



Welcome to a new series of the Ceridian Communicator!

Over the past three months, we have communicated the features, benefits and processes for implementing the Ceridian Human Resource Information System (HRIS). During this period, we have reorganized the project team and focused our efforts on completing the project by the end of 2007. In order for the HRIS to be successful, it is important for all County employees to continue to contribute to the ongoing process. We understand that this project has caused all of us to assume additional responsibilities and we deeply appreciate all of your efforts to make this project a success.

Given the efforts to participate in this project, the new series of the Ceridian Communicator will focus on recognizing the good work that has been done by departments, employees, HR and Payroll team members, and the project team. We will also continue to bring you status updates on the project to keep you informed about progress.

Look for the following information from future editions of the Ceridian Communicator:

- In **July**, watch for two issues of the Ceridian Communicator. The July 12th issue introduces the new structure of the communications and the July 26th issue will focus on the release of the Ceridian Benefits System (CBS). For information on the release of CBS and the project team behind it, keep an eye out for the July 26th issue.
- In **August**, there will be one edition on August 23rd that will focus on approvals in Ceridian Time and Attendance. We will be sharing information about departments that are excelling at time entry participation, accuracy and approval. For more information about how your department compared to others on this topic, the August edition will include statistical information on time entry.

- In **September**, an award will be presented to the department with the highest percentage of time entry approvals. There may be additional awards in the future, so stay tuned.
- The October, November and December issues will continue to provide status updates as we near project milestones and recognize departments and employees with the highest percentage of participation.

Thanks again for your continued efforts to make Ceridian HRIS a success!

- Rob Henken, Director
Department of Administrative Services

News In-Brief

- The Project Team is aggressively working towards the release of the Ceridian Benefits System (CBS) by the end of July. CBS, as highlighted in a previous edition, will provide significant value to employees for the next Open Enrollment.
- The payroll function of the Ceridian HRIS project continues to be on schedule for release the end of 2007. Once again, for this project to be successful, it is important that all employees continue to enter their time in Ceridian (online or via time clocks). Administrator approval of Ceridian time entry should take place judiciously. We are continuing to monitor time entry and approvals to validate that issues have been resolved prior to go-live.
- As we gear up for Parallel 2 Testing, periodic updates will be communicated to payroll clerks and employees to report project status, advise of project timelines and clarify responsibilities during the transition.

Communicator Online Link:

www.milwaukee.gov/ceridiancommunicator

Questions/Comments:

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