Pride Volunteers

Zoo Pride, the volunteer auxiliary of the Zoological Society of Milwaukee County, which began in 1975, has approximately 600 members providing over 40,000 hours of volunteer services annually to the Zoo in the following areas:

- Volunteer Training
- Artifact Carts/stations at the Zoo
- Assisting in education classes, greeting school busses & staffing the Zoo's library
- Staffing the Information Booth and the Guest Services Kiosk
- Providing guided behind and in front of the scenes tours
- Provide Animals in Action talks such as theater program, giraffe feedings, camel talks/training, elephant demonstrations/training, primate talks and bat talks
- Assist at special events and in preparing supplies for special events
- Provide animal watches as requested by Zoo staff
- Participate in animal enrichment projects
- Clerical work in offices
- Fundraising to support local and worldwide conservation efforts, and also raising money internally to support ongoing annual and long term projects at the Zoo
- Speakers' Bureau, which takes slide-based programs about animals and the Zoo to adult groups in the community.
- Sensory Safari, which serves groups comprised of individuals with disabilities and special needs. This is a hands-on program in which participants can touch an array of North American animal taxidermy mounts. Zoo Pride maintains the mounts and repairs for the mounts.
- Most important, Zoo Pride volunteers are ambassadors of the Zoo. They promote Zoo activities, programs, events, conservation, and make sure the guests are having a good experience.

DRAFT

Exhibit G

County Support Provided to the Society

Zoo In-kind Support to the Zoological Society		
Facilities	$	507,598
In-kind Staff Support	$	165,111
Value of Free Admissions for Members*	$	6,921,237
Value of Merchandise Discount for Members	$	61,125
Group Sales Platypus 10% & 20% Discounts	$	11,052
Value of Free Building Rental Charges	$	89,440
Ticket Discount Value for Members	$	73,579
Value of Free Pepsi Products from Zoo's Pepsi Contract	$	3,466
Free Cedar Crest Ice Cream from Zoo's Contract	$	4,533
Parking Plus $1 Discount	$	179,391
Parking Plus Not Billed Due to Cap	$	226,533
Value of Free Parking for Platy Memberships	$	56,184

Total Zoo Support to Society	$	8,299,249

This list is not meant to be all inclusive but serve as a representation of Zoo Support and commitment to the Society and is based on 2013 experience.

DRAFT

Exhibit H

Society Support Provided to the Zoo (Est.)

Zoo Pass Membership 50% Revenue Share Program[2]	$3,100,000
Cash Raised for Zoo Operations/From Members/Trust Fund Budgets	
Annual Appeal Support	$70,000
Sponsorships[1]	$345,000
Guest Admission paid by Zoo Pass member at gate	$45,505
Society members "per cap" spending in the Zoo[6]	$3,286,389
Zoo Group Sales revenue booked by Platypus Members	$73,680
Trust Fund Sponsorships[1]	$50,000
Total Cash Raised for Zoo Operations/From Members/Trust Funds	$3,870,574
Zoo Expenses Paid by Society	
Zoo Conservation Program Support	$66,000
Maintenance Service Agreements[4]	$148,825
Zoo Service Payments & Misc[3]	$36,265
Zoo Project Support from Annual Appeal funds	$43,228
Zoo Attraction Tickets used by Members	$168,045
Pathology Intern Support (Animal Hospital)[5]	$56,159
Graphics Expense for Zoo materials	$100,000
Total Zoo Expenses Paid by the Society	$618,522
Total Cash Support from ZSM and/or Zoo Pass Members	$7,589,096
In-Kind Support (Society calculated)	
SSP, Conservation staff & BCBI Conservation Program	$475,385
External Service In-kind to Zoo	$210,000
Education Staff & Programs	$155,417
Kohl's Wild Theater Program	$378,874
Zoo Pride Volunteer Services	$83,771
Graphics staff	$203,287
Guest Services Kiosk	$52,230
Publications	$395,906
Zoo sponsorship expenses (ZSM staff/expenses)	$55,691
"MCZ Free Day" advertising and Winter event	$57,000
Technology support	$61,306
Publications benefiting the MCZ	$121,800
Annual Appeal web cams and web streaming	$43,300
Value of Zoo Pride volunteer hours[7]	$567,078
Value of ZSM Board members volunteer hours	$18,047
Marketing and/or Advertising benefiting the MCZ	$378,000
Membership Services Support	$53,840
Total In-Kind Support	$3,310,932
Est. Financial Support provided by the Society to the Zoo	**$10,900,028**

[1] Revenue Pass through when raised by Society w/ support from Zoo.
[2] See Exhibit E for new Society support model for the Zoo effective January 1, 2014.
[3] Reimbursement; billed on actual usage.
[4] HVAC, Elevator and Lift maintenance support (Endowment funds pays est. $38k).
[5] UW program, supported by Society.
[6] Based on Zoo's "per cap" of $5.48 times Zoo Pass member attendance.
[7] Based on Zoo Pride volunteer hours of 50,051 times $11.33 est. hourly value.

Note: Not reflected above is $20,138,790 in capital funds raised by the Society (2000-2013).

DRAFT

File No. 14-210

MAR 20 2014

Upsrumb offered Amendment No. 1 Weishan moved LOL — Strohmaier moved item be referred to Finance & Parks 15-3

(ITEM) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to transfer approximately 1.7 acres of land that is a remnant of the former Underwood Creek Parkway and to utilize proceeds from the land transfer to finance Project WP16705 Veterans Park Pavilion and Restroom and Project WP192 Federal Emergency Management Agency 2010 Flood related improvements, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Underwood Creek Parkway has been reconfigured so that it now intersects with Swan Boulevard rather than Watertown Plank Road; and

WHEREAS, the North Mayfair Group, owner of the 1200 North Mayfair Road office building that is currently accessed from Underwood Creek Parkway, has petitioned the County to convert approximately 600 feet of the former roadway to a private driveway via land transfer; and

WHEREAS, a draft purchase agreement with the North Mayfair Group for the 1.7 acres of land to be transferred includes the following components:

- Sale and Purchase of the 1.7 acres for $400,000.
- North Mayfair Group is to install, by Memorial Day 2014, an approximately 600-foot segment of bike trail along the east side of the existing roadway that will serve as a connection to the Oak Leaf Trail from Watertown Plank Road. The land on which the trail will be built will remain under County ownership.
- Execution of an appropriate reciprocal easement to cover maintenance and access matters for both the North Mayfair Group and the County.

; and

WHEREAS, the site is currently disconnected from the new alignment of the Underwood Creek Parkway and therefore can be considered surplus land; and

WHEREAS, the Department of Parks, Recreation, and Culture (DPRC) has evaluated the appropriateness of this transaction and finds that transferring this surplus property will not negatively impact the park resources of Milwaukee County, will increase revenue, and will add a bike trail connection that enhances the Oak Leaf Trail network without requiring financial investment from the County for construction; and

WHEREAS, it is the intent of DPRC that the revenue acquired from this land transfer be used to fund the construction of a new restroom and picnic shelter at Veterans Park as

APPROVED AS TO FORM
CORPORATION COUNSEL

well as allocated to Federal Emergency Management Agency (FEMA)-related Capital Improvement Projects; and

WHEREAS, the Director, DPRC, has recommended that DPRC be authorized to transfer approximately 1.7 acres of land that is a remnant of the former Underwood Creek Parkway and that appropriate County staff be authorized to prepare, review, approve, execute, record, and/or implement the required documents or perform actions to facilitate the transfer of this property; and

WHEREAS, the Committee on Parks, Energy, and Environment, at its meeting of March 11, 2014, recommended adoption of the Department's request (vote 6-1); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting of March 13, 2014, also recommended adoption of the Department's request (vote 6-2); now, therefore,

BE IT RESOLVED, that the Director, Department of Parks, Recreation, and Culture, is hereby authorized to transfer approximately 1.7 acres of remnant former Underwood Creek Parkway land to the North Mayfair Group and receive monetary compensation in the amount of $400,000; and

BE IT FURTHER RESOLVED, that the County Executive, DPRC Director, County Clerk, Department of Administrative Services (DAS), Risk Management, Corporation Counsel, and Register of Deeds are authorized and directed to prepare, review, approve, execute, record all documents, and perform all actions required to facilitate the transfer of this property; and

BE IT FURTHER RESOLVED, that upon execution of the aforementioned purchase agreement, DAS is authorized and directed to process a 2014 administrative appropriation transfer to reflect the receipt of $175,000 related to the land transfer and to increase expenditure authority to complete capital improvement project WP16705 Veterans Park Pavilion and Restroom; and

BE IT FURTHER RESOLVED, that upon execution of the aforementioned purchase agreement, DAS is authorized and directed to process a 2014 administrative appropriation transfer to reflect the receipt of $225,000 related to the land transfer and to increase expenditure authority, outside FEMA revenue, and revenue from the State of Wisconsin for Project WP192 FEMA related capital improvements.

jmj
03/13/14
H:\Shared\COMCLERK\Committees\2014\Mar\FPA\Resolutions\14-210.doc

MILWAUKEE COUNTY BOARD OF SUPERVISORS

DATE: **March 20, 2014**

AMENDMENT NO. **1 to Item #31**

Resolution File No. **14-210**

Ordinance File No.

COMMITTEE: **Finance, Personnel and Audit**

OFFERED BY SUPERVISOR(S): Lipscomb

ADD AND/OR DELETE AS FOLLOWS:

Amend the BE IT RESOLVED clause beginning on or near line 71 as follows:

BE IT FURTHER RESOLVED, that upon execution of the aforementioned purchase agreement, DAS is authorized and directed to process a 2014 administrative appropriation transfer to reflect the receipt of $175,000 related to the land transfer and to increase expenditure authority by $100,000 in the Economic Development Fund Reserve per the policy outlined in File No. 11-601, and by $75,000 in Org. Unit 1945 - Appropriation for Contingencies ~~to complete capital improvement project WP16705 Veterans Park Pavilion and Restroom~~; and

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: February 18, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to transfer approximately 1.7 acres of land that is a remnant of the former Underwood Creek Parkway to the North Mayfair Group

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☒ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☒ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	$400,000	0
	Revenue	$400,000	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. DPRC is requesting authorization to transfer approximately 1.7 acres of surplus land that was formerly a part of the Underwood Creek Parkway to the North Mayfair Group, owners of 1200 N. Mayfair Road. This transaction will provide the North Mayfair Group with private road access to the High Pointe Building, and the County will be compensated with $400,000, approximately 600' of bike trail construction, and an easement for maintenance purposes.

B. Revenue of $400,000 will be acquired through this land transfer as well as construction costs for approximately 600' of bike trail, which will be borne by the North Mayfair Group.

C. No impact

D. None

Department/Prepared By Sarah Toomsen/DPRC

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

COUNTY BOARD CHAIRMAN
2014 FEB 25 PM 5:07

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

MILWAUKEE COUNTY
PARKS

CHRIS ABELE, MILWAUKEE COUNTY EXECUTIVE
JOHN DARGLE, JR., DIRECTOR OF PARKS, RECREATION AND CULTURE

Date: February 25, 2014

To: Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

From: John Dargle, Jr., Director, Department of Parks, Recreation and Culture

Subject: **Authorization To Transfer Surplus Remnant Of The Former Underwood Creek Parkway – ACTION**

POLICY

The Department of Parks, Recreation and Culture (DPRC) is seeking authorization to transfer approximately 1.7 acres of land that is a remnant of the former Underwood Creek Parkway and to utilize proceeds from the land transfer to finance Project WP16705 Veterans Park Pavilion and Restroom and Project WP192 Federal Emergency Management Agency (FEMA) 2010 Flood related improvements.

BACKGROUND

As a part of the WisDOT Zoo Freeway Project work currently underway, the alignment of Swan Boulevard in the City of Wauwatosa was changed in late 2013 to accommodate current and future traffic needs by extending it to the west side of US 45. As a part of that activity, the Underwood Creek Parkway was reconfigured so that it now intersects with Swan Boulevard rather than Watertown Plank Road.

The North Mayfair Group, owner of the 1200 N. Mayfair Road office building that is currently accessed from Underwood Creek Parkway, petitioned WisDOT, the City of Wauwatosa, and the County to consider converting approximately 600 feet of the former roadway to a private driveway. It was argued that without doing so the 1200 N. Mayfair building would not have reasonable access via the revised travel route which required building occupants and visitors to travel east on Watertown Plank Road, north on Swan Boulevard, west on relocated Underwood Parkway, and then negotiate a roundabout to reach the office property. The City of Wauwatosa agreed to allow the private driveway, and WisDOT worked with the North Mayfair Group to accommodate this new travel pattern.

A draft purchase agreement with the North Mayfair Group for the 1.7 acres of land to be transferred includes the following components:

ADDRESS
9480 Watertown Plank Road
Wauwatosa, WI 53226-3560

PHONE/FAX
ph: **414 / 257 PARK** (7275)
fax: 414 / 257 6466

EMAIL
parks@milwcnty.com

WEBSITE
countyparks.com

- Sale and Purchase of the 1.7 acres for $400,000.
- North Mayfair Group is to install, by Memorial Day 2014, an approximately 600 foot segment of bike trail along the east side of the existing roadway that will serve as a connection to the Oak Leaf Trail from Watertown Plank Road. The land on which the trail will be built will remain under County ownership.
- Execution of an appropriate reciprocal easement to cover maintenance and access matters for both the North Mayfair Group and the County.

The DPRC has evaluated the appropriateness of this transaction and finds that transferring this surplus property will not negatively impact the park resources of Milwaukee County, will increase revenue, and will add a bike trail connection that enhances the Oak Leaf Trail network without requiring financial investment from the County for construction. The site is currently disconnected from the new alignment of Underwood Creek Parkway, and therefore can be considered surplus land. It is the intent of the DPRC that the revenue acquired from this land transfer be used to add additional funding in order to complete the construction of a new restroom and picnic shelter at Veterans Park as well as to provide the local match for the (FEMA)-related Capital Improvement Projects, as described below:

<u>WP16705 Veterans Park Pavilion and Restroom</u>
The 2010 Adopted Capital Improvements Budget included an appropriation of $152,000 for the renovation of the restrooms at Veterans Park. The original scope of work consisted of the replacement of windows, interior ceiling, wall and floor materials, plumbing, mechanical, electrical and roofing. It also included improving accessibility as mandated by the Americans with Disabilities Act (ADA).

During the design phase of the project, it was determined that the existing structure was unsuitable for renovation due to problems with the structural beams. As a result, the 2013 Adopted Capital Improvement Budget included an appropriation of $400,000 to address these issues and revise the scope of work to include the demolition of the existing facility and the construction of a new pavilion and restrooms.

This resolution includes an additional $175,000 appropriation to award construction of the new restroom and picnic shelter at Veterans Park to the lowest responsible bidder identified during the County's bid process. It is anticipated that construction on the project will begin in spring of 2014 and will be completed in fall of 2014. The attached resolution authorizes and directs the Department of Adminsitrative Services (DAS) administratively transfer upon execution of the purchase agreement, the proceeds from the land sale to the project.

<u>WP192 Various FEMA-related Capital Improvement Projects</u>

Since 2010, Milwaukee County has received approximately $142,524 to address the flood damage that occurred during a major storm event in 2010. Appropriation transfers were approved in 2011 and 2012 to allocate the funds. Parks staff has worked with FEMA to determine the scope and cost estimates to repair the damage from the floods

and have indicated that approximately 87.5% will be paid by Federal and State funding with 12.5% to be paid by the County. To date repair work on the project has included stabilization, regrading and clearing debris. Planning and design work on the projects is complete.

The Department requests to utilize a portion ($225,000) of the proceeds from the sale of the remant land to provide financing for the local share of the project. It is anticpated that construction on the project will be substantially completed by the end of 2014.

The attached resolution authorizes and directs DAS to prcoess an administrative appropriation transfer for both projects upon execution of the purchase agreement.

RECOMMENDATION

The Parks Director recommends that the Department of Parks, Recreation and Culture be authorized to transfer 1.7 acres of surplus land that remains as a remnant of the former Underwood Creek Parkway to the North Mayfair Group, owners of 1200 N. Mayfair Road. It is further recommended that appropriate Milwaukee County staff be authorized to prepare, review, approve, execute, record and/or implement the required documents or perform actions to facilitate the transfer of this property. It is also recommended to authorize and direct the DAS to process administrative appropation transfers related to capital projects WP16705 - Veterans Park Pavilion and Restroom and WP192 - FEMA related capital improvements to increase expenditure authority and revenue budget to reflect the proceeds from the land transfer and outside FEMA related and state revenue. The resolution re-allocates the first $400,000 of land sales to the aforementioned capital improvement projects rather than being allocated to the Department of Administrative Services-Economic Development division's operating budget (as indicated in the 2014 Adopted Budget).

Prepared by: Sarah Toomsen, Landscape Architect, Planning & Development

Recommended by:

Laura Schloesser, Chief of
Administration and External Affairs

Approved by:

John Dargle, Jr., Director

Attachment – Aerial Maps

copy: County Executive Chris Abele
Amber Moreen, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board
Sup. Gerry Broderick, Chair, Parks, Energy and Environment Committee

Sup. Khalif Rainey, Vice-Chair, Parks, Energy & Environment Committee
Sup. Jim “Luigi” Schmitt, District 6, County Board of Supervisors
Daniel Laurila, Fiscal Mgt. Analyst, Admin & Fiscal Affairs/DAS
Scott Manske, Comptroller, Office of the Comptroller
Alexis Gassenhuber, Parks, Energy & Environment Committee Clerk
Jessica Janz-McKnight, Research Analyst, Office of the Comptroller
Stewart Wangard, North Mayfair Group

2013 - PRE-CONSTRUCTION CONDITION OF UNDERWOOD CREEK PARKWAY

1" = 150'

N

2014 - POST-CONSTRUCTION CONDITION OF UNDERWOOD CREEK PARKWAY

1" = 150'

N

2014 - PROPOSED LAND TRANSFER - 1.7 ACRES

1" = 150'

MILWAUKEE COUNTY
PARKS

CHRIS ABELE, MILWAUKEE COUNTY EXECUTIVE
JOHN DARGLE, JR., DIRECTOR OF PARKS, RECREATION AND CULTURE

Date: March 31, 2014

To: Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

From: John Dargle, Jr., Director, Department of Parks, Recreation and Culture

Subject: Authorization to apply for one or more U.S. Fish and Wildlife Service Great Lakes Restoration Initiative Joint Venture Habitat Restoration and Protection grants – ACTION

POLICY

The Director of the Department of Parks, Recreation and Culture (DPRC) is seeking authorization to apply for one or more U.S. Fish and Wildlife Service Great Lakes Restoration Initiative Joint Venture Habitat Restoration and Protection (GLRI Joint Venture) grants.

BACKGROUND

GLRI Joint Venture funds are targeted towards improving fish and wildlife habitat and their populations within watersheds of “Areas of Concern” wherever possible, as a coordinated effort between the Service's Coastal, Joint Venture, and Partners for Fish and Wildlife Programs. In addition, projects that occur within known migratory bird migration stopover sites should be highlighted.

The required grant match is 25% and it can be in-kind (staff time or volunteer time). The DPRC grant proposal would focus on two-years of invasive species removal and wildlife habitat improvement projects at South Shore, Bay View, Sheridan, Warnimont, Grant, and Bender Parks. The DPRC would be requesting $169,436 in grant funding for the project, and our grant match would be existing staff and community volunteer resources.

RECOMMENDATION

The Parks Director recommends that the Department of Parks, Recreation and Culture be authorized to apply for one or more GLRI Joint Venture grants.

ADDRESS
9480 Watertown Plank Road
Wauwatosa, WI 53226-3560

PHONE/FAX
ph: **414 / 257 PARK** (7275)
fax: 414 / 257 6466

EMAIL
parks@milwcnty.com

WEBSITE
countyparks.com

Prepared by: Brian Russart, Natural Areas Coordinator

Recommended by:	**Approved by:**
Laura Schloesser, Chief of Administration & External Affairs	John Dargle, Jr., Director

copy: County Executive Chris Abele
Amber Moreen, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board
Sup. Gerry Broderick, Chairman, Parks, Energy & Environment Committee
Sup. Khalif Rainey, Vice-Chair, Parks, Energy & Environment Committee
Sup. Willie Johnson, Jr., Co-Chair, Finance, Personnel and Audit Committee
Sup. David Cullen, Co-Chair, Finance, Personnel and Audit Committee
Sup. Jason Haas, Vice Chair, Finance, Personnel and Audit Committee
Dan Laurila, Fiscal Mgt. Analyst, Admin & Fiscal Affairs/DAS
Steve Cady, Research Services Director, Office of the Comptroller
Alexis Gassenhuber, Parks, Energy & Environment Committee Clerk
Jessica Janz-McKnight, Research and Policy Analyst, Office of the Comptroller
Janelle Jensen, Finance, Personnel and Audit Committee Clerk

File No. 14-
(Journal,)

(ITEM NO.) From the Director, Department of Parks, Recreation and Culture (DPRC) seeking authorization to apply for one or more U.S. Fish and Wildlife Service Great Lakes Restoration Initiative Joint Venture Habitat Restoration and Protection (GLRI Joint Venture) grant.

A RESOLUTION

WHEREAS, GLRI Joint Venture funds are targeted towards improving fish and wildlife habitat and their populations within watersheds of "Areas of Concern" wherever possible, as a coordinated effort between the Service's Coastal, Joint Venture, and Partners for Fish and Wildlife Programs; and

WHEREAS, projects that occur within known migratory bird migration stopover sites should be highlighted; and

WHEREAS, the required grant match is 25% and it can be in-kind (staff time or volunteer time); and

WHEREAS, the DPRC grant proposal would focus on two-years of invasive species removal and wildlife habitat improvement projects at South Shore, Bay View, Sheridan, Warnimont, Grant, and Bender Parks; and

WHEREAS, The DPRC would be requesting $169,436 in grant funding for the project, and the grant match would be existing staff and community volunteer resources; now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby authorizes the Department of Parks, Recreation and Culture to apply for one or more GLRI Joint Venture grants

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 2, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From the Director, Department of Parks, Recreation and Culture (DPRC) seeking authorization to apply for one or more U.S. Fish and Wildlife Service Great Lakes Restoration Initiative Joint Venture Habitat Restoration and Protection (GLRI Joint Venture) grant.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. From the Director, Department of Parks, Recreation and Culture (DPRC) seeking authorization to apply for one or more U.S. Fish and Wildlife Service Great Lakes Restoration Initiative Joint Venture Habitat Restoration and Protection (GLRI Joint Venture) grant.
B. None
C. No impact
D. None

Department/Prepared By Laura Schloesser, DPRC

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

MILWAUKEE COUNTY
PARKS

CHRIS ABELE, MILWAUKEE COUNTY EXECUTIVE
JOHN DARGLE, JR., DIRECTOR OF PARKS, RECREATION AND CULTURE

Date: April 2, 2014

To: Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

From: John Dargle, Jr., Director, Department of Parks, Recreation and Culture

Subject: **Authorization to apply for project funding from the Menomonee Watershed Group - ACTION**

POLICY

The Director of the Department of Parks, Recreation and Culture (DPRC) is seeking authorization to apply for funding from the Menomonee Watershed Group for one or more projects to take place within the Menomonee River Watershed.

BACKGROUND

The Menomonee Watershed Group is comprised of a collection of communities that fall within the 136-square mile watershed of the Menomonee River. This joint venture includes the City of Brookfield, Village of Butler, Village of Elm Grove, Village of Germantown, City of Greenfield, Village of Menomonee Falls, City of Milwaukee, City of West Allis, Village of West Milwaukee, and City of Wauwatosa. A watershed-based MS4 permit has been granted by the WDNR to this group of communities so that funds may be targeted toward collaborating on projects designed to target specific stakeholders, pollutants, and/or geographic areas or land uses to meet the needs and characteristics of the Menomonee River watershed.

There is no required match for this funding. The DPRC project proposal would focus on the reconstruction and renewal project planned for the Menomonee River Parkway during 2014 and 2015.

RECOMMENDATION

The Parks Director recommends that the Department of Parks, Recreation and Culture be authorized to apply for project funding from the Menomonee Watershed Group.

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Prepared by: Sarah Toomsen, DPRC Landscape Architect

Recommended by:	**Approved by:**
Laura Schloesser, Chief of Administration & External Affairs	John Dargle, Jr., Director

copy: County Executive Chris Abele
Amber Moreen, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board
Sup. Gerry Broderick, Chairman, Parks, Energy & Environment Committee
Sup. Khalif Rainey, Vice-Chair, Parks, Energy & Environment Committee
Sup. James "Luigi" Schmitt, District 6, County Board of Supervisors
Sup. Willie Johnson, Jr., Co-Chair, Finance, Personnel and Audit Committee
Sup. David Cullen, Co-Chair, Finance, Personnel and Audit Committee
Sup. Jason Haas, Vice Chair, Finance, Personnel and Audit Committee
Dan Laurila, Fiscal Mgt. Analyst, Admin & Fiscal Affairs/DAS
Steve Cady, Research Services Director, Office of the Comptroller
Alexis Gassenhuber, Parks, Energy & Environment Committee Clerk
Jessica Janz-McKnight, Research and Policy Analyst, Office of the Comptroller
Janelle Jensen, Finance, Personnel and Audit Committee Clerk

File No. 14-
(Journal,)

(ITEM NO.) From the Director, Department of Parks, Recreation and Culture (DPRC) seeking authorization to apply for funding from the Menomonee Watershed Group for one or more projects to take place within the Menomonee River Watershed.

A RESOLUTION

WHEREAS, the Menomonee Watershed Group is comprised of a collection of communities that fall within the 136-square mile watershed of the Menomonee River; and

WHEREAS, a watershed-based MS4 permit has been granted by the WDNR to this group of communities so that funds may be targeted toward collaborating on projects designed to target specific stakeholders, pollutants, and/or geographic areas or land uses to meet the needs and characteristics of the Menomonee River watershed; and

WHEREAS, there is no required match for this funding; and

WHEREAS, The DPRC project proposal would focus on the reconstruction and renewal project planned for the Menomonee River Parkway during 2014 and 2015; now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby authorizes the Department of Parks, Recreation and Culture to apply for funding from the Menomonee Watershed Group for one or more projects to take place within the Menomonee River Watershed.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 1, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From the Director, Department of Parks, Recreation and Culture (DPRC) seeking authorization to apply for funding from the Menomonee Watershed Group for one or more projects to take place within the Menomonee River Watershed.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. From the Director, Department of Parks, Recreation and Culture (DPRC) seeking authorization to apply for funding from the Menomonee Watershed Group for one or more projects to take place within the Menomonee River Watershed.
B. None
C. No impact
D. None

Department/Prepared By Laura Schloesser, DPRC

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

MILWAUKEE COUNTY
PARKS

CHRIS ABELE, MILWAUKEE COUNTY EXECUTIVE
JOHN DARGLE, JR., DIRECTOR OF PARKS, RECREATION AND CULTURE

Date: March 28, 2014

To: Marina Dimitrijevic, Chairwoman, County Board of Supervisors

From: John Dargle, Jr., Director, Department of Parks, Recreation and Culture

Subject: **Temporary Assignment to a Higher Classification for Mike Rewolinski – ACTION**

POLICY
Chapter 17.085 of the Milwaukee County Code of General Ordinances requires that an extension of temporary assignment beyond 180 days be approved by the Milwaukee County Board of Supervisors.

BACKGROUND
The Department of Parks, Recreation and Culture (DPRC) is requesting an extension of Mr. Mike Rewolinski's temporary assignment to Park Unit Coordinator for an additional six (6) months until October 1, 2014 or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first.

Mr. Rewolinski has been temporarily assigned to the duties of Park Unit Coordinator for DPRC's Washington Park Unit due to the protracted medical leave of the incumbent. The incumbent's return date is unknown at this time. Mr. Rewolinski has demonstrated leadership and provided excellent day-to-day supervision to staff and customer service to the public.

RECOMMENDATION
The Parks Director recommends the Temporary Assignment to a Higher Classification of Mr. Mike Rewolinski be granted for an additional six (6) months until October 1, 2014 or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first.

Prepared by: Lori T. Brown, HR Coordinator - Parks

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Recommended by:

Laura Schloesser, Chief of
Administration & External Affairs

Approved by:

John Dargle, Jr., Director

copy: County Executive Chris Abele
Amber Moreen, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board
Sup. Willie Johnson, Jr., Co-Chair, Finance, Personnel and Audit Committee
Sup. David Cullen, Co-Chair, Finance, Personnel and Audit Committee
Sup. Jason Haas, Vice Chair, Finance, Personnel and Audit Committee
Daniel Laurila, Fiscal Mgt. Analyst, Admin & Fiscal Affairs/DAS
Janelle Jensen, Finance, Personnel and Audit Committee Clerk
Scott Manske, Comptroller, Office of the Comptroller
Steve Cady, Research Services Director, Office of the Comptroller
Kerry Mitchell, Director, Department of Human Resources

File No. 14-
(Journal,)

(ITEM NO.) From the Director, Department of Parks, Recreation and Culture (DPRC) requesting a Temporary Assignment to a Higher Classification (TAHC) for Mr. Mike Rewolinski be approved for an additional six (6) months until October 1, 2014 or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first.

A RESOLUTION

WHEREAS, Chapter 17.085 of the Milwaukee County Code of General Ordinances requires that an extension of temporary assignment beyond 180 days be approved by the Milwaukee County Board of Supervisors; and

WHEREAS, the DPRC is requesting extension of Mr. Mike Rewolinski's temporary assignment to the Park Unit Coordinator position for an additional six (6) months until October 1, 2014 or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first; and

WHEREAS, Mr. Rewolinski has been temporarily assigned to the duties of Park Unit Coordinator for DPRC's Washington Park Unit due to the protracted medical leave of the incumbent; and

WHEREAS, DPRC needs Mr. Rewolinski to continue to act as the Unit Coordinator on a day-to-day basis as the incumbent's return date is currently unknown; now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby approves the extension of Mr. Rewolinski's Temporary Assignment to a Higher Classification to the position of Unit Coordinator for an additional six (6) months until October 1, 2014 or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 2, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to extend a Temporary Assignment to a Higher Classification of Mr. Mike Rewolinski for an additional six (6) months until October 1, 2014 or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$2,184.50	0
	Revenue	0	0
	Net Cost	$2,184.50	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Authorization to extend a Temporary Assignment to a Higher Classification of Mr. Mike Rewolinski for an additional six (6) months until October 1, 2014 or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first.
B. The incumbent continues to receive pay while he is out on leave; therefore, the department will absorb a maximum of $2,184.50 in additional salary cost for this TAHC extension.
C. No impact
D. None

Department/Prepared By Sheree Marlow, DPRC

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

MILWAUKEE COUNTY
PARKS

CHRIS ABELE, MILWAUKEE COUNTY EXECUTIVE
JOHN DARGLE, JR., DIRECTOR OF PARKS, RECREATION AND CULTURE

Date: March 26, 2014

To: Marina Dimitrijevic, Chairwoman, County Board of Supervisors

From: John Dargle, Jr., Director, Department of Parks, Recreation and Culture

Subject: **Temporary Assignment to a Higher Classification for Danny Hunt – ACTION**

POLICY
Chapter 17.085 of the Milwaukee County Code of General Ordinances requires that an extension of temporary assignment beyond 180 days be approved by the Milwaukee County Board of Supervisors.

BACKGROUND
The Department of Parks, Recreation and Culture (DPRC) is requesting an extension of Mr. Danny Hunt's temporary assignment to Park Maintenance Worker II – In Charge at the Washington Park Unit for an additional six (6) months until October 1, 2014 or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first.

Mr. Hunt's TAHC expires on April 4, 2014; concurrently we have requested an extension of the TAHC of Mr. Mike Rewolinski, the incumbent in this position. Mr. Rewolinski has been TAHC'd into the position of Park Unit Coordinator for the incumbent, who is on a protracted medical leave and whose return date is currently unknown. The position of Park Maintenance Worker II In-charge is vital for the day-to-day operation in the Washington Park Unit and Mr. Hunt has demonstrated the knowledge and skill required by the position.

RECOMMENDATION
The Parks Director recommends the Temporary Assignment to a Higher Classification of Mr. Danny Hunt be granted for an additional six (6) months until October 1, 2014 or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first.

Prepared by: Lori T. Brown, HR Coordinator - Parks

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Recommended by:

Laura Schloesser, Chief of
Administration & External Affairs

Approved by:

John Dargle, Jr., Director

copy: County Executive Chris Abele
Amber Moreen, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board
Sup. Willie Johnson, Jr., Co-Chair, Finance, Personnel and Audit Committee
Sup. David Cullen, Co-Chair, Finance, Personnel and Audit Committee
Sup. Jason Haas, Vice Chair, Finance, Personnel and Audit Committee
Daniel Laurila, Fiscal Mgt. Analyst, Admin & Fiscal Affairs/DAS
Janelle Jensen, Finance, Personnel and Audit Committee Clerk
Scott Manske, Comptroller, Office of the Comptroller
Steve Cady, Research Services Director, Office of the Comptroller
Kerry Mitchell, Director, Department of Human Resources

File No. 14-
(Journal,)

(ITEM NO.) From the Director, Department of Parks, Recreation and Culture (DPRC) requesting a Temporary Assignment to a Higher Classification (TAHC) for Mr. Danny Hunt be approved for an additional six (6) months until October 1, 2014 or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first.

A RESOLUTION

WHEREAS, Chapter 17.085 of the Milwaukee County Code of General Ordinances requires that an extension of temporary assignment beyond 180 days be approved by the Milwaukee County Board of Supervisors; and

WHEREAS, the DPRC is requesting extension of Mr. Hunt's temporary assignment to the Park Maintenance Worker II – In Charge position for an additional six (6) months until October 1, 2014 or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first; and

WHEREAS, the incumbent is currently TAHC'd into the position of Unit Coordinator for the Washington Park Unit on behalf of the incumbent who is away from his duties due to a protracted medical leave and whose return date is currently unknown; and

WHEREAS, DPRC needs Mr. Hunt to continue to act as the Park Maintenance Worker II – In Charge for the Washington Unit on a day-to-day basis and who has demonstrated the skill and knowledge required in the position; now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby approves the extension of Mr. Hunt's Temporary Assignment to a Higher Classification to the position of Park Maintenance Worker II – In Charge for an additional six (6) months until October 1, 2014 or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 2, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to extend a Temporary Assignment to a Higher Classification of Mr. Danny Hunt for an additional six (6) months until October 1, 2014 or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$5,454,14	0
	Revenue	0	0
	Net Cost	$5,454,14	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Authorization to extend a Temporary Assignment to a Higher Classification of Mr. Danny Hunt for an additional six (6) months until October 1, 2014 or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first.
B. It has been requested that the incumbent's temporary assignment continue for the same time frame to fill in for the Park Unit Coordinator on leave. That PUC continues to receive pay while he is out on leave; therefore, the department will absorb a maximum of $5,454.14 in additional salary cost for this TAHC extension.
C. No impact
D. None

Department/Prepared By Sheree Marlow, DPRC

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

MILWAUKEE COUNTY
PARKS

CHRIS ABELE, MILWAUKEE COUNTY EXECUTIVE
JOHN DARGLE, JR., DIRECTOR OF PARKS, RECREATION AND CULTURE

Date: March 28, 2014

To: Marina Dimitrijevic, Chairwoman, County Board of Supervisors

From: John Dargle, Jr., Director, Department of Parks, Recreation and Culture

Subject: **Request to create one position of Planning and Development Manager (Title Code TBD), pay grade 38M – ACTION**

POLICY

The Department of Parks, Recreation and Culture (DPRC) requests the creation of one FTE Project and Development Manager position, pay grade 38M, ($84,095.24 - $101,761.28).

Background

The Department of Parks, Recreation and Culture (DPRC) requests the creation of one FTE position of Planning and Development Manager to manage the planning activities within the Planning and Development Division, to effectively align DPRC capital plans with community needs, and to improve the effective organization of planning objectives and development projects. The Planning and Development Division is responsible for capital planning, capital development, landscape architectural services, master planning, park design, plan review, archives, skilled trades, land use, and technical support services.

Under the direction of the Chief of Planning and Development, the Planning and Development Manager will lead the planning staff in the establishment, review and recommendations of program objectives and priorities; develop the DPRC's capital development budget; oversee the work of consultants; seek and obtain grants and other funding for plans and projects; develop and monitor the performance plans of individual staff members; and ensure coordination of the Division's work plan with other Divisions, other county departments, and external agencies. The DPRC will absorb the cost of this position within existing appropriations or other alternative resources.

RECOMMENDATION

The Parks Director recommends that one FTE position of Planning and Development Manager (Title Code TBD) at pay range 38M ($84,095.24 - $101,761.28) be created.

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Prepared by: James Keegan, Chief of Planning and Development

Recommended by:

Laura Schloesser, Chief of
Administration and External Affairs

Approved by:

John Dargle, Jr., Director

copy: County Executive Chris Abele
Amber Moreen, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board
Sup. Willie Johnson, Jr., Co-Chair, Finance, Personnel and Audit Committee
Sup. David Cullen, Co-Chair, Finance, Personnel and Audit Committee
Sup. Jason Haas, Vice Chair, Finance, Personnel and Audit Committee
Daniel Laurila, Fiscal Mgt. Analyst, Admin & Fiscal Affairs/DAS
Scott Manske, Comptroller, Office of the Comptroller
Janelle Jensen, Finance, Personnel and Audit Committee Clerk
Steve Cady, Director of Research Services, Office of the Comptroller
Kerry Mitchell, Director, Department of Human Resources

COUNTY OF MILWAUKEE
Department of Human Resources
INTER-OFFICE COMMUNICATION

DATE : 02/20/2014

To : Committee on Finance, Personnel & Audit

FROM : Kerry Mitchell, Director of Human Resources

SUBJECT : **Position Creation Under Consideration by the Committee**

A review of the duties to be assigned to the new position requested by the department resulted in the following recommendation:

Org. Unit	Title Code	No. of Positions	Recommended Title	Pay Range	Min/Max of Pay Range
9000	TBD	1	Planning and Development Manager	38M	$83,262.61 - $100,753.74

-COUNTY OF MILWAUKEE-
INTEROFFICE COMMUNICATION

DATE : March 27, 2014

TO : Supervisor Marina Dimitrijevic, Chairwoman, Board of Supervisors

FROM : Josh Fudge, Director, Office of Performance, Strategy, and Budget

SUBJECT : Request to create 1.0 FTE Planning and Development Manager (Title Code TBD, pay range 38M - $84,512 to $102,266).

REQUEST

The Department of Parks, Recreation, and Culture (Parks) requests to create 1.0 FTE Planning and Development Manager (Title Code TBD, pay range 38M) in the Planning and Development Division

BACKGROUND/ANALYSIS

The Planning and Development Manager would be partially responsible for Parks' comprehensive capital program, the development of planning and policy recommendations, grant administration, and inventory of assets. The position will also assist in the management of skilled trades and other planning staff, and contribute to the annual budgeting process. Many of these duties are currently performed by the Chief of Planning and Development.

The Planning and Development Division of the Parks Department is responsible for capital planning, development, master planning, plan review, and technical support services related to County Parks. In the 2014 Adopted Budget, the division has funding for five full time positions[1].

RECOMMENDATION

The Department of Administrative Services, Office of Performance, Strategy, and Budget recommends that the request to create 1.0 FTE Planning and Development Manager be approved.

FISCAL NOTE

Approval of this request will result in a net annual salary, social security, and benefit cost increase of $113,598. Assuming that the Planning and Development Manager position is filled at the start of pay period 14 in 2014 at step 1 of the pay range, the current year fiscal impact is a cost of $56,799. Parks indicates that the current year cost can be absorbed within existing appropriations.

Prepared by:
Daniel Laurila
278-4274

Josh Fudge
Director of Performance, Strategy, and Budget

cc: Chris Abele, County Executive
Supervisor Willie Johnson Jr., Co-Chair, Finance, Personnel & Audit Committee
Supervisor David Cullen, Co-Chair, Finance, Personnel & Audit Committee
Kerry Mitchell, Director, Human Resources
Amber Moreen, Chief of Staff, County Executive's Office
Kelly Bablitsch, Chief of Staff, County Board
Steve Cady, Office of the Comptroller
Don Tyler, Director, Department of Administrative Services
John Dargle, Director, Parks
Laura Schloesser, Chief of Admin & External Affairs, Parks

[1] Low Org 9120 – Park Maintenance/Construction

From the Committee on, Reporting on:

File No.

(ITEM NO.) A resolution requesting to create 1.0 FTE Planning and Development Manager (title code TBD, pay range 38 - $84,512 to $102,266).

A RESOLUTION

WHEREAS, the Department of Parks, Recreation, and Culture (Parks) seeks to increase capacity in the Planning and Development Division

WHEREAS, the Planning and Development Division contains five full time positions; and

WHEREAS, the position in question is partially responsible for Parks' comprehensive capital program, the development of planning and policy recommendations, grant administration, and inventory of assets; and

WHEREAS, the position will also assist in the management of skilled trades and other planning staff, and contribute to the annual budgeting process; and

WHEREAS, many of these duties are currently performed by the Chief of Planning and Development; and

WHEREAS, a review by Human Resources of the duties assigned to the new position resulted in the recommended title and pay range; and

WHEREAS, the Department of Administrative Services, Performance Strategy and Budget recommends that the following request effective April 24, 2014, be approved: create 1.0 FTE Planning and Development Manager (title code TBD, pay range 38M - $84,512 to $102,266); now, therefore

BE IT RESOLVED, that the following position action is approved for the Department of Parks, Recreation, and Culture:

Action	Title	No. of FTEs	No. of Positions
Create	Planning and Development Manager	1.0	1

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 26, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request to 1.0 FTE Parks Development Manager.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	**Current Year**	**Subsequent Year**
Operating Budget	Expenditure	$56,799	$113,598
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Parks is requesting to create 1.0 FTE Planning and Development Manager (title code TBD, pay range 38M, Parks Maintenance Division). The direct cost of the request is $56,799 in the current year and $113,598 in the subsequent year. The costs assume that the position is filled for 13 pay periods in 2014 at step 1 of pay range 38M. The analysis is based on the 2014 Adopted Budget salary and fringe rates, including a 1.0% wage increase in the 10th pay period.

Department/Prepared By Daniel Laurila, Fiscal & Management Analyst, DAS-PSB

Authorized Signature _____

Did DAS-Fiscal Staff Review?	☒	Yes	☐	No	
Did CBDP Review?[2]	☐	Yes	☐	No	☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

By Supervisor Cullen File No. 14-

A RESOLUTION

To abolish one vacant position in the Government Affairs Department

WHEREAS, 2013 Wisconsin Act 14 created State Statute 59.53(24) which states:

Government Relations. In any county with a population of 750,000 or more, if the county has an office of intergovernmental relations or a department or subunit of a department that provides lobbying services for the county, that office, department, or subunit shall employ one individual who is responsible for representing the interests of, and reports to, the county executive and one individual who is responsible for representing the interests of, and reports to, the county board.

; and

WHEREAS, the 2014 Adopted Budget established a full-year appropriation for Org. Unit 1020-Government Affairs, which included the transfer in of one position of Administrative Secretary 2-Constituent Services Representative from the County Board "to assist the County Executive in addressing constituent concerns, including those brought to his attention by the County Board, and to provide general support for the co-directors of the office;" and

WHEREAS, the incumbent employee was immediately terminated by the County Executive at the beginning of 2014 without any assessment of job performance; and

WHEREAS, this position can now be abolished since it is no longer needed and any remaining salary appropriations transferred to the Appropriation for Contingencies; now, therefore,

BE IT RESOLVED, that the County Board of Supervisors hereby abolishes one vacant position of Administrative Secretary 2-Constituent Services Representative (Title Code 86560) in Org. Unit 1020-Government Affairs effective May 1, 2014; and

BE IT FURTHER RESOLVED, that the Director of the Department of Administrative Services is authorized and directed to prepare an appropriation transfer to reallocate any remaining personnel services funding contained in the 2014 Adopted Budget for the position to Org. Unit 1800-1945 Appropriation for Contingencies for review and approval by the Committee on Finance, Personnel and Audit at a subsequent meeting.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 7, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution to abolish one vacant position in the Government Affairs Department

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☒ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	($41,386)	($46,830)
	Revenue	$0	$0
	Net Cost	($41,386)	($46,830)
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution will authorize the abolishment of one position of Administrative Secretary 2-Constituent Services Representative in Org. Unit 1020-Government Relations effective May 1, 2014. Unused salary appropriations would later be transferred in a separate appropriation transfer to Org. Unit 1800-1945-Appropriation for Contingencies.

B. The fiscal savings for 2014 of $41,386 reflects a total of $46,830 in salary and social security budgeted for the position, less $5,444 that was spent in 2014 to pay the terminated incumbent. For 2015, the anticipated impact is the full salary and social security costs using the amount appropriated in 2014. This fiscal note reflects only salary and no other benefit costs such as for health insurance or pension benefits.

C. The budgetary impacts for the current year would be to transfer approximately $41,386 in unused expenditures from Org. Unit 1020-Government Affairs to Org. Unit 1800-1945-Appropriation for Contingencies. For the purposes of this fiscal note, this reflects budgetary savings since the position may no longer be filled.

D. None.

Department/Prepared By Steve Cady, Research and Policy Director, Office of the Comptroller

Authorized Signature Stephen J. Cady

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Milwaukee County

Department of Human Resources

Date: May 24, 2013

To: Chairwoman Marina Dimitrijevic

From: Kerry Mitchell, Director, Department of Human Resources

Subj: **Revisions to Chapter 17.16 relating to Overtime Compensation**

Issue

The Federal Fair Labor Standards Act (FLSA) requires Milwaukee County to provide overtime compensation to those employee classes whom the FLSA qualifies as "non-exempt." FLSA further identifies classes of employees who would be considered "exempt" from the requirement to provide overtime compensation. Milwaukee County's Overtime Compensation ordinance, as set forth in Chapter 17.16 of the Milwaukee County Code of General Ordinances (MCGO) meets FLSA requirements for non-exempt employees, but exceeds the FLSA requirements for FLSA-exempt employees.

The Department of Human Resources is proposing to fully incorporate the FLSA guidelines to remove all exempt-level positions from the Milwaukee County's overtime ordinance, with the exception of certain health care positions and Assistant Chiefs of Airport Rescue and Firefighting, and convert those employees to salaried status.

Background

Employees governed by the Fair Labor Standards Act are either "exempt" or "non-exempt" from the provisions of the Act. Non-exempt employees are to receive overtime compensation, while exempt employees are not. The majority of positions in Milwaukee County service are non-exempt and will not be affected by the proposed revision. The FLSA exempts executive, administrative and professional level employees from its overtime requirements because it recognizes those types of employees as salaried rather than hourly.

Beyond FLSA, overtime compensation is also addressed in Chapter 17.16 of the Ordinances. Historically, this chapter has provided overtime compensation in excess of the federal requirements, both for non-exempt and exempt level employees. Prior to 2009, the County allowed for overtime for work in excess of 8 hours per day, and time and a half for exempt employees who were below pay range 29M.

In 2009, DAS – Human Resources proposed revisions to 17.16 to change the overtime standard to hours worked beyond 40 in a week, and eliminate all overtime compensation for exempt level (non-executive) employees. The County Board adopted a substitute

Courthouse Room 210, 901 North 9th Street, Milwaukee, WI 53233
Phone: (414) 278-4148 Fax: (414) 223-1379
www.county.milwaukee.gov/HumanResources

proposal that preserved straight-time overtime accruals for professional, non-executive exempt-level staff but incorporated the 40-hour threshold for all overtime-eligible employees (File No. 09-257).

Current Overtime Provisions for FLSA-Exempt Employees

Among the positions that are currently provided straight-time overtime accruals under our ordinances are management and professional positions that would not be entitled to overtime under FLSA guidelines. As of May 2013, there are 698 authorized positions (468 filled) that are classified as FLSA-exempt and are currently entitled to overtime accruals or payments. Attached to this report is a listing of title codes and pay ranges of positions currently classified as exempt that will be affected by the proposed revision.

Since the beginning of 2012, FLSA exempt employees, both represented and non-represented, have accrued 18,131 hours of overtime. Under current ordinances and practices, the accrued overtime total of 18,131 can be used as compensatory time to be used as time off, or will be converted to a cash payment upon the employee's termination from County service. Based on current hourly wage rates for those positions, the accrued overtime in that span has a dollar value of approximately $700,000. It should be noted that the value of the accrued time increases as the underlying hourly wage rates increase. For example, the general 1.5% increase that took effect May 12, 2013 will increase the value of the accrued time if it is paid when the employee terminates employment.

Revised Overtime Considerations

The proposed ordinance revision would have two primary impacts. First, by fully incorporating FLSA guidelines, the County's FLSA-exempt level employees would be considered salaried. Generally, those employees are currently paid at a wage rate multiplied against actual hours worked and reported. Under the proposed change, those employees would become salaried (based on current rates) and would report time on an exception basis (i.e., report only time used rather than time worked).

Additionally, as salaried employees, FLSA-exempt level employees who work beyond 40 per week would not receive compensatory time on a straight-time basis, but may be allowed manager-approved time adjustments based on hours worked and work completed.

The proposed revision would continue the practice of permitting straight time accruals for Assistant Chiefs of Airport Fire and Rescue (as permitted by FLSA) and allow certain medical positions to receive overtime due to retention and recruitment considerations.

Recommendation

Responses to a survey of Wisconsin counties indicated that fewer than 25% provide overtime for FLSA-exempt employees. Some counties have specific exceptions (e.g., for crisis social workers), but the clear majority of counties do not provide overtime compensation for FLSA-exempt employees. In the private sector, providing overtime compensation when it is not required by FLSA is simply a non-standard practice.

The 2009 revision was a substantial correction to a benefit that exceeded FLSA standards, and began to standardize County practices with those of most employers. The proposed revision takes the final step and fully incorporates the Federal Fair Labor Standards Act, aligning the practices with County FLSA-exempt employees with overtime practices elsewhere in the public and private sectors.

The Department of Human Resources respectfully requests that this item be referred for consideration by the Committee on Finance, Personnel and Audit in the June 2013 meeting cycle.

Cc: A. Moreen
D. Tyler
S. Manske
J. Fudge
S. Cady
J. Jensen

REVISED 5-30-13

Milwaukee County

Department of Human Resources

Date: May 24, 2013

To: Chairwoman Marina Dimitrijevic

From: Kerry Mitchell, Director, Department of Human Resources KM

Subj: **Revisions to Chapter 17.16 relating to Overtime Compensation**

Issue

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The Department of Human Resources is proposing to fully incorporate the FLSA guidelines to remove all exempt-level positions from the Milwaukee County's overtime ordinance, with the exception of certain health care positions and Assistant Chiefs of Airport Rescue and Firefighting, and convert those employees to salaried status.

Background

Employees governed by the Fair Labor Standards Act are either "exempt" or "non-exempt" from the provisions of the Act. Non-exempt employees are to receive overtime compensation, while exempt employees are not. The majority of positions in Milwaukee County service are non-exempt and will not be affected by the proposed revision. The FLSA exempts executive, administrative and professional level employees from its overtime requirements because it recognizes those types of employees as salaried rather than hourly.

Beyond FLSA, overtime compensation is also addressed in Chapter 17.16 of the Ordinances. Historically, this chapter has provided overtime compensation in excess of the federal requirements, both for non-exempt and exempt level employees. Prior to 2009, the County allowed for overtime for work in excess of 8 hours per day, and time and a half for exempt employees who were below pay range 29M.

In 2009, Human Resources proposed revisions to 17.16 to change the overtime standard to hours worked beyond 40 in a week, and eliminate all overtime compensation for exempt level (non-executive) employees. The County Board adopted a substitute

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The proposed revision would continue the practice of permitting straight time accruals for Assistant Chiefs of Airport Fire and Rescue (as permitted by FLSA) and allow certain medical positions to receive overtime due to retention and recruitment considerations.

Recommendation
Responses to a survey of Wisconsin counties indicated that the vast majority, more than 75%, do not provide overtime for FLSA-exempt employees. Some counties have specific exceptions (e.g., for crisis social workers), but the clear majority of counties do not provide overtime compensation for FLSA-exempt employees. The State of Wisconsin and the City of Milwaukee follow federal law and do not pay exempt-level staff

overtime. Also, in the private sector, providing overtime compensation when it is not required by FLSA is simply not done.

The 2009 revision was a substantial correction to a benefit that exceeded FLSA standards, and began to standardize County practices with those of most employers. The proposed revision takes the final step and fully incorporates the Federal Fair Labor Standards Act, aligning the practices with County FLSA-exempt employees with overtime practices elsewhere in the public and private sectors.

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Cc: A. Moreen
D. Tyler
S. Manske
J. Fudge
S. Cady
J. Jensen

PsCompany	PsShortDesc	JbPayGrade	Clock No	PsStatus	PsFunded	PsUnion	JbFLSA
1000	Adm Sec 1-Office Asst 1 Hrly	06M	145524	Authorized	Funded	NR	Exempt
1000	Adm Sec Legislative Asst 3	06M	145928	Authorized	Funded	NR	Exempt
1000	Adm Sec Legislative Asst 3	06M	146646	Authorized	Funded	NR	Exempt
1000	Adm Sec Legislative Asst 3	06M	146181	Authorized	Funded	NR	Exempt
1000	Adm Sec Legislative Asst 3	06M	113524	Authorized	Funded	NR	Exempt
1000	Adm Sec Legislative Asst 3	06M	146745	Authorized	Funded	NR	Exempt
1000	Adm Sec 1-Office Asst 1 Hrly	06M		Authorized	Funded	NR	Exempt
1000	Adm Sec Legislative Asst 3	09M	144228	Authorized	Funded	NR	Exempt
1000	Adm Sec Legislative Asst 3	09M	110732	Authorized	Funded	NR	Exempt
1000	Adm Sec Legislative Asst 3	09M		Authorized	Funded	NR	Exempt
1000	Adm Sec Legislative Asst 3	09M		Authorized	Funded	NR	Exempt
1000	Adm Sec Legislative Asst 3	11M	109976	Authorized	Funded	NR	Exempt
1000	Adm Sec Legislative Asst 3	11M	129469	Authorized	Funded	NR	Exempt
1000	Adm Sec Legislative Asst 3	11M	141089	Authorized	Funded	NR	Exempt
1000	Adm Sec Legislative Asst 3	11M	100377	Authorized	Funded	NR	Exempt
1000	Adm Sec Legislative Asst 3	11M	105103	Authorized	Funded	NR	Exempt
1000	Adm Sec Legislative Asst 3	11M	113573	Authorized	Funded	NR	Exempt
1000	Adm Sec Legislative Asst 3	11M		Authorized	Funded	NR	Exempt
1000	Adm Sec Legislative Asst 3	11M		Authorized	Funded	NR	Exempt
1000	Adm Sec Legislative Asst 3	11M		Authorized	Funded	NR	Exempt
1000	Adm Sec Legislative Asst 3	11M		Authorized	Unfunded	NR	Exempt
1000	Adm Sec 3-Office Asst 3	13M		Authorized	Unfunded	NR	Exempt
1000	Adm Sec Admin Asst	16M	142555	Authorized	Funded	NR	Exempt
1000	Adm Sec 2-Const Svs Rep	17M	136051	Authorized	Funded	NR	Exempt
1000	Adm Sec 5-Pol Res Anlys	18M	142908	Authorized	Funded	NR	Exempt
1000	Adm Sec 3-Comm Clk	21M		Authorized	Unfunded	NR	Exempt
1000	Adm Sec 3-Comm Clk	21M	141835	Authorized	Funded	NR	Exempt
1000	Adm Sec 4-Support Servs	22M		Authorized	Funded	NR	Exempt
1000	Adm Sec Graphic Designer	23M	136400	Authorized	Funded	NR	Exempt
1000	Adm Sec 2-Exec Sec	23M	146619	Authorized	Funded	NR	Exempt
1000	Adm Sec 2-Public Info Asst	23M	146918	Authorized	Funded	NR	Exempt
1000	Adm Sec 5-Pol Res Anlys	23M	125948	Authorized	Funded	NR	Exempt
1000	Adm Sec Asst Chief Comm Clk	26M	127608	Authorized	Funded	NR	Exempt
1000	Adm Sec 3-Pub Info Spec	27M		Authorized	Unfunded	NR	Exempt
1000	Adm Sec 5-Pol Res Anlys	27M		Authorized	Funded	NR	Exempt
1000	Adm Sec 5-Pol Res Anlys	27M		Authorized	Funded	NR	Exempt
1000	Adm Sec Public Inf Mgr	29M	144969	Authorized	Funded	NR	Exempt
1000	Adm Sec Chief Comm Clk 2	29M	132403	Authorized	Funded	NR	Exempt
1000	Adm Sec 2-Office Coord	30M	114160	Authorized	Funded	NR	Exempt
1000	Adm Sec Asst Dir I-R	31M	109400	Authorized	Funded	NR	Exempt
1000	Adm Sec 5-Pol Res Anlys	33M		Authorized	Funded	NR	Exempt
1000	Adm Sec 5-Pol Res Anlys	33M	143363	Authorized	Funded	NR	Exempt
1000	Adm Sec Co Bo Fiscal	38M	100271	Authorized	Funded	NR	Exempt
1011	Adm Sec Off Asst 3	13M	145872	Authorized	Funded	NR	Exempt
1011	Adm Sec Recept Co Exec	13M	145488	Authorized	Funded	NR	Exempt
1011	Adm Sec Princ Exec Asst	18M		Authorized	Unfunded	NR	Exempt
1011	Adm Sec Princ Exec Asst	23M		Authorized	Funded	NR	Exempt
1019	Disabilities Recreation Mgr	22M	145463	Authorized	Funded	NR	Exempt
1019	Adm Sec Emp Access Coor	27M	116786	Authorized	Funded	NR	Exempt
1021	Vets Serv Comm Member	55AM		Authorized	Funded	NR	Exempt
1021	Vets Serv Comm Member	55AM	103064	Authorized	Funded	NR	Exempt
1021	Vets Serv Comm Member	55AM	134396	Authorized	Funded	NR	Exempt
1040	Contract Compliance Mgr Dbe	33M	145773	Authorized	Funded	NR	Exempt
1110	Civil Serv Comm Member	559M	143675	Authorized	Funded	NR	Exempt
1110	Civil Serv Comm Member	559M	100592	Authorized	Funded	NR	Exempt
1110	Civil Serv Comm Member	559M	111387	Authorized	Funded	NR	Exempt
1110	Civil Serv Comm Member	559M	143243	Authorized	Funded	NR	Exempt
1110	Civil Serv Comm Member	559M	135660	Authorized	Funded	NR	Exempt
1120	Adm Asst NR	06PM	144294	Authorized	Funded	NR	Exempt
1120	PRB Secretary	30M	136277	Authorized	Funded	NR	Exempt
1120	PRB Member	55CM	132253	Authorized	Funded	NR	Exempt
1120	PRB Member	55CM	146523	Authorized	Funded	NR	Exempt
1120	PRB Member	55CM	120114	Authorized	Funded	NR	Exempt

1120	PRB Member	55CM	145663	Authorized	Funded	NR	Exempt
1120	PRB Member	55CM	141689	Authorized	Funded	NR	Exempt
1130	Office Coord Corporation Couns	30M	125648	Authorized	Funded	NR	Exempt
1130	Princ Asst Corp Counsel	34Z	143372	Authorized	Funded	AT	Exempt
1130	Princ Asst Corp Counsel	34Z	134884	Authorized	Funded	AT	Exempt
1130	Princ Asst Corp Counsel	34Z	102268	Authorized	Funded	AT	Exempt
1130	Princ Asst Corp Counsel	34Z	146493	Authorized	Funded	AT	Exempt
1130	Princ Asst Corp Counsel	34Z	108726	Authorized	Funded	AT	Exempt
1130	Princ Asst Corp Counsel	34Z	137019	Authorized	Funded	AT	Exempt
1130	Princ Asst Corp Counsel	34Z	137016	Authorized	Funded	AT	Exempt
1130	Princ Asst Corp Counsel	34Z	146497	Authorized	Funded	AT	Exempt
1130	Princ Asst Corp Counsel	34Z	137077	Authorized	Funded	AT	Exempt
1130	Princ Asst Corp Counsel	34Z	145214	Authorized	Funded	AT	Exempt
1130	Dep Corp Counsel	37AM		Authorized	Unfunded	NR	Exempt
1130	Dep Corp Counsel	37AM	134694	Authorized	Funded	NR	Exempt
1135	Labor Relations Spec 3	30M	129338	Authorized	Funded	NR	Exempt
1135	Labor Relations Analyst	33M	116830	Authorized	Funded	NR	Exempt
1140	Adm Asst NR	06PM		Authorized	Unfunded	NR	Exempt
1140	Human Res Analyst 3	17JM	143031	Authorized	Funded	NR	Exempt
1140	Human Res Analyst 3	17JM	146762	Authorized	Funded	NR	Exempt
1140	Human Res Analyst 3 - Bil/Span	17JM	145081	Authorized	Funded	NR	Exempt
1140	Park Operats Analyst 2 NR	22M	118317	Authorized	Funded	NR	Exempt
1140	Human Res Analyst 2 - Emp Ben	22M	142652	Authorized	Funded	NR	Exempt
1140	Human Res Analyst 2 - Emp Ben	22M	143152	Authorized	Funded	NR	Exempt
1140	Human Res Spec	25M		Authorized	Funded	NR	Exempt
1140	Human Res Analyst 3	28M	107783	Authorized	Funded	NR	Exempt
1140	Sr Employment Relations Spec	29M		Authorized	Funded	NR	Exempt
1140	Wellness Coordinator	29M		Authorized	Funded	NR	Exempt
1140	Fiscal Officer Assistant	29M		Authorized	Funded	NR	Exempt
1140	Compensation Analyst	29M	143404	Authorized	Funded	NR	Exempt
1140	Employee Develop Coord	30M		Authorized	Funded	NR	Exempt
1140	Human Res Coord TPW	30M	130714	Authorized	Funded	NR	Exempt
1140	Human Res Coord Parks	30M	144847	Authorized	Funded	NR	Exempt
1140	Human Res Coord Zoo	30M	115828	Authorized	Funded	NR	Exempt
1140		30M	136582	Authorized	Funded	NR	Exempt
1140	Human Res Coord MHD	30M	146630	Authorized	Funded	NR	Exempt
1140	Human Res Coord CSE	30M	111874	Authorized	Funded	NR	Exempt
1140	Human Res Coord Aging	30M	129475	Authorized	Funded	NR	Exempt
1140	Employee Develop Coord	30M	146606	Authorized	Funded	NR	Exempt
1140	Business Manager	31M	142374	Authorized	Funded	NR	Exempt
1140	Sr Pension Analyst	32M		Authorized	Funded	NR	Exempt
1140	Fiscal Officer-Ers	32M	145627	Authorized	Funded	NR	Exempt
1140	ERS Coord	32M	136273	Authorized	Funded	NR	Exempt
1140	Human Res Mgr	35M	114605	Authorized	Funded	NR	Exempt
1140	Benefits Operations Manager	38M		Authorized	Unfunded	NR	Exempt
1150	Human Res Spec FML	25M	105439	Authorized	Funded	NR	Exempt
1150	Human Res Spec FML	25M	120630	Authorized	Funded	NR	Exempt
1150	Adm Claims Examiner - W C	29M	131796	Authorized	Funded	NR	Exempt
1150	Safety Coordinator	30M	116474	Authorized	Funded	NR	Exempt
1151	Fiscal Analyst - NR	24M	105618	Authorized	Funded	NR	Exempt
1151	Fiscal Mgt Analyst 3	26JM	146941	Authorized	Funded	NR	Exempt
1151	Fiscal Mgt Analyst 3	26JM	145712	Authorized	Unfunded	NR	Exempt
1151	Fiscal Mgt Analyst 3	33JM	142651	Authorized	Funded	NR	Exempt
1151	Fiscal & Perf Mgmt Coord	38M		Authorized	Funded	NR	Exempt
1151	Fiscal & Strat Plan Coord	38M		Authorized	Funded	NR	Exempt
1151	Fiscal & Strat Asset Coord	38M	141105	Authorized	Funded	NR	Exempt
1151	Dir of Operations	38M	101952	Authorized	Funded	NR	Exempt
1152	Purchasing Manager	33M	131817	Authorized	Funded	NR	Exempt
1152	Purchasing Administrator	38M	104783	Authorized	Funded	NR	Exempt
1160	Accountant 4-NR	25M		Authorized	Unfunded	NR	Exempt
1160	Communications Spec 3 NR	28M		Authorized	Funded	NR	Exempt
1160	Project Mgt Office Coordinator	32M		Authorized	Unfunded	NR	Exempt
1160	Fiscal And Budget Manager	33M	143374	Authorized	Funded	NR	Exempt
1160	IT Manager - Applications	35M		Authorized	Unfunded	NR	Exempt

1160	IT Manager - Server	35M		Authorized	Funded	NR	Exempt
1160	Bus Systems Proj Mgr	35M		Authorized	Unfunded	NR	Exempt
1160	IT Manager - Applications	35M	143208	Authorized	Funded	NR	Exempt
1160	IT Manager - Applications	35M	100851	Authorized	Funded	NR	Exempt
1160	IT Manager - Business Develop	35M	102496	Authorized	Funded	NR	Exempt
1160	IT Manager - Service Desk	35M	144967	Authorized	Funded	NR	Exempt
1160	IT Operations Mgr	36M		Authorized	Unfunded	NR	Exempt
1160	IT Operations Mgr	36M	105692	Authorized	Funded	NR	Exempt
1160	Business Solutions Manager	38M		Authorized	Funded	NR	Exempt
1160	IT Manager - Project Mgmt Offc	38M	146663	Authorized	Funded	NR	Exempt
1160	Technical Architect	38M	146756	Authorized	Funded	NR	Exempt
1192	Real Estate Agent	26M	146883	Authorized	Funded	NR	Exempt
1192	Geographic Info Sys Sup	31M	136331	Authorized	Funded	NR	Exempt
2000	Adm Asst NR	06PM		Authorized	Funded	NR	Exempt
2000	Adm Asst 2-FCC	22M	144197	Authorized	Funded	NR	Exempt
2000	Adm Asst 3-Crt Admin NR	24M	115177	Authorized	Funded	NR	Exempt
2000	Adm Asst 3-Crt Admin NR	24M	130345	Authorized	Funded	NR	Exempt
2000	Adm Asst 3-Crt Admin NR	24M	127884	Authorized	Funded	NR	Exempt
2000	Adm Asst 3-Crt Admin NR	24M	120864	Authorized	Funded	NR	Exempt
2000	Adm Asst 3-Crt Admin NR	24M	123261	Authorized	Funded	NR	Exempt
2000	Interpreter Coordinator	27M	125180	Authorized	Funded	NR	Exempt
2000	Accounting Coord - Courts	28M	120191	Authorized	Funded	NR	Exempt
2000	Felony Court Coord	29M	118085	Authorized	Funded	NR	Exempt
2000	Intake Court Coord	29M		Authorized	Unfunded	NR	Exempt
2000	Asst Chief Dep Clk Civil Admin	32M	124852	Authorized	Funded	NR	Exempt
2000	Asst Chief Dep Clk Div Admin	32M	125140	Authorized	Funded	NR	Exempt
2000	Asst Chief Dep Clk Probate	32M	120247	Authorized	Funded	NR	Exempt
2000	Justice Center Coord	33M	145676	Authorized	Funded	NR	Exempt
2000	Judicial Rev Coord (Child Ct)	33M	114500	Authorized	Funded	NR	Exempt
2000	Judicial Rev Coord (Courts)	33M	125385	Authorized	Funded	NR	Exempt
2000	Asst Fam Ct Comm	34Z		Authorized	Unfunded	AT	Exempt
2000	Asst Fam Ct Comm	34Z		Authorized	Unfunded	AT	Exempt
2000	Fulltime Court Comm	34Z		Authorized	Funded	AT	Exempt
2000	Asst Fam Ct Comm	34Z	122604	Authorized	Funded	AT	Exempt
2000	Asst Fam Ct Comm	34Z	113615	Authorized	Funded	AT	Exempt
2000	Asst Fam Ct Comm	34Z	107339	Authorized	Funded	AT	Exempt
2000	Asst Fam Ct Comm	34Z	107505	Authorized	Funded	AT	Exempt
2000	Asst Fam Ct Comm	34Z	105265	Authorized	Funded	AT	Exempt
2000	Asst Fam Ct Comm	34Z	102628	Authorized	Funded	AT	Exempt
2000	Asst Fam Ct Comm	34Z	105087	Authorized	Funded	AT	Exempt
2000	Asst Fam Ct Comm	34Z	123113	Authorized	Funded	AT	Exempt
2000	Legal Cnsl Courts	34Z	137190	Authorized	Funded	AT	Exempt
2000	Dep Register Probate	34Z	107239	Authorized	Funded	AT	Exempt
2000	Dep Register Probate	34Z	114567	Authorized	Funded	AT	Exempt
2000	Probat Ct Commissioner	34Z	130349	Authorized	Funded	AT	Exempt
2000	Fulltime Court Comm	34Z	126726	Authorized	Funded	AT	Exempt
2000	Fulltime Court Comm	34Z	107335	Authorized	Funded	AT	Exempt
2000	Fulltime Court Comm	34Z	130352	Authorized	Funded	AT	Exempt
2000	Fulltime Court Comm	34Z	133752	Authorized	Funded	AT	Exempt
2000	Fulltime Court Comm	34Z	146032	Authorized	Funded	AT	Exempt
2000	Fulltime Court Comm	34Z	105320	Authorized	Funded	AT	Exempt
2000	Fulltime Court Comm	34Z	107537	Authorized	Funded	AT	Exempt
2000	Fulltime Court Comm	34Z	107297	Authorized	Funded	AT	Exempt
2000	Fulltime Court Comm	34Z	100373	Authorized	Funded	AT	Exempt
2000	Legal Cnsl 1 Adoptions	34Z	116423	Authorized	Funded	AT	Exempt
2000	Legal Cnsl Criminal	34Z	116086	Authorized	Funded	AT	Exempt
2000	Legal Cnsl Criminal	34Z	132624	Authorized	Funded	AT	Exempt
2000	Fulltime Court Comm	34Z	137185	Authorized	Funded	AT	Exempt
2000	Dir Famly Ctcounsl Serv	35M		Authorized	Unfunded	NR	Exempt
2000	Adm Crt Comm	37AM	142614	Authorized	Funded	NR	Exempt
2000	Fiscal Operations Admin-Courts	38M	146396	Authorized	Funded	NR	Exempt
2430	Fiscal Coordinator	27M	144347	Authorized	Funded	NR	Exempt
2430	Legal Cnsl Chld Supp 1	34Z		Authorized	Unfunded	AT	Exempt
2430	Legal Cnsl Chld Supp 1	34Z	112707	Authorized	Funded	AT	Exempt

2430	Legal Cnsl Chld Supp 1	34Z	104850	Authorized	Funded	AT	Exempt
2430	Legal Cnsl Chld Supp 1	34Z	118670	Authorized	Funded	AT	Exempt
2430	Legal Cnsl Chld Supp 1	34Z	105562	Authorized	Funded	AT	Exempt
2430	Legal Cnsl Chld Supp 1	34Z	129873	Authorized	Funded	AT	Exempt
2430	Legal Cnsl Chld Supp 1	34Z	101009	Authorized	Funded	AT	Exempt
2430	Legal Cnsl Chld Supp 1	34Z	100478	Authorized	Funded	AT	Exempt
2430	Legal Cnsl Chld Supp 1	34Z	111420	Authorized	Funded	AT	Exempt
2430	Legal Cnsl Chld Supp 1	34Z	117721	Authorized	Funded	AT	Exempt
2430	Legal Cnsl Chld Supp 1	34Z	144754	Authorized	Funded	AT	Exempt
2430	Legal Cnsl Chld Supp 1	34Z	127537	Authorized	Funded	AT	Exempt
2430	Legal Cnsl Chld Supp 1	34Z	133091	Authorized	Funded	AT	Exempt
2430	Legal Cnsl Chld Supp 1	34Z	145746	Authorized	Funded	AT	Exempt
2430	Legal Cnsl Chld Supp 1	34Z	129982	Authorized	Funded	AT	Exempt
2430	Legal Counsel Admin - CSS	37AM	114251	Authorized	Funded	NR	Exempt
2430	Legal Counsel Asst - Admin	38LM	127448	Authorized	Funded	NR	Exempt
3010	Election Comm Asst	24M	120345	Authorized	Funded	NR	Exempt
3010	Election Comm Adm Asst	26M	118633	Authorized	Funded	NR	Exempt
3010	Election Comm Member	55BM	144106	Authorized	Funded	NR	Exempt
3010	Election Comm Member	55BM	104429	Authorized	Funded	NR	Exempt
3010	Election Comm Member	55BM	136868	Authorized	Funded	NR	Exempt
3090	Accountant 4 - Treasury Ser NR	25M	143326	Authorized	Funded	NR	Exempt
3090	Accounting Manager	32M	124821	Authorized	Funded	NR	Exempt
3700	Perform Evaluator 3	18M	107781	Authorized	Funded	NR	Exempt
3700	Perform Evaluator 3	18M	136324	Authorized	Funded	NR	Exempt
3700	Perform Evaluator 3	18M	137227	Authorized	Funded	NR	Exempt
3700	Perform Evaluator 3	22M		Authorized	Unfunded	NR	Exempt
3700	Adm Sec Audit Adm Asst	24M	129951	Authorized	Funded	NR	Exempt
3700	Accountant 4-NR	25M	105249	Authorized	Funded	NR	Exempt
3700	Accountant 4 - Treasury Ser NR	25M	143388	Authorized	Funded	NR	Exempt
3700	Perform Evaluator 3	25M		Authorized	Unfunded	NR	Exempt
3700	Perform Evaluator 3	25M		Authorized	Unfunded	NR	Exempt
3700	Perform Evaluator 3	25M		Authorized	Unfunded	NR	Exempt
3700	Perform Evaluator 3	25M		Authorized	Unfunded	NR	Exempt
3700	Accountant 4-NR	25M		Authorized	Unfunded	NR	Exempt
3700	Accountant 4-NR	25M	143186	Authorized	Funded	NR	Exempt
3700	Accountant 5	28M	125058	Authorized	Funded	NR	Exempt
3700	Adm Sec Lead Auditor	29M	103105	Authorized	Funded	NR	Exempt
3700	Adm Sec Lead Auditor	29M	123453	Authorized	Funded	NR	Exempt
3700	Adm Sec Lead Auditor	29M		Authorized	Funded	NR	Exempt
3700	Adm Sec Lead Auditor	29M		Authorized	Unfunded	NR	Exempt
3700	Adm Sec Lead Auditor	29M		Authorized	Unfunded	NR	Exempt
3700	Adm Sec Forensic Audito	32M	142093	Authorized	Funded	NR	Exempt
3700	Accounting Manager	32M	115742	Authorized	Funded	NR	Exempt
3700	Accounting Manager	32M		Authorized	Funded	NR	Exempt
3700	Accounting Manager	32M		Authorized	Funded	NR	Exempt
3700	Fiscal Mgt Analyst 3	33JM	134549	Authorized	Funded	NR	Exempt
3700	Fiscal Mgt Analyst 3	33JM	103266	Authorized	Funded	NR	Exempt
3700	Capital Finance Plan Anal 3	33JM	144075	Authorized	Funded	NR	Exempt
4000	Adm Asst NR	06PM	124815	Authorized	Funded	NR	Exempt
4000	Adm Asst NR	06PM	144304	Authorized	Funded	NR	Exempt
4000	Adm Asst NR	06PM	116336	Authorized	Funded	NR	Exempt
4000	Adm Asst NR	06PM	142347	Authorized	Funded	NR	Exempt
4000	Adm Asst NR	06PM	127983	Authorized	Funded	NR	Exempt
4000	Adm Asst NR	06PM	124827	Authorized	Funded	NR	Exempt
4000	Adm Asst NR	06PM	116026	Authorized	Funded	NR	Exempt
4000	Investigator Hr	22M	111571	Authorized	Funded	NR	Exempt
4000	Investigator Hr	22M	143237	Authorized	Funded	NR	Exempt
4000	Investigator Hr	22M	129411	Authorized	Funded	NR	Exempt
4000	Investigator Hr	22M	136592	Authorized	Funded	NR	Exempt
4000	Investigator Hr	22M	141895	Authorized	Funded	NR	Exempt
4000	Investigator Hr	22M		Authorized	Funded	NR	Exempt
4000	Investigator Hr	22M		Authorized	Funded	NR	Exempt
4000	Investigator Hr	22M		Authorized	Funded	NR	Exempt

4000	Investigator Hr	22M		Authorized	Funded	NR	Exempt
4000	Investigator Hr	22M		Authorized	Funded	NR	Exempt
4000	Investigator Hr	22M		Authorized	Funded	NR	Exempt
4000	Investigator Hr	22M		Authorized	Funded	NR	Exempt
4000	Accountant 4-NR	25M	107642	Authorized	Funded	NR	Exempt
4000	Asst Dir Emerg Mgmnt	29M	125233	Authorized	Funded	NR	Exempt
4000	Mechanical Mtce Supt HOC	29M	114493	Authorized	Funded	NR	Exempt
4000	Mechanical Mtce Supt HOC	29M		Authorized	Unfunded	NR	Exempt
4000	Office Coord Sheriff	30M	131957	Authorized	Funded	NR	Exempt
4000	Dep Sheriff Lt	30M	112751	Authorized	Funded	NR	Exempt
4000	Dep Sheriff Lt	30M	123212	Authorized	Funded	NR	Exempt
4000	Dep Sheriff Lt	30M	129654	Authorized	Funded	NR	Exempt
4000	Dep Sheriff Lt	30M	118428	Authorized	Funded	NR	Exempt
4000	Dep Sheriff Lt	30M	122996	Authorized	Funded	NR	Exempt
4000	Dep Sheriff Lt	30M	116364	Authorized	Funded	NR	Exempt
4000	Dep Sheriff Lt	30M	100576	Authorized	Funded	NR	Exempt
4000	Dep Sheriff Lt	30M	134165	Authorized	Funded	NR	Exempt
4000	Dep Sheriff Lt	30M	124799	Authorized	Funded	NR	Exempt
4000	Dep Sheriff Lt	30M		Authorized	Unfunded	NR	Exempt
4000	Dep Sheriff Lt	30M		Authorized	Unfunded	NR	Exempt
4000	Accounting Manager	32M		Authorized	Unfunded	NR	Exempt
4000	Accounting Manager	32M		Authorized	Funded	NR	Exempt
4000	Public Safety Fisc Anls	33JM		Authorized	Unfunded	NR	Exempt
4000	Public Safety Fisc Anls	33JM	100118	Authorized	Funded	NR	Exempt
4000	Comm Relations Coord	33M	100104	Authorized	Funded	NR	Exempt
4000	Fiscal Operations Mgr HOC	34M		Authorized	Funded	NR	Exempt
4000	House Physician 1 Hrly	40XM		Authorized	Unfunded	NR	Exempt
4000	House Physician 1 Hrly	40XM		Authorized	Unfunded	NR	Exempt
4000	House Physician 1 Hrly	40XM		Authorized	Unfunded	NR	Exempt
4000	House Physician 1 Hrly	40XM		Authorized	Unfunded	NR	Exempt
4000	House Physician 1 Hrly	40XM		Authorized	Unfunded	NR	Exempt
4000	House Physician 1 Hrly	40XM		Authorized	Unfunded	NR	Exempt
4000	House Physician 1 Hrly	40XM		Authorized	Unfunded	NR	Exempt
4000	House Physician 1 Hrly	40XM	146651	Authorized	Unfunded	NR	Exempt
4000	House Physician 1 Hrly	40XM	143133	Authorized	Unfunded	NR	Exempt
4000	House Physician 1 Hrly	40XM	144183	Authorized	Unfunded	NR	Exempt
4000	BH Staff Psychiatrist	44PM		Authorized	Unfunded	NR	Exempt
4000	Staff Psychiatrist-hrlySheriff	44PM		Authorized	Funded	NR	Exempt
4000	Staff Psychiatrist-hrlySheriff	44PM		Authorized	Funded	NR	Exempt
4000	Staff Psychiatrist - Sheriff	44PM	144310	Authorized	Funded	NR	Exempt
4000	Med Director Detent Serv	46PM		Authorized	Funded	NR	Exempt
4000	Med Director MH	46PM		Authorized	Funded	NR	Exempt
4500	Adm Intern	01IM	146761	Authorized	Funded	NR	Exempt
4500	Adm Intern	01IM	144528	Authorized	Funded	NR	Exempt
4500	Adm Intern	01IM	144761	Authorized	Funded	NR	Exempt
4500	Adm Intern	01IM		Authorized	Funded	NR	Exempt
4500	Adm Intern	01IM		Authorized	Funded	NR	Exempt
4500	Accountant 4-NR	25M	141853	Authorized	Funded	NR	Exempt
4500	Chief Investigator-	38M	117791	Authorized	Funded	NR	Exempt
4500	Senior Asst DA	60		Authorized	Unfunded	PR	Exempt
4500	Senior Asst DA	60		Authorized	Funded	PR	Exempt
4500	Senior Asst DA	60		Authorized	Unfunded	PR	Exempt
4500	Senior Asst DA	60		Authorized	Unfunded	PR	Exempt
4500	Senior Asst DA	60		Authorized	Unfunded	PR	Exempt
4500	Senior Asst DA	60	124809	Authorized	Funded	PR	Exempt
4500	Senior Asst DA	60	135625	Authorized	Funded	PR	Exempt
4500	Senior Asst DA	60	113985	Authorized	Funded	PR	Exempt
4500	Senior Asst DA	60	104628	Authorized	Funded	PR	Exempt
4500	Deputy Dist Attorney	61	115932	Authorized	Funded	NR	Exempt
4500	Deputy Dist Attorney	61	111383	Authorized	Funded	NR	Exempt
4900	Forensic Supervisor	22M	111700	Authorized	Funded	NR	Exempt
4900	Med Rec Coord (ME)	23M	115081	Authorized	Funded	NR	Exempt
4900	Forensic Tech Supv	33M	146992	Authorized	Funded	NR	Exempt
4900	Operations Mgr Med Examiner	38M	121252	Authorized	Funded	NR	Exempt

5040	Accountant 4-NR	25M	145952	Authorized	Funded	NR	Exempt
5040	Accountant 4-NR	25M	137007	Authorized	Funded	NR	Exempt
5040	Airport Mrkting Resrch Analyst	27M		Authorized	Funded	NR	Exempt
5040	Asst Airport Noise Prog Mgr	28M	144231	Authorized	Funded	NR	Exempt
5040	Airport Marketing & PR Coord	28M	141393	Authorized	Funded	NR	Exempt
5040	Asst Airport Pub Safe/Sec Mgr	28M	145880	Authorized	Funded	NR	Exempt
5040	Asst Airport Oper Mgr Landside	28M	109674	Authorized	Funded	NR	Exempt
5040	Asst Chief of Air Res & Firefg	29FM	108005	Authorized	Funded	NR	Exempt
5040	Asst Chief of Air Res & Firefg	29FM	107128	Authorized	Funded	NR	Exempt
5040	Asst Chief of Air Res & Firefg	29FM	146126	Authorized	Funded	NR	Exempt
5040	Asst Chief of Air Res & Firefg	29FM	105215	Authorized	Funded	NR	Exempt
5040	Asst Chief of Air Res & Firefg	29FM	146082	Authorized	Funded	NR	Exempt
5040	Asst Chief of Air Res & Firefg	29FM		Authorized	Funded	NR	Exempt
5040	Airport Properties Mgr NR	29M	124573	Authorized	Funded	NR	Exempt
5040	Airport Fire Chief	29M		Authorized	Unfunded	NR	Exempt
5040	Geographic Info Sys Coord	30	103002	Authorized	Funded	DC	Exempt
5040	Airport Emerg Mgmt Coord	30	127393	Authorized	Funded	DC	Exempt
5040	Noise Program Coord-PR 32M	32M	101872	Authorized	Funded	NR	Exempt
5040	Airport Mktg & Pub Rel Mgr	33M	136980	Authorized	Funded	NR	Exempt
5040	Airport Maint Manager	34M	122768	Authorized	Funded	NR	Exempt
5040	Airport Operations Manager	34M	135445	Authorized	Funded	NR	Exempt
5040	Airport Pub Saf & Secur Manage	34M	100976	Authorized	Funded	NR	Exempt
5040	Airport Opers Mgr Landside	34M	146789	Authorized	Funded	NR	Exempt
5040	Chief of Airpt Res & Fire Figh	38M	144860	Authorized	Funded	NR	Exempt
5100	Transpor & Hiway Maint Supv	30M	116533	Authorized	Funded	NR	Exempt
5100	Asst Highway Maint Manager	31M	120203	Authorized	Funded	NR	Exempt
5100	Highway Maint Manager	34M	134803	Authorized	Funded	NR	Exempt
5100	Transpor Design & Cons Eng Mgr	38M	127315	Authorized	Funded	NR	Exempt
5700	Adm Asst 4-Facil Mgmt	30M	134417	Authorized	Funded	NR	Exempt
5700	Facilities Mtce Coord	30M		Authorized	Funded	NR	Exempt
5700	Facilities Assesmnt Coo	31M	131471	Authorized	Funded	NR	Exempt
5700	Asst Airport Engineer	34A	120351	Authorized	Funded	TC	Exempt
5700	Support Services Manager	36M	127182	Authorized	Funded	NR	Exempt
5700	Principal Architect	38M		Authorized	Funded	NR	Exempt
5700	Site Development and Civil Eng	38M	135045	Authorized	Funded	NR	Exempt
5700	Airport Engineer	38M	103212	Authorized	Funded	NR	Exempt
5700	Sustainability and Environ Eng	38M	101117	Authorized	Funded	NR	Exempt
5800	Fiscal And Budget Admin	38M		Authorized	Funded	NR	Exempt
5800	Dir of Operations	38M	100769	Authorized	Funded	NR	Exempt
6300	Adm Asst NR	06PM	101884	Authorized	Funded	NR	Exempt
6300	Adm Asst NR	06PM	118390	Authorized	Funded	NR	Exempt
6300	Adm Asst NR	06PM	117697	Authorized	Funded	NR	Exempt
6300	Med Rec Coord (BHD)	23M	127266	Authorized	Funded	NR	Exempt
6300	Med Rec Coord (BHD)	23M	107261	Authorized	Funded	NR	Exempt
6300	Safety Train Spec Hospital	25	118392	Authorized	Funded	DC	Exempt
6300	Accountant 4-NR	25M	132011	Authorized	Funded	NR	Exempt
6300	Care Coordinator Wraparound	26M	146198	Authorized	Funded	NR	Exempt
6300	Care Coordinator Wraparound	26M	120939	Authorized	Funded	NR	Exempt
6300	Human Services Supv MH	26M		Authorized	Unfunded	NR	Exempt
6300	Human Services Supv MH	26M		Authorized	Unfunded	NR	Exempt
6300	Community Service Manager	27M	146710	Authorized	Funded	NR	Exempt
6300	Admin Coord - Training	27M		Authorized	Funded	NR	Exempt
6300	Adm Coord SSI	27M		Authorized	Funded	NR	Exempt
6300	Adm Coord CATC	27M		Authorized	Funded	NR	Exempt
6300	Nursing Prog Coord	28MN	114195	Authorized	Funded	NR	Exempt
6300	Qual Imprvt and Risk Coord	28MN	100800	Authorized	Funded	NR	Exempt
6300	Utilization Review Coor	28MN	111655	Authorized	Funded	NR	Exempt
6300	Nursing Prog Coord	28MN	144078	Authorized	Funded	NR	Exempt
6300	Nursing Prog Coord	28MN	117709	Authorized	Funded	NR	Exempt
6300	Nursing Prog Coord	28MN	107203	Authorized	Funded	NR	Exempt
6300	Nursing Prog Coord	28MN	116307	Authorized	Funded	NR	Exempt
6300	EMS Program Coord	28MN	144311	Authorized	Funded	NR	Exempt
6300	Nursing Prog Coord	28MN		Authorized	Funded	NR	Exempt
6300	Nursing Prog Coord	28MN		Authorized	Funded	NR	Exempt

6300	Nursing Prog Coord	28MN		Authorized	Unfunded	NR	Exempt
6300	Nursing Prog Coord	28MN		Authorized	Unfunded	NR	Exempt
6300	Nursing Prog Coord	28MN		Authorized	Unfunded	NR	Exempt
6300	Nursing Prog Coord	28MN		Authorized	Unfunded	NR	Exempt
6300	Qual Imprvt Coord BHD	29	100224	Authorized	Funded	DC	Exempt
6300	Qual Imprvt Coord BHD	29		Authorized	Funded	DC	Exempt
6300	Nursing Adm Coord-PR 29M	29M	110003	Authorized	Funded	NR	Exempt
6300	Prog Coord - Safety Svs	29M	100862	Authorized	Funded	NR	Exempt
6300	Prog Coord - AODA	29M	145769	Authorized	Funded	NR	Exempt
6300	Prog Coord - CATC	29M	133416	Authorized	Funded	NR	Exempt
6300	Prog Coord - CATC	29M	114450	Authorized	Funded	NR	Exempt
6300	Prog Coord - Safety Svs	29M	120284	Authorized	Funded	NR	Exempt
6300	Nursing Adm Coord-PR 29MN	29MN	123031	Authorized	Funded	NR	Exempt
6300	ED Services Prog Coord	29MN	146283	Authorized	Funded	NR	Exempt
6300	EMS Program Director	29MN	117822	Authorized	Funded	NR	Exempt
6300	Emerg Mgmt Coordinator	30		Authorized	Funded	DC	Exempt
6300	Pol&Pro Coord Clin Compliance	30M		Authorized	Funded	NR	Exempt
6300	Rehabilitation Coordinator	31M	101434	Authorized	Funded	NR	Exempt
6300	Comm Support Prog Coord	31M	132320	Authorized	Funded	NR	Exempt
6300	Comm Support Prog Coord	31M	114303	Authorized	Funded	NR	Exempt
6300	Integrated Service Coor NR	31M	104802	Authorized	Funded	NR	Exempt
6300	Integrated Service Coor NR	31M	136037	Abolished	Unfunded	NR	Exempt
6300	Psych Crisis Srvs Coord	31M	114606	Authorized	Funded	NR	Exempt
6300	Rehab Services Supervisor	31M		Authorized	Funded	NR	Exempt
6300	Psychiatric Soc Wkr Mgr	32M	114166	Authorized	Funded	NR	Exempt
6300	Medical Service Manager	32M	105554	Authorized	Funded	NR	Exempt
6300	Fiscal And Budget Mgr Chp	32M	129557	Authorized	Funded	NR	Exempt
6300	Accounting Manager	32M		Authorized	Funded	NR	Exempt
6300	Fiscal Mgt Analyst 3	33JM	146911	Authorized	Funded	NR	Exempt
6300	Mechanical Utility Engn	33M	102983	Authorized	Funded	NR	Exempt
6300	Asst Program Administrator	33M		Authorized	Funded	NR	Exempt
6300	Asst Program Administrator	33M		Authorized	Funded	NR	Exempt
6300	Asst Program Admin CATC	33M		Authorized	Unfunded	NR	Exempt
6300	Clinical Prog Dir-Psych	34M		Authorized	Unfunded	NR	Exempt
6300	Clinical Prog Dir-Psych	34M		Authorized	Unfunded	NR	Exempt
6300	Clinical Prog Dir-Psych	34M		Authorized	Unfunded	NR	Exempt
6300	Clinical Prog Dir-Psych	34M		Authorized	Unfunded	NR	Exempt
6300	Clinical Prog Dir-Psych	34M		Authorized	Unfunded	NR	Exempt
6300	Clinical Prog Dir-Psych	34M		Authorized	Unfunded	NR	Exempt
6300	Clinical Prog Dir-Psych	34M		Authorized	Unfunded	NR	Exempt
6300	Clinical Prog Dir-Psych	34M		Authorized	Unfunded	NR	Exempt
6300	Clinical Prog Dir-Psych	34M		Authorized	Unfunded	NR	Exempt
6300	Clinical Prog Dir-Psych	34M		Authorized	Unfunded	NR	Exempt
6300	BH Clinical ProgDir Psychology	34MP	116348	Authorized	Funded	NR	Exempt
6300	BH Clinical ProgDir Psychology	34MP	131802	Authorized	Funded	NR	Exempt
6300	BH Clinical ProgDir Psychology	34MP	101563	Authorized	Funded	NR	Exempt
6300	BH Clinical ProgDir Psychology	34MP	143218	Authorized	Funded	NR	Exempt
6300	BH Clinical ProgDir Psychology	34MP	113607	Authorized	Funded	NR	Exempt
6300	BH Clinical ProgDir Psychology	34MP	102109	Authorized	Funded	NR	Exempt
6300	BH Clinical ProgDir Psychology	34MP	100726	Authorized	Funded	NR	Exempt
6300	BH Clinical ProgDir Psychology	34MP	145918	Authorized	Funded	NR	Exempt
6300	BH Clinical ProgDir Psychology	34MP	120533	Authorized	Funded	NR	Exempt
6300	BH Clinical ProgDir Psychology	34MP	145232	Authorized	Funded	NR	Exempt
6300	BH Clinical ProgDir Psychology	34MP	136973	Authorized	Funded	NR	Exempt
6300	BH Clinical ProgDir Psychology	34MP	100296	Authorized	Funded	NR	Exempt
6300	BH House Physician 3	40XM	144225	Authorized	Funded	NR	Exempt
6300	BH House Physician 3	40XM	146846	Authorized	Funded	NR	Exempt
6300	BH House Physician 3	40XM	146929	Authorized	Funded	NR	Exempt
6300	BH House Physician 3	40XM	146614	Authorized	Funded	NR	Exempt
6300	BH House Physician 3	40XM	146702	Authorized	Funded	NR	Exempt
6300	BH House Physician 3	40XM	146616	Authorized	Funded	NR	Exempt
6300	BH House Physician 3	40XM	146622	Authorized	Funded	NR	Exempt
6300	BH House Physician 3	40XM	147003	Authorized	Funded	NR	Exempt
6300	BH House Physician 3	40XM	146721	Authorized	Funded	NR	Exempt

6300	BH House Physician 3	40XM	146621	Authorized	Funded	NR	Exempt
6300	BH House Physician 3	40XM	146728	Authorized	Funded	NR	Exempt
6300	BH House Physician 3	40XM	146618	Authorized	Funded	NR	Exempt
6300	BH House Physician 3	40XM	146623	Authorized	Funded	NR	Exempt
6300	BH House Physician 3	40XM	146617	Authorized	Funded	NR	Exempt
6300	BH House Physician 3	42XM	119765	Authorized	Funded	NR	Exempt
6300	BH House Physician 3	42XM	146734	Authorized	Funded	NR	Exempt
6300	BH House Physician 3	42XM	146673	Authorized	Funded	NR	Exempt
6300	BH House Physician 3	42XM		Authorized	Funded	NR	Exempt
6300	BH House Physician 3	42XM		Authorized	Funded	NR	Exempt
6300	BH House Physician 3	42XM		Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM		Authorized	Funded	NR	Exempt
6300	BH House Physician 3	44PM		Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM	135161	Authorized	Unfunded	NR	Exempt
6300	BH House Physician 3	44PM		Authorized	Unfunded	NR	Exempt
6300	BH House Physician 3	44PM	132719	Authorized	Funded	NR	Exempt
6300	BH House Physician 3	44PM		Authorized	Funded	NR	Exempt
6300	BH House Physician 3	44PM		Authorized	Unfunded	NR	Exempt
6300	BH House Physician 3	44PM		Authorized	Unfunded	NR	Exempt
6300	BH House Physician 3	44PM	141734	Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM		Authorized	Funded	NR	Exempt
6300	BH House Physician 3	44PM	146675	Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM	141031	Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM	136573	Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM		Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM		Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM		Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM	143587	Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM	103261	Authorized	Unfunded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM	114596	Authorized	Unfunded	NR	Exempt
6300	BH Staff Psychiatrist	44PM	103268	Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM	143507	Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM	141213	Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM	135025	Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM	131762	Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM	144961	Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM	141830	Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM		Authorized	Unfunded	NR	Exempt
6300	BH Staff Psychiatrist	44PM	142009	Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM	144298	Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM	134651	Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM	143194	Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM	102854	Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM	102428	Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM	133207	Authorized	Unfunded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM	104577	Authorized	Unfunded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM	120381	Authorized	Unfunded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM	146500	Authorized	Unfunded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM	102360	Authorized	Unfunded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM	136910	Authorized	Unfunded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM	146740	Authorized	Unfunded	NR	Exempt
6300	BH House Physician 3	44PM		Authorized	Unfunded	NR	Exempt
6300	BH House Physician 3	44PM		Authorized	Unfunded	NR	Exempt
6300	BH House Physician 3	44PM		Authorized	Unfunded	NR	Exempt
6300	BH House Physician 3	44PM		Authorized	Unfunded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM	146878	Authorized	Unfunded	NR	Exempt
6300	BH House Physician 3	44PM		Authorized	Funded	NR	Exempt
6300	BH House Physician 3	44PM		Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM	135155	Authorized	Unfunded	NR	Exempt
6300	BH House Physician 3	44PM		Authorized	Funded	NR	Exempt
6300	BH House Physician 3	44PM		Authorized	Funded	NR	Exempt
6300	BH House Physician 3	44PM		Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM		Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM		Authorized	Funded	NR	Exempt

6300	BH Staff Psychiatrist	44PM		Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist	44PM		Authorized	Unfunded	NR	Exempt
6300	BH Staff Psychiatrist	44PM		Authorized	Funded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM		Authorized	Unfunded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM		Authorized	Unfunded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM		Authorized	Unfunded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM		Authorized	Unfunded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM		Authorized	Unfunded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM		Authorized	Unfunded	NR	Exempt
6300	BH Staff Psychiatrist Hourly	44PM		Authorized	Unfunded	NR	Exempt
6300	BH Med Prog Director - CATC	45PM	101092	Authorized	Funded	NR	Exempt
6300	BH Med Prog Director - CATC	45PM	130733	Authorized	Funded	NR	Exempt
6300	BH Med Prog Director - CATC	45PM	119401	Authorized	Funded	NR	Exempt
6300	BH Med Prog Director - CATC	45PM		Authorized	Funded	NR	Exempt
6300	BH Med Dir - Forensic Services	46PM		Authorized	Funded	NR	Exempt
6300	BH Med Dir - Adult	46PM		Authorized	Unfunded	NR	Exempt
6300	BH Med Dir - Acute Services	46PM	144790	Authorized	Funded	NR	Exempt
6300	BH Med Dir - Crisis Services	46PM	145890	Authorized	Funded	NR	Exempt
7900	Adm Asst NR	06PM	102181	Authorized	Funded	NR	Exempt
7900	Adm Asst NR	06PM	136365	Authorized	Funded	NR	Exempt
7900	Adm Asst NR	06PM	122890	Authorized	Funded	NR	Exempt
7900	Unit Supervisor - LTS	26M	115754	Authorized	Funded	NR	Exempt
7900	Unit Supervisor - LTS	26M	136985	Authorized	Funded	NR	Exempt
7900	Unit Supervisor - LTS	26M	113917	Authorized	Funded	NR	Exempt
7900	Prog Coord - Res Center	29M	116218	Authorized	Funded	NR	Exempt
7900	Prog Coord - Res Center	29M	134786	Authorized	Funded	NR	Exempt
7900	Prog Coord - LTS	29M	107588	Authorized	Funded	NR	Exempt
7900	Prog Coord - Res Center	29M	146533	Authorized	Funded	NR	Exempt
7900	Prog and Policy Coord	30M	129384	Authorized	Funded	NR	Exempt
7900	Prog Planning Coord	30M		Authorized	Unfunded	NR	Exempt
7900	Prog and Policy Coord	30M	146711	Authorized	Funded	NR	Exempt
7900	Prog Coord - Community Progs	33M		Authorized	Funded	NR	Exempt
7990	Accountant 4-NR	25M		Authorized	Funded	NR	Exempt
7990	Unit Supervisor - LTS	26M	131577	Authorized	Funded	NR	Exempt
7990	Nursing Prog Coord	28MN	146626	Authorized	Funded	NR	Exempt
7990	Nursing Prog Coord-Family Care	28MN	111794	Authorized	Funded	NR	Exempt
7990	Prog Coord - Enroll & Eligib	29M		Authorized	Funded	NR	Exempt
7990	Rehab Services Supervisor	31M	130482	Authorized	Funded	NR	Exempt
7990	Accting Manager Family Care	32M	108942	Authorized	Funded	NR	Exempt
7990	Family Care Ops Manager	33M	146226	Authorized	Funded	NR	Exempt
7990	Asst Prog Admin-Fiscal/Contrac	33M	144202	Authorized	Funded	NR	Exempt
7990	Family Care Qual Mgr	33M		Authorized	Funded	NR	Exempt
7990	Bus Systems Proj Mgr	35M	100244	Authorized	Funded	NR	Exempt
8000	Adm Asst NR	06PM		Authorized	Unfunded	NR	Exempt
8000	Adm Asst NR	06PM	111434	Authorized	Funded	NR	Exempt
8000	Housing Inspector	20M	146666	Authorized	Funded	NR	Exempt
8000	Housing Inspector	20M		Authorized	Funded	NR	Exempt
8000	Operations Coord SP	22M		Authorized	Unfunded	NR	Exempt
8000	Fiscal Analyst-Supvr	24M	122828	Authorized	Funded	NR	Exempt
8000	Fiscal Mgt Analyst 3	26JM	116838	Authorized	Funded	NR	Exempt
8000	Planning Analyst DSD	26M	135111	Authorized	Funded	NR	Exempt
8000	Unit Supervisor - LTS	26M	102996	Authorized	Funded	NR	Exempt
8000	Disabilities Services Coord	26M	143236	Authorized	Unfunded	NR	Exempt
8000	Unit Supervisor - LTS	26M	113575	Authorized	Funded	NR	Exempt
8000	Unit Supervisor - LTS	26M	103349	Authorized	Funded	NR	Exempt
8000	Disabilities Services Coord	26M	136044	Authorized	Funded	NR	Exempt
8000	Disabilities Services Coord	26M	145068	Authorized	Funded	NR	Exempt
8000	Disabilities Services Coord	26M	100121	Authorized	Funded	NR	Exempt
8000	Human Services Supv	26M	118036	Authorized	Funded	NR	Exempt
8000	Human Services Supv	26M	118920	Authorized	Funded	NR	Exempt
8000	Human Services Supv	26M	127440	Authorized	Funded	NR	Exempt
8000	Human Services Supv	26M	111647	Authorized	Funded	NR	Exempt
8000	Human Services Supv	26M		Authorized	Unfunded	NR	Exempt
8000	Unit Supervisor - LTS	26M		Authorized	Unfunded	NR	Exempt
8000	Disabilities Services Coord	26M					

8000	Unit Supervisor - LTS	26M		Authorized	Funded	NR	Exempt
8000	Unit Supervisor - Adult Contr	26M		Authorized	Unfunded	NR	Exempt
8000	Unit Supervisor - LTS	26M		Authorized	Unfunded	NR	Exempt
8000	Unit Supervisor - Child Con Sv	26M		Authorized	Unfunded	NR	Exempt
8000	Unit Supervisor - LTS	26M		Authorized	Unfunded	NR	Exempt
8000	Unit Supervisor - LTS	26M		Authorized	Unfunded	NR	Exempt
8000	Human Services Supv	26M		Authorized	Funded	NR	Exempt
8000	Admin Coord	27M	145819	Authorized	Funded	NR	Exempt
8000	Admin Coord	27M	143461	Authorized	Funded	NR	Exempt
8000	Adm Coord Alco Drug Prog	27M	126983	Authorized	Funded	NR	Exempt
8000	Accounting Coord - DHHS	28M	127692	Authorized	Funded	NR	Exempt
8000	Housing And Dev Prog Coor	28M		Authorized	Unfunded	NR	Exempt
8000	Nursing Prog Coord	28MN		Authorized	Unfunded	NR	Exempt
8000	Qual Assur Coord - DHHS	29M	125349	Authorized	Funded	NR	Exempt
8000	Resource Center Mgr-Disab	29M	115694	Authorized	Funded	NR	Exempt
8000	Prog Coord - ASD	29M	102305	Authorized	Funded	NR	Exempt
8000	Prog Manager Childrens Servs	29M	114435	Authorized	Funded	NR	Exempt
8000	Prog Coord - Res Center	29M		Authorized	Unfunded	NR	Exempt
8000	Grant Coordinator	32M	136214	Authorized	Funded	NR	Exempt
8000	Fiscal Mgt Analyst 3	33JM	101639	Authorized	Funded	NR	Exempt
8000	Comm Relations Coord	33M	146664	Authorized	Funded	NR	Exempt
8000	Housing Program-Manager	33M	137364	Authorized	Funded	NR	Exempt
8000	Housing Program-Manager	33M	145658	Authorized	Funded	NR	Exempt
8000	Housing Program-Manager	33M	145774	Authorized	Funded	NR	Exempt
8000	Housing Prog Manager BH	33M	136391	Authorized	Funded	NR	Exempt
9000	Aquatics-Supervisor	21M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Conc	22M	119022	Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Golf	22M	145276	Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Golf	22M	144743	Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Golf	22M	106280	Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Golf	22M	103307	Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2	22M	110578	Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2	22M	112587	Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2	22M	140890	Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2	22M	126668	Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2	22M	118706	Abolished	Funded	NR	Exempt
9000	Park Unit Coord 2	22M	116903	Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2	22M	125937	Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2	22M	132819	Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2	22M	144664	Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2	22M	132801	Authorized	Funded	NR	Exempt
9000	Comm Center Mgr	22M	127348	Authorized	Funded	NR	Exempt
9000	Comm Center Mgr	22M	135935	Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Conc	22M		Authorized	Unfunded	NR	Exempt
9000	Park Unit Coord 2 Golf	22M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2	22M		Authorized	Unfunded	NR	Exempt
9000	Park Unit Coord 2	22M		Authorized	Unfunded	NR	Exempt
9000	Park Unit Coord 2 Seas	22M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	22M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Golf	24M	108296	Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Golf	24M	130271	Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2	24M	127466	Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2	24M	124993	Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2	24M	127679	Authorized	Funded	NR	Exempt
9000	Horticultural-Supervisor	24M	105405	Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Conc	24M		Authorized	Unfunded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt

9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Park Unit Coord 2 Seas	24M		Authorized	Funded	NR	Exempt
9000	Maintenance Services Coord	25M	115965	Authorized	Funded	NR	Exempt
9000	Public Services Mgr	26M	105318	Authorized	Funded	NR	Exempt
9000	Organized Sports Coordinator	26M	137049	Authorized	Funded	NR	Exempt
9000	Marina Manager	26M	115072	Authorized	Funded	NR	Exempt
9000	Dep Regional Operations Mgr	27M	123251	Authorized	Funded	NR	Exempt
9000	Dep Regional Operations Mgr	27M	114401	Authorized	Funded	NR	Exempt
9000	Dep Regional Operations Mgr	27M	107746	Authorized	Funded	NR	Exempt
9000	Landscape-Const Region Super	27M	108146	Authorized	Funded	NR	Exempt
9000	Landscape-Const Region Super	27M	127391	Authorized	Funded	NR	Exempt
9000	Dep Regional Operations Mgr	27M	132985	Authorized	Funded	NR	Exempt
9000	Contract Services Officer	30M	146620	Authorized	Funded	NR	Exempt
9000	Safety Security & Training Mgr	32M	127314	Authorized	Funded	NR	Exempt
9000	Golf And Recreation Turf Mgr	33M	143606	Authorized	Funded	NR	Exempt
9000	Marketing Coordinator	33M	120288	Authorized	Funded	NR	Exempt
9000	Market Public Relations Coord	33M	144484	Authorized	Funded	NR	Exempt
9000	Recreation-Aquatic Prog Mgr	33M	127989	Authorized	Funded	NR	Exempt
9500	Group Sales Coord	24M	123573	Authorized	Funded	NR	Exempt
9500	Asst Zoo Maint-Grds Coord	26M	127107	Authorized	Funded	NR	Exempt
9500	Curator of Large Mammals	27M	144933	Authorized	Funded	NR	Exempt
9500	Curator Rept & Aquar	27M	122770	Authorized	Funded	NR	Exempt
9500	Curator of Birds	27M	141789	Authorized	Funded	NR	Exempt
9500	Curator Prim Sm Mammals	27M	101469	Authorized	Funded	NR	Exempt
9500	Staff Veterinarian	30M	102572	Authorized	Funded	NR	Exempt
9500	Concession & Merchandise Coord	30M	146342	Authorized	Funded	NR	Exempt
9500	Senior Staff Veterinarian	33M	100246	Authorized	Funded	NR	Exempt
9500	Coord Zoo Oper And Mtce	37M	129381	Authorized	Funded	NR	Exempt

File No.

(ITEM) From the Director, Department of Human Resources, recommending adoption of a resolution/ordinance to amend Chapter 17.16 of the Milwaukee County Code of General Ordinances relating to Overtime Compensation, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Federal Fair Labor Standards Act (FLSA) establishes requirements regarding overtime compensation for employees and determines which employees shall be covered by the Act; and

WHEREAS, FLSA classifies employees as either “non-exempt”, who are covered by the Act, and “exempt” who are not covered by the Act; in Milwaukee County, most employees are “non-exempt” and are required to receive overtime compensation; and

WHEREAS, FLSA exempts those positions considered executive, managerial and professional from the overtime provisions of the Act, meaning Milwaukee County is not required to provide overtime compensation to those positions; and

WHEREAS, as currently set forth in Chapter 17.16 of the Milwaukee County Code of General Ordinances, the County allows non-executive FLSA exempt employees to accrue compensatory time for hours worked in excess of 40 in a week and to use that time as paid time off at a later date; and

WHEREAS, under Milwaukee County practices, overtime accrued by FLSA exempt employees is held as compensatory time to be used as time off or to be paid upon termination of employment at the wage rate in effect for the employee at that time; and

WHEREAS, since the beginning of 2012, FLSA-exempt employees accrued 18,131.5 hours of overtime, with a dollar value based on current wage rates of approximately $700,000; the value of that accrued time is based on the underlying wage rate and increases as the wage rate increases; and

WHEREAS, public and private employers, including most Wisconsin counties, do not provide overtime compensation for FLSA-exempt employees, although some may allow exempt employees to accrue overtime for positions related to protective services or health care for recruitment or retention purposes, or in recognition of higher service requirements; and

WHEREAS, the proposed revision to the ordinance conforms Chapter 17.16 to the guidelines of Federal FLSA by eliminating overtime compensation for all exempt positions with the exception of Assistant Chiefs of Airport Rescue and Firefighting and for health care positions as determined by the Director of Human Services; and

WHEREAS, the proposed revision does not change overtime compensation for any non-exempt employees or employees represented by the Deputy Sheriffs Association or the Milwaukee County Association of Firefighters; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby amends Chapter 17.16 of the Milwaukee County Code of General Ordinances by adopting the following:

AN ORDINANCE

The County Board of Supervisors of the County of Milwaukee does ordain as follows:

SECTION 1. Chapter 17.16 of the General Ordinances of Milwaukee County is amended as follows:

17.16. - Overtime compensation.

This section shall be applied in the following manner, ~~and~~ consistent with collective bargaining agreements and state and federal regulations:

(1) ~~Employees may be assigned to overtime work provided that such overtime shall be limited to emergency conditions which endanger the public health, welfare or safety; or for services required for the protection or preservation of public property; or to perform the essential functions of a department which cannot be performed with the personnel available during normal work hours, either because of vacancies in authorized positions or because of an abnormal peak load in the activities of the department; or for other purposes which specific provision for overtime compensation has been made by the county board.~~ Employees required to work overtime shall be compensated according to the provisions of the Fair Labor Standards Act, with the exception of certain FLSA-exempt medical positions as determined by the Director of the Department of Human Resources. ~~as follows~~.:

(~~a) Employees represented by a collective bargaining unit shall be compensated for overtime in accordance with provisions of the Fair Labor Standards Act and the respective collective bargaining agreement.~~

~~(b) Employees who are not represented by a collective bargaining unit shall be compensated for overtime as follows: employees holding positions which are non-exempt from the Fair Labor Standards Act shall receive time and one-half for all hours worked over forty (40) hours per week regardless of the pay range to~~

~~which the position held is assigned. Employees holding a position exempt from the Fair Labor Standards Act who are not in an executive classification shall be compensated for overtime for all hours worked in excess of forty (40) hours in a week on a straight time basis and may only liquidate accrued overtime as compensatory time off unless approved by the DAS director of human resources who shall also provide the personnel committee with quarterly reports of all overtime that is paid rather than used as compensatory time off.~~

~~(c) Employees holding positions authorized on a seasonal basis shall receive time and one-half for all hours worked in excess of forty (40) hours per week.~~

~~(d) Unless a collective bargaining agreement deems otherwise, an appointing authority may approve payment, or the accrual of compensatory time, for overtime. However, no employee may accrue more than two hundred forty (240) hours of compensatory time, unless permitted by the provisions of the Fair Labor Standards Act.~~

~~(e) Employees holding positions which are covered by the annual work year who are eligible for time and one-half overtime shall receive payment for the half time portion of the overtime and shall accrue the straight time portion of the overtime as compensatory time, up to a maximum of two hundred forty (240) hours of compensatory time, after which all overtime shall be paid.~~

~~(f) Elected officials, members of boards and commissions, and employees compensated on a per diem, per call or per session basis shall not be compensated for overtime.~~

(g) ~~Employees included in the executive compensation plan are to be considered salaried employees and therefore are not eligible for accrual of compensatory time or payment of overtime. Executive level employees shall be expected to work sufficient hours to perform their assigned duties effectively.~~

~~(h) Unless overtime is required in accordance with the provisions of the Fair Labor Standards Act, employees shall not receive overtime for hours worked, or credited, in excess of eight (8) hours per day or forty (40) hours per week, if such overtime is due to holding dual employment status~~.

~~(i)~~(2) Notwithstanding subsection 17.16(1)(b), employees holding the position of assistant chief of airport rescue and firefighting shall be compensated for overtime accrued only after the two hundred and sixtieth hour worked in a thirty-five-day pay cycle and may only liquidate accrued overtime as compensatory time off unless approved by the DAS director of human resources.

~~(2) Under the conditions specified for emergency overtime, employees may be permitted to work on holidays or during vacation periods without compensatory time and receive double time for each day so worked provided that only the hours~~

~~actually worked on each of these days shall be considered in any computation of overtime for the biweekly period in which they occurred; except that~~

~~(a) Physicians and psychiatrists employed in the classified service shall receive time-and-one-half for each holiday so worked, if such compensation is so authorized by the provisions of section 17.36~~

~~(3) No payment shall be made for overtime unless funds have been provided for such payment in the appropriation for personal services or unless a surplus exists in such appropriation, by reason of vacancies and turnover in authorized positions.~~

~~(4) The director of human resources may review the time records submitted by the departments for the purpose of determining the extent to which overtime is being worked and compensation time allowed; and may require the heads of departments to submit reports, supplementary information or other data relative to the need for overtime work; may investigate the cause and justification for such overtime; and may prescribe such rules or regulations as in his/her opinion are necessary to control and restrict overtime to emergency conditions. The director is further empowered to recommend changes in procedure or administrative practices which in his/her opinion will eliminate the need for overtime work, and to report to the appropriate committee of the county board instances in which the department head refuses to comply with the recommendations.~~

~~(5) Upon the earlier of the legal effective date of 2011 Wisconsin Act 10, or the legal effective date of a substantially similar state law that grants Milwaukee County the authority, in the same manner as 2011 Wisconsin Act 10, to take the following action, the provisions of subsections17.16(1)—(4) shall also apply to employees represented by the American Federation of State, County and Municipal Employees District Council48 in the same manner that those sections apply to nonrepresented employees, notwithstanding any bargaining unit representation by, or any collective bargaining agreement with, American Federation of State, County and Municipal Employees District Council 48, or any language to the contrary in subsections (1)—(4) above.~~

~~(6) Upon the earlier of the legal effective date of 2011 Wisconsin Act 10, or the legal effective date of a substantially similar state law that grants Milwaukee County the authority, in the same manner as 2011 Wisconsin Act 10, to take the following action, or January 1, 2012, whichever is later, the provisions of subsections 17.16(1)—(4) shall also apply to employees represented by District No. 10 of the International Association of Machinists and Aerospace Workers; the Technicians, Engineers and Architects of Milwaukee County; the Federation of Nurses and Health Professionals; the Building Trades of Milwaukee County and the Association of Milwaukee County Attorneys, in the same manner that those sections apply to nonrepresented employes, notwithstanding any bargaining unit~~

~~representation by, or any collective bargaining agreement with, those bargaining units, or any language to the contrary in subsections (1) – (4) above.~~

SECTION 3. The provisions of this ordinance shall be effective upon passage and publication.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: May 24, 2013

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A Resolution/Ordinance revising Chapter 17.16 relating to overtime compensation for Fair Labor Standards Act (FLSA) exempt employees.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☒ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The proposed action would revise Chapter 17.16 of the County Ordinances to eliminate overtime compensation for most FLSA exempt employees. This change will not apply to overtime provisions for FLSA-Non-exempt classifications.

B. In 2012, FLSA exempt employees accrued 12,998.5 hours of overtime, with a corresponding dollar value of approximately $510,000 at current rates, with the value increasing as underlying wage rates increase. Due to County pay policies, the direct cost of the accrued time is not realized until cash payment for accrued time is made, generally at separation. Since employees are able to use accrued time throughout the year, it is necessary to assume that the true cash liability would be less than $510,000. However, this action would completely eliminate any future accrued liability to the County.

C. There are no direct budgetary implications for 2013 for this action. For 2014, departments may be able to reduce budgeted overtime expenses based on the number of FLSA-exempt staff who have accrued overtime. A precise figure could not be determined at this time.

D. No additional assumptions were made to provide the information on this form.

Department/Prepared By Human Resources/ Ceschin___

Authorized Signature Rick Ceschin

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Milwaukee County

Department of Human Resources

Date: JANUARY 10, 2014

TO: Marina Dimitrijevic, County Board Chairwoman

FROM: Kerry Mitchell, Director, Department of Human Resources KM

SUBJECT: **Classification and rates of pay for positions created in the 2014 Adopted Budget – Phase II**

Issue

Subsequent to the adoption of the annual budget, the Department of Human Resources reviews the positions created in the budget and recommends the final classification and rate of pay for those positions. Action is required by the County Board to adopt the recommendations prior to opening the positions for recruitment.

For the 2014 Adopted Budget, the Department is making recommendations in two phases. The first phase, which addressed some existing title codes, was approved by the Board in December 2013 (File No. 13-933).

Phase II is submitted here for Board consideration and is reflected in the attached position list, resolution and fiscal note. The phase addresses positions that have not previously been established and/or those positions that were being evaluated as part of the Compensation Division's Job Analysis Project.

Upon approval by the county Board, County departments may begin the recruitment process to fill the positions.

Requested Action

The Department requests that this report, along with the attached position list, resolution, and fiscal note, be referred to the Committee on Finance, Personnel and Audit for consideration at the January 30, 2014 meeting.

Courthouse Room 210, 901 North 9th Street, Milwaukee, WI 53233
Phone: (414) 278-4148 Fax: (414) 223-1379
www.county.milwaukee.gov/HumanResources

2014 NEW BUDGET CREATES - PHASE II

DEPT. #	FTE(S)	JOB CODE	REQUESTED JOB TITLE	RECOMMENDED JOB TITLE	PAY GRADE	PAY RANGE (MIN. - MAX.)
1151	1.0	00000073	Admin Spec - Fiscal Affairs NR	Administrative Assistant	06PM	$34,420.26 - $44,138.43
1151	1.0	00004464	Fiscal Analyst - NR	Budget Analyst	26M	$50,960.83 - $58,532.45
1152	1.0	00080106	Contracts Administrator	Contracts Manager	901E	$61,668.26 - $90,274.91
1192	3.0	Z0035	Project Manager	Economic Development Project Manager	34M	$69,906.51 - $83,262.61
				Associate Economic Development Project Manager	30M	$58,532.45 - $69,906.51
3700	1.0	Z0034	Budget and Management Analyst	Senior Budget and Management Analyst	33JM	$58,532.45 - $79,811.47
4000	2.0	00077110	Correction Manager	*Correction Manager	915E	$61,669.09 - $80,170.06
4300	1.0	00004041	Fiscal Assistant 2	*Fiscal Assistant 2	04P	$30,037.49 - $38,519.10
4900	0.6	00064920	Forensic Investigator	Forensic Investigator	23	$47,168.37 - $54,119.31
5040	1.0	Z0012	Airport Marketing Manager	Airport Marketing Manager	36M	$76,303.55 - $90,283.02
5040	2.0	00019560	Assistant Airport Maint Supv	*Assistant Airport Maint Supv	26M	$50,960.83 - $58,532.45
5040	1.0	Z0014	Manager - IT Airport	Information Technology Manager	35M	$72,796.88 - $83,262.61
5040	1.0	00065492	Network Tech Spec IV Airport	*Network Tech Spec IV Airport	28D	$67,795.94 - $83,657.39
5700	1.0	Z0030	Admin Asst 3 - Fac Mgmt Nr	Office Management Supervisor	24M	$47,344.13 - $55,155.57
5700	1.0	Z0026	Managing Engineering Mech	Mechanical Engineering Manager	34A	$81,809.00 - $97,305.21

* Reflects positions that are within departments that are currently under review and/or finalization for the Job Analysis & Evaluation Project.

File No. 14-***

(ITEM) From the Director, Department of Human Resources, submitting recommendations for appropriate classifications and rates of compensation for positions created in the 2014 Adopted Budget - Phase II, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Director of Human Resources, in a report dated February 2014 (copy attached), reviewed the recommended position creations contained in the 2014 Adopted County Budget relative to classification and rate of compensation; and

WHEREAS, the creation of positions in the 2014 Adopted Budget requires action by the Committee on Finance, Personnel, and Audit to establish the classification and rate of compensation for those positions; and

WHEREAS, at its meeting of January 30, 2014, the Committee on Finance, Personnel, and Audit took separate action (File 14-84) on the Department of Human Resources position listing and adopted all positions contained in the following departmental org. units: 6300-Department of Health and Human Services Behavioral Health Division, 7900-Department on Aging, 7990-Department of Family Care and 8000-Department of Health and Human Services (vote 7-2); and

WHEREAS, at its meeting of January 30, 2014, the Committee on Finance, Personnel, and Audit Laid Over to the Call of the Chair (File 14-84) all positions contained in the following departmental org. units:1151-Department of Administrative Services (DAS)-Administration and Fiscal Affairs, 1152-DAS-Procurement, 1192-DAS-Economic Development, 3700-Office of the Comptroller, 4000-Office of the Sheriff, 4300-House of Correction, 4900-Medical Examiner, 5040-Department of Transportation-Airport and 5700-DAS-Facilities Management; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize and direct the Director of Human Resources to implement the classifications and rates of compensation (as attached and contained in a report from the Director of Human Resources dated February 21, 2014) for all positions recommended for creation in the 2014 Adopted Budget for the following departmental org. units: 1151-Department of Administrative Services (DAS)-Administration and Fiscal Affairs, 1152-DAS-Procurement, 1192-DAS-Economic Development, 3700-Office of the Comptroller, 4000-Office of the Sheriff, 4300-House of Correction, 4900-Medical Examiner, 5040-Department of Transportation-Airport and 5700-DAS-Facilities Management.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: January 10, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution establishing the classification and rates of pay for the second phase of positions created within the 2014 Adopted Budget.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.

B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.

C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.

D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Classification and rates of pay for positions created within in the annual budget adoption process must be approved by the County Board prior to those positions being filled.

B. There are no 2013 costs or revenues associated with this action. 2014 costs and revenues associated with the created positions are included within the 2014 Adopted Budget.

C. There are no 2013 budgetary impacts associated with this action. Budgetary impacts for 2014 are included within the 2014 Adopted Budget.

D. No additional assumptions or interpretations were used to provide information for this fiscal note.

Department/Prepared By DHR/Ceschin_____

Authorized Signature Rick Ceschin

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Revised

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COUNTY OF MILWAUKEE
Department of Human Resources
INTER-OFFICE COMMUNICATION

DATE : April 1, 2014

TO : Committee on Finance, Personnel & Audit

FROM : Rick Ceschin, Deputy Director of Human Resources

SUBJECT : **Informational Report for 04/17/2014 Finance, Personnel & Audit Committee Meeting**

Attached are a series of informational reports listing various personnel transactions that the Director of Human Resources intends to approve for implementation.

These reports (***reclassifications***, ***advancements within the pay range***, ***reallocations***, ***appointments at an advanced step of the pay range, revisions to Executive Compensation Plan [ECP], dual employment, emergency appointment, and temporary appointment***. Also included is an informational report relative to ***temporary assignments to a higher classification***, which is updated through March 24, 2014) are provided in accordance with the provisions of Chapter 17 of the County General Ordinances and may be included on the agenda of the April 17, 2014 Finance, Personnel & Audit Committee Meeting for informational purposes.

RC:jam

Copy: HR Managers

Finance, Personnel & Audit Committee Meeting
Compensation Report
April 2014

In accordance with the provisions of Chapter 17 of the Milwaukee County General Ordinances, the Director of Human Resources intends to approve for implementation.
The Department of Administration has verified that funds are available within the adopted budget to cover the cost associated with these actions.
(Reclassifications, Advancements Within The Pay Range and Reallocations)
*Change in Duties has to reflect a weight of 25% or more.

HIGH/LOW ORG	REQUESTOR	ORDINANCE TYPE	CURRENT TITLE / JOBCODE & POSITION #	RECOMMENDED TITLE / JOBCODE & POSITION #	NO. POSITIONS	CURRENT PAY RANGE	CURRENT ANNUAL PAY RATE	RECOMMENDED PAY RANGE	RECOMMENDED ANNUAL PAY RATE	JUSTIFICATION
1120/1120	PRB	RECLASSIFICATION	PRB Secretary 000851100000001	PRB/Ethics Board Administrator TBD	1	30M	01 $ 58,532.45 02 $ 61,135.57 03 $ 64,080.64 04 $ 66,964.14 05 $ 69,906.51	34M	01 $ 69,906.51 02 $ 72,796.88 03 $ 76,303.55 04 $ 79,811.47 05 $ 83,262.61	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements. *No Incumbent* **Critical department and organizational recruitment need.**
1130/1131	Corporation Counsel	REALLOCATION	Legal Secretary NR 00000069000001	Legal Assistant TBD	1	05PM	01 $ 31,732.27 02 $ 32,851.94 03 $ 33,972.22 04 $ 35,091.89 05 $ 36,212.38 06 $ 37,331.42 07 $ 38,451.71 08 $ 39,571.58 09 $ 40,691.46	20M	01 $ 41,137.20 02 $ 42,729.86 03 $ 44,434.83 04 $ 46,247.97 05 $ 47,753.89	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements. *No Incumbent* **Critical department recruitment need.**
			Legal Secretary NR 00000069000002		1	05PM	01 $ 31,732.27 02 $ 32,851.94 03 $ 33,972.22 04 $ 35,091.89 05 $ 36,212.38 06 $ 37,331.42 07 $ 38,451.71 08 $ 39,571.58 09 $ 40,691.46	20M	01 $ 41,137.20 02 $ 42,729.86 03 $ 44,434.83 04 $ 46,247.97 05 $ 47,753.89	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.
1140/1141	Human Resources	RECLASSIFICATION	Human Res Mgr 00076635000002	Senior Human Resources Generalist TBD	1	35M	01 $ 72,796.88 02 $ 76,303.55 03 $ 79,811.47 04 $ 83,262.61 05 $ 86,772.40	32M	01 $ 64,080.64 02 $ 66,964.14 03 $ 69,906.51 04 $ 72,796.88 05 $ 76,303.55	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements. *No Incumbent*
2000/2851	Courts	RECLASSIFICATION	Paralegal-Courts 00059915000001	Childrens Courts Coordinator TBD	1	19L	01 $ 38,477.09 02 $ 40,208.69 03 $ 42,017.87 04 $ 43,909.01 05 $ 45,884.80 06 $ 47,948.99 07 $ 50,106.99 08 $ 52,212.37	29M	01 $ 55,872.96 02 $ 58,532.45 03 $ 61,135.57 04 $ 64,080.64 05 $ 66,964.14	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.
4900/4900	Medical Examiner	REALLOCATION	Forensic Tech Supv 00054210000001	Toxicology Manger TBD	1	33M	01 $ 66,964.14 02 $ 69,906.51 03 $ 72,796.88 04 $ 76,303.55 05 $ 79,811.47	37M	01 $ 79,811.47 02 $ 83,262.61 03 $ 86,772.40 04 $ 90,283.02 05 $ 94,919.76	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.

INFORMATION ONLY

Finance, Personnel & Audit Committee Meeting
Compensation Report
April 2014

In accordance with the provisions of Chapter 17 of the Milwaukee County General Ordinances, the Director of Human Resources intends to approve for implementation.
The Department of Administration has verified that funds are available within the adopted budget to cover the cost associated with these actions.
(Reclassifications, Advancements Within The Pay Range and Reallocations)
*Change in Duties has to reflect a weight of 25% or more.

HIGH/LOW ORG	REQUESTOR	ORDINANCE TYPE	CURRENT TITLE / JOBCODE & POSITION #	RECOMMENDED TITLE / JOBCODE & POSITION #	NO. POSITIONS	CURRENT PAY RANGE	CURRENT ANNUAL PAY RATE	RECOMMENDED PAY RANGE	RECOMMENDED ANNUAL PAY RATE	JUSTIFICATION
4900/4900	Medical Examiner	REALLOCATION	Forensic Supervisor 00054630000001	N/A	1	22M	01 $ 44,434.83 02 $ 46,247.97 03 $ 47,753.89 04 $ 49,325.12 05 $ 51,193.79	27M	01 $ 52,766.90 02 $ 55,155.57 03 $ 55,872.96 04 $ 58,532.45 05 $ 61,135.57	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.
4900/4900	Medical Examiner	REALLOCATION	Forensic Investigatr in Charge 00064940000001	Lead Forensic Investigator TBD	1	22	01 $ 45,318.83 02 $ 47,168.37 03 $ 48,704.24 04 $ 50,306.67 05 $ 52,212.37	27	01 $ 53,817.09 02 $ 56,252.77 03 $ 58,694.06 04 $ 61,487.92 05 $ 64,222.29	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.
4900/4900	Medical Examiner	REALLOCATION	Forensic Investigator 00064920000001-11,88	N/A	12	21	01 $ 43,580.58 02 $ 45,318.83 03 $ 47,168.37 04 $ 48,704.24 05 $ 50,306.67	25	01 $ 50,132.58 02 $ 51,974.62 03 $ 53,817.09 04 $ 56,252.77 05 $ 58,694.06	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.
9500/9552	Zoo	RECLASSIFICATION	Clerical Spec Zoo 00001298500035	Administrative Services Coordinator TBD	1	05P	01 $ 32,363.55 02 $ 33,505.68 03 $ 34,648.22 04 $ 35,790.14 05 $ 36,932.90 06 $ 38,074.61 07 $ 39,216.74 08 $ 40,359.28 09 $ 41,500.99	21M	01 $ 42,729.86 02 $ 44,434.83 03 $ 46,247.97 04 $ 47,753.89 05 $ 49,325.12	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.
9500/9554	Zoo	RECLASSIFICATION	Clerk Receptionist Zoo 00000190000001	Office Services Specialist TBD	1	06	01 $ 26,533.73 02 $ 27,474.30 03 $ 29,118.75 04 $ 29,860.69 05 $ 30,765.70 06 $ 31,537.17 07 $ 32,361.47	16	01 $ 37,481.39 02 $ 38,477.09 03 $ 39,654.58 04 $ 40,775.28 05 $ 41,955.89	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.
9500/9556	Zoo	RECLASSIFICATION	Fiscal Asst 2 00004041000064	Senior Cash Accounting Assistant	1	04P	01 $ 30,037.49 02 $ 31,097.66 03 $ 32,157.84 04 $ 33,218.02 05 $ 34,278.19	06P	01 $ 35,104.99 02 $ 36,343.63 03 $ 37,583.31 04 $ 38,822.16 05 $ 40,060.80	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.

Finance, Personnel & Audit Committee Meeting
Compensation Report
April 2014

In accordance with the provisions of Chapter 17 of the Milwaukee County General Ordinances, the Director of Human Resources intends to approve for implementation.
The Department of Administration has verified that funds are available within the adopted budget to cover the cost associated with these actions.
(Reclassifications, Advancements Within The Pay Range and Reallocations)
*Change in Duties has to reflect a weight of 25% or more.

HIGH/LOW ORG	REQUESTOR	ORDINANCE TYPE	CURRENT	RECOMMENDED	NO. POSITIONS	CURRENT			RECOMMENDED			JUSTIFICATION
			TITLE / JOBCODE & POSITION #	TITLE / JOBCODE & POSITION #		PAY RANGE		ANNUAL PAY RATE	PAY RANGE		ANNUAL PAY RATE	
			00004041000004	TBD			06	$ 35,338.37		06	$ 41,299.86	*No Incumbent*
							07	$ 36,398.34		07	$ 42,538.91	**Critical department and organizational recruitment need.**
							08	$ 37,458.30		08	$ 43,778.18	
							09	$ 38,519.10		09	$ 45,017.02	
9500/9523	Zoo	RECLASSIFICATION	Asst Zoo Maint-Grds Coord 00042990000001	Grounds Maintenance Manager TBD	1	26M	01	$ 50,960.83	31M	01	$ 61,135.57	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.
							02	$ 52,766.90		02	$ 64,080.64	
							03	$ 55,155.57		03	$ 66,964.14	
							04	$ 55,872.96		04	$ 69,906.51	
							05	$ 58,532.45		05	$ 72,797.09	
9500/9523	Zoo	REALLOCATION	Horticulturist 2 00040500000001-2	Horticulturist TBD	2	18	01	$ 39,654.58	23	01	$ 47,168.37	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements. *No Incument - Position 2*
							02	$ 40,775.28		02	$ 48,704.24	
							03	$ 41,955.89		03	$ 50,306.67	
							04	$ 43,580.58		04	$ 52,212.37	
							05	$ 45,318.83		05	$ 54,119.31	
9500/9523	Zoo	REALLOCATION	Maintenance Supv 00020340000001	N/A	1	20M	01	$ 41,137.20	27M	01	$ 52,766.90	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements. **Retention Concern**
							02	$ 42,729.86		02	$ 55,155.57	
							03	$ 44,434.83		03	$ 55,872.96	
							04	$ 46,247.97		04	$ 58,532.45	
							05	$ 47,753.89		05	$ 61,135.57	

RECLASS
DAS FISCAL FORM
3/27/2014

REALLOCATION DAS FISCAL FORM
Department: PRB
Date of Reallocation Request: 3/14/2014
Date of anticipated reallocation: 4/14/2014

Item	Org Unit	Low Org	Title Code	Position Name	Pay Range	Step	No. of Positions	FTEs	Hrly Rate	Biweekly Salary	Social Security	Fringe Benefits**	Pay Periods Remaining	2013 total	Annual Total
	EXISTING POSITION(S)*:														
1	1120	1120	0008511	PRB Secretary	30M	01	1	1.0	28.14	2,251	172	766	19	60,602	82,930
2															
3															
													SUBTOTAL:	60,602	82,930
	RECLASS POSITION(S)*:														
1	1120	1120	TBD	PRB/Ethics Board Administrator	34M	01	1	1.0	33.61	2,689	208	812	19	70,414	96,357
2															
3															
													SUBTOTAL:	70,414	96,357
											TOTAL COST:			9,812	13,427

* Pension Fixed Rate for 2013 = 13.57% of salary (No impact on Health Insurance of this action)

**

DOES THE DEPARTMENT HAVE SUFFICIENT FUNDS FOR THE REALLOCATION: Yes

DOES DAS APPROVE THE ABOVE MENTIONED REALLOCATION? Yes

COMMENT/NARRATIVE (optional): Market alignment

Director Performance, Strategy and Budget

3-27-14
DATE

RECLASS
DAS FISCAL FORM
3/27/2014

REALLOCATION WITHIN PAY RANGE DAS FISCAL FORM
Department: Corporation Counsel
Date of Reallocation Request: 3/21/2014
Date of anticipated reallocation:

Item	Org Unit	Low Org	Title Code	Position Name	Pay Range	Step	No. of Positions	FTEs	Hrly Rate	Biweekly Salary	Social Security	Fringe Benefits**	Pay Periods Remaining	2013 total	Annual Total
	EXISTING POSITION(S)*:														
1	1130	1131	00000069	Legal Secretary NR	05PM	01	1	1.0	15.26	1,220	93	659	19	37,483	51,292
2	1130	1131	00000069	Legal Secretary NR	05pm	04	1	1.0	16.87	1,350	103	672	19	40,381	55,258
													SUBTOTAL:	77,863	106,550
	REALLOCATION POSITION(S)*:														
1	1130	1131	00000069	Legal Assistant TBD	20M	01	1	1.0	19.78	1,582	121	697	19	45,596	62,394
2	1130	1131	00000069	Legal Assistant TBD	20M	01	1	1.0	19.78	1,582	121	697	19	45,596	62,394
													SUBTOTAL:	91,192	124,789
											TOTAL COST:			13,329	18,239

* Pension Fixed Rate for 2013 = 13.57% of salary (No impact on Health Insurance of this action)

**

DOES THE DEPARTMENT HAVE SUFFICIENT FUNDS FOR THE REALLOCATION: Yes

DOES DAS APPROVE THE ABOVE MENTIONED REALLOCATION? Yes

COMMENT/NARRATIVE (optional): Necessary to retain employee in county service.

Director, Office of Performance Strategy & Budget

3-27-14
DATE

RECLASS
DAS FISCAL FORM
3/27/2014

REALLOCATION DAS FISCAL FORM
Department: Human Resources
Date of Reallocation Request: 3/14/2014
Date of anticipated reallocation: 4/14/2014

Item	Org Unit	Low Org	Title Code	Position Name	Pay Range	Step	No. of Positions	FTEs	Hrly Rate	Biweekly Salary	Social Security	Fringe Benefits**	Pay Periods Remaining	2013 total	Annual Total
	EXISTING POSITION(S)*:														
1	1140	1141	00076635	Human Resources Manager	35M	01	1	1.0	35.00	2,800	214	823	19	72,908	99,769
2															
3															
													SUBTOTAL:	72,908	99,769
	RECLASS POSITION(S)*:														
1	1140	1141	TBD	Senior Human Resources Generalist	32M	01	1	1.0	30.81	2,465	189	788	19	65,389	89,479
2															
3															
													SUBTOTAL:	65,389	89,479
											TOTAL COST:			(7,519)	(10,290)

* Pension Fixed Rate for 2013 = 13.57% of salary (No Impact on Health Insurance of this action)

**

DOES THE DEPARTMENT HAVE SUFFICIENT FUNDS FOR THE REALLOCATION: Yes

DOES DAS APPROVE THE ABOVE MENTIONED REALLOCATION? Yes

COMMENT/NARRATIVE (optional): Market Alignment

Director Performance, Strategy and Budget

3-27-14
DATE

RECLASS
DAS FISCAL FORM
3/27/2014

RECLASSIFICATION DAS FISCAL FORM

Department: 2000
Date of Advancement Request: 3/21/2014
Date of anticipated advancement: 4/14/2014

Item	Org Unit	Low Org	Title Code	Position Name	Pay Range	Step	No. of Positions	FTEs	Hrly Rate	Biweekly Salary	Social Security	Fringe Benefits**	Pay Periods Remaining	2014 total	Annual Total
	EXISTING POSITION(S)*:														
1	2000	2851	00059915	Paralegal - Courts	19L	08	1	1.0	25.10	2,008	154	741	19	55,150	75,469
2															
3															
													SUBTOTAL:	55,150	75,469
	RECLASS POSITION(S)*:														
1	2000	2851	TBD	Childrens Courts Coordinator	29M	01	1	1.0	26.86	2,149	164	755	19	58,308	79,790
2															
3															
													SUBTOTAL:	58,308	79,790
											TOTAL COST:			3,158	4,321

* Pension Fixed Rate for 2013 = 13.57% of salary (No impact on Health Insurance of this action)

**

DOES THE DEPARTMENT HAVE SUFFICIENT FUNDS FOR THE ADVANCEMENT: Yes

DOES DAS APPROVE THE ABOVE MENTIONED ADVANCEMENT? Yes

COMMENT/NARRATIVE (optional):

DIRECTOR OF PERFORMANCE, STRATEGY & BUDGET

3-27-14
DATE

RECLASS
DAS FISCAL FORM
3/27/2014

REALLOCATION DAS FISCAL FORM
Department: 4900
Date of Advancement Request: 3/21/2014
Date of anticipated advancement: 4/14/2014

Item	Org Unit	Low Org	Title Code	Position Name	Pay Range	Step	No. of Positions	FTEs	Hrly Rate	Biweekly Salary	Social Security	Fringe Benefits**	Pay Periods Remaining	2014 total	Annual Total
	EXISTING POSITION(S)*:														
1	4900	4900	0006492	Forensic Investigator	21	01	6	6.0	20.95	1,676	128	706	19	286,223	391,673
2	4900	4900	0006492	Forensic Investigator	21	04	1	1.0	23.42	1,873	143	727	19	52,124	71,327
3	4900	4900	0006492	Forensic Investigator	21	05	5	5.0	24.19	1,935	148	733	19	267,531	366,095
	4900	4900	0005463	Forensic Supervisor	22M	05	1	1.0	24.61	1,969	151	737	19	54,272	74,266
	4900	4900	0006494	Forensic Investigator in Charge	22	05	1	1.0	25.10	2,008	154	741	19	55,150	75,469
	4900	4900	0005421	Forensic Tech Supv	33M	01	1	1.0	32.19	2,576	197	800	19	67,876	92,883
													SUBTOTAL:	783,176	1,071,714
	RECLASS POSITION(S)*:														
1	4900	4900	0006492	Forensic Investigator	25	01	6	6.0	24.10	1,928	148	733	19	320,136	438,081
2	4900	4900	0006492	Forensic Investigator	25	02	1	1.0	24.99	1,999	153	740	19	54,945	75,188
3	4900	4900	0006492	Forensic Investigator	25	03	5	5.0	25.87	2,070	158	747	19	282,673	386,815
	4900	4900	0005463	Forensic Supervisor	27M	01	1	1.0	25.37	2,029	155	743	19	55,629	76,123
	4900	4900	TBD	Lead Forensic Investigator	27	01	1	1.0	25.87	2,070	158	747	19	56,535	77,363
	4900	4900	TBD	Toxicology Manager	37M	01	1	1.0	38.37	3,070	235	851	19	78,959	108,049
													SUBTOTAL:	848,876	1,161,620
											TOTAL COST:			65,701	89,906

* Pension Fixed Rate for 2013 = 13.57% of salary (No impact on Health Insurance of this action)

**

DOES THE DEPARTMENT HAVE SUFFICIENT FUNDS FOR THE ADVANCEMENT: Yes

DOES DAS APPROVE THE ABOVE MENTIONED ADVANCEMENT? Yes

COMMENT/NARRATIVE (optional):

DIRECTOR OF PERFORMANCE, STRATEGY & BUDGET

3-27-14
DATE

RECLASS
DAS FISCAL FORM
3/27/2014

RECLASSIFICATION/REALLOCATION FISCAL FORM

Department: 9500
Date of Advancement Request: 3/21/2014
Date of anticipated advancement: 4/14/2014

Item	Org Unit	Low Org	Title Code	Position Name	Pay Range	Step	No. of Positions	FTEs	Hrly Rate	Biweekly Salary	Social Security	Fringe Benefits**	Pay Periods Remaining	2013 total	Annual Total
	EXISTING POSITION(S)*:														
1	9500	9556	00004041	Fiscal Asst 2	04P	01	1	1.0	15.56	1,245	95	661	19	38,025	52,035
2	9500	9554	0000019	Clerk Receptionist Zoo	6	07	1	1.0	15.56	1,245	95	661	19	38,028	52,039
3	9500	9523	0002034	Maintenance Supervisor	20M	05	1	1.0	22.96	1,837	141	723	19	51,304	70,205
	9500	9523	0004299	Asst Zoo Maint-Grds Coord	28M	05	1	1.0	28.14	2,251	172	766	19	60,602	82,930
	9500	9552	000012985	Clerical Spec Zoo	05P	09	1	1.0	19.95	1,596	122	698	19	45,910	62,824
	9500	9523	0004050	Horticulturist 2	18	05	1	1.0	21.79	1,743	133	713	19	49,203	67,331
													SUBTOTAL:	127,358	174,279
	RECLASS POSITION(S)*:														
1	9500	9556	TBD	Senior Cash Accounting Assistant	06P	01	1	1.0	16.88	1,350	103	672	19	40,392	55,273
2	9500	9554	TBD	Office Services Specialist	16	01	1	1.0	18.02	1,442	110	682	19	42,442	58,079
3	9500	9523	0002034	Maintenance Supervisor	27M	01	1	1.0	25.37	2,029	155	743	19	55,629	76,123
	9500	9523	TBD	Grounds Maintenance Manager	31M	01	1	1.0	29.39	2,351	180	777	19	62,848	86,003
	9500	9552	TBD	Administrative Services Coordinator	21M	01	1	1.0	20.54	1,643	126	703	19	46,970	64,275
	9500	9523	TBD	Horticulturist	23	02	1	1.0	23.42	1,873	143	727	19	52,124	71,327
													SUBTOTAL:	138,463	189,476
											TOTAL COST:			11,105	15,197

* Pension Fixed Rate for 2013 = 13.57% of salary (No impact on Health Insurance of this action)

**

DOES THE DEPARTMENT HAVE SUFFICIENT FUNDS FOR THE ADVANCEMENT: Yes

DOES DAS APPROVE THE ABOVE MENTIONED ADVANCEMENT? Yes

COMMENT/NARRATIVE (optional):

DIRECTOR OF PERFORMANCE, STRATEGY & BUDGET

3-27-14
DATE

Appointments at an Advanced Step of the Pay Range
Finance, Personnel & Audit Committee Report
April 2014

^Bold/shaded border denotes rates of incumbents

REQUESTOR	ORG UNIT	PREVIOUS CLASSIFICATION	CURRENT CLASSIFICATION	PAY GRADE	# OF STEPS ^	REQUESTED HOURLY RATE	ANNUALIZED SALARY BY STEPS	APPOINTED STEP	APPOINTED DATE	JUSTIFICATION
Human Resources Compensation Division	1140	N/A	Compensation Analyst	29M	01	$ 26.8620	$ 55,872.96	05	02/10/2014	New Hire Appointment / 28+ years of direct and senior level experience w/ advanced education
					02	$ 28.1406	$ 58,532.45			
					03	$ 29.3921	$ 61,135.57			
					04	$ 30.8080	$ 64,080.64			
					05	$ 32.1943	$ 66,964.14			
District Attorney's Office	4500	N/A	Clerical Assistant 1	3P	01	$ 13.5225	$ 28,126.80	04	03/10/2014	New Hire Appointment / 30+ years of administrative experience
					02	$ 13.9998	$ 29,119.58			
					03	$ 14.4769	$ 30,111.95			
					04	$ 14.9543	$ 31,104.94			
					05	$ 15.4317	$ 32,097.94			
					06	$ 15.9089	$ 33,090.51			
					07	$ 16.3863	$ 34,083.50			
					08	$ 16.8634	$ 35,075.87			
					09	$ 17.3408	$ 36,068.86			
BHD	6300	N/A	House Physician 1Hrly	40XM	01	$ 58.3197	$ 121,304.98	04	03/03/2014	New Hire Appointment / 6+ years experience/training
					02	$ 60.3607	$ 125,550.26			
					03	$ 62.4735	$ 129,944.88			
					04	$ 64.6600	$ 134,492.80			
					05	$ 66.9229	$ 139,199.63			
					06	$ 69.2654	$ 144,072.03			
					07	$ 71.6897	$ 149,114.58			
DHHS	8000	N/A	Office Supp Asst 2 Bilingual	02P	01	$ 12.7237	$ 26,465.30	08	03/03/2014	New Hire Appointment / 12+ years admiinistrative experience
					02	$ 13.1727	$ 27,399.22			
					03	$ 13.6220	$ 28,333.76			
					04	$ 14.0711	$ 29,267.89			
					05	$ 14.5200	$ 30,201.60			
					06	$ 14.9693	$ 31,136.14			
					07	$ 15.4182	$ 32,069.86			
					08	$ 15.8672	$ 33,003.78			
					09	$ 16.3163	$ 33,937.90			

INFORMATIONAL ONLY

REVISONS TO Executive Compensation Plan (ECP) REPORT
Finance, Personnel & Audit Committee Meeting
April 17, 2014

Currently, there are no "Revisions to ECP" to report.

3/24/2014 9:23 AM

Dual Employment Report
Finance, Personnel & Audit Committee Meeting
April 17, 2014

Organizational Unit	Name	Current Classification	Current Pay Range	Dual Employment	Dual Employment Pay Range

Currently, there are no "Dual Employments" to report.

3/24/2014 9:23 AM

Emergency Appointment Report
Finance, Personnel & Audit Committee Meeting
April 17, 2014

Requestor	Dept	Last Name	First Name	Title Description	Employee Class	Status	Emergency Appt Date	Pay Range
BHD	6474	Broussard	E. Marie	Adm. Coord SSI	F	A	1/1/2014	27M
Comptroller	3750	Seifi	Jennifer	Secretary	F	A	3/12/2014	05PM
DAS	1157	Simms	Andre	Clerical Asst 2 NR	F	A	12/30/2013	04PM
DHHS	8526	Krueger	Vickie	Adm. Asst. II - Accounts Receivable	F	A	1/13/2014	19DC

3/24/2014 9:32 AM

Temporary Appointment Report
Finance, Personnel & Audit Committee Meeting
April 17, 2014

Requestor	Dept	Last Name	First Name	Title Code	Title Description	Emp Class	Status	# of Hours in Payroll Period	Temporary Appt Date	Appt Type
DOT - Highway Division	5140	Cage	Steve	32610	Highway Mtce Wkr 1	F	A	80	12/16/2013	TA
DOT - Highway Division	5160	Carter	Melissa	32610	Highway Mtce Wkr 1	F	A	80	10/28/2013	TA
DOT - Highway Division	5140	Hoppe	Derek	32610	Highway Mtce Wkr 1	F	A	80	11/11/2013	TA
DOT - Highway Division	5110	Hutchinson	Michael	32610	Highway Mtce Wkr 1	F	A	80	11/24/2013	TA
DOT - Highway Division	5110	Igowski	Kurt	32610	Highway Mtce Wkr 1	F	A	80	10/28/2013	TA
DOT - Highway Division	5120	Johnson	Dennis	32610	Highway Mtce Wkr 1	F	A	80	11/4/2013	TA
DOT - Highway Division	5140	Laack	Jerome	32610	Highway Mtce Wkr 1	F	A	80	11/4/2013	TA
DOT - Highway Division	5140	Luedtke	Michael	32610	Highway Mtce Wkr 1	F	A	80	11/4/2013	TA
DOT - Highway Division	5160	Maas	Jeremy	32610	Highway Mtce Wkr 1	F	A	80	10/28/2013	TA
DAS-IMSD	1163	Mangione	Jeremy	87420	Info Systems Intern	I	A	0	6/24/2013	TA
DOT - Highway Division	5160	Manka	John	32610	Highway Mtce Wkr 1	F	A	80	11/4/2013	TA
DOT - Highway Division	5110	Mc Kay	Dwayne	32610	Highway Mtce Wkr 1	F	A	80	11/4/2013	TA
DOT - Highway Division	5120	Minter	Anthony	32610	Highway Mtce Wkr 1	F	A	80	11/4/2013	TA
DOT - Highway Division	5120	Pinto	Carlos	32610	Highway Mtce Wkr 1	F	A	80	10/28/2013	TA
DOT - Highway Division	5120	Radakovich	Keith	32610	Highway Mtce Wkr 1	F	A	80	11/11/2013	TA
DOT - Highway Division	5140	Sadler	Derek	32610	Highway Mtce Wkr 1	F	A	80	10/28/2013	TA
Human Resources	1142	Sanders	Breone	5790	Intern Compensation HRIS	I	A	0	1/20/2014	TA
DOT - Highway Division	5160	Sazama	Rory	32610	Highway Mtce Wkr 1	F	A	80	11/13/2013	TA
DOT - Highway Division	5110	Simmons	Tyrone	32610	Highway Mtce Wkr 1	F	A	80	11/4/2013	TA
DOT - Highway Division	5110	Stern	Marcus	32610	Highway Mtce Wkr 1	F	A	80	10/28/2013	TA
DOT - Highway Division	5110	Stewart	Demetrius	32610	Highway Mtce Wkr 1	F	A	80	12/9/2013	TA
DOT - Highway Division	5140	Strong	Daniel	32610	Highway Mtce Wkr 1	F	A	80	10/28/2013	TA
DOT - Highway Division	5160	Stueck	Donald	32610	Highway Mtce Wkr 1	F	A	80	11/11/2013	TA
DOT - Highway Division	5120	Tersen	Douglas	32610	Highway Mtce Wkr 1	F	A	80	11/4/2013	TA
DOT - Highway Division	5140	Volkmann	Eric	32610	Highway Mtce Wkr 1	F	A	80	12/16/2013	TA
DOT - Highway Division	5140	Zieman	Robert	32610	Highway Mtce Wkr 1	F	A	80	11/4/2013	TA

3/24/2014 9:36 AM

Temporary Assignment to a Higher Classification (TAHC) Report
Finance, Personnel & Audit Committee Meeting
April 17, 2014

DEPT	FIRST NAME	LAST NAME	CURRENT JOB TITLE	OLD PAY RANGE	NEW PAY RANGE	TAHC JOB TITLE	ORIG START	EXTENDED/ NEW DATE	END DATE	TYPE OF EXT	REASON
Aging	Debra	Horton	Clerical Asst 1	3P	4P	Secretarial Asst	11/11/2013	2/10/2014	5/10/2014	adm	Retirement/Vacancy
BHD	Jennifer	Bergersen	ExDir2 Assoc Dir Clinical	902E	902E	ExDir 2 Adm BHD	9/18/2013	1/6/2014	Open	Bd Action	Incumbent on TAHC
BHD	James	Kubicek	ExDir2 Dept Adm BHD	902E	903E	ExDir3 MH Administrator	8/14/2013	1/9/2014	Open	Bd Action	No Incumbent
DAS-Disabilities	Timothy	Ochnikowski	Asst Dir Office Handic	27M	901E	Exdir1-Dir Opd	3/4/2014		6/1/2014		Incumbent retired
DHHS-Delinquency	Peter	Madaus	Contract Services Coord	27DC	27M	Admini. Coordinator	2/2/2014		5/2/2014		Incumbent termed
Parks	James	Collopy	Park Worker III-	5108	18Z	PMW II - IC	11/22/2013	1/30/2014	4/29/2014	adm	Retirement/Inc on TAHC
Parks	Jill	Organ	Engineer	32A	916E	Asst Chief of Rec & Bus Develop	6/3/2013		6/1/2014	Bd Action	Compensation Study
Parks	Kenneth	Keffer	Park Worker III-	5108	14DC	Park Naturalist	2/17/2014		5/17/2014		Incumbent Military Leave
TPW-Airport	Scott	Wisniewski	Firefigher Equipment Oper	17B	29FM	Asst Chief Airport Rescue & FF	12/23/2013	3/8/2014	6/5/2014	adm	Incumbent resign
TPW-Airport	Kevin	Doyne	Asst Chief Air Res & FF	29M	38M	Chief Airport Res & FF	3/8/2014		6/5/2014		Incumbent resign
TPW-Facilities	Ronald	Owings	Fac Wkr IV - IC	19	30M	Facilities Mtce Coordinator	2/24/2014		5/24/2014		Incumbent promoted
Sheriff Dept	Joshua	Briggs	CO1	14Z	23CM	CO Lieutenant	2/12/2014		4/20/2014		Vacant/trying to fill
Sheriff Dept	Michael	Ninkovic	CO1	14Z	23CM	CO Lieutenant	2/12/2014		4/28/2014		Vacant/trying to fill
Sheriff Dept	Crystalina	Montano	CO1	14Z	23CM	CO Lieutenant	1/29/2014		4/28/2014		Vacant/trying to fill

The TAHC has been extended by the Director of DHR. The County Board of Supervisors and the County Executive must approve the second extension to a *vacant unclassified position through adoption of a resolution.*

*Individual has a TAHC according to provisions of labor contracts

Milwaukee County Board of Supervisors

Date: 04/01/14

To: Kerry Mitchell
Department of Human Resources

Re: Objection to MCO 17.05 AND 17.055

Dear Ms. Mitchell:

Pursuant to MCO 17.05 and 17.055, we object to the reallocations and reclassifications contained in the report from the Department of Human Resources dated 03/28/14 and submitted as File No. 14-287. This objection is made within the specified seven-day time period in order to preserve the ability of supervisors to consider items at later committee or Board meetings. The Supervisors reserve the right to withdraw the objection to some or all of the items in the report.

Sincerely,

David Cullen
Supervisor, 15th District

Willie Johnson Jr.
Supervisor, 13th District

INTEROFFICE COMMUNICATION
COUNTY OF MILWAUKEE

DATE: April 7, 2014

TO: Marina Dimitrijevic, Chairwoman, County Board of Supervisors

FROM: Paul Bargren, Corporation Counsel
Mark A. Grady, Deputy Corporation Counsel MAG

SUBJECT: Contract Amendment for Whyte, Hirschboeck & Dudek S.C. relating to O'Donnell Park claims

It is requested that this contract amendment be referred to the Committee on Finance, Personnel and Audit. Pursuant to §59.52(31)(b)(1), Stats., the County Executive has approved an amendment to this contract, authorizing an additional sum of $50,000, for a total contract sum of $250,000 and the contract will take effect unless the Committee takes action to reject or affirm the contract within 14 days, **by April 17, 2014**.

On February 2, 2012 (File No. 12-79), the County Board approved a contract with Whyte, Hirschboeck & Dudek S.C. ("WHD") for legal representation of Milwaukee County to pursue the County's claims *against* potentially responsible contractors for repair costs, lost revenue and other damages. The contract was for up to $50,000. On December 20, 2012, the County Board approved an amendment to that contract (File No. 12-924) for an additional $50,000, for a total of $100,000. In July, 2013, the County Executive approved an amendment for an additional $25,000, for a total of $125,000. That amendment was submitted to the County Board under §59.52(31)(b)(1), Stats., which took no action on the amendment. In November, 2013, the County Executive approved an amendment for an additional $75,000, for a total of $200,000. That amendment was also submitted to the County Board under §59.52(31)(b)(1), Stats., which took no action on the amendment.

As you know, the trial was held in October of last year and the County received a verdict in its favor of $6,000,000. The parties have litigated extensive motions after verdict and an appeal is expected by the defendants. We are estimating that the additional $50,000 in funding should be enough to cover the work through the appeal in the Court of Appeals.

The funding will come from the 2014 Litigation Reserve Account, Org. Unit 1961.

cc: Amber Moreen
Kelly Bablitch
Janelle Jensen
Steve Cady
Raisa Koltun

OFFICE OF CORPORATION COUNSEL

PAUL BARGREN
Corporation Counsel

MARK A. GRADY
COLLEEN A. FOLEY
Deputy Corporation Counsel

TIMOTHY R. KARASKIEWICZ
LEE R. JONES
MOLLY J. ZILLIG
ALAN M. POLAN
JENNIFER K. RHODES
DEWEY B. MARTIN
JAMES M. CARROLL
PAUL D. KUGLITSCH
Principal Assistant
Corporation Counsel

March 24, 2014

Mr. Charles Bohl
Whyte Hirschboeck Dudek SC
555 E. Wells St., Room 1900
Milwaukee, WI. 53202-3819

Re: Fee Agreement relating to O'Donnell Park

Dear Mr. Bohl:

This letter is to document an amendment to the fee agreement between your firm and Milwaukee County. The original agreement is contained in your letter dated December 23, 2011. The parties agree to amend the agreement as follows:

Total hourly fees for services under the agreement will not exceed $250,000.00 without prior approval of the Corporation Counsel or designee.

If this amendment is acceptable, please sign below and return to me.

Sincerely,

Mark A. Grady

MARK A. GRADY
Deputy Corporation Counsel

The undersigned has read and understands the amendment to the fee agreement set forth above and agrees to same.

Countersigned

BY: _____
County Executive

Dated: 4/3/14

Whyte Hirschboeck Dudek SC

BY: _____
Charles H. Bohl

Dated: 3/24/14

INTEROFFICE COMMUNICATION
COUNTY OF MILWAUKEE

DATE: March 28, 2014

TO: Theodore Lipscomb Sr., Chairman
Committee on Judiciary, Safety and General Services

Willie Johnson & David Cullen, Co-Chairmen
Committee on Finance, Personnel and Audit

FROM: Mark A. Grady, Deputy Corporation Counsel MAG

SUBJECT: Status update on pending litigation

The following is a list of some of the significant pending cases that we believe may be of interest to the Committees. New information and additions to the list since the last committee meetings are noted in **bold.** However, our office is prepared to discuss any pending litigation or claim involving Milwaukee County, at your discretion.

1. *DC48 v. Milwaukee County* (Rule of 75)
   Case No. 11-CV-16826 (stay of case until March 14, 2014)

2. Retiree health plan (co-pays, deductibles, etc.) cases:

   Estate of Hussey v. Milwaukee County (Retiree health)
   Case No. 12-C-73 (U.S. Seventh Circuit Court of Appeals affirmed ruling in County's favor)

   MDSA prohibited practice complaint
   WERC Case No. 792 No. 71690 MP-4726

   Rieder & MDSA v. Milwaukee County
   Case No. 12-CV-12978 (circuit court ruled in County's favor; MDSA filed appeal to Court of Appeals)

3. Medicare Part B premium reimbursement cases:

FNHP and AMCA v. Milwaukee County
Case No. 12-CV-1528 (Court of Appeals ruled in favor of County; Wisconsin Supreme Court has accepted review)

DC48 et al.(Martel) v. Milwaukee County et al.
Case No. 12-CV-13612 (stayed pending outcome of case above)

4. 1.6% Pension Multiplier cases:

Stoker & FNHP v. Milwaukee County
Case No. 11-CV-16550 (Court of Appeals ruled against County, Petition for Review filed with Wisconsin Supreme Court)

AFSCME v. Milwaukee County
Case No. 12-CV-9911 (stayed pending *Stoker* appeal)

Brillowski & Trades v. Milwaukee County
Case No. 12-CV-13343 (stayed pending *Stoker* appeal)

5. Pension backdrop modification case:

FNHP, AMCA & AFSCME v. Milwaukee County and ERS
Case No. 13-CV-3134

6. *Wosinski et al. v. Advance Cast Stone et al.* (O'Donnell Park)
Case No. 11-CV-1003 (Jury Verdict)

7. *Christensen et al. v. Sullivan et al.* (jail population and health care)
Case No. 96-CV-1835

8. *Milwaukee Riverkeeper v. Milwaukee County* (Estabrook dam)
Case No. 11-CV-8784 (court found dam a nuisance and ordered repair or removal)

9. *Midwest Development Corporation v. Milwaukee County* (Crystal Ridge)
Case No. 12-CV-11071

10. Froedtert Hospital petition to disturb burial sites – petition granted by State.

11. *Roeschen's Healthcare LLC v. Milwaukee County* (public records)
Case No. 13-CV-3853 (court ordered records produced; attorneys' fee issue remaining)

12. *MTS v. Milwaukee County* (public records)
Case No. 13-CV-7234 (court ordered records produced; court order regarding attorneys' fees expected)

13. *Orlowski v. Milwaukee County* (2007 death of inmate in HOC)
Case No. 13-C-994 (E.D. Wis. federal court)

14. *Madison Teachers Inc. v. Walker*
Dane County Circuit Court Case No. 11-CV-3774 (Act 10)(pending in Wisconsin Supreme Court)

15. *Jane Doe v. Milwaukee County (sexual assault by CO in jail)*
Case No. 14-CV-200 (E.D. Wis. federal court)

16. *AFSCME, DC48 v. Milwaukee County (laid off housekeepers)*
Case No. 14-C-340 (E.D. Wis. federal court)

17. State ex rel Rice v. Dimitrijevic et al (open meetings)
Case No. 13-CV4222

18. Physiogenix v. Milwaukee County, WE Energies et al (Research Park power)
Case No. 14-CV-1780

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE: April 10, 2014

TO: Supervisor Willie Johnson, Jr., Co-Chair, Committee on Finance, Personnel and Audit
Supervisor David Cullen, Co-Chair, Committee on Finance, Personnel and Audit

FROM: Kerry Mitchell, Chief Human Resources Officer

SUBJECT: **Request for Closed Session Informational Report**

I respectfully request that the attached informational report be scheduled as a closed session item at the April 17, 2014 meeting of the Finance, Personnel and Audit Committee. Should the closed session be scheduled, I encourage you to allow Corporation Counsel Paul Bargren and Comptroller Scott Manske to remain present.

19.85(1)(c), Stats., allows a closed session for "…considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

Thank you for your consideration.

cc: Amber Moreen
Raisa Koltun
Paul Bargren
Scott Manske

Finance, Personnel & Audit Committee Meeting
Compensation Report
January 2014

In accordance with the provisions of Chapter 17 of the Milwaukee County General Ordinances, the Director of Human Resources intends to approve for implementation.
The Department of Administration has verified that funds are available within the adopted budget to cover the cost associated with these actions.
(Reclassifications, Advancements Within The Pay Range and Reallocations)
*Change in Duties has to reflect a weight of 25% or more.

HIGH ORG	REQUESTOR	ORDINANCE TYPE	CURRENT	RECOMMENDED	NO. POSITIONS	CURRENT			RECOMMENDED			JUSTIFICATION
			TITLE / JOBCODE & POSITION #	TITLE / JOBCODE & POSITION #		PAY RANGE		ANNUAL PAY RATE	PAY RANGE		ANNUAL PAY RATE	
1140	Human Resources	ADVANCEMENT WITHIN THE PAY RANGE 17.10.(3).(a)	Director Compensation HRIS 00080116000001	Director Compensation HRIS 00080116000001	1	902E	Min	$ 78,536.65	902E	Min	$ 78,536.65	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.
							Mid	$ 97,452.99		Mid	$ 97,452.99	
							Max	$ 116,369.34		Max	$ 116,369.34	
								$ 96,425.00			$ 106,575.00	
1192	Economic Development	REALLOCATION	Dir County EconomicDevelopment 00080194/000001	Director Economic Development 00080195/000001	1	901E	Min	$ 61,668.26	902E	Min	$ 78,536.64	
							Mid	$ 75,960.98		Mid	$ 97,452.99	
							Max	$ 90,274.91		Max	$ 116,369.34	
											$ 99,500.00	

INFORMATION ONLY