



*Department of Human Resources*  
Division of Employee Benefits



October 2013

**Dear County Employees, Elected Officials, and Other Participants:**

Milwaukee County is committed to supporting your good health and quality of life; and your health and welfare benefits are one way we put this commitment into action. This year's open enrollment period and informational sessions will be held from **October 7, 2013 through October 18, 2013**. During this time, you are able to make changes to your enrollment for Medical, Dental, Flexible Spending Accounts, Life Insurance, and the Milwaukee County Transit System Commuter Value Pass through the Ceridian Benefits System (See page 3 of the enclosed for additional instructions). You are also able to enroll or make changes to your voluntary disability coverage through Colonial Life and/or your deferred compensation plan through Great West by speaking directly with their representatives.

**Flu Shots:**

Flu Shots will be offered to all County employees and their adult dependents at no charge during the open enrollment informational sessions. Midland Health will be onsite to administer the vaccinations at each of the scheduled meetings. Please note, Midland Health will not be able to vaccinate children at these events.

**You do not need to re-enroll for Medical, Dental, and Life Insurance benefits.** Please note: If no changes are made during the Open Enrollment period, we will carry forward your 2013 elections, except for the flexible spending accounts. If you would like to participate in a Flexible Spending Account for the 2014 plan year, you **must enroll/re-enroll** during the open enrollment period.

The benefit plans described in the enclosure are currently in effect, **however, they are subject to change at any point after the annual enrollment period as a result of the adoption of the 2014 Annual Budget, other legislative changes, etc.** As changes take place, the County Benefits staff will provide you updated information, and you will be given an opportunity to change your enrollment decisions for any impacted benefit plan. A list of anticipated updates regarding your benefits is included below.

**Key Dates / Communications:**

**October 18, 2013**      Deadline for completing the annual open enrollment.

**December 1, 2013**      You will be provided with an update on any flexible spending accounts, medical, dental, and life insurance plan changes that result from the adoption of the 2014 budget. This communication will also include any

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changes to employee premium contributions. Details for requesting changes to your enrollment for any benefit plans impacted by the budget change will be provided.

- January 1, 2014** Changes from the 2014 adopted annual budget regarding premiums, flexible spending accounts or life insurance plans will take effect.
- January 23, 2014** Deadline for requesting changes to enrollment decisions due to benefit plan or premium changes in the adopted annual budget.
- February 1, 2014** Changes from the 2014 adopted annual budget regarding medical, prescription drug, or dental coverage, will take effect.

Although we are not currently anticipating changes beyond February 1, 2014, please watch for benefits communications throughout the year. In addition, we will keep the most current version of benefit plan summaries and documents available on the Benefits webpage at <http://county.milwaukee.gov/EmployeeBenefits>

Thank you for taking the time to review all communications about your employee benefits through Milwaukee County. The benefits staff will be available at 414-278-4198 or via e-mail at [benefits@milwcnty.com](mailto:benefits@milwcnty.com) to assist you throughout the year with any questions.

Sincerely,

Milwaukee County Benefits Team