

MILWAUKEE COUNTY
CIVIL SERVICE COMMISSION MEETING
Thursday, February 18, 2016 2:00 p.m.
Courthouse Room 306

Minutes

ROLL CALL:

Present: Mary Ellen Powers, Maria Monteagudo, Janet Cleary.

1. The Secretary to the Civil Service Commission requests the approval of the Civil Service Commission minutes from December 17, 2015.

Recommendation of the Department of Human Resources: Approve.

ACTION: Janet Cleary made a motion to approve the minutes as provided; it was seconded by Maria Monteagudo.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

2. The Secretary to the Civil Service Commission forwards the approved minutes of the Milwaukee County Personnel Review Board of December 8 and December 22, 2015, and January 5, 2016.

Recommendation of the Department of Human Resources: Receive & Place on File

ACTION: So ordered.

3. Presentation and review of draft Civil Service Guidelines for Requesting to Transfer a Position from the Classified Service.

Appearances: Rick Ceschin, Secretary to the Civil Service Commission

ACTION: Maria Monteagudo made a motion to approve the Civil Service Guidelines for Requesting to Transfer a Position from the Classified Service with changes discussed during open session; it was seconded by Janet Cleary.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

4. Request from the Director of Risk Management, to transfer the new position of Claims Program Manager from the classified to unclassified service:

Appearances: Amy Pechacek, Director, Risk Management

ACTION: Maria Monteagudo made a motion to approve the transfer; it was seconded by Mary Ellen Powers.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary

Noes – 0:

5. Status Report on the implementation of Cornerstone applicant tracking system.

Appearances: Rick Ceschin, Secretary to the Civil Service Commission

ACTION: None.

6. 2016 Meeting Schedule:

- A. April 21
- B. June 16
- C. August 18
- D. October 20
- E. December 15

ACTION: Maria Monteagudo made a motion to approve the proposed Meeting Schedule; it was seconded by Janet Cleary.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary

Noes – 0:

Meeting Adjournment

ACTION: Maria Monteagudo a motion to adjourn the meeting; it was seconded by Mary Ellen Powers.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

Meeting adjourned at 2:26 p.m.

Approved by:

Rick Ceschin
Secretary to the Civil Service Commission

RC: rmj: sh
C: Personnel Review Board