OFFICE OF THE COUNTY EXECUTIVE

Milwaukee County

CHRIS ABELE • COUNTY EXECUTIVE

Item 5

Date: April 22, 2014

To: Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

From: Chris Abele, County Executive

Subject: Reappointment of Dr. John Raymond, Sr. to the Milwaukee County Research Park Corporation Board of Directors

Subject to the confirmation of your Honorable Body and pursuant to the provisions set forth in County Board Resolution File Nos. 84-945, 86-64 and 88-270, I am hereby reappointing Dr. John Raymond Sr. to serve on the Milwaukee County Research Park Corporation Board of Directors. Dr. Raymond's term will expire on April 21, 2017. A copy of Dr. Raymond's resume is attached for your review.

Your consideration and confirmation will be appreciated.

Chris Abele
Milwaukee County Executive

cc: Supervisor Pat Jursik, Economic and Community Development Committee, Chair
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Alexis Gassenhuber, Committee Clerk
William Drew, Research Park
Dr. John Raymond, Sr.

ROOM 306, COURTHOUSE • 901 NORTH 9TH STREET • MILWAUKEE, WISCONSIN 53233
PHONE: 414-278-4346 • FAX: 414-223-1375

Medical College of Wisconsin
8701 Watertown Plank Road, Milwaukee, WI 53226
www.mcw.edu | 414.456.8296

John R. Raymond, Sr., MD
President and CEO

Home: Madeline Lane, Brookfield, WI

Medical College of Wisconsin

John R. Raymond, Sr., MD, the Medical College of Wisconsin's (MCW) President and CEO, assumed his new position as the College's sixth President on July 1, 2010. He was previously Vice President for Academic Affairs and Provost at the Medical University of South Carolina (MUSC).

As MCW's President and CEO, Dr. Raymond leads Wisconsin's only private medical school with an operating budget over $900 million. Approximately one out of every three Wisconsin physicians is an alumnus of MCW. With approximately 5,500 faculty and staff members, MCW is the eighth-largest private employer in Metro Milwaukee.

MCW is ranked in the top third of all medical schools nationwide for National Institutes of Health research funding and conducts approximately $170 million annually in funded research. The Medical College employs Wisconsin's largest physician practice group with more than 1,350 doctors. MCW physicians care for approximately 425,000 patients annually at its three primary teaching hospital affiliates, Froedtert Hospital, Children's Hospital of Wisconsin and the Zablocki VA Medical Center.

Under Dr. Raymond's leadership, MCW is addressing Wisconsin's pending physician shortage through the development of statewide community-based medical education campuses. The first two campuses are under development in Central Wisconsin and Green Bay.

A practicing nephrologist who plays active roles in clinical care, teaching, and faculty mentorship, Dr. Raymond is also a medical researcher studying the basic mechanisms of kidney cell function. He has published more than 130 full-length manuscripts and earned nearly $40 million of grant funding over the course of his career. Dr. Raymond joined the MUSC faculty in 1996 as the Dialysis Clinics Incorporated (DCI) Professor of Medicine. He served as Associate Chief of Staff for Research at the Ralph H. Johnson VA Medical Center in Charleston, SC, from 1998 to 2002. Dr. Raymond was MUSC's Associate Provost for Research from 2001-2006, and Vice President for Academic Affairs and Provost from 2002-2010. He is a peer-designated Best Doctor®, and an NIH-funded scientist.

He received his undergraduate and medical degrees with honors from the Ohio State University, and performed his internship, residency, chief residency and nephrology fellowship training at Duke University Medical Center. After completing his training, he joined Duke's faculty where he rose through the ranks to attain tenure.

Dr. Raymond is a member of the Board of Directors of the United Way of Greater Milwaukee, the American Heart Association of Metro Milwaukee and the Kidney Foundation of Wisconsin. He served as Chairman of the American Heart Association's 2011 Milwaukee Heart Walk.

Dr. Raymond has served on the editorial boards of the *American Journal of Physiology – Renal Physiology*, the *Journal of Biological Chemistry* and *Assay Drug Development Technology*. He was selected for membership in both the Association of American Physicians and the American Society for Clinical Investigation. Among Dr. Raymond's many honors are awards for excellence in leadership, research, mentorship, service, diversity, teaching and clinical care.

OFFICE OF THE COUNTY EXECUTIVE

Milwaukee County

CHRIS ABELE • COUNTY EXECUTIVE

Date: April 22, 2014

To: Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

From: Chris Abele, County Executive

Subject: Reappointment of David Gilbert to the Milwaukee County Research Park Corporation Board of Directors

Subject to the confirmation of your Honorable Body and pursuant to the provisions set forth in County Board Resolution File Nos. 84-945, 86-64 and 88-270, I am hereby reappointing David Gilbert to serve on the Milwaukee County Research Park Corporation Board of Directors. Mr. Gilbert's term will expire on April 21, 2017. A copy of Mr. Gilbert's resume is attached for your review.

Your consideration and confirmation will be appreciated.

Chris Abele
Milwaukee County Executive

cc: Supervisor Pat Jursik, Economic and Community Development Committee, Chair
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Alexis Gassenhuber, Committee Clerk
William Drew, Research Park
David Gilbert

ROOM 306, COURTHOUSE • 901 NORTH 9TH STREET • MILWAUKEE, WISCONSIN 53233
PHONE: 414-278-4346 • FAX: 414-223-1375

David H. Gilbert
President – UWM Foundation, Inc.
President – UWM Real Estate Foundation, Inc.
Executive Director, Innovation Campus – UW Milwaukee

Home: Marseilles Drive, Mequon, WI 53092

David H. Gilbert was appointed to the position of President of the UWM Foundation by the Foundation Board of Directors 2005. As President of the UWM Foundation, Mr. Gilbert provides leadership and direction for Foundation programs that support the educational, scientific and literary purposes of the University. Since being appointed to the position of President, he led the effort to create two subsidiary corporations – the UWM Real Estate Foundation and the UWM Research Foundation. Mr. Gilbert serves as an ex-officio member of the Board, all of its committees, and subsidiary corporations. In 2013, he was appointed by the Chancellor to the newly created post of Executive Director of the UWM Innovation Campus, a project Mr. Gilbert spearheaded as President of the UWM Real Estate Foundation.

Mr. Gilbert came to UWM from the State University of New York at Albany in 2004 as Senior Advisor to the Chancellor of UWM. From June 2007 through August 2008, Mr. Gilbert served as Interim Vice Chancellor for Development at UWM during which time he guided the University through the close of a successful $125 million comprehensive campaign. He also served as Interim Athletic Director from April 2010 through February 2011. At Albany, he served as Vice President for Outreach. His portfolio there included government, industry and community relations. His initiatives at Albany supported both the academic programs of the University and economic development in the region.

Since moving to Wisconsin, Mr. Gilbert has served on a variety of Boards including the Children's Hospital and Health System, the Wisconsin Biotechnology and Medical Device Association, the Milwaukee County Research Park, the Wisconsin Innovation Network and the Techstar Foundation.

Mr. Gilbert holds a Master's Degree in Public Administration from the University at Albany and a Bachelor of Science Degree in Resource Management from the SUNY College of Environmental Science and Forestry. He resides with his wife in Mequon, Wisconsin and has two grown daughters that also live in the Milwaukee area.

OFFICE OF THE COUNTY EXECUTIVE

Item 7

Milwaukee County

CHRIS ABELE • COUNTY EXECUTIVE

Date: April 22, 2014

To: Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

From: Chris Abele, County Executive

Subject: Reappointment of Tim Baranzyk to the Veterans Service Commission

Subject to the confirmation of your Honorable Body and pursuant to the provisions set forth in Wisconsin Statutes Sec. 45.81, I am hereby reappointing Mr. Tim Baranzyk to serve on the Veterans Service Commission. Mr. Baranzyk's appointment will expire on December 31, 2016. A copy of Mr. Baranzyk's resume is attached for your review.

Your consideration and confirmation will be appreciated.

Chris Abele
Milwaukee County Executive

cc: Supervisor Peggy Romo West, Chair, Health and Human Needs Committee
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Jodi Mapp, Committee Clerk
Tim Baranzyk

ROOM 306, COURTHOUSE • 901 NORTH 9TH STREET • MILWAUKEE, WISCONSIN 53233
PHONE: 414-278-4346 • FAX: 414-223-1375

Tim Baranzyk

S. 81st Street

Milwaukee, WI 53220

1-414-628-7081

Education:

Masters in Special Education; Master's in Educational Leadership

Cardinal Stritch University, 2000 & 2001

B.A. in Political Science, University of Wisconsin-Milwaukee, 1973

Employment:

Milwaukee Public Schools – 1989-Present

Diagnostic Teacher

Social Studies & Special Education Teacher

Military/Veteran:

State Commandant, Marine Corps League (MCL), WI, 2001-2003

Badger Detachment Commandant, MCL, 2000-2009

President, WI Vietnam Vets, Chapter 1, 2003-Present

Service Officer, 4th District, American Legion-2008-Present

Commander Post 416, Greendale, American Legion, 2003-Present

Newsletter Editor, Wisconsin Marine, 2000-2009; Badger Scoop-1995-2009

Awards:

Milwaukee County Veteran of the Year 2004

Honor Blanket presented by Potawatomi Nation

OFFICE OF THE COUNTY EXECUTIVE

Milwaukee County

CHRIS ABELE • COUNTY EXECUTIVE

Date: April, 11 2014

To: The Honorable Marina Dimitrijevic, Chairwoman, County Board of Supervisors

From: Chris Abele, County Executive

Subject: **Re-Appointment to the Milwaukee Art Museum Board**

Pursuant to the provisions set forth in the By-laws of the Art Museum, Article II, Sec. 1(b), I am hereby reappointing Supervisor Patricia Jursik to the Milwaukee Art Museum Board of Directors. Her term will expire June 1, 2015.

Your consideration and review of this appointment is appreciated.

Chris Abele
Milwaukee County Executive

cc: Gerry Broderick, Chair-Parks, Energy & Environment Committee
Kelly Bablitch, Chief of Staff, County Board
Alexis Gassenhuber, Committee Clerk
Jessica Janz-McKnight, Research Analyst
Dan Keegan, Director Milwaukee Art Museum
Supervisor Patricia Jursik

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Supervisor David Cullen, Chairperson,
By the Committee on Finance, Personnel, and Audit, reporting on:

File No. 14-465

(ITEM 9) A resolution to **RECEIVE AND PLACE ON FILE** (vote 8-0) an informational report from the Chief Human Resources Officer, Department of Human Resources, and Corporation Counsel dated May 13, 2014, regarding the overview and chronology of Buy-In and Buy-Back programs.

jmj
05/16/14
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File No. 14-465

Milwaukee County

Department of Human Resources
INTER-OFFICE COMMUNICATION

Referred

MAY 14 2014

County Board Chair

Date: May 13, 2014

To: Marina Dimitrijevic, Chairwoman, Board of Supervisors

From: Kerry J. Mitchell, Chief Human Resources Officer
Mark Grady, Deputy Corporation Counsel

Subject: **Overview and Chronology of Buy In and Buy Back Programs**

The so-called "buyback" and "buy-in" programs both involve the purchase of service credit by an employee. However, they apply to different situations and are based on different legal provisions. In fact, confusion between the two types of purchases caused some of the errors in past administration.

This memo is intended to outline the history of the Buy In and Buy Back programs of the Employee Retirement System, explain the recent discovery of operational issues related to Buy In and Buy Back transactions, and review the information discovered to date regarding past transactions that may have been in violation of our pension plan document.

DESCRIPTION OF BUY IN

The ability for an employee to complete a "buy in" arose out of the eligibility for optional membership in ERS for some employees, typically temporary, seasonal or short-term employees. Since its creation in 1937 by the state legislature, the pension plan has authorized the Pension Board to determine which classes of employees are mandatorily members of ERS and which classes of employees should have an option to become members of ERS. Since 1942, rules of the Pension Board have given seasonal and other temporary employees an option to join ERS. It was anticipated that the option would be exercised at the beginning of the optional employment.

The first buy in of optional service was apparently granted by the Pension Board in 1988 in response to an employee's argument that the County had failed to notify him at the start of his earlier service that he had an option to enroll in ERS. Presumably to avoid litigation over the issue, the Pension Board granted the employee's request that he be allowed to exercise the option retroactively. As set forth below, the approval was thereafter granted on a case-by-case basis to employees who made requests and was later granted to all applicable employees. In 1996, ERS Rule 207 was adopted by the Pension Board to codify the ability for an optional

employee to retroactively exercise that option. However, effective 1/1/2007, the Pension Board amended the rule to prohibit any further retroactive exercises of the option to purchase service credit through a buy-in.

The rule, and the Pension Board authorization and practice prior to adoption of the rule, permitted employees to purchase service credit in ERS for periods of employment during which the employee had an option to enroll in ERS, but had not done so at the time. For example, the employee worked in a seasonal position and therefore had an option to enroll in ERS, but did not do so when he started his seasonal employment. At some later date, the employee became employed in a position that was covered by ERS. The employee then was allowed to choose to retroactively purchase the optional service credit for the time when the employee could have done so as a seasonal employee, but had not.

DESCRIPTION OF BUY BACK

The "buy back" program became part of ERS in 1953 through action of the state legislature which at that time controlled the terms of the ERS pension plan (the County was granted authority over the terms of ERS in 1965). This provision authorizing a buyback was codified in section 201.24(11.1) of the Ordinances governing ERS. The "buy back" program addresses a situation different from a "buy in." It applied where an employee was a County employee who was a member of ERS and made contributions (until recently, only employees who were members of ERS before 1971 made contributions). When the employee left employment, he could choose to request and receive a refund of his contributions and surrender all pension rights in ERS. If and when the employee returned at some later date to County employment in an ERS-covered position, the employee could choose to restore service credit for that prior period of employment by paying back (or "buying back") the previously-refunded contributions, with interest.

Thus, both types of purchases of service in ERS were authorized by the pension plan and the Pension Board. The errors that have been reported do not relate to the authorization for these purchases, but relate to the manner in which the retirement staff administered these purchases of service.

CHRONOLOGY

The following summarizes pertinent history related to the development of the buy in and buy back programs. As noted above and set forth below, the programs became confused with each other, although they dealt with different situations.

1953-1971

- July 31, 1953 – The **buy back** program originated when Chapter 201 of the Laws of 1937 was amended by the legislature to create section 5(6)(a)5 to allow members who terminated

County employment and then later returned to County employment to repurchase prior service credit, provided the member repaid the amount he or she withdrew from his or her account with interest from the date of withdrawal until the date of redeposit.

- 1969 – The **buy back** program was amended in Ordinance section 201.24(11.1) to require two years of service and payment of the withdrawn amount, plus interest, by December 31, 1971, to purchase prior service credit that had been withdrawn.

- 1971 - The **buy back** program was amended to require that the rehired member pay his or her withdrawn benefit and interest within two years of reemployment.

1988

- February 19, 1988 – Pension Board meeting minutes state that Thomas Smith requested to purchase service credit in ERS (through what is now called a "**buy in**") for time he worked as an optional employee on an emergency appointment. The Pension Board allowed Mr. Smith to join ERS for the period he was on emergency appointment if he paid 6% of his salary for that time period plus interest, at 5%. *This is the first documented authorization of a **buy in**.*

- February 19, 1988 – Pension Board meeting minutes indicate that the Pension Board denied the **buy back** of service credit where the member did not repay the owed amount within two years of reemployment. The member withdrew her funds in 1953. She subsequently became a member again in 1955. In 1971, the employee was advised to deposit the necessary funds, but she declined to do so. Sometime in 1987 or 1988, she requested to purchase her prior service. The Pension Board denied her request by a vote of four to three.

1989

- June 16, 1989 – According to meeting minutes, the Pension Board allowed a member to **buy back** prior service credit outside of the required two-year payment window. The member withdrew his contributions in 1962 and he became a member again in 1963. No individual notices were sent to notify rehired members of the opportunity to buy back service credit that they previously withdrew. The member appeared before the Pension Board and pled his case. The Pension Board allowed the member to redeposit the amounts withdrawn, or "buy back," his prior service credit with interest. The minutes note "[t]he Chairman indicated that this is not the first request before the Board and that it was within the Board's authority to grant his request." *This is the first documentation of the Pension Board allowing an employee to complete a buy back more than two years after reemployment. All of the buybacks that have been reported to the IRS with errors involve, among other things, employees being allowed to buy back their prior service more than two years after reemployment.*

- July 21, 1989 – The Pension Board again unanimously allowed a member to **buy back** service credit outside of the two-year window. At the meeting, the member asked if the Pension Board or ERS had any procedures to make sure rehired employees knew of the two year

requirement and the Secretary replied that a form letter was sent to rehired employees via certified mail.

1990

- April 19, 1990 – Pension Board meeting minutes indicate that the Pension Board reviewed the individualized request of a member who wanted to do a **buy in**. He said he was not aware that he could have joined ERS and he was not made an offer to join ERS when he was a seasonal laborer. The member requested that his membership date be retroactive to the date of his original employment. The Pension Board granted the member service credit and a retroactive ERS start date if he paid the contributions and accrued interest for the period of time during which he was unaware of his option to join ERS.

- September 21, 1990 – At this Pension Board meeting, the Chairman suggested that it was possible to develop a policy regarding the reinstatement of prior service, regarding general and similar cases that could be decided as a group. A special meeting was scheduled to discuss the issue.

- October 2, 1990 – Pension Board meeting minutes indicate that the Pension Board held a special meeting to discuss changing the interest rate it charged members who repurchase service credit through the **buy back** program.

- October 11, 1990 – Pension Board meeting minutes state that the Pension Board changed the interest rate for the **buy back** program, effective immediately, from 5% to the investment fund's actual rate of return.

- November 1, 1990 - Edward Marti and other rehired ERS members filed a lawsuit over ERS changing the **buy back** interest rate (the *Marti* lawsuit). The court held that the *Marti* plaintiffs were allowed to buy back their prior service credit at the 5% interest rate, due to insufficient notice to employees of the increased interest rate.

1991

- September 20, 1991 – The Pension Board discussed developing a notice to employees in order to implement the court decision and allow the changed interest rate to be applied to future **buy backs**.

- October 18, 1991 – Then-ERS Manager and Pension Board Secretary, Jac Amerell, reported on the status of the "buy back project." The Pension Board clarified the interest rate, waiting period and required payment dates for the specific group of employees entitled to participate in the buy back project.

- November 1, 1991 - The Retirement Office sent a memorandum to active employees discussing the time frame to purchase prior service credit at the 5% interest rate. However, rather than being limited to employees wishing to **buy back** previously forfeited service

credit, the memorandum contained the following language, which appeared to indicate that the memorandum was also addressed to employees who would desire to **buy in** time as an optional employee: "Current employees who...were never informed that they could pay their own annuity and become a member of the Retirement System." After December 31, 1991, the interest rate would be changed to the investment portfolio's actual rate of return. It is unknown whether, at the time the notice was sent, the Pension Board was aware of, knew of, or authorized this broader language applying the buy back case decision to employee buy ins.

- November 22, 1991 – Mr. Amerell reported that 156 requests for the **buy back** had been received and an additional one to two per day were being received. The minutes did not distinguish between buy backs and buy ins and, although the numbers reported included both types, all of them were referred to as buy backs.

- December 19, 1991 – The County Board created the OBRA pension system to cover employees who are not mandatory members of ERS, such as seasonals and temporary employees. Federal law had been adopted that required the County to either begin covering these employees as part of the social security system, with taxes, or create a pension system for them. It was effective January 8, 1992.

- December 20, 1991 – Mr. Amerell reported that the Retirement Office had received 197 requests (characterized as buy backs) and an additional one to two per day continued to be received.

1992

- January 17, 1992 – Mr. Amerell reported that 278 buy back requests had been received and that no exceptions would be made to the December 31, 1991 cutoff date for the application of the lower 5% interest rate.

- March 20, 1992, June 11, 1992 – Mr. Amerell reported that the buy back project was over 50% complete and that $471,054.85 had already been billed to employees.

- October 16, 1992 – Mr. Amerell reported that ERS had received some requests to delay payment of the buy back amount. The Pension Board reaffirmed the requirement that payment be made 90 days after notice to make payment is received.

1993

- May 21, 1993 –The Pension Board reiterated the 12/31/91 cutoff date for the lower interest rate and stated it would only review unique appeals to abandon this general rule.

1994

- March 29, 1994 – The Retirement Office received a letter from an attorney representing two Milwaukee County employees who claimed not to have received the November 1, 1991 memorandum or been aware of the change in interest rate and the applicable deadline.

The two employees also claimed that the memorandum did not apply to what is now known as the **buy in** program and that the memorandum only applied to the **buy back** program. On August 5, 1994, Mr. Amerell informed the employees' attorney that the Pension Board had denied this appeal.

1995

- November and December 1995 meetings – Pension Board meeting minutes indicate that the Pension Board and its subcommittees discussed codifying the Retirement Office's *ad hoc* **buy in** program in a rule.

1996

- January 10, 1996 - The Pension Board Administrative Committee recommended approval of Rule 207 to codify the past practices and Pension Board decisions related to **buy ins**.
- January 24, 1996 – Pension Board unanimously adopted Rule 207. *A later review of Retirement Office files indicated that 149* ***buy in*** *applications had been processed by this date.* The January 24, 1996 version of Rule 207 stated that the buy in payment be made in one lump sum and that the buy in be for all periods of prior optional employment (no partial purchases).
- September 25, 1996 - The Pension Board indicated it would discuss a proposal to eliminate the **buy in** option at a future meeting.
- October 9, 1996 - The Administrative Committee of the Pension Board discussed the possible discontinuance of **buy ins**.
- October 23, 1996 - The Pension Board unanimously approved a recommendation to terminate **buy ins** in five years. The Pension Board directed Mr. Amerell to notify the general membership of the pending elimination annually.

1997

- January 22, 1997 – The Pension Board approved Rule 404 to codify the interest rate used in a **buy back** calculation as the fund's actual rate of return.
- July 31, 1997 – The Pension Board submitted the ERS plan document, including Rule 207 related to buy ins, to the Internal Revenue Service ("IRS") for a determination letter regarding the tax qualified status of ERS.
- September 30, 1997 – The IRS issued a favorable determination letter affirming ERS's tax qualified status, including Rule 207.

1998

- June 10, 1998 – Pension Board meeting minutes indicate that the Pension Board agreed to accept the recommendations of its "buy back subcommittee," which included certain

members of the Pension Board. The subcommittee had recommended changes to the **buy in** program, including accounting for changes in the law and eliminating the termination date for the buy in program.

- September 23, 1998 – Pension Board unanimously accepted a revised Rule 207, effective October 1, 1998. Among other things, the revised Rule 207 allowed employees to make up to four equal annual installment payments, in addition to the lump sum payment option. The revised Rule also codified that for those employees who completed a **buy in**, continuous membership would be deemed to begin as of the first date of optional employment for which an employee bought credit.

- November 30, 1998 – The Pension Board again submitted the ERS plan, including revised Rule 207, to the IRS for a determination letter regarding the tax qualified status of ERS.

- Two ERS members raised issues regarding the interest rate used under the **buy back** program and claimed that ERS was accepting buy back (rather than buy in) payments in four annual installments.

1999

- March 18, 1999 - The IRS issued a favorable determination letter approving ERS's tax qualified status, including revised Rule 207.

- March 31, 1999 - The Pension Board approved an amended and restated Rule 207.

2000

- May 2, 2000 - Corporation Counsel provided a legal opinion that the applicable ERS membership date for employees who purchased prior service credit is the earlier, adjusted enrollment date, with the consequential side effects of the earlier enrollment date.

- November 2, 2000 – Pension benefit enhancements were adopted by County Board, effective 1/1/01.

2001

- January 1, 2001 – A review of Retirement Office files indicated that 209 **buy in** applications had been processed by the Retirement Office by this date.

- January 10, 2001 – The Pension Board submitted the ERS plan with the recent changes to the IRS for a determination letter regarding ERS's tax qualified status.

- July 23, 2001 – The IRS issued a favorable determination letter approving ERS's tax qualified status.

2002 - 2004

- December 11, 2002 - The Pension Board discussed suggested Ordinance amendments in closed session related to recently adopted federal tax law changes, known as "EGTRRA."

2005

- July 20, 2005 - The Pension Board adopted an amendment to Rule 207 to provide that the buy in program would sunset, or terminate, on January 1, 2007, after which no buy in requests would be accepted. The Pension Board also approved a notice to be sent to employees.
- December 21, 2005 - Jack Hohrein, then ERS Manager and Pension Board Secretary, explained that the sunset notice had been sent out with the December 15 paychecks or deposit notices and that the notices had also been published in the Milwaukee Journal Sentinel and the Daily Reporter.

2006

- March 29, 2006 – County files lawsuit against Mercer for actuarial malpractice.
- July 19, 2006 – Mr. Hohrein reported that 150 buy in requests had been received since the notice was sent.

2007

- April 18, 2007 – The Pension Board submitted to the County Board proposed ordinance amendments reflecting changes required by the 2001 EGTRRA law. Item laid over.
- June 29, 2007 – ERS and the County filed a Voluntary Correction Plan (VCP) application with the IRS to self-report buy in and buy back operational violations.
- July 19, 2007 – The Pension Board submitted revised ordinance amendments to the County Board reflecting changes requested by the Personnel Committee of the County Board.
- July 20, 2007 – After receiving testimony, the Personnel Committee of the County Board amended the pending ordinance amendments and laid them over to the call of the committee chair and referred them to the Pension Study Commission.
- July 29, 2007 – Milwaukee Journal Sentinel article published regarding the buy in and buy back programs.
- August 9, 2007 – ERS and the County filed a supplemental VCP filing with the IRS regarding buy in and buy back operational violations.

- August 21, 2007 – ERS and the County filed supplemental VCP information with the IRS regarding buy in and buy back operational violations.
- September 18, 2007 – The Pension Board again submitted revised ordinance amendments to the County Board reflecting changes requested by the Personnel Committee of the County Board.
- September – November, 2007 – Pension Board explores use of outside investigators from Perkins Coie but plan is shelved pending resolution of the Mercer lawsuit negotiations or trial.
- September 27, 2007 – County Board takes no action on the proposed EGTRRA mandated ordinance amendments
- September 27, 2007 – County Board adopts a resolution (File 07-355) encouraging a review of past administrative practices, the termination of any prospective pension benefit that is determined to be in violation of Ordinances or federal laws and the recovery of any payments made in violation of law.
- September 2007 - ERS sent notice to members still in active County employment whose purchase of service credit included operational violations, advising them that their purchase included errors and may not be valid.
- December 6, 2007 – Jack Hohrein, ERS Manager, leaves employment.

2008

- February 20, 2008 to October 1, 2008 - ERS and the County filed supplemental VCP information with the IRS and respond to correspondence from the IRS regarding the filings.
- June 30, 2008 – New ERS Manager Gerald Schroeder is hired.
- December 12, 2008 – The Pension Board submitted the ERS plan document with the recent changes, and with the proposed EGTRRA amendments, to the IRS for a determination letter regarding ERS's tax qualified status.

2009

- May 19, 2009 – ERS and the County settle lawsuit against Mercer.
- September 10, 2009 – IRS sends correspondence request containing questions and issues with the June 29, 2007 VCP filing.
- October 28, 2009 – ERS and the County respond to the IRS's questions and issues contained in the letter dated August 14, 2008, and await a response/direction. *Until 2014, this is the last correspondence ERS had to or from the IRS regarding the VCP filing.*

2011

- January 13, 2011 – Employee Benefits Director Dave Arena leaves employment.

July 29, 2011 – ERS Manager Gerald Schroeder leaves employment.

2013

- February 20, 2013 – Pension Board amends Rule 202 to terminate the ability for seasonal employees to opt into ERS membership.

2014

- March 14, 2014 – Corporation Counsel submits to the County Board, at request of the Pension Board, proposed ordinance amendments reflecting changes required by the 2001 EGTRRA law and other recent federal law changes, including the PPA and the HEART Acts.
- Late March, an upcoming employee pension was being calculated, per our normal process. ERS Director discovers that the employee utilized some pre-tax dollars to purchase service credit, which is inconsistent with plan design. Alerts Corporation Counsel for additional review.
- April 2, 2014 – Notify the Pension Audit Committee of the Pension Board and discuss.
- April 3-8, 2014: ERS Director and team perform additional review and uncover several past Buy In and Buy Back scenarios that were not processed in compliance with plan provisions.
- April 9, 2014: ERS Director alerts Kerry Mitchell, Chief Human Resources Officer.
- April 10, 2014: Meeting with the County Executive to advise him of the situation.
- April 11, 2014: Meeting with external counsel to examine the issue further. Also, employee whose pension estimate triggered this review was notified his retirement eligibility was in question.
- April 11 – 22, 2014: Investigated the issue and examined historic records to determine who this may affect. Meet with counsel about options. Prepared letters to send to retirees and employees to make them aware of the situation.
- April 22, 2014 - Active members whose purchases of service credit include errors are advised that they should not make retirement determinations that are based on inclusion of their purchased service credit. Retired members are advised that their benefits are being reviewed and that they will be advised on pension benefit changes in September.
- May 1, 2014 – Notice of Claim filed on behalf of all affected retirees and employees.
- Current: Ongoing analysis to determine a firm estimate of financial impacts.

SUMMARY OF BUY IN AND BUY BACK ANALYSIS TO DATE

There are four types of errors that occurred over time:

1) Employees who were not eligible to participate in either the Buy In or Buy Back programs did indeed purchase service credits through these programs.

2) Some employees who participated in either the Buy In or Buy Back programs utilized pre-tax dollars to make their purchases of service credits, which was not permitted in the ordinances, and was inconsistent with plan design.

3) Some employees bought back more than 25% of their annual salary, which was not permitted in the ordinances, and was not consistent with plan design.

4) Some buybacks were allowed to be completed more than two years after the employee's return to county employment, contrary to existing ordinances and plan design.

	Not eligible	Total Affected	> 25% of comp	> 2 yrs to purchase	457 Money	Total SC purchased	Total Money Paid
Ineligibles	13	13				23.1465	$69,959
Buy In		122	73	NA	81	320.91687	$1,295,370
Buy Back		105	40	94	9	469.80597	$1,076,556
TOTAL	13	240	113	94	90	813.86934	$2,441,885

Approximate overpayments	$14,000,000
Possible approximate recoupment*	$11,500,000

**Calculation based on averages, it is based solely on the value of the service purchased, and does not account for other resulting increases in benefits, etc.*

NEXT STEPS

1) Hire a third party retirement specialist to assist in discovering all errors that must be corrected, and to perform calculations to provide an unbiased determination.

2) Once we have analyzed all of the data and re-calculated monthly pension benefits and active member service credits to determine the overall impact, we will report the information.

3) Employees and retirees will receive formal communication about the status of purchased service credits.

Cc: Chris Abele, County Executive
Raisa Koltun, Interim Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board
Marian Ninneman, Employee Retirement System Director
Scott Manske, Comptroller
Paul Bargren, Corporation Counsel

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COUNTY BOARD
CHAIRMAN
May 14

By the Committee on Finance, Personnel, and Audit

File No. 14-440

(ITEM 10) A resolution to **RECEIVE AND PLACE ON FILE** (vote 8-0) an informational report from the Director, Milwaukee County Zoo, dated April 28, 2014, regarding notification of a potential Revenue Deficit in the amount of $233,226 as of March 31, 2014.

jmj
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FPA

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

Referred
APR 30 2014
County Board Chair

DATE : April 28, 2014

TO : County Executive Chris Abele
Milwaukee County Board Chairwoman Marina Dimitrijevic
Willie Johnson Jr., Co-Chair, Committee on Finance and Audit
David Cullen, Co-Chair, Committee on Finance and Audit
Don Tyler, Director, Department of Administrative Services

FROM : Charles Wikenhauser, Director, Zoological Department

SUBJECT : **Notification of a Revenue Deficit for 2014 (For Information Only)**

Issue

Milwaukee County Ordinance 56.02 requires department administrators to submit a report to the County Executive, Finance and Audit Committee and the Department of Administrative Services when potential revenue deficits of $75,000 or more are identified.

Background

As of March 31, 2014, the Zoo is $223,276 short of its year-to-date revenue goal of $845,266 and 32,856 visitors behind the year-to-date attendance goal of 123,050. Expenditure savings total $72,345 for a net deficit of $150,930. The revenue variance is due to the poor weather conditions for the months of January, February and March. The rain and cold weather in April continues to be a challenge to the revenue budget.

Another challenge to the Zoo's revenue budget comes from all of the construction projects surrounding the Zoo that are related to the Zoo Interchange Project. Zoo staff is working closely with the Wisconsin Department of Transportation to ensure safe and more efficient travel to the Zoo but the inconvenience to visitors to navigate to the Zoo will make it more difficult to improve on the revenue situation. It is too early to estimate the construction impact on the budget.

Corrective Action Plan

The peak revenue generating season begins in May and Zoo staff will work diligently to optimize revenue opportunities. Every attempt will be made to save

on expenditures while still allowing the Zoo to fully operate to maximize revenues.

Recommendation

This is an informational report required by Section 56.02 of the Milwaukee County Ordinances and requires no action.

Charles Wikenhauser
Director, Zoological Department

pc: Supervisor Gerry Boderick, Chairman, Parks, Energy and Environment Committee
Supervisor Khalif Rainey, Vice-Chair, Parks, Energy and Environment Committee
Scott Manske, Comptroller
Raisa Koltun, Acting Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board
Josh Fudge, Fiscal and Budget Administrator, Department of Administrative Services
Steve Cady, Comptroller's Office, Research & Policy Director
Jessica Janz-McKnight, Comptroller's Office, Research Analyst
Daniel Laurila, DAS, Fiscal and Management Analyst
Vera Westphal, Deputy Zoo Director (Administration/Finance)
Sue Rand, Accounting Manager

By the Committee on Finance, Personnel, and Audit

File No. 14-417

(ITEM 11) A resolution to **RECEIVE AND PLACE ON FILE** (vote 8-0) an informational report from the Milwaukee County Comptroller and the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, dated April 25, 2014, regarding final expenditures and revenues to be carried over from 2013 to 2014 in accordance with Chapter 32.91 of the Milwaukee County Code of General Ordinances.

jmj
05/06/14
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COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE : April 25, 2014

TO : Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors

FROM : Josh Fudge, Director of Performance, Strategy and Budget, DAS
Scott Manske, Comptroller, Office of the Comptroller

SUBJECT : **Report of 2013 Carryovers to 2014 Fiscal Year - Revised**

REQUEST

The Department of Administrative Services (DAS) and the Office of the Comptroller (Comptroller) are submitting a report of the final expenditures and revenues to be carried over from 2013 to 2014 in accordance with Section 32.91 of the Milwaukee County General Ordinances (Section 32.91). The DAS is required by Section 32.91 to prepare an annual report on operating and capital carryovers.

On April 24, 2014, the County Board of Supervisors approved the preliminary carryovers, with the directive that a final informational report will be submitted for the May 2014 cycle of the Finance, Personnel and Audit Committee.

DISCUSSION

Departments have completed their entries for 2013. Most of the changes from the preliminary carryover report are due to final entries from the Airport. These changes are predominately the result of booking revenues into airport capital projects.

Approved Carryover

Resolution File 14-127 authorized and directed the DAS and the the Comptroller to carry over $2,675,000 for Project WO150 Courthouse Fire Project. Therefore, in the attached Carryover Schedule the balance for Project WO150 Courthouse Fire is $2,675,000 less because the balance has already been carried over.

Operating Carryovers

Operating budget capital outlay, equipment and major maintenance appropriations recommended to be carried over from 2013 to 2014 total $6,253,733. Revenues recommended to be carried over total $8,242,785. This is a net reduction of $24,514 from the April preliminary report.

Capital Carryovers

Capital project fund expenditure appropriation carryovers from 2013 to 2014 total $123,464,985 for corporate purpose projects. Associated revenues to be carried over total $165,148,197. This is a net increase of $4,058,606 from the preliminary report.

Airport capital improvement expenditure and revenue carryovers from 2013 to 2014 total $59,822,458 and $113,639,792, respectively. This is a net increase of $4,033,588 from the preliminary report.

The table below provides a comparison of the preliminary carryovers and the final carryovers.

	Preliminary Carryover	Final Carryover	Variance
Operating Carryovers			
Expenditure	$6,253,733	$6,253,733	$0
Revenue	$8,267,299	$8,242,785	($24,514)
Exp - Rev	$14,521,032	$14,496,518	($24,514)
Capital Carryovers			
Total Carryovers			
Expenditure	$125,253,731	$123,464,985	($1,788,746)
Revenue	$170,995,549	$165,148,197	($5,847,352)
Exp - Rev	($45,741,818)	($41,683,212)	$4,058,606
Corporate Purpose:			
Expenditure	$65,485,532	$63,642,527	($1,843,005)
Revenue	$53,376,428	$51,508,405	($1,868,023)
Exp - Rev	$12,109,104	$12,134,122	$25,018
Airport:			
Expenditure	$59,768,199	$59,822,458	$54,259
Revenue	$117,619,121	$113,639,792	($3,979,329)
Exp - Rev	($57,850,922)	($53,817,334)	$4,033,588
Lapsed:			
General Fund[2]	$2,636,587	$2,643,801	$7,214
Debt Service Reserve (Bond:	$733,701	$627,438	($106,263)
Total Lapsed	$3,370,288	$3,271,239	($99,049)
Airport Fund	$288,249	$631,394	$343,145
Airport Reserve	$1,770,412	$1,711,298	($59,114)
Total Lapsed	$2,058,661	$2,342,693	$284,031

Operating Carryovers

Included in the lapsed amount is $500,000 in the Department of Parks, Recreation and Culture in major maintenance expenditure authority for repairs to the Arid and Show Domes. Resolution File No. 14-89 authorized and directed the DAS and the Comptroller to carry over $500,000 in the Parks major maintenance accounts from the 2013 to 2014 to provide for these repairs. Included in the lapsed amount for capital is

Lapsed Unspent Bonds

Unspent bond proceeds of $627,438 from the lapsed capital projects will be deposited into the County's debt service reserve. In addition, the DAS will work with departments to develop an appropriation transfer to utilize the lapsed bonds.

Airport Capital Results

The Airport will receive a contribution to its reserves of $2,342,693 from the lapsed capital projects. The contribution consists of $631,394 in cash and $1,711,298 in Airport bond proceeds.

General Fund Impact from Capital Program

A schedule of capital improvement appropriations and revenues not recommended for carryover is also attached. Excluding Airport appropriations and revenues, $2,643,801 will be allocated to the County's general fund in 2013. This amount reflects the lapsing of $2,675,000 in cash from Project WO150 – Courthouse Fire. As stated above, this amount was previously approved for carry over at the February 2014 meeting of the County Board of Supervisors.

The lapsed $2,675,000 amount was combined with a net cash deficit of $31,199 that is primarily the result of over expenditures for major maintenance repairs for Project WO114102 – Courthouse Complex Improvements (net deficit of $29,680) and Project WO114162 – Transit Infrastructure Improvements (net deficit of $17,122). According to the Department, these deficit amounts could be offset with surpluses from the other major maintenance projects to be completed in 2014.

Unspent Bond Proceeds

The Comptroller is in the process of preparing the unspent bond report. The majority of the bond proceeds are Build America Bonds and must be applied towards capital improvement projects. The DAS and the Comptroller are still in the process of determining the Build America Bond amount. Therefore, information will be provided in the final carryover report for the June Cycle of the Committee on Finance, Personnel and Audit.

Recommendation

This is an informational report.

Josh Fudge
Director of PSB

Scott Manske
Comptroller

Attachments

pc: Chris Abele, County Executive
Amber Moreen, Chief of Staff, Milwaukee County Executive
Kelly Bablitch, Chief of Staff, Milwaukee County Board
Pamela Bryant, Capital Finance Manager, Office of the Comptroller
Stephen Cady, Comptroller, Research Director
Department Heads
DAS-Fiscal Staff

Schedule B

Revenues – Related To Encumbrances/Capital Outlay/Equipment/Major Maintenance Carried Over From 2013-2014

SCHEDULE B
REVENUES - RELATED TO ENCUMBRANCES/CAPITAL OUTLAY/EQUIPMENT/MAJOR MAINTENANCE
CARRIED OVER FROM 2013 - 2014
(* = Indicates Related Revenue Carryover - See Schedule A)

Description	ADVANTAGE Coding Fund	LowOrg	Object	RevSrc	Activity	Budget Column Only	Department Totals
DEPT OF CHILD SUPPORT							
COLLECTION COST CHILD SUP	0001	2432		2275		$12,672.00	
							$12,672.00
SHERIFF							
OTHER ST GRANTS & REIMBUR	0001	4064		2299		$10,000.00	
							$10,000.00
HOUSE OF CORRECTION							
PERFORMANCE CONTRACT ESCROWREV	0001	4372		4925	F3HC	$260,739.00	
							$260,739.00
AIRPORT, GMIA, TIMMERMAN							
UNDISTRIBUTED REVENUE	0076	5041		4995		$1,633,639.00	
							$1,633,639.00
HIGHWAY MAINTENANCE							
ST XWAY WINTER MAINT	0001	5190		2218		$6,534.00	
ST EXPRESSWAY-GEN MAINTEN	0001	5190		2216		$4,655.00	
ST TRUNK MAINTENANCE-WIN	0001	5190		2213		$2,083.00	
							$13,272.00
FLEET MANAGEMENT							
PERFORMANCE CONTRACT ESCROWREV	0030	5300		4925		$52,028.00	
							$52,028.00
TRANSIT/PARATRANSIT SYS							
OTHER FED GRANTS & REIM	0083	5605		2699	T3LV	$365,468.00	
							$365,468.00
DAS--FACILITIES MANAGEMENT							
PERFORMANCE CONTRACT ESCROWREV	0031	5725		4925		$151,556.00	
							$151,556.00
PERFORMANCE CONTRACT ESCROWREV	0031	5735		4925		$41,905.00	
							$193,461.00
DEPT HEALTH AND HUMAN SVCS							
HUD PROGRAM REVENUE	0001	8524		2631		$788,495.00	
HUD PROGRAM REVENUE	0001	8524		2631	3M10	$928,424.00	
HUD PROGRAM REVENUE	0001	8524		2631	3M09	$996,003.00	
HUD PROGRAM REVENUE	0001	8524		2631	3EMR	$120,000.00	
HUD PROGRAM REVENUE	0001	8524		2631	3SUR	$125,025.00	
HUD PROGRAM REVENUE	0001	8524		2631	3M12	$816,567.00	
HUD PROGRAM REVENUE	0001	8524		2631	3M11	$881,725.00	
BLOCK GRANT REVENUE	0001	8524		2634	3AB0	$150,188.00	
HUD ADMININISTRATIVE REVENUE	0001	8524		2632	3M13	$19,975.00	
							$4,826,402.00
HUD PROGRAM REVENUE	0001	8528		2631	3T67	$1,363.00	
HUD PROGRAM REVENUE	0001	8528		2631	3B23	$1,292.00	
HUD PROGRAM REVENUE	0001	8528		2631		$809,955.00	

SCHEDULE B
REVENUES - RELATED TO ENCUMBRANCES/CAPITAL OUTLAY/EQUIPMENT/MAJOR MAINTENANCE
CARRIED OVER FROM 2013 - 2014
(* = Indicates Related Revenue Carryover - See Schedule A)

Description	ADVANTAGE Coding Fund	LowOrg	Object	RevSrc	Activity	Budget Column Only	Department Totals
HUD ADMININISTRATIVE REVENUE	0001	8528		2632	3AM3	$20,610.00	
HUD PROGRAM REVENUE	0001	8528		2631	3D26	$16,242.00	
HUD PROGRAM REVENUE	0001	8528		2631	3D22	$4,023.00	
HUD PROGRAM REVENUE	0001	8528		2631	3CA2	$2,349.00	
HUD PROGRAM REVENUE	0001	8528		2631	3MF3	$12,821.00	
HUD PROGRAM REVENUE	0001	8528		2631	3LE3	$5,250.00	
HUD PROGRAM REVENUE	0001	8528		2631	3K38	$1,199.00	
						$41,884.00	$5,701,506.00
TOTAL							$8,242,785.00

Schedule C

Capital Improvement Carryovers
2013 Carryover to 2014

Capital Improvement Carryovers
2013 Carryover to 2014

		Expenditures	Revenues
	HIGHWAYS & BRIDGES		
WH001	TRAFFIC HAZARD ELIMINATION PRO	$927,208.00	$871,393.00
WH002	Congestion Mitigation & Air Qu	$112,068.00	$633,706.00
WH010	W. COLLEGE AVE. 51ST TO 27TH	$6,298,005.00	$6,440,218.00
WH020	MAJOR REHABILITATION	$474,185.00	$330,000.00
WH022	N. 107TH ST. BROWN DEER TO NCL	$396,122.00	$2,508,660.00
WH030	BRIDGE REPLACEMENT PROGRAM	$845,189.00	$536,881.00
WH080	BRIDGE REHABILITATION	$210,729.00	$203,125.00
WH082	WEST RAWSON AVENUE	$1,074,546.00	$1,950,997.00
WH083	W SILVER SPRING DRIVE	$98,483.00	$86,747.00
WH087	CULVERT REPLACEMENT PROGRAM	$10,649.00	$0.00
WH237	E LAYTON AVE.PAVEMENT GRINDING	$300,000.00	$300,000.00
WO114	COUNTYWIDE INFRASTRUCTURE IMPR	$295.48	$0.00
	Total Highways & Bridges	$10,747,479.48	$13,861,727.00
	MASS TRANSIT		
WT026	BUS REPLACEMENT PROGRAM (110)	$0.00	$11,580,000.00
WT027	FARE BOX RENOVATION	$88,814.00	$4,315,724.00
WT040	NEW ANNUNCIATORS	$75,652.00	$1,807,107.00
WT049	BUS VACUUM SYS AT KK GARAGE	$121,498.00	$600,050.00
WT052	FIRE ALARM SYS AT FDL GARAGE	$0.00	$200,000.00
WT053	BUS VACUUM SYS FIEBRANTZ GAR	$45,737.00	$200,000.00
WT054	BUS WASH SYS AT KK GARAGE	$101,264.00	$600,100.00
WT056	REPLACE HVAC SYS AT KK GARAGE	$70,990.00	$584,365.00
WT057	REPLACE FDL BUS WASH SYSTEM	$150,134.00	$900,060.00
WT066	BUS WASH SYS FIEBRANTZ GARAGE	$89,809.00	$362,562.00
WT067	ROOF FLASHING-MCTS FLEET MAINT	$115,177.00	$96,000.00
WT069	REPLACE UST AT MCTS FLEET MAIN	$0.00	$66,767.00
WT071	BUS PROTECTOR SHIELDS	$145,285.00	$596,000.00
	Total Mass Transit	$1,004,360.00	$21,908,735.00
	AIRPORT		
WA042	GMIA BAG CLAIM REMODELING	$12,615,709.00	$45,631,448.00
WA044	INLINE BAGGAGE CLAIM	$13,840,243.00	$17,457,042.00
WA061	E CONCOURSE STEM REMODELING	$317,303.00	$316,217.00
WA064	PHASE II MITIGATION PROGRAM	$199,769.00	$5,023,068.00
WA072	LJT R/W & TW REHABILITATION	$711,814.00	$746,965.00
WA094	RUNWAY SAFETY AREA IMPRVMNTS-R	$1,693,813.00	$1,144,288.00
WA095	TERMINAL CABLE TRAY SYSTEM	$22,363.00	$22,360.00
WA096	PARKING STRUCTURE RELIGHTING	$274,773.00	$461,546.00
WA108	HVAC REPLACEMENTS	$32,543.00	$1,129,184.00
WA112	GMIA TAXIWAY R & R3 RECONSTR	$400,000.00	$400,000.00
WA122	AIRFIELD PAVEMENT REHABILITATI	$151,461.00	$592,824.00
WA123	GMIA-AIRFIELD SAFETY IMPROVEME	$168,424.00	$1,112,045.00
WA124	GRND PWER/PRECON AIR UNITS	$918,031.00	$918,078.00
WA125	SECURITY & WILDLIFE DETER PERI	$255,078.00	$272,855.00
WA130	PART 150 NOISE BARRIER STUDY	$5,634.00	$283,772.00
WA139	GMIA - REDUNDANT MAIN ELECTRIC	$381,399.00	$5,126,413.00
WA141	GMIA TRAINING FACILITY	$362,729.00	$378,695.00
WA148	FLEET MAINTENANCE EXPANSION	$2,567,077.00	$3,123,570.00
WA153	GMIA PURCHASE OF NON-COUNTY OW	$7,798,974.00	$6,748,975.00
WA158	GMIA - DEICER PADS	$11,572,878.00	$12,329,687.46
WA161	GMIA TERMINAL ROADWAY SIGNAGE	$0.00	$2,274,363.00
WA162	GMIA CESSNA SERVICE APRON RECO	$1,114,333.00	$1,114,333.00
WA163	PERIMETER RD BRIDGE-HOWARD AVE	$2,011,596.00	$2,472,990.00
WA167	GMIA TERMINAL ESCALATOR REPLAC	$91,297.00	$205,116.00
WA169	LJT RUNWAY AND TAXIWAY LIGHTS	$175,824.00	$329,221.00
WA172	GMIA SANITARY SEWER UPGRADE	$298,153.00	$298,945.00
WA173	GMIA FUEL FARM ELECTRICAL SERV	$327,021.00	$744,767.00
WA176	GMIA MASTER PLAN AGIS/EALP	$271,351.00	$493,241.00
WA177	GMIA PARKING STRUCTURE REPAIRS	$949,912.00	$949,912.00

Capital Improvement Carryovers
2013 Carryover to 2014

		Expenditures	Revenues
WA178	GMIA PARKING GAR RNTL CAR AREA	$109,582.00	$35,642.00
WA182	GMIA SNOW MELTER	$154,587.00	$939,730.00
WA184	GMIA SQUITTER TRANSPONDERS	$28,787.00	$562,500.00
	Total Airport	$59,822,458.00	$113,639,792.46
	ENVIRONMENTAL		
WV009	COUNTYWIDER SANITARY SEWER REP	$48,518.00	$0.00
WV017	DOYE LANDFILL EXTRACTION SYSTE	$8,117.00	$0.00
WV018	UNDERGROUND STORAGE TANKS UPGR	$189,642.00	$100.00
WV020	ROOT RIVER ASBESTOS DUMP REMOV	$4,550.00	$0.00
WV022	FRANKLIN LANDFILL INFRASTRUCT.	$8,736.00	$0.00
WV025		$245,457.00	$500.00
WV029	GRANT PARK LIFT STATION	$181,263.00	$50.00
	Total Environmental	$686,283.00	$650.00
	PARKS		
WP063	ESTABROOK DAM REHABILITATION	$1,628,210.00	$1,629,873.00
WP070	BROWN DEER PARK GOLF COURSE AS	$133,316.00	$0.00
WP131	OAK LEAF TRAIL	$3,017,605.00	$2,392,269.00
WP143	MITCHELL PARK GREENHOUSE	$2,911,572.00	$4,598,440.00
WP167	PKS COUNTWIDE RESTROOM RENOVAT	$369,960.00	$0.00
WP172	PKS INFRA IMPROVEMENTS	$474,821.00	$0.00
WP190	SOUTH SHORE BEACH RELOCATION	$0.00	$40,000.00
WP191	MOODY POOL RENOVATION	$1,778,421.00	$0.00
WP192	COUNTYWIDE PARKS FEMA IMP	$32,176.00	$0.00
WP200	JACKSON BOAT HOUSE ROOF	$101,100.00	$0.00
WP202	MLK JR. COMMUNITY CENTER HVAC	$1,509,274.00	$0.00
WP221	LINCOLN GOLF COURSE IRRIGATION	$860,298.00	$0.00
WP228	BOAT LAUNCH PIERS REPLACEMENT	$16,801.00	$55,794.00
WP229	DINEEN PARKING LOT AND WALKWAY	$20,236.00	$0.00
WP248	RESTROOM /FIRE PROTECTION SYS	$13,615.00	$0.00
WP251	PARKS MAINTENANCE SHOP ROOF	$88,810.00	$0.00
WP252	ROOT RIVER PRKWY LIGHTING SYST	$30,374.00	$0.00
WP257	KKSPORTS COMPLEX IMPROVEMENTS	$2,219.00	$0.00
WP260	HOLLER PARK POOL SAND FILT SYS	$118,785.00	$0.00
WP264	ESTABROOK DAM IMPD SED REMED.	$4,200,000.00	$1,200,000.00
WP267	OAK LEAF PARKWAY OLT PROG	$260,283.00	$0.00
WP269	WEHR NATURE CENTER IMPROVEMENT	$88,519.00	$0.00
WP270	OAK CREEK PARKWAY LIGHTING SYS	$18,854.00	$0.00
WP271	JOHNSON PARK PAVILION	$365,303.00	$100.00
WP272	NOYES POOL ROOF REPLACEMENT	$123,532.00	$100.00
WP273	GROBSCHMIDT PARK POOL REHAB	$153,970.00	$100.00
WP275	MENOMONEE RIVER PRKWY WETLANDS	$206,609.40	$70,000.00
WP279	PARK WALKWAYS PROGRAM	$57,457.00	$100.00
WP281	SCOUT LAKE PAVILION ROOF REPL	$7,827.00	$0.00
WP284	CLARKE SQUARE PLAYGROUND	$96,821.00	$0.00
WP287	GREENFIELD GC IRRIGATION	$567,847.00	$100.00
WP394	BAY VIEW DOG PARK	$50,000.00	$0.00
WP395	COUNTYWIDE FURNACES/BOILERS	$17,873.00	$0.00
	Total Parks	$19,322,488.40	$9,986,876.00
	MCKINLEY MARINA		
	Total Mckinley Marina	$0.00	$0.00
	MUSEUM		
WM005	MUSEUM AIR HANDLING AND PIPING	$28,647.00	$0.00
	Total Museum	$28,647.00	$0.00
	ZOO		
WZ040	POLAR BEAR & SEAL EXHIBIT STRU	$3,409.00	$50.00

Capital Improvement Carryovers
2013 Carryover to 2014

		Expenditures	Revenues
WZ057	AVIARY ROOF REPLACEMENT	$64,975.00	$10.00
WZ063	WINTER QUARTERS MAIN ROOF REPL	$60,391.00	$100.00
WZ067	ZOO SEAL LION POOL COATING	$14,308.00	$20.00
WZ073	ZOO SOUTH END SERVICE GARAGE	$30,738.00	$30.00
WZ083	ZOO PAVEMENT AND LIGHTING	$28,677.00	$240.00
WZ089	ZOO SOUTH END HAY BARN ROOF	$22,378.00	$0.00
WZ099	ZOO ARC CHIMNEY BASES REHAB	$5,204.00	$5.00
WZ100	ELEPHANT SVC AREA UTILITY PROT	$29,863.00	$10.00
WZ101	APES BLDG BOILER REPLACEMENT	$34,064.00	$60.00
WZ103	TRAIN GARAGE OVERHEAD CRANE	$6,762.00	$12.00
WZ107	BEAR SERVICE AREA IMPROVEMENTS	$160,820.00	$100.00
WZ108	ZOO BOARDWALK REPLACEMENTS	$19,006.00	$0.00
WZ114	ZOO LIFE SUPPORT EMERGENCY GEN	$1,445.00	$0.00
WZ115	GREAT APES MECH ROOM ROOF REPL	$7,241.00	$0.00
WZ600	ZOO MASTER PLAN	$18,159.00	$150,000.00
	Total Zoo	$507,440.00	$150,637.00
	MHC		
WE027	BHD PARKING LOTS	$49,304.00	$0.00
WE028	REPLACE NURSE CALL SYSTEM	$114,043.00	$0.00
	Total Mhc	$163,347.00	$0.00
	HUMAN SERVICES		
WS038	COGGS CANOPY RENOVATION	$91,585.00	$0.00
WS040	SENIOR CENTER INFRASTRUCTURE	$5,864.00	$0.00
	Total Human Services	$97,449.00	$0.00
	COUNTY GROUNDS		
WG012	Waterspheroid Tank	$59,759.00	$0.00
WG014	SOUTH RESERVOIR REHABILITATION	$1,219,200.00	$1,219,200.00
WG026	CHILD CRT PARKING LOT /ACCESS	$2,624,157.00	$0.00
WG027	CATC PARKING LOT REPLACEMENT	$723,000.00	$0.00
	Total County Grounds	$4,626,116.00	$1,219,200.00
	COURTHOUSE COMPLEX		
WC013	CRIMINAL JUSTICE CENTER DEPUTY	$38,469.00	$0.00
WC023	CH COMPLEX AUTOMATION & ACCESS	$107,359.00	$0.00
WC025	COURTHOUSE REST ROOM RENOVATIO	$179,505.00	$0.00
WC027	Courthouse Light Court Window	$511,406.00	$0.00
WC038	COURTHOUSE ROOF DRAIN	$86,340.00	$0.00
WC050	COURTROOM PA SYSTEM REPLACE	$259,682.00	$0.00
WC070	DOMESTIC VIOLENCE AREA RECONST	$67,957.00	$0.00
WC071	DA SECURITY CARD SYSTEM	$5,200.00	$0.00
WC078	MKE JUSTICE CNT AREA BUILD OUT	$39,894.00	$0.00
WC081	SAFETY BLDG COOLING TOWER REPL	$125,537.00	$0.00
WC086	CITY CAMPUS COOLING TOWERS RPL	$127,796.00	$0.00
WC098	VICTIM WITNESS SB 421 MODS	$34,500.00	$0.00
WC100	COURTHOUSE MAJOR MAINTENANCE	$49,100.00	$0.00
WC103	CJF COOLING TOWER	$419,766.00	$0.00
	Total Courthouse Complex	$2,052,511.00	$0.00
	HOUSE OF CORRECTION		
WJ051	HOC SECURITY CAMERA SYSTEM	$11,215.00	$0.00
	Total House Of Correction	$11,215.00	$0.00
	OTHER AGENCIES		
WO038	Marcus Center HVAC Upgrade	$36,878.00	$0.00
WO048	WOW GRANT REC CNT BOILER REPL	$4,253.00	$0.00
WO057	Wiloway-Grant Storage Room	$1,836.00	$0.00

Capital Improvement Carryovers
2013 Carryover to 2014

		Expenditures	Revenues
WO060	DOCTOR PARK - PARKING LOT	$135,642.00	$0.00
WO071	WOW GRANT REC CT 2ND ADA EXIT	$2,927.00	$0.00
WO073	UNDERWOOD CRK PRKWY- OLT PROG	$76,617.00	$0.00
WO106	FLEET GEN/TRANSFER SWITCH REPL	$48,690.00	$0.00
WO112	FLEET EQUIPMENT ACQUISITION	$1,186,086.00	$1,000,000.00
WO114	COUNTYWIDE INFRASTRUCTURE IMPR	$1,987,832.00	$305,795.00
WO115	CONVERSION TO INDEPDNT CHILLER	$14,414.00	$0.00
WO118	HISTORICAL SOCIETY EXT RENOVAT	$137,873.40	$0.00
WO128	WOW GRANT INTERIOR IMPROVMENTS	$8,861.00	$0.00
WO129	W-O-W UNDERWOOD WADING POOL	$8,521.00	$0.00
WO130	WOW UNDERWOOD INTERIOR IMPRVMN	$5,800.00	$0.00
WO131	WOW UNDERWOOD SINGLE STALL RR	$12,015.00	$0.00
WO132	WOW UNDERWOOD HVAC REPLACEMENT	$7,524.00	$0.00
WO136	TRIMBORN FARM STONE BARN ROOF	$57,888.00	$0.00
WO141	ZOO INTERCHANGE	$1,710,206.00	$65,693.00
WO143	FLEET/VEL PHILIPS IND HEATING	$258,138.00	$0.00
WO150	COURTHOUSE FIRE PROJECT	$1,175,666.00	$0.00
WO151	COURTHOUSE FIRE BOND REIMBURSE	$2,000,000.00	$2,000,000.00
WO205	AUTOMATION PROGRAM	$346,805.00	$0.00
WO215	STORAGE EXPANSION	$351,857.00	$0.00
WO218	TECHNICAL INFRASTRUCTURE REPLA	$126,523.00	$0.00
WO221	DATA CNTR EQUIPMNT AND CONSTRU	$133,546.00	$110.00
WO223	RESEARCH PARK ENTRANCE RELOCAT	$188,455.00	$443,828.00
WO224	ZOO INTER UTILITIES RELOCATION	$127,490.00	$0.00
WO229	WAREHOUSE FACILITY REPLACEMENT	$1,612,150.00	$0.00
WO230	FLEET/HIGHWAYS BLDG MODIFICAT	$6,102,084.00	$0.00
WO235	CSE SECURITY SYSTEM UPGRADES	$6,500.00	$0.00
WO237	MILWAUKEE COUNTY PUBLIC ART	$50,000.00	$0.00
WO433	GLASS BARRIER AT CJF	$136,051.00	$0.00
WO514	WM WINDOW REPLACEMENT & REPAIR	$41,111.00	$0.00
WO515	WM WINDOW LEDGE LEAK REPAIR	$15,300.00	$0.00
WO517	WAR MEMORIAL RENOVATIONS	$1,880,659.00	$565,154.00
WO602	MAINFRAME APPLICATIONS MIGRATI	$250,000.00	$0.00
WO606	DISTRICT ATTORNEY PROTECT WIRI	$20,000.00	$0.00
WO614	BUILD OUT TEN SITES TO DIGITAL	$1,557,189.00	$0.00
WO626	COMPUTER REPLACEMENTS	$1,611,643.00	$0.00
WO627	MEDICAL EXAMINER CASE MGT SYST	$104,037.00	$0.00
WO870	COUNTY SPECIAL ASSESSMENTS	$366,129.00	$0.00
WO888		$20,000.00	$0.00
WO895	CNTY WIDE REVLNG ACCT	$24,797.00	$0.00
WO949	INVENTORY & ASSESS CNTY BLDGS	$445,198.00	$0.00
	Total Other Agencies	$24,395,191.40	$4,380,580.00
	TOTAL GENERAL GOVERNMENT	$26,459,212.88	$4,380,580.00
	GRAND TOTAL CAPITAL IMPROVEMENTS	$123,464,985.28	$165,148,197.46
	9960 Corporate Purpose	$63,642,527.28	$51,508,405.00
	9960 Airport	$59,822,458.00	$113,639,792.46

Schedule of Expenditure Appropriations and Revenues Not Recommended for Carryover

Capital Improvement Carryovers
2013 Carryover to 2014

Schedule of Expenditure Appropriations and Revenues Not Recommended for Carryover

Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WO618	Franklin Public Safety Communication Project	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO618	Franklin Public Safety Communication Project	01	2	($0.58)	$0.00	($0.58)	$0.00	($0.58)	$0.00
WO618	Franklin Public Safety Communication Project	01	4	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			($0.58)	$0.00	($0.58)	$0.00	($0.58)	$0.00
WO619	Diaster Recovery Site	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO619	Diaster Recovery Site	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO619	Diaster Recovery Site	01	4	($0.82)	$0.00	($0.82)	$0.00	($0.82)	$0.00
	Total			($0.82)	$0.00	($0.82)	$0.00	($0.82)	$0.00
WO620	Greenfield Public Safety Communications	01	4	$0.47	$0.00	$0.47	$0.00	$0.47	$0.00
WO621	Windows Migration	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO621	Windows Migration	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO621	Windows Migration	01	4	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO622	Analog Repeater Replacement	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO626	Computer Replacement	01	4	($0.10)	($7,554.49)	$7,554.39	$0.00	$7,554.39	$0.00
WO627	Medical Examiner Case Management System Replacemen	01	4	$0.34	($593.72)	$594.06	$594.06	$0.00	$594.06
WO865	Brownfields Redevelopment	01	0	$0.00	$0.00	$0.00	$0.00		$0.00
WO865	Brownfields Redevelopment	01	2	$0.00	$0.00	$0.00	$0.00		$0.00
	Total			$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO870	Special Assessments	01	0	$0.00	$0.00	$0.00	$0.00		$0.00
WO870	Special Assessments	01	1	$0.18	$0.00	$0.18	$0.18		$0.18
WO870	Special Assessments	01	2	$0.00	$0.00	$0.00	$0.00		$0.00
	Total			$0.18	$0.00	$0.18	$0.18	$0.00	$0.18
WO888	Todd Wehr Elevator Modernization	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO888	Todd Wehr Elevator Modernization	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO888	Todd Wehr Elevator Modernization	03	1	$67,432.55	$0.00	$67,432.55	$0.00	$67,432.55	$0.00
WO888	Todd Wehr Elevator Modernization	03	2	$42,443.58	($2,342.85)	$44,786.43	$0.00	$44,786.43	$0.00
	Total			$109,876.13	($2,342.85)	$112,218.98	$0.00	$112,218.98	$0.00
WO895	Countywide Revolving Engineering Account	01	0	($140.32)	$0.00	($140.32)	($140.32)		($140.32)
$0.00	Total			($140.32)	$0.00	($140.32)	($140.32)	$0.00	($140.32)
WO949	INVENTORY & ASSESS CNTY BLDGS	01	1	($0.42)	$0.00	($0.42)	($0.42)		($0.42)
WO950	Milwaukee Public Art Program	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO950	Milwaukee Public Art Program	02	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO950	Milwaukee Public Art Program	02	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO029	Milwaukee County Historical Society Renovation	01	1	$319.00	$0.00	$319.00	$319.00	$0.00	$319.00
WO029	Milwaukee County Historical Society Renovation	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$319.00	$0.00	$319.00	$319.00	$0.00	$319.00

Capital Improvement Carryovers
2013 Carryover to 2014

Schedule of Expenditure Appropriations and Revenues Not Recommended for Carryover

Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WO237	Milwaukee County Public Art - Land Sales	01	2	$0.00	$0.00	$0.00	$0.00		$0.00
WO422	In Squad Cameras - Vision Hawk Digital	01	4	$4,871.00	($23.07)	$4,894.07	$0.00	$4,894.07	$0.00
WO423	Security Cameras in Criminal Justice Facility	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO423	Security Cameras in Criminal Justice Facility	01	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
WO423	Security Cameras in Criminal Justice Facility	01	4	$1.00	$0.00	$1.00	$0.00	$1.00	$0.00
	Total			$1.00	$0.00	$1.00	$0.00	$1.00	$0.00
WO433	Glass Partition Barrier Extension	01	1	($2,548.28)	$0.00	($2,548.28)	$0.00	($2,548.28)	$0.00
WO433	Glass Partition Barrier Extension	01	2	$2,548.69	($646.50)	$3,195.19	$0.00	$3,195.19	$0.00
	Total			$0.41	($646.50)	$646.91	$0.00	$646.91	$0.00
WO444	MCSO - Electronic Medical Records System	01	1	$1.00	$0.00	$1.00	$1.00	$0.00	$1.00
WO444	MCSO - Electronic Medical Records System	01	2	$0.00	$0.00	($0.00)	($0.00)	$0.00	($0.00)
WO444	MCSO - Electronic Medical Records System	01	4	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$1.00	$0.00	$1.00	$1.00	$0.00	$1.00
WO508	Marcus Center - Pedestrian Pavement Replacement	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO509	Villa Terrace - Security System	01	2	($15,976.75)	$0.00	($15,976.75)	$0.00	($15,976.75)	$0.00
WO511	Charles Allis - Security System	01	2	($3,637.16)	$0.00	($3,637.16)	$0.00	($3,637.16)	$0.00
WO513	War Memorial - North Parking Lot	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO513	War Memorial - North Parking Lot	02	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	Total	.	0	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO514	War Memorial Window Replacement & Repair (Eastern Wi	01	1	($0.35)	$0.00	($0.35)	($0.35)		($0.35)
WO514	War Memorial Window Replacement & Repair (North and S	02	2	$0.00	$0.00	$0.00	$0.00		$0.00
	Total			($0.35)	$0.00	($0.35)	($0.35)	$0.00	($0.35)
WO515	WM WINDOW LEDGE LEAK REPAIR	01	1	$0.00	$0.00	$0.00	$0.00		$0.00
WO517	War Memorial Renovations	01	1	($36,027.60)	$0.00	($36,027.60)	$0.00	($36,027.60)	$0.00
WO517	War Memorial Renovations	01	2	$36,027.36	($0.50)	$36,027.86	$0.00	$36,027.86	$0.00
	Total			($0.24)	($0.50)	$0.26	$0.00	$0.26	$0.00
WO602	Main Frame Apps Migration	01	1	$0.00	$0.00	$0.00	$0.00		$0.00
WO606	Rewire County Facilities	01	1	$107,950.00	$0.00	$107,950.00	$0.00	$107,950.00	$0.00
WO606	Rewire County Facilities	01	2	$24,562.21	$0.00	$24,562.21	$0.00	$24,562.21	$0.00
WO606	Rewire County Facilities	01	4	$78,400.80	($1,457.11)	$79,857.91	$0.00	$79,857.91	$0.00
WO606	BHD Wireless Infrastructure	02	4	$30,242.61	($147.10)	$30,389.71	$0.00	$30,389.71	$0.00
	Total			$241,156	($1,604)	$242,760	$0	$242,759.83	$0
WO614	Build Out Ten Sites to Digital	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO614	Build Out Ten Sites to Digital	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO614	Build Out Ten Sites to Digital	01	4	($0.84)	($12,226.52)	$12,225.68	$0.00	$12,225.68	$0.00
	Total			($0.84)	($12,226.52)	$12,225.68	$0.00	$12,225.68	$0.00

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WO141	Zoo Interchange - Signage	04	1	$0.00	$0.00	$0.00	$0.00		$0.00
WO141	Zoo Interchange - Mitigation Agreement	05	1	$1.40	$0.35	$1.05	$1.05		$1.05
WO141	Zoo Electrical and Communication Cables Relocation	06	2	$0.83	$0.00	$0.83	$0.83		$0.83
WO141	Fleet Mgmt O'Donnell Panels Relocation	07	2	$0.00	$0.00	$0.00	$0.00		$0.00
WO141	HIGHWAY YARD MOVE	08	2	$0.46	$0.00	$0.46	$0.46		$0.46
	Total			$1.80	$0.35	$1.45	$1.45	$0.00	$1.45
WO143	Fleet and Vel Phillips Heating Systems Replacement	01	2	$3.90	$0.00	$3.90	$3.90		$3.90
WO150	Courthouse Fire Project	01	2	$2,675,000.08	$0.00	$2,675,000.08	$2,675,000.08		$2,675,000.08
WO151	Courthouse Fire Bond Reimbursement Items	01	2	$0.00	$0.00	$0.00	$0.00		$0.00
WO205	Advantage Capital Projects Module	01	4	$0.00	$0.00	$0.00	$0.00		$0.00
WO205	Fiscal Monitoring System	02	2	$2,394.10	$0.00	$2,394.10	$2,394.10		$2,394.10
WO205	Capital Monitoring Database	02	4	$0.00	$0.00	$0.00	$0.00		$0.00
WO205	BRASS Budget Automation	03	1	$0.00	$0.00	$0.00	$0.00		$0.00
WO205	BRASS Budget Automation	03	4	$0.00	$0.00	$0.00	$0.00		$0.00
WO205	Courts Scanning	04	2	($2,395.87)	$0.00	($2,395.87)	($2,395.87)		($2,395.87)
WO205	Airport Fixed Asset System	04	4	$0.00	$0.00	$0.00	$0.00		$0.00
	Total			($1.77)	$0.00	($1.77)	($1.77)	$0.00	($1.77)
WO215	Storage Expansion	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO215	Storage Expansion	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO215	Storage Expansion	01	4	$0.80	($1,649.31)	$1,650.11	$0.00	$1,650.11	$0.00
	Total			$0.80	($1,649.31)	$1,650.11	$0.00	$1,650.11	$0.00
WO218	Technical Infrastructure Replacement	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO218	Technical Infrastructure Replacement	01	4	$0.38	($675.95)	$676.33	$0.00	$676.33	$0.00
	Total			$0.38	($675.95)	$676.33	$0.00	$676.33	$0.00
WO219	Narrowbanding	01	4	$2,152.23	($122.25)	$2,274.48	$0.00	$2,274.48	$0.00
WO221	Data Center Equipment and Construction	01	1	($17,522.83)	$0.00	($17,522.83)	$0.00	($17,522.83)	$0.00
WO221	Data Center Equipment and Construction	01	4	$3,677.50	$0.00	$3,677.50	$0.00	$3,677.50	$0.00
WO221	Clean Agent Fire Suppression System in MER	02	1	$2,591.15	$0.00	$2,591.15	$0.00	$2,591.15	$0.00
WO221	Clean Agent Fire Suppression System in MER	02	2	$32,534.79	($888.11)	$33,422.90	$0.00	$33,422.90	$0.00
WO221	Phase 2 Upgrade of MER Server Room @ CJF	03	1	($20,800.00)	$0.00	($20,800.00)	$0.00	($20,800.00)	$0.00
WO221	Phase 2 Upgrade of MER Server Room @ CJF	03	2	($480.58)	($184.46)	($296.12)	$0.00	($296.12)	$0.00
	Total			$0.03	($1,072.57)	$1,072.60	$0.00	$1,072.60	$0.00
WO223	Research Park Entrance Signage/Landscaping	01	2	$0.84	$0.45	$0.39	$0.39		$0.39
WO224	Zoo Interchange Utilities Relocation	01	2	$0.46	$0.00	$0.46	$0.46		$0.46
WO229	Warehouse Replacement	01	2	$0.15	$0.00	$0.15	$0.15		$0.15
WO230	Fleet Highways Building Modification	01	2	$0.72	$0.00	$0.72	$0.72		$0.72
WO235	Child Support Enforcement Security System Upgrade	01	4	$0.00	$0.00	$0.00	$0.00		$0.00

Capital Improvement Carryovers
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Schedule of Expenditure Appropriations and Revenues Not Recommended for Carryover

Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WO112	Fleet Equipment Acquisition (Grant Funded)	07	4	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$1,850,466.75	$1,839,488.97	$10,977.78	$10,796.00	$181.78	$10,796.00
WO114	O'Donnell Park Improvements	01	2	$1,757.86	$0.00	$1,757.86	$1,757.86		$1,757.86
WO114	City Campus Façade and Other Inspections	03	1	$0.82	$0.00	$0.82	$0.82		$0.82
WO114	City Campus Façade and Other Inspections	03	2	$0.00	$0.00	$0.00	$0.00		$0.00
WO114	Museum Façade Repair and Replacement	05	2	($40,204.48)	($174.39)	($40,030.09)	$0.00	($40,030.09)	$0.00
WO114	Safety Building Restoration	06	1	($77,861.53)	$0.00	($77,861.53)	$0.00	($77,861.53)	$0.00
WO114	Safety Building Restoration	06	2	$167,659.84	($103.66)	$167,763.50	$0.00	$167,763.50	$0.00
WO114	GMIA & LJT Airport Improvements	07	2	($0.50)	$0.48	($0.98)	($0.98)		($0.98)
WO114	Research Park Infrastructure Improvements	09	2	$0.00	$0.00	$0.00	$0.00		$0.00
WO114	County Grounds Improvements	10	2	($29,680.24)	$0.00	($29,680.24)	($29,680.24)		($29,680.24)
WO114	Courthouse Complex Improvements	11	2	($2,295.04)	$0.00	($2,295.04)	($2,295.04)		($2,295.04)
WO114	HOC Infrastrucuture Improvements	12	2	$0.61	$0.00	$0.61	$0.61		$0.61
WO114	DHHS Infrastructure Improvements	13	2	$0.00	$0.00	$0.00	$0.00		$0.00
WO114	Senior Centere Infrastructure Improvements	14	2	$0.62	$0.00	$0.62	$0.62		$0.62
WO114	Trimborn Farm Infrastructure Improvements	15	2	$0.00	$0.00	$0.00	$0.00		$0.00
WO114	Transit Infrastructure Improvements	16	2	($17,122.03)	$0.00	($17,122.03)	($17,122.03)		($17,122.03)
WO114	Parks Infrastructure Improvements	17	2	$0.85	$0.00	$0.85	$0.85		$0.85
WO114	Zoo Infrastructure Improvements	18	2	($0.46)	$0.00	($0.46)	($0.46)		($0.46)
	Total			$2,256.32	($277.57)	$2,533.89	($47,337.99)	$49,871.88	($47,337.99)
WO115	County Grounds Conversion from Chilled Water to Chillers	01	1	$86,359.76	$0.00	$86,359.76	$86,359.76		$86,359.76
WO115	County Grounds Conversion from Chilled Water to Chillers	01	2	($86,359.77)	$0.00	($86,359.77)	($86,359.77)		($86,359.77)
	Total			($0.01)	$0.00	($0.01)	($0.01)	$0.00	($0.01)
WO118	Historical Society Exterior Renovation	01	1	$0.96	$0.00	$0.96	$0.96		$0.96
WO128	Wil-O-Ways Grant Lighting	01	1	$363.58	$0.00	$363.58	$363.58		$363.58
WO128	Wil-O-Ways Grant Lighting	01	2	($362.75)	($165.84)	($196.91)	($196.91)		($196.91)
	Total			$0.83	($165.84)	$166.67	$166.67	$0.00	$166.67
WO129	Wil-O-Ways Underwood Wading Pool Improvements	01	2	$0.40	($294.73)	$295.13	$0.00	$295.13	$0.00
WO130	Wil-O-Ways Underwood Lighting	01	1	$0.00	$0.00	$0.00	$0.00		$0.00
WO130	Wil-O-Ways Underwood Lighting	01	2	$0.00	$0.00	$0.00	$0.00		$0.00
	Total			$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO131	Wil-O-Ways Underwood Single Stall Restroom	01	1	$813.31	$0.00	$813.31	$813.31		$813.31
WO131	Wil-O-Ways Underwood Single Stall Restroom	01	2	($813.07)	($372.72)	($440.35)	($440.35)		($440.35)
	Total			$0.24	($372.72)	$372.96	$372.96	$0.00	$372.96
WO132	Wil-O-Ways Underwood Recreation Center HVAC	01	1	$476.00	$0.00	$476.00	$0.00	$476.00	$0.00
WO132	Wil-O-Ways Underwood Recreation Center HVAC	01	2	($475.73)	($218.08)	($257.65)	$0.00	($257.65)	$0.00
	Total			$0.27	($218.08)	$218.35	$0.00	$218.35	$0.00
WO133	Medical Examiner Cryostat Machine	01	4	$21,327.05	($99.97)	$21,427.02	$0.00	$21,427.02	$0.00
WO141	Zoo Interchange	01	1	($1.05)	$0.00	($1.05)	($1.05)		($1.05)
WO141	Zoo Interchange - Alloc Contingency	02	1	$0.00	$0.00	$0.00	$0.00		$0.00
WO141	Zoo Interchange - Environ Assess/Traffic Impact	03	1	$0.16	$0.00	$0.16	$0.16		$0.16

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
$0.00	Total	0	0	($0.07)	($10.51)	$10.44	$0.00	$10.44	$0.00
WO044	WIL-o-Way Grant Floor Replacement	01	1	$0.48	$0.00	$0.48	$0.00	$0.48	$0.00
WO044	WIL-o-Way Grant Floor Replacement	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$0.48	$0.00	$0.48	$0.00	$0.48	$0.00
WO048	Wil-O-Way Grant HVAC Rehab	01	2	$382.06	$0.00	$382.06	$0.00	$382.06	$0.00
WO048	Wil-O-Way Grant HVAC Rehab	01	2	($381.63)	($1.77)	($379.86)	$0.00	($379.86)	$0.00
$0.00	Total	0	0	$0.43	($1.77)	$2.20	$0.00	$2.20	$0.00
WO057	Wil-O-Way Storage Room	01	2	($0.69)	($3.02)	$2.33	$0.00	$2.33	$0.00
WO060	Doctor Parks - Parking Lot	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO060	Dineen Park Parking Lot	04	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO060	Sports Complex Parking Lot	05	2	($2,369.84)	$0.00	($2,369.84)	$0.00	($2,369.84)	$0.00
WO060	Greene Park Parking Lot	06	2	($6,435.52)	$0.00	($6,435.52)	$0.00	($6,435.52)	$0.00
WO060	Hampton Ave. I-43 to Green Bay Road	07	1	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
WO060	Hampton Ave. I-43 to Green Bay Road	07	2	($463.23)	$0.00	($463.23)	$0.00	($463.23)	$0.00
WO060	Roort River Parkway - Service Yard to Rec Center	08	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO060	Juneau Park - Landfill to Marina Lots	09	2	($490.22)	($2.27)	($487.95)	$0.00	($487.95)	$0.00
WO060	Lapke Park - North Newberry to Pavilion	10	2	($2,079.00)	$0.00	($2,079.00)	$0.00	($2,079.00)	$0.00
WO060	KK Parkway - S. 57th St. to S. 60th St.	11	1	($4,952.51)	$0.00	($4,952.51)	$0.00	($4,952.51)	$0.00
WO060	KK Parkway - S. 57th St. to S. 60th St.	11	2	$9,188.38	($7.92)	$9,196.30	$0.00	$9,196.30	$0.00
WO060	Doctor Park - Road to Picnic Area #3 to Fox Point	12	2	$5,193.57	($8.63)	$5,202.20	$0.00	$5,202.20	$0.00
WO060	Grant Park - From Fort; NW to Lake Drive	13	2	$2,409.82	($5.97)	$2,415.79	$0.00	$2,415.79	$0.00
WO060	Lake Park - Ravine Drive North to Service Drive	14	2	$1.27	($17.84)	$19.11	$0.00	$19.11	$0.00
	Total			$2.72	($42.63)	$45.35	$0.00	$45.35	$0.00
WO064	Wil-O-Way Recreation Center Entrance Addition	01	2	($4,655.97)	($21.60)	($4,634.37)	$0.00	($4,634.37)	$0.00
WO065	Wil-O-Way Recreation Center Renovation	01	2	($1,453.36)	$0.00	($1,453.36)	$0.00	($1,453.36)	$0.00
WO071	Wil-O-Way Grant Recreation Center 2nd ADA Exit	01	2	$0.72	($0.88)	$1.60	$0.00	$1.60	$0.00
WO073	Underwood Creek Prkwy Trail- W of Swan Blvd.	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO073	Underwood Creek Prkwy Trail- W of Swan Blvd.	01	2	($0.43)	($3.64)	$3.21	$0.00	$3.21	$0.00
$0.00	Total	0	0	($0.43)	($3.64)	$3.21	$0.00	$3.21	$0.00
WO106	Fleet Generator/Transfer Switch Replacement	01	1	($17,712.59)	$0.00	($17,712.59)	$0.00	($17,712.59)	$0.00
WO106	Fleet Generator/Transfer Switch Replacement	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO106	Fleet Generator/Transfer Switch Replacement	01	4	$17,712.76	($13.49)	$17,726.25	$0.00	$17,726.25	$0.00
$0.00	Total	0	0	$0.17	($13.49)	$13.66	$0.00	$13.66	$0.00
WO112	Fleet General Equipment	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO112	Fleet General Equipment	01	4	($290,632.43)	($59.96)	($290,572.47)	$0.00	($290,572.47)	$0.00
WO112	Fleet Airport Equipment	02	2	$0.00	$0.00	$0.00	$0.00		$0.00
WO112	Fleet Airport Equipment	02	4	$1,850,354.00	$1,839,558.00	$10,796.00	$10,796.00		$10,796.00
WO112	Sheriff Fleet Equipment	03	4	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WO112	HOC Fleet Equipment	04	4	$9.53	($7.89)	$17.42	$0.00	$17.42	$0.00
WO112	Parks Fleet Equipment	05	4	$290,735.65	($1.18)	$290,736.83	$0.00	$290,736.83	$0.00
WO112	Transit Fleet Equipment	06	4	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
	Total			$0.36	($12.32)	$12.68	$0.00	$12.68	$0.00
WC070	Domestic Violence Area Reconsrtruction	01	1	$200,848.46	$0.00	$200,848.46	$0.00	$200,848.46	$0.00
WC070	Domestic Violence Area Reconsrtruction	01	2	($200,849.74)	($4.65)	($200,845.09)	$0.00	($200,845.09)	$0.00
$0.00	Total	0	0	($1.28)	($4.65)	$3.37	$0.00	$3.37	$0.00
WC071	District Attorney Security Card System	01	1	$0.10	($10.38)	$10.48	$0.00	$10.48	$0.00
WC075	Courthouse Masonry Improvements	01	1	($0.67)	$0.00	($0.67)	($0.67)		($0.67)
WC075	Courthouse Masonry Improvements	02	2	$0.00	$0.00	$0.00	$0.00		$0.00
$0.00	Total	0	0	($0.67)	$0.00	($0.67)	($0.67)	$0.00	($0.67)
WC078	Milwaukee Justice Center Area Build Out	01	1	$3,999.03	$0.00	$3,999.03	$0.00	$3,999.03	$0.00
WC078	Milwaukee Justice Center Area Build Out	01	2	($3,998.60)	($18.55)	($3,980.05)	$0.00	($3,980.05)	$0.00
	Total			$0.43	($18.55)	$18.98	$0.00	$18.98	$0.00
WC081	Safety Building Cooling Tower Replacement	01	1	($3,831.27)	$0.00	($3,831.27)	$0.00	($3,831.27)	$0.00
WC081	Safety Building Cooling Tower Replacement	01	2	$3,830.87	($31.23)	$3,862.10	$0.00	$3,862.10	$0.00
	Total			($0.40)	($31.23)	$30.83	$0.00	$30.83	$0.00
WC086	City Campus Cooling Tower	01	1	($2,074.78)	$0.00	($2,074.78)	$0.00	($2,074.78)	$0.00
WC086	City Campus Cooling Tower	01	2	$2,074.95	($31.73)	$2,106.68	$0.00	$2,106.68	$0.00
	Total			$0.17	($31.73)	$31.90	$0.00	$31.90	$0.00
WC087	New Huber Facility	01	1	$153,233.13	($7.27)	$153,240.40	$0.00	$153,240.40	$0.00
WC098	Safety Building Witness Waiting Room	02	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WC100	Courthouse Major Maintenance	01	2	($0.40)	$0.00	($0.40)	($0.40)		($0.40)
WC103	CJF Cooling Tower	01	2	$0.02	($93.89)	$93.91	$0.00	$93.91	$0.00
	Total Courthouse Complex			$151,069.39	($583.71)	$151,653.10	($1.07)	$151,654.17	($1.07)
	House of Correction								
Active Projects									
WJ051	HOC Security Camera System	01	1	$340,532.00	$0.00	$340,532.00	$0.00	$340,532.00	$0.00
WJ051	HOC Security Camera System	01	2	($340,421.39)	($111.68)	($340,309.71)	$0.00	($340,309.71)	$0.00
WJ051	HOC Security Cameras	01	4	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	Total	0	0	$110.61	($111.68)	$222.29	$0.00	$222.29	$0.00
WJ021	ACC HVAC System - Planning	01	1	$615.89	($0.15)	$616.04	$0.00	$616.04	$0.00
WJ021	ACC HVAC System - Replacement	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$615.89	($0.15)	$616.04	$0.00	$616.04	$0.00
	Total House of Correction			$726.50	($111.83)	$838.33	$0.00	$838.33	$0.00
	Other County Agencies								
Active Projects									
WO038	Marcus Center HVAC Upgrade	01	1	$168,419.34	$0.00	$168,419.34	$0.00	$168,419.34	$0.00
WO038	Marcus Center HVAC Upgrade	01	2	($168,419.41)	($10.51)	($168,408.90)	$0.00	($168,408.90)	$0.00

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WS032	Variable Air Volume Boxes - Upgrade/Replace	01	1	($45,185.54)	$0.00	($45,185.54)	$0.00	($45,185.54)	$0.00
WS032	Variable Air Volume Boxes - Upgrade/Replace	01	2	$54,745.48	($13.56)	$54,759.04	$0.00	$54,759.04	$0.00
	Total	0	0	$9,559.94	($13.56)	$9,573.50	$0.00	$9,573.50	$0.00
WS034	Washington Park Senior Center Roof Replacement	01	1	($852.64)	$0.00	($852.64)	$0.00	($852.64)	$0.00
WS034	Washington Park Senior Center Roof Replacement	01	2	($5,223.28)	($38.16)	($5,185.12)	$0.00	($5,185.12)	$0.00
	Total			($6,075.92)	($38.16)	($6,037.76)	$0.00	($6,037.76)	$0.00
WS035	Coggs - Roof Replacement	01	1	($2,737.30)	($6.21)	($2,731.09)	$0.00	($2,731.09)	$0.00
WS035	Coggs - Roof Replacement	01	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
	Total			($2,737.30)	($6.21)	($2,731.09)	$0.00	($2,731.09)	$0.00
WS038	Coggs Canopy Renovation	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WS038	Coggs Canopy Renovation	01	2	$0.31	($20.48)	$20.79	$0.00	$20.79	$0.00
	Total			$0.31	($20.48)	$20.79	$0.00	$20.79	$0.00
WS040	McGovern Main Kitchen Replacement	05	1	$368.00	$0.00	$368.00	$0.00	$368.00	$0.00
WS040	McGovern Main Kitchen Replacement	05	2	($366.74)	($1.70)	($365.04)	$0.00	($365.04)	$0.00
	Total			$1.26	($1.70)	$2.96	$0.00	$2.96	$0.00
	Total Department of Human Services			$748.29	($80.11)	$828.40	$0.00	$828.40	$0.00
	TOTAL HEALTH & HUMAN SERVICES			$823.11	($127.68)	$950.79	$2.00	$948.79	$2.00
	GENERAL GOVERNMENT								
	Courthouse Complex								
Active Projects									
WC013	Criminal Justice Center Deputy Workstations	01	1	($51,750.90)	$0.00	($51,750.90)	$0.00	($51,750.90)	$0.00
WC013	Criminal Justice Center Deputy Workstations	01	2	$51,750.45	($72.71)	$51,823.16	$0.00	$51,823.16	$0.00
$0.00	Total	0	0	($0.45)	($72.71)	$72.26	$0.00	$72.26	$0.00
WC014	Courthouse HVAC System	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WC014	Courthouse HVAC System	01	2	($2,164.37)	$0.00	($2,164.37)	$0.00	($2,164.37)	$0.00
	Total			($2,164.37)	$0.00	($2,164.37)	$0.00	($2,164.37)	$0.00
WC023	CH Complex Automation & Access Control Upgrade	01	1	($84,861.01)	$0.00	($84,861.01)	$0.00	($84,861.01)	$0.00
WC023	CH Complex Automation & Access Control Upgrade	01	2	$84,860.99	($133.39)	$84,994.38	$0.00	$84,994.38	$0.00
	Total			($0.02)	($133.39)	$133.37	$0.00	$133.37	$0.00
WC025	Courthouse Restroom Renovation	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WC025	Courthouse Restroom Renovation	01	2	$1.75	($42.66)	$44.41	$0.00	$44.41	$0.00
$0.00	Total	0	0	$1.75	($42.66)	$44.41	$0.00	$44.41	$0.00
WC027	Courthouse Ligh Court Window Replacement	01	1	($3,579.29)	$0.00	($3,579.29)	$0.00	($3,579.29)	$0.00
WC027	Courthouse Ligh Court Window Replacement	01	2	$3,579.99	($124.93)	$3,704.92	$0.00	$3,704.92	$0.00
$0.00	Total	0	0	$0.70	($124.93)	$125.63	$0.00	$125.63	$0.00
WC038	Courthouse Roof Drain Replacement	01	2	$0.32	$0.00	$0.32	$0.00	$0.32	$0.00
WC050	Courthouse Courtroom Public Address System	01	1	($3,391.41)	$0.00	($3,391.41)	$0.00	($3,391.41)	$0.00
WC050	Courthouse Courtroom Public Address System	01	2	$3,391.77	($12.32)	$3,404.09	$0.00	$3,404.09	$0.00

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
	Total			$5,649.82	($12.80)	$5,662.62	$0.00	$5,662.62	$0.00
WZ115	Great Apes Mechanical Room Roof Replacement	01	1	$3,259.00	$0.00	$3,259.00	$0.00	$3,259.00	$0.00
WZ115	Great Apes Mechanical Room Roof Replacement	01	2	($3,259.18)	($12.80)	($3,246.38)	$0.00	($3,246.38)	$0.00
	Total			($0.18)	($12.80)	$12.62	$0.00	$12.62	$0.00
WZ600	Zoo Master Plan	01	1	$0.32	$0.00	$0.32	$0.32		$0.32
WZ601	Point of Sale Replacement	01	1	($4,463.04)	($20.71)	($4,442.33)	($4,442.33)		($4,442.33)
WZ029	Special Exhibits Building Roof Replacement	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WZ029	Special Exhibits Building Roof Replacement	01	2	$0.00	($400.00)	$400.00	$0.00	$400.00	$0.00
	Total			$0.00	($400.00)	$400.00	$0.00	$400.00	$0.00
WZ599	Pachyderm Building Modification	0	0	$0.00	$0.00	$0.00	$0.00	$0.00	($800.00)
	Total Zoo			$6,408.11	($1,790.69)	$8,198.80	($4,441.51)	$12,640.31	($5,241.51)
	TOTAL PARKS, RECREATION & CULTURE			($6,203.85)	($33,009.38)	$26,805.53	($2,407.47)	$29,213.00	($3,207.47)
	HEALTH & HUMAN SERVICES								
	DHS-Behavioral Health Division								
Active Projects									
WE027	BHD Parking Lots	01	1	$0.59	$0.00	$0.59	$0.59	$0.00	$0.59
WE027	BHD Parking Lots	01	2	$0.60	$0.00	$0.60	$0.60	$0.00	$0.60
	Total			$1.19	$0.00	$1.19	$1.19	$0.00	$1.19
WE048	EMS - Zoll Cardiac Monitor/Defibrillator Z Series	01	4	$71.80	$0.00	$71.80	$0.00	$71.80	$0.00
WE028	Replace Nurse Call System	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WE028	Replace Nurse Call System	01	2	($1,000.00)	$0.00	($1,000.00)	$0.00	($1,000.00)	$0.00
WE028	Replace Nurse Call System	02	1	($6,532.84)	($25.73)	($6,507.11)	$0.00	($6,507.11)	$0.00
WE028	Replace Nurse Call System	02	2	$7,534.00	$0.00	$7,534.00	$0.00	$7,534.00	$0.00
	Total			$1.16	($25.73)	$26.89	$0.00	$26.89	$0.00
	Total DHS-Mental Health Division			$76.15	($25.73)	$101.88	$1.19	$100.69	$1.19
	DPW County Grounds								
Active Projects									
WG012	1000 MG Waterspheroid (190' TCI) Tank	01	1	($12,922.89)	$0.00	($12,922.89)	$0.00	($12,922.89)	$0.00
WG012	1000 MG Waterspheroid (190' TCI) Tank	01	2	$12,920.75	($21.84)	$12,942.59	$0.00	$12,942.59	$0.00
$0.00	Total	0	0	($2.14)	($21.84)	$19.70	$0.00	$19.70	$0.00
WG026	CHILD CRT PARKING LOT /ACCESS	01	1	$0.81	$0.00	$0.81	$0.81	$0.00	$0.81
WG026	CHILD CRT PARKING LOT /ACCESS	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$0.81	$0.00	$0.81	$0.81	$0.00	$0.81
	Total DPW County Grounds			($1.33)	($21.84)	$20.51	$0.81	$19.70	$0.81
	Department of Human Services								
Active Projects									

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2013 Carryover to 2014

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WZ063	Winter Quarters Main Roof Replacement	01	2	($36,290.42)	($179.56)	($36,110.86)	$0.00	($36,110.86)	$0.00
	Total	0	0	$0.30	($229.56)	$229.86	$0.00	$229.86	$0.00
WZ067	Zoo Sea Lion Show Pool Coating	01	2	$0.68	($49.39)	$50.07	$0.00	$50.07	$0.00
WZ073	Zoo South end Service/Train Garage Improvement	01	2	$0.41	($68.82)	$69.23	$0.00	$69.23	$0.00
WZ078	Elephant Shade Structure	01	1	$13,448.38	$0.00	$13,448.38	$0.00	$13,448.38	$0.00
WZ078	Elephant Shade Structure	01	2	($11,533.35)	($0.43)	($11,532.92)	$0.00	($11,532.92)	$0.00
	Total			$1,915.03	($0.43)	$1,915.46	$0.00	$1,915.46	$0.00
WZ083	Zoo Pavement Replacement and Lighting	01	2	($0.15)	($480.10)	$479.95	$0.00	$479.95	$0.00
WZ089	Zoo South End Hay Barn Roof Replacement	01	1	($19,723.59)	$0.00	($19,723.59)	$0.00	($19,723.59)	$0.00
WZ089	Zoo South End Hay Barn Roof Replacement	01	2	$19,723.99	($9.49)	$19,733.48	$0.00	$19,733.48	$0.00
	Total			$0.40	($9.49)	$9.89	$0.00	$9.89	$0.00
WZ093	Zoo Storm Drain and Manhole Rehabilitation	01	2	($0.50)	$0.00	($0.50)	$0.00	($0.50)	$0.00
WZ099	Zoo Aquatic Reptile Center Chimney Bases	01	2	($0.35)	($11.47)	$11.12	$0.00	$11.12	$0.00
WZ100	Zoo Elephant Service Area Utility	01	1	($77.38)	$0.00	($77.38)	$0.00	($77.38)	$0.00
WZ100	Zoo Elephant Service Area Utility	01	2	$76.75	($21.79)	$98.54	$0.00	$98.54	$0.00
	Total			($0.63)	($21.79)	$21.16	$0.00	$21.16	$0.00
WZ101	Zoo Apes Building Boiler Replacement	01	1	$14,336.00	$0.00	$14,336.00	$0.00	$14,336.00	$0.00
WZ101	Zoo Apes Building Boiler Replacement	01	1	($14,336.03)	($121.88)	($14,214.15)	$0.00	($14,214.15)	$0.00
$0.00	Total	0	0	($0.03)	($121.88)	$121.85	$0.00	$121.85	$0.00
WZ103	Zoo Train Garage Overhead Crane	01	1	$6,429.76	$0.00	$6,429.76	$0.00	$6,429.76	$0.00
WZ103	Zoo Train Garage Overhead Crane	01	2	($6,430.00)	($24.89)	($6,405.11)	$0.00	($6,405.11)	$0.00
	Total			($0.24)	($24.89)	$24.65	$0.00	$24.65	$0.00
WZ104	Zoo Giraffe Building Upper Roof Replacement	01	1	($24,151.53)	$0.00	($24,151.53)	$0.00	($24,151.53)	$0.00
WZ104	Zoo Giraffe Building Upper Roof Replacement	01	2	$23,954.06	$0.00	$23,954.06	$0.00	$23,954.06	$0.00
	Total			($197.47)	$0.00	($197.47)	$0.00	($197.47)	$0.00
WZ107	Zoo Bear Service Area Improvements	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WZ107	Zoo Bear Service Area Improvements	01	2	$0.35	($205.94)	$206.29	$0.00	$206.29	$0.00
	Total			$0.35	($205.94)	$206.29	$0.00	$206.29	$0.00
WZ108	Peck Boardwalk	01	1	$0.43	$0.00	$0.43	$0.43	$0.00	$0.43
WZ108	Peck Boardwalk	01	2	$0.07	$0.00	$0.07	$0.07	$0.00	$0.07
	Total			$0.50	$0.00	$0.50	$0.50	$0.00	$0.50
WZ109	Zoo Deep Well Improvements	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WZ110	Penguin Chiller Replacement	01	4	$13.23	$0.00	$13.23	$0.00	$13.23	$0.00
WZ114	Zoo Life Support Emergency Generator	01	1	$8,410.00	$0.00	$8,410.00	$0.00	$8,410.00	$0.00
WZ114	Zoo Life Support Emergency Generator	01	2	($2,760.18)	($12.80)	($2,747.38)	$0.00	($2,747.38)	$0.00

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WP395	Greene Park Boiler Replacement	03	2	($11,149.29)	($6.71)	($11,142.58)	$0.00	($11,142.58)	$0.00
WP395	Wahl Park - Replace Steam Boiler with Hot Water Boiler	04	2	($4,759.95)	($12.67)	($4,747.28)	$0.00	($4,747.28)	$0.00
WP395	Falk Furnace and Air Conditioner Replacement	05	2	$13,854.72	($11.70)	$13,866.42	$0.00	$13,866.42	$0.00
WP395	Hansen Furnace Replacement	06	2	($13,954.73)	($61.27)	($13,893.46)	$0.00	($13,893.46)	$0.00
	Total			($0.73)	($109.81)	$109.08	$0.00	$109.08	$0.00
WP143	Mitchell Park Greenhouse	01	1	($51,371.68)	($9,336,559.07)	$9,285,187.39	$9,285,187.39		$9,285,187.39
WP143	Mitchell Park Greenhouse	01	2	$51,372.20	$9,336,560.00	($9,285,187.80)	($9,285,187.80)		($9,285,187.80)
	Total			$0.52	$0.93	($0.41)	($0.41)	$0.00	($0.41)
	Total Dept. of Parks, Recreation and Culture			($12,234)	($31,211.08)	$18,976.75	$1,652.59	$17,324.16	$1,652.59
	Zoo								
Active Projects									
WZ014	Australian Building Renovations	59	2	($0.45)	$0.00	($0.45)	$0.00	($0.45)	$0.00
WZ014	Drive In Admission Booths Transformer	60	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WZ014	Bird Winter Quarters HVAC Replacement	61	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WZ014	ARC HVAC Replacement	62	2	($333.77)	($2.26)	($331.51)	$0.00	($331.51)	$0.00
WZ014	Seal Pool Filter Room Rehabilitation	63	2	($4,602.58)	($3.27)	($4,599.31)	$0.00	($4,599.31)	$0.00
WZ014	Small Mammal HVAC Replacement	64	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			($4,936.80)	($5.53)	($4,931.27)	$0.00	($4,931.27)	$0.00
WZ038	Peck Center HVAC Replacement	01	1	($8,320.02)	$0.00	($8,320.02)	$0.00	($8,320.02)	$0.00
WZ038	Peck Center HVAC Replacement	01	2	$8,267.90	($0.26)	$8,268.16	$0.00	$8,268.16	$0.00
WZ038	Peck Boardwalk Electrical Piping Replacement	02	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
WZ038	Peck Center Flooring Replacement	03	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total	0	0	($52.12)	($0.26)	($51.86)	$0.00	($51.86)	$0.00
WZ039	Zoomobile Replacement	01	4	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WZ040	Polar Bear & Seal Exhibit Shade Structure	01	1	($1,330.41)	$0.00	($1,330.41)	$0.00	($1,330.41)	$0.00
WZ040	Polar Bear & Seal Exhibit Shade Structure	01	2	$1,329.14	($80.95)	$1,410.09	$0.00	$1,410.09	$0.00
	Total			($1.27)	($80.95)	$79.68	$0.00	$79.68	$0.00
WZ041	Aviary Fire and Smoke Detection Devices	01	2	$2,695.35	($0.05)	$2,695.40	$0.00	$2,695.40	$0.00
WZ042	Primate House Fire and Smoke Detection Devicies	01	2	($1,492.47)	($7.25)	($1,485.22)	$0.00	($1,485.22)	$0.00
WZ045	AHC ELECTRICAL SERV EXTENSION	01	2	$474.33	($2.44)	$476.77	$0.00	$476.77	$0.00
WZ048	PRIMATES/APES ENCLOSURE RENOVATION	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WZ052	CLIMBING STRUCTURE & MESH REPLACEMENT	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WZ057	Aviary Roof Replacement	01	1	($0.18)	($22.62)	$22.44	$0.00	$22.44	$0.00
WZ058	Winter Quarters Barn Renovation - Camel	01	1	$6,802.82	($1.52)	$6,804.34	$0.00	$6,804.34	$0.00
WZ059	PACHYDERM WEST SERV AREA ROOF REPLACEMEN	01	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
WZ063	Winter Quarters Main Roof Replacement	01	1	$36,290.72	($50.00)	$36,340.72	$0.00	$36,340.72	$0.00

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WP267	Oak Leaf Parkway - Oak Leaf Trail Program	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP267	Oak Leaf Parkway - Oak Leaf Trail Program	01	2	$0.23	($1,269.97)	$1,270.20	$0.00	$1,270.20	$0.00
	Total			$0.23	($1,269.97)	$1,270.20	$0.00	$1,270.20	$0.00
WP269	Wehr Nature Improvements	01	1	($6,840.03)	$0.00	($6,840.03)	($6,840.03)		($6,840.03)
WP269	Wehr Nature Improvements	01	2	$6,839.54	$0.00	$6,839.54	$6,839.54		$6,839.54
	Total			($0.49)	$0.00	($0.49)	($0.49)	$0.00	($0.49)
WP270	Oak Creek Parkway Lighting System	01	1	$26,842.23	$0.00	$26,842.23	$0.00	$26,842.23	$0.00
WP270	Oak Creek Parkway Lighting System	01	2	($26,842.54)	($2,189.08)	($24,653.46)	$0.00	($24,653.46)	$0.00
	Total			($0.31)	($2,189.08)	$2,188.77	$0.00	$2,188.77	$0.00
WP271	Johsons Park Pavilion	01	1	$0.14	$0.00	$0.14	$0.00	$0.14	$0.00
WP271	Johsons Park Pavilion	01	2	($0.27)	($1,812.34)	$1,812.07	$0.00	$1,812.07	$0.00
	Total			($0.13)	($1,812.34)	$1,812.21	$0.00	$1,812.21	$0.00
WP272	Noyes Pool Roof Replacement	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP272	Noyes Pool Roof Replacement	01	2	$0.30	($702.74)	$703.04	$0.00	$703.04	$0.00
	Total			$0.30	($702.74)	$703.04	$0.00	$703.04	$0.00
WP273	Grobschmidt Park Pool Rehabilitation	01	1	($88.69)	$0.00	($88.69)	$0.00	($88.69)	$0.00
WP273	Grobschmidt Park Pool Rehabilitation	01	2	$88.76	($851.68)	$940.44	$0.00	$940.44	$0.00
	Total			$0.07	($851.68)	$851.75	$0.00	$851.75	$0.00
WP274	Hales Corners Pool Main Drain Replacement	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP274	Hales Corners Pool Main Drain Replacement	01	2	$2,401.22	($11.72)	$2,412.94	$0.00	$2,412.94	$0.00
	Total			$2,401.22	($11.72)	$2,412.94	$0.00	$2,412.94	$0.00
WP275	Menomonee River Parkway Wetlands	01	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
WP276	McKinley Marina BMPs and Lake Michigan Water Quality I	01	1	$1,498.64	$0.00	$1,498.64	$1,498.64	$0.00	$1,498.64
WP279	Humboldt Park Walkways	01	2	($0.21)	($574.59)	$574.38	$0.00	$574.38	$0.00
WP280	Menomonee River Parkway Reconstruction	01	1	($13,604.33)	($305.12)	($13,299.21)	$0.00	($13,299.21)	$0.00
WP281	Scout Lake Pavilion Roof Replacement	01	2	($0.26)	($0.90)	$0.64	$0.00	$0.64	$0.00
WP284	Clarke Square Playground	01	1	$0.11	$0.00	$0.11	$0.00	$0.11	$0.00
WP284	Clarke Square Playground	01	2	$0.07	($24.02)	$24.09	$0.00	$24.09	$0.00
	Total			$0.18	($24.02)	$24.20	$0.00	$24.20	$0.00
WP287	Greenfield Golf Course Irrigation	01	1	($686.63)	$0.00	($686.63)	$0.00	($686.63)	$0.00
WP287	Greenfield Golf Course Irrigation	01	2	$686.34	($245.28)	$931.62	$0.00	$931.62	$0.00
	Total			($0.29)	($245.28)	$244.99	$0.00	$244.99	$0.00
WP394	Bayview Dog Park	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP395	Cannon Furnace Replacement	01	2	$16,008.90	($12.28)	$16,021.18	$0.00	$16,021.18	$0.00
WP395	Wedgewood Furnace Replacement	02	2	($0.38)	($5.18)	$4.80	$0.00	$4.80	$0.00

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WP192	Honey Creek Parkway/Portland Avenue Erosion	03	1	($374.70)	$0.00	($374.70)	($374.70)		($374.70)
WP192	Oak Creek Parkway Erosion Repair	04	1	($0.31)	$0.00	($0.31)	($0.31)		($0.31)
WP192	Estabrook Park/Wilson St. Tunnel Repair	05	1	$2,000.00	$0.00	$2,000.00	$2,000.00		$2,000.00
WP192	Pleasant Valley Erosion Repair	06	1	($722.43)	$0.00	($722.43)	($722.43)		($722.43)
WP192	Grant Park Picnic Area #2 Erosion Repair	07	1	($0.70)	$0.00	($0.70)	($0.70)		($0.70)
WP192	Big Bay Park/Bluff Erosion Repair	08	1	($0.79)	$0.00	($0.79)	($0.79)		($0.79)
WP192	Riverside Park/East Bank Erosion Repair	09	1	($2.21)	$0.00	($2.21)	($2.21)		($2.21)
WP192	Juneau Park/Bluff & OLT Erosion Repair	10	1	($900.16)	$0.00	($900.16)	($900.16)		($900.16)
$0.00	Total	0	0	($1.62)	$0.00	($1.62)	($1.62)		($1.62)
WP197	Humboldt Park Band Shell Roof	01	2	($3,500.00)	$0.00	($3,500.00)	$0.00	($3,500.00)	$0.00
WP198	Oakwood Golf Course Service Building Roof	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP200	Jackson Boat House Roof Replacement	01	2	$0.22	($493.29)	$493.51	$0.00	$493.51	$0.00
WP202	MLK Community Center HVAC Replacement	01	1	$15,817.10	$0.00	$15,817.10	$0.00	$15,817.10	$0.00
WP202	MLK Community Center HVAC Replacement	01	1	($15,816.28)	($7,204.55)	($8,611.73)	$0.00	($8,611.73)	$0.00
	Total			$0.82	($7,204.55)	$7,205.37	$0.00	$7,205.37	$0.00
WP221	Lincoln Golf Course Irrigation/Pumphouse	01	1	$45,779.46	$0.00	$45,779.46	$0.00	$45,779.46	$0.00
WP221	Lincoln Golf Course Irrigation/Pumphouse	01	2	($45,779.66)	($4,333.29)	($41,446.37)	$0.00	($41,446.37)	$0.00
	Total			($0.20)	($4,333.29)	$4,333.09	$0.00	$4,333.09	$0.00
WP222	Dretzka Park Golf Course Irrigation	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP227	Grant Park - Pedestrian Bridges	01	2	$852.22	($54.75)	$906.97	$0.00	$906.97	$0.00
WP228	Boat Launch Piers Replacement	01	2	($0.63)	$0.43	($1.06)	$0.00	($1.06)	$0.00
WP229	Dineen Parking Lot and Walkway Replacement	01	2	$299.92	($109.96)	$409.88	$0.00	$409.88	$0.00
WP230	Oakwood Golf Course Clubhouse Roof	01	2	$15,387.81	($75.08)	$15,462.89	$0.00	$15,462.89	$0.00
WP232	Oak Leaf Trail Rehabilitation at Meaux Park	01	2	($7,507.83)	$0.00	($7,507.83)	$0.00	($7,507.83)	$0.00
WP248	Sports Complex Security and Fire Sys Replacement	01	1	($36,168.02)	$0.00	($36,168.02)	$0.00	($36,168.02)	$0.00
WP248	Sports Complex Security and Fire Sys Replacement	01	2	$36,168.02	($99.47)	$36,267.49	$0.00	$36,267.49	$0.00
	Total			$0.00	($99.47)	$99.47	$0.00	$99.47	$0.00
WP251	Parks Maintenance Shop Roof	01	2	($0.34)	($425.36)	$425.02	$0.00	$425.02	$0.00
WP252	Root River Parkway Lighting System Replacement	01	2	($0.17)	($222.31)	$222.14	$0.00	$222.14	$0.00
WP257	KK Sports Complex #1 Fencing	02	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP257	KK Sports Complex #1 Fencing	02	2	($0.08)	($10.40)	$10.32	$0.00	$10.32	$0.00
	Total			($0.08)	($10.40)	$10.32	$0.00	$10.32	$0.00
WP260	Holler Park Pool - Conversion to Sand Filtration	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP260	Holler Park Pool - Conversion to Sand Filtration	01	2	$0.38	($556.80)	$557.18	$0.00	$557.18	$0.00
	Total			$0.38	($556.80)	$557.18	$0.00	$557.18	$0.00

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WP132	Mitchell Park Domes Generator Replacement	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP132	Mitchell Park Domes Sound System and Security System	02	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP132	Mitchell Park Domes Reflections Pool	03	2	$3,705.63	($3.50)	$3,709.13	$0.00	$3,709.13	$0.00
$0.00	Total	0	0	$3,705.63	($3.50)	$3,709.13	$0.00	$3,709.13	$0.00
WP147	Sherman Park Boys and Girls Club Improvements	01	2	$12,179.96	($58.83)	$12,238.79	$0.00	$12,238.79	$0.00
WP153	Riverside Park - Various Access Improvements	01	2	($917.51)	($922.00)	$4.49	$4.49		$4.49
WP167	Parks Countwide Resroom Renovations	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP167	Parks Countwide Resroom Renovations	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP167	Greenfield Park Golf 15th Tee Restroom Renovation	02	2	$33,278.59	($162.37)	$33,440.96	$0.00	$33,440.96	$0.00
WP167	Jackson Park Boathouse Pavilion Restroom Renovation	03	2	($100.40)	$0.00	($100.40)	$0.00	($100.40)	$0.00
WP167	McKinley Park Marina Roundhouse Restroom	04	2	($245.54)	$0.00	($245.54)	$0.00	($245.54)	$0.00
WP167	Veterans Park Comfort Station Renovation	05	1	($19,300.00)	$0.00	($19,300.00)	$0.00	($19,300.00)	$0.00
WP167	Veterans Park Comfort Station Renovation	05	2	($14,232.39)	($1,572.15)	($12,660.24)	$0.00	($12,660.24)	$0.00
WP167	Wilson Park Shelter Building Restroom Renovation	06	2	($0.49)	$0.00	($0.49)	$0.00	($0.49)	$0.00
WP167	Wilson Park Recreation Center Restroom Renovation	07	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP167	Zablocki Park Service Building Restroom Renovation	08	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
	Total			($600.23)	($1,734.52)	$1,134.29	$0.00	$1,134.29	$0.00
WP170	Bike Trail Rehabilitation	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP170	Walkway Replacement	02	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	Total	0	0	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP171	Pool Liners - McCarty Park	01	1	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
WP171	Pool Liners - McCarty Park	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
WP172	Washington Park Boathouse Roof	08	2	$0.11	($14.85)	$14.96	$0.00	$14.96	$0.00
WP172	Kozy Aquatic Center Pool Buildings Rood	09	2	($0.17)	($176.26)	$176.09	$0.00	$176.09	$0.00
WP172	Falk Park Pavilion Roof	14	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP172	South Shore Pavilion Roof	15	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP172	Vogal Park Pavilion HVAC	16	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP172	Mitchell Park Domes Roof	17	2	$0.00	($721.59)	$721.59	$0.00	$721.59	$0.00
WP172	MLK Community Center Roof Replacement	18	2	$0.62	($1,933.32)	$1,933.94	$0.00	$1,933.94	$0.00
	Total			$0.56	($2,846.02)	$2,846.58	$0.00	$2,846.58	$0.00
WP181	Lake Park South Lions Bridge Rehabilitation	01	2	$50.00	$0.00	$50.00	$0.00	$50.00	$0.00
WP189	Dineen Park Community Room	01	2	$201.83	$0.00	$201.83	$201.83		$201.83
WP190	SOUTH SHORE BEACH RELOCATION	01	1	($38.59)	$0.00	($38.59)	($38.59)		($38.59)
WP191	MOODY POOL RENOVATION	01	1	$20,632.65	$0.00	$20,632.65	$0.00	$20,632.65	$0.00
WP191	MOODY POOL RENOVATION	01	2	($20,632.83)	$1,009.35	($21,642.18)	$0.00	($21,642.18)	$0.00
	Total			($0.18)	$1,009.35	($1,009.53)	$0.00	($1,009.53)	$0.00
WP192	Bradford Beach Parking Lot and Bike Trail	01	1	$0.00	$0.00	$0.00	$0.00		$0.00
WP192	Estabrook Park OLT Erosion Repair	02	1	($0.32)	$0.00	($0.32)	($0.32)		($0.32)

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WP069	Countywide Play Area Redevelopment	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP069	Countywide Play Area Redevelopment	01	2	$20,798.99	($215.29)	$21,014.28	$0.00	$21,014.28	$0.00
WP069	Southwood Glen Play Area	02	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP069	Humbodlt Park No. 1	03	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
WP069	Wedgewood Park	04	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP069	Cathedral Square Park	05	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
WP069	Johnsons Park	06	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP069	Sheridan Park No.2 (Pool)	07	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
WP069	Greenfield Park No. 2	08	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
	Total			$20,798.99	($215.29)	$21,014.28	$0.00	$21,014.28	$0.00
WP070	Oak Leaf Trail - Kohl Park Connector	15	2	($0.06)	$0.00	($0.06)	$0.00	($0.06)	$0.00
WP070	Lindbergh Park Wading Pool Roof Replacement	25	2	($1.72)	($997.01)	$995.29	$0.00	$995.29	$0.00
	Total			($1.78)	($997.01)	$995.23	$0.00	$995.23	$0.00
WP090	Greenfield Park Pool Coping Stone	08	2	($161,767.72)	$0.00	($161,767.72)	$0.00	($161,767.72)	$0.00
WP090	Kosciusko Park Pool Toy Piping Replacement	10	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP090	McCarty Park Pool Entryway & Concessions	11	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP090	McCarty Park Pool	12	2	$41,858.70	($218.81)	$42,077.51	$0.00	$42,077.51	$0.00
WP090	Sheridan Park Pool Improvements	13	2	$23,480.55	($339.65)	$23,820.20	$0.00	$23,820.20	$0.00
WP090	Washington Park Pool Improvements	14	2	$37,066.10	($184.52)	$37,250.62	$0.00	$37,250.62	$0.00
WP090	Jackson Park Pool Improvements	15	2	$33,025.19	($342.26)	$33,367.45	$0.00	$33,367.45	$0.00
WP090	Kosciusko Park Pool Improvements	16	2	$14,136.06	($68.97)	$14,205.03	$0.00	$14,205.03	$0.00
	Tool			($12,201.12)	($1,154.21)	($11,046.91)	$0.00	($11,046.91)	$0.00
WP105	Lincoln Family Aquatic Center Phase I	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP105	Lincoln Family Aquatic Center Phase 2	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP105	Lincoln Family Aquatic Center Phase 2	02	2	($0.07)	$0.00	($0.07)	$0.00	($0.07)	$0.00
$0.00	Total	0	0	($0.07)	$0.00	($0.07)	$0.00	($0.07)	$0.00
WP129	Baseball Fields	01	1	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
WP129	Baseball Fields	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP129	Softball Fields	02	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP129	Softball Fields	02	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP129	Soccer Fields	03	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP129	Soccer Fields	03	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP129	Basketball Courts	04	1	$10,000.00	$0.00	$10,000.00	$0.00	$10,000.00	$0.00
WP129	Basketball Courts	04	2	($18,248.44)	($744.43)	($17,504.01)	$0.00	($17,504.01)	$0.00
WP129	Tennis Courts	05	2	($20,126.81)	($1,863.42)	($18,263.39)	$0.00	($18,263.39)	$0.00
$0.00	Total	0	0	($28,375.25)	($2,607.85)	($25,767.40)	$0.00	($25,767.40)	$0.00
WP131	Oak Leaf Trail - Bluemouind - Rainbow Park	01	1	$12,693.30	$0.00	$12,693.30	$12,693.30		$12,693.30
WP131	Oak Leaf Trail - Bluemouind - Rainbow Park	01	2	($12,692.88)	($40,750.52)	$28,057.64	$28,057.64		$28,057.64
WP131	Oak Leaf Trail - Leon Terrace - Bridge	02	1	$2,050.00	$0.00	$2,050.00	$0.00	$2,050.00	$0.00
WP131	Oak Leaf Trail - Leon Terrace - Bridge	02	2	$3,139.66	($12.40)	$3,152.06	$0.00	$3,152.06	$0.00
WP131	Oak Leaf Trail - NW Side to Downtown	03	1	$33,985.78	$0.00	$33,985.78	$0.00	$33,985.78	$0.00
WP131	Oak Leaf Trail - NW Side to Downtown	03	2	($33,981.53)	$0.98	($33,982.51)	$0.00	($33,982.51)	$0.00
WP131	Oak Leaf Tail - Downtown Connector - Phase 4	04	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP131	Oak Leaf Tail - Downtown Connector - Phase 5	04	2	$0.10	$40,762.30	($40,762.20)	($40,762.20)		($40,762.20)
$0.00	Total	0	0	$5,194.43	$0.36	$5,194.07	($11.26)	$5,205.33	($11.26)

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
	Total			($0.40)	($931.60)	$931.20	$0.00	$931.20	$0.00
	TOTAL TRANSPORTATION & PUBLIC WORKS			$12,817,296	$10,458,523	$2,358,773.49	$635,037.03	$1,723,736.46	$635,037.03
	PARKS, RECREATION & CULTURE								
	Museum								
Active Projects									
WM003	Electrical Distribution Replacement	01	1	($2,474.15)	$0.00	($2,474.15)	$0.00	($2,474.15)	$0.00
WM003	Electrical Distribution Replacement	01	2	$1,718.88	($2.11)	$1,720.99	$0.00	$1,720.99	$0.00
	Total			($755.27)	($2.11)	($753.16)	$0.00	($753.16)	$0.00
WM004	Museum Infrastructure Improvements - Chillers	01	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
WM004	Asphalt - Parking/Loading Dock Area	02	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WM004	Asphalt - Parking/Loading Dock Area	02	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	Total	0	0	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WM005	Museum Air Handing and Piping Replacement	01	1	($6,703.63)	$0.00	($6,703.63)	$0.00	($6,703.63)	$0.00
WM005	Museum Air Handing and Piping Replacement	01	2	$6,699.82	($5.50)	$6,705.32	$0.00	$6,705.32	$0.00
	Total			($3.81)	($5.50)	$1.69	$0.00	$1.69	$0.00
WM009	Museum Roof Replacement - East Wing	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WM009	Museum Roof Replacement - East Wing	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WM011	Door Replacement	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WM014	Artifact Gallery Renovation (3rd Floor)	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WM018	MPM Rectify Steam/Condensate Piping AHU 5&6	01	1	$381.45	$0.00	$381.45	$381.45	$0.00	$381.45
WM563	Security/Fire/Life Safety System	01	0	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WM563	Security/Fire/Life Safety System	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WM563	Security/Fire/Life Safety System	02	1	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
WM563	Security/Fire/Life Safety System	02	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
	Total Museum			($377.63)	($7.61)	($370.02)	$381.45	($751.47)	$381.45
	Department of Parks, Rec. & Culture								
Active Projects									
WP057	Dog Park Phase I	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP057	Dog Park Phase I	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP057	Dog Park Phase II	02	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP057	Dog Park Phase II	02	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP057	Dog Park Phase III	03	1	($8,055.33)	$0.00	($8,055.33)	$0.00	($8,055.33)	$0.00
WP057	Dog Park Phase III	03	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
	Total			($8,055.33)	$0.00	($8,055.33)	$0.00	($8,055.33)	$0.00
WP063	Estabrook Dam	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WP063	Estabrook Dam	02	2	($0.58)	($0.41)	($0.17)	$0.00	($0.17)	$0.00
$0.00	Total	0	0	($0.58)	($0.41)	($0.17)	$0.00	($0.17)	$0.00

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	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WT071	Bus Protector Shields	01	4	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WT303	HVAC Control System	01	1	$633.91	($0.59)	$634.50	$0.00	$634.50	$0.00
WT303	HVAC Control System	01	4	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$633.91	($0.59)	$634.50	$0.00	$634.50	$0.00
	Total Mass Transit			$807,683	$886,143	($78,460)	$1.55	($78,461.10)	$2
	Environmental								
Active Projects									
WV009	Countywide Sanitary Sewer Replacement	01	1	($0.00)	$0.00	($0.00)	($0.00)	$0.00	($0.00)
WV009	Countywide Sanitary Sewer Replacement	01	2	$110,063.76	$0.00	$110,063.76	$110,063.76	$0.00	$110,063.76
WV009	Countywide Sanitary Sewer Replacement	02	2	($110,064.26)	$0.00	($110,064.26)	($110,064.26)	$0.00	($110,064.26)
WV009	Airport Sanitary Sewer Repairs	03	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			($0.50)	$0.00	($0.50)	($0.50)	$0.00	($0.50)
WV012	Pond and Lagoon Demonstration Project	01	1	$0.51	$0.00	$0.51	$0.00	$0.51	$0.00
WV012	Pond and Lagoon Demonstration Project	01	2	($204.23)	($23.07)	($181.16)	$0.00	($181.16)	$0.00
	Total			($203.72)	($23.07)	($180.65)	$0.00	($180.65)	$0.00
WV013	McKinley Beach SW Outfall Pretreatment	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WV013	McKinley Beach SW Outfall Pretreatment	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WV014	Dretzka Park Groundwater and Soil Remediation	01	1	($87.99)	$0.00	($87.99)	$0.00	($87.99)	$0.00
WV014	Dretzka Park Groundwater and Soil Remediation	01	2	$2,292.36	($78.19)	$2,370.55	$0.00	$2,370.55	$0.00
	Total			$2,204.37	($78.19)	$2,282.56	$0.00	$2,282.56	$0.00
WV016	NR216 Stormwater TSS Controls	01	2	($490.25)	($46.40)	($443.85)	$0.00	($443.85)	$0.00
WV017	Doyne Landfill Gas Extraction	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WV017	Franklin Landfill FEMA Mitigation	02	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WV018	Underground Storage Tanks Upgrades	01	1	($0.50)	$0.00	($0.50)	$0.00	($0.50)	$0.00
WV018	Underground Storage Tanks Upgrades	01	2	($0.34)	($1,725.09)	$1,724.75	$0.00	$1,724.75	$0.00
	Total			($0.84)	($1,725.09)	$1,724.25	$0.00	$1,724.25	$0.00
WV020	Root River Asbestos Dump Removal	01	1	$0.49	$0.00	$0.49	$0.49	$0.00	$0.49
WV020	Root River Asbestos Dump Removal	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$0.49	$0.00	$0.49	$0.49	$0.00	$0.49
WV022	Franklin Landfill Infrastructure	01	1	$0.17	($136.87)	$137.04	$0.00	$137.04	$0.00
WV025	Rawson Avenue Pump Station	01	1	$290,726.59	($660,000.00)	$950,726.59	$0.00	$950,726.59	$0.00
WV025	Rawson Avenue Pump Station	01	2	($290,725.56)	$648,811.73	($939,537.29)	$0.00	($939,537.29)	$0.00
	Total			$1.03	($11,188.27)	$11,189.30	$0.00	$11,189.30	$0.00
WV029	Grant Park Lift Station	01	1	$500.00	$0.00	$500.00	$0.00	$500.00	$0.00
WV029	Grant Park Lift Station	01	2	($500.40)	($931.60)	$431.20	$0.00	$431.20	$0.00

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
Active Projects									
WT026	Bus Replacement Program	01	4	$8,679.00	$0.00	$8,679.00	$0.00	$8,679.00	$0.00
WT026	Bus Replacement Program	02	4	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WT026	Bus Replacement Program	03	4	($94,908.44)	($9,576.22)	($85,332.22)	$0.00	($85,332.22)	$0.00
$0.00	Total	0	0	($86,229.44)	($9,576.22)	($76,653.22)	$0.00	($76,653.22)	$0.00
WT027	Fare Box Renovation	01	4	$0.96	$0.00	$0.96	$0.96	$0.00	$0.96
WT040	New Annunciators	01	1	$0.00	$0.00	$0.00	$0.00		$0.00
WT040	New Annunciators	01	4	$0.37	$0.00	$0.37	$0.37		$0.37
	Total	0	0	$0.37	$0.00	$0.37	$0.37	$0.00	$0.37
WT049	Replace Bus Vacuum System at Kinnickinnic Garage	01	1	$7,207.32	$0.00	$7,207.32	$0.00	$7,207.32	$0.00
WT049	Replace Bus Vacuum System at Kinnickinnic Garage	01	4	($7,207.26)	($735.31)	($6,471.95)	$0.00	($6,471.95)	$0.00
	Total			$0.06	($735.31)	$735.37	$0.00	$735.37	$0.00
WT052	Replace Fire Alarm System at Fond Du Lac Garage	01	1	($2,273.40)	$0.00	($2,273.40)	$0.00	($2,273.40)	$0.00
WT052	Replace Fire Alarm System at Fond Du Lac Garage	01	4	($1,811.43)	($62.89)	($1,748.54)	$0.00	($1,748.54)	$0.00
	Total			($4,084.83)	($62.89)	($4,021.94)	$0.00	($4,021.94)	$0.00
WT053	Replace Bus Vacuum System at Fiebrantz Garage	01	1	$0.76	$0.00	$0.76	$0.00	$0.76	$0.00
WT053	Replace Bus Vacuum System at Fiebrantz Garage	01	4	$105.65	($220.87)	$326.52	$0.00	$326.52	$0.00
	Total			$106.41	($220.87)	$327.28	$0.00	$327.28	$0.00
WT054	Replace Bus Wash System at Kinnickinnic Garage	01	1	$10,524.62	$0.00	$10,524.62	$0.00	$10,524.62	$0.00
WT054	Replace Bus Wash System at Kinnickinnic Garage	01	4	($11,274.30)	($783.45)	($10,490.85)	$0.00	($10,490.85)	$0.00
	Total			($749.68)	($783.45)	$33.77	$0.00	$33.77	$0.00
WT056	Replace HVAC System at Kinnickinnic Garage	01	1	($27,817.11)	$0.00	($27,817.11)	$0.00	($27,817.11)	$0.00
WT056	Replace HVAC System at Kinnickinnic Garage	01	4	$27,762.29	($540.38)	$28,302.67	$0.00	$28,302.67	$0.00
	Total			($54.82)	($540.38)	$485.56	$0.00	$485.56	$0.00
WT057	Replace FDL Bus Wash System	01	1	$24,331.73	$608,058.00	($583,726.27)	$0.00	($583,726.27)	$0.00
WT057	Replace FDL Bus Wash System	01	4	($24,331.60)	($608,058.01)	$583,726.41	$0.00	$583,726.41	$0.00
	Total			$0.13	($0.01)	$0.14	$0.00	$0.14	$0.00
WT066	Replace Bus Wash System at Fiebrantz Garage	01	1	$0.18	$0.00	$0.18	$0.00	$0.18	$0.00
WT066	Replace Bus Wash System at Fiebrantz Garage	01	4	($4.81)	($1.71)	($3.10)	$0.00	($3.10)	$0.00
	Total			($4.63)	($1.71)	($2.92)	$0.00	($2.92)	$0.00
WT067	Replace Roof Flashings at MCTS Fleet Maintenance	01	1	$0.22	$0.00	$0.22	$0.22	$0.00	$0.22
WT067	Replace Roof Flashings at MCTS Fleet Maintenance	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$0.22	$0.00	$0.22	$0.22	$0.00	$0.22
WT069	Replace Underground Storage Tanks at MCTS Fleet	01	1	($660.01)	$0.00	($660.01)	$0.00	($660.01)	$0.00
WT069	Replace Underground Storage Tanks at MCTS Fleet	01	4	$153,724.43	$153,064.06	$660.37	$0.00	$660.37	$0.00
	Total			$153,064.42	$153,064.06	$0.36	$0.00	$0.36	$0.00
WT070	Bus Shields	01	1	$100,000.00	$100,000.00	$0.00	$0.00	$0.00	$0.00
WT070	Bus Shields	01	4	$645,000.00	$645,000.00	$0.00	$0.00	$0.00	$0.00
	Total			$745,000.00	$745,000.00	$0.00	$0.00	$0.00	$0.00

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WH086	W. Good Hope Rd. Little Menomonee	02	1	$43,329.84	$9,767.05	$33,562.79	$0.00	$33,562.79	$0.00
WH086	W. Good Hope Rd. Little Menomonee	02	2	$27,743.91	$20,019.92	$7,723.99	$0.00	$7,723.99	$0.00
WH086	W. Good Hope Rd. Little Menomonee to North 91st	03	2	$0.00	($2,756.90)	$2,756.90	$0.00	$2,756.90	$0.00
	Total			$79,141.16	$27,165.55	$51,975.61	$0.00	$51,975.61	$0.00
WH087	Ryan Rd Culvert East of S. 112th	01	1	($0.49)	($145.62)	$145.13	$0.00	$145.13	$0.00
WH088	North Shop Salt Shed Replacement	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH089	13th St. and Puetz Intersection	01	2	($380.91)	($174.93)	($205.98)	$0.00	($205.98)	$0.00
WH201	South 76th Street Between Parkview Road And W. Grange	02	0	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	South 76th Street Between Parkview Road And W. Grange	02	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	South 76th Street Between Parkview Road And W. Grange	02	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	S. 76th St.Between Parkview Rd & W. Grange Ave. ROW	02	3	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	ROW West Layton Ave. Between S. 108th and S. 84th	03	1	$488.00	$454.64	$33.36	$0.00	$33.36	$0.00
WH201	ROW West Layton Ave. Between S. 108th and S. 84th	03	2	$27,800.01	$27,829.84	($29.83)	$0.00	($29.83)	$0.00
WH201	ROW West Layton Ave. Between S. 108th and S. 84th	03	3	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	W. Beloit Rd Between S. 108th & S. 103rd	06	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	West Beloit Rd./S.108th St. and S. 103rd	06	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	PE - S. 76th Between W. Puetz Rd and Imperial Drive	07	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	S. 76th Between W. Puetz Rd and Imperial Drive - ROW	07	3	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	PE - N. Teutonia Ave. Between W. Bradley Rd. and N. 43r	08	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	N. Teutonia Ave. Between W. Bradley Rd. and N. 43rd St.	08	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	Railroad Crossing CTH "Y" E. Layton Avenue	09	4	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	CTH Development Review	10	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	Bridge Administration Program	11	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	N. 43rd St. Good Hope to Bradley	12	2	$0.00	$0.00	($0.00)	$0.00	($0.00)	$0.00
WH201	Preliminary Eng. Reconstruct N. Port Washington and Berg	13	1	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
WH201	Reconstruct N. Port Washington and Bergen Construction	13	2	$114,256.12	$114,256.00	$0.12	$0.00	$0.12	$0.00
WH201	ROW Acquistion N. Port Washington Road	13	3	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH201	West Mill Road Construction	14	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$142,544.13	$142,540.48	$3.65	$0.00	$3.65	$0.00
WH222	NHS - West Rawson Avenue	01	0	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH222	NHS - West Rawson Avenue	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH222	NHS - West Rawson Avenue	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH222	W. Rawson Ave. 27th to Hawthorne ROW	01	3	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH222	National Highway System-Rawson Avenue	02	1	$144,900.00	$130,700.71	$14,199.29	$0.00	$14,199.29	$0.00
WH222	NHS-Good Hope Rd/S. 107th	03	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH222	NHS-Good Hope Rd/S. 107th	03	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH222	Resurface CTH "BB" Rawson Avenue	04	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$144,900.00	$130,700.71	$14,199.29	$0.00	$14,199.29	$0.00
WH237	East Layton Pavement Grinding	01	1	$3,641.60	$0.00	$3,641.60	$3,641.60	$0.00	$3,641.60
WH237	East Layton Pavement Grinding	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$3,641.60	$0.00	$3,641.60	$3,641.60	$0.00	$3,641.60
	Total Highway and Bridges			$1,808,269.58	$1,729,368.94	$78,900.64	$3,641.07	$75,259.57	$3,641.07
	Mass Transit								

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WH030	Whitnall Park Bridge - Root River - 721	06	1	($1,393.31)	($141.54)	($1,251.77)	$0.00	($1,251.77)	$0.00
WH030	Whitnall Park Bridge - Root River	06	2	$745.02	($499.30)	$1,244.32	$0.00	$1,244.32	$0.00
WH030	Milwaukee River Parkway Bridge	07	1	$38,100.00	$9,928.61	$28,171.39	$0.00	$28,171.39	$0.00
WH030	Milwaukee River Parkway Bridge	07	2	($158.40)	($15.08)	($143.32)	$0.00	($143.32)	$0.00
WH030	Honeycreek pfwy bridge#779	08	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	Honeycreek pfwy bridge#779	08	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	Honeycreek pfwy bridge#780	09	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	Honeycreek pfwy bridge#780	09	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	Whitnall Park Bridge - Root River - 713	13	1	($37,583.54)	($235.05)	($37,348.49)	$0.00	($37,348.49)	$0.00
WH030	Whitnall Park Bridge - Root River - 713	13	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	W. Oaklahoma Ave. over Honey Creek	16	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	W. Oaklahoma Ave. over Honey Creek	16	2	$15,233.28	$15,591.47	($358.19)	$0.00	($358.19)	$0.00
	Total			$189,079.64	$198,705.85	($9,626.21)	$0.00	($9,626.21)	$0.00
WH060	Transportation Division Project Mgmt	01	1	$0.00	$0.00	$0.00	$0.00		$0.00
WH080	S. 76th to W. Forest Home Ave. - Bridge Rehabilitation	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH080	S. 76th to W. Forest Home Ave. - Bridge Rehabilitation	01	2	$24,966.65	$24,966.00	$0.65	$0.00	$0.65	$0.00
WH080	Lake Bridge over Drainage	03	1	($7,773.83)	($17,157.09)	$9,383.26	$0.00	$9,383.26	$0.00
WH080	Lake Bridge over Drainage	03	2	$7,772.52	$17,158.36	($9,385.84)	$0.00	($9,385.84)	$0.00
WH080	KK River Parkway Bridge	04	1	$3,132.49	($6.91)	$3,139.40	$0.00	$3,139.40	$0.00
WH080	KK River Parkway Bridge	04	2	$193,770.34	$194,334.62	($564.28)	$0.00	($564.28)	$0.00
WH080	Root River Parkway Bridge	05	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH080	Jackson Park Bridge	07	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH080	S. 76th St. Root River Bridge	14	1	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
WH080	S. 76th St. Root River Bridge #057	15	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$221,868.17	$219,294.98	$2,573.19	$0.00	$2,573.19	$0.00
WH082	Reconstruct CTH ZZ College Howell	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH082	Reconstruct CTH ZZ College Howell	01	2	$0.09	$0.66	($0.57)	$0.00	($0.57)	$0.00
WH082	Reconstruct CTH ZZ College Howell	01	3	$188,554.56	$179,849.10	$8,705.46	$0.00	$8,705.46	$0.00
WH082	West Rawson Avenue 27th to 6th	03	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH082	West Rawson Avenue 27th to 6th	03	2	$7,751.30	$7,751.00	$0.30	$0.00	$0.30	$0.00
WH082	West Rawson Avenue 6th to Ash	04	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH082	West Rawson Avenue 6th to Ash	04	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH082	East College: Packard to Pennsylvania	06	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$196,305.95	$187,600.76	$8,705.19	$0.00	$8,705.19	$0.00
WH083	W. Silver Spring-N124th to N69th	01	1	$783.77	$0.79	$782.98	$0.00	$782.98	$0.00
WH083	W. Silver Spring-N124th to N69th	01	2	$190.21	($9,475.72)	$9,665.93	$0.00	$9,665.93	$0.00
WH083	West Silver Spring Drive over Little Menomonee	03	2	$66,714.98	$67,781.18	($1,066.20)	$0.00	($1,066.20)	$0.00
WH083	West Silver Spring Drive over Little Menomonee	04	2	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
	Total			$67,688.96	$58,306.25	$9,382.71	$0.00	$9,382.71	$0.00
WH084	S. 76th St. W. Parkview Drive	01	1	$24.59	($3.99)	$28.58	$0.00	$28.58	$0.00
WH084	S. 76th St. W. Parkview Drive	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$24.59	($3.99)	$28.58	$0.00	$28.58	$0.00
WH086	West Good Hope	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH086	West Good Hope	01	2	$515.00	$156.17	$358.83	$0.00	$358.83	$0.00
WH086	West Good Hope	01	3	$7,552.41	($20.69)	$7,573.10	$0.00	$7,573.10	$0.00

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WH010	Reconstruct CTH "Y" Layton Ave 27th to 43rd	06	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH010	Reconstruct CTH "Y" Layton Ave 27th to 43rd	06	3	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH010	Reconstruct CTH "v" South 13th	07	1	($13,521.16)	($24,122.06)	$10,600.90	$0.00	$10,600.90	$0.00
WH010	Reconstruct CTH "v" South 13th	07	2	$452.11	$0.43	$451.68	$0.00	$451.68	$0.00
WH010	Reconstruct CTH "v" South 13th-ROW	07	3	$226.91	$189.52	$37.39	$0.00	$37.39	$0.00
WH010	Reconstruct Hampton from 92nd	09	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH010	Reconstruct Hampton from 92nd	09	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH010	West College 51st to Loomis	12	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH010	S.13th St.: So. County Line Road to	13	1	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
WH010	N. Port Washington Road: Daphne to	14	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH010	Reconstruct 13th: Ryan to Rawson	16	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH010	S-76th St. - Puetz to Imperial	17	1	($269,626.28)	$0.03	($269,626.31)	$0.00	($269,626.31)	$0.00
WH010	S-76th St. - Puetz to Imperial	17	2	$259,353.65	($0.00)	$259,353.65	$0.00	$259,353.65	$0.00
WH010	S-76th St. - Puetz to Imperial	17	3	($4,813.06)	($5,598.94)	$785.88	$0.00	$785.88	$0.00
WH010	Reconsruct Hampton Avenue Hwy 100 to 124th	18	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$223,683.22	$223,508.54	$174.68	$0.00	$174.68	$0.00
WH020	College Avenue - 13th to 20th	02	1	$30,481.01	$30,657.31	($176.30)	$0.00	($176.30)	$0.00
WH020	Mill Road 91st to STH 45	04	1	$0.00	($14.81)	$14.81	$0.00	$14.81	$0.00
WH020	Mill Road 91st to STH 45	04	2	($133.26)	($25.93)	($107.33)	$0.00	($107.33)	$0.00
WH020	Resurface West Oklahoma Avenue: 108th	05	1	$394,703.80	$405,144.52	($10,440.72)	$0.00	($10,440.72)	$0.00
WH020	Resurface West Oklahoma Avenue: 108th	05	2	$9,756.15	$10,482.72	($726.57)	$0.00	($726.57)	$0.00
WH020	S. 68th St. (W. Ryan Rd. to House of Correction)	12	1	($14.38)	($10.01)	($4.37)	$0.00	($4.37)	$0.00
WH020	Oklahoma Aveneue: 72nd to 76th St. West	14	1	$11.25	$0.00	$11.25	$0.00	$11.25	$0.00
WH020	S. North Cape Rd (Hi-View Dr. to S. Carrol C)	15	1	($286.01)	($128.65)	($157.36)	$0.00	($157.36)	$0.00
WH020	East Layton Ave. - Howell to Pennsylvania	16	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$434,518.56	$446,105.15	($11,586.59)	$0.00	($11,586.59)	$0.00
WH021	Mill Road - North 84th to North 56th	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH021	Mill Road - North 84th to North 56th	01	2	$69.00	$0.00	$69.00	$0.00	$69.00	$0.00
$0.00	Total	0	0	$69.00	$0.00	$69.00	$0.00	$69.00	$0.00
WH022	N. 107th St. Brown Deer to NCL	01	1	$9,901.56	$500.00	$9,401.56	$0.00	$9,401.56	$0.00
WH022	N. 107th St. Brown Deer to NCL	01	2	($97.49)	($476.56)	$379.07	$0.00	$379.07	$0.00
WH022	N. 107th St. Brown Deer to NCL	01	3	$305.87	($23.71)	$329.58	$0.00	$329.58	$0.00
	Total			$10,109.94	($0.27)	$10,110.21	$0.00	$10,110.21	$0.00
WH023	West Mill Road - 84th St. to 91st, 51st to 43rd	01	1	($6,118.74)	($610.41)	($5,508.33)	$0.00	($5,508.33)	$0.00
WH023	West Mill Road - 84th St. to 91st, 51st to 43rd	01	2	$93,050.75	$93,991.60	($940.85)	$0.00	($940.85)	$0.00
$0.00	Total	0	0	$86,932.01	$93,381.19	($6,449.18)	$0.00	($6,449.18)	$0.00
WH030	Forest Home Bridge over Root River	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	Forest Home Bridge over Root River	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	Forest Home Bridge over Root River	01	3	($0.00)	$0.00	($0.00)	$0.00	($0.00)	$0.00
WH030	Oak Creek Parkway Bridge #741	02	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	Oak Creek Parkway Bridge #741	02	2	$174,216.97	$174,079.31	$137.66	$0.00	$137.66	$0.00
WH030	Milwaukee River Parkway Bridge	03	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	Milwaukee River Parkway Bridge	03	2	($80.38)	($2.57)	($77.81)	$0.00	($77.81)	$0.00
WH030	Jackson Park Drive KK River Bridge	04	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	W. College Ave. Whitnall Park Bridge#562	05	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH030	W. College Ave. Whitnall Park Bridge#562	05	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WA184	Vehicles - Squitters	01	4	$514,709.00	$0.00	$514,709.00	$514,709.00		$514,709.00
	Total			$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WA006	GMIA-"C" Concourse Four Gate Expansion	01	1	$18,913.50	$0.00	$18,913.50	$0.00	$18,913.50	$0.00
WA006	GMIA-"C" Concourse Four Gate Expansion - construction	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WA006	GMIA-"C" Concourse - Continental Operations Space	02	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$18,913.50	$0.00	$18,913.50	$0.00	$18,913.50	$0.00
WA048	D Concourse Improvements	01	1	$30,136.43	$0.00	$30,136.43	$0.00	$30,136.43	$0.00
WA048	D Concourse Improvements	01	2	$1,661,996.53	($255.00)	$1,662,251.53	$0.00	$1,662,251.53	$0.00
	Total			$1,692,132.96	($255.00)	$1,692,387.96	$0.00	$1,692,387.96	$0.00
WA104	GMIA - Southside Trituration Building	01	1	$0.00	($200.78)	$200.78	$200.78		$200.78
WA104	GMIA - Southside Trituration Building	01	2	$0.00	$0.00	$0.00	$0.00		$0.00
	Total			$0.00	($200.78)	$200.78	$200.78	$0.00	$200.78
WA134	GMIA - Perimeter & ARFF Road Reconfiguration	01	1	$0.00	$0.00	$0.00	$0.00		$0.00
WA134	GMIA - Perimeter & ARFF Road Reconfiguration	01	2	$0.00	($2,877.86)	$2,877.86	$2,877.86		$2,877.86
$0.00	Total	0	0	$0.00	($2,877.86)	$2,877.86	$2,877.86	$0.00	$2,877.86
WA145	GMIA - Runway Guard Lights Phase 2	01	1	$0.00	$0.00	$0.00	$0.00		$0.00
WA145	GMIA - Runway Guard Lights Phase 2	01	2	$0.00	($12,849.80)	$12,849.80	$12,849.80		$12,849.80
	Total			$0.00	($12,849.80)	$12,849.80	$12,849.80	$0.00	$12,849.80
WA154	Runway Improvements	01	1	$0.00	$2,249.00	($2,249.00)	($2,249.00)		($2,249.00)
WA320	LJT, Master Plan	01	2	$0.00	($3,608.00)	$3,608.00	$3,608.00		$3,608.00
$0.00	Total Airports	0	0	$10,199,833.14	$7,857,140.58	$2,342,692.56	$631,394.42	$1,711,298.14	$631,394.42
$0.00	Highways and Bridges								
Active Projects									
WH001	West Hampton Aven 60th to North 124th	09	2	$0.22	$0.49	($0.27)	($0.27)	$0.00	($0.27)
WH001	Traffic Hazard Elimination - West Rawson Ave & S. 68th St	12	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	Traffic Hazard Elimination - West Rawson Ave & S. 68th St	12	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	S.76th St. Intersects of Edgerton & Layton Avenue	15	1	($423.19)	$0.49	($423.68)	($423.68)	$0.00	($423.68)
WH001	S.76th St. Intersects of Edgerton & Layton Avenue	15	2	$423.00	$0.00	$423.00	$423.00	$0.00	$423.00
WH001	Pedestrian Countdown Signal Heads (49 Locations)	16	1	$0.92	$0.50	$0.42	$0.42	$0.00	$0.42
WH001	Pedestrian Countdown Signal Heads (49 Locations)	16	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WH001	Intersection of CTH Y & S.60th St.	17	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			$0.95	$1.48	($0.53)	($0.53)	$0.00	($0.53)
WH002	Inter-jurisdictional Traffic System CMAQ	01	1	$11,376.03	$2,684.32	$8,691.71	$0.00	$8,691.71	$0.00
WH002	Inter-jurisdictional Traffic System CMAQ	01	2	($3,232.93)	($301.51)	($2,931.42)	$0.00	($2,931.42)	$0.00
$0.00	Total	0	0	$8,143.10	$2,382.81	$5,760.29	$0.00	$5,760.29	$0.00
WH010	Reconstruct Mill Road - 43rd to Teutonia	02	1	($7,476.78)	($755.08)	($6,721.70)	$0.00	($6,721.70)	$0.00
WH010	Reconstruct Mill Road - 43rd to Teutonia	02	3	$5,202.60	($618.18)	$5,820.78	$0.00	$5,820.78	$0.00
WH010	College Avenue South 51st to South 27th St.	05	1	$126.11	$34.00	$92.11	$0.00	$92.11	$0.00
WH010	College Avenue South 51st to South 27th St.	05	2	$251,091.98	$254,424.43	($3,332.45)	$0.00	($3,332.45)	$0.00
WH010	College Avenue South 51st to South 27th St.	05	3	$2,667.14	($45.61)	$2,712.75	$0.00	$2,712.75	$0.00

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WA158	GMIA - Deicer Pads	01	1	$12,885,270.81	$12,900,000.00	($14,729.19)	($14,729.19)		($14,729.19)
WA158	GMIA - Deicer Pads	01	2	($12,885,269.97)	($12,899,998.83)	$14,728.86	$14,728.86		$14,728.86
$0.00	Total	0	0	$0.84	$1.17	($0.33)	($0.33)	$0.00	($0.33)
WA160	GMIA - Narrowband Conversion	01	2	$0.00	$91,500.18	($91,500.18)	($91,500.18)		($91,500.18)
WA161	GMIA TERMINAL ROADWAY SIGNAGE	01	1	($211,374.47)	($0.36)	($211,374.11)	($211,374.11)		($211,374.11)
WA161	GMIA TERMINAL ROADWAY SIGNAGE	01	2	$211,313.00	$0.91	$211,312.09	$211,312.09		$211,312.09
$0.00	Total	0	0	($61.47)	$0.55	($62.02)	($62.02)	$0.00	($62.02)
WA162	GMIA CESSNA SERV APRON RECONST	01	1	$0.52	$0.00	$0.52	$0.52		$0.52
WA162	GMIA CESSNA SERV APRON RECONST	01	2	$0.00	$0.52	($0.52)	($0.52)		($0.52)
	Total			$0.52	$0.52	($0.00)	($0.00)	$0.00	($0.00)
WA163	GMIA Perimeter Road Bridge over Howard Avenue	01	1	$1,663,006.15	$1,543,765.58	$119,240.57	$119,240.57		$119,240.57
WA163	GMIA Perimeter Road Bridge over Howard Avenue	01	2	($1,663,007.45)	($1,543,764.07)	($119,243.38)	($119,243.38)		($119,243.38)
	Total			($1.30)	$1.51	($2.81)	($2.81)	$0.00	($2.81)
WA165	Taxiway B (Segment Reconstruction)	01	1	$0.00	($499,030.00)	$499,030.00	$499,030.00		$499,030.00
WA166	GMIA Perimeter Road Ext-128th ARW to	01	1	$414,174.10	$398,838.18	$15,335.92	$15,335.92		$15,335.92
WA167	GMIA Terminal Escalator Replacement	01	2	$0.83	($0.69)	$1.52	$1.52		$1.52
WA169	LJT Runway and Taxiway Lighting Replacement	01	1	($74,176.02)	$0.86	($74,176.88)	($74,176.88)		($74,176.88)
WA169	LJT Runway and Taxiway Lighting Replacement	01	2	$74,176.00	$1.49	$74,174.51	$74,174.51		$74,174.51
	Total			($0.02)	$2.35	($2.37)	($2.37)	$0.00	($2.37)
WA171	GMIA Holding Room Seating Replacement	01	4	$0.00	$0.00	$0.00	$0.00		$0.00
WA172	GMIA Terminal Sanitary Sewer Utility Upgrade	01	2	$1.47	($0.10)	$1.57	$1.57		$1.57
WA173	GMIA Fuel Farm Electrical Service Upgrade	01	1	$1.36	$0.28	$1.08	$1.08		$1.08
WA175	C Concourse Checkpoint Expansion	01	1	$37,421.22	$0.00	$37,421.22	$37,421.22		$37,421.22
WA175	C Concourse Checkpoint Expansion	01	2	($18,913.50)	$37,702.28	($56,615.78)	($56,615.78)		($56,615.78)
WA175	C CONCOURSE CHKPT EXP (8 LANES	02	1	$150,000.00	$0.00	$150,000.00	$150,000.00		$150,000.00
	Total			$168,507.72	$37,702.28	$130,805.44	$130,805.44	$0.00	$130,805.44
WA176	Airport Master Plan - AGIS/eALP	01	1	$0.62	$0.55	$0.07	$0.07		$0.07
WA177	GMIA Parking Structure Repairs	01	2	$1.29	$1.29	$0.00	$0.00		$0.00
WA178	GMIA Parking Structure Ramp Infill	01	2	$0.99	($402,506.92)	$402,507.91	$402,507.91		$402,507.91
WA182	GMIA Snow Melter	01	1	$0.21	($257,571.00)	$257,571.21	$257,571.21		$257,571.21
WA182	GMIA Snow Melter	01	2	$0.63	$290,265.52	($290,264.89)	($290,264.89)		($290,264.89)
	Total			$0.84	$32,694.52	($32,693.68)	($32,693.68)	$0.00	($32,693.68)
WA184	Vehicles - Squitters	01	2	($514,709.00)	$0.00	($514,709.00)	($514,709.00)		($514,709.00)

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WA125	Security and Wildlife Deterrent Perimeter Fencing	01	1	$0.00	($139,720.00)	$139,720.00	$139,720.00		$139,720.00
WA125	Security and Wildlife Deterrent Perimeter Fencing	01	2	$1.13	$139,719.95	($139,718.82)	($139,718.82)		($139,718.82)
	Total			$1.13	($0.05)	$1.18	$1.18	$0.00	$1.18
WA130	GMIA - Part 150 Study - Noise Barrier Study	01	1	($0.31)	$0.69	($1.00)	($1.00)		($1.00)
WA131	GMIA - Part 150 Study - Ramp Electrification	01	1	$458,000.00	$458,000.00	$0.00	$0.00	$0.00	$0.00
WA133	GMIA - Concourse D Hammerhead Restroom Remodeling	01	1	$46,966.80	$203,591.00	($156,624.20)	$0.00	($156,624.20)	$0.00
WA133	GMIA - Concourse D Hammerhead Restroom Remodeling	01	2	$1,177,092.00	$1,020,468.50	$156,623.50	$0.00	$156,623.50	$0.00
$0.00	Total	0	0	$1,224,058.80	$1,224,059.50	($0.70)	$0.00	($0.70)	$0.00
WA135	Runway 1L-19R & 7R-25L Intersect Repavement Study	01	1	$98.00	$2,333,660.00	($2,333,562.00)	($2,333,562.00)		($2,333,562.00)
WA135	Runway 1L-19R & 7R-25L Intersect Repavement Study	01	2	$2,406,140.10	$415,122.46	$1,991,017.64	$1,991,017.64		$1,991,017.64
$0.00	Total	0	0	$2,406,238.10	$2,748,782.46	($342,544.36)	($342,544.36)	$0.00	($342,544.36)
WA139	GMIA - Redundant Main Electric Service Feed	01	1	($9,477.07)	$0.00	($9,477.07)	$0.00	($9,477.07)	$0.00
WA139	GMIA - Redundant Main Electric Service Feed	01	2	$9,475.50	($0.39)	$9,475.89	$0.00	$9,475.89	$0.00
	Total			($1.57)	($0.39)	($1.18)	$0.00	($1.18)	$0.00
WA141	GMIA - Administration Building Buildout	01	1	($1.05)	$0.80	($1.85)	$0.00	($1.85)	$0.00
WA141	GMIA - Administration Building Buildout	01	2	$0.11	$0.00	$0.11	$0.00	$0.11	$0.00
$0.00	Total	0	0	($0.94)	$0.80	($1.74)	$0.00	($1.74)	$0.00
WA142	GMIA - LJT RUNWAY 15L - 33R EXTENSION	01	1	$21,628.88	($11,603.04)	$33,231.92	$33,231.92		$33,231.92
WA142	GMIA - LJT RUNWAY 15L - 33R EXTENSION	01	2	$0.00	$0.00	$0.00	$0.00		$0.00
	Total			$21,628.88	($11,603.04)	$33,231.92	$33,231.92	$0.00	$33,231.92
WA143	GMIA - Cargo Ramp 3D Access Control Security	01	1	$0.00	$0.00	$0.00	$0.00		$0.00
WA147	GMIA - Deicing Pads - Collections at Cargo	01	1	$84,473.00	$84,473.00	$0.00	$0.00		$0.00
WA148	GMIA - Fleet Maintenance Expansion	01	1	$20,687.09	$0.00	$20,687.09	$20,687.09		$20,687.09
WA148	GMIA - Fleet Maintenance Expansion	01	2	($20,685.72)	$0.00	($20,685.72)	($20,685.72)		($20,685.72)
	Total			$1.37	$0.00	$1.37	$1.37	$0.00	$1.37
WA149	GMIA - Snow Equipment Storage Building	01	1	($0.35)	$0.00	($0.35)	($0.35)		($0.35)
WA149	GMIA - Snow Equipment Storage Building	01	2	$0.00	$0.00	$0.00	$0.00		$0.00
	Total			($0.35)	$0.00	($0.35)	($0.35)	$0.00	($0.35)
WA151	GMIA Part 150 Study - Noise Monitor System	01	1	$290,000.00	$290,000.00	$0.00	$0.00		$0.00
WA151	GMIA Part 150 Study - Noise Monitor System	01	2	$1,850,000.00	$1,850,000.00	$0.00	$0.00		$0.00
	Total			$2,140,000.00	$2,140,000.00	$0.00	$0.00	$0.00	$0.00
WA152	GMIA Part 150 Study - Vacant Land	01	2	$1,560,000.00	$1,560,000.00	$0.00	$0.00		$0.00
WA153	GMIA - Purchase of Non-County Owned Jet Brdiges	01	2	$1.04	$0.04	$1.00	$1.00		$1.00
WA153	GATE D30 IMPROVEMENTS	02	2	$0.00	$0.00	$0.00	$0.00		$0.00
WA153	GATE D47 IMPROVEMENTS	03	2	$0.00	$0.00	$0.00	$0.00		$0.00
WA153	E60&E61 PASS BRIDGE REPLACEMNT	04	2	$0.00	$0.00	$0.00	$0.00		$0.00
	Total			$1.04	$0.04	$1.00	$1.00	$0.00	$1.00

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Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WA005	GMIA - Master Plan Update	01	0	$0.00	$0.00	$0.00	$0.00		$0.00
WA005	GMIA - Master Plan Update	01	1	$11,760.00	$11,760.00	$0.00	$0.00		$0.00
	Total			$11,760.00	$11,760.00	$0.00	$0.00	$0.00	$0.00
WA042	GMIA Baggage Claim Remodeling	01	1	($1.32)	($39,447.00)	$39,445.68	$0.00	$39,445.68	$0.00
WA042	GMIA Baggage Claim Remodeling	01	2	$1.93	$39,446.77	($39,444.84)	$0.00	($39,444.84)	$0.00
	Total			$0.61	($0.23)	$0.84	$0.00	$0.84	$0.00
WA044	GMIA - In-Line Baggage (formerly Enhanced Security Post	01	1	($1,206,669.09)	($107,069.00)	($1,099,600.09)	$0.00	($1,099,600.09)	$0.00
WA044	GMIA - In-Line Baggage (formerly Enhanced Security Post	01	2	$1,206,668.88	$107,069.20	$1,099,599.68	$0.00	$1,099,599.68	$0.00
	Total			($0.21)	$0.20	($0.41)	$0.00	($0.41)	$0.00
WA061	E Concourse Stem Remodeling	01	1	($0.51)	$0.34	($0.85)	$0.00	($0.85)	$0.00
WA061	E Concourse Stem Remodeling	01	2	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total			($0.51)	$0.34	($0.85)	$0.00	($0.85)	$0.00
WA064	GMIA - Phase II Mitigation Program	01	2	($3.76)	($0.53)	($3.23)	($3.23)		($3.23)
WA072	LJT R/W & TW Rehabilitation	01	1	$0.00	$0.00	$0.00	$0.00		$0.00
WA072	LJT R/W & TW Rehabilitation	01	2	$2.28	$0.39	$1.89	$1.89		$1.89
WA072	LJT R/W & TW Rehabilitation	02	2	$0.00	$0.00	$0.00	$0.00		$0.00
	Total			$2.28	$0.39	$1.89	$1.89	$0.00	$1.89
WA094	Runway Safety Area - NEPA Compliance	01	1	($64,087.37)	($58,869.01)	($5,218.36)	($4,566.07)	($652.30)	($4,566.07)
WA094	Runway Safety Area - NEPA Compliance	01	2	$64,086.00	$58,869.45	$5,216.55	$4,564.48	$652.07	$4,564.48
$0.00	Total	0	0	($1.37)	$0.44	($1.81)	($1.58)	($0.23)	($1.58)
WA095	GMIA - Terminal Cable Tray System	01	1	($0.02)	$2,797.50	($2,797.52)	($2,797.52)		($2,797.52)
WA095	GMIA - Terminal Cable Tray System	01	2	$0.00	($2,797.19)	$2,797.19	$2,797.19		$2,797.19
	Total			($0.02)	$0.31	($0.33)	($0.33)	$0.00	($0.33)
WA096	GMIA - Parking Structure Relighting	01	2	($0.58)	$0.35	($0.93)	($0.93)		($0.93)
WA108	GMIA-HVAC Equipment Replacement	01	1	$59,733.00	$0.00	$59,733.00	$0.00	$59,733.00	$0.00
WA108	GMIA-HVAC Equipment Replacement	01	2	($59,732.05)	$0.00	($59,732.05)	$0.00	($59,732.05)	$0.00
	Total			$0.95	$0.00	$0.95	$0.00	$0.95	$0.00
WA112	GMIA Taxiway R &R3 Reconstruction	01	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
WA122	GMIA - Airfield Pavement Rehabilitation	01	1	($34,262.57)	$0.00	($34,262.57)	($34,262.57)		($34,262.57)
WA122	GMIA - Airfield Pavement Rehabilitation	01	2	$34,264.22	$0.95	$34,263.27	$34,263.27		$34,263.27
$0.00	Total			$1.65	$0.95	$0.70	$0.70	$0.00	$0.70
WA123	GMIA Runway Safety Improvements	01	1	$0.00	$0.00	$0.00	$0.00		$0.00
WA123	GMIA Runway Safety Improvements	01	2	$0.19	($0.11)	$0.30	$0.30		$0.30
	Total			$0.19	($0.11)	$0.30	$0.30	$0.00	$0.30
WA124	GMIA Concourse E Ground Power and Preconditioned Air	01	1	$0.92	$0.00	$0.92	$0.92		$0.92
WA124	GMIA Concourse E Ground Power and Preconditioned Air	01	2	($0.41)	$2.23	($2.64)	($2.64)		($2.64)
	Total			$0.51	$2.23	($1.72)	($1.72)	$0.00	($1.72)

Capital Improvement Carryovers
2013 Carryover to 2014

Schedule of Expenditure Appropriations and Revenues Not Recommended for Carryover

Division	Description			Total Lapsed Appropriations	Total Lapsed Revenue	Lapsed Net Appropriations	Cash	Bonds	Available for 2012 Surplus/ (Deficit)
	TRANSPORTATION & PUBLIC WORKS								
	Airports								
Active Projects									
WO098	Legislative Workflow and Public Access Program	01	1	$0.00	$0.00	$0.00	$0.00		$0.00
WO098	Legislative Workflow and Public Access Program	01	2	$2,787.34	$0.00	$2,787.34	$2,787.34		$2,787.34
	Total			$2,787.34	$0.00	$2,787.34	$2,787.34	$0.00	$2,787.34
	Total Other County Agencies			$4,884,361.34	$1,809,451.38	$3,074,909.96	$2,642,564.46	$432,345.50	$2,642,564.46
1876	**Capitalized Interest**								
	TOTAL GENERAL GOVERNMENT			$5,036,157.23	$1,808,755.84	$3,227,401.39	$2,642,563.39	$584,838.00	$2,642,563.39
WL001	**Capital Reduction**	01	2	$0.00	$0.00	$0.00	$0.00		$0.00
	GRAND TOTAL CAPITAL IMPROVEMENTS			$17,848,072.64	$12,234,141.44	$5,613,931.20	$3,275,194.95	$2,338,736.25	$3,274,394.95
	9960 Corporate Purpose			$7,648,239.50	$4,377,000.86	$3,271,238.64	$2,643,800.53	$627,438.11	$2,643,000.53
	9960 Airport			$10,199,833.14	$7,857,140.58	$2,342,692.56	$631,394.42	$1,711,298.14	$631,394.42
							$2,675,000.00	Already Approved	
							($31,199.47)	Net Deficit	

By the Committee on Finance, Personnel, and Audit

File No. 14-444

(ITEM 12) A resolution to **RECEIVE AND PLACE ON FILE** (vote 7-0) an informational report from the Milwaukee County Comptroller dated April 29, 2014, providing an update on the 2013 Year-End Fiscal Projection for Milwaukee County (March 2014).

jmj
05/06/14
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M-444
FPA

COUNTY OF MILWAUKEE

INTEROFFICE COMMUNICATION

Office of the Comptroller

Scott B. Manske, Comptroller

DATE : April 29, 2014

TO : Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors

FROM : Scott B. Manske, Comptroller

SUBJECT: Monthly Update of the 2013 Fiscal Projection of Milwaukee County (Pre Year End Audit Report) **(For Information Only)**

Policy Issue

County Ordinance 56.02(2) was modified to reflect changes adopted under 2011 Wisconsin Act 62 which created the Office of the Comptroller and requires a monthly update of the fiscal condition of the County to the County Board. To comply with this ordinance, the Comptroller is providing the County Board with an updated report on 2013. A final report will be issued once the year end audit is concluded.

Based on final unaudited financial results through the end of 2013, updated information from certain departments, and analysis performed by the Office of the Comptroller, the County is projected to end 2013 with a surplus of $22.5 million. The projected surplus assumes a balance of $1,741,152 in the contingency fund is applied to offset departmental and non-departmental deficits. This is a ***preliminary estimate*** and should not be considered the final results for 2013. A final report will be issued once the year end audit is concluded.

As of March 27 2014, Milwaukee County's projected surplus was $15.0 million.

The following table lists areas with substantial changes since the March 27, 2014 update

Area	Change	Prior Projection	Current Projection	Variance
District Attorney	Salary surplus due to unanticipated turnover	$92,800	$518,700	$425,900
DOT Highway	Fringe Benefits costs less than anticipated	($24,200)	$645,900	$670,100
Sheriff	Fund transfer to correct for crosscharges and abatements after de-merger	($1,639,800)	($216,900)	$1,422,900
HOC	Fund transfer to correct for crosscharges and abatements after de-merger	($219,400)	($1,394,000)	($1,174,600)

CMO	Increased revenue (both member and capitation) and lower member service costs than what was expected	$3,633,900	$7,861,900	$4,228,000
CMO Reserves	Any surplus or deficit in the CMO increases or decreases the reserve and is tax levy neutral	($3,663,900)	($7,861,900)	($4,228,000)
Fringe Benefits	Year-end breakeven process yielded additional savings	$5,000,000	$7,974,600	$2,974,600
Debt Service Fund	Refinancing resulted in lower costs for 2014	$4,922,000	$6,970,237	$2,048,237

The County Board at its meeting on April 24, 2014 approved File No. 14-288 which approved all but $5.0 million of the 2013 surplus would be deposited into the Debt Service Reserve. Based upon current data, a deposit of $17.5 million is anticipated.

Committee Action

This is an informational report only. This report should be referred to and reviewed by the Finance, Personnel and Audit Committee.

Scott B. Manske
Comptroller

cc: Chris Abele, County Executive
Supervisor Willie Johnson, Jr., Co-Chairman, Finance, Audit & Personnel Committee
Supervisor David Cullen, Co-Chairman, Finance, Audit & Personnel Committee
Finance, Audit and Personnel Committee
Don Tyler, Director, Department of Administrative Services
Josh Fudge, Director, Office of Performance, Strategy and Budget
Janelle Jensen, Committee Clerk, County Clerk
Stephen Cady, Research Director, Office of the Comptroller
Department Heads

Milwaukee County
Projection for 2013 - Based on Activity as of Period 14-3, 2014

Dept	Department Name	Prior Report	Current Proj
1040	Community Business Development Partners	(8,100)	(58,600)
1140	Human Resources	38,600	(11,800)
1190	Economic Development	305,900	280,900
1135	Labor Relations	211,800	208,700
2000	Combined Courts	(435,300)	(425,600)
2900	Pre Trial Services	90,100	(110,800)
3010	Election Commission	(74,300)	33,400
3400	Register of Deeds	(110,400)	(208,200)
3090	Treasurer	1,250,400	1,406,600
3700	Comptroller	91,800	282,400
4000	Sheriff's Office	(1,639,800)	(216,900)
4300	HOC	(219,400)	(1,394,000)
4500	District Attorney	92,800	518,700
4900	Medical Examiner	49,300	43,300
5100	DOT Highway	(24,400)	645,900
5500	DAS-Utilities	(475,000)	(602,400)
5600	DOT - Transit/Paratransit System	1,979,400	2,630,200
6300	Behavioral Health Division	(1,459,700)	(1,598,700)
7900	Department on Aging	370,500	445,000
7990	Department of Family Care (CMO)	3,633,900	7,861,900
7990	Contribution From/(To) Family Care Reserve	(3,633,900)	(7,861,900)
8000	Department of Health and Human Services	6,560,800	6,428,400
9000	Department of Parks, Recreation and Culture	263,600	178,700
9500	Zoological Department	(1,089,700)	(1,121,000)
	Other Departments not shown above	461,300	1,049,411
	Departmental Total	**6,230,200**	**8,403,611**
Various	Capital Projects Funding	-	-
1945	Unallocated Contingency Fund	1,741,152	1,741,152
1950	Fringe Benefits	5,000,000	7,974,600
1991	Reserve for Delinquent Property Taxes	(500,000)	(478,400)
1992	Earnings on Investments	(711,411)	(497,011)
1993	State Shared Revenue	-	128,400
1996	Sales Tax Revenue	(1,700,000)	(1,704,299)
9960	Debt Service Fund/Froedtert Lease Payment	4,922,000	6,970,237
	Non-Departmental Total	**8,751,741**	**14,134,679**
Projected County Surplus (Deficit)		**$ 14,981,941**	**$ 22,538,289**

Supervisor David Cullen, Chairperson
From the Committee on Finance, Personnel, and Audit reporting on:

File No. 14-449

(ITEM 13) From the Director, Milwaukee County Zoo, requesting authorization to use award funds to implement the Remediation Plan to cure the effects of the Wisconsin Department of Transportation Zoo Interchange Freeway Project on the Milwaukee County Zoo, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Wisconsin Department of Transportation (WisDOT) has been legislatively authorized to reconstruct the Zoo Freeway Interchange by the State of Wisconsin and by the Federal Highway Administration (FHWA) under various state and federal statutes and codes; and

WHEREAS, WisDOT plans for the renovation of the Zoo Freeway Interchange are impacting Zoo grounds, facilities, and operations; and

WHEREAS, the plans also include WisDOT's acquisition of the Zoo's easternmost parking lot with a capacity of 700 cars, driveways, and parking associated with the Zoofari Conference Center, as well as the Zoo's entrance/exit drive, which will have to be reconfigured; and

WHEREAS, the Zoo engaged several professional consultants to develop plans for the parking lot replacement and a description of additional facilities needed to create an auxiliary entrance; and

WHEREAS, the Zoo recommends proceeding to implement the aforesaid plans; and

WHEREAS, negotiations are ongoing with WisDOT and the latest offer by WisDOT will provide sufficient funds to implement most of the aforesaid plans; and

WHEREAS, if negotiations are unsuccessful, WisDOT will acquire the Zoo property needed by Award, and pay the amount of the Award to the County, with the County then having a right to appeal the amount; and

WHEREAS, the Committee on Parks, Energy, and Environment at its meeting of May 13, 2014, recommended adoption of the Zoo's request (vote 6-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit at its meeting of May 15, 2014, also recommended adoption of the Zoo's request (vote 8-0); now, therefore,

BE IT RESOLVED,

(1) If an Award is made, the Zoo may use the Award funds paid to the County to implement the Remediation Plan, to the extent of such funds paid.
(2) If an additional Award is recovered on appeal, the Zoo may use such funds to complete the Remediation Plan, to the extent of such funds paid.

; and

BE IT FURTHER RESOLVED, that the Department of Administrative Services is authorized to process a 2014 Administrative Fund Transfer and establish expenditure authority for the respective Zoo remediation projects.

jmj
05/16/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: May 5, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report on Impact of the WISDOT Zoo Interchange Reconstruction Project on Zoo Facilities and Operations and Authorization to Enter Into an Agreement with WISDOT for the Acquisition of Land

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Zoological Department Director is requesting authorization to enter into an agreement with the Wisconsin Department of Transportation (WISDOT) for the acquisition of land and approval for the Zoo's mitigation plan as part of the Zoo Interchange Reconstruction project. As part of entering into this agreement, expenditure and revenue authority will be created for the mitigation project. It is anticipated that the compensation package from the WISDOT will be final for the May 13 meeting of the Parks, Energy and Environment Committee and a revised fiscal note will be submitted.

B. The Zoo's cost to cure program is estimated at $8,087,115. Attached is a breakdown of areas affected by the land sale and the associated cost to cure.

C. Revenues anticipated from the land sale to the WISDOT will cover all mitigation plans.

D. Zoo staff has engaged several professional consultants to develop plans for the parking lot replacement and a description of additional facilities needed to create an auxiliary entrance. Zoo staff also worked with contractors and other professionals to develop costs for the other areas that will be impacted by the construction of the Zoo Interchange.

Department/Prepared By Vera Westphal, Deputy Zoo Director

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-453

(ITEM 14) From the Chief Judge, requesting authorization to increase by $165,000, from $987,902 to $1,152,902, the 2013 Professional Services Contract with JusticePoint, Inc., for the provision of Universal Screening services and related expenditures, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Adopted Budget for calendar year 2013 included a contract with JusticePoint, Inc., for the Universal Screening Program for the Department of Pre-Trial Services in the amount of $987,902; and

WHEREAS, the contract was amended in December 2013, increasing the Professional Services Contract by $165,000 for a total of $1,152,902 (A/C 0001-290-2939-6148); and

WHEREAS, the County Board approved the increase in the professional services budget for calendar year 2013 under File 14-177 on March 20, 2014; and

WHEREAS, the timing of year-end closing of the accounting records for calendar year 2013 did not allow for the recognition of the expenditures during calendar year 2013; and

WHEREAS, sufficient contract encumbrances were carried forward from the 2013 Budget into the 2014 Budget to allow for these expenditures; now, therefore,

BE IT RESOLVED, that the 2013 Professional Services Contract with JusticePoint, Inc., for the Universal Screening Program be increased from $987,902 to $1,152,902 as reflected in general ledger account 0001-290-2939-6148; and

BE IT FURTHER RESOLVED, that the Office of the Comptroller is hereby authorized to pay all outstanding invoices to JusticePoint, Inc., for professional services rendered for the Universal Screening Program during 2013.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 05-06-2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: JusticePoint, Inc. Universal Screening Program contract amendment

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	165,000	
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Chief Judge is requesting that the 2013 contract with JusticePoint, Inc. for the Universal Screening Program be increased from $987,902 to $1,152,902. This is consistent with the adoption of File 14-177 on March 2014 amending the 2013 budget.

Department/Prepared By David P. Ehlinger, CPA, Fiscal Operations Administrator - Courts

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did DBE staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 14-391

(ITEM 15) From the Office of the Sheriff, requesting authorization to execute the Fifth Amendment to an existing grant with the Wisconsin Department of Transportation for provision of a Freeway Service Team for an additional $250,000, bringing total grant funding to $1,503,332 and extending the period from July 1, 2013, to June 30, 2014, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the State of Wisconsin Department of Transportation (WisDOT) has authorized the Milwaukee County Sheriff to maintain a Freeway Services Team (FST) to operate on the Milwaukee County freeway system and provide expedited clearance of disabled and crashed vehicles, thereby improving safety and minimizing traffic delays and congestion; and

WHEREAS, the State of Wisconsin has identified the service area as I-94 from the Milwaukee/Racine County line to the Milwaukee/Waukesha County line, I-894 in its entirety, I-43 from downtown Milwaukee to the Milwaukee/Ozaukee County line, I-794 between Carferry Drive and the Marquette Interchange, and US 45 from I-94 to the Milwaukee/Waukesha County line; and

WHEREAS, the Milwaukee County Sheriff's Office will provide an FST to continuously drive the service area, locating, responding to, and clearing minor traffic incidents; and

WHEREAS, FST shall assist motorists whose vehicles have suffered mechanical failure or have been involved in minor traffic crashes and shall be responsible for clearing the traffic lanes of the highway of automobiles, motorcycles, small trucks, and small non-hazardous debris material; and

WHEREAS, the original grant became effective August 1, 2008, and extended to June 30, 2009, included funding of $371,000, and there have been four grant amendments through June 30, 2013, with total cumulative funding of $1,253,332; and

WHEREAS, this amendment to the grant period is for July 1, 2013, through June 30, 2014; and

WHEREAS, the Milwaukee County Sheriff's Office will bill WisDOT on a monthly basis for deputy sheriff straight time with overhead included at $59.74 per hour and overtime hours excluding overhead at $44.00 per hour; and

WHEREAS, the Committee on Judiciary, Safety, and General Services at its meeting of May 8, 2014, recommended adoption of the Sheriff's request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit at its meeting of May 15, 2014, also recommended adoption of the Sheriff's request (vote 8-0); now, therefore,

BE IT RESOLVED, the Sheriff is hereby authorized to execute an amendment to the existing grant with the State of Wisconsin Department of Transportation for provision of a Freeway Service Team on the Milwaukee County freeway system for a total of $250,000, bringing the total cumulative grant funding to $1,503,332.

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05/02/2014
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 04/24/2014

Original Fiscal Note X

Substitute Fiscal Note ☐

SUBJECT: The Sheriff of Milwaukee County requests the authority to accept grant funding of $250,000 from the State of Wisconsin Department of Transportation for the services of a Freeway Services Team (FST) on the Milwaukee County Freeway System.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

X Increase Operating Expenditures
(If checked, check one of two boxes below)

X Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

X Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$250,0000	
	Revenue	$250,0000	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Sheriff of Milwaukee County is requesting authority to accept grant funding from the Wisconsin Department of Transportation for a Freeway Services Team (FST) to operate on the Milwaukee County Freeway System for the period of July 1, 2013 through June 30, 2014. Grant funds of $250,000 do not require any matching funds and do not include any equipment purchases.

This contract extension will not have any impact on the current year budget as expenditures will be absorbed within the operating budget and will be offset by operating revenues.

Department/Prepared By William R. Lethlean, Public Safety Fiscal Administrator

Authorized Signature William R. Lethlean

Did DAS-Fiscal Staff Review? ☐ Yes X No

Did CBDP Review?[2] ☐ Yes ☐ No X Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-371

(ITEM 16) From the Director, Department of Transportation, requesting authorization to accept Congestion Mitigation and Air Quality (CMAQ) Grant funds for Wisconsin Department of Transportation approved projects covering the 2015 - 2018 State Fiscal Year grant award period, by recommending adoption of the following:

A RESOLUTION

WHEREAS, on April 15, 2013, the Wisconsin Department of Transportation (WisDOT) began accepting applications for Federal Highway Administration (FHWA) Congestion Mitigation and Air Quality (CMAQ) grant projects to take place during the 2015 - 2018 State Fiscal Year (SFY) period, and applications were due on June 14, 2013; and

WHEREAS, the Milwaukee County Department of Transportation solicited candidate projects from County departments and submitted applications for $78.3 million in federal CMAQ funds for transit, highway, and parks projects over the 2015 - 2018 SFY grant period; and

WHEREAS, Milwaukee County has been notified that of the $38.9 million of federal CMAQ funds being awarded over the 2015 - 2018 SFY period, it will receive approximately $23.4 million, including $22.6 million for transit and $0.8 million for highway; and

WHEREAS, total cost of WisDOT approved CMAQ projects total $29,351,437, which is offset by federal revenue of $23,481,150 and a required twenty (20) percent Milwaukee County matching funds contribution of $5,870,287; and

WHEREAS, the Committee on Transportation, Public Works, and Transit, at its meeting on May 7, 2014, recommended adoption of the Department's request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting on May 15, 2014, also recommended adoption of the Department's request (vote 8-0); now, therefore,

BE IT RESOLVED, that the Director of the Milwaukee County Department of Transportation (MCDOT) is authorized to accept $23,481,150 in federal Congestion Mitigation Air Quality (CMAQ) funds for Wisconsin Department of Transportation (WisDOT) approved projects covering the 2015 - 2018 State Fiscal Year grant award period and to commit over the grant award period the required Milwaukee County matching funds contribution of $5,870,287, which is subject to appropriation by the County Board of Supervisors, to cover the total approved projects cost of $29,351,437; and

BE IT FURTHER RESOLVED, that as the start dates for each of the WisDOT approved CMAQ projects are refined in coordination with WisDOT, MCDOT will identify the individual project and funding, including the required County matching contribution for each project as part of the annual County budget process over the grant period.

jmj
05/08/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 4/10/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to Accept Award by the Wisconsin Department of Transportation (WisDOT) of Federal Highway Administration (FHWA) Congestion Mitigation and Air Quality (CMAQ) funds for approved Milwaukee County projects for the 2015 – 2018 State Fiscal Year grant period.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☒ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☒ Increase Operating Revenues

☐ Decrease Operating Revenues

☒ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☒ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0	See explanation
	Revenue	$0	See explanation
	Net Cost	$0	See explanation
Capital Improvement Budget	Expenditure	$0	See explanation
	Revenue	$0	See explanation
	Net Cost	$0	See explanation

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Authorization to accept award by the Wisconsin Department of Transportation (WisDOT) of Federal Highway Administration (FHWA) Congestion Mitigation and Air Quality (CMAQ) funds for approved Milwaukee County projects for the 2015 – 2018 State Fiscal Year grant period.

   This authorization would allow the Milwaukee County Department of Transportation (MCDOT) to proceed with CMAQ projects as approved by WisDOT. This authorization also commits Milwaukee County to provide the 20 percent Milwaukee County matching funds requirement as each project is undertaken, which is consistent with the matching requirement for past CMAQ projects.

B. The overall direct cost for CMAQ projects approved by WisDOT in both Milwaukee County Transit and Highway total $29,351,437 over the 2015 – 2018 State Fiscal Year grant period. The total cost for these projects of $29,351,437 will be offset by $23,481,150 in federal CMAQ revenue and $5,870,287 of a required Milwaukee County matching funds contribution.

C. There is no 2014 budgetary impact from acceptance of the federal CMAQ funds. The CMAQ projects approved by WisDOT cover the 2015 – 2018 State Fiscal Year grant period. Milwaukee County DOT will work in coordination with WisDOT to refine the exact start dates of these projects and will then include them in the appropriate annual County budgets for approval by the County Board over the life of the grant period.

D. It is understood that by accepting the federal CMAQ funds for the WisDOT approved projects that Milwaukee County agrees to provide the necessary 20 percent matching funds

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

contribution as each project is undertaken through the 2015 – 2018 State Fiscal Year grant period.

The 20 percent County matching funds contribution is consistent with the matching funds requirement for past CMAQ projects and will be included in the County's operating and capital budget for each project in the year it is expected to be undertaken.

Department/Prepared By James H. Martin – Director of Administration - MCDOT

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

File No. 14-377

(ITEM 17) From the Director, Department of Transportation, and the Interim Airport Director requesting authorization to amend Rental Car Agreements at General Mitchell International Airport extending the term one additional year commencing July 1, 2018, through June 30, 2019, and require that the annual audit due date is within ninety (90) days of the close of each contract year, by recommending adoption of the following:

A RESOLUTION

WHEREAS, on April 25, 2013, the Milwaukee County Board authorized Milwaukee County to enter into agreements with six (6) rental car companies (File No. 13-293) for the operation of a rental car concessions at General Mitchell International Airport for a five-year term beginning July 1, 2013, and ending June 30, 2018; and

WHEREAS, the new agreements relocated several of the ready car locations of the individual companies within the ready car area of the parking structure; and

WHEREAS, in order to provide for a more efficient use of garage space, the County was to remove ramps and fill in the holes creased by ramp removal with the rental car companies reimbursing the County for the costs of these modifications through a $1.00 per rental car contract customer facility charge; and

WHEREAS, construction delays prevented the garage modifications from being completed by the inception of the agreement term on July 1, 2013; and

WHEREAS, the rental car companies have also incurred costs related to relocating to their new ready car areas that are not included in the County's costs; and

WHEREAS, because of the delays, the rental car companies are requesting that the agreements be extended in order to give them a full five years to amortize their costs; and

WHEREAS, the original commencement date of the agreement was January 1, and the current agreement language states that the rental car companies are to submit an annual audit within ninety (90) days of the close of each calendar year; and

WHEREAS, due to the change in the commencement date, the annual audit should be submitted within ninety (90) days of the close of each contract year; and

WHEREAS, the Committee on Transportation, Public Works, and Transit, at its meeting on May 7, 2014, recommended adoption of the Department's request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting on May 15, 2014, also recommended adoption of the Department's request (vote 8-0); now, therefore,

BE IT RESOLVED, that the Director, Department of Transportation, and the County Clerk are hereby authorized to amend the following Airport Agreements to extend the term for one additional year, commencing July 1, 2018, through June 30, 2019, and require that the annual audit is due within ninety (90) days of the close of each contract year: Airport Agreement No. CN-2265 with Avis Budget Car Rental, LLC, Airport Agreement No. CN-2266 with DTG Operations, Inc., Airport Agreement No. CN-2267 with Enterprise Rent-A-Car Company, Airport Agreement No. CN-2268 with the Hertz Corporation, and Airport Agreement No. CN-2269 with Midwest Car Corporation.

jmj
05/08/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 4/14/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: AMEND RENTAL CAR AGREEMENTS AT GENERAL MITCHELL INTERNATIONAL AIRPORT (GMIA) TO EXTEND THE AGREEMENT TERM

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

For the additional year six of the agreement, rental car companies would continue to pay the greater of a percentage fee of 10% of gross revenues or a Minimum Annual Guarantee (MAG) payment, which is adjusted annually to a sum of money that is equal to 85% of the prior contract year's fees owed to the County, but not less than the MAG that was bid for the first year of the agreement. The ready car space rent would increase by an additional 2% over the previous year's rental payments.There is no fiscal effect because the percentage payment has exceeded the Minimum Annual Guarantee payment for each contract year. SSP America's investment in facilities has exceeded the original investment amount with the facilities already built. All revenues have been budgeted in accordance with the agreements. There is no tax levy impact.

Department/Prepared By Kathy Nelson, Airport Properties Manager

Authorized Signature Terry Bleu

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-378

(ITEM 18) From the Director, Department of Transportation, and the Interim Airport Director requesting authorization to enter into a Professional Services Contract with Landry in an amount not to exceed $405,452 for a term of nineteen (19) months commencing June 1, 2014, through December 31, 2015, to develop a Safety Management System, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Federal Aviation Administration (FAA) is currently in the process of finalizing a rule that will require certificated commercial service airports like General Mitchell International Airport (GMIA) to adopt a Safety Management System (SMS); and

WHEREAS, SMS is defined as a top-down systematic approach to managing safety, including the necessary organizational structures, accountabilities, policies, and procedures; and

WHEREAS, the FAA expects that SMS will help airports develop an explicit, pro-active, and engaged process for identifying and quantifying potential hazards and risks and for managing them in a systematically coherent, logical, and reasonable way; and

WHEREAS, GMIA budgeted accordingly for professional services in the Adopted 2014 Budget with plans to budget additional monies as needed in the 2015 Budget; and

WHEREAS, recognizing that the SMS regulatory requirement was looming and that professional consulting services were likely to be needed in order to accomplish the expected scope of the SMS task, GMIA issued a Request for Proposals (RFP) on October 25, 2013, for Planning and Related Services for "Implementation of a Safety Management System (SMS) at General Mitchell International Airport Milwaukee, Wisconsin;" and

WHEREAS, the RFP resulted in responses from four nationally recognized firms, each with significant experience in developing SMS programs at commercial service airports as part of the FAA's SMS pilot program; and

WHEREAS, a selection committee rated these four RFPs, and the Landry team received the highest rating; and

WHEREAS, the Committee on Transportation, Public Works, and Transit, at its meeting on May 7, 2014, recommended adoption of the Department's request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting on May 15, 2014, also recommended adoption of the Department's request (vote 8-0); now, therefore,

BE IT RESOLVED, that the Airport Director is authorized to execute a Professional Services Contract between General Mitchell International Airport and Landry in an amount not to exceed $405,452 for a term of nineteen (19) months (June 1, 2014, through December 31, 2015) to develop a Safety Management System.

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05/08/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 4/14/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: PROFESSIONAL SERVICES CONTRACT BETWEEN GENERAL MITCHELL INTERNATIONAL AIRPORT AND LANDRY TO DEVELOP A SAFETY MANAGEMENT SYSTEM

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	150,000	255,452
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A.The Airport Division is requesting authority to enter into a professional services contract with Landry for consulting services to implement a Safety Management System (SMS). The consulting contract would position GMIA to comply with FAA regulatory requirements for adoption of a SMS.

B. The contract will not exceed $405,452 over two years, with an expenditure total of $150,000 in 2014 and the remaining $255,452 in 2015.

C. There is no tax levy impact. The Airport Division included a sufficient budget appropriation in the professional services account for 2014 and will include the balance in the 2015 budget request.

D. The cost estimates are based on the RFP response from Landry.

Department/Prepared By Karen Freiberg, Airport Accounting Manager

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-277

(ITEM 19) From the Director, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services, requesting authorization to abolish one position of Heating Equipment Mechanic (title code 27280000002, pay range 5425) and to create one position of Architect (title code 35361000002, pay range 32A), by recommending adoption of the following:

A RESOLUTION

WHEREAS, Architecture, Engineering, and Environmental Services (AE&ES), Department of Administrative Services (DAS)-Facilities Management proposes a permanent professional position that would be charged at 100% to capital or major maintenance project work; and

WHEREAS, the addition of this position would enable AE&ES to better manage the increased volume of work and increase revenue generated from planning, design, and construction management of countywide capital projects; and

WHEREAS, DAS-Office of Performance, Strategy, and Budget recommends that the following request to create 1.0 full-time equivalent (FTE) Architect (title code TBD, pay range 32A) effective July 25, 2014, be approved; now, therefore,

BE IT RESOLVED, that the following position action is approved for the Department of Administrative Services:

Org Unit 5700 – Department of Administrative Services Facilities Management

Action	Title	No. of FTEs	Pay Range
Create	Architect	1.0	32A

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 4/17/2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: DAS-Facilities Management - AE&ES – Create 1.0 FTE Architect Position

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☒ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	($23,300)	($37,800)
	Revenue		
	Net Cost	($23,300)	($37,800)
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Director of the Department of Administrative Services (DAS) is requesting approval of a resolution to authorize the abolishment of 1.0 FTE Heating & Equipment Mechanic (Title Code 27280, Pay Grade 5425) and creation of 1.0 FTE Architect (Title Code 35361, Pay Grade 32A) in the Architecture, Engineering and Environmental Services (AE&ES) Section of the DAS-Facilities Management Division.

Assuming that the Architect position is filled at the start of pay period 10 in 2014 at step 1 of the pay grade, the current year fiscal impact is a cost decrease of approximately $23,300.

The 2014 estimated annual cost of the Architect position is $68,500 (including salary, social security, and benefits costs) and the estimated savings from abolishment of the Heating & Equipment Mechanic position is $106,300 (including salary, social security, and benefits costs). This results in an estimated 2015 savings of $37,800.

These positions are cross-charged to county departments' operating budget for facility inspection and analysis work performed. As the requested position action(s) result in a net reduction in costs, such reduction(s) is assumed to be reflected in the 2014 and 2015 crosscharges to departments.

Department/Prepared By Gary E. Drent

Approved by:

Greg High, Director
AE&ES, DAS-FM

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-464

(ITEM 20) From the Director, Department of Health and Human Services, requesting authorization to create one position of Deputy Superintendent (title code TBD, pay range 33M) at the Juvenile Detention Center, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Director of the Department of Health and Human Services is requesting the creation of one position of Assistant Juvenile Detention Superintendent; and

WHEREAS, the Delinquency and Court Services Division operates a juvenile detention facility 24 hours a day and seven days a week; and

WHEREAS, this position is necessary for additional oversight needs in the Milwaukee County Accountability Program, overseeing contracted services, and coordinating global positioning system equipment utilization; and

WHEREAS, the Office of Performance, Strategy and Budget, Department of Administrative Services, recommends that the following request to create one position of Assistant Juvenile Detention Superintendent be approved; now, therefore,

BE IT RESOLVED, that the following position action is approved for the Department of Health and Human Services:

Org Unit 8000 – Department of Health and Human Services

Action	Title	No. of Positions	Pay Range
Create	Assistant Juvenile Detention Superintendent	1	33M

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 5/13/2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: The Department of Health and Human Services - create 1.0 FTE Assistant Juvenile Detention Superintendent.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$50,585	$93,944
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Department of Health and Human Services - create 1.0 FTE Assistant Juvenile Detention Superintendent within the Delinquency and Court Services Division.

B. Assuming the position is filled at the first step of pay range 15 with pay periods remaining in 2014, the current year fiscal impact is a cost of $50,585 (including salary, social security, and benefits costs). These costs will be absorbed within the department's budget; there is no tax levy impact. The $93,944 in subsequent year costs will be integrated into the department's 2015 budget request.

C. The department will absorb these costs in their budget.

D. The 2014 cost mentioned above was calculated assuming the position will begin at the first step of the pay grade with 15 pay period remaining in the year.

Department/Prepared By Matt Fortman, Fiscal & Management Analyst, DAS-Fiscal

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No
Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

2014 APR -3 PM 3:19

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-393

(ITEM 21) From the Director, Department on Aging, requesting authorization to increase by $15,202, from $1,456,745 to $1,471,947, the contract with Transit Express, Inc., for providing Specialized Elderly Transportation Services through December 31, 2013, by recommending adoption of the following:

A RESOLUTION

WHEREAS, on December 20, 2012, the Milwaukee County Board of Supervisors authorized the Director, Department on Aging, to execute contracts to provide programs and services to older adults for the period January 1, through December 31, 2013; and

WHEREAS, the Department awards funds to provider agencies based on the availability of federal, state, and local funds; allowable costs; anticipated usage by older persons of the programs and services provided; and changing service demand; and

WHEREAS, the actual level of services is a function of the number of participants in the program, actual service demand, evolving service needs, weather, and other factors that cannot be precisely known at the time a contract is awarded; and

WHEREAS, when additional funds become available, the Department uses such funds to expand services and/or fully reimburse vendors for services provided to eligible participants; and

WHEREAS, the Department's Specialized Elderly Transportation Services Program enables eligible seniors to remain independent in the community through rides to medical and dental appointments, grocery shopping, nutrition meal sites, nursing home visits, and general shopping; and

WHEREAS, the service provider for this program in 2013 was Transit Express, Inc.; and

WHEREAS, due to changing service demand, the cost of providing Specialized Elderly Transportation Services was greater in 2013 than originally anticipated resulting in a deficit in the program; and

WHEREAS, the Department has identified sufficient funds to increase the award by $15,202, from $1,456,745 to $1,471,947, fully reimbursing the vendor for 2013 services; and

WHEREAS, the Director, Department on Aging, seeks review of this resolution by the Committee on Finance, Personnel, and Audit consistent with s.59.52(31)(d) Wisconsin

Statutes and authorization by the Milwaukee County Board of Supervisors consistent with s.59.52(31)(c) Wisconsin Statutes; and

WHEREAS, the Committee on Health and Human Needs, at its meeting on May 14, 2014, recommended adoption of the Department's request (vote 6-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting on May 15, 2014, also recommended adoption of the Department's request (vote 8-0); now, therefore,

BE IT RESOLVED, that the Director, Department on Aging, is hereby authorized to increase by $15,202, from $1,456,745 to $1,471,947, the award to Transit Express, Inc., for providing Specialized Elderly Transportation Services in 2013.

jmj
05/16/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: February 19, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request for authorization to increase by $15,202, from $1,456,745 to $1,471,947, the 2013 purchase of service contract with Transit Express, Inc., to provide Specialized Elderly Transportation Services

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The attached resolution authorizes the Director, Department on Aging, to increase by $15,202, from $1,456,745 to $1,471,947, the 2013 contract with Transit Express, Inc., to provide Specialized Elderly Transportation Services.

Sufficient funds have been identified in the 2013 State/County Contract for this purpose. The proposed increase in award will fully reimburses the vendor for services provided in 2013. It reflects an increase in ride demand among seniors in need of this service.

This resolution has no fiscal impact on 2014 other than the allocation of staff time required to prepare the accompanying report and resolution.

Department/Prepared By: Department on Aging / Gary W. Portenier

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-394

(ITEM 22) From the Director, Department on Aging, requesting authorization to increase by $29,860, from $1,293,007 to $1,322,867, the 2014 contract with Interfaith Older Adult Programs, Inc., to provide programs in Clinton and Bernice Rose Park, McGovern Park, Washington Park, Wilson Park, and Lawrence P. Kelly Senior Centers, by recommending adoption of the following:

A RESOLUTION

WHEREAS, on December 19, 2013, the Milwaukee County Board of Supervisors authorized the Director, Department on Aging, to execute contracts to provide programs and services to older adults for the period January 1, through December 31, 2014; and

WHEREAS, among programs authorized through File 13-896 is the 2014 Programs in Clinton and Bernice Rose Park, McGovern Park, Washington Park, Wilson Park, and Lawrence P. Kelly Senior Centers awarded to Interfaith Older Adult Programs, Inc., at $1,293,007; and

WHEREAS, the Department, in collaboration with University of Wisconsin-Milwaukee (UWM) College of Health Sciences, offers the Wellness Works older adult fitness program at five senior center locations; and

WHEREAS, the Department has provided general oversight of the program, including budgeting, contracting, and coordination of services; and

WHEREAS, the UWM College of Health Sciences has (1) offered students in human kinetics the opportunity to assist seniors in the use of fitness equipment and (2) provided day-to-day management of the program; and

WHEREAS, that collaboration provided both students and educators the opportunity to conduct research on the impact of physical activity on healthy aging; and

WHEREAS, while students will continue to assist seniors in the use of fitness equipment, day-to-day management of Wellness Works will be assumed by Interfaith Older Adult Programs, Inc., enabling better coordination between the fitness program and other senior center activities; and

WHEREAS, a position of Fitness Center Coordinator will be created by Interfaith Older Adult Programs, Inc., to manage Wellness Works; and

WHEREAS, funds for the proposed increase were included in the 2014 State/County Contract on Social Services and Community Programs - Aging Programs; and

WHEREAS, the Director, Department on Aging, seeks review of this resolution by the Committee on Finance, Personnel and Audit consistent with s.59.52 (31)(d) Wisconsin Statutes and authorization by the Milwaukee County Board of Supervisors consistent with s.59.52(31)(c) Wisconsin Statutes; and

WHEREAS, the Committee on Health and Human Needs, at its meeting on May 14, 2014, recommended adoption of the Department's request (vote 6-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting on May 15, 2014, also recommended adoption of the Department's request (vote 8-0); now, therefore,

BE IT RESOLVED, that the Director, Department on Aging, is hereby authorized to increase by $29,860, from $1,293,007 to $1,322,867, the 2014 award to Interfaith Older Adult Programs, Inc., to provide Programs in Clinton and Bernice Rose Park, McGovern Park, Washington Park, Wilson Park, and Lawrence P. Kelly Senior Centers.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 22, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request for authorization to increase by $29,860, from $1,293,007 to $1,322,867, the 2014 contract Interfaith Older Adult Programs, Inc., to provide Programs in Clinton and Bernice Rose Park, McGovern Park, Washington Park, Wilson Park, and Lawrence P. Kelly Senior Centers, originally authorized under File No. 13-896

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

This resolution authorizes the Director, Department on Aging, to increase by $29,860, from $1,293,007 to $1,322,867, the 2014 contract with Interfaith Older Adult Programs, Inc., to provide Programs in Clinton and Bernice Rose Park, McGovern Park, Washington Park, Wilson Park, and Lawrence P. Kelly Senior Centers, originally authorized under File No. 13-896. The recommended increase supports fitness programming at the senior centers. Funding for this purpose is included in the 2014 Adopted Budget. The proposed increase is net of a $64,000 allocation budgeted for the fitness program. The original award of $1,293,007 already includes $34,140 from that allocation. Sufficient funds exist within the 2014 State/County Contract for this purpose.

This resolution has no additional fiscal impact other than the allocation of staff time required to prepare the accompanying report and resolution.

Department/Prepared By: Department on Aging / Gary W. Portenier

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-433

(ITEM 23) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to execute an agreement and amend a current storm water easement with the City of Milwaukee and to accept payment of $150,000 from the City for a wetland restoration project in the Menomonee River Parkway, by recommending adoption of the following:

A RESOLUTION

WHEREAS, in 1947 Milwaukee County (County) and the City of Milwaukee (City) entered into an easement for a storm sewer across the Menomonee River Parkway; and

WHEREAS, conditions of the easement required that the City enlarge an existing lagoon and construct a weir and pedestrian bridge; and

WHEREAS, the City was required by easement to "bear the cost of removing any silt deposits from the lagoon caused by the discharge of the storm sewer;" and

WHEREAS, County and City officials have surveyed the lagoon and determined the value of removing the silt deposits is $150,000 based on the current contractual prices; and

WHEREAS, the City has diverted more than 300 acres of the storm sewer area into a new storm water detention basin on City property; and

WHEREAS, the City Common Council resolved in January 2014 to authorize the payment to the County and modify the easement due to the diverted storm sewer system; and

WHEREAS, the payment for sediment removal, combined with grant funding from the Fund for Lake Michigan, will be used to permanently reduce the size of the lagoon and to convert the former lagoon to a wetland; and

WHEREAS, prior to execution, the Department of Parks, Recreation, and Culture (DPRC), Department of Administrative Services (DAS), Corporation Counsel, and other appropriate staff will review and approve all documents as required; and

WHEREAS, the Parks Director respectfully recommends that DPRC be authorized to enter into an agreement with the City to amend the existing easement and to accept payment of $150,000; and

WHEREAS, the Parks Director has recommended that the authority to prepare, review, approve, execute, and record all documents as required to execute the requested agreement, easement, and payment be granted to DPRC, DAS, Corporation Counsel, Risk Management, the County Clerk, Register of Deeds, and County Executive; and

WHEREAS, the Committee on Parks, Energy, and Environment at its meeting of May 13, 2014, recommended adoption of the Department's request (vote 6-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit at its meeting of May 15, 2014, also recommended adoption of the Department's request (vote 8-0); now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby authorizes the Parks Director, Department of Administrative Services, Register of Deeds, Corporation Counsel, and Risk Management to prepare, review, approve, execute, and record all documents, and take all actions as required to enter into an agreement with the City of Milwaukee to amend an existing easement and accept payment for the removal of the sediment; and

BE IT FURTHER RESOLVED, that the County Executive and County Clerk are authorized to execute the easements and other required documents.

jmj
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 29, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to amend an existing storm water easement with the City of Milwaukee in the Menomonee River Parkway and to accept $150,000 in payment from the City for debris removal.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☒ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☒ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	150,000	0
	Revenue	150,000	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Amending the easement to fit the current design conditions for the storm sewer system and accepting payment to Milwaukee County from the City of Milwaukee for their obligations under the terms of the original easement.
B. The payments were calculated by surveying the lagoon and comparing the original construction drawings and negotiating payment from up to date contracts in the area.
C. No impact
D. None

Department/Prepared By Jim Ciha, DPRC

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

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COUNTY BOARD
CHAIRMAN

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 14-421

(ITEM 24) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to execute a products and services agreement with Active Network, Inc., for the license, support, and maintenance of golf course and recreation management software for a term of four years, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Department of Parks, Recreation, and Culture (DPRC) has utilized the Active Network, Inc., (Active's) Fairway software to manage its golf course scheduling needs since 2007, and DPRC has utilized Active's Class software to manage its other recreational scheduling needs since 2007; and

WHEREAS, DPRC is pleased with the performance of Active's software and the level of software support and maintenance provided by Active; and

WHEREAS, the term of this agreement is four (4) years; and

WHEREAS, DPRC will annually pay Active $34,500 for support and maintenance services for Fairway software under the agreement; and

WHEREAS, DPRC will annually pay Active an amount increasing from $9,765 to $11,308.41 over the term of the agreement for support and maintenance services for Class software; and

WHEREAS, the Committee on Parks, Energy, and Environment at its meeting of May 13, 2014, recommended adoption of the Department's request (vote 6-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit at its meeting of May 15, 2014 also recommended adoption of the Department's request (vote 8-0); now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby authorizes the Parks Director to execute a products and services agreement with Active Network, Inc., for the license, support, and maintenance of golf course and recreation management software.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 25, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: The Department of Parks, Recreation and Culture (DPRC) requests authorization to enter into a products and services agreement with the Active Network, Inc. (Active).

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Department of Parks, Recreation and Culture (DPRC) requests authorization to enter into a products and services agreement with the Active Network, Inc. (Active).
B. Direct costs for the current year are $24,689.51.
C. This operating expenditure was budgeted for so there are no additional budgetary impacts.
D. None

Department/Prepared By Laura Schloesser, DPRC

Authorized Signature L Schloesser

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☒ Yes ☐ No ☐ Not Required

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COUNTY BOARD
CHAIRMAN

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 14-420

(ITEM 25) From the Director, Department of Parks, Recreation, and Culture, requesting a 90-day extension of the Temporary Assignment to a Higher Classification for the Assistant Chief of Recreation and Business Development position within the Department of Parks, Recreation, and Culture, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Chapter 17.085 of the Milwaukee County Code of General Ordinances require that an extension of Temporary Assignment to a Higher Classification (TAHC) beyond 180 days be approved by the Milwaukee County Board of Supervisors; and

WHEREAS, the Department of Parks, Recreation, and Culture (DPRC) is requesting an extension of Ms. Jill Organ's TAHC to the Assistant Chief of Recreation and Business Development position for an additional 90 days until August 29, 2014, or until the position is filled permanently, whichever occurs first; and

WHEREAS, the Milwaukee County Board of Supervisors approved the creation of a Planning and Development Manager position in April 2014, therefore, the DPRC will be actively recruiting for that position; and

WHEREAS, once the Planning and Development Manager position is filled, the Assistant Chief of Recreation and Business Development position will be vacated and posted for recruitment; and

WHEREAS, Ms. Organ has been instrumental in the development of the DPRC's 2015 Capital Development Program and has acted as a lead contact that requires her continued attention; now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby approves the extension of Ms. Jill Organ's Temporary Assignment to a Higher Classification to the position of Assistant Chief of Recreation and Business Development for an additional 90 days or until the position is filled permanently, whichever occurs first.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 25, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Approval of a Temporary Assignment to a Higher Classification (TAHC) for Ms. Jill Organ to the Assistant Chief of Recreation and Business Development for an additional 90 days.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of a Temporary Assignment to a Higher Classification (TAHC) for Ms. Jill Organ to the Assistant Chief of Recreation and Business Development for an additional 90 days.
B. The TAHC rate for Ms. Organ is less than the hourly rate of the previous Asst. Chief of Recreation and Business Development
C. No impact
D. None

Department/Prepared By Laura Schloesser/Chief of Admin & External Affairs, DPRC

Authorized Signature LSchloesser

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

2014 APR 32 PM 12:29
COUNTY BOARD
CHAIRMAN

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

4-25-2014 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
A CAPITAL IMPROVEMENTS File No. /14-427

Item 26

Action Required
Finance, Personnel and Audit Committee
County Board (Majority Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2013 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 capital improvement appropriations:

1)			From	To
WA186 HVAC Retrocommissioning *				
8527	–	Land Improvements (CAP)		$578,900
9706	–	Prof Serv Div Services		$60,800
6146	–	Prof. Serv-CAP/Major Maintenance		$115,800
4707	–	Contribution from Reserves (ADF)	$650,500	
4999	–	Misc Reimbursement	$105,000	

 # Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of $755,500 is requested by the Director of the Department of Transportation to create expenditure authority and revenue for new Project WA186 HVAC Retrocommissioning.

The Airport completed a major HVAC replacement project in 2012 (WA108). This project was established to provide replacement of major components of the Airport's HVAC system including (phased) budget appropriations. The scope of the project included new ductwork, controls, hot and chilled water piping, and the replacement of 22 air handling and air conditioning units throughout the entire terminal, except the bag claim building. The specific areas include the terminal mall, ticketing, all three concourses and the administration building. Airport staff has indicated that the original project scope was substantially completed in 2012.

WA186 HVAC Retrocommissioning Project Request

In 2013, Airport staff issued a Request for Proposal (RFP) for professional services to provide retrocommissioning services in accordance with the Wisconsin Focus on Energy (WFOE) program Retrocommissioning Service Provider Manual. This program provides incentives to organizations if they complete and implement a retrocommissioning of existing energy using systems.

Retrocommissioning is a process which optimizes existing building systems to operate as efficiently and effectively as designed. The process identifies operational and maintenance improvements to bring buildings up to the design intentions of current usage. The final report issued by the consultant recommends that six (6) Facility Improvement Measures (FIMs) be undertaken. The Facility Improvement Measures (FIMs) numbers 1 - 6 from the Retrocommissioning Report including 56.45% of the work consisting of Focus Incentive based FIMs, and 42.55% of the work consisting of non-Focus Incentive based FIMs of Indoor Quality relating to outside air and relief control in the Main Terminal and Concourse D. No credit was taken in savings or payback for non-Focus Incentive based FIMs.

The consultant's estimate for completing the project to enact the recommendations from the report is $755,500. When complete, the project will generate an estimated savings of $146,040 per year for electric and natural gas use for HVAC systems. Once the work is completed and inspected by Focus on Energy, GMIA will qualify for and receive a Focus Incentive of $105,000 for completing this project. This will result in a payback for the entire project of 5.17 years and 2.92 years for Focus Incentive based FIMs. Besides offering a financial return on investment, the Retrocommissioning will also streamline the entire HVAC operation at the Airport by providing an efficient operation of all HVAC systems and improving interior air quality.

This appropriation transfer will create new capital project WA186 – HVAC Retrocommissioning and establish budget authority of $755,500 to optimize existing building systems by identifying operational and maintenance improvements to bring buildings up to the design intentions of current usage and augment the HVAC replacements (made through project WA108). Airport staff anticipates that this project will be completed no later than the 3rd quarter of 2015.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE APRIL 25, 2014.

2)		From	To
WP275012 – Menomonee River Parkway Wetlands #			
8528	– Major Maintenance Land Imp (EXP)		$150,000
1221	– Excav Tren & Curb Permit	$150,000	

 # Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of $150,000 is requested by the Director of Parks, Recreation & Culture to realize funds from the City of Milwaukee in support of the rehabilitation of the storm water detention pond located in the Menomonee River Parkway.

Milwaukee County (County) in the 1930s and 1940s was acquiring parkway property along the Menomonee River in the Cities of Milwaukee (City) and Wauwatosa. As land was subdivided and developed in the City, a storm sewer system needed to be constructed that crossed the parkway property north of Burleigh Street. In November 1947, County and City executed an easement to develop a lagoon and outfall structure on the property. A condition of that easement was that the City agreed to bear the cost of removing any silt deposits caused by the storm sewer.

In 2011, the City diverted 75 percent of storm sewer area into a new detention basin in Hartung Park which is City property. During this process, the County and City determined that the Menomonee River lagoon was partially filled with silt deposits and needs to be removed.

The County is preparing to modify the lagoon into a stormwater wetland. The Fund for Lake Michigan provided $220,000 to fund the project. Instead of removing the silt deposits, the City has agreed to contribute $150,000 to construct a permanent stormwater wetland area (City legislative file No. 131124). As part of this work the City and County have agreed to amend the current easement.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE APRIL 25, 2014.

3)	From	To
WC081 – Safety Building Cooling Tower Replacement #		
8502 – Major Maintenance Bldg (EXP)		$50,000
WC086 – City Campus Cooling Tower Replacement #		
8509 – Other Bldg Improvement (CAP)	$50,000	

 # Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of $50,000 is requested by the Director of Administrative Services to transfer $50,000 of expenditure Authority from capital project WC086 – City Campus Cooling Tower Replacement to capital project WC081 – Safety Building Cooling Tower Replacement.

Capital project WC086 – City Campus Cooling Tower Replacement was originally approved as part of the 2013 Adopted Capital Improvements Budget. This project has been placed on hold based on the recommendations of the CBRE Consolidated Facilities Plan Implementation Phase 1 report presented to the County Board in January 2014. The report to concluded that the City Campus facility should be closed and County staff be moved elsewhere as soon as possible.

Capital project WC081 – Safety Building Cooling Tower Replacement was approved as part of the 2013 Adopted Capital Improvements Budget. The capital project, managed by DAS-Facilities Management, was delayed due to adjacent active construction projects at the Safety Building. Bids were received in March of 2014 but the low responsive responsible bid came in above the budgeted funding by $50,000, and as a result, award of the contract has been temporarily placed on hold. In order for the project to proceed additional funding will be needed.

This appropriation transfer will reduce expenditure authority in capital project WC086 – City Campus Cooling Tower Replacement by $50,000 and increase expenditure authority by $50,000 in capital project WC081 – Safety Building Cooling Tower Replacement.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE APRIL 25, 2014.

		From	To
WO614014 – Build Out Ten Sites to Digital #			
8552	– Mach & Equip New		$3,000,000
4907	– Bond and Note Proceeds	$3,000,000	

 # Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of $3,000,000 is requested by the Director, Department of Administrative Services and Information Management Services Division to increase expenditure authority and revenue for capital project WO614014 – Build Out Ten Sites to Digital.

Milwaukee County operates an analog 800MHz trunked radio system that provides support to the Milwaukee County Sheriff's Department, Milwaukee County Transit System, Department of Public Works, Zoo, Parks and first responder agencies (police/fire/EMS) of seventeen municipalities throughout the region. The system began as a single site, 8-channel, analog trunked system. Between 1993 and 2000, the system ultimately grew to its current state, which includes nine sites, and a 14-channel system with over 4,200 subscriber radios. Due to the fact that many system components of the current trunked radio system are no longer manufactured nor supported, Milwaukee County is at a critical point requiring that the radio system, dispatch consoles and radios be replaced.

The 2014 appropriation provides for site remediation, microwave backhaul and purchase/installation of the digital equipment in a phased approach to be designed by the awarded bidders plan. The current analog system will run in parallel as capabilities in the digital systems are built and expand.

Approximately $11 million has been budgeted for the multi-phase, Build Out Ten Sites to Digital project, including $7.1 million in 2014. The scope of the project involves the replacement of the analog, public safety 800MHz trunk radio system, consoles and radios to newer digital technology. The vendor for the purchase of the equipment, selected through a request for proposal, is Motorola.

The County has an opportunity to reduce the overall project costs by $538,665 due to the vendor's one-time reduction in the unit cost for the hand-held radios. The County would have to purchase the radios by May 31, 2014 to realize the unit cost reduction.

IMSD would like to take advantage of the unit cost reduction for the radios by purchasing all of the radios in 2014. The initial project plan would purchase some radios in 2015. This modification would reduce the proposed budget for 2015 and increase the budget for 2014 to purchase the radios in 2014. The proposed financing would be provided from general obligation bonds. The Office of the Comptroller will be completing the financing analysis for the project prior to issuing the 2014 general obligation bonds.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE MAY 14, 2014.

File No. 14-401

(ITEM 27) From the Director of Benefits, Department of Human Resources, requesting authorization to execute an amendment extending the existing contract with UnitedHealthcare for medical Third Party Administrative services through the 2017 plan year, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Milwaukee County's current contract with UnitedHealthcare for Third Party Administrative services for the Milwaukee County and Milwaukee Transit Services health plan expires on December 31, 2014; and

WHEREAS, Milwaukee County, in coordination with Willis of Wisconsin, Milwaukee Transit Services, the City of Milwaukee, and Milwaukee Public Schools evaluated a proposal for a 3-year contract renewal; and

WHEREAS, UnitedHealthcare's combination of administrative costs and network access provides the optimal financial performance available to Milwaukee County's health plan; and

WHEREAS, UnitedHealthcare has a successful track record of complying with and exceeding Milwaukee County's Disadvantaged Business Enterprise goals; and

WHEREAS, UnitedHealthcare was found to be uniquely positioned, by virtue of the strength of their provider network contracts in the greater Milwaukee area, to administer the health plans for Milwaukee County, Milwaukee County Transit, the City of Milwaukee, and Milwaukee Public Schools; now, therefore,

BE IT RESOLVED, that the Director of Employee Benefits, Department of Human Resources, is hereby authorized to execute a contract amendment with UnitedHealthcare extending Third Party Administrative services for Milwaukee County/Milwaukee Transit Service's group medical plans for active employees and retirees from January 1, 2015, continuing through December 31, 2017.

jmj
05/02/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE:

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT:

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this request would enable the Department of Human Resources to amend the current UHC contract to extend services from 1/1/2015 through 12/31/2017.
B. There is no impact to the 2014 budget. The contract amendment would increase the base TPA fee by 2% in 2016 and 2017. The cost increase due to base fees, excluding Milwaukee Transit Services, and based on current enrollment would be approximately $204,000 over the 3-yr extended period ($68,000 in 2016, and $136,000 in 2017).
C. No impact to 2014. The costs cited in the report assume the County's participation in Care24 Nurseline services at $0.80 PEPM. Declining the Care24 service (County only) would lower the County's costs by $90,000 per year in each year from 2015 – 2017.
D. Per enrolled employee per month TPA fees are based on the current base rate of $28.72, and an additional $0.80 for the Care24 Nurseline. The base TPA fee remains flat in 2015, and increases by 2% in 2016 and 2017 to $29.30 and $29.89 respectively. The assumed enrollment is 9704 for Milwaukee County, and 1944 for MTS. Any positive or negative shift in enrollment count would have a correlating shift in costs.

Department/Prepared By Matt Hanschek - Human Resources, Director of Benefits

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-403

(ITEM 28) From the Chief Human Resources Officer, Department of Human Resources, requesting authorization to extend the Temporary Assignments to a Higher Classification for Ms. Mary Dutkiewicz to continue serving as Interim Senior Human Resources (HR) Generalist, and Ms. Bonica Voss to continue serving as Interim HR Generalist in the Department of Human Resources through July 31, 2014, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Temporary Assignments to a Higher Classification (TAHCs) are authorized pursuant to Chapter 17.085 of the Milwaukee County Code of General Ordinances and TAHCs that extend beyond 180 days require approval by the County Board; and

WHEREAS, while the hiring process for the Senior (Sr.) Human Resources (HR) Generalist of the Department of Human Resources is underway, Ms. Mary Dutkiewicz has served in the position of Interim Sr. HR Generalist of the Department of Human Resources; and

WHEREAS, it is necessary to fill the position of Sr. HR Generalist in the Department of Human Resources to ensure the continuity and high quality of HR services provided to the employees of the Office of the Sheriff; now, therefore,

BE IT RESOLVED, that Ms. Mary Dutkiewicz shall be approved for a Temporary Assignment to a Higher Classification (TAHC) as the Interim Senior Human Resources (HR) Generalist of the Department of Human Resources until July 31, 2014; and

BE IT FURTHER RESOLVED, that Ms. Bonica Voss shall be approved for a TAHC to fill the position of HR Generalist, left vacant by Ms. Dutkiewicz's TAHC, until July 31, 2014.

jmj
05/02/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 25, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A Resolution extending the Temporary Assignment to Higher Classification for two employees in the Department of Human Resources.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☒ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	-1,350	0
	Revenue	0	0
	Net Cost	-1,350	0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
   A. This resolution will extend the Temporary Assignments to Higher Classification (TAHC) for Ms. Mary Dutkiewicz and Ms. Bonica Voss through July 31, 2014.
   B. Because both TAHCs are into positions at a lower rate than the previous incumbent, and because a the remaining residual temporary vacancy, there is a net expenditure reduction of approximately $1,350 through July 31, 2014.
   C. No 2014 budgetary impacts are expected from this action.
   D. No additional assumptions were made.

Department/Prepared By Human Resources/ Ceschin___

Authorized Signature Rick Ceschin

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

COUNTY BOARD CHAIRMAN
2014 APR 29 PM 3:34
RECEIVED

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-454

(ITEM 29) From the Director, Department of Human Resources, submitting recommendations for appropriate classifications and rates of compensation for positions created in the 2014 Adopted Budget - Phase II, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Director of Human Resources, in a report dated February 2014, reviewed the recommended position creations contained in the 2014 Adopted County Budget relative to classification and rate of compensation; and

WHEREAS, the creation of positions in the 2014 Adopted Budget requires action by the Committee on Finance, Personnel, and Audit to establish the classification and rate of compensation for those positions; and

WHEREAS, at its meeting of January 30, 2014, the Committee on Finance, Personnel, and Audit took separate action (File 14-84) on the Department of Human Resources position listing and adopted all positions contained in the following departmental Org. Units: 6300-Department of Health and Human Services Behavioral Health Division, 7900-Department on Aging, 7990-Department of Family Care, and 8000-Department of Health and Human Services (vote 7-2); and

WHEREAS, at its meeting of January 30, 2014, the Committee on Finance, Personnel, and Audit Laid Over to the Call of the Chair (File 14-84) all positions contained in the following departmental Org. Units: 1151-Department of Administrative Services (DAS)-Administration and Fiscal Affairs, 1152-DAS-Procurement, 1192-DAS-Economic Development, 3700-Office of the Comptroller, 4000-Office of the Sheriff, 4300-House of Correction, 4900-Medical Examiner, 5040-Department of Transportation-Airport, and 5700-DAS-Facilities Management; and

WHEREAS, at its meeting of April 17, 2014, the Committee on Finance, Personnel, and Audit reviewed the list of positions that were Laid Over to the Call of the Chair on January 30, 2014, and recommended for approval (vote 5-0) one position of Forensic Investigator in Org. Unit 4900-Medical Examiner and recommended that the balance of the positions be Laid Over for One Meeting (vote 5-0); and

WHEREAS, at its meeting of May 15, 2014, the Committee on Finance, Personnel, and Audit reviewed the list of positions that were Laid Over for One Cycle on April 17, 2014, and recommended for approval (vote 8-0) the balance of the positions; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize and direct the Director of Human Resources to implement the classification and rate of compensation (as attached and contained in a report from the Director of Human Resources) for the positions contained in the following departmental Org. Units: 1151-Department of Administrative Services (DAS)-Administration and Fiscal Affairs, 1152-DAS-Procurement, 3700-Office of the Comptroller, 4000-Office of the Sheriff, 4300-House of Correction, 5040-Department of Transportation-Airport, and 5700-DAS-Facilities Management.

jmj
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2014 NEW BUDGET CREATES - PHASE II

DEPT. #	FTE(S)	JOB CODE	REQUESTED JOB TITLE	RECOMMENDED JOB TITLE	PAY GRADE	PAY RANGE (MIN. - MAX.)
1151	1.0	73	Admin Spec - Fiscal Affairs NR	Administrative Assistant	06PM	$34,420.26 - $44,138.43
1152	1.0	80106	Contracts Administrator	Contracts Manager	901E	$61,668.26 - $90,274.91
3700	1.0	Z0034	Budget and Management Analyst	Senior Budget and Management Analyst	33JM	$58,532.45 - $79,811.47
4000	2.0	77110	Correction Manager	*Correction Manager	915E	$61,669.09 - $80,170.06
4300	1.0	4041	Fiscal Assistant 2	*Fiscal Assistant 2	04P	$30,037.49 - $38,519.10
5040	1.0	Z0012	Airport Marketing Manager	Airport Marketing Manager	36M	$76,303.55 - $90,283.02
5040	2.0	19560	Assistant Airport Maint Supv	*Assistant Airport Maint Supv	26M	$50,960.83 - $58,532.45
5040	1.0	Z0014	Manager - IT Airport	Information Technology Manager	35M	$72,796.88 - $83,262.61
5040	1.0	65492	Network Tech Spec IV Airport	*Network Tech Spec IV Airport	28D	$67,795.94 - $83,657.39
5700	1.0	Z0030	Admin Asst 3 - Fac Mgmt Nr	Office Management Supervisor	24M	$47,344.13 - $55,155.57
5700	1.0	Z0026	Managing Engineering Mech	Mechanical Engineering Manager	34A	$81,809.00 - $97,305.21

* Reflects positions that are within departments that are currently under review and/or finalization for the Job Analysis & Evaluation Project.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: January 10, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution establishing the classification and rates of pay for the second phase of positions created within the 2014 Adopted Budget.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Classification and rates of pay for positions created within in the annual budget adoption process must be approved by the County Board prior to those positions being filled.

B. There are no 2013 costs or revenues associated with this action. 2014 costs and revenues associated with the created positions are included within the 2014 Adopted Budget.

C. There are no 2013 budgetary impacts associated with this action. Budgetary impacts for 2014 are included within the 2014 Adopted Budget.

D. No additional assumptions or interpretations were used to provide information for this fiscal note.

Department/Prepared By DHR/Ceschin_____

Authorized Signature Rick Ceschin

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File 14-244

(ITEM 30) From the Pension Board of the Employees' Retirement System of the County of Milwaukee, requesting authorization to amend various sections within Chapter 201.24 of the Milwaukee County Code of General Ordinances to comply with Internal Revenue Service code requirements, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Employees' Retirement System of the County of Milwaukee ("ERS") is a tax-qualified governmental retirement plan that must comply with the applicable provisions of the Internal Revenue Code of 1986, as amended (the "IRS Code"); and

WHEREAS, the Pension Board of the ERS (the "Pension Board") acts as the fiduciary for and oversees administration of ERS, and as such, the Pension Board seeks to ensure that ERS maintains its tax-qualified status; and

WHEREAS, the United States Congress and the Internal Revenue Service ("IRS") adopted various pieces of legislation and regulations, respectively, impacting tax-qualified retirement plans, including the Economic Growth and Tax Relief Reconciliation Act of 2001, the Pension Protection Act of 2005, and the Heroes Earnings Assistance and Relief Tax Act of 2008; and

WHEREAS, the Pension Board requested that ERS be amended to comply with required legislative and regulatory changes; and

WHEREAS, the proposed amendments have been referred to the pension fund actuary, whose analysis indicates their cost will be immaterial; and

WHEREAS, the Pension Study Commission reviewed the actuary's report on May 13, 2014, and has recommended the Milwaukee County Board of Supervisors ("County Board") adopt the proposed amendments; now, therefore,

BE IT RESOLVED, as requested by the Pension Board, that the Employees' Retirement System is hereby amended to comply with the laws governing tax-qualified retirement plans required by legislative and regulatory changes; and

BE IT FURTHER RESOLVED, that to ensure the above-noted revisions are properly codified, the County Board does hereby adopt the following:

AN ORDINANCE

To amend Chapter 201.24 of the Milwaukee County Code of General Ordinances as appropriate to comply with federal legislative and regulatory changes related to tax-qualified retirement plans that impact the Employees' Retirement System of the County of Milwaukee.

The County Board of Supervisors of the County of Milwaukee does ordain as follows:

Section 1. Effective January 1, 2002 section 201.24(2.7) is amended to read as follows:

> Earnable compensation shall mean total compensation that would be payable to a member if he worked the full normal working time for his position, plus all payments for authorized overtime but excluding payments in lieu of vacations, provided that where service is credited during periods of absences as provided in section 2.9 hereof, the employe shall be considered to have earnable compensation during such periods of absence equivalent to his earnable compensation as of the last month of employment prior to the beginning of such absences. In cases where compensation includes maintenance, the board shall fix the value of that portion of the compensation not payable in money. Where the county pays less than the full rate of compensation for a position and the balance is payable by some other government, company or individual, the amount paid by the county shall be considered the earnable compensation for such period of service. The annual earnable compensation of each member taken into account for determining all benefits provided under the system for any year shall not exceed the annual compensation limit pursuant to Internal Revenue Code section 401(a)(17); provided, however, that this limitation shall apply only with respect to members who first commence participation in the system after 1995. The annual compensation limit shall be adjusted annually for increases in the cost of living by the Secretary of the Treasury or his delegate, except that the dollar increase in effect on January 1 of any calendar year is effective for years beginning in such calendar year. The "annual compensation limit" is two ~~one~~ hundred ~~fifty~~ thousand dollars ($20~~15~~0,000.00), as indexed.

Section 2. Effective January 1, 2007 or as noted below, the following shall be added to the end of section 201.24(2.10):

> To the extent required by the Heroes Earnings Assistance and Relief Tax Act of 2008 (HEART Act) and as applicable for the system, the following provisions apply:
>
> (a) Effective January 1, 2007, if a member dies while performing qualified military service, the survivors of the member shall be entitled to any additional benefits (other than contributions relating to the period of

qualified military service) provided under the system as if the member had been reemployed on the day prior to death and then severed employment on the actual date of death.

(b) Effective for payments made on or after January 1, 2009, compensation for purposes of section 2.4 includes any differential wage payments (as defined in Internal Revenue Code section 3401(h)(2)) to an individual who does not currently perform services for the county by reason of qualified military service while on active duty for a period of more than thirty (30) days and represents all or a portion of the wages the individual would have received from the county if the individual was performing services for the county. Such differential wage payment shall be treated as a payment of wages by the county to the member.

Qualified military service for the purposes of the above provisions is determined pursuant to Internal Revenue Code section 414(u)(5).

Section 3. Effective January 1, 2003, section 201.24(4.6) is amended to read as follows:

(1) In order to receive a pension, a member shall file with the board a written application therefor on a form prescribed by the board.

(2) A member who files with the board a completed application for benefits from the system shall be entitled to have his benefits commence no later than the 60th day after the close of the year in which the later of the following occurs:

(a) The member attains his normal retirement age; or

(b) The member terminates employment.

Notwithstanding the preceding, regardless of whether a member files an application for benefits, in all events, payments shall commence no later than the member's required beginning date, which is the April 1 following the calendar year in which the member attains age seventy and one-half (70 1/2) or, if later, the calendar year in which the member retires. All distributions made under sections (4.6) and (4.7) shall be determined and made in accordance with Internal Revenue Code section 401(a)(9) and corresponding Treasury regulations. Notwithstanding the other provisions of this section 4.6 and section 4.7, distributions may be made under a designation made before January 1, 1984, in accordance with section 242(b)(2) of the Tax Equity and Fiscal Responsibility Act (TEFRA) and the provisions of Ordinance section 201.24(4.8) that relate to section 242(b)(2) of TEFRA. ~~For a retired member who attained age seventy and one-half (70 1/2) after December 31, 1987 and before January 1, 1989, payments shall commence not later than April 1, 1990.~~

(3) Benefits may not be distributed to any member under a method of payment which, as of the member's required beginning date, does not satisfy the minimum distribution requirements of Internal Revenue Code section 401(a)(9) and applicable

Treasury regulations, including the minimum distribution incidental benefit requirements ~~of proposed Treasury regulation Section 1.401(a)(9)-2~~, which the system hereby incorporates by reference. Life expectancy is computed by use of the Single Life Table in section 1.401(a)(9)-9 of the Treasury regulations. Section II(6) permits a member to receive a pension in the form of an annuity (i.e., periodic payments payable at regular intervals). If a member receives his pension benefit in the form of an annuity, payments under the annuity shall satisfy the following requirements:

(a) The amount that must be distributed on or before the member's required beginning date (or, if the member dies before distributions begin, the date distributions are required to begin under sections 4.7(2)(a) or (b) below) is the payment that is required for one payment interval. The second payment need not be made until the end of the next payment interval even if that payment interval ends in the next calendar year. Payment intervals are the periods for which payments are received, e.g., bi-monthly, monthly, semi-annually, or annually. All of the member's benefit accruals as of the last day of the first distribution calendar year will be included in the calculation of the amount of the annuity payments for payment intervals ending on or after the member's required beginning date; ~~The amount to be distributed each year must be at least an amount equal to the quotient obtained by dividing the member's entire interest by the life expectancy of the member or the joint and last survivor expectancy of the member and designated beneficiary~~

(b) Life expectancy (a joint life and last survivor expectancy), for purposes for determining the period certain, shall be determined without recalculation of life expectancy;

(c) Life expectancy of a member and the joint life expectancy of a member and his beneficiary for all other purposes shall be determined in accordance with applicable law and regulations, provided that the member or his spouse may elect to recalculate life expectancy for one (1) or both lives no more frequently than annually, provided such election is made prior to the member's required distribution date;

(d) Once payments have begun over a period certain, the period certain may not be lengthened even if the period certain is shorter than the maximum permitted;

(e) Annuity distributions must be paid in periodic payments made at intervals not longer than one (1) year;

(f) Life (or joint and survivor) annuity payments will satisfy the minimum distribution incidental benefit requirements of A-2 of Treasury regulation section 1.401(a)(9)-6; and

(g) Payments will either be nonincreasing or increase only as follows (and only if so allowed by and provided for in other Ordinance provisions):

166 (i) By an annual percentage increase that does not exceed the annual
167 percentage increase in an eligible cost-of-living index (as defined
168 under A-14 of Treasury regulation section 1.401(a)(9)-6) for a twelve-
169 (12-) month period ending in the year during which the increase
170 occurs or a prior year;

171 (ii) By a percentage increase that occurs at specified times and does
172 not exceed the cumulative total of annual percentage increases in an
173 eligible cost-of-living index (as defined under A-14 of Treasury
174 regulation section 1.401(a)(9)-6) since the annuity starting date, or if
175 later, the date of the most recent percentage increase, provided (in the
176 case of a cumulative increase), an actuarial increase may not be
177 provided to reflect that increases were not provided in the interim
178 years;

179 (iii) To the extent of the reduction in the amount of the member's
180 payments to provide for a survivor benefit upon death, but only if
181 there is no longer a survivor benefit because the beneficiary whose
182 life was being used to determine the distribution period described in
183 section 4.7(2) dies or is no longer the member's beneficiary pursuant
184 to a domestic relations order within the meaning of Rule 1017;

185 (iv) To allow a beneficiary to convert the survivor portion of a joint
186 and survivor annuity into a single sum distribution upon the member's
187 death;

188 (v) To pay increased benefits that result from an Ordinance
189 amendment; or

190 (vi) To the extent increases are otherwise permitted under A-14 of
191 Treasury regulation section 1.401(a)(9)-6.

192 (h) Any additional benefits accruing to the member in a calendar year after
193 the first distribution calendar year will be distributed beginning with the first
194 payment interval ending in the calendar year immediately following the
195 calendar year in which such amount accrues.

196 (4) Requirements for annuity distributions that commence during a member's
197 lifetime.

198 (a) Joint Life Annuities Where the Beneficiary Is Not the Member's Spouse. If
199 the member's interest is being distributed in the form of a joint and survivor
200 annuity for the joint lives of the member and a nonspouse beneficiary,
201 annuity payments to be made on or after the member's required beginning
202 date to the designated beneficiary after the member's death must not at any
203 time exceed the applicable percentage of the annuity payment for such

period that would have been payable to the member as determined for individuals less than age seventy and one-half (70 1/2) at the member's annuity starting date using the table set forth in A-2 of section 1.401(a)(9)-6 of the Treasury regulations. If the form of distribution combines a joint and survivor annuity for the joint lives of the member and a nonspouse beneficiary and a period certain annuity, the requirement in the preceding sentence will apply to annuity payments to be made to the designated beneficiary after the expiration of the period certain.

(b) Period Certain Annuities. Unless the member's spouse is the sole designated beneficiary and the form of distribution is a period certain and no life annuity, the period certain for an annuity distribution commencing during the member's lifetime may not exceed the applicable distribution period for the member under the Uniform Lifetime Table set forth in section 1.401(a)(9)-9 of the Treasury regulations for the calendar year that contains the annuity starting date.

If the member's spouse is the member's sole designated beneficiary and the form of distribution is a period certain and no life annuity, the period certain may not exceed the longer of the member's applicable distribution period, as determined under this section, or the joint life and last survivor expectancy of the member and the member's spouse as determined under the Joint and Last Survivor Table set forth in section 1.401(a)(9)-9 of the Treasury regulations.

Section 4. Effective January 1, 2003, section 201.24(4.7) is amended to read as follows:

(1) If the member dies after his required beginning date, as determined under section 4.6(2), or, if earlier, the date he commences an irrevocable annuity, any remaining benefit must continue to be distributed at least as rapidly as under the method of distribution in effect prior to the member's death.

(2) If the member dies before his distributions begin and before his required beginning date, as determined under subsection 4.6(2), distribution of the member's entire benefit shall be completed by December 31 of the calendar year containing the 5th anniversary of the member's death, unless an election is made to receive distributions in accordance with subsections (a) or (b) below.

(a) If any portion of the member's benefit is payable to a designated beneficiary, distributions shall commence ~~may be made either (i) over the life of the designated beneficiary or (ii) over a period certain not greater than the life expectancy of the designated beneficiary commencing~~ on or before December 31 of the calendar year immediately following the calendar year in which the member died.

(b) If the designated beneficiary is the member's spouse, the date distributions are required to begin in accordance with section (a) above shall

245 not be earlier than the later of (i) December 31 of the calendar year
246 immediately following the calendar year in which the member died, or (ii)
247 December 31 of the calendar year in which the member would have attained
248 age seventy and one-half (70 1/2).

249 If the member has not made an election pursuant to this section by the time of his
250 death, the member's designated beneficiary must elect the method of distribution no
251 later than the earlier of (a) December 31 of the calendar year in which distributions
252 would be required to begin under this section, or (b) December 31 of the calendar
253 year which contains the 5th anniversary of the date of death of the member. If the
254 member has no designated beneficiary, or if the beneficiary fails to elect a method
255 of distribution, distribution of the member's entire interest must be completed by
256 December 31 of the calendar year containing the 5th anniversary of the member's
257 death.

258 If the surviving spouse dies after the member, but before payments commence, the
259 above provisions, with the exception of subsection (b) above, shall be applied as if
260 the surviving spouse were the member.

261 (3) Requirements for Minimum Distributions Where Member Dies Before Date
262 Distributions Begin.

263 (a) Member Survived by Designated Beneficiary. If the member dies before the
264 date distribution of his interest begins and there is a designated beneficiary, the
265 member's entire interest will be distributed, beginning no later than the time
266 described in sections 4.7(2)(a) or (b), over the life of the designated beneficiary
267 or over a period certain not exceeding:

268 (i) The applicable distribution period determined under A-5 of Treasury
269 regulations section 1.401(a)(9)-5, unless the annuity starting date is before
270 the first distribution calendar year. For purposes of sections 4.6 and 4.7, the
271 first distribution calendar year is the calendar year immediately preceding
272 the calendar year which contains the member's required beginning date.
273 For distributions beginning after the member's death, the first distribution
274 calendar year is the calendar year in which distributions are required to
275 begin under section 4.7(2)(a) or (b).

276 (ii) The life expectancy of the designated beneficiary is determined using the
277 beneficiary's age as of the beneficiary's birthday in the calendar year that
278 contains the annuity starting date, if the annuity starting date is before the
279 first distribution calendar year.

280 (b) No Designated Beneficiary. If the member dies before the date distributions
281 begin and there is no designated beneficiary as of September 30 of the year
282 following the year of the member's death, distribution of the member's entire
283 interest will be completed by December 31 of the calendar year containing the
284 fifth anniversary of the member's death.

(c) Death of Surviving Spouse Before Distributions to Surviving Spouse Begin. If the member dies before the date distribution of his interest begins, the member's surviving spouse is the member's sole designated beneficiary, and the surviving spouse dies before distributions to the surviving spouse begin, this section will apply as if the surviving spouse were the member, except that the time by which distributions must begin will be determined without regard to section 4.7(2)(a) above.

(~~3~~4) The board shall, upon the member's written request, or in the case of a distribution described in subsection (2)(b) above, upon written request of the member's surviving spouse, may recalculate his and/or his spouse's life expectancy for purposes of calculating the minimum distribution. The member must make such an election not later than his required beginning date as defined in section 4.6(2). A member's surviving spouse must make such an election no later than the December 31 date described in subsection (2)(b) above. This election is irrevocable. A recalculation election applicable to a joint life expectancy payment where the survivor is a nonspouse may not take into account any adjustment to any life expectancy other than the member's life expectancy. In the absence of a recalculation election, the system does not permit recalculation of applicable life expectancy.

Section 5. Effective January 1, 2003, section 201.24(4.8)(4) is hereby amended to read as follows:

(4) If a designation is revoked, any subsequent distribution must satisfy the requirements of Internal Revenue Code section 401(a)(9) and the proposed regulations thereunder. If a designation is revoked subsequent to the date distributions are required to begin, the trust must distribute, by the end of the calendar year following the calendar year in which the revocation occurs, the total amount not yet distributed which would have been required to have been distributed to satisfy Internal Revenue Code section 401(a)(9) and the proposed regulations thereunder, including the minimum incidental benefit requirements ~~of proposed regulation Section 401(a)(9)-2~~. Any changes in the designation will be considered to be a revocation of the designation. However, the mere substitution or addition of another beneficiary (one not named in the designation) under the designation will not be considered to be a revocation of the designation, so long as such substitution or addition does not alter the period over which distributions are to be made under the designation, directly or indirectly (for example, by altering the relevant measuring life).

Section 6. Effective January 1, 2008, section 201.24(12.1)(3) is hereby restated to read as follows:

~~(3) If a member has never participated in an includable arrangement which provides an annual addition as defined in section 12.2 (other than one (1) or more qualified defined benefit plans), the limitation in subsection 12.2(a) above is deemed satisfied if the annual benefit payable to the member is not more than one thousand dollars ($1,000.00), multiplied by the member's number of years of service or parts thereof (not to exceed ten(10)).~~

(3) Notwithstanding anything else in this section to the contrary, the benefit otherwise payable to a member under this system shall be deemed not to exceed the maximum permissible benefit if:

(a) the retirement benefits payable for a limitation year under any form of benefit with respect to such member under this system and under all other defined benefit plans (without regard to whether a plan has been terminated) ever maintained by the county do not exceed $10,000 multiplied by a fraction – (i) the numerator of which is the member's number of years (or part thereof, but not less than one year) of service (not to exceed 10) with the county, and (ii) the denominator of which is 10; and

(b) the county (or a predecessor employer) has not at any time maintained a qualified defined contribution plan in which the member participated (for this purpose, mandatory employe contributions under a defined benefit plan, individual medical accounts under Internal Revenue Code section 401(h), and accounts for postretirement medical benefits established under Internal Revenue Code section 419A(d)(1) are not considered a separate defined contribution plan).

Section 7. Effective January 1, 2008, section 201.24(12.2)(1) is hereby amended to read as follows:

(1) "Annual benefits" means the retirement benefit under the system which is payable annually in the form of a straight life annuity. Except as provided in this section, a benefit payable in a form other than a straight life annuity must be adjusted to an actuarially equivalent straight life annuity that begins at the same time as such other forms of benefit and is payable on the first day of each month, before applying the limitations of this section XII. The annual benefit does not include any benefits attributable to ~~employee contributions or~~ rollover contributions or the assets transferred or rolled over from a qualified plan that was not maintained by the county. For members who make contributions to their membership accounts, to the extent the County does not pick up these contributions and to the extent that such contributions are not measured by Internal Revenue Code section 415(n), the annual benefit attributable to such contributions shall be determined according to Internal Revenue Code section 411(c)(3) and the Treasury regulations thereunder. No actuarial adjustment to the benefit is required for the following benefits:

368 ~~(a)~~The value of survivor benefits payable to a surviving spouse under a
369 qualified joint and survivor annuity to the extent such benefits would not be
370 payable if the member's benefit were not paid in a qualified joint and
371 survivor annuity;

372 ~~(b)~~The value of benefits that are not directly related to retirement benefits;
373 and

374 ~~(c)~~For members who at retirement do not have the value of the cost of living
375 adjustment described in section 5.7 included in their Internal Revenue Code
376 section 415 compliance calculation, the value of an automatic benefit
377 increase feature, provided the form of benefit is not subject to Internal
378 Revenue Code section 417(e)(3), would otherwise satisfy the limitations of
379 this section XII, and the amount payable under the form of benefit in any
380 limitation year shall not exceed the limits of this section XII and Internal
381 Revenue Code section 415(b) applicable at the annuity starting date. For this
382 purpose, an automatic benefit increase feature is included in a form of
383 benefit if the form of benefit provides for automatic, periodic increases to the
384 benefits paid in that form ~~post retirement cost-of-living increases made in~~
385 ~~accordance with Internal Revenue Code section 415(d) and applicable~~
386 ~~Treasury Regulations~~.

387 The determination of the annual benefit shall take into account Social Security
388 supplements described in Internal Revenue Code section 411(a)(9).

389 The determination of actuarial equivalence of forms of benefit other than a straight
390 life annuity shall be made in accordance with the following section 12.2(1)(a) or (b).

391 (a) Benefit Forms Not Subject to Internal Revenue Code Section 417(e)(3):
392 The straight life annuity that is actuarially equivalent to the member's form of
393 benefit shall be determined under this section 12.2(1) if the form of the
394 member's benefit is either (1) a nondecreasing annuity (other than a straight
395 life annuity) payable for a period of not less than the life of the member (or,
396 in the case of a qualified pre-retirement survivor annuity, the life of the
397 surviving spouse), or (2) an annuity that decreases during the life of the
398 member merely because of (a) the death of the survivor annuitant (but only if
399 the reduction is not below fifty (50) percent of the benefit payable before the
400 death of the survivor annuitant), or (b) the cessation or reduction of Social
401 Security supplements or qualified disability payments (as defined in Internal
402 Revenue Code section 401(a)(11)).

403 (i) Limitation Years Beginning Before July 1, 2007. For limitation
404 years beginning before July 1, 2007, the actuarially equivalent straight
405 life annuity is equal to the annual amount of the straight life annuity
406 commencing at the same annuity starting date that has the same
407 actuarial present value as the member's form of benefit computed
408 using whichever of the following produces the greater annual amount:

409 (I) the interest rate specified in Rule 1014(c)(2) and the mortality table
410 specified in Rule 1014(c)(1) for adjusting benefits in the same form;
411 and (II) a five (5) percent interest rate assumption and the applicable
412 mortality table defined in Internal Revenue Code section 417(e) for
413 that annuity starting date.

414 (ii) Limitation Years Beginning on or After July 1, 2007. For limitation
415 years beginning on or after July 1, 2007, the actuarially equivalent
416 straight life annuity is equal to the greater of (1) the annual amount of
417 the straight life annuity (if any) payable to the member under the
418 system commencing at the same annuity starting date as the member's
419 form of benefit; and (2) the annual amount of the straight life annuity
420 commencing at the same annuity starting date that has the same
421 actuarial present value as the member's form of benefit, computed
422 using a five (5) percent interest rate assumption and the applicable
423 mortality table defined in Internal Revenue Code section 417(e) for
424 that annuity starting date.

425 (b) Benefit Forms Subject to Internal Revenue Code Section 417(e)(3): The
426 straight life annuity that is actuarially equivalent to the member's form of
427 benefit shall be determined under this paragraph if the form of the member's
428 benefit is other than a benefit form described in section 12.2(1)(a). In this
429 case, the actuarially equivalent straight life annuity shall be determined as
430 follows:

431 (i) Annuity Starting Date in Limitation Years Beginning After 2005.
432 The actuarially equivalent straight life annuity is equal to the greatest
433 of (I) the annual amount of the straight life annuity commencing at the
434 same annuity starting date that has the same actuarial present value as
435 the member's form of benefit, computed using the interest rate
436 specified in Rule 1014(c)(2) and the mortality table specified in Rule
437 1014(c)(1) for adjusting benefits in the same form; (II) the annual
438 amount of the straight life annuity commencing at the same annuity
439 starting date that has the same actuarial present value as the member's
440 form of benefit, computed using a five and one-half (5.5) percent
441 interest rate assumption and the applicable mortality table defined in
442 Internal Revenue Code section 417(e); and (III) the annual amount of
443 the straight life annuity commencing at the same annuity starting date
444 that has the same actuarial present value as the member's form of
445 benefit, computed using the applicable interest rate defined in Internal
446 Revenue Code section 417(e) and the applicable mortality table
447 defined in Internal Revenue Code section 417(e), divided by one and
448 five one-hundredths (1.05).
449

450 (ii) Annuity Starting Date in Limitation Years Beginning in 2004 or
451 2005. If the annuity starting date of the member's form of benefit is in
452 a limitation year beginning in 2004 or 2005, and if the IRS so
453 requires, the actuarially equivalent straight life annuity is equal to the
454 annual amount of the straight life annuity commencing at the same
455 annuity starting date that has the same actuarial present value as the
456 member's form of benefit, computed using whichever of the following
457 produces the greater annual amount: (I) the interest rate specified in
458 Rule 1014(c)(2) and the mortality table (or other tabular factor)
459 specified in Rule 1014(c)(1) for adjusting benefits in the same form;
460 and (II) a five and one-half (5.5) percent interest rate assumption and
461 the applicable mortality table defined in Rule 1014(b)(1).

462 If the member's chosen form of benefit is subject to Internal Revenue
463 Code section 417(e)(3) and the annuity starting date of the member's
464 benefit is on or after the first day of the first limitation year beginning
465 in 2004 and before December 31, 2004, the application of this
466 section 12.2(1)(b)(ii) shall not cause the amount payable under the
467 member's form of benefit to be less than the benefit calculated under
468 the system, taking into account the limitations of this section XII,
469 except that the actuarially equivalent straight life annuity is equal to
470 the annual amount of the straight life annuity commencing at the
471 same annuity starting date that has the same actuarial present value as
472 the member's form of benefit, computed using whichever of the
473 following produces the greatest annual amount:

474 (I) the interest rate specified in Rule 1014(c)(2) and the
475 mortality table (or other tabular factor) specified in Rule
476 1014(c)(1) for adjusting benefits in the same form;

477 (II) the applicable interest rate defined in Internal Revenue
478 Code section 417 and the applicable mortality table defined in
479 Internal Revenue Code section 417: and

480 (III) the applicable interest rate defined in Internal Revenue
481 Code section 417 (as in effect on the last day of the last
482 limitation year beginning before January 1, 2004, under
483 provisions of the system then adopted and in effect) and the
484 applicable mortality table defined in Internal Revenue Code
485 section 417.

486 **Section 8.** Effective January 1, 2002, section 201.24(12.3)(2) is amended to read as
487 follows:
488

489 (2) ~~If the annual benefit of the member commences on or after age sixty-two~~
490 ~~(62), the general limitations of subsection (1) above shall apply.~~The defined
491 benefit dollar limitation shall be adjusted if the annuity starting date of the
492 member's benefit is before age 62.

493 (a) Adjustment of Defined Benefit Dollar Limitation for Benefit
494 Commencement Before Age 62.

495 (i) Limitation Years Beginning Before July 1, 2007. If the annuity
496 starting date for the member's benefit is prior to age 62 and occurs in
497 a limitation year beginning before July 1, 2007, the defined benefit
498 dollar limitation for the member's annuity starting date is the annual
499 amount of a benefit payable in the form of a straight life annuity
500 commencing at the member's annuity starting date that is the actuarial
501 equivalent of the defined benefit dollar limitation (adjusted under
502 section 12.3(1) for years of participation less than ten (10), if required)
503 with actuarial equivalence computed using a five (5) percent interest
504 rate assumption and the 1994 GAR mortality table.

505 (ii) Limitation Years Beginning on or After July 1, 2007. If the
506 annuity starting date for the member's benefit is prior to age 62 and
507 occurs in a limitation year beginning on or after July 1, 2007, the
508 defined benefit dollar limitation for the member's annuity starting date
509 is the lesser of: [a] the annual amount of a benefit payable in the form
510 of a straight life annuity commencing at the member's annuity starting
511 date that is the actuarial equivalent of the defined benefit dollar
512 limitation (adjusted under section 12.3(1) for years of participation
513 less than ten (10), if required) with actuarial equivalence computed
514 using a five (5) percent interest rate and the applicable Internal
515 Revenue Code section 417(e) mortality table effective for that annuity
516 starting date and [b] the defined benefit dollar limitation (adjusted
517 under section 12.3(1) for years of participation less than ten (10), if
518 required) multiplied by the ratio of the annual amount of the
519 immediately commencing straight life annuity under the system at the
520 member's annuity starting date to the annual amount of the
521 immediately commencing straight life annuity under the system at age
522 sixty-two (62), both determined without applying the limitations of
523 this section XII (and expressing the participant's age based on
524 completed calendar months as of the annuity starting date).

525 (b) Notwithstanding the other requirements of this section 12.3, no
526 adjustment shall be made to the defined benefit dollar limitation to reflect
527 the probability of a member's death between the annuity starting date and
528 age sixty-two (62) if benefits are not forfeited upon the death of the member

529 prior to the annuity starting date. To the extent benefits are forfeited upon
530 death before the annuity starting date, such an adjustment shall be made.

531 (c) Notwithstanding the other requirements of this section 12.3, no
532 adjustment shall be made to the defined benefit dollar limitation for
533 commencement of a benefit before age sixty-two (62) for a distribution on
534 account of a member's becoming disabled by reason of a personal injury or
535 sickness, or as a result of the death of a member.

536
537 **Section 9.** Effective January 1, 2002, section 201.24(12.3)(3) is amended to read as
538 follows:
539
540 (3) ~~Except as provided in this paragraph, if the annual benefit of the member~~
541 ~~commences prior to age sixty-two (62), the defined benefit dollar limitation~~
542 ~~shall be the actuarial equivalent of an annual benefit beginning at age sixty-~~
543 ~~two (62). To determine actuarial equivalence, the interest rate assumption is~~
544 ~~the greater of the rates specified in paragraph (13) of section II or five (5)~~
545 ~~percent. In the event the annual benefit of the member commences between~~
546 ~~age fifty five (55) and sixty two (62), the actuarial reduction of the defined~~
547 ~~benefit dollar limitation shall not result in a dollar limitation which is less~~
548 ~~than seventy - five thousand dollars ($75,000.00). In the event the annual~~
549 ~~benefit of the member commences prior to age fifty - five (55), the defined~~
550 ~~benefit dollar limitation shall be the greater of (a) the amount which is the~~
551 ~~actuarial equivalent of a seventy five thousand dollar ($75,000.00) annual~~
552 ~~benefit commencing at age fifty five (55); or (b) the actuarial equivalent of the~~
553 ~~defined benefit dollar limitation beginning at age sixty two (62), both~~
554 ~~calculated using the interest rate specified in the second sentence of this~~
555 ~~section 12.3(3).~~ Notwithstanding the provisions of ~~this~~ section 12.3(2), the
556 defined benefit dollar limitation of a "qualified member" shall not be
557 actuarially adjusted. For purposes of this section, a "qualified member" is a
558 member whose years of service taken into account in determining his benefit
559 include at least fifteen (15) years of service as a full-time employe of any
560 department of the county which provides police protection, firefighting
561 services, or emergency medical services for any area within the jurisdiction
562 of the county or is a member of the armed forces of the United States.
563
564 **Section 10.** Effective January 1, 2002, section 201.24(12.4)(1) is amended to read as
565 follows:
566
567 (1) The annual addition to a member's savings account and membership
568 account for any limitation year shall not exceed the lesser of:
569
570 (a) ~~the greater of thirty thousand dollars ($30,000.00) or twenty five (25)~~
571 ~~percent of the defined benefit dollar limitation recited in Internal~~

~~Revenue Code Section 415(b)(1)(A) for such year~~ the defined contribution dollar limitation provided in Internal Revenue Code section 415(c)(1)(A), or such successor provision of the Internal Revenue Code, as adjusted for cost of living adjustments pursuant to Internal Revenue Code section 415(d); or

(b) ~~twenty five (25)~~ one hundred (100) percent of the compensation paid or made available to the member for such year.

Section 11. Effective January 1, 2002, section 201.24(12.6) is amended to read as follows:

The defined benefit dollar limitation shall equal One Hundred Sixty Thousand Dollars ($160,000.00)~~is ninety thousand dollars ($90,000.00)~~. Effective January 1, 1988 and each January 1 thereafter, the ~~ninety thousand~~ dollar limitation shall be adjusted by multiplying such limit by the cost of living adjustment factor prescribed by the Secretary of the Treasury under Internal Revenue Code section 415(d). The new dollar limitation shall apply to limitation years ending within the calendar year of the date of adjustment.

Section 12. Effective January 1, 2001, section 201.24(12.8) is hereby amended to read as follows:

Compensation, for the purposes of this section, means "member's compensation," as defined in Internal Revenue Code section 415(c)(3) and the regulations thereunder, including elective contributions made by the County on behalf of the member that are not includable in income under Internal Revenue Code section 125, 132(f)(4), 401(h)(2), 402(e)(3), 402(h) or 403(b).

Section 13. Effective January 1, 2008, section 201.24(12.8) is hereby amended to read as follows:

Compensation, for the purposes of this section, means "member's compensation," as defined in Internal Revenue Code section 415(c)(3) and paid prior to the member's severance from employment and the regulations thereunder, including elective contributions made by the County on behalf of the member that are not includable in income under Internal Revenue Code section 125, 132(f)(4), 401(h)(2), 402(e)(3), 402(h) or 403(b).

Section 14. Effective January 1, 2002, section 201.24(13.3) is amended to read as follows:

An eligible retirement plan is an individual retirement account described in Internal Revenue Code section 408(a), an individual retirement annuity described in Internal Revenue Code section 408(b), an individual retirement annuity described in Internal Revenue Code section 403(a), ~~or~~ a qualified trust described in Internal Revenue

Code section 401(a) that accepts the distributee's eligible rollover distribution, an eligible deferred compensation plan described in Internal Revenue Code section 457(b) which is maintained by an eligible employer described in Internal Revenue Code section 457(e)(1)(A), or an annuity contract described in Internal Revenue Code section 403(b). ~~However, in the case of an eligible rollover distribution to a distributee's surviving spouse, an eligible retirement plan is an individual retirement account or individual retirement account or an individual retirement annuity.~~

Section 15. Effective January 1, 2010, the following shall be added to the end of section 201.24(13.3):

Effective for eligible rollover distributions made on or after January 1, 2008, an eligible retirement plan shall also mean a Roth individual retirement account described in Internal Revenue Code section 408A provided that eligible rollover distributions made on or after January 1, 2008 are subject to the adjusted gross income limits of Internal Revenue Code section 408A(c)(3)(B), as applicable, and the distribution rules of Internal Revenue Code section 408A(d)((3). For a distributee who is a nonspouse designated beneficiary, the direct rollover may be made only to an individual retirement account or annuity described in Internal Revenue Code section 408(a) or 408(b) that is established on behalf of the designated beneficiary for the purpose of receiving the distribution as an inherited individual retirement account or annuity pursuant to the provisions of Internal Revenue Code section 408(d)(3)(C).

Section 16. Effective January 1, 2010, section 201.24(13.4) of the Milwaukee County Code of General Ordinances is amended to read as follows:

A distributee includes a member or former member. In addition, the member's or former member's surviving spouse and the member's or former member's spouse or former spouse who is the alternate payee under a qualified domestic relations order, as defined in Internal Revenue Code section 414(p), are distributees with regard to the interest of the spouse or former spouse. A distributee also includes a member or former member's nonspouse beneficiary.

Section 17. The provisions of this ordinance shall be effective as set forth above, but in any event no later than upon passage and publication.

jmj
04/02/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 14, 2014

Original Fiscal Note X

Substitute Fiscal Note ☐

SUBJECT: A resolution/ordinance amending various pension ordinances for tax compliance.

FISCAL EFFECT:

X No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

This resolution/ordinance amends various sections of the pension ordinance in order to maintain compliance with federal tax laws. As noted in the Pension Board motion, the ERS Manager states that no anticipated administrative costs will be incurred. The actuary's report dated January 31,2014 is in the file and states that no material costs will be incurred by adoption of the ordinance because ERS already complies with the tax provisions in its operations.

Department/Prepared By Mark A. Grady, Deputy Corporation Counsel

Authorized Signature Mark A. Grady

Did DAS-Fiscal Staff Review? ☐ Yes X No

Did CBDP Review?[2] ☐ Yes ☐ No X Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Supervisor Peggy Romo West, Chairperson,
From the Committee on Health and Human Needs, reporting on:

File No. 14-400

(ITEM 31) From the County Executive appointing Maria Castrejon-Perez to serve on the Commission on Aging for a term expiring January 31, 2017, by recommending confirmation of the said appointment.

jlm
05/05/2014
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File No. 14-402

(ITEM 32) From the County Executive appointing Nengmay S. Vang to serve on the Commission on Aging for a term expiring January 31, 2017, by recommending confirmation of the said appointment.

jlm
05/05/2014
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File No. 14-404

(ITEM 33) From the County Executive appointing Patsy J. Delgado to serve on the Commission on Aging for a term expiring on January 31, 2017, by recommending confirmation of the said appointment.

jlm
05/05/2014
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File No. 14-405

(ITEM 34) From the County Executive appointing Fred Knueppel to serve on the Commission on Aging for a term expiring January 31, 2017, by recommending confirmation of the said appointment.

jlm
05/05/2014
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File No. 14-406

(ITEM 35) From the County Executive appointing Debra J. Jupka to serve on the Commission on Aging for a term expiring January 31, 2017, by recommending confirmation of the said appointment.

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05/05/2014
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File No. 14-407

(ITEM 36) From the County Executive appointing Johnny C. White, Jr., to serve on the Commission on Aging for a term expiring January 31, 2017, by recommending confirmation of the said appointment.

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File No. 14-409

(ITEM 37) From the County Executive appointing Sylvan Leabman to serve on the Commission on Aging for a term expiring January 31, 2017, by recommending confirmation of the said appointment.

jlm
05/05/2014
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File No. 14-410

(ITEM 38) From the County Executive appointing Mary Kepler to serve on the Commission on Aging for a term expiring January 31, 2016, by recommending confirmation of the said appointment.

jlm
05/05/2014
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File No. 14-393

(ITEM 39) From the Director, Department on Aging, requesting authorization to increase by $15,202, from $1,456,745 to $1,471,947, the contract with Transit Express, Inc., for providing Specialized Elderly Transportation Services through December 31, 2013, by recommending adoption of the following:

A RESOLUTION

WHEREAS, on December 20, 2012, the Milwaukee County Board of Supervisors authorized the Director, Department on Aging, to execute contracts to provide programs and services to older adults for the period January 1, through December 31, 2013; and

WHEREAS, the Department awards funds to provider agencies based on the availability of federal, state, and local funds; allowable costs; anticipated usage by older persons of the programs and services provided; and changing service demand; and

WHEREAS, the actual level of services is a function of the number of participants in the program, actual service demand, evolving service needs, weather, and other factors that cannot be precisely known at the time a contract is awarded; and

WHEREAS, when additional funds become available, the Department uses such funds to expand services and/or fully reimburse vendors for services provided to eligible participants; and

WHEREAS, the Department's Specialized Elderly Transportation Services Program enables eligible seniors to remain independent in the community through rides to medical and dental appointments, grocery shopping, nutrition meal sites, nursing home visits, and general shopping; and

WHEREAS, the service provider for this program in 2013 was Transit Express, Inc.; and

WHEREAS, due to changing service demand, the cost of providing Specialized Elderly Transportation Services was greater in 2013 than originally anticipated resulting in a deficit in the program; and

WHEREAS, the Department has identified sufficient funds to increase the award by $15,202, from $1,456,745 to $1,471,947, fully reimbursing the vendor for 2013 services; and

WHEREAS, the Director, Department on Aging, seeks review of this resolution by the Committee on Finance, Personnel, and Audit consistent with s.59.52(31)(d) Wisconsin Statutes and authorization by the Milwaukee County Board of Supervisors consistent with s.59.52(31)(c) Wisconsin Statutes; and

WHEREAS, the Committee on Health and Human Needs, at its meeting on May 14, 2014, recommended adoption of the Department's request (vote 6-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting on May 15, 2014, also recommended adoption of the Department's request (vote 8-0); now, therefore,

BE IT RESOLVED, that the Director, Department on Aging, is hereby authorized to increase by $15,202, from $1,456,745 to $1,471,947, the award to Transit Express, Inc., for providing Specialized Elderly Transportation Services in 2013.

jlm
05/05/2014
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: February 19, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request for authorization to increase by $15,202, from $1,456,745 to $1,471,947, the 2013 purchase of service contract with Transit Express, Inc., to provide Specialized Elderly Transportation Services

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The attached resolution authorizes the Director, Department on Aging, to increase by $15,202, from $1,456,745 to $1,471,947, the 2013 contract with Transit Express, Inc., to provide Specialized Elderly Transportation Services.

Sufficient funds have been identified in the 2013 State/County Contract for this purpose. The proposed increase in award will fully reimburses the vendor for services provided in 2013. It reflects an increase in ride demand among seniors in need of this service.

This resolution has no fiscal impact on 2014 other than the allocation of staff time required to prepare the accompanying report and resolution.

Department/Prepared By: Department on Aging / Gary W. Portenier

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-394

(ITEM 40) From the Director, Department on Aging, requesting authorization to increase by $29,860, from $1,293,007 to $1,322,867, the 2014 contract with Interfaith Older Adult Programs, Inc., to provide programs in Clinton and Bernice Rose Park, McGovern Park, Washington Park, Wilson Park, and Lawrence P. Kelly Senior Centers, by recommending adoption of the following:

A RESOLUTION

WHEREAS, on December 19, 2013, the Milwaukee County Board of Supervisors authorized the Director, Department on Aging, to execute contracts to provide programs and services to older adults for the period January 1, through December 31, 2014; and

WHEREAS, among programs authorized through File 13-896 is the 2014 Programs in Clinton and Bernice Rose Park, McGovern Park, Washington Park, Wilson Park, and Lawrence P. Kelly Senior Centers awarded to Interfaith Older Adult Programs, Inc., at $1,293,007; and

WHEREAS, the Department, in collaboration with University of Wisconsin-Milwaukee (UWM) College of Health Sciences, offers the Wellness Works older adult fitness program at five senior center locations; and

WHEREAS, the Department has provided general oversight of the program, including budgeting, contracting, and coordination of services; and

WHEREAS, the UWM College of Health Sciences has (1) offered students in human kinetics the opportunity to assist seniors in the use of fitness equipment and (2) provided day-to-day management of the program; and

WHEREAS, that collaboration provided both students and educators the opportunity to conduct research on the impact of physical activity on healthy aging; and

WHEREAS, while students will continue to assist seniors in the use of fitness equipment, day-to-day management of Wellness Works will be assumed by Interfaith Older Adult Programs, Inc., enabling better coordination between the fitness program and other senior center activities; and

WHEREAS, a position of Fitness Center Coordinator will be created by Interfaith Older Adult Programs, Inc., to manage Wellness Works; and

WHEREAS, funds for the proposed increase were included in the 2014 State/County Contract on Social Services and Community Programs - Aging Programs; and

WHEREAS, the Director, Department on Aging, seeks review of this resolution by the Committee on Finance, Personnel and Audit consistent with s.59.52 (31)(d) Wisconsin Statutes and authorization by the Milwaukee County Board of Supervisors consistent with s.59.52(31)(c) Wisconsin Statutes; and

WHEREAS, the Committee on Health and Human Needs, at its meeting on May 14, 2014, recommended adoption of the Department's request (vote 6-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting on May 15, 2014, also recommended adoption of the Department's request (vote 8-0); now, therefore,

BE IT RESOLVED, that the Director, Department on Aging, is hereby authorized to increase by $29,860, from $1,293,007 to $1,322,867, the 2014 award to Interfaith Older Adult Programs, Inc., to provide Programs in Clinton and Bernice Rose Park, McGovern Park, Washington Park, Wilson Park, and Lawrence P. Kelly Senior Centers.

jlm
05/05/2014
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 22, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request for authorization to increase by $29,860, from $1,293,007 to $1,322,867, the 2014 contract Interfaith Older Adult Programs, Inc., to provide Programs in Clinton and Bernice Rose Park, McGovern Park, Washington Park, Wilson Park, and Lawrence P. Kelly Senior Centers, originally authorized under File No. 13-896

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

This resolution authorizes the Director, Department on Aging, to increase by $29,860, from $1,293,007 to $1,322,867, the 2014 contract with Interfaith Older Adult Programs, Inc., to provide Programs in Clinton and Bernice Rose Park, McGovern Park, Washington Park, Wilson Park, and Lawrence P. Kelly Senior Centers, originally authorized under File No. 13-896. The recommended increase supports fitness programming at the senior centers. Funding for this purpose is included in the 2014 Adopted Budget. The proposed increase is net of a $64,000 allocation budgeted for the fitness program. The original award of $1,293,007 already includes $34,140 from that allocation. Sufficient funds exist within the 2014 State/County Contract for this purpose.

This resolution has no additional fiscal impact other than the allocation of staff time required to prepare the accompanying report and resolution.

Department/Prepared By: Department on Aging / Gary W. Portenier

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Supervisor Theodore Lipscomb, Sr., Chairperson,
By the Committee on Judiciary, Safety, and General Services, reporting on:

File No. 14-422

(ITEM 41) A resolution to **RECEIVE AND PLACE ON FILE** (vote 7-0) an informational report from the Director of Procurement, Department of Administrative Services, dated April 22, 2014, providing an update on the review of Milwaukee County's current procurement policies, procedures, and administrative manuals by the National Institute of Governmental Purchasing.

ag
05/08/2014
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14-422

Judiciary FPA

MILWAUKEE COUNTY EXECUTIVE CHIS ABELE

Milwaukee County

DEPARTMENT OF ADMINISTRATIVE SERVICES

Referred
APR 30 2014
County Board Chair

Referred
MAY 01 2014
County Board Chair

Date: April 22, 2014

To: Marina Dimitrijevic, Chair, County Board

From: Patrick M. Lee, DAS Procurement Director

Subject: Polices & Procedures Review by National Institute of Governmental Purchasing-Report for Information Only

BACKGROUND

In December 2013, a fund transfer request was made to Finance, Personnel and Audit Committee and subsequently approved for the purpose of an initial broad review of Milwaukee County's current policies, procedures and administrative manuals related to procurement.

National Institute of Governmental Purchasing (NIGP) - Consulting Services was engaged to independently perform this review. The NIGP Consulting program offers a high level of expertise in procurement through their retention of experienced professionals in the field of public procurement. NIGP focus on developing, supporting and promoting the public procurement profession through educational and research programs, professional support, technical services and advocacy initiatives that benefit members and constituents, with over 2,600 member agencies representing over 16,000 professionals across the United States, Canada and countries outside of North America. NIGP's has established a set of 'Values and Guiding Principles' for procurement encompassing, Accountability - Ethics – Impartiality – Professionalism – Service – Transparency.

Connie Hinton was selected as the NIGP Consultant to perform the review. Ms. Hinson has over 30 years of experience in local government that includes leadership roles in management and at the executive level of government. Ms. Hinson has performed procurement reviews for cities and counties in Kansas City, Missouri; the District of Columbia, Baltimore, Maryland; Minneapolis, Minnesota; DeKalb County, Georgia and Houston Community College in Houston, Texas. She has been a member of the consulting program since its inception in 1995 and served as the Consulting Program Manager for NIGP from 2008-2013.

Ms. Hinton reviewed current documents, ordinances, statues and perform interviews with various stakeholders. Additionally, she performed a comparative

review to industry best practices and provided defined recommendations for further action. Resulting in an April 14, 2014 report titled '*Polices & Procedures Review - National Institute of Governmental Purchasing. Inc.*' now is being submitted as an Informational Only Report to the Personnel and Audit Committee.

The Procurement Division of the Department of Administrative Services, after thorough review and consideration of report's recommendation, contemplates seeking additional assistance of adoption of some of the recommendations and the seeking board approval on policy changes as needed.

RECOMMENDATION

No action requested. Information item only.

cc: County Executive Chris Abele
Amber Moreen, Chief of Staff, County Executive's Office
Don Tyler Director of Administrative Services
Raisa Koltun, Legislative Liaison, County Executive's Office

RECEIVED
2014 APR 30 AM 8:35
COUNTY BOARD
CHAIRMAN

Polices & Procedures Review

National Institute of Governmental Purchasing, Inc.

April 14, 2014

Connie Hinson, CPPO
Senior Consultant

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Executive Summary

Milwaukee County, Wisconsin (the County) engaged NIGP Consulting to conduct a review of the County's policies and procedures to include:

- Review of procurement related statutes and Milwaukee County's General Ordinance (MCGO) Chapters that govern procurement or impact the procurement process:
  - **MCGO32** Purchasing Division;
  - **MCGO42** Disadvantaged Business Enterprise and Airport Concession Disadvantaged Business Enterprise Participation in County Contracting;
  - **MCGO43** Bidders Qualification Statement on Public Works Contracts;
  - **MCGO44** Public Works Contracts;
  - **MCGO46** Department of Human Services;
  - **MCGO56.30** Professional Services; and
  - **MCGO110**, Municipal Administration and Election by Chapter 295, Laws of 1975, Pursuant to Section 68.16 Wisconsin Statutes).

- State of Wisconsin regulations that impact the County's procurement process.

- Regulatory constraints that may impede procurement efficiency.

- Other policies and procedures manuals related to purchasing practices ,such as P-card programs and vendor guides.

- Comparison of policies and procedures to the American Bar Association Model Procurement Code for State and Local Governments 2000 (ABA Code), appropriate State requirements and two (2) comparable entities to be determined by the Consultant and the County.

- Specific recommendations for each section of the County's existing policies and procedures documents.

- Submittal of a draft report for the County's review.

- Delivery of a final report within one (1) week of receiving the County's feedback on the draft report.

The Consultant based the review on the concept that solid policies and procedures form the backbone of a strong and successful procurement function. Currently, the County does not have a manual that contains policies and procedures governing the procurement process; rather it utilizes the Milwaukee General County Ordinance Chapters and a series of administrative procedures. While policies and procedures are sporadically contained in documents, the procurement function's critical steps are not always clearly delineated. This can cause confusion in understanding the role of procurement in the County, particularly as to who should have responsibility and what steps are integral to the process. The possibility for confusion among clients creates the opportunity to circumvent regulations and may even set the stage for fraud and abuse.

This is particularly important in today's governments to protect the organization. Clear policies and procedures, where all participants understand procurement's and the users' roles and responsibilities in the process are critical to ensure an ethical and transparent government. The County's Ordinances are the policies that are approved by the governing body. These policies should be separate from the procedures that are developed and implemented to carry out the policies. Both policies and procedures should be set forth in a manual or two separate manuals, if the County prefers. Another "best of breed" trend today is to also have a separate a procedure manual for users and a manual for suppliers and contractors for "How to Conduct Business with the County."

NIGP observations and findings include:

1. Several of the MCGO chapters are in need of revisions, specifically MCGO32, MCGO44, MCGO56.30 and MCGO110.

2. Administrative procedures are outdated and require revisions. These include all documents that were reviewed, as follows:
    1. Requisitioning Process revised 5/8/2002;
    2. Administrative Procedure Manual for Procurement, Purchase Order, Requisition, Section 1.02-1, originally issued 11/1/1967, revised 8/22/2002;
    3. Administrative Procedure Manual for Professional Service Contracts, Section 1.13-2, originally issued 5/7/1984, revised 2/1/2007; and
    4. Administrative Procedure Manual Report of Departmental Purchases, Section 1.14.3, originally issued 5/14/1984, revised 3/31/1989.

3. MCGO44 contradicts MCGO43 for the dollar threshold that requires competitive sealed bids. MCGO43 follows Wisconsin statute 59.52 where bids are required for contracts where the cost is $25,000.00. MCGO44 specifies competitive sealed bids for $20,000.00.

4. There are dual protest and appeal processes. There should be a single process for protests and appeals that originates with the Purchasing Director instead of various committees. Having more than one initial point of decision making provides an opportunity for confusion and different outcomes that may not follow public procurement standards and best practices. This process is clearly a responsibility that falls under the authority of the procurement function as set forth by the ABA Code. Assignment of this responsibility to procurement is also a safeguard to ensure objectivity in outcomes.

5. Both policies and procedures are contained in the chapters and administrative manuals. When policies and procedures are combined in the same documents, there is a greater tendency for misunderstanding, creating the chance for users to make mistakes and circumvent rules. Separating the two provides clarity, and establishes the appropriate hierarchy of the policies to the procedures.

6. There are areas in the procurement process that are not addressed. These areas include specifications, purpose, goals and objectives, organization and responsibility, contract administration, debarment of vendors, and client department information and responsibilities. These are specifically identified as procurement authority and

responsibilities in the ABA Code. The Code is a best practice for governmental procurement and a professional standard. Additionally, these areas should be addressed to achieve greater understanding, fairness, and transparency of the public procurement processes of the County.

7. Delegation of authority to the procurement director is weak and fragmented. The procurement director's procurement authority is delegated in several sections of Chapter 32. Delegation of procurement authority should be delegated one time to the procurement director to handle all the tasks associated with procurement. The way the delegation is currently stipulated and repeated gives the impression that the director does not have authority for all areas of procurement; rather, the director's authority is empowered on a piecemeal basis. A designated section in the ABA Code delegates authority and responsibility to the chief procurement officer one time and covers all responsibilities associated with procurement.

8. The Purchasing Standardization Committee has more authority than the procurement director for standards. The Committee can revise standards established by the director.

9. Dollar thresholds for purchases below those that require a formal process are inconsistent for commodities, equipment and non-professional services; public works contracts and professional services, creating a possibility for confusion and an opportunity for circumventing the process.

10. The primary regulatory constraint that is impeding efficiency in procurement is the protest and appeals process. Suppliers and contractors have the capability to delay bid and proposal awards through protest and appeal actions. This would require change by the Board of Supervisors.

NIGP Consulting recommends:

1. Strengthen the procurement function and the role of the procurement director. Once authority has been delegated to procurement by the director of administrative services, the roles and responsibilities of the division and its director should be clearly communicated. Functions and tasks in the process should fall explicitly under the procurement director's authority and responsibility. This follows the ABA Code.

2. Combine all MCGO ordinances/chapters that govern procurement into a policy manual. While there may be other policies the County wants to add, these have been approved by the governing authority and are the basis for procurement in the County.

3. Clearly distinguish between policies and procedures. It does not matter whether the two are combined in one manual, as long as they are distinct. Policies are governing principles or plans that establish the general parameters for the County to follow in carrying out its responsibilities. Procedures are the detailed series of related activities

that must be completed, and the order in which they must be done, to accomplish the policies.[1]

4. Publish the new policies and procedures manual on the County website. This will allow access to all participants in the procurement process and strengthen the role and understanding of the procurement division for client departments, suppliers and contractors.

5. Revise and standardize dollar thresholds for purchases where cost is less than those that require a formal process. Informal bidding and small purchase amounts range from $2,000 to $5,000 to $10,000. Although the authority for procurement is split for procurement of commodities and non-professional services, public works and professional services, consistent thresholds would reduce confusion.

6. Revise the dollar threshold for the formal process from $50,000 to $100,000. This is in line with counties the size of Milwaukee and Wisconsin Act 14. A public works contract is an exception as long as Wisconsin statute specifies $25,000.

7. Develop a separate manual for client departments and a "How to Conduct Business with Milwaukee County" manual for vendors. Conduct regularly scheduled training classes for both groups.

8. Use the same definitions in chapters for procurement, public works and professional services.

9. Implement one protest and appeal process that begins with the procurement division director that does not allow for an avenue to delay bid awards for critical purchases and projects.

10. Consider conducting a review of the procurement function to determine if greater efficiencies can be realized and if maximum value is being realized with the current organizational arrangement.

11. Conduct regularly scheduled audits for all categories (commodities, equipment and non-professional services; public works and professional services) of procurements, preferably annually but at least every three years.

Conclusion

The trend in today's governments has greater delegation of authority to its client departments. To have a strong and effective procurement function, responsibility should be delegated to a chief procurement officer who oversees the process and creates procedures based on policies. With clearly understood regulations, the government maximizes value and ensures fairness and transparency.

Having multiple departments manage the different types of procurements – commodities, equipment and nonprofessional services, public works and professional services has the

[1]National Institute of Governmental Purchasing, Inc. *NIGP Public Procurement Dictionary of Terms.* Revised 2007, pages 85 and 88.

capability to cause confusion among clients. In the worst case scenario, departments may seek avenues to circumvent procurement practices and the County's rules. This may not be discovered until there are significant problems, such as waste, unethical actions or even criminal activity.

Policies and procedures are only as effective as the willingness of the participants to follow them. Still, solid policies and procedures are the core of a strong procurement operation. Once clear policies are in place communication is key to ensure all participants understand their role and management can implement measures to ensure they are followed. Regulations should be clear and strongly written so that there are no gray areas that allow circumvention of the process.

The primary focus of this report is the recommended revisions of existing ordinances, chapters and administrative manuals; creation of manuals for policies and procedures; strengthening the role of the procurement director and improving the protest and appeal process.

The County already has several best practices in place. Additional best practices that the County may want to consider are discussed throughout the report, contained in the recommendations and summarized on pages 47-48.

The findings and recommendations in this report provide an opportunity to move the County procurement function to a higher level in its policies and procedures that will result in greater effectiveness for the procurement division and greater efficiency for the County. The recommendations are based upon best practices in public sector procurement and the profession. Recommendations also follow the American Bar Association 2000 Model Procurement Code for State and Local Governments. The manuals of Fairfax County, Virginia and Waukesha County, Wisconsin were compared to Milwaukee County and best practices contained in the manuals are included in the recommendations.

Scope and Methodology

Milwaukee County, Wisconsin (the County) engaged NIGP Consulting (NIGP) to conduct a review of the County's policies and procedures to include:

- Review of procurement related statutes that govern procurement:
  - Milwaukee County General Ordinance (MCGO) chapters that govern procurement or impact the procurement process:
    - (**MCGO32** Procurement Division;
    - **MCGO42** Disadvantaged Business Enterprise and Airport Concession Disadvantaged Business Enterprise Participation in County Contracting;
    - **MCGO43** Bidders Qualification Statement on Public Works Contracts;
    - **MCGO44** Public Works Contracts;
    - **MCGO46** Department of Human Services;
    - **MCGO56** Professional Services; and
    - **MCGO110**, Municipal Administration and Election by Chapter 295, Laws of 1975, Pursuant to Section 68.16 Wisconsin Statutes).

  - State of Wisconsin regulations that impact the County's procurement process.
    - Wisconsin statutes 59.52 and 66.0901. Chapters 43 and 44 follow these statutes for public works contracts.
    - Statute 46.23 that governs Human Services.
    - Statute 66.0131, Local Government Procurement.
    - Act 14,Chapter 16, 59.52(31) Public Contracts, Populous Counties

  - Regulatory constraints that may impede procurement efficiency.

  - Other policies and procedures manuals related to purchasing practices and procedures, such as P-card programs and vendor guides.

- Compare policies and procedures to the American Bar Association Model Procurement Code for State and Local Governments 2000 (ABA Code), appropriate State requirements and two (2) comparable entities to be determined by the Consultant and the County. The County selected Waukesha County, Wisconsin and Fairfax County, Virginia as comparative entities.

- Provide specific recommendations for each section of the County's existing policies and procedures documents.

- Submit a draft report for the County's review.

- Deliver a final report within one (1) week of receiving the County's feedback on the draft report.

In addition to the MCGO, State of Wisconsin regulations, the ABA Code and purchasing chapters and manuals of Fairfax County, Virginia and Waukesha County, Wisconsin, the following documents were reviewed:

- A-6 Procurement Memo, a diagram of the procurement process for items less than $2,000; services or supplies greater than $2,000, services or supplies greater than $2,000 that result in a PA where no purchase order exists;
- A6.313 Requisitioning Process, revised 5/8/2002;
- A6.315 Purchasing Authority "How to Buy Stuff";
- Administrative Procedural Manual for Procurement, Purchase Order Requisitioning, Section 1.02-1, original issued 11/1/1967, revised 8/22/2002;
- Administrative Procedural Manual, Procurement Professional Service Contracts, Section 1.13-2, original issued 5/7/1984, revised 2/1/2007;
- Administrative Manual Report of Department Purchases, Section 1.14-3, original issue 5/14/1984, revised 3-31-1989; and
- An Audit of the Milwaukee County Procurement Division May 2008.

Neither a vendor guide nor procedures for the P-card process were part of the review.

Ms. Connie Hinson, CPPO was assigned to this review. Her biographical sketch is included in Appendix D.

To augment the review of documents, telephone conferences were held with Mr. Patrick Lee and Ms. Stephanie Gulizia of the procurement division. Discussions were held with Mr. Jerome Heer, Director of the County's Audit Department, Mr. Mark Grady, Deputy, Office of Corporation Counsel and Greg High, Director of Architectural, Engineering and Environmental Services. Ms. Hinson thanks all who provided information for this review and appreciates their insight and invaluable assistance.

As requested by Mr. Lee in the Scope of Work, findings, observations and recommendations will be addressed for the governing documents. Specific sections in the documents will be addressed as needed. Best practices have been identified per his request.

This report addresses MCGO chapters, administrative procedures and internal documents provided to the Consultant by the County, State of Wisconsin regulatory statutes that impact local government procurement, the ABA Code and best practices and a discussion of procurement policies and procedures of Fairfax County, Virginia and Waukesha County, Wisconsin. The report contains a discussion of each document with recommendations, as well as a recommendation for policies and procedures. A discussion on authority and responsibilities of the procurement director is also included. There is an analysis of the protest and appeal process and, while a review of these processes was not part of the original scope, the Consultant feels it is critical to address this area to prevent unnecessary delay in award and project start-up.

The observations, findings and recommendations based upon review of documents, telephone discussions, comparisons with Waukesha County, Wisconsin and Fairfax, Virginia procurement functions and the ABA Code provide an analysis that will assist the County in its efforts to

move toward best practices in policies and procedures and greater effectiveness in its procurement function.

Milwaukee County General Ordinance Volume I
Chapters that Govern Procurement

General Assessment and Observations

Policies and procedures provide the backbone for a sound procurement function. Procurement authority and responsibility for local entities are established by ordinance or regulations that form the basis for policies. Policies at a minimum should clearly establish procurement's role, position, and responsibilities in the organization; the reporting structure; dollar limits, or thresholds that are required for formal bids and informal purchases; disposal of property, public advertising requirements; open records, legal and contractual remedies, specifications, ethics and the methods of procurement. Other areas may be included as well, depending upon the requirements and needs of the organization Policies are promulgated by the policy makers of organizations. The procedures then follow and are delineated to implement and execute the policies; they are the tasks that make the policies successful.

A procurement policy establishes and delegates authority and responsibility for the organization's acquisitions. Simply stated, the policy is the basis for procedures (developed by Procurement) that tell participants in the process, including procurement staff, management, elected officials, client departments and suppliers and contractors what they can and cannot do. Simply stated, policy is what should be done and procedures states how it should be done. For example, policy states procurement has responsibility and authority to purchase for the County. Procedures should state how a requisition should be submitted and what information should be included; how competitive sealed bids and proposals are publicly advertised, received and opened, evaluated and awarded and how informal purchases are determined and procured. Procedures for suppliers may be pamphlets of "How to do Business with the County" and should include submission of bids, becoming an eligible bidder and protesting an award. The procurement division should develop, define and have internal procedures detailing the processes.[2]

The County is utilizing several documents as the basis for procurement. The MCGO documents – Chapter 32, Purchasing Division; Chapter 42, Disadvantaged Business Enterprise and Airport Concession Disadvantaged Business Enterprise Participation in County Contracting; Chapter 43, Bidders Qualification Statement on Public Works Contracts; Chapter 44, Public Works Contracts; Chapter 56.30, Professional Services; and Chapter 110, Municipal Administration and Election by Chapter 295, Laws of 1975, Pursuant to Section 68.16 Wisconsin Statutes) are chapters created and approved by the Board of Supervisors. Chapter 46, Department of Human Services was included as a chapter to review but the contract process is completely outside of the realm of the procurement division.

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[2] Hinson, Connie, *Purchasing for Local Governments.* Level I, Local Government Financial Management Program, Carl Vinson Institute of Government, University of Georgia, 1995, page 8.

Some of these chapters have undergone legislative actions several times since their creation. For example, MCGO42, Disadvantaged Business, has had 27 amendments, revisions, renumbering, and deletions since its creation in 1992. MCGO43, Bidders Qualification Statement on Public Works Contracts has had 12 changes since it was originally published in 1981. MCGO44, Public Works Contracts has undergone 30 modifications since its creation in 1981. MCGO 46, Department of Human Services has had 38 revisions since its creation in 1951 with the majority of the changes due to renumbering. CGO110, Municipal Administrative Procedure has undergone 6 modifications since its creation in 1997.

While it is not efficient to rewrite governing documents in entirety whenever changes need to be made, there is always a possibility that over time, the documents become piecemeal due to the addition and revisions of state or federal requirements, problems being resolved or a need being met. It is always a good idea to periodically assess governing documents after they have been in effect for some time and rewrite them if communications are not clear, material is redundant or repeats sections of other chapters, or if policies are misunderstood or do not adequately address what the entity actually needs or is doing. Professionally, the procurement role in the organization has transitioned over the years from a clerical function to a management and strategic function and governing documents need to be revised to reflect this transition and the new responsibilities.

The Purchasing Standardization Committee has more authority than the procurement director regarding standards. The procurement director establishes standards, yet the committee can revise the standards. In a worst case scenario, the committee could implement standards that hinder competition.

The County protest and appeals process is governed by two Milwaukee County General Ordinance Chapters: MCGO32 governs procurement and MCGO110 governs public works and professional services. Public works contracts and professional services are specifically excluded from the procurement division's responsibility and authority. The two protest and appeal processes should be under one for consistency. A discussion of each process is contained in the sections for MCGO32 and MCGO110.

Review of procurement processes is outside of the scope of work for this engagement. However it is apparent that the way the protests and appeals process is set up, there is a potential for abuse. Suppliers or contractors have the capability to file frivolous actions that can delay projects until the action is resolved. When this happens, it hurts the County and its citizens.

There is no avenue for the County to suspend or disbar a vendor or contractor, nor is there a written policy to document vendor and contractor performance. This is critical to a strong procurement operation and provides protection for the County.

The different dollar thresholds for the types of procurements could cause confusion among clients. For example, MCGO43, Bidders Qualification Statement for Public Works Contracts cites that the County follows Wisconsin statute 59.52 for public works contracts. The formal bid threshold is $25,000. MCGO44, Public Works Contracts cites the bid threshold as $20,000. A discussion with Gary High, Director of the Architectural, Engineering and Environmental Services Division revealed this could be an oversight in updating changes.

Even when responsibility for specialized acquisitions falls outside of procurement responsibility, i.e. public works and professional services, the dollar thresholds should generally be the same for informal and formal purchases. Since the County follows state statute for public works acquisition, the $25,000 formal threshold cannot be changed. Informal purchase thresholds can be changed so there is uniformity for all three and requirements for formal purchases can be the same for procurement of commodities, equipment, non-professional services and professional services.

The following tables show the current dollar thresholds for procurement of commodities, equipment and non-professional services; professional services and public works.

Procurement – commodities and non-professional services
Informal purchases
Discretionary – client department <$2,000
Discretionary – procurement <$10,000
Open market – procurement $10,000<$25,000 3 quotations
Informal bids – procurement $25,000<$50,000 Sealed bids from all known vendors and suppliers
Formal purchases
Board approval required $50,000
Competitive sealed bids/proposals

Public Works
Informal purchases
Discretionary - <$5,000
Informal bids - $5,000<$25,000 Minimum of three informal bids
Formal purchases
Board approval required $25,000 Competitive sealed bids/proposals

Professional Services
Informal purchases
Discretionary <$2,000
Informal/discretionary >$2,000<$50,000 RFP process not required (non-capital)
Formal purchases – capital
Board approval $25,000 RFP process required
Formal purchases non-capital
Board approval $100,000 $50,000-$100,000 RFP process required with minimum of 3 proposals unless determined to not be cost effective RFP process required $100,000

NOTE – ACT 14 a new change in State Statute only requires contracts over $100,000 to go for Board approval.

If the County chooses to rewrite and revise its chapters, it may wish to consider increasing the limits for small purchases, competitive sealed bids and sealed proposals and acquisitions that require Board approval. A comparison of entities was done for St. Louis County in 2012 and is included as Appendix C.

Some governments are including an innovative method in their policy language that automatically increases the threshold for competitive sealed bids and competitive sealed proposals. This method permits a legitimate and efficient way to conduct business without having to seek Board approval whenever an increase in threshold is appropriate. An example of such language is:

"Every five years the Purchasing Director will calculate the cumulative inflation factor for the previous five years and add that figure, rounded to the nearest thousandth, to the threshold at which sealed bids are required."[3]

The chapters MCGO44, Public Works Contracts and MCGO56 Professional Services should be included in the new policy document, even though responsibility and authority is outside of the procurement division. Both are acquisitions and should follow the same process for competitive sealed bids, competitive sealed proposals, small purchases, emergency and sole source as outlined in MCGO32.

Having one procurement policy document will provide greater clarity and understanding of the procurement process. Once the policy is written and adopted, the County should develop separate procedures based on the policies. The Division of Architectural, Engineering and Environmental Services that has responsibility for public work acquisitions and client departments that have responsibility for professional services should work together with the procurement director to develop a procedural manual for the processes that are standardized as much as possible.

Should the County decide to rewrite their chapters, NIGP recommends the following or similar topics. The articles and sections can be tailored to the County's specific needs The ABA Code and Fairfax County, Virginia Resolution and Procedures were used as guides. Fairfax County, Virginia has both a resolution that addresses policies and a separate procedures manual. Milwaukee County may be interested in utilizing its format and titles.

[3] National Institute of Governmental Purchasing, Inc.Terry McKee, CPPO, CPPB, C.P.M., CPCP, Senior Consultant. *Review of Purchasing Policies, Methodologies, Enabling Legislation, Statutes, Codes and Ethics Ordinances. 2012, page 15.*

Article I. Purpose, Goals and Objectives

The trend today is to have procurement's goals and objectives on their websites, separate from the goals and objectives of the entity. These goals and objectives should mirror and complement those goals and objectives of the entity. If procurement reports to a department, such as finance or administrative services, the procurement goals should mirror and complement the department's goals as well. Many websites also include values. The purpose of this is to let the public and customers know that procurement takes its role in the organization seriously and its function is to provide value to the entity.

The procurement division's website contains the following that states the purpose of the division.

"The Procurement Division is empowered by Chapter 32 of the Milwaukee County Ordinances to purchase or contract for supplies, materials, equipment and contractual services needed by County departments, agencies and institutions. This authority does not include public works programs, repairs or alterations to buildings, structures, or leases of County-owned real estate and appurtenances which are administered by the Department of Public Works.

The Procurement Department is also authorized to develop standards, prepare specifications, sign and issue contracts and purchase orders, process Requests for Proposals, and assist the Department of Public Works in the sale of surplus or obsolete supplies, materials or equipment. Additionally, the Procurement Division provides DBE an opportunity to participate in Milwaukee County's procurement process pursuant to ordinances and annual goals established by the Milwaukee County Board of Supervisors.

The Procurement Division, within the scope of Chapter 32, shall obtain goods and services for our customers which enhance the quality of life in Milwaukee County and fully utilize all business segments.

Article I should contain the goals and objectives of the division, as well as its purpose. These should follow and complement the goals and objectives of the Department of Administrative Services and the County.

Article II. Organization and Delegation of Authority

The Department of Administrative Services delegates authority and responsibility for purchasing to its procurement division. A clear delegation of authority and responsibilities strengthens the function and prevents misunderstanding about its role in the organization.

The article should include:

- Definitions
- Creation of a procurement division and delegation of authority to the director
- Responsibilities of procurement
- Exemptions
- Delegation of authority to client departments

Article III. Requisition and Source Selection

The article should contain the following:

- Definitions
- Requisition, availability of funds and encumbrance
- Dollar thresholds for acquisitions
- Methods of source selection
  - Competitive sealed bid
  - Competitive negotiations/competitive sealed proposal
  - Small purchase
  - Emergency purchase
  - Sole source purchase
- Cooperative and inter-governmental arrangements

The competitive sealed bid and competitive sealed proposal processes should contain subsections for conditions of use and steps in the processes, including vendor selection, advertising requirements, pre-bid and pre-proposal conferences, receipt and opening of bids and proposals, cancellation and rejection of solicitations and award. The proposal process should discuss the use of evaluation committees and criteria. For emergency and sole source purchases, conditions for use and approval requirements should be outlined.

Article IV. Public Works Contracts

Although public works is handled separately from the procurement division, the chapter should be included here as a policy because it is part of the procurement process. Much of the solicitation process for competitive sealed bids and competitive sealed proposals is the same as acquiring commodities and non-professional services, including receipt and opening of solicitations and pre-bid conferences. Differences should be noted.

Article V. Professional Services

Ordinance 56.30 should be included in the manual as policy for professional services acquisitions. The process for solicitation of competitive sealed proposals is the same as that for procurement of non-professional services. Differences in the process should be noted.

Article VI. Specifications and Standards

Neither Chapter 32 nor 44 contain information on specifications; i.e. who has responsibility; use of restrictive specifications; brand names, etc. This article should include:

- Definitions
- Responsibility for specifications
- Types of specifications
- Standards
- Purchasing Standardization Committee

Specifications are critical for a successful acquisition. They identify need and if they are well written, encourage competition and assure quality. Each participant in the procurement process has a responsibility for developing specifications that will produce value to the County.

Article VII. Contract Formation and Types of Contracts

Responsibility for contracts is not specifically addressed in any of the chapters. This article should contain:

- Contract types and use
- Retention of procurement records
- Anti-competitive practices
- Administration of contracts
- Vendor and contractor performance

Article VIII. Legal and Contractual Remedies
Chapter 32 does not contain a method to suspend or debar suppliers or contractors for poor performance. Additionally, it does not prescribe the require documentation for identification of poor performance. These are important areas of procurement.

This article should include:

- Definitions
- Protest: the right to protest, authority to resolve protests
- Appeal: the right to appeal, authority and resolution
- Suspension and Debarment
- Breach of Contract

Article IX. Disposal of Surplus Property
The procurement director has responsibility for storage of surplus and disposal of property through public auction. This article should also include other methods of disposal that may be more cost effective and take less administrative time than a public auction. These include:

- Definitions
- Public auction
- Reverse auction
- Sealed bids
- Spot bids

Article X. Assistance to Small, Disadvantaged Business Enterprise and Airport Concession Disadvantaged Business Enterprise
This article should address procurement's role in the DBE program and reference Chapter 42 as the governing policy. Definitions and sections of Chapter 42 that apply to procurement should be included.

Article XI. Ethics
The County's Ethics Ordinance may be used or one specifically for procurement may be developed. Many of NIGP's members utilize the NIGP Code of Ethics.

Chapter 32, Department of Administration, Subchapter II, Procurement Division
The following observations and recommendations are made for Chapter 32.

There are more sections and discussions for negotiation and request for proposals than there are for the competitive sealed bid. Both are methods of source selection but the competitive sealed bid is the preferred method of procurement in the public sector. The ability to negotiate and utilize an alternate method to competitive sealed bidding was added to the ABA Model Procurement Code in 2000. It is designed to be used when competitive sealed bidding is not practical or advantageous and award is based on criteria other than price.

The competitive sealed bid and competitive negotiations, small purchase, emergency purchase and sole source are recognized best practice procurements. To obtain greater clarity and understanding, the different procurement methods should be a section titled "Methods of Source Selection" and relevant areas should be combined into this section.

Several of the ordinance sections contain procedures that should be deleted and included in a separate procedures manual.

A section should contain "Exceptions" to the responsibilities and authority of the procurement division. This section would reference chapters that are outside of the realm of authority for the division.

The following addresses individual sections of Chapter 32 with observations and recommendations.

Section 32.20: Words and phrases defined.
Definitions should be expanded to include the following, as used throughout the document. Definitions are found in the NIGP Public Procurement Dictionary of Terms, which is utilized as "The Comprehensive Reference for Public Purchasing Terms and Concepts." The County many want to use other definitions; however, they should be procurement directed and consistent.

Delegation of authority: "The conferring of authority by someone who has it, to another person, in order to accomplish a task." In Chapter 32, delegation of authority is from the director of administrative services to the procurement director. The procurement director may delegate responsibilities to procurement staff or client departments when it is in the best interest of the County.

Cooperative procurement: 1) The action taken when two or more entities combine their requirements to obtain advantage of volume purchases, including administrative savings and other benefits. 2) A variety of arrangements whereby two or more public procurement units purchase from the same supplier or multiple suppliers using a single IFB or RFP. 3) Cooperative procurement efforts may result in contracts that other entities may "piggyback".

Section 32.21: General administration
The department of administrative services has responsibility and authority for the procurement function within County and has delegated the function to its procurement division. If the procurement division is to successfully perform the procurement function, the authority and responsibility should in turn be delegated to the procurement director to include the responsibilities listed in Section 32.22. This delegation should apply to all sections of County chapters that deal with procurement except those that are specifically noted as "Exceptions".

Section 32.22: Department of administrative services
Once authority and responsibility for procurement have been delegated by the director of administrative services, all references to procurement should be under the purview of the director of procurement.

Responsibilities in public sector procurement include maximizing competition to obtain the greatest value for the entity, enforcing transparency and openness to safeguard the integrity of

the procurement process and ensuring fair and equitable treatment of suppliers and contractors. These should be added to the responsibilities listed in this section.

A responsibility should be added to the procurement director's responsibilities to ensure compliance with Milwaukee County General Ordinance Chapters and Procurement Policies and Procedures by reviewing and monitoring procurements conducted by any designee, department, official or employee of Milwaukee County.[4]

Section 32.23: Purchasing standardization committee
In Section 32.22, 1 (e) department of administrative services, the procurement director "develops and recommends standards for purchasing standardization committee approval and enforces the use of standards and specifications established under the provisions of this chapter." In Section 32.23, the committee "adopts, revises and promulgates written standards which satisfy the requirements of the county."

One open question is whether the role of the committee includes revising what the purchasing director develops. If one of the responsibilities of the procurement director is to maximize competition and value for the County, there could be a conflict with the committee if there is a preference for a particular brand by client departments that serve on the committee. To ensure maximum competition, the director and committee should jointly revise standards.

32.25 Purchasing and contracting procedure
The statement "Purchases of supplies, materials, equipment and contractual services shall be based on competitive bids" conflicts with the actual process. Not all purchases are based on competitive bids; discretionary purchases less than $10,000 or less are made at the discretion of the buyer without competition Section (2). Client departments have delegated authority up to $2,000 that does not require competitive bids.

(7-a-2 and 7-a-5) Delete "or his or her designee". Based on delegation of authority in Section 32.20, the procurement director has the authority to delegate as needed.

Add exception "Purchases of supplies, equipment or services based upon cooperative arrangements with other governmental units".

(7d) Change purchasing administrator to procurement director.

(9c) It is unclear which administrator is being referenced. If it is the purchasing administrator, change to procurement director.

Delete "procedure" from the title. Chapters should be policies. Procedures should be contained in a separate procedures manual.

Section 32.26: Protest and appeal procedure
Delete "or his or her designee" as approval is contained in Section 32.20.

Combine this section with the section "Legal and Contractual Remedies" that includes a sub-section on "Protest and Appeal."

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[4] Op. cit. American Bar Association, page 15.

(2b) Certified mail, return receipt requested is an expensive and cumbersome method. The County may want to consider eliminating this method of notifying bidders when award is to be made to other than the lowest responsive and responsible bidder. Instead, information could be included in solicitation documents that bid results will be posted online, on the E-Notify system. A "Notice of Intent to Award" could be included in the on-line information. For bids where bidders are not responsible or responsive, there is no need to notify.

It should be a rarity that an award is made to other than a responsible and responsive bidder, as they have met the requirements of a bid or request for proposal.

Delete "procedure" from the title of the section. The chapters are policies.

The Purchasing Standardization Committee has been established with administrative powers to handle protests and appeals. The committee is comprised of four County departments and three citizens appointed by the County Executive. Vendors can file appeals to this body for decisions made by the procurement director on their protests.

Chapter 32, 32.26 Protest and Appeal procedures provides the following time frame to file a protest and appeal:

3 days for a vendor to file a protest;
5 days for the procurement director to make a decision;
3 days for the vendor to file an appeal to the purchasing standardization committee.

There is no specified time frame once the appeal is filed. The chairman notifies the committee of a time and place to meet. Realistically, this could take several days. Already the award process has been delayed two weeks and scheduling participants for a meeting could take even longer.

The Committee hears appeals on the purchasing director's award decisions and can reverse such decisions. Because the procurement director has no avenue to move forward with awards if a protest or an appeal is filed; projects, equipment and services have the potential to be delayed for an indefinite period of time. Protests and appeals are the right of every supplier or contractor who feels aggrieved but when the County is not able to move forward with awards until a protest or appeal is resolved, the resulting delay has the capability to impede the County's ability to be effective and definitely hinders its efficiency.

It is apparent that the way the protests and appeals process is set up in the County, there is a potential for abuse. Suppliers or contractors have the capability to file frivolous actions that can delay projects until the action is resolved. When this happens, it hurts the County and its citizens.

A best procurement practice is where appeals can be made yet critical awards are not delayed. The ABA Code recommends the Chief Procurement Officer should have the authority to settle, prior to the commencement of an action in court a protest dispute. If the protest is not resolved by mutual agreement, the Chief Procurement Officer shall promptly issue a decision in writing that states the reasons for the action taken and informs the protestant of the right to judicial or

administrative review. The type of judicial or administrative review would be in accordance with the entity's stated ordinance/policy.[5]

The ABA Code also provides for an optional "Procurement Appeals Board" of individuals with procurement expertise, to hear appeals of those who do not believe the decision of the Chief Procurement Officer is fair, or has caused them damage. This must be done within a specified time frame. The Board looks at the action as to whether the solicitation award was made in accordance with the statutes, regulations and the terms and conditions of the solicitation.

The ABA Code suggests that no award should take place until the protest is resolved. However the Chief Procurement Officer can confer with the affected agency and make a decision to move forward with the award if the project, service or commodity is critical to the entity. In this case, award is made, the project moves forward and the supplier or contractor still has the right to legal action in a court of law.

Waukesha County, Wisconsin was contacted regarding its protest process. The County has vested appeal decision solely in the hands of the Purchasing/Risk Manager. Fairfax County, Virginia has also vested protest decision solely in the hands of the Purchasing Agent with the next step for the aggrieved supplier or contractor to institute legal action in a Virginia court.

Fairfax County's policy for protests, contained in the Fairfax County Purchasing Resolution, 2013, Bidder Contractor Remedies, Section 4, Protest of Award or Decision to Award states that "An award need not be delayed for the period allowed a bidder or offeror to protest, but in the event of a timely protest, no further action to award the contract will be taken unless there is a written determination that proceeding without delay is necessary to protect the public interest or unless the bid or offer would expire." This follows the ABA Code recommendations.

Gwinnett County, Georgia also has chosen not to have a body to hear appeals. When a protest is filed, the decision of the purchasing director is final. Award is made and if aggrieved suppliers or contractors feel they have been treated unfairly, they can file suit. The judicial body that hears the case is the Superior Court of the County and the suit is dealt with immediately. The review is based upon whether the purchasing director's actions correctly followed the County's purchasing procedures.

In a discussion with Van Stephens, Gwinnett County's Interim County Attorney, he said the process works very well. The protest and appeals procedure was implemented in the 1990's and to date, the County has only had two incidences where the decision of the purchasing director was challenged in court. Awards were made, the contractors challenged and the judge heard the case quickly. The challenge was based on whether the purchasing director followed the County's procedures for evaluation and award, which is the basis for all challenges. The judge's decision ruled in favor of the County. The County did not lose time on critical projects because there was no opportunity to delay based on a protest or appeal.

The process in place for the three counties – Waukesha, Fairfax and Gwinnett – prevents frivolous protests and appeals and does not delay important projects from moving forward.

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[5] American Bar Association, *The 2000 Model Procurement Code for State and Local Governments*. Article 9, Legal and Contractual Remedies pages 65-69.

Section 32.27: Delegation of authority
Since authority has already been delegated to the procurement director, add "to client departments" to the title of this section.

Delete "his or her designee."

(4) The procurement director has been delegated authority and responsibility for the procurement function. Included in this responsibility is the design and use of forms for all types of purchases and solicitations. Departments should not be designing procurement forms as this invites confusion. Forms for the different types of procurements should be centralized and authorized solely by the procurement director.

Section 32.28: Emergency purchases
The procurement director has been delegated authority for procurement and emergency purchases are a recognized method of procurement. Instead of notification to the department of administrative services, the notification could be made to the procurement division. The procurement director could issue a monthly report to the director of administrative services.

This section should be combined with the proposed section on "Source Selection Methods" in the recommended article *Requisition and Source Selection.*

Section 32.285: Procurement of items of apparel
This section mirrors specifications and requirements that would be contained in a competitive procurement for apparel. It also contains procedures. Unless there is a definitive reason to include this in the chapter, delete this section. If the rational is to address the topic in other commodity areas, then replace this section with the general prohibitions. Or, if there is a broader reason that applies, include it as a policy without the procedures.

Section 32.31: Cooperative purchases
Delete "his or her designee".
Combine with the proposed section on "Source Selection Methods" in recommended article *Requisition and Source Selection.*

Section 32.36: Negotiations and competitive proposals
Delete this section and combine with the proposed section on "Source Selection Methods" in recommended article *Requisition and Source Selection.*

Section 32.37: General
Competitive negotiation is an alternative to competitive sealed bids and is part of the competitive sealed proposal process. The conditions listed in this section are requirements for use in an RFP.

Combine with the proposed section on "Source Selection Methods" in the recommended article *Requisition and Source Selection.* This should be part of the competitive negotiations method of source selection.

Section 32.38: Converting from sealed bidding to negotiation procedures
Move to the section on "Source Selection Methods" in the recommended article *Requisition and Source Selection* under the competitive negotiations method of source selection.

Add that the negotiation will occur with the responsible and responsive offeror who submitted the lowest price.

Section 32.39: Solicitation and receipt of proposals
This section through section 32.49 contains more information on competitive sealed proposals (request for proposals, RFP's) than the competitive sealed bidding process. The competitive sealed bid is the preferred method of procurement in the public sector. The proposal process mirrors the competitive sealed bid process with the following exceptions:

- Award is not based on solely on price.
- Proposal contents are not public information when received and opened.
- Performance specifications are generally used.
- Evaluation is based upon scoring.
- Negotiations generally are part of the process.

Competitive sealed proposals should be treated as one of the methods for procurement. Move this to "Source Selection Methods" in the recommended article *Requisition and Source Selection* under the competitive negotiations method of source selection.

Section 32.40: General
Delete "or his or her designee".

Delete (5-a-h). These are procedures that should be included in a separate procedures manual and not with policies contained in the chapter.

Change purchasing administrator to procurement director.

(6) This has already been addressed under Delegation of Authority.

Section 32.41: Solicitation mailing list and advertising
This is part of the source selection process and should be moved to "Source Selection Methods" in the recommended article *Requisition and Source Selection* under competitive negotiations.

Section 32.42: Evaluation factors
This is part of the source selection process and should be moved to "Source Selection Methods" in the recommended article *Requisition and Source Selection* under competitive negotiations.

Delete "his or her designee."

Section 32.43: Right to award without negotiations
This is part of the source selection process and should be moved to "Source Selection Methods" in the recommended article *Requisition and Source Selection* under competitive negotiations.

Delete "his or her designee."

Section 32.44: Pre-proposal conferences

Delete "his or her designee."

This section should be moved to the recommended "Source Selection Methods", article *Requisition and Source Selection.*

(2a-c) and (3a-b) are procedures and should be moved to a separate procedures manual. Suggested wording for the Chapter is:

(2) The procurement director shall decide if a pre-proposal conference is required and make the necessary arrangements. It is understood that the director may delegate this task to a designee.

(3) The procurement director shall conduct the pre-proposal conference, furnish all prospective offerors identical information concerning the proposed acquisition, make a complete record of the conference, and promptly furnish a copy of that record to all prospective offerors.

Section 32.45: Receipt of proposals
Move this section to "Source Selection Methods" in the recommended article *Requisition and Source Selection.*

Sections 32.46-32.49
Delete "or his or her designee."

Move this section to "Source Selection Methods" in the recommended article *Requisition and Source Selection.*

Section 32.47: Disclosure and use of information before award
The County is to be commended for the strength of the wording in this section. The proposal process differs from the bid process from receipt, or opening to award. A comparison chart shows the differences in the two processes.

Action	Competitive sealed bids	Competitive sealed proposals
Receipt and opening	Information publicly read – bidder price, delivery	Names of offerors may or may not be publicly read
Evaluation	Lowest price from responsive and responsible bidder	Criteria contained in the proposal is the basis for award
Disclosure	Documents are open	Documents are closed until award

While there may be slight variations among governments, the actions noted above are standard in public sector procurement.

The County has chosen not to disclose the names of offerors until the award process is complete. The award process is complete only after the Board has given its final approval. This includes not only the public, but anyone outside of the procurement division within the government. This ensures the integrity of the process without internal or external pressures.

Section 32.50: Protests to Awards

This should be included in the recommended article *Legal and Contractual Remedies.* The protest and appeal process should be revised so that it is universal for professional services, public work and procurements. Provisions for debarment and suspension for vendors and contractors who perform poorly should also be included.

Delete "or his or her designee."

Section 32.51: Appeals to purchasing standardization committee
Move this to a section "Purchasing Standardization Committee. Revise the role of the committee.

Delete "or his or her designee."

Section 32.52: Unsuccessful Offer Debriefing
The County is to be commended for including this section as a policy in the Ordinance. A debrief is very important to suppliers and contractors so they can understand the reasons they did not receive an award. It is a best practice that provides greater knowledge of public sector processes and requirements to participants.

Recommendations for Chapter 32:

1. Rewrite Chapter 32 based on the suggested policy with appropriate articles. Combine current sections as noted.

2. Delete "and his or her designee" as delegation has been assigned by the Department of Administrative Services in section 32.21.

3. Strengthen the role of procurement and the procurement director by adding responsibilities, including control of all procurement forms.

4. Create separate policies and procedures or differentiate between the two if one document is created that contains both the policies/ordinances and procedures.

5. Provide more detail for the competitive sealed bid method of procurement. Once the preferred method is addressed, other methods of procurement can be discussed.

6. Eliminate the use of certified mail, return receipt requested for notification of intent to award to other than low bidder. The majority of businesses have fax machines. The e-notify or some other link on the website can be used for notification.

7. Revise the role of the Purchasing Standardization Committee.

8. Revise the process for protests and appeals to increase the efficiency for bid, proposal and small purchase awards. This includes delegating greater authority and responsibility to the procurement director for initial review and decision-making for all protests (including public works and professional service contracts). If the County feels it is in its best interest to have an optional committee to hear and decide appeals,

include language where critical projects are not delayed. Or, the County may elect for the courts to decide in lieu of a committee.

The ABA Code, Fairfax County, VA and Waukesha County, WI are models to consider.

Chapter 42 Disadvantaged Business Enterprise and Airport Concession Disadvantaged Business Enterprise Participation in County Contracts

This chapter is very thorough and complies with federal requirements for disadvantaged business enterprise participation.

The procurement division and departments are all involved in meeting goals. The chapter's requirements set the stage for all parties to work together to accomplish the established goals.

The Community Business Development Partners Office has an informative website and follows best practices to reach DBE and ACDBE suppliers and contractors. The newsletter, the Expo, "Contracting with Milwaukee, First Steps", the DBE Goals Report and Compliance Services are all excellent.

Both Fairfax County and Waukesha County have responsibility for DBE programs separate from procurement. Procurement is heavily involved in encouraging DBE participation in Fairfax County. Information is contained on the website and workshops are held to assist potential vendors and contractors to understand the purchasing process.

The ABA Code places responsibility for disadvantaged business programs under the purview of the Chief Procurement Officer. However, it is not necessarily a best practice for the procurement function to have responsibility for the disadvantaged and small business programs. Many entities have very effective separate offices and procurement and client departments work well with them.

NIGP was asked whether the DBE requirement for participation in public works contracts contradicts the definition of public works as defined in Wisconsin Statute 66.0901(1)(M)(b) Method of Bidding which reads:

> *Except when necessary to secure federal aid, whenever a political subdivision lets a public contract by bidding, the political subdivision shall comply with all of the following:*
>
> 1. *The bidding shall be on the basis of sealed competitive bids.*
>
> 2. *The contract shall be awarded to the lowest responsible bidder.*
>
> (b) *Except when necessary to secure federal aid, a political subdivision may not use a bidding method that gives preference based on the geographic location of the bidder or that uses criteria other than the lowest responsible bidder in awarding a contract.*

The Board of Supervisors has established a DBE program and can determine how the goals of the program are to be met. However, State law is very specific how public works contracts are to be procured and limits the acquisition method to competitive bidding, where award is to the lowest responsible bidder.

Awarding to other than the low responsible bidder to achieve DBE goals could be challenged by a bidder as conflicting with State law. The Counsel may want to research this further to see if there have been legal challenges and decisions.

Recommendation for Chapter 42

Counsel should research DBE and public works contract awards for assurance the County is in compliance with State law. If conflict is found, the County should revise its ordinance to comply with the State law for public works contracts.

NIGP commends the County for a very thorough DBE document and program.

Chapter 43 Bidders Qualification Statement on Public Works Contracts

Chapter 43 addresses qualification of bidders for public works contracts based on Wisconsin statute 59.52.

The County has a best practice in place for public works contracts. Requiring a qualification statement determines eligibility of bidders in advance so that responsibility does not have to be determined after a bid has been received and opened. This best practice eliminates reference checking and reduces evaluation time for award.

Section 43.02 states that contractor qualification statements turned in to the Clerk of Court prior to receipt of bids. While this practice is unusual, as most entities have statements turned in to the procurement office, if the process works for the County then it shouldn't be changed. The one caution is that architectural/engineering and environmental service should have sufficient time to evaluate and approve the contractors' qualifications.

To ensure consistency with the format of other MCGO chapters, the County should add definitions. The following definitions are found in the NIGP Public Procurement Dictionary of Terms. The County may prefer to utilize definitions in other chapters or those found in the ABA Code.

Contractor: Any individual or business having a contract with a governmental body to furnish goods, services, or construction for an agreed upon price.

Responsible bidder: A contractor, business entity or individual who is fully capable to meet all of the requirements of the solicitation and subsequent contract. Must possess the full capability, including financial and technical, to perform as contractually required. Must be able to fully document the ability to provide good faith performance.

Responsive bidder: A contractor, business entity or individual who has submitted a bid or request for proposal that fully conforms in all material aspects to the IFB/RFP and all of its requirements, including all form and substance.

Recommendation for Chapter 43:

Add definitions so that this chapter will be consistent in form to others governing procurement.

Chapter 44 Public Works Contracts

The chapter does not contain definitions. These should be added for consistency with other chapters in the ordinance.

If the director of administrative services has delegated responsibilities in this chapter to the procurement director or the director of architectural, engineering and environmental services the delegation should be included.

44.01 Public Bid Required, Exceptions

It should be noted that for public works contracts, the County follows Wisconsin statutes 59.52 and 66.091.

The dollar threshold for public bid is $20,000. Chapter 43 states the bid requirement is $25,000. NIGP has been told that the $25,000 threshold is correct.

44.03 Solicitation of Bids

The trend today is to move away from advertising in a newspaper, primarily as a cost savings. Instead, governments are utilizing their websites as their primary advertising mechanism. Unless state statute requires advertising in legal notices of a newspaper of general circulation, the County should move toward web notification.

44.06 Bid Opening

Generally, bids should be opened by the procurement division. For solicitations that the division has responsibility, bids and proposals are received by the County Clerk then transferred to the division. As noted in the discussion of Chapter 32, while receipt of bids and proposals by someone other than procurement is not the norm in the public sector profession, if this has been successful for the County and there have been no problems, there is no reason to change.

Opening bids and proposals is another matter. This step in the bid and proposal process is a recognized procurement responsibility and task. The ABA Code clearly assigns this responsibility to procurement. A separation of these duties has the possibility to produce a disjointed process.

44.08 Bid Rejection and Forfeiture and 44.10 Appeal

Recommendation for revision to the protest and appeal process is contained elsewhere in this report. If the County elects to revise the process as proposed, the section should be referenced in this chapter.

44.14 Award of Public Works Contracts

(1) Amount for competitive sealed bids should be changed to $25,000.

(4) "Contracts greater than $20,000 shall be awarded to the lowest responsive and responsible bidder after solicitation of bids." This should be changed to $25,000 and greater to include the dollar threshold and provide consistency with other dollar thresholds.

Recommendations for Chapter 44:

1. The competitive sealed bid process for advertising, selection of contractors, receipt and opening of bids should be the same for procurement and public works. *Article IV Public*

Works Contracts in the recommended policy manual should reference the process, then describe the additional or different requirements for public works acquisitions.

2. Amend the chapter to specify the change in the dollar threshold, from $20,000 to $25,000.

3. Revise dollar thresholds for small and discretional purchases to match those of the procurement division.

4. Replace public notice advertising in a newspaper with on-line notification of bids.

5. Place responsibility for opening bids in the procurement division, rather than the County Clerk's office. The steps in the bid process are universal and accepted practices in public sector procurement. The ABA Code recommends the Chief Procurement Officer have responsibility for these duties.

6. Add definitions for consistency with other chapters.

7. If the procurement director is the person delegated by the director of administrative services to share in the responsibilities for public works contracts with the director of architectural, engineering and environmental services, include the delegation.

Chapter 46 Department of Human Services

According to its web page, "the Department of Health and Human Services provides a wide range of life-sustaining and life-saving services to children and adults through age 60. Programs focus on providing services for delinquent children, developmentally disabled persons, physically disabled persons, mentally ill persons and the homeless. Many of the services provided are mandated by state statute and/or provided through a state/county contract." The department is comprised of four divisions: Behavioral Health, including EMS; Disability Services; Delinquency and Court Services and Housing.

In addition, the department has a Management Services Division that has responsibility for budgeting, accounting, contracting, human resources and other business and operational support functions.

Wisconsin Statute 46.23 gives authority to the County Boards of supervisors to establish by resolution a county department of human services on a single-county or multicounty basis to provide services. The county department of human services consists of the county human services board, the county human services director and necessary personnel. The county board of supervisors in a county with a single-county department of human services may transfer the powers and duties to the department. The county board of supervisors in a county with a single-county department of human services and the county boards of supervisors in counties with a multicounty department of human services may transfer the powers and duties of the following to the county department of human services.

This provides the basis for the Department of Health and Human Services to have responsibility for procurement, in addition to other administrative activities.

It appears from Chapter 46 and the website description that the department's procurements are obtained from state or county contracts. Although there is no reference, these contracts, depending upon the dollar threshold are very likely being procured by competitive methods. If this is the case, then the department is "piggy backing" off of contracts that have been bid by the County or the State of Wisconsin. These cooperative arrangements are a legitimate method for procurement that generally results in cost savings for participants.

46.09 Purchase of care and services by the County
This section provides approval oversight for purchase of human services from non-governmental vendors by the Board of Supervisors. Contracts are submitted to the appropriate county board or committee for review and recommendation prior to approval by the County Board. This stipulation ensures checks and balances for contracts that may not be based upon a cooperative arrangement.

Health and Human Services is designated outside of County procurement, having been established by Statute and the Board of Supervisors.

NIGP has no recommendation regarding policy for this chapter.

Chapter 56.30 Professional Services

56.30 Professional Services
Chapter 56.30 addresses professional services. These are distinguished from nonprofessional services that fall under the responsibility of the procurement division.

Subsection 4(A) specifies $20,000 for capital projects requirement for proposal solicitation. The dollar threshold has been revised to $25,000 per Wisconsin statute 59.52.

Subsection 5(a) requires that a request for proposal be used where the cost is $50,000 with a minimum of three proposal solicitations. Subsection 5(a-1) states that "for a contract with an estimated value between $50,000 and $100,000 the request for proposal procedure need not be used if it is determined by an administrator to be cost effective to the county not to seek proposals."

This is a wide variance where competition is not required. It is understandable that the proposal process can sometimes be a cumbersome one; however, it is important to obtain maximum competition, whether it is price or other measures of value. The proposal process was created as an alternative to competitive sealed bidding when there is a need to base an award on criteria other than price. The County's policy should require adequate competition to ensure maximum value to the entity. Only in circumstances where there is a threat to the health, welfare or safety of employees or citizens should this requirement be waived and then the acquisition becomes an emergency procurement.

Having professional services fall outside of the procurement division could cause confusion, particularly when non-professional services are the responsibility of procurement. The ABA Code, Waukesha County, Wisconsin and Fairfax County, Virginia have assigned professional services as a procurement responsibility. Since this cannot be determine by a review of policies and procedures, the County may want an outside consultant to conduct a review of

procurement processes to determine if this arrangement provides the greatest value and efficiency.

Subsection 7(a) are procedures and should be removed from the policy and included in the Administrative Procedures Manual.

Recommendations for Chapter 56.30:

1. Revise dollar threshold from $20,000 to $25,000 for public works professional services per Wisconsin statute 59.52.

2. Delete subsection 5(1-1) and require request for proposals where cost is $100,000. Exceptions to this should either be emergency or sole source.

3. Remove procedures from 7(a) and include them in a separate administrative procedures manual.

Chapter 110 Municipal Administrative Procedure and Election Not To Be Governed by Chapter 295, Laws of 1975, Pursuant to Section 68.16, Wisconsin Statutes

Chapter 110 addresses appeals that are not subject to Chapter 32. This includes Professional Services (MCGO56) and Public Works Contracts (MCGO44). Both are exempt from Chapter 32, Procurement.

The following discussion includes observations regarding the protest and appeal process.

Section 110.02 Definition and reviewable/ non-reviewable determinations
This section specifies the reviewable and non-reviewable determinations for adverse actions taken by a county authority that includes boards, agencies, officers, employees or agents. Aggrieved contractors are utilizing (b-1) as the basis for filing a protest – "the grant or denial in whole or in part after application of a contract……" Section (c-1) specifically excludes procurement, under chapter 32 from utilizing this ordinance.

Because client departments are authorized to conduct procurements for professional services, this category of contracting is outside the purview of the procurement division. The aggrieved offeror submits a protest to the department – i.e. authority – that managed the solicitation and award. The request for a review must contain the reason(s) for reversing the award. This request must be submitted within five days. The reviewing authority has ten days to respond regarding the decision and this time may be extended. The aggrieved offeror then has an additional five days to submit an appeal to the appropriate standing committee. The committee has ten days to conduct a hearing. After the hearing, which is similar to a judicial or administrative hearing where witnesses may appear and evidence is submitted, the standing committee has twenty days to notify of the decision. It is NIGP's understanding that there are eight separate boards that hear appeals.

Similar to the process in Chapter 32, an award has now been delayed, only the delay is even greater – at a minimum thirty days and very likely longer. If a project includes a specialized service or equipment that may have a long lead time for delivery, then a critical project is delayed, affecting the efficiency of the County and the welfare of its citizens.

Recommendations for Chapter 110:

1. The protest and appeals process should be universal and apply to all acquisitions. This includes procurement (Chapter 32), Public Works (Chapter 44), and Professional Services (Chapter 56).

   Those who are responsible for public works and professional service acquisitions should follow the same policies and procedures as those for the procurement director and the Procurement Standardization Committee or a similar fashion within a consolidated ordinance. Since public works (architectural, engineering and environmental services) and procurement report to the director of administrative services, the transition to procurement division responsibility should not be difficult..

2. The procurement division logically should be the first step in the protest process.

   For public works contracts and professional services awards, this provides objectivity. The director evaluates the solicitation and award process and issues a decision. If the offeror still feels the treatment is unfair and the proper process is not followed, then an appeal can be made to the Procurement Standardization Committee or a similar methodology.

3. Revise the process as discussed in Chapter 32 for the protest to initially be reviewed by the procurement director, with appeal to a committee as stated in the ABA Code. The process should contain an avenue to proceed with an award while the protest moves forward.

   This will eliminate the opportunity for delay in start-up if a project is critical. Should the County elect to abolish an appeals committee, the aggrieved party files directly with an administrative court. This reduces the opportunity for frivolous actions.

If the County decides to revise its protest and appeal process, the deciding factors should be the length of time the process takes now and eliminating the ability to file frivolous actions that can delay awards. As long as suppliers and contractors have an avenue for grievances, the County is ensuring fair and equitable treatment.

Administrative Manuals

General Assessment and Observations

The NIGP Dictionary of Terms defines procedures as:

> *"The detailed series of related activities that must be completed, and the order in which they must be done, to accomplish a given task."*[6]

NIGP findings and observations include:

1. The procedures reviewed in Administrative Manuals 1.02, 1.13 and 1.14 are detailed and clearly communicate the steps to follow in the areas they cover. The forms and screen shots that are included are helpful. They do not; however, address all of the tasks that should be included and the steps to follow for procurement policies.

2. The primary focus in 1.02 is the requisition process for the Advantage Financial System and it should have a dedicated manual without general procurement procedures.

3. Other procedures focus on how client departments should complete various reports. These instructions are very clear and easy to understand.

4. The purpose of procedures for the County should be to delineate the tasks to enforce policies. Administrative Manual 1.13 Professional Services is the closest to accomplishing this, as it includes procedures for MCGO42 and MCGO 56.30.

5. The manuals were written in early years and require revisions for dollar thresholds. Public work capital projects require competitive sealed bids and Board approval at $20,000 when the threshold has been raised to $25,000. The requirement for competitive sealed proposals for professional services when the threshold reaches $100,000 is not adequately addressed.

6. Procedures are not fully developed. Administrative procedures should delineate step by step tasks in the procurement process that are stated in the policies.

7. There is no description of the procurement process that corresponds with Chapter 32 except what to do when using the Advantage Financial System.

The current administrative procedures are detailed but do not address all areas of procurement. At the very least, these should be updated to reflect the MCGO chapters.

Should the County decide to revise the policies with categories as recommended for Chapter 32, procedures should be written for each of the policies. For example, source selection methods should detail the steps for the five procurement methods. This should be a "how to" for procurement division, architectural, engineering and environmental division and client departments to follow for acquisitions of commodities, equipment and non-professional services; public works and professional services.

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[6] NIGP Dictionary of Terms, op. cit. page 88.

Recommendations for Administrative Manuals:

1. Develop a procedures manual that is founded on the County's procurement policies as enumerated in the Milwaukee County Governing Ordinance Chapters. Procedures should accomplish adopted policies.

2. Include in the procedures manual a detailed diagram that flow charts steps in the procurement process.

3. Revise dollar thresholds to reflect the County's current practice and requirements.

4. Develop a separate procedures manual for the Advantage Financial System.

5. Create a client department manual that explains the steps in the procurement process and the role and responsibilities of clients.

6. Create a "How to Do Business" with Milwaukee County for suppliers and contractors.

Procedure, Administrative Manual 1.02 Procurement, Purchase Order Requisition (RX)

Parts of the administrative manual were written in 1967, 1974 and 1977 and revised in 2002. It provides procedures for the following:

- Requisition process for the Advantage Financial System (1.02);
- Authorized requisition signature record (1.03);
- Purchase procedures (1.04);
- Price agreement procedures (1.05);
- Partial receipts for materials and services (1.06);
- Stores requisition (1.07);
- Stores requisition batch header (1.08);
- Quality assurance inspection and testing (1.10);
- Decentralized purchase order (PD) (1.11); and
- Vendor and requisition inquiry.

Sections 1.02,1.05,1.11 and 1.12 are procedures for the Advantage Financial System. The remaining sections are primarily procedures for the client departments.

Purchase Procedures 1.04-3 Departmental Purchase Order

The dollar threshold for departmental spending is $1,000. According to Chapter 32, the discretionary threshold for departments is $2,000.

Recommendations for Administrative Procedure Manual 1.02, Procurement Purchase Procedures:

1. Develop separate manuals for using the Advantage Financial System for clients and procurement staff.

2. Develop procedures for the policies recommended in Chapter 32 that deal specifically with the procurement process.

3. Expand the sections that deal with procurement procedures for departments to include the methods of procurement: competitive sealed bids, negotiations, small purchase (discretionary and open market quotations), emergency and sole source.

4. Revise dollar threshold for departmental discretionary purchases to $2,000.

The manual is very clear and detailed and is an excellent "how to". The inclusion of forms and illustrations enhance the instructions.

Procedure, Administrative Manual 1.13 Procurement, Professional Services

This administrative manual is thorough and details the procedures for the procurement of professional services based on the policies contained in MCGO42 and MCGO56.30. It was issued in 1984 and revised in 2007. It does not contain the revised public work dollar threshold of $25,000. It includes some procedures for inputting requisitions into the Advantage Financial System. The following addresses the sections that require revision.

5A Procurement of Services, Professional Service Definition Requirement

This section states that "any remaining services, which remain undefined, should be forwarded to the Purchasing Standardization Committee for a formal ruling. See County Ordinance 32.23."

Chapter 32.23 does not list this as one of the responsibilities of the Purchasing Standardization Committee. The Corporation Counsel or the procurement director has the knowledge to determine if a procurement should be treated as a professional service.

5D(1) Request for Proposal (RFP), Requirements for Use

A) Contract Values up to $19,999

This does not follow the policy in MCGO56.30. Professional service acquisitions up to this amount do not address the use of a discretionary RFP. The dollar threshold in Chapter 56.30 is >$2,000 < $50,000 for a discretionary procurement.

B) Contract Values of $20,000 to $99,999

This section does not differentiate between a capital and non-capital professional service. If this refers to a capital professional service, then the threshold should be changed to $25,000 to conform to Wisconsin statute and MCGO43.

If this is a non-capital professional service, it does not conform to Chapter 56.30, which says that an RFP is required for procurements of $50,000 unless the administrator deems it is not cost effective.

5D(3) Solicitation of Proposals

Advertising in a public newspaper serving the Milwaukee area is an expensive method that entities are replacing with notification on website. The discussion in Chapter 32 applies here also. Unless Wisconsin statute requires advertising in legal notices of a newspaper of general circulation, the County can utilize a less expensive method.

5D(4) Proposal Evaluation and Vendor Notification Procedures
To ensure objectivity in the proposal evaluation process, a representative from the procurement division should be included on the committee. The evaluations should be fully documented with scores.

5E Documentation of the Selection Process
Whether proposals are scored independently or as a group is not addressed. It is an accepted procurement practice to score proposals individually, then bring the scores to the group for a cumulative scoring.

6 County Board Approval

6C Professional Services – Capital Projects Managed By the Department of Transportation and Public Works and Charged to the Capital Project Funds (1200-1899)
6C1) Contract values to $19,999 should be changed to $24,999 to conform with Wisconsin statute revision and MCGO Chapter 43.

6C2) Contract values $20,000 and greater should be changed to $25,000 to conform with Wisconsin statute revision and MCGO Chapter 43.

6C3) Extensions and amendment thresholds should be changed to $25,000.

6D Professional Services – Operations
Contracts where the value is $100,000 are not addressed. County Board approval is required.

7 Professional Services Contracts
7B Contracts of $2,000 or less
"CBPD" needs to be defined as Community Business Development Partners.

7D1) Contracts over $49,999 must contain the contract language on Non-discrimination, Equal Opportunity and Affirmative Action programs in accordance with MCGO56.17.

The exceptions in 56.17 to contracts containing the language on Non-discrimination, Equal Opportunity and Affirmative Action programs are:

- departmental purchase orders;
- emergency purchases;
- sole source purchases;
- purchases from foreign countries;
- purchases from governmental agencies; and
- purchases from petty cash (limit of $50,000)

There is no mention of contracts under $49,999 being an exception to this requirement.

Checklist for Professional Service Contracts: Capital Improvements Project Section For Professional Service Contracts Related to Capital Improvements Projects
The $20,000 should be changed to $25,000 to comply with Wisconsin statute and MCGO43.

Checklist for Professional Service Contracts: Professional Service Contracts for General Operations
The $100,000 dollar threshold is not addressed.

Recommendations for Administrative Procedure Manual 1.13 Procurement Professional Services:

1. Rewrite procedures to match the recommendations for policies, including the same headings and sections recommended for Chapter 32.

2. Revise dollar thresholds for capital project requirements to match Wisconsin statute 59.52 as referenced in MCGO43.

3. Delete 5A referral for professional service definition to the Purchasing Standardization Committee. This is not one of the responsibilities of the committee as stated in Chapter 32.23.

4. Replace advertising in a newspaper of general circulation in Milwaukee with internet and web notification.

5. Clarify with Corporation Counsel whether contracts greater than $2,000 and less than $49,999 should contain language on Non-discrimination, Equal Opportunity and Affirmative Action as specified in MCGO56.17.

The County is to be commended for detailed procedures. The Appendices are beneficial and provide excellent communication and instructions. The Checklist is particularly helpful.

Procedure, Administrative Manual 1.14-3

This Administrative Manual addresses procedures for Report of Departmental Purchases (1.14). Request for Non-essential Purchase (1.15), Request for Exemption from Corrective Action Plan (1.20) and Request for Exemption from Corrective Action Plan – Position Actions (1.21)

1.14 Report of Departmental Purchases

The purpose of this report is to provide a method for accounting Minority Business Enterprise (MBE) and Women-owned Business Enterprise (WBE) participation in Departmental Purchase Orders and Professional Services, in accordance with Milwaukee County Board Resolution (File No.82-807). Reporting instructions and form were originated in 1984 and revised in 1989.

References in MCGO42 and MCGO56.30 refer to Disadvantaged Business Enterprise (DBE) instead of Minority Business Enterprise (MBE). It appears departments are tracking Women Owned Business Enterprise (WBE) even though they are listed as a DBE in MCGO56.30.

1.15 Request for Non-essential Purchase

This was issued in 1995 and revised in 1996 for a freeze on expenditures. NIGP has been advised it is no longer used. It should be deleted and the administrative manual revised.

1.20 Request for Exemption from Corrective Action Plan

This was issued in 2008 and revised in 2010 as a control of budgeted spend. NIGP has been advised it is no longer used. It should be deleted and the administrative manual revised.

Miscellaneous Administrative Documents

General Assessment and Observations
While these documents require revisions, they are excellent and well written documents. They can easily be revised to correspond to the recommended policy changes.

The 2008 Audit Report is a stand-alone analysis of the procurement division.

NIGP recommends:

1. Incorporate all documents into separate procedure manuals for procurement division staff and client departments.

2. Add public works and professional services to the revised manual to follow the recommended policy manual.

3. Replace references to purchasing administrator and assistant purchasing administrator to current titles.

4. Re-title A6 Procurement Memo and A6.3.13 Requisition Process and include both in the procedures manual with A6.A Milwaukee County Procurement Division Thresholds.

5. Implement the recommendations of the 2008 Audit Report to include best practices for policies and procedures and revision of current regulations.

6. Audit all categories of procurements on a scheduled basis.

A6 Procurement Memo
This is an excellent diagram for purchases less than $2,000, the client department dollar threshold, and over $2,000 when the request is forwarded to the procurement division. The diagram is not titled but it appears to be working instructions for departments. It is dated 2012 but has the notation there are no changes in 2013.

This type of diagram should be included in procedures. If the County decides to create a separate procedure manual for client departments, then this illustration helps to better understand the process.

Use of the purchasing card for departments is not addressed. It should be added as a method of procurement that has been delegated to departments.

It would be helpful to illustrate dollar thresholds that are discretionary, require informal written bids and dictate the use of the formal process – competitive sealed bids or competitive sealed proposals. Document A.6.313 is relevant and could be used for departments as well as the procurement division.

This type of diagram should be included in the procedures for professional services and public work procurements. The procurement division has an illustration in A6.313.

A6.A Milwaukee County Procurement Division Purchasing Thresholds

This is an excellent diagram that illustrates the dollar thresholds that require the different methods of procurement. It should be included in a procedures manual, along with public works and professional services dollar threshold requirements.

The document is current, noting no changes as of January 2013.

A6.3.13 Requisition Process

The procedures are based on the policies contained in MCGO32. They have a revision date of 2002 with a "no changes" in January 2013.

These are very detailed and easy to follow procedures. They correspond and represent the relevant sections in Chapter 32 but do require revisions in some of the sections. The citations to the specific sections in 32 are denoted which makes it easy to cross reference.

Because they address the procurement process and not just the requisition process, the title should be changed to "Procedures for Chapter 32 Policy."

The following addresses the particular sections:

Chapter 1, 1.3 Buyer Function, 1.31 General Awards
1.31-a Editing and Awarding from Requisitions, (4)
This section states that "no requisition is to be returned to the department without the approval of the purchasing coordinator." The fact that it is part of the procedures is commendable. If there is anything that upsets a requestor, it is having a requisition returned for a reason that could have been resolved with a phone call.

1.32-b Bid Processing for Blanket Contracts (4)
References to Assistant Purchasing Administrator and Purchasing Administrator should be changed to the current titles.

Chapter 2 Exceptions to Competitive Bidding and Awarding
Reference to the Purchasing Administrator should be changed to current title.

Section 2.4 Discretionary Purchases
Dollar threshold should be revised from $5,000 to $10,000.

Section 2.6 Public Works Project Special Provision
Reference to Purchasing Administrator should be changed to current title.

Chapter 4 Protest and Appeal Procedure
References to Purchasing Administrator should be changed to current title.

Should the County elect to revise its protest and appeal process, the procedure should reflect the new policy.

Chapter 8 Negotiations and Competitive Proposals
References to Purchasing Administrator should be changed to current title.

Section 8.12 Evaluation Committee
As noted in the discussion in Chapter 32, a representative from the procurement division, preferably the buyer who managed the proposal solicitation should sit on the evaluation committee. This ensures objectivity in the evaluation process. It also helps buyers better understand the services required and the departments' needs.

RFP Evaluation Rules
This clearly defines responsibilities for members of the evaluation committee. The procurement division director may want to submit this to the NIGP library to share with his peers, as not all entities have a document like this.

8.15 Protest to Award
From the correction made where certified mail/return receipt has been marked through and replaced by fax machine transmission, it appears the County is no longer utilizing the mailing. If this is correct, Chapter 32 should be revised to reflect the current practice.

Should the County decide to revise its protest and appeal procedure, the procedures should be revised also to reflect the change.

Attachments A, B, C, D and E
The Contract Negotiation Request Form (attachment A), the Scoring Method (attachment B) the Evaluation Categories (attachment C), General Instructions for the Evaluation of the RFP (attachment D) and Evaluation Form (attachment E) are useful documents that provide information to evaluators to assist in scoring. So many times client department participants who are part of the evaluation committee for the first time do not know what they need to do. Scoring as objectively as possible in a subjective process can be difficult. These are very good samples.

A6.3.15 Purchasing Authority
This Power Point "How to Buy Stuff" is a training tool that requires revision (reference to purchasing administrator). It is a thorough overview of the process that includes forms. The creation date was 2001.

An Audit of the Milwaukee County Procurement Division 2008
The findings included in the 2008 audit of the procurement division include the following findings that are included in the scope of work for this engagement:

- "significant deficiencies in Procurement's written policies and procedures"
- "a lack of strict observance of procedures"
- "written policies and procedures have not been updated since 2002, even though significant procedural changes have occurred."

A best practice in the procurement profession is to have an audit of the function once each year. This annual practice ensures compliance with procedures and verifies whether or not recommendations from the previous audit have been implemented. If they have not, auditors are able to identify obstacles that prevented implementation.

One of the primary goals for procurement should be transparency. In addition to being a best practice, transparency prevents abuse and fraud. Having an objective party conduct an

analysis ensures that the function is above reproach and that all participants in the process are following policies, procedures and regulations.

Recommendation #8 of the report states that the County should "initiate a review of Best Practices in government procurement policies and procedures and incorporate such in a complete revision of Milwaukee County Procurement Policies and Procedures." A summary of best practices for procurement policies and procedures is included in this report.

Recommendations for 2008 Audit:

1. Schedule an audit for commodities and non-professional services (the procurement division), public works (department of transportation and architectural, engineering and environment services division) and professional services acquisitions (client departments).

2. Conduct annual audits. If Internal Audit staff does not have sufficient staff for annual audits of the categories of procurements, stagger over a three year period.

3. Revise, strengthen and standardize policies and procedures.

4. Incorporate the best practices contained in this report into policies and procedures.

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Wisconsin Statutes

As part of the Scope of Work, NIGP reviewed State of Wisconsin legislation that impacts Milwaukee County's procurement.

Article 14, Public Contracts for Populous Counties over 750,000

Created 16.59.52

Created in 2013, the Article states:

(b) 1. Any contract with a value of at least $100,000, but not more than $300,000, to which a county is a party and which satisfies any other statutory requirements, may take effect only if the board's finance committee does not vote to approve or reject the contract within 14 days after the contract is signed or countersigned by the county executive, or as described in subd. 2.

2. If a board's finance committee votes to approve a contract described under subd. 1, the contract may take effect. If a board's finance committee votes to reject a contract described under subd. 1., the contract may take effect only if the contract is approved by a vote of the board within 30 days after the board's finance committee votes to reject the contract.

(c) Any single contract, or group of contracts between the same parties which generally relate to the same transaction, with a value or aggregate value of more than $300,000, to which a county is a party and which satisfies any other statutory requirements, may take effect only if it is approved by a vote of the board.

d) With regard to any contract to which a county is a party and which is subject to review by the board or by a committee of the board under this subsection, the board's finance committee is the only committee which has jurisdiction over the contract.

If the County considers raising the dollar threshold that requires Board approval, Act 14 provides the basis for such action. The threshold for formal bids and proposals could transition as well.

59.52(29) Public Works

This statute section sets the formal bid requirement at $25,000 that was previously $20,000. It specifies the award shall be to the lowest responsible bidder. The section reads as follows:

Public Work, how done, public emergencies (a)all public work including any contract for the construction, repair, remodeling or improvement of any public work, building or furnishing of supplies or materials of any kind where the estimated cost of such work shall exceed $25,000 shall be let by contract to the lowest responsible bidder. Any public work, the estimated cost of which does not exceed $25,000 shall be let as the Board may direct.

This subsection does not apply to highway contracts which the highway committee or the county highway commissioner is authorized by law to let or make.

66.0901 Public Works, Contracts Bids

This statute specifies that public works contracts be acquired by competitive sealed bids with award to the lowest responsible bidder. It establishes pre-qualifications of bidders and addresses rejection of bids and corrections of errors in bids. Other areas contained in the statute are classification of contracts and provides the ability to divide work and bid and award on that basis.

The statute requires a sworn certificate from the bidder that all documents have been examined prior to submission to the County and requires that a list of subcontractors who will perform any part of the work be provided.

MCGO43 and MCGO44 follow these chapters for public work acquisitions.

The Wisconsin statutes that govern County public works projects are consistent with those of other counties. Most entities follow their state statutes for public works contracts.

46.23 County Department of Human Services

Wisconsin Statute 46.23 establishes departments of human services for counties through the Board of Supervisors. The county board of supervisors in a county with a single-county department of human services may transfer the powers and duties to the department. This appears to be the basis for the Department of Human Services to have responsibility for procurement to carry out responsibilities for human services.

66.0131 Local Government Purchasing

The following subchapters impact the County's procurement:

- **Intergovernmental Purchases without Bids (66.0131.2)**
  Notwithstanding any statute requiring bids for public purchases, any local governmental unit may make purchases from another unit of government, including the state or federal government, without bids. (Note: Applies only to procurements under $100,000 threshold.)

  MCGO32.31 provides for cooperative or intergovernmental purchasing. The section does not reflect the limit of less than $100,000. If the County is following the statute, it should be noted.

- **Recycling (66.0131(3)(a)1**
  A local governmental unit to the extent practicable, must make purchasing selections using specifications developed by state agencies under § 16.72(2)(e) to maximize the purchase of products utilizing recycled or recovered materials.

- **Recycling (66.0131(3)(a)2**
  Local governments must purchase at least a minimum amount of paper made from recycled or recovered content. Local governments must ensure the average recycled or recovered content of all paper purchased, measured as a proportion, by weight, of the fiber content of all paper products purchased in a year, is not less than 40% of all purchased paper.

There is no discussion of purchase of recycled materials or reference to the Wisconsin statute in Chapter 32. Purchasing "green" is a recognized best practice and should be included in policies and procedures.

- **Life Cycle Cost Estimate (66.0131(5)**
  A local governmental unit shall award each order or contract for materials, supplies or equipment on the basis of life cycle cost estimates whenever that action is appropriate. The terms, conditions and evaluation criteria to be applied shall be incorporated into the solicitation of bids or proposals. The life cycle cost formula may include, but is not limited to, the applicable costs of energy efficiency, acquisition and conversion, money, transportation, warehousing and distribution, training, operation and maintenance, and disposition or resale.

  Life cycle costing/total cost bidding is a preferred method for procurement of equipment. It is applicable for both competitive sealed bids and proposals. The total cost of ownership applies to public work and non-public work capital assets.

The County should be utilizing these best practices and include it in its policies and procedures.

Recommendations for Wisconsin Statutes:

1. Note the less than $100,000 limit for cooperative/intergovernmental purchases if the County is following this statute.

2. Include a section on purchasing recycle materials in policies and procedures.

3. Include a section on life cycle costing in public works and procurement policies and procedures.

4. Consider raising the dollar threshold for formal bids and proposals and Board approval to $100,000, based upon Article 14.

The 2000 Model Procurement Code for State and Local Governments

The ABA represents the standard for procurement in the public sector. The Code provides:

1. The statutory principles and policy guidance for managing and controlling the procurement of supplies, services, and construction for public purposes;

2. Administrative and judicial remedies for the resolution of controversies relating to public contracts; and

3. A set of ethical standards governing public and private participants in the procurement process.[7]

There are not many local governments that have an independent procurement function that reports directly to the chief executive officer. Most report to the chief financial officer or the director of the department of administration based upon the government's organizational structure and its particular needs – i.e. what works best for efficiency and effectiveness. Still, the Code is very relevant and serves as a model for local government procurement.

The ABA Code is a best practice and modeling the procurement function, with necessary adaptations to meet the government's needs ensures transparency and ethical buying. While not all governments can afford to have a chief procurement officer, sufficient authority can be vested with the person in charge to assure a strong procurement operation.

Adopting the model of the Code increases communication and understanding. If there is one document that contains all policies, then ability to circumvent the process is reduced. The result is less confusion, reduced duplication, elimination of waste and protection against abuse by participants in the process – both procurement personnel and client departments.

The Code is referenced for relevant sections throughout the report. While localities may not need an exact duplication of the Code, they do need policies that promote open competition, transparency and equitable treatment of suppliers and contractors.

[7] Op.cit., *ABA Code*, page xi.

Policies and Procedures
Fairfax County, Virginia
Waukesha County, Wisconsin

The County selected two counties to compare policies and procedures. Fairfax County, Virginia has a population of 1,081,726 and Waukesha County has a population of 389,891[8] There are ten members elected to the Board of Supervisors for Fairfax County and twenty-five for Waukesha County.

Fairfax County is often used as a benchmark for entity comparisons. The Purchasing and Supply Department is the primary agency for the procurement of goods and services for the Fairfax County Government and Fairfax County Public Schools.[9] The department provides the county government with overall material management which includes purchasing, non-capital construction, warehousing, inventory management, and fixed asset accountability. Support is also provided for purchasing, and fixed asset accountability for the Fairfax County Public Schools.[10]

The Fairfax County Purchasing Resolution prescribes the basic policies for the conduct of all purchasing in the County. It was revised in July 2013. Purchasing is regulated by the *Code of Virginia, Virginia Public Procurement Act* which governs the purchase of supplies, materials, equipment and contractual services from nongovernmental sources and specifies the method of procurement.

Articles in the *Resolution include:*

I. General Provisions
II. Purchasing Policies
III. Construction Contracting
IV. Bidder/Contract Remedies
V. Ethics in County Contracting
VI. Supply Management

While the Articles are different from those in the ABA Code, the outline is basically the same.

Similar to Milwaukee County, construction and public works contracts are vested outside of the authority of Purchasing and Supply. Professional services are the responsibility of the Purchasing and Supply Department.

The policies are included in the *Resolution* and delineated in the procedures. The *Resolution* is available on the County's website and serves as a mechanism to enhance the government's transparency.

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[8] National Association of Counties, 2010 Population, Website http://www.naco.org/counties/pages/findacounty.aspx
[9] Fairfax County, Virginia Website http://www.fairfaxcounty.gov/dpsm/
[10] Ibid.

Fairfax County's resolution is an excellent document and should Milwaukee decide to rewrite their policies, a valuable resource and guide.

Similar to Milwaukee County, Waukesha County is governed by ordinances that are the basis for its policies. The purchasing manager is responsible for procurement for all county departments.

Chapter 8, Section 2.492(a) provides the ability to adjust the dollar threshold (currently at $25,000) on an annual basis by the purchasing manager based on inflation factors. The manager also has the ability to negotiate an adjustment of a bid price with the lowest responsive and responsible bidder, including changes in the bid requirements to bring the bid price to available funds. The lowest responsive and responsible bidder cannot exceed available funds by more than 5%.

This allows greater flexibility for the County to conduct business than Chapter 32.38 which requires contacting all responsive and responsible bidders to give them an opportunity to negotiate. Realistically, this has the opportunity to cause more problems than a statement in the bid terms and conditions that the County has the right to negotiate with the lowest responsive and responsible bidder if the bid price exceeds available funding. The County needs to explicitly state the conditions that allow negotiation.

The ability to negotiate an adjustment to a bid price that exceeds available funding eliminates having to rebid, saving time for the entity and the offeror. Negotiating with the lowest responsive and responsible bidder provides a safeguard and maintains fairness.

These two provisions result in efficiency and value to the entity. Being able to adjust the formal dollar threshold to inflation eliminates the governing body from having to change legislation and policy. Typically when an entity wants to raise the formal competitive requirement, either legal or procurement researches "what other entities are doing". While this benchmarking is a good practice to perform periodically, it is time consuming.

Waukesha has a set of guidelines for all of its procurement activities. These are detailed and easy to understand. The instructions for both purchasing and the client departments are explicit. One section includes a "Will Do" and a "Will Not Do" section. The "Will Do" list includes the County's Chart of Accounts (object codes) for commodities and services that the purchasing division adds value by handling. The "Will Not Do" list shows the object codes that client departments handling provides the greater value, as long as they follow procedures.

Similar to Milwaukee, Waukesha has forms and a check list for RFP's that are excellent.

Waukesha County transitioned to Oracle two years ago and has delayed updating its procurement procedures for the new system. The procedures currently being used are very specific. They combine relevant general procurement procedures as they relate to the process for the financial/procurement system. They include all areas of procurement so that a new employee would have no trouble understanding how to do a task.

There is an excellent section on setting up Bid and RFP files and a very good check list for RFP's.

The County selected two entities for comparison that have excellent policies and procedures in place. Should the County elect to revise its documents based on the recommendations contained in this report, both counties' policies and procedures provide solid examples.

Best Practices in Public Sector Procurement for Policies and Procedures

NIGP was asked by Patrick Lee, Procurement Division Director to identify best practices in the public procurement profession that relate to policies and procedures. The 2008 Audit Report also recommends that best practices be incorporated in Chapter 32, the procurement division's policies.

The NIGP Dictionary of Terms defines best practice as:

> *A business process, activity or operation that is considered outstanding, innovative or exceptionally creative by a recognized peer group. It may be considered as a leading edge activity that has been successfully adopted or implemented and has brought efficiency and effectiveness to an organization. It may result in approved productivity, quality, reduced costs and increased customer service.*

Identifying and incorporating best practices allows an entity to recognize problem areas and focus on improvement based on approaches that have already been successfully used.

Best practices are normally included in a process review as part of recommendations to improve the procurement function. While some of the best practices listed in this section typically apply to a review, they should be documented in policies and procedures, particularly if they are being utilized.

1. **Life cycle costing**
   This is addressed in Wisconsin Statute 66.0131(5) but is not included in Chapters 32 or 44.

2. **Transparency**
   Transparency in government is accomplished by clearly expressed, readily available regulations, policies and procedures. Technology is one way to promote transparency. Utilizing the web site to post policies, bid and proposal terms and conditions results in a clearer understanding of how the County operates and provides easy access for participants in the process.

3. **Standard documents**
   The ABA Code is a model for local governments. Standard documents – such as one document that includes all policies minimize confusion and strengthen the process.

4. **Clear instructions for evaluating proposals**
   The County already has these for procurement of professional and non-professional services. The samples and instructions are excellent documents and only need to be included in a procedural manual.

5. **Conduct briefings for non-successful bidders and proposers.**
   This practice helps suppliers and contractors understand why they were not successful in bid or proposal award. It is also an important step that fosters good relationships in that it increases communication, knowledge of the procurement

process and most important, transparency. The County is following this best practice.

Appendix A

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Appendix B

Summary of Recommendations

General Recommendations

1. Strengthen the procurement function and the role of the procurement director. Once authority has been delegated by the director of administrative services, the roles and responsibilities of the procurement division and its director should be clearly communicated.

2. Develop a policy manual that combines all MCGO chapters that govern procurement. The manual should contain the ordinances, as these are the County's policies. The County may want to add other policies as well.

3. Clearly distinguish between policies and procedures.. The two can be combined into the same document as long as a clear distinction is made between the two. The simplest action for the County would be to have two separate documents.

4. Publish the new policies and procedures manual on the County website. This will allow access to all participants in the procurement process and strengthen the role and understanding of the procurement division for both clients and vendors.

5. Revise dollar thresholds for purchases where cost is less than those that require a formal process. Informal bidding and small purchase amounts range from $2,000 to $5,000 to $10,000. Although the authority for procurement is split for procurement of commodities and non-professional services, public works and professional services, consistent thresholds would reduce confusion.

6. Consider raising the threshold for competitive sealed bids and proposals and Board approval to $100,000, to reflect Act 14. This is in line with several counties the size of Milwaukee. A public works contract is an exception as long as Wisconsin statute specifies $25,000.

7. Develop a separate manual for client departments and a "How to Conduct Business with Milwaukee County" manual for suppliers and contractors. Conduct regularly scheduled training classes for both groups.

8. Use the same definitions in all chapters for procurement, public works and professional services.

9. Implement one protest and appeal process that begins with the procurement division director that does not allow for an avenue to delay bid awards for critical purchases and projects.

10. Consider conducting a review of the procurement function to determine if greater efficiencies can be realized and if maximum value is being realized with the current arrangement.

11. Conduct regularly scheduled audits for all categories of procurements, preferably annually but at least every three years.

Recommendations for Chapter 32

1. Rewrite Chapter 32 based on the suggested policy with appropriate articles. Combine current sections as noted.

2. Delete "and his or her designee" as delegation has been assigned by the department of administrative services in section 32.21.

3. Strengthen the role of procurement and the procurement director by adding responsibilities, including control of all procurement forms.

4. Create separate manuals for policies and procedures, as noted and recommended throughout this report.

5. Provide more detail for the competitive sealed bid method of procurement. Once the preferred method is addressed, other methods of procurement can be discussed.

6. Eliminate the use of certified mail, return receipt requested for notification of intent to award to other than low bidder.

7. Revise the role of the Purchasing Standardization Committee.

Recommendation for Chapter 42

Counsel should research DBE and public work awards to other than low responsible bidder to see if any legal actions or decisions have been made. This will assure the County is in compliance with DBE and public works contracts acquisitions. If there is a conflict, the County should revise its ordinance and DBE program to conform with State law.

Recommendation for Chapter 43

Add definitions so that this chapter will be consistent in form to others governing procurement.

Recommendations for Chapter 44

1. The competitive sealed bid process for public advertising, selection of contractors, receipt and opening of bids are generally the same for procurement and public works. *Article IV Public Works Contracts* in the recommended policy manual should reference the process, then describe the additional or different requirements for public works acquisitions.

2. Amend the chapter to specify the change in the dollar threshold, from $20,000 to $25,000.

3. Revise dollar thresholds for small and discretional purchases to match those of the procurement division.

4. Replace public notice advertising in a newspaper with on-line notification of future bids (unless Wisconsin statute requires advertising in legal notices).

5. Place responsibility for opening bids in the procurement division, rather than the County Clerk's office. The steps in the bid process are universal and accepted practices in public sector procurement. The ABA Code recommends the Chief Procurement Officer have responsibility for these duties.

6. Add definitions for consistency with other chapters.

7. If the procurement director is the person delegated by the director of administrative services to share in the responsibilities for public works contracts with the director of architectural, engineering and environmental services, include this delegation.

Recommendations for Chapter 46

There are no recommendations for Chapter 46.

Recommendations for Chapter 56.30

1. Revise dollar threshold from $20,000 to $25,000 per Wisconsin statute 59.52.

2. Delete subsection 5(1-1) and require request for proposals where cost is $50,000.

3. Remove procedures from 7(a) and include them in a separate administrative procedures manual.

Recommendations for Chapter 110

1. The protest and appeals process should be universal and apply to all acquisitions. This includes procurement (Chapter 32), Public Works (Chapter 44), and Professional Services (Chapter 56).

2. Revise the process as discussed in Chapter 32 for the protest to initially be reviewed by the procurement director, with appeal to a committee as stated in the ABA Code. The procurement division logically should be the first step in the protest process.

Recommendations for Administrative Procedures

1. Incorporate all documents into separate procedure manuals for procurement division staff and client departments.

2. Include an organizational chart of the procurement division, contact information and a list that shows assignment of commodities and nonprofessional services.

3. The separate procedures manual should include the detailed steps in each process and a flow chart that diagrams the procurement cycle.

4. Add public works and professional services to the revised manual to follow the policy manual.

5. Replace references to purchasing administrator and assistant purchasing administrator to current titles.

6. Re-title A6 Procurement Memo and A6.3.13 Requisition Process with Procurement Process and include both in the procedures manual with A6.A Milwaukee County Procurement Division Thresholds.

7. Implement the recommendations of the 2008 Audit Report to include best practices for policies and procedures and revision of current regulations.

8. Audit all categories of procurements on a scheduled basis.

9. Include procedures for debriefings of suppliers and contractors.

Appendix C

Comparison of Dollar Thresholds for Formal Bids and Proposals

Entity	Population 2010) National Assoc. of Counties	Annual Budget – General Fund (Operating) 2012	Formal Bid Threshold
Milwaukee County, WI	947,735	$1.22 billion	$ 50,000
Allegheny County, PA	1,223,348	$730.5 million	$ 30,000
Mecklenburg County NC*	919,628	$1.38 billion	$ 100,000
City Portland, OR	593,820	$186 million	$ 150,000
City of St. Petersburg, FL	244,997	$461.9 million	$ 50,000
City of Tucson, AZ	858,464	$426 million	$ 50,000
Du Page County, IL	916,924	$598.08 million	$ 25,000
Fairfax County, VA	1,081,726	$3.38 billion	$ 50,000
Fulton County, GA	920,581	$520.4 million	$ 50,000
Harris County, TX	4,092,459	$1.562 billion	$ 50,000
Hennepin County, MN	1,152,425	$1.649 billion	$ 10,000
Hillsborough County, FL	1,229,226	$2.95 billion	$ 100,000
Dade County, FL*	2,496,435	$1.167 billion	$ 100,000
Davidson County, TN*	626,281	$1.58 billion	$ 10,000
Oakland County, MI	1,202,362	$412 million	$ 20,000
Pima County, AZ	980,263	$1.04 billion	$ 50,000
Pinellas County, FL	916,542	$1.63 billion	$ 100,000
Salt Lake County, UT	1,092,655	$1.04 billion	$ 100,000
Shelby County, TN	927,644	$359 million	$ 15,000
St. Louis County, MO	998,954	$546 million	$ 25,000
Travis County, TX	1,024.266	$757 million	$ 50,000

St. Louis, MO Benchmark Report, Comparison of Dollar Thresholds 2012, Adapted with population added.

Budgets include the following:

Mecklenburg County – City of Charlotte
Dade County – City of Miami
Davidson County – City of Nashville

Appendix D

Bio of NIGP Consultant

Connie Hinson, CPPO

Ms. Hinson has over 30 years of accomplishments and experience in local government that includes leadership roles in management and at the executive level of government. Her experience spans from Purchasing Division Director to Support Services Department Director, overseeing information technology, communications, public information and web development, construction management, facilities, fleet, elections and board of registration. She has extensive knowledge of the political process and organizational structure, behavior and dynamics.

She served on the NIGP Board of Directors, was an NIGP Master Instructor, authored *Welcome to Public Procurement* and co-authored *Planning and Scheduling Analysis.*

Ms. Hinson has performed procurement reviews for cities and counties in Kansas City, Missouri; the District of Columbia, Baltimore, Maryland; Minneapolis, Minnesota; DeKalb County, Georgia and Houston Community College in Houston, Texas. She has been a member of the consulting program since its inception in 1995 and served as the Consulting Program Manager for NIGP from 2008-2013.

EDUCATION

Master of Public Administration	University of South Carolina Columbia, South Carolina
Bachelor of Arts, Political Science	University of South Carolina Columbia, South Carolina

PROFESSIONAL CERTIFICATION

Certified Public Purchasing Officer, Universal Public Purchasing Certification Council

ADVANCED QUALIFICATIONS

Previous Master Instructor, National Institute of Governmental Purchasing, Inc.
Senior Consultant, National Institute of Governmental Purchasing, Inc.

AREAS OF EXPERTISE

General Areas
Organizational Dynamics & Relationships
Development and Improvement
Capital Projects Management
Performance Measurements
Goals Determination and Scorecard
Team Building and Motivation

Procurement & Materials Management
Procurement Process Planning,
Strategic Planning Improvement
Specification Development
Bid and Proposal Processes
Course Development
Surplus Property Disposal

Fleet Management
Elections and Board of Registration
Change Management
Capital and Operating Budget Management
Human Resource Management

Information Technology
Enterprise Resource Planning Systems
Procurement E-Commerce

P-Card Program and Implementation
Construction Service Delivery
Policy and Procedures Manuals
Contract Management and Administration

WORK EXPERIENCE

2008 – 2013	Consultant Program Manager National Institute of Governmental Purchasing, Inc.
2001-2007	Director of Support Services Gwinnett County, GA
1985-2001	Director of Purchasing Gwinnett County, GA
1983-1985	Government Services Specialist University of South Carolina
1974-1983	Director of Purchasing Richland County, SC

PUBLICATIONS

Purchasing in Local Government, Local Government Financial Program, Carl Vinson Institute of Government, University of Georgia, 1998.

Welcome to Public Procurement, National Institute of Governmental Purchasing, 1999.

Planning, Scheduling and Requirements Analysis, co-authored, National Institute of Governmental Purchasing, Inc. copyright 2004.

ACHIEVEMENTS

NIGP Board of Directors, 2000-2001
Leadership Gwinnett
Atlanta Regional Leadership

CONSULTING EXPERIENCE

Houston Community College, Procurement Review Conducted a review of the procurement process, analyzed organization and staffing and determined if recommendations from a previous report have been implemented.

DeKalb County, GA, Management Review (Consultant, Nashill, Inc.). Conducted a management review of the organizations purchasing practices, policies, procedures and workflow.

DeKalb County, GA, Procedures Manual (Consultant, Nashill, Inc.). Produced a procedures manual that incorporated the Oracle process into the manual.

City of Baltimore, MD, Bureau of Purchasing, Procurement Management Review (Lead Consultant). Conducted a review of the purchasing process and workflow, administrative support for purchasing and the purchasing/accounts payable functions. Identified best practices.

City of Kansas City, MO, Comprehensive Business Review (Senior Consultant). Conducted a review that assessed the procurement organization, methods of procurement, use of technology, customer satisfaction, supplier relations, benchmarks and best practices.

Supervisor Theodore Lipscomb, Sr., Chairperson,
From the Committee on Judiciary, Safety, and General Services, reporting on:

File No. 14-391

(ITEM 42) From the Office of the Sheriff, requesting authorization to execute the Fifth Amendment to an existing grant with the Wisconsin Department of Transportation for provision of a Freeway Service Team for an additional $250,000, bringing total grant funding to $1,503,332 and extending the period from July 1, 2013, to June 30, 2014, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the State of Wisconsin Department of Transportation (WisDOT) has authorized the Milwaukee County Sheriff to maintain a Freeway Services Team (FST) to operate on the Milwaukee County freeway system and provide expedited clearance of disabled and crashed vehicles, thereby improving safety and minimizing traffic delays and congestion; and

WHEREAS, the State of Wisconsin has identified the service area as I-94 from the Milwaukee/Racine County line to the Milwaukee/Waukesha County line, I-894 in its entirety, I-43 from downtown Milwaukee to the Milwaukee/Ozaukee County line, I-794 between Carferry Drive and the Marquette Interchange, and US 45 from I-94 to the Milwaukee/Waukesha County line; and

WHEREAS, the Milwaukee County Sheriff's Office will provide an FST to continuously drive the service area, locating, responding to, and clearing minor traffic incidents; and

WHEREAS, FST shall assist motorists whose vehicles have suffered mechanical failure or have been involved in minor traffic crashes and shall be responsible for clearing the traffic lanes of the highway of automobiles, motorcycles, small trucks, and small non-hazardous debris material; and

WHEREAS, the original grant became effective August 1, 2008, and extended to June 30, 2009, included funding of $371,000, and there have been four grant amendments through June 30, 2013, with total cumulative funding of $1,253,332; and

WHEREAS, this amendment to the grant period is for July 1, 2013, through June 30, 2014; and

WHEREAS, the Milwaukee County Sheriff's Office will bill WisDOT on a monthly basis for deputy sheriff straight time with overhead included at $59.74 per hour and overtime hours excluding overhead at $44.00 per hour; and

WHEREAS, the Committee on Judiciary, Safety, and General Services at its meeting of May 8, 2014, recommended adoption of the Sheriff's request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit at its meeting of May 15, 2014, also recommended adoption of the Sheriff's request (vote 8-0); now, therefore,

BE IT RESOLVED, the Sheriff is hereby authorized to execute an amendment to the existing grant with the State of Wisconsin Department of Transportation for provision of a Freeway Service Team on the Milwaukee County freeway system for a total of $250,000, bringing the total cumulative grant funding to $1,503,332.

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05/02/2014
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 04/24/2014

Original Fiscal Note X

Substitute Fiscal Note ☐

SUBJECT: The Sheriff of Milwaukee County requests the authority to accept grant funding of $250,000 from the State of Wisconsin Department of Transportation for the services of a Freeway Services Team (FST) on the Milwaukee County Freeway System.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

X Increase Operating Expenditures
(If checked, check one of two boxes below)

X Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

X Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$250,0000	
	Revenue	$250,0000	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Sheriff of Milwaukee County is requesting authority to accept grant funding from the Wisconsin Department of Transportation for a Freeway Services Team (FST) to operate on the Milwaukee County Freeway System for the period of July 1, 2013 through June 30, 2014. Grant funds of $250,000 do not require any matching funds and do not include any equipment purchases.

This contract extension will not have any impact on the current year budget as expenditures will be absorbed within the operating budget and will be offset by operating revenues.

Department/Prepared By William R. Lethlean, Public Safety Fiscal Administrator

Authorized Signature William R. Lethlean

Did DAS-Fiscal Staff Review? ☐ Yes X No

Did CBDP Review?[2] ☐ Yes ☐ No X Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-373

(ITEM 43) From Corporation Counsel, recommending payment in the amount of $20,000 to Kevin Freeman and his attorneys in settlement of his claims in Freeman v. Mack et al., Eastern District Case No. 13-CV-1030, by recommending adoption of the following:

A RESOLUTION

WHEREAS, on June 8, 2011, Kevin Freeman was a minor in custody at the Juvenile Detention Center and alleges he was the subject of excessive force and an assault by George Mack, a Juvenile Corrections Officer; and

WHEREAS, the altercation was recorded by a surveillance camera and witnessed by other juveniles and County staff; and

WHEREAS, Mack was charged with a felony in connection with this incident, but the charges were dismissed following a deferred prosecution agreement; and

WHEREAS, charges for discharge were filed against Mack, but he subsequently retired; and

WHEREAS, Freeman alleges he incurred physical and emotional injuries due to the alleged assault; and

WHEREAS, Freeman is entitled to recover all of his attorneys' fees if he receives any verdict in his favor and he currently claims attorneys' fees of approximately $19,000; and

WHEREAS, Milwaukee County's counsel negotiated a settlement with Freeman and his counsel for a payment totaling $20,000 for all claims; now, therefore,

BE IT RESOLVED, that Milwaukee County approves a settlement payment to Freeman and/or his attorneys, the Shellow Group and the People's Law Office, by the Wisconsin County Mutual Insurance Corporation in the total amount of $20,000 in return for a full release of all claims by Freeman and the dismissal of the pending action.

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05/08/2014
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 21, 2014

Original Fiscal Note X

Substitute Fiscal Note ☐

SUBJECT: A resolution approving a settlement in Freeman v. Milwaukee County, E.D. Wis. Case No. 13-CV-1030.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

X Increase Operating Expenditures
(If checked, check one of two boxes below)

X Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	20,000	
	Revenue		
	Net Cost	20,000	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Approval of this resolution authorizes the Wisconsin County Mutual Insurance Corporation to pay $20,000 to Kevin Freeman and his attorneys, the Shellow Group and the People's Law Office, in return for a release of all claims and a dismissal of the suit. The payment will be applied to the County's deductible.

Department/Prepared By Mark A. Grady, Deputy Corporation Counsel

Authorized Signature Mark A. Grady

Did DAS-Fiscal Staff Review? ☐ Yes X No

Did CBDP Review?[2] ☐ Yes ☐ No X Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-384

(ITEM 44) From Corporation Counsel, recommending back wages payment in the amount of $26,137.87 to Jean Wolfgang and a double step advancement for Ms. Wolfgang in settlement of her discrimination claim in Jean Wolfgang v. Milwaukee County, Eastern District Case No. 13-CV-586, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Jean Wolfgang worked as a Housing and Development Program Coordinator in pay grade 28M from July 25, 2011, to April 27, 2013; and

WHEREAS, Wolfgang's position completed a compensation study that resulted in her position being reclassified to Housing Program Manager in pay grade 33M in April 2013; and

WHEREAS, Wolfgang alleges that she suffered discrimination based on her gender in that she performed the same job as male program coordinators in her division in a lower pay grade than the male program coordinators; and

WHEREAS, a settlement has been negotiated calling for payment by Milwaukee County to Wolfgang for back wages for two (2) years and nine (9) months in 2011 through 2014 in the amount of $26,137.87 minus appropriate payroll deductions and the Department of Health and Human Services advancing Wolfgang from Step 1 to Step 3 of her current pay grade 33M; and

WHEREAS, extensive discovery was exchanged between the parties; and

WHEREAS, the tentative settlement agreement provides for a release of all Wolfgang's claims against Milwaukee County in return for a payment from the Department of Health and Human Services' 2014 Salary Budget in the amount of $26,137.87 to Wolfgang; and

WHEREAS, the Office of Corporation Counsel recommends this settlement; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors approves the payment from the Department of Health and Human Services' 2014 Salary Budget in the amount of $26,137.87 to Jean Wolfgang and Wolfgang's advancement from Step 1 to Step 3 of pay grade 33M in exchange for dismissal of her lawsuit and a full and complete release of all claims against Milwaukee County.

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05/08/2014
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 23, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution to approve the settlement of a discrimination lawsuit filed by Jean Wolfgang

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	26,137.87	
	Revenue		
	Net Cost	26,137.87	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The County is proposing a settlement to Jean Wolfgang, who filed a lawsuit in federal court alleging gender discrimination. Adoption of this settlement will result in a payment to Jean Wolfgang in the amount of $26,137.87 in back wages less appropriate payroll deductions from the salary account budget of the Department of Health and Human Services.
B. Approval of this Resolution authorizes a payment of $26,137.87 to Jean Wolfgang from the salary account budget of the Department of Health and Human Services.

Department/Prepared By Corporation Counsel

Authorized Signature mjm

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-439

(ITEM 45) From the Medical Examiner, requesting approval of the Amended and Restated Tissue Recovery Program Agreement with the BloodCenter of Wisconsin d/b/a Wisconsin Tissue Bank to facilitate tissue recovery for an annual fee of $88,750 for an initial term of January 17, 2014, to August 31, 2014, and then for automatically-renewing one-year terms, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Milwaukee County Medical Examiner's Office is required by Wisconsin State Statute to enter into a contract with a Tissue Bank to refer all applicable deaths under Milwaukee County jurisdiction; and

WHEREAS, the BloodCenter of Wisconsin d/b/a Wisconsin Tissue Bank has worked with the Medical Examiner's Office since 1989 to facilitate tissue recovery services for families in Milwaukee County; and

WHEREAS, the Medical Examiner's Office has available space in the morgue to rent to the BloodCenter of Wisconsin d/b/a Wisconsin Tissue Bank for the purpose of tissue recovery for an annual fee of $88,750; now, therefore,

BE IT RESOLVED, the Milwaukee County Medical Examiner's Office is hereby authorized to have a continued contract in place for the amount of $88,750 with the BloodCenter of Wisconsin d/b/a Wisconsin Tissue Bank to facilitate tissue recovery.

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05/08/2014
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 05/01/2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: **Amended and Restated Tissue Recovery Program Agreement with the BloodCenter of Wisconsin d/b/a Wisconsin Tissue Bank**

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.

B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.

C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.

D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

All revenue referenced in the attached contract has already been included in the Medical Examiner's 2014 Adopted Budget.

Department/Prepared By Karen Domagalski

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Supervisor Gerry Broderick, Chairperson,
By the Committee on Parks, Energy, and Environment, reporting on:

File No. 14-418

(ITEM 46) A resolution to **RECEIVE AND PLACE ON FILE** (vote 6-0) an informational report from the Director, Architecture, Engineering, and Environmental Services, Facilities Management Division, Department of Administrative Services, dated April 25, 2014, providing a status update on Capital Project WO517 War Memorial Renovations including an increased cost estimate for Heating, Ventilating, and Air Conditioning replacement.

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05/13/2014
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COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

Date: April 25, 2014

To: Supervisor Gerry P. Broderick, Chairman,
Parks, Energy & Environment Committee

From: Greg High, Director, AE&ES Section, DAS-FM

Subject: **War Memorial/Milwaukee Art Museum Renovation Project Budget Status For Information Only**

Issue
At the April 16, 2014 Parks Energy and Environment Committee, the War Memorial Corporation (WMC) and Milwaukee Art Museum (MAM) submitted their 5-year capital improvement plan. Unfortunately, the submitted 5-year plan submitted by the WMC and MAM does not specifically address the current budget deficit issues and the potential impact it may have on the expansion project. This is an informational report to provide an update on the status of the County's $10,000,000 budget commitment for the War Memorial/Milwaukee Art Museum expansion and repairs. The County's budgetary commitment was detailed in a Development Agreement authorized by County Board Resolution File No. 13-647. The Development Agreement is dated October 1, 2013.

Mechanical Systems Component
Planning and design have been progressing for the HVAC replacement. The current cost estimate for the HVAC improvements has greatly exceeded the estimated cost identified in the Development Agreement. The following details the major reasons for the increase in the estimated cost:

- The original cost estimate anticipated reusing the existing ducts. Investigation into the condition of the existing ducts has resulted in the need for replacement of all ducts. The existing ducts were found to have deteriorated internal insulation with a heavy presence of mold. The majority of dampers are broken and there are holes in many ducts.
- Access to the existing ducts is very difficult and the duct chases are very narrow. Access to replace the ducts will require removal and replacement of numerous sections of masonry walls.
- The duct chases are located at the north and south exterior walls. The existing insulation within the duct chases has deteriorated to a dried crumbling state. The insulation needs to either be replaced or stabilized with a surface treatment. Either option may require additional openings in the masonry walls for access necessary to complete the work.
- The configuration of the MAM addition has changed from a gathering area (lobby) with an open atrium to multiple floors with additional square footage of museum space and a separate air handling unit for the gathering area. The space in the addition requiring heating and cooling has

increased from the 5000 square feet to 17,500 square feet. This has required additional design effort from the County's HVAC consultant and will require an expanded construction scope to address conditioning the air in the added museum space.

- The capacity of the existing lake water system for chiller condenser needs to be upgraded by adding additional capacity, or as an alternative, adding a new cooling tower to increase the condenser water system capacity.

The HVAC improvements are currently estimated at $4,500,000, which is $1,140,000 above the estimate for HVAC improvements included in the Development Agreement.

Exterior Building Envelope Component
Other elements currently under design include concrete and masonry repairs to building exterior, window replacements and courtyard water proofing and resurfacing. These elements are anticipated to be within budget. However, this type of work is often difficult to estimate since the extent of the repairs are unknown until construction is underway. Deteriorated concrete will need to be removed to solid concrete, which makes it difficult to quantify the extent of the repairs.

Potential Deferral of Selected Items
Given the current cost estimate for the HVAC improvements, the $10,000,000 County commitment will not cover all the improvements assigned to the County in the Development Agreement. Discussions have taken place with the WMC and MAM to prioritize the remaining County work items. The following items have been identified for possible deferral out of the $10,000,000 commitment until future funding is identified. The items are listed in order of most important to be funded:

1.	WM Roof Replacement	$440,000
2.	WM Penthouse Roof	$ 48,000
3.	Steel Rails on Rooftop Repairs	$ 60,000
4.	Penthouse Siding	$ 21,000
5.	Hydraulic Elevator Renovations	$225,000
6.	Clay Tile Repairs Under Bridge	$ 58,000
7.	Asphalt Lot Repairs	$100,000
8.	Restroom Renovations & ADA Compliance	$110,000
9.	Emergency Generator Replacement	$116,000
	Subtotal	$1,068,000
	+15% A&E	$160,200
	Total	$1,228,200

Prepared by: Karl Stave, Civil & Site Development Engineer

Approved by:

Gregory G. High, P.E., Director
AE&ES Section, DAS-FM Division
Department of Administrative Services

Attachment: WMC/MAM 5 Year Capital Improvement Plan Report, 2/17/14

cc: County Executive Chris Abele
Raisa Koltun, Interim Chief of Staff, County Executive's Office
Marina Dimitrijevic, County Board Chairwoman
Paul Bargren, Corporation Counsel
Don Tyler, Director, Department of Administrative Services
Kelly Bablitch, Chief of Staff, County Board of Supervisors

Milwaukee County
War Memorial Center

MILWAUKEE ART MUSEUM

DATE: February 17, 2014

TO: Supervisor Marina Dimitrijevic, County Board Chairwoman

FROM: David J. Drent, Executive Director, War Memorial Center
Daniel Keegan, Director, Milwaukee Art Museum

SUBJECT: 5 Year Capital Improvement Plan

Per Milwaukee County Ordinance 36.04 which requires all Departments to submit five-year capital improvement program requests to their respective standing committees. The War Memorial Center and Milwaukee Art Museum have jointly evaluated the anticipated maintenance and facility needs for the County owned Saarinen and Kahler buildings. The attached includes our outstanding capital needs, listed in priority order.

The submitted 5 year plan addresses capital needs for both the War Memorial and Art Museum and is consistent with the previous joint WMC/MAM submissions and the County approved capital repair appropriation.

As is noted in the footnote in that appropriation, at the end of FY 2015, Milwaukee County shall perform a facility assessment and provide supplemental funding as necessary to insure there is available funding to properly address outstanding safety, structural, indoor air quality, code compliance, water infiltration and other critical facility issues that need to be addressed after fiscal year end 2015.

Thank you for your continued support of our organizations.

David J. Drent
Executive Director
War Memorial Corporation

Daniel T. Keegan
Director
Milwaukee Art Museum

War Memorial Center/Milwaukee Art Museum
2015

Rank	Project Number	Project Name	Total Project Cost	Reimbursement Revenue	County Financing	Project Description
1		WMC- Bird Cage Stairway	$884,000	$0	$884,000	replace window system
2		WMC- Open Emergency Stairway	$120,000	$0	$120,000	Repair spawled concrete
3		South Entrance	$90,000	$0	$90,000	Handicapped Accessible - renovation
4		MAM Loading Dock	$430,000	$0	$430,000	Repair concrete/re-roof
5		WMC roof railings	$60,000	$0	$60,000	Recoat original railings
6		WMC Roof structure	$50,400	$0	$50,400	repair structures
7		South Entrance restrooms	$110,000	$0	$110,000	restroom renovation
8		Elevator upgrades (4,6,7)	$190,000	$0	$190,000	Modernize Hydraulic/Traction elev
9		Emergency generator	$116,000	$0	$116,000	Replace 40 year old emergency gener
10		Asphalt paving	$100,000	$0	$100,000	WMC parking lot repairs
11		replace WMC Main built up roof	$40,000	$0	$40,000	repair roof system
12		replace WMC penthouse roof	$48,000	$0	$48,000	repair roof system
13		Exterior wall concrete	$50,000	$0	$50,000	sealing and repairs
14		Exterior walls metal siding	$46,000	$0	$46,000	replace with roofs and engineering
15		concrete and structural wall repair	$87,000	$0	$87,000	leaks in walls of duct space and air tunnels
16		electrical system	$68,000	$0	$68,000	system costs to upgrade to current standards
17						
18						
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20						
Total			$2,489,400	$0	$2,489,400	

War Memorial Center/Milwaukee Art Museum
2016

Rank	Project Number	Project Name	Total Cost	Reimbursement Revenue	County Financing	Project Description
1		WMC West entrance	$127,000	$0	$127,000	Mason street handicap accessible
2		Elevators	$225,000	$0	$225,000	modernize hydraulic/traction elev
3		Electrical systems	$82,000	$0	$82,000	Repair WMC switch gear #2
4		Cooper decks	$51,000	$0	$51,000	WMC North deck replacement
5		Asphalt paving	$200,000	$0	$200,000	Complete repaving
6		replace Main built up roof	$420,000	$0	$420,000	replace roof and engineering
7		Concrete and structual work	$75,000	$0	$75,000	concrete repairs
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Total			$1,180,000	$0	$1,180,000	

War Memorial Center/Milwaukee Art Museum
2017

Rank	Project Number	Project Name	Total Cost	Reimbursement Revenue	County Financing	Project Description
1		Mechanical chamber repair	$10,000	$0	$10,000	repair east chamber
2		Asphalt repair	$100,000	$0	$100,000	ashpalt repair, sealing
3		exterior wall concrete repair	$56,000	$0	$56,000	concrete repair and sealing
4		Concrete repair overhangs	$69,800	$0	$69,800	repair cantlever overhangs and columns
5		repair clay tile	$57,600	$0	$57,600	repair clay tile deterioration on west wall, Mason street
6		Repair concrete roof/expansion joint	$115,000	$0	$115,000	repair delaminating roof slabs, expansion joint repair
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Total			$408,400	$0	$408,400	

War Memorial Center/Milwaukee Art Museum
2018

Rank	Project Number	Project Name	Total Cost	Reimbursement Revenue	County Financing	Project Description
1		MAM Cooling Tower	$250,000		$250,000	Replace with Proper Size
2		Chiller Room Upgrade	$175,000		$175,000	Upgrade chiller room efficiency
3		Veterans Gallery Windows	$300,000		$300,000	Replace with High Efficiency Windows
4		WMC Terrazo floors	$125,000		$125,000	Grind and polish Terrazo floors
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Total			$850,000	$0	$850,000	

War Memorial Center/Milwaukee Art Museum
2019

Rank	Project Number	Project Name	Total Cost	Reimbursement Revenue	County Financing	Project Description
1		Memorial Hall Upgrade	$250,000		$250,000	Renovate 20 Year Old Event Space
2		Boiler Replacement	$700,000		$700,000	Replace 50 Year Old Boilers
3		Chiller Operation Ice Bank	$600,000		$600,000	Install Ice House for Cooling Efficiency
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Total			$1,550,000	$0	$1,550,000	

By the Committee on Parks, Energy, and Environment

File No. 14-431

(ITEM 47) A resolution to **RECEIVE AND PLACE ON FILE** (vote 6-0) an informational report from the Director, Department of Parks, Recreation, and Culture, dated April 29, 2014, regarding a proposal by the Harambee Great Neighborhood Initiative to revitalize Rose Park.

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05/12/2014
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14-431

MILWAUKEE COUNTY
PARKS

CHRIS ABELE, MILWAUKEE COUNTY EXECUTIVE
JOHN DARGLE, JR., DIRECTOR OF PARKS, RECREATION AND CULTURE

Date: April 29, 2014

To: Gerry Broderick, Chair, Parks, Energy and Environment Committee

From: John Dargle, Jr., Department of Parks, Recreation and Culture

Subject: **Rose Park Revitalization – INFORMATIONAL**

ISSUE

The Department of Parks, Recreation and Culture (DPRC) presenting a verbal report on a proposal by the Harambee Great Neighborhood Initiative (HGNI) to revitalize Rose Park.

BACKGROUND

HGNI has expressed great interest in partnering with the DPRC in revitalizing Rose Park. Rose Park, located at 3045 N. Martin Luther King Drive in Milwaukee, is home to Clinton and Bernice Rose Senior Center, a softball field, a wading pool, basketball courts, and a tot lot.

HGNI has partnered with the University of Wisconsin – Milwaukee Community Design Solutions to engage residents and stakeholders and prepare a concept plan for the park. After detailed discussions with the DPRC, HGNI is spearheading two initiatives in 2014 that include raised garden beds and a mural wall.

RECOMMENDATION

No action requested. Informational item unless further action required.

Prepared by: Laura Schloesser, Chief of Administration and External Affairs

Recommended by:

Laura Schloesser, Chief of Administration and External Affairs

Approved by:

John Dargle, Jr., Director

copy: County Executive Chris Abele

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Amber Moreen, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board
Sup. Khalif Rainey, Vice-Chair, Parks, Energy & Environment Committee
Sup. Willie Johnson, Jr., District 13, County Board of Supervisors
Daniel Laurila, Fiscal Mgt. Analyst, Admin & Fiscal Affairs/DAS
Scott Manske, Comptroller, Office of the Comptroller
Alexis Gassenhuber, Parks, Energy & Environment Committee Clerk
Jessica Janz-McKnight, Research and Policy Analyst, Office of the Comptroller

Supervisor Gerry Broderick, Chairperson,
From the Committee on Parks, Energy, and Environment, reporting on:

File No. 14-414

(ITEM 48) From the County Executive, appointing Ms. Gladys Manzanet to the Marcus Center Board of Directors for a term expiring May 1, 2017, by recommending confirmation of the said appointment.

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05/13/2014
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File No. 14-421

(ITEM 49) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to execute a products and services agreement with Active Network, Inc., for the license, support, and maintenance of golf course and recreation management software for a term of four years, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Department of Parks, Recreation, and Culture (DPRC) has utilized the Active Network, Inc., (Active's) Fairway software to manage its golf course scheduling needs since 2007, and DPRC has utilized Active's Class software to manage its other recreational scheduling needs since 2007; and

WHEREAS, DPRC is pleased with the performance of Active's software and the level of software support and maintenance provided by Active; and

WHEREAS, the term of this agreement is four (4) years; and

WHEREAS, DPRC will annually pay Active $34,500 for support and maintenance services for Fairway software under the agreement; and

WHEREAS, DPRC will annually pay Active an amount increasing from $9,765 to $11,308.41 over the term of the agreement for support and maintenance services for Class software; and

WHEREAS, the Committee on Parks, Energy, and Environment at its meeting of May 13, 2014, recommended adoption of the Department's request (vote 6-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit at its meeting of May 15, 2014 also recommended adoption of the Department's request (vote 8-0); now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby authorizes the Parks Director to execute a products and services agreement with Active Network, Inc., for the license, support, and maintenance of golf course and recreation management software.

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05/02/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 25, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: The Department of Parks, Recreation and Culture (DPRC) requests authorization to enter into a products and services agreement with the Active Network, Inc. (Active).

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Department of Parks, Recreation and Culture (DPRC) requests authorization to enter into a products and services agreement with the Active Network, Inc. (Active).
B. Direct costs for the current year are $24,689.51.
C. This operating expenditure was budgeted for so there are no additional budgetary impacts.
D. None

Department/Prepared By Laura Schloesser, DPRC

Authorized Signature LSchloesser

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☒ Yes ☐ No ☐ Not Required

2014 APR 32 PM 1:17
COUNTY BOARD
CHAIRMAN

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 14-433

(ITEM 50) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to execute an agreement and amend a current storm water easement with the City of Milwaukee and to accept payment of $150,000 from the City for a wetland restoration project in the Menomonee River Parkway, by recommending adoption of the following:

A RESOLUTION

WHEREAS, in 1947 Milwaukee County (County) and the City of Milwaukee (City) entered into an easement for a storm sewer across the Menomonee River Parkway; and

WHEREAS, conditions of the easement required that the City enlarge an existing lagoon and construct a weir and pedestrian bridge; and

WHEREAS, the City was required by easement to "bear the cost of removing any silt deposits from the lagoon caused by the discharge of the storm sewer;" and

WHEREAS, County and City officials have surveyed the lagoon and determined the value of removing the silt deposits is $150,000 based on the current contractual prices; and

WHEREAS, the City has diverted more than 300 acres of the storm sewer area into a new storm water detention basin on City property; and

WHEREAS, the City Common Council resolved in January 2014 to authorize the payment to the County and modify the easement due to the diverted storm sewer system; and

WHEREAS, the payment for sediment removal, combined with grant funding from the Fund for Lake Michigan, will be used to permanently reduce the size of the lagoon and to convert the former lagoon to a wetland; and

WHEREAS, prior to execution, the Department of Parks, Recreation, and Culture (DPRC), Department of Administrative Services (DAS), Corporation Counsel, and other appropriate staff will review and approve all documents as required; and

WHEREAS, the Parks Director respectfully recommends that DPRC be authorized to enter into an agreement with the City to amend the existing easement and to accept payment of $150,000; and

WHEREAS, the Parks Director has recommended that the authority to prepare, review, approve, execute, and record all documents as required to execute the requested agreement, easement, and payment be granted to DPRC, DAS, Corporation Counsel, Risk Management, the County Clerk, Register of Deeds, and County Executive; and

WHEREAS, the Committee on Parks, Energy, and Environment at its meeting of May 13, 2014, recommended adoption of the Department's request (vote 6-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit at its meeting of May 15, 2014, also recommended adoption of the Department's request (vote 8-0); now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby authorizes the Parks Director, Department of Administrative Services, Register of Deeds, Corporation Counsel, and Risk Management to prepare, review, approve, execute, and record all documents, and take all actions as required to enter into an agreement with the City of Milwaukee to amend an existing easement and accept payment for the removal of the sediment; and

BE IT FURTHER RESOLVED, that the County Executive and County Clerk are authorized to execute the easements and other required documents.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 29, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to amend an existing storm water easement with the City of Milwaukee in the Menomonee River Parkway and to accept $150,000 in payment from the City for debris removal.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☒ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☒ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	150,000	0
	Revenue	150,000	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Amending the easement to fit the current design conditions for the storm sewer system and accepting payment to Milwaukee County from the City of Milwaukee for their obligations under the terms of the original easement.
B. The payments were calculated by surveying the lagoon and comparing the original construction drawings and negotiating payment from up to date contracts in the area.
C. No impact
D. None

Department/Prepared By Jim Ciha, DPRC

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

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COUNTY BOARD
CHAIRMAN
RECEIVED

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 14-437

(ITEM 51) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to accept a donation from Mr. Richard Edelman of a steel sculpture entitled "Sundial" to be installed in Boerner Botanical Gardens in Whitnall Park, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Mr. Richard Edelman is offering to make a gift of a permanently installed sculpture in conjunction with the 75th Anniversary of Boerner Botanical Gardens; and

WHEREAS, the steel sculpture is entitled "Sundial" and would be set on a poured foundation for stability and permanence; and

WHEREAS, sundials are traditional in landscape architecture and in botanical gardens; and

WHEREAS, the sculpture would not be calibrated to keep time, however, it will create an evocative reference to the movement of the sun and seasons; and

WHEREAS, the proposed installation site would be to the west of the Education and Visitor Center and to the south of the Circle and the Oval formal shapes in line with the west exit doors; and

WHEREAS, the Parks Director recommends that the Department of Parks, Recreation, and Culture be authorized to accept the donation of art to be installed in Boerner Botanical Gardens in Whitnall Park; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby authorizes the Parks Director to accept the donation of art to be installed in Boerner Botanical Gardens in Whitnall Park.

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05/13/2014
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 29, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to accept a donation of art to be installed in Boerner Botanical Gardens in Whitnall Park

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Seeking authorization to accept a donation of art.
B. None.
C. No impact.
D. None.

Department/Prepared By Laura Schloesser/DPRC

Authorized Signature LSchloesser

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

RECEIVED
2014 APR 32 PM 1:17
COUNTY BOARD
CHAIRMAN

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 14-449

(ITEM 52) From the Director, Milwaukee County Zoo, requesting authorization to use award funds to implement the Remediation Plan to cure the effects of the Wisconsin Department of Transportation Zoo Interchange Freeway Project on the Milwaukee County Zoo, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Wisconsin Department of Transportation (WisDOT) has been legislatively authorized to reconstruct the Zoo Freeway Interchange by the State of Wisconsin and by the Federal Highway Administration (FHWA) under various state and federal statutes and codes; and

WHEREAS, WisDOT plans for the renovation of the Zoo Freeway Interchange are impacting Zoo grounds, facilities, and operations; and

WHEREAS, the plans also include WisDOT's acquisition of the Zoo's easternmost parking lot with a capacity of 700 cars, driveways, and parking associated with the Zoofari Conference Center, as well as the Zoo's entrance/exit drive, which will have to be reconfigured; and

WHEREAS, the Zoo engaged several professional consultants to develop plans for the parking lot replacement and a description of additional facilities needed to create an auxiliary entrance; and

WHEREAS, the Zoo recommends proceeding to implement the aforesaid plans; and

WHEREAS, negotiations are ongoing with WisDOT and the latest offer by WisDOT will provide sufficient funds to implement most of the aforesaid plans; and

WHEREAS, if negotiations are unsuccessful, WisDOT will acquire the Zoo property needed by Award, and pay the amount of the Award to the County, with the County then having a right to appeal the amount; and

WHEREAS, the Committee on Parks, Energy, and Environment at its meeting of May 13, 2014, recommended adoption of the Zoo's request (vote 6-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit at its meeting of May 15, 2014, also recommended adoption of the Zoo's request (vote 8-0); now, therefore,

BE IT RESOLVED,

(1) If an Award is made, the Zoo may use the Award funds paid to the County to implement the Remediation Plan, to the extent of such funds paid.
(2) If an additional Award is recovered on appeal, the Zoo may use such funds to complete the Remediation Plan, to the extent of such funds paid.

; and

BE IT FURTHER RESOLVED, that the Department of Administrative Services is authorized to process a 2014 Administrative Fund Transfer and establish expenditure authority for the respective Zoo remediation projects.

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05/08/14
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: May 5, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report on Impact of the WISDOT Zoo Interchange Reconstruction Project on Zoo Facilities and Operations and Authorization to Enter Into an Agreement with WISDOT for the Acquisition of Land

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Zoological Department Director is requesting authorization to enter into an agreement with the Wisconsin Department of Transportation (WISDOT) for the acquisition of land and approval for the Zoo's mitigation plan as part of the Zoo Interchange Reconstruction project. As part of entering into this agreement, expenditure and revenue authority will be created for the mitigation project. It is anticipated that the compensation package from the WISDOT will be final for the May 13 meeting of the Parks, Energy and Environment Committee and a revised fiscal note will be submitted.

B. The Zoo's cost to cure program is estimated at $8,087,115. Attached is a breakdown of areas affected by the land sale and the associated cost to cure.

C. Revenues anticipated from the land sale to the WISDOT will cover all mitigation plans.

D. Zoo staff has engaged several professional consultants to develop plans for the parking lot replacement and a description of additional facilities needed to create an auxiliary entrance. Zoo staff also worked with contractors and other professionals to develop costs for the other areas that will be impacted by the construction of the Zoo Interchange.

Department/Prepared By Vera Westphal, Deputy Zoo Director

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Supervisor Michael Mayo, Sr., Chairperson,
By the Committee on Transportation, Public Works, and Transit, reporting on:

File No. 14-374

(ITEM 53) A resolution to **RECEIVE AND PLACE ON FILE** (vote 6-0) an informational report from the Director, Department of Transportation, and the Interim Airport Director dated April 11, 2014, regarding the General Mitchell International Airport Solar Energy Study.

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05/08/2014
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COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

14-374

DATE: April 11, 2014

TO: Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors
Supervisor Michael Mayo, Sr., Chairman, Transportation, Public Works and Transit Committee

FROM: Brian Dranzik, Director, Department of Transportation

SUBJECT: **GMIA SOLAR ENERGY STUDY**

POLICY

Informational Report

BACKGROUND

Per resolution File No. 14-91, which directed GMIA staff to investigate the feasibility of a "solar farm" on Airport property, the following steps have been taken:

Airport staff and DAS - Facilities Management staff have completed and will advertise in May 2014 a "Request for Statement of Qualifications" (RFQ) to provide planning, technical and economic feasibility and related services to the Airport in connection with the potential development of a large-scale photovoltaic (1 MW or larger) installation on Airport property. Due to the unique regulatory constraints of the Airport environment, experience providing professional services to Airports is considered mandatory.

Once the Airport receives responses to the RFQ, staff shall review all responding firms' qualifications, short list the most responsive firms and subsequently issue a "Request for Proposals" (RFP) for a detailed study of a large-scale photovoltaic facility. Issues required to be addressed include overall economic and legal feasibility, land use concerns due to safety requirements, reflectivity concerns and preliminary environmental screening. Results of this study, which are anticipated in the fall of 2014, shall determine the decision to proceed further on this development.

Prepared by: Greg G. Failey, Airport Environmental Manager

Approved by:

Brian Dranzik, Director,
Department of Transportation

Terry Blue
Interim Airport Director

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Supervisor Michael Mayo, Sr., Chairperson,
From the Committee on Transportation, Public Works, and Transit, reporting on:

File No. 14-312

(ITEM 54) A resolution by Supervisor Jursik providing policy guidance on the future operation and management of the Milwaukee County Transit/Paratransit System (MCTS), by recommending adoption of the following:

AN AMENDED RESOLUTION

WHEREAS, Milwaukee County provides public transit services through a management contract with Milwaukee Transport Services, Inc. (MTS), a company that exists primarily to serve the County's transit needs; and

WHEREAS, the Milwaukee County Department of Transportation (McDOT) issued a Request for Proposals (RFP) in April 2013 for transit management services to operate the Milwaukee County Transit/Paratransit System (MCTS); and

WHEREAS, in July 2013, following a review evaluation and scoring process, McDOT announced its intent to award the contract to MV Transportation Inc.; and

WHEREAS, appeals protesting the RFP award pursuant to Milwaukee County Ordinance Chapter 110 were filed by two other unsuccessful proposers and, after being denied by McDOT, were appealed to a County Board standing committee; and

WHEREAS, the co-chairs of the Committee on Finance, Personnel, and Audit, to which the appeals were referred, appointed an Administrative Determination Review Committee of five members to hear the appeals; and

WHEREAS, the Administrative Determination Review Committee held hearings on the appeals and ruled on February 20, 2014, that the RFP procedures used by McDOT were flawed such that the Department's intent to award the contract to MV Transportation, Inc., was arbitrary and unreasonable, and no award could be made to any other bidder using the April 2013 RFP; and

WHEREAS, the 2014 Adopted Budget for Org. 5600-DOT-Transit, which was approved prior to the Administrative Determination Review Committee decision, included the following policy language:

The Milwaukee County Comptroller shall form a Workgroup to identify and report on the advantages and challenges of in-sourcing versus outsourcing transit management and operations. The report of the Workgroup shall be submitted for review during the March 2014 committee cycle to the Committees on Transportation, Public Works and Transit and Finance, Personnel and Audit. The

report shall examine employee ramifications, unfunded liabilities, taxpayer impacts and other issues identified by the Workgroup. The Workgroup shall be chaired by the Comptroller or designee and shall consist of members that the Comptroller chooses, but shall include at a minimum the following individuals or designees:

1. *SEWRPC representative*
2. *MC-DOT Director*
3. *DAS-Office for Persons with Disabilities Director*
4. *Transit Services Advisory Committee representative*
5. *County Board Chairperson designee*

Unless the County Board approves a contract for outside management and operation of the transit system by April 1, 2014, the policy of Milwaukee County is to bring management and operation of transit in-house. The Milwaukee County Department of Transportation - Director's Office shall work with other departments as necessary to develop a transition plan which transfers the management and operation of all existing services of the Milwaukee County Transit System to an internal County department or division. The plan shall provide an effective transition that is coordinated with the expiration of the MTS contract without any major interruption in service delivery. Aspects of the model that Milwaukee County uses to manage and operate General Mitchell International Airport (GMIA) may be used to help operate the Transit System.

In effect, the current contract between Milwaukee County and MTS, Inc. is for the management services provided by two individuals. The expense incurred by the system (including operating expenses, capital equipment, wages and benefit liabilities) are funded by governmental taxing authorities and riders. Yet the services provided through the management contract, including entering into emergency contracts, are removed from normal County oversight. In addition, transit services rely on a separate series of internal and external overhead costs such as procurement, risk management, legal, accounting, budget, payroll, accounts payable, treasury, human resources, pension, health, information technology, facilities management and labor relations. Milwaukee County already owns the buses, facilities and other assets of MCTS. Milwaukee County also already effectively serves as the backstop for the MCTS pension system. The direct provision of management and operation of the transit system by an internal department or division will help clear up questions that have arisen related to the chain of command and responsibilities.

; and

WHEREAS, the Comptroller submitted a report to the County Board dated February 25, 2014, in response to the budget directive outlined above, that reported on the advantages and disadvantages of outsourcing or in-sourcing transit operations while

acknowledging the Workgroup had substantial discussion regarding blended models of in-sourcing and outsourcing; and

WHEREAS, the County Executive, in an email to County Board Supervisors dated March 24, 2014, indicated that while he preferred to rebid the transit services contract, he wanted the Board to pass a clear policy direction to pursue outsourcing rather than in-sourcing, and in addition, approve a revised appeals process prior to issuing a new RFP; and

WHEREAS, the County Executive further indicated that McDOT would be seeking County Board approval of a $250,000 contract with a management consulting firm for "merger and acquisition" services in order to pursue the County's adopted policy of bringing management and operation of transit in-house, if a new contract with a private vendor was not in place by April 1, 2014; and

WHEREAS, the County Executive also reported that the director of McDOT and Corporation Counsel spoke to Federal Transit Administration (FTA) officials who indicated that simply making the top two managers of MTS, Inc., County employees and leaving the remaining employees at MTS, Inc., as currently structured would likely not satisfy competitive bidding requirements; and

WHEREAS, FTA officials did indicate that it was possible that there may be other alternatives that were not contemplated that would allow the MTS Inc./County relationship to be restructured that would satisfy competitive bidding requirements; and

WHEREAS, the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit, in response to the Comptroller's Workgroup report, directed further review of policy questions to Corporation Counsel regarding employee union bargaining rights, and Corporation Counsel recently reported on comparative rights of transit workers as Milwaukee County employees in contrast to outside employee rights; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors directs that the stated 2014 Adopted Budget transit policy directive outlined in this resolution shall be clarified as follows:

- The definition of in-house management and operation includes the use of an instrumentality of the municipality or similar legal structure to provide effective County control

; and

BE IT FURTHER RESOLVED, that Corporation Counsel, working in conjunction with the Office of Comptroller, shall submit to the Federal Transit Administration (FTA) legal

changes that would be necessary to satisfy the FTA while providing a restructured relationship with Milwaukee Transport Services, Inc., to achieve the most cost effective, locally run, not-for-profit transit system for Milwaukee County; and

BE IT FURTHER RESOLVED, that Corporation Counsel may retain outside services to assist with effectuating this policy.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 31, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution providing policy guidance on the future operation and management of the Milwaukee County Transit/Paratransit System (MCTS)

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution would modify Milwaukee County's policy directive for transit services to: "bring management of transit in-house and services for operations shall remain outside of Milwaukee County unless further revised by formal action of the Board." The resolution also directs that Corporation Counsel, working in conjunction with the Office of the Comptroller, to submit to the Federal Transit Administration (FTA) proposed legal changes that would be necessary to develop a "blended" insourcing of transit management but outsourcing of operations that would satisfy the FTA while providing a restructured relationship with MTS, Inc.

B. Approval of this resolution would not require an expenditure of funds, but would require existing staff time to accomplish. It should be noted that to the extent outside legal and/or managerial consultants are needed to assist in achieving the stated policy goal, requests for additional appropriations may be necessary. This decision would be made by the Corporation Counsel.

C. None, unless additional funding is later needed for legal and/or managerial consulting services.

D. None.

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By: Steve Cady, Research and Policy Director, Office of the Comptroller

Authorized Signature: Stephen J. Cady

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

File No. 14-377

(ITEM 55) From the Director, Department of Transportation, and the Interim Airport Director requesting authorization to amend Rental Car Agreements at General Mitchell International Airport extending the term one additional year commencing July 1, 2018, through June 30, 2019, and require that the annual audit due date is within ninety (90) days of the close of each contract year, by recommending adoption of the following:

A RESOLUTION

WHEREAS, on April 25, 2013, the Milwaukee County Board authorized Milwaukee County to enter into agreements with six (6) rental car companies (File No. 13-293) for the operation of rental car concessions at General Mitchell International Airport for a five-year term beginning July 1, 2013, and ending June 30, 2018; and

WHEREAS, the new agreements relocated several of the ready car locations of the individual companies within the ready car area of the parking structure; and

WHEREAS, in order to provide for a more efficient use of garage space, the County was to remove ramps and fill in the holes created by ramp removal with the rental car companies reimbursing the County for the costs of these modifications through a $1.00 per rental car contract customer facility charge; and

WHEREAS, construction delays prevented the garage modifications from being completed by the inception of the agreement term on July 1, 2013; and

WHEREAS, the rental car companies have also incurred costs related to relocating to their new ready car areas that are not included in the County's costs; and

WHEREAS, because of the delays, the rental car companies are requesting that the agreements be extended in order to give them a full five years to amortize their costs; and

WHEREAS, the original commencement date of the agreement was January 1, and the current agreement language states that the rental car companies are to submit an annual audit within ninety (90) days of the close of each calendar year; and

WHEREAS, due to the change in the commencement date, the annual audit should be submitted within ninety (90) days of the close of each contract year; and

WHEREAS, the Committee on Transportation, Public Works, and Transit, at its meeting on May 7, 2014, recommended adoption of the Department's request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting on May 15, 2014, also recommended adoption of the Department's request (vote 8-0); now, therefore,

BE IT RESOLVED, that the Director, Department of Transportation, and the County Clerk are hereby authorized to amend the following Airport Agreements to extend the term for one additional year, commencing July 1, 2018, through June 30, 2019, and require that the annual audit is due within ninety (90) days of the close of each contract year: Airport Agreement No. CN-2265 with Avis Budget Car Rental, LLC, Airport Agreement No. CN-2266 with DTG Operations, Inc., Airport Agreement No. CN-2267 with Enterprise Rent-A-Car Company, Airport Agreement No. CN-2268 with the Hertz Corporation, and Airport Agreement No. CN-2269 with Midwest Car Corporation.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 4/14/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: **AMEND RENTAL CAR AGREEMENTS AT GENERAL MITCHELL INTERNATIONAL AIRPORT (GMIA) TO EXTEND THE AGREEMENT TERM**

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

For the additional year six of the agreement, rental car companies would continue to pay the greater of a percentage fee of 10% of gross revenues or a Minimum Annual Guarantee (MAG) payment, which is adjusted annually to a sum of money that is equal to 85% of the prior contract year's fees owed to the County, but not less than the MAG that was bid for the first year of the agreement. The ready car space rent would increase by an additional 2% over the previous year's rental payments.There is no fiscal effect because the percentage payment has exceeded the Minimum Annual Guarantee payment for each contract year. SSP America's investment in facilities has exceeded the original investment amount with the facilities already built. All revenues have been budgeted in accordance with the agreements. There is no tax levy impact.

Department/Prepared By Kathy Nelson, Airport Properties Manager

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-378

(ITEM 56) From the Director, Department of Transportation, and the Interim Airport Director requesting authorization to enter into a Professional Services Contract with Landry in an amount not to exceed $405,452 for a term of nineteen (19) months commencing June 1, 2014, through December 31, 2015, to develop a Safety Management System, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Federal Aviation Administration (FAA) is currently in the process of finalizing a rule that will require certificated commercial service airports like General Mitchell International Airport (GMIA) to adopt a Safety Management System (SMS); and

WHEREAS, SMS is defined as a top-down systematic approach to managing safety, including the necessary organizational structures, accountabilities, policies, and procedures; and

WHEREAS, the FAA expects that SMS will help airports develop an explicit, pro-active, and engaged process for identifying and quantifying potential hazards and risks and for managing them in a systematically coherent, logical, and reasonable way; and

WHEREAS, GMIA budgeted accordingly for professional services in the Adopted 2014 Budget with plans to budget additional monies as needed in the 2015 Budget; and

WHEREAS, recognizing that the SMS regulatory requirement was looming and that professional consulting services were likely to be needed in order to accomplish the expected scope of the SMS task, GMIA issued a Request for Proposals (RFP) on October 25, 2013, for Planning and Related Services for "Implementation of a Safety Management System (SMS) at General Mitchell International Airport Milwaukee, Wisconsin;" and

WHEREAS, the RFP resulted in responses from four nationally recognized firms, each with significant experience in developing SMS programs at commercial service airports as part of the FAA's SMS pilot program; and

WHEREAS, a selection committee rated these four RFPs, and the Landry team received the highest rating; and

WHEREAS, the Committee on Transportation, Public Works, and Transit, at its meeting on May 7, 2014, recommended adoption of the Department's request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting on May 15, 2014, also recommended adoption of the Department's request (vote 8-0); now, therefore,

BE IT RESOLVED, that the Airport Director is authorized to execute a Professional Services Contract between General Mitchell International Airport and Landry in an amount not to exceed $405,452 for a term of nineteen (19) months (June 1, 2014, through December 31, 2015) to develop a Safety Management System.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 4/14/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: PROFESSIONAL SERVICES CONTRACT BETWEEN GENERAL MITCHELL INTERNATIONAL AIRPORT AND LANDRY TO DEVELOP A SAFETY MANAGEMENT SYSTEM

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	150,000	255,452
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A.The Airport Division is requesting authority to enter into a professional services contract with Landry for consulting services to implement a Safety Management System (SMS). The consulting contract would position GMIA to comply with FAA regulatory requirements for adoption of a SMS.

B. The contract will not exceed $405,452 over two years, with an expenditure total of $150,000 in 2014 and the remaining $255,452 in 2015.

C. There is no tax levy impact. The Airport Division included a sufficient budget appropriation in the professional services account for 2014 and will include the balance in the 2015 budget request.

D. The cost estimates are based on the RFP response from Landry.

Department/Prepared By Karen Freiberg, Airport Accounting Manager

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-376

(ITEM 57) From the Director, Department of Transportation, and the Interim Airport Director requesting authorization to enter into a Mutual Assistance Agreement with other Municipalities in its desire to secure for each entity the benefits of assistance in the protection of life and property from fire and other disasters, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Section 66.0301(2) of the Wisconsin Statutes authorizes municipalities mutual aid agreements for the receipt and furnishing of fire, protection, and emergency medical services; and

WHEREAS, Section 66.03125 of the Wisconsin Statutes authorizes fire departments to engage in mutual assistance within a requesting fire department's jurisdiction; and

WHEREAS, Section 66.0301 of the Wisconsin Statutes authorizes municipalities to cooperate with other municipalities to make the most efficient use of their powers on a basis of mutual cooperation; and

WHEREAS, municipalities are geographically vulnerable to a variety of natural and technological disasters; and

WHEREAS, in recognition of these vulnerabilities, a Mutual Assistance Agreement has been proposed for the intended purposes of the following:

1) Reduce vulnerability of people and property of this County to damage, injury, and loss of life and property.
2) Prepare for prompt and efficient rescue, care, and treatment of threatened or affected persons.
3) Provide for the rapid and orderly rehabilitation of persons and restoration of property.
4) Provide for cooperation and coordination of activities relating to emergency and disaster mitigation, preparedness, response, and recovery.

; and

WHEREAS, the parties/municipalities considering participation in this agreement, which include Cudahy, Hales Corners, Franklin, Greendale, Greenfield, Milwaukee, North Shore, Oak Creek, South Milwaukee, St. Francis, Wauwatosa, West Allis, the 128th Air National Guard Fire Department, and the State of Wisconsin, have recognized the importance of coordination and cooperation between local governments, and pursuant to Section 66.0301(2) of the Wisconsin Statutes, entities entering into cooperative mutual aid

and assistance agreements may include provisions for the receipt of furnishing of services or the joint exercise of any power of duty required or authorized by law; and

WHEREAS, the entities choosing to become signatories to this agreement wish to provide mutual aid and assistance to one another during times of disaster or public works emergencies; now, therefore,

BE IT RESOLVED, that the Director, Department of Transportation, and the County Clerk hereby authorize Milwaukee County, pursuant to Section 66.0301(2) and 66.03125 of the Wisconsin State Statutes, to enter into a Mutual Assistance Agreement with other municipalities in its desire to secure for each entity the benefits of assistance in the protection of life and property from fire and other disasters.

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04/30/2014
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 4/8/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: AGREEMENT FOR MUTUAL ASSISTANCE BETWEEN MILWAUKEE COUNTY AND OTHER MUNICIPALITIES

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☒ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

There is no fiscal effect, these are mutual assistance agreements with surrounding municipalities. There is no monetary commitment.

Department/Prepared By Timothy Karaskiewicz

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

File No. 14-371

(ITEM 58) From the Director, Department of Transportation, requesting authorization to accept Congestion Mitigation and Air Quality (CMAQ) Grant funds for Wisconsin Department of Transportation approved projects covering the 2015 - 2018 State Fiscal Year grant award period, by recommending adoption of the following:

A RESOLUTION

WHEREAS, on April 15, 2013, the Wisconsin Department of Transportation (WisDOT) began accepting applications for Federal Highway Administration (FHWA) Congestion Mitigation and Air Quality (CMAQ) grant projects to take place during the 2015 - 2018 State Fiscal Year (SFY) period, and applications were due on June 14, 2013; and

WHEREAS, the Milwaukee County Department of Transportation solicited candidate projects from County departments and submitted applications for $78.3 million in federal CMAQ funds for transit, highway, and parks projects over the 2015 - 2018 SFY grant period; and

WHEREAS, Milwaukee County has been notified that of the $38.9 million of federal CMAQ funds being awarded over the 2015 - 2018 SFY period, it will receive approximately $23.4 million, including $22.6 million for transit and $0.8 million for highway; and

WHEREAS, total cost of WisDOT approved CMAQ projects total $29,351,437, which is offset by federal revenue of $23,481,150 and a required twenty (20) percent Milwaukee County matching funds contribution of $5,870,287; and

WHEREAS, the Committee on Transportation, Public Works, and Transit, at its meeting on May 7, 2014, recommended adoption of the Department's request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting on May 15, 2014, also recommended adoption of the Department's request (vote 8-0); now, therefore,

BE IT RESOLVED, that the Director of the Milwaukee County Department of Transportation (MCDOT) is authorized to accept $23,481,150 in federal Congestion Mitigation Air Quality (CMAQ) funds for Wisconsin Department of Transportation (WisDOT) approved projects covering the 2015 - 2018 State Fiscal Year grant award period and to commit over the grant award period the required Milwaukee County matching funds contribution of $5,870,287, which is subject to appropriation by the County Board of Supervisors, to cover the total approved projects cost of $29,351,437; and

BE IT FURTHER RESOLVED, that as the start dates for each of the WisDOT approved CMAQ projects are refined in coordination with WisDOT, MCDOT will identify the individual project and funding, including the required County matching contribution for each project as part of the annual County budget process over the grant period.

jlm
04/30/2014
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 4/10/14

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to Accept Award by the Wisconsin Department of Transportation (WisDOT) of Federal Highway Administration (FHWA) Congestion Mitigation and Air Quality (CMAQ) funds for approved Milwaukee County projects for the 2015 – 2018 State Fiscal Year grant period.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☒ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☒ Increase Operating Revenues

☐ Decrease Operating Revenues

☒ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☒ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0	See explanation
	Revenue	$0	See explanation
	Net Cost	$0	See explanation
Capital Improvement Budget	Expenditure	$0	See explanation
	Revenue	$0	See explanation
	Net Cost	$0	See explanation

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Authorization to accept award by the Wisconsin Department of Transportation (WisDOT) of Federal Highway Administration (FHWA) Congestion Mitigation and Air Quality (CMAQ) funds for approved Milwaukee County projects for the 2015 – 2018 State Fiscal Year grant period.

   This authorization would allow the Milwaukee County Department of Transportation (MCDOT) to proceed with CMAQ projects as approved by WisDOT. This authorization also commits Milwaukee County to provide the 20 percent Milwaukee County matching funds requirement as each project is undertaken, which is consistent with the matching requirement for past CMAQ projects.

B. The overall direct cost for CMAQ projects approved by WisDOT in both Milwaukee County Transit and Highway total $29,351,437 over the 2015 – 2018 State Fiscal Year grant period. The total cost for these projects of $29,351,437 will be offset by $23,481,150 in federal CMAQ revenue and $5,870,287 of a required Milwaukee County matching funds contribution.

C. There is no 2014 budgetary impact from acceptance of the federal CMAQ funds. The CMAQ projects approved by WisDOT cover the 2015 – 2018 State Fiscal Year grant period. Milwaukee County DOT will work in coordination with WisDOT to refine the exact start dates of these projects and will then include them in the appropriate annual County budgets for approval by the County Board over the life of the grant period.

D. It is understood that by accepting the federal CMAQ funds for the WisDOT approved projects that Milwaukee County agrees to provide the necessary 20 percent matching funds

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

contribution as each project is undertaken through the 2015 – 2018 State Fiscal Year grant period.

The 20 percent County matching funds contribution is consistent with the matching funds requirement for past CMAQ projects and will be included in the County's operating and capital budget for each project in the year it is expected to be undertaken.

Department/Prepared By James H. Martin – Director of Administration - MCDOT

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

File No. 14-383

(ITEM 59) From the Director of Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services (DAS-FM), and the Facilities Maintenance Manager, DAS-FM, requesting authorization to grant We Energies a permanent easement to allow for the construction, operation, and maintenance of gas distribution facilities on the County Grounds at the north side of Wisconsin Avenue east of State Trunk Highway 45, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Wisconsin Department of Transportation (WisDOT) has been legislatively authorized to reconstruct the Zoo Interchange by the State of Wisconsin and by the Federal Highway Administration (FHWA) under various state and federal statues and codes; and

WHEREAS, various utilities at the County Grounds will be impacted by the proposed interchange improvements, including We Energies gas distribution system that services County buildings and lessee buildings; and

WHEREAS, We Energies has requested a permanent gas easement to install, operate, and maintain new gas piping, valves, and an existing gas pressure regulating station at the north side of Wisconsin Avenue east of State Trunk Highway 45; and

WHEREAS, the easement boundaries will encompass the existing gas pressure regulating station that currently sits north of the Wisconsin Avenue right-of-way on County lands and the area required to install the new piping; and

WHEREAS, the gas main and pressure regulating station provide gas service to the eastern side of the Medical Complex; and

WHEREAS, the gas piping alignment has been set in conjunction with proposed Zoo Interchange improvements and to minimize impacts to County and lessee property; and

WHEREAS, the final gas service alignment has been set in conjunction with proposed Zoo Interchange improvements and to minimize the impact to County and lessee property; and

WHEREAS, all areas disturbed by the construction, operation, or maintenance of the subject gas service will be restored to Department of Administrative Services-Facilities Management (DAS-FM) specifications at no cost to the County; and

WHEREAS, appropriate County staff will review and approve all documents as

required prior to execution; and

WHEREAS, the Director of DAS-FM has recommended that the authority to prepare, review, approve, execute, and record all documents, as required to execute the requested easement, be granted to DAS-FM, Corporation Counsel, Risk Management, the County Clerk, Register of Deeds, and the County Executive; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize the Department of Administrative Services-Facilities Management, Risk Management, Corporation Counsel and Register of Deeds to negotiate, prepare, review, approve, execute, and record all documents and perform all actions as required to grant, execute, and implement a permanent gas easement to We Energies for the construction, operation, and maintenance of gas distribution facilities servicing the County Grounds; and

BE IT FURTHER RESOLVED, that the County Executive and County Clerk are authorized to execute the easement and required documents.

jlm
05/01/2014
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 10, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to perform all actions as required to grant, execute and implement a gas easement for WE Energies for the construction, operation and maintenance of gas distribution facilities on the County Grounds at the north side of Wisconsin Avenue east of STH 45.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	$0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. WE Energies has requested a permanent easement to relocate their existing gas piping to address the conflicts with the proposed Zoo Interchange Improvements at Wisconsin Avenue and STH 45 and incorporate the new piping into an existing gas pressure regulating station. The gas distribution facilities provide gas service to the County Grounds.

B. None.

C. Minimal staff costs for review and execution of easement.

D. None.

Department/Prepared By Karl Stave/DAS-FM Division

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review? ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 14-450

(ITEM 60) A resolution by Supervisor Mayo, Sr., commemorating May 2014 as Motorcycle Safety Awareness Month and May 3 through May 10, 2014, as Motorcycle Safety Awareness Week, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Milwaukee County is home to Harley-Davidson, one of the premier motorcycle manufacturers in the world; and

WHEREAS, Milwaukee County residents are proud of the motorcycle heritage in their community; and

WHEREAS, 515,000 Wisconsin residents have motorcycle licenses or permits, and more than 390,000 motorcycles are registered in the state; and

WHEREAS, due to the nature of motorcycle design, riders are vulnerable to serious injury or death when involved in a traffic accident; and

WHEREAS, motorcycle safety awareness campaigns have been effective at reducing motorcycle fatalities, as evidenced by a twenty-eight percent decrease of motorcycle fatalities between 2012 and 2013 in Wisconsin; and

WHEREAS, on October 15, 2013, the City of Milwaukee Common Council passed File No. 130663, which declared the first week in May 2014 Motorcycle Safety Awareness Week; and

WHEREAS, on May 3, 2013, the Wisconsin State Legislature introduced Senate Joint Resolution 28, which declared May 2013 Motorcycle Safety Awareness Month; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors commemorates May 2014 as Motorcycle Safety Awareness Month in Milwaukee County; and

BE IT FURTHER RESOLVED, that the Milwaukee County Board of Supervisors commemorates May 3 through May 10, 2014, as Motorcycle Safety Awareness Week in Milwaukee County; and

BE IT FURTHER RESOLVED, that in acknowledgement of this commemoration, motorcyclists are especially encouraged during this time to wear helmets and other protective gear, never drink and ride, be properly licensed, get training, and all motorists should always share the road.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: May 5, 2014

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A Resolution commemorating May 2014 as Motorcycle Safety Awareness Month and May 3 through May 10, 2014 as Motorcycle Safety Awareness Week and urging riders to ride safely.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0.00	$0.00
	Revenue	$0.00	$0.00
	Net Cost	$0.00	$0.00
Capital Improvement Budget	Expenditure	$0.00	$0.00
	Revenue	$0.00	$0.00
	Net Cost	$0.00	$0.00

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution will indicate Milwaukee County Board's support in commemorating May 2014 as Motorcycle Safety Awareness Month and May 3 through May 10, 2014 as Motorcycle Safety Awareness Week , as well as, urging riders to be safe.

B. Approval of this resolution will not require an expenditure of funds, but may require existing staff time to communicate its contents to the appropriate individuals, if any.

C. None.

D. None.

Department/Prepared By Jill Suurmeyer, Research & Policy Analyst, Office of the Comptroller

Authorized Signature Jill Suurmeyer

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?[2] ☐ Yes ☐ No ☒ Not Required

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Supervisor Patricia Jursik, Chairperson,
By the Committee on Economic and Community Development, reporting on:

File No. 14-408

(ITEM 61) A resolution to **RECEIVE AND PLACE ON FILE** (vote 7-0) an informational summary newsletter from the Southeastern Wisconsin Regional Planning Commission dated January 2014 regarding the Economy and Population of the Southeastern Wisconsin Region.

ag
05/12/2014
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THE ECONOMY AND POPULATION OF THE SOUTHEASTERN WISCONSIN REGION

NEWSLETTER JANUARY 2014

Persons age 65 and older and Hispanics are expected to experience the largest increases in regional population by the year 2050.

INTRODUCTION

In April 2013, the Southeastern Wisconsin Regional Planning Commission (SEWRPC), completed Technical Report No. 10, 5th Edition, *The Economy of Southeastern Wisconsin*, and Technical Report No. 11, 5th Edition, *The Population of Southeastern Wisconsin*. The reports included new projections about the future population and jobs in the Region—projections that will be used to update and extend the SEWRPC regional land use and transportation plan to the year 2050 and for other comprehensive planning efforts. This newsletter summarizes the significant findings and projections in the two technical reports, which are available on the SEWRPC website (see back page).

The 2013 editions of *The Economy of Southeastern Wisconsin* and *The Population of Southeastern Wisconsin* were based on 2010 U.S. Census data and the most recent available economic-based data. The reports document the findings of economic and demographic analyses conducted by the Commission in 2012-2013 and provide an estimate of the size of the labor force that could be expected in light of the projected population, and an estimate of the number of jobs which that labor force could accommodate. They were prepared in tandem to ensure consistency between the Commission's long-range population projections and employment projections.

The reports were developed under the guidance of the SEWRPC Advisory Committee on Regional Population and Economic Forecasts, which includes individuals from the public and private sectors with experience in socioeconomic projections and who are familiar with population and economic trends in the Southeastern Wisconsin Region. Members of the Advisory Committee are listed on page 2.

The economic and population forecasts were prepared for the forty-year period from 2010 to 2050. They will serve as a basis for updating and extending the regional land use and transportation plan and other elements of the comprehensive plan for the Region to the year 2050.

EXECUTIVE SUMMARY

The Economy of Southeastern Wisconsin and *The Population of Southeastern Wisconsin* document an essential step in the regional planning process: the projection of the probable future size, distribution, and composition of the regional population, and the number, distribution, and types of jobs in the Region. The reports provide a range of future population, household, and employment levels—high, intermediate, and low—for the Region, allowing for uncertainty. The intermediate projections are considered the most likely to be achieved for the Region overall and are envisioned to be used as a basis for the preparation of year 2050 regional plans. The high and low projections provide an indication of the range of population, household, and employment levels which could conceivably be achieved under significantly higher and lower growth scenarios.

Under the intermediate-growth scenario, the population of the Region would increase by 17 percent, from 2,020,000 persons in 2010 to 2,354,000 persons in 2050. Households would increase by 22 percent between 2010 and 2050, accompanied by a continued modest decline in average household size. Employment in the Region would increase by 18 percent, from 1,176,600 jobs in 2010 to 1,386,900 jobs in 2050.

In many cases, the projections indicate slight or moderate changes in population and employment, as this newsletter summarizes. Significant changes are highlighted as follows:

- The population age 65 and over is projected to nearly double by 2050, with persons age 65 and over accounting for the largest increase in age groups in the Region.
- Growth in the labor force over the forecast period is expected to be significantly slower than in the past—to a great extent, the result of the large baby-boom generation (those born from 1946 through 1964) entering retirement years.
- Net migration is expected to increase modestly for the Region by 2050 in response to economic growth and the need for additional workers as baby-boomers leave the workforce.
- The minority share of the regional population will increase significantly, while the non-Hispanic White share will decrease. The Region's Hispanic population has more than quadrupled during the past three decades.
- The new employment projections indicate the continuation of the long-term shift in the regional economy from a manufacturing to a service orientation.
- The historical decrease in Milwaukee County's share of regional employment and the increase in Waukesha County's share are projected to moderate compared to the past six decades.

SEWRPC is the areawide public planning agency for the Southeastern Wisconsin Region, which includes Kenosha, Milwaukee, Ozaukee, Racine, Walworth, Washington, and Waukesha Counties. The Southeastern Wisconsin Region accounts for about 36 percent of the State's population and about 34 percent of all jobs in the State. The Commission exists to help the seven counties and 147 cities, villages, and towns in the Region consider issues and problems that may require the cooperation of multiple county and local governments for sound resolution. The Commission's planning under State law is advisory. SEWRPC plans address land use and infrastructure, including transportation, housing, water quality, water supply, parks and open space, and floodplain management. More information is available at www.sewrpc.org.

ADVISORY COMMITTEE ON REGIONAL POPULATION AND ECONOMIC FORECASTS

Andrew T. Struck.....Director, Planning and Parks Department, Ozaukee County
Chairman

Julie A. Anderson .....Director, Public Works and Development Services Department, Racine County

Sandra A. Beaupré .....Director, Bureau of Planning, Division of Transportation Investment Management, Wisconsin Department of Transportation

Andy M. Buehler .....Director of Planning Operations, Kenosha County

Michael P. Cotter .....Director, Walworth County Land Use and Resource Management Department

Joel E. Dietl .....Planning Manager, City of Franklin

John Flynn .....Vice President, Strategy and Development, American Transmission Company

David Egan-Robertson .....Demographer, Applied Population Laboratory, University of Wisconsin-Madison

Gordon Kacala.....Executive Director, Racine County Economic Development Corporation

Jedd Lapid.....Regional Chief Development Officer, American Red Cross of Eastern Wisconsin

Richard Marcoux .....Commissioner, City of Milwaukee, Department of City Development

Bret J. Mayborne .....Director of Economic Research, Metropolitan Milwaukee Association of Commerce

Paul E. Mueller .....Administrator, Planning and Parks Department, Washington County

Reggie Newson.....Secretary, Wisconsin Department of Workforce Development

Francisco Sanchez.....President, Waukesha-Ozaukee-Washington Workforce Development, Inc.

John Schmid .....Project Specialist, WE Energies

Dale R. Shaver .....Director, Waukesha County Parks and Land Use Department

Donald Sykes.....President/CEO, Milwaukee Area Workforce Investment Board, Inc.

PREVIOUS ANALYSES AND PROJECTIONS

The previous Commission economic and population forecasts extend to the year 2035 and appear in SEWRPC Technical Report No. 10, 4th Edition, *The Economy of Southeastern Wisconsin*, and Technical Report No. 11, 4th Edition, *The Population of Southeastern Wisconsin*, both dated July 2004. Intermediate-growth projections from these reports were used to prepare SEWRPC Planning Report No. 48, *A Regional Land Use Plan for Southeastern Wisconsin: 2035*, and SEWRPC Planning Report No. 49, *A Regional Transportation System Plan for Southeastern Wisconsin: 2035*, in 2007.

Under the 2000-2035 population projections, it was envisioned that the resident population of the Region would increase from about 1.93 million persons in 2000 to about 2.28 million persons in 2035 under the intermediate-growth scenario. In 2013, the population for the Region of 2.02 million persons was just 2 percent less than the projected level of 2.06 million persons. Under the previous economic projections, total employment in the Region was projected to increase from about 1.18 million jobs in 2003 to about 1.37 million jobs under the intermediate-growth scenario in 2035. Despite steady job growth trending just above the high-growth projection from 2003 through 2007, the major recession resulted in a decrease of jobs from 2008 to 2010. In 2012, actual employment for the Region—1.20 million jobs—was somewhat lower than the projected level for the year 2012 of 1.26 million jobs.

Population and economic projections are essential to transportation planning.

VISION 2050 REGIONAL LAND USE AND TRANSPORTATION PLAN

As the official areawide regional planning agency under State law, SEWRPC is charged by law with developing a master plan for the physical development of the Region. It is also the official metropolitan planning organization (MPO) for regional transportation planning in Southeastern Wisconsin and is responsible for preparing and maintaining a transportation system plan for the Region under the Federal Moving Ahead for Progress in the 21st Century Act (MAP-21). This plan qualifies the State and local units of government for Federal highway and transit aids. It also satisfies requirements related to air quality planning conducted by the Wisconsin Department of Natural Resources (WDNR), as required by the Federal Clean Air Act Amendments of 1990. Transportation planning is closely coordinated with the Wisconsin Department of Transportation (WisDOT).

The projections in the fifth editions of *The Economy of Southeastern Wisconsin* and *The Population of Southeastern Wisconsin* will be used by the Commission to prepare a year 2050 regional land use and transportation plan. The Commission is referring to the visioning and scenario planning process being used to develop that plan as "VISION 2050." VISION 2050 will describe how residents want their communities and the Region to develop, and how they want to be connected to the different places in their communities and the Region where they live, work, and play.

VISION 2050 is designed to obtain significant public input into the specific design and evaluation of alternative land use and transportation plans, as well as

the final year 2050 plan. It is also intended to expand public knowledge of the implications of existing and future land use and transportation development in Southeastern Wisconsin. VISION 2050 is guided by the Commission's Advisory Committees on Regional Land Use Planning and Regional Transportation System Planning. In addition, the Commission's Environmental Justice Task Force is reviewing VISION 2050 work to ensure that Federal environmental justice and related requirements are met. Members of these Advisory Committees and the Task Force are listed on the SEWRPC website.

The SEWRPC Environmental Justice Task Force was established in 2007 to enhance the consideration and integration of environmental justice for minority and low-income groups, and the representatives of such groups, throughout the regional planning and programming process. The task force is a diverse group of individuals and organizations representing the interests of low-income and minority populations and people with disabilities and/or transit-dependent populations.

Population and economic projections are an essential part of the VISION 2050 planning process, which considers a number of land use and transportation issues. Land use issues include where to focus development and redevelopment, the density of development, and what existing land should be preserved, such as prime agricultural lands and key environmental resources. Transportation issues include the level of connectivity and service to be provided by highway and public transit systems, and the facilities and accommodations to be provided for bicycle and pedestrian travel. They also include the facilities essential to accommodate the movement of freight by the Region's businesses and industries.

The Commission staff launched a series of public Visioning Workshops in fall 2013 to engage Southeastern Wisconsin residents in the land use and transportation planning process and elicit their feedback. The workshops were the first set in a five-part series of Visioning Workshops planned from 2013 to 2015. The series includes public workshops held by Commission staff in each county, along with workshops conducted with eight VISION 2050 partner organizations which represent traditionally underrepresented populations such as people with disabilities and low-income, minority, and limited English language proficiency residents. Findings from the current editions of *The Population of Southeastern Wisconsin* and *The Economy of Southeastern Wisconsin* were shared with all fall 2013 workshop participants to help them provide input to the Commission for VISION 2050.

In 2010, per capita income for Southeastern Wisconsin was similar to that of the State and Nation.

VISION 2050
One Region, Focusing on Our Future

The Commission's regional land use and transportation plan under State law is an advisory plan, and provides the essential guidance and coordination to the 154 local units of government within Southeastern Wisconsin, the State government, the Federal government, and private interests. The plan considers future land use development, and the role of highway, public transit, and systems management improvement actions addressing existing and future transportation problems. The plan also addresses the necessary extension and coordination of street and highway improvements and transit routes and improvements across jurisdictional boundaries.

VISION 2050 documents the preferences and desired future of Southeastern Wisconsin; is grounded in realistic analysis and incorporates possible future changes; and provides a framework for building consensus on policies and strategies related to land use and transportation.

ECONOMIC ACTIVITY TRENDS

Current and historic information on the Region's economy is important to comprehensive planning, as it contributes to an understanding of existing development patterns and historic trends, and provides a framework for preparing employment projections. A summary of key information follows:

- The Region's labor force grew at a somewhat slower rate than the Nation's labor force and at about the same rate as the State's labor force between 2000 and 2010.
- The gender makeup of the Region's civilian labor force changed slightly during the 2000s, with the female component increasing slightly compared with the dramatic increase in female labor force participation between 1950 and 1990.

- For the Region as a whole, the civilian labor force participation rate remained unchanged from 2000 to 2010.

- The past decade saw a slight change in the relative distribution of the labor force among the counties within Southeastern Wisconsin. Milwaukee County's share of the regional labor force decreased slightly during the 2000s, while in each of the other six counties, the regional share remained about the same or increased slightly.

- The number of jobs in the Region fluctuated somewhat over the course of the last decade, decreasing during the early 2000s, increasing through the mid-2000s, and then decreasing after 2008 due to the national economic recession.

- As a result of the net loss of jobs during the 2000s, the Region's share of the State's jobs decreased from 35.7 to 34.4 percent, while the Region's share of the Nation's jobs decreased from 0.74 to 0.69 percent.

- Five Counties in the Region—Kenosha, Ozaukee, Walworth, Washington, and Waukesha—experienced at least a slight net increase in employment during the 2000s, despite sustaining recession-related job losses near the end of the decade. Conversely, total employment in Milwaukee County and Racine County decreased by about 42,900 jobs and 5,500 jobs, respectively, between 2000 and 2010.

- Between 2000 and 2010, Milwaukee and Racine Counties' share of total regional employment decreased, while the share of each of the other five counties increased at least slightly. Over the past six decades, Milwaukee County has experienced a substantial decrease in its share of regional employment—from 79.1 percent in 1950 to 48.9 percent in 2010. Waukesha County's share increased from 2.9 to 22.8 percent during that period.

- The 2000s saw a continuation of a long-term shift in the regional economy from a manufacturing to a service orientation. Manufacturing employment in the Region decreased by 31.0 percent during the 2000s, and by 37.6 percent over the last four decades. Conversely, service-related employment increased by 9.9 percent during the 2000s, and by 183 percent over the last four decades. Due to these differing growth rates, the proportion of manufacturing jobs relative to total jobs in the Region decreased from 30.2 percent in 1970 to 12.6 percent in 2010, while service-related employment increased from 26.3 percent in 1970 to 49.7 percent in 2010. The State of Wisconsin and the United States have experienced a similar major shift from manufacturing to service-related employment.

The construction sector is expected to rebound from losses during the recent economic downturn.

- Per capita income in the Region stood at $25,900 in 2010. Per capita income in the Region, measured in constant dollars, decreased by 11.3 percent during the 2000s. Constant dollar per capita income for Wisconsin and the Nation also decreased. Historically, the per capita income level for the Region has been higher than for the State and the Nation. However, in 2010 per capita income for the Region, State, and Nation were about the same.

- Median family income in the Region stood at $65,400 in 2010. The median family income for the Region, as measured in constant dollars, decreased by 11.0 percent during the 2000s, with the constant dollar median family income for the State and Nation decreasing as well. Median family income for the Region as reported by the Census Bureau has consistently exceeded the State and Nation. In 2010, the Region median family income exceeded that of the State and Nation by 5.3 percent and 7.9 percent, respectively.

YEAR 2050 EMPLOYMENT PROJECTIONS

The target year for projections is determined by the requirements of the subsequent planning work—in this case for the year 2050. The land use pattern, the supporting transportation system, and other infrastructure must be planned in consideration of anticipated demand over the long term, with anticipated future employment, population, and

Table 1

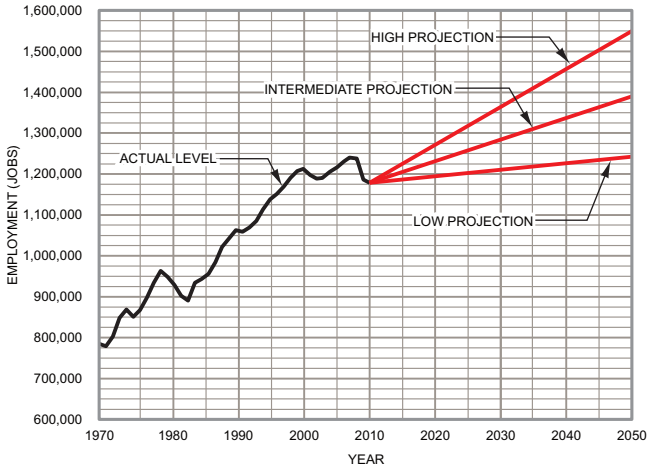
ACTUAL AND PROJECTED EMPLOYMENT IN THE REGION: 2010-2050

Year	Actual and Projected Jobs		
Actual: 2010	1,176,600		
Projected Employment	High Projection	Intermediate Projection	Low Projection
2020	1,268,600	1,229,200	1,192,600
2030	1,360,600	1,281,800	1,208,600
2040	1,452,600	1,334,400	1,224,600
2050	1,544,600	1,386,900	1,240,400
Projected Change in Employment:2010-2050			
Number of Jobs	368,000	210,300	63,800
Percent Change	31.3	17.9	5.4

Source: U.S. Bureau of Economic Analysis and SEWRPC.

Figure 1

TOTAL EMPLOYMENT PROJECTIONS FOR THE REGION: 2010-2050



Source: U.S. Bureau of Economic Analysis and SEWRPC.

household levels taken into consideration. The new employment projections were prepared for the period 2010 to 2050 to support the preparation of the regional land use and transportation plan and Federal transportation planning requirements.

To help develop the year 2050 employment projections, the Commission prepared projections for industry groups consistent with groups or sectors defined under the North American Industry Classification System (NAICS): Manufacturing; Construction, Wholesale Trade; Retail Trade; Services; Transportation, Warehousing and Utilities; Government; Agriculture; and Other. Historic trends, time series analyses, projections from other agencies, and various economic outlooks were used to develop a set of employment projections for each group. From within this set of projections for each industry group, an intermediate projection was chosen to represent the most likely growth path.

High and low projections represented growth paths that could conceivably be achieved under higher and lower growth scenarios. The resulting total employment levels were reviewed in light of the future labor force levels that could be expected in the Region under the Commission's new population projections. The industry-specific employment projections under each scenario were then adjusted for consistency between the total number of jobs and the projected population and associated labor force.

Projected Total Employment

Projections of total employment for the Region through the year 2050 are presented in Table 1 and Figure 1. Under the intermediate-growth scenario, employment in the Region would increase from 1,176,600 jobs in 2010 to 1,386,900 jobs in 2050, an increase of 210,300 jobs, or 18 percent. It's important to recognize that employment levels in the Region were depressed in 2010, the base year of the new projections, as a result of the major economic recession that began in late 2007.

Projected Employment by Industry

The Economy of Southeastern Wisconsin projects regional employment for each industry group under the intermediate projection (see Figure 2).

Manufacturing—Employment in the Region is expected to decrease by 20 percent over the long term, from 148,100 jobs in 2010 to 119,200 jobs in 2050. Under this scenario, manufacturing would account for 9 percent of all jobs in the Region.

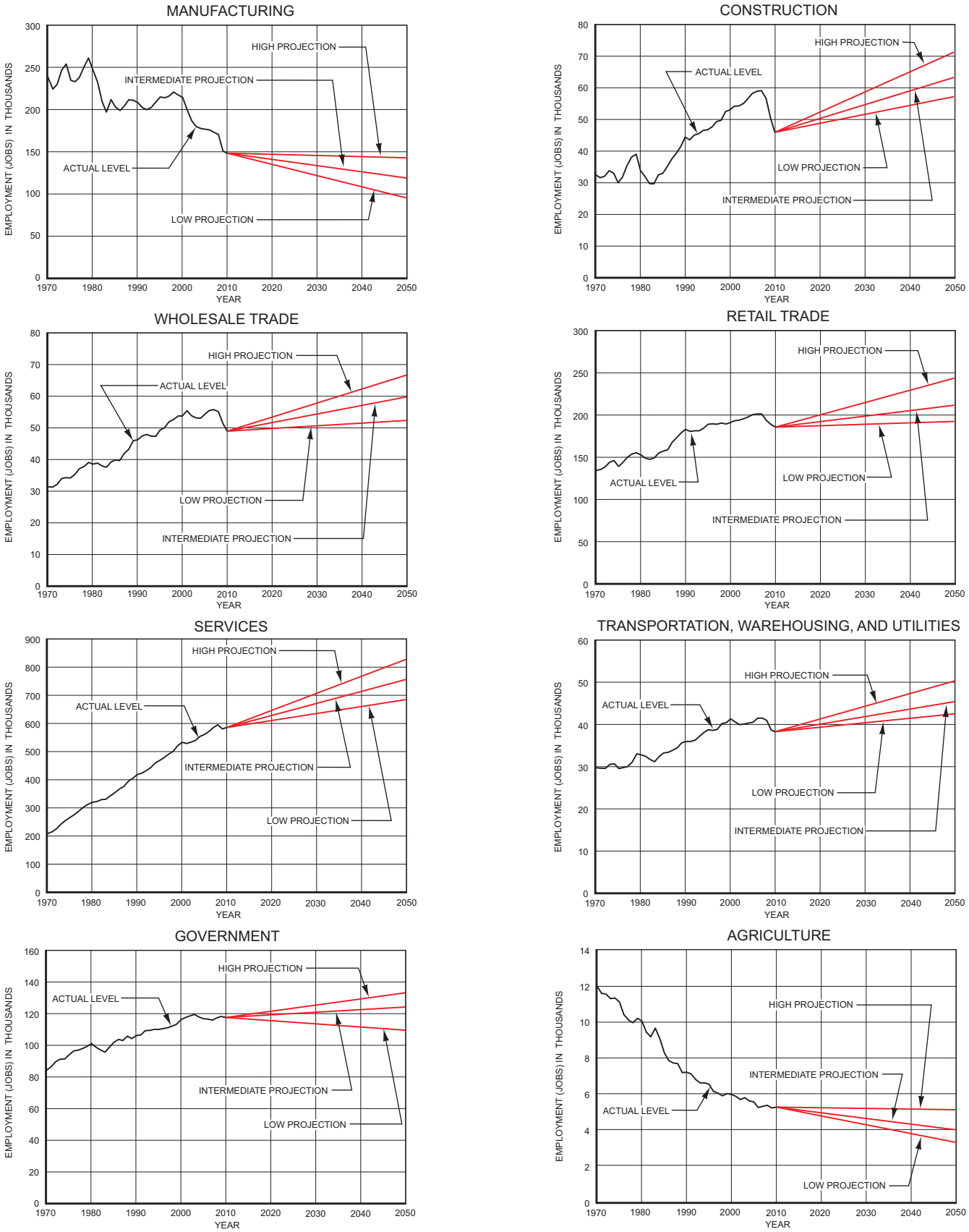
Service—Employment is expected to increase by 29 percent over the long term, from 584,400 jobs in 2010 to 756,400 jobs in 2050. These jobs would represent 55 percent of all jobs in the Region.

Construction—Employment is expected to increase by 38 percent from 45,900 jobs in 2010 to 63,300 jobs in 2050. Construction employment was severely impacted by the recession; the projected year 2050 construction employment for the Region is 4,200 jobs, or 7 percent, greater than the peak level that occurred in 2007.

Retail—Employment is expected to increase by 14 percent from 185,800 jobs in 2010 to 211,900 jobs in 2050. Retail employment was also significantly impacted by the recession; the projected year 2050 retail employment is 10,700 jobs, or 5 percent, greater than the peak level for the Region experienced in 2007.

Figure 2

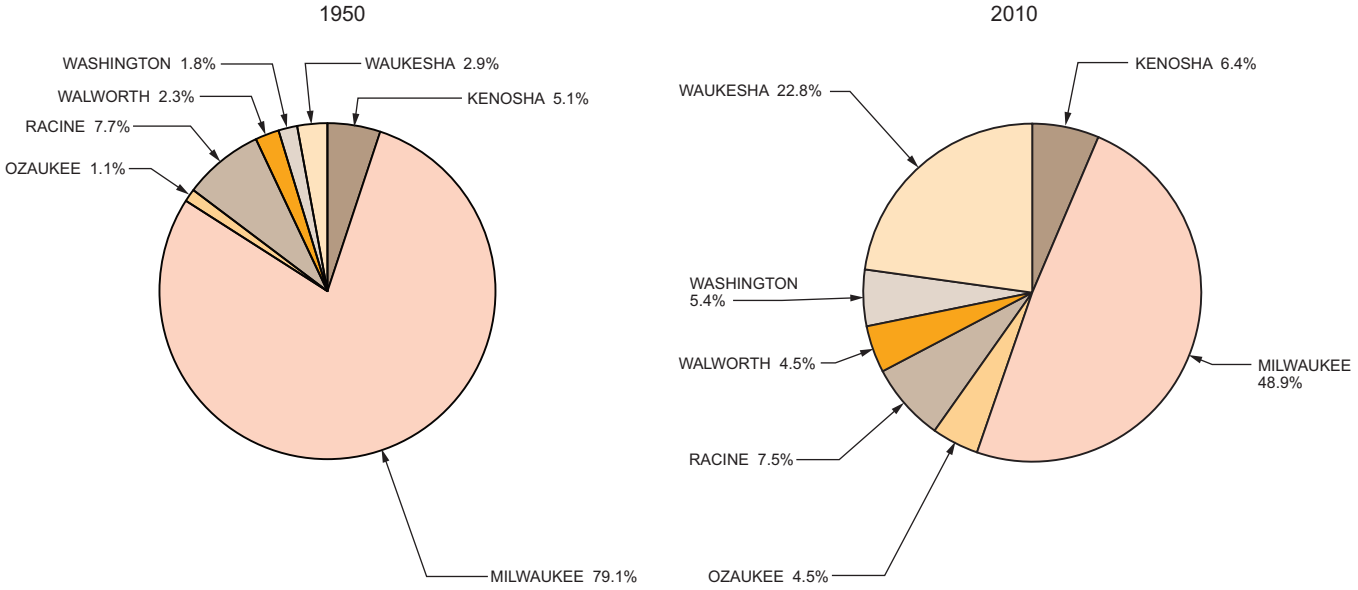
ACTUAL AND PROJECTED EMPLOYMENT IN THE REGION BY INDUSTRY: 1970-2050



Source: U.S. Bureau of Economic Analysis and SEWRPC.

Figure 3

SHARE OF REGIONAL EMPLOYMENT BY COUNTY: 1950 AND 2010



Source: U.S. Bureau of Economic Analysis and SEWRPC.

Wholesale Trade/Transportation, Warehousing and Utilities—Employment in wholesaling is expected to increase by 23 percent from 48,800 jobs in 2010 to 59,800 jobs in 2050. For wholesaling, the projected year 2050 employment is 4,100 jobs, or 7 percent, greater than the peak level in 2007. Employment in transportation/warehousing/utilities is expected to increase by 19 percent, from 38,200 jobs in 2010 to 45,400 jobs in 2050. For transportation/warehousing, the projected year 2050 employment is 4,000 jobs, or 10 percent greater than the peak level in 2007.

Government—Employment is expected to increase by 6 percent, from 117,700 jobs in 2010 to 124,400 jobs in 2050. Budget tightening is projected to continue in this sector.

Agriculture—Employment is expected to continue to decrease from about 5,200 jobs in 2010 to about 4,000 jobs in 2050.

Projected Employment Distribution by County

Figure 3 and Figure 4 depict past, current, and projected employment patterns for the Region by County. As shown in Figure 3, the largest distributional changes in employment have occurred in Milwaukee and Waukesha Counties. Over the last six decades, Milwaukee County's share decreased from 79 to 49 percent, while Waukesha County's share increased from 3 to 23 percent. The share of the other five counties in the Region combined increased by 10.3 percent.

Under the Commission's projections, the decrease in Milwaukee County's share of regional employment and the increase in Waukesha County's share would be moderated over the projection period. The share of each of the other five counties would increase slightly, by less than 1.0 percent. Four of these five Counties—Kenosha, Ozaukee, Walworth, and Washington—experienced a slight increase in their share of regional employment over the past 20 or more years. Racine County experienced a slight decrease in its share of regional employment in recent decades. The projection for Racine County envisions a modest reversal of this trend over the course of the projection period.

Under the Commission's intermediate projection, between 2010 and 2050:

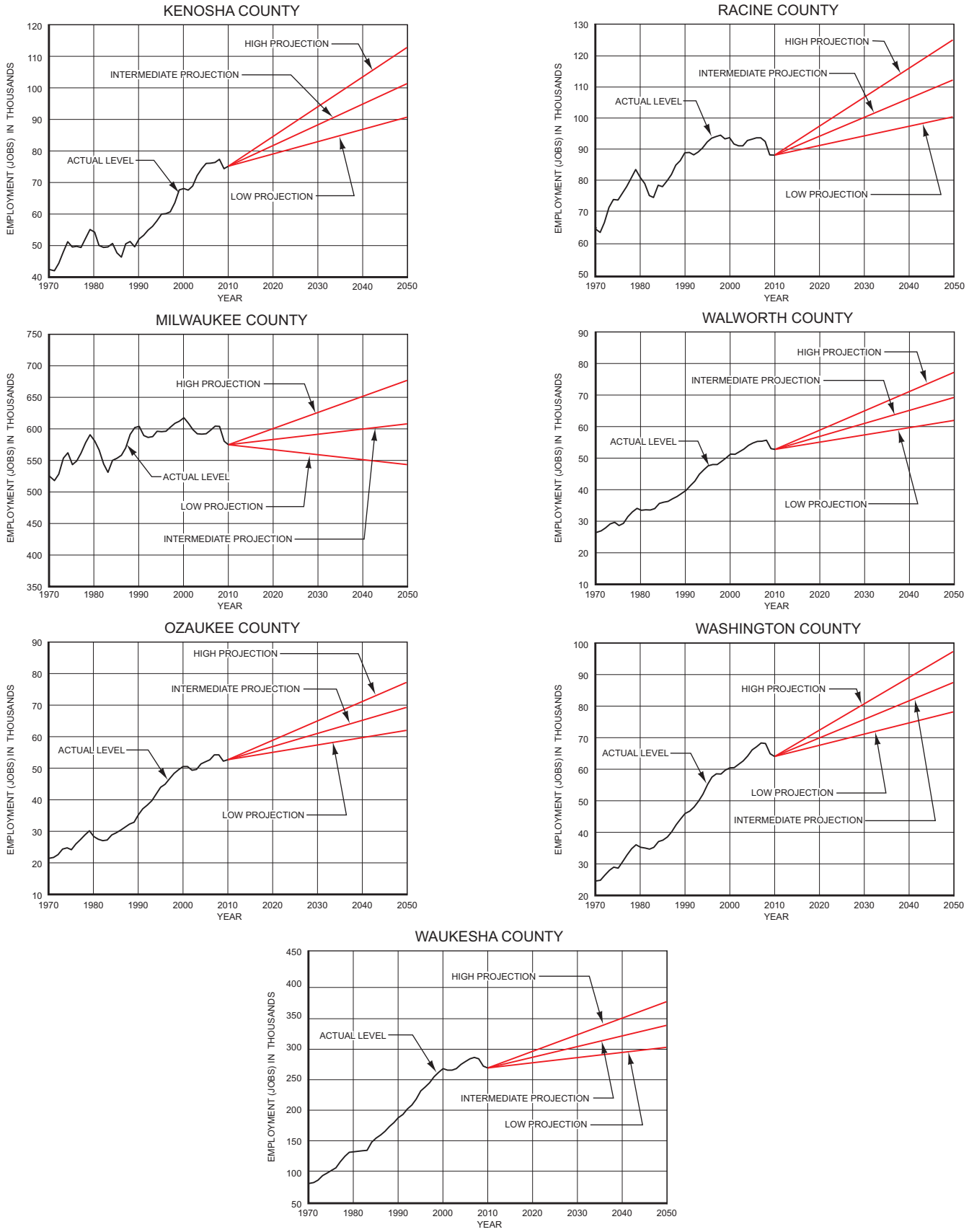
- Employment increases in Kenosha, Ozaukee, Racine, Walworth, and Washington Counties would range 16,600 jobs in Walworth County to 26,400 jobs in Kenosha County;
- Waukesha County employment would increase by 69,500 jobs, or 26 percent; and
- Milwaukee County employment would increase by 33,500 jobs, or about 6 percent, with the year 2050 employment level slightly higher than in pre-recession 2007.

Projected Future Labor Force

The civilian labor force of an area consists of all its residents who are 16 years of age or over and who are

Figure 4

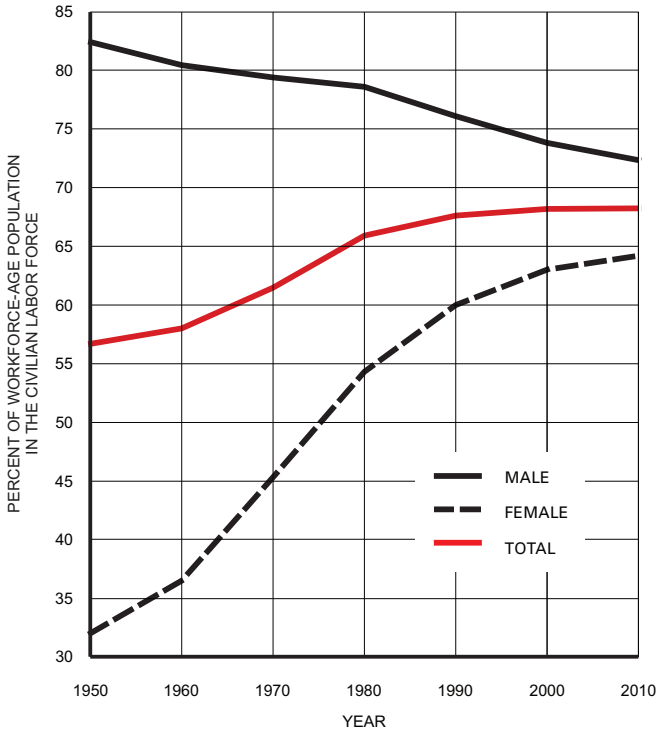
ACTUAL AND PROJECTED EMPLOYMENT IN THE REGION BY COUNTY: 1970-2050



Source: U.S. Bureau of Economic Analysis and SEWRPC.

Figure 5

CIVILIAN LABOR FORCE PARTICIPATION RATES IN THE REGION: 1950-2010



Source: U.S. Bureau of the Census and SEWRPC.

either employed or temporarily unemployed. For T*he Economy of Southeastern Wisconsin* analysis, projections in future labor force levels in the Region were developed based upon future population levels by age and sex from the Commission's year 2050 population projections, along with reasonable assumptions regarding future labor force participation rates by age and sex. It was assumed that, for most age-sex groups, the labor force participation rate would remain at 2010 levels over the projection period and there would be a modest increase in the rate for individuals age 65 and over.

The overall labor force participation rate is defined as the total labor force divided by the total labor force-age population.

The report recognized that, even with little or no change in age- and sex-specific labor force participation rates, the labor force participation rate may be expected to decrease in the decades ahead largely due to the aging of the population. The overall labor force participation rate for the Region may be expected to be about 62 percent under each growth scenario in 2050, compared to about 68 percent in 2010. This long-term decline in the overall labor force is consistent with the projected decrease for the Nation as a whole. Figure 5 reflects the labor force historical participation rates for males and females in the Region. Table 2 reflects actual 2010 labor force participation rates together with assumed 2050 rates.

Table 2

LABOR FORCE PARTICIPATION RATES IN THE REGION BY AGE GROUP: 2010 AND 2050

Age Group	Labor force participation rate by Age and Sex			
	Males		Females	
	Actual 2010	Assumed 2050	Actual 2010	Assumed 2050
16-24	62.8	62.8	65.1	65.1
25-34	90.7	90.7	82.4	82.4
35-44	90.8	90.8	80.4	80.4
45-54	86.4	86.4	81.7	81.7
55-64	71.7	71.7	66.0	66.0
65-74	28.9	31.3	22.1	25.4
75 and Older	8.2	10.1	4.5	6.1

Source: U.S. Bureau of the Census and SEWRPC.

POPULATION AND HOUSEHOLD TRENDS

The year 2010 Federal census and prior Federal censuses provide an extensive database for analyzing the existing population and historic population trends in the Region over time. A summary of key information follows:

- The resident population of the Region was 2,020,000 persons in 2010, compared to 1,931,200 in 2000. The 4.6 percent increase in the regional population between 2000 and 2010 is substantially greater than the increases experienced during the 1970s and 1980s, but less than the increase in the 1990s.

- The Region's population grew at a somewhat slower rate than the State and the Nation between 2000 and 2010. As a result, the Region's share of Wisconsin's population decreased slightly, from 36.0 percent to 35.5 percent, with the Region's share of the national population also declining.

- Each of the seven counties in the Region gained population between 2000 and 2010. Milwaukee County's increase of 0.8 percent represents the County's first 10-year increase in population since the 1960s. Among the other six counties in the Region, the relative increase in population ranged from 3.5 percent in Racine County to 12.2 percent in Washington County.

- Milwaukee County's share of the regional population decreased from 48.7 percent in 2000 to 46.9 percent in 2010, while the share of each of the other six counties remained about the same or increased slightly.

- Growth in the regional population has been accompanied by change in the age composition. The median age of the regional population was 37.0 years in 2010 and has increased steadily since 1970, when it was 27.6 years.

- The vast majority of the Region's population (97.7 percent) reported only one race in the 2010 Federal census. This includes 76.0 percent reporting White; 14.6 percent reporting Black or African American; 0.5 percent reporting American Indian or Alaska Native; 2.6 percent reporting Asian; less than 0.1 percent reporting Native Hawaiian or Other Pacific Islander; and 3.9 percent reporting some other race. About 2.3 percent of the regional population reported being of more than one race.

- The Federal census includes questions on Hispanic origin independent of questions on race. About 10 percent of the Region's population was reported to be of Hispanic origin in the 2010 census. The Hispanic population in the Region increased by 58.4 percent between 2000 and 2010, far exceeding the rate of increase in the overall population of the Region (4.6 percent).

- The minority population of the Region—identified on the basis of Hispanic origin and race—increased by 28.4 percent between 2000 and 2010. Conversely, the non-Hispanic White population decreased by 2.8 percent. The minority population's share of the total regional population increased from 23.5 percent to 28.9 percent between 2000 and 2010, while the non-Hispanic White population share decreased from 76.5 percent to 71.1 percent.

- Each county in the Region experienced an increase in its minority population between 2000 and 2010. In absolute terms, the largest minority population increase occurred in Milwaukee County.

- The number of households in the Region increased by 6.8 percent from 2000 to 2010, and each county in the Region experienced an increase in the number of households, led by Washington County with an increase of 17.7 percent.

- The rate of growth in households in the Region between 2000 and 2010, 6.8 percent, exceeded the rate of growth in the total population, 4.6 percent.

- For the Region overall, the average household size was 2.47 persons in 2010, a slight decrease of about 2 percent from 2000.

- Between 2000 and 2010, nonfamily households in the Region increased more rapidly than family households. Single-person households account for much of the long-term increase in nonfamily households: By 2010, single-person households comprised about 29.1 percent of all households in the Region.

Figure 6 illustrates the increase in actual and projected population in the Region from 1950 to 2050.

Nonfamily households include one-person households and those comprised of unrelated persons living in the same housing unit.

COMPONENTS OF POPULATION CHANGE

The population of an area such as the Southeastern Wisconsin Region is constantly changing with the occurrence of births and deaths, and through the inflow and outflow of persons migrating from one area to another (see Figure 7). Population increases result from births and in-migration of persons; population decreases result from deaths and out-migration of persons.

The balance between births and deaths is termed "natural increase" and the balance between in-migration and out-migration is termed "net migration." Information on past trends in natural increase and migration provides insight into the causal factors underlying historic population changes.

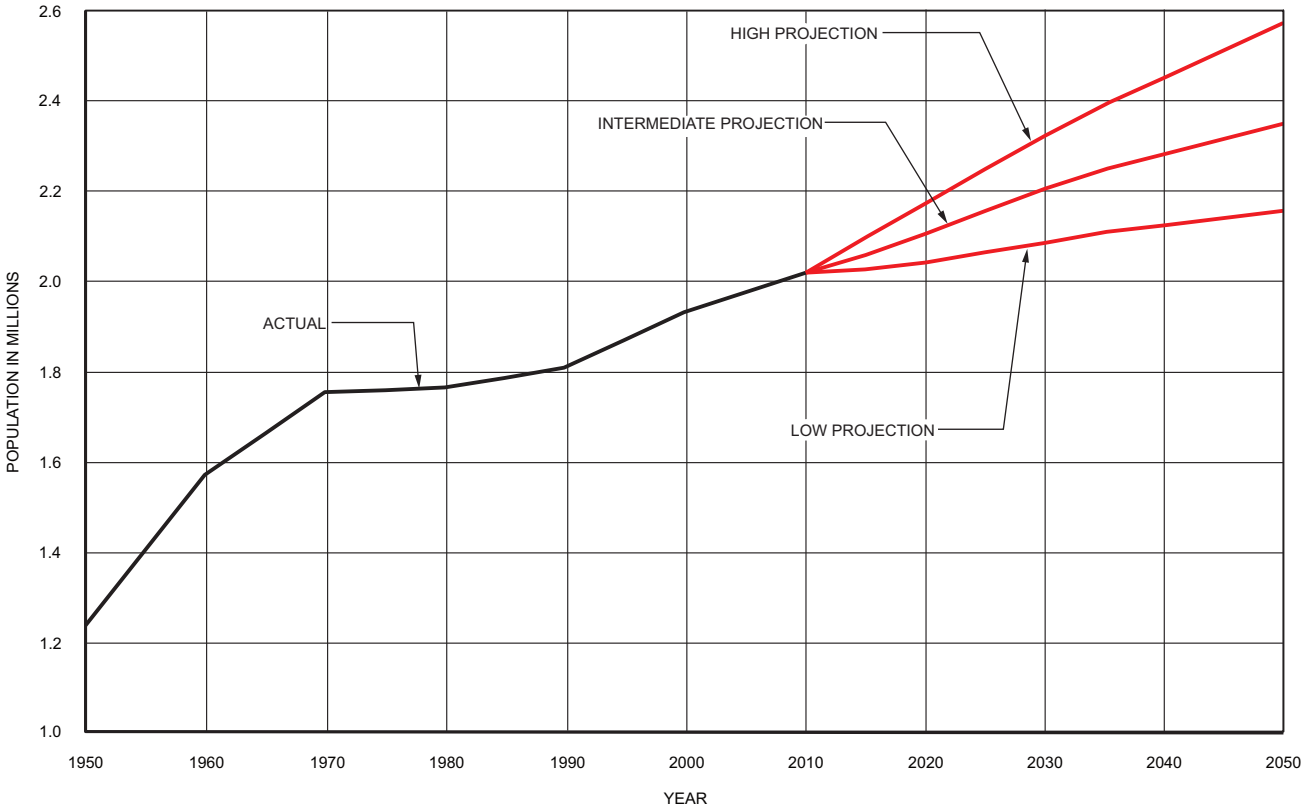
A summary of the key findings related to population change in the Region follows:

- The population of the Region increased from 1,931,200 persons in 2000 to 2,020,000 persons in 2010. The overall population increase of 88,800 persons in the Region between 2000 and 2010 is the result of a natural increase of about 109,200 and a net out-migration of about 20,400.

- Examination of fertility rates and mortality rates provides insight into the overall trend in natural increase in the population. The total fertility rate

Figure 6

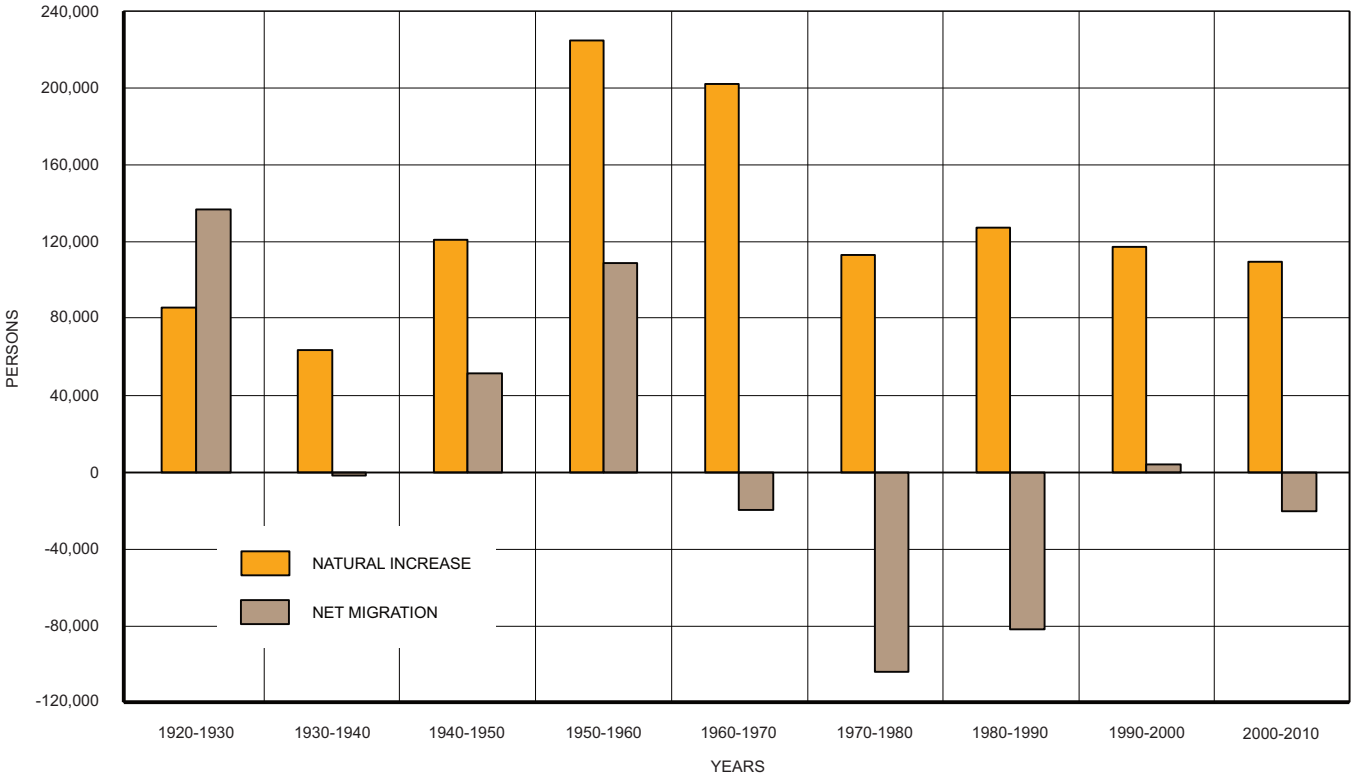
ACTUAL AND PROJECTED POPULATION IN THE REGION: 1950-2050



Source: U.S. Bureau of the Census and SEWRPC.

Figure 7

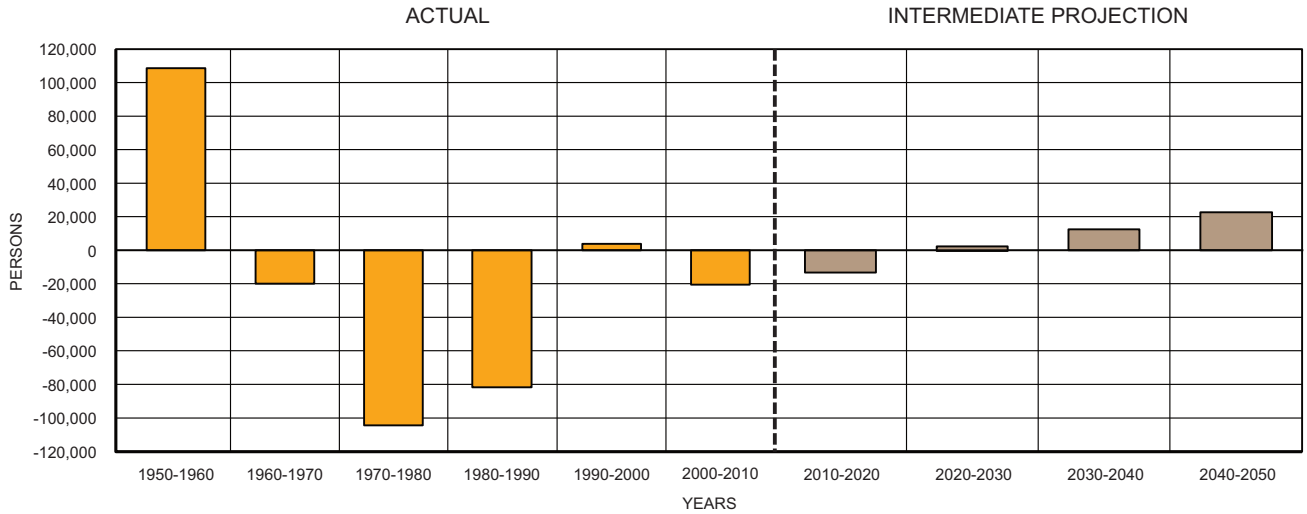
COMPONENTS OF POPULATION CHANGE IN THE REGION: 1920-2010



Source: U.S. Bureau of the Census, Wisconsin Department of Health Services, and SEWRPC.

Figure 8

HISTORIC AND PROJECTED NET MIGRATION FOR THE REGION



Source: U.S. Bureau of the Census, Wisconsin Department of Health Services, and SEWRPC.

for the Region (average number of births per female) was 1.95 in 2010—slightly lower than the rates of 2.04 in 2000 and 1.98 in 1990. Among the counties in the Region, the total fertility rate in 2010 ranged from 1.76 in Walworth County to 2.16 in Racine County.

- The long-term trend in mortality rates in the Region has been one of gradual decline. With minor exception, the mortality rates calculated for selected broad age groups (0-to-44, 45-to-64, 65-to-74, and 75-and-over) for males and females combined have decreased each decade, going back to at least 1960.

- The Region as a whole experienced a net out-migration of 20,400 persons between 2000 and 2010. This compares to a net in-migration of 3,900 persons during the 1990s and net out-migrations of 81,800 during the 1980s, 104,400 during the 1970s, and 19,900 during the 1960s (see Figure 8).

- Between 2000 and 2010, five counties in the Region—Kenosha, Ozaukee, Walworth, Washington, and Waukesha—experienced a net in-migration of population. Conversely, Racine County experienced a modest net out-migration. Milwaukee County experienced a net out-migration for the fifth consecutive decade. Though of considerable magnitude, this represents the lowest net out-migration experienced by Milwaukee County over the past five decades. Milwaukee and Racine Counties both experienced gains in total population during the 2000s owing to significant natural increases.

- Within the Region, the most notable county-to-county migration pattern is the net movement of people from Milwaukee to adjacent counties. While there was significant movement of people from Ozaukee, Racine, Washington, and Waukesha Counties to Milwaukee County between 2000 and 2010, this was exceeded by the movement of people in the opposite direction, particularly to Waukesha County.

- The movement of people from the Region to other parts of the Nation (excluding Wisconsin) exceeded the movement from the Nation to the Region by about 7,900.

- The Census Bureau's 2006-2010 American Community Survey indicates a total of 131,200 foreign-born persons in the Region, of whom about 43,400 were reported to have entered the U.S. in or after the year 2000. Of those who entered the U.S. in or after 2000, about 56 percent were from Latin America and the Caribbean, 25 percent from Asia, 12 percent from Europe, and 7 percent from other places. These patterns are generally similar to the patterns for the Region for the years 1990 to 2000 reported in the 2000 decennial census.

YEAR 2050 POPULATION AND HOUSEHOLD PROJECTIONS

The new population projections were developed using a model that advances age and sex groups into the future, with specific assumptions made regarding future fertility, survival, and migration. The high, intermediate, and low projections all envision a

Table 3

ACTUAL AND PROJECTED POPULATION IN THE REGION BY AGE: 2010-2050 (INTERMEDIATE PROJECTION)

Age Group	Year								
	2010	2015	2020	2025	2030	2035	2040	2045	2050
Under 5	133,503	132,574	137,216	140,037	141,943	142,431	142,100	142,690	145,429
5 to 9	137,010	132,098	131,865	137,117	140,359	142,726	143,716	143,856	144,897
10 to 14	140,118	139,101	134,433	134,243	139,642	143,073	145,761	147,090	147,460
15 to 19	144,926	140,458	139,757	135,145	134,923	140,421	143,954	146,775	148,232
Subtotal 0 to 19	555,557	544,231	543,271	546,542	556,867	568,651	575,531	580,411	586,018
20 to 24	137,595	142,227	138,007	137,820	133,270	133,024	138,287	141,607	144,168
25 to 29	137,321	138,260	143,254	138,989	138,780	134,306	134,196	139,553	142,928
30 to 34	128,174	138,906	139,990	146,365	142,608	142,113	137,436	137,497	143,497
35 to 39	125,851	128,235	139,722	140,774	148,111	145,036	144,657	140,029	140,299
40 to 44	136,456	124,949	127,657	139,230	140,077	148,037	145,673	145,563	141,035
Subtotal 20 to 44	665,397	672,577	688,630	703,178	702,846	702,516	700,249	704,249	711,927
45 to 49	153,577	134,804	123,656	126,410	137,859	138,682	147,039	145,233	145,348
50 to 54	153,402	150,324	132,208	121,400	124,185	135,491	136,465	145,038	143,651
55 to 59	132,272	146,515	144,347	127,247	116,965	119,745	130,741	131,976	140,680
60 to 64	105,758	123,487	137,658	136,328	120,342	110,726	113,519	124,149	125,665
Subtotal 45 to 64	545,009	555,130	537,869	511,385	499,351	504,644	527,764	546,396	555,344
65 to 69	72,622	95,606	112,504	126,263	125,667	111,199	102,561	105,463	115,694
70 to 74	54,925	65,029	86,265	102,150	115,300	115,462	102,581	94,932	97,968
75 to 79	46,609	47,156	56,542	75,548	89,990	102,322	103,365	92,408	85,915
80 to 84	39,940	36,722	37,866	46,070	62,143	74,737	85,979	87,999	79,416
85 and Older	39,911	44,344	46,058	48,601	55,664	70,229	87,736	106,837	121,758
Subtotal 65 and Older	254,007	288,857	339,235	398,632	448,764	473,949	482,222	487,639	500,751
Total	2,019,970	2,060,795	2,109,005	2,159,737	2,207,828	2,249,760	2,285,766	2,318,695	2,354,040

NOTE: Age groups which approximate the "baby boom" generation (persons born from 1946 through 1964) are shaded gray.

Source: U.S. Bureau of the Census and SEWRPC.

moderate increase in the total fertility rate and a moderate improvement in survival rates. The three sets of projections differ primarily in terms of assumed future migration levels, as follows:

- The intermediate projection envisions a gradual improvement in net migration for the Region—from a modest net out-migration in the early part of the projection period to a modest net in-migration in the later part—in response to economic growth in the Region over the long term and the need for additional workers as baby-boomers retire from the workforce.

- The high-growth projection assumes a higher level of net migration into the Region than the intermediate projection.

- The low-growth projection assumes a substantial net out-migration from the Region.

The specific methodology and assumptions underlying the new demographic projections are explained in Technical Report No.11. A summary of the resulting projections follows:

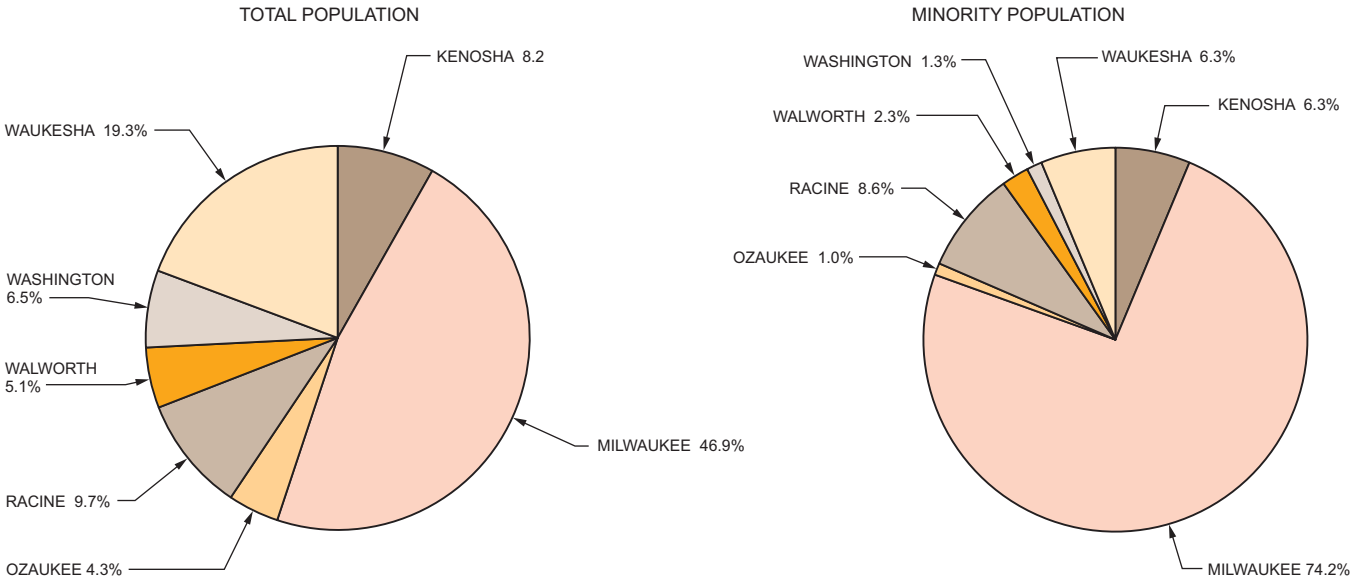
- The Commission's intermediate projection envisions that the regional population would increase by 16.5 percent, from 2,020,000 persons in 2010 to 2,354,000 persons in 2050.

- The new projections anticipate continued change in the age composition of the regional population in the coming decades (see Table 3). Under the intermediate projection, while the broad age groups 0-19 years, 20-44 years, and 45-64 years are projected to be relatively stable, the population age 65 and over is projected to nearly double during the projection period—a reflection of the aging of the large baby-boom population born from 1946 through 1964. Persons age 65 and over would account for about 21 percent of the total population in the Region in 2050, compared to about 13 percent in 2010.

- The intermediate projection envisions that the number of households in the Region would increase by 21.5 percent, from 800,100 households in 2010 to 972,400 households in 2050. The projected relative increase in households under the intermediate scenario,

Figure 9

SHARE OF TOTAL AND MINORITY POPULATION IN THE REGION BY COUNTY: 2010



NOTE: The minority population includes persons reported in the census as being of Hispanic origin and/or reporting their race as Black or African American, American Indian/Alaska Native, Asian, Native Hawaiian/Pacific Islander, some other race, or more than one race.

Source: U.S. Bureau of the Census and SEWRPC.

21.5 percent, exceeds the projected relative increase in population, 16.5 percent.

- Commission projections envision that the average household size in the Region will continue its historic decline, with the rate of decline being somewhat moderated in the coming decades. The average household size in the Region is projected to decrease by 4.5 percent during the projection period, from 2.47 persons in 2010 to 2.36 persons in 2050.

- In addition to changes in the overall size and age characteristics of the regional population, continued change in the racial/ethnic makeup of the Region's population may be expected in the years ahead. Extrapolation of past trends indicates a significant increase in the minority share of the regional population and a decrease in the non-Hispanic White share, and that the minority share of the regional population would increase from 29 percent in 2010 to nearly 45 percent in 2050, while the non-Hispanic White share would decrease from 71 percent in 2010 to just over 55 percent in 2050. Similar changes are projected for the Nation as a whole. Figure 9 illustrates the percentage of minority population in each County within the Region.

RELATIONSHIP BETWEEN POPULATION AND EMPLOYMENT PROJECTIONS

As part of the Commission's analysis, assumptions were necessarily made regarding future unemployment rates and the extent of multiple job-holding in the Region. For purposes of this analysis, unemployment rates of 4.0, 5.0, and 6.0 percent were assumed under the high-, intermediate-, and low-growth scenarios, respectively. These were deemed to be representative of the long-term average rates that could reasonably be expected under the three growth scenarios.

Table 4 indicates the range in the number of jobs that could potentially be accommodated by the projected population for each growth scenario. This analysis assumes that the balance between the number of residents of the Region who commute to jobs outside the Region and the number of nonresidents who commute to jobs inside the Region will not change substantially over the projection period. Under this analysis, basic consistency is indicated between the projected jobs and the projected number of persons in the labor force within the Region.

Table 4

ESTIMATED NUMBER OF JOBS ABLE TO BE ACCOMMODATED BY THE PROJECTED POPULATION AND ASSOCIATED LABOR FORCE IN THE REGION AND COMPARISON TO THE PROJECTED NUMBER OF JOBS: 2050

Growth Scenario	Projected Population: 2050	Projected Labor Force: 2050	Assumed Unemployment Rate: 2050	Multiple Job-holding Factor—Assumed Range: 2050		Jobs Able to be Accommodated by Projected Labor Force: 2050		Projected Jobs: 2050
				From	To	From	To	
High.....	2,577,700	1,287,400	4.0	1.194	1.268	1,475,700	1,567,100	1,544,600
Intermediate.....	2,354,000	1,171,300	5.0	1.194	1.268	1,328,600	1,410,900	1,386,900
Low.....	2,159,800	1,070,500	6.0	1.194	1.268	1,201,500	1,276,000	1,240,400

Source: SEWRPC.

FOR MORE INFORMATION

Visit www.sewrpc.org for:

- Technical Report No. 10, 5th Edition, The Economy of Southeastern Wisconsin
- Technical Report No. 11, 5th Edition, The Population of Southeastern Wisconsin
- Advisory Committee on Population and Economic Forecasts
- VISION 2050
- Advisory Committee on Regional Land Use Planning
- Advisory Committee on Regional Transportation System Planning
- Environmental Justice Task Force

CONTACT INFORMATION

Website: www.sewrpc.org

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Fax: (262) 547-1103

Mail: W239 N1812 Rockwood Drive
P.O. Box 1607
Waukesha, WI 53187-1607

By the Committee on Economic and Community Development

File No. 14-254

(ITEM 62) A resolution to **RECEIVE AND PLACE ON FILE** (vote 7-0) an informational report from the Director, Department of Transportation, and the Airport Director dated March 14, 2014, regarding a development strategy for MKE Regional Business Park.

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14-254

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE: March 14, 2014

TO: Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors
Supervisor Michael Mayo, Sr., Chairman, Transportation, Public Works and Transit Committee

FROM: Brian Dranzik, Director, Department of Transportation

SUBJECT: **DEVELOPMENT STRATEGY FOR MKE REGIONAL BUSINESS PARK**

POLICY

Informational Report

BACKGROUND

Milwaukee County acquired the former 440th Air Force Reserve Base through the federal base closure process in July 2010. The site is 102 acres and originally contained 93 inventoried buildings. Since its acquisition, General Mitchell International Airport (GMIA) has operated the property as a business park. In 2012 the name of the property was changed to the MKE Regional Business Park ("Business Park"). Although GMIA has had some success in marketing and operating the Business Park, the property continues to operate at a deficit.

In fall 2013 the County retained a real estate development consultant – Jones, Lang, LaSalle ("JLL") – to provide advice regarding real estate development strategies to further the marketing and development of the Business Park. JLL produced a market analysis of revenue-producing commercial development and lease opportunities for the property as well as for marketing the property to potential tenants and developers. The more general purpose of retaining JLL was for Airport Staff to determine whether there existed any marketing or development opportunities that had not previously been considered.

The MKE Regional Business Park

The Business Park is a relatively square-shaped site, approximately 102 acres in size and comprising 60 buildings totaling in excess of 400,000 square feet. These figures exclude roadways and parking areas, support buildings, and utilities. Building ages vary from the 1950s to the early 2000s. There are approximately 23 acres of aircraft parking apron with direct runway access to the GMIA airfield. The site has access via East College Avenue to the south and limited access via South Howell Avenue to the east. There is also an extension of the property to the north along the Airport boundary that contains a fire suppression training area for the fire department.

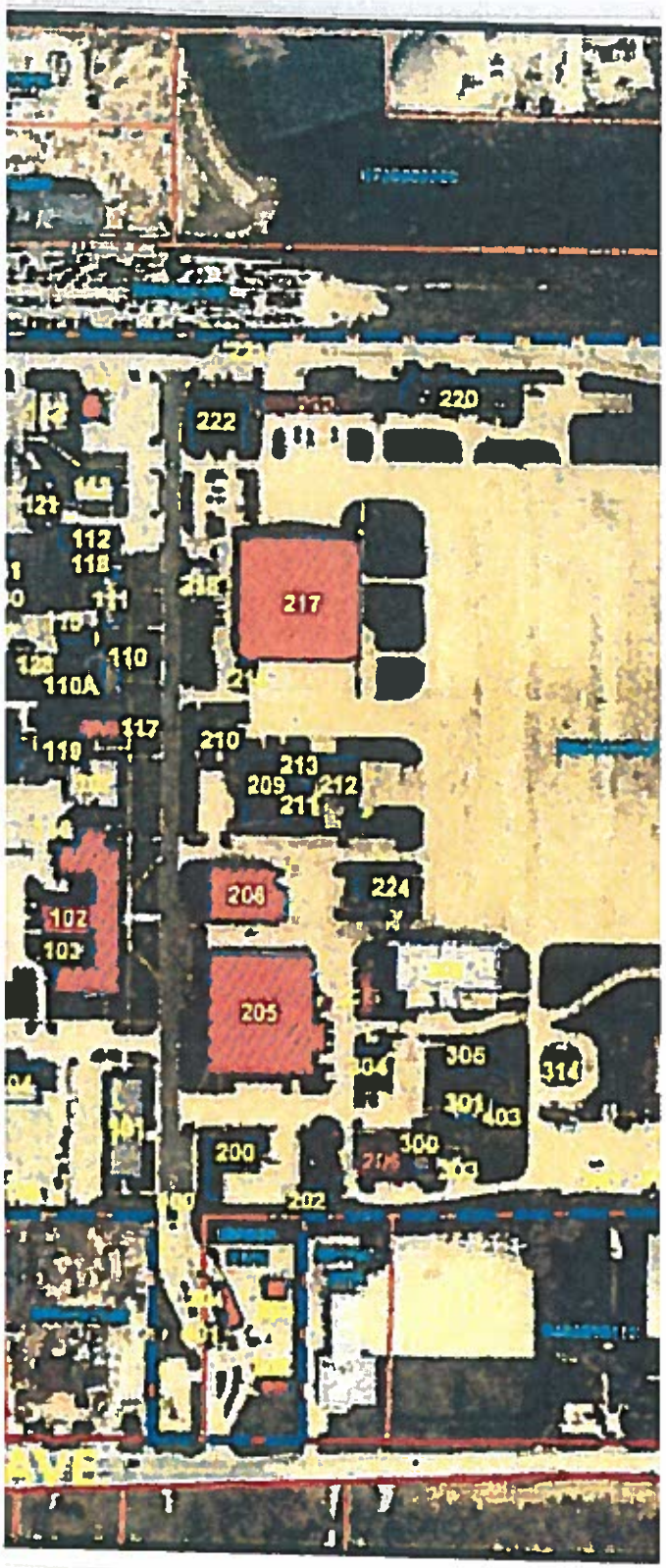
Business Park Operations

Of the existing sixty (60) buildings on the site, thirteen (13) are leased to businesses, sixty-nine percent (69%) of which have some relationship with aeronautical operations. Nineteen of the buildings are currently used for various airport-related operations. Current tenants of the park are:

1. Skywest Airlines, Inc.
2. ACC Holdings
3. Tax AirFreight, Inc.
4. Hunger Task Force
5. CrossFit Fire Breathers
6. Custom Limo & Custom Limo Classic
7. Magic Carpet (Travel Agency)
8. HSS (Security offices)

The chart on the following page (Fig. 1) identifies the various buildings and their current uses.

Fig. 1

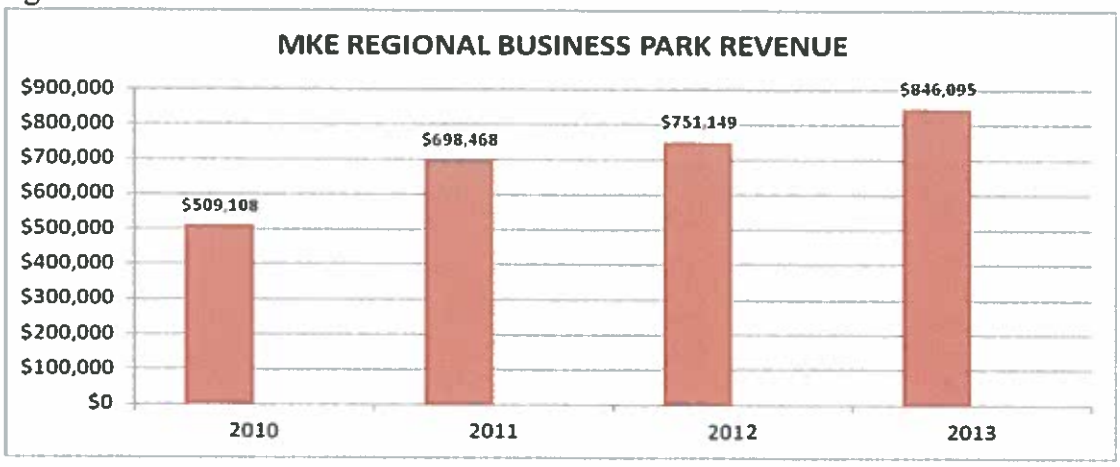


Building	Tenant
217	Skywest Airlines, Inc.
102	ACC Holdings
208	ACC Holdings
114	ACC Holdings
117	Tax AirFreight
205	Hunger Task Force
206	CrossFit Fire Breathers
204	Custom Limo Classic
207	Magic Carpet-Custom Limo
203	HSS
225	Custom Limo
219	HSS

Currently leased buildings are in red.

The remaining vacant buildings are suitable for various uses allowed under the current City of Milwaukee light industrial zoning (ILI) category which allows for a certain flexibility beyond just industrial facilities in future development pursuits - including commercial services, education and medical-oriented use. Despite various marketing efforts, however, these buildings remain vacant and result in an ongoing operational shortfall. This is also due, in part, to the current economy and poor visibility to major arterial streets within a campus-like setting with limited exposure to the surrounding neighborhood because of its former restricted use by a single tenant occupant, the U.S. Air Force Reserve.

Fig. 2



The JLL report concluded that there exists only limited demand for Class A office space in the GMIA submarket and an equally limited demand for office space in an industrial setting such as the Business Park. The report also found limited demand for retail development because the Business Park has such limited frontage. The opportunity for a hotel development is similarly remote due to the lack of frontage and the oversupply of hotel rooms in the area. The report concluded, however, that the best prospects for increasing revenue at the Business Park lay in leasing additional vacant space and redevelopment of the site – such as industrial, intermodal, or cargo facilities.[1]

Based on the foregoing market analysis, JLL advised that the County continue its effort to market the Property as a business park and attempt to attract a developer for 12.4 acres of the site. See the shaded area on Fig. 3 and Fig. 4.

GMIA Action Following JLL Report

The JLL report concluded that the Business Park was unlikely to attract tenants seeking to rent office and cargo space because, in ways particular to those markets, both are depressed in the current economy. Demand for air cargo, for example, is at historically low levels and expansion of that market is not expected for the foreseeable future. There is also little demand for office space in the geographical area of the Business Park. While warehousing activity coupled with an air cargo operation would be an ideal match, the Business Park is not only hindered by a depressed air cargo market but also the shortcomings of existing Business Park structures for such

[1] Air cargo has not yet shown signs of significant improvement and industry predictions expect the continuation of this trend in relatively flat growth in air cargo Revenue per Ton Mile (RTM) to continue until 2023. FAA Aerospace Forecast Fiscal Years 2013-2033 at 54-56.

operations. Finally, the weakness of the air cargo market is not likely to support new construction. Similarly, retail and hotel development are difficult due to the Business Park's lack of frontage and visibility on either Howell or College Avenues as well as the existing developments in the area. The only viable recommendation made by the JLL report is the prospect of entering into an agreement with a developer for redevelopment of some of the land contained on the site. The goal of such a strategy is to retain as much of the existing Business Park tenant base as possible while using a redevelopment agreement to close the current operating deficit and simultaneously continuing to market the Business Park to prospective tenants. Accordingly, GMIA staff have pursued two strategies: 1) issuing an RFQ for a master developer for 12.4 acres of land at the site [the shaded area indicated on Fig. 3 and Fig. 4] and 2) retaining a consultant to advise the County and pursue aeronautically related firms with an interest in locating at or near GMIA (preferably at the Business Park).

The January 2014 RFQ

The County issued an RFQ on February 4, 2014 seeking a master developer for the Property to provide a coordinated and aesthetically designed development on the Property. The RFQ anticipates a phased development plan of no more than three (3) years duration. The County's objective in issuing this RFQ is to identify qualified development firms to compete for long-term land leases for development of the Property. (See location maps, Fig. 3 and Fig. 4.)

Proposers may decide to make use of the twenty-two (22) existing buildings on the site and to assume the leases held by existing tenants or to demolish the buildings as part of their proposal. Although the demolition of any buildings on the Property will be the responsibility of the Proposer, the removal of existing tenants would be the responsibility of the County. Additional land held by private parties lies to the west of the Property that is the subject of this RFQ. The Proposer may consider the acquisition of the privately held land as part of a development package. Statements of Qualification are due April 24, 2014. A Pre-Submittal Conference is planned for April 15, 2014.

Fig. 3

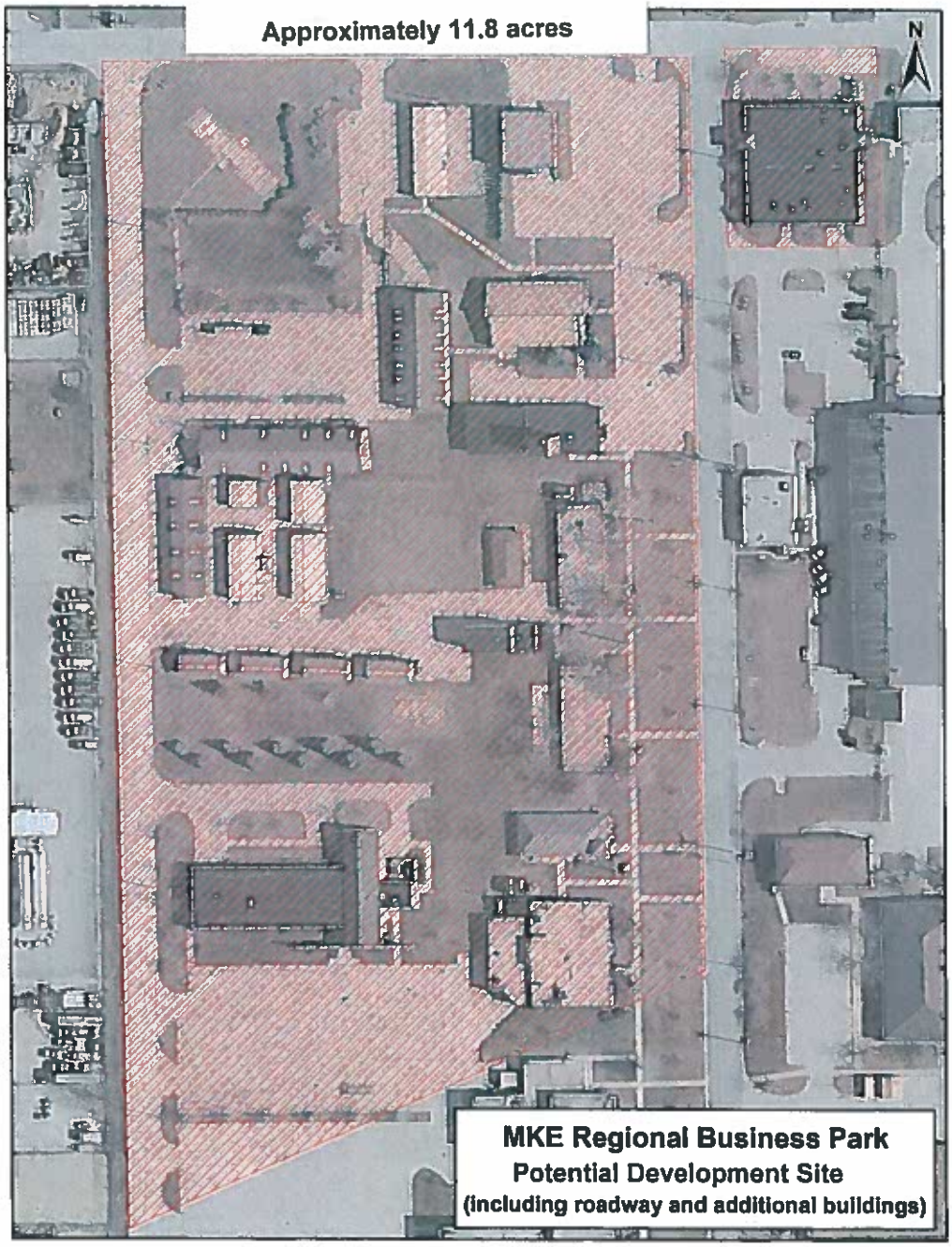

Approximately 11.8 acres
N
MKE Regional Business Park
Potential Development Site
(including roadway and additional buildings)

Fig. 4

Howell Avenue
MKE REGIONAL BUSINESS PARK
Potential Development Site
1:4,000
0 0.0325 0.065 0.13 mi
February 17, 2014
1st Floor Plan
GR FloorPlan
Space
GR Rooms

The Consultant

GMIA has also entered into a contract with Explorer Solutions, LLC to:

a) Provide targeted information for developing a strategic positioning niche market for GMIA;
b) Making use of its international network of contacts and in-depth research to identify potential validated niche projects matching the strengths of GMIA and the Greater Milwaukee region;
c) Identify and present three niche projects, their objectives, assets, and added value activities to GMIA;
d) Perform an initial validation of the selected projects with aerospace, aviation, and defense industry leaders at state, local, national, and international levels; and
e) If the feedback and comments from the initial validation phase for the selected niche projects [described in d) above] do not produce positive results, Contractor shall proceed to validate additional choices.

Conclusion

As a result of the closure of the former 440th ARS, now known as Milwaukee County's MKE Regional Business Park, Milwaukee County inherited 102 acres with 93 buildings. GMIA's plan for the Park was to pursue leases with various users through leasing of existing structures or development of vacant lands. The JLL report confirms that this plan is still the most viable alternative for the best use of the Business Park.

Prepared by: Ted Torcivia, Airport Business Manager, Real Estate
Tim Karaskiewicz, Principal Assistant Corporation Counsel

Approved by:

Brian Dranzik, Director,
Department of Transportation

C. Barry Bateman
Airport Director

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By the Committee on Economic and Community Development

File No. 14-392

(ITEM 63) A resolution to **RECEIVE AND PLACE ON FILE** (vote 7-0) a revised informational report from the Director, Department of Health and Human Services, dated April 25, 2014, regarding the proposed timetable for the 2015 Milwaukee County Community Development Block Grant program year.

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REVISED REPORT

COUNTY OF MILWAUKEE
Department of Health and Human Services
INTER-OFFICE COMMUNICATION

DATE: April 25, 2014

TO: Supervisor Patricia Jursik, Chairperson, Economic & Community Development Committee

FROM: Héctor Colón, Director, Department of Health and Human Services
Prepared by James Mathy, Housing Administrator, Housing Division

SUBJECT: **An informational report from the Director, Department of Health and Human Services, presenting the proposed timetable for the 2015 Milwaukee County Community Development Block Grant (CDBG) program year**

Issue

As part of the annual Community Development Block Grant (CDBG) allocation process, Housing and Urban Development (HUD) requires the Department of Health and Human Services (DHHS) – Housing Division, as the administrator of the Milwaukee County CDBG Program, to produce an Annual Action Plan. The Annual Action Plan for the 2015 Program year is due to HUD on November 15, 2014.

HUD requires that the process for creating the Annual Action Plan include the following:

1) A citizen participation component that has at least two public hearings to allow sufficient opportunity to comment on the housing and community development needs of the Milwaukee County CDBG jurisdiction.
2) Approval by the Milwaukee County Board of Supervisors and the County Executive of eligible projects and funding amounts that are included in the 2015 Annual Action Plan.
3) A 30-day period for the public to provide comment on the 2015 Annual Action Plan, which must begin after Board and County Executive approval.
4) The 2015 Annual Action Plan must be submitted to HUD no later than 45 days prior to the start of the 2015 program year (Jan 1, 2015), which would be November 15, 2014.

During this process, Housing Division staff will assist with soliciting proposals for eligible CDBG activities and will manage an objective and transparent process of reviewing and ranking proposals. Staff will ensure that all applications meet HUD national objectives and all eligible projects will then be ranked by a panel of CDBG experts that have no conflicts of interest.

Staff will provide the panel with an objective scoring system, similar to the process from the 2014 allocation. Scores will be based on project description, impact on the jurisdiction, experience, community need, past performance, budget and sources of funds, and benefits to low-to-moderate individuals. Funding recommendations to the Economic and Community Development Committee will be based on this review process.

Discussion

The County expects to receive approximately $1.2 million in CDBG funds for the 2015 program year. Of this amount, approximately $1 million will be available for projects that will serve people with low to moderate income residing in the Milwaukee County CDBG jurisdiction. The proposed schedule for approving CDBG funded activities for the 2015 Program Year and submitting the 2015 Annual Action Plan to HUD is as follows:

June 16, 2014	Public Hearing #1: Housing and Community Development General Needs (regularly scheduled committee meeting)
July 14, 2014	Due Date for 2014 Applications
September 12, 2014	Public Hearing #2: Presentation of CDBG projects Community and Economic Development Committee meeting (regularly scheduled committee meeting)
***September 22, 2014** *Proposed date – requires ECD Chairperson approval	Community and Economic Development Committee approval of allocation recommendations of CDBG and HOME funds for 2015 program year activities (special committee meeting)
September 25, 2014	County Board of Supervisors approval of CDBG and HOME funds for 2015 program year activities (regularly scheduled full board meeting)
October 6 – November 5, 2014	Draft 2015 Annual Action Plan to be posted/available for 30-day public review and feedback period
November 15, 2014	Submit 2015 Annual Plan to HUD

Recommendation

This is an informational report. No action is necessary.

5/13/2014

Héctor Colón, Director
Department of Health and Human Services

cc: County Executive Chris Abele
Raisa Koltun, County Executive's Office
Kelly Bablitch, County Board
Don Tyler, Director – DAS
Josh Fudge, Director, Office of Performance, Strategy & Budget
Matthew Fortman, Fiscal and Management Analyst – DAS
Steve Cady, Director of Research– Comptroller's Office
Erica Hayden, Research Analyst – Comptroller's Office
Alexis Gassenhuber, County Clerk's Office

By the Committee on Economic and Community Development

File No. 14-428

(ITEM 64) A resolution to **RECEIVE AND PLACE ON FILE** (vote 7-0) an informational report from the Director of County Economic Development, Department of Administrative Services, dated April 28, 2014, providing an update on the Milwaukee County Revolving Loan Fund.

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14-428

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

Referred

APR 28 2014
County Board
Chair

DATE: April 28, 2014

TO: Supervisor Patricia Jursik, Chair, Economic & Community Development Committee

FROM: Teig Whaley-Smith, Economic Development Director, Department of Administrative Services

SUBJECT: Milwaukee County Revolving Loan Fund - Update

REQUEST
There is no request at this time; this report is for informational purposes only.

BACKGROUND
The Milwaukee County Revolving Loan Fund (RLF) allows Milwaukee County companies to take advantage of low-interest loans to assist in financing their business projects. The fund contained $1,000,000 and permits businesses to receive financing of 40% of total project costs or up to $250,000. The Milwaukee Economic Development Corporation (MEDC) is the organization operating the loan fund on behalf of Milwaukee County. The Portfolio Management Agreement between the parties was signed May 1, 2013.

To date, two loans utilizing County RLF monies have been approved and closed.

(1) 2920 W Vera Avenue LLC: $250,000 loan whose proceeds will be used for the renovation of a vacant warehouse into an indoor athletic facility. The facility will be focused on Futsal programming, but will also provide court time for other athletic programs, such as soccer, field hockey, lacrosse, ultimate Frisbee, dodge ball, baseball and softball. The business proposes hiring up to 12 FTE within two years.

(2) 6505 W North Avenue: $250,000 loan utilized for the renovation of property at 6505 W. North Avenue in Wauwatosa into three tenant spaces. The three tenants will include a fitness business, a musical instrument business and a restaurant opening its second location after finding success in Bayview. It is estimated that 25-30 FTE will be created at the location within two years.

While completing the first few transactions was slower than anticipated due to changes in County personnel, great strides were made in working towards getting the program fully operational. With the first two loans closed, template loan documentation has been created and will streamline further funding opportunities. MEDC has identified the Economic Development person(s) in each County community and will be doing outreach to better market the RLF at a local level. Moreover, constant banker networking has resulted in better awareness of the program, which has helped to generate both general and project-specific inquiries. MEDC considers it likely that 2014 will draw enough opportunity to exhaust the remaining $500,000 of resources pledged by the County.

RECOMMENDATION
There is no recommendation at this time; this report is for informational purposes only.

Teig Whaley-Smith
Economic Development Director, Department of Administrative Services

cc: Chris Abele, County Executive
Marina Dimitrijevic, County Board Chairwoman
Economic and Community Development Committee Members
Don Tyler, Director, Department of Administrative Services
Amber Moreen, Chief of Staff, Office of the County Executive
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Raisa Koltun, Director of Legislative Affairs, County Executive's Office
Jill Suurmeyer, Research Analyst, Comptroller's Office

1 Supervisor Patricia Jursik, Chairperson,
2 From the Committee on Economic and Community Development, reporting on:
3
4 File No. 14-411
5
6 (ITEM 65) From the County Executive, appointing Mr. David Cialdini to the Milwaukee
7 County Research Park Corporation Board of Directors for a term expiring April 21, 2017,
8 by recommending confirmation of the said appointment.
9
10
11 ag
12 05/12/2014
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1 File No. 14-412
2
3 (ITEM 66) From the County Executive, appointing Mr. Nate Cade to the Milwaukee
4 County Research Park Corporation Board of Directors for a term expiring April 21, 2017,
5 by recommending confirmation of the said appointment.
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9 05/12/2014
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File No. 14-413

(ITEM 67) From the County Executive, appointing Mr. Marvin Bynum II to the Milwaukee County Research Park Corporation Board of Directors for a term expiring April 21, 2017, by recommending confirmation of the said appointment.

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