



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Milwaukee County

July, 2016

To: Community Agencies, Organizations and Interested Parties

The Milwaukee County Department of Health and Human Services (DHHS) invites community agencies, organizations and interested parties to participate in the RFP process by submitting proposals for human services programs to be purchased in the year 2017. The Department welcomes new prospective vendors to participate in this RFP process.

Proposal materials (*Program Requirements/Descriptions* and *Technical Requirements*) will be available for download in electronic format beginning **Monday, July 18, 2016** from:

http://county.milwaukee.gov/DHHS_bids

One (1) question and answer session (pre-Proposal conference) will be held to discuss the proposal guidelines. In addition, a Technical Assistance Session has also been scheduled to assist proposers in completing proposals.

All proposals for funding in response to this RFP must be received by the Department of Health and Human Services no later than 4:00 p.m. CDT on **Friday, September 9, 2016**. No extensions will be granted for submission of proposals unless approved by the Director of the Department of Health and Human Services and the County Board Policy Committee.

Proposals may be mailed or delivered to:

**Marcia P. Coggs Human Services Center
Attention: Dennis Buesing
1220 West Vliet Street
Room 304
Milwaukee, WI 53205**

Thank you for your interest in the Milwaukee County Department of Health and Human Services RFP process.

Sincerely,

A handwritten signature in black ink that reads "Héctor Colón".

Héctor Colón
Director
Milwaukee County Department of Health and Human Services