Unfinished Business (Item 1)

File No. 04-267(a)(g)
(Journal, February 4, 2010)

DV 0 4 2010

Sup. Lipscomb moved to lay over to Dec. 16th meeting. No Objection So Ordered

(ITEM 18) A resolution authorizing and directing the Director Department of Administrative Services and Department of Transportation and Public Works to eliminate the Johnson Controls proposal from part of Phase 2 of performance contracting and for staff to provide alternative projects for the County Board to consider for Phase 2 of performance contracting, by recommending **REJECTION** of the following:

A RESOLUTION

WHEREAS, the County Board adopted Resolution 07-111 which called for the creation of an environmental and conservation "Green Print" initiative for Milwaukee County; and

WHEREAS, Guaranteed Energy Savings Performance Contracting was included as part of the "Green Print" initiative; and

WHEREAS, on February 4, 2010 the County Board approved Resolution 04-267(a)(f), which stated the Director, Department of Transportation and Public Works is authorized to prepare, review, approve and execute all contract documents as required to hire Honeywell, Ameresco and JCI, ESCO's previously approved by the County Board, to provide Phase 2 Guaranteed Energy Savings Performance Contracting (GESPC) to repair and renew Milwaukee County building infrastructure based on the energy audits performed at selected County facilities; and

WHEREAS, Resolution 04-267(a)(f) also stated that the authorization was contingent on the satisfactory "Due Diligence" performed by DAS on each GESPC proposal; and

WHEREAS, the Department of Administrative Services submitted a due diligence report for Honeywell, Ameresco and JCI during the April 2010 County Board cycle; and

WHEREAS, the Committee on Transportation and Public Works and Committee on Finance and Audit requested additional information from DAS on the Johnson Controls Phase 2 performance contracting proposal; and

WHEREAS, the Department of Administrative Services provided an updated report in the October 2010 County Board cycle with a recommendation to eliminate the Johnson Controls improvements from part of Phase 2 of performance contracting and reconsider the improvements as part of the normal capital program in 2013; and

WHEREAS, at its meeting on October 28, 2010, the Committee on Finance and Audit recommended REJECTION of the said request (vote 4-2); now, therefore

APPROVED AS TO FORM
Timothy R. Schraus
CORPORATION COUNSEL

BE IT RESOLVED, that the proposal from Johnson Controls to convert from steam to natural gas at the Parks Administration, Fleet Garage, Sheriff's Building and Children's Court Center be substituted for other projects in Phase 2 of performance contracting and that staff provide other alternative projects for the County Board to consider for Phase 2.

BE IT FURTHER RESOLVED, that the improvements included as part of the Johnson Controls proposal be reexamined for the Capital Improvements Program in 2013.

H:\Shared\COMCLERK\Committees\2010\Oct\F&A\Resolutions\04-267ag PerfCont Due Diligence- Resolution.doc

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 10/26/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Performance Contracting - Johnson Controls Proposal

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue		
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Department of Administrative Services (DAS) is recommending the Johnson Controls performance contracting proposal be denied and be rexamined with the 2013 Capital Improvements Program.

B./C. The loan has been obtained for Phase 2 of performance contracting. If the County Board agrees with the recommendation from DAS, then other projects will be substituted in for Phase 2 of performance contracting in an amount equal to the Johnson Controls proposal.

Department/Prepared By DAS

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Supervisor Patricia Jursik, Chairperson,
By the Committee on Personnel, reporting on:

File No. 10-471

(ITEM NO. 1) A Resolution to **RECEIVE AND PLACE ON FILE** (vote 6-0), a report from the Interim Director of Human Resources, dated December 2, 2010, a report from the County Board Chairman dated November 29, 2010, and a report and attachments from the Director of Audit dated December 6, 2010, regarding a tentative action plan in the event Milwaukee County faces high vacancies due to retirements during the first quarter of 2011.

jlm
12/13/2010
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County of Milwaukee
DAS-Division of Human Resources
INTER-OFFICE COMMUNICATION

DATE: December 2, 2010

TO: Supervisor Patricia Jursik, Chairperson, Personnel Committee

FROM: Candace Richards, Interim Director, DHR Candace Richards

SUBJECT: **Tentative Action Plan** (Pending Multiple Retirements)

Supervisor Jursik, in response to your inquiry concerning the Division of Human Resources plan in the event Milwaukee County faces high vacancies due to retirements during the first quarter of 2011, I met internally with the Employment & Staffing Manager and the lead HR Analyst and developed the following action plan:

1) In cooperation with the ERS Division, monitor the number of employees, by department and classification, which have scheduled retirement appointments for Dec. 2010 – March 2011. As of 12/2/10, employees with scheduled appointments are as follows: December (45), January (26), February (14), and March (4).

2) Determine those positions that will be considered "critical fills", i.e., positions having county-wide impact, as well as classifications with multiple scheduled appointments.

3) Based on positions that have been determined as critical fills, DHR will work with the Department Director and/or field HR staff on prioritizing recruitment efforts by department.

DHR Staffing Needs:

4) DHR will fill vacant HR Analyst position as soon as administratively possible.

5) Field HR staff to assist in the recruitment effort for positions unique to their Departments. (Larger departments have HR staff that is trained in preparing job announcements, candidate qualifiers, etc.)

6) DHR may need approval to hire temporary staff personnel, proficient in Ceridian (CRS), to open, post and monitor positions within the system, as well as respond to routine inquiries from internal and external applicants.

The above is a very basic response to your inquiry, and subject to revision as conditions change.

CR:hf

Cc: Cynthia Archer, Director, DAS
Patricia Perry-Wright, Employment & Staffing Manager-DHR
James Tate, HR Analyst

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE : November 29, 2010

TO : County Executive Scott Walker

FROM : County Board Chairman Lee Holloway

SUBJECT : **Plans for Issuing Notices for Layoffs and Furloughs for 2011**

Now that the 2011 County Budget has been adopted in final form, I would like to look to the immediate future with regard to implementation of the Budget. As you know, the 2011 Budget as adopted contemplates a number of labor concessions. If these are not achieved, the Budget identifies the need for layoffs and furlough days. As finally adopted, the Budget assumes that, if labor contracts are not settled, there will need to be issued approximately 65 layoffs at the beginning of the year and 26 furlough days.

Given the need to provide proper notice of layoffs and advance notice of furlough days to departments for managing staffing schedules, I expect you will need to provide these notices by early December at the latest.

For transition purposes, could you please let me know what your timetable is for issuing layoff notices and furlough days for 2011? These are important matters for us to know as we begin plans for implementing the 2011 Milwaukee County Budget. Thank you for your cooperation.

Lee Holloway
Chairman, County Board

SMZ
11/30/2010
Version 2
2000 - 2009 Retirees - Members
Last 10 Years

Source: 2000 - 2009 Annual Report of the Pension Board as of 12/31/each year

	Year	(A) Retirees and Beneficiaries Receiving Benefits	(B) Vested and Terminated Employees not yet Receiving Benefits	(C = A+B) Retirees + Terminated Total	(D) Current Employees	(E = C+D) Grand Total
1	2000	6,553	1,304	7,857	6,318	14,175
2	2001	6,512	1,347	7,859	6,077	13,936
3	2002	6,678	1,484	8,162	5,793	13,955
4	2003	6,698	1,556	8,254	5,465	13,719
5	2004	7,183	1,546	8,729	4,980	13,709
6	2005	7,275	1,399	8,674	5,056	13,730
7	2006	7,299	1,404	8,703	4,898	13,601
8	2007	7,321	1,385	8,706	4,814	13,520
9	2008	7,308	1,397	8,705	4,837	13,542
10	2009	7,292	1,659	8,951	4,808	13,759

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: December 6, 2010

To: Supervisor Patricia Jursik, Milwaukee County Board of Supervisors

From: Jerome J. Heer, Director of Audits

Subject: Requested Data re: Milwaukee County Retirees/Current Employees

Per your request, we have assembled data on the number of retirees and beneficiaries receiving Milwaukee County pension benefits, as well as the number of current employees (both vested and non-vested) enrolled in the Milwaukee County Employees' Retirement System (ERS). The data, obtained from ERS Annual Reports from year-end 1994 through year-end 2009 (latest available), is presented graphically in the attached chart.

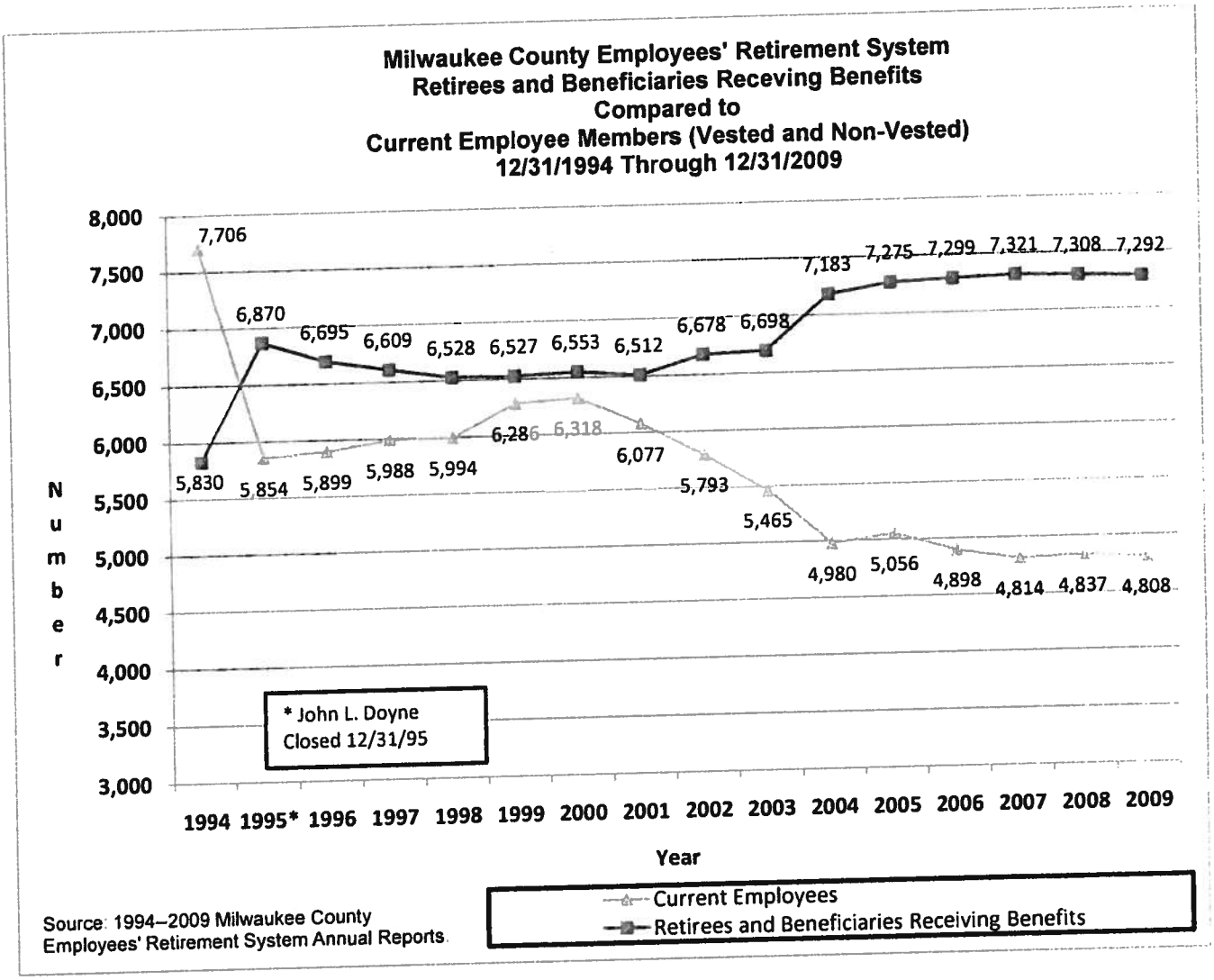
As shown in the chart, the number of retirees/beneficiaries receiving pension benefits surpassed the number of current employee ERS members with the closing of the County Hospital in 1995.

We would be happy to discuss this data at your convenience.

Jerome J. Heer

JJH/cah

Attachment



Source: 1994–2009 Milwaukee County Employees' Retirement System Annual Reports.

Supervisor Patricia Jursik, Chairperson,
From the Committee on Personnel, reporting on:

File No. 10-347(a)(a)
(Journal, November 17, 2010)

(ITEM NO. 2) From the County Executive, submitting the 2011 Adopted Budget, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Interim Director of Human Resources, in a report dated December 9, 2010 (copy attached), reviewed the recommended position creations contained in the 2011 Adopted County Budget and the amendment actions for personnel changes by the Committee on Finance and Audit relative to classification and rate of compensation for positions in the 2011 Adopted Budget; and

WHEREAS, the creation of positions in the 2011 Adopted Budget and the amendment actions of the Committee on Finance and Audit require action by the Committee on Personnel as to classification and rate of compensation; and

WHEREAS, the Committee on Personnel, at its meeting of December 10, 2010, recommended approval of the Interim Director of Human Resources' request (vote 6-0); now, therefore,

BE IT RESOLVED, that, the Milwaukee County Board of Supervisors does hereby authorize and direct the Interim Director of Human Resources to implement the classifications and rates of compensation (as attached and contained in a report from the Director of Human Resources dated December 6, 2010) for positions recommended for creation in the 2011 Adopted Budget.

jlm
02/01/2010
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 12/9/10

Original Fiscal Note ☐

Substitute Fiscal Note ☒

SUBJECT: 2011 Adopted Budget Position Creates

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	2,471,792	2,847,768
	Revenue	423,123	436,885
	Net Cost	2,048,659	2,410,884
Capital Improvement Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Authorization is requested by the Human Resources division to create the positions included in the 2011 Budget. This does not include all of the positions that need to be created, but includes the positions deemed to the most urgent to fill. Authorization for the remaining positions will be requested in the January County Board cycle. These positions and their associated costs were already included in the adopted 2011 Budget.

B. The direct costs of the 68 positions including salary and social security costs only is $2,471,792 offset by $423,123 in revenue for a net total of $2,048,659. It is assumed that all positions are filled by the beginning of the year. Funds for these positions are included in the 2011 budget so there is no fiscal impact to the budget as adopted. The 2012 net cost is $2,410,884.

C. See above

D. Costs include salary and social security costs only. Associated fringe costs have not been estimated. The 2012 cost assumes cost of living and step increases.

Department/Prepared By DAS-Fiscal John Ruggini

Authorized Signature

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

COUNTY OF MILWAUKEE
DAS-Division of Human Resources
INTER-OFFICE COMMUNICATION

AMENDED

DATE : December 9, 2010

TO : Supervisor Patricia Jursik, Chairman, Personnel Committee

Candace M. Richards

FROM : Candace M. Richards, Interim Director of Human Resources-DAS

SUBJECT : **2011 Budget Creates**

A review of the duties to be assigned to the new positions requested in the 2011 Budget has resulted in the following recommendations of classification and pay range.

See Attached Report.

Attachment

Cc: Steven Kreklow, Fiscal & Budget Administrator, DAS
Rick Ceschin, Senior Research Analyst
Jodi Mapp, Personnel Committee Clerk

AMENDED

NEW BUDGET CREATES FY 2011					
DEPT.	JOB CODE	JOB TITLE	PAY RANGE	NUMBER OF POSITIONS	BARGAINING UNIT STATUS
1140	TBD	Compensation Analyst	29M	1	NR
1180	TBD	Administrative Specialist (Employee Benefits)	7PM	1	NR
1189	TBD	ERS Coordinator	32M	1	NR
5070	04041	Fiscal Assistant II	4P	1	R
5040	TBD	Executive Director 2-Deputy Airport Director	902E	1	NR
6300	TBD	Quality Improvement Coordinator (BHD)	29	2	R
6300	44770	RN II-Staff Development	18	1	R
6300	TBD	CNA Coordinator	22M	1	R
6300	TBD	Information & Outreach Coordinator (BHD)	23	1	R
6300	04605	Accounting Manager	32M	1	NR
6300	43840	Nursing Assistant I (MH)	5D	41	R
6300	01293	Clerical Specialist (MH)	5P	1	R
6300	50770	Staff Psychiatrist	44XM	1	NR
6300	51615	Staffing Assistant	6PM	2	NR
6300	44570	RN III (Mental Health)	27MN	5	NR
6300	02000	Unit Clerk	06	2	R
6300	08421	Program Analyst (MH)	18	2	R
6300	44510	Registered Nurse I (Pool)	51N	1	R
6300	54810	Paramedic Trainer (Hourly)	16	1	R
7990	58011	Quality Improvement Coordinator (CMO)	29	1	R

7990	TBD	Quality Assurance Specialist	16C	1	R
7990	TBD	Family Care Quality Manager	33M	1	NR
7990	45110	Nursing Program Coordinator	28MN	1	NR
9000	TBD	Fish Hatchery Specialist	17	1	R

12.9.10

File No. 10-452
(Journal, December 16, 2010)

(ITEM NO. 3) From the Director, Department of Administrative Servcies, requesting authorization to extend the Temporary Assignment to a Higher Classification (TAHC) for Candace Richards for the position of Director of Human Resources until such time that an appointment is made to fill the position, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Temporary Assignments to a Higher Classification (TAHCs) are authorized for non-represented employees pursuant to Milwaukee County Code of General Ordinance (C.G.O.) 17.085; and

WHEREAS, C.G.O. 17.085 states that employees in the classified and unclassified service may receive a temporary assignment to a vacant unclassified position for ninety (90) days or less with one (1) extension of ninety (90) days or less with the extension provision pursuant to approval by the Human Resources Director, or in this case, the Director of the Department of Administrative Services (DAS); and

WHEREAS, C.G.O. 17.085 states that any further extensions must be approved by the County Board; and

WHEREAS, Ms. Candace Richards has been serving in the position of Director of Human Resources since July 1, 2010; and

WHEREAS, Ms. Richards continues to serve through a TAHC as Director of Human Resources, and

WHEREAS, it is necessary to extend Ms. Richard's TAHC to ensure the continuity of functions that are critical to the working of Milwaukee County government, as well as to provide continuing leadership within DAS – H uman Resources; and

WHEREAS, the Committee on Personnel, at its meeting of December 10, 2010, recommended approval of the Director of DAS' request (vote 6-0); now, therefore,

BE IT RESOLVED, that Ms. Candace Richards shall continue to serve through a Temporary Assignment to a Higher Classification as the Director of Human Resources until a permanent Director is appointed.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/30/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Proposed Resolution Extending the TAHC for Candace Richards to the position of Director of Human Resources

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$223	$7,243
	Revenue	0	0
	Net Cost	$223	$7,243
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The action being requested is extension of a TAHC for Ms. Candace Richards to the position of Director of Human Resources. If the resolution is not adopted, Ms. Richards will return to her permanent position in DHHS, and the position of Director of Human Resources will remain vacant or be filled with another employee.

B. The direct costs of this action are additional salary expense of $223 in 2010 and $7,243 in 2011, assuming that Ms. Richard's TAHC lasts until June 30, 2011. These costs are incurred in the DHHS budget. Note that if another individual is appointed as Human Resources Director and Ms. Richards returns to her permanent position at DHHS, the budgetary impact would be substantially greater and would occur in the DAS-HR budget.

C. The cost of the requested TAHC can be absorbed in the DHHS budget and does not represent a budgetary impact in 2010 or in 2011.

D. The analysis assumes that the requested TAHC will last until June 30, 2011.

Department/Prepared By DAS - Fiscal

Authorized Signature

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

File No. 10-453
(Journal, December 16, 2010)

(ITEM NO. 4) From the Interim Director of Human Resources, requesting authorization to extend the Temporary Assignment to a Higher Classification (TAHC) for Geri Lyday for the position of Director of the Department of Health and Human Services until such time that an appointment is made to fill the position, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Temporary Assignments to a Higher Classification (TAHCs) are authorized for non-represented employees pursuant to Milwaukee County Code of General Ordinance (C.G.O.) 17.085; and

WHEREAS, C.G.O. 17.085 states that employees in the classified and unclassified service may receive a temporary assignment to a vacant unclassified position for ninety (90) days or less with one (1) extension of ninety (90) days or less, with the extension provision pursuant to approval by the Human Resources Director; and

WHEREAS, C.G.O. 17.085 states that any further extensions must be approved by the County Board; and

WHEREAS, Ms. Geri Lyday has been serving in the position of Director of the Department of Health and Human Services (DHHS) since June 28, 2010; and

WHEREAS, Ms. Lyday continues to serve through a TAHC as Director of DHHS; and

WHEREAS, it is necessary to extend Ms. Lyday's TAHC to ensure continuity of critical health services to the population of Milwaukee County, as well as to provide continuing leadership within DHHS; and

WHEREAS, the Committee on Personnel, at its meeting of December 10, 2010, recommended approval of the Interim Director of Human Resources' request (vote 6-0); now, therefore,

BE IT RESOLVED, that Ms. Geri Lyday shall continue to serve through a Temporary Assignment to a Higher Classification as the Director of Health and Human Services until a permanent Director is appointed.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/30/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Proposed Resolution Extending the TAHC for Geri Lyday to the position of Director of Health and Human Services

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$548	$17,822
	Revenue	0	0
	Net Cost	548	$17,822
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The action being requested is extension of a TAHC for Ms. Geri Lyday to the position of Director of Health and Human Services. If the resolution is not adopted, Ms. Lyday will return to her permanent position, and the position of Director will remain vacant or be filled with another employee.

B. The direct costs of this action are additional salary expense of $548 in 2010 and $17,822 in 2011, assuming that Ms. Lyday's TAHC lasts until June 30, 2011. Note that if another individual is appointed and Ms. Lyday returns to her permanent position, the budgetary impact would be substantially greater.

C. The cost of the requested TAHC can be absorbed in the DHHS budget and does not represent a budgetary impact in 2010 or in 2011.

D. The analysis assumes that the requested TAHC will last until June 30, 2011.

Department/Prepared By DAS - Fiscal

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-454
(Journal, December 16, 2010)

(ITEM NO. 5) From the Interim Director of Human Resources, requesting authorization to extend the Temporary Assignment to a Higher Classification (TAHC) for Araceli Garcia for the position of Human Resources Manager (DHHS), by recommending adoption of the following:

A RESOLUTION

WHEREAS, Temporary Assignments to a Higher Classification (TAHCs) are authorized for non-represented employees in the Milwaukee County Code of General Ordinance (C.G.O.) 17.085; and

WHEREAS, C.G.O. 17.085 states that employees in the classified and unclassified service may receive a temporary assignment to a vacant unclassified position for ninety (90) days or less with one (1) extension of ninety (90) days or less with the extension provision pursuant to approval by the Human Resources Director; and

WHEREAS, C.G.O. 17.085 states that any further extensions must be approved by the County Board; and

WHERAS, the position of the Human Resources (HR) Manager-DSS for the Department of Health and Human Services (DHHS) has been vacant since July 1, 2010, when the incumbent received TAHC authorization to serve as the Director of the Department of Administrative Services-Human Resources; and

WHEREAS, in order to administer the day-to-day HR operations of DHHS, the duties, responsibilities, and authority of the position of the HR Manager-DSS have been assumed via TAHC authorization by Ms. Araceli Garcia since July 1, 2010; and

WHEREAS, the duties, responsibilities, and authority of the HR Manager-DSS shall revert to the former HR Manager-DSS upon completion of her TAHC as Director of Human Resources - DAS; and

WHEREAS, the Committee on Personnel, at its meeting of December 10, 2010, recommended approval of the Interim Director of Human Resources' request (vote 6-0); now, therefore,

BE IT RESOLVED, that Ms. Araceli Garcia shall no longer maintain her existing Temporary Assignment to a Higher Classification status for the Human Resources Manager-DSS once the position is filled by the former Human Resources Manager-DSS.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 12/2/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: REQUEST TAHC AUTHORIZATION FOR THE POSITION OF THE HUMAN RESOURCE MANAGER (DSS) OF THE DEPARTMENT OF HEALTH AND HUMAN SERVICES

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution authorizes the existing TAHC for Ms. Ara Garcia to continue until the Human Resource (HR) Manager-DSS is filled by the former HR Manager-DSS who is currently TAHC'd as the Director of the Department of Administrative Services- Human Resources.

B. There are no direct costs or savings due to the fact that the HR Manager-DSS position is authorized and funded in the 2010 Adopted Budget. Therefore, temporarily assigning an employee to the position via TAHC status or permanently filling the position has no fiscal effect.

C. No fiscal impacts are anticipated for the current or subsequent fiscal year. See above.

D. As the HR Manager-DSS position administers the day-to-day HR activities of the Department of Health and Human Services, it is assumed that this position would need to be filled throughout the year.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By DAS - Fiscal Affairs, Antionette Thomas-Bailey

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

File No. 10-455
(Journal, December 16, 2010)

(ITEM NO. 6) From the Interim Director of Human Resources, requesting authorization to extend the Temporary Assignment to a Higher Classification (TAHC) for Vernice Strapp-Pitts for the position of Human Resources Coordinator (HOC), by recommending adoption of the following:

A RESOLUTION

WHEREAS, Temporary Assignments to a Higher Classification (TAHCs) are authorized for non-represented employees in Milwaukee County Code of General Ordinance (C.G.O.) 17.085; and

WHEREAS, C.G.O. 17.085 states that employees in the classified and unclassified service may receive a temporary assignment to a vacant classified position for ninety (90) days or less with one (1) extension of ninety (90) days or less with the extension provision pursuant to approval by the Human Resources Director; and

WHEREAS, C.G.O. 17.085 states that any further extension must be approved by the County Board; and

WHEREAS, the position of the Milwaukee County Sheriff's Office has been temporarily vacant due to the current incumbent being on a TAHC since June 21, 2010; and

WHEREAS, in order to administer the day-to-day Human Resources operations of the Milwaukee County Sheriff's Office, County Correctional Facility South, the duties and responsibilities have been assumed via TAHC authorization by Ms. Vernice Strapp-Pitts since June 21, 2010; and

WHEREAS, the Committee on Personnel, at its meeting of December 10, 2010, recommended approval of the Interim Director of Human Resources' request (vote 6-0); now, therefore,

BE IT RESOLVED, that Ms. Strapp-Pitts shall maintain Temporary Assignment to a Higher Classification status for the Human Resources Coordinator (Sheriff) position.

jlm
12/07/2010
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/19/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization for extension of Temporary Assignment to Higher Classification for Human Resouces Coordinator (Sheriff)

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Sheriff is requesting authorization to extend the Temporary Assignment to Higher Classfication for the Human Resources Coordinator (Sheriff). There is no direct fiscal impact through adoption of this resolution. There may be an insignificant amount of staff time involved in processing the personnel changes proposed in the resolution.

Department/Prepared By Molly Pahl, Fiscal Operations Manager

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-456
(Journal, December 16, 2010)

(ITEM NO. 7) From the Interim Director of Human Resources, requesting authorization to extend the Temporary Assignment to a Higher Classification (TAHC) for Mark Stein for the position of Administrator of the Disabilities Services Division, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Temporary Assignments to a Higher Classification (TAHCs) are authorized for non-represented employees in Milwaukee County Code of General Ordinance (C.G.O.) 17.085; and

WHEREAS, C.G.O. 17.085 states that employees in the classified and unclassified service may receive a temporary assignment to a vacant unclassified position for ninety (90) days or less with one (1) extension of ninety (90) days or less with the extension provision pursuant to approval by the Human Resources Director; and

WHEREAS, C.G.O. 17.085 states that any further extensions must be approved by the County Board; and

WHERAS, the position of the Division Administrator of the Disabilities Services Division(DSD) of the Department of Health and Human Services (DHHS) has been vacant since June 28, 2010, when the incumbent received TAHC authorization to serve as the Director of DHHS; and

WHEREAS, in order to administer the day-to-day operations of DSD, the duties, responsibilities, and authority of the position of the Division Administrator have been assumed via TAHC authorization by Mr. Mark Stein since June 28, 2010; and

WHEREAS, the duties, responsibilities, and authority of the Division Administrator shall revert to the former Director upon completion of her TAHC as Director of DHHS; and

WHEREAS, the Committee on Personnel, at its meeting of December 10, 2010, recommended approval of the Interim Director of Human Resources' request (vote 6-0); now, therefore,

BE IT RESOLVED, that Mr. Mark Stein shall no longer maintain his existing Temporary Assignment to a Higher Classification status for the Division Administrator position once the position is filled by the former Division Administrator.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 12/2/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: REQUEST TAHC AUTHORIZATION FOR THE POSITION OF THE DIVISION ADMINISTRATOR FOR THE DISABILITIES SERVICES DIVISION OF THE DEPARTMENT OF HEALTH AND HUMAN SERVICES

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution authorizes the existing TAHC for Mr. Mark Stein to continue until the Division Administrator of the Disabilities Services Division of the Department of Health and Human Services position is filled by the former Division Administrator who is currently TAHC'd as the Director of the Department of Health and Human Services.

B. There are no direct costs or savings due to the fact that the Division Administrator position is authorized and funded in the 2010 Adopted Budget. Therefore, temporarily assigning an employee to the position via TAHC status or permanently filling the position has no fiscal effect.

C. No fiscal impacts are anticipated for the current or subsequent fiscal year. See above.

D. As the Division Administrator position administers the day-to-day activities of the Division, it is assumed that this position would need to be filled throughout the year.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By DAS - Fiscal Affairs, Antionette Thomas-Bailey

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

From the Committee on Personnel

File No. 10-331(a)(a)
(Journal, December 16, 2010)

(ITEM NO. 8) From the Interim Director of Human Resources, requesting authorization to extend the Temporary Assignment to a Higher Classification (TAHC) for James Martin for the position of IT Director – Governance until the confirmation of a permanent Chief Information Officer occurs, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Temporary Assignments to a Higher Classification (TAHCs) are authorized for non-represented employees in Milwaukee County Code of General Ordinance (C.G.O.) 17.085; and

WHEREAS, C.G.O. 17.085 states that employees in the classified and unclassified service may receive a temporary assignment to a vacant unclassified position for ninety (90) days or less with one (1) extension of ninety (90) days or less with the extension provision pursuant to approval by the Human Resources Director; and

WHEREAS, C.G.O. 17.085 states that any further extensions must be approved by the County Board; and

WHEREAS, Mr. James Martin has been serving in the position of Interim IT Director – Governance through a TAHC within the Info rmation Management Services Division (IMSD) since February 8, 2010; and

WHEREAS, on September 30, 2010, the County Board of Supervisors approved Resolution File No. 10-331 that authorized the extension of Mr. Martin's TAHC until December 17, 2010, or until the confirmation of a permanent Chief Information Officer, whichever occurs first; and

WHEREAS, Mr. Martin continues to serve through a TAHC as the Interim IT Director – Governance while Ms. Laurie Panella is on a TAHC as the Interim Chief Information Officer (CIO); and

WHEREAS, it is necessary to extend Mr. Martin's TAHC to ensure continuity of critical business operations within IMSD; and

WHEREAS, the Committee on Personnel, at its meeting of December 10, 2010, recommended approval of the Interim Director of Human Resources' request (vote 6-0); now, therefore,

BE IT RESOLVED, that Mr. James Martin shall continue to serve through a Temporary Assignment to a Higher Classification as the Interim IT Director – Governance

under the direction of Ms. Laurie Panella, Interim Chief Information Officer (CIO), until the confirmation of a permanent CIO occurs.

jlm
12/07/2010
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/30/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: REQUEST TAHC AUTHORIZATION FOR THE POSITION OF IT DIRECTOR - GOVERNANCE IN THE INFORMATION MANAGEMENT SERVICES DIVISION (IMSD)

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution authorizes the existing TAHC for Mr. James Martin to continue serving as the Interim IT Director – Governance within the Information Management Services Division (IMSD) until the confirmation of a permanent Chief Information Officer (CIO) occurs.

B. The cost related to the proposed TAHC is $3,572 for a 90 day period. That cost is absorbed into IMSD's budget and is offset by salary savings from vacant positions, including the funded and vacant position of IT Director – Governance. Therefore, the proposed TAHC has no direct fiscal impact.

C. No fiscal impacts are anticipated for current or the subsequent fiscal year. See above.

D. It is assumed that this position needs to be filled to ensure critical business continuity within the IMSD.

Department/Prepared By IMSD - Laurie Panella

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-450
(Journal, December 16, 2010)

(ITEM NO. 9) From the Interim Director of Human Resources, requesting authorization to extend the Temporary Assignment to a Higher Classification (TAHC) for Gary Waszak for the position of Chief of Operations (Facilities Director) of the Facilities Management Division, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Temporary Assignments to a Higher Classification (TAHCs) are authorized for non-represented employees in Milwaukee County Code of General Ordinance (C.G.O.) 17.085; and

WHEREAS, C.G.O. 17.085 states that employees in the classified and non-classified service may receive a temporary assignment to a vacant unclassified position for ninety (90) days or less with one (1) extension of ninety (90) days or less with the extension provision pursuant to approval by the Human Resources Director; and

WHEREAS, C.G.O. 17.085 states that any further extensions must be approved by the County Board; and

WHEREAS, the position of Division of Facilities Management, Chief of Operations, has been permanently vacant since June 24, 2010; and

WHEREAS, in order to administer the day-to-day operations of the Division of Facilities Management, the duties, responsibilities, and authority of the position of the Chief of Operations have been assumed via TAHC authorization by Mr. Gary Waszak since May 17, 2010, due to a temporary assignment of the previous incumbent; and

WHEREAS, the duties, responsibilities, and authority of the Chief of Operations shall revert to the County Executive's candidate for the Chief of Operations upon confirmation of the candidate by the Milwaukee County Board, and

WHEREAS, the Committee on Personnel, at its meeting of December 10, 2010, recommended approval of the Interim Director of Human Resources' request (vote 6-0); now, therefore,

BE IT RESOLVED, that prior to the County Board confirmation of the County Executive's candidate to the Chief of Operations position, Mr. Gary Waszak shall maintain Temporary Assignment to a Higher Classification (TAHC) status for the Chief of Operations position; and

BE IT FURTHER RESOLVED, that upon County Board confirmation of the County Executive's candidate to the Chief of Operations position, Mr. Gary Waszak shall no longer maintain his existing TAHC status for the Chief of Operations position.

jlm
12/13/2010
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 12/2/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: REQUEST TAHC AUTHORIZATION FOR THE POSITION OF THE CHIEF OF OPERATIONS - FACILITIES MANAGEMENT.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution authorizes an extension of the TAHC for Mr. Gary Waszak to continue until the Chief of Operations position is successfully recruited. Approval of the County Executive's candidate is subject to approval by the County Board.

B. There are no direct costs or savings due to the fact that the Chief of Operations position is authorized and funded in the 2010 Adopted Budget. Therefore, temporarily assigning an employee to the position via TAHC status or permanently filling the position has no fiscal effect.

C. No fiscal impacts are anticipated for the current or subsequent fiscal year. See above.

D. As the Chief of Operations position administers the day-to-day activities of the Division, it is assumed that this position would need to be filled throughout the year.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By DTPW, Anthony Geiger

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Supervisor Elizabeth Coggs, Chairperson
By the Committee on Finance and Audit reporting on:

1 File No. 10-467
2
3 (ITEM 1) From the County Treasurer, notification of unanticipated income from the
4 miscellaneous revenue account, by recommending the report titled "Notice of revenue
5 surplus of $250,000 in revenues generated by this office in the Milwaukee County
6 Revenue (Miscellaneous Revenue Account)" dated November 16, 2010, **BE RECEIVED**
7 **AND PLACED ON FILE** (vote 5-0).

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Daniel J. Diliberti
Milwaukee County Treasurer

DATE: November 16, 2010

TO: Elizabeth M. Coggs, Chair, Finance and Audit Committee

FROM: Daniel J. Diliberti, Milwaukee County Treasurer

RE: Notice of revenue surplus of $250,000 in revenues generated by this office in the Milwaukee County Revenue (Miscellaneous Revenue Account).

This report is being sent to the Finance Committee as notification of an estimated projected $250,000 in unanticipated income in the Milwaukee County Revenue (Miscellaneous Revenue Account).

This revenue surplus is a direct result of our department's initiative to undertake the implementation of a new automated stale-dated check cancellation program with US Bank.

When our department requested an exemption from the additional furlough days, we did so on the basis of our need to maintain our high level of delinquent property tax collections and to allow us to initiate new accounting and banking improvements. This is one such effort.

While commending Rex Queen and Cathleen Szubielski in particular for the success of this initiative, I would like to emphasize that each of our employees plays a vital role in the successes of our department. Our staff is to be commended for their professionalism, teamwork, and willingness to take on new duties and additional workloads under stressful conditions. I thank each one of them for their teamwork and hard work. Without them, this success would not be possible.

Daniel J. Diliberti
Milwaukee County Treasurer

Courthouse, Room 102 901 North 9th Street Milwaukee, Wisconsin 53233-1462
General Office: 414-278-4033 Fax: 414-223-1383

By the Committee on Finance and Audit

1 File No. 10-468
2
3 (ITEM 2) From the County Treasurer, notification of revenue surplus in collections of
4 delinquent property taxes, by recommending the report titled "Notice of $800,000 surplus
5 in revenue (Account No. 1213) due to accelerated collections of delinquent property taxes
6 by Treasurer's Office" dated November 16, 2010, **BE RECEIVED AND PLACED ON FILE**
7 (vote 5-0).

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Daniel J. Diliberti
Milwaukee County Treasurer

DATE: November 16, 2010

TO: Elizabeth M. Coggs, Chair, Finance and Audit Committee

FROM: Daniel J. Diliberti, Milwaukee County Treasurer

RE: Notice of $800,000 surplus in revenue (Account No. 1213) due to accelerated collections of delinquent property taxes by Treasurer's Office.

This report is being sent to the Finance Committee as notification of an estimated projected surplus of $800,000 in our budgeted revenue account # 1213: Interest and Penalty Payments for Delinquent Taxes.

This revenue surplus is a direct result of several factors. One is the result of bank and federal mortgage reworking programs to renegotiate delinquent mortgages. While working indirectly with third party banks and mortgage companies for delinquent property tax payoffs and directly with delinquent taxpayers to establish payment plans, our department has collaborated in the effort to assist homeowners in refinancing their mortgage debt. The second factor is the continuing implementation of the departmental strategic plan that, with the support of the Finance Committee and DAS, includes steps to continually improve our delinquent taxes collection process.

These steps include: upgrading personnel skills and classifications (supported by DHR); upgrading our land records software and improving on-line payment capability (with the able assistance of IMSD); initiating quarterly billing statements; improved tracking of bankruptcy filings; utilization of financial counseling referrals (community based programs); negotiating payment plans in conjunction with the foreclosure process; carrying out a 15-step foreclosure program (working with the Office of Corporation Counsel) to keep homeowners appraised of the status of delinquent taxes; and implementation – for the first time in the State of Wisconsin – of the TRIP (State Income Tax Intercept Program) for property tax collection purposes.

The implementation of these changes has significantly improved our delinquent property tax collections. Our tax collection revenue has tripled in the last five years, from $1,171,574 in 2004 to a projected $3,600,000 in 2010, and we have done so without any additional employees – with the exception of a part-time student intern.

Courthouse, Room 102 • 901 North 9TH Street • Milwaukee, Wisconsin 53233-1462
General Office: 414-278-4033 • Fax: 414-223-1383

When our department received an exemption from the County Board and the County Executive to be excused from the additional furlough days in 2010, we did so on the basis of our commitment to a "maintenance of effort" to generate high level of delinquent property tax collections and to proceed with other treasury services initiatives. The increased revenues accounted for in this report are a direct result of that effort.

While commending staff members Susan Muchka and Sarah Thompson for their lead roles in these efforts, I would like to emphasize that all of our staff are to be commended for their professionalism and willingness to take on new duties and additional workloads. I thank each one of them for their teamwork and hard work. Without them, this success would not be possible.

At the same time, I feel compelled to note that if the transfer of a critical Accountant 4 staff position is carried out, as called for in the 2011 Budget, the Treasurer's Office ability to generate the 2011 budgeted revenue amount will be severely and adversely affected in the coming year. The Accountant 4 position in question performs critical treasury, banking, accounting, and staff oversight functions that are necessary for the continuation of the high level of operations of this office. Her absence will cause significant interruptions in many other office operations, including our revenue generating capacity.

Daniel J. Diliberti
Milwaukee County Treasurer

By the Committee on Finance and Audit

1
2 File No. 10-469
3 (ITEM 3) A resolution recommending approval for the Director of Employee Benefits to
4 move forward with the Mental Health/Substance Abuse Coverage move to the PPO under
5 UnitedHealthCare for the 2011 plan year. The Committee on Personnel at its meeting on
6 December 10, 2010, concurred (vote 6-0).

H:\Shared\COMCLERK\Committees\2010\Dec\F&A\Resolutions\10-469 EB move forward with PPO UHC.doc

COUNTY OF MILWAUKEE
DAS – Division of Employee Benefits
INTER-OFFICE COMMUNICATION

DATE : December 1, 2010

TO : Supervisor Patricia Jursik, Chairperson, Personnel Committee

FROM : David Arena, Director of Employee Benefits-DAS

SUBJECT : **Mental Health/Substance Abuse Coverage Move to the PPO Under UnitedHealthCare for the 2011 Plan Year – Informational Only**

Mental Health Financing and Administration

For many years, Milwaukee County has contracted with MHN to provide carved out, fully-insured Mental Health and Substance Abuse coverage for the County's PPO plan, and EAP services for the entire active group. EAP services will be discussed in a separate memo. Prior to the advent of more sophisticated managed care, mental health services were deemed to need specialized management are not part of the medical mainstream.

The MHN plan, historically, has not been a financially advantageous contract for the County. But, due to much more significant issues (e.g., change in WPS funding strategy, transition to UHC, etc.), this was not addressed until late 2009. At that time, the Benefits Division successfully negotiated a 45% decrease in fees for the 2010 renewal, and required MHN to provide greater transparency in claims cost reporting. The release of claims information revealed an administrative fee/retention rate in excess of 30% of premiums collected. (Prior to the rate reduction, MHN had a margin in excess of 75% of premiums in 2009).

For 2011, MHN proposed rate increases around 6% across all groups. However, the review of YTD claims still indicated that even after absorbing a more aggressive trend assumption than indicated by MHN's underwriters, the administrative/retention costs accounted for approximately 22% of premiums paid. Benefits had this reviewed by Branden Elsner and Patrick Iannetti of Cambridge Advisory Group and both concurred with the Benefits Division's assessment that *an increase in premiums was not supported by the claims experience and anticipated trend.* We notified MHN that we would only be willing to renew at the current premium rates, which MHN declined to do.

The alternative to MHN is to self-fund the mental health/substance abuse through UnitedHealthCare, as we are already doing for the HMO plan. The proposed MHN rates are $9.59 PEPM for the retirees and $11.33 PEPM for the actives. This gives a total premiums related to MH/SA services for the PPO of approximately $620,000. By comparison, consolidating services under UHC would incur an additional $195,000 in administrative fees plus claims expense anticipated to be around $400,000 (based on 2010 claims).

The UHC claims estimate, however, have not been adjusted to reflect deeper discounts that are likely to be realized under their provider agreements. Also, to maintain an "apples to apples" comparison, no adjustments have been made to either plan for changes to the mental health parity rules required under healthcare reform.

From a purely financial standpoint, there is only a modest direct savings to the County from this proposed change. However, the move to UHC also gives us a uniform approach across both plans that is consistent with the County's strategic decision to self-fund and provides the flexibility to adjust for anticipated parity changes and the cost transparency that we have been lacking from MHN. And, finally, from an administrative standpoint it will improve DBE compliance and reconciling enrollment with County records.

Benefits Division Recommendation

For the reasons listed above, we recommend moving the Mental Health/Substance Abuse coverage for the PPO under UnitedHealthCare for the 2011 plan year.

Cc: County Executive Scott Walker
Chairman Lee Holloway, County Board of Supervisors
Supervisor Elizabeth Coggs, Finance & Audit Committee
Thomas Nardelli, Chief of Staff, County Executive's Office
Cynthia Archer, Director of Administrative Services
Steven Kreklow, Fiscal & Budget Administrator
Tim Schoewe, Corporation Counsel
Greg Gracz, Director of Labor Relations
Rick Ceschin, Senior Research Analyst, County Board
Steve Cady, Fiscal and Budget Analyst, County Board
Jodi Mapp, Personnel Committee Clerk
Stuart Piltch, Cambridge Advisory Services

Supervisor Elizabeth Coggs, Chairperson
From the Committee on Finance and Audit reporting on:

1 File No. 10-284(a)(c)
2 (Journal, November 4, 2010)

3 (ITEM 4) From the Interim Director of Health and Human Services, a report regarding the
4 2010 Behavioral Health Division Capital Budget Project and issues, regarding the recent
5 Statement Of Deficiency. (**Also to the Committee on Health & Human Needs.**), by
6 recommending the report titled "Informational report from the Interim Director, Health &
7 Human Services regarding the 2010 Behavioral Health Division Capital Budget Project and
8 issues regarding the recent Statement of Deficiency," dated November 22, 2010, be
9 **RECEIVED AND PLACED ON FILE** (vote 5-0).

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COUNTY OF MILWAUKEE
Behavioral Health Division Administration
INTER-OFFICE COMMUNICATION

DATE: October 5, 2010

TO: Supervisor Peggy West, Chairperson - Health & Human Needs Committee
Supervisor Elizabeth Coggs, Chairperson - Finance & Audit

FROM: Geri Lyday, Interim Director, Department of Health and Human Services

SUBJECT: INFORMATIONAL REPORT FROM THE INTERIM DIRECTOR OF HEALTH AND HUMAN SERVICES REGARDING THE 2010 BEHAVIORAL HEALTH DIVISION CAPITAL BUDGET PROJECT AND ISSUES REGARDING THE RECENT STATEMENT OF DEFICIENCY

BACKGROUND

On June 3, 2010 BHD received a Statement of Deficiency (SOD) from the State of Wisconsin as a result of a recent State Centers for Medicaid and Medicare Services (CMS) survey. This was BHD's routine four-year survey that encompasses a comprehensive review of the physical plant and its operations. The majority of the citations BHD received were regarding the physical building. BHD was required to respond with an initial plan for corrective action by June 14, 2010 and an immediate corrective action on specified citations by June 25, 2010.

At the July, 2010 meetings of the Committees on Health and Human Needs and the Finance and Audit, approved the expenditure authority for $1,825,890 in 2010 BHD Capital Funds to address all SOD related capital conditions by the final deadline of April 1, 2011.

DISCUSSION

The Plan of Correction is a work-in-progress and the expectation by BHD and State surveyors is that continuous progress be made in correcting all cited conditions by April 1, 2011. The State has at least five opportunities to review citations and conduct site visits/inspections before the final inspection April 1, 2011.

The following is a list of Conditions that were met by the initial June 25, 2010 deadline:

TABLE A

Conditions/Citations	Status
Maintain clear access to exits by removing storage	Completed
Remove various shelving	Completed
Clean and dust various office closets, storage spaces and ventilation grills	Completed
Flush floor and shower drains	Completed
Lock unused rooms and maintain log	Completed
Adjust waste storage per guidelines	Completed
Seal all holes, penetrations throughout BHD	Completed
Replace metal plate in Crisis	Completed
Replace tissue dispenser	Completed
Remove bed rails	Completed
Replace missing heat guards	Completed
Remove dust/lint in laundry room	Completed
Change various locks	Completed
Replace various dietary equipment	Completed
Replace insulation on some water pipes	Completed
Caulk various locations throughout BHD	Completed
General adjustments and fixes for doors including install of push/pull door releases, replacement of door hardware, removal of some doors, adjustments of door guides etc	Completed
Seal various walls for smoke barrier	Completed
Replace lighting in various closets/storage areas, replace aluminum plates and adjust other burnt out lighting	Completed
Remove storage from various areas and adjust to meet fire code	Completed
Replace damaged escutcheon sprinkler rings	Completed
Seal ceiling holes due to misaligned tiles	Completed
Electrical clearance issues	Completed
Replace damaged astragal	Completed
Adjust doors to have positive latches, repair self-closure mechanisms and change fire plan accordingly	Completed
Repair damaged floor areas in bathrooms	Completed
Replace gate in stairwell	Completed
Replace cover on heater	Completed
Replace refrigerator on CAIS	Completed
Replace door on fire hose container	Completed

The cost estimate for year-to-date supplies/commodities and additional contract work (such as deep cleaning, moving vans, and dumpsters etc.) is $416,005 through August 31, 2010, plus an additional $48,758 for September 2010 for a total of $464,763 through September 30, 2010. The BHD maintenance overtime to date related to the SOD is $62,299. Additional Department of Transportation and Public Works (DTPW) skilled trades costs for labor and overtime is estimated at $153,798 YTD - bringing the total spent on corrective actions for SOD issues out of BHD operating funds to $680,860. A thorough review of all expenditures will be done by accounting and DAS to determine if any of these expenditures are allowable under the capital budget.

In addition to the immediate (conditional) items that have been completed, there are a number of citations requiring a longer timeframe for completion. These citations are displayed below and grouped as bond-eligible projects, Table B, and cash-financed projects, Table C. BHD is required to have all work, which addresses the citations completed by April 1, 2011 as documented in the SOD report.

TABLE B
Bondable Items (based on information available September 8, 2010)

Issue	Cost Estimate*	Due Date Per Plan of Correction
Remove and replace Library Halon System	$35,000	October 29, 2010
Door Replacement	$54,000	August 1, 2010(complete) / October 1, 2010 (due date for phase 2 extended to November 18, 2010
Additional Sprinkler Heads	$13,750	August 1, 2010 (complete) / October 15, 2010 (two phases) complete 9/30/10
Construct 100,000 sq ft of seamless ceilings	$575,000	April 1, 2011
Repair 300 feet of foundation	$26,500	October 1, 2010 (Completed)
Replace damaged window sills	$125,000	October 1, 2010 (completed window sills cited, will complete other damaged sills in 2011
Determine hazardous storage rooms and create smoke barriers	$324,000	November 1, 2010
Replace milk cooler and installation	$25,000	Cooler not in use, will update in 2011
Dish Room, Tray Line Tiles and Laundry Repairs	$200,000**	April 1, 2011
Materials and labor (DTPW, BHD and Time	$281,650	On-going

and Materials Contractors)		
Contingency (10%)	$165,990	
Total	**$1,825,890**	

**Items above represent initial quotes and have preliminarily been determined to be bond eligible. DAS- capital staff will continue to review and work with BHD staff to solidify actual costs and ensure all items are bond-eligible. If the scope of a project changes, it may be determined that cash financing needs to fund certain portions of the above listed projects. A 10% contingency has been included in the cost sub-total to account for any fluctuations that may occur as hard costs are obtained.*

***The Dish Room and Laundry facility repairs are a significant project within the SOD citations and are based on conceptual plan only. BHD has currently hired a consultant to conduct the architectural and engineering. The consultant will complete its report in September 2010. This cost estimation will likely fluctuate based on the September consultant report and has been included in this request as a place holder to ensure all compliance costs were included in this request for County Board consideration.*

TABLE C
Cash Items (based on information available September 8, 2010)

Issue	Cost Estimate*	Time Frame
Seal bathrooms to be water tight	$75,000	March 1, 2011
Replace sidewalks	$28,200	Completed
Exit Lighting	$4,550	Completed
Roof repair at Food Service Building and Hospital	Included in YTD purchases	Completed
Electrical Upgrades	Included in DTPW OT estimates and YTD purchases	Completed
Install Door Closers	Included in YTD purchases	Completed
Ventilation Addition	$53,250	December 1, 2010
Medical Records Room fire walls and ventilation	$12,000	March 1, 2011
Materials and labor (DTPW, BHD and Time and Materials Contractors)	$38,144 (Preliminary estimate)	On-going
Contingency (10%)	$22,887	
Total	**$234,031**	

**All estimates are based on the best information available as of September 8, 2010 and are subject to change based on scope of the project and information gained from more detailed reviews. DAS staff will continue to review and work with BHD staff to solidify actual costs based on additional quotes. A 10% contingency has been included in the cost sub-total to account for any fluctuations that may occur as hard costs are obtained.*

BHD and DAS will provide the Board with informational reports as work progresses.

RECOMMEDNATION

This is an informational report. No action is necessary.

Respectfully Submitted:

Geri Lyday, Interim Director
Department of Health and Human Services

cc: County Executive Scott Walker
Cindy Archer, Director – DAS
Allison Rozek, Analyst – DAS
Jennifer Collins, Analyst – County Board
Jodi Mapp, Committee Clerk – County Board
Steve Cady, Analyst – County Board
Carol Mueller, Committee Clerk – County Board

1 File No. 10-12(a)(n)
2 (Journal, December 17, 2009)
3
4 (ITEM 5) Reference file established by the County Board Chairman, relative to reports from
5 Departments regarding revenue deficits greater than $75,000 [MCGO 56.02], by
6 recommending adoption of a resolution, to **RECEIVE AND PLACE ON FILE**, the report from
7 the Register of Deeds, titled "Agency 340 Register of Deeds Revenue Deficit Report", dated
8 November 23, 2010, (vote 6-0).

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COUNTY OF MILWAUKEE
Inter-Office Communication

Date: November 19, 2010

To: Supervisor Elizabeth M. Coggs, Chair, Finance and Audit Committee
Supervisor Peggy West, Chair, Health and Human Needs Committee

From: Maria Ledger, Interim Executive Director, Department of Family Care

Subject: MCDFC Income Statement for the period January 1, 2010 through September 30, 2010

The attached report summarizes the Milwaukee County Department of Family Care (MCDFC) Income Statement of the Care Management Organization (CMO) for the period January 1, 2010 through September 30, 2010. In addition, it shows the variance of those results to the 2010 adjusted budget. The actual amounts are preliminary (see the recurring Note on the attached MCDFC-CMO Income Statement for further information). The budget amounts reflect the cumulative monthly budget for the first nine months of the year.

The CMO is showing a preliminary actual Net Income of $2,151,598 for the first nine months of 2010. Comparing this to the adjusted budgeted Net Income of $105,672 creates a positive Net Income Budget Variance of $2,257,270. While preliminary results through September show actual revenues and actual expenditures below those in the adjusted budget, the variance in expenditures is smaller and thereby offsets any unfavorable.

CMO enrollment as of June 30, 2010 was 7,546 members, a net increase of 481 members from the December 31, 2009 enrollment of 7,065 members.

If you have questions concerning the attached income statement, please contact Interim Executive Director Ledger at 289-5908.

Attachment

cc: County Executive Scott Walker
Supervisor Lee Holloway
Stephen Cady
Jennifer Collins
Cynthia Archer
Steve Kreklow
Toni Thomas-Bailey
Maria Ledger
Jim Hodson
Ed Eberle

Milwaukee County Department of Family Care Managed Care Organization
Income Statement
For the period of January 1 thru Sept. 30, 2010

	1/1/10 - 9/30/10 Preliminary Actual	1/1/10 - 9/30/10 Adjusted Budget
Revenues		
Capitation Revenues - (NOTE 1)	$171,789,262 (1)	$172,754,835
Member Obligation Revenues	$20,592,685	$20,534,947
Other Revenues	$323,660	$200,288
Total Revenues	$192,705,607	$193,490,069
Expenses		
Member Service Expenses	$178,335,047	$178,550,217
Administrative Expenses:		
—Labor & Fringes	$5,393,846	$5,676,198
—Vendor Contracts	$3,013,360	$3,424,942
—Cross Charges/internal transfers (Note 2)	$1,738,161 (2)	$1,620,825
—Other expenses (supplies, mileage, etc.)	$2,073,595	$3,608,546
— Est. contribution to reserve		$715,013
Total Expenses	$190,554,009	$193,595,741
Net Surplus/(Deficit)	$2,151,598	($105,672)

September 2010 CMO Enrollment:	
Nursing Home (Comprehensive):	
59 and Under	1,115
60 and Over	6,380
Non-Nursing Home (Intermediate):	
59 and Under	5
60 and Over	46
Total Members Served - 9/30/2010	7,546

Note (1): The above results reflect an accrual to increase capitation revenue for new expansion members (I.e., waiver program) based on an increase in acuity (I.e., members requiring higher care plan needs) as measured by the long-term functional screen. The Department of Family Care received formal notice from the Wisconsin Department of Health Services the additional capitation payment to be received will be in the amount of $2,046,495. This increase is for the 1st and 2nd quarters.

Note (2): Fourth quarter results will be much lower than the results from the previous three quarters of 2010. This is attributed to incurring significant expenditure increases for the move from the Ruess building to the courthouse. MCDFC was notified by the Department of Administrative Services that the Department of Family Care would be required to incur the costs of the move estimated at $278,000. The 2010 current budget does not reflect the move. A budget transfer has been submitted in the December cycle for approval that will provide for a detailed budget line item for the move. In addition, to the move the Department of Family Care will be incurring in the fourth quarter a significant one time expenditure for new servers to replace the old servers that host the Department of Family Care's MIDAS application system. The cost of this one time expenditure is estimated at $105,055. This expenditure is in the 2010 budget.

Note: The above financial summary represent actual results as of the reporting date, however, the results can change due to changes occurring in member service utilization (IBNR), outstanding receivables, internal charges or other regulatory changes. Any change from a prior period is accounted for in the year-to-date aggregate results. Prior period reporting is not restated.

1 File No. 10-16(a)(k)
2 (Journal, December 17, 2009)
3
4 (ITEM 6) Reference file established by the County Board Chairman, relative to DAS county-
5 wide and Departmental financial reports, by recommending adoption of a resolution, to
6 **RECEIVE AND PLACE ON FILE**, the report from Fiscal and Budget Administrator, titled
7 "2010 Fiscal Report", dated November 22, 2010, (vote 5-0.

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Finance

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE : November 22, 2010

TO : Supervisor Lee Holloway, Chairman, Milwaukee County Board of Supervisors

FROM : Steven R. Kreklow, Fiscal & Budget Administrator

SUBJECT : 2010 Fiscal Report

The Fiscal Report submitted by the County's Controller on November 22, 2010, projects a year-end deficit of $4.4 million. This projection does not include the transfer of $3.7 million is surplus funds budgeted for the County's 2010 required pension contribution. If these funds were transferred, the projected deficit would be reduced to $700,000.

However, at this point it is not clear if the transfer will be necessary or if the entire $3.7 million surplus would need to be transferred. The County appears to be experiencing a positive trend in both employee health care expenses and sales tax revenue that could reduce the 2010 deficit further. Due to the reporting lag for these two key fiscal items we will not be able to determine if a fund transfer will be necessary until late February of 2011. As a result, I recommend that the County Board and County Executive wait to until the March Board cycle to consider this transfer.

Steven Kreklow
Fiscal and Budget Administrator

pc: Scott Walker, County Executive
Supervisor Elizabeth Coggs, Chairman, Finance and Audit Committee
Thomas Nardelli, Chief of Staff
Terrence Cooley, Chief of Staff, County Board
Stephen Cady, County Board Fiscal and Management Analyst
Jerry Heer, Director, Department of Audit
Scott Manske, Controller, Department of Administrative Services

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE: November 23, 2010

TO: Supervisor Lee Holloway, Chairman, Milwaukee County Board of Supervisors

FROM: Scott B. Manske, Controller

SUBJECT: 2010 Fiscal Report as of September 30, 2010

Policy Issue

County Ordinance 56.02(2) requires the Department of Administrative Services (DAS) to "report, on a quarterly basis or in a manner determined to be most useful and effective, on the financial condition of the county, which report shall identify all major variances from the adopted budget on a department-by-department basis." To comply with this ordinance, DAS provides a projection of year-end financial results on a quarterly basis to the County Board and County Executive. This fiscal report is a projection of 2010 financial results based on second quarter financial data. The County's 2010 fiscal year ends on December 31, 2010. For each fiscal year, the County prepares a balanced budget in which revenues equal expenditures. Therefore, a report of surplus or deficit for the County represents actual results that are in total above (surplus) or below (deficit) net budgeted funds.

Year-end Projection

Based on financial results through September 30, 2010, Milwaukee County's projected year-end fiscal status for 2010 is a deficit of $(4.4) million. This represents a $2.7 million improvement in the County's projected fiscal status from the second quarter's projected deficit of $(7.1) million.

The projected deficit of $(4.4) million assumes that the full amount currently available in the contingency fund of $5.5 million is applied to offset departmental and non-departmental deficits. To the extent the contingency fund is used for other purposes during the year, the projected deficit will increase.

Significant departmental deficits include: Behavioral Health Division (DHHS-BHD) of ($5.0) million, Combined Courts of ($1.0) million, and the Zoological Department of ($1.4) million.

Non-departmental deficits include: a shortfall in projected savings from fringe benefit modifications in Org Unit 1972 of $(7.2) million, sales tax revenue of ($3.0) million and State Shared Revenue of ($1.1) million.

The major changes from Second Quarter 2010 fiscal report to this Third Quarter 2010 fiscal report are as follows:

- Elimination of deficit projected for Transit/ Paratransit System that is now estimating a surplus of $262,000.
- Increased revenue deficit for the Zoological Department based on nine months of activity resulting in a net deficit of ($1.4 million.)
- Increased revenue deficit for the parking structure at O'Donnell Park of ($1.0 million).

- Elimination of deficit projected for fringe benefits due to improvement in health care costs as compared to the first seven months of 2010. Current projection is a $2.0 million surplus based on data through the end of October 2010.
- Reduction in the estimated deficit for Sales Tax from ($4.5) million to a reduced deficit of ($3.0) million. Reduction in deficit is based on eight months of actual payments as compared to budget.

The following attachments provide further detail:

- Attachment A: provides the projected surpluses and deficits in excess of $100,000 by department with a comparison to the Updated June 30th 2nd Quarter Fiscal Report.
- Attachment B: provides narrative explanations of the major changes from the amounts reported in the Third Quarter 2010 fiscal report.
- Attachment C: provides the projected surplus or deficit for 2010 by agency.

2010 Pension Contribution

The 2010 Budget includes an appropriation of $31.3 million for contributions toward the County's Employee Retirement System (ERS) plan. Based upon the most recent actuarial report for ERS, the County is only required to contribute $27.6 million to the pension plan in 2010. The required contribution is $3.7 million less than the amount budgeted. The County Board and County Executive approved the original appropriation to ERS. Therefore, the County Board must approve any change to the pension contribution from the amount included in the budget, as required by ordinance. For purposes of the attached projections we did not change the budgeted contribution of $31.3 million for 2010. In the event that the County Executive and the County Board reduce the pension payment to a lower contribution, the 2010 projected deficit could be reduced by $3.7 million. The resulting deficit projection would be reduced from ($4.4) million to ($0.7) million.

Org Unit 1972 – Wage and Benefit Modification Account

The 2010 budget included $20 million of expenditure savings that were to come from modifications to employee salaries and fringe benefits. The expenditure savings, which were originally budgeted in Org Unit 1972 – Wage and Benefit Modification Account, were allocated to departments in the final 2010 budget. The savings were to come from twelve furlough days, and wage and benefit modifications for both union (represented) and non-represented employees. As of this report, non-represented employees and three unions have agreed to the wage and benefit modifications included in Org Unit 1972. This means that the budgeted savings related to the five unions that have not settled will create an expenditure deficit in many departments. To offset these deficits, an additional ten furlough days were allocated to the unions who had not completed contract negotiations and approximately 67 County employees were layed off from County employment during March. An additional four furlough days were added to certain employee groups under the direction of the County Executive in August 2010.

Departments have a combination of both expenditure deficits resulting from open union negotiations and added savings generated from the additional furlough days. DAS-Fiscal provided each department with the estimated expenditure deficit resulting from unsettled union contracts and the estimated savings related to the ten additional furlough days. If the projected deficit exceeded savings from the additional furlough days, departments may report a deficit in their salaries due solely to the Org Unit 1972 budget.

The Org Unit 1972 deficit related to fringe benefit savings that have not been achieved through labor negotiations has been accounted for centrally and is shown in the attached projections as a non-departmental deficit.

Committee Action

This is an informational report only. This report should be referred to and reviewed by the Finance and Audit Committee.

Scott B. Manske
Controller

Attachments

cc: Scott Walker, County Executive
Supervisor Elizabeth Coggs, Chairman, Finance and Audit Committee
Finance and Audit Committee
Cynthia Archer, Director, Department of Administrative Services
Steve Kreklow, Fiscal and Budget Administrator
Stephen Cady, Director of Research, County Board
Department Heads

Milwaukee County
Projection for 2010 - Based on Activity as of September 30, 2010

Dept	Department Name	June 30, 2010 Updated	Change	September 30, 2010	
1150	DAS - Risk Management	$ (386,273)	348,973	$ (37,300)	
1160	Information Management Services Division	131,516	132,384	263,900	
1188	DAS - Employee Benefits	103,462	(8,562)	94,900	
2000	Combined Courts	(1,263,000)	272,000	(991,000)	
2430	Child Support Enforcement	301,637	(737)	300,900	
3400	Register of Deeds	106,656	(422,956)	(316,300)	
4000	Sheriff's Office	132,669	56,331	189,000	
4900	Medical Examiner	(246,156)	(31,444)	(277,600)	
5300	DTPW - Fleet Services	376,456	(375,856)	600	
5600	DTPW - Transit/Paratransit System	(898,753)	1,161,253	262,500	
5800	DTPW - Administration	201,677	26,123	227,800	
6300	Behavioral Health Division	(4,844,611)	(172,589)	(5,017,200)	
7900	Department on Aging	369,000	208,000	577,000	
7990	Department of Family Care (CMO)	3,026,858	(934,258)	2,092,600	
7990	Contribution to Family Care Reserve	**(3,026,858)**	934,258	(2,092,600)	
8000	Department of Health and Human Services	5,018,106	(736,506)	4,281,600	
9000	Department of Parks, Recreation and Culture	(250,000)	(100,000)	(350,000)	
	O'Donnell Parking Lost Revenue	(700,000)	(300,000)	(1,000,000)	
9500	Zoological Department	(499,752)	(946,148)	(1,445,900)	
	Other	543,553	(250,895)	292,658	
	Departmental Total	**(1,803,813)**	**(1,140,629)**	**(2,944,442)**	
	Capital Projects Funding	-	(598,000)	(598,000)	(2)
1933	Land Sales	-		-	
1945	Unallocated Contingency Fund	5,600,000	(101,500)	5,498,500	
1950	Fringe Benefits	(1,000,000)	3,000,000	2,000,000	
1972	Wage and Benefit Modifications	(7,192,000)	-	(7,192,000)	(1)
1991	Reserve for Delinquent Property Taxes	-	-	-	
1993	State Shared Revenue	(1,101,333)	33	(1,101,300)	
1996	Sales Tax Revenue	(4,500,000)	1,500,000	(3,000,000)	
9960	Debt Service Fund/Froedtert Lease Payment	2,917,000	-	2,917,000	
	Non-Departmental Total	**(5,276,333)**	**3,800,533**	**(1,475,800)**	
	Projected County Surplus (Deficit)	**$ (7,080,146)**	**$ 2,659,904**	**$ (4,420,242)**	(3)

(1) This amount is only related to the estimated fringe benefit savings budgeted for in Org 1972. It does not include savings related to wages and overtime.

(2) The current projections include estimated costs related to the O'Donnell Park parking structure inspections and County building inspections.

(3) For 2010, the budgeted pension contribution for Milwaukee County is $3.7 million higher than the required contribution from the actuary. If the County Board were to adjust the budgeted contribution to the actuarial required contribution, the $3.7 million would increase the 2010 Contingency Fund, which would reduce the deficit shown above.

Description of Significant Changes in Surplus and Deficit Projections Second Quarter 2010:

Note: If a department's projected deficit related to the Org 1972 salary and FICA budget exceeds the estimated savings from the ten additional furlough days, the deficit is indicated in the departmental narrative. If an amount is not provided, it means the department's projected savings for the additional furlough days exceeds the Org 1972 salary and FICA deficit.

Departmental Surpluses and Deficits:

DAS – Information Management Services Division *(Org 1160)* ***$0.3 million surplus***

Information Management Services Division (IMSD) is projecting a surplus of $263,000 due to a revenue surplus of $326,000 and an expenditure deficit of $63,000. The revenue surplus is primarily due to increased State reimbursement revenue related to additional services provided to the State in the Economic Support Division. The expenditure deficit is due primarily to anticipated depreciation charges and contractual services in excess of the budget. For purposes of the third quarter projection, this surplus is reflected in IMSD. Because IMSD is an Internal Service Fund, any year-end surplus will be allocated to departments by adjusting cross charges at year-end.

DAS – Employee Benefits *(Org 1188)* ***$0.1 million surplus***

Employee Benefits is projecting a surplus of $95,000 due to salary and fringe benefit savings resulting from lower than anticipated salary costs.

Combined Court Related Operations *(Org 2000)* ***($1.0 million deficit)***

The Combined Courts budget includes a net tax levy deficit of $125,800 related to the Org 1972 salary and FICA deficit. If this deficit were excluded, the reported deficit for Courts would decrease by a similar amount.

The Combined Courts is projecting a deficit of $991,000 for 2010. The deficit includes a surplus in revenue of $223,000, offset by a deficit in expenditures of $1,214,000. The deficit in expenditures includes a shortfall in personnel services of $1,022, 000. The shortfall in personnel services is due to furlough days that the department does not plan on taking, unattainable vacancy and turnover savings and the Org. Unit 1972 deficit noted above. The department has indicated that it will only be taking three of the twelve furlough days included in the budget. To offset the loss in furlough days not taken, the department issued a memo indicating they would generate additional savings in revenues of $223,000 and reduce expenditures by $201,000. These additional savings are reflected in the Courts' projected deficit. The Courts is also projecting a $460,000 deficit in contractual services due to increased billings for attorney fees related to appointed counsel assignments.

In its third quarter fiscal report, Combined Courts reported an expenditure surplus to DAS-Fiscal for the entire bailiff services budget of $9,537,000. The Courts and Sheriff Department have entered into a memorandum of understanding (MOU) which would move the actual bailiff costs from the Courts back to the Sheriff Department. As a result of the MOU, the Courts have projected no bailiff costs for 2010; however, the budget for the bailiff costs is still in the Courts' budget as of the third quarter. In contrast to the Courts approach to the projections, the Sheriff's Department did <u>not</u> include the bailiff costs in their projections since the fund transfer to move the budget related to the bailiff costs back to the Sheriff has not yet been approved by the County Board, and cannot be processed until the fourth quarter. If the fund transfer were completed, neither the Courts nor the Sheriff would report any surplus or deficit related to bailiff services. To correct for the reporting of the bailiff costs, DAS-Fiscal removed the surplus reported by the Courts resulting in the departmental deficit noted above of ($991,000).

Child Support Enforcement ***(Org 2430)*** ***$0.3 million surplus***

Child Support Enforcement is projecting a 2010 year-end surplus of $300,000 due to a projected deficit of $50,000 in revenue and a projected surplus of $350,000 in expenditures. The revenue deficit is the result of lower grant revenue offset by lower grant related costs, and end of the policy to collect a $25 application fee for IVD services. The expenditure surplus results from anticipated salary savings of $65,000 and commodity savings of $261,000. The expenditure surplus, as noted earlier, will partially result in lower grant revenue.

Register of Deeds ***(Org 3400)*** ***($0.8 million deficit)***

Revised Projection by DAS – Fiscal ***($0.3 million deficit)***

The Register of Deeds reported a projected deficit of ($766,000) due to a projected shortfall in salaries and fringes of ($467,000) a shortfall in contractual services of ($9,000), and a revenue deficit of ($290,000). After reviewing the salary projections, the projected salaries were revised reducing the projected deficit in salaries and fringes by $532,000 to a surplus of $65,000. As a result, the Register of Deeds is now projecting a deficit of ($316,000). The revenue deficit of $290,000 is the result of lower real estate recordings and document recordings. Real estate sale recordings are down 12% as compared to last year. Document recordings are down 28% as compared to last year.

Sheriff's Department ***(Org 4000)*** ***$0.2 million surplus***

The Sheriff's Department budget includes a net tax levy deficit of $1.4 million related to the Org 1972 salary and FICA deficit. The Sheriff's Department has indicated that they will reduce other expenditures or achieve additional revenue surpluses to compensate for the Org 1972 salary and FICA deficit.

The Sheriff's Department is projecting a 2010 surplus of $189,000 due to a revenue deficit of $1.9 million offset by an expenditure surplus of $2.1 million. The revenue deficit is due primarily to decreased revenue from housing fewer state and federal inmates. In addition, The Sheriff's Department is projecting that it will have a revenue deficit of $615,000 in Home Detention and Huber/ Work Release programs, due to fewer participants. In expenditures, the Sheriff's Department is projecting a surplus of $659,000 in personnel service costs resulting from efficiencies achieved through the merger of the House of Corrections with the Sheriff's Department. Contractual services are projected to surplus by $1.4 million due to lower than anticipated costs for food service, utilities, psychiatric services, and electronic surveillance equipment. Commodities are projected to surplus by $1.3 million due to savings in prescription drug services and fuel for motor vehicles. The expenditure surpluses are offset by a lump sum budget reduction of $1.2 million.

Medical Examiner ***(Org 4900)*** ***($0.3 million deficit)***

The Medical Examiner's budget includes a net tax levy deficit of $31,400 related to the Org 1972 salary and FICA deficit. If this deficit were excluded, the reported deficit for the Medical Examiner would decrease by a similar amount.

The Medical Examiner is anticipating a deficit of $278,000 for 2010 due primarily to projected shortfall in revenues. Revenues are expected to deficit by $249,000 due to higher than anticipated waivers of fees for services and reduced neuropathology consulting fees due to the vacancy of the former Medical Examiner. In expenditures, overtime costs have risen for the year to due staff vacancies.

DTPW – Highway *(Org 5100)* ***($0.3 million deficit)***

This deficit projection includes reduced cross-charges from Fleet Management of $400,000. Quarterly fiscal reports generally do not report any cross-charge savings/ deficits. However, the cross-charge surplus in Highway has a direct impact on Highway's revenue projections from the State. For purposes of this report the cross-charge expenditure surplus is being reflected in Highway, with an equally offsetting cross-charge revenue deficit in Fleet.

Highway is projecting a deficit of $299,000 for 2010. A revenue deficit of $1.2 million is expected in Highway due to a reduction in the work and costs associated with the work on State trunk highways. State trunk highway work was reduced in order to provide a greater focus on County highways. Reduced work and lower expenditures will result in lower State revenue. Expenditure savings will offset a majority of the lost State revenue. The savings will be in wages, commodity costs for fuel, and lower cross-charges from Fleet Management for savings in vehicle repairs. The reduced cross-charges from Fleet Management is $400,000

DTPW – Fleet Services *(Org 5300)* ***Breakeven $0***

The breakeven includes the allocation of $445,000 of expenditure savings through cross-charges to Highway. If this cross-charge revenue deficit was not considered, the department would be projecting a $448,000 surplus. For purposes of this report, the departmental projections are left unchanged.

Fleet Services is projecting a breakeven for 2010. Savings in salaries and fringe benefits related to vacant positions accounts for $240,000 of the surplus. Fleet is also anticipating a surplus of $216,000 in contractual services and commodities. The expenditure surpluses are offset by a deficit in cross-charge revenue for services provided to departments, particularly, Highway.

DTPW - Transit/ Paratransit System *(Org 5600)* ***$0.3 million surplus***

The Transit/Paratransit System is projecting a surplus of $262,000 for 2010. Transit is projecting a $4.3 million deficit in passenger revenues and a $1.2 million deficit in federal reimbursement revenue. The passenger revenue deficit for the fixed route transit system represents a 9.7% drop from budgeted revenue and a 6.8% drop in passengers. For Transit Plus, the revenue deficit represents 6.2% fewer passenger trips. These revenue deficits will be offset by $4.6 million in expenditure savings for fixed route services and $1.2 million in expenditure savings for Transit Plus/ Paratransit.

DTPW - Administration *(Org 5800)* ***$0.2 million surplus***

DTPW – Administration is projecting a surplus of $227,000 due to a revenue surplus of $75,000 and an expenditure surplus of $153,000. The revenue surplus is due to higher than anticipated revenue from real estate transactions and towing fees. The majority of the expenditure surplus is due to savings in salaries and fringe benefits resulting from vacant positions and additional furlough days. Expenditure savings of $35,000 in contractual services is due to savings in costs in the Real Estate section.

DHHS – Behavioral Health Division (BHD) ***(Org 6300)*** ***($5.0 million deficit)***

The budget for BHD includes a net tax levy deficit of $330,500 related to the Org 1972 salary and FICA deficit. If this deficit were excluded, the reported deficit for BHD would decrease by a similar amount.

BHD is projecting a deficit of $5.0 million for 2010. Revenues are projected to deficit by $1.4 million and expenditures are expected to deficit by $3.7 million. Based on Medicaid reimbursement revenue received during the first two quarters of 2010, BHD is projecting a $2.5 million deficit in patient services revenue. Offsetting the deficit in patient revenue is a net surplus in the Wraparound program of $0.9 million due to increased revenue from Medicaid capitation reimbursement, less related expenditures.

BHD is also anticipating a net revenue deficit associated with the TRIP program and delinquent accounts of $242,000. This net deficit includes a gross revenue deficit offset by a reduction in payments to municipalities for a lower collection of delinquent EMS service billings.

The expenditure deficit consists of a deficit in salaries and fringe benefits of $2.1 million, and a deficit in other expenditures of $1.1 million. . The personnel deficit in salaries and fringe benefits is due primarily to a projected deficit of $2.6 million in overtime costs offset by savings in regular wages. A portion of the overtime costs is for work needed to clear a Statement of Deficiency issued against the Behavioral Health Division. The deficit in other expenditures consists of $144,000 of charges for additional clients at Mendota and Winnebago mental health facilities, higher security costs of $380,000 and non-salary costs associated with the Statement of Deficiency of $618,000.

Department of Health and Human Services ***(Org 8000)*** ***$4.2 million surplus***

The budget for DHHS includes a net tax levy deficit of $252,000 related to the Org 1972 salary and FICA deficit. If this deficit were excluded, the reported surplus for DHHS would increase by a similar amount.

DHHS is projecting a surplus of $4.2 million for 2010. Revenue from Youth Aids is expected to exceed the budget by $4.4 million due to a reduction in the number of juveniles being placed in State institutions. Recent projections for Youth Aids show a decline in the caseload from 224 budgeted average in 2010 to a 196 average in 2010. State reconciliation revenue for 2009 exceeds estimates by $600,000, which also increases the surplus. The Youth Aids surplus is offset by a projected deficit of $388,000 due to additional overtime costs that will not be covered by grant funding. Miscellaneous revenues are expected to deficit by $187,000 due to reductions in WRAP revenue and lost income from a community care program. The General Assistance burial program is expected to show a deficit of $130,000 for 2010.

O'Donnell Parking Revenue ***(Org 9000)*** ***($1.0 million deficit)***

Due to the closure of the O'Donnell parking structure, the Parks Department will not meet the revenue budget for parking fees in 2010. The lost revenue will be partially offset by reduced expenditures related to the day-to-day operation of the parking structure. This estimate assumes a closure of the facility for the remainder of the year.

Zoological Department ***(Org 9500)*** ***($1.45 million deficit)***

The Zoo is projecting a deficit of $1,455,000 due to a projected revenue deficit of $3.1 million offset by an expenditure surplus of $1.6 million. Attendance and visitor spending are key factors that affect revenues. Visitor spending has been negatively impacted this year by the recession. The Zoo admission revenues are projected to deficit by $2.0 million. Additional revenue deficits of $698,000 are projected in food and beverage, gift shops and parking. Offsetting these deficits will be expenditure savings in salaries, utilities and reductions in costs for concessions and gift shop purchases.

Non - Departmental Surpluses and Deficits:

Unallocated Contingency Fund ***(Org 1945)*** ***$5.5 million surplus***

The unallocated contingency account was appropriated at $5.8 million. The contingency funding was reduced in the first quarter when the County Board approved a fund transfer to allocate $200,000 towards a stabilization study for the Estabrook Dam. An additional $100,000 was allocated in the third quarter. The unallocated contingency fund is considered available to offset the projected deficits of both departments and non-departmental accounts.

Fringe Benefits ***(Org 1950)*** ***$2.0 million surplus***

Based on analysis performed by the County Controller, fringe benefit costs are currently projected to surplus by $2.0 million for 2010. The surplus consists of an annual projection of health costs based on the ten months of activity, including the reversal of accruals from the prior year. The consulting actuary and benefit consultant last provided a health projection of a $1.0 million deficit based on eight months of payments. Since that date, the payments for health services has continued to decline, which results in the current projection that is included for this fiscal report. Any update from the consultant will be factored into any future updates to the committee on Finance and Audit.

Average weekly payments for health care claims have continued to decline in the last four months after experiencing significant increases during the first few months of the year. Health care claims costs for 2010 are currently projected to increase in the range of 9% - 12% over the prior year. Health care projections based on claims costs in the first two quarters indicated an 18% to 22% increase over the prior year was likely. Besides expected inflationary increases in health care expenses, analysis from the actuary showed an increase in the large patient claims after large claims had dropped dramatically in 2009. Pharmacy costs are continuing to increase from 8% to 12% over prior year costs. The County will continue to work closely with the actuary to monitor both health and pension costs. As indicated in the cover memo, no adjustment has been made for a change in pension contributions based on the January 1, 2010 actuarial report.

The budgeted costs for health care and pension are in Org Unit 1950 – Fringe Benefits. The budget in Org Unit 1950 represents the costs for health and pension prior to Org Unit 1972 costs reductions for these benefits. The Org Unit 1950 first quarter analysis was based on the costs in this Org Unit before considering the changes in org unit 1972 – Wage and Benefit Modifications.

Delinquent Property Tax Reserve ***(Org 1991)*** ***($0.0 breakeven)***

With the exception of the City of Milwaukee, the County assumes the responsibility for the collection of delinquent real property taxes for all of the other taxing jurisdictions within Milwaukee County (schools, cities, towns, etc.). The actual 2010 delinquent tax payments to municipalities only increased by 2.8 percent. As a result, there is no projected deficit related to delinquent property taxes.

State Shared Revenue ***(Org 1993)*** ***($1.1 million deficit)***

In early August, the County received a notice from the State that the utility component of its shared revenue payment for 2010 will be reduced by $1.1 million due the fact that the Elm Road Facility located in Oak Creek did not become operational until February 2010. In late 2009, the State had notified the County of an increase to our 2010 utility payment based on a scheduled operational date prior to December 31, 2009. As a result of that notification, the 2010 shared revenue budget was increased. Discussion with the State has indicated that there will not be any adjustments to regular State Shared Revenue as a result of the reduction in the Shared Revenue Utility component.

Sales Taxes ***(Org 1996)*** ***($3.0 million deficit)***

DAS-Fiscal is projecting a deficit of $3.0 million in sales tax revenue for 2010. To date, the County has received eight months of sales tax payments for 2010. These payments are 5.7% lower than the anticipated revenues for this period. The payments are tracking very close to 2009 actual payments. The Department of Administrative Services will continue to monitor sales tax revenue for 2010.

Capital Projects ***(Org 1850)*** ***($0.6 million deficit)***

DAS-Fiscal is projecting a deficit of $0.6 million in tax levy funded capital projects. These projects are associated with O'Donnell Park parking garage inspections and related work, County-wide façade inspections, courthouse repairs based on inspections, and the cost of moving departments within County owned facilities. A fund transfer is proposed in December to pay for the cost of these capital projects from the Contingency Fund, offset by cancellation of certain capital projects that were funded with tax levy.

Debt Service Fund ***(Org 9960)*** ***$2.9 million surplus***

The 2010 Debt Service budget includes $3.9 million in revenue from the Froedtert Memorial Lutheran Hospital (FMLH) lease payment. The lease payment is paid based on the fiscal year close of FMLH, which is June 30, 2010. Based upon discussions in August with representatives of FMLH, the 2010 lease payment to be made to the County in November 2010, is expected to exceed the $3.9 million budgeted amount by approximately $2.4 million. The 2010 lease payment is based upon an agreed upon formula from 1995, when Milwaukee County's Doyne Hospital was closed and FMLH assumed many of Doyne's operations.

The 2010 budget included estimated debt service payments for general obligation bonds issued in 2009 after the budget was adopted. The actual debt service payments are $517,000 lower than the amount budgeted resulting in an expenditure surplus.

Attachment C

Annual Fiscal Report of Surplus/Deficit as of September 30, 2010

		2010 Projected Revenues	2010 Budgeted Net Revenues	Revenue Variance	% Variance	2010 Projected Expenditures	2010 Budgeted Net Expenditures	Expense Variance	% Variance	Surplus (Deficit)
	Legislative, Executive & Staff									
1000	County Board	14,452	7,500	6,952	93%	6,558,756	6,726,515	167,759	2%	174,710
1001	Department of Audit	-	-	-	N/A	2,589,096	2,681,432	92,336	3%	92,336
1040	Disadv Bus Development	218,830	270,000	(51,170)	-19%	1,080,197	1,085,499	5,302	0%	(45,868)
	County Executive									
1011	General Office	750	-	750	N/A	1,273,032	1,317,032	44,000	3%	44,750
1021	Veterans Service	13,000	13,000	-	0%	309,407	309,407	-	0%	-
1110	Civil Service Commission	-	-	-	N/A	53,281	53,281	-	0%	-
1120	Personnel Review Board	-	-	-	N/A	221,382	221,382	-	0%	-
1130	Corporation Counsel	175,000	175,000	-	0%	1,744,125	1,750,857	6,732	0%	6,732
	Dept of Administrative Services									
1019	Persons with Disabilities	204,378	170,500	33,878	20%	985,886	1,067,133	81,247	8%	11[illegible]5
1140	Human Resources	6,110	6,200	(90)	-1%	2,198,797	2,366,410	167,613	7%	167,523
1188	Employee Benefits	1,703,243	1,703,243	-	0%	2,428,248	2,523,161	94,913	4%	94,913
1135	Labor Relations	800	-	800	N/A	546,396	550,872	4,476	1%	5,276
1150	Risk Management	7,835,237	7,499,582	335,655	4%	7,880,093	7,507,093	(373,000)	-5%	(37,345)
1151	Fiscal Affairs Division	27,961	76,000	(48,039)	-63%	4,110,791	4,159,664	48,873	1%	834
1152	Procurement	-	-	-	N/A	779,011	828,117	49,106	6%	49,106
1160	Information Management Services	15,874,547	15,547,615	326,932	2%	17,446,619	17,383,573	(63,046)	0%	263,886
1190	Community and Housing Devel	-	-	-	N/A	-	-	-	N/A	-
3010	Election Commission	50,600	40,500	10,100	25%	1,070,682	1,074,707	4,025	0%	14,125
3090	County Treasurer	3,207,341	2,786,624	420,717	15%	1,613,952	1,599,839	(14,113)	-1%	406,604
3270	County Clerk	512,350	512,350	-	0%	797,344	797,344	-	0%	-
3400	Register of Deeds	4,054,309	4,352,500	(298,191)	-7%	4,586,843	4,568,709	(18,134)	0%	(316,325)
	Total Legislative, Executive & Staff	**33,898,908**	**33,160,614**	**738,294**	**2%**	**58,273,939**	**58,572,027**	**298,088**	**1%**	**1,036,382**
	Courts and Judiciary									
2000	Combined Court Related Operations	11,262,564	10,939,721	322,843	3%	54,320,701	53,006,857	(1,313,844)	-2%	(991,001)
2430	Dept. of Child Support Enforcement	20,632,933	20,482,161	150,772	1%	21,722,667	21,872,754	150,087	1%	300,859
	Total Courts and Judiciary	**31,895,497**	**31,421,882**	**473,615**	**2%**	**76,043,368**	**74,879,611**	**(1,163,757)**	**-2%**	**(690,142)**
	Public Safety									
4900	Medical Examiner	1,185,904	1,434,808	(248,904)	-17%	4,731,053	4,702,347	(28,706)	-1%	(277,610)
4000	Sheriff	20,990,078	22,923,248	(1,933,170)	-8%	143,164,373	145,286,516	2,122,143	1%	188,973
4500	District Attorney	7,289,569	8,260,234	(970,665)	-12%	19,034,520	20,015,316	980,796	5%	10,131
	Total Public Safety	**29,465,551**	**32,618,290**	**(3,152,739)**	**-10%**	**166,929,945**	**170,004,179**	**3,074,234**	**2%**	**(78,505)**
	Non-Departmental's									
1937	Potowatami Revenue	3,758,001	4,058,477	(300,476)	-7%	-	-	-	N/A	(300,476)
1945	Contingency	-	-	-	N/A	-	5,498,500	5,498,500	100%	5,498,500
1950	Fringe Benefits	6,177,700	6,177,700	-	0%	4,252,209	6,252,209	2,000,000	32%	2,000,000
1972	Wage and Benefit Modifications	-	-	-	N/A	7,192,000	-	(7,192,000)	N/A	(7,192,000)
1991	Property Taxes	263,264,740	263,264,740	-	0%	-	-	-	N/A	-
1993	State Shared Revenue	36,770,868	37,872,201	(1,101,333)	-3%	-	-	-	N/A	(1,101,333)
1996	Sales Taxes	62,362,190	65,362,190	(3,000,000)	-5%	-	-	-	N/A	(3,000,000)
	Other Non-Departmental	20,030,876	20,717,803	(686,927)	-3%	(3,931,680)	(3,442,050)	489,630	-14%	(197,297)
1900'S	**Total Non-Departmental**	**394,928,930**	**399,715,045**	**(4,786,115)**	**-1%**	**7,512,529**	**8,308,659**	**796,130**	**10%**	**(3,989,985)**

	September 30, 2010 Fiscal Report									Attachment C
		2010 Projected Revenues	2010 Budgeted Net Revenues	Revenue Variance	% Variance	2010 Projected Expenditures	2010 Budgeted Net Expenditures	Expense Variance	% Variance	Surplus (Deficit)
	Public Works & Development									
5040	Airport Division	84,724,779	84,830,586	(105,807)	0%	83,951,527	84,057,334	105,807	0%	-
5070	Transportation Services Div	1,621,037	2,210,992	(589,955)	-27%	2,150,560	2,392,706	242,146	10%	(347,809)
5080	Architectural/ Environmental Svc	6,393,782	6,393,782	-	0%	7,571,561	7,593,633	22,072	0%	22,072
5100	Highway Maintenance	16,417,219	17,624,599	(1,207,380)	-7%	17,680,173	18,587,949	907,776	5%	(299,604)
5300	Fleet Management	9,495,212	9,943,691	(448,479)	-5%	7,453,031	7,902,073	449,042	6%	563
5500	Utility	2,583,331	2,583,331	-	0%	2,629,711	2,629,711	-	0%	-
5600	Transit/Paratransit System	102,647,428	103,840,759	(1,193,331)	-1%	121,517,806	122,973,685	1,455,879	1%	262,548
5700	Public Works Facilities Mngmnt	29,527,107	29,572,869	(45,762)	0%	24,791,498	24,837,260	45,762	0%	-
5800	Public Works Admin Div	2,351,500	2,276,500	75,000	3%	1,611,375	1,764,152	152,777	9%	227,777
	Total Public Works & Development	**255,761,395**	**259,277,109**	**(3,515,714)**	**-1%**	**269,357,242**	**272,738,503**	**3,381,261**	**1%**	**(13[illegible]8)**
	Health & Human Services									
6300	Behavioral Health Division	130,463,277	131,803,049	(1,339,772)	-1%	193,097,038	189,419,571	(3,677,467)	-2%	(5,017,239)
7200	County Health Related Programs	-	-	-	N/A	-	-	-	N/A	-
7900	Department on Aging	16,514,308	16,030,597	483,711	3%	17,653,851	17,747,140	93,289	1%	577,000
7990	Department of Family Care (CMO)	265,183,814	264,849,610	334,204	0%	263,593,621	265,351,974	1,758,353	1%	2,092,557
8000	Department of Human Services	141,256,430	135,940,729	5,315,701	4%	167,230,289	166,196,163	(1,034,126)	-1%	4,281,575
	Total Health & Human Services	**553,417,829**	**548,623,985**	**4,793,844**	**1%**	**641,574,800**	**638,714,848**	**(2,859,952)**	**0%**	**1,933,893**
	Parks, Recreation & Culture									
9000	Department of Parks	16,702,161	19,473,760	(2,771,599)	-14%	42,127,731	43,549,330	1,421,599	3%	(1,350,000)
9500	Zoological Department	16,804,467	19,871,768	(3,067,301)	-15%	22,275,429	23,896,856	1,621,427	7%	(1,445,874)
9700	Milwaukee Public Museum	-	-	-	N/A	3,502,376	3,502,376	-	0%	-
9910	University Extension	121,080	147,080	(26,000)	-18%	438,268	536,268	98,000	18%	72,000
	Total Parks, Recreation & Culture	**33,627,708**	**39,492,608**	**(5,864,900)**	**-15%**	**68,343,804**	**71,484,830**	**3,141,026**	**4%**	**(2,723,874)**
9960	**Debt Retirement and Interest**	**9,759,055**	**7,359,055**	**2,400,000**	**33%**	**66,945,033**	**67,462,033**	**517,000**	**1%**	**2,91[illegible]00**
1200-1899	**Capital Improvements**	**361,779,555**	**362,024,655**	**(245,100)**	**0%**	**420,839,578**	**420,486,678**	**(352,900)**	**0%**	**(598,000)**
	Expendable Trusts									
FUND 3	Zoo Trust Funds	1,014,945	1,014,945	-	0%	1,019,211	1,019,211	-	0%	-
FUND 5	Parks Trust Funds	-	25,000	(25,000)	-100%	150,000	175,000	25,000	14%	-
FUND 6	Office on Handicapped Trust Fund	25,000	25,000	-	0%	25,000	25,000	-	0%	-
FUND 7	Mental Health Complex Trust Funds	35,100	35,100	-	0%	35,100	35,100	-	0%	-
FUND 8	Airport PFC	-	-	-	N/A	-	-	-	N/A	-
FUND 11	Fleet Facilities Reserve Trust	-	-	-	N/A	163,626	-	(163,626)	N/A	(163,626)
	Total Expendable Trusts	**1,075,045**	**1,100,045**	**(25,000)**	**-2%**	**1,392,937**	**1,254,311**	**(138,626)**	**-11%**	**(163,626)**
	Projected Surplus (Deficit)	**1,705,609,473**	**1,714,793,288**	**(9,183,815)**	**-1%**	**1,777,213,174**	**1,783,905,679**	**6,692,505**	**0%**	**(2,491,311)**
	Reserves Expendable Trusts									**163,626**
	Contribution to Family Care Reserve									**(2,092,557)**
	Total Projected Surplus (Deficit)									**(4,420,242)**

1 File No. 07-111(a)(g)
2 (Journal, November 4, 2010)
3
4 (ITEM 7) An adopted resolution authorizing and directing the Director of Audits, to submit
5 a status report on the Milwaukee County Recycling Audit, by recommending adoption of a
6 resolution to **RECEIVE AND PLACE ON FILE** the report from the Director of Audits, titled
7 "Status Report Additional Structure and Emphasis is Needed to Improve Milwaukee
8 County's Recycling Efforts" dated November 22, 2010, with status report in December
9 2011 (Vote 5-0).

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COUNTY OF MILWAUKEE
Inter-Office Communication

Date: November 22, 2010

To: Supervisor Elizabeth Coggs, Chairwoman, Committee on Finance and Audit

From: Jerome J. Heer, Director of Audits

Subject: Status Report – Additional Structure and Emphasis is Needed to Improve Milwaukee County's Recycling Efforts [File No. 07-111(a)(c)]

At its meeting on September 17, 2009, the Committee on Finance and Audit voted 6-0 to receive and place the subject audit report on file with a six-month status report. A subsequent six-month status report was directed at the Committee's June 17, 2010 meeting. This status report is attached for your review.

In your review of the report, please note that the Department of Transportation and Public Works (DTPW) addresses a number of recommendations with feedback from departmental recycling coordinators across the County. The status report identifies the specific departments that still need to complete corrective action to address report recommendations.

We noted that progress has been made in developing the framework to report recycling activity on a coordinated basis. However, more action needs to be done to address report recommendations relating to developing an environmental policy or mission statement committing Milwaukee County to recycling, and to develop a strategic County-wide recycling plan to provide consistency in the manner in which recycling is performed throughout the County. In the initial response to the audit report, the DTPW Director assigned responsibility for these recommendations to the Sustainability & Environmental Engineer. We believe the development of this statement and plan, with County Board approval, will enhance DTPW's ability to direct a County-wide recycling program.

We also do not concur with the response addressing the issue of using non-County staff to shred confidential files for the Coggs Center. Given the recent theft of identity information of County employees, we believe that adequate controls are needed to prevent such theft regardless of how long non-County staff have had access to confidential information without apparent problems.

This status report is informational and we recommend it be received and placed on file. Due to level of ongoing work remaining, we suggest another status report be provided in 12 months.

Paul A. Grant for Jerome Heer
Jerome J. Heer

JJH/PAG

Attachment

cc: Finance and Audit Committee Members

Scott Walker, Milwaukee County Executive
Cynthia Archer, Director, Department of Administrative Services
Jack Takerian, Director, Dept. of Transportation and Public Works
Sue Black, Parks Director, Dept. of Parks, Recreation and Culture
David Clarke, Jr., Milwaukee County Sheriff
Chuck Wikenhauser, Zoo Director, Zoological Department
C. Barry Bateman, Director, General Mitchell International Airport
Geri Lyday, Interim Director, Dept. of Health and Human Services
Terrence Cooley, Chief of Staff, County Board Staff
Steve Cady, Fiscal & Budget Analyst, County Board Staff
Carol Mueller, Chief Committee Clerk, County Board Staff

STATUS OF IMPLEMENTING DEPARTMENT OF AUDIT REPORT RECOMMENDATIONS

Audit Title: Additional Structure and Emphasis is Needed to Improve Milwaukee County Recycling Efforts **File Number: 07-111(a)(c)**

Audit Date: September 2009 **Status Report Date: November 22, 2010** **Department: Transportation & Public Works**

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
1. Work with the recycling vendor and the County's recycling coordinators to document actual weight or a reasonable estimate of the County's recyclables.		X				Fleet Parks	DPTW Response: Fleet: Recently requested data from its service provider and is awaiting receipt of that information. Parks: Parks has a price agreement with Waste Management for recyclables collection. The size of containers and frequency of collection are known, but, due to the large number of facilities maintained by Parks, this information has not been compiled to develop an estimate of the total volume of recyclables. The recycling coordinator for Parks, the service rep for Waste Management, and the Sustainability Engineer will work to compile this information by the end of the 1st quarter of 2011.
2. Work with recycling coordinators to provide clearly marked recycling bins for all major trash collection points.		X			X		DTPW Response: According to all departments, recycling bins are being provided at locations readily accessible and visible to employees and visitors.
3. To improve County employee recycling, provide recycling bins for all County departments, and require their use.		X			X		DTPW Response: As noted in #2, all departments claim compliance with this item.
4. Work with recycling coordinators to ensure all County locations have the necessary recycling dumpsters to collect commingled recyclables.		X			X		DTPW Response: This recommendation was considered completed in the previous status report.

STATUS OF IMPLEMENTING DEPARTMENT OF AUDIT REPORT RECOMMENDATIONS

Audit Title: Additional Structure and Emphasis is Needed to Improve Milwaukee County Recycling Efforts **File Number: 07-111(a)(c)**

Audit Date: September 2009 **Status Report Date: November 22, 2010** **Department: Transportation & Public Works**

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
5. Work with the recycling coordinators to establish and communicate recycling procedures relating to disposal of batteries.		X			X		DTPW Response: On May 2 of 2010 a memorandum was circulated to coordinators regarding options for battery recycling. Responses from several departments were received indicating they were already recycling batteries, such as Parks, Zoo and GMIA. DTPW initiated the use of Recycle2 at the City Campus. This has had mixed results, with the containers being used, but probably not to the extent they would be expected to be filled. Additional education is needed regarding the recycling of batteries.
6. Work with the Procurement Division to initiate a competitive bid process for the Countywide hauling of commingled recyclables.		X				DTPW Procure-ment	DTPW Response: The Procurement Division will competitively bid recyclables Countywide. In order to meet the needs of the various departments, individual contracts/price agreements will be established. No Countywide hauling contract has been developed to date. The development of a Countywide contract or even a model RFP might best be accomplished through the combined efforts of recycling coordinators, as part of the development of a Countywide recycling plan.

STATUS OF IMPLEMENTING DEPARTMENT OF AUDIT REPORT RECOMMENDATIONS

Audit Title: Additional Structure and Emphasis is Needed to Improve Milwaukee County Recycling Efforts **File Number: 07-111(a)(c)**

Audit Date: September 2009 **Status Report Date: November 22, 2010** **Department: Transportation & Public Works**

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
7. Have the Sustainability & Environmental Engineer be responsible for approving related invoices.		X				DTPW	DTPW Response: We will be working towards developing a mechanism for getting data (not invoices) sent to the S&EE. Audit Dept. Comment: We previously concurred with DTPW's suggested alternative recommended action that invoices be reviewed and approved at the individual departmental level, with copies to the Sustainability & Environmental Engineer for tracking purposes. However, it is apparent the alternative action has not yet occurred.
8. Cross-charge departments and other entities for pick-up services provided.		X			X		DTPW Response: Facilities Management has eliminated being the central account manager for other departments and thus eliminated the need for cross-charges.
9. Request detailed invoices for prior years to determine the extent to which the County has been billed improperly for pick-up service.		X			X		DTPW Response: Facilities Management has requested information from former recycling vendors, but due to the lack of detail in the vendor's records, along with departures in management staff both at the vendor and Milwaukee County, it was difficult for County staff to interpret this information and was not possible to clearly assign discrepancies for cost recovery. The current service contract has been set up to track this information more effectively.

STATUS OF IMPLEMENTING DEPARTMENT OF AUDIT REPORT RECOMMENDATIONS

Audit Title: Additional Structure and Emphasis is Needed to Improve Milwaukee County Recycling Efforts **File Number: 07-111(a)(c)**

Audit Date: September 2009 **Status Report Date: November 22, 2010** **Department: Transportation & Public Works**

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
10. Evaluate the economic feasibility of separating high quality white paper from other lower quality paper on a Countywide basis.		X				GMIA HOC Parks	DTPW Response: Facilities Management and DHS currently separate high quality office paper from other paper at their facilities. This is due, in part, to the large volume of office paper generated at these facilities, which makes it more cost-effective for them to recycle in this fashion. For some facilities, the quantities of paper generated are insufficient to warrant the additional containers and services related to separation. Each department needs to consider the cost-benefit for their facilities, based on market conditions and impact on staff participation. Audit Dept. Comment: The response does not address the point of the recommendation, which is to evaluate the economic feasibility of separating white paper. If the economic feasibility has been evaluated based on actual data, then we would consider this recommendation to be completed.
11. Work with the Department of Human Services to develop alternative tasks for unpaid, non-County staff that currently shred confidential files for recycling purposes.		X				DHHS	DTPW Response: DHS notes that they have had no documented incidences since the inception of the recycling program, now totaling six years, and believe that alternatives are not necessary. They would entertain the idea of installing security cameras but note that it would reduce the net savings from the recycling action. Audit Comment: We do not concur with this assessment, given the recent theft of identity information of County employees.

STATUS OF IMPLEMENTING DEPARTMENT OF AUDIT REPORT RECOMMENDATIONS

Audit Title: Additional Structure and Emphasis is Needed to Improve Milwaukee County Recycling Efforts **File Number: 07-111(a)(c)**

Audit Date: September 2009 **Status Report Date: November 22, 2010** **Department: Transportation & Public Works**

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
12. Develop, for County Board consideration, an environmental policy or mission statement committing Milwaukee County to recycling and preventing waste.		X				DTPW	Audit Dept. Comment: This recommendation was not addressed in the previous or current status reports.
13. Develop, for County Board consideration, a strategic County-wide recycling plan, complete with policies and procedures for required management and employee involvement, to provide consistency in the manner in which recyclable items are handled for all County locations.		X				DTPW	Audit Dept. comment: This recommendation was not addressed in the previous or current status reports.

1 File No. 08-215(a)(d)
2 (Journal, February 4, 2010)
3
4 (ITEM 8) An adopted resolution authorizing and directing the Director of Audits, to submit
5 a status report on the Audit of the Milwaukee County Procurement Division, by
6 recommending adoption of a resolution to **RECEIVE AND PLACE ON FILE** the report from
7 the Director of Audits, titled "Status Report –Audit of the Milwaukee County Procurement
8 Division" dated November 22, 2010, with a status report due in July 2011, (Vote of 5-0).

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COUNTY OF MILWAUKEE
Inter-Office Communication

Date: November 22, 2010

To: Supervisor Elizabeth Coggs, Chairwoman, Committee on Finance and Audit

From: Jerome J. Heer, Director of Audits

Subject: Status Report - Audit of the Milwaukee County Procurement Division (File No. 08-215)

At its meeting on June 17, 2008, the Committee on Finance and Audit voted to receive and place the subject audit report on file with a six-month status report.

Subsequent Committee actions regarding implementation of recommendations contained in the audit report are noted as follows:

12/08/08: Receive and place six-month status report on file with a three-month status report.

03/12/09: Receive and place three-month status report on file.

01/28/10: Receive and place updated status report on file with a status report in December 2010.

Attached is a current status report update prepared by the Department of Administrative Services--Procurement Division.

We recommend that this status report be received and placed on file. Given the significant amount of time since the audit report was issued, and the fact that five of the eleven recommendations remain open, we also recommend the Committee request that Procurement management establish tangible deadlines providing for full implementation of all recommendations by July 2011.

Jerome J. Heer

JJH/PAG/cah

Attachment

cc: Finance and Audit Committee Members
Scott Walker, Milwaukee County Executive
Cynthia Archer, Director, Department of Administrative Services
Laurie Panella, Acting CIO, Information Management Services
Terrence Cooley, Chief of Staff, County Board Staff
Steve Cady, Fiscal & Budget Analyst, County Board Staff
Carol Mueller, Chief Committee Clerk, County Board Staff

STATUS OF IMPLEMENTING DEPARTMENT OF AUDIT REPORT RECOMMENDATIONS

Audit Title: An Audit of the Milwaukee County Procurement Division **File Number:** 08-215

Audit Date: May 2008 **Status Report Date:** 11-18-10 **Department:** Department of Administrative Services – Procurement Division

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
1. Either revert back to its long-standing practice of having purchases reviewed and approved by the Purchasing Administrator or a management-level designee, or develop a methodology to spot-check each buyer's purchasing decisions on a regular basis.					X		Auditee: In November 2007, Procurement reverted back to having all of the purchases reviewed by the Purchasing Administrator or a management-level designee.
2. Establish a requirement that buyers document in the file a rationale for their selection of a particular vendor on all Discretionary Purchases.					X		Auditee: On Discretionary Purchases, departments will be required to state the reason for the purchase request in the description of the requisition. If the reason is questionable, buyers will contact the requesting department on vendor selection and the vendor on justification of the price or prices. This will be noted on the requisition.
3. Work with the Department of Administrative Services to establish administrative procedures, for County Board consideration, requiring the production of an exception report identifying individuals in each organization unit that receives an hourly wage rate in excess of their established rates. Such procedures should also require departments to establish administrative review procedures to match wage rate exception reports with documents authorizing such variances.	X				X		Auditee: The Department of Administrative Services instituted a new policy in June 2009, which no longer allows departments to enter or approve pay rates that are higher than authorized limits. Departments who want to pay higher rates as a result of a Temporary Assignment to Higher Classification (TAHC) will request the approval of the Department of Human Resources (see attached memo from Dr. Jackson dated 8/7/2009). Upon DHR approval, the TAHC request will be submitted to DAS - Central Payroll for entry of the higher rate, and a begin and end date for the TAHC request. DAS will review the new TAHC procedure to ensure that it is functioning and meets internal control requirements. The new procedure will eliminate the need for production of an exception report, and for the creation of Administrative Procedures in departments for monitoring pay rates.

STATUS OF IMPLEMENTING DEPARTMENT OF AUDIT REPORT RECOMMENDATIONS

Audit Title: An Audit of the Milwaukee County Procurement Division **File Number:** 08-215

Audit Date: May 2008 **Status Report Date:** 11-18-10 **Department:** Department of Administrative Services – Procurement Division

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
4. Resume the practice of directing prospective bidders to submit sealed bids to the Office of the County Clerk, to be transferred to the Procurement division at the time of bid opening. Alternatively, propose, for County Board consideration, a revision to s. 32.25 (6)(a) of the Ordinances that retains an acceptable separation between the functions of receiving and opening sealed bids.	X					X	Auditee: The Procurement Division has resumed the practice of requiring sealed responses to RFPs to be submitted to the Office of the County Clerk. Discussions are underway with the County Clerk to explore having all bids submitted to the County Clerk.
5. Establish formal requirements that all bid openings conducted by Procurement staff are documented as witnessed by at least one other party.	X				X		Auditee: The Procurement staff conducts all bid openings which are documented and witnessed by at least one other party. A witness form that includes bid/RFP number; bid/RFP title; date; buyer name; and witness name has been developed and will be maintained in Procurement files.
6. Ensure completion of the Procurement electronic mail notification system in 2008.	X				X		Auditee: Procurement worked with IMSD to implement the an Electronic Vendor Notification system. System testing was done in October 2009 with full implementation in February 2010. In addition, all Procurement bids and RFPs are now posted on the County's Business Opportunity Portal.
7. Reinforce and monitor staff in good recordkeeping practices.					X		Auditee: Good recordkeeping practices of the staff will be reinforced and monitored. Reviewing filing procedures and organizing file areas will help accomplish this. Monitoring and reinforcement began in September 2007 and will be an ongoing process.

STATUS OF IMPLEMENTING DEPARTMENT OF AUDIT REPORT RECOMMENDATIONS

Audit Title: An Audit of the Milwaukee County Procurement Division **File Number:** 08-215

Audit Date: May 2008 **Status Report Date:** 11-18-10 **Department:** Department of Administrative Services – Procurement Division

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
8. Initiate a review of Best Practices in government procurement policies and procedures and incorporate such in a complete revision of Milwaukee County Procurement policies and procedures. Particular attention should be paid to concepts of sound internal control and segregation of duties.	X					X	Auditee: A review is underway of the Best Practices in government procurement policies and procedures that will be incorporated into the Milwaukee County Procurement Policies and Procedures Manual. Emphasis will be given to concepts of sound internal control and segregation of duties. The anticipated completion of the Policy and Procedures Manual is December 2011.
9. Establish a formal training program for staff buyers regarding the procedures developed in conjunction with recommendation number eight.		X				X	Auditee: A formal training program has been established for staff buyers and will be included in the Milwaukee County Procurement Policies and Procedures Manual. Training is is an ongoing process.
10. In conjunction with the Best Practices review recommended in this report, initiate a staff re-organization plan to enhance the internal control structure of the Procurement Division. This should include adding positions sufficient to allow for proper segregation of duties, an increase of at least one or more buyers to provide capacity for greater specialization, and an additional supervisory or management position to provide greater management oversight of operations.		X				X	Auditee: The Procurement Division is currently reviewing ways to re-organize staff to better control and enhance the internal control structure of the Procurement Division. Buyers have been given specific commodities to purchase, which provides the opportunity for commodity specialization and reduces confusion when departments inquire about purchases. Also, the Procurement Division will review best practices and procedures, which may lend to further re-organization and recommendations for added resources in the future.
11. Establish a practice of reviewing, on a regular basis, the justification for applying sole source status to recurring purchases.	X					X	Auditee: The Procurement Division will work with the Purchasing Standardization Committee at the next 2011 meeting to establish guidelines and timeframes to review the justification for applying sole source status to recurring purchases.

1 File No. 10-217(a)(a)
2 (Journal, June 24, 2010)
3
4 (ITEM 9) An adopted resolution authorizing and directing the Director of Audits, to submit
5 a status report on the Federal Rent Assistance Program dated May 2010, by recommending
6 adoption of a resolution to **RECEIVE AND PLACE ON FILE** the said report, with status
7 report due in July 2011 (Vote 5-0).

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COUNTY OF MILWAUKEE
Inter-Office Communication

Date: December 2, 2010

To: Supervisor Elizabeth Coggs, Chairwoman, Committee on Finance and Audit

From: Jerome J. Heer, Director of Audits

Subject: Status Report for Audit Report Entitled: "Better Management Oversight Needed for County Administered Federal Rent Assistance Program" (File No. 10-217)

At its meeting on June 17, 2010, the Committee on Finance and Audit voted 5-0 to receive and place the subject audit report on file with a six-month status report regarding implementation of the audit recommendations.

Department of Health & Human Services - Housing Division management responses describing its progress toward implementing the recommendations are included in the attached status report.

As noted in the status report, implementation of a few of the recommendations is complete and substantive efforts toward implementation of the remaining recommendations are noted.

We have no concerns with this progress and we will continue our monitoring efforts.

This status report is informational and we recommend it be received and placed on file with an updated status report in July 2011.

Jerome J. Heer

JJH/PAG/cah

Attachment

cc: Finance and Audit Committee Members
Scott Walker, Milwaukee County Executive
Cynthia Archer, Director, Department of Administrative Services
Geri Lyday, Interim Director, Department of Health and Human Services
Tim Russell, Administrator, DHHS–Housing Division
Terrence Cooley, Chief of Staff, County Board Staff
Steve Cady, Fiscal & Budget Analyst, County Board Staff
Carol Mueller, Chief Committee Clerk, County Board Staff

STATUS OF IMPLEMENTING DEPARTMENT OF AUDIT REPORT RECOMMENDATIONS

Audit Title: Better Management Oversight Needed for County Administered Federal Rent Assistance Program **File Number:** 10-217

Audit Date: May 2010 **Status Report Date:** 12-02-10 **Department:** DHHS – Housing Division

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
1. Review Rent Assistance program protocols for possible revisions to better align verification efforts for earned income with applicable 120-day and 60-day HUD standards.		X				X	Auditee: The Program Coordinator has updated the Administrative Plan to ensure that structures are in place to ensure compliance with HUD standards. The Division will also be examining the entire workflow process with an eye toward its redesign. Several expected personnel changes may provide the Division with a flexibility that it hasn't previously seen to create a better process for workflow.
2. Establish specific, continuous training and procedural refresher sessions for program staff, including proper interpretation of CARES and EIV systems, as well as consistent follow-up and documentation of efforts to reconcile differences between system-reported data and participant-reported income.					X		Auditee: The program management has been working individually and as a group with program staff to ensure a consistent understanding and application of the HUD EIV data. As noted in #5 below, CARES is not available in the expanded format the Division sought. However, we are working to ensure that differences between EIV reported information and client provided information are not only identified but that files are consistently noted and that efforts to reconcile the differences, including contact made, documents provided, etc are noted and copied to the file to provide a complete trail to support decisions related to eligibility.
3. Perform more detailed case reviews on a sample of at least 30 cases per quarter and follow-up individual errors with reinforcement during training and procedural refresher sessions previously recommended. Particular care should be taken to ensure consistent application of all program policies.		X				X	Auditee: The program management staff continues to review all cases for timeliness and compliance prior to authorizing payment. One of the difficulties that we've encountered that has resulted in cases being returned to the HPA with questions is in the application of the newer EIV data model. Management continues to meet with individual HPAs as questions arise to counsel and train them. As issues arise that appear more widely, management discusses these issues with all HPAs to ensure a standard and consistent understanding.

STATUS OF IMPLEMENTING DEPARTMENT OF AUDIT REPORT RECOMMENDATIONS

Audit Title: Better Management Oversight Needed for County Administered Federal Rent Assistance Program **File Number:** 10-217

Audit Date: May 2010 **Status Report Date:** 12-02-10 **Department:** DHHS – Housing Division

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
4. If mandatory furlough days continue to reduce available staff hours, work with the Department of Administrative Services to identify additional resources (e.g., temporary help, student intern positions, etc.) sufficient to provide relief to Housing Program Associates for needed training.	X					X	Auditee: The Division has worked with DAS and departmental staff to ensure the adequate backup is available to allow training. Some intended training was deferred because of the move of the Division from the Coggs Center to City Campus that occurred in October/November of 2010 and the disruption to workflow that this caused. In addition, personnel changes have given the Division to opportunity to explore the design of new processes that may also require a re-training of program staff in Q1 and Q2 of 2011.
5. Petition the State of Wisconsin for enhanced access to the CARES system, thus sanctioning past program practice.	X					X	Auditee: As noted in the initial response, the state has declined our request for the expanded CARES access. The Division will revisit this request in Q1 of 2011 to see if new staff at the state will review the request differently. The Division continues to look for additional methods of obtaining validation data.
6. Identify resources within the department to make the purchase of a relatively inexpensive scanner/copier (approximately $1,000) for the Rent Assistance program a priority.		X				X	Auditee: The Division is working with our software vendor to design and implement a method by which supporting documents can be scanned directly to the case files to reduce paperwork and increase the efficiency and speed with which cases are processed. We delayed the purchase of a scanner until this process in complete so that we can ensure a match of the hardware to the software need.

STATUS OF IMPLEMENTING DEPARTMENT OF AUDIT REPORT RECOMMENDATIONS

Audit Title: Better Management Oversight Needed for County Administered Federal Rent Assistance Program **File Number:** 10-217

Audit Date: May 2010 **Status Report Date:** 12-02-10 **Department:** DHHS – Housing Division

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
7. Update the Administrative Plan, including a specific section on Program Integrity that formalizes the program's quality control measures to prevent and detect staff errors and omissions. Specific policies and procedures should be established for fair and consistent treatment of cases involving intentional misreporting, abuse and fraud.		X				X	Auditee: The Program Coordinator has updated the Administrative Plan and is working to review written policies and procedures to ensure the intentional misreporting, fraud and abuse are clearly defined and will then train staff in the differences between these and specific ways in which each should be handled.
8. Develop a dialogue and working relationship with the District Attorney's Office to guide the program in identifying appropriate cases of suspected fraud for referral to the District Attorney.					X		Auditee: Staff have talked with the District Attorneys Office and established relationships necessary for the referral of cases of suspected fraud. The first referral of three such cases was made in November of 2010.
9. Work with Department of Administrative Services to utilize the County's Tax Intercept Program to recoup program overpayments when participants refuse to sign or honor repayment agreements.	X					X	Auditee: The Division has talked with DAS and is compiling the data and back up documentation of debts in the required format so as to implement the tax refund intercept program in Q1 2011.

From the Committee on Finance and Audit

1 File No. 10-287(a)(a)
2 (Journal, July 29, 2010)
3
4 (ITEM 10) An adopted resolution authorizing and directing the Director of Audits, to
5 submit a status report on the 2009 County-wide Audit and Single Audit, by recommending
6 adoption of a resolution to be **RECEIVE AND PLACE ON FILE** the report, titled "Status
7 Report-2009 Single Audit and Report on Internal Control Recommendations" dated
8 November 22, 2010 (Vote 5-0).

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COUNTY OF MILWAUKEE
Inter-Office Communication

Date: November 22, 2010

To: Supervisor Elizabeth Coggs, Chairwoman, Committee on Finance and Audit

From: Jerome J. Heer, Director of Audits

Subject: Status Reports – 2009 Single Audit and Report on Internal Control Recommendations (File No. 10-287)

At its meeting on July 22, 2010, the Committee on Finance and Audit voted to receive and place on file the countywide audit report packet for the year ended December 31, 2009. Included in the report packet are the Single Audit Report and the Report on Internal Control issued by the County's external auditors, Coleman & Williams, LTD and Baker Tilly Virchow Krause, LLP, respectively.

Among the information provided in the Single Audit Report are recommendations to address instances of findings of noncompliance with regulations associated with Federal and State funding awards granted to the County departments. All recommendations in the 2009 report apply to programs administered by the Department of Health and Human Services.

Recommendations contained in the Report on Internal Control provide advice to affected departments on how to strengthen internal controls and improve operating efficiency.

The attached status reports provide the current implementation status of recommendations from the Single Audit Report and the Report on Internal Control, as well as a comparison between the current (2009) recommendations to those of the prior year (2008) reports.

As shown in the status report applicable to the Single Audit Report, eight recommendations were open in 2009 as compared five in 2008. DHHS reports that substantial progress toward implementation on all of the recommendations has been made, with full implementation of all recommendations expected in 2011. Further, the magnitude of several of the recommendations has decreased due to the transfer of the disabled adult client group to the Family Care Program, administered by the Department of Family Care.

Regarding the status report summary applicable to the Report on Internal Control, please note that the number of recommendations declined from 19 in 2008 to 16 in 2009. Departments reported that seven of the 2009 recommendations have been implemented or are in the process of being addressed. Information on the status of the remaining nine recommendations has not yet been received. However, we will pursue this with the affected departments in coming weeks.

The external auditors will report on the status of open recommendations to the Committee in mid-2011 as part of the presentation of 2010 countywide audit packet. A copy of this report has been provided to them to assist in this regard. Consequently, we recommend this status report be received and placed on file.

Paul A Grant for Jerome J. Heer

Jerome J. Heer

JJH/PAG

Attachments

cc: Finance and Audit Committee Members
Scott Walker, County Executive
Geri Lyday, Interim Director, Department of Health and Human Services
David Clarke, Jr., Milwaukee County Sheriff
Cynthia Archer, Director, Department of Administrative Services
Scott Manske, Controller, Department of Administrative Services
David Arena, Director of Employee Benefits, Department of Administrative Serivces
Laurie Panella, Acting CIO, Department of Administrative Services
Maria Ledger, Interim Director, Department of Family Care
Tim Russell, Administrator - Housing, Department of Health and Human Services
Terrence Cooley, Chief of Staff, County Board Staff
Steve Cady, Fiscal & Budget Analyst, County Board Staff
Carol Mueller, Chief Committee Clerk, County Board Staff

Single Audit Report - Status of Recommendations

11/22/10
PAG

Finding No.		Recommendation	Repeated Since	2008	2009	Current Status	Estimated Completion
2008-3	-	Ensure case files include necessary info and ISP is updated	-	x	-	N/A	N/A
2008-5	-	Ensure accuracy and reasonableness of costs and units reported from ISP to HSRS	-	x	-	N/A	N/A
2008-2	2009-1	Take steps to ensure require required client contacts take place	2007	x	x	In Progress	2011
-	2009-2	Ensure employees update ISP electronically, place in case file, and receive training	-	-	x	In Progress	2011
2008-4	2009-3	Update ISP and ensure proper training of employees in this regard	2006	x	x	In Progress	2011
-	2009-4	Ensure required background checks take place	-	-	x	In Progress	2011
-	2009-5	Ensure case files include necessary info and ISP is updated	-	-	x	In Progress	2011
-	2009-6	Ensure all documents related to eligibility are filed	-	-	x	In Progress	2011
2008-1	2009-7	Take steps to ensure require required client contacts take place	2008	x	x	In Progress	2011
-	2009-8	Ensure all contacts take place	-	-	x	In Progress	2011
			Total	5	8		

Report on Internal Controls - Status of Recommendations

11/22/10

PAG

Recommendation	Repeated Since	2008	2009	Current Status	Estimated Completion
Employee Retirement System					
Internal Control Over Plan Investments	2008	x	x	In Progress	December 2010
Key Decision Management		x	-	N/A	N/A
Retiree Files		x	-	N/A	N/A
Participant Files			x	In Progress	December 2010
Review of Financial Statements	2007	x	x	In Progress	December 2010
Pensionable Compensation		-	x	Complete	N/A
Information Management Services Div					
Single Sign On Authorizations		x	-	N/A	N/A
Milwaukee Transportation Services					
Accounts Receivable		x	-	N/A	N/A
Care Management Organization					
New Requirements - State OCI		-	x	Complete	N/A
Sheriff's Department					
Trust & Agency Account Reconciliations	2007	x	x	Awaiting Dept Response	Awaiting Dept Response
House of Correction					
Trust & Agency Account Reconciliations	2007	x	x	Awaiting Dept Response	Awaiting Dept Response
Treasurer's Office					
Accounts Receivable		x	-	N/A	N/A
Department of Audit					
Review of Financial Functions	2007	x	x	In Progress	2011
DHHS - Housing					
Retention of Housing Loan Agreements		-	x	Complete	N/A
DAS - County-wide Matters					
Outstanding Checks		x	-	N/A	N/A
Cash Reconciliations	2003	x	x	Awaiting Dept Response	Awaiting Dept Response
Miscellaneous Cash Accounts	2007	x	x	Awaiting Dept Response	Awaiting Dept Response
Miscellaneous Receivable Accounts		-	x	Awaiting Dept Response	Awaiting Dept Response
Expedite Closing & Financial Reporting	1999	x	x	Awaiting Dept Response	Awaiting Dept Response
Access to Payroll Records		x	-	N/A	N/A
DAS - Informational Comments					
GASB No. 51	2007	x	x	Awaiing Dept Response	Awaiing Dept Response
GASB No. 52		x	-	N/A	N/A
GASB No. 53	2007	x	x	Awaiting Dept Response	Awaiting Dept Response
GASB No. 54	2008	x	x	Awaiting Dept Response	Awaiting Dept Response
Total		**19**	**16**		

Current Status - Summary

Complete		3
In progress		4
Awaiting Dept Response		9
	Total	**16**

File No. 10-457
(Journal, December 16, 2010)

(ITEM 11) From the Director of Employee Benefits, requesting authorization to amend the United Health Care contract to include Employee Assistance Plan (EAP) services effective January 1, through December 31, 2011, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Milwaukee County's existing Employee Assistance Program (EAP) service provider contract expires at the end of 2010; and

WHEREAS, the current EAP model is integrated for our PPO medical plan but not for the HMO medical plan; and

WHEREAS, an integrated model provides for better continuity of care while absorbing costs that would otherwise be incurred under the medical plan by ensuring the application of EAP benefits first; and

WHEREAS, the only avenue to fully integrate our EAP would be to either carve out our EAP services from both medical options or to place EAP services with UnitedHealthCare (UHC) our current medical claims administrator; and

WHEREAS, Milwaukee County requested a stand alone EAP contract with our current provider who declined to provide one; and

WHEREAS, to take advantage of the synergy provided by integrating the EAP with our medical claims administrator, UHC has provided a competitive quote to provide these services on an integrated basis; and

WHEREAS, at its meeting on December 9, 2010, the Committee on Finance and Audit recommended approval of the said request (vote 6-0); and

WHEREAS, at its meeting on December 10, 2010, the Personnel Committee concurred with the actions of the Finance and Audit Committee (vote 6-0); now, therefore,

BE IT RESOLVED, that, the Director of Employee Benefits, Department of Administrative Services, is hereby authorized to amend the UnitedHealthCare contract to include EAP services by $88,500 to cover the base cost of EAP services, along with additional work/life services that include elder care and parenting support services, concierge services, educational resource referrals and chronic condition support.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 30, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request for authorization to enter into contract with UnitedHealthCare for EAP services for 2011.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☒ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		$88,500
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.

B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.

C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.

D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

A) Approval of this request would enable the Division of Employee Benefits to contract with UnitedHealthCare to provide EAP services for the 2011 plan year.

B) There are no direct cost impacts to the 2010 budget.

C) There is no budgetary impact to the current year, aside from the time of existing staff. The 2011 budget proposal currently includes funding for EAP services. UHC's proposed contract anticipates premiums increasing by approximately $25,500 from the 2010 costs. Based on 2010 enrollment, it is estimated that the total cost of coverage will be $88,500 for 2011.

D) The estimated cost increase assumes the active employee headcount will remain similar to 2010. Significant changes to the number of active employees could positively or negatively impact the estimate.

Department/Prepared By Matthew Hanchek, Fiscal Benefits Manager

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

File No. 10-458
(Journal, December 16, 2010)

(ITEM 12) From the Director, Division of Employee Benefits, requesting authorization to purchase a stop loss insurance policy from UnitedHealthcare for coverage effective January 1, through December 31, 2011, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Milwaukee County provides self-funded coverage of medical claims costs for eligible active employees and retirees; and

WHEREAS, Milwaukee County, purchases a stop loss insurance policy on an annual basis to mitigate the financial risk of potential high-cost catastrophic claims that may be incurred under the self-funded medical plan; and

WHEREAS, Cambridge Advisory Group on the County's behalf, requested multiple bids from providers of stop loss coverage; and

WHEREAS, UnitedHealthCare, as the incumbent provider of stop loss coverage, responded to the request for bids; and

WHEREAS, United HealthCare's quoted rate was evaluated on cost, Milwaukee County's claims history, the demographics of Milwaukee County's covered population, and the overall market for similar stop loss insurance policies; and

WHEREAS, united HealthCare's final negotiated rate quote, based on the criteria above, was deemed by the Division of Employee Benefits, the Employee Health Care Workgroup, and Cambridge Advisory Group to be a reasonable increase over the 2010 price; and

WHEREAS, at its meeting on December 9, 2010, the Committee on Finance and Audit recommended approval of the said request (vote 6-0); and

WHEREAS, at its meeting on December 10, 2010, the Personnel Committee concurred with Finance and Audit actions (vote 6-0); now, therefore,

BE IT RESOLVED, that the Director, Division of Employee Benefits, Department of Administrative Services, is hereby authorized to purchase a stop loss insurance policy from UnitedHealthCare for coverage of Milwaukee County's medical insurance plans effective January 1, 2011, continuing through December 31, 2011.

H:\Shared\COMCLERK\Committees\2010\Dec\F&A\Resolutions\10-458 Stop loss Reso.doc

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 30, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request for authorization to purchase a stop loss insurance policy from UnitedHealthCare for coverage effective January 1, 2011 through December 31, 2011.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		2,055,000
	Revenue		1,500,000
	Net Cost		555,000
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.

B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.

C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.

D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

A) Approval of this request would enable the Division of Employee Benefits to purchase a stop loss insurance policy from UnitedHealthCare for coverage effective January 1, 2011 through December 31, 2011. The policy limits the County's individual risk to $300,000 per individual.

B) The total premiums at current enrollment counts would be $2,055,000. Based on typical experience, the County should receive estimated claims reimbursements of $1,500,000 as a result of this policy.

C) The proposed rate is an increase of $387,000 over the total premiums paid in 2010. Stop Loss premiums are budgeted as a part of the overall requested healthcare funding. Anticipated reimbursements of medical claims are also reflected in the overall health care costs as offsetting revenue. Any impact to the 2011 budget would be reflected in the overall healthcare costs. There is no other budgetary impact to the current year, aside from the time of existing staff.

D) The anticipated claims reimbursements will be contingent on the actual claims experience realized throughout 2011.

Department/Prepared By Matthew Hanchek, Fiscal Benefits Manager

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

File No. 10-448
(Journal, December 16, 2010)

(ITEM 13) From the Risk Manager, requesting authorization to negotiate a contract with Aurora Health Care to provide Occupational Health Services for Milwaukee County Employees, by recommending adoption of the following:

A RESOLUTION

WHEREAS, as a result of the responses to the County's Request for Proposal for Occupational Health Services (RFP #6581) encompassing employee safety and health activities related to workplace exposures and prevention; and

WHEREAS, Risk Management solicited six occupational health service providers to participate in the RFP along with making the RFP available to the public, via the County web page, Business Opportunity Portal; and

WHEREAS, proposals were received from four providers; and

WHEREAS, based upon a review committee evaluation of each of the proposals using an objective rating scale, the proposal submitted by Aurora Health Care met all the proposal criteria and rated the highest of the proposals received; and

WHEREAS, the proposal submitted by Aurora Health Care provides for services such as exposure testing, vaccinations, TB testing, respirator fit testing, audiograms and other occupational health services charged on a fee basis; and

WHEREAS, at its meeting on December 9, 2010, the Committee on Finance and Audit recommended approval of the said request (vote 5-0); now, therefore,

BE IT RESOLVED, that the Risk Manager, Department of Administrative Services, is hereby authorized and directed to negotiate a one-year contract, effective January 1, 2011, with possible subsequent annual extensions for a period of 3 additional years not to exceed $215,000 with Aurora Health Care for the delivery of Occupational Health Services for Milwaukee County Employees.

H:\Shared\COMCLERK\Committees\2010\Dec\F&A\Resolutions\10-448 Occupational Health reso.doc

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/15/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Contract for employee Occupational Health Services 2011

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	$215,000
	Revenue	0	0
	Net Cost	0	215,000
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. For 2011, Risk Management solicited a RFP for Occupational Health Services. Approval of this resolution would authorize the Director of DAS Risk Management to enter into a contract to purchase employee Occupational Health Services with Aurora Health Care as the provider.

B. There are no direct cost savings or anticipated revenues associated with this insurance purchase. Although it appears that there is an increase in operating expenditures, the costs would be absorbed in the department's budget, so there is no direct fiscal impact to the County for current or subsequent years.

C. The total cost for this request is $215,000. There will be no current year budgetary impacts associated with this request; sufficient funds for this purchase have been included in the 2011 adopted budget. The amount budgeted for Occupational Health Services in 2011 is $215,000, which is a sufficient amount to cover the costs of the requested action.

Department/Prepared By Davida Amenta/Jason Gates

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-459
(Journal, December 16, 2010)

(ITEM 14) From the Fiscal and Budget Administrator, Department of Administrative Services (DAS), requesting authorization to add the Pharmaceutical Management Initiative, authorized in the 2011 Adopted Budget, to the existing Medco Contract, increasing the annual Medco administration fee by a maximum of $85,300 per year, by recommending adoption of the following:

A RESOLUTION

WHEREAS, adopted as part of Org. 1950-Employee Fringe Benefits of the adopted 2011 Budget, $1.9 million in savings per year ($1.5 million tax levy savings) was attributable to improved pharmacy management, and

WHEREAS, in order to achieve these savings, additional rules and services will be implemented by Milwaukee County's current pharmacy management company, Medco, and

WHEREAS, standard clinical guidelines for dispensing two classes of prescriptions (hypnotic sleep aids and anti-nausea medications) will be added to the county's current utilization management bundle, and

WHEREAS, a retrospective drug utilization program, a clinical outreach program where pharmacist contract prescribing physicians regarding potentially more effective and appropriate treatment regimens, will be added to the county's current pharmacy management program, and

WHEREAS, Medco's RationalMed program that integrates medical and mental health claims data with Medco's pharmacy data to enable a more detailed, informed discussion with the patient's attending physicians about their prescribing patterns will also be added to the county's current pharmacy management program, and

WHEREAS, these programs are designed to reduce unnecessary pharmaceutical and hospital costs; and

WHEREAS, administration fees for these program components will cost the county an additional $85,300; and

WHEREAS, at its meeting on December 9, 2010, the Committee on Finance and Audit recommended adoption of the said request (vote 5-0); and

WHEREAS, at its meeting on December 10, 2010, the Committee on Personnel concurred with the Finance and Audit Committee actions (vote 6-0); now, therefore,

42 BE IT RESOLVED, the pharmaceutical management initiative authorized by the
43 2011 Adopted Budget will be added to the existing Medco contract, increasing the annual
44 Medco administration fee by a maximum of $85,300 per year.
45

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 12/1/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Pharamacy Management Intiative

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		85,300
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Department of Administrative Services (DAS) is requesting approval of a contract addendum with Medco to add new pharmaceutical management rules and services in order to achieve the $1.9 million ($1.5 million in tax levy) budgeted savings in the 2011 Adopted County Budget.

B. $1.9 million ($1.5 million in tax levy) in savings from decreased phamacudical and hospital costs is budgeted associated with this initiative. Savings are based on an estimate from the County's Healthcare Actuay. Cost are based on information provided by Medco. Additional administration costs associated with the Medco contract are estimated at $85,300.

C. see above

D. 2011 costs and savings are based on full year implementation. Savings are estimated by the County's health care actuary. Cost and saving projections are based on similar prescription drug utilization as experienced in 2010. Changes in utilization behavior or enrollment could change the total cost and savings from this program.

Department/Prepared By Allison Rozek

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-412
(Journal, December 16, 2010)

(ITEM 15) From the Director, Department of Administrative Services, requesting authorization to advertise for public sale and the sale of General Obligation (GO) Refunding Bonds in an aggregate principal amount not to exceed $41,000,000, and related matters, by recommending adoption of the following:

A RESOLUTION

WHEREAS, counties are authorized by Chapter 67 of the *Wisconsin Statutes,* as supplemented and amended, to borrow money and to issue bonds and promissory notes to finance any project undertaken for a public purpose and to refund municipal obligations, including interest thereon; and

WHEREAS, it has previously been determined that it was necessary and desirable to issue general obligation bonds of Milwaukee County, Wisconsin (the *"County"*), in an aggregate principal amount not to exceed $41,000,000 for the purpose of refunding certain outstanding municipal obligations of the County, pursuant to Chapter 67 of the *Wisconsin Statutes,* as supplemented and amended; and

WHEREAS, it is now necessary and desirable for the County to issue its General Obligation Refunding Bonds, Series 2011, in an aggregate principal amount not to exceed $41,000,000; and

WHEREAS, at its meeting on December 9, 2010, the Committee on Finance and Audit recommended approval of the said request (vote 6-0); now, therefore,

BE IT RESOLVED, by the County Board of Supervisors of Milwaukee County, Wisconsin, as follows:

Section 1. There shall be issued the General Obligation Refunding Bonds, Series 2011 of the County in an aggregate principal amount not to exceed $41,000,000 (the *"Bonds"*); *provided,* that the Director of the Department of Administrative Services of the County is hereby authorized to make all such changes to the resolutions adopted by the County Board of Supervisors of the County relating to the Bonds and the financing structure of the Bonds to conform to any changes to such resolutions and financing structures, which are approved by the Finance and Audit Committee of the County Board of Supervisors of the County.

Section 2. For the purpose of offering the Bonds for sale, pursuant to Section 67.08(2), *Wisconsin Statutes,* as supplemented and amended, the Director of the Department of Administrative Services of the County is hereby authorized and directed to cause to be circulated the Official Terms of Offering for the Bonds and to disseminate

appropriate notices of the sale of the Bonds at such times and in such manner as the Director of the Department of Administrative Services of the County may determine and to receive bids for the Bonds at such time or times as the Director of the Department of Administrative Services of the County may determine. The Director of the Department of Administrative Services of the County shall also cause to be prepared and distributed an Official Statement or Official Statements, including the Official Terms of Offering, with respect to the Bonds.

Section 3. After receipt of bids for the Bonds and consideration thereof by this County Board of Supervisors, this County Board of Supervisors will consider resolutions awarding the Bonds to the best bidder or bidders, prescribing the terms thereof and the form of Bond, and levying taxes in the specific amount necessary to pay the principal of and interest on the Bonds.

Section 4. Proceeds of the Bonds shall be applied at the direction of the Director of the Department of Administrative Services of the County to the payment of issuance expenses with respect to the Bonds. An administrative appropriation transfer will be processed to increase expenditure authority in the non-departmental Debt Issue Expense budget to pay such issuance expenses. The issuance expenses cover the fees for the following services provided in connection with the issuance of the Bonds as well as the out-of-pocket disbursements of the County: credit rating agencies, bond insurance, official statement printing and mailing, financial advisory services, bond counsel services, financial auditor services and other fees related to the issuance of the Bonds.

Section 5. *Copies of Resolution to Bond Counsel.* The County Clerk is directed to send certified copies of this resolution to the County's co-bond counsel, Chapman and Cutler LLP, 111 West Monroe Street, Chicago, Illinois 60603, Attention: Charles L. Jarik, and Emile Banks & Associates, LLC, Suite 290, 1200 North Mayfair Road, Milwaukee, Wisconsin 53226, Attention: L. Nicole Kintop, and to the Department of Administrative Services—Fiscal Affairs Division, 901 North 9th Street, Room 308, Milwaukee, Wisconsin 53223, Attention: Pamela Bryant.

H:\Shared\COMCLERK\Committees\2010\Dec\F&A\Resolutions\10-412 GO refunding Bonds Series 2011 adversting $41 mil.doc

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/18/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Initial Authorizing Resolution for General Obligation Refunding Bonds

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	-2,430,282
	Revenue	0	0
	Net Cost	0	-2,430,282
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Department of Administrative Services (DAS) is requesting approval of the attached initial authorizing resolution to refund the 2001-2003 General Obligation Corporate Purpose Bond Issues. The not-to-exceed amount for the refunding is $41,000,000.
B. Assumed a 50 basis points increase to the interest rates from the week of November 18, 2010. The refunding proposal anticipates issuing $39,390,000 in refunding bonds to refund $38,075,000 in bonds for the years 2001-2003.
C. The anticipated net present value savings are $2,430,282. The subsequent budgets could be reduced by a cummulative amount of $2,430,282.

Department/Prepared By Pamela Bryant

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

12-16-10
A DEPARTMENTAL - RECEIPT OF REVENUE File No. 10-1
(Journal, December 17, 2009)

(Item 16)

Action Required
Finance Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2010 appropriations of the respective listed departments:

			From	To
1)	1151 – Department of Administrative Services Fiscal Affairs			
	6148	– Professional Services		$50,000
	1945- Appropriation for Contingencies			
	8901	_ Appropriation for Contingencies		$2,175,000
	9960- General County Debt Service			
	4905	_ Sale of Capital Assets	$2,225,000	

A transfer of $2,225,000 is requested by the Director, Department of Administrative Services to recognize unanticipated revenue related to the Froedert Memorial Lutheran Hospital land lease payment. The Froedert payment was budgeted in 2010 at $3,900,000 however the actual payment will be $6,125,000. This transfer recognizes the additional revenue and appropriates $2,175,000 of the additional funding to the Contingency Fund. This transfer also appropriates $50,000 to the DAS Fiscal Affairs budget to offset costs that were incurred earlier in the year related to Doyne Hospital Medicare Hearings. The results of these hearings should be known in 2011.

There is no levy impact as a result of this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 12/01/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 12/09/10 (VOTE 5-0)

(EXC. COGGS, JURSIK)

			From	To
2)	4372 – CCFS Dormitories			
	8123	– Purchase of Services		$16,582
	2299	_ Other State Grants and Revenues	$16,582	

A transfer of $16,582 is requested by the Office of the Sheriff to recognize grant money from the Wisconsin Office of Justice Assistance to be allocated towards substance abuse treatment training and classes.

The Office of the Sheriff was informed on September 7, 2010 that the Wisconsin Office of Justice Assistant had awarded the Sheriff a grant of $16,582 that was available from the Residential Substance Abuse Treatment program. These funds were made available to the County Correctional Center South (CCFS). The grant has a match requirement of $5,528 for a total expenditure amount of $22,110. The Office of the Sheriff will use existing funds for the match.

The funds will be used for the AODA cognitive intervention program and grant funds must be spent prior to March 31, 2011. The program provides substance abuse treatment and cognitive intervention classes. The program is designed for those who have substance abuse issues and a history of criminal conduct by offering the treatment needed to make a successful transition from incarceration to a drug-free, crime-free lifestyle by addressing factors that have proven to reduce recidivism. CCFS currently contracts with the Attic Correctional Services for similar types classes and their contract will be increased to provide these additional services.

There is no levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 12/01/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 12/09/10 (VOTE 5-0)

(EXC. COGGS, JURSIK)

			From	To
3)	4039 – Inmate Medical Services			
	5199	– Salaries and Wages		$8,760
	5312	_ Social Security		670
	5420	_ Employee Health Care		1,752
	5421	_ Employee Pension		1,555
	7729	_ Other General Med Surg Supply		60
	7770	– Drugs		1,990
	7780	_ Laboratory Supplies		5,200
	7930	– Photo, Printing, Repro & Binding		600
	2299	_ Other State Grants and Revenues	$20,587	

			From	To
1950 – Fringe Benefits				
5400	_	Health Insurance Major Medical		$1,752
5409	–	ERS Pension Contribution		1,555
9898	_	Fringe Abatement	$3,307	

A transfer of $20,587 is requested by the Office of the Sheriff to recognize grant money from the State of Wisconsin Department of Health Services to be allocated towards STD prevention.

The State of Wisconsin Department of Health Services has contacted the Office of the Sheriff to provide grant funding for a comprehensive STD prevention program in the Milwaukee County Jail. The Jail will provide Gonorrhea (GC) and Chlamydia trachomatis infection (CT) disease screening for 400 female inmates 39 years of age and younger. Medical staff will provide basic STD education pamphlets and Chlamydia and gonorrhea non-invasive urine-based testing during booking. Inmates testing positive who are still in custody will receive an antibiotic. Inmates testing positive who are released prior to treatment will be referred to the City of Milwaukee Health Department STD/HIV clinics for treatment and follow-up.

The program is set to run for three months. Funding of $20,587 is provided to partially offset the personnel costs of two county positions: one nurse practitioner and one medical assistant. In addition, funds are provided for test kits, treatment packets, condoms and STD/HIV pamphlets. The County will be reimbursed for all costs its expends on the grant. There is no local match. The testing period for the grant is from October 1, 2010 to December 31, 2010. The Fringe Budget, Org. 1950, is also adjusted accordingly.

There is no levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 12/01/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 12/09/10 (VOTE 5-0)

(EXC. COGGS, JURSIK)

				From	To
4)	4010 – Emergency Management Bureau				
	6149	–	Professional Services – Nonrecurring Operations		$85,000
	2699	_	Federal Revenue	$85,000	

A transfer of $85,000 is requested by the Office of the Sheriff to recognize Federal Department of Homeland Security grant money for catastrophic event planning.

Per County Board authorization, the Office of the Sheriff is authorized to apply for and accept homeland security grant funding. The funding will provide for catastrophic event planning specifically designed towards enhancement to special populations evacuation and shelter planning. This grant provides funding

for the development and testing of a emergency shelter to be located at the Sports Complex in Franklin for special needs population in preparation for a catastrophic event. There is no local match required. There is no levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 12/01/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 12/09/10 (VOTE 5-0)

(EXC. COGGS, JURSIK)

			From	To
5)	4000 – Office of the Sheriff			
	7935	– Law Enforcement and Public Safety Supplies		$102,731
	8552	_ Machinery and Equipment New		12,269
	8553	– Vehicles New		200,000
	2699	_ Federal Revenue	$315,000	

A transfer of $315,000 is requested by the Office of the Sheriff to recognize Federal Department of Homeland Security grant funding via the Urban Areas Security Initiative (UASI) supplies and equipment necessary in the advent of a Chemical Biological Radioactive Nuclear Explosives (CBRNE) event.

Pursuant to the County Board, the Office of the Sheriff is authorized to apply for and accept homeland security grant funding. The bomb squad will receive $30,000 for purchases that will enhance the ability to respond to, investigate, and mitigate CBRNE device incidents. Portable x-ray, generator, trailer and radionuclide detectors are included in this amount. Another $30,000 is going to the bomb squad for Explosive Ordinance Disposal (EOD) response, which includes body armor; explosive shock tubing, demolition and other EOD related response equipment. $200,000 is being allocated for the SWAT team to purchase a vehicle that will enhance the response to CBRNE, active shooter incidents and other potential terrorist threats. An additional $55,000 will go towards regional credentialing and identification system.

There is no levy impact from this transfer

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 12/01/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 12/09/10 (VOTE 5-0)

(EXC. COGGS, JURSIK)

			From	To
6)	6533- Facility Maint.- Main Bld			
	5326	– Electricity		$ 25,000
	6330	_ Steam		25,000
	6332	– Chilled Water		198,946
	6333	_ Heat		100,000

			From	To
3603	–	Building Space Rental	$186,500	
9850	_	Abate – Admin Services A	40,000	
9850	–	Abate – Admin Services A	100,000	
6407-Serv Access Independent Living				
9750	_	Administrative Services A		$40,000
6474- Wraparound Service				
9750	_	Administrative Services A		$100,000
8139	–	Wrap Around Client Services	$162,446	

A transfer of $488,946 is requested by the Interim Director of the Department of Health and Human Services to recognize revenue, establish expenditure authority, and realign accounts.

In the 2010 budget, the Behavioral Health Division (BHD) planned to move various operations out of the Day Hospital into other County facilities in order to achieve savings. During the planning and execution stage, another opportunity arose that allowed BHD to lease certain parts of the Day Hospital to outside vendors for additional rental revenue, which was approved by the County Board in March.
As a result, utility expenses and rent for the Wraparound Program were not included in the 2010 Adopted Budget.

This transfer reflects an increase in utility expenditures of $348,946, which is partially offset by rental revenue of $186,500 from three tenants who currently occupy my space at the Day Hospital from April 1, 2010 through December 31, 2010. The three new tenants are St. Charles Youth and Family Services, My Home, Your Home Inc., and Willowglen. Since Service Access to Independent Living (SAIL) and Wraparound Milwaukee will remain in this facility, crosscharge expenditures and the corresponding abatements have been increased $140,000 to account for the additional rent for 2010.

In addition, the 2010 budget removed expenditures from the Wraparound Program, but the corresponding revenue was not adjusted to reflect this change. To adjust for this error and reflect the additional $100,000 in rent associated with the expansion of the Mobile Urgent Treatment Team (MUTT) area, an expenditure reduction of $162,446 is made in the Wraparound budget.

This transfer would allow the department to receive revenue and increase expenditure authority accordingly.

There is no levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 12/01/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 12/09/10 (VOTE 5-0)

(EXC. COGGS, JURSIK)

			From	To
7)	6474- Wraparound Service			
	8139	– Wraparound Client Services		$1,051,248
	3722	_ Medicaid Capitation	$1,051,248	

A transfer of $1,051,248 is requested by the Interim Director of the Department of Health and Human Services to recognize revenue and expenditure authority related to the additional slots added to the Wraparound Program.

In 2010, the State of Wisconsin added 200 additional slots to the Behavioral Health Division's Wraparound Program. The revenue received per client per month is approximately $1,800. This transfer reflects the increase in revenue from Medicaid Capitation for the slots that have been filled in 2010, and the increase in expenditures for the purchase of client services related to the additional new slots. Wraparound continues to fill the slots and plans to have full enrollment in 2011.

This transfer would allow the department to receive revenue and increase expenditure authority accordingly.

There is no levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 12/01/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 12/09/10 (VOTE 5-0)

(EXC. COGGS, JURSIK)

			From	To
8)	7931-Elderly Services			
	8123	– A5AK- Purchase of Services		$11,001
	7999	_ Sundry Materials & Supplies		829
	2222	– A5CG- Community Human Services	$11,001	
	2222	_ 0000- Community Human Services	829	
	7932- Elderly Nutrition			
	2699	_ A5DG- Other Federal Grants & Reimbursement		$2,778
	8123	– A5SM- Purchase of Services	$2,778	

A transfer of $14,608 is requested by the Director, Department on Aging to receive revenue and to realign revenues and expenditures within the department.

Pursuant to County Board resolution File No. 10-33(a)(a), approved on December 17, 2009, the County Executive is authorized to carry out the Department on Aging's 2010 State and County contract covering the administration of Social Services and Community Programs-Aging Programs. The resolution authorizes the County Executive to accept Federal and State revenues including any and all increases in allocations during the contract year.

This transfer reflects an increase in Transportation revenue of $11,830 over the 2010 Adopted Budget. This increase is offset by an increase in Senior Meal Program expenditures of $8,223 and an increase of $829 for an expense related to the administration of the transportation program. Senior Meal Program expenditures include the following increases: $5,106- installation of handicap accessible door at the Elks meal site; $1,800- refrigerator replacement at the Asian meal site; $1,317- table, chair, and floor tile replacement at Project Focal Point.

In December 2010, the Department on Aging will be relocating from the Reuss Building to the Coggs Center. The transportation program administration expense of $829 will be used to cover miscellaneous expenses associated with this move such as replacing furnishings that were damaged during previous moves, furniture that is past its useful life, and a damaged hydraulic lift and insecure casters.

In addition, there has been a reduction in meal revenue for the National Services Incentive Program (NSIP) of $2,778 resulting in a decrease in expenditures of the same amount. This reduction is due to lower meal count reimbursements than what was adopted in the 2010 Budget.

This transfer would allow the department to receive the increased revenue and realign expenditures accordingly.

There is no levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 12/01/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 12/09/10 (VOTE 5-0)

(EXC. COGGS, JURSIK)

			From	To
9)	7931- Elderly Services			
	8123	– 0000- Purchase of Services		$1,500
	2299	_ 0000- Other State Grants & Reimbursement		4,847
	8123	– A5SB- Purchase of Services	$ 4,847	
	2699	_ 0000- Other Federal Grants & Reimbursement	14,570	
	7932- Elderly Nutrition			$5,014
	8123	_ A5SM- Purchase of Services		8,056
	2699	– A5DG- Other Federal Grants & Reimbursement		
	7961- RCA- Administration			
	6329	_ Tel and Tel Outside Vendor		$16,500
	2299	– A5RC- Other State Grants & Reimbursement	$16,500	

A transfer of $35,917 is requested by the Director, Department on Aging to receive revenue and realign revenues and expenditures within the department.

Pursuant to County Board resolution File No. 10-33(a)(a), approved on December 17, 2009, the County Executive is authorized to carry out the Department on Aging's 2010 State and County contract covering the administration of Social Services and Community Programs-Aging Programs. The resolution authorizes the County Executive to accept Federal and State revenues including any and all increases in allocations during the contract year.

This transfer reflects an increase of $14,570 in Title III – Older Americans Act funding, $16,500 for Resource Center grant revenue and a reduction of $4,847 in State Pharmaceutical Assistance Program (SPAP) grant revenue.

The increase in Title III funding is completely offset by increased expenditures of $1,500 for the provision of outreach services provided by SAGE for the Lesbian, Gay, Bisexual, and Transgender (LGBT) community; $5,014 for unanticipated meal site management costs for Interfaith due to staffing changes; and a reduction in National Services Incentive Program (NSIP) meal revenue in the amount of $8,056 to realign meal reimbursements with projected actual receipts.

Resource Center Grant revenue is offset by an expenditure increase of $16,500 related to the purchase of phone service and air cards that provide wireless internet access to staff members that use laptops in the homes of potential clients to assist with applications, eligibility and screening.

In addition, this transfer realigns the budget with the actual Legal Action of Wisconsin purchase of service contract for Elderly Benefits to reflect a state addendum reduction of $4,847 in the SPAP award and related expenditure reduction.

This transfer would allow the department to receive the increased revenue and realign expenditures accordingly.

There is no levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 12/01/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 12/09/10 (VOTE 5-0)

(EXC. COGGS, JURSIK)

			From	To
10)	8241 – Operations Administration			
	8553	– Vehicles-New		$34,179
	2299	_ Other State Grants and Reimbursements	$34,179	

A transfer of $34,179 is requested by the Interim-Director, Department of Health and Human Services to recognize revenue and associated expenditures related to a grant provided by the US Department of Homeland Security to acquire a Special Needs Emergency Trailer and accompanying 1-ton "Prime Mover" pickup truck.

Beginning in 2009, in the wake of the fire at the Patrick Cudahy meatpacking plant, the Milwaukee County Sheriff's Office of Emergency Government obtained a grant through the Office of Justice Assistance (OJA), to support county planning for shelter for persons with special needs in the event of a similar disaster or other emergency.

The grant provides funding to complete the grant-required Special Needs Population Registry, the purchase of the Special Needs Emergency Trailer and $15,500 towards the cost of an accompanying 1-ton “Prime Mover” pickup truck.

This transfer reflects an increase in expenditure authority of $18,769 to be used for the purchase of an emergency generator equipped trailer that will include supplies and materials that would be urgently needed in the event of a disaster. These materials consist of assisted devices such as wheelchairs, walkers, canes, as well as cots, blankets, toiletries, other personal care items, and basic first aid supplies. The remaining $15,500 of the grant would be used towards the purchase of the 1-Ton pick up truck. The total cost of this truck is $24,000. The remaining $8,500 that is not covered by this grant will be covered by a $5,500 trade-in of a vehicle owned by DHHS Operations Unit and $3,000 remaining from the previous sale of sedans also owned by the DHHS Operations Unit.

This transfer would allow the department to receive the revenue and realign expenditures accordingly.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 12/01/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 12/09/10 (VOTE 5-0)

(EXC. COGGS, JURSIK)

(Item 17)

Action Required
Finance Committee
County Board (2/3 Vote)

WHEREAS, your committee has received from the Department of Administration, Fiscal Affairs, the following department requests for transfer to the 2010 appropriations from the unallocated contingent fund and finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administration, is hereby authorized to make the following transfers in the 2010 appropriations from the unallocated contingent fund:

		From	To
1)	WP187012 – O'Donnell Park Parking Structure Repairs		
	6146 – Prof. Serv-Cap/Major Mtce		$600,000
	WP129011 – Baseball Fields		
	9706 – Pro Serv Div Services	$10,000	
	WP129011 – Baseball Fields		
	8527 – Land Improvements-(Cap)	$60,000	
	WP129021 – Softball Fields		
	9706 – Pro Serv Div Services	$10,000	
	WP129022 – Softball Fields		
	8527 – Land Improvements-(Cap)	$29,000	
	WP129031 – Soccer Fields		
	9706 – Pro Serv Div Services	$5,000	
	WP129032 – Soccer Fields		
	8527 – Land Improvements-(Cap)	$110,000	
	WP174012 – Parks Major Maintenance		
	8509 – Other Bldg Impr'mt-(Cap)	$200,000	
	WO205022 – Fiscal Automation Program		
	6146 – Prof. Serv-Cap/Major Mtce	$300,000	

		From	To
WC074011 – Countywide Building Façade Evaluation			
6416	– Prof. Serv-Cap/Major Mtce		$408,000
WC075011 - Courthouse Masonry Improvements			
6146	– Prof. Serv-Cap/Major Mtce		$138,000
1945 - Appropriation for Contingency			
8901	– Oth Capital Outlay-(Exp)	$422,000	

An appropriation transfer of $1,146,000 is requested by the Director of the Department of Administrative Services to create expenditure authority and revenues for building inspections and evaluations.

O'Donnell Park Parking Structure Repairs

On Thursday June 24, 2010, a precast concrete panel over the east vehicle exit of the parking structure fell approximately 10 to 12 feet from the 2nd level of the structure. One person was killed and two people were injured by the falling panel. The Director of the Department of Transportation and Public Works (DTPW), in conjunction with the County Executive's Office and the Office of the County Board Chairman, that it would be in the best long-term interest of the County to hire an engineering firm with expertise in structural engineering and forensic analysis of similar concrete structures and structural failures. The DTPW staff selected INSPEC on a sole source basis. INSPEC is an engineering consultant with experience in both structural and forensic engineering analysis. INSPEC has also recently worked with the County Risk Management Division in inspecting the Courthouse after a piece of masonry broke off of the east façade. Since that time DTPW staff has worked with INSPEC to develop a plan to properly determine the nature and cause of the precast panel support failure, to propose a repair strategy for the damaged section and a preventative strategy to insure no additional failures of this type occur. The cost of the work performed by INSPEC is $600,000.

Courthouse Masonry Evaluations

On March 4, 2010, a spall of limestone, approximately 10 inches had fallen from the Courthouse. After cordoning off the area, the County, in coordination with our insurer, conducted a façade evaluation of the courthouse. The evaluations consisted of investigating cornices, gutters, mortar joints, etc. The evaluation determined damage covered as insurance claim on the Southeast corner and West side of the building. Insurance funds used to address the replacement of damaged gutter, mortar and spalled concrete along with the necessary scaffolding. Outside of the insurance claim, the County is addressing preventative maintenance and upkeep related items mortaring and patching work on the Southeast corner that is not included in the insurance claim. The estimated cost of the repairs is $138,000.

Countywide Building Façade Evaluations

In 2010, the County hired GRAEF to evaluate all of its buildings for any deficiencies. The building evaluations are being conducted on facades, overhangs and other exterior areas that might pose safety risks. Buildings included are located within the County-owned parks, zoo, airport, transit, county grounds properties, Coggs human services building, Criminal Justice Facility, County Correctional Facility South (formerly the House of Correction) and others.

Buildings owned by the County but operated by other organizations, such as the Milwaukee Public Museum, the Marcus Center for the Performing Arts and the War Memorial Center will also be inspected at the lease holder's expense. Written notification will be sent immediately to all organizations currently

leasing county owned buildings including the War Memorial, Marcus Center for the Performing Arts and the Milwaukee Public Museum requiring confirmation of the same type of general building exterior site inspection.

The County will perform a general building exterior site inspection on selected County-owned buildings to determine potential issues impacting public safety. This inspection will include all buildings over one story in height with masonry exterior that have not received a façade inspection or a building assessment within the last 5 years. The older buildings will be inspected first. The cost of the evaluations is $408,000.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 12/01/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 12/09/10 (VOTE 5-0)

(EXC. COGGS, JURSIK)

(Item 18)

Action Required
Finance Committee
County Board (Majority Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2010 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2010 capital improvement appropriations:

			From	To
1)	WA165011 Taxiway B (Segment Reconstruction)			
	8527	– Land Improvements (CAP)		$2,140,000
	2699	_ Other Fed Grants & Reimb	$1,605,000	
	2299	– Other State Grants & Reimb	267,500	
	4707	_ Airport Capital Reserve	267,500	

An appropriation transfer of $2,140,000 is requested by the Director of the Department of Transportation and Public Works (DTPW) to establish revenues and expenditure authority for new capital project WA165011 – Taxiway B (Segment Reconstruction).

The project is being established in order to resurface a segment of Taxiway B, which borders and is used by aircraft that utilize runway 7R/25L. Airport staff indicates the asphalt surface of the taxiway is nearing the end of its useful life and has become damaged by water runoff, exacerbated by minor flooding that occurred in 2010. The scope of the project will be to replace the degraded asphalt surface with a concrete surface that will match the bordering runway and apron. Construction will take place during the summer of 2011.

The timing of this project is advantageous, as neighboring runway 7R/25L will be reconstructed at the same time, as part of Capital Project WA094 - GMIA Runway Safety Area Improvements – Runways 1L-19R and 7R-25L.

Airport staff indicates the Federal Aviation Administration has provided verbal confirmation of the project's funding eligibility and approval for federal (75 percent) and state (12.5 percent) funding. The County's match of 12.5 percent will be funded out of the Airports Capital Improvement Account, which has adequate funding for this project with a current balance of approximately $3 million.

No tax levy impact results from approval of this fund transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 12/01/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 12/09/10 (VOTE 5-0)

(EXC. COGGS, JURSIK)

		From	To
2)	WC013012 – CJF Deputy Workstations		
	6146 – Prof Serv-Cap/Major MTCE		$ 27,359
	8509 – Other Building Improvements (CAP)		1,758,100
	9706 – Prof Serv Div Services		213,821
	9780 – Interest Allocation		6,000
	WJ021011 – ACC HVAC System/Chiller		
	6146 – Prof Serv-Cap/Major MTCE	$ 27,359	
	8509 – Other Building Improvements (CAP)	1,160,000	
	9706 – Prof Serv Div Services	88,057	
	9780 – Interest Allocation	2,000	
	WC042011 – CJF Pod 3D Doors/Plumbing		
	9706 – Prof Serv Div Services	$125,764	
	9780 – Interest Allocation	1,000	
	WC042012 – CJF Pod 3D Doors/Plumbing		
	8509 – Other Building Improvements (CAP)	$491,014	
	9780 – Interest Allocation	2,000	
	WC060011 – CJF Pod 4D Tamper Resistance		
	6146 – Prof Serv-Cap/Major MTCE	$3,583	
	WC060012 – CJF Pod 4D Tamper Resistance		
	8509 – Other Building Improvements (CAP)	$103,503	
	9780 – Interest Allocation	1,000	

An appropriation transfer of $2,005,280 is requested by the Office of the Sheriff to reallocate capital funds from three projects within the Office of the Sheriff: WJ021 ACC HVAC System/Chiller, WC042 CJF Pod 3D Doors/Plumbing and WC060 CJF Pod 4D Tamper Resistance cells and to Project WC013 CJF Pod Workstations.

The CJF Pod Workstations were funded as a part of the 2010 Adopted Capital Improvement Budget with an appropriation of $503,000 for design work related to the replacement of workstations inside the Criminal Justice Facility (CJF). This funding was a continuation of a project that was approved in the 2006 and 2009 Adopted Capital Improvement Budgets for planning and design purposes in the amount of $285,040. The 2010 appropriation was to allow for the first phase of construction and installation of the 16 work stations to begin.

The work station is the control center for all inmate cells within a pod. The deputy can control locks on the cells doors, intercom speakers, phones, etc from the workstation. The workstation contains a computer for reporting and other needs, as well as cabinets to store inmate supplies such as toiletries. Replacement units will allow heavy duty secured storage and larger work areas. Sixteen pod workstations are being replaced as well as the deputy stations in the Infirmary and Special Needs pods. In addition, four floor control workstations and the Master Control room will be updated for a total of 23 areas to be updated. The original plan called for implementation of the project through 2013. When the project was put out for bid it was discovered that the project could not be

implemented in phases as planned and must be completed at one time. This has resulted in the need for addition funds in 2011. Three other projects will be deferred to allow for the CJF workstations project to be completed. The CJF workstations project is a high priority because of the high public safety risk malfunctioning workstations has on the overall facility in terms of keeping incarcerated individuals in designated areas. The deferred projects are: ACC HVAC system/Chiller, CJF Pod 3D doors/plumbing and Pod 4D Tamper Resistance cells.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 12/01/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 12/09/10 (VOTE 5-0)

(EXC. COGGS, JURSIK)

			From	To
3)	WM005012 Museum Air Handling & Piping			
	8501	– Buildings/Structures New (CAP)		$265,000
	WM014012 3rd Floor Artifacts Gallery Renovation			
	8509	– Other Building Improvements (CAP)	$225,000	
	6146	– Prof. Serv – CAP/Major Maintenance	38,000	
	9706	– Prof Serv Div Services	2,000	

An appropriation transfer of $265,000 is requested by the Director of the Department of Transportation and Public Works to reallocate expenditure authority from WM014012 3rd Floor Artifacts Gallery Renovation to WM005012 Museum Air Handling & Piping project.

The original study that determined the scope of work necessary for the air handling and piping project was completed four years ago. As portions of the project were completed other improvements were discovered. This fund transfer will reallocate $265,000 from the 3rd Floor Artifacts Gallery Renovation project in order to complete additional repairs that were not included in the original scope of work, including replacing controllers and sensors, replacing condensing unit and direct expansion coils, repairing the air distribution system, etc.

The 3rd Floor Artifacts Gallery project has been completed. The project was originally budgeted at $423,288, but was completed with a surplus of approximately $265,000. The original scope of work included insulation of walls and ceilings, lighting/electrical power upgrades and flooring. A substantial portion of the project was completed as part of the Air Handling & Piping project, since these repairs were impacted by the work on that project.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 12/01/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 12/09/10 (VOTE 5-0)

(EXC. COGGS, JURSIK)

		From	To
4)	WO508012 Marcus Center Pedestrian Pavement		
	6146 – Prof. Serv- CAP/Major Maintenance		$25,000
	8501 – Buildings/Structures New (CAP)		82,844
	9706 – Prof Serv Div Services		6,000
	WO888011 Todd Wehr Theater Elevator		
	6146 – Prof. Serv – CAP/Major Maintenance	$13,488	
	9706 – Prof. Serv Div Services	1,013	
	9780 – Interest Allocation	500	
	8509 – Other Building Improvement (CAP)	33,843	
	WO039012 Marcus Center Peck Pavilion Space Frame		
	8509 – Other Building Improvement (CAP)	$65,000	

An appropriation transfer of $113,844 is requested by the Director of Transportation and Public Works to transfer expenditure authority from capital projects WO888 Todd Wehr Theater Elevator and WO039 Marcus Center Peck Pavilion Space Frame to WO508 Marcus Center Pedestrian Pavement.

The Marcus Center developed a master plan for the entire perimeter of the Marcus Center, which is estimated to cost $3 million over the life of the project. The plan includes replacement of pavement, which will incorporate sustainable elements such as pervious pavement, rain gardens and the use of recycled materials. In 2009, the Marcus Center received $304,997 to begin the first phase of the pedestrian pavement improvements. The master plan that the Marcus Center put together did not divide out the work into phases. Upon bidding the work it was determined that the first phase will include the entire West Plaza. In order to have adequate funding to complete all improvements in the West Plaza area an additional $113,844 is being requested.

The additional funding for the project will come from two projects. The Todd Wehr Theater Elevator project has been completed with a surplus of $48,844. The remaining $65,000 will be transferred from the Peck Pavilion Space Frame project. The Peck Pavilion project is currently in the construction phase and will be completed in spring. The project was originally budgeted at $417,000 and the Department of Transportation and Public Works anticipates a surplus of approximately $90,000 upon completion of the project. After the transfer there will still be a surplus of $25,000, which will be kept as a contingency since construction is not complete.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 12/01/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 12/09/10 (VOTE 5-0)

(EXC. COGGS, JURSIK)

			From	To
5)	WO2150142 – Storage Expansion			
	8557	– Computer Equip NEW > $500		$100,000
	WO218014 – Technical Infrastructure Replacement			
	8558	_ Computer Equip Repl > $500		$104,016
	WO618 – Franklin Public Safety			
	8509	_ Other Building Improvement (CAP)	$182,093	
	8551	– Mach & Equip Repl $2500	21,923	

An appropriation transfer totaling $204,016 is requested by the Chief Information Officer within the Department of Administrative Services -- Information Management Services Division (IMSD) to transfer expenditure authority from the Franklin Public Safety project to the Storage Expansion and the Technical Infrastructure Replacement projects.

The Franklin Public Safety Communications project was originally approved for a total expenditure authority of $596,800. This project included both the construction of a radio tower structure and a generator. This project is in the final closeout phase with estimated remaining expenditure authority, after deducting remaining invoices, of $204,016.

IMSD is requesting that the additional expenditure authority be transferred to two capital projects, Storage Area Network and Technical Infrastructure Replacement. Both of these projects are multi-year ongoing projects that require continued funding to meet overall County need.

The additional appropriations in the Storage Area Network will be used to purchase four additional units of storage, or shelves, at a cost of $25,000 per shelf. In the Technical Infrastructure Replacement project, the additional appropriations will fund the purchase of six large scale servers, at a cost of $15,000 to $20,000 each.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 12/01/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 12/09/10 (VOTE 5-0)

(EXC. COGGS, JURSIK)

			From	To
6)	WP173012 Hoyt Park Pool Improvements			
	8509	– Other Building Improvement (CAP)		$52,700
	4930	_ Gifts and Donations	$52,700	

An appropriation transfer of $52,700 is requested by the Directors of the Department of Parks, Recreation and Culture and Transportation and Public Works to increase expenditure authority for WP173012 Hoyt Park Pool.

The 2010 Capital Improvements Budget included $1,530,000 for funding related to the construction of the Hoyt Park pool. The Friends of Hoyt Park Pool are paying the additional $6.5 million towards the construction costs. During the early stages of construction the County mistakenly paid for asbestos abatement at the existing bathhouse. It was later determined, with the assistance of the County's Bond Counsel, that the asbestos abatement was not eligible to be financed with bond proceeds. The County's contribution did not include any cash financing. The Friends of Hoyt Park Pool have agreed to reimburse the County $37,700 for the work the asbestos abatement. An invoice was recently submitted to the Friends group. Once the reimbursement has been received the County will spend an additional $37,700 towards other bond eligible site improvements.

In addition, the Milwaukee Metropolitan Sewerage District (MMSD) recently completed construction of a new interceptor sewer near Hoyt Park. The construction involved trucking construction materials across the Swan Boulevard Bridge. The trucks caused some damage to the pavement and MMSD has agreed to pay for the repairs. The Department of Transportation and Public Works staff worked with MMSD to determine an estimated cost of $15,000 for the repairs. Since construction work on the Hoyt Park pool is ongoing, and additional construction traffic will be using the bridge, the Parks Department would prefer to wait to complete the asphalt repairs until the pool has been completed. The Friends of Hoyt Park Pool anticipate construction on the pool will be completed in the spring of 2011.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 12/01/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 12/09/10 (VOTE 5-0)

(EXC. COGGS, JURSIK)

(Item 19)

Action Required
Finance Committee
County Board (Majority Vote)

WHEREAS, department requests for transfers between separate departmental accounts have been received by the Department of Administration, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administration, is hereby authorized to make the following transfers in the 2010 appropriations of the respective listed departments:

		From	To
1)	1000 - County Board		
	97XX – Various IMSD Crosscharges		$21,845
	1001 - County Board - Department of Audit		
	97XX – Various IMSD Crosscharges		8,843
	1021 - County Executive - Veterans Service		
	97XX – Various IMSD Crosscharges		2,154
	1040 - County Board - Office of Community Business Development Partners		
	97XX – Various IMSD Crosscharges		1,757
	1152 - DAS - Procurement		
	97XX – Various IMSD Crosscharges		3,425
	1188 - DAS - Employee Benefits		
	97XX – Various IMSD Crosscharges		3,056
	1135 - Labor Relations		
	97XX – Various IMSD Crosscharges		384
	1019 - DAS - Office of Persons with Disabilities		
	97XX – Various IMSD Crosscharges		1,774
	1011 - County Executive - General Office		
	97XX – Various IMSD Crosscharges		6,282

		From	To
1120 - Personnel Review Board			
97XX	– Various IMSD Crosscharges		1,142
1130 - Corporation Counsel			
97XX	– Various IMSD Crosscharges		6,107
1140 - DAS - Human Resources			
97XX	– Various IMSD Crosscharges		23,338
1151 - DAS - Administration and Fiscal Affairs			
97XX	– Various IMSD Crosscharges		20,401
1905 - Ethics Board			
97XX	– Various IMSD Crosscharges		2
2000 - Combined Court Related Operations			
97XX	– Various IMSD Crosscharges		42,581
2430 - Child Support Enforcements			
97XX	– Various IMSD Crosscharges		82,124
3010 - Election Commission			
97XX	– Various IMSD Crosscharges		1,830
3090 - County Treasurer			
97XX	– Various IMSD Crosscharges		6,730
3270 - County Clerk			
97XX	– Various IMSD Crosscharges		3,409
3400 - Register of Deeds			
97XX	– Various IMSD Crosscharges		26,844
4000 - Office of the Sheriff			
97XX	– Various IMSD Crosscharges		347,159
4500 - District Attorney			
97XX	– Various IMSD Crosscharges		28,652
4900 - Medical Examiner			
97XX	– Various IMSD Crosscharges		10,103
5100 - DTPW - Highway Maintenance			
97XX	– Various IMSD Crosscharges		8,048
5800 - DTPW - Director's Office			
97XX	– Various IMSD Crosscharges		11,258

			From	To
7900 - Department on Aging				
97XX	–	Various IMSD Crosscharges		51,004
8000 - Department of Health and Human Services				
97XX	–	Various IMSD Crosscharges		153,378
9000 - Parks, Recreation and Culture				
97XX	–	Various IMSD Crosscharges		57,400
9500 - Zoological Department				
97XX	–	Various IMSD Crosscharges		26,343
9910 - University Extension Service				
97XX	–	Various IMSD Crosscharges		633
7990 - Department of Family Care				
97XX	–	Various IMSD Crosscharges		3,318
5070 - DTPW - Transportation Services				
97XX	–	Various IMSD Crosscharges		6,321
5080 - DTPW - Architectural and Engineering Svcs				
97XX	–	Various IMSD Crosscharges		19,687
5300 - DTPW - Fleet Management				
97XX	–	Various IMSD Crosscharges		12,143
5700 - DTPW - Facilities Management				
97XX	–	Various IMSD Crosscharges		10,361
1150 - DAS - Risk Management				
97XX	–	Various IMSD Crosscharges		2,435
5040 - DTPW - Airport				
97XX	–	Various IMSD Crosscharges		18,786
6300 - DHHS - Behavioral Health Division				
97XX	–	Various IMSD Crosscharges		150,699
1160 - DAS - Information Management Services				
3802	–	Serv Prov - Infor Proc	$330,987	
3802	–	Serv Prov - Infor Proc	212,753	
3814	–	Serv Prov - Mailroom	62,322	
3868	–	Serv Prov Applic Chgs - Network	389,939	
3869	–	Serv ProvApplic Chgs - Mainframe	104,017	

			From	To
3876	–	Serv Prov - Telephone	28,554	
3888	–	Serv Prov - PC	53,184	

The Interim Chief Information Officer, DAS – Information Management Services Division (IMSD), is requesting an appropriation transfer totaling $1,181,756 in order to remove property tax levy from the IMSD budget, consistent with government accounting standards for internal service funds. This transfer of levy is accomplished by increasing IMSD crosscharges within the budgets of user departments and correspondingly increasing indirect revenue to IMSD.

As an internal service fund, all of IMSD's costs are charged out to user departments. In fact, at the close of each year, the Controller implements a "break even" for all internal service funds. In the break even process, the actual expenses of IMSD (estimated at $17.4 million in 2010), are charged out to departments, and a corresponding indirect revenue is credited to the IMSD budget. Because $1,181,756 in levy was included in the 2010 Adopted budget for IMSD, the break even process will result in a surplus to IMSD of that amount. The actual charges for IMSD services within the budgets of user departments will be higher than budget by that amount, resulting in a deficit within these departments. For presentation purposes, charges have been rolled up by agency and into a single object, although changes will affect multiple low org's within each agency and multiple objects within the 9700 series.

This transfer increases appropriation authority (in effect increasing levy) in user departments that will be affected by the break even process. By increasing levy in user departments, this action will reduce or eliminate any deficit at year-end related to actual IMSD crosscharges. The other side of the transaction increases indirect revenue to IMSD, which will also approximate the break-even more closely. In the 2011 Adopted Budget, no levy is included in IMSD's budget.

Approval of this appropriation transfer request – although it represents a shift in the current tax levy distribution – does not result in an increase to the property tax levy.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 12/01/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 12/09/10 (VOTE 5-0)

(EXC. COGGS, JURSIK)

(Item 20)

Action Required
Finance Committee
County Board (Majority Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2010 appropriations of the respective listed departments:

				From	To
1)	9000 Parks, Recreation, and Culture				
	6503	–	Equipment Rental- Short term (9125)		$7,000
	6503	–	Equipment Rental- Short term (9155)		7,000
	0755	–	Reserve for Imprest Fund	$14,000	

An appropriation transfer of $14,000 is requested by the Director of Parks, Recreation, and Culture to decrease the Parks Department Imprest Fund from $52,155 to $38,155.

The Imprest Fund is used as start up cash for the seasonal revenue producing operations in the Park System and to reimburse employees for petty cash purchases. Milwaukee County Code Section 15.17 authorizes the Parks Department to maintain an Imprest Fund in the amount of $38,155 from November to April and $52,155 from May to October. In May a fund transfer was completed to temporarily transfer the funds from 6503- Equipment Rental to the Imprest Fund. The funds will be transferred back to Account 6503- Equipment Rental.

This transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 12/01/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 12/09/10 (VOTE 5-0)

(EXC. COGGS, JURSIK)

File No. 10-449
(Journal, December 16, 2010)

(ITEM 21) From the Fiscal and Budget Administrator-DAS, requesting authorization to amend Chapter 56.30 of the Milwaukee County General Ordinance, by recommending adoption of the following:

A RESOLUTION/ORDINANCE

WHEREAS, an audit was performed of professional service contracting by the Department of Audit and a report was issued by them in December 2008; and

WHEREAS, the audit contained certain recommendations which would require changes to County Ordinance Section 56.30 on professional services; and

WHEREAS, a workgroup was formed to review the recommendations and propose changes to County Ordinances, and to Administrative Procedure 1.13 on professional services; and

WHEREAS, at its meeting on December 9, 2010, the Committee on Finance and Audit recommended approval of the said request (vote 4-1); now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby amends Chapter 56 of the Milwaukee County Code of General Ordinances by adopting the following:

AN ORDINANCE

To amend Sections 56.30 (1), (2), (4) and (5) of the General Ordinances of Milwaukee County regarding professional services.

The County Board of Supervisors of the County of Milwaukee does ordain as follows:

SECTION 1. Sections 56.30 (1) of the General Ordinances of Milwaukee County is amended as follows:

(1) *Definitions*. The meanings of certain terms used in this section are as follows, unless the context otherwise provides:

(a) *Professional services* means services, the value of which is substantially measured by the professional competence of the person performing them and which are not susceptible to realistic competition by cost of services alone. The services provided must be materially enhanced by the specific expertise, abilities, qualifications and experience of the person that will

provide the service. Professional services shall typically include services customarily rendered by architects; engineers; surveyors; real estate appraisers; certified public accountants; attorneys; financial personnel; medical services, except when such services are delivered to ~~clients of the general assistance medical program or to~~ county employees as part of a workers compensation claim; ~~and social services;~~ system planning; management and other consultants; and services for promotional programs. Administrative Procedure 1.13 on professional services provides additional definition regarding services that meet professional service contracting requirements under this ordinance. If a department administrator or other department personnel is uncertain if their contract should follow professional service contracting provisions under this ordinance, the department administrator must make a request of Corporation Counsel for final clarification, before beginning the contracting procedures.

~~(a)~~(b) "Services" means the furnishing of labor, time or effort by a contractor, not involving the delivery of a specific end product other than usual reports and/or drawings which are incidental to the required performance.

~~(b)~~(c) "Request for proposal" means all documents, whether attached or incorporated by reference, used for soliciting proposals.

~~(c)~~(d) "Contractor" means a firm or individual who formally undertakes to do anything for another.

~~(d)~~(e) "Contract" means an agreement between two (2) or more persons to do or not to do something.

~~(e)~~(f) "Medical services" means services provided by a licensed or recognized health care professional, professional group, ambulance or medical transportation services operated by governmental units, medical laboratories or companies of medical supplies or equipment ~~is provided~~ to ~~individuals who qualify for assistance under the general assistance medical program or~~ county employees whose injury is considered a workers compensation claim. Hospitals, community-based clinics, faculty physicians and surgeons or other physicians operating from Froedtert Memorial Lutheran Hospital, nonmunicipality operated ambulance and medical transportation providers are excluded from this definition.

~~(f)~~(g) "Service Contract" as defined in section 32.20 (17) means an agreement for services where an existing County position will be abolished or when an existing position will be unfunded or where a County employee will be subject to layoff or reduced work week hours which are primarily related to staff services including, but not limited to, housekeeping, security, landscaping, maintenance and other non-professional services.

SECTION 2. Sections 56.30 (2) of the General Ordinances of Milwaukee County is amended as follows:

(2) Policy

(a) *General Policy Statement.* All county departments and institution administrators are responsible for procuring professional services and for soliciting, negotiating and entering into service contracts as defined in s. 32.20(17) in accordance with the provisions of this section. However, the office of the county executive and the county board shall be exempt from the provisions contained herein as shall be the department of administration for the purpose of securing credit rating services related to debt issuance and administration.

(b) *Disadvantaged business enterprise requirement.* All County departments and institutions administrators are required to notify the disadvantaged business development (~~DBD~~CBDP) division in writing prior to entering into professional services contracts and service contracts as defined in s. 32.20(17). Annual percentage goals for DBE participation on professional services contracts will be established as set forth by county ordinance. The procedures to be followed by departments regarding DBE participation shall conform to provisions as contained in chapter 42. No professional services contract or service contract as defined in s. 32,20(17) shall be issued without review and written approval by the ~~DBD~~ CBDP division that all provisions of chapter 42 regarding disadvantaged business participation have been met.

(c) *Fiscal Constraint Statement.* Notwithstanding any provisions of section 56.30, during a period of fiscal constraint the county board may, by resolution, adopt a procedure which requires committee on finance and audit review and county board approval of all professional services expenditures prior to execution of said contracts.

(d) *Reference to ordinance and administrative manual.* When a county department or institution is preparing to begin a contract for professional services the department should follow the ordinances of this chapter 56.30, chapter 42 on the requirements for using disadvantage business enterprises in county contracting, including professional services, and administrative manual section 1.13, which provides further guidance on complying with professional service contracting requirements.

(e) *Justification for using professional services.* Contract administrators must document in the contract file the justification for utilizing a professional

service contract as opposed to completing the work using county staff. This justification may or may not employ a formal cost benefit analysis, depending on the circumstances.

SECTION 3. Sections 56.30 (4) (b) (4) of the General Ordinances of Milwaukee County is amended as follows:

(4) County board approval is not required for reimbursement for medical services as defined under subsection 56.30(1)(f) when those services are provided ~~to general assistance medical program clients in accordance with section 32.90 or~~ to county employees as a workers compensation claim provided that sufficient funds are available at the time the invoice for service is submitted in the appropriate expenditure amount.

~~(a) The general assistance medical program is specifically excluded from issuing payments to any hospital, community based clinic, faculty physicians and surgeons or other physicians operating from Froedtert Memorial Lutheran Hospital, non-municipality operated ambulance or medical transportation provider unless a specific contract for such service has been reviewed and approved by the county board. The general assistance medical program is exempt from the requirement to issue a request for proposal as defined in subsection 56.30(5) for services provided by hospitals, ambulance or medical transportation providers. The general assistance medical program must issue a request for proposal whenever soliciting services which could be provided by a community based clinic, a primary care clinic, or any service which could be construed as a primary medical service.~~

~~(b)~~ (a) The risk management division is allowed to issue payments to hospitals whenever services have been rendered to county employees as part of a workers compensation claim.

SECTION 4. Sections 56.30 (5) of the General Ordinances of Milwaukee County is amended as follows:

(5) *Request for proposal.*

(a) *When required.* When it is estimated that a contract for professional services has a value of ~~twenty~~ fifty thousand dollars ~~($20,000.00)~~ ($50,000.00) and over, it is required that a request for proposal (RFP) be used to attempt to solicit a minimum of three (3) proposals. Department administrators shall give appropriate notice to prospective vendors of services to be retained. At a minimum, such notice shall include publication of an ad in a newspaper serving the Milwaukee area. The use

of an RFP is discretionary for any professional services contract with a value of less than ~~twenty~~ fifty thousand dollars ~~($20,000.00)~~ ($50,000.00) If an RFP is used or not, it still is required to document the process and the reasons shall be documented in writing by the administrator and retained in departmental files for a period of seven (7) years after contract completion. Documentation shall include the RFP, memos, proposals, score sheets, analyses, contracts and any other document used in determining the award of a contract.

(1) For a contract with an estimated value between ~~twenty~~ fifty thousand dollars ~~($20,000.00)~~ ($50,000.00) and one hundred thousand dollars ($100,000.00), the request for proposal procedure need not be used if it is determined by an administrator to be cost effective to the county not to seek proposals. Such action shall be reported, in writing, with an explanation as to the benefits derived from not seeking proposals, to the county board when the contract is submitted for approval.

(2) The request for proposal procedure need not be used for a contract with an estimated value of ~~twenty~~ fifty thousand dollars ~~($20,000.00)~~ ($50,000.00) or more, if immediate action is required to preserve property or protect life, health or welfare of persons. Such action shall be reported in writing within forty-eight (48) hours after the initial emergency action to the county board, county executive and department of administration. Payments shall not be restricted by normal budget limitations. Appropriation transfers, if required, shall be initiated in accordance with fiscal procedures.

(3) The request for proposal procedure must be used for all contracts with an estimated value of one hundred thousand dollars ($100,000.00) or more unless action is required to protect property or protect life, health or welfare of persons, or in circumstances where contractual services are approved by specific county board action.

(b) *Content.* The request for proposal shall contain the evaluation criteria which will be used to select the successful contractor. The relative importance of each of these items will depend to some degree on specific services being sought. It is essential that the RFP enumerate the evaluation criteria which will be used to select the successful contractor. The RFP shall also include the foundation and mechanism for billing for any professional service.

(c) *Evaluation procedure.* More than one (1) person shall evaluate all proposals. Oral presentations should be used to supplement the written proposal if it will assist in the evaluation procedure. The firms to be invited to make an oral presentation can be determined after the initial

review and ranking of the proposals based on the criteria outlined in the RFP.

(d) *Disclosure*. Contract administrators and evaluation panel members, or potential members, are required to fully disclose any experience, contact or relationship with bidders that would create a potential conflict, or the appearance of a conflict, in awarding or managing a contract. A conflict of interest includes a financial or business relationship or close personal or family relationship with a potential vendor. Such disclosure shall be presented to the person selecting the evaluation panel, and the administrator of the department letting the contract, or the administrator's appointing authority. The department administrator, or the administrator's appointing authority, shall review the disclosure to determine whether to disqualify the disclosing person from the process. If, in the administrator's opinion, or the opinion of the appointing authority, the disclosure does not justify disqualification, the rationale for making that determination must be documented and included in the department's files for the contract and shall be retained as required under subsection (a) of this section. The provisions of this section are to be included in the Milwaukee County Administrative Procedures Manual. All the provisions set forth in the Milwaukee County Code of Ethics are in full force and effect and are not abrogated in any way by these requirements.

SECTION 5. This ordinance shall become effective upon passage and publication.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 10/11/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Proposed Ordinance Revision Regarding Section 56.30 of the Miwaukee County Ordinances

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe an y assumptions or interpretations that were utilized to provide the information on this form.

A. Adoption of the proposed resolution/ ordinance will accomplish several technical corrections to s. 56.30 of the MCGO as recommended by the Department of Audit in their "Audit of Professional Services Contracting" dated December 2008. It also grants the Director, Department of Administration, authority to require a department to re-bid a contract if it was incorrectly bid under a Code Section other than s. 56.30.

B. No associated costs, savings, or revenues.

C. This is a procedural change only and has no budgetary impacts.

D. None.

Department/Prepared By DAS - Fiscal

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-463
(Journal, December 16, 2010)

(ITEM 22) From the Director, Department of Administrative Services recommending adoption of a resolution/ordinance to amend various sections of Chapter 17, add Section 201.24(3.11), and amend Sections 201.24(3.3), 201.24(11.1) and 201.24(12.2) of the Milwaukee County General Ordinances (MCGO) as they pertains to wage, health, and pension benefits based on the provisions of the 2011 Adopted County Budget, by recommending adoption of the following:

A RESOLUTION/ORDINANCE

WHEREAS, due to the extraordinary fiscal environment confronting Milwaukee County, the 2011 Adopted Budget anticipates significant expenditure reductions and controls to be achieved through wage, health and pension benefit modifications for all employees; and

WHEREAS, adopted as part of Org. 1950-Employee Fringe Benefits and Org. 1972-Wage and Benefit Modification Account of the adopted 2011 Budget, several wage, health and pension modifications require adoption of the following conforming ordinances to effectuate those adopted changes for all employees and retirees not represented by a collective bargaining agreement; and

WHEREAS, these wage, health and pension benefit modifications will initially be applied only to non-represented employees and certain retirees (healthcare changes only); and

WHEREAS, in addition to the wage, health, and pension modifications specified by ordinance, the 2011 Adopted Budget required and this resolution sets forth that non-represented employees (except elected-officials and Board and Commission members) be provided a one-percent cost-of-living increase on June 12, 2011 and another one-percent increase on December 11, 2011; and

WHEREAS, new state legislation requiring mental health care parity also necessitated changes to Milwaukee County's health care plan; and

WHEREAS, pursuant to Section 201.24(8.17) of the MCGO, the proposed changes to Section 201 of the MCGO have been referred to the Pension Board and the Pension Board has been given thirty (30) days to comment upon the proposed changes; and

WHEREAS, the proposed changes have been referred to the pension fund actuary whose actuarial analysis indicates the changes will have no significant actuarial effect on the fund and will result in significant contribution savings to the County; and

WHEREAS, the Pension Study Commission reviewed the pension fund actuary's report on December 10, 2010 and has recommended the County Board adopt (Vote X-X) the proposed changes to Section 201 of the MCGO; now therefore

WHEREAS, at its meeting on December 10, 2010, the Committee on Personnel concurred with the Finance and Audit actions (vote 6-0); and

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby set forth that non-represented employees (except elected-officials and Commission and Board members) be provided a one-percent cost-of-living increase on June 12, 2011 and another one-percent increase on December 1, 2011; and

BE IT FURTHER RESOLVED, that the Milwaukee County Board of Supervisors hereby amends Sections 17.10, 17.14 and 201.24 of the Milwaukee County Code of General Ordinances by adopting the following:

AN ORDINANCE

The County Board of Supervisors of the County of Milwaukee does ordain as follows:

SECTION 1. Section 17.10 of the General Ordinances of Milwaukee County is amended as follows:

17.10. Advancement within a pay range.

...

(5) From January 1, 2010 through December 31, 2011 ~~2010~~, notwithstanding any other provisions of this code, incumbents of a position not represented by a collective bargaining unit who would have received an advance in the pay range upon the meritorious completion of two thousand eighty (2,080) hours, shall be advanced to the next highest rate of pay in the pay range provided for the classification only upon meritorious completion of an additional ~~two~~ four thousand ~~eighty~~ one hundred and sixty ~~(2,080)~~(4,160) straight-time hours for full-time positions, and a prorated fraction thereof for employees whose scheduled work week is less than forty (40) hours or who began employment after January 1, 2010. The intent of this section is to temporarily suspend incremental salary advancements for non-represented employees for 2010 and 2011, consistent with the terms of the 2010 and 2011 Adopted Budgets.

SECTION 2. Section 17.14(7) of the General Ordinances of Milwaukee County is amended as follows:

7) Milwaukee County Group Health Benefit Program.

(a) Health and dental benefits shall be provided for in accordance with the terms and conditions of the current plan document and the group

SECTION 2. Section 17.14(7) of the General Ordinances of Milwaukee County is amended as follows:

7) Milwaukee County Group Health Benefit Program.

(a) Health and dental benefits shall be provided for in accordance with the terms and conditions of the current plan document and the group administrative agreement for the Milwaukee County Health Insurance Plan or under the terms and conditions of the insurance contracts of a Managed Care Organization (HMO) approved by the county.

(b) All health care provided shall be subject to utilization review.

(c) Eligible employees may choose health benefits for themselves and their dependents under a preferred provider organization (county health plan or PPO) or HMO approved by the county.

(d) Eligible employees enrolled in the PPO or HMO shall pay a monthly amount toward the monthly cost of health insurance as described below:

(1) Effective January ~~2010~~ 2011 employees enrolled in the HMO comparable plan shall pay ~~fifty~~ seventy five dollars ~~($50.00)~~ ($75.00) per month toward the monthly cost of a single plan and one hundred fifty dollars ~~($100.00)~~ ($150.00) per month toward the monthly cost of a family plan.

(2) Effective January ~~2010~~ 2011 employees enrolled in the PPO comparable plan shall pay ~~ninety~~ seventy five dollars ~~($90.00)~~ ($75.00) per month toward the monthly cost of a single plan and one hundred ~~eighty~~ fifty dollars ~~($180.00)~~ ($150.00) per month toward the monthly cost of a family plan.

(3) The appropriate payment shall be made through payroll deductions. When there are not enough net earnings to cover such a required contribution, and the employee remains eligible to participate in a health care plan, the employee must make the payment due within ten (10) working days of the pay date such a contribution would have been deducted. Failure to make such a payment will cause the insurance coverage to be canceled effective the first of the month for which the premium has not been paid.

(4) The county shall deduct employees' contributions to health insurance on a pre-tax basis pursuant to a section 125 plan.

(5) The county shall establish and administer flexible spending accounts (FSAs) for those employees who desire to pre-fund their health insurance costs as governed by IRS regulations. The county retains the right to select a third party administrator.

a. The County shall make an annual contribution to the FSA account of each active and enrolled eligible employee, who is not covered by the terms of a collective bargaining agreement, who is an elected official, or who is covered by a collective bargaining agreement that has adopted this ordinance. The contribution shall be equal to the in-network deductible applicable to employees enrolled under the PPO plan and the deductible for employees enrolled under the HMO plan, as both are defined under 17.14(7)(n). The contributions shall be subject to and in accordance with IRS regulations.

(e) In the event an employee who has exhausted accumulated sick leave is placed on leave of absence without pay status on account of illness, the county shall continue to pay the monthly cost or premium for the PPO or HMO chosen by the employee and in force at the time leave of absence without pay status is requested, if any, less the employee contribution during such leave for a period not to exceed one (1) year. The one-year period of limitation shall begin to run on the first day of the month following that during which the leave of absence begins. An employee must return to work for a period of sixty (60) calendar days with no absences for illness related to the original illness in order for a new one-year limitation period to commence.

(f) Where both husband and wife are employed by the county, either the husband or the wife shall be entitled to one (1) family plan. Further, if the husband elects to be the named insured, the wife shall be a dependent under the husband's plan, or if the wife elects to be the named insured, the husband shall be a dependent under the wife's plan. Should neither party make an election the county reserves the right to enroll the less senior employee in the plan of the more senior employee. Should one (1) spouse retire with health insurance coverage at no cost to the retiree, the employed spouse shall continue as a dependent on the retiree's policy, which shall be the dominant policy.

(g) Coverage of enrolled employees shall be in accordance with the monthly enrollment cycle administered by the county.

(h) Eligible employees may continue to apply to change their health plan to one (1) of the options available to employees on an annual basis. This open enrollment shall be held at a date to be determined by the county and announced at least forty-five (45) days in advance.

(i) The county shall have the right to require employees to sign an authorization enabling non-county employees to audit medical and dental records. Information obtained as a result of such audits shall not be released to the county with employee names unless necessary for billing, collection, or payment of claims.

(j) Amendments to the Public Health Service Act applies federal government (COBRA) provisions regarding the continuation of health insurance to municipal health plans. Milwaukee County, in complying with these provisions, shall collect the full premium from the insured, as allowed by law, in order to provide the continued benefits.

(k) The county reserves the right to establish a network of providers. The network shall consist of hospitals, physicians, and other health care providers selected by the county. The county reserves the right to add, modify or delete any and all providers under the network.

(l) Upon the death of any retiree, only those survivors eligible for health insurance benefits prior to such retiree's death shall retain continued eligibility for the county group health benefit program.

(m) Employees hired prior to January 1, 1994, upon retirement shall be allowed to continue in the county group health benefit program and the county shall pay the full monthly cost of providing such coverage, in accordance with chapter 17 of the General Ordinances of the County of Milwaukee, section 17.14 and any other applicable ordinance or section. To be eligible for this benefit, an employee must have fifteen (15) years or more of creditable service as a county employee. Employees hired on and after January 1, 1994, may upon retirement opt to continue their membership in the county group health benefit program upon payment of the full monthly cost.

(n) All eligible employees enrolled in the PPO or HMO shall have a deductible equal to the following:

(1) The in-network deductible for the PPO shall be five ~~two~~ hundred ~~fifty~~ dollars ($~~250~~ 500.00) per insured, per calendar year; one thousand dollars ($1,000.00) for a two member family, per calendar year; or one thousand five hundred dollars ($1,500.00) for a three member or more family, per calendar year. ~~seven hundred fifty dollars ($750.00) per family, per calendar year.~~

(2) The out-of-network deductible for the PPO shall be one thousand dollars ($1,00.00) per insured, per calendar year; two thousand ($2,00.00) for a two member family, per calendar year; or three thousand ($3,000.00) for a three member or more family, per calendar year. ~~shall be five hundred dollars ($500.00) per insured, per calendar year; one thousand five hundred dollars ($1,500.00) per family, per calendar year~~.

(3) The deductible for the HMO shall be five hundred dollars ($500.00) per insured, per calendar year; one thousand dollars ($1,000.00) for a two member family, per calendar year; one thousand five hundred dollars ($1,500.00) for a three or more member family, per calendar year.

(4) Co-payments do not apply towards meeting deductibles for the HMO or PPO.

(o) All eligible employees and/or their dependents enrolled in the PPO shall be subject to a ~~twenty dollar ($20.00)~~ thirty dollar ($30.00) in-network office visit co-payment or a ~~forty dollar ($40.00)~~ sixty dollar ($60.00) out-of-network office visit for all illness or injury related office visits, including chiropractic visits. The in-network office visit co-payment shall not apply to preventative care ~~which includes prenatal, baby wellness, and physicals~~, as determined by the plan.

(p) All eligible employees and/or their dependents enrolled in the PPO shall be subject to a co-insurance ~~co-payment~~ after application of the deductible ~~and/or office visit co-payment~~.

(1) The in-network co-insurance ~~co-payment~~ shall be equal to ten (10) percent of all charges subject to the applicable out-of-pocket maximum.

(2) The out-of-network co-insurance ~~co-payment~~ shall be equal to thirty (30) percent of all charges subject to the applicable out-of-pocket maximum.

(3) Co-insurance does not apply to those services that require a fixed amount co-payment.

(4) The in-network co-insurance shall not apply to preventative care, as determined by the plan.

(q) All eligible employees enrolled in the PPO shall be subject to the following out-of-pocket maximums ~~expenses~~ including any applicable deductible and percent co-insurance ~~co-payments~~ to a calendar year maximum of:

(1) Two thousand five hundred dollars ($2,500.00) ~~dollars ($2,000.00)~~ in-network under a single plan.

(2) ~~Three~~ Five thousand ~~five hundred~~ dollars ~~($3,500.00)~~ ($5,000.00) in-network under a family plan.

(3) ~~Three~~ Five thousand ~~five hundred~~ dollars ($5,000.00)~~($3,500.00)~~ out-of-network under a single plan.

(4) For the PPO, ~~Six~~ seven thousand five hundred dollars ~~($6,000.00)~~ ($7,500.00) out-of-network under a family plan.

(5) Office visit co-payments are not limited and do not count toward the calendar year out-of-pocket maximum(s).

(6) Charges that are over usual and customary do not count toward the calendar year out-of-pocket maximum(s).

(7) Prescription drug co-payments do not count toward the calendar year out-of-pocket maximum(s).

(8) Other medical benefits not described in (q)(5), (6), and (7) shall be paid by the health plan at one hundred (100) percent after the calendar year out-of-pocket maximum(s) has been satisfied.

(r) All eligible employees and/or their dependents enrolled in the PPO shall pay a one hundred and fifty dollar ~~($100.00)~~ ($150.00) emergency room co-payment (facility only) in-network or out-of-network. The co-payment shall be waived if the employee and/or their dependents are admitted directly to the hospital from the emergency room. In-network and out-of-network deductibles and co-insurance percentages then apply.

(s) All eligible employees and/or their dependents enrolled in the PPO or HMO shall pay the following for a thirty (30) day prescription drug supply at a participating pharmacy:

(1) Five dollar ($5.00) co-payment for all generic drugs.

(2) ~~Twenty~~ Thirty dollar ~~($20.00)~~ ($30.00) co-payment for all brand name drugs on the formulary list.

(3) ~~Forty~~ Fifty dollar ~~($40.00)~~ ($50.00) co-payment for all non-formulary brand name drugs.

(4) Non-legend drugs may be covered at the five dollar ($5.00) generic co-payment level at the discretion of the plan.

(5) Twenty dollar ($20.00) co-payment for all diabetic covered supplies.

(6) Mail order is mandatory for all maintenance drugs. There is no coverage for maintenance drugs filled at retail pharmacy after the third fill.

(7) Co-payments for mail order maintenance drugs are the same as retail but for a 90-day supply.

(8) The plan shall determine all management protocols.

(t) All eligible employees and/or their dependents enrolled in the HMO shall be subject to a ~~ten dollar ($10.00)~~ twenty dollar ($20.00) office visit co-payment for all illness or injury related office visits, including chiropractic visits. The office visit co-payment shall not apply to preventative care, as determined by the plan. ~~The county and/or the plan shall determine preventative care.~~

(u) All eligible employees and/or their dependents enrolled in the HMO shall pay a one-hundred-dollar ($100.00) co-payment for each in-patient hospitalization. ~~There is a maximum of five (5) co-payments per person, per calendar year.~~

(v) All eligible employees and/or their dependents enrolled in the PPO and/or HMO shall pay fifty (50) percent co-insurance on all durable medical equipment to a maximum of fifty dollars ($50.00) per appliance or piece of equipment.

(w) All eligible employees and/or their dependents enrolled in the HMO shall pay a ~~one hundred dollar ($100.00)~~ one hundred and fifty dollar ($150.00) emergency room co-payment (facility only) in-network or out-of-network. The co-payment shall be waived if the employee and/or their dependents are admitted to the hospital directly from the emergency room. Deductibles then apply.

(x) In accordance with Wisconsin Act 218 that was passed by the State of Wisconsin in 2010, mental health care for all eligible employees and/or their dependents shall be provided in the same manner as regular health care as described in section 17.14(7). As such, all co-payments, co-insurance, deductibles, and out-of-pocket maximums shall apply accordingly. ~~The health plan benefits for all eligible employees and/or their dependents for the in-patient and out-patient treatment of mental and nervous disorders, alcohol and other drug abuse (AODA) are as follows:~~

~~(1) If the employee and/or the dependent use an in-patient PPO facility, benefits are payable at eighty (80) percent of the contracted rate for thirty (30) days as long as the PPO approves both the medical necessity and appropriateness of such hospitalization.~~

~~(2) If the employee and/or the dependent use a non-PPO facility, benefits are payable at fifty (50) percent of the contracted rate for a maximum of thirty (30) days. The hospitalization is still subject to utilization review for medical necessity and medical appropriateness.~~

~~(3) The first two (2) visits of outpatient treatment by network providers will be reimbursed at one hundred (100) percent with no utilization review required. Up to twenty-five (25) further visits for outpatient treatment when authorized by the PPO, will be reimbursed at ninety-five (95) percent of the PPO contracted rate. In addition, when authorized by the PPO, up to thirty (30) days per calendar year, per insured, of day treatment or partial hospitalization shall be paid at ninety-five (95) percent of the contracted rate for all authorized stays at PPO facilities.~~

~~(4) The first fifteen (15) visits of out-patient treatment authorized by the PPO but not provided by a PPO provider shall be paid at fifty (50) percent of the contracted rate for all medically necessary and appropriate treatment as determined by the PPO. When authorized by the PPO, up to thirty (30) days per calendar year, per insured, of day treatment or partial hospitalization shall be paid at fifty (50) percent of the contracted rate for all authorized stays at non PPO facilities.~~

(y) Each calendar year, the county shall pay a cash incentive of five hundred dollars ($500.00) per contract (single or family plan) to each eligible employee who elects to dis-enroll or not to enroll in a PPO or HMO. Any employee who is hired on and after January 1, and who would be eligible to enroll in health insurance under the present county guidelines who chooses not to enroll in a county health plan shall also receive five hundred dollars ($500.00). Proof of coverage in a non-Milwaukee County group health insurance plan must be provided in order to qualify for the five hundred dollars ($500.00) payment. Such proof shall consist of a current health enrollment card.

(1) The five hundred dollars ($500.00) shall be paid on an after tax basis. When administratively possible, the county may convert the five hundred dollars ($500.00) payment to a pre-tax credit which the employee may use as a credit towards any employee benefit available within a flexible benefits plan.

(2) The five hundred dollars ($500.00) payment shall be paid on an annual basis by payroll check no later than April 1 of any given year to qualified employees on the county payroll as of January 1. An employee who loses his/her non-county

health insurance coverage may elect to re-join the county health plan. The employee would not be able to re-join an HMO until the next open enrollment period. The five hundred dollars ($500.00) payment must be repaid in full to the county prior to coverage commencing. Should an employee re-join a health plan he/she would not be eligible to opt out of the plan in a subsequent calendar year.

(z) The county shall implement a ~~wellness and~~ disease management program ~~with the following minimum components:~~

~~1. Health risk appraisal (HRA) with biometrics and blood draw;~~

~~2. Health coaching;~~

~~3. Health care advocacy including a nurse care manager and 24 hour nurse line;~~

~~4. Lifestyle management;~~

~~5. Disease management.~~

~~Eligible employees entitled to healthcare benefits, who are not represented by a collective bargaining unit, and their covered spouses, who participate in an annual health risk appraisal, shall receive a payment of one hundred dollars ($100.00) of taxable income payable to the employee. All personal medical information obtained regarding all participants in the program shall remain confidential. All eligible employees shall participate in the program unless they sign an annual opt out election form.~~

(aa) The provisions of C.G.O 17.14(7) shall apply to all employees in the unclassified service of Milwaukee County, except those in following title codes 83000, 83400, 83500, 83600, 83900, 85100, 85400, 85410, 85590, 85631, 85710.

(bb) The provisions of C.G.O. 17.14(7) shall not apply to seasonal and hourly employees. An hourly employee shall be considered to be one who does not work a uniform period of time within each pay period and shall include an employee who works a uniform period of time of less than twenty (20) hours per week.

(cc) The provisions of 17.14(7) shall apply to employees on an unpaid leave of absence covered by workers compensation.

(dd) The county shall pay the full monthly cost of providing such coverage to retired members of the county retirement system with fifteen (15) or more years of creditable pension service as a county employee, to individuals who are retired members of the county

397 retirement system who have at least seven and one-half (7 1/2) years
398 of creditable pension service as a county employee and have also
399 retired after fifteen (15) or more years of service as a City of
400 Milwaukee employee, to retired members of the county retirement
401 system who became members due to a functional transfer from the
402 City of Milwaukee and have a total of fifteen (15) or more years of
403 creditable pension service, to retired former employees of United
404 Regional Medical Services, Inc., who were employed by the county as
405 of December 31, 1991, and who have fifteen (15) or more years of
406 aggregate service with the County, United Regional Medical Services,
407 Inc., United/Dynacare LLC, and Froedtert Memorial Lutheran Hospital
408 (Radiology Department) to retired employees with fifteen (15) or more
409 years of service as a county employee in a teaching position, to
410 beneficiaries of the foregoing employees who continue to receive
411 benefits from the county retirement system after the death of such
412 employee, and to persons receiving survivorship benefits under
413 section 201.24 (6.4) of the county pension ordinance. The provisions
414 of this subsection are considered a part of an employee's vested
415 benefit contract as more fully set forth in 201.24 (5.91). Upon the
416 death of any retiree, only those survivors eligible for health insurance
417 benefits prior to such retiree's death shall retain continued eligibility
418 in the county group health benefit program. Service as a county
419 employee not to exceed six (6) months under an emergency
420 appointment, if continuous, may be included in calculating the fifteen
421 (15) years of creditable pension service.

422 Retired members of the county retirement system who were
423 represented by the Federation of Nurses & Health Professionals, Local
424 5001, AFT, AFL-CIO and non-represented members of the employee
425 retirement system who were Doyne employees when they voluntarily
426 resigned their employment between September 1, 1995 and
427 December 31, 1995, at the time of, and in lieu of, a layoff from
428 county service as a direct result of the sale/lease of John L. Doyne
429 Hospital and employees of the School of Nursing who resign from
430 county service, in lieu of being laid off due to the closure of the
431 School of Nursing, who possess more than ten (10) but less than
432 fifteen (15) years of creditable pension service credit may elect to file
433 an appropriate application to become eligible to enroll in the county
434 group health benefit program and the county shall pay the following
435 fixed, not to exceed, below noted portion of the monthly cost of the
436 benefit option selected with the pensioner paying the balance of the
437 monthly cost:

438 Creditable Pension Service Monthly County Payment:

439 Ten (10) or more years . . . $ 50.00

Eleven (11) or more years . . . 125.00

Twelve (12) or more years . . . 200.00

Thirteen (13) or more years . . . 275.00

Fourteen (14) or more years . . . 350.00

The provisions of this section shall not apply to employees not represented by a collective bargaining unit who become members of the Milwaukee County Employees Retirement System on or after January 1, 1994. Employees not represented by a collective bargaining unit who become members of the Milwaukee County Employees Retirement System or after January 1, 1994, may opt to continue in the county group health benefit program after retirement upon payment of the full monthly cost.

(ee) Retired members of the county retirement system who are eligible for continuing their health insurance benefits at county expense under the provision of this section shall be eligible for reimbursement of the cost of their Medicare Part B premiums, as well as the Medicare Part B premiums of their eligible spouse and dependents.

1) <u>The provisions of section (ee) shall not apply to members not represented by a collective bargaining unit who retired and began receiving benefits from the Milwaukee County Employees Retirement System after April 1, 2011. For members represented by a collective bargaining unit, the provisions of this section shall be applicable in accordance with their respective labor contracts.</u>

(ff) Retired members of the county retirement system with less than fifteen (15) years of creditable pension service credit may, upon retirement, opt to continue their membership in the county group health benefit program upon payment of the monthly cost. Upon the death of such a pensioner, the beneficiary(s) may continue as a member of the group, providing they pay the full monthly cost.

(gg) The option to elect health maintenance organization (HMO) coverage shall apply to retired employees and other members of the county retirement system, as described in the provisions of (a) and (c) above, except such participants must be participants in the county group health benefit program and must reside in the appropriate HMO service area currently available to employees. Administration of the provisions of this paragraph shall be in accordance with the contracts between the county and the appropriate HMO.

SECTION 3. Section 201.24(3.11) of the General Ordinances of Milwaukee County is created and reads as follows:

3.11 Employee Contribution

(1) Mandatory Employee Contributions. Each member of the Employees' Retirement System who is not covered by the terms of a collective bargaining agreement, who is an elected official, or who is covered by a collective bargaining agreement that has adopted this ordinance, other than members who make a contribution to the System under section 3.3(2), shall contribute to the retirement system a percentage of the "Member's Compensation" according to subsection 3.11(2). "Member Compensation" shall include all salaries and wages of the member, except for the following: overtime earned and paid; any expiring time paid such as overtime, and holiday; and injury time paid; and any supplemental time paid such as vacation or earned retirement.

(2) Contribution Percentage: The percentage shall be as follows:

(a) Two (2) percent of Member's Compensation earned between January 9, 2011 and June 11, 2011.
(b) Three (3) percent of Member's Compensation earned between June 12, 2011 and December 10, 2011.
(c) Four (4) percent of Member's Compensation earned on or after December 11, 2011;
(d) Notwithstanding sections 3.11(2)(a)-(c), elected officials shall contribute two (2) percent of Member's Compensation earned on or after January 9, 2011.

(3) Pick-Up Contributions. Notwithstanding the preceding, contributions shall be made by the County in lieu of contributions by the employee even though the contribution is designated as an employee contribution. Members have no option to choose to receive the contributions provided for in this section directly instead of having the contribution paid by the County to the retirement system. The contribution shall be made on a pre-tax basis, and there shall be a corresponding reduction in compensation actually paid to the member. These contributions shall qualify as pick-up contributions (pursuant to Internal Revenue Code section 414(h)(2)). These contributions shall have no impact on internal plan contribution limits or forms of benefit payment under the retirement system. The pick-up of these contributions shall not be construed to reduce the salary upon which final average salary is calculated, as defined in section

2.8. Unless specified otherwise, these contributions do not impact the calculation of a member's benefit.

(4) Determination of Accumulated Contributions. A member's accumulated contributions shall be equal to the sum of his mandatory employee contributions.

(5) Refund of Accumulated Contributions.

(a) Refunds of all accumulated contributions made under this section 3.11, with interest at the rate of five percent (5%) per annum, shall be made on the same conditions and under the same circumstances as refunds under section 3.5, but may only be paid in the form of a lump sum payment. For an employee terminating employment with the County, any refund of accumulated contributions must be requested within 60 days after termination.

(b) Members receiving a refund or on whose behalf a refund is paid under this subsection shall cease to be a member of the Employees' Retirement System and shall have no further right to any benefit under this plan.

(c) The provisions of section 11.1 shall not apply to accumulated contributions withdrawn by members under this section.

SECTION 4. Section 201.24 (3.3) of the General Ordinances of Milwaukee County, is amended as follows:

3.3. Employee membership accounts.

(1) In addition to the contributions required by section 3.1, the ~~c~~County, commencing with the 4th day of January 1969, shall contribute to the system the following percentage of the earnable compensation of each member, except members listed in paragraph (2):

(a) Employees, other than deputy sheriffs and elected officials, six (6) percent.

(b) Deputy sheriffs, eight (8) percent.

(c) Elected officials, eight (8) percent.

All such sums contributed by the county for members whose last period of employment began prior to January 1, 1971, shall be credited to the employee's membership account in addition to contributions made by the employee, other than voluntary savings. The contributions provided for in this section 3.3(1) shall be considered separate and distinct from the employee contributions required under section 3.11.

566 (2) The following members, who have elected to become optional members of
567 ERS, shall contribute to the system, by payroll deduction, six (6) percent of their
568 earnable compensation:
569 (a) All interns, students and trainees employed in non-civic service
570 positions.
571 (b) All resident physicians employed in non-civil-service positions.
572 (c) Seasonal employees, except those whose last period of continuous
573 membership began prior to December 24, 1967.
574 (d) Employees serving under emergency appointments except:
575 (1) Employees whose last period of continuous membership
576 began prior to December 24, 1967.
577 (2) Employees on leave of absence to accept an emergency
578 appointment.
579 (3) Employees whose positions have been reclassified.
580 Every member required to make the above contribution shall be deemed to consent
581 and agree to the payroll deductions made and provided herein. All sums
582 contributed by a member shall be credited to his membership account. The
583 contributions provided for in this section 3.3(2) shall be considered separate and
584 distinct from the employee contributions required under section 3.11.
585
586
587 **SECTION 5.** Section 201.24 (11.1) of the General Ordinances of Milwaukee
588 County, is amended to insert the following as a new paragraph at the end of the
589 section:
590
591 **11.1. Reemployment of former members.**
592
593 Notwithstanding the foregoing, members may not redeposit under this section 11.1
594 accumulated contributions previously refunded to the member under section 3.11.
595
596
597 **SECTION 6.** Section 201.24 (12.2) of the General Ordinances of Milwaukee
598 County, is amended as follows:
599
600 **12.2. Annual benefits and annual additions.**
601
602 (1) "Annual benefits" means the retirement benefit under the system which is
603 payable annually in the form of a straight life annuity. Except as provided in this
604 section, a benefit payable in a form other than a straight life annuity must be
605 adjusted to an actuarially equivalent straight life annuity before applying the
606 limitations of this section XII. The interest rate assumption used to determine
607 actuarial equivalence shall be the greater of the interest rate determined pursuant to
608 paragraph (13) of section II or five (5) percent. The annual benefit does not include
609 any benefits attributable to employee contributions, or rollover contributions or the

610 assets transferred or rolled over from a qualified plan that was not maintained by the
611 county. No actuarial adjustment to the benefit is required for:
612 (a) The value of a qualified joint and survivor annuity;
613 (b) The value of benefits that are not directly related to retirement
614 benefits; and
615 (c) The value of post-retirement cost-of-living increases made in
616 accordance with Internal Revenue Code Section 415(d) and
617 applicable Treasury regulations.
618
619 (2) "Annual additions" means the sum of the following amounts credited to a
620 member's account in a defined contribution plan for the limitation year:
621 (a) Employer contributions;
622 (b) Employee contributions;
623 (c) Forfeitures; and
624 (d) Amounts allocated to an individual medical account, as defined
625 in Internal Revenue Code Section 415(1)(2), and amounts derived
626 from contributions paid or accrued after December 31, 1985, in
627 taxable years ending after such date, which are attributable to post-
628 retirement medical benefits allocated to the separate account of a key
629 employee as defined in Internal Revenue Code Section 419A(d)(3).
630
631 (3) Contributions considered picked-up under Internal Revenue Code Section
632 414(h)(2) are not included as annual benefits or annual additions when measuring
633 compliance with the Internal Revenue Code section 415 limits or any internal ERS
634 limits.
635
636 **SECTION 7.** The provisions of this ordinance shall be effective upon passage and
637 publication.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 12/7/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Proposed Changes to County Ordinances Sections 17.10, 17.14 and 201 relating to 2011 Adopted Budget Wage and Benefit changes.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☒ Decrease Operating Expenditures

☐ Increase Operating Revenues

☒ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The 2011 Adopted Budget included wage and benefit revisions. These revisions included a freeze on step advancements, plan design changes affecting non-represented staff and retirees and a phased in 4% pension contribution. The pension contribution was partially offset with a 2% salary increase; however, as that does not require any changes to the ordinances, it is not included as part of this fiscal note.

   In addition, changes required to conform with Wisconsin Act 218 and establish parity between mental health and all other health care plan design are also incorporated. Simply, the county needs to make mental health benefits under both 2011 health plans (PPO and HMO) on par with the benefits provided for other medical services (i.e. same co-pays, co-insurance, visit limitations, etc.).

   The proposed changes are required to effectuate the wage and benefit modifications adopted as part of the 2011 Budget and maintain conformity with State legislation regarding mental health parity.

B. The 2011 Adopted Budget includes $8.8 million in levy savings associated with org 1972 and $8.2 million in savings associated with the healthcare plan design changes. However, not all of the items included in those totals require changes to the ordinance. The figures below represent the fiscal impact of the changes to be effectuated by these ordinance amendments:
   - $4,485,403 in levy savings is budgeted for the 4% phased-in pension contribution. Of this amount, $1,052,281 is related to non-represented positions and is estimated

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

to be achieved upon adoption of this ordinance. The remainder relates to represented employees and is dependent upon contract negotiations.

- $758,991 in levy savings is budgeted for the step freeze. Of this amount $152,773 is estimated to be achieved upon adoption of this ordinance change. The remainder relates to represented employees and is dependent upon contract negotiations.
- $78,000 in levy savings is budgeted for the Medicare Part B change. Of this amount $17,166 is estimated to be achieved upon adoption of this ordinance. The remainder relates to represented employees and is dependent upon contract negotiations.
- $5,600,337 in levy savings is budgeted for the plan design changes. Of this amount, $2,209,222 is estimated to be achieved upon adoption of this ordinance. The remainder relates to certain retiree groups and is dependent upon the timing of the completion of certain labor process.

The proposed ordinance changes also reflect changes in state law associated with mental health parity. At this point in time, it is impossible to estimate the cost associated with Wisconsin Act 218. In prior years, the County contracted with Mental Health Network to provide PPO mental health benefits; we therefore do not have 2010 mental health utilization data to use in estimating for 2011 costs associate with this change. Based on Cambridge Advisory Group's general assumption of a 2% increase in the county's 2010 total health and pharmaceutical spend, we estimate the cost of the change to be somewhere in the range of $0 to $2 million dollars.

C. See above

D. Assumptions related to the application and timing of these provisions to bargaining units and retirees are detailed above. Plan design change savings are based on assumptions developed by the County's Healthcare Actuary.

Department/Prepared By John Ruggini

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

Supervisor Peggy West, Chairperson
From the Committee on Health and Human Needs, reporting on:

File No. 10-398
(Journal, December 16, 2010)

(ITEM NO. 1) From the County Executive, appointing Chief Franklin E. Lockwood of the St. Francis Fire Department to serve on the Emergency Medical Services Council as the Suburban Chief BLS Representative replacing Chief Jonathan Cohn for a term expiring on August 31, 2012, by recommending confirmation of the said appointment.

jlm
12/06/10
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File No. 10-441
(Journal, December 16, 2010)

(ITEM NO. 2) From the Director, Office for Persons with Disabilities, requesting authorization to enter into a three-year agreement with Goodwill Industries of Southeastern Wisconsin, Inc., to lease the Wil-O-Way Grant facility for their Senior Day Care Program, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Milwaukee County Office for Persons with Disabilities was given responsibility for two former Parks' facilities, Wil-O-Way Underwood and Wil-O-Way Grant, to provide programming for people with disabilities in 2002, and

WHEREAS, Goodwill Industries of Southeastern Wisconsin, Inc., has been a stable tenant and the prime lessee of these buildings for approximately 18 years, housing their Senior Day Care Program; and

WHEREAS, Goodwill Industries of Southeastern Wisconsin, Inc., has expressed an interest in continuing this lease relationship for the foreseeable future; and

WHEREAS, renewing one-year leases cost tax dollars in terms of staff time and productivity for the Office for Persons with Disabilities, Risk Management, Corporation Counsel, and the County Board; and

WHEREAS, the Committee on Health and Human Needs, at its meeting of December 8, 2010, recommended approval of the Director of the Office for Persons with Disabilities' request (vote 6-0); now, therefore,

BE IT RESOLVED that the County Board of Supervisors does hereby authorize and direct the Director, Office for Persons with Disabilities, to enter into a three-year agreement with Goodwill Industries of Southeastern Wisconsin, Inc., to lease Wil-O-Way Grant for its Senior Day Care Program.

jlm
12/06/2010
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11-23-10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Multi Year Lease for Goodwill Industries of Southeastern Wisconsin, Inc.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	25,992	27,288
	Net Cost	($25,992)	-27,288
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Goodwill Industries has been leasing the two Wil O Way properties for fifteen (18) years first from the County Parks Dept and since 2002 from the Office for Persons with Disabilities . The lease arrangements are annual and involve staff time expenditures in a multitude of County departments including Office for Persons with Disabilities (OPD), Risk Management, Corporation Counsel, and the County Board for preparation, review, approval and implementation.

Goodwill has expressed an interest in continuing the executing multi year lease to save their staff time from the annual process. This will save both organizations staff time which can be devoted to other projects directly affecting people with disabilities. The Office for Persons with Disabilities seeks request to enter into a three year lease with Goodwill Industries.

Revenue relating to this lease is included in the 2011 Adopted Budget. If this lease is not approved, OPD will have a revenue shortfall which will result in a budget deficit. In order to meet the budget for 2011, OPD would then need to find an additional source of revenue or reduce expenditures.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Donald Natzke/Davida Amenta

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

File No. 10-410
(Journal, December 16, 2010)

(ITEM NO. 3) From the Interim Director, Department of Family Care, requesting authorization to execute a contract with the Wisconsin Department of Health Services (DHS) enabling the Department of Family Care to serve as a Care Management Organization (CMO) under Family Care for the period January 1, through December 31, 2011, and to accept the funding provided thereunder, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Wisconsin Department of Health Services (DHS) engaged in a comprehensive effort to redesign Wisconsin's Long Term Support Services for older adults and persons with disabilities through a program initiative called Family Care presently operating in Milwaukee County; and

WHEREAS, Family Care consolidates long-term care services funded under Medicaid with the State's Community-Based Long Term Support Programs such as the Community Options Program (COP), the Community Options Program Waiver (COP Waiver), the Community Integration Programs (CIP), and the State's Community Aids Program into a single long-term care benefit program; and

WHEREAS, a major purpose of Family Care is to divert persons requiring long-term care from expensive publicly funded nursing homes to more appropriate community-based forms of care desired by clients; and

WHEREAS, Family Care will eliminate waitlists by November 2012 becoming an entitlement for all eligible persons in those Wisconsin counties participating in the initiative; and

WHEREAS, persons who receive services when they need them are more likely to require lower levels of care and will benefit from preventive services, thereby avoiding the need for more expensive forms of care at a later date; and

WHEREAS, the Milwaukee County Board of Supervisors has authorized the Milwaukee County Department of Family Care (MCDFC) to participate as a Care Management Organization (CMO) under the State Family Care Program serving eligible persons age 60 or older since 2000; and

WHEREAS, Family Care in Milwaukee County was expanded in November 2009 to serve eligible persons with disabilities 18 to 59 years of age, broadening the focus of the CMO in administering the Family Care benefit; and

WHEREAS, the State will reimburse MCDFC on the basis of three basic Prospective Payment Per Member Per Month (PMPM) rates, two for comprehensive care clients and one for intermediate care clients; and

WHEREAS, with the addition of eligible persons with disabilities age 18 to 59, the CMO believes the overwhelming majority of Family Care members in Milwaukee County will continue to be comprehensive care clients; and

WHEREAS, the Family Care capitation rates may be adjusted periodically to reflect the average acuity of the clients; and

WHEREAS, the Committee on Health and Human Needs, at its meeting of December 8, 2010, recommended approval of the Interim Director of MCDFC's request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Milwaukee County Executive, or his designee, is hereby authorized to execute a contract with the Wisconsin Department of Health Services enabling the Milwaukee County Department of Family Care to serve as a Care Management Organization under Family Care for the period January 1, through December 31, 2011, and to accept the funding provided thereunder.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 19, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request for authorization to execute a contract with Wisconsin Department of Health Services enabling the Milwaukee County Department of Family Care to serve as a Care Management Organization (CMO) under Family Care for the period January 1, through December 31, 2011, and to accept the funding provided thereunder.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

This resolution authorizes the Milwaukee County Executive, or his designee, to execute a contract with Wisconsin Department of Health Services enabling the Milwaukee County Department of Family Care to serve as a Care Management Organization (CMO) under Family Care for the period January 1, through December 31, 2011 and to accept the funding provided thereunder.

Most of the funding is derived from Prospective Per Member Per Month (PMPM) payments received from the state based on a primary comprehensive capitated rate, and a secondary comprehensive capitated rate for members who receive services from MCDFC. The remainder of the funding is provided through member cost shares and for room and board where applicable. Milwaukee County must maintain a workers capital reserve, a restricted reserve and a solvency reserve to guarantee the Department - CMO will meet the contractual requirements to ensure continuity of care for enrolled CMO members in the event of an operating deficit.

The adoption of this resolution will not require the expenditure of any County Tax Levy not previously authorized in the 2011 Adopted Budget.

This resolution has no fiscal impact on 2010 other than the allocation of staff time required to prepare the accompanying report and resolution.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Director: Department of Family Care / Maria Ledger, Interim Executive

Authorized Signature: Maria Ledger

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 10-411
(Journal, December 16, 2010)

(ITEM NO. 4) From the Interim Director, Department of Family Care, requesting authorization to execute a Professional Services Contract with Wisconsin Physicians Service Insurance Corporation (WPS) to provide Third Party Administrator (TPA) Services for the Care Management Organization (CMO) under Family Care for the period January 1, 2011, through December 31, 2013, by recommending adoption of the following:

A RESOLUTION

WHEREAS, a major purpose of Family Care is to divert persons requiring long-term care from expensive publicly funded nursing homes to more appropriate community-based forms of care desired by persons in need of such services; and

WHEREAS, on July 1, 2002, services under Family Care became a state and federal entitlement for any eligible resident of Milwaukee County aged 60 or older; and

WHEREAS, on November 1, 2009, services under Family Care were extended for any eligible resident of Milwaukee County with physical and mental disabilities aged 18 to 59; and

WHEREAS, the purpose of Family Care is to (1) increase access to home and community-based care, (2) develop a cost-effective system of service delivery, (3) ensure a consistently high quality of care, and (4) improve opportunities for consumer input; and

WHEREAS, the Third Party Administrator (TPA) acts on behalf of the Care Management Organization (CMO) to adjudicate CMO member claims and to pay providers for authorized services; and

WHEREAS, following a competitive Request for Proposals (RFP) process conducted in 2004, the Department on Aging (the Department) – CMO contracted with Wisconsin Physicians Service Insurance Corporation (WPS) to provide TPA services, for the period January 1, through December 31, 2004, under a Professional Service Contract authorized under File No. 03-501; and

WHEREAS, File No. 03-501 authorized two one-year extensions (2005 and 2006) without an RFP based on satisfactory vendor performance; and

WHEREAS, the County Board authorized contract extensions in 2005 and 2006 based on satisfactory vendor performance; and

WHEREAS, in August 2006, the Department – CMO issued a new RFP from qualified TPAs with experience in reviewing claims, administering benefits and issuing payments for vendor services; and

WHEREAS, in response to the RFP, the Department – CMO received timely proposals from two qualified entities – WPS and Conservent; and

WHEREAS, following an extensive review of both proposals and based on (1) the comprehensive nature of the WPS proposal, (2) the scoring of an evaluation panel, (3) the recommendation of a consultant, (4) the review of internal costs associated with changing the TPA, and (5) the general satisfaction of service providers of timely payments from WPS, the Department – CMO recommended executing a Professional Services Contract with WPS for the period January 1, 2007, through December 31, 2008, with provisions for a one one-year extension (2009) without an RFP based on satisfactory vendor performance; and

WHEREAS, WPS consistently met or exceeded vender performance expectations as the TPA to the Family Care CMO in 2007 and 2008 resulting in a one-year extension for 2009 without an RFP as approved by the County Board under File No. 08-464; and

WHEREAS, the Milwaukee County Department of Family Care (MCDFC) began providing services to Family Care members age 18 to 59 in November of 2009, and to avoid a disruption in services, a Professional Services Contract with WPS to provide TPA services for the expansion of the CMO under Family Care for the period January 1, through December 31, 2010, was granted resulting in a one-year extension for 2010 without a RFP as approved by the County Board under File No. 09-452; and

WHEREAS, WPS has consistently met or exceeded vender performance expectations while remaining cost-effective as the TPA to the Family Care CMO since 2004 with multiple extensions; and

WHEREAS, the State of Wisconsin Department of Health Services (DHS) issued an RFP for TPA services on May 7, 2009, to establish a TPA contract that meets the informational, operational, and administrative needs necessary to support the day-to-day claims management of the Wisconsin Long Term Care Managed Care and other programs; and

WHEREAS, WPS is one of two selected vendors for a Master Agreement with DHS; and

WHEREAS, MCDFC has obtained and reviewed the responses to the DHS RFP and determined that the response to the RFP submitted by WPS meets or exceeds the current TPA services now provided to MCDFC; and

WHEREAS, WPS has indicated a desire to contract with MCDFC at the same rate offered to DHS provided that MCDFC enters into an agreement for a period of three

(3) years at the agreed upon rate computed based upon the number of members enrolled in the MCDFC program; and

WHEREAS, contracting with the DHS approved vendor WPS assures that the TPA services provided to MCDFC will comply with all DHS requirements as specified in the DHS RFP; and

WHEREAS, MCDFC is seeking Board authority to enter into a multi-year agreement with WPS terminated upon entering into a contract under the State Master Agreement, notice by the parties or expiration of the multi-year agreement; and

WHEREAS, sufficient funds exist in the 2011 Adopted Budget allocated for this purpose; and

WHEREAS, the Committee on Health and Human Needs, at its meeting of December 8, 2010, recommended approval of the Interim Director of MCDFC's request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Interim Director of the Milwaukee County Department of Family Care (MCDFC) is hereby authorized to execute a Professional Services Contract with Wisconsin Physicians Service Insurance Corporation (WPS) to provide Third Party Administrator (TPA) Services for the Care Management Organization (CMO) under Family Care for the period January 1, 2011, through December 31, 2013, and to award $1,730,980 in vendor service fees to be paid to WPS for the year 2011 with an annual adjustment made based on yearly changes to enrollment and $245,711,264 in pass through dollars for member service payments to be paid to agencies providing services to Family Care members; and

BE IT FURTHER RESOLVED, the proposed contract remains contingent upon Milwaukee County Board authorization of MCDFC's continued participation as a CMO under Family Care for the period January 1, 2011, through December 31, 2013.

jlm
12/06/2010
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 19, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From the Milwaukee County Department of Family Care for the purposes of executing a sole source Professional Services contract with Wisconsin Physicians Service Insurance Corporation (WPS) to provide Third Party Administrator (TPA) Services for the Care Management Organization (CMO) under Family Care for the period January 1, 2011 though December 31, 2013.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The resolution authorizes the Director of the Milwaukee County Department of Family Care to execute a Professional Services contract with Wisconsin Physicians Service Insurance Corporation (WPS) to provide Third Party Administrator (TPA) Services for the Care Management Organization (CMO) under Family Care for the period January 1, 2011 though December 31, 2013 and award $1,730,980 in vendor service fees for the year 2011 with an annual adjustment made based on yearly changes to enrollment.

The resolution is necessary to allow the Third Party Administrator (TPA) who acts on behalf of the CMO to adjudicate CMO member claims and to pay providers for authorized services.

Funding is derived from payments by the state based on a primary comprehensive capitated rate and a secondary revenue source from members obligations to the program.

The adoption of this resolution/ordinance will require an appropriation of funds, to be provided from MCDFC capitation rate, thereby having no effect on the tax levy of Milwaukee County.

This resolution has no fiscal impact in 2010 other than the allocation of staff time required to prepare the accompanying report and resolution.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Department of Family Care / Maria Ledger, Interim Executive Director

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

File No. 10-34(a)(b)
(Journal, December 17, 2009)

(ITEM NO. 5) Reference file established by the County Board Chairman relative to Department on Aging Contracts with Service Providers, by recommending adoption of the following:

A RESOLUTION

WHEREAS, on December 16, 2009, the Milwaukee County Board of Supervisors authorized the Director, Department on Aging (the Department), to execute contracts to provide programs and services for the period January 1, through December 31, 2010 [File No. 10-34 (a)(a)]; and

WHEREAS, the Department awards funds to provider agencies based on the availability of federal, state, and local funds; allowable costs; previous usage by older persons of the programs and services provided; and anticipated changes in service demand; and

WHEREAS, the actual amount of services that occur under specific contracts are a function of client needs, weather, and other factors that cannot be precisely known at the time contracts are awarded; and

WHEREAS, when additional funds become available, the Department seeks to use such funds to fully reimburse vendors for services provided to eligible older adults and for one-time only expenditures designed to enhance the quality of programs and services provided; and

WHEREAS, the actual cost to provide or enhance contractual services under ten (10) 2010 program and service contracts exceed the amounts originally awarded; and

WHEREAS, the Department has identified sufficient funds available to award increases to ten (10) 2010 contracts for calendar year 2010; and

WHEREAS, the Department recommends increases in awards for the following contractual services based on actual or anticipated costs and to expend the awards as follows:

1. Increase by $22,000, from $87,300 to $109,300, the contract with Goodwill Industries of Southeastern Wisconsin, Inc., to provide shopping and errand services, and

2. Increase by $14,106, from $240,000 to $254,106, the contract with Goodwill Industries of Southeastern Wisconsin, Inc., to provide nutrition site supervision (multiple sites), and

3. Increase by $30,000, from $472,000 to $502,000, the contract with Interfaith Older Adult Programs, Inc., to provide family caregiver support and Alzheimer's Disease direct services, and

4. Increase by $6,014, from $160,000 to $166,014, the contract with Interfaith Older Adult Programs, Inc., to provide nutrition site supervision services (multiple sites), and

5. Increase by $32,785, from $271,232 to $304,017, the contract with Interfaith Older Adult Programs, Inc., to provide coordination of neighborhood services, and

6. Increase by $15,000, from $33,000 to $48,000, the contract with Jewish Family Services, Inc., to provide late life counseling services, and

7. Increase by $25,000, from $373,189 to $398,189, the contract with United Community Center, Inc., to provide programs in the United Community Center Senior Center, and

8. Increase by $1,800, from $37,500 to $39,300, the contract with Asian American Community Center, Inc., to provide services to Asian American Elderly, and

9. Increase by $1,317, from $60,000 to $61,317, the contract with Project Focal Point, Inc., to provide programs in minority Senior Centers, and

10. Increase by $1,500, from $10,000 to $11,500, the contract with SAGE Milwaukee, Inc., to provide outreach and services to lesbian, gay, bisexual, and transgender elderly; and

WHEREAS, the Committee on Health and Human Needs, at its meeting of December 8, 2010, recommended approval of the Director of the Department on Aging's request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Director, Department on Aging, is hereby authorized to adjust awards in the 2010 Program and Service Contracts listed above, and in the amounts recommended, to (1) reimburse vendors for the actual costs of providing services and (2) enhance the quality of programs and services provided to Milwaukee County seniors.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 23, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request for authorization to award additional funds to calendar year 2010 contracts with Goodwill Industries of Southeastern Wisconsin, Inc., Interfaith Older Adult Programs, Inc., Jewish Family Services, Inc., United Community Center, Inc., Asian American Community Center, Inc, Project Focal Point, Inc., and SAGE Milwaukee, Inc., for program and service contracts originally authorized under File No. 10-34 (a)(a)

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The resolution authorizes the Director, Department on Aging, to award additional funds to calendar year 2010 contracts with Goodwill Industries of Southeastern Wisconsin, Inc., Interfaith Older Adult Programs, Inc., Jewish Family Services, Inc., United Community Center, Inc., Asian American Community Center, Inc, Project Focal Point, Inc., and SAGE Milwaukee, Inc., for program and service contracts originally authorized under File No. 10-34 (a)(a).

The Department awards funds to provider agencies based on the availability of federal, state, and local funds, allowable costs, and other factors. When additional funds become available, the Department seeks to use those funds to fully reimburse vendors for the services they provide and for one-time only expenditures designed to maintain or enhance the quality of programs and services provided.

The proposed increases in awards to the contracts included in this resolution come from unallocated Older Americans Act funds, 100% Time Reporting from the Aging Resource Center, and funds remaining from the Connecting Caring Communities program established with grants from the Robert Wood Johnson Foundation and three local foundations.

The proposed resolution has no direct fiscal impact on Milwaukee County other than the allocation of staff time required to prepare the accompanying report and resolution.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Coordinator: Department on Aging / Gary W. Portenier, Program Planning

Authorized Signature: _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 10-413
(Journal, December 16, 2010)

(ITEM NO. 6) From the Director, Department on Aging, requesting authorization to execute a contract with the Wisconsin Department of Health Services (DHS) enabling the Department on Aging to serve as the Aging Resource Center of Milwaukee County under Family Care for the period January 1, through December 31, 2011, and to accept $2,618,222 and such other revenues as DHS may award to operate the Resource Center in 2011, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Wisconsin Department of Health Services (DHS) engaged in a comprehensive initiative to redesign Wisconsin's Long Term Support Services for older adults and persons with disabilities; and

WHEREAS, the result of that initiative is the entitlement program called Family Care; and

WHEREAS, a major purpose of Family Care is to divert persons requiring long-term care from expensive publicly funded nursing homes to more appropriate community-based forms of care; and

WHEREAS, one component of Family Care enables counties to serve as Aging and Disability Resource Centers; and

WHEREAS, the Aging Resource Center of Milwaukee County is responsible for providing the following services: information and assistance; benefits counseling; access to Supplemental Security Income (SSI), Supplemental Security Income Exceptional Expense (SSI-E), Medicaid, and Food Share; emergency response; elder abuse and protective services; transitional services; prevention and early intervention services; long-term care options counseling; and access to the Family Care benefit; and

WHEREAS, the Milwaukee County Board of Supervisors authorized the Department on Aging (the Department) to participate as the Aging Resource Center of Milwaukee County each year since 2000; and

WHEREAS, the Department is seeking authorization to continue to serve as the Aging Resource Center of Milwaukee County for the period January 1, through December 31, 2011; and

WHEREAS, the State of Wisconsin has allocated $2,618,222 to pay for the services to be provided by the Department as the Aging Resource Center of Milwaukee County during 2011; and

WHEREAS, the Committee on Health and Human Needs, at its meeting of December 8, 2010, recommended approval of the Director of the Department on Aging's request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Milwaukee County Executive, or his designee, is hereby authorized to execute a contract with the Wisconsin Department of Health Services (DHS) enabling the Department on Aging to serve as the Aging Resource Center of Milwaukee County for the period January 1, through December 31, 2011; and

BE IT FURTHER RESOLVED, that the Milwaukee County Executive, or his designee, is authorized to accept $2,618,222 from DHS and such other revenues as DHS may award to operate the Aging Resource Center of Milwaukee County in 2011.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 23, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request for authorization to execute a contract with the Wisconsin Department of Health Services (DHS) to enable the Milwaukee County Department on Aging to serve as the Aging Resource Center of Milwaukee County under Family Care for the period January 1, through December 31, 2011 and to except $2,619,521 and such other revenues as DHS may award to operate the Aging Resource Center.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

This resolution authorizes the Milwaukee County Executive, or his designee, to execute a contract with the Wisconsin Department of Health Services (DHS) to enable the Department on Aging to serve as the Aging Resource Center of Milwaukee County under Family Care for the period January 1, through December 31, 2011.

The resolution also authorizes the Director, Department on aging, to accept $2,619,521 in state and federal funds, and such other revenues as may be awarded, to support the Department's activities as the Aging Resource Center of Milwaukee County under Family Care. The adoption of this resolution will not require the expenditure of any County Tax levy not previously authorized in the 2011 Adopted Budget.

This resolution has no fiscal impact on 2010 other than the allocation of staff time required to prepare the accompanying report and resolution.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Coordinator: Department on Aging / Gary W. Portenier, Program Planning

Authorized Signature: _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 11-33(a)(a)
(Journal, December 16, 2010)

(ITEM NO. 7) Reference file established by the County Board Chairman, relative to State/County Contracts covering Department on Aging Services, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Milwaukee County Department on Aging (the Department) is primarily funded through federal and state grant programs that are administered by the Wisconsin Department of Health Services (DHS); and

WHEREAS, the Milwaukee County 2011 State and County Contract covering social services and community programs -- Aging Programs will provide most of the Department's revenues for 2011; and

WHEREAS, those revenues, including any and all increases in award amounts, will support most of the Department's direct and purchased services for older persons during 2011; and

WHEREAS, the Committee on Health and Human Needs, at its meeting of December 8, 2010, recommended approval of the Director of the Department on Aging's request (vote 6-0); now, therefore,

BE IT RESOLVED, that the County Executive is hereby authorized to execute the Milwaukee County 2011 State and County Contract covering social services and community programs -- Aging Programs with the Wisconsin Department of Health Services and to accept the federal and state revenues provided thereunder, including any and all increases in allocations during the contract year, for the support of the Department on Aging programs and services for older persons.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 23, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request for authorization to execute the 2011 State and County Contract Covering Social Services and Community Programs – Aging Programs and to accept the federal and state revenues provided thereunder, including any and all increases during the contract year.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

This resolution authorizes the Milwaukee County Executive to execute the 2011 State and County Contract with Wisconsin Department of Health Services and enables the Milwaukee County Department on Aging to accept federal and state revenues provided for under the 2011 Adopted Budget, as well as any and all increases in allocations during the contract year. The adoption of this resolution will not require the expenditure of any County Tax Levy not previously authorized in the 2011 Adopted Budget.

This resolution has no fiscal impact on 2010 other than the allocation of staff time required to prepare the accompanying report and resolution.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By: Department on Aging / Gary W. Portenier, Programs Planning Coordinator

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

From the Committee on Health and Human Needs

File No. 11-34(a)(a)
(Journal, December 16, 2010)

(ITEM NO. 8) Reference file established by the County Board Chairman, relative to Department on Aging Contracts with Service Providers, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the 2011 Adopted Budget for the Milwaukee County Department on Aging (the Department) allocates revenues and expenditures for the purchase of a variety of supportive programs and services for Milwaukee County's older adults during 2011; and

WHEREAS, the Milwaukee County Commission on Aging was created by Chapter 53 of the General Ordinances of Milwaukee County as the designated Area Agency on Aging for the County under the Older Americans Act; and

WHEREAS, at its meeting on November 12, 2010, the Commission on Aging recommended awarding the following program and service contracts for the period January 1, through December 31, 2011:

	Provider Agency	Program/Service	Recommended Contract Award
1.	Interfaith Older Adult Programs, Inc.	Telephone Reassurance Services	$ 13,500
2.	Hmong/American Friendship Association, Inc.	Community Outreach and Access Services to Southeast Asian American Elderly: Translation and Interpretation	32,850
3.	Milwaukee Christian Center, Inc.	Community Outreach and Access Services to Southeast Asian American Elderly: Socialization, Education and Recreation	53,550
4.	YMCA of Metropolitan Milwaukee, Inc.	Nutrition Site Supervision at Hart Park Senior Center	20,000
5.	Milwaukee Christian Center, Inc.	Nutrition Site Supervision at Milwaukee Christian Center	40,000

	Provider Agency	Program/Service	Recommended Contract Award
6.	Prospect Congregate Housing, Inc.	Nutrition Site Supervision at Lakeside Senior Enrichment Program	20,000
7.	SAGE Milwaukee, Inc.	Outreach and Services to Lesbian, Gay, Bisexual and Transgender Elderly	10,000
8.	Legal Action of Wisconsin, Inc.	Benefit Specialist/Legal Services	406,209

; and

WHEREAS, at its meeting on November 12, 2010, the Commission on Aging recommended awarding the following program and service contracts for the period January 1, through December 31, 2011, with the provision that, contingent upon the acceptable performance of the vendor and the inclusion of sufficient funds in the County Budget, the contracts may be extended for one additional year without Requests for Proposals (RFP) [File No. 98-197 (a)(a)]:

	Provider Agency	Program/Service	Recommended Contract Award
9.	Alzheimer's Association of Southeastern Wisconsin, Inc.	Alzheimer's Counseling and Community Support Services	$ 50,000
10.	ARC Milwaukee, Inc.	Family Support for Aging and Persons with Developmental Disabilities	15,075
11.	Bethesda Community Senior Citizens' Center, Inc.	Programs in Minority Senior Centers	85,000
12.	Project Focal Point, Inc.	Programs in Minority Senior Centers	60,000
13.	United Community Center, Inc.	Programs in United Community Center Senior Center	373,189

	Provider Agency	Program/Service	Recommended Contract Award
14.	Interfaith Older Adult Programs, Inc.	Nutrition Site Supervision Services (9 Sites)	180,000
15.	Goodwill Industries of Southeastern Wisconsin Inc.	Nutrition Site Supervision Services (12 Sites)	240,000

; and

WHEREAS, at its meeting on November 14, 2008, the Commission on Aging recommended awarding the following program and service contracts for the period January 1, through December 31, 2009, with the provision that, contingent upon the acceptable performance of the vendor and the inclusion of sufficient funds in the County Budget, the contract may be extended for two additional one-year contracts without an RFP [File No. 98-197 (a)(a)]; and

WHEREAS, because the following vendors performed satisfactorily under the requirements of their 2009 Contract and that sufficient funds were included in the Department's Adopted Budget for 2010, the Department recommended extending these contracts for year one of the two one-year extension options for the period January 1, through December 31, 2010; and

WHEREAS, because the following vendors performed satisfactorily under the requirements of their 2010 contract and with sufficient funds included in the Department's Adopted Budget for 2011, the Department recommends extending these contracts for year two of the two one-year extension options for the period January 1, through December 31, 2011; and

	Provider Agency	Program/Service	Recommended Contract Award
16.	Jewish Family Services	Late Life Counseling Services	$ 33,000
17.	Interfaith Older Adult Programs, Inc.	Programs in Clinton and Bernice Rose Park, McGovern Park, Washington Park, Wilson Park and Lawrence P. Kelly Senior Centers	1,258,867
18.	Asian-American Community Center, Inc.	Services to Asian-American Elderly	37,500

	Provider Agency	Program/Service	Recommended Contract Award
19.	Indian Council of the Elderly, Inc.	Services to Native American Elderly	84,572
20.	Interfaith Older Adult Programs, Inc.	Employment, Training and Placement Services	40,500
21.	Interfaith Older Adult Programs, Inc.	Coordination of Neighborhood Services	271,232
22.	Interfaith Older Adult Programs, Inc.	Family Caregiver Support and Alzheimer's Direct Services	472,000
23.	Goodwill Industries of Southeastern Wisconsin, Inc.	Shopping and Errand Services	87,300
24.	Goodwill Industries of Southeastern Wisconsin, Inc.	Case Management and Delivery Services for Home Delivered Meals	829,000
25.	S. E. T. Ministry, Inc.	Outreach in Public Housing	67,500
26.	IMPACT Alcohol and Other Drug Abuse Services, Inc.	After Hours Telephone Coverage to Aging Resource Center	20,000

; and

WHEREAS, at its meeting on November 12, 2010, the Commission on Aging recommended awarding the following program and service contract for the period January 1, through December 31, 2011, with the provision that, contingent upon the acceptable performance of the contractor and the inclusion of sufficient funds in the County Budget, the contracts may be extended for two additional years without an RFP [File No. 98-197 (a)(a)]:

	Provider Agency	Program/Service	Recommended Contract Award
27.	Transit Express, Inc.	Specialized Elderly Transportation Services	$ 1,382,945

WHEREAS, the above recommended contracts require authorization by the County Board of Supervisors; and

WHEREAS, the Committee on Health and Human Needs, at its meeting of December 8, 2010, recommended approval of the Director of the Department on Aging's request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Director, Milwaukee County Department on Aging, is hereby authorized to enter into contracts (including contract extensions) for 2011 with the above named providers for the programs, services, amounts, and contract periods indicated.

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12/06/2010
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 23, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request for authorization to execute 2011 program and service contracts

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

This resolution authorizes the Director, Department on Aging, to execute twenty-seven (27) purchases of service contracts for 2011 that provide a wide range of programs and services to Milwaukee County older adults. All funds required to execute the contracts authorized herein involve Federal and State grants and County Tax Levy included in the revenue and expenditure allocations for the Department on Aging in the 2011 Adopted Budget.

This resolution has no fiscal impact on 2010 other than the allocation of staff time required to prepare the accompanying report and resolution.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Coordinator: Department on Aging / Gary W. Portenier, Program Planning

Authorized Signature: _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 10-436
(Journal, December 16, 2010)

(ITEM NO. 9) From the Interim Director, Department of Health and Human Services, requesting authorization to execute a contract with the Wisconsin Department of Health Services (DHS) to operate the Disability Resource Center under Family Care for the period January 1, through December 31, 2011, and to accept $2,074,753 in revenue, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Wisconsin Department of Health Services (DHS) engaged in a comprehensive initiative to redesign Wisconsin's Long Term Support Services for the elderly and persons with disabilities; and

WHEREAS, the result of that initiative is the Family Care Program; and

WHEREAS, a major purpose of Family Care is to divert persons requiring long-term care from expensive publicly-funded nursing homes to more appropriate community-based forms of care; and

WHEREAS, one component of Family Care enables counties to serve as a Disability Resource Center (DRC); and

WHEREAS, the DRC of Milwaukee County is responsible for providing the following services: information and assistance; benefits counseling; access to Supplemental Security Income (SSI), Supplemental Security Income Exceptional Expense (SSI-E), Medicaid, and Food Share; emergency response; adult protective services; transitional services; prevention and early intervention services; long-term care options counseling; and access to the Family Care benefit; and

WHEREAS, the Milwaukee County Board of Supervisors authorized the Department of Health and Human Services (DHHS) – Disabilities Services Division (DSD) to participate as the DRC of Milwaukee County in June of 2009; and

WHEREAS, DHHS DSD is seeking authorization to continue to serve as the DRC of Milwaukee County for the period January 1, through December 31, 2011; and

WHEREAS, the State of Wisconsin has allocated $2,074,753 to pay for the services to be provided by the DRC of Milwaukee County during 2011; and

WHEREAS, the Committee on Health and Human Needs, at its meeting of December 8, 2010, recommended approval of the Interim Director of DHHS' request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Interim Director of the Department of Health and Human Services, or his/her designee, is hereby authorized to enter into a contract with the Wisconsin Department of Health Services to operate the Disabilities Resource Center for the period January 1, through December 31, 2011, and to accept $2,074,753 and any addendum thereto.

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12/06/2010
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/17/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: REPORT FROM THE INTERIM DIRECTOR, DEPARTMENT OF HEALTH AND HUMAN SERVICES, REQUESTING AUTHORIZATION TO EXECUTE A CONTRACT WITH THE WISCONSIN DEPARTMENT OF HEALTH SERVICES (DHS) FOR THE DISABILITIES SERVICES DIVISION TO OPERATE AS THE DISABILITY RESOURCE CENTER OF MILWAUKEE COUNTY UNDER THE FAMILY CARE PROGRAM FOR THE PERIOD JANUARY 1, 2011 THROUGH DECEMBER 31, 2011, AND TO ACCEPT $2,074,753 AND OTHER REVENUES DHS MAY AWARD TO OPERATE THE DISABILITY RESOURCE CENTER IN 2011

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☒ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	4,838
	Net Cost	0	-4,838
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of the Department's request will authorize the DHHS Interim Director to sign a 2011 contract with the State to operate a Disability Resource Center (DRC) under the state's Family Care program.

B. Approval to enter into the contract will enable the DHHS Disabilities Services Division to draw down revenue included in its 2011 Budget to fund the costs of operating the DRC. The State's general purpose revenue (GPR) of $2,074,753 provided under the contract will be matched by Federal Medicaid revenue of $1,920,000 for a total base contract of $3,994,753. In addition, the 2011 Recommended Budget for the DRC includes tax levy of $266,357, which is also matched by 48 percent Federal revenue of $245,867. The total anticipated revenue including the State GPR and Federal match amounts is $4,240,620 for 2011. This amount is $4,838 higher than the total revenue contained in the 2011 Recommended Budget for the DRC.

The amount of Federal match applied is determined by 100 percent time reporting activity of staff assigned to the DRC. The 2010 calendar year-to-date time reporting has reflected a 48 percent Medicaid match rate on average. Consistent with actual time reporting activity, the Federal portion of the State contract and 2011 Recommended Budget assume a 48 percent rate.

C. There is no budgetary impact to 2010 by approving the State DRC contract. The 2011 contract anticipates a nominal $4,838 more in revenue for 2011.

D. The fiscal note assumes the DRC will be able to earn 48 percent Federal match dollars based on time reporting activity of staff in the DRC. If time reporting results do not translate into a 48 percent match rate, actual revenue reimbursement will be less than budgeted.

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Clare O'Brien, Budget Analyst for DHHS

Authorized Signature Geri L Sydney

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 11-27(a)(a)
(Journal, December 16, 2010)

(ITEM NO. 10) Reference file established by the County Board Chairman, relative to 2011 Purchase of Human Service Contracts for the Disabilities Services Division, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Section 46.09 of the Milwaukee County Code of General Ordinances, the Interim Director of the Department of Health and Human Services (DHHS) is requesting authorization to enter into 2011 Purchase of Service Contracts with community agencies for the Disabilities Services Division (DSD); and

WHEREAS, approval of the recommended contract allocations will allow DSD to provide a broad range of rehabilitation/treatment and support services to children and adults with disabilities in Milwaukee County in 2011; and

WHEREAS, the 2011 Adopted Budget for DHHS DSD includes sufficient funding for the recommended allocations; and

WHEREAS, the Committee on Health and Human Needs, at its meeting of December 8, 2010, recommended approval of the Interim Director of DHHS' request (vote 5-0); now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize and direct the Interim Director of the Department of Health and Human Services (DHHS), or his/her designee, to enter into Department of Health and Human Services - Disabilities Services Division Purchase of Service Contracts for the period of January 1, through December 31, 2011, or as otherwise indicated in the report, with the agencies and in the amounts listed below:

	AGENCY	2010 PROPOSED CONTRACT
1	Alianza Latina Aplicando Soluciones	$30,000
2	ARC – Milwaukee	$341,666
3	Badger Association for Blind & Visually Impaired, Inc.	$80,719
4	Center for Communication, Hearing & Deafness, Inc.	$87,930
5	Creative Employment Opportunities, Inc.	$13,219
6	Curative Care Network	$1,405,880
7	Dungarvin, Inc.	$92,811
8	Easter Seals	$670,651
9	Epilepsy Foundation of Southeastern Wisconsin	$20,000
10	Goodwill Industries of Southeastern Wisconsin	$238,861

11	Independence First	$186,875
12	Lutheran Social Services	$231,530
13	Milwaukee Center for Independence	$668,348
14	M. L. Tharps	$751,350
15	Next Door Foundation	$142,779
16	Penfield Children's Center	$1,125,597
17	Phoenix Care Systems, Inc. (Bell Therapy)	$260,000
18	St. Ann's Center for Intergenerational Care	$77,489
19	St. Francis CAAC	$430,169
20	United Cerebral Palsy	$400,997
21	WI Facets	$20,000
	Total	**$7,276,871**

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12/06/2010
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/23/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Interim Director, Department of Health and Human Services, Requesting Authorization to Enter into 2011 Disabilities Services Division Purchase of Service Contracts for the Disability Resource Center, Children's Programs and Adults with Disabilities.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Interim Director of the Department of Health and Human Services (DHHS) requests authorization to execute Purchase of Service Agreements with a variety of community vendors for the provision of services to persons with disabilities and others with special needs within the DHHS-Disabilities Services Division (DSD).

B. Approval of this request will result in an expenditure of $7,276,871 for calendar year 2011. Approximately $328,350 of these funds will be requested for carryover into 2011 because they are American Reinvestment and Recovery Act (ARRA) funds. These funds were issued by the State Department of Health Services under a contract term of July 1, 2009 to July 31, 2011. The Disabilities Services Division is requesting allocation of these funds to M.L. Tharps, a fiscal agent responsible for distributing the Birth to 3 ARRA funds to individual agencies. A fund transfer will be done in early 2011 to recognize the expenditure and revenue carryover associated with these funds.

C. The revenue necessary to fund this request has been included as part of the 2011 Adopted Budget. As a result, there is no additional fiscal impact arising from approval of this request.

D. No assumptions are made.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Clare O'Brien, Budget Analyst, DHHS

Authorized Signature Geri Lyday

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 11-38(a)(a)
(Journal, December 16, 2010)

(ITEM NO. 11) Reference file established by the County Board Chairman, relative to 2011 Purchase of Human Service Contracts for the Housing Division, by recommending adoption of the following:

A REVISED RESOLUTION

WHEREAS, the Housing Division (the Division) within the Department of Health and Human Services (DHHS) desires to obtain services from private, non-profit community providers to serve the needs of persons in the community; and

WHEREAS, those services include emergency counseling, emergency shelter, and temporary and supportive housing services; and

WHEREAS, the Division has obtained proposals from providers qualified to perform the desired services; and

WHEREAS, the Committee on Health and Human Needs, at its meeting of December 8, 2010, recommended approval of the Revised Resolution containing the Interim Director of DHHS' request (vote 6-0); now, therefore,

BE IT RESOLVED, that the County Board of Supervisors authorizes the Interim Director, Department of Health and Human Services, or his/her designee, to enter into Purchase of Service Contracts with the agencies named, for the services indicated and in the amounts specified as follows:

Agency	Service	2011 Rec.
Community Advocates	Domestic Abuse Counseling	$ 15,353
Sojourner Family Peace Center	Domestic Abuse Counseling	$ 15,000
Community Advocates	Coordinated Community Housing	$ 45,000
Cathedral Center	Emergency Shelter Care	$175,000
Community Advocates	Emergency Shelter Care	$ 17,982
Sojourner Family Peace Center	Emergency Shelter Care	$ 52,017
Salvation Army	Emergency Shelter Care	$ 54,406
Hope House	Emergency Shelter Care	$ 20,482

Agency	Service	2011 Rec.
Guest House	Emergency Shelter Care	$ 46,000
Social Development Comm.	Emergency Shelter Care	$ 52,994
Community Advocates	Transitional Housing Program	$ 75,000
Community Advocates	Resident Manager	$ 72,500
Our Space, Inc.	Peer-Support - Supported Apartments	$ 97,134
Transitional Living Services	Supported Apartments	$264,345
Our Space, Inc.	Housing Development Support Services	$275,000
Guest House	Housing Development Support Services	$ 49,000
Mercy Housing Lakefront	Housing Development Support Services	$ 97,142
Stay In Balance	Housing Development Support Services	$ 65,000
	TOTAL	**$1,489,355**

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 18, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Interim Director, Department of Health and Human Services, Requesting Authorization to enter into 2011 Purchase-of-Service Contracts for the Provision of Various Emergency Counseling, Shelter, Temporary and Supportive Housing Services in the amount of $1,489,355.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Interim Director, Department of Health and Human Services, is requesting County Board approval to enter into 2011 Purchase-of-Service Contracts for the Provision of Various Emergency Counseling, Shelter, Temporary and Supportive Housing Services in the amount of $1,489,355.

B. Total planned expenditures in 2011 are $1,489,355.

C. There is no tax levy impact associated with execution of the recommended contracts in 2011 as funds sufficient to cover associated expenditures are included as part of Housing's 2011 Adopted Budget.

D. No assumptions are made.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By DAS - Thomas F. Lewandowski, Fiscal & Management Analyst

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 10-438
(Journal, December 16, 2010)

(ITEM NO. 12) From the Interim Director, Department of Health and Human Services, requesting authorization to waive the Request for Proposals (RFP) requirement and enter into a Professional Service Contract with the Boys and Girls Club of Greater Milwaukee, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Section 56.30 of the Milwaukee County Code of General Ordinances, the Interim Director of the Department of Health and Human Services (DHHS) has requested authorization to waive the DHHS Request for Proposal (RFP) requirement and enter into a 2011 Professional Service Contract; and

WHEREAS, in the past several years, the Delinquency and Court Services Division (DCSD) has entered into a series of Professional Service Contracts to support essential activities, functions, or initiatives; and

WHEREAS, the DCSD has received a grant award in the amount of $79,632 from the Wisconsin Office of Justice Assistance to address issues of Disproportionate Minority Contacts, which includes funding for the targeted reentry services currently provided by the Boys and Girls Club of Greater Milwaukee; and

WHEREAS, the Boys and Girls Club of Greater Milwaukee has five years experience working within Ethan Allen School for Boys and has developed valuable relationships with the Division of Juvenile Corrections, which would be difficult to replicate in a timely manner; and

WHEREAS, DCSD is recommending a contract in the amount of $57,708 to the Boys and Girls Club of Greater Milwaukee for the continuation and provision of reach-in and reentry case management services; and

WHEREAS, the Committee on Health and Human Needs, at its meeting of December 8, 2010, recommended approval of the Interim Director of DHHS' request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Interim Director, Department of Health and Human Services, or his/her designee, is hereby authorized to enter into a Professional Service Contract for the period January 1, through December 31, 2011, in the amount of $57,708.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/14/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request from the Interim Director, Department of Health and Human Services, Requesting Authorization to Waive the DHHS Request for Proposal Requirement and enter into a Professional Service Contract with the Boys and Girls Club of Greater Milwaukee

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	57,708
	Revenue	0	57,708
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Interim Director of DHHS has requested authorization to execute a Professional Service Contract with the Boys and Girls Club of Greater Milwaukee for the continuation and provision of Targeted Reentry Case Management Services for the period beginning January 1, 2011 and extending through December 31, 2011.

B. Total planned expenditures in 2011 are $57,708. Offsetting revenue of $57,708 results in no budgetary impact.

C. There is no tax levy impact associated with execution of the recommended contract in 2011.

D. No assumptions are made.

Department/Prepared By Thomas F. Lewandowski, Fiscal & Management Analyst

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-439
(Journal, December 16, 2010)

(ITEM NO. 13) From the Interim Director, Department of Health and Human Services, requesting authorization to enter into 2011 Delinquency and Court Services Division Professional Service Contracts with community vendors for Delinquency and Court Services Programs, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Section 56.30 of the Milwaukee County Code of General Ordinances, the Interim Director of the Department of Health and Human Services (DHHS) has requested authorization to enter into 2011 Professional Service Contracts for the Delinquency and Court Services Division (DCSD); and

WHEREAS, in the past several years, DCSD has entered into a series of Professional Service Contracts to support essential staff activities and functions; and

WHEREAS, the DCSD is responsible for providing for the care and safety of youth placed in the County detention facility; and

WHEREAS, subsequent to a Request for Proposals (RFP) process, the providers, the Medical College of Wisconsin and Alternatives in Psychological Consultation, are being recommended to provide their respective services during 2011; and

WHEREAS, DCSD is recommending a contract in the amount of $139,162 to the Medical College of Wisconsin for the provision of medical services and is recommending a contract in the amount of $159,096 to Alternatives in Psychological Consultation for the provision of mental health services; and

WHEREAS, the DCSD budget contains funding for the Safe Alternatives for Youth Program in the amount of $100,000 and limits the amount of allowable administrative costs not to exceed $8,000; and

WHEREAS, the County Board has identified the Milwaukee Urban League to be the administrator of such a program; and

WHEREAS, the Committee on Health and Human Needs, at its meeting of December 8, 2010, recommended approval of the Interim Director of DHHS' request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Interim Director, Department of Health and Human Services, or his/her designee, is hereby authorized to enter into Professional Service Contracts for the period January 1, through December 31, 2011, (unless otherwise specified) in the amounts listed and under the terms stated below:

PROVIDER	SERVICE/ PROGRAM	AMOUNT
Medical College of Wisconsin	Medical and Nursing	$139,162
Alternatives in Psychological Consultation	Mental Health	$159,096
Milwaukee Urban League	Safe Alternatives for Youth	$100,000

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/14/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request from the Interim Director, Department of Health and Human Services, Requesting Authorization to enter into Professional Service Contracts with community vendors for Detention Center Medical and Mental Health Services, Safe Alternatives for Youth program, Youth Sports Authority program.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Interim Director of DHHS has requested authorization to execute Professional Service Contracts with the Medical College of Wisconsin. Alternatives in Psychological Consultation, S.C, and Milwaukee Urban League for the provision of Detention Center Medical and Mental Health Services to ensure necessary care and safety, support for the Safe Alternatives for Youth program, and support for the Youth Sports Authority program for the period beginning January 1, 2011 and extending through December 31, 2011.

B. Total planned expenditures in 2011 are $498,258.

C. There is no tax levy impact associated with execution of the recommended contracts in 2011 as funds sufficient to cover associated expenditures are included as part of DCSD's 2011 Adopted Budget

D. No assumptions are made.

Department/Prepared By Thomas F. Lewandowski, Fiscal & Management Analyst

Authorized Signature Geri Sydney

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 11-8(a)(a)
(Journal, December 16, 2010)

(ITEM NO. 14) Reference file established by the County Board Chairman, relative to Purchase of Human Service Contracts for the Juvenile Delinquency and Court Services Division, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Section 46.09 of the Milwaukee County Code of General Ordinances requires County Board approval for the purchase of human services from nongovernmental vendors; and

WHEREAS, per Section 46.09, the Interim Director of the Department of Health and Human Services (DHHS) has requested authorization to enter into 2011 Purchase of Service Contracts with community agencies for the Delinquency and Court Services Division (DCSD); and

WHEREAS, the recommended contracts will ensure an integrated delivery system for delinquent youth of both provided and purchased services in the community; and

WHEREAS, the contract recommendations are within the limits of the 2011 Adopted Budget; and

WHEREAS, the Committee on Health and Human Needs, at its meeting of December 8, 2010, recommended approval of the Interim Director of DHHS' request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize and direct the Interim Director of the Department of Health and Human Services, or his/her designee, to enter into 2011 Delinquency and Court Services Division Purchase of Service Contracts and/or Service Agreements, effective January 1, 2011, to December 31, 2011, (unless otherwise stated), with the agencies and in the amounts listed below:

PROVIDER	SERVICE/ PROGRAM	AMOUNT
The Counseling Center of Milwaukee d/b/a Pathfinders	Adolescent Sexual Abuse Treatment	$134,912
St. Charles Youth and Family	Day Treatment	$489,067
Wisconsin Community Services	Day Treatment	$489,067

PROVIDER	SERVICE/ PROGRAM	AMOUNT
Lad Lake	Day Treatment	$244,534
La Causa, Inc.	Foster Care Lic.	$85,000
St. Charles Youth and Family	Group Care	$302,032
Southeastern Youth and Family	Group Care	$302,032
Servant Manor	Group Care	$302,032
Nehemiah Project	Group Care	$302,032
St. Charles Youth and Family	Level II In-Home Monitoring	$480,746
Southwest Key Program	Level II In-Home Monitoring	$664,690
St. Charles Youth and Family	Re-entry Coordination Services	$150,000
Running Rebels	Targeted Monitoring	$1,450,944
New Horizon Center	Temporary Shelter Care (2/1/2011-12/31/2011)	$624,045
St. Charles Youth and Family	Temporary Shelter Care	$1,554,438
Milwaukee Christian Center	Tracking	$215,000
New Concept Self Development	Tracking	$215,000

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/16/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request to authorize execution of 2011 Delinquency and Court Services Division purchase of service contracts community vendors.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this request will allow the Director of DHHS to execute purchase of service contracts and fee for service contracts to continue provision of contracted services in the Delinquency and Court Services Division (DCSD) in 2011.

B.Total planned expenditures in 2011 are $8,005,571.

C. There is no tax levy impact associated with execution of the recommended contracts in 2011 as funds sufficient to cover associated expenditures are included as part of DCSD's 2011 Adopted Budget

D. No assumptions are made.

Department/Prepared By Thomas F. Lewandowski, Fiscal & Management Analyst

Authorized Signature Geri A. Lydon

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-437
(Journal, December 16, 2010)

(ITEM NO. 15) From the Interim Director, Department of Health and Human Services, requesting authorization to enter into a 2011 Professional Service Agreement for specialized accounting services with Quick Financial Solutions, LLC, in the amount of $272,262, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Section 56.30 of the Milwaukee County Code of General Ordinances, the Interim Director of the Department of Health and Human Services (DHHS) is requesting authorization to enter into a 2011 Professional Service Agreement with Quick Financial Solutions, LLC, in the amount of $272,262; and

WHEREAS, under state law and federal guidelines, the County is required to review Certified Public Accountants (CPA) audits of all its contract agencies that receive state funding in the amount of $25,000 or greater, or federal funding in the amount of $500,000 or greater; and

WHEREAS, the County would face a significant loss of federal and state revenue if it failed to review audits per federal and state requirements, and the audit reviews and monitoring of provider agencies also allows the County to ensure that human service purchase agencies are not paid in excess of allowable costs, and that agencies maintain adequate financial systems, records, and practices; and

WHEREAS, DHHS' 2011 adopted budget includes $87,262 for accounting services to provide audit review and monitoring services of provider agencies; and

WHEREAS, in addition, DHHS' 2011 Adopted Budget includes $120,000 for accounting services to enhance Children's Long Term Support (CLTS) Medicaid Waiver and Family Care conversion fiscal management and to maximize the Disabilities Services Division's (DSD) ability to draw down state and federal revenue; and

WHEREAS, DHHS DSD has also allocated $65,000 for professional consulting services for the CLTS Redesign Expansion of the CLTS Fee-For-Service Provider Network in 2011; and

WHEREAS, professional services to be provided include analysis and review of the components of the CLTS Medicaid Waiver Program, including creation and preparation of monitoring tools for program staff to more efficiently and effectively manage the CLTS Medicaid Waiver Program of the State of Wisconsin; and

WHEREAS, in 2009, DSD commenced operation of an Aging and Disabilities Resource Center (ADRC) - Disability Resource Center and additional accounting and monitoring are required to make the appropriate claims for reimbursement; and

WHEREAS, in 2009, clients between the ages of 18 and 59 that were being served through the Medicaid Waiver Programs and Wait List clients began to transition to Family Care, and that this will require additional monitoring and state reporting in 2011; and

WHEREAS, it has been determined that in order to appropriately perform these accounting and auditing functions, it is necessary for DHHS to secure the experience and expertise of a professional consulting firm with current experience in both governmental and non-profit accounting and auditing; and

WHEREAS, in 2009, DHHS Management Services Division (MSD) initiated a Request for Proposals (RFP) for competitive bidding to award this contract, and the applicant awarded the contract was Quick Financial Solutions, LLC, a certified Disadvantaged Business Enterprise (DBE); and

WHEREAS, this is the second year of an RFP cycle, with two one-year options to renew the contract in subsequent years, and Quick Financial Solutions, LLC, is being recommended for the award of a one-year contract for each function with a one-year option to renew the contract in the subsequent year, if agreed to by both parties; and

WHEREAS, the Committee on Health and Human Needs, at its meeting of December 8, 2010, recommended approval of the Interim Director of DHHS' request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Interim Director of the Department of Health and Human Services, or his/her designee, is hereby authorized to enter into a Professional Service Agreement with Quick Financial Solutions, LLC, in the amount of $272,262 for the period January 1, through December 31, 2011.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 23, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Department of Health and Human Services (DHHS) request for authorization to enter into a Professional Service Agreement with Quick Financial Solutions, LLC, in the amount of $272,262 for calendar year 2011.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Interim Director of DHHS is requesting authorization to enter into a Professional Service Agreement with Quick Financial Solutions, LLC for the period January 1, 2011 through December 31, 2011. The agreement would allow the DHHS to perform required auditing and monitoring activities that ensure compliance with state law and federal guidelines, as well as specialized accounting services in support of the Disabilities Services Division's Children's Long-term Support (CLTS) program and Family Care conversion process.

B. The amount of the 2011 Professional Service Contract with Quick Financial Solutions, LLC, is $272,262.

C. Sufficient funding is available in the 6000 account series within the budgets for the Disabilities Services and Management Services Divisions. Approval of the request will result in a zero tax levy impact.

D. No assumptions utilized.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Clare O'Brien, DAS

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 11-32(a)(a)
(Journal, December 16, 2010)

(ITEM NO. 16) Reference file established by the County Board Chairman, relative to State Social Services and Community Program Contracts with the State Department of Health Services, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Sections 46.031 and 49.33 of the Wisconsin Statutes require that Milwaukee County enter into contracts with the State Departments of Health Services and Children and Families for social services and community programs (otherwise referred to as "Community Aids"); and

WHEREAS, while formal contracts have not yet been submitted by the State, the State has provided an advisory notification of funding for 2011 for social services and community programs; and

WHEREAS, Department of Health and Human Services' (DHHS) staff has compared revenues in the State's Advisory Notification to revenues that were anticipated in the 2011 Budget, and based on the notification, the contract is expected to include $66,734,587 in total net revenues (Community Aids of $34,955,793 and earmarked revenues of $31,778,794) after adjusting for a Family Care intercept amount of $8,305,873; and

WHEREAS, the total anticipated revenue is consistent with the revenue contained in the 2011 Recommended Budget; and

WHEREAS, it is in the County's best interest to execute contracts in a timely manner to improve cash flow and maximize interest earnings; and

WHEREAS, the County will not receive any State Community Aids revenue until the County Board has authorized the DHHS Interim Director to execute the contract; and

WHEREAS, in light of the above, the Interim Director of DHHS is requesting authorization from the County Board to execute the contracts for social services and community programs so that the contract can be executed in a timely manner once it is received from the State of Wisconsin; and

WHEREAS, the Committee on Health and Human Needs, at its meeting of December 8, 2010, recommended approval of the Interim Director of DHHS' request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Interim Director of the Department of Health and Human Services, or his/her designee, is hereby authorized to enter into contracts with the

Wisconsin Departments of Health Services and Children and Families covering Social Services and Community Programs for the period January 1, through December 31, 2011, and any addendum thereto.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/17/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Interim Director, Department of Health and Human Services, Requesting Authorization to Enter Into 2011 Contracts with the State of Wisconsin for Social Services and Community Programs

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☒ Decrease Operating Expenditures

☐ Increase Operating Revenues

☒ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		-193,513
	Revenue		-161,051
	Net Cost		-32,462
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Authorization is requested to sign the 2011 Social Services and Community Programs contracts with the state Departments of Health Services and Children and Families. Approval will allow Milwaukee County to receive State revenue for county services to persons with disabilities, substance abuse problems and juvenile delinquents and their families as mandated by State and/or Federal law.

B. The state's Social Services and Community Programs contracts include various separate revenues used to fund DHHS (including BHD). Approval to sign the 2011 contracts will allow Milwaukee County to receive funds.

C. DHHS staff has compared revenues in the State Advisory notification to revenues that were anticipated in the 2011 Recommended Budget. The state funding notice reflects a net reduction in revenue of $161,051. This is the result of the State notice reflecting a slightly higher ($32,462) net Basic Community Aids (BCA) revenue amount of $34,955,793 compared to $34,923,331 in the 2011 Recommended Budget. Although the State contract will reflect a gross BCA amount of $43,261,666, the State will reduce this amount by the county's required Family Care contribution amount of $8,305,873 at the end of the year. This will bring the total net BCA amount to $34,955,793.

In addition, the revenue in the Children's Long-Term Support Program is $193,513 lower in the State notice compared to the 2011 Recommended Budget. However, all expenditures incurred in the program are 100 percent offset with revenue so this variance will not negatively impact the budget and DHHS anticipates amendments to the program.

The net effect of these variances is an expenditure reduction of $193,513, net revenue reduction of $161,051 and tax levy reduction of $32,462 compared to the 2011 Recommended Budget.

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

D. No assumptions. Data based on State contract advisory notification.

Department/Prepared By Clare O'Brien, Budget Analyst for DHHS

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 11-35(a)(a)
(Journal, December 16, 2010)

(ITEM NO. 17) Reference file established by the County Board Chairman, relative to 2011 Purchase of Human Service Contracts for Management Services Division Programs, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Section 46.09 of the Milwaukee County Code of General Ordinances, the Interim Director of the Department of Health and Human Services (DHHS) has requested authorization to enter into 2011 Purchase of Service Contracts with community vendors for the Management Services Division (MSD); and

WHEREAS, the recommended contracts will allow for the provision of critical services within the community; and

WHEREAS, the contract recommendations are within limits of relevant 2011 State/County Contracts and the 2011 Adopted Budget; and

WHEREAS, the Committee on Health and Human Needs, at its meeting of December 8, 2010, recommended approval of the Interim Director of DHHS' request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Interim Director of the Department of Health and Human Services, or his/her designee, is hereby authorized to enter into contracts for the period of January 1, through December 31, 2011, with the following vendors in the following amounts:

Community Advocates (IDAP)	$ 45,000
Impact Alcohol and Other Drug Abuse Services, Inc. *$380,000 MSD + $100,000 BHD	480,000*
TOTAL	**$525,000**

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12/06/2010
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/16/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Interim Director, DHHS, Requesting Authorization to Enter into 2011 Purchase of Service Contracts for Management Services Division Programs.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A.) Approval of the request would permit the DHHS Management Services Division to enter into 2011 Purchase of Service contracts for the Community Information Line 211 Program - IMPACT and Interim Disability Assistance (IDAP) Program - Community Advocates.

B.) Approval of the requested purchase of service contracts would result in $525,000 in total expenditures for 2011. This amount reflects a contract of $480,000 with 211-IMPACT and a $45,000 contract with Community Advocates for IDAP.

C.) Sufficient funds in the amount of $525,000 are included in the 2011 Adopted Budget for these contracts. A total of $480,000 is budgeted for IMPACT which reflects tax levy of $338,162, $41,838 in WHEAP revenue and $100,000 in BHD AODA revenue. The $45,000 contract with Community Advocates for IDAP is budgeted with tax levy.

D. This fiscal note assumes expenditures cannot exceed the amounts authorized for the Purchase of Service contracts.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Clare O'Brien, Budget Analyst for DHHS

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 10-440
(Journal, December 16, 2010)

(ITEM NO. 18) From the Interim Director, Department of Health and Human Services, requesting authorization to enter into 2011 Professional Service Contracts for the Behavioral Health Division, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Section 56.30 of the Milwaukee County Code of General Ordinances, the Interim Director of the Department of Health and Human Services (DHHS) is requesting authorization to enter into 2011 Professional Service Contracts for the Behavioral Health Division (BHD); and

WHEREAS, in the past several years, BHD has entered into a series of Professional Service Contracts to support staff activities; and

WHEREAS, these contracts are essential to the day-to-day operations of BHD; and

WHEREAS, approval of these recommendations will enable BHD to receive necessary specialized IT support, pharmacy services, and medical program planning and consultative services to support the activities of staff; and

WHEREAS, the Committee on Health and Human Needs, at its meeting of December 8, 2010, recommended approval of the Interim Director of DHHS' request (vote 5-0); now, therefore,

BE IT RESOLVED, that the Interim Director, Department of Health and Human Services, or his/her designee, is hereby authorized to enter into Professional Service Contracts for the period January 1, through December 31, 2011, (unless otherwise specified) with the vendors listed and in the amounts stated below:

Agency	Type of Service	Term	2011 Contract
Accenture, LLP	IT Consulting Services	1 of 1	$2,139,500
Bozora Fischer Consulting Services	Psychiatry Services	1 of 1	$ 85,000
iVisions	IT Consulting Services	1 of 2	$ 260,142
MCW	Residency/Fellowship Program	1 of 2	$ 660,794

Agency	Type of Service	Term	2011 Contract
MCW-Affiliated Hospitals	Residency Program	1 of 2	$ 550,000
Roeschen's Omnicare Pharmacy	Pharmaceutical Services	1 of 2	$ 5,090,120
Total – Professional Services			**$ 8,785,556**

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12/06/2010
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/15/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: BHD 2011 Professional Service Contracts

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A) For many years, the Behavioral Health Division has entered into professional service contracts with other entities in order to provide services more efficiently and economically.

B) Total recommended funding for 2011 professional service contracts for BHD is $8,785,556. There would be no budgetary impact associated with execution of the recommended contracts, as sufficient funds are included in BHD's 2011 Adopted Budget.

C) The contracts establish "not to exceed" amounts derived through soliciation of bids or through negotiation with the entities involved. These funds are budgeted in Organizational Unit 6300 - Accounts 6109, 6113, 6147, 6148, 7770 and 6149.

D. No assumptions/interpretations.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Alexandra Kotze, BHD

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 11-5(a)(a)
(Journal, December 16, 2010)

(ITEM NO. 19) Reference file established by the County Board Chairman, relative to 2011 Purchase of Human Service Contracts for the Behavioral Health Division, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Section 46.09 of the Milwaukee County Code of General Ordinances, the Interim Director of the Department of Health and Human Services (DHHS) is requesting authorization to enter into 2011 Purchase of Service Contracts with community agencies for the Behavioral Health Division (BHD); and

WHEREAS, approval of the recommended contract allocations will allow BHD to provide a broad range of rehabilitation and support services to adults with mental illness and/or substance abuse problems and children with serious emotional disturbances; and

WHEREAS, approval of the recommended contract allocations will allow for the provision of identified high priority community-based services for children and adults having serious and persistent mental illness, substance abuse problems, or other emotional needs; and

WHEREAS, the amounts recommended in these contracts have been included in BHD's 2011 Adopted Budget; and

WHEREAS, the Committee on Health and Human Needs, at its meeting of December 8, 2010, recommended approval of the Interim Director of DHHS' request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Interim Director of the Department of Health and Human Services, or his/her designee, is authorized to enter into 2011 Purchase of Service Contracts with the following provider agencies for the time period of January 1, through December 31, 2011, (unless otherwise specified) in the amounts specified below:

Adult Agencies - Mental Health	Service	2011 Contract
Alternatives in Psychological Consultation	Targeted Case Management	$ 338,223
Bell Therapy	Community Based Residential Crisis Respite Community Support	$1,564,690

Adult Agencies - Mental Health	Service	2011 Contract
Community Advocates	Community Living Support	$ 180,589
Grand Avenue Club	Community Living Support Services	$ 135,000
Health Care for the Homeless	Community Support Program Community Living Support Services Targeted Case Management Community Treatment-Outpatient	$ 1,443,338
Medical College of Wisconsin	Community Treatment-Outpatient	$ 1,072,045
Mental Health America	Service Access/Prevention Crisis Grant Initiative	$ 272,300
Milwaukee Mental Health Services	Community Support Targeted Case Management	$ 603,506
National Alliance for Mental Illness	Service Access/Prevention	$ 30,000
Our Space	Community Living Support Services	$ 318,162
Project Access	Community Support Targeted Case Management	$ 601,855
Social Rehabilitation and Residential Resources	Targeted Case Management	$ 224,112
Transitional Living Services	Community Residential Targeted Case Management Community Support Program Community Living Support Services Crisis Respite Service Access/Prevention Community Residential-Supported Apartments	$ 1,922,378
Vital Voices (formerly Consumer Satisfaction Team)	Service Access and Prevention	$ 130,961
Wisconsin Community Services	Community Support-Intensive Community Support-Forensic Targeted Case Management Service Access/Intake and Assessment Jail Diversion/CSP	$ 1,677,566

93
94 **TOTAL Allocation – Adult Mental Health Services** **$10,514,725**
95
96 **Adult Agencies – Alcohol**
97 **and Other Drug Abuse** **Service** **2011 Contract**
98
99 AIDS Resource Center Service Access/Prevention $ 263,957
100
101 Bridge Health Clinics/Research Process Evaluation $ 92,310
102
103 Faith Partnership Network Service Access and Prevention $ 80,000
104
105 Fighting Back Prevention $ 753,220
106
107 Genesis Behavioral Services Detoxification $ 2,872,145
108
109 Guest House of Milw. Case Mgmt.-Shelter+ Care $ 130,913
110
111 IMPACT CIU - Service Access $ 479,412
112
113 Justice 2000 CIU - Service Access $ 45,000
114
115 M&S Clinical Services CIU - Service Access $ 547,700
116
117 Meta House Child Day Care $ 68,800
118
119 NIATx $ 38,522
120
121 St. Charles Youth Community Living $ 433,340
122 and Family Services Support Services,
123 TANF Training
124
125 WCS CIU – Service Access $ 308,289
126
127 **TOTAL – Adult Alcohol & Other Drug Abuse Services** **$ 6,113,608**
128
129 **Child and Adolescent**
130 **Agencies** **Service** **2011 Contract**
131
132 AJA Counseling Care Coordination $ 1,213,260
133
134 Alternatives In Psychological Care Coordination $ 1,074,560
135 Consultation
136
137 Aurora Family Service Care Coordination $ 379,600
138

Child and Adolescent Agencies	**Service**	**2011 Contract**
Families United of Milwaukee	Family and Educational Advocacy, Support and Training	$ 440,990
La Causa, Inc.	Care Coordination/Regular Wrap Care Coordination Staff Development Care Coordination-Expansion Program	$ 1,948,599
Milwaukee Center For Independence	Fiscal Intermediary	$ 25,000
My Home/Youth Home	Care Coordination	$ 797,160
St. Aemilian-Lakeside	Care Coordination	$ 1,573,150
St. Charles Youth and Family Services	Care Coordination FISS Services Mobile Crisis Case Management for Foster Care and MPS Crisis Group Home Assessment	$ 3,289,154
Willowglen Community Care Center	Care Coordination	$ 862,160
Wisconsin Council on Children & Families	Program Evaluation Training/Technical Assistance, Information Technology and Program Support Services	$ 620,319
TOTAL – Child & Adolescent		**$ 12,223,952**
	TOTAL – BHD	**$28,852,285**

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/15/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: BHD 2011 Purchase of Service Contracts

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A) Milwaukee County Ordinance 46.09 requires County Board approval of Purchase of Service contracts to provide services under Sec. 51.42/437 Wis. Stats. Approval of the recommended contract allocations will allow the Behavioral Health Division of the Department of Health and Human Services to provide a broad range of rehabilitation and support services to adults with mental illness and/or substance abuse problems and children with serious emotional disturbances in this community.

B) The total funding recommended for 2011 Purchase of Service contracts is $28,852,285. Sufficient revenue and tax levy appropriations are included in the 2011 Behavioral Health Division budget to pay for the contracts recommended by the Division.

C) These funds are budgeted in BHD Org. 6300, in the BHD Community Services Orgs. 6402, 6422, 6423, 6424, 6425, 6426, 6426, 6429 and Org. 6474, Wraparound Services, account series #8100.

D. No assumptions/interpretations.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Alexandra Kotze, BHD

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 10-390
(Journal, November 4, 2010)

(ITEM NO. 20) A resolution to **RECEIVE AND PLACE ON FILE** (vote 6-0) an audit dated October 2010, from the Department of Audit titled "System Changes are Needed to Help Ensure Patient and Staff Safety at the Milwaukee County Behavioral Health Division" and refer the Audit to the Community Advisory Board and the Special Committee referred to in Resolution 10-322, whose membership will be appointed by the County Board Chairman.

jlm
12/09/2010
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Supervisor Willie Johnson, Jr., Chairperson
By the Committee on Judiciary, Safety and General Services, reporting on:

File No.10-451

(ITEM 1) A resolution to **RECEIVE AND PLACE ON FILE** a report from the Office of the Sheriff, titled "Informational Report on Transfer of Cellular 911 calls within the City of Milwaukee to Milwaukee Police Department for dispatch", dated November 18, 2010. (Vote 5-0).

County of Milwaukee

Office of the Sheriff

David A. Clarke, Jr.
Sheriff

DATE: November 18, 2010

TO: Supervisor Willie Johnson, Chairman, Committee on Judiciary, Safety and General Services

FROM: Richard Schmidt, Inspector, Milwaukee County Sheriff's Office

SUBJECT: Informational Report on Transfer of Cellular 911 calls within the City of Milwaukee to Milwaukee Police Department for dispatch

BACKGROUND

2003 Wisconsin Act 48 created a wireless 911 fund to upgrade wireless 911 emergency telephone services to bring the State of Wisconsin's local emergency departments the ability to locate and track cellular 911 calls. County Board File No 05-40 designated Milwaukee County as the Public Safety Answering Point (PSAP) for all municipalities within Milwaukee County. As such, the Office of the Sheriff's Communication and Dispatch Center has received all cellular 911 calls and dispatched those calls to the proper response entity.

Currently, the Milwaukee County Sheriff's Office receives approximately 550,000 cellular 911 calls per year and routes almost half of these calls to the Milwaukee Police Department. The Office of the Sheriff has met the Milwaukee Police Department to pursue a change in procedure where cellular 911 calls originating in the City of Milwaukee will go directly to the Milwaukee Police Department's Dispatch Center thereby reducing the response time on the calls. The Office of the Sheriff and the Milwaukee Police Department are in agreement that this change will result in the most efficient delivery of services to the community.

This change in cellular 911 call routing will not affect the designation of Milwaukee County as the PSAP for the Milwaukee County region nor will it affect cellular 911 calls from the remaining municipalities within Milwaukee County. Those calls will continue to be received by the Office of the Sheriff and dispatched appropriately.

FISCAL NOTE

There is no tax levy change related to the routing of cellular 911 calls directly to the Milwaukee Police Department. However, the Sheriff's Office has been supplementing Communications staff with light duty deputies and correction officers to handle the volume of cellular 911 calls. This proposed change in call routing will eliminate the need to create additional dispatcher positions.

Sincerely,

Richard R. Schmidt

Richard Schmidt, Inspector
Milwaukee County Sheriff's Office

cc: Jon Priebe, Public Safety Fiscal Administrator
Molly Pahl, Fiscal Operations Manager
Rick Ceschin, Research Analyst, County Board
Linda Durham, Committee Clerk, County Board

Supervisor Willie Johnson, Jr., Chairperson
From the Committee on Judiciary, Safety and General Services, reporting on:

File No.10-338
(Journal, September 30, 2010)

(ITEM 2) From the County Executive, appointing Mr. Mark A. Rohlfing, Chief-Milwaukee Fire Department to serve on the Local Emergency Planning Committee as HazMat Team representative. Mr. Rohlfing will be replacing Chief William Wentland, by recommending confirmation of the said appointment.

File No.10-408
(Journal, December 16, 2010)

(ITEM 3) From the Director, Department of Child Support Enforcement, requesting authorization to enter into and execute the 2011 State/County contract for the administration of the Milwaukee County Child Support program from January 1, 2011 through December 31, 2011, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Milwaukee County and the Wisconsin Department of Children and Families are required under Wis. Stat. § 59.53(5) to enter into a contract for the implementation and administration of the Child and Spousal Support, Establishment of Paternity and Medical Support Liability Programs under Wis. Stat. § 49.22; and

WHEREAS, execution of this contract is necessary to ensure continued administrative reimbursement for child support services as administered by the Department of Child Support Enforcement; and

WHEREAS, the Director, Child Support Enforcement, has requested authorization to execute the 2011 State/County Contract; and

WHEREAS, the term of the contract shall be from January 1, 2011, through December 31, 2011; and

WHEREAS, the Judiciary, Safety and General Services Committee, at its meeting on December 2, 2010, recommended approval of the contract by a vote of 4-0; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize the Director of Child Support Enforcement, or her designee, to enter into and execute the 2011 State/County Contract Covering the Administration of Child and Spousal Support and Establishment of Paternity and Medical Support Liability Programs between the Department of Children and Families and Milwaukee County.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: Novem ber 18, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request from the Director of the Department of Child Support Enforcement for authorization to execute the 2011 State/County Contract for the administration of the Milwaukee County Child Support program.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		0
	Revenue		0
	Net Cost		0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director of Child Support Enforcement requests authorization to execute the 2011 State/County Contract for the administration of the Milwaukee County Child Support Program.

B. Execution of a contract between Milwaukee County Child Support Enforcement (CSE) and the State of Wisconsin, Department of Children and Families, is required under Wis. Stats. 59.53.

C. Execution of the 2011 contract was anticipated and included in CSE's 2011 budget, which included $19,628,798 in expenditures and $18,312,577 in revenues.

D. Approval of this request will result in no additional levy impact.

E. No further assumptions are made.

Department/Prepared By Lisa Marks, Director, Department of Child Support Enforcement

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No.10-415
(Journal, December 16, 2010)

(ITEM 4) From Principal Assistant Corporation Counsel, recommending payment in an amount not to exceed $44,800.00 to Charlie Tate, Jr. in full settlement of all claims arising out of his incarceration in the Milwaukee County Jail and dismissal of this lawsuit, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Charlie Tate claimed that while an inmate in the county jail he slipped and fell on a wet floor and he alleges that he received insufficient medical treatment for a separate injury which occurred prior to his incarceration; and

WHEREAS, in a civil rights lawsuit brought by Mr. Tate in Federal Court, Judge Rudolph Randa found that the County defendants were liable for the damages suffered by Mr. Tate; and

WHEREAS, in a separate hearing for damages, the Court awarded judgment in favor of Mr. Tate for $44,800.00 (including court costs) based on the expert testimony produced by Mr. Tate as to the extent of his injuries; and

WHEREAS, Mr. Tate was of the opinion that the damage award should have been significantly higher; and

WHEREAS, Mr. Tate appealed the trial court's decision to the Seventh Circuit which dismissed the appeal and affirmed Judge Randa's decision; and

WHEREAS, as there was a judgment outstanding against the County our insurer, Wisconsin County Mutual Insurance Corporation, agreed to pay, and Mr. Tate agreed to accept, the sum of $44,800.00 as settlement in full of the judgment and any claim Mr. Tate has arising out of his incarceration in the Milwaukee County Jail, and Corporation Counsel recommends approval of the payment; and

WHEREAS, the Judiciary Committee, Safety and General Services at its meeting on December 2, 2010 voted (5-0) to recommend the payment as proposed; now, therefore,

BE IT RESOLVED, that the payment of Wisconsin County Mutual Insurance Corporation to Charlie Tate in the amount of $44,800.00 is hereby affirmed settling all claims Mr. Tate may have against Milwaukee County and its employees and satisfaction of the judgment against Milwaukee County.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 22, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Charlie Tate, Jr. v. Milwaukee County, et al

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Approval of this Resolution will result in a charge being applied to Milwaukee County's 2006 deductible with Wisconsin County Mutual Insurance Corporation in the amount of $44,800.00.

Department/Prepared By Corporation Counsel

Authorized Signature Robert E. Andersen

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No.10-416
(Journal, December 16, 2010)

(ITEM 5) From Deputy Corporation Counsel, recommending payment in an amount not to exceed $23,000.00 to Jill M. Kawczynski in settlement of her claim arising out of a motor vehicle accident, wherein she was struck by a County vehicle, by recommending adoption of the following:

A RESOLUTION

WHEREAS, on March 29, 2009 Milwaukee County employee Beth Liban while operating a County vehicle ran through a solid red light at the intersection of West Loomis Road and West Edgerton Avenue and struck a 2007 Ford Escape which was traveling through the intersection on a green light; and

WHEREAS, a passenger in the Ford Escape, Jill Kawczynski, was conveyed by ambulance to St. Luke's Medical Center from the scene of the accident for treatment of injuries to her neck and back; and

WHEREAS, in addition to treatment at the hospital and from her personal physician, Ms. Kawczynski received physical therapy from April 3, 2009 to November 18, 2009; and

WHEREAS, the attorney for Ms. Kawczynski has submitted evidence of medical bills and wage loss in the amount of $11,300.13; and

WHEREAS, negotiations between the County's adjuster and the attorney for Ms. Kawczynski have resulted in an agreement to settle Ms. Kawczynski's claims in an amount not to exceed $23,000.00, and Corporation Counsel recommends approval; and

WHEREAS, the Judiciary Committee, Safety and General Services at its meeting on December 2, 2010 voted (5-0) to recommend the payment as proposed; now, therefore,

BE IT RESOLVED, that Milwaukee County approves the payment by the Wisconsin County Mutual Insurance Corporation in an amount not to exceed $23,000.00 to Jill M. Kawczynski and her attorney Kevin Kukor to settle in full all claims Ms. Kawczynski has against Milwaukee County and its employees arising out of the March 29, 2009 motor vehicle accident.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 23, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Jill Kawczynski

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Approval of this Resolution will result in a charge being applied to Milwaukee County's 2009 deductible with Wisconsin County Mutual Insurance Corporation in the amount not to exceed $23,000.00.

Department/Prepared By Corporation Counsel

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Supervisor Gerry Broderick, Chairperson
From the Committee on Parks, Energy and Environment, reporting on:

File No.10-399
(Journal, December 16, 2010)

(ITEM 1) From the County Executive, appointing Mr. Ted Barthel to serve on the War Memorial Corporation Board of Trustees. Mr. Barthel will fill the unexpired term of the late Mr. Bill Stys whose term expires on April 30, 2012, by recommending confirmation of the said appointment.

File No. 10-443
(Journal, December 16, 2010)

(ITEM 2) From the Director, Department of Parks, Recreation and Culture (DPRC) requesting authorization for a Right-of-Way Dedication to the City of Wauwatosa to construct, operate and maintain portions of the replacement Bluemound Road Bridge and related improvements on park property within the Underwood Creek Parkway and accept a Trail Easement from the City, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Wisconsin Department of Transportation (DOT) and City of Wauwatosa plan on reconstructing Bluemound road from Highway 100 to west of N. 124th Street; and

WHEREAS, as part of that project, a portion of the Oak Leaf Bicycle Trail will be relocated from the current road crossing at Underwood Parkway to a new alignment underneath the Bluemound Road bridge; and

WHEREAS, in September of 2010, the Department of Parks, Recreation and Culture was authorized to execute a storm sewer easement to facilitate the realignment of the Oak Leaf Bicycle Trail in this area; and

WHEREAS, as design for the replacement bridge proceeded it became apparent that many years ago the northern side of the existing bridge had been partially constructed upon parkland and that the new bridge would also need to be constructed on a portion of the parkway; and

WHEREAS, discussions with DOT and the City determined that the appropriate land rights related to implementation of both the bridge and trail realignment projects could be conveyed by Milwaukee County by dedicating the additional strip of land as public right of way and by the City granting a bicycle trail easement to the County; and

WHEREAS, a right of way dedication and easement agreement was drafted as a means to convey the needed land rights between the County and the City in order to provide the City with land rights to construct, operate and maintain the new bridge and roadway at no cost to the County; and

WHEREAS, the City and DOT will pay for the proposed improvements to the bridge, roadway and Oak Leaf Bicycle Trail as part of the project; and

WHEREAS, the City and DPRC staff have met to ensure that the potential impacts to Milwaukee County parkland from the proposed construction are minimal including the reviewing and approving of the City's preliminary plans for their proposed improvements; and

WHEREAS, the City and its contractors will perform all construction, operation, maintenance and site restoration for these improvements at no cost to the County and any disturbed County property will be restored to DPRC specifications; and

WHEREAS, appropriate County staff will review and approve all documents as required prior to execution; and

WHEREAS, the County will be granted a trail easement from the City; and

WHEREAS, the Parks Director has recommended that the authority to negotiate, prepare, review, approve, execute and record all documents as required to execute and implement the Right of Way Dedication and Easement Agreement with the City of Wauwatosa, be granted to the Parks Department, the Department of Transportation and Public Works, Corporation Counsel, Risk Management, Register of Deeds, County Clerk, and the County Executive; and

WHEREAS, the Committee on Parks, Energy and Environment, at its December 7, 2010 meeting recommended approval of the Parks Director's request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby authorizes the Parks Director, the Department of Transportation and Public Works, Risk Management, Corporation Counsel, and Register of Deeds to negotiate, prepare, review, approve, execute and record all documents as required to execute and implement the right of way dedication and easement agreement with the City of Wauwatosa; and

BE IT FURTHER RESOLVED, that the County Board authorizes and directs the Parks Director to accept a trail easement from the City of Wauwatosa and to perform all actions as required to dedicate the required right of way to the City of Wauwatosa and to allow the construction, operation and maintenance of the Bluemound Road bridge and roadway at Underwood Parkway; and

BE IT FURTHER RESOLVED that the County Executive and County Clerk are authorized to execute the required documents.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 23, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Bluemound Road Right-of-Way Dedication to City of Wauwatosa and Oak Leaf Trail Easement Acceptance

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Wisconsin Department of Transportation (DOT) has developed plans to reconstruct Bluemound Road from Highway 100 to west of N. 124th St. beginning in 2011. As part of that project, DOT is proposing to relocate the Oak Leaf Bicycle Trail from the current road crossing within the Underwood Parkway to a new proposed alignment underneath the Bluemound Road Bridge. As design for the replacement bridge preceded it became apparent that many years ago the northern side of the existing bridge had been partially constructed upon parkland and that the new bridge would also need to run partially across the Parkway. Discussions with DOT and the City identified that the appropriate land rights to implement both the bridge and trail realignment projects could be conveyed by Milwaukee County dedicating the additional strip of land as Public Right-of-Way and by the City granting a Bicycle Trail Easement to the County. The Dedication and Trail Easement was drafted as a means to convey the needed land rights between the County and the City. This document will provide the City with land rights to construct, operate and maintain the new bridge and roadway at no cost to the County. The City and DOT will pay for the proposed improvements to the bridge, roadway and Oak Leaf Bicycle Trail as part of the project. City and DPRC staff has met to ensure that the potential impacts to Milwaukee County parkland from the proposed construction are minimal. The property will be restored to DPRC specifications, and appropriate County staff will review and approve all documents as required prior to execution.

B. None.

C. No Impact.

D. None.

Department/Prepared By Kevin Haley/DPRC

Authorized Signature James Keegan

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No10-444
Journal, December 16, 2010

(ITEM 3) From the Director, Department of Parks, Recreation and Culture (DPRC) requesting authorization to name the circular architectural feature at the Old Coast Guard Station in honor of Charles R. "Chuck" Ward, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Charles "Chuck" Raymond Ward, Chief of Administration and External Affairs for the Milwaukee County Department of Parks, Recreation and Culture, departed this life on November 5, 2010 at the age of 54; and

WHEREAS, Chuck had a long and distinguished career in public service and that his numerous professional and community service involvements encouraged friendships with many people from all walks of life; and

WHEREAS, Charles Raymond "Chuck" Ward was born on May 22, 1956 in LaGrange, Illinois, to full blooded Irish parents; and

WHEREAS, he grew up in a politically active and musical home in Kenosha, Wisconsin, where he became active in political campaigns from a young age and was elected class president at St. Joseph High School (Kenosha), where he graduated in 1974; and

WHEREAS, Chuck then moved to Milwaukee and worked as a Milwaukee County research analyst for the Milwaukee County Board of Supervisors; and

WHEREAS, Chuck's professional career also includes Milwaukee County Stadium Manager, Milwaukee Brewers Director of Operations, Director of Operations at Milwaukee World Festivals (Summerfest), Discovery World, Pier Wisconsin, SV Denis Sullivan; and the Milwaukee County Parks Chief of Administration and External Affairs; and

WHEREAS, Chuck's philanthropic and community service work extended well beyond his professional service as President of Milwaukee Irish Fest; founding brother and Entertainment Director of Milwaukee Irish Fest; Leader of Blarney Irish Folk Band, 2009 Irishman of the Year, Shamrock Club of Wisconsin; President and Vice President of the Shamrock Club of Wisconsin; Founder of the Great Irish Open (of which the proceeds went to support peace and reconciliation efforts in Northern Ireland); Honorary Member of the Saint Patrick Centre in Downpatrick, Northern Ireland; President of Positively Pewaukee and creator of the annual event Taste of Lake Country; Member of the Third Ward Board; President and founder of the Friends of Lakeshore State Park, and helped with the master planning of the Milwaukee Lakefront; and

WHEREAS, the Department of Parks, Recreation and Culture (DPRC), together with the Milwaukee County Executive's Office and the Milwaukee County Board of Supervisors, desires to recognize and memorialize his outstanding record of service as a consummate professional and distinguished civic leader; and

WHEREAS, Milwaukee County has traditionally recognized the contributions made to Milwaukee County and to the community by naming the parks and parks facilities after persons who have made lasting contributions to the stature and reputation of the community; and

WHEREAS, the circular architectural feature is located at the Old Coast Guard Station in the City of Milwaukee; and

WHEREAS, the naming of the circular architectural feature in honor of Chuck is a fitting and appropriate tribute to his many contributions; and

WHEREAS, the Milwaukee County Board of Supervisors adopted a policy for the naming of buildings and facilities in 1975 under Resolution File No. 75-732, which provided for the establishment of a policy to vest with the County Board the sole authority for the naming and the changing of names of any county institution, building or facility, and requiring all boards, commissions, institutions and departments of Milwaukee County to follow said policy; and

WHEREAS, the Committee on Parks, Energy and Environment, at its December 7, 2010 meeting recommended approval of the Parks Director's request (vote 6-0); now, therefore,

BE IT RESOLVED, by the Milwaukee County Board of Supervisors this day assembled that the life of Charles R. "Chuck" Ward be recognized as one of deep dedication to Milwaukee County, to his community and his family, and his death represents a great loss to each; and

BE IT FURTHER RESOLVED, that the Department of Parks, Recreation and Culture, the Milwaukee County Executive's Office, and the Milwaukee County Board of Supervisors expresses its appreciation to Chuck Ward for his contribution to Milwaukee County, and its respect to surviving family members, by naming the circular architectural feature at the Old Coast Guard Station in his honor; and

BE IT FURTHER RESOLVED, that the Parks Director is hereby authorized and directed to name the circular architectural feature in honor of Charles R. "Chuck" Ward and to erect appropriate signage.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 23, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Naming the Circular Architectural Feature at the Old Coast Guard Station in Honor of "Charles R. "Chuck" Ward

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Naming the circular architectural feature at the Old Coast Guard Station after Charles R. "Chuck" Ward, who died on November 5, 2010 after a long and distinguished career in public service. A ceremony would held in spring and a plaque installed on-site honoring and memorializing Chuck's life and contributions to the community.

B. None.

C. No Impact.

D. None.

Department/Prepared By Paul Kuglitsch/DPRC

Authorized Signature James Keegan

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-445
(Journal, December 16, 2010)

(ITEM 4) From the Director, Department of Parks, Recreation and Culture, seeking authorization on behalf of the Milwaukee World Festival, Inc. to close Lincoln Memorial Drive on Sunday July 10, 2011, for the staging of a half-marathon, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Milwaukee World Festival, Inc. (MWF) has requested from the Department of Parks, Recreation and Culture (DPRC) the use of Lincoln Memorial Drive (LMD) to stage a half-marathon on Sunday July 10, 2011, which requires the closure of LMD from 10:00 a.m. – 2:00 p.m.; and

WHEREAS, Milwaukee County Ordinance 47.031(5) requires any event sponsor who wishes to conduct an event along LMD to petition the Milwaukee County Board of Supervisors through the Committee on Parks, Energy and Environment, for a waiver to affect LMD's closure; and

WHEREAS, DPRC has reviewed this request with the event organizer, consistent with the DPRC policy on such requests; and

WHEREAS, this request will be granted only upon certification that the organizers have paid all appropriate fees, and obtained all proper permits and contracts with DPRC and any other interested party or municipality; and

WHEREAS, access to the McKinley Park Marina, Sailing Center, Yacht Club, and boat launches will be coordinated by the Sheriff's Office and information will be sent to marina slip tenants and other lakefront stakeholders in advance of this closure to alert them to alternate routes; and

WHEREAS, the Committee on Parks, Energy and Environment, at its December 7, 2010 meeting recommended approval of the Parks Director's request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize and direct the Director of the Department of Parks, Recreation and Culture to close Lincoln Memorial Drive on Sunday July 10, 2011 from 10:00 a.m. – 2:00 p.m. for the staging of a half-marathon.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 23, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Closure of Lincoln Memorial Drive for a Half-Marathon

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Milwaukee World Festival, Inc. (MWF) has requested that the County close Lincoln Memorial Drive (LMD) on July 10, 2011 from 10:00 a.m. - 2:00 p.m. to host a half-marathon. Access to lakefront stakeholders will remain with the assistance of the Sheriff's Office.

B. MWF will pay to County the appropriate fees for closing LMD and permitting MWF to host its event on park property.

C. No Impact.

D. None.

Department/Prepared By Paul Kuglitsch/DPRC

Authorized Signature James Keegan

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-446
Journal, December 16, 2010

(ITEM 5) From the Director, Department of Parks, Recreation and Culture (DPRC) requesting approval of the 2011 Milwaukee County Cultural Artistic and Musical Programming Advisory Council (CAMPAC) allocation recommendations, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the 2011 adopted budget provided County funding for the arts and an administrator; and

WHEREAS, adopted County Board Resolution No. 86-466 and 86-463 established guidelines and criteria for awarding County Arts funds; and

WHEREAS, adopted County Board Resolution No. 87-732 approved policy guidelines and funding criteria for arts program funding; and

WHEREAS, the various arts groups and organizations have appeared before the Cultural, Artistic and Musical Programming Advisory Council (CAMPAC) applying for arts funding and making comments relative to the arts program and the 2011 allocation level; and

WHEREAS, CAMPAC has reviewed and evaluated applications and comments and has made recommendations for awarding contracts and grants through the County arts program; and

WHEREAS, the recommended 2011 CAMPAC allocations were based on the format established in previous years with the consensus of the affected arts organizations; and

WHEREAS, the Parks Director recommends approval of the 2011 CAMPAC allocations; now, therefore,

WHEREAS, the Committee on Parks, Energy and Environment, at its December 7, 2010 meeting recommended approval of the Parks Director's request (vote 5-0); and

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby authorizes and directs the Parks Director to prepare the necessary contractual agreements with the various arts groups for funding for Community Cultural Events programs during 2011 which provides free programming primarily for minority and disabled populations, and enter into 2011 contracts with the following agencies for the amounts listed:

2010 COMMUNITY CULTURAL EVENTS PROGRAM ALLOCATIONS

Agency	Award
African American Children's Theater	$3,761
Ko-Thi Dance Company	$3,838
Latino Arts	$5,202
Milwaukee Public Theatre	$5,626
Walker's Point Center for the Arts	$4,073
TOTAL	**$22,500**

; and

BE IT FURTHER RESOLVED, that Matching Grants funds are hereby authorized and awarded to the following arts groups which have been determined eligible under guidelines established and approved by the Milwaukee County Board of Supervisors, in the amounts identified below, including approved 2010 reallocations (see Memo attachment):

2010 ALLOCATION

Established Organizations	Award
African American Children's Theater	$4,061
Bel Canto Chorus	$5,159
Boulevard Theatre	$3,663
Civic Music Association	$2,839
Concord Chamber Orchestra	$2,035
Dancecircus	$1,345
Danceworks	$7,776
Early Music Now	$4,420
Festival City Symphony	$5,525
First Stage	$15,973
Florentine Opera	$13,323
Frankly Music	$2,695
In Tandem	$4,650
Ko-Thi	$4,144
Latino Arts	$5,617
Master Singers of Milwaukee	$2,858
Midwest Vocal Express	$2,883
Milwaukee Ballet	$19,432
Milwaukee Chamber Theater	$7,641
Milwaukee Children's Choir	$5,264
Milwaukee Choral Artists	$1,754
Milwaukee Public Theatre	$6,074
Milwaukee Repertory Theater	$31,618
Milwaukee Symphony Orchestra	$59,857
Milwaukee Youth Symphony Orchestra	$8,956

Musical Offering	$700
Next Act Theatre	$7,262
Organic Arts	$2,425
Present Music	$5,447
Renaissance Theaterworks	$5,482
Ruach	$3,610
Skylight Opera Theatre	$13,151
Theatre Gigante	$2,592
Walkers Point Center for the Arts	$4,398
Wild Space Dance Company	$3,674
Wisconsin Conservatory	$10,867
Woodland Pattern	$5,610
Total for Established Organizations	$294,781

; and

BE IT FURTHER RESOLVED, that an amount of $50,000 is authorized for programming of the Concerts in the Parks series, with the specific allocations to be determined by the Parks Department; and

BE IT FURTHER RESOLVED, that an amount of $14,500 is authorized for CAMPAC administration in 2011.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 23, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: 2011 Allocation Recommendation

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	377,688	
	Revenue		
	Net Cost	377,688	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

In the 2011 Parks Department budget, $377,688 was allocated for Milwaukee County Cultural, Artistic and Musical Programming (CAMPAC), which was the same amount allocated in 2010. The Advisory Committee has made recommendations to allocate these funds to various artists, individuals and organizations as set out below. The totals include $4,093 of approved reallocations from CAMPAC's 2010 budget.

Matching Grant Organizations

Established Organizations	2011 Award
African American Children's Theatre	4,061
Bel Canto Chorus	5,159
Boulevard Theatre	3,663
Civic Music Association	2,839
Concord Chamber Orchestra	2,035
Dancecircus	1,345
Danceworks	7,776
Early Music Now	4,420
Festival City Symphony	5,525
First Stage	15,973
Florentine Opera	13,323
Frankly Music	2,695

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Supervisor Michael Mayo, Sr., Chairperson,
From the Committee on Transportation, Public Works, and Transit, reporting on:

File No. 10-348
(Journal, November 4, 2010)

(ITEM NO. 1) From the Director, Department of Transportation and Public Works, and the Managing Director, Milwaukee County Transit System (MCTS), requesting authorization to restructure Route 23 (Fond du Lac Avenue) and that Route 223 be created to provide limited weekday service to the Park Place and Bradley Woods business parks effective January 2, 2011, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Milwaukee County Transit System (MCTS) Route 23 (Fond du Lac Avenue) provides frequent every day service primarily along Fond du Lac Avenue and connects the northwest side of Milwaukee County to downtown Milwaukee, with limited weekday service to the Park Place and Bradley Woods business parks via an extension that is integrated into the route's schedule; and

WHEREAS, Route 23 service to these areas began in 2004 after the elimination of Routes 101 (Silver Mill-Park Place Shuttle) and Route 102 (West Loop Shuttle); and

WHEREAS, service to Park Place operates 6 am - 9 am and 3 pm - 6 pm and generates 50 rides/day and service to Bradley Woods operates 6 am - 9 am, 3 pm - 6 pm, and 6 pm - 11 pm and also carries 50 rides/day; and

WHEREAS, MCTS proposes to create a new Shuttle Route 223 that would serve both business parks and expand service, would operate approximately during the same time period as current service and have timed-transfers with both branches of Route 23; and

WHEREAS, these modifications are possible by reallocating time in Route 23's schedule with no difference in the number of bus hours on the current route and no increase in operating costs to Milwaukee County; and

WHEREAS, additional benefits of these changes are as follows: the requests for service from both Actuant Electrical and Junior Achievement would be met; Route 223 would provide service to the Park Place and Bradley Woods business parks at a level that is more appropriate for the demand; the route would also provide a new transfer from Route 76 at 91st Street and Brown Deer Road; Route 23 would continue to operate at the same frequency of service; and service would also be simplified and easier to understand; and

WHEREAS, MCTS estimates the new service to Actuant Electrical and Junior Achievement will generate 50 rides/day and that additional rides will be gained by improving the frequency of service to Park Place on Route 23; and

WHEREAS, the Committee on Transportation, Public Works, and Transit, at its meeting of December 1, 2010, recommended approval of the Director of the Department of Public Works and the Managing Director of MCTS' request (vote 6-0); now, therefore,

BE IT RESOLVED, that Route 23 be restructured and that Route 223 be created to provide limited weekday service to the Park Place and Bradley Woods business parks effective January 2, 2011.

jlm
11/19/2010
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 9/28/2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Proposed Service Modification - Route 23 (Fond du Lac Avenue)

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Route 23 would be restructured and Route 223 would be created to provide limited weekday service to the Park Place and Bradley Woods business parks. These changes would take effect January 2, 2011. The new shuttle Route 223 (Park Place - Bradley Woods Shuttle) would serve both business parks and expand service to include Actuant Electrical and Junior Achievement, would operate during the same time period as current service and have timed-transfers with both branches of Route 23. The requests for service from both Actuant Electrical and Junior Achievement would be met. Route 223 would provide service to the Park Place and Bradley Woods business parks at a level that is more appropriate for the demand. The route would also provide a new transfer from Route 76 at 91st Street & Brown Deer Road. Route 23 would continue to operate at the same frequency of service. Service would also be simplified and easier to understand.

These modifications are possible by reallocating time in Route 23's schedule. There would not be any difference in the number of bus hours on the current route compared to the revised Route 23 and new Route 223. As a result, there would not be any increase in operating costs to Milwaukee County.

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

B. The proposed change does not generate additional costs, nor does it produce a cost savings.

C. There are no fiscal impacts of this change.

D. Assumptions regarding this proposed change are standard transit planning evaluations of ridership, running-time, and potential revenues.

Department/Prepared By Anita Gulotta-Connelly, Managing Director, MCTS

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Reviewed With:

File No. 07-283(a)(l)
(Journal, November 17, 2010)

(ITEM NO. 2) From the Director, Department of Transportation and Public Works, and the Airport Director, requesting authorization to amend Airport Agreement CN-1906 with SSP America, Inc., for provisions of food and beverage services at General Mitchell International Airport (GMIA), by recommending adoption of the following:

A RESOLUTION

WHEREAS, on November 30, 2009, Milwaukee County entered into Airport Agreement No. CN-1906 with SSP America, Inc., for the right to operate a food and beverage concession in the terminal building at General Mitchell International Airport (GMIA); and

WHEREAS, the agreement was for a term of eleven (11) years beginning on November 1, 2008, and ending on October 31, 2019; and

WHEREAS; a significant increase in enplanements required additional food and beverage facilities on the concourses to meet passenger demand; and

WHEREAS, Airport staff requested proposals from the incumbent food and beverage concessionaires, Host International, Inc., and SSP America, Inc., for one location on Concourse C, one location on lower level Concourse D, and the Concourse E rotunda; and

WHEREAS, a review committee unanimously recommended that the new locations be awarded to SSP America; and

WHEREAS, the Transportation, Public Works and Transit Committee, at its meeting on December 1, 2010, recommended approval of the Director of the Department of Transportation and Public Works and the Airport Director's request for Milwaukee County to amend Airport Agreement No. CN-1906 with SSP America, Inc., to add additional food and beverage locations to the agreement at GMIA (vote 4-2); now, therefore,

BE IT RESOLVED that the Director of Transportation and Public Works and the County Clerk are hereby authorized to amend Airport Agreement No. CN-1906 between Milwaukee County and SSP America as follows:

1. Add approximately 1,862 square feet of space in Concourse C, approximately 180 square feet of space in lower level Concourse D, and approximately 700 square feet of space in the atrium of Concourse E for the development of additional food and beverage services at General Mitchell International Airport (GMIA).

2. SSP America's investment in the GMIA facilities will increase $1,090,000 from $3,950,502 to $5,040,502.

3. SSP America's Minimum Annual Guarantee will increase $200,000 per year from $691,000 to $891,000, effective November 1, 2011.

jlm
11/19/2010
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: October 1, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: **AMEND AIRPORT AGREEMENT NO. CN-1906 WITH SSP AMERICA, INC. TO ADD FOOD AND BEVERAGE CONCESSION SPACE AT GENERAL MITCHELL INTERNATIONAL AIR**

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of Contingent Funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	$33,000 $200,000
	Revenue	0	$33,000- $200,000
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

*

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Airport revenue is estimated to increase $33,000 from November 1, 2011 to December 31, 2011, and $200,000 per calendar year beginning January 1, 2012.

Department/Prepared by: Kathy Nelson

Authorized Signature C Barry Bateman

Did DAS-Fiscal Staff Review? ☐ Yes ☐ No
Reviewed by:

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-401
(Journal, December 16, 2010)

(ITEM NO. 3) From the Director, Department of Transportation and Public Works, and the Airport Director, requesting authorization to apply to the Secretary of Revenue, State of Wisconsin, for the issuance of a Liquor Permit to Contingent Work Force Solutions, LLC, for use in the terminal building at General Mitchell International Airport (GMIA), with all fees to be paid by Contingent Work Force Solutions, LLC, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Wisconsin Statutes Section 125.51(5)(b) authorizes the issuance of a Class B Intoxicating Liquor Permit to concessionaires conducting business in airports, if the county which owns the airport applies to the State for the permit by resolution of the airport governing body; and

WHEREAS, Contingent Work Force Solutions, LLC, requests that the County Board adopt a resolution authorizing the County Board Chairman and the County Clerk to apply to the Wisconsin Department of Revenue for a Class B Intoxicating Liquor Permit on behalf of Contingent Work Force Solutions, LLC; and

WHEREAS, Contingent Work Force Solutions, LLC, will be operating a bar and restaurant on Concourse C at General Mitchell International Airport under a sublease agreement with Host International, Inc., as an Airport Concessions Disadvantaged Business Enterprise (ACDBE) subtenant; and

WHEREAS, permit fees will be paid by Contingent Work Force Solutions, LLC; and

WHEREAS, the Committee on Transportation, Public Works and Transit, at its meeting on December 1, 2010, recommended approval of the Director of the Department of Public Works and the Airport Director's request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Chairperson of the County Board and the County Clerk are authorized to apply to the Secretary of Revenue, State of Wisconsin, for the issuance of a Liquor Permit to Contingent Work Force Solutions, LLC, for use in the terminal building at General Mitchell International Airport, with all fees to be paid by Contingent Work Force Solutions, LLC.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 9, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: CONTINGENT WORK FORCE SOLUTIONS LIQUOR PERMIT REQUEST

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	$101,730 (E)
	Revenue	0	$101,730 (E)
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

In accordance with the Concession agreement between Milwaukee County and Host International, Inc., the Airport will receive as rent for this location on Concourse C, the greater of the minimum annual guaranty (MAG) rent of $339,100 or 16% of gross receipts on the sale of alcoholic beverages and 12% of gross receipts on the sale of food and non-alcoholic beverages. It is not known exactly how much the amount of alcoholic beverage sales will contribute toward the MAG or how much alcoholic beverage sales will increase the amount of rent paid under the percentage formula. The estimated figures are based on 30% of sales being attributed to alcoholic beverage sales. The estimates figures are for 12 months of 2011.

Department/Prepared By Kathy Nelson, Airport Properties Manager

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☐ No
Reviewed with:

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.
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File No. 10-402
(Journal, December 16, 2010)

(ITEM NO. 4) From the Director, Department of Transportation and Public Works, and the Airport Director, requesting authorization to apply to the Secretary of Revenue, State of Wisconsin, for the issuance of a Liquor Permit to Delta Sky Club, Inc., for use in the terminal building at General Mitchell International Airport, with all fees to be paid by Delta Sky Club, Inc., by recommending adoption of the following:

A RESOLUTION

WHEREAS, Wisconsin Statutes Section 125.51(5)(b) authorizes the issuance of a Class B Intoxicating Liquor Permit to concessionaires conducting business in airports, if the county which owns the airport applies to the State for the permit by resolution of the airport governing body; and

WHEREAS, SSP America, Inc., requests that the County Board adopt a resolution authorizing the County Board Chairman and the County Clerk to apply to the Wisconsin Department of Revenue for a Class B Intoxicating Liquor Permit on behalf of Delta Sky Club, Inc.; and

WHEREAS, permit fees will be paid by Delta Sky Club, Inc.; and

WHEREAS, the Committee on Transportation, Public Works and Transit, at its meeting on December 1, 2010, recommended approval of the Director of the Department of Public Works and the Airport Director's request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Chairperson of the County Board and the County Clerk are hereby authorized to apply to the Secretary of Revenue, State of Wisconsin, for the issuance of a Liquor Permit to Delta Sky Club, Inc., for use in the terminal building at General Mitchell International Airport, with all fees to be paid by Delta Sky Club, Inc.

jlm
11/19/10
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 9, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: **DELTA AIRLINES, INC. LIQUOR PERMIT REQUEST**

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

In accordance with the airline lease agreement between Milwaukee County and the airlines, there is no expenditure or revenue to Milwaukee County associated with this action.

Department/Prepared By Kathy Nelson, Airport Properties Manager

Authorized Signature C Barry Bateman

Did DAS-Fiscal Staff Review? ☐ Yes ☐ No
Reviewed with:

H:\Private\Clerk Typist\Aa01\TPW&T 10\Fiscal Note - Delta Liquor Permit Request.doc

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

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File No. 10-403
(Journal, December 16, 2010)

(ITEM NO. 5) From the Director, Department of Transportation and Public Works, and the Airport Director, requesting authorization to enter into a lease agreement with Youth and Aviation, Inc., for the lease of certain lands and building space at Lawrence J. Timmerman Airport that will serve as the headquarters for the Group 10 Wisconsin Wing of the Civil Air Patrol, by recommending adoption of the following:

A RESOLUTION

WHEREAS, since 1971, the Milwaukee County Board of Supervisors has authorized Milwaukee County to enter into agreements with Youth and Aviation, Inc., for the lease of certain lands and building space at Lawrence J. Timmerman Airport to serve as the headquarters for the Group 10 Wisconsin Wing of the Civil Air Patrol; and

WHEREAS, the current agreement, Airport Agreement No. TF-1523, expires on December 31, 2010, by its own terms with no provision for renewal; and

WHEREAS, the Civil Air Patrol has requested that Milwaukee County enter into a new five (5) year agreement with Youth and Aviation, Inc., effective January 1, 2011, under the similar terms and conditions contained in Airport Agreement No. TF-1523; and

WHEREAS, in order for Milwaukee County to enter into a lease agreement with Youth And Aviation, Inc., Airport staff recommends that:

1. Youth and Aviation will lease the 50-foot x 117-foot County-owned building, 13,200 square feet of land, and approximately 820 square feet of space on the second floor of the control tower for $1.00; and

2. Youth and Aviation will be responsible for all facility maintenance and utility payments; and

3. The term of the agreement shall be for five (5) years, commencing January 1, 2011, and ending December 31, 2015, with the County having the option to cancel the agreement upon thirty (30) days' advance written notice; and

4. Use of the facilities is for the headquarters, training activities, storage of equipment and supplies, and such other purposes as may be related to the activities of the Wisconsin Wing of the Civil Air Patrol; and

5. The agreement shall contain the current standard insurance and environmental language for protection of the County as it pertains to hangar lease agreements; and

WHEREAS, the Committee on Transportation, Public Works and Transit, at its meeting on December 1, 2010, recommended approval of the Director of the Department of Public Works and the Airport Director's request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Director of Transportation and Public Works and the Airport Director are hereby authorized to enter into a lease agreement with Youth and Aviation, Inc., for the lease of certain lands and building space at Lawrence J. Timmerman Airport that will serve as the headquarters for the Group 10 Wisconsin Wing of the Civil Air Patrol.

jlm
11/19/10
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 9, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Youth and Aviation, Inc. Lease Agreement

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of Contingent Funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Adoption of this resolution will have no tax levy effect.

Department/Prepared by: Steven Wright, A.A.E., Airport Properties Manager

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☐ No
Reviewed by:

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-405
(Journal, December 16, 2010)

(ITEM NO. 6) From the Director, Department of Transportation and Public Works, requesting authorization to apply for and accept WE Energies Renewable Energy Incentives for fiscal years 2010 and 2011, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Milwaukee County owns and operates several facilities that due to their location, educational opportunities, and/or energy usage, have been deemed appropriate for the installation and use of alternative energy facilities; and

WHEREAS, Milwaukee County is currently contracting or will be contracting to install alternative energy facilities at these sites; and

WHEREAS, the Milwaukee County Green Print Initiative requires department heads to seek out grants that focus on renewable energy and requires staff to participate in educational efforts supporting green initiatives; and

WHEREAS, WE Energies has made funds available to local units of government, non-profits, and schools to offset the costs of renewable energy systems; and

WHEREAS, the proposed activities should be eligible for the incentives; and

WHEREAS, the projects are fully funded through either the 2010 Capital Improvement Program or through an American Recovery and Reinvestment Act (ARRA) Grant; and

WHEREAS, the funds will be awarded in fiscal year 2010; and

WHEREAS, the Committee on Transportation, Public Works and Transit, at its meeting on December 1, 2010, recommended approval of the Director of the Department of Public Works' request (vote 5-0); and

WHEREAS; the Committee on Parks, Energy and Environment, at its meeting on December 7, 2010, concurred with the Committee on Transportation, Public Works, and Transit's recommendation (vote 5-0); now, therefore,

BE IT RESOLVED, that the County Board of Supervisors does hereby authorize the Director of the Department of Transportation and Public Works (DTPW) to have DTPW's Architects, Engineers and Environmental Services Division apply for and accept WE Energies Renewable Energy Incentives for fiscal years 2010 and 2011.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 11/5/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: WE Energies 2010 Renewable Energy Incentives

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	NA	NA
	Revenue	NA	NA
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

From the Director of Transportation and Public Works requesting authority to apply for and accept WE Energies Renewable Energy Incentives, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Milwaukee County owns and operates several facilities that due to their location, educational opportunities and/or energy usage have been deemed appropriate for the installation and use of alternative energy facilities; and

WHEREAS, Milwaukee County is currently contracting or will be contracting to install alternative energy facilities at these sites; and

WHEREAS, the Milwaukee County Green print Initiative requires Department Heads to seek out grants that focus on renewable energy and requires staff to participate in educational efforts supporting green initiatives; and

WHEREAS, We Energies has made funds available to local units of government, non-profits and schools to offset the costs of renewable energy systems; and

WHEREAS, the proposed activities should be eligible for the incentives; and

WHEREAS, and the projects are fully funded through either the 2010 Capital Improvement Program or through an American Recovery and Reinvestment Act (ARRA) grant; and

WHEREAS, the funds will be awarded in fiscal year 2010; now therefore

BE IT RESOLVED, that the County Board of Supervisors does hereby authorize the DTPW Director to have the Department of Transportation and Public Works—Architects, Engineers and Environmental Services Division apply for and accept WE Energies Renewable Energy Incentives for fiscal year 2010 and 2011.

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The DTPW Director is requesting authorization to have the DTPW A&E&ES Division apply for and accept WE Energies Renewable Energy Incentives to offset the cost of renewable energy systems. The total incentives of approximately $35,600 will offset the cost of installing renewable energy systems at five project sites.
B. No net increase or decrease to the current year's budget. The incentives would be used to offset the costs of installing renewable energy systems for five projects initiated in 2010. The receipt of incentives was accounted for in cost budgeting.
C. This action will not affect the current budget year.
D. The amount of incentives are based on up to half the estimated project costs less any rebates from the Focus On Energy Program. An application will be filled out, and if approved, WE ENERGIES will determine the exact incentive amount.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By DTPW-Environmental Services, Tim Detzer

Approved by:

Jack Takerian, Director
Transportation & Public Works

Greg High 11/8/10
Greg High, Director
DTPW-AE&ES

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Reviewed With:

File No. 10-19(a)(b)
(Journal, September 30, 2010)

(ITEM NO. 7) An adopted Resolution pertaining to a reference file established by the County Board Chairman relative to Notices of Emergency Repairs/Purchases/Contracts, by recommending the informational report from the Director of the Department of Transportation and Public Works (DTPW) dated November 16, 2010, and the supplemental informational report from the Director, Division of Architecture, Engineering and Environmental Services, DTPW, dated December 1, 2010, regarding details of the recommended repair for O'Donnell Park Parking Structure improvements be **RECEIVED AND PLACED ON FILE** (vote 6-0) as approved by the Committee on Transportation, Public Works and Transit at its meeting of December 1, 2010, and the Committee on Finance and Audit, at its meeting of December 9, 2010,took no action regarding this item.

jlm
12/03/2010
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COUNTY OF MILWAUKEE
Inter-Office Communication

Date: November 16, 2010

To: Chairman Michael Mayo, Sr., Transportation, Public Works & Transit Committee

From: Jack H. Takerian, Director, Department of Transportation and Public Works

Subject: **Details of the Recommended Repair for O'Donnell Park Parking Structure Improvements (Informational Only)**

Issue

The 2011 Adopted Capital included O'Donnell Park Improvements with an appropriation of $6,557,830. During the 2011 budget deliberations the County Board requested a detailed plan for these improvements. The Department of Transportation and Public Works (DTPW) on behalf of the Department of Parks has worked with our consultant INSPEC to provide this report highlighting the details of the recommended scope of work for the O'Donnell Park Parking Structure improvements.

Background

In September of 2010 DTPW submitted an informational report regarding the O'Donnell Park Parking Structure Repair Options to the Transportation and Public Works Committee. The report was prepared by DTPW staff with assistance from the engineering consultant INSPEC hired to assess whether there were additional safety concerns with the façade, develop a plan to properly determine the nature and cause of the precast panel support failure and identify a repair strategy for the damaged section and a preventative strategy to insure no additional failures of this type occur. INSPEC developed an option to include the removal of the precast panels on the parking structure, with the exposed cast-in-place concrete parapet needing some repairs and some form of aesthetic treatment. Staining is the option that is desired. The precast panels at the stairwells and pavilion structure would remain in place since they are attached to the structure differently.

The current building is tied to the Downtown Transit Center building across the street and there are significant amounts of cast-in-place concrete that all need to work together visually. The budget provided for the south side of the structure to use an Exterior Insulation and Finishing System (EIFS) which is a type of building exterior wall cladding system that provides exterior walls with an insulated finished surface and waterproofing in an integrated composite material system. The existing railings will need to be revised to meet current code requirements and would be replaced under this option. Additionally repairs to the spalling and cracking of parapet walls will be needed.

Several areas within the complex are in need of maintenance repairs. A list of repairs was developed recently and is included within this cost. These repairs include monitoring, injection and sealant of existing cracks, repair of storm drainage system, expansion joint repair, handrail repair, concrete spall repair, caulking and sealant and replacement of disturbed landscaping and pavement. Additionally, the project anticipates certain general maintenance costs for continued operation of the parking structure. A large part of this cost is re-sealing of the parking deck since this would be required within the next several years and should be included in the overall repairs since the facility while the structure is closed. The concrete wearing surface and the post-tensioned slab should be sealed to keep water from penetrating. This may be an elastomeric coating or membrane that resists wear from traffic. These added maintenance costs are also added to the overall cost of this project.

Potential Cost: $6,557,830

Item	Unit	Price	Total
Remove railing	4,885	$35.00	$170,975.00
Remove panels	20,182	$55.00	$1,110,010.00
Dispose of railing	1	$7,500.00	$7,500.00
New, modified railing	4,885	$80.00	$390,800.00
Install rails	4,885	$35.00	$170,975.00
Paint rails	4,885	$20.00	$97,700.00
Cartage and disposal of panels	1	$30,000.00	$30,000.00
Repair parapet allowance	1,500	$150.00	$225,000.00
Add EIFS cladding	20,182	$15.00	$302,730.00
Flash EIFS	20,182	$2.00	$40,364.00
Frame & sheath for EIFS	17,956	$10.00	$179,560.00
Precast coping at rail	4,885	$30.00	$146,550.00
General conditions	1	$624,433.00	$624,433.00
Shoring	1	$50,000.00	$50,000.00
Engineering*	1	$806,000.00	$806,000.00
Tie-in to adjacent surfaces	1	$50,000.00	$50,000.00
Traffic control	1	$50,000.00	$50,000.00
Contingency	1	$161,461.00	$161,461.00

Project Management, Planning, Design and Construction Management (15 %)	$806,000.00
Total to remove precast panels	$3,808,058.00
Additional Repair Costs	$323,772.00
Additional Maintenance Costs	$1,620,000.00
TOTAL	**$6,557,830**

* Item included in project management, planning, design and construction management

Recommendation

This report is for informational purposes only. In order to complete the repairs and have the parking structure open by July 2011 with the required occupancy permits from the City of Milwaukee, the concurrence of the County Board is respectfully requested as soon as possible.

Respectfully submitted,

Jack H. Takerian, Director
Department of Transportation and Public Works

Attachments: 1. DAS Cost Benefit Analysis
2. Letter from INSPEC on Useful Life After Implementation

cc: Scott Walker, County Executive
Chairman Lee Holloway, County Board of Supervisors
Supervisor John Weishan, Vice-Chair Transportation, Public Works & Transit Committee
Tom Nardelli, Chief of Staff, County Executive's Office
Terry Cooley, Chief of Staff, County Board of Supervisors
Cynthia Archer, Director, Department of Administration
Jerry Heer, Director, Department of Audit
Sue Black, Director, Department of Parks
Steve Kreklow, Fiscal & Budget Administrator, Admin. & Fiscal Affairs Division/DAS
Greg High, Director, AE&ES Division, DTPW
Timothy Schoewe, Interim Corporation Counsel
John Schapekahm, Principal Assistant Corporation Counsel
Jason Gates, Director, Risk Management
Steve Cady, Fiscal & Budget Analyst, County Board
Brian Dranzik, Director, Administration Division, DTPW
Jodi Mapp, TPW/T Committee Clerk
Martin Weddle, Research Analyst, County Board
Pam Bryant, Capital Finance Manager, Administration & Fiscal Affairs Division, DAS

INSPEC

Smart engineering of

roofs, walls, pavements

and waterproofing

November 12, 2010

Mr. Jack Takerian
Director, Department of Transportation & Public Works
Milwaukee County
2711 West Wells Street
City Campus Building, Suite 300
Milwaukee, WI 53208

Re: O'Donnell Park Restoration Option #1

Dear Mr. Takerian:

On August 30, 2010, we submitted a report with various potential rehabilitation options for the façade of the O'Donnell Park facility. It is our belief that if the work scope outlined in Option #1 is undertaken, the facility should continue to perform for another 20 – 25 years with normal maintenance and repairs.

If you have any questions or require additional information, please feel free to contact our office.

Sincerely,

INSPEC

Pete Nottleson/tto

Pete Nottleson
Executive Vice President

126 North Jefferson St.
Suite 120
Milwaukee, WI 53202
Ph. 414-744-6962
Fax 414-744-6981

Chicago

Milwaukee

Minneapolis

www.inspec.com

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: December 1, 2010

To: Jack H. Takerian, Director, Department of Transportation and Public Works

From: Greg High, Director, AE&ES Division, DTPW

Subject: **Details of the Recommended Repair for O'Donnell Park Parking Structure Improvements – Supplemental Information**

Background

The 2011 Adopted Capital included O'Donnell Park Improvements with an appropriation of $6,557,830. This memo provides supplemental information regarding project scope details and planning, design and construction scheduling.

Scope of Work Activities Breakdown

This project will be divided into 4 sub-projects. These include (1) Parking Structure Facade Restoration, (2) Parking Structure Repairs, (3) Parking Structure Deck Sealing and (4) Parking Structure General Maintenance.

Parking Structure Facade Restoration

Planning and Design Services

An RFP for professional consulting services will be issued for Facade Restoration planning and design on or before December 6, 2010. The consultant work tasks will include:

- Verify demolition and façade restoration quantities
- Select appropriate repair materials for south and east building elevations (consider location, building movement, environmental conditions –temperature, moisture, etc.)
- Document location and detail repairs for parapet walls.
- Document location and detail design for EIFS installation
- Layout proper sequence for work to enable the demolition and façade restoration to proceed concurrently and specify timing for installation of temperature sensitive materials, etc.
- Prepare construction bid documents – plans, specification & bid form (DTPW to prepare front end portion of project manual and bid project
- Work with the City of Milwaukee to obtain the occupancy permits as required

Proposals will be due on December 15, 2010. A consultant contract will be awarded on or before December 17, 2011 with a notice to proceed issued before December 22, 2010.

Construction

The Parking Structure Facade Restoration will be divided up into two separate contracts for demolition and façade restoration.

1. Contract #1 (Demolition) with a construction cost of $1,400,000.00 and will consist of removal and disposal of the all existing concrete precast façade panels. This work will be formally bid out as soon as bid documents are completed in 2011 and could proceed immediately

since demolition is not normally dependent on warmer weather. We anticipate a construction notice to proceed on or before February 16, 2011 with substantial completion before April 20, 2011.

2. Contract #2 (Facade Restoration) with a construction cost of $2,408,058.00 and will consist of re-finishing of the now exposed cast-in-place concrete parapet where the existing panels were removed along the east elevation of the structure along Lincoln Memorial Drive. These panel surfaces will need some surface repairs and some form of aesthetic treatment such as rubbing out and application of a suitable colored stain or coating. Along the south elevation along East Michigan Street, the current building is tied to the Downtown Transit Center building across the street and there are significant amounts of cast-in-place concrete remaining that all need to work together visually. The south side of the structure will be treated with an Exterior Insulation and Finishing System (EIFS) which is a type of building exterior wall cladding system that provides exterior walls with an insulated finished surface and waterproofing in an integrated composite material system. The existing railings on both building elevations will need to be revised to meet current code requirements and would be replaced. This work will be formally bid out as soon as bid documents are completed in 2011 and could proceed immediately after demolition has reached a certain completion percentage to allow some of the façade restoration work such as fabrication of the EFIS panels and railings to begin. Some components of the work such as repair and staining or coating of the concrete surfaces is more dependent on warmer weather and would be delayed until weather allows. We anticipate a construction notice to proceed on or before March 16, 2011 with substantial completion before July 1, 2011.

AE&ES staff will administer construction with consultant oversight.

Parking Structure Repairs, Parking Structure Deck Sealing and Parking Structure General Maintenance.

Planning and Design Services

An RFP for professional consulting services will be issued for Parking Structure Repairs, Deck Sealing and General Maintenance planning & design on or before December 6, 2010. The consultant work tasks will include:

- Perform concrete coring on parking deck – chloride testing (to be used to determine extent/need for installation of membrane)
- Investigate drainage issues/leaks – may need T&M contractor to excavate plaza area for view of subsurface waterproof membrane and drain inlets.
- Investigate major concrete spalled areas on structural members and provide written confirmation that repair is structurally sound (City of Milwaukee Occupancy Permit)
- Verify concrete repair quantities (crack injection, route & crack sealing, spalls, etc.)
- Verify concrete joint repairs quantities
- Select appropriate repair materials (consider location, building movement, environmental conditions –temperature, moisture, etc.)
- Document location and detail repairs for hand railings, drainage piping, heat tracing, slab & wall expansion joints and disturbed landscaping/paving
- Layout proper sequence for work – should structure be unloaded (remove exterior pre-cast panels) before injection, timing for installation of temperature sensitive materials, etc.

- Prepare construction bid documents – plans, specification & bid form (DTPW to prepare front end portion of project manual and bid project)
- Prepare document outlining annual parking structure maintenance plan

Proposals will be due on December 17, 2010. A consultant contract will be awarded on or before December 29, 2010 with a notice to proceed issued on or before January 1, 2011.

Construction
The parking structure repairs will be divided up into two separate contracts for Parking Structure Deck Sealing and Parking Structure Repairs.

3. Contract #3 (Parking Structure Deck Sealing) with a construction cost of $1,500,000.00. Sealing of the parking deck concrete wearing surface and the post-tensioned slab will be sealed to keep water from penetrating. This may be an elastomeric coating or membrane that resists wear from traffic. We anticipate a construction notice to proceed on or before April 15, 2011 with substantial completion before July 1, 2011.

AE&ES staff will prepare construction contract documents for the Parking Structure Deck Sealing including:

- *Utilized chloride test results to determine extent of membrane installation*
- *Coordinate phasing of membrane installation with repairs and pre-cast panel removal project*
- *Select appropriate/approved membrane products*
- *Prepare construction bid documents*

4. Contract #4 (Parking Structure Repairs and General Maintenance) with a construction cost of $443,772.00 will be handed a bit different from the contracts above. DTPW will be using the most expedient and cost effective method for these repairs; in some cases this may be use of existing Time & Material contractors. Repairs include monitoring, injection and sealant of existing cracks, repair of storm drainage system, expansion joint repair, handrail repair, concrete spall repair, caulking and sealant and replacement of disturbed landscaping and pavement.

Additionally, the project anticipates certain general maintenance costs for continued operation of the parking structure.

However, some of this repair work may require a contractor with specialized experience and/or certification as an approved installer of specified materials and will need to be coordinated to systematically complete areas that can then be turned over to the deck sealing contractor. This may be better accomplished under one formally bid contract rather than a number of T&M contracts. This work will be substantially complete before June1, 2011.

AE&ES administer construction with consultant oversight.

Supervisor Theodore Lipscomb, Vice-Chairperson
From the Committee on Economic and Community Development, reporting on:

File No.10-400
(Journal, December 16, 2010)

(ITEM 1) A resolution by Supervisors Thomas and De Bruin requesting that the Southeastern Wisconsin Regional Planning Commission expand its scope of services for Milwaukee County to include various studies pertaining to increasing economic development opportunities and improving air quality in Milwaukee County, by recommending adoption of the following:

AN AMENDED RESOLUTION

WHEREAS, the 2011 budget for the Southeastern Wisconsin Regional Planning Commission (SEWRPC) is $2,370,245, per 66.0309(14)(b) of the Wisconsin Statutes; and

WHEREAS, according to SEWRPC's 2011 budget, the 2011 appropriation for SEWRPC will fund several programs including but not limited to the Land Use Planning Program, Transportation Planning Program, Water Quality Planning Program, Community Assistance Planning Program, Economic Development Assistance Program; and

WHEREAS, in addition to these programs, it is recommended that SEWRPC undertake the studies largely aimed at regional planning related to increasing opportunities for economic development and improving air quality; and

WHEREAS, unlike other counties in Southeastern Wisconsin, Milwaukee County does not have a comprehensive economic development strategy (CEDS) that provides a framework for the maintenance and expansion of economic development; and

WHEREAS, not having a CEDS in place is likely to result in a significant disadvantage to Milwaukee County in competing for new businesses and jobs; therefore, it is recommended that SEWRPC develop a Comprehensive Development Strategy (CEDS) to be the blueprint for the County's economic development activities and include actions to be taken by the County and also by local units of government within Milwaukee County, as well as the State and Federal governments and other organizations that could enhance and expand economic development within Milwaukee County; and

WHEREAS, the plan should also serve as a framework for more detailed plans, which may be subsequently prepared for municipalities in Milwaukee County, or for groupings of municipalities, such as a South Shore Blueprint for the south shore communities; and

WHEREAS, the Milwaukee 7 Regional Economic Development Council has expressed interest in the preparation of a regional comprehensive economic development strategy, which could include recommendations from a Milwaukee County CEDS; and

WHEREAS, a good quality of life, including good air quality, is a key component of any economic development strategy; and

WHEREAS, the Wisconsin Department of Natural Resources (WDNR) is the designated air quality planning agency for the State of Wisconsin, and Milwaukee County is in nonattainment for national ozone air quality standards along with Kenosha, Ozaukee, Racine, Washington and Waukesha Counties; and

WHEREAS, although ozone monitoring data for 2006-2008 indicates those air quality standards are being achieved, more stringent ozone standards are expected to be promulgated by the U.S. Environmental Protection Agency (USEPA) later this year, and it is expected that Milwaukee County may not be in attainment of the new standards; and

WHEREAS, the new standards will include a schedule for the development of a new state implementation plan for achieving attainment that would be prepared by the WDNR; and

WHEREAS, Milwaukee County is also designate as being in nonattainment of national fine particulate matter air quality standards along with Racine and Waukesha Counties; and

WHEREAS, the WDNR has already initiated a state implementation planning process for achieving fine particulate matter standards and expects completion will occur in December of 2012; and

WHEREAS, it is recommended that SEWRPC, as the official area-wide regional planning agency and designated metropolitan transportation planning agency for Southeastern Wisconsin, monitors and reviews the WDNR's air quality planning process and provide regular briefings to Milwaukee County staff and the County Board; and

WHEREAS, these briefings will provide county staff and elected officials with the knowledge and information regarding findings of inventories, analyses and WDNR planning, and to have input and opportunity to participate in and shape WDNR planning for nonattainment of national air quality standards in Milwaukee County, Southeastern Wisconsin and the State of Wisconsin; and

WHEREAS, the Committee on Economic and Community Development, at its December 6, 2010 meeting, recommended approval of the resolution as amended to request quarterly reports from county staff and SEWRPC as to progress on development of the CEDS; now, therefore,

87 BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby requests
88 that the Southeastern Wisconsin Regional Planning Commission expand its 2011 scope of
89 services for Milwaukee County to include the development of a comprehensive economic
90 development study and serve as a liaison between Milwaukee County and the State of
91 Wisconsin's Department of Natural Resources regarding the planning and achievement of
92 national air quality standards.
93
94 BE IT FURTHER RESOLVED, that the Southeastern Wisconsin Regional Planning
95 Commission and the director of Economic Development shall report back to the Economic
96 and Community Development Committee on a quarterly basis as to the progress being
97 made.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 10, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Proposed development of the Milwaukee County Comprehensive Economic Development Plan by the SEWRPC.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The development of the Milwaukee County Comprehensive Economic Development plan will be done by the SEWRPC, at no direct cost to Milwaukee County.

Department/Prepared By Damon M. Dorsey, Director of Economic Development

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-13(a)(d)
(Journal, December 17, 2009)

(ITEM 2) Reference file established by the County Board Chairman, relative to Informational Reports from the Real Estate Services Division, by recommending that the report from the Manager of Real Estate Services, titled "Status of 2010 excess property sales (INFORMATIONAL ONLY)", dated November 18, 2010 be **RECEIVED AND PLACED ON FILE.** (Vote 7-0)

COUNTY OF MILWAUKEE

INTER-OFFICE COMMUNICATION

DATE: November 18, 2010

TO: Committee on Economic and Community Development

FROM: Craig C. Dillmann, Manager, Real Estate Services

SUBJECT: Status of 2010 excess property sales (**INFORMATION ONLY**)

The Real Estate Services Division of the Department of Transportation and Public Works reports to the Committee, on a monthly basis, the status of excess property sales. Attached is the monthly report for period ending November 30, 2010.

Craig C. Dillmann, Manager
Real Estate Services

Meeting Date: December 6, 2010

cc. Scott Walker, County Executive
Lee Holloway, County Board Chairman
Jack Takerian, Director of Transportation and Public Works
Josh Fudge, Fiscal Mgmt. Analyst - DAS

Jb\sales\slsrpt\edcmemo1210

REAL ESTATE SERVICES DIVISION
EXCESS LAND SALES STATUS REPORT
Period ending November 30, 2010

CLOSED PROPERTIES – REAL ESTATE SALES REVENUE

Property	Committee Date	Closed	Sale Proceeds
Block 1E – Park East Development	March 9, 2009 December 7, 2009	RSC forfeiture	$ 50,000.00[1]
4900 North Shoreland Avenue, Whitefish Bay	March 8, 2010	April 23, 2010	$ 89,000.00
2113 South 84th Street, West Allis	March 8, 2010	April 30, 2010	$ 20,000.00
6375 North 76th St., Milwaukee	October 27, 2008 March 8, 2010	August 31, 2010	$ 26,314.00[2]
721 Winnebago St. (release of environmental escrow)	March 10, 2008	September 19, 2008	$ 60,175.00
Land west of the Southwest corner of E. Layton & S. Pennsylvania Avenues	June 12, 2006	October 15 2010	$ 183,000.00
6614 Vista, Wauwatosa	September 20, 2010	October 15, 2010	$ 55,500.00
		Total	**$ 483,989.00**
		2010 Budget	**$ 400,000.00**

CLOSED PROPERTIES – MILWAUKEE COUNTY RESEARCH PARK REVENUE

Lot	Buyer	Date	Sale Price	Amt. To Real Estate
	TOTAL			**$**

PENDING PROPERTY CLOSINGS

Property	Committee Date	Pending Closing	Sale Proceeds
Block 6E, Park East Development	April 3, 2006	Requesting extension	$ 406,000.00[3]
NE Quadrant County Grounds	May 11, 2009 December 15, 2009	1st quarter 2011	$ 5,000,000.00[4]
TOTAL			**$ 5,406,000.00**

GENERAL PROPERTY STATUS

Property	Committee Date	Status	Asking Price
3231 South 122nd Street, West Allis		Available for sale	$ 189,900.00
4812 South 39th Street, Greenfield		Available for Sale	$ 79,900.00
5414-22 South Packard Avenue, Cudahy		Available for sale	$ 35,000.00
5478 South Packard, Cudahy		Available for sale	$ 19,900.00
3618 East Grange, Cudahy		Available for sale	$ 4,900.00
3749 East Squire, Cudahy		Available for sale	$ 25,000.00
8450 West Beatrice Ct., Milwaukee		Available for sale	$ 375,000.00[5]
3672 East Lunham Avenue, St. Francis		Available for sale	$ 69,900.00
3802 East Cudahy Avenue, Cudahy		Available for sale	$ 38,900.00
1904 S. 94th Street, West Allis		Available for sale	$ 14,900.00

1. RSC closed the sale of Block 1E for $2,725,000 in December 2007 and entered into a Development Agreement to construct the proposed development.
   The Committee dates refer to extensions of the Excavation Commencement Date granted to RSC.
   - The March 9, 2009 meeting granted an extension until November 30, 2009.
   - The December 7, 2009 meeting granted an extension until May 31, 2010.
   - The June 14, 2010 meeting granted an extension until September 30, 2010
   - The September 20, 2010 meeting granted an extension until March 30, 2011

   $25,000 was received from RSC for not meeting the January 29, 2010 Excavation Completion Date.
   An additional $25,000 was received for not meeting the July 30, 2010 Excavation Completion Date.
2. Net Real Estate Revenue from the $475,000 sale price. Net proceeds of $ 421,681 to Federal Transportation Administration to be allocated for transit projects in Milwaukee County.
3. County's share of $ 700,000 sales price.
4. First installment payment of the $13,550,000 sales price. See attached comments for full payment schedule.
5. Net proceeds to Federal Transportation Administration

REAL ESTATE SERVICES DIVISION

SUMMARY DETAIL OF PENDING PROPERTY CLOSINGS

PROPERTY	BUYER	CLOSING	COMMENTS
Block 6E, Park East	Rainier Properties II, LLC	_____	Option expires December 31,2010. Buyer requesting extension until June 30, 2011.
NE Quadrant County Grounds	UWM	1st quarter 2011	Contingency Waiver Date expires December 15, 2010. Closing to occur within 30 days thereafter. Purchase price to be paid by the following installments: 2010 $5,000,000 2011 $5,000,000 2012 $ 887,500 2013 $ 887,500 2014 $ 887,500 2015 $ 887,500

From the Committee on Economic and Community Development

File No. 10-30(a)(e)
(Journal, December 17, 2009)

(ITEM 3) Reference file established by the County Board Chairman, relative to Sales of Park East Lands, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Milwaukee County Board Resolution File No. 06-14(a)(a) was adopted on April 13, 2006, accepting a development proposal from MLG Development, the predecessor to Rainier Properties II, LLC ("Rainier") for Block 6E, in the amount of $676,000, which was $72,000 above the appraised value; and

WHEREAS, the approved development, estimated at $8 million, included a four-story mixed-use building, comprising 8,000 rental square feet of retail on the first floor, approximately 36,000 square feet of rentable office space on the upper three floors and up to 31 underground parking spaces. A nine (9)-month option to purchase with a three (3) month extension was granted to market the components of their proposed development and satisfy or obtain any and all purchase and development requirements, approvals or licenses/permits from the City of Milwaukee and/or other regulatory agencies. A $15,000 nonrefundable option fee for the nine (9) month option period and an additional $5,000 nonrefundable option fee for the three (3) month extension was paid for the twelve-month option period expiring April 30, 2007. A six (6) month extension was granted until October 31, 2007 for an additional $10,000 option fee and the option was further extended until April 30, 2008 for an additional $10,000. A $15,000 fee was paid for an extension granted until October 31, 2008, a $10,000 fee was paid for an extension until April 30, 2009 and the purchase price was increased $24,000 from$676,000 to $700,000 for an extension until December 31, 2009. In January 2010, an extension was granted until June 30, 2010 and further extended until December 31, 2010. To date, $65,000 in nonrefundable option fees have been paid; and

WHEREAS, Block 6E was marketed as a stand-alone mixed-use development site and the original proposal from Rainier reflected a stand-alone mixed-use development for Block 6E, however the original proposal also presented a development alternative by assembling Block 6E with a riverfront parcel controlled by Rainier across North Edison Street. Developing a landmark project on the 2.6-acre development site, which includes the .37-acre Block 6E, offers an opportunity for an architecturally harmonious environment, unequaled pedestrian circulation/river access and a significantly increased tax base beyond what could be achieved solely on the .37-acre Block 6E; and

WHEREAS, Rainier continues to advance the development plan for Block 6E as assembled with their riverfront parcel. A letter from Rainier, dated November 18, 2010 reinforces their commitment to advance the mixed use project consisting of a state of the art motion picture theater operated by the Marcus Corporation , retail space, restaurant amenities and an office tower located above a 560-space parking structure. The letter

46 states Rainier is also pursuing the inclusion of a fine arts component within the project
47 known as the Harmony Initiative. The Harmony Initiative will comprise the Milwaukee
48 Ballet, UWM's Peck School for the Arts and a sports medicine clinic for the Medical
49 College of Wisconsin; and
50
51 WHEREAS, Rainier is focusing their efforts on securing an anchor office tenant and
52 participating in the Harmony Initiative site selection process, since lease commitments are
53 needed to satisfy the financing pre-leasing requirement. Rainier and their team continues to
54 invest considerable time and money to move this landmark project forward and to bring
55 the project to a successful completion Rainier is requesting a six-month extension to their
56 option to purchase for Block 6E until June 30, 2011; and
57
58 WHEREAS, in addition to the $65,000 in nonrefundable option fees already
59 committed by Rainier and previously increasing their $676,000 purchase price $24,000 to
60 $700,000, Rainier pledges to continue providing snow clearing of the sidewalks abutting
61 Block 6E, litter removal and mowing services. Recently Rainier provided weed cutting,
62 removal of volunteer tree growth and overall clean-up of County-owned parcels beyond
63 the limits of Block 6E. Providing these services helps reduce County maintenance costs
64 and improves the aesthetics of the surrounding area; and
65
66 WHEREAS, at their meeting on December 6, 2010, the Committee on Economic
67 and Community Development recommended extending the existing option to purchase
68 with Rainier for Block 6E until June 30, 2011; now, therefore,
69
70 BE IT RESOLVED, the Manager of Real Estate Services is hereby authorized to
71 extend the existing option to purchase with Rainier for Block 6E until June 30, 2011.
72

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: November 19, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From Rainier Properties II, LLC requesting an extension to the option to purchase for the triangular-shaped, .37-acre Block 6E in the Park East Corridor, located between North Water Street, North Edison Street and East Knapp Street in the City of Milwaukee, east of the Milwaukee River.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

X Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

X Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital	Expenditure		

Improvement Budget	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Extending the existing option to purchase for Block 6E until June 30, 2011 will not include the payment of an extension fee, but Rainier continues to provide maintenance services for the County within the Park East that reduces operating costs for the County. The $65,000 nonrefundable option fee paid to date will be credited toward the $700,000 purchase price, but will not be refunded if the option is not exercised and the purchase is not finalized.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Craig C. Dillmann

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Supervisor James Schmitt, Chairperson,
From the Committee on Intergovernmental Relations, reporting on:

File No. 10-464
(Journal, December 16, 2010)

(ITEM 1) From Director, Intergovernmental Relations, submitting a proposed 2011-2012 Milwaukee County Legislative Package, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Director and Assistant Director of Intergovernmental Relations have met with policymakers, constitutional officers and departmental staff to develop a recommended legislative package that will provide policy direction for Milwaukee County's lobbying efforts for the 2011-2012 State Legislative session; and

WHEREAS, many of the recommended policy directives are long-standing positions of Milwaukee County that are intended to ensure that adequate resources are provided to carry out mandated programs and services while protecting discretionary programs from further cuts; and

WHEREAS, given the current economic recession, it is critical that Milwaukee County communicate its key legislative priorities in areas such as mass transit, courts, parks, public safety, health and human services and child support enforcement; and

WHEREAS, at its meeting on December 13, 2010, the Committee on Intergovernmental Relations recommended approval of the 2011-2012 Legislative Package (hereto attached to this file) (vote: 6-0); now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby approve the proposed Legislative Package, a copy hereto attached and made a part of this file, outlining the key State legislative priorities for the 2011-2012 session; and

BE IT FURTHER RESOLVED, that Intergovernmental Relations staff are authorized and directed to communicate the County's legislative priorities to State policymakers, departmental staff and others to help effectuate these policy directives.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 12/13/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From Director, Intergovernmental Relations, submitting a proposed 2011-2012 Milwaukee County Legislative Package.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Approval of this resolution will adopt the 2011-2012 Legislative Package that outlines the legislative priorities for Milwaukee County.

An expenditure of funds will not be required, but an expenditure of staff time will be necessary to communicate the legislative priorities to state policymakers and other officials.

Department/Prepared By Steve Cady, Fiscal and Budget Analyst, County Board

Authorized Signature Stephen J. Cady

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Milwaukee County
Intergovernmental Relations

Milwaukee County Legislative Priorities
2011-2012 Session, Wisconsin State Legislature

Milwaukee County Budget Priorities
2011-2013 State Budget

The mission of Intergovernmental Relations is to pursue state and federal resources for Milwaukee County in a dynamic political environment. In consultation with the Chairman of the Milwaukee County Board, the Chair of the Committee on Intergovernmental Relations, and top Milwaukee County administrators, Intergovernmental Relations has prepared the attached 2011-2012 legislative agenda. With adoption, this document will provide Intergovernmental Relations the authority to communicate expressed policy positions to the Governor, the Wisconsin Legislature, and state agencies.

Additional policy direction might be sought from the Board of Supervisors for items that may arise during the legislative session for which there is no established Milwaukee County position. It is likely the next legislature will consider changes in municipal labor relations and the imposition of additional fiscal constraints. It also is expected a special session will be held on the economy.

Various entities have projected the state faces about a $3 billion deficit going into the 2011-2013 biennium and about a $100 million deficit in the current biennium. Given these estimates, securing fiscal resources for Milwaukee County programs to alleviate the property tax burden will be difficult. Two noteworthy items highlighted in this legislative package do not require additional state fiscal resources but are of significant financial consequence (almost $15 million) to Milwaukee County: the state's imposition of the $6.8 million General Assistance Medical Program (GAMP)-associated payment and the closure of a Department of Corrections (DOC) juvenile correctional institution (JCI).

Prior to the start of the next legislative session, Milwaukee County Supervisors already have established key legislative priorities. For example, the parameters of the Adopted 2011 Milwaukee County Budget will drive many legislative priorities next session, including lobbying efforts to:

- Eliminate the state imposition of the $6.8 million payment for the BadgerCare Plus Core Plan;
- Increase the allocation of state shared revenues to Milwaukee County;
- Boost state transit operating assistance;
- Secure funding for child support enforcement contracts;
- Minimize the effect of the medical assistance (MA) shortfall to Milwaukee County programs; and
- Provide state coverage of the non-federal share of 1915(i) Community Recovery Services.

As approved by the Milwaukee County Board, Intergovernmental Relations will continue to lobby for local funding options and for relief from unfunded state mandates. Intergovernmental Relations will:

- Seek legislation consistent with the results of the November 4, 2008, referendum. Voters have approved the state granting Milwaukee County the authority to provide property tax relief by securing a dedicated source of funding for mass transit, parks/culture, and paramedics.

- Advocate for changes in juvenile corrections that will reduce the rates counties pay for youth sentenced to the DOC and direct additional resources to community-based programming. Milwaukee County also supports operational changes, including the consolidation of state JCIs.

- Work to secure full state funding of human services and circuit courts as approved by Wisconsin voters via referendum in April 2005.

- Pursue resources for public safety programs, including expressway patrols and emergency communications.

The 2011 Adopted Milwaukee County Budget makes a number of assumptions about the 2011-2013 state budget that will require the attention of Intergovernmental Relations.

State Shared Revenues

The 2011 Adopted Milwaukee County Budget assumes receipt of a $37.8 million shared revenue payment, an increase of $1.3 million over 2010. County shared revenues help local elected officials deliver quality services while minimizing the cost to the property taxpayer. Intergovernmental Relations will ask policymakers to end the practice of deducting $20.1 million annually from Milwaukee County's shared revenue allocation for the state's operations of Milwaukee Child Welfare.

Local Transportation Aids

The 2011 Adopted Milwaukee County Budget assumes a 2.5% increase in state transit operating assistance. In the absence of local dedicated funding for transit, the receipt of state assistance is especially critical to the Milwaukee County Transit System. Intergovernmental Relations will pursue increases in local transportation aids, including: mass transit/paratransit assistance; general transportation aids; and local road improvement funds.

Child Support Enforcement

The 2011 Adopted Milwaukee County Budget is consistent with the June 25, 2010, memo from the Department of Children and Families (DCF) that set preliminary contract allocations for child support enforcement for Calendar Year 2011 (CY 2011). However, the 2011-2013 DCF budget request sets funding for CY 2011 contracts lower than the level of the June memo. Intergovernmental Relations will work to secure funding for child support contracts at the levels in the DCF memo and Adopted Budget.

Health and Human Services: Behavioral Health Division (BHD)

- ✓ **GAMP-associated $6.8 million payment**

The 2011 Adopted Milwaukee County Budget eliminates the $6.8 million payment to the Department of Health Services for the state administration of the BadgerCare Plus Core Program. The Adopted Budget directs Intergovernmental Relations to work with state officials to prevent the continued imposition of this payment. If the state were to impose this payment, the effect to BHD would be devastating. Intergovernmental Relations will work to ensure the state does not deduct other Milwaukee County revenue sources by an equivalent amount to compensate for this non-payment.

- ✓ **State Medical Assistance (MA) Shortfall**

The 2011 Adopted Milwaukee County Budget includes a $3.6 million tax levy contribution to compensate for cuts attributable to the $600 million deficit in the state's MA program. Intergovernmental Relations will work to prevent further reductions to Milwaukee County programs.

- ✓ **1915(i) Community Recovery Services**

The 2011 Adopted Milwaukee County Budget includes a provision related to the use of federal 1915(i) revenues. Consistent with the Adopted Budget, Intergovernmental Relations will work with policymakers to further restrict eligibility criteria and to provide state coverage of the non-federal match.

Property Tax Relief: Dedicated Funding for Mass Transit, Parks and Emergency Medical Services
Intergovernmental Relations will support enactment of local funding options as a means of providing property tax relief, including enactment of dedicated funding for: transit; parks/culture; and paramedics.

Juvenile Justice Reform: State Closure of Ethan Allen or Lincoln Hills
DOC has projected the daily rate would need to increase by $100 a day in order to keep open both Ethan Allen and Lincoln Hills. According to preliminary estimates, a rate increase of this size could cost Milwaukee County an additional $8 million a year. Intergovernmental Relations will ask state policymakers to close a JCI. Since most adjudicated juvenile delinquents come into the state correctional system from Southeastern Wisconsin, it would make more sense for DOC to close Lincoln Hills. Milwaukee County will seek reimbursement for increased transportation costs if the DOC closes Ethan Allen. The 2011-2013 DOC budget request anticipates a JCI closure and proposes an increase in the daily rate of $15 a day to $290 in state fiscal year 2012. Intergovernmental Relations will communicate Milwaukee County's position that a JCI closure must result in a decrease in the DOC daily rate.

Unfunded State Mandates: Human Services, Circuit Courts & Public Safety

Human Services
Intergovernmental Relations will seek to maintain current state revenue streams, such as Community Aids and Youth Aids, which fund critical Milwaukee County human services programs.

Circuit Courts & Public Safety

✓ **Director of State Courts (DOSC) 2011-2013 Budget Proposal**

Intergovernmental Relations will communicate Milwaukee County's support for the DOSC 2011-2013 budget proposal. The DOSC again has advanced a budget request that recognizes the need to establish a better partnership between the counties and the state for the administration of court services. The DOSC budget request acknowledges that state revenues to counties for court operations have been stagnant. Further, the DOSC budget request addresses the long-standing concern that the state continues to collect more revenues from court fees and surcharges than it sends to counties for court operations.

✓ **Treatment Alternatives and Diversion (TAD) and Assess, Inform and Measure (AIM)**

Intergovernmental Relations also will relay Milwaukee County's support for state funding of the Treatment Alternatives and Diversion (TAD) program and the Assess, Inform and Measure (AIM) program. These programs currently are funded with federal stimulus dollars.

✓ **Expressway Patrols**

The 2011 Adopted Milwaukee County Budget commits $2.5 million in property tax levy to comply with the statutory mandate that the Sheriff patrol the expressways in Milwaukee County. Intergovernmental Relations will lobby the state to offset Milwaukee County's property tax levy commitment.

✓ **Emergency Communications**

Intergovernmental Relations will work with the Wisconsin Counties Association to restore 911 surcharges to their original purpose of providing grants to counties and other public safety answering points (PSAP) to update equipment and services to pinpoint the location of wireless 911 callers.

2011-2012 Legislative Agenda Items per the Adopted 2011 Milwaukee County Budget

- ✓ The 2011 Adopted Milwaukee County Budget includes a provision calling for a separate line item on the property tax bill for parks, recreation and culture. Intergovernmental Relations will coordinate discussions with the Wisconsin Department of Revenue and the Intergovernmental Cooperation Council to obtain an agreement to identify the levy cost of this functional area on the tax bill.

- ✓ The 2011 Adopted Milwaukee County Budget directs Intergovernmental Relations to seek changes to state law to permit the removal of appointed department heads upon a two-thirds vote of the Milwaukee County Board of Supervisors.

- ✓ The 2011 Adopted Milwaukee County Budget directs Intergovernmental Relations to seek legislative and constitutional changes to allow for the abolishment of the Offices of the Milwaukee County Treasurer and the Register of Deeds positions in order to consolidate these customer service functions into the Office of the Milwaukee County Clerk.

Legislative Council 2010 Interim Study Committees

Intergovernmental Relations has worked with representatives on the Legislative Council Special Study Committees to represent the interests of Milwaukee County. It is anticipated these Study Committees will make their final recommendations next year to the Joint Legislative Council for consideration by the incoming legislature. At that time, Intergovernmental Relations will evaluate the work of these Study Committees for their impact to Milwaukee County government operations. Intergovernmental Relations has paid special attention to the following Study Committees:

- Special Committee on Criminal Justice Funding and Strategies;
- Special Committee on Review of Emergency Detention and Admission of Minors under Chapter 51;
- Special Committee on Local Service Consolidation; and
- Special Committee on Public Assistance Program Integrity.

MILWAUKEE COUNTY TRANSIT SYSTEM CLAIMS

COUNTY BOARD MEETING OF

DECEMBER 16, 2010

* * * * *

10-4 From Miller & Ogorchock, SC, submitting a Claim on 11/23/10 in behalf of Gregory Sterrett for injuries and damages allegedly sustained in an accident involving a Milwaukee Transport Services, Inc. bus.

MILWAUKEE COUNTY BOARD

MEETING OF DECEMBER 16, 2010

ITEMS PLACED ON FILE BY THE COUNTY BOARD CHAIRMAN

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10-3 From Milwaukee County Clerk, submitting a listing of Summons & Complaints, Discrimination Complaints, et. al., served on the County Clerk in behalf of the County of Milwaukee.

10-6 From Brenda Clark, submitting a Notice of Claim in behalf of Cameron Cody Clark for injuries and damages allegedly sustained due to an accident at General Mitchell International Airport.

10-6 From Nancy Silvia, submitting a Notice of Claim for injuries and damages allegedly sustained due to an accident at General Mitchell International Airport.

10-6 From Tamica Webb, submitting a Notice of Claim for injuries and damages allegedly sustained due an accident involving a Milwaukee Transit Services, Inc. bus.

10-6 From Natalie Daniels, submitting a Notice of Claim for injuries and damages allegedly sustained due an accident involving a Milwaukee Transit Services, Inc. bus.

10-6 From Axley Brynelson, LLP, submitting a Notice of Claim in behalf of Christopher Kellner for injuries and damages allegedly sustained due to an accident at the O'Donnell Parking Structure.

10-6 From Bettie Powell, submitting a Notice of Claim for damages allegedly sustained due to the flooding of her property.