Milwaukee County

County Courthouse
901 N. 9th Street, Rm. 203R
Milwaukee, WI 53233

Meeting Minutes

Finance, Personnel and Audit Committee

Co-Chairman Supervisor Willie Johnson Jr.
and Co-Chariman David Cullen
Clerk: Carol Mueller, 278-4228
Research Analyst: Steve Cady, 278-4347

Thursday, October 25, 2012 | **9:00 AM** | **Room 203R**

Includes Addendum Item #16

Call To Order

ROLL CALL

Present 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

1 **12-861** From the Pension Obligation Bond Workgroup, seeking approval of initial authorizing resolution for the refunding of the Pension Obligation Bonds in an amount not-to-exceed of $145,000,000.

Attachments: Report
Resolution - Attachment 1
Resolution - Attachment 2
Fiscal Note
CB Resolution
Audio FPA 10/25/12

Appearances:
Pamela Bryant, Capital Finance Manager, Office of the Comptroller
Scott Manske, Milwaukee County Comptroller

The following persons spoke and fielded questions regarding this item:
Emile Banks, Jr., Emile Banks & Associates, LLC
James Kelly, Executive Director, J. P. Morgan

Items 1 & 2 were discussed together.

A motion was made by Supervisor Alexander to APPROVE & RECOMMEND FOR ADOPTION this item. The motion PREVAILED by the following vote:

Aye: 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

2 **12-862**

From the Comptroller, requesting approval for initial authorizing resolution for the General Obligation Refunding Bonds in an amount not-to-exceed $27,000,000.

Attachments: Report
Resolution
Fiscal Note
CB Resolution
Audio FPA 10/25/12

Appearances:
Pamela Bryant, Capital Finance Manager, Office of the Comptroller
Scott Manske, Milwaukee County Comptroller

The following persons spoke and fielded questions regarding this item:
Emile Banks, Jr., Emile Banks & Associates, LLC
James Kelly, Executive Director, J. P. Morgan

Items 1 & 2 were discussed together.

A motion was made by Supervisor Alexander to APPROVE & RECOMMEND FOR ADOPTION this item. The motion PREVAILED by the following vote:

Aye: 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

3 **12-730**

From the Milwaukee County Treasurer, an informational report regarding a revenue surplus in Interest and Penalty Payments in collection of Delinquent Property Taxes. **(INFORMATIONAL UNLESS OTHERWISED DIRECTED BY THE COMMITTEE)**

Attachments: Report
Audio FPA 10/25/12

Appearance:
Dan Diliberti, Milwaukee County Treasurer

This item was DISCUSSED WITH NO ACTION TAKEN

4 **12-762**

From the Milwaukee County Treasurer, an informational report regarding sales tax application to internet sales. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Report
Audio FPA 10/25/12

Appearance:
Dan Diliberti, Milwaukee County Treasurer

This item was DISCUSSED WITH NO ACTION TAKEN

5 **12-855**

From the Comptroller, an informational report on an adopted ordinance (File 12-245) regarding the protocols of the Office of the Comptroller. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Report

Audio FPA 10/25/12

Appearance:
Scott Manske, Milwaukee County Comptroller

This item was DISCUSSED WITH NO ACTION TAKEN

6 **12-800**

From the Director of Audits, submitting an audit report titled "Milwaukee County Office of the Sheriff's Federal Asset Forfeiture Fund Expenditures Comply with Program Criteria but Improvement Needed in Reporting Accuracy, Compliance with County Procurement Procedures".

Attachments: Audit

Resolution

Fiscal Note

CB Resolution

Audio FPA 10/25/12

Appearance:
Jerry Heer, Director of Audit, Office of the Comptroller

A motion was made by Supervisor Jursik to RECEIVE this item AND PLACE ON FILE . The motion PREVAILED by the following vote:

Aye: 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

7 **12-802** From the Director of Audits, submitting the following reports prepared by Baker Tilly Virchow Krause, LLP (BT) and Coleman & Williams LTD (CW) as part of the 2011 County-wide audit: the 2011 Milwaukee County Comprehensive Financial Report, Single Audit Report, Employees Retirement System-Annual Report of the Pension Board, GMIA Schedule of Passenger Facilities Charges, Milwaukee County Paratransit and Transit Database Reports, Report on Internal Control and the Audit Communications Letter to the Board of Supervisors. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments:
- Transmittal Memo
- Audit Summary Observations
- Comprehensive Annual Financial Report
- Single Audit Report
- Employees' Retirement System Annual Report
- GMIA Schedule of Passenger Facility Charges
- Paratransit & Transit System Date Base Report
- Report on Internal Control
- Auditor Communications Letter
- CB Resolution
- Audio FPA 10/25/12 Part 1
- Audio FPA 10/25/12 Part 2

Appearance:
Jerry Heer, Director of Audit, Office of the Comptroller

The following appeared and provided information and comments regarding this item:
John Knepel, Partner, Baker Tilly Virchow Krause, LLP
Naushad Moolla, Coleman & Williams Ltd

A motion was made by Supervisor Jursik to RECEIVE this item AND PLACE ON FILE. The motion PREVAILED by the following vote:

Aye: 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

8 **12-849** From the Office of the Comptroller- Director of Audits, submitting an informational report titled; Status Report - Audit of MCTS Fare & Data Collection Systems. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Report

Audio FPA 10/25/12

Appearance:
Jerry Heer, Director of Audit, Office of the Comptroller

Supervisor Romo West asked for information regarding what other cities use in place of transfers and if that information could be included in the status report.

A status report will be provided in December of 2013.

This item was DISCUSSED WITH NO ACTION TAKEN

9 **12-827** 2012 Appropriation Transfer Packet - October 2012 Cycle

Attachments: Draft Report

Receipt of Revenue (Requires 2/3 votes)

Capital Improvement

Departmental Other

Interdepartmental

Departmental (Requires only FPA approval)

Contingency Summary

Audio FPA 10/25/12

Appearance:
Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services (DAS)

At the request of the DOT-GMIA department and concurrence with DAS, fund transfer C-2 was withdrawn from this packet.

A motion was made by Supervisor Romo West to APPROVE & RECOMMEND FOR ADOPTION all fund transfers expect C-2 which was withdrawn. The motion PREVAILED by the following vote:

Aye: 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

10 **12-833**

From the Director, Department of Human Resources, relative to reclassification of existing positions, reallocations of non-represented positions, advancement within the pay range, and all revisions to Executive Compensation Positions (ECP). **(INFORMATIONAL UNLESS SUPERVISOR(S) OBJECT)**

Attachments: Report

Audio FPA 102512

Appearance:
Kerry Mitchell, Director, Department of Human Resources

This item was DISCUSSED WITH NO ACTION TAKEN

11 **12-838**

From the Director, Department of Human Resources, relative to appointments at an advanced step of the pay range. **(INFORMATIONAL ONLY)**

Attachments: Report

Audio FPA 10/25/12

Appearance:
Kerry Mitchell, Director, Department of Human Resources

This item was DISCUSSED WITH NO ACTION TAKEN

12 **12-848**

From the Director, Department of Human Resources, relative to dual employment, temporary assignments to a higher classification, temporary appointments, and emergency appointments. **(INFORMATIONAL ONLY)**

Attachments: Report

Audio FPA 10/25/12

Appearances:
Kerry Mitchell, Director, Department of Human Resources (DHR)
Rick Ceschin, Deputy Director, DHR

This item was DISCUSSED WITH NO ACTION TAKEN

13 **12-826** From the Fiscal and Budget Administrator, Department of Administrative Services, submitting a Memorandum of Understanding with the City of Milwaukee Police Department to provide proactive Park Patrol in County Parks located within the City of Milwaukee and direct response to Cellular 9-1-1 calls placed within City limits. **(Referred to the Committees on Judiciary, Safety and General Services and Finance, Personnel and Audit)**

Attachments: REPORT
RESOLUTION
FISCAL NOTE
INTERGOVERNMENTAL AGREEMENT
Audio JUD 10/18/12
Comptroller Report on Park Patrol
Audio FPA 10/25/12

Appearances:
Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services (DAS)
Josh Fudge, Fiscal and Management Analyst, DAS

A motion was made by Supervisor Alexander to CONCUR with the recommendation of the Judiciary, Safety and General Services Committee to lay over this item to the Call of the Chair. The motion PREVAILED by the following vote:

Aye: 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Closed Session

Supervisor Haas made a motion to enter into closed session under the provisions of Wisconsin Statutes, Sections 19.85(1)(c), (g) and (e) for the purpose of the Committee receiving oral or written advise from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.

A motion was made by Supervisor Haas to ENTER INTO CLOSED SESSION for the following matters. The motion PREVAILED by the following vote:

Aye: 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

14 **12-31** Deliberation, negotiation or re-negotiation of collective bargaining agreements.

Attachments: Audio PER 01/27/12
Audio PER 03/09/12
Audio PER 05/18/12
Audio FPA 06/21/12
Audio FPA 09/20/12

Appearances:
Fred Bau, Labor Relations Specialist, Department of Labor Relations
Mark Grady, Deputy Corporation Counsel

15 **12-39** From Corporation Counsel, providing a status update on pending litigation. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: MARCH UPDATE (JS&GS)
MARCH UPDATE (PER)
Audio JUD 03/01/12
Audio PER 03/09/12
MAY UPDATE (JS&GS & PER)
Audio PER 05/18/12
JUNE UPDATE (JS&GS)
Audio JUD 06/14/12
Audio FPA 06/21/12
JULY UPDATE (JS&GS)
SEPTEMBER UPDATE (JS&GS)
Audio JUD 09/13/12 (14:09)
Audio FPA 09/20/12
OCTOBER UPDATE (JS&GS)
Audio JUD 10/18/12

Appearances:
Mark Grady, Deputy Corporation Counsel
Scott Manske, Milwaukee County Comptroller

Addendum

16 **12-872** From the Employee Benefits Director-Human Resources, an informational report on the 2012 Wellness Program. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Report

Audio FPA 10/25/12

Appearances:
Matt Hanchek, Employee Benefits Director, Department of Human Resources:
County Board Chairwoman, Marina Dimitrijevic, District 4

A motion was made by Supervisor Johnson Jr., to APPROVE AND RECOMMEND FOR ADOPTION a resolution BY THE COMMITTEE to move the funds in the wellness account to the Debt Service Reserve via an appropriation fund transfer. The motion PREVAILED by the following vote:

Aye: 9 - Schmitt, Romo West, Jursik, Lipscomb Sr., Haas, Alexander, Stamper II, Cullen and Johnson Jr.

Adjournment

The Committee was called to order at 9:08 a.m. The Comittee convened into closed session at 10:50 a.m. and adjourned from closed session at 11:45 a.m.

Respectfully submitted,

Carol Mueller
Chief Committee Clerk
Committee on Finance, Personnel and Audit

Deadline for the next meeting: The next regular meeting for this Committee is Thursday, December 13, 2012. All items must be in the Committee Clerk's possession by the end of the business day on Monday, November 26, 2012.

ADA Requests: ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 278-3937 (TTY), upon receipt of this notice.