



Milwaukee County

County Courthouse
901 N. 9th Street, Rm.
203R
Milwaukee, WI 53233

Meeting Minutes Finance, Personnel and Audit Committee

*Co-Chairman: Supervisor Willie Johnson, Jr.
and Co-Chairman: Supervisor David Cullen
Clerk: Carol Mueller, 278-4228
Research Analyst: Steve Cady, 278-4347*

Thursday, April 18, 2013

9:00 AM

Room 203R

REVISED - ADDENDUM #1

Call To Order

Roll Call

Supervisors Haas, Romo West and Stamper were not present when the roll was taken but appeared shortly thereafter.

Present 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

The Committee will take a brief recess near noon for lunch, if necessary.

***Please Note:** The time listed below any individual agenda item is merely an estimate of the time at which the Committee might reach and consider each item. However, although the Committee usually considers the agenda items in the order listed, the committee reserves the right to consider any item on the agenda in any order or at any time after the start of the meeting.

- 1 13-5 From the Chief Financial Officer, Milwaukee Public Museum, submitting Quarterly Financial Updates. **(Considered by the Committees on Parks, Energy and Environment and Finance, Personnel and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Appearances:

Jay Williams, President-CEO, Milwaukee Public Museum (MPM)
Michael Bernatz, Chief Financial Officer, MPM

This item was INFORMATIONAL ONLY

- 2 13-3 From the Office of the Sheriff, per Milwaukee County Ordinance 32.28, 44.14(4) notifying the County Board of an emergency purchase for a psychiatric services contract. **(Considered by the Committees on Judiciary, Safety and General Services and Finance, Personnel and Audit) (INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Appearances:

Inspector Richard Schmidt, Office of the Sheriff

Rick Ceschin, Deputy Director, Department of Human Resources

This item was INFORMATIONAL ONLY and DISCUSSED WITH NO ACTION TAKEN.

- 3 13-350 From the Comptroller, submitting an informational report regarding the 2012 third and fourth quarter Professional Services Contracts. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Appearance:

Scott Manske, Milwaukee County Comptroller

Supervisor Haas requested Mr. Manske contact him directly to provide information regarding the fourth quarter report on the use of outside legal services verses Corporation Counsel. He further requested information regarding contract adjustments for Graef and Meadhunt.

Supervisor Lipscomb requested Mr. Manske follow up with him regarding adjustments to contracts for large sums such as \$800,000 and \$42,000 and if these increases are presented to the Finance, Personnel and Audit Committee for approval.

This item was DISCUSSED WITH NO ACTION TAKEN

- 4 13-352 From the Comptroller, submitting and informational report regarding the 2013 first quarter Professional Service Contracts. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Appearances:

Scott Manske, Milwaukee County Comptroller

Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services

This item was DISCUSSED WITH NO ACTION TAKEN.

5 13-353

From the Comptroller, providing An informational presentation regarding a five year fiscal forecast for Milwaukee County. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Unanimous Consent

Appearances:

Scott Manske, Milwaukee County Comptroller

Josh Fudge, Director of Strategic Planning, County Executive's Office

Rob Henken from the Public Policy Forum appeared and spoke regarding this item.

Supervisor Lipscomb asked Mr. Fudge and Mr. Manske to use the municast model to show the impact of the proposed state budget that shows how the lines change and provide the Committee with a report as soon as reasonably possible.

When this item was originally considered, there was no action taken. Later in the meeting, a motion was made by Supervisor Jursik to reconsider the item.

A motion was made by Supervisor Jursik that this item be RECONSIDERED. The motion PREVAILED by unanimous vote.

Aye: 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Vote 9-0

A motion was made by Supervisor Jursik to RECEIVE AND PLACE this item ON FILE. The motion PREVAILED by the following vote:

Aye: 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

6 13-373

From the Office of the Comptroller, submitting a monthly update of the 2012 Fiscal Report (March 2013). **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Vote 9-0

Appearance:

Scott Manske, Milwaukee County Comptroller

A motion was made by Supervisor Johnson Jr. to RECEIVE AND PLACE this item ON FILE. The motion PREVAILED by the following vote:

Aye: 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

- 7 **13-344** From the Fiscal and Budget Administrator, Department of Administrative Services, requesting the transfer of excess funds from the 2012 Surplus to the Debt Services Reserve.

Vote 9-0

Appearances:

Scott Manske, Milwaukee County Comptroller
Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services
Steve Cady, Fiscal and Budget Analyst, County Board of Supervisors

Mr. Cady advised the Committee that the copy of a resolution before the Committee was not updated with the revised resolution. The Committee temporarily laid this item over until a copy of the substitute resolution (revised attached to this file) was provided. The substitution was approved by unanimous consent.

A motion was made by Supervisor Lipscomb Sr. to APPROVED this item AS SUBSTITUTED. The motion PREVAILED by the following vote:

Aye: 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

- 8 **13-376** From the Fiscal and Budget Administrator, Department of Administrative Services, and the Milwaukee County Comptroller, requesting the carryover of expenditure and revenue appropriations along with the recommendations contained in the "Report of 2012 Carryovers to the 2013 Fiscal Year".

Vote 9-0

Appearances:

Pamela Bryant, Capital Finance Manager, Office of the Comptroller
Scott Manske, Milwaukee County Comptroller
Steve Cady, Fiscal and Budget Analyst, County Board of Supervisors

A motion was made by Supervisor Jursik to AMEND this item with FPA Amendment #1, attached to this file. The motion PREVAILED by the following vote:

Aye: 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Vote 9-0

A motion was made by Supervisor Jursik to APPROVE this item AS AMENDED & RECOMMEND FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

- 9** **13-277** From the Director of Audits, requesting to amend the Professional Services Contract between the Audit Services Division and Baker Tilly Virchow Krause, LLP, for additional audit services, which will enable the Department of Family Care to comply with State regulations.
- Vote 9-0*
- Appearance:**
Jerry Heer, Director of Audits, Office of the Comptroller
- A motion was made by Supervisor Romo West to APPROVE & RECOMMEND this item FOR ADOPTION. The motion PREVAILED by the following vote:**
- Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.
- 10** **13-336** From the Director of Audits, a Status Report - Audit of the Milwaukee County Procurement Division (File No. 08-215). **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Vote 9-0*
- Appearance:**
Jerry Heer, Director of Audits, Office of the Comptroller
- Mr. Heer will provide the Committee with an update in the October 2013 cycle.**
- A motion was made by Supervisor Alexander to RECEIVE AND PLACE this item ON FILE. The motion PREVAILED by the following vote:**
- Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.
- 11** **13-371** From the Director of Audits, an audit titled "Key Concepts for Evaluating Options for Delivery of Services Provided by the Milwaukee County Office of the Sheriff".
- Vote 9-0*
- Appearances:**
Jerry Heer, Director of Audits, Office of the Comptroller
Inspector Ed Bailey, Office of the Sheriff
- Supervisor Jursik requested information regarding the frequency of disposal, hours spent and related costs for the Milwaukee County Bomb Squad. This information can be provided directly to her.**
- A motion was made by Supervisor Romo West to APPROVE & RECOMMEND this item FOR ADOPTION. The motion PREVAILED by the following vote:**
- Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

- 12 13-337** From the Interim Director, Parks, Recreation and Culture, requesting the abolishment of one position of Clerical Specialist Parks and the creation of one Parks POS Specialist. **(Referred to the Committee on Finance, Personnel and Audit, and the Department of Administrative Services and Human Resources)**
- Vote 9-0*
- Appearance:**
Laura Schlosser, Chief of Administration and External Affairs, Department of Parks, Recreation and Culture
- A motion was made by Supervisor Romo West to APPROVE & RECOMMEND this item FOR ADOPTION. The motion PREVAILED by the following vote:**
- Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.
- 13 13-338** From the Interim Director, Parks, Recreation and Culture, requesting the abolishment of one position of Graphics Assistant and the creation of one position of Aquatics Supervisor. **(Referred to the Committee on Finance, Personnel and Audit, and the Department of Administrative Services and Human Resources)**
- Vote 9-0*
- Appearance:**
Laura Schlosser, Chief of Administration and External Affairs, Department of Parks, Recreation and Culture
- A motion was made by Supervisor Romo West to APPROVE & RECOMMEND this item FOR ADOPTION. The motion PREVAILED by the following vote:**
- Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.
- 14 13-328** From the Director, Department of Human Resources, requested an amendment to Civil Service Rule IV, Section 5 relating to the probationary period for Parks/Highway Maintenance Worker positions.
- No Recommendation due to a tie. Vote 4-4 Noes: Haas, Alexander, Stamper and Johnson*
- Appearances:**
Rick Ceschin, Deputy Director, Department of Human Resources (DHR)
Kerry Mitchell, Director, DHR
Laura Schlosser, Chief of Administration and External Affairs, Department of Parks, Recreation and Culture
- Penni Secore, AFSCME, DC48 appeared and spoke against this item.
- A motion was made by Supervisor Jursik to APPROVE & RECOMMEND this item FOR ADOPTION. The motion FAILED by the following vote:**

Aye: 4 - Schmitt, Romo West, Lipscomb Sr. and Cullen

No: 4 - Haas, Alexander, Stamper II and Johnson Jr.

Excused: 1 - Jursik

Unanimous Consent

A motion was made by Supervisor Haas that this item be RECONSIDERED. The motion PREVAILED by unanimous vote.

Vote 5-4 Noes: Haas, Alexander, Stamper and Johnson

A motion was made by Supervisor Jursik to APPROVE & RECOMMEND this item FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 5 - Schmitt, Romo West, Jursik, Lipscomb Sr. and Cullen

No: 4 - Haas, Alexander, Stamper II and Johnson Jr.

15 13-343

2013 Appropriation Transfer Packet - April 2013 Cycle

Vote 9-0

Appearances:

Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services

Laura Schlosser, Chief of Administration and External Affairs, Department of Parks, Recreation and Culture

A motion was made by Supervisor Romo West to APPROVE & RECOMMEND this item FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

16 13-339

From the Director, Department of Human Resources, requesting to repeal and recreate Chapter 17.085 and amend Chapter 17.015 of the Milwaukee County Code of General Ordinances relating to Temporary Assignment to a Higher Classification.

Appearances:

Kerry Mitchell, Director, Department of Human Resources (DHR)

Rick Ceschin, Deputy Director, DHR

The following people appeared and spoke against this item.

Penni Secore, AFSCME, DC48

Ron Hart

A motion was made by Supervisor Johnson Jr. to LAY this item OVER FOR ONE MEETING. The motion PREVAILED by the following vote:

Aye: 8 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Stamper II, Cullen and Johnson Jr.

No: 1 - Alexander

- 17 **13-342** From the Deputy Director, Department of Human Resources, relative to reclassification of existing positions, reallocations of non-represented positions, advancement within the pay range, and all revisions to Executive Compensation Positions (ECP). **(Recommendations to be implemented unless Supervisor(s) object)**

Appearances:

Rick Ceschin, Deputy Director, Department of Human Resources
Alex Kotze, Fiscal Management Analyst, Department of Health and Human Services, Behavioral Health Division

The Committee temporarily laid this item over. Questions regarding this item were answered after the lunch recess.

This item was DISCUSSED WITH NO ACTION TAKEN

RECESS

- 18 **13-340** From the Deputy Director, Department of Human Resources, relative to appointments at an advanced step of the pay range. **(INFORMATIONAL ONLY)**

Appearances:

Kerry Mitchell, Director, Department of Human Resources (DHR)
Rick Ceschin, Deputy Director, DHR

Chairman Cullen requested a written report for the period of one year, containing the number of employees hired at an advanced step in the payrange. The Department stated it could provide the report within a week.

This item was DISCUSSED WITH NO ACTION TAKEN

- 19 **13-341** From the Deputy Director, Department of Human Resources, relative to dual employment, temporary assignments to a higher classification, temporary appointments, and emergency appointments. **(INFORMATIONAL ONLY)**

Appearance:

Rick Ceschin, Deputy Director, Department of Human Resource

Supervisor Johnson encouraged comments that give an explanation in the justification column.

This item was DISCUSSED WITH NO ACTION TAKEN

22 13-381

From the Director of Audits, an audit report titled "An Audit of Emergency Contract Extensions for Paratransit Services Negotiated by Milwaukee Transport Services, Inc. for a 3-Year Period Effective November 1, 2012.

Vote 9-0

Appearances:

Jerry Heer, Director of Audits, Office of the Comptroller

Doug Jenkins, Deputy Director of Audits, Office of the Comptroller

Supervisor David Bowen District, #10

Mr. Heer will provide a status update regarding the recommendations of the audit no later than six months from this meeting.

A motion was made by Supervisor Schmitt to APPROVE & RECOMMEND this item FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Adjournment

The meeting was called to order at 9:05 a.m. A recess for lunch was taken at 12:22 p.m. The meeting was reconvened at 1:05 p.m. and adjourned at 2:52 p.m.

The agenda items were not necessarily taken in the order listed.

Submitted,

Carol Mueller

Chief Committee Clerk

Finance, Personnel and Audit Committee

Deadline for the next meeting:

The next regular meeting for this Committee is May 16, 2013. All items must be in the Committee Clerk's possession by the end of the business day on Monday, April 29, 2013.

ADA Requests: ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 278-3937 (TTY), upon receipt of this notice.