

**MILWAUKEE COUNTY
CIVIL SERVICE COMMISSION MEETING**
Thursday, February 12, 2015, 3:15 pm
Courthouse Room 306

Minutes

ROLL CALL:

Present: Mary Ellen Powers, Maria Monteagudo, Janet Cleary, Arthur Phillips, and Erbert Johnson.

OLD BUSINESS:

1. **Election of the Civil Service Commission officers for 2015.**

ACTION: Maria Monteagudo made a motion to nominate Mary Ellen Powers as Chair of the Commission; it was seconded by Erbert Johnson.

Ayes – 4: Arthur Phillips, Janet Cleary, Maria Monteagudo and Erbert Johnson.

Noes – 0

ACTION: Arthur Phillips made a motion to nominate Maria Monteagudo as Vice Chair of the Commission; it was seconded by Janet Cleary.

Ayes – 4: Arthur Phillips, Janet Cleary, Mary Ellen Powers, and Erbert Johnson.

Noes – 0

NEW BUSINESS:

2. The Secretary to the Civil Service Commission requests the approval of the Civil Service Commission minutes from October 31, 2014.

Recommendation of the Department of Human Resources: Approve.

ACTION: Erbert Johnson made a motion to approve the minutes as provided; it was seconded by Arthur Phillips.

Ayes – 5: Arthur Phillips, Erbert Johnson, Maria Monteagudo, Janet Cleary, and Mary Ellen Powers.

Noes – 0

3. The Secretary to the Civil Service Commission forwards the approved rule changes and the minutes of the Milwaukee County Personnel Review Board of December 9, 2014, January 6, and January 20, 2015.

Recommendation of the Department of Human Resources: Receive & Place on File

ACTION: So ordered.

4. Request from the Office of the Sheriff, for a waiver of Commission rules under Civil Service Rule IV, Section 1, Paragraph 3(a) and Paragraph 4, to have the entire list of names on the eligible list certified for all vacancies in the Deputy Sheriff I classification.

Appearances: Mary Dutkiewicz, Human Resources Coordinator; Angela Nixon, Manager Employment; Rick Ceschin, Executive Deputy Director, Human Resources; Kerry Mitchell, Director, Human Resources.

Recommendation of the Department of Human Resources: Approve

ACTION: Erbert Johnson made a motion to temporarily lay the item over until item 5 is completed; it was seconded by Arthur Phillips.

Ayes – 5: Arthur Phillips, Mary Ellen Powers, Janet Cleary, Maria Monteagudo, and Erbert Johnson.

Noes – 0

Following item 5, the Commission addressed this request as follows:

ACTION: Maria Monteagudo made a motion to deny the request; it was seconded by Arthur Phillips.

Ayes – 5: Arthur Phillips, Mary Ellen Powers, Janet Cleary, Maria Monteagudo, and Erbert Johnson.

Noes – 0

5. From the Department of Human Resources, requesting revisions to Civil Service Rules II, III, IV, V, VI, and XI.

Appearances: Rick Ceschin, Executive Deputy Director, Human Resources; Kerry Mitchell, Director, Department of Human Resources

Recommendation of the Department of Human Resources: Approve.

ACTION: Maria Monteagudo made a motion to amend the recommended revisions of Rule II, Section 3; it was seconded by Erbert Johnson.

Ayes – 5: Arthur Phillips, Mary Ellen Powers, Janet Cleary, Maria Monteagudo, and Erbert Johnson.

Noes – 0

ACTION: Erbert Johnson made a motion to amend the recommended revision to Rule III, Section 1(2)(b); it was seconded by Maria Monteagudo.

Ayes – 5: Arthur Phillips, Mary Ellen Powers, Janet Cleary, Maria Monteagudo, and Erbert Johnson.

Noes – 0

ACTION: Erbert Johnson made a motion to amend the recommended revisions to Rule III, Section 1(7); it was seconded by Arthur Phillips.

Ayes – 5: Arthur Phillips, Mary Ellen Powers, Janet Cleary, Maria Monteagudo, and Erbert Johnson.

Noes – 0

ACTION: Maria Monteagudo made a motion to amend the recommended revisions to Rule III, Section 2(2); it was seconded by Erbert Johnson.

Ayes – 5: Arthur Phillips, Mary Ellen Powers, Janet Cleary, Maria Monteagudo, and Erbert Johnson.

Noes – 0

ACTION: Janet Cleary made a motion to amend the recommended revisions to Rule III, Section 6(2); it was seconded by Maria Monteagudo.

Ayes – 5: Arthur Phillips, Mary Ellen Powers, Janet Cleary, Maria Monteagudo, and Erbert Johnson.

Noes – 0

ACTION: Maria Monteagudo made a motion to amend the recommended revisions to Rule IV, Section 5; it was seconded by Arthur Phillips.

Ayes – 5: Arthur Phillips, Mary Ellen Powers, Janet Cleary, Maria Monteagudo, and Erbert Johnson.

Noes – 0

ACTION: Ms. Cleary made a motion to approve the recommended revisions to Rules II, III, IV, V, VI and XI, as amended; it was seconded by Mr. Johnson.

Ayes – 5: Arthur Phillips, Mary Ellen Powers, Janet Cleary, Maria Monteagudo, and Erbert Johnson.

Noes - 0

To Convene in Closed Session for Consideration of item 6

ACTION: Janet Cleary made a motion to convene into closed session Per Section 19.85(1)(b) of the Wisconsin Statutes; it was seconded by Erbert Johnson.

Ayes – 5: Arthur Phillips, Mary Ellen Powers, Janet Cleary, Maria Monteagudo, and Erbert Johnson.

Noes – 0

During Closed session, Erbert Johnson left the meeting.

To Reconvene Into Open Session

ACTION: Arthur Phillips made a motion to reconvene into open session; it was seconded by Janet Cleary.

Mr. Johnson was excused.

Ayes – 4: Arthur Phillips, Mary Ellen Powers, Janet Cleary, Maria Monteagudo.

Noes – 0

Upon reconvening in open session, the Commission took the following actions on item 6.

6. From the Civil Service Hearing Examiners submitting recommendations relating to employee suspensions and/or discharges.

- a. **Lajestic Haynes, CNA (Pool), BHD**
Hearing Examiner – Omar Mallick
Written Charges for Discharge, dated November 12, 2014

ACTION: Arthur Phillips made a motion to sustain the charges for discharge; it was seconded by Janet Cleary.

Ayes – 4: Arthur Phillips, Mary Ellen Powers, Janet Cleary, Maria Monteagudo.
Noes – 0

- b. **Debra Smiter, Registered Nurse, BHD**
Hearing Examiner – Omar Mallick
Written Charges for Discharge, dated October 9, 2014

ACTION: Janet Cleary made a motion to sustain the charges and to reduce the discipline from discharge to a three-day suspension; it was seconded by Arthur Phillips.

Ayes – 4: Arthur Phillips, Mary Ellen Powers, Janet Cleary, Maria Monteagudo.
Noes – 0

- c. **Tiffany Wood, Registered Nurse, BHD**
Hearing Examiner – Omar Mallick
Written Charges for Suspension, dated May 9, 2014

Recommendation of the Department of Human Resources: Receive Suspension Waiver & Place on File

- d. **Tony Stokes, CNA, BHD**
Hearing Examiner – Omar Mallick
Written Charges for Discharge, dated November 11, 2014

ACTION: Arthur Phillips made a motion to sustain the charges for discharge; it was seconded by Janet Cleary.

Ayes – 4: Arthur Phillips, Mary Ellen Powers, Janet Cleary, Maria Monteagudo.
Noes – 0

Meeting Adjournment

ACTION: Janet Cleary made a motion to adjourn the meeting; it was seconded by Arthur Phillips.

Ayes – 4: Arthur Phillips, Mary Ellen Powers, Janet Cleary, Maria Montegudo.

Noes – 0

Meeting adjourned at 5:54 pm.

Approved by:

Rick Ceschin
Secretary to the Civil Service Commission

RC:cjg
C: Personnel Review Board