

Milwaukee County Personnel Review Board
Meeting Minutes – February 17, 2015

I. Roll Call

Board Vice President Susan Lueger called to order the regular meeting of the Personnel Review Board at 9:00 a.m. on Tuesday, February 17, 2015, in Room 203-R of the Milwaukee County Courthouse.

The following Board Members were present: Ms. Susan A. Lueger, Ms. Mary K. Bruno, Ms. Melissa Soberalski, and Mr. Carlos Pastrana. Mr. Daniel T. Dennehy was excused.

II. Approval of the Minutes of the February 3, 2015 Meeting

Ms. Soberalski moved, Ms. Bruno seconded, and the Board, by vote of 4-0, approved the minutes of the February 3, 2015 meeting.

III. Communications and/or comments from the public, if any

Paul Kuglitsch, Assistant Corporation Counsel, requested an update on the Kim Lisowski matters be scheduled for the next meeting. Ms. Soberalski moved, Ms. Bruno seconded, and the Board, by a vote of 4-0, scheduled an update on the Kim Lisowski matters for March 3, 2015.

IV. Correspondence

None.

V. First Appearances

A. DISCHARGES

**DONNA FLEES, Paralegal, FAMILY CARE
Case #2-4184, dated 02/05/2015**

The Board heard the report of Attorney Paul Kuglitsch, Assistant Corporation Counsel, on behalf of Family Care that Donna Flees, who was not present, waived her right to a hearing within 21 days, authorized the Cross Law Firm to represent her in this matter, and requested a hearing date certain of March 31, 2015. Charmaine Gee, Administrative Assistant, confirmed that the Board's office received notice of the same. Ms. Soberalski moved, Mr. Pastrana seconded, and the Board, by unanimous vote (4-0), scheduled the matter for hearing certain on March 31, 2015.

B. SUSPENSIONS

**JERMEIL A. HINTON, Airport Maintenance Worker Assistance, DOT
Case #1-4183, dated 01/28/2015 for one day**

The Board heard the report of Paul Kuglitsch, Assistant Corporation Counsel, that Jermeil Hinton, who was not present, had submitted a signed waiver of hearing on his Notice of Suspension. Charmaine Gee, Administrative Assistant, confirmed that the Board's office received the waiver. Ms. Bruno moved, Ms. Soberalski seconded, and the Board, by unanimous vote (4-0), accepted the waiver and closed this case.

VI. Hearings

A. DISCHARGE

JESSICA MUNSON, Zoo Area Supervisor, ZOO

Case 2-4169, dated 11/20/2014

At 11:10 a.m., Ms. Bruno moved, Ms. Soberalski seconded, and the Board voted 4-0 to go into closed session to deliberate the Jessica Munson matter. At 11:47 a.m., the Board reconvened in open session.

Ms. Bruno moved, Ms. Soberalski seconded, and the Board, by unanimous vote (4-0), found the evidence was sufficient to sustain violation of Civil Service Rule VII, Section 4(1), paragraphs (i), (l), (t), and (u). However, the Board determined that the appropriate discipline for Ms. Munson was a 90-working-day suspension beginning February 18, 2015; a sincere apology to the Zoo Director; a demotion to zoo keeper; and a one year re-evaluation period that will begin when Ms. Munson returns to work.

RODNEY BROWN, Forensic Investigator, MEDICAL EXAMINER

Case #2-4173, dated 01/22/2015

The Board heard the report of Rodney Brown, who appeared personally, that he has applied for disability/retirement, and he requested his case be put to the call of the chair pending the outcome of his application. Paul Kuglitsch, Assistant Corporation Counsel, had no objection. Ms. Bruno moved, Ms. Soberalski seconded, and the Board, by unanimous vote (4-0) set Mr. Brown's case at the call of the chair.

B. SUSPENSIONS

ZAMBIA BROWN, Correction Officer, SHERIFF

Case 1-4172, dated 12/18/2014 for IA #14-136 for 30 days

The Board heard the report of Paul Kuglitsch, Assistant Corporation Counsel, that Zambia Brown submitted a waiver of hearing for her suspension. Charmaine Gee, Administrative Assistant, confirmed the Board office had received the waiver. Ms. Bruno moved, Ms. Soberalski seconded, and the Board, by unanimous vote (4-0), accepted the waiver of Ms. Brown.

LATISIA MCNEAL, Clerical Assistant II, SHERIFF

Case 1-4176, dated 12/18/2014 for IA #14-099 for 30 days

The Board heard the report of Paul Kuglitsch, Assistant Corporation Counsel, that Latisia McNeal submitted a waiver of hearing for her suspension. Charmaine Gee, Administrative Assistant, confirmed the Board office had received the waiver. Ms. Bruno moved, Ms. Soberalski seconded, and the Board, by unanimous vote (4-0), accepted the waiver of Ms. McNeal.

VII. Adjournment

Ms. Soberalski moved, Mr. Pastrana seconded, and the Board, by unanimous vote (4-0), adjourned the meeting at 11:53 a.m.

Minutes submitted by: Rebecca M. Janz, PRB/Ethics Board Administrator