

**Employees' Retirement System (ERS)
Pension Board Election
February 4, 2016 – February 10, 2016**

Telephone Voting Instructions

The Employees' Retirement System of the County of Milwaukee is holding an election to fill one vacant employee seat on the Pension Board. The primary election will be held February 4, 2016 – February 10, 2016. The seven-day voting period will allow employees to vote from any cellular, public, work or home telephone.

The two candidates receiving the highest number of votes will move on to the final election (February 18, 2016 – February 24, 2016) unless one candidate receives more than 55% of the votes. The term will begin on March 1, 2016. This is a 3-year term ending February 28, 2019

In order for you to begin the Telephone Voting process, you will be required to follow the instructions listed below:

- (1) Dial the VoteNet toll free number at: 1- (888) 396-5511.
- (2) You will receive the message: "Welcome to the voice vote system." You will then be asked to enter your user name (Voter/User ID).
 - a. User name (Voter/User ID) is the year 2016 and your employee clock number. Example: If your clock number is "100625" then Voter/User id is "2016100625"
- (3) On your telephone key pad, please enter your user name (Voter/User Id).
 - a. "One moment while we validate your input."
 - (if you entered an invalid user name, the system will repeat the user name you entered – press 2 to re-enter the user name.)
 - Otherwise, you will hear – "Your user name is verified."
- (4) Once your Voter/User ID is verified, you will be required to enter your password on your telephone touch pad.
 - a. Password is last four digits of your Social Security Number (SSN). If you SSN is 111447777 then your password is 7777
- (5) On your telephone key pad, please enter your password.
 - a. "One moment while we validate your input."
 - If your password is correct, you will be taken to step (6).

- If your password is invalid – the system will state “You have entered an invalid password – press 1 to re-enter the password or press 2 if you have forgotten your password.”)
 - If you choose option 2, you will be redirected to support.

(6) “Welcome to the February 2016 Pension Board Election.” There is only one question, of which you now will be prompted to enter your selection.

The system will prompt you to make your first selection, and confirm that choice. You will have the option to go back after your selection, if you want to make any changes. Once you make your selection, you will receive a 16 digit confirmation number.

(7) Question One: Candidate Selection. This is a single choice question. You have to select exactly one (1) candidate.

The automated voice message will then state the names of the three candidates that are running, and the assigned voting number attached to each candidate. You will be required to enter the number attached to the candidate of your choice on your telephone key pad.

(8) “Select your choice for the question: Candidate selection.” (Note: A response to this question is required.) On your telephone touch pad, please enter your first selection.

(9) Once you have entered your choice on the telephone key pad the automated voice message will confirm your selection

“You have selected “*name chosen*” as your choice.” Press 1 to continue or press 2 to go back.

- a. Press 1 to continue – will confirm your vote and provide your confirmation number (10) below.
- b. Press 2 to go back – will take you back to (9) above and you can re-enter your second selection.

(10) Your vote for this ballot has been successfully tabulated – the system will provide you with a 16 digit confirmation number that will be repeated twice.

Thank you for your participation!”

Note: Please remember that once a vote has been cast through the “Telephone Voting” process, the Votenet system will not allow that user to cast another vote through “Online Voting” or “Telephone Voting” system.