Milwaukee County

County Courthouse
901 N. 9th Street, Rm. 203R
Milwaukee, WI 53233

Meeting Agenda

Finance, Personnel and Audit Committee

Co-Chairman: Supervisor Willie Johnson, Jr.
and Co-Chairman: Supervisor David Cullen
Clerk: Janelle Jensen, 278-4228
Research Analyst: Steve Cady, 278-4347

Thursday, April 17, 2014 | **9:00 AM** | **Room 203R**

Public Notice

PLEASE TAKE NOTICE: Members of the Milwaukee County Board of Supervisors who are not members of this committee may attend this meeting to participate or to gather information. Therefore, notice is hereby given that this meeting may constitute a meeting of the County Board of Supervisors and/or a meeting of one or more of the Board's other committees, commissions, or task forces, although no action will be taken at this meeting by the County Board or any of its other committees, commissions, or task forces.

The Committee will take a brief recess near noon for lunch, if necessary.

PLEASE NOTE: The Committee usually considers the agenda items in the order listed. However, the Committee reserves the right to consider any item on the agenda in any order or at any time after the start of the meeting.

Call To Order

1 14-299 From the County Executive, appointing Mr. Gregory A. Smith to the Milwaukee County Pension Board for a term expiring April 30, 2017.

Attachments: APPOINTMENT LETTER
RESUME/BIO

2 14-265 From the District Attorney, submitting Notification of an Unanticipated Revenue Surplus in the amount of $103,615 as of March 14, 2014. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT

3 14-11 From the Chief Financial Officer, Milwaukee Public Museum, submitting Financial Updates. **(Considered by the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: 1st HALF UPDATE

4 14-250

2007 Adopted Budget Amendment 1B027: From the Director, Department of Transportation, and the Airport Director submitting a semi-annual informational report on the status of all currently authorized Airport Capital Improvement Projects. **(Considered by the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit.) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT

Audio TPWT 04/09/14

5 14-338

From the Director, Department of Transportation, submitting an informational report regarding a Professional Services Contract in an amount not to exceed $250,000 with Huron Consulting Group for the provision of consulting services to examine and provide a recommendation on transit management options for the Milwaukee County Transit System. **(PASSIVE REIVEW AND INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT

HURON PROPOSAL

CONTRACT

6 14-350

A resolution requesting the Facilities Management and Procurement staff of the Department of Administrative Services, the Department of Transportation, and the Department of Health and Human Services issue a Request for Proposals for the provision of housekeeping and janitorial services in County facilities.

Sponsors: Bowen

Attachments: RESOLUTION

FISCAL NOTE

7 14-302

From the Director, Department of Administrative Services, requesting authorization to enter into an agreement in the amount of $3,374,645.38 with Encore One, d/b/a CleanPower, LLC, for the provision of housekeeping and janitorial services in various County facilities for the period of May 1, 2014, through April 30, 2015, with two one-year extension options.

Attachments: REPORT

RESOLUTION

FISCAL NOTE

8 14-297

From the Director of County Economic Development, Department of Administrative Services, requesting authorization to apply for, accept, and implement a Community Development Investment Grant from the Wisconsin Economic Development Corporation in the amount of $250,000 to assist in funding streetscaping improvements for the expansion of Milwaukee's Asian Market Phongsavan. **(Referred to the Committees on Economic and Community Development and Finance, Personnel, and Audit)**

Attachments: REPORT
RESOLUTION
FISCAL NOTE
Audio ECD 04/14/14

9 14-237

From the Office of the Sheriff, requesting authorization to apply for and accept a State of Wisconsin Department of Transportation grant in the amount of $91,327 for the 2014 Alcohol Enforcement Program. **(Referred to the Committees on Judiciary, Safety, and General Services and Finance, Personnel, and Audit)**

Attachments: REPORT
RESOLUTION
FISCAL NOTE
AGREEMENT
Audio JSGS 04/10/14

10 14-245

From the Office of the Sheriff, requesting authorization to apply for and accept a State of Wisconsin Department of Transportation grant in the amount of $10,178 for the 2014 Seat Belt Enforcement Program. **(Referred to the Committees on Judiciary, Safety, and General Services and Finance, Personnel, and Audit)**

Attachments: REPORT
RESOLUTION
FISCAL NOTE
AGREEMENT
Audio JSGS 04/10/14

11 14-262

2014 Adopted Budget Amendment 1A028: From the Office of the Sheriff, submitting an informational report relative to a Memorandum of Understanding between the Sheriff's Office and the House of Correction regarding use and maintenance of the Milwaukee County Sheriff's Training Academy. **(Considered by the Committees on Judiciary, Safety, and General Services and Finance, Personnel, and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT
MEMORANDUM OF UNDERSTANDING
Audio JSGS 04/10/14

12 14-347

From the Office of the Sheriff, submitting an informational written report informing County officials of the emergency state of staffing in the Office of the Sheriff. **(INFORMATIONAL ONLY UNLESS OTHERWISE REQUESTED BY THE COMMITTEE)**

Attachments: REPORT
GRAPHS
SPREADSHEET
AUTHORITY OF SHERIFF REPORT
ARTICLE

13 14-301

2014 Adopted Budget Amendment 1C002: From the Director, Department of Health and Human Services, requesting approval of a retention package for employees affected by the restructuring of the Behavioral Health Division. **(Referred to the Committees on Health and Human Needs and Finance, Personnel, and Audit.)**

Attachments: REVISED REPORT
REVISED DRAFT PLAN
REVISED RESOLUTION
REVISED FISCAL NOTE

14 14-235

From the Director, Department of Health and Human Services, submitting an informational report regarding a Purchase of Service Contract amendment in an amount not to exceed $81,500, from $90,500 to an amount not to exceed $172,000, with Wisconsin Community Services to expand the Alternative Sanction Program within the Delinquency and Court Services Division to implement juvenile justice system reform activities associated with the Annie E. Casey Foundation's Juvenile Detention Alternatives Initiative. **(Considered by the Committees on Health and Human Needs and Finance, Personnel, and Audit.) (PASSIVE REVIEW AND INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT
CONTRACT

15 14-260

From the Director of Audits, Office of the Comptroller, requesting authorization to increase by $28,000, from $468,000 to $496,000, the Professional Services Contract with Baker Tilly Virchow Krause, LLP, to acquire additional audit services necessary for the Department of Family Care to comply with State requirements.

Attachments: REPORT
RESOLUTION
FISCAL NOTE

16 14-282

From the Director of Audits, Office of the Comptroller, requesting authorization to transfer $78,374 from the Contingency Fund to the Audit Services Division to provide funding for three positions and computer equipment necessary to comply with enforcement duties relative to the living wage ordinance.

Attachments: REPORT
RESOLUTION
FISCAL NOTE

17 14-226

From the Director of Audits, Office of the Comptroller, submitting an annual informational audit report entitled "2013 Annual Report Audit Hotline and Audit Activity Related to Fraud, Waste, and Abuse." **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT

18 14-248

From the Director of Audits, Office of the Comptroller, submitting an informational report relative to an "External Quality Review of the Office of the Comptroller's Audit Services Division" by the Association of Local Government Auditors. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT

19 14-274

From the Milwaukee County Comptroller, requesting authorization to extend the Standby Reimbursement Agreement with US Bank for a period of one year from August 15, 2014, to August 15, 2015.

Attachments: REPORT

RESOLUTION

FISCAL NOTE

20 14-258

From the Milwaukee County Comptroller, requesting authorization to abolish one position of Payroll Assistant (title code 00001541, pay range 04P) and to create one position of Payroll Systems Coordinator (title code TBD, pay range 31M). **(Referred to the Committee on Finance, Personnel, and Audit, Department of Administrative Services and Human Resources)**

Attachments: DEPT REQUEST

HR REPORT

DAS REPORT

RESOLUTION

FISCAL NOTE

21 14-275

From the Milwaukee County Comptroller, submitting an informational report providing an update on the Year-End 2013 Fiscal Projection for Milwaukee County (February 2014). **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT

22 14-276

From the Milwaukee County Comptroller, submitting an informational report providing an update on the 2014 Year-End Fiscal Projection for Milwaukee County. (February 2014). **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT

23 14-286

From the Milwaukee County Comptroller, submitting an informational report on Professional Service Contract Notifications received from October 1, 2013, through December 31, 2013, pursuant to Chapter 56.30(8) of the Milwaukee County Code of General Ordinances. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT

24 14-288

From the Milwaukee County Comptroller, and the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, requesting authorization to transfer the 2013 Year-End Surplus to the Debt Service Reserve with the exception of $5.0 million, which by State Statute will be reserved for the 2015 operations budget.

Attachments: REPORT
RESOLUTION
FISCAL NOTE

25 14-283

From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, and the Milwaukee County Comptroller requesting authorization to carry over preliminary recommended expenditures and revenues from 2013 to 2014 in accordance with Chapter 32.91 of the Milwaukee County Code of General Ordinances.

Attachments: REPORT
RESOLUTION
FISCAL NOTE

26 14-290

2014 Adopted Budget Amendment 1C003: From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, on behalf of the Innovation Fund Workgroup, requesting authorization to implement Innovation Fund allocation recommendations, create new capital projects for those projects with an investment level over $50,000, and to implement necessary fund transfers from the Allocated Contingency.

Attachments: REPORT
RESOLUTION
FISCAL NOTE

27 14-229

A resolution authorizing the Director of Human Resources to implement the classifications and rates of compensation for three Department of Administrative Services-Economic Development Division positions recommended for creation in the 2014 Adopted Budget.

Sponsors: Stamper II

Attachments: RESOLUTION

FISCAL NOTE

28 14-304

From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, requesting authorization to implement an interdepartmental fund transfer in the fourth quarter of 2014 to offset a possible expenditure deficit in the Department of Human Resources so that it may fill two (2) Human Resources Information System Assistant positions, and one (1) Employee Relations Director position; and further requesting authorization to implement the classifications and rates of compensation for one (1) Budget Analyst position within the Department of Administrative Services-Fiscal Affairs Division, two (2) Economic Development Project Manager positions, and one (1) Associate Economic Development Project Manager position within the Department of Administrative Services-Economic Development Division.

Attachments: REVISED REPORT 04/10/14

COMPTROLLER MEMO

REVISED RESOLUTION 04/10/14

REVISED FISCAL NOTE 04/10/14

29 14-292

From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a 2014 Appropriation Transfer Packet for the April 2014 Cycle.

Attachments: DRAFT PACKET

30 14-291

From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a due diligence report for a Memorandum of Understanding between the Milwaukee County Zoo and the Zoological Society of Milwaukee County, Inc. **(Considered by the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT

31 14-319

From the Director, Milwaukee County Zoo, requesting authorization to enter into a Memorandum of Understanding with the Zoological Society of Milwaukee County, Inc., for an initial three-year term with automatic renewal for an additional three-year term. **(Referred to the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit)**

Attachments: REPORT
RESOLUTION
FISCAL NOTE
DRAFT MOU

32 14-210

From the Director, Department of Parks, Recreation, and Culture, requesting authorization to transfer approximately 1.7 acres of land that is a remnant of the former Underwood Creek Parkway and to utilize proceeds from the land transfer to finance Project WP16705 Veterans Park Pavilion and Restroom and Project WP192 Federal Emergency Management Agency 2010 Flood related improvements. **(Referred to the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit) (03/20/14: Referred back to the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit by the Board)**

Attachments: REPORT
RESOLUTION
FISCAL NOTE
MAPS
Audio PE&E 03/11/14
Audio FPA 03/13/14
CB Resolution (PE&E)
CB Resolution (FPA)
CB Amendment I

33 14-300

From the Director, Department of Parks, Recreation, and Culture, requesting authorization to apply for one or more United States Fish and Wildlife Service Great Lakes Restoration Initiative Joint Venture Habitat Restoration and Protection grants. **(Referred to the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit)**

Attachments: REPORT
RESOLUTION
FISCAL NOTE

34 14-326

From the Director, Department of Parks, Recreation, and Culture, requesting authorization to apply for funding from the Menomonee Watershed Group for one or more projects to take place within the Menomonee River Watershed. **(Referred to the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit)**

Attachments: REPORT
RESOLUTION
FISCAL NOTE

35 14-284

From the Director, Department of Parks, Recreation, and Culture, requesting a 180-day extension of the Temporary Assignment to a Higher Classification for a Park Unit Coordinator position in the Washington Park Unit within the Department of Parks, Recreation, and Culture.

Attachments: REPORT
RESOLUTION
FISCAL NOTE

36 14-285

From the Director, Department of Parks, Recreation, and Culture, requesting a 180-day extension of the Temporary Assignment to a Higher Classification for a Park Maintenance Worker II - In Charge position in the Washington Park Unit within the Department of Parks, Recreation, and Culture.

Attachments: REPORT
RESOLUTION
FISCAL NOTE

37 14-298

From the Director, Department of Parks, Recreation, and Culture, requesting authorization to create one position of Project and Development Manager (title code TBD, pay range 38M). **(Referred to the Committee on Finance, Personnel, and Audit, Department of Administrative Services and Human Resources)**

Attachments: DEPT REQUEST
HR REPORT
DAS REPORT
RESOLUTION
FISCAL NOTE

38 14-349

A resolution to abolish one vacant position of Administrative Secretary 2-Constituent Services Representative (tile code 86560) in the Government Affairs Department.

Sponsors: Cullen

Attachments: RESOLUTION

FISCAL NOTE

39 13-540

From the Director, Department of Human Resources, requesting authorization to amend Chapter 17.16 of the Milwaukee County Code of General Ordinances relating to Overtime Compensation for most Fair Labor Standards Act exempt employees. **(07/18/13: Laid Over)**

Attachments: REPORT

REVISED REPORT

RESOLUTION/ORDINANCE

FISCAL NOTE

SUPPLEMENTAL FISCAL NOTE

Audio FPA 07/18/13 (00:00:52)

Audio FPA 01/30/14

40 14-176

From the Director, Department of Human Resources, submitting recommendations for appropriate classifications and rates of compensation for positions created in the 2014 Adopted Budget - Phase II. **(Balance of positions) (01/30/14: Laid Over to the Call of the Chair)**

Attachments: REPORT (copy)

RESOLUTION

POSITION LIST

FISCAL NOTE (copy)

41 14-287

From the Deputy Director, Department of Human Resources, submitting informational reports relative to Reclassification of Existing positions, Advancement within the Pay Range, Reallocations of Non-Represented positions; Appointments at an Advanced Step of the Pay Range; Revisions to Executive Compensation Plan positions; Dual Employment; Emergency Appointments; Temporary Appointments; and Temporary Assignments to a Higher Classification. **(Recommendations to be implemented unless Supervisor(s) object) (04/01/14: Objection filed)**

Attachments: REVISED REPORT

OBJECTION LETTER

42 14-346

From Corporation Counsel, submitting an informational report regarding a Professional Services Contract amendment in the amount of $50,000, from the November 2013 cumulative amount of $200,000 to $250,000, with Whyte, Hirschboeck & Dudek, S.C., for the provision of legal representation relating to O'Donnell Park claims. **(PASSIVE REVIEW, AND INFOMRATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT

CONTRACT AMENDMENT

(CLOSED SESSION): ITEM #43

The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(g), for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.

43 14-7

From Corporation Counsel, submitting an informational monthly report providing an update on the Status of Pending Litigation. **(Considered by the Committees on Judiciary, Safety, and General Services and Finance, Personnel, and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: APRIL REPORT

Audio JSGS 04/10/14

(CLOSED SESSION): ITEM #44

The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Sections 19.85(1)(c), for the purpose of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in regards the following matter(s): At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary.

44 14-362

From the Chief Human Resources Officer, Department of Human Resources, submitting an informational Compensation Report. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: MEMO

COMPENSATION REPORT

Adjournment

Deadline for the next meeting:

The next regular meeting of the Committee on Finance, Personnel, and Audit is Thursday, May 15, 2014. All items must be in the Committee Clerk's possession by the end of the business day on Friday, April 25, 2014.

ADA accommodation requests:

ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 711 (TRS), upon receipt of this notice.