



Milwaukee County

County Courthouse
901 N. 9th Street, Rm.
203R
Milwaukee, WI 53233

Meeting Minutes Finance, Personnel and Audit Committee

*Co-Chairman: Supervisor Willie Johnson, Jr.
and Co-Chairman: Supervisor David Cullen
Clerk: Carol Mueller, 278-4228
Research Analyst: Steve Cady, 278-4347*

Thursday, March 14, 2013

9:00 AM

Room 203R

Call To Order

Supervisors Romo West, Lipscomb and Stamper were not present at roll call but appeared shortly thereafter.

Present 8 - Schmitt, Romo West, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.
Excused 1 - Jursik

The Committee will take a brief recess near noon for lunch, if necessary.

***Please Note:** The time listed below any individual agenda item is merely an estimate of the time at which the Committee might reach and consider each item. However, although the Committee usually considers the agenda items in the order listed, the committee reserves the right to consider any item on the agenda in any order or at any time after the start of the meeting.

1 13-234 From the County Executive, appointing Mr. Don Tyler to the position of Director, Department of Administrative Services.

Vote 7-0

This item was RECOMMEND FOR CONFIRMATION

Aye: 7 - Schmitt, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Excused: 2 - Romo West and Jursik

- 2 13-154 From the Clerk of Circuit Court, reporting projected revenue deficits for 2013. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Appearances:

John Barrett, Clerk of Circuit Court, Combined Court Related Operations
Dave Ehlinger, Fiscal and Operations Manager, Combined Court Related Operations
Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services

This item was **DISCUSSED WITH NO ACTION TAKEN**

- 3 13-149 From the Milwaukee County Treasurer, an informational report regarding 2012 annual Public Fund. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Appearance:

Daniel Diliberti, Milwaukee County Treasurer

This item was **DISCUSSED WITH NO ACTION TAKEN**

- 4 13-253 From the Interim Director, Department of Parks, Recreation and Culture, requesting approval of the criteria for the establishment and administration of the Parks Amenities Matching Fund. **(Referred to the Committees on Parks, Energy and Environment and Finance, Personnel and Audit)**

Vote 8-0

A motion was made by Supervisor Alexander to CONCUR with the actions of the Parks Energy and Environment Committee to approve this item and recommend for adoption. The motion PREVAILED by the following vote:

Aye: 8 - Schmitt, Romo West, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Excused: 1 - Jursik

- 5 13-251 From the Pension Obligation Bond Workgroup, requesting authorization to tendering existing Notes and issue Taxable General Obligation Pension Refunding bonds, Series 2013B of Milwaukee County in an aggregate principal amount not-to-exceed \$283,000,000, providing details, prescribing the form of bond, awarding the bonds, levying taxes and related matters.

Vote 8-0

Appearance:

Laura Schlosser, Chief of Administration and External Affairs, Department of Parks, Recreation and Culture

A motion was made by Supervisor Schmitt to APPROVE & RECOMMEND this item FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 8 - Schmitt, Romo West, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Excused: 1 - Jursik

- 6 13-259 From the Comptroller requesting authorization and delegation of the approval to issue a not-to-exceed amount of \$10.0 million in Taxable Qualified Energy Conservation Bonds (QECBs)

Vote 8-0

Appearances:

**Scott Manske, Milwaukee County Comptroller
Pamela Bryant, Capital Finance Manager, Office of the Comptroller**

A motion was made by Supervisor Alexander to APPROVE & RECOMMEND this item FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 8 - Schmitt, Romo West, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Excused: 1 - Jursik

- 7 13-238 From the Office of the Comptroller, requesting authorization to select Bank of America Merrill Lynch as lead book-running underwriter and Siebert Brandford Shank & Company as co-senior manager for Underwriter Services for 2013-2014 General Airport Revenue Bond Issuances.

Vote 8-0

Appearances:

**Scott Manske, Milwaukee County Comptroller
Pamela Bryant, Capital Finance Manager, Office of the Comptroller**

A motion was made by Supervisor Cullen to APPROVE & RECOMMEND this item FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 8 - Schmitt, Romo West, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Excused: 1 - Jursik

8 13-236 From the Office of the Comptroller, submitting a Power Point presentation on the results of the sale of the General Obligation Pension (POBs) Notes, Series 2013. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Vote 8-0

Appearances:

Scott Manske, Milwaukee County Comptroller

Pamela Bryant, Capital Finance Manager, Office of the Comptroller

Mr. Dave Anderson from Public Financial Management provided a Power Point presentation.

Supervisor Cullen was not present for the vote but requested to be added in the affirmative, there be no objection it was so ordered.

A motion was made by Supervisor Romo West to RECEIVE AND PLACE ON FILE this item. The motion PREVAILED by the following vote:

Aye: 8 - Schmitt, Romo West, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Excused: 1 - Jursik

9 13-237 From the Office of the Comptroller, submitting the Professional Service Contracts report for 2011. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Appearance:

Scott Manske, Milwaukee County Comptroller

Mr. Manske will provide information regarding temporary Architecture and Engineering support directly to Supervisor Haas.

This item was DISCUSSED WITH NO ACTION TAKEN

10 13-239 From the Comptroller submitting the 1st and 2nd Quarter 2012 Professional Services Report. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Appearance:

Scott Manske, Milwaukee County Comptroller

This item was DISCUSSED WITH NO ACTION TAKEN

- 11 13-233 From the Office of the Comptroller, submitting a February 2013 Fiscal Projection for Milwaukee County. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Appearances:

Scott Manske, Milwaukee County Comptroller
Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services (DAS)
Josh Fudge, Fiscal and Strategic Planning Coordinator, DAS

This item was DISCUSSED WITH NO ACTION TAKEN

- 12 13-275 From the Director, Department of Health and Human Services, an informational report, regarding the surplus in excess of the amount budgeted in the 2012 Budget. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Appearances:

Hector Colon, Director, Department of Health and Human Services (DHHS)
Jeanne Dorff, Deputy Director-Administration, DHHS

This item was DISCUSSED WITH NO ACTION TAKEN

- 13 13-250 From the Office of the Comptroller, submitting the monthly update of the 2012 Fiscal Projection (February 2013 Report). **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Appearances:

Scott Manske, Milwaukee County Comptroller
Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services

This item was DISCUSSED WITH NO ACTION TAKEN

- 14 13-226 From the Director of Audits, an informational report regarding Froedtert Memorial Lutheran Hospital Lease Payments [File No. 94-801(a)(e)]. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Appearance:

Jerry Heer, Director of Audits, Office of the Comptroller

This item was DISCUSSED WITH NO ACTION TAKEN

- 15 13-185** From the Director of Audits, submitting a status report on the Audit of County Preventive Maintenance Program. **(To the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit.) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Appearance:**
Jerry Heer, Director of Audits, Office of the Comptroller
- This item was **DISCUSSED WITH NO ACTION TAKEN**
- 16 13-229** From the Director of Audits, an audit report titled "2012 Annual Report Audit Hotline and Audit Activity Related to Fraud, Waste and Abuse". **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Vote 8-0*
- Appearance:**
Jerry Heer, Director of Audits, Office of the Comptroller
- A motion was made by Supervisor Cullen to RECEIVE AND PLACE this item ON FILE . The motion PREVAILED by the following vote:**
- Aye:** 8 - Schmitt, Romo West, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.
- Excused:** 1 - Jursik
- 17 13-235** 2013 Appropriation Transfer Packet - March 2013 Cycle
- Vote 8-0*
- Appearance:**
Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services
- In the description of Fund Transfer B1- Unallocated Contingency the first sentence should read:**
- The Corporation Counsel seeks to establish expenditure authority of \$100,000 to provide for miscellaneous legal and actuary services related to the Milwaukee Public Museum Lease and Management Agreement.**
- This change will be reflected to the resolution presented to the County Board of Supervisors.**
- A motion was made by Supervisor Schmitt to APPROVE & RECOMMEND this item FOR ADOPTION. The motion PREVAILED by the following vote:**
- Aye:** 8 - Schmitt, Romo West, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.
- Excused:** 1 - Jursik

- 18 13-230** From the Director of the Department of Transportation, requesting authorization to abolish one position of Assistant Director-Public Works and create one position Fiscal and Budget Administrator-DOT.

Vote 8-0

Appearance:

Brian Dranzik, Interim Director, Department of Transportation

A motion was made by Supervisor Schmitt to APPROVE & RECOMMEND this item FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 8 - Schmitt, Romo West, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Excused: 1 - Jursik

- 19 13-169** From the Interim Director, Department of Transportation, requesting authorization to accept land sale proceeds from Zoo Interchange Parcels 49, 4, and 11; have the Department of Administrative Services (DAS) process a 2013 administrative fund transfer to increase expenditure authority and recognize revenue for costs to cure Zoo Interchange items; and have DAS process a 2012 administrative fund transfer to increase expenditure authority and recognize land sale proceeds in the appropriation for contingency. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Audit, and Personnel.**

Vote 8-0

Appearance:

Steve Cady, Fiscal and Budget Analyst, County Board of Supervisors

A motion was made by Supervisor Lipscomb Sr. to AMEND this item with FPA Amendment #1(attached to this file). The motion PREVAILED by the following vote:

Aye: 8 - Schmitt, Romo West, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Excused: 1 - Jursik

Vote 8-0

A motion was made by Supervisor Schmitt to APPROVE this item AS AMENDED & RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 8 - Schmitt, Romo West, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Excused: 1 - Jursik

20 **13-177** From the Director, Facilities Management Division, Department of Administrative Services (DAS), requesting authorization to enter into a Memorandum of Understanding (MOU) with the Wisconsin Department of Transportation to reimburse Milwaukee County for expenses associated with the newly created Capital Project WO224 Zoo Interchange Utilities Relocation established through an administrative fund transfer by DAS-Fiscal Affairs. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit.)**

Vote 8-0

A motion was made by Supervisor Lipscomb Sr. to CONCUR with the actions of the Transportation, Public Works and Transit Committee to approve this item and recommend for adoption. The motion PREVAILED by the following vote:

Aye: 8 - Schmitt, Romo West, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Excused: 1 - Jursik

21 **13-173** From the Director of Administrative Services recommending approval of the Department of Administrative Services, Facilities Management Division (DAS-FM) staff and consultant use plan for 2013 Adopted Capital Projects. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit.)**

Vote 8-0

Appearance:

Greg High, Architecture, Engineering and Environmental Services, Department of Administrative Services

A motion was made by Supervisor Lipscomb Sr. to CONCUR with the actions of the Transportation, Public Works and Transit Committee to approve this item and recommend for adoption. The motion PREVAILED by the following vote:

Aye: 8 - Schmitt, Romo West, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Excused: 1 - Jursik

- 22 13-181 2013 Adopted Budget Amendment 1B002:** From the Director, DAS-Information Management Services Division, submitting the recommended Five Year Capital Improvements Program plan to the Capital Improvement Committee. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Appearances:

Chris Lindberg, Chief Information Officer, Department of Administrative Services-Informational Services Division (DAS-IMSD)

Laurie Panella, Deputy Information Officer, DAS-IMSD

Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services

Supervisor Cullen recommended this report be referred to the Capital Improvement Committee, seeing no objection, it was so ordered by the Chairman.

This item was **INFORMATIONAL ONLY**

LUNCH BREAK

The Committee took a recess for lunch from 12:05 p.m. until 12:40 p.m.

ROLL CALL

The Committee was reconvened at 12:45 p.m.

Present 8 - Schmitt, Romo West, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Excused 1 - Jursik

- 23 13-156** From the Employee Benefits Administrator, Department of Human Resources, submitting an informational report regarding the Dependent Verification Project. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Appearance:

Matt Hanchek, Fiscal Benefits Manager, Employee Benefits, Department of Human Resources

This item was **DISCUSSED WITH NO ACTION TAKEN**

- 24 13-213** From the Employee Benefits Administrator, an informational report regarding the renewal of the MetLife Contract for basic and supplemental life insurance. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Appearance:

Matt Hanchek, Fiscal Benefits Manager, Employee Benefits, Department of Human Resources

This item was DISCUSSED WITH NO ACTION TAKEN

- 25 13-224** **2013 Adopted Budget Amendment 1C013:** From the Employee Benefits Administrator, Department of Human Resources, on behalf of the Employee Benefits Work Group, an informational report regarding Wellness initiatives. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Vote 8-0

Appearances:

Matt Hanchek, Fiscal Benefits Manager, Employee Benefits, Department of Human Resources

Kerry Mitchell, Director, Department of Human Resources

A motion was made by Supervisor Alexander to RECEIVE this file AND PLACE ON FILE Kerry Mitchell, Director, Department of Human Resources . The motion PREVAILED by the following vote:

Aye: 8 - Schmitt, Romo West, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Excused: 1 - Jursik

- 26 13-162** **2013 Adopted Budget Amendment 1B002:** From the Director of Human Resources, submitting the recommended Five Year Capital Improvements Program plan to the Capital Improvement Committee. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Appearance:

Kerry Mitchell, Director, Department of Human Resources

Supervisor Cullen recommended this report be referred to the Capital Improvement Committee, seeing no objection, it was so ordered by the Chairman.

This item was INFORMATIONAL ONLY

- 27 13-225** From the Director, Department of Human Resources, recommending adoption of a resolution/ordinance to amend Chapter 19 of the Milwaukee County Code of General Ordinances - Fingerprinting of County Employees.
- Vote 8-0*
- Appearance:**
Kerry Mitchell, Director, Department of Human Resources
- A motion was made by Supervisor Alexander to APPROVE & RECOMMEND FOR ADOPTION this item. The motion PREVAILED by the following vote:**
- Aye:** 8 - Schmitt, Romo West, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.
- Excused:** 1 - Jursik
- 28 13-227** From the Director, Department of Human Resources, requesting authorization to grant a Temporary Assignment to a Higher Classification (TAHC) for Mr. Jim Keegan to serve as Interim Director of the Department of Parks, Recreation, and Culture; Ms. Jill Organ to serve as the Chief of Planning and Development; and Ms. Charlotte Kurzawa to serve as Senior Executive Assistant, all until a permanent appointment is made for the position of Director of Parks, Recreation, and Culture.
- Vote 7-1 No: Romo West*
- Appearance:**
Kerry Mitchell, Director, Department of Human Resources
- A motion was made by Supervisor Schmitt to APPROVE & RECOMMEND this item FOR ADOPTION. The motion PREVAILED by the following vote:**
- Aye:** 7 - Schmitt, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.
- No:** 1 - Romo West
- Excused:** 1 - Jursik
- 29 13-232** From the Director, Department of Human Resources, requesting authorization to double fill the position of Employment Relations Manager (title code 76520, Pay Range 915E) for up to six weeks.
- Vote 8-0*
- Appearance:**
Kerry Mitchell, Director, Department of Human Resources
- A motion was made by Supervisor Alexander to APPROVE & RECOMMEND this item FOR ADOPTION. The motion PREVAILED by the following vote:**

Aye: 8 - Schmitt, Romo West, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Excused: 1 - Jursik

30 13-214 From the Deputy Director, Department of Human Resources, relative to reclassification of existing positions, reallocations of non-represented positions, advancement within the pay range, and all revisions to Executive Compensation Positions (ECP).

(Recommendations to be implemented unless Supervisor(s) object)

Appearances:

**Kerry Mitchell, Director, Department of Human Resources (DHR)
Rick Ceschin, Deputy Director, DHR**

This item was DISCUSSED WITH NO ACTION TAKEN

31 13-215 From the Deputy Director, Department of Human Resources, relative to appointments at an advanced step of the pay range.

(INFORMATIONAL ONLY)

Appearance:

Kerry Mitchell, Director, Department of Human Resources

This item was DISCUSSED WITH NO ACTION TAKEN

32 13-217 From the Director of Human Resources, an adopted resolution/ordinance amending Chapter 17.16(1)(b) of the Milwaukee County Code of General Ordinances regarding overtime compensation to make them consistent with the provisions of the Fair Labor Standards Act (FLSA). **(Quarterly reports due.)**

(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Appearances:

**Kerry Mitchell, Director, Department of Human Resources
Scott Manske, Milwaukee County Comptroller**

This item was DISCUSSED WITH NO ACTION TAKEN

33 13-223 From the Deputy Director, Department of Human Resources, relative to dual employment, temporary assignments to a higher classification, temporary appointments, and emergency appointments.

(INFORMATIONAL ONLY)

Appearance:

Rick Ceschin, Deputy Director, Department of Human Resources

This item was DISCUSSED WITH NO ACTION TAKEN

CLOSED SESSION

The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(e), (g) for the purpose of the Committee deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; And for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary.

The Committee went into closed session at 1:50 p.m.

A motion was made by Supervisor Haas to ENTER INTO CLOSED SESSION regarding Items 34-36 per the stated statutes. The motion PREVAILED by the following vote:

Aye: 8 - Schmitt, Romo West, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Excused: 1 - Jursik

- 34** **13-4** From the Department of Labor Relations reports related to deliberation, negotiation or renegotiation of collective bargaining agreements.

Appearances:

Fred Bau, Labor Relations Specialist, Labor Relations
Mark Grady, Deputy Corporation Counsel
Scott Manske, Milwaukee County Comptroller
Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services

This item was discussed in closed session.

- 35** **13-6** From Corporation Counsel, submitting an informational monthly report providing an update on the Status of Pending Litigation. **(To the Committees on Judiciary, Safety and General Services and Finance, Personnel and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Appearances:

Mark Grady, Deputy Corporation Counsel
Colleen Foley, Principal Assistant Corporation Counsel

This item was discussed in closed session.

- 36 12-1011** From the President & CEO of the Marcus Center for the Performing Arts, providing a verbal update on the Status of Negotiations between Milwaukee County and the Marcus Center for the Performing Arts for the proposed new parking structure project and other building developments at the Marcus Center for the Performing Arts.
(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Appearances:

**Scott Manske, Milwaukee County Comptroller
Craig Kammholz, Fiscal and Budget Administrator, Department of
Administrative Services**

The following appeared and spoke on this item:

**Paul Mathews, President and CEO, Marcus Center for the Performing Arts
Dick Hecht, Vice President and COO, Marcus Center for the Performing Arts**

This item was discussed in closed session.

Adjournment

The Committee was called to order at 9:05 a.m. A brief recess was taken for lunch at 12:05 p.m.. The Committee reconvened at 12:45 p.m. A roll call was taken at this time with eight members present. The Committee entered into Closed Session at 1:50 p.m. and adjourned from Closed Session at 4:25 p.m.

Respectfully Submitted,

**Carol Mueller
Chief Committee Clerk
Committee on Finance, Personnel and Audit**

Deadline for the next meeting:

The next regular meeting for this Committee is April 18, 2013. All items must be in the Committee Clerk's possession by the end of the business day on Monday, April 1, 2013.

ADA Requests: