

**MILWAUKEE COUNTY
CIVIL SERVICE COMMISSION MEETING**
Thursday, December 19, 2013, 2:00 pm
Courthouse Room 201-B

Minutes

ROLL CALL:

Present: Anne Szczygiel, Chair, Mary Ellen Powers, Arthur Phillips,
Absent: Maria Monteagudo

OLD BUSINESS: None

NEW BUSINESS:

1. The Secretary to the Civil Service Commission requests the approval of the Civil Service Commission minutes from October 2, 2013.

Recommendation of the Department of Human Resources: Approve

ACTION: Mary Ellen Powers made a motion to approve the minutes; it was seconded by Arthur Phillips.

Ayes – 4: Mary Ellen Powers, Erbert Johnson, Arthur Phillips, Anne Szczygiel.

Noes – 0

2. The Secretary to the Civil Service Commission forwards the minutes of the Milwaukee County Personnel Review Board of September 12, September 17, October 1, October 15, October 29 & November 12, 2013.

Recommendation of the Department of Human Resources: Receive & Place on File

ACTION: So ordered.

3. Appeal from Paula Williams in pursuant to Milwaukee County Civil Service Rule VIII—Section 9 – Appeal to Civil Service Commission. Ms. Williams is requesting a leave of absence without pay that was denied by the Department of Child Support.

(Per Section 19.85(1)(f) of the Wisconsin Statutes, the Civil Service Commission may convene into closed session to discuss this item and may reconvene into open session to take action on the item.)

Appearances: Molly Zillig, Corporation Counsel. *(At 1:50 p.m. before the meeting started I received a call from Paula Williams advising that she will not be coming to the meeting and wanted to reschedule. I advised that the decision was not up to me, but the Committee.)*

ACTION: Erbert Johnson made a motion to stay until after the ERD Hearing is complete; it was seconded by Arthur Phillips.

Ayes – 4: Mary Ellen Powers, Erbert Johnson, Arthur Phillips, Anne Szczygiel.

Noes – 0

4. 2014 Civil Service Commission and Finance, Audit & Personnel Committee meeting dates.

Recommendation of the Department of Human Resources: Receive & Place on File

ACTION: So ordered.

5. Election of Civil Service Commission officers for 2014.

ACTION: Erbert Johnson made a motion to keep the existing officers (Anne Szczygiel-President & Mary Ellen Powers-Vice President) in the existing roles for 2014; it was seconded by Arthur Phillips.

Ayes – 4: Mary Ellen Powers, Erbert Johnson, Arthur Phillips, Anne Szczygiel.

Noes – 0

6. Consideration of retention of independent legal counsel for the Civil Service Commission.

ACTION: Erbert Johnson made a motion to retain the current legal counsel for 2014; it was seconded by Mary Ellen Powers.

Ayes – 4: Mary Ellen Powers, Erbert Johnson, Arthur Phillips, Anne Szczygiel.

Noes – 0

Meeting adjourned at 2:50 pm.

Approved by:


Kerry J. Mitchell
Director, Department of Human Resources

KJM:jam

ATTCH

C: Personnel Review Board

COUNTY OF MILWAUKEE
INTER-OFFICE COMMUNICATION

DATE : December 30, 2013

TO : Department Heads

FROM : Rick Ceschin, Deputy Director, Department of Human Resources & Civil Service
Commission Secretary

SUBJECT : **2014 CIVIL SERVICE COMMISSION & FINANCE, PERSONNEL & AUDIT
COMMITTEE MEETINGS**

Below, please find the Civil Service Commission meeting schedule for the year 2014, followed by the Finance, Personnel & Audit Committee meeting schedule.

CIVIL SERVICE

| | |
|------------------------------|---------------------------------|
| Thursday, February 27, 2014 | 2:00 pm, Room 203-R, Courthouse |
| Thursday, May 22, 2014 | 2:00 pm, Room 203-R, Courthouse |
| Wednesday, October 1, 2014 | 2:00 pm, Room 201-B, Courthouse |
| Wednesday, December 17, 2014 | 2:00 pm, Room 201-B, Courthouse |

Please submit your agenda items no less than one week before the meeting. Additional meetings will be scheduled as necessary.

FINANCE, PERSONNEL & AUDIT COMMITTEES

| | |
|------------------|--|
| January 30, 2014 | 9:00 am, Room 203-R, Courthouse Personnel related items were due into HR no later than 12/2/13. |
| March 13, 2014 | 9:00 am, Room 203-R, Courthouse Personnel related items are due into HR no later than 2/3/14. |
| April 17, 2014 | 9:00 am, Room 203-R, Courthouse Personnel related items are due into HR no later than 3/3/14. |

| | |
|--------------------|--|
| May 15, 2014 | 9:00 am, Room 203-R, Courthouse Personnel related items are due into HR no later than 4/1/14. |
| June 20, 2014 | 9:00 am, Room 203-R, Courthouse Personnel related items are due into HR no later than 5/1/14. |
| July 24, 2014 | 9:00 am, Room 203-R, Courthouse Personnel related items are due into HR no later than 5/30/14 . |
| August 2014 | No Finance, Personnel & Audit Committee meeting. |
| September 18, 2014 | 9:00 am, Room 203-R, Courthouse Personnel related items are due into HR no later than 8/1/14. |
| October 30, 2014 | 9:00 am, Room 203-R, Courthouse Personnel related items are due into HR no later than 9/2/14 . |
| November 2014 | No Finance, Personnel & Audit Committee meeting. |
| December 11, 2014 | 9:00 am, Room 203-R, Courthouse Personnel related items are due into HR no later than 10/31/14 . |
| January 29, 2015 | 9:00 am, Room 203-R, Courthouse Personnel related items are due into HR no later than 12/1/14. |

Please contact me with any questions about the schedules outlined above. Thank you.

RC:jam

Cc: Civil Service Commission
Supervisor Willie Johnson Jr., Co-chair, Finance, Personnel & Audit Committee
Supervisor David Cullen, Co-chair, Finance, Personnel & Audit Committee
HR Managers & Coordinators
HR Compensation