



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Milwaukee County

June, 2014

To: Community Agencies, Organizations and Interested Parties

The Milwaukee County Department of Health and Human Services (DHHS) invites community agencies, organizations and interested parties to participate in the RFP process by submitting proposals for the Behavioral Health Division (BHD) Community Access to Recovery Services' **Secure Emergency Detoxification Program** to be purchased in the year 2015. The Department welcomes new prospective vendors to participate in this RFP process.

Proposal materials (*Program Requirements* and *Technical Requirements*) will be available for download in electronic format beginning **Monday, June 30, 2014** from:

http://county.milwaukee.gov/DHHS_bids

Proposers must submit their questions via email to dhhsca@milwaukeecountywi.gov on or before **July 18, 2014**. **All questions must cite the appropriate RFP section and page number.** In addition, all questions should also be submitted via email to dennis.buesing@milwaukeecountywi.gov. Answers to questions received will be posted on or before July 25, 2014 at: http://county.milwaukee.gov/DHHS_bids

All proposals for funding in response to this RFP must be received by the Department of Health and Human Services no later than 4:00 p.m. CDT on **Friday, August 15, 2014**. No extensions will be granted for submission of proposals unless approved by the Director of the Department of Health and Human Services and the County Board Policy Committee.

Proposals may be mailed or delivered to:

**Marcia P. Coggs Human Services Center
Attention: Dennis Buesing
1220 West Vliet Street
Room 300
Milwaukee, WI 53205**

To receive information or assistance, please contact the following persons:

Program information:

Susan Gadacz, Behavioral Health (414) 257-7023
Jennifer Wittwer, Behavioral Health (414) 257-4704

Technical Requirements (questions about proposal submission requirements):

Stefanie Erickson, Behavioral Health (414) 257-7354
Sumanish Kalia, CPA, Contract Administration (414) 289-6757

Fiscal/budget questions:

Sumanish Kalia, Contract Administration (414) 289-6757

Thank you for your interest in the Milwaukee County Department of Health and Human Services RFP process.

Sincerely,

A handwritten signature in black ink, appearing to read "Héctor Colón". The signature is fluid and cursive, with the first name being more prominent.

Héctor Colón
Director
Milwaukee County Department of Health and Human Services