



Posting Date: July 3, 2014

Medical Program Director (Child Services)

Department: Behavioral Health

Location: 9455 W. Watertown Plank Rd, Milwaukee, WI 53226

Status: Full-Time

FLSA Status: Exempt

EEO-1 Job Category: Professional

Pay Range: \$185,427 - \$227,937

Job Summary: Provides psychiatric medical care to adolescents and children in emergency room, observation, inpatient or outpatient settings. Functions as the treatment director and attending MD/DO within assigned patient care setting(s). Provides direction to House Physician I /House Physician II staff privileged to work as Psychiatric Officers. Provides required collaboration for Psychiatric/Mental Health Advanced Practice Nurses, when assigned to service.

Essential Duties and Responsibilities:

- Directs patient care; develops treatment plans considering contributions of other professional disciplines; integrates service goals, objectives and outcomes; consults with outside physicians, ancillary professionals, agencies and/or other interested individuals.
- .Provides observation assessment, diagnosis, care, treatment and planning for all adolescent and/or child patients within the assigned service; may also treat adults; provides medication management; orders and evaluates labs and tests; may provide direction to Physicians on duty and Advanced Practice Nurse Practitioners.
- Maintains appropriate and timely medical record documentation in conformance with regulations; maintains familiarity with Wisconsin mental health laws; clears or places legal holds on patients; routinely prepares for and testifies at patient commitment/detention hearings.
- Consults with family/general practitioners and/or MODs to ensure physical care issues are addressed and make appropriate referrals and after care recommendations as needed. Provides seclusion/restraint assessments and suicide/homicide assessments.
- Provides teaching, training and supervision of medical students, residents and/or child and adolescent psychiatry fellows, as assigned. May be assigned to mentor, supervise or collaborate on patients assigned to Psychiatric Officer of the Day (POD),(HPI/HP II) and/or Advanced Practice Nurses.
- Maintains a working knowledge of all critical medical staff and hospital policies; participates in professional review activities; participates and serves on or chairs medical staff committees.
- Confers and works with Medical Directors, Administrators, professional and lay staff on matters regarding proper and efficient operation of the clinical facility and program; takes an active role in the development of policies and standards for patient care.
- May conduct or participate in research activities; updates professional knowledge on a continuing basis through continuing medical education programs and literature; may be asked to prepare and present professional reports from time to time.
- Performs other duties related to psychiatric care, as assigned;
- Regular attendance is required.

Minimum Education & Years of Experience Required: Doctor of Medicine or Osteopathy (MD/DO), American Board of Psychiatry/Neurology eligible in General and Child Psychiatry with five (5) or more

years of post- graduate training completion. Applicants within their final 3 months of training may be considered, proof pending of training completion by appointing authority, before start.

License/Certification:

- Wisconsin Medical License and Drug Enforcement Agency registration (DEA), at time of appointment.
- American Board of Psychiatry and Neurology eligibility in Psychiatry and Child Psychiatry required.
- American Board of Psychiatry and Neurology Certification desirable.

Required Skills and Abilities:

- Knowledge of principles, practices, techniques, literature and new developments in the field of Psychiatry including psychopharmacology.
- Ability to conduct and supervise psychotherapy; ability to assume major responsibility in a psychiatric service.
- Ability work effectively with staff and patients.
- Ability to provide direction to other professional staff.
- Contact with employees or others primarily at a routine level involving basic information exchange.
- Contact with peers and others involving explanation of information (these contacts may be within or outside department or division), and the gathering of factual information; may include the communication of sensitive or confidential information.
- Contact across departments or divisions with employees involving persuasion of others, absent formal authority, to conform to a policy interpretation or recommend course of action.
- Contact that requires a high degree of authority in securing understanding and cooperation of multiple departments or interests.
- Frequent external contact to: gather information, answer queries, or ask assistance.
- External contact involving a requirement to maintain a continuing external working relationship with individuals or organizations.
- Read, write and comprehend simple instructions, short correspondence and memos.
- Write routine reports, correspondence and speak effectively before both internal and external groups.
- Read, analyze and interpret scientific and technical journals, financial reports and legal documents.
- Prepare and/or present written communications that pertain to controversial and complex topics.
- Regularly makes decisions of responsibility, involving evaluation of information. Decisions may require development or application of alternatives or precedents..
- Generally diversified work; requires judgment in the adaptation and interpretation of established practices and procedures to meet problems and situations to which the application is not clearly defined.
- Typically difficult or complex work; generally governed by broad instructions and objectives usually involving frequently changing conditions and problems.
- Work requires the ability to plan and perform work in light of new or constantly changing problems, work from broad instruction, and deal with complex factors not easily evaluated. Decisions require considerable judgment, initiative and ingenuity in areas there is little precedent.
- Work requires the ability to act independently in the formulation and administration of policies and programs for major departments or functions.
- Knowledge of all related computer and software applications, such as word processing and spreadsheets.
- General instructing, scheduling and reviewing the work of others performing the same or directly related work. Act as "lead worker". Functional supervisor only.

Working Conditions:

- **Physical Demands:** Standing, Walking/Running, Sitting, Reaching, Climbing, Driving, Bending/Kneeling, Hearing, Talking, Visual, Typing, Fine Dexterity, Manual Dexterity, Upper Extremity Repetitive Motion, Lifting/Carrying xx lbs, Pushing/Pulling xx lbs..
- **Non-Physical Demands:** Frequent Analysis/Reasoning, Communication/Interpretation, Math/Mental Computation and Reading; Sustained Mental Activity (i.e., auditing, problem solving, grant writing, composing reports, etc.) and Writing.
- **Environmental Demands:** Working Independently, Frequent Task Changes, Tedious/Exacting Work, High Volume Public Contact, Dust, Temperature Extremes, Loud Noises, Physical Danger and Toxic Substances (i.e., solvents, pesticides, etc.).
- **Work Schedule:** Routine shifts hours. Infrequent overtime, weekend, or shift rotation. Considerable irregularity of hours due to frequent overtime, weekend or shift rotation. Regular and/or frequent on-call availability. Nature of work frequently requires irregular, unpredictable or particularly long hours (i.e., covering double shifts, etc.).
- **Demands/Deadlines:** Little or no stress created by work, employees or public. Occasional stress due to deadlines or workload because of intermittent or cyclical work pressures, or occasional exposure to distressed individuals within the immediate work environment. High volume and variable work demands and deadlines impose strain on routine basis or considerable stress intermittently; OR regular direct contacts with distressed individuals within the immediate work environment; and/or exposure to demands and pressures from persons other than immediate supervisor. Work requires frequent, substantive contacts with people in highly stressful situations; delicacy and unpredictability of contact routinely creates considerable strain or heavy stress regularly.

This position is open to all residents of the United States. This is an unclassified position and exempt from Civil Service Rules. Interested candidates should submit a resume and cover letter outlining their qualifications for this position to: Contact the Behavioral Health Division Staff Office at the Milwaukee County Behavioral Health Division, 9455 West Watertown Plank Road, Milwaukee, Wisconsin, 53226; 414-257-7475 or Lora.Dooley@milwaukeecountywi.gov

This notice is being provided as a result of the filing of an application for permanent alien labor certification for the position of BH STAFF MEDICAL DIRECTOR. Any person may provide documentary evidence bearing on this application to the Certifying Officer, U.S. Department of Labor, Employment and Training Administration, Atlanta National Processing Center, Harris Tower, 233 Peachtree Street, Suite 410, Atlanta, Georgia 30303.

This notice is being posted on the premises of Milwaukee County Behavioral Health Division and the Division of Human Resources of the Milwaukee County Courthouse, for ten (10) consecutive business days as required.

Milwaukee County provides a competitive benefit package including group dental, health, and life insurance including major medical coverage of employees, domestic partners and dependents, deferred compensation and non-contributory pension plan, pre-tax childcare and dependent care program. Milwaukee County is an equal opportunity employer that encourages and welcomes diversity in our workforce.