



Milwaukee County Department of Parks, Recreation & Culture



2011 WEDDING PERMIT APPLICATION

DOMES SETTINGS:

No matter what the time of year, you'll be surrounded by the beauty of live plants and flowers when you select the Mitchell Park Horticultural Conservatory (Domes) for your wedding site.

Site 1 – Floral Show Dome (themes of shows are subject to change).

Each show has a specific theme, generally categorized as historical, cultural or fantasy, and chosen at least a year in advance. We select plants specifically for a particular floral exhibit and grow them at our Horticulture Division's Greenhouse Center. It takes many talents to make these themes realities.

Site 2 – Desert Dome (light-filled landscape with the sculptural forms of succulents).

The Desert Dome's fine collection of succulents and water conserving trees, shrubs and bulbs are grouped by geographic regions. Your tour will take you from Madagascar, to southern and eastern Africa, South America, and finally North America. Each area is characterized by unique plant species able to survive drought and intense hot sun.

Site 3 – Tropical Dome (lush environment, complete with waterfall).

In our microcosm of the rainforest, you'll encounter over 1,200 species of tropical plants as well as some tropical birds. Rainforest products you'll see include plants such as philodendrons, orchids, and calatheas. Other flowering plants that provide vibrant color to the tropical exhibit include amaryllis, hibiscus, crinum and heliconia.

PERMIT TIMES & FEES (subject to change):

1. Permit times are available for a (2) hour time period. Ceremonies are held during public operating hours only:

- General Hours: 9:00 a.m. – 5:00 p.m. Monday through Friday
9:00 a.m. – 4:00 p.m. Saturday and Sunday

2. The Ceremony-Only Wedding Permit fee is \$375.00 (non-taxable*). Regular admission rates apply (see below), and because the facility was not constructed to accommodate large groups, the size of **the wedding party is limited to 50 people** in order to keep the pathways clear for the attending public. *Ceremonies including a reception and/or entertainment are taxable.

ADMISSION RATES TO THE DOMES:

Regular admission rates apply to access the Domes at all times, including rehearsal times and visits to the wedding site.

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|---------------------|---------|-------------------------------------|---------------------------------|
| • Children under 6 | Free | • Adults | 6.50 |
| • Children (6 – 17) | \$ 5.00 | • Resident Seniors (60+) & Disabled | 5.00 |
| • Students with ID | 5.00 | • Group Rate (20+) | 6.00 (adults) & 4.50 (children) |

PHOTOGRAPHY:

The permit fee includes photography privileges at the permitted site only. You must complete both your ceremony and photos during the (2) hour ceremony permit time period. Caution should be used around all plantings. Do not step into the flowerbeds, on the rock ledges, or into any wooded area.

CANCELLATION POLICY:

To obtain a 100% refund, a written notification of cancellation must be received no later than one hundred eighty (180) days prior to the schedule date. To obtain a 50% refund, a written notification of cancellation must be received no later than ninety (90) days prior to the schedule date. After that, there are NO refunds. Additionally, to receive any refund the original permit must accompany the written notification. **All cancellations will be charged a \$50.00 administrative fee.**

RULES, REGULATIONS AND CONSIDERATIONS:

- Permit is for the selected Dome Site only.
- Please check in at the Information Desk upon arrival.
- Be advised, all attendees must pay the regular Domes admission rate.
- Please advise your driver and guests to park in the parking lot, not the circle drive in front of the facility. The circle is a fire lane and must remain clear. Engines must be turned off while parking in the lot.
- Alcoholic beverages are not permitted at the Domes per chapter 47.17 of the Milwaukee County Ordinance.
- Please make wedding preparations prior to arrival. There are no dressing facilities available to the Domes.
- The Domes are not air-conditioned in the growing areas and can get very warm in the summer.
- Please maintain a low level on any musical equipment so as not to interfere with the enjoyment of the Domes by others. Amplified music is not allowed.
- Additional seating is not provided.
- Extra furnishings, e.g. folding chairs, arbors, floral displays, tents or other props, including rice and flower petals to toss after a ceremony, are not allowed.
- Please be advised, permit holder is responsible for Site clean-up, any and all costs incurred by the Domes for clean-up beyond normal operating procedures will be billed to the permit holder.
- The permit holder agrees that it will at all times during the existence of this permit indemnify and hold harmless Milwaukee County against any and all liability, costs or expenses (including attorney’s fees) which Milwaukee County may sustain by reason of the acts or omissions of the permit holder, its guests or invitees.
- Payments may be made in cash, check (payable: **Milwaukee County Treasurer**), Visa, Master Card or Discover.

<i>“For Office Use Only”</i>	
Date	_____
Processed by	_____
Amount	_____

PERMIT QUESTIONNAIRE:

Please complete and return with payment.

Date / Time of Ceremony

Bride Name _____ Groom Name

Address _____ Address

City, State, Zip _____ City, State, Zip

Phone _____ Phone

Site Number _____ Estimated Attendance

PLEASE MAKE CHECKS PAYABLE TO: **MILWAUKEE COUNTY TREASURER**

I hereby acknowledge that I have read, understand and agree to follow the terms and conditions, rules, regulations and considerations contained herein. In addition, I acknowledge and understand that I am responsible for any damage that may result from my actions or those of my guests or invitees.

Signature _____ Date
