



# Milwaukee County

County Courthouse  
901 N. 9th Street, Rm.  
203R  
Milwaukee, WI 53233

## Meeting Minutes Finance, Personnel and Audit Committee

*Co-Chairman: Supervisor Willie Johnson, Jr.  
and Co-Chairman: Supervisor David Cullen  
Clerk: Carol Mueller, 278-4228  
Research Analyst: Steve Cady, 278-4347*

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Thursday, January 31, 2013

9:00 AM

Room 203R

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The Committee will take a brief recess near noon for lunch, if necessary.

**\*PLEASE NOTE:** The time listed below any individual agenda item is merely an estimate of the time at which the Committee might reach and consider each item. However, although the Committee usually considers the agenda items in the order listed, the Committee reserves the right to consider any item on the agenda in any order or at any time after the start of the meeting.

### Call To Order

Supervisor Romo West was not present at roll call but appeared shortly thereafter.

**Present** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

- 1 13-105** From the Office of the Comptroller, requesting approval of an initial authorizing resolution and final bond resolution for the issuance of a not-to-exceed amount of \$36.1 million for various capital improvement projects included in the 2013 Capital Improvement Budget and previously approved projects from 2011 and 2012.

**Appearances:**

Pamela Bryant, Capital Finance Manager, Office of the Comptroller  
Scott Manske, Milwaukee County Comptroller  
Dave Anderson, Financial Advisor, Public Financial Management

A motion was made by Supervisor Alexander to **APPROVE** this item & **RECOMMEND FOR ADOPTION**. The motion **PREVAILED** by the following vote:

**Aye:** 8 - Schmitt, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

**Excused:** 1 - Romo West

- 2      13-106**      From the Office of the Comptroller, requesting approval of an initial authorizing resolution and final bond resolution for the issuance of a not-to-exceed amount of \$60 million of General Airport Revenue Bonds (GARBs) to finance various airport capital improvement projects included in the 2011-2013 Capital Improvement Budgets.
- Appearance:**  
**Pamela Bryant, Capital Finance Manager, Office of the Comptroller**
- A motion was made by Supervisor Haas to APPROVE this item & RECOMMEND FOR ADOPTION. The motion PREVAILED by the following vote:**
- Aye:**    9 -    Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.
- 3      13-107**      From the Office of the Comptroller, requesting approval of an authorizing resolution and final bond resolution for the issuance of a not-to-exceed amount of \$3.5 million of General Airport Refunding Bonds to refund the balance of the outstanding debt for the \$7,125,000 Airport Revenue Bonds, Series 2003A.
- Appearance:**  
**Pamela Bryant, Capital Finance Manager, Office of the Comptroller**
- A motion was made by Supervisor Alexander to APPROVE this item & RECOMMEND FOR ADOPTION. The motion PREVAILED by the following vote:**
- Aye:**    9 -    Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.
- 4      13-109**      From the Office of the Comptroller, expressing official intent regarding certain capital expenditures, as defined in Exhibit A, to be reimbursed from the issuance of General Revenue Airport Bonds (GARBs).
- Appearance:**  
**Pamela Bryant, Capital Finance Manager, Office of the Comptroller**
- A motion was made by Supervisor Haas to APPROVE this item & RECOMMEND FOR ADOPTION. The motion PREVAILED by the following vote:**
- Aye:**    9 -    Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.
- 5      13-110**      From the Office of the Comptroller, expressing official intent regarding certain capital expenditures, as defined in Exhibit A, to be reimbursed from proceeds from the issuance of General Obligation Corporate Purpose Bonds or Notes.
- Appearance:**  
**Pamela Bryant, Capital Finance Manager, Office of the Comptroller**
- A motion was made by Supervisor Lipscomb Sr. to APPROVE this item and RECOMMEND FOR ADOPTION. The motion PREVAILED by the following vote:**

**Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

**6 13-125**

From the Comptroller, an updated informational report on the 2012 third quarter fiscal report. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Appearances:**

**Scott Manske, Milwaukee County Comptroller**  
**Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services**

**A motion was made by Supervisor Jursik to RECEIVE this item AND PLACE ON FILE. The motion PREVAILED by the following vote:**

**Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

**7 13-124**

From the Director of Audits, Office of the Comptroller, submitting an informational report titled "Workforce Development Contract with Wisconsin Regional Training Partnership/Building Industry Group Skilled Trades Employment Program (WRTP/BIGSTEP). **(Considered by the Committees on Economic and Community Development and Finance, Personnel and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Appearance:**

**Jerry Heer, Director of Audits, Office of the Comptroller**

**A motion was made by Supervisor Johnson Jr. to RECEIVE this item AND PLACE ON FILE. The motion PREVAILED by the following vote:**

**Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

**8 13-127**

From the Fiscal and Budget Administrator, Department of Administrative Services, submitting an informational report addressing guidelines, the number of jobs created, accountability and expenditures relating to Milwaukee County's Ready to Work Workforce Development Program agreement with Wisconsin Regional Training Partnership / Building Industry Group Skilled Trades Employment Program (WRTP/BIG STEP). **(Considered by the Committees on Economic and Community Development and Finance, Personnel and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Appearance:**

**Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services**

**A motion was made by Supervisor Johnson Jr. to RECEIVE this item AND PLACE ON FILE. The motion PREVAILED by the following vote:**

**Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

**9 13-97**

A resolution authorizing and directing the Comptroller's Audit Services Division to conduct an audit of General Mitchell International Airport (GMIA) as it relates to minority and gender hiring practices, historical data, promotions, termination practices, and turnover. **(Referred to the Committees on Transportation, Public Works and Transportation and Finance, Personnel and Audit)**

**Sponsors:** Mayo Sr., Johnson Jr. and Romo West

**Appearance:**

Jerry Heer, Director of Audits, Office of the Comptroller

Supervisors Johnson and Romo West requested to be added as a cosponsors, there being no objection, it was so ordered.

**A motion was made by Supervisor Johnson Jr. to APPROVE this item and RECOMMEND FOR ADOPTION. The motion PREVAILED by the following vote:**

**Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

**10 13-94**

A resolution authorizing and directing the Employee Benefits Director, in conjunction with the Employee Benefits Workgroup, to examine the potential benefits from transferring employees/retirees from the current self-funded traditional healthcare plan coverage to coverage provided under the Patient Protection and Affordable Care (PPAC) Act

**Sponsors:** Alexander

**Appearance:**

Matt Hanchek, Fiscal Benefits Manager, Employee Benefits, Department of Human Resources

**A motion was made by Supervisor Alexander to AMEND this item with Amendment FPA 1 (attached to this file). The motion PREVAILED by the following vote:**

**Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

**A motion was made by Supervisor Romo West to LAY OVER this item TO THE CALL OF THE CHAIR. The motion PREVAILED by the following vote:**

**Aye:** 8 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Stamper II, Cullen and Johnson Jr.

**No:** 1 - Alexander

- 11      13-5      From the Chief Financial Officer, Milwaukee Public Museum, submitting Quarterly Financial Updates. **(To the Committees on Parks, Energy and Environment and Finance, Personnel and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Appearances:**  
Jay Williams, President-CEO, Milwaukee Public Museum (MPM)  
Michael Bernatz, Chief Financial Officer, MPM
- A motion was made by Supervisor Jursik to RECEIVE this item AND PLACE ON FILE. The motion PREVAILED by the following vote:**
- Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.
- 12      12-920      From the Office of the Sheriff, requesting the creation of two positions of Corrections Manager (Title Code 77110 - PR 915E) at the Correction Facilities Central to be effective January 1, 2013.
- Appearances:**  
Inspector Richard Schmidt, Office of the Sheriff  
Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services
- Supervisor Johnson made a motion to approve the item. Supervisor Stamper's motion to lay over to the Call of the Chair takes precedence.**
- A motion was made by Supervisor Stamper II to LAY OVER this item TO THE CALL OF THE CHAIR. The motion PREVAILED by the following vote:**
- Aye:** 7 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Stamper II and Cullen  
**No:** 2 - Alexander and Johnson Jr.
- 13      13-56      From the Office of the District Attorney, requesting authorization to abolish one position of Secretarial Assistant and create one position of Intelligence Analyst effective March 1, 2013.
- Appearances:**  
John Chisholm, Milwaukee County District Attorney  
David Budde, Head Investigator, District Attorney's Office  
James Martin, Deputy District Attorney
- A motion was made by Supervisor Johnson Jr. to APPROVE this item & RECOMMEND FOR ADOPTION. The motion PREVAILED by the following vote:**
- Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

- 14      13-40      From the Director, Department of Health and Human Services, requesting authorization to create one position of ED1 - Environment of Care Administrator, one position of Fiscal Specialist and two positions of Assistant Program Administrator, abolish one position of Operations Coordinator, two positions of Clerical Assistant 1 and abolish upon vacancy two positions of Integrated Services Coordinator - NR at the Behavioral Health Division.

**Appearances:**

**Paula Lucey, Administrator, Behavioral Health Division, Department of Health and Human Services (BHD-DHHS)**

**Alex Kotze, Fiscal Management Analyst, BHD-DHHS**

**A motion was made by Supervisor Romo West to APPROVE this item & RECOMMEND FOR ADOPTION. The motion PREVAILED by the following vote:**

**Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

- 15      13-89      From the Director, Department of Health and Human Services, requesting authorization to amend Section 15.18 of the Milwaukee County General Ordinances to create a trust fund for the Behavioral Health Division's Wraparound Milwaukee Program. **(Referred to the Committees on Health and Human Needs and Finance, Personnel, and Audit.)**

**Appearances:**

**Paula Lucey, Administrator, Behavioral Health Division, Department of Health and Human Services (BHD-DHHS)**

**Alex Kotze, Fiscal Management Analyst, BHD-DHHS**

**A motion was made by Supervisor Romo West to CONCUR with the Committee on Health and Human Need to approve and recommend for adoption. The motion PREVAILED by the following vote:**

**Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

- 16      12-887      From the Director, Department of Transportation, and the Airport Director submitting a semi-annual informational report on the status of all currently authorized Airport Capital Improvement Projects. **(To the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit.) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Appearance:**

**Pat Walslager, Deputy Airport Director, Finance and Administration**

**This item was DISCUSSED WITH NO ACTION TAKEN**

- 17      13-122**      From the Interim Director, Department of Parks, Recreation and Culture, requesting authorization to perform an administrative appropriations transfer to establish budget authority in Org. Unit 9136 by reallocating appropriations from Org. Unit 9125. **(Referred to the Committees on Parks, Energy and Environment and Finance, Personnel and Audit)**
- Appearances:**  
**Laura Schlosser, Chief of Administration and External Affairs, Department of Parks, Recreation and Culture**  
**Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services**
- A motion was made by Supervisor Alexander to CONCUR with the recommendation of the Parks, Energy and Environment Committee to approve and recommend for adoption. The motion PREVAILED by the following vote:**
- Aye:** 8 - Schmitt, Romo West, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.
- No:** 1 - Jursik
- 18      13-128**      2012 Appropriation Transfer Packet - January 2013 Cycle
- Appearance:**  
**Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services**
- A motion was made by Supervisor Johnson Jr. to APPROVE this item & RECOMMEND FOR ADOPTION. The motion PREVAILED by the following vote:**
- Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.
- 19      13-1**      2013 Appropriation Transfer Packet - January 2013 Cycle
- Appearance:**  
**Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services**
- A motion was made by Supervisor Johnson Jr. to APPROVE this item & RECOMMEND FOR ADOPTION. The motion PREVAILED by the following vote:**
- Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

- 20      13-104**      From the Director of Human Resources, submitting recommendations for appropriate classifications and rates of pay for positions created in the 2013 Adopted Budget - Phase II.
- Appearance:**  
**Kerry Mitchell, Director, Department of Human Resources**
- Supervisor Johnson requested the Director of Human Resources provide a written report for the September 2013 cycle before budget deliberations, on new positions created for 2013 but not filled to date.
- A motion was made by Supervisor Johnson Jr. to APPROVE this item & RECOMMEND FOR ADOPTION. The motion PREVAILED by the following vote:**
- Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.
- 21      13-108**      From the Director of Human Resources, requesting authorization to amend Milwaukee County Ordinance 17.10 for advancement within a pay range related to Assistant Chiefs of Airport Rescue and Firefighting upon meritorious completion of two thousand seven hundred and four straight time hours paid.
- Appearance:**  
**Kerry Mitchell, Director, Department of Human Resources**
- A motion was made by Supervisor Schmitt to APPROVE this item & RECOMMEND FOR ADOPTION. The motion PREVAILED by the following vote:**
- Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.
- 22      13-123**      From the Director, Department of Human Resources, requesting authorization to amend Milwaukee County General Ordinance 17.09 (1) and (2) as is relates to new appointments and relocation reimbursement policies.
- Appearances:**  
**Kerry Mitchell, Director, Department of Human Resources (DHR)**  
**Rick Ceschin, Deputy Director, DHR**  
**Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services**
- A motion was made by Supervisor Schmitt to APPROVE this item & RECOMMEND FOR ADOPTION. The motion PREVAILED by the following vote:**
- Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

- 23      13-30**      From the Deputy Director, Department of Human Resources, relative to reclassification of existing positions, reallocations of non-represented positions, advancement within the pay range, and all revisions to Executive Compensation Positions (ECP).  
**(Recommendations to be implemented unless Supervisor(s) object)**

**Appearances:**

**John Chisholm, Milwaukee County District Attorney**  
**Kerry Mitchell, Director, Department of Human Resources**

**This item was DISCUSSED WITH NO ACTION TAKEN**

- 24      13-31**      From the Deputy Director, Department of Human Resources, relative to appointments at an advanced step of the pay range.  
**(INFORMATIONAL ONLY)**

**Appearance:**

**Kerry Mitchell, Director, Department of Human Resources**

**This item was DISCUSSED WITH NO ACTION TAKEN**

- 25      13-32**      From the Deputy Director, Department of Human Resources, relative to dual employment, temporary assignments to a higher classification, temporary appointments, and emergency appointments.  
**(INFORMATIONAL ONLY)**

**Appearances:**

**Kerry Mitchell, Director, Department of Human Resources (DHR)**  
**Rick Ceschin, Deputy Director, DHR**

**Supervisor Cullen requested future reports include the original start date of the temporary assignment.**

**This item was DISCUSSED WITH NO ACTION TAKEN**

- 26      13-130**      From the Director, Architectural, Engineering and Environmental Services, Department of Administrative Services (DAS), requesting authorization to enter into a Memorandum of Understanding (MOU) with Milwaukee County Research Park Corporation (MCRPC) to allow Milwaukee County to perform work for MCRPC relating to the newly created capital project WO223 Research Park Entrance Signage/Landscaping Relocation and to have expenses reimbursed by MCRPC. **(Referred to the Committees on Economic and Community Development and Finance, Personnel and Audit)**
- Appearance:**  
Greg High, Director, Architecture, Engineering and Environmental Services,  
Department of Administrative Services
- A motion was made by Supervisor Schmitt to CONCUR with the Committee on Economic and Community Development to approve and recommend for adoption. The motion PREVAILED by the following vote:**
- Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

## **CLOSED SESSION**

- A motion was made by Supervisor Haas to ENTER INTO CLOSED SESSION regarding this item. The motion PREVAILED by the following vote:**
- Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

**The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(e), (g) for the purpose of the Committee deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary.**

- 27      13-4**      From the Department of Labor Relations reports related to deliberation, negotiation or renegotiation of collective bargaining agreements.
- Appearances:**  
Fred Bau, Labor Relations Specialist, Labor Relations  
Mark Grady, Deputy Corporation Counsel
- This Item was discussed in Closed Session.**

- 28      13-6      From Corporation Counsel, submitting an informational monthly report providing an update on the Status of Pending Litigation. **(To the Committees on Judiciary, Safety and General Services and Finance, Personnel and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Appearances:**

Mark Grady, Deputy Corporation Counsel  
Kerry Mitchell, Director, Department of Human Resources (DHR)  
Rick Ceschin, Deputy Director, DHR

The Committee discussed part of Item 28 in open session. The Committee went into Closed Session at 2 p.m. and did not reconvene into open session

## **ADDENDUM NO. 1**

- 29      13-137      An update on the lease and management agreement negotiations with the Milwaukee Public Museum. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Appearances:**

Jay Williams, President-CEO, Milwaukee Public Museum (MPM)  
Michael Bernatz, Chief Financial Officer, MPM  
Essie White, Director, MPM  
Mark Grady, Deputy Corporation Counsel  
Scott Manske, Milwaukee County Comptroller

The Committee entered into Closed Session at 10:44 a.m. until 11:45 a.m. The Committee then took a recess until 12:30 p.m.

A motion was made by Supervisor Haas to ENTER INTO CLOSED SESSION regarding this item. The motion PREVAILED by the following vote:

**Aye:** 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

## **Adjournment**

The Committee was called to order at 9:04 a.m. The Committee went into Closed Session at 10:44 a.m. to discuss Item 29 and recessed for lunch from Closed Session at 11:45 a.m. A roll call was taken at 12:32 p.m. with all members present. The Committee went into a second Closed Session at 2:00 p.m. to discuss Items 27 and 28 and did not reconvene into open session but adjourned from Closed Session at 3:10 p.m.

Respectfully submitted,

Carol Mueller  
Chief Committee Clerk  
Committee on Finance, Personnel and Audit

Deadline for the next meeting: The next regular meeting for this Committee is March 14, 2013. All items must be in the Committee Clerk's possession by the end of the business day on February 25, 2013.

ADA Requests: ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 278-3937 (TTY), upon receipt of this notice.