OFFICE OF THE COUNTY CLERK

JOSEPH J. CZARNEZKI • COUNTY CLERK

DATE: April 21, 2014

TO: The Honorable County Board of Supervisors

FROM: Joseph J. Czarnezki, County Clerk

SUBJECT: Claims Report

The following is a listing of all Claims received by the Office of the County Clerk, on behalf of Milwaukee County, for the period March 17, 2014 through April 20, 2014.

General Claims:

Claimant	Date Claim Rec.	Dept. Involved
MARIOLYS FLORES, KATHERINE ESTRADA & HANNAH BEHNKE	4/15/2014	SHERIFF
ANN BOERGER-SWIFT	3/25/2014	DTPW--HIGHWAY MAINTENANCE
MARLA COOPER, WILLIE COOPER & ESURANCE	3/18/2014	DTPW--HIGHWAY MAINTENANCE
KEITH STEINBRECHER & LIBERTY MUTUAL INSURANCE	3/18/2014	DTPW--HIGHWAY MAINTENANCE
SHAWNITA CUNNINGHAM	4/9/2014	ZOOLOGICAL DEPARTMENT
PAUL DADIAN	3/17/2014	DTPW--HIGHWAY MAINTENANCE
ADAM FIGOL	3/28/2014	DTPW--HIGHWAY MAINTENANCE
RAYCEE FREEMAN	4/11/2014	AIRPORT PV
PATRICIA LUEDKE	4/14/2014	MILWAUKEE PUBLIC MUSEUM
DYSON NUNN	3/24/2014	DTPW--HIGHWAY MAINTENANCE
LISA PAASCH	3/21/2014	DTPW--HIGHWAY MAINTENANCE
DAMIEN PATRICK	4/2/2014	HOUSE OF CORRECTION
JAN QUINTERO	4/7/2014	PARKS DEPARTMENT
AMANDA REINHOLZ & PROGRESSIVE INSURANCE	4/7/2014	DTPW--HIGHWAY MAINTENANCE
FLOYD SEMONS	4/2/2014	HOUSE OF CORRECTION
BLAINE SEPPEL & DENISE STAMPS	4/16/2014	SHERIFF
SANDRA WASHINGTON	4/15/2014	DHHS - BEHAVIORAL HEALTH DIV

MCTS Transit Claims with No Dollar Amount:

Last Name	First Name	Date Received
LEE	LASHAWDA	3/28/2014
THOMPSON	HUBERT	4/2/2014
ROBINSON	SANDY	4/4/2014
PETRIE	ANDREW	4/4/2014
HOWARD	CHRYSTAL	4/16/2014

OFFICE OF THE COUNTY EXECUTIVE

Milwaukee County

CHRIS ABELE COUNTY EXECUTIVE

Date: March 28, 2014

To: Marina Dimitrijevic, Chairwoman, County Board of Supervisors

From: Chris Abele, County Executive

Subject: Reappointment of Dr. Brian Daugherty to the Milwaukee County Pension Board

Subject to the confirmation of our Honorable Body and pursuant to the provisions set forth in Chapter 201.24 (8.2) of Milwaukee County General Ordinances, I am hereby reappointing Dr. Brian Daugherty to serve on the Milwaukee County Pension Board. Dr. Daugherty's term will expire on April 30, 2017.

A copy of Dr. Daugherty's resume is attached for your review. Your consideration and confirmation will be appreciated.

Chris Abele
Milwaukee County Executive

CC: Supervisor Willie Johnson, Jr., Co-Chair, Finance and Personnel Committee
Supervisor David Cullen, Co-Chair, Finance and Personnel Committee
Kelly Bablitch, County Board Chief of Staff
Janelle Jensen, Committee Clerk
Dr. Brian Daugherty

Brian E. Daugherty, PhD, CPA
Curriculum Vita

Home:
N. Cramer St.
Shorewood, WI 53211

ACADEMIC PREPARATION:

PhD in Business Administration, **Accounting Concentration - The University of Texas at San Antonio (UTSA)**, San Antonio, TX 2002 – 2006.
Research Interests: Experimental behavioral and survey research in Auditing, Audit Quality, the Sarbanes-Oxley Act, and the PCAOB inspection process
Dissertation: "An Experimental Analysis of Potential Unintended Consequences of Sarbanes-Oxley on Auditors' Professional Judgments and the Expectation Gap"
Advisor: Richard C. Hatfield **Proposed:** July 26, 2005. **Defended:** April 26, 2006

BBA in Accounting, Texas A&M University, College Station, TX, 1984

PROFESSIONAL EXPERIENCE:

Academic Fellow – Public Company Accounting Oversight Board (PCAOB), Washington, D.C. (August 2011-July 2012)

Assistant Professor – Sheldon B. Lubar School of Business, The University of Wisconsin – Milwaukee (UWM), Milwaukee, WI 2006 – Present

BUS ADM 409 Auditing: Procedures and Applications (Undergraduate), Fall 2006 (two sections), Spring 2007 (one section), Fall 2007 (two sections), Spring 2008 (two sections), Fall 2010 (one section)

BUS ADM 844 Auditing: Professional Standards and Practices (Graduate), Spring 2007 (one section), Spring 2008 (one section), Spring 2009 (two sections), Spring 2010 (two sections), Spring 2011 (two sections)

BUS ADM 728 Auditing Theory and Applications (Graduate), Fall 2008 (one section), Fall 2009 (one section), Fall 2010 (one section), Fall 2012 (one section)

BUS ADM 795 Forensic Accounting and Auditing (Graduate), Fall 2012 (one section)

Instructor (College of Business at UTSA)

ACC 3123 Cost Analysis, Fall 2003 (two sections) and Spring 2004 (two sections)
ACC 2033 Accounting Principles II, Summer 2004, Fall 2005, and Spring 2006
ACC 4013 Principles of Auditing, Spring 2005

Research Assistant (College of Business at UTSA) 2002 – 2006

Director of Recruiting Andersen LLP, San Antonio, TX 1999 – 2001
Senior Assurance Manager Andersen LLP, San Antonio, TX 1984 – 1994; 1996 – 2001

Mergers and Acquisitions and SEC Accountant

Tesoro Petroleum Corporation, San Antonio, TX 1994 – 1996

OFFICE OF THE COUNTY EXECUTIVE

Milwaukee County

CHRIS ABELE • COUNTY EXECUTIVE

Date: March 28, 2014

To: Marina Dimitrijevic, Chairwoman, County Board of Supervisors

From: Chris Abele, County Executive

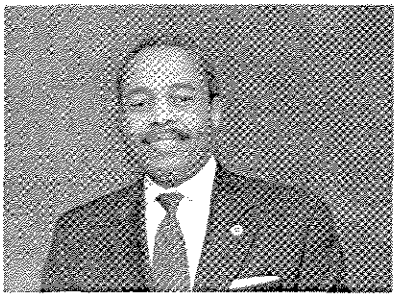
Subject: Reappointment of Mr. Ralph Hollmon to the Marcus Center Board of Directors

Subject to the confirmation of your Honorable Body and pursuant to the provisions set forth in the Marcus Center By-Laws, I am hereby reappointing Mr. Ralph Hollmon to serve on the Marcus Center Board of Directors. Mr. Hollmon's term will expire on May 1, 2017. A copy of Mr. Hollmon's resume is attached for your review.

I would appreciate your consideration and confirmation.

Chris Abele
Milwaukee County Executive

Cc: Kelly Bablitch, Chief of Staff , County Board of Supervisors
Supervisor Gerry Broderick, Chair, Park, Energy and Environment Committee
Alexis Gassenhuber, Committee Clerk
Paul F. Mathews, Marcus Center Board
Ralph Hollmon



Ralph E. Hollmon
President & CEO
The Milwaukee Urban League

Home: N 46th St, Milwaukee, WI 53216

Ralph Hollmon, President and Chief Executive Officer of the Milwaukee Urban League (MUL), assumed that position in October 2002. As President, he is responsible for the organizations management and strategic planning, overseeing all operations. In this capacity, he provides the leadership to ensure that the League's education, employment, economic development and social justice programs are implemented in an effective manner. He leads in the full acknowledgement and recognition of the organizations commitment to serving African Americans, and other minorities, so they can improve the quality of their lives and become more self-reliant. In addition, Hollmon has held the positions of Central Region Vice President and Central Region Secretary of the National Urban League Association of Executives.

Since assuming the position of President of the Milwaukee Urban League, he has initiated partnerships with MillerCoors Brewing Co. in the MillerCoors Urban Entrepreneur Series, a national business plan competition to assist entrepreneurs ages 21-35 in developing or expanding their businesses. Ralph has also been actively involved with a variety of civic and community initiatives. His community outreach includes serving as past Co-Chair of the Milwaukee Commission on Police Community Relations, Co-Chair of the Governor's Business Opportunity Advisory Commission, a member of the JP Morgan Chase Bank National Community Advisory Board, a member of the Milwaukee Transitional Jobs Coalition, a member of the City of Milwaukee African American Male Unemployment Task Force, a member of the Mayor's Anti-Poverty Advisory Committee, Board Member of Wisconsin Independent Colleges, and a member of the Greater Milwaukee Committee.

Ralph brings a wealth of governmental and community service experience to his current position. He has served as Director of the Milwaukee County Department of Human Services, Chief Executive Officer of the Private Industry Council, and the Executive Director of the Milwaukee Metropolitan Sewerage District. In addition, Ralph has held positions with the State of Wisconsin Department of Administration and the Social Development Commission of Milwaukee County. Prior to joining the Milwaukee Urban League, Ralph led his own company as President of Hollmon Management and Consulting LLC (HMC), a project management and public affairs consulting firm.

Ralph received his undergraduate degree at Parsons College in Fairfield, Iowa, and earned his Master's Degree in Urban Affairs from the University of Wisconsin-Milwaukee. He also completed the Executive Education Program, "Strategic Perspectives in Nonprofit Management" at the Harvard School of Business.

Ralph lives in Milwaukee, Wisconsin with his wife Margaret. They are members of St. Mark AME Church where Ralph has served as past chairman of both the Anvil and Richard Allen Housing Boards, corporations responsible for the church's elderly and disabled housing complex.

OFFICE OF THE COUNTY EXECUTIVE

Milwaukee County

CHRIS ABELE • COUNTY EXECUTIVE

Date: March 28, 2014

To: Marina Dimitrijevic, Chairwoman, County Board of Supervisors

From: Chris Abele, County Executive

Subject: Appointment of Supervisor Khalif Rainey to East Wisconsin Counties Railroad Consortium

Subject to the confirmation of your Honorable Body and pursuant to the provisions set forth in the bylaws of the East Wisconsin Counties Railroad Consortium, I am here by appointing Supervisor Supervisor Khalif Rainey to serve on the East Wisconsin Counties Railroad consortium for a term ending March 31, 2016.

Your consideration and confirmation will be appreciated.

Chris Abele
Milwaukee County Executive

Cc: Supervisor Khalif Rainey
Kelly Bablitch, Chief of Staff, County Board of Supervisors
John F. Corey, East Wisconsin Counties Railroad Consortium

DATE : April 21, 2014

TO : Milwaukee County Board of Supervisors

FROM : County Board Chairwoman Marina Dimitrijevic

SUBJECT : **Appointment of Supervisor Khalif Rainey to Milwaukee Public Museum Board of Directors**

Pursuant to the provisions of the Milwaukee Public Museum Lease and Management Agreement (File No. 13-598) and Milwaukee County Code of General Ordinances 1.21, and subject to confirmation by this honorable body, I am pleased to appoint Supervisor Khalif Rainey to the MPM Board of Directors for a term expiring February 1, 2017.

Sup. Rainey will fill the vacancy created by the completion of Director Michelle Crockett's service on the MPM Board. The MPM bylaws now limit each Director to nine years of consecutive service. I thank Dir. Crockett for her dedicated service on the MPM Board.

Sup. Rainey offers significant intergovernmental and community experience. He worked at the federal level in the office of Congresswoman Gwen Moore for nearly a decade. He currently serves at the local level, representing the residents of the 2nd Supervisory District. Sup. Rainey endeavors to improve quality of life in Milwaukee County and is concerned about matters relating to economic development, sustainability, arts, culture, and youth. Sup. Rainey is a native son of Milwaukee with roots deep in the heart of the city whose commitment to the community is reflected through his service as a board member of African World Festival and the Community Brainstorming Conference of Milwaukee.

The MPM Board establishes bylaws and advises the museum director on long range planning, marketing, educational programming, scope of collections, relationships with the public, and overall museum betterment.

I urge your support and confirmation of this appointment of Sup. Rainey to the MPM Board. I look forward to seeing the continued results of the work of the MPM Board of Directors.

Marina Dimitrijevic
Chairwoman, County Board of Supervisors

cc: County Executive Chris Abele
Alexis Gassenhuber, Clerk, Parks, Energy and Environment Committee
Jessica Janz-McKnight, Research and Policy Analyst, Parks, Energy and Environment Committee
John Dargle, Director, Department of Parks, Recreation and Culture

Supervisor Willie Johnson, Jr., Chairperson,
By the Committee on Finance, Personnel, and Audit, reporting on:

File No. 14-265

(ITEM 9) A resolution to **RECEIVE AND PLACE ON FILE** (vote 7-0) an informational report from the District Attorney dated March 26, 2014, regarding Notification of an Unanticipated Revenue Surplus in the amount of $103,615 as of March 14, 2014.

jmj
04/21/14
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FPA
14-265

COUNTY OF MILWAUKEE
DISTRICT ATTORNEY'S OFFICE
INTEROFFICE COMMUNICATION

DATE : March 26, 2014

TO : Supervisor Willie Johnson, Jr., Co-Chairman, Finance, Personnel and Audit Committee
Supervisor David Cullen, Co-Chairman, Finance, Personnel and Audit Committee

FROM : District Attorney's Office

SUBJECT : Unanticipated Revenue Surplus from District Attorney's Victim Witness Grant

County Board Resolution 86-666 requires department heads to report to the Finance, Personnel and Audit Committee revenues received from sources not anticipated in the budget in excess of $100,000, or revenues received that exceed budget estimates by that amount. The report is to be submitted on a quarterly basis.

The district attorney's office received unanticipated revenue of $103,615 on March 14, 2014, as follows:

Item	Short Description	Budget Amount	Actual Amount	Variance
1	Victim Witness Grant	$632,817	$736,432	$103,615

The Wisconsin Department of Justice, Office of Crime Victim Services, reimburses counties semi-annually for the costs of their victim/witness programs, pursuant to Wis. Stat. § 950.06. In our year-end accrual for the July-December 2013 reporting period, we estimated a reimbursement of 49 percent, but the actual reimbursement rate was 57 percent, resulting in an unanticipated revenue surplus of $103,615 in the 2014 budget.

The state reimbursement rate for the victim/witness program plummeted to 40 percent in the July-December 2011 reporting period, but has rebounded since then, rising to 46.85 percent in January-June 2012, 46.5 percent in July–December 2012, 47.5 percent in January-June 2013, and to 57 percent in the most recent July-December 2013 reporting period.

Respectfully Submitted,

John T. Chisholm
District Attorney

cc: Chris Abele, County Executive
Marina Dimitrijevic, Chair, County Board of Supervisors
Scott Manske, Comptroller
Josh Fudge, Director, DAS Office of Performance, Strategy & Budget

File No. 14-262

(ITEM 10) A resolution to **RECEIVE AND PLACE ON FILE** (vote 7-0) an informational report from the Office of the Sheriff dated March 26, 2014, relative to a Memorandum of Understanding between the Sheriff's Office and the House of Correction regarding use and maintenance of the Milwaukee County Sheriff's Training Academy as recommended by the Committee on Finance, Personnel, and Audit at its meeting of April 17, 2014, and the Committee on Judiciary, Safety, and General Services, at its meeting of April 10, 2014, also recommended that the report be RECEIVED AND PLACED ON FILE (vote 7-0).

jmj
04/18/14
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David A Clarke, Jr.
Sheriff

County of Milwaukee
Office of the Sheriff

14-262 Judiciary

Referred

APR 02 2014

County Board Chair

To: Marina Dimitrijevic, Supervisor, Chairwoman
Milwaukee County Board of Supervisors

From: Richard R. Schmidt, Inspector
Milwaukee County Office of the Sheriff

Date: Wednesday, March 26, 2014

Re: Memorandum of Understanding between the Milwaukee County Sheriff's Office and the Milwaukee County House of Correction for the use of the Milwaukee County Sheriff's Office Training Academy

REQUEST

The Milwaukee County House of Correction requests the use of the Milwaukee County Sheriff's Office Training Academy.

BACKGROUND

The 2014 budget maintains the responsibility for the Training Academy with the Office of the Sheriff. The Sheriff's Office was asked to develop an agreed upon plan by April 1, 2014, which outlines an agreement for the House of Correction to use the training academy for its training needs. A written agreement between the House of Correction and the Sheriff's Office was reached and is attached to this document.

Richard R. Schmidt, Inspector
Milwaukee County Office of the Sheriff

MEMORANDUM OF UNDERSTANDING
Between
the Milwaukee County Sheriff's Office
and Milwaukee County House of Correction

This agreement is made and entered into by and between the Milwaukee County Sheriff's Office (MCSO) and the Milwaukee County House of Correction (HOC).

WHEREAS the Milwaukee County Sheriff's Office administers and manages the Milwaukee County Sheriff's Office Training Academy,

WHEREAS the Milwaukee County House of Correction will utilize the facility for training purposes in exchange for services defined herein.

NOW THEREFORE IT IS MUTUALLY AGREED UPON AS FOLLOWS:

EFFECTIVE DATE, DURATION, AND TERMINATION

This agreement shall be effective April 1, 2014, and will remain in effect as long as annual funding is provided by the County Executive and County Board to operate the training facility and the terms of agreement are followed as outlined below:

NOTIFICATIONS

MCSO
Richard R. Schmidt, Inspector
821 W. State Street
Milwaukee, WI 53233

HOC
Michael Hafemann, Superintendent
8885 S. 68th Street
Franklin, WI 53132

TERMS OF AGREEMENT

Building/Premises Use

- In November and December, the MCSO Training Academy and HOC staff will meet to establish the training schedule for the upcoming year. Copies of the agreed upon schedule shall be submitted to the Deputy Inspector of the Countywide Services Bureau.
- Upon mutual consent of the MCSO and HOC staff, the upcoming year's training schedule may be amended due to unanticipated training needs and the availability of the facility's resources (i.e., classroom and other training spaces). Changes to the original training schedule shall be documented.
- Room reservations shall follow the current scheduling procedure as for any outside agency.
- HOC shall ensure that the facility is cleaned and restored to the same condition as prior to the training session(s).
- The HOC is responsible for any damages to the facility incurred by HOC and will pay for any repairs needed to put the areas into the same conditions as they were received.

Building/Premises Security

- HOC shall provide exterior security patrols.
- HOC shall continuously monitor and maintain the premises security, fire control, and gas sensor systems.
- All security breaches shall be immediately reported to MCSO Communications Center.
- All damage to the premises must be reported to MCSO Communications Center.

Exchange of Services

- At no cost to the MCSO, the HOC will be responsible grounds maintenance, landscaping, and snow removal. And, the availability of MCSO staff to train HOC personnel will be determined and scheduled as part of the process to establish the annual training scheduled for the training facility. However, HOC will first exhaust all HOC training staff to provide training for HOC personnel. Furthermore, MCSO may request and use of HOC staff to train MCSO personnel after exhausting all MCSO training staff to provide training for MCSO personnel.
- In exchange for providing the building and premises security (reference the **Building/Premises Security** section of this agreement), the MCSO will provide at no cost to the HOC MCSO stocked non-expendable training equipment, aids and/or resources. If HOC staff through misuse damages the non-expendable training equipment, the HOC will pay for the cost to replace the equipment. But, the HOC will not be responsible to replace equipment that was properly used by staff, but became damaged do to continued use and wear.
- At no cost to the MCSO, the HOC will be responsible for providing HOC maintenance staff labor to address any repairs to the physical plant and the replacement of non-training aids malfunctioning items/equipment at the facility. The MCSO will be responsible for the cost of parts and equipment needed to address repairs to the physical plant and the replacement of non-training aids malfunctioning items/equipment.
    - The cost of labor provided by the HOC maintenance staff during a calendar year will not exceed $5,000.00 per year.
    - In exchange, the MCSO will provide to HOC at no cost to the HOC 15,000 rounds of ammunition, storage, and inventory control.
    - Additional expendable equipment in exchange for labor cost may be considered as agreed upon during the current year.

RESERVATION OF RIGHTS

MCSO reserves the right to remove from the facility any visitors or Milwaukee County employees who violate security regulations and procedures of the Sheriff's Office, or who present an immediate security risk or threat as determined by MCSO.

MCSO will notify the Superintendent of any immediate action taken against HOC personnel and will mutually work with HOC to resolve any issues that involve a perceived threat or violation of security regulations and procedures.

This Agreement, which shall be binding upon the parties hereto, their successors and assigns, sets forth all the promises, agreements, conditions and understandings between the County, MCSO and the HOC. All prior and contemporaneous understandings, representations, and agreements must be merged therein or superseded hereby. No alterations, modifications, releases or waivers of the agreement or any portion thereof will be effective unless in writing and executed by mutual agreement of the MCSO and HOC.

Richard R. Schmidt, Inspector
Office of the Sheriff, Milwaukee County

03/25/14
Date

Michael Hafemann
Superintendent, House of Correction

3/24/2014
Date

Approved as to form:

Risk Management

3/25/14
Date

Corporation Counsel

3/25/14
Date

File No. 14-347

(ITEM 11) A resolution to **RECEIVE AND PLACE ON FILE** (vote 7-0) an informational report from the Office of the Sheriff dated March 27, 2014, relative to informing County officials of the emergency state of staffing in the Office of the Sheriff.

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FPA 14-347

County of Milwaukee

Office of the Sheriff

David A. Clarke Jr.
Sheriff

Referred
APR 0 7 2014
County Board Chair

Sheriff of the Year 2013

Constitutional Sheriffs and Peace Officers Association

March 27, 2014

The Honorable Chris Abele
Milwaukee County Executive
Milwaukee County Courthouse
901 N. 9th Street, Room 306
Milwaukee, WI 53233

The Honorable Marina Dimitrijevic
Chairwoman, Milwaukee County Board of Supervisors
Milwaukee County Courthouse
901 N. 9th Street, Room 201
Milwaukee, WI 53233

County Executive Abele and Chairwoman Dimitrijevic:

The Sheriff's Office has a responsibility to inform County officials when circumstances arise which have the potential to expose the County to significant liability. Specifically, deputy and correctional officer staffing is at a critical emergency state due to ongoing mandated personnel cuts by the County Executive's Office. These cuts have impeded the Sheriff's Office's ability to meet the constitutional and statutory demands of the Office.

The 2014 recommended budget from the County Executive's Office cited that the cutting of Sheriff's Office deputies and correctional officers would result in improved efficiency within the Sheriff's Office. The cuts resulted in the exact opposite. The position cuts have placed public safety in jeopardy and have led to the physical burnout of deputies and correctional officers who are required to work an excessive amount of overtime. Quality of life issues for employees at all levels are deteriorating based on not receiving appropriate levels of off time. This excessive burden has the unintended consequence of lower performance, yet the County Executive's budget cites messages about the Sheriff's Office improving performance based on a reduction in personnel, an illogical conclusion.

A reasonable person who chooses a career in law enforcement expects to make sacrifices in regards to their schedule. Dedicated law enforcement professionals know they will work on many holidays and occasionally on scheduled off days. Working overtime is an acknowledged necessity during summer and other events throughout the year. However, when a lack of authorized, budgeted positions results in deputies and correctional officers losing all of their off days and working double shifts on a regular basis to maintain public safety, it is an untenable position. The current state of the Sheriff's Office, due to the ongoing yearly budgeted personnel cuts, is placing the public at risk and exposing Milwaukee County to liability. The County's Department of Administrative Services implemented a naïve and uneducated budgeting approach in setting the public safety budget.

The Sheriff's Office requested budget for 2014 asked for an increase of 137 positions. The County failed to take into account the appropriate number of personnel recommended by professional law enforcement administrators and the proper relief factors for mandated staffing needs. The Sheriff's Office is subject to collective bargaining agreements, which include transfer notices and other factors that reduce certain options for flexible use of personnel. At the current budgeted staffing level, the Sheriff's Office lacks the flexibility to maintain services short of utilizing excessive amounts of overtime. Overtime is a management tool, but utilizing overtime as a normal course of business to cover unbudgeted positions to maintain the constitutionally mandated assignments of the Sheriff's Office is an inappropriate fiscal approach.

An appropriate number of budgeted positions are immediately needed to provide the Sheriff's Office the flexibility to meet the constitutional and statutory requirements of the Office. Positions are needed to assist in absorbing deputies and correctional officers who retire, are sick, injured, or on vacation, and we must account for sudden increases in workloads beyond the "normal," such as public safety emergencies. The hiring and training of new deputies and correctional officers takes approximately one year, thus showing the extreme sense of urgency required by those with the ability to positively impact the Sheriff's Office's ability to immediately start the hiring process. The exigency of the issue cannot be overstated.

A statutory mandate requires the Sheriff's Office to perform the service of civil process. The County appropriated only five positions for civil process, which in reality requires 16 deputies to cover the entire County on a daily basis. The importance of expeditiously serving legal documents, and specifically restraining orders, to meet the time sensitive deadlines is another generator of excessive overtime based on myopic budgeting practices.

The 2014 budget for the Courts Division provided 94 deputy sheriff positions in the adopted budget and three correctional officers. The Sheriff's Office does not have enough correctional officer staff in the jail to additionally use three correctional officers daily in the Courts Division. A policy decision to use the correctional officers in positions outside the jail--in the Courts Division for bailiff positions--is not acceptable. The Courts Division must fill 90 positions daily to meet mandatory work assignments in the Courts Division, which does include three positions

daily to staff visiting control (a post outside the secure jail with public contact and requiring the ability to make arrests). This leaves four deputies in reserve. Additional staff is oftentimes needed to cover enhanced security above the staffing previously needed for high profile trials, movement of inmates to/from court, etc.

The deputies work Monday–Friday with their off days being the weekends. Overtime is required daily to cover deputies extended for courts operating past the normal eight-hour shift. The 94 deputies have 4-6 weeks of vacation, which requires additional funded positions for the relief factor. The provision of the four deputies in "reserve" accentuates the poorly constructed logic used in the County's budgeting process to cover sick absences, doctor appointments, vacations, high security trials, unanticipated security issues, and in-service training. Frequently, 20 deputies, or 21% of the staff, are on overtime in the courts to cover the positions.

Deputies from the Patrol Division and the Airport Division are mandated to either work on off days or work double shifts to cover the Courts Division. Those who have to work double shifts are either extending 3rd shifters (having already worked throughout the night) or requiring 2nd shifters to come into work before their regular shift. The 2nd shifters must remain at the Courts Division until the end of the Courts workday, which then daily forces 1st shifters from both the Airport Division and the Patrol Division to be mandated to stay until the 2nd shifters are released from the Courts. In the instance of 3rd shifters being extended, they are working from 10 p.m. the previous night and by 10 a.m. have worked 16 hours. When possible they are relieved and sent home, but seldom does this occur, which then forces them beyond 16 hours to complete the work day. Or, the agency has to disrupt other work areas by taking their personnel and reassigning them to the courts to keep the Courts Division working.

In the meantime, the mandated work volume in those areas is negatively impacted and causing deficits there. These regular extended hours are negatively impacting safety due to fatigue. This is forcing the Sheriff's Office to basically employ a "rob from Peter to pay Paul" analogy on a regular basis. This complicated explanation accentuates the extreme conditions placed upon officers to compensate for the lack of authorized budgeted positions required to properly tend to the courts, a constitutional and statutory mandate of the Sheriff's Office. It further contradicts the statement by the County Executive of creating efficiencies within the Sheriff's Office.

The 2014 budget authorizes 245 deputy sheriffs. The Sheriff's Office currently has 256 positions filled, with the caveat that the eleven "extra positions" are abolished upon vacancy. There are currently nineteen (19) deputy sheriffs not working due to light duty, extended leave, and worker's compensation or pending disability. This does not take into account those on intermittent Family Medical Leave (FML) and on sick leave (SA). The authorized 245 positions do not provide the appropriate number of deputies required to provide a reasonable level of resources for public safety.

The budgetary limitations further resulted in the Sheriff's Office not having the ability to hire deputy sheriffs since 2002. The youngest deputy is 33.2 years of age, and the oldest deputy is 62.9 years of age, resulting in the average age of a deputy sheriff for this agency being 46. Sixty-eight (68) deputy sheriffs are 48 years of age or older, which accounts for 27% of positions currently filled. A random suburban agency within Milwaukee County of 50 or more sworn officers was polled. The survey included every sworn position, including supervision, into their calculation and determined the average age was 39.3 years. If supervision were taken out of the equation, the average age would be lower. If we use this agency as an example and if we said this was optimal for illustration purposes only, the Milwaukee County Sheriff's Office staffing only has 11% of the currently filled positions (256) that fall within this average age or lower.

At the point when the Sheriff's Office receives the authorized funding to hire new deputy sheriffs and correctional officers, there will be a significant period of time before they are ready to work on their own. There first must be recruitment, testing, establishing a certification list, background investigations, an interview process, job offering, and training academy certification through Wisconsin Training & Standards (520- hour program and soon to become 700 hours). Once a deputy sheriff graduates from the training academy and is state certified, each deputy must undergo extensive field training. This process, under the best circumstances, could be twelve months on the low end. We are also only able to properly field train a certain number of deputy sheriffs at one time. Mass hiring and compromising standards for new employee evaluation will lead to serious issues to which Milwaukee County would be liable. Ultimately, these issues negatively influence public safety.

Appropriate levels of supervision were decimated in the 2014 budget. The 2014 adopted budget only funds 13 Correctional Officer Lieutenant positions to supervise 256 Correctional Officer 1 positions in the Sheriff's budget. The 2014 adopted budget for the House of Correction (HOC) funded 23 Correctional Officer Lieutenant positions to supervise 238 Correctional Officer 1 positions. The County budget analysts understood the necessity of providing adequate supervisory staff in the County Executive-run facility, but not in the Sheriff's Office Jail. The disparate number accentuates the intent of the County Executive's budget personnel.

In addition, the 2014 adopted budget only funded 12 Deputy Sheriff Sergeant positions, abolishing eight sergeant positions to cover three shifts in seven divisions, plus multiple specialty units. There is a need for 24/7 Deputy Sheriff Sergeant supervisors at the Airport and Patrol Divisions. There is a need for three Deputy Sheriff Sergeant supervisors in the Courts Division, plus at least one Deputy Sheriff Sergeant supervisor is needed in General Investigations and Civil Process. The Targeted Enforcement Unit needs a minimum of two Deputy Sheriff Sergeant supervisors.

The County Board restored many of the draconian and micromanagement cuts presented in the County Executive's originally proposed 2014 budget for the Sheriff's Office. Despite the Board's efforts, for which they are sincerely thanked, our 2014 budget started in January 2014, with a $4.5 million dollar structural deficit. The shortsighted and poorly researched work performed by the County Executive's budget staff, for what the Executive claimed was his most important focus, resulted in an unrealistic, punitive budget for public safety.

The Sheriff's Office requires a minimum of 137 new non-supervisory positions, including 102 Deputy Sheriffs and 35 Correctional Officers, as requested in our 2014 budget proposal, for the Sheriff's Office to meet the constitutional and statutory obligations in an effective manner. The Sheriff's Office also requires a minimum of an additional 10 Correctional Officer Lieutenant positions to adequately supervise the jail, as well as 10 additional Deputy Sheriff Sergeant positions to properly supervise multiple divisions, shifts and units throughout the Sheriff's Office.

The Band-Aid approach of using excessive amounts of overtime requires the emergency application of a tourniquet of new positions. Therefore, I am requesting immediate approval and funding to hire the needed staff to mitigate the staffing crisis. Failure to provide an expeditious approval to move forward in hiring needed personnel leaves no choice but to contemplate legal action.

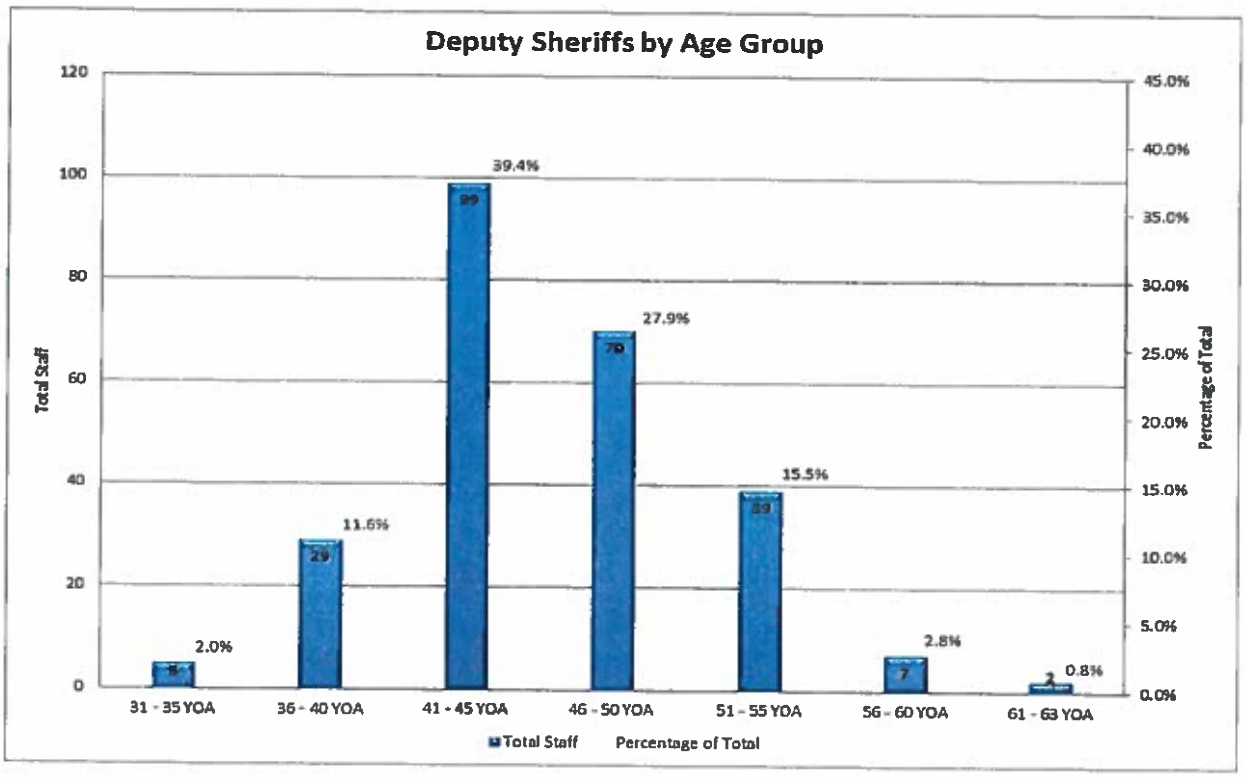
Sincerely,

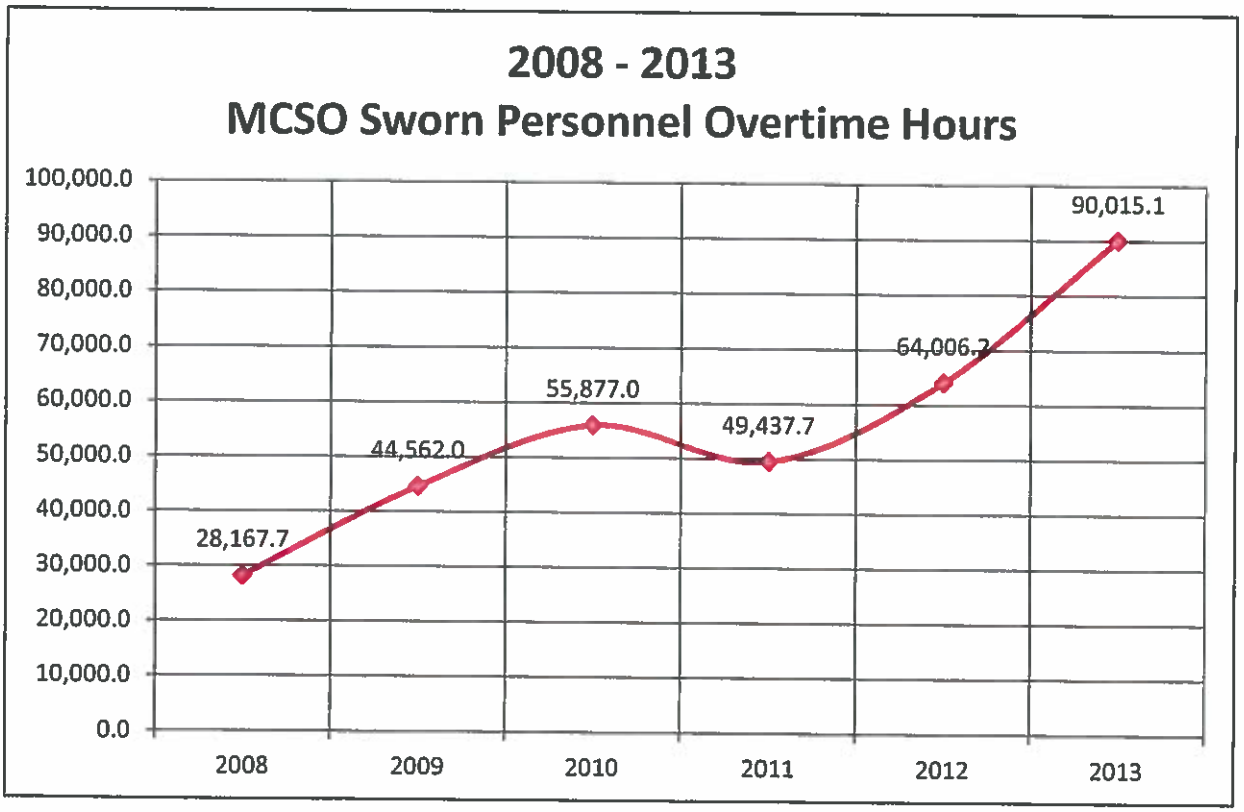
David A. Clarke Jr.

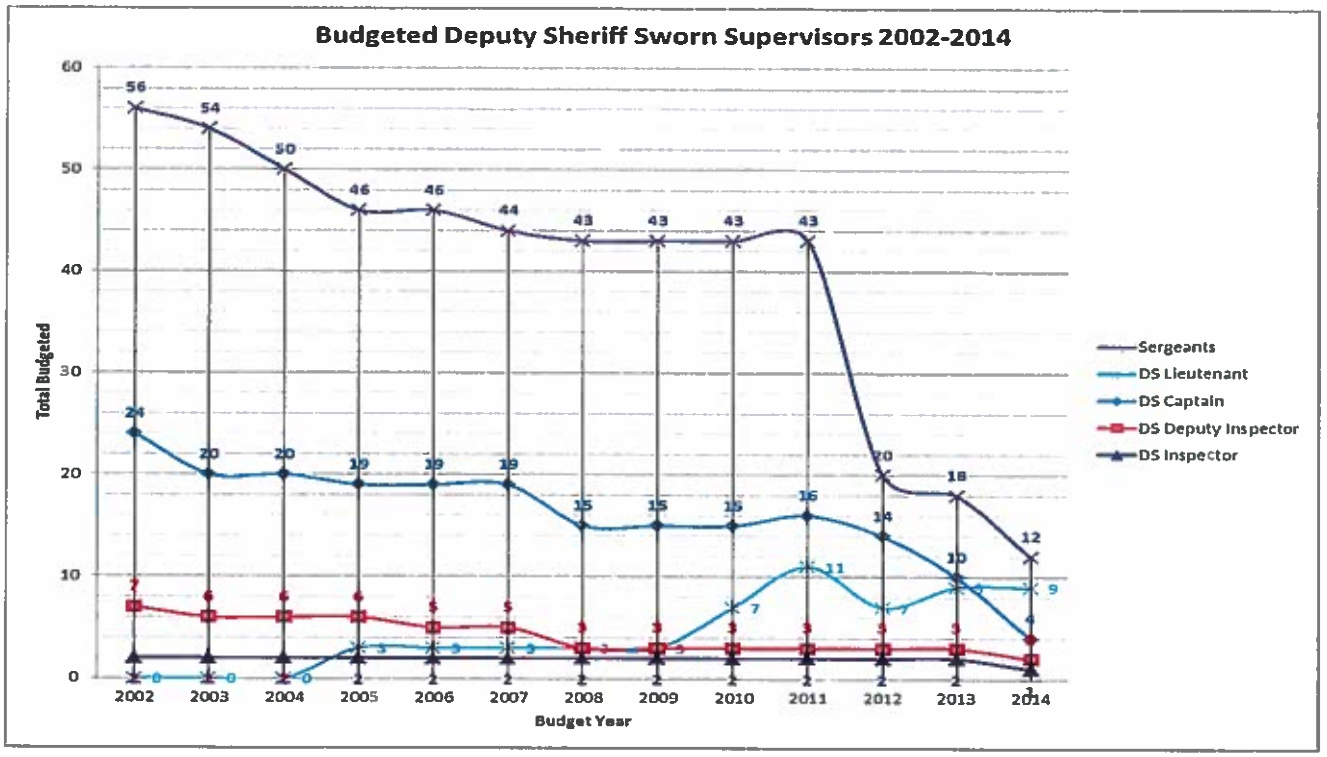
David A. Clarke Jr., Sheriff
Milwaukee County

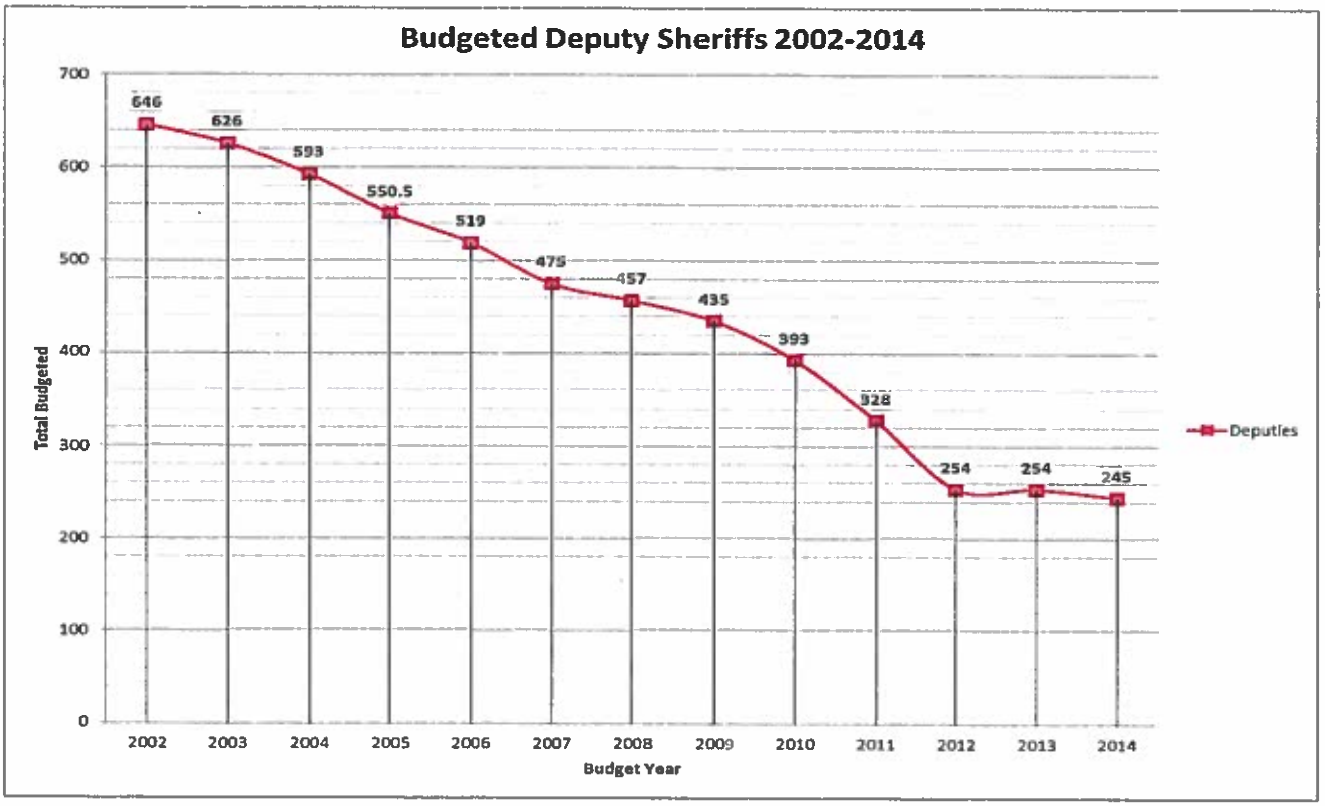
encs.

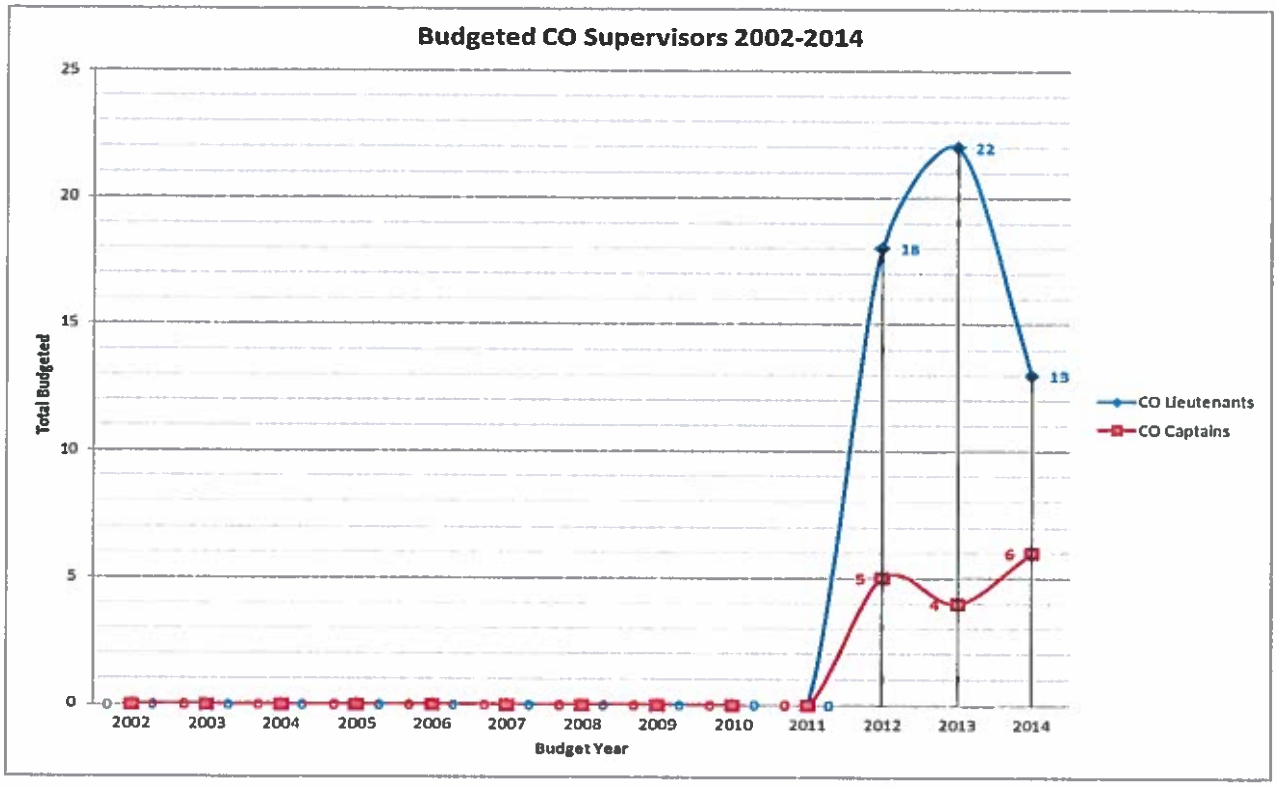
c w/encs.: Corporation Counsel Paul E. Bargren
Amy Pechacek, Director, Risk Management
Mark Kass, Editor-in-Chief, Milwaukee Business Journal
Milwaukee Deputy Sheriffs' Association


Deputy Sheriffs by Age Group
Total Staff
Percentage of Total
120
100
80
60
40
20
0
45.0%
40.0%
35.0%
30.0%
25.0%
20.0%
15.0%
10.0%
5.0%
0.0%
2.0%
11.6%
39.4%
27.9%
15.5%
2.8%
0.8%
31 - 35 YOA
36 - 40 YOA
41 - 45 YOA
46 - 50 YOA
51 - 55 YOA
56 - 60 YOA
61 - 63 YOA
Total Staff
Percentage of Total


2008 - 2013
MCSO Sworn Personnel Overtime Hours
100,000.0
90,000.0
80,000.0
70,000.0
60,000.0
50,000.0
40,000.0
30,000.0
20,000.0
10,000.0
0.0
28,167.7
44,562.0
55,877.0
49,437.7
64,006.2
90,015.1
2008
2009
2010
2011
2012
2013


Budgeted Deputy Sheriff Sworn Supervisors 2002-2014
Total Budgeted
Budget Year
Sergeants
DS Lieutenant
DS Captain
DS Deputy Inspector
DS Inspector


Budgeted Deputy Sheriffs 2002-2014
Total Budgeted
Budget Year
Deputies


Budgeted CO Supervisors 2002-2014
Total Budgeted
Budget Year
25
20
15
10
5
0
2002
2003
2004
2005
2006
2007
2008
2009
2010
2011
2012
2013
2014
22
18
13
6
5
4
CO Lieutenants
CO Captains

SHERIFF'S OFFICE UNIFORMED STAFF

Title	2002 ADOPTED	2003 ADOPTED	2004 ADOPTED	2005 ADOPTED	2006 ADOPTED	2007 ADOPTED	2008 ADOPTED	2009 ADOPTED	2010 ADOPTED	2011 ADOPTED	2012 ADOPTED	2013 ADOPTED	2014 ADOPTED	Title
Co	0	0	0	37.5	50	92	114	142	184	253	250	270	258	Co
Co Lt	0	0	0	0	0	0	0	0	0	0	18	22	13	Co Lt
Corr Managers	0	0	0	0	0	0	0	0	0	0	5	4	6	Corr Managers
Deputies	647	626	593	550.5	519	475	457	435	393	328	254	254	245	Deputies
Sergeants	56	54	50	46	46	44	43	43	43	43	20	18	12	Sergeants
D S Lieutenant	0	0	0	3	3	3	3	3	7	11	7	9	9	D S Lieutenant
Captain	24	20	20	19	19	19	15	15	15	16	14	10	4	Captain
DI	7	6	6	6	5	5	3	3	3	3	3	3	2	DI
Inspector	2	2	2	2	2	2	2	2	2	2	2	2	1	Inspector
Sheriff	1	1	1	1	1	1	1	1	1	1	1	1	1	Sheriff
Total Staff	737	709	672	665	645	641	638	644	648	657	574	593	551	Total Staff

Authorized and funded but does not account for unfunded positions

Budgeted Jail Officers		v&t	net after v&t
2011	297 253 co 1; 44 ds 1	-2	295
2012	247 co 1	-20	227
2013	265 co 1	-20	245
2014	253 co 1	-25	238

David A. Clarke, Jr.
Sheriff

County of Milwaukee

Office of the Sheriff

DATE: March 27, 2014

FROM: Edward H. Bailey, Inspector, Milwaukee County Office of the Sheriff

SUBJECT: Authority of the Milwaukee County Sheriff

As a constitutional officer of the state, but an elected official of the county, case law and statute have aided in establishing the nature and limits of the sheriff's roles and responsibilities. Generally speaking, the sheriff has a degree of autonomy not granted county department heads. The county board has budget authority over the sheriff's office but must fund the office sufficiently to meet state mandates and provide law enforcement. There are several notable statutory citations and court cases on the Milwaukee County Sheriff's authority, which have come to define the duties of this sheriff:

The Wisconsin State Constitution, Article VI, County officers; election, terms, removal; vacancies.

Coroners, registers of deeds, district attorneys, and all other elected county officers, except judicial officers, sheriffs, and chief executive officers, shall be chosen by the electors of the respective counties once in every 2 years.

Beginning with the first general election at which the governor is elected which occurs after the ratification of this paragraph, sheriffs shall be chosen by the electors of the respective counties, or by the electors of all of the respective counties comprising each combination of counties combined by the legislature for that purpose, for the term of 4 years.

Sheriffs may not hold any other partisan office.

When a vacancy occurs in the office of sheriff, the vacancy shall be filled by appointment of the governor, and the person appointed shall serve until his or her successor is elected and qualified.

Wisconsin Professional Police Association v. Dane County (1982):

In the exercise of executive and administrative functions, in conserving the public peace, in vindicating the law, and in preserving the rights of the government, he (the sheriff) represents the sovereignty of the State and he has no superior in his county.

Washington County v. Washington County Deputy Sheriff's Association (2008):

The Wisconsin Constitution does not define the duties of a sheriff, but case law has described examples and a method of analysis. Initially, the definition of whether duties were part of the sheriff's constitutionally protected powers focused on a historical analysis of whether they were longstanding established duties of the sheriff at common law such as housing the county's prisoners in the jail…But…the Wisconsin Supreme Court shifted the focus of the analysis to those duties that characterized and distinguished the office of sheriff…

Andreski v. Industrial Commission et al (1952)

> The position of sheriff is one of great antiquity and honor. He was the deputy of the king in his shire and was accountable to no one but the king to whom he was responsible…
>
> He was accompanied by his court, composed as was the king's court, of representative nobles, freeholders and burglers, before whom his officers brought persons accused of crime. Trial was had under the supervision of the sheriff and if conviction resulted the sheriff imposed the sentence and executed it. Although in rank some noblemen might be higher, in temporal power and authority within his shire and within his term of office the sheriff was legally superior to them all. He was the representative of the king, accountable only to the king and the king's authority lay in him.
>
> Within the field of his responsibility for the maintenance of law and order the sheriff today retains his ancient character and is accountable only to the sovereign, the voters of his county…
>
> No other county official supervises his work or can require a report or an accounting from him concerning his performance of his duty. He chooses his own ways and means of performing it. He divides his time according to his own judgment of what is necessary and desirable but is always subject to call and is eternally charged with maintaining the peace of the county and the apprehension of those who break it. In the performance of this duty he is detective and patrolman, as well as executive and administrator…
>
> We recite these qualities and characteristics of the office not because they are novel but because they are so old that they are easily forgotten or unappreciated…
>
> The sheriff's hours of work are such as he deems necessary. So, too, are his methods.

In the *Andreski* case the court was very clear, firm, and definitive when describing the Sheriff's authority. Even though the *Andreski* decision was made a half-century ago, it is often referenced in other court and Attorney General opinions. The *Andreski* case reinforced

the Sheriff's authority by saying "a Sheriff's work, his methods and his hours, are carried out as he sees fit." In this case we do not deal with a subordinate municipal employee who is duplicated over and over but with one who is sui generis.

Wis. Stats. § 59.22, which states (in part): **Compensation, fees, salaries and traveling expenses of officials and employees**:

The compensation established shall not be increased nor diminished during the officer's term and shall remain for ensuing terms unless changed by the board.

The board shall establish the annual compensation of the sheriff as straight salary. No portion of that salary may include or be based on retention of fees by the sheriff. No portion of that salary may be based on providing food to prisoners.

Wis. Stats. § 59.27, which states (in part): **Sheriff; duties**: The sheriff of a county shall do all of the following:

- Take the charge and custody of the jail maintained by the county...
- Attend upon the circuit court held in the sheriff's county…
- Personally, or by the undersheriff or deputies, serve or execute all processes, writs, precepts and orders issued or made by lawful authority and delivered to the sheriff.
- In counties having a population of 300,000 or more, assign one deputy, to be mutually agreed upon by the sheriff and the district attorney, to the office of the district attorney.
- Conduct operations within the county and, when the board so provides, in waters of which the county has jurisdiction…for the rescue of human beings and for the recovery of human bodies.
- Enforce all city, or village, ordinances in a city, or village, in which the sheriff provides law enforcement services under a contract

Wis. Stats. § 59.28(1), which states (in part): **Peace maintenance; powers and duties of peace officers**

"Sheriffs and their undersheriffs and deputies shall keep and preserve the peace in their respective counties…"

Wis. Stats. § 59.84(10)(b), which states (in part): **Expressways and mass transit facilities in populous counties:** Policing of expressways[1]

[1] Note: It is helpful to provide two key definitions (from statute) when considering this issue, to wit:

Expressway means a divided arterial highway for through traffic with full or partial control of access and, generally, with grade separations at intersections.

Policing of expressways. Expressways shall be policed by the sheriff who may, when necessary, request and shall receive cooperation and assistance from the police departments of each municipality in which expressways are located…

Wis. Stats. § 349.02(1), which states (in part): **Police and traffic officers to enforce law**

It is the duty of the police, sheriff's and traffic departments of every unit of government and each authorized department of the state to enforce chs. 346 to 348 and 350.

Wis. Stats. § 302.425 which states (in part): **Prisons; State, County and municipal;** Home detention programs.

Sheriff's or superintendent's general authority. A county sheriff or a superintendent of a house of correction may place in the home detention program any person confined in jail. The sheriff or superintendent may transfer any prisoner in the home detention program to the jail.

The sheriff or superintendent may, if he or she determines that the home detention program is appropriate for a prisoner, place the prisoner in the home detention program and provide that the prisoner be detained at the prisoner's place of residence or other place designated by the sheriff or superintendent and be monitored by an active electronic monitoring system.

S:// Edward H. Bailey, I7
Edward H. Bailey, Inspector
Milwaukee County Office of the Sheriff

Highway means all public ways and thoroughfares.

JOURNAL INTERACTIVE

PRINTTHIS

After Abele says hold the line, Clarke asks for 100 more deputies

Milwaukee County sheriff seeking 137 new positions in 2014 budget request

By Steve Schultze of the Journal Sentinel
July 4, 2013

Milwaukee County Sheriff David A. Clarke Jr. wants to add 137 positions to his staff next year, which would more than make up for a two-year trend of reductions imposed by County Executive Chris Abele and the County Board.

About 100 of the extra positions would be deputies, who would be used for new drunken-driving and drug interdiction units in the sheriff's freeway patrol division, as well as to enhance the rosters for criminal investigations, courtroom security, airport protection, community relations and other areas.

Clarke also is seeking 35 more correctional officers for the county jail and three jobs he says are needed because of this year's separation of the House of Correctionfrom the sheriff's oversight. Clarke objected to that change but lost a challenge in court.

The expansions are detailed in Clarke's 2014 budget request and would mean a 17% increase, or $15 million, in tax levy support over his existing budget. That would bring his budget to $99.6 million for next year.

The office's budget guideline for next year, issued by an Abele staffer, called for no levy increase — in line with the guidance given to most county departments.

Abele declined to comment on the sheriff's budget request, which is likely to undergo significant revision by the county executive and County Board.

Clarke did not respond to a request for comment.

Efficiency measures pushed by Abele since 2012 have led to deep disagreement between the sheriff and the county executive. In February, Clarke even accused Abele of "penis envy" in an interview.

Abele has said he'll reintroduce his plan next year to turn over patrol of lakefront and other county parks in the city to the Milwaukee Police Department. Abele has said the job could be done better and cheaper through a service agreement with city police, saving taxpayers money.

The board sided with Clarke on the issue during deliberations for the 2013 budget last fall, which resulted in restoration of 27 deputy jobs that Abele had wanted to cut. For 2012, 48 deputies lost their jobs to budget cuts.

Clarke's budget plan for next year details a proposed hiring binge.

Among the expansions: He'd add seven staffers in his "analytics division" to review crime data, at a cost of $556,000; 35 more deputies for freeway alcohol and drug enforcement, for an extra $4 million; add four staffers to beef up dispatching — for an increase of $327,000 — even though cellphone 911 calls are now rerouted to the Milwaukee Police Department, and add 16 positions for investigations, for an extra $1.5 million.

Splitting the jail and House of Correction will necessitate hiring 41 staffers, mainly correctional officers, at a cost of nearly $2.1 million, the sheriff's request says. Part of the explanation for the extra officers: an anticipated uptick in the inmate population and the reopening of two mothballed jail housing units.

The hiring plans were hailed by Roy Felber, president of the deputies union, who said no new deputies have been hired in a decade. The department now has 274 deputies, fewer than half the number from a decade ago, when Clarke began replacing deputies with less costly correctional officers as a cost-saving measure.

Staff shortages have led to large overtime costs in the last two years, Felber said. Overtime for 2011 and 2012 totaled almost $12 million — about double what was budgeted, county records show.

Supervisor Theo Lipscomb Jr., chairman of the County Board Judiciary, Public Safety and General Service Committee, said there was "no way" Clarke would get all the positions he's seeking. Clarke's request must be considered in conjunction with other departmental requests, Lipscomb said.

Supervisor Mark Borkowski, who describes himself as a Clarke backer, said he expected Clarke and Abele to continue their feud over the sheriff's budget.

"It's going to come down to the board" to settle things, Borkowski said.

The County Board was the only unit of county government to fail to submit a budget request to Abele for next year.

County Board Chairwoman Marina Dimitrijevic sent a letter saying it was impossible to figure out a board budget until full ramifications of Act 14 are known. That law cuts the board's budget through a complicated formula aimed at forcing cuts to staff and other areas.

"Since it is not possible right now to determine next year's tax levy, I am requesting the maximum amount of budgeted expenditures allowable under the state limitation," Dimitrijevic says in her letter to the county budget director.

The board also has voted to hire an outside legal firm to possibly mount a legal challenge to Act 14. The law also requires a binding referendum next spring on cutting supervisor pay in half to about $24,000.

Facebook: fb.com/steve.schultze3

Twitter: twitter.com/SteveSchultzeJS

Find this article at:

http://www.jsonline.com/news/after-abele-says-hold-the-line-clarke-asks-for-100-more-deputies-17-levy-hike-b9947321z1-214304901.html

☐ Check the box to include the list of links referenced in the article.

File No. 14-226

(ITEM 12) A resolution t **.ACE ON FILE** (vote 6-0) an annual
informational audit report fr Audits, Office of the Comptroller, dated
March 2014 entitled "2013 it Hotline and Audit Activity Related to
Fraud, Waste, and Abuse."

jmj
04/21/14
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2013 Annual Report
Audit Hotline and Audit Activity
Related to Fraud, Waste and Abuse

March 2014

Milwaukee County Office of the Comptroller
Audit Services Division

Scott B. Manske, CPA
Milwaukee County Comptroller

Jerome J. Heer, Director of Audits
Douglas C. Jenkins, Deputy Director of Audits

Investigations:
James D. Felde, CPA, CFE

Administrative Support:
Cheryl Hosp

Office of the Comptroller
Audit Services Division

Milwaukee County

Jerome J. Heer • Director of Audits
Douglas C. Jenkins • Deputy Director of Audits

February 27, 2014

To the Honorable Chairwoman
of the Board of Supervisors
of the County of Milwaukee

We have completed an annual report concerning operation of the Audit Hotline and other related audit activities undertaken by the Office of the Comptroller's Audit Services Division during 2013.

The attached report includes a statistical summary of these activities, as well as a brief narrative that describes the nature of various categories of cases resolved during the year. In addition, some of the more interesting cases closed during 2013 are presented in greater detail. Direct savings to taxpayers of Milwaukee County and other jurisdictions attributed to Audit Hotline and audit activity related to fraud, waste and abuse in 2013 totaled $49,433. In addition, we estimate future savings of approximately $228,600 resulting from Rent Assistance program participant terminations facilitated by Hotline verifications performed at the request of County program staff. Further, County departments experienced continued success from our proactive procedures to reduce the number of unauthorized electronic banking transactions perpetrated on County accounts.

The nature of alleged improprieties presented to the Audit Services Division for investigation is often complex and continues to involve inter-agency cooperation with numerous governmental entities. As the Audit Services Division begins its 21st year of operating the Hotline, the experience gained from working cooperatively with County departments, the District Attorney's Office, the Office of the Sheriff and other law enforcement agencies has improved the effectiveness of our efforts to combat waste, fraud and abuse in Milwaukee County government. We believe the attached report demonstrates the value those efforts.

I would like to take this opportunity to acknowledge the dedication and professionalism of Mr. James Felde, CPA, CFE. Mr. Felde is retiring after 34 years of exceptional service with the County Audit Department/Audit Services Division. That service included performing lead investigative services for the Audit Hotline since 1996. His presence will be missed.

Please refer this report to the Committee on Finance, Personnel and Audit.

Jerome J. Heer
Director of Audits

JJH/DCJ/cah

Attachment

cc: Scott B. Manske, CPA, Milwaukee County Comptroller
Milwaukee County Board of Supervisors
Chris Abele, Milwaukee County Executive
Amber Maureen, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, Milwaukee County Board
Don Tyler, Director, Department of Administrative Services
Janelle Jensen, Chief Committee Clerk, Office of the County Clerk

City Campus, 9th Floor • 2711 West Wells Street
Milwaukee, Wisconsin 53208 • Telephone (414) 278-4806 • Fax (414) 223-1895

2013 Annual Report
Audit Hotline and Audit Activity
Related to Fraud, Waste and Abuse

Background

The Milwaukee County Board of Supervisors approved the establishment of an Audit Hotline on September 23, 1993. The Hotline was created for concerned citizens and other interested individuals to report suspected instances of fraud, waste or abuse in County government. Callers are not required to identify themselves and, if they wish, may remain anonymous.

A County Board Resolution (File No. 95-210) directs the Audit Services Division of the Office of the Comptroller to submit annual reports on Hotline activities to the Committee on Finance, Personnel and Audit. This report provides a statistical summary of Hotline and other related audit activity during the past year, a description of various categories of resolved cases, as well as details of selected cases closed during 2013. Direct savings attributed to Audit Hotline and audit activity related to fraud, waste and abuse in 2013 totaled $49,433. In addition, we estimate additional future savings of approximately $228,600 resulting from Rent Assistance program participant terminations facilitated by Hotline verifications performed at the request of County program staff.

Statistical Summary

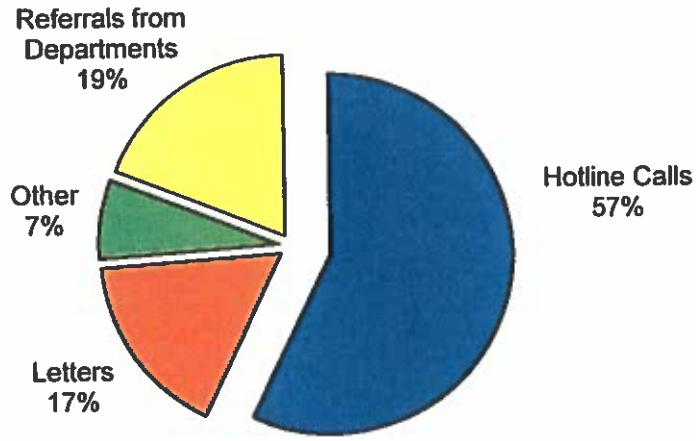
The Audit Services Division received 42 contacts concerning allegations of fraud, waste or abuse in 2013. These contacts are categorized by source in **Table 1**.

Table 1
2013 Allegations of Fraud, Waste or Abuse
Source of Contact

Source	Number	Percentage
Hotline Calls	24	57%
Referrals from Departments	8	19%
Letters	7	17%
Other	3	7%
Total	**42**	**100%**

The source of 2013 Hotline contacts information is presented graphically as **Figure 1.**

Figure 1
2013 Allegations of Fraud, Waste or Abuse
Source of Contact



Cases Opened

Cases opened in 2013 concerned allegations of individuals receiving benefits to which they were not entitled, employee fraud or misconduct, and counterfeit or unauthorized transactions, among others. When allegations involve issues beyond the jurisdiction of County government, they are referred to appropriate non-County agencies. All allegations of Wisconsin Works (W-2) fraud are referred to the State of Wisconsin Department of Children and Families' Fraud Hotline to avoid duplication.

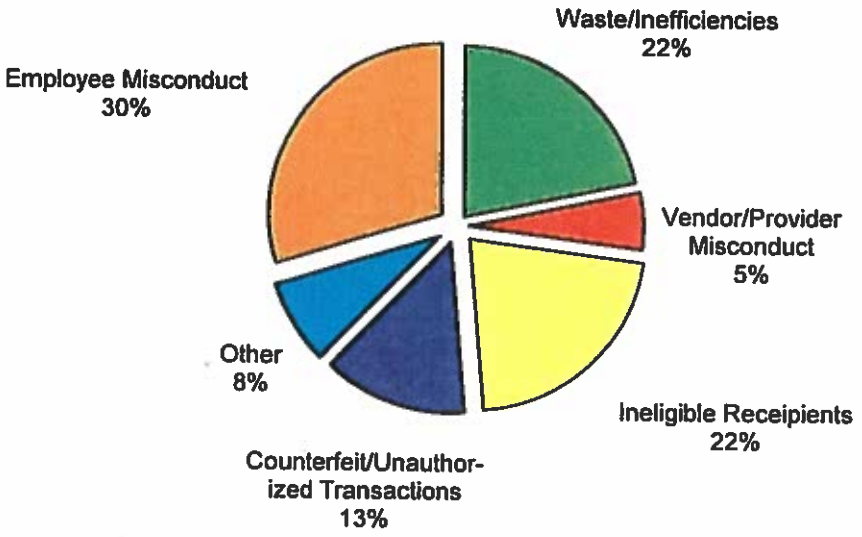
Table 2 identifies, by type of allegation, Hotline cases opened in 2013.

Table 2
2013 Cases Opened
Type of Allegation

Type of Allegation	Number	Percentage
Employee Misconduct	11	30%
Ineligible Recipients	8	22%
Waste/Inefficiencies	8	22%
Counterfeit/Unauthorized Transactions	5	13%
Vendor/Provider Misconduct	2	5%
Other	3	8%
Total	**37**	**100%**

The types of allegations made in Hotline cases opened in 2013 are presented graphically as **Figure 2.**

Figure 2
2013 Cases Opened
Type of Allegation



Cases Closed

During 2013, 38 cases were closed for a variety of reasons. Of these, four cases were opened in 2012, while the remaining 34 were opened during 2013. As of year-end 2013, two cases remained active.

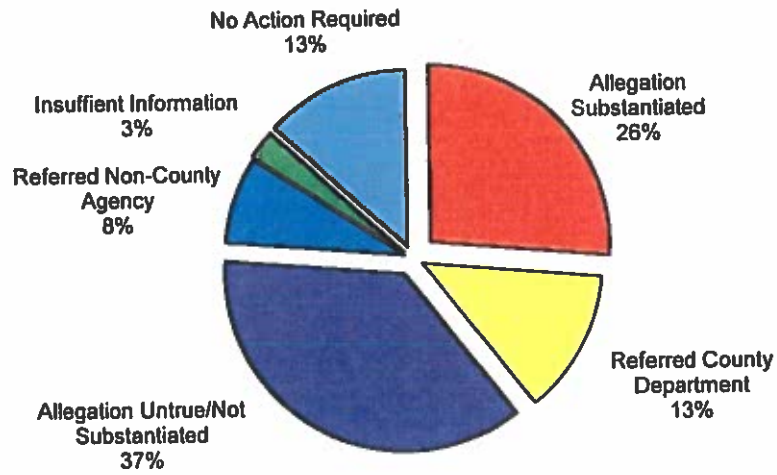
Table 3 categorizes the 38 cases closed in 2013. Ten cases were closed because the allegations were determined to be either correct or substantially correct, and corrective measures were either implemented or in the process of being implemented. Fourteen cases were determined to be either incorrect allegations or we were unable to substantiate the allegation. Of the remaining 14 cases closed in 2013, three were referred to a non-County agency; there was no action required in five cases; there was insufficient information provided to reach any conclusion in one case; and five cases were referred to a County department for additional review and action.

Table 3
2013 Cases Closed
Reason for Closing

Reason for Closing	Number	Percentage
Allegation Untrue/Not Substantiated	14	37%
Allegation Substantiated	10	26%
No Action Required	5	13%
Referred to County Department	5	13%
Referred to Non-County Agency	3	8%
Insufficient Information	1	3%
Total	**38**	**100%**

The reasons for closing Hotline cases in 2013 are presented graphically as **Figure 3.**

Figure 3
2013 Cases Closed
Reason for Closing



Case Highlights

Following are descriptions of some of the more interesting cases closed during 2013. The diverse nature of these cases demonstrates the value Countywide of maintaining the Audit Hotline.

Service Provider Fraud

In 2013, a service provider notified the Milwaukee County Behavioral Health Division (BHD) that the provider had conducted an internal review that found billing discrepancies related to one of its clinicians. The matter was referred to the Administration Section of the Department of Health and Human Services (DHHS). Staff from Contract Administration immediately contacted the Office of the Comptroller Audit Services Division and requested our guidance.

According to the service provider, its internal review included a complete chart audit of the clinician's files and associated billing reports. The clinician had cooperated openly with the internal review, hoping to minimize any consequences, and admitted falsely billing for clients that failed to appear for scheduled counseling services. According to the service provider, the clinician would make telephone contact with clients that missed appointments to 'touch base' and then falsely document and bill the calls as if face-to-face counseling services had been rendered.

The service provider reported that the clinician was immediately terminated following discovery of the falsified billings. In addition, the service provider supplied the County with a copy of a formal complaint that the agency had submitted to the State of Wisconsin Department of Safety and Professional Services regarding the matter. The service provider also supplied the County with documentation that it had reported the incident to the Milwaukee Police Department.

Additional action taken by the service provider included:

- Conducted an in-service meeting with its clinic staff regarding proper billing procedures.
- Implemented additional checks and balances at both the clinic and corporate office levels to help prevent and detect employee misconduct.
- Reinforced with staff that the service provider's ethical standards and business practices must be followed at all times, and that failure to do so would lead to disciplinary action including possible termination, prosecution and license revocation.

The service provider's internal review report of billing discrepancies related to the clinician was described as follows:

> *After review, due to existing management controls, it appears the clinician's misconduct was limited to Milwaukee County funded mental health clients who were served between November, 2012 to December, 2012. During this two month period, the clinician billed for 24 clients (total of 27 sessions) whom he did not see and did not provide services as required. Total amount is $1,512.00 for 11/2012 and 12/2012.*

As a result of its internal review, the service provider reported nine additional claims the service provider should not have billed due to lack of proper documentation to support the claim, bringing the total to $2,016.

A joint meeting of staff from the service provider, DHHS Contract Administration, Audit Services Division and BHD was held to further discuss the service provider's internal review and findings related to the falsified billings submitted by the clinician. At the meeting, the service provider was advised by the Audit Services Division that Milwaukee County would conduct its own independent

review of client case files which would include an expanded review of client files for services billed by the clinician in question, as well as other clinicians.

The results of the County's review identified the following additional problems:

- Sessions and/or client signatures were not confirmed by clients contacted;
- Documentation required for billing purposes was missing; and
- Duplicate billings were identified.

The review resulted in a proposed fiscal disallowance of $6,233, including the service provider's initial review findings totaling $2,016. The service provider agreed to the additional disallowances and reimbursed Milwaukee County the full amount.

Rent Assistance

Milwaukee County's Rent Assistance program provides rent and utility subsidies based on a participant's income and family size. The Hotline tips relating to the program in 2013 consist primarily of allegations that participants have not reported all of their income, or that they have not disclosed a change in the household makeup (other individuals are now residing in the residence).

In recent years, tips relating to the federal Section 8 Housing Choice Voucher Program (Rent Assistance) have accounted for a relatively high percentage of the allegations reported to the Hotline. For the five-year period 2008 through 2012, tips concerning Rent Assistance issues accounted for 35% of all Hotline allegations.

Due to the number of Hotline allegations related to the Rent Assistance program, in May 2010, the Audit Services Division issued an audit report, *Better Management Oversight Needed for the County Administered Federal Rent Assistance Program.* The report identified the need for improved management oversight and additional program resources to reduce errors and omissions in the calculation of rent subsidies paid on behalf of program participants. Errors and omissions resulted in estimated annualized overpayments of $328,000 in the $11.9 million Milwaukee County Rent Assistance program. The report also recognized an estimated $355,000 in future program savings achieved by management, while noting the opportunity for enhanced program integrity efforts.

In 2013, there was a substantial departure from this recent trend, with six tips (14% of the total received) related to Rent Assistance. Two of the tips were referred to the City of Milwaukee's Fraud Hotline, as the names of the participants and addresses provided were not in Milwaukee County's

program. Of the four tips received in 2013, we were able to substantiate one incident of Rent Assistance impropriety. The caller stated that an individual with a criminal record had moved into the program participant's residence, a potential program violation. We located the individual in the State of Wisconsin Offender database. He was assigned to a Probation Agent. We contacted the Probation Agent and verified that the individual was residing with the program participant. We provided the information to the Rent Assistance program and the program participant was terminated from the program for not reporting a change in household residence. We estimate the future savings to the program is approximately $41,800.

In addition to receiving allegations related to program participants, we also have been contacted by Rent Assistance program staff to assist in verifying information related to annual recertification forms. Based on the information we provided, five additional individuals were terminated from the program in 2013, resulting in an estimated future savings of approximately $228,600. It is our observation that Rent Assistance management has taken a more aggressive stance in pursuing program violations during the past year.

Counterfeit Checks/Unauthorized Transactions

With assistance from the Audit Services Division's Bank Reconciliation staff, the Audit Hotline continues to work closely with bank officials and law enforcement investigators to identify and track counterfeit check activity and unauthorized transactions against Milwaukee County bank accounts.

During 2013, five cases of unauthorized transactions involving Milwaukee County bank accounts were identified:

- Three checks involved forged endorsements.
- One check was altered to change the payee and dollar amount.
- One check was cancelled after having been reported lost, but ultimately was cashed at a later date.

Of the three forged endorsements, two were checks issued to Department of Health and Human Services clients and the other was issued to a jury duty participant. All three reported that they had not received their checks. We generated copies of the checks and verified that the checks were cashed and that the endorsements appeared to be forged. We contacted the appropriate bank staff and the accounts were reimbursed the appropriate funds. In addition, the three individuals were reissued checks.

The check that was altered and the check that was cancelled were identified by the Positive Pay system initiated by the Office of the County Treasurer. The Treasurer's Office electronically provides a list of checks and amounts to the bank. When a check is presented, the check number and the amount are verified against the Positive Pay list. If there is a variance, the check is rejected. In both cases, the checks were deposited into the accounts of another bank and then presented to the Treasurer's Office bank account. The Positive Pay system worked as designed and rejected both checks. We provided the necessary unauthorized transaction documentation to the banks affected.

This represents a substantial reduction in the County's exposure to this type of activity compared to prior years. We believe the reduction is due to our constant vigilance over Milwaukee County's bank accounts, as well as implementation of our previous recommendations to place restrictive controls on various accounts to combat unauthorized transactions.

As we have noted in previous Hotline reports, theft by unauthorized electronic fund transfer and counterfeit checks is a nationwide problem. Easy access to sophisticated computer graphics printing capabilities, as well as increasing reliance on electronic fund transfers, creates an environment of greater risk of bogus transactions. Early detection is critical to avoiding losses from unauthorized transactions, as timely notification places the liability on the accepting party and/or the bank. Proactive procedures implemented by the Audit Services Division to identify questionable transactions on County bank accounts continue to pay dividends.

Ongoing Hotline Benefits

We frequently have been approached by other audit organizations at both the state and local levels for advice regarding the establishment of hotline functions in their respective jurisdictions. We provide the following information regarding the ongoing benefits of the Fraud Hotline to Milwaukee County citizens. This information has been updated to reflect 2013 activity.

- **Milwaukee County Hotline Savings (1994—2013)**
  - Total Direct = $4,919,311
  - Total Direct/Indirect = $9,838,622

- **Intangible Benefits**
  - Someone's Watching: The Audit Hotline has a deterrent effect, for both internal and external sources of fraud, waste and abuse.

- Someone Cares: A public message of 'zero tolerance' for fraud, waste and abuse is sent by allocating resources to a Hotline function.

- Beneficial Contacts: Interaction with the District Attorney's Office, police/sheriff departments, state and federal data sources, and even corporate security staff help forge alliances beneficial to the pursuit of eradicating fraud, waste and abuse from government.

- **Future Audit Project Leads**

  - Hotline tips often point to areas in need of review. Our current audit of the Milwaukee County Rent Assistance Program is an example of using data from the Hotline to identify areas of County operations at risk for potential fraud, waste or abuse.

As the Milwaukee County Audit Services Division proceeds with its 21st year of operating a Hotline, the benefits described above continue to play an important part in the department achieving its stated mission:

> **Audit Services Division Mission Statement**
>
> Through independent, objective and timely analysis of information, the Milwaukee County Audit Services Division assists both policy makers and program managers in providing high-quality services in a manner that is honest, efficient, effective and accountable to the citizens of Milwaukee County.

Historic Hotline Data

Tables 4 through **7** present annual Hotline statistics from its inception in 1994 through 2013.

Table 4
Milwaukee County Department of Audit Fraud Hotline
Savings Identified 1994—2013

Year	Savings
1994	$169,427
1995	$182,920
1996	$0
1997	$17,044
1998	$182,512
1999	$94,487
2000	$282,627
2001	$238,152
2002	$123,962
2003	$2,504
2004	$1,249,032
2005	$155,635
2006	$389,123
2007	$171,417
2008	$1,070,650
2009	$75,840
2010	$144,675
2011	$245,765
2012	$74,106
2013	$49,433
Direct Savings	**$4,919,311**
Estimated Total Savings	**$9,838,622**

Note: Estimated total savings based on industry standard of $1 indirect savings for every $1 direct savings.

Table 5
Milwaukee County Fraud Hotline Statistics 1994—2013
Sources of Contacts

Year	Calls	Letters	Referred from Departments	Leads from Audits	Elected Officials	Other	Total
1994	420	21	0	0	0	10	451
1995	139	7	0	0	0	3	149
1996	54	4	0	0	0	0	58
1997	28	5	2	0	3	5	43
1998	26	4	5	0	1	1	37
1999	17	0	3	0	2	1	23
2000	40	14	11	7	0	4	76
2001	27	8	10	9	0	1	55
2002	21	9	4	8	12	3	57
2003	29	5	5	7	3	2	51
2004	18	9	5	3	1	4	40
2005	27	5	8	5	2	2	49
2006	67	9	1	7	2	3	89
2007	34	5	2	9	0	5	55
2008	48	3	3	3	2	3	62
2009	49	9	4	4	0	7	73
2010	51	7	0	1	1	2	62
2011	49	10	4	1	0	3	67
2012	39	4	5	0	0	5	53
2013	24	7	8	0	1	2	42
Total	1,207	145	80	64	30	66	1,592
% of Total	75.8%	9.1%	5.0%	4.0%	1.9%	4.1%	100.0%
Average	60.4	7.3	4.0	3.2	1.5	3.3	79.6
1996—2013 Total	648	117	80	64	30	53	992
1996—2013 Average	**36.0**	**6.5**	**4.4**	**3.6**	**1.7**	**2.9**	**55.1**
1996—2013 Average %	**65.3%**	**11.8%**	**8.1%**	**6.5%**	**3.0%**	**5.3%**	**100.0%**

Note: During 1995, all allegations of welfare fraud were referred to the Department of Health and Human Services to avoid duplication. Consequently, separate statistical averages are maintained for post-1995 data. Detail may not add to totals due to rounding.

Table 6
Milwaukee County Fraud Hotline Statistics 1994—2013
Types of Allegations

Year	Employee Misconduct	Ineligible Recipients	Waste or Inefficiencies	Vendor or Provider Misconduct	Counterfeit or Unauthorized Transactions	Non-County Issues	Other	Total
1994	59	213	22	12	0	38	80	424
1995	17	71	9	3	0	15	26	141
1996	9	22	5	2	0	5	8	51
1997	11	4	8	7	0	6	3	39
1998	9	3	9	6	0	6	2	35
1999	8	2	4	5	0	3	1	23
2000	34	2	15	9	6	6	2	74
2001	17	1	8	10	0	0	13	49
2002	14	9	9	6	7	0	2	47
2003	10	13	7	4	7	0	7	48
2004	13	12	6	4	2	1	0	38
2005	12	15	5	5	5	0	4	46
2006	20	37	6	6	7	0	2	78
2007	12	18	3	5	7	1	2	48
2008	15	21	1	7	3	0	2	49
2009	17	22	5	6	6	0	1	57
2010	10	28	1	5	2	0	4	50
2011	18	25	4	6	1	0	3	57
2012	19	17	5	3	0	0	1	45
2013	11	8	8	2	5	0	3	37
Total	335	543	140	113	58	81	166	1,436
% of Total	23.3%	37.8%	9.7%	7.9%	4.0%	5.6%	11.6%	100.0%
Average	16.8	27.2	7.0	5.7	2.9	4.1	8.3	71.8
1996—2013 Total	259	259	109	98	58	28	60	871
1996—2013 Average	14.4	14.4	6.1	5.4	3.2	1.6	3.3	48.4
1996—2013Average %	29.7%	29.7%	12.5%	11.3%	6.7%	3.2%	6.9%	100.0%

Note: During 1995, all allegations of welfare fraud were referred to the Department of Health and Human Services to avoid duplication. Consequently, separate statistical averages are maintained for post-1995 data. Detail may not add to totals due to rounding.

Table 7
1994—2013
Reasons for Case Closings

Year	Allegation Substantiated	Allegation Untrue/ Not Substantiated	Referred to Non-County Agency	Insufficient Information	Referred to County Department	No Action Required	Other	Total
1994	74	84	31	17	29	0	30	265
1995	45	105	28	11	87	10	8	294
1996	5	6	6	2	27	3	4	53
1997	12	8	3	7	2	1	0	33
1998	13	14	0	1	2	2	0	32
1999	13	9	1	4	0	3	0	30
2000	24	23	2	4	0	4	0	57
2001	18	12	0	1	8	7	0	46
2002	16	26	1	6	4	7	0	60
2003	10	19	5	3	6	6	0	49
2004	16	10	4	2	1	1	0	34
2005	12	21	7	0	2	3	0	45
2006	15	35	17	0	3	6	0	76
2007	19	17	10	3	4	0	0	53
2008	15	11	12	0	7	5	0	50
2009	14	23	11	0	7	2	0	57
2010	7	15	12	5	3	6	0	48
2011	19	13	10	5	7	6	0	60
2012	10	14	11	3	2	4	0	44
2013	10	14	3	1	5	5	0	38
Total	367	479	174	75	206	81	42	1,424
% of Total	25.8%	33.6%	12.2%	5.3%	14.5%	5.7%	2.9%	100.0%
Average	18.4	24.0	8.7	3.8	10.3	4.1	2.1	71.2
1996—2013 Total	248	290	115	47	90	71	4	865
1996—2013 Average	13.8	16.1	6.4	2.6	5.0	3.9	0.2	48.1
1996—2013 Average%	28.7%	33.5%	13.3%	5.4%	10.4%	8.2%	0.5%	100.0%

Note: During 1995, all allegations of welfare fraud were referred to the Department of Health and Human Services to avoid duplication. Consequently, separate statistical averages are maintained for post-1995 data. Detail may not add to totals due to rounding.

MILWAUKEE COUNTY GOVERNMENT

H O T L I N E

Ph: (414) 93-FRAUD – Fax: (414) 223-1895 (933-7283)

Write: Audit Hotline- 2711 W. Wells St., 9th Floor, Milwaukee, WI 53208
Website: my.execpc.com/~milcoaud

A service of the Milwaukee County Comptroller's Office

For Reporting:

- **Incidents of fraud or waste in County government**
- **Concerns over inefficient Milwaukee County government operations**

CALLERS NOT REQUIRED TO IDENTIFY THEMSELVES

-------- Other Numbers --------

Milwaukee County:	
Aging - Elder Abuse Helpline	414-289-6874
Child Support - TIPS Hotline (Turn in Parents for Support)	414-278-5222
District Attorney –	
Consumer Fraud Unit	414-278-4585
Public Integrity Unit	414-278-4645
Mental Health	
Crisis Hotline	414-257-7222
Crisis Hotline (TTY/TDD)	414-257-6300

City of Milwaukee:	
Fraud Hotline	414-286-3440

Sheriff's Department –	
Community Against Pushers (Anonymous Drug Reporting)	414-273-2020
Guns Hotline	414-278-4867

State of Wisconsin:	
Child Abuse or Neglect Referrals	414-220-7233
DOJ Consumer Protection Unit	1-800-998-0700
Wisconsin W-2 Fraud Hotline	1-877-865-3432
Wisconsin Child Care Fraud	1-877-302-3728
Legislative Audit Bureau Hotline	1-877-372-8317

Federal:	
Medicare Fraud	1-800-447-8477
Social Security Fraud	1-800-269-0271
Federal Funds Fraud (FraudNet)	1-800-424-5454

(2/3/14)

File No. 14-248

(ITEM 13) A resolution to **RECEIVE AND PLACE ON FILE** (vote 6-0) an informational report from the Director of Audits, Office of the Comptroller, dated March 19, 2014, regarding an "External Quality Review of the Office of the Comptroller's Audit Services Division" by the Association of Local Government Auditors.

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14-248

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: March 19, 2014

To: Supervisor Marina Dimitrijevic, Chairwoman
Milwaukee County Board of Supervisors

From: Jerome J. Heer, Director of Audits

Subject: External Quality Review of the Office of the Comptroller's Audit Services Division

Wisconsin State Statute §§ 59.255(i) requires our office to perform our work in compliance with government auditor standards issued by the Comptroller General of the United States. Those standards require that our office undergo a periodic external quality review. The enclosed report represents the results of that review for the period July 1, 2010 through June 30, 2013.

The review was conducted under the auspices of the Association of Local Government Auditors by a team of seasoned professionals from two of the nation's most respected local government audit offices.

We are proud of the fact that the review team has given us a 'clean' opinion. The team also made three observations in its management letter. We agree with the observations and will implement the corresponding suggestions.

Please refer the review to the Finance, Personnel and Audit Committee.

Sincerely,

Jerome J. Heer

Attachments

JJH/cah

cc: Scott B. Manske, CPA, Milwaukee County Comptroller
Chris Abele, Milwaukee County Executive
Supervisor Willie Johnson, Jr., Co-Chair, Committee on Finance, Personnel & Audit
Supervisor David Cullen, Co-Chair, Committee on Finance, Personnel & Audit
Kelly Bablitch, Chief of Staff, County Board Staff
Janelle Jensen, Chief Committee Clerk, Office of the County Clerk

External Quality Control Review

of the

Milwaukee County
Office of the Comptroller
Audit Services Division

Conducted in accordance with guidelines of the

Association of Local Government Auditors

for the period July 1, 2010 through June 30, 2013

II: M-1

Association of Local Government Auditors

March 14, 2014

Mr. Jerome Heer
Director of Audits
Milwaukee County Office of the Comptroller
Audit Services Division
City Campus, 9th Floor
2711 W. Wells Street
Milwaukee, Wisconsin 53208

Dear Mr. Heer,

We have completed a peer review of the Milwaukee County Office of the Comptroller, Audit Services Division for the period July 1, 2010 through June 30, 2013. In conducting our review, we followed the standards and guidelines contained in the *Peer Review Guide* published by the Association of Local Government Auditors (ALGA).

We reviewed the internal quality control system of your audit organization and conducted tests in order to determine whether your internal quality control system operated to provide reasonable assurance of compliance with *Government Auditing Standards* issued by the Comptroller General of the United States. Our procedures included:

- Reviewing the audit organization's written policies and procedures.
- Reviewing internal monitoring procedures.
- Reviewing a sample of audit engagements and working papers.
- Reviewing documents related to independence, training, and development of auditing staff.
- Interviewing auditing staff and management, to assess their understanding of, and compliance with, relevant quality control policies and procedures.

Due to variances in individual performance and judgment, compliance does not imply adherence to standards in every case, but does imply adherence in most situations.

Based on the results of our review, it is our opinion that the Milwaukee County Office of the Comptroller Audit Services Division's internal quality control system was suitably designed and operating effectively to provide reasonable assurance of compliance with *Government Auditing Standards* for audit engagements during the period July 1, 2010 through June 30, 2013.

We have prepared a separate letter offering suggestions to further strengthen your internal quality control system.

Sincerely,

David A. Schroeder
Office of the City Controller
Audit Division
Houston, Texas

Michael C. Houston
Office of the City Auditor
San José, California

139 Lewis Hargett Circle, Suite 290, Lexington, KY 40503 Phone (859) 276-0686 Fax (859) 278-0507
webmaster@nasact.org • www.algaonline.org

Association of Local Government Auditors

March 14, 2014

Mr. Jerome Heer
Director of Audits
Milwaukee County Office of the Comptroller
Audit Services Division
City Campus, 9th Floor
2711 W. Wells Street
Milwaukee, Wisconsin 53208

Dear Mr. Heer,

We have completed a peer review of the Milwaukee County Office of the Comptroller, Audit Services Division for the period July 1, 2010 through June 30, 2013 and issued our report thereon dated March 14, 2014. We are issuing this companion letter to offer certain observations and suggestions stemming from our peer review.

We would like to mention some of the areas in which we believe your office excels:

- Audit leadership and management have an extensive background in the auditing profession within the public sector, specifically county government, and possess a high level of technical skill and experience.
- The audit organization demonstrates a strong commitment to adding value to all stakeholders and is a trusted and valued resource to county government.
- The audit organization's approach to providing audit services balances cost with benefits in delivering a quality work product that is compliant with professional standards while also identifying and addressing relevant risks within a complex audit environment.

We offer the following observations and suggestions to enhance your organization's demonstrated adherence to *Government Auditing Standards*:

- GAGAS 3.83 states that an audit organization's system of quality control encompasses the audit organization's leadership, emphasis on performing high quality work, and the organization's policies and procedures designed to provide reasonable assurance of complying with professional standards.

  In performing our review of the quality control system (QCS) documentation and the policies and procedures manual of the Milwaukee County Office of the Comptroller, Audit Services Division, we noted that some areas/sections lacked clarity and did not include guidance related to specific GAGAS requirements (3.85). These areas related to: independence (GAS 3.07-3.08; 3.25-3.26); non-audit services (GAS 2.12); initiating/declining/terminating an engagement (GAS 3.89; A3.10); modifications to audit scope (GAS 6.32-6.35); and communication protocol where certain conditions exist (GAS 7.07; 7.21-7.22; 7.24-7.26).

  The audit organization should update policies and procedures with defined processes, including any relevant documentation to address the areas noted above.

- GAGAS 2.12 defines nonaudit services as "*...professional services other than audits or attestation engagements....*" Therefore, auditors do not report that the nonaudit services were conducted in accordance with GAGAS. Thus a scope of work generally fits the criteria of: (1) audit/attestation or (2) nonaudit service and is then subject to different evaluation elements accordingly.

  For the peer review, the audit organization identified two types of services: performance audits and other services. Projects that were identified as "Other" represented approximately 25% of the hours

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that the audit organization charged to specific projects during the peer review period. In performing our testwork, we noted some projects classified as "Other" contained a significant level of effort (hours and procedures), a published deliverable, recommendations and other audit activities. The decision of how to classify a scope of work is up to the audit organization based on the audit objectives, but should be based on documented criteria (e.g., GAGAS and/or policy and procedures). Once the audit organization decides on a classification, the appropriate framework should be applied.

The audit organization should identify and outline parameters for determining how work is classified, in accordance with GAGAS procedures, for the purpose of adhering to specific professional standards.

- GAGAS 3.95 along with supplemental guidance provided in A3.10c requires that:

  "The audit organization should analyze and summarize the results of its monitoring process at least annually, with identification of any systemic or repetitive issues needing improvement, along with recommendations for corrective action. The audit organization should communicate to appropriate personnel any deficiencies noted during the monitoring process and make recommendations for appropriate remedial action."

  Part of establishing and maintaining a system of quality control includes monitoring and correction of deficiencies noted, and identifying areas for improvement on an iterative basis. While the audit organization has implemented a QCS monitoring checklist and has sufficient quality elements designed and in place to validate the existence and occurrence of key activities, it does not summarize and formally communicate the results to management for corrective action.

  The audit organization should perform an annual monitoring process whereby they identify systemic issues needing improvement, summarize the results, and make recommendations for appropriate remedial actions and communicate those results to appropriate personnel. This could be achieved by reviewing Section 7 workpapers containing the engagement QCS checklists; validating the existence of QCS elements, considering other items noted during engagement and other management activities. Periodic cumulative reviews of these elements could help them identify patterns that initiate change/updated processes, enhanced P&P, and other opportunities for continuous improvement.

We extend our thanks to you, your staff and the other county officials we met for the hospitality and cooperation extended to us during our review.

Sincerely,

David A. Schroeder
Office of the City Controller
Audit Division
Houston, Texas

Michael C. Houston
Office of the City Auditor
San José, California

Office of the Comptroller
Audit Services Division

Milwaukee County

Jerome J. Heer • Director of Audits
Douglas C. Jenkins • Deputy Director of Audits

March 14, 2014

Mr. David A. Schroeder
City of Houston Controller's Office
Houston, TX 77251

Dear Mr. Schroeder,

On behalf of the entire staff of the Milwaukee County Office of the Comptroller – Audit Services Division, I would like to acknowledge the professionalism and courtesy exhibited by you and Mr. Michael Houston during this engagement. Your review was both comprehensive and thorough. The management team is especially appreciative of the kind remarks expressed in your management letter.

We concur with all suggestions contained in the management letter. Specifically:

- Comment

  In performing our review of the QCS documentation and the policies and procedures manual of the Milwaukee County Office of the Comptroller, Audit Services Division, we noted that some areas/sections lacked clarity and did not include guidance related to specific GAGAS requirements (3.85). These areas related to: independence (GAS 3.07-3.08; 3.25-3.26); non-audit services (GAS 2.12); initiating/declining/terminating an engagement (GAS 3.89; A3.10); modifications to audit scope (GAS 6.32-6.35); and communication protocol where certain conditions exist (GAS 7.07; 7.21-7.22; 7.24-7.26).

  The audit organization should update policies and procedures with defined processes, including any relevant documentation to address the areas noted above.

  Response

  The Audit Services Division will review and update its policies and procedures manual to add clarity with defined processes and relevant documentation requirements sufficient to address each of the specific professional standards identified by the peer review team.

- Comment

  The audit organization should identify and outline parameters for determining how work is classified, in accordance with GAGAS procedures, for the purpose of adhering to specific professional standards.

  Response

  The Audit Services Division will modify its current policy regarding Classification of Work Assignments (Section 2100) to provide a clear and consistent framework for identifying scopes of work as either Audit/Attestation or Non-audit Services. Applicable GAGAS requirements will be followed accordingly. This modification will eliminate the Division's current "Other" category of work classification.

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Milwaukee, Wisconsin 53208 • Telephone (414) 278-4806 • Fax (414) 223-1895

- Comment

The audit organization should perform an annual monitoring process whereby they identify systemic issues needing improvement, summarize the results, and make recommendations for appropriate remedial actions and communicate those results to appropriate personnel. This could be achieved by reviewing Section 7 workpapers containing the engagement QA checklists; validating the existence of QA elements, considering other items noted during engagement and other management activities. Periodic cumulative reviews of these elements could help them identify patterns that initiate change/updated processes, enhanced P&P, and other opportunities for continuous improvement.

Response

The Audit Services Division's current Quality Assurance protocol includes assignment of the Audit Compliance Manager as the lead reviewer on all end-of-project QA Reviews. This provides both consistency and accountability for ensuring adherence to applicable professional standards and division policies and procedures on each engagement. The Audit Compliance Manager meets with the entire Audit Services Division management team on a regular basis to discuss a number of issues including work assignments, project deadlines, staff development, administrative tasks, etc. These regular meetings afford the Audit Compliance Manager the opportunity to discuss QA issues with the other audit managers as well as the Director and Deputy Director of Audits.

The peer review team's suggestions for formalizing and enhancing the Audit Services Division's ongoing efforts to ensure and improve the quality of its reports and activities will be implemented with a specific addition to the Division's policies and procedures manual. The Audit Compliance Manager will prepare a formal summary, as outlined in the peer review team's comments, on an annual basis for review by the management team.

Thank you for your efforts. Your observations and suggestions are constructive and are appreciated.

Jerome J. Heer
Director of Audits

cc: Michael Houston, City of San Jose, CA
Kelly Hammond, Frederick County, MD
Scott B. Manske CPA, Milwaukee County Comptroller

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Milwaukee, Wisconsin 53208 • Telephone (414) 278-4806 • Fax (414) 223-1895

The Association of Local Government Auditors

Awards this

Certificate of Compliance

to

Office of the Comptroller, Audit Services Division
Milwaukee County

Recognizing that the organization's internal quality control system was suitably designed and operating effectively to provide reasonable assurance of compliance with *Government Auditing Standards* for audit and attestation engagements during the period July 1, 2010, through June 30, 2013.

Gary S. Chapman
ALGA Peer Review Committee Chair

Bill Greene
ALGA President

File No. 14-286

(ITEM 14) A resolution to **RECEIVE AND PLACE ON FILE** (vote 5-0) an informational report from the Milwaukee County Comptroller dated March 28, 2014, regarding Professional Service Contract Notifications received from October 1, 2013, through December 31, 2013, pursuant to Chapter 56.30(8) of the Milwaukee County Code of General Ordinances.

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FPA
14-286

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

Office of the Comptroller

DATE : March 28, 2014

TO : Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors

FROM : Scott B. Manske, Comptroller

SUBJECT: Report of Professional Service Contracts–4th Quarter of 2013–(Information Only)

Policy Issue

Pursuant to County Ordinance 56.30(8), attached is a summary of professional service contract notifications received by the Office of the Comptroller from October 1, 2013 through December 31, 2013.

The notification of a professional service contract has to be received in the Comptroller's office prior to any payment being made on a contract.

The data for the quarter listed above, does not include DBE participation for subcontractors. DBE participation data is reported separately by the Community Business Development Partners office and is no longer included in this report.

Committee Action

This is an informational report only. This report should be referred to and reviewed by the Finance and Audit Committee.

Scott B. Manske
Comptroller

Attachments

cc: Chris Abele, County Executive
Don Tyler, Director, Department of Administrative Services
Josh Fudge, Fiscal and Budget Administrator
Jerome Heer, Director of Audit
Rick Norris, Community Business Development Partners
Stephen Cady, Research Director, Office of the Comptroller
Janelle Jensen, Head Committee Clerk, County Board

SUMMARY OF PROFESSIONAL SERVICE CONTRACTS REPORTED TO OFFICE OF COMPTROLLER

*NO APPROVAL REQUIRED FOR:

A - Capital Projects
B - Capital/Major Maintenance Under $50,000
C - Operating Contracts Under $50,000
D - Annual T&M Contracts (Approval obtained on Project-by-Project Basis)
+ - Represents Increase to Existing Contract

Professional Service Contracts for 10/01/2013 thru 12/31/2013

ORG	DEPT & VENDOR	ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
1000	**COUNTY BOARD**									
	CENTER FOR INTERNATIONAL HEALTH	$15,000	6999	01/13	12	SISTER CITIES PROGRAM DEVELOPMENT USING THE CONTRACT AGREEMENT SIGNED IN DECEMBER 2012.	--	C	N	N
1040	**CNTY BD COMM BUS DEVELP PTNERS**									
	ROWJAC CONSULTING, LLC.	$85,000 + $40,000	6106	07/13	6	PERFORM THE ROLE OF DIRECTOR ON AN INTERIM BASIS. THE AMENDMENT MODIFIES THE CONTRACT DOLLAR AMOUNT FROM THE ORIGINAL MAXIMUM AMOUNT OF $45,000 TO A MAXIMUM AMOUNT OF $85,000 BY ADDING $40,000.	--	C	N	Y
	B2GNOW/ASKREPLY, INC.	$55,363	6148	06/13	19	DIVERSITY SOFTWARE FOR 49 CFR PART 23 AND 26 COMPLIANCE. SOFTWARE ALLOWS THE TRACKING, REPORTING AND MONITORING OF CONTRACTS AND PAYMENTS, WHILE ALSO ALLOWING THE AUTOMATION OF MOST OF THE DBE/ACDBE/SBE CERTIFICATION PROCESS.	--	C	N	Y
	ROWJAC CONSULTING, LLC.	$45,000	6106	07/13	6	PERFORM THE ROLE OF DIRECTOR ON AN INTERIM BASIS.	--	C	N	Y
1140	**HUMAN RESOURCES**									
	TALX CORPORATION	$19,000	6148	08/13	12	ASSIST IN COMPLYING WITH THE IMMIGRATION REFORM AND CONTROL ACT OF 1986 BY PROVIDING THE I-9 MANAGEMENT PRODUCT.	--	C	N	Y
	NICOLE ROBBINS	$1,831	6148	08/13	4	LEGAL SERVICE FOR THE CIVIL SERVICE COMMISSION.	--	C	N	Y
1150	**DAS - RISK MANAGEMENT**									
	AURORA MEDICAL GROUP	$515,000 + $300,000	8040	01/12	24	OCCUPATIONAL HEALTH MEDICAL SERVICES.	10-448	--	N	Y
	AEGIS	$37,975 + $15,000	6148	10/13	10	MEDICAL MANDATORY INSURER REPORTING SERVICES.	--	C	N	Y

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	AMSET, INC.	$50,000	6149	11/13	2.5	COURTHOUSE FIRE INVESTIGATION SERVICES THAT WILL BE PROVIDED ON MILWAUKEE COUNTY'S BEHALF DURING THE STATE OF WISCONSIN'S CAUSE AND ORIGIN INVESTIGATION OF THE COURTHOUSE ELECTRICAL FIRE.	--	C	N	Y
1160	**DAS - INFORMATION MNGMNT SVS DIV**									
	RELIABLE RESOURCES, INC.	$25,000	6147	12/13	7	DATA CENTER ASSESSMENT OF MILW CNTY'S 2 DATA CENTERS (MER AND G2A) AGAINST REQUIREMENTS FOR DISASTER RECOVERY AND PROVISIONING OF HIGH AVAILABILITY SERVICES.	--	C	N	Y
1192	**DAS--ECON & COMM DEVELOPMENT**									
	WRTP/BIG STEP	$1,000,000 + $55,559	6149	08/12	18	OPERATION OF THE "READY TO WORK" INITIATIVE WHICH PROVIDES EDUCATIONAL TRAINING AND ON-THE-JOB WORK EXPERIENCE FOR ELIGIBLE PARTICIPANTS.	12-632	--	N	Y
	G.R.W. INC.	$125,000 + $5,790	6149	03/13	8.5	THE UPDATE OF EXISTING DIGITAL PLANIMETRIC FEATURE MAP DATABASES. PRODUCT IS TO CONFORM THE NATIONAL MAP ACCURACY STANDARDS AT A SCALE OF ONE-INCH EQUALS ONE HUNDRED FEET AND BE COMPATIBLE WITH CURRENT SOFTWARE.	13-69	--	N	Y
	THE NICHOLSON GROUP, LLC.	$35,000 + $10,000	6001	11/13	UNKNOWN	MARKET ANALYSIS, PROPERTY VALUATION AND APPRAISAL SERVICE FOR COUNTY-OWNED PROPERTIES AND/OR COUNTY MANAGED REAL ESTATE.	--	C	N	Y
	FIRST STOP APPRAISAL	$12,000 + $8,000	6001	12/13	UNKNOWN	MARKET ANALYSIS, PROPERTY VALUATION AND APPRAISAL SERVICE FOR COUNTY-OWNED PROPERTIES AND/OR COUNTY MANAGED REAL ESTATE.	--	C	Y	Y
	COMMERCIAL ASSOCIATION OF REALTORS	$15,000	6148	12/13	UNKNOWN	MARKETING SERVICES FOR PARK EAST LANDS BY A PROFESSIONAL TRADE ASSOCIATION WITH HUNDREDS OF LOCAL MEMBERS AND NATIONAL CONNECTIONS.	--	C	N	Y
	MOEGENBURG RESEARCH, INC.	$3,500	6001	09/13	INDEFINITE	MARKET ANALYSIS, PROPERTY VALUATION AND APPRAISAL SERVICE FOR COUNTY PROPERTIES AND COUNTY MANAGED REAL ESTATE.	--	C	N	Y
	QUORUM ARCHITECTS, INC.	$2,263	6149	11/13	UNKNOWN	FACILITATE SPACE PLANNING FOR THE DEPARTMENT OF ADMINISTRATIVE-ECONOMIC DEVELOPMENT DIVISION THAT WILL BE USED FOR THE CFP PROCESS.	--	C	Y	Y

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1200	**HIGHWAYS & BRIDGES**										
	K. SINGH & ASSOCIATES, INC.		$83,832	6146	11/13	26	AMEND CONTRACT TO ALLOW CORING 10 FEET INTO THE ROCK AT TWO LOCATIONS TO DETERMINE QUALITY AND APPROXIMATE THICKNESS. THE AMENDMENT IS REQUIRED TO COVER EXTRA FEES DUE TO THE VENDOR ENCOUNTERING ROCK WHILE BORING BELOW THE ROAD.	--	A	Y	Y
		+	$3,978								
1250	**MASS TRANSIT**										
	EFFECTIVE MANAGEMENT DECISIONS		$2,000	6146	10/13	2	TRANSIT BUS WASH QUALITY REVIEW.	--	A	N	N
1300	**AIRPORT**										
	CSDA DESIGN GROUP		$19,904,428	8509	11/13	12	IMPLEMENT RESIDENTIAL SOUND INSULATION PROGRAM INCLUDING SERVICES TO IMPLEMENT VARIOUS LAND AND NOISE MITIGATION PROGRAMS OF THE FAR PART 150 NOISE COMPATIBILITY PROGRAM.	08-44 (A) (B)	--	N	Y
		+	$5,920,000								
	ENGBERG ANDERSON, INC.		$4,118,796	6146	11/13	2	GMIA BAGGAGE CLAIM BUILDING REMODEL. FEE INCREASE #15.	--	A	N	N
		+	$43,082								
	AMERICAN DESIGN & BUILD, INC.		$3,167,589	6146	11/13	2	GMIA BAGGAGE SCREENING IMPROVEMENTS PHASE 2. FEE INCREASE #1.	--	A	N	N
		+	$954,265								
	GRAEF-USA, INC.		$3,223,149	6146	09/13	3	GMIA BAGGAGE SCREENING IMPROVEMENTS PHASE 2. FEE INCREASE #8.	--	A	N	N
		+	$14,894								
	COLLINS ENGINEERS, INC.		$2,643,063	6146	10/13	3	GMIA RUNWAY SAFETY AREA IMPROVEMENTS. FEE INCREASE #6.	--	A	N	N
		+	$18,161								
	M.A. MORTENSON COMPANY		$1,808,335	6146	12/13	6	GMIA BAGGAGE CLAIM BUILDING REMODEL. FEE INCREASE #1.	--	A	N	N
		+	$306,852								
	CDM SMITH		$987,845	6146	11/13	2	GMIA SNOW MELTER EFFLUENT STUDY. FEE INCREASE #1.	--	A	N	N
		+	$161,736								
	CRAWFORD, MURPHY & TILLY, INC.		$221,878	6146	10/13	2	GMIA AIRPORT MASTER PLAN COMPLETION OF AIRPORT LAYOUT PLAN.	--	A	N	N
	GRAEF		$170,734	6146	11/13	2	GMIA HVAC SYSTEM RETRO COMMISSIONING. FEE INCREASE #2.	--	A	N	N
		+	$8,780								
	QUORUM ARCHITECTS, INC.		$133,081	6146	11/13	2	GMIA TRAINING CENTER. FEE INCREASE #5.	--	A	N	N
		+	$1,775								

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	JAMES OTTO ARCHITECT, LLC.	+	$94,535 $2,120	6146	11/13	2	GMIA TRAINING CENTER. FEE INCREASE #5.	--	A	N	N
	WASTE CAP RESOURCE SOLUTIONS		$19,999	6146	10/13	2	GMIA BAGGAGE CLAIM BUILDING REMODEL.	--	A	N	N
1375	**ENVIRONMENTAL**										
	AECOM	+	$184,705 $59,800	6146	09/13	3	RAWSON AVE. LIFT STATION REPAIRS. FEE INCREASE #1.	--	A	N	N
1400	**PARKS**										
	THE KUBALA WAHATKO ARCHITECTS, INC.	+	$420,473 $24,844	6146	11/13	2	MITCHELL PARK GREENHOUSE FACILITIES: DESIGN SERVICE FEE INCREASE #3.	--	A	N	N
	HUNZINGER CONSTRUCTION COMPANY	+	$319,868 $67,324	6146	11/13	2	MITCHELL PARK GREENHOUSE FACILITIES: CONSTRUCTION MANAGEMENT SERVICES. FEE INCREASE #2.	--	A	N	N
	SAA DESIGN GROUP		$138,543	6146	10/13	8	CALVIN MOODY PARK COMMUNITY BUILDING AND PARK RENOVATION.	--	A	N	N
	GILES ENGINEERING & ASSOCIATES	+	$96,690 $21,893	6146	12/13	1	MITCHELL PARK GREENHOUSE FACILITIES: QUALITY ASSURANCE TESTING. FEE INCREASE #2.	--	A	N	N
	GAI CONSULTANTS, INC.		$75,695	6146	11/13	2	MENOMONEE RIVER PARKWAY RECONSTRUCTION FROM CHURCH STREET TO CONGRESS STREET.	--	A	N	N
	T.J. EMMERICH ASSOCIATES, INC.		$42,915	6146	12/13	1	GREENFIELD PARK GOLD COURSE IRRIGATION DESIGN.	--	A	N	N
	T.J. EMMERICH ASSOCIATES, INC.	+	$25,965 $1,185	6146	11/13	2	LINCOLN PARK GOLF COURSE IRRIGATION DESIGN. FEE INCREASE #1.	--	A	N	N
	T.J. EMMERICH ASSOCIATES, INC.		$24,780	6146	11/13	2	LINCOLN PARK GOLF COURSE IRRIGATION DESIGN.	--	A	N	N
1575	**ZOO**										
	PECKHAM GUYTON ALBERS & VIETS, INC.	+	$271,810 $45,810	6146	09/13	3	ZOO MASTER PLAN 2012-2013. FEE INCREASE #1.	--	A	N	N
1750	**COURTHOUSE COMPLEX**										
	JACKSON MCCUDDEN, INC.		$22,712	6146	12/13	6	CH LIGHT COURT #3 WINDOW REPLACEMENT FOR ABESTOS ABATEMENT.	--	A	N	N

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1850	**OTHER AGENCIES**										
	MICHAEL, BEST & FRIEDRICH, LLP.	+	$545,000 $175,000	6106	12/12	ONGOING	REPRESENT MILW COUNTY IN LAND ACQUISITIONS, SALES, CONVEYANCES, ETC. REGARDING IMPACT FROM THE ZOO INTERCHANGE RECONSTRUCTION PROJECT.	12-865	–	N	Y
	VANDERWEIL FACILITY ADVISORS, INC.	+	$186,320 $23,560	6146	11/13	2	HOUSE OF CORRECTION FACILITIES ASSESSMENT. FEE INCREASE #1.	–	A	N	N
	VANDERWELL FACILITY ADVISORS, INC.		$162,760	6146	10/13	3	HOUSE OF CORRECTION FACILITIES ASSESSMENT.	–	A	N	N
	HAMMEL, GREEN AND ABRAHAMSON, INC.	+	$145,152 $5,200	6146	10/13	2	MILWAUKEE PUBLIC MUSEUM EXTERIOR FAÇADE RESTORATION. FEE INCREASE #1.	–	A	N	N
	GRUMMAN/BUTKUS ASSOCIATES	+	$83,183 $5,670	6146	11/13	1	INDEPENDENT HEATING SYSTEM FOR CHILDREN'S COURT BUILDING & FLEET GARAGE/SHERIFF'S BUILDING. FEE INCREASE #2.	--	A	N	N
	GRUMMAN/BUTKUS ASSOCIATES	+	$53,607 $5,669	6999	12/13	1	FACILITIES MANAGEMENT WEST RELOCATION. FEE INCREASE #3.	--	A	N	N
	GRUMMAN/BUTKUS ASSOCIATES	+	$47,938 $5,500	6999	10/13	3	FACILITIES MANAGEMENT WEST RELOCATION. FEE INCREASE #2.	–	A	N	N
	GRUMMAN/BUTKUS ASSOCIATES	+	$42,438 $5,590	6999	09/13	3	FACILITIES MANAGEMENT WEST RELOCATION. FEE INCREASE #1.	--	A	N	N
	GRUMMAN/BUTKUS ASSOCIATES		$36,848	6999	10/13	3	FACILITIES MANAGEMENT WEST RELOCATION.	--	A	N	N
1905	**ETHICS BOARD ADMIN**										
	PLEAS WILLIAMS, LLC.	+	$12,700 $5,700	6106	09/13	3	OUTSIDE COUNSEL FOR THE ETHICS BOARD.	–	C	Y	Y
1921	**HUMAN RESOURCES AND PAYROLL SY**										
	CERIDIAN CORPORATION	+	$12,709,444 $472,000	6005	07/13	5	AUTOMATED BENEFIT AND PAYROLL SERVICES FROM AN OUTSIDE HOSTED SERVICE FIRM FOR THE YEAR 2013. THE EXTENSION OF THE CONTRACT WILL ALLOW FOR PAYMENTS TO CONTINUE TO BE MADE FOR 2013.	05-145(a)(a)	–	N	Y

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	CERIDIAN CORPORATION	$12,237,444 + $728,000	6005	01/13	7	AUTOMATED BENEFIT AND PAYROLL SERVICES FROM AN OUTSIDE HOSTED SERVICE FIRM FOR THE YEAR 2013. THE EXTENSION OF THE CONTRACT WILL ALLOW FOR PAYMENTS TO CONTINUE TO BE MADE FOR 2013.	05-145(a)(a)	--	N	Y
1961	**LITIGATION RESERVE**									
	WHYTE HIRSCHBOECK DUDEK, SC.	$200,000 + $75,000	6149	02/12	UNKNOWN	REPRESENT MILWAUKEE COUNTY IN MATTERS RELATING TO THE PROSECUTION OF ANY CLAIMS THAT IS MAY HAVE AGAINST POTENTIALLY RESPONSIBLE PARTIES FOR LOSS OR DAMAGES RELATING TO THE FAILURE OF THE O'DONNELL PARK PARKING STRUCTURE.	12-79	--	N	Y
	HAWKS QUINDEL, SC.	$99,999 + $49,999	6149	06/13	INDEFINITE	SERVE AS LEGAL COUNSEL FOR THE MILWAUKEE COUNTY BOARD TO PROVIDE ADVICE AS SET FORTH IN FILE NOS. 13-411 AND 13-569.	13-411	--	N	Y
	HANSEN REYNOLDS DICKINSON CRUEGER, LLC.	$70,000 + $20,001	6149	06/13	INDEFINITE	ADVICE REGARDING THE RFP PROCESS FOR TRANSIT MANAGEMENT SERVICES.	--	C	N	Y
1987	**DEBT ISSUANCE EXPENSE**									
	CHAPMAN AND CUTLER	$66,273	8026	01/13	12	RELATED TO THE ISSUANCE OF $26,935,000 OF GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2013A.	13-105	--	N	Y
	FITCH RATINGS	$47,000	8026	08/13	6	ASSOCIATED WITH THE 2013 CP BONDS AND THE 2013 POBS.	13-105/13-251	--	N	Y
	BAKER TILLY VIRCHOW KRAUSE & COMPANY	$10,400	8026	12/08	60	1) AUDIT PROCEDURES REQUIRED TO ISSUE A REPORT ON THE COUNTY'S COMPLIANCE WITH THE COVENANTS AND PROVISIONS CONTAINED IN THE AIRPORT REVENUE BOND AGREEMENTS. 2) REVIEW OF 2013A&B GARB OFFICIAL STATEMENTS. 3) POST AUDIT REVIEW OF TAXABLE POBS & GO BONDS.	08-321	--	N	Y
2430	**DEPT OF CHILD SUPPORT**									
	MY FATHER'S HOUSE	$788,250 + $88,250	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	--	N	Y

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	CENTER FOR SELF SUFFICIENCY	$544,200 + $80,000	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	--	N	Y
	COMMUNITY ADVOCATES, INC.	$292,500 + $37,500	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	--	N	Y
	YWCA OF GREATER MILWAUKEE	$245,000 + $32,500	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. YR 2 OF 3.	11-472	--	N	Y
	COMPEL MILWAUKEE	$228,000 + $28,000	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	--	N	Y
	NEXT DOOR FOUNDATION	$205,392 + $28,000	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	--	N	Y
	UNITED MIGRANT OPPORTUNITY SERVICES	$151,729 + $25,000	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	--	N	Y
	CENTER FOR VETERANS ISSUES	$100,000 + $40,000	6148	01/13	12	ASSIST NON-CUSTODIAL PARENT TO OBTAIN EMPLOYMENT.	13-196	--	N	Y

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	NORTHCOTT NEIGHBORHOOD HOUSE, INC.		$80,000	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	--	N	Y
		+	$40,000								
	CENTRO LEGAL		$101,484	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	--	N	Y
		+	$13,158								
	UNITED MIGRANT OPPORTUNITY SERVICES, INC		$92,000	6148	01/13	12	ASSIST NON-CUSTODIAL PARENT TO OBTAIN EMPLOYMENT.	13-196	--	N	Y
		+	$20,000								
	NORTHCOTT NEIGHBORHOOD HOUSE, INC.		$90,000	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	--	N	Y
		+	$10,000								
	WISCONSIN COMMUNITY SERVICES		$34,200	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	--	N	Y
		+	$19,200								
	WISCONSIN COMMUNITY SERVICES		$40,450	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	--	N	Y
		+	$6,250								
	WISCONSIN REGIONAL TRAINING PARTNERSHIP		$32,500	6149	09/11	36	PATHWAYS TO RESPONSIBLE FATHERWOOD GRANT WILL PROVIDE VITAL JOB TRAINING, EDUCATIONAL, AND EMPLOYMENT SERVICES TO LOW INCOME PARENTS. THIS GRANT WILL ENABLE THE PARTICIPANTS TO BE MORE ACTIVE PARENTS AND FULFILL OBLIGATIONS OF CHILD SUPPORT. 3 YR GRANT.	11-472	--	N	Y
		+	$12,500								

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2800	**COMBINED COURT RELATED OPER**									
	LEGAL AID SOCIETY	$1,822,350 + $7,950	6108	01/13	12	AMENDMENT TO THE 2013 CONTRACT TO INCLUDE MILEAGE FOR OUT-OF-COUNTY HOME VISITS THAT TOOK PLACE MORE THAN 50 MILES FROM MKE PER ITEM IIIC IN THE CONTRACT.	12-958	–	N	Y
	WILBERG COMMUNITY PLANNING, LLC.	$13,150	6148	01/13	12	DEVELOP A SUSTAINABILITY PLAN FOR THE FDTC TO INCLUDE IDENTIFYING FUNDING TO CONTINUE THE FDTC COORDINATOR POSITION.	–	C	N	Y
	MIDWEST MEDICAL RECORDS ASSOC., INC.	$3,987	6999	01/13	12	ON-SITE COPYING OF COURT RECORDS. DOLLAR COST TO MKE CNTY WAS ESTIMATED TO BE $19,500.00, HOWEVER, THIS EXPENSE IS FULLY RECOVERED BY THE COUNTY FROM USERS OF THIS SERVICE.	–	C	N	Y
2900	**COMBINED COURT RELATED OPER**									
	JUSTICEPOINT, INC.	$1,673,740 + $30,000	6148	01/13	12	AMENDMENT TO THE PRETRIAL SERVICES - GPS/ELECTRONIC MONITORING, PRETRIAL SUPERVISION/MONITORING AND RELEASE PLANNING UNIT. THE ADDITIONAL FUNDING RESULTS IN ADDITIONAL DIRECT COMPENSATION.	13-773	–	N	Y
4000	**SHERIFF**									
	G4S SECURE SERVICES (U.S.A.), INC.	$7,691,142 + $1,983,704	6148	10/13	48	INMATE TRANSPORTATION SERVICES, INCLUDING STAFFING AND VEHICLES.	10-148	–	Y	Y
	WHITCOMB, MICHAEL A.I., LAW OFFICES OF	$95,000 + $45,001	6106	09/13	15.5	OUTSIDE ATTORNEY FOR A LEGAL MATTER WHERE THE COUNTY AND THE SHERIFF MAY HAVE A CONFLICT OF INTEREST. SETTLEMENT AGREEMENT FOR LEGAL SERVICES INCURRED BEFORE JULY 2013.	13-622	–	N	Y
	WHITCOMB, MICHAEL A.I., LAW OFFICES OF	$49,999	6106	09/13	15.5	OUTSIDE ATTORNEY FOR A LEGAL MATTER WHERE THE COUNTY AND THE SHERIFF MAY HAVE A CONFLICT OF INTEREST. SERVICES RELATE TO THE MATTER OF PETITIONING THE MKE CNTY CIRCUIT COURT TO DIRECT THAT HOC ACCEPT INMATE TRANSFERS FROM THE MCJ DUE TO OVERCROWD.	–	C	N	Y
	BRENTWOOD ANIMAL HOSPITAL	$23,485 + $152	6109	11/13	14	MCSO VETERINARY SERVICES.	–	C	N	Y
	BRENTWOOD ANIMAL HOSPITAL	$23,333	6109	11/13	14	MCSO VETERINARY SERVICES.	–	C	N	Y

Professional Service Contracts for 10/01/2013 thru 12/31/2013

ORG	DEPT & VENDOR		ORIGINAL CONTRACT TOTAL + INCREASE	ACCOUNT CHARGED	DATE INITIATED	MONTHS	PURPOSE	APPROVED BY COUNTY BD (FILE #)	EXCLUDED FROM COUNTY BD APPROVAL?	IS VENDOR DBE CERTIFIED?	CBDP NOTIFIED B4 AWARD OF CONTRACT?
4300	HOUSE OF CORRECTION										
	ARAMARK CORRECTION SERVICES		$3,531,798	6148	01/13	24	PROVIDE FOOD SERVICES TO INMATES AT THE JAIL AND HOC.	13-754	–	N	Y
	WPS INSURANCE CORP.	+	$889,500 $58,000	6109	01/13	12	MEDICAL CLAIMS, ADMINISTRATIVE AND PROCESSING SUPPORT. DATED CLAIMS AND PRE-ARMOR CLAIMS ARE PROCESSED UNDER THIS CONTRACT.	12-193	–	N	Y
	ATTIC CORRECTIONAL SERVICES, INC.	+	$571,838 $24,003	8123	01/13	12	ALCOHOL AND OTHER DRUG ABUSE (AODA) TREATMENT AND COGNITIVE INTERVENTION ("CIP") CLASSES.	13-854	--	N	Y
	JUSTICEPOINT, INC.	+	$289,033 $34,033	6503	05/13	7	RELEASE ELIGIBLE INMATES FROM THE HOC FOR "WORK-RELEASE" OR "DAY CENTER REPORTING" THROUGH THE END OF THE YEAR BY UTILIZING JUSTICEPOINT'S GPS MONITORING.	13-787	--	N	N
	JUSTICEPOINT, INC.		$255,000	6503	05/13	7	RELEASE ELIGIBLE INMATES FROM THE HOC FOR "WORK-RELEASE" OR "DAY CENTER REPORTING" THROUGH THE END OF THE YEAR BY UTILIZING JUSTICEPOINT'S GPS MONITORING.	13-787	--	N	N
	DR. RONALD M. SHANSKY, M.D.S.C.	+	$115,188 $14,132	6148	12/07	ONGOING	COURT APPOINTED MEDICAL MONITOR PER THE APPROVED SETTLEMENT AGREEMENT IN MILTON CHRISTENSEN ET AL VS. ROBERT B. KLIESMET ET AL, MILWAUKEE COUNTY CASE NUMBER 96-CV-001835. DR. SHANSKY MAKES A DETERMINATION OF OUR COMPLIANCE.	COURT ORDER	–	N	Y
	WISCONSIN COMMUNITY SERVICES (WCS)	+	$94,000 $17,440	6503	05/13	7	ENABLE THE SUPERINTENDENT TO RELEASE ELIGIBLE INMATES FROM THE HOC TO THE COMMUNITY THROUGH SECURE CONTINUOUS REMOTE ALCOHOL MONITORING THROUGH THE END OF THE YEAR.	13-855	--	N	N
	WISCONSIN COMMUNITY SERVICES (WCS)		$99,860	8123	12/13	12	EMPLOYMENT PREPARATION CLASSES FOR INMATES, WHO ARE NINETY DAYS FROM RELEAST, AT HOC FACILITIES. WCS ALSO PROVIDES ONE-ON-ONE EMPLOYMENT COUNSELING AND WILL REFER INDIVIDUALS WHO SUCCESSFULLY COMPLETE THE CLASSES TO COMMUNITY-BASED AGENCIES AND ORGS.	--	C	N	Y
	WISCONSIN COMMUNITY SERVICES (WCS)		$76,560	6503	05/13	7	ENABLE THE SUPERINTENDENT TO RELEASE ELIGIBLE INMATES FROM THE HOC TO THE COMMUNITY THROUGH SECURE CONTINUOUS REMOTE ALCOHOL MONITORING THROUGH THE END OF THE YEAR.	13-855	--	Y	N
	MILWAUKEE AREA TECHNICAL COLLEGE		$20,560	8123	07/13	12	OPERATE LEARNING CENTERS AT OUR FACILITIES, WHICH PROVIDE INMATES WITH ADULT BASIC EDUCATION.	08-63	–	N	Y

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	BENEDICT CENTER		$4,140	8123	10/13	3	PILOT PROGRAM FOR AT-RISK WOMEN TO REDUCE RECIDIVISM.	–	C	N	N
4500	**DISTRICT ATTORNEY**										
	RESOURCE CLINICAL AND CONSULTING		$4,000	6109	04/13	10	CONDUCT A FORENSIC EVALUATION TO DETERMINE WHETHER INMATE CONTINUES TO BE A "SEXUALLY VIOLENT PERSON" AS DEFINED IN WIS. STAT. S. 980.01(7).	--	C	N	Y
	BEHAVIORAL CONSULTANTS		$2,600	6109	01/13	7	RETAINED A FORENSIC PSYCHOLOGIST TO EVALUATE INMATE.	–	C	N	N
	CHRISTOPHER K. POULOS, M.D.		$1,800	6109	02/13	1	PERFORMED THE AUTOPSY OF PATIENT WHILE HE WAS EMPLOYED AS A MILWAUKEE COUNTY ASSISTANT MEDICAL EXAMINER. DR. POULOS TESTIFIED AS STATE'S WITNESS AT THE INQUEST INTO PATIENT'S DEATH, CASE NO. 12JD00027.	--	C	N	N
4900	**MEDICAL EXAMINER**										
	MEDICAL COLLEGE OF WISCONSIN		$87,300	6148	07/13	12	PROVIDE AUTOPSY SUPPORT THROUGH A FORENSIC TRAINING PROGRAM SPONSORED BY THE MEDICAL COLLEGE OF WISCONSIN.	–	C	N	Y
5040	**AIRPORT, GMIA, TIMMERMAN**										
	CENTRAL PARKING SYSTEMS	+	$24,777,000 $227,000	6142	09/09	3/5 YR	PARKING MANAGEMENT SERVICES AT GMIA.	09-231	–	N	Y
	CHAPMAN AND CUTLER		$94,905	8026	01/13	12	ISSUANCE OF $47,095,000 OF 2013A GENERAL AIRPORT REVENUE BONDS AND $3,330,000 OF 2013B AIRPORT REFUNDING BONDS.	13-106/13-107	--	N	Y
	UNISON CONSULTING, INC.	+	$64,999 $15,000	6148	01/13	23	PERFORM CIP AND PFC TASKS.	13-163	–	Y	Y
	EXPLORER SOLUTIONS, LLC.		$49,800	6149	10/13	6	DEVELOP A STRATEGIC POSITIONING NICHE MARKET FOR GMIA.	–	C	N	Y
	BLUE & CO, LLC		$47,550	6149	12/13	10	RECOMPUTE FACILITY CHARGES FOR RENTAL CONTRACTS, PREPARED DRAFT REPORTS FOR EACH COMPANY AND PROVIDE THOSE FOR THE AIRPORTS REVIEW, THEN ISSUE FINAL REPORTS.	–	C	N	Y
	WOLF MANAGEMENT CONSULTANTS, LLC		$11,500	6149	09/13	1	COME TO AGREEMENT ON THE MECHANICS OF SURVEY DESIGN AND ADMINISTRATION, INFORM EMPLOYEES OF SURVEY PROCESS, AND ENGAGE THEM IN CONVERSATION ABOUT THE REASONS FOR DOING IT AND OUTCOMES DESIRED.	--	C	N	Y

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	JAMES G. OTTO ARCHITECT, LLC.	$9,675	6149	10/13	1	ENGINEERING SERVICES FOR THE CONCOURSE D AND E APRON LEVEL OPERATIONS SPACES EXISITING CONDITIONS REVIEW. TO IDENTIFY CONSTRUCTION.REMODELING WORK COMPLETED BY THE AIRLINE TENANTS THAT MAY NOT BE CODE COMPLIANT.	--	C	N	N
	MEAD & HUNT, INC.	$6,000	6149	12/13	1	ASSIST AIRPORT STAFF IN THE ENGINEERING REVIEW OF FIRE SUPRESSION SYSTEMS AT AIRPORT HANGAR NOS. 2017 AND 302 AT THE MKE REGIONAL BUSINESS PARK.	--	C	N	Y
	U.S. BANK	$5,558	8026	06/13	6	U.S. BANK ADMINISTRATION FEES FOR THE 2003A, 2005A, 2006A+B, 2007A+B, 2009A AIRPORT REVENUE BONDS.	99-535 (a) (a)	--	N	Y
	INSTITUTE FOR HUMAN FACTORS	$1,500	6148	10/13	2	CONDUCT A CLASS ON "OVERCOMING YOUR FEAR OF FLYING" TO TAKE PLACE IN OCTOBER 2013.	--	C	N	N
	U.S. BANK	$1,250	8026	03/14	6	U.S. BANK ADMINISTRATION FEES FOR THE 2004A AIRPORT REVENUE BONDS.	99-535 (a) (a)	--	N	Y
	U.S. BANK	$1,000	8026	11/13	6	U.S. BANK ADMINISTRATION FEES FOR THE 2010A&B AIRPORT REVENUE BONDS.	99-535 (a) (a)	--	N	Y
5100	**HIGHWAY MAINTENANCE**									
	ACL, INC.	$26,025 + $2,500	6109	06/13	12	EXTENSION OF PREVIOUS CONTRACT FOR DRUG AND ALCOHOL TESTING FOR EMPLOYEES.	--	C	N	Y
5700	**DAS--FACILITIES MANAGEMENT**									
	CBRE PROJECT MANAGEMENT WISCONSIN	$50,000	6149	11/13	3	ADDRESS THE CONTINUED USE AND OR ALTERNATIVES FOR THE COUNTY FACILITY AT 2725 WEST WELLS ST (CITY CAMPUS) AND AT 1220 WEST VLIET ST (COGGS).	--	C	Y	Y
6300	**DHHS - BEHAVIORAL HEALTH DIV**									
	OAK CREEK, CITY OF	$200,000 + $20,000	6148	01/13	48	PROVIDE EMERGENCY MEDICAL SERVICES TO COUNTY RESIDENTS AND OTHERS.	12-944	--	N	Y
	MILWAUKEE POLICE DEPARTMENT	$109,375	6148	06/13	6	BECOME A DEDICATED PART OF THE BHD MOBILE CRISIS TEAM AND RESPOND TO BEHAVIORAL HEALTH CRISES IN THE COMMUNITY.	13-331	--	N	Y
	ENTERPRISE MEDICAL SERVICES	$49,000	6148	10/13	6	SERVE AS EXECUTIVE SEARCH FIRM TO IDENTIFY AND PRESENT TO THE COUNTY QUALIFIED INDIVIDUALS MEETING THE COUNTY'S PRACTICE NEEDS FOR THE BEHAVIORAL HEALTH DIVISION.	--	C	N	Y

Professional Service Contracts for 10/01/2013 thru 12/31/2013

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	PUBLIC POLICY FORUM	$31,600	6148	10/13	7	FINAL REPORT SUMMARIZING THE IMPLICATIONS FOR THE COUNTY'S ADULT MENTAL HEALTH REDESIGN PLANS.	--	C	N	Y
	QUARLES & BRADY	$30,000	6149	05/13	8	LEGAL GUIDANCE AND THE DEVELOPMENT OF TREATMENT AND INVESTIGATION PLANS RELATED TO COUNTY NURSING HOME CARE.	--	C	N	Y
7900	DEPARTMENT ON AGING									
	SUPERIOR SUPPORT RESOURCES, INC.	$45,250	6147	12/13	36.5	HOUSING AND APPLICATION SUPPORT SERVICES CONSISTENT WITH THE PROPOSAL SUBMITTED, SSR PROVIDE THE SOLUTION AS A SERVICE MODEL AND INCLUDE ALL EQUIPMENT COST, IMPLEMENTATION, SERVICES AND HOSTING COST ON A MONTHLY FEE BASIS.	--	C	Y	Y
	SOJOURNER FAMILY PEACE CENTER	$10,000	6149	9/13	4	PLANNING AND COORDINATION OF A TWO-DAY DOMESTIC VIOLENCE CONFERENCE FOCUSED ON EDUCATING AND TRAINING HUMAN SERVICE, SOCIAL WORK AND AGING PROFESSIONALS/PARAPROFESSIONALS ABOUT VULNERABLE ADULTS 60 YEARS AND OLDER.	--	C	N	Y
7990	DEPARTMENT OF FAMILY CARE									
	SERENDIPITY COMMUNICATIONS, LLC.	$48,935	6149	10/13	8	DEVELOP TWO TRAINING VIDEOS FOR CARE MANAGERS AND NURSES IN AREAS THAT MCDFC FEELS MOST BENEFICIAL TO THEIR DUTIES.	--	C	Y	Y
	EINSTEIN PRODUCTIONS	$19,500	6149	11/13	8	WEBSITE CONSTRUCTION AND DESIGN, TRAINING SESSION FOR WEBSITE EDITING, SOCIAL MEDIA ACCOUNT CONSTRUCTION, ETC.	--	C	Y	Y
	THOMSON, LA CRECIA S	$1,800	6030	10/13	3	FACILITATE 3 FOCUS GROUPS IN MILWAUKEE, RACINE AND KENOSHA TO BE COMPLETED FROM OCT, 2013 TO NOVEMBER, 2013.	--	C	N	N
8000	DEPT HEALTH AND HUMAN SVCS									
	CITY OF MILWAUKEE	$99,900	6148	12/13	13	ASSIST PROVIDERS OF SERVICES TO HOMELESS INDIVIDUALS WITH REDESIGNING THEIR PROGRAMS FROM TRANSITIONAL, EMERGENCY SERVICES, TO PERMANENT HOUSING SERVICES. THIS TRANSITION IS BEING MANDATED DUE TO A PRIORITY SHIFT IN FEDERAL FUNDING.	--	C	N	Y
	COMMUNITY DEVELOPMENT GRANTS ADMIN.	$24,900	6148	12/13	12	PRODUCE AN IMPEDIMENTS TO FAIR HOUSING REPORT, MANDATED BY HUD. THIS UPDATE IS BEING CARRIED OUT BY THE CITY. THE CONTRACT AMOUNT REPRESENTS MKE CNTY'S SHARE OF THE REPORT COSTS.	--	C	N	Y

Professional Service Contracts for 10/01/2013 thru 12/31/2013

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	ADOLESCENCE MENTORING EDUCATIONAL NTWRK	$16,210	6148	10/13	3	APPROVED UNDER A STATE GRANT TO PROVIDE SERVICES TO SUPPORT A COMMUNITY-BASED, VOLUNTEER MENTORING PROGRAM TO SERVCE YOUTH REFERRED BY THE DELINQUENCY AND COURT SERVICES DIVISION.	–	C	N	Y
9000	**PARKS DEPARTMENT**									
	GRAEF-USA	$91,000	6610	12/13	1	MITCHELL DOMES STRUCTURAL EVALUATION. LARGE ANNUAL.	--	C	N	N
	MILWAUKEE METROPOLITAN SEWERAGE DISTRICT	$33,000	6050	01/13	12	SURVEY OF STORMWATER IN VICINITY OF DINEEN PARK.	–	C	N	Y
	W.F. BAIRD & ASSOCIATES, LTD.	$15,000	8588	08/13	4	BENDER PARK ACCESS JETTY.	–	C	N	N
9500	**ZOOLOGICAL DEPARTMENT**									
	MARY KAZMIERCZAK	$22,900 + $1,400	6148	01/13	12	ZOO LIBRARY SERVICES.	–	C	N	Y
	EDWARDS WILDMAN PALMER, LLP.	$5,000	6149	11/13	N/A	CONSULTING LEGAL ADVICE - ACCELERANDO/ZOO SETTLEMENT.	--	C	Y	Y
9910	**UNIVERSITY EXTENSION SERVICE**									
	UNIVERSITY OF WISCONSIN EXTENSION	$157,614	6148	01/13	12	PROVISION OF COOPERATIVE EXTENSION PROGRAMS IN MILW CNTY.	13-551	–	N	Y

+ Increase to existing contract

File No. 14-287

(ITEM 15) A resolution to **RECEIVE AND PLACE ON FILE** (vote 5-0) an informational report from the Deputy Director, Department of Human Resources, dated April 1, 2014, relative to Reclassification of Existing positions; Advancement within the Pay Range; Reallocations of Non-Represented positions; Appointments at an Advanced Step of the Pay Range; Revisions to Executive Compensation Plan positions; Dual Employment; Emergency Appointments; Temporary Appointments; and Temporary Assignments to a Higher Classification.

jmj
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14-287
Revised

COUNTY OF MILWAUKEE
Department of Human Resources
INTER-OFFICE COMMUNICATION

DATE : April 1, 2014

TO : Committee on Finance, Personnel & Audit

FROM : Rick Ceschin, Deputy Director of Human Resources

SUBJECT : **Informational Report for 04/17/2014 Finance, Personnel & Audit Committee Meeting**

Attached are a series of informational reports listing various personnel transactions that the Director of Human Resources intends to approve for implementation.

These reports (***reclassifications***, ***advancements within the pay range***, ***reallocations***, ***appointments at an advanced step of the pay range***, ***revisions to Executive Compensation Plan [ECP]***, ***dual employment***, ***emergency appointment***, ***and temporary appointment***. Also included is an informational report relative to ***temporary assignments to a higher classification***, which is updated through March 24, 2014) are provided in accordance with the provisions of Chapter 17 of the County General Ordinances and may be included on the agenda of the April 17, 2014 Finance, Personnel & Audit Committee Meeting for informational purposes.

RC:jam

Copy: HR Managers

Finance, Personnel & Audit Committee Meeting
Compensation Report
April 2014

In accordance with the provisions of Chapter 17 of the Milwaukee County General Ordinances, the Director of Human Resources intends to approve for implementation.
The Department of Administration has verified that funds are available within the adopted budget to cover the cost associated with these actions.
(Reclassifications, Advancements Within The Pay Range and Reallocations)
*Change in Duties has to reflect a weight of 25% or more.

HIGH/LOW ORG	REQUESTOR	ORDINANCE TYPE	CURRENT TITLE / JOBCODE & POSITION #	RECOMMENDED TITLE / JOBCODE & POSITION #	NO. POSITIONS	CURRENT PAY RANGE	CURRENT ANNUAL PAY RATE	RECOMMENDED PAY RANGE	RECOMMENDED ANNUAL PAY RATE	JUSTIFICATION
1120/1120	PRB	RECLASSIFICATION	PRB Secretary 00085110000001	PRB/Ethics Board Administrator TBD	1	30M	01 $ 58,532.45 02 $ 61,135.57 03 $ 64,080.64 04 $ 66,964.14 05 $ 69,906.51	34M	01 $ 69,906.51 02 $ 72,796.88 03 $ 76,303.55 04 $ 79,811.47 05 $ 83,262.61	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements. *No Incumbent* **Critical department and organizational recruitment need.**
1130/1131	Corporation Counsel	REALLOCATION	Legal Secretary NR 00000069000001	Legal Assistant TBD	1	05PM	01 $ 31,732.27 02 $ 32,851.94 03 $ 33,972.22 04 $ 35,091.89 05 $ 36,212.38 06 $ 37,331.42 07 $ 38,451.71 08 $ 39,571.58 09 $ 40,691.46	20M	01 $ 41,137.20 02 $ 42,729.86 03 $ 44,434.83 04 $ 46,247.97 05 $ 47,753.89	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements. *No Incumbent* **Critical department recruitment need.**
			Legal Secretary NR 00000069000002		1	05PM	01 $ 31,732.27 02 $ 32,851.94 03 $ 33,972.22 04 $ 35,091.89 05 $ 36,212.38 06 $ 37,331.42 07 $ 38,451.71 08 $ 39,571.58 09 $ 40,691.46	20M	01 $ 41,137.20 02 $ 42,729.86 03 $ 44,434.83 04 $ 46,247.97 05 $ 47,753.89	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.
1140/1141	Human Resources	RECLASSIFICATION	Human Res Mgr 00076635000002	Senior Human Resources Generalist TBD	1	35M	01 $ 72,796.88 02 $ 76,303.55 03 $ 79,811.47 04 $ 83,262.61 05 $ 86,772.40	32M	01 $ 64,080.64 02 $ 66,964.14 03 $ 69,906.51 04 $ 72,796.88 05 $ 76,303.55	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements. *No Incumbent*
2000/2851	Courts	RECLASSIFICATION	Paralegal-Courts 00059915000001	Childrens Courts Coordinator TBD	1	19L	01 $ 38,477.09 02 $ 40,208.69 03 $ 42,017.87 04 $ 43,909.01 05 $ 45,884.80 06 $ 47,948.99 07 $ 50,106.99 08 $ 52,212.37	29M	01 $ 55,872.96 02 $ 58,532.45 03 $ 61,135.57 04 $ 64,080.64 05 $ 66,964.14	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.
4900/4900	Medical Examiner	REALLOCATION	Forensic Tech Supv 00054210000001	Toxicology Manger TBD	1	33M	01 $ 66,964.14 02 $ 69,906.51 03 $ 72,796.88 04 $ 76,303.55 05 $ 79,811.47	37M	01 $ 79,811.47 02 $ 83,262.61 03 $ 86,772.40 04 $ 90,283.02 05 $ 94,919.76	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.

Finance, Personnel & Audit Committee Meeting
Compensation Report
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4900/4900	Medical Examiner	REALLOCATION	Forensic Supervisor 00054630000001	N/A	1	22M	01 $ 44,434.83 02 $ 46,247.97 03 $ 47,753.89 04 $ 49,325.12 05 $ 51,193.79	27M	01 $ 52,768.90 02 $ 55,155.57 03 $ 55,872.96 04 $ 58,532.45 05 $ 61,135.57	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.
4900/4900	Medical Examiner	REALLOCATION	Forensic Investigatr in Charge 00064940000001	Lead Forensic Investigator TBD	1	22	01 $ 45,318.83 02 $ 47,168.37 03 $ 48,704.24 04 $ 50,306.67 05 $ 52,212.37	27	01 $ 53,817.09 02 $ 56,252.77 03 $ 58,694.06 04 $ 61,487.92 05 $ 64,222.29	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.
4900/4900	Medical Examiner	REALLOCATION	Forensic Investigator 00064920000001-11.88	N/A	12	21	01 $ 43,580.58 02 $ 45,318.83 03 $ 47,168.37 04 $ 48,704.24 05 $ 50,306.67	25	01 $ 50,132.58 02 $ 51,974.62 03 $ 53,817.09 04 $ 56,252.77 05 $ 58,694.06	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.
9500/9552	Zoo	RECLASSIFICATION	Clerical Spec Zoo 00001298500035	Administrative Services Coordinator TBD	1	05P	01 $ 32,363.55 02 $ 33,505.68 03 $ 34,648.22 04 $ 35,790.14 05 $ 36,932.90 06 $ 38,074.61 07 $ 39,216.74 08 $ 40,359.28 09 $ 41,500.99	21M	01 $ 42,729.86 02 $ 44,434.83 03 $ 46,247.97 04 $ 47,753.89 05 $ 49,325.12	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.
9500/9554	Zoo	RECLASSIFICATION	Clerk Receptionist Zoo 00000190000001	Office Services Specialist TBD	1	06	01 $ 26,533.73 02 $ 27,474.30 03 $ 29,118.75 04 $ 29,860.69 05 $ 30,765.70 06 $ 31,537.17 07 $ 32,361.47	16	01 $ 37,481.39 02 $ 38,477.09 03 $ 39,654.58 04 $ 40,775.28 05 $ 41,955.89	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.
9500/9556	Zoo	RECLASSIFICATION	Fiscal Asst 2 00004041000064	Senior Cash Accounting Assistant	1	04P	01 $ 30,037.49 02 $ 31,097.66 03 $ 32,157.84 04 $ 33,218.02 05 $ 34,278.19	06P	01 $ 35,104.99 02 $ 36,343.63 03 $ 37,583.31 04 $ 38,822.16 05 $ 40,060.80	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.

Finance, Personnel & Audit Committee Meeting
Compensation Report
April 2014

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(Reclassifications, Advancements Within The Pay Range and Reallocations)
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HIGH/LOW ORG	REQUESTOR	ORDINANCE TYPE	CURRENT TITLE / JOBCODE & POSITION #	RECOMMENDED TITLE / JOBCODE & POSITION #	NO. POSITIONS	CURRENT PAY RANGE	CURRENT ANNUAL PAY RATE	RECOMMENDED PAY RANGE	RECOMMENDED ANNUAL PAY RATE	JUSTIFICATION
			[illegible]	TBD			06 $ 35,338.37 07 $ 36,398.34 08 $ 37,458.30 09 $ 38,519.10		06 $ 41,299.86 07 $ 42,538.91 08 $ 43,778.18 09 $ 45,017.02	*No Incumbent* **Critical department and organizational recruitment need.**
9500/9523	Zoo	RECLASSIFICATION	Asst Zoo Maint-Grds Coord 00042990000001	Grounds Maintenance Manager TBD	1	26M	01 $ 50,960.83 02 $ 52,766.90 03 $ 55,155.57 04 $ 55,872.96 05 $ 58,532.45	31M	01 $ 61,135.57 02 $ 64,080.64 03 $ 66,964.14 04 $ 69,906.51 05 $ 72,797.09	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements.
9500/9523	Zoo	REALLOCATION	Horticulturist 2 00040500000001-2	Horticulturist TBD	2	18	01 $ 39,654.58 02 $ 40,775.28 03 $ 41,955.89 04 $ 43,580.58 05 $ 45,318.83	23	01 $ 47,168.37 02 $ 48,704.24 03 $ 50,306.67 04 $ 52,212.37 05 $ 54,119.31	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements. *No Incument - Position 2*
9500/9523	Zoo	REALLOCATION	Maintenance Supv 00020340000001	N/A	1	20M	01 $ 41,137.20 02 $ 42,729.86 03 $ 44,434.83 04 $ 46,247.97 05 $ 47,753.89	27M	01 $ 52,766.90 02 $ 55,155.57 03 $ 55,872.96 04 $ 58,532.45 05 $ 61,135.57	Equitable market alignment based on overall job duties/responsibilities, competencies and educational/experience requirements. **Retention Concern**

RECLASS
DAS FISCAL FORM
3/27/2014

REALLOCATION DAS FISCAL FORM
Department: PRB
Date of Reallocation Request: 3/14/2014
Date of anticipated reallocation: 4/14/2014

Item	Org Unit	Low Org	Title Code	Position Name	Pay Range	Step	No. of Positions	FTEs	Hrly Rate	Biweekly Salary	Social Security	Fringe Benefits**	Pay Periods Remaining	2013 total	Annual Total
	EXISTING POSITION(S)*:														
1	1120	1120	0008511	PRB Secretary	30M	01	1	1.0	28.14	2,251	172	766	19	60,602	82,930
2															
3															
													SUBTOTAL:	60,602	82,930
	RECLASS POSITION(S)*:														
1	1120	1120	TBD	PRB/Ethics Board Administrator	34M	01	1	1.0	33.61	2,689	206	812	19	70,414	96,357
2															
3															
													SUBTOTAL:	70,414	96,357
											TOTAL COST:			9,812	13,427

* Pension Fixed Rate for 2013 = 13.57% of salary (No impact on Health Insurance of this action)

**

DOES THE DEPARTMENT HAVE SUFFICIENT FUNDS FOR THE REALLOCATION: Yes

DOES DAS APPROVE THE ABOVE MENTIONED REALLOCATION? Yes

COMMENT/NARRATIVE (optional): Market alignment

Director Performance, Strategy and Budget

3-27-14
DATE

RECLASS
DAS FISCAL FORM
3/27/2014

REALLOCATION WITHIN PAY RANGE DAS FISCAL FORM
Department: Corporation Counsel
Date of Reallocation Request: 3/21/2014
Date of anticipated reallocation:

Item	Org Unit	Low Org	Title Code	Position Name	Pay Range	Step	No. of Positions	FTEs	Hrly Rate	Biweekly Salary	Social Security	Fringe Benefits**	Pay Periods Remaining	2013 total	Annual Total
	EXISTING POSITION(S)*:														
1	1130	1131	00000069	Legal Secretary NR	05PM	01	1	1.0	15.26	1,220	93	659	19	37,483	51,292
2	1130	1131	00000069	Legal Secretary NR	05pm	04	1	1.0	16.87	1,350	103	672	19	40,381	55,258
													SUBTOTAL:	77,863	106,550
	REALLOCATION POSITION(S)*:														
1	1130	1131	00000069	Legal Assistant TBD	20M	01	1	1.0	19.78	1,582	121	697	19	45,596	62,394
2	1130	1131	00000069	Legal Assistant TBD	20M	01	1	1.0	19.78	1,582	121	697	19	45,596	62,394
													SUBTOTAL:	91,192	124,789
											TOTAL COST:			13,329	18,239

* Pension Fixed Rate for 2013 = 13.57% of salary (No impact on Health Insurance of this action)

**

DOES THE DEPARTMENT HAVE SUFFICIENT FUNDS FOR THE REALLOCATION: Yes

DOES DAS APPROVE THE ABOVE MENTIONED REALLOCATION? Yes

COMMENT/NARRATIVE (optional): Necessary to retain employee in county service.

Director, Office of Performance Strategy & Budget

3-27-14
DATE

RECLASS
DAS FISCAL FORM
3/27/2014

REALLOCATION DAS FISCAL FORM
Department: Human Resources
Date of Reallocation Request: 3/14/2014
Date of anticipated reallocation: 4/14/2014

Item	Org Unit	Low Org	Title Code	Position Name	Pay Range	Step	No. of Positions	FTEs	Hrly Rate	Biweekly Salary	Social Security	Fringe Benefits**	Pay Periods Remaining	2013 total	Annual Total
	EXISTING POSITION(S)*:														
1	1140	1141	00076635	Human Resources Manager	35M	01	1	1.0	35.00	2,800	214	823	19	72,908	99,769
2															
3															
													SUBTOTAL:	72,908	99,769
	RECLASS POSITION(S)*:														
1	1140	1141	TBD	Senior Human Resources Generalist	32M	01	1	1.0	30.81	2,465	189	788	19	65,389	89,479
2															
3															
													SUBTOTAL:	65,389	89,479
											TOTAL COST:			(7,519)	(10,290)

* Pension Fixed Rate for 2013 = 13.57% of salary (No Impact on Health Insurance of this action)

**

DOES THE DEPARTMENT HAVE SUFFICIENT FUNDS FOR THE REALLOCATION: Yes

DOES DAS APPROVE THE ABOVE MENTIONED REALLOCATION? Yes

COMMENT/NARRATIVE (optional): Market Alignment

Director Performance, Strategy and Budget

3-27-14
DATE

RECLASS
DAS FISCAL FORM
3/27/2014

RECLASSIFICATION DAS FISCAL FORM

Department: 2000
Date of Advancement Request: 3/21/2014
Date of anticipated advancement: 4/14/2014

Item	Org Unit	Low Org	Title Code	Position Name	Pay Range	Step	No. of Positions	FTEs	Hrly Rate	Biweekly Salary	Social Security	Fringe Benefits**	Pay Periods Remaining	2014 total	Annual Total
	EXISTING POSITION(S)*:														
1	2000	2851	00059915	Paralegal - Courts	19L	08	1	1.0	25.10	2,008	154	741	19	55,150	75,469
2															
3															
													SUBTOTAL:	55,150	75,469
	RECLASS POSITION(S)*:														
1	2000	2851	TBD	Childrens Courts Coordinator	29M	01	1	1.0	26.86	2,149	164	755	19	58,308	79,790
2															
3															
													SUBTOTAL:	58,308	79,790
											TOTAL COST:			3,158	4,321

* Pension Fixed Rate for 2013 = 13.57% of salary (No impact on Health Insurance of this action)

**

DOES THE DEPARTMENT HAVE SUFFICIENT FUNDS FOR THE ADVANCEMENT: Yes

DOES DAS APPROVE THE ABOVE MENTIONED ADVANCEMENT? Yes

COMMENT/NARRATIVE (optional):

DIRECTOR OF PERFORMANCE, STRATEGY & BUDGET

3-27-14
DATE

RECLASS
DAS FISCAL FORM
3/27/2014

REALLOCATION DAS FISCAL FORM
Department: 4900
Date of Advancement Request: 3/21/2014
Date of anticipated advancement: 4/14/2014

Item	Org Unit	Low Org	Title Code	Position Name	Pay Range	Step	No. of Positions	FTEs	Hrly Rate	Biweekly Salary	Social Security	Fringe Benefits**	Pay Periods Remaining	2014 total	Annual Total
	EXISTING POSITION(S)*:														
1	4900	4900	0006492	Forensic Investigator	21	01	6	6.0	20.95	1,676	128	706	19	286,223	391,673
2	4900	4900	0006492	Forensic Investigator	21	04	1	1.0	23.42	1,873	143	727	19	52,124	71,327
3	4900	4900	0006492	Forensic Investigator	21	05	5	5.0	24.19	1,935	148	733	19	267,531	366,095
	4900	4900	0005463	Forensic Supervisor	22M	05	1	1.0	24.61	1,969	151	737	19	54,272	74,266
	4900	4900	0006494	Forensic Investigator in Charge	22	05	1	1.0	25.10	2,008	154	741	19	55,150	75,469
	4900	4900	0005421	Forensic Tech Supv	33M	01	1	1.0	32.19	2,576	197	800	19	67,876	92,883
													SUBTOTAL:	783,176	1,071,714
	RECLASS POSITION(S)*:														
1	4900	4900	0006492	Forensic Investigator	25	01	6	6.0	24.10	1,928	148	733	19	320,136	438,081
2	4900	4900	0006492	Forensic Investigator	25	02	1	1.0	24.99	1,999	153	740	19	54,945	75,188
3	4900	4900	0006492	Forensic Investigator	25	03	5	5.0	25.87	2,070	158	747	19	282,673	386,815
	4900	4900	0005463	Forensic Supervisor	27M	01	1	1.0	25.37	2,029	155	743	19	55,629	76,123
	4900	4900	TBD	Lead Forensic Investigator	27	01	1	1.0	25.87	2,070	158	747	19	56,535	77,363
	4900	4900	TBD	Toxicology Manager	37M	01	1	1.0	38.37	3,070	235	851	19	78,959	108,049
													SUBTOTAL:	848,876	1,161,620
											TOTAL COST:			65,701	89,906

* Pension Fixed Rate for 2013 = 13.57% of salary (No impact on Health Insurance of this action)

**

DOES THE DEPARTMENT HAVE SUFFICIENT FUNDS FOR THE ADVANCEMENT: Yes

DOES DAS APPROVE THE ABOVE MENTIONED ADVANCEMENT? Yes

COMMENT/NARRATIVE (optional):

DIRECTOR OF PERFORMANCE, STRATEGY & BUDGET

3-27-14
DATE

RECLASS
DAS FISCAL FORM
3/27/2014

RECLASSIFICATION/REALLOCATION FISCAL FORM

Department: 9500
Date of Advancement Request: 3/21/2014
Date of anticipated advancement: 4/14/2014

Item	Org Unit	Low Org	Title Code	Position Name	Pay Range	Step	No. of Positions	FTEs	Hrly Rate	Biweekly Salary	Social Security	Fringe Benefits**	Pay Periods Remaining	2013 total	Annual Total
	EXISTING POSITION(S)*:														
1	9500	9556	00004041	Fiscal Asst 2	04P	01	1	1.0	15.56	1,245	95	661	19	38,025	52,035
2	9500	9554	0000019	Clerk Receptionist Zoo	6	07	1	1.0	15.56	1,245	95	661	19	38,028	52,039
3	9500	9523	0002034	Maintenance Supervisor	20M	05	1	1.0	22.96	1,837	141	723	19	51,304	70,205
	9500	9523	0004299	Asst Zoo Maint-Grds Coord	26M	05	1	1.0	28.14	2,251	172	766	19	60,602	82,930
	9500	9552	000012985	Clerical Spec Zoo	05P	09	1	1.0	19.95	1,596	122	698	19	45,910	62,824
	9500	9523	0004050	Horticulturist 2	18	05	1	1.0	21.79	1,743	133	713	19	49,203	67,331
													SUBTOTAL:	127,358	174,279
	RECLASS POSITION(S)*:														
1	9500	9556	TBD	Senior Cash Accounting Assistant	06P	01	1	1.0	16.88	1,350	103	672	19	40,392	55,273
2	9500	9554	TBD	Office Services Specialist	16	01	1	1.0	18.02	1,442	110	682	19	42,442	58,079
3	9500	9523	0002034	Maintenance Supervisor	27M	01	1	1.0	25.37	2,029	155	743	19	55,629	76,123
	9500	9523	TBD	Grounds Maintenance Manager	31M	01	1	1.0	29.39	2,351	180	777	19	62,848	86,003
	9500	9552	TBD	Administrative Services Coordinator	21M	01	1	1.0	20.54	1,643	126	703	19	46,970	64,275
	9500	9523	TBD	Horticulturist	23	02	1	1.0	23.42	1,873	143	727	19	52,124	71,327
													SUBTOTAL:	138,463	189,476
											TOTAL COST:			11,105	15,197

* Pension Fixed Rate for 2013 = 13.57% of salary (No impact on Health Insurance of this action)

**

DOES THE DEPARTMENT HAVE SUFFICIENT FUNDS FOR THE ADVANCEMENT: Yes

DOES DAS APPROVE THE ABOVE MENTIONED ADVANCEMENT? Yes

COMMENT/NARRATIVE (optional):

DIRECTOR OF PERFORMANCE, STRATEGY & BUDGET

3-27-14
DATE

Appointments at an Advanced Step of the Pay Range
Finance, Personnel & Audit Committee Report
April 2014

^Bold/shaded border denotes rates of incumbents

REQUESTOR	ORG UNIT	PREVIOUS CLASSIFICATION	CURRENT CLASSIFICATION	PAY GRADE	# OF STEPS ^	REQUESTED HOURLY RATE	ANNUALIZED SALARY BY STEPS	APPOINTED STEP	APPOINTED DATE	JUSTIFICATION
Human Resources Compensation Division	1140	N/A	Compensation Analyst	29M	01	$ 26.8620	$ 55,872.96	05	02/10/2014	New Hire Appointment / 28+ years of direct and senior level experience w/ advanced education
					02	$ 28.1406	$ 58,532.45			
					03	$ 29.3921	$ 61,135.57			
					04	$ 30.8080	$ 64,080.64			
					05	$ 32.1943	$ 66,964.14			
District Attorney's Office	4500	N/A	Clerical Assistant 1	3P	01	$ 13.5225	$ 28,126.80	04	03/10/2014	New Hire Appointment / 30+ years of administrative experience
					02	$ 13.9998	$ 29,119.58			
					03	$ 14.4769	$ 30,111.95			
					04	$ 14.9543	$ 31,104.94			
					05	$ 15.4317	$ 32,097.94			
					06	$ 15.9089	$ 33,090.51			
					07	$ 16.3863	$ 34,083.50			
					08	$ 16.8634	$ 35,075.87			
					09	$ 17.3408	$ 36,068.86			
BHD	6300	N/A	House Physician 1Hrly	40XM	01	$ 58.3197	$ 121,304.98	04	03/03/2014	New Hire Appointment / 6+ years experience/training
					02	$ 60.3607	$ 125,550.26			
					03	$ 62.4735	$ 129,944.88			
					04	$ 64.6600	$ 134,492.80			
					05	$ 66.9229	$ 139,199.63			
					06	$ 69.2654	$ 144,072.03			
					07	$ 71.6897	$ 149,114.58			
DHHS	8000	N/A	Office Supp Asst 2 Bilingual	02P	01	$ 12.7237	$ 26,465.30	08	03/03/2014	New Hire Appointment / 12+ years administrative experience
					02	$ 13.1727	$ 27,399.22			
					03	$ 13.6220	$ 28,333.76			
					04	$ 14.0711	$ 29,267.89			
					05	$ 14.5200	$ 30,201.60			
					06	$ 14.9693	$ 31,136.14			
					07	$ 15.4182	$ 32,069.86			
					08	$ 15.8672	$ 33,003.78			
					09	$ 16.3163	$ 33,937.90			

INFORMATIONAL ONLY

REVISONS TO Executive Compensation Plan (ECP) REPORT
Finance, Personnel & Audit Committee Meeting
April 17, 2014

Currently, there are no "Revisions to ECP" to report.

Dual Employment Report
Finance, Personnel & Audit Committee Meeting
April 17, 2014

Organizational Unit	Name	Current Classification	Current Pay Range	Dual Employment	Dual Employment Pay Range

Currently, there are no "Dual Employments" to report.

Emergency Appointment Report
Finance, Personnel & Audit Committee Meeting
April 17, 2014

Requestor	Dept	Last Name	First Name	Title Description	Employee Class	Status	Emergency Appt Date	Pay Range
BHD	6474	Broussard	E. Marie	Adm. Coord SSI	F	A	1/1/2014	27M
Comptroller	3750	Seifi	Jennifer	Secretary	F	A	3/12/2014	05PM
DAS	1157	Simms	Andre	Clerical Asst 2 NR	F	A	12/30/2013	04PM
DHHS	8526	Krueger	Vickie	Adm. Asst. II - Accounts Receivable	F	A	1/13/2014	19DC

Temporary Appointment Report
Finance, Personnel & Audit Committee Meeting
April 17, 2014

Requestor	Dept	Last Name	First Name	Title Code	Title Description	Emp Class	Status	# of Hours in Payroll Period	Temporary Appt Date	Appt Type
DOT - Highway Division	5140	Cage	Steve	32610	Highway Mtce Wkr 1	F	A	80	12/16/2013	TA
DOT - Highway Division	5160	Carter	Melissa	32610	Highway Mtce Wkr 1	F	A	80	10/28/2013	TA
DOT - Highway Division	5140	Hoppe	Derek	32610	Highway Mtce Wkr 1	F	A	80	11/11/2013	TA
DOT - Highway Division	5110	Hutchinson	Michael	32610	Highway Mtce Wkr 1	F	A	80	11/24/2013	TA
DOT - Highway Division	5110	Igowski	Kurt	32610	Highway Mtce Wkr 1	F	A	80	10/28/2013	TA
DOT - Highway Division	5120	Johnson	Dennis	32610	Highway Mtce Wkr 1	F	A	80	11/4/2013	TA
DOT - Highway Division	5140	Laack	Jerome	32610	Highway Mtce Wkr 1	F	A	80	11/4/2013	TA
DOT - Highway Division	5140	Luedtke	Michael	32610	Highway Mtce Wkr 1	F	A	80	11/4/2013	TA
DOT - Highway Division	5160	Maas	Jeremy	32610	Highway Mtce Wkr 1	F	A	80	10/28/2013	TA
DAS-IMSD	1163	Mangione	Jeremy	87420	Info Systems Intern	I	A	0	6/24/2013	TA
DOT - Highway Division	5160	Manka	John	32610	Highway Mtce Wkr 1	F	A	80	11/4/2013	TA
DOT - Highway Division	5110	Mc Kay	Dwayne	32610	Highway Mtce Wkr 1	F	A	80	11/4/2013	TA
DOT - Highway Division	5120	Minter	Anthony	32610	Highway Mtce Wkr 1	F	A	80	11/4/2013	TA
DOT - Highway Division	5120	Pinto	Carlos	32610	Highway Mtce Wkr 1	F	A	80	10/28/2013	TA
DOT - Highway Division	5120	Radakovich	Keith	32610	Highway Mtce Wkr 1	F	A	80	11/11/2013	TA
DOT - Highway Division	5140	Sadler	Derek	32610	Highway Mtce Wkr 1	F	A	80	10/28/2013	TA
Human Resources	1142	Sanders	Breone	5790	Intern Compensation HRIS	I	A	0	1/20/2014	TA
DOT - Highway Division	5160	Sazama	Rory	32610	Highway Mtce Wkr 1	F	A	80	11/13/2013	TA
DOT - Highway Division	5110	Simmons	Tyrone	32610	Highway Mtce Wkr 1	F	A	80	11/4/2013	TA
DOT - Highway Division	5110	Stern	Marcus	32610	Highway Mtce Wkr 1	F	A	80	10/28/2013	TA
DOT - Highway Division	5110	Stewart	Demetrius	32610	Highway Mtce Wkr 1	F	A	80	12/9/2013	TA
DOT - Highway Division	5140	Strong	Daniel	32610	Highway Mtce Wkr 1	F	A	80	10/28/2013	TA
DOT - Highway Division	5160	Stueck	Donald	32610	Highway Mtce Wkr 1	F	A	80	11/11/2013	TA
DOT - Highway Division	5120	Tersen	Douglas	32610	Highway Mtce Wkr 1	F	A	80	11/4/2013	TA
DOT - Highway Division	5140	Volkmann	Eric	32610	Highway Mtce Wkr 1	F	A	80	12/16/2013	TA
DOT - Highway Division	5140	Zieman	Robert	32610	Highway Mtce Wkr 1	F	A	80	11/4/2013	TA

Temporary Assignment to a Higher Classification (TAHC) Report
Finance, Personnel & Audit Committee Meeting
April 17, 2014

DEPT	FIRST NAME	LAST NAME	CURRENT JOB TITLE	OLD PAY RANGE	NEW PAY RANGE	TAHC JOB TITLE	ORIG START	EXTENDED/ NEW DATE	END DATE	TYPE OF EXT	REASON
Aging	Debra	Horton	Clerical Asst 1	3P	4P	Secretarial Asst	11/11/2013	2/10/2014	5/10/2014	adm Bd	Retirement/Vacancy
BHD	Jennifer	Bergersen	ExDir2 Assoc Dir Clinical	902E	902E	ExDir 2 Adm BHD	9/18/2013	1/6/2014	Open	Action	Incumbent on TAHC
BHD	James	Kubicek	ExDir2 Dept Adm BHD	902E	903E	ExDir3 MH Administrator	8/14/2013	1/9/2014	Open	Bd Action	No Incumbent
DAS-Disabilities	Timothy	Ochnikowski	Asst Dir Office Handic	27M	901E	Exdir1-Dir Opd	3/4/2014		6/1/2014		Incumbent retired
DHHS-Delinquency	Peter	Madaus	Contract Services Coord	27DC	27M	Admini. Coordinator	2/2/2014		5/2/2014		Incumbent termed
Parks	James	Collopy	Park Worker III-	5108	18Z	PMW II - IC	11/22/2013	1/30/2014	4/29/2014	adm Bd	Retirement/Inc on TAHC
Parks	Jill	Organ	Engineer	32A	916E	Asst Chief of Rec & Bus Develop	6/3/2013		6/1/2014	Action	Compensation Study
Parks	Kenneth	Keffer	Park Worker III-	5108	14DC	Park Naturalist	2/17/2014		5/17/2014		Incumbent Military Leave
TPW-Airport	Scott	Wisniewski	Firefigher Equipment Oper	17B	29FM	Asst Chief Airport Rescue & FF	12/23/2013	3/8/2014	6/5/2014	adm	Incumbent resign
TPW-Airport	Kevin	Doyne	Asst Chief Air Res & FF	29M	38M	Chief Airport Res & FF	3/8/2014		6/5/2014		Incumbent resign
TPW-Facilities	Ronald	Owings	Fac Wkr IV - IC	19	30M	Facilities Mtce Coordinator	2/24/2014		5/24/2014		Incumbent promoted
Sheriff Dept	Joshua	Briggs	CO1	14Z	23CM	CO Lieutenant	2/12/2014		4/20/2014		Vacant/trying to fill
Sheriff Dept	Michael	Ninkovic	CO1	14Z	23CM	CO Lieutenant	2/12/2014		4/28/2014		Vacant/trying to fill
Sheriff Dept	Crystalina	Montano	CO1	14Z	23CM	CO Lieutenant	1/29/2014		4/28/2014		Vacant/trying to fill

The TAHC has been extended by the Director of DHR. The County Board of Supervisors and the County Executive must approve the second extension to a *vacant unclassified position through adoption of a resolution.*

*Individual has a TAHC according to provisions of labor contracts

Milwaukee County Board of Supervisors

Date: 04/01/14

To: Kerry Mitchell
Department of Human Resources

Re: **Objection to MCO 17.05 AND 17.055**

Dear Ms. Mitchell:

Pursuant to MCO 17.05 and 17.055, we object to the reallocations and reclassifications contained in the report from the Department of Human Resources dated 03/28/14 and submitted as File No. 14-287. This objection is made within the specified seven-day time period in order to preserve the ability of supervisors to consider items at later committee or Board meetings. The Supervisors reserve the right to withdraw the objection to some or all of the items in the report.

Sincerely,

David Cullen
Supervisor, 15th District

Willie Johnson Jr.
Supervisor, 13th District

File No. 14-362

(ITEM 16) A resolution By the Committee on Finance, Personnel, and Audit relating to an informational compensation report from the Chief Human Resources Officer, Department of Human Resources, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Committee on Finance, Personnel, and Audit reviews each month a report from the Department of Human Resources relative to Reclassification of Existing positions, Advancement within the Pay Range, Reallocations of Non-Represented positions; Appointments at an Advanced Step of the Pay Range; Revisions to Executive Compensation Plan positions; Dual Employment; Emergency Appointments; Temporary Appointments; and Temporary Assignments to a Higher Classification; and

WHEREAS, at its meeting of February 6, 2014, the County Board reviewed the report and chose to divide the question in order to receive and place on file all of the position actions in the report except for two: the Director of Compensation Human Resources Information System in Org. Unit 1140 – Department of Human Resources, and the Director, County Economic Development in Org. Unit 1192 – Department of Administrative Services – Economic Development Division; and

WHEREAS, the County Board rejected (vote 14-2-2) the recommended compensation changes for the two positions; and

WHEREAS, in a report dated April 10, 2014, and reviewed by the Committee on Finance, Personnel, and Audit at its meeting of April 17, 2014, the Director of Human Resources resubmitted the proposed compensation changes for the aforementioned positions; and

WHEREAS, the Committee on Finance, Personnel, and Audit, in accordance with the provisions of Chapter 17 of the Milwaukee County Code of General Ordinances voted to **REJECT** (vote 3-2) the proposed compensation changes; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby **REJECTS** the proposed compensation changes for the Director of Compensation Human Resources Information System in Org. Unit 1140 – Department of Human Resources, and the Director, County Economic Development in Org. Unit 1192 – Department of Administrative Services – Economic Development Division as outlined in the report hereto attached to this file.

jmj
04/22/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 18, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution By the Committee on Finance, Personnel and Audit, relating to an informational compensation report from the Chief Human Resources Officer, Department of Human Resources.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☒ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution will REJECT the proposed compensation changes for the Director of Compensation HRIS in Org. Unit 1140 – Department of Human Resources, and the Director, County Economic Development in Org. Unit 1192 – Department of Administrative Services – Economic Development Division that were outlined in an informational report from the Chief Human Resources Officer, Department of Human Resources.

B. Based in part on fiscal calculations provided by the Department of Administrative Services – Fiscal Affairs Division dated January 14, 2014, the added expense for the remaining 22 pay periods in 2014 was approximately $9,235 for the Director, County Economic Development and $10,174 for the Director of Compensation HRIS. The total expenditures of approximately $19,409 were to be absorbed within existing salary appropriations in their respective 2014 Adopted operating budgets. Therefore, for the purposes of this fiscal note, no budgetary savings are reflected. It should be noted that if the compensation changes were to be approved, the increased expense shown above would be reduced due to the fact that approximately 17, not 22, pay periods now remain in 2014. However, this fiscal note assumes that any additional costs would still be absorbed within existing appropriations.

C. None.

D. None.

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By Steve Cady, Research and Policy Director, Office of the Comptroller

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

Supervisor Willie Johnson, Jr., Chairperson
From the Committee on Finance, Personnel, and Audit, reporting on:

File No. 14-299

(ITEM 17) From the County Executive, appointing Mr. Gregory A. Smith to the Milwaukee County Pension Board for a term expiring April 30, 2017, by recommending confirmation of the said appointment.

jmj
04/02/14
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OFFICE OF THE COUNTY EXECUTIVE

Milwaukee County

CHRIS ABELE COUNTY EXECUTIVE

FRA
14-299

Referred

APR 07 2014

County Board Chair

Date: March 28, 2014

To: Marina Dimitrijevic, Chairwoman, County Board of Supervisors

From: Chris Abele, County Executive

Subject: Appointment of Mr. Greg Smith to the Milwaukee County Pension Board

Subject to the confirmation of our Honorable Body and pursuant to the provisions set forth in Chapter 201.24 (8.2) of Milwaukee County General Ordinances, I am hereby appointing Mr. Greg Smith to serve on the Milwaukee County Pension Board. Mr. Smith's term will expire on April 30, 2017.

A copy of Mr. Smith's resume is attached for your review. Your consideration and confirmation will be appreciated.

Chris Abele
Milwaukee County Executive

CC: Supervisor Willie Johnson, Jr., Co-Chair, Finance and Personnel Committee
Supervisor David Cullen, Co-Chair, Finance and Personnel Committee
Kelly Bablitch, County Board of Chief of Staff
Janelle Jensen, Committee Clerk
Greg Smith

MILWAUKEE COUNTY COURTHOUSE, 901 NORTH 9TH STREET, ROOM 306, MILWAUKEE, WI 53233
TELEPHONE (414) 278-4211 FAX (414) 223-1375 COUNTY.MILWAUKEE.GOV/COUNTYEXECUTIVE

Gregory A. Smith

North Barnett Lane
Fox Point, WI 53217

Education

The University of Chicago Booth Graduate School of Business, Chicago, IL — 1988-1990
MBA with honors, Concentrations in Accounting, Finance and International Business
James Kemper Foundation Scholar

Princeton University, Princeton, NJ — 1981-1985
BA in Economics with honors

Professional Experience

Marshall & Ilsley Corporation (NYSE: MI), Milwaukee, WI — 2006-2011
Chief Financial Officer and Senior Vice President (Marshall & Ilsley Corporation)

- *Led corporate finance organization*: Leadership responsibilities included strategic planning, acquisitions, investor relations, accounting, financial control environment, internal/external reporting, forecasting, capital planning, treasury, investment portfolio, asset/liability management, balance sheet management ($65 billion peak), liquidity and tax. Approximate headcount managed: 200.
- *Key financial advisor to Board of Directors and CEO*: Advised Board of Directors and senior management on strategy, financial issues, industry trends, strategic business topics and capital management strategies. Intensive focus on regulatory changes and their implications. Maintained regular dialogue with Board Audit Committee covering disclosure, accounting, tax, finance, control and risk issues. Active with Board Risk and Retirement Committees. Elected to be only employee Director of Southwest Bank (St. Louis).
- *Implemented transformational strategies*: Primary architect of Metavante "sponsored spin-out" unlocking $4 billion of shareholder value with an independent Metavante stock and substantial capital re-allocation to the bank. Enhanced franchise with three bank and three asset management acquisitions. Led comprehensive strategic review with external/internal team. Key architect of M&I's 35% premium sale to BMO for $4 billion.
- *Directed and implemented cross-functional projects:* Actively drove cost discipline, sponsored business model improvements and managed internal strategic projects. Sponsored analytical and process improvements in liquidity planning, interest rate risk modeling, contingency funding, capital adequacy assessment and capital planning. Created cross-functional teams to develop risk management analytics.
- *Active engagement with external and internal constituencies*: Maintained on-going dialogue with institutional investors, stock analysts (20+), banking regulators, external auditors and rating agencies. Represented M&I in local and national markets, including quarterly conference calls, analyst events, press interviews and customer economic briefings. Hosted employee town halls in Milwaukee and regional offices (maximum headcount: 14,000 employees). Assisted business leaders in strengthening customer relationships. Successfully completed two common equity offerings raising $1.4 billion, as well as numerous investment grade fixed income issuances.
- *Integration Advisor (BMO Harris Bank, July 2011 – December 2011):* M&I was acquired by BMO in July 2011. Assisted M&I's acquirer with integration, including client and employee retention efforts. Guided BMO senior management regarding M&I management and finance team social issues. Developed specific business line synergy targets with multi-disciplinary group drawn from acquirer, acquiree and external third party experts. Actively involved in purchase loan accounting and finance integration teams.

Current Professional Experience

American Bankers Association / Stonier Graduate School of Banking, Philadelphia, PA 2013 - Present
Associate Curriculum Director, Instructor and Advisor for the Wharton-based program..

Lubar School of Business, University of Wisconsin Milwaukee, Milwaukee, WI 2012 - Current
Adjunct Professor, Executive in Residence

- Teach and plan two courses for upper level business majors: receive top tier teaching evaluations.
- *Management Analysis*, capstone course in strategic management. Key topics: leadership, defining strategy, building vision and mission, internal/external analysis, formulating strategy, mergers and acquisitions, new ventures and corporate governance.
- *Financial Institutions and Markets*, covering traditional money and banking curriculum. Key topics: financial intermediation by banks and other financial institutions, financial instruments and their markets, the term structure of interest rates and central bank monetary policy. Teach both undergraduate and graduate students.

Barnett Financial Advisors, Milwaukee, WI 2012 – Current
Independent strategy consultant specializing in the financial services industry..

Prior Investment Banking Experience

Credit Suisse First Boston, Chicago, IL 2004-2006
Managing Director, Investment Banking – Financial Institutions and Processors

- *Client-focused senior strategic executive:* Advised clients on strategic and analytical topics including potential acquisitions, business line divestitures and strategic partnerships. Client base included: banks, financial processors, diversified financial companies and asset management companies.
- *Results-oriented team leader:* Presented to Boards of Directors and senior management teams on topics including: strategic alternatives, merger and acquisition tactics, fairness opinions, capital structure, financing alternatives and industry strategic landscape.
- *Broad financial expertise:* Provided capital markets services and underwriting capabilities to regional banks assessing opportunities in the equity and fixed income markets.

UBS Investment Bank, Chicago, IL 2000-2004
Managing Director, Investment Banking – Financial Institutions and Processors

Donaldson, Lufkin & Jenrette, Chicago, IL 1989-2000
Shearson Lehman Hutton, New York, NY and Chicago, IL
Investment Banking – Financial Institutions and Processors
Senior Vice President (1998 – 2000)
Vice President (1994 – 1998)
Associate (1990 – 1994)
Summer Associate (1989)

Other Interests and Experiences

Milwaukee Symphony Orchestra, Milwaukee, WI 2009 - Current
Board Member, Treasurer, Finance Committee Co-Chair, and Annual Fund, past Individual Giving Chair

National Association of Corporate Directors, Member
Guest lecturer on business topics at University of Wisconsin Milwaukee and Marquette University.

Married with three children (14, 11 and 9).
Enjoy running, swimming and family travel.
Completed three marathons.

Gregory A. Smith

File No 14-350

(ITEM 18) A resolution by Supervisor Bowen requesting the Facilities Management and Procurement staff of the Department of Administrative Services, the Department of Transportation, and the Department of Health and Human Services issue a Request for Proposals for the provision of housekeeping and janitorial services in County facilities, by recommending adoption of the following:

AN AMENDED RESOLUTION

WHEREAS, Facilities Management and Procurement staff of the Department of Administrative Services (DAS), the Department of Transportation, and the Department of Health and Human Services issued a Request for Proposals (RFP #928003) dated October 29, 2012, to provide housekeeping and janitorial services in County facilities; and

WHEREAS, the submitted proposal from Encore One, d/b/a CleanPower, LLC, ("CleanPower") to provide housekeeping and janitorial services in the Courthouse Complex, the County grounds, Milwaukee County Department of Transportation's Highway Maintenance and Fleet Management buildings, the psychiatric hospital, the Behavioral Health Division, the community service center, the detention center, and the Marcia P. Coggs Human Service Center was accepted by DAS; and

WHEREAS, DAS put forth a resolution (File No. 13-581), dated June 24, 2013, requesting the County Board's approval of an agreement with CleanPower; and

WHEREAS, on November 7, 2013, the Milwaukee County Board voted 17-0-1 to reject the proposed agreement with CleanPower because of concerns related to the RFP procedures used by DAS; and

WHEREAS, some of the concerns related to the RFP procedures included the weighting of the contract price as only 20 percent of the total evaluation score, and the bundling of the contract to effectively deny minority firms an opportunity to be the primary contractor thus restricting their participation to that of a Disadvantaged Business Enterprise sub-contractor to another firm; and

WHEREAS, on March 20, 2014, the Milwaukee County Board elected not to adopt a resolution (File No. 14-108) related to in-sourcing housekeeping and janitorial services for the Courthouse Complex; and

WHEREAS, DAS put forth a resolution (File No. 14-302) dated March 28, 2014, requesting the County Board's approval of the originally-proposed agreement with CleanPower without incorporating the County Board's concerns related to the RFP procedures; now, therefore,

BE IT RESOLVED, the Facilities Management and Procurement staff of the Department of Administrative Services, the Department of Transportation, and the Department of Health and Human Services shall issue a new Request for Proposals (RFP) to provide housekeeping and janitorial services in County facilities that complies with the living wage provision as defined in Chapter 111 of the Milwaukee County Code of General Ordinances; and

BE IT FURTHER RESOLVED, the new RFP shall incorporate recommended improvements made by the County Board during the 2013 committee hearings of the Finance, Personnel, and Audit Committee and the Transportation, Public Works, and Transit Committee that included weighting contract cost more than 20 percent of the total evaluation score and structuring the proposal (unbundling) so that Disadvantaged Business Enterprise firms could effectively compete as main contractors or as sub-contractors.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 7, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution requesting the Facilities Management and Procurement staff of the Department of Administrative Services, the Department of Transportation, and the Department of Health and Human Services to issue a Request for Proposals (RFP) to provide housekeeping and janitorial services in county facilities

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.

B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.

C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.

D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution would require the Facilities Management and Procurement staff of the Department of Administrative Services, the Department of Transportation, and the Department of Health and Human Services to issue a new Request for Proposals (RFP) to provide housekeeping and janitorial services in county facilities.

B. Approval of this resolution would not require an expenditure of funds, but would require existing staff time to accomplish. It should be noted that the expenditure of staff time would be significant for required meetings and tours of facilities for vendors wishing to submit a proposal, based on past experience.

C. None.

D. None.

Department/Prepared By: Jill Suurmeyer, Research and Policy Analyst, Office of the Comptroller

Authorized Signature: Jill Suurmeyer

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-297

(ITEM 19) From the Director of County Economic Development, Department of Administrative Services, requesting authorization to apply for, accept, and implement a Community Development Investment Grant from the Wisconsin Economic Development Corporation in the amount of $250,000 to assist in funding streetscaping improvements for the expansion of Milwaukee's Asian Market Phongsavan, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Wisconsin Economic Development Corporation (WEDC) is the State of Wisconsin's lead economic development agency focused on sustainable business growth and job creation; and

WHEREAS, WEDC's Community Development Investment Grant (CDIG) Program is meant to "support urban, small city, and rural community redevelopment efforts by providing financial incentives for shovel-ready projects with emphasis on, but not limited to, downtown community driven efforts" by providing grants to local municipalities for use on specific projects which "demonstrate significant, measureable benefits in job opportunities, property values, and/or leveraged investment by local and private partners;" and

WHEREAS, Department of Administrative Services (DAS)-Economic Development Division is seeking authorization to apply for a Tier 2 CDIG in an amount up to $250,000 to assist in the redevelopment and expansion of Milwaukee's Asian Market Phongsavan; and

WHEREAS, Milwaukee's Asian Market Phongsavan, located on the northwest side of the City of Milwaukee at 6300 North 76th Street, opened in 2008 in a former blighted and abandoned auto repair building and features groceries, produce, a café, and 30 vendor stalls providing an assortment of goods including fruits, vegetables, and Hmong cultural items; and

WHEREAS, to accommodate the massive growth and demand of the current market, Milwaukee's Asian Market Phongsavan began planning a new two-story building adjacent to the existing structure that would provide not only new vendor stalls, but restaurants, medical offices, and an assortment of other services that could benefit the community including basketball courts and community halls; and

WHEREAS, the new venue would be approximately 70,582 square feet and feature 160 rentable spaces in a variety of sizes, the majority of which have already been pre-leased; and

WHERERAS, upon completion of the new building, the existing 14,000-square-foot structure will be converted solely into a grocery store; and

WHEREAS, Milwaukee's Asian Market Phongsavan's expansion project will cost approximately $4.1 million, funded primarily through a $3,346,300, 75% Small Business Administration-backed loan serviced by Ridgestone Bank with $418,281 in Milwaukee Economic Development Corporation participation; and

WHEREAS, owner equity and WEDC grant funds will be used to cover the remaining project costs; and

WHEREAS, WEDC grant funds would be used specifically for streetscaping improvements on both the existing building and the new building, including but not limited to, landscaping, signage, storefront windows, doors, and awnings; and

WHEREAS, the required 75% local match requirement is satisfied by the $3,346,300 loan and owner equity, which account for approximately 94% of project costs; and

WHEREAS, the Committee on Economic and Community Development, at its meeting of April 14, 2014, recommended adoption of the Department's request (vote 4-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting of April 17, 2014, also recommended adoption of the Department's request (vote 7-0); now, therefore,

BE IT RESOLVED, that the Director of County Economic Development is hereby authorized to apply for, and if awarded, accept Community Development Investment Grant (CDIG) funds in an amount not to exceed $250,000 from the Wisconsin Economic Development Corporation (WEDC) to pay for streetscaping improvements for the expansion of Milwaukee's Asian Market Phongsavan; and

BE IT FURTHER RESOLVED, that if awarded the grant, the Department of Administrative Services (DAS)-Economic Development Division is authorized to enter into a CDIG Agreement with WEDC and a Development Agreement with Milwaukee's Asian Market Phongsavan, subject to the approval of Risk Management and Corporation Counsel; and

BE IT FURTHER RESOLVED, the Development Agreement shall include at least the following terms and conditions:

(a) Disadvantaged Business Enterprise participation pursuant to Chapter 42 for the portion of the project funded by the grant.
(b) Goal of 25% residential hiring for the portion of the project funded by the grant.

(c) Good faith efforts to utilize workers from Milwaukee JobCorps where possible on the entire project.

(d) Submittal to County of paid itemized invoices for eligible expenses with proof of payment for reimbursement purposes, as required by WEDC.

(e) Semi-annual performance reporting during the life of the project, with a final report due upon completion, as required by WEDC.

(f) Reporting for the next several years regarding job creation and retention, leveraged investment, project specific gains, and the increase in the tax base, as required by WEDC.

(g) Indemnification in favor of County in the event of a default entitling WEDC to a return of any grant funds expended.

(h) Guaranty that County is not responsible for financial obligations of Milwaukee's Asian Market Phongsavan, including but not limited to, loan default by the principal.

(i) Access to project records during the life of the project and for at least three years thereafter for auditing purposes.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 28, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: The Director of the Department of Administrative Services – Economic Development recommends authorization to apply for, and if awarded, accept and implement a Community Development Investment Grant from the Wisconsin Economic Development Corporation in an amount up to $250,000 to assist in funding streetscaping improvements for the expansion of Milwaukee's Asian Market Phongsavan.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	N/A	N/A
	Revenue	N/A	N/A
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Economic Development Director is requesting authorization to apply for, and if awarded, accept and implement a Community Development Investment Grant from the Wisconsin Economic Development Corporation to be utilized for the redevelopment and expansion of Milwaukee's Asian Market Phongsavan.
B. No net increase or decrease in the annual budget. Milwaukee County's role in the process will be that of a compliance administrator and conduit for grant funds. Staff time to monitor the project and process the reimbursements will be absorbed in the agency's existing budget.
C. There will be no budgetary impact as a result of acceptance of the WEDC grant. All matching funds are provided through private investment in the project, as permitted by WEDC.

Funding Agency						
Ridgestone Bank SBA guaranteed	Ridgestone Bank Participation	MEDC Participation	WEDC Grant	*Owner Equity	TOTAL FUNDING	
$2,509,725	$418,294	$418,281			$3,346,300	*75% SBA-backed loan*
			$250,000	$487,969	$737,969	*Grants and Equity*
					$4,084,269	Total Project Costs

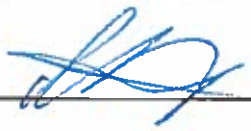
*Owner equity will be reduced if additional grant funding can be secured, such as a grant from the Havenwoods Economic Development Corporation or a City of Milwaukee façade grant.

D. None.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared by Craig Whaley-Smith, Economic Development Director

Authorized Signature 

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

File No. 14-237

(ITEM 20) From the Office of the Sheriff, requesting authorization to apply for and accept a State of Wisconsin Department of Transportation grant in the amount of $91,327 for the 2014 Alcohol Enforcement Program, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the State of Wisconsin Department of Transportation (WisDOT) has identified roadway segments patrolled by Milwaukee County as at risk; and

WHEREAS, based upon this analysis, WisDOT identified those places in Wisconsin with the largest crash frequency due to excessive alcohol use or speed; and

WHEREAS, WisDOT has awarded the Milwaukee County Sheriff a 2014 Alcohol Enforcement Program grant; and

WHEREAS, the grant period is from October 1, 2013, until September 30, 2014, and it is anticipated that there will be 101 mandated deployments and other deployments for a total of 1,632 enforcement hours; and

WHEREAS, payment is based on an average overtime/fringe hourly rate of $53.01 per hour and equipment expenditure authority of $4,815 for seven (7) Personal Breathalyzer Test units and 5,000 Personal Breathalyzer Test tubes; and

WHEREAS, the grant requires a local match on salary and equipment expenses of 25% or $22,832, bringing the total project funding to $114,159; and

WHEREAS, the Committee on Judiciary, Safety, and General Services, at its meeting of April 10, 2014, recommended adoption of the Office's request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting of April 17, 2014, also recommended adoption of the Office's request (vote 7-0); now, therefore,

BE IT RESOLVED, the Office of the Sheriff is hereby authorized to apply for and accept a State of Wisconsin Department of Transportation grant in the amount of $91,327 for the 2014 Alcohol Enforcement Program.

jmj
04/10/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 03/04/14

Original Fiscal Note X

Substitute Fiscal Note ☐

SUBJECT: The Sheriff of Milwaukee County requests the authority to accept grant funding of $91,327 from the State of Wisconsin Department of Transportation for a 2014 Alcohol Enforcement program.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

X Increase Operating Expenditures
(If checked, check one of two boxes below)

X Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

X Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$91,327	
	Revenue	$91,327	
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Sheriff of Milwaukee County is requesting the authority to accept grant funding from the State of Wisconsin Department of Transportation for a 2014 Alcohol Enforcement program in the amount of $91,327. Grant funds total $91,327 with a 25% local match which is $22,832 bringing the total program funding to $114,159. The Office of the Sheriff has existing budgeted salary and equipment funds to provide for the required match.

Department/Prepared By: William R. Lethlean, Public Safety Fiscal Administrator

Authorized Signature: William R. Lethlean

Did DAS-Fiscal Staff Review? ☐ Yes X No

Did CBDP Review? ☐ Yes ☐ No X Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-245

(ITEM 21) From the Office of the Sheriff, requesting authorization to apply for and accept a State of Wisconsin Department of Transportation grant in the amount of $10,178 for the 2014 Seat Belt Enforcement Program, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the State of Wisconsin Department of Transportation (WisDOT) has identified roadway segments patrolled by Milwaukee County as at risk of highway-related crashes with unrestrained vehicle occupants; and

WHEREAS, based upon this analysis, WisDOT has awarded the Milwaukee County Sheriff a 2014 Seat Belt Enforcement Program grant; and

WHEREAS, the grant period is from October 1, 2013, until September 30, 2014, and it is anticipated that there will be 16 deployments for a total of 192 enforcement hours; and

WHEREAS, payment is based on an average overtime/fringe hourly rate of $53.01 per hour and the grant requires a local match on salary expenses of 25% or $2,677, bringing the total project funding to $12,855; and

WHEREAS, the Committee on Judiciary, Safety, and General Services, at its meeting of April 10, 2014, recommended adoption of the Office's request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting of April 17, 2014, also recommended adoption of the Office's request (vote 7-0); now, therefore,

BE IT RESOLVED, the Office of the Sheriff is hereby authorized to apply for and accept a State of Wisconsin Department of Transportation grant in the amount of $10,178 for the 2014 Seat Belt Enforcement Program.

jmj
04/10/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 03/13/14

Original Fiscal Note X

Substitute Fiscal Note ☐

SUBJECT: The Sheriff of Milwaukee County requests the authority to accept grant funding of $10,178 from the State of Wisconsin Department of Transportation for a 2014 Seat Belt Enforcement program.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

X Increase Operating Expenditures
(If checked, check one of two boxes below)

X Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

X Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$10,178	
	Revenue	$10,178	
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Sheriff of Milwaukee County is requesting the authority to accept grant funding from the State of Wisconsin Department of Transportation for a 2014 Seat Belt Enforcement program in the amount of $10,148. Grant funds total $10,148 with a 25% local match which is $2,677 bringing the total program funding to $12,855. The Office of the Sheriff has existing budgeted salary funds to provide for the required match.

Department/Prepared By William R. Lethlean, Public Safety Fiscal Administrator

Authorized Signature William R. Lethlean

Did DAS-Fiscal Staff Review? ☐ Yes X No

Did CBDP Review? ☐ Yes ☐ No X Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-260

(ITEM 22) From the Director of Audits, Office of the Comptroller, requesting authorization to increase by $28,000, from $468,000 to $496,000, the Professional Services Contract with Baker Tilly Virchow Krause, LLP, to acquire additional audit services necessary for the Department of Family Care to comply with State requirements, by recommending adoption of the following:

A RESOLUTION

WHEREAS, in 2010, regulation of the Care Management Organization Division (CMO) of the Department on Aging was expanded beyond the State Department of Health Services to include the Office of the Commissioner of Insurance (OCI), thereby subjecting the CMO to a new body of regulations, including audit requirements specified in Ins 57, Wisconsin Administrative Code; and

WHEREAS, also in 2010, the State set forth a requirement that the CMO be organizationally separated from the Department on Aging and the Department of Health and Human Services as a condition for continuing under contract with the State to operate as a care management organization for administration of the Family Care Program within Milwaukee County; and

WHEREAS, the Department of Family Care was created in July 2010 to achieve the separation required by the State; and

WHEREAS, the Director of Audits, Audit Services Division, requests approval to amend the existing Professional Services Agreement with Baker Tilly Virchow Krause, LLP, for the annual audit of the County as a whole for the year ended December 31, 2013, to acquire the additional audit services required for the Department of Family Care to comply with State regulations; and

WHEREAS, the effect of the requested amendment would be to expand the current Professional Services Contract to include additional audit services as required of the Milwaukee County Department of Family Care to meet the requirements of Ins 57, Wisconsin Administrative Code, and to increase the total value of the contract by $28,000, increasing the total value of the contract from $468,000 to $496,000; and

WHEREAS, File No. 08-131 was previously adopted by the County Board of Supervisors to authorize and direct the Director, Department of Audit, to enter into an agreement with Virchow, Krause & Company, LLP, (currently Baker Tilly Virchow Krause,

LLP) for the audit of the County as a whole for one year ending December 31, 2008, with annual renewals for 2009, 2010, 2011, 2012, and 2013 at the County's option; and

WHEREAS, the Professional Services Contract with Baker Tilly Virchow Krause, LLP, was renewed in 2014 for the audit of Milwaukee County for the year ending December 31, 2013, in the amount of $468,000, which will be paid out of Audit Services Division budget appropriations; and

WHEREAS, the $28,000 cost attributable to the contract amendment will be paid by the Department of Family Care using State Family Care Program funding; and

WHEREAS, the firm of Baker Tilly Virchow Krause, LLP, has committed to a Disadvantaged Business Enterprise (DBE) goal of 34% for the countywide audit contract, and it will commit to meet or exceed County DBE goals in regard to the contract amendment; now, therefore,

BE IT RESOLVED, the Director of Audits, Audit Services Division, is authorized to amend the Professional Services Contract with the firm of Baker Tilly Virchow Krause, LLP, for additional audit services, which will enable the Department of Family Care to comply with State regulations; and

BE IT FURTHER RESOLVED, the effect of the requested amendment would be to increase the total value of the contract by $28,000, increasing the total value of the contract from $468,000 to $496,000.

jmj
04/03/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 25, 2014

Original Fiscal Note X

Substitute Fiscal Note ☐

SUBJECT: Amendment to the 2014 Annual Countywide Audit Contract for the Year Ended 12/31/13.

FISCAL EFFECT:

No Direct County Fiscal Impact

Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

X Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Approval of this resolution would authorize and direct the Director of Audits to amend the 2014 countywide audit contract with the firm of Baker Tilly Virchow Krause, LLP for additional audit services. This will enable the Department of Family Care to comply with State regulations. There will be no fiscal impact since the $28,000 cost associated with the amendment is included in the 2014 operating budget for the Department of Family Care.

Department/Prepared By: Office of the Comptroller – Audit Services Division/Paul Grant

Authorized Signature: Douglas C. Jenkins

Did DAS-Fiscal Staff Review? ☐ Yes X No

Did CBDP Review?[2] X Yes ☐ No Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-282

(ITEM 23) From the Director of Audits, Office of the Comptroller, requesting authorization to transfer $78,374 from the Contingency Fund to the Audit Services Division to provide funding for three positions and computer equipment necessary to comply with enforcement duties relative to the living wage ordinance, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Chapter 111 of the Milwaukee County Code of General Ordinances was recently created to set forth policy, procedures, and minimum wage requirements for certain contractors, lessees, and recipients of financial assistance doing business with Milwaukee County; and

WHEREAS, the Office of the Comptroller-Audit Services Division is charged with enforcing compliance with the requirements of Chapter 111; and

WHEREAS, compliance activities will necessitate three additional staff members; one Lead Auditor, one Performance Evaluator 3, and one Performance Evaluator 1; and

WHEREAS, these three positions, while authorized within the Audit Services Division, are currently vacant and unfunded; and

WHEREAS, the total funding of salary, Federal Insurance Contributions Act, active pension, and health care costs associated with filling the three positions for the remainder of 2014 is estimated to be $73,473, assuming the positions are filled between August and September 2014; and

WHEREAS, additional computer equipment and software are needed for the three employees to perform their work at an estimated cost of $4,901; and

WHEREAS, the Director of Audits is requesting a transfer of funds from the Contingency Fund to the 2014 Audit Services Division budget in the amount of $78,374; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby approves the request from the Director of Audits to transfer funds in the amount of $78,374 from the Contingency Fund to the 2014 Office of the Comptroller-Audit Services Division.

jmj
04/02/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 28, 2014

Original Fiscal Note X

Substitute Fiscal Note ☐

SUBJECT: Resolution submitted to request a fund transfer in the amount of $78,374 from the Contingency fund to the Office of the Comptroller - Audit Services Division (org. 3741) to fund three positions and purchase computer equipment necessary to monitor compliance with the recently enacted Living Wage Ordinance.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

X Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	78,374	217,369
	Revenue	0	0
	Net Cost	78,374	217,369
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

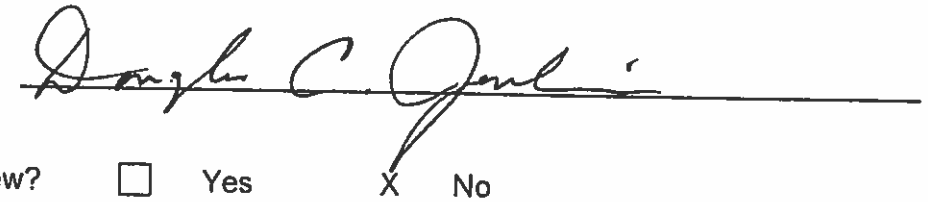
In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Approval of this resolution will transfer $78,374 from the County's Contingency fund to the Office of the Comptroller – Audit Services Division (org 3741) operating budget to fund three positions and the purchase of computer equipment necessary to monitor compliance with recently enacted Chapter 111 (Living Wage Ordinance) of the Milwaukee County General Ordinances, in 2014. The cost of monitoring efforts in 2015 would increase to an estimated $217,369.*

* *Includes payroll costs of $214,457, which is calculated using active fringe benefit rates but does not include legacy fringe benefit costs and the impact of potential wage increases in 2015; plus $2,912 for the three additional staff members to meet government auditing standards requirements for continuing professional education.*

Department/Prepared By Office of the Comptroller – Audit Services Division/Paul Grant

Authorized Signature 

Did DAS-Fiscal Staff Review? ☐ Yes X No

Did CBDP Review?[2] ☐ Yes ☐ No X Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-274

(ITEM 24) From the Milwaukee County Comptroller, requesting authorization to extend the Standby Reimbursement Agreement with U.S. Bank for a period of one year from August 15, 2014, to August 15, 2015, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Midwest Airlines, Inc., ("Midwest") and Skyway Airlines, Inc., d/b/a Midwest Connect ("Midwest Connect") (collectively, "Midwest Airlines") is now doing business as Frontier Airlines ("Frontier") and Republic Airways; and

WHEREAS, the Standby Reimbursement Agreement is due to expire on August 15, 2014, and must be extended or the outstanding bonds will be called due against the Letters of Credit, with the County becoming responsible for the guaranteed payment under the Letter of Credit; and

WHEREAS, the City of Milwaukee, Wisconsin issued its $8,300,000 City of Milwaukee, Wisconsin Variable Rate Demand Industrial Development Revenue Bonds, Series 1998 (Midwest Express Airlines, Inc. Project) (the "1998 Bonds") and its $7,000,000 City of Milwaukee, Wisconsin Variable Rate Demand Industrial Development Revenue Bonds, Series 2001 (Skyway Airlines Project) (the "2001 Bonds"); and

WHEREAS, at the respective times of issuance of the 1998 Bonds and the 2001 Bonds, U.S. Bank National Association ("U.S. Bank") issued its irrevocable letters of credit (the "Letters of Credit") in an amount sufficient during their respective terms to pay the principal of and up to 45 days of interest on the 1998 Bonds and 2001 Bonds from time to time outstanding; and

WHEREAS, the Letters of Credit were issued pursuant to agreements (collectively, as amended, the "Credit Facility") pursuant to which U.S. Bank has agreed, subject to the terms and conditions contained therein to extend certain credit to Midwest Airlines, including the credit extended through the issuance of the Letters of Credit; and

WHEREAS, in 2003, the County was requested to provide credit assistance to Midwest Airlines in order to provide additional credit capacity to Midwest Airlines by guaranteeing payment of amounts required to be paid by the Letters of Credit; and

WHEREAS, pursuant to Resolution 03-265(a)(a) adopted by the County Board of Supervisors (the "Board") on July 24, 2003, the Board approved the provision of credit relief to Midwest Airlines with respect to the 1998 and 2001 Bonds; and

WHEREAS, the County entered into a Credit Assistance Agreement, Standby Reimbursement Agreement, and other documents to secure the County's credit position; and

WHEREAS, the County agreed to enter into the Standby Reimbursement Agreement with U.S. Bank to provide credit support with respect to Midwest Airlines obligations under the 1998 and 2001 Bond agreements in order that Midwest Airlines could obtain additional credit from lenders; and

WHEREAS, the original Standby Reimbursement Agreement had a termination date of August 15, 2008; and

WHEREAS, an extension of one year was granted for the Standby Reimbursement Agreement and the new termination date was August 15, 2009, for the Standby Reimbursement Agreement; and

WHEREAS, a second extension was granted on August 15, 2010, for a new termination date of August 15, 2012, for the Standby Reimbursement Agreement; and

WHEREAS, a third extension was granted on August 15, 2012, for a new termination date of August 15, 2013, for the Standby Reimbursement Agreement; and

WHEREAS, a fourth extension was granted on August 15, 2013, for a new termination date of August 15, 2014, for the Standby Reimbursement Agreement; and

WHEREAS, an extension requires the approval of the County Executive and County Board and an extension of one year is being requested to the Standby Reimbursement Agreement; now, therefore,

BE IT RESOLVED, that the Milwaukee County Comptroller shall extend the Standby Reimbursement Agreement with U.S. Bank from the current termination date of August 15, 2014, for a period of one year, to August 15, 2015; and

BE IT FURTHER RESOLVED, that the Milwaukee County Comptroller shall execute an application to amend the Standby Reimbursement Agreement similar in format to that attached hereto.

jmj
04/03/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 03/27/2014

Original Fiscal Note x

Substitute Fiscal Note ☐

SUBJECT: Extension of the Standby Reimbursement Agreement with U.S. Bank

FISCAL EFFECT:

X No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

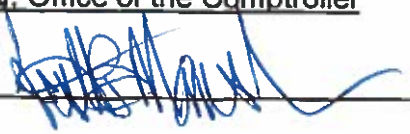
In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Comptroller is requesting to extend the Standby Reimbursement Agreement with US Bank for a period of one year. The Standby Reimbursement Agreement is part of the Credit Assistance that Milwaukee County provided to Midwest Airlines in 2003. The Standby Reimbursement Agreement provides a guarantee that the County will pay for the costs of any call on a letter of credit that is used to guarantee two debt issues that were used to construct hangars at Mitchell Airport. Currently, Frontier Airlines acquired Midwest Airlines, and is holding Midwest Airlines in name only, and is paying for the debt issue costs and letter of credit costs. The Standby Reimbursement Agreement needs to be extended or the debt will be called upon the termination of the Standby Reimbursement Agreement. if the debt is called the County will be responsble for the payment on the debt. The County can attempt to recoup funds from Midwest Airlines or Frontier Airlines, but is mainly looking to its interest in two hangars at the Airport, and a trust fund.
B. There are no costs as long as the letter of credit and Standby Reimbursement agreement remain in force. Costs could be incurred if Midwest Airlines becomes unable to pay the debt. The County was provided with collateral to support the debt in case it is responsible for the debt repayment. This includes a mortgage on the two hangars, plus over $5.6 million of cash in a trust held by Milwaukee County.
C. No additional costs to current year. The extension of this agreement does not increase or decrease the current fiscal guarantee that the County has in support of the two IRB's. Midwest Express is responsible for all costs of the letter of credit, plus all interest and principle payments on the IRB debt.
D. Information was based on conversations with US Bank, and Frontier Airlines, plus the review of related documents from 2003, when the Standby Reimbursement Agreement was approved.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By Molly Pahl, Office of the Comptroller

Authorized Signature 

Did DAS-Fiscal Staff Review? ☐ Yes x No

Did CBDP Review?[2] ☐ Yes x No ☐ Not Required

File No. 14-258

(ITEM 25) From the Milwaukee County Comptroller, requesting authorization to abolish one position of Payroll Assistant (title code 00001541, pay range 04P) and to create one position of Payroll Systems Coordinator (title code TBD, pay range 31M), by recommending adoption of the following:

A RESOLUTION

WHEREAS, the countywide payroll function has been centralized in the Office of the Comptroller; and

WHEREAS, the centralization of payroll has led to increased reporting and data demands by user departments; and

WHEREAS, these functions require an increased level of technical skill and professionalism; and

WHEREAS, the Payroll Manager does not have the resources to meet this demand; and

WHEREAS, the Office of the Comptroller will identify resources to fund this action through vacancies in other areas, including efficiencies in the Payroll Section; and

WHEREAS, the Department of Administrative Services, Office of Performance, Strategy, and Budget recommends that the request to create 1.0 Full Time Equivalent (FTE) Payroll Systems Coordinator position (title code TBD, pay range 30M [$58,532-$69,906]), and to abolish 1.0 FTE Payroll Assistant (title code 00001541, pay range 04P [$30,037-$38,519]) in the Office of the Comptroller effective April 24, 2014, be approved; now, therefore,

BE IT RESOLVED, that the following position action is approved for the Office of the Milwaukee County Comptroller:

Org Unit 3700 – Milwaukee County Comptroller

Action	Title	No. of FTEs	No. of Positions
Create	Payroll Systems Coordinator	1.0	1
Abolish	Payroll Assistant	1.0	1

jmj
04/03/14
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14-258

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 27, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request to create 1.0 FTE Payroll Systems Coordinator (Title Code TBD, Pay Range 30M ($58,532-$69,906)), and abolish 1.0 FTE Payroll Assistant (Title Code 00001541, Pay Range 04P ($30,037-$38,519).

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$24,731	$40,188
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Office of the Comptroller is requesting authority to create 1.0 FTE Payroll Systems Coordinator (Title Code TBD, Pay Range 30M ($58,532-$69,906)), and abolish 1.0 FTE Payroll Assistant (Title Code 00001541, Pay Range 04P ($30,037-$38,519).

The Payroll Assistant position is presently vacant. Assuming the position were filled at the beginning of pay period 13, on or about May 27, at the third step of pay range 30M, the increased salary, social security and active fringe benefit cost for the remainder of 2014 would be approximately $24,731. This is an annualized cost increase of $40,188. The Office of the Comptroller indicates the increased cost can be absorbed within its operating budget due to vacancies in other areas.

Department/Prepared By Josh Fudge, Director, DAS-PSB

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-288

(ITEM 26) From the Milwaukee County Comptroller, and the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, requesting authorization to transfer the 2013 Year-End Surplus to the Debt Service Reserve with the exception of $5.0 million, which by State Statute will be reserved for the 2015 operations budget, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the unaudited 2013 surplus for Milwaukee County is approximately $15,000,000; and

WHEREAS, State Statute and County Ordinance provide the County the ability to transfer surplus funds to a Reserve for Debt Service for the redemption of County bonded obligations; and

WHEREAS, the Milwaukee County Comptroller and the Department of Administrative Services are recommending the transfer of all but $5,000,000 to the Reserve for Debt Service; and

WHEREAS, the remaining 2013 surplus of $5,000,000 would be available for the 2015 Budget, which is the same as the 2014 budgeted amount but a more realistic and manageable future amount; now, therefore,

BE IT RESOLVED, that the Milwaukee County Comptroller is authorized and directed to contribute all but $5,000,000 to the Debt Service Reserve for the financial statements for the year ended December 31, 2013.

jmj
04/15/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 3/28/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: 2013 Report of Departmental Surpluses and Deficits

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

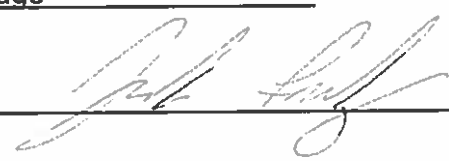
A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Office of the Comptroller is estimating a 2013 year-end surplus of $15 million. This resolution would require that $5 million of this surplus be available for the 2015 budget, with the remainder being transferred into the Debt Service Reserve

C. Undetermined at this time. However, this action would leave $5 million available for the 2015 budget.

D. The exact amount of the 2013 surplus has not yet been finalized. The amounts cited are therefore approximate and based on data that is curently available.

Department/Prepared By Josh Fudge

Authorized Signature 

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-283

(ITEM 27) From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, and the Milwaukee County Comptroller requesting authorization to carry over preliminary recommended expenditures and revenues from 2013 to 2014 in accordance with Chapter 32.91 of the Milwaukee County Code of General Ordinances, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Section 32.91(7) of the Milwaukee County Code of General Ordinances require the Department of Administrative Services (DAS) to prepare an annual report to the Committee on Finance, Personnel, and Audit indicating those appropriation carryover requests concurred with and those recommended for denial; and

WHEREAS, the Committee on Finance, Personnel, and Audit reviews DAS report and submits its recommendations to the County Board; and

WHEREAS, the final carryovers for 2013 to 2014 recommended by DAS and the Milwaukee County Comptroller include $6,253,733 in appropriations and $8,267,299 in related revenues and $125,253,731 of capital improvement appropriations including carryovers for the Airport and $170,995,549 of capital improvement revenues; and

WHEREAS, recommended lapsed expenditure appropriations and revenues for the capital projects fund of $2,636,587 is required from the County's general fund and $733,701 to the County's Debt Service Reserve; and

WHEREAS, net expenditures and revenues from lapsed Airport projects total $2,058,661 from the lapsed capital projects; and

WHEREAS, the contribution to the Airport consists of $288,249 in cash and $1,770,412 in Airport bond proceeds; now, therefore,

BE IT RESOLVED, that the preliminary carryovers from 2013 to 2014 recommended by the Department of Administrative Services (DAS) and the Milwaukee County Comptroller and approved by the Committee on Finance, Personnel, and Audit are hereby approved; and

BE IT FURTHER RESOLVED, that DAS and the Milwaukee County Comptroller are authorized and directed to make the necessary adjustments to complete the carryover process and submit a final carryover report for the May 2014 cycle of the Committee on Finance, Personnel, and Audit; and

BE IT FURTHER RESOLVED, that the Department of Health and Human Services–Housing Division is directed to submit an appropriation transfer to realign the appropriate accounts; and

BE IT FURTHER RESOLVED, that an amount of $2,636,587 in cash from lapsed capital projects is lapsed to the general fund and $733,701 in surplus bonds, which are not eligible to be included in the determination of net surplus, shall be deposited in the Debt Service Reserve; and

BE IT FURTHER RESOLVED, that DAS and the Milwaukee County Comptroller are authorized and directed to perform an administrative appropriations transfer to reverse the temporary carryover transfer approved by the County Board of Supervisors.

jmj
04/15/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 03/28/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report of 2013 Carryovers to 2014 Fiscal Year

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

- ☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☒ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	See Explanation	See Explanation
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Department of Administrative Services (DAS) and the Office of the Comptroller (Comptroller) are requesting approval of the preliminary recommended expenditures and revenues to be carried over from 2013 to 2014 in accordance with Section 32.91(7) of the Milwaukee County General Ordinances . The DAS is required by Section 32.91(7) to prepare an annual report on operating and capital carryovers.
B. Approval of the carryovers will not provide additional expenditure authority. The purpose of the carryover is to allocate previously appropriated expenditure and revenues that have not been expended or encumbered to the new fiscal year. Encumbered amounts are automatically carried over, and therefore are not included in this request.
C. Operating budget capital outlay, equipment and major maintenance appropriations recommended to be carried over from 2013 to 2014 total $6,253,733. Revenues recommended to be carried over total $8,267,299.

   Capital project fund expenditure appropriation carryovers from 2013 to 2014 total $65,485,532 for corporate purpose projects. Associated revenues to be carried over total $53,376,428. Airport capital improvement expenditure and revenue carryovers from 2013 to 2014 total $59,768,199 and $117,619,121, respectively.

   Excluding Airport appropriations and revenues, $2,636,587 will be allocated to the County's general fund in 2013. This amount reflects the lapsing of $2,675,000 in cash from Project WO150 – Courthouse Fire. As stated above, this amount was previously approved for carry over at the February 2014 meeting of the County Board of Supervisors.

   The lapsed $2,675,000 amount was combined with a net cash deficit of $38,413.36 that is primarily the result of over expenditures for major maintenance repairs for Project WO114102 –

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Courthouse Complex Improvements (net deficit of $29,680) and Project WO114162 – Transit Infrastructure Improvements (net deficit of $17,122). According to the Department, these deficit amounts could be offset with surpluses from the other major maintenance projects to be completed in 2014.

Unspent bond proceeds of $733,701 from the lapsed capital projects will be deposited into the County's debt service reserve. The majority of the bond proceeds are Build America Bonds and must be applied towards capital improvement projects. The DAS and Comptroller are in the process of determining the Build America Bond amount. In addition, the DAS and Comptroller will work with departments to develop an appropriation transfer to utilize the lapsed Build America Bonds.

Net expenditures and revenues from lapsed Airport projects total $2,058,661, which reflects the lapsing of project expenditure deficits or unrealized revenues to the Airport's reserve. As a result, the Airport will receive a contribution to its reserves of $2,058,661 from the lapsed capital projects. The contribution consists of $288,249.15 in cash and $1,770,412 in Airport bond proceeds.

D. N/A

Department/Prepared By Pamela Bryant

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

File No. 14-290

(ITEM 28) From the Director, Office of Performance, Strategy, and Budget Department of Administrative Services, on behalf of the Innovation Fund Workgroup, requesting authorization to implement Innovation Fund allocation recommendations, create new capital projects for those projects with an investment level over $50,000, and to implement necessary fund transfers from the Allocated Contingency, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the County anticipates receiving a $5,000,000 payment from University of Wisconsin Milwaukee (UWM) Innovation Park, LLC, for the 2011 sale of 88.9 acres of land in the Northeast Quadrant of the County Grounds for the development of a new College of Engineering and Applied Sciences (Innovation Park); and

WHEREAS, the County also anticipates receiving approximately $680,000 in proceeds from the sale by UWM of a parcel at Innovation Park for the development of a hotel, a share of which must be remitted to the County as part of the adopted payment plan; and

WHEREAS, the 2014 Adopted Budget requires that 75 percent of these total funds, or approximately $4,260,000, less funding provided for two 2014 Adopted Capital Projects in the amount of $156,000 be provided to the Milwaukee County Innovation Fund; and

WHEREAS, the Milwaukee County Innovation Fund (Innovation Fund) will provide resources for one-time projects that "...will enhance operational efficiencies, reduce ongoing operating or debt service costs, and improve service delivery and the County's long-term fiscal sustainability;" and

WHEREAS, a workgroup was created in the 2014 Adopted Budget, made up of representatives of the County Board of Supervisors, the Office of the Comptroller, and the Department of Administrative Services, to solicit and evaluate projects to be financed from the Innovation Fund; and

WHEREAS, the workgroup met in January to develop evaluation criteria, solicited project ideas from departments in February, and has completed its analysis and review of requested projects; and

WHEREAS, the workgroup feels the projects below provide the best mix of return on investment for the County, the best improvement in operations for impacted departments, and the best improvement in services for affected customers; now, therefore,

BE IT RESOLVED, that the proceeds identified above are allocated to the specific projects listed below; and

BE IT FURTHER RESOLVED, that the Office of the Comptroller is authorized to create new capital projects for those projects with an investment level of over $50,000; and that those projects with investment of under $50,000 shall be funded in the operating budgets of the lead project departments; and

BE IT FURTHER RESOLVED, that for the projects listed as "Tier One Projects" below, the Office of Performance, Strategy, and Budget is authorized upon adoption of this resolution to implement the necessary fund transfers to allocate the funding from the Allocated Contingency Fund to the appropriate newly-created capital projects and the appropriate operating budgets; and

BE IT FURTHER RESOLVED, that, for the "Tier Two Projects" listed below, the Office of Performance, Strategy, and Budget is authorized to implement the necessary fund transfers to allocate the funding to the appropriate newly-created capital projects and the appropriate operating budgets only upon receipt of the proceeds from the hotel development, as certified by the Director of County Economic Development; and

BE IT FURTHER RESOLVED, that for Tier One projects listed below, the recipient department is required to provide an informational report on the project to that department's policy oversight committee and to the County Executive no later than the October 2014 cycle of the Milwaukee County Board; and

BE IT FURTHER RESOLVED, the report shall include information about the progress towards implementation, improvements in service realized, operating budget impacts, and any other relevant information; and

BE IT FURTHER RESOLVED, for projects funded in Tier Two, the lead department must provide the informational report six months after the associated fund transfer is processed.

Tier One Projects (Underlined Department to submit Informational Report)

Department	Project Title	Funding Amount
DAS-Facilities Management (A&E)	Project Management Software	$200,000
DHHS – Housing Division	AODA Housing Construction	$500,000
Child Support Services	Data Flow Consulting & Call Center Upgrade	$187,000*
Zoo	LED Lighting Upgrade	$8,520
House of Correction & Sheriff	Jail Management System	$1,165,000
DOT – Highways	Highway Maintenance Billing Software	$688,675
DAS-PSB, DAS-Procurement, HR	LEAN Government Consulting	$30,000
DHHS – Disabilities Svcs	Core Competency Training	$75,000
Parks	Lincoln Memorial Drive Lighting Retrofit	$128,420
Parks	Tennis Court Lighting Retrofits	$601,385

Tier Two Projects

Department	Project Title	Funding Amount
Combined Courts	CCAP Scanning Equipment	$70,000
Behavioral Health Division	Acute & Children's' Unit Whiteboard Units	$145,000
Medical Examiner	iSTAT Chemical Analyzer	$15,000
Medical Examiner	Digital Dental X-Ray Equipment	$40,000
Parks	Amenities Matching Fund	$250,000

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04/15/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 3/28/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Allocation of Funds for the Milwaukee County Innovation Fund

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

This resolution would authorize the allocation of $3,584,000 currently in the Allocated Appropriation for Contingencies to be transferred to newly-created capital projects or departmental operating budgets for several projects awarded under the Milwaukee County Innovation Fund. It would also authorize the Department of Administrative Services - Office of Performance, Strategy and Budget to allocate an additional $520,000 to a second tier of such projects once the funds are received and certified by the Director of Economic Development.

This action has no fiscal impact, as it would allocate funds already received by the County and permit the allocation of other funds only once they are actually received.

Department/Prepared By Josh Fudge

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

COUNTY BOARD CHAIRMAN

2014 MAR 28 PM 5:13

RECEIVED

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-304

(ITEM 29) From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, requesting authorization to implement an interdepartmental fund transfer in the fourth quarter of 2014 to offset a possible expenditure deficit in the Department of Human Resources so that it may fill two (2) Human Resources Information System Assistant positions, and one (1) Employee Relations Director position; and further requesting authorization to implement the classifications and rates of compensation for one (1) Budget Analyst position within the Department of Administrative Services-Fiscal Affairs Division, two (2) Economic Development Project Manager positions, and one (1) Associate Economic Development Project Manager position within the Department of Administrative Services-Economic Development Division, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Director, Department of Human Resources indicates that 2.0 Full Time Equivalent Human Resources Information System (HRIS) Assistants (title code 00000019) are critical to the successful implementation of human resources functions such as data entry, and position changes (hiring, termination, transfers, etc.); and

WHEREAS, the Office of the Comptroller indicates that significant employee data integrity issues exist due to the HRIS Assistant positions not being filled and supports the filling of these two positions; and

WHEREAS, the Department of Human Resources does not have sufficient funding to fill these two positions, which would require approximately $46,050 in salary and social security costs based on year-to-date budget projections; and

WHEREAS, the Department of Administrative Services, Office of Performance, Strategy, and Budget (DAS-PSB) has identified surpluses in departments that could provide resources to fill these two positions; and

WHEREAS, some of these surpluses are available due to key positions not being filled in the Department of Administrative Services, as the positions have not yet been authorized for creation; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize the Director of the Department of Human Resources to fill the two positions referenced in Line 18; and

BE IT FURTHER RESOLVED, that the Department of Administrative Services, Office of Performance, Strategy, and Budget is authorized to implement a fund transfer in the fourth quarter of the year that would move the following funding into the salary and social security accounts of the Department of Human Resources:

- $32,100 in salary and social security funds from the Department of Administrative Services - Facilities Management Division.
- $5,000 in salary and social security funds from the Office of the Comptroller.
- $5,000 in salary and social security funds from the Department of Administrative Services - Procurement Division.
- $2,250 in salary and social security funds from the Department of Administrative Services - Economic Development Division.
- $1,700 in salary and social security funds from the Department of Administrative Services - Fiscal Affairs Division.

; and

BE IT FURTHER RESOLVED, that the Department of Human Resources is authorized to implement the classifications and rates of compensation for the positions listed below, which were approved for creation in the 2014 Adopted Budget:

- 1.0 Full Time Equivalent (FTE) Budget Analyst position at pay grade 26M in the Department of Administrative Services - Fiscal Affairs Division.
- 2.0 FTE Economic Development Project Manager positions at pay grade 34M in the Department of Administrative Services - Economic Development Division.
- 1.0 FTE Associate Economic Development Project Manager position at pay grade 30M in the Department of Administrative Services - Economic Development Division.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 28, 2014

Original Fiscal Note ☐

Substitute Fiscal Note ☒

SUBJECT: Authorize the Office of Performance, Strategy & Budget to implement a fund transfer in the fourth quarter of 2014 to offset a possible expenditure deficit in the Department of Human Resources that would result from the filling of two key positions; and authorizing the Department of Human Resources to implement the classification and compensation for three positions in the Department of Administrative Services – Economic Development Division and one position in the Department of Administrative Services – Fiscal Affairs Division.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The attached resolution would authorize the following:

- Authorize the Department of Human Resources to fill two unfunded Human Resources Information System Assistants, for which the Department does not presently have the necessary salary and social security resources, at an estimated impact of $46,050.
- Authorize the Department of Administrative Services, Office of Performance, Strategy and Budget (DAS-PSB) to implement a fund transfer in the fourth quarter of 2014 to reallocate surplus salary and social security resources from various departments listed in the attached report and resolution to Human Resources to cover the above anticipated impact.
- Authorize the Department of Human Resources to implement the classifications and rates of compensation for three positions in the Economic Development Division of the Department of Administrative Services, and one position in the Fiscal Affairs Division of the Department of Administrative Services.

This resolution has no fiscal impact because it authorizes DAS-PSB to implement a fund transfer to cover the cost of the positions that would be filled by the Department of Human Resources, and would authorize the implementation of classifications and compensation for four positions that are created and funded in the 2014 Adopted Budget.

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By Josh Fudge, Director, DAS-PSB

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

File No. 14-319

(ITEM 30) From the Director, Milwaukee County Zoo, requesting authorization to enter into a Memorandum of Understanding with the Zoological Society of Milwaukee County, Inc., for an initial three-year term with automatic renewal for an additional three-year term, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the County has constructed and maintains a zoological garden known as the Milwaukee County Zoo (Zoo) to collect and exhibit to the residents of the County and general public a collection of animals and to promote conservation, education, and recreation; and

WHEREAS, the mission of the Zoological Society of Milwaukee County, Inc., (Society) is to take part in conserving wildlife and endangered species, to educate people about the importance of wildlife and the environment, and to support the Zoo; and

WHEREAS, the Milwaukee County Zoo has become one of the finest zoos in the world and a major tourist attraction in Wisconsin, with a substantial and beneficial economic, cultural, and educational impact on the County and southeastern Wisconsin; and

WHEREAS, the County and Society wish to assure the continued success and prosperous growth of the Zoo in the future; and

WHEREAS, the County and Society have previously entered into Memorandums of Understanding on February 11, 1989, February 11, 1992, and November 27, 1996; and

WHEREAS, the County shall receive from the Society for the Zoo, program, service, and financial support as further set forth in this Memorandum of Understanding and upon which the parties agree from time to time; and

WHEREAS, the Society and its members shall receive program, service support, and other benefits from the County as further set forth in this Memorandum of Understanding and upon which the parties agree from time to time; and

WHEREAS, the County and Society agree that, as independent and separate entities, each shall maintain a staff and management structure independent of the other; and

WHEREAS, the County and the Society agree to replace the previous Zoo Pass Plus parking payment program and the additional cash financial support provided to the Zoo (not including sponsorships raised by the Society for Zoo programs) with a Zoo Pass Membership 50% revenue share program; and

WHEREAS, the Committee on Parks, Energy, and Environment, at its meeting of April 15, 2014, recommended adoption of the Zoo's request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting of April 17, 2014, also recommended adoption of the Zoo's request (vote 6-0); now, therefore,

BE IT RESOLVED, that the County Board of Supervisors authorize the Director of the Milwaukee County Zoo to execute a Memorandum of Understanding with the Zoological Society of Milwaukee County, Inc., incorporated by reference herein; and

BE IT FURTHER RESOLVED, that the Initial Term of this Memorandum of Understanding shall be three (3) years and shall automatically renew for an additional three (3) years and that either party may terminate this Memorandum of Understanding only by providing at least one (1) calendar year written notice to the other party prior to the extension of any Additional Term.

jmj
04/17/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 19, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Revised Memorandum of Understanding (MOU) with the Zoological Society

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Zoo management requests the authority to execute an updated Memorandum of Understanding with the Zoological Society of Milwaukee (Society). The revised MOU more clearly defines the roles and responsibilities of each organization and changes the funding mechanisms from the Society. In the past, the Zoo and Society would annually negotiate the amount of direct cash support for the Zoo's next fiscal year. The revised MOU has simplified this process by eliminating the parking plus reimbursement program (Society reimbursed the Zoo for the parking fee for each parking plus member less $1 for an annual cap of $1,648,142) and direct cash support ($1,262,440 in 2013) by replacing both funding programs with a 50/50 split on membership sales. The revised MOU does not change the sponsorship and annual appeal program and the Society will continue to pay for Zoo expenses identified in Exhibit H under "Zoo Expenses Paid by Society", which is estimated at $618,522 for 2014.

   By August 15 of each year, the Society will provide to the Zoo an estimate of the budgeted amount and scope of financial support for Zoo operations that the Society anticipates providing to the County for the upcoming year. The estimated support will include details regarding their projection on membership sales, sponsorships, in-kind services and similar items.

B. In 2013, the Zoo received from the Society $1,262,440 in direct cash support, $70,000 for the annual appeal and $1,648,142 in parking plus for a total of $2,980,582. For 2014, the direct cash support and parking plus reimbursement are being eliminated and replaced with a 50/50 membership split. The Society's projections based on the membership base totals $6,213,107 for 2014 with 50 % or $3,106,554 in revenues for the Zoo and $70,000 for the annual appeal for a total of $3,176,554. The 2014 includes this dollar amount, which is an increase of $195,972 over the 2013 Budget.

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

C. The new funding program is included in the 2014 Budget. If the Society exceeds their membership revenue goal of $6,213,107 both organizations benefit and the reverse is true if sales decrease, revenue to both organizations will also decrease. Both organizations are committed to making the 50/50 membership split program a success.

D. The membership sales projections were provided by the Society.

Department/Prepared By Vera Westphal, Deputy Zoo Director (Admin/Finance)

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

File No. 14-210

(ITEM 31) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to transfer approximately 1.7 acres of land that is a remnant of the former Underwood Creek Parkway and to utilize proceeds from the land transfer to finance Project WP16705 Veterans Park Pavilion and Restroom and Project WP192 Federal Emergency Management Agency 2010 Flood related improvements, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Underwood Creek Parkway has been reconfigured so that it now intersects with Swan Boulevard rather than Watertown Plank Road; and

WHEREAS, the North Mayfair Group, owner of the 1200 North Mayfair Road office building that is currently accessed from Underwood Creek Parkway, has petitioned the County to convert approximately 600 feet of the former roadway to a private driveway via land transfer; and

WHEREAS, a draft purchase agreement with the North Mayfair Group for the 1.7 acres of land to be transferred includes the following components:

- Sale and Purchase of the 1.7 acres for $400,000.
- North Mayfair Group is to install, by Memorial Day 2014, an approximately 600-foot segment of bike trail along the east side of the existing roadway that will serve as a connection to the Oak Leaf Trail from Watertown Plank Road. The land on which the trail will be built will remain under County ownership.
- Execution of an appropriate reciprocal easement to cover maintenance and access matters for both the North Mayfair Group and the County.

; and

WHEREAS, the site is currently disconnected from the new alignment of the Underwood Creek Parkway and therefore can be considered surplus land; and

WHEREAS, the Department of Parks, Recreation, and Culture (DPRC) has evaluated the appropriateness of this transaction and finds that transferring this surplus property will not negatively impact the park resources of Milwaukee County, will increase revenue, and will add a bike trail connection that enhances the Oak Leaf Trail network without requiring financial investment from the County for construction; and

WHEREAS, it is the intent of DPRC that the revenue acquired from this land transfer be used to fund the construction of a new restroom and picnic shelter at Veterans Park as

well as be allocated to Federal Emergency Management Agency (FEMA) 2010 Flood related capital improvement projects; and

WHEREAS, the Director, DPRC, has recommended that DPRC be authorized to transfer approximately 1.7 acres of land that is a remnant of the former Underwood Creek Parkway and that appropriate County staff be authorized to prepare, review, approve, execute, record, and/or implement the required documents or perform actions to facilitate the transfer of this property; and

WHEREAS, the Committee on Parks, Energy, and Environment, at its meeting of April 15, 2014, **REAFFIRMED** its previous recommendation to adopt the Department's request (vote 7-0), which the Committee originally recommended at its meeting of March 11, 2014 (vote 6-1); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting of April 17, 2014, also **REAFFIRMED** its previous recommendation to adopt the Department's request (vote 5-1), which the Committee originally recommended at its meeting of March 13, 2014 (vote 6-2); now, therefore,

BE IT RESOLVED, that the Director, Department of Parks, Recreation, and Culture (DPRC), is hereby authorized to transfer approximately 1.7 acres of remnant former Underwood Creek Parkway land to the North Mayfair Group and receive monetary compensation in the amount of $400,000; and

BE IT FURTHER RESOLVED, that the County Executive, DPRC Director, County Clerk, Department of Administrative Services (DAS), Risk Management, Corporation Counsel, and Register of Deeds are authorized and directed to prepare, review, approve, execute, record all documents, and perform all actions required to facilitate the transfer of this property; and

BE IT FURTHER RESOLVED, that upon execution of the aforementioned purchase agreement, DAS is authorized and directed to process a 2014 administrative appropriation transfer to reflect the receipt of $175,000 related to the land transfer and to increase expenditure authority to complete capital improvement project WP16705 Veterans Park Pavilion and Restroom; and

BE IT FURTHER RESOLVED, that upon execution of the aforementioned purchase agreement, DAS is authorized and directed to process a 2014 administrative appropriation transfer to reflect the receipt of $225,000 related to the land transfer and to increase expenditure authority, outside FEMA revenue, and revenue from the State of Wisconsin for Project WP192 FEMA 2010 Flood related capital improvements.

jmj
03/13/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: February 18, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to transfer approximately 1.7 acres of land that is a remnant of the former Underwood Creek Parkway to the North Mayfair Group

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☒ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☒ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	$400,000	0
	Revenue	$400,000	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. DPRC is requesting authorization to transfer approximately 1.7 acres of surplus land that was formerly a part of the Underwood Creek Parkway to the North Mayfair Group, owners of 1200 N. Mayfair Road. This transaction will provide the North Mayfair Group with private road access to the High Pointe Building, and the County will be compensated with $400,000, approximately 600' of bike trail construction, and an easement for maintenance purposes.

B. Revenue of $400,000 will be acquired through this land transfer as well as construction costs for approximately 600' of bike trail, which will be borne by the North Mayfair Group.

C. No impact

D. None

Department/Prepared By Sarah Toomsen/DPRC

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

2014 FEB 25 PM 5:07

COUNTY BOARD CHAIRMAN

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 14-300

(ITEM 32) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to apply for one or more United States Fish and Wildlife Service Great Lakes Restoration Initiative Joint Venture Habitat Restoration and Protection grants, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Great Lakes Restoration Initiative Joint Venture funds are targeted towards improving fish and wildlife habitat and their populations within watersheds of "areas of concern" wherever possible, as a coordinated effort between the Service's Coastal, Joint Venture, and Partners for Fish and Wildlife Programs; and

WHEREAS, projects that occur within known bird migration stopover sites should be highlighted; and

WHEREAS, the required grant match is 25% and can be in-kind (staff time or volunteer time); and

WHEREAS, the Department of Parks, Recreation, and Culture (DPRC) grant proposal would focus on two years of invasive species removal and wildlife habitat improvement projects at South Shore, Bay View, Sheridan, Warnimont, Grant, and Bender Parks; and

WHEREAS, DPRC would be requesting $169,436 in grant funding for the project, and the grant match would be existing staff and community volunteer resources; and

WHEREAS, the Committee on Parks, Energy, and Environment, at its meeting of April 15, 2014, recommended adoption of the Department's request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting of April 17, 2014, also recommended adoption of the Department's request (vote 6-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby authorizes the Department of Parks, Recreation, and Culture to apply for one or more Great Lakes Restoration Initiative Joint Venture grants.

jmj
04/18/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 2, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From the Director, Department of Parks, Recreation and Culture (DPRC) seeking authorization to apply for one or more U.S. Fish and Wildlife Service Great Lakes Restoration Initiative Joint Venture Habitat Restoration and Protection (GLRI Joint Venture) grant.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. From the Director, Department of Parks, Recreation and Culture (DPRC) seeking authorization to apply for one or more U.S. Fish and Wildlife Service Great Lakes Restoration Initiative Joint Venture Habitat Restoration and Protection (GLRI Joint Venture) grant.
B. None
C. No impact
D. None

Department/Prepared By Laura Schloesser, DPRC

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

COUNTY BOARD CHAIRMAN
2014 MAR 28 PM 4:3
RECEIVED

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 14-326

(ITEM 33) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to apply for funding from the Menomonee Watershed Group for one or more projects to take place within the Menomonee River Watershed, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Menomonee Watershed Group is comprised of a collection of communities that fall within the 136-square-mile watershed of the Menomonee River; and

WHEREAS, a watershed-based Municipal Separate Storm Sewer System (MS4) permit has been granted by the Wisconsin Department of Natural Resources to this group of communities so that funds may be targeted toward collaborating on projects designed to target specific stakeholders, pollutants, and/or geographic areas or land uses to meet the needs and characteristics of the Menomonee River Watershed; and

WHEREAS, there is no required match for this funding; and

WHEREAS, the Department of Parks, Recreation, and Culture project proposal would focus on the reconstruction and renewal project planned for the Menomonee River Parkway during 2014 and 2015; and

WHEREAS, the Committee on Parks, Energy, and Environment, at its meeting of April 15, 2014, recommended adoption of the Department's request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting of April 17, 2014, also recommended adoption of the Department's request (vote 6-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby authorizes the Department of Parks, Recreation, and Culture to apply for funding from the Menomonee Watershed Group for one or more projects to take place within the Menomonee River Watershed.

jmj
04/18/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 1, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From the Director, Department of Parks, Recreation and Culture (DPRC) seeking authorization to apply for funding from the Menomonee Watershed Group for one or more projects to take place within the Menomonee River Watershed.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. From the Director, Department of Parks, Recreation and Culture (DPRC) seeking authorization to apply for funding from the Menomonee Watershed Group for one or more projects to take place within the Menomonee River Watershed.
B. None
C. No impact
D. None

Department/Prepared By Laura Schloesser, DPRC

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

COUNTY BOARD CHAIRMAN
2014 MAR 32 PM 4:24
RECEIVED

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 14-284

(ITEM 34) From the Director, Department of Parks, Recreation, and Culture, requesting a 180-day extension of the Temporary Assignment to a Higher Classification for a Park Unit Coordinator position within the Washington Park Unit in the Department of Parks, Recreation, and Culture, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Chapter 17.085 of the Milwaukee County Code of General Ordinances requires that an extension of Temporary Assignment to a Higher Classification beyond 180 days be approved by the Milwaukee County Board of Supervisors; and

WHEREAS, the Department of Parks, Recreation, and Culture (DPRC) is requesting an extension of Mr. Mike Rewolinski's temporary assignment to the Park Unit Coordinator position for an additional six (6) months until October 1, 2014, or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first; and

WHEREAS, Mr. Rewolinski has been temporarily assigned to the duties of Park Unit Coordinator for DPRC's Washington Park Unit due to the protracted medical leave of the incumbent; and

WHEREAS, DPRC needs Mr. Rewolinski to continue to act as the Park Unit Coordinator on a day-to-day basis as the incumbent's return date is currently unknown; now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby approves the extension of Mr. Rewolinski's Temporary Assignment to a Higher Classification to the position of Park Unit Coordinator for an additional six (6) months until October 1, 2014, or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first.

jmj
04/15/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 2, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to extend a Temporary Assignment to a Higher Classification of Mr. Mike Rewolinski for an additional six (6) months until October 1, 2014 or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$2,184.50	0
	Revenue	0	0
	Net Cost	$2,184.50	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Authorization to extend a Temporary Assignment to a Higher Classification of Mr. Mike Rewolinski for an additional six (6) months until October 1, 2014 or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first.
B. The incumbent continues to receive pay while he is out on leave; therefore, the department will absorb a maximum of $2,184.50 in additional salary cost for this TAHC extension.
C. No impact
D. None

Department/Prepared By Sheree Marlow, DPRC

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

COUNTY BOARD CHAIRMAN

2014 MAR 28 PM 4:32

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 14-285

(ITEM 35) From the Director, Department of Parks, Recreation, and Culture, requesting a 180-day extension of the Temporary Assignment to a Higher Classification for a Park Maintenance Worker II - In Charge position within the Washington Park Unit in the Department of Parks, Recreation, and Culture, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Chapter 17.085 of the Milwaukee County Code of General Ordinances requires that an extension of Temporary Assignment to a Higher Classification beyond 180 days be approved by the Milwaukee County Board of Supervisors; and

WHEREAS, the Department of Parks, Recreation, and Culture (DPRC) is requesting an extension of Mr. Danny Hunt's temporary assignment to the Park Maintenance Worker II - In Charge position for an additional six (6) months until October 1, 2014, or until the incumbent returns to his position or the position is vacated and then filled whichever occurs first; and

WHEREAS, the incumbent is currently Temporarily Assigned to A Higher Classification into the position of Park Unit Coordinator for the Washington Park Unit on behalf of the incumbent who is away from his duties due to a protracted medical leave and whose return date is currently unknown; and

WHEREAS, DPRC needs Mr. Hunt to continue to act as the Park Maintenance Worker II – In Charge for the Washington Park Unit on a day-to-day basis, and he has demonstrated the skill and knowledge required in the position; now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby approves the extension of Mr. Hunt's Temporary Assignment to a Higher Classification to the position of Park Maintenance Worker II – In Charge for an additional six (6) months until October 1, 2014, or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first.

jmj
04/15/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 2, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to extend a Temporary Assignment to a Higher Classification of Mr. Danny Hunt for an additional six (6) months until October 1, 2014 or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$5,454,14	0
	Revenue	0	0
	Net Cost	$5,454,14	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Authorization to extend a Temporary Assignment to a Higher Classification of Mr. Danny Hunt for an additional six (6) months until October 1, 2014 or until the incumbent returns to his position or the position is vacated and then filled, whichever occurs first.
B. It has been requested that the incumbent's temporary assignment continue for the same time frame to fill in for the Park Unit Coordinator on leave. That PUC continues to receive pay while he is out on leave; therefore, the department will absorb a maximum of $5,454.14 in additional salary cost for this TAHC extension.
C. No impact
D. None

Department/Prepared By Sheree Marlow, DPRC

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

COUNTY BOARD CHAIRMAN
2014 MAR 20 PM 1:33
RECEIVED

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 14-298

(ITEM 36) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to create one position of Project and Development Manager (title code TBD, pay range 38M), by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Department of Parks, Recreation, and Culture (DPRC) seeks to increase capacity in the Planning and Development Division; and

WHEREAS, the Planning and Development Division contains five full-time positions; and

WHEREAS, the position in question is partially responsible for DPRC's comprehensive capital program, the development of planning and policy recommendations, grant administration, and inventory of assets; and

WHEREAS, the Project and Development Manager position will also assist in the management of skilled trades and other planning staff and contribute to the annual budgeting process; and

WHEREAS, many of these duties are currently performed by the Chief of Planning and Development; and

WHEREAS, a review by the Department of Human Resources of the duties assigned to the new position resulted in the recommended title code and pay range; and

WHEREAS, the Department of Administrative Services, Office of Performance, Strategy, and Budget recommends that the request to create 1.0 Full Time Equivalent (FTE) Planning and Development Manager (title code TBD, pay range 38M [$84,512 to $102,266]) in the Department of Parks, Recreation, and Culture effective April 24, 2014, be approved; now, therefore,

BE IT RESOLVED, that the following position action is approved for the Department of Parks, Recreation, and Culture:

Org Unit 8000 – Department of Parks, Recreation, and Culture

Action	Title	No. of FTEs	No. of Positions
Create	Planning and Development Manager	1.0	1

jmj
04/15/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 26, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request to 1.0 FTE Parks Development Manager.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$56,799	$113,598
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Parks is requesting to create 1.0 FTE Planning and Development Manager (title code TBD, pay range 38M, Parks Maintenance Division). The direct cost of the request is $56,799 in the current year and $113,598 in the subsequent year. The costs assume that the position is filled for 13 pay periods in 2014 at step 1 of pay range 38M. The analysis is based on the 2014 Adopted Budget salary and fringe rates, including a 1.0% wage increase in the 10th pay period.

Department/Prepared By: Daniel Laurila, Fiscal & Management Analyst, DAS-PSB

Authorized Signature: _____

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

COUNTY BOARD CHAIRMAN
2014 MAR 27 PM 4:43

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-349

(ITEM 37) A resolution by Supervisor Cullen to abolish one vacant position of Administrative Secretary 2-Constituent Services Representative (title code 86560) in the Government Affairs Department, by recommending adoption of the following:

A RESOLUTION

WHEREAS, 2013 Wisconsin Act 14 created State Statute 59.53(24) which states:

Government Relations. In any county with a population of 750,000 or more, if the county has an office of intergovernmental relations or a department or subunit of a department that provides lobbying services for the county, that office, department, or subunit shall employ one individual who is responsible for representing the interests of, and reports to, the county executive and one individual who is responsible for representing the interests of, and reports to, the county board.

; and

WHEREAS, the 2014 Adopted Budget established a full-year appropriation for Org. Unit 1020-Government Affairs, which included the transfer in of one position of Administrative Secretary 2-Constituent Services Representative from the County Board "to assist the County Executive in addressing constituent concerns, including those brought to his attention by the County Board, and to provide general support for the co-directors of the office;" and

WHEREAS, the incumbent employee was immediately terminated by the County Executive at the beginning of 2014 without any assessment of job performance; and

WHEREAS, this position can now be abolished since it is no longer needed and any remaining salary appropriations transferred to the Appropriation for Contingencies; now, therefore,

BE IT RESOLVED, that the County Board of Supervisors hereby abolishes one vacant position of Administrative Secretary 2-Constituent Services Representative (title code 86560) in Org. Unit 1020-Government Affairs effective May 1, 2014; and

BE IT FURTHER RESOLVED, that the Director of the Department of Administrative Services is authorized and directed to prepare an appropriation transfer to reallocate any remaining personnel services funding contained in the 2014 Adopted Budget for the position to Org. Unit 1800-1945 Appropriation for Contingencies for review and approval by the Committee on Finance, Personnel, and Audit at a subsequent meeting.

jmj

04/16/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 7, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution to abolish one vacant position in the Government Affairs Department

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☒ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	($41,386)	($46,830)
	Revenue	$0	$0
	Net Cost	($41,386)	($46,830)
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution will authorize the abolishment of one position of Administrative Secretary 2-Constituent Services Representative in Org. Unit 1020-Government Relations effective May 1, 2014. Unused salary appropriations would later be transferred in a separate appropriation transfer to Org. Unit 1800-1945-Appropriation for Contingencies.

B. The fiscal savings for 2014 of $41,386 reflects a total of $46,830 in salary and social security budgeted for the position, less $5,444 that was spent in 2014 to pay the terminated incumbent. For 2015, the anticipated impact is the full salary and social security costs using the amount appropriated in 2014. This fiscal note reflects only salary and no other benefit costs such as for health insurance or pension benefits.

C. The budgetary impacts for the current year would be to transfer approximately $41,386 in unused expenditures from Org. Unit 1020-Government Affairs to Org. Unit 1800-1945-Appropriation for Contingencies. For the purposes of this fiscal note, this reflects budgetary savings since the position may no longer be filled.

D. None.

Department/Prepared By Steve Cady, Research and Policy Director, Office of the Comptroller

Authorized Signature Stephen J. Cady

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-176

(ITEM 38) From the Director, Department of Human Resources, submitting recommendations for appropriate classifications and rates of compensation for positions created in the 2014 Adopted Budget - Phase II, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Director of Human Resources, in a report dated February 2014 (copy attached), reviewed the recommended position creations contained in the 2014 Adopted County Budget relative to classification and rate of compensation; and

WHEREAS, the creation of positions in the 2014 Adopted Budget requires action by the Committee on Finance, Personnel, and Audit to establish the classification and rate of compensation for those positions; and

WHEREAS, at its meeting of January 30, 2014, the Committee on Finance, Personnel, and Audit took separate action (File 14-84) on the Department of Human Resources position listing and adopted all positions contained in the following departmental Org. Units: 6300-Department of Health and Human Services Behavioral Health Division, 7900-Department on Aging, 7990-Department of Family Care, and 8000-Department of Health and Human Services (vote 7-2); and

WHEREAS, at its meeting of January 30, 2014, the Committee on Finance, Personnel, and Audit Laid Over to the Call of the Chair (File 14-84) all positions contained in the following departmental Org. Units:1151-Department of Administrative Services (DAS)-Administration and Fiscal Affairs, 1152-DAS-Procurement, 1192-DAS-Economic Development, 3700-Office of the Comptroller, 4000-Office of the Sheriff, 4300-House of Correction, 4900-Medical Examiner, 5040-Department of Transportation-Airport, and 5700-DAS-Facilities Management; and

WHEREAS, at its meeting of April 17, 2014, the Committee on Finance, Personnel, and Audit reviewed the list of positions that were Laid Over to the Call of the Chair on January 30, 2014, and recommended for approval (vote 5-0) one position of Forensic Investigator in Org. Unit 4900-Medical Examiner, and recommended that the balance of the positions be Laid Over for One Meeting (vote 5-0); now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize and direct the Director of Human Resources to implement the classification and rate of compensation (as attached and contained in a report from the Director of Human Resources dated February 21, 2014) for the position of Forensic Investigator in Org. Unit 4900-Medical Examiner.

jmj
04/17/14
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2014 NEW BUDGET CREATES - PHASE II

DEPT. #	FTE(S)	JOB CODE	REQUESTED JOB TITLE	RECOMMENDED JOB TITLE	PAY GRADE	PAY RANGE (MIN. - MAX.)
1151	1.0	00000073	Admin Spec - Fiscal Affairs NR	Administrative Assistant	06PM	$34,420.26 - $44,138.43
1151	1.0	00004464	Fiscal Analyst - NR	Budget Analyst	26M	$50,960.83 - $58,532.45
1152	1.0	00080106	Contracts Administrator	Contracts Manager	901E	$61,668.26 - $90,274.91
1192	3.0	Z0035	Project Manager	Economic Development Project Manager	34M	$69,906.51 - $83,262.61
				Associate Economic Development Project Manager	30M	$58,532.45 - $69,906.51
3700	1.0	Z0034	Budget and Management Analyst	Senior Budget and Management Analyst	33JM	$58,532.45 - $79,811.47
4000	2.0	00077110	Correction Manager	*Correction Manager	915E	$61,669.09 - $80,170.06
4300	1.0	00004041	Fiscal Assistant 2	*Fiscal Assistant 2	04P	$30,037.49 - $38,519.10
4900	0.6	00064920	Forensic Investigator	Forensic Investigator	23	$47,168.37 - $54,119.31
5040	1.0	Z0012	Airport Marketing Manager	Airport Marketing Manager	36M	$76,303.55 - $90,283.02
5040	2.0	00019560	Assistant Airport Maint Supv	*Assistant Airport Maint Supv	26M	$50,960.83 - $58,532.45
5040	1.0	Z0014	Manager - IT Airport	Information Technology Manager	35M	$72,796.88 - $83,262.61
5040	1.0	00065492	Network Tech Spec IV Airport	*Network Tech Spec IV Airport	28D	$67,795.94 - $83,657.39
5700	1.0	Z0030	Admin Asst 3 - Fac Mgmt Nr	Office Management Supervisor	24M	$47,344.13 - $55,155.57
5700	1.0	Z0026	Managing Engineering Mech	Mechanical Engineering Manager	34A	$81,809.00 - $97,305.21

* Reflects positions that are within departments that are currently under review and/or finalization for the Job Analysis & Evaluation Project.

Prepared by the Human Resources Compensation Division v 02212014

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: January 10, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution establishing the classification and rates of pay for the second phase of positions created within the 2014 Adopted Budget.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Classification and rates of pay for positions created within in the annual budget adoption process must be approved by the County Board prior to those positions being filled.

B. There are no 2013 costs or revenues associated with this action. 2014 costs and revenues associated with the created positions are included within the 2014 Adopted Budget.

C. There are no 2013 budgetary impacts associated with this action. Budgetary impacts for 2014 are included within the 2014 Adopted Budget.

D. No additional assumptions or interpretations were used to provide information for this fiscal note.

Department/Prepared By DHR/Ceschin

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

3-28-2014 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
A DEPARTMENTAL - RECEIPT OF REVENUE File No.14-292

Action Required
Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 appropriations of the respective listed departments:

1)		From	To
4010 – Office of the Sheriff			
6149	– Prof. Serv. – Nonrecurring Operational		$3,891
2699	– Federal Revenue	$3,891	

Request
A transfer in the amount of $3,891 is being requested by the Milwaukee County Sheriff's Office (MCSO) to increase expenditure authority for Professional Services – Nonrecurring Operational.

The MCSO was notified on February 26, 2014 that it had received funding from the State of Wisconsin Department of Military Affairs, 2013 Homeland Security Program Grant for a Homeland Security/HS EX 2013 Fire/EMS Mass Casualty TTX.

The funding will be used by the MCSO for the functional exercise, which will be completed in conjunction with Mutual Aid Box Alarm System (MABAS) and coordination with WHEEP Hospital Group. The functional exercise will allow emergency responders, along with jurisdictional healthcare providers, the opportunity to validate procedures and plans in place to be used in response to a mass casualty incident that will require coordination of various agencies.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

2)		From	To
4010 – Office of the Sheriff			
6149	– Prof. Serv. – Nonrecurring Operational		$8,204
2699	– Federal Revenue	$8,204	

Request

A transfer in the amount of $8,204 is being requested by the Milwaukee County Sheriff's Office (MCSO) to increase expenditure authority for Professional Services – Nonrecurring Operational.

The MCSO was notified on February 26, 2014 that it had received funding from the State of Wisconsin Department of Military Affairs, 2013 Homeland Security Program Grant for a Homeland Security/HS EX 2013 Catastrophic Event Functional Exercise.

The funding will be used by the MCSO for the functional exercise, which will be completed in conjunction with Wauwatosa's Emergency Operations Center and will include partners from the School District of Wauwatosa and Mayfair Mall. The proposed scenario of the functional exercise will be an F3-F4 tornado event that impacts the area.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

3)		From	To
4021 – Expressway Patrol (Office of the Sheriff)			
5201	– Overtime		$10,178
2299	– Other St Grants and Reimbur	$10,178	

Request

A transfer in the amount of $10,178 is being requested by the Office of the Sheriff to increase the appropriations relating to other state grants and reimbursements. The request is being submitted to recognize the receipt of revenue from a grant administered by the State of Wisconsin for Seat Belt Enforcement for 2014.

The grant monies must be spent prior to September 30, 2014, as stipulated by the grant. This fund transfer seeks to use the grant monies for overtime costs in an amount not to exceed $10,178, as detailed above, to fund patrol hours authorized under this grant. Patrol hours will be utilized for increasing the percentage of vehicle occupants wearing seatbelts.

The grant requires a 25% match, which will be provided from existing funds in the Office of the Sheriff budget relating to Expressway Patrol.

It should be noted that the acceptance of this transfers is contingent upon acceptance of the grant award by the County Board.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

4)		From	To
8751 – Wraparound Services			
5199	– Salaries		$33,521
5312	– Social Security		$2,564
5420	– Employee Health Care		$6,918
5421	– Employee Pension		$3,634
6803	– Auto Allowance		$660
6805	– Education/Seminar Payments		$1,618
6809	– Conference Expenses		$1,000
6148	– Professional Services		$11,000
7973	– Minor Office Equipment		$1,000
7910	– Office Supplies		$500
2699	– Other Fed Grant & Reimb	$62,415	

A transfer of $62,415 is requested by the Director, Department of Health and Human Services, to recognize the receipt of revenue and expenditures related to the Healthier Wisconsin Partnership Program grant awarded to Wraparound Milwaukee.

The Healthier Wisconsin Partnership Program grant was awarded to Wraparound Milwaukee in late 2013. The purpose of this grant is to identify and provide services for youth who have been victims of human trafficking. Wraparound Milwaukee will collaborate on this project with the Medical College of Wisconsin through December 31, 2015. In total, Wraparound will receive $127,185 over the two-year term of this grant. This fund transfer reflects the 2014 portion of the grant; the 2015 funds will be built into the Department's 2015 budget request.

In January 2014, The County Board approved creation of one Grant Program Coordinator (File No. 13-942) related to this grant. $46,637 of the $62,415 in this fund transfer will go to fund that position (including social security and benefits). $11,000 will go towards outside medical services through a professional services contract and the remaining $4,778 will be devoted to travel, training, and office supplies related to the project.

Approval of this transfer results in $0 tax levy impact; there are no matching funds required.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

5)		From	To
4501 – District Attorney			
6090	– Charges from State		$80,000
2699	– Federal Revenue	$80,000	

Request

A transfer in the amount of $80,000 is being requested by the District Attorney's Office to increase expenditure authority for Charges from the State.

In March of 2014, the US Department of Justice made a grant award of $80,000, under the Edward Byrne Memorial Justice Assistance Grant (JAG) program, to Milwaukee County. The grant provides for funding for one assistant district attorney to serve as an Early Intervention General Crimes Unit prosecutor.

Funding for this position expands and strengthens the Milwaukee County Early Intervention program by identifying early in the criminal justice process nonviolent offenders whose criminal risk can be safely managed by community-based programs.

This fund transfer seeks to provide budgetary authority in 2014 for charges from the state for the salaries and fringe benefits of the prosecutor. Further, this fund transfer seeks to recognize the receipt of revenue related to this grant.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

6)		From	To
4021 – Expressway Patrol (Office of the Sheriff)			
5201	– Overtime		$79,894
5312	– Social Security Taxes		$ 6,618
8552	– Mach and Equip New > $2,500		$ 4,815
2299	– Other St Grants and Reimbur	$91,327	

Request

A transfer in the amount of $91,327 is being requested by the Office of the Sheriff to increase the appropriations relating to other state grants and reimbursements. The request is being submitted to recognize the receipt of revenue from a grant administered by the State of Wisconsin for Alcohol Enforcement for 2014.

The grant monies must be spent prior to September 30, 2014, as stipulated by the grant. This fund transfer seeks to use the grant monies by purchasing seven Personal Breathalyzer Testing units and 5,000 Personal Breathalyzer Testing unit tubes in an amount not to exceed $4,815 and for overtime costs in an amount not to exceed $86,512, as detailed above, to fund 1,632 patrol hours authorized under this grant. Patrol hours will be utilized for reducing the number of alcohol-related crashes and fatalities.

The grant requires a 25% match, which will be provided from existing funds in the Office of the Sheriff budget relating to Expressway Patrol.

It should be noted that the acceptance of this transfers is contingent upon acceptance of the grant award by the County Board.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

7)

		From	To
8727 – AODA Intoxicated Driver			
5199	– Salaries		$48,700
5312	– Social Security		$3,779
5420	– Employee Health Care		$10,100
5421	– Employee Pension		$5,260
8137	– AODA Client Services		$32,161
3199	– Other Court Fees and Revenues	$100,000	

A transfer of $100,000 is requested by the Director, Department of Health and Human Services, to recognize the receipt of revenue and expenditures related to the Intoxicated Driver Program operated by the Community Access to Recovery Services Division (CARSD) within DHHS.

Intoxicated Driver Program revenue comes from user fees for assessment, education, and treatment services related intoxicated driving incidents. The program is experiencing a surplus in revenue; this fund transfer will bring budgeted funds in line with actual experience. The majority of the additional revenue will fund the Human Services Program Analyst Position approved by the Board in March 2014 (File No. 14-160). Another $32,161 in revenue will be used for AODA Client Services.

Approval of this transfer results in $0 tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

8)	From	To
2940 – Pretrial Services 2699 – Other Federal Grants	$300,000	
2940 – Pretrial Services 6148 – Professional Services Recurring		$300,000

Request

A transfer in the amount of $300,000 is being requested by the Chief Judge and Department of Pretrial Services to increase the appropriations relating to other federal grants and reimbursements. This request is being submitted to recognize the receipt of revenue from a grant administered by the Bureau of Justice Assistance for Phase II Justice Reinvestment Initiative funding approved by County Board File No. 13-584.

This fund transfer seeks to use grant monies to execute a contract not to exceed $300,000 with JusticePoint for provision of Central Liaison Unit services in support of Milwaukee County's Early Intervention Programs, which were approved as part of the grant application process.

The County Board approved the execution of the contract with JusticePoint in November of 2013 under File No. 13-722. However, no expenditure occurred during the 2013 fiscal year, and as such, it is being requested that the 2014 budget be amended to allow for expenditures in fiscal year 2014.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

3-28-2014 B FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS UNALLOCATED CONTINGENCY

File No. 14-292

Action Required
Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 appropriations of the respective listed departments:

1)

	From	To
5605 – Transit		
6148 – Prof Svcs – Recurring Operations		$150,000
1945 – Appropriation for Contingency		
8901 – Appropriation for Contingency	$150,000	

Request

The Director of the Department of Transportation (MCDOT) is requesting a fund transfer in the amount of $150,000 to reallocate expenditure authority from the Appropriation for Contingencies to the Department of Transportation – Transit System.

This transfer would provide funding to MCDOT for the purpose of hiring a consultant to examine and advise/recommend on various Transit management options, including:

- Third party management (the current model)
- Direct County management
- Alternate or hybrid models that may satisfy all requirements

The 2014 Adopted Budget includes a provision (Amendment 1A040) that would bring management and operation of the Transit System in-house if a contract for outside management is not approved by April 1, 2014. There are many issues that would need to be addressed in order to accomplish this, as detailed in the report from the Comptroller's Office dated February 25, 2014.

MCDOT has selected Huron Consulting Group as a sole source contractor based on the limited number of firms that can provide the specialized expertise required and the timing by which all activities must be completed to minimize any impact on Transit service. In addition to advising on the transit management options above, Huron will also assist to ensure compliance with regulatory policies for any eventual re-bid of the Transit management contract.

The total contract value is estimated at $250,000. $100,000 is available from the existing 2014 budgeted appropriation for Transit (Org. Unit 5600), with this transfer request addressing the remaining funding need of $150,000.

This fund transfer has no tax levy impact

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

2)

	From	To
1945 – Appropriation for Contingencies		
8901 – Appropriation for Contingencies	$224,000	
8902 – Appr for Conting – Allocated	$276,000	
6312 – Central Administration		
5323 – Retention Package		$500,000

The Director of the Department of Health and Human Services is requesting a fund transfer in the amount of $500,000 to transfer expenditure authority ($224,000) from the unallocated contingency and from allocated contingency ($276,000) previously set aside for Child Support Services to establish expenditure authority for the Behavioral Health Division's employee retention plan.

The Department of Health and Human Services (DHHS) will be proposing this plan. DHHS staff indicate approximately $500,000 in funding could be necessary to provide the retention bonuses anticipated based on the scheduled reduction of inpatient staff at the Behavioral Health Facility

.

During the 2014 budget process, Child Support Services (CSS) was projecting a revenue shortfall of approximately $700,000 due to changes in the allocation of funding formula at the State of Wisconsin. At that time, the funding formula was not finalized and was still being discussed by the State. Now that the funding formula decision has been made, CSS has learned that the shortfall will be no greater than $100,000. A total of $376,000 was put in Allocated Contingency for CSS in the 2014 budget to assist with the shortfall. Since CSS will only need $100,000, the remainder of the funds is being reallocated to the DHHS retention plan.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

3-28-2014 C

FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
CAPITAL IMPROVEMENTS

File No. 14-292

Action Required
Finance, Personnel and Audit Committee
County Board (Majority Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2013 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 capital improvement appropriations:

1)		From	To
WC098022 – Victim Witness Secure Entrance			
8588	– Other Capital Outlay		$24,500
WC098022 – Victim Witness Secure Entrance			
8509	– Other Building Improvement	$24,500	

Request
A transfer in the amount of $24,500 is being requested by the District Attorney's Office and Department of Administrative Services – Facilities Management to change the scope of capital project WC098022, Victim Witness Secure Entrance and to increase expenditure authority for Other Capital Outlay for that project.

In September 2013, the County Board authorized the transfer of surplus funds to create a new capital project for a secure entrance vestibule area in room 421 of the Safety Building as part of a remodeling proposal to use that area as a waiting room for victims and witnesses who are appearing in criminal court.

The District Attorney's Office, upon further review of space needs, has determined that room 421 needs to have a broader use for their staff and therefore, requests a change in scope of the capital project to provide for a remodel of the designated space. The department further requests that expenditure authority be increased in Other Capital Outlay as part of the change in scope.

The District Attorney's Office has worked with DAS-Facilities Management to create a proposal that allows for use of a portion of room 421 as a multi-room waiting area for victims and witnesses, including a secure reception area, general waiting space, a play area, and a separate private waiting area. In addition, the remainder of the space will be used to create a separate office suite to house District

Attorney Investigators. Based on the proposal, with the change in scope, it is anticipated that the project will come in at the original budgeted amount.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

3-28-2014 D

FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
CAPITAL OUTLAY

File No. 14-292

Action Required
Finance, Personnel and Audit Committee
County Board (Majority Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2013 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 capital improvement appropriations:

1)	From	To
4372 – House of Correction		
5201 – Overtime		$300,000
4311 – House of Correction		
8588 – Other Capital Outlay	$150,000	
4315 – House of Correction		
8588 – Other Capital Outlay	$ 40,000	
6610 – R/M-Bldg. & Structures	$ 55,000	
4372 – House of Correction		
6610 – R/M-Bldg. & Structures	$ 55,000	

Request
A transfer in the amount of $300,000 is being requested by the House of Correction (HOC) to increase expenditure authority for Overtime and decrease expenditure authority in various service and capital outlay accounts as detailed above.

In an effort to control the 2014 budget deficit being projected by the House of Correction in the Personal Services accounts, funds from various service and capital outlay accounts are requested to be moved to increase expenditure authority in the Personal Services, overtime account.

As of February of 2014, the House of Correction is projecting a deficit of approximately $300,000 in Personal Services - Overtime account due to not being fully staffed at the facility. This fund transfer seeks to correct the deficit with other funds at the House of Correction.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

3-28-2014 E

FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS DEPARTMENTAL

File No. 14-292

Action Required
Finance, Personnel and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 appropriations of the respective listed departments:

		From	To
1)	9000 – Parks, Recreation, and Culture		
6503	- Equipment Rental-Short Term	$14,000	
0755	- Reserve for Imprest Fund		$14,000

A fund transfer of $14,000 is requested by the Director of Parks, Recreation and Culture to temporarily increase the Parks Department Imprest Fund from $38,155 to $52,155.

The Imprest Fund is used as start up cash for revenue producing operations in the Park System and to reimburse employees for petty cash purchases. Milwaukee County General Ordinances Section 15.17 authorizes the Parks Department to maintain an Imprest Fund in the amount of $42,155 from November to April and $56,155 from May to October. The additional funds are requested to ensure sufficient change is available for parking at summer events along the lakefront and the David F. Schulz Aquatic Center. Experience has shown that the higher amount is needed to handle the number of vehicles anticipated in the summer.

The funds will be returned to the operations account in November through an appropriation transfer.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MARCH 27, 2014.

2014 BUDGETED CONTINGENCY APPROPRIATION SUMMARY	
UNALLOCATED CONTINGENCY ACCOUNT	
2014 Budgeted **Unallocated** Contingency Appropriation Budget	$4,344,544
Approved Transfers from Budget through March 28, 2014	
Corporation Counsel Positions	$ (57,428)
County Board Crosscharge Fix	$ (84,030)
Unallocated Contingency Balance March 28, 2014	$4,203,086
Transfers from the Unallocated Contingency Pending in Finance, Personnel & Audit Committee through March 28, 2014	
Transit RFP Consultant	$ (150,000)
BHD Retention Plan	$ (224,000)
Comptroller Living Wage Positions	$ (78,374)
Total Transfers Pending in Finance, Personnel & Audit Committee	$ (452,374)
Net Balance	**$ 3,750,712**
ALLOCATED CONTINGENCY ACCOUNT	
2014 Budgeted **Allocated** Contingency Appropriation Budget	$3,314,130
Approved Transfers from Budget through March 28, 2014	
UWM Land Sale	$ 3,750,000
Allocated Contingency Balance March 28, 2014	$7,064,130
Transfers from the Unallocated Contingency Pending in Finance, Personnel & Audit Committee through March 28, 2014	
Innovation Fund Allocation	$ (3,750,000)
BHD Retention Plan	$ (276,000)
Total Transfers Pending in Finance, Personnel & Audit Committee	$ (4,026,000)
Net Balance	**$ 3,038,130**

14-338

COUNTY OF MILWAUKEE

INTER-OFFICE COMMUNICATION

DATE: April 2, 2014

TO: Marina Dimitrijevic, Chairwoman, County Board of Supervisors

FROM: Brian Dranzik, Director, Department of Transportation

SUBJECT: Contract for Consulting Services related to Management Options for the Milwaukee County Transit System

It is requested the attached contract be referred to the Committee on Finance, Personnel, and Audit. Pursuant to 59.52(31)(b)(1), Wisconsin Statutes, the County Executive has approved this contract, authorizing a sum not to exceed $250,000 and the contract will take effect unless the Committee takes action to reject or affirm the contract with 14 days (but see below regarding fund transfer).

The contract is for a consultant to examine and provide a recommendation on transit management options that may be available to Milwaukee County based upon both the policy direction established by the Milwaukee County Board of Supervisors in the 2014 Adopted Budget and more recent discussions in the standing policy committees given the outcome of the previous RFP process which concluded on February 20, 2014 without a contract award to a vendor.

The transit management options that may be available could include:

- Third Party Contract Provider (current Model): Re-RFP to competitively award a contract to a third party provider for transit management services
- Transit is In-sourced and Directly Provided by Milwaukee County: In-sourcing where current contract provider employees become Milwaukee County employees
- Hybrid/Alternate Model: Examination of alternative transit management structures that may be available and feasible.

The Milwaukee County Department of Transportation (MCDOT) has selected Huron Consulting Group (located in Chicago) as a sole source contractor to perform this scope of work. A sole source contract is recommended based upon the limited number of firms that can provide the specialized expertise required and the timing by which all activities need to be completed (deadline of January 1, 2015) per the policy direction provided in the 2014 Adopted Budget. Huron has an impressive reputation in the management consulting field, expert industry knowledge, and an understanding of the complex legal and regulatory environment needed to appropriately advise Milwaukee County on the options listed above. In addition to advising on transit management options, Huron will also assist to ensure compliance with regulatory policies for any eventual re-bid of the transit management contract.

The contract is contingent upon a fund transfer of $150,000 from the 2014 Appropriation for Contingencies to the 2014 Transit/Paratransit Budget, Org. Unit 5600. That fund transfer is being submitted by the Department of Administrative Services to the County Board in this April 2014 business cycle to provide the needed funds. The remaining $100,000 ($250,000 total contract value minus $150,000 Appropriation for Contingency) will be provided from the existing budgeted appropriation for Transit/Paratransit.

Cc: Amber Moreen
Kelly Bablitch
Janelle Jensen
Steve Cady
Raisa Koltun

Huron
CONSULTING GROUP

March 28, 2014

Brian Dranzik
Director of Transportation
Department of Transportation
Director's Office
2711 West Wells Street
Milwaukee, WI 53208

Dear Mr. Dranzik:

I am pleased to propose, on behalf of Huron Consulting Services LLC ("Huron"), an engagement to provide the Department of Transportation, Milwaukee County ("Milwaukee" or "the County") with consulting assistance to evaluate insourcing and outsourcing service delivery model options; to ensure compliance with regulatory policies for the possible rebid of part or all of the transit system services; and to assist the County in either (a) the transfer of the transit operational business processes and employees to the County through an insourcing process, or (b) the development of a RFP and assistance throughout the rebidding process through an outsourcing of part or all of the transit services.

At Huron, we understand that different institutions have different desired approaches and objectives when it comes to delivering effective and efficient public services. We work with our clients to define the spectrum of feasible options and to balance operational concerns with return on investment. We specialize in assisting public entities with improving process efficiency and increasing customer service and satisfaction. We understand that the delivery of "Operational Excellence" ("OE") projects depends not just efficiency but how relations are handled with key stakeholders like riders and employees. Very few other companies can combine the transactional and regulatory experience, technical expertise, and understanding of the larger policy goals possessed by the Huron team.

Our differentiators include:

1. *Our track record* – Members of our team have decades of experience delivering substantial cost savings and service quality enhancements on innovative operational excellence projects for a range of state and local governments.
2. *The depth and breadth of our experience* – We are not niche players, but can provide you experience-based advice on almost the entire range of services and asset classes that the County can consider for OE projects.
3. *Our understanding of public sector goals* – We know that public institutions have a societal purpose to fulfill that goes beyond maximizing return on investment and that there are multiple interested stakeholders that must participate in the OE conversation.

Our Understanding of Your Needs

It is our understanding that Milwaukee is interested in consulting assistance relating to two specific focus areas:

1. Phase I - The Milwaukee County transit system management contract is coming to an end, and the County is interested in determining if transit services should be insourced or if they should continue to be contracted out in part or in full to a third party. For a potential rebid of transit services, the County needs to be cognizant of the Federal Transit Administration (FTA) rules and procedures. Issues of particular concern include competitive bidding and employee protection laws referred to as "protective arrangements" or "Section 13(C) arrangements". The Huron project team will analyze and provide the County with insourcing and outsourcing service delivery model options that would best meet the County's needs as well as provide guidance on FTA regulation compliance for a potential rebidding process. Although the project team will not primarily focus its efforts on analyzing service efficiency, potential opportunities for improving service delivery, identified during this phase, will be reported.

2. Phase II - Considering the recommendations made at the end of Phase I, the Milwaukee County will decide which service delivery model to pursue: (a) insource business operations and employees of the transit system; or (b) re-procure outsourced transit services in part or in full. If the County decides to insource transit services, the Huron project team will assist in planning and managing the transfer of operations and employees, advise on change management best practices, and identify potential synergies with other County operations. If the County decides to rebid transit services, the Huron project team will assist in the development of the procurement documents and management of the procurement and transition processes.

The remainder of this document presents some additional background on Huron, key personnel, and our approach and pricing for each of the two phases of the engagement. We have also included our general business information in order to expedite consideration of any resulting consulting engagement.

About Huron Consulting Group

Huron Consulting Group (NASDAQ:HURN) is a leading provider of business consulting services. The Company was founded in 2002 with about 200 people and it has grown to almost 2,300 today. Our people come from industry, academia, healthcare, and other leading consulting firms.

The Company currently has offices in Atlanta, Boston, Detroit, Houston, London, New York City, Portland, San Diego, Washington, D.C., and headquarters in Chicago. We continue today to attract and

retain world-class talent into our organization. Each of our managing directors has more than 10 years of experience serving the business community, and our most experienced managing directors have been serving clients for more than 30 years.

Huron's results reflect a portfolio of service offerings focused on helping clients address complex business challenges. The Company has three operating segments as follows: Health, Education, and Public Sector Consulting, Legal Consulting, and Financial Consulting, representing 67.0%, 29.5% and 3.5% of full year 2012 total revenues, respectively.

Our clients include cities and states, some of the most widely recognized Fortune 500 companies, financial institutions, healthcare companies, government agencies, major universities, academic medical centers, and premier law firms.

Huron's professionals utilize our deep financial, analytical, and problem-solving skills to provide a full range of professional services. We are an academically diverse group of professionals who possess financial, transactional, investigative, quantitative, and facilitative skills. Our projects range from technical collaboration to comprehensive investigations to independent opinions.

About Huron Public Sector

Governing for the future demands that public service organizations transform the way they provide services. Taking a strategic and thoughtful approach to government service transformation is essential for governments in order to maintain their competitiveness when it comes to attracting and retaining citizens and businesses in a fast moving global economy.

Huron Public Sector recognizes that public entities are currently operating in an environment that includes:

- Increasing demands for public services;
- Shrinking funding from federal and state levels of government;
- Retiree commitments, health care costs, and unfunded infrastructure demands that are likely to continue grow indefinitely; and
- Limited opportunities for new revenues.

Huron Consulting Group's Public Sector practice helps clients like states, cities, counties, and other public agencies achieve success under challenging circumstances. By combining Huron's traditional strengths in operational areas like procurement, human resources, information technology, and finance, with a new team featuring deep experience in operational excellence, asset optimization, and data analytics developed from decades of service to public sector clients, we enable clients to mitigate risk and

optimize performance. Led by the former Mayor of Indianapolis and Deputy Mayor of New York City, Stephen Goldsmith, Huron's Public Sector practice is positioned to help clients provide to their constituents responsive and high quality services in an era of constrained resources.

About FaegreBD Consulting (Sub-Contractor)

FaegreBD Consulting, a sub-consultant for this engagement, is a national advisory and advocacy firm focusing on interdisciplinary services for growth sectors of the U.S. economy, including health and biosciences, energy and environment, economic development, education, communities and local government, and financial services. Since 1985, FaegreBD Consulting professionals have served private and public sector clients across the country through policy, regulatory and financing services.

FaegreBD Consulting is a division of Faegre Baker Daniels LLP, a full-service law firm with more than 750 lawyers and consultants in 12 locations in the United States, London and China. The firm offers a wide complement of legal services to clients ranging from emerging enterprises to multinational companies and handles complex transactional, regulatory and litigation matters.

About Bronner Group, LLC (Sub-Contractor)

Bronner Group, LLC (BRONNER), a nationally known and respected woman-owned business, is a multi-disciplined, professional services company recognized for its domain expertise in enabling government agencies to accomplish their mission-critical goals, improving operating performance, building workforce skills, and demonstrating accountability to all government stakeholders. By focusing exclusively on the public sector since 1987, BRONNER has developed a comprehensive understanding of the issues and solutions most relevant to its clients within this arena. In 27 years, BRONNER has assembled a client list of over 350 government agencies at the federal, state, and local levels.

BRONNER's Center for Transportation Management was established in 2011 to provide thoughtful and strategic advice on public transportation. The Center includes individuals who have extensive experience navigating the federal and state processes by which transit projects progress from concept to completion and operation. The background of these individuals include decades of experience as senior-level leaders and managers in the public transportation sector. The Center has become well-known as a source of expertise in several areas, including performance management, stakeholder engagement, financial analysis, and technical assistance with federal compliance.

BRONNER, a certified DBE, has provided comprehensive professional management consulting services, technology consulting services, large-scale workforce training services, and assurance services to both state and local Transportation/Transit Agencies. BRONNER is a certified DBE with the State of Wisconsin.

BRONNER's transit customers include:

- Birmingham-Jefferson County Transit Authority
- Cape Cod Regional Transit Authority
- Central Arkansas Transit Authority
- Chicago Transit Authority
- Cook County Department of Highways and Transportation
- Illinois Department of Transportation
- Massachusetts Bay Transportation Authority
- Metra (IL)
- Northern Indiana Commuter Transit District
- Regional Transportation Authority (Chicago, IL)
- Atlanta Hartsfield-Jackson International Airport
- Chicago Department of Aviation

Team Personnel

Stephen Goldsmith

The Huron Team is led by Managing Director Stephen Goldsmith, who will have overall responsibility for the execution of this engagement. Mr. Goldsmith brings his extensive knowledge and expertise to the project, having conducted analyses and lead operational excellence projects as a government official and as an advisor to public clients for over twenty years. As mayor, deputy mayor and advisor to governmental entities Mr. Goldsmith has been involved in over 100 public private partnerships.

Mr. Goldsmith has had a distinguished career in politics, public policy, and academe. He was the two-term mayor (1992-99) of Indianapolis, the 12th largest city in the United States, and served as Deputy Mayor for Operations in New York City. He is currently the Daniel Paul Professor of Government and the Director of the Innovations in American Government Program at Harvard University's Kennedy School of Government.

As mayor of Indianapolis he conducted more than eighty public private competitions, which resulted in savings of more than $400 million. The Wall Street Journal has called Mayor Goldsmith a "pioneering privatizer of city services."

Mr. Goldsmith has been active as Mayor and Deputy Mayor in various efficiency and outsourcing efforts in the provision of transit and mobility services. Along with David Gogol, below, Mr. Goldsmith served

as an advisor to the American Public Transit Association to advise APTA, the White House and Congress on the reauthorization of the Surface Transportation Act.

Some of the major operational excellence projects with which Goldsmith has been involved include the following:

- As former Mayor of Indianapolis, Goldsmith assisted the Indianapolis Authority Board to submit management of facilities to competition. A management agreement was won by a firm focusing on streamlining operations and increasing revenues.
- As the former Deputy Mayor for Operations of New York City (2011), Goldsmith helped the City's Department of Environmental Protection (DEP) set global benchmarks for operational performance of water and waste water services and pioneered a new form of performance-based partnership by teaming public employees with the private sector.
- Goldsmith was selected by the Governor of Pennsylvania to advise the court-appointed City of Harrisburg receiver on the optimization of a range of the City of Harrisburg's assets, including water, solid waste, and parking. He advised the transaction regarding the lease of the City's parking assets to the Pennsylvania Economic Development Financing Authority, which included a private operation contract with guaranteed payment to the City.

David Gogol

David Gogol is the founder of FaegreBD Consulting's federal consulting practice. He has more than 30 years' experience in Washington, D.C.; in the Senate; and as a consultant.

While David serves a diverse practice, he is best known for his work with local governments on federal regulatory issues and on federal funding. Having worked for dozens of communities across the nation, he brings a broad base of experience to local leaders, playing a broad advisory role in addition to his federal affairs expertise. Perhaps distinctively, David works for communities led by both political parties, serving some communities for 20 years and advising multiple administrations.

David's transit expertise is built upon his work as the lead Senate staff in the drafting and passage of the Mass Transportation Authorization of 1982. This legislation created the structure and framework of the current programs of the Federal Transportation Administration (FTA). Since that time David has worked with cities, transit agencies, private companies and associations on FTA regulatory and funding issues.

Some examples of David's work illustrate the breadth of his work with FTA and on transit issues:

- For the City of Minneapolis, David leads the federal affairs team that is working to develop a new streetcar line in the downtown.

- For the South Bend transit agency, TRANSPO, David developed a complex inter-local agreement that resulted in a 15% increase in local operating revenue.
- On behalf of Milwaukee-based Ways to Work, David led the effort that reversed a proposed FTA rule which would have prevented the use of FTA funds for programs designed to assist low-income mothers increase access to jobs.
- For a transit agency, David led a team that was evaluated fuels for the agency's next generation of buses.
- For DesignLine, David led the company's efforts to challenge FTA's interpretation of Buy America as applied to a Chinese bus company engaged in unfair competition.
- For the Regional Development Authority of NW Indiana, David is leading the federal affairs effort to add a new commuter line to Chicago.
- For Transpo, the South Bend transit agency, David is leading the federal affairs work to establish a CNG vehicle fueling service to serve the agency, the city and the community.

In federal funding matters, David has led hundreds of efforts to secure federal funding through earmarks, competitive grants and federal agency partnerships. His long experience and cross-agency expertise provides expertise that is valued by institutions with broad missions

Joseph J. Smith

Mr. Smith has over 36 years' of experience working in the transportation industry where he has succeeded in various leadership positions. The breadth of Mr. Smith's experience is inimitable. His background in administrative and operational management represents a unique combination of disciplines.

He merged three major groups of the New York Metropolitan Transportation Authority, MTA New York City Transit Buses, MTA Bus Company and MTA Long Island Bus in one entity. In addition, Mr. Smith implemented major improvements to the facilities; addressed Labor Relation issues to promote a harmonious relationship between union organizations and management; revised route structures to support service needs; established comprehensive safety, training and quality programs to support the workforce and facilities; purchased a significant quantity of new buses to meet service needs and replace antiquated equipment.

Some additional examples of Mr. Smith's work further illustrate his breadth of experience in the transportation industry:

- Managed the largest Mass Transit Surface System in North America, progressing through the ranks to become Head of Engineering, Operations/ Transportation, Maintenance, Quality, Safety, Training, Finance, Labor Relations, Public Relations and General Administration.

- Performed a complete Operation Review for Los Angeles Metro with the aim to create major savings for their systems.
- Conducted an analysis of MV Transportation involving property acquisitions, labor/ contract efficiencies and route/ operations.

Ilze Swanepoel

Ilze has a Masters in Economics with a focus on transportation from the VU University Amsterdam as well as an MBA from the University of Notre Dame. Ilze started her career as a consultant in the transportation industry where her responsibilities included amongst others economic evaluations, operational analysis and project management.

Some examples of Ilze's experience illustrate her international exposure to various different transportation systems and methodologies:

- 2010 FIFA World Cup (South Africa) – Ilze was part of the engagement team responsible for the strategic planning and implementation of the transportation system during the World Cup event. She was personally responsible for creating a model to forecast tournament transportation operations by collecting and analyzing data to develop a spectator demand model that was combined with a spectator flow mode. Ilze implemented and managed, as part of a bigger team, fleet operations before and during the World Cup event.
- Buffalo City Municipality and Nelson Mandela Bay Municipality (South Africa) – Ilze developed a concept of operations for the technology integration of public transportation operating systems. The concept of operations facilitated the integration of technology such as on-board equipment (e.g. traveler information boards, GPS, CCTV, ticket readers, etc.), and station management to achieve improved operational performance of the new public transportation systems.
- Western Cape Regional District (South Africa) – Ilze evaluated and analyzed efficiency savings for the public transportation system in the Western Cape Province. In addition, she was also responsible to evaluate the permits awarded to the various service providers and to develop a strategy to streamline this process.
- Coega Development Association (South Africa) – Ilze assisted in the development of a transportation master plan for a new industrial park development.

Our Services

We propose to provide the following services to Milwaukee County, divided into Phase I and Phase II.

Phase I

Communication and Kick-Off

The effort begins with communication to include all affected parties.

Analyze Insourcing/Outsourcing Service Delivery Model Options

The following scope of work to determine which service delivery model would best serve the County's needs, involves the assessment of operations, financial, organizational and third-party practices:

a) Initiate Data Request and Review – Huron will prepare a detailed information request that will be used to obtain historical budget and operations data. Items of information to be requested and subsequently reviewed may include, but are not limited to:
   i. Monthly statements of income and expense of the transit operations;
   ii. The transit system's 2012-2014 operating budgets;
   iii. The transit system's 2012-2014 capital budgets;
   iv. Third-party management and union contract(s) – including any amendments;
   v. Department of Transportation and the transit system's organizational charts and staffing tables (management, line operations, and support);
   vi. Job descriptions and classifications;
   vii. Performance reports of the current outsourced model to date;
   viii. All operational contracts currently in place, such as fuel, uniforms, maintenance, etc.;
   ix. Payment and billing processes between the County, third party service provider, and suppliers;
   x. Organizational strategy documents and/or vision, mission, and objective statements;
   xi. The standard operating procedures (SOP) manual; and
   xii. Current customer service practices and customer satisfaction measures.

b) Conduct Site Visit and Interviews – The project team will conduct a multi-day visit for the purpose of:
   i. Meeting with all affected parties;;
   ii. Identifying the root causes of any operational and financial shortcomings;
   iii. Analyzing the operational performance of the current outsourced model to date;
   iv. Developing an understanding of the strategic challenges facing the County's Department of Transportation over the next five years; and

v. Identifying potential synergies and areas of alignment for the County and Transit Management.

c) Insourcing/Outsourcing Service Delivery Model Report - The project team will prepare a report that details the different service delivery options, as well as an assessment of the strengths and weaknesses of each, which should be considered by the County for implementation during Phase II. The County can expect the following elements to be addressed in our findings and recommendations report:

i. An assessment of the environment facing the County Transportation Department over the next five to ten years;
ii. The baseline financial and operational performance, and level of service of the transit system (based on information provided by the County);
iii. A matrix of options for County leaders to consider that represent multiple service delivery models with differing mixes of public and private sector involvement;
iv. An assessment of the options in terms of their probable strengths and weaknesses in enabling the County to meet its objectives;
v. References to relevant case studies from comparable jurisdictions;
vi. Additional due diligence completed to support the County's insourcing/outsourcing decision;
vii. Potential synergies and organizational alignment with other County operations; and
viii. Baseline customer service practices and satisfaction levels (based on information provided by the County);
ix. A roster of obvious high-level service efficiency recommendations.

Assess Compliance with Regulatory Policies for the Potential Rebid of the Transit System Management

As Milwaukee County seeks to evaluate insourcing and outsourcing of the transit system and to potentially seek improvements in service delivery, it will need to be cognizant of FTA rules and procedures. FaegreBD Consulting will be responsible for assisting the County in the effort to remain in compliance with FTA regulations and guidance. Issues of particular concern include: competitive bidding, and Section 13 (C).

With the disruption in the contract award and the pending expiration of the existing management contract, the County will need to work proactively with FTA leadership at the national and regional levels to assure FTA that the County is taking all appropriate actions to maintain service and to manage FTA funded assets.

As the County explores service enhancements, cost savings and other operational improvements, it will need to be cognizant of federal regulations. Actions such as service modifications, route changes and similar actions must be taken in accord with FTA guidance and regulations.

FaegreBD Consulting will support the County in its work with the FTA, to ensure that the County maintains a positive relationship with the FTA, to ensure compliance with all applicable Federal procurement rules, and to avoid potential grant interruptions.

Service Delivery Model Decision Guidance

The final step in Phase I consists of various meetings and discussions between the Huron project team and the County to provide the County clarity on the presented service delivery models and guide its decision on which model to pursue and implement during Phase II.

Phase II

The precise scope of work for Phase II will be determined by the County's decision on the model to pursue in Phase I. Thus, the actual scope of work will likely differ somewhat from these two options. They are, however, guides as to the work that would generally be conducted based on the County's decision to insource or outsource.

Option A – Service Insourcing

Support Immediate Insourcing of the Transit System Management

Working with Milwaukee County and with our sub-contractor FaegreBD Consulting ("FaegreBD"), Huron will develop a structured transfer process. This exercise, first and foremost, focuses on protecting the community's work force and assets, using an approach that *preserves the public work force and public governance.*

The insourcing process will consist of the following three steps:

1. Assist in the Transfer of Business Operations and Employees – The planning and scheduling of the transfer of business operations and employees in part or in full will be carried out collaboratively with the project team and the County personnel including all affected parties. This collaborative effort will include individual interviews, financial analysis, synergy evaluation, facilitated meetings, and addressing of questions raised by elected representatives and employees.

2. Prepare and Advise on Change Management Best Practices – The project team will work collaboratively with the County to successfully identify and assist in the implementation of change management best practices in order to reduce the risk of any disruptions or decrease in transit services being offered.

3. Assist in the Implementation of Synergies with other County Operations – The project team will also assist in the implementation of synergies and shared service opportunities across all County operations in order to benefit from economies of scale and reduce operational costs while improving overall service delivery.

Option B– Service Outsourcing

Should the County decide to authorize the development and issuance of an RFB/RFP for transit services, the Huron project team will assist in the development of the procurement documents and management of the procurement and transition processes:

1. Procurement Management – The project team will generate interest among qualified vendors and assist with the management of the procurement process from start to finish. We will run the procurement transparently to ensure that the proposals received are maximally responsive to the County's needs

2. Vendor Selection – The project team will provide summary data on all bids/proposals received and assist the County in the evaluation of such. We will manage any best and final offer process that is required

3. Contract Negotiation – The project team will support the County in the development and negotiation of any resulting contracts

4. Implementation Management – The project team will assist the County's project manager for the implementation of the new service agreements. Additionally, we will work with the County to establish suitable contract oversight structures, including performance metrics, dashboards, and oversight processes.

Approach

Stephen Goldsmith, a Managing Director with Huron, will serve as the senior Huron client executive and will have overall responsibility for the successful execution of this engagement. He will be assisted by Huron resources with a background in the tasks outlined in the previous section, including Ilze Swanepoel, an Associate with Huron. The Huron team will be further assisted by David Gogol, from FaegreBD Consulting, who has a background in working with governments on regulatory issues. Joe Smith, an urban transit subject matter expert will provide further assistance.

While we will attempt to comply with your requests for specific individuals, we retain the right to assign and reassign our personnel, as appropriate, to perform the services.

It should be noted that Huron is not a law firm, does not offer, and is not authorized to provide legal advice or counseling in any jurisdiction. **Huron and its subcontractors will provide expert consulting advice on FTA regulatory issues such as Section 13 (C), for example assisting in the determination of how changes in the transit routes would impact riders and employees and whether such changes may trigger Section 13 (C) protection. Other legal questions should be handled by County lawyers, its corporate council, or whoever provides its regular legal advisory services.** Huron is a management consulting firm and not a CPA firm. Huron does not provide attest services, audits, or other engagements in accordance with standards established by the AICPA or auditing standards promulgated by the Public Company Accounting Oversight Board ("PCAOB"). We will not audit any financial statements or perform attest procedures with respect to information in conjunction with this engagement. Our services are not designed, nor should they be relied upon, to identify weaknesses in internal controls, financial statement errors, irregularities, illegal acts or disclosure deficiencies.

Client Responsibilities

In connection with our provision of services, Milwaukee County will perform the tasks, furnish the personnel, provide the resources, and undertake the responsibilities specified below.

Milwaukee County will designate an employee or employees within your senior management who will make or obtain all management decisions with respect to this engagement on a timely basis. **In addition, Milwaukee County will appoint a dedicated project manager to handle all project management related tasks on behalf of the County throughout the duration of the engagement.** Milwaukee County also agrees to provide Huron with such further information we may need and which we can rely on to be accurate and complete. Milwaukee County also agrees to cause all levels of its employees and contractors to cooperate fully and timely with Huron. We will be entitled to rely on all Milwaukee County (County for all) decisions and approvals and we will not be obligated to evaluate, advise on, confirm, or reject such decisions and approvals.

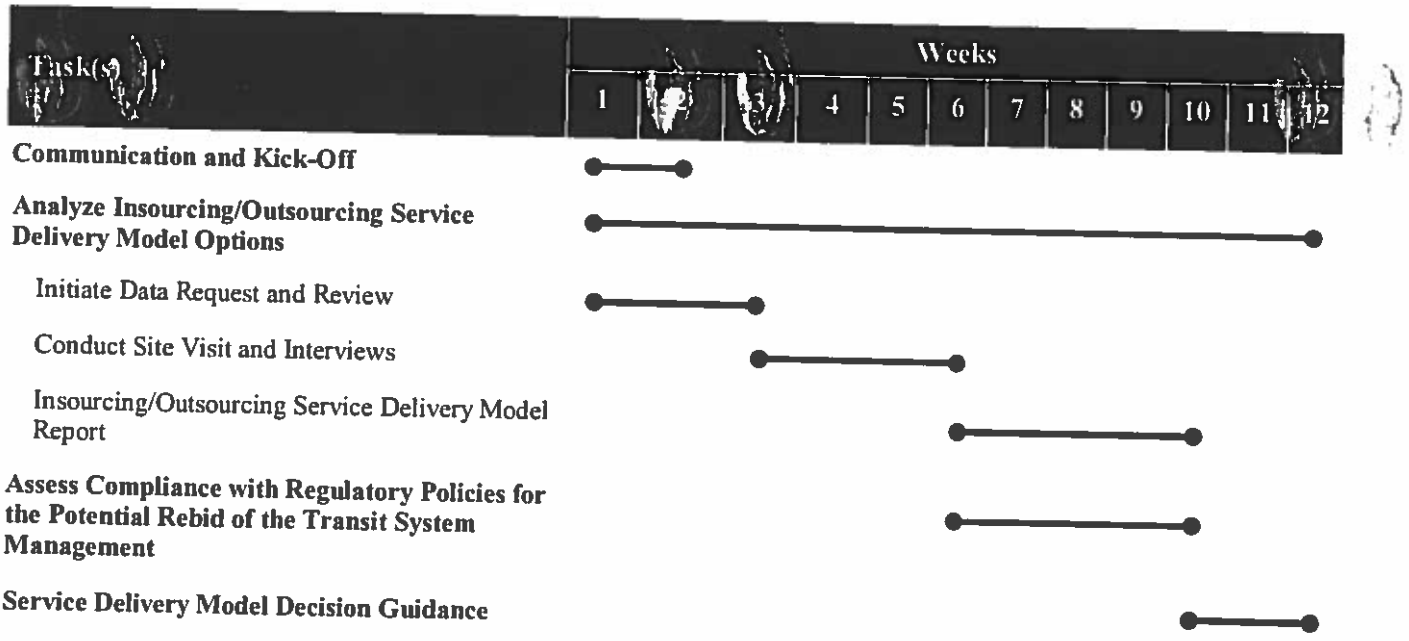
To help maximize the value of our work to Milwaukee and to keep the project moving on schedule, Milwaukee agrees to comply with all of our reasonable requests and to provide us timely access to all information and locations reasonably necessary to our performance of the services.

The successful delivery of our services, and the fees charged, are dependent on (i) Milwaukee's timely and effective completion of its responsibilities, (ii) the accuracy and completeness of any assumptions, and (iii) timely decisions and approvals by Milwaukee's management. Milwaukee will be responsible for any delays, additional costs, or other liabilities caused by any deficiencies in the assumptions or in carrying out your responsibilities.

Timing, Fees, and Expenses

Our team expects that Phase I of this engagement will continue for 12 weeks from the date on which it starts. Given the extent of the work that must be completed to accomplish either an insourcing or rebid outsourcing, Huron strongly suggests that the County begin the project upon execution of the contract.

An estimated, high-level project timeline for Phase I is as follows:



Phase II's timeline would be dependent on the County's decision on which service delivery option to pursue.

If the County decides to rebid and outsource, the Huron project team will support the County's efforts to have the bidding process complete and a newly appointed contractor by December 31, 2014. If the County decides to insource, the Huron project team will support the County's efforts to have the transition of business operations and employees completed by December 31, 2014.

However, the timelines for both options are dependent on such factors as:

a) The decision to insource or outsourcing being made timely by the County following the presentation of the options report by Huron;
b) The availability of requested information; and
c) The responsiveness and cooperation of all stakeholders involved.
d) The need to address any appeals or legal action that may delay the implementation of either option.

As compensation for providing the detailed above, Milwaukee County will pay Huron at the rates set forth in the Professional Service Contract for staff. Monthly invoices shall reflect an itemization for all services rendered, a description of services and rate including those of subcontractors, related reasonable travel expenses and incidentals. Expenses shall not exceed $250,000 (including travel expenses). This amount, $250,000, does not include any legal fees associated with legal advice provided by an independent legal firm.

We understand that our bills should be sent to:

Brian Dranzik
Director of Transportation
Brian. Dranzik@milwaukeecountywi.gov
2711 West Wells Street, Suite 300
Milwaukee, WI 53208

We appreciate the opportunity to submit this proposal and look forward to any questions you may have.

Sincerely,

Stephen Goldsmith, Managing Director
Huron Consulting Group

PROFESSIONAL SERVICE CONTRACT
Huron Consulting Services LLC

This Contract between Milwaukee County, a Wisconsin municipal body corporate (hereinafter called "County"), represented by its Director of the Department of Transportation, and Huron Consulting Services LLC (hereafter called "Contractor"), as represented by Stephen Goldsmith, Managing Director, (312) 447-1765, is entered into on April 2, 2014.

1. SCOPE OF SERVICES.

Contractor shall specifically perform all of the tasks set forth in Project Scope, attached hereto as Exhibit A.

The Contract consists of the following (number) documents listed below in the order of precedence that will be followed in resolving any inconsistencies between the terms of the Contract and the terms of any Exhibits, Schedules, or Attachments thereto:

a) This Professional Service Contract

2. STAFFING.

Contractor's employees and subcontractors listed below are the primary employees to be assigned to the project and work the approximate hours listed below:

Position	Est. Hours	Billing Rate
1. Steve Goldsmith – Managing Director	60	$336
2. Mike Brink – Senior Director	40	$273
3. Ilze Swanepoel – Associate	660	$161
4.Joseph Smith – Subcontractor	300	$195

Contractor shall not replace the primary employees without the prior approval of the County. If the successor to said primary employees cannot be mutually agreed upon, the County shall have the right to terminate this Contract upon thirty (30) days' notice. Any replacement of other listed personnel shall be by persons of equal qualifications, which shall be attested to by Contractor.

Contractor represents that its employees and subcontractors possess the necessary skill, expertise, and capability, including sufficient personnel with the necessary qualifications, to perform the services required by this Contract. Contractor shall provide, at its own expense, all personnel required in performing the services under this Contract. Such personnel shall not be the employees of, or have any other contractual relationship with, the County.

3. OFFICE SPACE AND OTHER SUPPORT TO BE PROVIDED BY COUNTY.
The County hereby agrees to make available, without charge to Contractor, office space needed by Contractor for the performance of its services agreed to within this Contract.

4. DATES OF PERFORMANCE.

The term of this Contract shall begin on or after the date of all necessary signatures for both the Contractor and County and is expected to extend through approximately April 1, 2015, or until such time as either party notifies the other of its termination, as provided herein.

5. COMPENSATION.

Contractor shall be compensated for work performed on an hourly basis at the billing rate listed in section 2 of this Contract. This compensation shall include any and all out-of-pocket expenses incurred by Contractor or its employees. The total compensation to Contractor for services performed under the Contract shall not exceed $250,000 unless agreed to by County in writing. State Prompt Pay Law, Section 66.285, does not apply to this Contract. As a matter of practice, the County attempts to pay all invoices in 30 days.

6. BILLING.

Contractor shall provide County with monthly billings, which shall include, but not be limited to, the following:

A. Name
B. Dates and hours worked
C. General task performed
D. [if applicable] Detail out-of-pocket expenses, indicating their purpose such as telephone, travel, hotel, graphic reproduction, postage, etc., for these expenditures provided for in the Contract.

7. REPORTS.

Contractor shall provide written progress reports to County as requested by County. Prior to completion of this Contract, Contractor shall provide a final report summarizing the work completed and include any recommendations based upon the work completed. Contractor may be required by County to make oral presentations in connection with the work completed and with any reports.

8. OWNERSHIP OF DATA.

Upon completion of the work or upon termination of the Contract, it is understood that all completed or partially completed data, drawings, records, computations, survey information, and all other material that Contractor has collected or prepared in carrying out this Contract shall be provided to and become the exclusive property of the County. Therefore, any reports, information and data, given to or prepared or assembled by Contractor under this Contract shall not be made available to any individual or organization by Contractor without the prior written approval of County.

No reports or documents produced in whole or in part under this Contract shall be the subject of an application for copyright by or on behalf of the Contractor.

9. AUDIT AND INSPECTION OF RECORDS.

Contractor shall permit the authorized representatives of County, after reasonable notice, to inspect and audit all data and records of Contractor related to carrying out this Contract for a period up to three years after completion of the Contract. The prime consultant must obtain prior Milwaukee

County approval for all subconsultants and/or associates to be used in performing its contractual obligations. There must be a written contractual agreement between the prime consultant and its County approved subconsultant and/or associates which binds the subconsultant to the same audit contract terms and conditions as the prime consultant.

10. AFFIRMATIVE ACTION.
The Contractor assures that it will undertake an affirmative action program as required by 14 CFR Part 152, Subpart E, to insure that no person shall on the grounds of race, creed, color, national origin, or sex be excluded from participating in any employment activities covered in 14 CFR Part 152, Subpart E. The Contractor assures that no person shall be excluded on these grounds from participating in or receiving the services or benefits of any program or activity covered by this subpart. The Contractor assures that it will require that its covered suborganizations provide assurances to the Contractor that they similarly will undertake affirmative action programs and that they will require assurances from their suborganizations, as required by 14 CFR Part 152, Subpart E, to the same effect.

11. DISADVANGED BUSINESS ENTERPRISE.
The Contractor shall comply with Milwaukee County Ordinance Chapter 42 and CFR 49 part 23, which has an overall goal of seventeen percent (17%) participation of certified disadvantaged, minority and/or women business enterprise (DBE) on professional service contracts. In accordance with this, the Contractor shall ensure that DBE's have the maximum opportunity to participate in this project. The specific goal for this project is seventeen percent (17%).

12. NON-DISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION PROGRAMS.
In the performance of work under this Contract, Contractor shall not discriminate against any employee or applicant for employment because of race, color, national origin, age, sex, or handicap, which shall include, but not be limited to, the following:

Employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeships. Contractor will post in conspicuous places, available for employees and applicants for employment, notices setting forth the provisions of the non-discriminatory clause.

Contractor agrees to strive to implement the principles of equal employment opportunity through an effective Affirmative Action program, and has so indicated on the Equal Employment Opportunity Certificate attached hereto as and made a part of this Contract. The program shall have as its objective to increase the utilization of women, minorities and handicapped persons, and other protected groups, at all levels of employment, in all divisions of Contractor's work force, where these groups may have been previously under-utilized and under-represented. Contractor also agrees that in the event of any dispute as to compliance with the aforestated requirements, it shall be its responsibility to show that it has met all such requirements.

When a violation of the non-discrimination, equal opportunity or Affirmative Action provisions of this section has been determined by County, Contractor shall immediately be informed of the violation and directed to take all action necessary to halt the violation, as well as such action as may be necessary to correct, if possible, any injustice to any person adversely affected by the violation, and immediately take steps to prevent further violations.

If, after notice of a violation to Contractor, further violations of the section are committed during the term of the Contract, County may terminate the Contract without liability for the uncompleted portion or any materials or services purchased or paid for by the Contractor for use in completing the Contract, or it may permit Contractor to complete the Contract, but, in either event, Contractor shall be ineligible to bid on any future contracts let by County.

13. INSURANCE.

The Contractor understands and agrees that financial responsibility for claims or damages to any person, or to Contractor's employees and agents, shall rest with the Contractor. The Contractor may effect and maintain any insurance coverage, including, but not limited to, Worker's Compensation, Employers Liability and General Contractual, Profession and Automobile Liability, to support such financial obligations. The indemnification obligation, however, shall not be reduced in any way by existence or non-existence, limitation, amount or type of damages, compensation or benefits payable under Worker's Compensation laws or other insurance provisions.

The Contractor shall provide evidence of the following coverages and minimum amounts:

Type of Coverage	Minimum Limits
Wisconsin Workers' Compensation or Proof of All States Coverage	Statutory (waiver of subrogation)
Employer's Liability	$100,000/500,000/100,000
Commercial or Comprehensive General Liability Bodily Injury and Property Damage (incl. Personal Injury, Fire Legal, Contractual & Products/Completed Operations)	$1,000,000 Per Occurrence $1,000,000 General Aggregate
Professional Liability	$1,000,000 Per Occurrence $1,000,000 Aggregate
Automobile Liability Bodily Injury & Property Damage All Autos-Owned, non-owned and/or hired Uninsured Motorists	 $1,000,000 Per Accident Per Wisconsin Requirements

Milwaukee County will be named as an additional insured for General, Automobile, Garage Keepers Legal and Environmental Impairment Liability, as respects the services provided in this Contract. Disclosure must be made of any non-standard or restrictive additional insured endorsement, and any use of non-standard or restrictive additional insured endorsement will not be acceptable. A certificate indicating the above coverages shall be submitted for review and approval by the County for the duration of this Contract.

Coverages shall be placed with an insurance company approved by the State of Wisconsin and rated "A" per Best's Key Rating Guide. Additional information as to policy form, retroactive date, discovery provisions and applicable retentions shall be submitted to County, if requested, to obtain approval of insurance requirements. Any deviations, including use of purchasing groups, risk retention groups, etc., or requests for waiver from the above requirements shall be submitted in writing to the County for approval prior to the commencement of activities under this Contract.

The insurance requirements contained within this Agreement are subject to periodic review and adjustment by the County Risk Manager.

A.1. Compliance with Governmental Requirements.
Contractor shall evidence satisfactory compliance for Unemployment Compensation and Social Security reporting as required by Federal and State Laws.

A.2. Professional Liability – Additional Provisions.
Contractor agrees to provide additional information on their professional liability coverages as respects policy type, i.e. errors and omissions for consultants, architects, and/or engineers, etc.; applicable retention levels; coverage form, i.e. claims made, occurrence; discover clause conditions, and effective retroactive and expiration dates, to the County Director of Risk Management and Insurance as may be requested to obtain approval of coverages as respects this section.

It is understood and agreed that coverages which apply to the services inherent in this Contract will be extended for two (2) years after completion of all work contemplated in this project if coverage is written on a claims-made basis.

Deviations and waivers may be requested in writing based on market conditions to the County Director of Risk Management and Insurance. Approval shall be given in writing of any acceptable deviation or waiver to the Contractor prior to the Contractor effecting any change in conditions as contained in this section. Waivers shall not be unduly withheld nor denied without consultation with the Contractor.

It is understood that the Contractor will obtain information on the professional liability coverages of all subcontractors in the same form as specified above for review of the County.

NOTE: Professional Liability will be required for Architectural and Engineering design and supervision. If the principal consulting firm is not eligible for this coverage, the principal consulting firm shall disclose the subcontractor who will perform the Architectural and Engineering design work and evidence the existence of professional liability coverages for such subcontractors as respects this section.

For Medical-Dental, Clinical, HMO, etc., please contact the Director of Risk Management for insurance requirements.

14. PERMITS, TAXES, LICENSES.
Contractor is responsible for procuring, maintaining and paying for all necessary federal, state, and local permits, licenses, fees and taxes required to carry out the provisions of this Contract.

15. TERMINATION BY CONTRACTOR.
Contractor may, at its option, terminate this Contract upon the failure of the County to pay any amount which may become due hereunder for a period of forty five (45) days following submission of appropriate billing and supporting documentation. Upon said termination, Contractor shall be paid the compensation due for all services rendered through the date of termination including any retainage.

16. TERMINATION BY COUNTY FOR VIOLATIONS BY CONTRACTOR.
If the Contractor fails to fulfill its obligations under this Contract in a timely or proper manner, or violates any of its provisions, the County shall there upon have the right to terminate it by giving thirty (30) days written notice of termination of contract, specifying the alleged violations, and effective date of termination. It shall not be terminated if, upon receipt of the notice, Contractor promptly cures the alleged violation prior to the end of the thirty (30) day period. In the event of termination, the County will only be liable for services rendered through the date of termination and not for the uncompleted portion, or for any materials or services purchased or paid for by Contractor for use in completing the Contract.

17. UNRESTRICTED RIGHT OF TERMINATION BY COUNTY.
The County further reserves the right to terminate the Contract at any time for any reason by giving Contractor thirty (30) days written notice of such termination. In the event of said termination, the Contractor shall reduce its activities hereunder as mutually agreed to, upon receipt of said notice, and turn over all work product to the County. Upon said termination, Contractor shall be paid for all services rendered through the date of termination. This section also applies should the Milwaukee County Board of Supervisors fail to appropriate additional monies required for the completion of the Contract.

18. INDEPENDENT CONTRACTOR.
Nothing contained in this Contract shall constitute or be construed to create a partnership or joint venture between County or its successors or assigns and Contractor or its successors or assigns. In entering into this Contract, and in acting in compliance herewith, Contractor is at all times acting and performing as an independent contractor, duly authorized to perform the acts required of it hereunder.

19. SUBCONTRACTS.
Assignment of any portion of the work by subcontract must have the prior approval of County.

20. ASSIGNMENT LIMITATION.
This Contract shall be binding upon and inure to the benefit of the parties and their successors and assigns; provided, however, that neither party shall assign its obligations hereunder without the prior written consent of the other.

21. PROHIBITED PRACTICES.

A. Contractor during the period of this contract shall not hire, retain or utilize for compensation any member, officer, or employee of County or any person who, to the knowledge of Contractor, has a conflict of interest.

B. Contractor hereby attests that it is familiar with Milwaukee County's Code of Ethics which states, in part, "No person may offer to give to any County officer or employee or his immediate family, and no County officer or employee or his immediate family, may solicit or receive anything of value pursuant to an understanding that such officer's or employee's vote, official actions or judgment would be influenced thereby."

22. NOTICES.

All notices with respect to this Contract shall be in writing. Except as otherwise expressly provided in this Agreement, a notice shall be deemed duly given and received upon delivery, if delivered by hand, or three days after posting via US Mail, to the party addressed as follows:

To Contractor:

Attn.: Stephen Goldsmith
Huron Consulting
550 W. Van Buren
Chicago, IL 60607

To County:

Attn.: Brian Dranzik
Director of Transportation - Milwaukee County
2711 W. Wells St., Room 300
Milwaukee, WI 53208

Either party may designate a new address for purposes of this Lease by written notice to the other party.

23. MISCELLANEOUS.

This Contract shall be interpreted and enforced under the laws and jurisdiction of the State of Wisconsin. This Contract constitutes the entire understanding between the parties and is not subject to amendment unless agreed upon in writing by both parties hereto. Contractor acknowledges and agrees that it will perform its obligations hereunder in compliance with all applicable state, local or federal law, rules and regulations and orders.

24. AUTHORIZATION.

The County has executed this Contract on _____, 2014.

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the day, month and year first above written.

Huron Consulting Services LLC

By: _____ Date: 4/2/2014
Stephen Goldsmith, Managing Director

Director, Department of Transportation- Duly Authorized

By: _____ Date: 4/3/14

Brian Dranzik

Approved as to form and independent status:

By: Deputy Corporation Counsel Date: 4/3/14

Reviewed by:

By: Risk Management Date: 4/3/14

By: _____ Date: _____
Comptroller

Approved with regards to County Ordinance Chapter 42:

By: _____ Date: 4/3/2014
Community Business Development Partners

PROFESSIONAL SERVICE CONTRACT
Huron Consulting Services LLC

By: _____ Date: 4/3/14
County Executive

Supervisor Peggy Romo West, Chairperson,
By the Committee on Health and Human Needs, reporting on:

File No. 14-235

(ITEM 41) A resolution to **RECEIVE AND PLACE ON FILE** (vote 5-0) an informational report for passive review from the Director of the Department of Health and Human Services dated April 3, 2014, regarding a Purchase of Service Contract amendment in an amount not to exceed $81,500, from $90,500 to an amount not to exceed $172,000, with Wisconsin Community Services to expand the Alternative Sanction Program within the Delinquency and Court Services Division to implement juvenile justice system reform activities associated with the Annie E. Casey Foundation's Juvenile Detention Alternatives Initiative.

jlm
04/17/2014
H:\Shared\COMCLERK\Committees\2014\Apr\HHN\Resolutions\14-235.doc

14-235

COUNTY OF MILWAUKEE
Delinquency and Court Services Division (DHHS)
INTER-OFFICE COMMUNICATION

DATE: April 3, 2014

TO: Marina Dimitrijevic, Chairwoman – Milwaukee County Board of Supervisors

FROM: Héctor Colón, Director, Department of Health and Human Services
Prepared by B. Thomas Wanta, Administrator/ Chief Intake Officer – DCSD

SUBJECT: **Informational Report from the Director of the Department of Health and Human Services regarding the 2014 Purchase of Service Contract with Wisconsin Community Services for an Alternative to Detention program within the Delinquency and Court Services Division**

Background

Since 1970, DHHS has supported a social service delivery system comprised of both directly provided and purchased services using a combination of State, grant and local tax funds. Partnerships with community providers have allowed DHHS to cooperate and collaborate with various community agencies and resources. These partnerships further the opportunities for community participation, leverage resources and utilize community expertise regarding the DCSD community response to delinquency.

The Director of the Department of Health and Human Services (DHHS) intends to increase the purchase of service contract with Wisconsin Community Services by an amount not to exceed $81,500 to expand the Alternative Sanction Program within the Delinquency and Court Services Division (DCSD) to implement juvenile justice system reform activities associated with the Annie E. Casey Foundation's Juvenile Detention Alternatives Initiative (JDAI).

Discussion

DCSD recently applied for and was awarded a Juvenile Justice Title II Formula grant from the Wisconsin Department of Justice to implement juvenile justice system reform activities associated with the Annie E. Casey Foundation's Juvenile Detention Alternatives Initiative (JDAI). On January 31, 2014 DCSD received a grant award notice in the amount of $47,000 for the time period spanning January 1, 2014 through December 31, 2014. There is no local funding match requirement associated with this grant revenue. The department has submitted a fund transfer this cycle to accept the grant funds and to recognize the revenue from the grant that supports the increase in funding.

JDAI is a national juvenile detention reform effort that has been implemented in nearly 200 jurisdictions in 39 states. JDAI has successfully reduced the number of youth in confinement while maintaining or improving public safety in other states across the country through

implementing eight core strategies. Milwaukee County was chosen in 2012 by the Annie E. Casey Foundation to participate in JDAI as one of three Wisconsin counties, along with Manitowoc and Racine Counties, as part of a statewide roll-out through the Wisconsin Office of Justice Assistance. Milwaukee County formally agreed to serve as a pilot JDAI demonstration site and follow the JDAI model through the signing of a Memorandum of Understanding with the Wisconsin Office of Justice Assistance (Wisconsin Department of Justice as of July 2013).

As a JDAI demonstration site, DCSD receives technical assistance from the Annie E. Casey Foundation designed to:

- Reduce reliance on confinement
- Improve public safety
- Utilize best practice programs
- Save taxpayers' dollars
- Reduce racial disparities & bias
- Stimulate overall juvenile justice reforms

The Milwaukee County Board passed a resolution in January 2013 (File No. 13-84) in support of efforts to implement system reform strategies within the Milwaukee County juvenile justice system through participation in the Annie E. Casey Foundation Juvenile Detention Alternatives Initiative. This resolution stated support for the overall principle of safely reducing reliance on confinement of youth while maintaining or improving public safety and for Milwaukee County's participation in JDAI including receiving technical assistance from the Annie E. Casey Foundation to implement system reform strategies.

The Alternative Sanction Program is designed as a program to provide a community-based alternative to detention for sanctions placement for youth who violate the conditions of their probation. According to the detention utilization study conducted by DCSD, 31 percent of detention admissions in 2011 were for sanctions. The Alternative Sanctions Program will provide a timely response that holds youth accountable relative to their violations and engages them in positive and constructive programming.

The goals of the Alternative Sanction Program include the following:

- Provide a timely community-based alternative to sanctions in detention
- Hold youth accountable for violations of the conditions of their dispositional order
- Assist youth in restoring and maintaining compliance with the conditions of their dispositional order
- Target interventions to address the nature of youth's violations and build skills and competencies for improved decision-making relative to behavior leading to violations
- Expose youth to community-based services and positive programming with the potential to lead to continuing involvement beyond their sanction and/or probation involvement

DCSD issued a request for proposals (RFP) in April 2013 for the operation of the Alternative Sanction Program. In addition to Section 46.09 of the County Ordinances, DCSD conforms to the DHHS RFP process to ensure objectivity and fairness in the awarding of purchase of service

contracts. Based on the scores from the RFP community panel, DCSD recommended, was approved by board resolution, and entered into a purchase of service contract with Wisconsin Community Services in the amount of $40,000 for July 1, 2013 through December 31, 2013. The RFP program requirements and the winning proposal included a provision to eventually expand the program.

Wisconsin Community Services implemented the Alternative Sanction Program, called the Saturday Alternative Sanction (SAS) program in July 2013. The SAS program consists of a weekend (Saturday) report center that features structured activities, community service opportunities, family engagement, behavioral contracts (incentives) and transportation to and from the program. The provider also works to engage the youth's family by including the parent/guardian in the intake process and hosting family days at the agency. Referrals to community resources are also available for youth and their families. The program includes the opportunity for youth to participate in three groups that address their specific probation violations and build skills and competencies for improved decision making related to the behaviors leading to violations. These groups are: Thinking For Change, Aggression Replacement Training and Alcohol & Other Drugs Abuse (AODA). The target population for the program is youth who are referred by their probation officer or ordered by a judge to participate in the program as a response to violating the conditions of their dispositional (probation) order. The capacity of the report center on a given day is currently up to 16 youth.

Thirty-nine youth between the ages of thirteen and seventeen have been referred to the program since its inception with twelve youth successfully completing the program as of January 2014 and eleven of those youth still enrolled in the program. There has been a positive response from workers, as well as partners in the judicial system, and there had been a wait list for this program in the fourth quarter of 2013 and at the time of this report, the program is full. The detention admissions for sanctions have decreased in the last quarter compared to the previous three quarters of 2013.

DCSD plans to expand the Alternative Sanction Program contract with Wisconsin Community Services by adding up to an additional $81,500 to the existing contract of $90,500 for a total contract amount not to exceed $172,000. The expanded funding includes $47,000 in grant funding and additional funds, which were budgeted in 2014 for the purpose of post-dispositional alternative sanctions programs. This expansion would increase the capacity of the program from April 1, 2014 through December 31, 2014 and adding a north side location.

Recommendation

This is an informational report. No action is necessary.

Héctor Colón, Director
Department of Health and Human Services

cc: County Executive Chris Abele
Raisa Koltun, County Executive's Office

Kelly Bablitch, County Board
Peggy Romo-West, Chair – Health & Human Needs Committee
Don Tyler, Director – DAS
Josh Fudge, Director, Office of Performance, Strategy & Budget
Matthew Fortman, Fiscal and Management Analyst – DAS
Steve Cady, Director of Research– Comptroller's Office
Erica Hayden, Research Analyst – Comptroller's Office
Janelle Jensen, County Clerk's Office
Jodi Mapp, County Clerk's Office

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/13/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
M3 Insurance Solutions, Inc.
P.O. Box 8950
Madison WI 53708-8950

CONTACT NAME: Melissa Adamany
PHONE (A/C, No, Ext): 608-273-0655 **FAX (A/C, No):** 608-273-1725
E-MAIL ADDRESS: melissa.adamany@m3ins.com
PRODUCER CUSTOMER ID #:

INSURED
Wisconsin Community Services, Inc.
3732 W. Wisconsin Ave., Rm 200
Milwaukee WI 53208-3166

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Progressive Casualty Company	16322
INSURER B: Wisconsin Insurance Plan	
INSURER C: West Bend Mutual Insurance	22608
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 1275753087 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	GENERAL LIABILITY	Y		NST0449672	2/9/2014	2/9/2015	EACH OCCURRENCE	$1,000,000
	[X] COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$200,000
	[ ] CLAIMS-MADE [X] OCCUR						MED EXP (Any one person)	$10,000
							PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$2,000,000
	[ ] POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$2,000,000
								$
A C	AUTOMOBILE LIABILITY	Y		04127570-9	2/5/2014	2/5/2015	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	[ ] ANY AUTO			NST0449672	2/9/2014	2/9/2015	BODILY INJURY (Per person)	$
	[ ] ALL OWNED AUTOS						BODILY INJURY (Per accident)	$
	[X] SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	$
	[X] HIRED AUTOS							$
	[X] NON-OWNED AUTOS							$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	[ ] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	[ ] DEDUCTIBLE							$
	[ ] RETENTION $							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		Y	6JUB5037P51412	2/9/2014	2/9/2015	[X] WC STATU-TORY LIMITS [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) [ ] Y/N N/A						E.L. EACH ACCIDENT	$100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$100,000
							E.L. DISEASE - POLICY LIMIT	$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Re: WIser Choice program, 3732 W. Wisconsin Ave, Suite 310, 53208.
Certificate holder is listed as an Additional Insured for General Liability, Auto and Umbrella to the extent required by contract. Auto liability applies to all autos owned by the insured. Waiver of Subrogation in favor of Milwaukee County.

CERTIFICATE HOLDER

Milwaukee County Department of Health and Human Services
1220 W. Vliet Street, Suite #301
Milwaukee WI 53205

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
M. Adamany

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/13/2014

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PRODUCER
M3 Insurance Solutions, Inc.
P.O. Box 8950
Madison WI 53708-8950

CONTACT NAME: Melissa Adamany
PHONE (A/C, No, Ext): 608-273-0655 **FAX (A/C, No):** 608-273-1725
E-MAIL ADDRESS: melissa.adamany@m3ins.com
PRODUCER CUSTOMER ID #:

INSURED
Wisconsin Community Services, Inc.
3732 W. Wisconsin Ave., Rm 200
Milwaukee WI 53208-3166

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Progressive Casualty Company	16322
INSURER B: West Bend Mutual Insurance	22608
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 783034368 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	GENERAL LIABILITY	Y		NST0449672	2/9/2014	2/9/2015	EACH OCCURRENCE	$1,000,000
	[X] COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$200,000
	[ ] CLAIMS-MADE [X] OCCUR						MED EXP (Any one person)	$10,000
							PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$2,000,000
	[ ] POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$2,000,000
								$
A B	AUTOMOBILE LIABILITY	Y		04127570-9 NST0449672	2/5/2014 2/9/2014	2/5/2015 2/9/2015	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	[ ] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] ALL OWNED AUTOS						BODILY INJURY (Per accident)	$
	[X] SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	$
	[X] HIRED AUTOS							$
	[X] NON-OWNED AUTOS							$
								$
B	[ ] UMBRELLA LIAB [X] OCCUR			NUT0451620	2/9/2014	2/9/2015	EACH OCCURRENCE	$4,000,000
	[ ] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$4,000,000
	[ ] DEDUCTIBLE							$
	[X] RETENTION $0							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N		Y				WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Re: WIser Choice program, 3732 W. Wisconsin Ave, Suite 310, 53208.
Certificate holder is listed as an Additional Insured for General Liability, Auto and Umbrella to the extent required by contract. Auto liability applies to all autos owned by the insured. Waiver of Subrogation in favor of Milwaukee County.

CERTIFICATE HOLDER

Milwaukee County Department of Health and Human Services
1220 W. Vliet Street, Suite #301
Milwaukee WI 53205

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

M. Adamany

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M3 INS SOLUTIONS INC
PO BOX 8950
MADISON, WI 53708

884134 8620 1 AT 0.406 PMIDS01B 040 008620

PROGRESSIVE®

Policy number: 04127570-9
Underwritten by:
Artisan and Truckers Casualty Co
Insured: WISCONSIN COMMUNITY
February 13, 2014
Policy Period: Feb 5, 2014 - Feb 5, 2015

MILWAUKEE COUNTY
1220 W VLIET ST
MILWAUKEE, WI 53205

Mailing Address
Artisan and Truckers Casualty Co
PO Box 94739
Cleveland, OH 44101

1-800-444-4487
For customer service, 24 hours a day, 7 days a week

Additional insured endorsement

Name of Person or Organization

MILWAUKEE COUNTY
1220 W VLIET ST
MILWAUKEE, WI 53205

The person or organization named above is an **insured** with respect to such liability coverage as is afforded by the policy, but this insurance applies to said **insured** only as a person liable for the conduct of another **insured** and then only to the extent of that liability. **We** also agree with **you** that insurance provided by this endorsement will be primary for any power unit specifically described on the **Declarations Page**.

Limit of Liability

Bodily Injury	Not applicable
Property Damage	Not applicable
Combined Liability	$1,000,000 each accident

All other terms, limits and provisions of this policy remain unchanged.

This endorsement applies to Policy Number: 04127570-9

Issued to (Name of Insured): WISCONSIN COMMUNITY SERVICES INC

Effective date of endorsement: 02/05/2014 Policy expiration date: 02/05/2015

Form 1198 (01/04)

FEB 2 0 2014

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/25/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER	CONTACT NAME:	
M3 INSURANCE SOLUTIONS PO BOX 8950 MADISON WI 53708 24L3K	PHONE (A/C, No, Ext):	FAX (A/C, No): MAR 05 2013
	E-MAIL ADDRESS:	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
WISCONSIN COMMUNITY SERVICES INC & 3732 W WISCONSIN AVE, STE #200 MILWAUKEE WI 53208	INSURER A: TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence	$
	☐ CLAIMS-MADE ☐ OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PROJECT ☐ LOC						PRODUCTS – COMP/OP AGG	$
								$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO ☐ SCHEDULED AUTOS						BODILY INJURY (Per person)	$
	☐ ALL OWNED AUTOS ☐ NON-OWNED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: Y	N/A		(6JUB-5037P51-4-13)	02-09-13	02-09-14	X WC STATU-TORY LIMITS ☐ OTH-ER	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT	$ 100,000
							E.L. DISEASE – EA EMPLOYEE	$ 100,000
							E.L. DISEASE – POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

WAIVER OF SUBROGATION

CERTIFICATE HOLDER

MILWAUKEE COUNTY DEPARTMENT OF
HEALTH AND HUMAN SERVICES
CONTRACT ADMINISTRATOR
1220 W VLIET ST SUITE 300
MILWAUKEE WI 53205

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREFO, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Brian MacLean

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ACORD 25 (2010/05)

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CONTRACT FORM 1684 R4 (Refer to ADMINISTRATIVE MANUAL Section 1.13, for procedures)

Mail to:
Preliminary: Office of the Comptroller, Contract Signatures, Room 301 Courthouse
Final: Office of the Comptroller, Accounts Payable, Room 301 Courthouse
Community Business Development Partners, 8th Floor City Campus

CONTRACT TYPE	
Professional Service - Operating	
Professional Service - Capital	
Purchase of Service	X

Preliminary	X	Final	

DEPARTMENT NAME	AGENCY NO.	DEPARTMENT (HIGH) ORG
Health and Human Services		800

VENDOR INFORMATION

VENDOR NO.	ORDER TYPE	NEW or	AMEND	CONTRACT NO.		
				DCSD	40-14945-	400A

NAME OF VENDOR	ADDRESS
Wisconsin Community Services, Inc.	3732 West Wisconsin Avenue, Suite 200
	Milwaukee, WI 53208

TAX I.D. NO.	EFFECTIVE DATES: begin date	end date	LENGTH OF CONTRACT (IN MONTHS)	AMENDMENT ONLY: DOLLAR CHANGE	TOTAL CONTRACT AMOUNT
39-0808464	01/01/14	12/31/14	12	$81,500	$172k

ACCOUNTING INFORMATION

Year to be Expended	Line No	Fund	Agency	Org Unit	Activity	Function	Object	Job Number	Report Cat	Units	Amount to be Expended/ Amendment
2014				8934			8123				$ 172,000.00

PURPOSE OF CONTRACT

The purpose of this contract is to provide a saturday reporting center as an alternative to using secure detention as a way to sanction youth for violating the terms of their probation. The contract includes two reporting centers - north side and south side. This 1684 is being submitted along with a planned contract amendment that adds a north side location to the program.

Was County Board approval received prior to contract execution or contract amendment or extension?

[ ] If YES, give County Board File No. _____ Date Approved _____

[X] If NO, why is County Board approval not required? Original<100k, Amended subject to passive review

Was Contract **fully** executed prior to work being performed (all signatures received)? [X] YES [ ] NO

Is Vendor a certified professional service DBE? [ ] YES [X] NO

DocuSigned by: Peter Madaus 3/8/2014
Prepared By — Date — Contract Services/Intrim Administrative Coordinator — Title

DocuSigned by: Dennis Buesing 3/20/2014
Signature of County Administrator — Date — DHHS Contract Administrator — Title

DocuSign Envelope ID: C7051AB8-E437-4619-BA3F-E2BC856A2266

ATTACHMENT I - SCHEDULE OF SERVICES TO BE PURCHASED

Milwaukee County Department of Health and Human Services
Delinquency and Court Services Division

Contract Period: January 1, 2014 through December 31, 2014

Contractor: Wisconsin Community Services, Inc.
3732 W. Wisconsin Avenue., Suite 200
Milwaukee, WI 53208

Contract # 40-14945-400A

Fed ID: 39-0808464
Contact: Clarence Johnson

Resolution #: N/A
Board Approval: N/A

Disability/ Target Group	Program Area	Total Agency Program Budget	Total Units	Cost Per Unit	Total Agency Clients	County Units	County Slots	County Cost Per Slot	County Contract
Delinquency	1. Alternative Sanction Program	N/A	N/A	N/A	N/A	N/A	16	N/A	$90,500
Delinquency	2. Alternative Sanction Program	N/A	N/A	N/A	N/A	N/A	16	N/A	$81,500
								Total:	$172,000

*Payment method for Program 1 Alternative Sanction Program: A) paid on Net Expenses in accordance with payment policy on Attachment II

FOR AMENDMENTS ONLY:

Amended 3/8/2014
Contract Change # 1
This amendment supersedes Attachment I attached to
Contract # 40-14945-400A
Dated 2/3/2014

Amendment #1 adds Program 2 Alternative Sanction Program - Holton Street Location and adds $81 to total contract allocation, adjusts term and slots

Risk Manager	DocuSigned by: [signature] 7B72D6575EEB489	3/10/2014 Date
Corp Counsel	DocuSigned by: Mark A. Grady DCBDDD33FE33491	3/14/2014 Date
Contractor	DocuSigned by: Hollis Patzer D617E95440914F8	3/17/2014 Date
DCSD Administrator	DocuSigned by: B. Thomas Wanta D846C4FDFBA4458	3/10/2014 Date
DHHS Director	DocuSigned by: Hector Colon 007CB9EC605D482	3/20/2014 Date
Comptroller	DocuSigned by: [signature] F7354A95D80843E	3/27/2014 Date
County Executive	DocuSigned by: [signature] 2E300533A2CD443	3/28/2014 Date

Exhibit 1 Rev 03/14

DocuSign SECURED

Certificate of Completion

Envelope Number: C7051AB8E4374619BA3FE2BC856A2286
Subject: WCS - Alternative Sanction Program Expansion
Source Envelope:
Document Pages: 9
Certificate Pages: 6
AutoNav: Enabled
EnvelopeId Stamping: Enabled

Signatures: 9
Initials: 0

Status: Completed

Envelope Originator:
Peter Madaus
pmadaus@milwcnty.com
IP Address: 204.194.251.5

Record Tracking

Status: Original
3/8/2014 9:17:59 AM PT

Holder: Peter Madaus
pmadaus@milwcnty.com

Location: DocuSign

Signer Events	Signature	Timestamp
Amy Pechacek apechacek@milwcnty.com Director of Risk Management Milwaukee County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered ID:	DocuSigned by: 7B72D6575EEB480... Using IP Address: 204.194.251.5	Sent: 3/8/2014 9:38:49 AM PT Viewed: 3/10/2014 2:15:40 PM PT Signed: 3/10/2014 2:15:58 PM PT
B. Thomas Wanta b.wanta@milwaukeecountywi.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 3/10/2014 10:40:50 AM PT ID: 9173c630-4818-4d80-bb21-7625e3938ec9	DocuSigned by: B. Thomas Wanta D846C4FDFBA4458... Using IP Address: 204.194.251.5	Sent: 3/8/2014 9:38:49 AM PT Viewed: 3/10/2014 10:40:50 AM PT Signed: 3/10/2014 10:41:13 AM PT
Dennis Buesing dbuesing@milwcnty.com Contract Administator Milwaukee County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered ID:	DocuSigned by: Dennis Buesing DFFF6855B6934E7... Using IP Address: 204.194.251.5	Sent: 3/8/2014 9:38:49 AM PT Resent: 3/13/2014 2:20:43 PM PT Viewed: 3/20/2014 2:22:07 PM PT Signed: 3/20/2014 2:22:43 PM PT
Hollis Patzer hpatzer@wiscs.org Executive Director Wisconsin Community Services, Inc Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 3/17/2014 10:04:30 AM PT ID: 64af3dea-4fdc-451c-b941-4969a31173da	DocuSigned by: Hollis Patzer D617E95440914F8... Using IP Address: 12.155.248.34	Sent: 3/8/2014 9:38:49 AM PT Resent: 3/13/2014 2:20:43 PM PT Viewed: 3/13/2014 7:57:01 AM PT Signed: 3/17/2014 10:04:54 AM PT
Mark A Grady corpcounselsignature@milwcnty.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 3/14/2014 6:15:35 AM PT ID: c9907568-f8b6-4cf1-ad04-84680ed73b8c	DocuSigned by: Mark A Grady DCBDD053EF33491... Using IP Address: 204.194.251.5	Sent: 3/8/2014 9:38:49 AM PT Resent: 3/13/2014 2:20:44 PM PT Viewed: 3/10/2014 6:17:04 AM PT Signed: 3/14/2014 6:16:29 AM PT

Signer Events	Signature	Timestamp
Peter Madaus pmadaus@milwcnty.com Contract Services Coordinator Milwaukee County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered ID:	DocuSigned by: Petr Madaus BDADDBA00027457 Using IP Address: 204.194.251.5	Sent: 3/8/2014 9:38:49 AM PT Viewed: 3/8/2014 9:38:59 AM PT Signed: 3/8/2014 9:39:10 AM PT
Hector Colon hcolon@milwcnty.com Director of the Department of Health and Human Services Milwaukee County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered ID:	DocuSigned by: Hector Colon 007CB9EC605D462... Using IP Address: 70.92.154.165	Sent: 3/20/2014 2:22:46 PM PT Viewed: 3/20/2014 3:04:48 PM PT Signed: 3/20/2014 3:05:19 PM PT
Comptroller comptrollersignature@milwcnty.com Comptroller Milwaukee County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered ID:	DocuSigned by: F7354A95DB0643E... Using IP Address: 204.194.251.5	Sent: 3/20/2014 3:05:21 PM PT Resent: 3/24/2014 9:24:33 AM PT Resent: 3/25/2014 7:13:02 AM PT Viewed: 3/27/2014 5:59:45 AM PT Signed: 3/27/2014 11:23:51 AM PT
Chris Abele cabele@milwcnty.com County Executive Milwaukee County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered ID:	DocuSigned by: 2C580B33A2CC443... Using IP Address: 204.194.251.5	Sent: 3/27/2014 11:23:55 AM PT Viewed: 3/28/2014 11:39:12 AM PT Signed: 3/28/2014 11:39:21 AM PT

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Notary Events		Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/27/2014 11:23:55 AM PT
Certified Delivered	Security Checked	3/28/2014 11:39:12 AM PT
Signing Complete	Security Checked	3/28/2014 11:39:21 AM PT

Envelope Summary Events	Status	Timestamps
Completed	Security Checked	3/28/2014 11:39:21 AM PT

Electronic Record and Signature Disclosure

CONSUMER DISCLOSURE

From time to time, Wisconsin Milwaukee County (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Wisconsin Milwaukee County:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: plee@milwcnty.com

To advise Wisconsin Milwaukee County of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at plee@milwcnty.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from Wisconsin Milwaukee County
To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to plee@milwcnty.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.
To withdraw your consent with Wisconsin Milwaukee County

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an e-mail to plee@milwcnty.com and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	• Allow per session cookies • Users accessing the internet behind a Proxy Server must enable HTTP

	1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Wisconsin Milwaukee County as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Wisconsin Milwaukee County during the course of my relationship with you.

Supervisor Peggy Romo West, Chairperson,
From the Committee on Health and Human Needs, reporting on:

File No. 14-307

(ITEM 42) From the County Executive appointing Linda Wiedmann to serve on the Emergency Medical Services Council for a term expiring August 31, 2014, by recommending confirmation of the said appointment.

jlm
04/08/2014
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File No. 14-191

(ITEM 43) From the Director, Department of Family Care, requesting authorization to amend Chapter 16 of the Milwaukee County Code of General Ordinances as it pertains to the Care Management Organization Governing Board, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the State authorized the long-term care program known as Family Care via enactment of 1999 Wisconsin Act 9; and

WHEREAS, Milwaukee County was one of five pilot counties authorized to provide the Family Care benefit to eligible residents and has provided the Family Care benefit to residents of Milwaukee County since July 2000, previously through the Milwaukee County Department on Aging and currently through the Milwaukee County Department of Family Care (MCDFC); and

WHEREAS, the Department of Family Care began providing the Family Care benefit to residents of Racine and Kenosha Counties in 2012 and Sheboygan, Ozaukee, Washington, Waukesha, and Walworth Counties in 2013; and

WHEREAS, appointing members to the Department of Family Care Governing Board from Milwaukee, Racine, Kenosha, Sheboygan, Ozaukee, Washington, Waukesha, and Walworth Counties will provide for a board that is representative of the population served by Family Care; and

WHEREAS, appointing members to the Department of Family Care Governing Board from Milwaukee, Racine, Kenosha, Sheboygan, Ozaukee, Washington, Waukesha, and Walworth Counties will allow professionals who work in Milwaukee County and/or relatives or guardians of Milwaukee County Family Care members who reside in another county to serve on the Board; and

WHEREAS, changing the number of Board members from sixteen to twelve will encourage a more efficient, active, and engaged board; and

WHEREAS, allowing Board members to serve more than two consecutive terms will allow those who have chosen to serve in this capacity an opportunity to continue to serve if they are re-confirmed by the Milwaukee County Board of Supervisors; and

WHEREAS, the Care Management Organization is now known locally and statewide as a "Managed Care Organization;" and

Governing Board from Milwaukee, Racine, Kenosha, Sheboygan, Ozaukee, Washington, Waukesha, and Walworth Counties; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby amends Chapter 16 of the Milwaukee County Code of General Ordinances by adopting the following:

AN ORDINANCE

The Milwaukee County Board of Supervisors ordains as follows:

SECTION 1. Section 16.03 and 16.04 of the General Ordinances of Milwaukee County are hereby amended as follows;

16.03. Membership and qualifications.

The local Managed Care Organization (MCO) ~~care management organization~~ Governing Board shall consist of ~~sixteen (16)~~ twelve (12) members, reflecting the ethnic and economic diversity of ~~Milwaukee County~~ the MCO service area, at least seven (7) of whom reside in Milwaukee County. The total membership of the board will include representation by at least ~~five (5)~~ four (4) people or their family members, guardians, or other advocates who are representative of the ~~CMO~~ MCO membership. The remaining Board membership will consist of people residing in ~~Milwaukee County~~ the MCO service area, with recognized ability and demonstrated interest in long-term care and managed care ~~*at least*~~ and up to three (3) members of the Milwaukee County Board of Supervisors or other elected officials. Designation of representatives on the Governing Board shall be in accordance with section 16.02 of the chapter unless otherwise amended by the county board as a result of federal, state, or county requirements.

16.04. Terms.

Each member of the local Managed Care Organization ~~care management organization~~ Governing Board shall serve a term of three (3) years. For the original sixteen (16) members of the board, the county executive shall classify their terms so that five (5) members shall be appointed to three-year terms; six (6) members shall be appointed to four-year terms; and five (5) members shall be appointed to five-year terms. Reappointment of ~~the any of the original sixteen (16)~~ members for another ~~second~~ consecutive term shall be for ~~no more than~~ a ~~single~~ three-year terms. ~~period. No board member may serve more than two (2) consecutive terms.~~

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 2/24/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: The Department of Family Care is requesting authorization to enter modify its Advisory Governing Board Charter to allow an individual to become a Board member if their residency is outside Milwaukee County.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	200	200
	Revenue	0	0
	Net Cost	200	200
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Department of Family Care (DFC) is requesting to modify the Managed Care Organization's (MCO) Advisory Governing Board Charter to enable a Board member to become appointed if their residency is outside Milwaukee County. Currently Board members volunteer their time and are unpaid. The cost of the request is negligle Board members are only reimbursed for parking.

The fiscal impact to the Department of Family Care budget will be negligble (estimated to be less than $1,000) and uses no general fund tax levy.

Department/Prepared By Jim Hodson

Authorized Signature Maria Ledger

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Supervisor Theodore Lipscomb, Sr., Chairperson,
By the Committee on Judiciary, Safety, and General Services, reporting on:

File No. 14-262

(ITEM 44) A resolution to **RECEIVE AND PLACE ON FILE** (vote 7-0) an informational report from the Office of the Sheriff dated March 26, 2014, relative to a Memorandum of Understanding between the Sheriff's Office and the House of Correction regarding use and maintenance of the Milwaukee County Sheriff's Training Academy as recommended by the Committee on Judiciary, Safety, and General Services at its meeting of April 10, 2014, and the Committee on Finance, Personnel, and Audit, at its meeting of April 17, 2014, also recommended that the report be RECEIVED AND PLACED ON FILE (vote 7-0).

ag
04/16/2014
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David A Clarke, Jr.
Sheriff

14-262

County of Milwaukee

Office of the Sheriff

Judiciary

Referred

APR 0 2 2014

County Board Chair

To: Marina Dimitrijevic, Supervisor, Chairwoman
Milwaukee County Board of Supervisors

From: Richard R. Schmidt, Inspector
Milwaukee County Office of the Sheriff

Date: Wednesday, March 26, 2014

Re: Memorandum of Understanding between the Milwaukee County Sheriff's Office and the Milwaukee County House of Correction for the use of the Milwaukee County Sheriff's Office Training Academy

REQUEST

The Milwaukee County House of Correction requests the use of the Milwaukee County Sheriff's Office Training Academy.

BACKGROUND

The 2014 budget maintains the responsibility for the Training Academy with the Office of the Sheriff. The Sheriff's Office was asked to develop an agreed upon plan by April 1, 2014, which outlines an agreement for the House of Correction to use the training academy for its training needs. A written agreement between the House of Correction and the Sheriff's Office was reached and is attached to this document.

Richard R. Schmidt, Inspector
Milwaukee County Office of the Sheriff

MEMORANDUM OF UNDERSTANDING
Between
the Milwaukee County Sheriff's Office
and Milwaukee County House of Correction

This agreement is made and entered into by and between the Milwaukee County Sheriff's Office (MCSO) and the Milwaukee County House of Correction (HOC).

WHEREAS the Milwaukee County Sheriff's Office administers and manages the Milwaukee County Sheriff's Office Training Academy,

WHEREAS the Milwaukee County House of Correction will utilize the facility for training purposes in exchange for services defined herein.

NOW THEREFORE IT IS MUTUALLY AGREED UPON AS FOLLOWS:

EFFECTIVE DATE, DURATION, AND TERMINATION

This agreement shall be effective April 1, 2014, and will remain in effect as long as annual funding is provided by the County Executive and County Board to operate the training facility and the terms of agreement are followed as outlined below:

NOTIFICATIONS

MCSO
Richard R. Schmidt, Inspector
821 W. State Street
Milwaukee, WI 53233

HOC
Michael Hafemann, Superintendent
8885 S. 68th Street
Franklin, WI 53132

TERMS OF AGREEMENT

Building/Premises Use

- In November and December, the MCSO Training Academy and HOC staff will meet to establish the training schedule for the upcoming year. Copies of the agreed upon schedule shall be submitted to the Deputy Inspector of the Countywide Services Bureau.
- Upon mutual consent of the MCSO and HOC staff, the upcoming year's training schedule may be amended due to unanticipated training needs and the availability of the facility's resources (i.e., classroom and other training spaces). Changes to the original training schedule shall be documented.
- Room reservations shall follow the current scheduling procedure as for any outside agency.
- HOC shall ensure that the facility is cleaned and restored to the same condition as prior to the training session(s).
- The HOC is responsible for any damages to the facility incurred by HOC and will pay for any repairs needed to put the areas into the same conditions as they were received.

Building/Premises Security

- HOC shall provide exterior security patrols.
- HOC shall continuously monitor and maintain the premises security, fire control, and gas sensor systems.
- All security breaches shall be immediately reported to MCSO Communications Center.
- All damage to the premises must be reported to MCSO Communications Center.

Exchange of Services

- At no cost to the MCSO, the HOC will be responsible grounds maintenance, landscaping, and snow removal. And, the availability of MCSO staff to train HOC personnel will be determined and scheduled as part of the process to establish the annual training scheduled for the training facility. However, HOC will first exhaust all HOC training staff to provide training for HOC personnel. Furthermore, MCSO may request and use of HOC staff to train MCSO personnel after exhausting all MCSO training staff to provide training for MCSO personnel.
- In exchange for providing the building and premises security (reference the **Building/Premises Security** section of this agreement), the MCSO will provide at no cost to the HOC MCSO stocked non-expendable training equipment, aids and/or resources. If HOC staff through misuse damages the non-expendable training equipment, the HOC will pay for the cost to replace the equipment. But, the HOC will not be responsible to replace equipment that was properly used by staff, but became damaged do to continued use and wear.
- At no cost to the MCSO, the HOC will be responsible for providing HOC maintenance staff labor to address any repairs to the physical plant and the replacement of non-training aids malfunctioning items/equipment at the facility. The MCSO will be responsible for the cost of parts and equipment needed to address repairs to the physical plant and the replacement of non-training aids malfunctioning items/equipment.
    - The cost of labor provided by the HOC maintenance staff during a calendar year will not exceed $5,000.00 per year.
    - In exchange, the MCSO will provide to HOC at no cost to the HOC 15,000 rounds of ammunition, storage, and inventory control.
    - Additional expendable equipment in exchange for labor cost may be considered as agreed upon during the current year.

RESERVATION OF RIGHTS

MCSO reserves the right to remove from the facility any visitors or Milwaukee County employees who violate security regulations and procedures of the Sheriff's Office, or who present an immediate security risk or threat as determined by MCSO.

MCSO will notify the Superintendent of any immediate action taken against HOC personnel and will mutually work with HOC to resolve any issues that involve a perceived threat or violation of security regulations and procedures.

This Agreement, which shall be binding upon the parties hereto, their successors and assigns, sets forth all the promises, agreements, conditions and understandings between the County, MCSO and the HOC. All prior and contemporaneous understandings, representations, and agreements must be merged therein or superseded hereby. No alterations, modifications, releases or waivers of the agreement or any portion thereof will be effective unless in writing and executed by mutual agreement of the MCSO and HOC.

Richard R. Schmidt, Inspector
Office of the Sheriff, Milwaukee County

03/25/14
Date

Michael Hafemann
Superintendent, House of Correction

3/24/2014
Date

Approved as to form:

Risk Management

3/25/14
Date

Corporation Counsel

3/25/14
Date

By the Committee on Judiciary, Safety, and General Services

File No. 14-363

(ITEM 45) By the Committee on Judiciary, Safety, and General Services, authorizing and directing the Department of Administrative Services to prepare and the Office of the Comptroller to process a fund transfer from Org. Unit 1945, Appropriation for Contingencies, to Org. Unit 4000, Office of the Sheriff-Criminal Investigations, in the amount of $338,130, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the 2014 Adopted Budget requires that only 25 percent of the appropriated funds for the Office of the Sheriff Apprehension Unit be issued to the Office of the Sheriff for the first quarter of the year; and

WHEREAS, the remaining 75 percent of the Apprehension Unit's funds are being held in the Appropriation for Contingencies in an allocated contingencies account until an appropriate action is determined for the remainder of 2014; and

WHEREAS, the 2014 Adopted Budget directs that upon submission of satisfactory reports regarding the progress of the Apprehension Unit's response to absconder requests, the Committee on Judiciary, Safety, and General Services shall determine an appropriate action to have the remaining funds restored to the Sheriff's budget account; and

WHEREAS, a fund transfer is required to transfer the Apprehension Unit funds from the Appropriation for Contingencies account to the Sheriff's budget account; now, therefore,

BE IT RESOLVED, that the Committee on Judiciary, Safety, and General Services has been provided with satisfactory results on the progress of the Sheriff's Apprehension Unit and determines that the remaining 75 percent of allocated funds for 2014 be restored to the Sheriff's Office; and

BE IT FURTHER RESOLVED, that the Milwaukee County Board of Supervisors authorizes and directs the Department of Administrative Services to prepare and the Office of the Comptroller to process a fund transfer from Org. Unit 1945, Appropriation for Contingencies, to Org. Unit 4000, Office of the Sheriff-Criminal Investigations, in the amount of $338,130.

ag
04/16/2014
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 8, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorizing a fund transfer from the Appropriation for Contingencies in the amount of $338,130 to the Office of the Sheriff to restore its remaining 75 percent of allocated Apprehension Unit funds for 2014.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☒ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution will result in a fund transfer, prepared by DAS-Fiscal Affairs and processed by the Office of the Comptroller, from Org. Unit 1945, Appropriation for Contingencies to Org. Unit 4000, Office of the Sheriff-Criminal Investigations in the amount of $338,130. The 2014 Adopted Budget allocated only 25 percent of the funds for the Apprehension Unit to the department during the first quarter of 2014, while the remaining 75 percent was held in an allocated contingencies account in the Appropriation for Contingencies. Upon receiving a satisfactory status report on the Sheriff's progress in responding to absconder requests, the Committee on Judiciary, Safety, and General Services decided to release the remaining 75 percent to the Sheriff's budget via a fund transfer.

B. The remaining 75 percent of funding ($338,130) held in the Appropriation for Contingencies was allocated in the 2014 Adopted Budget and will allow the department to continue to operate the Apprehension Unit for the remainder of 2014; this will result in no additional fiscal impact.

C. None.

D. None.

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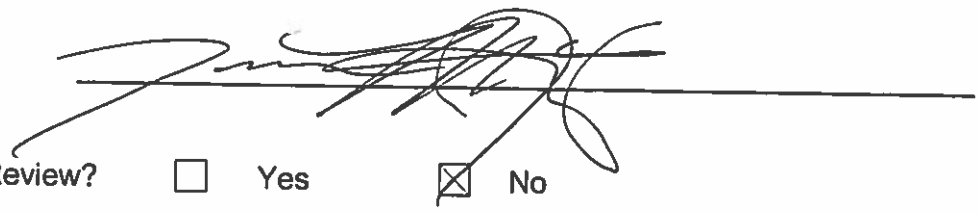
[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By Jessica Janz-McKnight, Research and Policy Analyst, Office of the Comptroller

Authorized Signature 

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

Supervisor Theodore Lipscomb, Sr., Chairperson,
From the Committee on Judiciary, Safety, and General Services, reporting on:

File No. 14-237

(ITEM 46) From the Office of the Sheriff, requesting authorization to apply for and accept a State of Wisconsin Department of Transportation grant in the amount of $91,327 for the 2014 Alcohol Enforcement Program, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the State of Wisconsin Department of Transportation (WisDOT) has identified roadway segments patrolled by Milwaukee County as at risk; and

WHEREAS, based upon this analysis, WisDOT identified those places in Wisconsin with the largest crash frequency due to excessive alcohol use or speed; and

WHEREAS, WisDOT has awarded the Milwaukee County Sheriff a 2014 Alcohol Enforcement Program grant; and

WHEREAS, the grant period is from October 1, 2013, until September 30, 2014, and it is anticipated that there will be 101 mandated deployments and other deployments for a total of 1,632 enforcement hours; and

WHEREAS, payment is based on an average overtime/fringe hourly rate of $53.01 per hour and equipment expenditure authority of $4,815 for seven (7) Personal Breathalyzer Test units and 5,000 Personal Breathalyzer Test tubes; and

WHEREAS, the grant requires a local match on salary and equipment expenses of 25% or $22,832, bringing the total project funding to $114,159; and

WHEREAS, the Committee on Judiciary, Safety, and General Services, at its meeting of April 10, 2014, recommended adoption of the Office's request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting of April 17, 2014, also recommended adoption of the Office's request (vote 7-0); now, therefore,

BE IT RESOLVED, the Office of the Sheriff is hereby authorized to apply for and accept a State of Wisconsin Department of Transportation grant in the amount of $91,327 for the 2014 Alcohol Enforcement Program.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 03/04/14

Original Fiscal Note X

Substitute Fiscal Note ☐

SUBJECT: The Sheriff of Milwaukee County requests the authority to accept grant funding of $91,327 from the State of Wisconsin Department of Transportation for a 2014 Alcohol Enforcement program.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

X Increase Operating Expenditures
(If checked, check one of two boxes below)

X Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

X Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$91,327	
	Revenue	$91,327	
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Sheriff of Milwaukee County is requesting the authority to accept grant funding from the State of Wisconsin Department of Transportation for a 2014 Alcohol Enforcement program in the amount of $91,327. Grant funds total $91,327 with a 25% local match which is $22,832 bringing the total program funding to $114,159. The Office of the Sheriff has existing budgeted salary and equipment funds to provide for the required match.

Department/Prepared By William R. Lethlean, Public Safety Fiscal Administrator

Authorized Signature William R. Lethlean

Did DAS-Fiscal Staff Review? ☐ Yes X No

Did CBDP Review? ☐ Yes ☐ No X Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

From the Committee on Judiciary, Safety, and General Services

File No. 14-245

(ITEM 47) From the Office of the Sheriff, requesting authorization to apply for and accept a State of Wisconsin Department of Transportation grant in the amount of $10,178 for the 2014 Seat Belt Enforcement Program, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the State of Wisconsin Department of Transportation (WisDOT) has identified roadway segments patrolled by Milwaukee County as at risk of highway-related crashes with unrestrained vehicle occupants; and

WHEREAS, based upon this analysis, WisDOT has awarded the Milwaukee County Sheriff a 2014 Seat Belt Enforcement Program grant; and

WHEREAS, the grant period is from October 1, 2013, until September 30, 2014, and it is anticipated that there will be 16 deployments for a total of 192 enforcement hours; and

WHEREAS, payment is based on an average overtime/fringe hourly rate of $53.01 per hour and the grant requires a local match on salary expenses of 25% or $2,677, bringing the total project funding to $12,855; and

WHEREAS, the Committee on Judiciary, Safety, and General Services, at its meeting of April 10, 2014, recommended adoption of the Office's request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting of April 17, 2014, also recommended adoption of the Office's request (vote 7-0); now, therefore,

BE IT RESOLVED, the Office of the Sheriff is hereby authorized to apply for and accept a State of Wisconsin Department of Transportation grant in the amount of $10,178 for the 2014 Seat Belt Enforcement Program.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 03/13/14

Original Fiscal Note X

Substitute Fiscal Note ☐

SUBJECT: The Sheriff of Milwaukee County requests the authority to accept grant funding of $10,178 from the State of Wisconsin Department of Transportation for a 2014 Seat Belt Enforcement program.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

X Increase Operating Expenditures
(If checked, check one of two boxes below)

X Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

X Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$10,178	
	Revenue	$10,178	
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Sheriff of Milwaukee County is requesting the authority to accept grant funding from the State of Wisconsin Department of Transportation for a 2014 Seat Belt Enforcement program in the amount of $10,148. Grant funds total $10,148 with a 25% local match which is $2,677 bringing the total program funding to $12,855. The Office of the Sheriff has existing budgeted salary funds to provide for the required match.

Department/Prepared By William R. Lethlean, Public Safety Fiscal Administrator

Authorized Signature William R. Lethlean

Did DAS-Fiscal Staff Review? ☐ Yes X No

Did CBDP Review? ☐ Yes ☐ No X Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-219

(ITEM 48) A resolution by Supervisors Weishan, Jr., Broderick, Johnson, Jr., and Rainey providing for an advisory referendum on the November 4, 2014, election ballot on whether the United States Constitution should be amended to establish that only human beings, not corporations, are entitled to constitutional rights, money is not speech, and therefore regulating political contributions and spending is not equivalent to limiting political speech, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the United States Constitution acknowledges the rights that every person deserves, and it guarantees those rights to the people of the United States of America; and

WHEREAS, in delineating the rights of every person, the Framers did not state that any of the rights of persons are also rights of corporations, nor do the United States Constitution and its amendments use the word "corporation" even once; and

WHEREAS, acceptance by the courts of the doctrines of corporate personhood and the equivalence of money and speech has enabled corporations to spend money in much greater amounts than the vast majority of living human beings to influence political and governmental decisions and the results of elections; and

WHEREAS, by enabling candidates and their supporters to raise unprecedented amounts of corporate money, the *Citizens United v. Federal Election Commission* decision of 2010, in effect, requires constant fundraising by candidates, diverting their attention away from the interests and needs of people they would represent; and

WHEREAS, the *Citizens United* decision has allowed and will allow unprecedented amounts of money contributed by corporations and other wealthy donors to influence the American political process, posing a direct threat to our democracy and feeding a growing movement toward a plutocracy by influencing candidate selection, election results, votes by public officials, and policy decisions while diluting the power of individuals as active, voting citizens; and

WHEREAS, when accorded the rights of human persons, large corporations and other wealthy groups have greatly exceeded less affluent human persons in political influence, resulting in elections, laws, and government policies that enable the corporations to carry on activities detrimental to the wellbeing of human persons; and

WHEREAS, the people of the United States have previously used the constitutional amendment process to correct those egregiously wrong decisions of the United States Supreme Court that undermine our democracy; and

WHEREAS, in July 2012, the County Board of Supervisors adopted File No. 12-544 (vote 14-4) to provide such an advisory referendum for the Fall 2012 election, but it was subsequently vetoed by the County Executive; and

WHEREAS, the County Executive's veto was sustained by the County Board on September 6, 2012 (vote to override failed 10-7); and

WHEREAS, an advisory, non-binding referendum would allow Milwaukee County residents to express their opinion on whether the United States Constitution should be amended to establish that only human beings, not corporations, are entitled to constitutional rights, and money is not speech, and therefore regulating political contributions and spending is not equivalent to limiting political speech; and

WHEREAS, a County-wide advisory referendum to ascertain the will of the people can only be authorized by the Milwaukee County Board of Supervisors; now, therefore,

BE IT RESOLVED, by the County Board of Supervisors of Milwaukee County, Wisconsin, as follows:

Section 1. Referendum Election. The County Clerk is hereby directed to call an advisory referendum election to be held in the County at the regularly scheduled election to be held on November 4, 2014, for the purpose of submitting to the qualified electors of the County the proposition of whether an amendment to the United States Constitution that would continue to guarantee constitutional rights to individual, living persons but not to corporations and would allow governments to regulate political contributions should proceed. The referendum shall be held, noticed, and conducted following the procedures set forth in Section 59.52(25) of the Wisconsin Statutes.

Section 2. Official Referendum Ballot Form. The ballot to be used at the referendum election shall be prepared in accordance with the provisions of Sections 5.64(2) and 7.08(1)(a) of the Wisconsin Statutes. The ballot shall be substantially in the form attached hereto as Exhibit A.

EXHIBIT A

OFFICIAL REFERENDUM BALLOT

November 4, 2014

NOTICE TO ELECTORS: THIS BALLOT MAY BE INVALID UNLESS INITIALED BY TWO (2) ELECTION INSPECTORS. IF CAST AS AN ABSENTEE BALLOT, THE BALLOT MUST BEAR THE INITIALS OF THE MUNICIPAL CLERK OR DEPUTY CLERK.

If you desire to vote on the question, make a cross (X) in the square beneath the question after "YES" if in favor of the question or make a cross (X) in the square after "NO" if opposed to the question.

ADVISORY REFERENDUM

Shall the United States Constitution be amended to establish the following?

1. Only human beings, not corporations, are entitled to constitutional rights, and

2. Money is not speech, and therefore regulating political contributions and spending is not equivalent to limiting political speech.

YES ☐ NO ☐

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: February 26, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution providing for an advisory referendum on whether the U.S. Constitution should be amended to establish that only human beings, not corporations, are entitled to Constitutional rights, and money is not speech, and therefore regulating political contributions and spending is not equivalent to limiting political speech.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☒ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☒ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$25,000 to $40,000	0
	Revenue	0	0
	Net Cost	$25,000 to $40,000	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this authorize an advisory referendum to be held in Milwaukee County on November 4, 2014, asking voters whether the U.S. Constitution should be amended to establish the following: 1) Only human beings, not corporations, are entitled to Constitutional rights, and 2) Money is not speech, and therefore regulating political contributions and spending is not equivalent to limiting political speech.

B. Based on information provided and confirmed by Election Commission staff, this fiscal note provides an estimated range of $25,000 to $40,000 for the cost of adding an advisory referendum question to the November 4, 2014, County-wide ballot. This estimated cost range is based on the cost of printing ballots, programming election machines and the required newspaper advertising related to the referendum question. Milwaukee County, according to Election Commission staff, is responsible for all costs related to federal, state and county contests. A precise cost calculation is not possible since many factors influence the actual cost of each contest (i.e. election or referendum question) including ballot printing (actual size of ballot, number of columns and whether it is one or two-sided), election machine programming and advertising expenses.

The County's actual cost for holding an advisory referendum during the spring 2008 general election, according to Election Commission staff calculations, was $17,216. This included $4,754 for ballots, $3,569 for election machine programming and $8,893 in required newspaper advertising. (Referendums have additional advertising requirements in addition to the usual ballot advertising requirement.)

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

The County's actual cost for holding an advisory referendum during the fall 2008 general election, according to Election Commission staff calculations, was $31,795. This included $17,000 for ballots, $3,495 for election machine programming and $11,300 for advertising.

In an estimate prepared in August 2012 for a proposed referendum during the general election scheduled for November 6, 2012, Election Commission staff projected the cost of the advisory referendum at $37,484. The increase from the actual 2008 fall referendum costs was largely due to an increase in the cost of ballot printing.

C. The budgetary impact is expected to increase the expenditures of the Election Commission by $25,000 to $40,000 due to the addition of the advisory referendum. Election Commission staff, historically, have sought fund transfers from the Appropriation for Contingencies for any costs that could not be absorbed within their Adopted Budget. These fund transfers are typically requested after the election is held and actual election costs can be determined. This fiscal note anticipates that an appropriation fund transfer from Org. Unit. 1940 – Countywide nondepartmentals, Account 1945 – Appropriation for Contingencies, would be necessary at a later date to cover the additional cost of the proposed referendum that was not contemplated when the 2014 Adopted Budget was approved.

D. The assumptions and interpretations used for this fiscal note were historical referendum costs and Election Commission professional staff assumptions of current costs for printing, programming and advertising. It should also be noted that the Election Commission, by law, must receive the notice of a referendum for the November 4, 2014 general election seventy (70) days in advance, or August 26, 2014.

Department/Prepared By Steve Cady, Policy and Research Director, Office of the Comptroller

Authorized Signature Steve Cady

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

File No. 14-220

(ITEM 49) A resolution by Supervisors Weishan, Jr., Broderick, and Rainey providing for an advisory referendum on the November 4, 2014, election ballot on whether tax revenue should be used to help pay for the renovation or construction of a new sports and entertainment arena to replace the BMO Harris Bradley Center in the City of Milwaukee and to build a major expansion to the Wisconsin Center Convention Center, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Metropolitan Milwaukee Association of Commerce (MMAC) assembled a task force of elected officials and community leaders to discuss future funding of Milwaukee's cultural and entertainment facilities, including the potential replacement of the BMO Harris Bradley Center and expansion of the Wisconsin Center Convention Center; and

WHEREAS, MMAC invited representatives from five counties, Milwaukee, Waukesha, Ozaukee, Washington, and Racine, the same counties that comprise the Southeast Wisconsin Professional Baseball Park District that is charged with oversight of constructing, operating, and maintaining Miller Park; and

WHEREAS, since the implementation of a 0.1% (one-tenth of one-percent) sales and use tax in 1996 in five counties to pay the debt service costs on Baseball Park District-issued revenue bonds and facility operation expenses, approximately $423.5 million has been paid to the Baseball Park District; and

WHEREAS, based on a recent financial analysis, the Baseball Park District sales tax will most likely sunset between 2017 and 2018; and

WHEREAS, there was no public referendum on the imposition of the Baseball Park District sales tax; and

WHEREAS, in contrast, Brown County voters approved a referendum in 2000 to levy a 0.5% (one-half of one percent) sales and use tax to help finance improvements to Lambeau Field that thus far has raised approximately $267.7 million for the project; and

WHEREAS, the Milwaukee County Board of Supervisors approved File No. 08-217 on June 26, 2008, that established an advisory referendum on November 4, 2008, that asked all County voters the following question:

Shall the State of Wisconsin grant Milwaukee County the authority to provide property tax relief of at least sixty-seven million dollars ($67 million) by levying a one percent (1%) county sales and use tax to be used to remove the following three items from the property tax levy: parks, recreation and culture, transit and

emergency medical services (EMS)?

; and

WHEREAS, Milwaukee County voters approved the advisory referendum on November 4, 2008, by a vote of 52 to 48 percent; and

WHEREAS, a Milwaukee Journal Sentinel editorial on November 5, 2008, was headlined, "People Have Spoken: It's time to move forward on a Milwaukee County sales tax increase to protect parks, transit and other key services and to offer property tax relief;" and

WHEREAS, despite the support from the voters and media and an effort by many policymakers, the State Legislature and Governor have yet to adopt and sign into law authority to enact the referendum as approved by Milwaukee County voters; and

WHEREAS, Milwaukee County voters have already expressed their support for the imposition of a sales tax to provide property tax relief by removing parks, recreation, culture, transit, and emergency medical services from the property tax; and

WHEREAS, conservative initial estimates indicate that it may cost at least $400 million to build a new sports and entertainment arena and $300 million to build a major expansion to the Wisconsin Center Convention Center facility; and

WHEREAS, Milwaukee County voters should be given the opportunity to decide if they want to help pay for the renovation or construction of a new sports and entertainment arena to replace the BMO Harris Bradley Center in the City of Milwaukee and the expansion of the Wisconsin Center Convention Center; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors is hereby opposed to spending any new tax dollars on the renovation or construction of a new sports and entertainment arena to replace the BMO Harris Bradley Center in the City of Milwaukee, or to build a major expansion to the Wisconsin Center Convention Center, until the sales tax that was supported by the voters in 2008 to provide property tax relief by removing parks, recreation, culture, transit, and emergency medical services from the property tax is authorized; and

BE IT FURTHER RESOLVED, that the Milwaukee County Board of Supervisors is also opposed to extending the Southeast Wisconsin Professional Baseball Park District sales tax of 0.1% for any purposes other than which it was originally authorized; and

BE IT FURTHER RESOLVED, by the County Board of Supervisors of Milwaukee County, Wisconsin, as follows:

Section 1. Referendum Election. The County Clerk is hereby directed to call an advisory referendum election to be held in the County at the regularly scheduled election to be held on November 4, 2014, for the purpose of submitting to the qualified electors of the County the proposition of whether tax dollars should be allocated to pay for the construction of a new sports and entertainment arena in the City of Milwaukee. The referendum shall be held, noticed, and conducted following the procedures set forth in Section 59.52(25) of the Wisconsin Statutes.

Section 2. Official Referendum Ballot Form. The ballot to be used at the referendum election shall be prepared in accordance with the provisions of Sections 5.64(2) and 7.08(1)(a) of the Wisconsin Statutes. The ballot shall be substantially in the form attached hereto as Exhibit A.

EXHIBIT A

OFFICIAL REFERENDUM BALLOT

November 4, 2014

NOTICE TO ELECTORS: THIS BALLOT MAY BE INVALID UNLESS INITIALED BY TWO (2) ELECTION INSPECTORS. IF CAST AS AN ABSENTEE BALLOT, THE BALLOT MUST BEAR THE INITIALS OF THE MUNICIPAL CLERK OR DEPUTY CLERK.

If you desire to vote on the question, make a cross (X) in the square beneath the question after "YES" if in favor of the question or make a cross (X) in the square after "NO" if opposed to the question.

ADVISORY REFERENDUM

Shall public tax dollars be used to help build a new sports and entertainment arena in the City of Milwaukee and to build a major expansion to the Wisconsin Center Convention Center?

YES ☐ NO ☐

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: February 26, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution calling for an advisory referendum on whether tax revenue should be used to help pay for the renovation or construction of a new sports and entertainment arena to replace the BMO Harris Bradley Center in the City of Milwaukee and to build a major expansion to the Wisconsin Center Convention Center

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

- ☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☒ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☒ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$25,000 to $40,000	0
	Revenue	0	0
	Net Cost	$25,000 to $40,000	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution will indicate Milwaukee County's opposition to spending any new tax dollars on the renovation or construction of a new sports and entertainment arena to replace the BMO Harris Bradley Center in the City of Milwaukee, or to build a major expansion to the Wisconsin Center Convention Center, until the sales tax that was supported by the voters in 2008 to provide property tax relief by removing parks, recreation and culture, transit and emergency medical services (EMS) from the property tax is authorized. The resolution also would oppose extending the Southeast Wisconsin Professional Baseball Park District sales tax of 0.1% for any purposes other than which it was originally authorized. Finally, the resolution calls for an advisory referendum to be held on November 4, 2014, asking voters: Shall public tax dollars be used to help build a new sports and entertainment arena in the City of Milwaukee and to build a major expansion to the Wisconsin Center Convention Center?

B. Based on information provided and confirmed by Election Commission staff, this fiscal note provides an estimated range of $25,000 to $40,000 for the cost of adding an advisory referendum question to the November 4, 2014, County-wide ballot. This estimated cost range is based on the cost of printing ballots, programming election machines and the required newspaper advertising related to the referendum question. Milwaukee County, according to Election Commission staff, is responsible for all costs related to federal, state and county contests. A precise cost calculation is not possible since many factors influence the actual cost of each contest (i.e. election or referendum question) including ballot printing (actual size of ballot, number of columns and whether it is one or two-sided), election machine programming and advertising expenses.

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

The County's actual cost for holding an advisory referendum during the spring 2008 general election, according to Election Commission staff calculations, was $17,216. This included $4,754 for ballots, $3,569 for election machine programming and $8,893 in required newspaper advertising. (Referendums have additional advertising requirements in addition to the usual ballot advertising requirement.)

The County's actual cost for holding an advisory referendum during the fall 2008 general election, according to Election Commission staff calculations, was $31,795. This included $17,000 for ballots, $3,495 for election machine programming and $11,300 for advertising.

In an estimate prepared in August 2012 for a proposed referendum during the general election scheduled for November 6, 2012, Election Commission staff projected the cost of the advisory referendum at $37,484. The increase from the actual 2008 fall referendum costs was largely due to an increase in the cost of ballot printing.

C. The budgetary impact is expected to increase the expenditures of the Election Commission by $25,000 to $40,000 due to the addition of the advisory referendum. Election Commission staff, historically, have sought fund transfers from the Appropriation for Contingencies for any costs that could not be absorbed within their Adopted Budget. These fund transfers are typically requested after the election is held and actual election costs can be determined. This fiscal note anticipates that an appropriation fund transfer from Org. Unit. 1940 – Countywide nondepartmentals, Account 1945 – Appropriation for Contingencies, would be necessary at a later date to cover the additional cost of the proposed referendum that was not contemplated when the 2014 Adopted Budget was approved.

D. The assumptions and interpretations used for this fiscal note were historical referendum costs and Election Commission professional staff assumptions of current costs for printing, programming and advertising. It should also be noted that the Election Commission, by law, must receive the notice of a referendum for the November 4, 2014 general election seventy (70) days in advance, or August 26, 2014.

Department/Prepared By Steve Cady, Policy and Research Director, Office of the Comptroller

Authorized Signature Stephen J. Cady

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

File No. 14-230

(ITEM 50) A resolution by Supervisor Weishan, Jr., supporting the recovery and release of public records related to Milwaukee County business activity which is subject to the Wisconsin Open Records Law, by recommending adoption of the following:

AN AMENDED RESOLUTION

WHEREAS, on September 18, 2013, the Milwaukee Journal Sentinel ("newspaper") filed a motion in Milwaukee County Circuit Court to obtain public records that it alleges relate to the official business of Milwaukee County; and

WHEREAS, the records sought by the newspaper relate to the matter of a John Doe Proceeding, Case No. 10JD000007; and

WHEREAS, the legal filing by the newspaper titled *Notice of Motions and Motions for Limited Intervention and for Access to the Public Records Owned and Originated by Milwaukee County – and for their Return – that Now Remain Sealed in the Closed John Doe Proceeding* was served, among others, to the Milwaukee County District Attorney and the Milwaukee County Executive as parties; and

WHEREAS, Wisconsin State law provides that elected officials are the custodians of their own records, but that any business records should be maintained and provided to their successors upon request; and

WHEREAS, any public records of the County Executive's Office business activity are the property of Milwaukee County and should be under the custody and care of the elected County Executive; and

WHEREAS, *A Wisconsin Public Records Law (Wis. Stat. 19.31-19.39) Compliance Outline,* published by the Wisconsin Attorney General in September 2012, defines "record," among other things, as "e-mail conducting government business sent or received on the personal e-mail account of an authority's officer or employees of the authority;" and

WHEREAS, the District Attorney of Milwaukee County apparently has physical custody of the public records that are subject to the aforementioned legal filing; and

WHEREAS, the County Executive is charged with implementing the adopted policies of the Milwaukee County Board of Supervisors; and

WHEREAS, it is the policy of the Milwaukee County Board of Supervisors that records of Milwaukee County business activity are public records; and

WHEREAS, it is unacceptable to charge taxpayers for the cost of litigation to shield

what should be public records; and

WHEREAS, a free and open democracy is only possible if public records of governmental business activity are made available to the public; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors supports the release of any public records, as defined by Wisconsin Statutes, related to governmental business activity of Milwaukee County; and

BE IT FURTHER RESOLVED, that the County Executive is requested to obtain physical custody of any public records related to the business activity of the Milwaukee County Executive's Office, including any that are subject to open record requests; and

BE IT FURTHER RESOLVED, that the Milwaukee County Board of Supervisors hereby requests that the Milwaukee County District Attorney provide and support the release of all public records related to the business activity of Milwaukee County that may physically be in the possession of the District Attorney's Office; and

BE IT FURTHER RESOLVED, that once the public records are received by the County Executive, or other custodian of the record under State law, they are to be released to the Milwaukee Journal Sentinel, as requested in its legal filing dated September 18, 2013, and to any other interested party.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: February 27, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution supporting the recovery and release of Public Records related to Milwaukee County business activity which is subject to the Wisconsin Open Records Law

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution will indicate Milwaukee County's support of the release of any public records, as defined by Wisconsin Statutes, related to governmental business activity of Milwaukee County. The resolution directs the County Executive to obtain physical custody of any public records related to the business activity of Milwaukee County and requests that the District Attorney provide the support and release of any records that may be in the possession of the District Attorney's Office. Once any relevant records are received, they are to be released to the Milwaukee Journal Sentinel, which filed a legal brief in request of the records dated September 18, 2013. The resolution establishes that it will be Milwaukee County's policy to assist the Milwaukee Journal Sentinel in obtaining the public records.

B. It is anticipated that this resolution will require an expenditure of staff time within the appropriations provided in the 2014 Adopted Budget. This fiscal note assumes that the policy of "assist(ing) the Milwaukee Journal Sentinel in obtaining the records can be done by existing staff within the Office of the Corporation Counsel. The retention of outside legal counsel would result in an added expense to the County.

C. None. Included within the 2014 Adopted Budget.

D. It is assumed that existing staff can carry out the directives of this resolution.

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By Steve Cady, Policy and Research Director, Office of the Comptroller

Authorized Signature Steve Cady

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

File No. 14-280

(ITEM 51) A resolution by Supervisors Bowen, Johnson, Jr., Rainey, Broderick, and Dimitrijevic expanding the criteria for the existing Free Birth Certificate Program to include individuals between the ages of 15 to 21 years who are in need of birth certificates to assist in securing employment opportunities, by recommending adoption of the following:

A RESOLUTION

WHEREAS, in 2011, a resolution (File No. 11-488) was adopted by the Milwaukee County Board of Supervisors to urge the Wisconsin State Legislature to waive the statutorily required fees for individuals to obtain a birth certificate in order to secure a photo identification to vote; and

WHEREAS, by State statute, the Register of Deeds must charge $20 for the first copy (and $3 for additional copies of the same record) of a certified birth certificate; and

WHEREAS, the 2012 Adopted Budget established the Free Birth Certificate Program in the Office of the Register of Deeds in order to assist individuals in obtaining birth certificates for the purpose of securing photo identification in lieu of proposed "Voter ID" legislation restrictions; and

WHEREAS, the Free Birth Certificate Program appropriated $100,000 to give 5,000 birth certificates to individuals who provide a written statement affirming that the birth certificate is being obtained for the purpose of obtaining a photo identification for voting purposes; and

WHEREAS, the program has remained active in both the 2013 and 2014 Adopted Budgets due to the remaining free birth certificates that have not yet been issued, which as of March 2014 consisted of 3,373 birth certificates; and

WHEREAS, younger individuals who are seeking employment also require birth certificates during the hiring process to take advantage of job opportunities; and

WHEREAS, agencies such as the Milwaukee Area Workforce Investment Board's youth program offers employment opportunities and training to individuals between the ages of 16 to 24 years; and

WHEREAS, an expansion of the existing Free Birth Certificate Program to allow individuals of 21 or less years of age to obtain a free birth certificate for the purpose of seeking employment would be a benefit to young residents by assisting them in securing job opportunities as well as a benefit to Milwaukee County's overall economy; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors authorizes and directs the Register of Deeds to include individuals between the ages of 15 to 21 years in the existing Free Birth Certificate Program for the purpose of seeking employment with the existing resources in place; and

BE IT FURTHER RESOLVED, that one-third of the remaining free birth certificates under the existing program shall be earmarked for young residents between ages 15 to 21 years who are able to provide written proof at the time of application submission that said birth certificate is necessary for employment verification and securing purposes; and

BE IT FURTHER RESOLVED, that the Register of Deeds, in conjunction with Corporation Counsel, shall develop a form that job-seeking individuals must sign to verify that they qualify with the prescribed age criteria and that they are obtaining said birth certificate for employment purposes; and

BE IT FURTHER RESOLVED, that expansion of this program will not require any additional funding, and will conclude when all remaining birth certificates have been issued, unless authorized and funded by the County Board; and

BE IT FURTHER RESOLVED, that if pending litigation regarding "Voter ID" in either Federal or Wisconsin Supreme Court results in the elimination of photo identification requirements, the Register of Deeds shall request action by the County Board to either discontinue the Free Birth Certificate Program or to reprogram remaining birth certificates to be utilized for youth seeking employment opportunities.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 25, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Expanding the criteria for the existing Free Birth Certificate Program to include individuals ages 15-21 who need to obtain a birth certificate for employment seeking purposes.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution would expand the qualifying criteria for the existing Free Birth Certificate Program to include individuals between the ages of 15-21 who require a birth certificate for securing job opportunities. The resolution outlines how the current program, which was established in the 2012 Adopted Budget, was implemented to give 5,000 free birth certificates only to those individuals that need to obtain photo identification for voting purposes in order to avoid potential obstructions resulting from proposed Voter ID legislation. Because the program has not yet issued all 5,000 birth certificates, this resolution modifies the program to earmark one-third of the remaining birth certificates to job-seeking youth who can provide verification that said birth certificate is necessary to secure an employment opportunity. Currently, 3,373 birth certificates have yet to be issued.

B. The current structure of the program requires applicants to sign a form to certify that they meet the program requirements and provide proof of approval. While existing staff time would be required to develop a new form that would include the criteria for the newly qualifying individuals, no additional funding is necessary in 2014 or 2015.

C. Funding for this program was appropriated in the 2012 Adopted Budget in the amount of $100,000 (5,000 birth certificates at $20 each), which essentially "pre-paid" for the birth records, allowing the program to carry over into the subsequent years. The State is required to be paid for a portion of each birth record that is supplied by the Register of

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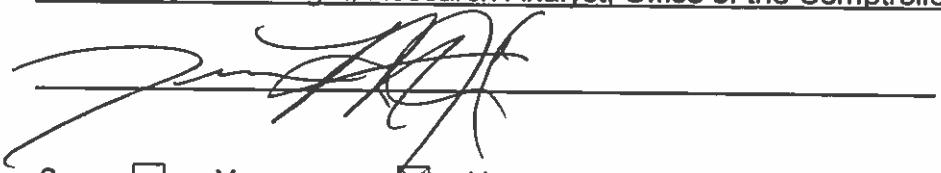
[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Deeds. This program places the State's portion of each "free" birth certificate into a balance sheet account that is paid to the State at year end, based off of the amount of actual birth certificates given out. Because this newly qualifying group would only utilize the existing resources available for up to one-third of the remaining programmed birth certificates, no additional funding would be required in 2014 or 2015. Once the 5,000 document limit is reached, the program will discontinue unless authorized and funded by County Board action.

D. It is assumed that this program shall continue until all of the allotted birth certificates have been issued, barring any Federal or Wisconsin State Supreme Court actions that could diminish the relevance of the program, at which point the Register of Deeds may request action by the County Board to either discontinue it, or reprogram all remaining birth certificates to be utilized by youth seeking employment opportunities.

Department/Prepared By: Jessica Janz-McKnight, Research Analyst, Office of the Comptroller

Authorized Signature: 

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

File No. 14-332

(ITEM 52) A resolution/ordinance by Supervisors Dimitrijevic, Johnson, Jr., Broderick, Rainey, and Bowen amending Chapters 1, 4, 15, 17, 23, 30, 33, 46, 56, 90, 107, and Appendix F, Article XVII of the Milwaukee County Code of General Ordinances by expanding and defining Milwaukee County's non-discrimination policy to ensure equal opportunity to all persons from all segments of Milwaukee County in contracting, employment, and promotional opportunity and equal access to public services, by recommending adoption of the following:

A RESOLUTION/ORDINANCE

WHEREAS, the State of Wisconsin, as reported by the Legislative Reference Bureau in February 2008, has historically been a leader in equal employment opportunities and anti-discrimination; and

WHEREAS, the County of Milwaukee seeks to protect its citizens and visitors in the enjoyment of their civil rights by ensuring that everyone is free from discrimination and by promoting mutual understanding and respect among all who reside, visit, and work within the County; and

WHEREAS, it is in the general interest and welfare of Milwaukee County to promote a fair and open marketplace that attracts more diverse development opportunities; and

WHEREAS, despite the protections currently afforded for a person's sex, denial of civil rights based on gender identity or expression continues to occur; and

WHEREAS, denial of equal opportunity intensifies group conflict, undermines the foundations of our democratic society, and adversely affects the general welfare of the community; and

WHEREAS, the Milwaukee County Board of Supervisors is unified in its commitment to creating equal opportunities for all who reside, visit, and work within the County; now, therefore,

BE IT RESOLVED, the Milwaukee County Human Resources Director is authorized and directed to present to the Civil Service Commission a County Board recommendation to amend the Civil Service Rules to incorporate the following classes for protection from discrimination: sexual orientation, gender identity, and expression; and

BE IT FURTHER RESOLVED, to codify and define Milwaukee County's non-discrimination policy, the Milwaukee County Board of Supervisors hereby amends Chapters 1, 4, 15, 17, 23, 30, 33, 46, 56, 90, 107, as well as Appendix F, Article XVII of the Milwaukee County Code of General Ordinances by adopting the following:

AN ORDINANCE

The Milwaukee County Board of Supervisors ordains the following:

SECTION 1.

Chapter 1 of the Milwaukee County Code of General Ordinances, up to and including _____, is hereby amended as follows:

1.03. Opening of meeting.

(a) Call to order. At the hour of meeting, the chairperson of the county board, or in his/her absence the first vice-chairperson, or in his/her absence the second vice-chairperson, shall call the members to order and shall request all members present to rise for the pledge of allegiance and a moment of silent prayer and meditation. In case of the absence of the chairperson or vice-chairperson, the county board shall elect one (1) of its members temporary county board chairperson. The annual meeting shall be opened with an invocation offered by a member of the clergy selected in rotation without discrimination as to race, gender, sex, sexual orientation, gender identity and expression, creed, or religious affiliation, who shall serve without compensation. Regular meetings may be opened with an invocation.

SECTION 2.

Chapter 4, of the Milwaukee County Code of General Ordinances, up to and including _____, is hereby amended as follows:

4.21. Nondiscrimination.

Each air carrier and air transportation company operating at General Mitchell International Airport shall conduct its operation, maintenance, improvement and use of the property and facilities at the airport so that no person, on the grounds of race, color, sex, sexual orientation, gender identity and expression, ancestry or national origin, shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities; that in the construction of any improvements on, over or under such land and the furnishing of services thereon, no person, on the grounds of race, color, sex, sexual orientation, gender identity and expression, ancestry or national origin, shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination. Each air carrier and air transportation company shall use the premises in compliance with all other requirements imposed by or pursuant to title 49, Code of Federal Regulations, department of transportation, subtitle A, office of the secretary, part 21, nondiscrimination in federally assisted programs of the department of transportation - effectuation of title VI of the Civil Rights Act of 1964, and as said regulations may be amended.

SECTION 3.

Chapter 15, of the Milwaukee County Code of General Ordinances, up to and including _____, is hereby amended as follows:

15.215. Investment of county funds.

(3) *Investments with firms conducting business activities in South Africa.* Whenever county funds are to be invested or deposited in the firms which do business in or with the Republic of South Africa, the county shall make reasonable efforts to place these deposits or investments in companies which have demonstrated a high level of social responsibility and bonds which fund infrastructure development, including water supply electrification and housing.

The investment firms doing business with the county should also be encouraged to adhere to the following guiding principles in their Republic of South Africa operations:

(a) Eliminate discrimination based on race, religion, sex, sexual orientation, gender identity and expression, ~~physical handicap~~ disability~~,~~ or political opinion;

SECTION 4.

Chapter 17, of the Milwaukee County Code of General Ordinances, up to and including _____, is hereby amended as follows:

17.207. Grievance procedure.

(1) *Application; exceptions.* A grievance shall mean any controversy which exists as a result of an unsatisfactory adjustment or failure to adjust a claim or dispute by a non-represented employee or group of non-represented employees concerning the application of wage schedules and provisions relating to hours of work and working conditions and non-represented employees as well as students of county-operated or affiliated training programs or county employees in the unclassified service concerning discrimination based on race, sex, sexual orientation, gender identity and expression, age, ancestry or nationality, political or religious affiliation, creed, or ~~handicap~~ disability. The grievance procedure shall not be used to change existing wage schedules, hours of work, working conditions, fringe benefits and position classifications established by ordinances and rules which are matters processed under existing procedures.

SECTION 5.

Chapter 23, of the Milwaukee County Code of General Ordinances, up to and including _____, is hereby amended as follows:

23.03. Public meetings.

(4) There shall be no discrimination because of race, religion, color, national origin or sex, sexual orientation, or gender identity and expression in the utilization of county buildings and facilities for governmental business, public meetings for free discussion of public questions or for civil activities.

SECTION 6.

Chapter 30, of the Milwaukee County Code of General Ordinances, up to and including _____, is hereby amended as follows:

30.11. Discrimination prohibited.

Section 111.322(2m), Wis. Stats., applies to any discriminatory acts arising in connection with the filing of any complaint to enforce rights under this chapter. In addition to the prohibited bases of discrimination in Section 111.321, Wis. Stats., discrimination is also prohibited on the basis of gender identity and gender expression.

SECTION 7.

33.01. Enactment.

(1) *Legislative intent.* For the purpose of separating the personnel administrative functions of the existing civil service commission from the quasijudicial functions vested in such commission, and to assure that the discipline or discharge of county employees is not influenced by political considerations, nepotism, personal friendship or animosity, race, creed, color, ancestry or national origin, sex, sexual orientation, gender identity and expression, ~~physical handicap~~ disability, age or representative status except as provided by law, it is the intent of the county, acting under the authority of chapter 118, Laws of 1973, relating to county reorganization, to establish a personnel review board, and to transfer the duties and responsibilities as prescribed in ss. 63.10 and 63.12, Wis. Stats., as far as they relate to the discipline and discharge of employees and all of the duties and responsibilities prescribed in section 17.207 of the Code.

SECTION 8.

Chapter 46, of the Milwaukee County Code of General Ordinances, up to and including _____, is hereby amended as follows:

46.09. Purchase of care and services by the county.

(4)(d)(5) Provision that no qualified recipient is to be denied service or to be subjected to unlawful discrimination because of race, color, creed, national origin, age, religion, sex, sexual orientation, gender identity and expression, ~~handicap or other developmental~~ disability as defined in s. ~~55.01(2)~~ 106.50, Wis. Stats.

SECTION 9.

Chapter 56, of the Milwaukee County Code of General Ordinances, up to and including _____, is hereby amended as follows:

56.17. Nondiscriminatory contracts.

(1a) All contracts except those exclusions listed in paragraph (e) let by or on behalf of the county, shall include the following provisions:

In the performance of work or execution of this contract, the contractor shall not discriminate against any employee or applicant for employment because of race, color, national origin or ancestry, age, sex, sexual orientation, gender identity and gender expression, disability ~~or handicap~~, marital status, family status, lawful source of income, or status as a victim of domestic abuse, sexual assault or stalking, which shall include but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeships. The contractor will post in conspicuous places, available for employment, notices to be provided by the county setting forth the provisions of the nondiscriminatory clause. A violation of this provision shall be sufficient cause for the county to terminate the contract without liability for the uncompleted portion or for any materials or services purchased or paid for by the contractor for use in completing the contract.

SECTION 10.

Chapter 90, of the Milwaukee County Code of General Ordinances, up to and including _____, is hereby amended as follows:

90.04. Board of directors.

There shall be a representative governing and policy-making board of directors, which shall have charge of the operation and administration of the program. In accord with the requirement of s. 51.38(6)(a), Wis. Stats., the county board of public welfare, as established by s. 46.21, Wis. Stats., shall constitute the board of directors of the county day care service. The composition and appointment of the board of directors and the terms of members thereof shall be governed by the provisions of said s. 46.21, Wis. Stats.

(1) Subject to s. 51.38, Wis. Stats., and rules of the state department of public welfare, the board of directors shall have the following powers and duties:

(a) To appoint the administrator of the county day care service program, who shall be responsible to the board in the operation of the program.

(b) To define the program and formulate the necessary policies for its implementation, with the cooperation of the administrator.

(c) To establish salaries and personnel policies for the program.

(d) To review and evaluate the services of the day care program so as to assure conformance with the basic plan and budget, including periodic reporting to the director, local public officials, the program administrator and the public, and to make recommendations for changes in program and services when indicated.

(e) To assist in arranging and promoting local financial support for the program from private and public sources.
(f) To assist in arranging cooperative working agreements with other health, vocational and welfare services, public and private, and with other related agencies.
(g) To establish fee schedules based upon ability to pay.
(h) To review the fiscal practices, the annual plan and budget, and make recommendations.
(i) To provide that no one be denied services on the basis of race, color, ~~or~~ creed, sex, sexual orientation, gender identity and gender expression, or inability to pay.

SECTION 11.

Chapter 107 of the Milwaukee County Code of General Ordinances, up to and including _____, is hereby amended as follows:

107.01. Intent.
It is the intent of this chapter to render unlawful discrimination in housing and to enact this chapter pursuant to the authority granted to counties by s. 66.432(2), Wis. Stats. It is the declared policy of the county that all persons shall have an equal opportunity for housing regardless of age, sex, sexual orientation as defined in s. 111.32(13m), Wis. Stats., gender identity and gender expression, race, color, ~~handicap~~ disability, religion, creed, national origin or ancestry, or marital status of the person maintaining a household, or status as a victim of domestic abuse, sexual assault, or stalking, or lawful source of income.~~, age, ancestry or sexual orientation as defined in s. 111.32(13m), Wis. Stats.~~

107.02. Definitions.

In this chapter unless the context requires otherwise:

(1) "Housing" means any improved property, including any mobile home as defined in s. 66.058, Wis. Stats., which is used or occupied, or is intended, arranged or designed to be used or occupied, as a home or residence.

(2) "Discriminate" and "discrimination" mean to segregate, separate, exclude or treat any person or class of persons unequally because of age, sex, gender identity and gender expression, race, color, ~~handicap~~ disability, religion, creed, national origin or ancestry, or marital status of the person maintaining a household, family status, status in a domestic partnership, lawful source of income, ~~age, ancestry,~~ or sexual orientation as defined in s. 111.32(13m), Wis. Stats., or status as a victim of domestic abuse, sexual assault, or stalking. It is intended that the factors set forth herein shall be the sole basis for prohibiting discrimination.

(3) ~~"Handicap"~~ "Disability" means ~~any physical disability or any developmental disability as defined under s. 51.01(5)(a), Wis. Stats.~~a physical or mental impairment that substantially limits one or more major life activities, a record of having such an impairment or being regarded as having such an impairment as defined in s. 106.50 Wis. Stats. "Disability" does not include the current illegal use of a controlled substance, as defined in s. 961.01(4) Wis. Stats., or a controlled substance analog,

as defined in s. 961.01(4m) Wis. Stats., unless the individual is participating in a supervised drug rehabilitation program.

(4) "Unimproved residential lot" means any residential lot upon which no permanent building or structure containing living quarters has been constructed.

(5) "Condominium" means property subject to a condominium declaration under ch. 703, Wis. Stats.

(6) "Condominium association" means an association as defined in s. 703.02(1m), Wis. Stats.

(7) "Gender identity" is the actual or perceived condition, status or acts of:

a) Identifying emotionally or psychologically with the sex other than one's biological or legal sex at birth, whether or not there has been a physical change of the organs of sex;

(b) Presenting and/or holding oneself out to the public as a member of the biological sex that was not one's biological or legal sex at birth;

(c) Lawfully displaying physical characteristics and/or behavioral characteristics and/or expressions which are widely perceived as being more appropriate to the biological or legal sex that was not one's biological or legal sex at birth, as when a male is perceived as feminine or a female is perceived as masculine; and/or

(d) Being physically and/or behaviorally androgynous.

(8) "Gender expression" refers to all of the external characteristics and behaviors that are socially defined as either masculine or feminine, such as dress, grooming, mannerisms, speech patterns and social interactions. Social or cultural norms can vary widely and some characteristics that may be accepted as masculine, feminine or neutral in one culture may not be assessed similarly in another.

SECTION 12.

Appendix F, Article XVII., of the Milwaukee County Code of General Ordinances, up to and including _____, is hereby amended as follows:

Section 1702 Nondiscrimination.

Each air carrier and air transportation company operating at the Airport shall conduct its operation, maintenance, improvement and use of the property and facilities at the airport so that no person, on the grounds of race, color, ancestry or national origin, sex, sexual orientation, or gender identity and expression, shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities; that in the construction of any improvements on, over or under such land and the furnishing of services thereon, no person, on the grounds of race, color, ancestry or national origin, sex, sexual orientation, or gender identity and expression, shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination. Each air carrier and air transportation company shall use the premises in compliance with all other requirements imposed by or pursuant to title 49, Code of Federal

Regulations, department of transportation, subtitle A, office of the secretary, part 21, nondiscrimination in federally assisted programs of the department of transportation - effectuation of title VI of the Civil Rights Act of 1964, and as said regulations may be amended and all Milwaukee County rules and regulations, policies, procedures and ordinances in effect or as they may be amended from time to time.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 2, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A Resolution/Ordinance amending Chapters 1, 4, 15, 17, 23, 30, 33, 46, 56, 90, 107 and Appendix F, Article XVII of the Milwaukee County Code of General Ordinances by expanding and defining Milwaukee County's non-discrimination policy to ensure equal opportunity to all persons from all segments of Milwaukee County in contracting, employment and promotional opportunity and equal access to public services

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution/ordinance would authorize changes to Milwaukee County General Ordinances to expand and define non-discrimination policies to ensure equal opportunity to all persons from all segments of Milwaukee County in contracting, employment and promotional opportunity and equal access to public services. The resolution would also direct the Human Resources Director to present the changes to the Civil Service Commission with the recommendation that the Civil Service Rules be updated to reflect the following classes for protection from discrimination: sexual orientation, gender identity and expression.

B. Approval of this resolution would not require an expenditure of funds, but would require existing staff time to communicate its contents to the appropriate individuals. It is anticipated that there may be some minor costs to update forms and other printed materials to reflect the new antidiscrimination policies. It is expected that these costs would be absorbed within existing appropriations.

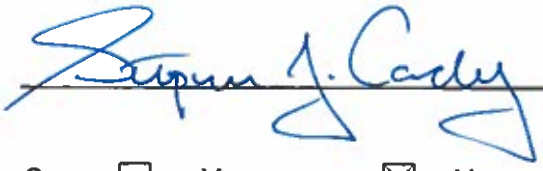
C. None.

D. None.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By Steve Cady, Research and Policy Director, Office of the Comptroller

Authorized Signature 

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

File No. 14-333

(ITEM 53) A resolution by Supervisors Rainey, Bowen, Johnson, Jr., and Broderick to develop a Voter Registration Program to allow Milwaukee County residents to register to vote at locations where they apply for, renew, or update information for the receipt of social services from Milwaukee County in order to expand access to voter registration for all citizens of Milwaukee County, by recommending adoption of the following:

A RESOLUTION

WHEREAS, this legislation will provide Milwaukee County residents with an accessible and convenient opportunity to register to vote for state and local elections and maintain their voter registration; and

WHEREAS, this Program requires that Milwaukee County provide forms and assistance for voter registration when a qualifying voter applies for or renews social services or updates address information related to those services; and

WHEREAS, this Program requires that Milwaukee County provide voter registration forms at its offices that provide public assistance and state-funded programming, such as Food Share, disability services, housing assistance, child support, and veteran services; and

WHEREAS, this Program requires that Milwaukee County provide each applicant for new social services or renewal of those services, as well as recipients who provide updated address information, with a voter registration or declination form and assistance in completion of the form as provided by law; and

WHEREAS, this Program also creates requirements for Milwaukee County to forward completed application forms to the appropriate local election officials and provide timely notification in conjunction with the Milwaukee County Election Commission to voter registration applicants regarding whether their applications are accepted or rejected; and

WHEREAS, this Program requires that Milwaukee County institute safeguards to ensure uniformity and non-discriminatory practices in its initiation and that its implementation occur at least 90 days before the next state or local election; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board supports the establishment of a Voter Registration Program to provide additional opportunities for its citizens to become registered to vote; and

BE IT FURTHER RESOLVED, that the Program shall provide voter registration forms and assistance to qualifying voters who are applying for or renewing social services provided by Milwaukee County; and

BE IT FURTHER RESOLVED, that the Program shall include an automated text messaging feature where voters can receive text alerts prior to, and on, election days in Milwaukee County; and

BE IT FURTHER RESOLVED, that the Office of Corporation Counsel shall develop a recommended ordinance and related procedures to formally implement the Program, to be considered by the Milwaukee County Board of Supervisors as soon as practicable.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 2, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Developing a Voter Registration Program to allow residents to register to vote on site when applying for other social services offered by Milwaukee County.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution will establish a Voter Registration Program that will provide voter registration forms and assistance to residents when they apply for and/or renew applications for other social services provided by Milwaukee County.

B. Existing staff time would be needed to accomplish the intent of this resolution, resulting in no fiscal impact for 2014 or 2015. The resolution requires that Corporation Counsel develops this program into a formal ordinance to be reviewed by the County Board as soon as practicable. Any future costs or fiscal impacts of a subsequent resolution will have its own fiscal note.

C. This resolution will have no budgetary impact in 2014. As stated in the previous paragraph, if an ordinance is submitted to formally implement this program in the future, the fiscal note for that ordinance shall indicate any fiscal and budgetary impacts.

D. None.

Department/Prepared By Jessica Janz-McKnight, Research Analyst, Office of the Comptroller

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

Supervisor Gerry Broderick, Chairperson,
By the Committee on Parks, Energy, and Environment, reporting on:

File No. 14-291

(ITEM 54) A resolution to **RECEIVE AND PLACE ON FILE** (vote 7-0) an informational report from the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, dated March 28, 2014, providing a due diligence report for a Memorandum of Understanding between the Milwaukee County Zoo and the Zoological Society of Milwaukee County, Inc.

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PARKS
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Referred
APR 07 2014
County Board Chair

County of Milwaukee
Interoffice Communication

Date: March 28, 2014

To: Supervisor Marina Dimitrijevic, Chairwoman, Board of Supervisors

From: Josh Fudge, Director, Office of Performance, Strategy, and Budget

Subject: Due Diligence Report for a Memorandum of Understanding between the Milwaukee County Zoo and the Milwaukee County Zoological Society.

Issue & Background

I respectfully request that this report be forwarded to the appropriate standing committee(s).

The Milwaukee County Zoo (Zoo) requests approval to enter into a Memorandum of Understanding (MOU) with the Milwaukee County Zoological Society (Society) regarding operations and support of the Milwaukee County Zoo.

The Society was founded in 1910 to purchase animals and provide funding for the Zoo. The Zoo and Society have entered into several agreements specifying the level of support that the Society provides to the Zoo. A MOU from November 1996 is currently in effect. At its February 11, 2014 meeting, the Society Board of Directors approved the draft agreement that is before the County Board in the April 2014 cycle.

The Department of Administration – Office of Performance, Strategy, and Budget (DAS-PSB), Corporation Counsel, and Risk Management (Risk) have reviewed the draft proposal with the Society.

Analysis

Applicable portions of the requirements of MCGO 32.88(4) are listed below:

Letter of Full Disclosure

The Society provided a letter outlining their intention to comply with the provisions of MCGO 32.88 and attached the required documentation.

Org Chart / Mission Statement

The Society provided an organizational chart. Their mission statement is:

"The mission of the Zoological Society of Milwaukee is to take part in conserving wildlife and endangered species, to educate people about the importance of wildlife and the environment, and to support the Milwaukee County Zoo."

Cash Flow Projections

Cash flow information is available for Fiscal Years 2010 through 2012 and is listed below. It is not expected that there are any significant changes from these years to future years. The Society's Fiscal Year starts in October and ends in September of the next year. 2012 is the most recent year with available data.

Fiscal Year	2010	2011	2012
Personnel	1,781,736	1,876,428	1,861,651
Grants	1,190,927	1,376,285	1,541,215
Direct Zoo Support	3,850,040	3,683,233	4,279,392
Other Expenses	1,690,725	1,520,303	1,665,736
Total EXP	8,513,428	8,456,249	9,347,994
Membership Dues	5,469,307	5,169,306	5,948,973
Contributions	2,605,336	1,758,187	2,584,059
Program Revenue	511,906	494,789	502,121
Investment Income	109,384	132,906	99,856
Fundraising Events	302,871	313,669	385,094
Total REV	8,998,804	7,868,857	9,520,103
REV less EXP	485,376	(587,392)	172,109

Based on these figures and the recent performance of the Society, the term of the proposed agreement appear to be reasonable and attainable.

County Operating Budget Impact

Under the current agreement, the direct support from the Society to the Zoo consists of reimbursement for the parking fee for each "Parking Plus" member less $1 up to an annual cap of $1,648,142. The Zoo and the Society also negotiate on an annual basis a direct cash contribution to the Zoo. In 2013, the Zoo received approximately $3.0 million in direct cash contributions from the Society. In the proposed agreement, the previous contribution structure is eliminated. Instead, the Zoo would receive half of the total revenue of Zoo Pass membership. Based on the proposed agreement and membership projections by the Society, the Zoo is expected to receive approximately $3.2 million in direct cash contributions. The proposed agreement also includes guidelines on the relationship between admission rates and the Zoo Pass memberships to keep the ratio between the two fees consistent.

Debt Management

The Society indicates they do not hold any debt and do not plan to incur any debt due to the proposed agreement.

Legal Liability
The Society indicates that there are no outstanding legal issues. However, a letter from the legal firm representing the Society has not been received by DAS as of the submittal date of this report.

Financial Reporting Systems
The Society has a finance/accounting staff of three employees, including one CPA. Additionally, a private firm is retained to perform an annual audit.

Right-To-Audit Provisions
Section 8 of the proposed agreement states that the Society shall provide to the County its audited financial statements and management letter on an annual basis.

Project Feasibility
No feasibility study was conducted. Based on the successful partnership between the Zoo and the Society for over 100 years, the proposed venture is likely feasible.

Governance Structure, Procedures, and Tax Consequences
The Society is registered as a charitable organization in Wisconsin and a 501(c)(3) tax-exempt organization by the IRS. The Society provided a copy of their Articles of Incorporation and Bylaws.

Employee/Labor Relations Impacts
The Society is not involved in any labor contracts. The Zoo will likely need to devote staff time to ensuring that the terms of the agreement are fulfilled. A need for additional County staff is not anticipated.

Environmental Concerns
No potential environmental concerns have been identified.

Capital Management/Maintenance
From time to time, the Society may contribute to capital projects related to the Zoo. The County and Society will execute a specific agreement describing the sources and uses of the funds and other relevant details related to scheduling and project management. The agreement does not guarantee any contribution from the Society for any capital projects.

Conflict of Interest/Ethics
The Society has stated they are aware of the Milwaukee County Ethics Code and to their knowledge no potential conflicts of interest exist.

Name of Bank to Determine Single or Combined Reporting
The society maintains accounts at BMO Harris Bank, 770 N. Water St, Milwaukee, WI 53202.

Recommendation

Upon review of the available information, and upon consultation with Corporation Counsel, Risk Management, and Parks. DAS-PSB recommends approval of the draft agreement.

Josh Fudge, Director, Office of Performance, Strategy, and Budget

cc: Chris Abele, County Executive
Supervisor Marina Dimitrijevic, Chair, County Board of Supervisors
Amber Moreen, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Chuck Wikenhauser, Director, Zoo
Vera Westphal, Deputy Director (Admin/Finance, Zoo)
Don Tyler, Director, Department of Administrative Services
Jessica Janz-McKnight, Office of the Comptroller
Stephen Cady, Office of the Comptroller

Supervisor Gerry Broderick, Chairperson,
From the Committee on Parks, Energy, and Environment, reporting on:

File No. 14-308

(ITEM 55) From the County Executive, appointing Ms. Paula Penebaker to the Milwaukee County Federated Library System Board of Directors for a term expiring December 31, 2016, by recommending confirmation of the said appointment.

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04/18/2014
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File No. 14-319

(ITEM 56) From the Director, Milwaukee County Zoo, requesting authorization to enter into a Memorandum of Understanding with the Zoological Society of Milwaukee County, Inc., for an initial three-year term with automatic renewal for an additional three-year term, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the County has constructed and maintains a zoological garden known as the Milwaukee County Zoo (Zoo) to collect and exhibit to the residents of the County and general public a collection of animals and to promote conservation, education, and recreation; and

WHEREAS, the mission of the Zoological Society of Milwaukee County, Inc., (Society) is to take part in conserving wildlife and endangered species, to educate people about the importance of wildlife and the environment, and to support the Zoo; and

WHEREAS, the Milwaukee County Zoo has become one of the finest zoos in the world and a major tourist attraction in Wisconsin, with a substantial and beneficial economic, cultural, and educational impact on the County and southeastern Wisconsin; and

WHEREAS, the County and Society wish to assure the continued success and prosperous growth of the Zoo in the future; and

WHEREAS, the County and Society have previously entered into Memorandums of Understanding on February 11, 1989, February 11, 1992, and November 27, 1996; and

WHEREAS, the County shall receive from the Society for the Zoo, program, service, and financial support as further set forth in this Memorandum of Understanding and upon which the parties agree from time to time; and

WHEREAS, the Society and its members shall receive program, service support, and other benefits from the County as further set forth in this Memorandum of Understanding and upon which the parties agree from time to time; and

WHEREAS, the County and Society agree that, as independent and separate entities, each shall maintain a staff and management structure independent of the other; and

WHEREAS, the County and the Society agree to replace the previous Zoo Pass Plus parking payment program and the additional cash financial support provided to the Zoo (not including sponsorships raised by the Society for Zoo programs) with a Zoo Pass Membership 50% revenue share program; and

WHEREAS, the Committee on Parks, Energy, and Environment, at its meeting of April 15, 2014, recommended adoption of the Zoo's request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting of April 17, 2014, also recommended adoption of the Zoo's request (vote 6-0); now, therefore,

BE IT RESOLVED, that the County Board of Supervisors authorize the Director of the Milwaukee County Zoo to execute a Memorandum of Understanding with the Zoological Society of Milwaukee County, Inc., incorporated by reference herein; and

BE IT FURTHER RESOLVED, that the Initial Term of this Memorandum of Understanding shall be three (3) years and shall automatically renew for an additional three (3) years and that either party may terminate this Memorandum of Understanding only by providing at least one (1) calendar year written notice to the other party prior to the extension of any Additional Term.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 19, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Revised Memorandum of Understanding (MOU) with the Zoological Society

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Zoo management requests the authority to execute an updated Memorandum of Understanding with the Zoological Society of Milwaukee (Society). The revised MOU more clearly defines the roles and responsibilities of each organization and changes the funding mechanisms from the Society. In the past, the Zoo and Society would annually negotiate the amount of direct cash support for the Zoo's next fiscal year. The revised MOU has simplified this process by eliminating the parking plus reimbursement program (Society reimbursed the Zoo for the parking fee for each parking plus member less $1 for an annual cap of $1,648,142) and direct cash support ($1,262,440 in 2013) by replacing both funding programs with a 50/50 split on membership sales. The revised MOU does not change the sponsorship and annual appeal program and the Society will continue to pay for Zoo expenses identified in Exhibit H under "Zoo Expenses Paid by Society", which is estimated at $618,522 for 2014.

   By August 15 of each year, the Society will provide to the Zoo an estimate of the budgeted amount and scope of financial support for Zoo operations that the Society anticipates providing to the County for the upcoming year. The estimated support will include details regarding their projection on membership sales, sponsorships, in-kind services and similar items.

B. In 2013, the Zoo received from the Society $1,262,440 in direct cash support, $70,000 for the annual appeal and $1,648,142 in parking plus for a total of $2,980,582. For 2014, the direct cash support and parking plus reimbursement are being eliminated and replaced with a 50/50 membership split. The Society's projections based on the membership base totals $6,213,107 for 2014 with 50 % or $3,106,554 in revenues for the Zoo and $70,000 for the annual appeal for a total of $3,176,554. The 2014 includes this dollar amount, which is an increase of $195,972 over the 2013 Budget.

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

C. The new funding program is included in the 2014 Budget. If the Society exceeds their membership revenue goal of $6,213,107 both organizations benefit and the reverse is true if sales decrease, revenue to both organizations will also decrease. Both organizations are committed to making the 50/50 membership split program a success.

D. The membership sales projections were provided by the Society.

Department/Prepared By Vera Westphal, Deputy Zoo Director (Admin/Finance)

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

File No. 14-320

(ITEM 57) From the Director, Milwaukee County Zoo, requesting authorization to grant an underground electrical service easement to Wisconsin Electric Power Company to install, operate, maintain, repair, replace, and extend underground utility and associated equipment in conjunction with the Zoo Interchange Renovation Project, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Wisconsin Electric Power Company requests an easement to relocate an underground electrical service at the eastern side of the Milwaukee County Zoo property, bordering United States Highway 45; and

WHEREAS, the electrical service must be relocated due to the Zoo Interchange Renovation Project; and

WHEREAS, prior to executing the easement, the Facilities Management Division-Department of Administrative Services, Corporation Counsel, and the County Risk Manager will review and approve the legal description and easement language; now, therefore,

BE IT RESOLVED, that after reviewing the underground electrical service easement, the Milwaukee County Zoo respectfully requests that the appropriate County staff be authorized and directed to review, approve, and record all the documents as required to grant the underground electrical service easement to Wisconsin Electric Power Company; and

BE IT FURTHER RESOLVED, that the County Executive and County Clerk be authorized to execute the easement.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 3/4/2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: WEPC EASEMENT REQUEST

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Zoo Interchange Renovation Project requires the relocation of the current underground electrical service.

B. There are no costs to the County.

C. There are no budgetary impacts associated with the proposed action in the current year.

D. The Wisconsin Electric Power Company assumes all costs.

Department/Prepared By Chuck Wikenhauser, Zoo Director

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-300

(ITEM 58) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to apply for one or more United States Fish and Wildlife Service Great Lakes Restoration Initiative Joint Venture Habitat Restoration and Protection grants, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Great Lakes Restoration Initiative Joint Venture funds are targeted towards improving fish and wildlife habitat and their populations within watersheds of "areas of concern" wherever possible, as a coordinated effort between the Service's Coastal, Joint Venture, and Partners for Fish and Wildlife Programs; and

WHEREAS, projects that occur within known bird migration stopover sites should be highlighted; and

WHEREAS, the required grant match is 25% and can be in-kind (staff time or volunteer time); and

WHEREAS, the Department of Parks, Recreation, and Culture (DPRC) grant proposal would focus on two years of invasive species removal and wildlife habitat improvement projects at South Shore, Bay View, Sheridan, Warnimont, Grant, and Bender Parks; and

WHEREAS, DPRC would be requesting $169,436 in grant funding for the project, and the grant match would be existing staff and community volunteer resources; and

WHEREAS, the Committee on Parks, Energy, and Environment, at its meeting of April 15, 2014, recommended adoption of the Department's request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting of April 17, 2014, also recommended adoption of the Department's request (vote 6-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby authorizes the Department of Parks, Recreation, and Culture to apply for one or more Great Lakes Restoration Initiative Joint Venture grants.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 2, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From the Director, Department of Parks, Recreation and Culture (DPRC) seeking authorization to apply for one or more U.S. Fish and Wildlife Service Great Lakes Restoration Initiative Joint Venture Habitat Restoration and Protection (GLRI Joint Venture) grant.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. From the Director, Department of Parks, Recreation and Culture (DPRC) seeking authorization to apply for one or more U.S. Fish and Wildlife Service Great Lakes Restoration Initiative Joint Venture Habitat Restoration and Protection (GLRI Joint Venture) grant.
B. None
C. No impact
D. None

Department/Prepared By Laura Schloesser, DPRC

Authorized Signature LSchloesser

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

COUNTY BOARD CHAIRMAN
2014 MAR 28 PM 4:35
RECEIVED

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 14-324

(ITEM 59) From the Director, Department of Parks, Recreation, and Culture, seeking authorization to grant land and easement rights to the City of Milwaukee to facilitate roadway improvements along the north side of Washington Park, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the City of Milwaukee (City) and Wisconsin Department of Transportation are proposing reconstruction of West Lloyd Street from North 60th Street to West Lisbon Avenue; and

WHEREAS, these improvements will impact Milwaukee County property within Washington Park; and

WHEREAS, the City, by accepting Federal funding for roadway improvements, must follow Federal requirements including Administrative Rule Trans 75 requiring that the project provide pedestrian and bicycle accommodations or improvements for both the eastbound and westbound lanes; and

WHEREAS, the City has been preparing plans, real estate documents, and specifications since 2012; and

WHEREAS, during this period, the City discovered the following issues:

- A portion of the existing Lloyd Street occupies 0.006 acres of Milwaukee County property within Washington Park.
- Existing streetlights and underground electrical service are located on Milwaukee County property within Washington Park.
- For the new roadway alignment, the City requires that the 0.006 acres be increased to 0.043 acres for dedicated right-of-way.
- To meet the current pedestrian and bicycle accommodations and have the City lights and service within the easement rights, the City requires an additional 16,000 square feet of permanent easement in Washington Park.

; and

WHEREAS, after several meetings to review the impact to the park, the City proposed the following in a March 5, 2014, letter to the Director, Department of Parks, Recreation, and Culture (DPRC):

- A permanent limited easement from the County reflecting ownership of the walkway after it is constructed. The public has the right to use the walkway for

bicycle and pedestrian purposes. The City will be able to relocate six (6) light poles and associated conduits. The City will reimburse the County for any damaged or removed trees.

- Quit Claim Deed from the County to dedicate a small portion of land for roadway purposes.
- Protect the mature trees from construction impact and reimburse the costs for any damage to or replacement of the trees.

; and

WHEREAS, the City and the State of Wisconsin, at no expense to the County, will fund all construction and restoration required for this project; and

WHEREAS, the Director, DPRC, recommends that the authority be granted to DPRC, the Department of Administrative Services, Corporation Counsel, Risk Management, County Clerk, Register of Deeds, and the County Executive to prepare, review, approve, execute, and record all deeds, easements, and related documents, and take all actions as required to implement the improvements with the City of Milwaukee to facilitate the reconstruction of West Lloyd Street in Washington Park and to permanently protect the trees in this area; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby authorizes the Department of Parks, Recreation, and Culture, the Department of Administrative Services, Corporation Counsel, Risk Management, County Clerk, Register of Deeds, and the County Executive to prepare, review, approve, execute, and record all deeds, easements, and related documents, and take all actions as required to implement the improvements with the City of Milwaukee to facilitate the reconstruction of West Lloyd Street in Washington Park and to permanently protect the trees in this area; and

BE IT FURTHER RESOLVED, that the County Executive and County Clerk are authorized to execute the easements and other required documents.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 2, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to grant City of Milwaukee land rights and a permanent easement to allow for the construction, operation and maintenance of West Lloyd Street improvements in Washington Park.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Authorization to grant City of Milwaukee land rights and a permanent easement to allow for the construction, operation and maintenance of West Lloyd Street improvements in Washington Park.
B. None
C. No impact
D. None

Department/Prepared By Jim Ciha, DPRC

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

COUNTY BOARD CHAIRMAN
2014 MAR 32 PM 4:24
RECEIVED

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 14-325

(ITEM 60) From the Director, Department of Parks, Recreation, and Culture, seeking authorization to grant a permanent easement to Wisconsin Electric Power Company to allow for the construction, operation, and maintenance of underground electric power on County property located in Lincoln Park, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Department of Parks, Recreation, and Culture (DPRC) has requested that Wisconsin Electric Power Company (We Energies) provide new underground electrical service to support its park facilities; and

WHEREAS, new services located within Lincoln Park will provide power to an irrigation pump house; and

WHEREAS, since these services provide electricity solely to park facilities, We Energies requires permanent easements from the County for this infrastructure; and

WHEREAS, We Energies has requested that Milwaukee County grant permanent easements to allow for the construction, operation, and maintenance of portions of these new electric facilities; and

WHEREAS, all cabling and piping located on County parkland will be installed underground; and

WHEREAS, the Parks Director recommends that We Energies be granted permanent easements for the construction, operation, and maintenance of underground electric power services and related improvements in Lincoln Park; and

WHEREAS, the Parks Director has recommended that the authority to prepare, review, approve, execute, and record all documents as required to execute the requested easements be granted to DPRC, the Department of Administrative Services, Corporation Counsel, Risk Management, County Clerk, Register of Deeds, and the County Executive; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby authorizes the Parks Director, Department of Administrative Services, Register of Deeds, Corporation Counsel and Risk Management to prepare, review, approve, execute and record all documents, and take all actions as required to grant Wisconsin Electric Power Company (We Energies) the required permanent easements for the construction, operation, and maintenance of the electric services and related improvements in Lincoln Park; and

BE IT FURTHER RESOLVED, that the County Executive and County Clerk are authorized to execute the easements and other required documents.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 1, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to grant WE Energies a permanent easement to allow for the construction, operation and maintenance of underground electric power on County property located within Lincoln Park.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Authorization to grant WE Energies, a permanent easement to allow for the construction, operation and maintenance of underground electric power on County property located within Lincoln Park Golf Course to operate a pump station to be built in 2014.
B. None
C. No impact
D. None

Department/Prepared By Jim Ciha, DPRC

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

COUNTY BOARD CHAIRMAN

2014 MAR 32 PM 4:24

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 14-326

(ITEM 61) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to apply for funding from the Menomonee Watershed Group for one or more projects to take place within the Menomonee River Watershed, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Menomonee Watershed Group is comprised of a collection of communities that fall within the 136-square-mile watershed of the Menomonee River; and

WHEREAS, a watershed-based Municipal Separate Storm Sewer System (MS4) permit has been granted by the Wisconsin Department of Natural Resources to this group of communities so that funds may be targeted toward collaborating on projects designed to target specific stakeholders, pollutants, and/or geographic areas or land uses to meet the needs and characteristics of the Menomonee River Watershed; and

WHEREAS, there is no required match for this funding; and

WHEREAS, the Department of Parks, Recreation, and Culture project proposal would focus on the reconstruction and renewal project planned for the Menomonee River Parkway during 2014 and 2015; and

WHEREAS, the Committee on Parks, Energy, and Environment, at its meeting of April 15, 2014, recommended adoption of the Department's request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting of April 17, 2014, also recommended adoption of the Department's request (vote 6-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby authorizes the Department of Parks, Recreation, and Culture to apply for funding from the Menomonee Watershed Group for one or more projects to take place within the Menomonee River Watershed.

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04/18/2014
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 1, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From the Director, Department of Parks, Recreation and Culture (DPRC) seeking authorization to apply for funding from the Menomonee Watershed Group for one or more projects to take place within the Menomonee River Watershed.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. From the Director, Department of Parks, Recreation and Culture (DPRC) seeking authorization to apply for funding from the Menomonee Watershed Group for one or more projects to take place within the Menomonee River Watershed.
B. None
C. No impact
D. None

Department/Prepared By Laura Schloesser, DPRC

Authorized Signature L Schloesser

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

RECEIVED
2014 MAR 32 PM 4:24
COUNTY BOARD
CHAIRMAN

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 14-210

(ITEM 62) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to transfer approximately 1.7 acres of land that is a remnant of the former Underwood Creek Parkway and to utilize proceeds from the land transfer to finance Project WP16705 Veterans Park Pavilion and Restroom and Project WP192 Federal Emergency Management Agency 2010 Flood related improvements, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Underwood Creek Parkway has been reconfigured so that it now intersects with Swan Boulevard rather than Watertown Plank Road; and

WHEREAS, the North Mayfair Group, owner of the 1200 North Mayfair Road office building that is currently accessed from Underwood Creek Parkway, has petitioned the County to convert approximately 600 feet of the former roadway to a private driveway via land transfer; and

WHEREAS, a draft purchase agreement with the North Mayfair Group for the 1.7 acres of land to be transferred includes the following components:

- Sale and Purchase of the 1.7 acres for $400,000.
- North Mayfair Group is to install, by Memorial Day 2014, an approximately 600-foot segment of bike trail along the east side of the existing roadway that will serve as a connection to the Oak Leaf Trail from Watertown Plank Road. The land on which the trail will be built will remain under County ownership.
- Execution of an appropriate reciprocal easement to cover maintenance and access matters for both the North Mayfair Group and the County.

; and

WHEREAS, the site is currently disconnected from the new alignment of the Underwood Creek Parkway and therefore can be considered surplus land; and

WHEREAS, the Department of Parks, Recreation, and Culture (DPRC) has evaluated the appropriateness of this transaction and finds that transferring this surplus property will not negatively impact the park resources of Milwaukee County, will increase revenue, and will add a bike trail connection that enhances the Oak Leaf Trail network without requiring financial investment from the County for construction; and

WHEREAS, it is the intent of DPRC that the revenue acquired from this land transfer be used to fund the construction of a new restroom and picnic shelter at Veterans Park as

well as be allocated to Federal Emergency Management Agency (FEMA) 2010 Flood related capital improvement projects; and

WHEREAS, the Director, DPRC, has recommended that DPRC be authorized to transfer approximately 1.7 acres of land that is a remnant of the former Underwood Creek Parkway and that appropriate County staff be authorized to prepare, review, approve, execute, record, and/or implement the required documents or perform actions to facilitate the transfer of this property; and

WHEREAS, the Committee on Parks, Energy, and Environment, at its meeting of April 15, 2014, **REAFFIRMED** its previous recommendation to adopt the Department's request (vote 7-0), which the Committee originally recommended at its meeting of March 11, 2014 (vote 6-1); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting of April 17, 2014, also **REAFFIRMED** its previous recommendation to adopt the Department's request (vote 5-1), which the Committee originally recommended at its meeting of March 13, 2014 (vote 6-2); now, therefore,

BE IT RESOLVED, that the Director, Department of Parks, Recreation, and Culture (DPRC), is hereby authorized to transfer approximately 1.7 acres of remnant former Underwood Creek Parkway land to the North Mayfair Group and receive monetary compensation in the amount of $400,000; and

BE IT FURTHER RESOLVED, that the County Executive, DPRC Director, County Clerk, Department of Administrative Services (DAS), Risk Management, Corporation Counsel, and Register of Deeds are authorized and directed to prepare, review, approve, execute, record all documents, and perform all actions required to facilitate the transfer of this property; and

BE IT FURTHER RESOLVED, that upon execution of the aforementioned purchase agreement, DAS is authorized and directed to process a 2014 administrative appropriation transfer to reflect the receipt of $175,000 related to the land transfer and to increase expenditure authority to complete capital improvement project WP16705 Veterans Park Pavilion and Restroom; and

BE IT FURTHER RESOLVED, that upon execution of the aforementioned purchase agreement, DAS is authorized and directed to process a 2014 administrative appropriation transfer to reflect the receipt of $225,000 related to the land transfer and to increase expenditure authority, outside FEMA revenue, and revenue from the State of Wisconsin for Project WP192 FEMA 2010 Flood related capital improvements.

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03/13/2014
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: February 18, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to transfer approximately 1.7 acres of land that is a remnant of the former Underwood Creek Parkway to the North Mayfair Group

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☒ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☒ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	$400,000	0
	Revenue	$400,000	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. DPRC is requesting authorization to transfer approximately 1.7 acres of surplus land that was formerly a part of the Underwood Creek Parkway to the North Mayfair Group, owners of 1200 N. Mayfair Road. This transaction will provide the North Mayfair Group with private road access to the High Pointe Building, and the County will be compensated with $400,000, approximately 600' of bike trail construction, and an easement for maintenance purposes.

B. Revenue of $400,000 will be acquired through this land transfer as well as construction costs for approximately 600' of bike trail, which will be borne by the North Mayfair Group.

C. No impact

D. None

Department/Prepared By Sarah Toomsen/DPRC

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

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COUNTY BOARD CHAIRMAN

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Supervisor Michael Mayo, Sr., Chairperson,
By the Committee on Transportation, Public Works, and Transit, reporting on:

File No. 14-261

(ITEM 63) A resolution to **RECEIVE AND PLACE ON FILE** (vote 6-0) an informational report from the Director, Department of Transportation, and the Managing Director, Milwaukee County Transit System (MCTS), dated March 30, 2014, regarding MCTS' Transit Plus Program.

jlm
04/10/2014
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14-261

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE: March 30, 2014

TO: Michael Mayo, Sr., Chairperson
Transportation, Public Works & Transit Committee

FROM: Brian Dranzik, Director, Department of Transportation

SUBJECT: Transit Plus Program at Milwaukee County Transit System

POLICY

This report is for informational purposes only.

BACKGROUND

Information related to Milwaukee County Transit System's Transit Plus Program was provided to Supervisor Jursik in March, 2014. At the request of Supervisor Jursik, this information is presented below as an informational memo for the Committee.

Paratransit is a specialized service for individuals with a disabling illness or condition that prevents them from using Milwaukee County Transit System buses. Not all people with disabilities are either eligible, or choose, to use paratransit services. The following describes the program more thoroughly.

Who qualifies for Transit Plus service?

- A person with a disability who cannot independently board, ride or get off a bus.
- A person whose disability-related condition or environmental barrier makes it impossible to independently travel to or from a fixed route bus stop.

To be eligible for paratransit services an individual must experience a disability which precludes them from accessing fixed route bus transportation. Eligible individuals may either be found eligible for all paratransit trips (unconditionally eligible) or eligible for trips under some conditions (conditionally eligible).

There are many circumstances in which a person with some disability does not qualify, need or choose to use paratransit services such as:

- Individual may not have a disability that rises to the level of requiring special transportation.
- Some may have difficulties occasionally. For instance, conditions such as poor night lighting, uneven surfaces, hills, etc. may compromise the ease, or possibility of independence.
- An eligible paratransit rider may be expected to use fixed route services some of the time when capable of doing so.

- Others with disabilities may not identify themselves as people experiencing transportation limitations while reducing their involvement in the community or family life.
- And some with recently acquired disabilities may not know of transportation services available to them.

Benefits of Riding the Bus over Paratransit Service
MCTS is proud to provide paratransit service for those who need it, but we make every effort to encourage citizens to ride the bus. In fact, we continuously work to remove barriers that might prevent someone from riding the bus.

Currently, there are 5,000 Transit Plus users:

- 2,541 have conditional eligibility
- 2,459 have no conditions on service

Also there are 4,204 reduced fare clients made up of the following:

- 680 who are eligible due to Medicare
- 1,044 who are eligible since they are over 65 years
- 2,480 who are eligible due to physician notification

The following are examples of benefits of using bus transportation over paratransit:

- Increase everyone's travel independence by increasing mobility options with 59 bus routes traveling across Milwaukee County.
- Bus is easier to use. The van program requires reservations, made at least the day prior.
- Less wait time with the bus. There may be up to a 25 minute wait time when using paratransit. This is within ADA parameters.
- By using the bus system, riders can travel more spontaneously, count on a bus's regular schedule and be more connected to the community. Many times people need to travel to a location that was not planned or unable to plan a day in advance.
- The bus is cost effective for the rider and the community. Each paratransit trip costs taxpayers nearly $32, of which passengers pay $3.50.

National statistics suggest that more than 50 million Americans will experience a disabling condition during the span of their lives. This not only impacts their lives, but the lives of family and friends. Becoming a person with a disability is a minority population which anyone can join in the course of their lives.

RECOMMENDATION

This report is information purposes only.

Prepared by: Mike Giugno, Managing Director, MCTS

Approved by:

Brian Dranzik
Director, Department of Transportation

Attachment

cc: Chris Abele, Milwaukee County Executive
Marina Dimitrijevic, Chairwoman, County Board of Supervisors
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Amber Moreen, Chief of Staff, Milwaukee County Executive Chris Abele
John Zapfel, Deputy Chief of Staff, Milwaukee County Executive Chris Abele
Don Tyler, Director, Department of Administrative Services
Josh Fudge, Interim Fiscal and Budget Administrator, Department of Administrative Services
Anthony Geiger, Fiscal and Budget Analyst, Department of Administrative Services

File No. 14-249

(ITEM 64) A resolution to **RECEIVE AND PLACE ON FILE** (vote 7-0) an informational report from the Director, Department of Transportation, and the Airport Director dated March 7, 2014, reflecting supportive data and documentation that Air Service Incentives have proven to be effective at other airports.

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14-249

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE: March 7, 2014

TO: Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors
Supervisor Michael Mayo, Sr., Chairman, Transportation, Public Works and Transit Committee

FROM: Brian Dranzik, Director, Department of Transportation

SUBJECT: **AIRPORT AIR SERVICE INCENTIVE PROGRAM (FOLLOW UP) FILE NO. 13-862**

DIRECTIVE

At the December 4, 2013, meeting, the Transportation, Public Works and Transit Committee requested that the Airport provide information that reflects supportive data and documentation that Air Service Incentives have proven to be effective at other airports, including information on the return on investment for such implementation.

BACKGROUND

The airline industry has experienced substantial change over the last ten years. Airlines have merged and divested and business plans have been altered to accommodate the fluctuating economy. The remaining major airlines have shifted their focus to larger hub airports where their planes can be filled at higher fares. Small and medium hub airports have experienced a reduction in flights and cities served. To fill the void and attract new flights, some airports have initiated an air serve incentive program that mitigates an airline's financial risk of adding new service. Initially, incentive programs were utilized almost exclusively by smaller airports, but in recent years, larger airports have launched them as well. Incentive programs are currently in effect in: Pittsburgh; Portland; Las Vegas; St. Louis; Dallas/Fort Worth; Tampa; Sacramento; Cleveland; Columbus; Boston; Detroit; Baltimore; Memphis, Charleston; Tulsa, Sarasota and the trend will continue to grow.

REPORT

In response to the TPW&T Committee's request, the Airport sought air service incentive program information from other airports, and received responses from four airports. Each airport expressed a requirement that its information be cited only in general terms that would preserve the confidential terms of agreement with air carriers. Results are presented in the attached chart, Airline Incentive Programs implemented at Various United States Airports. It is clear that the air service incentive programs at these airports have contributed to the successful launch of new service. Incentive programs at other airports, however, have not resulted in any, or very limited,

additional service.

RECOMMENDATION

This report is for informational purposes.

Prepared by: Pat Rowe, Marketing and Public Relations Manager

Approved by:

Brian Dranzik, Director,
Department of Transportation

C. Barry Bateman
Airport Director

Airline Incentive Programs Implemented at Various United States Airports

Airports Providing Incentives via Incentive Program	Metropolitan Statistical Area (MSA) 2012	Total Passengers 2012	Cities/Routes Acquired through Incentive Program – New Service (or addt'l route)	Incentive Dollars Spent	Fee Waiver Values	ROI (Return on Investment) for the airport or community	Number of Years Incentive Program has been offered
City A*	2.4 Million	8 Million	1) 4 Domestic 2) 2 International	Over $270,000 per market (including landing fee waivers and marketing)	Over $480,000 in landing fees for markets attained	Varies. About $20,000 to $90,000 net incremental revenue during incentive period for each new route. Over $200,000 net incremental revenue for each year *after* incentives; includes only airport revenue	6
City B*	2.3 Million	14.4 Million	1) 11 Domestic 2) 1 International	$25,000-$100,000 For new domestic markets (Amount spent is at the discretion of the airport based on length of service, market size, market rank and whether there is an existing service on the route.	Landing fees, common use gates, common use ticket counters, apron parking for unserved routes and marketing. Approximately $420,304 for a year round flight, i.e. Boeing 737-800	Annual revenues to the airport for the year round flight listed in the fee waiver value was projected at $1,115,549; projection includes terminal concessions revenue, rental cars, parking and Passenger Facility Charges (PFC).	6
City C*	1.8 Million	9.4 Million	1) 6 Domestic 2) 3 International	N/A	Facilities Incentives for 12 months for qualifying airlines; landing fee incentives for 6 months and marketing incentives based on services provided and to be determined by Airport.	N/A	5

Airline Incentive Programs Implemented at Various United States Airports

Airports Providing Incentives via Incentive Program	Metropolitan Statistical Area (MSA) 2012	Total Passengers 2012	Cities/Routes Acquired through Incentive Program – New Service (or addt'l route)	Incentive Dollars Spent on each City	Fee Waiver Values	ROI (Return on Investment) for the airport or community	Number of Years Incentive Program has been offered
City D*	3.2 Million	17.3 Million	1) 14 Domestic 2) 3 International	N/A	1.5 Million dollars have been spent on fee waivers and marketing dollars for year one for international route. Other values N/A	N/A	7
Milwaukee	1.6 Million	7.5 Million					

*NOTE: For competitive purposes, the Airports listed above requested that their names be withheld.

File No. 14-250

(ITEM 65) A resolution to **RECEIVE AND PLACE ON FILE** (vote 7-0) a semi-annual informational report from the Director, Department of Transportation, and the Airport Director dated March 11, 2014, on the status of all currently authorized Airport Capital Improvement Projects.

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COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

IN-250

DATE: March 11, 2014

TO: Chairperson Michael Mayo Sr., Transportation, Public Works & Transit Committee
Co-Chair Willie Johnson Jr., Finance, Personnel and Audit Committee
Co-Chair David Cullen, Finance, Personnel and Audit Committee

FROM: Brian Dranzik, Director, Department of Transportation

REPORT ON AIRPORT CAPITAL IMPROVEMENT PROJECTS

POLICY

Informational Report

BACKGROUND

Per the adopted 2013 Capital Budget, the Airport Director shall continue to submit a semi-annual report to the Committees on Finance and Audit and Transportation and Public Works on the status of all currently authorized Capital Improvement Projects. In a form pre-approved by the DAS Capital Finance Manager, County Board staff, and Director of Audits, the report shall provide the following information for each authorized Capital Improvement Project:

- Date of initial County Board approval
- Brief description of scope of project
- Estimated completion date
- Expenditures and revenues summary, including reconciliation of each revenue source (i.e., Passenger Facility Charges, Airport Reserve, Bonds, and Miscellaneous Revenue) and the amount of committed funds for each.
- Date, purpose, and amount of any approved appropriation transfers

Attached is the first semi-annual report for 2014, which indicates the expenditure and revenue summaries of the Airport's active Capital Improvement Projects through December, 2013. The capital projects shown are in various stages of development, several of which have reached completion and will be closed out

during 2014. The next report will be submitted in September 2014 for the period ending June 30, 2014.

Prepared by: Karen Freiberg, Airport Accounting Manager

Approved by:

Brian Dranzik, Director
Department of Transportation

C Barry Bateman
Airport Director

Cc: James Martin, Director of Operations, Department of Transportation
Don Tyler, Director, Department of Administrative Services
Pamela Bryant, Capital Finance Manager
Justin Rodriguez, Capital Finance Management Analyst
Janelle Jensen, Committee Clerk, Finance, Personnel and Audit Committee
Jodi Mapp, Committee Clerk, Transportation, Public Works & Transit Committee

ATTACHMENT: Excel spreadsheet summarizing Capital Improvement Projects through December 31, 2013

GMIA Capital Projects
Summary of Expenditures

Project #	Project Name	Manager	Proj Approved	Proj Complete		Amounts Per Advantage				Expedition Remaining Commitments Note A	Currently Uncommitted Funds	Future Commitments Per A&E Note B	Net Available
						Cumulative Budget	Cumulative Expended	Cumulative Unreleased	Currently Encumbered	Available Funds			
	ACTIVE GMIA PROJECTS												
WA008	C Concourse, Four Gate Expansion	Ed Baesch	1988	Adopted Budget	2012	85,241,519	84,342,664	898,854	0	898,854	0	898,854	0	898,854
WA042	Baggage Claim Remodeling	Jim Zsebe	2008	Adopted Budget	2015	53,184,000	7,136,194	46,014,806	33,394,645	12,620,160	-2,211,794	14,831,962	14,831,962	0
WA044	In-line Bag Screening Phase 1 and 2	Tim Kipp	2002	Adopted Budget	2013	49,273,130	33,969,828	15,303,302	3,907,786	11,395,515	187,281	11,208,223	11,208,223	0
WA049	D Concourse Improvements	Vijay Mehta	2003	Adopted Budget	2012	19,632,580	16,862,613	2,769,967	0	2,769,967	0	2,769,967	0	2,769,967
WA061	E Concourse Stem Remodeling & Electrical	Ed Baesch	2004	Adopted Budget	2012	11,000,298	10,713,002	317,297	0	317,297	0	317,297	0	317,297
WA064	Phase II Mitigation Program	Kim Berry	2008	Budget	2015	55,972,600	35,759,254	20,213,346	5,866,013	14,347,333	-1,447,864	15,794,997	15,794,997	0
WA072	L/T Runway Crack Repair and Sealcoating	Ed Baesch	2006	Adopted Budget	2014	2,256,270	1,347,953	908,317	195,715	712,602	777	711,830	711,829	1
WA084	Runway Safety Area Improvements - RSA-Runway 1L, 19R, 7R and	Jim Zsebe	2005	Adopted Budget	2014	74,019,872	71,941,271	2,078,701	410,339	1,668,362	-41,162	1,709,524	1,709,524	0
WA085	Terminal Cable Tray System	Tim Kipp	2008	Transfer	2015	347,000	324,640	22,360	0	22,360	4,125	18,235	4,125	14,110
WA088	Parking Structure Retopping	Tim Kipp	2009	Transfer	2014	1,811,000	1,220,264	590,736	315,668	275,067	274,774	293	0	293
WA109	HVAC Equipment Replacement	Vijay Mehta	2008	Adopted Budget	2015	6,858,400	6,677,992	181,508	119,134	36,662	-23,475	63,357	32,544	30,813
WA112	GMIA TAXIWAY R & W3 Reconstruction	Ed Baesch	2012	Adopted Budget	TBD	400,000	0	400,000	0	400,000	2,000	398,000	398,000	0
WA122	Airfield Pavement Rehabilitation	Tim Kipp	2008	Adopted Budget	2014	6,175,100	6,048,050	127,050	14,323	112,728	0	112,728	6,669	106,059
WA123	Airfield Safety Improvements	Tim Kipp	2008	Adopted Budget	2014	3,483,000	2,901,503	581,497	652,614	-71,117	125,360	858,721	858,721	0
WA124	Install Ground Power Units& Preconditioned Air	Ed Baesch	2007	Adopted Budget	2014	2,490,400	1,572,368	918,031	0	918,031	0	918,031	918,031	0
WA125	Security and Wildlife Perimeter Fence	Anthony Raab	2007	Adopted Budget	2014	1,452,450	1,180,227	272,223	34,882	257,340	10,505	246,837	246,837	0
W1127	GMIA Terminal Expansion Design Study	Ed Baesch	2007	Adopted Budget	2018	500,000	0	500,000	0	500,000	0	500,000	500,000	0
W1130	Noise Barrier Study	Kim Berry	2007	Adopted Budget	2014	356,000	77,227	283,773	278,139	5,634	0	5,634	5,634	0
J #131	Part 150 Ramp Electrification	Ed Baesch	2007	Adopted Budget	TBD	458,000	0	458,000	0	458,000	0	458,000	458,000	0
V. #133	O Hammerhead Restroom Remodel	J Zsebe	2008	Adopted Budget	2013	2,411,000	1,186,941	1,224,059	0	1,224,059	0	1,224,059	1,224,059	0
WA135	Runway 7L/18R & 7R/25L Intersection	Ed Baesch	2008	Adopted Budget	2013	13,641,458	10,995,081	2,646,377	0	2,646,377	871	2,645,706	2,405,463	240,243
WA139	Redundant Main Electrical Feed	Mary Turner	2008	Adopted Budget	2015	8,047,800	1,258,736	6,789,264	6,405,299	384,965	3,966	381,399	381,399	0
WA141	Admin BLDG Ground Level Build Out GMIA TRAINING FACILITY	Bernie Metcalfe	2008	Adopted Budget	2015	2,904,000	2,525,304	378,696	17,773	360,923	-4,038	364,961	364,961	0
WA142	L/T Runway 18L - 33R Extension	Tim Kipp	2008	Adopted Budget	2012	538,000	197,246	340,754	0	340,754	21,629	319,125	0	319,125
WA143	Cargo Ramp 3D Access Security	Andy Tran	2008	Adopted Budget	2013	270,000	204,757	65,243	19,325	45,918	0	45,918	0	45,918
WA145	Runway Guard Lights	T. Kipp	2008	Transfers	2012	2,982,000	1,107,912	1,884,088	0	1,884,088	0	1,884,088	0	1,884,088
WA147	Deicing pads at Cargo	Jim Zsebe	2011	Transfers	2014	100,000	15,527	84,473	0	84,473	0	84,473	84,473	0
WA148	Expand Fleet Building	Anthony Raab	2010	Adopted Budget	2014	3,818,000	535,238	3,080,765	512,008	2,568,757	235	2,568,522	2,568,522	0
WA149	Snow Equipment Storage Building	Ed Baesch	2010	Adopted Budget	TBD	13,802,000	608,545	12,993,455	1,378	12,992,078	609,922	12,382,156	0	12,382,156
WA151	Part 150 Noise Monitoring	Kim Berry	2010	Adopted Budget	2015	2,140,000	0	2,140,000	0	2,140,000	0	2,140,000	2,140,000	0
WA152	Part 150 Vacant land Acquisition	Kim Berry	2010	Adopted Budget	TBD	1,580,000	0	1,580,000	0	1,580,000	0	1,580,000	1,580,000	0
WA153	Purchase Non-County owned jet bridges	Jim Zsebe	2010	Transfer 2009	2014	10,500,000	3,751,025	6,748,975	0	6,748,975	-1,925,765	8,674,740	9,724,740	-1,050,000
WA156	GMIA Deicing Pad Design and Construction	Tim Kipp	2013	Adopted Budget	2015	13,200,000	438,278	12,761,724	885,176	11,876,547	-884,729	12,761,276	12,761,276	300,000
WA160	GMIA Narrow Band Conversion	Terry Blue	2010	Adopted Budget	2013	2,000,000	1,908,500	91,500	0	91,500	0	91,500	0	91,500
WA161	GMIA TERMINAL ROADWAY SIGNAGE	Bernie Metcalfe	2011	Adopted Budget	2013	3,100,000	751,399	2,348,601	2,348,663	0	0	0	0	0
WA162	GMIA CESSNA SERVICE APRON RECONSTRUCTION	Jim Zsebe	2012	Adopted Budget	2013	1,116,000	1,667	1,114,333	0	1,114,333	73,333	1,041,000	1,041,000	0
WA163	GMIA PERIMETER ROAD BRIDGE OVER HOWELL AVENUE	Karl Steve	2012	Adopted Budget	2014	8,200,000	4,294,949	3,905,051	1,905,293	1,999,758	1,999,758	0	0	0
WA165	Taxiway B Reconstruction	Tim Kipp	2011	Transfer	2012	2,987,000	2,760,863	226,137	0	226,137	0	226,137	0	226,137
WA166	GMIA Perimeter Road Extension 126th to College Ave	Paul Montalto	2012	Adopted Budget	2013	1,100,000	685,826	414,174	0	414,174	0	414,174	0	414,174
WA167	GMIA Terminal Escalator Replacement	Anthony Raab	2012	Adopted Budget	2014	1,250,000	997,493	252,507	159,234	93,274	19,172	74,102	74,102	0
WA168	L/T Runway and Taxiway Lights	Tim Kipp	2012	Adopted Budget	2013	500,000	174,620	325,380	149,556	175,824	21,465	154,359	154,359	0
WA172	GMIA terminal Sanitary Sewer Utility Upgrade	Ed Baesch	2012	Adopted Budget	2015	300,000	1,053	298,945	0	298,945	8,877	282,068	0	282,068
WA173	GMIA Fuel Farm Electrical Service	Mary Turner	2012	Adopted Budget	2014	1,100,000	193,240	906,760	577,401	329,358	-8,258	334,617	334,617	0
WA175	GMIA Concourse C Checkpoint	Bernie Metcalfe	2011	Transfer	2013	472,000	440,860	31,140	0	31,140	-6,249	37,389	36,513	876
WA176	GMIA Airport Master Plan-AGIS/eALP	Ed Baesch	2012	Adopted Budget	2014	500,000	6,758	493,242	221,878	271,364	5,242	266,122	266,122	0
WA177	GMIA Parking Structure Repairs	Jake Bastin	2012	Adopted Budget	2014	959,000	9,087	949,913	0	949,913	98,408	851,504	851,504	0
WA178	GMIA Parking Garage	Jake Bastin	2011	Adopted Budget	2014	1,030,000	289,358	740,642	628,807	111,835	27,121	84,714	84,714	0
WA182	GMIA SNOW MELTER	Jim Zsebe	2013	Transfer	2014	1,280,285	283,299	1,005,986	852,377	154,589	0	154,589	154,589	0
WA184	GMIA -ADS-B Squitter Transponders	Terry Blue	2013	Transfer	2014	562,500	0	562,500	533,713	28,787	18,004	47,791	47,291	500
Data shown is as of end of December 31, 2013		Grand total GMIA Projects				442,746,163	361,113,816	181,631,848	66,687,141	196,821,981	(2,667,796)	164,832,874	93,122,778	21,416,196

Note A Defined as total commitments per Expedition, less expenditures to date and less encumbrances
In other words, planned future expenditures not yet recognized in Advantage

Note B Estimates by A&E of future commitments not yet in either Advantage or Expedition
These are being picked up as uncommitted funds as per Project Listing report

3/11/2014

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GMIA Capital Projects
Summary of Revenue Funding by Source

Project #	Project Name	Manager	Proj Approved	Proj Complete	GARB BONDS A/C 4607	PFC BACKED BONDS A/C 4607	INTEREST ON BONDS A/C 1941	STATE GRANT A/C 2200	FEDERAL GRANT A/C 2000	PFC REVENUE A/C 4601	CAPITAL RESERVE	TOTAL FUNDING	Approved by way of Capital Budget	Fund Transfer Revenue
ACTIVE GMIA PROJECTS														
WA005	C Concourse Four Gate Expansion	Ed Baesch	1998 Adopted budget	2012		58 586 386	1 078 000			3 992 853		63 741 519	33 888 513	31 675 006
WA042	Baggage Claim Remodeling	Jim Zeebe	2005 Adopted Budget	2015		41 022 250				12 131 750		53 154 000	53 154 000	
WA044	In-line Bag Screening Phase 1 and 2	Tim Kipp	2002 Adopted Budget	2013		28 236 300	288 500	393 312	17 289 018	5 065 000		49 273 130	49 273 130	
WA045	D Concourse Improvements	Vijay Mehta	2003 Adopted Budget	2012		10 791 950	318 000			9 522 630		19 632 580	10 084 950	9 547 630
WA061	E Concourse Stem Remodeling & Electrical	Ed Baesch	2004 Adopted Budget	2012	8 455 299	17 000	4 000			350 000	1 704 000	11 030 299	9 455 299	1 575 000
WA064	Phase II Mitigation Program	Kim Berry	2008 Budget	2015				5 587 260	44 778 080	5 597 260		55 972 600	45 697 600	10 275 000
WA072	L/T Runway Crack Repair and Sealcoating	Ed Baesch	2008 Adopted Budget	2014				58 525	2 138 220		61 525	2 258 270	1 979 270	277 000
WA084	Runway Safety Area Improvements - RSA-Runway 1L, 19R, 7R	Jim Zeebe	2008 Adopted Budget	2014		10 711 184		8 624 434	53 736 604	947 750		74 019 972	58 316 831	15 703 141
WA085	Terminal Cable Tray System	Tim Kipp	2009 transfer	2015							347 000	347 000		347 000
WA088	Parking Structure Relighting	Tim Kipp	2009 transfer	2014		1 618 000				195 000		1 813 000	1 618 000	195 000
WA108	HVAC Equipment Replacement	Vijay Mehta	2008 Adopted Budget	2015	6 412 700		46 700				400 000	6 859 400	5 933 150	926 250
WA112	GMIA TAXIWAY R & R3 Reconstruction	Ed Baesch	2012 Adopted Budget	TBD				60 000	300 000	60 000		420 000	420 000	
WA122	Airfield Pavement Rehabilitation	Tim Kipp	2008 Adopted Budget	2014				677 625	4 065 750	941 725	490 000	6 175 100	4 325 100	1 850 000
WA123	Airfield Safety Improvements	Tim Kipp	2008 Adopted Budget	2014				432 375	2 594 250	308 125	128 250	3 463 000	2 320 000	1 143 000
WA124	Install Ground Power Units& Preconditioned Air	Ed Baesch	2007 Adopted Budget	2014				278 625	1 823 750	288 025		2 490 400	1 268 400	1 221 000
WA125	Security and Wildlife Perimeter Fence	Anthony Raab	2007 Adopted Budget	2014				191 625	1 089 750	181 075		1 462 450	866 450	596 000
WA127	GMIA Terminal Expansion Design Study	Ed Baesch	2007 Adopted Budget	2016						500 000		500 000	500 000	
WA130	Noise Barrier Study	Kim Berry	2007 Adopted Budget	2014				35 810	284 080	36 410		356 000	180 900	175 100
WA131	Part 150 Ramp Electrification	Ed Baesch	2007 Adopted Budget	TBD				50 962	357 375	50 663		458 000	458 000	
WA133	D Hammerhead Restroom Remodel	J Zeebe	2008 Adopted Budget	2013	2 000					221 000		2 411 000	221 000	2 190 000
WA136	Runway 1L/19R & 7R/25L Intersection	Ed Baesch	2008 Adopted Budget	2013										
WA139	Redundant Main Electrical Feed	Mary Turner	2008 Adopted Budget	2015	3 702 500	3 702 500		1 708 045	10 244 184	1 888 229		13 841 458	9 750 000	4 091 458
WA141	Admin BLDG Ground Level Build Out GMIA TRAINING FACILITY	Bernie Meitzler	2008 Adopted Budget	2015	2 419 000					842 000		8 047 000	8 047 000	
WA142	L/T Runway 15L - 33R Extension	Tim Kipp	2008 Adopted Budget	2012							489 000	2 904 000	2 904 000	
WA143	Cargo Ramp 3D Access Security	Andy Tran	2008 Adopted Budget	2013				13 450	511 100		13 450	538 000	538 000	
WA145	Runway Guard Lights	T Kipp	2008 Transfers	2012	1 648 000		33 750	202 500	33 750			270 000	270 000	
WA147	Deicing pads at Cargo	Jim Zeebe	2011 Transfers	2014				168 000	1 008 000	168 000		2 982 000		2 982 000
WA148	Expand Fleet Building	Anthony Raab	2010 Adopted Budget	2014						100 000		100 000		100 000
WA149	Snow Equipment Storage Building	Ed Baesch	2010 Adopted Budget	TBD		13 272 000				3 616 000		3 616 000	3 366 000	250 000
WA151	Part 150 Noise Monitoring	Kim Berry	2013 Adopted Budget	2015						330 000		13 602 000	13 272 000	330 000
WA152	Part 150 Vacant land Acquisition	Kim Berry	2009 Adopted Budget	TBD				214 000	1 712 000	214 000		2 140 000	1 850 000	290 000
WA153	Purchase Non-County owned jet bridges	Jim Zeebe	2012 Adopted Budget	2014	3 000 000	2 000 000		156 000	1 248 000	156 000		1 560 000	1 040 000	520 000
WA156	GMIA Deicing Pad Design and Construction	Tim Kipp	2013 Adopted Budget	2015						6 500 000		10 500 000	8 550 000	3 950 000
WA160	GMIA Narrow Band Conversion	Terry Blue	2011 Adopted Budget	2013	2 000 000			5 187 500	2 805 000	5 187 500		13 200 000	13 200 000	
WA161	GMIA TERMINAL ROADWAY SIGNAGE	Bernie Meitzler	2011 Adopted Budget	2013								2 000 000	2 000 000	
WA162	GMIA CESSNA SERVICE APRON RECONSTRUCTION	Jim Zeebe	2012 Adopted Budget	2013						2 750 000	350 000	3 100 000	3 100 000	
WA163	GMIA PERIMETER ROAD BRIDGE OVER HOWELL AVENUE	Karl Slave	2012 Adopted Budget	2014				139 500	837 000	11 875	127 625	1 116 000	1 116 000	
WA165	Taxiway B Reconstruction	Tim Kipp	2011 Transfer	2012				1 025 000	6 150 000	1 025 000		8 200 000	3 500 000	4 700 000
WA166	GMIA Perimeter Road Extension 128th to College Ave	Paul Montalto	2012 Adopted Budget	2013				2 373 600			593 400	2 967 000	2 140 000	827 000
WA167	GMIA Terminal Escalator Replacement	Anthony Raab	2012 Adopted Budget	2014				137 500	825 000	137 500		1 100 000	1 100 000	
WA169	L/T Runway and Taxiway Lights	Tim Kipp	2012 Adopted Budget	2013							1 250 000	1 250 000	1 250 000	
WA172	GMIA terminal Sanitary Sewer Utility Upgrade	Ed Baesch	2012 Adopted Budget	2015				12 500	475 000		12 500	500 000	500 000	
WA173	GMIA Fuel Farm Electrical Service	Mary Turner	2012 Adopted Budget	2014							300 000	300 000	300 000	
WA175	GMIA Concourse C Checkpoint	Bernie Meitzler	2011 Transfer	2013							1 100 000	1 100 000	1 100 000	
WA176	GMIA Airport Master Plan-AGIS&ALP	Ed Baesch	2012 Adopted Budget	2014							472 000	472 000		472 000
WA177	GMIA Parking Structure Repairs	Jule Bastin	2012 Adopted Budget	2014				62 500	375 000	62 500		500 000	500 000	
WA178	GMIA Parking Garage	Jule Bastin	2012 Adopted Budget	2014	959 000							959 000	959 000	
WA182	GMIA SNOW MELTER	Jim Zeebe	2012 Transfer	2014							1 030 000	1 030 000		1 030 000
WA184	GMIA -ADS-B Squitter Transponders	Terry Blue	2013 Transfer	2014				70 313	421 875	70 312		562 500		562 500
	Data shown is as of end of December 31, 2013		Grand total GMIA Projects		31,762,499	168,946,660	1,770,950	28,262,061	167,896,706	63,578,663	8,366,750	462,748,163	361,166,663	101,578,619

File No. 14-259

(ITEM 66) A resolution to **RECEIVE AND PLACE ON FILE** (vote 7-0) an informational report from the Director, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services, dated March 24, 2014, providing a status update regarding the Consolidated Facilities Plan.

jlm
04/10/2014
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14-259

TPWT

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

Date: March 24, 2014

To: Supervisor Michael Mayo, Chairman
Transportation, Public Works and Transit Committee

From: Greg High, Director, AE&ES Section, DAS-FM

Subject: **Status Update Regarding the Consolidated Facilities Plan (CFP)**
For Information Only

BACKGROUND

In early Spring 2013 CBRE, Inc. completed a comprehensive review of Milwaukee County's core facilities and presented a series of recommendations to the Transportation, Public Works and Transit (TPW/T) Committee. The Department of Administrative Services (DAS) has subsequently formed a working team to continue implementation of the **Consolidated Facilities Plan (CFP)** based on CBRE's recommendations. The 2014 adopted operating budget authorized DAS to retain CBRE to continue its work on the CFP. This informational report is the 1st of regular status reports to be submitted to the County Board on a quarterly basis.

In the January 2014 County Board committee cycle, DAS presented to the TPW/T Committee the results of a second CBRE report titled CFP – Strategies for Marcia P. Coggs Human Services Center and City Campus. This Phase 1 of implementation was titled "City Campus Go/No Go?" The summary of conclusions in that report is:

1. The existing City Campus building complex is not a viable alternative for long-term occupancy.
   - Highest Occupancy Cost Per Employee
   - Immediate & Urgent Capital Needs
2. The existing Marcia Coggs building may be an alternative for long-term occupancy.
   - Possible Long-term Lease W/State
3. A new building is best economically.
   - Lowest Cost Per Employee
   - Lower Operating Costs
   - Maximizing Space Utility

PROGRESS OF CFP IN 1ST QUARTER

Negotiations have been completed with CBRE on the implementation of the next phase, Phase 2 of implementation titled "If Not City Campus, Then Where?" The summary of scope of work for this phase is as follows:

Detailed Space Program & Relocation Strategy – City Campus (CC)

- Confirm new office space standards based on the original CFP report
- Program space for current City Campus business units
  - Headcount, future growth, and support spaces
  - Define adjacency requirements at business unit level

    - Provide test fit generic floor plans for each business unit developed from the space program (provided by the County)
- Align City Campus detailed space plan with County Master Space Plan (Milwaukee County Courthouse Space Needs Study, July 2002, by Plunkett/Raysich & Milwaukee County Space Allocation and Analysis, September 2009, by Continuum Architects)
- Identify quick fit solutions (i.e. business units that can relocate to final location based on a County Master Space Plan)
- Develop short term flex space plan to bridge "today" and the County Master Space Plan
- Provide test fit floor plans for each business unit (Quick Fit & Flex Space) (provided by the County)

County Master Space Plan

- Milwaukee County must identify business units to be included in a Master Space Plan (provided by the County)
- Conduct detailed senior level business unit review regarding work process and adjacency
- Identify Strategic business hubs and projected space requirements at macro level
    - Bubble Diagrams (provided by the County)
    - Adjacency Mapping (provided by the County)
    - Block level space requirements (provided by the County)
- Prioritize strategic business hub implementation plan.
- Align Master Space Plan with CFP Strategies

Real Estate Support

- Transaction support for current State negotiations for the Marsha Coggs Center
    - Develop 2-Tier financial analysis
    - Long Term State Lease / Asset Sale
    - Short Term State Lease / County Remains / Should the County take 100% of the building over time
- Transactional support for the disposal of City Campus

NEXT STEPS

A detailed schedule for implementation of the above Phase 2 tasks is attached. In November 2014, we anticipate commencement of Phase 3 of implementation titled "Countywide Strategy (2014-2016)". The basic summary of scope of work for this 3rd phase is as follows:

1. County Grounds Community Planning
2. Vacate City Campus
3. Vacate Coggs?
4. Continue Facility and Facility Management Consolidation

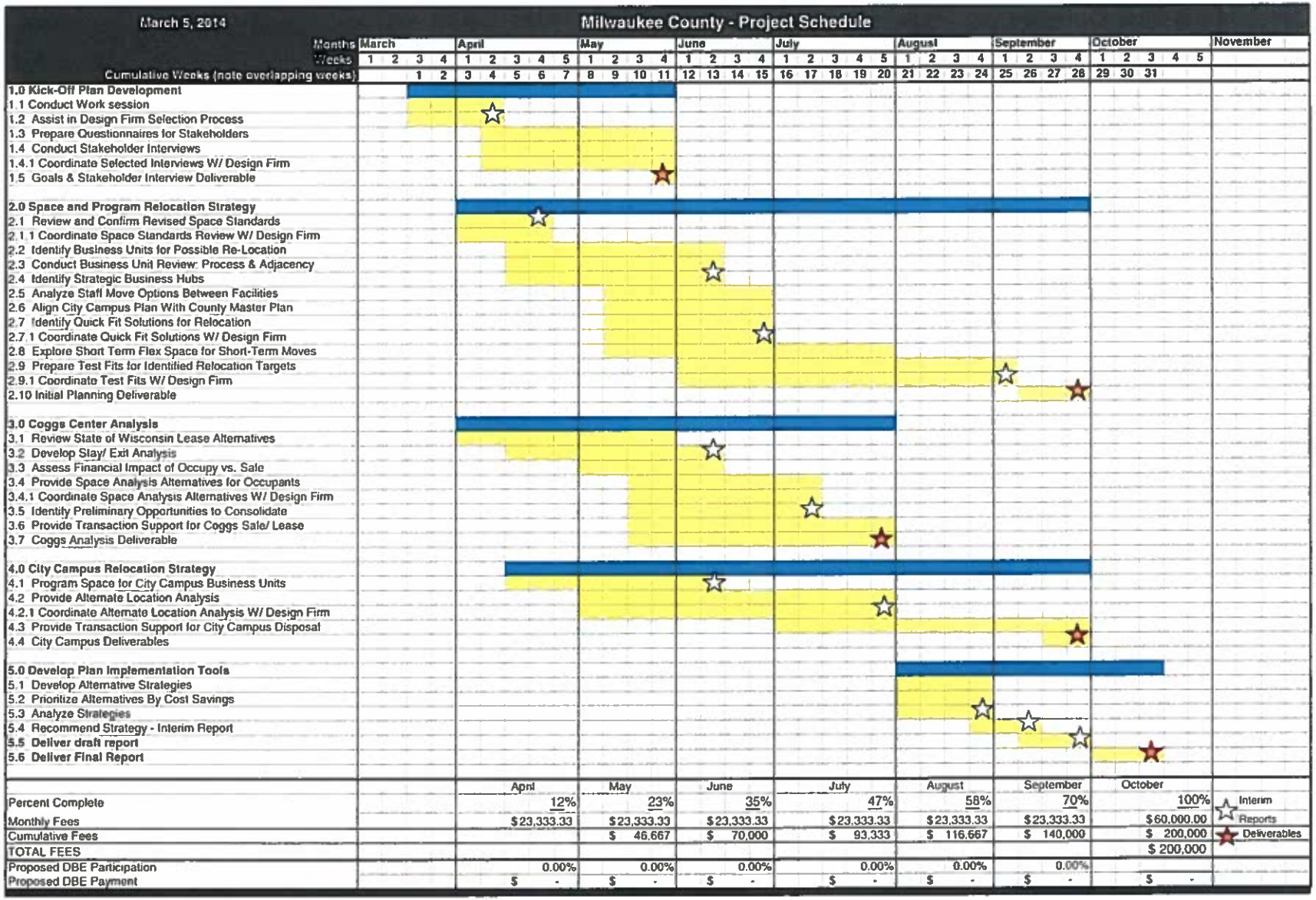
The TPW/T Committee referral from the 1/22/14 committee meeting requested a policy directive resolution from DAS that reflects a specific time period in which an initial policy decision will be made and also reflects the broader plan to allow time for the County Board to begin budget and strategic planning. A separate report will be submitted in the May or June 2014 County Board Committee cycle regarding this referral.

Approved by:

Gregory G. High, P.E., Director
AE&ES Section, DAS-FM Division
Department of Administrative Services

Attachment: Phase 2 CBRE Implementation Schedule

cc: County Executive Chris Abele
Amber Moreen, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board of Supervisors



	April	May	June	July	August	September	October
Percent Complete	12%	23%	35%	47%	58%	70%	100%
Monthly Fees	$23,333.33	$23,333.33	$23,333.33	$23,333.33	$23,333.33	$23,333.33	$60,000.00
Cumulative Fees		$ 46,667	$ 70,000	$ 93,333	$ 116,667	$ 140,000	$ 200,000
TOTAL FEES							$ 200,000
Proposed DBE Participation	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
Proposed DBE Payment	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Supervisor Michael Mayo, Sr., Chairperson,
From the Committee on Transportation, Public Works, and Transit, reporting on:

File No. 14-251

(ITEM 67) From the Director, Department of Transportation, and the Airport Director requesting authorization to amend the current lease agreement with Air Cargo Carriers Holding, Inc., effective May 1, 2014, from the lease of approximately 23,675 square feet of office space (Building 102) former Milwaukee County's MKE Regional Business Park to approximately 8,800 square feet of office space and renew the lease agreement for one additional term of two years, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Air Cargo Carriers Holding, Inc. (Air Cargo Carriers) is a cargo airline headquartered in Milwaukee with its main base of operations at General Mitchell International Airport (GMIA), was established in 1986, and is the largest civilian operator of Shorts aircraft in the world; and

WHEREAS, currently, Air Cargo Carriers occupies two hangers at GMIA located in the northwest quadrant, and in 2011, they consolidated much of their multiple office locations into one location; and

WHEREAS, the north half of the building located at 6135 South Jasper Avenue at Milwaukee County's MKE Regional Business Park provided a single location on the first floor and the entire second floor for Air Cargo Carriers' administrative offices; and

WHEREAS, the current lease agreement for the current 23,675 square feet of space expires on April 30, 2014, with an option to renew the lease for one (1) additional term of two (2) years; and

WHEREAS, due to a reduction of their business, Air Cargo Carriers is requesting a reduction in their leased area; and

WHEREAS, by vacating the majority of the second floor area, the adjusted office space required in the general lease area will be reduced to approximately 8,800 square feet; now, therefore,

BE IT RESOLVED, that the Director of the Department of Transportation and the Airport Director are hereby authorized to renew the lease agreement for one (1) additional term of two (2) years and amend the current lease agreement with Air Cargo Carriers Holding, Inc., effective May 1, 2014, from the lease of approximately 23,675 square feet of office space (Building 102) at Milwaukee County's MKE Regional Business Park to approximately 8,800 square feet of office space under the following terms and conditions:

1. The term of the triple net lease agreement shall be a continuance of the current lease for two (2) years effective May 1, 2014, and ending April 30, 2016.

2. Rental for the approximately 8,800 square feet of space in the building will be established at the current market rate of $7.50/sq. ft. for the approximate annual rental of $66,000.

jlm
03/26/2014
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 3/14/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: AMENDMENT TO BUILDING AND PARKING LEASE AGREEMENT BETWEEN MILWAUKEE COUNTY AND ACC HOLDINGS, INC. (AIR CARGO CARRIERS, INC.)

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☒ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☒ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue	-67,744	-101,616
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Rental income for the reduced space of approximately 8,800 square feet in building 102 will be established at the current market rate of $7.50/sq. ft. for an annual rental of $66,000.00. Rental income will decrease in the amount of $101,616 per year from $167,616 for 23,675 sq. ft. to $66,000 for the new leasehold space of 8,800 sq. ft. There no tax levy impact.

Department/Prepared By Ted J. Torcivia, Airport Business Manager

Authorized Signature Patricia M Waldapfel

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-252

(ITEM 68) From the Director, Department of Transportation, and the Airport Director requesting authorization to amend and extend Airport Agreement No. CN-1411 with In-Ter-Space Services, Inc., d/b/a Interspace Airport Advertising, to continue the agreement from May 1, 2014, through December 31, 2016, under the same terms and conditions, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Milwaukee County solicited proposals for a new display advertising concession at General Mitchell International Airport (GMIA) for a five-year term beginning September 1, 2014, under Official Notice No. 6845; and

WHEREAS, no proposals were received by the February 20, 2014, due date; and

WHEREAS, prospective proposers indicated that the GMIA advertising opportunity would be more attractive if the Request for Proposals were delayed until the baggage claim building remodeling was completed and the airlines have made their final relocation plans on the concourses; and

WHEREAS, In-Ter-Space Services, Inc., d/b/a Interspace Airport Advertising currently operates the display advertising concession and has offered to continue operating under Airport Agreement No. CN-1411; and

WHEREAS, Airport staff intends to solicit proposals again for display advertising at GMIA after completion of the baggage claim remodeling in early 2016 for a new agreement to commence January 1, 2017; now, therefore,

BE IT RESOLVED, that the Director, Department of Transportation, and the County Clerk are hereby authorized to amend Airport Agreement No. CN-1411 between Milwaukee County and In-Ter-Space Services, Inc., d/b/a Interspace Airport Advertising to continue the agreement from May 1, 2014, through December 31, 2016, under the same terms and conditions contained in Airport Agreement No. CN-1411.

jlm
03/25/2014
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 3/11/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: IN-TER-SPACE SERVICES, INC., DBA INTERSPACE AIRPORT ADVERTISING AGREEMENT NO. CN-1411 TERM EXTENSION

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

There is no fiscal effect since advertising concession revenues will remain unchanged by extending the agreement.

Department/Prepared By Kathy Nelson, Airport Properties Manager

Authorized Signature C Bruce Patterson

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts

File No. 14-253

(ITEM 69) From the Director, Department of Transportation, and the Airport Director requesting authorization to amend Airport Agreement No. CN-1906 with SSP America, Inc., to adjust space, investment, and Minimum Annual Guarantee, by recommending adoption of the following:

A RESOLUTION

WHEREAS, on November 30, 2009, Milwaukee County entered into Airport Agreement No. CN-1906 with SSP America, Inc., (SSP America) for the provision of food and beverage services at General Mitchell International Airport (GMIA); and

WHEREAS, on September 24, 2009 [File No. 07-283(a)(g)], and December 16, 2010 [File No. 07-283(a)(h)], the County Board authorized amending Airport Agreement No. CN-1906 to reduce space in the Concession Mall for reassignment to Host International and to add space on each of the three concourses because of anticipated greater needs for additional food and beverage services on the concourses; and

WHEREAS, due to recent airline mergers and service reductions at GMIA, the locations awarded to SSP America on Concourse E and Lower Level Concourse D are not needed at this time, and SSP America is requesting to relinquish the space on Lower Level Concourse D since the gates are no longer in use; and

WHEREAS, when certain Concession Mall space was returned to Host International, SSP America's Minimum Annual Guarantee payment was inadvertently not adjusted by the $77,000 associated with the space; now, therefore,

BE IT RESOLVED, that the Director, Department of Transportation, and the County Clerk are hereby authorized to amend Airport Agreement No. CN-1906 between Milwaukee County and SSP America, Inc., as follows:

1. Remove approximately 102 square feet of space from the agreement that was intended for a Lower Level Concourse D facility.

2. Reduce the Minimum Annual Guarantee (MAG) from $891,000 to $804,000 in order to remove the $10,000 MAG associated with the Lower Level Concourse D space and the $77,000 MAG associated with the Concession Mall space that was returned to Host International.

3. Reduce the investment in facilities from $4,388,424 to $4,298,424, with $350,000 deferred until Airport staff determines that the Concourse E facility is needed.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 3/10/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: AMEND AIRPORT AGREEMENT NO. CN-1906 WITH SSP AMERICA, INC., TO ADJUST SPACE, INVESTMENT, AND MINIMUM ANNUAL GUARANTEE

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

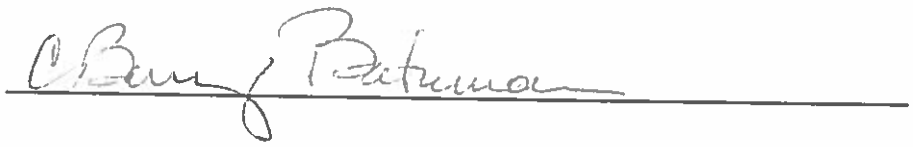
DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

There is no fiscal effect because the percentage payment has exceeded the Minimum Annual Guarantee payment for each contract year. SSP America's investment in facilities has exceeded the original investment amount with the facilities already built.

Department/Prepared By Kathy Nelson, Airport Properties Manager

Authorized Signature 

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-256

(ITEM 70) From the Director, Department of Transportation, and the Airport Director requesting authorization to approve the License Agreement between Skyway and Cessna ServiceDirect, LLC, to allow Cessna ServiceDirect, LLC, to use the Skyway hangar for the purpose of storing, servicing, repairing, and performing maintenance, by recommending adoption of the following:

A RESOLUTION

WHEREAS, on April 1, 2001, Milwaukee County entered into Airport Agreement No. HP-1302 with Astral Aviation, Inc., which was later assigned to Skyway Airlines, Inc., (Skyway) for the lease of land in the northwest hangar area at General Mitchell International Airport (GMIA) on which to build a maintenance hangar; and

WHEREAS, the hangar was constructed for the purpose of repairing, maintaining, conditioning, servicing, testing, storing, or parking of aircraft and other equipment owned, leased, or operated by Skyway, its corporate affiliates, or any other air carrier or air transportation company authorized to serve Milwaukee; and

WHEREAS, Skyway discontinued its operation as an air transportation company in May 2008 and vacated the hangar; and

WHEREAS, in April 2014, it is planned for the Airport to begin a ramp reconstruction project at the Cessna Citation Service Center leased by Cessna Aircraft Company (Cessna) at GMIA causing the need to temporarily displace Cessna's operations; and

WHEREAS, Cessna owns the hangar at GMIA for the purpose of storing, servicing, repairing, and performing maintenance of aircraft, aircraft assemblies, aircraft accessories, radios and electronic equipment, and any components thereof for the sale or lease of aircraft, aircraft assemblies, aircraft audio and electronic equipment, and any components or parts thereof; and

WHEREAS, Cessna has been able to secure a license from Skyway in order to use the Skyway hangar during the ramp reconstruction project; and

WHEREAS, Skyway is now requesting approval to license a portion of the hangar facility to Cessna ServiceDirect, LLC (an affiliate to Cessna Aircraft Company); and

WHEREAS, the Milwaukee County Comptroller has informed Airport staff that Skyway is in compliance with the Standby Reimbursement Agreement; and

WHEREAS, since the uses of the Cessna and Skyway facilities are comparable and there are no issues found in accordance with the Standby Reimbursement Agreement,

Airport staff recommends that Milwaukee County approve the License Agreement between Skyway and Cessna ServiceDirect, LLC, to allow Cessna ServiceDirect, LLC, to use the Skyway hangar for the purpose of storing, servicing, repairing, and performing maintenance of aircraft, aircraft assemblies, aircraft accessories, radios and electronic equipment, and any components thereof for the sale or lease of aircraft, aircraft assemblies, aircraft audio and electronic equipment, and any components or parts thereof; now, therefore,

BE IT RESOLVED, that the Director, Department of Transportation, and the County Clerk are hereby authorized to approve the License Agreement between Skyway and Cessna ServiceDirect, LLC, to allow Cessna ServiceDirect, LLC, to use the Skyway hangar for the purpose of storing, servicing, repairing, and performing maintenance of aircraft, aircraft assemblies, aircraft accessories, radios and electronic equipment, and any components thereof for the sale or lease of aircraft, aircraft assemblies, aircraft audio and electronic equipment, and any components or parts thereof.

jlm
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 3/17/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: AIRPORT LICENSE AGREEMENT BETWEEN SKYWAY AIRLINES, INC., AND CESSNA SERVICEDIRECT, LLC, AT GENERAL MITCHELL INTERNATIONAL AIRPORT

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The License of space will have no fiscal effect on the airport.

Department/Prepared By Steven A. Wright, A.A.E., Airport Properties Manager

Authorized Signature C Barry Bateman

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction cont

File No. 14-257

(ITEM 71) From the Director, Department of Transportation, and the Airport Director requesting authorization to approve the sale of the Ronald E. Puzia hangar facilities to Eric K. Whyte, terminate Lease Agreement HP-1550, and enter into a new hangar land lease agreement with Eric K. Whyte under the standard terms and conditions for private hangars of similar class and size at General Mitchell International Airport, by recommending adoption of the following:

A RESOLUTION

WHEREAS, on May 5, 2006, Milwaukee County entered into Lease Agreement No. HP-1550 with Ronald E. Puzia for the lease of approximately 2,550 square feet of land at General Mitchell International Airport on which to operate and maintain an aircraft hangar; and

WHEREAS, the agreement was for an initial term of ten (10) years commencing May 20, 2006, and ending May 19, 2016; and

WHEREAS, Mr. Puzia is now requesting that Milwaukee County approve the sale of the hangar facilities to Eric K. Whyte and agree to terminate Lease Agreement No. HP-1550 between Milwaukee County and Ronald E. Puzia; and

WHEREAS, Mr. Whyte is further requesting that Milwaukee County approve the purchase of the hangar from Mr. Puzia and agree to enter into a new hangar land lease agreement between Milwaukee County and Eric K. Whyte; and

WHEREAS, Mr. Whyte owns and operates a private aircraft for his personal use; now, therefore,

BE IT RESOLVED, that the Director, Department of Transportation, and the County Clerk are hereby authorized to approve the sale of the Ronald E. Puzia hangar facilities to Eric K. Whyte, approve the termination of Lease Agreement No. HP-1550, and approve entering into a new hangar land lease agreement between Milwaukee County and Eric K. Whyte under the standard terms and conditions for private hangars of similar class and size at General Mitchell International Airport, inclusive of the following:

1. The termination of Airport Agreement No. HP-1550 and the terms of a new agreement shall be binding and take effect upon the Date of Sale. The term and obligation to pay rent of the new agreement shall commence upon the Date of Sale.

2. The new agreement with Mr. Whyte shall be for an initial term of five (5) years commencing on the Date of Sale, with one (1) additional renewal option term of five (5) years.

3. Commencing on the Date of Sale, Mr. Whyte agrees to pay Lessor the then-current land rental rate in effect for the approximate 2,550 square feet of land.

4. The rental rate shall be adjusted by Lessor each July 1, based on the percentage increase or decrease in the Consumer Price Index (All Urban Consumers) for the Milwaukee area as published by the United States Department of Labor, Bureau of Labor Statistics, or the generally accepted national replacement or successor index as readjusted to the base month and computed by comparison of the then-current January index with the index of the preceding January.

5. The agreement shall contain the current standard insurance and environmental language for protection of the County as it pertains to hangar and lease agreements.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 3/17/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: **AIRCRAFT HANGAR SALE FROM RONALD E. PUZIA TO ERIC K. WHYTE**

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	183	843
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

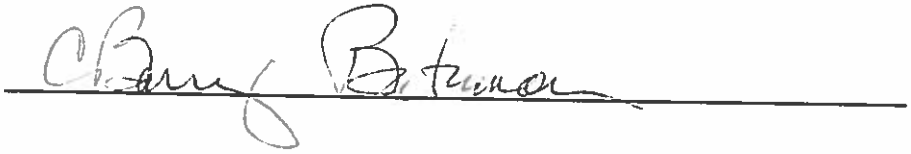
DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Land rental for the hangar plot for the first year of the agreement will be approximately $843.00 per year subject to adjustments based on the percentage increase or decrease in the Consumer Price Index.

Department/Prepared By Steven A. Wright, A.A.E., Airport Properties Manager

Authorized Signature 

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Supervisor Patricia Jursik, Chairperson,
By the Committee on Economic and Community Development, reporting on:

File No. 14-313

(ITEM 72) A resolution to **RECEIVE AND PLACE ON FILE** (vote 4-0) an informational report from the Director of County Economic Development, Department of Administrative Services, dated March 31, 2014, regarding a 1st Quarter Performance Update for the Economic Development Division.

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COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE: March 31, 2014

TO: Supervisor Patricia Jursik, Chair, Economic & Community Development Committee

FROM: Teig Whaley-Smith, Economic Development Director, Department of Administrative Services

SUBJECT: Economic Development Division – Quarterly Performance Update

REQUEST
There is no request at this time; this report is for informational purposes only.

BACKGROUND
Attached is the 2014 – 1st Quarter Performance Dashboard.

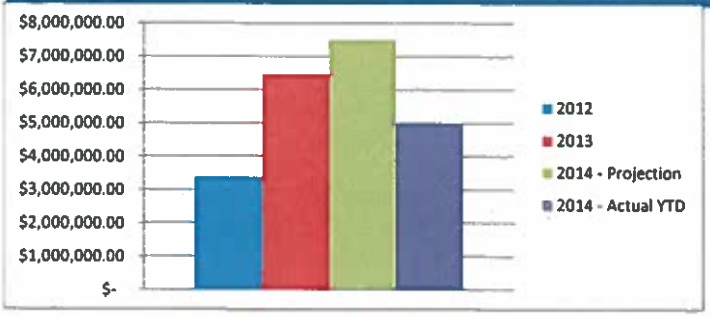
Teig Whaley-Smith
Economic Development Director, Department of Administrative Services

cc: Chris Abele, County Executive
Marina Dimitrijevic, County Board Chairwoman
Economic and Community Development Committee Members
Don Tyler, Director, Department of Administrative Services
Amber Moreen, Chief of Staff, Office of the County Executive
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Raisa Koltun, Director of Legislative Affairs, County Executive's Office
Julie Esch, Director of Operations, DAS
Jessica Janz-McKnight, Research Analyst, Comptroller's Office
Jill Suurmeyer, Research Analyst, Comptroller's Office

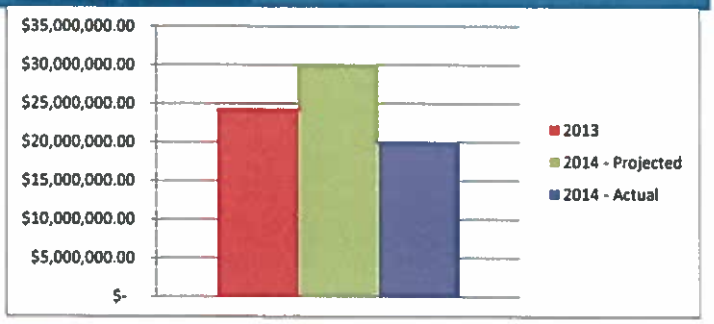
Economic Development Division

Performance Dashboard: 1st Quarter 2014

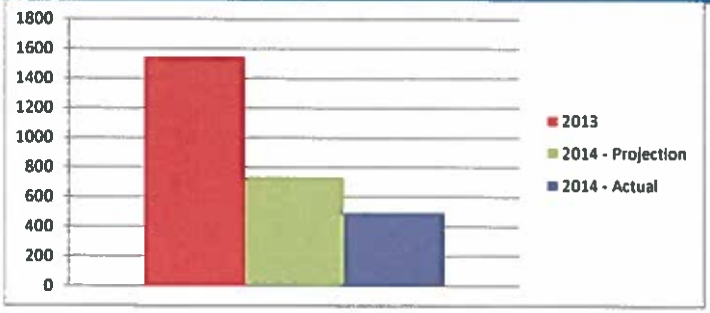
Land Sales



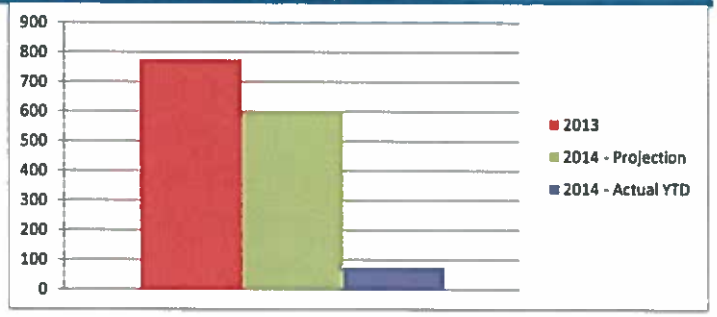
Tax Base Generated



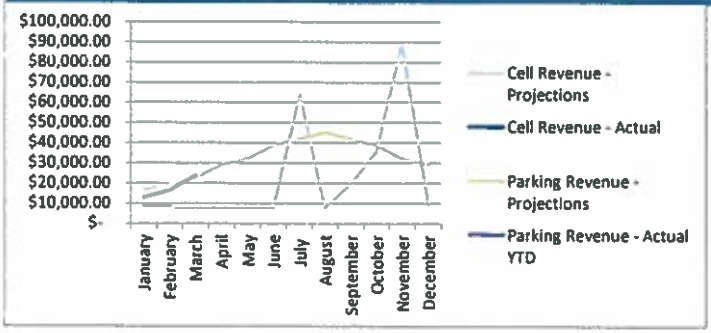
Construction Jobs Created



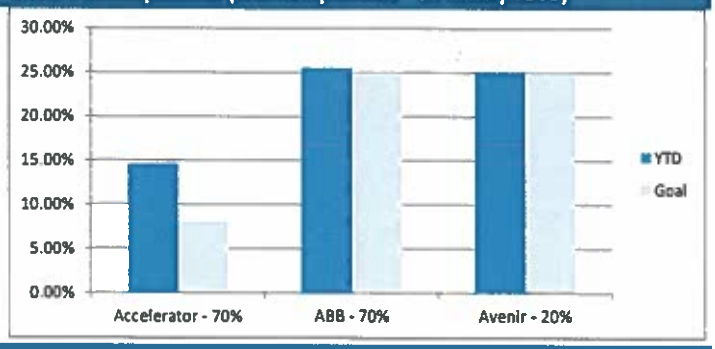
Other Jobs Created/Placed/Recruited



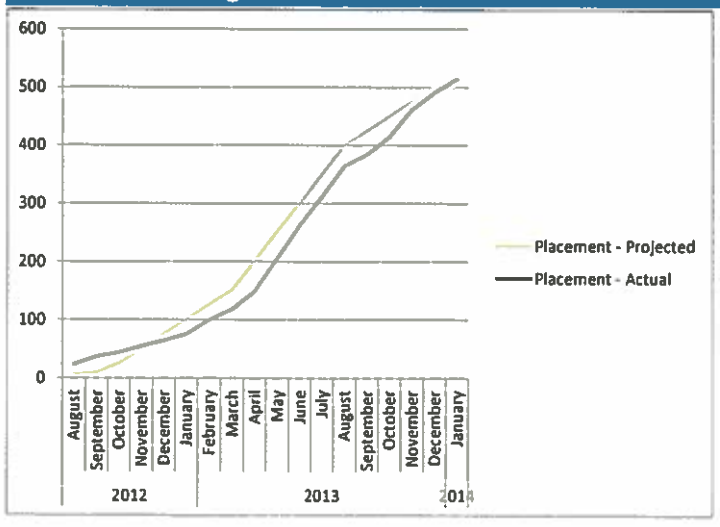
Cell & Parking Revenue



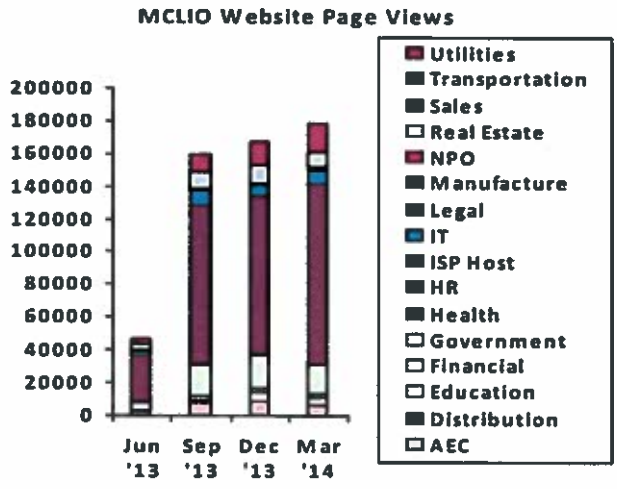
DBE Participation (Development - % Complete)



Workforce Training



MCAMLIS



By the Committee on Economic and Community Development

File No. 14-314

(ITEM 73) A resolution to **RECEIVE AND PLACE ON FILE** (vote 4-0) an informational report from the Director of County Economic Development, Department of Administrative Services, dated March 31, 2014, regarding Tax Incremental Financing Joint Review Board meetings in 2013.

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14-314

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE: March 31, 2014

TO: Supervisor Patricia Jursik, Chair, Economic & Community Development Committee

FROM: Teig Whaley-Smith, Economic Development Director, Department of Administrative Services

SUBJECT: TIF Joint Review Board Update – 2013 Meetings

REQUEST
There is no request at this time, this report is for informational purposes only.

BACKGROUND
County Board Resolution 14-94 requires Milwaukee County's appointed representative to municipal Joint Review Boards to provide the Committee on Community and Economic Development an informational update related to the actions taken by any municipal Joint Review Boards, including any votes cast by the County representative. The following report relates to all JRB meetings that occurred in 2013. Going forward, the Committee shall receive semi-annual updates unless they request otherwise.

Three municipalities held JRB meetings in 2013: City of Milwaukee, City of Oak Creek and City of Franklin.

City of Milwaukee

Minutes of JRB meetings are not kept by the City of Milwaukee: they publish the notice and agenda for each meeting and members personally sign the JRB resolution if they approve the TID plan. What follows are the dates of the JRB meeting for each project plan/amendment, a brief explanation of the project plan/amendment and the resulting vote.

- Amendment No. 3 to Project Plan – TID 22 – Beerline B: March 20, 2013

The purpose of the amendment is to donate funds from TID 22 to underperforming TIDs; specifically TID 60 – Amtrak/Intermodal Station and TID 62 – DRS Power & Control Technologies, Inc. Amendment was approved by a vote of 4-0, as the citizen member was absent.

- Amendment No. 2 to Project Plan – TID 41 – Time Warner Riverwalk Project: July 23, 2013

The purpose of this amendment is to provide $1.7 million for the purpose of facilitating improvements to North 2nd Street and reconstructing West Galena Street to allow for vehicular traffic. Amendment was approved by a unanimous 5-0 vote.

- Amendment No. 2 to Project Plan – TID 42 – Capitol Court/Midtown Center: October 23, 2013

The purpose of this amendment is to provide $3.5 million for the purposes of creating an economic development fund to assist with continued redevelopment efforts and new development projects within the TID project area. In addition, provide up to $1.5 million for the purposes of paving six street segments located within one-half mile of the current TID boundary to upgrade and improve access in and around the District. The TID has a surplus of $2,332,829 and is (with the amendment) be estimated for retirement in 2015. Amendment was approved by a vote of 4-0, as the citizen member was absent.

- Amendment No. 2 to Project Plan – TID 53 – Menomonee Valley Business Park: June 11, 2013

The purpose of the amendment is to allow RACM to use $1.3 million of increment to fund the costs of final preparation of the remaining three sites for redevelopment and to assist in the final environmental capping of the project area. Amendment was approved by a unanimous 5-0 vote.

- Amendment No. 2 to Project Plan – TID 56 – Erie Jefferson Riverwalk: July 23, 2013

The purpose of the amendment is to provide $128,000 for the purposes of acquiring riverfront property and performing necessary engineering studies on existing railroad structure, with the intent of extending the City's Riverwalk and increasing public access to the Milwaukee River. Additionally, the amendment will permit the donation of funds to three districts which have incurred substantial costs for low and moderate income housing developments, but have generated little or no incremental revenue; specifically TID 58 (20th and Walnut); TID 65 (N. 20th and W. Brown Streets); and TID 66 (Metcalfe Park Homes). Amendment was approved by a unanimous 5-0 vote.

- Amendment No. 1 to Project Plan – TID 71 – Mitchell Street: June 11, 2013

The purpose of the amendment is to deal with the insolvency issues experienced by the TID due to the deteriorated economic and falling property values. It is proposed that the original Base Value of $75.25 million be reset by deducting all the parcels from the territory of the TID at the 2008 level and then adding back into the territory all parcels at the current 2013 value, resetting the Base Value at approximately $65 million such that future redevelopment will have a greater opportunity to achieve a positive increment and amortize current project costs in the future. Amendment was approved by a unanimous 5-0 vote.

- Project Plan for TID 78 – Northwestern Mutual: June 11, 2013

The newly proposed TID has the following goals and objectives: (1) create and retain jobs at NM in downtown Milwaukee; (2) increase the tax base of the City by developing a property in need of rehabilitation or conservation in downtown Milwaukee; (3) provide funding for public infrastructure that is not feasible without public/private cooperation, including street reconstruction, upgraded utilities, streetscaping and pedestrian enhancements; (4) implement a catalytic project, as set forth in the Downtown Area Plan 2010 Update, which called for a new gateway to Downtown Milwaukee near East

Michigan Street and North Lincoln Memorial Drive, as well as increased private investment in the area. Project Plan was approved by a unanimous 5-0 vote.

- Project Plan for TID 79 – North Water Street Riverwalk: June 11, 2013

The newly proposed TID has the following goals and objectives: (1) Provide a $1.6 million grant to assist in the construction of 315 linear feet of new Riverwalk and Dockwall along the Milwaukee River, in conjunction with the development of an 87 unit, 4-story apartment complex; (2) Ensure public access to the Milwaukee River with the construction of public access routes, a Riverwalk and improvements to the existing dockwall; and (3) eliminate obsolete conditions and blighting influences that impede development and detract from the functionality, aesthetic appearance and economic welfare of this section of the City. Project Plan was approved by a unanimous 5-0 vote.

City of Oak Creek

- Amendment to TID 11 – Drexel Town Square: December 3, 2013

The purpose of the amendment is to (1) update the cost of infrastructure and developer incentives for Drexel Town Square; and (2) add another property to the TID, allowing the City to extend South 6th Street.

After a brief discussion regarding the overall development, County representative requested information on what the Council reviewed regarding incentives and requested that within the development agreement boilerplate language be included to ensure access for public transportation to the Drexel Town Square. No votes were taken, as this was the organizational meeting.

City of Franklin

- Amendment to TID 3 – 27th Street Corridor: August 19, 2013 and September 18, 2013

August 19, 2013 Meeting: The JRB was given a presentation on the project plan amendment, the purpose of which is to (1) facilitate further private development and redevelopment by adding territory to the District, thereby amending its boundaries; (2) modify the categories, locations and costs of the Projects to be undertaken; and (3) allow costs to be incurred outside of, but within ½ mile of the District boundaries.

Mayor Taylor briefly addressed the relationship between the City of Franklin and the City of Oak Creek on the development of the 27th Street Corridor and a discussion of the project plan was held. No votes were taken, as this was the organizational meeting.

September 18, 2013 Meeting: It was determined no changes to the plan amendment had been made since the organizational meeting, with the exception of updating a map to more clearly identify intended boundaries. It was noted there was no public participation at the public hearing on this amendment, the amendment was adopted by the Franklin Community Development Authority on August 22, 2013 and further adopted by the Franklin Common Council on September 3, 2013.

A discussion was held and the JRB voted unanimously (5-0) to approve the amendment.

RECOMMENDATION
There is no recommendation at this time, this report is for informational purposes only.

Teig Whaley-Smith
Economic Development Director, Department of Administrative Services

cc: Chris Abele, County Executive
Marina Dimitrijevic, County Board Chairwoman
Economic and Community Development Committee Members
Don Tyler, Director, Department of Administrative Services
Amber Moreen, Chief of Staff, Office of the County Executive
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Raisa Koltun, Director of Legislative Affairs, County Executive's Office
Julie Esch, Director of Operations, DAS
Jessica Janz-McKnight, Research Analyst, Comptroller's Office
Jill Suurmeyer, Research Analyst, Comptroller's Office

By the Committee on Economic and Community Development

File No. 14-8

(ITEM 74) A resolution to **RECEIVE AND PLACE ON FILE** (vote 4-0) an informational report from the Director of County Economic Development, Department of Administrative Services, dated March 31, 2014, regarding the Status of Excess Property Sales.

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COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE: March 31, 2014

TO: Supervisor Patricia Jursik, Chair, Economic & Community Development Committee

FROM: Teig Whaley-Smith, Economic Development Director, Department of Administrative Services

SUBJECT: Status of Excess Property Sales (File 14-8) (Informational Only)

The Real Estate Services Section of the Economic Development Division reports on a monthly basis, the status of excess property sales. Attached is the report for period beginning February 18, 2014 and ending March 21, 2014.

Teig Whaley-Smith
Economic Development Director, Department of Administrative Services

Attachment

cc: Chris Abele, County Executive
Marina Dimitrijevic, County Board Chairwoman
Economic and Community Development Committee Members
Don Tyler, Director, Department of Administrative Services
Amber Moreen, Chief of Staff, Office of the County Executive
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Raisa Koltun, Director of Legislative Affairs, County Executive's Office
Julie Esch, Director of Operations, DAS
David Cialdini, Economic Development Real Estate Agent
Jessica Janz-McKnight, Research Analyst, Comptroller's Office
Jill Suurmeyer, Research Analyst, Comptroller's Office

REAL ESTATE SERVICES SECTION

REVENUE STATUS REPORT
Period ending March 21, 2014

CLOSED PROPERTIES

Property	Committee Date	Closed	Gross Sale Proceeds
3802 E Cudahy Ave, Cudahy		January 16, 2014	$ 9,000.00
		TOTAL	$ 9,000.00
		2014 Budget	**$ 400,000.00**

PENDING PROPERTY CLOSINGS

Property	Committee Date	Pending Closing	Gross Sale Proceeds
6215 W National Ave, West Allis	October 26, 2013	2014	$ 31,800.00
Block 6E, Park East Development	April 3, 2006	2014	$ 406,000.00[1]
		TOTAL	**$ 437,800.00**

GENERAL PROPERTY STATUS

Property	Date Made Available	Status	Asking Price
5414-22 S Packard Avenue, Cudahy	June 12, 2006	Available for sale	$ 35,000.00
3618 E Grange, Cudahy	August 11, 2009	Available for sale	$ 4,900.00
3749 E Squire, Cudahy	June 21, 2001	Available for sale	$ 16,900.00
8450 West Beatrice Ct., Milwaukee	August 8, 2008	Available for sale	$ 375,000.00[2]
9074 S 5th Ave, Oak Creek	February 12, 2010	Available for sale	$ 28,900.00
9262 N 60th Street, Brown Deer	March 11, 2014	Available for sale	Appraisal in Progress
801 E. Ravine Lane, Bayside	March 11, 2014	Available for sale	Appraisal in Progress
7815 N River Road, River Hills	March 11, 2014	Available for sale	Appraisal in Progress
7634 N Senica Road, Fox Point	March 11, 2014	Available for sale	Appraisal in Progress
2525 W Mill Road, Glendale	March 11, 2014	Available for sale	Appraisal in Progress
6034 N Park Road, Glendale	March 11, 2014	Available for sale	Appraisal in Progress
1811 W Silver Spring Drive, Glendale	March 11, 2014	Available for sale	Appraisal in Progress
4430 N 108th Street, Wauwatosa	March 11, 2014	Available for sale	Appraisal in Progress
801 W Glendale Avenue, Glendale	March 11, 2014	Available for sale	Appraisal in Progress
4104 N Morris Boulevard, Shorewood	March 11, 2014	Available for sale	Appraisal in Progress
10424 W Woodward Avenue, Wauwatosa	March 11, 2014	Available for sale	Appraisal in Progress
2578 Wauwatosa Avenue, Wauwatosa	March 11, 2014	Available for sale	Appraisal in Progress
527 N 98th Street, Wauwatosa	March 11, 2014	Available for sale	Appraisal in Progress

Property	Date Made Available	Status	Asking Price
5617 W. National Avenue, West Allis	March 11, 2014	Available for sale	Appraisal in Progress
1229 S 76th Street, West Allis	March 11, 2014	Available for sale	Appraisal in Progress
8614 W Mitchell Street, West Allis	March 11, 2014	Available for sale	Appraisal in Progress
2104 S 70th Street, West Allis	March 11, 2014	Available for sale	Appraisal in Progress
7133 W Becher Street, West Allis	March 11, 2014	Available for sale	Appraisal in Progress
1566 S 64th Street, West Allis	March 11, 2014	Available for sale	Appraisal in Progress
1607 S 54th Street, West Milwaukee	March 11, 2014	Available for sale	Appraisal in Progress
2065 S 57th Street, West Allis	March 11, 2014	Available for sale	Appraisal in Progress
2151 S 63rd Street, West Allis	March 11, 2014	Available for sale	Appraisal in Progress
2105 S 79th Street, West Allis	March 11, 2014	Available for sale	Appraisal in Progress
3410 S Schauer Avenue, Greenfield	March 11, 2014	Available for sale	Appraisal in Progress
3509-11 E Plankinton Avenue, Cudahy	March 11, 2014	Available for sale	Appraisal in Progress
3711E Barnard Avenue, Cudahy	March 11, 2014	Available for sale	Appraisal in Progress
3677 E Carpenter Avenue, Cudahy	March 11, 2014	Available for sale	Appraisal in Progress
3834 E Edgerton Avenue, Cudahy	March 11, 2014	Available for sale	Appraisal in Progress
3901 E Martin Avenue, Cudahy	March 11, 2014	Available for sale	Appraisal in Progress
3127 E Luzerne Avenue, Cudahy	March 11, 2014	Available for sale	Appraisal in Progress
6465 S Whitnall Edge Road, Franklin	March 11, 2014	Available for sale	Appraisal in Progress
2427 W Carrington Avenue, Oak Creek	March 11, 2014	Available for sale	Appraisal in Progress
1628 Carroll Avenue, South Milwaukee	March 11, 2014	Available for sale	Appraisal in Progress
1315 Nicholson Avenue Rear, South Milwaukee	March 11, 2014	Available for sale	Appraisal in Progress
S 35th Street, Franklin	March 11, 2014	Available for sale	Appraisal in Progress
1606 18th Avenue, South Milwaukee	March 11, 2014	Available for sale	Appraisal in Progress
2001 7th Avenue, South Milwaukee	March 11, 2014	Available for sale	Appraisal in Progress
8124 S Lakeview Drive, Franklin	March 11, 2014	Available for sale	Appraisal in Progress
8143 S 34th Street, Franklin	March 11, 2014	Available for sale	Appraisal in Progress
8474 S Burrell Street, Oak Creek	March 11, 2014	Available for sale	Appraisal in Progress
9139 S 5th Avenue, Oak Creek	March 11, 2014	Available for sale	Appraisal in Progress
165 E Golden Lane, Oak Creek	March 11, 2014	Available for sale	Appraisal in Progress
10568 S Alton Road, Oak Creek	March 11, 2014	Available for sale	Appraisal in Progress

1. County's share of $700,000 sales price
2. Net proceeds to Federal Transit Administration or Future Transit Capital Project

SUMMARY DETAIL OF PENDING PROPERTY CLOSINGS

PROPERTY	BUYER	CLOSING	COMMENTS
6215 W National Ave	City of West Allis	2014	Sale is contingent upon a successful MOU eliminating Storm Water Management Fees against Milwaukee County owned properties.

SUMMARY DETAIL OF UWM, INNOVATION PARK, LLC SALE

PROPERTY	BUYER	CLOSING	COMMENTS
NE Quadrant County Grounds	UWM, Innovation Park, LLC	February 15, 2011	Initial $5 million paid February 15, 2011. Second $5 million payment was received on February 5, 2014 County Board extended each of the purchase price installment payment dates after closing by twenty-four (24) months as follows: • $887,500 payable on February 15, 2015 • $887,500 payable on February 15, 2016 • $887,500 payable on February 15, 2017 • $887,500 payable on February 15, 2018

Supervisor Patricia Jursik, Chairperson,
From the Committee on Economic and Community Development, reporting on:

File No. 14-212

(ITEM 75) From the Milwaukee County Treasurer, requesting approval of an Intergovernmental Agreement and Memorandum of Understanding with the City of Wauwatosa Community Development Authority that transfers environmentally-impaired foreclosed property located at 2578 Wawautosa Avenue, in the City of Wauwatosa, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the attached Intergovernmental Agreement between Milwaukee County and the City of Wauwatosa addresses the transfer of property located at 2578 Wauwatosa Avenue to the City of Wauwatosa Community Development Authority ("Authority") and addresses the existing tax liens against said property; and

WHEREAS, this long-vacated property is blighted and environmentally impaired and the goal of the agreement is to eliminate its status as a blighted property and return it to the tax rolls; and

WHEREAS, Section 66.1333(13) of the Wisconsin Statutes authorizes the parties to enter into cooperative agreements and related contracts to eliminate blighted properties through redevelopment through the utilization of available public and private agencies and resources; and

WHEREAS, the agreement stipulates that the County agrees to convey the property to the Authority and the Authority agrees to accept the conveyance of the property; and

WHEREAS, the County has foreclosed on the property in accordance with the terms of this agreement to enable it to transfer title under its authority; and

WHEREAS, the County agrees to convey the property by warranty deed free and clear of all liens, except for two Wisconsin Department of Revenue warrants for $1,593.51; and

WHEREAS, it is agreed that all taxes from the years 1992 to 1997 and from 2002 to 2011 are considered uncollectable and the Authority accepts responsibility for the taxes for the year of the closing; and

WHEREAS, this agreement is based upon the assumption that the Authority will take complete responsibility for any environmental remediation and forever discharges the

County and its officers from any claims in any way connected with the environmental condition of the property; and

WHEREAS, it is agreed that the Authority will pursue sale of this property based upon an appraisal of this property and each party is entitled to reimbursement from the net proceeds after reimbursing the Authority for any non-reimbursed remediation costs it incurred and then the County for unpaid delinquent property taxes prior to and including 2011 and the equal division of any remaining proceeds; now, therefore,

BE IT RESOLVED, that the attached Intergovernmental Agreement and Memorandum of Understanding between Milwaukee County and the City of Wauwatosa are hereby affirmed and approved; and

BE IT FURTHER RESOLVED, that the Office of County Economic Development is hereby authorized to proceed under the direction of Corporation Counsel with the conveyance of said property to the City of Wauwatosa Community Development Authority through the transfer of the title by Warranty Deed.

ag
04/17/2014
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INTERGOVERNMENTAL COOPERATION AGREEMENT
REAL ESTATE ACQUISITION

This Agreement made and entered into this 24 day of Aug. 2012, by and between COUNTY OF MILWAUKEE, Wisconsin ("County") and the COMMUNITY DEVELOPMENT AUTHORITY of the City of Wauwatosa ("Authority"), both municipal corporations:

WITNESSETH:

WHEREAS, the County has foreclosable tax liens pursuant to Section 75.521 of the Wis. Stats. against real property located at 2578 Wauwatosa Avenue in the City of Wauwatosa, Milwaukee County, Wisconsin, with tax identification numbers 331-0792-00 and 331-0793-00 ("Property"); and,

WHEREAS, the owner of record of the Property is Ronald L Collison, and,

WHEREAS, the Property is vacant, blighted and possibly environmentally impaired and the parties desire to cooperate for the purpose of eliminating its status as a blighted, environmentally impaired Property; and,

WHEREAS, Section 66.1333 (13) of the Wis. Stats. authorizes the parties to enter into cooperative agreements and related contacts to eliminate blighted properties through redevelopment and other activities through the utilization of all available public and private agencies and resources.

NOW THEREFORE, in consideration for the sum of one dollar ($1.00) and other good and valuable consideration, the receipt which is acknowledged, and the mutual obligations of the parties in the premises, the County agrees to convey the Property to the Authority and the Authority agrees to accept conveyance of the Property from the County upon the following terms and conditions:

1. The County, subject to the environmental contingency described below, has begun the process to foreclose its tax liens against the Property pursuant to Section 75.521 of the Wis. Stats. and obtain title to the Property in fee simple absolute ("Tax lien foreclosure").

2. Conveyance of the Property to the Authority shall be closed at the office of the Corporation Counsel of the County, as soon as practicable on the day of the judgment of foreclosure, or at such other time and place as may be agreed in writing by the parties.

3. Conveyance of the Property shall be by warranty deed, free and clear of all liens and encumbrance, except as authorized under Section 75.521 (8) or (13)(b) of the Wis. Stats. and except for two delinquent warrants filed by the Wisconsin Department of Revenue and docketed in the office of the Clerk of the Circuit Court of Milwaukee County (No. 217057 on July 27, 1981 in the sum of $ 1,152.76 and No. 232412 on April 8, 1983 in the sum of $ 440.75)

4. Legal possession and occupancy of the Property shall be delivered to the Authority on the date of closing. (Defined term)

5. Time is of the essence with respect to the provisions of this Agreement.

6. It is agreed that all unpaid taxes and charges incurred by the County for the years 1992-1997, 2002-2011 (331-0792-00) and 1993, 1997, 2002-2011 (331-0793-00) are considered uncollectible ("Bad Debt"), and the Authority accepts financial responsibility for the taxes for the year of closing.

7. Environmental Contingency: The parties recognize that due to the past occupancy of the Property, there may exist conditions with respect to soils and groundwater on-site, including, but not limited to the presence of environmentally regulated pollutants, contaminants and hazardous or toxic materials that require investigation and, in some cases, remedial action and may result in claims, demands and liabilities to the owner of the Property by third parties, including, without limitation, governmental entities. Therefore, the parties have agreed that this Agreement is based upon the assumption that the Authority will take complete responsibility for any environmental remediation, subject to the following conditions:

   a. Prior to the commencement of the tax lien foreclosure proceedings by the County, the Authority, its agents, employees and designees are hereby authorized by the County pursuant to Section 75.377 of the Wis. Stats. to enter upon the Property to conduct such environmental inspections, investigations and audits of the Property to determine the nature and extent of the environmental pollution as defined in Section 299.04 (4) of the Wis. Stats., to include removal of any underground storage tanks, if any. Such activities will be completed within one hundred twenty (120) days of the date of this Agreement and shall be conducted pursuant to and comply with all applicable statues, rules and regulations.

   b. If the City elects not to close or causes the agreement to be terminated due to the findings in paragraph a, above, the City agrees that it will provide such findings to the present owner of the property and the City of Wauwatosa Assessor, which is likely to have the effect of reducing the assessed value of the Property to $100.00. Within thirty (30) days of the completion of the activities set forth in the Subsection a., above, the Authority shall have the right, in its sole and absolute discretion, elect to either close this transaction or cause this Agreement to be terminated by providing written notice to the County as to the Authority's intention. Failure to provide written notice to the County with in the specified time herein shall also act to terminate this Agreement. If terminated as provided herein, this Agreement shall be null and void and neither party shall have any further obligations thereunder.

   c. If the transaction contemplated herein closes, from and after the closing, the Authority waives, releases, acquits and forever discharges the County, its officers, employees and agents of and from and causes of action, legal or administrative proceedings, claims,

demands, actual damages, punitive damages, losses, costs, liabilities, interest attorney's fees and expenses of whatever kind and nature, in law or in equity, known or unknown, which the Authority ever had, now has, hereinafter can, shall or may have or acquire or possess or arising out for in any way connected with, or based upon the environmental condition of the Property.

d. Should the County be unable to obtain title to the Property or otherwise carry out this Agreement by reason of a valid legal defect in title which the Authority is unwilling to waive, this Agreement shall be void.

8. The parties agree to act in good faith and with diligence to conclude the transaction contemplated herein and to that end shall, without cost of expense to the other party, prepare, execute and deliver to or cause to be prepared, executed and delivered to the other party, such other and further instruments of transfer and conveyance as may be reasonably requested, and take such other action as the party may reasonably require to carry out more effectively their respective obligations under this Agreement.

9. It is agreed that the Authority will pursue the sale and use of the Property for development by a taxable private party at a sale price determined by the Authority based upon a fair market ~~value~~ appraisal of the property. In determining fair market value, the appraiser shall give consideration to the highest and best use of the Property.

10. Each party will be entitled to reimbursement from the net proceeds of the sale of the Property on the following basis:
    a. Authority's Reimbursable Costs: Costs incurred for environmental investigation and clean-up of the Property, minus any reimbursement received under the brownfield/contaminated property remediation funding and grant money received therefore; Costs incurred for appraisal of the Property and other such costs associated with ownership of the property as shall be reasonably acceptable to the County.
    b. County's Reimbursable Costs: All unpaid delinquent property taxes and charges against the Property for years prior to and including 2011.

    If the net proceeds of the sale of the Property are less than the total of those costs, the proceeds will be divided between the parties by first reimbursing the Authority for its costs, and providing the balance of said proceeds to the County to be applied against its costs, based upon the definitions of Reimbursable Costs of each party as described in the previous paragraph. If the proceeds of the sale are greater than the total of those Reimbursable Costs, the difference between the sale of the proceeds and the total of Reimbursable Costs will be divided equally between the parties.

11. This Agreement contains the entire agreement between the parties and any agreement hereafter made shall be ineffective to change, modify of discharge this Agreement, in whole or in part, unless such agreement hereafter made is in writing and signed by the parties hereto.

****

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed and delivered as of the date fist above written.

County of Milwaukee

BY: _____
Christopher Abele, Milwaukee County Executive

ATTEST: _____
Joseph J Czarnezki, Milwaukee County Clerk

Approved as to form of this 7th day of September, 2012.

_____, Principal Assistant
Corporation Counsel, Milwaukee County

Community Development Authority
City of Wauwatosa

BY: _____
Jason Kohout, Chairman

ATTEST: _____
Paulette Enders, Executive Director

Approved as to form of this 24 day of August, 2012.

_____
Alan Kesner, City Attorney, City of Wauwatosa

MEMORANDUM OF UNDERSTANDING
REAL ESTATE ACQUISITION

This Memorandum of Understanding (this "MOU") is dated as of the 13 day of December, 2013, by and between MILWAUKEE COUNTY ("County") and the COMMUNITY DEVELOPMENT AUTHORITY of the City of Wauwatosa ("Authority"), both municipal corporations. Together these named entities constitute the "Parties" to this MOU.

WITNESSETH:

WHEREAS, the County and the Authority are Parties to that certain Intergovernmental Cooperation Agreement (the "Agreement") dated AUGUST 24, 2012 (*provided as attachment 'A'*), pursuant to which the Parties are to cooperate for the purpose of eliminating blighted and environmentally impaired real property located at 2578 Wauwatosa Avenue in the City of Wauwatosa, with tax identification numbers 331-0792-00 and 331-0793-00 ("Property"); and

WHEREAS, the Agreement permits the Authority to enter upon the Property to conduct environmental inspections and investigations, and audits of the Property to determine the nature and extent of the environmental pollution; and

WHEREAS, the Agreement also gives the authority the discretion to either accept legal possession and occupancy of the Property or cause the Agreement to be terminated by providing written notice to the County as to the Authority's intentions.

NOW THEREFORE, in consideration of the terms and provisions contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties hereto, it is agreed as follows:

PROVISIONS:

1. The County shall continue the process to foreclose its tax liens against the Property pursuant to Section 75.521 of the Wis. Stats., and obtain title to the Property in fee simple absolute.

2. The Authority acknowledges and agrees it wants legal possession and occupancy of the Property.

3. The Agreement is renewed and the County waives the thirty (30) day notice requirement contained in Paragraph 7.b. of the Agreement.

4. All other terms and provisions of the Agreement shall remain in full force and effect.

5. In the event of any conflict between the terms and provisions of this MOU and the terms and provisions of the Agreement, the terms and provisions of this MOU shall govern, control and prevail.

IN WITNESS WHEREOF, the Parties have executed this Memorandum of Agreement as of the date first set forth above.

County of Milwaukee

By: _____ Date: 12/20/13
Christopher Abele, Milwaukee County Executive

Attest: _____ Date: 12/17/2013
Joseph J. Czarnezki, Milwaukee County Clerk

Approved as to form and independent status:

By: _____ Date: 12/13/13
Corporation Counsel, Milwaukee County

Community Development Authority
City of Wauwatosa

By: _____ Date: 12/12/13
Name: Julie Somma Rettko
Title: CDA Chairperson

Attest: Cathy Martens Date: 12/12/13
Name: Cathy Martens
Title: Municipal Clerk

Approved as to form and independent status:

By: _____ Date: 12/13/13
Alan Kesner, City Attorney, City of Wauwatosa

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 2-25-14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Intergovernmental Agreement, Wauwatosa – Collison property_____

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☒ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	244,466	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

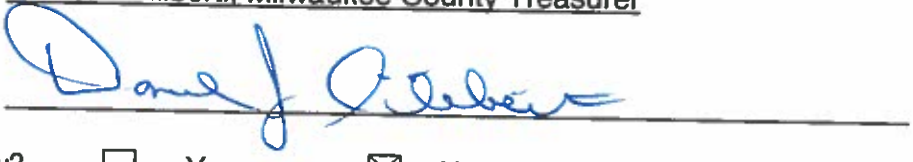
This resolution will not result in any new or additional expenditures, since the uncollectable delinquent taxes herein referred to have been carried on the books for many years, and with the contaminated condition of the property, there was no foreseeable way of collecting them.

This resolution, along with its transfer to the City of Wauwatosa, will result in the discontinuation of the accumulation of any further delinquent taxes on this property.

This resolution will also result in the remediation of this property, and its return to the tax rolls with the added benefit of tax payments to the County by the new owner.

With the transfer of this property, the uncollectable delinquent taxes in the amounts of $78,066.42 in principal, $110,932.93 in interest, and $55,466.44 in penalty will be written-off as a recognized loss of potential revenue, pending the sale of the property and the possible reimbursement of some of those uncollectable delinquent taxes from the sale of the property.

Department/Prepared By Daniel J Diliberti, Milwaukee County Treasurer

Authorized Signature 

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-297

(ITEM 76) From the Director of County Economic Development, Department of Administrative Services, requesting authorization to apply for, accept, and implement a Community Development Investment Grant from the Wisconsin Economic Development Corporation in the amount of $250,000 to assist in funding streetscaping improvements for the expansion of Milwaukee's Asian Market Phongsavan, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Wisconsin Economic Development Corporation (WEDC) is the State of Wisconsin's lead economic development agency focused on sustainable business growth and job creation; and

WHEREAS, WEDC's Community Development Investment Grant (CDIG) Program is meant to "support urban, small city, and rural community redevelopment efforts by providing financial incentives for shovel-ready projects with emphasis on, but not limited to, downtown community driven efforts" by providing grants to local municipalities for use on specific projects which "demonstrate significant, measureable benefits in job opportunities, property values, and/or leveraged investment by local and private partners;" and

WHEREAS, Department of Administrative Services (DAS)-Economic Development Division is seeking authorization to apply for a Tier 2 CDIG in an amount up to $250,000 to assist in the redevelopment and expansion of Milwaukee's Asian Market Phongsavan; and

WHEREAS, Milwaukee's Asian Market Phongsavan, located on the northwest side of the City of Milwaukee at 6300 North 76th Street, opened in 2008 in a former blighted and abandoned auto repair building and features groceries, produce, a café, and 30 vendor stalls providing an assortment of goods including fruits, vegetables, and Hmong cultural items; and

WHEREAS, to accommodate the massive growth and demand of the current market, Milwaukee's Asian Market Phongsavan began planning a new two-story building adjacent to the existing structure that would provide not only new vendor stalls, but restaurants, medical offices, and an assortment of other services that could benefit the community including basketball courts and community halls; and

WHEREAS, the new venue would be approximately 70,582 square feet and feature 160 rentable spaces in a variety of sizes, the majority of which have already been pre-leased; and

WHEREAS, upon completion of the new building, the existing 14,000-square-foot structure will be converted solely into a grocery store; and

WHEREAS, Milwaukee's Asian Market Phongsavan's expansion project will cost approximately $4.1 million, funded primarily through a $3,346,300, 75% Small Business Administration-backed loan serviced by Ridgestone Bank with $418,281 in Milwaukee Economic Development Corporation participation; and

WHEREAS, owner equity and WEDC grant funds will be used to cover the remaining project costs; and

WHEREAS, WEDC grant funds would be used specifically for streetscaping improvements on both the existing building and the new building, including but not limited to, landscaping, signage, storefront windows, doors, and awnings; and

WHEREAS, the required 75% local match requirement is satisfied by the $3,346,300 loan and owner equity, which account for approximately 94% of project costs; and

WHEREAS, the Committee on Economic and Community Development, at its meeting of April 14, 2014, recommended adoption of the Department's request (vote 4-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting of April 17, 2014, also recommended adoption of the Department's request (vote 7-0); now, therefore,

BE IT RESOLVED, that the Director of County Economic Development is hereby authorized to apply for, and if awarded, accept Community Development Investment Grant (CDIG) funds in an amount not to exceed $250,000 from the Wisconsin Economic Development Corporation (WEDC) to pay for streetscaping improvements for the expansion of Milwaukee's Asian Market Phongsavan; and

BE IT FURTHER RESOLVED, that if awarded the grant, the Department of Administrative Services (DAS)-Economic Development Division is authorized to enter into a CDIG Agreement with WEDC and a Development Agreement with Milwaukee's Asian Market Phongsavan, subject to the approval of Risk Management and Corporation Counsel; and

BE IT FURTHER RESOLVED, the Development Agreement shall include at least the following terms and conditions:

(a) Disadvantaged Business Enterprise participation pursuant to Chapter 42 for the portion of the project funded by the grant.
(b) Goal of 25% residential hiring for the portion of the project funded by the grant.

(c) Good faith efforts to utilize workers from Milwaukee JobCorps where possible on the entire project.
(d) Submittal to County of paid itemized invoices for eligible expenses with proof of payment for reimbursement purposes, as required by WEDC.
(e) Semi-annual performance reporting during the life of the project, with a final report due upon completion, as required by WEDC.
(f) Reporting for the next several years regarding job creation and retention, leveraged investment, project specific gains, and the increase in the tax base, as required by WEDC.
(g) Indemnification in favor of County in the event of a default entitling WEDC to a return of any grant funds expended.
(h) Guaranty that County is not responsible for financial obligations of Milwaukee's Asian Market Phongsavan, including but not limited to, loan default by the principal.
(i) Access to project records during the life of the project and for at least three years thereafter for auditing purposes.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 28, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: The Director of the Department of Administrative Services – Economic Development recommends authorization to apply for, and if awarded, accept and implement a Community Development Investment Grant from the Wisconsin Economic Development Corporation in an amount up to $250,000 to assist in funding streetscaping improvements for the expansion of Milwaukee's Asian Market Phongsavan.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	N/A	N/A
	Revenue	N/A	N/A
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Economic Development Director is requesting authorization to apply for, and if awarded, accept and implement a Community Development Investment Grant from the Wisconsin Economic Development Corporation to be utilized for the redevelopment and expansion of Milwaukee's Asian Market Phongsavan.
B. No net increase or decrease in the annual budget. Milwaukee County's role in the process will be that of a compliance administrator and conduit for grant funds. Staff time to monitor the project and process the reimbursements will be absorbed in the agency's existing budget.
C. There will be no budgetary impact as a result of acceptance of the WEDC grant. All matching funds are provided through private investment in the project, as permitted by WEDC.

Funding Agency						
Ridgestone Bank SBA guaranteed	Ridgestone Bank Participation	MEDC Participation	WEDC Grant	*Owner Equity	TOTAL FUNDING	
$2,509,725	$418,294	$418,281			$3,346,300	*75% SBA-backed loan*
			$250,000	$487,969	$737,969	*Grants and Equity*
					$4,084,269	Total Project Costs

*Owner equity will be reduced if additional grant funding can be secured, such as a grant from the Havenwoods Economic Development Corporation or a City of Milwaukee façade grant.

D. None.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared by: Teig Whaley-Smith, Economic Development Director

Authorized Signature:

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

From the Committee on Economic and Community Development

File No. 14-315

(ITEM 77) From the Director of County Economic Development, Department of Administrative Services, requesting authorization to execute the Third Amendment to the Land Lease between the County and Fitness Development Associates, LLC, for the Fitness Center site at 8700-8714 West Watertown Plank Road in the City of Wauwatosa, Wisconsin, by recommending adoption of the following:

A RESOLUTION

WHEREAS, in 1998, Milwaukee County entered into a Lease Agreement with Fitness Development Associates, LLC, for approximately five acres of County-owned land at 8700-8714 West Watertown Plank Road for use as a fitness center; and

WHEREAS, in 2001, the Milwaukee County Board of Supervisors approved the execution of an Amendment with Fitness Development Associates, LLC, for additional land to be added to the agreement for use for parking; and

WHEREAS, a second Amendment was approved and executed for additional parking in 2006; and

WHEREAS, Wisconsin Department of Transportation (WisDOT) project 1060-33-23 will expand the Right of Way along West Watertown Plank Road, and thus eliminate existing signage of Fitness Development Associates, LLC, in front of the building; and

WHEREAS, representatives from the County and Fitness Development Associates, LLC, wish to have an amendment drafted to properly recognize WisDOT's taking and compensate the Lessee with additional land fronting West Watertown Plank Road in order to accommodate new signage; now, therefore,

BE IT RESOLVED, that the Director of County Economic Development, Department of Administrative Services, is hereby authorized to sign the Third Amendment with Fitness Development Associates, LLC, for the Land Lease located at 8700-8714 West Watertown Plank Road.

ag
04/17/2014
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 31, 2014

Original Fiscal Note x

Substitute Fiscal Note

SUBJECT: Authorization to amend a land lease with Fitness Development Associates LLC for the site located at 8700-8714 West Watertown Plank Road Wauwatosa, Wisconsin

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

x Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☒ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

An existing Land Lease is to be amended due to the DOT's expansion of Right of Way along Watertown Plank Road and thus eliminating the Lessee's existing signage for the building. County will add the space lost to the western end of the existing lease area, which will allow for new signage to be erected. No changes will be made to the existing Rent Schedule.

Department/Prepared By Teig Whaley-Smith, Economic Development Director

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes x No

Did CBDP Review?[2] ☐ Yes x No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.