

**MILWAUKEE COUNTY
CIVIL SERVICE COMMISSION MEETING
Tuesday, September 20, 2011, 3:00 pm
Courthouse Room 203-R**

MINUTES

ROLL CALL:

Present: Mary Ellen Powers, Maria Monteagudo, Arthur Phillips, Anne Szczygiel
Absent: Erbert Johnson

NEW BUSINESS:

1. The Secretary to the Civil Service Commission requests the approval of the Civil Service Commission minutes from the May 5, 2011 meeting.

Recommendation of the Division of Human Resources: Approve

ACTION: Anne Szczygiel made a motion to approve the minutes; seconded by Maria Monteagudo.

Ayes – 4: Mary Ellen Powers, Maria Monteagudo, Anne Szczygiel, Arthur Phillips
Noes – 0

2. The Secretary to the Civil Service Commission forwards the minutes of the Milwaukee County Personnel Review Board meetings of April 19, May 3, 17, 31, June 14, 28, July 12, 26, and August 9, 2011.

**Recommendation of the Division of Human Resources:
Receive & Place on File**

ACTION: So ordered.

3. Letter from Jim Singsime, Correction Officer I, Sheriff's Department, requesting an extension of the residency requirement.

Appearances: Jim Singsime, Marlo Knox, HR Manager (Sheriff)

ACTION: Anne Szczygiel made a motion to approve the request for an extension to the end of the year; seconded by Maria Monteagudo.

Ayes – 4: Mary Ellen Powers, Maria Monteagudo, Arthur Phillips, Anne Szczygiel.
Noes – 0

4. Letter from Marsha Spells appealing her removal from the eligibility list for the position of Correctional Officer Lieutenant.

Appearances: Marsha Spells, Marlo Knox, HR Manager (Sheriff)

ACTION: Candace Richards, Interim Director of Human Resources/Secretary to the Civil Service Commission, will rescind DHR's letter to Ms. Spells to take her off the list, which means that her name will remain on the list.

5. Letter from Frederick Young appealing his removal from the eligibility list for the position of Human Service Worker (Aging).

Appearances: Mary Dutkiewicz, HR Coordinator

Faxed letter from Mr. Young read wherein he requests that, because he is hospitalized at this time, he be rescheduled to appear before the Commission.

ACTION: Motion made by Mary Ellen Powers to layover this item; seconded by Anne Szczygiel.

Ayes – 4: Mary Ellen Powers, Maria Monteagudo, Arthur Phillips, Anne Szczygiel
Noes – 0

6. From Geri Lyday, Interim Director of the Department of Health and Human Services, requesting an amendment to the applicable County Ordinances and/or Civil Service Rules to allow staff in Psychiatry, Physician, and Psychology positions to reside in Illinois.

Recommendation of the Division of Human Resources: Approve

Appearances: Geri Lyday, Interim Director of Health & Human Services
Paula Lucey, Administrator, Behavioral Health Division

ACTION: Motion made by Maria Monteagudo to layover this item until information is available from Civil Service Commission Counsel and Corporation Counsel on the legality and authority for the Civil Service Commission to make this change, as well as more information on the residency issue; seconded by Anne Szczygiel.

Ayes – 4: Mary Ellen Powers, Maria Monteagudo, Arthur Phillips, Anne Szczygiel
Noes – 0

7. From Candace Richards, Interim Director of Human Resources, review and update of Civil Service Rule II, Section 2, regarding Residency.

Recommendation of the Division of Human Resources: Approve

Appearances: Candace Richards, Interim Director of Human Resources.

ACTION: Per Ms. Richards, this item was put on agenda in part related to Item 6. Had the Commission granted approval to the revision to Civil Service Rule 11, Section 2, would have had the ability to update and amend the entire section relative to residency because a lot of the classifications listed in this section are outdated. Ms. Richards withdrew this item from the agenda.

ADDENDUM ITEM

OLD BUSINESS:

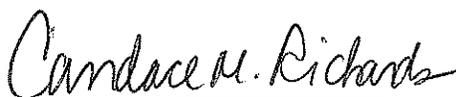
1. From Mary Mountin, Legal Counsel, status update on appeal by Sophelia Miller of the action of the Department of Child Support Enforcement regarding the claim of resignation in absentia.

Appearances: Mary Mountin, CSC Counsel

ACTION: Per Ms. Mountin, the department vacated their resignation in absentia action with regard to Ms. Miller and have taken her before the Personnel Review Board. There is no further action required by this Body.
Received and placed on file.

Meeting Adjourned at 4:00 pm.

Approved by:



Candace M. Richards
Interim Secretary to the Civil Service Commission

CMR:hmf

C: Personnel Review Board

/hmf