

## **DSD Birth to 3**

Q1. Is the Screen and Assessment service separate from the overall B3 services?

A1. Yes, Screens will continue to be contracted for separately. Agencies wishing to provide both screens and B3 services will need to submit two separate, complete proposals, one for each service. A separate program description for screens has been posted.

Q2. How many units of service should we be submitting a proposal for, given the likely demand?

A2. Submit a proposal based on your staff capacity, what you are able to provide.

Q3. As this is a three year contract, will you be looking at a phased implementation of primary coaching?

A3. The State requires us to know the state of readiness to begin primary coaching, so we would like to know your capacity to carry that out. In your proposal please include your timeline.

## **DSD Fiscal Agent**

Q.1 How many children are currently being served by the Fiscal Agent?

A.1 Approximately 500-600.

Q2. What is the value of the performance bond required by the RFP?

A2. The RFP requires that the agency selected be bonded. Bond amount is \$50,000.

Q3. Who is currently providing the service?

A3. M.L. Tharps, a CPA firm.

Q4. Must an agency be a CPA firm?

A4. No.

Q5. Should the flat rate we propose per client include the premium costs for the Workers Comp policies for the parents/guardians?

A5. The premium would be billed separately from the flat rate to the Third Party Administrator.

Q6. Is there an advantage for CPA accounting firms vs. payroll processing firms?

A6. Firms headed by CPAs but who employ non-CPAs to provide services should note their accreditation on their resume and indicated that they are current on their CPE training requirement. Otherwise, there is no particular advantage if a firm is a CPA firm as opposed to a payroll processing company.

Q7. How often does the Fiscal Agent have to represent the client on unemployment claims with the Department of Workforce Development?

A7. There have been no instances to date.

Q8. Along with checks, can payments be made to providers via direct deposit or with a debit card?

Q9. Yes, please indicate in your proposal which options you will make available.

## **DCSD Alternatives Program**

Q1. Who is the current provider agency?

A1. WCS.

Q2. Is the Northside/Southside service split a mandatory requirement?

A2. We are looking for multiple locations, ideally north and south sides, to serve all the youth we have identified.

Q3. On page 2-DCSD-16 of the RFP, regarding the Alternative Sanction Program, it says, *“Potential vendors are asked to submit a budget in response to this solicitation in the amount of \$361,180 with the potential for earning the full amount of the dedicated allocation through the achievement of performance indicators (10% of the budget, or \$36,118). The contracted provider may earn monetary incentives for meeting or exceeding additional performance measures that are specified in the contract resulting from this RFP.”* It also says, *“Reimbursement will be paid on an expense reimbursement basis for expenses actually accrued for work under the contract for the base amount of \$325,062.”*

Could you help us understand how the budget should be structured to reflect possible monetary incentives? If the budget is structured around the amount of \$361,180 but the monetary incentives are not achieved, what will happen? Is the provider expected to absorb this “lost” revenue”?

A3. The budget submitted should reflect the total contract amount of \$361,180, which includes a total performance incentive of \$36,118. If the contractor is unable to achieve all or portions of the performance measures, they risk not earning the performance incentive. The contractor would be expected to absorb the unearned incentive payments.

## **DCSD Day Treatment**

Q1. Since the two Day Treatment contracts are being discontinued, is the County planning on funding Day Treatment for 2016 as outlined in the RFP?

A1. There will not be any funding for traditional Day Treatment programs for 2016. This decision was made after the RFP was issued. The program description for Program DCSD 001, Day Treatment Program, is rescinded.

## **Technical Requirements (all programs)**

Q1. Where does the amount for the living wage come from? Previous wage requirements were much lower.

A1. The Living Wage Ordinance was revised by the County Board about 1 ½ years ago. The new numbers are indexed differently than the old numbers and subsequently are higher. It should be noted that the living wage is a recommended goal, as DHHS Purchase of Service contracts are exempt from the ordinance. While compliance is not mandatory, companies that are able to comply will receive extra points in the evaluation process.

Q2. When do you require the Certificate of Insurance, with the proposal?

A2. Submit your insurance certificate when you have been notified you will be recommended for contract.