File No. 12-395

(Item 1)

SEP 27 2012

Chairman Dimitrejevic RULED this Item was not properly before the Board

(ITEM 25) A resolution by Supervisors Lipscomb, Alexander and Schmitt, to amend Section 201.24(5.16) of the Milwaukee County Code of General Ordinances as it pertains to the "backdrop benefit", by recommending adoption of the following:

AN AMENDED RESOLUTION/ORDINANCE

WHEREAS, the backdrop pension benefit has cost Milwaukee County significant amounts in increased contributions to the Employees Retirement System; and

WHEREAS, Milwaukee County eliminated the backdrop pension benefit for all employees whose membership in the retirement system began after various dates, depending on the employee's union status at retirement; and

WHEREAS, Milwaukee County sued the actuarial firm that provided advice at the time of the adoption of the backdrop benefit and obtained a settlement amount of $45 million; and

WHEREAS, 2011 Wis. Act 10 prohibits Milwaukee County from collective bargaining concerning pension benefits, except with collective bargaining units representing public safety workers, and therefore allows Milwaukee County to modify pension benefits for non-public safety worker employees; and

WHEREAS, Milwaukee County must collectively bargain any changes in the backdrop pension benefit with members represented by the Milwaukee County Firefighters Association and therefore the changes set forth herein do not apply to such members; and

WHEREAS, because of the past, current and future costs to Milwaukee County and its pension fund related to the backdrop, it is appropriate and desirable to modify the backdrop benefit to reduce those costs, to the extent legally permissible; and

WHEREAS, the proposed modification of the backdrop benefit does not affect the benefit of any employee currently eligible to retire and receive a backdrop benefit and, further, it does not reduce the benefit that has been accrued by any other employee as of January 1, 2013; and

WHEREAS, the Pension Study Commission has not issue a report; and

WHEREAS, the Pension Board was provided an opportunity to comment on the proposed change and its response has been received; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby amends Section 201.24(5.16) of the Milwaukee County Code of General Ordinances by adopting the following:

APPROVED AS TO FORM
CORPORATION COUNSEL

AN AMENDED ORDINANCE

The County Board of Supervisors of the County of Milwaukee does ordain as follows:

SECTION 1. Section 201.24(4.1) of the General Ordinances of Milwaukee County is amended as follows:

5.16 Back drop pension benefit.

(1) The provisions of this section shall apply to any member whose application to retire is filed and effective after January 1, 2001, but shall not apply to any member of the retirement system who

(a) is an elected official, or who was in a position that was not in a certified collective bargaining unit on June 29, 2011, and who began membership in said system on or after March 15, 2002,
(b) was in a position in a certified collective bargaining unit represented by the American Federation of State, County and Municipal Workers on June 29, 2011 and who began membership on or after February 1, 2007,
(c) was in a position in a certified collective bargaining unit represented by the Milwaukee Building and Construction Trades Council on June 29, 2011 and who began membership on or after February 21, 2006,
(d) was in a position in a certified collective bargaining unit represented by the Association of Milwaukee County Attorneys on June 29, 2011 and who began membership on or after January 1, 2006,
(e) was in a position in a certified collective bargaining unit represented by the International Association of Machinists or by the Technicians, Engineers and Architects of Milwaukee County on June 29, 2011 and who began membership on or after November 4, 2005,
(f) was in a position in a certified collective bargaining unit represented by the Federation of Nurses and Health Professionals on June 29, 2011 and who began membership on or after December 16, 2005,
(g) was in a position in a certified collective bargaining unit represented by the Milwaukee County Firefighters Association on June 29, 2011 and who began membership on or after June 19, 2007,
(h) ~~or to a member who~~ was formerly a represented deputy sheriff and who was appointed to a non-represented position effective after June 30, 2009,
(i) ~~or who~~is eligible for a deferred pension benefit under section 201.24(4.5) or a disability pension benefit under sections 201.24(5.3), (5.31) or (5.4)~~.~~or
(j) ~~The "back drop" pension benefit under this section 5.16 shall not apply to any~~ is an elected official whose membership began prior to March 15, 2002, if such elected official consents irrevocably in writing filed with the system to waive the right to elect to receive a "back drop" pension benefit.

(2) Upon retirement, the provisions as hereafter described shall be the sole method for calculating retirement benefits under this section. A~~a~~ member eligible under paragraph (1) may opt for a "back drop" pension benefit as follows:

(a)~~(1)~~ A member may request a "monthly pension benefit" based on accrued pension service credit and final average salary calculation as of a specific date in the past which shall be referred to as the "back drop date." The "back drop date" may not be prior to the earliest date that the member was eligible to retire, and shall not be less than one (1) year prior to the date the member leaves active county service. The monthly pension benefit the member was eligible to receive as of the "back drop date" shall be referred to as the "monthly pension ~~drop~~ benefit."

(b)~~(2)~~ In addition to the monthly pension benefit set forth in paragraph (a), a member will receive a "total drop benefit" equal to t~~T~~he total amount of the "monthly drop benefit" payments, as defined in paragraph (c), the member would have received (including the annual two (2) percent pension increase) between the "back drop date" and the date the member is removed from the county payroll due to actual retirement (after exhausting all accrued time balances as documented by an ETCR form), plus interest earnings (compounded monthly) equal to the pension fund rate of return used by the ERS actuary.~~, shall be referred to as the "total drop benefit."~~

(c)(1) If the backdrop date requested by the member is on or after January 1, 2013, then the "monthly drop benefit" utilized for calculating the "total drop benefit" in paragraph (b) shall be the monthly amount calculated based on the member's final average salary, service credit and applicable multiplier(s) as of January 1, 2013. If such a member was not employed on January 1, 2013, but returns to county employment thereafter, then the "monthly drop benefit" shall be the monthly amount calculated based on the member's final average salary, service credit and applicable multiplier(s) as of his or her last day of employment prior to January 1, 2013.

(2) If the backdrop date requested by the member is prior to January 1, 2013, then the "monthly drop benefit utilized for calculating the "total drop benefit" in paragraph (b) shall be the "monthly pension benefit" in paragraph (a) on the "back drop date" requested by the member.

(3) Notwithstanding subparagraphs (c)(1) and (2), if the member is represented at the time of retirement by the Milwaukee County Firefighters Association, then the "monthly drop benefit utilized for calculating the "total drop benefit" in paragraph (b) shall be the "monthly pension benefit" in paragraph (a) on the "back drop date" requested by the member.

(3) If the member opts for a "back drop" pension benefit~~:~~

~~a. T~~the "total drop benefit" shall be paid to the member with appropriate deductions for state and federal taxes; or if permitted by IRS regulations, the member may "roll over" all or a portion of the "total drop benefit" to an IRA.

~~b. The "monthly drop benefit" shall be paid to the member.~~

125
126 (4) The standard pension options shall be available to a member who opts for a "back drop
127 benefit", and the retention incentives incorporated into the pension benefit effective
128 January 1, 2001, shall be included when calculating the "monthly pension benefit" or the
129 "monthly drop benefit." Therefore, a member who opts for a "back drop benefit" with a
130 "back drop date" prior to January 1, 2001, shall be eligible for the retention incentives
131 which became effective as of January 1, 2001, based on continued service after January 1,
132 2001.
133
134 (5) A member who opted for a "back drop benefit" upon retirement and later returns to
135 active service and is eligible to earn additional pension service credit, shall cease receiving
136 the monthly pension~~drop~~ benefit until the member once again terminates active service.
137 Upon once again retiring, the member shall have any new service credit added to the
138 service credit used to calculate the "monthly pension~~drop~~ benefit", and the member's final
139 average salary shall be recalculated to incorporate the most recent earnings.
140
141
142 H:\Shared\COMCLERK\Committees\2012\Sep\FPA\Resolutions\12-395.docx

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: May 1, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution/ordinance to modify the backdrop benefit related to the Employees' Retirement System.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☒ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost	See	Attached
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Approval of this resolution/ordinance will result in a decrease in County and employee contributions to the Employees' Retirement System. Please see the attached fiscal analysis from Buck Consultants outlining the changes to the backdrop benefit and the anticipated savings expected if adopted.

Department/Prepared By Steve Cady, Fiscal and Budget Analyst, County Board

Authorized Signature Steven J. Cady

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

COUNTY OF MILWAUKEE
Interoffice Memorandum

DATE: December 17, 2012

TO: Milwaukee County Board Supervisors

FROM: Supervisor Michael Mayo, Sr., Chairman, Pension Study Commission

SUBJECT: Review of Change to Modify the Backdrop Provision of the County Employees Retirement System (ERS)

The Pension Study Commission (PSC) is charged with issuing a written report on the actuarial effect, cost implications and the desirability of proposed changes to the pension system. At its meeting on December 13, 2012, the PSC reviewed File No. 12-395 to amend Section 201.24(5.16) of the Milwaukee County Code of General Ordinances as it pertains to the backdrop benefit.

The Commission listened to testimony on the proposed changes to the backdrop provision, including testimony from the Pension System actuary related to the proposed fiscal savings if this change were to be enacted. The actuary's fiscal analysis is attached to File No. 12-395.

The actuary testified that the net present value savings of $15.7 million were based on the actuarial valuation data as of 1/1/11 and an implementation date of 1/1/12. The PSC reviewed a resolution/ordinance with an implementation date of September 1, 2012. Based on the passage of time since 1/1/12, the actuary estimated the total savings would be "a million or so less." The actuary noted that approximately 60% to 70% of the total savings would accrue to the employer and the remainder would mitigate the employees' required pension contribution.

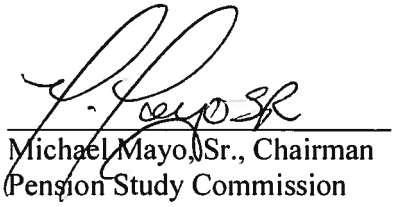
In addition, the PSC also learned that the change to cap the backdrop provision may impact employees who were already eligible to retire prior to the enactment of the ordinance. This could occur if an employee chose not to backdrop all the way to the first eligible date of retirement, but to a point after the enactment of the proposed ordinance. The actuary reviewed some simplified examples to illustrate the impact on the backdrop amount with different dates of hire and to illustrate the fact that the proposed change has a greater effect on employees who are further from retirement.

The PSC was informed that administrative implementation of the change would cost several hundred thousand dollars in computer programming and that the resolution's effective date should be amended from its current date of 9/1/12 in order to allow the retirement system sufficient time to prepare for the change.

The PSC discussed the interaction between the proposed change and prior pension changes that are currently the subject of litigation and between the proposed change and Act 10.

Based on the information presented to the Committee and contained in File No. 12-395, the Pension Study Commission voted (Vote 3-2; noes: Sups. Johnson and Mayo) to recommend that the County Board adopt the proposed changes to the backdrop benefit.

Respectfully submitted,



Michael Mayo, Sr., Chairman
Pension Study Commission

cc: County Executive Abele
Kimberly Walker, Corporation Counsel
Mark Grady, Deputy Corporation Counsel

OFFICE OF THE COUNTY EXECUTIVE

Milwaukee County

CHRIS ABELE • COUNTY EXECUTIVE

(Item 2)

Date: November 26, 2012

To: Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

From: Chris Abele, County Executive

Subject: Reappointment of Reverend Carl Krueger to the Veterans Service Commission

Subject to the confirmation of your Honorable Body and pursuant to the provisions set forth in Wisconsin Statutes Sec. 45.81, I am hereby reappointing Reverend Carl Krueger to serve on the Veterans Service Commission. Rev. Krueger's appointment will expire on December 31, 2015. A copy of Rev. Krueger's biography is attached for your review.

Your consideration and confirmation will be appreciated.

Chris Abele
Milwaukee County Executive

cc: Supervisor Peggy Romo West, Chair, Health and Human Needs Committee
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Jodi Mapp
Jennifer Collins
Reverend Carl Krueger

Biography of Rev. Carl Krueger

6240 S. Elaine Ave, Cudahy, WI, 53110

1948	Feb. 18, Born to Carl H. Sr & Lena (nee Guyotte) Krueger; child #12 in a blended family
	April 4, Baptized, Christ LC, River Rouge MI
1970	BA Univ. of MI, Psych/Philo major, Greek & German minors
	Entered Concordia Seminary, Springfield IL
1971	July 17, Married Dianne Elizabeth Charron (b: 7/13/49; Baptized 9/3); Dental Hygienist
1973	Vicar, Redeemer LC, Marquette MI, Rev. Bill Sippola, Bishop
	Assistant Bookstore Manager, Concordia, Springfield.
1974	MDiv, Concordia, Springfield IL, Exegetical major
	June 29, Ordination, Christ LC, River Rouge MI
	Call: Dr. Martin Luther Evangelical LC, Gary IN
1977-1981	SELC Evangelism Chairman
1979-2010	Call: St. John LC, Cudahy WI
	President (12 terms) Cudahy/St. Francis Interfaith Program for Older Adults
	Chairman (9 terms) Cudahy/St. Francis Project Concern
	Healthier Communities Initiative
	Lutheran Radio Church Service (programmer, liturgist, preacher, LCMS Chair)
1981-1997	SELC Mission Board Chairman
	Lake Mary FL (1984); Manchester NJ (1986); Macungie PA (1987)
	Orland Park IL (1990); Crown Point IN (1992); Galloway NJ (1992)
	Viera FL (1996); Tampa FL (1999)
1984-2004	Chaplain, LtCol, WI Air National Guard, 128th Air Refueling Wing
	Deployed: England, Germany, Japan, Italy, France; Activated: *Kosovo* & *Desert Storm*
	December, 1993: KC-135 explosion, killing 6 128th ANG Guardsmen
	2004: *"Martin of Tours Award"* – the Lutheran Church—Missouri Synod
1993	Acquired second Cudahy site: Life Enrichment Center (formerly, Cross of Christ LC)
1997	President, SELC District (also 2003, 2006, 2009, 2012)
	Lutheran Haven Board of Trustees
	LCMS Council of Presidents: LCMS Convention Floor Committees;
	Vicarage / Placement Committee; Intentional Interim Ministry Board of Directors
2000	City of Cudahy: *"Veteran of the Year-2000"*
2003	Appointed: Milwaukee Country Veterans' Service Commissioner
2007	Doctor of Divinity, Concordia University, Mequon WI
2011	Appointed: Wisconsin Board of Veterans' Affairs, 4th WI Congressional District
	"Honored Citizen of the Year-2011"
	Joint Chambers of Commerce: St. Francis, Cudahy, South Milwaukee, Oak Creek

Rev. Krueger is married to Dianne (nee Charron), a licensed dental hygienist. The Krueger's have been blessed with 5 children (which includes two sets of twins), and six grandchildren. Most of the extended Krueger family still lives in the Milwaukee area, and all gather weekly at the Krueger home for Sunday dinner. As is "customary" in the SELC, Dianne serves as the "executive secretary" to the District President.

OFFICE OF THE COUNTY EXECUTIVE

Milwaukee County

CHRIS ABELE • COUNTY EXECUTIVE

(Item 3)

Date: November 26, 2012

To: Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

From: Chris Abele, County Executive

Subject: Reappointment of Antonio Guajardo to the Veterans Service Commission

Subject to the confirmation of your Honorable Body and pursuant to the provisions set forth in Wisconsin Statutes Sec. 45.81, I am hereby reappointing Mr. Antonio Guajardo to serve on the Veterans Service Commission. Mr. Guajardo's appointment will expire on December 31, 2014. A copy of Mr. Guajardo's biography is attached for your review.

Your consideration and confirmation will be appreciated.

Chris Abele
Milwaukee County Executive

cc: Supervisor Peggy Romo West, Chair, Health and Human Needs Committee
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Jodi Mapp
Jennifer Collins
Antonio Guajardo

ANTONIO G. GUAJARDO JR.
5515 W. Roosevelt Dr. Milwaukee, WI 53216
(H) 414-449-9074 (C) 414-702-4078) - agguajardo71@gmail.com

INSTRUCTOR

Curriculum Development- Academic Program Director

I am the current Academic Program Director at Bryant & Stratton College Criminal Justice Program. I've held the position since 2007; however my teaching experience includes the following: starting in 1994 I've taught as an Adjunct instructor for Mt. Senario College, Springfield College School of Human Service- Milwaukee Campus, Marian College-Milwaukee Campus, I was a full time instructor at the Milwaukee Police Academy training both police recruits and in- service classes.

I'm fluent in Spanish and English and hold an MS in Education from the University of Wisconsin Milwaukee. Strengths and I am currently working on my PhD degree in Urban Studies from the University of Wisconsin Milwaukee (currently ABD):

- **Curriculum Development**- Assisted in the development of the Milwaukee Police Diversity Program as well as developing special topic classes for Springfield College and Mt. Senario College.
- **Multi-Discipline Instruction**- Trained as an Instructor in various disciplines of police training as well as Academic Instruction.
- **Leadership**- As President of The Wisconsin Hispanic Scholarship Foundation I lead a 17 member board in planning and organizing a major ethnic festival which grosses over $900,000 in three days as well as other various fund raisers. I also oversee over a thousand volunteers during the festival.
- **Negotiator**- Trained Police Crises Negotiator.
- **Knowledge of Hispanic Issues-** Conduct extensive research into Hispanic issues, cultural as well as political in order to negotiate contracts and accomplish the goals of the Wisconsin Hispanic Scholarship Foundation.
- **Supervision**: As a program director I supervise full-time and adjunct instructors oversee adherence to policy as well curriculum compliance. I am involved in the hiring of new instructors as well as compliance working with other department supervisors.

PROFESSIONAL TEACHIHNG EXPERIENCE

Bryant & Stratton College, Milwaukee Campus
310 W. Wisconsin Ave. Suite 500 East
Milwaukee, WI. 53203
PHONE (414) 276-5200
2006 to Present

Academic Program Director Criminal Justice Program

- Instructed Criminal Justice Courses
- Assisted in curriculum development
- Assisted in the hiring of instructors

Milwaukee Area Technical College
South Campus
Recruit Training/ In –Service for Supervisors
Cultural Competency and Gang Recognition
2005 to 2010

SPRINGFIELD COLLEGE, SPRINGFIELD, MASS. , SCHOOL OF HUMAN SERVICE, MILWAUKEE WI. CAMPUS 744 N. 4TH STREET MILWAUKEE, WI 53203
PHONE: (414) 276-2300
1999 to 2005

Adjunct Professor

- Instructed Core Classes Education, Oppression and Social Intervention and Project Classes I, II, and III.
- Developed special topic classes to include Criminal Justice courses and Conflict De-Escalation course.
- Assisted in Curriculum development on a national level.
- Recruited Hispanic students into the program.

MARIAN COLLEGE, MIWAUKEE CAMPUS
45 S. NATIONAL AVE. (MAAP)
FOND DU LAC, WI. 54935-4699
2005 to 2006

Adjunct Professor

- Instructed Course in Stress Management for Law Enforcement Officers

MOUNT SENARIO COLLEGE, LADYSMITH, WI. MILWAUKEE CAMPUS 1994 to 1998

Adjunct Professor

- Developed and taught a Spanish for Professional Services course.

OSHA Training Institute **2007-2008**
2020 So. Arlington Heights Rd.
Arlington Heights, Il. 6005-4102

- Developed and delivered Investigative Interviewing Course

PROFESSIONAL EXPERIENCE

COMMUNUITY ISSUES COUNSULTANT
PH: (414) 899-8813
E-MAIL: cicandassoicates.com
2006 to PRESENT

Owner and Licensed Private Investigator

- Consult with law firms and attorneys regarding criminal investigations.
- Assist defense attorneys in the defense of their clients.
- Criminal Investigations
- Civil Investigations
- Background Investigations
- Development of training programs for private industry in personal safety.
- Translation service from English to Spanish and Spanish to English.
- Photography Service to include crime scene, accident scenes and personal injuries.
- Coordinating of investigative efforts with expert witnesses.

MILWAUKEE POLICE DEPARTMENT, MILWAUKEE WI
1978 to 2006 (Retired)
Police Detective
.

- Assigned to the gang crimes unit for a total of 10 years.
- Trained in Crisis Negotiations as well as Hostage Negotiations.
- Adjunct Instructor Milwaukee Police Academy in Cultural Competency Instruction.
- Member of the Core team that helped develop the Cultural Competency program for the Milwaukee Police Department.
- Assigned to the Milwaukee Police Training Academy as a full time instructor for three years.
- Criminal investigations to include homicides, burglaries, gang related crimes, and robberies.
- Assisted prosecutors in preparation of criminal cases and assisted during the trail phase as a court officer.
- Assigned to Federal Task Forces, Alcohol, Firearm, Tobacco and Explosives (ATF&E). Investigated federal gun trafficking. Deputized Federal Agent.
- Assigned to Federal Task Force , Deputized U.S. Marshal in the investigation of gang related activities and federal prosecution of gang members.

VOLUNTEER POSITION

WISCONSIN HISPANIC SCHOLARSHIP FOUNDATION
2997 S. 20th St. Milwaukee, WI 53215
President of the Board of Directors

- Parent organization for Mexican Fiesta, which is one of the major summer ethnic festivals held at the Milwaukee Lake Front annually.
- Raise funds for Scholarships awarded to Hispanic student continuing their education at the college level.
- Supervise 17 board members as well as over a thousand volunteers.

Milwaukee County Veterans Service Office
Bldg. 4
5000 W. National Ave. , Milwaukee, WI. 53295-2000
2005 to Present
Commissioner of Veteran Affairs for Milwaukee County

EDUCATION

UNIVERSITY OF WISCONSIN MILWAUKEE 2007-Presents
Doctoral Candidate Urban Studies: ABD
Dissertation: Urban Policing: The Incorporation of Latino Police Officers into the Milwaukee Police Department: The Latino Police Experience
UNIVERSITY OF WISCONSIN MIWAUKEE - GRADUATED 1999
MS in Cultural Foundations of Education
MOUNT SENARIO COLLEGE, LADYSMITH, WI
GRADUATED 1994
BS in Criminal Justice Administration

PROFESSONAL DEVELOPMENT

Licensed Private Investigator State of Wisconsin
2006 to Present

National NLPOA Training Seminar
October 11-14, 2006
24 hour training seminar in the following areas:
Identification of Child Predator and Sex Offenders
Terrorist &Screening Investigations
Homicide Investigations
Effective Management: The role of labor unions
Criticism and Discipline for Improved Employee Performance

Milwaukee Police Department Training Bureau
Advanced Crisis Negotiations Course
January 10-14, 2005

Institute for Law Enforcement Administration
(The Center for American and International Law)
May 2004 40 hour training program
Teaching Diversity Train-The-Trainer

Salt Lake Utah Gang Conference
April 25-26,2002
Presenter Hispanic Gangs
16 hours trainings of Gang Prevention, Intervention and Suppression
Milwaukee Police Department

April 29 to May 10, 2002
Fundamentals of Crisis Negotiation

Great Lakes International Gang Investigation Coalition & Wisconsin Department of Justice
September 2-6-2001
Presenter: Hispanic Gangs

Milwaukee Police Academy
January 28, 2000
Unified Tactical Instructor Recertification

Multijurisdictional Counterdrug Task Force Training
Florida National Guard
40 hour training in Analytical Investigative Techniques II
March 2000

Midwest Gang Investigators Association
Gang Crimes Seminar/School
March 31, 2000

Milwaukee Police Academy
January, 29, 2000
Unified Tactical Instructor Recertification

Department of Corrections Office of Gang Intervention & Prevention
March 29, 1999
Gang Crime Prevention Symposium 11.5 hours

High Intensive Drug Trafficking Area Program
Office of National Drug Control Policy
40 hour training course in Intercept of Secure Communications

Wisconsin Polygraph Association
The Reid Technique of Interviewing & Interrogation

State of Wisconsin
Certificate of Training
August 19- August 22, 1996
Drug Interdiction Instructor

Milwaukee Police Department
May20&21, 1999
Basic Drug Interdiction Course

Lakeshore Technical College
November 1995
40 hour training course

Physical Fitness Instructor
Lakeshore Technical College
June 1995
40 hour training course
Emergency Vehicle Operation Course/Vehicle Pursuit Course

Milwaukee Police Department
June 1995
Defensive and Arrest Tactics June 1995
Train the Trainer Course

Federal Bureau of Investigation
Held at the Milwaukee Police Academy
July 1995
Instructor Development Course

U.S. Army Noncommissioned Officers Academy
Primary Leadership Development Course
July 1988

Wisconsin Polygraph Association
January 1983
Advanced Seminar on Criminal Interrogations

U.S. Army
1974
Racial Awareness Program
18 Hours
Brooke Army Medical Center
Ft. Sam Houston, Texas

U.S. Army
March 1972
Photographic Laboratory Operation Course
U.S. Army Signal School at Ft. Monmouth, New Jersey

AFFILATIONS

Commissioner of Veterans Affairs –Milwaukee County
Member of the Latino Peace Officers Association
Great Lakes Gang Investigators Association

REFERECES

1. Domingo Leguizamon
   5540 W. Philip Pl.
   Milwaukee, WI.
   414-688-1671
2. Oscar Perez
   5367 S. 19th St.
   Milwaukee, WI
   414-282-5947
3. Tim Manzke
   414-708-8981

1 Supervisors Willie Johnson, Jr. and David Cullen, Co-Chairmen
2 By the Committee on Finance, Personnel and Audit, reporting on:
3
4 File No. 12-998
5
6 (ITEM 4) A resolution to **RECEIVE AND PLACE ON FILE** (vote 8-0) an informational
7 report from the From the Office of the Comptroller, an informational report on the third
8 quarter fiscal report.

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COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE : November 26, 2012

TO : Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors

FROM : Scott B. Manske, Comptroller

SUBJECT: Fiscal Report 3rd Quarter 2012 for Milwaukee County

Policy Issue

County Ordinance 56.02(2) requires the Comptroller to "report, on a quarterly basis or in a manner determined to be most useful and effective, on the financial condition of the county, which report shall identify all major variances from the adopted budget on a department-by-department basis." To comply with this ordinance, the Comptroller provides a projection of year-end financial results on a quarterly basis to the County Board and County Executive. This fiscal report is a projection of 2012 financial results based on third quarter financial data. The County's 2012 fiscal year ends on December 31, 2012. For each fiscal year, the County prepares a balanced budget in which revenues equal expenditures. Therefore, a report of surplus or deficit for the County represents actual results that are in total above (surplus) or below (deficit) net budgeted funds.

Year-end Projection

Based on financial results through September 30, 2012, Milwaukee County's projected 2012 year-end fiscal status is a surplus of $ 8.7 million. The projected surplus as of the 2nd quarter of 2012 was $5.6 million. The projected surplus assumes that the balance of $1.0 million remaining in the contingency fund as of November 26, 2012 is applied to offset departmental and non-departmental deficits. To the extent the contingency fund is used during the year for departmental funding, the projected surplus will decrease.

This report projects year-end departmental operating surpluses of $4.9 million in DOT - Transit, $1.7 million in the Department of Health and Human Services (DHHS) and $0.3 million in Register of Deeds.

Non-departmental surpluses include: a surplus in projected savings from fringe benefits of $3.8 million, and sales tax revenue of $0.6 million. Non-departmental deficits include a ($1.0) million deficit from the Debt Service Fund due to an anticipated shortfall in the annual Froedtert Lease payment, net of land sale revenue from the Federal government, dedicated to debt service costs.

These surpluses are offset by projected departmental deficits including: Behavioral Health Division (DHHS-BHD) of ($0.8) million, Sheriff of ($2.7) million, ($ 1.2 million) in Department of Family Care (CMO) offset by a $ 1.2 million contribution from the Family Care Reserve for a net zero impact, and Parks of ($0.2) million.

The following attachments provide further detail:

- Attachment A: provides the projected surpluses and deficits in excess of $100,000 by department.
- Attachment B: provides narrative explanations of the amounts reported in Attachment A.
- Attachment C: provides the projected surplus or deficit for 2012 by agency.

2012 Pension Contribution

The 2012 Budget includes an appropriation of $27.4 million for contributions toward the County's Employee Retirement System (ERS) plan. Based upon the most recent actuarial report for ERS, the County is only required to contribute $24.9 million to the pension plan in 2012. The required contribution is $2.5 million less than the amount budgeted. The County Board and County Executive approved the original appropriation to ERS. Therefore, the County Board must approve any change to the pension contribution from the amount included in the budget. The attached projected surplus does not include any savings from a reduced pension contribution for 2012 pending board action

Pending Litigation or Potential Payouts:

The County has various litigation issues that are pending that are at different stages of the legal process. No provision has been made for any of these legal issues against the projected surplus for 2012 since these items are still being litigated.

The County and AFSCME DC-48 are seeking to settle the furlough days that were taken by certain members of this union in 2011. The County Board will be considering this issue during the December 2012 committee cycle. The estimated cost for the settlement would be $1.18 million.

Overview of Process for Determining County-wide Year End Financial Projections:

The projection of the County's year-end results begins with an analysis of year-to-date actual results by each Department for the most recent quarter that has ended. These actual results become the basis for each department projecting twelve months of actual activity. Departments then submit a report of projected year-end results to the Comptroller. The departmental projections include a fiscal report of budget versus projected actual results by appropriation category, a written report of variances between budgeted and projected actual results, and a written report of any corrective action plan that the department intends to implement to reduce any projected deficit.

The Comptroller reviews the reports submitted by departments. During the review, questions may arise regarding departmental projections. Discussions will then occur with department personnel on the expected annual results. In rare instances, when the Comptroller projections differ from departmental financial results, the County-wide report will reflect the Comptroller projection, which will be noted in this report.

The Comptroller analyzes and projects financial results for most non-departmental accounts including fringe benefits, sales taxes, delinquent property taxes, investment income, unallocated contingency fund, debt service fund and capital projects fund. In addition, the Comptroller prepares salary projections for each department and compares the results to the salary projections prepared by departments.

The projections by departments and the Comptroller are combined to arrive at a year-end projection of financial results for the County. The fiscal report is then submitted to the County Board and County Executive.

Committee Action

This is an informational report only. This report should be referred to and reviewed by the Finance and Audit Committee.

Scott B. Manske
Comptroller

Attachments

cc: Chris Abele, County Executive
Supervisor Willie Johnson, Jr., Co-Chairman, Finance, Audit and Personnel Committee
Supervisor David Cullen, Co-Chairman, Finance, Audit and Personnel Committee
Finance, Audit and Personnel Committee
Patrick Farley, Director, Department of Administrative Services
Craig Kammholz, Fiscal and Budget Administrator
Stephen Cady, Fiscal and Budget Analyst, County Board
Department Heads

Milwaukee County
Projection for 2012 - Based on Activity as of September 30, 2012

Dept	Department Name	30-Sep-12	30-Jun-12
1150	DAS - Risk Management	$ 115,000	$ -
1160	Information Management Services Division	-	-
1140	Department of Human Resources	336,400	-
2000	Combined Courts	29,500	159,900
3090	County Treasurer	582,800	-
3400	Register of Deeds	330,200	424,400
4000	Sheriff's Office	(2,546,900)	(1,622,600)
4500	District Attorney	(189,100)	(255,000)
4900	Medical Examiner	64,300	60,000
5300	DOT - Fleet Services	(245,700)	(76,900)
5600	DOT - Transit/Paratransit System	4,926,400	2,935,700
5800	DOT - Administration	146,800	-
6300	Behavioral Health Division	(789,800)	(1,709,100)
7900	Department on Aging	500,000	-
7990	Department of Family Care (CMO)	(1,200,800)	(1,385,200)
7990	Contribution From Family Care Reserve	1,200,800	1,385,200
8000	Department of Health and Human Services	1,671,400	1,289,600
9000	Department of Parks, Recreation and Culture	(236,869)	(475,289)
9500	Zoological Department	(259,200)	-
	Other	58,279	650,483
	Departmental Total	**4,493,510**	**1,382,994**
	Capital Projects Funding	-	-
1945	Unallocated Contingency Fund	988,885	989,000
1950	Fringe Benefits	3,803,898	3,803,898
1991	Reserve for Delinquent Property Taxes	-	-
1993	State Shared Revenue	(195,000)	(195,000)
1996	Sales Tax Revenue	600,000	600,000
9960	Debt Service Fund/Froedtert Lease Payment	(1,000,000)	(1,000,000)
	Non-Departmental Total	**4,197,783**	**4,197,898**
Projected County Surplus (Deficit)		**$ 8,691,293**	**$ 5,580,892**

Description of Significant Surplus and Deficit Projections for 2012:

Note: The County had an additional vacancy and turnover allowance in a non-departmental budget of $1,785,000 that was assigned but not allocated to departments. Departments were required to include in their projections this reduction to salary appropriations for the 2012 budgeted projections. A fund transfer will have to be made in the next month to align the budget with the projections that were made by departments.

Departmental Surpluses and Deficits:

Combined Court Related Operations *(Org 2000)* ***$0.1 million surplus***

The Combined Courts is projecting a surplus of $30,000 for 2012. This includes surplus in expenditures of $ 946,000 offset by a deficit in revenues of $917,000. The surplus in expenditures is in contractual services and personal services. The deficit in revenues is in bail forfeitures of $522,000, state and federal revenue of $94,000, other revenues of $252,000 and interest income of $41,000.

The deficit in bail forfeitures is due to fewer individuals being put on bail resulting in lower forfeiture revenue. The Courts indicate the reason for the reduction in bails is the success of the Alternatives to Incarceration Program. The deficit in Other Revenues includes large claim losses and legal fee recoveries.

County Treasurer *(Org 3090)* **$0.6 million surplus**

The County Treasurer is projecting a $583,000 surplus. The surplus includes $400,000 of additional interest on delinquent property taxes, and savings in personnel costs.

Register of Deeds *(Org 3400)* ***$0.3 million surplus***

The Register of Deeds is projecting a surplus of $330,000 due to increased revenue from transfer fees and document recording fees due to an increase in sales and recordings in 2012. Real estate transfer fee revenue is up 26% for the first nine months of the year over the same period in 2011. Recording fees are up 17% for the first nine months of the year over the same period for 2011.

Sheriff's Department *(Org 4000)* ***(2.7 million) deficit***

The Sheriff's Department is projecting a 2012 deficit of $ 2.7 million due to a revenue deficit of $2.5 million and an expenditure deficit of $0.2 million. The variances are due to surpluses and deficits in a variety of revenue and expenditure categories.

The 2012 Adopted Budget for the Sheriff anticipated a July 1, 2012 takeover of the inmate medical program by DHHS. This takeover did not occur and a fund transfer was approved in October of 2012 restoring expenditure authority to salaries, benefits, contractual services and commodities, offset by decreasing expenditure authority in internal service charges. Prior quarterly reports for the Sheriff noted the impact on expenditures of the pending fund transfer. Now that the transfer has processed, the quarterly report no longer needs to be adjusted.

Personal Services and Fringe Benefits are expected to deficit by $0.6 million. The adopted 2012 budget included many changes to the staffing and related budget for the department. In addition, the Deputy Sheriff's Association entered into a new contract agreement with the County near the end of 2011, which also had an impact on the costs and the adopted budget for 2012. The Sheriff's office is continuing to try to implement certain of the 2012 personnel budget actions, but has indicated in its report to the Comptroller that several of these actions cannot be completed due to concerns with public safety and the Christensen Consent Decree, which is related to inmates and detention services.

The Sheriff provided a detailed explanation of each 2012 budget action related to personnel services and their department's progress on implementing the budget, or reasons that the action cannot be implemented. The fiscal impact of actions will result in a deficit in salaries for continuing positions, higher overtime to fill staffing needs, and higher unemployment costs due to layoffs of positions.

Contractual services are expected to surplus by $730,000. This includes a a$125,000 surplus in detention meal services due to fewer average inmates than projected, and a surplus of $ 700,000 in electronic surveillance costs due to a decision to limit the program. A deficit will occur in electronic surveillance revenue of $ 457,000 since inmates are being taken off the program, which will offset this service savings. In addition, detention officers will no longer be needed to monitor the surveillance program, which will reduce overtime costs.

Internal service charges and abatements will have a deficit of $1.3 million for 2012. There is an abatement deficit for Airport Security services due to a reduction in costs of $700,000.

Revenues of the Sheriff's Office will be in deficit for 2012 due to reduced State, Federal and other governmental reimbursement of $800,000. The largest deficit is Federal inmate revenue of $608,000. The 2012 budget estimated that 50 federal prisoners would be housed at the correctional facility, however only 30 on average will be housed by the County.

Another new initiative was for the charging of bomb and SWAT services to outside communities, instead of the tax levy for $186,000. According to the Sheriff, this new policy has not been implemented, as it awaits further direction from the Board and County Executive.

Concession revenue will also deficit for the year by $352,000 based on a reduction in the number of inmates, and a poor economy. The Sheriff's office has reduced the number of staff handling this area to due to the reduction in sales. Other revenue will also deficit for the year by $1,226,000, which includes a $457,000 deficit in electronic surveillance, as discussed above.

District Attorney ***(Org 4500)*** ***($0.2 million) deficit***

The District Attorney is projecting a deficit of $ 189,000 for 2012. This is primarily due to a deficit in state revenue of $ 153,000 due to a reduction in the reimbursement rate for the victim/witness program from 51% to approximately 46%. Federal grants will further show a reduction in revenue due to a reduction in expenditures.

The department is showing a surplus in personnel services and contractual services. In the beginning of the year, the department did not believe it could meet its vacancy and turnover budget. However, recent reductions in staff will allow the department to hold 4.5 FTE vacancies, and meet its personnel service budget.

DOT – Airport *(Org 5040)* ***($ 0.2 million) deficit***

General Mitchell Airport has seen a drop of 20% in passengers and of 20% in landing weight in a comparison of the eight-month period of 2012 with 2011. The drop in passengers and landings is due to the reduction by Frontier Airlines from 80 flights per day to only 7 per day. This loss in air traffic is projected to result in a loss in parking fees and landing fees for 2012 of $5.3 million. To offset these losses the airport has increased its landing fees and terminal space fees to signatory airlines beginning in June 2012. The airport is also holding expenditures to save approximately $ 2.3 million in contractual services and $ 1.0 million in personnel services.

DAS - Utilities *(Org 5500)* ***($ 0.9 million) deficit***

DAS Utilities is projecting a deficit in revenue of $919,000. This deficit is the result of a change in billing for fire protection service on the County Grounds. The County is under contract to pay the City of Wauwatosa for the majority of fire services for their station on the County Grounds. The County did not have agreements with County grounds members to share in these costs. The County is now billing these costs through utility rates. Several members are currently evaluating if they will pay these fees. If the fees are not paid, the County could have a deficit for this revenue.

General DOT - Transit/ Paratransit System *(Org 5600)* ***$4.9 million surplus***

The Transit/Paratransit System reported a projected surplus of $ 4.9 million for 2012. This includes a surplus of $ 0.2 million in Transit operations, and a surplus in Paratransit operations of $ 4.7 million. For Transit operations, there is projected to be a slight deficit in passenger revenue, a surplus in fixed route expenses of $2.4 million, and a deficit in depreciation and asset write-off of $2.3 million. The number of passengers is expected to be up over last year by less than 1%, however there is a loss in revenue due to a change in the mix of paying passengers.

The Paratransit surplus of $4.7 million is due to a reduction in the number of trips for Paratransit clients and the resulting reduction in costs and related revenues. The projected number of Paratransit trips will be reduced by 40% from the budgeted estimates, therefore reducing costs by $9.9 million. The reduced projection of trips will also reduce reimbursement revenue from managed care programs and clients by $5.2 million.

The surplus in fixed route expenditures includes a surplus in the actuarial estimate of Other Post Employment Benefit (OPEB) costs for Transit of $1.7 million. The surplus in OPEB costs is based an updated actuarial report that was received in recent months. The updated OPEB report includes updated contributions, rates of return, and employee benefits, which has reduced the OPEB contribution requirements for 2012.

DHHS – Behavioral Health Division (BHD) ***(Org 6300)*** ***($0.8 million deficit)***

BHD is projecting a deficit of $0.8 million for 2012, which consists of a revenue surplus of $0.6 million and an expenditure deficit of $1.4 million.

The revenue surplus is projected to occur in patient revenues of $715,000, WIMCR revenue of $377,000 and WRAP revenue of $518,000, offset by deficits in State and federal revenue of $430,000 and other revenue of $586,000. Patient revenues have seen a significant improvement from first quarter projections, due to improvements in the census. The first quarter report had predicted a deficit of $2.3 million in patient revenues. The revenue deficit in State and Federal revenues will be completely offset by a reduction in costs, which have been included in this projection. The net deficit in expenditures consists mostly of a personal services deficit of $1,100,000, a deficit in commodities of $786,000 and a deficit in skilled trades cross-charges of $340,000, offset by a surplus in other charges of $788,000 and capital outlay of $143,000. The personnel services deficit is primarily due to a reduction in budgeted salary costs for a centralized Vacancy and Turnover allocation that was included in departmental projections. The deficit in commodities is related to pharmacy services, and the final payment due for 2011 of $567,000.

Department of Family Care (CMO) ***(Org 7990)*** ***($1.2 million) deficit***
Offset by Contribution from Reserve for $1.2 million

The Department is projecting a deficit of $1.2 million in net operations for the year. This deficit would be covered by reserves. The department's deficit cannot be used to reduce the County's projected surplus. The projected deficit would instead be offset by reserves of the Department of Family Care. The deficit of $1.2 million will be offset by a $1.2 million contribution from the Family Care Reserves of $24.3 million.

As indicated above, the department is projecting a net deficit in operations, before a contribution from reserves of $1.2 million. The deficit consists of a revenue deficit of $9.0 million and an expenditure surplus of $7.8 million. The revenue deficit is primarily in health care, due to lower than anticipated enrollment and a decreased capitation rate. This is offset by a surplus in expenditures. The decreased expenditures are projected in Other Expenditures for care management services of $5.6 million, which is directly related to the lower enrollment. Due to the uncertainty regarding new enrollment, certain departmental costs have been placed on hold to provide additional budgetary savings including personnel services of $550,000, contractual services of $895,000 and capital outlay of $639,000.

Department of Health and Human Services ***(Org 8000)*** ***$1.7 million surplus***

DHHS is projecting a surplus of $1.7 million for 2012 due to a revenue surplus of $1.2 million and an expenditure surplus of $506,000. The projected revenue surplus consists of $348,000 from Youth Aids due to a reduction in the number of juveniles placed in State institutions, and $1.4 million in prior year revenue from Children's Long Term Support and Disability Resource Center. Due to a delay in the reconciliation by the State and County in certain programs, the 2011 prior year revenue was not recognized until 2012. These revenues surpluses are offset by a revenue loss of $455,000 in Economic Support revenue from the State. The expenditure surplus is in various accounts.

Parks Division ***(Org 9000)*** ***($0.2 million) deficit***

The Parks Division deficit consists of a revenue deficit of $1,151,000 and an expenditure surplus of $914,000. Collected revenue is up $2.2 million over the same period last year, however, the division does not believe it will be able to achieve the revenue budget of $19.2 million, based on historical revenue collections for the Parks.

Non - Departmental Surpluses and Deficits:

Unallocated Contingency Fund ***(Org 1945)*** ***$1.0 million surplus***
The unallocated contingency account was appropriated at $1.5 million. A fund transfer was done in June and July to use $561,000 for a payment to a third party and for 2012 election costs. The unallocated contingency fund, for purposes of this report, is being utilized to increase the projected surplus for the County.

Fringe Benefits ***(Org 1950)*** ***$3.8 million surplus***
Based on analysis performed by the County's Comptroller, fringe benefit costs are currently projected to surplus for 2012. Medical and drug costs are expected to surplus by $3.0 million for 2012. The County has hired a new actuary to help evaluate fringe benefit costs for 2012 and future budget years. The Comptroller and the Department of Administrative Services will work with the actuary to help monitor and provide any update to the projections for 2012. The actuary believes that the projected health savings will be a breakeven or $3.8 million less than the Comptroller's projection.

Sales Taxes ***(Org 1996)*** ***$0.6 million surplus***
The Comptroller is projecting a surplus of $0.6 million in sales tax revenue for 2012. To date, the County has received the January thru August (October receipt) payments for sales tax. These payments are higher than the anticipated revenues for this period. The Comptroller will continue to monitor sales tax revenue for 2012.

Debt Service Fund / Froedtert Lease Payment ***(Org 9960)*** ***($1.0 million) deficit***

Due to a sale in the Park East to Milwaukee School of Engineering, the Federal sales revenue is allocated to the County to offset the cost of demolishing the annex parking structure. The Federal sale revenue is allocated to Debt Service, as an offset against bond costs for the demolition. The federal sale revenue for the Park East MSOE property was an unanticipated surplus of $1.0 million. Offsetting this surplus is revenue budgeted for the Froedtert Hospital Lease related to the former Doyne Hospital which is also budgeted in Org 9960. The revenue was budgeted at $6.3 million, and is anticipated to be only $4.3 million for 2012, or a deficit of $2.0 million.

Attachment C

Annual Fiscal Report of Surplus/Deficit as of September 30, 2012

		2012 Projected Revenues	2012 Budgeted Net Revenues	Revenue Variance	% Variance	2012 Projected Expenditures	2012 Budgeted Net Expenditures	Expense Variance	% Variance	Surplus (Deficit)
	Legislative, Executive & Staff									
1000	County Board	6,165	6,165	-	0%	6,547,782	6,580,881	33,099	1%	33,099
1001	Department of Audit	-	-	-	N/A	1,340,392	1,340,392	-	0%	-
1040	Disadv Bus Development	45,000	45,000	-	0%	956,158	956,158	-	0%	-
	County Executive									
1011	General Office	-	-	-	N/A	1,236,830	1,233,898	(2,932)	0%	(2,932)
1021	Veterans Service	13,000	13,000	-	0%	320,887	320,887	-	0%	-
1110	Civil Service Commission	-	-	-	N/A	13,803	13,821	18	0%	18
1120	Personnel Review Board	-	-	-	N/A	270,155	270,155	-	0%	-
1130	Corporation Counsel	155,000	155,000	-	0%	1,738,808	1,738,808	-	0%	-
1140	Human Resources	1,375,859	1,375,209	650	0%	4,167,837	4,503,564	335,727	7%	336,378
	Dept of Administrative Services									
1019	Persons with Disabilities	197,200	142,034	55,166	39%	1,062,571	1,018,338	(44,233)	-4%	10,933
1135	Labor Relations	-	-	-	N/A	395,199	472,680	77,481	16%	77,481
1150	Risk Management	8,199,237	8,199,237	-	0%	8,280,212	8,395,212	115,000	1%	115,000
1151	Fiscal Affairs Division	9,864	38,898	(29,034)	-75%	3,021,035	3,131,452	110,417	4%	81,383
1152	Procurement	-	-	-	N/A	882,041	921,157	39,116	4%	39,116
1160	Information Management Services	16,281,964	16,355,864	(73,900)	0%	17,259,134	17,333,034	73,900	0%	-
1190	Economic Development	3,716,706	3,716,706	-	0%	4,211,262	4,211,262	-	0%	-
3010	Election Commission	80,500	80,500	-	0%	1,563,757	1,563,757	-	0%	-
3090	County Treasurer	3,631,573	3,205,250	426,323	13%	1,391,059	1,547,559	156,500	10%	582,823
3270	County Clerk	470,500	470,500	-	0%	787,057	787,057	-	0%	-
3400	Register of Deeds	5,084,489	4,720,111	364,378	8%	4,595,889	4,561,707	(34,182)	-1%	330,195
3700	Office of the Comptroller	38,500	38,514	(14)	0%	2,608,693	2,808,693	200,000	7%	199,986
	Total Legislative, Executive & Staff	**39,305,557**	**38,561,988**	**743,569**	**2%**	**62,650,561**	**63,710,472**	**1,059,911**	**2%**	**1,603,494**
	Courts and Judiciary									
2000	Combined Court Related Operations	8,721,324	9,638,328	(917,004)	-10%	38,068,398	39,014,853	946,455	2%	29,451
2430	Dept. of Child Support Enforcement	19,022,144	19,432,309	(410,165)	-2%	20,479,221	20,887,838	408,617	2%	(1,548)
2900	Courts - Pre-Trial Services	910,785	910,785	-	0%	5,277,073	5,388,012	110,939	2%	110,939
	Total Courts and Judiciary	**28,654,253**	**29,981,422**	**(1,327,169)**	**-4%**	**63,824,692**	**65,290,703**	**1,466,010**	**2%**	**138,842**
	Public Safety									
4900	Medical Examiner	1,804,182	1,953,422	(149,240)	-8%	4,448,302	4,661,807	213,505	5%	64,265
4000	Sheriff	17,994,712	18,747,359	(752,647)	-4%	143,792,468	141,998,204	(1,794,264)	-1%	(2,546,911)
4500	District Attorney	6,627,187	7,032,683	(405,496)	-6%	18,394,991	18,611,366	216,375	1%	(189,121)
	Total Public Safety	**26,426,081**	**27,733,464**	**(1,307,383)**	**-5%**	**166,635,761**	**165,271,377**	**(1,364,384)**	**-1%**	**(2,671,767)**
	Non-Departmental's									
1945	Contingency	-	-	-	N/A	-	988,885	988,885	100%	988,885
1950	Fringe Benefits	17,790,896	19,452,031	(1,661,135)	-9%	13,075,918	18,540,951	5,465,033	29%	3,803,898
1991	Property Taxes	275,370,837	275,370,837	-	0%	-	-	-	N/A	-
1993	State Shared Revenue	30,695,224	30,890,224	(195,000)	-1%	-	-	-	N/A	(195,000)
1996	Sales Taxes	64,600,880	64,000,880	600,000	1%	-	-	-	N/A	600,000
	Other Non-Departmental	15,936,750	15,936,750	0	0%	943,421	836,228	(107,193)	-13%	(107,193)
1900'S	**Total Non-Departmental**	**406,105,998**	**407,362,133**	**(1,256,135)**	**0%**	**14,019,339**	**20,366,064**	**6,346,725**	**31%**	**5,090,590**

Attachment C

	September 30, 2012 Fiscal Report	2012 Projected Revenues	2012 Budgeted Net Revenues	Revenue Variance	% Variance	2012 Projected Expenditures	2012 Budgeted Net Expenditures	Expense Variance	% Variance	Surplus (Deficit)
	Public Works & Development									
5040	DOT - Airport Division	83,159,521	88,731,239	(5,571,718)	-6%	83,348,601	88,920,319	5,571,718	6%	-
5100	DOT - Highway Maintenance	19,204,517	19,034,517	170,000	1%	19,637,615	19,866,115	228,500	1%	398,500
5300	DOT - Fleet Management	11,589,286	11,563,086	26,200	0%	9,859,237	9,587,347	(271,890)	-3%	(245,690)
5600	DOT - Transit/Paratransit System	98,478,677	105,164,880	(6,686,203)	-6%	114,009,239	125,621,868	11,612,629	9%	4,926,426
5800	DOT - Admin Div	250,000	250,000	-	0%	(38,713)	108,094	146,807	136%	146,807
5500	DAS - Utility	3,274,261	4,193,330	(919,069)	-22%	4,686,395	4,686,395	-	0%	(919,069)
5700	DAS - Facilities Mngmnt	28,179,921	28,179,921	-	0%	28,165,026	28,165,026	-	0%	-
	Total Public Works & Development	244,136,182	257,116,973	(12,980,791)	-5%	259,667,401	276,955,164	17,287,763	6%	4,306,973
	Health & Human Services									
6300	Behavioral Health Division	127,216,386	126,622,504	593,882	0%	193,348,763	191,965,080	(1,383,683)	-1%	(789,801)
7900	Department on Aging	17,796,756	16,510,150	1,286,606	8%	19,305,270	18,518,664	(786,606)	-4%	500,000
7990	Department of Family Care (CMO)	275,011,589	284,026,513	(9,014,924)	-3%	276,209,758	284,023,845	7,814,087	3%	(1,200,837)
8000	Department of Human Services	70,356,061	69,191,311	1,164,750	2%	95,031,429	95,538,101	506,672	1%	1,671,422
	Total Health & Human Services	490,380,791	496,350,478	(5,969,687)	-1%	583,895,220	590,045,690	6,150,470	1%	180,783
	Parks, Recreation & Culture									
9000	Department of Parks	18,046,450	19,197,559	(1,151,109)	-6%	41,229,368	42,143,608	914,240	2%	(236,869)
9500	Zoological Department	17,932,798	19,683,056	(1,750,258)	-9%	23,499,967	24,991,002	1,491,035	6%	(259,223)
9700	Milwaukee Public Museum	-	-	-	N/A	3,502,376	3,502,376	-	0%	-
9910	University Extension	-	121,080	(121,080)	-100%	-	458,712	458,712	100%	337,632
	Total Parks, Recreation & Culture	35,979,248	39,001,695	(3,022,447)	-8%	68,231,711	71,095,698	2,863,987	4%	(158,460)
9960	**Debt Retirement and Interest**	11,219,792	12,219,792	(1,000,000)	-8%	68,772,393	68,772,393	-	0%	(1,000,000)
1200-1899	**Capital Improvements**	250,884,140	250,884,140	-	0%	315,751,074	315,751,074	-	0%	-
	Expendable Trusts									
FUND 3	Zoo Trust Funds	952,424	952,424	-	0%	958,779	958,779	-	0%	-
FUND 5	Parks Trust Funds	44,051	-	44,051	N/A	200,925	157,632	(43,293)	-27%	758
FUND 6	Office on Handicapped Trust Fund	25,075	25,000	75	0%	27,184	25,000	(2,184)	-9%	(2,109)
FUND 7	Behaviorial Health Complex Trust Funds	35,100	35,100	-	0%	35,100	35,100	-	0%	-
FUND 6	Airport PFC	-	-	-	N/A	(300)	-	300	N/A	300
FUND 11	Fleet Facilities Reserve Trust	-	-	-	N/A	-	-	-	N/A	-
	Total Expendable Trusts	1,082,027	1,012,524	69,503	7%	1,221,688	1,176,511	(45,177)	-4%	24,326
	Projected Surplus (Deficit)	1,534,174,071	1,560,224,609	(26,050,538)	-2%	1,604,669,840	1,638,435,146	33,765,305	2%	7,514,782
	Reserves Expendable Trusts									(24,326)
	Contribution to Family Care Reserves									1,200,837
	Total Projected Surplus (Deficit)									8,691,293

1 Supervisors Willie Johnson, Jr. and David Cullen, Co-Chairmen
2 By the Committee on Finance, Personnel and Audit, reporting on:
3
4 File No. 12-963
5
6 (ITEM 5) A resolution to **RECEIVE AND PLACE ON FILE** (vote 7-0) an informational
7 report regarding a **2011 Budget Amendment 1A015**: From the Director, Department of
8 Human Resources, relative to an update on Total Compensation at Milwaukee County.

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Milwaukee County

Department of Human Resources

TO: Supervisor Willie Johnson, Jr., Co-Chair of Finance, Personnel & Audit Committee
Supervisor David Cullen, Co-Chair of Finance, Personnel and Audit Committee

FROM: Kerry Mitchell, Director of Human Resources Kerry Mitchell

DATE: November 26, 2012

SUBJECT: Total Compensation Update at Milwaukee County

Background

As directed in the 2011 Adopted Budget, the Department of Audit coordinated an evaluation of total employee compensation to identify the total compensation of County employees and to compare the compensation with other public and private sector employers in the community with particular attention to the County's ability to attract and retain the workforce needed to provide key services. The Department of Audit presented findings in December 2011 and the Department of Human Resources (DHR) presented a status report in July 2012.

At the July 2012 meeting of the Committee on Finance, Personnel and Audit, DHR indicated that a report outlining the Department's future strategy with regard to Total Compensation would be provided to the Finance, Personnel and Audit Committee in December 2012.

Defining Total Compensation

A Total Compensation, or Total Rewards, philosophy translates an organization's vision, strategy and values into a framework that guides the design and decision-making with regard to 5 key areas: compensation, benefits, work-life balance, career development, and recognition. At Milwaukee County, our mission statement drives our service to the public, and in Human Resources we believe the most effective way to serve the people of Milwaukee County is through attracting and retaining qualified staff and building a culture that values high performance. Ultimately, building an engaged workforce will dramatically enhance our ability to be good stewards of taxpayer dollars, while providing efficient, high-quality services to those we serve. The five components of Total Rewards are key to attracting, retaining and engaging our employees. Below is a summary of our efforts in 2012 to improve in these areas.

Action Item Summary

Compensation

- Hired Compensation Manager 7/2/2012.
- Hired Compensation Analyst (internal promotion) 9/24/2012.

Courthouse Room 210, 901 North 9th Street, Milwaukee, WI 53233
Phone: (414) 278-4148 Fax: (414) 223-1379
www.county.milwaukee.gov/HumanResources

- Re-designed Compensation Specialist role to ensure alignment of duties and resources 10/01/2012.
- Partnered with the Comptroller's Office (Payroll) to more effectively manage HR component of Ceridian.
- Partnered with DAS on recommending merit and equity budget for 2013.
- Developed a 4-phase plan for 2013 to review all positions across the County consisting of Job Analysis, Evaluation and Pricing (see attached). The results of this project will include:
    - ✓ New standardized job descriptions
    - ✓ FLSA compliance
    - ✓ Appropriate Classifications (job groups/titling)
    - ✓ Equitable, understandable, legally defensible and externally competitive pay system
    - ✓ EEO compliance (equal & fair pay)
- Requested budget dollars for 2013 for market data resources.
- Requested a Compensation Analyst and a Metrics & Reporting Analyst position in the 2013 budget (note: These positions were not approved by the Board. We will do our best to remain as close as possible to our project timeline, given we don't have the staff we were hoping to have to complete it.).
- Requested employee pay increases in the 2013 budget, in order to align with cost of living adjustments.

Benefits

- Improved the long-term sustainability of benefits programs through improved administration and design changes, including, but not limited to:
    - ✓ Dependent Auditing
    - ✓ Medicare Coordination Methods
    - ✓ EGWP prescription plans
    - ✓ Employee Pension Contributions
    - ✓ Reduced Pension Multipliers
- Designed a 2013 plan that both met the budget objective and ensured a health plan in-line with the competitive market.
- Initiated partnership with Compensation to assess the total value of the County benefits package, including post retirement benefits to more accurately analyze total compensation. Ongoing project throughout 2013.

Work-Life Balance

- No work or focus has been made in this area to date, although efforts listed below under Career Development will tie into this topic.

Career Development

- Hired an Employee Development Specialist (trainer).
- Developed a pilot management training program to be launched in 2013.
- Obtained learning software that may be deployed County-wide for the benefit of all employees.

Recognition
Requested an employee performance recognition award program in the 2013 budget, in order to begin the process of tying a component of compensation to performance to encourage high performance, efficiency and service (note: although this item was not approved by the Board, we will continue to seek out no-cost or low-cost alternatives to recognize employee accomplishments).

Conclusion

All of these components are critically important when considering Total Rewards, and the degree to which the County will be able to attract and retain talent. However, one of our most significant accomplishments in the second half of 2012 was staffing a Compensation division for the first time in 5 years. We hired experienced talent onto our Human Resources team to collaborate on developing our strategy and plan moving into 2013.

Rolling out the job evaluation project in 2013 will take significant effort and collaboration across all departments to ensure an accurate analysis is completed. Once our data is fully updated, consistent and accurate, it is then that we can participate effectively in market surveys and correct some of the issues we anecdotally believe exist. We will also be able to thoroughly analyze EEO data from a compensation perspective. While this initiative will take some time, I am eager for Milwaukee County to be positioned competitively from a total compensation perspective, and to participate fully in compensation review on an ongoing basis.

cc: Chris Abele, County Executive, Milwaukee County
Amber Moreen, Chief of Staff, Milwaukee County Executive's Office
Rick Ceschin, Deputy Human Resources Director
Katrina Evans, Compensation Manager
Jerry Heer, Director of Audits

Milwaukee County
Department of Human Resources / Division of Compensation
2013 Compensation Strategy

DRAFT

- **Define Compensation Strategy**
- **Define Compensation Philosophy**
- **Define Relevant Labor Market/Pay Position**
- **Define Job Analysis/Evaluation Process**
- **Define Compensation Structure**
- **Internal Equity**
- **Determine Where Labor Dollars Should be Allocated**
- **Redefine Compensation Programs, Policies and Procedures**
- **Review Compensation Program Effectiveness**

DRAFT

Milwaukee County
Department of Human Resources / Division of Compensation
2013 Compensation Strategy

Define Compensation Strategy:

- Develop and maintain compensation programs directed toward attracting, retaining and rewarding a highly qualified and diverse workforce.
- Set pay at levels competitive with external comparison labor markets and internal equity.

Define Compensation Philosophy:

- To attract, motivate and retain competent talent.
- Pay equitably and fair.

Define Relevant Labor Market/Pay Position:

- State of Wisconsin and the Greater Milwaukee Area (Milwaukee County); public and private
- Direct Labor Market; Public/Government Entities
- Indirect Labor Market; Private Sector
- Equitable & fair pay in relation to other external organizations.

Define Job Analysis/Evaluation Process:

- Identify and determine in detail the job duties, requirements and relative importance of these duties for each Milwaukee County job
- Ensure each Milwaukee County's departmental organizational chart is created/updated
- Ensure job descriptions are created/updated and in standardized format
- Create Job Families
- Ensure compliance of FLSA exemption status rules.

Define Compensation Structure:

- Develop and maintain competitive compensation with the market while providing employees with more clarity about career progression and opportunities.
- Equitable and fair pay levels in comparison to other jobs in Milwaukee County and in the relevant labor market.

Internal Equity:

- Minimize or eliminate pay disparity in order to achieve maximum employee motivation

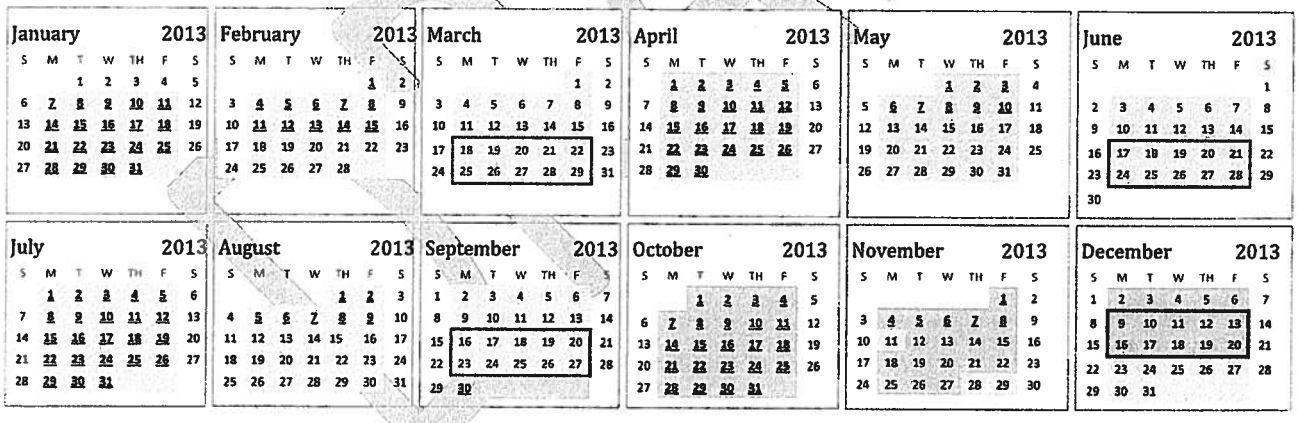
DRAFT

2013 Job Analysis & Evaluation Project Planner

Project/Event: Milwaukee County – All Jobs -Analysis/Evaluation

Project Owner/Manager: Katrina Evans, Manager of Compensation

	PHASE 1		PHASE 2		PHASE 3		PHASE 4	
	Start Date	End Date	Start Date	End Date	Start Date	End Date	Start Date	End Date
~Departments~								
Step1 - Department Head submits 2013 Department Organizational Chart to HRCompensation. **Step 2** - Departments complete and submit JEQs for each job to HRCompensation.	01.07.2013	02.15.2013	04.01.2013	05.10.2013	07.01.2013	08.09.2013	09.30.2013	11.08.2013
~Compensation~								
Step 3 Compensation reviews departments' organizational charts and JEQs; reviews and assigns FLSA exemption status; ranks, classifies and prices jobs; creates formal job descriptions; completes findings & recommendation summary.	01.14.2013	03.15.2013	04.08.2013	06.14.2013	07.15.2013	09.13.2013	10.07.2013	12.06.2013
~Findings/Recommendations~								
Step 4 - Findings and recommendations shared w/ Department Head/Directors.	03.18.2013	03.29.2013	06.17.2013	06.28.2013	09.16.2013	09.27.2013	12.09.2013	12.20.2013



Created by Katrina Evans 10/2012

Supervisors Willie Johnson Jr., and David Cullen, Co-Chairmen,
From the Committee on Finance, Personnel and Audit reporting on:

File No. 12-878

(ITEM 6) From the Clerk of Circuit Court requesting permission to receive not more than $475,000 in funding from the Wisconsin Department of Justice (DOJ) pursuant to a Joint State-Federal Mortgage Servicing Settlement with the nation's five largest mortgage services, and to execute a professional service contract with Metro Milwaukee Mediation Services, Inc., allowing for expenditures of these funds within the existing Metro Milwaukee Foreclosure Mediation Program (MMFMP) and the Wisconsin Foreclosure Mediation Network, (WFMN) beginning upon receipt of funds as early as October 1, 2012 and continuing until funds are depleted, December 31, 2013, or later, by recommending adoption of the following:

A RESOLUTION

WHEREAS, since 2009, the Metro Milwaukee Foreclosure Mediation Program (MMFMP) has been an effective foreclosure intervention strategy, keeping over 500 families in their homes that otherwise would have been displaced by foreclosure (85% in Milwaukee County); and

WHEREAS, further, the Program has generally served over 3,500 homeowners in the metropolitan Milwaukee area using MMFMP key staff including Chief Mediator/Executive Director Attorney Debra Tuttle and Program Director of Operations Attorney Amy Koltz, who are assisted by two full-time support people, and a roster of volunteer attorney mediators and law students; and

WHEREAS, by order of the Chief Judge of Milwaukee County Circuit Court, lenders and loan servicers who seek a foreclosure judgment are required to provide notice of and application to the Program; and

WHEREAS, if both parties choose to participate, a specially trained and insured mediator conducts a mediation session to discuss loan workouts or graceful exit plans and MMFMP is currently administered through the Milwaukee County Clerk of Circuit Courts, and is funded through December 2012; and

WHEREAS, the need for the MMFMP is expected to continue into 2013, and the annual rate of residential foreclosures in Milwaukee County exceeds 5,500, more than double the historical average of 1,700 for the base year of 2000; and

WHEREAS, in the first six months of 2012, as compared with the first six months of 2011, foreclosure filings in Milwaukee County have increased by 17%; and

WHEREAS, foreclosure represents a significant financial loss and personal tragedy for families who experience it and has far-reaching adverse impacts for Milwaukee neighborhoods, local governments, property values, the real estate market and the lending industry as economic indicators continue to suggest that foreclosure filings will not return to normal levels for years to come; and

WHEREAS, the need for foreclosure mediation services extends beyond the Metro Milwaukee area, and beyond Southeastern Wisconsin and MMMS has developed a toolkit and technology to assist with the expansion of foreclosure mediation services in the State of Wisconsin; and

WHEREAS, DOJ has allocated funds to support MMFMP for 2013 and the expansion of foreclosure mediation services through the Wisconsin Foreclosure Mediation Network operated by MMMS under the continued administration by the Milwaukee County Clerk of Circuit Courts; and

WHEREAS, the DOJ has established a Second Memorandum of Agreement with the Milwaukee County Clerk of Circuit Court for the purpose of providing financial support to Milwaukee County for costs related to (1) the MMFMP for the period beginning January 1, 2012, through December 21, 2013, and (2) to support related foreclosure activities throughout the state under the program to be known as the Wisconsin Foreclosure Mediation Network, all as operated by MMMS for the period beginning October 1, 2012, through December 31, 2013; and

WHEREAS, the Milwaukee County Clerk of Circuit Court will amend the existing professional service contract with Metro Mediation Services, Inc., to continue the MMFMP and operate the Wisconsin Foreclosure Mediation Network; now, therefore,

BE IT RESOLVED, that, based upon the proven success of the MMFMP as a foreclosure intervention strategy, the Milwaukee County Board of Supervisors does hereby authorize the Clerk of Circuit Court to (1) accept not more than $475,000 in funding from the Wisconsin Department of Justice in support of the Milwaukee Foreclosure Mediation Program and the Wisconsin Foreclosure Mediation Network and (2) to authorize a professional service contract with Metro Milwaukee Mediation Services, Inc., to expend a total amount not to exceed the amount received from the Wisconsin Department of Justice, and not to exceed $475,000 to operate these two programs.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 9/12/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Metro Milwaukee Foreclosure Mediation Program

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☒ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☒ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	97,550	361,000
	Revenue	97,550	361,000
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

As per the Memorandum of Understanding between the Wisconsin Department of Justice and the Milwaukee County Clerk of Circuit Court's office, an extension of the Metro Milwaukee Foreclosure Mediation Program is requested to be continued through December 31, 2013. The program is 100% grant funded. The vendor that is continued to be used is Metro Milwaukee Mediation Services, Inc.

There is no fiscal impact to Milwaukee County for this program.

Department/Prepared By David P. Ehlinger, CPA, Fiscal Operations Administrator - Courts

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-880

(ITEM 7) From the Clerk of Circuit Court, requesting an amendment to Milwaukee County Code of General Ordinances 15.17 to increase the department's imprest fund by $1,350, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the current amount authorized in the Clerk of Circuit Court's Office Imprest Fund is $1,450; and

WHEREAS, the Clerk of Circuit Court uses Imprest Funds for (a) cashier drawer daily starting funds, (b) change funds within coin-operated copy machines, and (c) petty cash reimbursements; and

WHEREAS, the Clerk of Circuit Court's Office has identified a need to increase the departmental Imprest Fund based upon number of cashier drawers in usage as well as the installation of a coin-operated copy machine; and

WHEREAS, the Clerk of Circuit Court's Office is requesting approval to increase the amount authorized in their Imprest Fund by $1,350 for a total of $2,800 within the department to properly and efficiently manage demands for Imprest Funds; and

WHEREAS, the increase in the departmental Imprest Funds will not affect department expenditures and will help to maintain efficiencies within the department; now, therefore

BE IT RESOLVED, that Milwaukee County General Ordinance Section 15.17(2)(h) is hereby amended to allow for an amount of $200, which is an increase of $100; and

BE IT FURTHER RESOLVED, that Milwaukee County General Ordinance Section 15.17(2)(i) is hereby amended to allow for an amount of $700, which is an increase of $400; and

BE IT FURTHER RESOLVED, that Milwaukee County General Ordinance Section 15.17(2)(k) is hereby amended to allow for an amount of $1,150, which is an increase of $850; and

BE IT FURTHER RESOLVED, that the Department of Administrative Services is hereby authorized to process an appropriation transfer to increase the expenditure authority for the Clerk of Circuit Court's Imprest Fund; and

BE IT FURTHER RESOLVED, that the Milwaukee County Board of Supervisors does hereby approve the following amendment to the ordinance, accordingly,

AN ORDINANCE

To amend Section 15.17(2) of the Milwaukee County General Ordinances to reflect current needs for usage of the Clerk of Circuit Court's Imprest Fund, accordingly,

The County Board of Supervisors of the County of Milwaukee does ordain as follows:

SECTION 1. Section 15.17(2) of the General Ordinances of Milwaukee County, is amended as follows:

15.17. Departmental imprest fund.

(1) Departmental imprest funds may be created from time to time by resolution of the county board for the purpose of enabling county departments to make direct disbursements in cases where such disbursements cannot be handled in the regularly prescribed manner. Expenditures from such departmental imprest funds shall be vouchered periodically by the respective department heads so that the imprest fund will be reimbursed for disbursements made. The sum of the unreimbursed items and cash on hand or in bank shall at all times equal the authorized imprest fund. It shall be the policy of the county to limit disbursements from the respective departmental imprest funds to only those items that cannot be paid in the regularly prescribed manner as, for example, postage, express charges, emergency relief grants, etc., except as specified in section 46.03 for the imprest fund of the department of health and human services.

(2) The following is a schedule of authorized imprest funds. Any part of such imprest funds authorized to be deposited in a public depository as indicated in each subsection of this section, may be withdrawn by check signed by the highest ranking official of each department or by an incumbent of a position so designated by such departmental official.

TABLE INSET:

		Amount	Bankable
h)	Register in probate	~~100~~ 200	yes
(i)	~~Clerk of circuit court~~ Clerk of circuit court - Adm	~~300~~ 700	yes
(j)	~~Clerk of courts – C/M/T~~ Clerk of circuit court - Criminal	500	yes
(k)	~~Clerk of civil court~~ Clerk of circuit court - Civil	~~300~~ 1,150	Yes
(x)	~~Children's court center~~ Clerk of circuit court – Children	250	Yes

78
79 **SECTION 2.** The provisions of this ordinance shall be effective upon passage and
80 publication.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 12/3/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Clerk of Circuit Courts impress fund

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☒ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Clerk of Circuit Court's office is requesting an increase in impress funds from $1,450 to $2,800 for an increase of $1,350. These funds are used for (1) cashier drawer daily starting funds, (2) change funds within coin-operated copy machines, and (3) petty cash reimbursements.

B. No additional cash outlay will be required by Milwaukee County, as required funds already exist within the Clerk of Circuit Court's office. The required jounal entry will result in an increase to operating revenues of $1,350 for A/C 0001-200-2811-4985 (cash short/over).

C. Any budgetary impact will be minimal as a result of the small unbudgeted revenue amount of $1,350.

D. The request is being made as a result of the DAS requested verification of petty cash (impress funds) as of October 31, 2012.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By David P. Ehlinger, CPA

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

11-26-2012 A FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
DEPARTMENTAL - RECEIPT OF REVENUE File No. 12-1/12-981
(Journal, December 15, 2011)

(Item 8)

Action Required
Finance Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2012 appropriations of the respective listed departments:

			From	To
1)	6435- AODA- Milwaukee Child Welfare			
	8135	– Vendor #5 Payments		$250,000
	2299	– Other St Grants & Reimbursement	$250,000	

An appropriation transfer of $250,000 is requested by the Director of the Department of Health and Human Services to receive revenue and establish expenditure authority within the Behavioral Health Division (BHD).

BHD and the Bureau of Milwaukee Child Welfare (BMCW) have entered an agreement to work together to administer a portion of BMCW 's Substance Abuse and Prevention Block Grant. BHD will coordinate care for clients that are involved with BMCW that have been identified as having substance use disorders as well as serve these clients through the WIser Choice of Families provider network. In addition, BHD has expertise in providing quality AODA services as well as providing the appropriate client outcome data as required by the grant. As part of this agreement, BMCW has agreed to pay up to $250,000 to BHD for services provided.

This transfer would allow the department to recognize revenue and to establish expenditure authority.

Approval of this transfer would result in a $0 tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE DECEMBER 4, 2012.
APPROVED BY FINANCE, PERSONNEL & AUDIT, DECEMBER 13, 2012 (Vote 8-0)

			From	To
2)	6443- Psychiatric Crisis Services			
	7770	– Drugs		$260,000
	6148	- Professional Services- Recurring Oper		250,000
	8164	- Purchase of Service 81.52	$250,000	
	6373- Acute Adult Inpatient Serv.			
	7770	– Drugs		260,000
	3713	- Rev Patient Services- Hospital	520,000	
	6532- Facilities Maint. Admin			
	7170	- Electrical Materials		100,000
	7199	- Other Building and Roadway Materials		42,000
	8502	- Major Maint Building	142,000	

An appropriation transfer of $912,000 is requested by the Director of the Department of Health and Human Services to receive revenue, establish expenditure authority and realign accounts within the Behavioral Health Division.

BHD has been working to increase patient revenue by increased focus on billing, follow-up on denied claims, and new contract agreements with private insurers. The department has also experienced a consistent census which also helps with revenue. As a result, revenue is increased by $520,000, which is offset by an increase in expenditures to cover the deficit in pharmacy services.

In addition, the department has been proactive in resolving physical plant issues in an effort to prevent future citations, resulting in increased expenditures of $142,000. This increase is offset by under spending in the major maintenance account of $142,000.

The 2012 Budget includes $250,000 in purchase of service expenditures for a contract to provide technical assistance with the implementation of recommendations from the Mental Health Redesign Task Force. In July of 2012, the board approved the contract with Zia partners to provide this service. As a result, $250,000 is being transferred from purchase of services to professional services to better reflect the type of service being provided.

This transfer will allow the department to receive revenue, establish expenditure authority and realign accounts accordingly.

Approval of this transfer would result in a $0 tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE DECEMBER 4, 2012.
APPROVED BY FINANCE, PERSONNEL & AUDIT, DECEMBER 13, 2012 (Vote 8-0)

			From	To
3)	WP143011 and WP143012 Mitchell Park Greenhouse			
	#			
	6146	– Prof. Serv-CAP/Major Maintenance		$1,190,000
	9706	– Prof Serv Div Services		$285,000
	8509	– Other Building Improvement- (CAP)		$13,000,000
	2299	– Other State Grants and Reimbursement	$14,375,000	
	4905	– Sale of Capital Assets	$100,000	

 # Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of $14,475,000 is requested by the Director of the Department of Parks, Recreation, and Culture to increase expenditure authority and revenue for Project WP143 Mitchell Park Greenhouse.

The Wisconsin Department of Transportation (WisDOT) is currently preparing the design for the Zoo Interchange Reconstruction. The property that the greenhouse at the County Grounds occupies will be acquired by WisDOT for the interchange improvements. The existing greenhouse will be demolished creating the need for a new greenhouse to support the specialized plant needs of the Mitchell Park

Conservatory. The cost for relocation of the greenhouse will be paid by WisDOT as part of the Zoo Interchange project.

In May 2012, a memorandum of understanding (MOU) between WisDOT and Milwaukee County was submitted by the Milwaukee County Department of Transportation (MCDOT) and approved by the County Board and County Executive. The MOU provides the County with state funds for the functional replacement of the existing greenhouse. Functional Replacement provides restoration of the status quo of the facility being displaced and does not include any increase in capacity or betterment. In addition to the approval of the MOU, an appropriation transfer was also approved that created expenditure authority and revenue for the Mitchell Park Greenhouse project. The scope of work associated with the $350,000 transfer included the design work and construction document preparation aspects of the project.

In August 2012, pursuant to Section 5(h) of the MOU, Milwaukee County provided two bids for the construction of the new greenhouse facility. Pursuant to Section 5(l), WisDOT rejected both bids due to unusually high costs likely resulting from much of the construction time occurring over the winter season.

Since the initial bids were rejected, Milwaukee County staff has successfully negotiated with WisDOT a First Amendment to the MOU (Amendment) that extends the construction completion date to ease the difficulty of scheduling the many components of the construction and limit construction during the winter season. The Amendment includes $100,000 of betterments beyond functional replacement of the existing greenhouse facility. The betterments include going from a chain linked fence to a metal shepherds hook fence around the facility and utilizing stone cladding instead of block concrete in some locations to improve the aesthetics of the facility. Various other sundry improvements are also being made. Financing for the betterments will be provided from future land sales and/or easement agreements between the County and WisDOT as part of the Zoo Interchange Project. A resolution is being submitted for the December County Board cycle by the MCDOT seeking approval of the Amendment.

This appropriation transfer will increase expenditure authority for the design phase of the project and create expenditure authority for the construction phase of the project. It will also cover other sundry costs eligible for reimbursement from WisDOT. Excluding the $100,000 betterment included in the Amendment, all other eligible project costs for replacement of the greenhouse facility are anticipated to be reimbursed by WisDOT.

Construction bids are to be submitted to the County by November 28, 2012 and qualified bids will be delivered to WisDOT by November 30, 2012. Construction is anticipated to begin as soon as possible. Milwaukee County will need to vacate the current greenhouse facility by June 1, 2013. The County is expected to be able to occupy the new facility by August 31, 2013.

Approval of this transfer will result in a $0 tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE DECEMBER 4, 2012.
APPROVED BY FINANCE, PERSONNEL & AUDIT, DECEMBER 13, 2012 (Vote 8-0)

11-26-2012 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
B CAPITAL IMPROVEMENTS File No. 12-1/12-981
(Journal, December 15, 2011)

Action Required
Finance Committee
County Board (Majority Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2012 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2012 capital improvement appropriations:

			From	To
1)	WA175021 C Concourse Checkpoint Expansion #			
	6146	– Prof. Serv- Cap/Major Mtce		$150,000
	0774	– Airport Development Fund	$150,000	

 # Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of $150,000 is requested by the Interim Director of the Department of Transportation and the Airport Director to increase expenditure authority for Project WA175021 C Concourse Checkpoint Expansion.

A July 2011 appropriation transfer created expenditure authority and revenue of $472,000 in order to remodel the C Concourse Transportation Security Administration (TSA) checkpoint to allow for a 5th checkpoint lane. The construction of the checkpoint lane was completed in November 2011.

Southwest Airlines purchased AirTran Airways in 2011. Southwest is consolidating its operations from two gates on D Concouse to AirTran Airways' eight gates on C Concourse. In addition, US Airways will swap their two gates on C Concourse with Southwest Airlines' two gates on D Concourse, which will give Southwest ten gates on C Concourse. Other airlines on C Concourse are American Airlines (two gates) and United Airlines (two gates). United has merged with Continental and will be consolidating their operations onto the E Concourse.

The Southwest/AirTran schedule shows 58 departures per day. Importantly, most of these departures are with Boeing 737 aircraft with 143 seats. AirTran Airways flew approximately 52 departures per day with a combination of Boeing 737 (137 seats), Boeing 717 (117 seats) and regional jet aircraft (50 seats). Because of the Southwest activity, and particularly because of the larger aircraft, the C Concourse will be handling an estimated 35% of the total seats at GMIA and this number is expected to increase. Airport and Airline staff met with TSA officials on September 17, and determined that the TSA wait times will become unacceptable during peak periods and will not provide sufficient capacity for additional Southwest flight activity. This is unacceptable to Southwest, the other airlines on the C Concourse, and the airport operator, Milwaukee County. It appears that an eastward expansion of the checkpoint is most feasible.

This appropriation transfer will change the scope of the C Concourse Checkpoint Expansion project to increase the number of checkpoint lanes from five to eight. The appropriation transfer will also increase expenditure authority for the project by $150,000 in order to provide funding for design services related to the expansion of the C Concourse checkpoint area. Financing will be provided from the Airport Development Fund (ADF) account. Upon completion of the design, airport staff will submit a fund transfer for project construction.

This fund transfer has no tax levy impact

TRANSFER SIGNED BY THE COUNTY EXECUTIVE DECEMBER 4, 2012.
APPROVED BY FINANCE, PERSONNEL & AUDIT, DECEMBER 13, 2012 (Vote 8-0)

		From	To
2)	WG012012 1000 MG Waterspheroid Tank #		
	8527 – Land Improvements- (CAP)	$52,855	
	WJ042012 HOC Shower Ventilation #		
	8509 – Other Building Improvement- (CAP)		$52,855

 # Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of $52,855 is requested by the Director of the Department of Administrative Services (DAS) to decrease expenditure authority for Project WG012 1000 MG Waterspheroid Tank and to increase expenditure authority for Project WJ042 HOC Shower Ventilation.

The 2009 Adopted Capital Improvements Budget included an appropriation of $309,400 for shower ventilation improvements at the County Correctional Facility South (CCFS). The CCFS had implemented various techniques to decrease the amount of moisture that is generated in the shower area at the CCFS including shower timers to prevent showers from running continuously. In spite of this and other efforts, there were still problems with moisture in the dorms. This moisture can create mold which can pose a health risk to inmates and create sanitation problem within the facility. The 20 dorms that are located in the South facility were built in 1999 and the piping has not been replaced since that time. A January 2011 appropriation transfer included an additional appropriation of $312,500 in order to cover expenses that were not included in the original project scope. These additional expenses included the cost for placing sealant on the walls to provide insulation and the costs for providing Energy Recovery Units. In August 2012, the project was completed. This December 2012 appropriation transfer will be used to offset a $52,855 shortfall in the project. This shortfall was primarily the result of the additional staffing costs that were incurred due to the rebidding of the project and extension of the project timeframe subsequent to the approval of the January 2011 appropriation transfer.

The 2009 Adopted Capital Improvements Budget and a 2009 appropriation transfer provided total expenditure authority of $3,394,840 for the construction of a million gallon Waterspheroid (190' TCL) Tank on the Milwaukee County Grounds. Prior to the beginning of the project, an analysis indicated that shortly after 2010 the projected averaged daily demand would exceed the current 1.5 MG elevated storage, due to the increasing build out at the Milwaukee County Grounds. The construction on the project is complete except for minor punch list work. The project will be closed out by early 2013 and a surplus is projected that is able to be reallocated to the CCFS Shower Ventilation Project.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE DECEMBER 4, 2012.

APPROVED BY FINANCE, PERSONNEL & AUDIT, DECEMBER 13, 2012 (Vote 8-0)

			From	To
3)	WO141011 Zoo Interchange #			
	6148	– Prof. Serv- Recurring Operations		$120,976
	2299	– Other State Grants and Reimbursements	$120,976	

 # Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of $120,976 is requested by the Interim Director of the Department of Transportation to increase expenditure authority and revenue for Project WO141 Zoo Interchange.

In May 2012, the County Board and County Executive approved a Memorandum of Understanding (MOU) between Milwaukee County and Wisconsin Department of Transportation (WisDOT) for the functional replacement of the County owned greenhouse facility. Pursuant to provisions of the MOU, WisDOT purchased the needed property interests on the 8.156-acre greenhouse property.

A July 2012 appropriation transfer created the Zoo Interchange project and provided an appropriation of $240,687. The appropriation transfer used land sale proceeds to cover costs for legal services related to the Zoo Interchange project and perform a Fleet Maintenance facilities study. The Fleet Maintenance facilities study took into account how the operations are currently conducted over the course of a year, how those operations will be impacted by the WisDOT takings and what it may cost the County to make adjustments to the remaining properties to continue to provide cost effective services.

This December 2012 appropriation transfer will provide additional expenditure authority and state reimbursement revenue to finance the costs of the Fleet Maintenance facilities study. By approving this appropriation transfer, more funding will be available in the project to finance legal expenses related to the Zoo Interchange project.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE DECEMBER 4, 2012.
APPROVED BY FINANCE, PERSONNEL & AUDIT, DECEMBER 13, 2012 (Vote 8-0)

			From	To
4)	WP090142 Washington Park Pool Improvements #			
	8527	– Land Improvements- (CAP)		$52,500
	6146	– Prof Serv- Cap/Major Maintenance		$5,000
	9706	– Professional Division Services		$3,905
	WP090162 Kosciuszko Pool Improvements #			
	(2010C Bonds)			
	8527	– Land Improvements- (CAP)	$40,867	
	WP171011 McCarty Pool Liner #			
	(2010C Bonds)			
	6030	– Advertising	$100	
	6050	– Contract Personal Services- Short	$1,000	
	6080	– Postage	$100	
	6146	– Prof Serv- Cap/Major Maintenance	$13,238	
	7930	– Photo, Prtg, Repro, & Bindg	$100	
	9706	– Professional Division Services	$6,000	

 # Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of $61,406 is requested by the Director of the Department of Parks, Recreation, and Culture and the Director of the Department of Administrative Services (DAS) to decrease expenditure authority for Project WP09016 Kosciuszko Pool Improvements and Project WP17101 McCarty Pool Liner and to increase expenditure authority for Project WP09014 Washington Park Pool Improvements.

The 2010 Adopted Capital Improvements Budget included an appropriation of $184,800 for improvements to the heating system for the Kosciuszko. A new pool heater has been ordered and preparation for installation is 75% complete. Construction is anticipated to be complete by June 2013 and it is projected that surplus funds are available.

The 2010 Adopted Capital Improvements Budget included an appropriation of $242,000 for the replacement of the pool liner at McCarty Park. A polyvinyl chloride (PVC) liner was needed to protect

the concrete structure of the pool from corrosion by chlorinated water. A similar PVC liner was installed at Wilson Park pool. The useful life of a PVC liner is 25 to 50 years. The liner was replaced with a PVC liner and the project has surplus funds available.

The 2010 Adopted Capital Improvements Budget included an appropriation of $228,000 for the replacement of the pool liner at the Washington Park Pool. The original scope of the project was limited to the replacement of the existing pool liner with a polyvinyl chloride (PVC) liner in order to protect the concrete structure of the pool from corrosion by chlorinated water. During fall pool inspections, it was noted that other pool deficiencies were present in the pool equipment mechanical room. This appropriation transfer will provide additional expenditure authority to replace aged and corroded electrical service and distribution system components that are beyond their useful life. The additional funding will also be used retain a structural engineering consultant and replace a corroded beam and column. The beam supports the entire first floor system above the filter room and the column supports the men's shower room floor. These improvements will be completed during the winter and spring and are needed to ensure proper operation of Washington Park Pool during the 2013 pool season.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE DECEMBER 4, 2012.
APPROVED BY FINANCE, PERSONNEL & AUDIT, DECEMBER 13, 2012 (Vote 8-0)

			From	To
5)	WP281012 Scout Lake Pavilion Roof Replacement *			
	8527	– Land Improvements- (CAP)		$34,367
	WP198012 Oakwood Golf Course Service Building Roof #			
	(2010A Bonds)			
	8509	– Other Building Improvement- (CAP)	$24,322	
	9706	– Professional Division Services	$6,000	
	WP172162 Vogel Park Pavilion HVAC #			
	(2009E Bonds)			
	6146	– Prof Serv- Cap/Major Maintenance	$4,045	

 # Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of $34,367 is requested by the Director of the Department of Parks, Recreation, and Culture and the Director of the Department of Administrative Services (DAS) to decrease expenditure authority for Project WP19801 Oakwood Golf Course Service Building Roof and Project WP17216 Vogel Park Pavilion HVAC and to create Project WP28101 Scout Lake Pavilion Roof Replacement.

The Scout Lake Pavilion was originally constructed in 1967. The Scout Lake Pavilion roof is original to the structure and is extremely deteriorated with numerous soft spots. This appropriation transfer will provide expenditure authority so that the shingle roof can be replaced and so that additional work can be done. The additional work will include replacement of a section of the decking with new plywood, installation of a new lead pipe flashing, installation of a new wall vent, removal of debris, and other punch list items.

An October 2011 appropriation transfer included an appropriation of $46,000 for the replacement of the Oakwood Golf Course Service Building roof. The building was originally constructed in the 1970's and the roof had exceeded the end of its useful life. The replacement of the roof has been completed and surplus funds are available to be reallocated to another project.

An October 2009 appropriation transfer included an appropriation of $59,000 for the replacement of the furnace at Vogel Park Pavilion. The furnace has been installed and surplus funds are available to be reallocated to another project.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE DECEMBER 4, 2012.
APPROVED BY FINANCE, PERSONNEL & AUDIT, DECEMBER 13, 2012 (Vote 8-0)

	From	To
6) WZ110014 Penguin Chiller Replacement *		
8551 – Mach & Equip-Repl>$2,500		$65,000
WZ093012 Zoo Storm Drains and Manholes #		
(2010A Bonds)		
8527 – Land Improvements- (CAP)	$65,000	

 # Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of $65,000 is requested by the Director of the Milwaukee County Zoo and the Director of the Department of Administrative Services (DAS) to increase expenditure authority to create Project WZ110 Penguin Chiller Replacement and to decrease expenditure authority for Project WZ093 Zoo Storm Drains and Manholes.

The chiller located in the Aviary Building stopped working due to a failure in the heat exchanger copper tubing. The chiller maintains water temperatures at 45 degrees for the indoor penguin exhibit. The failed chiller was built in 1990 and used a watering cooling system with three major components; a 20-horse power 460 volt electric motor, a four cylinder compressor and a heat exchanger. After researching chillers for animal exhibits, it was determined that animal waste corrodes copper tubes. Zoo staff looked at a number of options to fix or replace the chiller. In both the short-term and long-term, it was determined to be cheaper to replace the chiller than to perform repairs. The new chiller will be air cooled, located outside of the building and have a number of energy saving features. This appropriation transfer will reallocate $65,000 from the Zoo Storm Drain and Manhole project in order to replace the chiller at the Zoo Aviary Building.

In the Spring of 2011, a survey was conducted of the Zoo's catch basins and manholes. The manholes and catch basin that are in paved areas all show some degree of breakdown. The degradation of these areas resulted in crumbling pavement in some areas and even sink holes. An October 2011 appropriation transfer included an appropriation of $296,700 to rehabilitate the 25 worst manholes/catch basins at the Zoo. The work on the project is complete and a surplus is available to be reallocated to other projects. Closeout of the project will occur during the 1st quarter of 2013.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE DECEMBER 4, 2012.

APPROVED BY FINANCE, PERSONNEL & AUDIT, DECEMBER 13, 2012 (Vote 8-0)

11-26-12 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
C DEPARTMENTAL – OTHER CHARGES File No. 12-1/12-981
(Journal, December 15, 2011)

Action Required
Finance Committee
County Board (Majority Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2012 appropriations of the respective listed departments:

			From	To
1)	0901- DAS Midwest Air Lease Trust			
	8923	- Return of State Reserve		$143,636
	0890	- Bal Sheet (State Reserve for Midwest)	$143,636	

A transfer of $143,636 is requested by the Comptroller to make a payment to the State of Wisconsin and Racine County based on the terms of a 2003 agreement that funded construction of hangars for Midwest and Skyway Airlines.

The agreement, adopted by the County in 2003 (Board File 03-265) created an interest-bearing reserve account that provides backing for Industrial Revenue Development Bonds (IRDBs) that were used to finance the construction of hangars for Midwest and Skyway Airlines at General Mitchell International Airport. The reserve account is funded with proceeds from the State of Wisconsin Department of Commerce and from Community Development Block Grant funds from Racine County.

Under the terms of the agreement, whenever Midwest/Skyway Airlines (now Republic Airlines) makes a principal payment on the IRDBs, the County must refund the State of Wisconsin and Racine County for the share of principal paid, with an equal share of the reserve account balance (including interest earned). To date Republic Airlines, on behalf of Midwest/Skyway Airlines, has repaid 2.97 percent of

the original principal, therefore the County must refund to the State of Wisconsin and Racine County 2.97 of the accrued balance of the reserve fund, which at the time of the request was $4,830,419.

This transfer would provide the expenditure authority to make the required repayment out of the reserve fund.

This transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE DECEMBER 4, 2012.
APPROVED BY FINANCE, PERSONNEL & AUDIT, DECEMBER 13, 2012 (Vote 8-0)

11-26-2012 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
D DEPARTMENTAL File No. 12-1/12-981
(Journal, December 15, 2011)

Action Required
Finance Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2012 appropriations of the respective listed departments:

			From	To
1)	1140 – Human Resources			
	5199	– Salaries and Wages	$83,500	
	7973	– Minor Office Equipment		13,000
	7915	– Computer Software		3,000
	7186	– Painting Materials		2,000
	9731	– Engineering Bldg Maint		10,500
	7178	– Hardware & Other Material		8,000
	8502	– Major Maint Bldg-(Exp)		47,000

An appropriation transfer of $83,000 is requested by the Director of Human Resources (DHR) to realign expenditure authority from Personal Services for various one-time expenditures.

- $16,000 is requested to replace 25 computers which have outlived their useful life. These machines have been in service for up to nine years, while the normal replacement cycle is five years. This request includes $3,000 to bring all users to current versions of Microsoft Office software.
- $10,000 is requested to build two small offices to relocate staff internally. The work will be performed by the Facilities Maintenance Division.
- $10,500 is requested to re-paint existing building space to maintain a professional and consistent appearance. The work will be performed by the Facilities Maintenance Division.

- $47,000 is requested for re-carpeting to maintain a professional and consistent appearance. The work will be performed by an outside vendor.

In order to fund costs associated with this request, DHR proposes to shift $76,000 in salary and wages from the Personal Services appropriation unit. Funds are available in this series due to salary savings from funded positions remaining vacant.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE DECEMBER 4, 2012.
APPROVED BY FINANCE, PERSONNEL & AUDIT, DECEMBER 13, 2012 (Vote 8-0)

			From	To
2)	1152 – DAS Procurement			
	6149	– Prof Serv – Nonrecur Oper		$46,500
	5199	- Salaries and Wages	$46,500	

Request

An appropriation transfer of $46,500 is requested by the Director of Administrative Services to increase expenditure authority in the contractual services series and decrease expenditure authority in the personal services series. The appropriation transfer request provides for a consultant to aid in modifying Milwaukee County's procurement process.

The Procurement Division has had several vacancies throughout the year due to resignation and retirement, as well as during recruitment of new positions. Procurement is requesting to use these savings for upgrading and enhancing their processes. One of the tools under consideration is a web-based procurement system for handling for bids/RFPS. This includes provision of vendor self-registration, vendor identification, and collection of vendor specific-data (quote/bid/RFP development and publication; solicitation and analysis; communications tool; historical and auditing capabilities). This will also enable Procurement to provide bidders with easier and more efficient access to the County's procurement process.

This appropriation transfer request realigns $46,500 from the personal services expenditure series to the contractual services series.

No tax levy impact results from approval of this appropriation transfer request as the increase in contractual services is completely offset by a decrease in the personal services series.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE DECEMBER 4, 2012.
APPROVED BY FINANCE, PERSONNEL & AUDIT, DECEMBER 13, 2012 (Vote 8-0)

			From	To
3)	113 – Corporation Counsel			
	6050	– Contract Pers Svcs - Short		$30,000
	5199	– Salaries and Wages	$27,705	
	5312	– Social Security	$2,295	

Request

An appropriation transfer of $30,000 is requested by the Office of Corporation Counsel to increase expenditure authority in the contractual services series and decrease expenditure authority in the personal services series. The appropriation transfer request provides for temporary staffing assistance.

Corporation Counsel has multiple permanent County employees who are on active military leave. Due to the military leave status of these employees, their permanent positions must be held vacant. To cover the staffing shortage created by the employees on leave, Corporation Counsel's Office is currently purchasing temporary staffing services from an external vendor in order to ensure that services are provided in a timely fashion. Therefore, the Office of Corporation Counsel is requesting to realign expenditure authority in the amount of $30,000 from Salaries and Social Security to Contract Services – Short Term to ensure sufficient funds are available to cover expected costs for temporary staffing through the end of the year.

This appropriation transfer request realigns $30,000 from the personal services expenditure series to the contractual services series.

No tax levy impact results from approval of this appropriation transfer request as the increase in contractual services is completely offset by a decrease in the personal services series.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE DECEMBER 4, 2012.
APPROVED BY FINANCE, PERSONNEL & AUDIT, DECEMBER 13, 2012 (Vote 8-0)

			From	To
4)	1905 – Ethics Board			
	6148	– Prof. Serv-Recurring Oper	$13,680	
	8557	– Computer Equipment-New >$500		$11,560
	7915	– Computer Software		$2,120

An appropriation transfer of $13,680 is requested by the Ethics Board Executive Director to realign expenditure authority for a one-time purchase of laptop computers for Personnel Review Board (PRB) and Ethics Board members and staff.

The Ethics Board requests the use of laptop computers at its meetings. The proposed transfer establishes budget authority for the purchase of laptops for Board members and support staff. Approval of the request will increase meeting efficiency, allow board members to access information during meetings, and allow staff to complete administrative tasks while present at meetings. The 2012 Adopted Budget does not contain appropriations for computer equipment or software for the Ethics Board. Due to the shared staffing model used by the PRB and Ethics Board, the computer equipment will also be available for use by PRB members.

In order to fund costs associated with this request, the Ethics Board proposes to shift $13,680 in professional services costs from the Services appropriation unit in the Ethics Board. Funds are available in this series due to staff performing ethics training in-house rather than utilizing an outside firm.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE DECEMBER 4, 2012.
APPROVED BY FINANCE, PERSONNEL & AUDIT, DECEMBER 13, 2012 (Vote 8-0)

			From	To
5)	5300 – Fleet			
	7840	– Automotive Repair Parts		$200,000
	6333	– Heat	$100,000	
	6692	– Outside Services	$100,000	

A fund transfer of $200,000 is requested by the (interim) Director of Transportation to realign expenditure authority with Heat (object 6333) and Outside Services (object 6692) to Automotive Repair Parts (object 7840) in the Fleet Division (Fleet). Without this fund transfer, Fleet staff anticipates a $200,000 deficit in the Automotive Repair Parts account.

Fleet has exceeded its expenditure authority by approximately $80,000 in the Automotive Repair Parts account and does not have sufficient expenditure authority within its Commodities Appropriation unit (i.e. 7000 series) to absorb the anticipated additional Automotive Repair Parts costs to properly repair and maintain vehicles and equipment through the remainder of the year.

Fleet staff has indicated that it has available funds to cover Heat and Outside Service costs after this transfer for the remainder of 2012. If approved, Fleet will manage within its budgeted expenditure authority in order to sustain itself throughout the remainder of the year.

This request transfers expenditure authority of $100,000 from Heat (object 6333) and $100,000 from Outside Services (object 6692) to Automotive Repair Parts (object 7840) in order to offset a projected expenditure deficit of $200,000.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE DECEMBER 4, 2012.
APPROVED BY FINANCE, PERSONNEL & AUDIT, DECEMBER 13, 2012 (Vote 8-0)

			From	To
6)	7981- CMCS Administration			
	6509	Building and Space Rental	$83,000	
	6699	Other Rep and Maintenance	11,000	
	6080	Postage	3,000	
	6640	R/M Office Equipment	10,000	
	6148	Prof. Serv. Recurring Operation	225,000	
	7920	Books and Periodicals Films	1,730	
	7973	Minor Office Equipment	6,000	
	7985- Care Managed Services			
	3726	A6CC CMO Capitation- Comprehensive		$4,762,604
	3727	A6CS CMO Client Share Revenue-Cost Share		160,682
	3727	A6RB CMO Client Share Rev- Room & Board		294,618
	3727	A6SP CMO Client Share Rev-Spend Down		31,843
	8127	A6CM Trng/Best Practices- Care Mgr Svcs.	424,675	
	8126	A6DM CMO Svcs.- Durable Medical Equipment	448,525	
	8126	A6DS CMO Svcs.- Disposable Medical Supplies	672,788	
	8126	A6NH CMO Svcs.- Nursing Home	1,121,313	
	8126	A6RC CMO Svcs.- Residential Services	1,569,838	
	8126	A6SD CMO Svcs.- Self-Directed Support	672,788	

The Director of the Department of Family Care is requesting a transfer of $5,249,747 to realign revenues and expenditures.

In June 2012, the County Board approved a fund transfer submitted by the Department of Family Care for $5,962,577 related to the provision of the Family Care benefit in Racine and Kenosha County. At that time, the department projected that it would serve approximately 225 members by the end of 2012. However, the growth of enrollment has been slow and the department is now projecting that they will serve 47 members in 2012, resulting in decreased revenue of $5,249,747 (capitation revenue- $4,762,604 and Client Share Revenue- $487,143).

This reduction is completely offset by expenditure reductions in member service costs and MCO administrative costs. The member service expenses are decreased by $4,485,252 and include the following expenses:

Durable Medical Supplies	$ (448,525)
Disposable Medical Supplies	$ (672,788)
Nursing Home Care	$ (1,121,313)
Residential Care	$ (1,569,838)
Self-Directed Support	$ (672,788)

MCO administrative costs are decreased by $764,495 and include the following expenses:

Building and Space Rental	$ (83,000)
Other Repairs and Maintenance	$ (11,000)
Postage	$ (3,000)
R/M Office Equipment	$ (10,000)
Professional Services- Recurring Operation	$ (225,000)
Books and Periodicals Films	$ (1,730)
Minor Office Equipment	$ (6,000)
Care Management- External	$ (424,765)

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE DECEMBER 4, 2012.

APPROVED BY FINANCE, PERSONNEL & AUDIT, DECEMBER 13, 2012 (Vote 8-0)

2012 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

2012 Budgeted Contingency Appropriation Budget	$1,550,000
Approved Transfers from Budget through November 26, 2012	
1000 - Membership in the Wisconsin Counties Association for the remainder of 2012	$ (21,115)
3010 - Additional cost due to 2012 Recall elections	$ (540,000)
Unallocated Contingency Balance November 26, 2012	$988,885
Transfers Pending in Finance, Personnel & Audit Committee through November 26, 2012	
Total Transfers Pending in Finance, Personnel & Audit Committee	$ -
Net Balance	**$ 988,885**

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File No. 12-875

(ITEM 9) From the Director, Department of Health and Human Services, requesting authorization to create one position of RN 2 and one position of Behavioral Health Emergency Service Clinician for the Crisis Mobile Team at the Behavioral Health Division, by recommending adoption of the following:

A RESOLUTION

WHEREAS, an initiative included in the department's 2012 Budget as part of the Mental Health Redesign and Community Resource Investment was the expansion of community crisis options, specifically the Mobile Crisis Team; and

WHEREAS, as a result of this initiative, staffing needs to be realigned to better meet the needs of the department; and

WHEREAS, the Behavioral Health Division requests to create 1.0 FTE RN 2 (Title Code 00044700, Pay Range 18N) and 1.0 FTE Behavioral Health Emergency Service Clinician (Title Code 00059025, Pay Range 24) within the Crisis Services Section; and

WHEREAS, the Behavioral Health Emergency Service Clinician will primarily work with the mobile crisis team but will also work in other areas of Crisis Services and is responsible for covering the crisis telephone line; providing psychiatric assessments for clients in the walk-in clinic and PCS; triaging and facilitating discharges in the observation unit; providing services to patients at the respite houses; providing clinical supervision and consultation to contracted Community Based Residential Facilities (CBRF) agencies and Peer Support Specialists; providing case management to individuals in need of crisis stabilization and linkage services; and providing support to community health service providers; and

WHEREAS, the RN 2 will mainly be responsible for coordinating patient transfers on third shift; working with the fiscal department to establish a payor source for patients; initiating transfer agreements; working with patients and receiving facilities to coordinate transfers; assist in relationship development with private hospitals; resolving issues with problem transfers; helping to coordinate standby mobile list; respond to private hospital emergency rooms for ED evaluations; obtaining census numbers from all private hospitals daily; and conducting mobile assessments of patients on the standby list that appear to be appropriate for private hospital transfers; and

WHEREAS, the requested position actions are necessary to assist BHD in the full implementation of the expansion of community crisis options, including the expansion of the mobile crisis team; and

44 WHEREAS, the Department of Administrative Services, Fiscal Affairs recommends
45 that the following request effective December 20, 2012, be approved: create 1.0 FTE RN 2
46 (Title Code 00044700, Pay Range 18N) and 1.0 FTE Behavioral Health Emergency Service
47 Clinician (Title Code 00059025, Pay Range 24); now, therefore,
48
49 BE IT RESOLVED, that the following position actions are approved, for the
50 Behavioral Health Division effective December 20, 2012
51

Action	Title	No. of Positions	Pay Range
Create	RN 2	1	18N
Create	Behavioral Emergency Service Clinician	1	24

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/15/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request to Create 1.0 FTE RN 2 and 1.0 FTE Behavioral Health Emergency Service Clinician at the Behavioral Health Division (BHD)

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Approval of the request would create 1.0 FTE RN 2 and 1.0 FTE Behavioral Health Emergency Service Clinician (BHESC) at the Behavioral Health Division.

There is no fiscal impact related to these position actions. The funding for these positions has been included in the departments 2013 Adopted Budget as part of the Community Resource Investment funding.

Department/Prepared By Antionette Thomas-Bailey

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

RECEIVED
2012 NOV 27 PM 12:13
COUNTY BOARD
CHAIRMAN

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-876

(ITEM 10) From the Director, Department of Health and Human Services, requesting authorization to create one position of Administrative Coordinator and one position of Quality Assurance Specialist at the Delinquency and Court Services Division, by recommending adoption of the following:

A RESOLUTION

WHEREAS, DCSD was one of three sites to be awarded the Juvenile Justice Reform and Reinvestment Demonstration grant that will help the division to implement and evaluate a systematic protocol of evidence-based and cost measurement tools that will assist agencies in making better decisions regarding its resources and services for youth involved in the juvenile justice system; and

WHERAS, a condition of the grant is that the agency receiving the grant commit to begin full implementation by March 1, 2013, and in order to fully implement this initiative, the division will need the appropriate staff to oversee the implementation and coordination of this project; and

WHEREAS, DHHS requests to create 1.0 FTE Administrative Coordinator (Title Code 00011051, Pay Grade 27M) and 1.0 FTE Quality Assurance Specialist (Pay Range, 16C) within DCSD; and

WHEREAS, the Administrative Coordinator will primarily be responsible for assisting the Grants Coordinator with program coordination; planning, implementing, managing, and monitoring programs and projects as assigned; evaluating projects and developing outcomes; supervising staff involved in projects; developing necessary documentation to meet grant reporting and other requirements; developing training materials for staff and provider agencies; updating and evaluating administrative procedure & policy manuals; developing and monitoring the Quality Improvement plan; and leading project implementation meetings, provider network meetings, and in-services; and

WHEREAS, the Quality Assurance Specialist is supervised by the Administrative Coordinator and is primarily responsible for ensuring that all providers demonstrate their intent to provide best practices and evidence-based services; investigating client complaints; assisting with the implementation of the Quality Improvement plan; assisting with the development of policies and procedures for provider networks, ensuring that providers remain in compliance with these policies; assisting in identifying and resolving system barriers; conducting audits and providing technical assistance to providers as needed; conducting scheduled and unscheduled site visits to ensure compliance; follow-up with providers on written reports, corrective action plans and site visits and report findings to supervisor; review with providers and staff any pattern of errors in issuance of services for clients and determine if training is needed; and assisting providers in resolving identified problems; and

WHEREAS, the requested position actions are necessary to assist DCSD in improving its service delivery system through implementing grant activities; and

WHEREAS, the Department of Administrative Services, Fiscal Affairs recommends that the following request effective December 20, 2012, be approved: create 1.0 FTE Administrative Coordinator (Title Code 00011051, Pay Grade 27M) and 1.0 FTE Quality Assurance Specialist (Pay Range, 16C); now, therefore,

BE IT RESOLVED, that the following position actions are approved, for the Delinquency and Court Services Division effective December 20, 2012.

Action	Title	No. of Positions	Pay Range
Create	Administrative Coordinator	1	27M
Create	Quality Assurance Specialist	1	16C

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/15/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request to Create 1.0 FTE Administrative Coordinator and 1.0 FTE Quality Assurance Specialist in the Delinquency and Court Services Division of the Department of Health and Human Services.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☒ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	110,374	136,654
	Revenue	110,374	136,654
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of the request would create 1.0 FTE Administrative Coordinator and 1.0 FTE Quality Assurance Specialist in the Delinquency and Court Services Division.

B. The estimated fiscal effect for 2013 related to the creation of 1.0 FTE Administrative Coordinator iincluding salary, social security, and active fringe benefits is $64,613 and 1.0 FTE Quality Assurance Specialist including salary, social security, and active fringe benefits is $45,761 for a total of $110,374. This assumes a start date of February 25, 2013. This cost is 100% offset with grant revenue. The fiscal effect for 2014 reflects the annualized impact and results in an increase of $26,280, 100% offset with grant revenue.

C. In 2013, the budgetary impact is an increase in expenditures of $136,654 to reflect the annualized imapct of the two positions. This cost will be offset with an increase in revenue of the same amount. In 2014, there will be no budgetary impact as the positions will be included in the department's base budget.

D. The fiscal effect for 2013 will be achieved assuming a start date of February 25, 2013 through December 31, 2013 at an hourly rate of $25.34 for the Administrative Coordinator and $16.23 for the Quality Assurance Specialist. In addition, the fringe amounts used to calculate the position costs ($15,089- Active Health, 15.51%- Active Pension, and 7.65%- Social Security) reflect the active fringe rates included in the 2013 Adopted Budget.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Antionette Thomas-Bailey

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

File No. 13-16

(ITEM 11) From the Director, Department of Family Care, requesting authorization to execute a contract with the State of Wisconsin Department of Health Services (DHS) to operate a Managed Care Organization (MCO) to provide the Family Care benefit to residents of Milwaukee County for the period January 1, 2013, through December 31, 2013, and to accept the funding thereunder, by recommending adoption of the following:

AN AMENDED RESOLUTION

WHEREAS, the State authorized the Long-Term Care Program known as Family Care via enactment of 1999 Wisconsin Act 9; and

WHEREAS, Milwaukee County was one of five pilot counties authorized to provide the Family Care benefit to eligible residents, and Milwaukee County has provided the Family Care benefit to residents of Milwaukee County since July 2000, previously through the Milwaukee County Department on Aging and currently through the Milwaukee County Department of Family Care (DFC); and

WHEREAS, the State of Wisconsin Department of Health Services (DHS) and the legislature authorized the expansion of Family Care to all target groups; including all adults with a developmental disability, physical disability, or frailties of aging over the age of 18 who reside in Milwaukee County, and the Family Care benefit has been available to eligible and enrolled adult residents of Milwaukee County since November 2009; and

WHEREAS, the process for awarding contracts to continue to provide the Family Care benefit is set forth at s. 46.284(2) of the Wisconsin Statutes as follows: "The department may contract with counties, long-term care districts, the governing body of a tribe or band or the Great Lakes Inter-Tribal Council, Inc., or under a joint application of any of these, or with a private organization that has no significant connection to an entity that operates a resource center. Proposals for contracts under this subdivision shall be solicited under a competitive sealed proposal process under s. 16.75(2m) and the department shall evaluate the proposals primarily as to the quality of care that is proposed to be provided, certify those applicants that meet the requirements specified in sub. (3)(a), select certified applicants for contract and contract with the selected applicants."
; and

WHEREAS, in August 2008, the State of Wisconsin issued a Request for Proposals (RFP #1645-DLTC-SM) to provide the Family Care benefit in Milwaukee County consistent with the above-referenced statute; and

WHEREAS, RFP #1645-DLTC-SM provided in part that "DHS will offer an initial contract for the duration of the calendar year in which the contract begins, with the option

for annual one-year renewals, not to exceed five years in total, if the Managed Care Organization (MCO) continues to meet performance requirements."
; and

WHEREAS, DFC submitted a timely response to RFP #1645-DLTC-SM; and

WHEREAS, following review of the response to the RFP submitted by DFC, DHS on February 2, 2009, issued a Letter of Intent to pursue contract negotiations with DFC for Long-Term Managed Care in Milwaukee in 2009 as described in the above-referenced RFP with the option for one-year contract renewals for calendar years 2010, 2011, 2012, and 2013; and

WHEREAS, in June 2011, the State of Wisconsin issued an RFP (#1720-DLTC-JB) to provide the Family Care benefit in Kenosha and Racine Counties consistent with the above-referenced statute; and

WHEREAS, RFP #1720-DLTC-JB provided in part that "DHS will offer an initial contract for the duration of the calendar year in which the contract begins, with the option for annual one-year renewals, not to exceed five years in total, if the MCO continues to meet performance requirements."
; and

WHEREAS, DFC submitted a timely response to RFP #1720-DLTC-JB; and

WHEREAS, following review of the response to the RFP submitted by DFC, DHS on September 2, 2011, issued a Letter of Intent to pursue contract negotiations with DFC for Long-Term Managed Care in Racine and Kenosha in 2012 as described in the above-referenced RFP, with the option for one-year contract renewals for calendar years 2013, 2014, 2015, and 2016; and

WHEREAS, in August 2012, the State of Wisconsin issued an RFP (#1737-DLTC-JB) to provide the Family Care benefit in Sheboygan, Ozaukee, Washington, Waukesha, and Walworth Counties consistent with the above-referenced statute; and

WHEREAS, DFC submitted a timely response to RFP #1737-DLTC-JB; and

WHEREAS, following review of the response to the RFP submitted by DFC, DHS on October 26, 2012, issued a Letter of Intent to pursue contract negotiations with DFC for Long-Term Managed Care in Sheboygan, Ozaukee, Washington, Waukesha, and Walworth Counties as described in the above-referenced RFP, with the option for one-year contract renewals for calendar years 2014, 2015, 2016, and 2017; and

86 WHEREAS, an adequate capitation rate to meet the service needs of enrolled
87 members will be based upon the DHS actuarially sound rate-setting methodology applied
88 to the projected enrolled members in this geographic area; and
89
90 WHEREAS, the Committee on Health and Human Needs, at its meeting of
91 December 12, 2012, recommended approval of the Director of the Department of Family
92 Care's request (vote 7-0); and
93
94 WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting of
95 December 13, 2012, concurred with the Committee on Health and Human Needs and also
96 recommended approval of the said request (vote *-*); now, therefore,
97
98 BE IT RESOLVED, the Director, Department of Family Care is hereby authorized to
99 execute a contract with the Department of Health Services enabling the Milwaukee County
100 Department of Family Care to serve as the managed care organization (MCO) to provide
101 the Family Care benefit to residents of Milwaukee, Racine, Kenosha, Sheboygan, Ozaukee,
102 Washington, Waukesha and Walworth Counties for the period January 1, 2013 through
103 December 31, 2013, and to accept the funding thereunder, and
104
105 BE IT FURTHER RESOLVED, that contract performance by DFC shall be contingent
106 upon continued funding from DHS for administration and delivery of the Family Care
107 benefit by DFC; and
108
109 BE IT FURTHER RESOLVED, further County Board authorization is required for
110 participation by DFC as an MCO for any additional renewal for any date of service after
111 December 31, 2013.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/22/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request authorization to execute a contract with the State of Wisconsin Department of Health Services to operate a managed care organization (MCO) to provide the Family Care benefit to residents of Milwaukee, Racine and Kenosha Counties for the period January 1, 2013 through December 31, 2013, and to accept the funding thereunder.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	280,989,792	294,522,931
	Revenue	280,989,792	294,522,931
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

There are no direct costs, savings, anticipated revenues or budgetary impacts associated with the requested action in the current budget year. Any contract executed with DHS will not take effect until 2013. Capitation rates will be determined prior to the execution of the contract.

Department/Prepared By Jim Hodson

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-985

(ITEM 12) From the Comptroller and the Director of Economic Development, requesting authorization to enter into a trust agreement with the Milwaukee Economic Development Corporation (MEDC) and to enter into negotiations to develop an administrative agreement for the Milwaukee County Economic Development Fund, by recommending adoption of the following:

AN AMENDED RESOLUTION

WHEREAS, the 2012 Adopted Capital Improvements Budget included Project WO624 Workforce and Economic Development Fund; and

WHEREAS, the project included language that allocated $1,000,000 of future land sale revenue for the creation of an Economic Development Fund; and

WHEREAS, the land sale revenue for the Economic Development Fund was to be realized subsequent to $400,000 being realized in the Department of Administrative Services (DAS-ED) - Economic Development operating budget and $1,000,000 being realized for the Workforce Development Fund; and

WHEREAS, these amounts excluded the federal share of the proceeds related to the Milwaukee School of Engineering (MSOE) land sale that were to be placed in the Debt Service Budget; and

WHEREAS, as of November 19, 2012, excluding the federal share of the MSOE land sale proceeds, there is approximately $2.7 million recorded in land sale revenue in the DAS-ED Budget; and

WHEREAS, this achieves the 2012 budgeted land sale revenue in the DAS-ED operating budget and allows for fully funding of the Workforce Development and the Economic Development Funds; and

WHEREAS, subsequent to the adoption of the 2012 Capital Improvements Budget, the Comptroller's Office determined that the Workforce Development Fund and the Economic Development Fund should not have been included in the capital budget, but should have been included in the operating budget; and

WHEREAS, it is anticipated that the funds will not be able to be spent before the end of 2012; and

WHEREAS, State Statute 59.60(11) prohibits the carryover of unexpended operating appropriations from the current budget year into the subsequent budget year; and

WHEREAS, a solution to this problem is the creation of a trust agreement with an outside agency that would allow for the carryover of unexpended funds from year to year; and

WHEREAS, a workgroup consisting of the Comptroller's Office, DAS-ED, DAS-Fiscal Affairs, and Corporation Counsel met to determine how the funds for the Economic Development Fund could be carried over so that the funds were not lapsed at the end of the year; and

WHEREAS, the workgroup researched and met with economic development agencies to determine the best course of action for Milwaukee County's Economic Development Fund; and

WHEREAS, these agencies included the Racine County Economic Development Corporation (RCEDC), Waukesha County Economic Development Corporation (WCEDC), and the Milwaukee Economic Development Corporation (MEDC); and

WHEREAS, due to the fact that Milwaukee County has limited staffing resources dedicated to economic development the workgroup concluded that the County should seek external administrative and operating support from a third party agency; and

WHEREAS, this is the model that Waukesha County has used with the RCEDC; and

WHEREAS, after meeting with the agencies and discussing how they administer and operate their economic development programs, the workgroup concluded that the County should seek permission to enter into a trust agreement with MEDC, as well as an administrative agreement with MEDC for the operation of the Milwaukee County Economic Development Fund; and

WHEREAS, the trust agreement will function as a mechanism wherein the budgeted $1,000,000 for the Economic Development Fund will be transferred to MEDC and held in trust on the County's behalf; and

WHEREAS, the fund will not be able to be used by MEDC until the County approves an administrative agreement that outlines the policies and procedures for the fund; and

WHEREAS, the policies and procedures for the fund will be developed by a County workgroup; and

WHEREAS, a separate resolution will be submitted to the Economic and Community Development Committee for the approval of a negotiated administrative agreement which will include policies and procedures for the fund; now, therefore,

BE IT RESOLVED, that the Department of Administrative Services – Economic Development division shall enter into a trust agreement with Milwaukee Economic Development Corporation (MEDC) for purposes of carrying over this $1,000,000 for the Milwaukee County Economic Development Fund; and

BE IT FURTHER RESOLVED, that the Department of Administrative Services – Fiscal Affairs is directed to process an administrative appropriation transfer to realign expenditures and revenues to effectuate the creation of the trust agreement; and

BE IT FURTHER RESOLVED, that the Department of Administrative Services – Economic Development division shall enter into negotiations to develop an administrative agreement for the use of this Milwaukee County Economic Development Fund; and

BE IT FURTHER RESOLVED, that the Department of Administrative Services – Economic Development division shall submit for approval an administrative agreement which will include policies and procedures for the Milwaukee County Economic Development Fund to the Economic and Community Development Committee.

BE IT FURTHER RESOLVED, that if an appropriate agreement between Milwaukee County and the Milwaukee Economic Development Corporation is not reached before April 1, 2013, $1,000,000 for the Milwaukee Economic Development Fund is to be returned to Milwaukee County.

BE IT FURTHER RESOLVED, that uses of the Economic Development Fund as established by Resolution 11-60 may include:

- Minority Business Working Capital
- Small and Minority Business revolving Loan Fund
- Small and Minority Business Contract Financing
- Housing Development
- Neighborhood Business Development
- Economic Development
- Environmental Mitigation/Brownfields
- Carry out Park East Redevelopment Compact (PERC)

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/25/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to enter into a trust agreement with Milwaukee Economic Development Corporation (MEDC) and to enter into negotiations to develop an administrative agreement for the Milwaukee County Economic Development Fund

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of the resolution will allow Milwaukee County to enter into a trust agreement with Milwaukee Economic Development Corporation (MEDC) and to enter into negotiations to develop an administrative agreement for the Milwaukee County Economic Development Fund.

B. There are no direct costs, savings or anticipated revenues associated with this request.

C. There are no budgetary impacts associated with this proposed action in the current year or in subsequent years.

D. It is assumed that $1,000,000 of unbudgeted and realized land sale proceeds in the Department of Administrative Services- Economic Development Division (DAS-ED) will be placed into an expendable trust account in order to effectuate the resolution. Since a Reciept of Revenue appropriation transfer has not yet been approved there is no operating impact associated with creating the expendable trust.

Department/Prepared By Justin Rodriguez

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

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2012 NOV 26 PM 5:01
COUNTY BOARD
CHAIRMAN

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-879

(ITEM 13) From the Director of Audits, an audit report titled "Improved Recordkeeping Practices are Needed to Ensure Accountability Over Inmate Trust Funds," by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Audit Services Division of the Milwaukee County Office of the Comptroller conducted an audit of the Office of the Sheriff's administration of inmate trust accounts and issued an audit report summarizing the results of its review in October 2012; and

WHEREAS, a series of audit recommendations are provided in the audit report and a copy of management's responses has been added to the report as Exhibit 2; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors receives and places on file, the Office of the Comptroller – Audit Services Division report, "Improved Recordkeeping Practices are Needed to Ensure Accountability Over Inmate Trust Funds," and concurs with the audit recommendations contained therein.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 2, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Resolution (File No. 12-879) to receive and place on file the Milwaukee County Office of the Comptroller - Audit Services Division report, "Improved Recordkeeping Practices are Needed to Ensure Accountability Over Inmate Trust Funds," and to concur with the recommendations provided therein.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The resolution requires no additional expenditure of funds.

Department/Prepared By Audit Services Division/Paul Grant

Authorized Signature Douglas C. Jenkins

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-904

(ITEM 14) From the Benefits Administrator, Department of Human Resources, requesting authorization for a three-year contract for dental administrative services with Delta Dental of Wisconsin, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Milwaukee County has a long-standing commitment to providing its eligible employees with high quality of care through its employee benefits programs, and

WHEREAS, the current contract for dental administrative services expires as of December 31, 2012; and

WHEREAS, the Employee Benefits Division in conjunction with the County's health benefits consultant, Willis of Wisconsin, developed a request for proposal for the request for proposal to ensure optimal contract terms; and

WHEREAS, Willis of Wisconsin, reviewed all proposals and recommended the proposal by Delta Dental of Wisconsin; and

WHEREAS, a panel representing the Department of Human Resources, DAS Fiscal Affairs, and Milwaukee County Board Staff independently reviewed all proposals, and the panel unanimously deemed the proposal by Delta Dental of Wisconsin to be superior; now, therefore,

BE IT RESOLVED, that the Benefits Administrator, Department of Human Resources, is hereby authorized to execute a 3-year contract with Delta Dental of Wisconsin for dental administrative services to be effective through December 31, 2015.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: December 1, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request for authorization to execute a three-year contract for dental administrative services with Delta Dental of Wisconsin.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☒ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		53,170
	Revenue		
	Net Cost		53,170
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A.) Approval of this request would enable the Benefits Administrator to contract with Delta Dental for dependent eligibility auditing to begin in 2012.

B.) Based on current enrollment and utilization, the proposed Delta Dental contract would reduce annual administrative costs by approximately $6,300 per year versus the current 2012 Humana contract. However, there is no material difference in total costs (Combined claims and admin).

C.) There is no impact to 2012. Rates are gauranteed for the entire 3-yr contract term.

D.) The cost stated in the report and fiscal note are based on current enrollment and utilization. Changes to employees enrollment and how they use their dental benefits could impact this analysis positively or negatively.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Matthew Hanchek, Beneftis Administrator

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 12-923

(ITEM 15) From Corporation Counsel, recommending payment of 2011 furlough hours in the matter of Milwaukee County v. Wisconsin Employment Relations Commission (WERC) and American Federation of State, County and Municipal Employees (AFSCME), Case No. 11-CV-12137, by recommending adoption of the following:

A RESOLUTION

WHEREAS, AFSCME filed a complaint in 2009 with the Wisconsin Employment Relations Commission (WERC) related to, among other things, the County's adoption of furlough days for 2010; and

WHEREAS, while those proceedings were pending and prior to receipt of any ruling from the WERC, the County adopted a budget for 2011 that included the imposition of furlough hours for employees in 2011; and

WHEREAS, the WERC thereafter ruled in 2011 that, among other things, the County failed to bargain in good faith with respect to the imposition of furlough days in excess of 45 hours per employee; and

WHEREAS, the WERC ordered, among other things, that AFSCME employees affected by the 2010 furlough days in excess of 45 hours should be re-paid, with interest; and further ordered that the County restore and maintain the status quo that existed prior to the furlough hours being unlawfully imposed; and

WHEREAS, the County sought review of the WERC decision in circuit court; and

WHEREAS, the circuit court issued a decision dated February 27, 2012, that, among other things, affirmed the WERC ruling that the County violated its obligation to bargain in good faith when it imposed the 2010 furlough days, in excess of 45 hours, for affected AFSCME employees and affirmed the WERC order that the County maintain the status quo; and

WHEREAS, at its meeting on July 26, 2012, the County Board of Supervisors approved the payment of 2010 furlough hours in excess of forty-five (45) hours per employee to affected AFSCME employees; and

WHEREAS, AFSCME alleges that the 2011 furlough hours violated the WERC order that required the County to maintain the status quo, and violated its collective bargaining agreement that was in force and effect at that time, and AFSCME continues to seek recovery of those hours in the litigation; and

WHEREAS, payment of the 2011 furlough hours in excess of forty-five (45) hours per employee to affected AFSCME employees is estimated to have a cost of one million, one hundred and seventy-six thousand dollars ($1,176,000), including principal and interest, and interest will continue to accrue in the future of approximately $10,000 per month, as more specifically set forth in the fiscal note; and

WHEREAS, the successful outcome of additional litigation over the legality of the 2011 furlough hours is uncertain; and

WHEREAS, Milwaukee County currently has funds available that could be used to pay the 2011 furlough hours, but such funds may not be available in the future and the potential receipt of an order to pay those hours in the future may create significantly greater budgetary difficulties at that time than would payment of those hours; and

WHEREAS, at its meeting on December 6, 2012, the Committee on Judiciary, Safety and General Services recommended REJECTION on a failed motion to approve and recommend for adoption the said request (Vote 2-3); and

WHEREAS, at its meeting on December 13, 2012, the Committee on Finance Personnel and Audit recommended adoption of the said request (Vote 6-1); now, therefore,

BE IT RESOLVED, that in order to avoid the accumulation of continuing interest costs, and to avoid potential future budgetary difficulties related to a possible payment, and to resolve litigation with AFSCME over the imposition of furlough hours in 2011, Milwaukee County approves the payment of 2011 furlough hours, in excess of forty-five (45) hours per employee, to the affected AFSCME employees, with applicable interest.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 12/18/2012

Original Fiscal Note ☐

Substitute Fiscal Note ☒

SUBJECT: 2011 Furlough Day Payback Estimate, including overtime - Revised

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	1,426,000	
	Revenue		
	Net Cost	1,426,000	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. A proposal would be before the County Board and County Executive to pay back the furlough hours incurred in 2011 that exceeded a limit of 45 hours for AFSCME DC-48. The 45 hour limit is based on a previous court ruling applicable to 2009 and 2010 furlough hours for AFSCME DC-48. A request was made to provide an estimate of the dollars that would be paid if the 45 hour limit was applied to furlough hours taken by AFSCME DC-48 for the 2011 fiscal year that ended on December 31, 2011.

In addition, this office was requested to provide an estimate of any overtime cost impact, if the paid furlough hours were now considered to be off-time paid hours. Under the union contract in effect when furlough hours were taken by the members, overtime was based on paid hours (work and off-time hours). Employees were paid for daily overtime and weekly overtime. An intial cost calculation has now been made based on paid furlough hours now being considered under the overtime rule.

Under the County Furlough Policy, seasonal employees were not assigned any furlough hours, but managers were requested to reduce their hours by 10%. No calculation has been made of any impact on seasonal employees for furlough hours, since no definative furlough hours were taken by these employees, and since these employees are not required to work a scheduled number of hours per pay period.

If so determined by County resolution, the County would make a payment to the members of the union through payroll, along with an interest payment for back interest owed. The payment would be in accordance with the union contract in effect at the date the furlough hours were assigned, and would include the cost impact of overtime for paid furlough hours.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

B. The total cost of the payments would be approximately $1,426,000, which includes a principal payment of $1,197,000 for the furlough hours that exceeded the 45 hour limit, and $229,000 for interest on furlough hour payments.

The payment calculation for 2011 furlough hours was based on a download of all furlough hours taken by AFSCME DC-48 employees during the 2011 calendar year. The estimate is that the payment of the 2011 furlough hours, excluding overtime is $990,000 in principal and $186,000 of interest for a total cost of $1,176,000. A total of 208 furlough hours were assigned to certain departments that had AFSCME DC-48 employees. Based on other State actions, the total furlough hours were reduced to 104 hours, with no additional furlough hours to be assigned or taken after July 2011. Of the 1,285 employees who were assigned furlough hours, only 897 would be receiving payout for hours that exceeded the limit. Many of these employees would be receiving an average back payment of 59 hours, based on the assigned furlough hours of 104 hours. Some employees will exceed the 59 hours since they were still completing assigned furlough hours for the 2010 fiscal year. The average wage rate of the payment is $21.00, with an average principal payment of $1,100, and interest payment of $200. Some individuals are greater than this payment amount since their wage rates are higher.

A methodology has been devised for the recalculation of overtime based on the paid furlough hours being considered paid off-time hours for overtime purposes. This methodology is currently being tested, but initial results indicate that a reasonable estimate can be made for the overtime cost for paid furlough hours. The intial calcuation indicates that the total cost of including paid furlough hours into the overtime calculation should not exceed $250,000 for 2010 and 2011.

C. The funding would have to come from a contingency reserve established for the 2012 budget. No funds have been set aside for this payment. The 2012 preliminary financial results, indicate that the County is anticipating a surplus for the year.

D. No adjustment has been made for employees who were on a leave of absence, and were allowed to take furlough hours during this leave of absence. In the previous payment, the County reduced the furlough hours for extended leaves of absences of employees. No cost estimate has been made for seasonal employees, with regards to furlough hours, as noted above.

Department/Prepared By Scott B. Manske, Comptroller

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 12-988

(ITEM 16) From the Fiscal and Budget Administrator, Department of Administrative Services, requesting authorization to enter into a three year Memorandum of Understanding with the Milwaukee Police Department for servicing of cellular 9-1-1 calls placed within or near City limits, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the 2012 Adopted Budget provides $4,007,031 in property tax levy funding to the Office of the Sheriff to provide dispatcher services, including response to emergency 9-1-1 phone calls; and

WHEREAS, the cost to continue for these services in the Office of the Sheriff's 2013 Budget request totaled $4,212,294, an increase over 2012 of $205,263 or 5 percent; and

WHEREAS, this agreement would implement the purchase by the County of servicing of cellular 9-1-1 phone calls originated within the City of Milwaukee from the City of Milwaukee Police Department; and

WHEREAS, the 2013 Budget for the Office of the Sheriff provides resources for remaining services, including servicing of 9-1-1 phone calls placed in suburban municipalities, and dispatch of Sheriff's resources; and

WHEREAS, the proposed agreement is for a total of $463,000; and

WHEREAS, a two percent escalator is included in the agreement, which would result in total expenditures of $472,260 in 2014, and $481,705 in 2015; and

WHEREAS, it is estimated that this arrangement will save approximately $425,208 over the three-year life of the agreement versus the cost to continue to provide this service in the Office of the Sheriff; and

WHEREAS, the proposed agreement includes one mutual two-year optional extension, for which County Board approval would be required to implement; and

WHEREAS, at its meeting on December 6, 2012, the Committee on Judiciary, Safety and General Services recommended adoption of the said request (Vote 4-2); and

WHEREAS, at its meeting on December 13, 2012, the Committee on Finance Personnel and Audit concurred with the recommendation of the Committee on Judiciary, Safety and General Services to approve and recommend for adoption the said request (Vote 5-2); now, therefore,

45
46 BE IT RESOLVED, that Milwaukee County enters into the attached three-year
47 Memorandum of Understanding with the City of Milwaukee to purchase servicing of
48 cellular 9-1-1 calls placed within the City of Milwaukee, effective January 1, 2013 to
49 December 31, 2015; with an optional two-year extension through December 31, 2017.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 15, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Enter into three-year memorandum of understanding with the City of Milwaukee to provide cellular 9-1-1 response services.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☒ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Department of Administrative Services – Fiscal Division is requesting approval to enter into a three year memorandum of understanding (MOU) with the City of Milwaukee to service cellular 9-1-1 calls placed within the City limits.

B. There is no impact in 2012, as the agreement would take effect on January 1, 2013. There is no impact in 2013, as the proposed cost for services of $463,000 has been included in the 2013 Adopted Budget. The MOU calls for 2 percent escalators in 2014 and 2015, which would result in costs of $472,260 in 2014 and $481,705 in 2015.

C. These estimates reflect the cost of the MOU agreement with the City of Milwaukee in the amount of $463,000, which is budgeted in non-departmental agency 1975, for servicing of cellular 9-1-1 calls.

D. Assumptions are based on the agreed-upon MOU.

Department/Prepared By Josh Fudge, Fiscal and Strategic Planning Coordinator, DAS-Fiscal

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

File No. 12-881

(ITEM 17) From Director, Department of Human Resources, requesting authorization to extend the Temporary Assignment to a Higher Classification (TAHC) for Ms. Teri Jenkins who previously served in the position of Quality Management Administrative Assistant in the Behavioral Health Division, Department of Health and Human Services, until the incumbent's Personnel Review Board (PRB) hearing has been held and a decision has made, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Temporary Assignments to a Higher Classification (TAHCs) are authorized for represented employees pursuant to Milwaukee County Code of General Ordinance 17.085; and

WHEREAS, Milwaukee County Ordinance 17.085 states that employees in the classified and unclassified service may receive a temporary assignment to a vacant unclassified position for ninety (90) days or less with one (1) extension of ninety (90) days or less with the extension provision pursuant to approval by the Human Resources Director; and

WHEREAS, Milwaukee County Ordinance 17.085 states that any further extensions must be approved by the County Board; and

WHEREAS, Teri Jenkins has served in the position of Quality Management Administrative Assistant since April 1, 2012 while the incumbent is suspended pending a discharge hearing in February 2013 with the Personnel Review Board; and

WHEREAS, it is necessary to extend Teri Jenkins' TAHC since she is responsible for recording critical client demographic and fiscal information in the Medical Record in the24/7 Admissions Department in PCS, the BHD Psychiatric Emergency Room; now, therefore,

BE IT RESOLVED, that Teri Jenkins shall be approved for a Temporary Assignment to a Higher Classification as the Quality Management Administrative Assistant until the Personnel Review Board has disposed of the pending discharge of the incumbent.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/01/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From the Administrator, Department of Health and Human Services (DHHS) Behavioral Health Division (BHD), Requesting Approval to Extend the Temporary Assignment to a Higher Classification (TAHC) of Teri Jenkins to the Position of Quality Management Administrative Assistant from September 29, 2012 through December 31, 2012

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Administrator of the Department of Health and Human Services (DHHS) Behavioral Health Division (BHD), is requesting approval to extend the Temporary Assignment to a Higher Classification (TAHC) of Teri Jenkins to the position of Quality Management Administrative Assistant from September 29, 2012 through December 31, 2012.

The position of Quality Management Administrative Assistant is responsible for scheduling and oversight of the 24/7 Admissions Department in the Psychiatric Crisis Services (PCS) unit, the BHD Psychiatric Emergency Room. The Admissions Department is responsible for recording critical client demographic and fiscal information in the Medical Record. Seamless operation in the position is essential at the present time as the new BHD Electronic Medical Record (EMR) system is scheduled to "go live" on December 1, 2012.

B. Approval of this request will authorize the BHD Administrator to continue the TAHC of Teri Jenkins from the existing position of Clerical Assistant 1 (TC 00045, Pay Range 03P, Step 09) to the position of Quality Management Administrative Assistant (TC 54750, Pay Range 22M, Step 01) for the remainder of calendar year 2012. The associated increase in Salary and Wages is estimated at $2,092. The incumbent is currently not being paid therefore this amount is fully offset by related personnel savings.

C. There is no tax levy impact associated with approval of this request.

D. No further assumptions are made.

Department/Prepared By Thomas F. Lewandowski, Fiscal & Management Analyst

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No 12-960

(ITEM 18) From the Director of Human Resources, submitting recommendations for appropriate classifications and rates of pay for positions created in the 2013 Adopted Budget - Phase 1, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Director of Human Resources, in a report dated November 15, 2012, (copy attached), reviewed the recommended position creations contained in the 2013 Adopted County Budget relative to classification and rate of compensation; and

WHEREAS, the creation of positions in the 2013 Adopted Budget require action by the Committee on Finance, Personnel and Audit to establish the classification and rate of compensation for those positions; now, therefore,

BE IT RESOLVED, that, the Milwaukee County Board of Supervisors does hereby authorize and direct the Director of Human Resources to implement the classifications and rates of compensation (as attached and contained in a report from the Director of Human Resources dated November 15, 2012) for positions recommended for creation in the 2013 Adopted Budget.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 15, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution establishing the classification and rates of pay for the first phase of positions created within the 2013 Adopted Budget.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Classification and rates of pay for positions created within in the annual budget adoption process must be approved by the County Board prior to those positions being filled.

B. There are no 2012 costs or revenues associated with this action. 2013 costs and revenues associated with the created positions are included within the 2013 Adopted Budget.

C. There are no 2012 budgetary impacts associated with this action. Budgetary impacts for 2013 are included within the 2013 Adopted Budget.

D. No additional assumptions or interpretations were used to provide information for this fiscal note.

Department/Prepared By Human Resources/ Ceschin

Authorized Signature Rick Ceschin

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-1016

(ITEM 19) From the Director, Department of Human Resources, recommending adoption of a resolution/ordinance to amend Chapter 17.14 (7) of the Milwaukee County Code of General Ordinances as it pertains to healthcare benefits to make them consistent with the provisions of the 2013 Adopted Budget, by recommending adoption of the following:

A RESOLUTION

WHEREAS, adopted as part of Org. 1950 – Employee Fringe Benefits in the 2013 Adopted Budget, healthcare modifications require adoption of the attached conforming ordinances to effectuate those changes for all employees and retirees, and

WHEREAS, the healthcare modifications recommended in the 2013 Adopted Budget include a new healthcare plan design and a monthly premium increase, now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby amends Section 17.14 (7) of the Milwaukee County Code of General Ordinances by adopting the following:

AN AMENDED ORDINANCE

The County Board of Supervisors of the County of Milwaukee does ordain as follows:

SECTION 1. Section 17.14 of the General Ordinances of Milwaukee County is amended as follows:

(7) Milwaukee County Group Health Benefit Program.

(a) Health and dental benefits shall be provided for in accordance with the terms and conditions of the current plan document and the group administrative agreement for the Milwaukee County Health Insurance Plan.

(b) All health care provided shall be subject to utilization review.

(c) Eligible employees may choose health benefits for themselves and their dependents under a preferred provider organization (county health plan or PPO).

(d) Eligible employees enrolled in the PPO shall pay a monthly amount toward the monthly cost of health insurance as described below:

(1) Effective January 2013~~2~~ employees enrolled in the PPO comparable plan shall pay the following amounts ~~eighty five dollars ($85.00)~~ per

month toward the monthly cost of the respective plan:~~a single plan and one hundred seventy dollars ($170.00) per month toward the monthly cost of a family plan.~~

Employee Only	$100
Employee + Child(ren)	$125
Employee + Spouse	$200
Employee + Family	$225

(2) The appropriate payment shall be made through payroll deductions. When there are not enough net earnings to cover such a required contribution, and the employee remains eligible to participate in a health care plan, the employee must make the payment due within ten (10) working days of the pay date such a contribution would have been deducted. Failure to make such a payment will cause the insurance coverage to be canceled effective the first of the month for which the premium has not been paid.

(3) The county shall deduct employees' contributions to health insurance on a pre-tax basis pursuant to a Section 125 Plan.

(4) The county shall establish and administer flexible spending accounts (FSAs) for those employees who desire to pre-fund their health insurance costs as governed by IRS regulations. The county retains the right to select a third party administrator.

a. The county shall make an annual contribution to the FSA account of each active and enrolled eligible employee who is covered by subsection 201.24(3.11) of the pension ordinance or who is covered by a collective bargaining agreement that includes a mandatory employee pension contribution consistent with subsection 201.24(3.11) of the pension ordinance. The contribution shall be based upon plan enrollment and will be funded as follows per calendar year:

Employee Only	$600
Employee + Child(ren)	$1,440
Employee + Spouse	$1,200
Employee + Family	$1,800

~~equal to the in-network deductible applicable to employees enrolled under the PPO plan, as defined under subsection 17.14(7)(n).~~ The contributions shall be subject to and in accordance with IRS regulations.

(e) In the event an employee who has exhausted accumulated sick leave is placed on leave of absence without pay status on account of illness, the county shall continue to pay the monthly cost or premium for the PPO in force at the time leave of absence without pay status is requested, if any, less the employee contribution during such leave for a period not to exceed one (1) year. The one-year period of limitation shall begin to run on the first day of the month following that during which the leave of absence begins. An employee must return to work for a period of sixty (60) calendar days with no absences for illness related to the original illness in order for a new one-year limitation period to commence.

(f) Where both husband and wife are employed by the county, either the husband or the wife shall be entitled to one (1) family plan. Further, if the husband elects to be the named insured, the wife shall be a dependent under the husband's plan, or if the wife elects to be the named insured, the husband shall be a dependent under the wife's plan. Should neither party make an election the county reserves the right to enroll the less senior employee in the plan of the more senior employee. Should one (1) spouse retire with health insurance coverage at no cost to the retiree, the employed spouse shall continue as a dependent on the retiree's policy, which shall be the dominant policy.

(g) Coverage of enrolled employees shall be in accordance with the monthly enrollment cycle administered by the county.

(h) Eligible employees may continue to apply to change their participation in the health plan on an annual basis. This open enrollment shall be held at a date to be determined by the county and announced at least forty-five (45) days in advance.

(i) The county shall have the right to require employees to sign an authorization enabling non-county employees to audit medical and dental records. Information obtained as a result of such audits shall not be released to the county with employee names unless necessary for billing, collection, or payment of claims.

(j) Amendments to the Public Health Service Act applies federal government (COBRA) provisions regarding the continuation of health insurance to municipal health plans. Milwaukee County, in complying with these provisions, shall collect the full premium from the insured, as allowed by law, in order to provide the continued benefits.

(k) The county reserves the right to establish a network of providers. The network shall consist of hospitals, physicians, and other health care providers

selected by the county. The county reserves the right to add, modify or delete any and all providers under the network.

(l) Employees not covered by subsection (m) may, upon retirement, opt to continue their coverage in the county group health benefit program upon payment of the full monthly cost.

(m) The provisions of this subsection are considered a part of an employee's vested benefit contract as more fully set forth in subsection 201.24(5.10). For the purpose of this subsection, service as a county employee not to exceed six (6) months under an emergency appointment, if continuous, may be included in calculating the fifteen (15) years of creditable pension service. The county shall pay the full monthly cost of providing county group health coverage under section 17.14 to the following individuals:

(1) Upon retirement, employees who were non-represented as of December 31, 2011, or who were represented, as of December 31, 2011, by the American Federation of State, County and Municipal Workers, or by the International Association of Machinists and Aerospace Workers, or by the Technicians, Engineers and Architects of Milwaukee County, or by the Milwaukee Building and Construction Trades Council, or by the Milwaukee County Firefighters Association, and who were hired prior to January 1, 1994, and who have fifteen (15) years or more of creditable pension service as a county employee, or who have at least seven and one-half (7½) years of creditable pension service as a county employee and have also retired after fifteen (15) or more years of service as a City of Milwaukee employee.

(2) Employees who were represented as of December 31, 2011 by the Federation of Nurses and Health Professionals, and who were hired prior to September 27, 1995, and who have fifteen (15) years or more of creditable pension service as a county employee, or who have at least seven and one-half (7½) years of creditable pension service as a county employee and have also retired after fifteen (15) or more years of service as a City of Milwaukee employee.

(3) Employees who were represented as of December 31, 2011 by the Association of Milwaukee County Attorneys, and who were hired prior to January 1, 2006, and who have fifteen (15) years or more of creditable pension service as a county employee, or who have at least seven and one-half (7½) years of creditable pension service as a county employee and have also retired after fifteen (15) or more years of service as a City of Milwaukee employee.

(4) Employees who were represented as of December 31, 2011 by the Deputy Sheriffs Association, and who were hired prior to July 1, 1995, and who have fifteen (15) years or more of creditable pension service as a county employee, or who have at least seven and one-half (7½) years of creditable pension service as a county employee and have also retired after fifteen (15) or more years of service as a City of Milwaukee employee.

(5) Retired members of the county retirement system who became members due to a functional transfer from the City of Milwaukee and have a total of fifteen (15) or more years of creditable pension service, to retired former employees of United Regional Medical Services, Inc., who were employed by the county as of December 31, 1991, and who have fifteen (15) or more years of aggregate service with the county, United Regional Medical Services, Inc., United/Dynacare LLC, and Froedtert Memorial Lutheran Hospital (Radiology Department), and to retired employees with fifteen (15) or more years of service as a county employee in a teaching position.

(6) Beneficiaries of the foregoing employees in paragraphs (1)—(5) who continue to receive benefits from the county retirement system after the death of such employee, and to persons receiving survivorship benefits under subsection 201.24(6.4) of the county pension ordinance. Upon the death of any retiree, only those survivors eligible for health insurance benefits prior to such retiree's death shall retain continued eligibility in the county group health benefit program.

(n) Effective February 1, 2013 a~~A~~ll eligible employees enrolled in the PPO shall have a deductible equal to the following:

(1) The in-network deductible for the PPO shall be based upon plan enrollment and shall be as follows per calendar year:

Employee Only	$ 800
Employee + Child(ren)	$1,050
Employee + Spouse	$1,600
Employee + Family	$1,850

~~five hundred dollars ($500.00) per insured, per calendar year; one thousand dollars ($1,000.00) for a two member family, per calendar year; or one thousand five hundred dollars ($1,500.00) for a three-member or more family, per calendar year.~~

(2) The out-of-network deductible for the PPO shall be based upon plan enrollment and shall be as follows per calendar year:

Employee Only	$1,600
Employee + Child(ren)	$2,100
Employee + Spouse	$3,200
Employee + Family	$3,700

~~one thousand dollars ($1,000.00) per insured, per calendar year; two thousand dollars ($2,000.00) for a two member family, per calendar year; or three thousand dollars ($3,000.00) for a three member or more family, per calendar year.~~

(3) Co-payments do not apply towards meeting deductibles for the PPO.

(o) All eligible employees and/or their dependents enrolled in the PPO shall be subject to a thirty dollar ($30.00) in-network office visit co-payment or a sixty dollar ($60.00) out-of-network office visit for all illness or injury related office visits, including chiropractic visits. The in-network office visit co-payment shall not apply to preventative care, as determined by the plan.

(p) All eligible employees and/or their dependents enrolled in the PPO shall be subject to a co-insurance after application of the deductible.

(1) The in-network co-insurance shall be equal to twenty (20) percent of all charges subject to the applicable out-of-pocket maximum.
(2) The out-of-network co-insurance shall be equal to forty (40) percent of all charges subject to the applicable out-of-pocket maximum.
(3) Co-insurance does not apply to those services that require a fixed amount co-payment.
(4) The in-network co-insurance shall not apply to preventative care, as determined by the plan.

(q) All eligible employees enrolled in the PPO shall be subject to the following out-of-pocket maximums including any applicable deductible and percent co-insurance to a calendar year maximum of:
(1) Two thousand five hundred dollars ($2,500.00) in-network under a single plan.
(2) Five thousand dollars ($5,000.00) in-network under an employee + child(ren), an employee + spouse, or a family plan.
(3) Six thousand dollars ($6,000.00) out-of-network under a single plan.
(4) For the PPO, twelve thousand dollars ($12,000.00) out-of-network under an employee + child(ren), an employee + spouse, or a family plan.
(5) Office visit co-payments are not limited and do not count toward the calendar year out-of-pocket maximum(s).
(6) Charges that are over usual and customary do not count toward the calendar year out-of-pocket maximum(s).

(7) Prescription drug co-payments do not count toward the calendar year out-of-pocket maximum(s).

(8) Other medical benefits not described in subsections (q)(5), (6), and (7) shall be paid by the health plan at one hundred (100) percent after the calendar year out-of-pocket maximum(s) has been satisfied.

(r) All eligible employees and/or their dependents enrolled in the PPO shall pay a two hundred dollar ($200.00) emergency room co-payment (facility only) in-network or out-of-network. The co-payment shall be waived if the employee and/or their dependents are admitted directly to the hospital from the emergency room. In-network and out-of-network deductibles and co-insurance percentages then apply.

(s) All eligible employees and/or their dependents enrolled in the PPO shall pay the following for a thirty-day prescription drug supply at a participating pharmacy:

(1) Ten dollar ($10.00) co-payment for all generic drugs.

(2) Thirty dollar ($30.00) co-payment for all brand name drugs on the formulary list.

(3) Fifty dollar ($50.00) co-payment for all non-formulary brand name drugs.

(4) Non-legend drugs may be covered at the ten dollar ($10.00) generic co-payment level at the discretion of the plan.

(5) Twenty dollar ($20.00) co-payment for all diabetic covered supplies.

(6) Except as prohibited by Medicare, Mail order is mandatory for all maintenance drugs. There is no coverage for maintenance drugs filled at retail pharmacy after the third fill.

(7) Effective February 1, 2013, Co-payments for mail order maintenance drugs are two and one-half times (2.5×) retail but for a ninety-day supply.

(8) The plan shall determine all management protocols.

(9) Co-payments for retail prescription are for a thirty-day supply. Retail prescription shall not exceed a thirty-day supply.

(t) All eligible employees and/or their dependents enrolled in the PPO shall pay fifty (50) percent co-insurance on all durable medical equipment to a maximum of fifty dollars ($50.00) per appliance or piece of equipment.

(u) In accordance with Wisconsin Act 218 that was passed by the State of Wisconsin in 2010, mental health care for all eligible employees and/or their dependents shall be provided in the same manner as regular health care as described in subsection 17.14(7). As such, all co-payments, co-insurance, deductibles, and out-of-pocket maximums shall apply accordingly.

(v) Each calendar year, the county shall pay a cash incentive of five hundred dollars ($500.00) per contract (single or family plan) to each eligible employee who elects to dis-enroll or not to enroll in a PPO. Any employee who is hired on and after January 1, and who would be eligible to enroll in health insurance under the present county guidelines who chooses not to enroll in a county health plan shall also receive five hundred dollars ($500.00). Proof of coverage in a non-Milwaukee County Group Health Insurance Plan must be provided in order to qualify for the five hundred dollar ($500.00) payment. Such proof shall consist of a current health enrollment card.

(1) The five hundred dollars ($500.00) shall be paid on an after-tax basis. When administratively possible, the county may convert the five hundred dollar ($500.00) payment to a pre-tax credit which the employee may use as a credit towards any employee benefit available within a flexible benefits plan.

(2) The five hundred dollar ($500.00) payment shall be paid on an annual basis by payroll check no later than April 1 of any given year to qualified employees on the county payroll as of January 1. An employee who loses his/her non-county health insurance coverage may elect to re-join the county health plan. The five hundred dollar ($500.00) payment must be repaid in full to the county prior to coverage commencing. Should an employee re-join a health plan he/she would not be eligible to opt out of the plan in a subsequent calendar year.

(w) The county shall implement a disease management program.

(x) The provisions of C.G.O. 17.14(7) shall apply to all employees in the unclassified service of Milwaukee County, except those in following title codes 83000, 83400, 83500, 83600, 83900, 85100, 85400, 85410, 85590, 85631, 85710.

(y) The provisions of C.G.O. 17.14(7) shall not apply to seasonal and hourly employees. An hourly employee shall be considered to be one who does not work a uniform period of time within each pay period and shall include an employee who works a uniform period of time of less than twenty (20) hours per week.

(z) The provisions of section 17.14(7) shall apply to employees on an unpaid leave of absence covered by workers compensation.

(aa) Retired members of the county retirement system who were represented by the Federation of Nurses & Health Professionals, Local 5001, AFT, AFL-CIO

352 and non-represented members of the employee retirement system who were
353 Doyne employees when they voluntarily resigned their employment
354 between September 1, 1995 and December 31, 1995, at the time of, and in
355 lieu of, a layoff from county service as a direct result of the sale/lease of John
356 L. Doyne Hospital and employees of the School of Nursing who resigned
357 from county service, in lieu of being laid off due to the closure of the School
358 of Nursing, who possess more than ten (10) but less than fifteen (15) years of
359 creditable pension service credit may elect to file an appropriate application
360 to become eligible to enroll in the county group health benefit program and
361 the county shall pay the following fixed, not to exceed, below noted portion
362 of the monthly cost of the benefit option selected with the pensioner paying
363 the balance of the monthly cost:
364
365 Creditable Pension Service Monthly County Payment:
366 Ten (10) or more years $50.00
367 Eleven (11) or more years 125.00
368 Twelve (12) or more years 200.00
369 Thirteen (13) or more years 275.00
370 Fourteen (14) or more years 350.00
371
372 (bb) Retired members of the county retirement system who are eligible for
373 continuing their health insurance benefits at county expense under the
374 provision of this section shall be eligible for reimbursement of the cost of
375 their Medicare Part B premiums, as well as the Medicare Part B premiums of
376 their eligible spouse and dependents.
377
378 (1) The provisions of section (bb) shall not apply to members not
379 represented by a collective bargaining unit who retired and began
380 receiving benefits from the Milwaukee County Employees Retirement
381 System after April 1, 2011, nor to members represented by the
382 American Federation of State, County and Municipal Employees, the
383 Association of Milwaukee County Attorneys, the Milwaukee Building
384 and Trades Council, the Technicians, Engineers, and Architects of
385 Milwaukee County, and the International Association of Machinists
386 and Aerospace Workers who retired and began receiving benefits
387 from the Milwaukee County Employees Retirement System after
388 December 31, 2011, nor to members represented by the Federation
389 of Nurses and Health Professionals who retired and began receiving
390 benefits from the Milwaukee County Employees Retirement System
391 after December 31, 2012. For members represented by the Deputy
392 Sheriffs Association and the Milwaukee County Firefighters
393 Association, the provisions of sections (aa) and (bb) shall be
394 applicable in accordance with their respective labor contracts.
395

(cc) Retired members of the county retirement system with less than fifteen (15) years of creditable pension service credit may, upon retirement, opt to continue their membership in the county group health benefit program upon payment of the monthly cost. Upon the death of such a pensioner, the beneficiary(s) may continue as a member of the group, providing they pay the full monthly cost.

(dd) Effective January 1, 2012, the county Medicare coordination methodology will be "non-duplication". Under this method, when Medicare is the primary health coverage, the benefit paid by Milwaukee County's plan will be the difference between the benefit provided in section 17.14(7) and the amount paid by Medicare.

(ee) Effective January 1, 2012, employees who are not represented by a collective bargaining unit or who are members of the American Federation of State, County and Municipal Employees, the Association of Milwaukee County Attorneys, the Milwaukee Building and Construction Trades Council, the International Association of Machinists and Aerospace Workers, the Technicians, Engineers and Architects of Milwaukee County or the Federation of Nurses and Health Professionals shall be subject to the provisions of section 17.14(7).

(ff) Effective January 1, 2012, employees who are members of the Milwaukee Deputy Sheriff's Association or the Milwaukee County Fire Fighters' Association shall be subject to the provisions of section 17.14(7), with the exception of subsection (d) which shall be in accordance with the provisions of the collective bargaining agreement.

SECTION 2. The provisions of this ordinance shall be effective January 1, 2013.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 12/7/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request to amend Chapter 17 of the Milwaukee County Code of General Ordinances as it pertains to employee healthcare benefits based on the provisions of the 2013 Adopted Budget

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Adoption of the proposed resolution/ordinance will implement health care plan design changes included in the 2013 Adopted Budget through revisions to Milwaukee County's group health benefit program as defined in the Code of General Ordinances. All budgetary impacts associated with the plan design changes were incorporated into the 2013 Adopted Budget. There are no 2012 impacts associated with these changes.

In the event the proposed ordinance revisions are not adopted, the health care plan administrator will be required to maintain 2012 benefit and contribution levels.

Department/Prepared By Rick Ceschin/ Department of Human Resources

Authorized Signature Rick Ceschin

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

COUNTY BOARD CHAIRMAN
2012 DEC -7 AM 11:24
RECEIVED

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Supervisor Peggy Romo West, Chairperson,
By the Committee on Health and Human Needs, reporting on:

File No. 12-1003

(ITEM 20) A resolution to **RECEIVE AND PLACE ON FILE** (vote 7-0) an informational report from the Director, Department of Health and Human Services, dated November 27, 2012, regarding the progress and activity of the Mental Health Redesign and Implementation Task Force.

jlm
12/13/2012
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COUNTY OF MILWAUKEE
Behavioral Health Division Administration
INTER-OFFICE COMMUNICATION

DATE: November 27, 2012

TO: Peggy Romo West, Chairwoman , Committee on Health and Human Needs

FROM: Héctor Colón, Director, Department of Health and Human Services
Prepared by Paula Lucey, Administrator, Behavioral Health Division, on behalf of the Mental Health Redesign and Implementation Task Force

SUBJECT: **An informational report from the Director, Department of Health and Human Services, on the progress and activity of the Mental Health Redesign and Implementation Task Force**

Issue

In April 2011, the County Board of Supervisors passed a resolution (File No. 11-173) supporting efforts to redesign the Milwaukee County mental health system and creating a Mental Health Redesign and Implementation Task Force (Redesign Task Force) to provide the Board with data-driven implementation and planning initiatives based on the recommendations of various public and private entities.

As requested by the Committee on Health and Human Needs in September 2012, the Department of Health and Human Services (DHHS) and the Behavioral Health Division (BHD) are submitting a report on the implementation plan for the Redesign Task Force, developed in collaboration with community stakeholders and the contracted technical assistance providers.

Background

Mental health service delivery in Milwaukee County had been the subject of considerable research and scrutiny in the months and years leading up to the creation of the Redesign Task Force in April 2011. Numerous public and private entities issued reports on how to modernize and improve the mental health system generally as well as the Behavioral Health Division specifically. The County Executive and Board of Supervisors charged DHHS with assembling a group of public and private sector stakeholders – including consumers, providers, advocates and administrators – with instructions to evaluate and prioritize the various recommendations to improve the Milwaukee County mental health system and to develop an implementation plan for those recommendations.

The Redesign Task Force has worked since July 2011 under the leadership of Pete Carlson, Vice President and CAO of Aurora Psychiatric Hospital and Aurora Behavioral Health Services, and Paula Lucey, BHD Administrator. Five Action Teams were charged with addressing key areas of the redesign and how to prioritize and advance select recommendations within those key areas – Person-Centered Care, Continuum of Care, Community Linkages, Workforce, and Quality. Each Action Team is co-chaired to encourage partnership in facilitation. The Redesign Task Force has recognized that its success will depend upon the meaningful involvement of individuals with lived experience of mental illness, as well as their family members. This is a priority in both participation and leadership in the redesign and implementation process. It is likewise essential to engage participants who represent the racial, ethnic, and cultural diversity of our community. To date, we have not been successful in recruiting adequate

participation from such key stakeholder groups, and the Redesign Task Force leaders are therefore committed to increasing the diversity of experiences, opinions, and ethnicities and cultures that are represented among the contributors to redesign and implementation.

The past and present deliberations and activities of the Redesign Task Force and the Action Teams are rooted in various proposals recognized by the County Board in its initial charge to the Redesign Task Force, including reports by the Human Services Research Institute, the Community Advisory Board for Mental Health, the Department of Audit, the New Behavioral Health Facility Study Committee and others.

The charter document of the Redesign Task Force articulates its guiding principles, which include ensuring access to high quality services and supports in community-based settings, reducing reliance on emergency services and unnecessary inpatient care, full inclusion of consumers, family members and advocates, partnership between public and private stakeholders, compliance with the integration mandate of the ADA and *Olmstead v. L.C.*, diversity and cultural competence and moving beyond the medical model to a philosophy of independent living. Lastly, and central to the redesign efforts, is adherence to SAMHSA's Guiding Principles of Recovery (http://www.samhsa.gov/recovery):

- Recovery emerges from hope.
- Recovery is person-driven.
- Recovery occurs via many pathways.
- Recovery is holistic.
- Recovery is supported by peers and allies.
- Recovery is supported through relationship and social networks.
- Recovery is culturally-based and influenced.
- Recovery is supported by addressing trauma.
- Recovery involves individual, family, and community strengths and responsibility.
- Recovery is based on respect.

Redesign activities are built around the overall BHD mission, which is to empower all individuals to live independently and to help them and their families achieve their vision of happiness by providing services that are person-centered. These redesign efforts are a major undertaking within this mission and are consistent with the values and principles of the Department of Health and Human Services:

- We respect the dignity and worth of each individual we serve and with whom we work.
- We act with honesty and integrity, adhering to the highest standards of moral and ethical principles through our professional and personal behavior.
- We strive for excellence, implementing best practices and measuring performance toward optimal outcomes.
- We work collaboratively, fostering partnerships with others in our service networks and with the community.
- We are good stewards of the resources entrusted to us, using them efficiently and effectively, to fulfill our mission.
- We honor cultural diversity and are culturally competent and sensitive.

In January 2012, responding to a directive from the New Behavioral Health Facility Study Committee (File No. 11-516), a presentation was made to the Committee on Health and Human Needs outlining the recommendations of the Redesign Task Force. Each Action Team presented the key recommendations from their area. A comprehensive presentation was also made at a public summit in February 2012,

where consultants from the Human Service Research Institute (HSRI) provided feedback and guidance to the stakeholders in the redesign and implementation process.

Following the February summit, the Action Teams paused their work as BHD leadership, the Redesign Task Force, and its Executive Committee considered how to move forward with the recommendations that had been put forward. The Redesign Task Force resolved in March 2012 to seek technical assistance for the process of implementing the affirmed recommendations. An RFP was developed in April and issued in May. Responses were received and evaluated in June, and the County Board of Supervisors passed a resolution authorizing the DHHS Director to execute a professional service agreement with ZiaPartners, Inc. The contract began September 1, 2012, and the consultants have worked with leaders from DHHS, BHD, and the Redesign Task Force and Action Teams since that time.

Discussion

Through their review and prioritization of redesign recommendations, and by adjusting and adapting recommendations based on their expertise, the Redesign Task Force and Action Teams have yielded a thoughtful, thorough and ambitious action plan that is categorized into Targeted Improvement Areas:

1) **System of Care:** Creating a system of care with a skilled workforce and programming array that are person-centered, recovery-oriented, trauma-informed, integrated and culturally competent.
2) **Crisis System Redesign:** Creating and sustaining a community-based continuum of crisis services to reduce involuntary commitments and undue reliance on acute inpatient care.
3) **Continuum of Community-Based Services:** Creating and sustaining an integrated and accessible continuum of community-based behavioral health services to support recovery in the least restrictive settings.
4) **Integrated Multi-System Partnerships**: Create welcoming partnerships between behavioral health stakeholders and other community systems to maximize access to services that promote recovery and health.
5) **Reduction of Inpatient Utilization:** Supporting a recovery-oriented system that permits the reduction of both acute care utilization and long-term care bed utilization, both at BHD and throughout the community.

Structures Supporting Redesign Efforts

In addition to the Redesign Task Force, a number of structures are in place to support the community-wide implementation of redesign-related initiatives.

- Private Hospitals and BHD: BHD leaders meet on a monthly basis with representatives from private hospitals to improve transition care management between BHD and area hospitals and emergency departments. Participants also share data and discuss general trends, issues and ideas for improving patient care. This is an open exchange of concerns and a functioning problem-solving group that has met since 2008.

- Milwaukee Co-Occurring Competency Cadre (MC3): A dedicated and growing group of community agencies (including BHD) has committed to providing welcoming, trauma-informed, recovery-oriented and co-occurring capable programs and to delivering integrated, stage-matched, best practice, recovery-oriented, person-centered interventions for all individuals who present for services. The Person-Centered Care Action Team will meet monthly (or as needed) as a formal subcommittee of the MC3 Steering Committee, providing guidance to redesign participants and supporting the transformation of programs to align with the needs of persons and families who have complex needs. Continuous quality improvement will be emphasized on all levels in pursuit of the mission of BHD and the guiding principles of DHHS.

- BHD Crisis Service Providers: The Director of Crisis Services at BHD has initiated Community Outreach Partnerships for Empowerment, or COPE, a workgroup which involves the community-based Crisis Resource Centers, the Community Linkage and Stabilization Program (CLASP), the Stabilization Houses, Certified Peer Specialists, consumer family members, AODA providers and other partners that are motivated to help identify, change and sustain system improvements.
- Behavioral Healthcare Provider Coalition: A newly convened group of providers meets monthly to discuss shared concerns and opportunities for system-wide coordination and communication. BHD has committed to meet with this group with due frequency, upon the group's request.
- Disabilities Services Division: BHD and the Disabilities Services Division (DSD) are working together to relocate clients from Hilltop and to develop the necessary community support services for successful transitions for these clients. DSD is working to develop respite housing with a goal of providing an opportunity for clients to become stable prior to requiring inpatient admissions. BHD is also expanding its mobile team to include expertise in intellectual disabilities to support clients and their caregivers in the community. Both Divisions are consulting with the Waisman Center from Madison, a national expert on this population of clients.
- Housing Division: BHD and the Redesign Task Force maintain a close relationship with the Housing Division of DHHS. The Housing Division continues to expand the opportunities for individuals to live as independently as possible in the community. Working together, BHD and Housing staff can find the best housing and programmatic approach for clients.
- Internal Structures: The redesigned system that we are pursuing requires a seamless continuum of collaborating and integrated services. Within BHD, Crisis Services and Adult Community Services have recognized the overlap in their services and are working together closely on the design of their service system. Senior staff is attending both Crisis and Community Services staff meetings to be fully familiar and involved with the activities and innovations of each branch. Adult Community Services is also working closely with Wraparound Milwaukee to merge their quality programs and contract monitoring. Each branch purchases services from multiple vendors, and each has a need to monitor its processes and to define and evaluate outcomes.

Resources Related to Redesign

The Redesign Task Force has affirmed numerous recommendations related to the necessity of an increased investment in community resources in order to achieve the goals of decreasing reliance on inpatient care and psychiatric emergency services, reducing recidivism, and promoting prevention.

The 2012 BHD Budget included $3 million in community investment funding aimed at bolstering the mental health system community infrastructure, with a goal of building a mental health system that is more reliant on community-based services and less reliant on inpatient care. In 2012 BHD has invested these funds in the following programs:

- The **Stabilization House** (contracted with Bell Therapy for $149,000) serves adults living with a mental illness or co-occurring disorder who are in need of further stabilization after inpatient treatment or observation, as well as those awaiting a residential placement and requiring structure and support to ensure a smooth transition. Stabilization House services may also provide temporary supported accommodation for people with mental health needs during a crisis or when they need respite from living at home. In addition, BHD has a Behavioral Health Emergency Service Clinician position that staffs this program ($47,000 in 2010).
- The new **Crisis Resource Center** (contracted with Community Advocates for $525,000) serves adults with mental illness, including individuals with a co-occurring substance use disorder, who

are experiencing psychiatric crises. This location complements the existing CRC on the south side. The 2012 funds include some one-time upgrades to the facility to ensure ADA accessibility.

- The **Community Linkages and Stabilization Program** (contracted with La Causa for $195,000) provides post-hospitalization extended support and treatment designed to support consumers' recovery, increase ability to live independently in the community, and reduce emergency room contacts and re-hospitalizations through individual support from a Certified Peer Specialist. This contract includes a coordinator position to oversee the entire program.
- The **Expansion of the Mobile Crisis Team**, including a new partnership formed with the Milwaukee Police Department, provides a team of first responders to calls for behavioral health emergencies. The team includes a clinician at BHD and an MPD officer with a goal of reducing emergency detentions in Milwaukee County. Total investment in this initiative in 2012 is $82,000.
- BHD has partnered with the Disabilities Services Division (DSD) to start a **DD-Mental Health Respite Program** in 2012. DSD expanded the number of Crisis Respite Home beds to provide a less restrictive service alternative for individuals with intellectual, physical disabilities or with co-occurring mental health and intellectual disabilities who live in the community and need short-term crisis intervention. This creates an alternative for BHD admissions for individuals in crisis. Total investment in this initiative in 2012 is $110,000.
- Additionally, BHD has made other investments including: hiring a new **Quality Assurance** position, providing funds for supportive services in a **Special Needs Housing** facility, sponsoring a **Redesign Summit** for community providers, hiring ZiaPartners for **Technical Assistance,** funding an **Employment Seminar** and investing in **Training and Research.**

Due to the logistics of planning and implementing these initiatives, BHD realized a one-time remainder of $1.1 million from the funds earmarked for the community investment in 2012. This was reported to the Committee on Health and Human Needs in September 2012, and the Board approved a contract with the Planning Council for Health and Human Services in October 2012 to assist BHD in using these one-time funds in 2013 for the implementation of the following distinct initiatives:

- **Certified Peer Specialists Pipeline Program**
  Target launch date: January 2013 – First Pipeline Program group of CPS deployed
  Estimated cost: $200,000
  Recommendations addressed:
  - ***HSRI Recommendations:*** *6.3 Expand peer support and consumer-operated services*
  - ***Mental Health Redesign:*** *Person-Centered Care and Continuum of Care Action Team recommendations*

  Through the Certified Peer Specialist (CPS) Program, Milwaukee County will help improve and systematize the training, certification, development and employment of CPS in Milwaukee County.

- **Step-down Housing Alternative**
  Target launch date: February 2013 – Opening of Step-Down Housing
  Estimated cost: $100,000
  Recommendations addressed:
  - ***HSRI Recommendations:*** *7.1.1 Integrated Community Housing; 7.3 Homeless System Partnership*
  - ***Mental Health Redesign:*** *Community Linkages Action Team*

The Step-Down Housing Alternative will fill a gap in services by providing an additional resource in the housing continuum for those who are discharged from inpatient settings or transitioned from homeless situations. The funds will be used for the County to takeover and renovate existing housing at the Autumn West location that is being vacated by Community Advocates.

- **Case Management Expansion**
  Target launch date: May 2013 – Client capacity expanded by two caseloads
  Estimated cost: $400,000
  Recommendations addressed:
  - ***HSRI Recommendations:*** *7.2 Expand Permanent Supportive Housing*
  - ***Mental Health Redesign:*** *Community Linkages Action Team*
    Two additional caseloads will be developed in collaboration with community stakeholders in order to fill needs that are not currently being met and make the services available to a larger client base.

- **Individual Placement and Support (IPS) Employment**
  Target launch date: June 2013 – First pipeline group of CPS available
  Estimated cost: $125,000
  Recommendations addressed:
  - ***HSRI Recommendations:*** *5.4 Expand EBPs; 6.2 Increased education and services*
  - ***Mental Health Redesign:*** *Workforce Action Team*

  IPS (Individual Placement and Support) refers to the evidence-based practice of supported employment that helps people with co-occurring disorders work at competitive employment jobs. The funds will help provide in-depth training, embedded employment specialists and transitional paths to employment.

- **Supportive Living Units**
  Target launch date: August 2013 – New units ready and available
  Estimated cost: $200,000
  Recommendations addressed:
  - ***HSRI Recommendations:*** *7.2 Expand Permanent Supportive Housing*
  - ***Mental Health Redesign:*** *Community Linkages Action Team*

  These additional supportive housing units represent a continued investment of funds for additional community-based supportive living units with on focus a suburban sites.

These proposals for the remainder of the 2012 community investment funds will ultimately result in some expansion of community services, though it may take several months for their impact to be realized. Given the urgency and severity of the need for community-based services, and given that these funds have been available since January 2012, we would be remiss not to explore every opportunity to further expedite our implementation processes to improve the lives of our clients. We will also continue to consult with the Action Teams regarding recommendations on future expansion of community services.

The 2013 Budget maintains funding for the above programs developed in 2012 (with the exception of the noted one-time investments), and it also includes several initiatives that are directly responsive to recommendations that emerged from or were affirmed by the Redesign Task Force. BHD will close one (1) of its Acute Treatment Units in 2013, due to increasing transfers to private hospitals and decreasing census. This reduction of inpatient beds at BHD is contingent upon appropriate services and inpatient capacity in the community, and back-up plans will be in place to address unanticipated demand. The Center for Independence and Development (formerly Rehabilitation Center – Hilltop) will also be

downsized by twenty-four (24) beds, with clients transitioning to community-based services and supports. In its Adult Community Services, BHD intends to expand its service array in 2013 to include two new psychosocial rehabilitation benefits – Community Recovery Services (CRS) and Comprehensive Community Services (CCS) – to enable smoother transitions between levels of care for consumers with changing needs. These select initiatives represent a small but significant piece of the broad system of mental health services in Milwaukee County.

In order to track our progress and determine if we are increasing access to community services, increasing independence and wellness, and decreasing use of crisis and institutional services, it is essential to have the tools in place to track service utilization, consumer satisfaction, and provider quality. Developing such tools will be a top priority and should be in place in the first quarter of 2013, aided by the contracted technical assistance providers. Additional quality assurance and independent oversight will also be key to ensuring that resources are wisely invested and that high standards are achieved and maintained for provider quality and consumer outcomes.

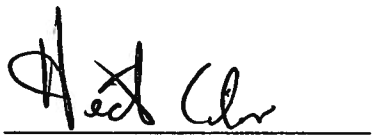
Next steps: Redesign Implementation Action Plan

With the assistance of ZiaPartners and their technical assistance team, the Redesign Task Force has developed an action-oriented and flexible framework for planning, tracking, and recording progress on all redesign implementation activities, which are aligned with Action Team and expert recommendations and grouped within the five identified Targeted Improvement Areas. The attached plan is intended to be a living document to which the Redesign Task Force and Action Teams will add content over time, including specific tasks, responsible parties, and markers of progress. Much of this content is already in place in the plan, and many tasks are already mature and well understood. BHD leadership and the Redesign Task Force are excited and eager to continue to work with community stakeholders and the technical assistance team to further develop this plan and to use it as a comprehensive guide and measurement tool to track progress toward a welcoming, person-centered, recovery-oriented mental health system. The Action Teams have regrouped and resumed regular meetings as of November 2012, and there will be a concerted effort to recruit more diverse membership, including increased participation of those with lived experience. The present work of the Action Teams is to ensure that all recommendations are put into goals that are specific, measurable, attainable, realistic, and time-bound, and to assign appropriate tasks to responsible parties.

Included with this report are three items: A list of select redesign-related accomplishments to date (**Appendix 1**); a list of past and present contributors to the redesign and implementation efforts (**Appendix 2**); a Mental Health Community Investment Expense Tracker (**Appendix 3**); and an Action Plan related to the five Targeted Improvement Areas (**Attachment 1**). BHD will report on a quarterly basis with updates on the Action Plan.

Recommendation

This is an informational report. No action is necessary.



Héctor Colón, Director
Department of Health and Human Services

cc: County Executive Chris Abele
Raisa Koltun, County Executive Staff
Kelly Bablich, County Board Chief of Staff
Patrick Farley, DAS Director
Craig Kammholz, Fiscal and Budget Administrator
CJ Pahl, Assistant Fiscal and Budget Administrator
Antoinette Thomas-Bailey, Fiscal & Management Analyst - DAS
Jennifer Collins, Analyst, County Board Staff
Jodi Mapp, Committee Clerk

APPENDIX 1:

Select Accomplishments To Date

The following is a select list (in no particular order) of some of the programs implemented and projects executed in 2011 and 2012 related to the five Targeted Improvement Areas, as well as other budget initiatives put into place beginning in 2010 toward the redesign efforts:

- Worked with Family Care and the Disability Services Division to initiate plans to begin **downsizing Hilltop**, pursuant to 2011 and 2012 budget initiatives.
- Initiated **Community Linkages and Stabilization Program (CLASP)** to improve patient discharges and reduce recidivism, utilizing person-centered and trauma-informed services provided by Certified Peer Specialists.
- Began operation of an eight-bed **Stabilization House** to provide services for adults with a mental illness or co-occurring disorder who are in need of further stabilization after an inpatient hospitalization.
- Conducted training for employers on how to train, hire, and properly utilize the services of Certified Peer Specialists in their programming and as integral members of their treatment teams.
- Involvement in the **Milwaukee Co-occurring Competency Cadre (MC3)** initiative.
- **Outsourced Targeted Case Management (TCM)** and expanded caseloads, requiring contractors to utilize Certified Peer Specialists and prioritize involvement in the MC3 initiative. Adding a minimum of one Spanish-speaking case manager.
- Issued new contract for Office of Consumer Affairs, reflecting the central role of consumer perspectives in the provision of services and the evolution of the system.
- New **supportive housing developments** at Highland Commons and Bradley Crossing.
- Added Milwaukee County to the Medicaid State Plan Amendment for **Community Recovery Services** to maximize the County's options for developing a more complete and responsive continuum of care, bridging the wide clinical gap between TCM and CSP.
- Opened a new **Crisis Resource Center** on the north side, adding geographic access for consumers with 50% more bed capacity than the existing south side location, helping reduce inpatient admissions and bouts of homelessness.
- Replaced Crisis Walk-In Clinic at BHD with new **Access Clinic** model, ensuring that all walk-in clients are seen by a clinician and referred as needed to community-based therapy or medication management services.
- Conducted **Trauma-Informed Care program assessments** and hired a **TIC Coordinator**.
- Revised BHD Assessment Policy to incorporate universal screening including Joint Commission requirement to include trauma related to exploitation.
- Educated staff on Mandt techniques to **reduce seclusion and restraint** and on sensory techniques and trauma-informed care to maintain more therapeutic environments.
- **Reconfigured inpatient units at BHD** to include a Women's Treatment Unit and an Intensive Treatment Unit, in addition to two general Acute Treatment Units. Reduced the overall census by seventeen (17) beds. Expected to close one of the Acute Treatment Units in 2013.
- Increased **transfers to private hospitals**. More than half of insured patients who require inpatient admission are being transferred from BHD to a private hospital. Aided by a private hospital opening a dedicated unit for BHD transfers.
- Conducted educational clinical series in Evidence-Based Treatment and Recovery initiated in BHD Day Treatment Program.

- Expanded on existing **relationships with area academic institutions** by creating an affiliation between the BHD Psychology Department and Marquette University's doctoral program in Clinical Psychology. Recruited and accepted three (3) Clinical Psychology doctoral students for BHD practicum experiences.
- Appointed new Director of Psychology Training at BHD.
- Hired a Director of Social Work at BHD to continue established best practice discharge standards, including continuity of care planning and alternative step-down approaches and community linkages.
- Created the **Prevention Coordinator** position within the Community Services Branch.
- Collaborated with the Milwaukee Police Department for the inclusion of **crisis-trained officers on the BHD mobile crisis team,** and participated in Crisis Intervention Team trainings to expand the pool of CIT-trained MPD officers, County Sheriff's Deputies, and corrections officers.
- Established a Cultural Competence Committee at BHD for "an assessment of service needs, strategies to reduce disparities and access, language needs, race/ethnicity and culturally competent training and commitment to a growing multicultural workforce."
- Issued RFP for language services for BHD and have implemented a contract with expanded requirements for services including a call-in option.

Began implementation of **Electronic Medical Records** for improved safety, efficiency, and interoperability.

APPENDIX 2:

Mental Health Redesign Participants and Contributors (Past and Present)

Sadiqa Abdullah – Karen Avery – Bevan Baker – Dan Baker – Barbara Beckert – Pat Bellittiere
Cindy Bentley – Jennifer Bergersen – Stacey Bielski – Danielle Birdeau – Serge Blasberg
Michelle Boknevitz – E. Marie Broussard – Beth Ann Burazin – Mary Lou Burger – Kathleen Burroughs
Shirin Cabraal – Todd Campbell – Pete Carlson – Lee Carroll – Clarence Chou – Ricardo Cisneros
Sue Clark – Sara Coleman – Héctor Colón – Kelly Davis – Chris Della – Lora Dooley – Matt Drymalski
Colleen Dublinski – Melissa DuBois – Peg DuBord – Sue Eckhart – Kathleen Eilers –Rene Farias
Michael Fendrich – Kristina Finnel – Pam Fleider – Ursula Flores – Mark Flower – Liz Ford
Rachel Forman – Mark Fossie – Sarah Fraley – Susan Gadacz – Debra Gatzke – Michelle Gehring
Scott Gelzer – Lois Gildersleeve – Meg Gleeson – Mardy Goldsmith – Martina Gollin-Graves
Paul Golueke – Shawn Green-Smith – Ann Hadley – Beth Halusan – Judith Hansen – Thomas Harding
Chantil Harris – Jonathan Hart – Nigel Harvey – Tom Heinrich – Chris Hendrickson – Rob Henken
Javier Hernández – Carol Hess – Jim Hill – Peter Hoeffel – Julie Hueller – John Hyatt – Tito Izard
Bernestine Jeffers – David Johnson – Karen Johnson – Jane Johnston – Barb Jones – Bruce Kamradt
Jonathan Kanter – Karen Kaplan – Raisa Koltun – Carrie Koss Vallejo – Alex Kotze – Debra Kraft
Jim Kubicek – Justin Kuehl – Henry Kunath – Rochelle Landingham – Walter Laux – Jon Lehrmann
Jamie Lewiston – Carl Lockrem – Cheryl Lofton – Amy Lorenz – Jeanne Lowry – Paula Lucey – Geri Lyday
Juan Macias – Lyn Malofsky – Heather Martens – Michelle Martini – Jim Mathy – James McNichol
Joy Mead-Meucci – Patty Meehan – Ronald Mendyke – Amy Moebius – Mary Moftah – Chris Morano
Paul Mueller – Valerie Nelson – Mary Neubauer – Tom Nowak – Lynne Oehlke – Jay O'Grady
Chris Ovide – Judy Pasko – Alice Pauser – Robin Pedersen – Mary Pelner – Larry Pheifer – John Prestby
Kathleen Pritchard – Vicki Provencher – Dennis Purtell – Zach Quade – Tom Reed – Laura Riggle
Leonor Rosas – Ruth Ryshke – SaAire Salton – Nick Sayner – Ken Schmidt – Doris Schoneman
Sue Schuler – Susan Sigl – Shelly Silfven – Barbee Sorensen – Vicki Spataro Wachniak – Gary Stark
Mark Stein – Mary Stryck – Yvonne Stueber – Danielle Summers – Joy Tapper – Susan Tarver-Harris
Tia Torhorst – Joe Volk –Beth Walloch – Jeff Weber – Joy Wedel – Brenda Wesley – Peggy Romo West
Paul West – Jan Wilberg – Gregory Williams – Janet Wimmer – Sally Winkelman – Jennifer Wittwer
Tracy Wymelenberg – Kenyatta Yamel – Debora Zamacona Hermsen – Nathan Zeiger

Appendix 3

Mental Health Community Investment Expenditure Tracker

Initiative	2012 Budget	2013 Annual Cost	2012 Amount	Notes
1) CLASP	**$ 405,870**			
7.5 FTE Peer Specialist Positions - contract	$ 250,000	$ 250,000	$ 125,000	July 1 start date (2012)
1 FTE Peer Specialist Coordinator - contract	$ 80,000	$ 80,000	$ 40,000	July 1 start date (2012)
1 FTE Stabilization Coordinator - Contract	$ 75,870	$ 75,870	$ 31,613	July 1 start date (2012)
Funds Remaining		**$ -**	**$ 209,258**	
2) 8-bed Crisis Respite & Staff	**$ 363,800**			
Additional Crisis Respite Facility - contract	$ 250,000	$ 298,000	$ 149,000	July 1 start date (2012)
1.5 FTE of BHESC	$ 113,800	$ 113,800	$ 47,417	Estimated Fill - August 1
Funds Remaining		**$ (48,000)**	**$ 167,383**	
3) Community Crisis Options	**$ 330,000**			
RN 2	$ 95,000	$ 95,000	$ 23,750	Estimated Fill - Oct 1
PSW	$ 85,000	$ 85,000	$ 21,250	Estimated Fill - Oct 1
MPD - Mobile Crisis	$ 150,000	$ 150,000	$ 37,500	Establish contract with MPD for one police officer on Mobile Crisis team.
Funds Remaining		**$ -**	**$ 247,500**	
4) Up to 2 North Side Crisis Intervention Programs	**$ 1,400,000**			
Crisis Resource Center contract		$ 850,000	$ 425,000	July 1 start date (2012)
Crisis Resource Center upfront costs		$ -	$ 100,000	One time cost
Funds Remaining		**$ 550,000**	**$ 875,000**	
5) Quality Assurance	**$ 85,352**			
Quality Assurance Coordinator		$ 85,352	$ 35,563	Estimated Fill - August 1
Funds Remaining		**$ -**	**$ 49,789**	
6) DD-Mental Health Pilot Respite Program	**$ 448,040**			
Contracts	$ 110,000	$ 250,000	$ 62,500	Oct 1 start date (2012)
Staffing	$ 338,040	$ 198,040	$ 49,510	Estimated Fill - Oct 1
Funds Remaining		**$ -**	**$ 336,030**	
7) Other Expenditures				
Special Needs Housing		$ (74,714)	$ (50,000)	2012 - Contract for early opening of facility. 2013 - New Community Intervention Specialist position in Housing.
Budget Adjustment		$ (100,000)	$ (100,000)	
Redesign Summit		$ -	$ (31,664)	One time cost
Cost increase adjustment		$ (50,000)		Technical adjustment for inflation
Technical Assistance		$ -	$ (250,000)	One time cost
Employment Services Seminar		$ -	$ (35,000)	One time cost
IPS Training for Employers		$ (87,500)	$ (125,000)	
Behavioral Health Prevention Coordinator		$ (96,000)	$ (24,000)	Estimated Fill - Oct 1
WRAP Training - Grand Ave club		$ (30,000)		
8) Potential Expenditures				
Waisman Center consulting		$ -	$ (100,000)	One time cost
Employment in Recovery programming		$ -	$ (25,000)	One time cost
TOTAL FUNDS REMAINING		**$63,786**	**$1,144,296**	

November 26, 2012

IMPROVEMENT AREA 1: System of Care: Creating a system of care that is person-centered, recovery-oriented, trauma-informed, integrated, and culturally competent, for all programs and persons providing care.

Recommendation	Tasks / Tactics	Responsible Party	Progress Points	Source
Convene an advisory group comprised of consumers, providers, and other stakeholders to ensure adherence to person-centered care and recovery.	Achieve and maintain representation of diverse constituencies on Redesign Task Force with consideration to lived experience and person-centered planning.	MHRITF leadership	**2011-04:** Included Action Team co-chairs on Redesign Task Force	AT-PCC
	Formally affiliate MC3 Steering Committee with Person-Centered Care Action Team to provide guidance to redesign activities and ongoing system improvements.	MC Steering Committee; AT-PCC	**2012-10:** Chartered subcommittee of MC3 Steering Committee for support and evaluation of person-centered principles in redesign.	
Improve engagement of consumers and their families.	Issue RFP and enter into new contract for BHD Office of Consumer Affairs.	BHD; Horizon Healthcare, Inc.	**2012-10:** Contract awarded to Horizon Healthcare, Inc.	HSRI; CAB; AT-PCC
Expand application of the Comprehensive, Continuous, Integrated System of Care to create accessible and therapeutic environments.	Increase buy-in and participation in MC3 Steering Committee and Change Agent activities.	MC3 Recruitment Committee	**Ongoing**	CAB; AT-PCC
	Develop metrics on how to measure CCISC-related progress for all programs.	MC3 Evaluation Committee; Dr. Drymalski; AT-Q	**2013-04:** Metrics to be developed, implementation to begin	
	Create more welcoming environments of care, including transforming physical environments to be more welcoming and therapeutic.	Administrators and facilities managers, partnering with AT-PCC	**2012-04:** Women's Treatment Unit; **2012-11:** PCS Admission Center renovated to enhance patient care and safety	
Incorporate trauma-informed care and person-centered planning into policies and procedures, hiring and training processes, and service delivery.	Hire a Trauma-Informed Care Coordinator at BHD and conduct TIC program assessments.	BHD	**2011:** Hired TIC Coordinator	HSRI; CAB; AT-PCC
	Prioritize TIC as a skill for new hires and in professional development for existing staff.	TIC Coordinator; BHD leadership; all providers	**Ongoing** (BHD)	
	Train and evaluate staff on use of motivational and person-centered approaches.	Managers system-wide	**2012 and Ongoing:** Mandt training for all BHD staff, with annual recertification	
	Foster partnership among community agencies to provide TIC system-wide.	MC3 Change Agents	**2012-01:** TIC training for Change Agents	
Expand Evidence-Based Practices consistent with SAMHSA guidance.	Integrate mental health, AODA, and other services across the system, incl. universal screening and motivational interviewing.	MC3 Steering Committee; BHD Community Services	**2012-12:** Workshop with Center for Evidence-Based Practices (Case Western Reserve University) on integrated care	HSRI; AT-CC; AT-CL; AT-Q

Workforce should be reflective of and sensitive to consumer population.	Recruit and engage providers from diverse backgrounds, including those with the lived experience of mental illness.	Management teams throughout system, partnering with AT-WF	**2012-10:** Contracted with new provider to enhance utilization of Certified Peer Specialists at BHD	HSRI; CAB; AT-PCC; AT-WF
	Conduct cultural competency training and periodic self-assessment.	Management teams throughout system, partnering with AT-WF	**2011:** Cultural Comp. Committee established at BHD; **Ongoing:** Employee education related to peers	
Make public sector entities competitive with the private sector to ensure consistently high quality services throughout the system.	Regularly review and adjust compensation to ensure competitive recruitment.	BHD; County Board; County HR	**2012:** Staffing plan submitted to County HR	AT-WF
	Utilize incentives such as student loan forgiveness and professional development opportunities.	BHD; County Board	**2012:** Meeting with Milwaukee County HR	
Promote a culture of ongoing learning, interdisciplinary fluency, and professional development.	Normalize set of minimum skill and training requirements for persons working in behavioral health, including basic knowledge of human development.	BHD and community providers; AT-WF	Orientation redesigned. Front line staff empowered as Change Agents (MC3).	AT-WF
Ensure adequate supply of qualified mental health professionals to meet current and future demand. Promote psychiatry and psychiatric nursing as a profession, and explore an expanded role for psychiatric RNs and NPs.	Create a pipeline for personnel such as psychiatrists, RNs and NPs, psychiatric RN managers and executives, psychologists, occupational therapists, and psychotherapists with substance abuse certification.	BHD; County HR; academic institutions; Nursing's Voice	**2011-2012:** Nursing's Voice activities hosted by Faye McBeath Foundation	AT-WF
	Partner with higher education institutions to aid recruitment, retention, and education of licensed professionals.	BHD; foundations; UWM School of Nursing; Nursing's Voice	**2012:** Faye McBeath Foundation supporting two nursing school faculty in residence at BHD, working alongside RN staff to provide professional development, coaching; **2013:** Psychology Fellowship at BHD; exploring MCW partnership	
	Maintain up-to-date nursing and medical curricula. Engage nursing schools about including psychiatry in core curriculum.	BHD Nursing; licensed providers throughout system; AT-WF	**2012:** Four nursing schools placing students at BHD	
	Implementation of Nursing's Voice project.	WI Center for Nursing; Public Policy Forum; nursing schools (3); major employers of RNs; advisory panel	**2011-2013:** Collaboration to improve preparation of RNs for MH jobs, upgrade skills of RNs employed in MH, operate pilot projects to connect RN educators and employers.	

Ensure timely access to qualified interpreters and translators, and educate providers on how to utilize appropriately.	Contract for language services at BHD, including a call-in option.	BHD administration	**Ongoing** (BHD)	CAB; AT-PCC; AT-WF
	Provide education for interpreters and translators to gain proficiency in person-centered care and trauma-informed care.	BHD administration	**2012-2013:** BHD to meet with Office for Persons with Disabilities	
Use consumer-directed services and peer support to assist consumers in system navigation and development of individualized recovery plans.	Include peer support as a preference/requirement in contracting for community-based services.	BHD Community Services; Contract Administration	**2012:** Peer support given priority consideration in contracting	HSRI; CAB; AT-CL; AT-PCC
	Support non-crisis peer-supported listening and referral services.	Warmline, Inc.; BHD	**2009 and Ongoing+A50**	
Expand peer support and consumer-operated services.	Peer Specialist Pipeline Program to improve and systematize CPS training, certification, development, and employment.	BHD; WI Peer Specialist Employment Initiative; UWM	**2013-01:** First Pipeline Program group of Certified Peer Specialists to be deployed	HSRI; AT-PCC; AT-CC; AT-CL; AT-WF
	Promote education opportunities for employers who work with Certified Peer Specialists.	BHD; TCM/CSP providers; WI Peer Spec. Employment Initiative	**2012-09:** Conducted educational event; assessing outcomes to plan for future opportunities	
	Support the Evidence-Based Practice of the Clubhouse model of psychiatric rehabilitation.	Grand Avenue Club; BHD Community Services	**2012-09:** Increased funding to Grand Avenue Club for training of Certified Peer Specialists as WRAP facilitators; **Ongoing**	
Establish a system-wide QA/QI Steering Committee to monitor core outcome measures, identify process indicators, and develop a dashboard for reporting.	Determine quality data to be gathered and assign responsibility for ongoing analysis, reporting, and recommendations for improvement to group of qualified representatives from community stakeholders.	TriWest; AT-Q; QA/QI staff from stakeholder organizations; MC3 Evaluation Committee	**2012-2013:** TriWest to establish community dashboard	HSRI; AT-Q
Develop a management information system to collect and report common data elements.	Work with TriWest to establish community dashboard and common acuity measures.	TriWest; AT-Q; QA/QI Steering Committee	**2012-11:** Input collected from MHRITF on types of data to be collected for community dashboard	HSRI; AT-Q
Consider QA/QI performance evaluations in the review of proposals for adult community services.	BHD Community Services to work with Wraparound Milwaukee to consolidate QA monitors.	BHD Community Services; Wraparound Milwaukee	**2012-11:** Plan developed	CAB; AT-Q
	Establish Provider Partnership Profiles.	BHD Community Services	**2012-2013 (Ongoing)**	

IMPROVEMENT AREA 2: Crisis System Redesign: Creating and sustaining a community-based continuum of crisis services to reduce involuntary commitments and undue reliance on acute inpatient care.

Recommendation	Tasks / Tactics	Responsible Party	Progress Points	Source
Support and expand mobile crisis services in collaboration with law enforcement.	Contract with MPD to include officer on Mobile Crisis Team, focusing on Districts 3, 5, and 7.	BHD Crisis Services	**2012-10:** Agreement with MPD; MOU in process	CAB; AT-CL
	Develop crisis support for persons with intellectual disabilities.	BHD Crisis Services	**2013:** Pursuing contract with Waisman Center	
Seek and evaluate opportunities for diversion from the psychiatric emergency department and inpatient admission.	Crisis training for law enforcement and health care personnel through CIT and CIP programs.	BHD Crisis Services	**Ongoing:** CIT and CIP trainings with MPD and MCSO	CAB; AT-CL
Develop and expand alternative crisis services to enable diversions from unnecessary emergency care or hospitalization.	Reorganize programs to create an integrated safety net of crisis services and other community-based programs.	BHD Crisis Services; BHD Community Services	**2012-10:** BHD Director of Crisis Services leading reorganization	HSRI; AT-CC; AT-CL
	Establish Crisis Resource Center on Milwaukee's north side with increased capacity, supplementing existing capacity at south side location.	DHHS; BHD; Community Advocates (contractor)	**2012-08:** CRC operational on north side; CRC on south side remains active	
Improve discharge planning from acute inpatient and long-term care.	Initiate and support Community Linkages and Stabilization Program (CLASP).	BHD; La Causa (contractor)	**2012-08:** CLASP initiated	HSRI; AT-CL; AT-CC
	Establish an additional eight-bed Stabilization House to provide services to adults with mental illness or co-occurring disorders who are in need of further stabilization after an inpatient	BHD; Phoenix Care Systems (contractor)	**2012-09:** Contract awarded	
	Convene a partnership with community programs to facilitate rapid transitions.	BHD Community Services, Crisis Services, Social Work; private hospitals	**2013:** Goal to establish critical pathway	

IMPROVEMENT AREA 3: Continuum of Community-Based Services: Creating and sustaining an integrated and accessible continuum of community-based behavioral health services to support recovery in the least restrictive settings.

Recommendation	Tasks / Tactics	Responsible Party	Progress Points	Source
Increase accessibility and flexibility along the continuum of care, allowing smooth transitions between types and levels of care.	Engage in State-level discussion toward the expansion of community-based rehabilitative services (CCS/CRS) offered through Section 1937 of the Social Security Act.	Cheryl Lofton and other DMHSAS staff; BHD Community Services, partnering with AT-CC	**2012-07:** BHD presentation to County Board, approved inclusion on Medicaid State Plan Amendment for CRS; **Ongoing:** Preparation to participate in CCS and CRS benefits	HSRI; AT-CC
	Continuously improve transitions from BHD to private hospitals, inpatient discharge to behavioral health "home," and ED transition care management.	Workgroup of BHD and private hospital representatives	**2012:** Ongoing problem-solving and communication	

Expand community-based services and increase their geographic diversity, including availability of counseling and medication options for uninsured and underinsured.	Implement Access Clinic model (replacing Crisis Walk-In Clinic).	BHD Crisis Services	**2011-11:** Access Clinic operational; **2012-10:** 888 individuals served to date	HSRI; CAB; AT-CC
	Outsource Targeted Case Management (TCM) and expand caseloads.	BHD Community Services, Contract Administration	**2011:** TCM services fully contracted to private providers	
Provide free and easy access to accurate information about prevention, early signs and symptoms, and the spectrum of available services.	Establish comprehensive online clearinghouse with information on prevention and available services from providers and stakeholders.	211; BHD and community providers	**2013:** Clearinghouse to go online	CAB; AT-PCC
	Maintain print materials for free distribution at geographically diverse access points.	DHHS staff	**2013:** DHHS Community Relations staff to develop/update materials	
Connect individuals with employment services as a component of their community-based recovery.	Implement employment programs such as the Individualized Placement and Support (IPS) model (Evidence-Based Practice).	BHD Community Services, partnering with AT-CL, AT-WF	**2013:** Engage first group; ongoing education; contract with Dartmouth	HSRI; AT-WF; AT-CL
	Partner with the Department of Vocational Rehabilitation to expand employment opportunities for persons in recovery.	BHD Community Services, partnering with AT-CL, AT-WF	**2013:** Pursue DVR partnership	
Prioritize benefits counseling for consumers to increase access and maximize revenue.	Benefits counseling component featured in CLASP.	CLASP contractor	**2012-08 and Ongoing:** CLASP offering benefits counseling	HSRI; AT-CC
Prevent backups and delays by creating the framework to coordinate various providers for the effective treatment of individuals with the most complex and challenging needs.	Designate a Community Intervention Specialist (CIS) as a liaison with public and private entities interacting with individuals with the most complex needs.	DHHS Housing Division	**2013-01:** CIS position funded; Housing Division in recruitment process	AT-CL
	Support a Community Interdisciplinary Consultation Team to assist the CIS at the request of providers on complex cases spanning multiple systems.	Community Intervention Specialist (Housing Division), partnering with AT-CL, AT-CC, community providers	**2013:** Team to be established with Housing Division support	

IMPROVEMENT AREA 4: Integrated Multi-System Partnerships: Create welcoming partnerships between behavioral health stakeholders and other community systems to maximize access to services that promote recovery and health.

Recommendation	Tasks / Tactics	Responsible Party	Progress Points	Source
Increase supportive housing through "blended management" partnership between Housing Division and developers, landlords, and service providers.	Leverage public and private funding to develop new supportive housing.	Housing Division; BHD; partner with AT-CL	**2012:** Highland Commons and Bradley Crossing sites developed and put into operation	AT-CL
	Develop new single family homes with Gorman & Co.	Disabilities Services Division; Housing Division	**2013:** Ongoing discussion and planning	
Maximize public dollars for construction, and forge new strategic partnership with private sector to attract additional gap financing dollars.		Housing Division	**2013:** Ongoing discussion and planning	AT-CL

Explore a new housing model as a step-down from a CBRF.	Create a housing model as an alternative to CBRF placements for individuals discharged from an institution or at risk of homelessness.	Housing Division; BHD; partner with AT-CL	**2013-02:** Opening and beginning operations of step-down housing at Autumn West location	HSRI; AT-CL
Expand Evidence-Based Practices consistent with SAMHSA guidance.	Increase permanent supportive housing.	Housing Division; BHD; partner with Pathways to Housing consultant, AT-CL	**2011-12:** Bradley Crossing opened, including peer support services; **2012-08:** Highland Commons opened, with on-site services funded in part by redesign funds; **2013-08:** New supportive housing in suburbs	HSRI; AT-CL
Data link and cross-training between BHD and the criminal justice system to facilitate better discharge planning for persons involved in both systems.	Research potential models of data sharing between mental health, substance abuse, and criminal justice systems, including legal concerns (e.g. HIPAA).	IT & clinical staff (BHD, MPD, Sheriff); Community Justice Council	Implementation dependent on Sheriff; potential opportunities with House of Corrections redesign	HSRI; CAB; AT-CL
	Conduct Crisis Intervention Team (CIT) training for service providers and law enforcement personnel.	CIT trainers; BHD; MPD and MCSO	**Ongoing**	
Improve integration of behavioral health capacity into primary health care services.	Expand FQHC behavioral health capacity. Expand MCW outpatient capacity. Expand Outreach intensive Beh. Health Services.	FQHCs; BHD; Milwaukee Health Care Partnership; Continuum of Care	**Ongoing:** CLASP efforts; **2013:** Grow outpatient capacity	HSRI; AT-CC; AT-PCC

IMPROVEMENT AREA 5: Reduction of Inpatient Utilization: Supporting a recovery-oriented system that permits the reduction of both acute care utilization and long-term care bed utilization, both at BHD and throughout the the community system.

Recommendation	Tasks / Tactics	Responsible Party	Progress Points	Source
Gradually downsize BHD inpatient capacity to optimal size, provided that adequate community-based supports are in place and patient discharges are carefully planned and monitored. Evaluate BHD inpatient care delivery structure.	Reconfigure BHD Acute Inpatient Units, establishing Intensive Treatment Unit and Women's Treatment Unit while reducing overall bed census.	BHD	**2011:** Renovations and staff education; **2012-01:** Intensive Treatment Unit operational; **2012-04:** Women's Treatment Unit operational	HSRI; CAB; AT-CL; AT-CC
	Adjust culture and build clinical capacity among private providers to treat and support persons with severe psychiatric symptoms and complex psychosocial needs.	Private hospitals and community partners	**Ongoing:** Monthly meetings between BHD and private hospital administrators	
	Estimate optimal size and design most cost-effective delivery structure.	BHD Community Services	**2013-04:** BHD to close one Acute Inpatient Unit due to increasing transfers to private hospitals.	
	Expand case management services to serve larger client base in the community.	BHD Community Services	**2013-05:** Expanding case management services by two caseloads.	

Ensure the availability of a spectrum of community-based services for individuals with intellectual disabilities to support the downsizing of Hilltop.	Produce new housing for individuals with intellectual disabilities enrolled in Family Care.	DHHS Housing Division	**2013:** Marian Center	HSRI; CAB; AT-CL; AT-CC
	Expand small, short-term residential options for challenging behaviors among individuals with intellectual disabilities.	Disabilities Services Division	**2012:** Respite services for intellectual disabilities	
	Research funding to develop accessible housing for individuals eligible for Family Care.	Housing Division; Family Care	**2013:** Public Policy Forum study	
	Redesign of Hilltop facility into Center for Independence and Development	BHD	**2012:** Planning phase; **2013:** Full implementation	
	State downsizing committee.	Hilltop providers; BHD; State of Wisconsin	**2012:** Team in place and meeting bi-weekly	
Streamline Family Care enrollment for eligible individuals admitted to BHD or discharged/relocated from Hilltop.	Ongoing discussions with Family Care	Family Care	**2013:** Goal to facilitate more timely enrollments	CAB; AT-CL; AT-CC

HSRI: Human Services Research Institute
CAB: Community Advisory Board for Mental Health
AT-CC: Continuum of Care Action Team
AT-CL: Community Linkages Action Team
AT-PCC: Person-Centered Care Action Team
AT-Q: Quality Action Team
AT-WF: Workforce Action Team

Supervisor Peggy Romo West, Chairperson
From the Committee on Health and Human Needs, reporting on:

File No. 12-969

(ITEM 21) From the County Executive appointing Tim Baranzyk to serve on the Veterans Service Commission for a term expiring December 31, 2013, by recommending confirmation of the said appointment.

jlm
12/06/2012
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File No. 12-971

(ITEM 22) From the County Executive appointing Tammy Seefled to serve on the Emergency Medical Services Council for a term expiring August 31, 2014, by recommending confirmation of the said appointment.

jlm
12/06/2012
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File No. 12-972

(ITEM 23) From the County Executive appointing Samantha Maldonado to serve on the Emergency Medical Services Council for a term expiring August 31, 2014, by recommending confirmation of the said appointment.

jlm
12/06/2012
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File No. 12-973

(ITEM 24) From the County Executive appointing Edward Bryant to serve on the Emergency Medical Services Council for a term expiring August 31, 2014, by recommending confirmation of the said appointment.

jlm
12/06/2012
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File No. 12-976

(ITEM 25) From the County Executive appointing Joseph L. Entwisle to serve on the Care Management Organization (CMO) Governing Board for a term expiring January 1, 2016, by recommending confirmation of the said appointment.

jlm
12/06/2012
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File No. 12-977

(ITEM 26) From the County Executive appointing E.B. Coleman to serve on the Care Management Organization (CMO) Governing Board for a term expiring January 1, 2016, by recommending confirmation of the said appointment.

jlm
12/06/2012
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File No. 13-25

(ITEM 27) From the Director, Department of Health and Human Services, requesting authorization to enter into 2013 Purchase of Service Contracts for the Behavioral Health Division for the provision of Adult and Children Mental Health Services and Alcohol and Other Drug Abuse (AODA) Services, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Section 46.09 of the Milwaukee County Code of General Ordinances, the Director of the Department of Health and Human Services (DHHS) is requesting authorization to enter into 2013 Purchase of Service Contracts with community agencies for the Behavioral Health Division (BHD); and

WHEREAS, approval of the recommended contract allocations will allow BHD to continue to provide a broad range of rehabilitation and support services in the community to adults with mental illness and/or substance abuse problems and children with serious emotional disturbances; and

WHEREAS, approval of the recommended contract allocations will allow for the provision of identified high priority community-based services for children and adults having serious and persistent mental illness, substance abuse problems, or other emotional needs; and

WHEREAS, the amounts recommended in these contracts have been included in BHD's 2013 Budget; now, therefore,

BE IT RESOLVED, that the Director of the Department of Health and Human Services, or his/her designee, is authorized to enter into 2013 Purchase of Service Contracts with the following provider agencies for the time period of January 1, through December 31, 2013, in the amounts specified below:

Adult Agencies - Mental Health	Service	2013 Contract
Alternatives in Psychological Consultation	Targeted Case Management	$ 457,610
Bell Therapy	Community Support Program	1,285,555
	Crisis Respite	279,135
Grand Avenue Club	Community Living Support Services	135,000
Horizon Healthcare	Targeted Case Management	298,505
	Consumer Affairs	100,000
LaCausa	Targeted Case Management	201,194

Adult Agencies - Mental Health	Service	2013 Contract
Medical College of Wisconsin	Community Treatment-Outpatient	$ 1,038,443
Mental Health America	Info/Referral	44,000
	Crisis Grant Initiative	228,300
Milwaukee Mental Health Associates	Community Support Program	472,947
	Targeted Case Management	213,723
National Alliance for Mental Illness	Advocacy	30,000
Outreach Community Health Center	Community Support Program	330,871
	Targeted Case Management	456,785
	Community Treatment-Outpatient	807,060
Our Space	Drop-in Center	212,962
Project Access	Community Support Program	452,836
Transitional Living Services	Community Residential	250,000
	Targeted Case Management	635,002
	Community Support Program	683,392
	Benefits Advocacy	201,984
	Respite Stabilization	250,000
Vital Voices	Statistics Improvement Program-MH	111,025
Wisconsin Community Services	Community Support Program	512,148
	Targeted Case Management- Level II	1,165,418
TOTAL Allocation - Adult Mental Health Services		**$10,853,813**

Adult Agencies - Alcohol and Other Drug Abuse	Service	2013 Contract
AIDS Resource Center of WI	AODA Prevention	$ 96,213
Community Advocates	AODA Prevention	500,000
Faith Partnership Network	WIser Resource Center	68,000
Genesis Behavioral Services	Detoxification	2,572,145
IMPACT	Central Intake Unit	509,412

Adult Agencies - Alcohol and Other Drug Abuse	Service	2013 Contract
Justice 2000/JusticePoint	Central Intake Unit - Drug Court	$ 45,000
M&S Clinical Services	Central Intake Unit	547,700
Mental Health America	Suicide Prevention	40,000
Meta House	AODA Prevention	50,000
Outreach Community Health Center	Housing Case Manager	52,000
St. Charles Youth and Family Services	Training & Consultation	403,126
UW-NIATx	Quality Improvement	38,522
Vital Voices	Statistics Improvement Program-AODA	29,936
Wisconsin Community Services	Central Intake Unit–CJ Population	258,963
TOTAL - Adult Alcohol & Other Drug Abuse Services		**$5,211,017**

Child and Adolescent Agencies	Service	2013 Contract
AJA Counseling	Care Coordination	$ 823,075
	REACH	657,000
	Screening/Assessment	70,000
Alternatives In Psychological Consultation	Care Coordination	823,075
Aurora Family Service	Care Coordination	823,075
Families United of Milwaukee	Family & Educational Advocacy	475,000
La Causa, Inc.	Care Coordination	1,084,050
	REACH	657,000
	Screening/Assessment	225,000
	Safe Schools	75,000

Child and Adolescent Agencies	Service	2013 Contract
Milwaukee Center For Independence	Fiscal Intermediary	$ 20,000
My Home/Your Home	Care Coordination	823,075
	REACH	511,000
	Screening/Assessment	70,000
St. Aemilian-Lakeside	Care Coordination	823,075
	REACH	657,000
St. Charles Youth and and Family Services	Care Coordination	823,075
	Screening/Assessment	190,720
	Transitional Specialist	376,256
	Crisis Group Home (Haven House)	376,256
	Psychiatry Services	262,080
	Mobile Crisis Services	778,486
	Assessment/Case Management	497,925
Willowglen Community Care Center	Care Coordination	823,075
	Screening/Assessment	145,000
Wisconsin Council on Children & Families	Program Evaluation/Training	624,248
TOTAL – Child & Adolescent		**$13,593,290**
	TOTAL – BHD	**$29,658,120**

jlm
12/06/2012
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/26/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Director, Department of Health and Human Services, Requesting Authorization to Enter Into 2013 Purchase of Service Contracts in the Behavioral Health Division for the Provision of Adult and Child Mental Health Services and Alcohol and Other Drug Abuse (AODA) Services

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A) The Director of the Department of Health and Human Services (DHHS) is requesting authorization to enter into 2013 purchase of service contracts in the Behavioral Health Division (BHD) for the provision of Adult and Child Mental Health services and Alcohol and Other Drug Abuse (AODA) services.

Approval of the recommended contract allocations will allow the Behavioral Health Division to continue to provide a broad range of rehabilitation and support services in the community to adults with mental illness and/or substance abuse problems and children with serious emotional disturbances for the period January 1, 2013 through December 31, 2013.

B. Total 2013 expenditures included in this request are $29,658,120.

C. There is no tax levy impact associated with approval of this request in 2013 as funds sufficient to cover associated expenditures are included as part of the Behavioral Health Division's 2013 Budget.

D. No assumptions are made.

Department/Prepared By Thomas F. Lewandowski, Fiscal & Management Analyst

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 13-26

(ITEM 28) From the Director, Department of Health and Human Services, requesting authorization to enter into 2013 Purchase of Service Contracts for the Behavioral Health Division for the provision of the Mental Health Community Investment Initiative, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Section 46.09 of the Milwaukee County Code of General Ordinances, the Director of the Department of Health and Human Services (DHHS) is requesting authorization to enter into 2013 Purchase of Service Contracts with community agencies for the provision of the Behavioral Health Division (BHD) Mental Health Community Investment Initiative; and

WHEREAS, approval of the recommended contract allocations will allow BHD to continue the initiatives started in 2012 related to these funds, which are also closely aligned with the Mental Health Redesign Task Force Action Plan; and

WHEREAS, the amounts recommended in these contracts have been included in BHD's 2013 Budget; now, therefore,

BE IT RESOLVED, that the Director of the Department of Health and Human Services, or his/her designee, is authorized to enter into 2013 Purchase of Service Contracts with the following provider agencies for the time period of January 1, through December 31, 2013, in the amounts specified below

Agency	Service	2013 Contract
Bell Therapy	Stabilization House	$ 298,000
Community Advocates	Crisis Resource Center (CRC)	850,000
La Causa, Inc.	Community Linkages and Stabilization	404,714
St. Charles Youth and Family Services	Individual Placement and Support (IPS)	87,500
Horizon Healthcare	Peer Specialist Services	60,000
Grand Avenue Club	WRAP Services	30,000
TOTAL - Mental Health Community Investment Initiative		**$1,730,214**

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/26/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Director, Department of Health and Human Services, Requesting Authorization to Enter Into 2013 Purchase of Service Contracts in the Behavioral Health Division for the Provision of the Mental Health Community Investment Initiative

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A) The Director of the Department of Health and Human Services (DHHS) is requesting authorization to enter into 2013 purchase of service contracts in the Behavioral Health Division (BHD) for the provision of the Mental Health Community Investment Initiative for the period January 1, 2013 through December 31, 2013.

Approval of this request will allow the Behavioral Health Division to continue the initiatives started in 2012 related to these funds, which are also closely aligned with the Mental Health Redesign Task Force Action Plan.

B. Total 2013 expenditures included in this request are $1,730,214.

C. There is no tax levy impact associated with approval of this request in 2013 as funds sufficient to cover associated expenditures are included as part of the Behavioral Health Division's 2013 Budget.

D. No assumptions are made.

Department/Prepared By Thomas F. Lewandowski, Fiscal & Management Analyst

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 13-27

(ITEM 29) From the Director, Department of Health and Human Services, requesting authorization to enter into a 2013 Purchase of Service Contract with Neptune Sandwiches for the Behavioral Health and Delinquency and Court Services Divisions, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Section 46.09 of the Milwaukee County Code of General Ordinances, the Director of the Department of Health and Human Services (DHHS) is requesting authorization to enter into a 2013 Purchase of Service Contract with Neptune Sandwiches; and

WHEREAS, in January 2012, DHHS Contract Administration requested proposals for the provision of sandwiches to the Behavioral Health (BHD) and Delinquency and Court Services Divisions (DCSD); and

WHEREAS, sandwiches have been made available since mid-2011 for patients and residents that are in need of food outside the regular meal service before admission to the facility or in other emergency situations; and

WHEREAS, the five bids that were submitted were evaluated based on menu, price, quality, service record, and taste; and

WHEREAS, Neptune Sandwiches was selected as the top bidder by the evaluation panel; and

WHEREAS, based on Neptune's per sandwich bid and the estimated volumes for both facilities, DHHS is requesting a 2013 Purchase of Service Contract in the amount of $64,000 for both BHD and DCSD; and

WHEREAS, the cost of the contract is included in BHD's and DCSD's 2013 Budget; now, therefore,

BE IT RESOLVED, that the Director of the Department of Health and Human Services, or his/her designee, is authorized to enter into a 2013 Purchase of Service Contract with the vendor listed and in the amount and terms stated below:

Agency and Service	Service	2013 Contract
Neptune Sandwiches	Food Service	$64,000

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/26/2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From the Director, Department of Health and Human Services, Requesting Authorization to enter into a Purchase of Service Contract with Neptune Sandwiches for the Behavioral Health Division

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A) Milwaukee County Ordinances 46.09 requires County Board approval of Purchase of Service contract increases, amendments or extensions. The Director, Department of Health and Human Services (DHHS), is requesting authorization for the Behavioral Health Division (BHD) to enter into a purchase of service contract with Neptune Sandwiches for the procurement of sandwiches for BHD and Deliquency and Court Services Division for 2013.

B) The total recommended 2013 purchase of service contract with Neptune Sandwiches is $64,000. The cost of the contract is included in the DHHS and BHD 2013 Budget.

C) No increase in tax levy results from this change.

D. No assumptions/interpretations.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Alexandra Kotze, Fiscal and Policy Administrator, DHHS

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 12-951

(ITEM 30) From the Director, Department of Health and Human Services, requesting authorization to increase the 2012 Purchase of Service Contract with Community Advocates for the Behavioral Health Division, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Section 46.09, the Director of the Department of Health and Human Services (DHHS) is requesting authorization to increase the 2012 Purchase of Service Contract with Community Advocates related to start-up costs for the Northside Crisis Resource Center (CRC) at the Behavioral Health Division (BHD); and

WHEREAS, BHD issued a Request for Proposals on March 12, 2012, for a CRC, and Community Advocates was awarded a contract through a report approved by the Board in June 2012; and

WHEREAS, the CRC serves adults who reside in Milwaukee County, live with a mental illness, and are in need of crisis intervention and/or short-term community-based stabilization rather than hospitalization; and

WHEREAS, although the facility opened earlier this year, it was always planned and included in the proposed budget that the Northside CRC would undergo improvements to the building located at 2511 West Vine in order to create a facility that is handicapped accessible according to both state and local regulations; and

WHEREAS, the cost of this project, which includes permits, labor, material, equipment, and supervision, will not exceed $102,000; and

WHEREAS, this initiative is consistent with recommendations of the Mental Health Redesign Task Force and will improve access to psychiatric care to individuals with physical disabilities; and

WHEREAS, the amounts recommended in these contracts have been included in BHD's 2012 Budget; now, therefore,

BE IT RESOLVED, that the Director of the Department of Health and Human Services, or his/her designee, is authorized to increase the 2012 Purchase of Service Contract with the following provider agency for the time period of December 1, through December 31, 2012, in the amount specified below:

Agency	Service	Additional Amount	Revised 2012 Contract
Community Advocates	Crisis Resource Center	$102,000	$527,000

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/26/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Director, Department of Health and Human Services, Requesting Authorization to Increase the 2012 Purchase of Service Contract with Community Advocates for the Behavioral Health Division

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A) Per Section 46.09, the Director of the Department of Health and Human Services (DHHS) is requesting authorization to increase the 2012 purchase of service (POS) contract with Community Advocates related to ADA improvements for the Northside Crisis Resource Center (CRC) at the Behavioral Health Division (BHD).

B) The total funding recommended for the CRC physical plant improvements in 2012 is $102,000. These start-up costs were identified in the original 2012 budget for the Mental Health Investment initiative therefore no additional tax levy is necessary. Community Advocates solicited various bids for the work and they were reviewed by a panel including BHD and Community Advocates staff. Community Advocates anticipates completing the work before the end of the year.

C) These funds are budgeted in BHD Org. 6300, in the BHD Crisis Services Org. 6443, account series #8100.

D. No assumptions/interpretations.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Alexandra Kotze, Fiscal and Policy Administrator, DHHS

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 12-954

(ITEM 31) From the Director, Department of Health and Human Services, requesting authorization to enter into 2013 Professional Services Contracts for the Behavioral Health Division, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Section 46.09 of the Milwaukee County Code of General Ordinances, the Director of the Department of Health and Human Services (DHHS) is requesting authorization to enter into 2013 Professional Services Contracts with provider agencies for the provision of various essential staff activities, including dietary services, information technology (IT) support, pharmacy services, and medical program planning; and

WHEREAS, approval of the recommended contract allocations will allow the Behavioral Health Division (BHD) to continue the support of functions that are critical to patient care and are necessary to maintain hospital, Center for Independence and Development, nursing home, and crisis services licensure and paramedic services monitoring and training; and

WHEREAS, the amounts recommended in these contracts have been included in BHD's 2013 Budget; now, therefore,

BE IT RESOLVED, that the Director of the Department of Health and Human Services, or his/her designee, is authorized to enter into 2013 Professional Services Contracts with the following provider agencies for the time period and amounts detailed below:

Agency and Service	Term	Contract Amount
A'viands, LLC (Dietary Services)	2 years (2013, 2014)	$ 5,416,186 annually
Critical Management Solutions (Joint Commission/Pharmacy Consulting Services)	1 year (2013)	100,000 annually
Hochstatter, McCarthy, Rivas & Runde (Psychiatrist Immigration Assistance)	2 years (2013, 2014)	50,000 annually
iVisions Solutions, Inc. (IT Consulting/Programming Services)	3 years (2013, 2014, 2015)	240,142 annually

Agency and Service	Term	Contract Amount
Medical College of Wisconsin Affiliated Hospitals (MCWAH) (Residency Program)	2 years (2013, 2014)	$ 598,000 annually
Medical College of Wisconsin (Residency Director)	2 years (2013, 2014)	59,794 annually
Medical College of Wisconsin (Bioethics Consulting)	2 years (2013, 2014)	10,000 annually
Medical College of Wisconsin (Hilltop Utilization Review)	2 years (2013, 2014)	1,500 annually
MobileX USA (On-Site Radiology Services)	2 years (2013, 2014)	60,000 annually
Mobile Medical Specialists (On-Site Dental Services)	2 years (2013, 2014)	70,200 annually
Roeschen's Omnicare (Pharmacy Services)	1 year (2013)	5,090,120 annually
University of Wisconsin - Population Health Institute (Grant Evaluation Services)	1 year (2013)	91,703 annually
Dr. Laurens Young (Psychiatry Services)	1 year (2013)	140,400 annually
	TOTAL - 2013 Professional Services	**$11,928,045**

jlm
12/06/2012
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/26/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Director, Department of Health and Human Services, Requesting Authorization to Enter Into 2013 Professional Service Contracts in the Behavioral Health Division

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A) The Director of the Department of Health and Human Services (DHHS) is requesting authorization to enter into 2013 professional service contracts for the Behavioral Health Division (BHD) for the provision of various essential staff activities, including dietary services, information technology (IT) support, pharmacy services and medical program planning.

Approval of this request will allow the Behavioral Health Division to continue the support of functions that are critical to patient care and are necessary to maintain hospital, Facility for Persons with Developmental Disabilities (FDD), nursing home and crisis services licensure and paramedic services monitoring and training.

B. Total 2013 expenditures included in this request are $11,928,045.

C. There is no tax levy impact associated with approval of this request in 2013 as funds sufficient to cover associated expenditures are included as part of the Behavioral Health Division's 2013 Budget.

D. No assumptions are made.

Department/Prepared By Thomas F. Lewandowski, Fiscal & Management Analyst

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-944

(ITEM 32) From the Director, Department of Health and Human Services, requesting authorization to enter into 2013 Contracts with the nine municipalities providing Advance Life Support for the Emergency Medical Services Division, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Section 56.30 of the Milwaukee County Code of General Ordinances, the Director of the Department of Health and Human Services (DHHS) is seeking authorization to enter into contracts with local municipalities and the North Shore Fire Department for the provision of paramedic services in Milwaukee County; and

WHEREAS, the Emergency Medical Services (EMS) Program is a County partnership with municipal fire departments, the Medical College of Wisconsin (MCW), and Froedtert Memorial Lutheran Hospital (FMLH); and

WHEREAS, the relationship between the County and paramedic host communities is guided by a contractual agreement, which traditionally has established the shared costs associated with the program and defined responsibilities for both the County and the municipality; and

WHEREAS, DHHS is proposing four-year contracts for the continued provision of EMS in County municipalities; and

WHEREAS, Milwaukee County will continue to provide infrastructure support; including paramedic initial and continuing education, quality management, health information management, medical direction, communication base for on-line medical control, and administrative oversight; and

WHEREAS, similar to the previous contracts, these contracts specify that any supplemental funds approved in the Adopted Milwaukee County Budget will be distributed per a formula developed by the Intergovernmental Cooperation Council; now, therefore,

BE IT RESOLVED, that the County Board of Supervisors hereby authorizes the Director of the Department of Health and Human Services, or his/her designee, to execute a contract for the period from January 1, 2013, to December 31, 2016, with the Cities of Franklin, Greenfield, Milwaukee, Oak Creek, South Milwaukee, Wauwatosa, West Allis, the Village of Greendale, and the North Shore Fire Department for the provision of advanced life support (paramedic) service and transport and Paramedic First Response (PFR) Service as stated below:

Agency	Type of Service	Term	2013 Contract
Various Municipalities & the North Shore Fire Dept.	ALS Paramedic Services	2013-2016	$2,000,000*

*The contract amount each year will be determined by the exact amount of supplemental funds approved in the Adopted Milwaukee County Budget. Per the contract, the amount will be at least $1.5 million annually.

jlm
12/06/2012
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/26/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Director, Department of Health and Human Services (DHHS), requesting authorization to enter into contracts with local municipalities and the North Shore Fire Department for the provision of Paramedic Services in Milwaukee County.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director of the Department of Health and Human Services (DHHS) is requesting authorization to execute contracts with local municipalities and the North Shore Fire Department for the provision of Paramedic Services in Milwaukee County.

Contracts between the County of Milwaukee and the local municipalities providing advanced life support (ALS) emergency medical care to their citizens are set to expire December 31, 2012. The prior contract will automatically extend, based on a one year extension clause, until the new contract is signed, hopefully before March 1, 2013.

The contract is proposed as a four-year contract with the Cities of Franklin, Greenfield, Milwaukee, Oak Creek, South Milwaukee, Wauwatosa, West Allis, the Village of Greendale, and the North Shore fire department to provide ALS services. Approval of this request will allow the Director of DHHS to execute contracts for the period January 1, 2013 through December 31, 2016.

B. Total 2013 expenditures included in this request are $2,000,000. Per the contract, the amount will be at least $1.5 million annually in future years but the exact allocation will be based on the supplemental funds included in the adopted Milwaukee County budget.

C. There is no tax levy impact associated with approval of this request in 2013 as funds sufficient to cover associated expenditures are included as part of the Emergency Medical Services (EMS) Division 2013 Budget.

D. No assumptions are made.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Thomas F. Lewandowski, Fiscal & Management Analyst

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 12-850

(ITEM 33) A resolution by Supervisors Sanfelippo, Mayo, and Taylor authorizing and directing the Director, Department of Health and Human Services and the BHD Administrator to develop a detailed, data-driven implementation plan for mental health redesign in Milwaukee County (as originally directed in adopted resolution File No. RES 11-284), by recommending adoption of the following:

AN AMENDED RESOLUTION

WHEREAS, in April 2011, the County Board adopted a resolution (File No. Res 11-284) creating a Mental Health Redesign Task Force ("Task Force") to provide the County Board with data-driven implementation planning; and

WHEREAS, the release of a number of studies and suggested plans related to the organization and delivery of mental health services in Milwaukee County, proceeded the creation of the Task Force; and

WHEREAS, although specific suggestions varied, the aforementioned reports generally favored shifting resources so that consumers could be treated in community settings; and

WHEREAS, the Task Force was to coordinate recommendations from the various mental health proposals in order to create a data-driven implementation plan for mental health redesign in Milwaukee County; and

WHEREAS, while the Task Force has reported regularly to the County Board via the Committee on Health and Human Needs, a data-driven implementation plan with specific steps that should be taken in order to move system redesign forward, established timelines, and measureable benchmarks has yet to be presented; and

WHEREAS, the 2012 Adopted Budget included over $3 million in funding for *Mental Health Redesign and Community Resource Investment* to help move system redesign forward; and

WHEREAS, the Behavioral Health Division (BHD) has worked with the Task Force to recommend spending of *Mental Health Redesign and Community Resource Investment* funding; and

WHEREAS, as of September 2012, BHD reports that $1,114,296 of the 2012 budgeted *Mental Health Redesign and Community Resource Investment* remains unspent; now, therefore,

BE IT RESOLVED, that the Director, Department of Health and Human Services (DHHS), and the Behavioral Health Division (BHD) Administrator are authorized and

directed to develop a detailed, data-driven implementation plan for mental health redesign in Milwaukee County (as originally directed in adopted resolution File No. Res 11-284), which shall include the following:

1. Specific recommendations to redesign the mental health system in Milwaukee County and shift resources into the community, which are organized by order of importance

2. Detailed steps which will be taken to implement recommendations, and a timeframe in which they will be implemented

3. Measurable standards so that policymakers and the public can benchmark the success of redesign efforts

; and

BE IT FURTHER RESOLVED, that the Director, DHHS, and the BHD Administrator shall submit the aforementioned plan to the Board in the March 2013 Cycle for review and approval.

jlm
12/13/2012
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: September 20, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution authorizing and directing the Director, Department of Health and Human Services and the BHD Administrator to develop a detailed, data-driven implementation plan for mental health redesign in Milwaukee County (as originally directed in adopted resolution File No. Res11-284).

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

There is no fiscal effect associated with this resolution other than existing staff time needed to develop the plan. In July 2012, the County Board adopted a resolution (File No. 12-561) allocating $242,087 to ZiaPartners, Inc. for technical assistance associated with the implementation of key mental health redesign recommendations. It is anticipated that any assistance provided by ZiaPartners to develop the detailed, data-driven implementation plan directed in this resolution would be covered under the existing contract.

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COUNTY BOARD
CHAIRMAN

Department/Prepared By Jennifer Collins, County Board Research Analyst

Authorized Signature Jennifer Collins

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-915

(ITEM 34) From the Director, Office for Persons with Disabilities, requesting authorization to enter into a contract with Easter Seals Southeastern Wisconsin to provide program planning and implementation of the Wil-O-Way Recreation Program for a period between January 1, 2013, through December 31, 2015, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Milwaukee County Commission for Persons with Disabilities has been established by Chapter 73 of the General Ordinances of Milwaukee County to promote independence for handicapped and disabled persons; and

WHEREAS, the Office for Persons with Disabilities has assumed the responsibility of operating Milwaukee County's Wil-O-Way Recreation Program since January 1, 2002; and

WHEREAS, over 500 citizens, including children and adults with a variety of disabilities, are served by programming through Wil-O-Way, which is otherwise not readily available throughout the community; and

WHEREAS, the Wil-O-Way Program at Underwood and Grant Parks operate year round afternoon, evening, and weekend programs and annually sponsors a six-week summer camp, family events, and community outings for persons with disabilities; and

WHEREAS, the Wil-O-Way Recreation Program offers recreation programming at various recreational venues throughout the County; including County golf courses, swimming pools, and non-County venues; and

WHEREAS, Easter Seals Southeastern Wisconsin has responsibly assumed coordination of summer day camp transportation, course registration, and some administrative and management of facilities and equipment; and

WHEREAS, Easter Seals Southeastern Wisconsin is an experienced recreation provider and has been responsible for providing this service to the Wil-O-Way Program since 2002; now, therefore,

BE IT RESOLVED, that the County Board of Supervisors does hereby authorize and direct the Director, Office for Persons with Disabilities, to contract with Easter Seals Southeastern Wisconsin to provide program planning and implementation of the Wil-O-Way Recreation Program for a period between January 1, 2013, through December 31, 2015; and

BE IT FURTHER RESOLVED, that the Office for Persons with Disabilities will continue to provide guidance and monitor the Wil-O-Way Recreation Program.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 26th, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Easter Seals Southeastern Wisconsin Wil-O-Way Program Contract

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	327,226	339,937
	Revenue	40,000	40,000
	Net Cost	287,226	299,937
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Since 2002, planning and implementation services for the Wil-O-Way Recreation Program has been subcontracted to Easter Seals Southeastern Wisconsin, a non-profit agency. The annual program dollar amount allocated for this ($266,937) is granted from tax levy. The annual transportation costs for summer camp ($73,000) is granted from camp fees and tax levy. The contract covers a period of three years (2013-2015).

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Donald Natzke, Director, DAS Office For Persons with Disabilities

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 12-927

(ITEM 35) From the Director, Information Management Services Division, Department of Administrative Services requesting authorization to execute a Professional Services Contract Amendment with the Joxel Group, LLC, for Phase 3 of the implementation of the Electronic Medical Records System for the Department of Health and Human Services - Behavioral Health Division, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Director of the Department of Administrative Services - Information Management Services Division (IMSD) is requesting authorization to amend the Professional Services Contract with the Joxel Group, LLC (TJG), in order to continue the implementation of the Electronic Medical Records (EMR) System for the Department of Health and Human Services (DHHS) - Behavioral Health Division (BHD); and

WHEREAS, Capital Project WO444 - EMR System was adopted in the 2010 Capital Improvement Budget, and IMSD was appointed project lead on this initiative; and

WHEREAS, the EMR Project is broken down into four phases; including Phase 1 - Planning and Design, Phase 2 - Request for Proposals (RFP) Process and Vendor Selection, Phase 3 - Implementation, and Phase 4 - Closeout and Audit; and

WHEREAS, TJG, a certified Disadvantaged Business Enterprise vendor, was competitively awarded a Professional Services Contract to provide both program and project management services for the EMR initiative; and

WHEREAS, TJG has completed Phases 1 and 2 of the EMR Project; and as a result, facilitated a decision making process along with IMSD, BHD, and the Department of Administrative Services to select Netsmart Technologies, Inc. (Netsmart), Avatar product as the preferred EMR System for BHD; and

WHEREAS, IMSD, TJG, and BHD began Phase 3 - Implementation in January 2012; and

WHEREAS, the approach is comprehensive and due to the complexity of process integration and change management, it is anticipated to continue through December of 2013; and

WHEREAS, IMSD is requesting the authority to amend the existing TJG Professional Services Contract by $615,685 for the continuation of Phase 3 - Implementation; and

WHEREAS, IMSD will return to the County Board and the County Executive for approval of the costs to fund 2014 for the final phase of this project; now, therefore,

BE IT RESOLVED, that the Director of the Information Management Services Division, Department of Administrative Services, is authorized to execute a Professional Services Contract amendment with the Joxel Group, LLC, for continuation of the implementation services of the Electronic Medical Records (EMR) solution for the Behavioral Health Division.

jlm
12/06/2012
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/14/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: REQUEST AUTHORIZATION TO AMEND A PROFESSIONAL SERVICES CONTRACT BETWEEN JOXEL GROUP, LLC AND THE INFORMATION MANAGEMENT SERVICES DIVISION (IMSD) FOR 2013 IMPLEMENTATION SERVICES RELATED TO ELECTRONIC MEDICAL RECORDS (EMR) SYSTEM REPLACEMENT.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.

B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.

C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.

D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

A. Approval of the requested amendment is to extend the professional services contract between Joxel Group, LLC (TJG) and the Information Management Services Division (IMSD) for the continuation of the Electronic Medical Records (EMR) implementation for the Department of Health and Human Services (DHHS)- Behavioral Health Division (BHD). This action will result in an increased cost of $615,685.

B. The cost related to the proposed contract amendment is an additional $615,685 for the 2013 Implementation Services of the broader project. IMSD and BHD are recommending that the additional funding of $615,685 necessary to complete the professional services contract for 2013 project management, business analyst and interface analyst services of the Implementation phase be funded through BHD operating funds

C. The requested funds are included in the BHD 2013 operating budget. IMSD will return to the County Board and the County Executive for approval of the costs to fund, 2014, the final phase of the project.

D. The expenditures provided above are estimated. It is assumed that the overall Electronic Medical Records (EMR) project may require future budget appropriation requests to complete.

Department/Prepared By Laurie Panella, Deputy Chief Information Officer

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

File No. 12-928

(ITEM 36) From the Chief Information Officer, Information Management Services Division, Department of Administrative Services, requesting authorization to execute a Professional Services Contract amendment with the Joxel Group, LLC, for information technology support of the Community Mental Health Care application for the Department of Health and Human Services - Behavioral Health Division, by recommending adoption of the following:

A RESOLUTION

WHEREAS, in January 2012, the Information Management Services Division (IMSD) was granted authorization to execute a contract with the Joxel Group, LLC (TJG), a certified Disadvantaged Business Enterprise vendor, to provide support services and technical assistance for the Department of Health and Human Services (DHHS) - Behavioral Health Division's (BHD) current core business system, Community Mental Health Care (CMHC); and

WHEREAS, IMSD is now returning to the Board to request an amendment to extend the current Professional Services Contract to cover 2013 core functions and support of the CMHC System; and

WHEREAS, BHD, with assistance from IMSD and TJG, is in the second year of implementing a new Electronic Medical Record (EMR) System, which will provide comprehensive EMR services and ultimately replace CMHC; and

WHEREAS, TJG, in managing the CMHC contract as well as the new EMR implementation, is able to provide efficiencies and cost savings through critical knowledge transfer of the current CMHC information technology staff and cross functional support for both projects by the EMR and CMHC teams; and

WHEREAS, CMHC provides critical services and information to BHD, including billing and patient data, and it must be supported and maintained until the new EMR is substantially complete; and

WHEREAS, due to efforts of the staff at BHD and through the new EMR initiative, the technical support cost of CMHC was reduced from $2.2 million in 2010 to $1.4 million in 2011; and

WHEREAS, when the contract was transitioned from Accenture to TJG in 2012, TJG was able to provide quality support services of CMHC at a cost of $700,000; and

WHEREAS, this report is requesting the authority to increase the existing TJG Professional Services Contract by $600,000 for support services in 2013; now, therefore,

BE IT RESOLVED, the Director of the Information Management Services Division, Department of Administrative Services, is hereby authorized to execute a Professional Services Contract amendment with the Joxel Group, LLC, for information technology support service of the Community Mental Health Care application, the Department of Health and Human Services - Behavioral Health Division's current core business system.

jlm
12/07/2012
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/15/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request for Authorization to execute a Professional Services Contract amendment with the Joxel Group, LLC for Information Technology support of the Community Mental Health Care application for the Department of Health and Human Services – Behavioral Health Division

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

A. The Information Management Services Division (IMSD) respectfully requests authorization to execute a professional services contract amendment with the Joxel Group, LLC (TJG) on behalf of the Behavioral Health Division (BHD) for support service of BHD's current core business system, Community Mental Health Care (CMHC). The amendment value is $600,000..

B. The cost related to the proposed contract is $600,000 for four (4) high level technical resources and will fund not only support services of CMHC but will provide assistance in the implementation of the new Electronic Medical Records system at BHD. IMSD and BHD are recommending that the funding for this contract be provided through BHD.

C. The 2013 BHD Budget includes sufficient funding for this contract. The $600,000 cost is an estimate and provides for full time support of CMHC as well as implementation services of the new EMR. The reliance on the CMHC application throughout 2013 will be greatly reduced but will not cease until the new EMR system is fully implemented at BHD. In 2014 the level of CMHC support is unknown. IMSD will return in December of 2013 to seek authority of the County Board of Supervisors and the County Executive to amend the contract with TJG for 2014 CMHC services, if needed

D. It is assumed that fewer resources will be required to support CMHC throughout 2013. The $600,000 cost estimate reflects this reduction.

Department/Prepared By Laurie Panella, Deputy Chief Information Officer

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

File No. 13-16

(ITEM 37) From the Director, Department of Family Care, requesting authorization to execute a contract with the State of Wisconsin Department of Health Services (DHS) to operate a Managed Care Organization (MCO) to provide the Family Care benefit to residents of Milwaukee County for the period January 1, 2013, through December 31, 2013, and to accept the funding thereunder, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the State authorized the Long-Term Care Program known as Family Care via enactment of 1999 Wisconsin Act 9; and

WHEREAS, Milwaukee County was one of five pilot counties authorized to provide the Family Care benefit to eligible residents, and Milwaukee County has provided the Family Care benefit to residents of Milwaukee County since July 2000, previously through the Milwaukee County Department on Aging and currently through the Milwaukee County Department of Family Care (DFC); and

WHEREAS, the State of Wisconsin Department of Health Services (DHS) and the legislature authorized the expansion of Family Care to all target groups; including all adults with a developmental disability, physical disability, or frailties of aging over the age of 18 who reside in Milwaukee County, and the Family Care benefit has been available to eligible and enrolled adult residents of Milwaukee County since November 2009; and

WHEREAS, the process for awarding contracts to continue to provide the Family Care benefit is set forth at s. 46.284(2) of the Wisconsin Statutes as follows: "The department may contract with counties, long-term care districts, the governing body of a tribe or band or the Great Lakes Inter-Tribal Council, Inc., or under a joint application of any of these, or with a private organization that has no significant connection to an entity that operates a resource center. Proposals for contracts under this subdivision shall be solicited under a competitive sealed proposal process under s. 16.75(2m) and the department shall evaluate the proposals primarily as to the quality of care that is proposed to be provided, certify those applicants that meet the requirements specified in sub. (3)(a), select certified applicants for contract and contract with the selected applicants."
; and

WHEREAS, in August 2008, the State of Wisconsin issued a Request for Proposals (RFP #1645-DLTC-SM) to provide the Family Care benefit in Milwaukee County consistent with the above-referenced statute; and

WHEREAS, RFP #1645-DLTC-SM provided in part that "DHS will offer an initial contract for the duration of the calendar year in which the contract begins, with the option for annual one-year renewals, not to exceed five years in total, if the Managed Care Organization (MCO) continues to meet performance requirements."

46 ; and
47
48 WHEREAS, DFC submitted a timely response to RFP #1645-DLTC-SM; and
49
50 WHEREAS, following review of the response to the RFP submitted by DFC, DHS on
51 February 2, 2009, issued a Letter of Intent to pursue contract negotiations with DFC for
52 Long-Term Managed Care in Milwaukee in 2009 as described in the above-referenced RFP
53 with the option for one-year contract renewals for calendar years 2010, 2011, 2012, and
54 2013; and
55
56 WHEREAS, in June 2011, the State of Wisconsin issued an RFP (#1720-DLTC-JB) to
57 provide the Family Care benefit in Kenosha and Racine Counties consistent with the above-
58 referenced statute; and
59
60 WHEREAS, RFP #1720-DLTC-JB provided in part that "DHS will offer an initial
61 contract for the duration of the calendar year in which the contract begins, with the option
62 for annual one-year renewals, not to exceed five years in total, if the MCO continues to
63 meet performance requirements."
64 ; and
65
66 WHEREAS, DFC submitted a timely response to RFP #1720-DLTC-JB; and
67
68 WHEREAS, following review of the response to the RFP submitted by DFC, DHS on
69 September 2, 2011, issued a Letter of Intent to pursue contract negotiations with DFC for
70 Long-Term Managed Care in Racine and Kenosha in 2012 as described in the above-
71 referenced RFP, with the option for one-year contract renewals for calendar years 2013,
72 2014, 2015, and 2016; and
73
74 WHEREAS, in August 2012, the State of Wisconsin issued an RFP (#1737-DLTC-JB)
75 to provide the Family Care benefit in Sheboygan, Ozaukee, Washington, Waukesha, and
76 Walworth Counties consistent with the above-referenced statute; and
77
78 WHEREAS, DFC submitted a timely response to RFP #1737-DLTC-JB; and
79
80 WHEREAS, following review of the response to the RFP submitted by DFC, DHS on
81 October 26, 2012, issued a Letter of Intent to pursue contract negotiations with DFC for
82 Long-Term Managed Care in Sheboygan, Ozaukee, Washington, Waukesha, and Walworth
83 Counties as described in the above-referenced RFP, with the option for one-year contract
84 renewals for calendar years 2014, 2015, 2016, and 2017; and
85
86 WHEREAS, an adequate capitation rate to meet the service needs of enrolled
87 members will be based upon the DHS actuarially sound rate-setting methodology applied
88 to the projected enrolled members in this geographic area; and
89

WHEREAS, the Committee on Health and Human Needs, at its meeting of December 12, 2012, recommended approval of the Director of the Department of Family Care's request (vote 7-0); and

WHEREAS, the Committee on Finance, Personnel, and Audit, at its meeting of December 13, 2012, approved this item AS AMENDED (vote 7-1); now, therefore,

BE IT RESOLVED, that the Director, Department of Family Care (DFC), is hereby authorized to execute a contract with the State of Wisconsin Department of Health Services (DHS) enabling DFC to serve as a Managed Care Organization (MCO) for the period January 1, 2013, through December 31, 2013, and to accept the funding provided thereunder; and

BE IT FURTHER RESOLVED, that contract performance by DFC shall be contingent upon continued funding from DHS for administration and delivery of the Family Care benefit by DFC; and

BE IT FURTHER RESOLVED, further County Board authorization is required for participation by DFC as an MCO for any additional renewal for any date of service after December 31, 2013.

jlm
12/07/2012
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/22/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request authorization to execute a contract with the State of Wisconsin Department of Health Services to operate a managed care organization (MCO) to provide the Family Care benefit to residents of Milwaukee, Racine, Kenosha, Sheboygan, Ozaukee, Washington, Waukesha and Walworth Counties for the period January 1, 2013 through December 31, 2013, and to accept the funding thereunder.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	280,989,792	294,522,931
	Revenue	280,989,792	294,522,931
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

There are no direct costs, savings, anticipated revenues or budgetary impacts associated with the requested action in the current budget year. Any contract executed with DHS will not take effect until 2013. Capitation rates will be determined prior to the execution of the contract.

Department/Prepared By Jim Hodson

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-970

(ITEM 38) From the Director, Department of Family Care (DFC), requesting authorization to execute a Professional Services Contract with the Medical College of Wisconsin for medical consultant services to be provided in 2013 with vendor service fees not to exceed $100,000 in 2013 and to renew for one (1) additional year for up to a total of two (2) additional years upon satisfactory performance and at the sole discretion of the DFC Director upon the same terms and conditions, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Milwaukee County Department of Family Care (DFC) operates a Managed Care Organization (MCO) in accordance with the contract between DFC and the State of Wisconsin Department of Health Services (DHS); and

WHEREAS, the purpose of Family Care is to divert persons requiring Long-Term Care from expensive publicly funded nursing homes to more appropriate community-based forms of care desired by the clients themselves in order to maintain the highest quality of life possible in the least restrictive setting; and

WHEREAS, DFC will benefit from the services of a medical consultant to develop and oversee practice guidelines that ensure delivery of care consistent with contemporary clinical and economic standards; and

WHEREAS, the medical consultant can provide support, guidance, and clinical oversight to care managers and nurses responsible for authorization and coordination of services to members enrolled in DFC's MCO; and

WHEREAS, the Medical College of Wisconsin has identified a licensed and experienced physician capable of providing the necessary services to support the continued successful operation of DFC and the cost-effective management of service utilization on behalf of members; and

WHEREAS, a three-year agreement is the most cost effective and beneficial option for the MCO providing a consistent source for undisturbed medical consultant services; now, therefore,

BE IT RESOLVED, (1) the Milwaukee County Department of Family Care (DFC) is hereby authorized to negotiate and execute a Professional Services Contract in an amount not to exceed $100,000 with the Medical College of Wisconsin properly qualified physician to serve as Medical Consultant to DFC beginning in 2013, (2) services shall be performed under the direct supervision of the DFC Director or his/her designee, and (3) any costs during the term of this agreement over the amount now approved will require further Board action; and

BE IT FURTHER RESOLVED, that the Director of DFC, in his/her sole discretion, may extend this agreement for a one-year period up to a total of two (2) additional years upon the same terms and conditions without need for further action by the Board; and

BE IT FURTHER RESOLVED, that this Professional Services Contract shall be contingent upon continued funding from the State of Wisconsin Department of Health Services for administration and delivery of the Family Care benefit by DFC and County Board authorization for continued participation by DFC as a Managed Care Organization during the term of this agreement and renewal.

jlm
12/07/2012
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/22/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request authorization to execute a professional services contract for medical consultant services to be provided in 2013 with vendor service fees not to exceed $100,000.00 in 2013 and to renew for one additional year, 2014, upon satisfactory performance and at the sole discretion of the DFC Director upon the same terms and conditions.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Milwaukee County Department of Family Care requests authority to negotiate and execute a professional services contract in an amount not to exceed $100,000.00 with a properly qualified physician to serve as Medical Consultant to the Department of Family Care. Medical Consultant services shall be performed under the direct supervision of the Department of Family Care Director or her designee.

Department/Prepared By Jim Hodson

Authorized Signature Maria LeBen

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-975

(ITEM 39) From the Director, Department of Family Care, requesting authorization to enter into a Professional Services Contract with the Milwaukee Center for Independence, Inc., for the period of January 1, 2013, through December 31, 2013, with total fees paid not to exceed $816,406 during the contract period and with the option of up to two (2) one-year extensions without a competitive Request for Proposals (RFP) based on satisfactory vendor performance, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the State of Wisconsin Department of Health Services (DHS) engaged in a comprehensive effort to redesign Wisconsin's Long-Term Support services for older adults and persons with disabilities through the Family Care Program; and

WHEREAS, the purpose of Family Care is to divert persons requiring Long-Term Care from expensive publicly funded nursing homes to more appropriate community-based forms of care desired by the clients themselves; and

WHEREAS, the Milwaukee County Board of Supervisors has authorized the Milwaukee County Department of Family Care (DFC) to participate as a Managed Care Organization (MCO) under Family Care; and

WHEREAS, in 2012, the DFC MCO issued a publicly solicited Request for Proposals (RFP) seeking a Best Practice Team for assistance with quality review, training, and guiding the Case Management Units (CMUs) as an MCO under Family Care as required by DHS and whose business objectives are aligned with DFC's vision for a Family Care MCO; and

WHEREAS, the new Professional Services Contract for Best Practice services and Quality Review (1) remains quality and outcome based, (2) is for calendar year 2013, and (3) includes the option to extend the contract for a one-year period for up to a total of two (2) years; and

WHEREAS, the RFP sought an agency with experience as an agency that has demonstrated a record of having experience in quality review, a diverse and balanced staff, and ability to train and assist the CMUs; and

WHEREAS, the RFP required applicants to (1) have experience working with Family Care or other home and community-based waiver programs, (2) have a documented track record with quality review experience, and (3) indicate certified Disadvantaged Business Enterprise (DBE) firms have the maximum opportunity to participate in the contract; and

WHEREAS, Milwaukee Center for Independence, Inc. (MCFI), submitted a proposal that was scored best in both the presentation of services required, as well as pricing; and

WHEREAS, a three-year agreement is the most cost effective and beneficial option for the MCO providing a consistent source for undisturbed Best Practice Team services; and

WHEREAS, MCFI is considered a 100% contributor to the DBE due to their firm being an approved DBE; and

WHEREAS, a 2013 Professional Services Contract with MCFI for $816,406 will be funded through rates and fees collected by DFC in 2013; now, therefore,

BE IT RESOLVED, that the Director, Milwaukee County Department of Family Care (DFC), is hereby authorized to enter into a Professional Services Contract with the Milwaukee Center for Independence, Inc., for the period of January 1, 2013, through December 31, 2013, total fees paid to contractor shall not exceed $816,406 during the contract period and with the option of up to two (2) one-year extensions without a competitive Request for Proposals based on satisfactory vendor performance; and

BE IT FURTHER RESOLVED, that agreements will be contingent upon County Board authorization of DFC's continued participation as a Managed Care Organization under Family Care for the period January 1, 2013, through December 31, 2013.

jlm
12/07/2012
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/20/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Professional Services Contract - Best Practice Quality Review Services

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	775,644	816,406
	Revenue		
	Net Cost	775,644	816,406
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The request asks for authorization to execute a contract for the Milwaukee County Department of Family Care's (MCDFC) Quality Review Services with the Milwaukee Center for Independence (MCFI).
B. The request will provide authorization to contract for Quality Review services during MCDFC's 2013 fiscal year.

C The contract amount does not exceed MCDFC's 2013 operating budget for this service.

Department/Prepared By

MCDFC - Jim Hodson

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-979

(ITEM 40) From the Director, Department of Family Care, requesting authorization to enter into a Professional Services Contract with Andrea & Orendorff, SC, for the period of January 1, 2013, through December 31, 2013, with vendor fees not to exceed $932,000 during the contract period and with the option of up to two (2) one-year extensions without a competitive Request for Proposals (RFP) based on satisfactory vendor performance, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the State of Wisconsin Department of Health Services (DHS) engaged in a comprehensive effort to redesign Wisconsin's Long-Term Support services for older adults and persons with disabilities through the Family Care Program; and

WHEREAS, the purpose of Family Care is to divert persons requiring Long-Term Care from expensive publicly funded nursing homes to more appropriate community-based forms of care desired by the clients themselves; and

WHEREAS, the Milwaukee County Board of Supervisors has authorized the Milwaukee County Department of Family Care (DFC) to participate as a Managed Care Organization (MCO) under Family Care; and

WHEREAS, in 2012, the DFC MCO issued a publicly solicited Request for Proposals (RFP) seeking a Fiscal Management Partner for assistance with the fiscal and business operations as an MCO under Family Care as required by DHS and whose business objectives are aligned with DFC's vision for a Family Care MCO; and

WHEREAS, the new Professional Services Contract for Senior Management services (1) remains quality and outcome based, (2) is for calendar year 2013, and (3) includes the option to extend the contract for a one-year period for up to a total of two (2) years; and

WHEREAS, the RFP sought an agency with experience as a firm that has demonstrated a record of providing fiscal and operational management experience for government agencies; and

WHEREAS, the RFP required applicants to (1) have experience working with Family Care or other home and community based waiver programs; (2) have a documented track record with managed care accounting principles, auditing, cost projections, rate setting, refining information technology systems, and service and accounting reporting; and (3) indicate certified Disadvantaged Business Enterprise (DBE) firms have the maximum opportunity to participate in the contract; and

WHEREAS, Andrea & Orendorff, SC, submitted a proposal that was scored best in both the presentation of services required, as well as pricing; and

WHEREAS, a three-year agreement is the most cost effective and beneficial option for the MCO providing a consistent source for undisturbed Senior Management services; and

WHEREAS, Andrea & Orendorff, SC, is considered a 100% contributor to the DBE due to their firm being an approved DBE; and

WHEREAS, a 2013 Professional Services Contract with Andrea & Orendorff, SC, for $932,000 will be funded through rates and fees collected by DFC in 2013; now, therefore,

BE IT RESOLVED, that the Director, Milwaukee County Department of Family Care (DFC), is hereby authorized to enter into a Professional Services Contract with Andrea & Orendorff, SC, for the period of January 1, 2013, through December 31, 2013, total fees paid to contractor shall not exceed $932,000 during the contract period and with the option of up to two (2) one-year extensions without a competitive Request for Proposals based on satisfactory vendor performance; and

BE IT FURTHER RESOLVED, that agreements will be contingent upon County Board authorization of DFC's continued participation as a Managed Care Organization under Family Care for the period January 1, 2013, through December 31, 2013.

jlm
12/07/2012
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/22/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: The Department of Family Care is requesting authorization to enter into a professional services contract with Andrea & Orendorff, LLC for Senior Management services for 2013, based upon satisfactory performance of the vendor in an amount not to exceed $932,000.00.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Department of Family Care is requesting authorization to enter into a professional services contract with Andrea & Orendorff, LLC for Senior Management services for 2013, in an amount not to exceed $932,000.00. There are no direct costs, savings, anticipated revenues or budgetary impacts associated with the requested action in the current budget year.

Department/Prepared By Jim Hodson

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 13-18

(ITEM 41) From the Director, Department on Aging, requesting authorization to execute the 2013 State and County Contract covering the administration of Social Services and Community Programs - Aging Programs and to accept the federal and state revenues provided thereunder, including any and all increases in allocations during the contract year, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Milwaukee County Department on Aging (the Department) is funded primarily through several federal and state grant programs that are administered by the State of Wisconsin Department of Health Services (DHS); and

WHEREAS, the 2013 State and County Contract Covering Social Services and Community Programs – Aging Programs between DHS and Milwaukee County will provide most of 2013's revenue for the Department; and

WHEREAS, that revenue, including any and all increases in award amounts, will support most of the Department's direct and purchased services for older persons during 2013; now, therefore,

BE IT RESOLVED, that the County Executive is hereby authorized to execute the 2013 State and County Contract Covering Social Services and Community Programs - Aging Programs between the State of Wisconsin Department of Health Services and Milwaukee County and to accept the federal and state revenues provided thereunder, including any and all increases in allocations during the contract year, for the support of Department on Aging programs and services for older persons.

jlm
12/07/2012
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 19, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request for authorization to execute the 2013 State and County Contract Covering Social Services and Community Programs – Aging Programs and to accept the federal and state revenues provided thereunder, including any and all increases in allocations during the contract year.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

This resolution authorizes the Milwaukee County Executive to execute the 2013 State and County Contract with Wisconsin Department of Health Services (DHS) and enables the Director, Department on Aging, to accept federal and state revenues provided for under the 2013 Adopted Budget, as well as any and all increases in allocations during the contract year. The adoption of this resolution will not require the expenditure of any County Tax Levy not previously authorized in the 2013 Adopted Budget.

This resolution has no fiscal impact on 2012 other than the allocation of staff time required to prepare the accompanying report and resolution.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By: Gary W. Portenier, Program Planning Coordinator, Department on Aging

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 13-19

(ITEM 42) From the Director, Department on Aging, requesting authorization to execute 2013 Program and Service Contracts, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Adopted Budget for the Milwaukee County Department on Aging (the Department) allocates revenues and expenditures for the purchase of a variety of supportive programs and services for Milwaukee County older persons during 2013; and

WHEREAS, the Milwaukee County Commission on Aging was created by Chapter 53 of the General Ordinances of Milwaukee County as the designated Area Agency on Aging for the County under the Older Americans Act; and

WHEREAS, at its meeting on November 16, 2012, the Commission on Aging recommended awarding the following program and service contracts for the period January 1, through December 31, 2013:

	Provider Agency	Program/Service	Recommended Contract Award
1.	Interfaith Older Adult Programs, Inc.	Telephone Reassurance Services	$ 13,500
2.	Hmong/American Friendship Association, Inc.	Community Outreach and Access Services to Southeast Asian American Elderly: Translation and Interpretation	32,850
3.	Milwaukee Christian Center, Inc.	Community Outreach and Access Services to Southeast Asian American Elderly: Socialization, Recreation, and Education	53,550
4.	YMCA of Metropolitan Milwaukee, Inc.	Nutrition Site Supervision at Hart Park Senior Center	20,000
5.	Milwaukee Christian Center, Inc.	Nutrition Site Supervision at Milwaukee Christian Center	40,000
6.	Prospect Congregate Housing, Inc.	Nutrition Site Supervision at Lakeside Senior Enrichment Program	20,000

	Provider Agency	Program/Service	Recommended Contract Award
7.	SAGE Milwaukee, Inc.	Outreach and Services to Lesbian, Gay, Bisexual, and Transgender Elderly	$ 10,000
8.	Legal Action of Wisconsin, Inc.	Benefit Specialist/Legal Services	398,501
9.	Indian Council of the Elderly, Inc.	Services to Native American Elderly	84,572

; and

WHEREAS, at its meeting on November 16, 2012, the Commission on Aging recommended awarding the following program and service contracts for the period January 1, through December 31, 2013, with the provision that, contingent upon acceptable performance by the vendor and inclusion of sufficient funds in the Department's Adopted Budget, the contract may be renewed for one (1) additional year without a Request for Proposals (RFP) [File No. 98-19 (a)(a)]; and

WHEREAS, the following vendors performed satisfactorily under requirements of their 2012 Contract and with sufficient funds included in the Department's Adopted Budget for 2013, the Department recommends renewing the following contracts for the period January 1, through December 31, 2013:

	Provider Agency	Program/Service	Recommended Contract Award
10.	Alzheimer's Association of Southeastern Wisconsin, Inc.	Alzheimer's Counseling and Community Support Services	$ 50,000
11.	Life Navigators, Inc.	Family Support for Aging and Persons with Developmental Disabilities	15,075
12.	Bethesda Community Senior Citizens' Center, Inc.	Programs in Minority Senior Centers	85,000
13.	Project Focal Point, Inc. Senior Centers	Programs in Minority	60,000

	Provider Agency	Program/Service	Recommended Contract Award
14.	United Community Center, Inc.	Programs in United Community Center Senior Center	$ 373,189
15.	Interfaith Older Adult Programs, Inc.	Nutrition Site Supervision Services (9 Sites)	180,000
16.	Goodwill Industries of Southeastern Wisconsin, Inc.	Nutrition Site Supervision Services (12 Sites)	240,000

; and

WHEREAS, at its meeting on November 11, 2011, the Commission on Aging recommended awarding the following program and service contracts for the period January 1, through December 31, 2012, with the provision that, contingent upon acceptable performance by the vendor and inclusion of sufficient funds in the Department's Adopted Budget, the vendor may be awarded up to two (2) additional one-year contracts without an RFP [File No. 98-197(a)(a)]; and

WHEREAS, the following vendors performed satisfactorily under requirements of their 2012 Contract and with sufficient funds included in the Department's Adopted Budget for 2013, the Department recommends renewing the following contracts for year one of a two-year renewal option for the period January 1, through December 31, 2013:

	Provider Agency	Program/Service	Recommended Contract Award
17.	Jewish Family Services	Late Life Counseling Services	$ 33,000
18.	Interfaith Older Adult Programs, Inc.	Programs in Clinton and Bernice Rose Park, McGovern Park, Washington Park, Wilson Park and Lawrence P. Kelly Senior Centers	1,258,867
19.	Interfaith Older Adult Programs, Inc.	Employment, Training and Placement Services	40,500
20.	Interfaith Older Adult Programs, Inc.	Coordination of Neighborhood Services	271,232

	Provider Agency	Program/Service	Recommended Contract Award
21.	Interfaith Older Adult Programs, Inc.	Family Caregiver Support and Alzheimer's Disease Direct Services	$ 472,000
22.	Goodwill Industries of Southeastern Wisconsin, Inc.	Shopping and Errand Services	87,300
23.	Goodwill Industries of Southeastern Wisconsin, Inc.	Case Management and Delivery Services for Home Delivered Meals	995,603
24.	S. E. T. Ministry, Inc.	Outreach in Public Housing	67,500
25.	IMPACT Alcohol and Other Drug Abuse Services, Inc.	After Hours Telephone Coverage to Aging Resource Center	30,000

; and

WHEREAS, at its meeting on November 11, 2011, the Commission on Aging recommended awarding the Services to Asian American Elderly Contract to Asian American Community Center, Inc., for the period January 1, through December 31, 2012, with the provision that, contingent upon acceptable performance of the vendor and inclusion of sufficient funds in the Department's Adopted Budget, the vendor may be awarded up to two (2) additional one-year contracts without an RFP [File No. 98-197(a)(a)]; and

WHEREAS, although Asian American Community Center, Inc., continues to provide quality nutrition and social services to older persons participating in Services to Asian American Elderly and due to frequent delays in financial reporting, service reporting, and the late submission of their 2013 proposal, the Department is changing the Services to Asian American Elderly Program and this vendor to one requiring an annual RFP; and

WHEREAS, since progress is being made by Asian American Community Center, Inc., in resolving their program administration deficiencies and because sufficient funds exist in the 2013 Adopted Budget, the Department recommends a contract for the period January 1, through December 31, 2013, as follows:

	Provider Agency	Program/Service	Recommended Contract Award
26.	Asian-American Community Center, Inc.	Services to Asian American Elderly	$ 37,500

; and

WHEREAS, at its meeting on November 12, 2010, the Commission on Aging recommended awarding the following program and service contract for the period January 1, through December 31, 2011, with the provision that, contingent upon acceptable performance of the vendor and inclusion of sufficient funds in the annual County Budget, the contract may be renewed for two (2) additional years without an RFP [File No. 98-197(a)(a)]; and

WHEREAS, the following vendor performed satisfactorily under requirements of their 2012 Contract and with sufficient funds included in the Department's Adopted Budget for 2013, the Department recommends renewing the following contract for year two of the two-year renewal option for the period January 1, through December 31, 2013:

	Provider Agency	Program/Service	Recommended Contract Award
27.	Transit Express, Inc.	Specialized Elderly Transportation Services	$ 1,356,745

; and

WHEREAS, the above recommended contracts require authorization by the Milwaukee County Board of Supervisors; now, therefore,

BE IT RESOLVED, that the Director, Milwaukee County Department on Aging, is hereby authorized to enter into contracts for 2013 with the above named providers for programs, services, amounts, and contract periods indicated.

jlm
12/07/2012
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 19, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request for authorization to execute 2013 program and service contracts

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

This resolution authorizes the Director, Department on Aging, to execute twenty-seven (27) purchases of service contracts for 2013 that provide a wide range of programs and services to Milwaukee County older persons. All funds required to execute the contracts authorized herein depend on Federal and State grants and County Tax Levy included in the revenue and expenditure allocations for the Department on Aging in the 2013 Adopted Budget.

This resolution has no fiscal impact on 2012 other than the allocation of staff time required to prepare the accompanying report and resolution.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Gary W. Portenier, Program Planning Coordinator, Department on Aging

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 12-908

(ITEM 43) From the Director, Department on Aging, requesting authorization to execute a contract with the Wisconsin Department of Health Services (DHS) enabling the Department on Aging to serve as the Aging Resource Center of Milwaukee County under Family Care for the period January 1, through December 31, 2013, and to accept $2,773,238 and such other revenues as DHS may award to operate the Resource Center in 2013, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the State of Wisconsin Department of Health Services (DHS) engaged in a comprehensive initiative to redesign Wisconsin's Long-Term Support services for older adults and persons with disabilities; and

WHEREAS, the result of that initiative is the Long-Term Care Program Family Care; and

WHEREAS, a major purpose of Family Care is to divert persons requiring Long-Term Care from expensive publicly funded nursing homes to more appropriate community-based forms of care; and

WHEREAS, one component of Family Care enables counties to serve as Aging and Disability Resource Centers; and

WHEREAS, the Aging Resource Center of Milwaukee County is responsible for providing the following services: Information and Assistance; Benefits Counseling; access to Supplemental Security Income (SSI), Supplemental Security Income Exceptional Expense (SSI-E), and Medicaid; Food Stamps; Emergency Response; Elder Abuse and Protective Services; Transitional Services; Prevention and Early Intervention Services; Long-Term Care Options Counseling; and access to the Family Care Benefit; and

WHEREAS, the Milwaukee County Board of Supervisors has authorized the Department on Aging (the Department) to participate as the Aging Resource Center of Milwaukee County each year since 2000; and

WHEREAS, the Department is seeking authorization to continue to serve as the Aging Resource Center of Milwaukee County for the period January 1, through December 31, 2013; and

WHEREAS, the State of Wisconsin has allocated $2,773,238 to pay for the services to be provided by the Department as the Aging Resource Center of Milwaukee County in 2013; now, therefore,

BE IT RESOLVED, that the Milwaukee County Executive, or his designee, is hereby

authorized to execute a contract with the State of Wisconsin Department of Health Services (DHS) enabling the Department on Aging to serve as the Aging Resource Center of Milwaukee County for the period January 1, through December 31, 2013; and

BE IT FURTHER RESOLVED, that the Milwaukee County Executive, or his designee, is hereby authorized to accept $2,773,238 from DHS and such other revenues as DHS may award to operate the Aging Resource Center of Milwaukee County in 2013.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 19, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request for authorization to execute a contract with the Wisconsin Department of Health Services (DHS) to enable the Department on Aging to serve as the Aging Resource Center of Milwaukee County under Family Care for the period January 1, through December 31, 2013 and to except $2,773,238 in state and federal funds, and such other revenues as may be awarded to support the Aging Resource Center.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

This resolution authorizes the Milwaukee County Executive, or his designee, to execute a contract with the Wisconsin Department of Health Services (DHS) to enable the Department on Aging to serve as the Aging Resource Center of Milwaukee County under Family Care for the period January 1, through December 31, 2013.

The resolution also authorizes the Director, Department on aging, to accept $2,773,238 in state and federal funds, and such other revenues as may be awarded, to support the Department's activities as the Aging Resource Center of Milwaukee County under Family Care. The adoption of this resolution will not require the expenditure of any County tax levy not previously authorized in the 2013 Adopted Budget.

This resolution has no fiscal impact on 2012 other than the allocation of staff time required to prepare the accompanying report and resolution.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By: Gary W. Portenier, Program Planning Coordinator, Department on Aging

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 12-909

(ITEM 44) From the Director Department on Aging requesting authorization to submit the 2013-2015 Milwaukee County Area Plan for Older People to the Wisconsin Department of Health Services-Bureau on Aging and Disability Resources and to accept the federal and state revenues provided thereunder, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Milwaukee County Commission on Aging was created by Chapter 53 of the General Ordinances of Milwaukee County as the designated Area Agency on Aging under the Federal Older Americans Act; and

WHEREAS, the Older Americans Act requires each Area Agency on Aging to periodically submit an Area Plan to the designated State Unit on Aging; and

WHEREAS, the Milwaukee County Department on Aging (the Department), as staff to the Commission on Aging, has prepared the 2013-2015 Milwaukee County Area Plan for Older People; and

WHEREAS, this plan was prepared in the format prescribed by the State and with significant public comments and suggestions gathered at seven (7) public hearings held throughout Milwaukee County; and

WHEREAS, on November 16, 2012, the Milwaukee County Commission on Aging approved the 2013-2015 Plan for submission to the Wisconsin Department of Health Services-Bureau on Aging and Disability Resources, which is Wisconsin's designated State Unit on Aging; and

WHEREAS, the plan constitutes Milwaukee County's grant application for the Department's 2013 allocation of $5,427,865 under the Older Americans Act and State Aging Programs; and

WHEREAS, the revenues have been included in the 2013 Adopted Budget for the Department; and

WHEREAS, all local match required for these revenues was either included in the 2013 Adopted Budget or will be provided by service providers as a condition of their contract with the Department; now, therefore,

BE IT RESOLVED, that the County Executive and the Chairwoman of the Milwaukee County Board of Supervisors are hereby authorized to sign, and the Director, Department on Aging, is hereby authorized to submit, the 2013-2015

Milwaukee County Area Plan for Older People to the Wisconsin Department of Health Services-Bureau on Aging and Disability Resources; and

BE IT FURTHER RESOLVED, that Director, Department on Aging, is hereby authorized to accept the federal and state revenues that will be awarded to the Department on Aging pursuant to the submission and approval of the Plan.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 19, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request for authorization to submit the 2013-2015 Milwaukee County Area Plan for Older People to the Wisconsin Department of Health Services – Bureau on Aging and Disability resources and to accept the federal and state revenues provided thereunder

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

This resolution authorizes the Milwaukee County Executive and the Chairwoman of the Milwaukee County Board of Supervisors to sign, and the Director, Department on Aging, to submit, the 2013-2015 Milwaukee County Area Plan for Older People to the Wisconsin Department of Health Services – Bureau on Aging and Disability Resources. It also authorizes the Director, Department on Aging, to accept the federal and state revenues that will be awarded to the Department pursuant to the submission and approval of the plan.

Adoption of this resolution will require the expenditure of some County Tax Levy as part of the required local matching share for the anticipated $5,427,865 in federal and state aging funds in 2013. Both the Tax Levy and Area Agency grant funds have been included in the revenue and expenditure allocations for the Department on Aging in the 2013 Adopted Budget. Additional matching funds will be provided through in-kind and cash contributions from contract agencies as a condition of their contract with Milwaukee County Department on Aging.

This resolution has no fiscal impact on 2012 other than the allocation of staff time required to prepare the accompanying report and resolution.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Gary W. Portenier, Program Planning Coordinator, Department on Aging

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 13-20

(ITEM 45) From the Director, Department of Health and Human Services, requesting authorization to enter into 2013 Disabilities Services Division Purchase of Service Contracts for the Disability Resource Center, children's programs, and adults with disabilities, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Section 46.09 of the Milwaukee County Code of General Ordinances, the Director of the Department of Health and Human Services (DHHS) is requesting authorization to enter into 2013 Purchase of Service Contracts with community agencies for the Disabilities Services Division (DSD); and

WHEREAS, approval of the recommended contract allocations will allow DSD to provide a broad range of rehabilitation/treatment and support services to children and adults with disabilities in Milwaukee County in 2013; and

WHEREAS, the 2013 Budget for DHHS DSD includes sufficient funding for the recommended allocations; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize and direct the Director of the Department of Health and Human Services, or his/her designee, to enter into Disabilities Services Division Purchase of Service Contracts for the period of January 1, through December 31, 2013, or as otherwise indicated below, with the agencies and in the amounts listed below:

AGENCY			2013 PROPOSED CONTRACT
1		Alianza Latina Aplicando Soluciones	$30,000
2		Best Buddies Wisconsin	$30,000
3		Center for Communication, Hearing & Deafness, Inc.	$49,136
4		Community Advocates	$45,000
5		Curative Care Network	$614,923
6		Dungarvin, Inc.	$50,000
7		Easter Seals	$367,951
8		Epilepsy Foundation of Southeastern Wisconsin	$20,000
9		Goodwill Industries of Southeastern Wisconsin	$198,000
10		Hmong American Friendship Association	$25,000
11		Life Navigators (Formerly ARC – Milwaukee)	$336,043

AGENCY			2013 PROPOSED CONTRACT
12		Lutheran Social Services	$123,266
13		Milwaukee Center for Independence	$373,823
14		Milwaukee Time Exchange	$20,000
15		NRS Services LLC	$500,000
16		Next Door Foundation	$78,890
17		Penfield Children's Center	$587,799
18		Phoenix Care Systems, Inc. (Bell Therapy)	$10,000
19		Public Policy Forum (December 1, 2012- December 31, 2013)	$224,500
20		St. Ann's Center for Intergenerational Care	$32,489
21		St. Francis CAAC	$229,585
22		United Cerebral Palsy	$400,997
23		Vision Forward Association, Inc.	$41,360
23		WI Facets	$30,000
		Total	**$4,418,762**

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/26/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Director, Department of Health and Human Services, requesting authorization to enter into 2013 Disabilities Services Division purchase of service contracts for the Disability Resource Center, Children's Programs and Adults with Disabilities

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Department is requesting authorization to execute purchase of service contracts with a variety of community vendors for services to persons with disabilities and others with special needs within the DHHS-Disabilities Services Division (DSD).

B. Approval of this request will result in an expenditure of $224,500 for calendar year 2012 and $4,194,259 for calendar year 2013 for a total approval amount of $4,418,759.

C. The $224,500 in 2012 cost is being funded by prior year revenue as a result of reconciling final costs from the adult waiver programs. The 2013 Budget reflects a total appropriation of $6,620,141 in purchase of service appropriation authority (orgs 8361, 8381 and 8383 and account 8164; orgs 8341 & 8342 and accounts 8123 & 8161 and BHD's budget for Crisis Respite) which is sufficient to cover the proposed 2013 expenditure of $4,194,259. The majority of the remaining $2,425,882 will be used to fund the last six months of Birth-to-Three contracts.

D. No assumptions are made.

Department/Prepared By Clare O'Brien, Fiscal and Management Analyst

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-939

(ITEM 46) From the Director, Department of Health and Human Services, requesting authorization to execute a contract with the Wisconsin Department of Health Services (DHS) to operate the Disability Resource Center under the Family Care Program for the period January 1, 2013, through December 31, 2013, and to accept $2,074,753 in revenue, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the State of Wisconsin Department of Health Services (DHS) engaged in a comprehensive initiative to redesign Wisconsin's Long-Term Support services for the elderly and persons with disabilities; and

WHEREAS, the result of that initiative is the Family Care Program; and

WHEREAS, a major purpose of Family Care is to divert persons requiring Long-Term Care from expensive publicly funded nursing homes to more appropriate community-based forms of care; and

WHEREAS, one component of Family Care enables counties to serve as a Disability Resource Center (DRC); and

WHEREAS, the DRC of Milwaukee County is responsible for providing the following services: Information and Assistance; Benefits Counseling; access to Supplemental Security Income (SSI), Supplemental Security Income Exceptional Expense (SSI-E), and Medicaid; Food Share; Emergency Response; Adult Protective Services; Transitional Services; Prevention and Early Intervention Services; Long-Term Care Options Counseling; and access to the Family Care Benefit; and

WHEREAS, the Milwaukee County Board of Supervisors authorized the Department of Health and Human Services (DHHS) Disabilities Services Division (DSD) to participate as the DRC of Milwaukee County in June 2009; and

WHEREAS, DHHS DSD is seeking authorization to continue to serve as the DRC of Milwaukee County for the period January 1, through December 31, 2013; and

WHEREAS, the State of Wisconsin has allocated $2,074,753 to pay for the services to be provided by the DRC of Milwaukee County during 2013; now, therefore,

BE IT RESOLVED, that the Director of the Department of Health and Human Services, or his/her designee, is hereby authorized to enter into a contract with the State of Wisconsin Department of Health Services to operate the Disability Resource Center for the period January 1, 2013, through December 31, 2013, and to accept $2,074,753 and any addendum thereto.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/26/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Director, Department of Health and Human Services, requesting authorization to execute a contract with the Wisconsin Department of Health Services to operate the Disability Resource Center under the Family Care Program for the period January 1, 2013 through December 31, 2013 and to accept $2,074,753 in revenue

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director, Department of Health and HUman Services (DHHS) is requesting approval to enter into a 2013 contract with the State to operate a Disability Resource Center (DRC) under the State's Family Care program.

B. Approval to enter into the contract will enable the DHHS Disabilities Services Division to draw down revenue included in its 2013 Budget to fund the costs of operating the DRC. The State's general purpose revenue (GPR) of $2,074,753 provided under the contract will be matched by Federal Medicaid revenue of $1,915,162 for a total of $3,989,915 in State and Federal match. In addition, the 2013 Budget for the DRC includes tax levy of $837,579, which is also matched by 48 percent Federal revenue of $773,148.

C. There is no budgetary impact to 2012 or 2013 by approving the State DRC contract.

D. The fiscal note assumes the DRC will be able to earn 48 percent Federal match dollars based on 100 percent time reporting activity of staff in the DRC. If time reporting results do not support a 48 percent match rate, actual revenue reimbursement will be less than budgeted.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Clare O'Brien, Fiscal and Management Analyst

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 12-940

(ITEM 47) From the Director, Department of Health and Human Services, requesting authorization to increase 2012 Disabilities Services Division Purchase of Service Contracts for Birth to Three agencies, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Section 46.09 of the Milwaukee County Code of General Ordinances, the Director of the Department of Health and Human Services (DHHS) is requesting authorization to increase 2012 Purchase of Service Contracts with Birth to Three agencies in the Disabilities Services Division (DSD); and

WHEREAS, during 2012, DSD experienced under earning in several adult contracted program areas due to continued restrictions on new referrals because of Family Care expansion resulting in under spending of certain 2012 purchase of service adult contracted programs in the amount of approximately $190,000; and

WHEREAS, DSD is recommending allocation of the under spending to Birth to Three agencies to help offset the financial hardships of the those agencies who have continued to over earn Purchase of Service Contracts during 2012 and have continued to be required to identify other internal funding to maintain the program; and

WHEREAS, the Birth to Three agencies continue to provide high quality and critically important early intervention services to children age zero to three; and

WHEREAS, Birth to Three agencies are keeping pace with a high number of referrals while maintaining compliance with required federal indicators; and

WHEREAS, the 2012 Budget for DHHS DSD includes sufficient funding for the recommended allocations; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize and direct the Director of the Department of Health and Human Services, or his/her designee, to increase 2012 Disabilities Services Division Purchase of Service Contracts for the period of January 1, through December 31, 2012, in the amounts indicated below:

Agency	2012 Contract	2012 Recommended Increase	New 2012 Contract Amount
CCHD	$81,588	$78,032	$159,620
Curative	$1,229,846	$9,354	$1,239,200
Easter Seals	$545,401	$323	$545,724
LSS	$246,531	$0	$246,531
MCFI	$388,970	$1,396	$390,366
Next Door	$157,779	$13,901	$171,680
Penfield	$1,175,597	$52,551	$1,228,148
St. Francis	$459,169	$21,693	$480,862
Vision Forward	$82,719	$12,750	$95,469
Total	**$4,367,600**	**$190,000**	**$4,557,600**

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12/07/2012
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/26/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Director, Department of Health and Human Services, requesting authorization to increase 2012 Disabilities Services Division purchase of service contracts for Birth-to-Three agencies

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director of the Department of Health and Human Services (DHHS) requests authorization to increase 2012 Disabilities Services Division purchase of service contracts for Birth to Three agencies.

B. The total allocated for 2012 Birth to Three contracts is $4,367,600. This request would increase funding to Birth to Three agencies by $190,000 and increase the total allocation to $4,557,600 for 2012.

C. The $190,000 increase in the contracts will be funded by underspending in certain purchase of service contracts (org 8381/8164) in the adult programs in DSD. As of October 2012, the contracts are projected to be underspent by $191,555. As a result, there is no additional fiscal impact arising from approval of this request.

D. No assumptions are made.

Department/Prepared By Clare O'Brien, Fiscal and Management Analyst

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 13-23

(ITEM 48) From the Director, Department of Health and Human Services, requesting authorization to enter into 2013 Purchase of Service Contracts for the Housing Division, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Section 46.09 of the Milwaukee County Code of General Ordinances requires County Board approval for the purchase of human services from nongovernmental vendors; and

WHEREAS, per Section 46.09, the Director of the Department of Health and Human Services (DHHS) has requested authorization to enter into 2013 Purchase of Service Contracts with community agencies for the Housing Division; and

WHEREAS, the contract recommendations are within the limits of the 2013 Budget; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize and direct the Director, Department of Health and Human Services, or his/her designee, to enter into 2013 Housing Division Purchase of Service Contracts effective January 1, 2013, to December 31, 2013, with the agencies and in the amounts listed below:

PROVIDER	SERVICE/ PROGRAM	AMOUNT
City of Milwaukee	Milwaukee Continuum of Care	$ 50,000
Community Advocates	Coordinated Community Housing	45,000
Community Advocates	Domestic Abuse Counseling	15,353
Community Advocates	Emergency Shelter	17,982
Community Advocates	Resident Manager	72,500
Community Advocates	Shelter Plus Care Supportive Services	166,396
Guest House	Emergency Shelter	46,000
Guest House	Housing Development Support Services (Prairie Apartments)	49,000
Guest House	Shelter Plus Care Supportive Services	130,913
Hope House	Emergency Shelter	20,482
Mercy Housing	Housing Development Support Services	97,142
Our Space, Inc.	Housing Development Support Services (Lincoln and National)	176,529
Our Space, Inc.	Peer Support – Supported Apartments	97,154
Salvation Army	Emergency Shelter	54,406
Social Development Comm.	Emergency Shelter	52,994
Sojourner Family Peace Center	Domestic Abuse Counseling	15,000
Sojourner Family Peace Center	Emergency Shelter	52,017

PROVIDER	SERVICE/ PROGRAM	AMOUNT
Stay In Balance	Housing Development Support Services (Farwell Studios)	$ 90,000
The Cathedral Center	Emergency Shelter	175,000
Transitional Living Services	Housing Development Support Services (United House)	110,000
Transitional Living Services	Housing Development Support Services (Highland Commons)	140,000
Transitional Living Services	Supported Apartments.	264,345
United Methodist Children's Svcs	Housing Development Support Services (Grandview Apartments)	20,000
TOTAL for 2013		**$1,958,213**

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/26/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Director, Department of Health and Human Services (DHHS), requesting authorization to enter into 2013 Purchase of Service Contracts for programs within the Housing Division.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director of the Department of Health and Human Services (DHHS) is requesting authorization to execute 2013 Housing Division Purchase of Service contracts with community vendors.

Approval of this request will allow the Director of DHHS to execute purchase of service contracts to continue provision of contracted Domestic Abuse Counseling, Emergency Shelter Care, Shelter Plus Care, Supported Apartments and Peer Support-Supported Apartments, Permanent Supportive Housing Development, Coordinated Community Housing and Resident Manager services in addition to support for the Milwaukee Continuum of Care in the Housing Division for the period January 1, 2013 through December 31, 2013.

B. Total 2013 expenditures included in this request are $1,958,213.

C. There is no tax levy impact associated with approval of this request in 2013 as funds sufficient to cover associated expenditures are included as part of the Housing Division's 2013 Budget.

D. No assumptions are made.

Department/Prepared By Thomas F. Lewandowski, Fiscal & Management Analyst

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 13-21

(ITEM 49) From the Director, Department of Health and Human Services, requesting authorization to enter into 2013 Delinquency and Court Services Division Purchase of Service Contracts with community agencies for a variety of Delinquency and Court Services Programs, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Section 46.09 of the Milwaukee County Code of General Ordinances requires County Board approval for the purchase of human services from nongovernmental vendors; and

WHEREAS, per Section 46.09, the Director of the Department of Health and Human Services (DHHS) has requested authorization to enter into 2013 Purchase of Service Contracts with community agencies for the Delinquency and Court Services Division (DCSD); and

WHEREAS, the recommended contracts will ensure an integrated delivery system for delinquent youth of both provided and purchased services in the community; and

WHEREAS, the contract recommendations are within the limits of the 2013 Adopted Budget; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize and direct the Director of the Department of Health and Human Services, or his/her designee, to enter into 2013 Delinquency and Court Services Division Purchase of Service Contracts and or Service Agreements effective January 1, 2013, to December 31, 2013, with the agencies and in the amounts listed below:

PROVIDER	SERVICE/ PROGRAM	AMOUNT
Lad Lake	Day Treatment Program	$ 244,534
St. Charles Youth and Family Services	Day Treatment Program	489,066
Wisconsin Community Services	Day Treatment Program	489,066
Milwaukee Christian Center	First Time Juvenile Offender Program Tracking (Fee- for-Service)	215,000
Social Development Center	First Time Juvenile Offender Program Tracking (Fee- for-Service)	215,000

PROVIDER	SERVICE/ PROGRAM	AMOUNT
St. Charles Youth and Family Services	Group Care	$ 302,032
Nehemiah Project	Group Care	302,032
Southeastern Youth and Family Services	Group Care	302,032
Southwest Key Programs	Level 2 In-Home Monitoring Services	664,690
St. Charles Youth and Family Services	Level 2 In-Home Monitoring Services	480,746
New Horizon Center	Shelter Care – Girls	680,776
St. Charles Youth and Family Services	Shelter Care – Boys	1,557,707
Running Rebels Community Organization	Targeted Monitoring Program	1,525,944
TOTAL for 2013		**$7,468,625**

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12/07/2012
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/26/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Director, Department of Health and Human Services, requesting authorization to enter into 2013 Purchase of Service Contracts for programs within the Delinquency and Court Services Division

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director of the Department of Health and Human Services (DHHS) is requesting authorization to execute 2013 Delinquency and Court Services Division (DCSD) Purchase of Service contracts with community vendors.

Approval of this request will allow the Director of DHHS to execute purchase of service contracts and fee for service contracts to continue provision of contracted Day Treatment, First Time Juvenile Offender Tracking, Group Care, Level 2 In-Home Monitoring, Shelter Care and Targeted Monitoring services in the DCSD for the period January 1, 2013 through December 31, 2013.

B. Total 2013 expenditures included in this request are $7,468,625.

C. There is no tax levy impact associated with approval of this request in 2013 as funds sufficient to cover associated expenditures are included as part of DCSD's 2013 Adopted Budget.

D. No assumptions are made.

Department/Prepared By Thomas F. Lewandowski, Fiscal & Management Analyst

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-931

(ITEM 50) From the Director, Department of Health and Human Services, requesting authorization to enter into 2013 Delinquency and Court Services Division Professional Services Contracts with community vendors for Delinquency and Court Services Programs, by recommending adoption of the following:

AN AMENDED RESOLUTION

WHEREAS, per Section 56.30 of the Milwaukee County Code of General Ordinances, the Director of the Department of Health and Human Services (DHHS) has requested authorization to enter into 2013 Professional Services Contracts for the Delinquency and Court Services Division (DCSD); and

WHEREAS, in the past several years, DCSD has entered into a series of Professional Services Contracts to support essential staff activities and functions; and

WHEREAS, DCSD is responsible for providing for the care and safety of youth placed in the County Detention Facility; and

WHEREAS, in accordance with Milwaukee County's Request for Proposals (RFP) process, the providers; the Medical College of Wisconsin and Alternatives in Psychological Consultation, are being recommended to provide their respective services during 2013; and

WHEREAS, given the reasonable allowable fiscal agent and administrative costs contained in the current and proposed Youth Sports Authority Contract and past funding uncertainty and to ensure continuity and timeliness of Spring activities, DCSD is recommending a waiver of Section 56.30 of the Milwaukee County Code of General Ordinances that would normally require the solicitation for an RFP; and

WHEREAS, the County Board has identified Jewish Family Services to be the administrator of such a program; now, therefore,

BE IT RESOLVED, that the Director, Department of Health and Human Services, or his/her designee, is hereby authorized to enter into Professional Services Contracts for the period January 1, through December 31, 2013, in the amounts and with the providers listed below:

PROVIDER	SERVICE/PROGRAM	AMOUNT
Medical College of Wisconsin	Medical and Nursing	$147,352
Alternatives in Psychological Consultation	Mental Health	159,096

46 **TOTAL 2013 Professional Services Contracts for the**
47 **Disabilities Services Division** **$306,448**
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/26/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Director, Department of Health and Human Services, requesting authorization to enter into 2013 Professional Services Contracts for programs and services within the Delinquency and Court Services Division

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director of the Department of Health and Human Services (DHHS) is requesting authorization to execute 2013 Delinquency and Court Services Division (DCSD) professional service contracts.

Approval of this request will allow the Director, DHHS, to execute professional service contracts for Detention Center Medical and Mental Health Services to ensure necessary care and safety, as well as a professional service contract to provide support for the Youth Sports Authority. All contracts cover the period January 1, 2013 through December 31, 2013.

B. Total 2013 expenditures included in this request are $406,448.

C. There is no tax levy impact associated with approval of this request in 2013 as funds sufficient to cover associated expenditures are included as part of DCSD's 2013 Adopted Budget.

D. No assumptions are made.

Department/Prepared By Thomas F. Lewandowski, Fiscal & Management Analyst

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 13-22

(ITEM 51) From the Director, Department of Health and Human Services, requesting authorization to enter into 2013 Purchase of Service Contracts for Management Services Division Programs, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Section 46.09 of the Milwaukee County Code of General Ordinances, the Director of the Department of Health and Human Services (DHHS) is requesting authorization to enter into a 2013 Purchase of Service Contract for community services with IMPACT, Inc., for the Management Services Division (MSD); and

WHEREAS, the recommended contract will fund the Community Information Line 211 Program, which provides critical services within the community; and

WHEREAS, the contract recommendation is within limits of relevant 2013 State/County Contracts and the 2013 Adopted Budget; now, therefore,

BE IT RESOLVED, that the Director of the Department of Health and Human Services, or his/her designee, is hereby authorized to enter into a contract for the period of January 1, 2013, through December 31, 2013, with IMPACT, Inc., in the amount of $480,000.*

*$380,000 from MSD + $100,000 from the Behavioral Health Division

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/26/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Director, Department of Health and Human Services, requesting authorization to enter into a 2013 Purchase of Service Contract for community services with IMPACT, Inc. for the Management Services Division

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A.) Per Section 46.09, the Director of the Department of Health and Human Services (DHHS) is requesting authorization to enter into a 2013 Purchase of Service Contract with IMPACT, Inc. for the Community Information Line 211 Program in the Management Services Division (MSD).

B.) Approval of the requested purchase of service contract would result in an expenditure of $480,000 with 211-IMPACT.

C.) Sufficient funds in the amount of $480,000 are included in the 2013 Adopted Budget for the 211 IMPACT contract. This funding reflects tax levy of $338,162, $41,838 in Wisconsin Home Energy Assistance Program (WHEAP) revenue and $100,000 in BHD AODA revenue.

D. This fiscal note assumes expenditures cannot exceed the amounts authorized for the purchase of service contract.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Clare O'Brien, Fiscal and Management Analyst

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 12-934

(ITEM 52) From the Director, Department of Health and Human Services, requesting authorization to enter into a 2013 Professional Services Contract for specialized accounting services with Quick Financial Solutions, LLC, in the amount of $159,880, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Section 56.30 of the Milwaukee County Code of General Ordinances, the Director of the Department of Health and Human Services (DHHS) is requesting authorization to enter into a 2013 Professional Services Contract with Quick Financial Solutions, LLC, in the amount of $159,880; and

WHEREAS, under state and federal guidelines, the County is required to monitor agencies that receive state and federal funding; and

WHEREAS, the County would face a significant loss of federal and state revenue if it failed to adequately monitor state and federally funded programs; and

WHEREAS, part of this effort involves consulting and accounting services to enhance Children's Long-Term Support (CLTS) Medicaid Waiver fiscal management in order to maximize the Disabilities Services Division's (DSD) ability to draw down state and federal revenue; and

WHEREAS, in order to perform these consulting and accounting functions effectively, it was determined that it was necessary for DHHS to secure the experience and expertise of a professional consulting firm with current experience in governmental and non-profit accounting and auditing, including familiarity with Medicaid Waiver Programs and Medicaid cost reporting; and

WHEREAS, professional services to be provided include analysis and review of the components of the CLTS Medicaid Waiver Program, including creation and preparation of monitoring and reporting tools for program staff to more efficiently and effectively manage the CLTS Medicaid Waiver Program of the State of Wisconsin; and

WHEREAS, the contract is necessary to maintain the current Prior Authorization procedures used by DSD and also to assist DSD in the transition to the automated system under development; and

WHEREAS, there is no budgetary impact associated with this request as funding for this contract is included in the 2013 Budget; and

WHEREAS, Quick Financial Solutions, LLC, is a Certified Disadvantaged Business Enterprise; now, therefore,

BE IT RESOLVED, that the Director of the Department of Health and Human Services, or his/her designee, is hereby authorized to enter into a 2013 Professional Services Contract with Quick Financial Solutions, LLC, in the amount of $159,880 for the period January 1, 2013, through December 31, 2013.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/26/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From the Director, Department of Health and Human Services, requesting authorization to enter into a 2013 professional services contract with Quick Financial Solutions LLC, in the amount of $159,880 in the Management Services Division.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director of the Department of Health and Human Services (DHHS) is requesting authorization to enter into a 2013 professional services contract with Quick Financial Solutions LLC (QFS), in the amount of $159,880 in the Management Services Division (mSD).

Approval of this request will allow the Director of DHHS to execute a 2013 professional services contract with Quick Financial Solutions LLC to continue provision of contracted Children's Long Term Support (CLTS) Medicaid Waiver fiscal management, the required review of provider agency audits and other fiscal monitoring activities. These efforts serve to enhance and maximize DSD's ability to draw down State and Federal revenue

B. Total 2013 expenditures included in this request are $159,880.

C. There is no tax levy impact associated with approval of this request in 2013 as funds sufficient to cover associated expenditures are included as part of the DHHS 2013 Budget.

D. No assumptions are made.

Department/Prepared By Thomas R. Lewandowski, Fiscal & Management Analyst

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-935

(ITEM 53) From the Director, Department of Health and Human Services, requesting authorization to retrospectively amend the amounts of the Federal Fiscal Year (FFY) 2012 Wisconsin Home Energy Assistance Program (WHEAP) subcontracts with the Social Development Commission (SDC) and Community Advocates, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Section 46.09 of the Milwaukee County Code of General Ordinances, the Director of the Department of Health and Human Services (DHHS) has requested authorization to retrospectively amend the amounts of the Federal Fiscal Year (FFY) 2012 Wisconsin Home Energy Assistance Program (WHEAP) subcontracts with the Social Development Commission (SDC) and Community Advocates; and

WHEREAS, SDC was unable to expend their entire FFY 2012 Contract award; and

WHEREAS, DHHS was unable to expend its entire budgeted FFY 2012 WHEAP allocation; and

WHEREAS, Community Advocates had documented expenses in excess of their contract award for the same period; and

WHEREAS, each of the recommended contracts that pertains to Energy Assistance is funded with WHEAP revenue and the contract adjustment will have no tax levy impact; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby authorizes and directs the Director, Department of Health and Human Services, or his/her designee, to retrospectively amend and reduce the Federal Fiscal Year (FFY) 2012 Wisconsin Home Energy Assistance Program (WHEAP) subcontract with the Social Development Commission, from $1,902,639 to $1,895,890, and to amend and increase the Community Advocates contract, which was in the amount of $525,273, by $41,469 for a revised FFY 2012 WHEAP total contract in the amount of $566,742.

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12/07/2012
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/26/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Director, Department of Health and Human Services, requesting authorization to retrospectively amend the amounts of the FFY2012 Wisconsin Home Energy Assistance Program (WHEAP) subcontracts with the Social Development Commission (SDC) and Community Advocates

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A.) Per Section 46.09 of the Milwaukee County Code of General Ordinances, the Director of the Department of Health and Human Services (DHHS) has requested authorization to retrospectively amend the amounts of the FFY2012 Wisconsin Home Energy Assistance Program (WHEAP) subcontracts with the Social Development Commission (SDC) and Community Advocates. The contracts, which run on the federal fiscal year cycle, ended on September 30, 2012.

B.)The total revenue included in the amended WHEAP FFY2012 contract is $2,759,218. This revenue funded Milwaukee County staff and administration costs as well as the SDC and Community Advocates contracts. Milwaukee County underspent its amount for administration by $34,720 and SDC underspent its amended contract of $1,902,639 by $6,749. In contrast, Community Advocates overspent its amended contract of $525,273 by $42,177.

The department is seeking to increase the Community Advocates contract by $41,469 by transferring $34,720 from Milwaukee County's allocation and reducing SDC's contract by $6,749.

C.) There is no tax levy impact by approving the request as the recommended contract amounts are within the State Wisconsin Home Energy Assistance Program (WHEAP) allocation.

D. This fiscal note contains no assumptions.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Clare O'Brien, Fiscal and Management Analyst

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 13-24

(ITEM 54) From the Director, Department of Health and Human Services, requesting authorization to enter into a 2013 Contract with the State of Wisconsin for social services and community programs, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Sections 46.031 and 49.325 of the Wisconsin State Statutes require that Milwaukee County enter into contracts with the State of Wisconsin Departments of Health Services and Children and Families for social services and community programs (otherwise referred to as "Community Aids"); and

WHEREAS, while formal contracts have not yet been submitted by the State, the State has provided an advisory notification of funding for 2013 for social services and community programs; and

WHEREAS, Department of Health of Human Services (DHHS) staff have compared revenues in the State's Advisory Notification to revenues that were anticipated in the 2013 Budget, and based on the notification, the contract is expected to include $63,816,790 (Community Aids of $32,361,946, earmarked revenues of $20,854,688, and the Third Party Administrator Adjustment of $10,600,156) after adjusting for a Family Care intercept amount of $8,305,873 and Income Maintenance intercept amount of $2,700,000; and

WHEREAS, the total anticipated revenue is basically consistent with the revenue contained in the 2013 Budget for Basic County Aids (BCA) and earmarked revenues for DHHS and the Behavioral Health Division (BHD); and

WHEREAS, it is in the County's best interest to execute contracts in a timely manner to improve cash flow and maximize interest earnings; and

WHEREAS, the County will not receive any State Community Aids revenue until the County Board has authorized the DHHS Director to execute the contract; and

WHEREAS, in light of the above, the Director of DHHS is requesting authorization from the County Board to execute the contracts for social services and community programs so that the contract can be executed in a timely manner once it is received from the State of Wisconsin; now, therefore,

BE IT RESOLVED, that the Director of the Department of Health and Human Services, or his/her designee, is hereby authorized to enter into contracts with the State of Wisconsin Departments of Health Services and Children and Families covering social services and community programs for the period January 1, through December 31, 2013, and any addendum thereto.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/26/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Director, Department of Health and Human Services requesting authorization to enter into a 2013 contract with the State of Wisconsin for Social Services and Community Programs

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☒ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		171,069
	Net Cost		-171,069
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Authorization is requested to sign the 2013 Social Services and Community Programs contracts with the State Departments of Health Services and Children and Families. Approval will allow Milwaukee County to receive State revenue for county services to persons with disabilities, substance abuse problems and juvenile delinquents and their families as mandated by State and/or Federal law.

B. The state's Social Services and Community Programs contracts include various separate revenues used to fund the Department of Health and Human Services (DHHS) (including the Behavioral Health Division). Approval to sign the 2013 contracts will allow Milwaukee County to receive funds.

C. DHHS staff has compared revenues in the State Advisory notification to revenues that were anticipated in the 2013 Budget. The majority of anticipated revenues are basically consistent with budgeted revenues .

The state funding notice reflects a net revenue increase of $185,766 compared to the 2013 Budget (see Attachment 1). This is the result of the State notice reflecting:

1) An additional $171,069 in net Basic County Aids (BCA) revenue. The State contract reflects $32,361,946 in BCA compared to $32,190,877 in the 2013 Budget. This additional revenue would provide for a tax levy surplus. The overall BCA amount has been adjusted to reflect the $8,305,873 BCA intercept for Family Care as well as a $2.7 million reduction for the operation of the State Income Maintenance Program.

2) A $15,351 reduction in Birth to 3 funding. The department anticipates receiving the full allocation and has discussed this issue with the State.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

3) A $30,048 increase in revenue for various BHD programming. These funds will be applied to additional client services.

The only tax levy impact anticipated in the items above is the surplus in BCA revenue.

D. There were no assumptions made. The fiscal information was taken from the State's initial 2013 contract advisory notification.

Department/Prepared By Clare O'Brien, Fiscal and Management Analyst

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 12-938

(ITEM 55) From the Director, Department of Health and Human Services, requesting authorization to enter into 2013 Income Maintenance and Child Care Contracts and a Marcia P. Coggs Center lease agreement with the State of Wisconsin, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Section 49.78 of the Wisconsin State Statutes authorizes the State of Wisconsin Department of Health Services (DHS) to enter into a contract with Milwaukee County for the performance of administrative functions for Income Maintenance Programs under that subsection; and

WHEREAS, Section 49.826 of the Wisconsin State Statutes authorizes the State of Wisconsin Department of Children and Families to enter into a contract with Milwaukee County for the performance of administrative functions for the Wisconsin Shares child care subsidy program; and

WHEREAS, County Ordinances require that departments obtain authorization from the County Board in order to execute contracts; and

WHEREAS, Section 49.78 of the Wisconsin State Statutes require the County to contribute $2.7 million of its Basic County Aids (BCA) allocation for 2013; and

WHEREAS, included as an attachment to the DHS contract is a one-year lease (January 1, to December 31, 2013) for the use of 84,327 square feet of space at the Marcia P. Coggs Human Services Center; and

WHEREAS, per Wisconsin State Statutes, the County must maintain certain State Income Maintenance and Child Care employees in the Milwaukee County Employee Retirement System (ERS), and the State will reimburse the County for the employer contribution; and

WHEREAS, in light of the above, the Director of the Department of Health and Human Services is requesting authorization from the County Board to execute the Income Maintenance and Child Day Care Contracts and Marcia P. Coggs Center lease; now, therefore,

BE IT RESOLVED, that the Director of the Department of Health and Human Services, or his/her designee, is hereby authorized to enter into 2013 Contracts with the State of Wisconsin covering Income Maintenance and Child Day Care Administration for the period of January 1, through December 31, 2013, and any addenda thereto.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/26/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Director, Department of Health and Human Services, requesting authorization to enter into 2013 Income Maintenance and Child Care contracts and Marcia P. Coggs Center lease agreement with the State of Wisconsin .

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☒ Decrease Operating Expenditures

☐ Increase Operating Revenues

☒ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		137,743
	Revenue		-239,988
	Net Cost		-102,245
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Authorization is requested to enter into the 2013 contracts with the State Department of Health Services (DHS) for the Income Maintenance program and with the State Department of Children and Families (DCF) for the Child Day Care program. Approval will allow Milwaukee County to receive State reimbursement revenue for certain shared services functions such as Records Center Services, Employee Benefits Support, IT services and Mail Services. In addition, this approval includes the Coggs Center lease (January 1 to December 31, 2013) with DHS.

B. The revenue anticipated in the State lease is $1,690,825 which is 4 percent, or $68,431 higher, than the 2012 lease. The square footage rate was increased due to increases in utilities and security.

Outside lease revenue included in the 2013 Budget is $1,720,394. After accounting for an additional $2,400 anticipated from the Friedens Food Pantry, the total outside lease revenue for 2013 is $1,693,225 which reflects a reduction of $27,169 compared to the 2013 Adopted Budget.

In addition, the county is statutorily required to contribute $2.7 million of its Basic County Allocation (BCA) toward the Income Maintenance program in Milwaukee County. This contribution is included in the 2013 Budget.

A total of $332,424 in Shared Services revenue is included in the 2013 Budget. Due to the State's decision to relocate its files out of the department's facility at 37th and Michigan by the 1st quarter of 2013, a deficit of about $75,000 is anticipated.

C. Overall, a $102,245 net tax levy deficit is anticipated, which is the result of the following:

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

1) $137,743 expenditure surplus - This is due to a reduction in costs associated with the Records Center. The budget anticipated a full year of cost for the operation of the 37th and Michigan Records Center. However, the State will be vacating the space in the 1st quarter and DHHS will continue to utilize the space thru the 2nd quarter.

2) $239,988 revenue deficit - DHHS anticipates a shortfall of $27,169 in outside lease revenue and $212,819 in Records Center revenue compared to the 2013 Budget.

3) The expenditure surplus and revenue deficit result in an anticipated net tax levy deficit of $102,245.

DHHS will work diligently to reduce costs elsewhere and maximize revenue where possible to cover this shortfall in 2013. This will be included in all 2013 quarterly reports from the department.

D. The fiscal note assumes that the State will occupy the full 84,327 square feet of space for the entire year. However, the lease allows DHS to vacate contiguous office space in excess of 5,000 square feet with at least 90 days written notice. If this should occur, this will negatively impact the 2013 anticipated lease revenue.

In addition, the fiscal note assumes that 100% time reporting required for the shared services component will be completed by county staff and actual hourly rates will be consistent with budgeted hourly rates.

Department/Prepared By Clare O'Brien, Fiscal and Management Analyst

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/12/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Fiscal Note from the Chief Information Officer, Information Management Services Division for IT Services related to the 2013 Income Maintenance and Child Care contracts and Marcia P. Coggs Center lease agreement with the State of Wisconsin

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.

B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.

C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.

D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

A. Authorization is requested by the Department of Health and Human Services (DHHS) to execute the 2013 contracts for Income Maintenance and Child Care and Marcia P. Coggs Center lease agreement with the State of Wisconsin. IT services provided to the State Divisions by the Information Management Services Division (IMSD) is included within DHHS's overall contract with the State. IMSD is preparing a separate fiscal note due to the fact that the revenue and corresponding expense are part of IMSD's budget.

B. 2013 Revenue and expenditures from the State of Wisconsin are included in IMSD's 2013 requested budget. The total charge to the state is $1,066,953 for 12 months of IT services.

C. Due to the fact that through the 2013 budget process, IMSD proposed the full $1,066,953 in revenue and corresponding expense with the state IT services there is no budgetary impact to this request.

D. The fiscal note assumes that the County Board of Supervisors will provide DHHS the authority to execute the 2013 contracts for Income Maintenance and Child Care and Marcia P. Coggs Center lease agreement with the State of Wisconsin

Department/Prepared By Laurie Panella, Deputy Chief Information Officer

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Supervisor Mark Borkowski, Chairperson
From the Committee on Judiciary, Safety and General Services, reporting on:

File No. 12-903

(ITEM 56) From the Director of Child Support Services, requesting authorization to execute an extension of Child Support's Professional Services Agreement with DNA Diagnostic Center, Inc., for the provision of genetic testing services from January 1, 2013 through December 31, 2013, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Department of Child Support Services, pursuant to §767.80 (6m) Wisconsin Statutes, is required to establish paternity for any child born in the County who does not have a father's name on the birth certificate; and

WHEREAS, the Department is required to provide genetic testing in paternity cases pursuant to §767.84 (5) Wisconsin Statutes; and

WHEREAS, the Department is required to use a state-approved genetic test vendor in order to have the test costs qualify for federal reimbursement; and

WHEREAS, the State of Wisconsin recognizes DNA Diagnostic Center Inc. as an approved vendor for genetic testing; and

WHEREAS, the Director of Child Support has requested authorization to execute a one year extension of the terms of its current contract with DNA Diagnostic Center Inc.; and

WHEREAS, the 2013 Department budget provides an appropriation of $475,000 for this service; now, therefore,

BE IT RESOLVED, that the Director of Child Support Services is hereby authorized to execute an extension of the contract for genetic testing with DNA Diagnostic Center Inc. effective January 1, 2013 through December 31, 2013.

jmj
11/19/12
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/16/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From the Director, Child Support Services, requesting authorization to execute an extension of the Child Support contract for genetic test services with DDC Inc.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director of Child Support Services requests the County Board's authorization, by resolution, for the Department to extend its current contract with DDC Inc., which ends December 31, 2012, but provides the option for one additional one-year extensions, for the period January 1, 2013, through December 31, 2013.

B. There are no direct costs, savings or anticipated revenues associated with this action in the current budget year.

C. There is no budgetary impact associated with this contract in the current year or subsequent year, as the Department has budgeted for this extension in 2013.

D. No further assumptions are made.

Department/Prepared By Department of Child Support Services, Jim Sullivan, Director

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-930

(ITEM 57) From the Director of Child Support Services, requesting authorization to renew the contract with YWCA of Greater Milwaukee for the provision of child support services to participants enrolled in the Supporting Families Through Work Transitional Jobs Program, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the YWCA of Greater Milwaukee is in the second year of a four year Department of Labor Transitional Jobs grant under which it has developed the Supporting Families through Work Transitional Jobs Program; and

WHEREAS, the grant requires the YWCA to provide specified child support services to program participants; and

WHEREAS, the Department of Child Support Services has personnel trained and experienced in providing the required child support services and has provided these services under the grant for the past year; and

WHEREAS, the YWCA of Greater Milwaukee proposes to pay Child Support Services $97,635.35 for the second year of the four year grant, to provide these child support services; now, therefore,

BE IT RESOLVED, that the Director of Child Support Services is hereby authorized to renew the contract with the YWCA of Greater Milwaukee to provide child support services to participants enrolled in the Supporting Families through Work Transitional Jobs Program.

jmj
11/30/12
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/21/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From Jim Sullivan , Director, Child Support Services, requesting authorization to renew a contract with the YWCA of Greater Milwaukee to participate in Supporting Families Through Work ,a Department of Labor Transitional Jobs Program.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☒ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	97,635.35	97,635.35
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director of Child Support Services requests the County Board's authorization, by resolution, for the Department to renew a contract with the YWCA of Greater Milwaukee to particicpate in Supporting Families Through Work, a transitional jobs program.

B. Anticipated revenues associated with this action in the current budget year are $97,635.35.

C. The budgetary impact associated with this contract in the current year and the subsequent year, are $97,635.35 annually.

D. No further assumptions are made.

Department/Prepared By Department of Child Support Services Jim Sullivan, Director

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-948

(ITEM 58) , From the Chief Judge, requesting permission to transfer $25,000 from the 2012 Wisconsin Community Services (WCS) Repeat Intoxicated Driver Intervention Program (SCRAM services) contract to the 2012 WCS Pretrial Drug Testing contract and to increase the not to exceed amount on the 2012 WCS Pretrial Drug Testing contract from $158,274 to $183,274 by reducing the not to exceed amount of the 2012 WCS Repeat Intoxicated Driver Intervention Program from $512,051 to $487,051, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Milwaukee County Board of Supervisors adopted the 2012 budget, File No. 11-426 on November 7, 2011, and approved by the County Executive, which included funding for alternatives to incarceration with contract responsibilities to include oversight and administration by the Chief Judge of Milwaukee County; and

WHEREAS, the Chief Judge executed 2012 Professional Services Contracts with WCS for provision of Repeat Intoxicated Driver Intervention Programming and Pretrial Drug Testing services; and

WHEREAS, as a result of Milwaukee County's participation in the National Institute of Corrections Evidence-Based Decision Making Initiative and implementation of Universal Screening, pretrial service programs have undergone significant re-design; and

WHEREAS, this program re-design resulted in unused SCRAM funds due to reduced utilization of SCRAM units for pretrial defendants and an increase in the number of defendants on pretrial supervision ordered to pretrial drug testing, resulting in a drug testing budget deficit; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize the Chief Judge to transfer $25,000 from the 2012 Wisconsin Community Services (WCS) Repeat Intoxicated Driver Intervention Program (SCRAM services) contract to the 2012 WCS Pretrial Drug Testing contract, and to increase the not to exceed amount on the 2012 WCS Pretrial Drug Testing contract from $158,274 to $183,274 by reducing the not to exceed amount of the 2012 WCS Repeat Intoxicated Driver Intervention Program from $512,051 to $487,051.

jmj
11/30/12
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/27/2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: WCS Pretrial Drug Testing Deficit-Transfer of Funds from WCS Repeat Intoxicated Driver Intervention Program

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Transfer $25,000 from the 2012 Wisconsin Community Services (WCS) Repeat Intoxicated Driver Intervention Program (SCRAM services) contract to the 2012 WCS Pretrial Drug Testing contract and increase the not to exceed amount on the 2012 WCS Pretrial Drug Testing contract from $158,274 to $183,274 by reducing the not to exceed amount of the 2012 WCS Repeat Intoxicated Driver Intervention Program from $512,051 to $487,051. No fiscal impact. Absorbed within agency budget.

Department/Prepared By Holly Szablewski/Dave Ehlinger

Authorized Signature Jeffrey Kuenn

Did DAS-Fiscal Staff Review? ☐ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-958

(ITEM 59) From the Clerk of Circuit Court, requesting authorization to enter into a contract for 2013 - 2015 with Legal Aid Society, that allows legal staff from Legal Aid Society to act as guardian ad litem in Milwaukee County Family and Children's court cases involving indigent parties, as appointed by the Courts, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Clerk of Circuit Court is requesting permission to enter into a three-year contract with the Legal Aid Society and the amount for the first year of the contract, from January 1 through December 31, 2013, will be $1,814,400, the second year, from January 1 through December 31, 2014, will be $1,834,000, and the third year, from January 1 through December 31, 2015, will be $1,859,200; and

WHEREAS, this contract allows legal staff from the Legal Aid Society to act as guardians ad litem in Milwaukee County court cases involving indigent parties, as appointed by the Courts; and

WHEREAS, this contract is the result of a Request for Proposal process and also is the continuation of a long-standing and successful relationship between the Courts and the Society; and

WHEREAS, there are sufficient funds in the budget to cover the cost of this contract; and

WHEREAS, at its meeting on December 6, 2012, the Committee on Judiciary, Safety and General Services recommended approval of the said request (vote 6-0); and

WHEREAS, at its meeting on December 13, 2012, the Committee on Finance, Personnel and Audit concurred with the actions of the Judiciary, Safety and General Services Committee to approve (vote 8-0); now, therefore,

BE IT RESOLVED, that the contract between Milwaukee County and the Legal Aid Society is authorized to allow legal staff to act as guardians ad litem in Milwaukee County Family and Children's court cases involving indigent parties as approved by the courts.

jmj
11/30/12
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/20/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Execution of Contract

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		1,814,400
	Revenue		
	Net Cost		1,814,400
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The proposed contract for 2013 through 2015 will allow the legal staff of the Legal Aid Society, a non-profit organization, the ability to represent indigent parties in Milwaukee County court cases as appointed by the Courts.

B. The contract provides for 2,800 cases each year as per the following schedule:

Calendar year 2013	2,800 cases @ $648/case = $1,814,400
Calendar year 2014	2,800 cases @ $655/case = $1,834,000
Calendar year 2015	2,800 cases @ $664/case = $1,859,200

C. There are sufficient funds to cover the cost of the contract in within A/C 0001-200-2821-6108 (Family Division) and A/C 0001-200-2861-6108 (Children's Division)

D. The contract between Milwaukee County and the Legal Aid Socieity is a renewal of an on-going contract.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By David P. Ehlinger, CPA

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 12-988

(ITEM 60) From the Fiscal and Budget Administrator, Department of Administrative Services, requesting authorization to enter into a three year Memorandum of Understanding with the Milwaukee Police Department for servicing of cellular 9-1-1 calls placed within or near City limits, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the 2012 Adopted Budget provides $4,007,031 in property tax levy funding to the Office of the Sheriff to provide dispatcher services including response to emergency 9-1-1 phone calls; and

WHEREAS, the cost to continue for these services in the Office of the Sheriff's 2013 Budget request totaled $4,212,294, an increase over 2012 of $205,263 or 5 percent; and

WHEREAS, this agreement would implement the purchase by the County of servicing of cellular 9-1-1 phone calls originated within the City of Milwaukee from the City of Milwaukee Police Department; and

WHEREAS, the 2013 Budget for the Office of the Sheriff provides resources for remaining services, including servicing of 9-1-1 phone calls placed in suburban municipalities and dispatch of Sheriff's resources; and

WHEREAS, the proposed agreement is for a total of $463,000; and

WHEREAS, a two percent escalator is included in the agreement which would result in total expenditures of $472,260 in 2014, and $481,705 in 2015; and

WHEREAS, it is estimated that this arrangement will save approximately $425,208 over the three-year life of the agreement versus the cost to continue to provide this service in the Office of the Sheriff; and

WHEREAS, the proposed agreement includes one mutual two-year optional extension, for which County Board approval would be required to implement; and

WHEREAS, at its meeting on December 6, 2012, the Committee Judiciary, Safety and General Services recommended approval of the said request (vote 4-2); and

WHEREAS, at its meeting on December 13, 2012, the Committee on Finance, Personnel and Audit concurred with the actions of the Judiciary, Safety and General Services Committee to approve (vote 5-2); now, therefore,

BE IT RESOLVED, that Milwaukee County enters into the attached three-year Memorandum of Understanding with the City of Milwaukee to purchase servicing of cellular 9-1-1 calls placed within the City of Milwaukee, effective January 1, 2013 to January 1, 2016, with an optional two-year extension through January 1, 2018.

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11/30/12
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 15, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Enter into three-year memorandum of understanding with the City of Milwaukee to provide cellular 9-1-1 response services.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☒ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Department of Administrative Services – Fiscal Division is requesting approval to enter into a three year memorandum of understanding (MOU) with the City of Milwaukee to service cellular 9-1-1 calls placed within the City limits.

B. There is no impact in 2012, as the agreement would take effect on January 1, 2013. There is no impact in 2013, as the proposed cost for services of $463,000 has been included in the 2013 Adopted Budget. The MOU calls for 2 percent escalators in 2014 and 2015, which would result in costs of $472,260 in 2014 and $481,705 in 2015.

C. These estimates reflect the cost of the MOU agreement with the City of Milwaukee in the amount of $463,000, which is budgeted in non-departmental agency 1975, for servicing of cellular 9-1-1 calls.

D. Assumptions are based on the agreed-upon MOU.

Department/Prepared By Josh Fudge, Fiscal and Strategic Planning Coordinator, DAS-FIscal

Authorized Signature _____
Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

File No. 12-987

(ITEM 61) From the Fiscal and Budget Administrator, Department of Administrative Services, requesting authorization to set forth a model which clarifies the policy intent of the Board for the provision of shared services and the transition of management of the County Correctional Facility-South from the Office of the Sheriff to the Executive Branch, effective April 2013, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the 2013 Adopted Budget transfers management of the County Correctional Facility – South (CCFS) to a Superintendent, appointed by the County Executive, effective April 1, 2013; and

WHEREAS, there are several services that require collaboration between the Office of the Sheriff and the Superintendent in order to operate the CCFS and the County Correctional Facility – Central (CCFC) in a manner that is both safe for inmates and the public, and efficient with taxpayer resources; and

WHEREAS, the Office of the Sheriff and the former Superintendent of the House of Corrections effectively collaborated on these services prior to the transfer of the CCFS to the Sheriff in January 2009; and

WHEREAS, the intent of the 2013 Adopted Budget is to return to this collaborative relationship between the two agencies; and

WHEREAS, collaboration between the two agencies would prevent needless duplication of services that would waste taxpayer money; and

WHEREAS, the services identified to date include:

- Inmate Medical and Mental Health Services
- Inmate Transportation
- Inmate Meals/Commissary
- Inmate Trust Accounts
- Inmate Property
- Inmate Bail Payments
- Training of Corrections Officers
- Inmate Telephone Services
- Inmate Laundry
- Housing of Pre-Trial Inmates at the CCFS due to high population at the CCFC
- Absconder Unit;

; and

WHEREAS, the following changes have been deemed to be safe, cost-effective ways to house pre-trial and sentenced inmates; and

WHEREAS, the use of internal crosscharges for these services is deemed as unnecessary and would be a roadblock to cooperation; now, therefore,

BE IT RESOLVED, that Milwaukee County hereby clarifies its intent that the Office of the Sheriff and the Superintendent of the CCFS work collaboratively to provide any and all shared services necessary to house pre-trial and sentenced inmates in a safe and cost effective manner, without the use of internal crosscharges and the Policy of the County shall be that shared services identified to date are to be provided as follows:

Inmate Transportation between the CCFS and CCFC: The existing contract with G4S-Wackenhut, and associated expenditure authority, to provide this service will remain with the Office of the Sheriff. The Office of the Sheriff and the Superintendent will collaborate on inmate movement between the two facilities as appropriate, and on any future developments with the contract.

Bail Payments: The contract with Government Payment Services for inmate bail payments and kiosks will be retained by the Office of the Sheriff, and the Superintendent and Sheriff will work collaboratively to ensure the equipment and services work and that all revenue is credited to the appropriate agency.

Training of Corrections Officers as new classes are hired: The Sheriff will assist in providing background investigations and training of new Corrections Officers hired by the new House of Correction until the Superintendent is ready to perform those tasks independently, preferably on a cooperative basis with the Sheriff.

Absconder Unit: The Sheriff will seek and detain any inmate who absconds from the CCFS, the Huber Program, or the Electronic Monitoring program, at no charge to the CCFS.

Inmate Medical and Mental Health Services: The 2013 Adopted Budget requires that the Superintendent manage the inmate medical and mental health programs at both facilities. Due to budgeted staffing levels and facility capabilities (there is no functioning infirmary at the CCFS), the inmate medical and mental health units shall be physically located at the CCFC, and staff of the unit shall treat inmates as necessary regardless of the facility in which they are housed. Provided that the Sheriff provides all inmate medical staff total access as needed, it is recommended that the Superintendent not charge the Sheriff for care of inmates who are under the jurisdiction of the Sheriff, as long as access is provided.

Policy requires the Sheriff to accept those inmates transferred from the CCFS to the CCFC due to medical or mental health condition as necessary and at no charge to the CCFS.

While the budget requires that the Superintendent manage the Inmate Medical program, adopted policy is that both agencies will work collaboratively to ensure that inmate medical and mental health services are provided at a level sufficient for both the County and the Sheriff to comply with state and federal law.

Inmate Food and Commissary: The existing contract with Aramark, and associated expenditure authority, to provide food and commissary services to inmates at both facilities be shifted to the Superintendent, and that the Superintendent continue to provide food and commissary to inmates at the CCFC at no charge to the Sheriff. It is also recommended that the Superintendent work with Aramark and the Sheriff to ensure that all revenues derived from the CCFC commissary be credited to the Sheriff.

Inmate Laundry: The existing arrangement whereby staff and inmates at the CCFS perform laundry services for both the CCFS and CCFC remains. Staff and associated expenditure authority will remain with the new CCFS agency, and the Superintendent shall continue to provide the service to the CCFC at no charge to the Sheriff.

Housing of Pre-trial Inmates When CCFC Population Approaches the Limits set by the Christensen Consent Decree: Prior to the transfer of the CCFS to the Sheriff, the Sheriff and Superintendent worked collaboratively to transfer pre-trial inmates from the CCFC to the CCFS when the CCFC pre-trial population approached the cap set forth in the Christensen Consent Decree. This collaborative arrangement is set forth in policy, and that the Superintendent be required to accept pre-trial inmates from the CCFC when the Sheriff indicates the CCFC population is close to the cap. It is also recommended that a policy be adopted that this housing of pre-trial inmates will take place at no cost to the Sheriff so long as inmate population data is provided by the Sheriff on a cooperative basis, and that the CCFS be allowed to charge the Sheriff if no or inadequate data is provided that would justify the transfer of inmates. It is also the policy of Milwaukee County that the CCFC is to place a priority on housing pre-trial inmates, and that the Sheriff will make every effort to transfer sentenced inmates to the CCFS in an expeditious manner.

Inmate Telephone: The contract with Century Link for inmate telephone services be transferred to the Superintendent, and that Superintendent work

with the Sheriff and Century Link to ensure that revenue derived from inmate phone calls placed at the CCFC is credited to the Office of the Sheriff.

Inmate Trust Accounts: The inmate trust account will be jointly administered by the Sheriff and the Superintendent. The Sheriff and Superintendent will identify those positions responsible for these accounts to the County Board and County Executive no later than the July 2013 cycle, and those positions will work on a collaborative basis to reconcile the accounts accurately and in a timely manner.

Inmate Property Rooms: The 2013 Adopted Budget provides a number of positions at each facility to collect, hold and disburse inmate property. The Superintendent and the Sheriff shall work collaboratively to ensure that Inmate property is held and transferred between the facilities as appropriate.

;and

BE IT FURTHER RESOLVED, that it is the expectation of Milwaukee County that the Sheriff will leave in place sufficient quantity and quality of staff to operate the CCFS in an effective and safe manner during the transition period and in order to effectuate the transfer as required by the 2013 Adopted Budget and as envisioned through the items above, the following position changes are implemented:

All positions budgeted in the CCFS as of November 7, 2012 (low orgs with a 43 prefix), or the Inmate Medical and Mental Health unit (low orgs 4039 and 4041) shall remain in the new CCFS agency (Agency 430), with adjustments made based on the 2013 Adopted Budget. Any position transferred via administrative action from a low org with a prefix of 43, or low orgs 4039 or 4041, to a low org with a prefix of 40 shall be reversed effective April 1, 2013. The only exceptions are as follows:

Any funded or unfunded Deputy Sheriff (including bi-lingual), Deputy Sheriff Sergeant, Deputy Sheriff Lieutenant, or Sheriff's Deputy Captain that was budgeted in a low org with a 43 prefix is transferred to low org 4038 effective December 21, 2012. Prior to April 1, 2013, the Sheriff will make an effort to fill vacant Correction Manager or Correction Officer Lieutenant positions in the CCFS, utilizing a temporary assignment to a higher classification if necessary.

The position of Fiscal Operations Manager-HOC, title code 00004444, is transferred from low org 4312 to the Department of Administrative Services – Fiscal Division (DAS-Fiscal, low org 1157), as of December 21, 2012, so that DAS-Fiscal may begin recruiting for this vital position without delay. The

position will then be transferred to the CCFS (low org 4311) effective April 1, 2013.

In order to ensure an orderly transition, the Superintendent of the House of Correction, vacant Assistant Superintendent positions, or vacant Corrections Manager positions may be filled by the Executive Branch and may begin work at the CCFS prior to April 1, 2013. It is assumed that any individuals hired under this provision and existing Sheriff's staff will work cooperatively to operate the facility in a safe and efficient manner.

1.0 FTE unfunded Pubic Safety Fiscal Analyst (title code 00004595) currently located in low org 4312, is transferred as of December 21, 2012 to low org 4002 so that it may remain with the Office of the Sheriff after the transition of the CCFS to a Superintendent.

For consistency, all funded and unfunded Corrections Officer 1 – Sheriff positions (title code 00058515) that are budgeted in the CCFS (low orgs with a prefix of 43) be retitled as Corrections Officer 1 (title code 00058500). Likewise, all funded and unfunded Corrections Officer 1 positions (title code 00058500) located in any low org with a 40 prefix (mainly the CCFC) be retitled to Corrections Officer 1 – Sheriff (title code 00058515).

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11/30/12
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 26, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Clarifying Policy Intent Related to the Transfer of the Community Correctional Facility - South.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. There is no fiscal or budgetary impact from the attached resolution, so long as the shared services are provided on a cooperative basis as envisioned by the resolution, which clarifies the policy intent of the Board as related to shared services and the transition of management of the County Correctional Facility-South from the Office of the Sheriff to a re-created stand-alone department.

Department/Prepared By Josh Fudge, Fiscal and Strategic Planning Coordinator, DAS-Fiscal

Authorized Signature _____
Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

RECEIVED
2012 NOV 26 PM 5:00
COUNTY BOARD
CHAIRMAN

File No. 12-919

(ITEM 62) From the Office of the Sheriff, requesting authorization to grant an extension to an existing contract with Aramark Correctional Services, Inc. for the provision of food service at the County Correctional Facilities for the period of January 1, 2013 until December 31, 2013, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Sheriff of Milwaukee County requests the authority to grant an extension to an existing contract with Aramark Correctional Services, Inc. for the provision of food service at the County Correctional Facilities for the period of January 1, 2013, until December 31, 2013; and

WHEREAS, the County Correctional Facility – South (CCFS), formerly the House of Correction (HOC), began contracting for food services in 2003 with Aramark Correctional Services, Inc. with an initial five-year contract that was completed on December 31, 2008; and

WHEREAS, in the fall of 2008, the CCFS issued an RFP for food service provision and Aramark was selected as the provider; and

WHEREAS, in December of 2008, County Board File No. 08-428 was approved which granted the CCFS the authority to enter into a contract with Aramark Correctional Services, Inc. for food service provision at the County Correctional Facilities; and

WHEREAS, the term of the contract approved by County Board File No. 08-428 was from January 1, 2009 until December 31, 2010, with an additional three one-year extensions subject to the approval of the County Board's Judiciary Committee and the total term of the contract is not to exceed a total of five years; now, therefore,

BE IT RESOLVED, the Sheriff is hereby authorized to grant an extension to the existing contract with Aramark Correctional Services for food service provision for the period of January 1, 2013, to December 31, 2013.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/20/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: The Sheriff of Milwaukee County requests the authority to grant an extension to Aramark Correctional Services, Inc. for Food Service provision at the County Correctional Facilities

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Sheriff of Milwaukee County is requesting the authority to grant an extension to an existing contract with Aramark Correctional Services, Inc. for the provision of food service at the County Correctional Facilities for the period of January 1, 2013 to December 31, 2013. The 2013 Adopted Budget for the Office of the Sheriff includes funding of $3,217,422 for food service provision which will be sufficient for the contract costs for 2013.

Department/Prepared By Molly Pahl, Fiscal Operations Manager

Authorized Signature William R. Lethlean

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-929

(ITEM 63) From Corporation Counsel, recommending payment in the amount of $20,000 to David Brill in wages and $5,000 to First, Albrecht & Blondis, S.C. in attorneys' fees in settlement of David Brill v. Milwaukee County, ERD Case No. CR2011-00307 and EEOC Charge No. 26G201100596C, by recommending adoption of the following:

A RESOLUTION

WHEREAS, David Brill was hired as a Correction Officer in June of 2009 in the Sheriff's Office; and

WHEREAS, David Brill was injured at the end of his training in June of 2009 and as a result was unable to participate in subsequent training classes for correction officers in October of 2009, January of 2010 and April of 2010; and

WHEREAS, David Brill worked light duty for the Sheriff between November of 2009 and April of 2010 while he received treatment for his injury; and

WHEREAS, no future correction officer training classes were scheduled at the time that Brill was unable to participate in the April of 2010 class; and

WHEREAS, the Sheriff's office did not have in April of 2010 any conclusion from Brill or his physicians whether Brill would be able to perform the duties of a Correction Officer or whether he would be permanently unable to do so; and

WHEREAS, without this knowledge, the Sheriff's office separated Brill from employment during his probationary period after learning that Brill would be unable to participate in the April of 2010 training class for correction officers; and

WHEREAS, Brill provided medical documentation approximately two months later that he would be permanently unable to perform the duties of a Correction Officer position; and

WHEREAS, Brill claimed that he was an individual with a disability at the time of his separation or that at the time of his separation the County knew or should have known that he would never be able to work as a Correction Officer and therefore the County violated the law which requires an employer to assist a disabled employee to locate alternate positions with the employer that will accommodate the employee's disability; and

WHEREAS, the County did not believe that Brill had presented information to substantiate that he was an individual with a disability at the time of his separation and therefore did not provide him with assistance locating other County employment; and

WHEREAS, Brill filed a claim of disability discrimination with the Wisconsin Equal Rights Division (ERD) and the Equal Employment Opportunity Commission (EEOC) alleging that Milwaukee County refused to reasonably accommodate his disability; and

WHEREAS, the Wisconsin ERD issued an initial determination in the County's favor but the EEOC subsequently issued a determination in Brill's favor; and

WHEREAS, the parties engaged in mediation suggested and sponsored by the EEOC and reached a tentative settlement agreement; and

WHEREAS, the tentative settlement agreement provides for a dismissal of all complaints and a release of all claims against Milwaukee County in return for Brill to be administratively granted 0.5 years of service credit, for Brill to be provided assistance by the County to identify any vacant, non-promotional County positions that could reasonably accommodate his disability and skills, a payment by Milwaukee County to Brill in the amount of $20,000 in wages and a payment by the Wisconsin County Mutual Insurance Corporation in the amount of $5,000 in fees to his attorneys First, Albrecht & Blondis S.C.; and

WHEREAS, the Office of Corporation Counsel recommends this settlement; now, therefore,

BE IT RESOLVED, that Milwaukee County approves the granting of 0.5 years of service credit to Brill, the granting of assistance by the County to Brill to identify any vacant, non-promotional County positions that could reasonably accommodate his disability and skills, the payment by Milwaukee County to Brill of $20,000 in wages and the payment by the Wisconsin County Mutual Insurance Corporation of $5,000 in fees to his attorneys First, Albrecht & Blondis S.C., in return for a dismissal of the pending discrimination complaints and a release of employment claims against the County.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 21, 2012

Original Fiscal Note X

Substitute Fiscal Note ☐

SUBJECT: A RESOLUTION to approve a settlement agreement related to discrimination and other claims by David Brill.

FISCAL EFFECT:

No Direct County Fiscal Impact

Existing Staff Time Required

X Increase Operating Expenditures
(If checked, check one of two boxes below)

X Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	25,000	0
	Revenue	(0.00)	0
	Net Cost	25,000	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The County is proposing a settlement to former employee David Brill. Adoption of this settlement will result in the granting of 0.5 years of service credit to David Brill, the provision of job relocation assistance, a payment to David Brill of $20,000 in wages and a payment by the Wisconsin County Mutual Insurance Corporation to his attorneys for fees in the amount of $5000.
B. Approval of this Resolution authorizes a payment of $20,000.00 to David Brill for wages and a payment of $5000.00 to First, Albrecht & Blondis S.C. by Wisconsin County Mutual Insurance Corporation. The $5000 payment will be applied to the County's deductible.

Department/Prepared By Corporation Counsel

Authorized Signature Mark A. Hardy

Did DAS-Fiscal Staff Review? Yes X No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-924

(ITEM 64) From Corporation Counsel, requesting authorization to amend the contract with Whyte, Hirschboeck & Dudek, S.C. to a total amount not to exceed $100,000 to represent Milwaukee County for prosecution of the County's claims against potentially responsible parties for losses or damages relating to the failure of the O'Donnell Park parking structure, by recommending adoption of the following:

A RESOLUTION

WHEREAS, a parapet wall of the O'Donnell Park parking structure fell on June 24, 2010, resulting in the death of Jared Kellner and injuries to the Wosinski's and Kellner's; and

WHEREAS, the O'Donnell Park parking structure was closed for an extended period of time resulting in a loss of revenue to Milwaukee County and extensive repairs were required to the structure at a significant cost to Milwaukee County; and

WHEREAS, various parties have filed multiple suits against Milwaukee County and others related to the death and injuries that occurred and Whyte, Hirschboeck & Dudek (WHD) has been retained by the Wisconsin County Mutual Insurance Corporation to represent and defend Milwaukee County's interests in those lawsuits; and

WHEREAS, WHD acquired extensive knowledge and experience of the facts and issues related to the parking structure construction, repair and related matters; and

WHEREAS, WHD has extensive specialized knowledge and experience in the area of construction litigation; and

WHEREAS, it is advantageous to Milwaukee County to retain the services of WHD to utilize its general legal experience and its specific legal experience related to the parking structure in order to prosecute Milwaukee County's claims against potentially responsible parties for loss or damages relating to the failure of the O'Donnell Park parking structure; and

WHEREAS, the cost for this representation will relate only to those legal services that are required to prosecute Milwaukee County's claims and will not include under this contract the cost of legal services incurred to defend Milwaukee County's interests in the pending litigation; and

WHEREAS, Corporation Counsel has negotiated a contract that provides for a discounted hourly rate not to exceed $220 and in the event of a recovery by Milwaukee County, a reduced contingency fee offset by any fees paid at the hourly rate; and

WHEREAS, County Board file No. 12-79 approved a contract with WHD for a sum not to exceed fifty thousand dollars ($50,000) and those funds have been expended; and

WHEREAS, Corporation Counsel requests authorization to increase the potential fees to be paid under this contract by fifty thousand dollars ($50,000) to a total authorization of one hundred thousand dollars ($100,000); and

WHEREAS, there are sufficient funds in the 2013 litigation reserve account, Org. Unit 1961, to pay for the legal services described in this resolution; now, therefore,

BE IT RESOLVED, that Corporation Counsel is authorized and directed to amend the contract with Whyte, Hirschboeck & Dudek S.C. to prosecute the claims that the County has against potentially responsible parties for losses or damages related to the failure of the O'Donnell Park parking structure, for a total amount not to exceed $100,000.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 19, 2012

Original Fiscal Note X

Substitute Fiscal Note ☐

SUBJECT: Resolution to Amend a Contract with Whyte, Hirschboeck & Dudek S.C. relating to O'Donnell Park.

FISCAL EFFECT:

No Direct County Fiscal Impact

Existing Staff Time Required

X Increase Operating Expenditures
(If checked, check one of two boxes below)

X Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	$50,000.00
	Revenue	0	0
	Net Cost	0	$50,000.00
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Approval of this Resolution will authorize an amendment to the contract with Whyte, Hirschboeck & Dudek S.C. for hourly fees, up to a total of $100,000, to pursue Milwaukee County's claims against responsible parties for the damages suffered by Milwaukee County relating to the O'Donnell Park parking structure. The amendment authorizes an encumbrance of $50,000.00 from the 2013 budget for Org Unit 1961, Litigation Reserve Account, upon expenditure of the $50,000 previously authorized from the 2012 budget for this account.

Department/Prepared By Corporation Counsel

Authorized Signature Mark A. Grady

Did DAS-Fiscal Staff Review? Yes No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-923

(ITEM 65) From Corporation Counsel, recommending payment of 2011 furlough hours in the matter of *Milwaukee County v. Wisconsin Employment Relations Commission (WERC) and American Federation of State, County and Municipal Employees (AFSCME)*, Case No. 11-CV-12137, by recommending adoption of the following:

A RESOLUTION

WHEREAS, AFSCME filed a complaint in 2009 with the Wisconsin Employment Relations Commission (WERC) related to, among other things, the County's adoption of furlough days for 2010; and

WHEREAS, while those proceedings were pending and prior to receipt of any ruling from the WERC, the County adopted a budget for 2011 that included the imposition of furlough hours for employees in 2011; and

WHEREAS, the WERC thereafter ruled in 2011 that, among other things, the County failed to bargain in good faith with respect to the imposition of furlough days in excess of 45 hours per employee; and

WHEREAS, the WERC ordered, among other things, that AFSCME employees affected by the 2010 furlough days in excess of 45 hours should be re-paid with interest and further ordered that the County restore and maintain the status quo that existed prior to the furlough hours being unlawfully imposed; and

WHEREAS, the County sought review of the WERC decision in circuit court; and

WHEREAS, the circuit court issued a decision dated February 27, 2012, that among other things, affirmed the WERC ruling that the County violated its obligation to bargain in good faith when it imposed the 2010 furlough days in excess of 45 hours for affected AFSCME employees and affirmed the WERC order that the County maintain the status quo; and

WHEREAS, at its meeting on July 26, 2012, the County Board of Supervisors approved the payment of 2010 furlough hours in excess of forty-five (45) hours per employee to affected AFSCME employees; and

WHEREAS, AFSCME alleges that the 2011 furlough hours violated the WERC order that required the County to maintain the status quo and violated its collective bargaining agreement that was in force and effect at that time and AFSCME continues to seek recovery of those hours in the litigation; and

WHEREAS, payment of the 2011 furlough hours in excess of forty-five (45) hours per employee to affected AFSCME employees is estimated to have a cost of $1,176,000 including principal and interest and interest will continue to accrue in the future of approximately $10,000 per month, as more specifically set forth in the fiscal note; and

WHEREAS, the successful outcome of additional litigation over the legality of the 2011 furlough hours is uncertain; and

WHEREAS, Milwaukee County currently has funds available that could be used to pay the 2011 furlough hours but such funds may not be available in the future and the potential receipt of an order to pay those hours in the future may create significantly greater budgetary difficulties at that time than would payment of those hours; and

WHEREAS, at its meeting on December 6, 2012, the Committee on Judiciary, Safety and General Services recommendation for approval failed (vote 2-3) resulting in a recommendation to REJECT the said request; now, therefore,

BE IT RESOLVED, that in order to avoid the accumulation of continuing interest costs and to avoid potential future budgetary difficulties related to a possible payment and to resolve litigation with AFSCME over the imposition of furlough hours in 2011, Milwaukee County approves the payment of 2011 furlough hours, in excess of forty-five (45) hours per employee, to the affected AFSCME employees with applicable interest.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/19/2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: 2011 Furlough Day Payback Estimate

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	1,176,000	
	Revenue		
	Net Cost	1,176,000	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. A proposal would be before the County Board and County Executive to pay back the furlough hours incurred in 2011 that exceeded a limit of 45 hours for AFSCME DC-48. The 45 hour limit is based on a previous court ruling applicable to 2009 and 2010 furlough hours for AFSCME DC-48. A request was made to provide an estimate of the dollars that would be paid if the 45 hour limit was applied to furlough hours taken by AFSCME DC-48 for the 2011 fiscal year that ended on December 31, 2011. If so determined by County resolution, the County would make a settlement payment to the members of the union through payroll, along with an interest payment for back interest owed.
B. The total cost of the settlement would be approximately $1,176,000, which includes a principal payment of $990,000 for the furlough hours that exceeded the 45 hour limit, and $186,000 for interest on furlough hour settlement. The settlement calculation was based on a download of all furlough hours taken by AFSCME DC-48 employees during the 2011 calendar year. A total of 208 furlough hours were assigned to certain departments that had AFSCME DC-48 employees. Based on other State actions, the total furlough hours were reduced to 104 hours, with no additional furlough hours to be assigned or taken after July 2012. Of the 1,285 employees who were assigned furlough hours, only 897 would be receiving payout for hours that exceeded the limit. Many of these employees would be receiving a back payment of 59 hours, based on the assigned furlough hours of 104 hours. Some employees will exceed the 59 hours since they were still completing assigned furlough hours for the 2010 fiscal year. The average wage rate of the settlement is $21.00, and the average principal settlement is $1,100, and interest settlement of $200. Some individuals are greater than this settlement amount since their wage rates are higher.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

C. The funding would have to come from a contingency reserve establishh for the 2012 budget. No funds have been set aside for this payment. The 2012 preliminary financial results, indicates that the County is anticipating a surplus for the year.
D. No adjustment has been made for employees who were on a leave of absence, and were allowed to take furlough hours during this leave of absence. In the previous settlement, the County reduced the furlough hours for extended leaves of absences of employees. In addition, the calculated settlement does not provide for any adjustment for overtime, since furlough hours were not considered part of the overtime calcualtion. Further adjustments may be required if a final settlement is approved for payment.

Department/Prepared By Scott B. Manske, Comptroller

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Supervisor Gerry Broderick, Chairperson
By the Committee on Parks, Energy and Environment, reporting on:

File No. 12-6

(ITEM 66) A resolution to **RECEIVE AND PLACE ON FILE** (vote 6-0) an informational report from the Milwaukee Public Museum dated November 28, 2012, regarding Fiscal Year 2012 Update.

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MILWAUKEE
PUBLIC MUSEUM

Date: November 28, 2012

To: Chairwoman M. Dimitrijevic
Supervisor W. Johnson, Jr.
Supervisor G. Broderick

CC: Jay Williams

Subject: Report from the Milwaukee Public Museum
Fiscal 2012 –Financial Update

Summary

The continuing purpose of the museum is to educate, explore, discover and preserve the world and its people. MPM's mission, across time and cultures, is to be a world class museum that focuses on the intersections between people and the environment and the impact each has on the other.

MPM had a difficult financial year, the main drivers of which are described below. In spite of these financial impacts, the museum achieved a number of successes in support of its mission.

- The Museum received a grant of $588,467 from NASA to develop and implement an out-of-school program on planetary science for underserved high school students. MPM will partner with Boys & Girls Clubs of Greater Milwaukee to introduce students to planetary science by immersing them in the process of producing a planetary show – from researching topics to writing script to production of 4 5-minute videos that will be seamed together into a show. Those students will become mentors, presenting their products to peers and younger students as well as their families.

- MPM, in conjunction with MPS Foundation, received a 3-year grant ($150,000) from the Helen Bader Foundation to bring every MPS third grade student to the museum to immerse them in targeted programming on planetary and earth sciences. This programming will directly link to the learning objectives outlined by the district.

- 220 youth from underserved communities in Milwaukee took part in the Museum's Summer Urban Academy, a series of 4 programs that were designed around the installation and impact of the Museum's 7th floor green roof and work to build a greater understanding of the scientific process and the improvement of overall science literacy. Museum educators also conducted outreach education to community clubs in order to bring dynamic, inquiry-based programming to an additional 100 youth. The third component was the opportunity for each family to receive a Family Summer Exploration Pass, enabling the youth to share with their family their experiences through visits to the museum.

- The Museum's SPARK program, free programming for caregivers and their loved ones suffering from beginning to mid-level Alzheimer's disease and other forms of dementia, received high praise. The Helen Bader Foundation, which sponsored the initial program, is very thrilled with the success we are having at MPM and has asked MPM to host the training and management of the consortium.

- The Museum hosted two traveling exhibits this past year, *Cleopatra: the Search for the Last Queen of Egypt* (closed on April 30, 2012); *Art and the Animal* (May 26 – September 3, 2012).

- MPM received an IMLS grant for $146,382 to partner with The Field Museum of Natural History to convert the institutions' 31,000 handwritten, paper-based catalog records of its Silurian fossil invertebrate collections to electronic form in the KE Emu Collections Management System. The project will improve access to the collections and make information about them more accurate, engaging, and widely available to diverse audiences of research scientists, the general public, and students of all ages.

- The MPM's world famous typewriter collection is now making its way around the world electronically. http://oztypewriter.blogspot.com/2012/11/on-this-day-in-typewriter-history_7335.html

- The Museum has eight emeritus curators and nine adjunct curators as well as two honorary curators.

- In the past year, the museum has benefited from more than 23,600 hours of donated time from volunteers in the areas of docent tours, special events, collection help, and many other areas.

Financial Results (Audited)

Fiscal 2012 was a financially difficult year for the museum despite increasing attendance numbers for the museum. Base museum attendance, excluding the traveling exhibition, was up 15% over the prior year while the theater/planetarium was slightly down (1.4%). MPM's average annual attendance for the past ten years is 703,000. As has been previously reported, attendance for the Cleopatra Exhibition was well below expectations and the financial impact of that shortfall was significant, generating a ($0.9 million) loss within the fiscal 2012 results.

Attached are audited financial statements for fiscal 2012. MPM is showing a total loss of ($3.5 million) for the fiscal year. What caused this decrease? The primary reason was the expensing of $3.4 million related to Pension and Retiree Medical obligations of a defined benefit plan. The $3.4 million is made up of $667,325 in cash payments to the plan and a $2.7 million (non-cash) increase in the actuarially determined liability. This obligation relates to retiree benefits for certain employees inherited from Milwaukee County when the museum incorporated in 1992. The value of the pension plan assets contributed by MPM is $5.7 million as of 9/30/12.

Without this expense our decrease in net assets would have been $107,223. This reflects that our loss from the traveling exhibit was partially offset by new gifts to our capital campaign and investment income.

Similar to other institutions across the country with a defined benefit plan for retirees, MPM faces the challenge of the growth in this liability. It should be noted that no one has been added to this plan since 1992.

Museum management took actions to change the structure of the museum and reduce the dependence on the financial success of traveling exhibits. These actions have positioned MPM for a more sustainable financial future.

As reflected in the County Budget, MPM continues to work to revise the existing Lease and Management Agreement (LMA) by the first quarter of 2013.

Looking Forward

We continue to work on our infrastructure and permanent exhibits to improve the museum-going experience for our visitors. "*Real Pirates*" opens to the public on December 14th. The exhibition will run through May 27, 2013.

Please contact me if you have any questions or concerns with the enclosed materials.

Sincerely,

Michael A. Bernatz

Michael A. Bernatz
Chief Financial Officer
Milwaukee Public Museum

MPM Consolidated Statement of Activities for the Year Ended 8/31/12

	Yearend Actual	Yearend Budget	Dev	Prior Year Actual	Prior Year Change
Revenue:					
Contributions and Membership	3,269,607	3,400,975	(131,368)	3,247,404	22,202
Special Event Revenue	555,902	479,550	76,352	401,665	154,237
Public Support	3,502,376	3,502,376	0	3,502,376	0
Admissions	2,874,678	6,023,487	(3,148,809)	2,086,432	788,246
IMAX/Planetarium	772,299	963,928	(191,629)	850,583	(78,285)
Programs	157,376	187,395	(30,020)	188,441	(31,065)
Contributed Services	312,192	0	312,192	288,824	23,368
Restaurant and Facility Rental	266,761	403,764	(137,003)	388,947	(122,186)
Retail	567,074	744,557	(177,483)	740,594	(173,520)
Other income	201,382	103,345	98,037	117,861	83,522
Net assets released from restrictions	1,708,017	951,904	756,113	1,119,365	588,652
Total Unrestricted Revenue	14,187,664	16,761,280	(2,573,615)	12,932,492	1,255,172
Operating Expenses:					
Curatorial	1,261,436	1,173,528	87,908	1,266,901	(5,465)
Exhibits	3,523,118	4,403,409	(880,291)	1,019,556	2,503,562
Special Events	253,111	203,000	50,111	169,977	83,134
Imax/Planearium	624,176	652,106	(27,931)	736,414	(112,238)
Programs	529,158	522,996	6,162	571,632	(42,474)
Contributed Services	312,192	0	312,192	288,824	23,368
Restaurant and Facility Rental	64,889	53,841	11,048	90,260	(25,371)
Retail	507,646	580,729	(73,083)	638,205	(130,559)
Fundraising	1,179,566	1,196,168	(16,602)	1,034,695	144,871
Administrative	2,216,986	2,862,729	(645,744)	2,264,790	(47,804)
Facilities	3,273,197	3,005,802	267,395	3,144,645	128,552
Interest	217,810	215,400	2,411	249,893	(32,082)
Marketing	598,177	507,634	90,542	589,807	8,370
Depreciation	1,415,410	1,309,421	105,989	1,510,418	(95,008)
Total Operating Expenses	15,976,869	16,686,763	(709,893)	13,576,015	2,400,855
Inc (dec) in unrestricted net assets before non operating items	(1,789,205)	74,517	(1,863,722)	(643,522)	(1,145,683)
Non Operating Items:					
Pension & Post Retirement Benefits Expense	(3,417,852)	(744,000)	(2,673,852)	(494,872)	(2,922,980)
Investment Earnings	157,998	0	157,998	237,981	(79,983)
Gain on Refinancing	0	0	0	10,853,676	(10,853,676)
Loss on interest rate swap liablity	(11,530)	0	(11,530)	(273,014)	261,485
Total Non Operating Items	(3,271,383)	(744,000)	(2,527,383)	10,323,770	(13,595,154)
Inc (dec) in unrestricted net assets	(5,060,589)	(669,483)	(4,391,106)	9,680,248	(14,740,837)
Changes in Temporarily Restricted Net Assets:					
Contributions	2,936,825	5,135,295	(2,198,470)	1,810,932	1,125,893
Investment Earnings	296,056	0	296,056	415,677	(119,621)
Net assets released from restrictions for operations	(1,708,017)	(951,904)	(756,113)	(1,119,365)	(588,652)
Inc (dec) in temporarily restricted net assets	1,524,864	4,183,391	(2,658,527)	1,107,244	417,620
Changes in Permanently Restricted Net Assets:					
Contributions	3,500	3,000,000	(2,996,500)	105,027	(101,527)
Investment Earnings	7,153	0	7,153	9,905	(2,752)
Net assets released from restrictions for operations	0	0	0	0	0
Inc (dec) in permanently restricted net assets	10,653	3,000,000	(2,989,347)	114,932	(104,279)
Inc (dec) in Net Assets	(3,525,071)	6,513,908	(10,038,979)	10,902,424	(14,427,496)
Total Net Assets at Beginning of Period	12,674,712	12,674,712	0	1,772,288	10,902,424
Total Net Assets at End of Period	9,149,641	19,188,620	(10,038,979)	12,674,712	(3,525,072)

MPM Consolidated Statement of Financial Position as of 8/31/12

	Consolidated 8/31/12	Consolidated 8/31/11	Change
Assets:			
Cash and cash equivalents	1,656,825	2,294,845	(638,020)
Investments	279,247	289,934	(10,687)
Accounts Receivable	66,151	59,918	6,233
Contributions Receivable -Current	1,017,451	999,612	17,839
Inventories, net	23,411	29,043	(5,632)
Prepaid Expenses	247,780	387,031	(139,251)
Total Current Assets	3,290,865	4,060,383	(769,518)
Other Assets:			
Cash and investments held for endowment	6,462,411	6,936,255	(473,844)
Contributions Receivable - Long Term	2,228,892	946,907	1,281,985
Total Other Aassets	8,691,303	7,883,162	808,141
Property & Equipment:			
Construction in Progress	117,792	50,753	67,039
Building Additions	19,310,494	19,221,371	89,123
Furniture, equipment and other improvements	10,607,954	10,459,037	148,917
Gross Property & Equipment	30,036,241	29,731,161	305,080
Less-Accumulated depreciation	(15,035,232)	(13,742,303)	(1,292,929)
Net Property & Equipment	15,001,008	15,988,858	(987,850)
Total Assets	26,983,176	27,932,403	(949,227)
Liabilities and Net Assets:			
Accounts Payable	894,676	503,920	390,756
Accrued Payroll & Benefits	531,990	670,803	(138,813)
Deferred Revenue	1,216,537	1,093,213	123,324
Interest Payable	17,852	18,867	(1,015)
Accrued Postretirement Benefits - Current	118,166	102,548	15,618
Notes Payable - Current	262,000	262,000	0
Total Current Liabilities	3,041,221	2,651,351	389,870
Accrued Postretirement Benefits	10,162,770	7,726,326	2,436,444
Interest Rate Swap Liability	284,544	273,014	11,530
Notes Payable	4,345,000	4,607,000	(262,000)
Total Liabilities	17,833,535	15,257,691	2,575,844
Net Assets:			
Unrestricted	48,302	5,108,891	(5,060,589)
Temporarily Restricted	5,271,460	3,746,596	1,524,864
Permanently Restricted	3,829,878	3,819,225	10,653
Total Net Assets	9,149,641	12,674,712	(3,525,071)
Total Liabilities and Net Assets	26,983,176	27,932,403	(949,227)

By the Committee on Parks, Energy and Environment

File No. 12-997

(ITEM 67) A resolution to **RECEIVE AND PLACE ON FILE** (vote 6-0) an informational report from the Interim Director of Parks, Recreation and Culture dated November 27, 2012, regarding Update on Eligibility Requirements for Knowles-Nelson Stewardship Program grants.

jmj
12/11/12
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MILWAUKEE COUNTY PARKS
N·A·T·I·O·N·A·L GOLD MEDAL WINNER

CHRIS ABELE, MILWAUKEE COUNTY EXECUTIVE
JAMES KEEGAN, INTERIM DIRECTOR OF PARKS, RECREATION AND CULTURE

Date: November 27, 2012

To: Gerry Broderick, Chair, Parks, Energy and Environment Committee

From: James Keegan, Interim Director, Department of Parks, Recreation and Culture

Subject: Update on Eligibility Requirements for Knowles-Nelson Stewardship Program Grants – INFORMATIONAL

ISSUE
Changes to requirements relating to municipal eligibility for State of Wisconsin Knowles-Nelson Stewardship Program land acquisition funding.

BACKGROUND
An oral presentation by the Department of Parks, Recreation and Culture, updating the committee on changes to the eligibility criteria to receive Knowles-Nelson Stewardship Program grants. In September this item was referred to the DPRC, Corporation Counsel and Risk Management by the PEEC. Attached is Background Information Report prepared by the DPRC summarizing the relevant issues and options. Also attached is a draft copy of potential modifications to Milwaukee County Ordinances to accommodate the recent changes to the Stewardship program.

RECOMMENDATION
No action requested. Informational item unless further action required.

Prepared by: Kevin Haley, Landscape Architect, Planning and Development Section – DPRC

Recommended by:

Laura Schloesser, Chief of Administration and External Affairs

Approved by:

James Keegan, Interim Parks Director

Cc: County Executive Chris Abele
Amber Moreen, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board
Supervisor Jason Haas, Vice-Chair, Parks, Energy & Environment Committee
Vince Masterson, Fiscal Mgt. Analyst, Admin & Fiscal Affairs/DAS
Janelle Jensen, Parks, Energy & Environment Committee Clerk

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Jessica Janz-McKnight, Research Analyst, County Board

Bender Park Land Acquisition/Milwaukee County Ordinance Changes
December 2012
Background Information

In February of 2012, the Conservation Fund (the Fund), with support from the Milwaukee County Department of Parks, Recreation and Culture (DPRC), submitted a State of Wisconsin Knowles-Nelson Stewardship Program (Stewardship) grant application for the acquisition of three parcels of land comprising 95 acres adjacent to Bender Park in the City of Oak Creek (see attached site map). The Fund is a non-profit organization that applies its real estate expertise and resources to act quickly to save high value natural resource-rich lands threatened by development or fragmentation. The Fund acquires and holds such lands on a limited term basis until they can be transferred to federal, state or local partners for long-term protection. In this case, the three parcels of land would be transferred to the DPRC for incorporation into Bender Park.

The subject parcels are a high priority for acquisition for the DPRC due in part to their value as a means to protect the natural resources in Bender Park. With the exception of its waterfront park features (boat launch, protected harbor, parking, pavilion), Bender Park's 303 acres are largely dedicated to natural resource protection and passive recreation. The park contains a range of habitat/landscape types and numerous plant and animal species, several of which have been designated by the Wisconsin Department of Natural Resources (WDNR) as threatened or endangered or have been noted to be of special concern. Bender Park is also part of an important migratory bird corridor known as the Lake Michigan Flyway, a link between Canada and the Northwest Territories and Central and South America for many shorebirds, flycatchers, vireos, swallows, thrushes, warblers, sparrows, and other birds.

Currently, a development company owns the subject parcels and there is concern that if they were developed for residential or multi-unit housing, as much of Oak Creek has been developed over the past 20 years, the interior of the park would be exposed to negative impacts such as encroachments, illegal activities, storm water runoff, wildlife disturbance (i.e.: from unleashed pets) or just plain over-use resulting from large numbers of people in proximity to the park. Such impacts would degrade the natural resources located within the Bender Park.

The acquisition of the subject parcels removes the threat of development and buffers natural resource features located there by expanding the amount of undeveloped land that makes up the park. In addition, as shown on

the attached site map, an elevated railroad/utility corridor runs for 2,800 feet along the southwest side of the subject lands. The corridor serves as a barrier between the subject parcels and development occurring to the west. Acquisition of the parcels and their incorporation into Bender Park, in essence, fills in a gap in the park's logical boundaries.

The acquisition of the subject parcels will also have ecological benefits beyond protecting the valuable natural resources in Bender Park from development. A 2001 environmental inventory for the property conducted by the Southeastern Wisconsin Regional Planning Commission (SEWRPC) found that most of the site is covered by high value wildlife habitat. More specifically, there are six documented ephemeral wetlands in addition to eight acres of permanent wetlands on the site, and two drainage channels that connect the parcels hydrologically to Bender Park. Hence, the subject parcels will add to the native plant communities and wildlife habitat areas in Bender Park.

Stewardship grants are funded on 1:1 basis. Hence, 50% of the WDNR certified appraised value would be provided by the WDNR and the Local share would be 50%. The DPRC is actively pursuing various options for funding the local share including the Wisconsin Coastal Management Program and the Milwaukee Metropolitan Sewerage District's Green Seams Program.

Indications from the WDNR are that the grant request will be approved. However, in accordance with state statutes changes in 2007, lands acquired with Stewardship funds must be open for public hunting, fishing, trapping, hiking, and cross-country skiing as indicated in the following Wisconsin Administrative Code excerpts:

Wis. Admin. Code. Ch. NR 52:

- Requires that land purchased in part or in whole with Stewardship Program funds must allow nature based public outdoor activity (NBOA) of hunting, trapping, fishing, cross country skiing or hiking, unless reason is given to prohibit them, see below:
    - If the prohibition is <u>necessary</u> to protect public safety.
    - If it is <u>necessary</u> to protect a unique animal or plant community.
- If one or more of the NBOAs will be prohibited on the property, the prohibition will go through a review process, where each level will determine if it agrees with the prohibition. It will first go through an in-house safety review by the WDNR Central Office staff or the Regional Public Safety Review Team,

followed by review by the DNR Secretary, and concluding with a review by the Natural Resources Board.

The WDNR Central Office staff Public Safety Review Team has made a determination that hunting and trapping must be allowed on the three Bender Park parcels under consideration for 2012 Stewardship acquisition funding. As a result of this determination, the WDNR on August 13, 2012 sent a letter to the Conservation Fund saying that its February 2012 Stewardship application is not eligible for Stewardship funding "because the public uses on the property under ownership of the proposed assignee, Milwaukee County Department of Parks, will not meet requirements set forth in state law. Specifically, the County ordinance that would prohibit hunting and trapping on the parcel conflicts with the statutory requirements that Stewardship land must be open to the public for nature-based outdoor activities including hunting and trapping."

The correspondence goes on to state that if the County ordinances are changed to allow required nature-based outdoor activities, the WDNR will proceed with its review and evaluation for Stewardship funding. The changes need to be in place by early 2013, however, in order for the 2012 funding to be available for the acquisition of the three parcels of land. Similar ordinance changes have successfully been made to Dane, Waukesha County, City of Muskego and Village of Mount Pleasant ordinances to permit limited hunting and trapping in compliance with Stewardship rules. The City of Oak Creek is in the process of modifying its ordinances. Several non-profits including the MMSD Green Seams Program, The Conservation Fund, Waukesha County Land Trust, Ozaukee Washington Land Trust and Cedar Lakes Conservation Foundation have developed policies to allow nature based outdoor activities on their lands to be compliant with the Stewardship program rules.

In addition to missing out on an opportunity for funding assistance for a significant Park System acquisition at Bender Park, failure to change the ordinances will render Milwaukee County ineligible for future land acquisition projects funded through the Stewardship Program. The draft 2035 Park and Open Space Plan for Milwaukee County contains an extensive acquisition program that would, thereby, be ineligible for Stewardship funding.

The DPRC has drafted proposed changes to the existing County ordinances based on formats successfully used by other units of government that have dealt with the NBOA issue. These drafts have been reviewed and modified by Milwaukee County's Corporation Counsel and Risk Management.

Issues Surrounding the Hunting and Trapping Ordinance Modification

Milwaukee County could choose to restrict hunting to archery and pet friendly trapping since bow hunting along with trapping generally are not considered to be a public safety threat. This would only be a restriction on the type of hunting, not a prohibition of hunting in general and would still be compliant with WDNR policy. The WDNR has approved land acquisitions with similar restrictions for other units of government.

Other issues the DPRC would need to address or have clarified include:

- Should the County Board concur with the recommendation, what kind of hunting and trapping opportunities should be considered: gun and bow; gun only; bow only; all trapping; or, live trapping only. Each of these options is compliant with WDNR policy.
- The provision of public outreach information and signage associated with a hunting and trapping program (property boundaries, program rules and regulations, contact info, etc.)
- The establishment of an administration for issuance of the permits that must comply with State rules, regulations, seasons, etc. This includes the establishment of the number of permits made available to the public to help manage wildlife populations at desired control areas.
- The provision of enforcement of the County rules and regulations. Enforcement of State rules, regulations, and seasons would be the responsibility of the WDNR.
- Consideration of liability for possible injuries sustained by the general public or their pets. Do recreation immunity statutes apply?

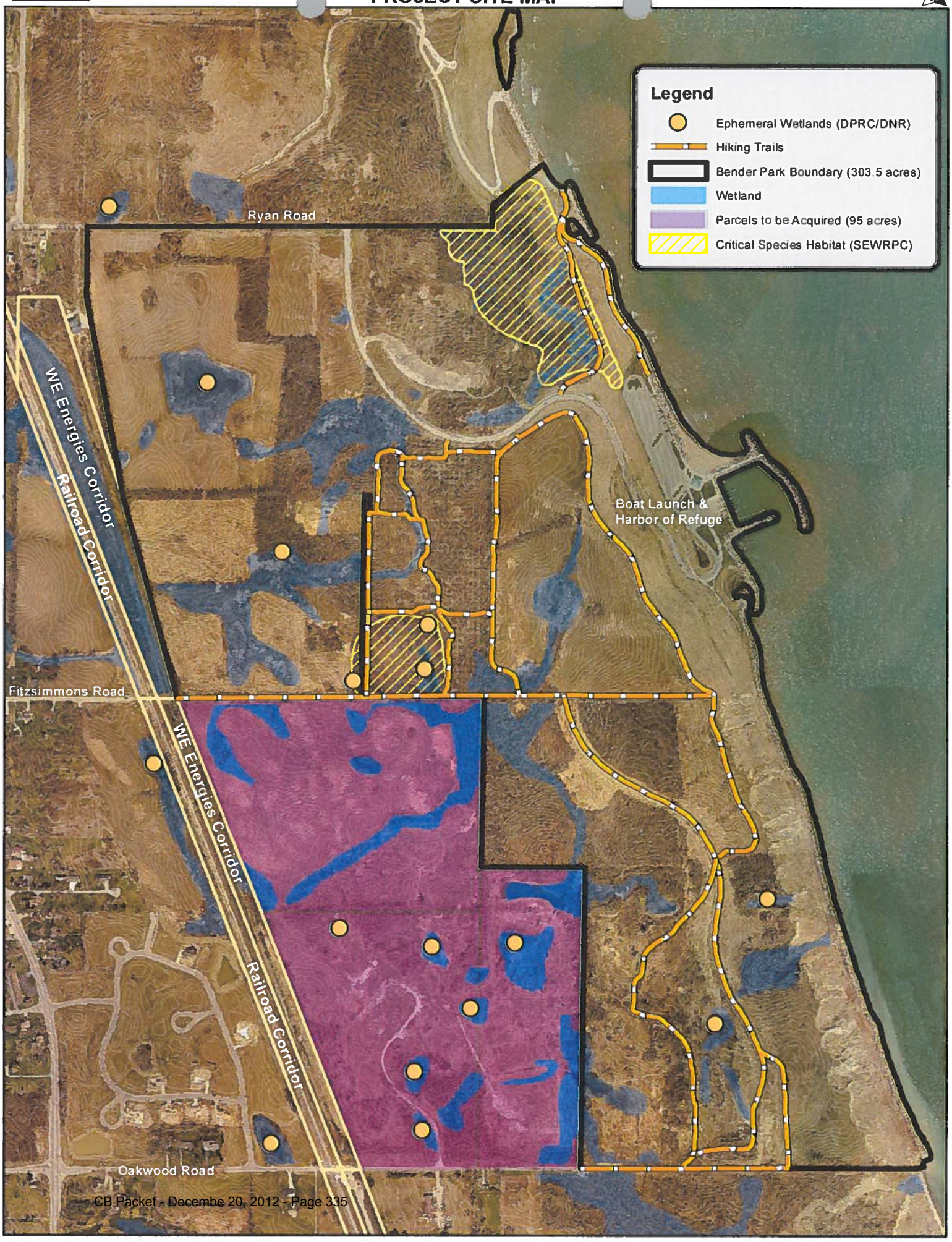
Besides the Stewardship Program eligibility issue, there is sufficient benefit and value to changing the ordinances in terms of:

- A tool for wildlife management
- Additional form of recreation available to County residents
- An additional source of revenue to the DPRC

In addition, the City of Oak Creek also has a pending Stewardship acquisition application, and is exploring changes to its ordinances to be compliant with state statutes. The DPRC has taken steps to partner with

the City of Oak Creek on efforts to inform the public on this issue and to hold a public meeting to solicit input on it. The State of Wisconsin just completed informational public meetings regarding hunting and trapping in State Parks and is in the process of compiling the results of these meetings. Milwaukee County will review and evaluate the results of these meetings for assistance in developing any ordinance changes.

PROJECT SITE MAP



DRAFT Chapter 47 County Ordinance Changes,

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47.05. - Use of firearms, ~~fireworks~~; hunting ~~with bow and arrow~~ and trapping; fireworks; throwing of missiles; making of fires; deposit or breakage of tin cans, bottles and glassware; prohibitions.

~~(1) *Use of firearms and fireworks; hunting with bow and arrow; trapping.* No person shall carry, fire or discharge any gun, pistol or firearm, nor any rocket, torpedo or other fireworks of any description, nor shall any person engage in trapping within any park or parkway without a written permit of the department of parks, recreation and culture; nor shall any person hunt with bow and arrow within any park or parkway. No person shall carry, fire or discharge any gun, pistol or firearm, nor any rocket, torpedo or other fireworks of any description upon any premises owed or leased by Milwaukee County which is not part of the county parks and parkways. The word "gun" shall include airgun.~~

(1) Hunting, Firearms and Trapping - It shall be unlawful in any park to hunt, trap or pursue wildlife at any time. No person shall use, carry or possess firearms of any description or air rifles, spring-guns, bow and arrows, slings, or any other forms of weapons potentially inimical to wildlife and dangerous to human safety, or any instruments that can be loaded with the fire blank cartridges, or any kind of trapping device within any park or parkway except as provided below. Shooting into park areas from beyond park boundaries is
prohibited. No person shall carry, fire or discharge any gun, pistol or firearm, nor any rocket, torpedo or other fireworks on any description upon any premises owned or leased by Milwaukee County which is not part of the county parks and parkways. The work "gun" shall include airgun.

This code section shall not supersede concealed carry law as provided in 2011 Wisconsin Act 35.

(a) Hunting and trapping shall be allowed on certain county-owned lands as required through a grant condition for the purchase of the property, or as designated by Parks Director. Any such allowed hunting and trapping must be in accordance with Wisconsin Department of Natural Resources regulations and County policies where approved separately by Milwaukee County Board resolution.

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(b) No person shall have in their possession or under their control any firearm as defined in s. 167.31(c), Wis. Stats., or air gun as defined in s. 939.22, Wis. Stats., unless the same is unloaded and encased in any park or parkway except in those areas where firearms are permitted on designated ranges and in accordance with posted regulations and except where in use for permitted hunting purposes or otherwise authorized in this code. Or any bow unless the same is unstrung or enclosed in a carrying case in ant park or parkway except those areas of the park or parkway where bows are permitted on designated ranges and in accordance with posted regulations and except where in use for permitted hunting purposes or otherwise authorized in this code.

(2) Use of fireworks and miscellaneous projectiles; No person shall carry, fire or discharge any fireworks, rocket, torpedo or other projectiles of any description, within any park or parkway without a written permit of the department of parks, recreation and culture; No person shall carry, fire or discharge any fireworks, rocket, torpedo or other projectiles of any description upon any premises owed or leased by Milwaukee County which is not part of the county parks and parkways. The word "gun" shall include airgun. ~~(2)~~ *Times for the setting off of fireworks displays on county-owned parks and parkways.* No person shall cause or allow the setting off of fireworks on the county-owned parks, or on the parkways, after 12:00 midnight on any Friday or Saturday, or on any day that is, or precedes, a holiday, or unless prior approval is obtained from the county board. No fireworks shall be set off on any

other day, after 10:00 p.m., unless prior approval is obtained from the county board.

(3) *Throwing of stones or missiles projectiles.*. No person shall throw or shoot an arrow, knife, stones, paintball or missiles other projectiles by hand or other means in or into any park or parkway. This subsection shall not apply to arrows used on archery ranges authorized by the Parks Director or for the discharge of a bow or firearm for hunting purposes as authorized by this code.

(4) *Making of fires.* No person shall make or kindle a fire for any purpose except in places provided therefor, and then subject to such regulations as may be prescribed.

(5) *Deposit of tin cans, bottles and glassware forbidden except in waste container; removal of broken tin cans, bottles or glassware.*

(a) No person shall deposit any tin cans, bottles or other glassware after the same have been used in any place in a park or parkway, except in waste containers provided by the department of parks, recreation and culture, or except in containers carried by such person for the purpose of removing same from such park or parkway.

(b) Any person who breaks a bottle or other glassware in any park or parkway shall immediately pick up the broken pieces and remove same to a park waste container.

47.07. - Fish, waterfowl; game birdsFish, Birds and Mammals.

(1) *Fishing.* Fishing is permitted unless prohibited by posted signs, and provided state law and state department of natural resources rules and regulations are observed, except that:

(a) No person shall throw any object into the waters of the parks or parkways so as to injure or unnecessarily disturb the fish in said water.

(b) No person shall take, capture or kill fish of any variety, or fish for fish by means other than hook or line within two hundred (200) feet of any fishway, lock or dam.

(c) No person may fish with or leave any fish line(s) unattended in any waters, or take any fish by snagging or fouling, or fish with the aid or use of any firearm or pellet gun, or by any means other than angling or trolling. Dip nets three (3) feet or less in diameter and a gaff may be used for the purpose of landing fish legally hooked.

(2) *Waterfowl; game birds and sea gullsBirds and mammals*.

(a) No one shall kill, injure or attempt to injure, catch, hunt, trap or unnecessarily disturb any waterfowl or other birds or animalsbirds or mammals, wild or domestic, within any of the parks or parkways. Nor shall any person rob or disturb the nest or eggs of any bird or other animalmammal therein, without the express written permission of the parks director, who shall provide notice to the Milwaukee County Board of Supervisors and the county executive.

(b) Waterfowl; game birds and sea gulls. No one shall feed any waterfowl, game birds or seagulls birds or mammals within any of the parks or parkways of Milwaukee County.

© Hunting and trapping are allowed on department approved park properties designated by the Parks Director or as required through a grant condition for the purchase of the property and allowed by a written permit issued by the Parks Director.

(d) Bag limits, daily hours, lisences or other regulations are in accordance with those rules and regulations established by the Wisconsin Department of natural resources.

(e) Possession and discharge of bows and firearms are subject to local municipal regulations.

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(f) Permanent blinds and stands are not permitted. All stands and blinds must be removed at the close of each day. The damaging of trees and removal of vegetation is prohibited.

~~(d)~~(g) Target practice or shooting not associated with the actual harvesting of licensed game is prohibited, except in areas designated by the Parks Director.

(3) Any person violating any of the provisions of subsection (2)(b) of this section shall, for each offense, forfeit a penalty of ten dollars ($10.00). Upon conviction of a second offense and any additional violations of subsection (2)(b) shall forfeit $25.00 and perform four (4) hours of community service as may be directed by the court. Such community service will not interfere with the current bargaining unit agreement and will be assigned by the parks department, or shall be subject to a tax intercept order in favor of Milwaukee County for the payment of the fine, in the discretion of the court.

Supervisor Gerry Broderick, Chairperson
From the Committee on Parks, Energy and Environment, reporting on:

File No. 12-925

(ITEM 68) From the Director, Milwaukee County Zoo, requesting authorization to execute an agreement with the Wisconsin Department of Transportation for traffic mitigation during the Zoo Interchange Project to ensure safer and more efficient travel near the Milwaukee County Zoo, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Wisconsin Department of Transportation (WDOT) advises implementation of a comprehensive and cost effective transportation management plan that will ensure the safety, accessibility and mobility for the traveling public during the Zoo Interchange Project; and

WHEREAS, the project area includes interstates I-94 and I894/USH-45 from Lincoln Avenue on the south, west of Underwood Parkway on the west, Burleigh Road on the north and 70th Street on the east; and

WHEREAS, included in the project area are local and alternate route streets within two miles of the interstate roadways, which will directly impact Zoo guests; and

WHEREAS, to mitigate traffic impacts caused by the project, the WDOT will provide up to $12,000 in reimbursement to the Milwaukee County Zoo to purchase three point-of-sale tablets to help admit vehicles faster as well as reduce delay on large event days; and

WHEREAS, the Zoo, in turn, will provide planning, coordination and staffing services in an effort to mitigate traffic impacts in the project area and stay informed of roadway closures and construction progress for a two-year period commencing on January 1, 2013, and ending on December 31, 2014; now, therefore,

BE IT RESOLVED, that following review by Corporation Counsel and Risk Management, the Milwaukee County Board of Supervisors hereby authorizes the Zoo Director to execute an agreement with the Wisconsin Department of Transportation for a Traffic Mitigation Plan for the Zoo Interchange Project and to accept up to $12,000 in reimbursement from WDOT for the purchase of three tablets; and

BE IT FURTHER RESOLVED, the Department of Administrative Services (DAS) is authorized to process an administrative fund transfer of $12,000 in the Zoo's operating budget for the purchase of three point-of sale tablets which will result in the County incurring costs upfront with reimbursement to be provided from the State.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/20/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Agreement with the Wisconsin Department of Transportation

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☒ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☒ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	12000	0
	Revenue	12000	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. This is a contract agreement with the Wisconsin Department of Transportation for traffic mitigation for the Zoo Interchange Project and cost reimbursement for the purchase of three point-of-sale tablets.

B. The Zoo will expend up to $12,000 for the purchase of three point-of-sale tablets. The Wisconsin Department of Transportation will reimburse the Zoo up to $12,000 for this purchase.

C. The new point-of-sale tablets will help the Zoo admit vehicles faster and well as reduce delays on large event days..

D. N/A

Department/Prepared By Vera Westphal, Deputy Zoo Director (Admin & Finance)

Authorized Signature [signature], Zoo Director

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-926

(ITEM 69) From the Director, Milwaukee County Zoo, requesting authorization to execute a contract with the Living Exhibits, Inc., for the provision of the Sting Ray and Shark Lagoon at the Zoo during the summers of 2013 and 2014, including the revenue share program for animal food sales and in-water photo opportunities, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Milwaukee County Zoo was requested to seek out additional educational exhibits and entrepreneurial opportunities to increase revenue at the Zoo; and

WHEREAS, similar exhibits with robotic dinosaurs, bears, bats, and sea creatures have been successful in increasing Zoo attendance and revenue; and

WHEREAS, the Milwaukee County Zoo has the unique opportunity to be a locally exclusive exhibition site for presentation of a Sting Ray and Shark Lagoon on Zoo grounds during the summer of 2013 and 2014; and

WHEREAS, Living Exhibits, Inc. has developed and is now in the business of creating, manufacturing and exhibiting copyrighted traveling exhibits and ancillary materials of scientific, historical and educational interest to the general public; and

WHEREAS, Living Exhibits, Inc. can provide a Sting Ray and Shark Lagoon exhibit with associated ancillary exhibits for presentation at the Milwaukee County Zoo; and

WHEREAS, the proposed exhibit has a strong educational component that will assist the Zoo in meeting its educational goals; now, therefore,

BE IT RESOLVED, that following review by Corporation Counsel, Risk Management and Community Business Development Partners Office, the Milwaukee County Board of Supervisors hereby authorizes the Zoo Director to execute an agreement with Living Exhibits, Incorporated for a presentation of Sting Ray and Shark Lagoon at the Zoo during the summer of 2013 and 2014 including the revenue share program for animal food sales and in-water photo opportunities; and

BE IT FURTHER RESOLVED, the Department of Administrative Services (DAS) is authorized to process an administrative fund transfer of $120,669 in the Zoo's 2013 operating budget to increase the funding for the contract and recognize additional revenues for a zero net tax levy impact.

jmj
12/05/12
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/20/2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: AGREEMENT WITH LIVING EXHIBITS, INC.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☒ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		120669
	Revenue		120669
	Net Cost		0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. This is a two year contract with Living Exhibits Incorporated for a sting ray and shark special exhibit during the summers of 2013 and 2014.

B. The 2013 contract includes a rental fee of $393,000 and a projected revenue share of $101,778 from the sale of in-water photos and sting ray animal food for a total contract amount of $494,779. This amount may change depending on the revenue share program. Total revenues projected for this exhibit total $673,764 for a net tax levy savings of $106,246.

The 2014 Budget Request will include the rental fee of $335,992 and a projected revenue share of $67,853. The budget will include a revenue projection with similar net profit as 2013.

C. There are no impacts for 2012. This is a contract for 2013 and 2014.

D. These assumptions are based on experience with other temporary exhibits and prior sting ray exhibits.

Department/Prepared By Vera Westphal, Deputy Zoo Director (Administration & Finance)

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-994

(ITEM 70) From the Interim Director, Department of Parks, Recreation and Culture, requesting authorization to accept the donation of approximately 2.6 acres of land located at 12040 W. Appleton Avenue, adjacent to the Menomonee River Parkway from Steven and Mayda Peckham for addition to the Park System, by recommending adoption of the following:

A RESOLUTION

WHEREAS, in Fall of 2012 the representative for Steven and Mayda Peckham contacted County Supervisor Deanna Alexander and County staff to discuss the possible purchase of approximately 2.6 acres of land owned by the Peckham's; and

WHEREAS, subsequent to these discussions the Peckham's sent correspondence to the DPRC offering to donate this land for addition to the Park System; and

WHEREAS, this property is located at 12040 W. Appleton Avenue in the City of Milwaukee; and

WHEREAS, the property directly abuts the Menomonee River Parkway along the east bank of the river, north of Appleton Avenue, just east of the County Line; and

WHEREAS, this tract of undeveloped land is comprised mostly of wetland and low woodlands along the flood plain; and

WHEREAS, the Parks Department has undertaken several steps to evaluate the appropriateness of adding this property to the Park System; and

WHEREAS, DPRC Planning and Development staff have reviewed the property and its attributes and evaluated its significance related to the adopted Park and Open Space Plan for Milwaukee County and other established plans and goals; and

WHEREAS, staff from the Parks Department and the Department of Administrative Services – Environmental Services has walked the site to evaluate the natural resources and look for any signs of potential environmental contamination or other concerns; and

WHEREAS, the conclusion of this inspection was that no apparent environmental problems exist on the site and that further investigation is not warranted; and

WHEREAS, to assist in the evaluation of this site the Parks Department requested that the Southeastern Wisconsin Regional Planning Commission (SEWRPC) perform an evaluation of the property for environmental and recreational significance; and

WHEREAS, SEWRPC staff has performed its investigation of the site and concluded that the subject parcel would be a meaningful addition to the existing County park system and adjacent Primary Environmental Corridor; and

WHEREAS, the Parks Department feels that this property would provide an excellent addition to the park system in terms of connectivity potential and open space and natural resource preservation; and

WHEREAS, the Interim Director of the Department of Parks, Recreation, and Culture has recommended that the DPRC be authorized to accept the donation of the 2.6 acre property located at 12040 W. Appleton Avenue from Steven and Mayda Peckham and that appropriate County staff be authorized to prepare, review, approve, execute, record and/or implement the required documents or perform actions to facilitate the acquisition of this property; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby authorizes the Interim Director of the Department of Parks, Recreation, and Culture to accept the donation of the 2.6 acre property located at 12040 W. Appleton Avenue from Steven and Mayda Peckham for addition to the Park System; and

BE IT FURTHER RESOLVED, that the Interim Parks Director, the Department of Administrative Services, Risk Management, Corporation Counsel and Register of Deeds are authorized to prepare, review, approve, execute and record all documents and perform all actions required to facilitate the acquisition of this property; and

BE IT FURTHER RESOLVED, that upon acquisition of this property by Milwaukee County it shall be dedicated as Park Land; and

BE IT FURTHER RESOLVED, that the County Executive and County Clerk are authorized to execute any required documents.

jmj
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12/05/12

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/26/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to accept the donation of 2.6 acres of land adjacent to the Menomonee River Parkway at 12040 W. Appleton Avenue.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

In Fall of 2012 the Representative for Steven and Mayda Peckham contacted County Supervisor Deanna Alexander and County staff to discuss the possible purchase of approximately 2.6 acres of land owned by the Peckham's. This property is located at 12040 W. Appleton Avenue in the City of Milwaukee. Subsequent to these discussions the Peckham's sent correspondence to the DPRC offering to donate this land for addition to the Park System. The acquisition of this land would be at no cost to the County other than staff time since it would be donated. The DPRC will not be required to perform regular maintenance of this land as it is in a near natural state similar to adjacent Parkway lands and would be managed as such.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Kevin Haley, DPRC

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 12-996

(ITEM 71) From the Interim Director, Department of Parks, Recreation and Culture, requesting authorization to grant WE Energies permanent easements to allow for the construction, operation and maintenance of underground electric power services on County property located within the Root River Parkway and Mitchell Park, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the DPRC has requested that WE Energies provide two new underground electrical services to support its park facilities; and

WHEREAS, a new service located on the south side of the Root River Parkway west of S. 92nd Street will provide power for new street lighting along this section of the Parkway Drive; and

WHEREAS, another service located in Mitchell Park will accommodate the new football field and related facilities being constructed by Journey House in the park north of S. 22nd and W. Pierce Streets; and

WHEREAS, since these services provide electricity solely to park facilities, WE Energies requires permanent easements from the County for this infrastructure; and

WHEREAS, WE Energies has requested that Milwaukee County grant permanent easements to allow for the construction, operation and maintenance of portions of these new electric facilities; and

WHEREAS, all cabling located on County parkland will be installed underground; and

WHEREAS, prior to execution, the Department of Parks, Recreation and Culture, Department of Administrative Services, Corporation Counsel and other appropriate staff will review and approve all documents as required; and

WHEREAS, the Interim Parks Director respectfully recommends that WE Energies be granted permanent easements for the construction, operation and maintenance of underground electric power services and related improvements in the Root River Parkway and Mitchell Park; and

WHEREAS, the Interim Parks Director has recommended that the authority to prepare, review, approve, execute and record all documents as required to execute the requested easement be granted to the Department of Parks, Recreation and Culture, the Department of Administrative Services, Corporation Counsel, Risk Management, County Clerk, Register of Deeds and the County Executive; now, therefore,

46
47 BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby authorizes
48 the Parks Director, the Department of Administrative Services, the Register of Deeds,
49 Corporation Counsel and Risk Management to prepare, review, approve, execute and record
50 all documents, and take all actions as required to grant the required permanent easements
51 for the construction, operation and maintenance of the electric services and related
52 improvements in the Root River Parkway and Mitchell Park; and
53
54 BE IT FURTHER RESOLVED, that the County Executive and County Clerk are
55 authorized to execute the easements and other required documents.
56
57
58 jmj
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60 12/05/12

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 26.2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A Wisconsin Electric Power Company (WE Energies) Request for Permanent Easements to Install Underground Electric services on County property located within the Root River Parkway and Mitchell Park.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Since the permanent easements will be provided to WE Energies so that they will provide new electrical services to DPRC facilities, no fees will be charged for the easements.

Department/Prepared By Department of Parks, Recreation and Culture/Kevin Haley

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Supervisor Michael Mayo, Sr., Chairperson,
By the Committee on Transportation, Public Works, and Transit, reporting on:

File No. 12-913

(ITEM 72) A resolution to **RECEIVE AND PLACE ON FILE**, a status report from the Director, Department of Audit, dated November 19, 2012, regarding the Audit on the County Preventive Maintenance Program.

jlm
12/06/2012
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12-913

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: November 19, 2012

To: Supervisor Willie Johnson, Jr., Co-Chair, Committee on Finance, Personnel & Audit
Supervisor David Cullen, Co-Chair, Committee on Finance, Personnel & Audit
Supervisor Michael Mayo, Chair, Committee on Transportation, Public Works & Transit

From: Jerome J. Heer, Director of Audits

Subject: Status Report – Audit of County Preventive Maintenance Program (File No. 10-389)

At its meeting on October 28, 2010, the Committee on Finance and Audit passed a motion to refer our audit report "Milwaukee County Needs to Commit to a Preventive Repair & Maintenance Program to Ensure Public Safety," to the Committee on Transportation, Public Works and Transit to "read the response from Public Works and develop a plan to move forward."

At the Committee on Transportation, Public Works and Transit meeting on January 19, 2011, a motion to receive and place the report on file was approved. Additionally, the Committee Chair directed that a report be brought back in six months on the progress of the inspections, recommendations for the 2012 budget, and a list of all 902 County buildings. In response to this directive, the Department of Transportation and Public Works (DTPW) submitted a report dated August 22, 2011, to your respective committees.

Subsequently, two status reports noting the progress made toward implementation of our audit recommendations were submitted to the Committees. Dates the status reports were presented to the Committees, along with any action taken are listed below.

09/14/11: TPW&T Committee – Informational, no action taken.

09/22/11: F&A Committee – Informational, no action taken. However, it was noted that the Audit Department will provide a status report in the March 2012 committee cycle.

02/29/12: TPW&T Committee – Informational, motion passed to receive and place on file.

03/08/12: F&A Committee – Informational, no action taken.

DAS management describes its recent efforts and plans to implement the outstanding recommendations in the current status report, attached for your review. As noted in the report, additional progress will be made regarding the majority of the recommendations with resources made available in the 2013 adopted budget.

However, at this point only one of the seven recommendations has been implemented. Based on our discussions with DAS management, it was expected that the assessment and inspection team initially included in the 2011 Adopted Budget would be tasked with addressing the remaining six recommendations. Creation of this team has been delayed due to fiscal restraints until 2013.

However, the existence of this team is not necessary to address all open recommendations. For example, work could be done currently to address Recommendation No. 6, which calls for all Preventive Maintenance Units to review all outstanding open deficiencies to ensure they are properly classified. Of particular concern at the time the report was issued over two years ago were the 308 deficiencies noted in the computer asset system's Life Safety category as Priority 1 – Currently Critical. This review has yet to be completed.

Given the potential consequences associated with continued delays in implementing this recommendation, we will request quarterly status reports from the Department of Administrative Services.

This status report is informational.

Jerome J. Heer

JJH/PAG/cah

Attachment

cc: Scott Manske, Milwaukee County Comptroller
Finance, Personnel & Audit Committee Members
Transportation, Public Works & Transit Committee Members
Chris Abele, Milwaukee County Executive
Patrick Farley, Director, Department of Administrative Services
Jim Burton, Director, Facilities Management, Dept. of Administrative Services
Greg High, Director, Arch. & Eng. Services, Dept. of Administrative Services
Julie Esch, Budget & Policy Administrator, Dept. of Administrative Services
Kelly Bablitch, Chief of Staff, County Board Staff
Steve Cady, Research Analyst, County Board Staff
Martin Weddle, Research Analyst, County Board Staff
Carol Mueller, Chief Committee Clerk
Jodi Mapp, Committee Clerk, County Board Staff

STATUS OF IMPLEMENTING DEPARTMENT OF AUDIT REPORT RECOMMENDATIONS

Audit Title: Milwaukee County Needs to Commit to a Preventive Maintenance Program to Ensure Public Safety **File no. of Audit Rpt: 10-389**

Audit Date: October 2010 **Status Report Date:** November 19, 2012 **Department:** Transportation & Public Works

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
1. Draft a policy, for County Board consideration, establishing minimum standards for assessing, inspecting and maintaining proper building conditions.		X			No	Yes	**August 2011 Response:** A policy appears to already be in place. Section 56.20 of the County Ordinances states "Administration of all public works projects shall be the function of and centralized in the Department of Transportation and Public Works". Administration is defined to include "establishment of a program for maintaining structural integrity of all capital improvements and routine major maintenance." Based on existing County Ordinance Section 56.20, DTPW staff is developing a DTPW Director mandated county-wide annual building inspection program for "maintaining structural integrity of all capital improvements and routine major maintenance." In the 2011 Adopted Budget 5 skilled trade positions (Inspection Unit) were created in the DTPW Director's Office but not funded for Building Inspections. Once this DTPW inspection team has been assembled, they will visit all County facilities on an annual basis using a recently developed "Inspection Manual for Building Components and Other Structures". The inspections performed by this unit would take into account the VFA data, as well as pending capital requests for each building. The Property Management (PM) Units will be provided a list of deficiencies that the inspectors have found on each building. This notification process would provide a record of current building condition, and highlight the immediate necessary remedies that would make sure public safety is not compromised. Inspection reports will be generated and submitted to the PM Units with the directive to implement any repair or removal of imminent threat to employee or public safety. If, upon revisiting the facilities, the directed repair or removal of imminent threats has not been completed, a report to the County Board will be generated.

STATUS OF IMPLEMENTING DEPARTMENT OF AUDIT REPORT RECOMMENDATIONS

Audit Title: Milwaukee County Needs to Commit to a Preventive Maintenance Program to Ensure Public Safety **File no. of Audit Rpt: 10-389**

Audit Date: October 2010 **Status Report Date:** November 19, 2012 **Department:** Transportation & Public Works

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
							Concurrently. DTPW recognizes that PM Units will want to be proactive in confirming that the buildings they are responsible for maintaining are in compliance. In January of each year, all PM Units will be required to submit to the Director of DTPW a copy of an inspection checklist that they completed for each appropriate building and/or structure for which they are responsible. A listing of buildings will be established with and for each PM Unit. A similar process will be established for all County buildings leased, operated and maintained by third parties **February 2012 Response:** The policy required for establishing minimum standards for assessing, inspecting and maintaining proper building conditions is in place. In the February 2012 committee cycle, the County Board approved revisions to Chapters 44 and 56 of the Code of Ordinances as it pertains to contract of a public works nature based on the provisions of the 2012 Adopted Budget. As a result, based on existing County Ordinance Section 56.20, DAS-Facilities Management Division (DAS-FM) staff is developing a DAS Director mandated county-wide annual building inspection program for "maintaining structural integrity of all capital improvements and routine major maintenance." **November 2012 Response** Per the 2013 Adopted Budget for Milwaukee County, a Support Services Section is created in Facilities Management Division that includes the Facilities Assessment Team. The team includes 1.0 FTE Architect.

STATUS OF IMPLEMENTING DEPARTMENT OF AUDIT REPORT RECOMMENDATIONS

Audit Title: Milwaukee County Needs to Commit to a Preventive Maintenance Program to Ensure Public Safety **File no. of Audit Rpt: 10-389**

Audit Date: October 2010 **Status Report Date:** November 19, 2012 **Department:** Transportation & Public Works

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
							2.0 FTE Heating and Equipment Mechanic and 1.0 FTE Electrical Mechanic to develop action plans to address overall facilities maintenance/repairs and façade inspections countywide and integration with the VFA database. For 2013, the Team will be funded with one-time capital funding (WO949 – Inventory Assessment) that was approved in a March 2012 fund transfer. Future funding for assessments and inspections will be achieved through a cross-charge methodology to be developed in 2013, based upon the action plans
2. Request sufficient funding to perform proactive, cyclical assessments and inspections of County-owned infrastructure assets.					Yes	No	**August 2011 Response:** In 2010, DTPW requested and received funding of $1.6 million in the adopted 2011 Capital Budget to assess the condition of all County facilities that had not yet been included in DTPW's existing Building Inventory and Assessment Program (VFA). $1.2 million was provided from the UWM land sale revenue and $400,000 was provided from various airport accounts for airport facilities. Building assessment tasks at the airports are ongoing. All other assessments have been delayed due to a delay in receipt of the funding revenue from land sales. The process of performing assessments and inspections is the first step in understanding the extent of building condition. From the inspection, a determination must be made regarding the severity of the structural condition and the immediacy of the repair. Therefore, in terms of establishing funding for assessments and inspections, the process must be broken down into three parts; building assessment and inspection, cost of repair and the timeframe for repair. This must be done for interior as well as exterior assessments.

STATUS OF IMPLEMENTING DEPARTMENT OF AUDIT REPORT RECOMMENDATIONS

Audit Title: Milwaukee County Needs to Commit to a Preventive Maintenance Program to Ensure Public Safety **File no. of Audit Rpt: 10-389**

Audit Date: October 2010 **Status Report Date:** November 19, 2012 **Department:** Transportation & Public Works

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
							DTPW is proposing an Inspection Unit identified earlier. This unit will inevitably refine the inspection and assessment process over time producing better cost estimating for such services. In the mean time, establishing a cost base line for cyclical assessments and inspections will be based on recent work performed by the façade inspections done county owned buildings. Costs for façade evaluations are expected to be $350,000 to $400,000 annually based on inspections required by City ordinances. Necessary repairs needed based on inspection findings are difficult to estimate given the variety of building materials and their costs and the extent of the needed repair. Interior evaluations could be performed for a cost of roughly $150,000 to $200,000 annually assuming 120 buildings would be inspected once every 5 years. This level of analysis would be done using the expertise of the inspection unit with necessary repair work being the responsibility of the owner department. **February 2012 Response:** **ORGANIZATIONAL CHANGES BEING IMPLEMENTED** In the 2011 Adopted Budget, 5 skilled trade positions (Inspection Unit) were created in the DTPW Director's Office but not funded for Building Inspections. In the 2012 Adopted Budget these positions remain unfunded in the budget of the Director of the Department of Transportation (DOT). These positions will be reallocated to DAS-Facilities Management Division in 2013. Also in the 2012 Adopted Budget certain significant organizational changes within DAS were approved that are currently being implemented. This involves filling newly created positions of the DAS-FM

STATUS OF IMPLEMENTING DEPARTMENT OF AUDIT REPORT RECOMMENDATIONS

Audit Title: Milwaukee County Needs to Commit to a Preventive Maintenance Program to Ensure Public Safety **File no. of Audit Rpt: 10-389**

Audit Date: October 2010 **Status Report Date:** November 19, 2012 **Department:** Transportation & Public Works

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
							Director, the Director of the Sustainability Section of DAS-FM and the Manager of the Facilities Maintenance Section of DAS-FM as well as the existing position of Mechanical Services Manager. Some of these positions are in the process of recruitment and others are proceeding through the HR process. Filling of supervisory skilled trade positions now vacant due to retirements is also ongoing but finding qualified candidates is taking significantly more time than anticipated due to several factors including uncertainty of the County's fiscal status and labor relations and competition with the private sector. Anticipating that these leadership positions will be filled by mid-year, the department plans to further formalize the "Inspection Unit" concept that requires visiting all County facilities on an annual basis using a recently developed "Inspection Manual for Building Components and Other Structures". This was described in the 8/22/11 DTPW report and 8/30/12 Audit report to the County Board. These revisions may delay the implementation of this concept but a more centralized and efficient inspection program will result. On a related initiative, per the 2012 Adopted Budget, DAS-FM is in the process of negotiating a contract with consulting firm of CB Richard Ellis to deliver a Comprehensive Facilities Plan for County buildings. Reallocation of existing or additional fiscal resources may be required for further implementation in the 2013 budget . In the interim, DAS-FM is emphasizing to PM Units that they need to be proactive in confirming that the buildings they are responsible for maintaining are in compliance. In January of each year, all PM Units will be required to submit to the

STATUS OF IMPLEMENTING DEPARTMENT OF AUDIT REPORT RECOMMENDATIONS

Audit Title: Milwaukee County Needs to Commit to a Preventive Maintenance Program to Ensure Public Safety **File no. of Audit Rpt: 10-389**

Audit Date: October 2010 **Status Report Date:** November 19, 2012 **Department:** Transportation & Public Works

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
							Director of DAS-FM a copy of an inspection checklist that they completed for each appropriate building and/or structure for which they are responsible. A listing of buildings will be established with and for each PM Unit. A similar process will be established for all County buildings leased, operated and maintained by third parties. **OUTCOME AND STATUS OF RECENT ASSESSMENTS AND INSPECTIONS OF COUNTY-OWNED INFRASTRUCTURE ASSETS** The process of performing assessments and inspections is the first step in understanding the extent of building condition. From the inspection, a determination must be made regarding the severity of the structural condition and the immediacy of the repair. Therefore, in terms of establishing funding for assessments and inspections, the process must be broken down into three parts; building assessment and inspection, cost of repair and the timeframe for repair. This must be done for interior as well as exterior assessments. Building Inventory and Assessment Program (VFA) In 2010, DTPW requested and received funding of $1.6 million in the adopted 2011 Capital Budget to assess the condition of all County facilities that had not yet been included in DTPW's existing Building Inventory and Assessment Program (VFA). $1.2 million was provided from the UWM land sale revenue and $400,000 was provided from various airport accounts for airport facilities. Building assessment tasks at the airports are ongoing. All other assessments have been delayed due to a delay in receipt of the funding revenue from land sales.

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	Yes	No	Yes	No	Completed	Further Action Required	
							Annual Budget Allocation DAS-FM is proposing an Inspection Unit as identified above. This unit will inevitably refine the inspection and assessment process over time producing better cost estimating for such services. In the mean time, establishing a cost base line for cyclical assessments and inspections will be based on recent work performed by the façade inspections done county owned buildings. Costs for façade evaluations are expected to be $350,000 to $400,000 annually based on inspections required by City ordinances. Necessary repairs needed based on inspection findings are difficult to estimate given the variety of building materials and their costs and the extent of the needed repair. Interior evaluations could be performed for a cost of roughly $150,000 to $200,000 annually assuming 120 buildings would be inspected once every 5 years. This level of analysis would be done using the expertise of the inspection unit with necessary repair work being the responsibility of the owner department. **November 2012 Response** See Item #1
3. Draft a framework for consolidating all property management functions within DTPW to ensure focused, streamlined building management in a manner that ensures the safety of the public and County employees.		X			No	Yes	**August 2011 Response:** DTPW agrees that consolidation of all county owned property should be under one property management function as proposed both by an earlier audit report as well as a previous budget request. A stand-alone Department could be created to ensure building management is streamlined and that maintenance of county owned property is prioritized in an unbiased manner with safety as the priority.

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Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
							Dept. of Audit Comment: We reiterate our recommendation that a framework be drafted which consolidates all property management functions Countywide within DTPW to provide the benefits noted in our report. **February 2012 Response:** DAS agrees that consolidation of all county owned property should be under one property management function as proposed both by an earlier audit report as well as a previous budget request. As out-lined in the 2012 Adopted Budget and in subsequent informational reports to the County Board, DAS-FM has been created to ensure building management is streamlined and that maintenance of county owned property is prioritized in an unbiased manner with safety as the priority. The adopted budget action creating DAS-FM is the first step in consolidating all property management functions Countywide within DAS to provide the benefits noted in the 2010 Audit report. Subsequent budget initiatives to further consolidate all property management functions Countywide under DAS-FM are anticipated in 2013. On a related initiative, per the 2012 Adopted Budget, DAS-FM is in the process of negotiating a contract with consulting firm of CB Richard Ellis to deliver a Comprehensive Facilities Plan for County buildings and properties. This plan will provide a strategy, timeline and cost estimates to implement the Milwaukee County property management strategic plan. **November 2012 Response**

STATUS OF IMPLEMENTING DEPARTMENT OF AUDIT REPORT RECOMMENDATIONS

Audit Title: **Milwaukee County Needs to Commit to a Preventive Maintenance Program to Ensure Public Safety** **File no. of Audit Rpt: 10-389**

Audit Date: October 2010 **Status Report Date:** November 19, 2012 **Department:** Transportation & Public Works

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
							The CB Richard Ellis report will be finalized in December of 2012. Facilities Management will then begin the process of assessing the next steps for facility consolidation countywide. This assessment will begin in January of 2013.
4. Establish a protocol that ensures that data concerning repair and maintenance work completed to address identified deficiencies are input into VFA, and that completed work be archived as appropriate.		X			No	Yes	**August 2011 Response:** For many of the public works capital budget projects, DTPW is already working on inputting data concerning repair and maintenance work completed to address identified deficiencies into VFA, and that completed work be archived as appropriate. For most other public works projects performed for the Owner departments by T&M contractors or by county staff, DTPW still needs to coordinate with the Owner Departments to make the data available to DTPW. DTPW staff is working with all PM Units to develop a process and procedure that ensures data concerning repair and maintenance work completed to address identified deficiencies are input into VFA, and that data on the completed work is archived as appropriate. This will include access and training on the appropriate property management software. **February 2012 Response:** For many of the public works capital budget projects, DAS-FM staff is already working on inputting data concerning repair and maintenance work completed to address identified deficiencies into VFA, and that completed work be archived as appropriate. For most other public works projects performed for the Owner departments by T&M contractors or by county staff, DAS-FM still needs to coordinate with the Owner Departments to make the data

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	Yes	No	Yes	No	Completed	Further Action Required	
							available to DAS-FM. DAS-FM staff is working with all PM Units to develop a process and procedure that ensures data concerning repair and maintenance work completed to address identified deficiencies are input into VFA, and that data on the completed work is archived as appropriate. This will include access and training on the appropriate property management software. **November 2012 Response** Protocols will be established upon hiring of the Facilities Assessment Team. The Team will work with all PM Units as discussed in the February 2012 response.
5. Ensure that assessment results are discussed with PM units prior to entering the data into VFA. If disagreement exists, establish a procedure for arbitrating the disagreement, and for subsequently identifying such deficiencies within VFA.		X			No	Yes	**August 2011 Response:** DTPW staff has put in place a review process allowing for adequate opportunities for PM Unit staff to review and comment on the data collected. A challenge to this process is the lack of staff and resources for the Owner department to allocate time for those with the expertise necessary. A procedure for arbitrating any disagreement between DTPW and the PM Units will be developed that allows subsequent identifying such deficiencies within VFA. **February 2012 Response:** DAS-FM staff has put in place a review process allowing for adequate opportunities for PM Unit staff to review and comment on the data collected. A challenge to this process is the lack of staff and resources for the Owner department to allocate time for those with the expertise necessary. A procedure for arbitrating any disagreement between DAS-FM and the PM Units will be developed that allows subsequent consensus in identifying building system inventory, condition and deficiencies within the VFA

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	Yes	No	Yes	No	Completed	Further Action Required	
							program. **November 2012 Response** Protocols will be established upon hiring of the Facilities Assessment Team. The Team will work with all PM Units as discussed in the February 2012 response.
6. Require PM units to review all open deficiencies and update VFA to reflect their proper status, with emphasis directed toward Priority 1, Life Safety deficiencies initially.		X			No	Yes	**August 2011 Response:** As a part of the DTPW Director mandated county-wide annual building inspection program being worked on by DTPW staff, the PM Units will be required to document their review of the VFA data. DTPW staff will work with all PM Units and DAS fiscal and budget staff to develop a process and procedure that requires PM Units to review all open deficiencies and update VFA to reflect their proper status, with emphasis directed toward budgeting in the operating or capital budget to address Priority 1, Life Safety deficiencies initially. Requested budget submittals will require back up documentation from the VFA database. This will process and procedure will include access and training on the appropriate property management software. A challenge to this process is the lack of staff and resources for the PM Unit to allocate time for those with the expertise necessary. Dept. of Audit Comment: Our recommendation was intended to confirm whether the open deficiency status noted in VFA was current and accurate, with attention focused first on Priority 1, Life Safety deficiencies. Once the status was confirmed, then the response by DTPW to budget for repair costs is an

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	Yes	No	Yes	No	Completed	Further Action Required	
							appropriate natural extension of its corrective action. Until then, neither DAS involvement nor limitations with staff's knowledge of VFA functions should restrict PM units' ability to follow up on confirming the status of deficiencies noted as open in VFA as soon as practical. **February Response:** As a part of the DAS-FM Director mandated county-wide annual building inspection program being worked on by DAS_FM staff, the PM Units will be required to document their review of the VFA data. DAS-FM staff will work with all PM Units and DAS fiscal and budget staff to develop a process and procedure that requires PM Units to review all open deficiencies and update VFA to reflect their proper status, with emphasis directed toward budgeting in the operating or capital budget to address Priority 1, Life Safety deficiencies initially. Requested budget submittals will require back up documentation from the VFA database. This process and procedure will include access and training on the appropriate property management software. A challenge to this process is the lack of staff and resources for the PM Unit to allocate time for those with the expertise necessary. It is not DAS involvement and/or limitations with staff's knowledge of VFA functions but lack of staff and resources for the PM Unit to allocate time for those with the expertise necessary that restricts PM units' ability to follow up on confirming the status of deficiencies noted as

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	Yes	No	Yes	No	Completed	Further Action Required	
							open in VFA as soon as they should. **November 2012 Response** Upon hiring of the Facilities Assessment team and review of the CBRE report. DAS-FM will work with DAS fiscal and budget staff regarding Priority 1, life Safety deficiencies. Some of these Priority 1 projects will be addressed in the 2013 capital improvement program. In the meantime, the Facilities Assessment Coordinator is working routinely with departments' PM units to determine which Priority 1 and other life/safety projects have been completed. Information provided by the departments is then entered directly into the VFA by the Facilities Assessment Coordinator.
7. Develop a strategy and timetable for using existing systems in the County, and/or other available systems, to achieve a comprehensive property management system to become fully operational for preparation of the 2013 County Budget.		X			No	Y Yes	**August 2011 Response:** Based on existing County Ordinance Section 56.20, DTPW staff is developing a DTPW Director mandated county-wide annual building inspection program for "maintaining structural integrity of all capital improvements and routine major maintenance." In the 2011 Adopted Budget 5 skilled trade positions were created but not funded for Building Inspections. Additionally, in 2010 consultants hired by DTPW found approximately $2.9 million in repairs that were needed in 2011 for the buildings that were inspected in 2010. The money that was earmarked to make those repairs came from the UWM Land Sales. When the land sales were deferred, funding was lost to make the repairs in 2011. In February of 2011and again in April reports were sent to the County Board highlighting these issues. The County will need to plan for funding in 2012 to make these repairs and fund the inspection team positions. Once the DTPW inspection team has been assembled, they will be visiting all County facilities on an annual basis using a

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Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
							recently developed "Inspection Manual for Building Components and Other Structures". Inspection reports will be generated and submitted to the PM Units with the directive to implement any repair or removal of imminent threat to employee or public safety. If, upon revisiting the facilities, the directed repair or removal of imminent threats has not been completed, a report to the County Board will be generated. A challenge to this process is the lack of staff and resources for the PM Units to allocate time for those with the expertise necessary. While some existing systems may be appropriate for certain activities, newer systems may be available that create a single source for warehousing data, estimating costs, track progress and generating reports for multiple users. Therefore, DPTW staff will perform an analysis of the current county data systems, along with the possible integration of new systems including enterprise GIS, to provide a streamlined approach to building condition and assessment management. **February 2012 Response:** Based on existing County Ordinance Section 56.20, DAS-FM staff is developing a DAS Director mandated county-wide annual building inspection program for "maintaining structural integrity of all capital improvements and routine major maintenance." In the 2011 Adopted Budget 5 skilled trade positions were created but not funded for Building Inspections. Additionally, in 2010 consultants hired by DTPW found approximately $2.9 million in repairs that were needed in 2011 for the buildings that were inspected in 2010. The money that was earmarked to make those

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	Yes	No	Yes	No	Completed	Further Action Required	
							repairs came from the UWM Land Sales. When the land sales were deferred, funding was lost to make the repairs in 2011. In February of 2011and again in April reports were sent to the County Board highlighting these issues. In September, 2011 a fund transfer from DAS-Fiscal was approved by the County Board to provide $1,015,441 in sales tax proceeds to complete façade repairs on buildings in 9 different Count Departments. On 9/29/2011, the DTPW Director sent a letter to the impacted department heads and their appropriate staff with a description, budget and timeline for completing these repairs. These repairs are currently ongoing DAS-FM is anticipating a fund transfer in 2012 to provide the remaining funding required to assess the condition of all County buildings that have not yet been included in the VFA Building Inventory and Assessment database. DAS agrees that consolidation of all county owned property should be under one property management function as proposed both by an earlier audit report as well as a previous budget request. As out-lined in the 2012 Adopted Budget and in subsequent informational reports to the County Board, DAS-FM has been created to ensure building management is streamlined and that maintenance of county owned property is prioritized in an unbiased manner with safety as the priority. The adopted budget action creating DAS-FM is the first step in consolidating all property management functions Countywide within DAS to provide the benefits noted in the 2010 Audit report. Subsequent budget initiatives to further consolidate all property management functions Countywide under DAS-FM are anticipated in 2013.

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Audit Date: October 2010 **Status Report Date:** November 19, 2012 **Department:** Transportation & Public Works

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
							On a related initiative, per the 2012 Adopted Budget, DAS-FM is in the process of negotiating a contract with consulting firm of CB Richard Ellis to deliver a Comprehensive Facilities Plan for County buildings and properties. This plan will provide a strategy, timeline and cost estimates to implement the Milwaukee County property management strategic plan Once the DAS-FM inspection team has been assembled, they will be visiting all County facilities on an annual basis using a recently developed "Inspection Manual for Building Components and Other Structures". Inspection reports will be generated and submitted to the PM Units with the directive to implement any repair or removal of imminent threat to employee or public safety. If, upon revisiting the facilities, the directed repair or removal of imminent threats has not been completed, a report to the County Board will be generated. A challenge to this process is the lack of staff and resources for the PM Units to allocate time for those with the expertise necessary. While some existing systems may be appropriate for certain activities, newer systems may be available that create a single source for warehousing data, estimating costs, track progress and generating reports for multiple users. Therefore, DAS-FM staff will perform an analysis of the current county data systems, along with the possible integration of new systems including enterprise GIS, to provide a streamlined approach to building condition and assessment management.

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Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
							November 2012 Response Due to the limited resources available in the early part of 2012 and the expected December completion of the CB Richard Ellis comprehensive facilities plan. a comprehensive property management system will not become fully operational until 2013.

Supervisor Michael Mayo, Sr., Chairperson,
From the Committee on Transportation, Public Works, and Transit, reporting on:

File No. 12-674

(ITEM 73) From the Director, Department of Administrative Services (DAS), appointing Jim Burton to the position of DAS-Facilities Management Director, by recommending confirmation of the said appointment.

jlm
11/27/2012
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File No. 12-886

(ITEM 74) From the Interim Director, Department of Transportation, and the Airport Director requesting authorization to sell the Kraft Foods Global, Inc., hangar at General Mitchell International Airport to Mondelez Global, LLC, by recommending adoption of the following:

A RESOLUTION

WHEREAS, on July 14, 1980, Milwaukee County entered into Airport Agreement No. HP-695 with The Tennessee Gas Pipeline Company, a division of Tenneco, Inc. (Tenneco), for the lease of 414,000 square feet of land on the south side of General Mitchell International Airport (GMIA) for construction of an aircraft hangar for an initial term of twenty (20) years with one (1) ten (10) year option; and

WHEREAS, on December 31, 1995, Airport Agreement No. HP-695 was assigned from Tenneco to Philip Morris Management Corporation due to the sale of the hangar; and

WHEREAS, in 2003, Philip Morris Management Corporation changed its name to Altria Corporate Services, Inc., due to corporate restructuring; and

WHEREAS, due to additional corporate restructuring, Altria Corporate Services, Inc., sold its hangar and related facilities to an affiliated corporate entity, Kraft Foods Global, Inc., per Milwaukee County approval, and the execution of an assignment of Airport Agreement No. HP-695 to Kraft Foods Global, Inc., on December 16, 2005; and

WHEREAS, due to additional corporate restructuring, Kraft Foods Global, Inc., now desires to sell its hangar and related facilities to an affiliated corporate entity, Mondelez Global, LLC, and is requesting that Milwaukee County approve the sale of the hangar to Mondelez Global, LLC; now, therefore,

BE IT RESOLVED, that Milwaukee County does hereby approve the sale of the Kraft Foods Global hangar to Mondelez Global, LLC; and

BE IT FURTHER RESOLVED, that the Interim Director, Department of Transportation, and the County Clerk are hereby authorized and directed to execute an appropriate document for the approval of Milwaukee County to the assignment of the Kraft Foods Global, Inc., interest in Airport Agreement No. HP-695 from Kraft Foods Global, Inc., to Mondelez Global, LLC.

jlm
11/27/12
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: October 18, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: ASSIGNMENT OF AIRPORT AGREEMENT NO. HP-695 FROM KRAFT FOODS GLOBAL, INC. TO MONDELĒZ GLOBAL, LLC

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of Contingent Funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Mondelēz Global, LLC will continue to pay the appropriate airport rent as required by Airport Agreement HP-695; therefore, there is no fiscal impact.

Department/Prepared by: Steven Wright, A.A.E. – Airport Properties Manager

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No
Reviewed by:

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-891

(ITEM 75) From the Interim Director, Department of Transportation, and the Airport Director requesting authorization to approve the assignment of Airport Agreement No. HP-1174 from Harley-Davidson Transportation, Inc., to Harley-Davidson Motor Company Group, LLC, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Harley-Davidson Transportation Company, Inc., has reorganized and is now operating as Harley-Davidson Motor Company Group, LLC, a wholly owned subsidiary of Harley-Davidson, Inc.; and

WHEREAS, on April 15, 1996, Milwaukee County entered into Airport Agreement No. HP-1174 with Sybron International Corporation and Leeson Electric Corporation, as tenants in common, for the lease of land at General Mitchell International Airport (GMIA) on which their hangar was located; and

WHEREAS, the Agreement was for an initial term of ten (10) years with the Lessees having the right to renew the Agreement for two (2) additional terms of five (5) years; and

WHEREAS, on September 28, 2000, the County Board consented to the assignment of Leeson Electric Corporation's interest in Airport Agreement No. HP-1174 to Christopher L. Doerr and Daniel L. Doerr effective September 29, 2000, and then to a Limited Liability Company (LLC), in which each of the Doerrs would have a 50% interest; and

WHEREAS, the Doerrs subsequently formed Volare Partners, LLC; and

WHEREAS, at its meeting on February 15, 2001 (File No. 01-116), the County Board consented to the assignment of Sybron International Corporation's interest in Airport Agreement No. HP-1174 to Harley-Davidson Transportation Company, Inc.; and

WHEREAS, the assignment of the interest of Sybron International Corporation in Airport Agreement No. HP-1174 to Harley-Davidson Transportation Company, Inc., became effective on May 18, 2001; and

WHEREAS, at its meeting on March 18, 2004 (File No. 04-139), the County Board consented to the assignment of Volare Partners' interest in Airport Agreement No. HP-1174 to Harley-Davidson Transportation Company, Inc.; and

WHEREAS, the assignment of the interest of Volare Partners in Airport Agreement No. HP-1174 to Harley-Davidson Transportation Company, Inc., became effective on March 31, 2004; and

WHEREAS, Harley-Davidson has therefore requested that Airport Agreement No. HP-1174 be assigned from Harley-Davidson Transportation Company, Inc., to Harley-Davidson Motor Company Group, LLC, effective April 11, 2011; now, therefore,

BE IT RESOLVED, that the Airport Director is hereby authorized to approve the assignment of Airport Agreement No. HP-1174 from Harley-Davidson Transportation Company, Inc., to Harley-Davidson Motor Company Group, LLC.

jlm
11/272012
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: October 18, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: ASSIGNMENT OF HARLEY-DAVIDSON TRANSPORTATION, INC. INTEREST IN AIRPORT AGREEMENT NO. HP-1174 TO HARLEY-DAVIDSON MOTOR COMPANY GROUP, LLC

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of Contingent Funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Airport revenues will neither increase nor decrease as a result of the assignment from Harley Davidson Transportation Company, Inc.

Department/Prepared by: Steven A. Wright, AAE
Airport Properties Manager

Authorized Signature C Barry Bateman

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No
Reviewed by:

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-894

(ITEM 76) From the Interim Director, Department of Transportation, and the Airport Director requesting authorization to execute a two-year agreement, with two additional one-year options for renewal, with Weiss & Company Marketing Communications (WCMC), LLC, for marketing, public relations, and advertising services for General Mitchell International Airport, by recommending adoption of the following:

A RESOLUTION

WHEREAS, for approximately the last thirty (30) years, General Mitchell International Airport (GMIA) has retained the services of a marketing, public relations, and advertising agency; and

WHEREAS, the current agency contract ends December 31, 2012; and

WHEREAS, proposals were solicited under Official Notice No. 6761 for marketing, public relations, and advertising services for GMIA; and

WHEREAS, three (3) proposals were received, but one (1) was rejected because it missed the deadline for submission to the County Clerk's office, and two (2) proposals were evaluated using the criteria for evaluation as provided in the Consultant Selection Criteria section of the Request for Proposals (RFP); and

WHEREAS, the intent of the selection process is to identify the agency that best fulfills the requirements of the RFP to provide high-quality marketing, public relations, and advertising services at a reasonable fee; and

WHEREAS, the primary factors used to evaluate the proposals were professional and technical qualifications, experience, proposed program, and reasonableness of fees; and

WHEREAS, the recommendation of the selection committee is that Weiss & Company Marketing Communications (WCMC), LLC, best meets the criteria outlined in the RFP; and

WHEREAS, after due consideration, the Transportation and Public Works Committee concurs with airport staff's recommendation that Milwaukee County and WCMC execute an agreement for the provision of marketing, public relations, and advertising services for GMIA; now, therefore,

BE IT RESOLVED, that the Airport Director is hereby authorized to execute an agreement between Milwaukee County and Weiss & Company Marketing Communications, LLC, to provide marketing, public relations, and advertising services for General Mitchell International Airport for a two-year term, commencing January 1, 2013,

with two (2) one-year options for renewal, but not beyond December 31, 2016, in an amount not to exceed $250,000 annually.

jlm
11/27/12
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 10/18/2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Airport Marketing/Public Relations/Advertising Agency Recommendation

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	250,000
	Revenue	0	250,000
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.

B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.

C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.

D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The amount for the contract is $250,000 annually. Funding for this service is budgeted in the Airport's advertising account. There is no fiscal effect on the tax levy of Milwaukee County.

Department/Prepared By DOT/Pat Rowe

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Reviewed With:

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-892

(ITEM 77) From the Interim Director, Department of Public Works, and the Airport Director requesting authorization to enter into a contract for uniformed unarmed security guard services for a term of one (1) year with two (2) one (1) year extension options at General Mitchell International Airport, by recommending adoption of the following:

A RESOLUTION

WHEREAS, after the events of September 11, 2001, the newly formed Department of Homeland Security, Transportation Security Administration, promulgated additional security requirements for the nation's airports; and

WHEREAS, one new rule required that all vehicles and individuals entering the commercial aircraft ramp be individually checked for proper authorization; and

WHEREAS, uniformed (unarmed) security guard services are currently being provided by HSS, Inc., to conduct these checks; and

WHEREAS, the current scope of service included security guard service at the two (2) entrances to the terminal ramp and at the entrance to the MKE Regional Business Park; and

WHEREAS, a Request for Proposals (RFP) was advertised in national and local publications; and

WHEREAS, four (4) proposals were received in response to the RFP and were received by the due date; and

WHEREAS, a selection committee comprised of five (5) individuals from Airport and County Staff evaluated the proposals based on demonstrated quality of service, qualifications and experience, organization, SAFETY Act designation and certification, quality and clarity of response, and Disadvantaged Business Enterprise participation; now, therefore,

BE IT RESOLVED, that the Airport Director be authorized to enter into a professional services agreement between Milwaukee County and HSS, Inc., to provide Uniformed Unarmed Security Guard Services at General Mitchell International Airport; and

BE IT FURTHER RESOLVED, the contract will commence January 1, 2013, and run for a term of one (1) year, with the option to renew for two (2) additional years, in accordance with the proposal and draft contract contained in Official Notice No. 6763 in which HSS, Inc., proposes to provide these services for $879,600 for the first year and subsequent years.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 10/18/2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Uniformed Unarmed Security Guard Services at General Mitchell International Airport.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.

B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.

C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.

D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Sufficient funds have been budgeted in the 2013 airport budget to cover the cost of year one (1) of the contract for Uniformed Unarmed Security Guard Services. There is no tax levy impact for the award of this contract.

Department/Prepared By Michael W. Keegan, Airport Public Safety & Security Manager

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Reviewed With:

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-893

(ITEM 78) From the Interim Director, Department of Transportation, and the Airport Director requesting authorization to submit Airport Passenger Facility Charge (PFC) Application No. 17 and Amendment to PFC Application 15.01 to include an additional 13 projects in the PFC Program, by recommending adoption of the following:

A RESOLUTION

WHEREAS, General Mitchell International Airport's (GMIA) most recent Capital Improvement Plan update has led to the need to add thirteen (13) new projects to the Passenger Facility Charge (PFC) Program as PFC Application No. 17, increasing PFC total collections by $34,482,645 and an Amendment to PFC 15.01 by $4,098,210; and

WHEREAS, an airline consultation on this Amendment application was held on November 29, 2012; and

WHEREAS, the airlines serving GMIA concur with this application; and

WHEREAS, upon the Federal Aviation Administration's approval of PFC application No. 17 and the Amendment to PFC 15.01, the County's PFC collection authority will increase from the current authorized amount by $38,580,855, from $357,836,429 to $396,417,284, over the life of the program, and the PFC collection end date will be extended to approximately December 1, 2026; and

WHEREAS, the thirteen (13) new projects to be added to Milwaukee County's General Mitchell International Airport PFC are:

Table 1

	Proposed PFC 17 Projects and Funding Sources					
PFC #	Title/Description	Project Cost	Other Funding	PAYGO or Capital	Bond Fin. & Int.	Total PFCs
17.01	Taxiway B Reconstruction	$2,967,000	$2,373,600	$593,400		$593,400
17.02	Perimeter Fencing	$2,932,625	$2,544,625	$388,000		$388,000
17.03	Perimeter Road Bridge Over Howell Ave. - Design and Construction	$7,600,000	$6,650,000	$950,000		$950,000
17.04	Cargo Deicer Pads - Construction	$80,000	$0	$80,000		$80,000

Table 1 Cont.						
	Proposed PFC 17 Projects and Funding Sources					
17.05	Perimeter Road Extension (128th to College Avenue)	$1,100,000	$962,500	$137,500		$137,500
17.07	Baggage Claim Area Expansion - Construction	$50,768,000	$45,768,000	$5,000,000	$5,980,000	$10,980,000
17.10	New Passenger Loading Bridges and Related Improvements - Design and Construction	$2,500,000	$0	$2,500,000		$2,500,000
17.11	Redundant Main Electric Service Feed - Construction	$7,726,000	$3,863,000	$3,863,000	$4,620,148	$8,483,148
17.12	Expansion of Fleet Portion of Combined Maintenance Facility - Construction	$1,196,180	$853,750	$342,430		$342,430
17.14	Terminal Roadway Signage - Construction	$2,850,000	$350,000	$2,500,000		$2,500,000
17.15	Runway 7R Deicer Pad - Design and Construction	$13,200,000	$5,784,333	$7,415,667		$7,415,667
17.16	Taxiway R & R3 Planning and Design	$400,000	$350,000	$50,000		$50,000
17.17	ALP completion/AGIS	$500,000	$437,500	$62,500		$62,500
	PFC 17 Projects Totals (13 projects)	$93,819,805	$69,937,308	$23,882,497	$10,600,148	$34,482,645

Table 1 Cont.						
	Proposed PFC 17 Projects and Funding Sources					
15.01	NCP-Phase II Residential sound Insulation Program - Amend	$45,080,310	$40,982,100	$4,098,210		$4,098,210
	Total					$38,580,855

; now, therefore,

BE IT RESOLVED, that the Airport Director is authorized to submit Passenger Facility Charge (PFC) Application No. 17 requesting that an additional thirteen (13) projects be included in the PFC Program increasing authorized PFC funding by $34,482,645 and an Amendment to PFC 15.01 in the amount of $4,098,210.

jlm
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: **October 30, 2012**

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: SUBMITTAL OF AIRPORT PASSENGER FACILITY CHARGE (PFC) APPLICATION #17

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of Contingent Funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Approval of new and amended project recommendations to PFC Application # 17 for 13 additional projects will increase authorized PFC funding by $34,482,645 and for PFC application #15.01 amendment $4,098,210 for a grand total $38,580,855 increase in the County's PFC Program. The estimated charge expiration date at the proposed PFC collection rate is December 1, 2026. The MKE PFC will be $3.00 per passenger with this application. However, it is anticipated that PFC 17 will be amended to $4.50 in the future.

All Airport Capital Improvement Projects, included PFC application # 17 projects, have been approved in previous years, or have been submitted for approval, as part of the normal 2013 County Budget approval processes.

There is no tax levy impact.

Department/Prepared by: Patricia M Walslager, Deputy Airport Director, Finance & Administration

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No
Reviewed by:

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-905

(ITEM 79) From the Interim Director, Facilities Management Division, Department of Administrative Services (DAS-FM), requesting authorization to grant a permanent easement to WE Energies to allow for the construction, operation, and maintenance of a gas main in and across certain portions of the County Grounds adjacent to Watertown Plank Road, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Wisconsin Department of Transportation (WisDOT) has been legislatively authorized to reconstruct the Zoo Interchange by the State of Wisconsin and by the Federal Highway Administration (FHWA) under various State and Federal Statutes and Codes; and

WHEREAS, various utilities will be impacted by the proposed Interchange improvements that affect the County Grounds, including a WE Energies gas distribution system that services County buildings and lessee buildings; and

WHEREAS, WE Energies has requested a permanent easement to relocate sections of their gas main to address the conflicts with the Interchange improvements along Watertown Plank Road; and

WHEREAS, the Department of Administrative Services-Facilities Management Division (DAS-FM) has reviewed and approved WE Energies' preliminary plans for the proposed gas main relocation, and the final proposed gas main alignments were chosen to minimize the impact to County Grounds property; and

WHEREAS, all areas disturbed by the construction, operation, or maintenance of the subject gas mains will be restored to DAS-FM specifications at no cost to the County; and

WHEREAS, the project is scheduled to be completed in early 2013; and

WHEREAS, appropriate County staff will review and approve all documents as required prior to execution; and

WHEREAS, the Interim Director of DAS-FM has recommended that the authority to prepare, review, approve, execute, and record all documents as required to execute the requested easement be granted to DAS-FM, Corporation Counsel, Risk Management, the County Clerk, Register of Deeds, and the County Executive; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize the Department of Administrative Services-Facilities Management Division, Risk Management, Corporation Counsel, and the Register of Deeds to negotiate, prepare,

approve, execute, and record all documents and perform all actions as required to grant, execute, and implement the easements to WE Energies for the construction, operation, and maintenance of a gas main in and across certain portions of the County Grounds adjacent to Watertown Plank Road; and

BE IT FURTHER RESOLVED, that the County Executive and County Clerk are authorized to execute the easement and required documents.

jlm
11/27/12
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 12, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to grant, execute and implement the easement to WE Energies for the construction, operation and maintenance of a gas main in and across certain portions of the County Grounds adjacent to Watertown Plank Road.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	$0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. WE Energies has requested a permanent easement to relocate their existing gas main to address the conflicts with the proposed Zoo Interchange Improvements along Watertown Plank Road.

B. None.

C. Minimal staff costs for review and execution of easement.

D. None.

Department/Prepared By Karl Stave/DAS-FM Division

Authorized Signature James R. Burton

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-906

(ITEM 80) From the Interim Director, Facilities Management Division, Department of Administrative Services (DAS-FM), requesting authorization to grant a permanent easement to WE Energies to allow for the construction, operation, and maintenance of a gas main in and across certain portions of the County Grounds adjacent to North 92nd Street, by recommending adoption of the following:

A RESOLUTION

WHEREAS, WE Energies provides natural gas distribution to County buildings and lessee buildings at the County Grounds; and

WHEREAS, WE Energies has requested a permanent easement to replace their existing gas main along N. 92nd Street with a new gas main to provide upgraded service to Froedtert and Curative Hospitals as requested to address the hospitals expanded needs; and

WHEREAS, the Department of Administrative Services-Facilities Management Division (DAS-FM) has reviewed and approved WE Energies' preliminary plans for the proposed gas main installation, and the final proposed gas main alignments were chosen to minimize the impact to County Grounds property; and

WHEREAS, all areas disturbed by the construction, operation, or maintenance of the subject gas mains will be restored to DAS-FM specifications at no cost to the County; and

WHEREAS, appropriate County staff will review and approve all documents as required prior to execution; and

WHEREAS, the Interim Director of DAS-FM has recommended that the authority to prepare, review, approve, execute, and record all documents as required to execute the requested easement be granted to DAS-FM, Corporation Counsel, Risk Management, the County Clerk, Register of Deeds, and the County Executive; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize the Department of Administrative Services-Facilities Management Division, Risk Management, Corporation Counsel, and Register of Deeds to negotiate, prepare, review, approve, execute, and record all documents and perform all actions as required to grant, execute, and implement the easements to WE Energies for the construction, operation, and maintenance of a gas main in and across certain portions of the County Grounds adjacent to N. 92nd Street; and

BE IT FURTHER RESOLVED that the County Executive and County Clerk are authorized to execute the easement and required documents.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 12, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to grant, execute and implement the easement to WE Energies for the construction, operation and maintenance of a gas main in and across certain portions of the County Grounds adjacent to N. 92nd Street.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	$0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. WE Energies has requested a permanent easement to replace their existing gas main along N. 92nd Street with a new gas main to provide upgraded service to Froedtert and Curative Hospitals as requested to address the hospitals expanded needs

B. None.

C. Minimal staff costs for review and execution of easement.

D. None.

Department/Prepared By Karl Stave/DAS-FM Division

Authorized Signature James R. Burton

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-901

(ITEM 81) From the Interim Director, Department of Transportation, requesting authorization to execute an Amendment to a Memorandum of Understanding (MOU) with the Wisconsin Department of Transportation for the land acquisition and the functional replacement of the Milwaukee County Greenhouse Facility located at 10340 West Watertown Plank Road in City of Wauwatosa, by recommending adoption of the following:

A RESOLUTION

WHEREAS, resolution File Number 12-356 was adopted by the County Board on May 24, 2012, authorizing the Director of the Department of Transportation to enter into a Memorandum of Understanding (MOU) dated May 29, 2012, with the Wisconsin Department of Transportation (WisDOT) for the purchase of land needed for the construction of the extension of Swan Boulevard as part of the Zoo Interchange reconstruction and the replacement of the greenhouse facility located thereon; and

WHEREAS, funding for said replacement greenhouse facility was to be provided by WisDOT, however, costs for increases in capacity or betterments, in comparison to the current facility, was to be paid by the County; and

WHEREAS, the purchase of land was successfully negotiated and closed for $1,100,000 on October 11, 2012; and

WHEREAS, pursuant to Section 5(h) of the MOU, Milwaukee County provided two (2) bids for the construction of the new greenhouse facility, but WisDOT timely rejected both bids due to unusually high costs likely resulting from much of the construction time occurring over the winter season; and

WHEREAS, staff has successfully negotiated with WisDOT to extend the construction completion date to ease the difficulty of scheduling the many components of the construction and limit construction during the winter season; and

WHEREAS, the components of the First Amendment to the MOU are as follows:

1. County has formally rejected all bids submitted, pursuant to Paragraph 5(h).
2. County to amend the bid package to add five additional months to complete construction (now by August 31, 2013) and provide a $1,000 per day incentive for early completion ($30,000 max).
3. Bid documents to be available by October 31, 2012, with bids to be submitted by November 28, 2012.
4. County will deliver to WisDOT a copy of all bids received by November 30, 2012.
5. Within five days of receipt of at least two qualified bids, WisDOT

shall approve one bid.

6. WisDOT will not pay $100,000 of material betterment in the replacement greenhouse under Paragraph 8 of the MOU.
7. WisDOT shall pay up to $115,000 for plants and greenhouse materials needed for the Summer, Fall, and Holiday shows during the interim period between the closing of the existing greenhouse and opening of the new greenhouse provided the date of occupancy is on or before August 31, 2013.
8. WisDOT shall pay any additional moving costs incurred during the interim period.

; now, therefore,

BE IT RESOLVED, that the Interim Director of the Department of Transportation is hereby authorized to execute the above-described Amendment to the Memorandum of Understanding (MOU), and he, or the appropriate County staff person, is authorized to undertake the steps necessary to implement the First Amendment to the MOU.

jlm
11/28/12
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/13/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request to approve amendment to a Memorandum of Understanding (MOU) with the Wisconsin Department of Transportation (WisDOT) for the land acquisition and the functional replacement of the Milwaukee County greenhouse facility located at 10340 West Watertown Plank Road in the City of Wauwatosa.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☒ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☒ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure		100,000
	Revenue		100,000
	Net Cost		0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. On May 24, 2012, the County Board approved File No. 12-356 authorizing the Director of the Department of Transportation to enter into a Memorandum of Understanding (MOU) with the Wisconsin Department of Transportation (WisDOT) for the purchase of land needed for the construction of the extension of Swan Boulevard as part of the Zoo Interchange reconstruction as well as replacement of the greenhouse facility located upon the purchased land at 10340 West Watertown Plank Road in the City of Wauwatosa.

This fiscal note covers amendments to the MOU referenced above related to construction of the replacement greenhouse facility.

B. The County portion of costs estimated at $100,000 identified in the amendment to the MOU are expected to be offset with revenue from the State of Wisconsin for sale of additional County land and easements as part of the Zoo Interchange reconstruction project.

C. The County portion of costs estimated at $100,000 will be reflected by increasing expenditure authority and revenue for a capital improvement project. These increased costs are expected to be offsett with revenue from the State of Wisonsin for sale of additional County land and easements as part of the Zoo Interchange reconstruction project.

D. The following assumptions were made:
-Due to timing of the Zoo Interchange project, expenditure and reimbursement for the County portion of costs are estimated to occur in 2013.
-Additional costs related to the construction of the replacement greenhouse facility will be funded by the State.

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By James H. Martin, Interim Fiscal Administrator - MCDOT

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 12-897

(ITEM 82) From the Interim Director, Department of Transportation, requesting authorization to use County proceeds from Zoo Interchange Parcels 15, 45, 50, and 53 for costs associated with the Zoo Interchange Mitigation Project, by recommending adoption of the following:

A RESOLUTION

WHEREAS, in February 2012, Milwaukee County entered into a legal contract with Michael Best and Friedrich, LLP, to assist the County in representation for the Zoo Interchange Reconstruction Project; and

WHEREAS, the County Board passed resolution File 12-186 authorizing the Department of Transportation to enter into the legal contract with Michael Best and Friedrich not to exceed $50,000; and

WHEREAS, a subsequent resolution was passed in June 2012, resolution File 12-452, allowing for an additional not to exceed amount of $50,000 for legal services provided by Michael Best and Friedrich to continue work associated with the Zoo Interchange Mitigation Project; and

WHEREAS, in order to legitimately address the need for legal assistance on the Zoo Interchange Mitigation Project, a Request for Proposal (RFP) process was initiated to establish a Professional Services Agreement with the selected vendor; and

WHEREAS, the result of the RFP process being performed by an independent panel recommended Michael Best and Friedrich be retained as legal counsel for the mitigation work; and

WHEREAS, the County Board passed resolution File 12-865 approving the RFP selection of Michael Best and Friedrich and authorizing payment for outstanding legal fees prior to the contract execution of the Professional Services Agreement not to exceed $200,000; and

WHEREAS, current invoices received by Michael Best and Friedrich are at $185,000 and are expected to reach the $200,000 before the end of 2012; and

WHEREAS, for legal services to continue in the spirit of the agreed to Professional Services Agreement and necessary to the success of the Zoo Interchange Mitigation Project, additional funding will need to be authorized; and

WHEREAS, sale proceeds available to the County for Zoo Interchange Parcels 14, 45, 50, and 53 account for $322,595 in available additional funding; and

WHEREAS, the amount of $322,595 should assist in payment for invoices for the remainder of 2012 and most of 2013 to carry out the intent of the RFP; now, therefore,

BE IT RESOLVED, that proceeds in the amount of $322,595 from Zoo Interchange Parcels 15, 45, 50, and 53 be placed in Capital Project WH0141011 and used for costs associated with the Zoo Interchange Mitigation Project; and

BE IT FURTHER RESOLVED, that the Department of Administrative Services is authorized to process an administrative transfer to increase the budget of Capital Project WH0141011 by $322,595.

jlm
11/27/12
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 4, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution authorizing the use of County Proceeds from Zoo Interchange Parcels 15, 45, 50 and 53 for legal costs associated with the Zoo Interchange Mitigation Project.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☒ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☒ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	$322,595	0
	Revenue	$322,595	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

This resolution authorizes the use of County proceeds from Zoo Interchange Mitigation parcels 15, 45, 50 and 53 for legal costs associated with the project. These funds will cover costs anticipated through the end of 2012 and into 2013. The approval of this resolution has no impact to County tax levy as expenditures are expected to be offset with land sale proceeds.

Department/Prepared By Brian Dranzik, Interim Director of Transportation

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-898

(ITEM 83) From the Interim Director, Department of Transportation, requesting authorization to enter into an agreement with Milwaukee County Research Park Corporation (MCRPC) regarding the division of eminent domain compensation for property interests acquired by the Wisconsin Department of Transportation (WisDOT) for the Zoo Freeway Interchange Reconstruction Project, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Wisconsin Department of Transportation (WisDOT) has been legislatively authorized to reconstruct the Zoo Freeway Interchange by the State of Wisconsin and by the Federal Highway Administration (FHWA) under various State and Federal Statutes and Codes; and

WHEREAS, Chapter 32.05 of the Wisconsin Statutes defines the eminent domain process for acquiring land/property interests for transportation use; and

WHEREAS, the approval of the Milwaukee County Board is required of compensation amounts to be paid for the acquisitions of the reconstruction project; and

WHEREAS, various property interests needed by WisDOT for the Zoo Freeway Interchange reconstruction are located on County-owned land and also County-owned land under the jurisdiction of the Research Park; and

WHEREAS, the Third Amendment of the Conveyance Agreement (Third Amendment) between the County and Milwaukee County Research Park Corporation (MCRPC), dated September 30, 1998, provided for the division of Research Park land sale net revenues, 65% to the County and 35% to MCRPC; and

WHEREAS, since the conveyance of land and property interests under the eminent domain process was not specifically addressed in the Third Amendment, a subsequent agreement (Agreement) to the Third Amendment is recommended to maintain the spirit of the Third Amendment for those property interests acquired by WisDOT within the Research Park; and

WHEREAS, the County has received final offers from WisDOT to acquire the needed property interests on four (4) parcels (Parcels 15, 45, 50, and 53) located on County-owned land and County-owned land within the Research Park; and

WHEREAS, the offer amounts were derived from appraisals, input from WisDOT/MCRPC consultants, and negotiations with WisDOT; and

WHEREAS, as indicated in the table below, two of the parcels include compensation from WisDOT to convert boiler heating and chiller systems served by the

existing central WE Energies underground steam/cooling distribution lines to individual free standing heating/cooling units within each building west of Highway 45; and

WHEREAS, WisDOT concluded, and County staff concurred, that funding the conversion to individual free standing heating/cooling units for each building west of the Highway 45 Interchange, as a project cost, was more cost effective than replacing the WE Energies centralized underground steam/cooling lines west of the reconstructed Interchange:

Parcel	Initial WisDOT Offer	Final WisDOT Offer	County Proceeds	MCRPC Proceeds
15	$19,000	$107,100	$107,100	$ 0
45	79,000	583,100*	104,795	478,305
50	175,900	374,400**	90,032	158,379
53	132,000	386,300***	20,668	365,632
Totals	$405,900	$1,450,900	$322,595	$1,002,316

* Includes payment to MCRPC of $421,850 for boiler replacement at the Research Park M-1 Building (Technology Innovation Center) and $56,455[1] for 35% of land interests acquired from Research Park land.

** Includes $125,989 payment to the City of Wauwatosa for boiler replacement in the fire station building, a $137,428 payment to MCRPC for relocation of the entry wall planter and landscaping, and $20,951[1] for 35% of land interests acquired from the portion of the parcel that is Research Park land.

*** Includes payment to MCRPC of $354,488 for relocation of three entry wall planters and landscaping and $11,144[1] for 35% of land interests from Research Park land.

[1]The 35% payment to MCRPC for the land interests acquired by WisDOT from Research Park Parcels 45, 50, and 53 are gross proceeds. The gross proceeds will be adjusted to reimburse the County for 35% of the costs for negotiation management, legal, and appraisal services provided to MCRPC by the County for Research Park parcels.

; and

WHEREAS, Parcel 15 comprises no Research Park land, so the County receives all of the $107,100 proceeds; and

WHEREAS, the Committee on Transportation, Public Works, and Transit, at its meeting of December 5, 2012, recommended approval of the Interim Director of the Milwaukee County Department of Transportation's request (vote 7-0); and

WHEREAS, the Committee on Economic and Community Development, at its meeting on December 10, 2012, concurred with the Committee on Transportation, Public Works, and Transit and also recommended approval the said request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Interim Director of the Department of Transportation is hereby authorized to sign the above-described Agreement with Milwaukee County Research Park Corporation (MCRPC) and accept the final offer amounts from the Wisconsin Department of Transportation (WisDOT) of $107,100 for Parcel 15, $583,100 for Parcel 45, $374,400 for Parcel 50, and $386,300 for Parcel 53 as full and final payment; and

BE IT FURTHER RESOLVED, that the Interim Director of the Department of Transportation, or the appropriate County staff person, receive and undertake any and all steps necessary to distribute the proceeds as noted above.

jlm
11/27/12
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/13/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Agreement with Milwaukee County Research Park Corporation (MCRPC) regarding the division of eminent domain compensation for property interests acquired by the Wisconsin Department of Transportation (WisDOT) for the Zoo Interchange reconstruction project on land within the Milwaukee County Research Park (Research Park) and approval of compensation amounts offered by WisDOT for property interests needed on Milwaukee County owned land within/outside the boundaires of the Research Park.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☒ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☒ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure	322,595	
	Revenue	322,595	
	Net Cost	0	

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Represents the County portion of expected revenue for the sale of land to be purchased by the Wisconsin Department of Transportation (WisDOT) as part of the Zoo Interchange freeway reconstruction project. The land parcels included are as follows: 15,45,50,53.

B. The County portion of revenue expected from these land sale proceeds totals $322,595. This revenue is requested to be used to pay future expected costs incurred by the County related to the Zoo Interchange freeway reconstruction project.

C. Expenditures and revenue for the Zoo Interchange capital improvement project would be increased by $322,595 to reflect approval of the request to use these funds to pay future expected costs related to the Zoo Interchange freeway reconstruction project.

D. None.

Department/Prepared By James H. Martin, Interim Fiscal Administrator - MCDOT

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Supervisor Patricia Jursik, Chairperson
By the Committee on Economic and Community Development, reporting on:

File No. 12-12

(ITEM 84) A resolution to **RECEIVE AND PLACE ON FILE** (vote 6-0) an informational report from the Interim Director, Community Business Development Partners dated November 15, 2012, regarding the Disadvantaged Business Enterprise Waiver Report for September and October 2012.

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10/22/12
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Community Business Development Partners

MILWAUKEE COUNTY

MARINA DIMITRIJEVIC • Chairwoman, Milwaukee County Board of Supervisors
NELSON SOLER • Interim Director, Community Business Development Partners

INTER-OFFICE COMMUNICATION

DATE: November 15, 2012

TO: Supervisor Marina Dimitrijevic, Chair, County Board of Supervisors
Supervisor Patricia Jursik, Chair, Economic & Community Development Committee
Supervisor Michael Mayo, Sr., Chair, Transportation, Public Works & Transit Committee

FROM: Nelson Soler, Interim Director, Community Business Development Partners

SUBJECT: DBE WAIVER REPORT FOR SEPTEMBER & OCTOBER 2012

DIRECTIVE

At the request of the Committee on Economic and Community Development, the Community Business Development Partners Department (CBDP) provides a monthly update on the Disadvantaged Business Enterprise (DBE) utilization waivers requested by, and granted to, Milwaukee County departments/divisions.

BACKGROUND

CBDP is responsible for designing, implementing, monitoring and enforcing Milwaukee County's DBE Program in order to maintain compliance with Federal Regulations and Milwaukee County Ordinances. Implementation of the Program includes establishing participation goals on, both, Federal and County funded contracts, as well as monitoring and enforcing compliance of these contracts. Participation goals may only be established on contracts where opportunities exist for ready, willing and able certified firms to perform commercially useful functions related to the satisfaction of those contracts.

In 1999, the United States Department of Transportation (USDOT) implemented DBE Program rules with seven (7) objectives directed at creating a level playing field on which certified firms could compete fairly for USDOT-assisted contracts. This legislation, 49 CFR Part 26, requires all recipients of USDOT funds to establish and maintain a DBE program that, not only, complies with the intent and language of the legislation, but that has also been reviewed and approved by USDOT. As a result of public and private stakeholder input, Milwaukee County determined and approved, by action of the County Board, to establish and maintain a program based upon the Federal DBE Program rules and standards for all of its contracts. This action of the County Board and County Executive established, and adopted, rules and regulations of USDOT Office of the Secretary, per the Federal Register (49 CFR Parts 23 and 26), over Milwaukee County's Federally, and County, funded projects.

Milwaukee County, as a Federal funding recipient, is required to provide and establish contract opportunities for certified firms on its projects based upon the number of ready, willing and able firms certified to perform within the scope(s) of each of these projects. Only firms certified through Wisconsin's Unified Certification Program (UCP), a consortium of 24 municipalities and agencies throughout the State, count as ready, willing and able firms for this purpose. Four of the UCP members serve as certifying partners for the consortium, Milwaukee County, WisDOT, Dane County, and the City of Madison. These certifying partners share the responsibility of verifying and maintaining the status of the 883 currently certified firms throughout the State, while processing all new applications.

MILWAUKEE COUNTY - CITY CAMPUS • 2711 WEST WELLS STREET, 8TH FLOOR, ROOM 830 • MILWAUKEE, WI 53208
TELEPHONE (414) 278-5248 • FAX (414) 223-1958

DBE GOALS

The Milwaukee County Board of Supervisors has established the County's overall desired levels of DBE participation as follows:

Public Works, Construction & Design	25%
Time & Material Contracts	25%
Professional Service Contracts	17%
Procurement of Service Contracts	17%
Procurement of Goods & Commodities	10%

WAIVER REQUESTS

When CBDP receives a waiver request from a department/division, staff thoroughly reviews it and available supporting documentation before forwarding the request on to the Director for determination. The Director may require staff to gather more comprehensive information or to provide more detailed clarification regarding any identified issues prior to issuing a determination.

WAIVER REPORT SUMMARY

The figures below include Professional Service and Capital Improvement/Maintenance contracts awarded during September and October. This report does not include contracts awarded by Procurement Division processes under Chapter 32, as CBDP is not authorized access to this information. Please see the attachment for waivers requested as broken out by owner department, contractor/consultant awarded, scope of services rendered, total contract amounts, and reason for approval, or lack thereof.

Total Contracted Dollars for Month	**$**	**20,776,310.58**
Total Contracted Dollars w/ Waiver Approval	**$**	**191,990.67**
Total Contracted Dollars w/o Waiver Approval	**$**	**66,371.00**
Percentage of Contracts Waived for Month		**1.24%**

RECOMMENDATION

CBDP prepared this informational report, and humbly proposes that it be received and filed, as such.

Approved by:

Nelson Soler
Interim Director

CC: Chris Abele, Milwaukee County Executive

Milwaukee County Community Business Development Partners Department (CBDP)
DBE Waiver Report September & October 2012

DEPARTMENT	CONSULTANT/CONTRACTOR	SCOPE OF SERVICES	CONTRACT AMOUNT	APPROVAL REASON
		CBDP Approved Waivers [1]		
DOT-Airports	Smith Amundsen, LLC	Special counsel for US District Court case, Horsley v. Milwaukee County	15,000.00	Specialized litigation
DAS-Fiscal Affairs	US Bank	US Bank admin fees for 2004A & 2010A&B Airport Revenue Bonds	2,250.00	Per Chapter 56.30(2)(a)
DOT-Highway by DAS-FM	Graef USA	Zoo IC Swan Blvd Utility Coordination & Design	6,900.00	Expertise and expediency
DOT-Airports by DAS-FM	Graef USA	GMIA - Storm Water Management Plan Design & Update	4,600.00	Expertise and expediency
DOT-Airports by DAS-FM	Ram Construction Services of MN	GMIA - 5th Floor Parking Structure Repairs	89,800.00	No DBEs w/ Manufacturer/Product Certification
DOT-Transit by DAS-FM	Kapur & Associates	MCTS - Fond Du Lac Garage Underground Storage Tank Closure Review	2,166.00	No opportunities based on contract scope and cost
District Attorney	Fredrik F. Broekhuizen, M.D.	Trial prep & court testimony as an expert witness State v. Evan Saunders	1,000.00	Under $2,000.00
DHHS-Delinquency & Court Se	National Runaway Switchboard	National communication system for runaway & homeless youth	12,750.00	Specialty Service
Dept. of Human Resources	Prophit Marketing, Inc	Customer service & interpersonal communication training & tool	12,000.00	Company invented the tool
Risk Management	Securance Consulting	Risk Assessment of HIPAA compliance	30,180.00	Specialty Service
Parks by DAS - FM	Leedy & Petzold	Root River Lighting System Replacement Design	14,349.57	Annual Consultant Selection Process
Zoo by DAS - FM	Grunau	Service Agreement for Penguin Chiller Service Work	995.10	Specialty Service
		Contracts Issued Without CBDP Review [2]		
DAS-Risk Management	Regnier Consulting Group, Inc	Estimate unpaid workers compensation & medical malpractice exposure	24,700.00	No CBDP Review
DAS-Risk Management	Aegis Corporation	Federal Medicare compliance	22,975.00	No CBDP Review
Parks by DAS-FM	Jackson MacCudden	Asbestos Roof Inspection Services at Parks Maintenance Complex	1,606.00	No CBDP Review
Parks by DAS-FM	Gillen Foundation	Time and Material Agreement for Marina Repair	17,090.00	No CBDP Review

Total Contract $ Amount for Month [3]	$20,776,310.58
Total Approved Waiver $ Amount	$191,990.67
Total Unapproved Waiver $ Amount	$66,371.00
Percentage Waived	1.24%

[1] Waivers approved by CBDP; within guidelines of Code of General Ordinances

[2] Contracts issued by Departments in violation of the Code of General Ordinances;
CBDP is made aware of these projects when Accounts Payable forwards new contract information

[3] Total does not include Procurement Division Figures

Supervisor Patricia Jursik, Chairperson
From the Committee on Economic and Community Development, reporting on:

File No. 12-1008

(ITEM 85) From the County Executive, appointing Wauwatosa Mayor Kathy Ehley to the Milwaukee County Research Park Board of Directors, completing the term of former Wauwatosa Mayor Jill Didier, for a term expiring September 27, 2015, by recommending confirmation of the said appointment (vote 6-0).

jmj
12/03/12
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File No. 12-985

(ITEM 86) From the Comptroller and the Director of Economic Development, requesting authorization to enter into a trust agreement with the Milwaukee Economic Development Corporation (MEDC) and to enter into negotiations to develop an administrative agreement for the Milwaukee County Economic Development Fund, by recommending adoption of the following:

AN AMENDED RESOLUTION

WHEREAS, the 2012 Adopted Capital Improvements Budget included Project WO624 Workforce and Economic Development Fund; and

WHEREAS, the project included language that allocated $1,000,000 of future land sale revenue for the creation of an Economic Development Fund; and

WHEREAS, the land sale revenue for the Economic Development Fund was to be realized subsequent to $400,000 being realized in the Department of Administrative Services - Economic Development (DAS-ED) operating budget and $1,000,000 being realized for the Workforce Development Fund; and

WHEREAS, these amounts excluded the federal share of the proceeds related to the Milwaukee School of Engineering (MSOE) land sale that were to be placed in the Debt Service Budget; and

WHEREAS, as of November 19, 2012, excluding the federal share of the MSOE land sale proceeds, there is approximately $2.7 million recorded in land sale revenue in the DAS-ED Budget; and

WHEREAS, this achieves the 2012 budgeted land sale revenue in the DAS-ED operating budget and allows for full funding of the Workforce Development and the Economic Development Funds; and

WHEREAS, subsequent to the adoption of the 2012 Capital Improvements Budget, the Comptroller's Office determined that the Workforce Development Fund and the Economic Development Fund should not have been included in the capital budget, but should have been included in the operating budget; and

WHEREAS, it is anticipated that the funds will not be able to be spent before the end of 2012; and

WHEREAS, State Statute 59.60(11) prohibits the carryover of unexpended operating appropriations from the current budget year into the subsequent budget year; and

WHEREAS, a solution to this problem is the creation of a trust agreement with an outside agency that would allow for the carryover of unexpended funds from year to year; and

WHEREAS, a workgroup consisting of the Comptroller's Office, DAS-ED, DAS-Fiscal Affairs and Corporation Counsel met to determine how the funds for the Economic Development Fund could be carried over so that the funds were not lapsed at the end of the year; and

WHEREAS, the workgroup researched and met with economic development agencies to determine the best course of action for Milwaukee County's Economic Development Fund; and

WHEREAS, these agencies included the Racine County Economic Development Corporation (RCEDC), Waukesha County Economic Development Corporation (WCEDC), and the Milwaukee Economic Development Corporation (MEDC); and

WHEREAS, due to the fact that Milwaukee County has limited staffing resources dedicated to economic development, the workgroup concluded that the County should seek external administrative and operating support from a 3rd party agency; and

WHEREAS, this is the model that Waukesha County has used with the RCEDC; and

WHEREAS, after meeting with the agencies and discussing how they administer and operate their economic development programs, the workgroup concluded that the County should seek permission to enter into a trust agreement with MEDC, as well as an administrative agreement with MEDC for the operation of the Milwaukee County Economic Development Fund; and

WHEREAS, the trust agreement will function as a mechanism wherein the budgeted $1,000,000 for the Economic Development Fund will be transferred to MEDC and held in trust on the County's behalf; and

WHEREAS, the fund will not be able to be used by MEDC until the County approves an administrative agreement that outlines the policies and procedures for the fund; and

WHEREAS, the policies and procedures for the fund will be developed by a County workgroup; and

WHEREAS, a separate resolution will be submitted to the Economic and Community Development Committee for the approval of a negotiated administrative agreement which will include policies and procedures for the fund; now therefore,

BE IT RESOLVED, that the Department of Administrative Services – Economic Development division shall enter into a trust agreement with Milwaukee Economic Development Corporation (MEDC) for purposes of carrying over this $1,000,000 for the Milwaukee County Economic Development Fund; and

BE IT FURTHER RESOLVED, that the Department of Administrative Services – Fiscal Affairs is directed to process an administrative appropriation transfer to realign expenditures and revenues to effectuate the creation of the trust agreement; and

BE IT FURTHER RESOLVED, that the Department of Administrative Services – Economic Development division shall enter into negotiations to develop an administrative agreement for the use of this Milwaukee County Economic Development Fund; and

BE IT FURTHER RESOLVED, that the Department of Administrative Services – Economic Development division shall submit for approval an administrative agreement which will include policies and procedures for the Milwaukee County Economic Development Fund to the Economic and Community Development Committee; and

BE IT FURTHER RESOLVED, that if an appropriate agreement between Milwaukee County and the Milwaukee Economic Development Corporation is not reached before April 1, 2013, $1,000,000 for the Milwaukee Economic Development Fund is to be returned to Milwaukee County.

jmj
11/30/12
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/25/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to enter into a trust agreement with Milwaukee Economic Development Corporation (MEDC) and to enter into negotiations to develop an administrative agreement for the Milwaukee County Economic Development Fund

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of the resolution will allow Milwaukee County to enter into a trust agreement with Milwaukee Economic Development Corporation (MEDC) and to enter into negotiations to develop an administrative agreement for the Milwaukee County Economic Development Fund.

B. There are no direct costs, savings or anticipated revenues associated with this request.

C. There are no budgetary impacts associated with this proposed action in the current year or in subsequent years.

D. It is assumed that $1,000,000 of unbudgeted and realized land sale proceeds in the Department of Administrative Services- Economic Development Division (DAS-ED) will be placed into an expendable trust account in order to effectuate the resolution. Since a Reciept of Revenue appropriation transfer has not yet been approved there is no operating impact associated with creating the expendable trust.

Department/Prepared By Justin Rodriguez

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

RECEIVED
2012 NOV 26 PM 5:01
COUNTY BOARD
CHAIRMAN

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-986

(ITEM 87) From the Fiscal and Budget Administrator, Department of Administrative Services, requesting authorization to create a County-controlled Workforce Development Trust Fund for unexpended year-end County appropriations designated for services provided by the Wisconsin Regional Training Partnership/Building Industry Group Skilled Trades Employment Program (WRTP/BIGSTEP) and to negotiate an addendum to the existing agreement that includes language establishing a County-controlled Workforce Development Trust Fund, by recommending adoption of the following:

A RESOLUTION

WHEREAS, as a result of the 2012 Adopted Capital Budget project WO624 - Workforce & Economic Development (project), Milwaukee County (County) entered into a multi-year agreement (Agreement) with the Wisconsin Regional Training Partnership/Building Industry Group Skilled Trades Employment (WRTP/BIG STEP) to provide educational training and on-the-job work experience to Milwaukee County residents; and

WHEREAS, funding for the agreement is derived from County land sales of $1,000,000 and a July 2012 appropriation fund transfer established budget authority for the Agreement within the Department of Administrative Services – Economic Development Division; and

WHEREAS, the multi-year nature of the Agreement necessitates that the County establish a trust fund to maintain the unencumbered proceeds from land sales for the purpose of funding the Agreement in future years; and

WHEREAS, at its meeting on December 10, 2012, the Committee on Economic and Community Development recommended approval of the said request (vote 6-0); and

WHEREAS, at its meeting on December 13, 2012, the Committee on Finance, Personnel and Audit concurred with the actions of the Economic and Community Development Committee to approve (vote 7-0); now, therefore,

BE IT RESOLVED, that the Director of the Department of Administrative Services – Economic Development division shall enter into an addendum to the Agreement between WRTP/ BIG STEP and Milwaukee County, dated August 1, 2012, that includes language establishing a County-controlled Workforce Development Trust Fund; and

BE IT FURTHER RESOLVED, that the Milwaukee County Office of the Comptroller is authorized to establish a Workforce Development Trust Fund to maintain unencumbered land sale proceeds that were designated for funding of the Agreement that will terminate on or before January 31, 2014; and

45
46 BE IT FURTHER RESOLVED, that the Department of Administrative Services – Fiscal
47 Affairs shall administratively transfer funds from and to the Workforce Development Trust
48 Fund as required by the terms of the Agreement.
49
50
51 jmj
52 11/30/12
53 H:\Shared\COMCLERK\Committees\2012\Dec\ECD\Resolutions\12-986.docx

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/20/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Creation of a County-controlled Workforce Development Trust Fund for unexpended appropriations and modification of the existing Milwaukee County Ready To Work Contract agreement to include an addendum with language establishing a County-controlled Workforce Development Trust Fund

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☒ Decrease Operating Expenditures

☐ Increase Operating Revenues

☒ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	-722,000	0
	Revenue	-722,000	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The resolution request will allow for the transfer of any year-end unexpended appropriation balance from the DAS-ED operating budget into a newly created Workforce Development Trust Fund for the duration of the agreement between WRTP/BIG STEP and the County. For year-end 2012, it is estimated that an unexpended appropriation balance of $722,000 will be transferred into the Workforce Development Trust Fund. DAS-Fiscal Affairs shall administratively transfer funds from and to the Workforce Development Trust Fund per the terms of the agreement.

B. There are no direct costs, savings or anticipated revenues associated with this request.

C. There are no budgetary impacts associated with this proposed action in the current year or in subsequent years.

D. Assumptions included the approximate encumbered and expended appropriations related to the agreement as of 11-5-2012.

Department/Prepared By Vince Masterson

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

COUNTY BOARD
CHAIRMAN
2012 NOV 26 PM 5:01
RECEIVED

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-949

(ITEM 88) Reference file established by the County Board Chairperson relative to offers to purchase on lands under County control with an undesignated use, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Real Estate Section of the Economic Development Division received an offer to purchase on an excess County-owned vacant lot located to the north of 8310 South 100th Street in the City of Franklin; Wisconsin; and

WHEREAS, the subject property, appraised at $3,750, is a 30' X 250' vacant lot and municipal sewer is available but municipal water services are not available and the property is not buildable due to its narrow width and is suitable only for assemblage with adjacent property; and

WHEREAS, the Milwaukee County Treasurer acquired the property by foreclosure proceedings for the non-payment of real estate taxes and staff was directed by the County Board to offer this property to abutting owners; and

WHEREAS, the property was offered to the two abutting owners at the appraised value but only one abutting owner submitted an offer; and

WHEREAS, the offer in the amount of $3,750 cash, is from John A. O'Malley and Mr. O'Malley owns the property to the north and east of the subject property; now, therefore,

BE IT RESOLVED, that the Manager of Real Estate Services is hereby authorized to sign the above described offer to purchase from John A. O'Malley; and

BE IT FURTHER RESOLVED, that the County Executive and the County Clerk are hereby authorized to convey by Quit Claim Deed the subject property located north of 8310 South 100th Street in the City of Franklin, Wisconsin to John A. O'Malley and/or assigns for the consideration of $3,750, pursuant to the terms and conditions of his offer to purchase.

jmj
11/30/12
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 26, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Offer to purchase on a County-owned vacant lot located to the north of 8310 South 100th Street in the City of Franklin, Wisconsin.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☒ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	-0-	
	Revenue	3,750	
	Net Cost	- 3,750	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Fiscal Note: Sale proceeds less expenses shall be deposited in accordance to the adopted 2012 budget.

Department/Prepared By Craig Dillmann

Authorized Signature for CRAIG DILLMANN

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 12-950

(ITEM 89) Reference file established by the County Board Chairperson relative to offers to purchase on lands under County control with an undesignated use, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Real Estate Section of the Economic Development Division received an offer to purchase on an excess County-owned property located at 2254 South 75th Street in the City of West Allis; Wisconsin; and

WHEREAS, the subject property, appraised at $25,000, consists of a small 1 bedroom, 1 bath house situated on a 45' X 70' corner lot and the house needs updating of the bathroom, cleaning and decorating and the property provides on site parking for one car but no garage; and

WHEREAS, the Milwaukee County Treasurer acquired the property by foreclosure proceedings due to non-payment of real estate taxes; and

WHEREAS, staff established an asking price of $26,900 and the property has been exposed to the market for five months; and

WHEREAS, the cash offer from Gerald and Wendi Demshar is $23,500, which is 94% of the appraised value and the Demshar's plan to renovate the property for investment purposes; now, therefore,

BE IT RESOLVED, that the Manager of Real Estate Services is hereby authorized to sign the above described offer to purchase from Gerald and Wendi Demshar; and

BE IT FURTHER RESOLVED, that the County Executive and the County Clerk are hereby authorized to convey by Warranty Deed the subject property at 2254 South 75th Street in the City of West Allis, Wisconsin to Gerald and Wendi Demshar and/or assigns for the consideration of $23,500, pursuant to the terms and conditions of their offer to purchase.

jmj
11/30/12
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 26, 2012

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Offer to purchase on a County-owned property located at 2254 South 75th Street, West Allis, Wisconsin.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☒ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	1,500	
	Revenue	23,500	
	Net Cost	- 22,000	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Fiscal Note: Sale proceeds less expenses shall be deposited in accordance to the adopted 2012 budget.

Department/Prepared By Craig Dillmann

Authorized Signature _____ for CRAIG DILLMANN

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Supervisor Theodore Lipscomb, Sr., Chairperson,
From the Committee on Intergovernmental Relations, reporting on:

File No. 12-1014

(ITEM 90) From the Director, Intergovernmental Relations, submitting proposed 2013-2015 Milwaukee County Legislative Budget Priorities, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Director and Assistant Director of Intergovernmental Relations have met with policymakers, constitutional officers, and departmental staff to develop recommended legislative budget priorities that will provide policy direction for Milwaukee County's lobbying efforts for the 2013-2015 State Legislative session; and

WHEREAS, many of the recommended budget policy directives are long-standing positions of Milwaukee County that are intended to ensure that adequate resources are provided to carry out mandated programs and services while protecting discretionary programs from further cuts; and

WHEREAS, given the current economic recession, it is critical that Milwaukee County communicate its key legislative budget priorities in areas such as mass transit, courts, parks, public safety, health and human services, and child support enforcement; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby approve the proposed Legislative Budget Priorities, a copy hereto attached and made a part of this file, outlining the key State legislative priorities for the 2013-2015 session; and

BE IT FURTHER RESOLVED, that Intergovernmental Relations staff is authorized and directed to communicate the County's legislative budget priorities to State policymakers, departmental staff, and others to help effectuate these policy directives.

jlm
12/17/2012
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 12/07/12

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From the Director, Intergovernmental Relations, submitting proposed 2013-2015 Milwaukee County Legislative Budget Priorities.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Approval of this resolution will adopt the 2013-2015 Legislative Budget Priorities that outlines the legislative priorities for Milwaukee County.

An expenditure of funds will not be required, but an expenditure of staff time will be necessary to communicate the legislative priorities to state policymakers and other officials.

Department/Prepared By Steve Cady, Fiscal and Budget Analyst, County Board

Authorized Signature Steven A. Cady

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

INTERGOVERNMENTAL RELATIONS
Milwaukee County

REVISED

December 17, 2012

To: Supervisor Theodore Lipscomb, Sr., Chairman, Committee on Intergovernmental Relations

Members of the Committee on Intergovernmental Relations

From: Jamie Kuhn, Director of Intergovernmental Relations
Patricia Yunk, Assistant Director of Intergovernmental Relations

RE: Milwaukee County's 2013-2015 Biennial Budget Legislative Priorities

Attached for your consideration is the 2013-2015 Biennial Budget Legislative Priorities. These priorities are intended to provide the framework for the Board of Supervisors, the Departments and the County Executive to work with the State Legislature, Governor, State agencies, organizations, civic groups and business interests to pursue legislative action on budgetary issues important to Milwaukee County relative to the State Biennial Budget.

Next month there will be an additional package presented to the Committee on Intergovernmental Relations to address other legislative policy priorities for Milwaukee County for the upcoming legislative session.

These priorities are based on input from the various cabinet directors appointed by the County Executive, the Chairwoman of the County Board, the Chairman of the Committee on Intergovernmental Relations (IGR) and key administrative staff. In addition, they were formulated with consideration for possible partnerships with other organizations and associations to enhance the likelihood of success on areas of shared interest.

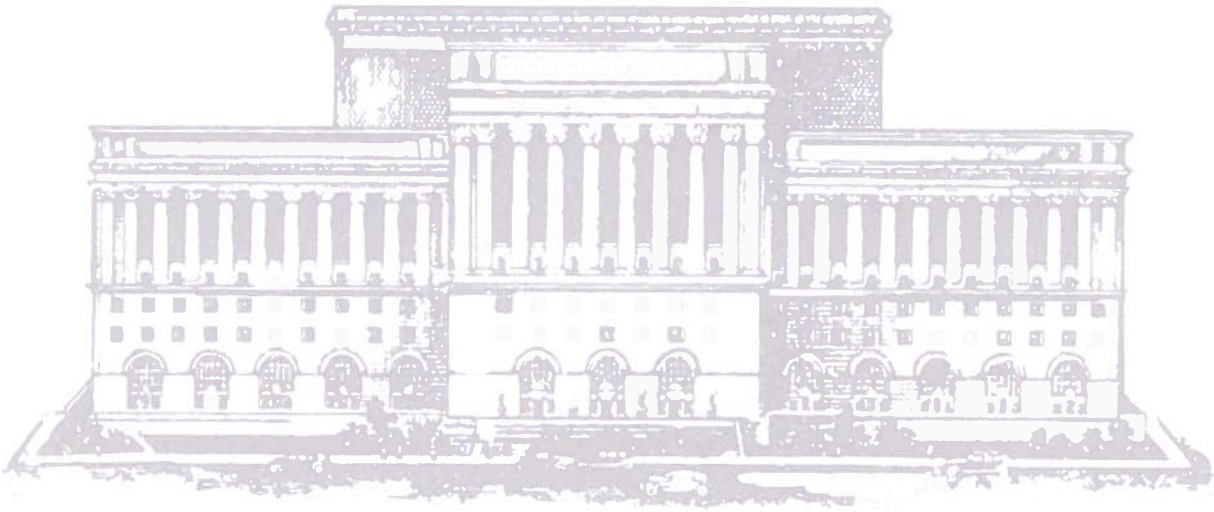
Upon adoption, by the County Board, comprised of 18 members elected to represent individuals throughout Milwaukee County, Intergovernmental Relations staff will have the authority to communicate these priorities to State policy makers and State agencies, as well as coordinate with other entities to promote these priorities.

COURTHOUSE-ROOM 302 • 901 NORTH 9TH STREET • MILWAUKEE, WI 53233 • (414) 278-223-1392

REVISED

MILWAUKEE COUNTY
LEGISLATIVE BUDGET PRIORITIES

2013-2015 Session
Wisconsin State Legislature



Prepared by Milwaukee County Intergovernmental Relations Department

Milwaukee County

The largest and most ethnically diverse county in the State and a source of much economic development, Milwaukee County is comprised of 19 municipalities and nearly one million people.

Milwaukee County is home to an award-winning parks system, a performing arts center, public museums, a technical college, public and private world-class universities, the largest regional airport in the state, a nationally noted zoological park, and the only county-operated transit system in the State.

As a major manufacturing and innovative business region, Milwaukee County is home to world renowned companies that employ thousands of residents and individuals from the surrounding area, while also engaging in international commerce. The Milwaukee County Research Park provides an opportunity for new growth through its innovative incubator startup programs.

The County's cultural attractions bring people from all over the world to our performing arts center, museums, music venues, conventions, hotels, restaurants and largest music festival in the world, Summerfest. Of course, sports fans have no shortage of teams to cheer for and local establishments to frequent before, during and after Brewers, Bucks, Admirals and Wave games.

Milwaukee County's rich ethnic history is invaluable to the County and State, and its diversity positively impacts the economic development in the region.

Milwaukee County has made great strides to put its fiscal house in order. While paying down debt, passing a balanced budget and actively working to control costs such as health care, it is well-positioned, with properly funded State and Federal commitments, to plan for the coming years and the new economy. The County has become more efficient and has also achieved a AA+ bond rating. A thorough examination of County owned facilities is underway and is already proving to be useful for future economic development. Cooperation and consolidation have occurred with our municipal partners on wireless E911 Communication, Emergency Medical Services (EMS), and the UW Extension programs.

Additionally, there is no question Milwaukee County plays a central role in the State's continued economic recovery. Milwaukee County residents provide $875 million dollars in income tax revenue, $697 million in sales tax revenue and $145 million is provided through corporate tax revenue to the State. While these revenues are utilized by the State to ensure valuable programs for residents statewide, it is vitally important for Milwaukee County to receive back its fair share of funding to better serve the taxpayers of Milwaukee County.

In the last State biennial budget, counties did their 'fair share' to help balance the $5 billion budget deficit. And while efficiencies were put in place, there is no doubt that services to our residents are always at-risk due to State and Federal funding levels.

It is realistic to assume fiscal resources will remain a concern in the upcoming State biennial budget. Further cuts to programs (many of which are mandated by the State and Federal government) will not serve the residents of Milwaukee County, nor will they improve the economy. The State heads into the next biennial budget without a budget deficit, so we have an opportunity to ensure that our residents have access to the quality services they need, that businesses can create jobs and that the economy can fully recover.

- The transit system is crucial to residents and their ability to maintain employment; road maintenance and improvements to our transportation infrastructure ensure safe travel for everyone.
- Family Care allows older adults and people with disabilities, who can, remain in their homes; this community setting is far less costly than an institutional placement.
- Public safety and a proper judicial system uphold the promise of government protection and justice.
- Our parks provide recreation and quality community open space.
- Children and families' livelihoods are tied to an efficient child support system.
- Veterans' services maintain our commitment to individuals who have served our country.
- A regional airport not only brings in tourism dollars to the County and the State, it creates economic opportunities for the County to attract new businesses and to create additional jobs.

Of course, collaboration with all levels of government is essential for economic recovery. It is in the best interest of the County and the State that everyone work together to prioritize fair funding of programs that are mandated. Maintain local control so programs can be delivered by those closest to the residents of the communities they serve.

Milwaukee County is invested in working with the Governor and the Legislature, as well as with businesses, educational partners, organizations and citizen groups to ensure the State Biennial Budget is a catalyst for maintaining valued services for all our citizens, especially our most vulnerable, and it provides a real pathway for shared economic recovery for everyone.

Transportation and Public Works

Milwaukee County values its partnership with the State and Federal governments on maintenance of highways, mass transit, local roads, and general infrastructure. However, additional cuts to local road aids, raids on the transportation fund and transfer of funds to General Purpose Revenue (GPR) pose immediate problems for Milwaukee County and for the transportation system as a whole. An additional funding source for transportation is necessary.

Milwaukee County supports the following transportation initiatives:

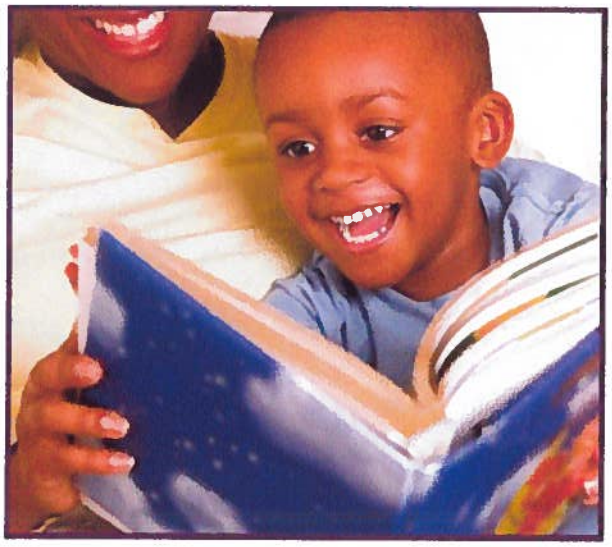
- Restore the 10% cut to General Transportation Aids (GTA)
- Establish a dedicated funding source for the Transit system; allow transit funds to be carried over from year to year; and maintain transit in the segregated transportation fund
- Restore the 10% cut to transit operating assistance. In addition, provide additional funding at levels that reflect the increased cost to the County as a result of previous cuts to base-level funding and inflationary costs. Milwaukee County was able to temporarily utilize Congestion Mitigation Air Quality (CMAQ) grant funding to fill the hole. Milwaukee County is supportive of the State releasing its CMAQ funds to the County.
- Provide realistic funding to support Routine Maintenance Agreements (RMA), based on levels of service that are requested by the State for work done by the County. Currently, the State provides just over $12 million for $13-$14 million worth of work.
- Continue to move forward on the Zoo Interchange
- Make local road repair and improvement program funds sufficient for new needs associated with county growth

Shared Revenue and Local Control

Shared Revenue payments to Wisconsin counties and local municipalities have been reduced since 2002. Because the program originally was designed to reduce property taxes and to share in the cost of local governments providing services, decreased funding of shared revenue shifts these costs onto the local property taxes. Milwaukee County anticipates receipt of $30.9 million for county and municipal aids in 2012 and 2013, $8.3 million less than in 2011. This level of funding reflects an annual reallocation of $20.1 million to finance the State's operation of the Child Welfare Program in Milwaukee County. Milwaukee County will work with its local partners to restore shared revenue funding at appropriate levels to reflect the cost-sharing partnership intended under this program. In addition, the County supports local control of its taxing and spending authority and an adjustment to the property tax levy limits imposed by the State.

Child Support

Milwaukee County Child Support continues to find ways to be more efficient and more effective. The current case load in Milwaukee County is 126,000. Child Support enforcement can mean the difference between children and families living in poverty or not. Established outcome measures are required, and the County has met or exceeded those measures. However, it is possible to lose efficiency if the $4.25 million annual deficit continues into the next biennium. This federally mandated enforcement program should be funded sufficiently to provide children with the resources they need. While returning to funding levels of previous years is unrealistic, it will be more costly to Wisconsin counties if the deficit continues or is compounded by cuts to the program.



Health and Human Services

The delivery of health and human services to vulnerable children and adults is a major responsibility of the County. Working in conjunction with other counties and human service organizations, Milwaukee County supports measures to increase funding for these programs in order to provide greater access to services that improve the quality of life of County residents. Ensuring that Medical Assistance and Community and Youth Aids funding are utilized effectively and efficiently is crucial to these programs. The County has been innovative in addressing budget shortfalls. Positive outcomes have been achieved. For example, the disability services waiting list was eliminated and at-risk youth have been diverted from State institutions and kept in the community.

Behavioral Health

- Support the State working with the Federal government to maintain funds for the Access to Recovery grant that supports alcohol and other drug abuse programming
- Seek clarification on how the State will interact with the Federal government on mental health core services coverage under the Affordable Health Care Act. There are budget implications to mental health services, depending on coverage definitions.
- Address nursing and physician shortage to serve patients adequately. Tuition support or forgiveness programs encourage graduates to serve in areas of need.
- Avoid cuts to wraparound programs to ensure the Medical Home Pilot for foster children in the six southeast Wisconsin counties can move forward. Wraparound programs serve children/adolescents with serious mental health needs.
- Freeze the daily rate increases for adults at State institutions
- Preserve FamilyCare funding as Behavioral Health Division (BHD) relies on these dollars to support the integration of individuals in community

Disability

- Maintain consistent funding for the Birth-to-Three Program, which continues to be a valuable service and resource to families with early identification and early intervention. It serves 3,500 children in the County.
- Continue State and Federal funding for Aging and Disability Resource Centers. Milwaukee County receives $2 million to support its Disability Resource center and $2.7 million for its Aging Resource Center.
- Preserve funding for the Family Support program that provides in-home support for families with children with severe disabilities. The State provided $850,000 to the County, and the County provides additional funds.

Juvenile Justice

With help from the State, Milwaukee County has found innovative ways to prevent some of our youth from entering state correctional institutions. However, those who enter institutions represent a significant cost to the County.

- Support increases in Youth Aids. In 2012, the Youth Aids allocation for the County represented a revenue decrease of $2.9 million compared to 2011.
- Support continued efforts at the State level to reward Wisconsin Counties that have created, and are creating programs that keep youth in our communities and do preventative work with youth
- Work with the State to ensure that federal funding is increased for the Juvenile Accountability Block Grant.
- Monitor the juvenile corrections daily rates. In 2011, a surcharge was imposed on the daily rate to Counties to pay down the corrections operations deficit. Increases in the daily rate would be harmful to the County's program.

AGING AND LONG-TERM CARE

Services for older adults and people with disabilities are becoming a growing priority for Milwaukee County. Almost 8,000 people participate in FamilyCare in Milwaukee County. Because FamilyCare has not been allowed to truly expand statewide, funding for the program is a concern. Funding for Milwaukee County is not proportional to the increasing numbers of persons in the program. The County was supportive of lifting the enrollment cap and eliminating the waiting list. Keeping people in their homes and in their communities improves the lives of individuals and saves money. Additional needs:

- It is imperative that funding for paratransit be increased so people can stay connected to their communities and retain employment. It is important there be close scrutiny on the new transportation manager contract, as Milwaukee County is now participating in the statewide program.
- SeniorCare has proven to be a quality program for prescription medication for older adults. The County supports all efforts to maintain the Federal waiver so the program is secure.
- The County also is supportive of efforts to increase or provide additional staff for the ombudsman program. Ombudsman provide needed advocacy for patients in many settings.

PARKS

County residents and tourists alike frequent Milwaukee County's world-class parks system. Parks are essential to the well-being of our communities. As a communal benefit, it is necessary that funding and revenue be consistent so open spaces are maintained.

- Supportive of a discussion surrounding required rights in urban areas for stewardship land. The County relies on the Stewardship program for land acquisition.
- Support measures to fund dredging of water ways on lakes. Without consistent funding, the cost is completely shifted to counties.
- Work collaboratively with other stakeholders to develop a dedicated funding source for lakeshore remediation
- Protect and expand the UW-Milwaukee Freshwater Institute as it is paramount for preserving Lake Michigan and for monitoring water levels so additional costs are not incurred in the future

VETERANS

The County is supportive of continued improvement and coordination of Veterans services and advocacy. Returning Veterans' education and training, employment and health care is important to the County.

COUNTY CLERK

Milwaukee County's Clerk is supportive of the statewide association's proposal to permit counties to impose a fee for actual labor and material costs it incurs in accommodating open records requisition to inspect and/or hand-count election ballots.

COURTS

Milwaukee County supports the State Courts' suggested modification to county financial assistance programs, which includes the Circuit Court Support and Guardian ad Litem payment programs. The County supports full funding of these programs. In addition, the County supports the effort to change the small claims clerk of circuit courts fee for retention by counties for those claims between $5,000 and $9,999. While it is the responsibility of the Clerk of Courts to collect filing fees, most of the revenues revert to the General Fund. This revenue, although nominal, would be useful to the courts for administration of these claims that are mandated by the state.

PUBLIC SAFETY

Milwaukee County has substantially invested in public safety. The County increased funding for park patrol, collaborated with the City of Milwaukee to address wireless E911 emergency response needs, and increased security for drivers and passengers of the transit system. The following are additional ways to enhance public safety:

- Find alternative funding sources for 911 emergency services
- Ensure proper funding for expressway patrol
- Restore the State reimbursement for mandated training for law enforcement officers and correctional officers to the previous level
- Support staff in the District Attorney's office to ensure the continued funding of three assistant district attorneys to prosecute domestic violence cases. Funding for these positions ends on June 30, 2013
- Obtain funding for 6.5 FTE clerical positions funded through the surcharge on civil filings to more effectively address caseloads