Supervisor Patricia Jursik, Chairperson,
From the Committee on Personnel, reporting on

File No. 10-22(a)(a)
(Journal, December 17, 2009)

(ITEM NO. 1) Reference file established by the County Board Chairman relative to reclassification of existing positions, reallocations of non-represented positions, advancements within the pay range and all revisions to Executive Compensation Positions (ECP), by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Office of the Sheriff requested reclassification of the following positions:

REQUESTOR	CURRENT CLASS AND PAY RANGE	PROPOSED CLASS AND PAY RANGE
Sheriff	Correctional Officer 1 – Stationary Engineer – PR16Z	Power Plant Operator – PR20
Sheriff	Correctional Officer 1 – Stationary Engineer – PR16Z	Power Plant Operator – PR20
Sheriff	Correctional Officer 1 – Stationary Engineer – PR16Z	Power Plant Operator – PR20
Sheriff	Correctional Officer 1 – Stationary Engineer – PR16Z	Power Plant Operator – PR20
Sheriff	Correctional Officer 1 – Stationary Engineer – PR16Z	Power Plant Operator – PR20
Sheriff	Correctional Officer 1 – Stationary Engineer – PR16Z	Power Plant Operator – PR20
Sheriff	Correctional Officer 1 – Lieutenant Stationary Engineer – PR23CM	Power Plant Operator in Charge – PR27M

and;

WHEREAS, after review, the Director, Division of Human Resources, recommended approval of the reclassification request; and

WHEREAS, at the September 24, 2010, meeting of the Personnel Committee, the Correctional Officer 1 – Stationary Engineer positions and the Correctional Officer 1 – Lieutenant Stationary Engineer position were identified for separate action; and

WHEREAS, pursuant to Chapter 17.05(2)(c)(7) of the Milwaukee County Code of General Ordinances, contested reclassifications require County Board action, upon recommendation of the Committee; and

WHEREAS, the Committee on Personnel, at its meeting of October 29, 2010, recommended approval of the reclassifications listed herein (vote 6-0); now, therefore,

BE IT RESOLVED, that the reclassifications incorporated by reference herein are hereby approved.

jlm
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: October 22, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution authorizing reclassifications requested by the Office of the Sheriff.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	1,275	11,058
	Revenue		
	Net Cost	1,275	11,058
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Adoption of this resolution wil result in reclassifications for 6 positions of Correction Officer 1 - Stationary Engineer and one position of CO Lieutenant - Stationary Engineer. Based on information provided by the Sheriff's Office, salary expenditures, including social security, increase $1,275 for three pay periods in 2010 and $11,058 for 2011.

Department/Prepared By County Board / Ceschin

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-376
(Journal, November 4, 2010)

(ITEM NO. 2) From the From the Interim Director, Human Resources, requesting authorization to extend the Temporary Assignment to a Higher Classification (TAHC) for Ms. Laurie Panella for the position of Chief Information Officer, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Temporary Assignments to a Higher Classification (TAHCs) are authorized for non-represented employees pursuant to Milwaukee County Code of General Ordinance 17.085; and

WHEREAS, Milwaukee County Ordinance 17.085 states that employees in the classified and unclassified service may receive a temporary assignment to a vacant unclassified position for ninety (90) days or less with one (1) extension of ninety (90) days or less with the extension provision pursuant to approval by the Human Resources Director; and

WHEREAS, Milwaukee County Ordinance 17.085 states that any further extensions must be approved by the County Board; and

WHEREAS, Ms. Laurie Panella has been serving in the position of Interim Chief Information Officer through a TAHC within the Information Management Services Division (IMSD) since April 26, 2010; and

WHEREAS, Ms. Panella continues to serve through a TAHC as Interim Chief Information Officer (CIO); and

WHEREAS, it is necessary to extend Ms. Panella's TAHC to ensure continuity of critical information technology (IT) functions countywide as well as provide continuing leadership within IMSD;

WHEREAS, the Committee on Personnel, at its meeting of October 29, 2010, recommended approval of the Director of Human Resources' request (vote 5-0); now, therefore,

BE IT RESOLVED, that Ms. Laurie Panella shall continue to serve through a Temporary Assignment to a Higher Classification (TAHC) as the Interim Chief Information Officer, until a permanent Chief Information Officer is appointed.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 9/29/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: REQUEST TAHC AUTHORIZATION FOR THE POSITION OF CHIEF INFORMATION OFFICER IN THE INFORMATION MANAGEMENT SERVICES DIVISION (IMSD)

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution authorizes the existing TAHC for Ms. Laurie Panella to continue serving as the Interim Chief Information Officer within the Information Management Services Division (IMSD).

B. The cost related to the proposed TAHC is $3,874 for a 90 day period. That cost is absorbed into IMSD's budget and is offset by salary savings from vacant positions. In addition, the Chief Information Officer is also funded in the 2011 Requested IMSD Budget. Therefore, the proposed TAHC has no direct fiscal impact.

C. No fiscal impacts are anticipated for current or the subsequent fiscal year. See above.

D. It is assumed that this position needs to be filled to ensure critical information technology functions countywide and to provide continuing leadership within the IMSD.

Department/Prepared By DAS - Fiscal Affairs, Davida Amenta

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-379
(Journal, November 4, 2010)

(ITEM NO. 3) From the Interim Director, Department of Health Human Services, requesting authorization to abolish one Child Care Program Specialist and create one position of Contract Specialist in the Milwaukee Early Child Care Administration, Division of Early Care and Education, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the State took over the administration of the Child Care Programs in Milwaukee County effective January 1, 2010, and Wisconsin Statutes 49.826 gives the Department of Children and Families (DCF) the authority to supervise, hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward, discipline, and adjust grievances with respect to County employees performing services for the unit; and

WHEREAS, the Department of Health and Human Services (DHHS) requests the abolishment of 1.0 FTE vacant Child Care Program Specialist (title code 00055795, PR 20), and the creation of 1.0 FTE Contract Specialist (PR 25) in the Economic Support Division (ESD); and

WHEREAS, the Contract Specialist would be responsible for monitoring and managing vendor activities by working with the appropriate central office staff from Milwaukee Early Child Care (MECA) and DCF; coordinating with the staff of DCF fiscal management and procurement to support the daily operation of MECA; maintain the master listing of contracts and supporting materials; and work closely with DCF procurement to manage and re-bid contracts according to DCF/ Department of Administration (DOA) procurement rules while coordinating with appropriate MECA staff to assure the procurement process meets MECA program needs; and

WHEREAS, the requested position actions are necessary to ensure the proper management of DCF contract operations in the Department; and

WHEREAS, the Department of Administrative Services (DAS), Fiscal Affairs recommends that the following request effective November 4, 2010, be approved: abolish 1.0 FTE vacant Child Care Program Specialist (title code 00055795, PR 20, create 1.0 FTE Contract Specialist (PR 25); and

WHEREAS, the Committee on Finance and Audit, at its meeting on October 28, 2010, recommended approval of the creation of the position actions (5-1); and

WHEREAS, the Committee on Personnel, at its meeting on October 29, 2010, virtue of a tie vote, did not make a recommendation on the classification and rate of pay for the newly created position (3-3); now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby approves the classification and rate of pay for the following position, as recommended for creation by the Committee on Finance and Audit at its October 28, 2010, meeting:

Title	No. of Positions	Pay Range
Contract Specialist	1.0	25

jlm
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 10/7/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request to Abolish 1.0 FTE vacant Child Care Program Specialist (Title Code 00055795, PR 20) and create 1.0 FTE Contract Specialist (PR 25)

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Approval of the abolishment of 1.0 FTE Child Care Program Specialist and the creation of 1.0 FTE Contract Specialist would allow the department to move forward with the filling of this position to ensure proper management of DCF contract operations within the department.

There would be no direct fiscal impact to the County in 2010 or 2011, as the state pays for the costs associated with these position actions.

Department/Prepared By Antionette Thomas-Bailey

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Supervisor Elizabeth Coggs, Chairperson
By the Committee on Finance and Audit report on:

1 File No. 10-393
2
3 (ITEM 1) From the Fiscal and Budget Administrator, a report on the Passenger Vehicle
4 Review, by recommending the report titled "Passenger Vehicle Review" dated October 18,
5 2010, **BE RECEIVED AND PLACED ON FILE** (vote 5-0).
6

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COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE : October 19, 2010

TO : Supervisor Elizabeth Coggs, Chair, Finance & Audit Committee

FROM : Steve Kreklow, Fiscal and Budget Administrator

SUBJECT : Department of Administrative Services Passenger Vehicle Review

BACKGROUND/ANALYSIS

The Milwaukee County Administrative Manual Section 56.22 requires all departments/employees having use of a passenger car to annually submit a report to the Department of Administrative Services that specifies the number of vehicles and garaging location of vehicles assigned to the department, their use (whether by an individual employee or as a pool vehicle), and if assigned to an employee, the title of the employee, their job function and the use of the vehicle.

After reviewing information submitted by departments, the Department of Administrative Services will recommend any changes or additions to approved vehicle assignments to the Committee on Finance and Audit. Assignment of all passenger cars shall be subject to the approval of the County Board upon the recommendation of the Committee.

The Sheriff's Office considers all assigned vehicles to be for law enforcement purposes and as a result did not respond to DAS' request for information.

Please see the attached spreadsheet for a detailed list of Fleet Management passenger vehicles.

RECOMMENDATION

This report is for information only; no action required.

Steve Kreklow
Fiscal and Budget Administrator

Attachment

pc: Scott Walker, County Executive
Supervisor Lee Holloway, Chairman, County Board of Supervisors
Cynthia Archer, Director, Department of Administrative Services
Tom Nardelli, Chief of Staff, County Executive
Jack Takerian, Director, DTPW
Dan Goeden, Director, DTPW Fleet Management
Terrence Cooley, Chief of Staff, County Board
Jerome Heer, Director of Audit, County Board Department of Audit

2010 Vehicle Assignment Summary

Org.	Dept. Name	Vehcile Model/Description	Equipment Number	Total Mileage	Business Mileage	Personal Mileage	Assigned To	Location	Nature of Use
1011	County Exec	2006 Chevrolet Impala	114663	2,032	2,032	0	County Executive	Annex	County business only.
1160	DAS-IMSD	1994 Chevrolet Astro	152335	1,508	1,508	0	Pool - IMSD Operations Staff	City Campus	To provide computer service to County Departments.
1160	DAS-IMSD	2007 Chevrolet Uplander	165961	3,845	3,845	0	Pool - IMSD Operations Staff	City Campus	To provide computer service to County Departments.
1160	DAS-IMSD	2007 Chevrolet Uplander	165964	3,255	3,255	0	Pool - IMSD Operations Staff	City Campus	To provide computer service to County Departments.
4501	District Attorney	2003 Ford Crown Victoria	114258	5,244	5,244	0	Chief Investigator	Garaged at residence	Respond to crime scenes, conduct criminal investigations, 24/7 emergency response, transport victims and witnesses
4501	District Attorney	2002 Buick Century	114643	4,212	4,212	0	Pool - Crisis Response Unit	MacArthur Square	Respond to crime scenes, transport victims and witnesses
4501	District Attorney	2002 Buick Century	114671	7,822	7,822	0	Pool -Outreach Unit	MacArthur Square	Serve process
4501	District Attorney	2010 Chevrolet Impala 4DR	114678	3,367	3,367	0	Pool - Investigators	MacArthur Square	Respond to crime scenes, conduct criminal investigations, 24/7 emergency response, transport victims and witnesses
4501	District Attorney	2003 Buick Century	114656	3,714	1,870	1,844	District Attorney	Garaged at residence	Regular duties, including numerous off-site meetings throughout the county and state, 24/7 emergency response
4501	District Attorney	2010 Chevrolet Impala 4DR	114679	3,516	2,010	1,506	District Attorney	Garaged at residence	Regular duties, including numerous off-site meetings throughout the county and state, 24/7 emergency response
4501	District Attorney	2010 Chevrolet Impala 4DR	114680	2,377	2,377	0	Pool - Investigators	MacArthur Square	Respond to crime scenes, conduct criminal investigations, 24/7 emergency response, transport victims and witnesses
4501	District Attorney	2010 Chevrolet Impala 4DR	114681	5,023	5,023	0	Pool -Outreach Unit	MacArthur Square	Serve process
4501	District Attorney	2010 Chevrolet Impala 4DR	114682	5,312	5,312	0	Pool -Outreach Unit	MacArthur Square	Serve process
4501	District Attorney	2010 Chevrolet Impala 4DR	114683	5,762	5,762	0	Pool -Outreach Unit	MacArthur Square	Serve process
4501	District Attorney	2002 Chevy Suburban	153046	3,613	3,613	0	Pool - Investigators	MacArthur Square	Respond to crime scenes, conduct criminal investigations, 24/7 emergency response, transport victims and witnesses
4501	District Attorney	2008 Chevy Trailblazer	165086	3,907	3,907	0	Pool - Investigators	MacArthur Square	Respond to crime scenes, conduct criminal investigations, 24/7 emergency response, transport victims and witnesses
4501	District Attorney	2008 Chevy Trailblazer	165087	9,721	9,721	0	Pool - Investigators	MacArthur Square	Respond to crime scenes, conduct criminal investigations, 24/7 emergency response, transport victims and witnesses
4900	Medical Examiner	2010 Chevrolet Impala 4DR	114684	3,358	3,358	0	Pool	ME office	Death Scene Investigations
4900	Medical Examiner	2005 GMC Yukon XL	153049	12,686	12,686	0	Pool	ME office	Death Scene Investigations
4900	Medical Examiner	2007 Ford Taurus	165932	4,181	4,181	0	Pool	ME office	Death Scene Investigations
5056	Airport	2003 GMC Safari	152357	15,471	15,471	0	Pool - Maintenance	Airport	Business
5056	Airport	2003 Chevrolet 2500 Cargo Van	152533	2,652	2,652	0	Pool - Electrical	Airport	Business
5056	Airport	2003 Chevrolet 2500 Cargo Van	152535	2,664	2,664	0	Pool - Electrical	Airport	Business
5056	Airport	2003 Chevrolet 2500 Cargo Van	152536	2,997	2,997	0	Pool - HVAC	Airport	Business
5056	Airport	2003 Ford Explorer	155347	15,788	15,788	0	Pool - Maintenance	Airport	Business
5056	Airport	2003 Ford Explorer	155348	9,187	9,187	0	Pool - Maintenance	Airport	Business
5056	Airport	2004 Ford Explorer	155349	4,007	4,007	0	Pool - Operations	Airport	Business
5056	Airport	2004 Ford Explorer	155350	7,636	7,636	0	Pool - Operations	Airport	Business
5056	Airport	2004 GMC Yukon 4DR Truck	155353	4,446	4,446	0	Pool	Airport	Business
5056	Airport	2008 Chevrolet Tahoe	155354	11,215	11,215	0	Pool	Airport	Business
5056	Airport	1997 Ford E350 Club Wagon	165562	3,379	3,379	0	Pool - Maintenance	Airport	Business
5056	Airport	2006 Chevy Trailblazer	165912	4,386	4,386	0	Pool - Admnistration	Airport	Business
5056	Airport	2006 Chevrolet Impala	165921	6,905	6,905	0	Pool - Admnistration	Airport	Business
5056	Airport	2006 Chevy Trailblazer	165924	26,799	26,799	0	Pool - Operations	Airport	Business
5056	Airport	2006 Chevrolet Impala	165925	2,609	2,609	0	Pool - Admnistration	Airport	Business
5056	Airport	2006 Chevy Express Van	165926	2,056	2,056	0	Pool - Electrical	Airport	Business
5056	Airport	2006 Chevy Express Van	165927	4,585	4,585	0	Pool - Electrical	Airport	Business
5056	Airport	2007 Ford S-Duty F-350	165933	6,963	6,963	0	Pool - Maintenance	Airport	Business
5056	Airport	2007 Ford S-Duty F-350	165934	40,003	40,003	0	Pool - Maintenance	Airport	Business
5056	Airport	2007 Ford S-Duty F-350	165935	7,208	7,208	0	Pool - Maintenance	Airport	Business
5056	Airport	2007 Ford Ranger 4X2	165936	4,653	4,653	0	Pool - HVAC	Airport	Business
5056	Airport	2007 Ford Ranger 4X2	165938	4,423	4,423	0	Pool - HVAC	Airport	Business
5056	Airport	2007 Ford F250 Super Duty 4X2	165942	7,931	7,931	0	Pool - Maintenance	Airport	Business
5056	Airport	2007 Ford Superduty 4X4	165943	6,657	6,657	0	Pool - Maintenance	Airport	Business
5056	Airport	2007 Ford F250 Superduty 4X4	165944	5,139	5,139	0	Pool - Maintenance	Airport	Business
5056	Airport	2007 Ford F250 Superduty 4X4	165945	7,223	7,223	0	Pool - Timmerman	Airport	Business
5056	Airport	2007 Chevy Trailblazer	165946	7,577	7,577	0	Pool - Maintenance	Airport	Business

Mileage is calculated from July 1, 2009 to June 30, 2010

2010 Vehicle Assignment Summary

Org.	Dept. Name	Vehcile Model/Description	Equipment Number	Total Mileage	Business Mileage	Personal Mileage	Assigned To	Location	Nature of Use
5056	Airport	2007 Chevy Trailblazer	165947	6,626	6,626	0	Pool - Maintenance	Airport	Business
5056	Airport	2007 Chevy Trailblazer	165948	2,922	2,922	0	Pool - Maintenance	Airport	Business
5056	Airport	2007 Chevy Trailblazer	165949	1,988	1,988	0	Pool - Operations	Airport	Business
5056	Airport	2007 Chevy Trailblazer	165950	26,659	26,659	0	Pool - Operations	Airport	Business
5056	Airport	2007 Chevy Trailblazer	165951	6,208	6,208	0	Pool - Architectural & Engineering	Airport	Business
5056	Airport	2007 Chevy Trailblazer	165952	7,326	7,326	0	Pool - Architectural & Engineering	Airport	Business
5056	Airport	2007 Chevrolet Uplander	165957	4,348	4,348	0	Pool - Architectural & Engineering	Airport	Business
5056	Airport	2007 Chevy Express Cargo Van	165965	3,608	3,608	0	Pool - HVAC	Airport	Business
5056	Airport	2007 Chevy Express Cargo Van	165966	3,689	3,689	0	Pool - Electrical	Airport	Business
5056	Airport	2007 Chevy Express Cargo Van	165967	4,562	4,562	0	Pool - Electrical	Airport	Business
5056	Airport	2007 Chevy Express Cargo Van	165968	2,683	2,683	0	Pool - Electrical	Airport	Business
5056	Airport	2007 Chevy Express Cargo Van	165969	2,998	2,998	0	Pool - Electrical	Airport	Business
5056	Airport	2007 Chevy Express Cargo Van	165970	2,460	2,460	0	Pool - HVAC	Airport	Business
5056	Airport	2007 Chevy Express Cargo Van	165971	2,668	2,668	0	Pool - Electrical	Airport	Business
5056	Airport	1997 GMC AWD Cargo Van Safari	166005	2,264	2,264	0	Pool - Electrical	Airport	Business
5056	Airport	1998 GMC 4X4 TK10706-1500 Yukon	166012	2,040	2,040	0	Pool - Environmental/Safety	Airport	Business
5080	Architecture & Engineering	2007 GMC Sierra 4X4 EXT. CAB	102479	28,009	28,009	0	Pool - Survey Crew	Fleet	Survey crew use at various construction sites
5081	Architecture & Engineering	2010 Chevrolet Impala 4DR	114701	1,133	1,133	0	Pool	City Campus	Miscellaneous usage by AE&ES Staff
5081	Architecture & Engineering	1994 Chevrolet 4X2 Minivan Astro CM1090	152331	3,076	3,076	0	Pool	City Campus	Miscellaneous usage. The primary records vehicle used for project files and drawings.
5081	Architecture & Engineering	1997 GMC 4X4 Minivan Safari TL1100	152345	10,765	10,765	0	Pool - Survey Crew	Fleet	Survey crew use at various construction sites
5082	Architecture & Engineering	1998 GMC 4X2 Minivan Safari TM11006	152352	2,321	2,321	0	Pool	City Campus	Miscellaneous usage by AE&ES Staff
5083	Transportation Services	2004 Chevrolet Impala	114657	6,911	6,911	0	Pool - Construction Management	2711 W. Wells St	Construction inspection of Highway and Bridge Capital Projects
5083	Transportation Services	2001 Chevrolet Blazer LT	153050	4,495	4,495	0	Pool - Traffic Engineering	2711 W. Wells St	Site Inspection and Construction Inspection. Used by Traffic Engineering to transport Equipment and Materials to job site.
5190	Highway Maintenance	2007 Chevrolet Impala	114664	8,266	8,121	145	Director of Highway Operations	8630 North Hawthorne Rd	Patrol, Investigation, and Supervision of all Highway Conditions on County State and Interstate highways within Milwaukee County as part of 24/7 operation
5190	Highway Maintenance	2010 Ford Explorer	153060	12,707	12,541	166	Highway Maintenance Mgr.	5306 Mansfield Drive	Patrol, Investigation, and Supervision of all Highway Conditions on County State and Interstate highways within Milwaukee County as part of 24/7 operation
5190	Highway Maintenance	2010 Ford Explorer	153061	11,963	11,794	169	Asst. Highway Maintenance Mgr.	4151 Austin St.	Patrol, Investigation, and Supervision of all Highway Conditions on County State and Interstate highways within Milwaukee County as part of 24/7 operation
5190	Highway Maintenance	2001 Dodge Durango	120004	3,191	3,139	52	Highway Maintenance Mgr.	5306 Mansfield Drive	Patrol, Investigation, and Supervision of all Highway Conditions on County State and Interstate highways within Milwaukee County as part of 24/7 operation
5190	Highway Maintenance	2001 Dodge Durango	120005	1,405	1,376	29	Asst. Highway Maintenance Mgr.	4151 Austin St.	Patrol, Investigation, and Supervision of all Highway Conditions on County State and Interstate highways within Milwaukee County as part of 24/7 operation
5300	Fleet Management	2002 Buick Century 4 DR	114670	11,326	11,326	0	County Motor Pool	10320 Watertown Plank	Use by County Departments for County meetings and other County Business
5300	Fleet Management	2002 Buick Century 4 DR	114672	11,489	11,489	0	County Motor Pool	10320 Watertown Plank	Use by County Departments for County meetings and other County Business
5303	Fleet Management	1994 Chevrolet 4X2 Minivan Astro CM1090	152328	1,404	1,404	0	County Motor Pool	10320 Watertown Plank	Use by County Departments for County meetings and other County Business
5300	Fleet Management	1998 Ford 4X2 Minivan Windstar GL	152342	2,584	2,584	0	County Motor Pool	Courthouse	Use by County Departments for County meetings and other County Business
5300	Fleet Management	2002 Ford Windstar	152355	3,330	3,330	0	County Motor Pool	Courthouse	Use by County Departments for County meetings and other County Business
5300	Fleet Management	2006 Dodge Caravan	152545	4,649	4,649	0	County Motor Pool	10320 Watertown Plank	Use by County Departments for County meetings and other County Business
5303	Fleet Management	2002 Chevrolet Suburban	153044	11,212	11,212	0	County Motor Pool	10320 Watertown Plank	Use by County Departments for County meetings and other County Business
5303	Fleet Management	2002 Chevrolet Blazer	153047	10,611	10,611	0	County Motor Pool	10320 Watertown Plank	Use by County Departments for County meetings and other County Business
5702	Facilities	2009 Chevrolet Impala	114673	10,439	10,439	0	Jack Takerian-Director DTPW	Whitnal Park	County Business and Business for State DOT as Highway Commissioner
5702	Facilities	2003 GMC Safari	152356	1,818	1,818	0	Pool - Skilled Trades	CJF Sally Port	Vehicle used to transport staff, materials and supplies to differing sites to perform skilled trades work
5702	Facilities	2003 Chevrolet 2500 Cargo Van	152539	1,449	1,449	0	Pool - Painters	County Grounds-Warehouse Lot	Vehicle used to transport painting staff, materials and supplies to differing sites.
5702	Facilities	2003 Chevrolet 2500 Cargo Van	152540	1,019	1,019	0	Pool - Skilled Trades	CJF Sally Port	Vehicle used to transport staff, materials and supplies to differing sites to perform skilled trades work
6363	Behavioral Health Division	2007 Chevrolet Uplander Minivan	152546	2,834	2,834	0	Pool - Downtown CSP	BHD	Meeting with Clients
6364	Behavioral Health Division	2007 Chevrolet Uplander	165953	14,548	14,548	0	Pool -TCM	BHD	Meeting with Clients
6364	Behavioral Health Division	2006 Chevrolet Impala	165917	4,805	4,805	0	Pool - Crisis	BHD	Provides 24/7 response to adults in the community in Mental Health crisis
6403	Behavioral Health Division	2006 Chevrolet impala	165919	12,479	12,479	0	Pool - Crisis	BHD	Provides 24/7 response to adults in the community in Mental Health crisis

Mileage is calculated from July 1, 2009 to June 30, 2010

2010 Vehicle Assignment Summary

Org.	Dept. Name	Vehcile Model/Description	Equipment Number	Total Mileage	Business Mileage	Personal Mileage	Assigned To	Location	Nature of Use
6406	Behavioral Health Division	2006 Chevrolet Impala	165922	8,053	8,053	0	Pool - Crisis	BHD	Provides 24/7 response to adults in the community in Mental Health crisis
6443	Behavioral Health Division	2006 Chevrolet Impala	165918	7,993	7,993	0	Pool - Wraparound	BHD	Provides 24/7 response to children in the community/schools in Mental Health crisis
6443	Behavioral Health Division	2006 Chevrolet Impala	165920	9,232	9,232	0	Pool - Wraparound	BHD	Provides 24/7 response to children in the community/schools in Mental Health crisis
6474	Behavioral Health Division	2006 Chevrolet Impala	165923	8,998	8,998	0	Pool - Wraparound	BHD	Provides 24/7 response to children in the community/schools in Mental Health crisis
6474	Behavioral Health Division	2007 Chevrolet Uplander	165954	8,204	8,204	0	Pool - Wraparound	BHD	Provides 24/7 response to children in the community/schools in Mental Health crisis
6513	Behavioral Health Division	1997 Ford 4X4 4DR Explorer	155351	1,335	1,335	0	Pool - Envioronmental Services	BHD	BHD Operations
6532	Behavioral Health Division	1999 Ford Explorer	153048	5,002	5,002	0	BHD Admin	BHD	Used by a Doctor
8241	DHHS-Operation	2006 Chevrolet Impala	165913	9,794	9,794	0	Disabilities	Coggs Center	Meeting with Consumeras in the community and throughout the State
8241	DHHS-Operation	2007 Ford Taurus	165929	1,797	1,797	0	Deliquency	Children's Court Center	Meeting with Clients & Families
8241	DHHS-Operation	2007 Ford Taurus	165930	9,063	9,063	0	Disabilities	Coggs Center	Meeting with Consumeras in the community and throughout the State
8241	DHHS-Operation	2007 Chevrolet Uplander	165956	6,135	6,135	0	DHHS "Pool"	Coggs Center	Meeting with Clients/Out of County Conferences
8241	DHHS-Operation	2007 Chevrolet Uplander	165958	6,713	6,713	0	DHHS "Pool"	Coggs Center	Meeting with Clients/Out of County Conferences
8241	DHHS-Operation	2007 Chevrolet Uplander	165959	4,436	4,436	0	DHHS "Pool"	Coggs Center	Meeting with Clients/Out of County Conferences
8241	DHHS-Operation	2007 Chevrolet Uplander	165960	5,876	5,876	0	DHHS "Pool"	Coggs Center	Meeting with Clients/Out of County Conferences
8241	DHHS-Operation	2007 Chevrolet Uplander	165962	5,625	5,625	0	DHHS "Pool"	Coggs Center	Meeting with Clients/Out of County Conferences
8241	DHHS-Operation	2007 Chevrolet Uplander Minivan	165963	901	901	0	Deliquency	Children's Court Center	Meeting with Clients & Families
9010	Parks	1997 GMC 4X2 8 PAS VAN TM11006 SAFA	152346	10,286	10,286	0	Pool	Parks Admin	Meetings/Errands/Supervision
9010	Parks	2003 Ford Explorer	153051	6,124	6,124	0	Pool	Parks Admin	Meetings/Errands/Supervision
9041	Parks	1997 GMC 4X2 8 PAS VAN TM11006 SAFA	152348	4,797	4,797	0	Pool	Marketing	Marketing
9101	Parks	2010 Chevrolet Impala 4DR	114674	3,424	3,424	0	Pool	North Region	Meetings/Errands/Supervision
9101	Parks	2010 Chevrolet Impala 4DR	114675	2,405	2,405	0	Pool	South Region	Meetings/Errands/Supervision
9101	Parks	1998 G. M. C. 4X4 YUKON 1500-TK10706	120002	8,370	8,370	0	Pool	Forestry	Forestry
9101	Parks	1998 Chevrolet 4DR Lumina	151364	5,301	5,301	0	Pool	Parks Admin	Concessions
9101	Parks	1998 Chevrolet 4X2 Minivan Astro CM10906	152350	8,004	8,004	0	Pool	Parks Admin	Concessions
9101	Parks	2009 Chevy Malibu	165060	8,508	8,508	0	Pool	Parks Admin	Meetings/Errands/Supervision
9101	Parks	2009 Chevy Malibu	165061	8,601	8,601	0	Pool	Parks Admin	Meetings/Errands/Supervision
9101	Parks	2009 Ford Escape	165062	997	997	0	Pool	Parks Admin	Meetings/Errands/Supervision
9125	Parks	1995 Chevrolet 4DR Lumina	114004	5,030	5,030	0	Pool	Parks Admin	Landscape Architects
9125	Parks	1996 Chevrolet 4DR Lumina	114669	1,867	1,867	0	Pool	Parks Admin	Landscape Architects
9155	Parks	2002 Chevrolet Blazer	153045	13,129	13,129	0	Pool	South Region	Meetings/Errands/Supervision
9171	Parks	1997 GMC 4X2 8 PAS VAN TM11006 SAFA	152347	3,904	3,904	0	Pool	Mitchell Park	Flower transport, Meetings, Errands
9177	Parks	1997 GMC 4X2 8 PAS VAN TM11006 SAFA	152349	1,343	1,343	0	Pool	Greenhouse	Flower transport, errands
9430	Parks	2003 Chevrolet 2500 Cargo Van	152537	2,607	2,607	0	Pool	Park Maintenance	Maintenance
9430	Parks	2003 Chevrolet 2500 Cargo Van	152538	11,862	11,862	0	Pool	Park Maintenance	Maintenance
9511	Zoo	1997 GMC 4X2 VAN TG31405 SAVANA	167001	2,481	2,481	0	Animal Hospital Staff	Zoo	Used on the Zoo grounds to transport medical staff, equipment, and animals. A pool of hospital personal may operate this vehicle. This vehicle is not used for personal travel, and has never been used for overnight travel.
9523	Zoo	1997 GMC 4X2 8 PAS VAN TM11006 SAFA	152343	2,165	2,165	0	Maintenance Division staff	Zoo	this vehicle. This vehicle is not used for personal travel and has never been used for
9523	Zoo	2003 Chevrolet 2500 Cargo Van	152534	4,239	4,239	0	Maintenance Division staff	Zoo	this vehicle. This vehicle is not used for personal travel and has never been used for
9523	Zoo	2001 Dodge Caravan	165049	4,781	4,781	0	Animal Division staff	Zoo	Used to transport personal, animals, and equipment from the Aviary to various building around the Zoo grounds. This vehicle is not used for personal travel and is no longer used for overnight travel.
9523	Zoo	2007 Ford Ranger 4X4	165937	17,308	17,308	0	Animal Division staff	Zoo	Used for night keepers patrol and to transport personal, animals, and equipment around the Zoo grounds. It is also used to pick up equipment, animals, and animal food items. This vehicle is not used for personal travel and has never been used for overnight travel.
9523	Zoo	2007 Ford Ranger 4X2	165939	1,793	1,793	0	Group Sales Division	Zoo	A pool of seasonal and full time staff members has access to this vehicle. It is used to transport personal and supplies around the Zoo grounds for revenue generating group sales events. This vehicle is not used for personal travel and has never been used for overnight travel.
9523	Zoo	2006 Ford Econoline E250 Cargo Van	165940	3,511	3,511	0	Plumber	Zoo	Used to move parts, tools, prints and equipment around the Zoo grounds. It is fully equipped to handle most plumbing problems. This vehicle is not used for personal travel and has never been used for overnight travel.
9523	Zoo	2006 Ford Econoline E250 Cargo Van	165941	3,087	3,087	0	Electrician	Zoo	Used to move parts, tools, and equipment around the Zoo grounds. It is fully equipped to handle most electrical problems. This vehicle is not used for personal travel and has never been used for overnight travel.

Mileage is calculated from July 1, 2009 to June 30, 2010

2010 Vehicle Assignment Summary

Org.	Dept. Name	Vehcile Model/Description	Equipment Number	Total Mileage	Business Mileage	Personal Mileage	Assigned To	Location	Nature of Use
9523	Zoo	2007 Chevrolet Uplander	165955	6,310	6,310	0	Pool	Zoo	Primary used for moving staff and guests around the Zoo. This is the vehicle that is used if overnight travel is needed. It is also used for day trips. This vehicle is not used for personal travel.

1 - 4500: DA Chisholm used vehicle 114.656 from July 2009 through Dec. 2009; we were not provided with the total mileage for that period by Fleet but we are submitting his personal mileage for that vehicle for that period. Vehicle 114.656 is no longer assigned to this department. Vehicle 114.679 replaced 114.656 on January 6, 2010 and is currently assigned to DA Chisholm.

2 - The Sheriff's Office considers all assigned vehicles to be for law enforcement purposes and as a result did not respond to DAS' request for information.

Mileage is calculated from July 1, 2009 to June 30, 2010

Supervisor Elizabeth Coggs, Chairperson
By the Committee on Finance and Audit report on:

File No. 10-394

(ITEM 2) From the Fiscal and Budget Administrator and the Director, Department of Transportation and Public Works, a report on the space reallocation plans. **Also to be considered by the Committees on Transportation, Public Works and Transit and Health and Human Needs.**), by recommending the report titled "Space Reallocation Plans" dated October 18, 2010, **BE RECEIVED AND PLACED ON FILE** (vote 7-0).

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COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

Date: October 18, 2010

To: Supervisor Michael Mayo, Chairman, Committee on Transportation, Public Works and Transit
Supervisor Elizabeth Coggs, Chair, Committee on Finance and Audit
Supervisor Peggy West, Chair, Committee on Health and Human Needs

From: Steven R. Kreklow, Fiscal & Budget Administrator
Jack Takerian, Director, Department of Transportation and Public Works

Subject: Space Reallocations

Issue
The Departments on Aging and Family Care currently occupy office space in the Henry S. Reuss Federal Plaza (Reuss). The lease for this space expires on December 31, 2010. The Departments of Administrative Services (DAS), and Transportation and Public Works (DTPW), along with a workgroup of County Board, Audit, Aging, and Family Care staff have been analyzing options for locating Aging, Family Care, and other County staff upon expiration of the lease at Reuss. The analysis has shown the most cost-effective option is to maximize utilization of existing County facilities by reallocating several departments between City Campus, the Marcia P. Coggs Human Services Center, and the Courthouse.

Background
As noted in an Audit Report from June 25, 2010, City Campus is a former hospital facility. It was purchased by the County in 1993 for $16 million and was minimally renovated for use as an office complex. As a former hospital, most of the space is not designed for use as an office. The air-handling units are outdated and designed for hospital use (i.e. 100% of the air is brought from the outside, with no recirculation). City Campus currently has approximately 43,000 square feet of office space that is unutilized. Based on existing space utilization, and an operating cost of approximately $1.9 million, the rate per square foot is $19.71, far more expensive than other County-owned office facilities.

The County has continued to review its space utilization. Part of this process included the production in August 2009 of a countywide space allocation analysis (allocation analysis) by Continuum Architects & Planners, S.C. (Continuum).

As the allocation analysis was being reviewed, the Departments on Aging and Family Care began to review options for future space needs as their lease at Reuss is set to expire at the end of December 2010. Staff of the Departments of Administrative Services, County Board, and Transportation and Public Works was directed by County Board resolution to analyze the potential to relocate the departments to available space at City Campus. The analysis focused on the following alternatives:

1. Close City Campus and, leveraging the County's significant space needs, seek private office space for all affected departments (Aging, Family Care, and City Campus tenants); or,

2. Move the Departments on Aging and Family Care into County facilities, leveraging the two departments' third-party revenue sources to offset the cost of operating the facility and reduce space rental costs for levy-supported departments.

City Campus RFP

In June, a workgroup was convened to study the issue. The workgroup was made up of staff from the Department of Administrative Services, County Board, Audit, Department of Transportation and Public Works, Department on Aging, and Department of Family Care. The workgroup determined that a request for proposals (RFP) for leased office space and the sale of City Campus would provide the data necessary to analyze the issue. The RFP was issued in July with responses due within a month. The RFP requested lease rates for approximately 56,000 square feet of office space, for an initial 5-year term with two 5-year mutual renewal options, for the following departments:

- Aging
- Family Care
- DTPW-Director's Office
- DTPW-Architecture & Engineering (A&E)
- DTPW-Transportation Services
- DTPW-Real Estate Services
- County Board – Audit
- County Board – Community Development Business Partners (CDBP)

It was assumed that two other City Campus tenants, DAS-Procurement and DAS-IMSD, would be relocated into available space the Courthouse. The RFP also provided the option to purchase City Campus and lease the building back to the County for use by the above departments. The RFP required proposals to account for the special space and access needs related to the Departments on Aging and Family Care, such as reserved handicap parking, ADA accessibility, and access to a bus line. Evaluation criteria included:

- Quality of the proposal
- Experience in property management
- Financial condition of the individual or firm
- Suitability of the proposed space
- Financial advantage to the County
- Green Space or Green Design elements/systems

For the purchase of City Campus, evaluation criteria included:

- Quality of the proposal
- Experience in property development and management
- Financial condition of the individual or firm
- Feasibility of the use/redevelopment plan
- Effect of the use/redevelopment plan on the economic stability of the surrounding neighborhood
- Green Space or Green Design elements
- Financial advantage to the County

Eleven responses to the RFP were received by the deadline. The responses included a wide range of locations, rates, and other terms.

Analysis
The workgroup reviewed the responses and narrowed the list of acceptable offers to three from which best and final offers were solicited. Based on an analysis of the offers, and a comparison of potential mothball costs to close City Campus versus estimated third-party revenues that could be realized by moving Aging and Family Care into County facilities, the workgroup has determined the most cost-effective alternative is to continue to operate City Campus, based on the following major factors:

1. Lease rates for office space received from the RFP were higher than anticipated, and therefore would be higher for levy-supported or capital project-supported departments (CDBP, Audit, A&E, Transportation Services) than the City Campus lease rate.

2. No acceptable proposals were received for the sale of City Campus. Therefore, moving tenant departments to other space would require the mothballing of the facility, further eroding its value and damaging the economic base of the surrounding neighborhood.

3. The Departments on Aging and Family Care will provide approximately $669,000 in annual lease payments for County-owned space that they will occupy. These lease payments will be funded through third-party sources (State and Federal revenues), and will more than offset any additional ongoing operating costs (mainly utilities and contracted security and housekeeping services). This, in turn, will reduce space costs for all other departments that lease space from DTPW-Facilities. The estimated total net levy savings for 2011 is approximately $470,000 and over the five-year period from 2011 to 2015 is approximately $2.5 million.

4. By choosing to remain at City Campus for the long term, the County can now commit to improving the facility. For instance, performance energy contracting projects that will further reduce operating costs will be pursued, and the parking lot will be resurfaced.

As a result of this analysis, several departments and divisions will be moved by the following dates:

1. DAS-Procurement has moved from City Campus into vacant Courthouse space (August 31).

2. DAS-IMSD will be consolidated at City Campus (November 15).

3. The Department on Aging will move to the Marcia P. Coggs Human Services Center (December 15).

4. The Department of Family Care will move into the third floor of the Courthouse (December 10).

5. The Housing Division of the Department of Health and Human Services will move from the Marcia P. Coggs Human Services Center to City Campus (November 5).

Because of the significant time required to move the affected staff, and the expiration of the lease at Reuss on December 31, DTPW-Facilities has begun to coordinate the moves and every effort will be made to have all staff relocated by January 1, 2011.

Recommendation

This report is informational only.

Prepared by: Josh Fudge, Fiscal and Management Analyst

Steven R. Kreklow
Fiscal & Budget Administrator

Jack Takerian
Director, Department of Transportation & Public Works

cc: Scott Walker, County Executive
Thomas Nardelli, Chief of Staff, County Executive's Office
Cynthia Archer, Director, Department of Administrative Services
Stephen Cady, County Board Fiscal and Budget Analyst
Jerry Heer, Director of Audits, County Board Department of Audit

Supervisor Elizabeth Coggs, Chairperson
From the Committee on Finance and Audit reporting on:

1 File No. 10-12(a)(m)
2 (Journal, December 17, 2009)
3
4 (ITEM 3) Reference file established by the County Board Chairman, relative to reports from
5 Departments regarding revenue deficits greater than $75,000 [MCGO 56.02], by
6 recommending adoption of a resolution, to **RECEIVE AND PLACE ON FILE**, the report from
7 the Clerk of Circuit Court-Register in Probate, titled "2010 Deficit Report", dated October
8 11, 2010, (vote 6-0).

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COUNTY OF MILWAUKEE
INTER-OFFICE MEMORANDUM

DATE: October 11, 2010

TO: Elizabeth Coggs, Chairman, Finance and Audit Committee

FROM: John Barrett, Clerk of Circuit Court/Register in Probate

SUBJECT: 2010 Deficit Report (For Information Only)

The Milwaukee County Combined Courts Related Operations is reporting a projected year-end deficit of $991,000 as required by Milwaukee County Ordinance 56.02. This includes a revenue surplus of $223,000 and an expenditure deficit of ($1,214,000).

On May 24, 2010, the Combined Courts Related Operations submitted a deficit report of $691,000. This included a revenue surplus of $223,000 and an expenditure deficit of ($914,000). Since the last report, additional information has warranted a revised deficit report. Attorney fees have continued to increase as a result of an increased number of attorney appointments and billings, creating an additional shortfall. This shortfall is partially offset by other departmental savings.

John Barrett

John Barrett
Clerk of Circuit Court/Register in Probate

smg

c: County Executive Scott Walker
Lee Holloway, County Board Chairman
Willie Johnson, Jr., Chairman, Judiciary, Safety and General Services Committee
Scott Manske, Controller
Steve Cady, County Board Fiscal and Budget Analyst
Cynthia Archer, Department of Administrative Services
Allison Rozek, Department of Administrative Services
Jeffrey A. Kremers, Chief Judge
Bruce Harvey, District Court Administrator
James J. Smith
Deborah Bachun
Carol Mueller, County Board Staff

1 File No. 10-42(a)(b)
2 (Journal, December 17, 2009)
3
4 (ITEM 4) Reference file established by the County Board Chairman, relative to reports from
5 the Manger, Real Estates Services, DTPA, monthly information report for land sale closing
6 on UW/Innovation Park, by recommending adoption of a resolution, to **RECEIVE AND**
7 **PLACE ON FILE**, the said report, dated October 13, 2010.
8

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COUNTY OF MILWAUKEE

INTER-OFFICE COMMUNICATION

DATE: October 13, 2010

TO: Supervisor Theodore Lipscomb, Vice Chair
Committee on Economic & Community Development

Supervisor Elizabeth Coggs, Chairperson
Committee on Finance and Audit

FROM: Craig C. Dillmann, Manager of Real Estate Services
Department of Transportation and Public Works

SUBJECT: From the Manager, Real Estate Services, DTPW, monthly informational report for the land sale closing on UWM/Innovation Park.

This update highlights activities taken place since the last report to the Economic and Community Development Committee on September 20, 2010 and the Finance & Audit Committee on September 23, 2010.

The contractual time frames in the Purchase Agreement with the UWM Foundation ("UWM) are as follows:

- Due diligence commencement date –July 1, 2009 (Purchase Agreement executed)
- Escrow Deposit of $25,000 paid- July 6, 2009
- Contingency Waiver ("CW") Date Expiration-December 31, 2009
- CW Date Extension w/in Purchase Agreement- March 31, 2010
- CW Date Extension-July 31, 2010 (3/18/10 County Board approval)
- CW Date Extension-Sept 30, 2010 (7/29/10 County Board approval)
- CW Date Extension-November 15, 2010 (9/30/10 County Board approval)
- Closing Date- on or before December 15, 2010, if the closing contingencies are waived or satisfied.

As reported in September, the following events have reinforced the reality of the Innovation Park project and advanced the sale toward closing:

- The City of Wauwatosa ("City") has approved the creation of the Tax Incremental Financing District to fund the public infrastructure improvements for Innovation Park.
- Mr. Michael Lovell, dean of UWM's College of Engineering and Applied Science, was named to serve as the interim chancellor upon the departure of Chancellor Santiago.
- UWM has waived three major contingencies of the Purchase Agreement. These contingencies have been eliminated as a condition of closing due to the City approving the change of zoning, the Preliminary Business Planned Development (ie; site plan) and the land division by Certified Survey Map ("CSM") for the Innovation Park project.
- The CSM, which legally divides and describes the land being conveyed, is fully executed and will be recorded in conjunction with closing.
- A $5.4 million federal grant was secured to fund the construction of the "business accelerator" building within Innovation Park.

Having achieved the above-mentioned milestones, UWM is reaching out to the prospective donors necessary to fund the purchase of the land. In a letter dated October 12, 2010, UWM has emphasized that Interim Chancellor Lovell is a strong proponent of the UWM Innovation Park and is moving quickly to re-establish relationships with their donor base. In order to solidify donor pledges, UWM is also requesting in their letter an extension to the November 15, 2010 Contingency Waiver Date until December 15, 2010. They state the entire extension period may not be required and they will do everything within their ability to finalize the purchase before year-end. They further hope to waive one or more of the remaining within the next thirty days.

Staff recognizes UWM requires additional time to solidify and convert the donor pledges into liquid funds and staff also

understands UWM being hesitant about going "out of contract" come November 15th with no opportunity to seek an extension.

Craig C. Dillmann, Manager
Real Estate Services

Meeting Dates: October 25, 2010 (ECD committee)
October 28, 2010 (F&A committee)

cc: Scott Walker, County Executive
Lee Holloway, County Board Chairman
Supervisor James Schmitt, District 19
Cynthia Archer, Director of DAS
Steven Kreklow, Fiscal & Budget Administrator, DAS
Josh Fudge, Fiscal Mgt Analyst-DAS
Jack Takerian, Director- DPTW
Steve Cady, Fiscal and Budget Analyst, County Board

cd\UWM Finance/ECD update October 2010

1 File No. 10-284(a)(b)
2 (Journal, September 30, 2010)

3 (ITEM 5) From the Interim Director of Health and Human Services, a report regarding the
4 2010 Behavioral Health Division Capital Budget Project and issues, regarding the recent
5 Statement Of Deficiency. (**Also to the Committee on Health & Human Needs.**), by
6 recommending the report titled "Informational report from the Interim Director, Health &
7 Human Services regarding the 2010 Behavioral Health Division Capital Budget Project and
8 issues regarding the recent Statement of Deficiency," dated October 5, 2010, be **RECEIVED**
9 **AND PLACED ON FILE** (vote 7-0).
10

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COUNTY OF MILWAUKEE
Behavioral Health Division Administration
INTER-OFFICE COMMUNICATION

DATE: October 5, 2010

TO: Supervisor Peggy West, Chairperson - Health & Human Needs Committee
Supervisor Elizabeth Coggs, Chairperson - Finance & Audit

FROM: Geri Lyday, Interim Director, Department of Health and Human Services

SUBJECT: INFORMATIONAL REPORT FROM THE INTERIM DIRECTOR OF HEALTH AND HUMAN SERVICES REGARDING THE 2010 BEHAVIORAL HEALTH DIVISION CAPITAL BUDGET PROJECT AND ISSUES REGARDING THE RECENT STATEMENT OF DEFICIENCY

BACKGROUND

On June 3, 2010 BHD received a Statement of Deficiency (SOD) from the State of Wisconsin as a result of a recent State Centers for Medicaid and Medicare Services (CMS) survey. This was BHD's routine four-year survey that encompasses a comprehensive review of the physical plant and its operations. The majority of the citations BHD received were regarding the physical building. BHD was required to respond with an initial plan for corrective action by June 14, 2010 and an immediate corrective action on specified citations by June 25, 2010.

At the July, 2010 meetings of the Committees on Health and Human Needs and the Finance and Audit, approved the expenditure authority for $1,825,890 in 2010 BHD Capital Funds to address all SOD related capital conditions by the final deadline of April 1, 2011.

DISCUSSION

The Plan of Correction is a work-in-progress and the expectation by BHD and State surveyors is that continuous progress be made in correcting all cited conditions by April 1, 2011. The State has at least five opportunities to review citations and conduct site visits/inspections before the final inspection April 1, 2011.

The following is a list of Conditions that were met by the initial June 25, 2010 deadline:

TABLE A

Conditions/Citations	Status
Maintain clear access to exits by removing storage	Completed
Remove various shelving	Completed
Clean and dust various office closets, storage spaces and ventilation grills	Completed
Flush floor and shower drains	Completed
Lock unused rooms and maintain log	Completed
Adjust waste storage per guidelines	Completed
Seal all holes, penetrations throughout BHD	Completed
Replace metal plate in Crisis	Completed
Replace tissue dispenser	Completed
Remove bed rails	Completed
Replace missing heat guards	Completed
Remove dust/lint in laundry room	Completed
Change various locks	Completed
Replace various dietary equipment	Completed
Replace insulation on some water pipes	Completed
Caulk various locations throughout BHD	Completed
General adjustments and fixes for doors including install of push/pull door releases, replacement of door hardware, removal of some doors, adjustments of door guides etc	Completed
Seal various walls for smoke barrier	Completed
Replace lighting in various closets/storage areas, replace aluminum plates and adjust other burnt out lighting	Completed
Remove storage from various areas and adjust to meet fire code	Completed
Replace damaged escutcheon sprinkler rings	Completed
Seal ceiling holes due to misaligned tiles	Completed
Electrical clearance issues	Completed
Replace damaged astragal	Completed
Adjust doors to have positive latches, repair self-closure mechanisms and change fire plan accordingly	Completed
Repair damaged floor areas in bathrooms	Completed
Replace gate in stairwell	Completed
Replace cover on heater	Completed
Replace refrigerator on CAIS	Completed
Replace door on fire hose container	Completed

The cost estimate for year-to-date supplies/commodities and additional contract work (such as deep cleaning, moving vans, and dumpsters etc.) is $416,005 through August 31, 2010, plus an additional $48,758 for September 2010 for a total of $464,763 through September 30, 2010. The BHD maintenance overtime to date related to the SOD is $62,299. Additional Department of Transportation and Public Works (DTPW) skilled trades costs for labor and overtime is estimated at $153,798 YTD - bringing the total spent on corrective actions for SOD issues out of BHD operating funds to $680,860. A thorough review of all expenditures will be done by accounting and DAS to determine if any of these expenditures are allowable under the capital budget.

In addition to the immediate (conditional) items that have been completed, there are a number of citations requiring a longer timeframe for completion. These citations are displayed below and grouped as bond-eligible projects, Table B, and cash-financed projects, Table C. BHD is required to have all work, which addresses the citations completed by April 1, 2011 as documented in the SOD report.

TABLE B

Bondable Items (based on information available September 8, 2010)

Issue	Cost Estimate*	Due Date Per Plan of Correction
Remove and replace Library Halon System	$35,000	October 29, 2010
Door Replacement	$54,000	August 1, 2010(complete) / October 1, 2010 (due date for phase 2 extended to November 18, 2010
Additional Sprinkler Heads	$13,750	August 1, 2010 (complete) / October 15, 2010 (two phases) complete 9/30/10
Construct 100,000 sq ft of seamless ceilings	$575,000	April 1, 2011
Repair 300 feet of foundation	$26,500	October 1, 2010 (Completed)
Replace damaged window sills	$125,000	October 1, 2010 (completed window sills cited, will complete other damaged sills in 2011
Determine hazardous storage rooms and create smoke barriers	$324,000	November 1, 2010
Replace milk cooler and installation	$25,000	Cooler not in use, will update in 2011
Dish Room, Tray Line Tiles and Laundry Repairs	$200,000**	April 1, 2011
Materials and labor (DTPW, BHD and Time	$281,650	On-going

and Materials Contractors)		
Contingency (10%)	$165,990	
Total	**$1,825,890**	

**Items above represent initial quotes and have preliminarily been determined to be bond eligible. DAS- capital staff will continue to review and work with BHD staff to solidify actual costs and ensure all items are bond-eligible. If the scope of a project changes, it may be determined that cash financing needs to fund certain portions of the above listed projects. A 10% contingency has been included in the cost sub-total to account for any fluctuations that may occur as hard costs are obtained.*

***The Dish Room and Laundry facility repairs are a significant project within the SOD citations and are based on conceptual plan only. BHD has currently hired a consultant to conduct the architectural and engineering. The consultant will complete its report in September 2010. This cost estimation will likely fluctuate based on the September consultant report and has been included in this request as a place holder to ensure all compliance costs were included in this request for County Board consideration.*

TABLE C
Cash Items (based on information available September 8, 2010)

Issue	Cost Estimate*	Time Frame
Seal bathrooms to be water tight	$75,000	March 1, 2011
Replace sidewalks	$28,200	Completed
Exit Lighting	$4,550	Completed
Roof repair at Food Service Building and Hospital	Included in YTD purchases	Completed
Electrical Upgrades	Included in DTPW OT estimates and YTD purchases	Completed
Install Door Closers	Included in YTD purchases	Completed
Ventilation Addition	$53,250	December 1, 2010
Medical Records Room fire walls and ventilation	$12,000	March 1, 2011
Materials and labor (DTPW, BHD and Time and Materials Contractors)	$38,144 (Preliminary estimate)	On-going
Contingency (10%)	$22,887	
Total	**$234,031**	

**All estimates are based on the best information available as of September 8, 2010 and are subject to change based on scope of the project and information gained from more detailed reviews. DAS staff will continue to review and work with BHD staff to solidify actual costs based on additional quotes. A 10% contingency has been included in the cost sub-total to account for any fluctuations that may occur as hard costs are obtained.*

BHD and DAS will provide the Board with informational reports as work progresses.

RECOMMEDNATION

This is an informational report. No action is necessary.

Respectfully Submitted:

Geri Lyday, Interim Director
Department of Health and Human Services

cc: County Executive Scott Walker
Cindy Archer, Director – DAS
Allison Rozek, Analyst – DAS
Jennifer Collins, Analyst – County Board
Jodi Mapp, Committee Clerk – County Board
Steve Cady, Analyst – County Board
Carol Mueller, Committee Clerk – County Board

File No 10-354
(Journal, November 4, 2010)

(ITEM 6) From the Milwaukee County Treasurer, requesting changes to the Milwaukee County's investment policy, by recommending adoption of the following:

A RESOLUTION

WHEREAS, a resolution was adopted in 1994 on recommendation of the Department of Administration Controller's Division to establish specific investment policies; and

WHEREAS, it is necessary and appropriate to regularly review Milwaukee County's investment policies, and to recommend to the County Board such modifications to that policy that reflect appropriate investment strategies that meet the needs of changing economic conditions; and;

WHEREAS, at its meeting on October 28, 2010, the Committee on Finance and Audit recommended adoption of the said request (vote 6-0); now, therefore,

BE IT RESOLVED, that the following recommended investment policy changes are hereby adopted and that all respective designated investment advisors are directed to adhere to these policies in the investment of County funds.

COUNTY OF MILWAUKEE
STATEMENT OF INVESTMENT POLICIES

I. SCOPE

This investment policy applies to all financial assets held or controlled by Milwaukee County, other than pension fund assets, consistent with the intent of State of Wisconsin Statutes.

II. OBJECTIVES

The following investment objectives will be applied in the management of the County's funds:

A. The primary objective of the County's investment activities is the preservation and protection of investment principal.

B. By investing public funds, the County will strive to maximize the return on the portfolio, but will avoid assuming unreasonable investment risk. The investment portfolio shall be designed with the objective of obtaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs.

C. The County's investment portfolio will remain sufficiently liquid to enable the County to meet reasonably anticipated day-to-day operating requirements.

D. The County will employ mechanisms to control risk and diversify its investments with respect to specific security types or individual security issuers.

E. The County supports investment in local financial institutions to the maximum extent possible, consistent with all other investment objectives.

F. All investment decisions will adhere to current Wisconsin State Statutes.

G. Any investment managers, advisors or other third parties acting on behalf of Milwaukee County shall adhere to these investment policies. A copy of the investment policies shall be provided on a regular basis to all current employees and agents of Milwaukee County responsible for making or influencing investment decisions. A copy of the investment policies shall also be included in all future new or renewal contracts with similar third-party vendors.

III. STANDARDS OF CARE

A. PRUDENCE

Investment of County funds shall be made with judgment and care under circumstances in which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable income to be derived, optimal diversification and the duration of the portfolio as a whole.

B. ETHICS AND CONFLICTS OF INTEREST

Officers, employees and contractors involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. Employees and officers shall refrain from undertaking personal investment transactions with the same individual(s) with whom business is conducted on behalf of Milwaukee County.

IV. AUTHORIZED INSTRUMENTS

The County may purchase investment securities, at prevailing market rates, and appropriate amounts thereof, in securities allowed by Wisconsin State Statutes and Milwaukee County Ordinances.

V. INVESTMENT MATURITY AND LIQUIDITY

To the extent possible, the County will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow requirement, the County will not directly invest in securities maturing more than ten (10) years from the date of purchase. For adjustable rate securities, the time to coupon reset shall be used as the effective maturity date.

VI. RISK AND DIVERSIFICATION

Assets held shall be diversified to control the risk of loss resulting from over concentration of assets in a specific maturity, issuer, instrument and/or class of instrument(s), and dealers through whom securities are bought and sold. In order to quantify the diversification of County investments, the following percentage ranges of portfolio investment will apply to the investment categories currently allowed by Wisconsin Statute:

A. Time and other Money market Deposits of banks, savings banks, trust companies, savings and loans, credit unions, regulated by the Securities and Exchange Commission.

0 – ~~50%~~ 60%

Direct investment in public depository institutions and securities will be further limited to a maximum investment, per institution at any one time, of ~~$500,000~~ $250,000, unless an acceptable form of collateral, surety or other guarantee exists assuring the principal repayment to Milwaukee County.

CDARS – (Certificate of Deposit Account Registry Service) will have a maximum limit of $50 million.

B. U.S. Treasury, GNMA, and any other ~~federal~~ agency/instrumentality securities that are explicitly guaranteed by the federal government.

0 – 100%

C. Agency Instrumentalities:

1. Securities issued by the Federal National Mortgage Association, Fannie Mae and Federal Home loan Mortgage Corp. – Freddie Mac.

   0 – 30% per agency and 0 – 60% total

2. Other agency/instrumentality securities (includes securities issued by the Federal Home Loan Bank, Federal Farm Credit Banks, Small Business Administration, and others.

   0 – 15% per agency and 0 – 30% total

D. Municipal Securities – including general obligation bonds, essential service bonds rated AA or higher, or securities of any county, city, drainage district, vocational, technical and adult education district, village, town or school district of the State of Wisconsin.

0 – 25% of total investments with the following limitations:

0 – 10% per issuer

0 – 10% essential service revenue bonds

E. Local Government Pooled Investment Fund of the State Investment Board.

0 – 50%

F. Repurchase Agreements with public depository institutions (only) and where specific and appropriate collateral is provided.

0 – 50%

G. Corporate securities, including commercial paper.

0 – 15% of the total investments

0 – 5% per issuer and

Each corporate security must have an AAA or AA rating or whichever is the highest or second highest rating category assigned by Standard & Poors, Moody's Investor Service or another similar nationally recognized ratings agency.

H. Securities of an open-end management investment company or investment trust, investing in statutorily allowed securities.

0 – 25%

I. All other security types, when and if authorized in the future by amendment to Wisconsin Statute.

0 – 25%

Note: It is understood that on an occasional and short-term basis, usually less than a month, it may be necessary to exceed the 50% maximum investment in the Local Government Pooled Investment Fund of the State Investment Board.

VII. SAFEKEEPING AND CUSTODY

All securities purchased shall be properly designated as an asset of Milwaukee County and held in safekeeping by a third-party custodial bank or other third-party custodial institution, chartered by the United States Government or the State of Wisconsin and no withdrawal of such securities, in whole or in part, shall be made from safekeeping except by the County Treasurer or a designee.

VIII. REPORTING AND REVIEW

A. The Treasurer shall prepare an investment report at least quarterly for the Finance and Audit Committee of the Milwaukee County Board of Supervisors.

1. The report will contain a management summary, prepared in such a manner that will allow the Committee to determine whether investment activities during the reporting period have conformed to the investment policy.
2. The report shall also include a listing of individual securities and information on the percentage of the total portfolio, which each type of investment represents.
3. The report shall also include actual year-to-date investment performance and the projected annual performance compared to the budgeted amount.

B. This policy shall be reviewed on a bi-annual basis by the Treasurer. Recommended modifications to these investment policies shall be submitted to the Finance and Audit Committee of the Milwaukee County Board of Supervisors for consideration and approval. The Milwaukee County Board of Supervisors may make modifications to the investment policy at any time.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 09-17-10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Investment Policy changes

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The recommended changes in Milwaukee County Investment Policies that are included in this resolution are designed to preserve the security of Milwuakee County operating funds and will incur no additional expenditures when implemented.

This fiscal note was prepared by the Milwaukee County Treasurer and reviewed by the County Board Director of Research and is based on information provided in the bid proposals.

D/FISCAL NOTE for recommended Investment Policy changes September 2010

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Daniel J. Diliberti, Milwaukee County Treasurer

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

File No. 10-373
(Journal, November 4, 2010)

(ITEM 7) From the Chief Information Officer, Department of Administrative Services – Information Management Services Division (CIO) seeking authorization to enter into a professional service agreement with Noema LLC for architectural engineering support, by recommending adoption of the following:

A RESOLUTION

WHEREAS, per Section 56.30 (4) of the Milwaukee County General Ordinances (MCGO), County Board approval is required for professional services contracts exceeding $50,000, and

WHEREAS, the Information Management Services Division (IMSD) requests authorization to execute a professional service agreement with Noema LLC, a Milwaukee County and State of Wisconsin certified DBE company, for temporary architectural engineering support and to fulfill critical responsibilities of the vacated Chief Technology Officer, and

WHEREAS, the IMSD CTO position was vacated in September of 2010.

WHEREAS, following the departure of the CTO, it was determined that a resource was needed to assist, temporarily, with technical oversight of the County-wide Information Technology (IT) infrastructure, and

WHEREAS, this includes the expertise and oversight of critical IT related capital improvement projects, and

WHEREAS, IMSD is requesting authorization to enter into a professional services agreement while IMSD works in conjunction with the Department of Human Resources to post the open position, recruit and hire a CTO, and

WHEREAS, per the MCGO 56.30(5), a Request for Proposal (RFP) process must be used for contracts that exceed $20,000 unless it is determined by the administrator of the department to be cost effective not to seek proposals , and,

WHEREAS, due to the fact that IMSD contracted with Noema, LLC, for the original design and development of the current IT infrastructure, engaging this vendor on a temporary basis is the most efficient and cost effective way to perform this work and

WHEREAS, at its meeting on October 28, 2010, the Committee on Finance and Audit recommended approval of the said request (vote 5-1); now, therefore,

36

37 BE IT RESOLVED, that the Chief Information Officer, Information Management
38 Services Division, is directed to execute a contract with Noema LLC for architecture
39 engineering service while working in conjunction with the Department of Human
40 Resources to recruit and place a permanent Chief Information Officer.

41

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: October 12, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to enter into a professional service agreement with Noema LLC for architectural engineering service

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☒ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. IMSD is requesting authorization to enter into a professional service agreement with a value in excess of $50,000 with Noema LLC for architectural engineering service and to fulfill critical responsibilities of the vacated Chief Technology Officeran .

B. There is a one time cost for professiona services that will not exceed $54,000.

C. There are sufficient funds in the 2010 IMSD operating budget to cover the cost of this intitiative. Though there is an increase in contractual services there is an offset in personnel savings due to the vacancy of the Chief Technology Officer and other positions within IMSD.

D. Not applicable at this time.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Laurie Panella, IT Director, Governance, DAS-IMSD

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☐ Yes ☑ No

File No. 10-370
(Journal, November 4, 2010)

(ITEM 8) From the Interim Executive Director, Department of Family Care, requesting the creation of an imprest fund in the amount not to exceed $200, by recommending approval of the following:

A RESOLUTION/ORDINANCE

WHEREAS, the Milwaukee County Board of Supervisors authorized the creation of the Milwaukee County Department of Family Care (MCDFC) on June 24, 2010, and signed by the County Executive on July 1, 2010, to continue operating the Care Management Organization (CMO) under the State Family Care program previously authorized under the Milwaukee County Department on Aging since 2000; and

WHEREAS, departmental imprest funds may be created from time to time by resolution of the County Board for the purpose of enabling County departments to make direct disbursements in cases where such disbursements cannot be handled in the regularly prescribed manner; and

WHEREAS, the Department of Family Care is currently faced with the inability to process petty cash requests, and

WHEREAS, an establishment of a petty cash fund for MCDFC in the Imprest Fund would allow department staff the ability to efficiently and effectively facilitate a means to fulfill petty cash requests, and

WHEREAS, expenditures from such departmental imprest funds shall be vouchered periodically by the respective department heads so that the imprest fund will be reimbursed for disbursements made; and

WHEREAS, the sum of the unreimbursed items and cash on hand or in bank shall at all times equal the authorized imprest fund; and

WHEREAS, it shall be the policy of the County to limit disbursements from the respective departmental imprest funds to only those items that cannot be paid in the regularly prescribed manner as, for example, postage, express charges, emergency relief grants, etc.; and

WHEREAS, on October 28, 2010, the Committee on Finance and Audit recommended approval of the said request (vote 6-0); now, therefore,

BE IT RESOLVED, that the following ordinance is hereby adopted:

45 ORDINANCE

46

47 To amend Section 15.17 (2) of the Milwaukee County Code of General Ordinance
48 authorizing the creation of section (mm) in the schedule of imprest funds for the
49 Milwaukee County Department of Family Care for the purposes of distributing petty cash
50 with an amount not to exceed 200 dollars in reserve at anyone time.

51

	Amount	Bankable
52 (mm) 1. Department of Family Care (Petty Cash)	$200.00	No

53

54 Section 2: This Ordinance shall become effective upon passage and publication.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: October 12, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From the Milwaukee County Department of Family Care for the purposes of creating an imprest fund by resolution/ordinance of the county board to establish an account for use in distributing petty cash for the purposes of departmental business where such disbursements cannot be handled in the regularly prescribed manner.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

This resolution amends section 15.17.(2) of the Milwaukee County Code of General Ordinance authorizing the creation of section (mm) in the schedule of imprest funds for the Milwaukee County Department of Family Care (MCDFC) for the purposes of distributing petty cash with an amount not to exceed 200 dollars in reserve at any one time.

	Amount	Bankable
(mm) 1. Department of Family Care (Petty Cash)	$200.00	NO

Funding is derived from payments by the state based on a primary comprehensive capitated rate and a secondary revenue source from members obligations to the program.

The adoption of this resolution/ordinance will require an appropriation of funds, to be provided from MCDFC capitation rate, thereby having no effect on the tax levy of Milwaukee County.

This resolution has no fiscal impact in 2010 or 2011 other than the allocation of staff time required to prepare the accompanying report and resolution.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Department of Family Care / Maria Ledger, Interim Executive Director

Authorized Signature _____

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

File No. 10-380
(Journal, November 4, 2010)

(ITEM 9) From the Department of Administrative Services (DAS), expressing official intent regarding certain capital expenditures to be reimbursed from the proceeds of an obligation, by recommending adoption of the following:

A RESOLUTION

RESOLUTION expressing official intent regarding certain capital expenditures to be reimbursed from the proceeds of an obligation.

WHEREAS, Milwaukee County, Wisconsin (the *"Issuer"*) now wishes to advance moneys from available funds to pay the costs of certain capital projects described in *Exhibit A* attached hereto and made a part hereof (the *"Projects"*); and

WHEREAS, all or a portion of the expenditures relating to the Projects and to be made from such funds (the *"Expenditures"*) (i) have been paid within the sixty (60) days prior to the passage of this Resolution, or (ii) will be paid on or after the passage of this Resolution; and

WHEREAS, the Issuer reasonably expects to reimburse itself or pay for the Expenditures with the proceeds of airport revenue bonds; and

WHEREAS, at its meeting on October 28, 2010, the Committee on Finance and Audit recommended approval of the said request (vote 7-0); now, therefore,

BE IT RESOLVED, by the County Board of Supervisors of Milwaukee County, Wisconsin, as follows:

Section 1. The Issuer reasonably expects to reimburse or pay the Expenditures with proceeds of airport revenue bonds.

Section 2. The maximum principal amount of the obligations expected to be issued for the Projects and to be made from the funds is $2,000,000 in airport revenue bonds.

Section 3. All actions of the officers, agents and employees of the Issuer that are in conformity with the purposes and intent of this Resolution, whether taken before or after the adoption hereof, are hereby ratified, confirmed and approved.

Section 4. This Resolution shall be in full force and effect immediately upon its adoption.

45
46

EXHIBIT A

PROJECT	AIRPORT	COST
WA160	AIRPORT NARROWBANDING	$2,000,000

47
48 H:\Shared\COMCLERK\Committees\2010\Oct\F&A\Resolutions\10-380 Airport Narrowbanding Reso.doc

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 10/20/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Airport Narrowbanding Reimbursement Resolution

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	See Explanation
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. In the 2010 Adopted Capital Improvements Budget, an appropriation of $2,000,000 is budgeted for narrowband conversion at General Mitchell International Airport (GMIA). The original financing for the project was $1,500,000 in Federal revenue, $250,000 in State revenue and $250,000 in passenger facility charge revenue. When the budget was developed, it was anticipated that the project would qualify under the Airport Improvement Program (AIP), which would make it eligible for funding with passenger facility charges (PFCs), and state and federal grants. Subsequent to the adoption of the 2010 Adopted Capital Improvements Budget, GMIA was informed that the project is not eligible under the AIP program, and therefore must be funded with general airport revenue bonds.

The Airport Narrowbanding project was not included in the 2010 Airport Revenue Bond Issue and therefore will need to be included in a future bond issue. Since the Airport will need to proceed with the project, the County will have to reimburse itself with bond proceeds for expenditures that are incurred prior to the issuance of the bonds.

B. There are no additional costs.

C. N/A

D. N/a

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Pamela Bryant

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

File No. 10-228
(Journal, June 24, 2010)

(ITEM 10) From the Fiscal and Budget Administrator and the Director of Human Resources, requesting authorization to abolish a total of 127 vacant unfunded positions from various county departments, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Section 17.28 of the General Ordinances of Milwaukee County provides that any increase or decrease in the number of authorized County positions requires passage of a resolution by the County Board of Supervisors; and

WHEREAS, the County staff from the Department of Administrative Services and other departments have reviewed the number of authorized positions in Ceridian/position control and compared that listing with positions that are funded in the 2010 Adopted County Budget; and

WHEREAS, the departments were given the opportunity to request the abolishment of vacant unfunded positions;

WHEREAS, at its meeting on June 24, 2010, the Committee on Finance and Audit referred the file to the 2011 Budget process, and

WHEREAS, at the meeting on October 13. 2010, of the 2011 Budget hearings the Committee on Finance and Audit referred the file back to the Committee, and

WHEREAS, at its meeting on October 28, 2010, the Committee on Finance and Audit recommended approval of the said request (vote 6-1); now, therefore

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize the Director of DAS- Human Resources to abolish the following 127 vacant unfunded positions:

Org Unit	Title Code	Position Name	# of positions
1160	65561	Applications Spec 4	3
2000	59800	Asst Fam Ct Comm CSE Conv	2
2000	87700	Adm Intern	9
3400	00007	Office Supp Asst 2	4
3400	00042	Clerical Asst 1	1
4500	00007	Office Supp Asst 2	1
4500	84210	Vic Wit Prog Coord	1
4500	00042	Clerical Asst 1	1
4900	54681	Forensic Chemist (17NZ)	3

45	4900	80068	Medexdir- Asstmedexam	2
46	5080	00041	Adm Asst	1
47	5080	10841	GIS Specialist	1
48	5080	35720	Engnrng Tech Surveyor	2
49	5080	35730	Architectural Designer	2
50	5080	35740	Construction Coord	4
51	5080	36221	Construction Proj Coord	1
52	5080	85580	Engnrng Intern Student	5
53	5083	00067	Secretarial Asst NR	1
54	5083	35710	Engnrng Technician	1
55	5083	35750	Engineer	2
56	5083	85580	Engnrng Intern Student	2
57	5110	32630	Highway Mtce Wkr 3	1
58	5160	32630	Highway Mtce Wkr 3	2
59	5171	23800	Electrical Mech	2
60	5190	77800	Highway Oper Mgr	2
61	5800	89800	Dir DPW and Trasnsport	1
62	6300	00004	Office Supp Asst 1	3
63	6300	52660	Pharmacy Tech	1
64	6300	43830	Nursing Asst 1 Nh Hr	1
65	6300	58051	Qual Assur Spec EMS	1
66	6300	44160	MH Asst (SED Grant)	1
67	6300	44180	MH Asst	2
68	6300	78140	Dir Admisns And Pt Acts	1
69	6300	78160	Dietitian 4- BHD	1
70	6300	80047	Exdir2- Assochospadmptca	2
71	6300	80078	Exdir1- Psychcrisissvsdi	1
72	6300	85560	Clinical Psych Trainee	3
73	7990	56160	Human Ser Wkr Aging	1
74	7990	44890	RN2- Dept on Aging	1
75	8000	80071	Exdir1- Fiscal Servs Dir	1
76	8000	00043	Clerical Asst 1 HR	1
77	8000	01541	Payroll Asst	1
78	8000	13100	Custodial Wkr 1	1
79	8000	56300	Human Ser Wkr	2
80	8000	08020	Housing Prog Asst Spec Needs	1
81	8000	56310	Human Ser Wkr Bl Laotian	1
82	8000	44720	RN 2- Adult Svs Div	2
83	8000	00007	Office Supp Asst 2	1
84	8000	55795	Child Care Prog Spec	5
85	8000	55796	Child Care Prog Spec Bl Sp	3
86	8000	56090	Human Ser Wkr Dce Bhm	1
87	8000	56101	Econ Supp Trng Asst	2
88	8000	56150	Econ Supp Spec Bl Span	4

89	8000	56170	Econ Supp Spec	13
90	9000	41200	Head Lifeguard	6
91	9000	40130	Park Unit Coord 2 Hort	3
92	9000	40470	Landscape Servs Supv	3

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 6/2/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Abolishment of 127 Positions from Various County Departments

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

This action would remove 127 positions from position control. These positions, from various departments throughout the County, are vacant and unfunded. Departments have indicated that they are no longer needed and should be removed from Ceridian/position control.

Because all of these positions are currently unfunded, this action will have no budgetary or fiscal impact.

Department/Prepared By DAS - Fiscal Affairs, Davida Amenta

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-379
(Journal, November 4, 2010)

(ITEM 11) From the State Department of Health and Human Services, requesting authorization to abolish one Child Care Program Specialist and create one position of Contract Specialist in the Milwaukee Early child Care Administration, Division of Early Care and Education, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the state took over the administration of the Child Care Programs in Milwaukee County effective January 1, 2010 and the Wisconsin Statutes 49.826 gives the Department of Children and Families (DCF) the authority to supervise, hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward, discipline, and adjust grievances with respect to County employees performing services for the unit; and

WHEREAS, the Department of Health and Human Services request the abolishment of 1.0 FTE vacant Child Care Program Specialist (title code 00055795, PR 20), and the creation of 1.0 FTE Contract Specialist (PR 25) in the Economic Support Division (ESD); and

WHEREAS, the Contract Specialist would be responsible for monitoring and managing vendor activities by working with the appropriate central office staff from the Milwaukee Early Child Care (MECA) and DCF; coordinating with the staff of DCF fiscal management and procurement to support the daily operation of MECA; maintain the master listing of contracts and supporting materials; work closely with DCF procurement to manage and re-bid contracts according to DCF/ Department of Administration (DOA) procurement rules while coordinating with appropriate MECA staff to assure the procurement process meets MECA program needs; and

WHEREAS, the requested position actions are necessary to ensure the proper management of DCF contract operations in the department; and

WHEREAS, the Department of Administrative Services, Fiscal Affairs recommends that the following request effective November 4, 2010, be approved: abolish 1.0 FTE vacant Child Care Program Specialist (title code 00055795, PR 20, create 1.0 FTE Contract Specialist (PR 25); and

WHEREAS, at its meeting on October 28, 2010, the Committee on Finance and Audit recommended approval of the requested position actions (vote 5-1); and

WHEREAS, at its meeting on October 29, 2010, the Committee on Personnel made no recommendation by reason of a tie vote of the title codes and pay rates recommended by Human Resources (vote 3-3); now, therefore,

45 BE IT RESOLVED, that the following position actions are approved, for the
46 Department of Health and Human Services effective November 4, 2010
47

Action	Title	No. of Positions	Pay Range
Abolish	Child Care Program Specialist	1.0	20
Create	Contract Specialist	1.0	25

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 10/7/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request to Abolish 1.0 FTE vacant Child Care Program Specialist (Title Code 00055795, PR 20) and create 1.0 FTE Contract Specialist (PR 25)

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Approval of the abolishment of 1.0 FTE Child Care Program Specialist and the creation of 1.0 FTE Contract Specialist would allow the department to move forward with the filling of this position to ensure proper management of DCF contract operations within the department.

There would be no direct fiscal impact to the County in 2010 or 2011, as the state pays for the costs associated with these position actions.

Department/Prepared By Antionette Thomas-Bailey

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-132 (a)(g)
(Journal, November 4, 2010)

(ITEM 12) From the Department of Administrative Services (DAS), requesting approval of a resolution to delegate final approval for the General Obligation Promissory Notes Series 2010D, not to exceed $9,770,000, including all finalized sale details, to the Finance and Audit Committee, by recommending adoption of the following:

A RESOLUTION

RESOLUTION determining to issue Taxable General Obligation Corporate Purpose Bonds, Series 2010C (Build America Bonds—Direct Payment), of Milwaukee County, Wisconsin, in an aggregate principal amount not to exceed $38,165,000, providing details, prescribing the form of bond, authorizing the award of the bonds to the best bidder, and levying taxes.

WHEREAS, Milwaukee County, Wisconsin (the *"County"*) is authorized by the provisions of Chapter 67, Wisconsin Statutes, as supplemented and amended, to issue bonds for any public purpose and to refund any municipal obligations, including interest on them; and

WHEREAS, by initial resolutions duly adopted on March 18, 2010, there have been authorized to be issued not to exceed $90,000,000 general obligation bonds and notes of the County for the public purposes as follows:

$8,930,700 for the construction of highways and highway improvements and the construction and improvement of bridges; and

$80,644,400 for the acquisition, construction, improvement, extension and equipping of general capital projects in the County (as set forth in such initial resolution); and

$424,900 for the acquisition, construction and improvement of public art projects; and

WHEREAS, the initial resolution with respect to highways and bridges was published in the *Milwaukee Journal-Sentinel* and *The Daily Reporter* on March 18, 2010, and no petitions with respect thereto have been filed with the County; and

WHEREAS, the County has previously issued $22,725,000 aggregate principal of its Taxable General Obligation Corporate Purpose Bonds, Series 2010A (Build America Bonds – Direct Payment) and $12,325,000 aggregate principal amount of its General Obligation Promissory Notes, Series 2010B; and

WHEREAS, it is considered necessary and desirable by the County Board of Supervisors of the County that the County borrow not to exceed $38,165,000 for the purposes aforesaid and that the County issue its Taxable General Obligation Corporate Purpose Bonds, Series 2010C (Build America Bonds—Direct Payment) (the *"Bonds"*) to evidence the indebtedness thereby incurred; and

WHEREAS, the Bonds will be one of several series of general obligation bonds and notes of the County, authorized by initial resolutions adopted by the County Board of Supervisors of the County on March 18, 2010, in an aggregate principal amount not to exceed $90,000,000; and

WHEREAS, notice of the sale of such bonds for such purpose will be published in *The Bond Buyer*; and

WHEREAS, it is now necessary that said bonds be sold and issued for the public purposes aforesaid in an aggregate principal amount not to exceed $38,165,000; and

WHEREAS, pursuant to the advertisement aforesaid, sealed bids will be received for the purchase of said bonds in said amount until 10:00 A.M., C.T., on December 9, 2010, or such other date as shall be selected by the Director of the Department of Administrative Services of the County to be in the best interests of the County; now, therefore,

BE IT RESOLVED by the County Board of Supervisors of Milwaukee County, Wisconsin, as follows:

Section 1. Definitions. For all purposes of this Resolution, except as otherwise expressly provided herein or unless the context otherwise requires, the terms defined in this Section 1 shall have the meanings set forth below, and shall include the plural as well as the singular:

"Bond" or *"Bonds"* shall mean one or more of the Taxable General Obligation Corporate Purpose Bonds, Series 2010C (Build America Bonds—Direct Payment), authorized to be issued by the County by the terms of this Resolution.

"Bond Register" shall mean the books of the County kept by the Registrar to evidence the registration and transfer of the Bonds.

"Code" means the Internal Revenue Code of 1986, as amended.

"Confirming Resolution" means the resolution to be adopted by the Finance and Audit Committee of the Governing Body, confirming the final terms of the Bonds and awarding the Bonds to the best bidder.

"County" shall mean Milwaukee County, Wisconsin, and any successor to the duties or functions of the County.

"Governing Body" shall mean the County Board of Supervisors of the County, or such other council, board, commission or body, by whatever name known, which shall succeed to its powers.

"Registrar" shall mean the County Treasurer of the County in Milwaukee, Wisconsin, or a successor designated as Registrar under this Resolution.

"Resolution" shall mean this resolution as adopted by the Governing Body of the County.

Section 2. Authorization. The issuance of the Bonds in an aggregate principal amount not to exceed $38,165,000 is hereby authorized for the purpose of providing funds in an amount not to exceed $38,165,000 for public purpose projects of the County, as set out in the preamble to this Resolution.

The Bonds shall be designated "Taxable General Obligation Corporate Purpose Bonds, Series 2010C (Build America Bonds—Direct Payment)," shall be dated the date of the delivery thereof (unless otherwise provided in the Confirming Resolution), as originally issued, and shall also bear the date of their authentication by the Registrar. The Bonds shall be in fully registered form, shall be in denominations of $5,000 each and integral multiples thereof (but no single Bond shall represent installments of principal maturing on more than one date), shall be lettered "R" and numbered consecutively starting with the number one, shall mature serially on October 1 of the years (or such other date or dates as shall be set forth in the Confirming Resolution) and in the principal amounts not later than October 1, 2030, and shall bear interest at the rates per annum not to exceed six percent (6%) per annum, all as set forth in the Confirming Resolution.

Subject to the terms, provisions and limitations of this Resolution, the Bonds shall be sold in the aggregate principal amount, shall mature on the dates of the years and in the principal amounts, shall bear interest at such rate or rates, shall be payable on such date or dates, shall be subject to optional redemption, shall be otherwise subject to redemption, shall be sold at such price and shall have such other terms and provisions, all as shall be determined and approved in the Confirming Resolution to be adopted by the Finance and Audit Committee of the Governing Body, to be in the best interests of the County, the adoption of the Confirming Resolution to constitute conclusively the approval of such terms and provisions by the County, which delegation is deemed to be proper by the Governing Body.

Section 3. Interest; Payment Provisions. The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, at the rates per annum set forth in the Confirming Resolution, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on April 1 and October 1 of each year, commencing on April 1, 2012 (unless otherwise provided in the Confirming Resolution). Interest on each Bond shall be paid by check or draft of the Registrar to the person in whose name such Bond is registered at the close of business on the fifteenth day of the calendar month next preceding the applicable interest

payment date. The principal of each Bond shall be payable in lawful money of the United States of America only upon presentation and surrender of such Bond at the principal office of the Registrar in Milwaukee, Wisconsin.

Section 4. Execution; Authentication. The Bonds shall be executed on behalf of the County with the manual or facsimile signature of the Chairperson of the County and with the manual or facsimile signature of the County Clerk of the County, and sealed with the official seal of the County or a printed facsimile thereof. In case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Registrar as authenticating agent of the County and showing the date of authentication thereof. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Resolution unless and until such certificate of authentication shall have been duly executed by the Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Resolution. The certificate of authentication on any Bond shall be deemed to have been executed by the Registrar if signed by an authorized officer of the Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued under this Resolution.

Section 5. Registration of Bonds; Persons Treated as Owners. The County shall cause books (the *"Bond Register"*) for the registration and for the transfer of the Bonds as provided in this Resolution to be kept at the principal office of the Registrar, which is hereby constituted and appointed the registrar of the County with respect to the Bonds herein authorized.

Upon surrender for transfer of any Bond at the principal office of the Registrar duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Registrar duly executed by, the registered owner thereof or his attorney duly authorized in writing, the County shall execute and the Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity and interest rate of authorized denomination or denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity and interest rate of other authorized denominations. The execution by the County of any fully registered Bond shall constitute full and due authorization of such Bond, and the Registrar shall thereby be authorized to authenticate, date and deliver such Bond; *provided, however*, that the principal amount of the outstanding Bonds authenticated by the Registrar shall never exceed the authorized principal amount of the Bonds (as issued), less previous retirements.

154 The Registrar may, but shall not be required to, transfer or exchange any Bond
155 during the period of fifteen (15) days next preceding any interest payment date on such
156 Bond, nor to transfer or exchange any Bond after notice calling such Bond for redemption
157 prior to maturity has been mailed nor during the period of fifteen (15) days next preceding
158 mailing of a notice of redemption of any Bonds.

159 The person in whose name any Bond shall be registered shall be deemed and
160 regarded as the absolute owner thereof for all purposes, and payment of the principal of,
161 premium (if any) or interest on any Bond shall be made only to or upon the order of the
162 registered owner thereof or his legal representative. All such payments shall be valid and
163 effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or
164 sums so paid.

165 No service charge shall be made for any transfer or exchange of Bonds, but the
166 County or the Registrar may require payment of a sum sufficient to cover any tax or other
167 governmental charge that may be imposed in connection with any transfer or exchange of
168 Bonds, except in the case of the issuance of a Bond or Bonds for the unredeemed portion
169 of a Bond surrendered for redemption.

170 The County and/or the Registrar may enter into an agreement with a securities
171 depository registered under Section 17A of the Securities Exchange Act of 1934, as
172 amended (the *"Securities Depository"*), including without limitation The Depository Trust
173 Company, which is the record owner of the Bonds, to establish procedures with respect to
174 Bonds owned by such Securities Depository. Such agreement may impose additional
175 requirements on the Registrar with respect to the Bonds.

176 *Section 6. Prior Redemption.* Unless otherwise provided in the Confirming
177 Resolution, the Bonds maturing on and after October 1, 2019 (or such other date as shall
178 be set forth in the Confirming Resolution), shall be subject to redemption prior to maturity
179 at the option of the County as a whole, or in part in such order of maturity as the County
180 may determine (less than all of the Bonds of a single maturity to be selected by the
181 Registrar as hereinafter provided), on October 1, 2018 (or such other date as shall be set
182 forth in the Confirming Resolution), and on any date thereafter, at a redemption price of
183 100% of the principal amount thereof being redeemed plus accrued interest to the date
184 fixed for redemption.

185 The Bonds shall be redeemed only in the principal amount of $5,000 each and
186 integral multiples thereof. At least forty-five (45) days prior to the date fixed for any
187 optional redemption (unless a shorter notice shall be satisfactory to the Registrar), the
188 County shall notify the Registrar of such date fixed for redemption and of the principal
189 amount of Bonds to be redeemed. For purposes of any redemption of less than all of the
190 outstanding Bonds of a single maturity, the particular Bonds or portions of Bonds to be
191 redeemed shall be selected by the Registrar from the outstanding Bonds of such maturity
192 then outstanding by lot, and which may provide for the selection for redemption of Bonds
193 or portions of Bonds in principal amounts of $5,000 and integral multiples thereof.

The Registrar shall promptly notify the County in writing of the Bonds or portions of Bonds selected for redemption prior to maturity and, in the case of any Bond selected for partial redemption, the principal amount thereof to be redeemed.

Section 7. Redemption Procedure. Unless waived by any registered owner of Bonds (or portions thereof) to be redeemed, notice of the call for any such redemption prior to maturity shall be given by the Registrar on behalf of the County by mailing the redemption notice by registered or certified mail, postage prepaid, not less than thirty (30) days prior to the date fixed for redemption to the registered owner of the Bond or Bonds to be so redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such registered owner to the Registrar. Failure to give such notice by mailing to any owner of any Bond, or any defect therein, shall not affect the validity of any proceedings for the redemption of any other Bonds.

All notices of redemption shall state:

(1) the date fixed for redemption,

(2) the redemption price,

(3) if less than all outstanding Bonds are to be redeemed, the identification, including CUSIP numbers (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed,

(4) that on the date fixed for redemption the redemption price will become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date, and

(5) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the principal office of the Registrar.

Prior to any date fixed for redemption, the County shall deposit with the Registrar an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds which are to be redeemed on that date. With respect to an optional redemption of the Bonds, unless moneys sufficient to pay the principal of and interest on the Bonds to be redeemed shall have been received by the Registrar prior to the giving of such notice of redemption, such notice may, at the option of the County, state that said redemption shall be conditional upon the receipt of such moneys by the Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the County shall not redeem the Bonds or portion thereof and the Registrar shall give notice, in the same manner in which the notice of redemption was given, that such moneys were not so received and that the Bonds or portion thereof will not be redeemed.

230 Notice of redemption having been given as aforesaid, the Bonds or portions of
231 Bonds so to be redeemed shall, on the date fixed for redemption, become due and payable
232 at the redemption price therein specified, and from and after such date (unless the County
233 shall default in the payment of the redemption price) such Bonds or portions of Bonds shall
234 cease to bear interest. Upon surrender of such Bonds for redemption in accordance with
235 said notice, such Bonds shall be paid by the Registrar at the redemption price. Installments
236 of interest due on or prior to the date fixed for redemption shall be payable as herein
237 provided for the payment of interest. Upon surrender for any partial redemption of any
238 Bond, there shall be prepared for the registered owner a new Bond or Bonds of the same
239 maturity in the amount of the unpaid principal. All Bonds which have been redeemed
240 shall be cancelled and destroyed by the Registrar, and shall not be reissued.

241 In addition to the redemption notice required above, further notice of redemption
242 (the *"Additional Redemption Notice"*) shall be given by the Registrar as set forth below, but
243 no defect in the Additional Redemption Notice nor any failure to give all or any portion of
244 the Additional Redemption Notice shall in any manner affect the effectiveness of a call for
245 redemption if notice thereof is given as prescribed above.

246 Each Additional Redemption Notice given hereunder shall contain the information
247 required above, plus (i) the date such notice required above has been or will be mailed; (ii)
248 the date of issuance of the Bonds being redeemed, as originally issued; (iii) the maturity
249 date of each Bond (or portion thereof) to be redeemed; and (iv) any other descriptive
250 information needed to identify accurately the Bonds being redeemed prior to maturity.

251 Each Additional Redemption Notice shall be sent at least thirty (30) days before the
252 date fixed for redemption by legible facsimile transmission, registered or certified mail
253 (postage prepaid) or overnight delivery service to The Depository Trust Company of New
254 York, New York, and to at least two (2) national information services that disseminate
255 notices of redemption of obligations such as the Bonds.
256 *Section 8. Form of Bonds*. The Bonds, the certificate of authentication to be
257 endorsed thereon and the form of assignment to be endorsed thereon are all to be in
258 substantially the following forms with necessary and appropriate variations, omissions and
259 insertions as permitted or required by this Resolution:

(Form of Bond—Front Side)

No. R-_____ $_____

UNITED STATES OF AMERICA

STATE OF WISCONSIN

MILWAUKEE COUNTY

TAXABLE GENERAL OBLIGATION
CORPORATE PURPOSE BOND, SERIES 2010C

(BUILD AMERICA BONDS—DIRECT PAYMENT)

See Reverse Side for Additional Provisions

RATE OF INTEREST	MATURITY DATE	DATED DATE	CUSIP NUMBER
_____%	October 1, ____	December __, 2010	_____

Registered Owner:

Principal Amount:

KNOW ALL PERSONS BY THESE PRESENTS: That Milwaukee County in the State of Wisconsin (the *"County"*), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner hereinabove identified, or registered assigns as hereinafter provided, on the Maturity Date hereinabove identified, the Principal Amount hereinabove identified and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the Dated Date hereinabove identified or from the most recent interest payment date to which interest has been paid at the Rate of Interest per annum hereinabove identified on April 1 and October 1 of each year, commencing on April 1, 2012, until said Principal Amount is paid, except as the provisions hereinafter set forth with respect to redemption prior to maturity may be and become applicable to this Bond.

The principal of this Bond is payable in lawful money of the United States of America only upon presentation and surrender of this Bond at the principal office of the County Treasurer of the County, in Milwaukee, Wisconsin, as registrar and paying agent (the *"Registrar"*). Payment of each installment of interest hereon shall be made to the Registered Owner hereof who shall appear on the registration books of the County

maintained by the Registrar at the close of business on the fifteenth day of the calendar month next preceding the applicable interest payment date, and shall be paid by check or draft of the Registrar mailed to such Registered Owner at his address as it appears on such registration books or at such other address as may be furnished in writing by such Registered Owner to the Registrar.

Reference is hereby made to the further provisions of this Bond set forth on the reverse side hereof, and such further provisions shall for all purposes have the same effect as if set forth on the front side of this Bond

It is hereby certified, recited and declared that all acts, conditions and things required to be done, exist, happen and be performed precedent to and in the issuance of this Bond have been done, have existed, have happened and have been performed in due time, form and manner as required by the Constitution and the laws of the State of Wisconsin; that this Bond, together with all other indebtedness of the County, does not exceed any limitation prescribed by law; and that the County has levied a direct annual irrepealable tax sufficient to pay the interest hereon when it falls due and also to pay and discharge the principal hereof at maturity.

The full faith, credit and resources of the County are hereby pledged for the payment of the principal of and interest on this Bond and the issue of which it is a part as the same respectively become due and for the levy and collection of sufficient taxes for that purpose.

This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Registrar.

IN WITNESS WHEREOF, Milwaukee County, Wisconsin, by its County Board of Supervisors, has caused this Bond to be executed with the duly authorized manual or facsimile signature of its Chairperson and with the duly authorized manual or facsimile signature of its County Clerk, and its official seal or a facsimile thereof to be impressed or reproduced hereon, as of the Dated Date hereinabove identified.

County Clerk	Chairperson

[SEAL]

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds described in the within mentioned Resolution, and is one of the Taxable General Obligation Corporate Purpose Bonds, Series 2010C (Build America Bonds—Direct Payment), of Milwaukee County, Wisconsin.

Date of Authentication: _____

By _____
County Treasurer
Milwaukee County

[Form of Bond - Reverse Side]

This Bond is one of an authorized issue of Taxable General Obligation Corporate Purpose Bonds, Series 2010C (Build America Bonds—Direct Payment), aggregating the principal amount of $_____ (the *"Bonds"*) issued for the following public purposes:

$_____ for the construction of highways and highway improvements and the construction and improvement of bridges;

$_____ for the acquisition, construction, improvement, extension and equipping of general capital projects in the County (as set forth in such initial resolution); and

$_____ for the acquisition, construction and improvement of public art projects;

pursuant to and in all respects in compliance with Chapter 67, *Wisconsin Statutes*, as supplemented and amended, and a resolution adopted by the County Board of Supervisors of the County on November 4, 2010 (the *"Resolution"*).

Bonds of the issue of which this Bond is one maturing on and after October 1, 20__, are subject to redemption prior to maturity at the option of the County as a whole, or in part in integral multiples of $5,000 in such order of their maturity as the County may designate (less than all of the Bonds of a single maturity to be selected by the Bond Registrar by lot) on October 1, 20__, and on any date thereafter, at a redemption price equal to 100% of the principal amount thereof being redeemed plus accrued interest to the date fixed for redemption.

Notice of any intended redemption shall be sent by registered or certified mail, postage prepaid, not less than thirty (30) days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed (in whole or in part) at the address shown on the registration books of the County maintained by the Registrar or at such other address as is furnished in writing by such registered owner to the Registrar. Such notice of redemption may be conditional as provided in the authorizing resolution. When so called for redemption, this Bond, or the portion hereof being so called for redemption, will cease to bear interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment on that date, and shall not be deemed to be outstanding.

This Bond is transferable by the Registered Owner hereof in person or by his attorney duly authorized in writing at the principal office of the Registrar in Milwaukee, Wisconsin, but only in the manner, subject to the limitations and upon the payment of the charges provided in the authorizing resolution, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of the same maturity and interest rate of authorized denomination or denominations and for a like aggregate principal amount will be issued to the transferee in exchange for this Bond.

The Bonds are issuable in fully registered form in denominations of $5,000 each and integral multiples thereof. This Bond may be exchanged at the principal office of the Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing resolution.

The County and the Registrar may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of the principal hereof and the interest due hereon and for all other purposes, and neither the County nor the Registrar shall be affected by any notice to the contrary.

* * *

The following abbreviations, when used in the inscription on the face of the within Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM-	as tenants in common	UNIF GIFT/TRANS MIN ACT- _____ Custodian _____ (Cust) (Minor)
TEN ENT-	as tenants by the entirety	under Uniform Gifts/Transfers to Minors
JT TEN-	as joint tenants with right of survivorship and not as tenants in common	Act _____ (State)

Additional abbreviations may also be used though not listed above.

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

_____

_____

(Name and Address of Assignee)

the within Bond, and does hereby irrevocably constitute and appoint _____ _____, or its successor as Registrar, to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

_____

NOTICE: The signature to this Assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Signature guaranteed: _____

NOTICE: Signature(s) must be guaranteed by an "eligible guarantor institution" meeting the requirements of the Registrar, which requirements include membership or participation in STAMP or such other "signature guaranty program" as may be determined by the Registrar in addition to or in substitution for STAMP, all in accordance with the Securities Exchange Act of 1934, as amended.

Section 9. Sale of Bonds. The sale of the Bonds to the best bidder for the Bonds at a price of not less than ninety-eight percent (98%) of the principal amount thereof plus accrued interest, if any, to the date of delivery, is hereby authorized. The County Treasurer of the County is hereby authorized to deliver the Bonds to said purchasers upon payment of the purchase price.

Section 10. Tax Levy. In order to provide for the collection of a direct annual tax sufficient to pay the interest on the Bonds and to pay and discharge the principal thereof at maturity, there is hereby levied upon all the taxable property in Milwaukee County, Wisconsin, a direct annual tax in amounts sufficient for that purpose, and there is hereby

418 levied upon all taxable property in the County the following direct annual tax in each of
419 the years and amounts, subject to abatement when the principal amount of each maturity
420 date with respect to, and the interest rates borne by, the Bonds are established in
421 accordance herewith, to-wit:

YEAR	AMOUNT	YEAR	AMOUNT
2011	$5,020,000	2021	$5,020,000
2012	5,020,000	2022	5,020,000
2013	5,020,000	2023	5,020,000
2014	5,020,000	2024	5,020,000
2015	5,020,000	2025	5,020,000
2016	5,020,000	2026	5,020,000
2017	5,020,000	2027	5,020,000
2018	5,020,000	2028	5,020,000
2019	5,020,000	2029	5,020,000
2020	5,020,000		

422 In each of said years from 2011 to 2029, inclusive, the direct annual tax above
423 levied shall be extended upon the tax rolls of the County in the same manner and time as
424 taxes for general County purposes, and when collected the proceeds of said taxes shall be
425 deposited into the account of the debt service fund established in favor of the Bonds, to be
426 used solely for paying the principal of and interest on the Bonds as long as any of the
427 Bonds remain outstanding.

428 *Section 11. Sufficiency.* Interest or principal maturing at any time during the life of
429 the Bonds when there shall be insufficient funds on hand from the above tax levy to pay
430 the same shall be paid promptly when due from the general fund of the County, and said
431 fund shall be reimbursed in a like amount out of the proceeds of taxes hereby levied when
432 the same shall have been collected.

433 *Section 12. Debt Service Fund.* There has been ordered to be established in the
434 County Treasury a fund separate and distinct from all other funds of the County to be
435 designated the "Debt Service Fund," which fund shall be used solely for the purpose of
436 paying the principal of, premium, if any, and interest on municipal obligations issued
437 pursuant to Chapter 67, *Wisconsin Statutes,* as supplemented and amended. There is
438 hereby created, and there shall be deposited in, an account known as the "Series 2010C
439 Taxable General Obligation Corporate Purpose Bond Account," to be held as a part of the
440 Debt Service Fund, all money raised by taxation pursuant to Section 10 hereof, and such
441 other sums as may be necessary to pay interest on the Bonds when the same shall become
442 due and to retire the Bonds at their respective maturity dates.

443 *Section 13. Use of Proceeds; Qualified Build America Bonds; No Arbitrage; Bonds*
444 *to Remain in Registered Form; Reimbursement.* The principal proceeds of the Bonds shall
445 be deposited in a special fund, and used solely for the purposes for which the Bonds are
446 hereby authorized. The principal proceeds from the sale of the Bonds shall be used only to

447 pay the costs of the public projects aforesaid, and the Governing Body hereby covenants
448 and agrees that said principal proceeds shall be devoted to and used with due diligence for
449 such purposes.

450 The County hereby irrevocably elects to have subsection (g) of Section 54AA of the
451 Code apply to the Bonds and to therefore treat the Bonds as *"Qualified Build America*
452 *Bonds"* under Section 54AA of the Code. The County agrees that, to the extent possible
453 under state law, it will comply with whatever Federal law is adopted in the future, which
454 applies to the Bonds and affects the status of the Bonds as Qualified Build America Bonds.

455 The County recognizes that the purchasers and owners of the Bonds will have
456 accepted them on, and paid therefor a price which reflects, the understanding that the
457 Bonds are "qualified build America bonds" under laws in force at the time the Bonds shall
458 have been delivered. In this connection, the County agrees that it shall take no action
459 which may cause any of the Bonds to fail to qualify as "qualified build America bonds."
460 The County agrees that, to the extent possible under state law, it will comply with whatever
461 Federal law is adopted in the future which applies to the Bonds, and affects the status of the
462 Bonds as "qualified build America bonds." In furtherance of the foregoing provisions, but
463 without limiting their generality, the County agrees: (a) through its officers to make such
464 further specific covenants, representations as shall be truthful, and assurances as may be
465 necessary or advisable; (b) to comply with all representations, covenants and assurances
466 contained in certificates or agreements as may be prepared by counsel approving the
467 Bonds; (c) to consult with such counsel and to comply with such advice as may be given;
468 (d) to pay to the United States of America, if necessary, such sums of money representing
469 required rebates of excess arbitrage profits relating to the Bonds; (e) to file such forms,
470 statements and supporting documents as may be required and in a timely manner; and (f) if
471 deemed necessary or advisable by its officers, to employ and pay fiscal agents, financial
472 advisors, attorneys and other persons to assist the County in such compliance.

473 The Chairperson, the County Clerk and the County Treasurer of the County, or any
474 of them, are hereby authorized to execute on behalf of the County a Tax Compliance
475 Certificate and Agreement to assure the purchasers and owners of the Bonds that the
476 proceeds of the Bonds are not expected to be used in a manner which would or might
477 result in the Bonds being "reimbursement bonds" issued in contravention of Section
478 1.103-18 of the United States Treasury Department Regulations (the *"Regulations"*) or
479 "arbitrage bonds" under Section 148 of the Code or the Regulations currently in effect or
480 proposed. Such Tax Compliance Certificate and Agreement shall constitute a
481 representation, certification and covenant of the County, and shall be incorporated herein
482 by reference, and no investment of Bond proceeds or of moneys accumulated to pay the
483 Bonds herein authorized shall be made in violation of the expectations prescribed by said
484 Tax Compliance Certificate and Agreement. Such Tax Compliance Certificate and
485 Agreement shall constitute an agreement of the County to follow certain covenants which
486 may require the County to take certain actions (including the payment of certain amounts
487 to the United States Treasury) or which may prohibit certain actions (including the
488 establishment of certain funds) under certain conditions as specified in such Tax
489 Compliance Certificate and Agreement.

The County further recognizes that Section 149(a) of the Code requires the Bonds to be issued and to remain in fully registered form in order that the Bonds continue to be "qualified build America bonds" under laws in force at the time the Bonds are delivered. In this connection, the County agrees that it will not take any action to permit the Bonds to be issued in, or converted into, bearer or coupon form.

Section 14. Duties of Registrar. If requested by the Registrar, the Chairperson of the County is hereby authorized to execute, and the County Clerk of the County is hereby authorized to attest, and said Chairperson and County Clerk are hereby authorized to deliver, the Registrar's standard form of agreement between the County and the Registrar with respect to the obligations and duties of the Registrar hereunder which shall include the following:

(a) to act as Registrar, authenticating agent, paying agent and transfer agent as provided herein;

(b) to give notice of redemption of the Bonds as provided herein;

(c) to cancel and destroy Bonds which have been paid at maturity or upon earlier redemption or submitted for exchange or transfer;

(d) to furnish the County at least annually a certificate of destruction with respect to Bonds cancelled and destroyed; and

(e) to furnish the County at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

The County Clerk of the County is hereby directed to file a certified copy of this Resolution with the Registrar.

The County covenants that it shall at all times retain a Registrar with respect to the Bonds, that it will maintain at the designated office of such Registrar a place or places where Bonds may be presented for payment or registration of transfer or exchange, and that it shall require that the Registrar properly maintain the Bond Register and perform the other duties and obligations imposed upon it by this Resolution in a manner consistent with the standards, customs and practices of the municipal securities industry.

The Registrar shall signify its acceptance of the duties and obligations imposed upon it by this Resolution by executing the certificate of authentication on any Bond, and by such execution the Registrar, shall be deemed to have certified to the County that it has all requisite power to accept and has accepted such duties and obligations. The Registrar is the agent of the County, and shall not be liable in connection with the performance of its duties, except for its own negligence or willful wrongdoing. The Registrar shall, however, be responsible for any representation in its certificate of authentication on the Bonds.

The County may remove the Registrar at any time. In case at any time the Registrar shall resign, shall be removed, shall become incapable of acting, or shall be adjudged as bankrupt or insolvent, or if a receiver, liquidator or conservator of the Registrar, or of the property thereof, shall be appointed, or if any public office shall take charge or control of the Registrar, or of the property or affairs thereof, the County covenants and agrees that it will thereupon appoint a successor Registrar. The County shall mail notice of any such appointment made by it to each registered owner of any Bond within twenty (20) days after such appointment. Any Registrar appointed under the provisions of this Section 14 shall be a County officer or a bank, trust company or national banking association.

Section 15. Continuing Disclosure Certificate. The Chairperson and the County Clerk of the County are hereby authorized, empowered and directed to execute and deliver the Continuing Disclosure Certificate with respect to the Bonds (the *"Continuing Disclosure Certificate"*) in substantially the form as the individuals executing the Continuing Disclosure Certificate on behalf of the County shall approve, his or her execution to constitute conclusive evidence of his or her approval of the form of such Continuing Disclosure Certificate. When the Continuing Disclosure Certificate is executed and delivered on behalf of the County as herein provided, the Continuing Disclosure Certificate will be binding on the County and the officers, employees and agents of the County, and the officers, employees and agents of the County are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Continuing Disclosure Certificate, as executed. Copies of the Continuing Disclosure Certificate shall be placed in the official records of the County, and shall be available for public inspection at the offices of the County. Notwithstanding any other provision of this Resolution to the contrary, the sole remedy for failure to comply with the Continuing Disclosure Certificate shall be the ability of any beneficial owner of any Bond to seek mandamus or specific performance by court order, to cause the County to comply with its obligations under the Continuing Disclosure Certificate.

Section 16. Other Documents. The Chairperson, the County Clerk, the County Treasurer and all other officers of the County are hereby authorized to execute all documents and certificates necessary in connection with the authorization and delivery of the Bonds, including without limitation an official statement describing the Bonds and the County.

Section 17. Prior Action. The action of the County Clerk of the County in causing the notice of the sale of the Bonds and the notice of public hearing with respect to the Bonds to be published is hereby in all respects ratified and confirmed.

Section 18. Expenses. The proceeds of the Bonds shall be applied at the direction of the Director of the Department of Administrative Services of the County to the payment of issuance expenses with respect to the Bonds. An administrative appropriation transfer will be processed to increase expenditure authority in the non-departmental Debt Issue Expense budget to pay such issuance expenses. The issuance expenses may cover the fees for the following services provided in connection with the issuance of the Bonds as well as

567 the out-of-pocket disbursements of the County: credit rating agencies, bond insurance,
568 official statement printing and mailing, financial advisory services, bond counsel services,
569 financial auditor services and other fees related to the issuance of the Bonds.

570 *Section 19. Severability*. If any section, paragraph or provision of this Resolution
571 shall be held to be invalid or unenforceable for any reason, the invalidity or
572 unenforceability or such section, paragraph or provision shall not affect any of the
573 remaining sections, paragraphs and provisions of this Resolution.

574 *Section 20. Conflicting Proceedings Superseded.* All ordinances, resolutions or
575 orders, or parts thereof, heretofore enacted, adopted or entered, in conflict with the
576 provisions of this Resolution, shall be and in the same are hereby superseded to the extent
577 of such conflict, and this Resolution shall be in effect from and after its passage.

578 *Section 21. Certified Copies of this Resolution*. The County Clerk of the County is
579 hereby directed to send certified copies of this Resolution to Co-Bond Counsel for the
580 County, Chapman and Cutler LLP, 111 West Monroe Street, Chicago, Illinois 60603,
581 Attention: Charles L. Jarik, and Emile Banks & Associates, LLC, Suite 290, 1200 North
582 Mayfair Road, Milwaukee, Wisconsin 53226, Attention: L. Nicole Kintop, and to the
583 Milwaukee County Department of Administrative Services – Fiscal Affairs Division, 901
584 North 9th Street, Room 308, Milwaukee, Wisconsin 53223, Attention: Pamela Bryant.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 10/19/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Delegation of Approval of General Obligation Bond Sale

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue		
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Department of Administrative Services (DAS) is requesting approval of the attached resolutions to delegate final approval for the Taxable General Obligation Corporate Purpose Bonds, Series 2010C (Build America Bonds – Direct Payment) and General Obligation Promissory Notes Series 2010D, including all finalized sale details, to the Finance and Audit Committee.

B./C. Based on the parameters outlined in section D below, the estimated debt service costs are $63,303,677 for the Taxable General Obligation Corporate Purpose Bonds (Build America Bonds - Direct Payment), Series 2010C and $12,847,122 for the General Obligation Promissory Notes, Series 2010D. Debt service payments are scheduled to begin in April of 2012. Therefore, there are no amounts listed for subsequent year on the previous page.

Resolution File No. 10-132 authorized a not-to-exceed amount of $90,000,000 for the general obligation financings in 2010. In April of 2010 the County issued $22,725,000 in Taxable General Obligation Corporate Purpose Bonds, Series 2010A and $12,325,000 in General Obligation Promissory Notes, Series 2010B. Including the proposed amounts for the December 2010 financings, total general obligation financings for 2010 are $82,985,000

D. The parameters reflect an interest rate of six percent for the Taxable General Obligation Corporate Purpose Bonds (Build America Bonds - Direct Payment), Series 2010C and five percent for the General Obligation Promissory Notes, Series 2010D. The not-to-exceed amount for both issues is $38,165,000 and $9,770,000, respectively.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Pamela Bryant

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

File No. 10-132 (a)(h)
(Journal, November 4, 2010)

(ITEM 13) From the Department of Administrative Services (DAS), requesting approval of a resolution to delegate final approval for the Taxable General Obligation Corporate Purpose, Series 2010C (Build America Bonds – Direct Payment) , not to exceed $38,165,000, including all finalized sale details, to the Finance and Audit Committee, by recommending adoption of the following:

A RESOLUTION

RESOLUTION confirming the sale, determining rates of interest and other details and levying taxes in connection with the issuance of General Obligation Promissory Notes, Series 2010D, of Milwaukee County, Wisconsin, in an aggregate principal amount not to exceed $9,770,000, providing details, prescribing the form of note, authorizing the award of the notes to the best bidder, and levying taxes.

WHEREAS, counties are authorized by the provisions of Section 67.12(12), *Wisconsin Statutes*, as supplemented and amended (the *"Statute"*), to issue promissory notes for any public purpose and to refund any municipal obligations, including interest on them; and

WHEREAS, the term *"public purpose"* is defined in the Statute as "the performance of any power or duty of the issuing municipality;" and

WHEREAS, counties are empowered by the *Wisconsin Statutes*, as supplemented and amended, to acquire, construct and improve public buildings and equipment; and

WHEREAS, Milwaukee County, Wisconsin (the *"County"*) now wishes to acquire, construct and improve public buildings and equipment; and

WHEREAS, the County Clerk of the County has caused a notice of public hearing with respect to the plan of finance of the costs of certain of said projects through the issuance of the Notes to be published in the *Milwaukee Journal-Sentinel* and *The Daily Reporter*, each a newspaper of general circulation in Milwaukee County, Wisconsin, pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the *"Code"*), on October 11, 2010, respectively; and the Committee on Finance and Audit of the County Board of Supervisors of the County has conducted said public hearing on October 28, 2010; and

WHEREAS, the County has previously issued $22,725,000 aggregate principal of its Taxable General Obligation Corporate Purpose Bonds, Series 2010A (Build America Bonds – Direct Payment) and $12,325,000 aggregate principal amount of its General Obligation Promissory Notes, Series 2010B; and

WHEREAS, it is considered necessary and desirable by the County Board of Supervisors of the County that the County borrow not to exceed $9,770,000 for the purposes aforesaid and that the County issue its General Obligation Promissory Notes, Series 2010D (the *"Notes"*) to evidence the indebtedness thereby incurred; and

WHEREAS, the Notes will be one of several series of general obligation bonds and notes of the County, authorized by initial resolutions adopted by the County Board of Supervisors of the County on March 18, 2010, in an aggregate principal amount not to exceed $90,000,000; and

WHEREAS, sealed bids for the Notes will be received at the offices of the financial consultant until 10:00 o'clock A.M., C.T., on December 9, 2010, or such other dates as shall be selected by the Director of the Department of Administrative Services of the County to be in the best interests of the County; now, therefore,

BE IT RESOLVED, the County Board of Supervisors of Milwaukee County, Wisconsin, as follows:

Section 1. Definitions. For all purposes of this Resolution, except as otherwise expressly provided or unless the context otherwise requires, the terms defined in this Section 1 shall have the meanings set forth below, and shall include the plural as well as the singular.

"Code" shall mean the Internal Revenue Code of 1986, as amended.

"Confirming Resolution" means the resolution to be adopted by the Finance and Audit Committee of the Governing Body, confirming the final terms of the Notes and awarding the Notes to the best bidder.

"County" shall mean Milwaukee County, Wisconsin, and any successor to the duties or functions of the County.

"Governing Body" shall mean the County Board of Supervisors of the County, or such other council, board, commission or body, by whatever name known, which shall succeed to its powers.

"Note" or *"Notes"* shall mean one or more of the General Obligation Promissory Notes, Series 2010D, authorized to be issued by the terms of this Resolution.

"Note Register" shall mean the books of the County kept by the Note Registrar to evidence the registration and transfer of the Notes.

"Note Registrar" shall mean the County Treasurer of the County, or a successor designated as Note Registrar under this Resolution.

"Resolution" shall mean this resolution as adopted by the Governing Body of the County.

"Statute" shall mean Chapter 67 of the *Wisconsin Statutes*, as supplemented and amended.

Section 2. Authorization. The issuance of promissory notes in an aggregate principal amount not to exceed $9,770,000 is hereby authorized for the purpose of providing funds in an amount not to exceed $9,770,000 for the public purpose consisting of the acquisition, construction and improvement of public buildings and equipment. The County hereby approves the plan of finance of the costs of certain of said public purpose projects through the issuance of the Notes, as described in part in the aforesaid notice of public hearing which is hereby incorporated herein by reference, which approval shall be considered the public approval required by Section 147(f) of the Code.

The Notes shall be designated "General Obligation Promissory Notes, Series 2010D," shall be dated the date of the delivery thereof (unless otherwise provided in the Confirming Resolution), and shall also bear the date of authentication thereof, shall be in fully registered form, shall be in denominations of $5,000 each and integral multiples thereof (but no single Note shall represent installments of principal maturing on more than one date), shall be appropriately lettered and numbered, and shall mature on October 1 of each of the years (or such other date or dates as shall be set forth in the Confirming Resolution) and in the principal amounts not later than October 1, 2020, and shall bear interest at the rates per annum not to exceed five percent (5%) per annum, all as set forth in the Confirming Resolution.

Subject to the terms, provisions and limitations of this Resolution, the Notes shall be sold in the aggregate principal amount, shall mature on the dates of the years and in the principal amounts, shall bear interest at such rate or rates, shall be payable on such date or dates, shall be subject to prepayment, shall be sold at such price and shall have such other terms and provisions, all as shall be determined and approved in the Confirming Resolution to be adopted by the Finance and Audit Committee of the Governing Body, to be in the best interests of the County, the adoption of the Confirming Resolution to constitute conclusively the approval of such terms and provisions by the County, which delegation is deemed to be proper by the Governing Body.

Section 3. Interest; Payment Provisions. The Notes shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, at the respective rates per annum set forth in the Confirming Resolution, such interest (computed upon the basis of a 360-day year consisting of twelve 30-day months) being payable on the first days of April and October of each year, commencing on April 1, 2012 (unless otherwise provided in the Confirming Resolution). Interest on each Note shall be paid by check or draft of the Note Registrar to the person in whose name such Note is registered at the close of business on the fifteenth day of the calendar month next preceding the applicable interest payment date. The principal of the Notes shall be

112 payable in lawful money of the United States of America only at the principal office of the
113 Note Registrar.

114 *Section 4. Execution; Authentication.* The Notes shall be executed on behalf of
115 the County with the manual or facsimile signature of the Chairperson of the County and
116 with the manual or facsimile signature of the County Clerk of the County, and sealed with
117 the official seal of the County or a printed facsimile thereof. In case any officer whose
118 signature shall appear on any Note shall cease to be such officer before the delivery of
119 such Note, such signature shall nevertheless be valid and sufficient for all purposes, the
120 same as if such officer had remained in office until delivery.

121 All Notes shall have thereon a certificate of authentication substantially in the form
122 hereinafter set forth duly executed by the Note Registrar as authenticating agent of the
123 County and showing the date of authentication. No Note shall be valid or obligatory for
124 any purpose or be entitled to any security or benefit under this Resolution unless and until
125 such certificate of authentication shall have been duly executed by the Note Registrar by
126 manual signature, and such certificate of authentication upon any such Note shall be
127 conclusive evidence that such Note has been authenticated and delivered under this
128 Resolution. The certificate of authentication on any Note shall be deemed to have been
129 executed by the Note Registrar if signed by an authorized officer of the Note Registrar, but
130 it shall not be necessary that the same officer sign the certificate of authentication on all of
131 the Notes issued under this Resolution.

132 *Section 5. Registration of Notes; Persons Treated as Owners.* The County shall
133 cause books (the *"Note Register"*) for the registration and for the transfer of the Notes as
134 provided in this Resolution to be kept at the principal office of the Note Registrar, which is
135 hereby constituted and appointed the registrar of the County.

136 Upon surrender for transfer of any Note at the principal office of the Note Registrar
137 duly endorsed by, or accompanied by a written instrument or instruments of transfer in
138 form satisfactory to the Note Registrar duly executed by, the registered owner or his
139 attorney duly authorized in writing, the County shall execute and the Note Registrar shall
140 authenticate, date and deliver in the name of the transferee or transferees a new fully
141 registered Note or Notes of the same maturity and interest rate of authorized
142 denominations, for a like aggregate principal amount. Any fully registered Note or Notes
143 may be exchanged at said office of the Note Registrar for a like aggregate principal amount
144 of Note or Notes of the same maturity and interest rate of other authorized denominations.
145 The execution by the County of any fully registered Note shall constitute full and due
146 authorization of such Note and the Note Registrar shall thereby be authorized to
147 authenticate, date and deliver such Note; *provided, however,* that the principal amount of
148 the outstanding Notes authenticated by the Note Registrar shall never exceed the
149 authorized principal of the Notes (as issued), less previous retirements.

150 The Note Registrar shall not be required to transfer or exchange any Note during the
151 period of fifteen (15) days next preceding any interest payment date on such Note.

The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Note shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Notes, but the County or the Note Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Notes, except in the case of the issuance of a Note or Notes for the unpaid portion of a Note surrendered for prepayment.

The County and/or the Note Registrar may enter into an agreement with a securities depository registered under Section 17A of the Securities Exchange Act of 1934, as amended (the *"Securities Depository"*), including without limitation The Depository Trust Company, which is the record owner of the Notes, to establish procedures with respect to Notes owned by such Securities Depository. Such agreement may impose additional requirements on the Note Registrar with respect to the Notes.

Section 6. No Prepayment. The Notes shall not be subject to prepayment.

Section 7. Form of Notes. The Notes, the certificate of authentication to be endorsed thereon and the form of assignment are all to be in substantially the following forms with necessary and appropriate variations, omissions and insertions as permitted or required by this Resolution:

(Form of Note - Front Side)

UNITED STATES OF AMERICA

STATE OF WISCONSIN

MILWAUKEE COUNTY

GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2010D

See Reverse Side for Additional Provisions

No. R-___ $_____

DATED DATE	MATURITY DATE	RATE OF INTEREST	CUSIP NO.
December __, 2010	October 1, ____	_____%	_____

Registered Owner:

Principal Amount:

KNOW ALL MEN BY THESE PRESENTS: That Milwaukee County in the State of Wisconsin (the *"County"*), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner hereinabove identified, or registered assigns as hereinafter provided, on the Maturity Date hereinabove identified, the Principal Amount hereinabove identified and to pay interest (computed on the basis of a 360-day year consisting of twelve 30-day months) on said Principal Amount from the Dated Date hereinabove identified or from the most recent interest payment date to which interest has been paid at the Rate of Interest per annum hereinabove identified, payable on the first days of April and October of each year, commencing on April 1, 2012, until said Principal Amount is paid, except as the provisions hereinafter set forth with respect to prepayment may be and become applicable to this Note.

The principal of this Note is payable in lawful money of the United States of America only at the principal office of the County Treasurer of the County in Milwaukee, Wisconsin, as note registrar and paying agent, and its successors (the *"Note Registrar"*). Payment of each installment of interest shall be made to the Registered Owner hereof who shall appear on the registration books of the County maintained by the Note Registrar at the close of business on the fifteenth day of the calendar month next preceding the interest payment date, and shall be paid by check or draft of the Note Registrar mailed to such

Registered Owner at his address as it appears on such registration books or at such other address as may be furnished in writing by such Registered Owner to the Note Registrar.

Reference is hereby made to the further provisions of this Note set forth on the reverse side hereof and such further provisions shall for all purposes have the same effect as if set forth on the front side of this Note.

It is hereby certified, recited and declared that all acts, conditions and things required to be done, exist, happen and be performed precedent to and in the issuance of this Note have been done, have existed, have happened and have been performed in regular form and manner as required by the Constitution and the laws of the State of Wisconsin; that this Note, together with all other indebtedness of the County, does not exceed any limitation prescribed by law; and that the County has levied a direct annual irrepealable tax sufficient to pay the interest hereon when it falls due and also to pay and discharge the principal hereof at maturity.

The full faith, credit and resources of the County are hereby pledged for the payment of the principal of and interest on this Note and the issue of which it is a part as the same respectively become due and for the levy and collection of sufficient taxes for that purpose.

This Note shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Note Registrar.

IN WITNESS WHEREOF Milwaukee County, Wisconsin, by its County Board of Supervisors, has caused this Note to be executed with the duly authorized manual or facsimile signature of its Chairperson and with the duly authorized manual or facsimile signature of its County Clerk, and its official seal or a facsimile thereof to be impressed or reproduced hereon, as of the Dated Date hereinabove identified.

_____	_____
County Clerk	Chairperson

[SEAL]

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes described in the within mentioned Resolution and is one of the General Obligation Promissory Notes, Series 2010D, of Milwaukee County, Wisconsin.

Date of Authentication:

_____, ____

By _____
County Treasurer, as Note Registrar

[Form of Note - Reverse Side]

This Note is one of an authorized issue of General Obligation Promissory Notes, Series 2010D, aggregating the principal amount of $_____ (the *"Notes"*), issued for the public purposes consisting of the acquisition, construction and improvement of public buildings and equipment, pursuant to and in all respects in compliance with Chapter 67 of the *Wisconsin Statutes*, as supplemented and amended, and a resolution adopted by the County Board of Supervisors of the County on November 4, 2010.

This Note is transferable by the Registered Owner hereof in person or by his attorney duly authorized in writing at the principal office of the Note Registrar, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing resolution, and upon surrender and cancellation of this Note. Upon such transfer a new Note or Notes of authorized denominations of the same maturity and interest rate and for the same aggregate principal amount will be issued to the transferee in exchange for this Note.

The Notes are issued in fully registered form in denominations of $5,000 each and integral multiples thereof. This Note may be exchanged at the principal office of the Note Registrar for a like aggregate principal amount of Notes of the same maturity and interest rate of other authorized denominations, upon the terms set forth in the authorizing resolution.

The County and the Note Registrar may deem and treat the Registered Owner as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and neither the County nor the Note Registrar shall be affected by any notice to the contrary.

270 Notes of the issue of which this Note is one are not subject to prepayment.

271

272 * * * *

273 The following abbreviations, when used in the inscription on the face of the within Note,
274 shall be construed as though they were written out in full according to applicable laws or
275 regulations:

276

TEN COM-	as tenants in common	UNIF GIFTS/TRANS MIN ACT- _____ Custodian _____ (Cust) (Minor)
TEN ENT-	as tenants by the entirety	under Uniform Gifts/Transfers to Minors
JT TEN-	as joint tenants with right of survivorship and not as tenants in common	Act_____ (State)

277 Additional abbreviations may also be used though not listed above.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

_____

_____

_____

(Name and Address of Assignee)

the within Note and does hereby irrevocably constitute and appoint _____

_____

_____,

attorney, to transfer the said Note on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

_____

NOTICE: The signature to this assignment must correspond with the name of the Registered Owner as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

Signature guaranteed:

_____

NOTICE: Signature(s) must be guaranteed by an "eligible guarantor institution" meeting the requirements of the Note Registrar, which requirements include membership or participation in STAMP or such other "signature guaranty program" as may be determined by the Registrar in addition to or in substitution for STAMP, all in accordance with the Securities Exchange Act of 1934, as amended.

Section 8. Sale of Notes. The sale of the Notes to the best bidder for the Notes at a price of not less than ninety-eight percent (98%) of the principal amount thereof, and

accrued interest, if any, to the date of delivery thereof, is hereby authorized, and shall be confirmed in the Confirming Resolution.

Section 9. Levy of Taxes. In order to provide for the collection of a direct annual tax sufficient to pay the interest on the Notes and to pay and discharge the principal thereof at maturity, there is hereby levied upon all taxable property in Milwaukee County, Wisconsin, a direct annual tax in an amount sufficient for that purpose, and there is hereby levied upon all of said taxable property in the County the following direct annual tax in each of the years and amounts, subject to abatement when the principal amount of each maturity date with respect to, and the interest rates borne by, the Notes are established in accordance herewith, to-wit:

YEAR OF LEVY	AMOUNT FOR INTEREST AND PRINCIPAL
2011	$2,070,000
2012	2,070,000
2013	2,070,000
2014	2,070,000
2015	2,070,000
2016	2,070,000
2017	2,070,000
2018	2,070,000
2019	2,070,000

In each of said years 2011 to 2019, inclusive, the direct annual tax above levied shall be extended upon the tax rolls of the County and collected by the officers of the County in the same manner and at the same time as taxes for general County purposes for such years are extended and collected, and when so collected, the proceeds of said taxes shall be used solely for paying the principal of and interest on the Notes so long as any of the Notes remain outstanding.

Interest on or principal of the Notes falling due at any time when there shall be on hand insufficient funds from the proceeds of the above tax levy for the payment of such interest or principal shall be paid promptly when due from other funds of the County, which funds shall be reimbursed therefor out of the proceeds of the taxes above levied when such taxes shall have been collected.

Section 10. Debt Service Fund. There has been ordered to be established in the County Treasury a fund separate and distinct from all other funds of the County to be designated the "Debt Service Fund," which fund shall be used solely for the purpose of paying principal of, premium, if any, and interest on municipal obligations issued pursuant to Chapter 67, *Wisconsin Statutes,* as supplemented and amended. There is hereby created, and there shall be deposited in, an account known as the "Series 2010D General Obligation Promissory Note Account," to be held as a part of the Debt Service Fund, all

money raised by taxation pursuant to Section 9 hereof, and such other sums as may be necessary to pay the interest on the Notes when the same shall become due and to retire the Notes at their respective maturity dates.

Section 11. Use of Proceeds; Notes to Remain in Registered Form; Compliance with Federal Law; Execution of Tax Exemption Certificate and Agreement. The principal proceeds of the Notes shall be deposited in a special fund and used solely for the purposes for which the Notes are hereby authorized.

The County recognizes that the purchasers and owners of the Notes will have accepted them on, and paid therefor a price which reflects, the understanding that the interest thereon is excludible from Federal gross income of the owners thereof under laws in force at the time the Notes shall have been delivered. In this connection, the County agrees that it shall take no action which may render the interest on any of the Notes includible in Federal gross income of the owners thereof. The County agrees that, to the extent possible under state law, it will comply with whatever Federal law is adopted in the future which applies to the Notes and affects the tax-exempt status of the interest on the Notes.

The Chairperson, the County Clerk and the County Treasurer of the County, or any of them, are hereby authorized to execute on behalf of the County a Tax Exemption Certificate and Agreement (the *"Tax Exemption Certificate"*) to assure the purchasers and owners of the Notes that the proceeds of the Notes are not expected to be used in a manner which would or might result in the Notes being "arbitrage bonds" under Section 148 of the Code, or the regulations of the United States Treasury Department currently in effect or proposed. Such Tax Exemption Certificate shall constitute a representation, certification and agreement of the County, and no investment of Note proceeds or of moneys accumulated to pay the Notes herein authorized shall be made in violation of the expectations prescribed by said Tax Exemption Certificate. Such Tax Exemption Certificate shall constitute an agreement of the County to follow certain covenants which may require the County to take certain actions (including the payment of certain amounts to the United States Treasury) or which may prohibit certain actions (including the establishment of certain funds) under certain conditions as specified in such Tax Exemption Certificate.

The County further recognizes that Section 149(a) of the Code requires the Notes to be issued and to remain in fully registered form in order that the interest thereon is excludible from Federal gross income of the owners thereof under laws in force at the time the Notes are delivered. In this connection, the County agrees that it will not take any action to permit the Notes to be issued in, or converted into, bearer or coupon form.

Section 12. Duties of Note Registrar. If requested by the Note Registrar, the Chairperson of the County is authorized to execute and the County Clerk of the County is authorized to attest the Note Registrar's standard form of agreement between the County and the Note Registrar with respect to the obligations and duties of the Note Registrar hereunder which may include the following:

385 (a) to act as note registrar, authenticating agent, paying agent and transfer
386 agent as provided herein;

387 (b) to cancel and destroy Notes which have been paid at maturity or
388 submitted for exchange or transfer;

389 (c) to furnish the County at least annually a certificate of destruction with
390 respect to Notes cancelled and destroyed; and

391 (d) to furnish the County at least annually an audit confirmation of Notes
392 paid, Notes outstanding and payments made with respect to the interest on the
393 Notes.

394 The County Clerk of the County is hereby directed to file a certified copy of this
395 Resolution with the Note Registrar.

396 The County covenants that it shall at all times retain a Note Registrar with respect to
397 the Notes, that it will maintain at the designated office of such Note Registrar a place or
398 places where Notes may be presented for payment or registration of transfer or exchange,
399 and that it shall require that the Note Registrar properly maintain the Note Register and
400 perform the other duties and obligations imposed upon it by this Resolution in a manner
401 consistent with the standards, customs and practices of the municipal securities industry.

402 The Note Registrar shall signify its acceptance of the duties and obligations imposed
403 upon it by this Resolution by executing the certificate of authentication on any Note, and
404 by such execution the Note Registrar shall be deemed to have certified to the County that it
405 has all requisite power to accept, and has accepted such duties and obligations. The Note
406 Registrar is the agent of the County, and shall not be liable in connection with the
407 performance of its duties, except for its own negligence or willful wrongdoing. The Note
408 Registrar shall, however, be responsible for any representation in its certificate of
409 authentication on the Notes.

410 The County may remove the Note Registrar at any time. In case at any time the
411 Note Registrar shall resign, shall be removed, shall become incapable of acting, or shall be
412 adjudged as bankrupt or insolvent, or if a receiver, liquidator or conservator of the Note
413 Registrar, or of the property thereof, shall be appointed, or if any public office shall take
414 charge or control of the Note Registrar, or of the property or affairs thereof, the County
415 covenants and agrees that it will thereupon appoint a successor Note Registrar. The
416 County shall mail notice of any such appointment made by it to each registered owner of
417 any Note within twenty (20) days after such appointment. Any Note Registrar appointed
418 under the provisions of this Section 12 shall be a County officer or a bank, trust company
419 or national banking association.

420 The County and/or the Note Registrar may enter into an agreement with a securities
421 depository registered under Section 17A of the Securities Exchange Act of 1934, as
422 amended (the *"Securities Depository"*), including without limitation The Depository Trust

423 Company, which is the record owner of the Notes, to establish procedures with respect to
424 Notes owned by such Securities Depository. Such agreement may impose additional
425 requirements on the Note Registrar with respect to the Notes.

426 *Section 13. Continuing Disclosure Certificate.* The Chairperson, the County Clerk
427 and the County Treasurer of the County, or any of them, are hereby authorized to execute
428 and deliver on behalf of the County a continuing disclosure certificate with respect to the
429 Notes (the *"Continuing Disclosure Certificate"*) in substantially the form as the individuals
430 executing the Continuing Disclosure Certificate on behalf of the County shall approve, his
431 or her execution to constitute conclusive evidence of his or her approval of the form of
432 such Continuing Disclosure Certificate. When the Continuing Disclosure Certificate shall
433 be executed and delivered on behalf of the County as contemplated herein, it shall be
434 binding on the County, and all officers, employees and agents of the County are hereby
435 authorized, empowered and directed to do all such acts and things and to execute all such
436 documents as may be necessary to carry out and comply with the terms and provisions of
437 the Continuing Disclosure Certificate. Copies of the Continuing Disclosure Certificate shall
438 be placed in the official records of the County, and shall be available for public inspection
439 at the offices of the County. Notwithstanding any other provision of this Resolution to the
440 contrary, the sole remedy for the failure to comply with the Continuing Disclosure
441 Certificate shall be the ability of the beneficial owners of the Notes to seek mandamus or
442 specific performance.

443 *Section 14. Other Documents.* The Chairperson, the County Clerk, the County
444 Treasurer and all other officers of the County are hereby authorized to execute all
445 documents and certificates necessary in connection with the authorization and delivery of
446 the Notes, including without limitation an official statement describing the Notes and the
447 County.

448 *Section 15. Expenses.* The proceeds of the Notes shall be applied at the direction
449 of the Director of the Department of Administrative Services of the County to the payment
450 of issuance expenses with respect to the Notes. An administrative appropriation transfer
451 will be processed to increase expenditure authority in the non-departmental Debt Issue
452 Expense budget to pay such issuance expenses. The issuance expenses may cover the fees
453 for the following services provided in connection with the issuance of the Notes as well as
454 the out-of-pocket disbursements of the County: credit rating agencies, bond insurance,
455 official statement printing and mailing, financial advisory services, bond counsel services,
456 financial auditor services and other fees related to the issuance of the Notes.

457 *Section 16. Severability.* If any section, paragraph or provision of this Resolution
458 shall be held to be invalid or unenforceable for any reason, the invalidity or
459 unenforceability or such section, paragraph or provision shall not affect any of the
460 remaining provisions of this Resolution.

461 *Section 17. Ordinances, Resolutions Superseded.* All ordinances and resolutions in
462 conflict herewith are hereby superseded to the extent of such conflict, and this Resolution
463 shall take effect from and after its passage.
464

465 *Section 18. Certified Copies of this Resolution.* The County Clerk of the County is
466 hereby directed to send certified copies of this Resolution to Co-Bond Counsel for the
467 County, Chapman and Cutler LLP, 111 West Monroe Street, Chicago, Illinois 60603,
468 Attention: Charles L. Jarik, and Emile Banks & Associates, LLC, Suite 290, 1200 North
469 Mayfair Road, Milwaukee, Wisconsin 53226, Attention: L. Nicole Kintop, and to the
470 Milwaukee County Department of Administrative Services – Fiscal Affairs Division, 901
471 North 9th Street, Room 308, Milwaukee, Wisconsin 53223, Attention: Pamela Bryant.

H:\Shared\COMCLERK\Committees\2010\Oct\F&A\Resolutions\10-132ah GO Promissory Notes Series 2010D.doc

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 10/19/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Delegation of Approval of General Obligation Bond Sale

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue		
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Department of Administrative Services (DAS) is requesting approval of the attached resolutions to delegate final approval for the Taxable General Obligation Corporate Purpose Bonds, Series 2010C (Build America Bonds – Direct Payment) and General Obligation Promissory Notes Series 2010D, including all finalized sale details, to the Finance and Audit Committee.

B./C. Based on the parameters outlined in section D below, the estimated debt service costs are $63,303,677 for the Taxable General Obligation Corporate Purpose Bonds (Build America Bonds - Direct Payment), Series 2010C and $12,847,122 for the General Obligation Promissory Notes, Series 2010D. Debt service payments are scheduled to begin in April of 2012. Therefore, there are no amounts listed for subsequent year on the previous page.

Resolution File No. 10-132 authorized a not-to-exceed amount of $90,000,000 for the general obligation financings in 2010. In April of 2010 the County issued $22,725,000 in Taxable General Obligation Corporate Purpose Bonds, Series 2010A and $12,325,000 in General Obligation Promissory Notes, Series 2010B. Including the proposed amounts for the December 2010 financings, total general obligation financings for 2010 are $82,985,000

D. The parameters reflect an interest rate of six percent for the Taxable General Obligation Corporate Purpose Bonds (Build America Bonds - Direct Payment), Series 2010C and five percent for the General Obligation Promissory Notes, Series 2010D. The not-to-exceed amount for both issues is $38,165,000 and $9,770,000, respectively.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Pamela Bryant

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

11-04-10
A DEPARTMENTAL - RECEIPT OF REVENUE File No. 10-1
(Journal, December 17, 2009)

(Item 14)

Action Required
Finance Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2010 appropriations of the respective listed departments:

			From	To
1)	1160 – DAS – Information Management Services Division			
	6147	– Professional Services – Data Processing		$245,780
	7915	_ Computer Software		292,180
	2299	– Federal Revenue	$537,960	

DAS-IMSD is requesting a transfer to recognize additional revenue and to increase expenditure authority relating to IMSD services to the State of Wisconsin in its operation of the Economic Support Division. IMSD's Adopted Budget for 2010 included provision of services to the State at the Marcia P. Coggs Center through the 1st quarter. A fund transfer approved in April appropriated additional revenue from the State to fund IMSD support services through the second quarter of 2010. This fund transfer recognizes the payment to the County for continued IMSD services and the related expense through December 31, 2010.

No tax levy impact results from this fund transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 10/20/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 09/23/10 (VOTE 6-0) (EXC. WEST).

			From	To
2)	2857- Alternatives to Incarceration			
	2299	– State Grant Reimbursement Revenue	$16,986	
	6148	_ Prof. Service- Recurring Operations		$16,986

A fund transfer of $16,986 is requested by the Clerk of Circuit Court to receive an increase in state grant reimbursement revenue and to increase the 2010 Professional Service Contract with Wisconsin Community Services (WCS) by an equal amount.

The 2010 Adopted Budget includes $109,470 for the Milwaukee County Operating While Intoxicated Program. A previous fund transfer increased funding by $60,843. The Wisconsin Department of Transportation has again increased funding to Milwaukee County, this time by $16,986, bringing total 2010 funding for the program to $187,299. All funding is designated for the contract with WCS for Repeat Intoxicated Driver Intervention.

This grant is part of the pretrial services program, which is managed and monitored by the Chief Judge and Judicial Review Coordinator. This fund transfer has no tax levy impact for Milwaukee County.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 10/20/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 09/23/10 (VOTE 6-0) (EXC. WEST).

			From	To
3)	7923-Resource Center Grants			
	8123	– A6SD- Purchase of Services		$26,350
	6022	_ A6SD- Computer Access Info Services		2,000
	9751	_ A6SD- Administrative Services #1		7,384
	7973	_ A6SD- Minor Office Equipment		996
	6080	_ A6SD- Postage		486
	7910	_ A6SD- Office Supplies		306
	2299	_ A6SD- Other State Grants & Reimbursement	$35,522	
	2299	_ A5WS- Other State Grants & Reimbursement	2,000	

A transfer of $37,522 is requested by the Director, Department on Aging to receive revenue related to increased grant funds and to realign revenues and expenditures within the department.

Pursuant to County Board resolution File No. 10-33(a)(a), approved on December 17, 2009, the County Executive is authorized to carry out the Department on Aging's 2010 State and County contract covering the administration of Social Services and Community Programs-Aging Programs. The resolution authorizes the County Executive to accept Federal and State revenues including any and all increases in allocations during the contract year.

A survey conducted by WI Family Health shows that chronic health conditions are prevalent among older adults in Milwaukee County with four out of five having one or more chronic health conditions, which can be a major cause of death. As a result, the Department on Aging is implementing the State's Chronic Disease Self Management Program (CDSMP) to improve the self-management skills of people with chronic health issues. This program offers a six-week course where participants learn how to manage the challenges

of living with a chronic health condition. The program also provides access to post program interventions and support such as therapeutic consultation services, physical activity and strength training.
This transfer reflects a revenue increase of $35,522 related to the 2010 portion of the CDSMP grant. The grant extends from April 2010 to March 2012 and proposes increased participation from 281 in 2009 to approximately 321-331 per year. This increase is partially offset by an increase in the following program expenditures: $486- postage for marketing materials; $306- Office Supplies; $996- Equipment for Program Manager (i.e. cell phone and software); $33,734- a portion of personnel costs for Aging's existing Project Director and a contract for a Project Manager who will coordinate all of the CDSMP leaders and classes in Milwaukee.

In addition, the department is receiving a one-time grant for the "Evidence Based Prevention Grant- Living Well in Wisconsin" totaling $9,300. At this time, the department is only recognizing $2,000 of the total grant amount to purchase a software license for the web-based pharmacy software that will be used as part of this program. A fund transfer for the remaining balance will be done later in the year. This collaborative initiative includes a volunteer pharmacy consultant to oversee medication management data and report findings of concern to individual physicians. The total grant amount extends for a period of one year from June 2010 to May 2011.

This transfer would allow the department to receive the increased revenue and realign expenditures accordingly.

There is no levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 10/20/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 09/23/10 (VOTE 6-0) (EXC. WEST).

			From	To
4)	7911- Director's Office			
	6149	– A5MS- Prof. Serv.- Nonrecur Oper		$85,000
	8509	_ A5MS- Other Bldg Improvement- (CAP)		20,000
	7973	– A5MS- Minor Office Equipment		12,000
	7910	_ A5MS- Office Supplies		8,000
	4999	– A5CL- Other Miscellaneous Revenue	$125,000	
	7931- Elderly Services			
	8123	_ A5CC- Purchase of Services		$32,785
	8123	– A5HM- Purchase of Services		22,000
	8123	_ A5SC- Purchase of Services		20,795
	8123	– A5BU- Purchase of Services		20,000
	8123	_ A5CE- Purchase of Services		15,000
	4999	_ A5CL- Other Miscellaneous Revenue	$110,580	

			From	To
7932- Elderly Nutrition				
8123	_	A5SM- Purchase of Services		$14,205
4999	–	A5CL- Other Miscellaneous Revenue	$14,205	

A transfer of $249,785 is requested by the Director, Department on Aging to realign revenues and expenditures within the department.

This transfer will realign the revenues in the 2010 Adopted Budget to reflect an increase related to the receipt of 2009 deferred revenues for service contract increases in Transportation services, Family Caregiver and Support, Late Life Counseling, Goodwill, United Community Center and Interfaith Older Adults.

The following service contract expenditures will be increased to offset $124,785 of increased revenue: $20,000- Family Caregiver and Support Program for older adult caregivers of minors or adult children with disabilities; $15,000- Late Life Counseling for homebound older adults; $22,000- Shopping and Errand Contract for older homebound elderly who are not eligible for Family Care; $9,000- Goodwill contract to construct a handicap accessible door at the recently contracted Elks Lodge dining site; $25,000- United Community Center (UCC) for senior center programming and ethnic catering; and $33,785- Interfaith Older Adult Programs for meal site management and the Connecting Caring Community Project- Village Movement, which is a national movement in neighborhoods across the country that help the elderly population age in their homes as opposed to nursing homes.

On December 31, 2010, the lease at the Reuss building will expire and the department will be relocating to the Coggs Center. This transfer will offset the remaining revenue increase of $125,000 by increasing operating expenditures to cover the departments moving costs. The moving costs include approximately $20,000 for the construction of office space; $30,000 for the building and tearing down of workstations; $35,000 for the purchase of a professional service contract with Coakley to move 120 people and store 100 work stations; $20,000 for phone and computer hookups; and $20,000 for the purchase of equipment and stationery.

This transfer would allow the department to receive the increased revenue and realign expenditures accordingly.

There is no levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 10/20/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 09/23/10 (VOTE 6-0) (EXC. WEST).

(Item 15)

Action Required
Finance Committee
County Board (Majority Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2010 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2010 capital improvement appropriations:

			From	To
1)	WA130011 GMIA Part 150 Study – Noise Barrier Study			
	6146	– Prof. Serv. – Cap/Major Maintenance		$165,469
	9706	_ Pro. Service Division Services		9,631
	2699	– Other Federal Grants & Reimbursements	$140,080	
	2299	_ Other State Grants & Reimbursements	17,510	
	4901	– PFC Revenues	17,510	

An appropriation transfer of $175,100 is requested by the Director of the Department of Transportation and Public Works to increase expenditure authority for Capital Project WA130011, General Mitchell International Airport (GMIA) Part 150 Study – Noise Barrier Study.

In the 2008 Adopted Capital Improvements Budget, expenditures of $180,900 were appropriated for the project. The project involves studying the impact of noise caused by aircraft ground operations (taxiing, boarding, etc.) on property owners in close proximity to GMIA, and studying possible options to mitigate the impact. The study is part of an effort to comply with Federal Aviation Part 150 Noise Regulations, which are voluntary, but require airports to complete such studies in order to be eligible for noise abatement projects through the Airport Improvement Program. The project is funded with 80 percent federal funds (Federal Noise Grant Discretionary program), 10 percent state funding and 10 percent local match, which is made up of pay-as-you go Passenger Facility Charges (PFCs).

The project was originally scoped to cover 560 parcels of property near the airport. Later analysis by the airport indicated 819 parcels should be reviewed. As a result, proposals for the study have indicated the total cost will be approximately $356,000, or $175,100 above the 2008 adopted budget for this project.

This appropriation transfer increases expenditure authority and revenues by $175,100. GMIA staff indicates the additional funds are available on the same 80-10-10 basis as in the adopted project budget.

No tax levy impact results from approval of this fund transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 10/20/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 09/23/10 (VOTE 6-0) (EXC. WEST).

			From	To
2)	WA157011 – Gate D52 Modifications			
	6146	– Prof. Serv. – Cap/Major Maintenance	$250,000	
	WA157012 – Gate D52 Modifications			
	8509	– Other Building Improvements (Cap)	$1,500,000	
	9706	– Pro. Service Division Services	250,000	
	WA153022 – Gate D30 Improvements			
	6146	– Prof. Serv. – Cap/Major Maintenance		$125,000
	8509	– Other Building Improvements (Cap)		750,000
	9706	– Pro. Service Division Services		125,000
	WA153032 – Gate D47 Improvements			
	6146	– Prof. Serv. – Cap/Major Maintenance		$125,000
	8509	– Other Building Improvements (Cap)		750,000
	9706	– Pro. Service Division Services		125,000

An appropriation transfer of $2,000,000 is requested by the Director of the Department of Transportation and Public Works to reallocate expenditure authority from capital project WA15701 – Gate D52 Modifications into capital projects WA153022 – Gate D30 Improvements and WA153032 – Gate D47 Improvements, due to a change in scope.

The 2010 Adopted Improvements Budget includes $2,000,000 in expenditure authority for Capital project WA15701 – Gate D52 Modifications to renovate the jet bridges at two gates D54 and D55 at General Mitchell International Airport (GMIA), which currently provide for ground-level boarding of small regional aircraft. The renovation would enable the gates to service larger aircraft including concourse-level boarding. The project included design specification, acquiring two jet bridges with ground power and pre-conditioned air units, providing electricity to the jet bridges, installing doors and the appropriate security hardware on the concourse level, connecting the gates to the Flight Information Display System and constructing customer service podiums.

Subsequent to the adoption of the 2010 capital budget, Frontier Airlines reached lease agreements with GMIA for use of gates D54 and D55, and chose to continue using the gates for ground boarding of smaller regional aircraft. As a result, renovation of the gates is no longer necessary.

Concurrently, during the design phase of capital project WA044 – Inline Baggage Screening, it has become apparent that two other gates, D30 and D47, that are outdated and obsolete. Airport staff indicates that Frontier Airlines is planning to use gates D47, which is currently without a jet bridge, and gate D30, which has a jet bridge that is obsolete and lacks sufficient mobility for use with today's aircraft.

Essentially, GMIA is requesting the fund transfer to change the specific gates that will be renovated from D54 and D55 to D30 and D47; the work to be completed and equipment to be purchased is generally unchanged from the 2010 Adopted Capital Project. Whereas the original project was combined due to the two gates' close physical proximity, two new project numbers are created to account for the expenditures at the specific gates due to their physical distance.

No tax levy impact results from approval of this fund transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 10/20/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 09/23/10 (VOTE 6-0) (EXC. WEST).

			From	To
3)	WP189012 Dineen Park Community Room			
	8509	– Other Building Improvement (CAP)		$40,000
	WP172012 Dineen Park Boathouse HVAC Replacement			
	2699	– Other Federal Grants & Reimbursement	$15,000	
	8527	– Land Improvements (CAP)	25,000	

An appropriation transfer of $40,000 is requested by the Directors of Parks, Recreation and Culture and Transportation and Public Works to recognize unanticipated revenue and to move expenditure authority from Capital Project WP172012 Dineen Park Boathouse HVAC Replacement to WP189012 Dineen Park Community Room.

The Parks Department was awarded a Community Development Block Grant (CDBG) to renovate the Dineen Park Community Room. The planning of the renovations has been completed and the work is estimated to cost approximately $40,000. The work that will be completed in the facility includes the following:

- Replacing various doors and install ADA operators
- Replacing lighting and ceiling tile
- Add security screens
- Replace broken laminated glass

Some of the work to be completed is not eligible for bond financing, but will be paid for with CDBG funds. The replacement of doors and installation of ADA operators is estimated to cost $25,000 and will be paid for with bond financing. The repair of the glass, replacement of ceiling tiles and lighting, as well as the addition of security screens is estimated to cost $15,000 and will be paid for with CDBG funds. The Department has completed work on the Dineen Park Boathouse HVAC project and has a surplus of $40,000. The transfer would reallocate $25,000 from the Dineen Park Boathouse HVAC project to the Dineen Park Community Room project.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 10/20/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 09/23/10 (VOTE 6-0) (EXC. WEST).

		From	To
4)	WZ038032 Peck Center Flooring Replacement		
	8509 – Other Building Improvement (CAP)		$415,000
	WZ038012 Peck Center HVAC Replacement		
	8509 – Other Building Improvement (CAP)	$415,000	

An appropriation transfer of $415,000 is requested by the Directors of the Zoo and Transportation and Public Works to reallocate expenditure authority from Capital Project WZ038012 Peck Center HVAC Replacement to the newly created project of WZ038032 Peck Center Flooring Replacement.

The existing parquet flooring at the Peck Center has deteriorated and is in need of replacement. Moisture underneath the flooring has caused some of the tiles to loosen from the sub base flooring. In addition, there are cracks to the concrete base of the floor that will be sealed. The anticipated cost of replacing the parquet flooring is $415,000. The project would replace approximately 16,000 square feet, consisting of parquet flooring and the carpeting in the theater, with an epoxy terrazzo flooring system. The epoxy terrazzo flooring is low maintenance and has a useful life of 50 years.

The Peck Center HVAC Replacement project was originally budgeted at $913,950. The anticipated total cost of the HVAC project is approximately $350,000. The bids were lower than anticipated due to several factors. There was some efficiencies gained by combining the demolition of the various pieces of HVAC equipment. Also, the scope of work was less than originally anticipated due to some duct and electrical units that were found to be in better condition than expected. In addition, the current state of the economy likely drove down the cost of the project.

The transfer will reallocate $415,000 from the Peck Center HVAC project to the Peck Center Flooring Replacement project. The remaining surplus in the Peck Center HVAC Replacement project is approximately $115,000.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 10/20/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 09/23/10 (VOTE 6-0) (EXC. WEST).

(Item 16)

Action Required
Finance Committee
County Board (Majority Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administration, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administration, is hereby authorized to make the following transfers in the 2010 appropriations of the respective listed departments:

			From	To
1)	5082 – Environment and Energy			
	8528	– Major Maintenance Land Impr	$25,000	
	6148	– Professional Services Recurr	31,000	
	5081 – Architecture and Engineering Services			
	6637	– R/M Computer Equipment		$56,000

An appropriation transfer of $56,000 is requested by the Director of the Department of Transportation and Public Works (DTPW) to reallocate expenditure authority within the Architecture and Engineering Division (A&E) due to unanticipated increases in software maintenance costs.

A&E staff report that software maintenance costs for two programs used in the Architecture and Engineering Services section, VFA (used for building assessments and inventory) and AutoCad Civil 3D are currently forecast to total $11,000 and $45,000 more than budgeted, respectively.

In the case of VFA, costs have increased due to an increase in the number of requested end user licenses and due to a slight increase in the annual maintenance charge. Due to these increases the total annual maintenance cost is forecast at $39,900 or $11,000 higher than budgeted.

In February of this year, A&E was notified that the vendor of the division's AutoCAD software, Eagle Point, had merged with a company called Autodesk, and that the existing software would no longer be maintained, requiring an upgrade to a new AutoCAD software package called Civil 3D. The new software has a higher maintenance costs. The State of Wisconsin Department of Transportation also recently required local transportation and architectural departments to use the Civil 3D package, which has been included in the Department's 2011 recommended budget.

A&E has surplus funds available in the Environment and Energy section in object 8528 – Major Maintenance/Land Improvements due to less need than anticipated for monitoring of the Doyne Landfill. A surplus is anticipated in object 6148 – Professional Services/Recurring due to less need for consultants to

assist with sanitary and stormwater sewer monitoring and analysis, with duties to be performed by in-house staff.

This transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 10/20/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 09/23/10 (VOTE 6-0) (EXC. WEST).

(Item 17) (Journal, December 17, 2009)

Action Required
Finance Committee
County Board (Majority Vote)

WHEREAS, department requests for transfers between separate departmental accounts have been received by the Department of Administration, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administration, is hereby authorized to make the following transfers in the 2010 appropriations of the respective listed departments:

			From	To
1)	4000 Office of the Sheriff			
	9718	– Concessions/Revenue Service		$ 55,964
	9807	– Abatement-Sheriff Services		9,645,848
	9813	– Abatement-Child Support	$164,604	
	2000 Combined Court Related Operations			
	9707	– Sheriff Services	$9,645,848	
	9718	– Concessions/Revenue Service	55,964	
	9813	– Abatement Child Support		$164,604

An interdepartmental fund transfer of $9,866,416 is requested to eliminate the crosscharge and abatements between the Office of the Sheriff and the Courts for bailiff services. This fund transfer also establishes a crosscharge between the Sheriff and the Department of Child Support for bailiff services.

In spring of 2010, the Sheriff and the Chief Judge met and agreed to a new bailiff services arrangement. As a part of the agreement, the Sheriff would no longer charge the Courts for bailiff services except for the following instances: for the Criminal Justice Reporting Center pursuant to agreement included in the 2010 budget and for the provision of Bailiff services for the first six months of the year for areas that serve the Department of Child Support. The Department of Child Support is able to draw down federal reimbursement dollars for the costs of bailiff services. The 2010 Budget assumed that the Sheriff would charge bailiff costs to the Courts who would then charge the percentage costs of the low org that was dedicated to child support cases to the Department of Child Support. The Department of Child Support would then charge back to Courts the 34% of the costs not reimbursed. Since the Sheriff and the Department of Child Support didn't enter into a cooperative agreement until July 1, 2010, the Sheriff cannot directly charge the Department of Child Support for the first six month of the year.

This transfer seeks to eliminate the budgeted crosscharge and abatements between the Office of the Sheriff and the Courts except for the instances noted above. The transfer also seeks to establish the crosscharge from the Sheriff to the Department of Child Support for bailiff services from July 1, 2010 - December 31, 2010 along with the corresponding charge back for 34% of the charges. The 2011 Recommended budget also includes the elimination of this crosscharge.

No tax levy impact results from this fund transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE 10/20/10.

TRANSFER APPROVED IN FINANCE AND AUDIT COMMITTEE 09/23/10 (VOTE 6-0) (EXC. WEST).

2010 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

2010 Budgeted Contingency Appropriation Budget	$5,800,000
Approved Transfers from Budget through September 30, 2010	
6050-Contract Pers. Serv. Short (Estabrook Dam Stabilization Study)	$ (200,000)
9000-Parks (Farm & Fish Hatchery)	$ (54,500)
9910-UW Extension (Settlement Agreement)	$ (47,000)
Unallocated Contingency Balance September 30, 2010	$ 5,498,500
Transfers Approved in Finance & Audit Committee through 10/28/10	
Total Transfers Approved in Finance & Audit Committee	$ -
Net Balance	**$ 5,498,500**

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File No. 04-267(a)(g)
(Journal, February 4, 2010)

(ITEM 18) A resolution authorizing and directing the Director Department of Administrative Services and Department of Transportation and Public Works to eliminate the Johnson Controls proposal from part of Phase 2 of performance contracting and for staff to provide alternative projects for the County Board to consider for Phase 2 of performance contracting, by recommending **REJECTION** of the following:

A RESOLUTION

WHEREAS, the County Board adopted Resolution 07-111 which called for the creation of an environmental and conservation "Green Print" initiative for Milwaukee County; and

WHEREAS, Guaranteed Energy Savings Performance Contracting was included as part of the "Green Print" initiative; and

WHEREAS, on February 4, 2010 the County Board approved Resolution 04-267(a)(f), which stated the Director, Department of Transportation and Public Works is authorized to prepare, review, approve and execute all contract documents as required to hire Honeywell, Ameresco and JCI, ESCO's previously approved by the County Board, to provide Phase 2 Guaranteed Energy Savings Performance Contracting (GESPC) to repair and renew Milwaukee County building infrastructure based on the energy audits performed at selected County facilities; and

WHEREAS, Resolution 04-267(a)(f) also stated that the authorization was contingent on the satisfactory "Due Diligence" performed by DAS on each GESPC proposal; and

WHEREAS, the Department of Administrative Services submitted a due diligence report for Honeywell, Ameresco and JCI during the April 2010 County Board cycle; and

WHEREAS, the Committee on Transportation and Public Works and Committee on Finance and Audit requested additional information from DAS on the Johnson Controls Phase 2 performance contracting proposal; and

WHEREAS, the Department of Administrative Services provided an updated report in the October 2010 County Board cycle with a recommendation to eliminate the Johnson Controls improvements from part of Phase 2 of performance contracting and reconsider the improvements as part of the normal capital program in 2013; and

WHEREAS, at its meeting on October 28, 2010, the Committee on Finance and Audit recommended REJECTION of the said request (vote 4-2); now, therefore

BE IT RESOLVED, that the proposal from Johnson Controls to convert from steam to natural gas at the Parks Administration, Fleet Garage, Sheriff's Building and Children's Court Center be substituted for other projects in Phase 2 of performance contracting and that staff provide other alternative projects for the County Board to consider for Phase 2.

BE IT FURTHER RESOLVED, that the improvements included as part of the Johnson Controls proposal be reexamined for the Capital Improvements Program in 2013.

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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 10/26/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Performance Contracting - Johnson Controls Proposal

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue		
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

From the Committee on Finance and Audit

File No. 10-322
(Journal, September 30, 2010)

(ITEM 19) A resolution by Supervisors Holloway, Dimitrijevic, Schmitt, Lipscomb, Weishan, Broderick, De Bruin, Thomas, Larson, Harris, Johnson, and Borkowski, to utilize the balance of funds available in the allocated contingency fund within Capital Improvement Project WE033 Behavioral Health Facility to construct a new behavioral health hospital on the Milwaukee County grounds, by recommending adoption of the said resolution as appearing in the Journal of Proceedings of November 4, 2010, (vote 4-3).

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FILE NO. 10-322

HHN Finance

Referred SEP 2010 County Board Chairman

By Supervisors Holloway, Dimitrijevic, Schmitt, Lipscomb, Welshan, Broderick, De Bruin, Thomas, Larson, Harris, Johnson, and Borkowski

File No.

A RESOLUTION

to utilize the balance of funds available in the allocated contingency fund within Capital Improvement Project WE033 Behavioral Health Facility to construct a new behavioral health hospital on the Milwaukee County grounds

WHEREAS, the 2006 Adopted Budget directed the Department of Health and Human Services (DHHS) and the Economic and Community Development Division (ECD) to explore potential alternative locations for the Behavioral Health Division (BHD) to conduct its inpatient and nursing home operations; and

WHEREAS, in May 2006, subsequent to an announcement by Wheaton Franciscan Healthcare (WFH) of plans to discontinue hospital inpatient operations at St. Michael's Hospital, DHHS and ECD initiated discussions with WFH regarding the possible utilization of that site; and

WHEREAS, over the course of 2007, 2008, and 2009 the County Board of Supervisors debated whether to enter into a lease with Weas Development Co. for the long-term lease of the St. Michael Hospital Facility for the Behavioral Health inpatient and nursing home operations, but ultimately decided not to pursue that option; and

WHEREAS, the 2010 Adopted Capital Budget included Capital Improvement Project WE033—Behavioral Health Facility, which included a $12,596,494 appropriation, placed in the allocated contingency fund, for the planning, design, and construction of a new behavioral health facility and/or the renovation of the current facility; and

WHEREAS, on Thursday, June 3, 2010, BHD received a Statement of Deficiency (SOD) from the State of Wisconsin as a result of a recent State/Centers for Medicaid and Medicare Services survey; and

WHEREAS, on July 29, 2010, the Board approved (File no. 10-284) the release of $1,825,890 from the 2010 BHD allocated contingency fund within capital funds (WE033) to address issues related to the SOD, leaving a balance of $10,770,604; now, therefore

BE IT RESOLVED, that it is the intent of the Milwaukee County Board to utilize the balance of the funds available in the allocated contingency fund within Capital Improvement Project WE033 – Behavioral Health Facility to construct a new behavioral health hospital on the Milwaukee County Grounds; and

BE IT FURTHER RESOLVED, that a Special Committee, comprised of five members of the Board of Supervisors, whose membership and chair are appointed by

the Chairman of the Board in a manner allowing the first meeting to be scheduled no later than December 1, 2010, is hereby created to work on the following directives:

1. Examine current and potential operating revenues and evaluate the merits of locating some functions of BHD, such as the nursing home and outpatient services, at sites other than the County Grounds in a manner that is more integrated with the community and perhaps more cost effective
2. Utilize, reassess, and update previously gathered information regarding BHD space needs to provide a preliminary cost analysis of the cost to build a new facility on the County Grounds
3. Provide possible locations on the County Grounds for a new facility
4. Recommend other funding sources and a timeline for this project
5. Obtain and analyze other information as requested by members of the Special Committee

; and

BE IT FURTHER RESOLVED, that the Special Committee shall issue its final report no later than June 1, 2011; and

BE IT FURTHER RESOLVED, that funds from Capital Improvement Project WE033 – Behavioral Health Facility, held in an allocated contingency account, could be made available, subject to an appropriation transfer, to obtain supplemental consulting and professional services necessary to carry out the assigned planning tasks.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 9/13/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution to utilize the balance of funds available in the allocated contingency fund within Capital Improvement Project WE033 Behavioral Health Facility to construct a new behavioral health hospital on the Milwaukee County grounds.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

This resolution states that it is the intent of the County Board to utilize the balance of the funds in capital project account WE033-Behavioral Health Facility to construct a new behavioral health hospital on the Milwaukee County grounds. The resolution creates a special committee of supervisors, appointed by the Chairman of the Board, to examine the full scope of the project.

The 2010 Capital Budget contains an appropriation for $12,596,494, placed in an allocated contingency fund to be used for Capital Project WE033-Behavioral Health Facility, upon review by the Committee on Finance and Audit, recommendation from the Committee on Health and Human Needs, and approval of the County Board by a two-thirds vote. On July 29, 2010, the Board voted to release $1,825,890 from that account to address issues related to the Statement of Deficiency at the behavioral health facility (File No. 10-284), leaving a balance of $10,770,604 in the WE033 account.

This resolution states that the Special Committee could utilize a portion of the funding contained in the WE033 account to allow administrators to obtain any special consulting and professional services needed to gather information on building a new facility. Policymakers would need to approve any appropriation transfer(s) prior to the release of any funding from the WE033 account. As WE033 contains bond proceeds, any money expended from that account will need to be used for bond eligible purposes.

Department/Prepared By Jennifer Collins, Research Analyst, County Board

Authorized Signature Jennifer Collins

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Department of Administrative Services (DAS) is recommending the Johnson Controls performance contracting proposal be denied and be rexamined with the 2013 Capital Improvements Program.

B./C. The loan has been obtained for Phase 2 of performance contracting. If the County Board agrees with the recommendation from DAS, then other projects will be substituted in for Phase 2 of performance contracting in an amount equal to the Johnson Controls proposal.

Department/Prepared By DAS

Authorized Signature

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

By the Committee on Health and Human Needs, reporting on:

File No. 10-392

(ITEM NO. 1) A Resolution to **RECEIVE AND PLACE ON FILE** the Power Point Presentation from the Public Policy Forum along with the Executive Summary from the Human Services Research Institute dated October 2010.

jlm
10/28/2010
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TRANSFORMING THE ADULT MENTAL HEALTH CARE SYSTEM IN MILWAUKEE COUNTY: PROJECT RECOMMENDATIONS

Milwaukee Mental Health Redesign

October 27, 2010

Project Origin

- Oct. 2008: Milwaukee Health Care Partnership, Medical Society, Faye McBeath & Greater Milwaukee Foundations funded PPF to conduct Phase 1 planning.
- Phase 1 explored other states' reform processes and recommended technical approach led by national experts.
- Stakeholders group enlarged to include 19 public, private & nonprofit entities; $216,000 raised.
- HSRI retained as national consultant June 2009; PPF retained as local consultant.

Project Team

Human Services Research Institute
- David Hughes, Project Director
- Laysha Ostrow, Policy Analyst
- H. Stephen Leff, Clinical Director
- Teresita Camacho-Gonsalves, Senior Research Specialist
- Bevin Croft, Policy Analyst

Technical Assistance Collaborative
- Steven L. Day, President

Public Policy Forum
- Rob Henken, President
- Melissa Kovach, Researcher

Goal of a System Redesign

To conduct a systematic review of the mental health services issues facing the community, leading to priorities and resource allocation that will improve consumer outcomes.

Milwaukee Specific Project Goals

- Ensuring appropriate capacity
- Promoting synchronization (reducing fragmentation)
- Making best use of available resources
- Aligning provider incentives
- Promoting access, quality, recovery, and accountability

Data Sources

- Community Meetings
- Key Informant Interviews
- Service Planning and Evaluation Survey
- Health System Administrator Surveys
- Service Utilization and Outcome Data

Structure of Report

1. *Local, State and National Context*
2. *Methodology*
3. *Results*
4. *Themes*
5. *Recommendations*
6. *Recommendations Summary*
   - *Indicators of success / progress*
   - *Key parties responsible*
   - *Funding mechanism*
7. *Conclusion*

TRANSFORMING THE ADULT MENTAL HEALTH CARE SYSTEM IN MILWAUKEE COUNTY

Issues and Themes

Themes

- Inpatient Service Capacity
- Use of Crisis Services
- Consumer Refusals
- Community based Services
- Peer Operated Services

Inpatient Service Capacity

- Inpatient spending higher than average
- Analyses indicate more than sufficient capacity (number of beds) but issues with efficient / appropriate use of beds
- Community-based services not secured for many high need individuals upon discharge

Use of Crisis Services

- Consumers receive crisis services more than any other service
- Emergency detentions a major concern for all stakeholders
- Hope for increased availability of crisis alternatives and crisis prevention

Consumer Refusals

- Consumer refusals indicated as primary reason for service disparity
- Reasons for refusals
  - Desire for shared decision-making
  - Unclear about options/alternatives
  - Stigma
  - Concerns about care quality
  - Involuntary
- Need for increased consumer and provider education

Community-Based Services

- Pronounced need for an expanded, re-organized, diversified set of community-based services
- Problems with accessibility:
  - Payment (lack of insurance)
  - Limited service capacity
  - Need for coordination between public and private health systems
- Case management provided in adequate amounts for a small group; problems with access for others

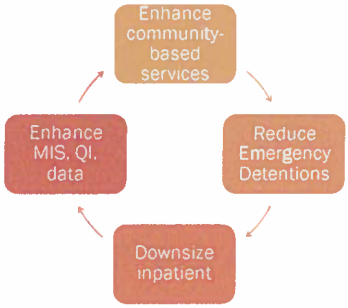
Peer Support Services

- Need for wider availability of and support for consumer-operated recovery support services
- Currently peer support services are very limited in Milwaukee County
- Concurrent need for consumer, provider, and public education about the value of peer support services

TRANSFORMING THE ADULT MENTAL HEALTH CARE SYSTEM IN MILWAUKEE COUNTY

Recommendations

Sequencing of Interventions



Recommendations

1. Downsize and redistribute inpatient capacity.
2. Involve private health systems in a more active role.
3. Reorganize crisis services and expand alternatives.
4. Reduce emergency detentions.
5. Expand and reorganize community-based services.
6. Promote a recovery-oriented system through person-centered approaches and peer supports.
7. Enhance and emphasize housing supports.
8. Ensure cultural competency.
9. Ensure trauma-informed care.
10. Enhance quality assessment and improvement programs.

Recommendation 1

Downsize and redistribute inpatient capacity.

1. Gradually reduce inpatient units at the current BHD complex.
   - Shift to smaller units (16 bed or less) and explore affiliation with medical facility.
2. Work with private health systems to expand inpatient capacity for BHD consumers
   - Expand current agreements with private health systems to increase capacity
   - Consider contracted units as an incentive

Recommendation 1, cont.

Downsize and redistribute inpatient capacity.

3. Work with the State and the County Department of Health and Human Services to develop and implement a plan to phase down the Hilltop Inpatient Program.
4. Rehab Central – prioritize using residential service capacity to phase down

Recommendation 2

Involve private health systems in a more active role.

1. Outsource BHD inpatient bed capacity to the private health systems.
2. Private health systems should continue with their plans to expand capacity by hiring more psychiatrists and other mental health professionals, where possible.
3. Private providers must adjust culture and build clinical capacity to treat persons with more severe psychiatric symptoms and complex psychosocial needs.
   - Explore Cross Training Opportunities with BHD

Recommendation 3

Reorganize crisis services and expand alternatives.

1. Consider shifting crisis services to a more central location (after downsizing and reallocating beds).
2. Develop and expand alternative crisis services.

Recommendation 4

Reduce emergency detentions.

1. Enhance emergency provider and law enforcement trainings.
2. Establish performance measures for emergency detention rates.

Recommendation 5

Expand and reorganize community-based services.

1. Apply to the State to provide psychiatric rehabilitation services under the 1915(i) State Plan Option.
2. Shift resources from inpatient to community-based services.
3. Expand evidence-based practices.
4. Explore partnership with FQHCs and approaches to integrating care.

Recommendation 5

Expand and reorganize community-based services.

5. Adopt alternative case management models.
6. Use benefits counseling /specialists to ensure maximum revenue to fund services
7. Expand community service options for discharge planning from acute inpatient stays.

Recommendation 6

Promote a recovery-oriented system through person-centered approaches and peer supports.

1. Employ the use of motivational and person-centered approaches system wide.
2. Increase consumer education about recovery-oriented and community-based services.
3. Expand peer support and consumer-operated services.

Recommendation 7

Enhance and emphasize housing supports.

1. Re-allocate resources being used for group homes.
2. Expand permanent supportive housing.
3. Establish a full and active partnership with the homeless service system.

Recommendation 8

Ensure cultural competency.

1. BHD should enhance its overall commitment to cultural competence.
2. Identify cultural, language, and service needs.
3. Ensure there is effective communication with individuals with Limited English Proficiency.
4. Staff at all levels and across all disciplines should receive training in cultural issues and culturally and linguistically appropriate service delivery.
5. Conduct initial and ongoing organizational self-assessments and include them in QI initiatives.
6. Involve communities and consumers in enhancing the cultural competency of the system.

Recommendation 9

Ensure trauma-informed care.

1. Commit to a TIC organizational mission and dedicate resources to support it.
2. Conduct universal screening for trauma for all individuals.
3. Incorporate values and approaches focused on safety and prevention for individuals served by the system and staff.
4. Create strength based environments and practices that allow for individual empowerment.
5. Provide ongoing TIC staff training and education
6. Improve and target staff hiring practices for TIC.
7. Update policies and procedures to reflect new TIC mission.

Recommendation 10

Enhance quality assessment and improvement programs.

1. Select a set of performance and outcome indicators and goals for the system.
2. Make enhancements or changes to MIS to collect and report common data elements.
   - Regular functional level assessments
   - Benefits and billing audits
3. Develop a coordinated quality assessment/management and improvement process.

Develop implementation plan.

1. Re-convene system stakeholders.
2. Form oversight steering committee.
3. Establish work groups to address common themes identified in this report.
4. Ensure full and active inclusion of consumer groups in all phases of implementation.

Next steps for Milw. County?

1. Establish your strategic direction.
2. Build an internal implementation team/approach.
3. Nail down 1915i.
4. Determine interest of community-based providers re. crisis, outpatient, residential, inpatient.
5. Create Hilltop downsizing/closure plan; assess potential for inpatient downsizing.
6. Build and implement MIS enhancements.

Transforming the Adult Mental Health Care Delivery System in Milwaukee County

Final Report

Executive Summary

Submitted by:

Human Services Research Institute
2336 Massachusetts Avenue
Cambridge, MA 02140

October 2010

Executive Summary

This report presents the findings from a comprehensive planning effort to redesign the mental health care system in Milwaukee County, conducted by Human Services Research Institute in partnership with the Public Policy Forum and the Technical Assistance Collaborative, Inc.

The project was initiated in October 2008 by the Milwaukee Health Care Partnership, the Medical Society of Milwaukee County, and the Milwaukee County Behavioral Health Division (BHD). Other stakeholders were added during the early stages of the project, including the Wisconsin Department of Health Services, the Medical College of Wisconsin, the Greater Milwaukee Foundation, the Faye McBeath Foundation, Disability Rights Wisconsin, Rogers Memorial Hospital, the Milwaukee Mental Health Task Force, and several other members of the provider, payer and civic communities.

1. Background and Approach

The challenges facing the mental health care delivery system in Milwaukee County have been widely discussed at various forums and meetings involving advocates, administrators, consumers and providers. Several of the issues have also been covered by the local news media. To address these issues and challenges, key public and private stakeholders initiated the development of a planning process aimed at redesigning the mental health care delivery and financing system in Milwaukee County.

Guiding Principles

An initial step in the project was to convene stakeholders including individuals from consumer and advocacy communities, mental health providers, system administrators, county and state officials, and individuals representing private health care organizations to define the following guiding principles:

Principle 1: The system should be *recovery-oriented* and *consumer-centered*
Principle 2: The use of *community-based services* should be encouraged
Principle 3: Mental health *system capacity* should be developed
Principle 4: Improve the *quality* of services delivered
Principle 5: Systems that interact with persons with mental illness should be *coordinated and integrated*
Principle 6: *Disparities* in service delivery and outcomes should be eliminated
Principle 7: There should be a focus on *community and public health*

These principles have guided each step of the planning process and should ultimately inform the implementation of the redesign recommendations.

Data Sources

This project used an encompassing data-driven approach that examined services needed and received and reasons for differences, access and quality of services, service utilization and outcomes. The approach involved obtaining information from diverse stakeholders including consumers, providers, family members, and advocates using various methodologies. The project team collected data from each of the data sources outlined below.

- *Community Meetings:* In collaboration with the advisory group, the project team convened three community meetings to solicit feedback on the redesign project.
- *Key Informant Interviews and Group Meetings:* The project team conducted interviews and otherwise obtained input from more than 50 people and organizations over the period of June 2009 to March 2010.
- *Service Planning and Evaluation Surveys*: The project team implemented a series of surveys to obtain information about service needs, quality and access of services, and reasons for service disparity. Case managers, physicians, inpatient discharge planners, and consumers were surveyed.
- *Health System Administrator Surveys:* The project team implemented a survey to better understand the role and capacity of the public and private health systems from the perspective of system administrators.
- *Service Utilization and Outcome Data:* To understand the rates of service utilization and the ways in which individuals move in and out of the mental health service system in Milwaukee County, the project team analyzed both state and county-level administrative data.

2. Findings and Themes

The project team collected and analyzed data from the multiple sources outlined above and found that five key issues and themes emerged.

Consumer Refusals

Multiple data sources showed that consumers in Milwaukee County are refusing services at a very high rate. The analysis suggests that consumers are refusing services for a number of reasons, including a desire for more shared or independent decision-making and a need for more education regarding available services. The extremely high number of involuntary commitments to the system also may explain the high rate of refusals.

Opportunities to Increase and Expand Community-Based Services

Our analysis found that very few individuals are receiving an adequate amount of community-based services, including outpatient care. Accessibility issues included limited service capacity and issues with insurance. Taken together, the data suggests the need for a re-evaluation of the structure and amounts of community-based services, including outpatient and case management services.

Peer-Operated and Peer Support Services

Analysis of the data demonstrated that it will be important to further develop peer-operated and peer support services in the mental health system in Milwaukee County. The data suggest a need for the expansion of peer-operated services as well as for consumer and provider education regarding the benefits of these services.

Use of Crisis Services

Milwaukee County consumers are receiving crisis services more often than any other services, and the frequency of emergency detentions are a major challenge for all system stakeholders. Some key

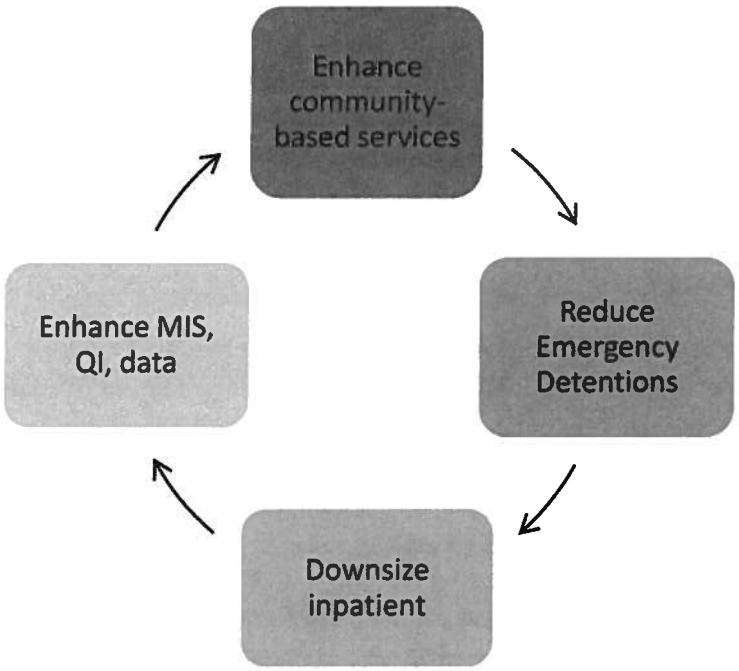
informants expressed a hope for greater availability of crisis prevention and crisis alternative services such as drop-in centers, crisis phone lines, and crisis respite.

Inpatient Service Capacity

Stakeholders at all levels are similarly concerned about the efficiency and accessibility of inpatient care in the County. Our analysis found that while there is sufficient inpatient capacity, there is a need to reorganize care so that the existing beds are used more efficiently.

3. Recommendations

Based on the above analyses, the system redesign project team has developed a set of recommendations for moving forward. It is critical that system stakeholders pay ongoing attention to the sequencing and inter-related nature of the interventions. Although the recommendations below are presented as a list, they should by no means be implemented sequentially. Rather, as shown in the diagram below, the recommendations should be implemented concurrently, with special attention paid to the ways the success of certain interventions hinges on the implementation of others.



Recommendation 1: Downsize and redistribute inpatient capacity.
Downsizing inpatient capacity, reallocating resources devoted to acute inpatient care, and using the remaining capacity in a more efficient manner will better serve the County. Specific recommendations include:

1.1 Gradually reduce inpatient units at the current BHD complex.

1.2 Work with the State and the County Department of Health and Human Services to develop and implement a plan to phase down the 72-bed Hilltop facility, which serves individuals with a dual diagnosis of developmental disability and mental illness.

Recommendation 2: Involve private health systems in a more active role.
Outsourcing acute inpatient care to private health systems provides an opportunity for the BHD to shift resources away from inpatient care to more appropriate outpatient or community-based care. Specific recommendations for this area include:

2.1 Outsource additional BHD inpatient bed capacity to the private health systems.

2.2 Private health systems should continue with their plans to expand capacity by hiring more psychiatrists and other mental health professionals, where possible.

2.3 To provide clinically appropriate care, private providers will need to adjust culture and build clinical capacity to treat persons with more severe psychiatric symptoms and complex psychosocial needs.

Recommendation 3: Reorganize crisis services and expand alternatives.
Crisis services are often the first point of entry for the Milwaukee County mental health system. Reorganizing and expanding crisis services will create more access to services for people who need them in a more timely fashion, which will in turn reduce the need for costly inpatient care. Specific recommendations for this area include:

3.1 Shift crisis services to a more central location.

3.2 Develop and expand alternative crisis services.

Recommendation 4: Reduce emergency detentions.
Emergency detentions must be reduced to appropriately serve Milwaukee County residents and decrease the need for inpatient care. The specific recommendation for this area is:

4.1 Enhance emergency provider and law enforcement trainings.

Recommendation 5: Reorganize and expand community-based services.
Community-based services, including outpatient care, are a critical aspect of supporting individuals to live independently in the community. The data for this project consistently showed that improvements are needed in the quantity and availability of community-based services in Milwaukee County. Specific recommendations include:

5.1 Continue working with the State to secure funding for Community Recovery Services under the 1915(i) State Plan Option.

5.2 Shift resources from inpatient to community-based services.

5.3 Explore partnerships with FQHCs and approaches to integrating care.

5.4 Expand evidence-based practices.

5.5 Adopt alternative case management models.
5.6 Improve discharge planning from acute inpatient stays.
5.7 Use benefits counseling to ensure maximum revenue to fund services.
5.8 Substitute some traditional treatments with alternative options for outpatient care.

Recommendation 6: Promote a recovery-oriented system through person-centered approaches and peer supports.

The Milwaukee County mental health system will benefit from a shift towards a stronger recovery orientation at every level of service delivery. Specific recommendations in this area include:

6.1 Employ the use of motivational and person-centered approaches system wide.
6.2 Increase consumer education about recovery-oriented and community-based services.
6.3 Expand peer support and consumer-operated services.

Recommendation 7: Enhance and emphasize housing supports.

Access to safe, adequate, and affordable housing is a critical element in supporting individuals to live independently in their communities. While considerable progress has been made in this area during the past three years, there are a number of areas on which the County can focus to improve its housing services and address the needs of homeless individuals in the system. Specific recommendations include:

7.1 Re-allocate resources being used for group homes.
7.2 Expand permanent supportive housing.
7.3 Establish a full and active partnership with the homeless service system.

Recommendation 8: Ensure cultural competency.

The growing diversity of the Milwaukee population necessitates changes in the approach to delivering effective mental health services. Specific recommendations include:

8.1 Enhance overall commitment to cultural competence.
8.2 Identify cultural, language, and service needs.
8.3 Ensure effective communication with individuals with limited English proficiency.
8.4 Implement training in cultural issues and culturally and linguistically appropriate service delivery.
8.5 Conduct initial and ongoing organizational self-assessments of cultural competence and include them in quality improvement initiatives.
8.6 Involve communities and consumers in enhancing the cultural competency of the system.

Recommendation 9: Ensure trauma-informed care (TIC).

It is critical that any mental health system redesign effort take into account the importance of delivering care that is trauma-informed. Specific recommendations include:

9.1 Commit to a TIC organizational mission and dedicate resources to support it.
9.2 Conduct universal screening for trauma for all individuals.
9.3 Incorporate values and approaches focused on safety and prevention for individuals served by the system and staff.
9.4 Create strength-based environments and practices that allow for individual empowerment.

9.5 Provide ongoing TIC staff training and education
9.6 Improve and target staff hiring practices for TIC.
9.7 Update policies and procedures to reflect new TIC mission.

Recommendation 10: Enhance quality assessment and improvement programs.
This report recommends that existing quality improvement efforts be expanded and enhanced to create a comprehensive, system-wide quality assurance program. Specific recommendations include:
10.1 Develop a coordinated QI process.
10.2 Select a set of performance and outcome indicators and goals for the system.
10.3 Make changes to management information systems to collect and report common data elements.

Because of the multi-faceted and interconnected nature of the above recommendations, the project team recommends that County and other system administrators work to develop a comprehensive implementation plan for moving forward. Specific recommendations include:

- Re-convene system stakeholders.
- Form oversight steering committee.
- Establish work groups to address common themes identified in this report.
- Ensure full and active inclusion of consumer groups in all phases of implementation.

4. Conclusion

An underlying theme of this report is the need for stakeholders in Milwaukee County to pursue a gradual expansion of community-based services alongside a phasing down of inpatient services. The rationale for these recommendations is threefold:

1. This is the law – to serve people in the least restrictive environment. Based on the Supreme Court's decision in *Olmstead*, it is imperative to end the county's over-reliance on institutional models of care.
2. A shift to community care will lead to better outcomes and quality of life. As compared with other communities, county resources are disproportionally invested in inpatient and crisis care while community services are underfunded. The county must invest in integrated community services that help consumers maintain their health and independence.
3. It is ultimately more cost-effective to provide services in the community as opposed to inpatient settings.

This project and this report should be the beginning of Milwaukee County's assessment and analysis efforts. No single report can tell the entire story of a county's populations in need, and the services required or the barriers that exist to meeting those needs. However, the information in this report and the process by which the information was developed has provided an impetus for additional assessment and analysis by various stakeholders in the public and private sectors. This information also can provide the basis for future planning efforts to create an improved mental health system throughout Milwaukee County.

Acknowledgements

The project team wishes to acknowledge the following organizations for their support of the mental health redesign project:

- Assurant Health Foundation
- Aurora Health Care
- Cenpatico
- Columbia St. Mary's
- Disability Rights Wisconsin
- Faye McBeath Foundation
- Froedtert Hospital
- Greater Milwaukee Foundation
- *i*Care
- Managed Health Services
- Medical College of Wisconsin
- Medical Society of Milwaukee County
- Milwaukee County Behavioral Health Division
- Milwaukee Health Care Partnership
- Milwaukee Mental Health Task Force
- Potawatomi Foundation
- Rogers Memorial Hospital
- State of Wisconsin Department of Health Services
- Wheaton Franciscan Health Care

The full report is available at:

www.publicpolicyforum.org

Supervisor Peggy West, Chairperson
From the Committee on Health and Human Needs, reporting on:

File No. 10-342
(Journal, September 30, 2010)

(ITEM NO. 2) From the County Executive, appointing Mr. Frank Gonzales to the Aging and Disability Resource Center (ADRC) Governing Board to fill a position in the category of "Aging Advocate" for a term expiring on April 30, 2012, by recommending confirmation of the said appointment.

jlm
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File No. 10-343
(Journal, September 30, 2010)

(ITEM NO. 3) From the County Executive, appointing Mr. David Hoffman to the Aging and Disability Resource Center (ADRC) Governing Board to fill a position in the category of "Consumer Advocate" for a term expiring on April 30, 2012, by recommending confirmation of the said appointment.

jlm
10/07/2010
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File No. 10-353
(Journal, November 4, 2010)

(ITEM NO. 4) From the County Executive, appointing Mr. Larry Knuth of Paratech Ambulance to serve on the Emergency Medical Services Council replacing Mr. Fred Hornby for a term expiring on August 31, 2012, by recommending confirmation of the said appointment.

jlm
10/07/2010
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File No. 10-365
(Journal, November 4, 2010)

(ITEM NO. 5) From the County Executive, appointing Mr. James Baker, Jr., of Curtis Ambulance to serve on the Emergency Medical Services Council replacing Ms. Linda Weidmann for a term expiring on August 31, 2012, by recommending confirmation of the said appointment.

jlm
10/07/2010
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File No. 10-381
(Journal, November 4, 2010)

(ITEM NO. 6) From the County Executive, appointing North Shore Fire Department Chief Robert C. Whitaker III to serve on the Emergency Medical Services Council as the suburban Chief ALS Representative replacing Wauwatosa Fire Department Chief Dean Redman for a term expiring on August 31, 2012, by recommending confirmation of the said appointment.

jlm
10/07/2010
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Supervisor Willie Johnson, Jr., Chairperson
By the Committee on Judiciary, Safety and General Services, reporting on:

File No.10-387

(ITEM 1) A resolution to **RECEIVE AND PLACE ON FILE** a report from the Executive Director/Secretary, Ethics Board/Personnel Review Board, titled "Status Report on the Ethics Education Program", dated October 7, 2010. (Vote 7-0) The Committee on Finance and Audit, at its meeting on October 28, 2010, concurred. (Vote 6-0)

COUNTY OF MILWAUKEE

Office of the Ethics Board
INTER-OFFICE COMMUNICATION

DATE: October 7 , 2010

TO: Chairwoman Elizabeth Coggs, Committee on Finance and Audit
Chairman Johnson, Committee on Judiciary, Safety and General Services

FROM: Veronica W. Robinson, Executive Director/Secretary, Ethics Board/PRB

SUBJECT: **Status Report on the Ethics Education Program**
For Informational Purposes Only

Policy Issue

In accordance with Section 9.08(10) - Public Education of the Milwaukee County Ethics Code, ethics training and education of public employees is being developed and implemented in-house.

Background on Ethics Education Initiative

- ***History of current ethics training initiative***

Pursuant to recommendations of the Code of Ethics Study Committee of the County Board of Supervisors, M.C.G.O., Chapter 9 - Code of Ethics was repealed, revised, and adopted in 2008 (see File No. 06-283 (a)(a)). Section 9.08 "*Duties of the Ethics Board*" was expanded and the Board's educational duties were modified. The Code includes a provision requiring the Ethics Board to "assist and cooperate with other county entities in the public education regarding the Code, amendments to the code, and advisory and formal opinions issued by the Ethics Board (Milwaukee, 2008)." The Committee recommended a "robust education component . . . so that those covered may be properly informed about the principles and policies of the County Ethics Code (Rice, et al, 2007)."

- ✓ In its 2009 Adopted Budget, the Milwaukee County Board had approved the expenditure of $175,000 for the Ethics Board's educational duties. The funds were placed in the Allocated Contingency Fund with $5,000 earmarked for a one-time cost to develop a computerized program for the County Clerk's office, which would allow lobbyists to register online.

- ✓ The Milwaukee County Board of Supervisors and the Committee on Judiciary, Safety and General Services approved a request-for-proposal (RFP) to develop a three-year, $170,000 ethics training and education program. In August 2009, a RFP was let to expend the $170,000 ethics training allocation over a three-year period.

- ✓ At its December 10, 2009 meeting, the Committee on Finance and Audit approved a modified recommendation to allocate funding not-to-exceed $56,660 in 2010, year one

of the program.

- ✓ A professional services contract was finally awarded to Centofanti and Phillips, S.C., which promised hard-copy and on-line training and education materials, including videos, but exclusive of production of hard-copy documents. A limited number of in-person training sessions were also projected by year three of the project, assuming the contract would be renewed.

In March 2010, the current Executive Director reviewed the contract goals and determined that they could be met by using in-house resources, including labor, and by partnering with other County departments /divisions, thereby incurring significantly reduced costs to Milwaukee County. As a result, the Milwaukee County Ethics Board voted at its April 29, 2010 meeting to cancel the education contract and allow the Executive Director to develop and implement a multi-faceted ethics training and education program using existing County resources.

Description of the Current Ethics Education Initiative

- ***Goals and Expectations***

The goals of the current program follow or exceed the tasks and timeframes outlined in the cancelled contract (*see Attachment A*) and are intended to:

1) inform county elective officials, employees, and the general public about the principles and policies of the Ethics Code;
2) encourage voluntary compliance with the code; and
3) prevent unintentional violations of its provisions.

At all times it is the expectation of the Office of the Ethics Board to continue to:

- Offer relevant ethics training to all County employees and officials;
- Enhance and develop ethics training offerings on a continual basis;
- Work cooperatively with County employees and officials;
- Exceed prior service standards of the Office of the Ethics Board;
- Promote an open door policy;
- Develop staff appropriately to meet these expectations.

- ***Multi-faceted approach***

It is imperative that the totality of the ethics training and education program include hard copy, online, and in-person segments and that a review of forms and tools offered to employees are examined for usability and efficiency.

- ✓ Hard copy and in-person training materials will be developed by the Ethics Board's staff, under the direction of the Executive Director.

- ✓ A partnership with IMSD has been initiated to create and implement various online training options, such as tutorials, web videos, PowerPoint presentations, recorded demonstrations, and, possibly, webinars. This partnership will allow continued advancements to the Ethics Board's webpages and to its overall education, training, and development opportunities.
- ✓ Modules related to financial disclosure and the Statement of Economic Interests (SEI) will be developed, such as what to include on the form; completing and submitting the form; how financial disclosure data is housed, used, or reviewed; who can access the data – how, where, and when; and discussion about types of data that might be required or excluded on the form, for example honorariums and fees.
- ✓ Form development will be included as a necessary aspect of the program and current research considers 1) updating the existing online SEI form to allow electronic submission; and 2) using captured data to create a basic online index modeled after the Wisconsin Government Accountability Board's "*Eye on Financial Relationships*" webpages. A separate submission related to this aspect will be provided as research on the topic continues.

Change in Scope

The goals of the original contract serve as a model for achievements in year one of the in-house training. The first-year focus is primarily on hard copy training materials and distribution methods; years two and three focus primarily on video and in-person training sessions. A side-by-side comparison *(see Attachment A)* shows achievements ahead of schedule and at a reduced cost. Currently, two, and likely three, of the results (*Items 5-7, Attachment A*) proposed in the original contract are either not required or not applicable to Milwaukee County. Of the remaining four items, two have been completed (*Items 1 & 3, Attachment A*) and one is currently underway (*Item 4, Attachment A*). Where possible, items will be consolidated. Where appropriate, items will be eliminated.

Fiscal Impact

As of the date of this memo, approximately one-fifth of the $56,660 has been used by the Office of the Ethics Board toward developing and implementing the first-year goals prescribed in the training contract. It is anticipated that the remaining item (*Item 2, Attachment A*) will be completed by the end of 2010. The cost-savings realized by keeping the training in-house – slightly over $44,700 to-date – allows the Ethics Board to expand its training and education initiatives to include, for example, enhancing the interactivity of its online SEI form.

The cost-savings associated with keeping the training in-house has already been shown (*see Attachment A)* significantly large enough to offset the cost of additional tools, materials, licenses, or services, should they be required. Current research and planning continues to support the position that a multi-faceted ethics and training program can be successfully completed in-house using existing County resources, including labor. As a result, the fiscal impact is expected to be positive.

Respectfully Submitted,

Veronica W. Robinson

c: Scott Walker, County Executive
Cindy Archer, Director – DAS
Steve Kreklow, Fiscal & Budget Administrator – DAS
Davida Amenta – Budget Analyst – DAS
Fran FLanigan, Project Manager – DAS
Laurie Panella, Interim CIO – DAS
Linda Durham, County Board Committee Clerk
Carol Mueller, County Board Committee Clerk
Supervisor Joseph A. Rice, District 6
Finance & Audit Committee Members
Judiciary Committee Members

References

Milwaukee County Ethics Code. (2008). Section 9.08(10) , Duties of the Ethics Board. *Public Education.*

Rice, J.A., Andrews, R., Ceschin, R.J., Dugan, H., Mulcahy, C.C., Prince, Dr., J. (2007). Milwaukee County Code of Ethics Study Committee. *Final Report.* Pg. 9.

Centofanti Phillips	Est . Cost	Ethics Board Staff	Est . Cost
YEAR ONE – 1. Develop orientation materials for all new employees, including copy drafting and graphic design.	$14,250; labor only	Primary document completed. No centralized employee orientation.	$11,051.29; hardware, software & licenses, periodical. Costs for items 1 through 4. Mailing, postage, and printing costs not yet available.
2. Develop orientation package for newly elected officials to inform about ethics code requirements.	$14,250; labor only	Not started yet. Anticipate completion in 2010.	
3. Develop exit package for county employees who are leaving county government to inform them of restrictions which apply to them after they leave county service.	$2,250; labor only	Primary document completed. No centralized exit process.	
4. Develop a vendor/contractor brochure/handbook/reference guide on how to deal with government officials ethically.	$5,875; labor only	In progress. Anticipate completion in 2010.	
5. Develop generic reference document "*Common Questions and Answers to Ethical Behavior*" in hard copy and electronic form.	$2,700; labor only	Ongoing as other materials develop.	No cost to County. Current web development tool supports FAQ.
6. Recommend a system for the distribution of ethics information and materials to county payroll clerks and administrators, as well as county workers who do not have access to computers.	$2,250	N/A	No cost to County. These systems are already in place and project management, etc. included in existing staff responsibilities
7. Project management, meetings, planning, creative direction, incidental costs.	$11,400	As needed; in-house.	
TOTAL COSTS YEAR ONE	**$56,600**		**$11,051.29** (YTD)
Year Two – Largely online training developments	**$56,660**	In discussion.	**$30,000**; Estimated
Year Three – Largely focused on in-person training options	**$56,660**	Will utilize materials developed in-house.	**$30,000**; Estimated
Three Year Estimated Total Year-to-Date	**$169,980**		**$71,051**

Supervisor Willie Johnson, Jr., Chairperson
From the Committee on Judiciary, Safety and General Services

File No.10-278(a)(a)
(Journal, July 29, 2010)

(ITEM 2) An adopted resolution authorizing and directing the Manager, Election Commission, to place campaign finance reports on the internet and to research the technology necessary so that candidates and County elected officials may file reports directly on line by recommending that the report from the Administrator, Election Commission, titled "Informational Report – Election Commission Electronic Campaign Finance Reporting", dated September 29, 2010 be **RECEIVED AND PLACED ON FILE.** (Vote 7-0)

Milwaukee County

Interoffice Communication

DATE: September 29, 2010

TO: Supervisor Willie Johnson, Jr., Chairman, Judiciary, Safety and General Services Committee

FROM: Lisa Catlin Weiner, Election Commission Administrator
Prepared by: Fran Flanigan, Business Development Lead - IMSD

SUBJECT: **INFORMATIONAL REPORT – Election Commission Electronic Campaign Finance Reporting**

SUMMARY

State law requires candidates and county elected officials to file campaign registration statements and campaign finance reports with the Milwaukee County Election Commission. Previously, these reports were only available to the public for viewing or purchasing copies by visiting the Courthouse or requests made by mail (including e-mail) and telephone. Other government entities (the State Government Accountability Board and the City of Milwaukee Election Commission) have implemented systems that allow these reports to be filed electronically and viewed through the Internet. This report will discuss various options and recommendations to allow electronic entry and public access to reports via the Internet, thus reducing paper usage, eliminating the need to travel to the Courthouse for copies and promoting transparent and accessible government.

BACKGROUND

On March 25, 2009, the County Board Chairman established the Committee on County Board Information Technology with a goal of reducing paper usage and making more public information available through the Internet and other technologies. Toward this goal, various technology initiatives, including the Milwaukee County Accountability Portal and Legistar, are being developed to offer full access to the public.

Supervisor Dimitrijevic introduced a resolution at the July, 2010 meeting of the Judiciary, Safety and General Services Committee regarding campaign finance reports on the Internet. Resolution File No. 10-278 was passed authorizing and directing the Administrator of the Election Commission to place campaign finance reports on the Internet and to research the technology necessary so that candidates and County elected officials may file reports directly on-line. The resolution called for the Election Commission Administrator to scan and make campaign finance reports filed in 2010 available on the County website by September 1, 2010 as an interim step toward full on-line filing and that the Election Commission staff shall investigate the resources necessary and most effective manner in which to implement on-line electronic filing and report to the Committee on Judiciary, Safety and General Services no later than October 1, 2010.

On September 1, 2010, the July campaign finance reports for the period of January 1, 2010 through June 30, 2010 were available on the Election Commission web pages to implement the first phase of this project. The pre-primary reports for those Milwaukee County candidates on the Fall Primary Election ballot were posted on September 14, 2010. Currently, IMSD staff has been researching various options to implement on-line filing and viewing of reports. The alternatives and implications are discussed with recommendations.

OPTIONS EXAMINED

There was a review of the Wisconsin's Government Accountability Board's website. The site has information in several views and has broad search capabilities by candidate, receipts and contributions. After discussing the site with Richard Bohringer, State Campaign and Lead Auditor, it was determined that Milwaukee County would not be able to share the application because they purchased the system from a company (PCC Technologies) that supplies Campaign Finance software. The state project took one and a half years to implement due to customizations out of scope with the initial project plan.

One option would be to hire a contractor to work with IMSD to develop an in-house application. The development cycle would take less time with a dedicated developer, but there are costs associated with this alternative. IMSD will need direct client involvement throughout the project for development and support, as well as, a funding source.

Another option explored would be to purchase a system and customize for Milwaukee County. The advantage of this approach is that the development would be completed sooner than an in-house solution, however, IMSD currently has limited time and resources due to furloughs and other project priorities. Purchasing an application may include necessary customizations and modifications to adapt it to County processes. This alternative requires some IMSD involvement through implementation and support. This option requires a funding source and may have continued impact upon the departments' operating budget depending on licensing and maintenance agreements.

Milwaukee County currently contracts with Northwoods as our website vendor. A third option would be to leverage this contract with them to design and develop a database with search capabilities. Again costs will be incurred to develop and maintain the database.

Option number four would be to utilize the current functionality in the Northwood's Content Management System used for website administration, but the search capabilities will be very limited. There would only be one search page per election, working similarly to the current Milwaukee.gov site. To allow searches by each contributor or receipt, each name would need to be "tagged" or entered manually, which would be staff time prohibitive.

A fifth option would be to explore partnering with other departments in the County with similar needs to plan and implement on-line forms creation and posting. Departments could work collaboratively to pool resources and funding so that they both could benefit.

Lastly, IMSD applications staff could develop the on-line forms and database. This is the most cost effective way to move forward. This option, however, also requires the longest duration to complete, again, due to limited staff time and availability.

It should also be noted that, in order for the Milwaukee County Election Commission to continue to provide on-line access to filed campaign registration statements and finance reports, it will be necessary to upgrade the department's copy machine so that it has scanning capability at an estimated cost of $1,000. While IMSD allowed the Election Commission to utilize their equipment to scan the initial set of reports, access to IMSD's equipment will not be possible in the future due to the relocation of the IMSD offices in 2011. Due to the timing of the resolution by the County Board, such funds have not been included in the Election Commission's 2011 budget request and would like this additional expenditure considered during the budget adoption process.

RECOMMENDATION

Based upon the options presented above it is recommended that if funding is secured, the preferred option would be to hire a contractor to work with IMSD to develop an in-house application to satisfy the needs of the Election Commissions requirements as defined by the County Board resolution.

Absent additional funding the recommendation would be to leverage IMSD staff to, again, develop the application in-house, but with the realization that the development duration may be significantly longer than securing additional outside resources.

Lisa Weiner, Election Commission Administrator

CC: Judiciary Committee Members
Marina Dimitrijevic, County Board Supervisor
Rick Ceschin, County Board Research Analyst
Linda Durham, Committee Clerk, Judiciary, Safety and General Services Committee

From the Committee on Judiciary, Safety and General Services

File No.10-334
(Journal, September 30, 2010)

(ITEM 3) A resolution **WITHDRAWING** the Committee's previous recommendation to **REJECT AS NON-RESPONSIVE** the report from the Office of the Sheriff, titled "Judiciary Committee's Questions Regarding Immigration Customs Enforcement (ICE)", dated September 1, 2010 and **RECEIVE AND PLACE ON FILE** the report from the Office of the Sheriff, titled "Judiciary Committee's Question Regarding the Number or Inmates ICE Requested to Have Turned Over to Their Agency in the Last Twelve Months", dated October 13, 2010. (Vote 7-0)

MILWAUKEE COUNTY SHERIFF'S OFFICE

DATE: October 13, 2010

REPORT

TO: **Supervisor Willie Johnson Jr., Judiciary Chairman**
Milwaukee County Board of Supervisors

Cc: **Supervisor Lynne DeBruin, Vice Chair**
Gerry Broderick, Supervisor
Paul Cesarz, Supervisor
Patricia Jursik, Supervisor
Christopher Larson, Supervisor
Joe Sanfelippo, Supervisor

RE: **Judiciary Committee's Question Regarding the Number of Inmates ICE Requested to Have Turned Over to Their Agency in the Last Twelve Months**

Immigration and Customs Enforcement (ICE) places holds on specific inmates detained at the Milwaukee County Correctional Central and South facilities. The number of inmates by month who were turned over to ICE based on their "HOLD" is listed below. The specific numbers were obtained from a Criminal Justice Information System (CJIS) mainframe query performed by the Milwaukee County Information Management System Development (IMSD) department.

2010	
August	**13**
July	**19**
June	**13**
May	**12**
April	**11**
March	**14**
February	**8**
January	**9**

2009	
December	**9**
November	**12**
October	**15**
September	**17**
August	**14**

The additional question that was asked concerned what information is provided to ICE. There are three main queries that are provided to ICE of information that we are required to keep based on statutory requirements.

1. A query of the previous days bookings of all who were foreign born.

2. A query of the previous days bookings that claimed Citizenship other than the United States.

3. A query including the names of all inmates who are no longer needed by Milwaukee County who have an active ICE hold.

What ICE chooses to do with the information they requested is one hundred percent up to them.

Applicable State Statutes:

59.27 Sheriff; duties. The sheriff of a county shall do all of the following:
(1) Take the charge and custody of the jail maintained by the county and the persons in the jail, and keep the persons in the jail personally or by a deputy or jailer.
(2) Keep a true and exact register of all prisoners committed to any jail under the sheriff's charge, in a book for that purpose, which shall contain the names of all persons who are committed to any such jail, their residence, the time when committed and cause of commitment, and the authority by which they were committed; and if for a criminal offense, a description of the person; and when any prisoner is liberated, state the time when and the authority by which the prisoner was liberated; and if any person escapes, state the particulars of the time and manner of such escape.

302.17 (1) Register of inmates (State) When any inmate is received into any state penal institution the department shall register the date of admission, the name, age, nativity and nationality and such other facts as may be obtained as to parentage, education and previous history and environments of such inmate.

19.35(1) Records: Right to inspection.
19.35(1)(a) Except as otherwise provided by law, any requester has a right to inspect any record. Substantive common law principles construing the right to inspect, copy or receive copies of records shall remain in effect.
19.35(1)(b) Except as otherwise provided by law, any requester has a right to inspect a record and to make or receive a copy of a record. If a requester appears personally to request a copy of a record that permits photocopying, the authority having custody of the record may, at its option, permit the requester to photocopy the record or provide the requester with a copy substantially as readable as the original.

Respectfully Submitted,

Richard R Schmidt

Inspector Richard R. Schmidt

File No.10-371
(Journal, November 4, 2010)

(ITEM 4) From the Chief Judge, requesting authorization to receive additional grant funds in the amount of $16,986 from the State Department of Transportation for services provided by Wisconsin Community Services WCS in the Repeat Intoxicated Driver Intervention Program and to modify WCS's Repeat Intoxicated Driver Intervention Program contract to reflect total 2010 expenditures not to exceed $490,872, by recommending adoption of the following:

A RESOLUTION

WHEREAS, The Milwaukee County Board of Supervisors adopted the 2010 budget on November 18, 2009, and approved by the County Executive, which included funding for alternatives to incarceration with contract responsibilities to include oversight and administration by the Chief Judge of Milwaukee County; and

WHEREAS, on February 5, 2010 the Chief Judge executed a professional services contract with WCS for the period of January 1, 2010 through December 31, 2010; and

WHEREAS, on April 29, 2010 Milwaukee County received from the State Department of Transportation a funding award notice that results in increased funding to the program for 2010 in the amount of $16,986;now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors does hereby authorize the Chief Judge to receive additional grant funds in the amount of $16,986 from the State Department of Transportation for services provided by WCS in the Repeat Intoxicated Driver Intervention Program and to modify WCS' Repeat Intoxicated Driver Intervention Program contract to reflect total 2010 expenditures not to exceed $490,872.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 10/8/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: WCS Repeat Intoxicated Driver Intervention Program Funding

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☒ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$16,986	
	Revenue	$16,986	
	Net Cost	$0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Increase of $16,986 in operating expenditures in Org. Unit 2857, Alternatives to Incarceration, will be offset by an increase in operating revenue from the State Department of Transportation in the amount of $16,986.

On April 29, 2010, Milwaukee County received an award notice for additional funding from the Wisconsin Department of Transportation for the WCS Repeat Intoxicated Driver Intervention Program. As a result of this award, 2010 operating expenditures in Org. Unit 2857, Alternatives to Incarceration will increase by $16,986 to be offset by an increase in operating revenue in the amount of $16,986 from the State Department of Transportation.

The 2010 WCS professional services contract for provision of services in this program shall be modified to reflect that total expenditures for this contract shall not exceed $490,872.

Department/Prepared By Holly Szablewski/Deborah Bachun

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☐ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

From the Committee on Judiciary, Safety and General Services

File No.10-368
(Journal, November 4, 2010)

(ITEM 5) From the Director, Department of Child Support Enforcement, requesting authorization to extend acceptance of a federal social improvement project grant and extend its contract for professional services related to the grant from September 1, 2010 through August 31, 2012, by recommending adoption of the following:

A RESOLUTION

WHEREEAS, the Department of Child Support Enforcement (CSE) applied to the Administration of Children and Families for a Special Improvement Project grant in the priority area of improving child support enforcement and court collaboration, entitled 'Ensuring Timely Child Support Services for Foster Care Cases: Unifying Child Support and Child Welfare Court Proceedings'; and

WHEREAS, the Milwaukee County Board of Supervisors approved acceptance of this grant and authorized a contract with Policy Studies Inc. for professional services related to the grant on December 17, 2009; and

WHEREAS, the resolution approving acceptance and authorization to contract inadvertently referenced only the first year of grant, and two more years of funding is available, CSE requests authorization to accept such funds per Section 56.06 of the Code of General Ordinances and to extend its contract for professional services with Policy Studies Inc. through the end of the grant period; and

WHEREAS, this project is developing policies and procedures to allow CSE to intervene in foster care cases earlier through the expansion of unified court hearings for child welfare and child support hearings and implementation of videoconferencing between the Vel R. Phillips Juvenile Justice Center and CSE; and

WHEREAS, approval of this grant award would result in zero tax levy for Milwaukee County; and

WHEREAS, the Judiciary, Safety and General Services Committee, at its meeting on October 21, 2010, recommended authorizing Child Support to accept the grant by a vote of 7-0; now, therefore,

BE IT RESOLVED, that the County Board of Supervisors hereby authorizes the Director of Child Support Enforcement to accept the second and third years of funding available under grant 90FI0103 from the Department of Health and Human Services' Administration of Children and Families; and

44 BE IT FURTHER RESOLVED, that the County Board of Supervisors hereby
45 authorizes the Director of Child Support Enforcement to extend its contract with Policy
46 Studies Inc. to provide professional services related to the grant from September 1, 2010,
47 through August 31, 2012.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 8/25/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Request from the Director of the Child Support Enforcement for authorization to accept the second and third years of funding under grant no. 90FI0103 from the Department of Health and Human Services, Administration of Children and Families, for a Special Improvement Project to improve the delivery of child support services for children in foster care, and to extend its contract with Policy Studies Inc. for professional sergvices related to the grant.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☒ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☒ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	25,000
	Revenue	0	25,000
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director of CSE has requested approval to accept the second and third years of funding, for $25,000 per year, from the federal Administration of Children and Families for a Special Improvement Project to improve the delivery of child support services for children in the foster care system, and to extend CSE's current contract with Policy Studies Inc. for professional services related to the grant. No local match is required. The funding period is 9/1/2010 through 8/31/2012.

B. Approval of this request will result in $25,000 additional revenue and $25,000 additional expenditures in 2011 and $25,000 additional revenue and $25,000 additional expenditures in 2012, resulting in a zero impact upon the levy.

C. Revenues and expenditures were included in Departments 2011 budget request. Approval of this request will have no tax levy impact upon the County in either of the next two years of the grant.

D. No further assumptions are made.

Department/Prepared By Lisa Marks, Director, Department of Child Support Enforcement

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No.10-364
(Journal, November 4, 2010)

(ITEM 6) From the Office of the Sheriff, requesting authorization to apply for and accept State of Wisconsin Department of Health Services grant funding to be used for a Comprehensive STD prevention project in the Milwaukee County Jail in the amount of $24,533, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Sheriff's Office requests the approval to apply for and accept State of Wisconsin Department Of Health Services grant funding to be used for a Comprehensive STD prevention project in the Milwaukee County Jail in the amount of $24,533; and

WHEREAS, The State of Wisconsin Department of Health Services has contacted the Office of the Sheriff to provide grant funding for a comprehensive STD prevention program in the Milwaukee County Jail. The Jail will provide Gonorrhea (GC) and Chlamydia trachomatis infection (CT) disease screening for 400 female inmates 39 years of age and younger; and

WHEREAS, the Jail medical staff will provide basic STD education pamphlets and Chlamydia and gonorrhea non-invasive urine-based testing during booking; and

WHEREAS, inmates testing positive who are still in custody will receive an antibiotic and inmates testing positive who are released prior to treatment will be referred to the City of Milwaukee Health Department STD/HIV clinics for treatment and follow-up; and

WHEREAS, the Jail will provide ongoing communication and daily faxed log sheets of all inmates that have been tested and treated and ongoing communication with the State of Wisconsin Department of Health Services STD Control Section shall be maintained; and

WHEREAS, the program is set to run for three months and funding of $24,533 is provided to partially offset the personnel costs and funds are provided for test kits, treatment packets, condoms and STD/HIV pamphlets; and

WHEREAS, there is no local match and the testing period for the grant is from October 1, 2010 to December 31, 2010; now, therefore,

BE IT RESOLVED, the Office of the Sheriff is hereby authorized to apply for and accept State of Wisconsin Department Of Health Services grant funding to be used for a Comprehensive STD prevention project in the Milwaukee County Jail in the amount of $24,533.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 10/7/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to apply for and accept Grant funding for the State of Wisconsin Department of Health Services STD prevention program.

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☒ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☒ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	24,533	
	Revenue	24,533	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Sheriff is requesting authorization to apply for and accept grant funding of $24,533 to conduct a STD prevention program at the Milwaukee County Jail. The grant period is from October 1, 2010 to December 31, 2010. There is no tax levy impact.

Department/Prepared By Molly Pahl, Fiscal Operations Manager

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

From the Committee on Judiciary, Safety and General Services

File No.10-367
(Journal, November 4, 2010)

(ITEM 7) From the Office of the Sheriff, requesting authorization to apply for and accept state and federal homeland security funding of $380,000 that will be made available to Milwaukee County for specific projects, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Sheriff's Office requests the approval to apply for and accept homeland security grant funding from the State of Wisconsin Office of Justice Assistance to be used to mitigate property and infrastructure damage, improve multi-agency response, and provide for security capability enhancements; and

WHEREAS, under Chapter 99 of the County Ordinances and Wisconsin State Statute 323, County Emergency Management has certain responsibilities in the preparation, mitigation, response, and recovery of emergency situations and the state annually offers opportunities for counties to apply for federal and state homeland security grant dollars to assist with meeting these responsibilities; and

WHEREAS, Homeland Security grant opportunities that are designated for Milwaukee County and available now from the State of Wisconsin Office of Justice Assistance, include:

1. CBRNE Response equipment & supplies = $30,000
2. EOD Equipment and Supplies = $30,000
3. Tactical (SWAT) Armored Response Vehicle = $200,000
4. Regional Credentialing/Identification System = $55,000
5. Tactical EMS Interoperability Training = $25,000
6. EMS Disaster Life Support Training = $15,000
7. Enhance Disaster Response Assistance Information = $25,000

WHEREAS, the approval to apply for and accept homeland security grant funding from the State of Wisconsin Office of Justice Assistance will assist with enhancing the following:

1. Chemical Biological Radioactive Nuclear Explosives (CBRNE) Response
2. Explosive Ordnance Disposal (EOD) Response
3. Special Weapons and Tactics (SWAT) Tactical Response
4. Regional Credentialing and Identification
5. Tactical Emergency Medical Services (EMS) Interoperability
6. Emergency Medical Services (EMS) Disaster Life Support Capability
7. Disaster Response Assistance Information System; now, therefore,

44 BE IT RESOLVED, the Office of the Sheriff is hereby authorized to apply for and
45 accept state and federal homeland security funding that will be made available to
46 Milwaukee County for the following projects and amounts:
47
48 1. CBRNE Response equipment & supplies = $30,000
49 2. EOD Equipment and Supplies = $30,000
50 3. Tactical (SWAT) Armored Response Vehicle = $200,000
51 4. Regional Credentialing/Identification System = $55,000
52 5. Tactical EMS Interoperability Training = $25,000
53 6. EMS Disaster Life Support Training = $15,000
54 7. Enhance Disaster Response Assistance Information = $25,000

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 10/7/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Authorization to apply for and accept state and federal homeland security funding from the State of Wisconsin Office of Justice Assistance to be used to mitigate property and infrastructure damage, improve multi-agency response and provide for security capability enhancements in the amount of $380,000..

FISCAL EFFECT:

☐ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☒ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☒ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	315,000	65,000
	Revenue	315,000	65,000
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Sheriff is requesting authorization to apply for and accept homeland security grant funding of $380,000 from the State of Wisconsin Office of Justice Assistance to be used to mitigate property and infrastructure damage, improve multi-agency response, and provide for security capability enhancements. Homeland Security grant opportunities that are designated for Milwaukee County under the Urban Area Security Initiative (UASI) grant funding, and available now from the State of Wisconsin Office of Justice Assistance, include:

CBRNE Response equipment & supplies	$30,000
EOD Equipment and Supplies	$30,000
Tactical (SWAT) Armored Response Vehicle	$200,000
Regional Credentialing/Identification System	$55,000
Tactical EMS Interoperability Training	$25,000
EMS Disaster Life Support Training	$15,000
Enhance Disaster Response Assistance Information	$25,000

There is no tax levy impact.

Department/Prepared By Molly Pahl, Fiscal Operations Manager

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No.10-372
(Journal, November 4, 2010)

(ITEM 8) From Principal Assistant Corporation Counsel, recommending placement of Shannon Chachere-Mindingall into a Clerical Assistant I position in the Clerk of Circuit Court's division, the placement of her name on certification lists for Clerical Assistant 2 positions, excluding the Office of the Sheriff and a payment totaling $32,500.00. Of this amount, $7,500.00 will be paid by the Wisconsin County Mutual Insurance Corporation and $25,000.00 will be paid by Milwaukee County in return for a dismissal of the pending discrimination complaint and a release of all employment claims against Milwaukee County, by recommending adoption of the following:

A RESOLUTION

WHEREAS, Shannon Chachere-Mindingall worked as a Clerical Assistant 2 in the Sheriff's Office; and

WHEREAS, Chachere-Mindingall claimed that she was an individual with a disability and requested reasonable accommodations in 2007 due to her condition; and

WHEREAS, Milwaukee County did not believe that she had presented information to substantiate that she was an individual with a disability and did not respond to her request for accommodations; and

WHEREAS, in August of 2007, Chachere-Mindingall was discharged from employment by the Personnel Review Board based on allegations of falsification of her timesheets involving 10.5 hours and based on her failure to return from a leave of absence; and

WHEREAS, Chachere-Mindingall claimed that the allegations for her discharge related to her timesheets involved matters in 2005 and were a pretext that demonstrates that her discharge was for disability discrimination; and

WHEREAS, Chachere-Mindignall has filed a claim of disability discrimination with the State Equal Rights Division alleging, among other things, that Milwaukee County refused to reasonably accommodate her disability and that her discharge was in retaliation for her requesting such reasonable accommodations; and

WHEREAS, the Equal Rights Division has found probable cause to believe that Milwaukee County discriminated against Chachere-Mindingall for failing to accommodate her disability and a hearing on the merits of her disability discrimination complaint was scheduled; and

WHEREAS, the parties engaged in settlement discussions and reached a tentative settlement agreement; and

WHEREAS, the tentative settlement agreement provides for a dismissal of all complaints and a release of all claims against Milwaukee County in return for placement of Chachere-Mindingall into a vacant clerical assistant 1 position in the Clerk of Circuit Court division, placement of Chachere-Mindingall's name on certification lists for vacant clerical assistant 2 positions other than in the Sheriff's Office, a payment by Wisconsin County Mutual Insurance Corporation in the amount of $7,500.00 to the trust account of Chachere-Mindingall's attorney, a payment by Milwaukee County of $5,500.00 to the trust account of Chachere-Mindingall's attorney, and a payment of $19,500.00 to Chachere-Mindingall, with appropriate tax withholdings, for back pay; and

WHEREAS, the Office of Corporation Counsel recommends this settlement; and

WHEREAS, the Committee on Judiciary, Safety and General Services approved this settlement at its meeting on October 21, 2010 by a vote of 7-0; now, therefore,

BE IT RESOLVED, that Milwaukee County approves the placement of Chachere-Mindingall into a clerical assistant 1 position in the Clerk of Circuit Court's division, the placement of her name on certification lists for clerical assistant 2 positions other than in the Sheriff's Office, a payment to be made by the Wisconsin County Mutual Insurance Corporation to the trust account of Chachere-Mindingall's attorney, Carroll & McDonald LLC, in the amount of $7,500.00, a payment to be made by Milwaukee County to the trust account of Chachere-Mindingall's attorney, Carroll & McDonald LLC, in the amount of $5,500.00, and a payment to be made by Milwaukee County to Chachere-Mindingall in the amount of $19,500.00, with appropriate tax withholdings, in return for a dismissal of the pending discrimination complaint and a release of all employment claims against the County.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: October 14, 2010

Original Fiscal Note X

Substitute Fiscal Note ☐

SUBJECT: A RESOLUTION to approve a settlement agreement related to discrimination and other claims by Shannon Chachere-Mindingall.

FISCAL EFFECT:

No Direct County Fiscal Impact

Existing Staff Time Required

X Increase Operating Expenditures
(If checked, check one of two boxes below)

Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	25,000.00	0
	Revenue	(0.00)	0
	Net Cost	25,000.00	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The County is proposing a settlement to employee Chachere-Mindingall. Adoption of this settlement will result in payments to Ms. Chachere-Mindingall and her attorney, and an expense charge to the Sheriff Department for these payments
B. Approval of this Resolution authorizes a payment of $7,500.00 to Carroll & McDonald LLC by Wisconsin County Mutual Insurance Corporation, a payment of $5,500.00 to Carroll & McDonald LLC by Milwaukee County and a back pay payment of $19,500.00 to Ms. Chachere-Mindingall, with appropriate tax withholdings. The Wisconsin County Mututal Insurance Corporation will pay the attorney directly for $7,500.00. The County's payments of $25,000.00 will be charged to the Sheriff's Office's. No contingent funds are required to pay the costs of the settlement by the County Sheriff Department.
C. No changes are required to the 2010 budget in order to adopt this resolution, since funding for the County portion of the settlement will come from available 2010 budgeted appropriations.
D. No assumptions were used in the development of this fiscal note.

Department/Prepared By Corporation Counsel

Authorized Signature Mark A. Mandy

Did DAS-Fiscal Staff Review? X Yes No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

1 Supervisor Gerry P. Broderick, Chairperson,
2 From the Committee on Parks, Energy and Environment, reporting on:
3
4 File No. 07-111(a)(f)
5 (Journal, March 1, 2007

6 (ITEM 1) An adopted resolution creating an environmental and conservation "Green Print
7 "initiative for Milwaukee County, by recommending that the report from the Green Print
8 Work Group, titled "Status Report on the Implementation of the Green Print Resolution
9 Provisions-Informational Report", dated October 8, 2010 be **RECEIVED AND PLACED ON**
10 **FILE**. (Vote 6-0)

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE: October 8, 2010

TO: Supervisor Gerry Broderick, Chairperson, Parks, Energy & Environment Committee

FROM: Steve Keith, Chair of Green Print Work Group
Gary Waszak/DTPW
Greg High/DTPW
Laura Schloesser/Parks
Pamela Bryant/DAS
Julie Esch/County Board

SUBJECT: **Status Report on the Implementation of the Green Print Resolution Provisions - Informational Report**

Background

The "Green Print" resolution requires regular reporting to the County Board on the status of its implementation. This is the second report for 2010.

Current Status on Each Provision (designated by the bulleted items)

Performance Contracting/Construction

- *The Department of Public Works shall adopt a wide-scale performance contracting initiative to review and retrofit 20% of all County public buildings annually with high-performance, energy efficient technology in an effort to save money once a baseline assessment has been performed by department staff. The Department of Transportation and Public Works will be required to report back quarterly on the progress made and savings achieved.*

Status

Phase 1 of the guaranteed energy savings performance contracts (GESPCs) was completed at the end of 2009. These projects result in a reduction in Milwaukee County's energy consumption by more than 5.6 million kilowatt-hours of electricity per year and more than 180,000 therms of natural gas per year.

Three Phase 2 performance contracts were developed this spring after technical energy audits (TEAs) were performed on each of the list of approved buildings (see Table 1). One of the contracts has been approved and is being implemented. Contract terms for a second GESPC are currently being negotiated. The third GESPC is undergoing final

review by DAS as part of their due diligence review. The combined Phase 2 contracts include approximately $4.5 million in energy conservation measures at 8 Parks buildings, 1 Transit building, 3 Facilities Management buildings and 1 Fleet Management building. The scope of work includes a range of measures from lighting retrofits to more sophisticated controls systems on heating and air conditioning systems, replacement of motors with more energy-efficient versions, and alternative energy systems. The measures are expected to result in a decrease in 4.1 million kilowatt-hours of electricity and 30,000 pounds of steam per year. This equates to a reduction in carbon footprint by over 2,500 tons per year of CO2.

The estimated combined benefits of the Phase 1 and Phase 2 projects are as follows:

- Over 50 buildings evaluated and/or upgraded, accounting for over 5 million square feet of building space (roughly 40% of county building floor space)
- Approximately $10 million invested in energy savings measures
- Electricity consumption reduced by nearly 10 million kilowatt-hours (roughly equivalent to $800,000 at 8 cents per kilowatt-hour)
- Approximately 6,500 tons per year reduction in greenhouse gas emissions, which is equivalent to removing over 1,500 automobiles from the road, or planting over 1,600 acres of trees

Aside from improvements achieved through the GESPC, energy-savings measures are being performed through other means, such as the capital improvement plan, grants or operations budgets. GMIA, for example, completed a relamping of the administrative wing with more energy-efficient lighting. Motion detector sensors also were installed as a component of the project. This project was largely funded through an ARRA grant program, and is anticipated to save more than 60,000 kWh annually. GMIA also recently replaced a large number of battery-operated hand towel dispensers with a manually-operated version, resulting in significant savings in maintenance cost and reduced battery waste.

A summary of energy savings improvements in combined phases is provided in Table 2.

- *Once repayment of the Energy Savings Company is completed, the 50% of savings realized from energy conservation shall be accounted for and used to fund future energy efficient projects that reduce the County's dependency on short-term borrowing and bonding in order to expedite performance enhanced savings measures on future County building projects, thereby accelerating the future cost savings timetable.*

Status

Because the savings realized from the GESPCs are not projected to be available until after year 2018, the Work Group has temporarily postponed action on this item to focus on other priorities.

- *Require that all county-supported construction projects meet Leadership in Energy and Environment Design (LEED) standards beginning in 2008.*

Status

Milwaukee County continues to work to incorporate sustainable design into its construction projects. Increased emphasis has been placed on sustainable design, and there is increased awareness and experience on the part of design staff, consultants and contractors. Some examples of sustainable design work include:

GMIA Ticketing Level Restroom Renovation Project

In this project the Contractor was required to salvage and recycle non-hazardous construction waste including metals, gypsum board, wood, piping, conduit and packaging materials. (A sample of the reporting form being used on many projects is provided in Attachment A.) The quantities and percentages of construction waste from this project that was recycled is summarized below:

Total waste generated: 31.78 tons
Total waste recycled: 24.92 tons (78.4%)
Total waste disposed: 6.86 tons (21.6%)

This project also required the construction materials be of the low-emitting variety that complied with limits for volatile organic compound (VOC) content. As different materials were submitted, the VOC content was checked against these standards. All of the adhesives, sealants, coatings, paints and weatherproofing materials used in this project complied with the requirements of the specification.

Throughout the design process, the architect and all sub-consultants were directed to specify plumbing fixtures, lighting, HVAC and electrical devices that were low energy/water use. Lighting control was also incorporated into the design that would turn off most of the lighting in each restroom when left unoccupied for 10 minutes. Both motion and infrared sensors were installed to control lighting once a person begins to enter a restroom.

A total of 75 LED fixtures were installed in the restrooms, with an additional 48 installed in the lobby areas immediately adjacent to the restrooms. We received a Focus On Energy incentive for this project of $3,660.

Lincoln Park Pool Demolition

The importance of recycling waste materials and avoiding landfilling was emphasized. The Contractor was required to develop and submit a plan for how demolition materials would be recycled or salvaged. During the course of the project, the following amounts of materials were recovered and recycled and diverted from landfill

- 1,200 tons of concrete
- 64 tons of steel
- 8,000 pounds of pipe
- 2,000 pounds of wire
- 1200 pounds of brass
- 300 cy of wood and roofing materials
- plumbing fixtures, motors, fence, filters

Dineen Park Splashpad

Porous concrete installation was used to construct the bicycle port area near the park splash pad. This was one of the first installations of porous concrete by Milwaukee County. The porous concrete provides a hard and durable surface for foot, bicycle and vehicular traffic while reducing the volume of stormwater runoff draining to the local storm sewers by allowing the rainfall to percolate into the ground.

Doyne, Grant, Meaux and Hales Corners Parks Basketball and Tennis Court Replacement Projects

Existing asphalt that was to be removed was pulverized on-site and reused as base material. The new asphalt surface material includes recycled asphalt, thereby conserving resources and lowering overall cost.

Playground Equipment Replacement – Various Parks

As part of the playground equipment replacement at Atkinson Triangle Park, King Park, Johnson Park and West Milwaukee Park, the Contractors were required to recycle all steel/metal and plastic (rotomolded polyethylene) playground materials removed. Approximately 1,860 pounds of metal and 700 pounds of plastic materials were recycled from these projects. For the Tot Lot reconstruction at Mitchell, Greenfield and Saveland Parks, over 400 pounds of plastic playground materials that were removed were sent to a local recycler that grinds the material and uses it to create new product. Similar recycling efforts have been employed for equipment replacement at Armour Park, Cannon Park, Froemming Park, Wedgewood Park, Wyrick Park, Humboldt Park, Scout Lake Park, and McCarty Park, but data has yet to be provided on the specific amounts recycled. In addition to the above, recycled asphalt and recycled concrete were incorporated into the reconstruction of hard surfaces on playground areas at many of these parks and rubberized safety surfaces installed were manufactured from recycled tires.

Parks Restroom Renovations

The restroom renovations at South Shore Park, Juneau Park, and Clark Square incorporated the following sustainable design elements:

Water Conservation: Existing water closets were replaced with 1.6 gallon per flush (gpf) low consumption units. Existing urinals were replaced with waterless models and the existing lavatory faucets were replaced with water-conserving units.

Energy Conservation: The existing light fixtures replaced with high efficiency T-8 fluorescent lamps. Occupancy and daylight sensors were installed to reduce unnecessary lighting.

Materials and Recycling: Each site implemented a Construction Waste Management Plan with a minimum 50% landfill diversion goal through the recycling and adaptive reuse of materials. The Forest Stewardship Council Design Guidelines (a LEED credit) were used for all specified wood doors, framing, and blocking.

The restroom renovations at Veterans Park and McKinley Marina will incorporate many of the same sustainable design items as described above.

Milwaukee Public Museum Roof

The replacement of the roof at the Milwaukee Public Museum presented an opportunity to implement sustainable designs. Three roofing designs were evaluated. The selected alternative – a white gravel cap "cool roof" - incorporates the following advantages:

- Meets Energy Star rating
- Provides energy savings from lower air conditioning loads and a reduced roof system heating and cooling cycle
- Provides reflectivity of up to 70% (a LEED credit)
- Adhesives are low in volatile organic compound (VOC) emissions, and meet South Coast Air Quality Management District requirements (per LEED 4.1)
- The roof system membrane materials will have 14% or greater postindustrial recycled material and adhesives of 30% postindustrial recycled material
- Approximately 1/3 of the existing roof material will be recycled

The slightly higher material cost is expected to be offset by the lower labor cost of installation, annual HVAC energy savings, and reduced annual maintenance requirements.

Zoo Projects

The Zoo has been planning a number of "green" projects, several of which are reaching the implementation phase, including the following:

Admissions Booths Photovoltaic: The need to replace the electrical service to the admissions booths created an opportunity to implement this major solar project that will generate 10kW of power, which is sufficient for powering the normal operations of these booths during peak traffic hours. During non-peak traffic hours the excess electricity generated will be sold back to WE Energies via their buy-back program. The project may also qualify for Focus On Energy and/or WE Energies financial incentives. The contract for the work has been awarded and installation is expected to occur this Fall.

Primate House and Special Exhibit Building Roofs Rainwater Recovery and Storm Water Mitigation: This project was motivated by an MMSD grant opportunity in early 2009. The original project scope was for replacing the roof of the building. The grant opportunity inspired an expansion of the project to include recovery of rainwater from the roof for use in pavement cleaning operations. The water would then be further collected and retained for slow location discharge through percolation. The collection and retention system will also take in rain and storm water from surrounding pavements. The grant was approved in October 2009 and accepted by the Board. Construction will occur this Fall.

Australian Building Roof Rainwater Recovery and Storm Water Mitigation: This project was also motivated by the same MMSD grant opportunity in early 2009. The application for the grant included this project. The scope of this project is also similar. Construction will occur this Fall.

Entry Drive Bioswale: The MMSD grant also created an opportunity to construct a bioswale to collect and retain storm water runoff from the entry drive and part of parking lot number 1. This work was therefore included in the same grant application. Construction will occur this Fall.

Aquatic-Reptile Center Solar water heating system: This project was conceived as a part of the HVAC replacement project at the building. The original plan included a heat recovery system to use discharged heat from cooling equipments to heat water for the tropical fish exhibit. The heat recovery options proved to be inefficient following a more detailed assessment of the amount of waste heat produced by the HVAC equipment. The method of heating the water for the exhibit was then changed to solar panel. Design of the system is in progress. Construction may occur as early as this Fall.

Zoo Terrace Permeable Pavement: The terrace asphalt pavement was to be replaced in kind this year. However, to enhance environmental quality of the Zoo the pavement may be replaced by a permeable paving system that will retain rain and reduce storm water runoff; if budget permits. Construction will occur in mid fall.

GMIA Parking Structure Design

GMIA is currently studying the relamping of the main parking structure, including the potential to use LED or other energy-saving light fixtures. Designing the electrical system to permit the addition of electric vehicle charging stations in the future is also being considered.

Project Documentation

To help document sustainable design practices employed on projects and to emphasize their importance to design staff, DPW/A&E has modified the Administrative Contract Award form to include a section on "Sustainability & Energy Conservation". Project managers are required to list the elements of the project that enhance energy-efficiency or conserve resources. (See Attachment B.)

Where applicable, contractors are being asked to report on newly installed mechanical system's compliance with the ASHRAE 90.1 Energy Efficiency Standard. The certificate of compliance provides an additional level of assurance that new HVAC system equipment is energy-efficient. (See Attachment B.)

Resource Management

- *Review the storm water management plan with Milwaukee Metropolitan Sewerage District (MMSD) to reduce the amount of storm water runoff from County facilities that aid MMSD in its efforts to reduce runoff throughout the County, and adopt plans to manage runoff from new development projects.*

Status

As part of its NR 216 County-wide stormwater permit, Milwaukee County staff performs regular monitoring of storm water outfalls and discharges. Reports of illicit connections or discharges are investigated and sampled and tested. The WDNR's review of the 2009 year summary report was favorable, indicating "Milwaukee County is doing an excellent job [of involving] municipalities and organizations to spread the word about stormwater and [to improve stormwater quality]". The review was also favorable in terms of how Milwaukee County was meeting its stormwater management obligations. Some operational issues, such as routine catch basin cleaning, need ongoing attention.

Earlier this year, Milwaukee County staff met with the WDNR and staff from other municipalities to review outfall-sampling strategies and discuss methods of discovering illicit connections to help improve water quality in the regions' waterways. Milwaukee

County staff has incorporated these strategies into our stormwater management program.

A study of options for reducing pollutants from stormwater runoff from County facilities was recently completed by a consultant commissioned by DTPW. The basis for the study are the regulatory storm water standards to take effect in 2013. The study concluded that Milwaukee County has measures in place or deploys practices (eg, street sweeping) that complies with current DNR requirements, and almost meets the higher standards set for 2013. County staff are evaluating alternatives for achieving the 2013 targets.

To better limit the amount of airplane deicing fluid that potentially can leave the site with storm water runoff and increase the collection of these fluids, General Mitchell International Airport (GMIA) has constructed and is in the planning stages of incorporating specific deicing areas as a more efficient method of deicing aircraft than the current practice of aircraft being deiced at each individual gate. In 2010 GMIA modified the ramp area of the former 440th military base for use as a deicing location where multiple aircraft can be deiced at the same time; a much more efficient and less time consuming process. Also planned in the 2013 – 2015 timeframe is an additional location adjacent to the Cargo Ramp whereupon in winter conditions aircraft can be deiced directly adjacent to runways thus increasing safety, deicing efficiency and provide more significant storm water pollution prevention procedures.

Milwaukee County staff have actively participated with local collaborations - such as the Southeastern Wisconsin Watershed Trust ('Sweetwater Trust') – to define and develop solutions to regional surface water problems. The studies for the Menomonee River and Kinnickinnic River watersheds are available on line at http://www.swwtwater.org/home/publications.cfm

DPW/A&E is currently reviewing the impact of parking lots on surface waters. The County owns more than 200 surface parking lots which includes over 1 million square yards of impervious surface. The study is being undertaken to identify Best Management Practices that could be employed when these lots are repaved or reconstructed in the future. This "best practices guide" will encourage green infrastructure installations in parking lots, such as bioinfiltration swales, subsurface stormwater chambers and porous pavement.

Recent construction projects have been designed to reduce the amount of unnecessary impervious area on County properties, including:

- reduced impervious area by 4,060 sq ft at Doyne Park by replacing asphalt area with turf
- reduced impervious area by 1,190 sq ft at Grant Park by replacing asphalt area with turf
- reduced impervious area by 10,800 sq ft at Hales Corners Park by replacing asphalt area with turf

Future projects include the use of infiltration systems at the Sports Complex parking lot and construction of a rainwater harvesting system at the Milwaukee County Zoo (see page 6).

In February of this year, over 280 Zoo and Parks employees received training on proper management of materials that may cause storm water pollution. This in-house training was provided by DTPW-Environmental Services staff in conjunction with the Zoo/Parks annual safety fair, to inform and educate employees about stormwater pollution. A follow-up training session for DTPW staff was held in conjunction with DTPW's Road-E-O at GMIA in April.

Milwaukee County has established a policy for its agricultural land leases that requires the lessee to maintain a vegetated filter strip between planted crops and any river or stream. The 75-foot stream bank "buffer strip" helps prevent nutrient runoff from farmland into adjacent rivers and streams. In addition, the policy requires the lessee to prepare a land conservation plan intended to minimize soil erosion and adverse impacts on water quality through the use of best management practices.

- *Direct the Director of Transportation and Public Works to examine the potential use of "gray water" for applications where treated water may not be needed and report back to the Committee on Transportation, Public Works, and Transit in May of 2007 with potential applications and associated costs.*

Status

A report on this subject was submitted in 2009. The report concluded that while grey water technology is available, the County needs to first maximize water conservation through upgrading existing plumbing fixtures to current industry standards. Under current conditions, water savings can be achieved more cost-effectively in this manner. Fixtures manufactured today must meet EPACT standards which use half the amount of water (or in some cases much less than half) as compared to fixtures installed before 1992. Recent restroom projects, for example, replaced fixtures with newer models that use half the amount of water or no water at all. As old fixtures are replaced, then other conservation measures, such as rainwater harvesting, become more cost-effective. Milwaukee County continues to evaluate and incorporate new technologies such as waterless urinals and dual-flush toilets on upcoming projects. A rainwater harvesting system was installed at Boerner Botanical Gardens and another is planned for the Milwaukee County Zoo.

- *Direct the Director of Parks to place receptacles for recyclable materials in all Milwaukee County Parks where applicable.*

Status

Parks has provided additional recycling container capacity at numerous parks through the modification of the standard waste containers using a durable and colorful wrap.

Facilities Management made several improvements to enhance recycling efforts in 2009, including adding separate containers for copy paper and mixed paper. In the first 8 months of 2010, Facilities collected over 4,000 lbs of plastic/glass/aluminum, over 48,000 lbs of office paper, over 66,000 lbs of mixed paper and over 40,000 lbs of cardboard, generating a revenue of about $5,000 from the recyclables.

DHHS recycles paper, glass and aluminum containers. For 2010 through the month of August, the Records and Volunteer Center recycled over 189,000 pounds of office paper, over 12,000 pounds of cardboard, and generated revenue over $14,000 from the recyclables.

Several divisions have enhanced their battery recycling efforts. City Campus now provides a container for battery recycling in the main lobby. Spent rechargeable batteries are recycled at no charge through the Call2Recycle service.

Fleet and MCTS both recycle used oil from their fleet and bus operations. MCTS has a contract with OSI, Environmental and recycled over 22,000 gallons of used oil in 2009. Fleet recycled over 4,100 gallons of used oil through a contract with Safety Kleen. Fleet also recycles its used tires, spent anti-freeze fluids and spent batteries.

- *Direct the Director of Parks to create a plan to return areas of park land, not actively utilized by the public, to native grassland and prairie reserve areas that will require no physical maintenance or the burning of fossil fuels; this plan should be presented with a scope of work and cost to the Parks Committee for approval by September 2007.*

Status

The Parks Department, through its Natural Areas Management Program, has actively worked with community partners to install and maintain 10 native plant/pollinator gardens throughout the Park System. Current projects are located at Juneau, Grant, Kletzsch, Jacobus, Parks Administration, Froemming, Mitchell Blvd, Washington, Nash, and Estabrook parks. These pollinator gardens provide important migratory and breeding habitat for a wide range of birds and insects in some of the Park System's most urban parks. The 2011 Recommended Capital Improvements Budget for the Parks Department includes an appropriation of $61,000 to convert 20 acres of parkland from mowed grass to native trees and shrubs in order to reduce overall maintenance costs. It is estimated that the payback period for this project will be two years

Alternative Energy

- *Direct the Director of Transportation and Public Works to examine the use of renewable energy sources such as wind and solar power for facilities within Milwaukee County and report these findings back to the Transportation, Public Works, and Transit by the July 2007 cycle.*

Status

A report on renewable energy opportunities was provided to the committee in 2009. The report concluded that top priority should be energy conservation, but that renewable energy projects should be pursued to a limited scale in order to develop better knowledge regarding the design and implementation of these systems. Since that time, Milwaukee County has installed one renewable energy system and is in the process of designing or installing renewable energy systems at four more locations.

At the Milwaukee County Zoo, a solar flair was installed near the Lakeview Restaurant. The flower-shaped solar photovoltaic (solar PV) system generates up to 1,400 kilowatt hours of electrical power annually. This project was funded through WE Energies.

Solar hot water and solar PV projects have been designed and bid for senior centers at Washington Park and Wilson Park. The projects are expected to be installed by the end of 2010. These projects are funded through the ARRA/EECBG program, and may be eligible for supplemental funding through Focus On Energy. These locations also provide a good venue and opportunity to educate the public about renewable energy systems.

Re-roofing of the Washington Park Boat House provides an opportunity to incorporate a renewable energy system. The proposed design will consider re-commissioning the existing solar hot water system. Project design will begin this Fall and construction is anticipated to occur in 2011.

Through a cooperative effort with Milwaukee Shines, a solar site assessment is planned for later this year at GMIA at no cost to Milwaukee County. The assessment will help ascertain the best applications for renewable energy technologies at the airport and will provide a foundation for future projects and grant applications.

Through the above projects, A&E staff are gaining valuable experience in the process of designing and installing solar systems, including:
- preparing an initial set of technical specifications
- coordination with the local utility (WE) regarding interconnection requirements
- coordination with Focus on Energy
- structural assessments
- sequencing and local permitting

Parks has established an agreement with Milwaukee Brewing Company (MBC) whereby Parks provides waste greases and oils from food service operations to MBC, who uses this product to create a biofuel. The biofuel is used as a source of energy in the brewing process.

- *Direct the Director of Transportation and Public Works to purchase, when applicable, new cleaner technology fleet vehicles that use alternative fuels such as bio-fuels, hybrids, and plug-in hybrids. If such vehicles cannot be purchased, the Director shall document why such purchases could not be made and report back to the appropriate committee.*

Status

DTPW Fleet has ordered a hybrid electric bucket truck and anticipates delivery by end of the year. This hybrid electric vehicle uses significantly less fuel and generates much less emissions, since there is no idling when the truck is stationary, and it is stationary most of the time it is in use. The incremental cost of this vehicle is being paid through a grant from the Wisconsin Clean Transportation Partners, and Wisconsin Office of Energy Independence. The same grant is being used to purchase 35 Ford Fusion hybrid electric sedans. These hybrid electric vehicles have been ordered and Fleet anticipates taking delivery of these vehicles in November. The Ford Fusion hybrids utilize a regenerative braking technology to capture over 90% of the energy normally lost when braking. Fusion Hybrids can travel up to 47 miles per hour in Electric Vehicle mode alone, a higher speed than any other hybrid vehicle. The gas engine kicks in below 47 mph when extra power is needed, such as in passing situations, and provides the main source of power above 47 mph.

DTPW Fleet, following a pilot test period, has been using a fuel additive that reduces hydrocarbon emissions and nitrogen oxide emissions from vehicles, while also yielding an improvement in fuel economy that pays for the cost of the product. All diesel vehicles are currently using the additive. This has resulted in a fuel economy increase of 10% and decreased hydrocarbon emissions by 36% and nitrogen oxides by 25%.

The Zoo has purchased electric-powered Zoomobiles to replace the former fossil fuel powered vehicles. The new Zoomobiles generate no exhaust emissions and are anticipated to have lower maintenance needs.

Milwaukee County Transit System recently purchased 90 new buses that will replace 90 buses by the end of 2010. These new diesel-powered buses are equipped with state-of-the-art emissions controls. The Cummins Aftertreatment System deploys a selective catalytic oxidation system that virtually eliminates nitrogen oxides from the buses' exhaust. The buses also have filter systems that will reduce particulate emissions by more than 90%. The combinaton of the new exhaust technology and the particulate filter will minimize the two largest pollutants in diesel exhaust.

MCTS recently replaced 20 bus engines with low emission versions. These engines will significantly reduce the emissions to the atmosphere. The purchase was funded through a grant from the American Lung Association.

- *Require Department heads to seek all grants in compliance with Milwaukee County Ordinance Chapter 59.06 that focus on energy efficiency and renewable energy.*

Status

DHHS and Parks pursued green roof grants from the MMSD this Spring. A grant was awarded to Parks for a green roof installation at the Mitchell Park Domes. Construction is anticipated in 2011.

DTPW applied for a Brownfields Redevelopment Grant for the Park East properties, but was unsuccessful. Opportunities to apply for future brownfields grants are under consideration.

Milwaukee County is currently administering two large grants funded through the ARRA. The Energy Efficiency Community Block Grant (EECBG) includes six different projects at multiple buildings that are in the implementation stage. Work at these sites are expected to be completed by the end of the year. Funding for the purchase of alternative fuel vehicles is being provided through the Wisconsin Clean Transportation Partnership Grant, which is also an ARRA-funded grant program. As referenced earlier, delivery of the sedans is anticipated to occur by the end of this year and the delivery of the bucket truck in the first quarter of 2011. We are also working with the Partnership to investigate the availability of excess funds that might be applied towards the purchase of additional vehicles scheduled for retirement.

Milwaukee County applies for incentives on projects eligible for grants through Wisconsin's Focus On Energy program. In 2010, Milwaukee County has received over $100,000 in incentive dollars from Focus. Recent correspondence from Focus On Energy stated that, since 2008, Milwaukee County has received over $246,000 in financial incentives from Focus On Energy for 22 energy-saving projects completed, and has saved over $220,00 annually in energy costs for those projects. We currently have more than a dozen incentive applications in the queue, which could generate an additional $200,000 in incentives when these projects are completed.

Education

- *Improve staff awareness of green initiatives and programs so they can be implemented on new project and initiatives.*

  and

- *Encourage staff to participate in education efforts that support green initiatives for applications both at work and home*

Status

Two electronic newsletters (The Green Print) were prepared and circulated to County staff in July and August (copies in Attachment C). The newsletters are intended to increase awareness of Milwaukee County staff about sustainable actions within Milwaukee County. The newsletter topics described ways individuals can conserve energy and resources at home and work, County projects and awards, and the growth of urban farming within Milwaukee County.

On April 23, Supervisor Dimitrijevic, Supervisor Larson and the Sustainability & Environmental Engineer (Stevan Keith) presented at the annual alternative fuel vehicle (AFV) workshop hosted by Milwaukee Area Technical College on the subject of Milwaukee County's efforts to secure AFVs.

A media event was held on May 10 at the Zoo to bring recognition to the significant energy and water conservation accomplishments at the Zoo, to express appreciation for the MMSD grant provided for a rainwater recovery system, and to receive an incentive check for $100,394 from Focus on Energy.

On May 14, the Sustainability Engineer made a presentation to the Wisconsin American Public Works Association annual conference on the subject of Milwaukee County's use of energy-efficient outdoor lighting.

On June 11, Greg High and Stevan Keith made a presentation to the Association of Metropolitan Milwaukee Area (AMMA) Public Works Administrators and Engineers on Milwaukee County's experience using performance contracting as a mechanism for energy efficiency retrofitting of buildings.

Milwaukee County's sustainable infrastructure projects have been recognized in two recently-published documents: "Fresh Coast Green Solutions" produced by the MMSD and the "Greater Milwaukee Water Quality Connections" produced through a grant by the Joyce Foundation. The documents can be found at

http://v3.mmsd.com/AssetsClient/Documents/Sustainability/SustainBookletweb1209.pdf

and

http://www.swwtwater.org/home/documents/SWWT_BMP_Anthology091-009.pdf

A portable kiosk that provides real-time energy consumption data was on display at City Campus in the month of August. The kiosk, on loan from Uihlien Electric, is

intended to educate building occupants about the energy and water being consumed and created by renewable energy features.

New signage has been installed at several locations to improve public awareness about storm water pollution and efforts being made to reduce impacts; including signage at McKinley Beach and Boerner Botanical Gardens.

Training staff in LEED and low-impact development design technologies is important to the infusion of these concepts in County-funded projects. Tight operating budgets and limitations on time available to attend training sessions, however, have made training more difficult to achieve. DTPW-A&E staff have worked to get some training through free webinars, workshops, and tours or through hosting presentations and workshops on the topics of energy efficient lighting, controls systems to improve efficiency, designing geothermal systems, bio-retention system design, electric vehicle charging stations, design of grey water systems, biodiesel applications, and green roadways design.

A memorandum summarizing requirements for fluorescent tube recycling was routed to all department heads in September. A cursory review of departmental practices indicates that building managers are aware of these requirements and are recycling their spent fluorescent bulbs.

Staffing/Resources

- *Authorize and direct the Director of Administrative Services and the Director of Human Resources to develop a position of Director of Sustainability and report back to the Personnel Committee and the Finance and Audit Committee in September 2007 cycle for approval. The Director of Sustainability would be created for the purposes of overseeing current and future energy efficiency and eco-friendly initiatives beneficial to Milwaukee County and to aid departments in their efforts to comply with the provisions outlined in this resolution.*

Status

No new action has been proposed on this matter by the Green Print Work Group since the recommendations provided in the 4th quarter of 2009. The Sustainability & Environmental Engineer continues to serve as the primary point of contact for Milwaukee County's sustainability actions, both internally (e.g., sub-committee coordination, staff training, newsletter, grant administration, oversight of energy efficiency projects, etc.) and externally (involvement with local organizations such as MMSD Technical Advisory Team, Wisconsin 'Sweetwater' Trust, Southeast Wisconsin Sustainable Communities, Metro Milwaukee Solar Hot Water Business Council, and Great Lakes Non-Point Abatement Coalition).

Departmental Audit of Energy Efficiency

- *Require all departments to perform an internal audit of ways to improve energy efficiency and report back with recommendations and initiatives that have already taken place.*

Status

Departments were asked perform this audit during the 4th quarter of 2009. Some of the results were incorporated into a draft version of a County-wide energy benchmarking study (Attachment D). The audit provided stimulus for the creation of an Energy Team, that will help facilitate development and reinforcement of energy efficiency concepts into all levels of the County operations, and help develop appropriate plans of action for relevant energy efficiency issues.

The Energy Team has met four times so far in 2010. The meetings provide opportunity for valuable exchange of information between County operations/maintenance staff and to learn about new technologies and programs. The meetings generally include presentations by equipment and/or service providers. Topics of discussion have included:

- Understanding utility bills and factors affecting the bill amount
- Programs and financial incentives offered by Focus On Energy + WE Energies
- Use of window films to save energy
- Experience with LED lighting in southeastern Wisconsin
- Energy benchmarking
- Retro-commissioning studies, case histories
- Potential impacts of proposed regulatory changes and changes to building codes
- Renewable energy systems
- Basics of LEED
- Remote monitoring of building operating systems

Procurement

- *Enact the results of the Green Purchasing Task Force that were set in place by Resolution File 06-329 that calls for the use of environmentally preferable products.*

Status

A County policy regarding green purchasing was presented to the committee and approved in 2009. The County-wide policy was adopted to infuse the objectives of Green Print into purchasing operations, enhance knowledge of the cost/benefits of products being purchased and improve the health of County employees.

Since that time, a green purchasing advisory committee was formed that includes representatives from the following departments and departmental divisions:

- DTPW/Facilities Management
- DTPW/GMIA
- DTPW/Fleet Management
- Parks
- Zoo
- BHD
- DHHS

The August meeting of the Advisory Group reviewed current commercial green labeling practices and work began on developing an inventory of green products currently purchased by the County. A preliminary list was assembled and is provided as Attachment E.

- *Continue to replace all traffic signals and signs with Light Emitting Diode (LED) signals and signs during regularly scheduled maintenance.*

Status

Currently 100% of all traffic lights under the jurisdiction of Transportation and Public Works are LED lit.

Prepared by: Stevan Keith, Chair, Green Print Work Group

cc: County Executive, Scott Walker
Lee Holloway, County Board Chairman
Thomas Nardelli, County Executive – Chief of Staff
Cynthia Archer, Acting Director Department of Administrative Services
Steven Kreklow, Fiscal & Budget Administrator, Fiscal Affairs Division/DAS
Sarah Jankowski, Mgt Analyst, Admin & Fiscal Affairs Division/DAS
Damien Albert, DAS
Josh Fudge, DAS
Martin Weddle, Research Analyst, County Board

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Table 1
List of Approved Buildings for Phase 2 TEAs

Children's Court Center on the County Grounds	219,539 square feet
Fleet Management	287,528
Parks Administration	27,131
Sports Complex	70,000
Boys/Girls Club in Sherman Park	56,000
City Campus Office Building	240,605
Villa Terrace Museum	34,710
Charles Allis Museum	13,234
Marcus Center for the Performing Arts	227,217
Milwaukee Public Museum	349,098
Wil-O-Way Recreation Center – Grant Park	10,509
Wil-O-Way Recreation Center – Underwood Pkwy	8,975
McGovern Senior Center	12,938
Rose Senior Center	35,849
Kelly Senior Center	14,590
Washington Senior Center	30,092
Wilson Senior Center	31,727
Transit Fleet Maintenance	204,578
Transit Administration	51,749

Table 2
Building Energy Efficiency Improvements

Building/Facility	sq ft	Ph I	Ph II	EECBG	Electricity (kWh)	Nat Gas (therms)	Steam (mlbs)	Water (1,000 gal)	GHG reduxn (lbs CO2 eq)
King Park	57,112	X			220,438	3,748			371,885
			X		6,600				9,900
Kosciuszko CC	50,327	X			261,572	5,476			452,594
					2,055				3,083
Washington Park	30,092	X			18,094	1,373			42,244
Wilson Ice Arena	54,874	X			130,406	3,369			232,668
			X		82,500				123,750
O'Donnel Parking	732,079	X			578,814				868,221
Brown Deer Clubhouse	13,988	X							0
Coggs Center	222,482	X			721,417	52,881			1,663,817
Noyes Pool	23,610	X			157,728	20,363			460,585
			X			19,800			217,800
Pulaski Pool	24,666	X			82,356	11,809			253,433
			X			19,800			217,800
Court House	1,021,000	X			1,178,952				1,768,428
			X		2,243,769		5,360	3,501	4,421,574
				X	434,000				651,000
Crim Justice Facilty	475,000	X			1,473,288				2,209,932
			X		218,806		4,454	10,987	1,205,647
Zoo - Admin	13,700	X			19,980	4,533			79,833
Zoo - Flamingo	17,362	X			27,890	6,809			116,734
Zoo - Peck Ed	25,000	X			7,880	8,191			101,921
Zoo - Lakeview	2,471	X			10,060	2,364			41,094
Zoo - Peck Welcome	41,650	X			33,470	5,548			111,233
Zoo - Res Directors		X			730	148			2,723
Zoo - Special Exhibit	9,750	X			12,380	1,360			33,530
Zoo - Zoofari Confernc	33,168	X			42,950	10,738			182,543
Zoo - Animal Health	18,000	X			12,280	3,963			62,013
Zoo - Macaque bldg		X			-31,610	6,141			20,136
Zoo - Austrailian	6,820	X				805			8,855
Zoo - Aviary	28,516	X				986			10,846
Zoo - Big cat feline	19,473	X			36,450	8,573			148,978
Zoo - Giraffe	5,620	X			0	0			0
Zoo - Old animal hosp		X			7,380	1,298			25,348
Zoo - Apes	33,327	X			94,300	9,560			246,610

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Table 2
Building Energy Efficiency Improvements

Building/Facility	sq ft	Ph I	Ph II	EECBG	Electricity (kWh)	Nat Gas (therms)	Steam (mlbs)	Water (1,000 gal)	GHG reduxn (lbs CO2 eq)
Zoo - Aquatics/reptile	34,937	X			11,800	12,607			156,377
Zoo - Small mammals	10,478	X				1,191			13,101
Zoo - Heritage Old Ed		X			1,890				2,835
Zoo - Heritage Dairy	12,910	X			9,680	963			25,113
Zoo - Commissary	21,905	X			1,130	2,133			25,158
Zoo - misc exhibits + plumbing		X						155,029	
Zoo - cold drink misers		X			15,535				23,303
Zoo - misc lighting		X			475,994				713,991
Children's Court Center	219,539		X		270,115	-70,425	11,711	752	1,937,565
Fleet Garage	287,528		X		715,701	-157,000	13,786	96	2,062,394
Parks Administration	27,131		X		2,100	-20,122	1,608		98,584
Sports Complex	70,000		X		270,000				405,000
Boys/Girls Club in Sherman Park	56,000		X		15,000				22,500
City Campus Office Building	240,605		X						
Villa Terrace Museum	34,710		X						
Charles Allis Museum	13,234		X						
Marcus Center for the Performing Arts	227,217		X						
Milwaukee Public Museum	349,098			X	33,000				49,500
Wil-O-Way Rec Center , Grant Park	10,509		X						
Wil-O-Way Rec Ctr , Underwood Pkwy	8,975		X						
McGovern Senior Center	12,938		X						
Rose Senior Center	35,849		X						
Kelly Senior Center	14,590		X						
Washington Senior Center	30,092			X		300			3,300
Wilson Senior Center	31,727			X		400			4,400
Transit Fleet Maintenance	204,578		X		375,000				562,500
Transit Administration	51,749		X						
GMIA - Admin Wing				X	68,000				102,000
Behavioral Health				X	80,000				120,000
TOTAL					10,429,880	-20,317	36,919	170,365	2.E+07

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Attachment A

Construction Waste Recycling Form

SECTION 01 74 19 - SUMMARY
CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL

SUMMARY OF SOLID WASTE DISPOSAL AND DIVERSION

Project Name: _____ Project Number: _____

Contractor Name: _____ License Number: _____

Contractor Address: _____

Solid Waste Material	**Date Material Disposed/ Diverted**	**Amount Disposed/ Diverted** (ton or cubic yard)	**Municipal Solid Waste Facility** (name, address, & phone number)	**Recycling/ Reuse Facility** (name, address, & phone number)	**Comments** (if disposed, state why not diverted)
Appliances					
Asphalt					
Cardboard					
Carpet					
Concrete					
Gypsum Drywall					
Land Clearing/Soil					
Masonry					
Metals: Ferrous					
Metals: Non-ferrous					
Mixed/Co-mingled Waste					
Plastic					
Roofing: Asphalt-based					
Roofing: EPDM					
Salvaged/Surplus Materials for Reuse					
Wood: Landclearing Debris					
Wood: Scrap Lumber					
Electronics					
Other:					
Other:					

Signature: _____ Date: _____

END OF SUMMARY

Appendix B

Administrative Contract Award Form & ASHRAE 90.1 Form

SAMPLE COPY

Elements of the County Green Print ordinance included in this project include:

- Erosion matting and silt fence will be installed to prevent erosion and contain sediment.
- Existing play equipment will be removed and recycled (by County)
- Existing topsoil will be salvaged and reused.
- Rubberized safety surface to be installed is manufactured from recycled tires.
- Recycled asphalt will be allowed in the hot mix asphalt furnished for the project. Recycled concrete meeting the appropriate specification will be allowed for use in constructing the base course under the asphalt.
- Each play area improvement site is set up to be a cut/fill balance earthwork to minimize trucking of materials to or off site.
- The nature of the improvements – play areas – encourages physical activity and awareness of sustaining health and the environment around you.

PREPARED BY: Karl Stave, P.E.

Reviewed and Recommended by:

Greg High, Director — Date 6/22/10
Architecture & Engineering Division
Department of Transportation and Public Works

OWNER DEPARTMENT CONCURRENCE

Contract Award Approved and Concurrence with Fiscal Account Coding (see Fiscal Note):

Susan Black, Parks Director — Date
Department of Parks, Recreation, and Culture

AWARD ACTION BY DIRECTOR OF TRANSPORTATION AND PUBLIC WORKS

Contract Award Approved:

Jack Taverian, Interim Director — Date 6/22/10
Department of Transportation and Public Works

KDS:kds

Attachment: Summary of Bids Received, DBE Commitment Form

COPIES AFTER APPROVAL

G. High	M. Raap	K. Garland (CDBP)
K. Stave	J. Keegan	M. Green
F. Renner	G. Drent	File - Original
S. Keith		

COMcheck Software Version 3.8.0

Mechanical Compliance Certificate

SAMPLE COPY

90.1 (2007) Standard

Section 1: Project Information

Project Type: **Alteration**
Project Title : Milwaukee Public Museum - HVAC Improvements

Construction Site:
600 West Wells Street
Milwaukee, WI 53233

Owner/Agent:
Vijay Mehta
Milwaukee County Dept. of
Transportation and Public Works
2711 West Wells Street
Milwaukee, WI 53208

Designer/Contractor:
William Edwards
Grumman/Butkus Associates
1011 N. Mayfair Road
Wauwatosa, WI 53226

Section 2: General Information

Building Location (for weather data):	**Milwaukee, Wisconsin**
Climate Zone:	**6a**

Section 3: Mechanical Systems List

Quantity	System Type & Description
1	RTU-1: Heating: Heating equipment (Central Furnace), Gas, Capacity 195 kBtu/h, Efficiency: 80.00% Et / Cooling: Cooling equipment (Rooftop Package Unit), Capacity 182 kBtu/h, Efficiency: 11.10 EER, Air-Cooled Condenser / Multiple-Zone Compliance required.
1	RTU-2: Heating: Heating equipment (Central Furnace), Gas, Capacity 405 kBtu/h, Efficiency: 80.00% Ec / Cooling: Cooling equipment (Rooftop Package Unit), Capacity 344 kBtu/h, Efficiency: 11.00 EER, Air-Cooled Condenser / Multiple-Zone Compliance required.
1	Garage AHU: Heating: Heating equipment (Hydronic or Steam Coil), Steam, Capacity 335 kBtu/h / Single Zone Compliance required.

Section 4: Requirements Checklist

Requirements Specific To: RTU-1 :

- [x] 1. Equipment minimum efficiency: Central Furnace (Gas): 80.0 % Et (or 78% AFUE)
- [x] 2. Equipment minimum efficiency: Rooftop Package Unit: 10.8 EER
- [x] 3. Minimum one temperature control device per zone
- [x] 4. Systems serving more than one zone must be VAV systems
- [x] 5. Single-duct VAV terminals reduce primary air before reheating

Requirements Specific To: RTU-2 :

- [x] 1. Equipment minimum efficiency: Central Furnace (Gas): 80.0 % Ec
- [x] 2. Equipment minimum efficiency: Rooftop Package Unit: 9.8 EER (9.5 IPLV)
- [x] 3. Minimum one temperature control device per zone
- [x] 4. Systems serving more than one zone must be VAV systems
- [x] 5. Single-duct VAV terminals reduce primary air before reheating
- [x] 6. VAV fan equipped with mechanical or electrical adjustable speed drives

Requirements Specific To: Garage AHU :

None

Generic Requirements: Must be met by all systems to which the requirement is applicable:

- [x] 1. Load calculations per ASHRAE Fundamentals

Attachment C

June 2010 and August 2010 Green Print Newsletters

Milwaukee County's Green Print

In 2007 Milwaukee County's Board of Supervisors and County Executive approved a Green Print resolution, intended to improve the quality of life of County citizens through a plan to conserve natural resources and use energy more efficiently at County facilities.

To learn more about the Green Print Initiatives, go to

www.county.milwaukee.gov/DPW/MilwaukeeCountysgreenPrint.htm

10 Simple Ways to Be Green, and Save Green too

It's not easy being green.... or is it? Here are 10 simple ways you can help promote a more sustainable lifestyle and can save yourself some $$ in the process:

1. Avoid buying bottled water. Use your own stainless steel water jug instead, and add a water filter to your tap if you prefer. It's estimated that over 20 ***billion*** plastic water bottles are thrown away each year in the US. Aside from alleviating concerns you may have about health effects from BPA leaching from the plastic into the water, you'll save $ in the long haul.

2. Bring your own bags to the grocery store. Many grocers offer a discount off your purchase for each bag you bring to use instead of their paper or plastic bag.

3. Switch to rechargeable batteries, particularly for medium and high-draw devices. Rechargeable batteries can be recharged and reused more than 500 times, and some can be charged 1,000 or more times. Remember to recycle your rechargeable batteries when they're no longer useful.

4. Recycle whenever you can. At home, at work, on the road. **Be a player!** Containers for recycling of paper, plastics, aluminum and rechargeable batteries should be available at your building or facility.

5. Switch all incandescent bulbs to compact fluorescents (CFLs). The payback time on these is typically less than 6 months. Spent CFLs can be safely disposed of at many hardware stores.

6. Ride a bike or take advantage of mass transit more often.

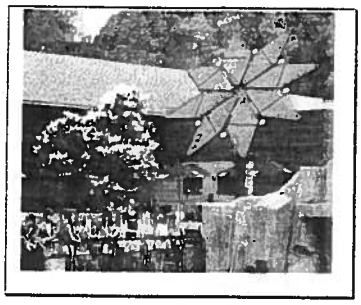
7. Check the air pressure in your auto tires. The average person who drives 12,000 miles yearly on under-inflated tires uses about 144 extra gallons of gas, at a cost of $300-$500 a year, not to mention the increased air pollution and decreased driver safety resulting from under-inflation.

8. Turn off the lights! When you leave a room - at the office or home - for any lengthy duration, flip the switch! Illuminating an unoccupied room is a waste of energy and money.

9. Seek out and buy eco-friendly products at the grocery store. Look for third-party product certifications such as Green Seal or Eco-Logo label. Avoid products with excessive packaging.

10. Use the 2-sided copying feature at the office whenever possible. In many instances, large documents are printed single-side when they could be 2-sided. Or even better, transmit the documents electronically.

Solar Flare Installed At Zoo



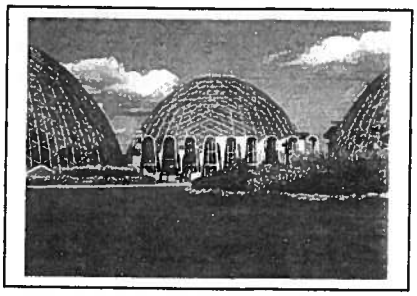
Thanks to a generous donation by WE Energies, part of the Zoo's electricity demand is being provided by a solar flare. The solar flare is a set of photovoltaic (PV) panels, arranged in a flower shape, that generate electricity from the sun's rays. This flare generates up to 1,400 kilowatt-hours of electrical power annually.

County Taps Focus On Energy Cash Incentives

In May, Focus On Energy's Chuck Zinda presented a check for $100,394 to Supervisor Marina Dimitrijevic and Zoo Director Chuck Wikenhauser. The cash-back incentives were for various energy and water savings measures installed at the Zoo in 2009.

Milwaukee County has earned over $200,000 in incentives from Focus as a result of energy-saving measures installed at the Zoo and elsewhere. The Zoo anticipates this project will reduce its annual water consumption by over 100 million gallons.

Green Roof Planned for Domes' Entrance



Milwaukee County Parks has been awarded a grant from the MMSD to install a green roof at the Mitchell Park Domes entrance.

The green roof program was funded to help reduce the volume of stormwater entering regional storm sewers and ultimately reduce the amount of pollutants reaching our rivers and lakes. Green roofs have been used extensively in Europe to reduce pollution and extend roof life.

GMIA Recognized for Green Efforts

Wausau Paper recently presented Mitchell Airport a plaque recognizing GMIA's efforts in using towel and tissue products containing 100% recovered fiber. The EcoSoft™ Green Seal™ towels and tissue supplied in restrooms at GMIA contain no added pigments, inks, dyes or fragrances and have not been bleached using chlorine.

Bathroom renovation projects at GMIA have also been green. Contractors are required to recycle construction waste, reducing the volume of construction waste landfilled by nearly 80%.

Ideas? Suggestions?
Contact Steve Keith via Lotus Notes email or at 278-4355

Please print only if necessary. Consuming less saves $ and is beneficial to our environment. Reduce-Recycle-Reuse

Milwaukee County's Green Print

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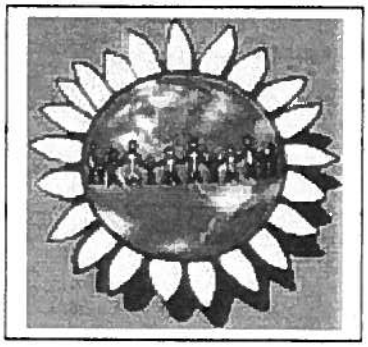
Urban Farming Is Alive In Milwaukee County

Most people don't associate agriculture with an urban environment. While Wisconsin ranks in the top 10 states in the nation in production of dairy foods, honey, and crops such as corn, oats, potatoes, cranberries, maple syrup, carrots, peas, snap beans, cucumbers, and cherries, most urban dweller's agriculture experience is limited to the backyard garden. ***Urban agriculture*** goes beyond the backyard garden, by cultivating and processing food grown in an urban community for its local distribution. This process increases the amount of healthy foods available to people living in cities, creates jobs, promotes food security and energy-saving methods of food production, and can also serve as a source of community pride and recreation. The numerous benefits afforded have stimulated the growth of a number of grass-roots organizations, formed to promote urban farming efforts through education and hands-on training, business development, land acquisition, and networking.

A large number of organizations are located within Milwaukee County, and some may be close to your home. If you have an interest in urban farming, or wish to support the production of foods grown right in your community, consider visiting or contacting one or more of the organizations listed on Page 2.

National Urban Farming Conference Coming in September

Milwaukee will be center stage for urban farming when **Growing Power** hosts a national conference on urban and small farms from September 10th -12th. ***Building the Food Revolution*** will be held at State Fair Park and will feature speakers, exhibits, training workshops, tours, movies, tasting events, youth activities and social events. To learn more about the conference, go to www.growingpowerfarmconference.org



Urban Farming Programs (cont. from Page 1)

Here are just some of the organizations dedicated to urban farming within Milwaukee County:

Growing Power produces a range of food products, including herbs, salad mix, beet greens, mustards, seedlings, sunflower and radish sprouts and fish including Tilapia and Perch, for sale and has contract operations. Founded by Will Allen in 1993, Growing Power provides hands-on training urban agriculture, aquaculture closed-loop systems, vermiculture, small and large scale composting, food distribution, marketing, youth development, community engagement, participatory leadership development, and project planning. The organization has grown to a national scale and is widely recognized for its commitment to sustainable food systems. To learn more about Growing Power, visit their store at 5500 West Silver Spring Dr., Milwaukee, WI 533218 or log on to www.growingpower.org

Milwaukee Urban Gardens (MUG) acquires and preserves land and partners with neighborhood residents to develop and maintain community gardens to enhance the quality of life. The organization currently holds titles to four properties: Greenfolks Garden in Riverwest; Village Roots Garden in Bay View; Hocking Heritage and Spencer Garden, both on the Northwest side of Milwaukee. MUG supports efforts of community groups wishing to start or sustain neighborhood gardens by negotiating long-term lease agreements with the City of Milwaukee. MUG's Annual Fall Community Garden Tour will be held on September 12, from 1-5PM. To learn more about MUG, log on to: www.milwaukeeurbangardens.org

Victory Gardens Initiative promotes the use of our own backyards (and front yards and rooftops and patios) for the production of food. They are gardeners supporting other gardeners in their own paths towards a self-sufficient, sustainable, and healthy food supply. Through mentoring, modeling and outreach they aim to make Victory Gardening a way of life for everyone. To learn more about the Victory Garden Initiative, log on to: http://thevictorygardeninitiative.com

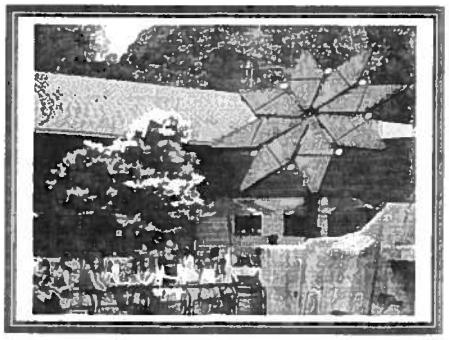
Milwaukee Urban Agriculture Network (MŪAN) is a collaborative effort of Milwaukee-area individuals and organizations focused on advancing awareness of, and activities and policies that will promote the many ways that local production of food benefits a community. To learn more about MŪAN, log on to: www.mkeurbanag.org

Southeastern Wisconsin Master Gardener Program is a local chapter of the Wisconsin Master Gardener Association (WIMGA) organized to support individual master gardeners and local organizations' community horticultural programs through volunteerism, education and environmental stewardship. The Southeast Wisconsin Master Gardeners, Inc. educates the public on horticulture principles and offers many service, educational, and social opportunities. To learn more, log on to: www.uwex.edu/ces/cty/milwaukee/mg/index.cfm

UW-Extension's Rent a Garden
UW-Extension has rented gardens in Milwaukee County for over 30 years. For urban residents who do not have a place to garden, the garden plot rental program provides an opportunity to grow nutritious food, save grocery money, enjoy some exercise and share family traditions. To learn more visit the Garden Rental web site or call 414-256-4606.

See Solar Panel Power Production On-Line

You can see real-time data on how much electricity is being generated from over 40 solar power installations in the greater Milwaukee area, including the Zoo's Solar Flair by going to the WE Energies link below. www.we-energies.com/residential/energyeff/active_installdata.htm The flower-like solar panel was installed near the Lakeview Restaurant this Spring.



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Attachment D

Energy Benchmarking Analysis

Buildings Energy Benchmarking Report

Milwaukee County

October 2010

Preliminary Report

Executive Summary

Milwaukee County spends roughly $18 million per year in energy bills associated with its buildings and facilities. Buildings are one of the largest consumers of energy and contribute approximately 40% of the nation's annual energy use. In response to rising energy costs and consistent with the creation of Milwaukee County's Green Print Initiatives in 2007, the County began a series of actions aimed at reducing energy consumption in its buildings. In order to measure the relative effect of recent and future efficiency initiatives, a baseline condition, or "benchmark" must be established. Benchmarking allows for the quantitative measurement of improvement, which is an essential step in the continuous improvement process.

The baseline condition selected is the year ending in December 2007. This year was selected because the County began implementing Phase I of the Guaranteed Energy Savings Performance Contracts (GESPC) in 2008, that included nearly $5 million in energy savings measures (ESMs). Phase I of the GESPCs was completed in 2009 and Phase II began in 2010. GESPC is not the only mechanism by which energy efficiency improvements are made. Some improvements have been made via capital projects or via operational changes. In some instances, departments have undertaken measures prior to 2007.

Between 2007 and 2009, Milwaukee County's building energy consumption increased by about 4.0%, based on WE Energies data. Over that period, electricity consumption decreased by more than 6%, but steam consumption increased and natural gas consumption increased by 4.7%. The decrease in electricity consumption appear to be partly attributable to ESMs installed in 2008. The large increases in natural gas and steam may be partly attributable to the colder winter, but the relative differences between departments and buildings would suggest that weather was not the major contributor to the increases.

The "80/20 Rule" applies to Milwaukee County buildings and energy consumption. A small fraction of the County's 500+ buildings contribute to the majority of energy consumption. Just 20 buildings contribute to nearly 72% of the County's utility bills. Several of these buildings have been the focus of GESPCs, but many still have yet to undergo the earliest stages of action – the Energy Audit phase. These buildings should remain in the spotlight as opportunities for energy savings, and should have energy audits performed on them if these costs can be borne in times of difficult economic constraints.

Milwaukee County has set a target of reducing energy consumption in its buildings by 10% by year 2014 and has a goal of updating 20% of its buildings each year. Improvements made over the past two years and projected for year 2010 should result in a 3.5-4% decrease in consumption. Investment in energy-savings measures would need to continue at the recent pace in order to reach the 10% goal. The causes for the increases in natural gas and steam need to be identified.

Background

Milwaukee County owns and operates over 500 buildings and currently spends over $18 million in utility bills to operate these buildings and facilities. This energy is consumed in the form of electricity, natural gas, and steam, all purchased from the local utility, WE-Energies. Table 1 summarizes the overall consumption for year 2009.

Table 1
2009 Energy Consumption

Energy Type	Cost	Consumption
Electricity	$10,512,387	139,346,674 kWh
Natural Gas	$2,653,855	4,704,560 therms
Steam	$4,741,957	330,587 MLbs*
	$17,908,199	

* MLbs = thousand pounds

The consumption listed in Table 1 is for buildings and facilities and for utility costs only. It does not include fuels or other energy purchases.

In response to rising energy costs and consistent with the Green Print Initiatives created in 2007, the County began a series of actions aimed at reducing energy consumption in its buildings. Much of these improvements were performed using Guaranteed Energy Savings Performance Contracts (GESPCs). Three GESPCs were initiated 2008 (Phase I) and a Phase II is planned to begin in 2010.

In order to quantitatively measure the effect of actions undertaken as part of recent and future initiatives, a baseline condition, or "benchmark" must be established. The benchmark can be used to monitor progress towards our target of a 10% reduction in energy consumption through energy-efficiency improvements. Benchmarking can also be used to identify buildings that may need focused effort to reduce energy consumption. The use of quantitative metrics to evaluate and measure improvement is an essential step in the continuous improvement process.

The baseline condition selected is the year 2007. This year was selected because the County began implementing Phase I of the GESPC in 2008, that included nearly $5 million in energy savings measures (ESMs).

While a major objective of energy conservation is to reduce cost, using cost as a metric is not considered the best measure, since it can vary with changes in fuel prices, energy rate structures, etc., which are not within our control. A better metric to use is energy consumed, such as Btus (British thermal units). This way, we can measure how we have improved efficiency and changes in fuel prices, which generally are not within our control, do not obscure these comparisons. For this report, Btus are used as the basic

metric, and all energy sources are converted to Btus using standard conversion calculations.

A secondary measure of performance is energy intensity, measured in terms of Btus per square foot or building space. Energy intensity is commonly used these days to compare the performance of a building to a typical or national average, or perhaps against an established goal, such as those developed under the Energy Star program. In general, buildings with energy use intensity (EUI) under 100,000 Btu/sf are considered to be performing well. New, energy-efficient buildings are being designed for EUIs under 80,000 Btu/sf and some are attaining less than 50,000 Btu/sf.

An analogy here is to compare motorized vehicle efficiency using miles per gallon. Is 10 MPG an efficient vehicle? Is 100,000 Btu/sf-yr an efficient building? The answer depends on what type of vehicle or what type of building and the use. But if all other things are equal, one can compare against similar types and uses.

Many factors affect energy usage, including occupancy, fuel choices, energy-using equipment, climate and building design. Comparing buildings based on energy consumed per square foot can provide an initial assessment, but can also be misleading. A building with significant vacant space may have a low energy intensity, but this does not mean it is efficient. Ideally, assessments based on benchmarking data should account for factors outside our control (eg, climate) as well as things we can change, such as number of occupants in a building, occupant behavior, operating hours, and equipment efficiency. Fully assessing the impact of each of these factors can require in-depth analysis, beyond the scope of this report. This report, however, can serve as a starting point or facility managers to identify areas for improvement or further study, e.g., through a more detailed energy audit.

Baseline Energy Consumption

Table 2 summarizes the energy consumption for each of the major department/divisions in 2007. The pie chart on Figure 1 illustrates the relative contribution of each department/division.

Changes in Energy Consumption

Table 3 summarizes the changes in energy consumption between 2007 and 2009. Between 2007 and 2009, Milwaukee County incurred an increase in energy consumption and utility costs. Based data from WE-Energies, the utility bill increased by about $1.1 million over that two-year period. Over the same period, the amount electricity consumed ***decreased*** by 6% but that gain was eclipsed by large increases in natural gas and steam consumption. Some of the decrease in electricity consumption may be attributed to the GESPC improvements (DPW-Facilities, DHS, and Parks had 11%, 11%

and 12% decrease in electricity, respectively). The increase in natural gas consumption may be attributed, in part, to a colder year in 2009, which is discussed later in this report.

Energy Consumption for the Top 20

Table 5 lists the energy consumed by the County's largest energy-consuming buildings. These "Top 20" account for about three-quarters of the total County utility consumption.

Table 6 compares the change in energy consumption for these buildings between 2007 and 2009.

Table 7 compares the energy intensity of the Top 20 to target values developed by Energy Star. The target values are based on nationwide data, and so may not provide a sound comparison for mid-west conditions. However, the comparisons would suggest there is significant opportunity for energy improvements in our buildings.

Normalizing the Data for Differences in Weather

A number of factors can contribute to buildings' energy consumption, including differences in weather conditions (measured in heating and cooling degree-days), building occupation/use, physical changes to the building (eg., energy improvement measures), and actions by maintenance staff to conserve energy. The effect of weather can be removed to some extent by factoring in the number of degree-days recorded for each year (normalizing the data).

Table 8 presents the heating and cooling degree-days for 2007, 2008 and 2009.

Projected Changes in the Cost of Energy

According to DOE, the cost of energy is expected to rise by about 2% per year on a national average. Regionally, the cost of energy could rise faster. Rate increases for Milwaukee County residents went into effect Jan 1, 2010 and starting in 2011 the Point Beach Power Plant credit ends, which could increase our utility bills by over 10% for some facilities.

Recent Successes

Significant reductions in energy consumption have been achieved over the past several years through a combination of capital improvements and operational improvements. The most significant are the improvements made via the GESPC, which are estimated to

have reduced electricity consumption by more than 5 million kWh, which roughly equates to the electricity consumed by 450 homes.

Opportunities

Energy conservation is and should remain a high priority for Milwaukee County over the next several years. Ample opportunity remains for reductions in the "low fruit" categories such as lighting retrofits. Payback periods for these low fruit categories are typically less than 5 years. Installation of these improvements, however, generally requires capital investment, which is less available under current economic conditions. The use of GESPC, grants, and behavioral changes are other means of pursuing these goals under capital and operating budget constraints.

Table 9 lists the energy savings projected to occur due to the Phase I and Phase II GESPC, along with the EECBG work.

Acknowledgements

The data used in this report was provided by WE Energies.

This report was prepared by Stevan Keith, P.E., Environmental Services Section, Milwaukee County Department of Transportation & Public Works.

TABLE 2

BASELINE ENERGY CONSUMPTION - BY DEPT/DIV - 2007

	Electricity (kWh/yr)	Natural Gas (therms/yr)	Steam (MLbs/yr)	Total Energy (MMBtu/yr)	%
Airports	41,472,955	902,460	0	231,752	18.0%
Hist Society	135,691	4,559	1,243	2,410	0.2%
War Memorial	4,400,560	3,300	23,018	42,966	3.3%
DPW- Facilities	29,909,635	173,363	57,816	188,767	14.7%
DPW-Fleet	1,697,280	2,300	9,782	17,760	1.4%
HOC	8,790,078	878,330	0	117,825	9.2%
PAC	3,953,939	8,393	10,483	26,910	2.1%
DHHS	9,360,135	67,859	71,981	125,100	9.7%
Parks	16,462,410	1,111,382	6,329	174,903	13.6%
Transit	9,870,459	438,207	0	77,499	6.0%
Zoo	11,415,387	611,548	0	100,104	7.8%
DPW-HWY	895,382	0	0	3,055	0.2%
Pub Museum	7,417,032	4,543	29,666	61,360	4.8%
Sheriff	2,423,170	41,411	67,916	93,908	7.3%
Other	578,164	115,852	7,299	22,317	1.7%
Total	148,782,277	4,363,507	285,533	1,286,635	100.0%
Percent of total energy	39.5%	33.9%	26.6%		

Conversion factors
3,412 Btu/kWh
100,000 Btu/therm
1,200,000 Btu/MLb steam

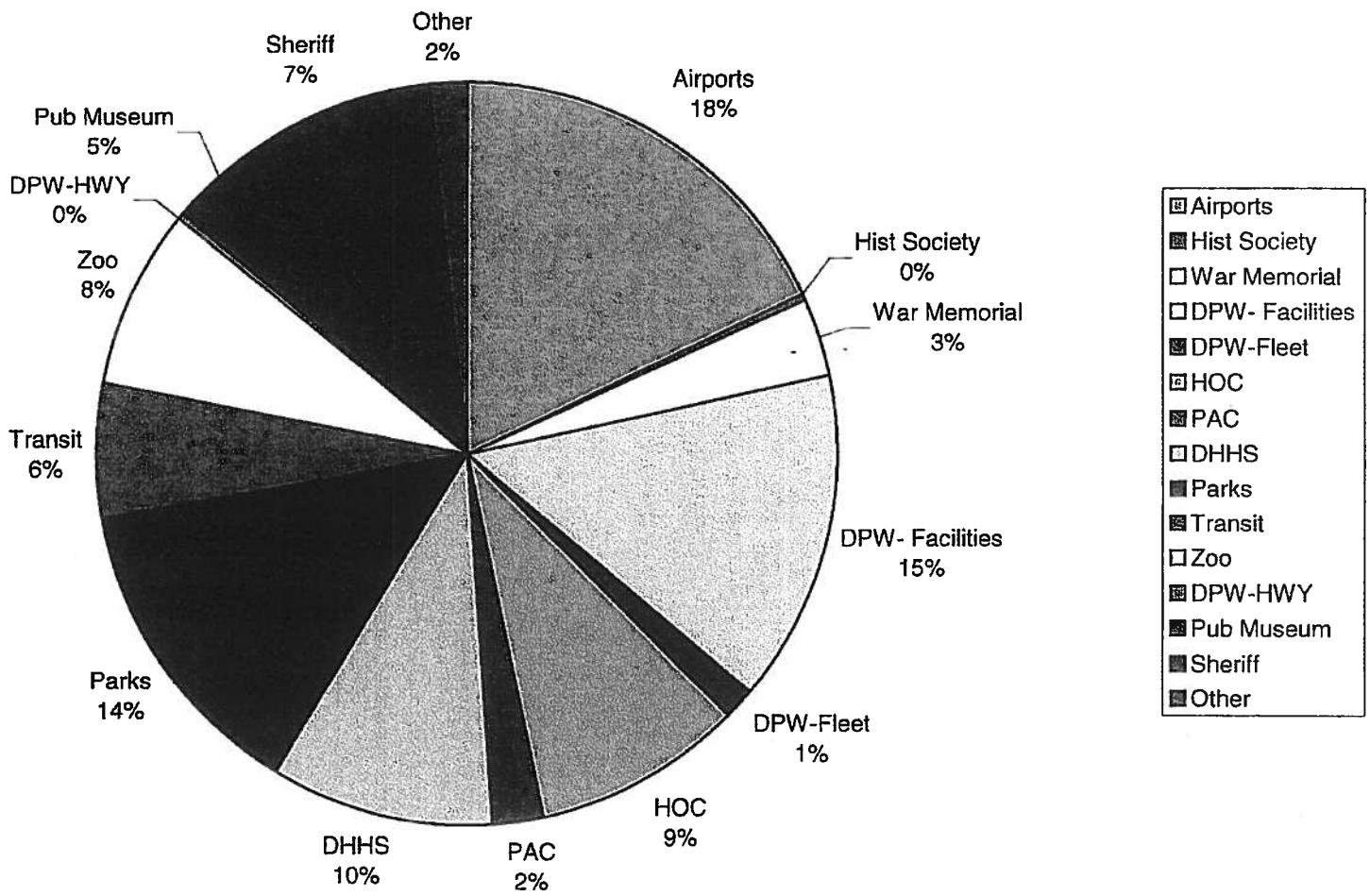


Figure 1 - Baseline By Dept/Div

Table 3

CHANGE IN ENERGY CONSUMPTION 2007-2009

	2007		2009		Delta		
	MMBtu	$	MMBtu	$	MMBtu	$	% change
Airports	231,752	$2,794,705	236,609	$2,928,837	4,858	$134,131	2.1%
Hist Society	2,410	$31,492	2,582	$35,508	172	$4,016	7.1%
War Memorial	42,966	$524,338	53,746	$658,937	10,780	$134,599	25.1%
DPW- Facilities	188,767	$2,809,660	197,521	$2,969,784	8,753	$160,124	4.6%
DPW-Fleet	17,760	$322,392	18,932	$379,684	1,172	$57,292	6.6%
HOC	117,825	$1,298,079	117,301	$1,174,902	-524	-$123,177	-0.4%
PAC	26,910	$423,265	27,733	$452,898	823	$29,633	3.1%
DHHS	125,100	$2,076,506	127,789	$2,406,805	2,689	$330,299	2.1%
Parks	174,903	$2,330,764	185,732	$2,347,188	10,829	$16,424	6.2%
Transit	77,499	$1,106,907	76,022	$1,159,510	-1,477	$52,603	-1.9%
Zoo	100,104	$962,425	101,932	$999,142	1,828	$36,716	1.8%
DPW-HWY	3,055	$96,292	1,902	$69,848	-1,153	-$26,443	
Pub Museum	61,360	$792,149	66,702	$887,882	5,342	$95,733	8.7%
Sheriff	93,908	$864,998	98,545	$1,015,725	4,636	$150,726	4.9%
Other	22,317	$326,237	29,562	$421,550	7,245	$95,313	32.5%
	1,286,635	$16,760,211	1,342,611	$17,908,201	55,976	$1,147,990	4.4%

MMBtu = Electr (KWH) x 3,412 + Nat Gas (therms) x 100,000 + Steam (MLbs, kLbs)) x 1,200,000

Table 4a
ELECTRICITY CONSUMPTION

	2007		2009		Change		
	KWH	$	KWH	$	KWH	$	%
Airports	41,472,955	$2,604,996.87	40,362,584	$2,718,180.94	-1,110,371	$113,184.07	-2.7%
Hist Society	135,691	$14,971.90	139,761	$16,315.47	4,070	$1,343.57	3.0%
War Memorial	4,400,560	$302,059.71	5,243,478	$364,830.89	842,918	$62,771.18	19.2%
DPW- Facilities	29,909,635	$2,036,787.37	26,509,483	$1,904,506.55	-3,400,152	-$132,280.82	-11.4%
DPW-Fleet	1,697,280	$128,505.08	1,744,800	$140,452.11	47,520	$11,947.03	2.8%
HOC	8,790,078	$604,421.77	8,299,309	$594,826.44	-490,769	-$9,595.33	-5.6%
PAC	3,953,939	$318,148.33	3,905,603	$326,089.99	-48,336	$7,941.66	-1.2%
DHHS	9,360,135	$630,672.34	8,290,227	$613,841.41	-1,069,908	-$16,830.93	-11.4%
Parks	16,462,410	$1,466,761.32	14,435,237	$1,457,499.23	-2,027,173	-$9,262.09	-12.3%
Transit	9,870,459	$723,382.82	9,703,049	$759,950.95	-167,410	$36,568.13	-1.7%
Zoo	11,415,387	$768,151.32	10,610,686	$768,603.02	-804,701	$451.70	-7.0%
DPW-HWY	895,382	$96,291.64	557,479	$69,848.36	-337,903	-$26,443.28	-37.7%
Pub Museum	7,417,032	$512,588.35	6,907,797	$510,399.38	-509,235	-$2,188.97	-6.9%
Sheriff	2,423,170	$207,873.50	2,230,761	$220,041.30	-192,409	$12,167.80	-7.9%
Other	578,164	$60,027.50	406,420	$47,001.40	-171,744	-$13,026.10	-29.7%
SUM	148,782,277	$10,475,639.82	139,346,674	$10,512,387.44	-9,435,603	$36,747.62	-6.3%

Summary of 2007 2009.xls

Table 4b
NATURAL GAS CONSUMPTION

	2007		2009		Change		
	Therms	$	Therms	$	Therms	$	%
Airports	902,460	$189,708.38	988,922	$210,655.64	86,462	$20,947.26	9.6%
Hist Society	4,559	$5,044.86	4,483	$4,618.28	-76	-$426.58	-1.7%
War Memorial	3,300	$3,542.52	5,420	$5,333.95	2,120	$1,791.43	64.2%
DPW- Facilities	173,363	$177,743.62	153,722	$145,921.80	-19,641	-$31,821.82	-11.3%
DPW-Fleet	2,300	$2,539.93	2,179	$2,058.72	-121	-$481.21	-5.3%
HOC	878,330	$693,657.43	889,840	$580,075.55	11,510	-$113,581.88	1.3%
PAC	8,393	$9,080.16	7,104	$6,985.15	-1,289	-$2,095.01	-15.4%
DHHS	67,859	$69,247.35	69,551	$65,009.07	1,692	-$4,238.28	2.5%
Parks	1,111,382	$790,490.15	1,276,600	$793,392.37	165,218	$2,902.22	14.9%
Transit	438,207	$383,524.20	429,152	$399,558.88	-9,055	$16,034.68	-2.1%
Zoo	611,548	$194,274.11	657,288	$230,538.72	45,740	$36,264.61	7.5%
DPW-HWY					0	$0.00	
Pub Museum	4,543	$4,624.98	5,402	$4,658.68	859	$33.70	18.9%
Sheriff	41,411	$40,555.11	44,636	$38,397.89	3,225	-$2,157.22	7.8%
Other	115,852	$123,513.39	170,261	$166,650.56	54,409	$43,137.17	47.0%
	4,363,507	$2,687,546.19	4,704,560	$2,653,855.26	341,053	-$33,690.93	7.8%

Table 4c
STEAM CONSUMPTION

	2007		2009		Change		
	MLbs	$	MLbs	$	MLbs	$	%
Airports	0		0		0		
Hist Society	1,243	$11,475.31	1,381	$14,574.62	138	$3,099.31	11.1%
War Memorial	23,018	$218,736.07	29,428	$288,772.57	6,410	$70,036.50	27.8%
DPW- Facilities	57,816	$595,128.74	76,415	$919,355.47	18,599	$324,226.73	32.2%
DPW-Fleet	9,782	$191,346.83	10,634	$237,173.38	852	$45,826.55	8.7%
HOC	0		0		0		
PAC	10,483	$96,036.54	11,414	$119,822.44	931	$23,785.90	8.9%
DHHS	71,981	$1,376,586.29	77,123	$1,727,954.56	5,142	$351,368.27	7.1%
Parks	6,329	$73,512.71	7,349	$96,296.88	1,020	$22,784.17	16.1%
Transit	0		0		0		
Zoo	0		0		0		
DPW-HWY	0		0		0		
Pub Museum	29,666	$274,935.95	35,494	$372,824.07	5,828	$97,888.12	19.6%
Sheriff	67,916	$616,569.81	72,058	$757,285.57	4,142	$140,715.76	6.1%
Other	7,299	$142,696.36	9,291	$207,898.43	1,992	$65,202.07	27.3%
	285,533	$3,597,024.61	330,587	$4,741,957.99	45,054	$1,144,933.38	15.8%

o:sprdsht/env/greenprint/energy inventories/baseline report data/Summary of 2007 2009.xls

Table 5

"TOP 20" BUILDING/FACILITIES' ENERGY CONSUMPTION

Overall Top 20	Square Footage	Electricity kWh/yr	Natural Gas Therms/yr	Steam Klbs/yr	Combined Btu Equivalent MMBtu/yr	% of total County Btu
GMIA	819,735	38,096,846	28,124	0	132,799	10.3%
Courthhouse & CJF	1,496,000	24,206,566	3,000	109,364	214,080	16.6%
Mental Health Complex	736,000	5,537,112	9,000	38,951	66,559	5.2%
HOC	631,000	8,565,438	878,330	0	117,058	9.1%
Zoo Complex	516,000	11,415,387	611,548	0	100,104	7.8%
Public Museum	349,000	7,417,032	4,543	27,419	58,664	4.6%
War Memorial	263,000	4,400,560	3,000	23,018	42,966	3.3%
Central Garage	287,000	1,697,280	2,000	9,782	17,760	1.4%
Transit Admin	52,000	3,954,837	102,317	0	23,726	1.8%
Marcus Center	227,000	3,953,939	8,000	10,483	26,910	2.1%
City Campus	158,000	2,993,933	106,000	0	20,781	1.6%
Children's Court Center	220,000	2,422,800	0	6,803	16,430	1.3%
DHHS/Coggs Cntr	220,000	3,250,502	59,000	0	16,945	1.3%
KK Transit Complex	127,000	1,684,800	103,152	0	16,064	1.2%
Community Correction Cntr	75,000	1,614,000	0	9,565	16,985	1.3%
Fiebrantz Complex/Bus Stg	58,000	816,760	93,827	0	12,169	0.9%
MCTS	38,000	1,740,400	80,172	0	13,955	1.1%
Miller Pavillion		1,285,840	94	0	4,397	0.3%
Wilson Park Rec	55,000	1,903,232	55,593	0	12,053	0.9%
Downtown Transit Station	111,000	975,840	29,586	0	6,288	0.5%
TOTALS		127,933,104	2,177,286	235,385	936,693	72.8%

Notes
1. 2007 data

Table 6

CHANGE IN ENERGY CONSUMPTION BETWEEN 2007 and 2009 - TOP 20

Overall Top 20	Change from 2007 to 2009			
	Electricity (kWh)	Nat Gas (therms)	Steam (KLbs)	Total Energy (Btus)
GMIA, 5300 S HOWELL AVE	-3%	N/A	0%	-3%
Courthhouse & CJF, 901 N 9th St + 949 N 9th + 821 W State	-12%	N/A	20%	8%
Mental Health Complex, 9455 W WATERTOWN PLANK	-9%	N/A	10%	5%
HOC, 8885 S 68TH ST	-6%	1%	0%	0%
Zoo, 10001 W BLUEMOUND RD	-7%	7%	0%	2%
Public Museum, 800 W WELLS ST	-7%	19%	20%	8%
War Memorial, 750 N LINCOLN MEMORIAL DR	19%	N/A	28%	25%
Central Garage, 10320 W WATERTOWN PLANK RD	3%	N/A	9%	7%
Transit Admin, 1942 N 17TH ST (+Walnut)	1%	8%	0%	4%
Marcus Center, 929 N WATER ST	-1%	-15%	9%	3%
City Campus, 2711 W WELLS ST	-20%	-23%	0%	-21%
Children's Court Center, 10201 W WATERTOWN PLANK	1%	0%	44%	23%
DHHS/Coggs Cntr, 1220 W VLIET ST	-18%	0%	0%	-12%
KK Transit Complex, 1710 S KINNICKINNIC AVE	-4%	17%	0%	9%
Community Correction Cntr, 1004 N 10TH ST	-28%	0%	-24%	-25%
Fiebrantz Complex/Bus Stg, 1900 W FIEBRANTZ	3%	13%	0%	11%
MCTS, 3201 W FOND DU LAC AVE	-14%	-43%	0%	-30%
Miller Pavilion, 918 E MICHIGAN ST	-24%	0%	0%	-22%
Wilson Park Rec, 4001 S 20TH ST	-24%	15%	0%	-6%
Downtown Transit Station, 909 E MICHIGAN ST	5%	9%	0%	7%
Overall (for these 20 buildings/facilities)	-6.2%	2.2%	17%	3%

Notes: N/A means the energy category represents less than 1% of the energy source for that building/facility.

PRELIMINARY

TABLE 7
COMPARISON OF ENERGY USE TO TARGET VALUES

PRELIMINARY

Overall Top 20	Square Footage	MM Btu/yr	Building Energy Use (Btu/SF-yr)	Energy Star Target (Btu/SF-yr)	Other	Reference
GMIA Terminal	819,735	132,799	162,002			
Courthhouse & CJF	1,496,000	214,080	143,102	103,000		
Mental Health Complex	736,000	66,559	90,433	124,000		
HOC	631,000	117,058	185,512	110,600		
Zoo	516,000	100,104	194,000			
Public Museum	349,000	58,664	168,092	95,000		
War Memorial	263,000	42,966	163,370	95,000		
Central Garage	287,000	17,760	61,880	94,000		
Transit Admin	52,000	23,726	456,262			
Marcus Center	227,000	26,910	118,545	94,000		
City Campus	158,000	20,781	131,525			
Children's Court Center	220,000	16,430	74,683			
DHHS/Coggs Cntr	220,000	16,945	77,023			
KK Transit Complex	127,000	16,064	126,486			
Community Correction Cntr	75,000	16,985	226,466			
Fiebrantz Complex/Bus Stg	58,000	12,169	209,819	94,000		
MCTS	38,000	13,955	367,249	94,000		
Miller Pavillion		4,397	DIV/0!			
Wilson Park Rec	55,000	12,053	219,148			
Downtown Transit Station	111,000	6,288	56,650	94,000		

Table 8: Heating and Cooling Degree Days for Milwaukee

	Typical		2007		2008		2009	
	HDD	CDD	HDD	CDD	HDD	CDD	HDD	CDD
Jan	1,384	0	1175	0	1313	0	1517	0
Feb	1,132	0	1317	0	1240	0	1051	0
Mar	949	0	779	7	1000	0	890	0
Apr	611	5	612	3	554	0	589	0
May	318	27	232	46	359	0	249	15
Jun	86	114	36	132	49	109	108	119
Jul	13	222	7	219	11	214	15	134
Aug	18	180	3	235	2	195	37	162
Sep	134	63	98	113	58	69	72	45
Oct	443	5	252	45	396	6	512	0
Nov	808	0	803	0	780	0	598	0
Dec	1,200	0	1194	0	1311	0	1187	0
Total	7,096	616	6,508	800	7,073	593	6,825	475

Notes:
65-degree basepoint
HDD = heating degree days
CDD = cooling degree days

HDD change from 07 to 09	4%
CDD change from 07 to 09	-55%

green print/energy inventories/Degree Days 0809.xls

TABLE 9
MAJOR ENERGY-SAVING PROJECTS IN 2008-2009

	Electricity (kWh/yr)	Natural Gas (therms/yr)	Steam (kLbs/yr)	Combined (MMBtu/yr)
Phase I GESPC				
Zoo	790,169	87,911	0	11,487
Parks	1,449,408	46,138	0	9,559
DHHS	721,417	52,881	0	7,750
Facilities Mngmnt	2,652,240	0	0	9,049
Subtotal	5,613,234	186,930	0	37,845
Phase II GESPC + EECBG				
GMIA	68,000			232
MPM	33,000			113
Fleet	715,000	-157,686	13,786	3,214
DPW-Facilities	3,166,690	-70,425	21,525	29,592
Parks	378,000	19,478	1,608	5,167
Transit	375,000			1,280
DHHS	80,000			273
Subtotal	4,815,690	-208,633	36,919	39,871
Other				
HOC	206,000	0		703
Transit	850,000			2,900
TOTALS	11,484,924	-21,703	36,919	81,319
				6% of Co Total

Attachment E

Partial Listing of Green Products Purchased By Milwaukee County

Product	Manufacturer	Attributes
Copier paper	Staples	30% recycled
Paper towel	Wausau Paper Eco-soft	100% recycled
Toilet paper	Bay West	100% recycled
Hand soap	Betco/Green Earth	Green Seal Certified
All-purpose cleaner	Betco/Green Earth	See note 1
Earth Neutral cleaner	Betco/Green Earth	See note 1
Carpet cleaner	Betco/Green Earth	See note 1
Glass cleaner	Betco/Green Earth	Green Seal Certified
Bowl cleaner	San A Care	
Floor wax	Betco/Green Earth	Green Seal Certified
Floor cleaner	Betco/Green Earth	Green Seal Certified
Disinfectant cleaner	Betco/Green Earth	See note 1
Printer cartridges	Hewlett-Packard	Cartridges are recharged
Bio-degradable oil	various	See note 2
Low VOC paints	various	

Notes:
1. No ozone depleting substances. No carcinogens or heavy metals. No alkyl phenol ethaxylates.
2. Used in equipment deployed near waterways/marinas.

1 File No. 10-52(a)(a)
2 (Journal, February 4, 2010)

3 (ITEM 2) An adopted resolution From Director of Audits, submitting an Audit: A Tale of
4 Two Systems: Three Decades of Declining Resources Leave Milwaukee County Parks
5 Reflecting the Best and Worst of Times, dated December 2009, by recommending that the
6 report from the Director of Audits, titled "Updated Status Report – Audit of Parks
7 Infrastructure (File No. 10-52)", dated October 12, 2010 be **RECEIVED AND PLACED ON**
8 **FILE**. (Vote 6-0) The Committee on Finance and Audit, at its meeting on October 28,
9 2010 concurred. (Vote 7-0)

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: October 12, 2010

To: Supervisor Elizabeth Coggs, Chairwoman, Committee on Finance and Audit
Supervisor Gerry Broderick, Chairman, Committee on Parks, Energy and Environment

From: Jerome J. Heer, Director of Audits

Subject: Updated Status Report - Audit of Parks Infrastructure (File No. 10-52)

At its meeting on January 28, 2010, the Finance and Audit Committee referred our audit report, "A Tale of Two Systems: Three Decades of Declining Resources Leave Milwaukee County Parks Reflecting the Best and Worst of Times," to the Committee on Parks, Energy and Environment regarding Audit recommendations and also to the Parks Department for a status report in three months on the recommendations.

The Parks Committee reviewed the audit report and three-month status report at its meeting on April 13, 2010 and approved a motion to place both reports on file with direction to the Parks Department to provide a status report in six months. The Finance and Audit Committee concurred with this Parks Committee action at its meeting on April 15, 2010.

Attached is the current status report from the Parks Department. The report provides updated information relating to each of the four recommendations directed to Parks management for implementation. The status report is informational and since three of these recommendations are tied to the 2011 budget, we recommend it be received and placed on file with an updated status report from the Parks Department in six months.

The recommendations that provide options for consideration by policymakers in choosing a future course for the Milwaukee County Parks system will be presented as a budget amendment at the time of the rescheduled Parks Department 2011 budget review.

Jerome J. Heer

JJH/PAG/cah

Attachment

cc: Finance and Audit Committee Members
Gerry Broderick, Chair, Committee on Parks, Energy and Environment
Scott Walker, Milwaukee County Executive
Cynthia Archer, Director, Department of Administrative Services
Sue Black, Director, Department of Parks, Recreation & Culture
Terrence Cooley, Chief of Staff, County Board Staff
Steve Cady, Fiscal & Budget Analyst, County Board Staff
Carol Mueller, Committee Clerk, County Board Staff
Julie Esch, Fiscal & Budget Analyst, County Board Staff
Linda Durham, Committee Clerk, County Board Staff

STATUS OF IMPLEMENTING DEPARTMENT OF AUDIT REPORT RECOMMENDATIONS

Audit Title: A Tale of Two Systems: Three Decades of Declining Resources Leave Milw. Cty. Parks Reflecting the Best and Worst of Times

File Number: 10-52

Audit Date: December 2010 **Status Report Date:** September 30, 2010 **Department:** Parks

Number & Recommendation	Deadlines Established		Deadlines Achieved		Implementation Status		Comments
	Yes	No	Yes	No	Completed	Further Action Required	
4. Work with DTPW to use the VFA system to record the results of pool condition assessments, and avoid duplicating the reporting of deferred pool maintenance.	X			X		Yes	Auditee: **March 2010 Response** The DPRC and DTPW will work together to ensure that the annual pool condition assessment report is entered into the VFA system and is not included in any other data files. This objective will be completed when the 2010 pool condition assessment report is completed. **September 2010 Response** The 2010 Pool Assessments Report will be incorporated into the VFA. The pool condition assessment inspections are being completed at this time.

File No. 10-374
(Journal, November 4, 2010)

(ITEM 3) From the Director, Department of Parks, Recreation and Culture (DPRC), requesting authorization to execute the exchange of land in Falk Park, by recommending adoption of the following:

A RESOLUTION

WHEREAS, in 2007 the Milwaukee County Board adopted Resolution File No. 07-120, which directed the Director of the Department of Parks, Recreation and Culture to negotiate mitigation measures with the Wisconsin Department of Transportation (WisDOT) to diminish right-of-way impacts for the proposed Interstate 94 North/South Corridor improvements Project ID 1030-20-00; and

WHEREAS, since then many discussions have been held between representatives of DPRC, WisDOT, the Wisconsin Department of Natural Resources (WDNR), and the City of Oak Creek; and

WHEREAS, WisDOT plans to reconstruct Interstate 94 on the east side of Falk Park between Rawson Avenue and Drexel Avenue in the City of Oak Creek; and

WHEREAS, as part of that project, WisDOT will reconstruct the existing Freeway interchange at Rawson Avenue and construct a new interchange at Drexel Avenue; and

WHEREAS, WisDOT will perform all construction, operation, site restoration and maintenance for the highway improvements at no cost to the County; and

WHEREAS, construction of the new interchange at Drexel Avenue would require WisDOT acquisition of approximately 2.0 acres of County land and related easements (with an appraised value of $10,600) at the southeast corner of Falk Park; and

WHEREAS, in order to mitigate the loss of this parkland WisDOT has proposed to convey 6.8 acres of land (with an appraised value of $35,400) located at the northeast corner of the park to the County; and

WHEREAS, to implement this land transfer and easements the County must also receive approvals from the National Park Service (NPS) and the WDNR to convert the restrictions placed on the County property through previous Land and Water Conservation Fund (LAWCON) funding to the property being acquired; and

WHEREAS, to accomplish, this DPRC must submit an application and related documentation to NPS and WDNR that describes the specifics of the property being considered for trade, and conversion of the deed restrictions imposed by the LAWCON funding; and

WHEREAS, the approval by NPS and WDNR is generally based upon a determination that the parcels to be converted have equivalent or greater functional value, monetary value and are not compromised by significant environmental problems; and

WHEREAS, pending favorable review of the LAWCON conversion application, the WDNR would provide a recommendation to the NPS for final consideration; and

WHEREAS, with approval by NPS and compliance with its conditions, the County will be able to exchange the property; and

WHEREAS, prior to execution, DPRC, DTPW, Corporation Counsel and Risk Management will review and approve all documents as required; and

WHEREAS, the Parks Director has recommended that the authority to prepare, review, approve, execute and record all documents as required to execute the proposed land exchange and easements be granted to the Parks Department, the Department of Transportation and Public Works, Corporation Counsel, Risk Management, County Clerk, Register of Deeds, and the County Executive; and

WHEREAS, the Committee on Parks, Energy and Environment, at its October 22, 2010 meeting, approved the Parks Director's request (vote 6-0); now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby authorizes and directs the Parks Director, the Department of Transportation and Public Works, Risk Management, Corporation Counsel, and Register of Deeds to prepare, review, approve, execute and record all documents, and perform all actions as required to grant, execute and implement this land transfer, related easements and LAWCON program procedures and requirements; and

BE IT FURTHER RESOLVED, that the County Executive and County Clerk are authorized to execute the deeds, easements and any other required documents.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: October 12, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Falk Park Land Transfer

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

In 2007 the Milwaukee County Board adopted Resolution File No. 07-120, which directed the DPRC to negotiate mitigation measures with the Wisconsin Department of Transportation (WisDOT) to diminish right-of-way impacts for the proposed Interstate 94 North/South Corridor improvements Project ID 1030-20-00. Since then, many discussions have been held between representatives of the DPRC, WisDOT, Wisconsin Department of Natural Resources (WDNR), and the City of Oak Creek. WisDOT plans to reconstruct Interstate Highway 94 on the east side of Falk Park between Rawson Avenue and Drexel Avenue in the City of Oak Creek. As part of that project, WisDOT will reconstruct the existing Freeway interchange at Rawson Avenue and construct a new interchange at Drexel Avenue. WisDOT will perform all construction, operation, site restoration and maintenance for the highway improvements at no cost to the County. Construction of the new interchange at Drexel Avenue would require WisDOT acquisition of approximately 2.0 acres of County land and related easements (with an appraised value of $10,600) at the southeast corner of Falk Park. In order to mitigate the loss of this parkland WisDOT has proposed to convey 6.8 acres of land (with an appraised value of $35,400) located at the northeast corner of the park to the DPRC. DPRC and WisDOT staff has met to ensure that the potential impacts to Milwaukee County parkland from the proposed transfer, easements and Construction are minimal. Any impacted parkland will be restored to DPRC specifications at no cost to the County

To implement these land transfers and easements the County must also receive approvals from the National park Service (NPS) and the WDNR to convert the restrictions placed on the County property through previous Land and Water Conservation Fund (LAWCON) funding to the properties being acquired.

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

To accomplish this the DPRC must submit an application and related documentation to WDNR and NPS that describes the specifics of the properties being considered for trade, and conversion of the deed restrictions imposed by the LAWCON funding. The approval by NPS and WDNR is generally based upon a determination that the parcels to be converted have equivalent or greater functional value, monetary value and are not compromised by significant environmental problems.

Pending favorable review of the LAWCON conversion application, the WDNR would provide a recommendation to the NPS for final consideration and with approval by the NPS and compliance with its conditions; the County will be able to exchange the property. Prior to execution, the Parks Department, the Department of Transportation and Public Works, Corporation Counsel and Risk Management will review and approve all documents as required.

Department/Prepared By Kevin Haley/DPRC

Authorized Signature James Keegan

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

By the Committee on Transportation, Public Works, and Transit, reporting on:

File No. 10-378

(ITEM NO. 1) A Resolution to **RECEIVE AND PLACE ON FILE** (7-0) the informational Power Point Presentation entitled "Milwaukee County Transit System Short-Range (Five Year) Development Plan" from the Southwestern Wisconsin Regional Planning Commission.

jlm
10/21/2010
H:\Shared\COMCLERK\Committees\2010\Oct\TPW\Resolutions\10-378.doc

Milwaukee County Transit System Short-Range (Five Year) Development Plan

SEWRPC

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

KENOSHA·MILWAUKEE·OZAUKEE·RACINE·WALWORTH·WASHINGTON·WAUKESHA

Recommended Five Year Transit System Development Plan

#153975 v1

Introduction

SEWRPC

Milwaukee County Transit System Development Plan

- A short-range (five year) transit service plan
  - Addresses transit system routes, days and hours of service, and service frequency and speed

2

Introduction (continued)

Plan recommendations

- Restore and extend transit service throughout Milwaukee County
  - Reconnect to over 40,000 jobs no longer accessible by transit
- Extend transit hours of service on weekdays and weekends
  - Make transit more accessible to 2nd and 3rd shift workers

3

Introduction (continued)

Plan recommendations (continued)

- Improve the frequency of transit service
  - Make transit service convenient and timely
- Improve the speed of transit service
  - Consider staged implementation of express service

4

Introduction (continued)

Cooperative staff effort

- Southeastern Wisconsin Regional Planning Commission (SEWRPC)
- Milwaukee County Transit System (MCTS)
- Milwaukee County Department of Transportation and Public Works

5

Introduction (continued)

Transit Planning Advisory Committee directed and guided preparation of the plan

- Members appointed by the Milwaukee County Executive, including representatives from:
  - Transit-dependent populations, minority groups, and business associations
  - Wisconsin Department of Transportation
  - City and County Public Works Departments
  - Milwaukee County Board of Supervisors
  - MCTS

6

Introduction (continued)

Why Prepare the Plan?

- To identify needed transit system improvement and expansion
- To identify the funding needed to maintain, and improve and expand, the transit system

7

Work Completed to Date

Transit system performance evaluation

- Generally, good coverage of residential areas and job concentrations in Milwaukee County, but recent service reductions have significantly reduced coverage
- Buses run on-time more than 90% of the time
- Overcrowding is a problem on selected routes during peak periods
- Most local weekday routes have high ridership productivity/cost effectiveness
- MCTS generally outperformed 13 peer transit systems on measures of ridership and financial performance

8

Work Completed to Date (continued)

Unmet Transit Service Needs

- Unserved Areas: existing routes do not serve some areas in the far west, south, northwest, and northeast portions of County
- Inadequate Service Hours: some bus routes (particularly on weekends) operate for less than 20 hours a day, not providing late night service which would meet the needs of 2nd and 3rd shift workers
- Inadequate Service Frequency: many bus routes operate with longer than desirable headways on weekdays (10 minute peak periods, 20 minute off-peak periods) and on weekends (30 minutes)
- Lengthy Travel Times: transit travel time is significantly longer than auto travel time for comparable trips

9

Work Completed to Date (continued)

Potential High Priority Service Improvements Identified Based Upon Performance Evaluation, Unmet Needs Analysis and Public Comments:

- Extending routes to unserved areas
- Expanding weekday and weekend service hours
- Increasing the frequency of service on major local bus routes and freeway flyer routes
- Reducing transit travel times by adding express bus routes

10

Work Completed to Date (continued)

Status of Plan

- Early work on plan identified the funding crisis facing the transit system, concluding that dedicated funding would be essential just to preserve the current transit system.
- Staff postponed completion of a recommended plan, and worked with the Milwaukee County Board of Supervisors, Coalition for Advancing Transit, and community and business groups attempting to achieve transit dedicated funding State legislation.
- Dedicated transit funding State legislation was not enacted. There is a need to complete the plan to demonstrate the transit system which can be achieved with dedicated funding.

11

Recommended Plan: Proposed Service Plan

- 22 percent expansion in fixed-route service over five years to about 1,628,500 annual bus hours (about 4 percent annually – restores service to year 2000 levels)
  - New Routes and Route Extensions
  - Eliminate Bus Turn-backs on Major Routes
  - Extension of Service Hours
  - Increase Frequency of Bus Service
  - Freeway Flyer Service Expansion
  - Express Bus Service
- Maintain countywide Transit Plus paratransit service, increase service as needed to keep pace with ridership growth, monitor costs

12

Recommended Plan: New Routes and Route Extensions

Add New Local Routes and Adjust Alignments of Existing Local Bus Routes (see Map 1)

- Extend service to unserved/underserved areas
  - Development along Brown Deer Road
  - Industrial/office parks in Franklin and Oak Creek
  - Village of Hales Corners
- Better coverage in north-central and western portions of the County
- Restore service over routes which have been cut in recent years, including in 2010 budget
- Increase of about 64,000 bus hours annually—about 4 percent over the 1,327,500 bus hours for the bus system in 2010

13

Recommended Plan: Eliminate Bus Turn-backs

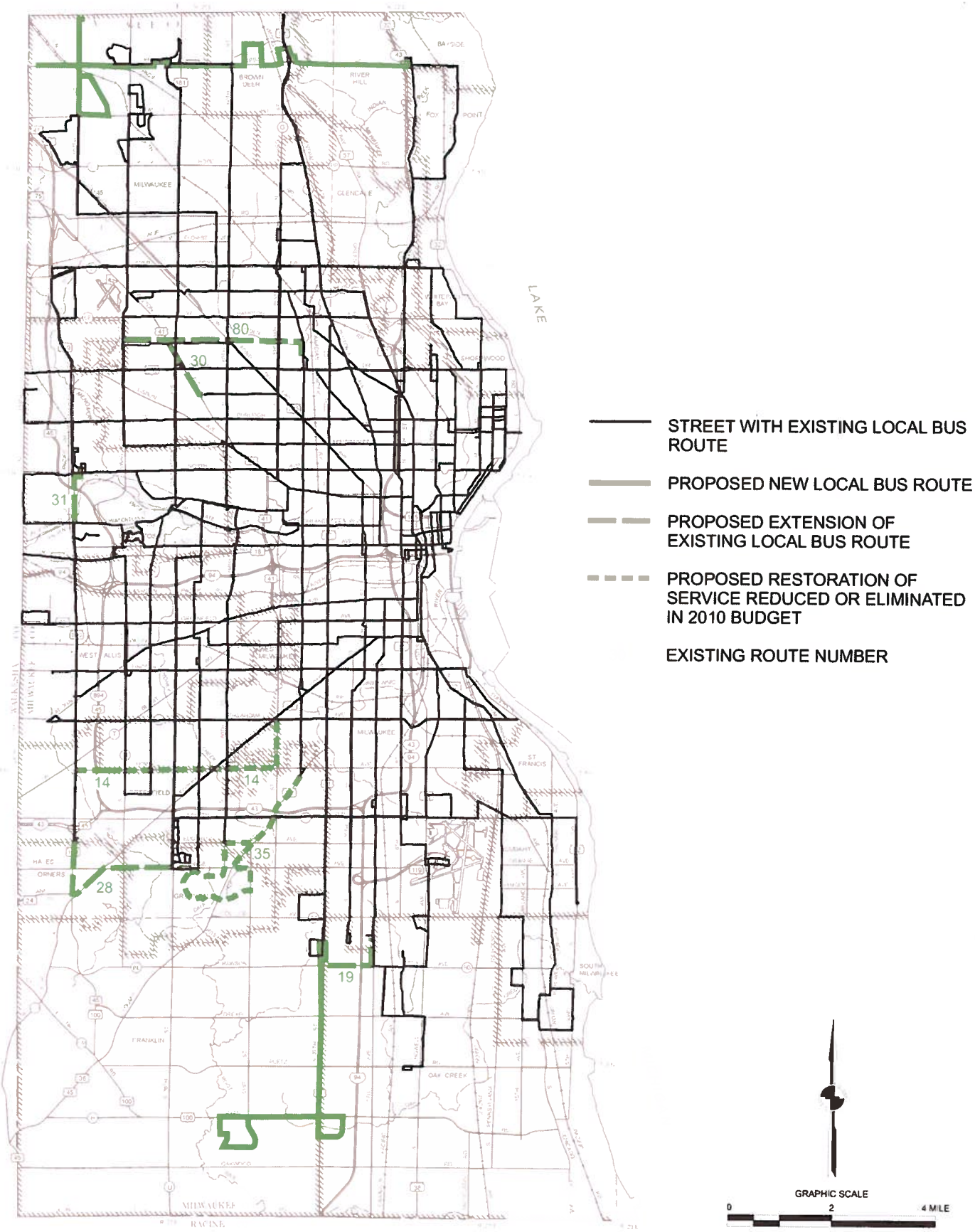
Eliminate Bus Turn-back Points along Selected Routes (see Map 2)

- Schedules of some routes do not provide for the same service frequency over the entire length of the route
  - Where buses turn back before reaching terminus of route, less frequent service provided over ends of route
- Proposed change would provide consistent service levels over entire length of route
- Turn-backs proposed to be eliminated for Route Nos. 35, 57, and 64
- Increase of about 20,000 bus hours annually—about 1.5 percent over the total 1,327,500 bus hours in 2010

14

Map 1

CHANGES TO LOCAL BUS ROUTES PROPOSED UNDER THE RECOMMENDED PLAN

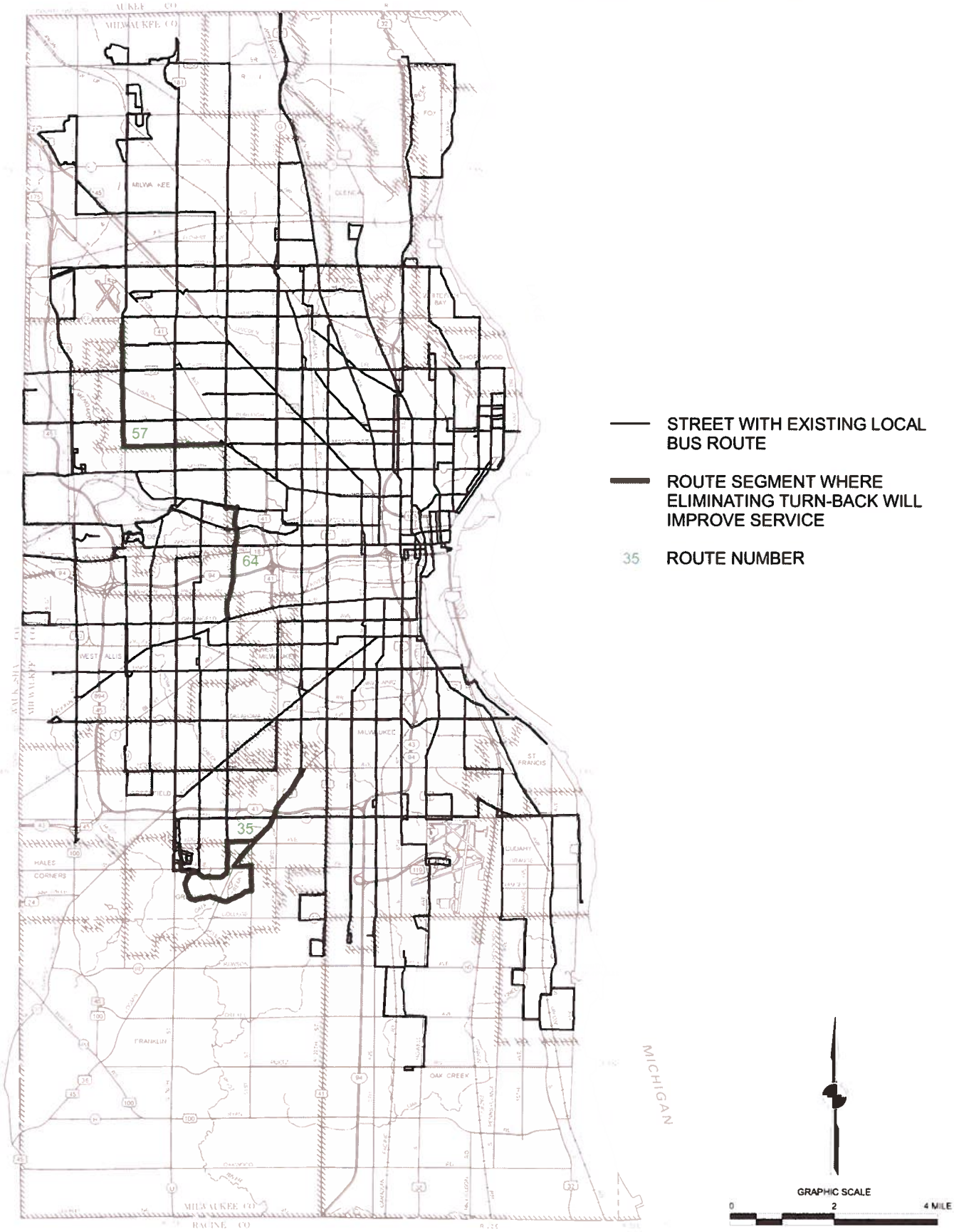


Source: Milwaukee County Transit System and SEWRPC.

I:\Tran\WORK\Milw TDP\Pres 4 AC Meeting\Milw Co TDP - Map 1 RecPlan Local Route Changes.CDR

Map 2

LOCAL ROUTE SEGMENTS WHERE TURN-BACKS ARE PROPOSED TO BE ELIMINATED UNDER THE RECOMMENDED PLAN



Source: Milwaukee County Transit System and SEWRPC.

I:\Tran\WORK\Milw TDP\Pres 4 AC Meeting\Milw Co TDP - Map 2 RecPlan Turn-back Elimination.CDR

Recommended Plan: Expanded Hours of Service

Expand Weekday and Weekend Hours of Service to Desirable Service Hours (see Map 3)

- Desirable to provide 20 hours of service over all routes--hours that cover most work shifts
  - Most local routes (25 of 30) provide this on weekdays; far less (14 of 30) on Saturdays, and (9 of 29) on Sundays
- Expand service hours on weekdays and weekends on the 15 local routes with highest ridership (in addition to routes converted to express service)
- Increase of about 13,000 bus hours annually—about one percent over the total 1,327,500 bus hours in 2010

15

Recommended Plan: Increased Service Frequency – Local Routes

Provide Desirable Service Frequency on Local Routes (see Map 4)

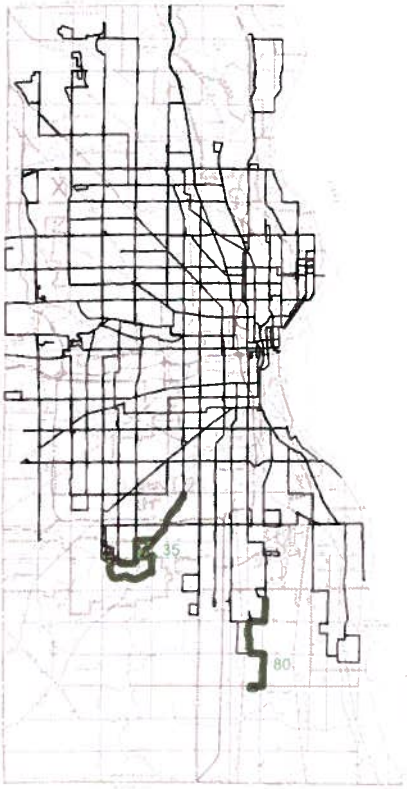
- Desirable service frequency of no more than:
  - 10 minutes for weekday peak periods
  - 20 minutes for weekday off-peak periods
  - 30 minutes on weekends
  - Makes transit more convenient to use, attracts riders; only small area in County with this service
- Increase weekday and weekend service frequency on 15 routes with highest ridership, in addition to routes converted to express service
- Increase of about 118,000 bus hours annually—about 9 percent over the total 1,327,500 bus hours in 2010

16

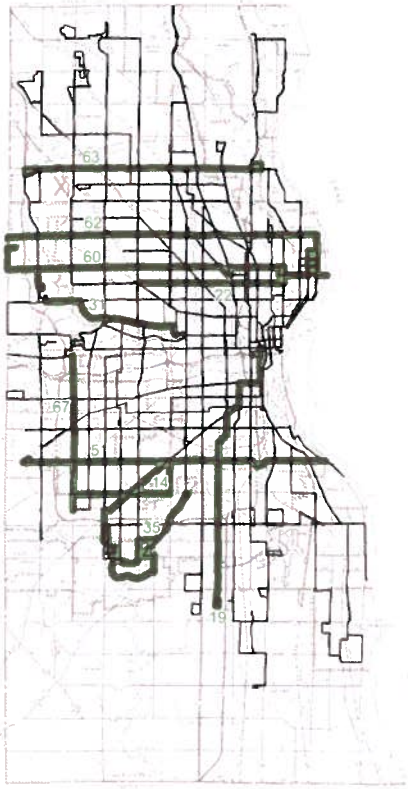
Map 3

LOCAL ROUTE SEGMENTS WHERE SERVICE HOURS ARE PROPOSED TO BE EXPANDED UNDER THE RECOMMENDED PLAN

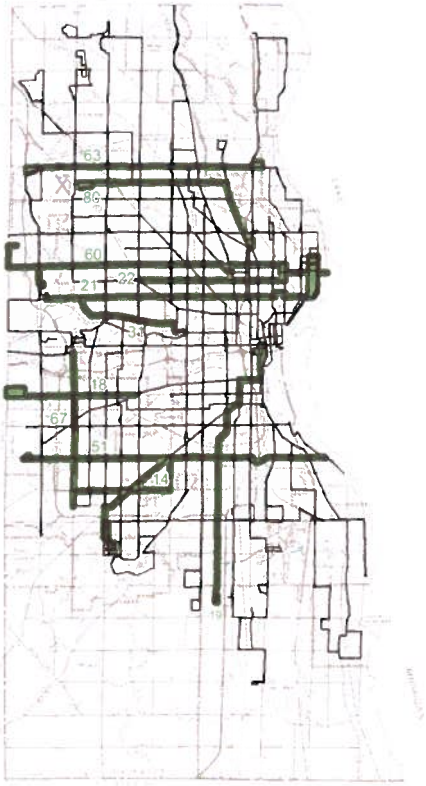
WEEKDAYS



SATURDAYS



SUNDAYS



STREET WITH EXISTING LOCAL BUS ROUTE

LOCAL ROUTE SEGMENT AFFECTED BY PROPOSED EXPANDED SERVICE HOURS

35 ROUTE NUMBER

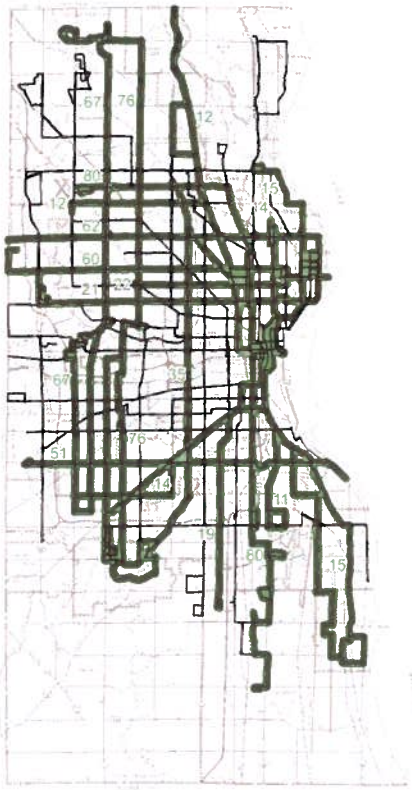
Source: Milwaukee County Transit System and SEWRPC.

I:\Tran\WORK\Milw TDP\Pres 4 AC Meeting\Milw Co TDP - Map 3 RecPlan Expanded Service Hours.CDR

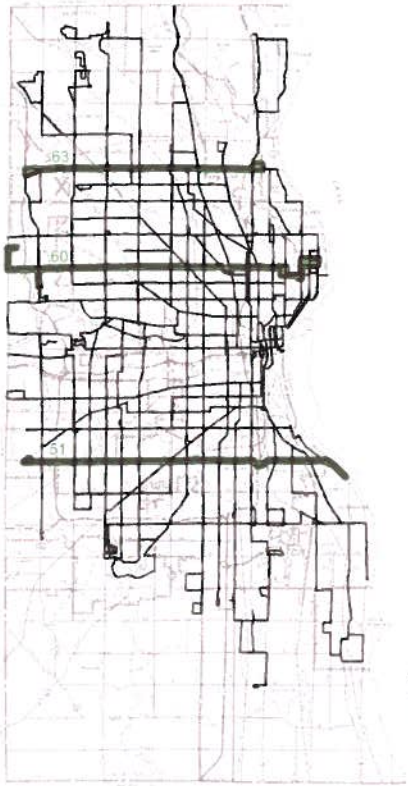
Map 4

LOCAL ROUTES WHERE SERVICE FREQUENCY IS PROPOSED TO BE INCREASED UNDER THE RECOMMENDED PLAN (OUTSIDE OF EXPRESS BUS CORRIDORS)

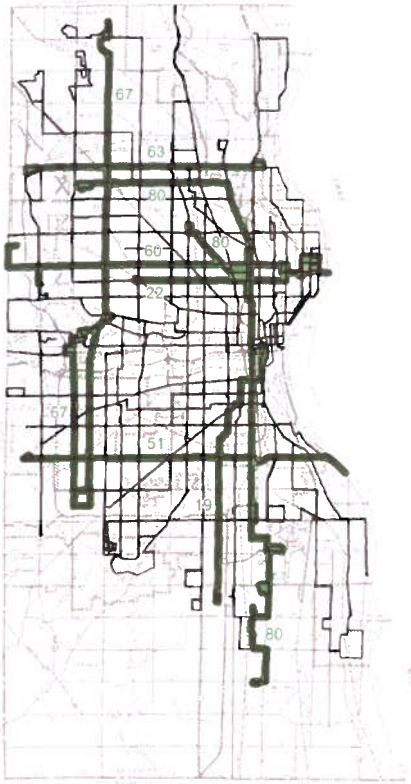
WEEKDAYS



SATURDAYS



SUNDAYS



STREET WITH EXISTING LOCAL BUS ROUTE

LOCAL ROUTE AFFECTED BY PROPOSED INCREASE IN SERVICE FREQUENCY

80 ROUTE NUMBER

Source: Milwaukee County Transit System and SEWRPC.

I:\Tran\WORK\Milw TDP\Pres 4 AC Meeting\Milw Co TDP - Map 4 RecPlan Service Frequency.CDR

Recommended Plan: Increased Service Frequency – Freeway Flyer Service

- Provide at least 10 bus trips over each route during both morning and afternoon peak periods each weekday
- Limit routes to serving no more than 2 park-ride lots; one new route required
- Increase service levels as needed to ensure that all passengers have a seat
- Add 2 midday round trips to each route
- Increase of about 32,000 bus hours annually—about 2 percent over the total 1,327,500 bus hours in 2010

17

Recommended Plan: Express Bus Service

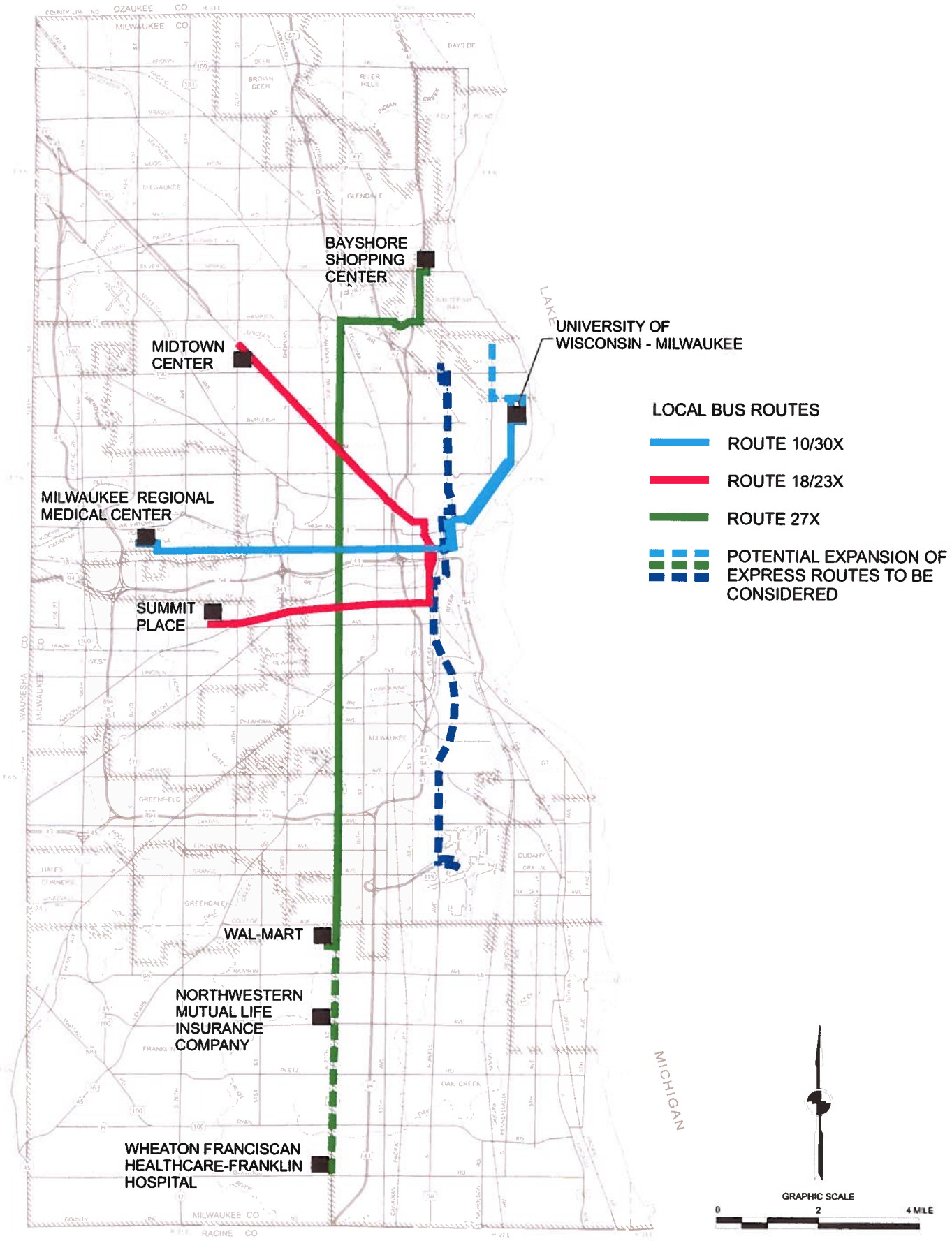
Convert Local Bus Service to Express Bus Service in Three Corridors (see Map 5):

- Over Route Nos. 10 and 30
  - From Milwaukee Regional Medical Center to UWM using Wisconsin, Prospect, Farwell, Oakland, and Kenwood
- Over Route Nos. 18 and 23
  - From Summit Place to Midtown Center using Fond du Lac, McKinley, 2nd/3rd, National, and Greenfield
- Over Route No. 27
  - From Bayshore Town Center to Wal-Mart using Port Washington, Hampton, and 27th

18

Map 5

EXPRESS BUS ROUTES PROPOSED UNDER THE RECOMMENDED PLAN



Source: Milwaukee County Transit System and SEWRPC.

I:\Tran\WORK\Milw TDP\Pres 4 AC Meeting\Milw Co TDP - Map 5 RecPlan Express Bus Rts.CDR

Recommended Plan: Express Bus Service (continued)

- Potential to add fourth express route serving airport over the entire length of Route No. 11
- Conversion to express service would increase bus operating speed, decrease travel times
  - Eliminate some local bus stops; new stop spacing every quarter mile outside downtown
  - Keep stops used by about 80 percent of current passengers
- Express service to be provided 5:00 a.m. - 1:00 a.m. seven days a week with frequent service:
  - 7-10 minutes for weekday peak periods
  - 9-16 minutes for weekday off-peak periods
  - 10-20 minute headways for weekends

19

Recommended Plan: Express Bus Service (continued)

- The local routes converted to express service among the top ridership routes of the system
- Local bus service retained over non-express portions of affected local routes through new or restructured routes
- Increase of about 54,000 bus hours annually—about 4 percent over the total 1,327,500 bus hours in 2010 budget

20

Recommended Plan: Potential for Express Bus to become BRT

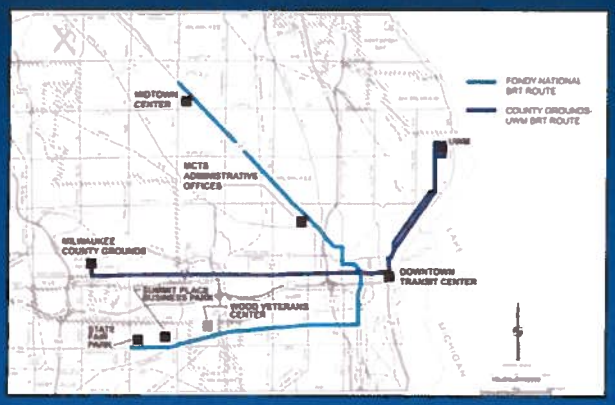
Express bus service could be upgraded to bus rapid transit (BRT) service

- Potential enhancements for BRT include
  - Exclusive bus lanes
  - Transit priority at traffic signals
  - Next-bus information displays
  - Buses of a different design or with special markings and paint schemes
  - Specially designed bump-out bus stops with other passenger amenities
- Conversion to BRT could also include route realignments, wider stop spacing, and some underlying local bus service

21

Recommended Plan: Potential for Express Bus to become BRT (continued)

- Two potential BRT routes have been identified
- Funding for Fondy-National BRT Route being pursued



22

Recommended Plan: Paratransit Service

Maintain Transit Plus Paratransit Service

- Keep countywide service area
- Increase service as needed to keep pace with ridership growth

Continue recent efforts to promote use of accessible fixed-route bus service

- Provide travel training
- Make improvements to enhance accessibility of bus stops
  - Curb-cuts, concrete pads, shelters, or benches.

23

Benefits of Implementing Recommended Plan

Benefits of Improved and Expanded Service in the Recommended Plan:

- Provide transit accessibility throughout Milwaukee County
  - Reconnect with transit service over 40,000 jobs
  - Provide service for workers with second and third shift jobs
- Provide faster and more convenient service for existing riders, and attract new riders
  - Reduced wait times for buses
  - Higher speed express bus service

24

Benefits of Implementing Recommended Plan (continued)

- Improved service (reduced wait times, higher speed express bus service) will help attract new transit users
  - Reduce highway traffic and congestion
  - Improve air quality
  - Reduce energy consumption
  - Enhance quality of life by reducing household expenditures on transportation
- Improved service (reduced wait times, higher speed express bus service) will better meet the travel needs of the significant portion of the County population without access to an automobile
  - 16% of total population without access to an automobile
  - 28% of minority population without access to an automobile

25

Benefits of Implementing Recommended Plan (continued)

- Improved public transit service will make Milwaukee County – a metropolitan area with higher density – more attractive for residents and businesses
- Improved public transit will provide a necessary and desirable alternative in the County's most heavily traveled corridors and areas
- Improved public transit is essential to County economic development

26

Need for Dedicated Funding

Analysis of capital and operating funding clearly indicates that current property tax levy would be inadequate to improve and expand the system.

Proposed 0.5% sales tax in Milwaukee County would be sufficient to address a backlog of bus replacement needs and implement the recommended plan, expanding transit service by over 20%, restoring recent service cuts and greatly improving the extent, speed, and convenience of transit service:

- 0.5% sales tax was identified as the preferred funding source by "temporary" and "limited authority" Southeastern Wisconsin Regional Transit Authority
- 1.0% sales tax increase for transit, parks, and public safety approved by Milwaukee County electorate in advisory referendum in November 2008

27

Need for Dedicated Funding (continued)

Recent 0.5% sales tax proposals:

- Governor proposed regional transit authority legislation in the 2009-11 State budget, authorizing a 0.5% sales tax for transit in southeastern Wisconsin
- State Legislature rejected Governor's proposal, separately proposing a KRM commuter rail authority and Milwaukee County transit authority
- Governor vetoed Milwaukee County authority, but kept the KRM commuter rail authority, which is now the Southeastern Regional Transit Authority (SERTA)
- In April 2010, another attempt to attain dedicated funding was made, but proposed legislation was not passed by the State Legislature

28

Need for Dedicated Funding (continued)

- Without dedicated local transit funding,
  - Continued reductions in transit service will be implemented
  - Continued increases in transit fares well above the rate of general price inflation will be implemented
  - Need to replace up to 198 buses over the next few years could result in the need for significant reductions in transit service
    - Reduction could be as high as 25 to 35 percent if all 198 buses need to be replaced
    - Number of buses to be replaced will depend on if the fleet is reduced by future service reductions

29

Availability of Dedicated Local Transit Funding to Transit Systems in Similar-sized Metropolitan Areas

Name	2000 Population (in millions)	Source of Local Dedicated Funding
St. Louis, MO	2.08	0.25% Sales tax
Denver, CO	1.98	1.0% Sales tax
Cleveland, OH	1.79	1.0% Sales tax
Pittsburgh, PA	1.75	Sales tax
Portland, OR	1.58	0.6618% payroll tax
Cincinnati, OH	1.50	0.3% payroll tax
Norfolk, VA	1.39	--
Sacramento, CA	1.39	0.5% Sales tax
Kansas City, MO	1.36	0.375% Sales tax
San Antonio, TX	1.33	0.5% Sales tax
Las Vegas, NV	1.31	0.25% Sales tax
Milwaukee, WI	1.31	--
Indianapolis, IN	1.22	--
Providence, RI	1.18	6.25 cents per gallon gas tax
Columbus, OH	1.13	0.25% Sales tax
New Orleans, LA	1.01	1.0% Sales tax
Buffalo, NY	0.98	0.125% Sales tax
Memphis, TN	0.97	--
Austin, TX	0.90	1.0% Sales tax
Salt Lake City, UT	0.89	Sales tax
Jacksonville, FL	0.88	1.0% Sales tax
Louisville, KY	0.86	0.2% payroll tax
Charlotte, NC	0.76	0.5% Sales tax

30

Supervisor Michael Mayo, Sr., Chairperson,
From the Committee on Transportation, Public Works, and Transit, reporting on:

File No. 10-349
(Journal, November 4, 2010)

(ITEM NO. 2) From the Director, Department of Transportation and Public Works, and the Airport Director, requesting authorization to enter into a professional services agreement with Unison Consulting, Inc., to provide consulting services and advise Milwaukee County on the management structure and product offerings of the news/gift and specialty retail concession that would best serve General Mitchell International Airport (GMIA), by recommending adoption of the following:

A RESOLUTION

WHEREAS, the news/gift, and specialty retail agreements at General Mitchell International Airport (GMIA) are concluding their seven-year terms in 2011 and 2012; and

WHEREAS, Airport staff solicited proposals for a news/gift and specialty retail concessions consultant to advise Milwaukee County on the management structure and product offerings of the news/gift and specialty retail concessions that would best serve GMIA and the traveling public; and

WHEREAS; two proposals were received by the due date of September 23, 2010; and

WHEREAS, an evaluation committee reviewed the responses from the two proposers and ranked them numerically based upon the following categories: Work Plan/Methodology and Passenger Survey; Experience; Fees and Billings; and Presentation/Proposal Clarity; and

WHEREAS, the proposal submitted by Unison Consulting, Inc., received the highest score; and

WHEREAS, the Transportation, Public Works and Transit Committee, at its meeting on October 20, 2010, recommended approval of the Director of the Department of Transportation and Public Works and the Airport Director's request for Milwaukee County to enter into a professional services agreement with Unison Consulting, Inc., (vote 7-0); now, therefore,

BE IT RESOLVED that the Airport Director is hereby authorized to enter into a professional services agreement with Unison Consulting, Inc., for the provision of consulting services to advise Milwaukee County on the management structure and product offerings of the news/gift and specialty retail concession that would best serve General Mitchell International Airport and the traveling public, and assist

Airport Staff in the development of the Request for Proposal documents, in the solicitation of proposals from news/gift and retail providers, and in the award of new contracts.

jlm
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: September 28, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: **PROFESSIONAL SERVICES AGREEMENT TO PROVIDE CONSULTING SERVICES CONCERNING NEWS AND GIFT AND SPECIALTY RETAIL CONCESSION AT GENERAL MITCHELL INTERNATIONAL AIRPORT (GMIA)**

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of Contingent Funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$131,980	0
	Revenue	$131,980	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

*

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

An appropriation of $150,000 for this professional services agreement is in the 2010 budget. These funds will be encumbered and spent over a two year period as services are provided.

Department/Prepared by: Kathy Nelson

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☐ No
Reviewed by:

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-350
(Journal, November 4, 2010)

(ITEM NO. 3) From the Director, Department of Transportation and Public Works, and the Airport Director, requesting authorization to execute an agreement between Milwaukee County and Campbell-Hill Aviation Group, LLC, to provide air service development and consulting and market research services for General Mitchell International Airport (GMIA) for a three-year term commencing November 15, 2010, with three (3) one-year options for renewal, but not beyond November 15, 2016, by recommending adoption of the following:

A RESOLUTION

WHEREAS, for approximately the last 25 years, General Mitchell International Airport (GMIA) has retained the services of an air service development and consulting agency; and

WHEREAS, proposals were solicited under Official Notice No. 6509 for air service development and consulting and market research services for GMIA; and

WHEREAS, two proposals were received, and one was rejected because its proposed Disadvantaged Business Enterprise (DBE) subcontractor was not certified by Milwaukee County's Community Business Development Partners (CBDP) Certification section, as required by the Request for Proposals (RFP), and one was evaluated using the criteria for evaluation as provided in the Consultant Selection Criteria section of the RFP; and

WHEREAS, the recommendation is that Campbell-Hill Aviation Group, LLC, best meets the criteria outlined in the RFP; and

WHEREAS, the Transportation, Public Works and Transit Committee, at its meeting of October 20, 2010, recommended approval of the Director of the Department of Transportation and Public Works and the Airport Director's request that Milwaukee County and Campbell-Hill Aviation Group, LLC, execute an agreement (vote 7-0); now, therefore,

BE IT RESOLVED, that the Director of the Department of Transportation and Public Works and the Airport Director are hereby authorized to execute an agreement between Milwaukee County and Campbell-Hill Aviation Group, LLC, to provide air service development and consulting and market research services for General Mitchell International Airport for a three-year term commencing November 15, 2010, with three (3) one-year options for renewal, but not beyond November 15, 2016.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: September 16, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: **AIRPORT AIR SERVICE DEVELOPMENT & CONSULTING and MARKET RESEARCH**

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of Contingent Funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Funding for this service is budgeted in the Airport's professional services account. There is no fiscal effect on the tax levy of Milwaukee County.

Department/Prepared by: Patricia Rowe, Marketing & Public Relations Manager

Authorized Signature C Barry Bateman

Did DAS-Fiscal Staff Review? ☐ Yes ☐ No
Reviewed by:

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[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-351
(Journal, November 4, 2010)

(ITEM NO. 4) From the Director, Department of Transportation and Public Works, and the Airport Director, requesting authorization to retain and negotiate a professional services contract with Harris, Miller, Miller & Hanson, Inc., (HMMH) as program management consultant for implementation of the FAR Part 150 Noise Study Update Noise Abatement Element, by recommending adoption of the following:

A RESOLUTION

WHEREAS, implementation of the Federal Aviation Administration (FAA) approved FAR Part 150 Noise Study Update Noise Abatement Element (NAE) recommendation five will require hiring a consultant to study and recommend available options; and

WHEREAS, on June 26, 2009, in response to the County's submittal, the FAA announced that it has approved ten of the sixteen proposed noise mitigation measures recommended in General Mitchell International Airport's (GMIA) FAR Part 150 Noise Study Update; and

WHEREAS, element five of the NAE recommendations was partially approved; and

WHEREAS, a Request for Proposals (RFP) Statement was issued, February 2, 2010; and

WHEREAS, Proposal/Qualification Statements were evaluated by a consultant selection team consisting of:

- Airport Engineer
- Airport Environmental Manager
- Airport Noise Program Manager
- Airport Marketing and Public Relations Manager

; and

WHEREAS, Airport staff followed the FAA required qualifications based selection procedures to select the best qualified firm; and

WHEREAS, the consultant selection team found Harris, Miller, Miller & Hanson, Inc., (HMMH); founded in 1981, is an acoustical consulting firm specializing in evaluating and reducing aviation noise, and has successfully completed federally funded airport noise abatement programs at more than a dozen airports, to be the top ranked firm; and

WHEREAS, the recommended consultant, HMMH, has committed to a 17% Disadvantaged Business Enterprise (DBE) involvement on the project; and

WHEREAS, the consultant selection team recommends approval of the top ranked firm, HMMH, for a professional services agreement to study and recommend ground based noise mitigation solutions at GMIA related to implementation of the Part 150 Noise Compatibility Program (NCP), NAE, pending negotiation of the final scope of services and the Actual Cost, Not-to-Exceed Professional Service Contract fee; and

WHEREAS, the Transportation, Public Works and Transit Committee, at its meeting of October 20, 2010, recommended approval of the Director of the Department of Transportation and Public Works and the Airport Director's request (vote 7-0); now, therefore,

BE IT RESOLVED, that the Airport Director is hereby authorized to retain Harris, Miller, Miller & Hanson, Inc., as program management consultant for implementation of the FAR Part 150 Noise Study Update Noise Abatement Element Recommendations; and

BE IT FURTHER RESOLVED, that the Airport Director is hereby authorized to negotiate a professional services contract with HMMH, Inc.

jlm
10/07/2010
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MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: September 29, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: **PROFESSIONAL SERVICES CONTRACT BETWEEN MILWAUKEE COUNTY AND HARRIS MILLER MILLER & HANSON, INC. (HMMH)**

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

- ☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

- ☐ Absorbed Within Agency's Budget
- ☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of Contingent Funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The approval of the hiring a consultant to manage implementation of the FAR Part 150 Noise Study Update Noise Abatement Element 5 Recommendation will have no fiscal effect on the tax levy of Milwaukee County. FAA approval of the individual Study elements makes them eligible for Federal Funding. Subject to FAA authorization and appropriations, noise projects will be eligible for 80% Federal funding, and 10% State funding with the Airport providing the 10% local funding share through its Passenger Facility Charge (PFC) program.

Department/Prepared by: Kim M. Berry, AAE, Airport Noise Program Manager

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☐ No

Reviewed by:

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-352
(Journal, November 4, 2010)

(ITEM NO. 5) From the Director, Department of Transportation and Public Works, and the Airport Director, requesting authorization to enter into an agreement with the USO of Wisconsin, Inc., for the lease of approximately 484 square feet of upper level Concourse space across from Gate D-30 at General Mitchell International Airport (GMIA), by recommending adoption of the following:

A RESOLUTION

WHEREAS, the USO of Wisconsin, Inc., is requesting to lease approximately 484 square feet of upper level Concourse space across from Gate D-30 to use for United States Armed Forces personnel while they are waiting for a flight out of General Mitchell International Airport (GMIA); and

WHEREAS, USO personnel will provide staff assistance to military service men and women to make travel connections, check email, and provide a quiet space for refreshment and relaxation while traveling; and

WHEREAS; the space across from Gate D-30 is former Gate hold-room space that is currently not being utilized due to the lower level space configuration that allows aircraft boarding from the Concourse lower level; and

WHEREAS, the Transportation, Public Works and Transit Committee, at its meeting on October 20, 2010, recommended approval of the Director of the Department of Transportation and Public Works and the Airport Director's request for Milwaukee County to enter into a new agreement with the USO of Wisconsin, Inc., (vote 7-0); now, therefore,

BE IT RESOLVED that the Director of the Department of Transportation and Public Works and the County Clerk are hereby authorized to enter into an agreement with the USO of Wisconsin, Inc., for the lease of approximately 484 square feet of upper level Concourse space across from Gate D-30 at General Mitchell International Airport under standard terms and conditions for similar space inclusive of the following:

1. The agreement shall be on a year-to-year basis, commencing November 1, 2010.

2. Rental for the approximately 484 square feet of space shall be at the nominal rate $1.00 per annum.

3. The USO will be responsible for installing all improvements in the leased area, at its cost subject to Airport Director approval.

4. The agreement shall contain the current standard insurance and environmental language for similar space rentals.

jlm
10/07/2010
H:\Shared\COMCLERK\Committees\2010\Oct\TPW\Resolutions\10-352.doc

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: September 27, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: **NEW AGREEMENT WITH USO OF WISCONSIN, INC. FOR THE LEASE OF SPACE AT GNERAL MITCHELL INTERNATIONAL AIRPORT (GMIA)**

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of Contingent Funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	$1.00	$1.00
	Revenue	$1.00	$1.00
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

*

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The $1.00 annual rent is a nominal rental charge to USO of Wisconsin for the space due to the nature of its operation at GMIA that provides assistance to United States military personnel.

Department/Prepared by: Kathy Nelson

Authorized Signature C Barry Bateman

Did DAS-Fiscal Staff Review? ☐ Yes ☐ No
Reviewed by:

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

By the Committee on Economic and Community Development reporting on:

File No. 10-388

(ITEM 1) A resolution to **RECEIVE AND PLACE ON FILE** a report from the Director of Community Business Development Partners, dated October 15, 2010, titled "Community Business Development Partners Monthly Waiver Report, August and September 2010 Informational Only". (Vote 6-0).

MILWAUKEE COUNTY
INTEROFFICE COMMUNICATION
COMMUNITY BUSINESS DEVELOPMENT PARTNERS

DATE: October 15, 2010

TO: Supervisor Lee Holloway, Chairman, Milwaukee County Board
Supervisor Theodore A. Lipscomb, Vice Chairman, Economic & Community Development and Committee Members

FROM: Freida Webb, Director
Community Business Development Partners

SUBJECT: Community Business Development Partners
Monthly Waiver Report, August and September 2010
Informational Only

DIRECTIVE:

The Office of Community Business Development Partners (CBDP) at the request of Committee on Economic & Community Development submits a monthly update on waivers requested and granted to various Milwaukee County Departments and Divisions that come through the CBDP office.

For the purpose of this report, waivers are contracts that have no disadvantaged business enterprise (DBE) participation. CBDP does not always have the benefit of receiving and or reviewing all contracts prior to services being engaged. This has been noted in this report, (**"Contracts without CBDP Review"**). Other such contracts only come to our attention via form 1684 from the Department of Administrative Services, (DAS) Accounts Payable Section. Subsequently we do not know, in all cases prior to contract signing the status of DBE participation and if not are provided an opportunity to assist for DBE participation. Any and all waived contracts are shared and reviewed with Board Chairman Holloway before any approved waiver is granted.

BACKGROUND

The Office of Community Business Development Partners is responsible for implementing Federal and Milwaukee County DBE regulations. Implementation of the regulations includes establishing DBE goals on both Federal and County funded contracts, as well as monitoring the DBE compliance of departments. DBE goals are

established based on Federal and County contracts where there are **"ready, willing and able" DBE firms available for contracting and or subcontracting opportunities.**

In the past, Milwaukee County measured participation by M/WBE standards; however, since January 2001, the County federalized its DBE Program to comply with 49 CFR 26. According to certification standards, the term "DBE" means a small business concern known as a Disadvantaged Business Enterprise (DBE) firm owned at least 51% by socially and economically disadvantaged individuals. Certain minority males and all women are presumed to be disadvantaged. Other individuals, including white males, may be certified if they demonstrate a preponderance of the evidence that they are indeed **socially and economically disadvantaged.** In addition each individual or firm must demonstrate their business size and personal net worth do not exceed the economic guidelines as well.

When the CBDP office receives a waiver request from a department, it is first reviewed by the department then forwarded to the County Board Chairman with a recommendation to either grant or deny the request. The Chairman may request CBDP gather more information to provide clarification regarding issues such as: 1) Is there anything else that can be done, directly or indirectly to include DBEs; 2) If DBE participation is not possible, is there a way to improve equal employment opportunity representation (i.e., employee diversity); and or 3) Can DBE participation be included for this company in other areas not related to this project.

In summary County Board Chairman Lee Holloway always make sure that additional steps have been taken to assure maximum DBE participation, or if not direct then "indirect" DBE participation. When and if all else fails the prime contactors must submit documentation to prove their Good Faith Efforts (GFE) which CBDP must then review to determine if it should be approved.

Disadvantaged Business Enterprise Goals are as follows:

Construction	25%
Time & Material (Construction)	25%
Professional Services	17%
Professional Services Construction Related	25%
Purchase of Service Agreements	17%

Waiver Report Summary

Based upon the above the Milwaukee Community Business Development Partners (CBDP), Disadvantaged Business Enterprise (DBE) Waiver Report for February 2010 (Attachment "A") and March 2010 (Attachment "B")

Total Contract $ Amount for August 2010	**$18,139,997.81**
Total Approved Waved $Amount	$198.851.00
Total Unapproved Waved $ Amount	$0.00
Percentage Waved	1.10%

Total Contract $ Amount for September 2010	**$2,515,932.56**
Total Approved Waved $ Amount	$201,950.00
Total Unapproved Waved $ Amount	$10,000.00
Percentage Waved	0.4%

Prepared by:

Keith Garland,
CBDP Contact Compliance Manger

Mildred Hyde-Demoze,
Manager Certification Section

Approved By:

Freida Webb, CBDP Director

August 2010
Waiver Report

DEPARTMENT	Consultants /Contractors	SCOPE OF SERVICES	CONTRACT AMOUNT	APPROVAL REASON
DAS-Fiscal Affairs	Moodys Investors Service	Bond Services for Build America; 2010A and 2010B	$12,700.00	Approved Waiver-Exempt
Zoo	Rick Wermager	Ala Carte Ticket Sales/Service	$20,000	Approved Waiver (4 day Contract with MBEs
Parks, Recreation & Culture	Milwaukee Community Service Corps	Labor/Supervision cleanup at 2 Beaches	$10,000	Approved Waiver(Employed Minoriy Youth)
UW-Extension	UW-Extension	Staffing for Cooperative Extension Programs	$156,151	Approved Waiver (Diverse Workforce)

Contracts issued without CBDP review [2]

Total Contract $ Amount for August	$18,138,997.81
Total Approved Waiver $ Amount	$198,851.00
Total Unapproved Waiver $ Amount	$0.00
Percentage Waived	1.10%

[1] Waviers approved by CBDP Department with County Board Chairman's Approval

[2] Contracts issued without DBE goals by departments without CDBP review or approval. CDBP is only made aware of these projects when accounts payable department forwards new contact information to CDBP

September 2010
Waiver Report

DEPARTMENT	Consultants /Contractors	SCOPE OF SERVICES	CONTRACT AMOUNT	APPROVAL REASON
		CBDP approved waviers [1]		
Child Support Enforcement	Center for Veterans Issues	Assist non-custodial parents obtain employment	$50,000.00	Approved Waiver (Non-profit Agency)
Child Support Enforcement	United Migrant Opportunity Services Inc.	Assist non-custodial parents obtain employment	$150,000.00	Approved Waiver (Non-profit Agency)
District Attorney	Janet Page Hill, Ph.D	Forensic evaluation per case#02C1000001	$1,950.00	Appproved Waiver (Court Ordered)
		Contracts issued without CBDP review [2]		
Sheriff's Office	James Schreier, Ph.D	Develop recruitment/retention program for CO1's	$10,000.00	No CBDP Review

Total Contract $ Amount for September	$2,515,932.56
Total Approved Waiver $ Amount	$201,950.00
Total Unapproved Waiver $ Amount	$10,000.00
Percentage Waived	0.40%

[1] Waviers approved by CBDP Department with County Board Chairman's Approval

[2] Contracts issued without DBE goals by departments without CDBP review or approval. CDBP is only made aware of these projects when accounts payable department forwards new contact information to CDBP

File No. 10-13(a)(c)
(Journal, December 17, 2009)

(ITEM 2) Reference file established by the County Board Chairman, relative to Informational Reports from the Real Estate Services Division, by recommending that the report from the Manager of Real Estate Services, titled "Status of 2010 excess property sales (INFORMATIONAL ONLY)", dated October 8, 2010 be **RECEIVED AND PLACED ON FILE.** (Vote 6-0)

COUNTY OF MILWAUKEE

INTER-OFFICE COMMUNICATION

DATE: October 8, 2010

TO: Committee on Economic and Community Development

FROM: Craig C. Dillmann, Manager, Real Estate Services

SUBJECT: Status of 2010 excess property sales (**INFORMATION ONLY**)

The Real Estate Services Division of the Department of Transportation and Public Works reports to the Committee, on a monthly basis, the status of excess property sales. Attached is the monthly report for period ending September 30, 2010.

Craig C. Dillmann, Manager
Real Estate Services

Meeting Date: October 25, 2010

cc. Scott Walker, County Executive
Lee Holloway, County Board Chairman
Jack Takerian, Director of Transportation and Public Works
Josh Fudge, Fiscal Mgmt. Analyst - DAS

Jb\sales\slsrpt\edcmemo1010

REAL ESTATE SERVICES DIVISION

EXCESS LAND SALES STATUS REPORT
Period ending September 30, 2010

CLOSED PROPERTIES – REAL ESTATE SALES REVENUE

Property	Committee Date	Closed	Sale Proceeds
Block 1E – Park East Development	March 9, 2009 December 7, 2009	RSC forfeiture	$ 50,000.00[1]
4900 North Shoreland Avenue, Whitefish Bay	March 8, 2010	April 23, 2010	$ 89,000.00
2113 South 84th Street, West Allis	March 8, 2010	April 30, 2010	$ 20,000.00
6375 North 76th St., Milwaukee	October 27, 2008 March 8, 2010	August 31, 2010	$ 26,314.00[2]
721 Winnebago St. (release of environmental escrow)	March 10, 2008	September 19, 2008	$ 60,175.00
		Total	**$ 245,489.00**
		2010 Budget	**$ 400,000.00**

CLOSED PROPERTIES – MILWAUKEE COUNTY RESEARCH PARK REVENUE

Lot	Buyer	Date	Sale Price	Amt. To Econ. Dev. Div.
	TOTAL			**$**

PENDING PROPERTY CLOSINGS

Property	Committee Date	Pending Closing	Sale Proceeds
Block 6E, Park East Development	April 3, 2006	1st quarter 2011	$ 406,000.00[3]
Land west of the Southwest corner of E. Layton & S. Pennsylvania Avenues	June 12, 2006	4th quarter 2010	$ 183,000.00
NE Quadrant County Grounds	May 11, 2009 December 15, 2009	Requesting extension	$ 5,000,000.00[4]
6614 Vista, Wauwatosa	September 20, 2010	October 2010	$ 55,500.00
TOTAL			**$ 5,644,500.00**

GENERAL PROPERTY STATUS

Property	Committee Date	Status	Asking Price
3231 South 122nd Street, West Allis		Available for sale	$ 189,900.00
4812 South 39th Street, Greenfield		Available for Sale	$ 79,900.00
5414-22 South Packard Avenue, Cudahy		Available for sale	$ 35,000.00
5478 South Packard, Cudahy		Available for sale	$ 19,900.00
3618 East Grange, Cudahy		Available for sale	$ 4,900.00
3749 East Squire, Cudahy		Available for sale	$ 25,000.00
8450 West Beatrice Ct., Milwaukee		Available for sale	$ 375,000.00[5]
3672 East Lunham Avenue, St. Francis		Available for sale	$ 69,900.00
3802 East Cudahy Avenue, Cudahy		Available for sale	$ 38,900.00
1904 S. 94th Street, West Allis		Available for sale	$ 14,900.00

1. RSC closed the sale of Block 1E for $2,725,000 in December 2007 and entered into a Development Agreement to construct the proposed development.
   The Committee dates refer to extensions of the Excavation Commencement Date granted to RSC.
   The March 9, 2009 meeting granted an extension until November 30, 2009.
   The December 7, 2009 meeting granted an extension until May 31, 2010.
   The June 14, 2010 meeting granted an extension until September 30, 2010
   The September 20, 2010 meeting granted an extension until March 30, 2011
   $25,000 was received from RSC for not meeting the January 29, 2010 Excavation Completion Date.
   An additional $25,000 was received for not meeting the July 30, 2010 Excavation Completion Date.
2. Net Real Estate Revenue from the $475,000 sale price. Net proceeds of $ 421,681 to Federal Transportation Administration to be allocated for transit projects in Milwaukee County.
3. County's share of $ 700,000 sales price.
4. First installment payment of the $13,550,000 sales price. See attached comments for full payment schedule.
5. Net proceeds to Federal Transportation Administration

REAL ESTATE SERVICES DIVISION

SUMMARY DETAIL OF PENDING PROPERTY CLOSINGS

PROPERTY	BUYER	CLOSING	COMMENTS
Block 6E, Park East	Rainier Properties II, LLC	1st quarter 2011	Option extended to December 31,2010. If Buyer exercises option closing to occur within 30 days thereafter.
Land west of the SW corner of E. Layton & S. Pennsylvania Avenues	Cobalt Partners	4th quarter 2010	Landlocked County-owned 4-acre strip. Buyer awaiting funding to close in 2010.
NE Quadrant County Grounds	UWM	4th quarter 2010	Contingency Waiver Date expires November 15, 2010. Buyer requesting extension until December 15, 2010. Purchase price to be paid by following installments: 2010 $5,000,000 2011 $5,000,000 2012 $ 887,500 2013 $ 887,500 2014 $ 887,500 2015 $ 887,500
5414-22 South Packard Avenue, Cudahy	Gard N Angel		Buyer did not fulfill contingencies, contract expired

File No. 10-377
(Journal, November 4, 2010)

(ITEM 3) From Interim Director, Department of Health and Human Services, submitting 2011Community Development Block Grant (CDBG proposals), by recommending adoption of the following:

A RESOLUTION

WHEREAS, it is estimated that the County's annual entitlement for the 2011 Program Year of the CDBG Program will amount to approximately $1,845,000; and

WHEREAS, after deducting County administrative and fair housing costs, the remaining funds would be divided equally between the participating municipalities and Milwaukee County-wide approved projects totaling $740,000 each; and

WHEREAS, the Committee on Economic and Community Development, at its meeting on October 25, 2010 reviewed and approved the funding requests of the 16 municipalities totaling $740,000 which are attached hereto; and

WHEREAS, the Committee on Economic and Community Development at its meeting on October 25, 2010 reviewed the recommendations of the Economic and Community Development Division for CDBG funding of County-Wide projects for and concurred in these recommendations, which are also attached hereto; now, therefore,

BE IT RESOLVED, that Milwaukee County adopts the recommendations of the Committee on Economic and Community Development for municipal projects, totaling $740,000 and County-wide projects, totaling $740,000.

ECD

Referred
OCT 2010
County Board
Clerk

MILWAUKEE COUNTY
INTEROFFICE MEMORANDUM

FILE NO. 10-377

TO: Economic and Community Development Committee

FROM: Glenn E. Bultman, County Board Legislative Research Analyst

SUBJECT: Allocation of 2011 CDBG Funds

DATE: October 18, 2010

The Department of Economic and Community Development has reported that approximately $740,000 of CDBG funds will be available for allocation by the County Board.

County Board staff recommends that the following CDBG projects each receive $15,000 in the Public Service Category, which is limited to 15% of the grant.

Project No.	Sponsor	Project
1	Agape Community Center, Inc.	Direct Medical Services
21	Granville Interfaith Program for Elderly	Neighborhood Outreach Program
37	Lao Family Community, Inc.	Employment Training
38	Legal Aid Society	Foreclosure Mediation Project
42	Milwaukee Christian Center	Strategies to Achieve Reading Success
55	Project Return	Employment Services
68	Word of Hope	Employment Services

County Board Staff further recommends that the following County programs receive the amounts listed:

Project No.	Sponsor	Project	Amount
43	Milwaukee Cty Business Dev. Partners	Technical Asst./Capacity Bldg.	$ 30,000
45	Milw. Co. Econ. & Comm. Dev.	Res. Architectural Barrier Removal	40,000
47	Milwaukee County Dept. of Parks	Remodeling Lindbergh Park	100,000
65	WI Community Services, Inc. (WCS)	HOC- Learn and Earn-Welding	30,000
			$200,000

Allocation of 2011 CDBG Funds **October 18, 2010**

County Board staff recommends that the following non-profit organizations each receive the amount listed in the "Other Projects Category" which includes capital projects and some Economic Development projects:

Project No.	Sponsor	Project	Amount
2	Badger Association of the Blind	Garage Expansion	$20,000
3	Boys & Girls Club of Greater Milw.	LaVarnway Pool Repair	20,000
8	Casa Romero Renewal Center	Weatherization	25,000
14	Council for the Spanish Speak, Inc.	Hillview Building Repairs	40,000
17	Easter Seals of South East WI	Renovations	20,000
18	Eisenhower Center, Inc.	Repair Parking Lot	30,000
20	Grand Avenue Club	Building Improvements	30,000
29	Hmong American Friendship Assoc.	Rehab of Parking Lot	30,000
32	Hunger Task Force	HOC Repairs	30,000
34	Journey House, Inc.	Workforce Readiness/Employ Prog	15,000
48	Milwaukee Urban League	Capacity Building Program	20,000
49	My Home, Your Home, Inc.	Heating Boiler Replacement	25,000
50	Nat. Assoc. for Black Veterans, Inc.	Rehab Residential Homeless Fac.	30,000
51	Neighborhood House	Dishwasher	7,500
53	Northcott Neighborhood House	Facility Upgrade	30,000
57	St. Catherine's Residence, Inc.	Capital Improvements	20,000
58	St. Vincent DePaul Society	Energy Efficiency	25,000
67	Wisconsin Women's Business Init.	Bus. Owner-Microenterprise Dev.	17,500
		Sub-Total	**$435,000**
		County Programs	**200,000**
		Public Service Total	**105,000**
		Total	**$740,000**

County Board staff considers all of the CDBG applicants to be eligible for CDBG grants unless the County Board has received a written communication from either the Department of Housing and Urban Development or the County Corporation Counsel which states that a project is not eligible. All 68 projects were considered by County Board staff as eligible.

Glenn E Bultman

Glenn E. Bultman, Legislative Research Analyst

GEB/ld

Attachment
cc: County Board Members

MILWAUKEE COUNTY CDBG 2011 MUNICIPAL PROJECTS		
Sponsor	**Project**	**Amount Requested**
BAYSIDE	BAYSIDE SENIOR CITIZENS OPERATIONS	5,598
BAYSIDE	RETURN LOANED CDBG FUNDS TO RIVER HILLS	21,702
BROWN DEER	SENIOR CITIZENS CENTER - RENT & OPERATIONS	25,383
CUDAHY	COLLEGE/PACKARD SIGNAL & INTERSECTION ADA UPGRADES	30,420
CUDAHY	PROPERTY MAINTENANCE PROGRAM	8,000
CUDAHY	CUDAHY / ST FRANCIS INTERFAITH OLDER ADULT	17,592
CUDAHY	PROJECT CONCERN OF CUDAHY	6,180
FOX POINT	DUNWOOD CENTER LEASE	5,250
FOX POINT	POLICE DEPT. DOOR ACCESSIBILITY	35,000
FRANKLIN	CLARE MEADOWS ADA SIDEWALK	40,500
FRANKLIN	INTERFAITH HOME SUPPORT SERVICES	5,000
FRANKLIN	SENIOR CITIZEN ACTIVITIES	8,700
GLENDALE	CITY HALL ADA DOORS	45,200
GREENDALE	ADULT PROGRAM SERVICES	10,500
GREENDALE	PEDESTRIAN PATHWAY ADA ENHANCEMENTS	31,800
GREENFIELD	COMMUNITY CENTER RENOVATIONS	55,000
GREENFIELD	SENIOR CITIZEN PROGRAM COORDINATOR	20,000
HALES CORNERS	LIBRARY MATERIALS FOR SENIORS	1,500
HALES CORNERS	SENIORS ENRICHMENT PROGRAM	2,000
HALES CORNERS	LIBRARY ENTRANCE ADA IMPROVEMENTS	25,000
HALES CORNERS	ELDERLY PERSONS HOME SUPPORT SERVICES	1,500
OAK CREEK	HANDICAP ACCESS - PLAYGROUND ADDITION	21,370
OAK CREEK	INTERFAITH PROGRAM FOR THE ELDERLY	5,171
OAK CREEK	SENIOR CITIZEN CLUB	789
OAK CREEK	SALVATION ARMY	4,090
OAK CREEK	SALVATION ARMY-COMPUTER LAB	35,630
RIVER HILLS	PROJECT TO BE DETERMINED	23,400
ST. FRANCIS	FUNDING SERVICES FOR ELDERLY THROUGH CUDAHY / ST. FRANCIS INTERFAITH	7,000
ST. FRANCIS	SIDEWALK REPLACEMENT PROGRAM	40,000
SHOREWOOD	SENIOR RESOURCE CENTER	10,000
SHOREWOOD	SHORELINE INTERFAITH	2,500
SHOREWOOD	SW AREA ALLEY IMPROVEMENTS	32,500
SOUTH MILWAUKEE	S. MILW / OAK CREEK INTERFAITH PROGRAM / ELDERLY	8,000
SOUTH MILWAUKEE	EASTER SEALS KINDCARE FLOORING REPLACEMENT	20,625
SOUTH MILWAUKEE	HUMAN CONCERNS MASONRY REPAIRS	30,000
SOUTH MILWAUKEE	HUMAN CONCERNS MORTGAGE	6,100
WEST MILWAUKEE	COMMUNITY CENTRE IMPROVEMENTS	42,000
WEST MILWAUKEE	COMMUNITY CENTRE MAINTENANCE / UPKEEP	9,000
WHITEFISH BAY	KLODE PARK PLAYGROUND IMPROVEMENTS-HANDICAP ACCESSIBILITY PHASE III	40,000

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 10/20/10

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From the Interim Director, DHHS, requesting County Board approval to allocate $740,000 of anticipated 2011 Community Development Block Grant (CDBG) Program funds for a variety of projects throughout Milwaukee County

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Existing Staff Time Required

☒ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☒ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☒ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	740,000
	Revenue	0	740,000
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.[1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. DHHS anticipates receiving 2011 Community Development Block Grant (CDBG) funding in the amount of $1,845,000, of which $740,000 is expected to be available to allocate to community projects through a competitive process.

B. This expenditure of $740,000 is 100% offset by CDBG Program Revenue.

C. There is no tax levy imapct associated with approval of this request.

D. No assumptions are made.

Department/Prepared By DAS - Thomas F. Lewandowski

Authorized Signature

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

File No. 10-14(a)(j)
(Journal, December 17, 2009)

(ITEM 4) Reference file established by the County Board Chairman, relative to Sales of Surplus Lands, by recommending adoption of the following:

A RESOLUTION

WHEREAS, in May 2009 the Milwaukee County Board of Supervisors adopted Resolution File No. 09-14(a)(g) approving a Development Agreement and accepting a Real Property Purchase Agreement ("Purchase Agreement") from UWM Innovation Park, LLC ("UWM") for approximately 88.9 acres of land in the Northeast Quadrant of the County Grounds for the development of a new College of Engineering and Applied Science Campus, known as Innovation Park. The Purchase Agreement was executed on July 1, 2009; and

WHEREAS, the County Board adopted Resolution File No. 09-14(a)(n) in December 2009 approving a Habitat Restoration Landscaping Plan ("Habitat Plan"), which preserves and protects the environmentally sensitive areas of the land to be acquired by UWM; and

WHEREAS, in response to the County Board approving the Habitat Plan, it was necessary for UWM to modify their conceptual site development plan ("development plan") and Certified Survey Map ("CSM") before submitting them to the City of Wauwatosa ("City") to commence the City approval process. Also, to memorialize the requirements in the approved Habitat Plan and adopted County Board resolution the Purchase Agreement and Development Agreement required modification and the Amended Purchase Agreement was executed in February 2010; and

WHEREAS, in February 2010, UWM submitted to the City the zoning application, the modified development plan and CSM to begin the City approval process; and

WHEREAS, since the City rezoning approval process was anticipated to take a minimum of three (3) months, the County Board in March 2010, adopted Resolution File No. 10-14 (a)(a), extending the March 31, 2010 Contingency Waiver Date in the Purchase Agreement to July 31, 2010. In addition to considering the rezoning, the City began the process of evaluating a request from UWM for the creation of a tax incremental financing district ("TIF") to assist with the needed infrastructure improvements to Innovation Park; and

WHEREAS, in May 2010, the City Common Council approved the Preliminary Business Planned Development for Innovation Park, the change of zoning and the land division by CSM, but to accommodate the need for further analysis of the TIF and in response to UWM's extension request, the County Board in July 2010 adopted Resolution

File No. 10-14(a)(g), extending the July 31, 2010 Contingency Waiver Date until September 30, 2010; and

WHEREAS, in September 2010:

- The City approved the creation of a TIF district to fund public infrastructure improvements for Innovation Park.
- UWM waived the three major contingencies of the Purchase Agreement (Preliminary Business Plan Development (i.e.; site plan), the change in zoning, and the land division by CSM), thus eliminating them as a condition of closing.
- The CSM, which legally divides and describes the land to be conveyed to UWM was fully executed and will be recorded in conjunction with the closing.
- Mr. Michael Lovell, dean of UWM's College of Engineering and Applied Science, was named the interim chancellor upon the departure of Chancellor Santiago.
- The County Board adopted Resolution File No. 10-14(a)(i), extending the September 30, 2010 Contingency Waiver Date to November 15, 2010 for UWM to address the remaining closing contingencies and secure the necessary donations to fund the purchase of the County land.

WHEREAS, by a letter dated October 12, 2010, UWM requested an amendment to the Purchase Agreement extending the Contingency Waiver Date in the Purchase Agreement from November 15, 2010 until December 15, 2010, to solidify the donations necessary to fund the purchase of the County-owned land and to address the outstanding closing contingencies in the Purchase Agreement. The UWM letter indicates they hope the entire extension period won't be needed and they strive to close the purchase before year end. The letter further states they anticipate being able to waive additional closing contingencies within the next thirty days; and

WHEREAS, at its meeting on October 25, 2010, the Committee on Economic and Community Development recommended extending the Contingency Waiver Date in the Purchase Agreement with UWM from November 15, 2010 until December 15, 2010, and pursuant to the Purchase Agreement, the closing will occur on or before January 15, 2011, if the closing contingencies are satisfied or waived; now, therefore,

BE IT RESOLVED, the Manager of Real Estate Services is hereby authorized to extend the Contingency Waiver Date in the Purchase Agreement with UWM from November 15, 2010 until December 15, 2010.

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: October 13, 2010

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From UWM Innovation Park, LLC requesting an extension to the contingency period in the Real Property Purchase Agreement for County-owned land located in the Northeast Quadrant of the Countu Grounds in the City of Wauwatosa.

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	
	Revenue	0	
	Net Cost	0	
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

Extending the Contingency Waiver Date in the Purchase Agreement with UWM from November 15, 2010 until December 15, 2010 will result in the initial $5.0 million in sale proceeds being realized at closing on or before January 15, 2011, if the remaining closing contingencies are satisfied or waived.

Department/Prepared By Craig C. Dillmann

Authorized Signature

Did DAS-Fiscal Staff Review? Yes x No

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

MILWAUKEE COUNTY BOARD

MEETING OF NOVEMBER 4, 2010

ITEMS PLACED ON FILE BY THE COUNTY BOARD CHAIRMAN

* * * * *

10-3 From Milwaukee County Clerk, submitting a listing of Summons & Complaints, Discrimination Complaints, et. al., served on the County Clerk in behalf of the County of Milwaukee.

10-6 From Action Law Offices, submitting a Notice of Circumstances of Claim in behalf of Lisa Harris, for injuries and damages allegedly sustained while a passenger on a Milwaukee Transport Services, Inc. bus.

10-6 From Carmen Perez, submitting a Notice of Claim for damages allegedly sustained when her vehicle was struck by a Milwaukee County golf cart.

10-6 From Tilton & Tilton, submitting a Notice of Injury in behalf of Embery McBride, for injuries and damages allegedly sustained while walking in a Milwaukee County Park.

10-6 From Maistelmann & Associates, submitting a Notice of Injury in behalf of Jane Flint, Terry Cullen and Pleguar Corporation, for injuries and damages allegedly sustained to various properties.

10-6 From Phillip J. Ranthun, LLC, submitting a Notice of Circumstances of Claim in behalf of Helen Benson, for injuries and damages allegedly sustained while a passenger on a Milwaukee Transport Services, Inc. bus.

10-6 From Domnitz & Skemp, SC, submitting a Notice of Injury in behalf of Maurice Poindexter, for injuries and damages allegedly sustained while a passenger on a Milwaukee Transport Services, Inc. bus.

10-6 From Domnitz & Skemp, SC, submitting a Notice of Injury in behalf of Marcus Wilson, for injuries and damages allegedly sustained while a passenger on a Milwaukee Transport Services, Inc. bus.

10-6 From Eisenberg & Riley, SC, submitting a Notice of Injury in behalf of Stefan Nelson, for injuries and damages allegedly sustained while a passenger on a Milwaukee Transport Services, Inc. bus.

10-6 From Action Law Offices, submitting a Notice of Circumstances of Claim in behalf of Quontrell Conley, for injuries and damages allegedly sustained while a passenger on a Milwaukee Transport Services, Inc. bus.

10-6 From Canon & Dunphy, SC, submitting a Notice of Injury in behalf of Estate of Jared Kellner and Dawn Kellner, for injuries and damages allegedly sustained due to an accident at the O'Donnell Parking Structure.

10-6 From Sperling Law Offices LLC, submitting a Notice of Circumstances of Claim in behalf of Milton Holley, for injuries and damages allegedly sustained in an accident involving a Milwaukee Transport Services, Inc. bus.

10-6 From Sperling Law Offices LLC, submitting a Notice of Circumstances of Claim in behalf of Glenn Kirby, for injuries and damages allegedly sustained while a passenger on a Milwaukee Transport Services, Inc. bus.

10-6 From Eisenberg & Riley SC, submitting a Notice of Circumstances of Claim in behalf of Malcolm Bentley, for injuries and damages allegedly sustained in an accident involving a Milwaukee Transport Services, Inc. bus.

10-6 From Marilyn Holtz, submitting a Notice of Claim for damages allegedly sustained due to a Milwaukee County snowplow.

10-6 From Progressive Insurance, submitting a Notice of Claim in behalf of Maria Ross, for injuries and damages allegedly sustained in a Milwaukee County park.

MILWAUKEE COUNTY TRANSIT SYSTEM CLAIMS

COUNTY BOARD MEETING OF

SEPTEMBER 30, 2010

* * * * *

10-4 From McNally Law Offices, SC, submitting a Claim on 9/21/10 in behalf of Ronald Smith, for damages and injuries allegedly sustained in an accident involving a Milwaukee Transport Services, Inc. bus.

10-4 From WE Energies, submitting a Claim on 10/15/10 for damages allegedly sustained to property due to a Milwaukee Transport Services, Inc. bus.

10-4 From Samster, Konkel & Safron, SC, submitting a Claim on 10/15/10 in behalf of Toni Smith, for damages and injuries allegedly sustained in an accident involving a Milwaukee Transport Services, Inc. bus.

10-4 From Action Law Offices, submitting a Claim on 10/18/10 in behalf of Nicole Jackson, for damages and injuries allegedly sustained in an accident involving a Milwaukee Transport Services, Inc. bus.

10-4 From Action Law Offices, submitting a Claim on 10/18/10 in behalf of Jasmine Morrow, for damages and injuries allegedly sustained in an accident involving a Milwaukee Transport Services, Inc. bus.