

## Correction 15-02, Delinquency, Alternative Sanction Program, DCSD-016

- Hold youth accountable for violations of the conditions of their dispositional order
- Assist youth in restoring and maintaining compliance with the conditions of their dispositional order
- Target interventions to address the nature of youth's violations and build skills and competencies for improved decision-making relative to behavior leading to violations
- Expose youth to community-based services and positive programming with the potential to lead to continuing involvement beyond their sanction and/or probation involvement

This contract will be awarded to operate the Alternative Sanction Program with a start date of January 1, 2016 through December 31, 2016. DCSD will have the option of renewing the contract without an additional competitive RFP process for up to two additional years, and adjusting funding to meet the expanded service needs. This contract will be awarded to a single Proposer.

### **REQUIRED PROGRAM INPUTS, PROCESSES, AND PROGRAM ACTIVITIES**

#### **Program Capacity, Hours of Operation, and Length**

The Alternative Sanction Program involves the operation of a community-based weekend and/or after school report centers that features structured activities. The capacity of the report center on a given day is up to ~~thirty-two (32)~~ **forty (40)** youth. The Alternative Sanction Program should keep low and high risk youth separate from one another and is to have multiple locations in the community to do this. Youth will be required to report to the program for a minimum of four (4) hours on each Saturday or each weekday for a specified number of weeks. The number of weeks of participation will vary by youth, but the typical program length is expected to be two (2) weeks for weekday programming to ten (10) weeks for weekend programming weeks. The first day of operation of the report center will be on a mutually agreed upon date no later than three (3) weeks after contract award target start date of January 1, 2016.

#### **Program Components**

A brief description of **minimum required components** of the Alternative Sanction Program (referred to as "the program") is described below.

- Initial Assessment and Service Plan: The program will review the referral and conduct an initial assessment to understand the nature of the violations and the youth's circumstances, identify any barriers, and develop a service plan outlining the youth's involvement in the Alternative Sanction Program. The program will distribute a program handbook to youth and families as part of an orientation to the program. The program will make contact with youth and their family within 48 hours of the initial referral to schedule the initial appointment.
- Tailored Programming to Address Violations: The program will engage youth in programming that addresses the specific nature of the behavior resulting in

**Deletion**

**Addition**

**The scope of services is not limited to these specific descriptions. Additional elective program components may be incorporated. The final set of program components will be determined during final negotiations of the contract terms.**

### **Service Delivery Plan**

Special Instructions: When addressing this section of the Request for Proposal (RFP), refer to Item #~~30a~~ **25a** "Program Logic Model and Annual Evaluation Report" and Item #~~30b~~ **25b**, "Program Narrative", both found in ~~the Technical Requirements section~~ of this RFP.

The narrative should describe the service delivery plan for the program. This should include a detailed description of the following:

- Implementation plan and time frame for program start-up
- Program's hours of operation
- Weekly schedule of activities that includes all listed required program components and any additional elective components
- The content, structure, staffing, and plan for operationalization of each of the required program components and any additional elective components
- Description of any proposed groups, including established curricula to be used, length, duration, and format of groups, and identified facilitators and relevant credentials
- Agreements and/or working collaborations with other community agencies that may provide services to the target population
- Parent participation in service delivery plan
- Individualization of services within a structured setting to be responsive to the nature of the behaviors leading to the violations
- Consideration of age, gender, culture, ethnicity, language, and capabilities of participants in the service delivery plan
- Incorporation of relevant juvenile justice research, best practices, or evidence-based practices, into the service delivery model, such as:
  - Research evidence about what works in reducing reoffending through addressing criminogenic needs
  - Research on adolescent development
  - Use of rewards and consequences

### **Facility**

Proposers must identify a facility (owned or leased) that would house the program. The successful proposal will offer a clean, healthy and safe facility. At a minimum, it is expected that the Alternative Sanction Program facility will have the following resources:

- Compliance with building and regulatory codes
- Snack area
- Adequate washroom facilities
- A recreation area
- Program resources (e.g. tables, chairs, supplies, equipment, etc.)
- Well-lit and ventilated classroom/multi-purpose space

~~Deletion~~

**Addition**