Milwaukee County

County Courthouse
901 N. 9th Street, Rm. 203R
Milwaukee, WI 53233

Meeting Agenda

Finance, Personnel and Audit Committee

Co-Chairman: Supervisor Willie Johnson, Jr.
and Co-Chairman: Supervisor David Cullen
Clerk: Carol Mueller, 278-4228
Research Analyst: Steve Cady, 278-4347

Thursday, March 14, 2013 | **9:00 AM** | **Room 203R**

Call To Order

The Committee will take a brief recess near noon for lunch, if necessary.

***Please Note: The time listed below any individual agenda item is merely an estimate of the time at which the Committee might reach and consider each item. However, although the Committee usually considers the agenda items in the order listed, the committee reserves the right to consider any item on the agenda in any order or at any time after the start of the meeting.**

1 13-234 From the County Executive, appointing Mr. Don Tyler to the position of Director, Department of Administrative Services.

Attachments: Appointment
Resume

9:00 a.m.

2 13-154 From the Clerk of Circuit Court, reporting projected revenue deficits for 2013. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Projected Deficits Jan 2013

9:05 a.m.

3 13-149 From the Milwaukee County Treasurer, an informational report regarding 2012 annual Public Fund. (INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: Report
2012 Public Funds Listing

9:15 a.m.

4 13-253 From the Interim Director, Department of Parks, Recreation and Culture, requesting approval of the criteria for the establishment and administration of the Parks Amenities Matching Fund. **(Referred to the Committees on Parks, Energy and Environment and Finance, Personnel and Audit)**

Attachments: REPORT
RESOLUTION
FISCAL NOTE

9:25 a.m.

5 13-251 From the Pension Obligation Bond Workgroup, requesting authorization to tendering existing Notes and issue Taxable General Obligation Pension Refunding bonds, Series 2013B of Milwaukee County in an aggregate principal amount not-to-exceed $283,000,000, providing details, prescribing the form of bond, awarding the bonds, levying taxes and related matters.

Attachments: Report
Fiscal Note
Authorizing Resolution
Initial Authorizing Resolution

9:35 a.m.

6 13-259 From the Comptroller requesting authorization and delegation of the approval to issue a not-to-exceed amount of $10.0 million in Taxable Qualified Energy Conservation Bonds (QECBs)

Attachments: Report
Resolution
Fiscal Note

7 13-238 From the Office of the Comptroller, requesting authorization to select Bank of America Merrill Lynch as lead book-running underwriter and Siebert Brandford Shank & Company as co-senior manager for Underwriter Services for 2013-2014 General Airport Revenue Bond Issuances.

Attachments: Report
Resolution
Fiscal Note

8 13-236 From the Office of the Comptroller, submitting a Power Point presentation on the results of the sale of the General Obligation Pension (POBs) Notes, Series 2013. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Report

POB Power Point

9 13-237 From the Office of the Comptroller, submitting the Professional Service Contracts report for 2011. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Report

2011 Attachment

10 13-239 From the Comptroller submitting the 1st and 2nd Quarter 2012 Professional Services Report.

Attachments: Report

Attachment

11 13-233 From the Office of the Comptroller, submitting a February 2013 Fiscal Projection for Milwaukee County. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: 2013 February Projection

12 13-275 From the Director, Department of Health and Human Services, an informational report, regarding the surplus in excess of the amount budgeted in the 2012 Budget. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Report

13 13-250 From the Office of the Comptroller, submitting the monthly update of the 2012 Fiscal Projection (February 2013 Report). **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Report

14 13-226 From the Director of Audits, an informational report regarding Froedtert Memorial Lutheran Hospital Lease Payments [File No. 94-801(a)(e)]. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Report

10:40 a.m.

15 13-185

From the Director of Audits, submitting a status report on the Audit of County Preventive Maintenance Program. **(To the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit.) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: REPORT
2013 FACILITY ASSESSMENT PROGRAM STATUS REPORT
STATUS REPORT - FACILITIES R&M
PROPERTY MANAGEMENT INSPECTION MANUAL
2013 SCHEDULE
VFA ASSESSMENT DRAFT REPORT REVIEW
MANAGING ARCHITECT
ELECTRICAL MECHANIC
HEATING MECHANIC
TEMPERATURE CONTROL MECHANIC

16 13-229

From the Director of Audits, an audit report titled “2012 Annual Report Audit Hotline and Audit Activity Related to Fraud, Waste and Abuse”. (**INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Audit

17 13-235

2013 Appropriation Transfer Packet - March 2013 Cycle

Attachments: Draft Packet
Dept Receipt of Rev (Requires 2/3 vote)
Unallocated Contingency (Requires 2/3 vote)
Departmental (FPA approval only)
Contingency Summary

11:00 a.m.

18 13-230

From the Director of the Department of Transportation, requesting authorization to abolish one position of Assistant Director-Public Works and create one position Fiscal and Budget Administrator-DOT.

Attachments: Dept Request
DAS Report
Resolution
Fiscal Note
HR Report

11:05 a.m.

19 13-169

From the Interim Director, Department of Transportation, requesting authorization to accept land sale proceeds from Zoo Interchange Parcels 49, 4, and 11; have the Department of Administrative Services (DAS) process a 2013 administrative fund transfer to increase expenditure authority and recognize revenue for costs to cure Zoo Interchange items; and have DAS process a 2012 administrative fund transfer to increase expenditure authority and recognize land sale proceeds in the appropriation for contingency. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Audit, and Personnel.**

Attachments: REPORT
RESOLUTION
FISCAL NOTE
WisDOT MEMOS AND MAPS
Audio TPWT 03/06/13

20 13-177

From the Director, Facilities Management Division, Department of Administrative Services (DAS), requesting authorization to enter into a Memorandum of Understanding (MOU) with the Wisconsin Department of Transportation to reimburse Milwaukee County for expenses associated with the newly created Capital Project WO224 Zoo Interchange Utilities Relocation established through an administrative fund transfer by DAS-Fiscal Affairs. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit.)**

Attachments: REPORT
RESOLUTION
FISCAL NOTE
Audio TPWT 03/06/13

11:20 a.m.

21 13-173

From the Director of Administrative Services recommending approval of the Department of Administrative Services, Facilities Management Division (DAS-FM) staff and consultant use plan for 2013 Adopted Capital Projects. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit.)**

Attachments: REPORT
RESOLUTION
FISCAL NOTE
STAFFING 2013 ADOPTED CAPITAL AE&ES
Audio TPWT 03/06/13

11:35 a.m.

22 13-181 **2013 Adopted Budget Amendment 1B002:** From the Director, DAS-Information Management Services Division, submitting the recommended Five Year Capital Improvements Program plan to the Capital Improvement Committee. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Report

11:45 a.m.

LUNCH BREAK

23 13-156 From the Employee Benefits Administrator, Department of Human Resources, submitting an informational report regarding the Dependent Verification Project. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Report

12:35 p.m.

24 13-213 From the Employee Benefits Administrator, an informational report regarding the renewal of the MetLife Contract for basic and supplemental life insurance. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Report

25 13-224 **2013 Adopted Budget Amendment 1C013:** From the Employee Benefits Administrator, Department of Human Resources, on behalf of the Employee Benefits Work Group, an informational report regarding Wellness initiatives. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Report

26 13-162 **2013 Adopted Budget Amendment 1B002:** From the Director of Human Resources, submitting the recommended Five Year Capital Improvements Program plan to the Capital Improvement Committee. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Report

12:50 p.m.

27 13-225

From the Director, Department of Human Resources, recommending adoption of a resolution/ordinance to amend Chapter 19 of the Milwaukee County Code of General Ordinances - Fingerprinting of County Employees.

Attachments: Report
Ordinance
Fiscal Note

28 13-227

From the Director, Department of Human Resources, requesting authorization to grant a Temporary Assignment to a Higher Classification (TAHC) for Mr. Jim Keegan to serve as Interim Director of the Department of Parks, Recreation, and Culture; Ms. Jill Organ to serve as the Chief of Planning and Development; and Ms. Charlotte Kurzawa to serve as Senior Executive Assistant, all until a permanent appointment is made for the position of Director of Parks, Recreation, and Culture.

Attachments: Report
Resolution
Fiscal Note

29 13-232

From the Director, Department of Human Resources, requesting authorization to double fill the position of Employment Relations Manager (title code 76520, Pay Range 915E) for up to six weeks.

Attachments: Report
Resolution
Fiscal Note

30 13-214

From the Deputy Director, Department of Human Resources, relative to reclassification of existing positions, reallocations of non-represented positions, advancement within the pay range, and all revisions to Executive Compensation Positions (ECP). **(Recommendations to be implemented unless Supervisor(s) object)**

Attachments: Report

31 13-215

From the Deputy Director, Department of Human Resources, relative to appointments at an advanced step of the pay range. **(INFORMATIONAL ONLY)**

Attachments: Report

32 13-217 From the Director of Human Resources, an adopted resolution/ordinance amending Chapter 17.16(1)(b) of the Milwaukee County Code of General Ordinances regarding overtime compensation to make them consistent with the provisions of the Fair Labor Standards Act (FLSA). **(Quarterly reports due.) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Report

33 13-223 From the Deputy Director, Department of Human Resources, relative to dual employment, temporary assignments to a higher classification, temporary appointments, and emergency appointments. **(INFORMATIONAL ONLY)**

Attachments: Report

CLOSED SESSION

The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(e), (g) for the purpose of the Committee deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; And for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary.

34 13-4 From the Department of Labor Relations reports related to deliberation, negotiation or renegotiation of collective bargaining agreements.

1:30 p.m.

35 13-6 From Corporation Counsel, submitting an informational monthly report providing an update on the Status of Pending Litigation. **(To the Committees on Judiciary, Safety and General Services and Finance, Personnel and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: JANUARY REPORT

Audio FPA 01/31/13

MARCH REPORT

36 12-1011 From the President & CEO of the Marcus Center for the Performing Arts, providing a verbal update on the Status of Negotiations between Milwaukee County and the Marcus Center for the Performing Arts for the proposed new parking structure project and other building developments at the Marcus Center for the Performing Arts. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: Audio PARKS 12/11/12

Adjournment

Deadline for the next meeting:

The next regular meeting for this Committee is April 18. 2013 All items must be in the Committee Clerk's possession by the end of the business day on Monday, April 1. 2013.

ADA Requests:

ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 278-3937 (TTY), upon receipt of this notice.