

 WRAPAROUND MILWAUKEE Policy & Procedure	Date Issued: 9/11/02	Reviewed: 9/11/12 By: DT Last Revision: 9/11/12	Section: LIAISONS	Policy No: 043	Pages: 1 of 1
	<input checked="" type="checkbox"/> Wraparound <input checked="" type="checkbox"/> Wraparound-REACH <input type="checkbox"/> FISS <input type="checkbox"/> Project O-Yeah	Effective Date: 1/1/13	Subject: SHELTER CARE and STABILIZATION CENTERS		

I. POLICY

It is the policy of Wraparound Milwaukee that Shelter Care and Stabilization and Assessment centers, identified in Wisconsin State Statutes as Shelter Care, be accessed for youth when appropriate to best meet the needs of that youth in accordance with the policies of the Bureau of Milwaukee Child Welfare (BMCW) and Milwaukee County Delinquency Services. **Shelter Care** is defined as a temporary placement for youth on delinquency court orders and can be accessed by Milwaukee County Court and Delinquency Management Services pending court proceedings. **Assessment Homes** are temporary placements for youth up to the age of 12 on CHIPS (*Child in Need of Protective Services*) orders and **Stabilization Centers** are temporary placements for youth over the age of 12 on CHIPS orders.

II. PROCEDURE

Securing the Placement.

- A. The Child & Family Team must determine that Shelter Care or Stabilization Center placement is appropriate and necessary or the Court must have ordered this type of placement. *These placements are generally accessed when a living arrangement has disrupted, when a judge has ordered the placement or when a youth has pending court proceedings. This is not to be confused with respite (see Policy #070 - Respite).*
- B. **For CHIPS youth:**
 - 1. **The Care Coordinator should contact the PLACEMENT REQUEST COORDINATOR at Professional Services Group (PSG) at (414) 475-2750 to acquire specific information regarding availability of placements based on the youth's age.**
 - 2. The Child & Family Team should determine which available placement is the most appropriate for the youth.
 - 3. The Care Coordinator should then contact the **Assessment Home** or Stabilization Center chosen by the Child & Family Team and make the arrangements for the youth to be placed.
 - 4. The Care Coordinator should then notify the **PSG Placement Line** of the placement that was chosen.
 - 5. **Per Wisconsin Statute, youth may not be placed in an Assessment Home or a Stabilization Center for more than 20 days!**
- C. **For Delinquent or JIPS Youth:**
 - 1. The Probation Officer, as a representative of the Child & Family Team, is to contact Delinquency Management Services Shelter Care to acquire specific information regarding the availability of Shelter Beds. (If the Probation Officer is unavailable or has been unresponsive, the Care Coordinator may then directly contact Jean Wagemann at (414) 257-6955.
 - 2. The Care Coordinator should contact the Shelter and make arrangements for the youth to be placed once approval has been given.
- D. **For All Youth:**
 - 1. The Care Coordinator should process the Temporary Placement Status Report per Wraparound Milwaukee policy and procedure (*refer to Policy # 005 – Change of Placement*).
 - 2. The Care Coordinator should maintain contact with all Child & Family Team members regarding all issues and concerns of this temporary (20 days or less) placement.

Reviewed & Approved by: Bruce Kamradt
Bruce Kamradt, Director